

Princeton Public Schools - ISD 477
Tuesday, September 16, 2014 at 7:00 PM
Regular School Board Meeting
District Office Board Room

OUR VISION
NO BOUNDARIES TO LEARNING

OUR MISSION
TO DEVELOP THE POTENTIAL IN EACH PERSON THROUGH ACADEMIC & EXTRA-CURRICULAR PROGRAMS

PROCEDURAL ITEMS

Call to Order and Pledge of Allegiance

Roll Call

Citizen Comments

REPORTS

1. Board Members Committee Reports
2. Student Council Report
3. Superintendent Report

APPROVE AGENDA

DISCUSS and ACT on PREVIOUS BOARD MEETING MINUTES 3

CONSENT AGENDA

The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.

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6. Student Open Enrollments 18
7. Fundraiser 19
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FIRST READINGS

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2. 624 Online Learning Options 45

INFORMATION

1. Human Resource Department Report - Director of HR, Stacie Vos
2. Strategic Plan Overview - Superintendent Julia Espe 50
3. Enrollment Report - Director of Business Services, Michelle Czech 56
4. Superintendent Evaluation Process - Superintendent Julia Espe 57

FUTURE MEETINGS:

1. Set a Special School Board Meeting. Topic Local Optional Revenue.
Options:
September 22, at 5:00 p.m.
September 23, at 5:00 p.m.
September 25, at 5:00 p.m.
2. October 1, at 5:00 p.m. Meet and Confer (Jeremy, Craig, Howard) in the Superintendent's Office
3. October 7, at 5:00 p.m. Finance Meeting in the Superintendent's Office
4. October 7, Closed Session after the regular board meeting ends. Topic: Superintendent Evaluation
5. October 21, at 5:30 p.m. Policy Meeting in the Superintendent's Office.
6. November 13, at 5:00 p.m. Curriculum Meeting (Howard, Jeremy, Chad), in the Superintendent's Office.

ADDITIONS TO AGENDA

ADJOURN

Call to order and Pledge of Allegiance

The regular meeting of the School Board of District #477 was called to order by Chair Deb Ulm on the **2nd day of September, at 7:00 p.m.** in the District Office Board Room.

Roll Call: Members Present: Jeremy Miller, Eric Minks, Chuck Nagle, Deb Ulm, Howard Vaillancourt, and Chad Young.

Members Absent: Craig Johnson

Others present: Superintendent Julia Espe, the Director of Business Services, Michelle Czech, and Director of Teaching and Learning, Julie Williams.

Citizen Comments: None

REPORTS

Board committee meeting(s) and School Events each Board member attended.

Howard Vaillancourt: Project Oversight Committee and the Core Planning Group meetings, and a Grievance meeting.

Deb Ulm: Project Oversight Committee and the Core Planning Group meetings, met with Clark Engineer, attended the Back to School Breakfast and Lunch, Agenda meeting, and the Policy meeting.

Chad Young: Policy meeting.

Craig Johnson: Grievance meeting.

Superintendent Report:

First day of school went well. Superintendent Espe toured each of the buildings and assisted in the bus transfer. Thank you to the Fire Department as they are providing us with items to get our radio signal to work in certain areas of the High School.

APPROVE AGENDA

Motion made by Chad Young, and seconded by Howard Vaillancourt, to approve the agenda. Motion passed unanimously.

DISCUSS and ACT on PREVIOUS BOARD MEETING MINUTES

Motion by Howard Vaillancourt, and seconded by Jeremy Miller, to approve the August 19, 2014 Regular Board meeting minutes as presented. Motion passed unanimously.

CONSENT AGENDA

Motion made by Jeremy Miller, and seconded Chad Young, to approve the consent agenda items: Personnel, Open Enrollments, Fundraisers, Field Trips, and Gifts. Motion passed unanimously.

INFORMATION

MCA Report – Director of Teaching and Learning Julie Williams provided the board with an update on the test results of MCA III. Grade 3-8 and 11 (Reading Assessment), Grade 5 and 8 (Science). We had more growth than the state average growth. Math results were low at the High School level but as a district just slightly lower than the state average. The district was above the state average in Science.

Facilities Update – Pat Overom from ICS provided the board with a project summary. User groups will begin in September for Elementary and High School projects. Site surveys are to be completed by September 3 from Clark Engineering. A meeting has been scheduled with the City of Princeton to continue coordination efforts associated with the new elementary facility for September 11, 2014. A full report of additional items that have been started can be read in the board packet online at www.princeton.k12.mn.us under the September 2, 2014, Regular School Board meeting agenda and packet.

ACTION ITEMS

Design Contracts and associate fees

Motion was made by Jeremy Miller, and seconded by Howard Vaillancourt, **to approve one (1) contract with Wold internal structural/civil internal, upon final review by the Districts Attorney.** Upon roll call the following voted in favor of: Howard Vaillancourt, Chad Young, Jeremy Miller, Deb Ulm, Chuck Nagle, and the following voted against: Eric Minks. Motion passed 5:1.

Motion was made by Eric Minks, and seconded by Chad Young, to approve the contract with ICS. Upon roll call the following voted in favor of: Jeremy Miller, Howard Vaillancourt, Chad Young, Deb Ulm, Chuck Nagle, and Eric Minks, and the following voted against: None. Motion passed unanimously.

FUTURE BOARD COMMITTEE MEETINGS

Meet & Confer (Jeremy, Craig, Howard) – October 1, 2014, at 5:00 p.m., in the Superintendent's Office.
Finance (Jeremy, Eric, Deb) – September 16, 2014, at 5:00 p.m., in the Superintendent's Office

ADDITIONS TO AGENDA - None

ADJOURN - The meeting was adjourned at 8:30 p.m.

Chair Deb Ulm

Clerk Eric Minks

Recorder: Bridget Sorensen

The regular meeting of the School Board of District #477 was called to order by Chair Deb Ulm on the 2nd day of September, at 7:00 p.m. in the District Office Board Room. Members Present: Jeremy Miller, Eric Minks, Chuck Nagle, Deb Ulm, Howard Vaillancourt, and Chad Young. Members Absent: Craig Johnson. Others present: Superintendent Julia Espe, the Director of Business Services, Michelle Czech, and Director of Teaching and Learning, Julie Williams. Citizen Comments: None

Board committee meeting(s) and School Events each Board member attended.

Howard Vaillancourt: Project Oversight Committee and the Core Planning Group meetings, and Grievance meeting. Deb Ulm: Project Oversight Committee and the Core Planning Group meetings, met with Clark Engineer, attended the Back to School Breakfast and Lunch, Agenda meeting, and the Policy meeting. Chad Young: Policy meeting. Superintendent Report: First day of school went well.

Superintendent Espe toured each of the buildings and assisted in the bus transfer. Thank you to the Fire Department as they are providing us with items to get our radio signal to work in certain areas of the High School.

APPROVE AGENDA *Motion made by Chad Young, and seconded by Howard Vaillancourt, to approve the agenda. Motion passed unanimously.*

DISCUSS and ACT on PREVIOUS BOARD MEETING MINUTES

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CONSENT AGENDA *Motion made by Jeremy Miller, and seconded Chad Young, to approve the consent agenda items: Personnel, Open Enrollments, Fundraisers, Field Trips, and Gifts. Motion passed unanimously.*

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Motion was made by Eric Minks, and seconded by Chad Young, to approve the contract with ICS. Upon roll call the following voted in favor of: Jeremy Miller, Howard Vaillancourt, Chad Young, Deb Ulm, Chuck Nagle, and Eric Minks, and the following voted against: None. Motion passed unanimously.

FUTURE BOARD COMMITTEE MEETINGS: Meet & Confer (Jeremy, Craig, Howard) – October 1, 2014, at 5:00 p.m., in the Superintendent's Office. Finance (Jeremy, Eric, Deb) – September 16, 2014, at 5:00 p.m., in the Superintendent's Office

ADDITIONS TO AGENDA - None

ADJOURN - The meeting was adjourned at 8:30 p.m.

Recorder: Bridget Sorensen

Chair Deb Ulm

Clerk Eric Minks

Princeton Public Schools, ISD 0477 Board Consent Agenda

	A	B	C	D	E	F	G
1	September 16, 2014						
2	Name	Status	Job Title	Group	Replacing	Effective Date	Wage
3	Alderink, Kristi	Extra Duty	SADD Advisor	PEA	Julie Kreger	9/2014	\$822 (Class J/Step 8)
4	Ash, Shellyn	Extra Duty	NHS	PEA	Tracy Schillinger	9/2014	\$822 (Class J/Step 8)
5	Borgman, Amanda	New	Lunchroom Para -SE	PARA	Laura Daniels	9/2/2014	\$12.62/Hr
6	Brown, Robin	Re-Hire from layoff	Title One Para - NE	PARA	Kris Ostlund	9/2/2014	\$14.11/Hr
7	Card, Cora	Change in Assignment	SpEd EA	PARA	Juli Keykal	9/2/2014	\$13.50/Hr (Class III/Step 1)
8	Carlson, Karen	Change in Assignment	SpEd Para - SE	PARA	Mariane Hamers	9/2/2014	\$13.50 (Class III/Step 1)
9	Clemons, Sara	Extra Duty	9th Grade Volleyball Coach	PEA	Michelle Lindell	8/2014-11/2014	\$2,541.00
10	Eastwood, Alissa	Change in Assignment	SpEd Para - MS	PARA	Pam Ludwig	8/25/2014	Current Wage
11	Gross, Lisa	Re-Hire from layoff	Title One Para - NE	PARA	Melissa Dahl	9/2014	\$14.44 (Class IV/Step 2)
12	Keykal, Juli	Change in Assignment	SpEd Para - SE	PARA	Mitch Nelson	9/2/2014	\$13.50/Hr (Class III/Step 1)
13	Leciejewski, Lukas	New	Tiger Club Assistant - SE	CE	Jeremy Goldstein	9/2/2014	\$7.35/Hr
14	Lindell, Michelle	Extra Duty	Volleyball Coach - MS	PEA	Sara Clemons	9/3/2014	\$1,484.00
15	Lommen, Lisa	Non-Renewal	Title One Para	PARA	N/A	6/5/2014	N/A
16	Lutgen, Jody	New	Para - HS	PARA	Pam Scott	9/5/2014	\$13.50/Hr (Class III/Step 1)
17	McElhone, Ryan	Extra Duty	Girls Hockey Assistant Coach	PEA	Curt Wilson	10/2014	\$3,267.00 (Class C/Step 1)
18	Paurus, Lindsey	New	Aquatics Coordinator	CE	Amanda Pemberton	9/2014	\$15.04/Hr
19	Pierotti, Nickie	Non-Renewal	Title One Para	PARA	N/A	6/5/2014	N/A
20	Slinde, Sandra	New	PE Teacher - MS	PEA	Sara Clemons	9/2/2014	\$21,777 (.6 BA/Step 1)
21	Slinde, Sandra	Extra Duty	Soccer Coach - MS	PEA	N/A	9/2/2014	\$1,815.00 (Class G/Step 1)
22	Winskowski, Amy	New	Playground Para - SE	PARA	Robin Brown	9/2/2014	\$12.62/Hr
23	Wright, Jessie	Extra Duty	Sideline Cheer Head Coach - HS	PEA	N/A	9/2/2014	\$1,975.00 (Class G/Step 5)
24	Zimmer, Mica	Non-Renewal	Title One Para	PARA	N/A	6/5/2014	N/A
25	Individual Contracts						
26							

	A	B	C	D	E	F	G
1	Addendum 9/16/2014						
2	Name	Status	Job Title	Group	Replacing	Effective Date	Wage
3	Barlage, Keith	Renewal	Director of Buildings and Grounds	Ind.	N/A	7/1/2014-6/30/2017	2014-15 \$72,506.77 2015-16 \$75,769.57 2016-17 \$78,042.65
4	Deglmann, Margaret	Renewal	District Office Confidential Secretary	Conf.	N/A	7/1/2013-6/30/2015	2013-14 \$21.50/Hr 2014-15 \$23.00/Hr
5	Ehman, Mary	Renewal	District Accountant	Ind.	N/A	7/1/2013-6/30/2015	2013-14 \$58,058 2014-15 \$60,380
6	Kroska, Kari	Renewal	Special Needs Nurse	Ind.	N/A	2014-2016 School Years	\$32.00/Hr
7	Shoemaker, Luke	Renewal	District Technician	Ind.	N/A	7/1/14-6/30/2016	2014-15 \$18.50/Hr 2015-16 \$20.00/Hr
8	Sorensen, Bridget	Renewal	Executive Assistant to the Superintendent/MARSS Coordinator	Ind.	N/A	7/1/2014-6/30/2016	2014-15 \$25.00 2015-16 \$26.00
9	Tou, Jake	Renewal	Assistant Business Affairs Executive	Ind.	N/A	7/1/2013-6/30/2015	2013-2014 \$18.50/Hr 2014-15 \$23.00/Hr 2013-14 \$20.50/Hr
10	Weber, Carol	Renewal	Payroll & Benefits Specialist	Conf.	N/A	7/1/2013-6/30/2016	2014-15 \$22.50 2015-16 \$25.00
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Princeton Public Schools #477

