

**REGULAR SCHOOL BOARD MEETING  
7:00 PM  
TUESDAY, APRIL 23, 2013  
DISTRICT OFFICE BOARD ROOM**

**OUR VISION  
NO BOUNDARIES TO LEARNING**

**OUR MISSION  
TO DEVELOP THE POTENTIAL IN EACH PERSON THROUGH ACADEMIC & EXTRA-CURRICULAR  
PROGRAMS**

---

**BOARD MEETING AGENDA**

**PROCEDURAL ITEMS**

Time: 7:00-7:05

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Citizen Comments
4. Time change for May 14, 2013 Regular Board Meeting from 7:00 p.m to 6:30 p.m  
to allow time to view the Art from an Art Presentation

**REPORTS**

1. Committee Reports
2. Student Council Report
3. Superintendent Report

**APPROVE AGENDA**

**DISCUSS AND APPROVE PREVIOUS MEETING MINUTES**

4

**DISCUSSION ITEMS**

1. Board Member Priorities

9

Presenter: Superintendent Espe

**CONSENT AGENDA**

*The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.*

1. Gifts	10
2. Fundraising	11
3. Personnel	17
4. Non Resident Student Attendance Agreements	18
5. Field Trips	19
6. Bills	28
7. Wire Transfers	36
8. Cash Flow Report	37

**ACTION ITEMS**

1. Rum River Special Education Cooperative Lease Presenter: Michelle Czech	38
2. Springsted Survey	42

**COMMITTEE MEETING DATES** 44

**CALENDAR for School Years 2013-14 and 2014-15** 45

**ADDITIONS TO THE AGENDA**

**ADJOURN for Board of Education Workshop**

Time: Approx. 7:30 p. m.

## PROCEDURAL ITEMS

### **Call to Order and Pledge of Allegiance**

The regular meeting of the School Board of District #477 was called to order by Chair Deb Ulm on the 9th day of April, 2013, at 7:00 p.m. in the District Office Board Room.

### **Roll Call**

**Members Present:** Craig Johnson, Jeremy Miller, Eric Minks, Chuck Nagle, Deb Ulm, and Chad Young.

**Others Present:** Superintendent Julia Espe, Teaching & Learning Director MJ, and Student Council Representative Casey Mordal.

**Members Absent:** Howard Vaillancourt

**Citizen Comments** – Citizen Elaine Philippi concerns: would like to see more Board Meeting minutes in the paper. Elaine provided information she obtained in regards to the intent for the use of the property the district purchased from the owner. Last, Elaine would like to know the final cost of the Superintendent Consultant fee the district paid.

## REPORTS

### **Committee Reports:**

Craig Johnson: Attended the Activities Committee Meeting

Jeremy Miller: Attended the Facilities Committee Meeting, and the second grade “Friends” Program at South Elementary

Eric Minks: Attended the Activities Committee Meeting and the Oakland Committee Meeting.

Chuck Nagle: Toured South Elementary, and the East Ridge HS in Woodbury; a new school using module design.

Deb Ulm: Attended a board preparation meeting with Superintendent Espe, a Policy Committee meeting, a Facilities Committee meeting, and a luncheon hosted by Congressman Nolan.

Chad Young: Attended the second grade “Friends” program at South Elementary, the Oakland Committee meeting, and the Facilities Committee meeting.

### **Student Council Report:**

Casey Mordal reported that the council is still working on the Spring fling and the fundraiser for a student in need.

**Superintendent Report**

Superintendent Espe began her report with North Elementary Teachers and their Students with Commendations for each class for the National PBIS Winning/Commended Video Awards. Principal John Beach provided the board with a showing of the National PBIS Winning video.

In addition, Superintendent attended the second grade “Friends” program at South Elementary.

**APPROVE AGENDA**

Motion by Eric Minks, and seconded by Craig Johnson to approve the agenda. Motion carried unanimously.

**DISCUSS AND APPROVE PREVIOUS MEETING MINUTES:**

Motion by Chad Young, and seconded by Eric Minks to approve the March 26, 2013 Regular School Board Meeting and Board of Education Workshop minutes. Motion carried unanimously.

**CONSENT AGENDA**

*The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.*

Motion by Chad Young, and seconded by Jeremy Miller, to approve the consent agenda items as follows: Personnel, Gifts, Non Resident Agreements, and Fundraisers. Upon Roll call the following voted in favor of: Craig Johnson, Chad Young, Deb Ulm, Chuck Nagle, Jeremy Miller, and Erik Minks. Motion carried unanimously.

**ACTION ITEMS**

**Resolution for Marzano Art and Science of Teaching Framework**

Motion by Eric Minks, and seconded by Craig Johnson to formerly adopt the Marzano Art and Science of Teaching Framework. Upon Roll call the following voted in favor of: Craig Johnson, Chad Young, Deb Ulm, Chuck Nagle, Jeremy Miller, and Erik Minks. Motion passed unanimously.

**Recommendations from Facilities Sub-Committee**

Motion by Craig Johnson, and seconded by Jeremy Miller to approve the Facility Committee recommendation for retaining Wold Architects for architectural services related to facilities and directs administration to begin negotiations of the AIA contract. The contract will be brought back to the Board for their consideration.

