

Princeton Public Schools - ISD 477

Tuesday, October 20, 2015 at 7:00 PM

Regular School Board Meeting

District Office Board Room

OUR VISION

NO BOUNDARIES TO LEARNING

OUR MISSION

TO DEVELOP THE POTENTIAL IN EACH PERSON THROUGH ACADEMIC & EXTRA-CURRICULAR PROGRAMS

1. PROCEDURAL ITEMS

- 2. Call to Order and Pledge of Allegiance
- 3. Roll Call
- 4. Citizen Comments

5. REPORTS

- a. Board Members Committee Reports
- b. Student Council Report
- c. Superintendent Report

6. APPROVE AGENDA

7. DISCUSS and ACT on PREVIOUS BOARD MEETING MINUTES 3

8. CONSENT AGENDA

The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.

- a. Personnel 6
- b. Fundraisers 7
- c. Gifts 9
- d. Bills 10
- e. Wire Transfers 23
- f. Treasurer's Report 24
- g. Open Enrollment 25
- h. Enrollment 26
- i. Construction Change Orders 27

9. INFORMATIONAL ITEMS

a. Construction Update	28
b. Lease for the District Office in City Hall Lease Rate City Hall space – Initial rate: \$2/sf/month. Agreed to rate: \$12/sf/yr. – District pays utilities and custodial in exchange for 13 years free rent.	
c. Teaching and Learning	30
d. Operational Staffing	42
e. 2016-2017 Parameters	43
10. ACTION ITEMS	
a. Call for Bids	
MOTION DETERMINING THE NECESSITY TO SOLICIT AND SEEK BIDS FOR THE CONSTRUCTION OF EARLY CHILDHOOD, TRANSITION AND DISTRICT OFFICE RENOVATIONS WITHIN THE PRINCETON SCHOOL DISTRICT. BIDS WILL BE ADVERTISED IN ACCORDANCE TO PUBLIC BID LAWS IN THE STATE OF MINNESOTA.	
b. Resolution to support College in the Schools	44
11. FUTURE MEETING(s) INFORMATION	
12. ADDITIONS TO AGENDA	
13. ADJOURN- The Minnesota Open Meeting Law allows for closure of the meeting for attorney-client privilege so that the Board can meet with its attorney in a confidential setting to obtain advice regarding real estate. I will entertain a motion that this meeting be closed for the purpose of attorney-client privilege pursuant to Minnesota Statutes Section 13D.05, subd. 3(b).”	

Call to order and Pledge of Allegiance

The regular meeting of the School Board of District #477 was called to order by Chair Deb Ulm on the **6th day of October, at 7:00 p.m.** in the District Office Board Room.

Roll Call: Members Present: Jeremy Miller, Eric Minks, Chuck Nagle, Deb Ulm, Howard Vaillancourt, Chad Young, and Craig Johnson (arrived late)

Members Absent: None

Others present: Director of Business Services Michelle Czech, Director of Human Resources Stacie Vos, Director of Technology Eric Simmons, Technology Integration Specialist Andrea Halverson, Assessment and Special Programs Coordinator Andrea Preppernau, Principal Dan Voce and Teacher Angel Brown.

Student Council Representative: Sadie Nowak

Citizen Comments: Elaine Philippi asked that the board improve on their decorum and be civilized to one another.

REPORTS

Board committee meeting(s) and School Events each Board member attended.

Howard Vaillancourt: Policy Meeting, Project Oversight Committee Meeting, Community Education Meeting, Auditors
Craig Johnson: No Report
Chuck Nagle: No Report
Deb Ulm: Project Oversight Committee Meeting, Wellness Meeting, Finance Committee, Public Hearing
Eric Minks: Project Oversight Committee Meeting
Chad Young: Oakland Board Meeting
Jeremy Miller: Wellness Meeting, Finance Committee

Superintendent Report: The Auditors visited the business office for three days and are now preparing our audit report. Dr. Espe is still on track to make 200 classroom visits this school year. Five rounds of coaching for implementation classroom observations have taken place this school year. MSBA ballots for area 22 delegate assembly were handed out and collected.

Student Council Report: Sadie talked about Homecoming activities at the High School.

APPROVE AGENDA

Motion made by Howard Vaillancourt and seconded by Jeremy Miller, to approve the agenda as presented. Motion passed unanimously.

DISCUSS and ACT on PREVIOUS BOARD MEETING MINUTES

Motion by Chad Young and seconded by Howard Vaillancourt, to approve the September 15, 2015 Regular Board meeting minutes as presented. Motion passed unanimously.

CONSENT AGENDA

Motion made by Eric Minks and seconded by Howard Vaillancourt, to approve the consent agenda as presented: Personnel, Fundraising, Gifts, Open Enrollment, Program Request, Grants and Assurance of Compliance. Motion passed unanimously.

INFORMATION

STEAM Update – Dan Voce and Angel Brown presented on the STEAM program at the Middle School. They are thankful for the board funding of the project and are proud of people working with the project. Some of the equipment the program is working with is two interactive smartboards, a 3D printer and ten Chromebooks. The STEAM philosophy ties in with the current teaching and learning philosophy, teaching the same curriculum but in a different way. More work will be done designing curriculum in the coming year with the hope of possibly spreading it throughout the district.

Instructional Technology Update – Informational update on Technology provided by Eric Simmons and Andrea Halverson. They talked about the teacher/student survey results from the past two years. Andrea has been supporting teachers with technology and by being in the classroom.

Gifted and Talented Update – Andrea Preppernau provided an informational update on the Gifted and Talented Program. MDE defines gifted and talented as students with outstanding abilities, not only in reading and math but in areas of creativity as well. There is one gifted and talented coordinator at each school.

Teachers on Call – Stacie Vos talked about the partnership that we have with Teachers on Call to help fill our substitute vacancies. The district has also hired a full time teacher sub to fill in the gaps. Subs have all had nice things to say about our students, which makes it easy to get returning subs. The business office is currently working on identification badges for all subs in the district. It was suggested that information be tracked on how many hours subs are needed to replace teachers and paras who are attending school business.

Call For Bids For Family Center, Transition and District Office – Contractors have been working hard on all construction projects and hopefully at the next meeting, bids will be called for.

ACTION ITEMS

Construction Update and Action – Ryan from ICS Consulting gave an update on all the construction projects.

Painting was excluded from the high school project bid. On bid day, four proposals were submitted. The school district has the ability to select any contractor they wish because the amount is under \$100,000.

*Motion made by Jeremy Miller and seconded by Chad Young **to award the painting bid to Steinbrecher Painting for \$43,700.00.** Chuck Nagle opposed. Deb Ulm abstained. Motion passed 5:1.*

Ryan shared a spreadsheet titled Assigned Building Fund Project Detail to help easily track projects on the budget sheet. Approvals on funding for projects will continue to go through the Project Oversight Committee for recommendation, then to the Finance Committee and finally to the board for approval.

*Motion made by Howard Vaillancourt and seconded by Craig Johnson **to approve the change order to add the multipurpose classroom at the high school.** Motion passed unanimously.*

Second Policy Readings (#524, 525, 526, 527, 528, 529, 530, 531, 532, 533, 550, 596, 601, 603)

*Motion made by Eric Minks, seconded by Howard Vaillancourt, **to accept the policies as presented.***

Motion passed unanimously.

ADDITIONS TO AGENDA –

ADJOURN - The meeting was adjourned at 8:40 pm

Recorder: Sonia Strickland

Chair Deb Ulm

Clerk Eric Minks

10.20.15

Name	Status	Job Title	Group	Replacing	Effective Date	Wage
Buss, Amanda	LOA	HS-Teacher	PEA	N/A	1.4.16	
Christianson, Karen	LOA	SpEd Teacher-HS	PEA	N/A	10.22.15-2.22.16	
Haider, Deon	Extra Duty	One Act Play Director		Laura Berghuis	12.1.15	\$2,178.00
Johnson, Emilee	LOA	SpEd Para-NE	Para	N/A	12.14.15-12.23.15	
Juilfs, Paulette	Increased Hours 4.0 to 5.75	Food Server-MS	Food Service	Bev Turnquist	10.12.15	
Oliverius, Hannah	Extra Duty	9th Gr. Girls Basketball Coach		Ashley Magnuson	11.16.15	\$2,904.00
Peterson, Shawntel	New Hire	SpEd Para-MS	Para	Missy MacAlpine	10.19.15	13.50/Hr
Reynolds, Nicole	Increased hours- Adding 30 min a day	Media Para	Para	N/A	10.6.15	
Schossow, Joann	Increased Hours- Adding 30 min a day	Media Para-MS	Para	N/A	10.6.15	
Wilson Rebecca	New Hire	Playground Para-SE	Para	Weston Haugen	10.5.15	12.62/HR

FUNDRAISING APPROVAL FORM

Date of fundraiser: <u>Oct 22 + Oct 24</u>		Projected profit: <u>3000.00</u>	Amount earned:	
Group or organization proposing the fundraiser: <u>FFA</u>			Item(s) being sold: <u>Donations</u>	
Company/organization supplying items to be sold: <u>Donations from business + Community Members</u>				
The money raised will be used for: <u>Donation to Camp Courage/Camp friendship</u>				
The school board recognizes a desire and a need for fundraising to support district programs or student activities. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.			Place a checkmark beside each box to indicate whether the criteria for fundraising are met.	
Pupils may engage in raising funds, under the control of the school, for certain approved activities and for a limited number of charities, subject to the following conditions:			Yes	No
1.	Individual student participation is optional. Students will not be pressured to sell products or solicit funds and will not be required to meet a sales quota to participate in an activity or field trip.		<input checked="" type="checkbox"/>	
2.	The charity involved has been selected by the student body as one in which they wish to participate (if applicable).		<input checked="" type="checkbox"/>	
3.	Addressed envelopes are available to people who prefer to donate directly rather than purchase a product.		<input checked="" type="checkbox"/>	
4.	The raising of funds shall not be done during normal class time. Students will be informed that they are not to fundraise during class time.		<input checked="" type="checkbox"/>	
5.	Information is going home with the students to the parents explaining the district's fundraising policy.		<input checked="" type="checkbox"/>	
6.	I have discussed this fundraiser with the administrator and have identified the purpose of the fundraiser.		<input checked="" type="checkbox"/>	
7.	The students participating in the fundraiser have been informed that they are representing the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and discipline extend to student fundraising activities.		<input checked="" type="checkbox"/>	
8.	Door-to-door sales are discouraged, but if approved, students may be allowed to sell door-to-door according to the following standards: <ul style="list-style-type: none"> • K-8: Only allowed if a parent or guardian is with the student • 9-12: Groups of two or more students working together. 		<input checked="" type="checkbox"/>	
I have reviewed Policy #511 Fundraising and agree to its provisions:				
Date: <u>Sept 8, 2015</u>	Teacher/Sponsor Signature: <u>[Signature]</u>			
As administrator, I understand that approval of this fundraiser means that all provisions of the above policy have been complied with to my satisfaction. <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED				
Date: <u>9/10/15</u>	Administrator Signature: <u>[Signature]</u>			
Date: <u>9/16/15</u>	Superintendent Signature: <u>[Signature]</u>			
Date:	School Board Chair Signature:			

Date of fundraiser: Thirty One <u>11.1.15 - 11.20.15</u>		Projected profit: \$2000		Amount earned:	
Group or organization proposing the fundraiser: ECFE Advisory Group				Item(s) being sold: Bags	
Company/organization supplying items to be sold:					
The money raised will be used for: ECFE EVENTS ETC.					
The school board recognizes a desire and a need for fundraising to support district programs or student activities. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.				Place a checkmark beside each box to indicate whether the criteria for fundraising are met.	
Pupils may engage in raising funds, under the control of the school, for certain approved activities and for a limited number of charities, subject to the following conditions:					
				Yes	No
1.	Individual student participation is optional. Students will not be pressured to sell products or solicit funds and will not be required to meet a sales quota to participate in an activity or field trip.			<input checked="" type="checkbox"/>	
2.	The charity involved has been selected by the student body as one in which they wish to participate (if applicable).			<input checked="" type="checkbox"/>	
3.	Addressed envelopes are available to people who prefer to donate directly rather than purchase a product.				<input checked="" type="checkbox"/>
4.	The raising of funds shall not be done during normal class time. Students will be informed that they are not to fundraise during class time.			<input checked="" type="checkbox"/>	
5.	Information is going home with the students to the parents explaining the district's fundraising policy.				<input checked="" type="checkbox"/>
6.	I have discussed this fundraiser with the administrator and have identified the purpose of the fundraiser.			<input checked="" type="checkbox"/>	
7.	The students participating in the fundraiser have been informed that they are representing the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and discipline extend to student fundraising activities.			<input checked="" type="checkbox"/>	
8.	Door-to-door sales are discouraged, but if approved, students may be allowed to sell door-to-door according to the following standards: • K-8: Only allowed if a parent or guardian is with the student • 9-12: Groups of two or more students working together.				<input checked="" type="checkbox"/>
I have reviewed Policy #511 Fundraising and agree to its provisions:					
Date: <u>9/29/15</u>		Teacher/Sponsor Signature: <u>Sarah Stang</u>			
As administrator, I understand that approval of this fundraiser means that all provisions of the above policy have been complied with to my satisfaction. <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED					
Date: <u>9.29.15</u>		Administrator Signature: <u>[Signature]</u>			
Date: <u>10.13.15</u>		Superintendent Signature: <u>Julia Espe</u>			
Date:		School Board Chair Signature:			

PRINCETON PUBLIC SCHOOLS
ACCEPTANCE OF GIFTS FORM

In compliance with school district Policy 706 (Acceptance of Gifts), this form must be completed for approval by the School Board before the district receives the gift or donation.