Check Register by Bank and Check Number

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477		001	59478	155885	Check	1	14313		D.S. Erickson & Associates, PLLC	Yes	Yes	No	USD	08/15/2014	21.48
			59479	155886	Check	1	9068		EDUCATORS BENEFIT CONSULTANT	Yes	Yes	No	USD	08/15/2014	4,037.06
			59488	155887	Check	1	7006		THUNDER BLADES INC	Yes	Yes	No	USD	08/18/2014	510.00
			59489	155888	Check	1	5146		PRINCETON POST OFFICE	Yes	Yes	No	USD	08/20/2014	1,954.30
			59490	155889	Check	1	7493	1	FRIDLEY HIGH SCHOOL	Yes	No	No	USD	08/21/2014	3,132.38
			59508	155890	Check	1	7706	3	AMAZON.COM	Yes	Yes	No	USD	08/21/2014	519.11
			59491	155891	Check	1	1208		APOLLO HIGH SCHOOL #742	Yes	No	No	USD	08/21/2014	50.00
			59494	155892	Check	1	1346		BECKER HIGH SCHOOL	Yes	No	No	USD	08/21/2014	160.00
			59496	155893	Check	1	1506		BRAHAM HIGH SCHOOL	Yes	Yes	No	USD	08/21/2014	225.00
			59499	155894	Check	1	1840		C.M.E.R.D.C.	Yes	Yes	No	USD	08/21/2014	3,220.00
			59497	155895	Check	1	1636		CAMBRIDGE HIGH SCHOOL	Yes	No	No	USD	08/21/2014	170.00
			59498	155896	Check	1	1693		CASH	Yes	Yes	No	USD	08/21/2014	46.01
			59501	155897	Check	1	4290		CENTERPOINT ENERGY	Yes	Yes	No	USD	08/21/2014	2,997.74
			59507	155898	Check	1	7284		MACKIN EDUCATIONAL RESOURCES	Yes	Yes	No	USD	08/21/2014	1,399.23
			59500	155899	Check	1	4232	2	MILACA HIGH SCHOOL- ISD #912	Yes	No	No	USD	08/21/2014	120.00
			59502	155900	Check	1	4443		MORA HIGH SCHOOL	Yes	No	No	USD	08/21/2014	150.00
			59503	155901	Check	1	4517		MUSIC THEATRE INTERNATIONAL	Yes	No	No	USD	08/21/2014	4,925.00
			59495	155902	Check	1	13810	1	NEW PRAGUE HIGH SCHOOL	Yes	No	No	USD	08/21/2014	50.00
			59504	155903	Check	1	4687		NORTH BRANCH PUBLIC SCHOOL	Yes	No	No	USD	08/21/2014	290.00
			59505	155904	Check	1	5135		PRINCETON ACE HARDWARE INC.	Yes	Yes	No	USD	08/21/2014	883.80
			59506	155905	Check	1	6317		RESERVE ACCOUNT	Yes	Yes	No	USD	08/21/2014	4,000.00
			59493	155906	Check	1	12993		SWAIN CROSS COUNTRY	Yes	No	No	USD	08/21/2014	150.00
			59492	155907	Check	1	12809		THE MT PIT	Yes	No	No	USD	08/21/2014	1,300.00
			59509	155908	Check	1	9230		WATERTOWN-MAYER PUBLIC SCHO	Yes	No	No	USD	08/21/2014	110.00
			59514	155909	Check	1	1457		BLUE CROSS & BLUE SHIELD /	Yes	Yes	No	USD	08/25/2014	240,234.00
			59515	155910	Check	1	4936		PEA DUES ACCT.	Yes	No	No	USD	08/26/2014	7,758.42
			59527	155911	Check	1	4593		EDUCATION MINNESOTA	Yes	No	No	USD	08/29/2014	255.20
			59530	155912	Check	1	9068		EDUCATORS BENEFIT CONSULTANT	Yes	No	No	USD	08/29/2014	4,175.95
			59524	155913	Check	1	3177		HORACE MANN LIFE INS. CO.	Yes	No	No	USD	08/29/2014	67.14
			59525	155914	Check	1	4332		MN BENEFIT ASSN	Yes	Yes	No	USD	08/29/2014	119.43
			59526	155915	Check	1	4584		MN NCPERS LIFE INSURANCE	Yes	No	No	USD	08/29/2014	112.00
			59528	155916	Check	1	4936		PEA DUES ACCT.	Yes	No	No	USD	08/29/2014	618.66
			59529	155917	Check	1	5121		PRINCETON CUSTODIANS	Yes	No	No	USD	08/29/2014	75.00
			59532	155918	Check	1	1243		ASCD	Yes	No	No	USD	08/28/2014	59.00
			59533	155919	Check	1	1243	1	ASCD	Yes	No	No	USD	08/28/2014	89.00
			59539	155920	Check	1	14343		BUSCH JERRY	Yes	No	No	USD	08/28/2014	17.45
			59538	155921	Check	1	14341		HOLM BRIAN	Yes	No	No	USD	08/28/2014	125.00
			59536	155922	Check	1	14339		KIEL TYLER	Yes	No	No	USD	08/28/2014	90.00
			59549	155923	Check	1	8547		LEUER BECKY	Yes	No	No	USD	08/28/2014	90.00
			59542	155924	Check	1	4048		M.A.S.S.P.	Yes	No	No	USD	08/28/2014	1,795.00
			59544	155925	Check	1	4469	1	M.S.C.A.	Yes	No	No	USD	08/28/2014	50.00

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Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477		001	59541	155926	Check	1	4028		MARV'S TRUE VALUE	Yes	No	No	USD	08/28/2014	893.81
			59543	155927	Check	1	4349	5	MN DEPARTMENT OF HEALTH	Yes	No	No	USD	08/28/2014	35.00
			59531	155928	Check	1	12317		NELSON CHAD	Yes	No	No	USD	08/28/2014	70.00
			59537	155929	Check	1	14340		PAISLEY JOHN	Yes	No	No	USD	08/28/2014	70.00
			59535	155930	Check	1	13355	1	PALMER BUS SERVICE, INC.	Yes	No	No	USD	08/28/2014	15,232.02
			59550	155931	Check	1	8861		PETERMAN MELISSA	Yes	No	No	USD	08/28/2014	100.00
			59545	155932	Check	1	5118		PRINCETON CHAMBER OF COMMER	Yes	No	No	USD	08/28/2014	28.00
			59546	155933	Check	1	5472	4	SAM'S CLUB	Yes	No	No	USD	08/28/2014	414.41
			59551	155934	Check	1	9494	1	SNA	Yes	No	No	USD	08/28/2014	126.75
			59547	155935	Check	1	5874	2	STAR TRIBUNE	Yes	No	No	USD	08/28/2014	133.92
			59548	155936	Check	1	6054	3	TARGET BANK	Yes	No	No	USD	08/28/2014	243.82
			59540	155937	Check	1	14344		THE SUPERINTENDENCY INSTITUTE	Yes	No	No	USD	08/28/2014	800.00
			59534	155938	Check	1	13262	1	WALMART COMMUNITY/GECRB	Yes	No	No	USD	08/28/2014	378.04
			59555	155939	Check	1	14345		ORSBURNE MELINDA	Yes	No	No	USD	08/29/2014	45.00
			59556	155940	Check	1	11427	1	AT&T MOBILITY	Yes	No	No	USD	09/04/2014	443.58
			59563	155941	Check	1	1693		CASH	Yes	No	No	USD	09/04/2014	250.00
			59562	155942	Check	1	14349		ERICKSON LUKE	Yes	No	No	USD	09/04/2014	55.00
			59566	155943	Check	1	7142		FREESE DALE	Yes	No	No	USD	09/04/2014	100.00
			59564	155944	Check	1	6729		JAACKS DEAN	Yes	No	No	USD	09/04/2014	75.00
			59568	155945	Check	1	7745		JENDERSECK JOHN	Yes	No	No	USD	09/04/2014	75.00
			59569	155946	Check	1	8436		JOHNSON BOB	Yes	No	No	USD	09/04/2014	95.00
			59557	155947	Check	1	11737		JOHNSON GREGGE	Yes	No	No	USD	09/04/2014	130.00
			59558	155948	Check	1	12285		KACHEL ALAN	Yes	No	No	USD	09/04/2014	130.00
			59560	155949	Check	1	13857		LANGE SCOTT	Yes	No	No	USD	09/04/2014	100.00
			59570	155950	Check	1	8566		LIESER JOHN	Yes	No	No	USD	09/04/2014	100.00
			59559	155951	Check	1	12317		NELSON CHAD	Yes	No	No	USD	09/04/2014	130.00
			59561	155952	Check	1	14342		PLUFF ERYKA	Yes	No	No	USD	09/04/2014	90.00
			59565	155953	Check	1	6822		REETZ DOUG	Yes	No	No	USD	09/04/2014	75.00
			59567	155954	Check	1	7420		SCHNEIDER PAT	Yes	No	No	USD	09/04/2014	90.00
			59575	155955	Check	1	11788		MADISON NATIONAL LIFE INS CO	Yes	No	No	USD	09/08/2014	8,329.40
			59576	155956	Check	1	13771		METLIFE	Yes	No	No	USD	09/08/2014	9,599.76
			59580	155957	Check	1	5194		PRINCETON PUBLIC UTILITIES	Yes	No	No	USD	09/10/2014	76,273.22
			59593	155958	Check	1	12313		ADVANTAGE COLLECTION PROF.	Yes	No	No	USD	09/12/2014	59.20
			59590	155959	Check	1	12259		ANDERSON BARB	Yes	No	No	USD	09/12/2014	70.00
			59589	155960	Check	1	12256		ANDERSON VIVA M.	Yes	No	No	USD	09/12/2014	55.00
			59599	155961	Check	1	14365		BISTODEAU LORI	Yes	No	No	USD	09/12/2014	250.00
			59600	155962	Check	1	2189		DOMINO'S PIZZA	Yes	No	No	USD	09/12/2014	160.00
			59603	155963	Check	1	7142		FREESE DALE	Yes	No	No	USD	09/12/2014	75.00
			59591	155964	Check	1	12263		FREITAG STEVE	Yes	No	No	USD	09/12/2014	70.00
			59583	155965	Check	1	11150		HENKEMEYER DICK	Yes	No	No	USD	09/12/2014	75.00
			59587	155966	Check	1	11737		JOHNSON GREGGE	Yes	No	No	USD	09/12/2014	80.00

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Princeton Public Schools #477

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Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477		001	59592	155967	Check	1	12285		KACHEL ALAN	Yes	No	No	USD	09/12/2014	70.00
			59596	155968	Check	1	14360		KIMINSKI NICHOLAS	Yes	No	No	USD	09/12/2014	87.00
			59598	155969	Check	1	14362		LARSON STEVE	Yes	No	No	USD	09/12/2014	55.00
			59602	155970	Check	1	7053		LODGE MARK	Yes	No	No	USD	09/12/2014	87.00
			59582	155971	Check	1	10480	1	MASMS	Yes	No	No	USD	09/12/2014	125.00
			59594	155972	Check	1	12957	1	MIDCONTINENT COMMUNICATIONS	Yes	No	No	USD	09/12/2014	1,176.71
			59601	155973	Check	1	4250		MN HISTORICAL SOCIETY	Yes	No	No	USD	09/12/2014	450.00
			59581	155974	Check	1	10053		NERGARD TOM	Yes	No	No	USD	09/12/2014	87.00
			59597	155975	Check	1	14361		ONDREY JAMES	Yes	No	No	USD	09/12/2014	87.00
			59604	155976	Check	1	8659		PESI	Yes	No	No	USD	09/12/2014	189.99
			59595	155977	Check	1	14352		PETERSON BRADLEY S.	Yes	No	No	USD	09/12/2014	75.00
			59586	155978	Check	1	11709	1	POPULAR WOODWORKING	Yes	No	No	USD	09/12/2014	20.00
			59588	155979	Check	1	11848	1	SCHWARTZ JILL	Yes	No	No	USD	09/12/2014	16.60
			59605	155980	Check	1	9494	1	SNA	Yes	No	No	USD	09/12/2014	46.75
			59584	155981	Check	1	11240	2	WOOD MAGAZINE	Yes	No	No	USD	09/12/2014	28.00
			59585	155982	Check	1	11307		ZYCH DAN	Yes	No	No	USD	09/12/2014	87.00
			59665	155983	Check	1	14363		A&B WELDING & CONSTRUCTION IN	Yes	No	No	USD	09/16/2014	280.00
			59611	155984	Check	1	10795		ACE SOLID WASTE, INC	Yes	No	No	USD	09/16/2014	2,897.37
			59649	155985	Check	1	14005		AGC NETWORKS INC	Yes	No	No	USD	09/16/2014	775.00
			59739	155986	Check	1	9049		AJM PAINTING	Yes	No	No	USD	09/16/2014	7,110.00
			59616	155987	Check	1	1102		ALL STAR TROPHY & AWARDS	Yes	No	No	USD	09/16/2014	176.70
			59618	155988	Check	1	1137		AMERIPRIDE LINEN & APPAREL	Yes	No	No	USD	09/16/2014	717.90
			59625	155989	Check	1	1213		APPERT'S FOODSERVICE	Yes	No	No	USD	09/16/2014	533.13
			59734	155990	Check	1	8363	1	APPLE, INC.	Yes	No	No	USD	09/16/2014	135,936.84
			59650	155991	Check	1	14019		ART TO REMEMBER	Yes	No	No	USD	09/16/2014	37.00
			59627	155992	Check	1	1259	1	AUDIO COMMUNICATIONS	Yes	No	No	USD	09/16/2014	672.00
			59637	155993	Check	1	13116		AUDIO ENHANCEMENT	Yes	No	No	USD	09/16/2014	615.00
			59699	155994	Check	1	4545		AUTO VALUE PRINCETON	Yes	No	No	USD	09/16/2014	2.99
			59651	155995	Check	1	14022		AVAQYN ACRES	Yes	No	No	USD	09/16/2014	388.00
			59652	155996	Check	1	1409		BERNICK'S PEPSI-COLA	Yes	No	No	USD	09/16/2014	868.07
			59738	155997	Check	1	8866	1	BLICK ART MATERIALS	Yes	No	No	USD	09/16/2014	621.27
			59668	155998	Check	1	1731		C.F.I. SYSTEMS	Yes	No	No	USD	09/16/2014	135.55
			59669	155999	Check	1	1840		C.M.E.R.D.C.	Yes	No	No	USD	09/16/2014	10,199.16
			59609	156000	Check	1	10584		CARD SERVICES	Yes	No	No	USD	09/16/2014	762.56
			59628	156001	Check	1	12622		CARTRIDGE WORLD	Yes	No	No	USD	09/16/2014	807.92
			59636	156002	Check	1	13063	1	CDW	Yes	No	No	USD	09/16/2014	1,750.00
			59687	156003	Check	1	3954	4	CDW-G INC	Yes	No	No	USD	09/16/2014	89,753.27
			59667	156004	Check	1	1721		CENTRAL MCGOWAN INC.	Yes	No	No	USD	09/16/2014	7.44
			59658	156005	Check	1	14330		CLYNE KAITLIN	Yes	No	No	USD	09/16/2014	600.00
			59661	156006	Check	1	14336	1	COLE PAPERS, INC.	Yes	No	No	USD	09/16/2014	10,039.00
			59660	156007	Check	1	14335	1	COUNCIL FOR EXCEPTIONAL CHILD	Yes	No	No	USD	09/16/2014	404.00

