

Regular Meeting
Monday, July 15, 2024 7:00 PM Eastern

Administration Building
310 North Saginaw Street
Durand, Michigan 48429

- I. **CALL TO ORDER - ROLL CALL**
- II. **PLEDGE OF ALLEGIANCE**
- III. **APPROVAL OF AGENDA**
- IV. **CONSENT AGENDA**
 - IV.A. Motion Sheet
 - IV.B. Minutes
 - IV.C. Financial Report
 - IV.D. Personnel
- V. **OLD/NEW BUSINESS**
- VI. **VOTES AND RESOLUTIONS**
 - VI.A. Motion Sheet
 - VI.B. Operation Resolution
 - VI.C. Annual Loan/Repayment Activity Application
- VII. **PUBLIC COMMENTS**
- VIII. **BOARD COMMUNICATION**
- IX. **FUTURE MEETINGS**
 - IX.A. Regular Meeting - August 19, 2024 - 7:00 PM - Durand Administration Building
 - IX.B. Regular Meeting - September 9, 2024 - 7:00 PM - Durand Middle School
- X. **ADJOURNMENT**

**DURAND AREA SCHOOLS
BOARD OF EDUCATION**

**Unaudited Statement of Revenue, Expenditures, and Fund Balance
General Fund
As of June 30, 2024**

	GENERAL FUND			
	2023-2024	YTD	Over	%
	Budget Amend #3		(Under) Budget	Rec'd/ Used
REVENUE				
Local sources	1,578,211	1,569,418	(8,793)	99%
State sources	14,364,499	11,692,200	(2,672,298)	81%
Federal sources	736,993	722,706	(14,287)	98%
Interdistrict sources-RESD & Other	367,422	367,422	-	100%
Interdistrict sources-transfers in	25,000	-	(25,000)	0%
TOTAL REVENUE & OTHER SOURCES	\$ 17,072,124	\$ 14,351,746	\$ (2,720,378)	84%
EXPENDITURES				
INSTRUCTION				
BASIC PROGRAMS:				
ELEMENTARY	3,723,449	3,526,769	(196,679)	95%
MIDDLE SCHOOL	1,562,119	1,479,298	(82,822)	95%
HIGH SCHOOL	2,282,097	2,105,043	(177,054)	92%
PRESCHOOL	4,719	3,999	(720)	85%
PRESCHOOL (GSRP)	462,574	447,769	(14,804)	97%
TOTAL BASIC PROGRAMS	\$ 8,034,957	\$ 7,562,878	\$ (472,079)	94%
ADDED NEEDS:				
SPECIAL EDUCATION	1,435,090	1,380,623	(54,467)	96%
AT RISK GRANT + ESSER III	920,565	887,859	(32,706)	96%
TITLE I GRANT	282,479	275,848	(6,630)	98%
TITLE IV GRANT	23,083	21,927	(1,156)	95%
TITLE II GRANT	30,399	29,982	(417)	99%
VOCATIONAL EDUCATION	580,981	557,939	(23,043)	96%
TOTAL ADDED NEEDS	\$ 3,272,597	\$ 3,154,178	\$ (118,419)	96%
TOTAL INSTRUCTION	\$ 11,307,554	\$ 10,717,057	\$ (590,497)	95%
SUPPORTING SERVICES				
PUPIL SERVICES:				
GUIDANCE SERVICES	443,526	427,952	(15,575)	96%
OTHER PUPIL SERVICES	15,929	12,019	(3,910)	75%
TOTAL PUPIL SERVICES	\$ 459,455	\$ 439,971	\$ (19,485)	96%
INSTRUCTIONAL SUPPORT:				
IMPROVEMENT OF INSTRUCTION	187,290	186,464	(826)	100%
AT RISK GRANT	5,475	2,075	(3,400)	38%
GSRP GRANT	8,706	6,482	(2,224)	74%
TITLE I & II GRANTS	11,782	8,046	(3,736)	68%
LIBRARY SERVICES	79,606	77,152	(2,454)	97%
INSTRUCTIONAL TECHNOLOGY	5,559	5,559	-	100%
PROGRAM COORD & MONITORING	17,943	17,722	(221)	99%
ACADEMIC STUDENT ASSESSMENT	22,646	22,475	(171)	99%
TOTAL INSTRUCTIONAL SUPPORT	\$ 339,007	\$ 325,976	\$ (13,031)	96%