Please obtain Principal or Director signature prior to sending to board for approval.

Donor name: Lions Club

Description of gift: \$1,600 Check

Pre-Condition, Condition, or Limitation on use:

To be used to replace outdated sound systems

How this gift specifically relates to the program or school: It enhances instruction and reduced voice strain for teachers.

This gift meets all requirements of Policy 706

Accepted Not Accepted

[Signature]
Principal or Director

Staff Name _____
Date: 10/9/15

Accepted Not Accepted

Julia Espe
Superintendent

Date: 10.12.15

Accepted Not Accepted

School Board Chairperson

Date: _____

Code Assigned: _____ Program Name _____

Routing:

Principal or Director (thank you note attached)

Copy to Building

Business Services

Board Approval

Revised: October 29, 2013

Princeton Public Schools #477
Detail Payment Register By Check No.
Fund Summary

Fund Description	Total
01 General Fund	\$970,929.38
02 Food Service	\$114,924.51
04 Community Service	\$28,769.34
06 Construction	\$141.50
10 Student Activities	\$24,685.15
Report Total	\$1,139,449.88

Princeton Public Schools #477

Check Register by Bank and Check Number

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477	001	63914	159458	Check	1	10795	1	ACE SOLID WASTE, INC	Yes	Yes	No	USD	09/11/2015	2,762.30
		63920	159459	Check	1	13854		AIKEN REBECCA	Yes	Yes	No	USD	09/11/2015	90.00
		63919	159460	Check	1	13393		ALLEN LINELL	Yes	Yes	No	USD	09/11/2015	54.00
		63912	159461	Check	1	10658		ASHWORTH APPLIANCE & ELECTRIC	Yes	Yes	No	USD	09/11/2015	7.99
		63916	159462	Check	1	11427	1	AT&T MOBILITY	Yes	Yes	No	USD	09/11/2015	210.82
		63921	159463	Check	1	14021		BEYOND SPORT MARTIAL ARTS & FI	Yes	Yes	No	USD	09/11/2015	149.60
		63927	159464	Check	1	1901		CONWAY JON	Yes	Yes	No	USD	09/11/2015	125.00
		63928	159465	Check	1	2270		ECM PUBLISHERS INC.	Yes	Yes	No	USD	09/11/2015	3,750.81
		63922	159466	Check	1	14851		HART WILLIAM	Yes	Yes	No	USD	09/11/2015	120.00
		63931	159467	Check	1	6820		HENDRICKSON GRAHAM	Yes	Yes	No	USD	09/11/2015	90.00
		63934	159468	Check	1	8452		HENRY EMBROIDERY & SCREEN PR	Yes	Yes	No	USD	09/11/2015	261.50
		63933	159469	Check	1	7693		JOHNSON ERIC	Yes	Yes	No	USD	09/11/2015	80.00
		63929	159470	Check	1	4007		KEMPS	Yes	Yes	No	USD	09/11/2015	757.70
		63918	159471	Check	1	12957	1	MIDCONTINENT COMMUNICATIONS	Yes	Yes	No	USD	09/11/2015	1,149.02
		63917	159472	Check	1	11477	1	MINUTEMAN PRESS	Yes	Yes	No	USD	09/11/2015	1,425.05
		63924	159473	Check	1	14853		NELSON JENNIFER	Yes	No	No	USD	09/11/2015	170.00
		63925	159474	Check	1	14854		NEVARES LORI	Yes	Yes	No	USD	09/11/2015	95.00
		63935	159475	Check	1	9993		PETERSON KAREN	Yes	Yes	No	USD	09/11/2015	27.10
		63911	159476	Check	1	10232		PLOEGER CORY	Yes	No	No	USD	09/11/2015	80.00
		63926	159477	Check	1	14855		PRINCETON AGENCIES, INC.	Yes	Yes	No	USD	09/11/2015	550.00
		63932	159478	Check	1	6822		REETZ DOUG	Yes	Yes	No	USD	09/11/2015	80.00
		63930	159479	Check	1	6317		RESERVE ACCOUNT	Yes	Yes	No	USD	09/11/2015	2,000.00
		63923	159480	Check	1	14852		SKYWARD USERS OF MN	Yes	Yes	No	USD	09/11/2015	175.00
		63915	159481	Check	1	11190		VEDDERS DOUGLAS	Yes	Yes	No	USD	09/11/2015	80.00
		63913	159482	Check	1	10705		WILSON SPORTS	Yes	Yes	No	USD	09/11/2015	2,633.91
		63949	159483	Check	1	14758		DELTA DENTAL OF MINNESOTA	Yes	Yes	No	USD	09/17/2015	11,011.35
		63959	159484	Check	1	12259		ANDERSON BARB	Yes	Yes	No	USD	09/18/2015	56.00
		63962	159485	Check	1	12767		ANDERSON MEGAN	Yes	Yes	No	USD	09/18/2015	48.00
		63952	159486	Check	1	10658		ASHWORTH APPLIANCE & ELECTRIC	Yes	Yes	No	USD	09/18/2015	654.97
		64011	159487	Check	1	7328		AUTO BODY TECHNICIANS	Yes	Yes	No	USD	09/18/2015	390.29
		63967	159488	Check	1	1346		BECKER HIGH SCHOOL	Yes	Yes	No	USD	09/18/2015	260.00
		63982	159489	Check	1	1506		BRAHAM HIGH SCHOOL	Yes	Yes	No	USD	09/18/2015	225.00
		63983	159490	Check	1	1572		BUFFALO HIGH SCHOOL	Yes	No	No	USD	09/18/2015	150.00
		63984	159491	Check	1	1636		CAMBRIDGE-ISANTI HIGH SCHOOL	Yes	Yes	No	USD	09/18/2015	320.00
		63951	159492	Check	1	10584		CARD SERVICES	Yes	No	No	USD	09/18/2015	598.09
		63985	159493	Check	1	1668		CARL E. JOHNSON PLBG & HTG	Yes	Yes	No	USD	09/18/2015	1,486.05
		64020	159494	Check	1	9207		CHAMBERS JOE	Yes	Yes	No	USD	09/18/2015	87.00
		64013	159495	Check	1	7705		CHEELEY PETE	Yes	Yes	No	USD	09/18/2015	120.00
		63986	159496	Check	1	1770		CHISAGO LAKES HIGH SCHOOL	Yes	No	No	USD	09/18/2015	200.00
		64014	159497	Check	1	8491		COUNTRY SIDE PEST CONTROL, INC	Yes	Yes	No	USD	09/18/2015	365.00
		63987	159498	Check	1	1996		CTAM	Yes	Yes	No	USD	09/18/2015	50.00

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Princeton Public Schools #477

Check Register by Bank and Check Number

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477		001	63969	159499	Check	1	14103		CULLIGAN BOTTLED WATER	Yes	Yes	No	USD	09/18/2015	40.33
			63978	159500	Check	1	14859		DAMMER TROY	Yes	Yes	No	USD	09/18/2015	119.00
			63989	159501	Check	1	2270		ECM PUBLISHERS INC.	Yes	Yes	No	USD	09/18/2015	485.35
			63960	159502	Check	1	12349		FARMER HAYLEY	Yes	Yes	No	USD	09/18/2015	100.00
			63990	159503	Check	1	2501		FEDERATED CO-OPS INC	Yes	Yes	No	USD	09/18/2015	50.00
			63991	159504	Check	1	2574		FOLEY HIGH SCHOOL	Yes	Yes	No	USD	09/18/2015	75.00
			63954	159506	Check	1	10908	1	G & K SERVICES	Yes	Yes	No	USD	09/18/2015	550.50
			63992	159507	Check	1	2676		GARY ROGER BARRETT	Yes	Yes	No	USD	09/18/2015	120.00
			63993	159508	Check	1	2682		GAVE GARAGE DOOR CO.	Yes	Yes	No	USD	09/18/2015	250.00
			63965	159509	Check	1	13030		GIFTS & GADGETS GALORE	Yes	Yes	No	USD	09/18/2015	508.97
			64010	159510	Check	1	7157		GLYNN TOM	Yes	Yes	No	USD	09/18/2015	87.00
			63994	159511	Check	1	2821	3	GREAT THEATRE	Yes	Yes	No	USD	09/18/2015	1,834.00
			63968	159512	Check	1	13889		HALL JOHN	Yes	No	No	USD	09/18/2015	119.00
			63974	159513	Check	1	14851		HART WILLIAM	Yes	Yes	No	USD	09/18/2015	90.00
			63995	159514	Check	1	3121		HI-TECH REFRIGERATION	Yes	Yes	No	USD	09/18/2015	568.35
			63970	159515	Check	1	14341		HOLM BRIAN	Yes	Yes	No	USD	09/18/2015	71.00
			63996	159516	Check	1	3534		K-BOB CAFE	Yes	Yes	No	USD	09/18/2015	566.88
			63997	159517	Check	1	3569		KIEL'S APPLIANCE & TV	Yes	Yes	No	USD	09/18/2015	639.90
			64016	159518	Check	1	8633		KOESTER BARBARA L	Yes	Yes	No	USD	09/18/2015	80.00
			63961	159519	Check	1	12766		LARSON BOB	Yes	Yes	No	USD	09/18/2015	71.00
			64015	159520	Check	1	8566		LIESER JOHN	Yes	Yes	No	USD	09/18/2015	120.00
			63998	159521	Check	1	3829		LIGHTING PLASTICS OF MN	Yes	Yes	No	USD	09/18/2015	82.70
			63981	159522	Check	1	14863		M.S.P.A. - MINNESOTA SCHOOL PSYI	Yes	Yes	No	USD	09/18/2015	60.00
			63999	159523	Check	1	4028		MARV'S TRUE VALUE	Yes	Yes	No	USD	09/18/2015	506.12
			63980	159524	Check	1	14862		MERIDIAN CONSULTING GROUP, LLC	Yes	Yes	No	USD	09/18/2015	4,800.00
			63963	159525	Check	1	12957	1	MIDCONTINENT COMMUNICATIONS	Yes	Yes	No	USD	09/18/2015	231.31
			64000	159526	Check	1	4232		MILACA HIGH SCHOOL- ISD #912	Yes	No	No	USD	09/18/2015	120.00
			63957	159527	Check	1	11477	1	MINUTEMAN PRESS	Yes	Yes	No	USD	09/18/2015	202.41
			63988	159528	Check	1	2122	2	MN DEPT. OF LABOR & INDUSTRY	Yes	Yes	No	USD	09/18/2015	100.00
			64001	159529	Check	1	4687		NORTH BRANCH PUBLIC SCHOOL	Yes	No	No	USD	09/18/2015	290.00
			64017	159530	Check	1	8759		OGILVIE HIGH SCHOOL	Yes	Yes	No	USD	09/18/2015	200.00
			63979	159531	Check	1	14861		OLSEN LINDSAY	Yes	Yes	No	USD	09/18/2015	477.41
			63973	159532	Check	1	14818		PKS-PROFESSIONAL KARATE STUDI	Yes	Yes	No	USD	09/18/2015	182.40
			64002	159533	Check	1	5127		PRINCETON ELECTRIC	Yes	Yes	No	USD	09/18/2015	538.46
			64003	159534	Check	1	5147		PRINCETON ROTARY CLUB	Yes	No	No	USD	09/18/2015	325.00
			64004	159535	Check	1	5156		PRINCETON UNION-EAGLE	Yes	Yes	No	USD	09/18/2015	76.00
			64021	159536	Check	1	9208		QUIMBY STEVE	Yes	Yes	No	USD	09/18/2015	87.00
			63956	159537	Check	1	11452		RATWIK, ROSZAK & MALONEY, PA	Yes	Yes	No	USD	09/18/2015	738.00
			63966	159538	Check	1	13353		RAY DARREN	Yes	Yes	No	USD	09/18/2015	71.00
			64018	159539	Check	1	8878		RESTORATION SYSTEMS	Yes	Yes	No	USD	09/18/2015	62,480.00
			63955	159540	Check	1	1098		RIDDELL, INC	Yes	Yes	No	USD	09/18/2015	843.78

