

Princeton Public Schools - ISD 477
Tuesday, January 21, 2020 at 6:00 PM
Work Session
District Center Board Room

Our Mission

Princeton is an innovative leader in instruction, developing in EVERY learner the ability to succeed in an ever-changing world.

Our Vision

Princeton will equip every student to be career and college ready through personalized instruction, community partnerships and collaboration.

1. **PROCEDURAL ITEMS**
2. Call to Order and Pledge of Allegiance
3. Roll Call
4. **REPORTS**
 - a. Board Members Committee Reports
 - b. Student Council Report
 - c. Superintendent Report
5. **APPROVE AGENDA**
6. **DISCUSS and ACT on PREVIOUS BOARD MEETING MINUTES** 3
7. **CONSENT AGENDA**

The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.

 - a. Personnel 8
 - b. Bills 9
 - c. Treasurer's Report 13
 - d. Wire Transfers 14
 - e. Gifts, Grants, Fundraiser 15
8. **WORK SESSION**
 - a. MSBA Board Development
9. **ADDITIONS TO AGENDA**
10. **FUTURE MEETING(s) INFORMATION**

Executive Planning- Jan 29, 4:15pm
Coffee & Conversation- Feb 4, 8:45 am
Finance Committee- Feb 4, 4:30pm
Regular Board Meeting- Feb 4, 6:00pm

11. ADJOURN

Call to Order and Pledge of Allegiance

The regular meeting of the School Board of District #477 was called to order by Board Chair Eric Minks on the **7th day of January 2020, at 6:00 p.m.** in the District Center Board Room.

APPROVE AGENDA

Motion made by Howard Vaillancourt, seconded by Jim Tomsky **to approve the agenda as presented.** Motion passed unanimously.

ELECT A SCHOOL BOARD CHAIR FOR 2020

Motion by Deb Ulm to nominate Eric Strandberg as School Board Chair. Motion by Eric Minks to nominate Chad Young as School Board Chair. Upon roll call the following voted for Eric Strandberg: Howard Vaillancourt, Jim Tomsky, Eric Strandberg, Deb Ulm, and Sue VanHooser. The following voted for Chad Young: Eric Minks and Chad Young. Eric Strandberg is elected School Board Chair.

ELECT A SCHOOL BOARD VICE CHAIR

Motion made by Jim Tomsky to nominate Chad Young as Vice Chair. Motion made by Eric Strandberg to nominate Deb Ulm as Vice Chair. Upon roll call the following voted for Deb Ulm: Howard Vaillancourt, Eric Strandberg, Deb Ulm and Chad Young. The following voted for Chad Young: Eric Minks, Jim Tomsky, and Sue VanHooser. Deb Ulm is elected School Board Vice Chair.

ELECT A SCHOOL BOARD CLERK

Motion made by Howard Vaillancourt to nominate Chad Young as Board Clerk. Motion passed unanimously.

ELECT A SCHOOL BOARD ACTING CLERK

Motion made by Howard Vaillancourt to nominate Jim Tomsky as Acting Board Clerk. Motion passed unanimously.

ELECT A SCHOOL BOARD TREASURER

Motion made by Jim Tomsky to nominate Sue VanHooser as Board Treasurer. Motion passed unanimously.

BOARD COMPENSATION

Motion made by Howard Vaillancourt, seconded by Jim Tomsky to accept board compensation as presented. Motion passed unanimously.

Discussion: Finance committee recommended there to be no change to compensation at this time.

BOARD SCHEDULE

Motion made by Jim Tomsky, seconded by Eric Minks to accept proposed board schedule. Motion passed unanimously.

DESIGNATE OFFICIAL DEPOSITORY FOR SCHOOL DISTRICT FUNDS AND INVESTMENTS FOR 2020

Motion by Deb Ulm, seconded by Howard Vaillancourt to designate Bremer Bank; First Bank and Trust; Wells Fargo Bank; Minnesota School District Liquid Asset Fund; Citigroup; PMA Securities/MnTrust; Sherburne State Bank; The PFM Group; Edward Jones and Spire Financial as official depositories. Motion passed unanimously.

