

Princeton Public Schools - ISD 477
Tuesday, September 10, 2013 at 7:00 PM
Regular School Board Meeting
District Office Board Room

OUR VISION
NO BOUNDARIES TO LEARNING

OUR MISSION
TO DEVELOP THE POTENTIAL IN EACH PERSON THROUGH ACADEMIC & EXTRA-CURRICULAR PROGRAMS

PROCEDURAL ITEMS

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Citizen Comments

REPORTS

1. Committee Reports
2. Superintendent Report

APPROVE AGENDA

3

DISCUSS and ACT on PREVIOUS BOARD MEETING MINUTES

CONSENT AGENDA

The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.

1. Personnel 3
2. Gifts 4
3. Fundraiser 5
4. Non Resident Student Agreements 8
5. Field Trip 9

First Readings

1. #613 Graduation Requirements 13
2. Data Access Policy for Members of the Public 19

DISCUSSION ITEMS

1. Kindergarten Report (Grade K Teacher)

- 2. Facilities Update (Vaughn Dirks)
Time: 10 minutes
- 3. First week of school student enrollments (Michelle Czech) 24
Time: 5 minutes
- MEETING DATES FOR SCHOOL BOARD and SCHOOL BOARD COMMITTEE MEETINGS** 25

Upcoming Meetings:

The September 24th Board of Education Workshop Session will be a closed session.

Topic: Negotiations Strategies

Next Curriculum meeting date to be set

ADDITIONS TO AGENDA

ADJOURN

Call to order and Pledge of Allegiance

The regular meeting of the School Board of District #477 was called to order by Chair Deb Ulm on the **27th day of August 2013, at 7:00 p.m.** in the District Office Board Room.

Roll Call: Members Present: Jeremy Miller, Eric Minks, Chuck Nagle, Howard Vaillancourt, and Chad Young, and Craig Johnson.

Others present: Superintendent Julia Espe,
Director of Business Services Michelle Czech

Citizen Comments None

REPORTS

Board Reports:

Chuck Nagle: Attended the MSBA Summer Seminar, SEE Planning meeting, and the Board Committee Policy meeting.

Jeremy Miller: Attended the Negotiations/Certified Board Committee meeting.

Deb Ulm: Attended the Facilities Project meeting, the New Teachers luncheon and the Board Committee Policy meeting.

Chad Young: Commented on the WEB Orientation, and attended the Board Committee Policy meeting.

Howard Vaillancourt: Attended the Facilities Project meeting.

Craig Johnson: Attended the Negotiations/Certified Board Committee meeting.

Superintendent Report: Dr. Espe reported to the board members that we had the Back to School Day for staff. Dr. Espe invited the board members to a Leadership Summit with Dr. Marzano is this Thursday from 8:30-2:30. In addition, Dr. Espe provided news that Elaine Maples has won an award, the Initiative for the Marzano framework in the District. At an open house for Dr. Marzano, Elaine will be presented with this award.

APPROVE AGENDA

Motion by Eric Minks and seconded by Jeremy Miller, to approve the agenda as presented. Motion passed unanimously.

DISCUSS and ACT on PREVIOUS BOARD MEETING MINUTES

Motion by Craig Johnson and seconded by Howard Vaillancourt, to approve the August 13, 2013 Regular School Board meeting minutes. Motion passed unanimously with the suggestion to add a few more items about the Survey presentation.

CONSENT AGENDA

The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.

*Motion was made by Howard Vaillancourt and seconded by Chad Young, **to approve the consent agenda items:** Gifts, Personnel, Fundraiser, Non-Resident Student Agreements, Fundraisers, Bills, Wire Transfers, and the Treasurers Cash Flow Report. Motion passed unanimously.*

Discussions:

Oakland - Rebecca Fuller from Oakland provided the board with an overview of the program.

Marketing Plan – Director of Community Education, Gwen Anderson provided a presentation of the district’s marketing plan. The plan incorporates items such as brochures that will be available at each building and at various merchants in the district.

Update from Buildings & Grounds – Director of Buildings & Grounds Keith Barlarge provided an update of the work that occurred in each building during the summer break. The items were: upgrades to the pool, upgrades to the District Office Circuit Breakers, Middle School boiler inspection, and minor roof leak repairs. In addition, a new air compressor was installed at the Middle School, and new lockers at the High School, and at North Elementary a door opening was created between two classrooms for special students to travel between the classrooms. Painting was done in the parking lots at North and Middle Schools for reorganizing of the drop off procedures. An upgrade of the District Office PA system was done.

Action Items:

Referendum Revenue Resolution -

Director of Business Services Michelle Czech provided the board with information regarding the ability for the district to increase our revenue without increases in taxes. Our district qualifies for this revenue. It provides additional monies from the state. After discussion there was a call for a vote by Craig Johnson. The motion was made to call the question by Craig Johnson and seconded by Howard Vaillancourt. Motion passed unanimously. Next, the motion made by Craig Johnson and second by Howard Vaillancourt **to approve the Resolution Authorizing a New Board Approved Referendum Authority.** By roll call the following voted in favor of: Howard Vaillancourt, Craig Johnson, Chad Young, Deb Ulm, Eric Minks, Jeremy Miller, and the following voted against: Chuck Nagle. The motion passed 6:1

Upcoming Meetings:

Additions to the Agenda: None

The meeting was adjourned at 8:29p.m. by Chair Ulm

Chair Deb Ulm

Recorder: Bridget Sorensen

Clerk Chad Young

Call to order and Pledge of Allegiance

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APPROVE AGENDA Motion by Eric Minks and seconded by Jeremy Miller, to approve the agenda as presented. Motion passed unanimously.

