

Princeton Public Schools - ISD 477
Tuesday, September 3, 2019 at 4:30 PM
Finance Committee
Superintendent's Office

Our Mission

Princeton is an innovative leader in instruction, developing in EVERY learner the ability to succeed in an ever-changing world.

Our Vision

Princeton will equip every student to be career and college ready through personalized instruction, community partnerships and collaboration.

1. Audit Update	2
2. Levy Update	4
3. Long Term Facility Maintenance-4.5 million dollar bond projects	5
4. Long Range Planning Update	8
5. Negotiations Update	11

PRINCETON PUBLIC SCHOOL				
PRELIMINARY AUDITED FUND BALANCE				
2018-2019				
	2018 Audited Fund Balance	2019 Preliminary Revenues	2019 Preliminary Expenditures	2019 Preliminary Fund Balance
GENERAL FUND (01)	\$ 10,919,778	\$ 37,549,361	\$ 37,428,221	\$ 11,040,918
FOOD SERVICE (02)	\$ 481,297	\$ 1,878,414	\$ 1,776,466	\$ 583,245
COMMUNITY EDUCATION (04)	\$ 326,576	\$ 1,557,484	\$ 1,534,813	\$ 349,248
BUILDING FUND (06)	\$ -	\$ 4,553,383	\$ 1,269,237	\$ 3,284,146
DEBT SERVICE (07)	\$ 754,075	\$ 3,827,653	\$ 3,679,375	\$ 902,353
TOTAL ALL FUNDS	\$ 12,481,727	\$ 49,366,295	\$ 45,688,111	\$ 16,159,910

PRINCETON PUBLIC SCHOOLS
GENERAL FUND PRELIMINARY AUDITED BUDGET
2018-2019

	2018 Fund Balance	2019 Preliminary Audited Revenues	2019 Preliminary Audited Expenses	2019 Preliminary Audited Fund Balance	2018-2019 Variance
Long Term Facility Maint-Restricted	\$ 408,023	\$ 1,063,779	\$ 561,578	\$ 910,224	\$ 502,201
Operating Capital-Restricted	\$ 2,147,068	\$ 646,666	\$ 609,448	\$ 2,184,286	\$ 37,219
Staff Development-Restricted	\$ 263,098	\$ 460,501	\$ 515,186	\$ 208,412	\$ (54,685)
Alternative Learning-Restricted	\$ 49,835	\$ 325,835	\$ 375,670	\$ -	\$ (49,835)
Compensatory-Basic Skills-SS	\$ 15,672	\$ 21,507	\$ -	\$ 37,179	\$ 21,507
Basic Skills-Extended Time	\$ 16,911	\$ 32,114	\$ -	\$ 49,025	\$ 16,911
Medical Assistance-Restricted	\$ 8,651	\$ 66,594	\$ 66,594	\$ 8,651	\$ -
Severance-Committed	\$ 941,283	\$ 49,983	\$ -	\$ 991,266	\$ 49,983
Qcomp-Assigned	\$ 226,244	\$ 899,827	\$ 859,152	\$ 266,919	\$ 40,675
Technology-Assigned	\$ 57,595	\$ 25,808	\$ 18,373	\$ 65,030	\$ 7,435
Building Improved-Assigned	\$ 280,537	\$ -	\$ 280,537	\$ -	\$ (280,537)
Teaching & Learning Initiatives-Assigned	\$ 649,982	\$ 150,530	\$ -	\$ 800,512	\$ 150,530
Activity Account-Assigned	\$ 119,773	\$ 412,663	\$ 405,265	\$ 127,171	\$ 7,398
NonSpendable	\$ 196,274	\$ -	\$ 171,132	\$ 25,142	\$ (171,132)
Unassigned	\$ 5,538,832	\$ 33,544,084	\$ 33,715,817	\$ 5,367,100	\$ (171,732)
Total	\$ 10,919,778	\$ 37,699,891	\$ 37,578,751	\$ 11,040,918	