DESIGNATE OFFICIAL SCHOOL DISTRICT PUBLICATION FOR 2020

Motion made by Jim Tomsy, seconded by Howard Vaillancourt to designate the Union Times and www.isd477.org as our official school district publication. Motion passed unanimously.

DESIGNATE BOND COUNCIL FOR 2020

Motion made by Howard Vaillancourt, seconded by Jim Tomsy to accept Knutson, Flynn & Deans for Bond Counsel. Motion passed unanimously.

DESIGNATE ATTORNEY FOR 2020

Motion made by Sue VanHooser, seconded by Chad Young to accept Rupp, Anderson, Squires, & Waldspurger for district attorney. Motion passed unanimously.

SCHOOL DISTRICT FUNDS

Motion made by Deb Ulm, seconded by Sue VanHooser authorize the Director of Business Services and/or Designee to make short-term investments, deposits, transfers, and withdrawals from savings via wire transfers to other financial institutions, to make electronic fund transfers, and to sign stop-payments in accordance with existing Minnesota Statutes 123B.14, subdivision 1. Motion passed unanimously.

LEASE, PURCHASE AND CONTRACT FOR GOODS AND SERVICES

Motion made by Jim Tomsy, seconded by Sue VanHooser to authorize the Superintendent and Director of Business Services to lease, purchase, and contract for goods and services within the general budget categories pursuant to Minnesota Statute 123B.52, subdivision 2. Motion passed unanimously.

FACSIMILE SIGNATURES

Motion made by Sue VanHooser, seconded by Howard Vaillancourt, to authorize the Director of Business Services to use facsimile signatures for all school district checks and orders and to authorize the Director of Business Services to use the 2020 facsimile signatures. Motion passed unanimously.

COMBINED POLLING PLACES

Motion made by Deb Ulm, seconded by Jim Tomksy, to accept the Resolution Establishing Combined Polling Places for 2020 as presented. Motion passed unanimously.

ADJOURN

Motion made by Howard Vaillancourt, seconded by Jim Tomsy to adjourn the organizational meeting. Motion passed unanimously. Meeting was adjourned at 6:11 p.m.

Chair Eric Strandberg

Clerk Chad Young

Recorder: Emily McKinnon

Call to Order and Pledge of Allegiance

The work session meeting of the School Board of District #477 was called to order by Board Chair Eric Strandberg on the **7th day of January, at 6:12 p.m.** in the District Center Board Room.

Roll Call: Members Present: Howard Vaillancourt, Eric Minks, Jim Tomsy, Eric Strandberg, Sue VanHooser and Chad Young and Deb Ulm.

Others present: Director of Business Services Michelle Czech and Director of Human Resources Jason Senne.

Citizen Comments: None

REPORTS

Board committee meeting(s) and school events each Board member attended.

Howard Vaillancourt	Policy Discussion
Eric Minks	Finance Committee; Agenda Planning
Jim Tomsy	None
Eric Strandberg	None
Deb Ulm	None
Chad Young	None
Sue VanHooser	SEE Executive Meeting

APPROVE AGENDA

Motion made by Howard Vaillancourt, seconded by Jim Tomsy **to approve the agenda as presented.** Motion passed unanimously.

DISCUSS and ACT on PREVIOUS BOARD MEETING MINUTES

Motion made by Deb Ulm seconded by Chad Young, **to approve the December 17th board meeting minutes.** Motion passed unanimously.

CONSENT AGENDA

Motion made by Howard Vaillancourt, seconded by Deb Ulm, **to approve the consent agenda as presented with the exception of removing the Credit Recovery Coordinator stipend as recommended by the Director of Human Resources.** Personnel, bills, gifts, grants, fundraisers, activity proposition. Motion passed unanimously.

ACTION

Second Reading of Policy

Motion to approve the second reading of policies 527, 528, 529, 530, 531, 532, 533, 534, 551 and 596 as presented was made by Jim Tomsy, seconded by Howard Vaillancourt. Motion passed unanimously.

