

**REGULAR SCHOOL BOARD MEETING  
7:00 PM  
TUESDAY, APRIL 9, 2013  
DISTRICT OFFICE BOARD ROOM**

**OUR VISION  
NO BOUNDARIES TO LEARNING**

**OUR MISSION  
TO DEVELOP THE POTENTIAL IN EACH PERSON THROUGH ACADEMIC & EXTRA-CURRICULAR  
PROGRAMS**

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**BOARD MEETING AGENDA**

**1. PROCEDURAL ITEMS**

Time: 7:00-7:05

A. Call to Order and Pledge of Allegiance

B. Roll Call

C. Citizen Comments

**2. REPORTS**

Time: 7:05-7:15

A. Committee Reports

B. Student Council Report

C. Superintendent Report

Time: 7:15-7:35

1. Teacher and Student Commendations National PBIS Award

**3. APPROVE AGENDA**

**4. DISCUSS and ACT on Previous Board Meeting Minutes**

4

**5. CONSENT AGENDA**

*The consent agenda consists of non-controversial items that the Board adopts routinely without*

*debate. Any single member may remove an item from consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.*

A. Personnel	12
B. Gifts	13
C. Non Resident Agreements	13
D. Fundraisers	14
<b>6. ACTION ITEMS</b>	
A. Don Lifo - Presentation of the Springsted Survey Services Time: 7:40-8:10 p.m.	14
B. Resolution for Marzano Art and Science of Teaching Framework Time: 8:10-8:15 p.m	18
C. Recommendations from Facilities Sub-Committee Time: 8:15-8:35 p.m.	
<b>7. DISCUSSION</b> Time: 8:35-8:55 p.m.	
A. Calendars: 2013-14 and 2014-15	19
<b>8. POLICIES - FIRST READINGS</b> Time: 8:55-9:10 p.m.	21
<b>9. COMMITTEE MEETING DATES</b>	23
<b>10. ADDITIONS TO THE AGENDA</b>	
<b>11. ADJOURN</b> Time: est. 9:15 p.m.	



**PROCEDURAL ITEMS:**

**A. Call to order and Pledge of Allegiance**

The regular meeting of the School Board of District #477 was called to order by Chair Deb Ulm on the 26th day of March, 2013, at 7:00 p.m. in the District Office Board Room.

**B. Roll Call:** Members present: Eric Minks, Chuck Nagle,  
Deb Ulm, Howard Vaillancourt

Others present: Superintendent Julia Espe, and  
Director of Business Services Michelle Czech

Members Absent: Jeremy Miller, Craig Johnson,  
Chad Young and Student Council Representative  
Casey Mordal

**C. Citizen Comments** None

**2. REPORTS**

**A. Committee Reports**

Howard Vaillancourt: Met with Superintendent Espe for the monthly individual board member meeting and on March 19<sup>th</sup> he attended the Granite Ridge Speech tournament.

Eric Minks: Attended the March 12<sup>th</sup> Finance meeting.

Chuck Nagle: Toured South Elementary, attended the Band Blast for grades 6-12, the Policy Committee Meeting on March 26, 2013, the March 12th Finance Committee meeting, and met with Superintendent Espe for the monthly meet with individual board members meeting.

Deb Ulm: Met with Superintendent Espe for the monthly individual board member meeting, and after the meeting discussed the agenda for the March 26, 2013 Regular Board meeting. Deb also attended the March 26, 2013 Policy Committee meeting.

**B. Student Council Report - none**

**C. Superintendent Report**

Superintendent Espe attended the Band Blast for grades 6-12 and the All City Choir and said both performances were excellent. Dr, Espe also mentioned that Administration is excited about ADED Gr K as students are signing up. In addition, we are still receiving several open enrollment surveys a day.

**3. Special Guest Field Representative Rick Olseen for Congressman Rick Nolan**

Representative Olseen extended an invitation to the board members to join Congressman Rick Nolan at a lunch on April 1, 2013, at the KBob Café. In addition, Rick Olseen provided the board with Congressman Rick Nolan's background – what he is planning on accomplishing while in his term and that educational issues are high on his priority list.

Mr. Olseen addressed the concerns of cross subsidy in special education costs for school districts, and addressed the fact that the Congressman would welcome school districts thoughts on this area. At that time Superintendent Espe presented a letter on behalf of the board and the school district. The letter explained the districts concerns and expressed that there is a need for the Federal Legislators' to address fiscal shortfalls in special education.

**4. APPROVAL OF AGENDA**

Motion by Howard Vaillancourt, and seconded by Eric Minks to approve the agenda. Motion carried unanimously.

**5. DISCUSS AND APPROVE PREVIOUS MEETING MINUTES:** Motion by Howard Vaillancourt, and seconded by Chuck Nagle to approve the March 12, 2013 regular school board meeting minutes. Motion carried unanimously

**6. CONSENT AGENDA (ACTION)** Motion by Eric Minks, and seconded by Howard Vaillancourt, to approve the consent agenda. By roll call vote: Chuck Nagle, Eric Minks, Howard Vaillancourt, and Deb Ulm voted in favor of.

- A. Fundraising
- B. Personnel
- C. Nonresident Student Attendance Agreements
- D. Bills
- E. Wire Transfers
- F. Gifts

**7. ACTION ITEMS**

- A. Alternative Teacher Pay for Performance System - Change Form  
Presenter: Mindy Jezierski

As a district, we are moving to the Marzano Framework and the Administrators and Teachers' Evaluation System – the QComp Evaluation. A request for Board approval for the QComp Evaluation Change to be used in our district.

Motion by Howard Vaillancourt, and seconded by Chuck Nagle to approve the ATPPS change. Motion carried unanimously.

**8. COMMITTEE MEETING DATES**

~~Security Meeting—April 3, 2013 CANCELED~~

Time change from 8:00a.m to 7:00 a.m. for the Finance Committee Meeting on April 3, 2013.

**9. ADDITIONS TO THE AGENDA – None**

The meeting was **adjourned** at 7:24 p.m.

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Deb Ulm, Chair

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Chad Young, Clerk

Recorder: Bridget Sorensen

A workshop of the School Board of District #477 was held on the 26th day of March, 2013, at 7:31p.m. in the District Office Board Room.

Roll Call:                   Members present: Eric Minks, Chuck Nagle, Howard Vaillancourt, and Deb Ulm

Members Absent: Craig Johnson, Jeremy Miller, and Chad Young

Others Present: Interim Superintendent Julia Espe, Michelle Czech, and the District Administration Team

**Discussion Items:**

**Open Enrollment – Survey Results:**

There were 300 + surveys sent out to families open enrolling out of Princeton, and we have received 53 responses as of this date. The majority of the responses have been from those attending Elk River School District for location/convenience reasons. Many of the responses provided explanations that the parents work in the Cities. The next reasons provided were academics, transportation, teachers, class sizes, and athletics.

There were 100+ survey's sent out to families that have chosen to open enroll into Princeton and 23 responded as of this date. The majority of the response reasons have been: Academics 50% \ Teachers 50%, 20% Athletics, and 13% Transportation.

**Facilities Discussion – There were four topics:**

**1. New High School Option** *(It has been proposed that we consider moving each grade level up to the next level, and propose to the public that we build a new High School rather than an Elementary School).*

- Not sure money is the issue, but rather value for how taxpayers are spending their money.
- Encompasses more of the community.
- Most expensive option – difficult to get community support.
- More possibility to keep students and attract others to open enroll
- In addition to spending this money, more funding is still going to have to be spent renovating the other buildings.
- Moving Middle School to the High School is not a good fit for middle school students.
- A larger piece of property would be needed.
- It would give more opportunities for middle school students to move into the building i.e. pool, auditorium.