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Recorder: Bridget Sorensen

	A	B	C	D	E	F	G
1	September 10, 2013						
2	Name	Status	Job Title	Group	Replacing	Effective Date	Wage
3	Beattie, Rosanne	LTS	Speech Clinician	PEA	Mary Ward	9/10/2013	\$30/hour
4	Greenwood, Dianne	LTS	5th Grade - NE	PEA	Carrie Stencil	~9/25/13-11/08/13 (~31 days)	\$316.17/day (BA+40MA, step 19)
5	Kick, Jennifer	LTS	5th Grade - NE	PEA	Erin Franson	~10/2/13 - 11/22/13 (~36 days)	\$220.94/day (BA, step 10)
6	Lindell, Michelle	Revision to 8/27/13 Agenda	9th Grade Volleyball Coach	PEA	N/A - Floater position due to high numbers	2013-14 school year season	\$2804 (Class E, Step 8)
7	Maltz, Denise	Assignment change from PT Helper to Server	Food Service - Server - SE (5.5 hrs/day)	FSV	Kelly Lemm	9/3/2013	\$12.14/hr (Server, 3rd year, certified)
8	Nelson, Mitchell	New Hire	SPED Paraprofessional - SE	ESA	Tammy Atkins	2013-14 school year (9/3/2013)	\$12.90/hr (Class III, step 1)
9	Olson, Rachelle	LOA	SPED Paraprofessional - HS	ESA	N/A	~9/4/2013 - 10/4/2013	N/A
10	Schleif, Keryn	Resignation	Title I Para - SE	ESA	N/A	9/3/2013	N/A
11	Selin, Dawn	Resignation	Food Service - Server -	FSV	N/A	8/29/2013	N/A
12							
13							

Gifts to Princeton Schools
(September 10, 2013)

Item #	School/Program	Amount/Item	Donor	Purpose
1	North Elementary	Three checks: \$30.00, \$35.00 & \$65.00	Wells Fargo-Katie Mullen	Classroom supplies and student incentives.
2	High School	\$500.00	Princeton Used Clothing Center	To assist in offsetting the cost of student planners.
3	Prairie Fire Theater	\$500.00	ECM	To assist in keeping registration fee low
4	Preschool	\$500.00	ECM	To assist families in need who want to send their children to our preschool program
5	All families in all Buildings	School Supplies	Bremer Bank	To provide supplies for families in need of them.
6				
7				

Date of fundraiser: <i>2013-14 School Year</i>		Projected profit: <i>8 500.00</i>		Amount earned:	
Group or organization proposing the fundraiser: <i>PASS Activity</i>				Item(s) being sold: <i>PASS Teacher</i>	
Company/organization supplying items to be sold: <i>Healthy snacks & beverages sold to PASS students only - supervised</i>					
The money raised will be used for: <i>Student supplies & activities in the PASS program. Continuing 12+ years in the program.</i>					
The school board recognizes a desire and a need for fundraising to support district programs or student activities. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.				Place a checkmark beside each box to indicate whether the criteria for fundraising are met.	
Pupils may engage in raising funds, under the control of the school, for certain approved activities and for a limited number of charities, subject to the following conditions:					
				Yes	No
1.	Individual student participation is optional. Students will not be pressured to sell products or solicit funds and will not be required to meet a sales quota to participate in an activity or field trip.			<input checked="" type="checkbox"/>	
2.	The charity involved has been selected by the student body as one in which they wish to participate (if applicable).			<input type="checkbox"/>	
3.	Addressed envelopes are available to people who prefer to donate directly rather than purchase a product.			<input type="checkbox"/>	
4.	The raising of funds shall not be done during normal class time. Students will be informed that they are not to fundraise during class time.			<input type="checkbox"/>	
5.	Information is going home with the students to the parents explaining the district's fundraising policy.			<input type="checkbox"/>	
6.	I have discussed this fundraiser with the administrator and have identified the purpose of the fundraiser.			<input checked="" type="checkbox"/>	
7.	The students participating in the fundraiser have been informed that they are representing the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and discipline extend to student fundraising activities.			<input type="checkbox"/>	
8.	Door-to-door sales are discouraged, but if approved, students may be allowed to sell door-to-door according to the following standards: • K-8: Only allowed if a parent or guardian is with the student • 9-12: Groups of two or more students working together.			<input type="checkbox"/>	
I have reviewed Policy #511 Fundraising and agree to its provisions:					
Date: <i>8-27-13</i>		Teacher/Sponsor Signature: <i>Sue VanHooser</i>			
As administrator, I understand that approval of this fundraiser means that all provisions of the above policy have been complied with to my satisfaction. <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED					
Date: <i>8-27-13</i>		Administrator Signature: <i>Barbara Muebenheim</i>			
Date:		Superintendent Signature:			
Date:		School Board Chair Signature:			

This fundraiser was successful in the spring. Both staff and parents have asked for the opportunity to order T-Shirts again. This will also give new students an opportunity to purchase a South Elementary School T-Shirt.