ADDITIONS TO AGENDA- None

ADJOURN

Motion to adjourn the meeting was made by Deb Ulm and seconded by Jim Tomsy. The meeting was adjourned at 6:16 p.m.

Chair Eric Strandberg

Clerk Chad Young

Recorder- Emily McKinnon

1.21.20

Status	Last Name	First Name	Building	Job Title	Group	Replacing	Effective Date	Wage
Resignation	Hauge	Jeff	FC	Comm Ed Program Coordinator	Community Ed		2.6.20	
Status	Last Name	First Name	Building	Job Title	Group	Replacing	Effective Date	Wage
LOA	Miller	Ashley	DC	SPED Para (Onward)	Paras		12.18.19-1.6.20	
LOA	Moehlmann	Scott	HS	PE / Social Studies Teacher	PEA		5.12.20-5.28.20	
LOA	Johnson	Emily	IS	SPED Paraprofessional	SPED		1.4.21-4.5.21	
Intermittent LOA	Kiloran	Cathy	PS	2nd Grade Teacher	PEA		19-20 School Year	
Status	Last Name	First Name	Building	Job Title	Group	Replacing	Effective Date	Wage
Extra Duty	Zimmer	Jesse	MS	Girls Softball Coach	Activities	Retired coach	3.30.20	\$2,063.00
Extra Duty	Allen	Mandee	MS	Softball Coach	Activities	Courtney Naumann- 1 year	3.30.20-5.29.20	\$2,063.00

Princeton Public Schools #477
Detail Payment Register By Check
Fund Summary

Fund	Description	Total
01	General Fund	\$374,224.14
02	Food Service	\$25,195.53
04	Community Service	\$7,954.19
06	Construction	\$49,831.50
10	Student Activities	\$14,519.13
Report Total		\$471,724.49