Asides:

- Our attorney says that this will be a very smooth process, as Wold is excellent to work with.
- We will pay only for services rendered.

Upon roll call the following members voted in favor of: Craig Johnson, Chad Young, Deb Ulm, Erik Minks, Jeremy Miller, and the following voted against: Chuck Nagle. Motion passed 5-1.

**DISCUSSION**

Don Lifto from Springsted Survey Services provided the board with information on Springsted Survey services.

The calendar drafts for school years 2013-14 and 2014-15 were given to the Board.

**POLICIES – FIRST READINGS**

All changes are MSBA recommended aside from the changes in the School Board Compensation policy.

Acceptance of Gifts #706  
Transportation of Public School students #707  
School Board Compensation #299

Clarifications on policy #299 – School Board Compensation are needed before the second reading.

**COMMITTEE MEETING DATES** – No new dates were set for any committee meetings.

**ADDITIONS TO THE AGENDA** – No additions were presented

**ADJOURN:** The meeting adjourned at 9:20 p.m.

\_\_\_\_\_  
Deb Ulm, Chair

Recorder: Bridget Sorensen

\_\_\_\_\_  
Chad Young, Clerk

**Call to Order and Pledge of Allegiance**

The regular meeting of the School Board of District #477 was called to order by Chair Deb Ulm on the 9th day of April, 2013, at 7:00 p.m. in the District Office Board Room.

**Members Present:** Craig Johnson, Jeremy Miller, Eric Minks, Chuck Nagle, Deb Ulm, and Chad Young.

**Others Present:** Superintendent Julia Espe, Teaching & Learning Director Melinda Jezierski, and Student Council Representative Casey Mordal.

**Members Absent:** Howard Vaillancourt

**Citizen Comments** – Citizen Elaine Philippi concerns: would like to see more Board Meeting minutes in the paper. Elaine provided information she obtained in regards to the intent for the use of the property the district purchased from the owner. Last, Elaine would like to know the final cost of the Superintendent Consultant fee the district paid.

**REPORTS:** Committee Reports, Superintendent Report, and Student Council Report

**APPROVE AGENDA**

Motion by Eric Minks, and seconded by Craig Johnson to approve the agenda.

Motion carried unanimously.

**DISCUSS AND APPROVE PREVIOUS MEETING MINUTES:**

Motion by Chad Young, and seconded by Eric Minks to approve the March 26, 2013 Regular School Board Meeting, and the Board of Education Workshop minutes.

Motion carried unanimously.

**CONSENT AGENDA**

Motion by Chad Young, and seconded by Jeremy Miller, to approve the consent agenda items as follows: Personnel, Gifts, Non Resident Agreements, and Fundraisers.

Upon Roll call the following voted in favor of: Craig Johnson, Chad Young, Deb Ulm, Chuck Nagle, Jeremy Miller, and Erik Minks. Motion carried unanimously.

**ACTION ITEMS**

**Resolution for Marzano Art and Science of Teaching Framework**

Motion by Eric Minks, and seconded by Craig Johnson to formerly adopt the Marzano Art and Science of Teaching Framework. Upon Roll call the following voted in favor of:

Craig Johnson, Chad Young, Deb Ulm, Chuck Nagle, Jeremy Miller, and Erik Minks.

Motion passed unanimously.

**Recommendations from Facilities Sub-Committee**

Motion by Craig Johnson, and seconded by Jeremy Miller to approve the Facility Committee recommendation for retaining Wold Architects for architectural services related to facilities and directs administration to begin negotiations of the AIA contract.

The contract will be brought back to the Board for their consideration. Asides: Our attorney says that this will be a very smooth process, as Wold is excellent to work with.

We will pay only for services rendered. Upon roll call the following members voted in favor of: Craig Johnson, Chad Young, Deb Ulm, Erik Minks, Jeremy Miller, and the following voted against: Chuck Nagle. Motion passed 5-1.

**DISCUSSION** Springsted Survey Service, and School Calendars 13-14 and 14-15.

**POLICIES – FIRST READINGS**

Acceptance of Gifts #706, Transportation of Public School students #707 , and School Board Compensation #299

**COMMITTEE MEETING DATES.**

**ADDITIONS TO THE AGENDA**

The meeting was **adjourned** 9:20 p.m.

**The full minutes of the meeting are located in the Superintendent Office at the District Office Building or on the District website at [www.princeton.k12.mn.us](http://www.princeton.k12.mn.us)**

\_\_\_\_\_  
Deb Ulm, Chair

Recorder: Bridget Sorensen

\_\_\_\_\_  
Chad Young, Clerk



## **Board Member Priorities 2013**

Increasing student achievement and programs--6 members

- Improve transitions from school to school to increase achievement
- Higher graduation rates
- Higher test scores
- Improving programs (curriculum, art, and gifted/talented)
- Increasing achievement

Working together cohesively and positively (Board, Administrators, Staff)--6 members

- All groups working together, building a team culture
- Board members treating each other and staff respectfully, professionally
- Happy people
- Board and Administrators working together
- Team building