FUNDRAISING APPROVAL FORM

Date of fundraiser: September 2013		Projected profit: \$1.00 per shirt		Amount earned:	
Group or organization proposing the fundraiser: South Elementary School				Item(s) being sold: T-Shirts	
Company/organization supplying items to be sold: Velocity Screen Printing					
The money raised will be used for: Tiger pride incentives Staff, Bus Drivers and Students.					
The school board recognizes a desire and a need for fundraising to support district programs or student activities. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.				Place a checkmark beside each box to indicate whether the criteria for fundraising are met.	
Pupils may engage in raising funds, under the control of the school, for certain approved activities and for a limited number of charities, subject to the following conditions:					
		Yes	No		
1.	Individual student participation is optional. Students will not be pressured to sell products or solicit funds and will not be required to meet a sales quota to participate in an activity or field trip.	X			
2.	The charity involved has been selected by the student body as one in which they wish to participate (if applicable).	N/A			
3.	Addressed envelopes are available to people who prefer to donate directly rather than purchase a product.	N/A			
4.	The raising of funds shall not be done during normal class time. Students will be informed that they are not to fundraise during class time.	X			
5.	Information is going home with the students to the parents explaining the district's fundraising policy.	X			
6.	I have discussed this fundraiser with the administrator and have identified the purpose of the fundraiser.	X			
7.	The students participating in the fundraiser have been informed that they are representing the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and discipline extend to student fundraising activities. Students are not selling; they have the opportunity to purchase a T-Shirt.	N/A			
8.	Door-to-door sales are discouraged, but if approved, students may be allowed to sell door-to-door according to the following standards: <ul style="list-style-type: none"> • K-8: Only allowed if a parent or guardian is with the student • 9-12: Groups of two or more students working together. Students are not selling; they have the opportunity to purchase a T-Shirt.	N/A			
I have reviewed Policy #511 Fundraising and agree to its provisions:					
Date: 8-20-2013		Teacher/Sponsor Signature: <i>Melinda Zaehman</i>			

FUNDRAISING APPROVAL FORM

Date of fundraiser: 9/23 - 9/27		Projected profit: \$400		Amount earned:	
Group or organization proposing the fundraiser: Princeton FFA				Item(s) being sold: Spirit Items - Homecoming	
Company/organization supplying items to be sold: Cheering Section					
The money raised will be used for: FFA Events / Activities					
The school board recognizes a desire and a need for fundraising to support district programs or student activities. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.				Place a checkmark beside each box to indicate whether the criteria for fundraising are met.	
Pupils may engage in raising funds, under the control of the school, for certain approved activities and for a limited number of charities, subject to the following conditions:					
				Yes	No
1.	Individual student participation is optional. Students will not be pressured to sell products or solicit funds and will not be required to meet a sales quota to participate in an activity or field trip.			✓	
2.	The charity involved has been selected by the student body as one in which they wish to participate (if applicable).			✓	
3.	Addressed envelopes are available to people who prefer to donate directly rather than purchase a product.			✓	
4.	The raising of funds shall not be done during normal class time. Students will be informed that they are not to fundraise during class time.			✓	
5.	Information is going home with the students to the parents explaining the district's fundraising policy.			✓	
6.	I have discussed this fundraiser with the administrator and have identified the purpose of the fundraiser.			✓	
7.	The students participating in the fundraiser have been informed that they are representing the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and discipline extend to student fundraising activities.			✓	
8.	Door-to-door sales are discouraged, but if approved, students may be allowed to sell door-to-door according to the following standards: • K-8: Only allowed if a parent or guardian is with the student • 9-12: Groups of two or more students working together.			✓	
I have reviewed Policy #511 Fundraising and agree to its provisions:					
Date: 9/4/13		Teacher/Sponsor Signature: J. Lupkes			
As administrator, I understand that approval of this fundraiser means that all provisions of the above policy have been complied with to my satisfaction. <u> X </u> APPROVED <u> </u> NOT APPROVED					
Date: 9/4/13		Administrator Signature: [Signature]			
Date: 9/5/13		Superintendent Signature: Julia Espe			
Date:		School Board Chair Signature:			

Non Resident students and Resident Students Open Enrolled IN/Out School Year 2013-14
as of September 10, 2013

OE In/Out	Effective	Resident Dist.	Serving Dist.	Grade	Reason
IN	9/3/2013	Milaca	Princeton	9	Prefer Princeton over Milaca will take the Princeton bus
IN	9/3/2013	Cambridge-Isanti	Princeton	12	Another sibling already attends easier for transp. Reasons
OUT	9/3/2013	Princeton	St Francis	11	Temp. place in Foster Care in Princeton residence
OUT	9/3/2013	Princeton	Cambridge-Isanti	1	Reason not provided
OUT	9/3/2013	Princeton	Cambridge-Isanti	3	Moved to 477 address prefer to stay w/911
OUT	9/3/2013	Princeton	Cambridge-Isanti	K	Moved into a 477 address & siblings attend 911

(SUNDAY)
FIELD TRIP REQUEST

This request must be completed for any proposed student trip defined as a Field Trip (instructional, supplemental or extended), as described in School Board Policy 610, Field Trips. We ask that this request form be completed and submitted to the building principal. Extended field trips require itinerary to be attached.

Date: <u>8-27-13</u>	Building: <u>High School</u>
Teacher/Advisor: <u>Schellinger, Traci</u>	Group/Class: <u>HS. students</u>
Number of Students: <u>≈ 30⁰</u>	Number of Advisors: <u>1</u>
Destination: <u>Rogers, MN</u>	Total Miles: <u>≈ 52</u>
Departure Date / Time: <u>9-15-13 8:00</u>	Return Date / Time: <u>9-15-13 ≈ 1:00</u>
School Days Missed: <u>Ø</u>	Non-School Days Missed: _____
Transportation Method: <u>Bus</u>	
Estimated Cost:	
Mileage (round trip): <u>≈ \$154⁰⁰</u>	
Meals: <u>On their own - will stop @ DQ</u>	
Lodging: _____	
Insurance: _____	
Registration: _____	
Substitute Teacher: _____	
Misc.: _____	
TOTAL COST: <u>154⁰⁰</u>	
How will the trip be funded? <u>Activities Office</u>	

Approved Disapproved *[Signature]* Date 8/27/13
Activities Director Signature

Approved Disapproved *[Signature]* Date 9-8-13
Principal's Signature

For extended field trips, these additional signatures are required:

_____ Approved _____ Disapproved _____ Date _____
Superintendent's Signature

_____ Approved _____ Disapproved _____ Date _____
School Board Chairperson

FIELD TRIP REQUEST

This request must be completed for any proposed student trip defined as a Field Trip (instructional, supplemental or extended), as described in School Board Policy 610, Field Trips. We ask that this request form be completed and submitted to the building principal. Extended field trips require itinerary to be attached.

