

Princeton Public Schools - ISD 477  
Tuesday, December 17, 2019 at 6:00 PM  
Work Session  
District Center Board Room

**Our Mission**

*Princeton is an innovative leader in instruction, developing in EVERY learner the ability to succeed in an ever-changing world.*

**Our Vision**

*Princeton will equip every student to be career and college ready through personalized instruction, community partnerships and collaboration.*

1. **PROCEDURAL ITEMS**
2. Call to Order and Pledge of Allegiance
3. Fall Commendations
4. Roll Call
5. Truth in Taxation Levy Meeting 3
6. **REPORTS**
  - a. Board Members Committee Reports
  - b. Student Council Report
  - c. Superintendent Report
7. **APPROVE AGENDA**
8. **DISCUSS and ACT on PREVIOUS BOARD MEETING MINUTES** 37
9. **CONSENT AGENDA**

*The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.*

  - a. Personnel 42
  - b. Bills 43
  - c. Treasurer's Report 54
  - d. Wire Transfers 55
  - e. Call for Bid - Family Center HVAC System
  - f. Gifts, Grants, Fundraisers, Field Trips 56
10. **WORK SESSION**
  - a. Long Range Planning
  - b. First Reading of Policy 57
11. **ACTION**

a. 2019 Levy Pay 2020

96

*I move to accept the 2019 Levy Pay 2020 Resolution as presented.*

**12. ADDITIONS TO AGENDA**

**13. FUTURE MEETING(S) INFORMATION**

Finance Committee- Jan 7, 4:30pm

Organizational Meeting- Jan 7, 6:00pm

Regular Board Meeting- Jan 7, 6:15pm

**14. ADJOURN**

# **Truth in Taxation Report**

## **ISD 477, Princeton,**

### **Minnesota**

#### **December 17, 2019**

ω

**Presenter:**  
**Michelle Czech,**  
**Director of Business Services**

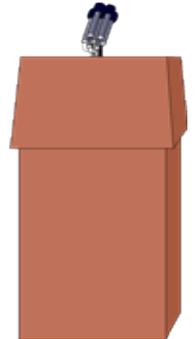
# Truth in Taxation Law

Minnesota's Truth in Taxation Law requires that cities, counties and school districts follow certain steps before adopting a tax levy for the following year. One important part of that law requires a mailed notice to each property owner in the county, which describes the tax levies proposed by the city, county and school district and what percent increase (decrease) a levy would mean in dollars.

# Requirements of Truth in Taxation Meeting

Public Meeting must include:

- ❖ Current year budget
- ❖ Proposed property tax levy
- ❖ Public must be given time to comment



# Who & What Impacts State Levies

## ❖ State Legislature & Governor's Administration

- ❖ Establishes overall tax policy.
- ❖ Sole authority to create school levies.
- ❖ Controls school levy parameters.  
(formulas)

## ❖ School Board's

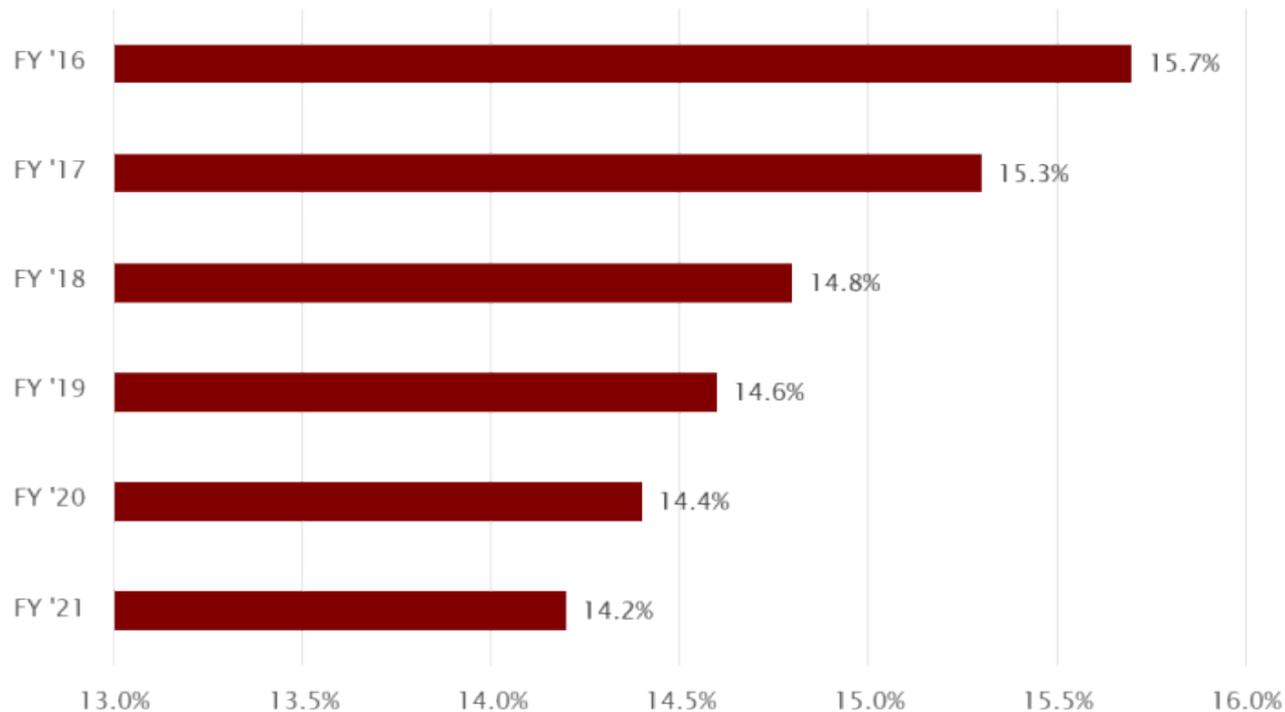
- ❖ Ask voters to approve operating referendums.
- ❖ Ask voters to approve bond referendums



# THE BIG PICTURE

# MN PRICE OF GOVERNMENT

## State and Local Revenues as % of Personal Income in Minnesota

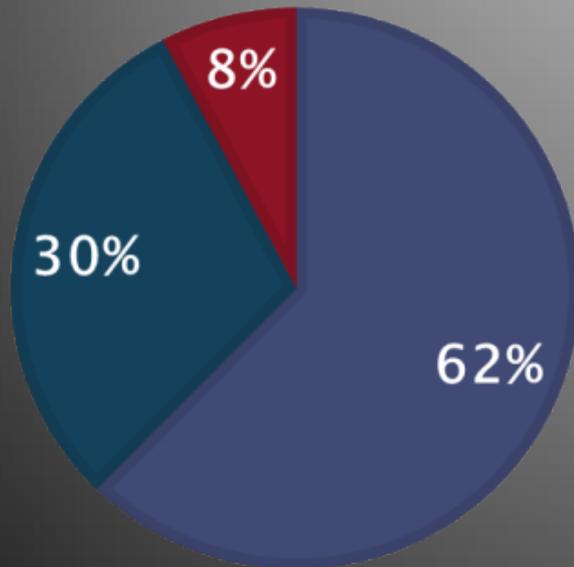


(Data source, MN Department of Management and Budget, 2019)

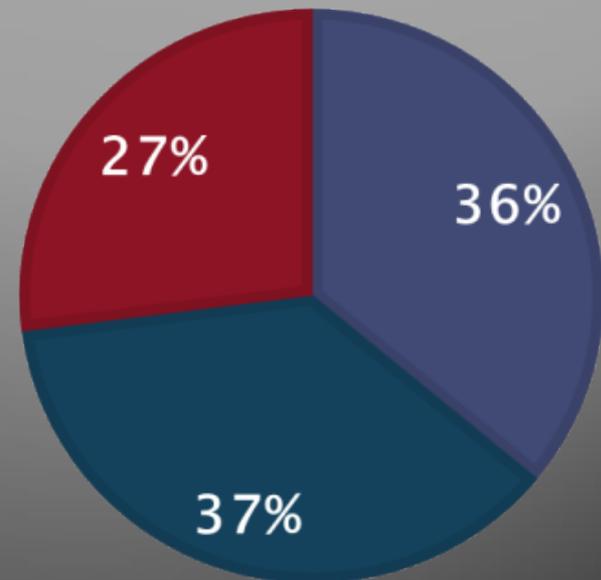
# STATE AID IMPACT

## WHO COLLECTS

- State
- Non-Local School
- School District



## WHO SPENDS



(Data source, MN Department of Management and Budget, 2017)

# School District Funds

- ❖ General Fund
- ❖ Food Service Fund
- ❖ Community Education Fund
- ❖ Building Fund
- ❖ Debt Service Fund



**BUDGET 2019-2020**  
**ADOPTED JUNE 2019**

|                            | 2020 Estimated       | 2020 Estimated       | Estimated             | 2019                 |
|----------------------------|----------------------|----------------------|-----------------------|----------------------|
|                            | Revenues             | Expenditures         | Variance              | Fund Balance         |
| <b>GENERAL FUND</b>        | <b>\$ 37,492,753</b> | <b>\$ 39,021,135</b> | <b>\$ (1,528,382)</b> | <b>\$ 10,912,932</b> |
| <b>FOOD SERVICE</b>        | <b>\$ 1,777,000</b>  | <b>\$ 1,852,733</b>  | <b>\$ (75,733)</b>    | <b>\$ 583,245</b>    |
| <b>COMMUNITY EDUCATION</b> | <b>\$ 1,448,110</b>  | <b>\$ 1,550,418</b>  | <b>\$ (102,308)</b>   | <b>\$ 349,248</b>    |
| <b>BUILDING FUND</b>       | <b>\$ -</b>          | <b>\$ 1,639,000</b>  | <b>\$ (1,639,000)</b> | <b>\$ 3,243,267</b>  |
| <b>DEBT SERVICE</b>        | <b>\$ 4,349,160</b>  | <b>\$ 4,280,194</b>  | <b>\$ 68,966</b>      | <b>\$ 902,353</b>    |
| <b>TOTAL</b>               | <b>\$ 45,067,023</b> | <b>\$ 48,343,480</b> |                       |                      |

10

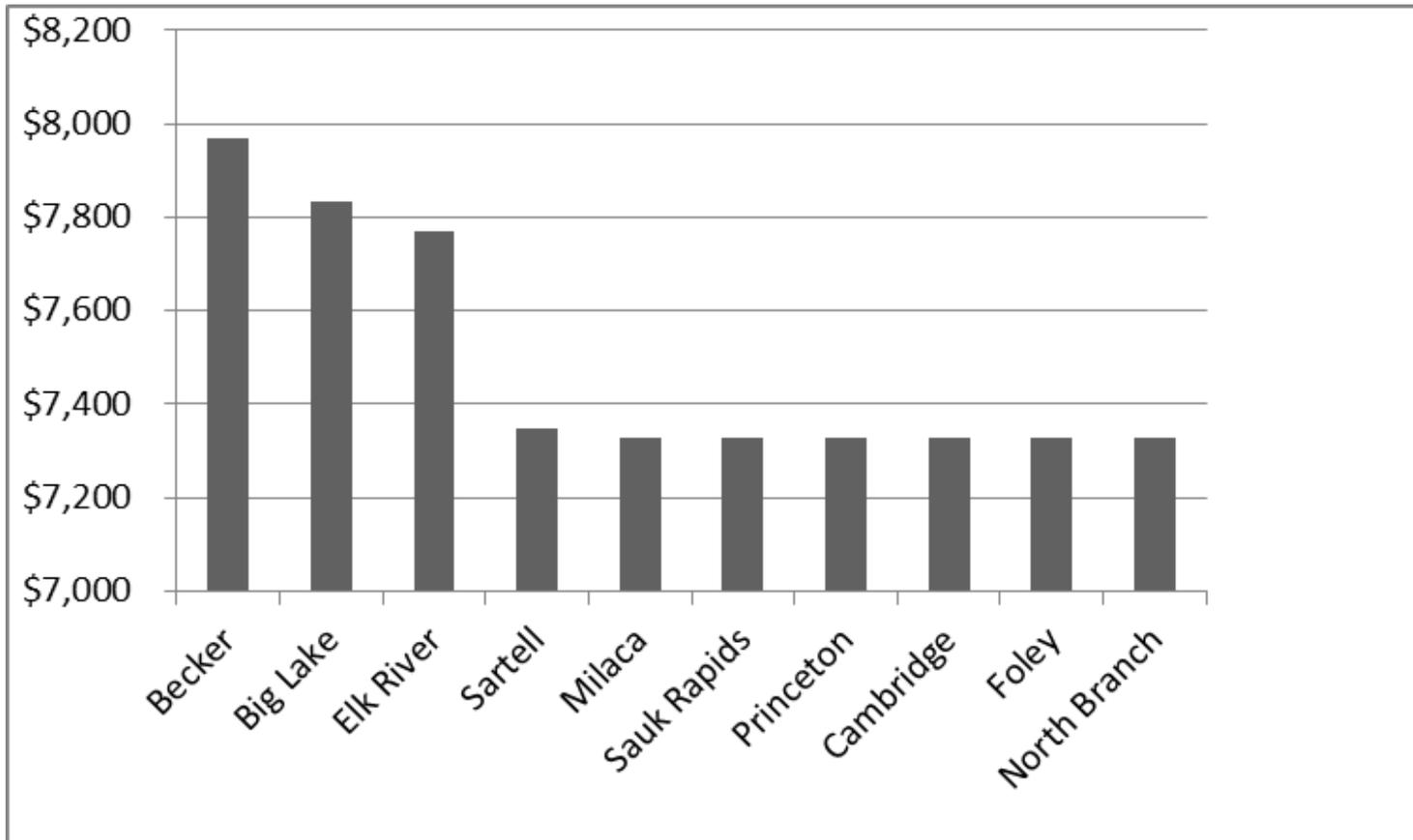


# General Fund Revenues

- ❖ Based on student enrollment
- ❖ Local operating levies
- ❖ Special Education
- ❖ Federal Grants
- ❖ State Programs
- ❖ Participant Fees



# Revenue Disparties



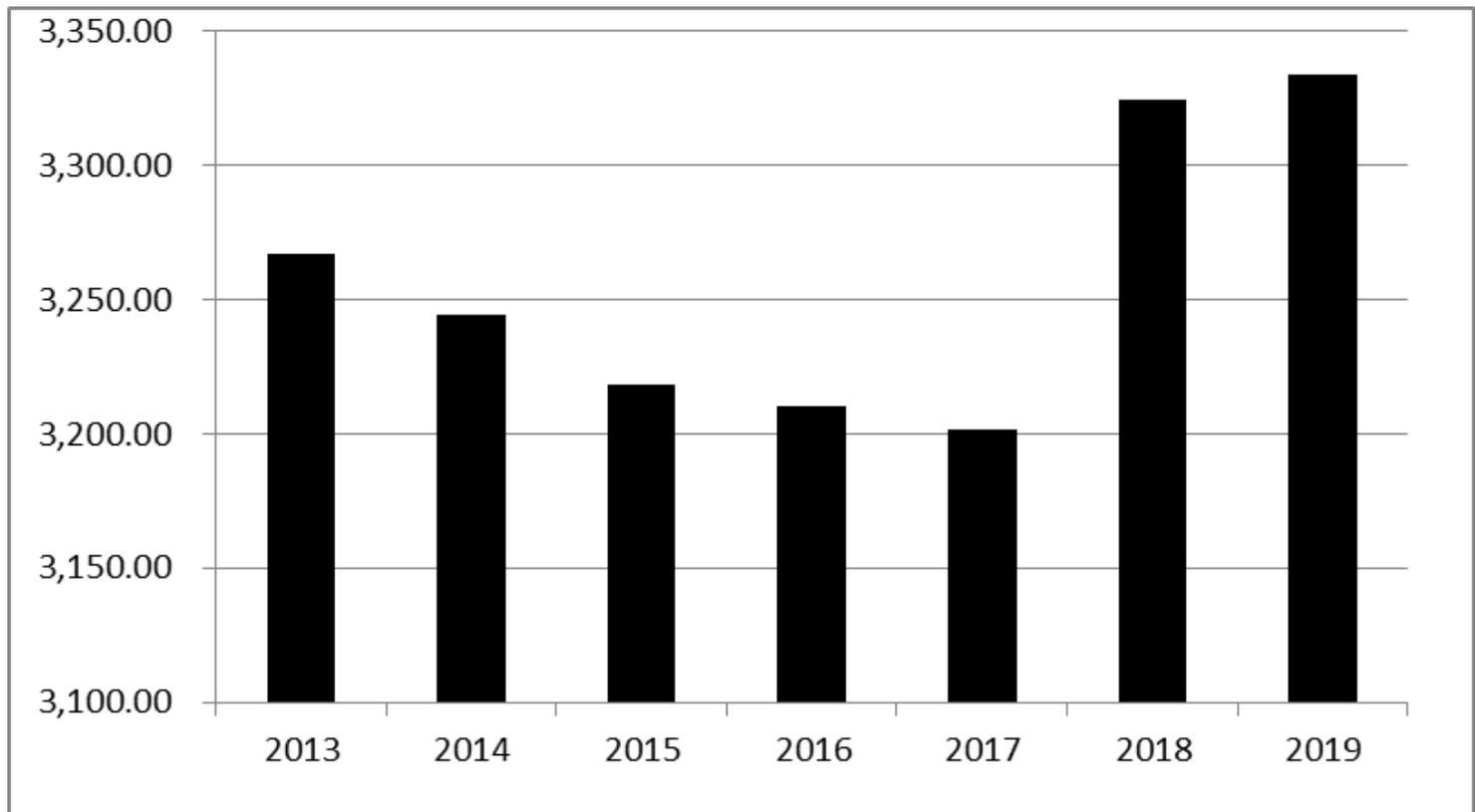
12

330 Districts

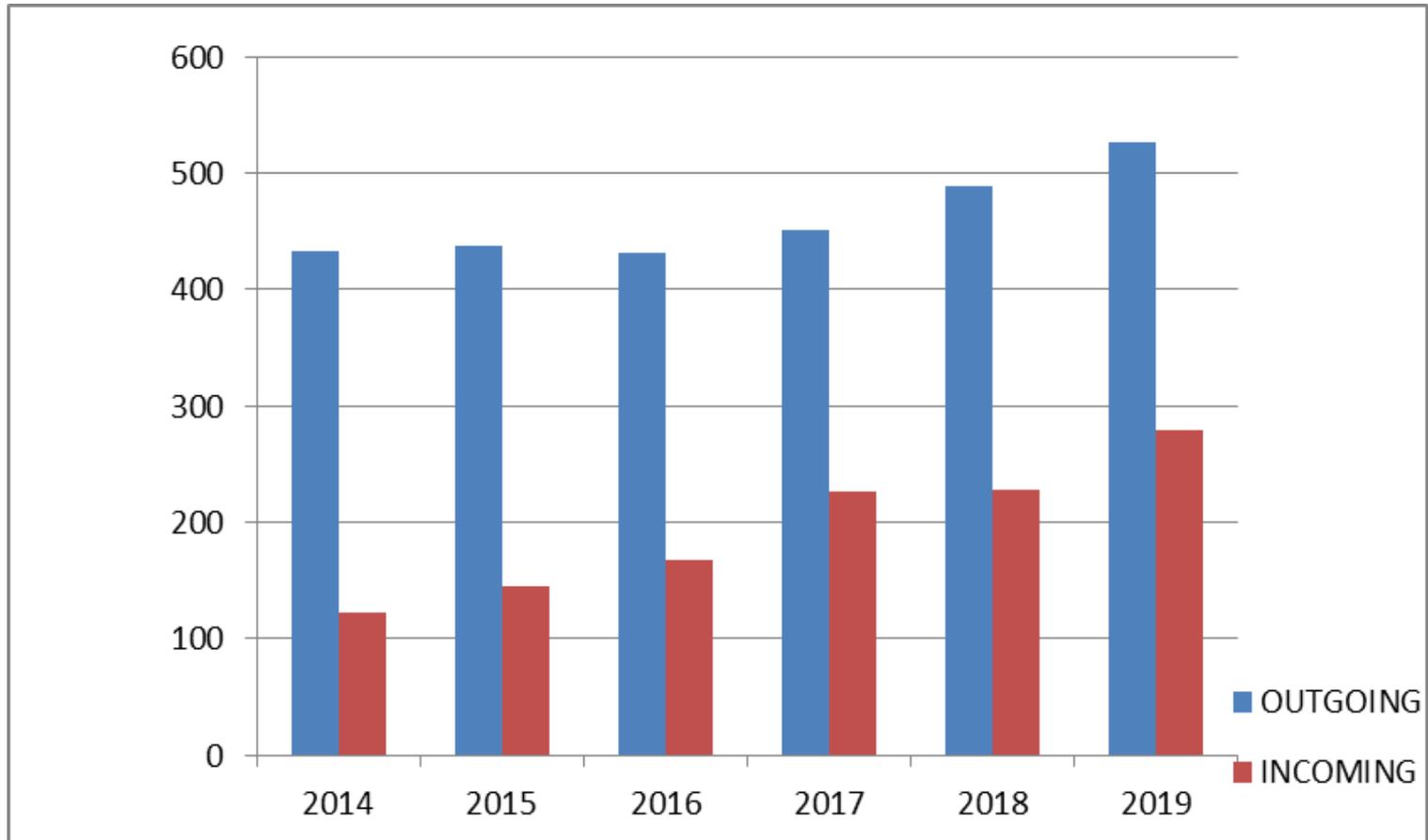
Option to levy \$724 per pupil

219 District's receive more than the \$724

# End of Year Adjusted Average Daily Membership



# Open Enrollment



# Community Education

- ❖ Based on the adult population in the District.
- ❖ Early Childhood is based on the number of children under 5 years of age.
- ❖ Participation fees
- ❖ Grants



# Food service

- ❖ Based on Federal Grant of free/reduced lunch
- ❖ Based on student participation
- ❖ Receive State Aid
- ❖ The district does not levy dollars for this fund



