

Princeton Public Schools - ISD 477
Tuesday, March 20, 2018 at 5:00 PM
Policy Committee Meeting
Superintendent's Office

Our Mission

Princeton is an innovative leader in instruction, developing in EVERY learner the ability to succeed in an ever-changing world.

Our Vision

Princeton will equip every student to be career and college ready through personalized instruction, community partnerships and collaboration.

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**PRINCETON PUBLIC SCHOOLS
POLICY 104-SCHOOL DISTRICT MISSION STATEMENT**

I. PURPOSE

The purpose of this policy is to establish a clear statement of the purpose for which the school district exists.

II. GENERAL STATEMENT OF POLICY

The school board believes that a mission statement should be adopted. The mission statement should be based on the beliefs and values of the community, should direct any change effort and should be the basis on which decisions are made. The school board, on behalf of and with extensive participation by the community, should develop a consensus among its members regarding the nature of the enterprise the school board governs, the purposes it serves, the constituencies it should consider, including student representation, and the results it intends to produce.

III. SCHOOL DISTRICT GOALS

NEW MISSION

Princeton is an innovative leader in instruction, developing in EVERY learner the ability to succeed in an ever-changing world.

NEW VISION

Princeton will equip every student to be career and college ready through personalized instruction, community partnerships and collaboration.

A. Goals

1. Provide personalized instruction for every student.
2. Prepare 21st Century students to be college and career ready.
3. Implement innovative programming.
4. Improve communication and engagement with staff, parents, business and community partners in order to maximize student success.

IV. REVIEW

The school board will review the school district's mission every two years, especially when members of the board change. The school board will conduct a comprehensive review of the mission, including the beliefs and values of the community, every five to seven years.

Legal References: Minn. Rule Parts 3501.0010-3501.0180
Minn. Rule Parts 3501.0200-3501.0270
Minn. Stat § 123.972 (School District Policy)

Cross References:

Adopted: February 11, 2003
Revised: November 28, 2003
Reviewed: February 23, 2010
Revised: February 16, 2016

Adopted: _____

MSBA/MASA Model Policy 104

Orig. 1997

Revised: _____

Rev. 2004

104 SCHOOL DISTRICT MISSION STATEMENT

I. PURPOSE

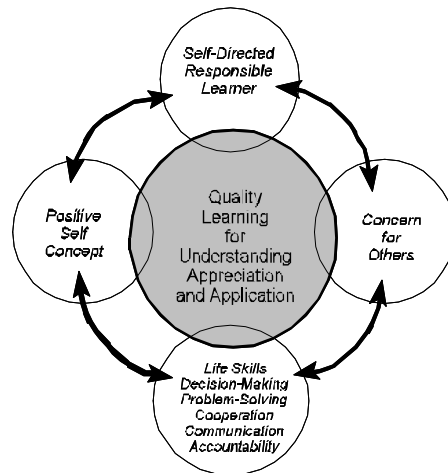
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III. MISSION STATEMENT

EXAMPLE (Note: the actual mission statement developed by the school board should be inserted here.)



(example courtesy of Hermantown School District)

IV. REVIEW

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review of the mission, including the beliefs and values of the community, every five to seven years.

Legal References: Minn. Stat. § ~~123.972~~ 120B.11 (School District Policy Process for Reviewing Curriculum, Instruction, and Student Achievement)
Minn. Rule Parts 3501.0010-3501.0180
Minn. Rule Parts 3501.0200-3501.0270

Cross References:

**PRINCETON PUBLIC SCHOOLS
POLICY 301-SCHOOL DISTRICT ADMINISTRATION**

I. PURPOSE

The purpose of this policy is to clarify the role of the school district administration and its relationship with the school board.

II. GENERAL STATEMENT OF POLICY

- A. Effective administration and sound management practices are essential to realizing educational excellence. It is the responsibility of the school district administration to develop a school environment that recognizes the dignity of each student and employee, and the right of each student to access educational programs and services.
- B. The school board expects all activities related to the operation of the school district to be administered in a well-planned manner, conducted in an orderly fashion, and to be consistent with the policies of the school board.
- C. The school board shall seek specific recommendations, background information and professional advice from the school district administration, and will hold the administration accountable for sound management of the schools.
- D. Although the school board holds the superintendent ultimately responsible for administration of the school district and annual evaluation of each principal, the school board also recognizes the direct responsibility of principals for educational results and effective administration, supervisory, and instructional leadership at the school building level.
- E. The school board and school administration shall work together to share information and decisions that best serve the needs of school district students within financial and facility constraints that may exist.

Legal References: Minn. Stat. §123B.143 (Superintendent)
Minn. Stat. §123B.147 (Principals)

Cross References: MSBA Service Manual, Chapter 5, School Board-Staff Relationships

Adopted: April 8, 2003
Revised: January 8, 2013
Revised: May 5, 2015

**PRINCETON PUBLIC SCHOOLS
POLICY 304-SUPERINTENDENT EVALUATION**

I. PURPOSE

The purpose of this policy is to provide for a systematic evaluation of the Superintendent.

II. GENERAL STATEMENTS

- A. The superintendent's contract shall be used to formalize the employment relationship and to specifically identify and clarify all conditions of employment with the superintendent.
- B. The specific duties for which the superintendent is accountable shall be set forth in a position description for the superintendent. Measurement of those duties shall be by the performance appraisal outlined in this document.
- C. A Superintendent Evaluation shall be conducted at least annually by June 30 (the board chair will meet with the Superintendent prior to the Superintendent evaluation.) This evaluation shall be per this document and the results of this evaluation shall be documented, shared with the Superintendent, and a record copy of this evaluation retained in the Superintendent's personnel file.

III. PROCESS AND REQUIREMENTS

A. SETTING OF GOALS

In July of each year the School Board and the Superintendent shall meet to establish the below items. Agreement of the below items shall be by consensus between the majority of the board and the Superintendent. These goals and action plans shall be documented. This group may establish multiple year goals and action plans, however only the upcoming year's goals and action plans shall be used for evaluation purposes of the Superintendent.

- 1. School district goals for the upcoming year
- 2. Superintendent action plan for the upcoming year

B. MONITORING PROGRESS

Periodically throughout the year the Superintendent shall update the School Board on progress made toward the district's goals and Superintendent's action plan. This update shall be at a frequency mutually agreed to by the Superintendent and the School Board.

Legal References: Minn. Stat. § 123B.143 (Superintendent)

Cross References: MSBA Service Manual, Chapter 5, School Board-Staff Relationships (See Model Contract and Appraisal)

Adopted: April 8, 2003
Revised: July 18, 2006
Reviewed: May 25, 2010
Reviewed: November 12, 2013
Reviewed: February 16, 2016