

Princeton Public Schools - ISD 477  
Tuesday, January 19, 2016 at 7:00 PM  
Regular School Board Meeting  
District Office Board Room

**Our vision**

Princeton is an innovative leader in instruction, developing in EVERY learner the ability to succeed in an ever-changing world.

**our mission**

Princeton will equip every student to be career and college ready through personalized instruction, community partnerships and collaboration.

**1. PROCEDURAL ITEMS**

- a. Fall Commendations
- 2. Call to Order and Pledge of Allegiance
- 3. Roll Call
- 4. Citizen Comments

**5. REPORTS**

- a. Board Members Committee Reports
- b. Student Council Report
- c. Superintendent Report

**6. APPROVE AGENDA**

**7. DISCUSS and ACT on PREVIOUS BOARD MEETING MINUTES** 3

**8. CONSENT AGENDA**

*The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.*

- a. Personnel 6
- b. Bills 7
- c. Wire Transfers 18
- d. Treasurer's Report 19
- e. Enrollment 20
- f. Board Committee's 21

**9. INFORMATIONAL ITEMS**

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13. <b>ADJOURN-</b>	

**Call to order and Pledge of Allegiance**

The regular meeting of the School Board of District #477 was called to order by Chair Jeremy Miller on the **5th day of January, at 7:00 p.m.** in the District Office Board Room.

Roll Call: Members Present: Jeremy Miller, Deb Ulm, Howard Vaillancourt, Craig Johnson, Eric Minks and Chad Young

Members Absent: None

Others present: Superintendent Julia Espe, Director of Business Services Michelle Czech, Director of Teaching and Learning Julie Williams, Director of Technology Eric Minks, Director of Human Resources Stacie Vos.

Student Council Representative: None

Citizen Comments: None

**REPORTS**

**Board committee meeting(s) and School Events each Board member attended.**

Howard Vaillancourt:	Teaching and Learning
Craig Johnson:	No Report
Chuck Nagle:	No Report
Deb Ulm:	Finance Meeting, Wellness Subcommittee meeting, Tour of New Primary School with Congressman
Eric Minks:	Finance Meeting
Jeremy Miller:	Finance Meeting, Teaching and Learning

Superintendent Report: Julia Espe discussed about the Whole Life Challenge. We have 97 participants within the district so far. The kick off is Wednesday at 3:30 at South Elementary. If any of the board members are interested please let Julia know by tomorrow morning. The MSBA conference is next week. Our Jazz band is being featured at 9:30 in the morning at the MSBA conference. With December being a shorter month, the class room visits for January will increase by 10, to get her back on schedule.

## APPROVE AGENDA

*Motion made by Eric Minks made a motion to pull to the change order request on the consent agenda for Discussion . Deb Ulm seconded the motion. Motion made by Chad Young seconded by Eric Minks, to **approve the agenda as presented with the change order pulled for discussion.** Motion passed unanimously.*

## DISCUSS and ACT on PREVIOUS BOARD MEETING MINUTES

*Motion by Howard Vaillancourt and seconded by Craig Johnson, to **approve the December 15th 2015 Regular Board meeting minutes as presented.** Motion passed unanimously.*

## CONSENT AGENDA

*Motion made by Howard Vaillancourt and seconded by Eric Minks to have the change order removed from the consent and move to the action item and **to approve the consent agenda as presented: Personnel, Fundraising, Gifts, Care and Treatment Positions.** Motion passed unanimously.*

## INFORMATION

**Representative Sondra Erickson** – Sondra Erickson came to speak to the board. She spoke about all the positive things happening in Princeton right now. She answered any questions that the board members had.

**High School Registration Guide-** Julia Espe presented on the few changes with the high school registration. The only changes to the registration guide this year were included in the memo from principal Barb Muckenhirn and can be found on the website.

**Weighted Grades-** Craig Johnson made a motion to table this item until either Barb Muckenhirn or Julie Williams are available to discuss this topic. Eric Minks seconded the motion. *Motion Passed Unanimously.*

**Change Order-**Michelle Czech discussed the change order that was pulled from consent. This part of the project was already a part of the current construction budget and was not something new added to it.

## ACTION ITEMS

**Technology** – Howard Vaillancourt made a motion to approve the technology plan as presented. Chad Young seconded the motion. Upon Roll Call the following voted for- Howard Vaillancourt, Craig Johnson, Chad Young, Jeremy Miller, Eric Minks and Deb Ulm. All Opposed: Chuck Nagle. *Motion passed 6:1.*

**Playground** – Craig Johnson made a motion to accept the playground proposal, Deb Ulm seconded the motion. Eric Minks asked for clarification about the amount that they were voting on. Upon roll call the following voted for: Craig Johnson, Chad Young, Jeremy Miller, Chuck Nagle, Eric Minks and Deb Ulm. None Opposed: Motion passed unanimously.

**Costa Rica Trip-** Eric Minks made a motion to approve the Community Ed Costa Rica Field trip. Craig Johnson seconded the motion. All in favor: Deb Ulm, Howard Vaillancourt, Craig Johnson, Chad Young and Eric Minks. Opposed: Chuck Nagle. *Motion passed 6:1.*

**Washington D.C. Trip:** Craig Johnson made a motion to approve the Community Ed Washington D.C field trip. Howard Vaillancourt seconded the motion. *Motion passed unanimously.*

**Additions to the agenda-** Eric Minks made a motion to approve the change order that was pulled from consent. Seconded by Chad Young. Upon Roll call the following voted for: Chuck Nagle, Eric Minks, Deb Ulm, Howard Vaillancourt, Craig Johnson, Chad Young and Jeremy Miller. Motion passed unanimously.

**ADJOURN -** Eric Minks made a motion to close the regular meeting, Craig Johnson seconded the motion. Meeting was adjourned at 8:07 p.m.

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Chair Jeremy Miller

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Clerk Eric Minks

Recorder-Kari Plafcan



**Princeton Public Schools #477**  
**Detail Payment Register By Check No.**  
**Fund Summary**

<b>Fund</b>	<b>Description</b>	<b>Total</b>
01	General Fund	\$1,393,368.53
02	Food Service	\$97,319.12
04	Community Service	\$28,575.49
06	Construction	\$25,410.00
10	Student Activities	\$26,438.80
<b>Report Total</b>		<b>\$1,571,111.94</b>

**Princeton Public Schools #477**  
**Check Register by Bank and Check Number**

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477		001	65172	160487	Check	1	10795	1	ACE SOLID WASTE, INC	Yes	Yes	No	USD	12/11/2015	3,073.01
			65201	160488	Check	1	15003		ACOSTA MICHAELANDREW JR	Yes	Yes	No	USD	12/11/2015	111.00
			65179	160489	Check	1	11947		ANDERSON DAWN	Yes	No	No	USD	12/11/2015	132.00
			65206	160490	Check	1	4545		AUTO VALUE PRINCETON	Yes	Yes	No	USD	12/11/2015	102.99
			65185	160491	Check	1	13417		BECKY'S TECH SUPPORT	Yes	Yes	No	USD	12/11/2015	320.00
			65188	160492	Check	1	1409		BERNICK'S PEPSI-COLA	Yes	Yes	No	USD	12/11/2015	346.47
			65175	160493	Check	1	11277		BEYER ADAM	Yes	Yes	No	USD	12/11/2015	130.50
			65171	160494	Check	1	10707		BURT ROBERT	Yes	Yes	No	USD	12/11/2015	111.00
			65169	160495	Check	1	10584		CARD SERVICES	Yes	Yes	No	USD	12/11/2015	1,781.29
			65214	160496	Check	1	8001		CHILDERS DAVE	Yes	Yes	No	USD	12/11/2015	72.00
			65167	160497	Check	1	10038		DePATTO ALAN	Yes	No	No	USD	12/11/2015	190.00
			65181	160498	Check	1	12281		DISCOUNT STEEL	Yes	Yes	No	USD	12/11/2015	779.57
			65213	160499	Check	1	7913		DOVENMUEHLER DALE	Yes	Yes	No	USD	12/11/2015	111.00
			65202	160500	Check	1	2270		ECM PUBLISHERS INC.	Yes	Yes	No	USD	12/11/2015	481.47
			65182	160501	Check	1	12429		ELK RIVER WRESTLING	Yes	Yes	No	USD	12/11/2015	175.00
			65180	160502	Check	1	11991		EMC INSURANCE COMPANIES	Yes	Yes	No	USD	12/11/2015	631.40
			65212	160503	Check	1	7010		FIRST ANNE	Yes	No	No	USD	12/11/2015	132.00
			65176	160504	Check	1	11361		FORD ASHLEE	Yes	Yes	No	USD	12/11/2015	132.00
			65186	160505	Check	1	13869		GRANT ASSIST CONSULTING	Yes	Yes	No	USD	12/11/2015	426.25
			65174	160506	Check	1	11256		GUZMAN RICCO	Yes	Yes	No	USD	12/11/2015	111.00
			65205	160507	Check	1	4007		KEMPS	Yes	Yes	No	USD	12/11/2015	83.82
			65196	160508	Check	1	14997		KEPPEL ALEAH	Yes	Yes	No	USD	12/11/2015	90.30
			65215	160509	Check	1	8650		KOPETKA FRANK	Yes	Yes	No	USD	12/11/2015	111.00
			65198	160510	Check	1	14999		LACHANCE COLTEN	Yes	Yes	No	USD	12/11/2015	120.00
			65192	160511	Check	1	14531		LAKE COUNTRY SCALE WORKS, INC	Yes	Yes	No	USD	12/11/2015	192.00
			65203	160512	Check	1	3774		LEE'S PRO SHOP	Yes	Yes	No	USD	12/11/2015	32.44
			65199	160513	Check	1	15000		LEY ZACH	Yes	Yes	No	USD	12/11/2015	111.00
			65187	160514	Check	1	14006		LINQUIST BRANDON	Yes	Yes	No	USD	12/11/2015	111.00
			65177	160515	Check	1	11415		MAHER DAVID	Yes	No	No	USD	12/11/2015	127.00
			65204	160516	Check	1	3979		MALLEY DAVE	Yes	Yes	No	USD	12/11/2015	111.00
			65184	160517	Check	1	13051		MICEK NICK	Yes	Yes	No	USD	12/11/2015	130.50
			65183	160518	Check	1	12957	1	MIDCONTINENT COMMUNICATIONS	Yes	Yes	No	USD	12/11/2015	296.43
			65178	160519	Check	1	11477	1	MINUTEMAN PRESS	Yes	Yes	No	USD	12/11/2015	1,199.14
			65166	160520	Check	1	10006	2	MNGWL	Yes	Yes	No	USD	12/11/2015	150.00
			65207	160521	Check	1	5040		PIZZA BARN	Yes	Yes	No	USD	12/11/2015	497.74
			65194	160522	Check	1	14818		PKS-PROFESSIONAL KARATE STUDI	Yes	Yes	No	USD	12/11/2015	134.40
			65208	160523	Check	1	5175		PROFESSIONAL TURF & RENOVATIC	Yes	No	No	USD	12/11/2015	3,500.00
			65200	160524	Check	1	15001		RACH PATRICK	Yes	Yes	No	USD	12/11/2015	111.00
			65210	160525	Check	1	6317		RESERVE ACCOUNT	Yes	Yes	No	USD	12/11/2015	4,000.00
			65173	160526	Check	1	11123	2	ROBBINSDALE COOPER HIGH SCHC	Yes	No	No	USD	12/11/2015	175.00
			65190	160527	Check	1	14420		ROBOTICS EDUCATION & COMPETIT	Yes	No	No	USD	12/11/2015	240.00

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## Princeton Public Schools #477

### Check Register by Bank and Check Number

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477	001	65209	160528	Check	1	5472	4	SAM'S CLUB	Yes	Yes	No	USD	12/11/2015	51.68
		65189	160529	Check	1	14256		SCHARBER CALEB	Yes	Yes	No	USD	12/11/2015	100.00
		65191	160530	Check	1	14477		TEACHERS ON CALL	Yes	Yes	No	USD	12/11/2015	12,816.07
		65168	160531	Check	1	10193		THOMAS MICHAEL	Yes	Yes	No	USD	12/11/2015	111.00
		65193	160532	Check	1	14576		THOMPSON EARLIHUE	Yes	Yes	No	USD	12/11/2015	111.00
		65195	160533	Check	1	14857		VAWSER ROBERT	Yes	Yes	No	USD	12/11/2015	111.00
		65197	160534	Check	1	14998		WALN JARED	Yes	Yes	No	USD	12/11/2015	600.00
		65211	160535	Check	1	6461		WATSON CO. INC.	Yes	Yes	No	USD	12/11/2015	400.61
		65170	160536	Check	1	10705		WILSON SPORTS	Yes	Yes	No	USD	12/11/2015	4,362.90
		65224	160537	Check	1	14012		MESSERLI & KRAMER	Yes	Yes	No	USD	12/15/2015	172.04
		65225	160538	Check	1	1457		RESOURCE TRAINING & SOLUTIONS	Yes	Yes	No	USD	12/15/2015	221,736.23
		65226	160539	Check	1	5146		PRINCETON POST OFFICE	Yes	Yes	No	USD	12/15/2015	2,314.20
		65227	160540	Check	1	14758		DELTA DENTAL OF MINNESOTA	Yes	Yes	No	USD	12/16/2015	11,498.25
		65228	160541	Check	1	14820		NATIONAL INSURANCE SERVICES of	Yes	Yes	No	USD	12/16/2015	7,329.25
		65253	160542	Check	1	14988		AMERICAN EXPRESS	Yes	Yes	No	USD	12/18/2015	1,079.85
		65237	160543	Check	1	11947		ANDERSON DAWN	Yes	No	No	USD	12/18/2015	132.00
		65271	160544	Check	1	4545		AUTO VALUE PRINCETON	Yes	Yes	No	USD	12/18/2015	26.96
		65272	160545	Check	1	4545		AUTO VALUE PRINCETON	Yes	Yes	No	USD	12/18/2015	41.77
		65248	160546	Check	1	1409	1	BERNICK'S PEPSI-COLA	Yes	Yes	No	USD	12/18/2015	169.68
		65230	160547	Check	1	10364		BORDER STATES ELECTRIC SUPPLY	Yes	Yes	No	USD	12/18/2015	418.75
		65256	160548	Check	1	1511		BRAND MANUFACTURING	Yes	Yes	No	USD	12/18/2015	14.40
		65257	160549	Check	1	1572		BUFFALO HIGH SCHOOL	Yes	No	No	USD	12/18/2015	75.00
		65259	160550	Check	1	1840		C.M.E.R.D.C.	Yes	Yes	No	USD	12/18/2015	1,058.00
		65258	160551	Check	1	1636		CAMBRIDGE-ISANTI HIGH SCHOOL	Yes	Yes	No	USD	12/18/2015	410.00
		65249	160552	Check	1	14103		CULLIGAN BOTTLED WATER	Yes	Yes	No	USD	12/18/2015	32.17
		65260	160553	Check	1	2270		ECM PUBLISHERS INC.	Yes	Yes	No	USD	12/18/2015	169.30
		65261	160554	Check	1	2278		ECOWATER SYSTEMS	Yes	Yes	No	USD	12/18/2015	21.00
		65282	160555	Check	1	9068		EDUCATORS BENEFIT CONSULTANT	Yes	Yes	No	USD	12/18/2015	320.80
		65262	160556	Check	1	2336		EHLERS AND ASSOCIATES INC	Yes	Yes	No	USD	12/18/2015	1,000.00
		65263	160557	Check	1	2361		ELK RIVER HIGH SCHOOL	Yes	No	No	USD	12/18/2015	50.00
		65242	160558	Check	1	12505		ERNST MARK	Yes	Yes	No	USD	12/18/2015	205.00
		65234	160559	Check	1	11361		FORD ASHLEE	Yes	Yes	No	USD	12/18/2015	132.00
		65232	160560	Check	1	10908	1	G & K SERVICES	Yes	Yes	No	USD	12/18/2015	933.95
		65264	160561	Check	1	2778		GOPHER STATE ONE-CALL INC	Yes	Yes	No	USD	12/18/2015	21.75
		65233	160562	Check	1	11256		GUZMAN RICCO	Yes	Yes	No	USD	12/18/2015	131.00
		65251	160563	Check	1	14824		HANCOCK FABRICS	Yes	Yes	No	USD	12/18/2015	802.72
		65229	160564	Check	1	10237		INTEGRATED SYSTEMS CORPORATI	Yes	Yes	No	USD	12/18/2015	416.67
		65265	160565	Check	1	3425		JINDRA'S SEWER SERVICE	Yes	Yes	No	USD	12/18/2015	176.34
		65268	160566	Check	1	4007		KEMPS	Yes	Yes	No	USD	12/18/2015	3,916.51
		65280	160567	Check	1	7075		KIRSHBAUM JIM	Yes	Yes	No	USD	12/18/2015	111.00
		65244	160568	Check	1	13515		KIRSHBAUM SHELBY	Yes	Yes	No	USD	12/18/2015	111.00

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Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
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			65254	160570	Check	1	14999		LACHANCE COLTEN	Yes	Yes	No	USD	12/18/2015	120.00
			65279	160571	Check	1	6998		LEVIN AARON	Yes	Yes	No	USD	12/18/2015	111.00
			65255	160572	Check	1	15000		LEY ZACH	Yes	Yes	No	USD	12/18/2015	130.00
			65267	160573	Check	1	3931		LUTHER COLLEGE	Yes	No	No	USD	12/18/2015	208.00
			65247	160574	Check	1	13985		MCCOY MIKE	Yes	Yes	No	USD	12/18/2015	111.00
			65269	160575	Check	1	4136		MENARDS	Yes	Yes	No	USD	12/18/2015	378.96
			65243	160576	Check	1	13051		MICEK NICK	Yes	Yes	No	USD	12/18/2015	111.00
			65281	160577	Check	1	8514		MID MN DAMAGE PREVENTION	Yes	Yes	No	USD	12/18/2015	301.25
			65238	160578	Check	1	11953		MILLETTE JOSEPH	Yes	No	No	USD	12/18/2015	72.00
			65235	160580	Check	1	11477	1	MINUTEMAN PRESS	Yes	Yes	No	USD	12/18/2015	299.52
			65284	160581	Check	1	9643		MONTICELLO HIGH SCHOOL	Yes	No	No	USD	12/18/2015	275.00
			65270	160582	Check	1	4443		MORA HIGH SCHOOL	Yes	Yes	No	USD	12/18/2015	100.00
			65231	160583	Check	1	10761		MULHERON AMBER	Yes	No	No	USD	12/18/2015	132.00
			65273	160584	Check	1	4628		NELSON NURSERY	Yes	Yes	No	USD	12/18/2015	4,462.00
			65274	160585	Check	1	4868	1	PAN-O-GOLD BAKING CO.	Yes	Yes	No	USD	12/18/2015	1,620.36
			65236	160586	Check	1	11906		PERHAM HIGH SCHOOL	Yes	Yes	No	USD	12/18/2015	275.00
			65275	160587	Check	1	5041		PIZZA HUT OF PRINCETON	Yes	Yes	No	USD	12/18/2015	239.10
			65276	160588	Check	1	5194		PRINCETON PUBLIC UTILITIES	Yes	Yes	No	USD	12/18/2015	56,794.74
			65250	160589	Check	1	14515		REASONER MICHAEL	Yes	Yes	No	USD	12/18/2015	111.00
			65283	160590	Check	1	9551		ROGERS HIGH SCHOOL	Yes	No	No	USD	12/18/2015	250.00
			65277	160591	Check	1	5668		SHERBURNE COUNTY TREASURER	Yes	Yes	No	USD	12/18/2015	566.96
			65240	160592	Check	1	11967		TARTAN SENIOR HIGH SCHOOL	Yes	No	No	USD	12/18/2015	200.00
			65246	160593	Check	1	13674	1	THE PRINT AND WEB SHOP	Yes	No	No	USD	12/18/2015	47.50
			65252	160594	Check	1	14868		U.S. BANK EQUIPMENT FINANCE	Yes	Yes	No	USD	12/18/2015	341.54
			65278	160595	Check	1	6376		VIKING COCA COLA BOTTLING	Yes	Yes	No	USD	12/18/2015	638.50
			65241	160596	Check	1	12451		YOUTH ENRICHMENT LEAGUE	Yes	Yes	No	USD	12/18/2015	921.60
			65285	160598	Check	1	8979		GTI CAMBRIDGE THEATRE	Yes	Yes	No	USD	12/22/2015	724.00
			65292	160599	Check	1	13116		AUDIO ENHANCEMENT	Yes	Yes	No	USD	12/23/2015	208.00
			65300	160600	Check	1	15006		BARBARA NICOL PUBLIC RELATIONS	Yes	Yes	No	USD	12/23/2015	3,188.00
			65295	160601	Check	1	14035		BEEHLER KEVIN	Yes	Yes	No	USD	12/23/2015	140.00
			65289	160602	Check	1	11277		BEYER ADAM	Yes	No	No	USD	12/23/2015	111.00
			65288	160603	Check	1	10584		CARD SERVICES	Yes	Yes	No	USD	12/23/2015	119.93
			65302	160604	Check	1	15008		EAST CENTRAL MN CHORALE	Yes	No	No	USD	12/23/2015	400.00
			65304	160605	Check	1	2265		ECKROTH MUSIC CO.	Yes	Yes	No	USD	12/23/2015	104.00
			65299	160606	Check	1	15004		ECOTRONS, LLC	Yes	Yes	No	USD	12/23/2015	544.25
			65305	160607	Check	1	2816		GREG ANDERSON AUTO	Yes	Yes	No	USD	12/23/2015	410.48
			65291	160608	Check	1	13036		HAHN RYAN	Yes	Yes	No	USD	12/23/2015	111.00
			65306	160609	Check	1	2955		HANDYMAN'S INC.	Yes	Yes	No	USD	12/23/2015	1,315.30
			65307	160610	Check	1	3140		HOFMAN OIL CO. INC.	Yes	Yes	No	USD	12/23/2015	347.59
			65308	160611	Check	1	4007		KEMPS	Yes	Yes	No	USD	12/23/2015	1,360.89