# Other District Funds

- ❖ BUILDING FUND

- ▶ Long Term Facilities Bond

- ❖ DEBT SERVICE FUND

District Bond Payments

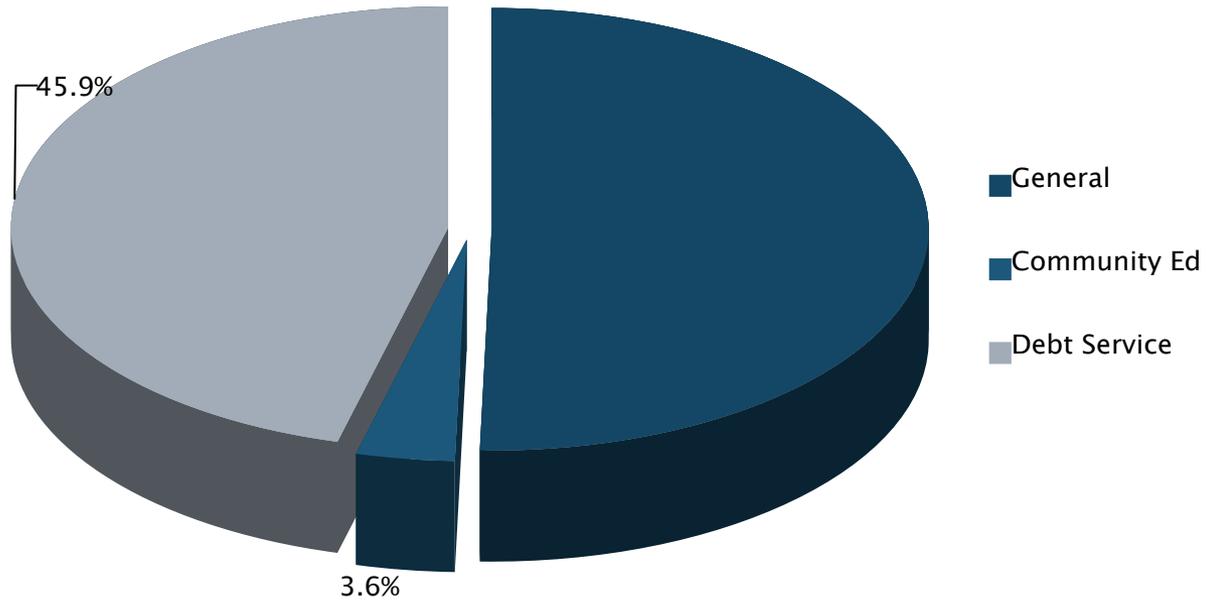
# School District Levy

- ▶ 2019 Payable 2020
- ▶ 2020-2021 School Year

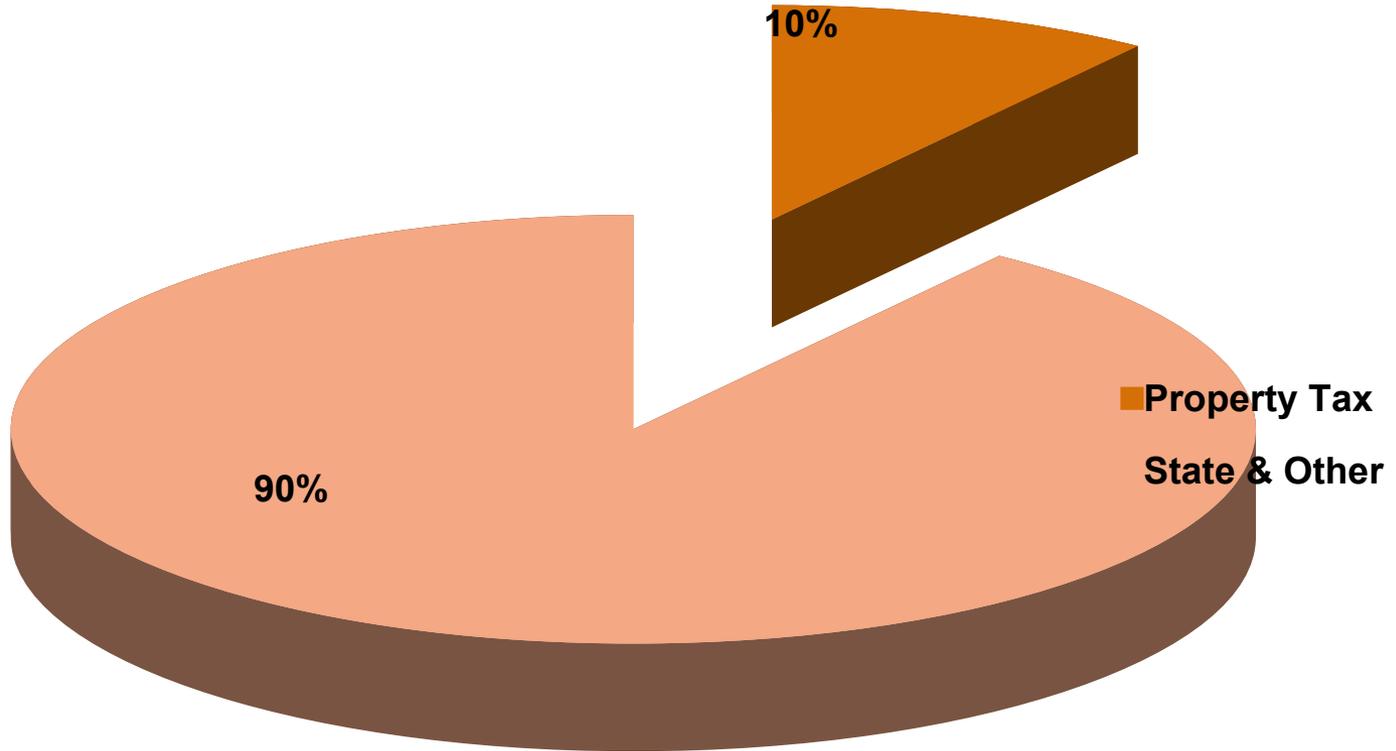


**PLEASE SEE SEPARATE SHEET  
REGARDING THE DETAIL OF  
THE 2019 PAY 2020 LEVY.**

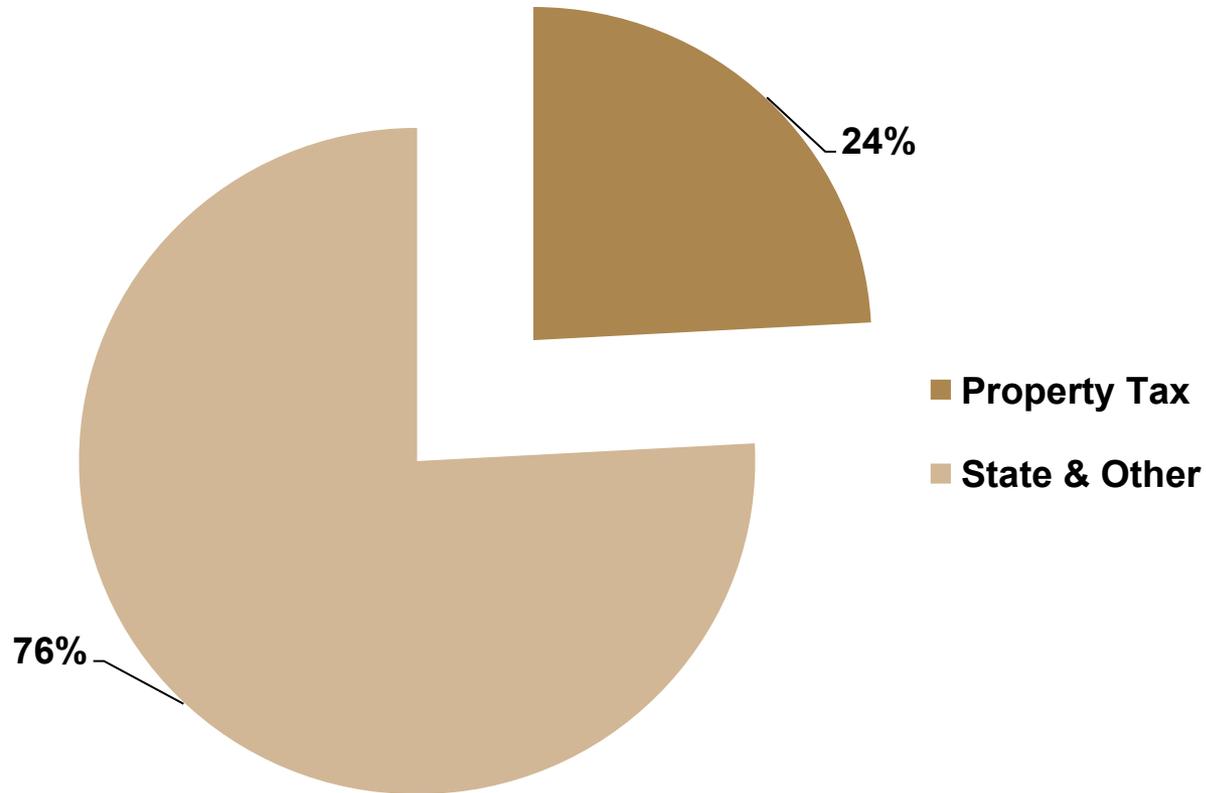
# How Your School Taxes Are Spent



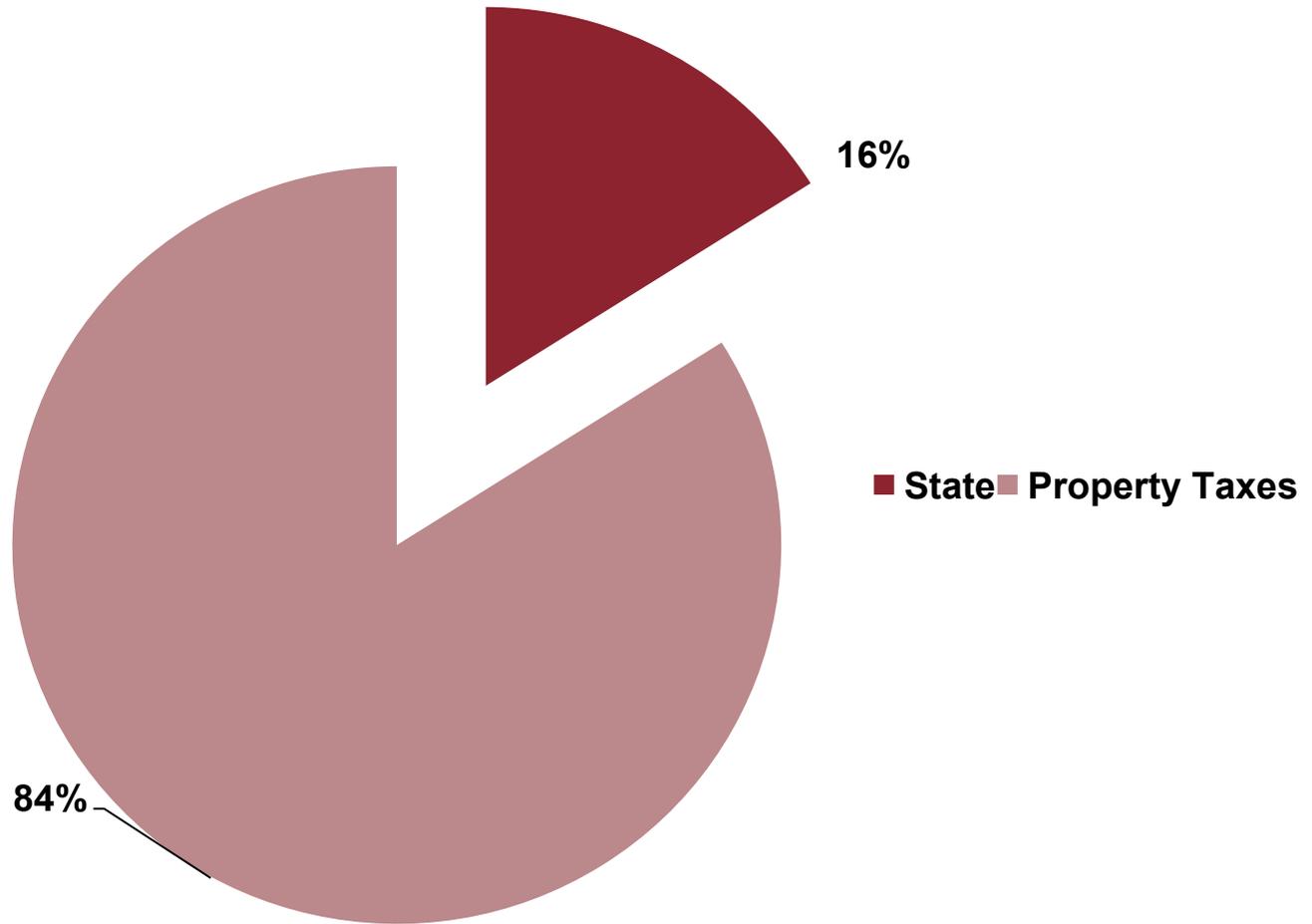
# General Fund Property Tax Supported



# Community Education Property Tax Supported



# Debt Service Fund Property Tax Supported



# Proposed Levy increase

**\$234,748**

or

**3.11%**



# Changes to Levy

## ❖ General Education Fund

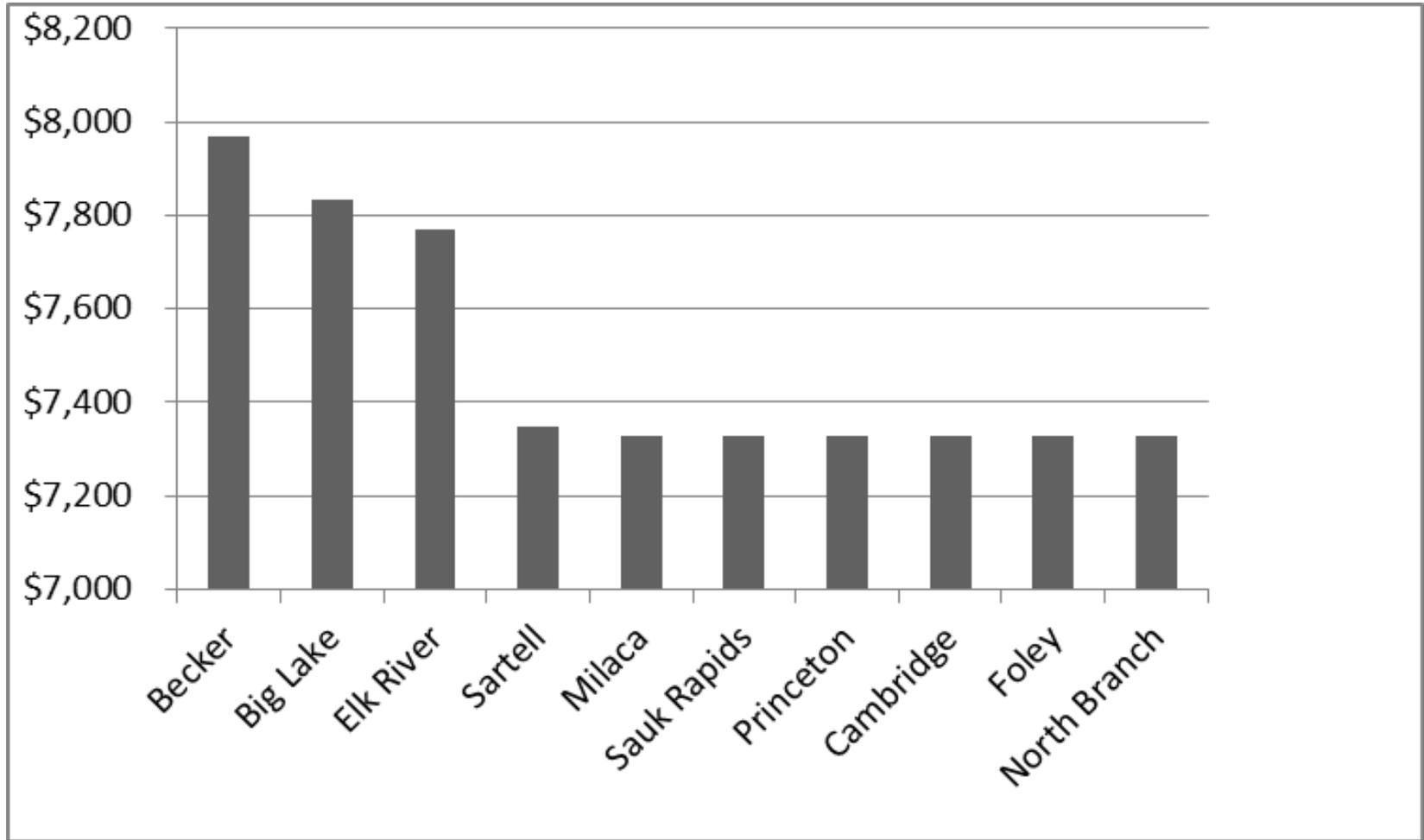
- Addition of Post Employment Benefits

## ❖ Debt Service Fund

- Formula requires us to levy 5% more than bond Payment.
- When fund balance gets to large the state decreases that amount needed.

# Levy Comparison

## \$150,000 Residential Homestead



# Impact of Levy for Princeton Residents

- ▶ Pay 2018 impact on \$150,000 home: \$722
- ▶ Pay 2019 impact on \$150,000 home: \$714
- ▶ Pay 2020 impact on \$150,000 home: \$684

# Causes of Property Tax +/-

- ❖ Changes in market values
- ❖ Changes in class rates/history
- ❖ Changes in state legislation
- ❖ Voter approved Referendums

# Changes in Market Value

- ▶ Market Values are final
- ❖ Discussed at:
  - Local Board Review in the spring
  - County Board of Equalization
- ❖ Final Taxable Market Value
  - May reflect a reduction (homestead exclusion)
  - May exclude improvements to property



# Don't Forget Property Tax programs

- ▶ State of MN tax refund programs.
  - ❖ These programs may reduce the net tax burden for local taxpayers, but only if you take time to complete and send in the forms.
  - ❖ For help with the forms and instructions:
    - Consult your tax professional.
    - [www.taxes.state.mn.us](http://www.taxes.state.mn.us)

# Property Tax Programs

- ▶ MN Property Tax Refund (Circuit Breaker)
  - ❖ Has existed since the 1970's.
  - ❖ Available to all owners of homestead property.
  - ❖ Annual Income must be \$105,500 or less. (Single)
  - ❖ Refund is a sliding scale, based on property taxes & income.
  - ❖ Maximum refund is \$2,657.
  - ❖ Especially helpful to those with lower incomes.
  - ❖ Fill out state tax form M-1PR.

# Property Tax Programs

## ▶ Special Property Tax Refund

- ❖ Available for all homestead properties.
- ❖ Gross tax increase of 12% and \$100 over prior year.
- ❖ Annual Income must be \$105,500 or less. (Single)
- ❖ Refund is 60% of the amount by which the tax increase exceeds the greater of 12% or \$100, up to a maximum of \$1,000.
- ❖ No income limits.
- ❖ Fill out state tax form M-1PR.

# Property Tax Programs

## ▶ Senior Citizen Property Tax Deferral

- ❖ Allows people age 65 and older with incomes of \$60,000 or less to defer a portion of property taxes on their home.
- ❖ Limits maximum amount of property tax paid to 3% of household income.
- ❖ Additional taxes are deferred, not forgiven.
- ❖ Provides predictability; amount of tax you pay will not change for as long as you participate in the program.
- ❖ Deferred property taxes plus accrued interest must be paid when home is sold or homeowner(s) die.

# Property tax programs

- ▶ Commercial/Industrial Statewide Property Tax Credit
  - ❖ Businesses pay a statewide property tax.
  - ❖ School Building Bond Agricultural credit.
  - ❖ Tax levy inflated annually and paid directly to the state.
  - ❖ 2017 legislature exempted first \$100,000 of Commercial/Industrial value from the tax and eliminated inflationary increase.
  - ❖ Businesses with valuation over \$100,000 will see an annual reduction of approximately \$687 starting with payable 2018.
  - ❖ Under \$100,000 tax relief is proportional.

# ISD 477 Resolution

**Whereas**, Pursuant to Minnesota Statutes the School Board of Independent School District No. 477, Princeton, Minnesota, is authorized to make the following tax limitation

|                              |                        |  |  |  |  |  |  |  |  |
|------------------------------|------------------------|--|--|--|--|--|--|--|--|
| levies for general purposes: |                        |  |  |  |  |  |  |  |  |
| General Fund                 | \$ 3,927,293.84        |  |  |  |  |  |  |  |  |
| Community Ed                 | \$ 283,753.23          |  |  |  |  |  |  |  |  |
| Debt Service                 | \$ 3,576,337.35        |  |  |  |  |  |  |  |  |
| <b>Total Certified</b>       | <b>\$ 7,787,384.42</b> |  |  |  |  |  |  |  |  |

**Now Therefore**, be it resolved by the School Board of Independent School District No. 477, Minnesota, that the levy to be levied in 2019 to be collected in 2020 is set at **\$7,787,384.42**. The Princeton School Board is authorized to certify the following tax limitation levy to the County Auditors of Mille Lacs, Isanti, Sherburne, and Benton Counties.

|  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|



| 2019 LEVY PAY 2020                    |                       |                       |
|---------------------------------------|-----------------------|-----------------------|
|                                       | Final                 | Proposed              |
|                                       | School Year           | School Year           |
| GENERAL EDUCATION LEVY                | 2019-2020             | 2020-2021             |
| LOCAL OPT. ALLOW/REFEREND(724)        | \$1,673,429.40        | \$1,743,259.83        |
| EQUITY LEVY                           | \$472,318.33          | \$503,297.72          |
| TRANSITION LEVY                       | \$16,962.03           | \$17,799.32           |
| OPERATING CAPITAL                     | \$164,371.93          | \$167,871.51          |
| ALTERNATIVE TEACHER COMP(Qcomp)       | \$265,805.49          | \$273,379.74          |
| SAFE SCHOOLS                          | \$132,867.72          | \$133,435.44          |
| CAREER & TECHNICAL                    | \$64,289.69           | \$73,246.06           |
| POST EMPLOYMENT BENEFITS              | \$0.00                | \$74,112.26           |
| LONG TERM FACILITY MAINTENANCE        | \$547,795.79          | \$638,877.43          |
| LEASE LEVY                            | \$390,606.82          | \$488,188.46          |
| REEMPLOYMENT LEVY                     | \$29,107.20           | \$2,320.86            |
| FACILITY ADJUSTMENT                   | -\$187,635.00         | -\$189,420.00         |
| ABATEMENT ADJUSTMENT                  | \$5,515.53            | \$925.21              |
| <b>TOTAL GENERAL EDUCATION LEVY</b>   | <b>\$3,575,434.93</b> | <b>\$3,927,293.84</b> |
|                                       |                       |                       |
| COMMUNITY EDUCATION LEVY              | 2019-2020             | 2020-2021             |
| STANDARD COMMUNITY ED                 | \$153,576.95          | \$153,576.95          |
| EARLY CHILDHOOD                       | \$55,150.25           | \$52,614.13           |
| HOME VISITING                         | \$1,192.10            | \$1,297.76            |
| SCHOOL AGE CARE (disabled)            | \$100,000.00          | \$76,170.88           |
| ADJUSTMENTS                           | \$355.81              | \$93.51               |
|                                       |                       |                       |
| <b>TOTAL COMMUNITY EDUCATION LEVY</b> | <b>\$310,275.11</b>   | <b>\$283,753.23</b>   |
|                                       |                       |                       |
|                                       | 2019-2020             | 2020-2021             |
| GENERAL DEBT                          | \$3,666,925.81        | \$3,576,337.35        |
|                                       |                       |                       |
| <b>TOTAL DEBT LEVY</b>                | <b>\$3,666,925.81</b> | <b>\$3,576,337.35</b> |
|                                       |                       |                       |
| <b>TOTAL LEVY</b>                     | <b>\$7,552,635.85</b> | <b>\$7,787,384.42</b> |
|                                       |                       | \$234,748.57 3.11%    |

### Call to Order and Pledge of Allegiance

The work session meeting of the School Board of District #477 was called to order by Board Chair Eric Minks on the **19th day of November, at 6:05 p.m.** in the District Center Board Room.