GENERAL ADMINISTRATION:				
BOARD OF EDUCATION	59,585	47,510	(12,075)	80%
EXECUTIVE ADMINISTRATION	385,692	382,434	(3,258)	99%
TOTAL GENERAL ADMINISTRATION	\$ 445,277	\$ 429,945	\$ (15,332)	97%
SCHOOL ADMINISTRATION:				
SCHOOL ADMINISTRATION	1,104,921	1,047,655	(57,266)	95%
TOTAL SCHOOL ADMINISTRATION	\$ 1,104,921	\$ 1,047,655	\$ (57,266)	95%
BUSINESS SERVICES:				
FISCAL SERVICES	323,652	321,628	(2,025)	99%
POSTAGE-PUBLISHING	73,350	68,039	(5,311)	93%
ERRORS AND OMISSIONS	78,140	18,658	(59,481)	24%
TOTAL BUSINESS SERVICES	\$ 475,142	\$ 408,325	\$ (66,817)	86%
OPERATIONS AND MAINTENANCE				
OPERATIONS AND MAINTENANCE	1,857,214	1,750,323	(106,891)	94%
SECURITY SERVICES	63,775	44,443	(19,332)	70%
TOTAL OPERATIONS AND MAINTENANCE	\$ 1,920,989	\$ 1,794,766	\$ (126,223)	93%
PUPIL TRANSPORTATION SERVICES:				
PUPIL TRANSPORTATION	632,653	556,152	(76,501)	88%
TOTAL PUPIL TRANSPORTATION	\$ 632,653	\$ 556,152	\$ (76,501)	88%
SUPPORT SERVICES-CENTRAL				
COMMUNICATION & DATA COLLECTION	895	2,075	1,180	232%
TECHNOLOGY SERVICES	286,417	256,265	(30,152)	89%
PUPIL ACCOUNTING	1,980	1,593	(387)	80%
TOTAL SUPPORT SERVICES CENTRAL	\$ 289,292	\$ 259,933	\$ (29,359)	90%
SUPPORT SERVICES-OTHER				
PUPIL ACTIVITIES	16,888	15,588	(1,300)	92%
ATHLETIC ACTIVITIES	533,144	509,704	(23,440)	96%
OTHER SUPPORT SERVICES	250	-	(250)	0%
COMMUNITY EDUCATION	30,312	27,946	(2,366)	92%
TOTAL SUPPORT SERVICES OTHER	\$ 580,594	\$ 553,238	\$ (27,356)	95%
TOTAL SUPPORTING SERVICES	\$ 6,247,330	\$ 5,815,960	\$ (431,370)	93%
BUILDING IMPROVEMENTS (ESSER GRANTS)				
FURNISHINGS/EQUIPMENT (ESSER GRANTS)	63,152	63,152	-	100%
TOTAL BUILDING IMPROVEMENTS	\$ 63,152	\$ 63,152	\$ -	100%
TOTAL EXPENDITURES	\$ 17,618,036	\$ 16,596,169	\$ (1,021,867)	94%
REVENUE OVER or (UNDER) EXPENDITURES	\$ (545,911)	\$ (2,244,423)	\$ (1,698,511)	
FUND BALANCE - 7/1/23	2,740,332			
PROJECTED FUND BALANCE - 6/30/24	2,194,421			

**Durand Area Schools
Board of Education**

**Unaudited Statement of Revenue, Expenditures, and Fund Balance
School Service Fund
As of June 30, 2024**

SCHOOL SERVICE FUND (FOOD SERVICE)				
	2023-2024 Budget Amend #3	YTD Actual	Over (Under) Budget	% Rec'd/ Used
REVENUE				
Local sources	\$ 53,818	\$ 62,290	\$ 8,472	116%
State Sources	214,912	214,830	\$ (82)	100%
Federal sources	748,452	744,322	\$ (4,130)	99%
Interdistrict sources-RESD & Other	-	-	-	
Interdistrict sources-transfers in	-	-	-	
Total revenue and other sources	\$ 1,017,182	\$ 1,021,442	\$ 4,260	100%
EXPENDITURES				
FOOD SERVICE EXPENDITURES	\$ 1,032,584	\$ 974,709	\$ (57,876)	94%
TOTAL EXPENDITURES	\$ 1,032,584	\$ 974,709	\$ (57,876)	94%
REVENUE OVER or (UNDER) EXPENDITURES	\$ (15,403)	\$ 46,733	\$ 62,135	
ESTIMATED FUND BALANCE - 7/1/23	286,850			
PROJECTED FUND BALANCE - 6/30/24	271,447			