New/Renovated Facilities--5 members

- Better facilities
- New School(s)

Long Range Planning and Improvements to Operations--4 members

- Long range planning, continuous improvement, strategic planning
- Maintaining and increasing enrollment
- Retention
- Reaching fair and reasonable contracts smoothly
- Operations additions and improvements
- Security

Board Procedures--3 members

- Robert's Rules and meeting violations
- Need a process to handle citizen complaints
- Developing addition and deletion of courses at the policy level

Gifts to Princeton  
 Schools  
 (April 23, 2013)

Item #	School/Program	Amount/Other	Donor	Purpose
1	Summer Athletic Programs (Baseball, Football, Basketball & Soccer)	Equipment for program participants free of charge.	Zapps Sporting Goods	Provide opportunities for participants with financial barriers.
2	PHS Music Department	Professional recording equipment (approx. \$2500 in equipment)	Joanne Carpenter	To record Princeton music students in concert - maintain a history for the district and student to use to critique for future concerts.

## FUNDRAISING APPROVAL FORM

Date of fundraiser: 8/29/13		Projected profit: Part of Carol		Amount earned:	
Group or organization proposing the fundraiser: Ansonia Football				Item(s) being sold: - part of Carol	
Company/organization supplying items to be sold: - 1st game free - purchase of Carol					
The money raised will be used for: Pay volunteer coaches					
The school board recognizes a desire and a need for fundraising to support district programs or student activities. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.				Place a checkmark beside each box to indicate whether the criteria for fundraising are met.	
Pupils may engage in raising funds, under the control of the school, for certain approved activities and for a limited number of charities, subject to the following conditions:					
				Yes	No
1.	Individual student participation is optional. Students will not be pressured to sell products or solicit funds and will not be required to meet a sales quota to participate in an activity or field trip.			<input checked="" type="checkbox"/>	
2.	The charity involved has been selected by the student body as one in which they wish to participate (if applicable).			<input checked="" type="checkbox"/>	
3.	Addressed envelopes are available to people who prefer to donate directly rather than purchase a product.			<input checked="" type="checkbox"/>	
4.	The raising of funds shall not be done during normal class time. Students will be informed that they are not to fundraise during class time.			<input checked="" type="checkbox"/>	
5.	Information is going home with the students to the parents explaining the district's fundraising policy.			<input checked="" type="checkbox"/>	
6.	I have discussed this fundraiser with the administrator and have identified the purpose of the fundraiser.			<input checked="" type="checkbox"/>	
7.	The students participating in the fundraiser have been informed that they are representing the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and discipline extend to student fundraising activities.			<input checked="" type="checkbox"/>	
8.	Door-to-door sales are discouraged, but if approved, students may be allowed to sell door-to-door according to the following standards: <ul style="list-style-type: none"> <li>K-8: Only allowed if a parent or guardian is with the student</li> <li>9-12: Groups of two or more students working together.</li> </ul>			<input checked="" type="checkbox"/>	
I have reviewed Policy #511 Fundraising and agree to its provisions:					
Date:		Teacher/Sponsor Signature: <i>Ray Deary</i>			
As administrator, I understand that approval of this fundraiser means that all provisions of the above policy have been complied with to my satisfaction.				APPROVED	
Date:		Administrator Signature: <i>William Grady</i>			
Date: 4/12/13		Superintendent Signature: <i>Julia Espe</i>			
Date:		School Board Chair Signature:			

FUNDRAISING APPROVAL FORM

Date of fundraiser: 8/12/13		Projected profit: 7500	Amount earned: 10,000
Group or organization proposing the fundraiser: Pinecreek Football			Item(s) being sold: Discount Card
Company/organization supplying items to be sold: ~ Business			
The money raised will be used for: more coaches on staff <i>Meet the Tigers Event</i>			
The school board recognizes a desire and a need for fundraising to support district programs or student activities. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.			Place a checkmark beside each box to indicate whether the criteria for fundraising are met.
Pupils may engage in raising funds, under the control of the school, for certain approved activities and for a limited number of charities, subject to the following conditions:			
		Yes	No
1.	Individual student participation is optional. Students will not be pressured to sell products or solicit funds and will not be required to meet a sales quota to participate in an activity or field trip.	X	
2.	The charity involved has been selected by the student body as one in which they wish to participate (if applicable).	X	
3.	Addressed envelopes are available to people who prefer to donate directly rather than purchase a product.	X	
4.	The raising of funds shall not be done during normal class time. Students will be informed that they are not to fundraise during class time.	X	
5.	Information is going home with the students to the parents explaining the district's fundraising policy.		
6.	I have discussed this fundraiser with the administrator and have identified the purpose of the fundraiser.		4/5/13
7.	The students participating in the fundraiser have been informed that they are representing the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and discipline extend to student fundraising activities.		at F.P. Kirkland
8.	Door-to-door sales are discouraged, but if approved, students may be allowed to sell door-to-door according to the following standards: • K-8: Only allowed if a parent or guardian is with the student • 9-12: Groups of two or more students working together.	X	
I have reviewed Policy #511 Fundraising and agree to its provisions:			
Date: 3/27/13		Teacher/Sponsor Signature: <i>Ray H.</i>	
As administrator, I understand that approval of this fundraiser means that all provisions of the above policy have been complied with to my satisfaction. <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED			
Date: 4/15/13		Administrator Signature: <i>Darin G. Laake</i>	
Date: 4/12/13		Superintendent Signature: <i>Julie Espe</i>	
Date:		School Board Chair Signature:	