Princeton Public Schools #477

Check Register by Bank and Check Number

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477		001	63958	159541	Check	1	11867		ROLFES JULIE	Yes	No	No	USD	09/18/2015	25.00
			63977	159542	Check	1	14858		SAAVEDRA LEONARDO	Yes	No	No	USD	09/18/2015	71.00
			64019	159543	Check	1	9181		SCHOENFELDER RON	Yes	Yes	No	USD	09/18/2015	90.00
			64012	159544	Check	1	7496	1	SIGNS ETC.	Yes	No	No	USD	09/18/2015	425.00
			64006	159545	Check	1	5894	1	ST. CLOUD TECH HIGH SCHOOL	Yes	No	No	USD	09/18/2015	100.00
			64007	159546	Check	1	5926		ST. FRANCIS HIGH SCHOOL	Yes	Yes	No	USD	09/18/2015	230.00
			64005	159547	Check	1	5872		STAGES THEATRE CO	Yes	No	No	USD	09/18/2015	1,473.00
			63972	159548	Check	1	14477		TEACHERS ON CALL	Yes	Yes	No	USD	09/18/2015	100.49
			63950	159549	Check	1	10439		THREE RIVERS YOUTH FOOTBALL L	Yes	No	No	USD	09/18/2015	3,900.00
			64008	159550	Check	1	6149		TIEMENS TOM	Yes	Yes	No	USD	09/18/2015	272.00
			63976	159551	Check	1	14857		VAWSER ROBERT	Yes	Yes	No	USD	09/18/2015	87.00
			63964	159552	Check	1	13021		WHITCOMB GAIL	Yes	Yes	No	USD	09/18/2015	1,540.00
			63975	159553	Check	1	14856		WHITSON JEFFREY	Yes	No	No	USD	09/18/2015	87.00
			63971	159554	Check	1	14346	1	WIETERS JOY CHRISTINA	Yes	No	No	USD	09/18/2015	1,376.00
			63953	159555	Check	1	10705		WILSON SPORTS	Yes	Yes	No	USD	09/18/2015	5,375.00
			64022	159556	Check	1	11452		RATWIK, ROSZAK & MALONEY, PA	Yes	Yes	No	USD	09/18/2015	33.90
			64023	159557	Check	1	14868		U.S. BANK EQUIPMENT FINANCE	Yes	Yes	No	USD	09/22/2015	341.54
			64084	159558	Check	1	13910		AM PAINTING OF PRINCETON, INC.	Yes	Yes	No	USD	09/25/2015	196.01
			64125	159559	Check	1	7706	3	AMAZON.COM	Yes	Yes	No	USD	09/25/2015	1,278.46
			64092	159560	Check	1	14873		ANDERSON TODD	Yes	No	No	USD	09/25/2015	127.00
			64074	159561	Check	1	12256		ANDERSON VIVA M.	Yes	Yes	No	USD	09/25/2015	183.00
			64076	159562	Check	1	1243	1	ASCD	Yes	No	No	USD	09/25/2015	375.77
			64073	159563	Check	1	12254		BAKER JAMES	Yes	Yes	No	USD	09/25/2015	81.00
			64088	159564	Check	1	14439		BALFOUR MINNESOTA, LLC	Yes	Yes	No	USD	09/25/2015	48.00
			64085	159565	Check	1	1409		BERNICK'S PEPSI-COLA	Yes	Yes	No	USD	09/25/2015	845.72
			64096	159566	Check	1	14879		BERRY LAW OFFICES	Yes	Yes	No	USD	09/25/2015	800.50
			64098	159567	Check	1	1511		BRAND MANUFACTURING	Yes	Yes	No	USD	09/25/2015	103.26
			64111	159568	Check	1	4290		CENTERPOINT ENERGY	Yes	Yes	No	USD	09/25/2015	1,660.73
			64099	159569	Check	1	1721		CENTRAL MCGOWAN INC.	Yes	Yes	No	USD	09/25/2015	14.88
			64124	159570	Check	1	7705		CHEELEY PETE	Yes	Yes	No	USD	09/25/2015	120.00
			64100	159571	Check	1	1826		CLIMB THEATRE	Yes	Yes	No	USD	09/25/2015	990.00
			64097	159572	Check	1	14880		DJ SOUND PRODUCTIONS & ENTER	Yes	No	No	USD	09/25/2015	450.00
			64128	159573	Check	1	9068		EDUCATORS BENEFIT CONSULTANT	Yes	Yes	No	USD	09/25/2015	320.80
			64091	159574	Check	1	14872		EMANUEL DAN	Yes	Yes	No	USD	09/25/2015	87.00
			64079	159575	Check	1	12846	1	ESSENTIAL CABLING TECHNOLOGIE	Yes	Yes	No	USD	09/25/2015	338.76
			64071	159576	Check	1	11480		FISHING POND	Yes	No	No	USD	09/25/2015	375.77
			64123	159577	Check	1	7142		FREESE DALE	Yes	Yes	No	USD	09/25/2015	240.00
			64075	159578	Check	1	12263		FREITAG STEVE	Yes	No	No	USD	09/25/2015	71.00
			64101	159579	Check	1	2778		GOPHER STATE ONE-CALL INC	Yes	Yes	No	USD	09/25/2015	49.50
			64102	159580	Check	1	2891		GUTHRIE THEATER GROUP SALES	Yes	No	No	USD	09/25/2015	5,734.00
			64082	159581	Check	1	13889		HALL JOHN	Yes	No	No	USD	09/25/2015	127.00

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0477		001	64081	159582	Check	1	13307		HANSON DOUG	Yes	No	No	USD	09/25/2015	127.00
			64089	159583	Check	1	14870		HILDEBRAND BRAD	Yes	No	No	USD	09/25/2015	87.00
			64103	159584	Check	1	3121		HI-TECH REFRIGERATION	Yes	Yes	No	USD	09/25/2015	482.69
			64104	159585	Check	1	3140		HOFMAN OIL CO. INC.	Yes	Yes	No	USD	09/25/2015	480.15
			64105	159586	Check	1	3231		HY-TECH AUTOMOTIVE	Yes	No	No	USD	09/25/2015	14.23
			64129	159587	Check	1	9155		JD GRAPHICS	Yes	Yes	No	USD	09/25/2015	996.25
			64106	159588	Check	1	4007		KEMPS	Yes	Yes	No	USD	09/25/2015	1,959.93
			64072	159589	Check	1	11986		LAVOI JANA	Yes	No	No	USD	09/25/2015	80.00
			64093	159590	Check	1	14875		LEUK JULIE	Yes	Yes	No	USD	09/25/2015	90.00
			64132	159591	Check	1	9786		M. GROEBNER CONSTRUCTION, INC	Yes	No	No	USD	09/25/2015	1,275.00
			64107	159592	Check	1	4048		M.A.S.S.P.	Yes	No	No	USD	09/25/2015	300.00
			64070	159593	Check	1	11112		MCGIVERN FRANK	Yes	No	No	USD	09/25/2015	87.00
			64069	159594	Check	1	10432	2	MEI TOTAL ELEVATOR SOLUTIONS	Yes	Yes	No	USD	09/25/2015	295.50
			64108	159595	Check	1	4137		MENARDS - ST CLOUD	Yes	No	No	USD	09/25/2015	41.62
			64109	159596	Check	1	4160	2	METRO ECSU	Yes	No	No	USD	09/25/2015	120.00
			64080	159597	Check	1	12861		MINNETONKA PUBLIC SCHOOLS I.S.	Yes	No	No	USD	09/25/2015	200.00
			64094	159598	Check	1	14877		MIRON JOSHUA	Yes	No	No	USD	09/25/2015	30.00
			64110	159599	Check	1	4250		MN HISTORICAL SOCIETY	Yes	No	No	USD	09/25/2015	444.00
			64086	159600	Check	1	14367		NIEMANN ALAN	Yes	Yes	No	USD	09/25/2015	120.00
			64112	159601	Check	1	4868	1	PAN-O-GOLD BAKING CO.	Yes	Yes	No	USD	09/25/2015	286.98
			64087	159602	Check	1	14369		PETERSON JAMES	Yes	No	No	USD	09/25/2015	81.00
			64113	159603	Check	1	5127		PRINCETON ELECTRIC	Yes	No	No	USD	09/25/2015	1,954.32
			64114	159604	Check	1	5194		PRINCETON PUBLIC UTILITIES	Yes	No	No	USD	09/25/2015	74,618.31
			64077	159605	Check	1	12648		REBYL SPORTS, INC.	Yes	No	No	USD	09/25/2015	261.50
			64090	159606	Check	1	14871		SCHMELTZER JOE	Yes	Yes	No	USD	09/25/2015	87.00
			64116	159607	Check	1	5702		SILVER BELL TROPHIES & AWARDS	Yes	Yes	No	USD	09/25/2015	40.00
			64131	159608	Check	1	9494	1	SNA	Yes	Yes	No	USD	09/25/2015	141.00
			64115	159609	Check	1	5617	8	ST CLOUD STATE UNIVERSITY	Yes	Yes	No	USD	09/25/2015	350.00
			64095	159610	Check	1	14878		ST. GELAIS ANDRE	Yes	Yes	No	USD	09/25/2015	56.00
			64117	159611	Check	1	5874		STAR TRIBUNE	Yes	No	No	USD	09/25/2015	576.00
			64118	159612	Check	1	6031	1	SYLVA CORPORATION INC	Yes	Yes	No	USD	09/25/2015	857.50
			64127	159613	Check	1	8616		THOMAS BOB	Yes	Yes	No	USD	09/25/2015	87.00
			64126	159614	Check	1	8546		TRAVERS MICHAEL	Yes	Yes	No	USD	09/25/2015	90.00
			64122	159615	Check	1	6855		TREWICK JIM	Yes	No	No	USD	09/25/2015	90.00
			64119	159616	Check	1	6290	5	UNITED RENTALS (NORTH AMERICA	Yes	Yes	No	USD	09/25/2015	3,588.80
			64130	159617	Check	1	9278		UNIVERSITY OF OREGON	Yes	No	No	USD	09/25/2015	300.00
			64083	159618	Check	1	13908		VERIZON WIRELESS	Yes	Yes	No	USD	09/25/2015	320.14
			64078	159619	Check	1	12740		VER-TECH	Yes	Yes	No	USD	09/25/2015	420.00
			64120	159620	Check	1	6376		VIKING COCA COLA BOTTLING	Yes	Yes	No	USD	09/25/2015	569.75
			64121	159621	Check	1	6464		WATERMANAGEMENT SERVICES	Yes	Yes	No	USD	09/25/2015	445.64
			64133	159622	Check	1	14852		SKYWARD USERS OF MN	Yes	No	No	USD	09/25/2015	175.00