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Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477	001	65309	160612	Check	1	4048		M.A.S.S.P.	Yes	No	No	USD	12/23/2015	510.00
		65298	160613	Check	1	14606		MANTHEI JOHN	Yes	Yes	No	USD	12/23/2015	111.00
		65318	160614	Check	1	8696		McCONE FOODS	Yes	No	No	USD	12/23/2015	417.25
		65310	160615	Check	1	4136		MENARDS	Yes	Yes	No	USD	12/23/2015	95.94
		65311	160616	Check	1	4222		MILACA BUILDING CENTER	Yes	Yes	No	USD	12/23/2015	317.49
		65293	160617	Check	1	13673		MINNESOTA GRADUATE SERVICES	Yes	No	No	USD	12/23/2015	33.16
		65312	160618	Check	1	4292		MINNTEX	Yes	Yes	No	USD	12/23/2015	3,652.15
		65319	160619	Check	1	9866	1	PREMIUM WATERS INC	Yes	Yes	No	USD	12/23/2015	91.85
		65313	160620	Check	1	5159		PRINCETON YOUTH HOCKEY ASSN	Yes	Yes	No	USD	12/23/2015	30,500.00
		65316	160621	Check	1	6317		RESERVE ACCOUNT	Yes	Yes	No	USD	12/23/2015	2,000.00
		65303	160622	Check	1	15009		RITTENOUR KATELYN	Yes	Yes	No	USD	12/23/2015	132.00
		65296	160623	Check	1	14057		SEGUIN NIKKI	Yes	No	No	USD	12/23/2015	132.00
		65314	160624	Check	1	5668		SHERBURNE COUNTY TREASURER	Yes	Yes	No	USD	12/23/2015	244.51
		65315	160625	Check	1	5702		SILVER BELL TROPHIES & AWARDS	Yes	No	No	USD	12/23/2015	395.50
		65290	160626	Check	1	12060		SKEIM MICHELE JO	Yes	No	No	USD	12/23/2015	150.00
		65297	160627	Check	1	14477		TEACHERS ON CALL	Yes	Yes	No	USD	12/23/2015	15,334.28
		65294	160628	Check	1	13908		VERIZON WIRELESS	Yes	Yes	No	USD	12/23/2015	320.16
		65317	160629	Check	1	7175		WAHMAN JILL	Yes	Yes	No	USD	12/23/2015	132.00
		65301	160630	Check	1	15007		WSB & ASSOCIATES, INC.	Yes	Yes	No	USD	12/23/2015	500.00
		65387	160631	Check	1	4593		EDUCATION MINNESOTA	Yes	No	No	USD	12/31/2015	802.08
		65384	160632	Check	1	3177		HORACE MANN LIFE INS. CO.	Yes	No	No	USD	12/31/2015	67.14
		65382	160633	Check	1	14012		MESSERLI & KRAMER	Yes	No	No	USD	12/31/2015	120.92
		65385	160634	Check	1	4332		MN BENEFIT ASSN	Yes	No	No	USD	12/31/2015	119.43
		65386	160635	Check	1	4584		MN NCPERS LIFE INSURANCE	Yes	No	No	USD	12/31/2015	64.00
		65388	160636	Check	1	4936		PEA DUES ACCT.	Yes	No	No	USD	12/31/2015	19,051.62
		65389	160637	Check	1	5121		PRINCETON CUSTODIANS	Yes	No	No	USD	12/31/2015	1,238.44
		65390	160638	Check	1	5126		PRINCETON PARAPROFESSIONALS	Yes	No	No	USD	12/31/2015	2,791.56
		65391	160639	Check	1	5587		SEIU LOCAL 284	Yes	No	No	USD	12/31/2015	967.63
		65383	160640	Check	1	14550		SHERBURNE COUNTY AREA UNITEC	Yes	No	No	USD	12/31/2015	374.26
		65397	160641	Check	1	14071		DEHNICKE ADAM	Yes	No	No	USD	12/30/2015	111.00
		65394	160642	Check	1	13058		FRIEDRICHS MATT	Yes	No	No	USD	12/30/2015	111.00
		65400	160643	Check	1	4007		KEMPS	Yes	No	No	USD	12/30/2015	3,510.52
		65404	160644	Check	1	7363		KLEIS JEROME G	Yes	No	No	USD	12/30/2015	111.00
		65403	160645	Check	1	7064		LARKIN PETER J.	Yes	No	No	USD	12/30/2015	111.00
		65401	160646	Check	1	4136	2	MENARDS	Yes	No	No	USD	12/30/2015	490.19
		65402	160647	Check	1	4222		MILACA BUILDING CENTER	Yes	No	No	USD	12/30/2015	1,712.21
		65393	160648	Check	1	11477	1	MINUTEMAN PRESS	Yes	No	No	USD	12/30/2015	645.00
		65396	160649	Check	1	13898		NORLAND LAWRENCE	Yes	No	No	USD	12/30/2015	111.00
		65405	160650	Check	1	7770		PANNING BRAD	Yes	No	No	USD	12/30/2015	111.00
		65392	160651	Check	1	11372		SCHERBER DREW	Yes	No	No	USD	12/30/2015	111.00
		65398	160652	Check	1	14477		TEACHERS ON CALL	Yes	No	No	USD	12/30/2015	23,236.03

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**Princeton Public Schools #477**  
**Check Register by Bank and Check Number**

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477		001	65399	160653	Check	1	14576		THOMPSON EARLIHUE	Yes	No	No	USD	12/30/2015	111.00
			65395	160654	Check	1	13059		WARZECHA SAM	Yes	No	No	USD	12/30/2015	111.00
			65424	160655	Check	1	14918		3D PRINTING MINNESOTA	Yes	No	No	USD	01/08/2016	2,936.00
			65418	160656	Check	1	13461		ACCURATE HOME CARE, LLC	Yes	No	No	USD	01/08/2016	5,775.37
			65410	160657	Check	1	10795	1	ACE SOLID WASTE, INC	Yes	No	No	USD	01/08/2016	2,600.75
			65441	160658	Check	1	7706	3	AMAZON.COM	Yes	No	No	USD	01/08/2016	1,994.75
			65413	160659	Check	1	11427	1	AT&T MOBILITY	Yes	No	No	USD	01/08/2016	175.21
			65436	160660	Check	1	4545		AUTO VALUE PRINCETON	Yes	No	No	USD	01/08/2016	16.99
			65435	160661	Check	1	4290		CENTERPOINT ENERGY	Yes	No	No	USD	01/08/2016	13,670.29
			65420	160662	Check	1	14103		CULLIGAN BOTTLED WATER	Yes	No	No	USD	01/08/2016	14.27
			65419	160663	Check	1	13599		DARRYL WALETZKO LLC	Yes	No	No	USD	01/08/2016	7,660.00
			65415	160664	Check	1	12875		DVS RENEWAL	Yes	No	No	USD	01/08/2016	470.00
			65427	160665	Check	1	15017		FASCHING COLE	Yes	No	No	USD	01/08/2016	111.00
			65411	160666	Check	1	10908	1	G & K SERVICES	Yes	No	No	USD	01/08/2016	828.89
			65430	160667	Check	1	15021		HAGEN THOMAS	Yes	No	No	USD	01/08/2016	111.00
			65431	160668	Check	1	3140		HOFMAN OIL CO. INC.	Yes	No	No	USD	01/08/2016	566.28
			65432	160669	Check	1	4007		KEMPS	Yes	No	No	USD	01/08/2016	2,376.09
			65414	160670	Check	1	11986		LAVOI JANA	Yes	No	No	USD	01/08/2016	80.00
			65426	160671	Check	1	15000		LEY ZACH	Yes	No	No	USD	01/08/2016	130.50
			65428	160672	Check	1	15018		LOKEN CHRISTOPHER	Yes	No	No	USD	01/08/2016	72.00
			65443	160673	Check	1	8685		MAKOWSKE STEVE S	Yes	No	No	USD	01/08/2016	111.00
			65433	160674	Check	1	4028		MARV'S TRUE VALUE	Yes	No	No	USD	01/08/2016	1,002.74
			65425	160675	Check	1	14991		MEED TREVOR	Yes	No	No	USD	01/08/2016	130.50
			65442	160676	Check	1	8514		MID MN DAMAGE PREVENTION	Yes	No	No	USD	01/08/2016	186.25
			65416	160677	Check	1	12957	1	MIDCONTINENT COMMUNICATIONS	Yes	No	No	USD	01/08/2016	300.97
			65434	160678	Check	1	4245		MILLE LACS CO AUDITOR/TREAS.	Yes	No	No	USD	01/08/2016	689.07
			65429	160679	Check	1	15019		OEHMEN PAMELA	Yes	No	No	USD	01/08/2016	5.00
			65445	160680	Check	1	9866	1	PREMIUM WATERS INC	Yes	No	No	USD	01/08/2016	85.84
			65437	160681	Check	1	5135		PRINCETON ACE HARDWARE INC.	Yes	No	No	USD	01/08/2016	451.67
			65438	160682	Check	1	5156		PRINCETON UNION-EAGLE	Yes	No	No	USD	01/08/2016	38.00
			65412	160683	Check	1	11212		RADKE SHELLY	Yes	No	No	USD	01/08/2016	9.00
			65409	160684	Check	1	10547		RICHARD ALAN PRODUCTIONS, INC	Yes	No	No	USD	01/08/2016	642.50
			65439	160685	Check	1	5472	4	SAM'S CLUB	Yes	No	No	USD	01/08/2016	2,061.96
			65444	160686	Check	1	8752		SLADEK DAVID	Yes	No	No	USD	01/08/2016	111.00
			65421	160687	Check	1	14477		TEACHERS ON CALL	Yes	No	No	USD	01/08/2016	9,185.36
			65408	160688	Check	1	10193		THOMAS MICHAEL	Yes	No	No	USD	01/08/2016	111.00
			65422	160689	Check	1	14561		THOMAS PAUL J.	Yes	No	No	USD	01/08/2016	111.00
			65423	160690	Check	1	14868		U.S. BANK EQUIPMENT FINANCE	Yes	No	No	USD	01/08/2016	341.54
			65440	160691	Check	1	6308	1	US BANK	Yes	No	No	USD	01/08/2016	1,950.00
			65417	160692	Check	1	13262	1	WALMART COMMUNITY/GECRB	Yes	No	No	USD	01/08/2016	680.92
			65446	160693	Check	1	5146		PRINCETON POST OFFICE	Yes	No	No	USD	01/13/2016	44.39

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**Princeton Public Schools #477**  
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0477		001	65448	160694	Check	1	1692		CASEY'S	Yes	No	No	USD	01/13/2016	153.83
			65447	160695	Check	1	14950		SPRUNK ENTERTAINMENT SERVICE	Yes	No	No	USD	01/13/2016	250.00
			65458	160696	Check	1	1457		RESOURCE TRAINING & SOLUTIONS	Yes	No	No	USD	01/15/2016	215,972.00
			65490	160697	Check	1	14829		ACCOUSTICS ASSOCIATES INC	Yes	No	No	USD	01/19/2016	128.00
			65556	160698	Check	1	8363	1	APPLE, INC.	Yes	No	No	USD	01/19/2016	4,521.00
			65481	160699	Check	1	14019		ART TO REMEMBER	Yes	No	No	USD	01/19/2016	2,240.00
			65473	160700	Check	1	13116		AUDIO ENHANCEMENT	Yes	No	No	USD	01/19/2016	120.00
			65471	160701	Check	1	1301	2	BARNES & NOBLE	Yes	No	No	USD	01/19/2016	298.04
			65494	160702	Check	1	14917		BENCHMARK EDUCATION	Yes	No	No	USD	01/19/2016	587.40
			65460	160703	Check	1	10364		BORDER STATES ELECTRIC SUPPLY	Yes	No	No	USD	01/19/2016	23.54
			65499	160704	Check	1	1840		C.M.E.R.D.C.	Yes	No	No	USD	01/19/2016	1,447.11
			65467	160705	Check	1	12622	1	CARTRIDGE WORLD	Yes	No	No	USD	01/19/2016	119.98
			65521	160706	Check	1	3954	4	CDW-G INC	Yes	No	No	USD	01/19/2016	3,268.35
			65498	160707	Check	1	1721		CENTRAL MCGOWAN INC.	Yes	No	No	USD	01/19/2016	498.98
			65496	160708	Check	1	14994		CRYSTEEL	Yes	No	No	USD	01/19/2016	295.83
			65474	160709	Check	1	13134		CUSTOM EDUCATION SOLUTIONS	Yes	No	No	USD	01/19/2016	2,737.93
			65459	160710	Check	1	10069		DALCO	Yes	No	No	USD	01/19/2016	10,438.59
			65500	160711	Check	1	2115	1	DEMCO INC	Yes	No	No	USD	01/19/2016	95.29
			65560	160712	Check	1	9094		DISPLAYS2GO	Yes	No	No	USD	01/19/2016	504.56
			65502	160713	Check	1	2270		ECM PUBLISHERS INC.	Yes	No	No	USD	01/19/2016	7,885.77
			65505	160714	Check	1	2685	5	ECOLAB EQUIPMENT CARE - GCS SI	Yes	No	No	USD	01/19/2016	861.43
			65468	160715	Check	1	12623		ECOLAB INSTITUTIONAL	Yes	No	No	USD	01/19/2016	1,233.29
			65559	160716	Check	1	9068		EDUCATORS BENEFIT CONSULTANT	Yes	No	No	USD	01/19/2016	320.80
			65503	160717	Check	1	2331		EGAN COMPANY	Yes	No	No	USD	01/19/2016	3,040.00
			65466	160718	Check	1	11991		EMC INSURANCE COMPANIES	Yes	No	No	USD	01/19/2016	137,676.78
			65501	160719	Check	1	2244	1	ERIC ARMIN INCORPORATED	Yes	No	No	USD	01/19/2016	152.49
			65504	160720	Check	1	2494	1	FARBER SOUND, LLC	Yes	No	No	USD	01/19/2016	442.50
			65484	160721	Check	1	14159	1	FOLLETT SCHOOL SOLUTIONS, INC.	Yes	No	No	USD	01/19/2016	965.62
			65506	160722	Check	1	2770	2	GOODIN COMPANY	Yes	No	No	USD	01/19/2016	2,204.31
			65507	160723	Check	1	2775		GOPHER	Yes	No	No	USD	01/19/2016	748.39
			65508	160724	Check	1	2778		GOPHER STATE ONE-CALL INC	Yes	No	No	USD	01/19/2016	7.25
			65553	160725	Check	1	6645		GRAINGER	Yes	No	No	USD	01/19/2016	1,057.69
			65509	160726	Check	1	2864		GROTH MUSIC	Yes	No	No	USD	01/19/2016	507.52
			65510	160727	Check	1	2895	1	H&B SPECIALIZED PRODUCTS	Yes	No	No	USD	01/19/2016	544.50
			65511	160728	Check	1	3058	3	HEINEMANN	Yes	No	No	USD	01/19/2016	4,087.50
			65488	160729	Check	1	14517		HORIZON COMMERCIAL POOL SUPP	Yes	No	No	USD	01/19/2016	625.95
			65512	160730	Check	1	3176		HORIZON EQUIPMENT	Yes	No	No	USD	01/19/2016	582.70
			65463	160731	Check	1	11134		I.S.D. #6079	Yes	No	No	USD	01/19/2016	57,776.00
			65477	160732	Check	1	13448		I.S.D. #622	Yes	No	No	USD	01/19/2016	5,581.35
			65513	160733	Check	1	3269		I.S.D. #709	Yes	No	No	USD	01/19/2016	1,200.00
			65561	160734	Check	1	9379		IMAGE MARKET	Yes	No	No	USD	01/19/2016	346.70

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Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477	001	65462	160735	Check	1	10909	1	INNOVATIVE OFFICE SOLUTIONS	Yes	No	No	USD	01/19/2016	56,390.49
		65493	160736	Check	1	14899		INTERSTATE MUSIC	Yes	No	No	USD	01/19/2016	59.00
		65514	160737	Check	1	3375	1	J & R SCHOOL SUPPLIES INC	Yes	No	No	USD	01/19/2016	100.00
		65515	160738	Check	1	3511	2	J.W. PEPPER & SON INC.	Yes	No	No	USD	01/19/2016	279.93
		65465	160739	Check	1	11648	1	JSB SURVEILLANCE	Yes	No	No	USD	01/19/2016	6,960.00
		65476	160740	Check	1	13446		KARLSBURGER FOODS, INC.	Yes	No	No	USD	01/19/2016	350.68
		65516	160741	Check	1	3613	2	KNOW BUDDY RESOURCES	Yes	No	No	USD	01/19/2016	890.68
		65517	160742	Check	1	3623		KOEHLER & DRAMM INC.	Yes	No	No	USD	01/19/2016	814.73
		65518	160743	Check	1	3701		LAKESHORE	Yes	No	No	USD	01/19/2016	63.81
		65554	160744	Check	1	8130	1	LEARNING RESOURCES	Yes	No	No	USD	01/19/2016	69.98
		65519	160745	Check	1	3771		LEARNING ZONE EXPRESS	Yes	No	No	USD	01/19/2016	70.37
		65520	160746	Check	1	3829		LIGHTING PLASTICS OF MN	Yes	No	No	USD	01/19/2016	469.75
		65469	160747	Check	1	12647		LOFFLER COMPANIES - 131511	Yes	No	No	USD	01/19/2016	1,628.00
		65523	160748	Check	1	4090		M.C.E.A.	Yes	No	No	USD	01/19/2016	49.00
		65491	160749	Check	1	14835		MAX INTERACTIVE INC.	Yes	No	No	USD	01/19/2016	158.45
		65522	160750	Check	1	4087		MCDOWALL COMPANY	Yes	No	No	USD	01/19/2016	1,020.00
		65524	160751	Check	1	4093		MCGRAW-HILL COMPANIES	Yes	No	No	USD	01/19/2016	392.43
		65461	160752	Check	1	10432	2	MEI TOTAL ELEVATOR SOLUTIONS	Yes	No	No	USD	01/19/2016	774.84
		65492	160753	Check	1	14862		MERIDIAN CONSULTING GROUP, LLC	Yes	No	No	USD	01/19/2016	1,950.00
		65557	160754	Check	1	8388	1	METRO SALES INC	Yes	No	No	USD	01/19/2016	155.00
		65527	160755	Check	1	4295		MINNEAPOLIS PUBLIC SCHOOLS	Yes	No	No	USD	01/19/2016	1,402.08
		65525	160756	Check	1	4273		MINNESOTA CLAY CO.	Yes	No	No	USD	01/19/2016	532.54
		65479	160757	Check	1	13673		MINNESOTA GRADUATE SERVICES	Yes	No	No	USD	01/19/2016	16.58
		65497	160758	Check	1	15020		MINNESOTA LABOR LAW POSTER SI	Yes	No	No	USD	01/19/2016	65.00
		65526	160759	Check	1	4282		MINVALCO INC.	Yes	No	No	USD	01/19/2016	512.19
		65528	160760	Check	1	4537		NASCO	Yes	No	No	USD	01/19/2016	591.02
		65562	160761	Check	1	9892	1	NCS PEARSON, INC.	Yes	No	No	USD	01/19/2016	335.82
		65472	160762	Check	1	13069	1	NORTHERN SALT INC	Yes	No	No	USD	01/19/2016	468.44
		65529	160763	Check	1	4771		OFFICE DEPOT	Yes	No	No	USD	01/19/2016	69.50
		65530	160764	Check	1	4776	3	OFFICEMAX INC.	Yes	No	No	USD	01/19/2016	4.30
		65531	160765	Check	1	4827	4	ORIENTAL TRADING CO. INC.	Yes	No	No	USD	01/19/2016	684.03
		65475	160766	Check	1	13355	1	PALMER BUS SERVICE, INC.	Yes	No	No	USD	01/19/2016	161,367.41
		65532	160767	Check	1	4938	3	PEARSON EDUCATION	Yes	No	No	USD	01/19/2016	4,433.55
		65533	160768	Check	1	5038	1	PITNEY BOWES	Yes	No	No	USD	01/19/2016	373.95
		65534	160769	Check	1	5214	1	QUILL CORPORATION	Yes	No	No	USD	01/19/2016	1,290.61
		65536	160770	Check	1	5256		READ NATURALLY	Yes	No	No	USD	01/19/2016	498.30
		65535	160771	Check	1	5254		REALLY GOOD STUFF	Yes	No	No	USD	01/19/2016	122.57
		65537	160772	Check	1	5297		RENAISSANCE LEARNING INC	Yes	No	No	USD	01/19/2016	5,045.00
		65538	160773	Check	1	5305		RESOURCE TRAINING & SOLUTIONS	Yes	No	No	USD	01/19/2016	500.00
		65555	160774	Check	1	8330	1	ROCKLER	Yes	No	No	USD	01/19/2016	229.95
		65470	160775	Check	1	12808		RPM ATHLETICS LLC	Yes	No	No	USD	01/19/2016	885.00