FUNDRAISING APPROVAL FORM

Date of fundraiser: <u>4/15/13</u>		Projected profit: _____		Amount earned: _____	
Group or organization proposing the fundraiser: <u>Football team</u>				Item(s) being sold: <u>Pizza</u>	
Company/organization supplying items to be sold: <u>- Hoopies</u>					
The money raised will be used for: <u>Student can Supplement Football - Camp Fee: UMD</u>					
The school board recognizes a desire and a need for fundraising to support district programs or student activities. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.				Place a checkmark beside each box to indicate whether the criteria for fundraising are met.	
Pupils may engage in raising funds, under the control of the school, for certain approved activities and for a limited number of charities, subject to the following conditions:					
				Yes	No
1.	Individual student participation is optional. Students will not be pressured to sell products or solicit funds and will not be required to meet a sales quota to participate in an activity or field trip.			<input checked="" type="checkbox"/>	
2.	The charity involved has been selected by the student body as one in which they wish to participate (if applicable).			<input checked="" type="checkbox"/>	
3.	Addressed envelopes are available to people who prefer to donate directly rather than purchase a product.			<input checked="" type="checkbox"/>	
4.	The raising of funds shall not be done during normal class time. Students will be informed that they are not to fundraise during class time.			<input checked="" type="checkbox"/>	
5.	Information is going home with the students to the parents explaining the district's fundraising policy.			<input checked="" type="checkbox"/>	
6.	I have discussed this fundraiser with the administrator and have identified the purpose of the fundraiser.			<input checked="" type="checkbox"/>	
7.	The students participating in the fundraiser have been informed that they are representing the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and discipline extend to student fundraising activities.			<input checked="" type="checkbox"/>	
8.	Door-to-door sales are discouraged, but if approved, students may be allowed to sell door-to-door according to the following standards: • K-8: Only allowed if a parent or guardian is with the student • 9-12: Groups of two or more students working together.			<input checked="" type="checkbox"/>	
I have reviewed Policy #511 Fundraising and agree to its provisions:					
Date: <u>3/27/13</u>		Teacher/Sponsor Signature: <u>Ry [Signature]</u>			
As administrator, I understand that approval of this fundraiser means that <del>all</del> provisions of the above policy have been complied with to my satisfaction. _____ APPROVED _____ NOT APPROVED					
Date: <u>4/5/13</u>		Administrator Signature: <u>[Signature]</u>			
Date: <u>4/12/13</u>		Superintendent Signature: <u>[Signature]</u>			
Date: _____		School Board Chair Signature: _____			

FUNDRAISING APPROVAL FORM

Date of fundraiser: <i>2/8/13</i>		Projected profit: <i>\$ 2000</i>		Amount earned:	
Group or organization proposing the fundraiser: <i>Choirs</i>				Item(s) being sold:	
Company/organization supplying items to be sold: <i>Jazz + Bway Night</i>					
The money raised will be used for: <i>Dorian Travel</i>					
<p>The school board recognizes a desire and a need for fundraising to support district programs or student activities. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.</p> <p>Pupils may engage in raising funds, under the control of the school, for certain approved activities and for a limited number of charities, subject to the following conditions:</p>				Place a checkmark beside each box to indicate whether the criteria for fundraising are met.	
				Yes	No
1.	Individual student participation is optional. Students will not be pressured to sell products or solicit funds and will not be required to meet a sales quota to participate in an activity or field trip.			<input checked="" type="checkbox"/>	
2.	The charity involved has been selected by the student body as one in which they wish to participate (if applicable).			<i>N/A</i>	
3.	Addressed envelopes are available to people who prefer to donate directly rather than purchase a product.			<input checked="" type="checkbox"/>	
4.	The raising of funds shall not be done during normal class time. Students will be informed that they are not to fundraise during class time.			<input checked="" type="checkbox"/>	
5.	Information is going home with the students to the parents explaining the district's fundraising policy.			<input checked="" type="checkbox"/>	
6.	I have discussed this fundraiser with the administrator and have identified the purpose of the fundraiser.			<i>4/5/13</i>	<i>Fundraiser (Annually occurs)</i>
7.	The students participating in the fundraiser have been informed that they are representing the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and discipline extend to student fundraising activities.			<input checked="" type="checkbox"/>	
8.	Door-to-door sales are discouraged, but if approved, students may be allowed to sell door-to-door according to the following standards: <ul style="list-style-type: none"> <li>• K-8: Only allowed if a parent or guardian is with the student</li> <li>• 9-12: Groups of two or more students working together.</li> </ul>			<i>N/A</i>	
I have reviewed Policy #511 Fundraising and agree to its provisions:					
Date: <i>4/3/13</i>		Teacher/Sponsor Signature: <i>[Signature]</i>			
As administrator, I understand that approval of this fundraiser means that all provisions of the above policy have been complied with to my satisfaction. _____ APPROVED _____ NOT APPROVED					
Date: <i>4/5/13</i>		Administrator Signature: <i>[Signature]</i>			
Date: <i>4/11/13</i>		Superintendent Signature: <i>[Signature]</i>			
Date:		School Board Chair Signature:			