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Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477		001	64146	159623	Check	1	4593		EDUCATION MINNESOTA	Yes	No	No	USD	09/30/2015	415.17
			64143	159624	Check	1	3177		HORACE MANN LIFE INS. CO.	Yes	No	No	USD	09/30/2015	67.14
			64142	159625	Check	1	14012		MESSERLI & KRAMER	Yes	No	No	USD	09/30/2015	88.00
			64144	159626	Check	1	4332		MN BENEFIT ASSN	Yes	No	No	USD	09/30/2015	119.43
			64145	159627	Check	1	4584		MN NCPERS LIFE INSURANCE	Yes	No	No	USD	09/30/2015	60.00
			64147	159628	Check	1	4936		PEA DUES ACCT.	Yes	No	No	USD	09/30/2015	9,594.59
			64148	159629	Check	1	5121		PRINCETON CUSTODIANS	Yes	No	No	USD	09/30/2015	1,296.50
			64149	159630	Check	1	5126		PRINCETON PARAPROFESSIONALS	Yes	No	No	USD	09/30/2015	1,271.08
			64150	159631	Check	1	5587		SEIU LOCAL 284	Yes	No	No	USD	09/30/2015	397.83
			64151	159632	Check	1	14852		SKYWARD USERS OF MN	Yes	No	No	USD	09/29/2015	350.00
			64152	159633	Check	1	1693		PETTY CASH-MARGARET DEGLMAN	Yes	Yes	No	USD	09/30/2015	540.00
			64173	159634	Check	1	14883		1000 PETALS	Yes	No	No	USD	10/02/2015	420.00
			64159	159635	Check	1	12256		ANDERSON VIVA M.	Yes	No	No	USD	10/02/2015	71.00
			64189	159636	Check	1	9579		ARROWWOOD RESORT & CONF CTI	Yes	No	No	USD	10/02/2015	403.76
			64166	159637	Check	1	14021		BEYOND SPORT MARTIALARTS & FI	Yes	No	No	USD	10/02/2015	158.40
			64161	159638	Check	1	12806		BLACKSTAD RUSS	Yes	No	No	USD	10/02/2015	119.00
			64178	159639	Check	1	2278		ECOWATER SYSTEMS	Yes	No	No	USD	10/02/2015	21.00
			64168	159640	Check	1	14254		FISLER DATA, LLC	Yes	No	No	USD	10/02/2015	379.00
			64171	159641	Check	1	14499		FLOORING SOLUTIONS OF MN	Yes	No	No	USD	10/02/2015	1,195.00
			64188	159642	Check	1	7142		FREESE DALE	Yes	No	No	USD	10/02/2015	120.00
			64179	159643	Check	1	3219		HUMPHREY PAM	Yes	No	No	USD	10/02/2015	40.00
			64163	159644	Check	1	13280		JAMIE'S SEWING	Yes	No	No	USD	10/02/2015	840.00
			64180	159645	Check	1	4007		KEMPS	Yes	No	No	USD	10/02/2015	4,151.58
			64154	159646	Check	1	10744		LEARNING A - Z	Yes	No	No	USD	10/02/2015	3,815.66
			64181	159647	Check	1	4048		M.A.S.S.P.	Yes	No	No	USD	10/02/2015	195.00
			64167	159648	Check	1	14135		M.T.E.E.A.	Yes	No	No	USD	10/02/2015	420.00
			64172	159649	Check	1	14882		MAGNUSON STEVE	Yes	No	No	USD	10/02/2015	90.00
			64153	159650	Check	1	10480	1	MASMS	Yes	No	No	USD	10/02/2015	125.00
			64182	159651	Check	1	4136		MENARDS	Yes	No	No	USD	10/02/2015	865.78
			64156	159652	Check	1	11250	1	MESTA	Yes	No	No	USD	10/02/2015	250.00
			64162	159653	Check	1	12957	1	MIDCONTINENT COMMUNICATIONS	Yes	No	No	USD	10/02/2015	37.60
			64158	159654	Check	1	11477	1	MINUTEMAN PRESS	Yes	No	No	USD	10/02/2015	25.00
			64183	159655	Check	1	4349	5	MN DEPARTMENT OF HEALTH	Yes	No	No	USD	10/02/2015	70.00
			64155	159656	Check	1	10829	1	MN INTERSCHOLASTIC ATHLETIC AI	Yes	No	No	USD	10/02/2015	120.00
			64175	159657	Check	1	14885		MN SHAPE	Yes	No	No	USD	10/02/2015	100.00
			64174	159658	Check	1	14884		NELSON ERIN	Yes	No	No	USD	10/02/2015	51.00
			64164	159659	Check	1	13355	1	PALMER BUS SERVICE, INC.	Yes	No	No	USD	10/02/2015	145,962.82
			64165	159660	Check	1	13833		PETERSEN JAMES	Yes	No	No	USD	10/02/2015	119.00
			64177	159661	Check	1	1693		PETTY CASH-MARGARET DEGLMAN	Yes	No	No	USD	10/02/2015	185.00
			64190	159662	Check	1	9866	1	PREMIUM WATERS INC	Yes	No	No	USD	10/02/2015	68.85
			64184	159663	Check	1	5135		PRINCETON ACE HARDWARE INC.	Yes	No	No	USD	10/02/2015	1,218.03

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0477		001	64176	159664	Check	1	14886		QP PHOTOGRAPHY	Yes	No	No	USD	10/02/2015	162.00
			64157	159665	Check	1	11452		RATWIK, ROSZAK & MALONEY, PA	Yes	No	No	USD	10/02/2015	16.95
			64160	159666	Check	1	12648		REBYL SPORTS, INC.	Yes	No	No	USD	10/02/2015	1,731.75
			64187	159667	Check	1	6317		RESERVE ACCOUNT	Yes	No	No	USD	10/02/2015	2,000.00
			64186	159668	Check	1	5547	6	S.N.D.M.	Yes	No	No	USD	10/02/2015	100.00
			64185	159669	Check	1	5523	6	SCHOLASTIC BOOK CLUBS INC	Yes	No	No	USD	10/02/2015	20.00
			64169	159670	Check	1	14366		SHRED RIGHT	Yes	No	No	USD	10/02/2015	74.97
			64170	159671	Check	1	14477		TEACHERS ON CALL	Yes	No	No	USD	10/02/2015	13,231.08
			64192	159672	Check	1	2122	7	MN DEPT. OF LABOR & INDUSTRY	Yes	No	No	USD	10/06/2015	141.50
			64244	159673	Check	1	7706	3	AMAZON.COM	Yes	No	No	USD	10/09/2015	889.10
			64206	159674	Check	1	12256		ANDERSON VIVA M.	Yes	No	No	USD	10/09/2015	81.00
			64200	159675	Check	1	11427	1	AT&T MOBILITY	Yes	No	No	USD	10/09/2015	283.67
			64215	159676	Check	1	1409		BERNICK'S PEPSI-COLA	Yes	No	No	USD	10/09/2015	588.96
			64227	159677	Check	1	14888		COHOON BRIAN	Yes	No	No	USD	10/09/2015	119.00
			64194	159678	Check	1	10252		COLLINS DANIEL	Yes	No	No	USD	10/09/2015	87.00
			64199	159679	Check	1	11074	2	COMPUTER EXPLORERS	Yes	No	No	USD	10/09/2015	780.00
			64216	159680	Check	1	14103		CULLIGAN BOTTLED WATER	Yes	No	No	USD	10/09/2015	14.27
			64232	159681	Check	1	2128		D.ERVASTI SALES CO.	Yes	No	No	USD	10/09/2015	767.00
			64233	159682	Check	1	2265	4	ECKROTH MUSIC CO.	Yes	No	No	USD	10/09/2015	1,323.20
			64196	159683	Check	1	10894		FAIRWAY SHORES GOLF	Yes	No	No	USD	10/09/2015	660.00
			64243	159684	Check	1	7493		FRIDLEY HIGH SCHOOL	Yes	No	No	USD	10/09/2015	340.00
			64247	159685	Check	1	9210		FUERSTENBERG ALAN	Yes	No	No	USD	10/09/2015	90.00
			64197	159686	Check	1	10908	1	G & K SERVICES	Yes	No	No	USD	10/09/2015	649.15
			64221	159687	Check	1	14772		GATEWAY MUSIC FESTIVALS & TOUI	Yes	No	No	USD	10/09/2015	1,647.00
			64207	159688	Check	1	13030		GIFTS & GADGETS GALORE	Yes	No	No	USD	10/09/2015	135.00
			64213	159689	Check	1	13869		GRANT ASSIST CONSULTING	Yes	No	No	USD	10/09/2015	247.50
			64248	159690	Check	1	9420		GUIDARELLI JOE	Yes	No	No	USD	10/09/2015	87.00
			64229	159691	Check	1	14895		GUSTAFSON ZACHARY	Yes	No	No	USD	10/09/2015	87.00
			64222	159692	Check	1	14851		HART WILLIAM	Yes	No	No	USD	10/09/2015	80.00
			64203	159693	Check	1	11795		HAUGEN CHRIS	Yes	No	No	USD	10/09/2015	87.00
			64223	159694	Check	1	14874		HELBACK JOE	Yes	No	No	USD	10/09/2015	71.00
			64217	159695	Check	1	14341		HOLM BRIAN	Yes	No	No	USD	10/09/2015	119.00
			64234	159696	Check	1	3425		JINDRA'S SEWER SERVICE	Yes	No	No	USD	10/09/2015	866.25
			64202	159697	Check	1	11737		JOHNSON GREGGE	Yes	No	No	USD	10/09/2015	119.00
			64245	159698	Check	1	8210		KELLER TOM	Yes	No	No	USD	10/09/2015	90.00
			64235	159699	Check	1	4007		KEMPS	Yes	No	No	USD	10/09/2015	1,967.91
			64205	159700	Check	1	11858		KILBY TOBY	Yes	No	No	USD	10/09/2015	168.00
			64230	159701	Check	1	14896		LABEAU CLINTON	Yes	No	No	USD	10/09/2015	81.00
			64212	159702	Check	1	13857		LANGE SCOTT	Yes	No	No	USD	10/09/2015	120.00
			64214	159703	Check	1	13997		LARSON CURTIS	Yes	No	No	USD	10/09/2015	87.00
			64218	159704	Check	1	14362		LARSON STEVE	Yes	No	No	USD	10/09/2015	71.00