Princeton Public Schools #477

Check Register by Bank and Check

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477	001	82629	174880	Check	1	4545		AUTO VALUE PRINCETON	Yes	No	No	USD	01/03/2020	2.49
		82627	174881	Check	1	16548		AYCOCK VICTORIA	Yes	No	No	USD	01/03/2020	132.00
		82626	174882	Check	1	15976		ECO SHRED MN, INC.	Yes	No	No	USD	01/03/2020	205.50
		82628	174883	Check	1	16549		HARDT TRISTAN	Yes	No	No	USD	01/03/2020	118.00
		82622	174884	Check	1	12957	1	MIDCONTINENT COMMUNICATIONS	Yes	No	No	USD	01/03/2020	414.91
		82630	174885	Check	1	6317		RESERVE ACCOUNT	Yes	No	No	USD	01/03/2020	2,000.00
		82623	174886	Check	1	14477		TEACHERS ON CALL	Yes	No	No	USD	01/03/2020	14,917.08
		82624	174887	Check	1	14868		U.S. BANK EQUIPMENT FINANCE	Yes	No	No	USD	01/03/2020	1,095.00
		82625	174888	Check	1	15350		YETZER JANE	Yes	No	No	USD	01/03/2020	50.00
		82636	174889	Check	1	10795	1	ACE SOLID WASTE, INC	Yes	No	No	USD	01/10/2020	4,712.43
		82663	174890	Check	1	16533		ALBIN AQUISITION CORP.	Yes	No	No	USD	01/10/2020	330.00
		82638	174891	Check	1	1137		AMERIPRIDE SERVICES INC.	Yes	No	No	USD	01/10/2020	1,789.68
		82679	174892	Check	1	8007		ANDOVER HIGH SCHOOL	Yes	No	No	USD	01/10/2020	225.00
		82639	174893	Check	1	11427	1	AT&T MOBILITY	Yes	No	No	USD	01/10/2020	206.77
		82647	174894	Check	1	1409		BERNICK'S PEPSI-COLA	Yes	No	No	USD	01/10/2020	662.09
		82635	174895	Check	1	10772		BURCH MARK	Yes	No	No	USD	01/10/2020	85.00
		82672	174896	Check	1	4290		CENTERPOINT ENERGY	Yes	No	No	USD	01/10/2020	105.70
		82661	174897	Check	1	16364		CREATIVE STUDIO 23	Yes	No	No	USD	01/10/2020	140.00
		82648	174898	Check	1	14103		CULLIGAN BOTTLED WATER	Yes	No	No	USD	01/10/2020	157.77
		82649	174899	Check	1	14103		CULLIGAN BOTTLED WATER	Yes	No	No	USD	01/10/2020	10.25
		82654	174900	Check	1	15504		DAHL DENIS	Yes	No	No	USD	01/10/2020	118.00
		82641	174901	Check	1	11656		DEAN FOODS NORTH CENTRAL	Yes	No	No	USD	01/10/2020	1,590.28
		82677	174902	Check	1	7054		DEMARAIS DEAN	Yes	No	No	USD	01/10/2020	220.00
		82644	174903	Check	1	13058		FRIEDRICHS MATT	Yes	No	No	USD	01/10/2020	84.00
		82664	174904	Check	1	16551		GIESKE CHERI	Yes	No	No	USD	01/10/2020	132.00
		82659	174905	Check	1	16157		GOPHER STATE EVENTS, LLC	Yes	No	No	USD	01/10/2020	1,159.50
		82668	174906	Check	1	2778	1	GOPHER STATE ONE CALL INC	Yes	No	No	USD	01/10/2020	1.35
		82665	174907	Check	1	16552		HEMMESCH JESSICA	Yes	No	No	USD	01/10/2020	132.00
		82669	174908	Check	1	3327		INSTITUTE FOR EDUCATIONAL DEV.	Yes	No	No	USD	01/10/2020	1,554.00
		82662	174909	Check	1	16454		JAC'D KARAOKE & SOUND	Yes	No	No	USD	01/10/2020	300.00
		82634	174910	Check	1	10673	1	KITTELSON MARKETING	Yes	No	No	USD	01/10/2020	1,801.20
		82670	174911	Check	1	3623		KOEHLER & DRAMM INC.	Yes	No	No	USD	01/10/2020	1,500.12
		82642	174912	Check	1	11986		LAVOI JANA	Yes	No	No	USD	01/10/2020	85.00
		82681	174913	Check	1	9475		LUCARELLI MARIO	Yes	No	No	USD	01/10/2020	157.00
		82671	174914	Check	1	4048	4	M.A.S.S.P.	Yes	No	No	USD	01/10/2020	375.00
		82680	174915	Check	1	8696		McCONE FOODS	Yes	No	No	USD	01/10/2020	535.00
		82643	174916	Check	1	12957	1	MIDCONTINENT COMMUNICATIONS	Yes	No	No	USD	01/10/2020	1,315.84
		82673	174917	Check	1	4292		MINNTEX	Yes	No	No	USD	01/10/2020	3,877.40
		82640	174918	Check	1	11477		MINUTEMAN PRESS	Yes	No	No	USD	01/10/2020	170.72
		82656	174919	Check	1	15876		NEW PRAGUE ARCHERY CLUB	Yes	No	No	USD	01/10/2020	100.00
		82657	174920	Check	1	15876		NEW PRAGUE ARCHERY CLUB	Yes	No	No	USD	01/10/2020	360.00