**2. Renovate and ADD onto South** *(Some people believe we should renovate and add onto South Elementary at its present site).*

- The best investment for our funds, would be to build vs. renovate, and add on.
- Right now there is a large safety/security issue at South (i.e. parking lot flow is not good, children exiting and entering buses is not viewable).
- Serious plumbing issues.
- Expensive renovation vs. a new building.
- Heating and ventilation issues in current building.

- A financially responsible solution to build a new elementary school over building a high school, due to the cost of a new high school.
- Renovation would take longer, and where would the placement of students while under construction be?
- The citizens will view renovating as a more responsible thing to do with their money.
- Adding a second story is not an option as the existing structure does not allow for a second story.

**3. Baldwin vs. Princeton location** *(Some people believe that we should consider building at Baldwin Township vs. the Middle School and North Elementary Campus location).*

- Baldwin location - the building of relationships for a longer period of time would occur.
- Time on the bus for the Baldwin location would be less.
- Largest population is in Baldwin.
- There could be fewer families open enrolling to Elk River District with the Baldwin location.
- Princeton land is already purchased.
- Elementary buildings would be on the same end of town.
- The Princeton land was purchased under the promise of building a new school on it.
- The land in Princeton is in a township, not city of Princeton; therefore stricter zoning regulations.
- Either location would offer a new educational model.
- The cost for putting in sewer and water at the Baldwin site will be more.
- Baldwin: 50-60% is flood zone.
- Building in Baldwin v. Princeton could create a change in the community dynamics.
- Land across from the water treatment plant that is owned by a bank is a possibility.

**4. Grade Configuration** *(Some people think that we should consider a different grade configuration, with two elementary schools. The configuration would be PK-5 at both schools)*

- Would cost more to duplicate supplies, and services.
- Fewer transitions for students and families.
- Special Education in one area – costs reduced.
- School teams get closer to families over six years.
- Unhealthy competition (i.e test scores).
- Increase renovation costs.
- Create the “have” and “have nots.”
- Public perception.
- Fewer busing issues.
- Easier to keep continuity with K-2.
- Creates a nurturing environment (parents’ perspective).
- Students are more with peers their own age.
- Drawback – you don’t see the students as long.

**5. Four-Year-Old Programming in Elementary School(s)** *(Some people think that we should include four-year-olds preschool in the new facility).*

- Draw to stay in the district.
- Share resources: nursing staff, child care program, busing, and staff.
- We would be removing many barriers that are there now preventing parents from entering the program now.
- We could serve the entire 3-4 years old population. The likelihood is way up there that if they start here they will continue here onto grade K.
- Gives PK students chance to be with siblings.
- Fewer transitions.
- Helps with learning routines.
- “Neighborhood School.”
- Good for families to have kids together.
- Save money on busing.
- Easier to sell the referendum i.e. same dollar amount needed but can reach more students.
- Serve lunches vs. transporting them.
- Growing ECFE student population – outgrowing District Office space because of ADED Gr. K implementation.
- Vertical teaming.
- We could build a two story building w/Pre-K on the main floor and the district offices on the 2nd floor.
- You can sell this plan better because of less cost involved
- Special Education standpoint equipment could be shared because we purchase for sites.

(All administrator’s and board members present were in favor of this plan)

The meeting was **adjourned** at 9:20p.m.

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Deb Ulm, Chair

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Chad Young, Clerk

Recorder: Bridget Sorensen

**Call to order and Pledge of Allegiance**

The regular meeting of the School Board of District #477 was called to order by Chair Deb Ulm on the 26th day of March, 2013, at 7:00 p.m. in the District Office Board Room.

**Members present:** Eric Minks, Chuck Nagle, Deb Ulm, Howard Vaillancourt.

**Others present:** Superintendent Julia Espe, and Director of Business Services Michelle Czech.

**Members Absent:** Jeremy Miller, Craig Johnson, Chad Young and Student Council Representative Casey Mordal

**Citizen Comments** None

**REPORTS:** Committee Meetings, and Superintendent Reports

**Special Guest Field Representative Rick Olseen for Congressman Rick Nolan**

**APPROVAL OF AGENDA**

Motion by Howard Vaillancourt, and seconded by Eric Minks to approve the agenda. Motion carried unanimously.

**DISCUSS AND APPROVE PREVIOUS MEETING MINUTES:** Motion by Howard Vaillancourt, and seconded by Chuck Nagle to approve the March 12, 2013 regular school board meeting minutes. Motion carried unanimously

**CONSENT AGENDA (ACTION)** Motion by Eric Minks, and seconded by Howard Vaillancourt, to approve the consent agenda consisting of: Fundraising, Personnel, Non Resident Student Attendance Agreements, Bills, Wire Transfers, and Gifts. Motion carried unanimously.

**ACTION ITEMS**

Alternative Teacher Pay for Performance System - Change Form. Motion by Howard Vaillancourt, and seconded by Chuck Nagle to approve the ATPPS change. Motion carried unanimously.

**COMMITTEE MEETING DATES-**Security Meeting canceled and the start time was changed for the Finance Meeting from 8:00 a.m. to 7:00 a.m.

**ADDITIONS TO THE AGENDA -** None

The meeting was **adjourned** at 7:24 p.m. to enter into a Board of Education Workshop Meeting.

**The full minutes are located in the Superintendent Office at the District Office Building or on the District website at [www.princeton.k12.mn.us](http://www.princeton.k12.mn.us)**

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Deb Ulm, Chair

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Chad Young, Clerk

Recorder: Bridget Sorensen

A workshop of the School Board of District #477 was held on the 26th day of March, 2013, at 7:31p.m. in the District Office Board Room.

Members present: Eric Minks, Chuck Nagle, Howard Vaillancourt, and  
Deb Ulm

Members Absent: Craig Johnson, Jeremy Miller, and Chad Young

Others Present: Interim Superintendent Julia Espe, Michelle Czech, and  
the District Administration Team

**Discussion Items:**

**Open Enrollment – Survey Results:**

**Facilities Discussion – There were four topics:**

1. **New High School Option** (*It has been proposed that we consider moving each grade level up to the next level, and propose to the public that we build a new High School rather than an elementary school.*)
2. **Renovate and ADD onto South** (*Some people believe we should renovate and add onto South Elementary at its present site.*)
3. **Baldwin vs. Princeton location** (*Some people believe that we should consider building at Baldwin Township vs. the Middle School and North Elementary Campus location.*)
4. **Grade Configuration** (*Some people think that we should consider a different grade configuration, with two elementary schools. The configuration would be PK-5 at both schools*)
5. **Four-Year-Old Programming in Elementary School(s)** (*Some people think that we should include four-year-olds preschool in the new facility.*)

The detailed minutes are on file in the Superintendent Office at the District Office building.

The meeting was **adjourned** at 9:20p.m.