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0477		001	64224	159705	Check	1	14875		LEUK JULIE	Yes	No	No	USD	10/09/2015	90.00
			64246	159706	Check	1	8566		LIESER JOHN	Yes	No	No	USD	10/09/2015	120.00
			64231	159707	Check	1	14897		LING VALERIE	Yes	No	No	USD	10/09/2015	100.00
			64249	159708	Check	1	9786		M. GROEBNER CONSTRUCTION, INC	Yes	No	No	USD	10/09/2015	300.00
			64219	159709	Check	1	14398		MANDILE RICHARD	Yes	No	No	USD	10/09/2015	81.00
			64236	159710	Check	1	4245		MILLE LACS CO AUDITOR/TREAS.	Yes	No	No	USD	10/09/2015	1,126.07
			64201	159711	Check	1	11477	1	MINUTEMAN PRESS	Yes	No	No	USD	10/09/2015	858.13
			64226	159712	Check	1	14885		MN SHAPE	Yes	No	No	USD	10/09/2015	200.00
			64204	159713	Check	1	11840		PINEHAVEN FARM	Yes	No	No	USD	10/09/2015	455.00
			64237	159714	Check	1	5149		PRINCETON RENTAL INC.	Yes	No	No	USD	10/09/2015	72.00
			64198	159715	Check	1	1098		RIDDELL, INC	Yes	No	No	USD	10/09/2015	56.99
			64242	159716	Check	1	6748		SCHULTZ ROD	Yes	No	No	USD	10/09/2015	80.00
			64209	159717	Check	1	13293		SCHULTZ TODD	Yes	No	No	USD	10/09/2015	80.00
			64228	159718	Check	1	14889		SMITH BENJAMIN	Yes	No	No	USD	10/09/2015	119.00
			64225	159719	Check	1	14878		ST. GELAIS ANDRE	Yes	No	No	USD	10/09/2015	81.00
			64238	159720	Check	1	5873	4	STAR TRIBUNE	Yes	No	No	USD	10/09/2015	111.80
			64211	159721	Check	1	13814		SUPERIOR STRIPING, INC.	Yes	No	No	USD	10/09/2015	350.00
			64220	159722	Check	1	14477		TEACHERS ON CALL	Yes	No	No	USD	10/09/2015	8,476.82
			64250	159723	Check	1	9888		TRIPP GARY	Yes	No	No	USD	10/09/2015	90.00
			64208	159724	Check	1	13040		UTSCH ADAM	Yes	No	No	USD	10/09/2015	120.00
			64210	159725	Check	1	13685		VELOCITY STREETWEAR	Yes	No	No	USD	10/09/2015	516.00
			64239	159726	Check	1	6376		VIKING COCA COLA BOTTLING	Yes	No	No	USD	10/09/2015	602.25
			64241	159727	Check	1	6464		WATERMANAGEMENT SERVICES	Yes	No	No	USD	10/09/2015	107.58
			64240	159728	Check	1	6461		WATSON CO. INC.	Yes	No	No	USD	10/09/2015	310.87
			64195	159729	Check	1	10705		WILSON SPORTS	Yes	No	No	USD	10/09/2015	1,060.86
			64251	159730	Check	1	1457		BLUE CROSS & BLUE SHIELD /	Yes	No	No	USD	10/12/2015	212,669.50
			64252	159731	Check	1	14820		NATIONAL INSURANCE SERVICES of	Yes	No	No	USD	10/12/2015	14,398.77
			64254	159732	Check	1	14901		LA QUINTA INN & SUITES	Yes	No	No	USD	10/14/2015	1,100.88
			64263	159733	Check	1	14012		MESSERLI & KRAMER	Yes	No	No	USD	10/15/2015	161.28
			64264	159734	Check	1	14890		RIVERVIEW LAW OFFICE, PLLC	Yes	No	No	USD	10/15/2015	339.60
			64267	159735	Check	1	1018		ABLE NET INC.	Yes	No	No	USD	10/20/2015	589.60
			64269	159736	Check	1	1023		ACADEMIC COMMUNICATION ASSOC	Yes	No	No	USD	10/20/2015	32.50
			64292	159737	Check	1	14005		AGC NETWORKS INC	Yes	No	No	USD	10/20/2015	800.00
			64299	159738	Check	1	14673		AMERICAN MUSICAL SUPPLY	Yes	No	No	USD	10/20/2015	173.98
			64276	159739	Check	1	1168		ANDERSON'S	Yes	No	No	USD	10/20/2015	52.73
			64304	159740	Check	1	14869		ANTI-DEFAMATION LEAGUE	Yes	No	No	USD	10/20/2015	9,000.00
			64278	159741	Check	1	1213		APPERT'S FOODSERVICE	Yes	No	No	USD	10/20/2015	885.60
			64347	159742	Check	1	7331		ARTS & ACTIVITIES	Yes	No	No	USD	10/20/2015	24.95
			64280	159743	Check	1	1259	1	AUDIO COMMUNICATIONS	Yes	No	No	USD	10/20/2015	1,846.00
			64308	159744	Check	1	1731		C.F.I. SYSTEMS	Yes	No	No	USD	10/20/2015	347.75
			64309	159745	Check	1	1840		C.M.E.R.D.C.	Yes	No	No	USD	10/20/2015	6,499.68

Princeton Public Schools #477 Check Register by Bank and Check Number

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477		001	64306	159746	Check	1	1657	3	CAROLINA BIOLOGICAL SUPPLY	Yes	No	No	USD	10/20/2015	463.00
			64281	159747	Check	1	12622		CARTRIDGE WORLD	Yes	No	No	USD	10/20/2015	213.97
			64324	159748	Check	1	3954	4	CDW-G INC	Yes	No	No	USD	10/20/2015	8,197.74
			64274	159749	Check	1	11026	1	CENGAGE LEARNING	Yes	No	No	USD	10/20/2015	5,995.00
			64307	159750	Check	1	1721		CENTRAL MCGOWAN INC.	Yes	No	No	USD	10/20/2015	32.76
			64310	159751	Check	1	2012		CURRICULUM ASSOCIATES	Yes	No	No	USD	10/20/2015	670.88
			64311	159752	Check	1	2025	1	CYNMAR CORPORATION	Yes	No	No	USD	10/20/2015	752.62
			64266	159753	Check	1	10069		DALCO	Yes	No	No	USD	10/20/2015	6,848.29
			64312	159754	Check	1	2115	1	DEMCO INC	Yes	No	No	USD	10/20/2015	60.70
			64354	159755	Check	1	9094		DISPLAYS2GO	Yes	No	No	USD	10/20/2015	172.64
			64314	159756	Check	1	2685	5	ECOLAB EQUIPMENT CARE - GCS SI	Yes	No	No	USD	10/20/2015	224.04
			64290	159757	Check	1	13913		ECOLAB FOOD SAFETY SPECIALTIE	Yes	No	No	USD	10/20/2015	20.82
			64282	159758	Check	1	12623		ECOLAB INSTITUTIONAL	Yes	No	No	USD	10/20/2015	3,093.00
			64353	159759	Check	1	9068		EDUCATORS BENEFIT CONSULTANT	Yes	No	No	USD	10/20/2015	320.80
			64313	159760	Check	1	2331		EGAN COMPANY	Yes	No	No	USD	10/20/2015	2,574.95
			64277	159761	Check	1	11991		EMC INSURANCE COMPANIES	Yes	No	No	USD	10/20/2015	52.00
			64305	159762	Check	1	14900		FEDERAL PUBLISHING	Yes	No	No	USD	10/20/2015	198.50
			64288	159763	Check	1	13698		FLINT TONER.COM	Yes	No	No	USD	10/20/2015	87.58
			64355	159764	Check	1	9103		FLR SANDERS	Yes	No	No	USD	10/20/2015	9,494.28
			64293	159765	Check	1	14159	1	FOLLETT SCHOOL SOLUTIONS, INC.	Yes	No	No	USD	10/20/2015	14,302.45
			64295	159766	Check	1	14319		GLIDE BIKES, INC.	Yes	No	No	USD	10/20/2015	231.00
			64315	159767	Check	1	2778		GOPHER STATE ONE-CALL INC	Yes	No	No	USD	10/20/2015	71.15
			64346	159768	Check	1	6645		GRAINGER	Yes	No	No	USD	10/20/2015	4,476.17
			64301	159769	Check	1	14802		GRIZZLY	Yes	No	No	USD	10/20/2015	2,724.00
			64316	159770	Check	1	2864		GROTH MUSIC	Yes	No	No	USD	10/20/2015	1,277.13
			64317	159771	Check	1	3058	3	HEINEMANN	Yes	No	No	USD	10/20/2015	10,355.00
			64300	159772	Check	1	14773		HILLER COMMERCIAL FLOORS	Yes	No	No	USD	10/20/2015	2,092.00
			64297	159773	Check	1	14517		HORIZON COMMERCIAL POOL SUPP	Yes	No	No	USD	10/20/2015	156.94
			64318	159774	Check	1	3182	3	HOUGHTON-MIFFLIN	Yes	No	No	USD	10/20/2015	39,352.26
			64319	159775	Check	1	3218	1	HUMAN KINETICS	Yes	No	No	USD	10/20/2015	26.00
			64349	159776	Check	1	7661	3	INNOVATIVE MODULAR SOLUTIONS	Yes	No	No	USD	10/20/2015	105,500.00
			64273	159777	Check	1	10909	1	INNOVATIVE OFFICE SOLUTIONS	Yes	No	No	USD	10/20/2015	8,472.78
			64270	159778	Check	1	10237		INTEGRATED SYSTEMS CORPORATI	Yes	No	No	USD	10/20/2015	416.67
			64279	159779	Check	1	12552		IXL LEARNING	Yes	No	No	USD	10/20/2015	10,288.00
			64287	159780	Check	1	13446		KARLSBURGER FOODS, INC.	Yes	No	No	USD	10/20/2015	112.56
			64320	159781	Check	1	3561		KERN DEWENTER VIERE LTD	Yes	No	No	USD	10/20/2015	18,000.00
			64321	159782	Check	1	3604		K-LOG	Yes	No	No	USD	10/20/2015	666.66
			64322	159783	Check	1	3661		KROMER CO.	Yes	No	No	USD	10/20/2015	114.31
			64323	159784	Check	1	3701		LAKESHORE	Yes	No	No	USD	10/20/2015	1,263.41
			64283	159785	Check	1	12647		LOFFLER COMPANIES - 131511	Yes	No	No	USD	10/20/2015	554.36
			64331	159786	Check	1	4331		M.A.S.P.	Yes	No	No	USD	10/20/2015	40.00

Princeton Public Schools #477 Check Register by Bank and Check Number

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477	001	64326	159787	Check	1	4048		M.A.S.S.P.	Yes	No	No	USD	10/20/2015	947.00
		64327	159788	Check	1	4048	1	M.A.S.S.P. DIVISION OF STUDENT AC	Yes	No	No	USD	10/20/2015	140.00
		64348	159789	Check	1	7475		M.B.S.A.	Yes	No	No	USD	10/20/2015	75.00
		64302	159790	Check	1	14831		MAKER BOT	Yes	No	No	USD	10/20/2015	2,936.00
		64325	159791	Check	1	4022		MARKERBOARD PEOPLE	Yes	No	No	USD	10/20/2015	35.15
		64328	159792	Check	1	4086		MCDOWALL COMFORT MANAGEMEN	Yes	No	No	USD	10/20/2015	875.73
		64329	159793	Check	1	4093		MCGRAW-HILL COMPANIES	Yes	No	No	USD	10/20/2015	303.81
		64350	159794	Check	1	7938	2	MEDCO SUPPLY COMPANY	Yes	No	No	USD	10/20/2015	304.31
		64351	159795	Check	1	8388	1	METRO SALES INC	Yes	No	No	USD	10/20/2015	1,179.99
		64330	159796	Check	1	4282		MINVALCO INC.	Yes	No	No	USD	10/20/2015	309.47
		64332	159797	Check	1	4349	4	MN DEPARTMENT OF HEALTH	Yes	No	No	USD	10/20/2015	100.00
		64294	159798	Check	1	14234	1	NATIONAL CENTER FOR FATHERING	Yes	No	No	USD	10/20/2015	27.42
		64333	159799	Check	1	4776	3	OFFICEMAX INC.	Yes	No	No	USD	10/20/2015	2,053.33
		64291	159800	Check	1	13982		OPENDNS INC.	Yes	No	No	USD	10/20/2015	750.00
		64334	159801	Check	1	4827	4	ORIENTAL TRADING CO. INC.	Yes	No	No	USD	10/20/2015	112.18
		64335	159802	Check	1	5214	1	QUILL CORPORATION	Yes	No	No	USD	10/20/2015	2,813.72
		64336	159803	Check	1	5254		REALLY GOOD STUFF	Yes	No	No	USD	10/20/2015	1,593.49
		64337	159804	Check	1	5305		RESOURCE TRAINING & SOLUTIONS	Yes	No	No	USD	10/20/2015	405.00
		64284	159805	Check	1	12808		RPM ATHLETICS LLC	Yes	No	No	USD	10/20/2015	4,957.00
		64272	159806	Check	1	10671		SANDBOX LEARNING CO.	Yes	No	No	USD	10/20/2015	107.88
		64338	159807	Check	1	5553	5	SCHOLASTIC INC	Yes	No	No	USD	10/20/2015	454.75
		64339	159808	Check	1	5593	5	SCHOOL SPECIALTY INC.	Yes	No	No	USD	10/20/2015	1,610.69
		64285	159809	Check	1	13261	1	SOCIAL THINKING PUBLISHING	Yes	No	No	USD	10/20/2015	53.21
		64286	159810	Check	1	13336		SOURCEONE GRAPHICS, INC.	Yes	No	No	USD	10/20/2015	649.00
		64340	159811	Check	1	5881	3	ST CLOUD FIRE EQUIPMENT	Yes	No	No	USD	10/20/2015	85.25
		64356	159812	Check	1	9244		SUPER DUPER PUBLICATIONS	Yes	No	No	USD	10/20/2015	290.00
		64289	159813	Check	1	13814		SUPERIOR STRIPING, INC.	Yes	No	No	USD	10/20/2015	3,093.00
		64268	159814	Check	1	10207		SWEETWATER SOUND, INC.	Yes	No	No	USD	10/20/2015	730.94
		64352	159815	Check	1	8880		TEACHER DIRECT	Yes	No	No	USD	10/20/2015	42.88
		64341	159816	Check	1	6072	1	TEACHER'S DISCOVERY	Yes	No	No	USD	10/20/2015	18.85
		64342	159817	Check	1	6079		TEAM SPORTING GOODS INC	Yes	No	No	USD	10/20/2015	7,144.41
		64303	159818	Check	1	14847		THE SANDBAG STORE	Yes	No	No	USD	10/20/2015	289.00
		64343	159819	Check	1	6142		TIERNEY BROS.	Yes	No	No	USD	10/20/2015	46,779.00
		64275	159820	Check	1	11316		TOYS FOR SPECIAL CHILDREN, INC	Yes	No	No	USD	10/20/2015	203.95
		64344	159821	Check	1	6216		TREND ENTERPRISES INC.	Yes	No	No	USD	10/20/2015	51.86
		64298	159822	Check	1	14637		TRESONA MULTIMEDIA	Yes	No	No	USD	10/20/2015	470.00
		64296	159823	Check	1	14333		UPPER LAKES FOODS, INC.	Yes	No	No	USD	10/20/2015	91,497.40
		64345	159824	Check	1	6318		US SCHOOL SUPPLY INC	Yes	No	No	USD	10/20/2015	92.85