2019 LEVY PAY 2020			
	Final	Proposed	
	School Year	School Year	
GENERAL EDUCATION LEVY	2019-2020	2020-2021	
LOCAL OPT. ALLOW/REFEREND(424)	\$1,673,429.40	\$1,673,429.40	
EQUITY LEVY	\$472,318.33	\$472,318.33	
TRANSITION LEVY	\$16,962.03	\$16,962.03	
OPERATING CAPITAL	\$164,371.93	\$164,371.93	
ALTERNATIVE TEACHER COMP(Qcomp)	\$265,805.49	\$265,805.49	
SAFE SCHOOLS	\$132,867.72	\$132,867.72	
CAREER & TECHNICAL	\$64,289.69	\$64,289.69	
LONG TERM FACILITY MAINTENANCE	\$547,795.79	\$547,795.79	
LEASE LEVY	\$390,606.82	\$390,606.82	
REEMPLOYMENT LEVY	\$29,107.20	\$29,107.20	
RETIREE HEALTH INSURANCE		\$74,000.00	
FACILITY ADJUSTMENT	-\$187,635.00	-\$187,635.00	
ABATEMENT ADJUSTMENT	\$5,515.53	\$5,515.53	
TOTAL GENERAL EDUCATION LEVY	\$3,575,434.93	\$3,649,434.93	
COMMUNITY EDUCATION LEVY	2019-2020	2020-2021	
STANDARD COMMUNITY ED	\$153,576.95	\$153,576.95	
EARLY CHILDHOOD	\$55,150.25	\$55,150.25	
HOME VISITING	\$1,192.10	\$1,192.10	
SCHOOL AGE CARE (disabled)	\$100,000.00	\$100,000.00	
ADJUSTMENTS	\$355.81	\$355.81	
TOTAL COMMUNITY EDUCATION LEVY	\$310,275.11	\$310,275.11	
	2019-2020	2020-2021	
GENERAL DEBT	\$3,666,925.81	\$3,666,925.81	
TOTAL DEBT LEVY	\$3,666,925.81	\$3,666,925.81	
TOTAL LEVY	\$7,552,635.85	\$7,626,635.85	
		\$74,000.00	0.98%



PRINCETON
PUBLIC SCHOOLS

ISD #477 Princeton Public Schools

Princeton High School
2019 Renovations
Princeton, MN

Tuesday August 27, 2019



ICS Weekly Progress Report

Week of August 27, 2019

HS Pool HVAC Project

- Electrician installed fire alarm inside of ductwork

HS Pool Renovation Project

- Pool is open

Intermediate School Drain Pipe

- Additional storm drain outlet added
- Sidewalk poured on 8/22/19
- Pavement installed on 8/23/19

Princeton High School Re Roof

- Sheet metal work continues

Week of August 26, 2019

HS Pool HVAC Project

- Awaiting crews to complete punch list items

HS Pool Renovation Project

- Walk through and punch list meeting scheduled for 8/29/19
- Starting blocks scheduled to be installed 8/29/19 pending delivery