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Princeton Public Schools #477 Check Register by Bank and Check Number

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477		001	59737	156008	Check	1	8491		COUNTRY SIDE PEST CONTROL, INC	Yes	No	No	USD	09/16/2014	365.00
			59670	156009	Check	1	1992	1	CRYSTAL PRODUCTIONS	Yes	No	No	USD	09/16/2014	187.77
			59653	156010	Check	1	14103		CULLIGAN BOTTLED WATER	Yes	No	No	USD	09/16/2014	14.91
			59674	156011	Check	1	2128		D.ERVASTI SALES CO.	Yes	No	No	USD	09/16/2014	2,033.60
			59606	156012	Check	1	10069		DALCO	Yes	No	No	USD	09/16/2014	5,689.63
			59622	156013	Check	1	11656		DEAN FOODS NORTH CENTRAL	Yes	No	No	USD	09/16/2014	541.33
			59663	156014	Check	1	14338		DEBORAH'S TOUCH, INC.	Yes	No	No	USD	09/16/2014	216.00
			59623	156015	Check	1	12028	3	DECKER EQUIPMENT	Yes	No	No	USD	09/16/2014	482.43
			59672	156016	Check	1	2113		DELEGARD TOOL CO.	Yes	No	No	USD	09/16/2014	191.04
			59671	156017	Check	1	2107	2	DELL MARKETING L.P.	Yes	No	No	USD	09/16/2014	32,821.38
			59673	156018	Check	1	2115	1	DEMCO INC	Yes	No	No	USD	09/16/2014	63.75
			59641	156019	Check	1	13253		DHARMA TRADING CO.	Yes	No	No	USD	09/16/2014	134.58
			59675	156020	Check	1	2169		DISCOUNT SCHOOL SUPPLY	Yes	No	No	USD	09/16/2014	795.38
			59676	156021	Check	1	2265		ECKROTH MUSIC CO.	Yes	No	No	USD	09/16/2014	87.00
			59677	156022	Check	1	2270		ECM PUBLISHERS INC.	Yes	No	No	USD	09/16/2014	8,449.15
			59629	156023	Check	1	12623		ECOLAB INSTITUTIONAL	Yes	No	No	USD	09/16/2014	2,018.92
			59740	156024	Check	1	9068		EDUCATORS BENEFIT CONSULTANT	Yes	No	No	USD	09/16/2014	315.44
			59678	156025	Check	1	2331		EGAN COMPANY	Yes	No	No	USD	09/16/2014	12,314.03
			59679	156026	Check	1	2369		ELLISON EDUCATION EQUIPMENT	Yes	No	No	USD	09/16/2014	505.09
			59744	156027	Check	1	9155	1	ERICKSON GREGORY A.	Yes	No	No	USD	09/16/2014	653.00
			59741	156028	Check	1	9088		FASTSIGNS	Yes	No	No	USD	09/16/2014	185.00
			59742	156029	Check	1	9103		FLR SANDERS	Yes	No	No	USD	09/16/2014	9,494.28
			59655	156030	Check	1	14159	1	FOLLETT SCHOOL SOLUTIONS, INC.	Yes	No	No	USD	09/16/2014	315.99
			59624	156031	Check	1	12056		FREDERICK C. MEISSNER PIANO SE	Yes	No	No	USD	09/16/2014	315.00
			59621	156032	Check	1	11613		FRONTLINE PLACEMENT TECH INC	Yes	No	No	USD	09/16/2014	343.79
			59634	156033	Check	1	13030		GIFTS & GADGETS GALORE	Yes	No	No	USD	09/16/2014	338.42
			59657	156034	Check	1	14319		GLIDE BIKES, INC.	Yes	No	No	USD	09/16/2014	210.00
			59680	156035	Check	1	2778		GOPHER STATE ONE-CALL INC	Yes	No	No	USD	09/16/2014	29.00
			59728	156036	Check	1	6645		GRAINGER	Yes	No	No	USD	09/16/2014	2,731.35
			59681	156037	Check	1	2816		GREG ANDERSON AUTO	Yes	No	No	USD	09/16/2014	320.54
			59682	156038	Check	1	2955		HANDYMAN'S INC.	Yes	No	No	USD	09/16/2014	1,364.56
			59747	156039	Check	1	9620	3	HEARTLAND PAYMENT SYSTEMS-NL	Yes	No	No	USD	09/16/2014	231.00
			59683	156040	Check	1	3058	3	HEINEMANN	Yes	No	No	USD	09/16/2014	752.40
			59736	156041	Check	1	8452		HENRY EMBROIDERY & SCREEN PR	Yes	No	No	USD	09/16/2014	177.82
			59654	156042	Check	1	14120	2	HOME THEATER EXPRESS, INC.	Yes	No	No	USD	09/16/2014	126.75
			59684	156043	Check	1	3183	2	HOUGHTON - MIFFLIN CO.	Yes	No	No	USD	09/16/2014	3,595.79
			59617	156044	Check	1	11134		I.S.D. #6079	Yes	No	No	USD	09/16/2014	70,702.67
			59685	156045	Check	1	3271		I.S.D. #728	Yes	No	No	USD	09/16/2014	4,353.70
			59732	156046	Check	1	7661		INNOVATIVE MODULAR SOLUTIONS	Yes	No	No	USD	09/16/2014	105,500.00
			59613	156047	Check	1	10909	1	INNOVATIVE OFFICE SOLUTIONS	Yes	No	No	USD	09/16/2014	1,777.76
			59607	156048	Check	1	10237		INTEGRATED SYSTEMS CORPORATI	Yes	No	No	USD	09/16/2014	416.67

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Princeton Public Schools #477

Check Register by Bank and Check Number

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477		001	59642	156049	Check	1	13259		JOHN HENRY FOSTER	Yes	No	No	USD	09/16/2014	51.58
			59688	156050	Check	1	4007		KEMPS	Yes	No	No	USD	09/16/2014	1,414.80
			59686	156051	Check	1	3701		LAKESHORE	Yes	No	No	USD	09/16/2014	891.53
			59646	156052	Check	1	13729		LAMINATOR.COM	Yes	No	No	USD	09/16/2014	94.95
			59746	156053	Check	1	9435	2	LIDS TEAM SPORTS	Yes	No	No	USD	09/16/2014	1,319.89
			59630	156054	Check	1	12647		LOFFLER	Yes	No	No	USD	09/16/2014	110.97
			59689	156055	Check	1	4028		MARV'S TRUE VALUE	Yes	No	No	USD	09/16/2014	528.61
			59690	156056	Check	1	4086		MCDOWALL COMFORT MANAGEMEN	Yes	No	No	USD	09/16/2014	2,045.00
			59691	156057	Check	1	4087		MCDOWALL COMPANY	Yes	No	No	USD	09/16/2014	513.00
			59692	156058	Check	1	4121	1	MEEKER-WRIGHT SPECIAL ED COO	Yes	No	No	USD	09/16/2014	1,834.02
			59693	156059	Check	1	4137		MENARDS - ST CLOUD	Yes	No	No	USD	09/16/2014	225.70
			59656	156060	Check	1	14314		MIDWEST SPORTS	Yes	No	No	USD	09/16/2014	1,197.00
			59694	156061	Check	1	4245		MILLE LACS CO AUDITOR/TREAS.	Yes	No	No	USD	09/16/2014	1,200.00
			59695	156062	Check	1	4245		MILLE LACS CO AUDITOR/TREAS.	Yes	No	No	USD	09/16/2014	1,124.88
			59743	156063	Check	1	9130		MINNESOTA WEARABLES	Yes	No	No	USD	09/16/2014	632.00
			59620	156064	Check	1	11477	1	MINUTEMAN PRESS	Yes	No	No	USD	09/16/2014	45.68
			59696	156065	Check	1	4282		MINVALCO INC.	Yes	No	No	USD	09/16/2014	124.51
			59648	156066	Check	1	13882		MN DEPT OF HUMAN SERVICES	Yes	No	No	USD	09/16/2014	134.00
			59697	156067	Check	1	4388		MN STATE HIGH SCHOOL LEAGUE	Yes	No	No	USD	09/16/2014	2,810.00
			59748	156068	Check	1	9807		MODEL ME KIDS	Yes	No	No	USD	09/16/2014	621.55
			59698	156069	Check	1	4537		NASCO	Yes	No	No	USD	09/16/2014	623.24
			59638	156070	Check	1	13117	1	NEW DOMINION SCHOOL	Yes	No	No	USD	09/16/2014	25,919.90
			59731	156071	Check	1	7648		NEWS-2-YOU	Yes	No	No	USD	09/16/2014	1,704.00
			59640	156072	Check	1	13236		NORTHEAST METRO DISTRICT #916	Yes	No	No	USD	09/16/2014	507.96
			59700	156073	Check	1	4776	3	OFFICEMAX INC.	Yes	No	No	USD	09/16/2014	88.44
			59701	156074	Check	1	4827	4	ORIENTAL TRADING CO. INC.	Yes	No	No	USD	09/16/2014	10.50
			59643	156075	Check	1	13355	1	PALMER BUS SERVICE, INC.	Yes	No	No	USD	09/16/2014	291,316.15
			59702	156076	Check	1	5038	1	PITNEY BOWES	Yes	No	No	USD	09/16/2014	262.62
			59703	156077	Check	1	5040		PIZZA BARN	Yes	No	No	USD	09/16/2014	73.43
			59749	156078	Check	1	9866	1	PREMIUM WATERS INC	Yes	No	No	USD	09/16/2014	68.85
			59705	156079	Check	1	5135		PRINCETON ACE HARDWARE INC.	Yes	No	No	USD	09/16/2014	1,407.64
			59704	156080	Check	1	5107		PRINCETON AUTO CENTER	Yes	No	No	USD	09/16/2014	78.00
			59733	156081	Check	1	7681		PRINCETON POLICE DEPARTMENT	Yes	No	No	USD	09/16/2014	25.00
			59707	156082	Check	1	5175		PROFESSIONAL TURF & RENOVATIC	Yes	No	No	USD	09/16/2014	3,650.00
			59706	156083	Check	1	5173	1	PROGRESS PUBLICATIONS	Yes	No	No	USD	09/16/2014	180.00
			59708	156084	Check	1	5214	1	QUILL CORPORATION	Yes	No	No	USD	09/16/2014	1,843.28
			59619	156085	Check	1	11452		RATWIK, ROSZAK & MALONEY, PA	Yes	No	No	USD	09/16/2014	1,107.00
			59709	156086	Check	1	5254		REALLY GOOD STUFF	Yes	No	No	USD	09/16/2014	831.20
			59631	156087	Check	1	12648		REBYL SPORTS, INC.	Yes	No	No	USD	09/16/2014	1,204.00
			59730	156088	Check	1	7632		REIMER SCOTT	Yes	No	No	USD	09/16/2014	480.00
			59710	156089	Check	1	5305		RESOURCE TRAINING & SOLUTIONS	Yes	No	No	USD	09/16/2014	2,782.00

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Princeton Public Schools #477

Check Register by Bank and Check Number

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477		001	59711	156090	Check	1	5310		REYNOLDS BALLOON & PARTY	Yes	No	No	USD	09/16/2014	160.00
			59615	156091	Check	1	1098		RIDDELL, INC	Yes	No	No	USD	09/16/2014	6,200.19
			59614	156092	Check	1	10923	1	ROCHESTER 100 INC	Yes	No	No	USD	09/16/2014	126.50
			59632	156093	Check	1	12727		RYAN SEIBEL FLOORING LLC	Yes	No	No	USD	09/16/2014	10,431.96
			59712	156094	Check	1	5571		SCHOLASTIC MAGAZINES	Yes	No	No	USD	09/16/2014	6,032.74
			59729	156095	Check	1	7135	1	SCHOOL DATEBOOKS INC	Yes	No	No	USD	09/16/2014	9,871.14
			59644	156096	Check	1	13375	1	SCHOOL OUTFITTERS	Yes	No	No	USD	09/16/2014	3,262.10
			59713	156097	Check	1	5593	5	SCHOOL SPECIALTY INC.	Yes	No	No	USD	09/16/2014	280.77
			59635	156098	Check	1	13050	1	SCHOOL TECHNOLOGY ASSOCIATE:	Yes	No	No	USD	09/16/2014	821.00
			59714	156099	Check	1	5642		SENTRY SYSTEMS INC.	Yes	No	No	USD	09/16/2014	705.90
			59666	156100	Check	1	14366		SHRED RIGHT	Yes	No	No	USD	09/16/2014	21.06
			59715	156101	Check	1	5702		SILVER BELL TROPHIES & AWARDS	Yes	No	No	USD	09/16/2014	300.00
			59662	156102	Check	1	14337		SOUTHWEST METRO EDUCATIONAL	Yes	No	No	USD	09/16/2014	1,603.63
			59716	156103	Check	1	5881	3	ST CLOUD FIRE EQUIPMENT	Yes	No	No	USD	09/16/2014	3,422.75
			59639	156104	Check	1	13205		STARFALL EDUCATION	Yes	No	No	USD	09/16/2014	70.00
			59647	156105	Check	1	13814		SUPERIOR STRIPING, INC.	Yes	No	No	USD	09/16/2014	3,683.00
			59717	156106	Check	1	6015		SUPREME SCHOOL SUPPLY CO.	Yes	No	No	USD	09/16/2014	2,755.89
			59612	156107	Check	1	10907	1	TEAM EXPRESS	Yes	No	No	USD	09/16/2014	351.87
			59718	156108	Check	1	6079		TEAM SPORTING GOODS INC	Yes	No	No	USD	09/16/2014	1,931.31
			59626	156109	Check	1	12320		THE METRO GROUP, INC	Yes	No	No	USD	09/16/2014	1,083.85
			59645	156110	Check	1	13674	1	THE PRINT AND WEB SHOP	Yes	No	No	USD	09/16/2014	973.50
			59608	156111	Check	1	10439		THREE RIVERS YOUTH FOOTBALL L	Yes	No	No	USD	09/16/2014	1,500.00
			59719	156112	Check	1	6149		TIEMENS TOM	Yes	No	No	USD	09/16/2014	262.00
			59720	156113	Check	1	6216		TREND ENTERPRISES INC.	Yes	No	No	USD	09/16/2014	63.13
			59721	156114	Check	1	6226	1	TRIARCO ARTS & CRAFTS	Yes	No	No	USD	09/16/2014	543.65
			59722	156115	Check	1	6231		TRIO SUPPLY COMPANY	Yes	No	No	USD	09/16/2014	1,254.26
			59735	156116	Check	1	8428		TWIN CITY HARDWARE	Yes	No	No	USD	09/16/2014	400.95
			59723	156117	Check	1	6290	5	UNITED RENTALS (NORTH AMERICA	Yes	No	No	USD	09/16/2014	392.55
			59745	156118	Check	1	9278		UNIVERSITY OF OREGON	Yes	No	No	USD	09/16/2014	300.00
			59659	156119	Check	1	14333		UPPER LAKES FOODS, INC.	Yes	No	No	USD	09/16/2014	37,034.66
			59724	156120	Check	1	6376		VIKING COCA COLA BOTTLING	Yes	No	No	USD	09/16/2014	513.85
			59725	156121	Check	1	6455	1	WARD'S NATURAL SCIENCE EST LLC	Yes	No	No	USD	09/16/2014	43.61
			59726	156122	Check	1	6464		WATERMANAGEMENT SERVICES	Yes	No	No	USD	09/16/2014	956.10
			59727	156123	Check	1	6495		WENGER CORP	Yes	No	No	USD	09/16/2014	3,368.00
			59633	156124	Check	1	13021		WHITCOMB GAIL	Yes	No	No	USD	09/16/2014	1,452.00
			59664	156125	Check	1	14346	1	WIETERS JOY CHRISTINA	Yes	No	No	USD	09/16/2014	1,458.40
			59610	156126	Check	1	10705		WILSON SPORTS	Yes	No	No	USD	09/16/2014	1,304.00