Roll Call: Members Present: Howard Vaillancourt, Eric Strandberg, Chad Young, Eric Minks, Sue VanHooser, Jim Tomsy and Deb Ulm.

Others present: Superintendent Ben Barton, Director of Business Services Michelle Czech, Student Council Representative Ellie Pomerleau, Director of Teaching and Learning Jessica Town-Gunderson, Assessment & Special Programs Coordinator Andrea Preppernau, Director of Student Services Erin Dorhmann, and Director of Community Education Gwen Anderson.

### REPORTS

#### Board committee meeting(s) and school events each Board member attended.

Deb Ulm  
Jim Tomsy  
Sue VanHooser  
Eric Minks  
Chad Young  
Eric Strandberg  
Howard Vaillancourt

Wellness Committee  
Policy Committee; MREA Conference  
SEE Legislative Meeting; RRSEC Meeting  
Agenda Planning Meeting  
Agenda Planning Meeting  
None  
Policy Committee

Student Council Report: Food drive taking place this week. Student Council is planning Snow Daze week.

Superintendent Report: Fall activities wrapped up and winter sports and activities have begun. Tomorrow is Support Staff Banquet. Admin are discussing goal for future. Online Academy is exploring new curriculum and host for online content.

### APPROVE AGENDA

Motion made by Howard Vaillancourt, seconded by Jim Tomsy **to approve the agenda as presented.** Motion passed unanimously.

### DISCUSS and ACT on PREVIOUS BOARD MEETING MINUTES

Motion made by Howard Vaillancourt seconded by Chad Young, **to approve the October 16th board meeting minutes and closed session minutes.** Motion passed unanimously.

## CONSENT AGENDA

Motion made by Jim Tomsy, seconded by Howard Vaillancourt, **to approve the consent agenda as presented.** Personnel, bills, Treasurer's Report, wire transfers, gifts, fundraisers, probationary teacher agreement. Motion passed unanimously.

## ACTION

### Second Reading of Policies 512, 515, 517, 518, 519, 520, 521 and 526.

Motion to approve the second reading of policies was made by Sue VanHooser, seconded by Chad Young. Motion passed unanimously.

## WORK SESSION

The board started their Work Session at 6:13 p.m. The topics for discussion were:

- Student Services Update
- Family Center Update
- Multi Tiered System of Supports (MTSS) Update
- Enrollment & Budget Analysis
- Long Range Planning Update
- Board Development with MSBA

## ADDITIONS TO AGENDA- None

## FUTURE MEETINGS

Community Education Advisory Meeting - November 25, 12:00 pm

Public Engagement Committee - December 12, 4:00 pm

Finance Meeting - December 17, 4:30 pm

Board Work Session - December 17, 6:00 pm

## MOTION TO CLOSE BOARD MEETING TO DISCUSS NEGOTIATIONS STRATEGY

Motion to close board meeting pursuant to Minnesota Statutes Section 13D.05, Subdivision 2(b) was made by Jim Tomsy, seconded by Deb Ulm. Motion passed unanimously.

The meeting was called back into order by Chair Eric Minks at 8:20 pm.

## CUSTODIAN CONTRACT

A motion was made by Eric Standberg and seconded by Howard Vaillancourt to approve the tentative custodian contract as presented. Upon roll call the following voted in favor of: Deb Ulm, Jim Tomksy, Sue VanHooser, Eric Minks, Chad Young, Eric

Strandberg and Howard Vaillancourt. Motion passed 7 to 0.

**ADJOURN**

Motion to adjourn the meeting was made by Eric Strandberg and seconded by Eric Minks. The meeting was adjourned at 8:22 p.m.

---

Chair Eric Minks

---

Clerk Sue VanHooser

Recorder- Emily McKinnon

The Closed School Board of District #477 was called to order by Board Chair Eric Minks on the **19th day of November, at 8:12 p.m.** in the District Office Board Room.

Closed meeting minutes: Negotiations strategy were discussed.

Motion made by Jim Tomsy and seconded by Deb Ulm to adjourn the meeting and go into an open meeting at 8:19 p.m. Motion passed unanimously.

---

Chair Eric Minks

---

Clerk Sue Van Hooser

Recorder - Emily McKinnon

**Call to Order**

The special meeting of the School Board of District #477 was called to order by Board Chair Eric Minks on the **25th day of November, at 4:30 p.m.** in the District Center Board Room.

Special meeting minutes: Wold Architects presented the informational findings from the recent Long Range Planning criteria group meetings.

Motion by Eric Minks and seconded by Jim Tomsy to adjourn the special meeting. Motion passed unanimously.

---

Chair Eric Minks

---

Clerk Sue VanHooser

Recorder- Emily McKinnon

12.17.19

| Status   | Last Name       | First Name | Building | Job Title                         | Group        | Replacing        | Effective Date  | Wage           |
|----------|-----------------|------------|----------|-----------------------------------|--------------|------------------|-----------------|----------------|
| New Hire | Close           | Zachary    | HS       | Asst Boys Swimming & Diving Coach | Activities   | Logan Hershey    | 11.25.19        | \$3,300.00     |
| New Hire | Wanty           | Richard    | MS       | Science Teacher LTS               | PEA          | Courtney Naumann | 12.9.19-2.28.20 | \$219.38 / day |
| New Hire | Baldwin-Shaffer | Katherine  | IS       | Server                            | Food Service | Lorena Ewert     | 12.9.19         | \$12.86 / hr   |
| New Hire | Playle          | Shelly     | HS       | Server                            | Food Service | Amy Winskowski   | 12.9.19         | \$12.86 / hr   |
| New Hire | LeClerc         | Jaime      | PS       | Lunchroom Supervisor              | Paras        | Angela Dobel     | 12.11.19        | \$16.14 / hr   |

| Status      | Last Name | First Name | Building | Job Title                         | Group        | Replacing | Effective Date | Wage |
|-------------|-----------|------------|----------|-----------------------------------|--------------|-----------|----------------|------|
| Resignation | Hershey   | Logan      | HS       | Asst Boys Swimming & Diving Coach | Activities   |           | 11.10.19       |      |
| Retiring    | Brykovsky | Janet      | PS       | Breakfast Server                  | Food Service |           | 2.7.20         |      |

| Status | Last Name | First Name | Building | Job Title                      | Group   | Replacing | Effective Date  | Wage |
|--------|-----------|------------|----------|--------------------------------|---------|-----------|-----------------|------|
| LOA    | Barlage   | Keith      | DC       | Director of Building & Grounds | At-will |           | 11.26.19        |      |
| LOA    | Naumann   | Dillon     | HS       | SPED Teacher                   | PEA     |           | 3.2.20-5.4.20   |      |
| LOA    | Gilson    | Cheryl     | MS       | Speech Pathologist             | PEA     |           | 12.6.19-1.6.20  |      |
| LOA    | Porttiin  | Annie      | PS       | KG Teacher                     | PEA     |           | 1.13.20-1.20.20 |      |

| Status               | Last Name    | First Name | Building | Job Title                   | Group        | Replacing | Effective Date | Wage       |
|----------------------|--------------|------------|----------|-----------------------------|--------------|-----------|----------------|------------|
| Change in Assignment | Martindale   | Jeannine   | HS       | .5 Co-Head Gymnastics Coach | Activities   |           | 11.11.19       | \$2,196.50 |
| Change in Assignment | Van Der Zwag | Nikki      | HS       | .5 Co-Head Gymnastics Coach | Activities   |           | 11.11.19       | \$3,443.00 |
| Change in Assignment | Ewert        | Lorena     | MS       | Server                      | Food Service |           | 12.9.19        |            |

| Status     | Last Name | First Name | Building | Job Title                         | Group      | Replacing          | Effective Date | Wage         |
|------------|-----------|------------|----------|-----------------------------------|------------|--------------------|----------------|--------------|
| Extra Duty | Watson    | Kimberly   | HS       | Asst Gymnastics Coach .5          | Activities | Nikki Van Der Zwag | 11.18.19       | \$1,650.00   |
| Extra Duty | Stark     | Ryan       | IS       | Targeted Services Teacher         | PEA        |                    | 12.9.19        | \$32.00 / hr |
| Extra Duty | Kerwin    | Terri      | HS       | Online Teacher Overload-1 section | PEA        |                    | 3.6.20         | \$4,791.80   |

45

**Princeton Public Schools #477**  
**Detail Payment Register By Check**  
**Fund Summary**

| <b>Fund</b>         | <b>Description</b> | <b>Total</b>        |
|---------------------|--------------------|---------------------|
| 01                  | General Fund       | \$415,057.78        |
| 02                  | Food Service       | \$47,566.66         |
| 04                  | Community Service  | \$15,703.00         |
| 06                  | Construction       | \$3,750.00          |
| 10                  | Student Activities | \$5,315.85          |
| <b>Report Total</b> |                    | <b>\$487,393.29</b> |

### Princeton Public Schools #477 Check Register by Bank and Check

| Batch | Co | Bank | Pymt No | Check No | Pay Type | Grp | Code  | Rcd | Vendor                         | Print | Recon | Void | Currency | Pmt/Void Date | Amount   |
|-------|----|------|---------|----------|----------|-----|-------|-----|--------------------------------|-------|-------|------|----------|---------------|----------|
| 0477  |    | 001  | 82090   | 174394   | Check    | 1   | 16484 |     | KYLE L. CARLSON, CHAPTER 13 TR | Yes   | No    | No   | USD      | 11/15/2019    | 350.00   |
|       |    |      | 82089   | 174395   | Check    | 1   | 14890 |     | RIVERVIEW LAW OFFICE, PLLC     | Yes   | No    | No   | USD      | 11/15/2019    | 586.90   |
|       |    |      | 82093   | 174396   | Check    | 1   | 10795 | 1   | ACE SOLID WASTE, INC           | Yes   | No    | No   | USD      | 11/15/2019    | 4,787.01 |
|       |    |      | 82094   | 174397   | Check    | 1   | 1102  |     | ALL STAR TROPHY & AWARDS       | Yes   | No    | No   | USD      | 11/15/2019    | 106.00   |
|       |    |      | 82095   | 174398   | Check    | 1   | 1137  |     | AMERIPRIDE SERVICES INC.       | Yes   | No    | No   | USD      | 11/15/2019    | 1,864.09 |
|       |    |      | 82118   | 174399   | Check    | 1   | 15913 |     | BAYFIELD FRUIT COMPANY         | Yes   | No    | No   | USD      | 11/15/2019    | 630.00   |
|       |    |      | 82121   | 174400   | Check    | 1   | 16162 |     | BIRKAKER CRAIG                 | Yes   | No    | No   | USD      | 11/15/2019    | 50.00    |
|       |    |      | 82113   | 174401   | Check    | 1   | 14928 |     | BISHMAN ERIN                   | Yes   | No    | No   | USD      | 11/15/2019    | 100.00   |
|       |    |      | 82139   | 174402   | Check    | 1   | 16509 |     | BITTNER DEBORAH                | Yes   | No    | No   | USD      | 11/15/2019    | 50.00    |
|       |    |      | 82092   | 174403   | Check    | 1   | 10584 |     | CARD SERVICES                  | Yes   | No    | No   | USD      | 11/15/2019    | 1,857.38 |
|       |    |      | 82145   | 174404   | Check    | 1   | 4290  |     | CENTERPOINT ENERGY             | Yes   | No    | No   | USD      | 11/15/2019    | 44.61    |
|       |    |      | 82141   | 174405   | Check    | 1   | 1720  |     | CENTRAL MN FOSTER GRANDPAREI   | Yes   | No    | No   | USD      | 11/15/2019    | 1,425.00 |
|       |    |      | 82110   | 174406   | Check    | 1   | 14103 |     | CULLIGAN BOTTLED WATER         | Yes   | No    | No   | USD      | 11/15/2019    | 149.28   |
|       |    |      | 82098   | 174407   | Check    | 1   | 11876 |     | DAVE'S SPORT SHOP              | Yes   | No    | No   | USD      | 11/15/2019    | 2,087.99 |
|       |    |      | 82097   | 174408   | Check    | 1   | 11656 |     | DEAN FOODS NORTH CENTRAL       | Yes   | No    | No   | USD      | 11/15/2019    | 2,725.50 |
|       |    |      | 82151   | 174409   | Check    | 1   | 7212  |     | DELANO PUBLIC SCHOOLS          | Yes   | No    | No   | USD      | 11/15/2019    | 75.00    |
|       |    |      | 82142   | 174410   | Check    | 1   | 2270  |     | ECM PUBLISHERS INC.            | Yes   | No    | No   | USD      | 11/15/2019    | 185.07   |
|       |    |      | 82102   | 174411   | Check    | 1   | 12623 |     | ECOLAB INSTITUTIONAL           | Yes   | No    | No   | USD      | 11/15/2019    | 413.14   |
|       |    |      | 82143   | 174412   | Check    | 1   | 2331  |     | EGAN COMPANY                   | Yes   | No    | No   | USD      | 11/15/2019    | 1,806.21 |
|       |    |      | 82137   | 174413   | Check    | 1   | 16507 |     | ELLENSON MEGAN                 | Yes   | No    | No   | USD      | 11/15/2019    | 50.00    |
|       |    |      | 82122   | 174414   | Check    | 1   | 16171 |     | FRANTESL ANGIE                 | Yes   | No    | No   | USD      | 11/15/2019    | 50.00    |
|       |    |      | 82138   | 174415   | Check    | 1   | 16508 |     | FRASCONE JAMIE                 | Yes   | No    | No   | USD      | 11/15/2019    | 50.00    |
|       |    |      | 82100   | 174416   | Check    | 1   | 12418 |     | GATEWOOD JODI                  | Yes   | No    | No   | USD      | 11/15/2019    | 50.00    |
|       |    |      | 82124   | 174417   | Check    | 1   | 16219 | 1   | HALO BRANDED SOLUTIONS, INC    | Yes   | No    | No   | USD      | 11/15/2019    | 518.08   |
|       |    |      | 82099   | 174418   | Check    | 1   | 12366 |     | HAMERS JENNIFER                | Yes   | No    | No   | USD      | 11/15/2019    | 100.00   |
|       |    |      | 82107   | 174419   | Check    | 1   | 13581 |     | HEIN ELISSA                    | Yes   | No    | No   | USD      | 11/15/2019    | 50.00    |
|       |    |      | 82153   | 174420   | Check    | 1   | 8452  |     | HENRY EMBROIDERY & SCREEN PR   | Yes   | No    | No   | USD      | 11/15/2019    | 210.00   |
|       |    |      | 82119   | 174421   | Check    | 1   | 15948 |     | HERMAN LISA                    | Yes   | No    | No   | USD      | 11/15/2019    | 50.00    |
|       |    |      | 82120   | 174422   | Check    | 1   | 16161 |     | HILSTROM AMMY                  | Yes   | No    | No   | USD      | 11/15/2019    | 50.00    |
|       |    |      | 82140   | 174423   | Check    | 1   | 16510 |     | HOESCHEN BRIDGET               | Yes   | No    | No   | USD      | 11/15/2019    | 100.00   |
|       |    |      | 82116   | 174424   | Check    | 1   | 15546 |     | HOPPE COURTNEY                 | Yes   | No    | No   | USD      | 11/15/2019    | 50.00    |
|       |    |      | 82144   | 174425   | Check    | 1   | 3271  |     | I.S.D. #728                    | Yes   | No    | No   | USD      | 11/15/2019    | 964.24   |
|       |    |      | 82134   | 174426   | Check    | 1   | 16504 |     | JOHNSON AMIE                   | Yes   | No    | No   | USD      | 11/15/2019    | 50.00    |
|       |    |      | 82109   | 174427   | Check    | 1   | 13894 | 2   | JUNIOR ACHIEVEMENT OF THE UPP  | Yes   | No    | No   | USD      | 11/15/2019    | 900.00   |
|       |    |      | 82106   | 174428   | Check    | 1   | 13446 |     | KARLSBURGER FOODS, INC.        | Yes   | No    | No   | USD      | 11/15/2019    | 97.49    |
|       |    |      | 82104   | 174429   | Check    | 1   | 12686 |     | LAZARTE JESSICA                | Yes   | No    | No   | USD      | 11/15/2019    | 50.00    |
|       |    |      | 82129   | 174430   | Check    | 1   | 16499 |     | LEHMAN TIFFANY                 | Yes   | No    | No   | USD      | 11/15/2019    | 50.00    |
|       |    |      | 82103   | 174431   | Check    | 1   | 12647 |     | LOFFLER COMPANIES - 131511     | Yes   | No    | No   | USD      | 11/15/2019    | 147.50   |
|       |    |      | 82146   | 174432   | Check    | 1   | 4467  | 2   | M.S.B.A.                       | Yes   | No    | No   | USD      | 11/15/2019    | 300.00   |
|       |    |      | 82131   | 174433   | Check    | 1   | 16501 |     | MCGLYNN JONATHAN               | Yes   | No    | No   | USD      | 11/15/2019    | 100.00   |
|       |    |      | 82152   | 174434   | Check    | 1   | 8388  | 1   | METRO SALES INC                | Yes   | No    | No   | USD      | 11/15/2019    | 429.75   |

### Princeton Public Schools #477 Check Register by Bank and Check

| Batch | Co | Bank | Pymt No | Check No | Pay Type | Grp | Code  | Rcd | Vendor                         | Print | Recon | Void | Currency | Pmt/Void Date | Amount    |
|-------|----|------|---------|----------|----------|-----|-------|-----|--------------------------------|-------|-------|------|----------|---------------|-----------|
| 0477  |    | 001  | 82105   | 174435   | Check    | 1   | 12957 | 1   | MIDCONTINENT COMMUNICATIONS    | Yes   | No    | No   | USD      | 11/15/2019    | 953.46    |
|       |    |      | 82108   | 174436   | Check    | 1   | 13864 |     | MINKS GERVEA                   | Yes   | No    | No   | USD      | 11/15/2019    | 50.00     |
|       |    |      | 82096   | 174437   | Check    | 1   | 11477 |     | MINUTEMAN PRESS                | Yes   | No    | No   | USD      | 11/15/2019    | 21.94     |
|       |    |      | 82115   | 174438   | Check    | 1   | 15358 |     | NELSON SARA                    | Yes   | No    | No   | USD      | 11/15/2019    | 50.00     |
|       |    |      | 82101   | 174439   | Check    | 1   | 12456 |     | OGREN RICHARD M.               | Yes   | No    | No   | USD      | 11/15/2019    | 120.00    |
|       |    |      | 82147   | 174440   | Check    | 1   | 5038  | 1   | PITNEY BOWES                   | Yes   | No    | No   | USD      | 11/15/2019    | 252.00    |
|       |    |      | 82148   | 174441   | Check    | 1   | 5040  |     | PIZZA BARN                     | Yes   | No    | No   | USD      | 11/15/2019    | 48.70     |
|       |    |      | 82154   | 174442   | Check    | 1   | 9866  | 1   | PREMIUM WATERS INC             | Yes   | No    | No   | USD      | 11/15/2019    | 70.85     |
|       |    |      | 82114   | 174443   | Check    | 1   | 15344 |     | PRUETT KRISTIN                 | Yes   | No    | No   | USD      | 11/15/2019    | 100.00    |
|       |    |      | 82123   | 174444   | Check    | 1   | 16195 |     | RANNOV MATTHEW                 | Yes   | No    | No   | USD      | 11/15/2019    | 50.00     |
|       |    |      | 82133   | 174445   | Check    | 1   | 16503 |     | RONNING JENNIFER               | Yes   | No    | No   | USD      | 11/15/2019    | 50.00     |
|       |    |      | 82132   | 174446   | Check    | 1   | 16502 |     | RUUD JESSE                     | Yes   | No    | No   | USD      | 11/15/2019    | 50.00     |
|       |    |      | 82128   | 174447   | Check    | 1   | 16498 |     | SAUCEDO JESSICA                | Yes   | No    | No   | USD      | 11/15/2019    | 50.00     |
|       |    |      | 82130   | 174448   | Check    | 1   | 16500 |     | SCHINDELE JESSICA              | Yes   | No    | No   | USD      | 11/15/2019    | 50.00     |
|       |    |      | 82117   | 174449   | Check    | 1   | 15788 |     | SHECK ROCHELLE                 | Yes   | No    | No   | USD      | 11/15/2019    | 50.00     |
|       |    |      | 82112   | 174450   | Check    | 1   | 14523 |     | SOUTH HIGH SWIMMING BOOSTERS   | Yes   | No    | No   | USD      | 11/15/2019    | 275.00    |
|       |    |      | 82136   | 174451   | Check    | 1   | 16506 |     | STRANDBERG JACKIE              | Yes   | No    | No   | USD      | 11/15/2019    | 50.00     |
|       |    |      | 82135   | 174452   | Check    | 1   | 16505 |     | STRAW ASHLEY                   | Yes   | No    | No   | USD      | 11/15/2019    | 100.00    |
|       |    |      | 82111   | 174453   | Check    | 1   | 14477 |     | TEACHERS ON CALL               | Yes   | No    | No   | USD      | 11/15/2019    | 17,314.03 |
|       |    |      | 82127   | 174454   | Check    | 1   | 16482 |     | TERRITORY GOLF CLUB            | Yes   | No    | No   | USD      | 11/15/2019    | 1,475.13  |
|       |    |      | 82125   | 174455   | Check    | 1   | 16299 |     | TRUSTED EMPLOYEES              | Yes   | No    | No   | USD      | 11/15/2019    | 552.00    |
|       |    |      | 82149   | 174456   | Check    | 1   | 5156  |     | UNION TIMES                    | Yes   | No    | No   | USD      | 11/15/2019    | 90.00     |
|       |    |      | 82150   | 174457   | Check    | 1   | 6461  |     | WATSON CO. INC.                | Yes   | No    | No   | USD      | 11/15/2019    | 330.49    |
|       |    |      | 82126   | 174458   | Check    | 1   | 16478 |     | WRECK-LESS DRIVING ACADEMY C   | Yes   | No    | No   | USD      | 11/15/2019    | 9,000.00  |
|       |    |      | 82155   | 174459   | Check    | 1   | 14758 |     | DELTA DENTAL OF MINNESOTA      | Yes   | No    | No   | USD      | 11/15/2019    | 22,684.00 |
|       |    |      | 82156   | 174460   | Check    | 1   | 14820 |     | NATIONAL INSURANCE SERVICES of | Yes   | No    | No   | USD      | 11/19/2019    | 8,692.50  |
|       |    |      | 82157   | 174461   | Check    | 1   | 16515 |     | CARLSON CONSULTING CORPORAT    | Yes   | No    | No   | USD      | 11/20/2019    | 50.00     |
|       |    |      | 82185   | 174462   | Check    | 1   | 16514 |     | ANDERSON, THOMAS A.            | Yes   | No    | No   | USD      | 11/22/2019    | 641.00    |
|       |    |      | 82166   | 174463   | Check    | 1   | 12434 | 2   | C.M.S.C.A.                     | Yes   | No    | No   | USD      | 11/22/2019    | 150.00    |
|       |    |      | 82186   | 174464   | Check    | 1   | 16518 |     | CASTLER TIFFANY                | Yes   | No    | No   | USD      | 11/22/2019    | 116.80    |
|       |    |      | 82197   | 174465   | Check    | 1   | 4290  |     | CENTERPOINT ENERGY             | Yes   | No    | No   | USD      | 11/22/2019    | 8,700.98  |
|       |    |      | 82188   | 174466   | Check    | 1   | 1721  |     | CENTRAL MCGOWAN INC.           | Yes   | No    | No   | USD      | 11/22/2019    | 136.50    |
|       |    |      | 82208   | 174467   | Check    | 1   | 9177  |     | CITI CARDS                     | Yes   | No    | No   | USD      | 11/22/2019    | 206.83    |
|       |    |      | 82180   | 174468   | Check    | 1   | 16364 |     | CREATIVE STUDIO 23             | Yes   | No    | No   | USD      | 11/22/2019    | 220.00    |
|       |    |      | 82163   | 174469   | Check    | 1   | 11656 |     | DEAN FOODS NORTH CENTRAL       | Yes   | No    | No   | USD      | 11/22/2019    | 2,380.77  |
|       |    |      | 82206   | 174470   | Check    | 1   | 7144  |     | DEYAK BRIAN                    | Yes   | No    | No   | USD      | 11/22/2019    | 133.00    |
|       |    |      | 82184   | 174471   | Check    | 1   | 16512 |     | DEYAK REGAN                    | Yes   | No    | No   | USD      | 11/22/2019    | 133.00    |
|       |    |      | 82205   | 174472   | Check    | 1   | 7090  |     | DORR LUTHER                    | Yes   | No    | No   | USD      | 11/22/2019    | 50.00     |
|       |    |      | 82189   | 174473   | Check    | 1   | 2278  |     | ECOWATER SYSTEMS               | Yes   | No    | No   | USD      | 11/22/2019    | 23.00     |
|       |    |      | 82207   | 174474   | Check    | 1   | 9068  |     | EDUCATORS BENEFIT CONSULTANT   | Yes   | No    | No   | USD      | 11/22/2019    | 340.42    |
|       |    |      | 82165   | 174475   | Check    | 1   | 11991 |     | EMC INSURANCE COMPANIES        | Yes   | No    | No   | USD      | 11/22/2019    | 803.00    |