## FUNDRAISING APPROVAL FORM

Date of fundraiser: <u>6/15/13</u>	Projected profit: <u>\$8,000</u>	Amount earned:
Group or organization proposing the fundraiser: <u>Princeton Music Ed Assoc'n</u>		Item(s) being sold: <u>Tickets</u>
Company/organization supplying items to be sold: <u>N/A - Alumni Music Revue</u>		
The money raised will be used for: <u>Future Music Tours - Band + Choir</u>		
The school board recognizes a desire and a need for fundraising to support district programs or student activities. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.		Place a checkmark beside each box to indicate whether the criteria for fundraising are met.
Pupils may engage in raising funds, under the control of the school, for certain approved activities and for a limited number of charities, subject to the following conditions:		
		Yes      No
1.	Individual student participation is optional. Students will not be pressured to sell products or solicit funds and will not be required to meet a sales quota to participate in an activity or field trip.	<u>N/A</u>
2.	The charity involved has been selected by the student body as one in which they wish to participate (if applicable).	<u>N/A</u>
3.	Addressed envelopes are available to people who prefer to donate directly rather than purchase a product.	<u>N/A</u>
4.	The raising of funds shall not be done during normal class time. Students will be informed that they are not to fundraise during class time.	<u>N/A</u>
5.	Information is going home with the students to the parents explaining the district's fundraising policy.	<u>N/A</u>
6.	I have discussed this fundraiser with the administrator and have identified the purpose of the fundraiser.	<input checked="" type="checkbox"/>
7.	The students participating in the fundraiser have been informed that they are representing the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and discipline extend to student fundraising activities.	<input checked="" type="checkbox"/>
8.	Door-to-door sales are discouraged, but if approved, students may be allowed to sell door-to-door according to the following standards: <ul style="list-style-type: none"> <li>• K-8: Only allowed if a parent or guardian is with the student</li> <li>• 9-12: Groups of two or more students working together.</li> </ul>	<u>N/A</u>
I have reviewed Policy #511 Fundraising and agree to its provisions:		
Date: <u>4/5/13</u>	Teacher/Sponsor Signature: <u>M.P. Trin</u>	
As administrator, I understand that approval of this fundraiser means that all provisions of the above policy have been complied with to my satisfaction. <input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED		
Date: <u>4-5-13</u>	Administrator Signature: <u>Robin Olson</u>	
Date: <u>4.11.13</u>	Superintendent Signature: <u>Julia Espe</u>	
Date:	School Board Chair Signature:	

FUNDRAISING APPROVAL FORM

Date of fundraiser: 4/12/13		Projected profit: \$ 800.00	Amount earned: \$ 800.00
Group or organization proposing the fundraiser: Girls Tennis Team			Item(s) being sold: Wrist bands
Company/organization supplying items to be sold: Parents of tennis players			
The money raised will be used for: Robyn Cook - mother of one of our tennis players			
The school board recognizes a desire and a need for fundraising to support district programs or student activities. The school board also recognizes a need for some constraint to prevent fundraising activities from becoming too numerous and overly demanding on employees, students, and the general public.			Place a checkmark beside each box to indicate whether the criteria for fundraising are met.
Pupils may engage in raising funds, under the control of the school, for certain approved activities and for a limited number of charities, subject to the following conditions:			
		Yes	No
1.	Individual student participation is optional. Students will not be pressured to sell products or solicit funds and will not be required to meet a sales quota to participate in an activity or field trip.	✓	
2.	The charity involved has been selected by the student body as one in which they wish to participate (if applicable).		
3.	Addressed envelopes are available to people who prefer to donate directly rather than purchase a product.		✓
4.	The raising of funds shall not be done during normal class time. Students will be informed that they are not to fundraise during class time.	✓	
5.	Information is going home with the students to the parents explaining the district's fundraising policy.		
6.	I have discussed this fundraiser with the administrator and have identified the purpose of the fundraiser.	✓	Discuss at fundraiser Kickoff w/ Darin
7.	The students participating in the fundraiser have been informed that they are representing the school, the student organization and the community in a responsible manner. All rules pertaining to student conduct and discipline extend to student fundraising activities.	✓	
8.	Door-to-door sales are discouraged, but if approved, students may be allowed to sell door-to-door according to the following standards: • K-8: Only allowed if a parent or guardian is with the student • 9-12: Groups of two or more students working together.		No door to door sales.
I have reviewed Policy #511 Fundraising and agree to its provisions:			
Date: 4/12/13	Teacher/Sponsor Signature: Kelly J. Dorr		
As administrator, I understand that approval of this fundraiser means that all provisions of the above policy have been complied with to my satisfaction. _____ APPROVED NOT APPROVED			
Date: 4/15/13	Administrator Signature: Dawn Parks		
Date: 4/17/13	Superintendent Signature: Julia Espe		
Date:	School Board Chair Signature:		

Wrist bands will be sold for \$2.00.