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Bank Total: 001

\$1,397,717.63

Report Total:

\$1,397,717.63

Princeton Public Schools #477
Detail Payment Register By Check No.
Fund Summary

Fund	Description	Total
01	General Fund	\$1,317,031.06
02	Food Service	\$46,800.23
04	Community Service	\$18,692.51
10	Student Activities	\$15,193.83
Report Total		\$1,397,717.63

Princeton Public Schools - ISD #477

Wire Transfer Report

September 16, 2014

<u>Date:</u>	<u>Amount:</u>	<u>Description:</u>
8/8/2014	\$ 33,456.40	ACH File Transfer
8/8/2014	\$ 8,910.64	Federal Tax Wire Transfer
8/8/2014	\$ 898.13	State Tax Wire Transfer
8/8/2014	\$ 3,450.86	TRA File Transfer
8/8/2014	\$ 2,895.54	PERA File Transfer
8/15/2014	\$ 425,230.32	ACH File Transfer
8/15/2014	\$ 148,118.88	Federal Tax Wire Transfer
8/15/2014	\$ 23,874.81	State Tax Wire Transfer
8/15/2014	\$ 7,508.31	Select Account H S A
8/15/2014	\$ 78,873.74	TRA File Transfer
8/15/2014	\$ 15,195.18	PERA File Transfer
8/15/2014	\$ 391.50	MN Child Support File Transfer
8/15/2014	\$ 24,734.24	TSA File Transfer
8/18/2014	\$ 7,601.16	ACH File Transfer
8/18/2014	\$ 1,986.52	Federal Tax Wire Transfer
8/18/2014	\$ 235.24	State Tax Wire Transfer
8/18/2014	\$ 1,161.10	TRA File Transfer
8/18/2014	\$ 275.50	PERA File Transfer
8/29/2014	\$ 390,827.75	ACH File Transfer
8/29/2014	\$ 149,354.00	Federal Tax Wire Transfer
8/29/2014	\$ 24,080.41	State Tax Wire Transfer
8/29/2014	\$ 7,508.31	Select Account H S A
8/29/2014	\$ 78,135.10	TRA File Transfer
8/29/2014	\$ 18,037.40	PERA File Transfer
8/29/2014	\$ 391.50	MN Child Support File Transfer
8/29/2014	\$ 24,120.88	TSA File Transfer
9/5/2014	\$ 6,451.20	Federal Tax Wire Transfer
9/5/2014	\$ 437.98	State Tax Wire Transfer
9/5/2014	\$ 50.24	TRA File Transfer
9/5/2014	\$ 4,986.17	PERA File Transfer
9/3/2014	\$ 12,295.32	BMO Harris Bank - (Pcards)
TOTAL	\$ 1,501,474.33	

**PRINCETON PUBLIC SCHOOLS
TREASURER'S REPORT
MONTHLY CASH FLOW REPORT FOR AUGUST 2014**

FUND	BEGINNING BALANCE	MONTHLY RECEIPTS	MONTHLY DISBURSEMENTS	JOURNAL ENTRIES	ENDING BALANCE
01 General	12,397,989.34	4,010,250.24	2,299,169.84	1,639.70	14,109,069.74
02 Food Service	257,970.32	109,190.64	27,340.62	(65.87)	339,820.34
04 Community Service	368,956.58	63,327.34	35,014.05	(2,434.20)	397,269.87
06 Building Fund	29,854,588.86	0.00	4,893.89	0.00	29,849,694.97
07 Debt Service	1,922,314.28	9,702.29	105.49	46.00	1,931,911.08
10 Activities	108,570.48	8,567.09	17,745.76	(45.00)	99,391.81
TOTAL	44,910,389.86	4,201,037.60	2,384,269.65		46,727,157.81

Bank Accounts

AP/PR Account (Bremer)	589,530.28
MSDLAF+	4,766,163.37
Investments (Fd01)	11,741,227.29
Investments (Fd06)	<u>29,849,694.97</u>
	46,946,615.91
O/S Accts Pay Checks	(150,326.10)
O/S Payroll Checks	(17,459.82)
O/S Wires	(56,033.68)
NSF Checks	<u>4,361.50</u>
TOTAL	46,727,157.81

Gifts to Princeton Schools

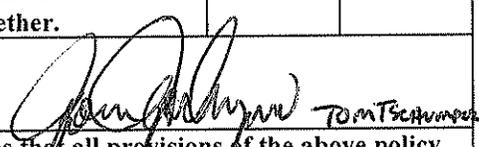
(September 16, 2014)

School/Program	Amount/Item	Donor	Purpose
South Elem. Activity Fund	\$1,974.93	Target Take Charge of Education	For students in need of assistance with activity fees.

	A	B	C	D	E	F
1	Open Enrolled Students (Out/In) as of September 16, 2014 that need Board Approval					
2	OE In/Out	Effective	Resident Dist.	Serving Dist.	Grade	Reason
3	OUT	9/2/2014	Princeton	Houston (Mn Virtual Academy)	11	Program Choice
4	The following is information for Board Members - Open Enrollments that do not require board approval					
6	IN	9/2/2014	Milaca	Princeton	7	Parent works in the district.
7	IN	9/2/2014	Braham	Princeton	10	If wife says she is going to Princeton so there you have it.
8	IN	9/2/2014	North Branch	Princeton	7	School Choice.
9	IN	9/2/2014	Cambridge-Isanti	Princeton	K	School Choice.
10	IN	9/2/2014	Elk River	Princeton	10	School Choice.
11	Out	9/2/2014	Princeton	Onamia	7	Survey has not been returned as of this board meeting date.
12	Out	9/2/2014	Princeton	Elk River	8	Lives on the border student is in Zimmerman sports.
13	Out	9/2/2014	Princeton	Elk River	5	Survey has not been returned as of this board meeting date.
14	Out	9/2/2014	Princeton	Elk River	10	Survey has not been returned as of this board meeting date.
15	Out	9/2/2014	Princeton	Milaca	10	Survey has not been returned as of this board meeting date.

FUNDRAISING APPROVAL FORM

Date of fundraiser: <i>2014-15 School Year</i>		Projected profit: <i>\$500.00</i>		Amount earned:	
Group or organization proposing the fundraiser: <i>PASS Activity - their money back in their own account</i>				Item(s) being sold: <i>PASS</i>	
Company/organization supplying items to be sold: <i>Health Snacks & Bev to PASS Students Only</i>				Teacher supervised: <i>Teacher supervised</i>	
The money raised will be used for: <i>Student supplies & activities for PASS Students/Program (done 12+ years)</i>					
The school board recognizes a desire and a need for fundraising to support district programs or student activities. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.				Place a checkmark beside each box to indicate whether the criteria for fundraising are met.	
Pupils may engage in raising funds, under the control of the school, for certain approved activities and for a limited number of charities, subject to the following conditions:					
				Yes	No
1.	Individual student participation is optional. Students will not be pressured to sell products or solicit funds and will not be required to meet a sales quota to participate in an activity or field trip.			<input checked="" type="checkbox"/>	
2.	The charity involved has been selected by the student body as one in which they wish to participate (if applicable).			<input type="checkbox"/>	
3.	Addressed envelopes are available to people who prefer to donate directly rather than purchase a product.			<input type="checkbox"/>	
4.	The raising of funds shall not be done during normal class time. Students will be informed that they are not to fundraise during class time.			<input type="checkbox"/>	
5.	Information is going home with the students to the parents explaining the district's fundraising policy.			<input type="checkbox"/>	
6.	I have discussed this fundraiser with the administrator and have identified the purpose of the fundraiser.			<input checked="" type="checkbox"/>	
7.	The students participating in the fundraiser have been informed that they are representing the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and discipline extend to student fundraising activities.			<input type="checkbox"/>	
8.	Door-to-door sales are discouraged, but if approved, students may be allowed to sell door-to-door according to the following standards: • K-8: Only allowed if a parent or guardian is with the student • 9-12: Groups of two or more students working together.			<input type="checkbox"/>	
I have reviewed Policy #511 Fundraising and agree to its provisions:					
Date: <i>9-8-14</i>		Teacher/Sponsor Signature: <i>Sen Dutoose</i>			
As administrator, I understand that approval of this fundraiser means that all provisions of the above policy have been complied with to my satisfaction. <u> </u> APPROVED <u> </u> NOT APPROVED					
Date: <i>9-9-14</i>		Administrator Signature: <i>Paul Mueck</i>			
Date: <i>9.11.14</i>		Superintendent Signature: <i>Julia Espe</i>			
Date:		School Board Chair Signature:			

Date of fundraiser: 9-30 to 11-25		Projected profit:		Amount earned:	
Group or organization proposing the fundraiser: ART DEPARTMENT				Item(s) being sold: VARIOUS ITEMS	
Company/organization supplying items to be sold: ART TO REMEMBER					
The money raised will be used for: ART SUPPLIES, UPDATING ART EQUIPMENT					
The school board recognizes a desire and a need for fundraising to support district programs or student activities. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.				Place a checkmark beside each box to indicate whether the criteria for fundraising are met.	
Pupils may engage in raising funds, under the control of the school, for certain approved activities and for a limited number of charities, subject to the following conditions:					
				Yes	No
1.	Individual student participation is optional. Students will not be pressured to sell products or solicit funds and will not be required to meet a sales quota to participate in an activity or field trip.			✓	
2.	The charity involved has been selected by the student body as one in which they wish to participate (if applicable).				✓
3.	Addressed envelopes are available to people who prefer to donate directly rather than purchase a product.				✓
4.	The raising of funds shall not be done during normal class time. Students will be informed that they are not to fundraise during class time.			✓	
5.	Information is going home with the students to the parents explaining the district's fundraising policy.			✓	
6.	I have discussed this fundraiser with the administrator and have identified the purpose of the fundraiser.			✓	
7.	The students participating in the fundraiser have been informed that they are representing the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and discipline extend to student fundraising activities.			✓	
8.	Door-to-door sales are discouraged, but if approved, students may be allowed to sell door-to-door according to the following standards: • K-8: Only allowed if a parent or guardian is with the student • 9-12: Groups of two or more students working together.			✓	
I have reviewed Policy #511 Fundraising and agree to its provisions:					
Date: 9-3-14		Teacher/Sponsor Signature:  Tom Trammell			
As administrator, I understand that approval of this fundraiser means that all provisions of the above policy have been complied with to my satisfaction. <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED					
Date: 9/4/14		Administrator Signature: 			
Date: 9.4.14		Superintendent Signature:  Julia Espe			
Date:		School Board Chair Signature:			

FUNDRAISING APPROVAL FORM

Date of fundraiser: <u>Homecoming 2014</u>		Projected profit: <u>\$200</u>	Amount earned:
Group or organization proposing the fundraiser: <u>FFA</u>		FFA	Item(s) being sold: <u>Spirit wear items</u>
Company/organization supplying items to be sold: <u>The Cheering Section - St. Cloud</u>			
The money raised will be used for: <u>FFA Events + Nationals</u>			
<p>The school board recognizes a desire and a need for fundraising to support district programs or student activities. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.</p> <p>Pupils may engage in raising funds, under the control of the school, for certain approved activities and for a limited number of charities, subject to the following conditions:</p>			Place a checkmark beside each box to indicate whether the criteria for fundraising are met.
			Yes No
1.	Individual student participation is optional. Students will not be pressured to sell products or solicit funds and will not be required to meet a sales quota to participate in an activity or field trip.	X	
2.	The charity involved has been selected by the student body as one in which they wish to participate (if applicable).	NA	
3.	Addressed envelopes are available to people who prefer to donate directly rather than purchase a product.	X	
4.	The raising of funds shall not be done during normal class time. Students will be informed that they are not to fundraise during class time.		<u>Lunches + at football games</u>
5.	Information is going home with the students to the parents explaining the district's fundraising policy.	X	
6.	I have discussed this fundraiser with the administrator and have identified the purpose of the fundraiser.	X	
7.	The students participating in the fundraiser have been informed that they are representing the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and discipline extend to student fundraising activities.	X	
8.	Door-to-door sales are discouraged, but if approved, students may be allowed to sell door-to-door according to the following standards: <ul style="list-style-type: none"> • K-8: Only allowed if a parent or guardian is with the student • 9-12: Groups of two or more students working together. 	X	
I have reviewed Policy #511 Fundraising and agree to its provisions:			
Date: <u>8/28/14</u>		Teacher/Sponsor Signature: <u>[Signature]</u>	
As administrator, I understand that approval of this fundraiser means that all provisions of the above policy have been complied with to my satisfaction. <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED			
Date: <u>8/29/14</u>		Administrator Signature: <u>[Signature]</u>	
Date: <u>9.11.14</u>		Superintendent Signature: <u>[Signature]</u>	
Date:		School Board Chair Signature:	