CHECK REGISTERS FOR MONTH
As of June 30, 2024

CHECK RUN ACTIVITY BY FUND

GENERAL FUND	\$	296,902.01
FOOD SERVICE	\$	55,624.96
TRUST & AGENCY - ACTIVITIES	\$	5,123.78
2020 BOND CAPITAL PROJECTS	\$	366,828.25
CHECK RUN TOTAL	\$	<u>724,479.00</u>

PAYROLL ACTIVITY

PAYROLL #25		458,265.47
PAYROLL #26		380,170.01
PAYROLL TOTAL	\$	<u>838,435.48</u>

GRAND TOTAL \$ 1,562,914.48

**DURAND AREA SCHOOLS
CHECK REGISTERS FOR MONTH**

As of June 30, 2024

Check Register for General Fund					
Check#	Date	Status	Name	Invoice Description	Amount
062996	06/01/2024	Clr 06/20/2024	HEALTH EQUITY	HSA JUNE	7,350.00
063047	06/05/2024	Clr 06/20/2024	DURAND AREA SCHOOLS	PAY #25	458,265.47
063048	06/05/2024	Clr 06/20/2024	AMAZON CAPITAL SERVICES	RK SUPPLIES	1,109.41
063049	06/05/2024	Clr 06/20/2024	AWARDS AMERICA INC	TENNIS AWARD PATCHES	499.75
063050	06/05/2024	Clr 06/20/2024	CITY OF DURAND	WATER/SEWAGE 11/12	6,095.00
063051	06/05/2024	Clr 06/20/2024	COFFIELD OIL COMPANY, INC	PROPANE	839.18
063052	06/05/2024	Clr 06/20/2024	CONSUMERS ENERGY	ELECTRIC/GAS MAY 2024	482.56
063053	06/05/2024	Clr 06/20/2024	ECOLAB PEST ELIMINATION	BN PEST CONTROL 11/12	228.17
063054	06/05/2024	Clr 06/20/2024	FRONTIER	DISTRICT PHONES 11/12	1,334.13
063055	06/05/2024	Clr 06/20/2024	GARDNER, ALEX	TRAVEL REIMBURSEMENT	22.11
063056	06/05/2024	Clr 06/20/2024	GINDERSKE, GERALD	PROFESSIONAL SERVICES	320.00
063057	06/05/2024	Clr 06/20/2024	IMPERIALDADE	CUSTODIAL SUPPLIES	145.78
063058	06/05/2024	Clr 06/20/2024	KAPLAN EARLY LEARNING COMPANY	PRESCHOOL LEARNING MATERIAL	384.17
063059	06/05/2024	Clr 06/20/2024	MEI TOTAL ELEVATOR SOLUTIONS	QUARTERLY SERVICE 4/4	176.06
063060	06/05/2024	Clr 06/20/2024	OJA, JENNIFER	MIELAGE REIMBURSEMENT	40.27
063061	06/05/2024	Clr 06/20/2024	OVID ELSIE HIGH SCHOOL	JV VOLLEYBALL TOURNAMENT ENTRY FEE 2023	150.00
063062	06/05/2024	Clr 06/20/2024	RICOH USA	MS/HS PRINTERS BASE 12/12	625.00
063063	06/05/2024	Clr 06/20/2024	SHATTUCK SPECIALTY ADVERTISING	VARSITY SOFTBALL AWARDS	48.00
063064	06/05/2024	Opn	SRES D	SPRING 2024 EMC/DUAL ENROLLMENT	32,340.00
063065	06/05/2024	Clr 06/20/2024	THRUN LAW FIRM, PC	LEGAL SERVICES	195.00
063066	06/05/2024	Clr 06/20/2024	WASTE MANAGEMENT OF MICHIGAN	WASTE SERVICES 10/12	1,268.35
063067	06/05/2024	Opn	WHITEHEAD, SYDNEE	TRAVEL REIMBURSEMENT	22.11
063068	06/05/2024	Clr 06/20/2024	XYZ LANDSCAPE SUPPLY	BUSHING/LINE/FILTER	65.99
063069	06/05/2024	Opn	YOUNT, CRYSTAL	TRAVEL REIMBURSEMENT	27.27
063070	06/06/2024	Clr 06/20/2024	FP MAILING SOLUTIONS	POSTAGE	500.00
063071	06/21/2024	Opn	OFFICE OF RETIREMENT SERVICES	JUN UAAL	127,852.04
063072	06/13/2024	Clr 06/20/2024	BRUSHABER, WILLIAM	TRAVEL REIMBURSEMENT	30.15