Date: <u>8/26/13</u>	Building: <u>PHS</u>
Teacher/Advisor: <u>Jessica Lupkes</u>	Group/Class: <u>FFA</u>
Number of Students: <u>5-7</u>	Number of Advisors: <u>/</u>
Destination: <u>National FFA Convention</u>	Total Miles: _____
Departure Date / Time: <u>Oct 29 - PM</u>	Return Date / Time: <u>Nov 2 - PM</u>
School Days Missed: <u>3</u>	Non-School Days Missed: <u>/</u>
Transportation Method: <u>Regional Coach Bus</u>	
Estimated Cost:	* Bus/trip is coordinated through region and every thing is included in one price. All details are not finalized but I wanted to get prior approval. Please see attached for more info.
Mileage (round trip): _____	
Meals: <u>On your own by students</u>	
Lodging: _____	
Insurance: _____	
Registration: _____	
Substitute Teacher: <u>≈ \$300</u>	
Misc.: _____	
TOTAL COST: <u>\$350 - \$400 for transportation, lodging, + registration</u>	
How will the trip be funded? <u>Advisor funding approved through Perkins Students have been saving their own money plus some chapter funds.</u>	

Approved Disapproved *David Parks* Date 8/30/13
 Activities Director Signature

Approved Disapproved *But Mueckel* Date 9/18/13
 Principal's Signature

For extended field trips, these additional signatures are required:

Approved Disapproved _____ Date _____
 Superintendent's Signature

Approved Disapproved _____ Date _____
 School Board Chairperson

GREAT FFA NEWS!!!

MINNESOTA STAR CHAPTERS

*There are 180 Chapters in Minnesota. Of the 180, 18 were selected to represent Minnesota at the National level. This involves a lengthy application based on chapter activities related to community service, leadership development and agricultural awareness and education. Three stars is the highest award. **As you can see – of the MN finalists- we are one of top!***

There is a banquet at Nationals that recognizes the chapters that reach this level. This is our second year at this level. Last year, we also were a 3 Star Chapter- I felt like we were not prepared financially to attend National Convention. However, this year, I was granted Perkins money to attend as an advisor and the members were much aware of the possibility of attending nationals and last spring were asked to start saving their money !

The 18 finalists from MN and their rankings based on stars- 3 Stars being best!

Cedar Mountain Hs FFA Three Star

Dassel Cokato Hs FFA Three Star

Forest Lake Hs FFA Three Star

Howard Lake-Waverly-Winsted Hs

FFA Three Star

Hutchinson Hs FFA Three Star

Kerkhoven Murdock Sunburg Three Star

Morris Sr Hs FFA Three Star

Plainview-Elgin-Millville FFA Three Star

Princeton Hs FFA Three Star

Red Wing Three Star

Sleepy Eye Hs-FFA Three Star

Sibley East Hs FFA Two Star

Springfield Tiger FFA Two Star

*Winona Hs Academy For Sciences And
Agriculture Two Star*

Medford Hs FFA Two Star

Buffalo Hs FFA Two Star

Foley Senior High School One Star



Jessica Lupkes <jessica.lupkes@isd477.org>

National FFA Convnetion planning

Stemper, Alan <AStemper@foley.k12.mn.us>
To: Jessica Lupkes <jessica.lupkes@isd477.org>

Fri, Aug 23, 2013 at 8:53 AM

I am working on the final plans for convention this week yet. Had some issues with how to register students using the stae block so I am still working on that to finalize a price. But I would think it will be around that \$350 range per person but I am waiting to announce that until our bus company finalizes their contract. We will use Peterson Bus Comapnay out of New London MN. Tours are set for Popcorn Factory and Kentucky Derby.

The hotel is the Fern Valley Hotel

2715 Fern Valley Road

Louisville KY 40213

Phone Number 800 – 460- 7456

Hope this helps with planning. I will get details out as soon as I have them all in place.

Al

Alan Stemper

Agriculture Education Instructor/ FFA Advisor

Foley High School

Office (320) 968-8418

Cell (320) 250-2611

PRINCETON PUBLIC SCHOOLS

GRADUATION REQUIREMENTS

I. PURPOSE

The purpose of this policy is to set forth requirements for graduation from Princeton Public Schools.

II. GENERAL STATEMENT OF POLICY

It is the policy of the school district that all students must follow state statutes and pass the Minnesota Graduation tests in reading, mathematics, and written composition as per state requirements. Students must complete other district requirements as established by the school board in order to graduate.

III. DEFINITIONS

- A. “Course credit” is equivalent to a student’s successful completion of an academic unit of study or a student’s mastery of the applicable subject matter, as determined by the school district.
- B. “MDE” means the Minnesota Department of Education.
- D. “504 Plan” or “Section 504 Accommodation” means the defined appropriate accommodations or modifications that must be made in the school environment to address the needs of an individual student with disabilities.
- E. “Individualized Education Program,” or “IEP,” means a written statement developed for a student eligible by law for special education and services.
- F. “Limited English Proficient” or “LEP” student means an individual whose first language is not English and whose test performance may be negatively impacted by lack of English language proficiency.
- ~~G. “BST” means the basic skills tests in reading, mathematics, or written composition. These tests are required to be passed in order to receive a diploma for students entering grade 8 from the 1996-1997 school year to the 2004-2005 school year.~~
- ~~H. “GRAD” means the graduation required assessments for diploma in Reading, mathematics, or written composition. These tests are required to be passed in order to receive a diploma for students entering grade 8 in the 2005-2006 school year or later.~~

IV. TEST ADMINISTRATOR

District Director of Teaching and Learning or other appointed administrator shall be named the school district test administrator. Said person shall be in charge of all test procedures.