**Princeton Public Schools #477**  
**Check Register by Bank and Check**

| Batch | Co | Bank | Pymt No | Check No | Pay Type | Grp | Code  | Rcd | Vendor                          | Print | Recon | Void | Currency | Pmt/Void Date | Amount    |
|-------|----|------|---------|----------|----------|-----|-------|-----|---------------------------------|-------|-------|------|----------|---------------|-----------|
| 0477  |    | 001  | 82177   | 174476   | Check    | 1   | 15192 |     | EMPLOYEE BENEFITS CORPORATIC    | Yes   | No    | No   | USD      | 11/22/2019    | 253.60    |
|       |    |      | 82169   | 174477   | Check    | 1   | 13058 |     | FRIEDRICHS MATT                 | Yes   | No    | No   | USD      | 11/22/2019    | 133.00    |
|       |    |      | 82170   | 174478   | Check    | 1   | 13124 |     | GARY FIX & SON, INC.            | Yes   | No    | No   | USD      | 11/22/2019    | 50.00     |
|       |    |      | 82187   | 174479   | Check    | 1   | 16519 |     | HEMSWORTH CHRISTINE             | Yes   | No    | No   | USD      | 11/22/2019    | 38.45     |
|       |    |      | 82190   | 174480   | Check    | 1   | 3140  |     | HOFMAN OIL CO. INC.             | Yes   | No    | No   | USD      | 11/22/2019    | 844.01    |
|       |    |      | 82191   | 174481   | Check    | 1   | 3176  |     | HORIZON EQUIPMENT               | Yes   | No    | No   | USD      | 11/22/2019    | 234.50    |
|       |    |      | 82192   | 174482   | Check    | 1   | 3182  | 2   | HOUGHTON-MIFFLIN                | Yes   | No    | No   | USD      | 11/22/2019    | 435.24    |
|       |    |      | 82193   | 174483   | Check    | 1   | 3231  |     | HY-TECH AUTOMOTIVE              | Yes   | No    | No   | USD      | 11/22/2019    | 7.28      |
|       |    |      | 82161   | 174484   | Check    | 1   | 11238 |     | ICS CONSULTING, INC             | Yes   | No    | No   | USD      | 11/22/2019    | 3,750.00  |
|       |    |      | 82204   | 174485   | Check    | 1   | 7075  |     | KIRSHBAUM JIM                   | Yes   | No    | No   | USD      | 11/22/2019    | 157.00    |
|       |    |      | 82164   | 174486   | Check    | 1   | 11889 |     | LUCKHARDT JERRY                 | Yes   | No    | No   | USD      | 11/22/2019    | 100.00    |
|       |    |      | 82209   | 174487   | Check    | 1   | 9786  |     | M. GROEBNER CONSTRUCTION, INC   | Yes   | No    | No   | USD      | 11/22/2019    | 600.00    |
|       |    |      | 82194   | 174488   | Check    | 1   | 4028  |     | MARV'S TRUE VALUE               | Yes   | No    | No   | USD      | 11/22/2019    | 1,531.30  |
|       |    |      | 82195   | 174489   | Check    | 1   | 4136  |     | MENARDS                         | Yes   | No    | No   | USD      | 11/22/2019    | 343.25    |
|       |    |      | 82168   | 174490   | Check    | 1   | 12957 | 1   | MIDCONTINENT COMMUNICATIONS     | Yes   | No    | No   | USD      | 11/22/2019    | 228.11    |
|       |    |      | 82196   | 174491   | Check    | 1   | 4222  |     | MILACA BUILDING CENTER          | Yes   | No    | No   | USD      | 11/22/2019    | 1,232.80  |
|       |    |      | 82162   | 174492   | Check    | 1   | 11477 |     | MINUTEMAN PRESS                 | Yes   | No    | No   | USD      | 11/22/2019    | 15.37     |
|       |    |      | 82172   | 174493   | Check    | 1   | 13882 | 1   | MN DEPT OF HUMAN SERVICES       | Yes   | No    | No   | USD      | 11/22/2019    | 173.00    |
|       |    |      | 82167   | 174494   | Check    | 1   | 12462 |     | OLSON TERENCE ALAN              | Yes   | No    | No   | USD      | 11/22/2019    | 157.00    |
|       |    |      | 82171   | 174495   | Check    | 1   | 13355 | 1   | PALMER BUS SERVICE, INC.        | Yes   | No    | No   | USD      | 11/22/2019    | 31.84     |
|       |    |      | 82198   | 174496   | Check    | 1   | 4868  | 1   | PAN-O-GOLD BAKING CO.           | Yes   | No    | No   | USD      | 11/22/2019    | 2,165.20  |
|       |    |      | 82183   | 174497   | Check    | 1   | 16491 |     | PAULA BACKSTAGE                 | Yes   | No    | No   | USD      | 11/22/2019    | 50.00     |
|       |    |      | 82199   | 174498   | Check    | 1   | 5118  |     | PRINCETON CHAMBER OF COMMER     | Yes   | No    | No   | USD      | 11/22/2019    | 10.00     |
|       |    |      | 82200   | 174499   | Check    | 1   | 5129  |     | PRINCETON FLORAL & GIFT         | Yes   | No    | No   | USD      | 11/22/2019    | 87.50     |
|       |    |      | 82203   | 174500   | Check    | 1   | 7015  |     | PRINCETON HEALTH & FITNESS      | Yes   | No    | No   | USD      | 11/22/2019    | 670.54    |
|       |    |      | 82176   | 174501   | Check    | 1   | 14886 |     | QP PHOTOGRAPHY                  | Yes   | No    | No   | USD      | 11/22/2019    | 197.00    |
|       |    |      | 82178   | 174502   | Check    | 1   | 15833 |     | REKSTAD JONAH                   | Yes   | No    | No   | USD      | 11/22/2019    | 85.00     |
|       |    |      | 82202   | 174503   | Check    | 1   | 6317  |     | RESERVE ACCOUNT                 | Yes   | No    | No   | USD      | 11/22/2019    | 2,000.00  |
|       |    |      | 82173   | 174504   | Check    | 1   | 14420 |     | ROBOTICS EDUCATION & COMPETITI  | Yes   | No    | No   | USD      | 11/22/2019    | 155.00    |
|       |    |      | 82182   | 174505   | Check    | 1   | 16447 |     | SOURCEWELL TECHNOLOGY           | Yes   | No    | No   | USD      | 11/22/2019    | 399.00    |
|       |    |      | 82181   | 174506   | Check    | 1   | 16375 |     | STATE CHEMICAL SOLUTIONS        | Yes   | No    | No   | USD      | 11/22/2019    | 271.35    |
|       |    |      | 82179   | 174507   | Check    | 1   | 16255 |     | SVL - SCHWAB VOLLHABER LUBRAT   | Yes   | No    | No   | USD      | 11/22/2019    | 1,307.28  |
|       |    |      | 82174   | 174508   | Check    | 1   | 14477 |     | TEACHERS ON CALL                | Yes   | No    | No   | USD      | 11/22/2019    | 20,077.29 |
|       |    |      | 82175   | 174509   | Check    | 1   | 14868 |     | U.S. BANK EQUIPMENT FINANCE     | Yes   | No    | No   | USD      | 11/22/2019    | 190.24    |
|       |    |      | 82201   | 174510   | Check    | 1   | 5156  |     | UNION TIMES                     | Yes   | No    | No   | USD      | 11/22/2019    | 45.00     |
|       |    |      | 82210   | 174512   | Check    | 1   | 10224 | 2   | REGENTS OF THE UNIVERSITY OF M  | Yes   | No    | No   | USD      | 11/22/2019    | 114.00    |
|       |    |      | 82224   | 174513   | Check    | 1   | 4593  |     | EDUCATION MINNESOTA             | Yes   | No    | No   | USD      | 11/29/2019    | 997.44    |
|       |    |      | 82221   | 174514   | Check    | 1   | 3177  | 1   | HORACE MANN LIFE INS. CO.       | Yes   | No    | No   | USD      | 11/29/2019    | 120.54    |
|       |    |      | 82220   | 174515   | Check    | 1   | 16484 |     | KYLE L. CARLSON, CHAPTER 13 TRU | Yes   | No    | No   | USD      | 11/29/2019    | 350.00    |
|       |    |      | 82222   | 174516   | Check    | 1   | 4332  |     | MN BENEFIT ASSN                 | Yes   | No    | No   | USD      | 11/29/2019    | 177.84    |
|       |    |      | 82223   | 174517   | Check    | 1   | 4584  | 4   | NCPERS GROUP LIFE INS.          | Yes   | No    | No   | USD      | 11/29/2019    | 64.00     |

**Princeton Public Schools #477**  
**Check Register by Bank and Check**

| Batch | Co | Bank | Pymt No | Check No | Pay Type | Grp | Code  | Rcd | Vendor                          | Print | Recon | Void | Currency | Pmt/Void Date | Amount    |
|-------|----|------|---------|----------|----------|-----|-------|-----|---------------------------------|-------|-------|------|----------|---------------|-----------|
| 0477  |    | 001  | 82225   | 174518   | Check    | 1   | 4936  |     | PEA DUES ACCT.                  | Yes   | No    | No   | USD      | 11/29/2019    | 20,560.30 |
|       |    |      | 82226   | 174519   | Check    | 1   | 5121  |     | PRINCETON CUSTODIANS            | Yes   | No    | No   | USD      | 11/29/2019    | 1,518.88  |
|       |    |      | 82227   | 174520   | Check    | 1   | 5126  |     | PRINCETON PARAPROFESSIONALS     | Yes   | No    | No   | USD      | 11/29/2019    | 2,651.90  |
|       |    |      | 82219   | 174521   | Check    | 1   | 14890 |     | RIVERVIEW LAW OFFICE, PLLC      | Yes   | No    | No   | USD      | 11/29/2019    | 586.90    |
|       |    |      | 82228   | 174522   | Check    | 1   | 5587  |     | SEIU LOCAL 284                  | Yes   | No    | No   | USD      | 11/29/2019    | 909.46    |
|       |    |      | 82234   | 174523   | Check    | 1   | 15913 |     | BAYFIELD FRUIT COMPANY          | Yes   | No    | No   | USD      | 11/27/2019    | 700.00    |
|       |    |      | 82235   | 174524   | Check    | 1   | 1636  |     | CAMBRIDGE-ISANTI HIGH SCHOOL    | Yes   | No    | No   | USD      | 11/27/2019    | 690.00    |
|       |    |      | 82230   | 174525   | Check    | 1   | 11656 |     | DEAN FOODS NORTH CENTRAL        | Yes   | No    | No   | USD      | 11/27/2019    | 2,950.09  |
|       |    |      | 82238   | 174526   | Check    | 1   | 2361  |     | ELK RIVER HIGH SCHOOL           | Yes   | No    | No   | USD      | 11/27/2019    | 705.00    |
|       |    |      | 82236   | 174527   | Check    | 1   | 16520 |     | I.S.D. 192                      | Yes   | No    | No   | USD      | 11/27/2019    | 185.00    |
|       |    |      | 82229   | 174528   | Check    | 1   | 11061 |     | LYNCH MIKE                      | Yes   | No    | No   | USD      | 11/27/2019    | 180.00    |
|       |    |      | 82239   | 174529   | Check    | 1   | 4388  |     | MN STATE HIGH SCHOOL LEAGUE     | Yes   | No    | No   | USD      | 11/27/2019    | 725.00    |
|       |    |      | 82241   | 174530   | Check    | 1   | 9643  |     | MONTICELLO HIGH SCHOOL          | Yes   | No    | No   | USD      | 11/27/2019    | 150.00    |
|       |    |      | 82231   | 174531   | Check    | 1   | 14296 |     | PARTS TOWN, LLC                 | Yes   | No    | No   | USD      | 11/27/2019    | 1,091.69  |
|       |    |      | 82232   | 174532   | Check    | 1   | 14420 |     | ROBOTICS EDUCATION & COMPETITI  | Yes   | No    | No   | USD      | 11/27/2019    | 450.00    |
|       |    |      | 82240   | 174533   | Check    | 1   | 9551  |     | ROGERS HIGH SCHOOL              | Yes   | No    | No   | USD      | 11/27/2019    | 300.00    |
|       |    |      | 82237   | 174534   | Check    | 1   | 16521 |     | ST. CROIX FALL HIGH SCHOOL      | Yes   | No    | No   | USD      | 11/27/2019    | 185.00    |
|       |    |      | 82233   | 174535   | Check    | 1   | 14477 |     | TEACHERS ON CALL                | Yes   | No    | No   | USD      | 11/27/2019    | 18,151.84 |
|       |    |      | 82245   | 174536   | Check    | 1   | 1031  | 2   | ACCU/CUT                        | Yes   | No    | No   | USD      | 12/01/2019    | 515.00    |
|       |    |      | 82268   | 174537   | Check    | 1   | 15890 | 1   | ART OF PROBLEM SOLVING          | Yes   | No    | No   | USD      | 12/01/2019    | 4,313.20  |
|       |    |      | 82250   | 174538   | Check    | 1   | 1243  | 1   | ASCD                            | Yes   | No    | No   | USD      | 12/01/2019    | 1,295.00  |
|       |    |      | 82255   | 174539   | Check    | 1   | 13099 |     | ASL INTERPRETING SERVICES, INC. | Yes   | No    | No   | USD      | 12/01/2019    | 6,845.00  |
|       |    |      | 82251   | 174540   | Check    | 1   | 1259  | 1   | AUDIO COMMUNICATIONS            | Yes   | No    | No   | USD      | 12/01/2019    | 67.30     |
|       |    |      | 82285   | 174541   | Check    | 1   | 3561  |     | BERGAN KDV                      | Yes   | No    | No   | USD      | 12/01/2019    | 3,100.00  |
|       |    |      | 82246   | 174542   | Check    | 1   | 10364 |     | BORDER STATES ELECTRIC SUPPLY   | Yes   | No    | No   | USD      | 12/01/2019    | 46.40     |
|       |    |      | 82276   | 174543   | Check    | 1   | 1840  |     | C.M.E.R.D.C.                    | Yes   | No    | No   | USD      | 12/01/2019    | 1,631.62  |
|       |    |      | 82274   | 174544   | Check    | 1   | 1721  |     | CENTRAL MCGOWAN INC.            | Yes   | No    | No   | USD      | 12/01/2019    | 58.10     |
|       |    |      | 82273   | 174545   | Check    | 1   | 1720  |     | CENTRAL MN FOSTER GRANDPAREI    | Yes   | No    | No   | USD      | 12/01/2019    | 570.00    |
|       |    |      | 82304   | 174546   | Check    | 1   | 8069  | 1   | CHEMSEARCH                      | Yes   | No    | No   | USD      | 12/01/2019    | 100.39    |
|       |    |      | 82275   | 174547   | Check    | 1   | 1761  |     | CHIP'S A.C. REFRIG & APPLI      | Yes   | No    | No   | USD      | 12/01/2019    | 290.00    |
|       |    |      | 82266   | 174548   | Check    | 1   | 15724 |     | CLIMATE MAKERS INC              | Yes   | No    | No   | USD      | 12/01/2019    | 619.38    |
|       |    |      | 82265   | 174549   | Check    | 1   | 15699 | 1   | CULINEX                         | Yes   | No    | No   | USD      | 12/01/2019    | 191.76    |
|       |    |      | 82259   | 174550   | Check    | 1   | 14091 |     | CUSTOM INK, LLC                 | Yes   | No    | No   | USD      | 12/01/2019    | 372.28    |
|       |    |      | 82242   | 174551   | Check    | 1   | 10069 |     | DALCO                           | Yes   | No    | No   | USD      | 12/01/2019    | 3,075.27  |
|       |    |      | 82277   | 174552   | Check    | 1   | 2270  |     | ECM PUBLISHERS INC.             | Yes   | No    | No   | USD      | 12/01/2019    | 263.80    |
|       |    |      | 82269   | 174553   | Check    | 1   | 15976 |     | ECO SHRED MN, INC.              | Yes   | No    | No   | USD      | 12/01/2019    | 87.75     |
|       |    |      | 82278   | 174554   | Check    | 1   | 2331  |     | EGAN COMPANY                    | Yes   | No    | No   | USD      | 12/01/2019    | 1,046.00  |
|       |    |      | 82263   | 174555   | Check    | 1   | 15318 |     | EKON-O-PAC                      | Yes   | No    | No   | USD      | 12/01/2019    | 226.00    |
|       |    |      | 82279   | 174556   | Check    | 1   | 2494  | 1   | FARBER SOUND, LLC               | Yes   | No    | No   | USD      | 12/01/2019    | 352.50    |
|       |    |      | 82260   | 174557   | Check    | 1   | 14159 | 1   | FOLLETT SCHOOL SOLUTIONS, INC.  | Yes   | No    | No   | USD      | 12/01/2019    | 1,557.68  |
|       |    |      | 82258   | 174558   | Check    | 1   | 14049 |     | FUN EXPRESS, LLC                | Yes   | No    | No   | USD      | 12/01/2019    | 254.49    |