	A	B	C	D	E	F	G
1	<b>Personnel for Board Approval at the April 23, 2013 Regular School Board Meeting</b>						
2	Name	Status	Job Title	Group	Replacing	Effective Date	Wage
3	Beckers, Jeff	LOA	Teacher	PEA	N/A	Approx. 4/26 - 5/17/13 ~15 days	N/A
4	Holm, Maggi	Resignation	Lunchroom Paraprofessional - SE	PARA	N/A	6/6/13 - End of 2012-13 school year	N/A
5	Lundell, Sherry	Retirement	Teacher	PEA	N/A	6/7/13 - End of 2012-13 school year	N/A
6	Lundgren, Clara	Resignation	Title I Paraprofessional	PARA	N/A	2/15/2013	N/A
7	Nelson, Mitch	New	MS Baseball Coach	PEA	N/A	2012-13 Season only - based on high	\$1197 (.90 of H,1)
8	Olson, Peter	Retirement	HS Principal	ADM	N/A	6/30/2013	N/A
9	Ross, Erik	New	MS Baseball Coach	PEA	N/A	2012-13 Season only - based on high participation numbers	\$1399 (H,3)
10	Vogelpohl, Emily	Correction	Asst. Gymnastics Coach (.74 FTE of 2012-13 Season)	PEA	Josh Lerfeld	Correction to 12/18/12 Agenda	\$1968.40 (.74 of D,1)
11	Wilson, Curtis	New	9th Grade Baseball Coach (.58 FTE of 2012- 13 Season)	PEA	N/A	2012-13 Season only - based on high participation numbers	\$1349.66 (.58 of E,1)

**Non Resident students and Resident Students Open Enrolled Out School Year 2012-13 as of April 23, 2013**

<b>OE In/Out</b>	<b>Effective</b>	<b>Resident Dist.</b>	<b>Serving Dist.</b>	<b>Grade</b>	<b>Reason</b>
IN	4/1/2013	Milaca	Princeton	K+	Moved out of Princeton wish to remain attending Princeton
Out	4/8/2013	Princeton	Elk River	11	School Choice
Out	4/4/2013	Princeton	Elk River	4	District Choice
Out	4/8/2013	Princeton	Elk River	9	Health Concerns
Out	4/8/2013	Princeton	Elk River	9	Student wants to try a different school
∞ Out	4/2/2013	Princeton	Elk River	9	Just moved into Princeton but wants to finish the year at previous HS in previous District
Out	4/2/2013	Princeton	Elk River	11	This is the sibling to above student - same reason
Out	3/8/2013	Princeton	St. Francis	K	Moved into Princeton boundaries but wishes to still attend St Francis schools
Out	4/12/2013	Princeton	Brooklyn Ctr-Insight School	10	Online Program

## FIELD TRIP REQUEST

This request must be completed for any proposed student trip defined as a Field Trip (instructional, supplemental or extended), as described in School Board Policy 610, Field Trips. We ask that this request form be completed and submitted to the building principal. Extended field trips require itinerary to be attached.

Date: <u>April 28 - April 30</u>	Building: <u>PHS</u>
Teacher/Advisor: <u>J. Lupkes</u>	Group/Class: <u>FFA</u>
Number of Students: <u>20-25</u>	Number of Advisors: <u>2</u>
Destination: <u>FFA State</u>	Total Miles: <u>≈ 200 miles</u>
Departure Date / Time: <u>Sunday April 28</u>	Return Date / Time: <u>Tuesday - April 30</u>
School Days Missed: <u>2</u>	Non-School Days Missed: <u>1</u>
Transportation Method: <u>BUS</u>	
Estimated Cost:	
Mileage (round trip): <u>≈ 200 miles</u> <del>000</del> <u>\$1200-?</u>	
Meals: <u>\$ 7 × 2 = \$14.00</u>	
Lodging: <u>1255.44</u>	
Insurance: <u>\$ 1 × 14 students = \$14</u>	
Registration: <u><del>\$100</del> + \$17 per student × 14 students</u>	
Substitute Teacher: <u>2 days = \$200</u>	
Misc.: _____	
TOTAL COST: <u>Approximately \$ 3000.00</u>	
How will the trip be funded? <u>Activities Office</u>	

Approved    \_\_\_\_\_ Disapproved    *[Signature]*    Date 4/16/13  
Activities Director Signature

Approved    \_\_\_\_\_ Disapproved    *[Signature]*    Date 4/17/13  
Principal's Signature

*For extended field trips, these additional signatures are required:*

\_\_\_\_\_ Approved    \_\_\_\_\_ Disapproved    \_\_\_\_\_ Date \_\_\_\_\_  
Superintendent's Signature

\_\_\_\_\_ Approved    \_\_\_\_\_ Disapproved    \_\_\_\_\_ Date \_\_\_\_\_  
School Board Chairperson

Dear Parent:

### FFA STATE CONVENTION 2013

Your son or daughter has qualified to participate in a state level FFA Career Development Event or have been selected to represent our chapter as a delegate. The 2013 State FFA Convention is at the University of Minnesota in the Twin Cities. Our chapter delegation will be staying at the Radisson Hotel in Roseville. The phone number there is 651-636-4567. The following page will have an itinerary of our stay on April 28,29,30. There is no cost for this trip; however, students are required to pay for their meals. The breakfasts are included with the cost of the hotel. You will want to estimate about \$8-\$10 per meal for 4 meals. I do not foresee the need for any additional spending money unless they would like to buy a hat or shirt at the U of M bookstore or FFA Gift Shop on the campus.