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Deb Ulm, Chair

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Chad Young, Clerk

Recorder: Bridget Sorensen

PERSONNEL  
4.9.13

	A	B	C	D	E	F	G
1	Name	Status	Job Title	Group	Replacing	Effective Date	Wage
2	Aslakson, Kathryn	Returning 13-14	SE Gr. K Teacher	PEA	N/A	8/27/2013	N/A
3	Magee, Benjamin	New	PHS-Social Studies Te	PEA	Lindy Fitzthum	approx. 4/29/13-6/7/13	\$185.41 x 29 days = \$5,376.89 (approx)
4	Peter Olson	Retiring 12-13	PHS-Principal	Administra	N/A	6/30/2013	N/A
5	Othoudt, Kimberly	Resignation	ECFE Child Care-EA	PARA	N/A	4/15/2013	N/A
6	Stafki, Amy	New	SE-Security EA	EA	N/A	4/1/13-6/7/13	\$12.02/Hr
7	West, Jessica	Resignation	SE-Para	PARS	N/A	4/12/2013	N/A

Gifts to Princeton School District – April 9, 2013

Item #	School/Program	Amount/Other	Donor	Purpose
1	South Elementary	\$36.50	Kathryn Mullen	Wells Fargo Foundation Educational Matching Gift Program for SE Student Activity Fund
2	Tiger Club	\$500.00	East Central Arts Council	To enhance the Community experience for quality affordable programs.

Non Resident students and Resident Students Open Enrolled Out School Year 2012-13  
Board Approval Date April 9, 2013

In/Out	Effective Date	Resident District	Serving District	Grade	Reason
Out	4/4/2013	477	Elk River	9	Wants to try a different school-Fresh Start
Out	4/2/2013	477	Elk River	2	Building a new home in ER district wants to start school in ER before home is completed
Out	4/2/2013	477	Elk River	4	Building a new home in ER district wants to start school in ER before home is completed

Date of fundraiser: <b>October 2013</b>		Projected profit: \$ <b>approx. 8,500</b>		Amount earned: <b>n/a</b>	
Group or organization proposing the fundraiser: <b>PMS (annual fundraiser)</b>				Item(s) being sold: <b>school-wide magazines /</b>	
Company/organization supplying items to be sold: <b>Great American Opportunities</b>				<b>catalog items</b>	
The money raised will be used for: <b>student activities - field trips, planners, F/R</b>					
The school board recognizes a desire and a need for fundraising to support district programs or student activities. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.				Place a checkmark beside each box to indicate whether the criteria for fundraising are met	
Pupils may engage in raising funds, under the control of the school, for certain approved activities and for a limited number of charities, subject to the following conditions:					
				Yes	No
1.	Individual student participation is optional. Students will not be pressured to sell products or solicit funds and will not be required to meet a sales quota to participate in an activity or field trip.			<input checked="" type="checkbox"/>	
2.	The charity involved has been selected by the student body as one in which they wish to participate (if applicable).			<b>N/A</b>	
3.	Addressed envelopes are available to people who prefer to donate directly rather than purchase a product.			<input checked="" type="checkbox"/>	<b>(in office)</b>
4.	The raising of funds shall not be done during normal class time. Students will be informed that they are not to fundraise during class time.			<input checked="" type="checkbox"/>	
5.	Information is going home with the students to the parents explaining the district's fundraising policy.			<input checked="" type="checkbox"/>	
6.	I have discussed this fundraiser with the administrator and have identified the purpose of the fundraiser.			<input checked="" type="checkbox"/>	
7.	The students participating in the fundraiser have been informed that they are representing the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and discipline extend to student fundraising activities.			<input checked="" type="checkbox"/>	
8.	Door-to-door sales are discouraged, but if approved, students may be allowed to sell door-to-door according to the following standards: <ul style="list-style-type: none"> <li>• K-8: Only allowed if a parent or guardian is with the student</li> <li>• 9-12: Groups of two or more students working together.</li> </ul>			<input checked="" type="checkbox"/>	
I have reviewed Policy #511 Fundraising and agree to its provisions:					
Date: <b>4/1/2013</b>		Teacher/Sponsor Signature: <b>[Signature]</b>			
As administrator, I understand that approval of this fundraiser means that all provisions of the above policy have been complied with to my satisfaction. <b>APPROVED</b>					
Date: <b>4/1/13</b>		Administrator Signature: <b>[Signature]</b>			
Date: <b>4/3/13</b>		Superintendent Signature: <b>Julia Espe</b>			
Date:		School Board Chair Signature:			

help students with  
 → Scholarship, <sup>511</sup> gym uniforms, etc.

Date of fundraiser: August / September		Projected profit: \$1,800		Amount earned: 0	
Group or organization proposing the fundraiser: OPMS Student Council				Item(s) being sold: Locker organizers.	
Company/organization supplying items to be sold: Locker Works					
The money raised will be used for: Students will have the option to buy these at school.					
The school board recognizes a desire and a need for fundraising to support district programs or student activities. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.				Place a checkmark <sup>sponsored</sup> beside each box to indicate whether the <sup>events</sup> criteria for <sup>to open</sup> fundraising are met. <sup>help w/</sup>	
Pupils may engage in raising funds, under the control of the school, for certain approved activities and for a limited number of charities, subject to the following conditions:				Yes No <sup>Organization Skills.</sup>	
1.	Individual student participation is optional. Students will not be pressured to sell products or solicit funds and will not be required to meet a sales quota to participate in an activity or field trip.			X	
2.	The charity involved has been selected by the student body as one in which they wish to participate (if applicable).				N/A
3.	Addressed envelopes are available to people who prefer to donate directly rather than purchase a product.				N/A
4.	The raising of funds shall not be done during normal class time. Students will be informed that they are not to fundraise during class time.			X	
5.	Information is going home with the students to the parents explaining the district's fundraising policy.				N/A
6.	I have discussed this fundraiser with the administrator and have identified the purpose of the fundraiser.			X	
7.	The students participating in the fundraiser have been informed that they are representing the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and discipline extend to student fundraising activities.				N/A
8.	Door-to-door sales are discouraged, but if approved, students may be allowed to sell door-to-door according to the following standards: <ul style="list-style-type: none"> <li>K-8: Only allowed if a parent or guardian is with the student</li> <li>9-12: Groups of two or more students working together.</li> </ul>				N/A
I have reviewed Policy #511 Fundraising and agree to its provisions:					
Date: 4/1/2013		Teacher/Sponsor Signature: <i>[Signature]</i>			
As administrator, I understand that approval of this fundraiser means that all provisions of the above policy have been complied with to my satisfaction. <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED					
Date: 4/1/13		Administrator Signature: <i>[Signature]</i>			
Date: 4/3/13		Superintendent Signature: <i>[Signature]</i>			
Date:		School Board Chair Signature:			

\* To help offset ~~the~~ Gym Uniforms for students that cannot afford them.  
*[Signature]*

Teachers at South decided that they would like new South T-Shirts. We want the students to draw the design. Through conversations, we decided to give the students the opportunity to purchase a T-Shirt also if they choose.