FUNDRAISING APPROVAL FORM

Date of fundraiser: 8/28 - 9/1/14		Projected profit: 3,200.00 (+)	Amount earned:
Group or organization proposing the fundraiser: Princeton Tigers Archery		Item(s) being sold: bale sponsorship	
Company/organization supplying items to be sold: multiple: MOHA, MIDHA, Pheasants 4-ever, NWTF etc.			
The money raised will be used for: purchase of new shooting equip. + possible scholarships (depending on \$ raised)			
The school board recognizes a desire and a need for fundraising to support district programs or student activities. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.			Place a checkmark beside each box to indicate whether the criteria for fundraising are met.
Pupils may engage in raising funds, under the control of the school, for certain approved activities and for a limited number of charities, subject to the following conditions:			
		Yes	No
1.	Individual student participation is optional. Students will not be pressured to sell products or solicit funds and will not be required to meet a sales quota to participate in an activity or field trip.	X	
2.	The charity involved has been selected by the student body as one in which they wish to participate (if applicable).	X	
3.	Addressed envelopes are available to people who prefer to donate directly rather than purchase a product.	X	
4.	The raising of funds shall not be done during normal class time. Students will be informed that they are not to fundraise during class time.	X	
5.	Information is going home with the students to the parents explaining the district's fundraising policy.	X	
6.	I have discussed this fundraiser with the administrator and have identified the purpose of the fundraiser.	X	
7.	The students participating in the fundraiser have been informed that they are representing the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and discipline extend to student fundraising activities.	X	
8.	Door-to-door sales are discouraged, but if approved, students may be allowed to sell door-to-door according to the following standards: • K-8: Only allowed if a parent or guardian is with the student • 9-12: Groups of two or more students working together.	X	
I have reviewed Policy #511 Fundraising and agree to its provisions:			
Date: 8.27.14	Teacher/Sponsor Signature: Gary Whitcomb		
As administrator, I understand that approval of this fundraiser means that all provisions of the above policy have been complied with to my satisfaction. <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED			
Date: 8.27.14	Administrator Signature: <i>[Signature]</i>		
Date: 9.8.14	Superintendent Signature: Julia Espe		
Date:	School Board Chair Signature:		

MC

FUNDRAISING APPROVAL FORM

Date of fundraiser: <u>Homecoming 2014</u>		Projected profit: <u>\$200</u>		Amount earned:	
Group or organization proposing the fundraiser: <u>FFA</u>				Item(s) being sold: <u>Spirit wear items</u>	
Company/organization supplying items to be sold: <u>The Cheering Section - St. Cloud</u>					
The money raised will be used for: <u>FFA Events + Nationals</u>					
The school board recognizes a desire and a need for fundraising to support district programs or student activities. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.				Place a checkmark beside each box to indicate whether the criteria for fundraising are met.	
Pupils may engage in raising funds, under the control of the school, for certain approved activities and for a limited number of charities, subject to the following conditions:					
				Yes	No
1.	Individual student participation is optional. Students will not be pressured to sell products or solicit funds and will not be required to meet a sales quota to participate in an activity or field trip.			X	
2.	The charity involved has been selected by the student body as one in which they wish to participate (if applicable).			NA	
3.	Addressed envelopes are available to people who prefer to donate directly rather than purchase a product.			X	
4.	The raising of funds shall not be done during normal class time. Students will be informed that they are not to fundraise during class time.				<u>Lunches + at football game</u>
5.	Information is going home with the students to the parents explaining the district's fundraising policy.			X	
6.	I have discussed this fundraiser with the administrator and have identified the purpose of the fundraiser.			X	
7.	The students participating in the fundraiser have been informed that they are representing the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and discipline extend to student fundraising activities.			X	
8.	Door-to-door sales are discouraged, but if approved, students may be allowed to sell door-to-door according to the following standards: • K-8: Only allowed if a parent or guardian is with the student • 9-12: Groups of two or more students working together.			X	
I have reviewed Policy #511 Fundraising and agree to its provisions:					
Date: <u>8/28/14</u>		Teacher/Sponsor Signature: <u>[Signature]</u>			
As administrator, I understand that approval of this fundraiser means that all provisions of the above policy have been complied with to my satisfaction. <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED					
Date: <u>8/29/14</u>		Administrator Signature: <u>[Signature]</u>			
Date: <u>9.11.14</u>		Superintendent Signature: <u>[Signature]</u>			
Date:		School Board Chair Signature:			

FUNDRAISING APPROVAL FORM

Date of fundraiser: 8/28 - 9/1/14		Projected profit: 3,200.00 (+)	Amount earned:
Group or organization proposing the fundraiser: Princeton Tigers Archery		Item(s) being sold: base sponsorship	
Company/organization supplying items to be sold: multiple: MOHA, MDHA, Pheasants 4-ever, NWTF etc.			
The money raised will be used for: purchase of new shooting equip! + possible scholarships (depending on \$ raised)			
The school board recognizes a desire and a need for fundraising to support district programs or student activities. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.		Place a checkmark beside each box to indicate whether the criteria for fundraising are met.	
Pupils may engage in raising funds, under the control of the school, for certain approved activities and for a limited number of charities, subject to the following conditions:		Yes	No
1.	Individual student participation is optional. Students will not be pressured to sell products or solicit funds and will not be required to meet a sales quota to participate in an activity or field trip.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2.	The charity involved has been selected by the student body as one in which they wish to participate (if applicable).	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3.	Addressed envelopes are available to people who prefer to donate directly rather than purchase a product.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.	The raising of funds shall not be done during normal class time. Students will be informed that they are not to fundraise during class time.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5.	Information is going home with the students to the parents explaining the district's fundraising policy.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6.	I have discussed this fundraiser with the administrator and have identified the purpose of the fundraiser.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7.	The students participating in the fundraiser have been informed that they are representing the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and discipline extend to student fundraising activities.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8.	Door-to-door sales are discouraged, but if approved, students may be allowed to sell door-to-door according to the following standards: • K-8: Only allowed if a parent or guardian is with the student • 9-12: Groups of two or more students working together.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
I have reviewed Policy #511 Fundraising and agree to its provisions:			
Date: 8.27.14	Teacher/Sponsor Signature: Gary Whitcomb		
As administrator, I understand that approval of this fundraiser means that all provisions of the above policy have been complied with to my satisfaction. <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED			
Date: 8.27.14	Administrator Signature: 		
Date: 9.2.14	Superintendent Signature: 		
Date:	School Board Chair Signature:		

Date of fundraiser: <u>Fall 2014</u>		Projected profit: <u>N/A - donations</u>		Amount earned:			
Group or organization proposing the fundraiser: <u>Princeton Middle School</u>				Item(s) being sold: <u>donations</u>			
Company/organization supplying items to be sold: <u>N/A</u>							
The money raised will be used for: <u>incentives/prizes for students who reach fundraising goals</u>							
The school board recognizes a desire and a need for fundraising to support district programs or student activities. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.				Place a checkmark beside each box to indicate whether the criteria for fundraising are met.			
Pupils may engage in raising funds, under the control of the school, for certain approved activities and for a limited number of charities, subject to the following conditions:							
				Yes		No	
1.	Individual student participation is optional. Students will not be pressured to sell products or solicit funds and will not be required to meet a sales quota to participate in an activity or field trip.			<input checked="" type="checkbox"/>			
2.	The charity involved has been selected by the student body as one in which they wish to participate (if applicable).			N/A			
3.	Addressed envelopes are available to people who prefer to donate directly rather than purchase a product.			N/A			
4.	The raising of funds shall not be done during normal class time. Students will be informed that they are not to fundraise during class time.			N/A			
5.	Information is going home with the students to the parents explaining the district's fundraising policy.			N/A			
6.	I have discussed this fundraiser with the administrator and have identified the purpose of the fundraiser.			<input checked="" type="checkbox"/>			
7.	The students participating in the fundraiser have been informed that they are representing the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and discipline extend to student fundraising activities.			<input checked="" type="checkbox"/>			
8.	Door-to-door sales are discouraged, but if approved, students may be allowed to sell door-to-door according to the following standards: <ul style="list-style-type: none"> • K-8: Only allowed if a parent or guardian is with the student • 9-12: Groups of two or more students working together. 						
I have reviewed Policy #511 Fundraising and agree to its provisions:							
Date: <u>8/25/2014</u>		Teacher/Sponsor Signature: <u>[Signature]</u>					
As administrator, I understand that approval of this fundraiser means that all provisions of the above policy have been complied with to my satisfaction. _____ APPROVED _____ NOT APPROVED							
Date: <u>8/26/14</u>		Administrator Signature: <u>[Signature]</u>					
Date: <u>9.11.14</u>		Superintendent Signature: <u>Julia Espe</u>					
Date:		School Board Chair Signature:					

FUNDRAISING APPROVAL FORM

Date of fundraiser:	11-21-14	Projected profit:	\$ IN books	Amount earned:	
Group or organization proposing the fundraiser:	PRINCETON HIGH School			Item(s) being sold:	books!
Company/organization supplying items to be sold:	BARNES & NOBLE VOUCHERS ONLINE				
The money raised will be used for:	BOOKS! ☺				& IN STORE
The school board recognizes a desire and a need for fundraising to support district programs or student activities. The school board also recognizes a need for some constraints to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.				Place a checkmark beside each box to indicate whether the criteria for fundraising are met.	
Pupils may engage in raising funds, under the control of the school, for certain approved activities and for a limited number of charities, subject to the following conditions:					
				Yes	No
1.	Individual student participation is optional. Students will not be pressured to sell products or solicit funds and will not be required to meet a sales quota to participate in an activity or field trip.			X	
2.	The charity involved has been selected by the student body as one in which they wish to participate (if applicable).			XXXX	N/A
3.	Addressed envelopes are available to people who prefer to donate directly rather than purchase a product.				N/A
4.	The raising of funds shall not be done during normal class time. Students will be informed that they are not to fundraise during class time.			X	
5.	Information is going home with the students to the parents explaining the district's fundraising policy.				N/A
6.	I have discussed this fundraiser with the administrator and have identified the purpose of the fundraiser.			X	
7.	The students participating in the fundraiser have been informed that they are representing the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and discipline extend to student fundraising activities.			X	
8.	Door-to-door sales are discouraged, but if approved, students may be allowed to sell door-to-door according to the following standards:			N/A	
	• K-6: Only allowed if a parent or guardian is with the student				
	• 7-12: Groups of two or more students working together.				
I have reviewed Policy #511 Fundraising and agree to its provisions:					
Date:	9-10-14	Teacher/Sponsor Signature:	Shelley Ash		
As administrator, I understand that approval of this fundraiser means that all provisions of the above policy have been complied with to my satisfaction. <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED					
Date:	9-12-14	Administrator Signature:	Bart Mucken		
Date:	9.12.14	Superintendent Signature:	Julia Espe		
Date:		School Board Chair Signature:			

FIELD TRIP REQUEST

This request must be completed for any proposed student trip defined as a Field Trip (instructional, supplemental or extended), as described in School Board Policy 610, Field Trips. We ask that this request form be completed and submitted to the building principal. Extended field trips require itinerary to be attached.

Date: <u>Oct 28 - Nov 1</u>	Building: <u>PHS</u>
Teacher/Advisor: <u>Kristin Reiman</u>	Group/Class: <u>FFA</u>
Number of Students: <u>4 or 5</u>	Number of Advisors: <u>1</u>
Destination: <u>Louisville, Ky</u>	Total Miles: <u>≈ 800 miles</u>
Departure Date / Time: <u>Oct 28 ≈ 5:00 pm</u>	Return Date / Time: <u>Nov 1 ≈ 12 Midnight</u>
School Days Missed: <u>3</u>	Non-School Days Missed: <u>2</u>
Transportation Method: <u>Region 4 FFA BUS</u>	
Estimated Cost:	
Mileage (round trip): <u>* Students will be riding on a charter</u>	
Meals: <u>bus with other advisors + teachers from</u>	
Lodging: <u>region. All costs are included in the regional</u>	
Insurance: <u>fees except meals *</u>	
Registration: <u>Mrs. Reiman is not a teacher so no</u>	
Substitute Teacher: <u>sub is needed.</u>	
Misc.:	
TOTAL COST: <u>≈ \$400 per student^{person} plus food + spending money</u>	
How will the trip be funded? <u>FFA Fundraiser + student \$</u>	
<u>See attached - Not all details available yet about total costs, etc.</u>	
<u>National Chapter Star winner!! Recognized at Banquet in Louisville!!</u>	

Approved Disapproved *Dawn Kauls* Date 8/29/14

Activities Director Signature

Approved Disapproved *Bert Muckenbin* Date 8/29/14

Principal's Signature

For extended field trips, these additional signatures are required:

Approved Disapproved *Julia Espe* Date 9.2.14

Superintendent's Signature

Approved Disapproved _____ Date _____

School Board Chairperson

August 8, 2014



Dear National Chapter Star Winner:

Congratulations to your chapter! It is our pleasure to help you celebrate your recent accomplishments in the National Chapter Award Program. The National FFA Organization commends you for your excellence. We warmly extend an invitation to be recognized for your efforts at the 2014 National FFA Convention & Expo in Louisville, KY.