**Princeton Public Schools #477**  
**Check Register by Bank and Check**

| Batch | Co | Bank | Pymt No | Check No | Pay Type | Grp | Code  | Rcd | Vendor                          | Print | Recon | Void | Currency | Pmt/Void Date | Amount     |
|-------|----|------|---------|----------|----------|-----|-------|-----|---------------------------------|-------|-------|------|----------|---------------|------------|
| 0477  |    | 001  | 82272   | 174559   | Check    | 1   | 16496 |     | GARD DAWG INDUSTRIES, LLC       | Yes   | No    | No   | USD      | 12/01/2019    | 395.00     |
|       |    |      | 82280   | 174560   | Check    | 1   | 2775  |     | GOPHER                          | Yes   | No    | No   | USD      | 12/01/2019    | 596.60     |
|       |    |      | 82303   | 174561   | Check    | 1   | 6645  |     | GRAINGER                        | Yes   | No    | No   | USD      | 12/01/2019    | 737.70     |
|       |    |      | 82257   | 174562   | Check    | 1   | 13869 |     | GRANT ASSIST CONSULTING         | Yes   | No    | No   | USD      | 12/01/2019    | 710.00     |
|       |    |      | 82281   | 174563   | Check    | 1   | 2895  | 1   | H&B SPECIALIZED PRODUCTS        | Yes   | No    | No   | USD      | 12/01/2019    | 1,500.20   |
|       |    |      | 82282   | 174564   | Check    | 1   | 2955  |     | HANDYMAN'S INC.                 | Yes   | No    | No   | USD      | 12/01/2019    | 848.69     |
|       |    |      | 82283   | 174565   | Check    | 1   | 3121  | 1   | HI-TECH REFRIGERATION           | Yes   | No    | No   | USD      | 12/01/2019    | 1,834.97   |
|       |    |      | 82284   | 174566   | Check    | 1   | 3176  |     | HORIZON EQUIPMENT               | Yes   | No    | No   | USD      | 12/01/2019    | 337.50     |
|       |    |      | 82247   | 174567   | Check    | 1   | 10909 | 3   | INNOVATIVE OFFICE SOLUTIONS, LL | Yes   | No    | No   | USD      | 12/01/2019    | 177.62     |
|       |    |      | 82244   | 174568   | Check    | 1   | 10237 |     | INTEGRATED SYSTEMS CORPORATI    | Yes   | No    | No   | USD      | 12/01/2019    | 416.67     |
|       |    |      | 82308   | 174569   | Check    | 1   | 9932  |     | J.P. COOKE COMPANY              | Yes   | No    | No   | USD      | 12/01/2019    | 33.45      |
|       |    |      | 82271   | 174570   | Check    | 1   | 16490 |     | KRALS CUSTOM WELDING-TDP LLC    | Yes   | No    | No   | USD      | 12/01/2019    | 1,626.38   |
|       |    |      | 82286   | 174571   | Check    | 1   | 3701  |     | LAKESHORE LEARNING MATERIALS    | Yes   | No    | No   | USD      | 12/01/2019    | 46.98      |
|       |    |      | 82252   | 174572   | Check    | 1   | 12647 |     | LOFFLER COMPANIES - 131511      | Yes   | No    | No   | USD      | 12/01/2019    | 262.15     |
|       |    |      | 82287   | 174573   | Check    | 1   | 4087  |     | MCDOWALL COMPANY                | Yes   | No    | No   | USD      | 12/01/2019    | 732.00     |
|       |    |      | 82307   | 174574   | Check    | 1   | 9166  | 1   | MCKENZIE                        | Yes   | No    | No   | USD      | 12/01/2019    | 461.07     |
|       |    |      | 82288   | 174575   | Check    | 1   | 4136  |     | MENARDS                         | Yes   | No    | No   | USD      | 12/01/2019    | 783.30     |
|       |    |      | 82305   | 174576   | Check    | 1   | 8388  | 1   | METRO SALES INC                 | Yes   | No    | No   | USD      | 12/01/2019    | 2,916.33   |
|       |    |      | 82290   | 174577   | Check    | 1   | 4295  |     | MINNEAPOLIS PUBLIC SCHOOLS      | Yes   | No    | No   | USD      | 12/01/2019    | 3,410.40   |
|       |    |      | 82289   | 174578   | Check    | 1   | 4273  |     | MINNESOTA CLAY CO.              | Yes   | No    | No   | USD      | 12/01/2019    | 2,802.73   |
|       |    |      | 82248   | 174579   | Check    | 1   | 11477 |     | MINUTEMAN PRESS                 | Yes   | No    | No   | USD      | 12/01/2019    | 599.23     |
|       |    |      | 82253   | 174580   | Check    | 1   | 12723 |     | MUD HOLE CUSTOM TACKLE INC.     | Yes   | No    | No   | USD      | 12/01/2019    | 45.73      |
|       |    |      | 82254   | 174581   | Check    | 1   | 13069 | 1   | NORTHERN SALT INC               | Yes   | No    | No   | USD      | 12/01/2019    | 447.50     |
|       |    |      | 82256   | 174582   | Check    | 1   | 13355 | 1   | PALMER BUS SERVICE, INC.        | Yes   | No    | No   | USD      | 12/01/2019    | 2,090.65   |
|       |    |      | 82264   | 174583   | Check    | 1   | 15566 |     | PC PARTS PLUS, LLC              | Yes   | No    | No   | USD      | 12/01/2019    | 1,054.85   |
|       |    |      | 82291   | 174584   | Check    | 1   | 5038  | 1   | PITNEY BOWES                    | Yes   | No    | No   | USD      | 12/01/2019    | 881.97     |
|       |    |      | 82292   | 174585   | Check    | 1   | 5127  |     | PRINCETON ELECTRIC              | Yes   | No    | No   | USD      | 12/01/2019    | 878.20     |
|       |    |      | 82294   | 174586   | Check    | 1   | 5194  |     | PRINCETON PUBLIC UTILITIES      | Yes   | No    | No   | USD      | 12/01/2019    | 56,044.36  |
|       |    |      | 82293   | 174587   | Check    | 1   | 5175  |     | PROFESSIONAL TURF & RENOVATIC   | Yes   | No    | No   | USD      | 12/01/2019    | 20,300.00  |
|       |    |      | 82295   | 174588   | Check    | 1   | 5214  | 1   | QUILL CORPORATION               | Yes   | No    | No   | USD      | 12/01/2019    | 221.54     |
|       |    |      | 82296   | 174589   | Check    | 1   | 5256  | 3   | READ NATURALLY                  | Yes   | No    | No   | USD      | 12/01/2019    | 332.43     |
|       |    |      | 82297   | 174590   | Check    | 1   | 5593  | 5   | SCHOOL SPECIALTY INC.           | Yes   | No    | No   | USD      | 12/01/2019    | 245.57     |
|       |    |      | 82298   | 174591   | Check    | 1   | 5642  |     | SENTRY SYSTEMS INC.             | Yes   | No    | No   | USD      | 12/01/2019    | 699.90     |
|       |    |      | 82249   | 174592   | Check    | 1   | 11628 |     | SFM                             | Yes   | No    | No   | USD      | 12/01/2019    | 112,007.00 |
|       |    |      | 82267   | 174593   | Check    | 1   | 15827 |     | SHOWBOARD                       | Yes   | No    | No   | USD      | 12/01/2019    | 849.75     |
|       |    |      | 82270   | 174594   | Check    | 1   | 16438 |     | SORA PEDIATRIC THERAPY          | Yes   | No    | No   | USD      | 12/01/2019    | 12,352.25  |
|       |    |      | 82306   | 174595   | Check    | 1   | 8484  |     | SOUTHPAW ENTERPRISES            | Yes   | No    | No   | USD      | 12/01/2019    | 372.78     |
|       |    |      | 82262   | 174596   | Check    | 1   | 14961 |     | ST. PETER PUBLIC SCHOOLS        | Yes   | No    | No   | USD      | 12/01/2019    | 840.24     |
|       |    |      | 82299   | 174597   | Check    | 1   | 5868  |     | STATE SUPPLY COMPANY            | Yes   | No    | No   | USD      | 12/01/2019    | 243.94     |
|       |    |      | 82243   | 174598   | Check    | 1   | 10207 |     | SWEETWATER SOUND, INC.          | Yes   | No    | No   | USD      | 12/01/2019    | 679.43     |
|       |    |      | 82300   | 174599   | Check    | 1   | 6079  |     | TEAM SPORTING GOODS INC         | Yes   | No    | No   | USD      | 12/01/2019    | 506.68     |

## Princeton Public Schools #477 Check Register by Bank and Check

| Batch | Co | Bank | Pymt No | Check No | Pay Type | Grp | Code  | Rcd | Vendor                   | Print | Recon | Void | Currency | Pmt/Void<br>Date | Amount       |
|-------|----|------|---------|----------|----------|-----|-------|-----|--------------------------|-------|-------|------|----------|------------------|--------------|
| 0477  |    | 001  | 82301   | 174600   | Check    | 1   | 6149  |     | TIEMENS TOM              | Yes   | No    | No   | USD      | 12/01/2019       | 125.00       |
|       |    |      | 82261   | 174601   | Check    | 1   | 14333 |     | UPPER LAKES FOODS, INC.  | Yes   | No    | No   | USD      | 12/01/2019       | 29,661.10    |
|       |    |      | 82302   | 174602   | Check    | 1   | 6464  |     | WATERMANAGEMENT SERVICES | Yes   | No    | No   | USD      | 12/01/2019       | 5,537.86     |
|       |    |      |         |          |          |     |       |     |                          |       |       |      |          | Bank Total: 001  | \$487,393.29 |
|       |    |      |         |          |          |     |       |     |                          |       |       |      |          | Report Total:    | \$487,393.29 |

**Princeton Public Schools #477**  
**Detail Payment Register By Check**  
**Fund Summary**

| <b>Fund Description</b> | <b>Total</b>        |
|-------------------------|---------------------|
| 01 General Fund         | \$450,707.93        |
| 02 Food Service         | \$30,215.77         |
| 04 Community Service    | \$6,032.11          |
| 10 Student Activities   | \$9,108.60          |
| <b>Report Total</b>     | <b>\$496,064.41</b> |

**Princeton Public Schools #477**  
**Check Register by Bank and Check**

| Batch | Co | Bank | Pynt No | Check No | Pay Type | Grp | Code  | Rcd | Vendor                         | Print | Recon | Void | Currency | Pmt/Void Date | Amount    |
|-------|----|------|---------|----------|----------|-----|-------|-----|--------------------------------|-------|-------|------|----------|---------------|-----------|
| 0477  |    | 001  | 82311   | 174603   | Check    | 1   | 10795 | 1   | ACE SOLID WASTE, INC           | Yes   | No    | No   | USD      | 12/06/2019    | 5,165.60  |
|       |    |      | 82355   | 174604   | Check    | 1   | 7706  | 3   | AMAZON.COM                     | Yes   | No    | No   | USD      | 12/06/2019    | 7,149.51  |
|       |    |      | 82315   | 174605   | Check    | 1   | 11427 | 1   | AT&T MOBILITY                  | Yes   | No    | No   | USD      | 12/06/2019    | 150.79    |
|       |    |      | 82349   | 174606   | Check    | 1   | 4545  |     | AUTO VALUE PRINCETON           | Yes   | No    | No   | USD      | 12/06/2019    | 60.44     |
|       |    |      | 82333   | 174607   | Check    | 1   | 16523 |     | BLACKMAN BRIAN                 | Yes   | No    | No   | USD      | 12/06/2019    | 118.00    |
|       |    |      | 82338   | 174608   | Check    | 1   | 16528 |     | BLOM JOEL                      | Yes   | No    | No   | USD      | 12/06/2019    | 118.00    |
|       |    |      | 82348   | 174609   | Check    | 1   | 4290  |     | CENTERPOINT ENERGY             | Yes   | No    | No   | USD      | 12/06/2019    | 65.27     |
|       |    |      | 82342   | 174610   | Check    | 1   | 1721  |     | CENTRAL MCGOWAN INC.           | Yes   | No    | No   | USD      | 12/06/2019    | 7.44      |
|       |    |      | 82337   | 174611   | Check    | 1   | 16527 |     | DALY JOSEPH L.                 | Yes   | No    | No   | USD      | 12/06/2019    | 1,867.88  |
|       |    |      | 82316   | 174612   | Check    | 1   | 11656 |     | DEAN FOODS NORTH CENTRAL       | Yes   | No    | No   | USD      | 12/06/2019    | 2,940.13  |
|       |    |      | 82328   | 174613   | Check    | 1   | 15850 |     | ELK RIVER FORD, INC.           | Yes   | No    | No   | USD      | 12/06/2019    | 59,094.72 |
|       |    |      | 82344   | 174614   | Check    | 1   | 2574  | 1   | FOLEY HIGH SCHOOL              | Yes   | No    | No   | USD      | 12/06/2019    | 250.00    |
|       |    |      | 82334   | 174615   | Check    | 1   | 16524 |     | GABBERT LEONARD                | Yes   | No    | No   | USD      | 12/06/2019    | 118.00    |
|       |    |      | 82345   | 174616   | Check    | 1   | 2778  | 1   | GOPHER STATE ONE CALL INC      | Yes   | No    | No   | USD      | 12/06/2019    | 5.40      |
|       |    |      | 82352   | 174617   | Check    | 1   | 6645  |     | GRAINGER                       | Yes   | No    | No   | USD      | 12/06/2019    | 109.82    |
|       |    |      | 82312   | 174618   | Check    | 1   | 11256 |     | GUZMAN RICCO                   | Yes   | No    | No   | USD      | 12/06/2019    | 85.00     |
|       |    |      | 82335   | 174619   | Check    | 1   | 16525 |     | HAGBERG GLENN                  | Yes   | No    | No   | USD      | 12/06/2019    | 133.00    |
|       |    |      | 82326   | 174620   | Check    | 1   | 15826 |     | HEIDEBRINK ZACHARY             | Yes   | No    | No   | USD      | 12/06/2019    | 133.00    |
|       |    |      | 82330   | 174621   | Check    | 1   | 16198 |     | INTEGRATED FOOD SERVICE        | Yes   | No    | No   | USD      | 12/06/2019    | 2,480.04  |
|       |    |      | 82327   | 174622   | Check    | 1   | 15848 |     | KELLERMAN RICH                 | Yes   | No    | No   | USD      | 12/06/2019    | 118.00    |
|       |    |      | 82357   | 174623   | Check    | 1   | 8650  |     | KOPETKA FRANK                  | Yes   | No    | No   | USD      | 12/06/2019    | 118.00    |
|       |    |      | 82340   | 174624   | Check    | 1   | 16530 |     | LEE MICHAEL                    | Yes   | No    | No   | USD      | 12/06/2019    | 140.00    |
|       |    |      | 82336   | 174625   | Check    | 1   | 16526 |     | LYNCH MIKE                     | Yes   | No    | No   | USD      | 12/06/2019    | 133.00    |
|       |    |      | 82346   | 174626   | Check    | 1   | 4048  | 4   | M.A.S.S.P.                     | Yes   | No    | No   | USD      | 12/06/2019    | 375.00    |
|       |    |      | 82339   | 174627   | Check    | 1   | 16529 |     | MCDONOUGH MICHELLE             | Yes   | No    | No   | USD      | 12/06/2019    | 133.00    |
|       |    |      | 82318   | 174628   | Check    | 1   | 12957 | 1   | MIDCONTINENT COMMUNICATIONS    | Yes   | No    | No   | USD      | 12/06/2019    | 414.91    |
|       |    |      | 82347   | 174629   | Check    | 1   | 4244  |     | MILLE LACS CO. RECORDER        | Yes   | No    | No   | USD      | 12/06/2019    | 20.00     |
|       |    |      | 82343   | 174630   | Check    | 1   | 2122  | 3   | MN DEPT. OF LABOR & INDUSTRY   | Yes   | No    | No   | USD      | 12/06/2019    | 100.00    |
|       |    |      | 82329   | 174631   | Check    | 1   | 16088 |     | MONARCH WATCH                  | Yes   | No    | No   | USD      | 12/06/2019    | 294.00    |
|       |    |      | 82313   | 174632   | Check    | 1   | 11257 |     | MORAN KRIS                     | Yes   | No    | No   | USD      | 12/06/2019    | 133.00    |
|       |    |      | 82314   | 174633   | Check    | 1   | 11275 |     | O'DONNELL ED                   | Yes   | No    | No   | USD      | 12/06/2019    | 118.00    |
|       |    |      | 82320   | 174634   | Check    | 1   | 13355 | 1   | PALMER BUS SERVICE, INC.       | Yes   | No    | No   | USD      | 12/06/2019    | 18,525.26 |
|       |    |      | 82317   | 174635   | Check    | 1   | 11987 |     | PERRY DWAIN                    | Yes   | No    | No   | USD      | 12/06/2019    | 118.00    |
|       |    |      | 82358   | 174636   | Check    | 1   | 9866  | 1   | PREMIUM WATERS INC             | Yes   | No    | No   | USD      | 12/06/2019    | 74.00     |
|       |    |      | 82341   | 174637   | Check    | 1   | 16532 |     | PRINCETON PTO                  | Yes   | No    | No   | USD      | 12/06/2019    | 150.00    |
|       |    |      | 82323   | 174638   | Check    | 1   | 14515 |     | REASONER MICHAEL               | Yes   | No    | No   | USD      | 12/06/2019    | 133.00    |
|       |    |      | 82321   | 174639   | Check    | 1   | 14420 |     | ROBOTICS EDUCATION & COMPETITI | Yes   | No    | No   | USD      | 12/06/2019    | 300.00    |
|       |    |      | 82324   | 174640   | Check    | 1   | 14599 |     | ROSETOWN PLAYHOUSE             | Yes   | No    | No   | USD      | 12/06/2019    | 285.00    |
|       |    |      | 82331   | 174641   | Check    | 1   | 16497 |     | ROZZY LEARNING COMPANY         | Yes   | No    | No   | USD      | 12/06/2019    | 100.00    |
|       |    |      | 82351   | 174642   | Check    | 1   | 5472  | 4   | SAM'S CLUB                     | Yes   | No    | No   | USD      | 12/06/2019    | 428.48    |
|       |    |      | 82332   | 174643   | Check    | 1   | 16516 |     | SHOTKAM, LLC                   | Yes   | No    | No   | USD      | 12/06/2019    | 1,236.00  |

### Princeton Public Schools #477 Check Register by Bank and Check

| Batch | Co | Bank | Pymt No | Check No | Pay Type | Grp | Code  | Rcd | Vendor                          | Print | Recon | Void | Currency | Pmt/Void Date | Amount    |
|-------|----|------|---------|----------|----------|-----|-------|-----|---------------------------------|-------|-------|------|----------|---------------|-----------|
| 0477  |    | 001  | 82322   | 174644   | Check    | 1   | 14477 |     | TEACHERS ON CALL                | Yes   | No    | No   | USD      | 12/06/2019    | 15,895.54 |
|       |    |      | 82356   | 174645   | Check    | 1   | 8616  |     | THOMAS BOB                      | Yes   | No    | No   | USD      | 12/06/2019    | 118.00    |
|       |    |      | 82325   | 174646   | Check    | 1   | 14868 |     | U.S. BANK EQUIPMENT FINANCE     | Yes   | No    | No   | USD      | 12/06/2019    | 1,095.00  |
|       |    |      | 82350   | 174647   | Check    | 1   | 5156  |     | UNION TIMES                     | Yes   | No    | No   | USD      | 12/06/2019    | 45.00     |
|       |    |      | 82353   | 174648   | Check    | 1   | 7042  |     | VITKOSKY WAYNE                  | Yes   | No    | No   | USD      | 12/06/2019    | 157.00    |
|       |    |      | 82319   | 174649   | Check    | 1   | 13021 |     | WHITCOMB GAIL                   | Yes   | No    | No   | USD      | 12/06/2019    | 1,300.00  |
|       |    |      | 82354   | 174650   | Check    | 1   | 7449  |     | WISNIESKI DAVE                  | Yes   | No    | No   | USD      | 12/06/2019    | 118.00    |
|       |    |      | 82359   | 174651   | Check    | 1   | 16090 |     | US POST OFFICE - MADELIA        | Yes   | No    | No   | USD      | 12/11/2019    | 1,511.12  |
|       |    |      | 82381   | 174652   | Check    | 1   | 14322 |     | AED SUPERSTORE                  | Yes   | No    | No   | USD      | 12/17/2019    | 138.00    |
|       |    |      | 82394   | 174653   | Check    | 1   | 16533 |     | ALBIN AQUISITION CORP.          | Yes   | No    | No   | USD      | 12/17/2019    | 460.00    |
|       |    |      | 82364   | 174654   | Check    | 1   | 1140  | 3   | AMERICAN RED CROSS              | Yes   | No    | No   | USD      | 12/17/2019    | 240.00    |
|       |    |      | 82369   | 174655   | Check    | 1   | 13099 |     | ASL INTERPRETING SERVICES, INC. | Yes   | No    | No   | USD      | 12/17/2019    | 2,590.00  |
|       |    |      | 82409   | 174656   | Check    | 1   | 4545  |     | AUTO VALUE PRINCETON            | Yes   | No    | No   | USD      | 12/17/2019    | 12.99     |
|       |    |      | 82376   | 174657   | Check    | 1   | 13417 |     | BECKY'S TECH SUPPORT            | Yes   | No    | No   | USD      | 12/17/2019    | 1,380.00  |
|       |    |      | 82389   | 174658   | Check    | 1   | 15750 |     | BLUE WATER PLUMBING             | Yes   | No    | No   | USD      | 12/17/2019    | 1,820.00  |
|       |    |      | 82392   | 174659   | Check    | 1   | 16440 |     | BLUEWATER MANUFACTURING         | Yes   | No    | No   | USD      | 12/17/2019    | 3,389.00  |
|       |    |      | 82395   | 174660   | Check    | 1   | 1731  |     | C.F.I. SYSTEMS                  | Yes   | No    | No   | USD      | 12/17/2019    | 791.60    |
|       |    |      | 82396   | 174661   | Check    | 1   | 1840  |     | C.M.E.R.D.C.                    | Yes   | No    | No   | USD      | 12/17/2019    | 530.72    |
|       |    |      | 82406   | 174662   | Check    | 1   | 3954  | 4   | CDW-G INC                       | Yes   | No    | No   | USD      | 12/17/2019    | 1,740.80  |
|       |    |      | 82375   | 174663   | Check    | 1   | 13412 |     | CRAWFORD'S EQUIPMENT            | Yes   | No    | No   | USD      | 12/17/2019    | 194.20    |
|       |    |      | 82360   | 174664   | Check    | 1   | 10069 |     | DALCO                           | Yes   | No    | No   | USD      | 12/17/2019    | 6,907.33  |
|       |    |      | 82378   | 174665   | Check    | 1   | 13599 |     | DARRYL WALETZKO LLC             | Yes   | No    | No   | USD      | 12/17/2019    | 4,405.00  |
|       |    |      | 82397   | 174666   | Check    | 1   | 2116  |     | DEMCO INC                       | Yes   | No    | No   | USD      | 12/17/2019    | 261.68    |
|       |    |      | 82398   | 174667   | Check    | 1   | 2270  |     | ECM PUBLISHERS INC.             | Yes   | No    | No   | USD      | 12/17/2019    | 136.85    |
|       |    |      | 82418   | 174668   | Check    | 1   | 9068  |     | EDUCATORS BENEFIT CONSULTANT    | Yes   | No    | No   | USD      | 12/17/2019    | 340.42    |
|       |    |      | 82399   | 174669   | Check    | 1   | 2331  |     | EGAN COMPANY                    | Yes   | No    | No   | USD      | 12/17/2019    | 13,913.22 |
|       |    |      | 82400   | 174670   | Check    | 1   | 2336  |     | EHLERS AND ASSOCIATES INC       | Yes   | No    | No   | USD      | 12/17/2019    | 3,975.00  |
|       |    |      | 82371   | 174671   | Check    | 1   | 13229 |     | FAIRVIEW                        | Yes   | No    | No   | USD      | 12/17/2019    | 8,000.00  |
|       |    |      | 82401   | 174672   | Check    | 1   | 2501  |     | FEDERATED CO-OPS INC            | Yes   | No    | No   | USD      | 12/17/2019    | 484.74    |
|       |    |      | 82380   | 174673   | Check    | 1   | 14049 |     | FUN EXPRESS, LLC                | Yes   | No    | No   | USD      | 12/17/2019    | 303.55    |
|       |    |      | 82402   | 174674   | Check    | 1   | 2775  |     | GOPHER                          | Yes   | No    | No   | USD      | 12/17/2019    | 64.45     |
|       |    |      | 82415   | 174675   | Check    | 1   | 6645  |     | GRAINGER                        | Yes   | No    | No   | USD      | 12/17/2019    | 419.79    |
|       |    |      | 82403   | 174676   | Check    | 1   | 2955  |     | HANDYMAN'S INC.                 | Yes   | No    | No   | USD      | 12/17/2019    | 53.39     |
|       |    |      | 82416   | 174677   | Check    | 1   | 7294  |     | HARDWARE DISTRIBUTORS, LTD      | Yes   | No    | No   | USD      | 12/17/2019    | 859.06    |
|       |    |      | 82404   | 174678   | Check    | 1   | 3176  |     | HORIZON EQUIPMENT               | Yes   | No    | No   | USD      | 12/17/2019    | 573.19    |
|       |    |      | 82363   | 174679   | Check    | 1   | 11134 |     | I.S.D. #6079                    | Yes   | No    | No   | USD      | 12/17/2019    | 3,451.48  |
|       |    |      | 82419   | 174680   | Check    | 1   | 9379  |     | IMAGE MARKET                    | Yes   | No    | No   | USD      | 12/17/2019    | 261.10    |
|       |    |      | 82361   | 174681   | Check    | 1   | 10237 |     | INTEGRATED SYSTEMS CORPORATI    | Yes   | No    | No   | USD      | 12/17/2019    | 416.67    |
|       |    |      | 82372   | 174682   | Check    | 1   | 13350 |     | J & A GLASS & MIRROR INC.       | Yes   | No    | No   | USD      | 12/17/2019    | 273.00    |
|       |    |      | 82383   | 174683   | Check    | 1   | 14382 |     | KELVIN TECHNOLOGY               | Yes   | No    | No   | USD      | 12/17/2019    | 401.80    |
|       |    |      | 82405   | 174684   | Check    | 1   | 3701  |     | LAKESHORE LEARNING MATERIALS    | Yes   | No    | No   | USD      | 12/17/2019    | 131.22    |