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### Princeton Public Schools #477 Check Register by Bank and Check Number

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477	001	65539	160776	Check	1	5426		RUM RIVER SPECIAL ED COOP	Yes	No	No	USD	01/19/2016	115,552.00
		65478	160777	Check	1	13559		RUPP, ANDERSON, SQUIRES & WALI	Yes	No	No	USD	01/19/2016	2,669.80
		65540	160778	Check	1	5523		SCHOLASTIC BOOK CLUBS INC	Yes	No	No	USD	01/19/2016	359.10
		65541	160779	Check	1	5593	5	SCHOOL SPECIALTY INC.	Yes	No	No	USD	01/19/2016	1,822.50
		65483	160780	Check	1	14119		SERVE MINNESOTA ACTION NETWO	Yes	No	No	USD	01/19/2016	3,600.00
		65464	160781	Check	1	11628		SFM	Yes	No	No	USD	01/19/2016	99,577.00
		65487	160782	Check	1	14366		SHRED RIGHT	Yes	No	No	USD	01/19/2016	21.06
		65482	160783	Check	1	14107		SKYLINE PRINT, BOOK BINDING MAC	Yes	No	No	USD	01/19/2016	1,619.00
		65542	160784	Check	1	5770		SOCIAL STUDIES SCHOOL SERV	Yes	No	No	USD	01/19/2016	40.26
		65543	160785	Check	1	5868		STATE SUPPLY COMPANY	Yes	No	No	USD	01/19/2016	199.84
		65558	160786	Check	1	8531	2	STRATEGIC EQUIPMENT	Yes	No	No	USD	01/19/2016	97.23
		65480	160787	Check	1	13767	1	TEACHERS SYNERGY, LLC	Yes	No	No	USD	01/19/2016	98.00
		65544	160788	Check	1	6079		TEAM SPORTING GOODS INC	Yes	No	No	USD	01/19/2016	1,615.36
		65495	160789	Check	1	14952		THE SAFE SIDE	Yes	No	No	USD	01/19/2016	35.00
		65485	160790	Check	1	14201	1	THINKING MOVES LLC	Yes	No	No	USD	01/19/2016	78.40
		65545	160791	Check	1	6142		TIERNEY BROS.	Yes	No	No	USD	01/19/2016	5,439.99
		65546	160792	Check	1	6216		TREND ENTERPRISES INC.	Yes	No	No	USD	01/19/2016	29.43
		65547	160793	Check	1	6226	1	TRIARCO ARTS & CRAFTS	Yes	No	No	USD	01/19/2016	1,666.83
		65548	160794	Check	1	6231		TRIO SUPPLY COMPANY	Yes	No	No	USD	01/19/2016	2,831.80
		65549	160795	Check	1	6276		UNITED ART AND EDUCATION	Yes	No	No	USD	01/19/2016	129.23
		65486	160796	Check	1	14333		UPPER LAKES FOODS, INC.	Yes	No	No	USD	01/19/2016	55,259.27
		65489	160797	Check	1	14705		VITAL WORKLIFE	Yes	No	No	USD	01/19/2016	12,172.50
		65550	160798	Check	1	6461		WATSON CO. INC.	Yes	No	No	USD	01/19/2016	271.72
		65551	160799	Check	1	6505		WEST MUSIC COMPANY	Yes	No	No	USD	01/19/2016	104.94
		65552	160800	Check	1	6575		WILLIAM V. MACGILL & CO.	Yes	No	No	USD	01/19/2016	606.27

Bank Total: 001

\$1,571,111.94

Report Total:

\$1,571,111.94

**Princeton Public Schools #477**  
**Detail Payment Register By Check No.**  
**Fund Summary**

<b>Fund Description</b>		<b>Total</b>
01	General Fund	\$8,919.13
06	Construction	\$1,825,549.75
<b>Report Total</b>		<b>\$1,834,468.88</b>

## Princeton Public Schools #477

### Check Register by Bank and Check Number

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477	001	65569	160801	Check	1	14814		A&H ELECTRIC INC	Yes	No	No	USD	01/19/2016	76,000.00
		65565	160802	Check	1	11973		BRAUN INTERTEC CORPORATION	Yes	No	No	USD	01/19/2016	5,492.50
		65573	160803	Check	1	4290		CENTERPOINT ENERGY	Yes	No	No	USD	01/19/2016	2,531.73
		65568	160804	Check	1	14813		CHARLES SCHWAB & CO.	Yes	No	No	USD	01/19/2016	20,130.70
		65575	160805	Check	1	7473	1	CLARK ENGINEERING	Yes	No	No	USD	01/19/2016	11,800.00
		65571	160806	Check	1	2270		ECM PUBLISHERS INC.	Yes	No	No	USD	01/19/2016	298.11
		65572	160807	Check	1	2331		EGAN COMPANY	Yes	No	No	USD	01/19/2016	6,000.00
		65564	160808	Check	1	11707		EL-JAY PLUMBING & HEATING	Yes	No	No	USD	01/19/2016	540,675.76
		65563	160809	Check	1	11238		ICS CONSULTING, INC	Yes	No	No	USD	01/19/2016	51,563.93
		65574	160810	Check	1	5194		PRINCETON PUBLIC UTILITIES	Yes	No	No	USD	01/19/2016	1,639.18
		65570	160811	Check	1	14904		ROCHON CORPORATION	Yes	No	No	USD	01/19/2016	700,415.00
		65567	160812	Check	1	14749		W. GOHMAN CONSTRUCTION CO.	Yes	No	No	USD	01/19/2016	382,490.30
		65566	160813	Check	1	13827		WOLD ARCHITECTS AND ENGINEER	Yes	No	No	USD	01/19/2016	35,431.67
Bank Total: 001													<b>\$1,834,468.88</b>	
Report Total:													<b>\$1,834,468.88</b>	

**Princeton Public Schools - ISD #477**

**Wire Transfer Report**

January 19, 2016

<u>Date:</u>	<u>Amount:</u>	<u>Description:</u>
12/15/2015	\$ 541,798.31	ACH File Transfer
12/15/2015	\$ 198,192.31	Federal Tax Wire Transfer
12/15/2015	\$ 31,326.72	State Tax Wire Transfer
12/15/2015	\$ 8,385.29	Select Account HSA
12/15/2015	\$ 341.26	MN Revenue
12/15/2015	\$ 87,307.84	TRA File Transfer
12/15/2015	\$ 33,579.06	PERA File Transfer
12/15/2015	\$ 728.41	MN Child Support File Transfer
12/15/2015	\$ 37,138.31	TSA File Transfer
12/31/2015	\$ 513,193.36	ACH File Transfer
12/31/2015	\$ 184,773.13	Federal Tax Wire Transfer
12/31/2015	\$ 28,602.30	State Tax Wire Transfer
12/31/2015	\$ 8,383.73	Select Account H S A
12/31/2015	\$ 355.67	MN Revenue
12/31/2015	\$ 82,812.58	TRA File Transfer
12/31/2015	\$ 32,248.47	PERA File Transfer
12/31/2015	\$ 644.64	MN Child Support File Transfer
12/31/2015	\$ 35,909.31	TSA File Transfer
1/5/2016	\$ 6,717.62	BMO Harris Bank - (Pcards)
1/4/2016	\$ 635.00	MN Revenue - (Sales tax)
12/10/2015	\$ 3,627.73	SelectAccount
12/17/2015	\$ 3,264.38	SelectAccount
12/21/2015	\$ 158.22	SelectAccount
12/28/2015	\$ 2,795.82	SelectAccount
12/31/2015	\$ 677.57	SelectAccount
	\$	
<b>TOTAL</b>	<b>\$ 1,843,597.04</b>	

**PRINCETON PUBLIC SCHOOLS  
TREASURER'S REPORT  
MONTHLY CASH FLOW REPORT FOR DECEMBER 2015**

<b>FUND</b>	<b>BEGINNING BALANCE</b>	<b>MONTHLY RECEIPTS</b>	<b>MONTHLY DISBURSEMENTS</b>	<b>JOURNAL ENTRIES</b>	<b>ENDING BALANCE</b>
<b>01 General</b>	12,411,337.28	3,404,071.33	2,931,321.81	(228.76)	12,884,086.80
<b>02 Food Service</b>	402,163.33	162,877.96	175,295.78	(1,775.05)	389,745.51
<b>04 Community Service</b>	462,151.04	100,275.91	103,153.94	(795.66)	459,273.01
<b>06 Building Fund</b>	19,938,112.18	0.00	2,230,130.43	0.00	17,707,981.75
<b>07 Debt Service</b>	2,358,799.31	619,829.57	258.72	0.00	2,978,370.16
<b>10 Activities</b>	188,563.74	32,180.53	32,500.65	(261.10)	188,243.62
<b>TOTAL</b>	<b>35,761,126.88</b>	<b>4,319,235.30</b>	<b>5,472,661.33</b>		<b>34,607,700.85</b>

**Bank Accounts**

<b>AP/PR Account (Bremer)</b>	<b>539,171.61</b>
<b>MSDLAF+</b>	<b>7,554,321.71</b>
<b>Investments (Fd01)</b>	<b>9,080,654.36</b>
<b>Investments (Fd06)</b>	<b><u>17,707,981.75</u></b>
	<b>34,882,129.43</b>
<b>O/S Accts Pay Checks</b>	<b>(193,945.00)</b>
<b>O/S Payroll Checks</b>	<b>(10,741.86)</b>
<b>O/S Wires</b>	<b>(74,573.22)</b>
<b>NSF Checks</b>	<b><u>4,831.50</u></b>
<b>TOTAL</b>	<b>34,607,700.85</b>

**2015-2016 ENROLLMENT  
2016 DISTRICT ENROLLMENT TRACKING**

		Original Budget	Opening	10/1/2015 End of September	End of October	End of November	End of December	End of January	End of February	End of March	End of April	End of May	Last Day of School	Average Enrollment	6/16/2014 2015 ADM End of Year	8/7/2015 2015 ADM End of Year	10/28/2014 2014 ADM End of Year
<b>South</b>	K	220.1	218	217	218	218	224							219.25	229.10	228.81	222.88
	1st	228.2	245	242	243	243	242							242.25	221.58	221.58	242.16
	2nd	219.8	227	227	230	230	230							229.25	249.77	249.77	248.99
	<b>Sub Total</b>	<b>668.1</b>	<b>690</b>	<b>686</b>	<b>690</b>	<b>691</b>	<b>696</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>690.75</b>	<b>700.45</b>	<b>700.16</b>	<b>714.03</b>
<b>North</b>	3rd	243.8	260	260	265	264	264							263.25	243.34	243.34	230.34
	4th	253.5	249	247	251	252	256							251.50	238.24	238.24	223.48
	5th	243.0	242	240	242	242	244							242.00	226.45	226.45	255.67
	<b>Sub Total</b>	<b>740.3</b>	<b>751</b>	<b>747</b>	<b>758</b>	<b>758</b>	<b>764</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>756.75</b>	<b>708.03</b>	<b>708.03</b>	<b>709.49</b>
<b>Middle</b>	6th	235.2	227	222	224	224	225							223.75	252.80	253.49	262.87
	7th	264.3	257	253	255	257	258							255.75	263.83	264.28	267.97
	8th	266.7	266	262	264	264	262							263.00	269.49	267.26	256.91
	<b>Sub Total</b>	<b>766.2</b>	<b>750</b>	<b>737</b>	<b>743</b>	<b>745</b>	<b>745</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>742.50</b>	<b>786.12</b>	<b>785.03</b>	<b>787.75</b>
<b>High School</b>	9th	264.8	281	272	275	276	276							274.75	265.36	265.60	257.89
	10th	253.7	262	251	256	253	247							251.75	249.04	248.57	265.16
	11th	230.7	253	235	239	238	238							237.50	238.77	239.29	247.10
	12th	223.0	267	254	258	256	255							255.75	241.23	233.60	234.85
<b>Sub Total</b>	<b>972.2</b>	<b>1063</b>	<b>1012</b>	<b>1028</b>	<b>1023</b>	<b>1016</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,019.75</b>	<b>994.40</b>	<b>987.06</b>	<b>1,005.00</b>	
<b>K-12 Total</b>	<b>3146.8</b>	<b>3254</b>	<b>3182</b>	<b>3219</b>	<b>3217</b>	<b>3221</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,209.75</b>	<b>3,189.00</b>	<b>3,180.28</b>	<b>3216.27</b>	
			<b>3254</b>	<b>-72</b>	<b>-35</b>	<b>-37</b>	<b>-33</b>	<b>-3254</b>	<b>-3254</b>	<b>-3254</b>	<b>-3254</b>	<b>-3254</b>	<b>-3254</b>	<b>-44</b>			
<b>Online Care &amp; Treatment</b>			23	56	8	6	51	8									
Average Drop Between Opening & the End of Sept				Average Drop Between Opening & End of Year													
High School	17.33						High School	48.35									
Middle School	5						Middle School	18.66									
North Elementary	6.33						North Elem	4.15									
South Elementary	4.33						South Elem	8.41									
<b>Total</b>	<b>32.99</b>						<b>Total</b>	<b>79.57</b>									
							New Estimate Based on Averages										
							3174.43										

## Princeton 2016 School Board Committees and Positions

1. Activities
  - a. Chair- Chad Young
  - b. Reps- Craig Johnson, Howard Vaillancourt
2. Finance
  - a. Chair- Eric Minks
  - b. Reps- Jeremy Miller, Deb Ulm
3. Community Education Advisory Board
  - a. Chair –N/A
  - b. Reps Chuck Nagle, Howard Vaillancourt, Eric Minks
4. Meet and Confer- Jeremy Miller
5. MN State HS League (MSHSL)
  - a. Chair- N/A
  - b. Eric Minks (alternate Chuck Nagle)
6. Negotiations Classified
  - a. Chair- Howard Vaillancourt
  - b. Reps- Deb Ulm, Chad Young
7. Negotiations Certified
  - a. Chair- Jeremy Miller
  - b. Reps- Craig Johnson, Eric Minks
8. Oakland
  - a. Reps- Chuck Nagle, Chad Young
9. Policy
  - a. Chair- Jeremy Miller
  - b. Reps- Howard Vaillancourt, Chuck Nagle
10. Project Oversight Committee
  - a. Chair- Deb Ulm
  - b. Reps- Eric Minks, Chad Young
11. Rum River Special Education Cooperative
  - a. Reps Chuck Nagle (Alternate- Chad Young)
12. Schools for Equity in Education
  - a. Reps Chuck Nagle, Jeremy Miller, Craig Johnson
13. Teaching and Learning Committee
  - a. Chair- Howard Vaillancourt
  - b. Reps- Jeremy Miller, Chad Young
14. Transportation Committee
  - a. Chair- Deb Ulm
  - b. Reps- Craig Johnson, Chuck Nagle
15. Wellness Committee
  - a. Reps- Jeremy Miller, Deb Ulm, Chuck Nagle
16. American Indian Committee
  - a. Chuck Nagle (Jeremy Miller alternate)

Active Committee Count (At Least Qtrly meeting)

Eric- 4

Deb-4

Jeremy- 4

Chuck-4

Craig-3

Howard-4

Chad- 4



## Monthly Project Status Report

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**Date:** 1-14-16

**Project:** Princeton Bond Referendum Projects

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### A. Notable Activities this Period:

#### ***Planning & Design:***

1. Plans were issued and bid for the Princeton Family Center, Transitions Program and District Office renovation of the City Hall.
2. Survey work on the Ball Field land and South Elementary School site is complete.
3. Concepts for the Ball Fields and site restoration of South Elementary are complete.
4. Furniture trial period at South Elementary has been completed.
5. Playground selection has been made and on order.

#### ***Construction:***

##### ***Primary School***

1. Roofing is complete.
2. All underground plumbing is complete and concrete slabs poured.
3. All windows are installed. Curtain wall systems are built and waiting for glass prior to being installed.
4. All brick is complete.
5. Gypsum walls are 60% complete.
6. Main stair way is installed.
7. Mechanical and Electrical rough ins are at about 70%.

##### ***High School***

1. Exterior shell of the gym addition is complete.
2. Utilities are installed for gym addition.

3. Thawing of the building is underway for installation of underground electrical and concrete slabs to be poured.
4. Roofing is started.

**B. Activities Planned for Next Period:**

***Planning & Design:***

1. Documents will be presented for Ball Fields and South decommissioning land restoration.
2. Environmental consultant will gather bids on abatement projects (High School, Family Center and South Elementary.)

***Construction:***

1. POC meetings will continue on an on-going basis into the school year to review on-going design and project progress.

***Primary School***

1. All finishes will commence – Painting, Ceilings, Tile, Floor prep for cpt, wood, rubber.
2. Mechanical and Electrical rough ins will complete.
3. Elevator install will commence.
4. Low voltage wiring for Technology, security and network will begin.

***High School***

1. Underground electrical in gym.
2. Concrete slabs for gym addition.
3. Roofing.

**C. Budget Status:**

1. Recommendation of use of Assigned Building Funds:
  - a. District Office
2. Primary School will have contingency balance.
3. No other budget concerns at this time.

**D. Schedule Status:**

1. All projects under construction are on schedule.
2. South Elementary School decommissioning will commence immediately after school is released.

**E. Critical Issues:**

1. None.

(End of Report)

# CLASS SIZE RANGE GUIDELINES

- Springs of 2013 and 2014 and 2015
- Administrators and Board Approved
  - Kindergarten- 19-21
  - 1st Grade- 20-23
  - 2nd & 3rd Grade- 22-25
  - 4th & 5th Grade- 23-26
  - 6th through 8th- 25-30
  - 9th through 12th- 25-30

**CLASS SIZE RANGE GUIDELINES**

Grade	Guideline	2016 Actual Class Size Avg	2017 Estimated Enrollment	2016 Teaching Staff	Estimated Class Size/ 2016 Teaching Staff	2017 Estimated Class Size	Estimated Teachers to hit Guideline
<b>Primary School</b>							
Kindergarten	19-21	<b>19</b>	220	11	20	20	11
1st Grade	20-23	<b>22</b>	222	11	20	22	10
2nd Grade	22-25	<b>23</b>	242	9	27	24	10
<b>Primary Total</b>			<b>684</b>	<b>31</b>			<b>31</b>
<b>Intermediate School</b>							
3rd Grade	22-25	<b>23</b>	229	11	21	24	10
4th Grade	23-26	<b>25</b>	261	10	26	25	10
5th Grade	23-26	<b>26</b>	248	9	28	25	10
<b>Intermediate Total</b>			<b>738</b>	<b>30</b>			<b>30</b>
<b>Middle School</b>							
6th-8th Grade	2015-16 Est. Enroll		<b>720</b>	<b>35</b>	20.6		
6th-8th Grade	25-30	<b>28</b>	<b>697</b>	<b>35</b>	19.9	20.6	34
<b>High School</b>							
9th-12th Grade	2015-16 Est. Enroll		<b>976.4</b>	<b>44.66</b>	21.9		
9th-12th Grade	25-30	<b>23</b>	<b>962</b>	<b>44.66</b>	21.5	21.9	44
9th-12th Grade	To Bring into guidelines		<b>962</b>			24.9	39

# ENROLLMENT GRAPHS & TABLES

12/3/2015

**PRINCETON**

**477**

**Method**

The selected History for Tables & Graphs was: **END OF YEAR A.D.M.**

with *Ratio 6th Yr*

**(13)**

	Enrollment History							Enrollment Projections				
	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Pre-K	22.5	20.4	19.1	24.7	28.4	27.3	26.4	26.7	27.8	25.2	25.1	25.0
K	237.1	238.4	260.1	230.5	222.9	228.8	216.8	219.7	228.4	206.9	205.8	205.0
1	261.7	239.0	247.4	258.7	242.2	221.6	242.6	222.1	225.0	234.0	211.9	210.8
2	258.1	264.9	228.0	240.2	249.0	249.8	230.5	241.5	221.0	223.9	232.9	210.9
3	277.4	260.3	261.0	223.3	230.3	243.3	259.3	228.5	239.4	219.1	222.0	230.8
4	256.5	281.8	262.9	256.3	223.5	236.4	246.4	261.4	230.3	241.3	220.8	223.7
5	274.7	260.0	282.9	263.1	255.7	227.5	239.4	248.3	263.4	232.1	243.1	222.5
6	276.1	275.2	260.6	278.0	262.9	254.3	217.1	236.8	245.6	260.5	229.6	240.5
7	259.7	276.9	271.8	257.9	268.0	264.3	249.5	214.6	234.1	242.8	257.5	227.0
8	265.4	260.7	285.3	252.4	256.9	267.3	253.7	246.0	211.6	230.8	239.4	253.9
9	252.2	273.6	262.4	273.9	257.9	265.6	269.6	256.3	248.5	213.8	233.2	241.9
10	263.3	244.1	269.4	253.6	264.9	249.0	249.0	260.1	247.3	239.8	206.2	225.0
11	246.8	247.7	226.8	248.4	247.1	239.4	226.0	231.5	241.8	229.9	222.9	191.7
12	236.3	238.0	238.1	206.2	234.9	233.6	231.8	214.4	219.7	229.4	218.2	211.5
K-12	3365.1	3360.5	3356.5	3242.4	3216.0	3180.9	3131.7	3081.2	3056.1	3004.4	2943.6	2895.4
Pre K-12	3387.6	3380.9	3375.5	3267.1	3244.4	3208.2	3158.1	3107.9	3083.9	3029.5	2968.7	2920.4
% Change K-12		-0.14%	-0.12%	-3.40%	-0.81%	-1.09%	-1.55%	-1.61%	-0.81%	-1.69%	-2.02%	-1.64%



PRINCETON PUBLIC SCHOOLS  
INDEPENDENT SCHOOL DISTRICT NO. 477  
706 First Street, Princeton, MN 55371  
763.389.2422 ISD477.org

*Dr. Julia Espe, Superintendent* 763.389.6190  
*Michelle Czech, Director of Business Services* 763.389.6183  
*Stacie Vos, Director of Human Resources* 763.389.6181  
*Julie Williams, Director of Teaching & Learning* 763.389.7278  
*Eric Simmons, Director of Technology* 763.389.6163  
*Erin Dohrmann, Special Education Coordinator* 763.389.6191  
*Gwen Anderson, Director of Community Education & ECFE Coordinator* 763.389.6199

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**To: School Board Members**

**From: Stacie Vos, Director of Human Resources**

**Re: Staffing Process Guidelines for the remainder of 2015-2016 school year**

**Date: January 15, 2016**

**Rationale:**

In an effort to be fiscally responsible and to reduce the potential reductions of our current staff, all positions vacated or unfilled from January 19<sup>th</sup> through the end of the school year, will be addressed following the procedures outlined below.