### FUNDRAISING APPROVAL FORM

Date of fundraiser: May 2013		Projected profit: \$1.00 per shirt		Amount earned:	
Group or organization proposing the fundraiser: South Elementary School				Item(s) being sold: T-Shirts	
Company/organization supplying items to be sold: Still taking bids – Talking with Velocity Screen Printing and Rebel Sport Wear					
The money raised will be used for: Tiger pride incentives Staff, Bus Drivers and Students.					
The school board recognizes a desire and a need for fundraising to support district programs or student activities. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.				Place a checkmark beside each box to indicate whether the criteria for fundraising are met.	
Pupils may engage in raising funds, under the control of the school, for certain approved activities and for a limited number of charities, subject to the following conditions:					
				Yes	No
1.	Individual student participation is optional. Students will not be pressured to sell products or solicit funds and will not be required to meet a sales quota to participate in an activity or field trip.			X	
2.	The charity involved has been selected by the student body as one in which they wish to participate (if applicable).			N/A	
3.	Addressed envelopes are available to people who prefer to donate directly rather than purchase a product.			N/A	
4.	The raising of funds shall not be done during normal class time. Students will be informed that they are not to fundraise during class time.			X	
5.	Information is going home with the students to the parents explaining the district's fundraising policy.			X	
6.	I have discussed this fundraiser with the administrator and have identified the purpose of the fundraiser.			X	
7.	The students participating in the fundraiser have been informed that they are representing the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and discipline extend to student fundraising activities.  Students are not selling; they have the opportunity to purchase a T-Shirt.			N/A	
8.	Door-to-door sales are discouraged, but if approved, students may be allowed to sell door-to-door according to the following standards: <ul style="list-style-type: none"> <li>• K-8: Only allowed if a parent or guardian is with the student</li> <li>• 9-12: Groups of two or more students working together.</li> </ul> Students are not selling; they have the opportunity to purchase a T-Shirt.			N/A	
I have reviewed Policy #511 Fundraising and agree to its provisions:					
Date: 4-2-2013		Teacher/Sponsor Signature: Melinda Bachman			

As administrator, I understand that approval of this fundraiser means that all provisions of the above policy have been complied with to my satisfaction. \_\_\_\_\_ APPROVED \_\_\_\_\_ NOT APPROVED

Date: 4/2/13

Administrator Signature: *[Signature]*

Date: 4/8/13

Superintendent Signature: *[Signature]*

Date:

School Board Chair Signature:



All South Elementary Students are invited to enter a  
TIGER Pride T-Shirt Contest!

Why: To help promote Tiger Pride in our school!

Deadline: Turn in designs to your classroom teacher by April  
19th.

**RULES:**

1. The T-shirt design should be on an 8 ½ x 11 piece of white paper. (Shirts will be white with orange and black lettering/design)
2. You can use markers or colored pencil.
3. Press hard so the design can be copied.
4. WORK MUST BE DONE BY STUDENTS ONLY.
5. You must use the words TIGER PRIDE and SOUTH ELEMENTARY in your design. You can include other positive words along with TIGER PRIDE.

WE WILL SELECT THE TOP DESIGN AND HAVE T-SHIRTS  
MADE FOR ANYONE WHO WOULD LIKE TO PURCHASE  
THEM.

ALL OTHER DESIGNS WILL BE DISPLAYED THROUGHOUT  
THE BUILDINGS.

Date of fundraiser: <i>Mid November until mid December</i>		Projected profit: <i>donations from businesses</i>		Amount earned: <i>N/A</i>	
Group or organization proposing the fundraiser: <i>Prestige Cards</i>		Item(s) being sold: <i>N/A</i>			
Company/organization supplying items to be sold: <i>Please see attached philosophy &amp; letter for businesses</i>					
The money raised will be used for: <i>This is an incentive program for students who</i>					
The school board recognizes a desire and a need for fundraising to support district programs or student activities. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.				Place a checkmark beside each box to indicate whether the criteria for fundraising are met.	
Pupils may engage in raising funds, under the control of the school, for certain approved activities and for a limited number of charities, subject to the following conditions:					
				Yes	No
1.	Individual student participation is optional. Students will not be pressured to sell products or solicit funds and will not be required to meet a sales quota to participate in an activity or field trip.			<input checked="" type="checkbox"/>	
2.	The charity involved has been selected by the student body as one in which they wish to participate (if applicable).				<i>N/A</i>
3.	Addressed envelopes are available to people who prefer to donate directly rather than purchase a product.				<i>N/A</i>
4.	The raising of funds shall not be done during normal class time. Students will be informed that they are not to fundraise during class time.				<i>N/A</i>
5.	Information is going home with the students to the parents explaining the district's fundraising policy.				<i>N/A</i>
6.	I have discussed this fundraiser with the administrator and have identified the purpose of the fundraiser.			<input checked="" type="checkbox"/>	
7.	The students participating in the fundraiser have been informed that they are representing the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and discipline extend to student fundraising activities.				<i>N/A</i>
8.	Door-to-door sales are discouraged, but if approved, students may be allowed to sell door-to-door according to the following standards: <ul style="list-style-type: none"> <li>• K-8: Only allowed if a parent or guardian is with the student</li> <li>• 9-12: Groups of two or more students working together.</li> </ul>				<i>N/A</i>
I have reviewed Policy #511 Fundraising and agree to its provisions:					
Date: <i>4/1/2013</i>		Teacher/Sponsor Signature: <i>[Signature]</i>			
As administrator, I understand that approval of this fundraiser means that all provisions of the above policy have been complied with to my satisfaction. _____ APPROVED _____ NOT APPROVED					
Date: <i>4/1/13</i>		Administrator Signature: <i>[Signature]</i>			
Date: <i>4/3/13</i>		Superintendent Signature: <i>[Signature]</i>			
Date:		School Board Chair Signature:			

# PRESTIGE CARD PROGRAM

Princeton Middle School

## PHILOSOPHY

The philosophy of the Prestige Card Program is to encourage students to improve the quality of their academic achievement and to be involved in our community as an extension of their education. By involving the business community in this project, we are creating a positive interaction between school and the community.

## THE PROGRAM

**The motivation.** The Prestige Card Program encourages students by reinforcing positive academic behavior. Positive recognition has always been a valuable tool to motivate students. In this program, students with good learning related behaviors may apply for this opportunity that entitles them to privileges within our community and at school events.

**The standard.** Students who achieve the A or B Honor Roll or an overall increase of 1.0 in their GPA earn this privilege. School attendance and behavior are also important. It is expected that students applying for this opportunity have a positive attendance record. Students who apply and receive this privilege will receive a hologram sticker to place on the back of their Student ID's. On the back of the card, there are 2 different dates for the sticker to be placed. Reasoning: students have the opportunity to apply for this incentive twice throughout the school year. **If there is no sticker present listed by the appropriate dates, the student has not received this privilege.** Note: we no longer distinguish between "gold" and "silver" cards.

**The students.** Applications and use of the Student ID cards are completed the first two trimesters of each school year and reviewed by school staff. The forms ask students to record their GPA and write a short essay describing how they are involved in the world around them. Examples of involvement in school, at home, or in the community may include: peer tutoring, conflict managers, athletic teams, musical groups, clubs, family responsibilities, church groups and volunteer jobs. Each card should accompany a Prestige card sponsor list. If a sponsor lists a donation or discount as a one time, per trimester use, the sponsor should cross their business off the list; noting the student may not use it again, until earning the privilege the next trimester. If students lose their sponsor list, it is their responsibility to ask the school for a new list.

**The business.** A volunteer committee asks local business to support this program with discounts in their stores, program kick off donations and contributions to reward students throughout the year for academic and behavior success. In the past, businesses have given a variety of discounts, which may include giving one free item each trimester, discounts on admission to athletic/musical events, etc. We truly appreciate your support for this program and thank you for participating in the Princeton Middle School Prestige Card program.