Princeton Public Schools #477 Check Register by Bank and Check Number

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477		001	64271	159825	Check	1	10479	1	VEOLIA ENVIRONMENTAL SERVICES	Yes	No	No	USD	10/20/2015	617.45
														Bank Total: 001	\$1,139,449.88
														Report Total:	\$1,139,449.88

Princeton Public Schools #477
Detail Payment Register By Check No.
Fund Summary

Fund Description	Total
06 Construction	\$1,687,755.41
Report Total	\$1,687,755.41

Princeton Public Schools #477

Check Register by Bank and Check Number

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477		001	64364	159826	Check	1	14814		A&H ELECTRIC INC	Yes	No	No	USD	10/20/2015	113,500.00
			64365	159827	Check	1	14903		BIG SKY PRODUCTIONS, LLC	Yes	No	No	USD	10/20/2015	600.00
			64360	159828	Check	1	11973		BRAUN INTERTEC CORPORATION	Yes	No	No	USD	10/20/2015	11,184.50
			64363	159829	Check	1	14813		CHARLES SCHWAB & CO.	Yes	No	No	USD	10/20/2015	45,059.00
			64358	159830	Check	1	11601		EBERT CONSTRUCTION	Yes	No	No	USD	10/20/2015	283,482.37
			64359	159831	Check	1	11707		EL-JAY PLUMBING & HEATING	Yes	No	No	USD	10/20/2015	101,918.85
			64357	159832	Check	1	11238		ICS CONSULTING, INC	Yes	No	No	USD	10/20/2015	41,221.72
			64367	159833	Check	1	5194		PRINCETON PUBLIC UTILITIES	Yes	No	No	USD	10/20/2015	438.38
			64366	159834	Check	1	14904		ROCHON CORPORATION	Yes	No	No	USD	10/20/2015	216,971.00
			64362	159835	Check	1	14749		W. GOHMAN CONSTRUCTION CO.	Yes	No	No	USD	10/20/2015	856,131.00
			64361	159836	Check	1	13827		WOLD ARCHITECTS AND ENGINEER	Yes	No	No	USD	10/20/2015	17,248.59
Bank Total: 001														\$1,687,755.41	
Report Total:														\$1,687,755.41	

Princeton Public Schools - ISD #477

Wire Transfer Report

October 20, 2015

<u>Date:</u>	<u>Amount:</u>	<u>Description:</u>
9/15/2015	\$ 457,502.51	ACH File Transfer
9/15/2015	\$ 166,068.55	Federal Tax Wire Transfer
9/15/2015	\$ 26,466.68	State Tax Wire Transfer
9/15/2015	\$ 7,609.90	Select Account HSA
9/15/2015	\$ 343.68	MN Revenue
9/15/2015	\$ 84,701.74	TRA File Transfer
9/15/2015	\$ 17,393.97	PERA File Transfer
9/15/2015	\$ 436.00	MN Child Support File Transfer
9/15/2015	\$ 45,259.71	TSA File Transfer
9/15/2015	\$ 119,651.34	MSRS Severance
9/30/2015	\$ 526,711.88	ACH File Transfer
9/30/2015	\$ 190,768.32	Federal Tax Wire Transfer
9/30/2015	\$ 29,958.24	State Tax Wire Transfer
9/30/2015	\$ 8,887.72	Select Account H S A
9/30/2015	\$ 893.79	MN Revenue
9/30/2015	\$ 90,651.60	TRA File Transfer
9/30/2015	\$ 28,773.55	PERA File Transfer
9/30/2015	\$ 518.19	MN Child Support File Transfer
9/30/2015	\$ 46,706.20	TSA File Transfer
10/5/2015	\$ 15,329.19	BMO Harris Bank - (Pcards)
10/5/2015	\$ 875.00	MN Revenue - (Sales tax)
9/10/2015	\$ 2,775.65	MN UI
9/3/2015	\$ 1,364.39	SelectAccount
9/10/2015	\$ 478.59	SelectAccount
9/17/2015	\$ 2,511.64	SelectAccount
9/21/2015	\$ 148.22	SelectAccount
10/1/2015	\$ 3,249.02	SelectAccount
	\$ 0.00	
TOTAL	\$ 1,876,035.27	

**PRINCETON PUBLIC SCHOOLS
TREASURER'S REPORT
MONTHLY CASH FLOW REPORT FOR SEPTEMBER 2015**

FUND	BEGINNING BALANCE	MONTHLY RECEIPTS	MONTHLY DISBURSEMENTS	JOURNAL ENTRIES	ENDING BALANCE
01 General	14,186,450.90	2,786,090.60	2,114,710.56	157.70	14,857,830.94
02 Food Service	355,379.98	127,130.95	58,752.15	(1,088.81)	423,758.78
04 Community Service	416,571.40	104,392.23	121,817.78	(889.92)	399,145.85
06 Building Fund	25,186,002.62	2,044.73	1,752,000.52	0.00	23,436,046.83
07 Debt Service	1,411,924.52	5,623.10	0.00	109.24	1,417,547.62
10 Activities	117,956.06	18,265.48	19,845.09	111.00	116,376.45
TOTAL	41,674,285.48	3,043,547.09	4,067,126.10		40,650,706.47

Bank Accounts

AP/PR Account (Bremer)	416,102.07
MSDLAF+	7,918,354.63
Investments (Fd01)	9,081,914.96
Investments (Fd06)	<u>23,436,046.83</u>
	40,852,418.49
O/S Accts Pay Checks	(117,845.25)
O/S Payroll Checks	(752.13)
O/S Wires	(86,964.14)
NSF Checks	<u>3,849.50</u>
TOTAL	40,650,706.47

Open Enrolled Students (Out/In) as of October 20th, 2015

In/Out	Start Date	Resident Dist	Attending Dist	Grade	Reason Given
IN	10.12.15	St. Cloud	Princeton	2nd	Currently Enrolled
out	9.2.15	Princeton	Cambridge	K	Currently Enrolled
out	9.2.15	Princeton	Cambridge	K	Currently Enrolled
out	9.2.15	Princeton	Cambridge	K	Currently Enrolled
out	9.2.15	Princeton	Cambridge	5th	Currently Enrolled

CHANGE ORDER REQUESTS

	ADD	DESCRIPTION	DEDUCT	DESCRIPTION	TOTAL CHG ORDE
ELJAY PLUMBING	\$8,916.00	PLUMBING CHANGES (STATE & CITY REQ)			\$8,916.00



Monthly Project Status Report

Date: 10-20-15

Project: Princeton Bond Referendum Projects

A. Notable Activities this Period:

Planning & Design:

1. Princeton Family Center, Transition, District Office projects are into Construction Document Stage.
2. Property successfully annexed from Princeton Township.

Construction:

Primary School

1. Floors are poured in Area A (1st and 2nd floor) and Area D.
2. 75% complete with Roofing gym, then moving to Area A.
3. Loading Dock walls are in and drive will be next week.
4. Windows are being installed.
5. Brick is 95% complete in Area D, 70% complete Area A.
6. Ductwork, Heating Piping and Electrical wiring is being installed in Area A.
7. Underground plumbing is 95% complete.

High School

1. Concrete Block is complete. Brick is being installed.
2. Utilities are installed within the building. Working out towards Smith System Rd.

B. Activities Planned for Next Period:

Planning & Design:

1. Bidding for PFC, Transition and District Office will take place throughout November.
2. Initial concepts for South Land development are underway, including stadium access.

3. Discussion with Design Team and City on ball field access and design.

Construction:

1. POC meetings will continue on an on-going basis into the school year to review on-going design and project progress.

Primary School

1. Windows, Doors, Mechanical and Electrical rough ins and concrete slabs to continue. Roofing and site concrete to finish.

High School

1. Structural steel and brick work.

C. Budget Status:

1. Primary SAC/WAC – Budget \$270,000, Actual \$224,000 – Savings of \$46,000
2. Utility Assessment – Budget \$315,000, Actual \$260,000 – Savings of \$55,000

D. Schedule Status:

1. All projects under construction are on schedule.

E. Critical Issues:

1. None.

(End of Report)

Princeton Public Schools Teaching & Learning Plan

In the Spring of 2014, The Midwest Instructional Leadership Council (MiLc) was contracted by the Princeton School District to perform an organizational assessment of Continuous School Improvement (CSI)/Response to Intervention (RtI) implementation. The district elected this assessment to support ongoing strategic planning work. The recommended actions from the study are as follows:

1. Develop specific and deliberate actions to build awareness among students, teachers, parents and community members regarding the knowledge and skills students need to accomplish by graduation to compete effectively in the 21st century economy.
2. Define and articulate district leadership structures roles and responsibilities.
3. Establish\revise district level leadership and school based leadership teams.
4. Complete a district strategic plan and objectives across the district.
5. Operationalize district targets.
6. Develop and deploy a process for evaluating current curriculum needs.
7. Build capacity for continuous improvement efforts across the district by identifying, training, and supporting School Based Leadership Team “experts” on continuous school improvement, assessment and data-driven decision-making. Align with current initiatives (e.g., Marzano)
8. Conduct an inventory and analysis of district and building based initiatives.
9. Conduct a comprehensive review of assessment routines and practices.
10. Establish structures for acknowledging and celebrating organization and staff results of excellence.

Princeton Public Schools is committed to following through with the recommended action steps by MiLc. The Teaching and Learning Plan will outline steps to make significant progress in every area over a 3 year plan.

MiLc Recommendation #1: Develop specific and deliberate actions to build awareness among students, teachers, parents and community members regarding the knowledge and skills students need to accomplish by graduation to compete effectively in the 21st century economy.