Princeton Public Schools #477 Check Register by Bank and Check

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477	001	82658	174921	Check	1	15876		NEW PRAGUE ARCHERY CLUB	Yes	No	No	USD	01/10/2020	300.00
		82652	174922	Check	1	14515		REASONER MICHAEL	Yes	No	No	USD	01/10/2020	84.00
		82655	174923	Check	1	15833		REKSTAD JONAH	Yes	No	No	USD	01/10/2020	85.00
		82674	174924	Check	1	5305		RESOURCE TRAINING & SOLUTIONS	Yes	No	No	USD	01/10/2020	445.00
		82650	174925	Check	1	14420		ROBOTICS EDUCATION & COMPETITION	Yes	No	No	USD	01/10/2020	1,205.00
		82651	174926	Check	1	14495		ROCKY MOUNTAIN CONSTRUCTION	Yes	No	No	USD	01/10/2020	6,685.00
		82666	174927	Check	1	16553		SACKETT TOBIAS	Yes	No	No	USD	01/10/2020	118.00
		82653	174928	Check	1	15322		SCHAFFER KEVIN	Yes	No	No	USD	01/10/2020	118.00
		82667	174929	Check	1	16554		SPOHN ZAC	Yes	No	No	USD	01/10/2020	160.00
		82646	174930	Check	1	13389	1	THE MCDOWELL AGENCY, INC.	Yes	No	No	USD	01/10/2020	267.60
		82675	174931	Check	1	6308	1	US BANK	Yes	No	No	USD	01/10/2020	2,150.00
		82676	174932	Check	1	6376		VIKING COCA COLA BOTTLING	Yes	No	No	USD	01/10/2020	1,546.25
		82645	174933	Check	1	13262	1	WALMART COMMUNITY/GECRB	Yes	No	No	USD	01/10/2020	747.93
		82660	174934	Check	1	16192		WEBER BRADLEY	Yes	No	No	USD	01/10/2020	157.00
		82678	174935	Check	1	7947		WISE KARI	Yes	No	No	USD	01/10/2020	132.00
		82637	174936	Check	1	11367		ZIESKA VICKI	Yes	No	No	USD	01/10/2020	132.00
		82690	174937	Check	1	16484		KYLE L. CARLSON, CHAPTER 13 TRUSTEE	Yes	No	No	USD	01/15/2020	350.00
		82703	174938	Check	1	13099		ASL INTERPRETING SERVICES, INC.	Yes	No	No	USD	01/21/2020	1,850.00
		82698	174939	Check	1	1259	1	AUDIO COMMUNICATIONS	Yes	No	No	USD	01/21/2020	306.50
		82715	174940	Check	1	14819	2	BSN SPORTS	Yes	No	No	USD	01/21/2020	4,788.00
		82722	174941	Check	1	1840		C.M.E.R.D.C.	Yes	No	No	USD	01/21/2020	2,394.45
		82721	174942	Check	1	1799		CITY OF PRINCETON	Yes	No	No	USD	01/21/2020	92.00
		82718	174943	Check	1	15724		CLIMATE MAKERS INC	Yes	No	No	USD	01/21/2020	5,499.80
		82723	174944	Check	1	2128		D.ERVASTI SALES CO.	Yes	No	No	USD	01/21/2020	2,304.14
		82691	174945	Check	1	10069		DALCO	Yes	No	No	USD	01/21/2020	3,376.91
		82707	174946	Check	1	13599		DARRYL WALETZKO LLC	Yes	No	No	USD	01/21/2020	14,980.00
		82724	174947	Check	1	2270		ECM PUBLISHERS INC.	Yes	No	No	USD	01/21/2020	484.90
		82699	174948	Check	1	12623		ECOLAB INSTITUTIONAL	Yes	No	No	USD	01/21/2020	970.96
		82740	174949	Check	1	9068		EDUCATORS BENEFIT CONSULTANT	Yes	No	No	USD	01/21/2020	346.21
		82725	174950	Check	1	2331		EGAN COMPANY	Yes	No	No	USD	01/21/2020	5,937.00
		82726	174951	Check	1	2336		EHLERS AND ASSOCIATES INC	Yes	No	No	USD	01/21/2020	1,000.00
		82709	174952	Check	1	14049		FUN EXPRESS, LLC	Yes	No	No	USD	01/21/2020	19.71
		82737	174953	Check	1	6645		GRAINGER	Yes	No	No	USD	01/21/2020	1,285.42
		82708	174954	Check	1	13869		GRANT ASSIST CONSULTING	Yes	No	No	USD	01/21/2020	465.00
		82727	174955	Check	1	2955		HANDYMAN'S INC.	Yes	No	No	USD	01/21/2020	317.36
		82712	174956	Check	1	14517		HORIZON COMMERCIAL POOL SUPPLY	Yes	No	No	USD	01/21/2020	612.95
		82695	174957	Check	1	10909	3	INNOVATIVE OFFICE SOLUTIONS, LLC	Yes	No	No	USD	01/21/2020	315.79
		82692	174958	Check	1	10237		INTEGRATED SYSTEMS CORPORATION	Yes	No	No	USD	01/21/2020	416.67
		82704	174959	Check	1	13350		J & A GLASS & MIRROR INC.	Yes	No	No	USD	01/21/2020	300.00
		82717	174960	Check	1	15390		KAJEET, INC.	Yes	No	No	USD	01/21/2020	114.97
		82720	174961	Check	1	16467		KODIAK POWER SYSTEMS, INC.	Yes	No	No	USD	01/21/2020	3,957.95