Respectfully,

Princeton Middle School and DeNice Janssen  
PMS Prestige Card Program Parent Volunteer Coordinator

Springsted Incorporated  
Referendum Planning Services and Products Available to  
Princeton Public School District

Service	Financial Advisory Client Service Availability and Pricing	Non-Financial Advisory Client Service Availability and Pricing
Scientific, random-sample survey of 300 registered voters with standard crosstabs and a maximum of 32 questions	\$13,900	\$14,900
Debt modeling and calculation of state aids and tax impact for selected options. Provide tax rate and impact information to legal counsel to prepare resolution and legal notice	No cost	\$1500
Preparation of Excel-based Master Tasks and Timelines planning guide	\$500	\$750
Programming for Web Tax Calculator	\$1000 (Q1) \$250 (Q2) \$125 (Q3)	\$1500 (Q1) Each Subsequent Question - \$375
On-site consultation, training and support to school board and administration related to planning, organizing and executing referendum	No cost other than travel expenses and mileage	Not available
Annotated registered voter file and target structure based on survey results	\$660	\$690

Springsted Incorporated  
Referendum Planning Services and Products Available to  
Princeton Public School District

Service	Financial Advisory Client Availability and Pricing	Non-Financial Advisory Client Availability and Pricing
Virtual Town Hall Meeting	Estimate of \$3750 for up to \$20,000 invitees and a one-hour meeting	Client pricing plus 10%
Campaign management software (SRAM)	Purchased directly from the Center for Community Opinion (typically starting at \$3500)	Not available
Comparative charts and graphs provided by Springsted in collaboration with Schoolfinances.com	\$50 per chart or graph	\$75 per chart of graph
Development of communication plan and production of informational media (print and electronic)	\$82 - \$110 per hour on a not to exceed basis	Not available
Access to Springsted's Referendum Resource Library (examples of informational and advocacy media, phone scripts, videos, etc.)	No cost	Not available

Notes:

1. Princeton Public Schools can access financial advisory client pricing on referendum services in one of three ways: (1) name Springsted as the district's financial advisor prior to the final billing on the survey project; (2) use Springsted as your financial advisor on your 2005A refinancing; or, (3) commit to using Springsted as your financial advisor on your next new money bond issuance.



Springsted Incorporated  
380 Jackson Street, Suite 300  
Saint Paul, MN 55101-2887

Tel: 651-223-3067  
Fax: 651-268-5067  
dlifto@springsted.com  
www.springsted.com

## PROPOSAL

TO: Julia Espe, Superintendent

FROM: Don Lifto, Springsted Incorporated

DATE: March 7, 2013

SUBJECT: Agreement to Provide Scientific, Random-sample Survey Services and Related Consultation

### Summary of Need

The Princeton Public Schools desires to collect and gather qualitative and quantitative perceptions of the District in general and future and future facility planning in particular.

### Proposed Services

Springsted Incorporated, in collaboration with the Center for Community Opinion, will plan, design, administer, summarize and interpret a scientific, random-sample survey to measure constituent perceptions about the District. The parameters of the survey will be 300 random calls and a maximum of 32 questions with standard crosstabs.

### Delivery of Services

The delivery of services will be provided by Don Lifto, other staff at Springsted and contractors as needed depending on the expertise and resources required by the District. Most survey projects take 8 – 10 weeks to complete. Deliverables on the study include a Workbook of detailed results and a PowerPoint summary of key findings and recommendations. If open-ended questions are used in the study, Springsted will also prepare a Workbook summarizing open-ended responses in broad categories. Production of the Workbook of open-ended responses is time-consuming and typically takes up to 10 working days longer to complete following delivery of the Workbook detail and PowerPoint.

\*Project Cost

The professional fee for consultation services provided to the District will be \$14,900. This fee inclusive of travel, meetings, and supplies required to do the project and one meeting/presentation on site in Princeton. An initial billing of \$7450 will be processed when the voter file annotation for the study is complete and the questionnaire is ready for field testing. A second billing of will be processed when all data are collected, analyzed and summarized. All deliverables on the project will be provided electronically in PDF files. The District is responsible for any duplicating or binding of reports.

\*Springsted provides its financial advisory clients with discounts on Management and Consultation services, including scientific, random-sample surveys. Princeton has been provided information separately on options to access a \$1000 client discount on this survey as well as expanded referendum planning support.

Other Services

Springsted provides a broad range of referendum planning services. Additional services, if requested by the District, will be provided on a quotation and approval basis under the terms of this agreement.

Approval

The signatures below constitute approval of the consulting agreement as stated.

---

Name	Date
------	------

---

Name	Date
------	------

Springsted Incorporated  
Referendum Planning Services and Products Available to  
Princeton Public School District

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Marzano Art and Science of Teaching Framework Board Resolution  
April 9, 2013

Whereas—Schools have the potential to make positive, tangible academic achievement improvement;

Whereas—We know that the alignment of teacher and administrator evaluation processes are key to improved achievement;

Whereas—Using the Marzano Causal Framework enhances a high quality professional development application to improve student achievement;

Whereas—The evaluation models comply with and capitalize upon Statutes 123B.147 for Principals and 122A.41 for Teachers;

Whereas—Children, teachers, and administrators will benefit from the use of research-based strategies;

Whereas—This district expends financial resources to focus upon improvement of student achievement;

Whereas—There is a tremendous opportunity to teach children through the use of the research-based strategies;

Whereas—We recognize all the excellent work already underway in the district in student achievement efforts undertaken by teachers and administrators;

Recognizing that this Marzano Causal Framework creates a long-term, inspiring vision that integrates and strengthens many efforts in our district.

Further recognizing that fully implementing this resolution will take time, and must be implemented in stages.

Be it resolved that to promote a continuous achievement process that will benefit students, teachers and administrators, the School Board hereby:

1. Adopts the Marzano Causal Framework, which includes aligned professional development, teacher evaluation and administrator evaluation;
2. Calls on the district administrators to develop an action plan to implement a proactive staff development plan, to be prioritized and implemented step by step;
3. Supports an implementation plan to ensure that school leaders ~~s-and~~ staff show continuous growth in leadership and instruction;
4. Expects the district-wide plan to improve the student achievement of schools, to increasingly rely upon effective instruction, and to ultimately transform schools into best practice, high performance institutions for learning.

\_\_\_\_\_  
School Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Board Clerk

\_\_\_\_\_  
Date

# DRAFT

## Princeton School District #477 **2013 – 2014**

### July 2013

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### August 2013

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### September 2013

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### October 2013

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### November 2013

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### December 2013

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### January 2014

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### April 2014

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### June 2014

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District Workshop/Building Day/Late Start ~ End of Trimester ~ No School Staff/Students  
 Tri 1 = 57 Days ~ Tri 2 = 57 Days ~ Tri 3 = 58 Days Student Contact=172 Teacher Contract=181 (184)  
 New Teacher Workshop 8/20-22/13 ~ First Day of School 9/3/13 ~ Graduation 6/1/14  
 \*Snow Make-up Days April 14 & 15, 2014 \*\*Floating Holiday 12/31/13\*\*

# Draft

## Princeton School District #477 2014 – 2015

### July 2014

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### August 2014

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### September 2014

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### January 2015

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### February 2015

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New Teacher Workshop 8/19-21/14 ~ First Day of School 9/2/14 ~ Graduation 5/31/15

Snow Make-up Days April 2 & 7 \*\*Floating Holiday 12/31/14\*\*

## PRINCETON PUBLIC SCHOOLS

### ACCEPTANCE OF GIFTS

#### I. PURPOSE

The purpose of this policy is to provide guidelines for the acceptance of gifts by the school board from booster clubs, commercial venues, individuals or other organizations.

#### II. GENERAL STATEMENT OF POLICY

It is the policy of this school district to accept gifts only in compliance with state law.

#### III. ACCEPTANCE OF GIFTS GENERALLY

The school board may receive, for the benefit of the school district, bequests, donations or gifts for any proper purpose. The school board shall have the sole authority to determine whether any gift or any precondition, condition, or limitation on use included in a proposed gift furthers the interests of or benefits the school district and whether it should be accepted or rejected.