063073	06/13/2024	Clr 06/20/2024	CAPITOL VARSITY SPORTS, INC.	MS UNIFORMS BOYS AND GIRLS BASKETBALL	3,272.80
063074	06/13/2024	Clr 06/20/2024	CINTAS CORP #308	UNIFORMS	487.83
063075	06/13/2024	Clr 06/20/2024	COFFIELD OIL COMPANY, INC	DYED DIESEL	688.23
063076	06/13/2024	Clr 06/20/2024	CONSUMERS ENERGY	ELECTRIC/GAS MAY 2024	2,172.51
063077	06/13/2024	Opn	HI-TECH BUILDING SERVICES	JANITORIAL SERVICE 10/12	56,101.30
063078	06/13/2024	Opn	INDEPENDENT NEWSPAPERS I60 MEDIA	INSIDE TRACK	980.00
063079	06/13/2024	Opn	MHSAA/CAP	2024 GIRLS TENNIS FINALS BALL FEE	75.00
063080	06/13/2024	Clr 06/20/2024	QUALITY ACE HARDWARE	OIL	46.95
063081	06/13/2024	Clr 06/20/2024	ROSE PEST SOLUTIONS	PEST CONTROL 11/12	436.00
063082	06/13/2024	Opn	SCOTT, STEPHANIE	TRAVEL REIMBURSEMENT	107.20
063083	06/13/2024	Opn	SCOTT, STEPHANIE	TUITION REIMBURSEMENT	1,200.00
063084	06/13/2024	Clr 06/20/2024	SPAULDING BRUCE	TRAVEL REIMBURSEMENT	165.76
063085	06/13/2024	Clr 06/20/2024	THE PERFECT BEAT CENTER	HEARTSAVERS K-12 CARDS	127.50
063086	06/13/2024	Clr 06/20/2024	WELLS FARGO VENDOR	PRINTER LEASE 12/12	705.40
063087	06/13/2024	Clr 06/20/2024	WEX BANK	DISTRICT FUEL 11/12	796.88
063088	06/13/2024	Clr 06/20/2024	CONSUMERS ENERGY	ELECTRIC/GAS MAY 2024	518.44
063089	06/13/2024	Clr 06/20/2024	MISEC	ELECTRIC MARCH 10/12	21,135.03
063090	06/13/2024	Clr 06/20/2024	CONRAD, BRENT	REPLACEMENT LAWN MOWER TIRES	410.60
063091	06/18/2024	Clr 06/20/2024	DURAND AREA SCHOOLS	PAY #26	380,170.01
063092	06/20/2024	Opn	CRYSTAL WATER COMPANY	SUPPLIES	12.00
063093	06/20/2024	Opn	DAYSTARR COMMUNICATIONS	DISTRICT PHONES 11/12	718.06
063094	06/20/2024	Opn	GOVCONNECTION INC	Extreme Switch Stacking Cables	103.68
063095	06/20/2024	Opn	MARSHALL MUSIC CO	REPAIR	26.79
063096	06/20/2024	Opn	R & D SEPTIC	PORTA JOHNS FOR SPRING SPORTS	700.00
063097	06/20/2024	Opn	SHATTUCK SPECIALTY ADVERTISING	VARSITY GIRLS SOCCER END OF SEASON AWARDS	35.00
063098	06/20/2024	Opn	SRES D	EDUSTAFF 5/26-6/8/24	3,884.20
063099	06/20/2024	Opn	VERIZON NORTH	DISTRICT CELLS 12/12	162.80
063100	06/20/2024	Opn	HOME DEPOT CREDIT SERVICES	QUICKCRETE	465.59
063101	06/20/2024	Opn	DURAND SCHOOLS/FOOD SERVICE	SUMMER SCHOOL SNACKS	194.68
063102	06/27/2024	Opn	CEI MICHIGAN, LLC	HS GYM ROOF REPAIR	1,919.00
063103	06/27/2024	Opn	DURAND AUTO PARTS	CONDUIT/PAINT	137.88
063104	06/27/2024	Opn	FUSE IT PIPING	IRRIGATION WORK	314.08
063105	06/27/2024	Opn	GRAINGER, INC.	HYDRONIC PUMP	5,073.49
063106	06/27/2024	Vod 06/27/2024	GREAT LAKES ENVIRONMENTAL	LAWN MOWING	550.00
063107	06/27/2024	Opn	HOLLAND BUS COMPANY	PARTS	2,498.00
063108	06/27/2024	Opn	SECRET, WARDLE, LYNCH, HAMPTON,	MATTER #092255	108.82
063109	06/27/2024	Opn	SHATTUCK SPECIALTY ADVERTISING	SUPPLIES	82.00