Intermediate School drain Pipe

- Erosion control/seeding completed on 8/26/19

High School Re Roof

- All work scheduled to be completed by 8/31/19

High School Tennis courts

- Awaiting crew to make fence repairs



PRINCETON
PUBLIC SCHOOLS

ISD #477 Princeton Public Schools

Princeton High School
2019 Renovations
Princeton, MN

Tuesday August 27, 2019

ics | CONSULTING, INC

ICS Weekly Progress Report

Upcoming Important Dates to Remember

August 2019

- **August 29th Girls varsity swim meet to be rescheduled or relocated**



PRINCETON
PUBLIC SCHOOLS

ISD #477 Princeton Public Schools

Princeton High School
2019 Renovations
Princeton, MN

Tuesday August 27, 2019

ics | CONSULTING, INC

ICS Weekly Progress Report



Progress photo: Open for swimmers



Progress photo: Ready for sheet metal



Progress photo: South entrance



Progress photo: Erosion control/seed

End of update

LAST NAME	FIRST NAME	ADDRESS	CITY/STATE	PHONE NUMBERS
ANDERSON	GREG	31414 125TH ST NW	PRINCETON, MN 55371	763.389.4275
MELLOT	MITZI	312 15TH AVE S	PRINCETON, MN 55371	612.961.6750
HARTMAN	FRANK	801 3RD ST N.	PRINCETON, MN 55371	763.389.1837 (H) 612.660.1515 (C)
SKAROHLID	ART	6879 35TH ST	PRINCETON, MN 55371	763.389.4648
BERRY	SCOTT & SARAH	5250 50TH ST	PRINCETON, MN 55371	763-389-2942
STEINBRECHER	LEE	620 4TH AVE S	PRINCETON, MN 55371	612.202.7928
OTTO	TOM	13506 309TH AVE	PRINCETON, MN 55371	763-389-2911
HOLLAND	JOE	28031 133 1/2 St. NW	ZIMMERMAN MN 55398	763-389-9594
HOWARD	DYLAN & AMY	602 1ST ST	PRINCETON, MN 55371	763.389.2980
OLSON	HELEN	801 12TH ST N	PRINCETON, MN 55371	763.389.4131
HIX	SUE	11341 300TH AVE NW	PRINCETON, MN 55371	763.389.1774
HALLIN	VICTORIA	1205 W BRANCH ST	PRINCETON, MN 55371	763.631.5024 (W)
KRAFT	KATHY	6989 50TH ST	PRINCETON, MN 55371	763.227.9121
DORR	LUTHER	308 S 6TH AVE	PRINCETON, MN 55371	763.202.5718
DEHN	DENNIS	8407 321ST AVE NW	PRINCETON, MN 55371	612.227.1486
GIBBS	JIM	31928 153RD ST NW	PRINCETON, MN 55371	952.457.6206
ENGBLOM	DAN	9919 321ST AVE NW	PRINCETON, MN 55371	763.389.4175 (H) 763.389.3711 (W)
GLENN	JOE		PRINCETON, MN 55371	763.389.5355 (W)
WINKELMAN	ROGER	12921 305TH AVE NW	PRINCETON, MN 55371	763.389.4540
WINKELMAN	CHAD	13731 308TH AVE	PRINCETON, MN 55371	763.389.1643
SWANSON	JAY	31858 126TH NW	PRINCETON, MN 55371	763.389.8931 763.631.8545(W)
ROXBURY	JIM	11983 DEAN DR	PRINCETON, MN 55371	763.389.4034
McELHONE	PAM	28221 144TH ST	ZIMMERMAN MN 55398	763.856.3659(H) 612.308.9695(C)
WERGIN	BETSY	14021 311TH AVE NW	PRINCETON, MN 55371	763.389.3843
SUHSN	SCOTT & ROBIN	11347 300TH AVE	PRINCETON, MN 55371	763-389-5000(C) 763.772.5241
ZARNS	CHUCK	508 7TH AVE S	PRINCETON, MN 55371	763.389.2643
GINGER GLENN	GINGER GLENN	7201 330TH LN NW	PRINCETON, MN 55371	651.983.7886
RIVERBLOOD	MARK	4433 75TH AVE	PRINCETON, MN 55371	763.360.1124
LAWRENCE	BRYAN	12147 293RD AVE NW	PRINCETON, MN 55371	763.389.0625
FOBBE	LISA	29003 138TH ST NW	ZIMMERMAN MN 55398	763.389.9584(H) 763.360.4724(C)
ARENS	SHANNON	33329 RHINESTONE ST NW	PRINCETON, MN 55371	763.389.1309
EDMONDS	JACK	1309 3RD ST S	PRINCETON, MN 55371	612.290.1902
CARTWRIGHT	STEVE	8154 335TH AVE NW	PRINCETON, MN 55371	763.389.2522
THORSON	BETH	7568 HWY 95	PRINCETON, MN 55371	763.389.8500(H) 612.232.5649(C)
YOUNG	RICHARD	107 N 9TH AVE	PRINCETON, MN 55371	763.389.1955
ALFERNESS	ARNOLD & JOANN	403 12TH AVE N	PRINCETON, MN 55371	763.389.2206
ALFERNESS	ARNETT & ARDY	1411 MEADOW VIEW DR.	PRINCETON, MN 55371	
HARSHMAN	KELLY	11772 10TH ST	PRINCETON, MN 55371	763-662-2720 763-350- 2902(C)