**Step One:**

Principal contacts the Director of Human Resources when a position becomes open.

**Step Two:**

Principal and Human Resources brainstorm ways in which to combine, reassign, do without, or reduce said position for the remainder of the school year.

Principal and Human Resources develop a plan or process in which to inform all impacted (Building staff, parents, students, etc.) by said decision to ensure smooth transitions and continued services.

Human Resources will share the devised plan with the superintendent. The plan proceeds to Step Four.

**OR:**

**\*\*If a position must be filled, Human Resources will refer the situation to the Superintendent. The plan proceeds to Step Three. \*\***

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*Committed to Excellence!*



PRINCETON PUBLIC SCHOOLS  
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*Julie Williams, Director of Teaching & Learning* 763.389.7278  
*Eric Simmons, Director of Technology* 763.389.6163  
*Erin Dohrmann, Special Education Coordinator* 763.389.6191  
*Gwen Anderson, Director of Community Education & ECFE Coordinator* 763.389.6199

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**Step Three:**

**Human Resources, Director of Business, and Superintendent review options and develop a plan for said position determining and assessing the cost to the district.**

**Step Four:**

**Plans and procedures will be shared with the Finance Committee for review and recommendation to the board.**

**Step Five:**

**Recommendation will be shared with the board.**

## Weighted Grades Overview

The high school gathered information from surrounding districts and compiled pros and cons for weighted grades. Information found in, in general, about schools in Minnesota that weight grades:

- some weight grades, some don't (it is unclear what percentage on either side)
- some weight only AP or IB courses
- some weight AP, CIS and Honors courses
- few, if any, weight PSEO or online courses
- many colleges un-weight GPA

### Pro and Con Viewpoints

#### Pros:

- The primary rationale for weighting grades is to encourage students to take challenging advanced courses. Offering the opportunity for students to earn higher than a 4.0 can entice a student to take a class in which they may not anticipate earning their usual "A", but that they should take to prepare themselves for the rigor of college.
- Weighted grades are also seen as a reward for students who choose to take rigorous classes.
- It is possible that weighted grades may assist in distinguishing between very high achieving students, helping to alleviate multiple valedictorians or reducing the number.

#### Cons

- Weighted grades may discourage students from taking non weighted classes that are valuable.
- Weighted grades could allow students to feel they don't need to work as hard for an "A" because a "B" earns them the same as an "A" in other classes.

#### Important Considerations

- Colleges are reporting less interest in class rank and more interest in the courses students choose to take in high school.
- Setting criteria for determining how and which classes are weighted is critical. If this system is adopted partly with the college admissions eye in mind, we should be careful to not overuse the weighted grade.
- Many high schools that weight grades only award this incentive to AP and in-house college courses, not those taken at PSEO sites. This is done to encourage students to remain at the high school.
- Keep it simple. Set up the system so it is easy for students, parents, colleges, and staff to understand how to convert back to a 4.0 scale.

#### Recommendation

The Teaching & Learning Board Committee met and discussed weighted grades at the 12/17/15 meeting and felt offering weighted grades is a good option for encouraging students to take more rigorous courses. The committee is recommending that we go forward with weighted grades for CIS and AP courses. The committee wants to see the weighted grading starting 2016-2017.

# Princeton Public Schools

## 2016-2017 School Calendar

July 2016						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 2016						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2016						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2016						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2016						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2016						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2017						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2017						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2017						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2017						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2017						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2017						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

-  School Closed
-  Late Start Day
-  Last Day of Trimester

-  Staff Development Day
-  First and Last Day of School

Aug 29-31	New Teacher Workshop
Sep 5	Labor Day
Sep 6-8	Staff Development Days
Sep 12	First Day of School for Students
Sep 27	Late Start Day
Oct 20-21	MEA--No School for Staff/Students
Oct 28	Staff Development Day--No School for Students
Nov 17	Late Start Day
Nov 24-25	Thanksgiving Break--No School for Staff/Students
Dec 1	Last Day of Trimester 1
Dec 2	Staff Development/Grading--No School for Students
Dec 26-Jan 2	Winter Break--No School for Staff/Students

Jan 16	Staff Development Day--No School for Students
Feb 1	Late Start Day
Feb 20	President's Day--No School for Staff/Students
March 3	Last Day of Trimester 2
March 6	Staff Development/Grading--No School for Students
March 7	Staff Development Day--No School for Students
March 20	Late Start Day
April 13-17	No School for Staff/Students
May 29	Memorial Day--No School for Staff/Students
June 7	Last Day of School/Trimester 3
June 8	Staff Development/Grading--No School for Students

**CHANGE ORDER REQUESTS**

	<b>ADD</b>	<b>DESCRIPTION</b>	<b>DEDUCT</b>	<b>DESCRIPTION</b>	<b>TOTAL CHG ORDE</b>
Rochon	\$136,500.00	Multi-purpose Classroom Addition-HS Tech Area			\$136,500.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

January 18, 2016

Michelle Czech, Director of Finance  
Princeton Public Schools, Independent School District #477  
706 First Street  
Princeton, MN 55374

Re: Princeton Family Center, Transitions Program and District Office Renovation  
Princeton, MN

Dear Michelle:

On Thursday, January 14<sup>th</sup>, 2016, we received bids for the above project scope of work.

ICS Consulting, Inc. has reviewed the bids received for the above referenced project. Based on the qualifications and bids received, the Project Oversight Committee and ICS recommend the award of the contract as follows:

Base Bid: Gopher State Contracting	\$1,811,363.00
Alt. 1 – Upgrades to ECFE Classrooms	ADD: \$19,000.00
Alt. 2 – New Casework and Upgrades Family Center	ADD: \$58,000.00
Alt. 3 – Upgrade for Motor Skills	ADD: \$30,000.00
Alt. 4 - Expand Lounge and Resource Area	ADD: \$18,200.00

Based on the information above, we recommend that the District enter into a contract with the above mentioned for the total Project amount of **\$1,936,573.00**.

Upon your action, we will draft a contract reflecting this amount to the Contractor.

Sincerely,



Ryan Hoffman  
Project Manager

CC: File

Princeton Public Schools  
 Princeton Family Center, Transitions and District Office  
 OWNER: Princeton Public Schools  
 OWNER'S REPRESENTATIVE: ICS Consulting, Inc.  
 ENGINEER/ARCHITECT: Wold Architects & Engineers

BID TABULATIONS  
 Thursday, January 14, 2016

Bid opening at 2:00 p.m.  
 Single Prime  
 Page 1

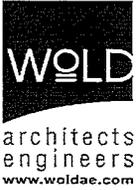
	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Donlar Construction Company 601 28th Avenue South Waite Park, MN 56387 320-253-3354	Ebert Inc. 23350 County Road 10 Corcoran, MN 55357 763-498-7844	Erickson Builders Co. Inc. 14165 James Road #200 Rogers, MN 55374 763-497-9209	Karkela Construction, Inc. 4806 Park Glen Road St. Louis Park, MN 55416 952-922-5512	Rochon Corporation 3650 Annapolis Lane North, Suite 101 Plymouth, MN 55447 763-559-9393	Mark Haug Construction, Inc. 11454 Fairway Road S.W. Pine City, MN 55063 320-629-6607
BID DIVISION	1	1	1	1	1	1
BID SECURITY	Yes	Yes	Yes	Yes	Yes	Yes
ADDENDA REC'D.	1,2	1,2	1,2	1,2	1,2	1,2
BASE BID	\$1,880,000.00	\$1,909,400.00	\$2,065,562.00	\$2,590,000.00	\$1,905,000.00	\$2,460,000.00
Alt 1: Upgrades to ECFE Classroom	ADD: \$20,200.00	ADD: \$18,800.00	ADD: \$13,551.00	ADD: \$29,000.00	ADD: \$15,700.00	ADD: \$21,200.00
Alt 2: New casework & upgrades throughout	ADD: \$69,100.00	ADD: \$59,300.00	ADD: \$73,463.00	ADD: \$85,000.00	ADD: \$59,200.00	ADD: \$54,200.00
Alt 3: Boardroom for Motor skills	ADD: \$30,100.00	ADD: \$30,100.00	ADD: \$30,394.00	ADD: \$45,000.00	ADD: \$27,000.00	ADD: \$23,200.00
Alt 4: Expand staff lounge & resource area	ADD: \$21,700.00	ADD: \$18,400.00	ADD: \$16,603.00	ADD: \$27,000.00	ADD: \$18,800.00	ADD: \$24,000.00

Princeton Public Schools  
 Princeton Family Center, Transitions and District Office  
 OWNER: Princeton Public Schools  
 OWNER'S REPRESENTATIVE: ICS Consulting, Inc.  
 ENGINEER/ARCHITECT: Wold Architects & Engineers

BID TABULATIONS  
 Thursday, January 14, 2016

Bid opening at 2:00 p.m.  
 Single Prime  
 Page 2

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Alliance Building Corporation 3709 Quail Road N.E. Sauk Rapids, MN 56379 320-253-3524	W. Gohman Construction Co. 815 E. County Road 75 St. Joseph, MN 56374 320-363-7781	Gopher State Contrators, Inc. 340 1st Avenue S.E. Rice, MN 56367 320-393-4248	Dering Pierson Group, LLC 22401 Industrial Blvd. Rogers, MN 55374 612-213-2210		
BID DIVISION	1	1	1	1		
BID SECURITY	Yes	Yes	Yes	Yes		
ADDENDA REC'D.	1,2	1,2	1,2	1,2		
BASE BID	\$2,110,000.00	\$2,104,108.00	\$1,811,373.00	\$2,490,000.00		
Alt 1: Upgrades to ECFE Classroom	ADD: \$26,000.00	ADD: \$16,677.00	ADD: \$19,000.00	ADD: \$24,516.00		
Alt 2: New casework & upgrades throughout	ADD: \$69,000.00	ADD: \$54,285.00	ADD: \$58,000.00	ADD: \$80,000.00		
Alt 3: Boardroom for Motor skills	ADD: \$37,000.00	ADD: \$29,163.00	ADD: \$30,000.00	ADD: \$51,500.00		
Alt 4: Expand staff lounge & resource area	ADD: \$23,000.00	ADD: \$19,023.00	ADD: \$18,200.00	ADD: \$23,200.00		



BID TABULATION

Commis: 152197 ISD #477 - Princeton Public Schools  
 Date: January 14, 2016 2016 Princeton District Office Renovation  
 Time: 2:00 PM Princeton, Minnesota

Wold Architects and Engineers  
 332 Minnesota Street, Suite W2000  
 Saint Paul, Minnesota 55101  
 651.227.7773 Fax: 651.223.5646

Bidders Name	Bid Security	Responsible Contractor Compliance	Addendum Numbers	Base Bid	Alternate #1 Upgrades to ECFE Classroom	Alternate #2 New Casework and Upgrades throughout	Alternate #3 Renovate Boardroom for Motor skills	Alternate #4 Expand Staff lounge and Resource Area
<b>Brennan Construction</b> 124 E. Walnut St., Suite 20 Mankato, MN 56001 Ph. 507-625-5417 Fax. 507-625-4805								
<b>Donlar Construction</b> 601 28th Avenue South Waite Park, MN 56387 PhL 320-253-3354 Fax: 320-253-3795	X	X	X	1,880,000 <sup>00</sup>	+ 20,200 <sup>00</sup>	+ 69,100 <sup>00</sup>	+ 30,100 <sup>00</sup>	+ 21,700 <sup>00</sup>
<b>Ebert Construction Inc</b> 23350 Country Road 10 Loretto, Minnesota 55357-9775 Ph: 763-498-7844 Fax: 763-498-9951	X	X	X	1,909,900 <sup>00</sup>	+ 18,800 <sup>00</sup>	+ 59,300 <sup>00</sup>	+ 30,100 <sup>00</sup>	+ 18,400 <sup>00</sup>
<b>Erickson Builders &amp; Co, Inc.</b> 14165 James Rd Suite 200 Rogers, MN 55374 Ph: 763-497-9209	X	X	X	2,065,562 <sup>00</sup>	13,551 <sup>00</sup>	73,463 <sup>00</sup>	30,344 <sup>00</sup>	16,603 <sup>00</sup>
<b>Karkela Construction, Inc.</b> 4806 Park Glen Road St. Louis Park, MN 55416 PH: 952-922-5512	X	X	X	2,590,100 <sup>00</sup>	+ 29,000 <sup>00</sup>	+ 85,000 <sup>00</sup>	+ 45,000 <sup>00</sup>	+ 27,000 <sup>00</sup>
<b>Rochon, Inc.</b> 3650 Annapolis Ln NoSuite 101 Plymouth, Minnesota 55447 Ph: 763 559-9393 Fax: 763 559-8101	X	X	X	1,905,000 <sup>00</sup>	+ 15,700 <sup>00</sup>	+ 59,200 <sup>00</sup>	+ 20,000 <sup>00</sup>	+ 18,800 <sup>00</sup>
<b>Mark Naug Construction</b>	X	X	X	2,460,000 <sup>00</sup>	+ 21,200 <sup>00</sup>	+ 54,200 <sup>00</sup>	+ 23,200 <sup>00</sup>	+ 24,000 <sup>00</sup>
<b>Alliance Building group</b>	X	X	X	2,110,000 <sup>00</sup>	+ 26,000 <sup>00</sup>	\$ 69,000 <sup>00</sup>	\$ 37,000 <sup>00</sup>	\$ 23,000 <sup>00</sup>
<b>W Gohman</b>	X	X	X	2,104,108 <sup>00</sup>	+ 16,677 <sup>00</sup>	+ 54,285 <sup>00</sup>	+ 29,163 <sup>00</sup>	+ 19,623 <sup>00</sup>
<b>Gopher State</b>	X	X	X	1,811,373	+ 19,000 <sup>00</sup>	+ 58,000 <sup>00</sup>	+ 30,000 <sup>00</sup>	+ 18,200 <sup>00</sup>
<b>Derrig Pearson Group</b>	X	X	X	2,490,000	+ 24,560 <sup>00</sup>	+ 80,000 <sup>00</sup>	+ 51,500 <sup>00</sup>	23,200 <sup>00</sup>

SECTION 00 41 13

BID FORM

**BID PROPOSAL FOR:** 2016 PRINCETON DISTRICT OFFICE RENOVATION  
706 1<sup>ST</sup> STREET  
PRINCETON, MINNESOTA 55371

BID TO: Independent School District #477  
District Board Room  
706 1<sup>st</sup> Street  
Princeton, Minnesota 55371

BID FROM: Donlar Construction Company

We have examined the Contract Documents for the proposed 2016 Princeton District Office Renovation as prepared by Wold Architects and Engineers, St. Paul, Minnesota, and the conditions affecting the work.

In accordance therewith the undersigned proposes to furnish all labor and materials for Construction as set forth in the Contract Documents, including Addenda Nos. 1 & 2 issued thereto.

1. Accompanying this proposal is a Bid Security for all work, required to be furnished by Contract Documents, the same being subject to forfeiture in the event of default by the undersigned.
2. I agree to complete the Project, provided a contract is executed within 30 calendar days, by [P COMP DATE].
3. I understand the Owner reserves the right to reject any or all bids, and it is agreed that this bid may not be withdrawn for a period of thirty (30) days from the opening thereof.

A. Base Bid

1. The Bidder agrees to perform all work including General, Mechanical and Electrical Construction for the Base Bid Sum of:  
one million eight hundred eighty thousand Dollars \$ 1,880,000

B. Alternates

1. The Bidder agrees to add to or deduct from the Base Bid Sum the following amounts to perform the alternate work described in Section 01 23 00, including all associated costs.
  - a. Alternate No. Upgrades to create a new ECFE classroom.  
Add/Deduct twenty thousand two hundred Dollars \$ 20,200
  - b. Alternate No. 2 New casework and upgrades throughout the building  
Add/Deduct sixty nine thousand one hundred Dollars \$ 69,100

c. Alternate No. 3 Renovate board room to create an industrialized space for motor skills.

Add/Deduct Thirty thousand one hundred Dollars \$ 30,100

d. Alternate No. 4 Remove walls to expand staff lounge, and resource area.

Add/Deduct Twenty one thousand seven hundred Dollars \$ 21,700

C. Responsible Contractor Compliance

1. By signing this bid form, I am an Owner or Officer of the firm name listed on the bid form and I verify under oath that as a Prime Contractor I am in compliance with the Responsible Contractor criteria as defined in Minnesota Statute 16C.285, subd. 3.

DATE January 14, 2016

FIRM NAME Donlar Construction Company

OFFICIAL ADDRESS 601 28th Avenue South  
Waite Park, MN 56387

TELEPHONE NUMBER (320) 253-3354

FAX NUMBER (320) 253-3795

BY Gary Traut

TITLE (Owner or Officer) Vice-President



STATE OF Minnesota )  
)SS.  
COUNTY OF Stearns )

Sworn to and subscribed to before me this 14th day of Jan, 2016.

Notary Public, Stearns County, State of Minnesota

My Commission Expires: January 31, 2020

END OF SECTION 00 41 13

SECTION 00 41 15

MN RESPONSIBLE CONTRACTOR COMPLIANCE AFFIDAVIT

The undersigned, the Owner or Officer of Donlar Construction Company (Prime or Sub-Contractor Name) verify under oath that as a contractor I am in compliance with the following minimum criteria per Minnesota Statute 16C.285 Subd. 3:

1. The contractor:
  - i. Is in compliance with workers' compensation and unemployment insurance requirements;
  - ii. Is currently registered with the Department of Revenue and the Department of Employment and Economic Development if it has employees;
  - iii. Has a valid federal tax identification number or a valid Social Security number if an individual; and
  - iv. Has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative;
2. The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:
  - i. Repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of \$25,000 or more within the three-year period;
  - ii. Has been issued an order to comply by the commissioner of labor and industry that has become final;
  - iii. Has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;
  - iv. Has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;
  - v. Has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; or
  - vi. Has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction.Provided that, if the contractor or related entity contests a determination of underpayment by the Department of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;
3. The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;
4. The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;
5. The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;
6. The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions; and

No. 152197

00 41 15-1

MN Responsible Contractor  
Compliance Affidavit

7. All subcontractors that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses 1 to 6.

Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

CONTRACTOR OR SUBCONTRACTOR  
Donlar Construction Company

By: Gary Traut  
Its: Vice-President



STATE OF Minnesota )  
 )SS.  
COUNTY OF Stearns )

Sworn to and subscribed to before me this 14th day of January, 2016.

