

BOARD AGENDA

INDEPENDENT SCHOOL DISTRICT 191

Burnsville High School Senior Campus
Diamondhead Education Center
Regular Meeting
May 1, 2014
6:30 PM

6:00 PM Board Listening Session with Chair Schmid and Director Currier

I. Call to Order

- A. Welcome Public
- B. Pledge of Allegiance
- C. Public Recognition
 - 1. Shrek Cast Members
 - 2. Nordic Ski Team
 - 3. Olympic Weight Lifters
 - 4. John Coskran Volunteer Awards

II. Business Meeting

- A. Approval of Agenda
- B. Consent Agenda
 - Although Board action is required, it is generally unnecessary to hold discussion on these items. In the event a Board member wishes to discuss an item, that item will be moved for separate consideration.
 - 1. Minutes 2
 - 2. Human Resources 7
 - 3. Donations 9

III. New Business

- A. Extend the Pupil Transportation Services Agreement for the 2014-2015 School Year with Durham School Services and a Rate Increase of 1.5% 11
 - Presenter: Lisa Rider, executive director of business services
 - Time: 5 Minutes

IV. Reports

- A. Student Advisor
- B. Superintendent
- C. Board Members

- V. Adjourn to a Closed Session, as Permitted by Minn. Statutes §13D.03 Subd.3, to Discuss a Purchase Agreement for the Washburn-McReavy property located along Portland near the Burnsville High School

School Board Minutes
INDEPENDENT SCHOOL DISTRICT 191
April 17, 2014

The meeting of the Board of Education was called to order by Chair Schmid at 6:30 p.m. at the Burnsville High School Senior Campus in the Diamondhead Education Center.

Call to Order

Members present: Directors Currier, Hill, Alt, VandenBoom, Luth and Chair Schmid. Others in attendance were Superintendent Gothard, administrators and staff. Director Sweep and Student Advisor Shreedaran were absent.

Attendance

Schmid welcomed the audience and asked Alt to lead the Pledge of Allegiance.

Pledge of Allegiance

Public recognition was given to Bowls for BrainPower, Tim Hammes, Fay Finn, Emma Baker, and Amanda Pope; and to the Blazing Cats CI Floor Hockey and boys' swimming team.

Public Recognition

Moved by Hill, seconded by VandenBoom, to approve the agenda. Motion carried (6, 0).

Agenda

Moved by Alt, seconded by Luth, to approve the consent agenda:

Consent Agenda Minutes

- Minutes of the April 3, 2014, regular and closed board meetings
- Minutes of the April 16, 2014, board work session
- Approve personnel recommendations for M. Bayrashev, D. Schmidt, K. Aars, C. Coleman, N. Holden, S. Mueller, C. Orlenko, C. Duke, K. Parkin, T. Topp, C. Albertus, J. Dybvig, M. Lippert, J. Brown, K. Soderholm, L. Johnson, C. Stark, R. Hermann, W. Schoept and V. King.
- Adopt a resolution to approve and accept the donations as presented. A complete list of donations is on the website.
- Approve March payroll checks numbered 717629-717666, and direct deposit notices numbered 529864-532833, in the net amount of \$4,293,971.51. March & April claims to date represented by checks numbered 431175-431845, 1009753-1009994, 4-6, and 100914-100918 and wire transfers and adjustments totaling \$7,395,591.90. Accept March receipts of \$12,229,895.10 and investments for the General Fund, 2012A Alt Facilities, and OPEB of \$52,331,330.95 as of March 31, 2014.
- Accept the Budget Analysis for the month ending March 31, 2014.

Personnel

Donations

Payroll, deposits, receipts, and investments

Budget Analysis

- Approve, on a second reading basis, Board Policy 621: *Educational Research*.
- Approve, on a second reading basis, revisions to Policy 102: *Equal Educational Opportunity*; Policy 214: *Out-of-State Travel by School Board Members*; 401: *Equal Opportunity* replacing Policy GBA; and Policy 402: *Disability Nondiscrimination Policy* replacing Policy GBAA. Motion carried (6, 0).

Policy 621
Policies 102,
214, 401, 402

Moved by Hill, seconded by VandenBoom, to adopt the following resolution: BE IT RESOLVED, by the School Board of Independent School District 191, that the teaching contracts of the following long-term substitute teachers be terminated at the close of the 2013 - 2014 school year: C. Anderson, L. Biagini, K. Borchert, D. Brandon, M. Chmielewski, R. Debronsky, G. Dordal, C. Dorigan-Slette, K. Durand, M. Grzesiak, S. Knee, K. Maunu, K. Miller, A. Moisei, J. Morgan, N. Neibauer, K. Salmela, S. Sayer, D. Schmidt, A. Shimata, G. Sifferle, M. Splittstoesser, B. Tinklenberg, J. Willemsen and C. Wurtman.