MOORE	RAMONA	208 11TH AVE S	PRINCETON, MN 55371	320.496.0441
ERDMAN	JOLENE	34588 PUMA ST. NW	PRINCETON, MN 55371	763.360.1171
STAY	JODY	9819 313TH AVE. NW	PRINCETON, MN 55371	763.238.7213
CARLSON	ANN	16408 319TH AVE. NW	PRINCETON, MN 55371	763.856.8574
ELNESS	TIFFANY	31457 147TH ST. NW	PRINCETON, MN 55371	763.856.8574
NOWAK	NICK	804 S. 6TH ST.	PRINCETON, MN 55371	612.202.7979
PRUETT	CHRIS	12295 282ND AVE. NW	ZIMMERMAN MN 55398	763.482.2134
PETERSON	HEATHER	31014 115TH ST.	PRINCETON, MN 55371	763.389.7936
BAIRD	BRENDA	20094 145TH ST.	PRINCETON, MN 55371	763.443.5717
BAHLMAN	BILL	3184 90TH AVE.	PRINCETON, MN 55371	763.389.5761
VOLLKOMMER	PAUL	30808 128TH ST NW	PRINCETON, MN 55371	763.633.5162
JONES	BELINDA	1081 186TH AVE. NE	PRINCETON, MN 55371	612.987.0221
WALKER	THOM	312 7TH AVE. S.	PRINCETON, MN 55371	763.389.4042
ERICKSON	DAN	707 5TH ST. S.	PRINCETON, MN 55371	763.286.1391
FERNANDEZ STERNQUIST	JAMIE	511 6TH AVE. S.	PRINCETON, MN 55371	
HOFMAN	CHERYL	1101 FAIRWAY DRIVE	PRINCETON, MN 55371	612.390.1254
WHITCOMB	PAUL	503 S. 4TH AVE.	PRINCETON, MN 55371	763.286.1391
KAMPA	DEANNE	1311 2ND ST. N.	PRINCETON, MN 55371	763.389-4947
MCDONALD	KIM	13024 314TH AVE. NW	PRINCETON, MN 55371	763.350.0842
SATERBAK	DAVE	33828 TIGER ST. NW	PRINCETON, MN 55371	763.389.4908
WALKER	GEORGE	30851 146TH ST. NW	PRINCETON, MN 55371	763.400.0432
STOKKE	JEN	5996 90TH ST.	PRINCETON, MN 55371	612.237.2991
BERNING	GREG	28803 149TH ST. NW	ZIMMERMAN, MN 55398	763.360.7083
CARTWRIGHT	BECKY	33408 DOLPHIN ST. NW	PRINCETON, MN 55371	763.389.5598
MINSKE	TROY	2571 160TH AVE.	PRINCETON, MN 55371	612.845.3866
FREDERICK	TODD			
LAWRENCE	RON			
MEINZ	TOM	210 S. 9TH AVE.	PRINCETON, MN 55371	763.389.1660
WALZ	KEVIN	4004 BRICKTON ROAD	PRINCETON, MN 55371	763.389.2554
HAMMER	JEFF & LINDA	7026 337TH LN NW	PRINCETON, MN 55371	763.389.4108
ANDERSON	FATHER KEVIN	804 7TH AVE. S.	PRINCETON, MN 55371	763.389.2115
LUNDEEN	TODD	2827 54TH AVE.	PRINCETON, MN 55371	763.633.1153
GUSTAFSON	MARNI	30824 119TH CIRCLE	PRINCETON, MN 55371	763.260.3456
HIERLINGER	ELAINE	501 1ST ST.	PRINCETON, MN 55371	763.389.2462
MICHAEL	BOB	14134 305TH AVE NW	PRINCETON, MN 55371	763.389.1339
OLIVER	JIM	1004 FAIRWAY DR	PRINCETON, MN 55371	