Notary Public, Stearns County, State of Minnesota  
My Commission Expires: January 31, 2020

END OF SECTION 00 41 15

# THE AMERICAN INSTITUTE OF ARCHITECTS



AIA Document A310  
**Bid Bond**

KNOW ALL MEN BY THESE PRESENTS, that we

Donlar Construction Company  
as Principal, hereinafter call the Principal, and  
Travelers Casualty and Surety Company of America  
a corporation duly organized under the laws of the State of Connecticut  
as Surety, hereinafter called the Surety, are held and firmly bound unto  
Independent School District #477 Princeton Public Schools  
as Oblige, hereinafter called the Oblige, in the sum of

Five Per Cent (5%) OF Amount Bid Dollars \$ 5%  
for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind  
ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these  
presents.

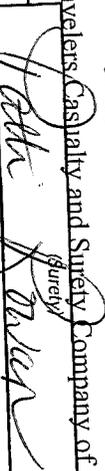
WHEREAS, the Principal has submitted a bid for

2016 Princeton District Office Renovations  
Princeton Family Center, Transition and District Office  
Princeton, MN.

NOW THEREFORE, if the Oblige shall accept the bid of the Principal and the Principal shall enter into a Contract with  
the Oblige in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding  
or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt  
payment of labor and materials furnished in the prosecution thereof, or in the event of the failure of the Principal to enter  
such Contract and give such bond or bonds, if the Principal shall pay to the Oblige the difference not to exceed the  
penalty hereof between the amount specified in said bid and such larger amount for which the Oblige may in good faith  
contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise  
to remain in full force and effect.

Signed and sealed this 14th day of January, 2016

  
(Witness)  
Donlar Construction Company (Seal)  
  
(Principal)

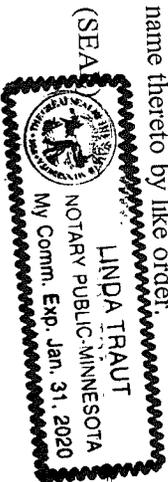
  
Travelers Casualty and Surety Company of America (Seal)  
  
(Surety)  
Patti Rowan  
Attorney-In-Fact  
(Witness)

AIA DOCUMENT A310 • BID BOND • AIA • FEBRUARY 1970 ED. • THE AMERICAN  
INSTITUTE OF ARCHITECTS, 1735 N.Y. AVE., N.W., WASHINGTON D.C. 20006

CORPORATE ACKNOWLEDGMENT

STATE OF Minnesota  
COUNTY OF Stearns

On the 14th day of January, 2016, before me personally appeared, Gary Trout to me, who being duly sworn, did depose and say: that s/he resides in Minnesota that s/he is the Vice President of the Donlar Construction Company the corporation described in and which executed the foregoing instrument; that s/he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of directors of said corporation; and that s/he signed her/his name thereto by like order.



Linda Traut  
Notary Public

ACKNOWLEDGMENT OF CORPORATE SURETY

STATE OF MINNESOTA  
COUNTY OF DAKOTA

On the 14th day of January, 2016 before me personally appeared, Patti Rowan to me known, who being duly sworn, did say: that s/he resides in the City of St. Paul, MN that s/he is the aforesaid officer or attorney in fact of Travelers Casualty and Surety Company of America a corporation; that the seal affixed to the foregoing instrument is the corporate seal of said corporation; and that said instrument as signed and sealed on behalf of said corporation by the aforesaid officer, by authority of its board of directors; and the aforesaid officer acknowledged said instrument to be the free act and deed of said corporation.

(SEAL)

Cathleen A Rand  
Notary Public



POWER OF ATTORNEY

**TRAVELERS**

Farmington Casualty Company  
Fidelity and Guaranty Insurance Company  
Fidelity and Guaranty Insurance Underwriters, Inc.  
St. Paul Fire and Marine Insurance Company  
St. Paul Guardian Insurance Company

St. Paul Mercury Insurance Company  
Travelers Casualty and Surety Company  
Travelers Casualty and Surety Company of America  
United States Fidelity and Guaranty Company

Attorney-In Fact No. 229590

Certificate No. 006423356

**KNOW ALL MEN BY THESE PRESENTS:** That Farmington Casualty Company, St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company are corporations duly organized under the laws of the State of Connecticut, that Fidelity and Guaranty Insurance Company is a corporation duly organized under the laws of the State of Iowa, and that Fidelity and Guaranty Insurance Underwriters, Inc., is a corporation duly organized under the laws of the State of Wisconsin (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint

Lifton E. S. Field, Jr., M. A. Jones, Nicole M. Coy, and Patti Rowan

of the City of Mendota Heights, State of Minnesota, their true and lawful Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed and their corporate seals to be hereto affixed, this 29th day of June, 2015.

Farmington Casualty Company  
Fidelity and Guaranty Insurance Company  
Fidelity and Guaranty Insurance Underwriters, Inc.  
St. Paul Fire and Marine Insurance Company  
St. Paul Guardian Insurance Company  
  
St. Paul Mercury Insurance Company  
Travelers Casualty and Surety Company  
Travelers Casualty and Surety Company of America  
United States Fidelity and Guaranty Company

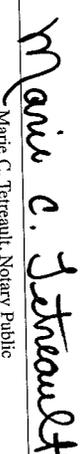


State of Connecticut  
City of Hartford ss.

By:   
Robert L. Raney, Senior Vice President

On this the 29th day of June, 2015, before me personally appeared Robert L. Raney, who acknowledged himself to be the Senior Vice President of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.



  
Marie C. Terreault, Notary Public

In Witness Whereof, I hereunto set my hand and official seal.  
My Commission expires the 30th day of June, 2016.

SECTION 00 41 13

BID FORM

BID PROPOSAL FOR: 2016 PRINCETON DISTRICT OFFICE RENOVATION  
706 1<sup>ST</sup> STREET  
PRINCETON, MINNESOTA 55371

BID TO: Independent School District #477  
District Board Room  
706 1<sup>st</sup> Street  
Princeton, Minnesota 55371

BID FROM: Ebert Inc.

We have examined the Contract Documents for the proposed 2016 Princeton District Office Renovation as prepared by Wold Architects and Engineers, St. Paul, Minnesota, and the conditions affecting the work.

In accordance therewith the undersigned proposes to furnish all labor and materials for Construction as set forth in the Contract Documents, including Addenda Nos. 1, 2 issued thereto.

1. Accompanying this proposal is a Bid Security for all work, required to be furnished by Contract Documents, the same being subject to forfeiture in the event of default by the undersigned.
2. I agree to complete the Project, provided a contract is executed within 30 calendar days, by [P COMP DATE].
3. I understand the Owner reserves the right to reject any or all bids, and it is agreed that this bid may not be withdrawn for a period of thirty (30) days from the opening thereof.

A. Base Bid

1. The Bidder agrees to perform all work including General, Mechanical and Electrical Construction for the Base Bid Sum of:  
McCallum workbooks renewed Dollars \$ 1909,400  
for-h

B. Alternates

1. The Bidder agrees to add to or deduct from the Base Bid Sum the following amounts to perform the alternate work described in Section 01 23 00, including all associated costs.
  - a. Alternate No. Upgrades to create a new ECFE classroom.  
 Add/Deduct eighteen thousand eight hundred Dollars \$ 18,800  
 Deduct seventeen thousand eight hundred Dollars \$ 17,800
  - b. Alternate No. 2 New casework and upgrades throughout the building  
 Add/Deduct fifty nine thousand three hundred Dollars \$ 59,300  
 Deduct thousand Dollars \$ 1,000



SECTION 00 41 15

MN RESPONSIBLE CONTRACTOR COMPLIANCE AFFIDAVIT

The undersigned, the Owner or Officer of Ebert Inc. (Prime or Sub-Contractor Name) verify under oath that as a contractor I am in compliance with the following minimum criteria per Minnesota Statute 16C.285 Subd. 3:

1. The contractor:
  - i. Is in compliance with workers' compensation and unemployment insurance requirements;
  - ii. Is currently registered with the Department of Revenue and the Department of Employment and Economic Development if it has employees;
  - iii. Has a valid federal tax identification number or a valid Social Security number if an individual; and
  - iv. Has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative;
2. The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:
  - i. Repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of \$25,000 or more within the three-year period;
  - ii. Has been issued an order to comply by the commissioner of labor and industry that has become final;
  - iii. Has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;
  - iv. Has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;
  - v. Has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; or
  - vi. Has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction.Provided that, if the contractor or related entity contests a determination of underpayment by the Department of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;
3. The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;
4. The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;
5. The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;
6. The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions; and

No. 152197

00 41 15-1

MN Responsible Contractor  
Compliance Affidavit

7. All subcontractors that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses 1 to 6.

Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

CONTRACTOR OR SUBCONTRACTOR  
Ebert Inc.

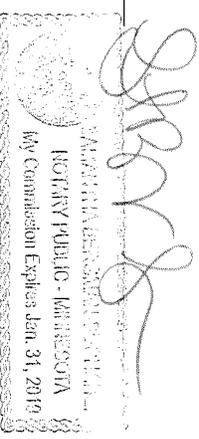
By:   
Its: Vice President - Markus Ebert

STATE OF Minnesota )  
 )SS.  
COUNTY OF Hennepin )

Sworn to and subscribed to before me this 14 day of January, 2016.

Notary Public, Hennepin County, State of Minnesota  
My Commission Expires: January 31, 2019

END OF SECTION 00 41 15





MERCHANTS BONDING COMPANY (MUTUAL) • MERCHANTS NATIONAL BONDING, INC.  
2100 FLEUR DRIVE • DES MOINES, IOWA 50321-1158 • (800) 678-8171 • (515) 243-3854 FAX

**Bid Bond**

**CONTRACTOR:**

*(Name, legal status and address)*

**Ebert, Inc.  
23350 County Road 10  
Corcoran, MN 55357**

**SURETY:**

*(Name, legal status and principal place of business)*

**Merchants Bonding Company (Mutual)  
A Corporation  
2100 Fleur Drive, Des Moines, IA 50321-1158**

**OWNER:**

*(Name, legal status and address)*

**Independent School District No. 477  
706 First Street  
Princeton, MN 55371**

**BOND AMOUNT: Five Percent of the Bid Submitted**

**PROJECT:**

*(Name, location or address, and Project number, if any)*  
**2016 District Office Renovations**

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.  
Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner; for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **14th** day of **January** **2016**

**Ebert, Inc.**

*(Principal)*  
**Markus Ross Ebert** *(Seal)*  
**Vice President & Secretary**  
*(Title)*

**Merchants Bonding Company (Mutual)**  
*(Surety)* *(Seal)*  
**Patricia H. Borchers** *(Title)*  
**Attorney-In-Fact**

ACKNOWLEDGMENT OF INDIVIDUAL

ACKNOWLEDGMENT OF PRINCIPAL

State of \_\_\_\_\_ )  
 ) ss.  
County of \_\_\_\_\_ )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2007, before me personally appeared \_\_\_\_\_, known to me to be the individual whose name is subscribed on this bond form, who acknowledged that this bond was executed for the purposes therein contained.

Notary Seal

\_\_\_\_\_  
Notary Public

ACKNOWLEDGMENT OF PARTNERSHIP

ACKNOWLEDGMENT OF PRINCIPAL

State of \_\_\_\_\_ )  
 ) ss.  
County of \_\_\_\_\_ )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2007, before me personally appeared \_\_\_\_\_, known to me to be a partner in the partnership whose name is subscribed on this bond form, who acknowledged to me that the bond was executed on behalf of the partnership for the purposes therein contained.

Notary Seal

\_\_\_\_\_  
Notary Public

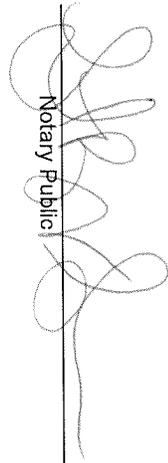
ACKNOWLEDGMENT OF CORPORATION

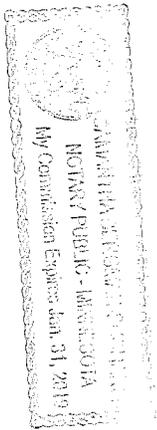
ACKNOWLEDGMENT OF PRINCIPAL

State of Minnesota )  
 ) ss.  
County of Hennepin )

On this 14th day of January, 2016, before me personally appeared Markus Ross Ebert, who acknowledged that he or she is the Vice President of a corporation whose name is subscribed on this bond form, and that, as a corporate officer, he or she is authorized to execute the bond for the purposes therein contained.

Notary Seal

  
\_\_\_\_\_  
Notary Public



ACKNOWLEDGMENT OF SURETY

ACKNOWLEDGMENT OF SURETY

State of Minnesota )  
 ) ss.  
County of Hennepin )

On this 14th day of January, 2016, before me personally appeared Patricia H. Borchers, who acknowledged that he or she is the attorney in fact who is authorized on behalf of Merchants Bonding Company, corporation, on the behalf of the corporation.

Notary Seal

  
\_\_\_\_\_  
Notary Public



**MERCHANTANTS**  
BONDING COMPANY™  
POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTANTS BONDING COMPANY (MUTUAL) and MERCHANTANTS NATIONAL BONDING, INC., both being corporations duly organized under the laws of the State of Iowa (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint, individually,

Wendy M. Schmid, William D. Jeatran, Christine Scott, Duane Mischke, Patricia H. Borchers,  
Emily Teichmperle, Jeff Settem

of Minneapolis and State of Minnesota their true and lawful Attorney-in-Fact, with full power and authority hereby conferred in their name, place and stead, to sign, execute, acknowledge and deliver in their behalf as surety any and all bonds, undertakings, recognizances or other written obligations in the nature thereof, subject to the limitation that any such instrument shall not exceed the amount of:

**TWENTY MILLION (\$20,000,000.00) DOLLARS**

and to bind the Companies thereby as fully and to the same extent as if such bond or undertaking was signed by the duly authorized officers of the Companies, and all the acts of said Attorney-in-Fact, pursuant to the authority herein given, are hereby ratified and confirmed.

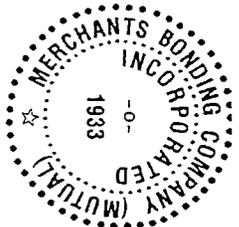
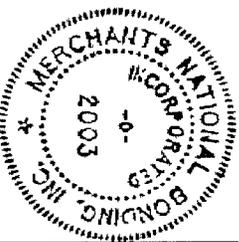
This Power-of-Attorney is made and executed pursuant to and by authority of the following By-Laws adopted by the Board of Directors of the Merchants Bonding Company (Mutual) on April 23, 2011 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 24, 2011.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof.

The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 4th day of April, 2012.

MERCHANTANTS BONDING COMPANY (MUTUAL)  
MERCHANTANTS NATIONAL BONDING, INC.



By *Larry Taylor*  
President

STATE OF IOWA  
COUNTY OF POLK ss.

On this 4th day of April, 2012, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of the MERCHANTANTS BONDING COMPANY (MUTUAL) and MERCHANTANTS NATIONAL BONDING, INC., and that the seals affixed to the foregoing instrument is the Corporate Seal of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.

In Testimony Whereof, I have hereunto set my hand and affixed my Official Seal at the City of Des Moines, Iowa, the day and year first above written.



*Maranda Greenwalt*  
Notary Public, Polk County, Iowa

STATE OF IOWA  
COUNTY OF POLK ss.

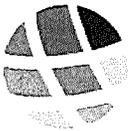
I, William Warner, Jr., Secretary of the MERCHANTANTS BONDING COMPANY (MUTUAL) and MERCHANTANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 14th day of January, 2016.



*William Warner Jr.*  
Secretary

POA 0014 (1/1/1)



Minnesota Department of  
**HUMAN RIGHTS**

## **CERTIFICATE OF COMPLIANCE**

**EBERT CONSTRUCTION, INC. is hereby certified as a contractor by the Minnesota Department of Human Rights. This certificate is valid from 5/5/2014 to 5/4/2018.**

This certification is subject to revocation or suspension prior to its expiration if the department issues a finding of noncompliance or if your organization fails to make a good faith effort to implement its affirmative action plan.

**Minnesota Department of Human Rights**

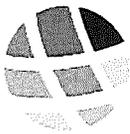
**FOR THE DEPARTMENT BY:**

A handwritten signature in black ink, appearing to read "Kevin M. Lindsey".

Kevin M. Lindsey, Commissioner

AN EQUAL OPPORTUNITY EMPLOYER

Freeman Building • 625 Robert Street North • Saint Paul, Minnesota 55155  
Tel 651.539.1100 • MN Relay 711 or 1.800.627.3529 • Toll Free 1.800.657.3704 • Fax 651.296.9042 • [mn.gov/mdhr](http://mn.gov/mdhr)



Minnesota Department of  
HUMAN RIGHTS

## CERTIFICATE OF EQUAL PAY

**EBERT CONSTRUCTION, INC** is hereby awarded a Certificate of Equal Pay by the Minnesota Department of Human Rights. This certificate is valid from September 15, 2014 to September 14, 2018.

This certification is subject to revocation or suspension prior to its expiration if the Department issues a finding of noncompliance.

Minnesota Department of Human Rights

FOR THE DEPARTMENT BY:

A handwritten signature in black ink, appearing to read "Kevin M. Lindsey".

Kevin M. Lindsey, Commissioner

AN EQUAL OPPORTUNITY EMPLOYER

Freeman Building • 625 Robert Street North • Saint Paul, Minnesota 55155  
Tel 651.539.1100 • MN Relay 711 or 1.800.627.3529 • Toll Free 1.800.657.3704 • Fax 651.296.9042 • [mn.gov/mdhr](http://mn.gov/mdhr)

BID FORM

**BID PROPOSAL FOR:** 2016 PRINCETON DISTRICT OFFICE RENOVATION  
706 1<sup>ST</sup> STREET  
PRINCETON, MINNESOTA 55371

BID TO: Independent School District #477  
District Board Room  
706 1<sup>st</sup> Street  
Princeton, Minnesota 55371

BID FROM: Erickson Builders Co INC

We have examined the Contract Documents for the proposed 2016 Princeton District Office Renovation as prepared by World Architects and Engineers, St. Paul, Minnesota, and the conditions affecting the work.

In accordance therewith the undersigned proposes to furnish all labor and materials for Construction as set forth in the Contract Documents, including Addenda Nos. 2 issued thereto.

1. Accompanying this proposal is a Bid Security for all work, required to be furnished by Contract Documents, the same being subject to forfeiture in the event of default by the undersigned.
2. I agree to complete the Project, provided a contract is executed within 30 calendar days, by [P COMP DATE].
3. I understand the Owner reserves the right to reject any or all bids, and it is agreed that this bid may not be withdrawn for a period of thirty (30) days from the opening thereof.

A. Base Bid

1. The Bidder agrees to perform all work including General, Mechanical and Electrical Construction for the Base Bid Sum of:

Two million sixty five thousand Dollars \$ 2,065,500  
five hundred sixty two 9,065,500

B. Alternates

1. The Bidder agrees to add to or deduct from the Base Bid Sum the following amounts to perform the alternate work described in Section 01 23 00, including all associated costs.

a. Alternate No. Upgrades to create a new ECPE classroom.

Add/Deduct Three thousand Dollars \$ 13,551  
Eighty one

b. Alternate No. 2 New casework and upgrades throughout the building

Add/Deduct Twenty three thousand Dollars \$ 73,463  
four thousand sixty three

c. Alternate No. 3 Renovate board room to create an industrialized space for motor skills.

Add/Deduct Three hundred thousand Dollars \$ 30,394  
three hundred thirty four

d. Alternate No. 4 Remove walls to expand staff lounge, and resource area.

Add/Deduct Sixteen thousand Dollars \$ 16,608  
Six hundred three

C. Responsible Contractor Compliance

1. By signing this bid form, I am an Owner or Officer of the firm name listed on the bid form and I verify under oath that as a Prime Contractor I am in compliance with the Responsible Contractor criteria as defined in Minnesota Statute 16C.285, subd. 3.

DATE January 14, 2016

FIRM NAME Erickson Builders Co Inc

OFFICIAL ADDRESS 14165 James RD #200  
Rogers, MN 55374

TELEPHONE NUMBER ( 763 ) 497-9209

FAX NUMBER (763) 497-7613

BY [Signature]

TITLE (Owner or Officer) CEO

STATE OF Minnesota )  
COUNTY OF Hennepin )SS.