Termination of
Teaching
Contracts for the
Long-Term
Substitute
Teachers

BE IT FURTHER RESOLVED, that written notice is sent to said teachers regarding termination and nonrenewal of his/her contract as provided by law. A roll call vote was taken. All voted in favor: Currier, Alt, VandenBoom, Schmid, Hill and Luth. Motion carried (6, 0).

Moved by Curren, seconded by Luth, to adopt the following resolution: BE IT RESOLVED, by the School Board of Independent School District 191 that the portion of teaching contracts of staff in excess of 1.0 and/or contractual rights be terminated at the close of the 2013 - 2014 school year:

Termination and
Nonrenewal of
Teaching
Contracts in
Excess of 1.0

TEACHER NAME	TOTAL FTE
Anna Abbe	0.100
Jo Abraham	0.195
Erik Akervik	0.200
Emily Anderson	0.200
Beth Asfeld	0.100
Carrie Brett	0.200
Amy Dettling	0.065
Heidi Eichten	0.100
Holly Foldenaur	0.065
Jeffrey Hammer	0.065
Sarah Heyden	0.100
Molly Holmes	0.220

Lucretia Jeffers	0.065
Katie Larson	0.100
Allison Millea	0.100
Stephanie Nash	0.065
David Quamme	0.065
Kathleen Quirk	0.200
Essia Redig	0.200
Perry Wilkinson	0.065
Reid Wixson	0.100
Kristen Young	0.100

BE IT FURTHER RESOLVED, that written notice is sent to said teachers regarding termination of that portion of his/her contract in excess of 1.0. A roll call vote was taken. All voted in favor: Currier, Alt, VandenBoom, Schmid, Hill and Luth. Motion carried (6, 0).

Move by Luth, seconded by Alt, to adopt the following resolution: BE IT RESOLVED, by the School Board of Independent School District 191, pursuant to Minnesota Statute § 122A. 40 that the teaching contracts of the following licensed probationary teacher in Independent School District 191 be terminated at the end of the 2013 - 2014 school year.

Termination of
Probationary
Teacher
Contracts

NAME	FTE AMOUNT
Jensen, Julia	0.5 FTE
Fiagle, Bethany	0.6 FTE
Paul, Cheryl	1.0 FTE
Zdon, Danielle	1.0 FTE
Denow, Sonja	1.0 FTE
Stevens, Anna	1.0 FTE
Greenwood, LaKeisha	1.0 FTE
Khanhkeo, Kate	1.0 FTE
Kennedy, Matt	1.0 FTE
Young, Melissa	1.0 FTE
Katie Reagan	0.4 FTE
Christensen, Matt	0.8 FTE
Weinburg, David	Release .1/work .5
Detert, Kyle	1.0 FTE
Rawson-Haeg, Brittany	0.4 FTE
Haakenson, Colin	1.0 FTE
Boernke, Kendra	1.0 FTE
Shay, Ellen	1.0 FTE
Berget, Ryan	0.4 FTE
Rose, Michael	0.9 FTE

Franks, Alexander	1.0 FTE
Picard, Jalene	1.0 FTE
Gilbertson, Leela	1.0 FTE
Abraham, Jo	0.4 FTE
Ramirez, Kim	Release .2/work .2
Anderson, Nathan	1.0 FTE
Heath, Austin	Release .6/work .4
Magner, Heidi	1.0 FTE
Day, Kathy	1.0 FTE

BE IT FURTHER RESOLVED that written notice is sent to said teachers regarding termination and nonrenewal of his/her contract as provided by law. A Roll Call Vote was taken. All voted in favor Currier, Alt, VandenBoom, Schmid, Hill, and Luth. Motion carried (6, 0).

Moved by Currier, seconded by Hill, to approve the 10-year alternative facilities plan and authorizes administration to make adjustments as needed to complete the annual submission process with the Minnesota Department of Education. Motion carried (6, 0).

10 Year
Alternative
Facilities Plan

Moved by Currier, seconded by VandenBoom, to approve the Joint Powers agreement between the City of Eagan and ISD 191 for the purpose of funding a school resource officer. Motion carried (6, 0).

Joint Powers
Agreement with
Eagan

The following committee reports were given verbally:
Hill and Luth for the Legislative Committee, Alt for the Policy Review Committee, Sovine for the Negotiating Committee, VandenBoom for the Student Performance and Achievement Committee and Luth for the Ad Hoc Technology Committee.