TOU	STEVE	9037 CO. 5 RD NW	PRINCETON, MN 55371	763.234.9411
MILLER	SANDY	2317 SPRUCE DRIVE	PRINCETON, MN 55371	763.389.1098
THOMPSON	DAVE			763.631.6255

PEA Tentative Agreement
School Board- September 3, 2019

- Language Items
 - See attachment
- Financial 9.3%
 - Salary
 - Steps 1-14 2.25%/2.75%
 - Step 15-30 3%/3%
 - Health
 - Single \$10 increase each year
 - Board share goes into the HSA if more than the premium cost
 - Employee plus Children \$15 increase each year
 - Family \$70 increase each year
 - Dental
 - \$10 increase first year
 - \$0 increase second year
 - 403B
 - \$0 increase first year
 - \$150 increase second year
 - Sick Leave HRA
 - At the end of each school year the district will contribute the following amounts into a HRA account based off the accumulated hours of sick leave as follows.

320 hours (40 days)	\$100
640 hours (80 days)	\$200
960 hours (120 days)	\$300
1280 hours (160 days)	\$400
1472 hours (184 days)	\$500

Extra Pay:

- Unscheduled Classes/Curriculum Writing
 - Current \$27.50
 - \$28 First year
 - \$30 Second year

Future Items to Consider

- Lunch Period identified as 30 minutes
- Post Season Activities Pay

2019-2021 PEA Tentative Language
September 3, 2019

All Dates will need to be changed.

Article I No Change

Article II No Change

Article III No Change

Article IV No Change

Article V No Change

Article VI

Review language regarding dues and enrollment period

Article VII No Change

Article VIII Review Lane Change info

- Section 1 Subd 1 dates
- **Section 1 Subd 3**
 - Teachers shall be paid by direct deposit. Salary amounts due shall be posted to the bank of the teacher's choice, provided such bank is a member of the Automated Clearing House. Salary amounts shall be paid over 24 pay periods starting in September and completed in August.
- **Section 2, Subd 3 Clarification of Princeton PD**
 - **AFT offerings where staff are paid during attendance and then apply for credit through St. Mary's.**
 - **AFT offerings where staff are not paid and earn the credit through Princeton upon completion of the course.**
- **Section 2, Subd 9 remove-no one eligible**
- **Section 2, Sub 16**
 - Appendix A & B contains longevity steps numbered 15, 18, 21 and 30. Teachers are eligible for placement on these steps after completion of 14, 17, 20 or 29 years of actual service (excluding time spent on long-term leaves; child care leave, enrichment leave, or other long-term leave) to Independent School District 477.
- Section 3, Subd 1 dates
- **Section 3, Subd 7 dates**
- **Section 3 Extra-Duty Salaries numbering error needs to be Section 4**

Article IX Insurance

- Section 1, Subd 1 Monthly Employer Contribution amount

Plan Level	District Contribution 2019-2020 Effective 9/1/2019	District Contribution 2020-2021 Effective 9/1/2020
Single	\$615	\$625
Single plus Children	\$796	\$811
Family	\$985	\$1055

- **Section 4, Severance: remove-no one eligible**
- Section 5, add Subd 5 Retiring teachers must notify the Director of Human Resources of their intent to retire by April 1 of their retirement year.
- Section 6 Subd 1 Replaced with All full-time teachers are eligible for the provisions of this section.
- Section 6, Subd 2 Teachers employed less than full time, but at least one-half time shall be allowed to participate on a prorated basis.
- Section 6, Subd 3 dates, amounts and years of service to Princeton Public Schools