### Princeton Public Schools #477 Check Register by Bank and Check

| Batch           | Co | Bank | Pymt No | Check No | Pay Type | Grp | Code  | Rcd | Vendor                         | Print | Recon | Void | Currency | Pmt/Void Date | Amount     |
|-----------------|----|------|---------|----------|----------|-----|-------|-----|--------------------------------|-------|-------|------|----------|---------------|------------|
| 0477            |    | 001  | 82362   | 174685   | Check    | 1   | 10432 | 2   | MEI TOTAL ELEVATOR SOLUTIONS   | Yes   | No    | No   | USD      | 12/17/2019    | 338.48     |
|                 |    |      | 82417   | 174686   | Check    | 1   | 8388  | 1   | METRO SALES INC                | Yes   | No    | No   | USD      | 12/17/2019    | 1,924.75   |
|                 |    |      | 82365   | 174687   | Check    | 1   | 11477 |     | MINUTEMAN PRESS                | Yes   | No    | No   | USD      | 12/17/2019    | 1,472.33   |
|                 |    |      | 82407   | 174688   | Check    | 1   | 4348  | 6   | MN DEPT OF EDUCATION           | Yes   | No    | No   | USD      | 12/17/2019    | 734.00     |
|                 |    |      | 82390   | 174689   | Check    | 1   | 16226 |     | MN PREMIER PUBLICATIONS, INC.  | Yes   | No    | No   | USD      | 12/17/2019    | 13.00      |
|                 |    |      | 82408   | 174690   | Check    | 1   | 4537  |     | NASCO                          | Yes   | No    | No   | USD      | 12/17/2019    | 710.68     |
|                 |    |      | 82368   | 174691   | Check    | 1   | 13069 | 1   | NORTHERN SALT INC              | Yes   | No    | No   | USD      | 12/17/2019    | 347.50     |
|                 |    |      | 82393   | 174692   | Check    | 1   | 16511 |     | NORTHFIELD MACHINERY BUILDER   | Yes   | No    | No   | USD      | 12/17/2019    | 30.45      |
|                 |    |      | 82373   | 174693   | Check    | 1   | 13355 | 1   | PALMER BUS SERVICE, INC.       | Yes   | No    | No   | USD      | 12/17/2019    | 191,352.24 |
|                 |    |      | 82388   | 174694   | Check    | 1   | 15566 |     | PC PARTS PLUS, LLC             | Yes   | No    | No   | USD      | 12/17/2019    | 824.75     |
|                 |    |      | 82386   | 174695   | Check    | 1   | 15221 | 2   | PEARSON EDUCATION, INC.        | Yes   | No    | No   | USD      | 12/17/2019    | 48.12      |
|                 |    |      | 82367   | 174696   | Check    | 1   | 12881 | 2   | PLOW WORLD, INC.               | Yes   | No    | No   | USD      | 12/17/2019    | 364.07     |
|                 |    |      | 82410   | 174697   | Check    | 1   | 5127  |     | PRINCETON ELECTRIC             | Yes   | No    | No   | USD      | 12/17/2019    | 922.90     |
|                 |    |      | 82411   | 174698   | Check    | 1   | 5159  |     | PRINCETON YOUTH HOCKEY ASSN    | Yes   | No    | No   | USD      | 12/17/2019    | 36,050.00  |
|                 |    |      | 82412   | 174699   | Check    | 1   | 5214  | 1   | QUILL CORPORATION              | Yes   | No    | No   | USD      | 12/17/2019    | 292.80     |
|                 |    |      | 82387   | 174700   | Check    | 1   | 15403 | 1   | RENNEBERG HARDWOODS            | Yes   | No    | No   | USD      | 12/17/2019    | 2,182.58   |
|                 |    |      | 82384   | 174701   | Check    | 1   | 14420 |     | ROBOTICS EDUCATION & COMPETIT  | Yes   | No    | No   | USD      | 12/17/2019    | 900.00     |
|                 |    |      | 82377   | 174702   | Check    | 1   | 13559 |     | RUPP, ANDERSON, SQUIRES & WALI | Yes   | No    | No   | USD      | 12/17/2019    | 34,843.86  |
|                 |    |      | 82391   | 174703   | Check    | 1   | 16438 |     | SORA PEDIATRIC THERAPY         | Yes   | No    | No   | USD      | 12/17/2019    | 10,448.25  |
|                 |    |      | 82370   | 174704   | Check    | 1   | 13220 | 1   | STANLEY ACCESS TECHNOLOGIES    | Yes   | No    | No   | USD      | 12/17/2019    | 3,175.10   |
|                 |    |      | 82379   | 174705   | Check    | 1   | 13814 |     | SUPERIOR STRIPING, INC.        | Yes   | No    | No   | USD      | 12/17/2019    | 400.00     |
|                 |    |      | 82374   | 174706   | Check    | 1   | 13389 | 1   | THE MCDOWELL AGENCY, INC.      | Yes   | No    | No   | USD      | 12/17/2019    | 10.00      |
|                 |    |      | 82366   | 174707   | Check    | 1   | 12320 |     | THE METRO GROUP, INC           | Yes   | No    | No   | USD      | 12/17/2019    | 967.77     |
|                 |    |      | 82413   | 174708   | Check    | 1   | 6231  |     | TRIO SUPPLY COMPANY            | Yes   | No    | No   | USD      | 12/17/2019    | 3,041.48   |
|                 |    |      | 82382   | 174709   | Check    | 1   | 14333 |     | UPPER LAKES FOODS, INC.        | Yes   | No    | No   | USD      | 12/17/2019    | 21,044.17  |
|                 |    |      | 82385   | 174710   | Check    | 1   | 14430 |     | VEX ROBOTICS, INC.             | Yes   | No    | No   | USD      | 12/17/2019    | 397.23     |
|                 |    |      | 82414   | 174711   | Check    | 1   | 6575  |     | WILLIAM V. MACGILL & CO.       | Yes   | No    | No   | USD      | 12/17/2019    | 569.30     |
| Bank Total: 001 |    |      |         |          |          |     |       |     |                                |       |       |      |          | \$496,064.41  |            |
| Report Total:   |    |      |         |          |          |     |       |     |                                |       |       |      |          | \$496,064.41  |            |

**PRINCETON PUBLIC SCHOOLS  
TREASURER'S REPORT  
MONTHLY CASH FLOW REPORT FOR NOVEMBER 2019**

| <b>FUND</b>                 | <b>BEGINNING<br/>BALANCE</b> | <b>MONTHLY<br/>RECEIPTS</b> | <b>MONTHLY<br/>DISBURSEMENTS</b> | <b>JOURNAL<br/>ENTRIES</b> | <b>ENDING<br/>BALANCE</b> |
|-----------------------------|------------------------------|-----------------------------|----------------------------------|----------------------------|---------------------------|
| <b>01 General</b>           | 13,102,551.52                | 2,055,353.07                | 3,476,150.49                     | (2,467.40)                 | 11,681,754.10             |
| <b>02 Food Service</b>      | 608,674.39                   | 188,354.36                  | 203,731.68                       | 2,095.33                   | 593,297.07                |
| <b>04 Community Service</b> | 473,981.69                   | 129,338.86                  | 161,828.78                       | (3,458.80)                 | 441,491.77                |
| <b>06 Building</b>          | 2,065,740.06                 | 0.00                        | 59,164.92                        | 0.00                       | 2,006,575.14              |
| <b>07 Debt Service</b>      | 2,961,292.29                 | 615,395.21                  | 0.00                             | 0.00                       | 3,576,687.50              |
| <b>10 Activities</b>        | 181,173.22                   | 38,955.85                   | 35,732.78                        | (3,679.40)                 | 184,396.29                |
| <b>TOTAL</b>                | 19,393,413.17                | 3,027,397.35                | 3,936,608.65                     |                            | 18,484,201.87             |

**Bank Accounts**

|                               |                            |
|-------------------------------|----------------------------|
| <b>AP/PR Account (Bremer)</b> | <b>988,135.59</b>          |
| <b>MSDLAF+</b>                | <b>4,407,376.36</b>        |
| <b>Investments (Fd01)</b>     | <b>11,513,480.36</b>       |
| <b>Facility Bond (Fd06)</b>   | <b><u>2,010,325.14</u></b> |
|                               | <b>18,919,317.45</b>       |
| <b>O/S Accts Pay Checks</b>   | <b>(320,200.48)</b>        |
| <b>O/S Payroll Checks</b>     | <b>(10,628.94)</b>         |
| <b>O/S Wires</b>              | <b>(105,531.41)</b>        |
| <b>NSF Checks</b>             | <b><u>1,245.25</u></b>     |
| <b>TOTAL</b>                  | <b>18,484,201.87</b>       |

# Princeton Public Schools - ISD #477

## Wire Transfer Report

December 17, 2019

| <u>Date:</u> | <u>Amount:</u>         | <u>Description:</u>            |
|--------------|------------------------|--------------------------------|
| 11/15/2019   | \$ 628,654.73          | ACH File Transfer              |
| 11/15/2019   | \$ 208,499.96          | Federal Tax Wire Transfer      |
| 11/15/2019   | \$ 33,221.50           | State Tax Wire Transfer        |
| 11/15/2019   | \$ 20,555.56           | Select Account HSA             |
| 11/15/2019   | \$ 613.11              | MN Revenue                     |
| 11/15/2019   | \$ 107,744.71          | TRA File Transfer              |
| 11/15/2019   | \$ 38,498.35           | PERA File Transfer             |
| 11/15/2019   | \$ 255.50              | MN Child Support File Transfer |
| 11/15/2019   | \$ 51,165.77           | TSA File Transfer              |
| 11/29/2019   | \$ 654,111.47          | ACH File Transfer              |
| 11/29/2019   | \$ 215,519.07          | Federal Tax Wire Transfer      |
| 11/29/2019   | \$ 33,956.88           | State Tax Wire Transfer        |
| 11/29/2019   | \$ 666.19              | MN Revenue                     |
| 11/29/2019   | \$ 104,119.64          | TRA File Transfer              |
| 11/29/2019   | \$ 43,286.01           | PERA File Transfer             |
| 11/29/2019   | \$ 255.50              | MN Child Support File Transfer |
| 11/29/2019   | \$ 49,812.06           | TSA File Transfer              |
| 12/4/2019    | \$ 25,459.56           | BMO Harris Bank - (Pcards)     |
| 12/4/2019    | \$ 175.00              | MN Revenue - (Sales tax)       |
| 11/7/2019    | \$ 1,233.90            | Further                        |
| 11/14/2019   | \$ 2,496.49            | Further                        |
| 11/20/2019   | \$ 373.10              | Further                        |
| 11/21/2019   | \$ 1,028.79            | Further                        |
| 12/2/2019    | \$ 117.39              | Further                        |
| <b>TOTAL</b> | <b>\$ 2,221,820.24</b> |                                |

**12.17.19**

| Type | Date Submitted | Donor Name                                | School   | Reason                   | Gift / Amount |
|------|----------------|---|----------|--------------------------|---------------|
| Gift | 11.19.19       | Joshua & Molly Diane Wiemann              | MS/HS    | Robotics Program         | \$60.00       |
| Gift | 11.20.19       | Princeton Rotary Club                     | MS       | Deep Portage             | \$500.00      |
| Gift | 11.20.19       | Princeton Twice New Clothing              | MS       | Deep Portage             | \$300.00      |
| Gift | 11.22.19       | Princeton Lion's Club                     | District | The Big Read             | \$1,200.00    |
| Gift | 12.10.19       | Pizza Barn                                | MS       | Band Activities          | \$178.00      |
| Gift | 12.11.19       | Fraternal Lodge 92 & MN Masonic Charities | IS/MS/HS | Robotics Program         | \$1,800.00    |
| Gift | 12.11.19       | Bourdeaux Enterprises                     | IS       | Robotics Program         | \$250.00      |
| Gift | 12.11.19       | Park Industries                           | IS       | Girls Only Robotics Team | \$500.00      |
| Gift | 12.10.19       | Installing Coolers Etc., Inc              | District | Lunch Accounts           | \$5,000.00    |

| Type       | Date Submitted | Supplier / Item Sold | School / Activity | Reason                | Approx Funds |
|------------|----------------|----------------------|-------------------|-----------------------|--------------|
| Fundraiser | 11.12.19       | Pizza Pub-ice cream  | MS Band           | Help students in need | TBD          |

| Type       | Date Submitted | Destination                         | School             | Applicant   | Approx Cost |
|------------|----------------|-------------------------------------|--------------------|-------------|-------------|
| Field Trip | 11.22.19       | St. Michael-Albertville High School | HS - Concert Choir | Charles Moe | \$548.60    |

Should we be awarded the following grants, the Board authorizes acceptance of funds.

| Type  | Date Submitted | Grant Name                             | School | Applicant              | Approx Funds |
|-------|----------------|--|--------|------------------------|--------------|
| Grant | 12.5.19        | CenturyLink Clarke Williams Foundation | All    | Jodi Burling           | \$5,000.00   |
| Grant | 12.6.19        | Walmart PBIS Grant                     | HS     |                        | \$3,750.00   |
| Grant | 12.10.19       | Busch Grant                            | HS     | Jessica Town-Gunderson | \$40,000.00  |
| Grant | 12.17.19       | MN Dept of Natural Resources           | IS     | Becky Pollard          | \$16,000.00  |

## 11.19.19 Policy Agenda

- 527 - Student Use and Parking of Motor Vehicles; Patrols, Inspections, and Searches
  - Reviewed
- 528 - Student Parental Family and Marital Status Nondiscrimination
  - Reviewed
- 529 - Staff Notification of Violent Behavior by Students
  - Reviewed
- 530 - Immunization Requirements
  - MSBA changes
- 531 - Pledge of Allegiance
  - Reviewed
- 532 - Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds
  - MSBA changes
- 533 - Wellness
  - Suggested changes from Director of Nutrition Services
- 534 - Food Service Meal Account Maintenance
  - Reviewed
- 551 - Memorial Policy
  - Added “with parental approval” in section 4a
- 596 - Food Allergies & Special Dietary Needs
  - Reviewed
- 599 - Student Activities Fee Schedule
  - Will be reviewed by Activities department

**PRINCETON PUBLIC SCHOOLS**  
**527 - STUDENT USE AND PARKING OF MOTOR VEHICLES; PATROLS,**  
**INSPECTIONS, AND SEARCHES**

**I. PURPOSE**

The purpose of this policy is to provide guidelines for use and parking of motor vehicles by students in school district locations, to maintain order and discipline in the schools and to protect the health, safety and welfare of students and school personnel.

**II. GENERAL STATEMENT OF POLICY**

The policy of this school district is to allow the limited use and parking of motor vehicles by students in school district locations. The position of the school district is that a fair and equitable district-wide student motor vehicle policy will contribute to the quality of the student's educational experience, will maintain order and discipline in the schools, and will protect the health, safety and welfare of students and school personnel. This policy applies to all students in the school district.

**III. DEFINITIONS**

- A. "Contraband" means any unauthorized item possession of which is prohibited by school district policy and/or law. It includes but is not limited to weapons and "look-alikes," alcoholic beverages, controlled substances and "look-alikes," overdue books and other materials belonging to the school district, and stolen property.
- B. "Reasonable suspicion" means that a school official has grounds to believe that the search will result in evidence of a violation of school district policy, rules, and/or law. Reasonable suspicion may be based on a school official's personal observation, a report from a student, parent or staff member, a student's suspicious behavior, a student's age and past history or record of conduct both in and out of the school context, or other reliable sources of information.
- C. "Reasonable scope" means that the scope and/or intrusiveness of the search is reasonably related to the objectives of the search. Factors to consider in determining what is reasonable include the seriousness of the suspected infraction, the reliability of the information, the necessity of acting without delay, the existence of exigent circumstances necessitating an immediate search and further investigation (e.g. to prevent violence,

serious and immediate risk of harm or destruction of evidence), and the age of the student.

- D. "School district location" means property that is owned, rented, leased, or borrowed by the school district for school purposes, as well as property immediately adjacent to such property that may be used for parking or gaining access to such property. A school district location also shall include off school property at any school-sponsored or school-approved activity, event, or function, such as a field trip or athletic event, where students are under the jurisdiction of the school district.

#### IV. **STUDENT USE OF MOTOR VEHICLES IN SCHOOL DISTRICT LOCATIONS**

Students generally are not permitted to use motor vehicles during the school day in any school district location. Students may use motor vehicles on the high school campus[es] during the school day only if there is an emergency and permission has been granted to the student by (designated school official) to use a motor vehicle. Students are permitted to use motor vehicles in school district locations outside of the school day only on the high school campus[es].

#### V. **STUDENT PARKING OF MOTOR VEHICLES IN SCHOOL DISTRICT LOCATIONS**

- A. Students are permitted to park in a school district location as a matter of privilege, not of right. Students driving a motor vehicle to a high school campus may park the motor vehicle in the parking lot designated for student parking only. Students will not park vehicles in driveways, on private property, or in [other designated areas, e.g. parking lots designated for use only by staff or by the general public].
- B. When there are unauthorized vehicles parked on school district property, school officials may:
  - 1. move the vehicle or require the driver or other person in charge of the vehicle to move it off school district property; or
  - 2. if unattended, provide for the removal of the vehicle, at the expense of the owner or operator, to the nearest convenient garage or other place of safety off of school district property.

#### VI. **PATROLS, INSPECTIONS AND SEARCHES**

School officials may conduct routine patrols of school district locations and routine inspections of the exteriors of the motor vehicles of students. In addition,

the interiors of motor vehicles of students in school district locations may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law and/or school policy or rule.

A. Patrols and Inspections

School officials may conduct routine patrols of student parking lots and other school district locations and routine inspections of the exteriors of the motor vehicles of students. Such patrols and inspections may be conducted without notice, without student consent, and without a search warrant.

B. Search of Interior of Student Motor Vehicle

The interiors of motor vehicles of students in school district locations, including glove or trunk compartments, may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law and/or school policy or rule. The search will be reasonable in its scope and intrusiveness. Such searches may be conducted without notice, without consent, and without a search warrant. A student will be subject to withdrawal of parking privileges and to discipline if the student refuses to open a locked motor vehicle under the student's control or its compartments upon the request of a school official.

C. Prohibition of Contraband and Interference with Patrols, Inspections, Searches and/or Seizures

A violation of this policy occurs when students store or carry contraband in motor vehicles in a school district location or interfere with patrols, inspections, searches and/or seizures as provided by this policy.

D. Seizure of Contraband

If a search yields contraband, school officials will seize the item and may turn it over to legal officials for ultimate disposition when appropriate.

E. Dissemination of Policy

A copy of this policy will be printed in the student handbook or disseminated in any other way which school officials deem appropriate.

VII. **DIRECTIVES AND GUIDELINES**

The superintendent is granted authority to develop and present for school board review and approval reasonable directives and guidelines which address specific needs of the school district related to student use and parking of motor vehicles in school district locations, such as a permit system and parking regulations. Approved directives and guidelines shall be attached as an addendum to this policy.

## VIII. VIOLATIONS

A student found to have violated this policy and/or the directives and guidelines implementing it shall be subject to withdrawal of parking privileges and/or to discipline in accordance with the school district's Student Discipline Policy, which may include suspension, exclusion, or expulsion. In addition, the student may be referred to legal officials when appropriate.

**Legal References:** U. S. Const., amend. IV  
Minn. Const., art. I, §10  
Minn. Stat. § 123B.02, Subds. 1 and 5 (General Powers of Independent School Districts)  
New Jersey v. T.L.O., 469 U.S. 325, 105 S.Ct. 733, 83 L.Ed.2d 720 (1985)

**Cross References:** MSBA/MASA Model Policy 417 (Chemical Use and Abuse)  
MSBA/MASA Model Policy 418 (Drug-Free Workplace/Drug-Free School)  
MSBA/MASA Model Policy 501 (School Weapons Policy)  
MSBA/MASA Model Policy 502 (Search of Student Lockers, Desks, Personal Possessions, and Student's Person)  
MSBA/MASA Model Policy 506 (Student Discipline)  
MSBA/MASA Model Policy 712 (Video Surveillance Other Than on Buses)

Adopted: November 14, 2006

Revised: September 1, 2015

Reviewed: February 21, 2017

Reviewed: January 7, 2020

**PRINCETON PUBLIC SCHOOLS**  
**528 - STUDENT PARENTAL, FAMILY AND MARITAL STATUS NONDISCRIMINATION**

**I. PURPOSE**

Students are protected from discrimination on the basis of sex and marital status pursuant to Title IX of the Education Amendments of 1972 and the Minnesota Human Rights Act. This includes discrimination on the basis of pregnancy. The purpose of this school district policy is to provide equal educational opportunity for all students and to prohibit discrimination on the grounds of sex, parental, family, or marital status.

**II. GENERAL STATEMENT OF POLICY**

- A. The school district provides equal educational opportunity for all students, and will not apply any rule concerning a student's actual or potential parental, family, or marital status which treats students differently on the basis of sex.
- B. The school district will not discriminate against any student, or exclude any student from its education program or activity, including any class or extracurricular activity, on the basis of such student's pregnancy, childbirth, false pregnancy, termination of pregnancy or recovery therefrom, unless the student requests voluntarily to participate in a separate portion of the program or activity of the recipient.
- C. The school district may require such a student to obtain the certification of a physician that the student is physically and emotionally able to continue participation in the normal education program or activity so long as such a certification is required of all students for other physical or emotional conditions requiring the attention of a physician.
- D. The school district will ensure that any separate and voluntary instructional program is comparable to that offered to non-pregnant students.
- E. It is the responsibility of every school district employee to comply with this policy.
- F. The school board has designated the Human Resource Director as the Title IX coordinator. This employee coordinates the school district's efforts to comply with and carry out its responsibilities under Title IX.

- G. Any student, parent or guardian having questions regarding the application of Title IX and its regulations and/or this policy should discuss them with the Title IX Coordinator. Questions relating solely to Title IX and its regulations may be referred to the Assistant Secretary for Civil Rights of the United States Department of Education. In the absence of a specific designee, an inquiry or complaint should be referred to the superintendent or the school district human rights officer.
- H. Any reports of unlawful discrimination under this policy will be handled, investigated and acted upon in the manner specified in Policy 522 – Student Sex Nondiscrimination.