Sworn to and subscribed to before me this 14 day of Jan., 2016

Notary Public, Hennepin County, State of Minnesota

My Commission Expires: January 31, 2019



END OF SECTION 00 41 13

SECTION 00 41 15

MN RESPONSIBLE CONTRACTOR COMPLIANCE AFFIDAVIT

The undersigned, the Owner or Officer of ERICKSON BUILDERS (Prime or Sub-Contractor Name) verify under oath that as a contractor I am in compliance with the following minimum criteria per Minnesota Statute 16C.285 Subd. 3:

1. The contractor:
  - i. Is in compliance with workers' compensation and unemployment insurance requirements;
  - ii. Is currently registered with the Department of Revenue and the Department of Employment and Economic Development if it has employees;
  - iii. Has a valid federal tax identification number or a valid Social Security number if an individual; and
  - iv. Has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative;
2. The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:
  - i. Repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of \$25,000 or more within the three-year period;
  - ii. Has been issued an order to comply by the commissioner of labor and industry that has become final;
  - iii. Has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;
  - iv. Has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;
  - v. Has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; or
  - vi. Has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction.Provided that, if the contractor or related entity contests a determination of underpayment by the Department of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;
3. The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;
4. The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;
5. The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;
6. The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions; and

No. 152197

00 41 15-1

MN Responsible Contractor  
Compliance Affidavit

7. All subcontractors that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses 1 to 6. Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

CONTRACTOR OR SUBCONTRACTOR  
Erickson Builders CO INC

By: [Signature]  
Its: Owner CEO

STATE OF Minnesota )  
COUNTY OF Hennepin )SS.

Sworn to and subscribed to before me this 14 day of January, 2016.

Notary Public, Hennepin County, State of Minnesota  
My Commission Expires: January 31, 2019

END OF SECTION 00 41 15



# THE AMERICAN INSTITUTE OF ARCHITECTS



AIA Document A310

## Bid Bond

**KNOW ALL MEN BY THESE PRESENTS**, that we

**Erickson Builders & Co., Inc.**  
14165 James Road, Suite 200  
Rogers, MN 55374

as Principal, hereinafter called Principal, and  
**Western Surety Company**  
333 S. Wabash Ave.  
Chicago, IL 60604

a corporation duly organized under the laws of the State of South Dakota  
as Surety, hereinafter called Surety, are held and firmly bound unto  
**Independent School District No. 477, Princeton Public Schools**  
706 1st Street  
Princeton, MN 55371

as Oblige, hereinafter called Oblige, in the sum of **Five Percent (5%) of Total Amount Bid**

Dollars ( 5% ),

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

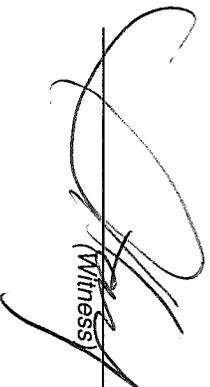
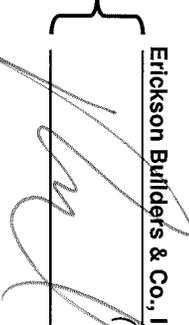
WHEREAS, the Principal has submitted a bid for

(Here insert full name, address and description of project)

**Princeton Family Center, Transitions and District Office, 706 1st Street North, Princeton, MN**

NOW, THEREFORE, if the Oblige shall accept the bid of the Principal and the Principal shall enter into a Contract with the Oblige in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Oblige the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Oblige may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 14th day of January, 2016.

  
\_\_\_\_\_  
(Witness)  
  
\_\_\_\_\_  
**Erickson Builders & Co., Inc.**  
(Principal)  
  
(Seal)  
(Title) **Ryan Erickson, Sr.**  
CEO

  
\_\_\_\_\_  
(Witness)  
  
\_\_\_\_\_  
**Western Surety Company**  
(Surety)  
  
(Seal)  
(Title)  
**Sandra M. Doze, Attorney-in-Fact**

CORPORATE ACKNOWLEDGMENT

State of Minnesota )  
 ) ss  
County of Hennepin )

On this 14th day of January, 2016, before me appeared Ryan Erickson, Sr., to me personally known, who, being by me duly sworn, did say that he/she is the CEO of Erickson Builders & Co, Inc., a corporation, that the seal affixed to the foregoing instrument is the corporate seal of said corporation, and that said instrument was executed in behalf of said corporation by authority of its Board of Directors, and that said Ryan Erickson, Sr. acknowledged said instrument to be the free act and deed of said corporation.



Melissa Joy Ahlm  
Notary Public Hennepin County, Minnesota  
My commission expires January 31, 2019

SURETY ACKNOWLEDGMENT

State of Minnesota )  
 ) ss  
County of Hennepin )

On this 14th day of January, 2016, before me appeared Sandra M. Doze, to me personally know, who being by me duly sworn, did say that (s)he is the Attorney-in-Fact of Western Surety Company, a corporation, that the seal affixed to the foregoing instrument is the corporate seal of said corporation and that said instrument was executed in behalf of said corporation by authority of its Board of Directors; and that said Sandra M. Doze acknowledged said instrument to be the free act and deed of said corporation.



Linda K. French  
Notary Public Washington County, Minnesota  
My commission expires 1/31/2020

# Western Surety Company

## POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

**R. Scott Egginton, John E. Tauer, Linda K. French, D. R. Dougherty, Jack Cedarleaf II, Kurt C. Lundblad, Craig Remick, Jerome T. Quimet, R. W. Frank, Nicole Stillings, Rachel Thomas, Joshua R. Loftis, Brian J. Oestreich, Melinda C. Blodgett, Sandra M. Doze, Lin Ulven, Ted Jorgensen, R. C. Bowman, Individually**

of Minneapolis, MN, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

### - In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 21st day of May, 2015.

WESTERN SURETY COMPANY



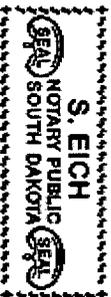
*Paul T. Bruflat*  
Paul T. Bruflat, Vice President

State of South Dakota }  
County of Minnehaha } ss

On this 21st day of May, 2015, before me personally came Paul T. Bruflat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

February 12, 2021



*S. Eich*  
S. Eich, Notary Public

### CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 14th day of January, 2016.

WESTERN SURETY COMPANY

*L. Nelson*  
L. Nelson, Assistant Secretary



SECTION 00 41 13

BID FORM

BID PROPOSAL FOR: 2016 PRINCETON DISTRICT OFFICE RENOVATION

706 1<sup>ST</sup> STREET  
PRINCETON, MINNESOTA 55371

BID TO:

Independent School District #477  
District Board Room  
706 1<sup>st</sup> Street  
Princeton, Minnesota 55371

BID FROM: Karkela Construction, Inc.

We have examined the Contract Documents for the proposed 2016 Princeton District Office Renovation as prepared by Wold Architects and Engineers, St. Paul, Minnesota, and the conditions affecting the work.

In accordance therewith the undersigned proposes to furnish all labor and materials for Construction as set forth in the Contract Documents, including Addenda Nos. 1, 2 issued thereto.

1. Accompanying this proposal is a Bid Security for all work, required to be furnished by Contract Documents, the same being subject to forfeiture in the event of default by the undersigned.
2. I agree to complete the Project, provided a contract is executed within 30 calendar days, by [P COMP DATE].
3. I understand the Owner reserves the right to reject any or all bids, and it is agreed that this bid may not be withdrawn for a period of thirty (30) days from the opening thereof.

A. Base Bid

1. The Bidder agrees to perform all work including General, Mechanical and Electrical Construction for the Base Bid Sum of:

Two million five hundred ninety thousand Dollars \$ 2,590,000

B. Alternates

1. The Bidder agrees to add to or deduct from the Base Bid Sum the following amounts to perform the alternate work described in Section 01 23 00, including all associated costs.

- a. Alternate No. Upgrades to create a new ECPE classroom.

Add/Deduct Twenty-nine thousand Dollars \$ 29,000

- b. Alternate No. 2 New casework and upgrades throughout the building

Add/Deduct Eighty five thousand Dollars \$ 85,000



SECTION 00 41 15

MN RESPONSIBLE CONTRACTOR COMPLIANCE AFFIDAVIT

The undersigned, the Owner or Officer of Karkela Construction, Inc. (Prime or Sub-Contractor Name) verify under oath that as a contractor I am in compliance with the following minimum criteria per Minnesota Statute 16C.285 Subd. 3:

1. The contractor:
  - i. Is in compliance with workers' compensation and unemployment insurance requirements;
  - ii. Is currently registered with the Department of Revenue and the Department of Employment and Economic Development if it has employees;
  - iii. Has a valid federal tax identification number or a valid Social Security number if an individual; and
  - iv. Has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative;
2. The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:
  - i. Repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of \$25,000 or more within the three-year period;
  - ii. Has been issued an order to comply by the commissioner of labor and industry that has become final;
  - iii. Has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;
  - iv. Has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;
  - v. Has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; or
  - vi. Has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction.Provided that, if the contractor or related entity contests a determination of underpayment by the Department of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;
3. The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;
4. The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;
5. The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;
6. The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions; and

No. 152197

00 41 15-1

MN Responsible Contractor  
Compliance Affidavit



# THE AMERICAN INSTITUTE OF ARCHITECTS



AIA Document A310

## Bid Bond

**KNOW ALL MEN BY THESE PRESENTS**, that we

**Karkela Construction, Inc.**  
4806 Park Glen Road  
St. Louis Park, MN 55416

as Principal, hereinafter called Principal, and  
**North American Specialty Insurance Company**

650 Elm Street  
Manchester, NH 03101

a corporation duly organized under the laws of the State of **New Hampshire**  
as Surety, hereinafter called Surety, are held and firmly bound unto  
**Independent School District No. 477, Princeton Public Schools**

706 1st Street  
Princeton, MN 55371

as Oblige, hereinafter called Oblige, in the sum of **Five Percent (5%) of Total Amount Bid**

Dollars ( 5% ),

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for \_\_\_\_\_ (Here insert full name, address and description of project)

**2016 Princeton District Office Renovation**

NOW, THEREFORE, if the Oblige shall accept the bid of the Principal and the Principal shall enter into a Contract with the Oblige in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Oblige the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Oblige may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 14th day of January, 2016.

Shawnta Kloss (Witness) \_\_\_\_\_  
Karkela Construction, Inc. (Principal) \_\_\_\_\_ (Seal)  
Roy Swager (Title) Roger Swager  
President

Melinda Block (Witness) \_\_\_\_\_  
North American Specialty Insurance Company (Surety) \_\_\_\_\_ (Seal)  
Jack Cedarleaf II (Title) Jack Cedarleaf II, Attorney-in-Fact

CORPORATE ACKNOWLEDGMENT

State of Minnesota )  
 ) ss  
County of Hennepin )

On this 14th day of January 2016, before me appeared Roger Swagger,  
to me personally known, who, being by me duly sworn, did say that he/she is the President  
of Karkela Construction, Inc., a corporation, and that said instrument  
was executed in behalf of said corporation by authority of its Board of Directors, and that said  
Roger Swagger acknowledged said instrument to be the free act and deed of  
said corporation.



Charlotte J. Klonecki  
Notary Public Winona County, Minnesota  
My commission expires January 31, 2020

SURETY ACKNOWLEDGMENT

State of Minnesota )  
 ) ss  
County of Hennepin )

On this 14th day of January 2016, before me appeared Jack Cedarleaf II,  
to me personally know, who being by me duly sworn, did say that (s)he is the Attorney-in-Fact of \_\_\_\_\_,  
North American Specialty Insurance Company, a corporation, that the seal  
affixed to the foregoing instrument is the corporate seal of said corporation and that said instrument was  
executed in behalf of said corporation by authority of its Board of Directors; and that said \_\_\_\_\_  
Jack Cedarleaf II acknowledged said instrument to be the free act and deed of said corporation.



Melinda C. Blodgett  
Notary Public Washington County, Minnesota  
My commission expires 1/31/2018



BID FORM

BID PROPOSAL FOR: 2016 PRINCETON DISTRICT OFFICE RENOVATION  
706 1<sup>ST</sup> STREET  
PRINCETON, MINNESOTA 55371

BID TO: Independent School District #477  
District Board Room  
706 1<sup>st</sup> Street  
Princeton, Minnesota 55371

BID FROM: Rochon Corporation

We have examined the Contract Documents for the proposed 2016 Princeton District Office Renovation as prepared by Wold Architects and Engineers, St. Paul, Minnesota, and the conditions affecting the work.

In accordance therewith the undersigned proposes to furnish all labor and materials for Construction as set forth in the Contract Documents, including Addenda Nos. 1, 2 issued thereto.

1. Accompanying this proposal is a Bid Security for all work, required to be furnished by Contract Documents, the same being subject to forfeiture in the event of default by the undersigned.
2. I agree to complete the Project, provided a contract is executed within 30 calendar days, by [P COMP DATE].
3. I understand the Owner reserves the right to reject any or all bids, and it is agreed that this bid may not be withdrawn for a period of thirty (30) days from the opening thereof.

A. Base Bid

1. The Bidder agrees to perform all work including General, Mechanical and Electrical Construction for the Base Bid Sum of:

One million nine hundred ~~thousand~~ <sup>five</sup> thousand Dollars \$ 1,905,000.<sup>00</sup> <sup>SB</sup>

B. Alternates

1. The Bidder agrees to add to or deduct from the Base Bid Sum the following amounts to perform the alternate work described in Section 01 23 00, including all associated costs.

a. Alternate No. 2 Upgrades to create a new ECFE classroom.  
~~Add/Deduct~~ Fifteen thousand seven hundred Dollars \$ 15,700.<sup>00</sup>

b. Alternate No. 2 New casework and upgrades throughout the building  
~~Add/Deduct~~ Fifteen thousand two hundred Dollars \$ 59,200.<sup>00</sup>

c. Alternate No. 3 Renovate board room to create an industrialized space for motor skills.

Add ~~Detail~~ Twenty Seven Thousand Dollars \$ 27,000.00

d. Alternate No. 4 Remove walls to expand staff lounge, and resource area.

Add ~~Detail~~ Eighteen Thousand Eight Hundred Dollars \$ 18,800.00

C. Responsible Contractor Compliance

- By signing this bid form, I am an Owner or Officer of the firm name listed on the bid form and I verify under oath that as a Prime Contractor I am in compliance with the Responsible Contractor criteria as defined in Minnesota Statute 16C.285, subd. 3.

DATE January 14, 2016

FIRM NAME Rochon Corporation

OFFICIAL ADDRESS  
3650 Annapolis Ln No, #101  
Plymouth, MN 55447

TELEPHONE NUMBER ( 763 ) 559-9393

FAX NUMBER ( 763 ) 559-8101

BY Jerry Braton

TITLE (Owner or Officer) CEO



STATE OF Minnesota )  
COUNTY OF Hennepin )SS.

Sworn to and subscribed to before me this 14 day of Jan, 2016.

Notary Public, Patricia Jeane Wotzka Hennepin County, State of Minnesota

My Commission Expires: Jan 31, 2020

END OF SECTION 00 41 13

SECTION 00 41 15

MN RESPONSIBLE CONTRACTOR COMPLIANCE AFFIDAVIT

The undersigned, the Owner or Officer of Rochon Corporation (Prime or Sub-Contractor Name) verify under oath that as a contractor I am in compliance with the following minimum criteria per Minnesota Statute 16C.285 Subd. 3:

1. The contractor:
  - i. Is in compliance with workers' compensation and unemployment insurance requirements;
  - ii. Is currently registered with the Department of Revenue and the Department of Employment and Economic Development if it has employees;
  - iii. Has a valid federal tax identification number or a valid Social Security number if an individual; and
  - iv. Has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative;
2. The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:
  - i. Repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of \$25,000 or more within the three-year period;
  - ii. Has been issued an order to comply by the commissioner of labor and industry that has become final;
  - iii. Has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;
  - iv. Has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;
  - v. Has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; or
  - vi. Has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction.Provided that, if the contractor or related entity contests a determination of underpayment by the Department of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;
3. The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;
4. The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;
5. The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;
6. The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions; and

No. 152197

00 41 15-1

MN Responsible Contractor  
Compliance Affidavit





MAS SURETY GROUP

# BID BOND

**CONTRACTOR:**

*(Name, legal status and address)*  
Rochon Corporation  
3650 Annapolis Lane N Suite 101  
Plymouth, MN 55447  
OWNER:

**SURETY:**

North American Specialty Insurance Company  
475 N. Maringale Road, Suite 850  
Seahamburg, IL 60173

*(Name, legal status and address)*  
Independent School District No. 477  
706 First Street  
Princeton, MN 55371

**BOND AMOUNT: Five Percent of the Bid Submitted**

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**PROJECT:**

*(Name, location or address, and Project number, if any)*  
**2016 District Office Renovations**

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **14th**

day of **January**

**2016**

*(Witness)*

**Rochon Corporation**  
*(Principal)*   
*(Seal)*

*(Witness)*

**North American Specialty Insurance Company**  
*(Surety)*   
*(Seal)*

*(Title)* **Patricia H. Borchers**  
**Attorney-In-Fact**

STATE OF MINNESOTA

On this 14th day of January 2016, before me appeared Patricia H. Borchers to me personally known, who, being duly sworn, did say that he or she is the Attorney-in-Fact of North American Specialty Insurance Company, that the seal affixed to the foregoing instrument was signed and sealed on behalf of said corporation by authority of its Board of Directors and said acknowledged said instrument to be the free act and deed of said corporation.

  
notary public





SECTION 00 41 13  
BID FORM

BID PROPOSAL FOR: 2016 PRINCETON DISTRICT OFFICE RENOVATION  
706 1<sup>ST</sup> STREET  
PRINCETON, MINNESOTA 55371

BID TO: Independent School District #477  
District Board Room  
706 1<sup>st</sup> Street  
Princeton, Minnesota 55371

BID FROM: Mark Haug Construction, Inc.

We have examined the Contract Documents for the proposed 2016 Princeton District Office Renovation as prepared by Wold Architects and Engineers, St. Paul, Minnesota, and the conditions affecting the work.

In accordance therewith the undersigned proposes to furnish all labor and materials for Construction as set forth in the Contract Documents, including Addenda Nos. 1, 2 issued thereto.

1. Accompanying this proposal is a Bid Security for all work, required to be furnished by Contract Documents, the same being subject to forfeiture in the event of default by the undersigned.
2. I agree to complete the Project, provided a contract is executed within 30 calendar days, by [P COMP DATE].
3. I understand the Owner reserves the right to reject any or all bids, and it is agreed that this bid may not be withdrawn for a period of thirty (30) days from the opening thereof.

A. Base Bid

1. The Bidder agrees to perform all work including General, Mechanical and Electrical Construction for the Base Bid Sum of:  
Two million Five hundred sixty thousand Dollars \$ 2,460,000.00

B. Alternates

1. The Bidder agrees to add to or deduct from the Base Bid Sum the following amounts to perform the alternate work described in Section 01 23 00, including all associated costs.
  - a. Alternate No. Upgrades to create a new ECHE classroom.  
Add/Deduct Twenty one thousand two hundred Dollars \$ 21,200
  - b. Alternate No. 2 New casework and upgrades throughout the building  
Add/Deduct Fifty four thousand two hundred Dollars \$ 54,200.00



SECTION 00 41 15

**MN RESPONSIBLE CONTRACTOR COMPLIANCE AFFIDAVIT**

The undersigned, the Owner or Officer of Mark Haug Construction, Inc. (Prime or Sub-Contractor Name) verify under oath that as a contractor I am in compliance with the following minimum criteria per Minnesota Statute 16C.285 Subd. 3:

- I. The contractor:
  - i. Is in compliance with workers' compensation and unemployment insurance requirements;
  - ii. Is currently registered with the Department of Revenue and the Department of Employment and Economic Development if it has employees;
  - iii. Has a valid federal tax identification number or a valid Social Security number if an individual; and
  - iv. Has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative;
2. The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:
  - i. Repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of \$25,000 or more within the three-year period;
  - ii. Has been issued an order to comply by the commissioner of labor and industry that has become final;
  - iii. Has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;
  - iv. Has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;
  - v. Has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; or
  - vi. Has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction.
- Provided that, if the contractor or related entity contests a determination of underpayment by the Department of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;
3. The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;
4. The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;
5. The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;
6. The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions; and

No. **152197**

**00 41 15-1**

**MN Responsible Contractor  
Compliance Affidavit**



# Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we Mark Haug Construction, Inc., 11754 Fairway Road SW, Pine City, MN 55063

as Principal, hereinafter called the Principal, and Western Surety Company, PO Box 5077, Sioux Falls, SD, 57117 a corporation duly organized under the laws of the State of South Dakota as Surety, hereinafter called the Surety, are held and firmly bound unto Independent School District # 477 Princeton Public Schools, 706 First Street, Princeton, MN 55371

as Oblige, hereinafter called the Oblige, in the sum of five per cent (5%) of amount bid Dollars (\$ 5% of amount bid),

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for 2016 Princeton District Office renovation, 706 1<sup>st</sup> Street,

Princeton, MN 55371

NOW, THEREFORE, if the Oblige shall accept the bid of the Principal and the Principal shall enter into a Contract with the Oblige in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Oblige the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Oblige may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Sealed and sealed this 14th day of January, 2016

Ann Babosik (Witness) Mark Haug Construction, Inc. (Seal)  
(Principal)

By: [Signature] P.M. (Title)

[Signature] (Witness) Western Surety Company (Seal)  
(Surety)

[Signature] (Seal)  
Bradford L. Hayes, Attorney-in-Fact (Title)

# Western Surety Company

## POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

**Know All Men By These Presents,** That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

**Bradford L Hayes, Individually**

of Minnetonka, MN, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

### - In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

**In Witness Whereof,** WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 27th day of June, 2013.



WESTERN SURETY COMPANY  
*Paul T. Bruffat*  
Paul T. Bruffat, Vice President

State of South Dakota }  
County of Minnehaha } ss

On this 27th day of June, 2013, before me personally came Paul T. Bruffat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

June 23, 2015



*J. Mohr*  
J. Mohr, Notary Public

### CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 14th day of January, 2016.

WESTERN SURETY COMPANY

*L. Nelson*  
L. Nelson, Assistant Secretary



SECTION 00 41 13

BID FORM

BID PROPOSAL FOR: 2016 PRINCETON DISTRICT OFFICE RENOVATION  
706 1<sup>ST</sup> STREET  
PRINCETON, MINNESOTA 55371

BID TO: Independent School District #477  
District Board Room  
706 1<sup>st</sup> Street  
Princeton, Minnesota 55371

BID FROM: Alliance Building Corporation

We have examined the Contract Documents for the proposed 2016 Princeton District Office Renovation as prepared by Wold Architects and Engineers, St. Paul, Minnesota, and the conditions affecting the work.