Princeton Public Schools #477 Check Register by Bank and Check

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477	001	82728	174962	Check	1	3623		KOEHLER & DRAMM INC.	Yes	No	No	USD	01/21/2020	123.51
		82693	174963	Check	1	10432	2	MEI TOTAL ELEVATOR SOLUTIONS	Yes	No	No	USD	01/21/2020	338.48
		82729	174964	Check	1	4160	2	METRO ECSU	Yes	No	No	USD	01/21/2020	130.00
		82738	174965	Check	1	8388	1	METRO SALES INC	Yes	No	No	USD	01/21/2020	1,924.75
		82696	174966	Check	1	11477		MINUTEMAN PRESS	Yes	No	No	USD	01/21/2020	207.58
		82701	174967	Check	1	13069	1	NORTHERN SALT INC	Yes	No	No	USD	01/21/2020	447.50
		82719	174968	Check	1	15899		OGDEN NEWSPAPERS OF MINNESC	Yes	No	No	USD	01/21/2020	5,448.42
		82694	174969	Check	1	10444	1	OLSEN FIRE PROTECTION INC	Yes	No	No	USD	01/21/2020	1,220.00
		82713	174970	Check	1	14671		ONLINEEEEI.COM	Yes	No	No	USD	01/21/2020	1,234.35
		82705	174971	Check	1	13355	1	PALMER BUS SERVICE, INC.	Yes	No	No	USD	01/21/2020	243,604.26
		82702	174972	Check	1	13078		PINEAPPLE APPEAL	Yes	No	No	USD	01/21/2020	577.11
		82697	174973	Check	1	11658		POLAR ELECTRO, INC.	Yes	No	No	USD	01/21/2020	1,689.57
		82730	174974	Check	1	5107		PRINCETON AUTO CENTER	Yes	No	No	USD	01/21/2020	77.22
		82731	174975	Check	1	5118		PRINCETON CHAMBER OF COMMER	Yes	No	No	USD	01/21/2020	30.00
		82700	174976	Check	1	12808		RPM ATHLETICS LLC	Yes	No	No	USD	01/21/2020	674.00
		82706	174977	Check	1	13559		RUPP, ANDERSON, SQUIRES & WALI	Yes	No	No	USD	01/21/2020	27,523.57
		82732	174978	Check	1	5593	5	SCHOOL SPECIALTY INC.	Yes	No	No	USD	01/21/2020	254.85
		82733	174979	Check	1	5668		SHERBURNE COUNTY TREASURER	Yes	No	No	USD	01/21/2020	805.18
		82741	174980	Check	1	9494	1	SNA	Yes	No	No	USD	01/21/2020	15.00
		82734	174981	Check	1	5868		STATE SUPPLY COMPANY	Yes	No	No	USD	01/21/2020	693.48
		82710	174982	Check	1	14062		STEEL SALES CORP.	Yes	No	No	USD	01/21/2020	595.73
		82714	174983	Check	1	14750	1	SUBURBAN ELEVATOR OF MINNESC	Yes	No	No	USD	01/21/2020	49,831.50
		82735	174984	Check	1	6226	1	TRIARCO ARTS & CRAFTS	Yes	No	No	USD	01/21/2020	1,006.31
		82736	174985	Check	1	6231		TRIO SUPPLY COMPANY	Yes	No	No	USD	01/21/2020	1,187.03
		82739	174986	Check	1	8428		TWIN CITY HARDWARE	Yes	No	No	USD	01/21/2020	208.56
		82716	174987	Check	1	15226		ULTIMATE SPORTS AND APPAREL	Yes	No	No	USD	01/21/2020	1,060.00
		82711	174988	Check	1	14333		UPPER LAKES FOODS, INC.	Yes	No	No	USD	01/21/2020	21,068.98
Bank Total: 001													\$471,724.49	
Report Total:													\$471,724.49	