Enclosed in this orientation packet you will find all of the necessary information to be successful in planning your trip to national convention including:

- Convention schedule with locations & times
- ADA special needs process and deadline (**August 15th**)
- National Chapter Banquet ticket request process and deadline (**September 15th**)
- How to get more tickets for the National Chapter Banquet (**begins September 16th**)
- Shuttle and parking information (**September 15th**)
- Photo session information
- Plaque/spur request process and deadline (**September 15th**)
- Dietary information for banquet (**September 15th**)
- Recognition on main stage map for 3-star chapters
- Recognition during banquet information for 2 and 1-star chapters
- News Release
- Sponsor information for thank yous

We look forward to seeing you in Louisville! If you have any questions after reviewing the enclosed information, feel free to contact nationalchapter@ffa.org.

Sincerely,

Jenna Genson
Education Specialist
jgenson@ffa.org
317-802-4402



Convention Agenda:

Wednesday, October 29

3:00-5:00pm Photo Session: Kentucky International Convention Center
(KICC) Exhibit Hall 1AB

Note: Official Dress is required. Remember, only six individuals (including advisor) are allowed in the photo.

6:00pm

Awards Dinner including 1 & 2 Star Recognition: KICC Cascade Ballroom

Note: Two members may accept the award. Official Dress is required for these members. Doors open at 5:30pm.

Thursday, October 30

2:00pm

Second General Session: Kentucky Exposition Center (KEC) Freedom Hall,
Recognition of 3-star chapters. **Only two members** may accept the award.

Note: Official Dress is required.

Prior To Convention Checklist:

Plaque/Spur Request: Log into the certification page on AgCN by September 15th to designate whether a plaque or spur is needed for your chapter. If this is not selected by September 15th, a spur will be given during respective awards ceremonies.

Awards Dinner:

Tickets: Two (2) free tickets are available for your chapter being recognized as a star chapter. You must log into the certification page on AgCN to claim these tickets by September 15th. Additional tickets will be available to purchase through the online convention registration **beginning September 16th**. Tickets will be \$25 each. You **must reserve seats in advance** for this event.

****All tickets will be mailed to your chapter by October 3rd. Tickets will be mailed to the address provided on the certification page of AgCN****

Shuttle/Parking: National FFA is providing a *shuttle* for participants in the downtown award and recognition events. Please indicate on the certification page in AgCN if you will need passes to ride the downtown awards and recognition event shuttle by September 15th. National FFA will provide a shuttle pass for two members and one advisor (total of 3) participating in the National Chapter downtown events. This must be reserved on the certification page in AgCN. These will be mailed to you no later than October 3rd. Additional shuttle passes may be purchased on site at the shuttle kiosk located in the West Hall Lobby. Additional shuttle passes are \$5.00 per person. Awards and Recognition Shuttle will run Wednesday – Friday. If you are in need of daytime *parking* for standard vehicles in the downtown area please visit the PARC website or by calling (502) 574-3817. For bus parking (standard size or mini) please contact Riverside Parking by visiting their website or calling (502) 584-2459. FFA will not be selling parking for the downtown award and recognition events. There is abundant and convenient low cost parking in downtown Louisville.



Dietary Restrictions: If someone in your group has dietary restrictions, please email nationalchapter@ffa.org by **September 15th**.

Maps & General Parking: Please visit [this page](#) for maps and general parking information. Check back frequently as this is updated when changes are made.

<https://www.ffa.org/Events/conventionandexpo/planning/Pages/Parking.aspx>

Photo Session & Press Release: This session on Wednesday, October 29th requires official dress. We will send a digital copy of the photo and a news release to your hometown newspaper and your chapter if email addresses are provided in AgCN post-convention. Additionally, a digital copy of the photo will be available on AgCN after convention concludes. Remember, only six individuals (including advisor) are allowed in the photo.

General Session Recognition (3-star chapters): The National Chapter Award Ceremony will be held in the second general session in Freedom Hall located in the Kentucky Exposition Center (KEC) at 2:00pm on Thursday, October 30th. Two representatives from each 3-star chapter will need to be seated prior to the beginning of the session on the floor. A seating map has been included for your convenience. These two students will walk across the stage to accept your chapter's award during the session. After accepting the award, the students may return to sit with the remainder of the school in general seating.

Banquet Recognition (1 & 2-star chapters): The one and two star chapters will be recognized during the National Chapter Awards Dinner on Wednesday, October 29th.

ADA Compliance: If any of your team members need special needs accommodations as outlined under the [American with Disabilities Act](#), please complete the [Special Needs Request Form](#) in AgCN and submit it to Jim Armbruster at jarmbruster@ffa.org. This form is only a request for accommodation; once the request is reviewed, further documentation of the participant's disability may be required. This must be completed and submitted by **August 15th**.

Sponsor Engagement: The National Chapter Award Program sponsor is John Deere. Their financial commitment allows the National FFA Organization to present deserving chapters with this special award. It is vital to the continued success of this program that we recognize the support and encouragement of our sponsors. Hence, we kindly request you take a moment to write a thank you to:

Amy Allen
Manager, National Corporate Contributions
Corporate Citizenship Center for Excellence
John Deere
One John Deere Place
Moline, IL 61265

We congratulate you on your outstanding chapter and your commitment to the FFA. Thank you for taking time to show



JOHN DEERE

recognition to the sponsor of your award!

Bonnie Vocal Festival

FIELD TRIP REQUEST

13 yrs

This request must be completed for any proposed student trip defined as a Field Trip (instructional, supplemental or extended), as described in School Board Policy 610, Field Trips. We ask that this request form be completed and submitted to the building principal. Extended field trips require itinerary to be attached.

Date: <i>8/15/14</i>	Building: <i>DHS</i>
Teacher/Advisor: <i>M Potvin</i>	Group/Class: <i>Enrichment - Choir</i>
Number of Students: <i>6</i>	Number of Advisors: <i>1</i>
Destination: <i>Decorah, IA</i>	Total Miles: <i>400</i>
Departure Date / Time: <i>1/10/15 8am</i>	Return Date / Time: <i>1/13/15 3pm</i>
School Days Missed: <i>2</i>	Non-School Days Missed: <i>2</i>

Transportation Method: *Van*

Estimated Cost:

Mileage (round trip): *400 mi @ \$1.42 = \$568* ~~1200~~

Meals: *Student Expense*

Lodging: _____

Insurance: _____

Registration: *\$200*

Substitute Teacher: *\$200 (2 days)*

Misc.: _____

TOTAL COST: *\$968*

Includes a Sunday - Have gone for at least 13 yrs straight

How will the trip be funded?
Activities Acc't + \$100/student

Approved Disapproved *Carin Peab* Date *8/19/14*
 Activities Director Signature

Approved Disapproved *But Mack* Date *8/29/14*
 Principal's Signature

For extended field trips, these additional signatures are required:

Approved Disapproved *Julia Espe* Date *9.5.14*
 Superintendent's Signature

need to app.

Approved Disapproved _____ Date _____
 School Board Chairperson

ECMC Scholarship
Concert Rehearsal

FIELD TRIP REQUEST

This request must be completed for any proposed student trip defined as a Field Trip (instructional, supplemental or extended), as described in School Board Policy 610, Field Trips. We ask that this request form be completed and submitted to the building principal. Extended field trips require itinerary to be attached.

Date: 7/15/14 8/15/14	Building: PHS
Teacher/Advisor: Potvin	Group/Class: Concert Choir
Number of Students: 64	Number of Advisors: 1
Destination: CIHS	Total Miles: 45
Departure Date / Time: 2/16/15 6pm	Return Date / Time: 2/16/15 9pm
School Days Missed: 0	Non-School Days Missed: 0
Transportation Method: Bus	(non school request)
Estimated Cost:	(63.90)
Mileage (round trip): 1.42 x 45 mi + driver (\$51) x 2 busses	
Meals: _____	
Lodging: _____	
Insurance: _____	
Registration: _____	
Substitute Teacher: _____	
Misc.: _____	
TOTAL COST: \$229.80	

How will the trip be funded?
 activities office / music transp. Budget
 no school this day

Approved Disapproved Don Peake Date 9/2/14
Activities Director Signature
 Approved Disapproved Bob New Date 8/29/14
Principal's Signature

For extended field trips, these additional signatures are required:

Approved Disapproved Julia Espe Date 9.5.14
Superintendent's Signature
 Approved Disapproved _____ Date _____
School Board Chairperson

*Eastern Moral
ECMC Scholarship
Concert*

FIELD TRIP REQUEST

This request must be completed for any proposed student trip defined as a Field Trip (instructional, supplemental or extended), as described in School Board Policy 610, Field Trips. We ask that this request form be completed and submitted to the building principal. Extended field trips require itinerary to be attached.

Date: <u>8/15/14</u>	Building: <u>PHS</u>
Teacher/Advisor:	Group/Class: <u>Concert Choir</u>
Number of Students: <u>64</u>	Number of Advisors: <u>1</u>
Destination: <u>CIHS</u>	Total Miles: <u>45</u>
Departure Date / Time: <u>2/22/14 1 pm</u>	Return Date / Time: <u>2/22/14 10 pm</u>
School Days Missed: <u>0</u>	Non-School Days Missed: <u>1</u>
Transportation Method: <u>BUS</u>	
Estimated Cost:	
Mileage (round trip): <u>\$ 1.42</u> x <u>45</u> mi + driver <u>(67.90)</u> <u>(153)</u> x 2 buses	
Meals: _____	
Lodging: _____	
Insurance: _____	
Registration: _____	
Substitute Teacher: _____	
Misc.: _____	
TOTAL COST: <u>\$433.80</u>	

(did this event in 2010 + 2007 + 2005)

How will the trip be funded?
activities office / Music Transp. Budget

Approved Disapproved *[Signature]* Date 9/2/14
Activities Director Signature

Approved Disapproved *[Signature]* Date 8/29/14
Principal's Signature

For extended field trips, these additional signatures are required: (Sunday)
 Approved Disapproved *[Signature]* Date 9.5.14
Superintendent's Signature

Approved Disapproved _____ Date _____
School Board Chairperson

PRINCETON PUBLIC SCHOOLS

INTERNET ACCEPTABLE USE AND SAFETY

I. PURPOSE

The purpose of this policy is to set forth policies and guidelines for access to the school district computer system and acceptable and safe use of the Internet, including electronic communications. ~~(i.e.; personal laptops, hand held computers, cell phones or other electronic devices).~~

II. GENERAL STATEMENT OF POLICY

- A. In making decisions regarding student and employee access to the school district computer system and the Internet, ~~including electronic communications~~, the school district considers its own stated educational mission, goals, and objectives. ~~Electronic information research skills are now fundamental to preparation of citizens and future employees.~~
- B. ~~Access to the school district computer system and to the Internet enables students and employees to explore thousands of libraries, databases, bulletin boards, and other resources while exchanging messages with people around the world.~~
- C. The school district expects that employees and students will blend thoughtful use of the school district computer system and the Internet throughout the curriculum.
- D. ~~The school district operates technology protection measures that protect against access to unacceptable material through the school district network.~~
- E. All electronic communications that are sent or received on the school district network are considered property of the school district.
- F. ~~It is ultimately the responsibility of parents and guardians of minors to set and convey standards that their children should follow when using technology and Internet resources. While school district staff faculty will provide guidance and instruction to students in appropriate internet use, the school district cannot guarantee that students will not independently access technology and Internet resources~~

III. ACCEPTABLE USE

A. ~~LIMITED EDUCATIONAL PURPOSE~~

~~The school district is providing students and employees with access to the school district computer system, which includes Internet access. The purpose of the system is more specific than providing students and employees with general access to the Internet. The school district system has a limited educational purpose, which includes use of the system for classroom activities, educational research, and professional or career development activities. Users are expected to use Internet access through the district system to further educational and personal~~

goals consistent with the mission of the school district and school policies. ~~Uses which might be acceptable on a user's private personal account on another system may not be acceptable on this limited purpose network.~~

- B. The school district will provide instruction and guidance to students in the use of technology and Internet and other electronic resources for educational and informational purposes that enhance student learning such as research, instruction, collaborative education projects and other exploration on parts of the curriculum.
- C. Use that encourages efficient, cooperative and creative methods to perform the user's job duties or educational tasks.
- D. Use related to instructional, administrative and other support activities considered consistent with the mission of the district.
- E. Communication between staff, students, parents and guardians using digital tools intentionally support by the district for professional communication to enhance or support student learning.

IV. USE OF SYSTEM IS A PRIVILEGE

The use of the school district system and access to use of the Internet is a privilege, not a right. Depending on the nature and degree of the violation and the number of previous violations, unacceptable use of the school district system or the Internet may result in one or more of the following consequences: suspension or cancellation of use or access privileges; payments for damages and repairs; discipline under other appropriate school district policies, including suspension, expulsion, exclusion, or termination of employment; or civil or criminal liability under other applicable laws.