Reports

Superintendent Gothard gave a verbal report regarding Bowls for BrainPower.

Moved by Luth, seconded by VandenBoom to adjourn at 7:25 p.m. Motion carried (6, 0).

Adjourn

DeeDee Currier, clerk

Date Approved

School Board Minutes
INDEPENDENT SCHOOL DISTRICT 191
April 21, 2014

The retreat of the Board of Education began at 5:00 p.m. at Brackett's Crossing, 17976 Judicial Road, Lakeville, MN 55044.

Call to Order

Members present: Directors Sweep, Currier, Hill, Alt, VandenBoom, Luth and Chair Schmid. Others in attendance were Superintendent Gothard, J. Kenney, L. Rider, C. Amoroso, T. Umhoefer, R. Dunn, S. Corbey, S. Sovine and P. McBride.

Attendance

The board workshop concluded at 9:00 p.m.

The following topic was discussed:

- Strategic Planning

DeeDee Currier, clerk

Date Approved

**Burnsville-Eagan-Savage Public Schools
Independent School District 191
Human Resources**

TO: Members, Board of Education
Joe Gothard, Superintendent

FROM: Stacey Sovine, Executive Director of Human Resources

DATE: May 1, 2014

RE: Recommended Personnel Changes

**Administrative
Appointment**

Erika Nesvig *Replacement - Principal, HB, 12 months per year,
effective 7/1/14

**Certified
Appointment**

Arthur Bogdanove *Replacement-Long term substitute, Science, MJH, 1.0
FTE, effective 2/26/14 - 4/17/14

Stacy Herman *Replacement-Long term substitute, Social Studies,
BHS, 1.0 FTE, effective 4/9/14-6/6/14

Chantal Schneck -Replacement-Long term substitute, Music, SO, 1.0
FTE, effective 4/23/14 - 6/6/14

Leave of Absence

Bridgette Andrews -Teacher, NJH, requests a .2 FTE parental of absence,
working .8 FTE, effective 2014/15 school year

Sarah Erickson -Teacher (currently on leave), requests a .2 general leave
of absence, working .8 FTE, effective 2014/15 school
year

Shannon Jorgenson -Teacher, ECSE, requests a .2 FTE general leave of
absence, working .8 FTE, effective 2014/15 school year

Susan Zucollo -Teacher, GP, requests a .5 FTE general leave of
absence, working .5 FTE, effective 2014/15 school year

Resignation

Sarah Gleason -Teacher, SO, effective 6/6/14

MaryEllen Smith *Licensed School Nurse, GP, effective 6/6/14

**Classified
Appointment**

Rachel Gorton *New-Coordinator-Instructional Technology,
Districtwide, 8 hrs/day, effective 7/1/14

*added to original report
Burnsville-Eagan-Savage #191
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Jody Remsing

*New-SPED Supervisor, Districtwide, 8 hrs/day,
effective 7/1/14

Stacie Stanley

*New-Director of Equity and Integrated Services,
Districtwide, 8 hrs/day, effective 7/1/14

Change in Assignment

Laurie Thurber

*Assignment changes to Lead Custodian, DEC, 8
hrs/day, effective 4/28/14

Position Ending

Katherine Savage

-Attendance Clerk, BHS, effective 6/13/14

Resignation

Sarah Kloeckl

-SPED Coordinator, East Cluster, effective 6/30/14



**Agenda II.B.3.
May 1, 2014**

To: Members, Board of Education
From: Lisa K. Rider, Executive Director of Business Services
Date: May 1, 2014
Re: Donations

RECOMMENDATION: to adopt a resolution to approve and accept the donations as presented.

RESOLUTION TO APPROVE AND ACCEPT DONATIONS

WHEREAS,

1. School Board Policy 706 establishes guidelines for the acceptance of gifts to the District; and
2. Minnesota Statute 123B.02 states the School Board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated; and
3. Minnesota Statute 465.03 states the School Board may accept a gift, grant, or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and
4. Businesses and individuals have submitted donations to the district;

THEREFORE, BE IT RESOLVED by the School Board of ISD 191 to approve and accept with appreciation the donations as presented below and to permit their use as designated by the donors.

Moved by: _____

Seconded by: _____

Members in favor of the motion:

Members opposed:

Whereupon said Resolution was declared duly passed and adopted on May 1, 2014.