**PRINCETON PUBLIC SCHOOLS
TREASURER'S REPORT
MONTHLY CASH FLOW REPORT FOR DECEMBER 2019**

FUND	BEGINNING BALANCE	MONTHLY RECEIPTS	MONTHLY DISBURSEMENTS	JOURNAL ENTRIES	ENDING BALANCE
01 General	11,681,754.10	2,436,926.36	3,164,646.68	(1,859.89)	10,954,033.78
02 Food Service	593,297.07	158,421.45	147,375.04	280.86	604,343.48
04 Community Service	441,491.77	115,663.45	125,707.86	(2,886.51)	431,447.36
06 Building	2,006,575.14	2,752.01	0.00	0.00	2,009,327.15
07 Debt Service	3,576,687.50	682,263.73	0.00	0.00	4,258,951.23
10 Activities	184,396.29	44,982.87	28,657.09	(1,863.65)	200,722.07
TOTAL	18,484,201.87	3,441,009.87	3,466,386.67		18,458,825.07

Bank Accounts

AP/PR Account (Bremer)	914,095.42
MSDLAF+	4,444,236.79
Investments (Fd01)	11,516,316.77
Facility Bond (Fd06)	<u>2,009,327.15</u>
	18,883,976.13
O/S Accts Pay Checks	(313,845.76)
O/S Payroll Checks	(11,424.70)
O/S Wires	(100,983.85)
NSF Checks	<u>1,103.25</u>
TOTAL	18,458,825.07

Princeton Public Schools - ISD #477

Wire Transfer Report

January 21, 2020

<u>Date:</u>	<u>Amount:</u>	<u>Description:</u>
12/13/2019	\$ 646,564.75	ACH File Transfer
12/13/2019	\$ 215,573.36	Federal Tax Wire Transfer
12/13/2019	\$ 34,603.70	State Tax Wire Transfer
12/13/2019	\$ 20,673.03	Select Account HSA
12/13/2019	\$ 1,128.19	MN Revenue
12/13/2019	\$ 109,100.98	TRA File Transfer
12/13/2019	\$ 37,347.67	PERA File Transfer
12/13/2019	\$ 255.50	MN Child Support File Transfer
12/13/2019	\$ 48,564.57	TSA File Transfer
12/31/2019	\$ 604,409.04	ACH File Transfer
12/31/2019	\$ 201,815.71	Federal Tax Wire Transfer
12/31/2019	\$ 31,837.91	State Tax Wire Transfer
12/31/2019	\$ 20,572.93	Select Account HSA
12/31/2019	\$ 625.92	MN Revenue
12/31/2019	\$ 102,648.72	TRA File Transfer
12/31/2019	\$ 37,320.20	PERA File Transfer
12/31/2019	\$ 255.50	MN Child Support File Transfer
12/31/2019	\$ 47,691.59	TSA File Transfer
1/6/2020	\$ 10,601.71	BMO Harris Bank - (Pcards)
1/2/2020	\$ 236.00	MN Revenue - (Sales tax)
12/5/2019	\$ 1,296.97	Further
12/12/2019	\$ 4,889.34	Further
12/19/2019	\$ 3,051.05	Further
12/20/2019	\$ 381.65	Further
12/26/2019	\$ 1,084.00	Further
	\$	
TOTAL	\$ 2,182,529.99	