**Legal References:** Minn. Stat. § 363.01 et seq. (Minnesota Human Rights Act)  
20 U.S.C. §§ 1681-1688 (Title IX of the Education Amendments of 1972)  
34 C.F.R. Part 106 (Implementing regulations of Title IX)

**Cross References:** Princeton Public Schools Policy 102 (Equal Educational Opportunity)  
Princeton Public Schools Policy 413 (Harassment and Violence)  
Princeton Public Schools Policy 522 (Student Sex Nondiscrimination)

Adopted: December 17, 2002  
Reviewed: September 1, 2015  
Revised: February 21, 2017  
Reviewed: January 7, 2020

**PRINCETON PUBLIC SCHOOLS**  
**529 - STAFF NOTIFICATION OF VIOLENT BEHAVIOR BY STUDENTS**

**I. PURPOSE**

In an effort to provide a safe school environment, the assigned classroom teacher and certain staff members should know whether a student to be placed in the classroom has a history of violent behavior. Additionally, decisions should be made regarding how to manage such a student.

The purpose of this policy is to address the circumstances in which data should be provided to classroom teachers and other school staff members about students with a history of violent behavior and to establish a procedure for notifying staff regarding the placement of students with a history of violent behavior.

**II. GENERAL STATEMENT OF POLICY**

- A. Any staff member or other employee of the school district who obtains or possesses information concerning a student in the building with a history of violent behavior shall immediately report said information to the principal of the building in which the student attends school.
- B. The administration will meet with the assigned classroom teacher and other appropriate staff members for the purpose of notifying and determining how staff will manage such student.
- C. Only staff members who have a legitimate educational interest in the information will receive notification.

**III. DEFINITIONS**

For purposes of this policy, the following terms have the meaning given them.

A. Administration

“Administration” means the superintendent, building principal, or other designee.

B. Classroom Teacher

“Classroom Teacher” means the instructional personnel responsible for the course or room to which a student is assigned at any given time, including a substitute hired in place of the classroom teacher.

C. History of Violent Behavior

1. A student will be considered to have a history of violent behavior if incident(s) of violence, including any documented physical assault of a school district employee by the student, have occurred during the current or previous school year.
2. If a student has an incident of violence during the current or previous school year, that incident and all other past related or similar incidents of violence will be reported.

D. Incident(s) of Violence

“Incident(s) of violence” means willful conduct in which a student endangers or causes physical injury to the student, other students, a school district employee, or surrounding person(s) or endangers or causes significant damage to school district property, regardless of whether related to a disability or whether discipline was imposed.

E. Legitimate Educational Interest

“Legitimate educational interest” includes interest directly related to classroom instruction, teaching, student achievement and progress, discipline of a student, student health and welfare, and the ability to respond to a request for educational data. It includes a person’s need to know in order to:

1. Perform an administrative task required in the school or the employee’s contract or position description approved by the school board;
2. Perform a supervisory or instructional task directly related to the student’s education; or
3. Perform a service or benefit for the student or the student’s family such as health care, counseling, student job placement, or student financial aid.
4. Perform a task directly related to responding to a request for data.

F. School Staff Member

“School Staff Member” includes:

1. A person duly elected to the school board;

2. A person employed by the school board in an administrative, supervisory, instructional, or other professional position;
3. A person employed by the school board as a temporary substitute in a professional position for the period of his or her performance as a substitute; and
4. A person employed by, or under contract to, the school board to perform a special task such as a secretary, a clerk, a public information officer or data practices compliance official, an attorney, or an auditor for the period of his or her performance as an employee or contractor.

#### **IV. PROCEDURE FOR STAFF NOTIFICATION OF STUDENTS WITH VIOLENT BEHAVIOR**

##### **A. Reports of Violent Behavior**

Any staff member or other employee of the school district who becomes aware of any information regarding the violent behavior of an enrolling student or any student enrolled in the school district shall immediately report the information to the building principal where the student is enrolled or seeks to enroll.

##### **B. Recipients of Notice**

Each classroom teacher of a student with a history of violent behavior (see Section III.C., above) will receive written notification from the administration prior to placement of the student in the teacher's classroom. In addition, written notice will be given by the administration to other school staff members who have a legitimate educational interest, as defined in this policy, when a student with a history of violent behavior is placed in a teacher's classroom. The administration will provide notice to anyone substituting for the classroom teacher or school staff member, who has received notice under this policy, that the substitute will be overseeing a student with a history of violent behavior.

The administration may provide other school district employees or individuals outside of the school district with information regarding a student, including information regarding a student's history of violent

behavior, in accordance with Policy 515, Protection and Privacy of Pupil Records.

C. Determination of Who Receives Notice

The determination of which classroom teachers and school staff members have a legitimate educational interest in information regarding a student with a history of violent behavior will be made by either: (1) the school district's Responsible Authority appointed by the school board under the Minnesota Government Data Practices Act or (2) the administration. In the event the administration makes this determination, the Responsible Authority will provide guidance to the administration as to what data will be shared.

D. Form of Written Notice

The notice given to classroom teachers and school staff members will be in writing and will include the following:

1. Name of the student;
2. Date of notice;
3. Notification that the student has been identified as a student with a history of violent behavior as defined in Section III. of this policy; and
4. Reminder of the private nature of the data provided.

E. Record of Notice

1. The administration will retain a copy of the notice or other documentation provided to classroom teachers and school staff members notified under this section.
2. Retention of the written notice or other documentation provided to classroom teachers and school staff members is governed by the approved Records Retention Schedule.

F. Meetings Regarding Students with a History of Violent Behavior

1. If the administration determines, in his or her discretion, that the classroom teacher and/or school staff members with a legitimate educational interest in such data reasonably require access to the details regarding a student's history of violent behavior for purposes of school safety and/or intervention services for the

student, the administration also may convene a meeting to share and discuss such data.

2. The persons present at the meeting may have access to the data described in Section IV.D., above.

G. Law Enforcement Reports

Staff members will be provided with notice of disposition orders or law enforcement reports received by the school district in accordance with Policy 515, Protection and Privacy of Pupil Records. Where appropriate, information obtained from disposition orders or law enforcement reports also may be included in a Notification of Violent Behavior.

**V. MAINTENANCE AND TRANSFER OF RECORDS**

A report, notice, or documentation pertaining to a student with a history of violent behavior are educational records of a student and will be retained, maintained, and transferred to a school or school district in which a student seeks to enroll in accordance with Policy 515, Protection and Privacy of Pupil Records.

**VI. PARENTAL NOTICE**

- A. The administration will notify parents annually that the school district gives classroom teachers and other school staff members notice about students' history of violent behavior.
- B. Prior to providing the written notice of a student's violent behavior to classroom teachers and/or school staff members, the administration will inform the student's parent or guardian that such notice will be provided.
- C. Parents will be given notice that they have the right to review and challenge records or data, including the data documenting the history of violent behavior, in accordance with Policy 515, Protection and Privacy of Pupil Records.

**VII. TRAINING NEEDS**

Representatives of the school board and representatives of the teachers will discuss the needs of students and staff. The parties may discuss necessary training which may include training on conflict resolution and positive behavior interventions and may discuss necessary intervention services such as student behavioral assessments.

**Legal References:** Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)  
Minn. Stat. § 120A.22, Subd. 7 (School Attendance - Education Records)  
Minn. Stat. § 121A.45 (Grounds for Dismissal)  
Minn. Stat. § 121A.64 (Notification of Students with Violent Behavior)  
Minn. Stat. § 121A.75 (Law Enforcement Notice to Schools)  
Minn. Rules Parts 1205.0100-1205.2000 (Data Practices)  
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)  
34 C.F.R. §§ 99.1-99.67 (Rules Implementing FERPA)  
Minn. Laws 2003, 1<sup>st</sup> Sp., Ch. 9, Art. 2, § 53

**Cross References:** MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

Adopted: November 14, 2006  
Reviewed: September 1, 2015  
Revised: August 16, 2016  
Reviewed: February 21, 2017  
Reviewed: January 7, 2020

**PRINCETON PUBLIC SCHOOLS  
530 - IMMUNIZATION REQUIREMENTS**

**I. PURPOSE**

The purpose of this policy is to require that all students receive the proper immunizations as mandated by law to ensure the health and safety of all students.

**II. GENERAL STATEMENT OF POLICY**

All students are required to provide proof of immunization, or appropriate documentation exempting the student from such immunization, and such other data necessary to ensure that the student is free from any communicable diseases, as a condition of enrollment.

**III. STUDENT IMMUNIZATION REQUIREMENTS**

A. No student may be enrolled or remain enrolled, on a full-time, part-time, or shared-time basis, in any elementary or secondary school within the school district until the student or the student's parent or guardian has submitted to the designated school district administrator the required proof of immunization. Prior to the student's first date of attendance, the student or the student's parent or guardian shall provide to the designated school district administrator one of the following statements:

1. a statement, from a physician, **advanced practice registered nurse, physician assistant**, or a public clinic which provides immunizations (**hereinafter "medical statement"**), ~~stating~~ **affirming** that the student received the immunizations required by law, consistent with medically acceptable standards; or
2. a **medical** statement, ~~from a physician or a public clinic which provides immunizations, stating~~ **affirming** that the student received the primary schedule of immunizations required by law and has commenced a schedule of the remaining required immunizations, indicating the month and year each immunization was administered, consistent with medically acceptable standards.

B. The statement of a parent or guardian of a student or an emancipated student may be substituted for the **medical** ~~statement of a physician or public clinic which administers immunizations~~. If such a statement is substituted, this statement must indicate the month and year each immunization was administered. Upon request, the designated school

district administrator will provide information to the parent or guardian of a student or an emancipated student of the dosages required for each vaccine according to the age of the student.

- C. The parent or guardian of persons receiving instruction in a home school shall submit one of the statements set forth in Section III.A. or III.B., above, or statement of immunization set forth in Section IV., below, to the superintendent of the school district by October 1 of the first year of their homeschooling in Minnesota and the grade 7 year.
- D. When there is evidence of the presence of a communicable disease, or when required by any state or federal agency and/or state or federal law, students and/or their parents or guardians may be required to submit such other health care data as is necessary to ensure that the student has received any necessary immunizations and/or is free of any communicable diseases. No student may be enrolled or remain enrolled in any elementary or secondary school within the school district until the student or the student's parent or guardian has submitted the required data.
- E. The school district may allow a student transferring into a school a maximum of 30 days to submit a statement specified in Section III.A. or III.B., above, or Section IV., below. Students who do not provide the appropriate proof of immunization or the required documentation related to an applicable exemption of the student from the required immunization within the specified time frames shall be excluded from school until such time as the appropriate proof of immunizations or exemption documentation has been provided.
- F. If a person who is not a Minnesota resident enrolls in a school district online learning course or program that delivers instruction to the person only by computer and does not provide any teacher or instructor contact time or require classroom attendance, the person is not subject to the immunization, statement, and other requirements of this policy.

#### **IV. EXEMPTIONS FROM IMMUNIZATION REQUIREMENTS**

Students will be exempt from the foregoing immunization requirements under the following circumstances:

- A. The parent or guardian of a minor student or an emancipated student submits a ~~physician's~~ signed **medical** statement stating that the immunization of the student is contraindicated for medical reasons or that laboratory confirmation of the presence of adequate immunity exists; or

- B. The parent or guardian of a minor student or an emancipated student submits his or her notarized statement stating the student has not been immunized because of the conscientiously held beliefs of the parent, guardian or student.

**V. NOTICE OF IMMUNIZATION REQUIREMENTS**

- A. The school district will develop and implement a procedure to:
  - 1. notify parents and students of the immunization and exemption requirements by use of a form approved by the Department of Health;
  - 2. notify parents and students of the consequence for failure to provide required documentation regarding immunizations;
  - 3. review student health records to determine whether the required information has been provided; and make reasonable arrangements to send a student home when the immunization requirements have not been met and advise the student and/or the student's parent or guardian of the conditions for re-enrollment.

[See Attachments A, B, C. and D]

- B. The notice provided shall contain written information describing the exemptions from immunization as permitted by law. The notice shall be in a font size at least equal to the font size and style as the immunization requirements and on the same page as the immunization requirements.

**VI. IMMUNIZATION RECORDS**

- A. The school district will maintain a file containing the immunization records for each student in attendance at the school district for at least five years after the student attains the age of majority.
- B. Upon request, the school district may exchange immunization data with persons or agencies providing services on behalf of the student. Immunization data is private student data and disclosure of such data shall be governed by Policy 515 Protection and Privacy of Pupil Records.
- C. The designated school district administrator will assist a student and/or the student's parent or guardian in the transfer of the student's

immunization file to the student's new school within 30 days of the student's transfer.

- D. Upon request of a public or private post-secondary educational institution, the designated school district administrator will assist in the transfer of the student's immunization file to the post-secondary educational institution.

## VII. OTHER

Within 60 days of the commencement of each new school term, the school district will forward a report to the Commissioner of the Department of Education stating the number of students attending each school in the school district, including the number of students receiving instruction in a home school, the number of students who have not been immunized, and the number of students who received an exemption. The school district also will forward a copy of all exemption statements received by the school district to the Commissioner of the Department of Health.

**Legal References:** Minn. Stat. § 13.32 (Educational Data)  
Minn. Stat. § 121A.15 (Health Standards; Immunizations; School Children)  
Minn. Stat. § 121A.17 (School Board Responsibilities)  
Minn. Stat. § 144.29 (Health Records; Children of School Age)  
Minn. Stat. § 144.3351 (Immunization Data)  
Minn. Stat. § 144.441 (Tuberculosis Screening in Schools)  
Minn. Stat. § 144.442 (Testing in Schools)  
Minn. Rules Parts 4604.0100-4604.1020 (Immunization)  
*McCarthy v. Ozark Sch. Dist.*, 359 F.3d 1029 (8<sup>th</sup> Cir. 2004)  
Op. Atty. Gen. 169-W (July 23, 1980)  
Op. Atty. Gen. 169-W (Jan. 17, 1968)

**Cross References:** Princeton Policy 515 (Protection and Privacy of Pupil Records)

Adopted: November 14, 2006

Revised: September 13, 2011

Revised: September 1, 2015

Revised: March 21, 2017

Revised: January 7, 2020

**PRINCETON PUBLIC SCHOOLS  
531 - THE PLEDGE OF ALLEGIANCE**

**I. PURPOSE**

The school board recognizes the need to provide instruction in the proper etiquette, display, and respect of the United States flag. The purpose of this policy is to provide for recitation of the Pledge of Allegiance and instruction in school to help further that end.

**II. GENERAL STATEMENT OF POLICY**

Students in this school district shall recite the Pledge of Allegiance to the flag of the United States of America one or more times each week. The recitation shall be conducted:

- A. By each individual classroom teacher or the teacher's surrogate; or
- B. Over a school intercom system by a person designated by the school principal or other person having administrative control over the school.

**III. EXCEPTIONS**

Any student or teacher may decline to participate in recitation of the Pledge of Allegiance to the flag. Students must respect the choice to not recite the pledge.

**IV. INSTRUCTION**

Students will be instructed in the proper etiquette toward, correct display of, and respect for the flag and in patriotic exercises.

**Legal References:** Minn. Stat. §121A.11, Subd. 3 (Pledge of Allegiance)

Adopted: November 10, 2003  
Revised: September 1, 2015  
Reviewed: February 21, 2017  
Reviewed: January 7, 2020

**PRINCETON PUBLIC SCHOOLS**  
**532 - USE OF PEACE OFFICERS AND CRISIS TEAMS TO REMOVE STUDENTS**  
**WITH IEPs FROM SCHOOL GROUNDS**

**I. PURPOSE**

The purpose of this policy is to describe the appropriate use of peace officers and crisis teams to remove, if necessary, a student with an individualized education program (IEP) from school grounds.

**II. GENERAL STATEMENT OF POLICY**

The school district is committed to promoting learning environments that are safe for all members of the school community. It further believes that students are the first priority and that they should be reasonably protected from physical or emotional harm at all school locations and during all school activities.

In general, all students, including those with IEPs, are subject to the terms of the school district's discipline policy. Building level administrators have the leadership responsibility to maintain a safe, secure, and orderly educational environment within which learning can occur. Corrective action to discipline a student and/or modify a student's behavior will be taken by staff when a student's behavior violates the school district's discipline policy.

If a student with an IEP engages in conduct which, in the judgment of school personnel, endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property, that student may be removed from school grounds in accordance with this policy.

**III. DEFINITIONS**

For purposes of this policy, the following terms have the meaning given them in this section:

- A. "Student with an IEP" or "the student" means a student who is eligible to receive special education and related services pursuant to the terms of an IEP or an individual interagency intervention plan (IIIP).
- B. "Peace officer" means an employee or an elected or appointed official of a political subdivision or law enforcement agency who is licensed by the Board of Peace Officer Standards and Training, charged with the prevention and detection of crime and the enforcement of general criminal

laws of the state and who has the full power of arrest. The term “peace officer” includes a person who serves as a sheriff, a deputy sheriff, a police officer, or a state patrol trooper.

- C. “Police liaison officer” is a peace officer who, pursuant to an agreement between the school district and a political subdivision or law enforcement agency, is assigned to a school building for all or a portion of the school day to provide law enforcement assistance and support to the building administration and to promote school safety, security, and positive relationships with students.
- D. “Crisis team” means a group of persons, which may include teachers and non-teaching school personnel, selected by the building administrator in each school building who have received crisis intervention training and are responsible for becoming actively involved with resolving crises. The building administrator or designee shall serve as the leader of the crisis team.
- E. The phrase “remove the student from school grounds” is the act of securing the person of a student with an IEP and escorting that student from the school building or school activity at which the student with an IEP is located.
- F. “Emergency” means a situation where immediate intervention is needed to protect a child or other individual from physical injury.
- G. All other terms and phrases used in this policy shall be defined in accordance with applicable state and federal law or ordinary and customary usage.

#### **IV. REMOVAL OF STUDENTS WITH IEPs FROM SCHOOL GROUNDS**

##### **A. Removal By Crisis Team**

If the behavior of a student with an IEP escalates to the point where the student’s behavior endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property, the school building’s crisis team may be summoned. The crisis team may attempt to de-escalate the student’s behavior by means including, but not limited to, those described in the student’s IEP and/or behavior intervention plan. When such measures fail, or when the crisis team determines that the student’s behavior continues to endanger or

may endanger the health, safety, or property of the student, other students, staff members, or school property, the crisis team may remove the student from school grounds.

If the student's behavior cannot be safely managed, school personnel may immediately request assistance from the police liaison officer or a peace Officer.

**B. Removal By Police Liaison Officer or Peace Officer**

If a student with an IEP engages in conduct which endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property, the school building's crisis team, building administrator, or the building administrator's designee, may request that the police liaison officer or a peace officer remove the student from school grounds.

If a student with an IEP is restrained or removed from a classroom, school building, or school grounds by a peace officer at the request of a school administrator or school staff person during the school day twice in a 30-day period, the student's IEP team must meet to determine if the student's IEP is adequate or if additional evaluation is needed.

Whether or not a student with an IEP engages in conduct which endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property, school district personnel may report a crime committed by a student with an IEP to appropriate authorities. If the school district reports a crime committed by a student with an IEP, school personnel shall transmit copies of the special education and disciplinary records of the student for consideration by appropriate authorities to whom it reports the crime, to the extent that the transmission is permitted by the Family Education Rights and Privacy Act (FERPA), the Minnesota Government Data Practices Act, and school district's policy, Protection and Privacy of Pupil Records.

The fact that a student with an IEP is covered by special education law does not prevent state law enforcement and judicial authorities from exercising their responsibilities with regard to the application of federal and state law to crimes committed by a student with an IEP.

C. Reasonable Force Permitted

In removing a student with an IEP from school grounds, a building administrator, other crisis team members, or the police liaison officer or other agents of the school district, whether or not members of a crisis team, may use reasonable force when it is necessary under the circumstances to correct or restrain a student or prevent bodily harm or death to another.

In removing a student with an IEP from school grounds, police liaison officers and school district personnel are further prohibited from engaging in the following conduct:

1. Corporal punishment prohibited by Minn. Stat. § 121A.58;
2. Requiring a child to assume and maintain a specified physical position, activity, or posture that induces physical pain;
3. Totally or partially restricting a child's senses as punishment;
4. Denying or restricting a child's access to equipment and devices such as walkers, wheelchairs, hearing aids, and communication boards that facilitate the child's functioning except when temporarily removing the equipment or device is needed to prevent injury to the child or others or serious damage to the equipment or device, in which case the equipment or device shall be returned to the child as soon as possible;
5. Interacting with a child in a manner that constitutes sexual abuse, neglect, or physical abuse under Minn. Stat. § 626.556;
6. Physical holding (as defined in Minn. Stat. § 125A.0941) that restricts or impairs a child's ability to breathe;
7. Withholding regularly scheduled meals or water; and/or
8. Denying a child access to toilet facilities.

D. Parental Notification

The building administrator or designee shall make reasonable efforts to notify the student's parent or guardian of the student's removal from school grounds as soon as possible following the removal.

E. Continued Removals; Review of IEP

Continued and repeated use of the removal process described herein must be reviewed in the development of the individual student's IEP or IIP.

F. Effect of Policy in an Emergency; Use of Restrictive Procedures

A student with an IEP may be removed in accordance with this policy regardless of whether the student's conduct would create an emergency.

If the school district seeks to remove a student with an IEP from school grounds under this policy due to behaviors that constitute an emergency and the student's IEP, IIP, or behavior intervention plan authorizes the use of one or more restrictive procedures, the crisis team may employ those restrictive procedures, in addition to any reasonable force that may be necessary, to facilitate the student's removal from school grounds, as long as the crisis team members who are implementing the restrictive procedures have received the training required by Minn. Stat § 125A.0942, Subd. 5, and otherwise comply with the requirements of § 125A.0942.

G. Reporting to the Minnesota Department of Education (MDE)

Annually, stakeholders may recommend, as necessary, to the Commissioner of MDE (Commissioner) specific and measurable implementation and outcome goals for reducing the use of restrictive procedures. The Commissioner must submit to the Legislature a report on district's' progress in reducing the use of restrictive procedures that recommends how to further reduced these procedures and eliminate the use of ~~seclusion-prone restraints~~. By ~~January 15, April 15, July 15, and October 15~~ ~~June 30~~ of each year, districts must report ~~summary data on the use of restrictive procedures to the MDE~~, in a form and manner determined by the Commissioner ~~about individual students who have been secluded~~. ~~By July 15 each year, district must report summary data.~~ The summary data must include information ~~on~~ ~~about~~ the use of restrictive procedures ~~for the prior school year, July 1 through June 30~~, including the use of reasonable force by school personnel that is consistent with the definition of physical holding or seclusion of a child with a disability.