V. GRADUATION REQUIREMENTS

~~A. For students enrolled in grade 8 before the 2005-2006 school year, a passing score on the basic skills tests (BST) of mathematics, reading, and written composition shall fulfill students' basic skills testing requirements for a passing state notation. (NOTE The state is phasing out this test students still wanting to pass will have to transition to the GRAD).~~

~~B. For students enrolled in grade 8 in the 2005-2006 school year and later, only the following options shall fulfill students' state graduation test requirements:~~

~~1. for reading and mathematics:~~

~~a. obtaining an achievement level equivalent to or greater than proficient, as determined through a standard setting process on the the Minnesota Comprehensive Assessments in grade 10 for reading and grade 11 for mathematics, or achieving a passing score, as determined by the MDE through a standard setting process, on the graduation required assessment for diploma (GRAD) in grade 10 for reading and grade 11 for mathematics or subsequent retests;~~

~~b. achieving a passing score as determined through a standard setting process on the state identified mathematics test for English language learners or the graduation required assessment for diploma equivalent of those assessments for students designated as English language learners. LEP students who first enter a Minnesota school at the beginning of grade 9 are not required to pass any of the graduation required assessments for diploma if they have met all other district requirements for graduation within four years of entering a Minnesota school;~~

~~c. achieving an individual passing score on the GRAD as determined by appropriate state guidelines for student with an IEP or 504 Plan.~~

~~d. obtaining an achievement level equivalent to or greater than proficient as determined through a standard setting process on the state identified alternate assessment or assessments in grade 10 for reading and grade 11 for mathematics for students with and IEP ;
or~~

~~e. students not obtaining an achievement level equivalent to or greater than proficient as determined through a standard setting~~

~~process on the mathematics GRAD or the mathematics test for English language learners, may still be eligible for graduation if the following conditions are met:~~

- ~~i. student successfully completes all state and local coursework and credits required for graduation; and~~
 - ~~ii. student fully participates in at least two retests of the mathematics GRAD test or until they pass the test, whichever comes first; and~~
 - ~~iii. student fully participates in district prescribed academic remediation in mathematics.~~
- ~~f. achieving an individual passing score on the state-identified alternate assessment or assessments as determined by appropriate state guidelines for students with an IEP; and~~

~~2. for writing:~~

- ~~a. achieving a passing score on the GRAD; LEP students who first enter a Minnesota school at the beginning of grade 9 are not required to pass any of the graduation required assessments for diploma if they have met all other district requirements for graduation within four years of entering a Minnesota school;~~
- ~~b. achieving an individual passing score on the GRAD as determined by appropriate state guidelines for students with an IEP or 504 plan; or~~
- ~~c. achieving an individual passing score on the state-identified alternate assessment or assessments as determined by appropriate state guidelines for students with an IEP.~~

A. All students must complete all preparatory content standards as per state and district requirements.

D. All students must successfully complete the required graduation standards. In addition,

1. a. Students ~~graduating in 2007-08 through 2013-14~~ must complete the required number of high school credits and required courses in grades 9-12. 54 total credits are required for graduation. 33 specific credits are required and 21 elective credits are required. Specific course requirements and prerequisites are identified in the Princeton High School Registration Handbook. The 54 required credits must include:

Graduation Requirements: Class of 2008 and after
33 required credits + 21 elective credits = 54 total credits required (60 possible)

9th Grade (15 credits possible)		10th Grade (15 credits possible)	
English (2 trimesters)	2 credits	Sophomore English A (1 trimester)	1 credit
World History (2 trimesters)	2 credits	Sophomore English B (1 trimester)	1 credit
Physical Science (2 trimesters)	2 credits	U.S. History (2 trimesters)	2 credits
Math (2 trimesters)	2 credits	Biology (2 trimesters)	2 credits
Phy-Ed (1 trimester)	1 credit	Math (2 trimesters)	2 credits
Electives	3-6 credits	Health	1 credit
		Electives	3-6 credits
11th Grade (15 credits possible)		12th Grade (15 credits possible)	
American Literature (2 trimesters)	2 credits	Senior English (1 trimester)	1 credit
Geography (1 trimester)	1 credit	British Literature (1 trimester)	1 credit
Science (2 trimesters)	2 credits	U.S. Government (1 trimester)	1 credit
Math (2 trimesters)	2 credits	Economics (1 trimester)	1 credit
Family Living (1 trimester)	1 credit	11-12th Grade	
Phy-Ed (1 trimester)	1 credit	Arts (2 trimesters during 9-12)	2 credits
Electives	4-6 credits	Electives	4-10 credits

Clarifications of 54 Credit Requirements:

- ~~Eight credits of language arts;~~
- ~~Six credits of mathematics, encompassing at least algebra, geometry, statistics and probability sufficient to satisfy the academic standard;~~
- ~~Six credits of science, including at least two credits in biology;~~
- ~~Seven credits of social studies, encompassing at least United States history, geography, government and citizenship, world history, and economics.~~
- ~~Two credits in the arts;~~
- ~~Two credits in physical education;~~
- ~~One credit in health;~~
- ~~One credit in family living; and~~
- ~~A minimum of twenty-one elective course credits.~~

~~———— b. ——— Students graduating in 2014-2015 and beyond must complete the required number of high school credits and required courses in grades 9-12. 54 total credits are required for graduation. 33 specific credits are required and 21 elective credits are required. Specific course requirements and prerequisites are identified in the Princeton High School Registration Handbook. The 54 required credits must include:~~

Graduation Requirements: Graduating Class of 2014-2015 and beyond
33 required credits + 21 elective credits = 54 total credits required (60 possible)