#### IV. GIFTS OF REAL OR PERSONAL PROPERTY

The school board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members. **The resolution must fully describe any conditions placed on the gift.** The real or personal property so accepted may not be used for religious or sectarian purposes.

#### V. ADMINISTRATION IN ACCORDANCE WITH TERMS

If the school board agrees to accept a bequest, donation, gift, grant or devise which contains preconditions, conditions or limitations on use, the school board shall administer it in accordance with those terms. Once accepted, a gift shall be the property of the school district unless otherwise provided in the agreed upon terms.

#### VI. GUIDELINES

A. Acceptance of Gifts Form #706 must be complete and contain all necessary signatures prior to requesting board approval.

B. Approval MUST be obtained from School Board prior to implementation or acceptance of gift.

**Legal References:** Minn. Stat. § 123B.02, Subd. 6 (Bequests, Donations, Gifts)  
Minn. Stat. § 465.03 (Gifts)

**Cross References:** Form 706

Adopted: September 25, 1984  
Revised: May 14, 2002  
Revised: September 14, 2004  
Revised: April 24, 2013

PRINCETON PUBLIC SCHOOLS

**ACCEPTANCE OF GIFTS FORM**

In compliance with school district **Policy 706 (Acceptance of Gifts)**, this form must be completed for approval by the School Board before the district receives the gift or donation.

Please obtain Principal or Director signature prior to sending to board for approval.

**Donor name:** \_\_\_\_\_

**Description of gift:** \_\_\_\_\_

\_\_\_\_\_

**Pre-Condition, condition, or limitation on use:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**How this gift specifically relates to the program or school:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This gift meets all requirements of Policy 706

Accepted  Not Accepted \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Principal or Director**

Accepted  Not Accepted \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Superintendent**

Accepted  Not Accepted \_\_\_\_\_ **Date:** \_\_\_\_\_  
**School Board Chairperson**

Code Assigned: \_\_\_\_\_ Program Name \_\_\_\_\_

Routing:

Principal or Director (thank you note attached)

Copy to the Building

Business Services

Board Approval

## 707 TRANSPORTATION OF PUBLIC SCHOOL STUDENTS

### I. PURPOSE

The purpose of this policy is to provide for the transportation of students consistent with the requirements of law.

### II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to provide for the transportation of students in a manner which will protect their health, welfare, and safety.
- B. The school district recognizes that transportation is an essential part of the school district services to students and parents but further recognizes that transportation by school bus is a privilege and not a right for an eligible student.

### III. DEFINITIONS

- A. Student with a disability includes every child identified under federal and state special education law as; deaf or hard of hearing, blind or visually impaired, deafblind, or having a speech or language impairment, a physical impairment, other health disability, developmental cognitive disability, an emotional or behavioral disorder, specific learning disability, autism spectrum disorder, traumatic brain injury, or severe multiple impairments, and who needs special education and related services, as determined by the rules of the Commissioner of Education. A licensed physician, an advanced practice nurse, or a licensed psychologist is qualified to make a diagnosis and determination of attention deficit disorder or attention deficit hyperactivity disorder for purposes of identifying a child with a disability. In addition, every child under age three, and at the school district's discretion from age three to seven, who needs special instruction and services, as determined by the rules of the Commissioner, because the child has a substantial delay or has an identifiable physical or mental condition known to hinder normal development is a child with a disability. A child with a short-term or temporary physical or emotional illness or disability, as determined by the rules of the Commissioner, is not a child with a disability. (Minn. Stat. § 125A.02)
- B. "Home" is the legal residence of the child. In the discretion of the school district, "home" also may be defined as a licensed day care facility, school day care facility, a respite care facility, the residence of a relative, or the residence of a person chosen by the student's parent or guardian as the home of a student for part or all of the day, if requested by the student's parent or guardian, or an afterschool program for children operated by a political subdivision of the state, if the facility, residence, or program is within the attendance area of the school the student attends. Unless otherwise specifically provided by law, a homeless student is a resident of the school district if enrolled in the school district. (Minn. Stat. § 123B.92, Subd. 1(b)(1); Minn. Stat. § 127A.47, Subd. 2)

- C. “Homeless student” means a student, including a migratory student, who lacks a fixed, regular, and adequate nighttime residence and includes: students who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; are awaiting foster care placement; have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings; are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings. (42 U.S.C. § 11434a)
- D. “Nonpublic school” means any school, church, or religious organization, or home school wherein a resident of Minnesota may legally fulfill the compulsory instruction requirements of Minn. Stat. §120A.22, which is located within the state, and which meets the requirements of Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d, *et seq.*). (Minn. Stat. §123B.41, Subd. 9)
- E. “Nonresident student” is a student who attends school in the school district and resides in another district, defined as the “nonresident district.” In those instances when the divorced or legally separated parents or parents residing separately share joint physical custody of a student and the parents reside in different school districts, the student shall be a resident of the school district designated by the student’s parents. When parental rights have been terminated by court order, the legal residence of a student placed in a residential or foster facility for care and treatment is the district in which the student resides. (Minn. Stat. § 123B.88, Subd. 6; Minn. Stat. § 125A.51; Minn. Stat. § 127A.47, Subd. 3)
- F. “Pupil support services” are health, counseling, and guidance services provided by the public school in the same district where the nonpublic school is located. (Minn. Stat. § 123B.41, Subd. 4)
- G. “School of origin,” for purposes of determining the residence of a homeless student, is the school that the student attended when permanently housed or the school in which the student was last enrolled. (42 U.S.C. § 11432(g)(3)(G))
- H. “Shared time basis” is a program where students attend public school for part of the regular school day and who otherwise fulfill the requirements of Minn. Stat. § 120A.22 by attendance at a nonpublic school. (Minn. Stat. § 126C.01, Subd. 8)
- I. “Student” means any student or child attending or required to attend any school as provided in Minnesota law and who is a resident or child of a resident of Minnesota. (Minn. Stat. § 123B.41, Subd. 11)

#### **IV. ELIGIBILITY**

- A. Upon the request of a parent or guardian, the school district shall provide transportation to and from school, at the expense of the school district, for all resident students who

reside two miles or more from the school, except for those students whose transportation privileges have been revoked or have been voluntarily surrendered by the student's parent or guardian. (Minn. Stat. § 123B.88, Subd. 1)

- B. The school district may, in its discretion, also provide transportation to any student to and from school, at the expense of the school district, for any other purpose deemed appropriate by the school board.
- C. In the discretion of the school district, transportation along regular school bus routes may also be provided, where space is available, to any person where such use of a bus does not interfere with the transportation of students. The cost of providing such transportation must be paid by those individuals using these services or some third-party payor. Bus transportation also may be provided along school bus routes when space is available for participants in early childhood family education programs and school readiness programs if these services do not result in an increase in the school district's expenditures for transportation. (Minn. Stat. § 123B.88, Subd. 10, 11, 12, and 13)

## **V. TRANSPORTATION OF NONRESIDENT STUDENTS**

- A. If requested by the parent of a nonresident student, the school district shall provide transportation to a nonresident student within its borders at the same level of service that is provided to resident students. (Minn. Stat. § 124D.04, Subd. 7; Minn. Stat. § 123B.92, Subd. 3)
- B. If the school district decides to transport a nonresident student within the student's resident district, the school district will notify the student's resident district of its decision, in writing, prior to providing transportation. (Minn. Stat. § 123B.88, Subd. 6)
- C. When divorced or legally separated parents or parents residing separately reside in different school districts and share physical custody of a student, the parents shall be responsible for the transportation of the student to the border of the school district during those times when the student is residing with the parent in the nonresident school district. (Minn. Stat. § 127A.47, Subd. 3(b))
- D. The school district may provide transportation to allow a student who attends a high-need English language learner program and who resides within the transportation attendance area of the program to continue in the program until the student completes the highest grade level offered by the program. (Minn. Stat. § 123B.92, Subd. 3(b))

## **VI. TRANSPORTATION OF RESIDENT STUDENTS TO NONDISTRICT SCHOOLS**

- A. In general, the school district shall not provide transportation between a resident student's home and the border of a nonresident district where the student attends school under the Enrollment Options Program. A parent may be reimbursed by the nonresident district for the costs of transportation from the pupil's residence to the border of the nonresident district if the student is from a family whose income is at or below the poverty level, as determined by the federal government. The reimbursement may not exceed the pupil's actual cost of transportation or 15 cents per mile traveled, whichever is less.