1.21.20

Type	Date Submitted	Donor Name	School	Reason	Gift / Amount
Gift	1.14.20	Leora Minor	DC	Lunch Accounts	\$250.00
Gift	1.10.20	Princeton Twice New Clothing	IS	VEX Robotics US Open Fee	\$200.00
Gift					
Gift					

Type	Date Submitted	Fundraiser Proposed By	Purpose	Supplier	Approx Funds
Fundraiser	1.10.20	Melinda Zachman	ELA & Math Standards	Teachers Pay Teachers	Unsure

Should we be awarded the following grants, the Board authorizes acceptance of funds.

Type	Date Submitted	Grant Name	Applicant	Purpose	Approx Funds
Grant	1.10.20	CenturyLink Clark Williams Foundation	Jodi Burling	CILC Digital Content	\$4,025.00
Grant	1.10.20	CenturyLink Clark Williams Foundation	Dee Voshell	Smartboards	\$4,198.00

FUNDRAISING APPROVAL FORM

Date of fundraiser: <i>open</i>		Projected profit: <i>?</i>		Amount earned: <i>?</i>	
Group or organization proposing the fundraiser: <i>Teacher: Melinda Zachman</i>				Item(s) being sold: <i>Asking for donations</i>	
Company/organization supplying items to be sold: <i>Teachers Pay Teachers Class Fund</i>					
The money raised will be used for: <i>To purchase ELA & Math standards to Special Ed</i>					
<p>The school board recognizes a desire and a need for fundraising to support district programs or student activities. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.</p> <p>Pupils may engage in raising funds, under the control of the school, for certain approved activities and for a limited number of charities, subject to the following conditions:</p>				<p>Place a checkmark beside each box to indicate whether the criteria for fundraising are met.</p>	
<i>Please see attached in fo</i>				Yes	No
1.	Individual student participation is optional. Students will not be pressured to sell products or solicit funds and will not be required to meet a sales quota to participate in an activity or field trip.				
2.	The charity involved has been selected by the student body as one in which they wish to participate (if applicable).				
3.	Addressed envelopes are available to people who prefer to donate directly rather than purchase a product.				
4.	The raising of funds shall not be done during normal class time. Students will be informed that they are not to fundraise during class time.				
5.	Information is going home with the students to the parents explaining the district's fundraising policy.				
6.	I have discussed this fundraiser with the administrator and have identified the purpose of the fundraiser.				
7.	The students participating in the fundraiser have been informed that they are representing the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and discipline extend to student fundraising activities.				

Students

8.	<p>Door-to-door sales are discouraged, but if approved, students may be allowed to sell door-to-door according to the following standards:</p> <ul style="list-style-type: none"> • K-8: Only allowed if a parent or guardian is with the student • 9-12: Groups of two or more students working together. 		✓
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I have reviewed Policy #511 Fundraising and agree to its provisions:

Date: 1-10-2020

Teacher/Sponsor Signature: *Melinda Schman*

As administrator, I understand that approval of this fundraiser means that all provisions of the above policy have been complied with to my satisfaction. APPROVED NOT APPROVED

Date: 1/13/2020

Administrator Signature: *[Signature]*

Date:

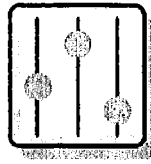
Superintendent Signature:

Date:

School Board Chair Signature:

How it works

STEP 1



Set up your TpT ClassFund

Share your story and how access to more TpT resources will help you teach at your best.

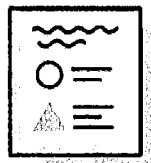
STEP 2



Reach out to your community

Let PTOs, administrators, parents, friends, family, and local communities know that you and your students need their support.

STEP 3



Purchase the TpT resources you need

Raised funds will be available in your TpT account balance and can be applied to any TpT order.

[Create My TpT ClassFund](#)