9th Grade (15 credits possible)		10th Grade (15 credits possible)	
English (2 trimesters)	2 credits	Soph English-A (1 trimester)	1 credit
World History (2 trimesters)	2 credits	Soph English-B (1 trimester)	1 credit
Phys Science (2 trimesters)	2 credits	U.S. History (2 trimesters)	2 credits
Math (2 trimesters)	2 credits	Biology (2 trimesters)	2 credits
Phy Ed (1 trimester)	1 credit	Math (2 trimesters)	2 credits
Electives	3-6 credits	Health	1 credit
		Electives	3-6 credits
11th Grade (15 credits possible)		12th Grade (15 credits possible)	
American Lit (2 trimesters)	2 credits	Senior English (1 trimester)	1 credit
Geography (1 trimester)	1 credit	British Lit (1 trimester)	1 credit
Science *(2 trimesters)	2 credits	U.S. Govt (1 trimester)	1 credit
Math (2 trimesters)	2 credits	Economics (1 trimester)	1 credit

Family Living (1 trimester)	1 credit	11-12th Grade	
Phy Ed (1 trimester)	1 credit	Arts (2 trimesters during 9-12)	2 credits
Electives	4-6 credits	Electives	4-10 credits

Clarifications of 54 Credit Requirements:

- Eight credits of language arts;
- Six credits of mathematics, encompassing at least algebra, geometry, statistics and probability sufficient to satisfy the academic standard, ~~completion of Algebra I by the end of 8th grade~~ and completion of Algebra II or its equivalent;
- Six credits of science, including at least two credits in biology; and two credits in chemistry or physics;
- Seven credits of social studies, encompassing at least United States history, geography, government and citizenship, world history, and economics.
- Two credits in the arts;
- Two credits in physical education;
- One credit in health;
- One credit in family living; and
- A minimum of twenty-one elective course credits.

Or

2. Have met the requirements of an IEP or 504 Plan.

E. Elective standards in health and physical education, vocational and technical education, and world languages are developed locally and placed in courses. The following Minnesota Academic Standards, in accordance with the standards developed by the MDE, have been placed within the above courses and selected electives. The most recent standard versions are placed within curriculum according to the district review process.

1. Minnesota Academic Standards, Language Arts K-12;
2. Minnesota Academic Standards, Mathematics K-12;
3. Minnesota Academic Standards, Science K-12;
4. Minnesota Academic Standards, Social Studies K-12; and
5. Minnesota Academic Standards with Local Adaptations, K-12 Arts

~~VI. DIPLOMA~~

~~A. Non-public School Students who wish to receive a Princeton diploma must:~~

~~1. Pass the BST or GRAD tests as required by the State of Minnesota and the District for public school graduation;~~

~~2. Pass all courses that include the state-mandated academic standards;~~

~~3. Meet or exceed local course and credit requirements and;~~

- ~~4. Be enrolled during the final trimester of the student's senior year, and not have shared time status during the final trimester of the student's senior year.~~

VII. EARLY GRADUATION

Students may be considered for early graduation, as provided for within Minn. Stat. § 120B.07 upon meeting the following conditions:

- A. All course or standards and credit requirements must be met;
- B. All applicable state graduation test requirements must be met.

VIII. NOTICE

The school district will notify students and their parents of the school district's graduation requirements within 30 working days of a student's entry into ninth grade.

Legal References: Minn. Stat. § 120B.02 (Educational Expectations for Minnesota's Students)
 Minn. Stat. § 120B.024 (Graduation Requirements; Course Credits)
 Minn. Stat. § 120B.07 (Early Graduation)
 Minn. Stat. § 120B.11 (School District Process)
 Minn. Rules Parts 3501.0010-3501.0180 (Rules Relating to Graduation Standards - Mathematics and Reading)
 Minn. Rules Parts 3501.0200-3501.0290 (Rules Relating to Graduation Standards - Written Composition)
 Minn. Rules Parts 3501.0505-3501.0635 (K-12 Standards)
 20 U.S.C. § 6301, *et seq.* (No Child Left Behind Act)

Cross References: MSBA/MASA Model Policy 104 (School District Mission Statement)
 MSBA/MASA Model Policy 601 (School District Curriculum and Instruction Goals)
 MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)
 MSBA/MASA Model Policy 615 (Basic Standards Testing, Accommodations, Modifications, and Exemptions for IEP, Section 504 Accommodation, and LEP Students)
 MSBA/MASA Model Policy 616 (School District System Accountability)

Adopted: April 23, 1996
 Revised: July 21, 1998
 Revised: October 25, 2005
 Revised: April 24, 2007
 Revised: April 22, 2008
 Revised: August 25, 2009
 Revised: August 27, 2013

Princeton School District Data Access Policy for Members of the Public

Minnesota Statutes, section 13.03, subdivision 2 Brackets are located in the sections in this document where an entity must fill in the blank. In some of these instances, IPAD has included a recommendation.

Right to Access Public Data

The Data Practices Act (Minnesota Statutes, Chapter 13) presumes that all government data are public unless a state or federal law says the data are not public. Government data is a term that means all recorded information a government entity has, including paper, email, CD-ROMs, photographs, etc.

The Data Practices Act also provides that _____ [*fill in name of your government entity*] must keep all government data in a way that makes it easy for you, as a member of the public, to access public data. You have the right to look at (inspect), free of charge, all public data that we keep. You also have the right to get copies of public data. The Data Practices Act allows us to charge for copies. You have the right to look at data, free of charge, before deciding to request copies.

How to Make a Data Request

To look at data or request copies of data that _____ [*fill in name of your government entity*] keeps, make a _____ [*written request – IPAD recommends requiring written data requests*]. Make your _____ [*written*] request for data to the appropriate individual listed in the Data Practices Contacts document on page _____ [*fill in page number of Data Practices Contacts document*]. You may make your _____ [*written*] request for data by _____ [*fill in way(s) in which your entity will accept data requests, e.g., mail, fax, or email*], using the data request form on page _____ [*fill in page number of data request form*].