**DURAND AREA SCHOOLS
CHECK REGISTERS FOR MONTH**

As of June 30, 2024

063110 06/27/2024	Opn	SHATTUCK SPECIALTY ADVERTISING	VARSITY TENNIS AWARDS	35.00
063111 06/27/2024	Opn	SUPERIOR GROUNDCOVER INC.	MULCH	5,775.00
063112 06/27/2024	Opn	ZANGER, STACEY	TRAVEL REIMBURSEMENT	28.01
063113 06/27/2024	Opn	ZDUNIC, JAKE	BOARD MEETINGS	375.00
063114 06/27/2024	Opn	ZDUNIC, XAK	BOARD MEETINGS	375.00
063115 06/27/2024	Opn	SHEPHARD, CARI	BOARD MEETINGS	350.00
063116 06/27/2024	Opn	TAYLOR, NICK	BOARD MEETING	450.00
063117 06/27/2024	Opn	HUFF, DARRICK	BOARD MEETINGS	350.00
063118 06/27/2024	Opn	DENNIS, JOHN	BOARD MEETINGS	350.00
063119 06/27/2024	Opn	FIEBERNITZ, KASEY	BOARD MEETINGS	250.00
063120 06/27/2024	Opn	GREAT LAKES LANDCARE INC	LAWN MOWING	550.00
			CHECK TOTAL	1,135,887.49
			LESS VOIDS	-550.00
			GRAND TOTAL GENERAL FUND	1,135,337.49

Check Register for Food Service Fund

Check# Date	Status	Name	Invoice Description	Amount
006897 06/01/2024	Opn	HEALTH EQUITY	HSA JUNE	50.00
006907 06/05/2024	Opn	GORDON FOOD SERVICE	DISTRICT ORDER	712.68
006908 06/05/2024	Opn	BEARDSLEY, LISA	MILEAGE REIMB FOR MAY	24.79
006909 06/05/2024	Opn	GOOCH, JANEL	LAUNDRY BN 8-25-23 TO 5-30-24	168.00
006910 06/05/2024	Opn	LAWRENCE, AMBER	LAUNDRY MS DEC-MAY	81.00
006911 06/05/2024	Opn	NEWMAN, AMY	LAUNDRY RK JAN-MAY	63.00
006912 06/12/2024	Opn	GORDON FOOD SERVICE	DISTRICT ORDER	90.42
006913 06/13/2024	Opn	ESS MIDWEST, INC.	FOOD SERV 22/26	11,697.36
006914 06/20/2024	Opn	WARD, BARBARA	MILEAGE REIMB FOR CAMP DELIVERY	18.09
006915 06/20/2024	Opn	GORDON FOOD SERVICE	DISTRICT ORDER	400.93
006916 06/26/2024	Opn	GORDON FOOD SERVICE	DISTRICT ORDER	607.68
006917 06/26/2024	Opn	BEARDSLEY, LISA	MILEAGE REIMB FOR JUNE	65.73
006918 06/24/2024	Opn	STAFFORD-SMITH INC.	WALK IN FREEZER PLAN REVIEW	40,730.00
006919 06/25/2024	Opn	ESS MIDWEST, INC.	FOOD SERV 25/26	915.28
			CHECK TOTAL	55,624.96
			LESS VOIDS	0.00
			GRAND TOTAL FOOD SERVICE	55,624.96