There is a dress code while on the campus that needs to be followed by your son or daughter.

#### DRESS CODE:

A black pair of slacks or a skirt (girls)

Skirts **MUST BE** of an appropriate and acceptable length

Dark shoes or boots/ Dark socks,

White button shirt are necessary including a dark tie or scarf. (Bow Ties are NOT considered Official Dress)

Black jeans are acceptable.

Hats are not acceptable.

They will also need to wear the official FFA Jacket. We have some available if you do not have one.

Delegates and contestants will be expected to adhere to this dress code.

Please encourage your son or daughter to dress and act appropriately at all times. Please remember, we are representing our families and communities. Thank you for allowing your child the privilege of attending the 2013 State FFA Convention.

Mrs. Lupkes' cell phone number is (612) 845-0489- in case of emergencies.

Please sign and return the attached forms and return them with your son or daughter.

Sincerely,

Jessica Lupkes  
FFA Advisor

Jennifer Anderson  
FFA Advisor

## FFA CONDUCT CODE FOR MEMBERS ATTENDING FFA SPONSORED CONFERENCES

Attendance at any FFA sponsored conference or activity is a privilege. The following conduct policies will apply to all members: students, advisors and any other authorized persons attending this conference.

This form must

be signed by each student attending an FFA activity and brought to the site during the activity/conference. Forms

must be kept on file in the local school district after the conference.

**THESE RULES WILL BE STRICTLY ENFORCED.**

1. Members shall abide by rules, practices of FFA at all times, from the time they leave home until they return

home. Members shall respect and abide with the authority vested in the FFA organization.

Further

clarification of the conduct code can be found in the FFA Conduct Handbook which is available from FFA

advisors. Should a conduct code violation occur, regardless of when exposed, that student(s) may not

be able to attend any other FFA activity/conference during that school year and may be subject to local

school rules/regulations.

2. Student members shall:

a) keep their adult advisors informed of their activities and whereabouts at all times;

b) not use their own cars or ride in cars belonging to others during the conference, unless

accompanied

by an authorized advisor.

3. No alcoholic beverages or illegal drugs in any form shall be possessed or consumed by

delegates at any

time or under any circumstances on public or private properties.

4. If you are in the willful companionship of someone who violates any portion of the conduct code, or if

you fail to report any direct knowledge (other than hearsay) of the conduct code violations, you are

also subject to disciplinary action.

5. Dress regulations established for the conference shall be recognized as dress appropriate for a professional

atmosphere. (See FFA Manual for dress code).

6. Student members shall:

a) meet the standards of housing facilities;

b) make long distance calls collect or pay for prior to check out;

c) not throw objects out the window or into the hallway;

d) not move hotel furniture from their respective rooms (i.e., onto the balcony);

e) follow hotel rules and regulations;

7. The cost of defacing any public or private property will be paid for by the individual(s) or

chapter

responsible.

8. Curfew regulations shall be interpreted to mean:

a) you must be in your room as stated in the conference agenda;

b) the noise level will be inaudible by anyone passing in the hall;

c) room-to-room telephone calls will cease;

d) no delivery of food to rooms

## FIELD TRIP REQUEST

This request must be completed for any proposed student trip defined as a Field Trip (instructional, supplemental or extended), as described in School Board Policy 610, Field Trips. We ask that this request form be completed and submitted to the building principal. Extended field trips require itinerary to be attached.

Date: <u>4/5/13</u>	Building: <u>PHS</u>
Teacher/Advisor: <u>M Potvin</u>	Group/Class: <u>10-12 GR. Choir</u>
Number of Students: <u>~100</u>	Number of Advisors: <u>10</u>
Destination: <u>NYC - Tent. Itinerary Attached</u>	Total Miles: <del>#</del> <u>~2450</u>
Departure Date / Time: <u>Break/Easter wk 2016</u>	Return Date / Time: <u>Break/Easter wk 2016</u>
School Days Missed: <u>TBD</u>	Non-School Days Missed: <u>TBD</u>
Transportation Method: <u>Coach Bus</u>	
Estimated Cost:	
Mileage (round trip): <u>←</u>	
Meals: <u>\$200<sup>00</sup> (includes spending \$)</u>	
Lodging: <u>← \$1000<sup>00</sup></u>	
Insurance: <u>←</u>	
Registration: <u>←</u>	
Substitute Teacher: <u>TBD - School Calendar Not Yet Set</u>	
Misc.: _____	
TOTAL COST: <u>\$1200/student</u>	
How will the trip be funded? <u>Individual Fundraisers + Large Scale Fundraisers through Princeton Music Ed Assoc'n</u>	