In accordance therewith the undersigned proposes to furnish all labor and materials for Construction as set forth in the Contract Documents, including Addenda Nos. 1, 2 issued thereto.

1. Accompanying this proposal is a Bid Security for all work, required to be furnished by Contract Documents, the same being subject to forfeiture in the event of default by the undersigned.
2. I agree to complete the Project, provided a contract is executed within 30 calendar days, by [P COMP DATE].
3. I understand the Owner reserves the right to reject any or all bids, and it is agreed that this bid may not be withdrawn for a period of thirty (30) days from the opening thereof.

A. Base Bid

1. The Bidder agrees to perform all work including General, Mechanical and Electrical Construction for the Base Bid Sum of:

TWO HUNDRED ONE THOUSAND AND Dollars \$ 2,110,000  
THIRY THOUSAND

B. Alternates

1. The Bidder agrees to add to or deduct from the Base Bid Sum the following amounts to perform the alternate work described in Section 01 23 00, including all associated costs.

a. Alternate No. Upgrades to create a new ECPE classroom.  
ADD/DEDUCT TWENTY SIX THOUSAND Dollars \$ 26,000.

b. Alternate No. 2 New casework and upgrades throughout the building  
ADD/DEDUCT SIXTY NINE THOUSAND Dollars \$ 69,000

c. Alternate No. 3 Renovate board room to create an industrialized space for motor skills.

Add/Deduct THIRTY SEVEN THOUSAND Dollars \$ 37,000

d. Alternate No. 4 Remove walls to expand staff lounge, and resource area.

Add/Deduct THIRTY THREE THOUSAND Dollars \$ 23,000

C. Responsible Contractor Compliance

1. By signing this bid form, I am an Owner or Officer of the firm name listed on the bid form and I verify under oath that as a Prime Contractor I am in compliance with the Responsible Contractor criteria as defined in Minnesota Statute 16C.285, subd. 3.

DATE 1/14/16

FIRM NAME Alliance Building Corporation

OFFICIAL ADDRESS PO Box 564 or 3709 Quail Rd. NE

Sauk Rapids, MN 56379

TELEPHONE NUMBER (320 ) 253-3524

FAX NUMBER ( 320 ) 253-8128

BY Corey Gerads

TITLE (Owner or Officer) President-Owner



STATE OF Minnesota )  
 )SS.

COUNTY OF Benton )

Sworn to and subscribed to before me this 14th day of Jan, 2016.

Notary Public, Benton County, State of Minnesota

My Commission Expires: 1/31/19

END OF SECTION 00 41 13

SECTION 00 41 15

**MN RESPONSIBLE CONTRACTOR COMPLIANCE AFFIDAVIT**

The undersigned, the Owner or Officer of Alliance Building Corporation (Prime or Sub-Contractor Name) verify under oath that as a contractor I am in compliance with the following minimum criteria per Minnesota Statute 16C.285 Subd. 3:

1. The contractor:
  - i. Is in compliance with workers' compensation and unemployment insurance requirements;
  - ii. Is currently registered with the Department of Revenue and the Department of Employment and Economic Development if it has employees;
  - iii. Has a valid federal tax identification number or a valid Social Security number if an individual; and
  - iv. Has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative;
2. The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:
  - i. Repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of \$25,000 or more within the three-year period;
  - ii. Has been issued an order to comply by the commissioner of labor and industry that has become final;
  - iii. Has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;
  - iv. Has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;
  - v. Has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; or
  - vi. Has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction.Provided that, if the contractor or related entity contests a determination of underpayment by the Department of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;
3. The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;
4. The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;
5. The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;
6. The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions; and

No. 152197

00 41 15-1

**MN Responsible Contractor  
Compliance Affidavit**

7. All subcontractors that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses 1 to 6.

Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

CONTRACTOR OR SUBCONTRACTOR

Alliance Building Corporation

By: Corey Gerads

Its: President



STATE OF Minnesota )  
 )SS.  
COUNTY OF Benton )

Sworn to and subscribed to before me this 14th day of Jan, 20 16.

Notary Public, Benton County, State of Minnesota

My Commission Expires: 1/31/19



END OF SECTION 00 41 15

# BID BOND

Western National Mutual Insurance Company  
Edina MN 55439

---

**CONTRACTOR:**

*(Name, legal status and address)*

Alliance Building Corporation  
PO Box 564  
Sauk Rapids, MN 56379

**OWNER:**

*(Name, legal status and address)*

Princeton Public School District  
Independent School District No. 477  
706 1st St., Princeton, MN 55377

**BOND AMOUNT:** Five Percent (5%) of the Bid Amount

**PROJECT:**

*(Name, location or address, and Project number, if any)*

Princeton Family Center, Transition and District Office  
706 1st St. North  
Princeton, MN 55377

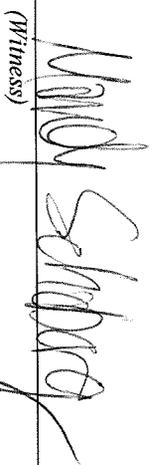
The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

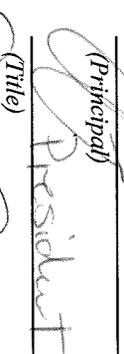
If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

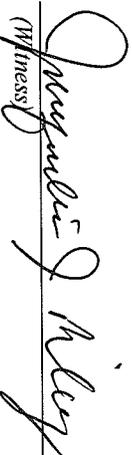
When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 14 day of January, 2016.

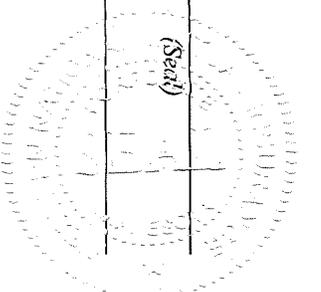
Alliance Building Corporation

  
*Wendy Schrey*  
(Witness)

  
(Principal) President (Seal)

  
*Jurgulic & Riley*  
(Witness)

Western National Mutual Insurance Company  
(Surety) Erin Pohlman (Seal)  
Attorney-in-Fact (Title)



CORPORATE

STATE OF MINNESOTA }  
COUNTY OF \_\_\_\_\_ }

On this 14 day of January 2016, before me personally appeared \_\_\_\_\_, to me known, who, being by me first duly sworn, did depose and say that he/she resides in \_\_\_\_\_, that he/she is the \_\_\_\_\_ of Alliance Building Corporation, the corporation described in and which executed the foregoing instrument; that he/she knows the corporate seal of said corporation; that the corporate seal affixed to said instrument is such corporate seal; that it was so affixed by order and authority of the Board of Directors of said corporation, and that he/she signed his/her name thereto by like order and authority.

\_\_\_\_\_  
Notary Public

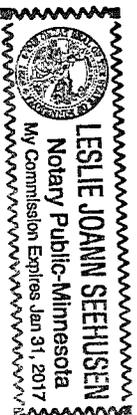
SURETY

STATE OF MINNESOTA }  
COUNTY OF STEARNS }

I, Leslie J Seehusen, Notary Public of Stearns County, in the State of Minnesota, do hereby certify that Erin Pohlman, Attorney-in-Fact, of the Western National Mutual, who is personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person, and acknowledged that he/she signed, sealed and delivered said instrument, for and on behalf of the Western National Mutual, for the uses and purposes therein set forth.

Given under my hand and notarial seal at my office in the City of St Cloud in said County, this 14 of January, 2016.

*Leslie J Seehusen*  
\_\_\_\_\_  
Notary Public



**POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That Western National Mutual Insurance Company, a Minnesota mutual insurance company, does make, constitute and appoint: John S. Delinsky, De Ette J. Wurm, Debra M. Biedsoe, Brenda S. Kilnstra, Erin J. Pohlman, Gretchen O'Brien (Apollo Ins Agency, LLC #918)

Its true and lawful Attorney(s)-in-Fact, with full power and authority for and on behalf of the Company as surety, to execute and deliver and affix the seal of the Company hereto (if a seal is required) bond, undertakings recognizances or other written obligations in the nature thereof, (other than bail bonds, bank depositary bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits, hazardous waste remediation bonds or black lung bonds), as follows:

All written instruments in an amount not to exceed an aggregate of Five Million Dollars (\$5,000,000) for any single obligation, regardless of the number of instruments issued for the obligation.

and to bind Western National Mutual Insurance Company thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a meeting held on September 28, 2010. This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of Western National Mutual Insurance Company on September 28, 2010:

RESOLVED that the president, any vice president or assistant vice president in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the Company to bonds, undertakings, recognizances, and suretyship obligations of all kinds, and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.  
RESOLVED FURTHER that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company  
(i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or  
(ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or  
(iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the Company to such person or persons.  
RESOLVED FURTHER that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company; and such signature and seal when so used shall have the same force and effect as though manually affixed.  
IN WITNESS WHEREOF, Western National Mutual Insurance Company has caused these presents to be signed by its proper officer and its corporate seal to be affixed this 4th day of February, 2014.

*Jon R. Hebeisen*

Jon R. Hebeisen, Secretary



*Larry A. Byers*

Larry A. Byers, Sr. Vice President

STATE OF MINNESOTA, COUNTY OF DAKOTA

On this 4th day of February, 2014, personally came before me Jon R. Hebeisen and Larry A. Byers and to me known to be the individuals and officers of the Western National Mutual Insurance Company who executed the above instrument and they each acknowledged the execution of the same, and being by me duly sworn, did severally dispose and say: that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.



*Jennifer A. Young*

Jennifer A. Young, Notary Public  
My commission expires January 31, 2016

CERTIFICATE

I, the undersigned, assistant secretary of the Western National Mutual Insurance Company, a Minnesota corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.

*Jennifer A. Young*

Signed and sealed at the City of Edina, MN this 14 day of January, 2014  
Jennifer A. Young, Assistant Secretary



SECTION 00 41 13

BID FORM

BID PROPOSAL FOR: 2016 PRINCETON DISTRICT OFFICE RENOVATION  
706 1<sup>ST</sup> STREET  
PRINCETON, MINNESOTA 55371

BID TO: Independent School District #477  
District Board Room  
706 1<sup>st</sup> Street  
Princeton, Minnesota 55371

BID FROM: W. Gohman Construction Co.

We have examined the Contract Documents for the proposed 2016 Princeton District Office Renovation as prepared by World Architects and Engineers, St. Paul, Minnesota, and the conditions affecting the work.

In accordance therewith the undersigned proposes to furnish all labor and materials for Construction as set forth in the Contract Documents, including Addenda Nos. 1, 2 issued thereto.

1. Accompanying this proposal is a Bid Security for all work, required to be furnished by Contract Documents, the same being subject to forfeiture in the event of default by the undersigned.
2. I agree to complete the Project, provided a contract is executed within 30 calendar days, by [P COMP DATE].
3. I understand the Owner reserves the right to reject any or all bids, and it is agreed that this bid may not be withdrawn for a period of thirty (30) days from the opening thereof.

A. Base Bid

1. The Bidder agrees to perform all work including General, Mechanical and Electrical Construction for the Base Bid Sum of:

Two million two hundred four thousand Dollars \$ 2,104,108  
one hundred eight no cents

B. Alternates

1. The Bidder agrees to add to or deduct from the Base Bid Sum the following amounts to perform the alternate work described in Section 01 23 00, including all associated costs.

a. Alternate No. Upgrades to create a new ECFE classroom.

Add/Deduct Sixteen Thousand six hundred sixty seven Dollars \$ 16,677 00

b. Alternate No. 2 New casework and upgrades throughout the building

Add/Deduct After Measure Two hundred thirty five Dollars \$ 54,285 00

c. Alternate No. 3 Renovate board room to create an industrialized space for motor skills.

Add/Deduct Twenty Nine Thousand One Hundred Sixty Dollars \$ 29,103 <sup>00</sup>

d. Alternate No. 4 Remove walls to expand staff lounge, and resource area.

Add/Deduct Twenty Nine Thousand One Hundred Sixty Dollars \$ 29,103 <sup>00</sup>

C. Responsible Contractor Compliance

1. By signing this bid form, I am an Owner or Officer of the firm name listed on the bid form and I verify under oath that as a Prime Contractor I am in compliance with the Responsible Contractor criteria as defined in Minnesota Statute 16C.285, subd. 3.

DATE January 14, 2016

FIRM NAME W. Gohman Construction Co.

OFFICIAL ADDRESS 815 E County Road 75, PO Box 250

St. Joseph, MN 56374

TELEPHONE NUMBER ( 320 ) 363-7781

FAX NUMBER ( 320 ) 363-727

BY [Signature]

TITLE (Owner or Officer) Michael Gohman, President

STATE OF Minnesota )  
 ) SS.  
COUNTY OF Stearns )

Sworn to and subscribed to before me this 14th day of Jan, 2016.

Notary Public, Stearns County, State of Minnesota

My Commission Expires: 01-31-2020

[Signature]

END OF SECTION 00 41 13



W. Gohman Construction Co.

Responsible Contractor Verification  
Proposed List of Subcontractors

(MNStat 16C.285 )  
(Subd5 - subject to change)

Project: Princeton Family Center, Transitions and District Office  
Princeton, MN

Bid Date: 1/14/2016 at 2:00 PM

Section	Description	Subcontractor
04 20 00	Unit Masonry	W Gohman
07 51 15	Roof Patching	Horizon Roofing
07 65 13	Flashing And Weather Barrier	Performance Foam Inc
07 92 00	Sealants and Caulking	AS Spanglers
08 51 13	Aluminum Windows	Harvard Glass
09 21 16	Gypsum Board, Framing and Sheathing	RTL
09 30 00	Tile	Mid-state Tile
09 51 00	Acoustical Ceilings	BSH Construction
09 65 00	Resilient Flooring & Carpet	MCT
09 91 00	Painting	BeGoliere Painting
10 21 13	Operable Manual Wall System	UL Hall
12 32 16	Plastic Laminate Casework	KeyStone Construction
Div 21	Fire Suppression	Fire Construction Services
Div 22	Plumbing	Modern Piping Inc
Div 23	HVAC	Centra-Soda
Div 26	Electrical	Rise-lee

SECTION 00 41 15

MN RESPONSIBLE CONTRACTOR COMPLIANCE AFFIDAVIT

The undersigned, the Owner or Officer of W. Gohman Construction Co. (Prime or Sub-Contractor Name) verify under oath that as a contractor I am in compliance with the following minimum criteria per Minnesota Statute 16C.285 Subd. 3:

1. The contractor:
  - i. Is in compliance with workers' compensation and unemployment insurance requirements;
  - ii. Is currently registered with the Department of Revenue and the Department of Employment and Economic Development if it has employees;
  - iii. Has a valid federal tax identification number or a valid Social Security number if an individual; and
  - iv. Has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative;
2. The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:
  - i. Repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of \$25,000 or more within the three-year period;
  - ii. Has been issued an order to comply by the commissioner of labor and industry that has become final;
  - iii. Has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;
  - iv. Has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;
  - v. Has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; or
  - vi. Has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction.Provided that, if the contractor or related entity contests a determination of underpayment by the Department of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;
3. The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;
4. The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;
5. The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;
6. The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions; and

No. 152197

00 41 15-1

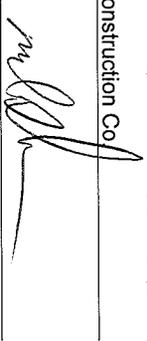
MN Responsible Contractor  
Compliance Affidavit

7. All subcontractors that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses 1 to 6.

Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

CONTRACTOR OR SUBCONTRACTOR

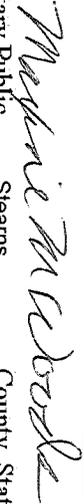
W. Gohman Construction Co

By: 

Its: President

STATE OF Minnesota )  
 )SS.  
COUNTY OF Stearns )

Sworn to and subscribed to before me this 14th day of January, 2016.

  
Notary Public, Stearns County, State of Minnesota

My Commission Expires: 01-31-2020



END OF SECTION 00 41 15

**OHIO FARMERS INSURANCE COMPANY**

Westfield Group® 1 Park Circle, P O Box 5001, Westfield Center, Ohio 44251-5001

**Document A310™ – 2010**

**Bid Bond**

**CONTRACTOR:**

*(Name, legal status and address)*

**W. Gohman Construction Co.  
815 E. County Road 75  
St. Joseph, MN 56374**

**SURETY:**

*(Name, legal status and principal place of business)*

**OHIO FARMERS INSURANCE COMPANY  
1 Park Circle, PO Box 5001  
Westfield Center, OH 44251-5001**

**OWNER:**

*(Name, legal status and address)*

**Princeton Public School District, ISD #477  
706 First Street  
Princeton, MN 55377**

**BOND AMOUNT: Five Percent of Bid Amount-----(5%)-----**

**PROJECT:**

*(Name, location or address, and Project number, if any)*

**Princeton Family Center, Transitions and District Office  
706 1st Street North  
Princeton, Minnesota 55377**

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

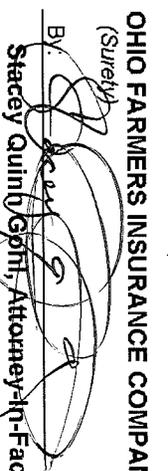
When this Bond has been furnished to comply with a statutory or other legal requirement in the location or the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 14th day of January, 2016.

  
\_\_\_\_\_  
*(Witness)*

**W. Gohman Construction Co.**  
*(Principal)* \_\_\_\_\_ *(Seal)*  
By:  \_\_\_\_\_ *(Title)*  
**Michael Gohman, President**

  
\_\_\_\_\_  
*(Witness)*

**OHIO FARMERS INSURANCE COMPANY**  
*(Surety)* \_\_\_\_\_ *(Seal)*  
By:  \_\_\_\_\_ *(Title)*  
**Stacey Quinn Gohm, Attorney-in-Fact**

**Document A310™ – 2010.** Printed in cooperation with The American Institute of Architects (AIA) by Westfield Group, Westfield Group vouches that the language in the document conforms exactly to the language used in AIA Document A310™ 2010.

CORPORATE ACKNOWLEDGEMENT

STATE OF MINNESOTA

COUNTY OF STEARNS

On the 14th day of January, 2016, before me, personally appeared Michael Gohman, to me known, who being by me duly sworn, did depose and say that (s)he resides in St. Cloud, MN., that (s)he is the President of W. Gohman Construction Co. the corporation described in and which executed the foregoing instrument; that (s)he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation; and that (s)he signed his/her name thereto by like order.



*Maxine M Woods*  
(Notary Signature)

ACKNOWLEDGEMENT OF CORPORATE SURETY

STATE OF MINNESOTA

COUNTY OF STEARNS

On the 14th day of January, 2016, before me, appeared Stacey Quinn Gohl, to me personally known, who being by me duly sworn, did say that (s)he is the aforesaid officer or attorney in fact of the Ohio Farmers Insurance Company, is the corporate seal of said corporation, and that said instrument was signed and sealed in behalf of said corporation by the aforesaid officer, by authority of its Board of Directors; and the aforesaid officer acknowledged said instrument to be the free act and deed of said corporation.



*Anita M. Ficker*  
(Notary Signature)

General Power of Attorney

Westfield National Insurance Co. Ohio Farmers Insurance Co. Westfield Center, Ohio

Know All Men by These Presents: That WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, corporations, hereinafter referred to individually as a "Company" and collectively as "Companies," duly organized and existing under the laws of the State of Ohio, and having its principal office in Westfield Center, Medina County, Ohio, do by these presents make, constitute and appoint MARK A. GRESSER, ANITA M. FICKER, CHRISTINA GRESSER, STACEY QUINN GOHL, JOINTLY OR SEVERALLY

of WAITE PARK and State of MN/Its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings, or other instruments or contracts of suretyship.

LIMITATION: THIS POWER OF ATTORNEY CANNOT BE USED TO EXECUTE NOTE GUARANTEE, MORTGAGE DEFICIENCY, MORTGAGE GUARANTEE, OR BANK DEPOSITORY BONDS.

and to bind any of the Companies thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the applicable Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of each of the WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY:

"Be It Resolved, that the President, any Senior Executive, any Secretary or any Fidelity & Surety Operations Executive or other Executive shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

The Attorney-in-Fact, may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary."