Check Register for Trust & Agency

Check# Date	Status	Name	Invoice Description	Amount
004221 06/05/2024	Opn	CARLTON LODGE	HOTELS FOR GIRLS BASKETBALL TEAM CAMP	1,039.40
004222 06/05/2024	Opn	AMAZON CAPITAL SERVICES	SNAKE FOOD	220.35
004223 06/05/2024	Opn	DESIGNS BY BEAN, INC.	SUMMER VOLLEYBALL CAMP TSHIRTS	862.00
004224 06/05/2024	Opn	DURAND SCHOOLS/FOOD SERVICE	KITCHEN HELP FOR FFA BANQUET	115.20
004225 06/05/2024	Opn	FLINT JUNIOR GOLF ASSOCIATION	DURAND GIRLS GOLF FLINT JUNIOR LEAGUE	700.00
004226 06/13/2024	Opn	THE COLLEGE BOARD	AP EXAMS	1,183.00
004227 06/13/2024	Opn	VERNON AREA FLORIST	GRADUATION FLOWERS	650.00
004228 06/20/2024	Opn	DURAND SCHOOLS/FOOD SERVICE	SALFATE/DUNAVANT RETIREMENT	128.83
004229 06/20/2024	Opn	POP-ITY POPCORN	SCHOOL STORE POPCORN MACHINE	225.00
			CHECK TOTAL	5,123.78
			LESS VOIDS	0.00
			GRAND TOTAL TRUST & AGENCY	5,123.78

Check Register for Capital Projects

Check# Date	Status	Name	Invoice Description	Amount
001774 06/05/2024	Opn	SONITROL TRI-COUNTY	PAC INSTALL SYSTEM	295.00
001775 06/13/2024	Opn	CONTROLNET LLC	ZONE #1 VALVE REPLACEMENT	9,685.95
001776 06/13/2024	Opn	CONVERGENT TECHNOLOGY PARTNERS	CAT 2 ERATE CONSULTING SERVICES	47.50
001777 06/13/2024	Opn	INTEGRATED DESIGNS, INC	BOND PROJECTS	1,469.00
001778 06/13/2024	Opn	GROSS CONSTRUCTION INC.	EARTHWORK	28,500.00
001779 06/13/2024	Opn	J.J. BARNEY CONSTRUCTION	CONCRETE	27,460.00
001780 06/13/2024	Opn	E & L CONSTRUCTION GROUP, INC.	GENERAL TRADES	129,459.53
001781 06/13/2024	Opn	TRI-CITY ACOUSTICAL COMPANY	ACOUSTICAL	6,245.80
001782 06/13/2024	Opn	BAY AREA SPECIALTY FLOORING	RESILIENT FLOORING/CARPET	64,813.00
001783 06/13/2024	Opn	SYMONS BUILDING SPECIALTIES, LLC	LOCKERS	6,519.00
001784 06/13/2024	Opn	S & D MECHANICAL SERVICES, INC.	MECHANICAL	25,997.50
001785 06/13/2024	Opn	MASTER ELECTRIC, INC	ELECTRICAL	42,562.54

**DURAND AREA SCHOOLS
CHECK REGISTERS FOR MONTH**

As of June 30, 2024

001786 06/13/2024	Opn	R & D SEPTIC	PORTABLE TOILETS	450.00
001787 06/13/2024	Opn	SUNBELT RENTALS, INC.	TEMP HEAT	615.74
001788 06/13/2024	Opn	IRWIN SEATING COMPANY	FIXED AUDITORIUM SEATING	3,348.51
001789 06/20/2024	Opn	TRUST THERMAL SYSTEMS, INC.	REMOVAL OF BN LIBRARY FLOORING	16,000.00
001790 06/26/2024	Opn	MASTER ELECTRIC, INC	PAC NVR	3,100.00
001791 06/26/2024	Opn	GOVCONNECTION INC	TV Mounting Brackets	259.18
			CHECK TOTAL	366,828.25
			LESS VOIDS	0.00
			GRAND TOTAL CAPITAL PROJECTS	366,828.25