- A. Define and explain changes to learning standards.**
- B. Provide clear and specific descriptions of “College and Career Readiness” targets and the differences between the skills needed now for success compared to the past.**

Revised 10/1/2015

- C. Establish partnerships with parents and community to support a vision of building Princeton student capacity for success in 21st century environments.

District Actions: As a district there is an awareness of learning standards. This is evident through the work with the Marzano Framework and furthered through the curriculum work started in June 2014. Content areas have started to identify learning standards. To further this work, content areas will identify what skills and knowledge students will need to be career and college ready. Specific targets for career and college readiness will be defined and aligned by grade level P - 12.

The Learning and Living committee, comprised of local business leaders, school personnel, parents and community members meets monthly. This group is focusing their efforts on Career and College ready students and is planning marketing materials, events and classes that will share this vision.

MiLc Recommendation #2: Define and articulate district leadership structures roles and responsibilities.

- A. Board
 - a. Parents
 - b. Community Stakeholders
- B. Superintendent and "Cabinet"
- C. Administrative Team
- D. District Based Leadership Team
- E. School Based Leadership Team. Define and describe processes for problem-solving, decision-making and communication throughout the organization. Provide a clear rationale and purpose.
- F. Engage a process for systematically applying problem-solving steps in defining district "opportunities for improvement"; root causes of observed "gaps" and focused action plans to address these areas of need.

District Actions: Over the next three years, all Leadership Teams will be evaluated and re-designed with a clear rationale and purpose. Purposeful planning for participation on each of these teams will lead to a well rounded discussion and means for action that keeps communication open and progress moving forward.

Communicating how each leadership team exists and works will be an important step in moving forward. In order to ensure all stakeholders understand the purpose for each leadership group, a visual leadership chart will be created to share this information.

Revised 10/1/2015

MiLc Recommendation #3: Establish\revise district level leadership and school based leadership teams.

- A. Contribute to process, with other leaders and stakeholders for developing/revitalizing clear district/building mission, vision and values statements.**
- B. Contribute to development of a comprehensive and focused district strategic plan and aligned building plans for school improvement.**
- C. Develop clear, consistent, and predictable communication procedures that promote both vertical and horizontal communications.**
- D. Help establish clear and measurable goals for student performance that are communicated meaningfully to all stakeholders.**
- E. Help establish and support aligned routines for analyzing progress toward goals at the system and building levels.**
- F. Help define specific and observable staff beliefs and behaviors to be assessed for demonstrating growth toward culture and procedural targets.**
- G. Help establish short- and long-term plan evaluation routines and decision rules to trigger actions to change, extend, or eliminate initiatives.**

District Action: As a district leadership team, we strive to be purposeful and data driven in every decision that is made. These should be clearly communicated to all stakeholders. We are working towards this by making procedures and improving communication. Also, the strategic planning process and outcomes will define process for a district vision and mission.

MiLc Recommendation #4: Complete a district strategic plan and objectives across the district.

- A. Engage all stakeholders**
- B. Communicate and market**
- C. Embed within all district CSI activities.**

District Action: In the fall of 2014, Princeton Public Schools began the strategic planning process. Stakeholders from all school and community groups were invited to participate. From their work, the district strategic plan was created. The plan was released fall 2015.

In the strategic plan, a new vision, core values and goals were outlined. The 5 goals are:

1. Provide personalized instruction for every student.
2. Prepare 21st century students to be career & college ready.
3. Implement innovative programming.
4. Guarantee creative & relevant digital learning opportunities.
5. Engage parent, business and community partnerships to maximize student success.

Revised 10/1/2015

Focusing on Goal 1 will be part of the staff development plan.

Goal I: Provide personalized instruction for every student.

Step	Action Steps	Timeframe	Evidence of Monitoring
<p>1. Create standard-based learning goals and progressions for each course and/or grade level.</p>	<p>1.1.a. Provide professional development for new and existing staff on the creation of learning progressions and how the PLC time will be used to complete and modify learning progressions.</p> <p>1.1.b Identify clear and measurable goals/expectations for student performance</p> <p>1.1.c. Establish baseline data to Identify student level. 1.1.d. Establish teaching strategies for individualized instruction toward progressing to the next level.</p> <p>1.1.e. Administrative monitoring to assure implementation of learning goals and progressions.</p> <p>1.1.f. Identify time within each building for work completion.</p> <p>1.1.g Monitor the completion and use of learning progressions via PLC facilitators and administrator observations.</p> <p>1.1.h. Publish learning progressions via website and share with colleagues.</p>	<p>2015-17</p>	<p>1.a.1 The professional development schedule includes training on the creation and use of learning progressions for new and existing staff.</p> <p>1.b.1 The District calendar includes building work time for completing learning progressions.</p> <p>1.c.1 The PLC agenda includes time to review, analyze, and monitor completed standards based learning progressions.</p> <p>1.d.1 Learning progressions are ready to share with families for all standards.</p>
<p>2. Create, administer and analyze common assessments to monitor student growth.</p>	<p>1.2.a. Provide professional development for new and existing staff on the creation of common assessments and how the PLC time will be used to create common assessments.</p> <p>1.2.b Identify clear and valid expectations for student assessment.</p> <p>1.2.c. Establish student baseline data to identify student baseline level to demonstrate student growth.</p> <p>1.2.d. Establish teaching strategies for individualized instruction toward monitoring student growth.</p>	<p>2017-19</p>	<p>1.a.1 The professional development schedule includes training on the creation and use of common assessments for new and existing staff.</p> <p>1.b.1 The District calendar includes building work time for completing common assessments.</p> <p>1.c.1 The PLC agenda includes time to review, analyze, and monitor completed common assessments.</p>

Revised 10/1/2015

	<p>1.2.e. Administrative monitoring to assure implementation of common assessment.</p> <p>1.2.f. Identify time within each building for work completion.</p> <p>1.2.g Monitor the completion and use of common assessments via PLC facilitators and administrator observations.</p>		<p>1.d.1 It is the expectation that all grade levels and content area will use common assessments.</p>
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MiLc Recommendation #5: Operationalize district targets.

- A. Clear and measurable goals for student performance**
- B. Aligned routines for analyzing progress toward goals at the system and building levels**
- C. Objectives relating to evidence-based practices to be employed to improve student outcomes**
- D. Measurement of changes in staff behaviors (evidence-based practices) and beliefs to monitor short-term progress.**

District Action: As a district, Princeton Public Schools is working on defining and analyzing district targets so that goals are attainable. Several tools are in place (RTI, Marzano Framework, iObservation) to evaluate progress on goals.

MiLc Recommendation #6: Develop and deploy a process for evaluating current curriculum needs.

- A. Evaluation routine must be grounded in research regarding effective instruction of reading and language arts**
- B. Documentation of existing curriculum and outcomes will be needed to establish baseline**
- C. Specific targets for instruction must be set that align with standards**
- D. Process must include:**
 - a. Review of research regarding effective reading instruction**
 - b. Evaluation of curriculum tools and procedures**
 - c. Identification of needed resources and training**
 - d. Implementation/training routines both short-term and long-term**
 - e. Evaluation routines**

District Action: In Spring 2014, Princeton Public Schools started a curriculum review process which looks at current class content and compares these teachings to state standards to ensure

all students are receiving a rigorous core content that meets standards. The phases are as follows:

- Curriculum Phase 1, Step 1: Student Learner Outcomes Profile
 - ◆ Working by grade level or department, teams identify the 3-8 most important student learner outcomes for the course. Standards identify skills or concepts that are essential for all learners to acquire in order to be successful in the course and be prepared to move to the next level.
- Curriculum Phase 1, Step 2: Critical Vocabulary
 - ◆ Working by grade level or department, teams will identify the 10-30 most critical, or essential, vocabulary terms/concepts for the course.
- Curriculum Phase 1, Step 3: Units of Instruction
 - ◆ Working by grade level or department, teams will develop and articulate the critical course units of instruction including unit title, unit Learning Goals, unit vocabulary, instructional timeline, and all general heading information.
- Curriculum Phase 2, Step 1: Align Student Learner Outcomes to Benchmarks
 - ◆ Working by grade level, department or team, teams will examine each student learner outcomes and identify standards and/or benchmarks to which it is aligned. The team will quantify the percentage of standards and/or benchmarks to which the course is aligned. “Benchmarks” is the term used by the State of MN for learning outcomes--the specific “knowledge and skills that schools must offer and students must achieve to satisfactorily complete a state standard” (Minn. Stat. 120B.023, subd. 1).
- Curriculum Phase 2, Step 2: Unit Outcomes to Benchmarks Practice Profile
 - ◆ Working by grade level, department or team, teams will examine each UNIT LEARNER OUTCOME and note which essential course outcome OR specific state benchmark it fulfills.
- Curriculum Phase 2, Step 3: Standard Alignment
 - ◆ Working by grade level, department or team, teams will download the Curriculum Alignment Form from the MDE website. Teams will then cross reference each entry on the alignment chart to ALL appropriate ESSENTIAL and UNIT OUTCOMES that address that particular benchmark.
- Curriculum Phase 3: Review and Analysis
 - ◆ Working by grade level, department or team, teams will analysis current course/class assessments, classroom data, standardized test data to determine the success of the course. This analysis will lead to a discussion on what is missing from the class. Also, the team will discuss what is needed to ensure the students use necessary 21st century skills.

Revised 10/1/2015

Working through the three phase process will ensure that the curriculum taught in the Princeton Public Schools ensures students receive the critical content required in a rigorous curriculum that meets standards.

The curriculum review process will be used to determine supplemental needs in content areas. The District Instructional Leadership Team, comprised of content area leaders from all levels will meet to review needs, rigor and standards. This group will make recommendations and prioritize needs for purchasing materials as a district.

MiLc Recommendation #7: Build capacity for continuous improvement efforts across the district by identifying, training, and supporting School Based Leadership Team “experts” on continuous school improvement, assessment and data-driven decision-making. Align with current initiatives (e.g., Marzano)

A. Align with current initiatives (e.g., Marzano)

B. Provide time, resources and incentives

District Action: Research has shown that the single most influential factor in student achievement is the teacher. With this in mind, Princeton Public Schools is committed to using the Marzano Instructional Framework to support our teachers and administrators.

Furthermore, the district has been chosen to be a Demonstration District for Rigor. This opportunity will allow Princeton Public Schools to continue moving forward and delve deeper into the Marzano Framework. Through this the district will be establishing a district-wide model of instruction that demonstrates collaborative support for communities of learners to plan for rigorous instruction resulting in high academic achievement and the capacity to sustain these improvements.

To further the connection across district initiatives, Princeton Public Schools will integrate Marzano strategies, philosophy and teachings into the ER&D classes offered to teachers through the Q Comp program. Teachers will choose to receive additional professional development that will reinforce instructional strategies and allow for practice and reflection in the classroom.

Demonstration District for Rigor

Demonstration Districts exemplify the level of teaching and learning required by the College and Career Readiness Standards. All schools in a Demonstration District are considered Demonstration Schools. A Demonstration School is one in which all teachers are planning and delivering lessons that require students to learn complex content while working at increasing levels of autonomy as they take ownership of their own learning.

As a Demonstration District, we will be offered professional development and support through Resource Training & Solutions and Learning Sciences International. The plan is focused professional development time tied to implementation of teaching with rigor.

Staff development occurs in cycles to offer specific support and coaching to staff. A School Effectiveness Audit, data review and analysis and coaching are also part of the support offered to the district.

Although Princeton Public Schools have been using the Marzano Framework since 2011, becoming a Demonstration District will focus the entire district and immerse everyone in the Framework. By embedding the Marzano Framework across the district and training everyone, staff will be able to have meaningful conversation, examine data--all within one common language.

Training will be meaningful and focused. There is roughly a 60 day training cycle. Staff will participate in district wide training, have time to implement in their daily teaching practice then have the opportunity to participate in coaching days at their building (also known in the district as instructional rounds).

ER&D Courses

Educational Research and Dissemination (ER&D) takes proven research, translates it into everyday language and develops strategies for using the research information to improve classroom instruction. The model incorporates the standards of effective professional development, focuses on student achievement, and facilitates collaboration among colleagues.