~~V. INSTANT ALERT SYSTEM GUIDELINES~~

USE	AUDIENCE	RESPONSIBILITY
Close School	District	Superintendent
District Emergencies	District	Superintendent
Weather-Related Closings, Late Starts, Early Outs	District	Superintendent
Important District Announcements	District	Superintendent
Important School Announcements	School	Principals
Activities Weather-Related Announcements	Activities Parents only (in season)	Activities Director
Activity-Related Announcements	Activity Parents only (in season)	Activities Director

General Guidelines:

- ~~Do not use the system to advertise activity related events or as a promotional tool~~
- ~~Limit use to important information only. We don't want to become telemarketers~~
- ~~Not to be used by teachers to give assignments~~
- ~~No solicitation of fundraisers or sales of any kind~~
- ~~Use common sense: would you want this information by phone as a parent~~

VI. UNACCEPTABLE USES

A. ~~The following uses of the school district system and Internet resources or accounts are considered unacceptable:~~

1. Users will not use the school district system to access, review, upload, download, store, print, post, receive, transmit, or distribute pornographic, obscene, or sexually explicit material or other visual depictions that are harmful to minors.;

~~1. the term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that:~~

~~a. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; or~~

~~b. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and~~

~~c. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.~~

b. ~~obscene, abusive, profane, lewd, vulgar, rude, inflammatory, threatening, disrespectful, or sexually explicit language;~~

c. ~~materials that use language or images that are inappropriate in the education setting or disruptive to the educational process;~~

d. ~~information or materials that could cause damage or danger of disruption to the educational process;~~

e. ~~materials that use language or images that advocate violence or discrimination toward other people (hate literature) or that may constitute harassment or discrimination;~~

- ~~f. solicitations or sale items of a non-educational nature and not school-related (in certain or specific instances the Superintendent may grant exception for community or charitable events).~~
 - ~~g. Skyward and Instant Alert are to be used for the purposes intended, not for fundraising and/or solicitation.~~
2. Users will not use the school district system to knowingly or recklessly post, transmit, or distribute false or defamatory information about a person or organization., ~~or to harass another person, or to engage in personal attacks, including prejudicial or discriminatory attacks.~~
 3. Users will not use the school district system to engage in any illegal act or violate any local, state, or federal statute or law.
 4. Users will not use the school district system to vandalize, damage, or disable the property of another person or organization., ~~will not make deliberate attempts to degrade or disrupt equipment, software, or system performance by spreading computer viruses or by any other means, will not tamper with, modify, or change the school district system software, hardware, or wiring or take any action to violate the school district's security system, and will not use the school district system in such a way as to disrupt the use of the system by other users.~~
 5. Users will not use the school district system to gain unauthorized access to information resources or to access another person's materials, information, or file.
 6. ~~Users will not use the school district system to post private information about another person, personal contact information about themselves or other persons, or other personally identifiable information, including, but not limited to, addresses, telephone numbers, school addresses, work addresses, identification numbers, account numbers, access codes or passwords, labeled photographs, or other information that would make the individual's identity easily traceable, and will not repost a message that was sent to the user privately without permission of the person who sent the message.~~
 - ~~a. This paragraph does not prohibit the posting of employee contact information on school district webpages or communications between employees and other individuals when such communications are made for education related purposes (i.e., communications with parents or other staff members related to students).~~
 - ~~b. Employees creating or posting school related webpages may include personal contact information about themselves on a webpage. However, employees may not post personal contact~~

~~information or other personally identifiable information about students unless:~~

- ~~1. such information is classified by the school district as directory information and verification is made that the school district has not received notice from a parent/guardian or eligible student that such information is not to be designated as directory information in accordance with Policy 515.~~

~~In addition, prior to posting any personal contact or personally identifiable information on a school-related webpage, employees shall obtain written approval of the content of the postings from the building administrator.~~

- ~~c. These prohibitions specifically prohibit a user from utilizing the school district system to post personal information about a user or another individual on social networks, including, but not limited to, social networks such as "MySpace" and "Facebook."~~

- ~~7. Users must keep all account information and passwords on file with the designated school district official. Users will not attempt to gain unauthorized access to the school district system or any other system through the school district system, attempt to log in through another person's account, or use computer accounts, access codes, or network identification other than those assigned to the user. Messages and records on the school district system may not be encrypted without the permission of appropriate school authorities.~~

- ~~8. Users will not use the school district system to violate copyright laws or usage licensing agreements. or otherwise to use another person's property without the person's prior approval or proper citation, including the downloading or exchanging of pirated software or copying software to or from any school computer, and will not plagiarize works they find on the Internet.~~

- ~~9. Users will not use the school district system for conducting business, for unauthorized commercial purposes, or for financial gain unrelated to the mission of the school district. Users will not use the school district system to offer or provide goods or services or for product advertisement. Users will not use the school district system to purchase goods or services for personal use without authorization from the appropriate school district official.~~

- ~~B. A student or employee engaging in the foregoing unacceptable uses of the Internet when off school district premises also may be in violation of this policy as well as other school district policies. Examples of such violations include, but are not limited to, situations where the school district system is compromised or if a~~

~~school district employee or student is negatively impacted. If the school district receives a report of an unacceptable use originating from a non-school computer or resource, the school district may investigate such reports to the best of its ability. Students or employees may be subject to disciplinary action for such conduct, including, but not limited to, suspension or cancellation of the use or access to the school district computer system and the Internet and discipline under other appropriate school district policies, including suspension, expulsion, exclusion, or termination of employment.~~

- C. ~~If a user inadvertently accesses unacceptable materials or an unacceptable Internet site, the user shall immediately disclose the inadvertent access to an appropriate school district official. In the case of a school district employee, the immediate disclosure shall be to the employee's immediate supervisor and/or the building administrator. This disclosure may serve as a defense against an allegation that the user has intentionally violated this policy.~~

~~VII. FILTER~~

~~*School districts which receive certain federal funding, such as e-rate discounts, for purposes of Internet access and connection services and/or receive funds to purchase Internet accessible computers are subject to the federal Children's Internet Protection Act, effective in 2001. This law requires school districts to adopt an Internet safety policy which contains the provisions set forth below. Also, the Act requires such school districts to provide reasonable notice and hold at least one public hearing or meeting to address the proposed Internet safety policy prior to its implementation. School districts that do not seek such federal financial assistance need not adopt the alternative language set forth below nor meet the requirements with respect to a public meeting to review the policy. The following alternative language for school districts that seek such federal financial assistance satisfies both state and federal law requirements.*~~

- A. ~~With respect to any of its computers with Internet access, the school district will monitor the online activities of both minors and adults and employ technology protection measures during any use of such computers by minors and adults. The technology protection measures utilized will block or filter Internet access to any visual depictions that are:~~

- ~~1. Obscene;~~
- ~~2. Child pornography; or~~
- ~~3. Harmful to minors.~~

- B. ~~The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that:~~

- ~~1. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; or~~

- ~~2. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and~~
 - ~~3. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.~~
- ~~C. An administrator, supervisor, or other person authorized by the Superintendent may disable the technology protection measure.~~
- ~~1. Investigate unlawful use by a student or employee;~~
 - ~~2. To enable access for bona fide research of other lawful purposes.~~
- ~~D. The school district will educate students about appropriate online behavior, including interacting with other individuals on social networking website and in chat rooms and cyberbullying awareness and response.~~

VIII. CONSISTENCY WITH OTHER SCHOOL POLICIES

Use of the school district computer system and use of the Internet shall be consistent with school district policies and the mission of the school district. Misconduct will result in the imposition of discipline consistent with the seriousness of the misconduct.

IX. LIMITED EXPECTATION OF PRIVACY

- ~~A. By authorizing use of the school district system, the school district does not relinquish control over materials on the system or contained in files on the system. Users should expect only limited privacy in the contents of personal files on the school district system.~~
- ~~B. Routine maintenance and monitoring of the school district system may lead to a discovery that a user has violated this policy, another school district policy, or the law.~~
- ~~C. An individual investigation or search will be conducted if school authorities have a reasonable suspicion that the search will uncover a violation of law or school district policy.~~
- ~~D. Parents have the right at any time to investigate or review the contents of their minor child's files and e mail files. Parents have the right to request the termination of their minor child's individual account at any time.~~
- ~~E. School district employees should be aware that the school district retains the right at any time to investigate or review the contents of their files and e-mail files. In~~

~~addition, school district employees should be aware that data and other materials in files maintained on the school district system may be subject to review, disclosure or discovery under Minn. Stat. Ch. 13 (the Minnesota Government Data Practices Act).~~

~~F. The school district will cooperate fully with local, state and federal authorities in any investigation concerning or related to any illegal activities or activities not in compliance with school district policies conducted through the school district system.~~

X. INTERNET USE AGREEMENT

A. The proper use of the Internet, and the educational value to be gained from proper Internet use, is the joint responsibility of students, parents, and employees of the school district.

~~B. This policy requires the permission of and supervision by the school's designated professional staff before a student may use a school account or resource to access the Internet.~~

~~C. The Internet Use Agreement form for students must be read and signed by the user, the parent or guardian, and the supervising teacher. The Internet Use Agreement form for employees must be signed by the employee. The form must then be filed at the school office. As supervising teachers change, the agreement signed by the new teacher shall be attached to the original agreement.~~

XI. LIMITATION ON SCHOOL DISTRICT LIABILITY

~~Use of the school district system is at the user's own risk. The system is provided on an "as is, as available" basis. The school district will not be responsible for any damage users may suffer, including, but not limited to, loss, damage, or unavailability of data stored on school district diskettes, tapes, hard drives, or servers, or for delays or changes in or interruptions of service or misdeliveries or nondeliveries of information or materials, regardless of the cause. The school district is not responsible for the accuracy or quality of any advice or information obtained through or stored on the school district system. The school district will not be responsible for financial obligations arising through unauthorized use of the school district system or the Internet.~~

XII. USER NOTIFICATION

~~A. All users shall be notified of the school district policies relating to Internet use.~~

~~B. This notification shall include the following:~~

~~1. Notification that Internet use is subject to compliance with school district policies.~~

~~2. Disclaimers limiting the school district's liability relative to:~~

- a. ~~Information stored on school district diskettes, hard drives, or servers.~~
 - b. ~~Information retrieved through school district computers, networks, or online resources.~~
 - c. ~~Personal property used to access school district computers, networks, or online resources.~~
 - d. ~~Unauthorized financial obligations resulting from use of school district resources/accounts to access the Internet.~~
3. ~~A description of the privacy rights and limitations of school sponsored/managed Internet accounts.~~
 4. ~~Notification that, even though the school district may use technical means to limit student Internet access, these limits do not provide a foolproof means for enforcing the provisions of this acceptable use policy.~~
 5. ~~Notification that goods and services can be purchased over the Internet that could potentially result in unwanted financial obligations and that any financial obligation incurred by a student through the Internet is the sole responsibility of the student and/or the student's parents.~~
 6. ~~Notification that the collection, creation, reception, maintenance, and dissemination of data via the Internet, including electronic communications, is governed by Policy 406, Public and Private Personnel Data, and Policy 515, Protection and Privacy of Pupil Records.~~
 7. ~~Notification that, should the user violate the school district's acceptable use policy, the user's access privileges may be revoked, school disciplinary action may be taken and/or appropriate legal action may be taken.~~
 8. ~~Notification that all provisions of the acceptable use policy are subordinate to local, state, and federal laws.~~

~~XIII. PARENTS' RESPONSIBILITY; NOTIFICATION OF STUDENT INTERNET USE~~

- A. ~~Outside of school, parents bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies, and other possibly offensive media. Parents are responsible for monitoring their student's use of the school district system and of the Internet if the student is accessing the school district system from home or a remote location.~~
- B. ~~Parents will be notified that their students will be using school district~~

~~resources/accounts to access the Internet and that the school district will provide parents the option to request alternative activities not requiring Internet access. This notification should include:~~

- ~~1. A copy of the user notification form provided to the student user.~~
- ~~2. A description of parent/guardian responsibilities.~~
- ~~3. A notification that the parents have the option to request alternative educational activities not requiring Internet access and the material to exercise this option.~~
- ~~4. A statement that the Internet Use Agreement must be signed by the user, the parent or guardian, and the supervising teacher prior to use by the student.~~
- ~~5. A statement that the school district's acceptable use policy is available for parental review.~~

XIV. IMPLEMENTATION; POLICY REVIEW

- A. The school district administration may develop appropriate user notification forms, guidelines, and procedures necessary to implement this policy ~~for submission to the school board for approval. Upon approval by the school board, such guidelines, forms, and procedures shall be an addendum to this policy.~~
- ~~B. The administration shall revise the user notifications, including student and parent notifications, if necessary, to reflect the adoption of these guidelines and procedures.~~
- C. The school district Internet policies and procedures are available for review by all parents, guardians, staff, and members of the community.
- D. Because of the rapid changes in the development of the Internet, the school board shall conduct an annual review of this policy.

Legal References: 15 U.S.C. § 6501 *et seq.* (Children's Online Privacy Protection Act)
17 U.S.C. § 101 *et seq.* (Copyrights)
20 U.S.C. § 6751 *et seq.* (Enhancing Education through Technology Act of 2001)
47 U.S.C. § 254 (Children's Internet Protection Act of 2000 (CIPA))
47 C.F.R. § 54.520 (FCC rules implementing CIPA)
Minn. Stat. § 121A.0695 (School Board Policy; Prohibiting Intimidation and Bullying)
Minn. Stat. § 125B.15 (Internet Access for Students)
Minn. Stat. § 125B.26 (Telecommunications/Internet Access Equity Act)
Tinker v. Des Moines Indep. Cmty. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733,

21 L.Ed.2d 731 (1969)
United States v. Amer. Library Assoc., 539 U.S. 194, 123 S.Ct. 2297, 56 L.Ed.2d 221 (2003)
Doninger v. Niehoff, 527 F.3d 41 (2nd Cir. 2008)
R.S. v. Minnewaska Area Sch. Dist. No. 2149, No. 12-588, 2012 WL 3870868 (D. Minn. 2012)
Tatro v. Univ. of Minnesota, 800 N. W. 2d811 (Minn. App. 2011), *aff'd on other grounds* 816 N.W.2d 509 (Minn. 2012)
S.J.W. v. Lee's Summit R-7 Sch. Dist., 696 F.3d 771 (8th Cir. 2012)524-11
Kowalski v. Berkeley County Sch., 652 F.3d 656 (4th Cir. 2011)
Layshock v. Hermitage Sch. Dist., 650 F.3d 205 (3rd Cir. 2011)
Parents, Families and Friends of Lesbians and Gays, Inc. v. Camdenton R-III Sch. Dist., 853 F.Supp.2d 888 (W.D. Mo. 2012)
M.T. v. Cent. York Sch. Dist., 937 A.2d 538 (Pa. Commw. Ct. 2007)
J.S. v. Bethlehem Area Sch. Dist., 807 A.2d 847 (Pa. 2002)

Cross References: Princeton Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
Princeton Policy 406 (Public and Private Personnel Data)
Princeton Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)
Princeton Policy 506 (Student Discipline)
Princeton Policy 515 (Protection and Privacy of Pupil Records)
Princeton Policy 519 (Interviews of Students by Outside Agencies)
Princeton Policy 521 (Student Disability Nondiscrimination)
Princeton Policy 522 (Student Sex Nondiscrimination)
Princeton Policy 526 (Hazing Prohibition)
Princeton Policy 595 (Web Authoring and Publishing)
Princeton Policy 603 (Curriculum Development)
Princeton Policy 606 (Textbooks and Instructional Materials)
Princeton Policy 806 (Crisis Management Policy)
Princeton Policy 904 (Distribution of Materials on School District Property by Nonschool Persons)
Technology Procedure Manual

Adopted: February 26, 2002
Adopted: February 22, 2005
Revised: December 8, 2009
Reviewed: March 22, 2011
Revised: March 13, 2012
Revised: September 2, 2014

PRINCETON PUBLIC SCHOOLS
ONLINE LEARNING OPTIONS

I. PURPOSE

The purpose of this policy is to recognize and govern online learning options of students enrolled in the school district for purposes of compulsory attendance and address enrollment of students with an online learning provider for supplemental or full-time online learning.