Reimbursement may not be paid for more than 250 miles per week. (Minn. Stat. § 124D.03, Subd. 8)

- B. Resident students shall be eligible for transportation to and from a nonresident school district at the expense of the school district, if in the discretion of the school district, inadequate room, distance to school, unfavorable road conditions, or other facts or conditions make attendance in the resident student's own district unreasonably difficult or impracticable. The school district, in its discretion, may also provide for transportation of resident students to schools in other districts for grades and departments not maintained in the district, including high school, for the whole or a part of the year or for resident students who attend school in a building rented or leased by the school district in an adjacent district. (Minn. Stat. § 123B.88, Subds. 1 and 4)
- C. In general, the school district is not responsible for transportation for any resident student attending school in an adjoining state under a reciprocity agreement but may provide such transportation services at its discretion. (Minn. Stat. § 124D.041)

**VII. SPECIAL EDUCATION STUDENTS/ STUDENTS WITH A DISABILITY/STUDENTS WITH TEMPORARY DISABILITIES**

- A. Upon a request of a parent or guardian, a student with a disability who is not yet enrolled in kindergarten, who requires special education services in a location other than the student's home, shall be provided transportation to and from the student's home at the expense of the school district and shall not be subject to any distance requirement. (Minn. Stat. § 123B.88, Subd. 1)
- B. Resident students with a disability whose handicapped conditions are such that the student cannot be safely transported on the regular school bus and/or school bus route and/or when the student is transported on a special route for the purpose of attending an approved special education program shall be entitled to special transportation at the expense of the school district or the day training and habilitation program attended by the student. The school district shall determine the type of vehicle used to transport students with a disability on the basis of the handicapping condition and applicable laws. This provision shall not be applicable to parents who transport their own child under a contract with the school district. (Minn. Stat. § 123B.88, Subd. 19; Minn. Rules Part 7470.1600)
- C. Resident students with a disability who are boarded and lodged at Minnesota state academies for educational purposes, but who also are enrolled in a public school within the school district, shall be provided transportation, by the school district to and from said board and lodging facilities, at the expense of the school district. (Minn. Stat. § 125A.65)
- D. If a resident student with a disability attends a public school located in a contiguous school district and the school district of attendance does not provide special instruction and services, the school district shall provide necessary transportation for the student between the school district boundary and the educational facility where special instruction and services are provided within the school district. The school district may provide necessary transportation of the student between its boundary and the school

attended in the contiguous district, but shall not pay the cost of transportation provided outside the school district boundary. (Minn. Stat. § 125A.12)

- E. When a ~~ne~~ student with a disability or a student with a short-term or temporary disability is temporarily placed for care and treatment in a day program located in another school district and the student continues to live within the school district during the care and treatment, the school district shall provide the transportation, at the expense of the school district, to that student. The school district may establish reasonable restrictions on transportation, except if a Minnesota court or agency orders the child placed at a day care and treatment program and the school district receives a copy of the order, then the school district must provide transportation to and from the program unless the court or agency orders otherwise. Transportation shall only be provided by the school district during regular operating hours of the school district. (Minn. Stat. § 125A.15(b); Minn. Stat. § 125A.51(d))
- F. When a nonresident student with a disability or a student with a short-term or temporary disability is temporarily placed in a residential program within the school district, including correctional facilities operated on a fee-for-service basis and state institutions, for care and treatment, the school district shall provide the necessary transportation at the expense of the school district. Where a joint powers entity enters into a contract with a privately owned and operated residential facility for the provision of education programs for special education students, the joint powers entity shall provide the necessary transportation. (Minn. Stat. § 125A.15(c) and (d); Minn. Stat. § 125A.51(e))
- G. Each driver and aide assigned to a vehicle transporting students with a disability will be provided with appropriate training for the students in their care, will assist students with their safe ingress and egress from the bus, will ensure the proper use of protective safety devices, and will be provided with access to emergency health care information as required by law. (Minn. Rules Part 7470.1700)
- H. Any parent of a student with a disability who believes that the transportation services provided for that child are not in compliance with the applicable law may utilize the alternative dispute resolution and due process procedures provided for in Minn. Stat. Ch. 125A. (Minn. Rules Part 7470.1600, Subd. 2)

## VIII. HOMELESS STUDENTS

- A. Homeless students shall be provided with transportation services comparable to other students in the school district. (42 U.S.C. § 11432(e)(3)(C)(i)(III)(cc) and (g)(4)(A))
- B. Upon request by the student's parent, guardian, or homeless education liaison, the school district shall provide transportation for a homeless student as follows:
  - 1. A resident student who becomes homeless and is residing in a public or private shelter location or has other non-shelter living arrangements within the school district shall be provided transportation to and from the student's school of origin and the shelter or other non-shelter location if the shelter or non-shelter location is two or more miles from the school of origin and the student's transportation

privileges have not been revoked. (42 U.S.C. § 11432(g)(1)(J)(iii)(I))

2. A resident student who becomes homeless and is residing in a public or private shelter location or has other non-shelter living arrangements outside of the school district shall be provided transportation to and from the student's school of origin and the shelter or other non-shelter location if the shelter or non-shelter location is two or more miles from the school of origin and the student's transportation privileges have not been revoked, unless the school district and the school district in which the student is temporarily placed agree that the school district in which the student is temporarily placed shall provide transportation. (Minn. Stat. § 125A.51(f); 42 U.S.C. § 11432(g)(1)(J)(iii)(II))
3. If a nonresident student is homeless and is residing in a public or private homeless shelter or has other non-shelter living arrangements within the school district, the school district may provide transportation services between the shelter or non-shelter location and the student's school of origin outside of the school district upon agreement with the school district in which the school of origin is located. (Minn. Stat. § 125A.51(f))

## **IX. AVAILABILITY OF SERVICES**

Transportation shall be provided on all regularly scheduled school days or make-up days. Transportation will not be provided during the summer school break. Transportation may be provided for summer instructional programs for students with a disability or in conjunction with a learning year program. Transportation between home and school may also be provided, in the discretion of the school district, on staff development days. (Minn. Stat. § 123B.88, Subd. 21)

## **X. MANNER OF TRANSPORTATION**

The scheduling of routes, establishment of the location of bus stops, manner and method of transportation, control and discipline of school children, the determination of fees, and any other matter relating thereto shall be within the sole discretion, control and management of the school board. The school district may, in its discretion, provide room and board, in lieu of transportation, to a student who may be more economically and conveniently provided for by that means. (Minn. Stat. § 123B.88, Subd. 1)