If you choose not to use the data request form, your _____ [*written*] request should include:

- that you, as a member of the public, are making a request for data under the Data Practices Act, Minnesota Statutes, Chapter 13;
- whether you would like to look at the data, get copies of the data, or both; and
- a clear description of the data you would like to inspect or have copied.

_____ [*fill in name of your government entity*] cannot require you, as a member of the public, to identify yourself or explain the reason for your data request. However, depending on how you want us to process your request (if, for example, you want us to mail you copies of data), we may need some information about you. If you choose not to give us any identifying information, we will provide you with contact information so you may check on the status of your request. In addition, please keep in mind that if we do not understand your request and have no way to contact you, we will not be able to begin processing your request.

How We Respond to a Data Request

Upon receiving your _____ [*written*] request, we will work to process it.

- If we do not have the data, we will notify you _____ [*in writing*][*IPAD recommends responding to data requests in writing*] as soon as reasonably possible.

- If we have the data, but the data are not public, we will notify you _____ [in writing] as soon as reasonably possible and state which specific law says the data are not public.
- If we have the data, and the data are public, we will respond to your request appropriately and promptly, within a reasonable amount of time by doing one of the following:
- Arrange a date, time, and place to inspect data, for free, if your request is to look at the data, or
- Provide you with copies of the data as soon as reasonably possible. You may choose to pick up your copies, or we will mail or fax them to you. If you want us to send you the copies, you will need to provide us with an address or fax number. We will provide electronic copies (such as email or CD-ROM) upon request if we keep the data in electronic format. Information about copy charges is on page _____ [fill in page number of copy charge page].
_____ [We also will arrange for you to pre-pay for the copies.]

If you do not understand some of the data (technical terminology, abbreviations, or acronyms), please let us know. We will give you an explanation if you ask.

The Data Practices Act does not require us to create or collect new data in response to a data request if we do not already have the data, or to provide data in a specific form or arrangement if we do not keep the data in that form or arrangement. (For example, if the data you request are on paper only, we are not required to create electronic documents to respond to your request.) If we agree to create data in response to your request, we will work with you on the details of your request, including cost and response time.

In addition, the Data Practices Act does not require us to answer questions that are not requests for data.

Requests for Summary Data

Summary data are statistical records or reports that are prepared by removing all identifiers from private or confidential data on individuals. The preparation of summary data is not a means to gain access to private or confidential data. _____ [Fill in name of your government entity] will prepare summary data if you make your request in writing and _____ [pre-pay/pay] for the cost of creating the data. Upon receiving your written request – you may use the data request form on page _____ [fill in page number of data request form] – we will respond within ten business days with the data or details of when the data will be ready and how much we will charge.

Minnesota Statutes, section 13.03, subdivision 2(b), requires us to have this document.

Data Practices Contacts

_____ [*Fill in Name of Your Government Entity*]

Responsible Authority Superintendent

Name

Address

Phone number, fax number, email address

Data Practices Designee(s) Superintendent Executive Assistant

Name

Address

Phone number, fax number, email address

Data Request Form – Members of the Public

Date of request: _____

I am requesting access to data in the following way:

Note: inspection is free but _____ [government entity needs to fill in if they charge for data – e.g., we charge for copies when the cost is over \$10.00].

- Inspection
- Copies
- Both inspection and copies

These are the data I am requesting:

Note: Describe the data you are requesting as specifically as possible. If you need more space, please use the back of this form.

<p>Contact Information</p> <p>Name: _____</p> <p>Address: _____</p> <p>Phone number: _____ Email address: _____</p> <p>You do not have to provide any of the above contact information. However, if you want us to mail you copies of data, we will need some type of contact information. In addition, if we do not understand your request and need to get clarification from you, without contact information we will not be able to begin processing your request until you contact us.</p>
--

_____ [Fill in name of your government entity] will respond to your request as soon as reasonably possible.

2013-2013 ENROLLMENT

		Budget	Opening
South	K	238.0	230
	1st	241.4	244
	2nd	258.1	252
		737.5	726
North	3rd	234.5	230
	4th	222.8	224
	5th	259.7	255
		717.0	709
Middle	6th	262.3	261
	7th	278.8	275
	8th	257.2	263
		798.3	799
High School	9th	253.2	267
	10th	266.3	269
	11th	232.7	259
	12th	233.4	265
	Total	985.6	1060
	District Total	3238.4	3294.0

2012-2013 SCHOOL BOARD MEETINGS & SCHOOL BOARD COMMITTEE MEETINGS

The full year meeting date list is on file in the Superintendent's Office at the District Office Building. The purpose of the meeting will be on the meeting agenda displayed on the Legal Bulletin Board located in the District Office Hallway, and at on the districts web site www.princeton.k12.mn.us located under Meeting Agenda Access on the home page - no less than three days prior to each meeting date.