II. GENERAL STATEMENT OF POLICY

- A. The school district shall not prohibit an enrolled student from applying to enroll in online learning.
- B. The school district shall grant academic credit for completing the requirements of an online learning course or program.
- C. The school district shall allow an online learning student to have the same access to the computer hardware and education software available in the school district as all other students in the school district.
- D. The school district shall continue to provide non-academic services to online learning students.
- E. Online learning students may participate in the extracurricular activities of the school district on the same basis as other enrolled students.

To the extent the school district provides to resident students curriculum that has both physical and electronic components, the school district must make the electronic component accessible to a resident student in a home school at the request of the home-schooled student or student's parent or guardian, provided that the school district does not incur more than an incidental cost as a result of providing access electronically. See Minn. Stat. § 123B.42.]

III. DEFINITIONS

- A. "Enrolling district" means the school district or charter school in which a student is enrolled under Minn. Stat. § 122A.22, Subd. 4, for purposes of compulsory education.

- B. “Full-time online provider” means an enrolling school authorized by the Minnesota Department of Education (MDE) to deliver comprehensive public education at any or all of the elementary, middle, or high school levels.
- C. “Online course syllabus” is a written document that an online learning provider transmits to the enrolling school district using a format prescribed by the Commissioner of MDE (Commissioner) to identify the state academic standards embedded in an online course, the course content outline, required course assessments, expectations for actual teacher contact time, and other student-to-teacher communications, and the academic support available to the online learning student.
- D. “Online learning” is an interactive course or program that delivers instruction from a teacher to a student by computer, is combined with other traditional delivery methods that include frequent student assessment and may include actual teacher contact time, and meets or exceeds state academic standards.
- E. “Online learning student” is a student enrolled in an online learning course or program delivered by an authorized online learning provider.
- F. “Online learning provider” is a school district, an intermediate school district, or an organization of two or more school districts operating under a joint powers agreement, or a charter school located in Minnesota that provides online learning to students.
- G. “Student” is a Minnesota resident enrolled in a public school, a nonpublic school, church or religious organization, or home school in which a child is provided instruction in compliance with Minn. Stat. §§ 120A.22 and 120A.24.
- H. “Supplemental online learning” means an online course taken in place of a course period during the regular school day at a local district school.

IV. PROCEDURES

- A. Dissemination and Receipt of Information
 - 1. The school district shall make available information about online learning to all interested people. The school district may utilize the list of approved online learning providers and online learning courses and programs developed, published, and maintained by MDE.
 - 2. The school district will receive and maintain information provided to it by online learning providers.
 - 3. The online learning provider must report or make available information on an individual student’s progress and accumulated credit to the student, the student’s parent, and the enrolling district in a manner specified by the

Commissioner unless the enrolling district and the online learning provider agree to a different form of notice and notify the Commissioner.

4. The enrolling district must designate a contact person to help facilitate and monitor the student's academic progress and accumulated credits toward graduation.

B. Student Enrollment

1. A student may apply for full-time enrollment in an approved online learning program. The student must have the written consent of a parent or guardian to do so if the student is under eighteen (18) years of age.
2. The student and the student's parents must submit an application to the online learning provider and identify the student's reason for enrolling. An online learning provider that accepts a student under this section must notify the student and the enrolling district in writing within ten days if the enrolling district is not the online learning provider. The student and the student's parent must notify the online learning provider of the student's intent to enroll in online learning within ten days of being accepted, at which time the student and the student's parent must sign a statement indicating that they have reviewed the online course or program and understand the expectations of enrolling in online learning. The online learning provider must use a form provided by MDE to notify the enrolling district of the student's application to enroll in online learning.
3. The supplemental online learning notice to the enrolling district when a student applies to the online learning provider will include the courses or program, credits to be awarded, and the start date of the online course or program. An online learning provider must make available the supplemental online course syllabus to the enrolling district. Within 15 days after the online learning provider makes information in this paragraph available to the enrolling district, the enrolling district must notify the online provider whether the student, the student's parent, and the enrolling district agree or disagree that the course meets the enrolling district's graduation requirements. A student may enroll in a supplemental online learning course up to the midpoint of the school district's term. The school district may waive this requirement for special circumstances with the agreement of the online learning provider.
4. An online learning course or program that meets or exceeds a graduation standard or the grade progression requirement of the enrolling district as described in the provider's online course syllabus meets the corresponding graduation requirements applicable to the student in the enrolling district. If the enrolling district does not agree that the course or program meets its graduation requirements, then the enrolling district must make available an explanation of its decision to the student, the student's parent, and the online provider; and the online provider may make available a response to

the enrolling district, showing how the course or program meets the graduation requirements of the enrolling district.

5. An online learning student may enroll in supplemental online learning courses equal to a maximum of 50 percent of the student's full schedule of courses per term during a single school year, and the student may exceed the supplemental online learning registration limit if the enrolling district permits for supplemental online learning enrollment above the limit or if the enrolling district and the online learning provider agree to the instructional services. To enroll in more than 50 percent of the student's full schedule or courses per term in online learning, the student must qualify to exceed the supplemental online learning registration limit or apply to enroll in an approved full-time online learning program consistent with Paragraph IV.B.2. above. Full-time online learning students may enroll in classes at a local school under a contract for instructional services between the online learning provider and the school district.
6. An online learning student may complete course work at a grade level that is different from the student's current grade level.
7. An online learning student may enroll in additional courses with the online learning provider under a separate agreement that includes terms for paying any tuition or course fees.

C. Classroom Membership and Teacher Contact Time

1. The enrolling district may reduce an online learning student's regular classroom instructional membership in proportion to the student's membership in online learning courses.
2. The school district may reduce the course schedule of an online learning student in proportion to the number of online learning courses the student takes from an online learning provider other than the school district.
3. A teacher with a Minnesota license must assemble and deliver instruction to enrolled students receiving online learning from an enrolling district. The delivery of instruction occurs when the student interacts with the computer or the teacher and receives ongoing assistance and assessment of learning. The instruction may include curriculum developed by persons other than a teacher holding a Minnesota license.
4. The online provider must give the Commissioner written assurance that all courses meet state academic standards and the online learning curriculum, instruction, and assessment expectations for actual teacher contact time or other student-teacher communications and academic support meet nationally recognized standards and are described as such in an online syllabus that meets the Commissioner's requirements.

D. Academic Credit; Graduation Standards or Requirements

1. The school district shall apply the same graduation requirements to all students, including online learning students.
2. The school district shall use the same criteria for accepting online learning credits or courses as it does for accepting credits or courses for nonresident transfer students under Minnesota law.
3. The school district may challenge the validity of a course offered by an online learning provider. Such a challenge will be filed with MDE.
4. The school district shall count secondary credits granted to an online learning student toward its graduation and credit requirements.
5. If a student completes an online learning course or program that meets or exceeds a graduation standard or grade progression requirement at the school district, that standard or requirement will be met.

Legal References: Minn. Stat. § 120A.22 (Compulsory Instruction)
Minn. Stat. § 120A.24 (Reporting)
Minn. Stat. § 123B.42, Subd. 1 (Curriculum; Electronic Components)
Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Stat. § 124D.09 (Post-Secondary Enrollment Options Act)
Minn. Stat. § 124D.095 (Online Learning Option Act)

Cross References: Princeton Policy 509 (Enrollment of Nonresident Students)
Princeton Policy 605 (Alternative Programs)
Princeton Policy 608 (Instructional Services – Special Education)
Princeton Policy 613 (Graduation Requirements)
Princeton Policy 620 (Credit for Learning)

Adopted: May 22, 2007
Revised: April 22, 2008
Revised: August 9, 2011
Revised: September 2, 2014

Collaborative Strategic Planning

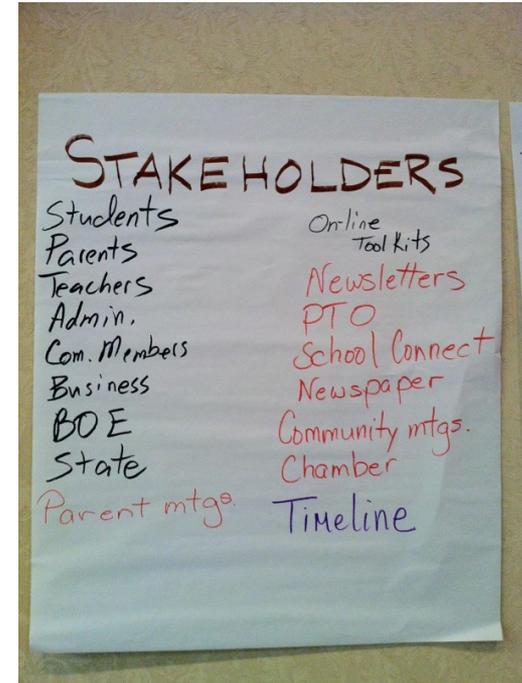
Princeton Public Schools 2014-2015

Getting Organized (Sept.-Oct.)

- Appoint Task Force Co-Chairs
- Determine Budget
- Interview Board Members
- Discuss Process with Administrators
- Choose Task Force Members
- Determine the Timeline
- Develop Communications Process
- Train the Planning Task Force

Data Gathering and Engagement (Nov.-Dec.)

- Connect with Stakeholders in the District
- Planning Update Meetings



Making Sense of the Issues (Jan.-Feb.)

- Hold a Sense-Making Meeting
- Create Concept Papers
- Planning Assumptions
- Describe the District in the Future



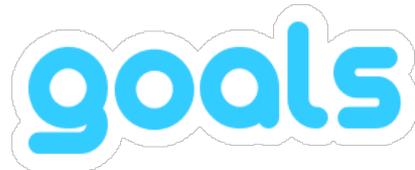
Vision Conference (March-April)

- Bringing together internal and external stakeholders
 - The Collaborative Teaching Design
 - Stakeholder Review
 - Creating a Preferred Future
- Drafting of a Vision Statement



Goals Conference (April)

- Develop goals
- Draft implementation plan
- Review entire plan
- Set up meetings for future to reconvene for updates on progress and challenges



**2014-2015 ENROLLMENT
2015 DISTRICT ENROLLMENT TRACKING**

		Original Budget	Opening	End of September	End of October	End of November	End of December	End of January	End of February	End of March	End of April	End of May	Last Day of School	Average Enrollment	2014 ADM End of Year
South	K	222.8	233												
	1st	236.4	222												
	2nd	240.5	247												
	Sub Total	699.7	702	0	0	0	0	0	0	0	0	0	0	0.00	0.00
North	3rd	244.2	246												
	4th	229.1	240												
	5th	224.3	229												
	Sub Total	697.6	715	0	0	0	0	0	0	0	0	0	0	0.00	0.00
Middle	6th	254.9	262												
	7th	258.9	267												
	8th	270.3	279												
	Sub Total	784.1	808	0	0	0	0	0	0	0	0	0	0	0.00	0.00
High School	9th	259.7	267												
	10th	253.5	254												
	11th	251.8	252												
	12th	245.3	261												
	Sub Total	1010.3	1034	0	0	0	0	0	0	0	0	0	0	0.00	0
K-12 Total	3191.7	3259	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
	Typical Estimated Drop		37												
Variance/Openin	Estimated Total Enrollment		3222	-3259	-3259	-3259	-3259	-3259	-3259	-3259	-3259	-3259	-3259	-3,259	

Superintendent Evaluation Timeline September 12, 2014

Week of September 2

Evaluation forms are sent to:

- Administrators
- District Office Staff
- District Instructional Leadership Teacher Representation
- Community Members

Week of September 15

School Board Members are sent the following:

- Evidence document from the Superintendent
- Summary of 360 Evaluations from Administrators, District Office Staff, District Instructional Leadership Teachers Representation, Chamber of Commerce Board Members, Rotary Members.
- Performance evaluation and return envelope
- Superintendent Contract
- Board Policy 302—Superintendent
- Board Policy 304—Superintendent Evaluation
- Job Description of the Superintendent of ISD 477
- Superintendent Evaluation Operating Principles from MSBA 2014
- Goals-Based Evaluation from MSBA 2014

Weeks of September 15 through September 29

- Interviews with individual Board member, to discuss future goals for the District and the Strategic Plan.

Week of September 29

School Board members must have completed the performance evaluation and mailed it to the School Board Chair.

October 7, 2014

7:00 PM Regular School Board Meeting

- Final agenda item will be to move into a Closed Session for the Superintendent's Evaluation.
- Closed session of the School Board for the Evaluation of the Superintendent.
- At the end of the closed session, there will be a motion to adjourn the Closed Session and go back into the Regular Meeting.
- Board Chair asks for a motion to adjourn the Regular Meeting.

October 21, 2014

6:00 PM Special School Board Meeting

- Summarize the outcome of the Superintendent's Evaluation.
- Motion to approve the summary of the evaluation.
- Discussion of School District Goals for the year.

7:00 PM Regular School Board Meeting

November 4, 2014

8:05 Regular School Board Meeting

- Superintendent presents the Action Plan for the School District Goals.