## **XI. RESTRICTIONS**

Transportation by the school district is a privilege and not a right for an eligible student. A student's eligibility to ride a school bus may be revoked for a violation of school bus safety or conduct policies, or violation of any other law governing student conduct on a school bus pursuant to the school district's discipline policy. Revocation of a student's bus riding privilege is not an exclusion, expulsion, or suspension under the Pupil Fair Dismissal Act. Revocation procedures for a student who is an individual with a disability under 20 U.S.C. § 1415 (Individuals with Disabilities Act), 29 U.S.C. § 794 (the Rehabilitation Act), and 42 U.S.C. § 12132, (Americans with Disabilities Act) are governed by these provisions. (Minn. Stat. § 121A.59)

## **XII. FEES**

- A. In its discretion, the school district may charge fees for transportation of students to and from extracurricular activities conducted at locations other than school, where attendance is optional. (Minn. Stat. § 123B.36, Subd. 1(10))
- B. The school district may charge fees for transportation of students to and from school when authorized by law. If the school district charges fees for transportation of students to and from school, guidelines shall be established for that transportation to ensure that no student is denied transportation solely because of inability to pay. The school district also may waive fees for transportation if the student's parent is serving in, or within the past year has served in, active military service as defined in Minn. Stat. § 190.05. (Minn. Stat. § 123B.36, Subds. 1(11) and 6)
- C. The school district may charge reasonable fees for transportation of students to and from post-secondary institutions for students enrolled under the post-secondary enrollment options program. Families who qualify for mileage reimbursement may use their state mileage reimbursement to pay this fee. (Minn. Stat. § 123B.36, Subd. 1(13))
- D. Where, in its discretion, the school district provides transportation to and from an instructional community-based employment station that is part of an approved occupational experience vocational program, the school district may require the payment of reasonable fees for transportation from students who receive remuneration for their participation in these programs. (Minn. Stat. § 123B.36, Subd. 3)

***Legal References:*** Minn. Stat. § 120A.22 (Compulsory Instruction)  
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)  
Minn. Stat. § 121A.59 (Bus Transportation is a Privilege Not a Right)  
Minn. Stat. § 123B.36 (Authorized Fees)  
Minn. Stat. § 123B.41 (Educational Aids for Nonpublic School Children; Definitions)  
Minn. Stat. § 123B.44 (Provision of Pupil Support Services)  
Minn. Stat. § 123B.88 (Independent School Districts, Transportation)  
Minn. Stat. § 123B.92 (Transportation Aid Entitlement)  
Minn. Stat. § 124D.03 (Enrollment Options Program)  
Minn. Stat. § 124D.04 (Enrollment Options Programs in Border States)  
Minn. Stat. § 124D.041 (Reciprocity with Adjoining States)  
Minn. Stat. Ch. 125A (Children With a Disability)  
Minn. Stat. § 125A.02 (Children With a Disability, Defined)  
Minn. Stat. § 125A.12 (Attendance in Another District)  
Minn. Stat. § 125A.15 (Placement in Another District; Responsibility)  
Minn. Stat. § 125A.51 (Placement of Children Without Disabilities; Education and Transportation)  
Minn. Stat. § 125A.515 (Placement of Students; Approval of Education Program)  
Minn. Stat. § 125A.65 (Attendance at Academies for the Deaf and Blind)  
Minn. Stat. § 126C.01 (General Education Revenue - Definitions)  
Minn. Stat. § 127A.47 (Payments to Resident and Nonresident Districts)

Minn. Stat. § 190.05 (Definitions)  
Minn. Rules Part 7470.1600 (Transporting Pupils with Disability)  
Minn. Rules Part 7470.1700 (Drivers and Aides for Pupils with Disabilities)  
20 U.S.C. § 1415 (Individuals with Disabilities Education Improvement Act of 2004)  
29 U.S.C. § 794 (Rehabilitation Act of 1973, § 504)  
42 U.S.C. § 2000d (Prohibition Against Exclusion from Participation in, Denial of Benefits of, and Discrimination under Federally Assisted Programs on Ground of Race, Color, or National Origin)  
42 U.S.C. § 11431, *et seq.* (McKinney-Vento Homeless Assistance Act of 2001)  
42 U.S.C. § 12132, *et seq.* (Americans With Disabilities Act)

***Cross References:*** Princeton Policy 708 (Transportation of Nonpublic School Students)  
Princeton Policy 709 (Student Transportation Safety Policy)  
Princeton Policy 710 (Extracurricular Transportation)  
MSBA Service Manual, Chapter 2, Transportation

Adopted: August 28, 2001  
Revised: September 14, 2004  
Revised: March 9, 2009  
Revised: August 23, 2011  
Revised: March 13, 2012  
Revised: April 24, 2013

## PRINCETON PUBLIC SCHOOLS

### SCHOOL BOARD MEMBER COMPENSATION AND EXPENSES

Minnesota statutes permit persons who serve on public school boards to receive compensation and reimbursement for expenses incurred while performing school board responsibilities. It is the policy of this district to compensate board members in the amount of **\$ 350.00 per month**. ~~At no time will salary exceed \$350.00 per month. In addition,~~ The individual board member serving as **chairperson** will receive an **additional \$100.00 per month**. **Board members will receive \$50 per office board committee meeting. MSBA training will be allowed at \$50.00 rate per day as well.**

**Official committes are: Finance, Grievance, Negotiations/Certified, Negotiations/Classified, Policy, Curriculum, Meet and Confer, Transportation, Activities, ECFE/Community Ed., Mille Lacs County Interagency Early Intervention, Run River Special Education Cooperative Governing Board, Native American Parent Education, Schools for Equity in Education, Facilities, Wellness, Security, School Liaison Meetings.**

The board's compensation is part of the Organizational Meeting and will be reviewed and acted upon at the board table. This policy will be modified to reflect the actions taken at the board table.

School board members who attend meetings outside the school district will receive reimbursement for expenses as outlined in school district policy 412.

Adopted: July 2, 1987  
 Revised: January 12, 1993  
 Reaffirmed: January 4, 1994  
 Reaffirmed: January 3, 1995

Reaffirmed: January 9, 1996

Revised: January 14, 1997

Reaffirmed: January 13, 1998

Reaffirmed: January 12, 1999

Reaffirmed: January 11, 2000

Revised: June 26, 2007

Revised: February 14, 2012

## The Princeton School District Committee Meetings Scheduled

### Scheduled

COMMITTEE	DATE	TIME	LOCATION
Policy	March 26, 2013 *April 23, 2013 May 28, 2013 June 25, 2013	All meetings 5:30-7:00p.m *Except April 23 <sup>rd</sup> meeting start time is 5:00-6:00p.m	Supt. Office
Activities	April 4, 2013	9:00 a.m.	Supt. Office
Security	<del>April 3,</del> 2013 May 1, 2013 June 5, 2013	7-8:00a.m	District Office Board Room
Curriculum	June 4, 2013 Sept. 10, 2013	12-1:00p.m 6-7:00 p.m	District Office Board Room
Meet & Confer	April 23, 2013	6:00 p.m.	Supt. Office
Finance Meeting <del>CANCELED</del>	April 3, 2013	7:00a.m	Supt. Office
Negotiations/Certified	TBD	TBD	TBD
Facilities	April 8, 2013	3:00-approx 8:00p.m	District Office Board Room
<b>To be Scheduled</b>			
Grievance			
Negotiations/Classified			
Transportation			
Mille Lacs County Interagency Early Intervention			
Rum River Joint Powers Board			
Native American Parent Education			
Wellness			