Jim Schmid
Chair - Board of Education

DeeDee Currier
Clerk – Board of Education

Date Received	Donor	Recipient	Purpose	Donation
4/23/2014	Kathy Nida	Harriet Bishop Elementary	Donation for the Strings/Orchestra	\$ 30.00
4/21/2014	Maren Kleven	Sioux Trail Elementary	Library books for Sioux Trail Media Center in memory of Cathy Connolly.	\$ 25.00
4/1/2014	Sioux Trail PTO	Sioux Trail Elementary	Sioux Trail PTO donation for Appreciation and Leading courageously Principal's Fund	\$ 769.09
4/1/2014	Sioux Trail PTO	Sioux Trail Elementary	Sioux Trail PTO donation for PBIS materials.	\$ 693.02
4/1/2014	Sioux Trail PTO	Sioux Trail Elementary	1/2 Phy Ed Climbing Wall donation from Sioux Trail PTO.	\$ 4,686.50
4/17/2014	Burnsville Senior Citizens	Sioux Trail Elementary	Education	Box Tops for Education and Campbell's Labels (value of \$55+)
4/15/2014	Just Give.org	Harriet Bishop Elementary	Use for students and staff	\$ 10.00
2/27/2014	Burnsville Breakfast Rotary (District Grant)	BrainPower in a Backpack	Grant for the purchase of shelving, cart and refrigerator for BrainPower	\$ 3,114.00
4/1/2014	Michael Stoos - New Spirit United Church of Christ	BrainPower in a Backpack	BrainPower in a Backpack food	\$ 274.00
4/10/2014	Robin Nilsson Girl Scout Troop - Fifth grade at Gideon Pond	BrainPower in a Backpack	BrainPower in a Backpack food	\$ 100.00
2/28/2014	Monica Dorow	BrainPower in a Backpack	BrainPower in a Backpack food	\$ 144.00

Total monetary contributions to accept: **\$9,845.61**



**Agenda III.A.
May 1, 2014**

To: Members, Board of Education

From: Lisa K. Rider, Executive Director of Business Services

Date: May 1, 2014

Re: Extend the Pupil Transportation Services Agreement for the 2014-2015 school year with Durham School Services.

RECOMMENDATION: That the Board of Education extend the Pupil Transportation Services agreement for the 2014-2015 school year with Durham School Services and a rate increase of 1.5%.

On Thursday, May 17th, 2012 the Burnsville-Eagan-Savage School District entered into an agreement to have Durham School Services provide transportation to students for the school years 2012-2013 and 2013-2014 with an option to extend the agreement for the school years 2014-2015 and 2015-2016. The agreement states that a rate increase would be based on the consumer price index for the state of Minnesota for the 12 month period ending December 31st 2013 or the contractor quoted percentage increase of 2.5% whichever is less. The CPI for the state of Minnesota was published at 1.5%. At this time the Burnsville-Eagan-Savage School District is pleased with the service that Durham School Services is providing for student transportation.

The rate increases have been reviewed and are accurate.

ADDENDUM ONE
2014-2015 SCHOOL YEAR

The INDEPENDENT SCHOOL DISTRICT 191, BURNSVILLE-EAGAN-SAVAGE PUBLIC SCHOOLS “DISTRICT”, and DURHAM SCHOOL SERVICES, L.P., hereinafter referred to as “CONTRACTOR”, mutually agree to amend the existing Agreement, dated May 17th, 2012, hereinafter referred to as “Agreement”, as stated below:

1. Section 1 “Term” shall be extended for an additional one (1) year period from July 1 2014 through June 30, 2015. The rates shall be adjusted upward by 1.5% the Consumer Price Index for the State of Minnesota for the 12 - month period ending December 31, 2013 as in the attached EXHIBIT A AND APPENDIX A-2.
2. The term of the Agreement shall be for a period beginning July 1, 2014 ending June 30, 2015.
3. This Addendum is effective July 1, 2014 and is agreed to by the parties.
4. The above constitutes the complete Terms and Conditions of this Addendum. No other promises, whether implied or expressed, have been made. All other terms and conditions of the Agreement remain the same.

IN WITNESS WHEREOF, the parties hereto have executed this Addendum as of the date written above.

DURHAM SCHOOL SERVICES, L.P.

**INDEPENDENT SCHOOL DISTRICT 191
BURNSVILLE-EAGAN-SAVAGE PUBLIC
SCHOOLS**

By: Durham Holding II, L.L.C.,
its general partner

By: _____
Name: David A. Duke _____
Title: President and CEO _____
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

EXHIBIT A

RATES FOR STUDENT TRANSPORTATION SERVICES SERVICE RATES:

SCHOOL YEAR 2014-2015

1. **Regular “To and From” Routes.** Per bus cost for all regular “to and from” routes, “home to school” transportation, for the days of school operation AM and PM Vehicle Type A, B, C or D. Note: AM only or PM only buses will be paid at 50% of the full day rate.