Participants are engaged in the classes for about 30 hours. Each participant completes three RORCAs (Reflection on Research Concept Application) to ensure actual application of the research into the classroom. The courses will integrate strategies and philosophy of the Marzano Framework.

In Princeton Public Schools, we offer the following courses: Foundations of Effective Instruction, Reading Comprehension, Thinking Math I, Instructional Strategies that Work, and Managing Anti-Social Behavior.

Staff Development Institute

To further the connection between the ER&D courses, the Marzano Framework and technology, Princeton Public Schools will be offering a Staff Development Institute to allow teachers to participate in courses that integrate these concepts and can be applied to the

classroom. Also, these classes will be taught by a teacher leader and offered across the district which will promote collaboration among colleagues.

MiLc Recommendation #8: Conduct an inventory and analysis of district and building based initiatives.

- A. Alignment of initiatives to prioritized strategic goals**
- B. Adequacy of support for maintenance of existing practices that are successful**
- C. “Planned abandonment” of initiatives that are not aligned with research-based practices or district strategic goals**

District Action: Once the leadership teams are redesigned with a designated purpose and vision, the teams will align and prioritize our initiatives.

MiLc Recommendation #9: Conduct a comprehensive review of assessment routines and practices.

- A. The type and purpose of assessments in use**
- B. The frequency and duration (time required per student/classroom) of these assessments**
- C. The value added for information acquired from each of the assessments in use**
- D. Consideration of routines and practices that are redundant in terms of value added**
- E. Elimination of routines that are redundant or that can be accomplished more efficiently via alternative means**

District Action: In August 2014, Princeton Public Schools held a Data Retreat that including administrators and teacher leaders from each building. The purpose of the retreat was to systematically look at the assessments used in the buildings and what data is gathered from each. This group will continue to meet to further analyze our needs.

The Professional Learning Committee (PLCs) and building leadership teams will work with the Teaching and Learning team to create a plan and timeline for re-evaluating current district assessments and determining what we are measuring, what redundancies occur, and what we are missing.

MiLc Recommendation #10: Establish structures for acknowledging and celebrating organization and staff results of excellence.

- A. Incorporate acknowledgements and recognition of historic traditions and successes**

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- B. Provide recognition for staff taking leadership roles and making early adoptions efforts that are risky
- C. Reinforce collective (including administrative) responsibility for outcomes (good and bad)

District Action: Princeton Public Schools finds it important to recognize and celebrate staff excellence across the district. The leadership teams will be developing a plan for celebrating successes.

With funding to support these crucial staff development activities, Princeton Public Schools will be able to move forward with a plan. The goal for the Teaching and Learning Plan is to provide a three year strategic plan that will provide guidance to administrators and teachers while following the recommendations of the MiLc assessment. This plan lays a foundation for academic rigor by completing all three phases of the curriculum analysis to ensure the curriculum is meeting standards to prepare our students to be career and college ready.

Also, integrating the professional development plans so that teachers are using researched based strategies and philosophies provided by the Marzano Framework, Educational Research and Dissemination (ER&D) courses and a Staff Development Institute and applying these to their teaching practices.

In addition to curriculum and professional development plans, the Teaching and Learning Plan provides focus for the district in order to follow through with the recommendations of the MiLc assessment.

Timeline and Logistics:

2014-2015 School Year

District Staff Development-

Teaching Foundations Training (10/31)

Coaching for Implementation related to training (observation rounds)

Goals & Scales Training (1/19)

Coaching for Implementation related to training (observation rounds)

Monitor & Measure Training (3/5)

Coaching for Implementation related to training (observation rounds)

Curriculum Work: Standards & learning progression alignment (3/30 & 3/31)

Building Staff Development-specific trainings per building (late starts, end of trimester days, staff meetings, PLCs, etc)

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Staff Development Opportunities--summer technology classes, Marzano book studies, summer curriculum work, ER & D courses

2015-2016 School Year

PLC Team Leader Training (8/6)

Monitoring for Learning (8/31)

Coaching for Implementation related to training (observation rounds)

Guiding Deeper Thinking (1/18)

Coaching for Implementation related to training (observation rounds)

Curriculum Work: Standards & learning progression alignment (3/10)

Building Staff Development-specific trainings per building (late starts, end of trimester days, staff meetings, PLCs, etc)

Staff Development Opportunities--summer technology classes, Marzano book studies, summer curriculum work, ER & D courses

Strategic Plan timeframe

Step	Action Steps	Time frame	Evidence of Monitoring
<p>1. Create standard-based learning goals and progressions for each course and/or grade level.</p>	<p>1.1.a. Provide professional development for new and existing staff on the creation of learning progressions and how the PLC time will be used to complete and modify learning progressions.</p> <p>1.1.b Identify clear and measurable goals/ expectations for student performance</p> <p>1.1.c. Establish baseline data to Identify student level.</p> <p>1.1.d. Establish teaching strategies for individualized instruction toward progressing to the next level.</p> <p>1.1.e. Administrative monitoring to assure implementation of learning goals and progressions.</p> <p>1.1.f. Identify time within each building for work completion.</p> <p>1.1.g Monitor the completion and use of learning progressions via PLC facilitators and administrator observations.</p> <p>1.1.h. Publish learning progressions via website and share with colleagues.</p>	<p>2015-2017</p>	<p>1.a.1 The professional development schedule includes training on the creation and use of learning progressions for new and existing staff.</p> <p>1.b.1 The District calendar includes building work time for completing learning progressions.</p> <p>1.c.1 The PLC agenda includes time to review, analyze, and monitor completed standards based learning progressions.</p> <p>1.d.1 Learning progressions are ready to share with families for all standards.</p>

2016-2017 School Year

Monitoring for Learning/Review (Fall 2016)

Coaching for Implementation related to training (observation rounds)

Facilitating Complex Learning (1/16)

Coaching for Implementation related to training (observation rounds)

Curriculum Work: Standards & learning progression alignment (3/6)

Building Staff Development-specific trainings per building (late starts, end of trimester days, staff meetings, PLCs, etc)

Staff Development Opportunities--summer technology classes, Marzano book studies, summer curriculum work, ER & D courses

Strategic Plan timeframe

<p>2. Create, administer and analyze common assessments to monitor student growth.</p>	<p>1.2.a. Provide professional development for new and existing staff on the creation of common assessments and how the PLC time will be used to create common assessments.</p> <p>1.2.b Identify clear and valid expectations for student assessment.</p> <p>1.2.c. Establish student baseline data to identify student baseline level to demonstrate student growth.</p> <p>1.2.d. Establish teaching strategies for individualized instruction toward monitoring student growth.</p> <p>1.2.e. Administrative monitoring to assure implementation of common assessment.</p> <p>1.2.f. Identify time within each building for work completion.</p> <p>1.2.g Monitor the completion and use of common assessments via PLC facilitators and administrator observations.</p>	<p>2017-2019</p>	<p>1.a.1 The professional development schedule includes training on the creation and use of common assessments for new and existing staff.</p> <p>1.b.1 The District calendar includes building work time for completing common assessments.</p> <p>1.c.1 The PLC agenda includes time to review, analyze, and monitor completed common assessments.</p> <p>1.d.1 It is the expectation that all grade levels and content area will use common assessments.</p>
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*Input gathered at 11/3/14 Administrator’s meeting, 11/3/14 Strategic Planning Task force, 11/5/14 District Instructional Leadership Team meeting and Teaching and Learning Board Committee. Updated/Reviewed 10/1/15 District Instructional Leadership Team meeting.

Revised 10/1/2015

2016-2017 OPERATIONAL PROPOSED POSITIONS			
PRIMARY	NT. CLEANER	\$37,288.00	In order to maintain everyday cleaning at the new Primary we would need to add 1 additional person.
HIGH SCHOOL	NT. CLEANER	\$37,288.00	In order to maintain everyother day cleaning at the High School we would need to add 1 additional person.
EC & DO	NT. CUSTODIAN	\$49,063.00	In order to maintain the additional sq footage and have night coverage we would need to add 1 additional person.
DISTRICT	5-6 HR DELIVERY	\$35,078.00	Mail Delivery, bank delivery, food service delivery, adding mail stamping, add putting mail in the actual mail boxes & delivery of misc. items around the disrict. This would free up two to three hours a day for our assistant grounds person to focus on grounds. Currently the two positions are tied together.
TOTAL		\$158,717.00	

2016-2017 PARAMETERS

ENROLLMENT:

CLASS SIZE:

STATE: 2%:

GROUP SETTLEMENTS: Teachers: Completed
Food Service: Completed
Secretaries: Not Completed
Custodians: Not Completed
Paraprofessional: Not Completed
Individuals: Completed
ADM Individuals: Not Completed

PROGRAMMING: Additional-Area Learning Program, Operations??, Transportation,
Self Funded Health Ins., Other?
Reduction-???

TEACHING & LEARNING PLAN & TECHNOLOGY PLAN: ???

ASSIGNED FUND BALANCES: ??

PROGRAMS WITH A RESERVE FUND BALANCE: Have individual plans. Capital, Deferred Maintenance/ Health and Safety, Staff Development, Qcomp-Assigned, Safe Schools, Gifted & Talented.



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Michelle Czech, Director of Business Services 763.389.6183
Stacie Vos, Director of Human Resources 763.389.6181
Julie Williams, Director of Teaching & Learning 763.389.7278
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RESOLUTION STATEMENT

BE IT RESOLVED, THAT PRINCETON PUBLIC SCHOOLS URGES THE LEGISLATURE TO ELIMINATE THE ROAD BLOCKS FOR HIGH SCHOOL STUDENTS IN ACCESSING POST SECONDARY CREDITS.

BACKGROUND

The Post Secondary Enrollment Options (PSEO) program was created in 1985 for students in high school to enroll in college courses by an eligible post secondary institution (PSI) at state expense as a means to “promote rigorous education pursuits and provide a wider variety of options for students.”

Through PSEO, students receive both high school and college/university credit for courses completed (at state expense). This program saves students and their families’ college expense. In 1992 the legislature authorized school districts and PSIs to provide PSEO taught in the high schools employed by the PSI. These programs are referred to as concurrent enrollment. In the case of Princeton Public Schools, concurrent courses are offered for two year and four year college credit.

The state dedicates a capped appropriation to concurrent enrollment which results in a substantial pro ration of concurrent enrollment aid. In 2015, the Legislature provided an additional revenue per year for concurrent enrollment.

College In the Schools

In Minnesota, concurrent enrollment courses are college courses offered at the high school, usually taught by a trained high school teacher. These are offered in partnership with a college or university. Students who successfully complete these courses generate both high school and transcribed college credit from the partnering postsecondary institution. There is no cost to the student to participate in these courses.

RATIONALE

It is recognized that 85% of high school graduates in the next decade will require post-secondary skills; and earning college credit while in high school is financially essential to our changing demographic which includes more families experiencing poverty. There is a large group of students in the academic middle in high school who do not receive opportunities that lead to early college credit options and appropriate adjustments can be made in our high schools to prepare students earlier in their pursuit of college using individualized post secondary goals. Developing an assessment tool to identify those in middle school who should be enrolled in foundation courses to be on tract for early college credit programs resulting in a greater number of students experiencing college success.

Be it resolved that the Princeton Public School Board:

- Supports efforts by the legislators to ameliorate barriers for current faculty to teach concurrent courses,
- Stands firm in our belief that our own instructors are high quality and have the necessary background to teach CIS courses.
- Desires to keep our students on the High School campus, which provides a safe environment to learn,
- Believes that encouraging students to travel great distances to earn college credit is not a necessity, based upon the above bullets.

Motion to adopt the Resolution to eliminate roadblocks to earn college credit on Princeton High School campus made by: _____ Seconded by: _____

Roll Call Vote:

Deb Ulm: _____

Jeremy Miller: _____

Eric Minks: _____

Chuck Nagle: _____

Chad Young: _____

Craig Johnson: _____

Howard Vaillancourt: _____

Whereupon said resolution was declared duly passed and adopted.