■

Years of service to 0477	Match Amount 2019-2020	Match Amount 2020-2021
0-4 years completed	\$550	\$700
5-9 years completed	\$800	\$950
10+ years completed	\$1100	\$1250

- Section 6, Sub 6 Adjust vendors to top 5
 - 403b ASP (113)
 - ESI Education Minnesota (64)
 - AXA Equitable (40)
 - Foresters Financial Services (38)
 - Thrivent Financial (20)

Article X No Change

Article XI Calendar

Section 1 Calendars for 2019-2020 and 2020-2021

Add Section 3 Flex Learning days

- In the event a Flexible Learning Day is called, teachers are responsible for student learning activities available and will be accessible for student support based on the building guidelines. Such days will be counted toward the 184 day contract.

Add Section 4

- Pre-approved sick and personal leave will be reinstated when a Flexible Learning Day is called and the teacher completes the Flexible Learning duty day.

Article XII No Change

Article XIII Leave of Absence

Section 1 change to Sick Leave/Care of Relatives

Section 2 Subd 10 Paid leave days will not be reinstated for Flexible Learning days.

Section 8 Personal Leaves

Subd. 1

	0-20 years of service in ISD 477	21+ years of service in ISD 477
Personal Days	3 (No pay deduction)	4 (No pay deduction)
Additional	1 at the cost of casual substitute*	1 at the cost of casual substitute*
Additional if used 5 or less sick days the previous year and employed 184 days.	1 at the cost of casual substitute*	1 at the cost of casual substitute*
Additional as granted by superintendent.	Each day granted is at the cost of 1/184 of the teachers annual salary.	Each day granted is at the cost of 1/184 of the teachers annual salary.
Bank	2	2
Payout	Up to 2 unused days at the cost of retired teacher sub rate pay*. Part-time teachers are prorated. Paid on June 30th.	Up to 2 unused days at the cost of retired teacher sub rate pay*. Part-time teachers are prorated. Paid on June 30th.

*District Policy #498

- Subd 2 Requirements
 - Requests for personal leave must be made electronically at least three (3) days in advance, except in an emergency.

- Personal leave will be granted on a first come first served basis.
- Maximum number of personal leave granted per day by buildings is as follows: Additional leaves may be granted with administration approval, pending substitute coverage.

High School	4
Middle School	3
Intermediate	3
Primary	3
Early Childhood	2
Student Services	2

- **Section 6 Professional Leave**

- An employee attending a conference or workshop during the summer months:
 - If the request is from the district the employee will be paid a stipend.
 - \$50 for half a day
 - \$100 for a full day
 - If the request is from the employee there will be no stipend.

- **Add Section 9: Jury Duty or Testifying Under Subpoena**

- Subd 1 An employee who is called for jury duty or who is subpoenaed as a witness, will not suffer a salary deduction if they miss work, unless they are a criminal defendant. If an employee is a criminal defendant, they may use personal leave to be paid if they miss work.
- Subd 2 While serving on jury duty or as a subpoenaed witness, the employee shall receive full salary and benefits.
- Subd 3 Employees who are released from jury duty or subpoena prior to 11:00am will report to the work upon being released.

Article XIV- No Change

Article XV No Change

Article XVI

Teachers shall receive individual contracts upon initial employment and upon change in level of FTE. The District will provide emailed instructions to returning teachers within

(30) working days after the adoption of the master contract for teachers to access the Employee Self Serve (ESS) to verify salary and FTE through pay information.

Article XVII

Review statute

Article XVIII

Article XIX No Change

Article XX No Change

Article XXI

Adjust year dates

Update

Appendix A 19-20

Appendix B 20-21

Appendix C (19-20 and 20-21)

Update activities

- Add School Store

MOU's

ATPPS

Sick Leave Pool