DATE/TIME	MEETING	LOCATION
9/5/2013 Thursday 7:30 a.m.	Transportation Board Committee Meeting	Superintendent's Office
9/9/2013 Monday 6:00 p.m.	Negotiations/Certified CANCELED	District Office Board Room
9/10/2013 Tuesday 12:00-1:00 4:00-5:00	Curriculum Committee Meeting CANCELED	Superintendent Office
9/10/2013 Tuesday 5:30 p.m.	Finance Committee Meeting	Superintendent Office
9/10/2013 Tuesday 7:00 p.m.	Regular School Board Meeting	District Office Board Room
9/11/2013 Wednesday 3:30 p.m.	Facilities Projects Committee Meeting	Superintendent Office
9/24/2013 Tuesday 5:30 p.m.	Policy Committee Meeting	Superintendent Office
9/24/2013 Tuesday 7:00 p.m.	Regular School Board Meeting	District Office Board Room
9/24/2013 Tuesday Approx. 7:40-8:40 p.m.	CLOSED Board of Education Workshop TOPIC:Negotiations Strategy Session	District Office Board Room
9/25/2013 Wednesday 3:30 p.m.	Facilities Projects Committee Meeting	Superintendent Office
10/1/2013 Tuesday 12:00-1:00 p.m.	Curriculum Committee Meeting CANCELED	TBD
10/8/2013 Tuesday 5:30 p.m.	Finance Committee Meeting	Superintendent Office
10/8/2013 Tuesday 7:00 p.m.	Regular School Board Meeting	District Office Board Room
10/09/2013 Wednesday 3:30 p.m.	Facilities Projects Committee Meeting	Superintendent Office
10/22/2013 Tuesday 5:30 p.m.	Policy Committee Meeting	Superintendent Office
10/22/2013 Tuesday 7:00 p.m.	Regular School Board Meeting	District Office Board Room

2012-2013 SCHOOL BOARD MEETINGS & SCHOOL BOARD COMMITTEE MEETINGS

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DATE/TIME	MEETING	LOCATION
10/22/2013 Tuesday Approx. 7:40-8:40 p.m.	Board of Education Workshop	District Office Board Room
10/23/2013 Wednesday 3:30 p.m.	Facilities Projects Committee Meeting	Superintendent Office
11/12/2013 Tuesday 5:30 p.m.	Finance Committee Meeting	Superintendent Office
11/12/2013 Tuesday 7:00 p.m.	Regular School Board Meeting	District Office Board Room
11/13/2013 Wednesday 3:30 p.m.	Facilities Projects Committee Meeting	Superintendent Office
11/26/2013 Tuesday 5:30 p.m.	Policy Committee Meeting	Superintendent Meeting
11/26/2013 Tuesday 7:00 p.m.	Regular School Board Meeting	District Office Board Room
11/26/2013 Tuesday Approx. 7:40-8:40 p.m.	Board of Education Workshop	District Office Board Room
11/27/2013 Wednesday 3:30 p.m.	Facilities Projects Committee Meeting	Superintendent Office
12/3/14 Tuesday 12:00-1:00 p.m.	Curriculum Committee Meeting	TBD
12/17/2013 Tuesday 5:30 p.m.	Finance Committee Meeting	Superintendent Office
12/17/2013 Tuesday 7:00 p.m.	Regular School Board Meeting	District Office Board Room
12/18/2013 Wednesday 3:30 p.m.	Facilities Projects Committee Meeting	Superintendent Office
01/14/2013 Tuesday, 5:30 p.m.	Finance Board Committee Meeting	Superintendent Office
01/14/2013 Tuesday 7:00 p.m.	Regular School Board Meeting	District Office Board Room
01/15/2013 Wednesday 3:30 p.m.	Facilities Projects Committee Meeting	Superintendent Office

2012-2013 SCHOOL BOARD MEETINGS & SCHOOL BOARD COMMITTEE MEETINGS

The full year meeting date list is on file in the Superintendent's Office at the District Office Building. The purpose of the meeting will be on the meeting agenda displayed on the Legal Bulletin Board located in the District Office Hallway, and at on the districts web site www.princeton.k12.mn.us located under Meeting Agenda Access on the home page - no less than three days prior to each meeting date.

DATE/TIME	MEETING	LOCATION
2/4/2014 Tuesday 12:00-1:00 p.m.	Curriculum Committee Meeting	TBD
6/3/2014 Tuesday 12:00-1:00 p.m.	Curriculum Committee Meeting	TBD
April 5-7, 2014	NSBA Conference	New Orleans, LA

Updated 9/10/13 Canceled Curriculum on 9/10/13 at 4pm, and Negotiations/Certified that was on
 Updated 9/5/13 Curriculum Meeting on 9/10/13 time change to 4:00pm
 Updated 8/28/13 Put "CANCELED" on the 10/1/13 Curriculum meeting.
 Updated 8/20/13 Added two Negotiation/Certified meetings days 8/26 and 9/9/13 6pm Location: Board Room
 Updated 8/19/13 Canceled Facilities Projects Meeting scheduled for 8/21/13 AND CANCELED Security on 8/21/13
 Updated 8/12/13 Transportation Meeting time from 7am to 7:30 am
 Updated 8/9/13 Made a correction on the transportation meeting date from Sept 8 to Sept 5, 2013
 Updated 8/8/13 Removed the Cancel from Finance on 8/13/13 and from Policy 8/27/13 they are being held afterall
 Updated 8/7/13 Cancelled 8/27/13 Board of Education Workshop
 Updated 8/7/13 Removed Stakeholder Committee Meetings; changed the 8/13 Regular Board Meeting time to 7:00 from 8:05pm
 Updated 7/29/24 Added Facilities Projects Information Meeting 8/1/13 6pm
 Updated 7/22/13 Changed the committee name from Facilities Projects to Stakeholders
 Updated 7/17/13 Added Transportation, Finance, and Activities Board Committee Meetings
 Updated 7/12/13 Added all Facilities Projects Committee Meetings through mid January & added Reg.Board meeting & Finance Meeting on 1/14/2013.
 Updated 7/10/13 Reinstated finance meeting on 7/16/13 at 6:00 p.m.
 Update 7/10/13 Cancelled 7/16/13 Activities and Finance Board Committee Meetings
 Updated 6/20/13 Added Negotiations Certified 7/26/13 & Security Meeting 8/21/13 both at 7:00 a.m.
 Updated 6/13/13 Amended the Finance Committee meeting due to a change of meeting day to 6/21/13 7:00 a.m.
 Updated 6/5/13 Added the NSBA (National School Board Association) Conference in 2014
 Updated 5/30/13 Finance meeting change from 6/11/13 to 6/6/13