Bus Size	Daily Bus Cost (4.00 - hour)	Cost per extra 1/4 hour
Type C or D - 71 and 77 Passenger	1a \$264.58	1b \$5.74
Type A or B	1c \$271.96	1d \$5.74

2. **Midday routes.** The per-bus cost for all mid-day routes for the days of school operation. Vehicle Type A, B, C or D (Must provide cost for #1 above if quoting routes).

Bus size	Daily Bus cost (1 - hour)	Cost per extra 1/4 hour
Type A, B or C	2a \$22.99	2b \$5.74

3. **Special Transportation “To and From” Routes.** The per bust cost for all special transportation and special needs routes, home to school transportation, for the days of school operation AM and PM Vehicle Type III, A, B, or C. Minimum use is 4.00 hours. Note: AM only or PM only buses will be paid at 50% of the full day rate.

Bus Size	Daily Bus Cost (4.00 - hour)	Cost per extra 1/4 hour
In - District - Type III	3a \$271.96	3b \$5.74
In - District - Type A & B	3c \$271.96	3d \$5.74
In - District - Type C	3e \$271.96	3f \$5.74
Out-of-District - Type III	3g \$271.96	3h \$5.74
Out-of-District - Type A & B	3i \$271.96	3j \$5.74
Out-of-District - Type C	3k \$271.96	3l \$5.74

Annual cost for lift equipment vehicle:3n \$1136.80

Fee applies if need more than the 12 lift vehicles assumed in above Special Transportation rates.

Per “Live” Hour cost for Paraprofessional/Bus Aide:3o \$16.96

Annual Cost to provide special education routing service:3p \$66,990.00

4. **Shuttle or Late Activity Service.** The per- bus cost for all shuttle service, live time from pick- up to drop off. One (1) hour minimum. In District and Out of District service (note: some shuttles

may be added to AM/PM or mid-day routes with time added to the regular daily route in lieu of paying shuttle cost)

Bus Size	Daily Bus cost (1 - hour)		Cost per extra 1/4 hour	
In - District - Type III	4a	\$25.16	4b	\$6.29
In - District - Type A & B	4c	\$25.16	4d	\$6.29
In - District - Type C	4e	\$25.16	4f	\$6.29
Out-of-District - Type III	4g	\$28.93	4h	\$7.24
Out-of-District - Type A & B	4i	\$28.93	4j	\$7.24
Out-of-District - Type C	4k	\$28.93	4l	\$7.24

5. **Summer School Transportation Services.** The annual cost figure for all summer school routes for each year of the term shall be submitted. The summer school rates shall be quoted as a % of the rates for regular “to and from” transportation services.

The summer school rates shall be ^{5a} 100% of regular transportation and Special transportation rates in items #1 and #3 above.

6. **Extra-curricular and Athletic Trips; Activity and Field Trips.** Unit costs for each year of the term include all fuel costs including taxes, labor costs including taxes, maintenance and repair costs, and other direct and indirect costs.

Live Hour Rate – Pick up to return drop off, (2.0 hours base): ^{6a} \$33.40/hour
 Additional ¼ hour rate: ^{6b} \$8.35/hour

There will be a charge of ^{6c} \$66.81 for any bus cancelled on arrival at the destination point of origin.

There will be a charge of ^{6d} \$66.81 for any bus cancelled one (1) hour or less of the scheduled arrival time at the designated point of origin.

There will be no charge for any bus cancelled more than two (2) hours from the scheduled pickup time at the designated point of origin.

7. **Performance Bond.** The Contractor may be required to supply a performance bond, equal to 100% of the anticipated contract amount, before commencing services. The bond cost is as follows: \$23,620.36 per year.

The school district reserves the right to reject any and all quotations and waive irregularities therein and further reserves the right to award the contract for services that is in the best interest of Burnsville School District.

8. There will be a flat fee charge of \$7.00 if a Durham route leaves the district’s boundaries to pick up or take home a homeless student(s) per trip per day.

EXHIBIT A/APPENDIX A – 2
ADDITIONAL RATES FOR ADDITIONAL YEARS OF STUDENT
TRANSPORTATION SERVICE

The district has the right to extend this contract for one (1) additional year (2015-2016)

The rates established pursuant to the quotation process shall apply to the 2014-2015 school year. If the School District elects to extend the contract for the 2015-2016 school year, the rates established for the 2015-2016 school year will be adjusted for the said school year based upon the Consumer Price index for the State of Minnesota for the twelve (12) month period ending December 31, 2014 or the Contractor quoted percentage increase of 2.5%, whichever is less.