**Legal References:** Minn. Stat. Ch. 13(Minnesota Government Data Practices Act)

Minn. Stat. §§ 121A.40-121A.56 (Minnesota Pupil Fair Dismissal Act)  
Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)  
Minn. Stat. § 121A.61 (Discipline and Removal of Students from Class)  
Minn. Stat. § 121A.67, Subd. 2 (Aversive and Deprivation Procedures)  
Minn. Stat. §§ 125A.094-125A.0942 (Restrictive Procedures for Children with Disabilities)  
Minn. Stat. § 609.06 (Authorized Use of Force)  
Minn. Stat. § 609.379 (Permitted Actions)  
20 U.S.C. § 1232g et seq. (Family Educational Rights and Privacy (FERPA))  
20 U.S.C. § 1415(k)(6) (Individuals with Disabilities Education Improvement Act of 2004 (IDEA))  
34 C.F.R. § 300.535 (IDEA Regulation Regarding Involvement of Law Enforcement)

**Cross References:** Princeton Policy 506 (Student Discipline)  
MSBA/MASA Model Policy 507 (Corporal Punishment)  
Princeton Policy 515 (Protection and Privacy of Pupil Records)  
Princeton Policy 525 (Violence Prevention)  
Princeton Policy 806 (Crisis Management Policy)

Adopted: January 27, 2004  
Revised: November 23, 2010  
Revised: August 23, 2011  
Reviewed: September 1, 2015  
Revised: February 21, 2017  
Revised: January 7, 2020

**PRINCETON PUBLIC SCHOOLS  
533 - WELLNESS**

**I. PURPOSE**

The purpose of this policy is to set forth methods that promote student wellness, prevent and reduce childhood obesity, and assure that school meals and other food and beverages sold and otherwise made available on the school campus during the school day are consistent with applicable minimum local, state, and federal standards.

**II. GENERAL STATEMENT OF POLICY**

- A. The school board recognizes that nutrition promotion and education, physical activity, and other school-based activities that promote student wellness are essential components of the educational process and that good health fosters student attendance and learning.
- B. The school environment should promote students' health, well-being, and ability to learn by encouraging healthy eating and physical activity.
- C. The school district encourages the involvement of parents, students, representatives of the school food authority, teachers, school health professionals, the school board, school administrators, and the general public in the development, implementation, and periodic review and update of the school district's wellness policy.
- D. Children need access to healthy foods and opportunities to be physically active in order to grow, learn, and thrive.
- E. All students in grades K-12 will have opportunities, support, and encouragement to be physically active on a regular basis.
- F. Qualified ~~nutrition services~~~~food-service~~ personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students; try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning; and will provide clean, safe, and pleasant settings and adequate time for students to eat.
- G. The school district will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price school meals.
- H. Every effort will be made to promote food preparation that reduces fats, sugars, preservatives, additives or artificial substances.

- I. The School District defines the day as midnight to 30 minutes after the end of the school day (bell).

### III. WELLNESS GOALS

#### A. Nutrition Promotion and Education

1. The school district will encourage and support healthy eating by students and engage in nutrition promotion that is:
  - a) offered as part of a comprehensive program designed to provide students with the knowledge and skills necessary to promote and protect their health;
  - b) part of health education classes as well as classroom instruction in subjects such as math, science, language arts, social sciences, and elective subjects, where appropriate; and
  - c) enjoyable, developmentally appropriate, culturally relevant, and includes participatory activities, such as contests, promotions, taste testing, and field trips.
2. The school district will offer all students age appropriate, healthy selections of foods and beverages. This includes those sold individually outside the reimbursable school meal programs. Examples are a la carte/ or snack lines, vending machines, fundraising events, concession stands, and student stores.

#### B. Physical Activity

1. Students need opportunities for physical activity and to fully embrace regular physical activity as a personal behavior. Toward that end, health and physical education will reinforce the knowledge and self-management skills needed to maintain a healthy lifestyle and reduce sedentary activities such as watching television;
2. Opportunities for physical activity will be incorporated into other subject lessons, where appropriate.
3. Classroom teacher will provide short physical activity breaks between lessons or classes, as appropriate.
4. Schools will work toward scheduling recess before lunch.

#### C. Communications with Parents

1. The school district recognizes that parents and guardians have a primary role in promoting their children's health and well-being.
2. The school district will support parents' efforts to provide a healthy diet and daily physical activity for their children.
3. The school district encourages parents to pack healthy lunches and snacks and refrain from including beverages and foods without nutritional value.
4. The school district will provide information about physical education and other school-based physical activity opportunities and will support parents' efforts to provide their children with opportunities to be physically active outside of school.

#### IV. STANDARDS AND NUTRITION GUIDELINES

##### A. School Meals

1. The school district will provide healthy and safe school meal programs that comply with all applicable federal, state, and local laws, rules, and regulations.
2. ~~Food-service~~ **Nutrition services** personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students.
3. ~~Food-service~~ **Nutrition services** personnel will try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning.
4. ~~Food-service~~ **Nutrition services** personnel will provide clean, safe, and pleasant settings and adequate time for students to eat.
5. ~~Food-service~~ **Nutrition services** personnel will take every measure to ensure that student access to foods and beverages meets or exceeds all applicable federal, state, and local laws, rules, and regulations and that reimbursable school meals meet USDA nutrition standards.
6. ~~Food-service~~ **Nutrition services** personnel shall adhere to all applicable federal, state, and local food safety and security guidelines.
7. The school district will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price school meals.

8. The school district will provide students access to handwashing or hand sanitizing before they eat meals or snacks.
9. The school district will make every effort to provide students with sufficient time to eat after sitting down for school meals and will schedule meal periods at appropriate times during the school day.
10. The school district will discourage tutoring, club, or organizational meetings or activities during mealtimes unless students may eat during such activities.

B. School ~~Food Service~~ **Nutrition Services** Program/Personnel

1. The school district shall designate an appropriate person to be responsible for the school district's ~~food service~~ **nutrition services** program, whose duties shall include the creation of nutrition guidelines and procedures for the selection of foods and beverages made available on campus to ensure food and beverage choices are consistent with current USDA guidelines.
2. As part of the school district's responsibility to operate a food service program, the school district will provide continuing professional development for all ~~food service~~ **nutrition services** personnel in schools.

C. Competitive Foods and Beverages

1. All foods and beverages sold on school grounds to students, outside of reimbursable meals, are considered "competitive foods,"

Competitive foods include items sold a la carte in the cafeteria, from vending machines, schools stores, and for in- school fundraisers.

2. All competitive foods will meet the USDA Smart Snacks in School (Smart Snacks) nutrition standards and any applicable state nutrition standards, at a minimum. Smart Snacks aim to improve student health and well-being, increase consumption of healthful foods during the school day, and create an environment that reinforces the development of healthy eating habits.
3. Before and Aftercare (childcare) programs must also comply with the school district's nutrition standards unless they are reimbursable under USDA school meals program, in which case they must comply with all applicable USDA standards.

D. Other Foods and Beverages Made Available to Students

1. Student wellness will be a consideration for all foods offered, but not sold, to students on the school campus, including those foods provided through:
  - a) A list of non-food ideas will be provided to parents and teachers. Birthday celebrations will be non-food celebration.
  - b) Daily Classroom snacks provided–by parents. The school district will provide to parents a list of suggested foods and beverages that meet Smart Snacks nutrition standards.
  - c) Parent delivery from fast food sources are discouraged.
2. Rewards and incentives. Schools will not use foods or beverages as rewards in the classroom for academic performance or good behavior (unless this practice is allowed by a student’s individual education plan or behavior intervention plan) and will not withhold food or beverages as punishment.
3. Rewards and incentives schoolwide will be at the discretion of Administration.
4. Fundraising: The school district will make available to parents and teachers a list of suggested healthy fundraising ideas.

E. Food and Beverage Marketing in Schools

1. School-based marketing will be consistent with nutrition education and health promotion during the defined school day.
2. Schools will restrict food and beverages marketing to the promotion of only those foods and beverages that meet the Smart Snacks nutrition standards.

**V. WELLNESS LEADERSHIP AND COMMUNITY INVOLVEMENT**

A. Wellness Coordinator

1. The superintendent will designate a school district official to oversee the school district’s wellness-related activities (Wellness Coordinator). The Wellness Coordinator will ensure that each school implements the policy.
2. The administration–of each school, or a designated school official, will ensure compliance within the school and will report to the Wellness Coordinator regarding compliance matters upon request.

B. Public Involvement

1. The Wellness Coordinator will permit parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the general public to participate in the development, implementation, and periodic review and update of the wellness policy.
2. The Wellness Coordinator will hold meetings, from time to time, for the purpose of discussing the development, implementation, and periodic review and update of the wellness policy. All meeting dates and times will be posted on the school district's website and will be open to the public.

## **VI. POLICY IMPLEMENTATION AND MONITORING**

### **A. Implementation and Publication**

1. After approval by the school board, the wellness policy will be implemented throughout the school district.
2. The school district will post its wellness policy on its website, to the extent it maintains a website.

### **B. Annual Reporting**

The Wellness Coordinator will annually inform the public about the content and implementation of the wellness policy and make the policy and any updates to the policy available to the public.

### **C. Triennial Assessment**

1. At least once every three years, the school district will evaluate compliance with the wellness policy to assess the implementation of the policy and create a report that includes the following information:
  - a) the extent to which schools under the jurisdiction of the school district are in compliance with the wellness policy;
  - b) the extent to which the school district's wellness policy compares to model local wellness policies; and
  - c) a description of the progress made in attaining the goals of the school's district's wellness policy.

2. The Wellness Coordinator will be responsible for conducting the triennial assessment.
3. The triennial assessment report shall be posted on the school district's website or otherwise made available to the public.

D. Recordkeeping

The school district will retain records to document compliance with the requirements of the wellness policy. The records to be retained include, but are not limited to:

1. The school district's written wellness policy.
2. Documentation demonstrating compliance with community involvement requirements, including requirements to make the local school wellness policy and triennial assessments available to the public.
3. Documentation of the triennial assessment of the local school wellness policy for each school under the school district's jurisdiction efforts to review and update the wellness policy (including an indication of who is involved in the update and methods the district uses to make stakeholders aware of their ability to participate on the Wellness Committee).

**Legal References:** 42 U.S.C. § 1751 et seq. (Richard B. Russell National School Lunch Act)  
 42 U.S.C. § 1771 et seq. (Child Nutrition Act of 1966)  
 P.L. 108-265 (2004) § 204 (Local Wellness Policy)  
 7 U.S.C. § 5341 (Establishment of Dietary Guidelines)  
 7 C.F.R. § 210.10 (School Lunch Program Regulations)  
 7 C.F.R. § 220.8 (School Breakfast Program Regulations)

**Local Resources:** Minnesota Department of Education, [www.education.state.mn.us](http://www.education.state.mn.us)  
 Minnesota Department of Health, [www.health.state.mn.us](http://www.health.state.mn.us)  
 County Health Departments  
 Action for Healthy Kids Minnesota, [www.actionforhealthykids.org](http://www.actionforhealthykids.org)  
 USDA Guidelines for Americans is available through the District Nutrition Services ~~Food Service~~ Director.

Adopted: July 18, 2006  
 Revised: July 26, 2007

Revised: October 25, 2011  
Revised: May 17, 2017  
Revised: June 20, 2017  
Revised: September 19, 2017  
Revised: January 7, 2020

**PRINCETON PUBLIC SCHOOLS  
POLICY 534 - FOOD SERVICE MEAL ACCOUNT MAINTENANCE**

**I. PURPOSE**

The purpose of this policy is to establish procedures for meal account maintenance in the provision of meals to students.

**II. GENERAL STATEMENT OF POLICY**

- A. It is the policy of this district to provide nutritious meals to students to promote healthy eating habits and enhance learning.
- B. It is the policy of this district to offer breakfast and lunch meals that meet state and federal guidelines.
- C. It is the policy of the district to develop procedures that allows for prepaid lunch accounts and collection of payments.
- D. Families may apply for free/reduced-price meal benefits anytime during the school year. Meal applications are distributed to all families in the school/district prior to the school year. In addition, applications are available at all school locations and the District Center during normal business hours. If household income or size change, families can apply for meal benefits anytime during the school year.

**III. DEVELOPMENT OF DISTRICT PROCEDURES FOR PAYMENTS, CHARGING OF MEALS NOTIFICATION AND COLLECTION OF UNPAID DEBT**

The Director of Business Service shall be responsible for the development and maintenance of procedures related to meal service charges and collection of unpaid debt.

**IV. PAYMENT, CHARGING, AND COLLECTION OF MEAL GUIDELINES**

- A. The district shall establish a method in which families can prepay for meals.
- B. The district recognizes the parent/legal guardian is responsible for the payment of school meals and not the student.
- C. The district will not shame students in order to collect unpaid debt.
- D. The district will make every reasonable effort to collect unpaid debt before sending to a collection agency.

**V. COMMUNICATION OF POLICY**

This policy and any pertinent supporting information shall be provided in writing to students and families at the start of each school year.

**Legal References:** Minn. Stat. § 124D.111, Subd.4  
42 U.S.C § 1751 es seq. (Healthy and Hunger-Free Kids Act)  
7 C.F.R. § 210 et seq. (School Lunch Program Regulations)  
7 C.F.R § 220.8 (School Breakfast Program Regulations)  
USDA Policy Memorandum SP 46-2016, Unpaid Meal Charges:  
Local Meal Charge Policies (2016)  
USDA Policy Memorandum SP 47-2016, Unpaid Meal Charges:  
Clarification on Collection of Delinquent Meal Payments (2016)  
USDA Policy Memorandum SP 23-2017, Unpaid Meal Charges:  
Guidance and Q&A

Adopted: June 20, 2017  
Revised: August 15, 2017  
Reviewed: January 7, 2020

**PRINCETON PUBLIC SCHOOLS  
POLICY 551 - MEMORIAL**

**I. PURPOSE**

Princeton Public Schools recognizes that the loss of a student or staff member deeply impacts students, staff and families. The purpose of this policy is to ensure that the district support staff, students and families impacted from a death by assisting them with connections to appropriate school and community resources. Because it is recognized that memorial decisions made immediately in the aftermath of a crisis or death may be made without full consideration of the potential implications for students, staff, families and the community, Princeton Public Schools will provide a process for memorial decision-making, as well as Board-approved policies regarding memorial activities. This policy also recognizes that memorials after suicide may glamorize death and communicate suicide as an appropriate or desired response to stress; therefore, careful and deliberate consideration was given in determining approved memorial activities. This policy will be reviewed on an annual basis by district and building administration to ensure it continues to further the stated purpose.

**II. DEFINITIONS**

- A. Memorials: Objects or activities to remember an event or deceased person(s).
- B. Living Memorials: A non-tangible memorial intended to be sustained over time.
- C. Postvention Team (PVT): An appointed group of staff members who develop and execute district-wide procedures for the handling of mental health needs in the recovery phase of a crisis situation needing grief support.
- D. Crisis: Any natural disaster or unexpected event that negatively affects a student, a staff member or a significant group of the school population and usually involves serious emotional, psychological and/or physical injury or death.
- E. Impact: The magnitude of the potential loss or seriousness of the crisis.

**III. GENERAL STATEMENT OF POLICY**

In recognition that schools are designed primarily to support learning, school sites should not serve as the main venue for the memorializing of students or staff. Memorial activities expressed at school need to be coordinated and approved through the Postvention Team (PVT), as well as building administration. The PVT will assist families and students in selecting memorial activities that are appropriate for school and assist students and staff in healthy bereavement. It is further recognized that building administration should have a certain amount of discretion in these situations to make professional judgments--in consultation with the Superintendent and PVT--to best meet the overall needs of students, staff, parents and community as a whole.

#### IV. MEMORIAL POLICY

Living memorials for deceased students and staff will be limited to endowments, scholarships, or items with educational significance. Scholarship and endowment memorials may be established one time, or in the form of a perpetual award, with a description of the purpose of the endowment or scholarship. Memorials may not include the retirement, alteration, or discontinued use of school property. Other recommended memorial activities include:

- A. Yearbooks: A student who has died may be acknowledged in the yearbook their senior year of high school with parent/guardian input and/or approval. Information about the student will be included on a memorial page representing all students in the graduation year. Information shall be limited to the student's name, photo, dates of birth and death, and school activities in which the student participated.
- B. Commemorative Events: A commemorative event may be established and held in the name of the deceased student or staff member. Activities cannot be held during the school day, and should be sponsored by a class, club, or activity in which the deceased student or staff member participated. Advertisement of events must occur outside the school day. It is recommended that commemorative events utilize community partners (e.g., employers of the deceased, faith communities, etc.)
- C. Graduation Recognition: One symbol representing all deceased members of a graduating class, such as a plant or bouquet of flowers, may be present on stage. A member of the school administration can also direct

the audience in a moment of silence to collectively recognize deceased members of the graduating class.

- D. Moment of Silence Recognition: Upon request or permission of the deceased student's or staff member's family, a 'moment of silence' may be used following the death of a student or staff member to honor their memory. School-wide moments of silence should occur within 2 school days following notification of the death. Moments of silence are also approved for use at ISD 477 School Board meetings, co-curricular events in which the deceased participated, and community based events.

Existing memorials established prior to the implementation of this policy will remain intact. Existing memorials are generally the sole responsibility of the entity providing the memorial; district staff and/or finances may only be used to maintain current memorials as part of regular maintenance processes and/or to ensure safe conditions. The district reserves the right to remove a memorial if it is not or cannot be maintained or is contrary to the overall educational needs of students.

## V. PROHIBITED MEMORIAL ACTIVITIES

Selling and/or fundraising of memorial items during the school day is prohibited. District student activity accounts cannot be used to support, finance, or fundraise for memorialization. Proceeds from district co-curricular events or contests cannot be donated to agencies for memorialization. Utilizing formal all-school or school-wide events, including Commencement, Homecoming festivities, Prom, and other thematic events or weeks to memorialize deceased students or staff is prohibited. Commemorative items or events can be sponsored by community based agencies and promoted outside the school day.

The Superintendent, in consultation with the PVT, has the discretion to consider memorial events that utilize district facilities when the death of a student, staff member, or community member has a significant impact on a majority of students, staff and community.

Formal, school-wide recognition of anniversary dates will not occur. If the death of a student or staff member occurred in a public location accessible by community members, such as a crash site, district staff will not provide memorial monitoring.

Adopted: September 5, 2017  
Revised: January 7, 2020

**PRINCETON PUBLIC SCHOOLS**  
**596 - STUDENTS WITH FOOD ALLERGIES/SPECIAL DIETARY NEEDS**

**I. PURPOSE**

Princeton Public School District 477 is dedicated to fostering the health, nutrition and well-being of students with food allergies by providing education and a supportive community. For anyone living with chronic health conditions requiring special dietary needs such as food allergies, the teaching and fostering of self-management skills is crucial to optimizing health and social normalcy. The purpose of this policy is to provide guidance to school district staff in these situations.

**II. GENERAL STATEMENT OF POLICY**

Since schools cannot guarantee a food safe environment, upon request the school district will take measure to minimize the risk of an exposure, as well as educate select employees and volunteers to respond appropriately to life-threatening reactions.

Princeton Public School District 477 will provide a “food allergy aware” environment for a student with a known food allergy, without banning the food product at school. Structural supports and protocols, which establish best practices for child with food allergies, will be followed. This includes instruction and education to improve personal food allergy management skills in the confines of a “food allergy aware” school. In addition, the school will develop an accommodation plan as warranted.

If a student has special dietary needs, the food service department will make dietary substitutions in accordance with applicable provisions of the USDA regulations, when supported by a written statement from a licensed physician.

**Cross-Reference:** Monticello School District Policy

Adopted: October 24, 2007  
Revised: November 13, 2012  
Reviewed: August 7, 2018  
Reviewed: January 7, 2020

| 2019 LEVY PAY 2020                    |                       |                       |       |
|---------------------------------------|-----------------------|-----------------------|-------|
|                                       | Final                 | Proposed              |       |
|                                       | School Year           | School Year           |       |
| <b>GENERAL EDUCATION LEVY</b>         | <b>2019-2020</b>      | <b>2020-2021</b>      |       |
| LOCAL OPT. ALLOW/REFEREND(724)        | \$1,673,429.40        | \$1,743,259.83        |       |
| EQUITY LEVY                           | \$472,318.33          | \$503,297.72          |       |
| TRANSITION LEVY                       | \$16,962.03           | \$17,799.32           |       |
| OPERATING CAPITAL                     | \$164,371.93          | \$167,871.51          |       |
| ALTERNATIVE TEACHER COMP(Qcomp)       | \$265,805.49          | \$273,379.74          |       |
| SAFE SCHOOLS                          | \$132,867.72          | \$133,435.44          |       |
| CAREER & TECHNICAL                    | \$64,289.69           | \$73,246.06           |       |
| POST EMPLOYMENT BENEFITS              | \$0.00                | \$74,112.26           |       |
| LONG TERM FACILITY MAINTENANCE        | \$547,795.79          | \$638,877.43          |       |
| LEASE LEVY                            | \$390,606.82          | \$488,188.46          |       |
| REEMPLOYMENT LEVY                     | \$29,107.20           | \$2,320.86            |       |
| FACILITY ADJUSTMENT                   | -\$187,635.00         | -\$189,420.00         |       |
| ABATEMENT ADJUSTMENT                  | \$5,515.53            | \$925.21              |       |
| <b>TOTAL GENERAL EDUCATION LEVY</b>   | <b>\$3,575,434.93</b> | <b>\$3,927,293.84</b> |       |
|                                       |                       |                       |       |
| <b>COMMUNITY EDUCATION LEVY</b>       | <b>2019-2020</b>      | <b>2020-2021</b>      |       |
| STANDARD COMMUNITY ED                 | \$153,576.95          | \$153,576.95          |       |
| EARLY CHILDHOOD                       | \$55,150.25           | \$52,614.13           |       |
| HOME VISITING                         | \$1,192.10            | \$1,297.76            |       |
| SCHOOL AGE CARE (disabled)            | \$100,000.00          | \$76,170.88           |       |
| ADJUSTMENTS                           | \$355.81              | \$93.51               |       |
|                                       |                       |                       |       |
| <b>TOTAL COMMUNITY EDUCATION LEVY</b> | <b>\$310,275.11</b>   | <b>\$283,753.23</b>   |       |
|                                       |                       |                       |       |
|                                       | 2019-2020             | 2020-2021             |       |
| <b>GENERAL DEBT</b>                   | <b>\$3,666,925.81</b> | <b>\$3,576,337.35</b> |       |
|                                       |                       |                       |       |
| <b>TOTAL DEBT LEVY</b>                | <b>\$3,666,925.81</b> | <b>\$3,576,337.35</b> |       |
|                                       |                       |                       |       |
| <b>TOTAL LEVY</b>                     | <b>\$7,552,635.85</b> | <b>\$7,787,384.42</b> |       |
|                                       |                       | \$234,748.57          | 3.11% |