"Be It Further Resolved, that the signature of any such designated person and the seal of the Company hereof or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signatures or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached." (Each adopted at a meeting held on February 8, 2000)

In Witness Whereof, WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY have caused these presents to be signed by their National Surety Leader and Senior Executive and their corporate seals to be hereon affixed this 21st day of MARCH A.D., 2014.

Corporate Seal Affixed

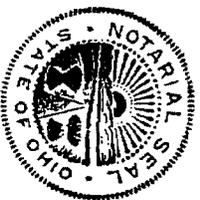


WESTFIELD INSURANCE COMPANY WESTFIELD NATIONAL INSURANCE COMPANY OHIO FARMERS INSURANCE COMPANY By: Dennis P. Baus, National Surety Leader and Senior Executive

State of Ohio County of Medina ss.:

On this 21st day of MARCH A.D., 2014, before me personally came Dennis P. Baus to me known, who, being by me duly sworn, did depose and say, that he resides in Wooster, Ohio; that he is National Surety Leader and Senior Executive of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY; that the seals affixed to said instrument are such corporate seals; that executed the above instrument; that he knows the seals of said Companies; that the seals affixed to said instrument are such corporate seals; that they were so affixed by order of the Boards of Directors of said Companies; and that he signed his name thereto by like order.

Notarial Seal Affixed



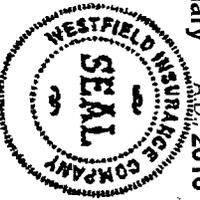
State of Ohio County of Medina ss.:

David A. Kolnik, Attorney at Law, Notary Public My Commission Does Not Expire (Sec. 147.03 Ohio Revised Code)

Signature of David A. Kolnik

I, Frank A. Carrino, Secretary of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; and furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Westfield Center, Ohio, this 14th day of January A.D., 2016



Frank A Carrino Secretary

Frank A. Carrino, Secretary

SECTION 00 41 13

BID FORM

**BID PROPOSAL FOR: 2016 PRINCETON DISTRICT OFFICE RENOVATION**  
**706 1<sup>ST</sup> STREET**  
**PRINCETON, MINNESOTA 55371**

BID TO: Independent School District #477  
District Board Room  
706 1<sup>st</sup> Street  
Princeton, Minnesota 55371

BID FROM: Gopher State Contractors, Inc

We have examined the Contract Documents for the proposed 2016 Princeton District Office Renovation as prepared by Wold Architects and Engineers, St. Paul, Minnesota, and the conditions affecting the work.

In accordance therewith the undersigned proposes to furnish all labor and materials for Construction as set forth in the Contract Documents, including Addenda Nos. 1, 2 issued thereto.

1. Accompanying this proposal is a Bid Security for all work, required to be furnished by Contract Documents, the same being subject to forfeiture in the event of default by the undersigned.
2. I agree to complete the Project, provided a contract is executed within 30 calendar days, by [P COMP DATE]. <sup>8-14-16</sup>
3. I understand the Owner reserves the right to reject any or all bids, and it is agreed that this bid may not be withdrawn for a period of thirty (30) days from the opening thereof.

A. Base Bid

1. The Bidder agrees to perform all work including General, Mechanical and Electrical Construction for the Base Bid Sum of:  
One million eight hundred eleven thousand three hundred seventy three Dollars \$ 1,811,373

B. Alternates

1. The Bidder agrees to add to or deduct from the Base Bid Sum the following amounts to perform the alternate work described in Section 01 23 00, including all associated costs.
  - a. Alternate No. Upgrades to create a new ECFE classroom.  
Add/Deduct ~~Alternate~~ thousand Dollars \$ 19,000.
  - b. Alternate No. 2 New casework and upgrades throughout the building  
Add/Deduct Fifty eight thousand Dollars \$ 58,200

c. Alternate No. 3 Renovate board room to create an industrialized space for motor skills.

Add/Deduct Thirty thousand Dollars \$ 30,000

d. Alternate No. 4 Remove walls to expand staff lounge, and resource area.

Add/Deduct Eighteen thousand two hundred Dollars \$ 18,200

C. Responsible Contractor Compliance

1. By signing this bid form, I am an Owner or Officer of the firm name listed on the bid form and I verify under oath that as a Prime Contractor I am in compliance with the Responsible Contractor criteria as defined in Minnesota Statute 16C.285, subd. 3.

DATE January 14, 2016

FIRM NAME Gopher State Contractors, Inc

OFFICIAL ADDRESS 340 1st Ave SE - PO Box 7

Rice, MN 56367

TELEPHONE NUMBER ( 320 ) 393-4248

FAX NUMBER ( 320 ) 393-4135

BY Pam Petron Pam Petron

TITLE (Owner or Officer) President

STATE OF Minnesota )  
 )SS.  
COUNTY OF BENTON )

Sworn to and subscribed to before me this 14 day of Jan, 20 16.

Notary Public, [Signature] County, State of Minnesota  
My Commission Expires: 1/31/18

END OF SECTION 00 41 13



SECTION 00 41 15

MN RESPONSIBLE CONTRACTOR COMPLIANCE AFFIDAVIT

The undersigned, the Owner or Officer of Gopher State Contractors, Inc (Prime or Sub-Contractor Name) verify under oath that as a contractor I am in compliance with the following minimum criteria per Minnesota Statute 16C.285 Subd. 3:

1. The contractor:
  - i. Is in compliance with workers' compensation and unemployment insurance requirements;
  - ii. Is currently registered with the Department of Revenue and the Department of Employment and Economic Development if it has employees;
  - iii. Has a valid federal tax identification number or a valid Social Security number if an individual; and
  - iv. Has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative;
2. The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:
  - i. Repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of \$25,000 or more within the three-year period;
  - ii. Has been issued an order to comply by the commissioner of labor and industry that has become final;
  - iii. Has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;
  - iv. Has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;
  - v. Has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; or
  - vi. Has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction.Provided that, if the contractor or related entity contests a determination of underpayment by the Department of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;
3. The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;
4. The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;
5. The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;
6. The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions; and

No. 152197

00 41 15-1

MN Responsible Contractor  
Compliance Affidavit

7. All subcontractors that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses 1 to 6.

Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

CONTRACTOR OR SUBCONTRACTOR  
Gopher State Contractors, Inc

By: *Ken Pitter*  
Its: President

STATE OF Minnesota )  
 )SS.  
COUNTY OF Benton )

Sworn to and subscribed to before me this 14 day of January, 20 16.

*[Signature]*  
Notary Public, BENTON County, State of MINNESOTA  
My Commission Expires: 1/31/18

END OF SECTION 00 41 15



**Bid Bond**

**CONTRACTOR:**  
*(Name, legal status and address)*

**Gopher State Contractors, Inc.**  
**340 1st Ave SE, PO Box 7**  
**Rice, MN 56367**

**SURETY:**  
*(Name, legal status and principal place of business)*

**Employers Mutual Casualty Company**  
**717 Mulberry, PO Box 712**  
**Des Moines, IA 50306-0712**

document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

*(Name, legal status and address)*

**ISD 477 Princeton Public Schools**  
**706 1st Street North**  
**Princeton, MN 55377**

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**BOND AMOUNT: Five Percent of Bid Amount----- (5%)-----**

**PROJECT:**

*(Name, location or address, and Project number, if any)*

**2016 Princeton District Office Renovation - Project 152197**  
**706 1st Street North**  
**Princeton, MN**

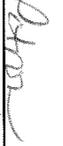
The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **14th** day of **January**, **2016**



**Gopher State Contractors, Inc.**  
*(Principal)*  *(Seal)*



*(Title)* **Pam Petron, President**  
**Employers Mutual Casualty Company**  
*(Surety)*  *(Seal)*

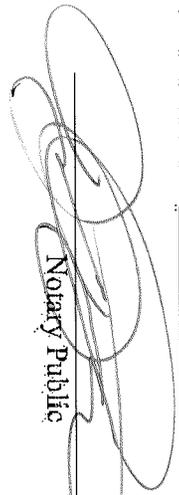


*(Title)* **Kandace J. Nelles, Attorney-In-Fact**

STATE OF MINNESOTA )  
 ) ss.  
COUNTY OF BENTON )

The foregoing instrument was acknowledged before me this 14th day of January  
2016, by Pam Petron, the President  
of Gopher State Contractors, Inc., a Minnesota  
Corporation, on behalf of said Corporation

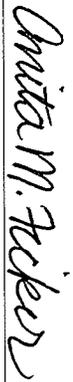
  
JAYSON J REVOIR  
NOTARY PUBLIC - MINNESOTA  
BENTON COUNTY  
My Commission Expires Jan. 31, 2018

  
Notary Public

STATE OF MINNESOTA )  
 ) ss.  
COUNTY OF STEARNS )

The foregoing instrument was acknowledged before me this 14th day of January  
2015, by Kandace J. Nelles, the Attorney-In-Fact  
of Employers Mutual Casualty Company, an IOWA Corporation  
on behalf of said Corporation

  
ANITA M FICKER  
NOTARY PUBLIC  
MINNESOTA  
My Commission Expires Jan. 31, 2020

  
Notary Public



P.O. Box 712 • Des Moines, IA 50306-0712

No. B31239

CERTIFICATE OF AUTHORITY INDIVIDUAL ATTORNEY-IN-FACT

KNOW ALL MEN BY THESE PRESENTS, that:

- 1. Employers Mutual Casualty Company, an Iowa Corporation
2. EMCASCO Insurance Company, an Iowa Corporation
3. Union Insurance Company of Providence, an Iowa Corporation
4. Illinois EMCASCO Insurance Company, an Iowa Corporation
5. Dakota Fire Insurance Company, a North Dakota Corporation
6. EMC Property & Casualty Company, an Iowa Corporation
7. Hamilton Mutual Insurance Company, an Iowa Corporation

hereinafter referred to severally as "Company" and collectively as "Companies", each does, by these presents, make, constitute and appoint: MARK A. GRESSER, ANITA M. FICKER, STACEY GOHL, CHRISTINA GRESSER, KANDACE J. NELLES

its true and lawful attorney-in-fact, with full power and authority conferred to sign, seal, and execute its lawful bonds, undertakings, and other obligatory instruments of a similar nature as follows:

In an amount not exceeding Ten Million Dollars.....\$10,000,000.00 and to bind each Company thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of each such Company, and all of the acts of said attorney pursuant to the authority hereby given are hereby ratified and confirmed.

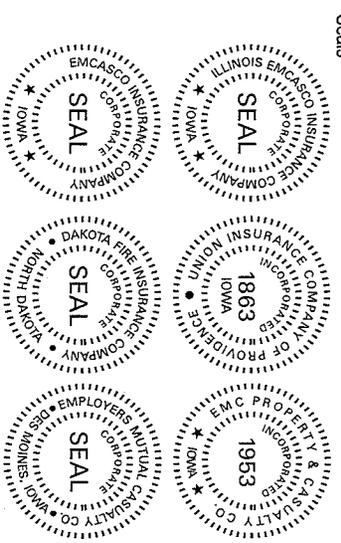
The authority hereby granted shall expire APRIL 1, 2016 unless sooner revoked.

AUTHORITY FOR POWER OF ATTORNEY

This Power-of-Attorney is made and executed pursuant to and by the authority of the following resolution of the Boards of Directors of each of the Companies at a regularly scheduled meeting of each company duly called and held in 1999:

RESOLVED: The President and Chief Executive Officer, any Vice President, the Treasurer and the Secretary of Employers Mutual Casualty Company shall have power and authority to (1) appoint attorneys-in-fact and authorize them to execute on behalf of each Company and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof; and (2) to remove any such attorney-in-fact at any time and revoke the power and authority given to him or her. Attorneys-in-fact shall have power and authority, subject to the terms and limitations of the power-of-attorney issued to them, to execute and deliver on behalf of the Company, and to attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof, and any such instrument executed by any such attorney-in-fact shall be fully and in all respects binding upon the Company. Certification as to the validity of any power-of-attorney authorized herein made by an officer of Employers Mutual Casualty Company shall be fully and in all respects binding upon this Company. The facsimile or mechanically reproduced signature of such officer, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power-of-attorney of the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS THEREOF, the Companies have caused these presents to be signed for each by their officers as shown, and the Corporate seals to be hereto affixed this 31st day of JULY 2015



Bruce G. Kelley, Chairman of Companies 2, 3, 4, 5 & 6; President of Company 1; Vice Chairman and CEO of Company 7
Michael Freel, Assistant Vice President

On this 31st day of JULY AD 2015 before me a Notary Public in and for the State of Iowa, personally appeared Bruce G. Kelley and Michael Freel, who, being by me duly sworn, did say that they are, and are known to me to be the Chairman, President, Vice Chairman and CEO, and/or Assistant Vice President/Assistant Secretary, respectively, of each of The Companies above; that the seals affixed to this instrument are the seals of said corporations; that said instrument was signed and sealed on behalf of each of the Companies by authority of their respective Boards of Directors; and that the said Bruce G. Kelley and Michael Freel, as such officers, acknowledged the execution of said instrument to be the voluntary act and deed of each of the Companies. My Commission Expires October 10, 2016.



CERTIFICATE

I, James D. Clough, Vice President of the Companies, do hereby certify that the foregoing resolution of the Boards of Directors by each of the Companies, and this Power of Attorney issued pursuant thereto on JULY 31, 2015 on behalf of: MARK A. GRESSER, ANITA M. FICKER, STACEY GOHL, CHRISTINA GRESSER, KANDACE J. NELLES

are true and correct and are still in full force and effect. In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 14th day of January 2016 Vice President

BID FORM

BID PROPOSAL FOR: 2016 PRINCETON DISTRICT OFFICE RENOVATION  
706 1<sup>ST</sup> STREET  
PRINCETON, MINNESOTA 55371

BID TO: Independent School District #477  
District Board Room  
706 1<sup>st</sup> Street  
Princeton, Minnesota 55371

BID FROM: Deriving Persson Group LLC

We have examined the Contract Documents for the proposed 2016 Princeton District Office Renovation as prepared by Wold Architects and Engineers, St. Paul, Minnesota, and the conditions affecting the work.

In accordance therewith the undersigned proposes to furnish all labor and materials for Construction as set forth in the Contract Documents, including Addenda Nos. 1-2 issued thereto.

1. Accompanying this proposal is a Bid Security for all work, required to be furnished by Contract Documents, the same being subject to forfeiture in the event of default by the undersigned.
2. I agree to complete the Project, provided a contract is executed within 30 calendar days, by [P COMP DATE].
3. I understand the Owner reserves the right to reject any or all bids, and it is agreed that this bid may not be withdrawn for a period of thirty (30) days from the opening thereof.

A. Base Bid

1. The Bidder agrees to perform all work including General, Mechanical and Electrical Construction for the Base Bid Sum of:  
Two million four hundred ninety thousand Dollars \$ 2,490,000

B. Alternates

1. The Bidder agrees to add to or deduct from the Base Bid Sum the following amounts to perform the alternate work described in Section 01 23 00, including all associated costs.
  - a. Alternate No. Upgrades to create a new ECFE classroom.  
 Add/Deduct Twenty four thousand five hundred sixteen Dollars \$ 24,516
  - b. Alternate No. 2 New casework and upgrades throughout the building  
 Add/Deduct Eighty thousand Dollars \$ 80,000

c. Alternate No. 3 Renovate board room to create an industrialized space for motor skills.

Add/Deduct Fifty one thousand five hundred Dollars \$ 51 500

d. Alternate No. 4 Remove walls to expand staff lounge, and resource area.

Add/Deduct Twenty three thousand five hundred Dollars \$ 23,700

C. Responsible Contractor Compliance

1. By signing this bid form, I am an Owner or Officer of the firm name listed on the bid form and I verify under oath that as a Prime Contractor I am in compliance with the Responsible Contractor criteria as defined in Minnesota Statute 16C.285, subd. 3.

DATE 1/14/16

FIRM NAME Dering Pierson Group LLC

OFFICIAL ADDRESS 22401 Industrial Blvd.

Rogers, MN, 55374

TELEPHONE NUMBER (612) 213-2216

FAX NUMBER (612) 392-7944

BY [Signature]

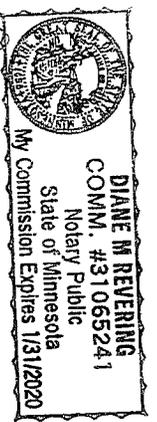
TITLE (Owner or Officer) V.P.

STATE OF Minnesota )  
 )SS.  
COUNTY OF Hennepin )

Sworn to and subscribed to before me this 14 day of Jan, 2016.

Notary Public, Wright County, State of Minnesota

My Commission Expires: 1/31/2020



Diane Revering

END OF SECTION 00 41 13

SECTION 00 41 15

MN RESPONSIBLE CONTRACTOR COMPLIANCE AFFIDAVIT

The undersigned, the Owner or Officer of Deriv Personal Care LLC (Prime or Sub-Contractor Name) verify under oath that as a contractor I am in compliance with the following minimum criteria per Minnesota Statute 16C.285 Subd. 3:

1. The contractor:
  - i. Is in compliance with workers' compensation and unemployment insurance requirements;
  - ii. Is currently registered with the Department of Revenue and the Department of Employment and Economic Development if it has employees;
  - iii. Has a valid federal tax identification number or a valid Social Security number if an individual; and
  - iv. Has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative;
2. The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:
  - i. Repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of \$25,000 or more within the three-year period;
  - ii. Has been issued an order to comply by the commissioner of labor and industry that has become final;
  - iii. Has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;
  - iv. Has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;
  - v. Has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; or
  - vi. Has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction.Provided that, if the contractor or related entity contests a determination of underpayment by the Department of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;
3. The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;
4. The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;
5. The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;
6. The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions; and

No. 152197

00 41 15-1

MN Responsible Contractor  
Compliance Affidavit



SECTION 00 72 00

**GENERAL CONDITIONS**

The "General Conditions of the Contract for Construction", AIA Document A201, Fifteenth Edition, 2007 is attached after this section.

**END OF SECTION 00 72 00**

No. 152197

00 72 00-1

General Conditions

# THE AMERICAN INSTITUTE OF ARCHITECTS



AIA Document A310

## Bid Bond

**KNOW ALL MEN BY THESE PRESENTS**, that we

**Dering Pierson Group, LLC**  
22401 Industrial Blvd.  
Rogers, MN 55374

as Principal, hereinafter called Principal, and  
**North American Specialty Insurance Company**

650 Elm Street  
Manchester, NH 03101

a corporation duly organized under the laws of the State of **New Hampshire**  
as Surety, hereinafter called Surety, are held and firmly bound unto  
**Independent School District No. 477, Princeton Public Schools**

706 1st Street  
Princeton, MN 55371

as Oblige, hereinafter called Oblige, in the sum of **Five Percent (5%) of Total Amount Bid**

Dollars ( 5% ),

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for (Here insert full name, address and description of project)

**Princeton Family Center, Transitions and District Office, 706 1st Street North, Princeton, MN**

NOW, THEREFORE, if the Oblige shall accept the bid of the Principal and the Principal shall enter into a Contract with the Oblige in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Oblige the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Oblige may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 14th day of January, 2016.

*Darin Ruvving* (Witness) } *[Signature]* (Principal) (Seal)  
Dering Pierson Group, LLC

*[Signature]* (Witness) } *[Signature]* (Title) Vice President  
North American Specialty Insurance Company  
*[Signature]* (Surety) (Seal)  
Brian J. Oestreich, Attorney-In-Fact (Title)

CORPORATE ACKNOWLEDGMENT

State of Minnesota )  
 ) ss  
County of Hennepin )

On this 14th day of January 2016, before me appeared Mike Pierson, to me personally known, who, being by me duly sworn, did say that he/she is the Vice President of Dering Pierson Group, LLC, a corporation, that the seal affixed to the foregoing instrument is the corporate seal of said corporation, and that said instrument was executed in behalf of said corporation by authority of its Board of Directors, and that said Mike Pierson acknowledged said instrument to be the free act and deed of said corporation.

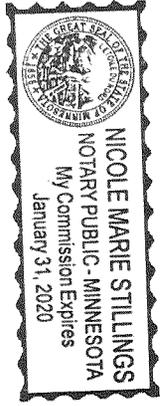


Diane Revering  
Notary Public Wright County, Minnesota  
My commission expires 1/31/2020

SURETY ACKNOWLEDGMENT

State of Minnesota )  
 ) ss  
County of Hennepin )

On this 14th day of January 2016, before me appeared Brian J. Oestreich, to me personally know, who being by me duly sworn, did say that (s)he is the Attorney-in-Fact of North American Specialty Insurance Company, a corporation, that the seal affixed to the foregoing instrument is the corporate seal of said corporation and that said instrument was executed in behalf of said corporation by authority of its Board of Directors; and that said Brian J. Oestreich acknowledged said instrument to be the free act and deed of said corporation.



Nicole Marie Stillings  
Notary Public Dakota County, Minnesota  
My commission expires 1/31/2020