Approved     Disapproved    *[Signature]*    Date 4/5/13  
 Activities Director Signature

\_\_\_\_ Approved    \_\_\_\_ Disapproved    \_\_\_\_\_    Date \_\_\_\_\_  
 Principal's Signature

*For extended field trips, these additional signatures are required:*

Approved     Disapproved    *[Signature]*    Date 4/11/2013  
 Superintendent's Signature

\_\_\_\_ Approved    \_\_\_\_ Disapproved    \_\_\_\_\_    Date \_\_\_\_\_  
 School Board Chairperson

**Princeton High School Choirs**  
**NYC Tour • Spring 2016**  
*Proposed Itinerary*

Day One: Monday

Depart PHS by Coach Bus Any Time After 12:01 am  
Travel to NYC  
**Clinic and Performance** En Route at College/University

Day Two: Tuesday

Arrive in NYC  
Tour Ellis Island  
Tour Liberty Island  
**Performance** at Liberty Island  
Group Dinner in Chinatown  
Exploration of China Town and Little Italy  
Visit Ground Zero and 9/11 Memorial/Museum  
Take Subway to Times Square  
**Attend Performance** of a Broadway Musical

Day Three: Wednesday

Walk Brooklyn Bridge  
Bus Tour of Manhattan (Stops at the Apollo, the Dakota, Central Park, etc.)  
**Performance** at the Cathedral of St. John the Divine  
Exploration of Times Square  
**Attend Performance** of a Broadway Musical

Day Four: Thursday

Visit Metropolitan Museum of Art  
Picnic in and Tour of Central Park  
**Performance** at Lincoln Center  
Visit American Museum of Natural History  
**Attend Performance** of a Broadway Musical

Day Five: Friday

Visit Top of Rockefeller Center (View Empire State)  
Tour of NBC Studios  
Exploration of Fifth Avenue (Tiffany & Co., FAO Schwarz, Trump Tower, etc.)  
Tour of Radio City Music Hall  
Group Dinner in Little Italy  
Depart by Coach Bus for Minnesota

Day Six: Saturday

Arrive at PHS at Approximately 9:00 pm

**DATES WILL COINCIDE WITH SPRING BREAK AND/OR EASTER WEEK**

## FIELD TRIP REQUEST

This request must be completed for any proposed student trip defined as a Field Trip (instructional, supplemental or extended), as described in School Board Policy 610, Field Trips. We ask that this request form be completed and submitted to the building principal. Extended field trips require itinerary to be attached.

Date: <del>4/5/13</del> 4/5/13	Building: PHS
Teacher/Advisor: M. Petrin	Group/Class: 6 Students (CCLIVE)
Number of Students: 6	Number of Advisors: 1
Destination: Decorah, IA	Total Miles: 400
Departure Date / Time: 1/11/14 8am	Return Date / Time: 1/14/14 2pm
School Days Missed: 2	Non-School Days Missed: 2
Transportation Method: Van	
Estimated Cost:	
Mileage (round trip): $400 \text{ mi} \times \$1.14 = \$456.00$	
Meals: Student Expense	
Lodging: _____	
Insurance: _____	
Registration: \$100	
Substitute Teacher: \$200.00	
Misc.: _____	
<b>TOTAL COST:</b> \$756.00	
How will the trip be funded? Jazz + Broadway fundraiser (2013+2014) + Indiv. Student expense	

Approved     Disapproved    David [Signature]    Date 4/5/13  
Activities Director Signature

\_\_\_\_ Approved    \_\_\_\_ Disapproved    \_\_\_\_\_    Date \_\_\_\_\_  
Principal's Signature

*For extended field trips, these additional signatures are required:*

Approved     Disapproved    Julia Espe    Date 4/11/13  
Superintendent's Signature

\_\_\_\_ Approved    \_\_\_\_ Disapproved    \_\_\_\_\_    Date \_\_\_\_\_  
School Board Chairperson



# FIELD TRIP REQUEST

*ACDA Divisional Conference*

This request must be completed for any proposed student trip defined as a Field Trip (instructional, supplemental or extended), as described in School Board Policy 610, Field Trips. We ask that this request form be completed and submitted to the building principal. Extended field trips require itinerary to be attached.

Date: <u>4/9/13</u>	Building: <u>HS</u>
Teacher/Advisor: <u>Potvin</u>	Group/Class: <u>Concert Choir</u>
Number of Students: <u>52</u>	Number of Advisors: <u>2</u>
Destination: <u>Des Moines, IA</u>	Total Miles: <u>600 mi</u>
Departure Date / Time: <u>TBD - See attached</u>	Return Date / Time: <u>TBD - See Attached</u>
School Days Missed: <u>2</u>	Non-School Days Missed: <u>0</u>
Transportation Method: <u>Coach Bus</u>	
Estimated Cost:	
Mileage (round trip): <del>600 miles @ \$8.33/mile</del> <u>\$5000<sup>00</sup></u>	
Meals: <u>Student Exp.</u>	
Lodging: <u>\$25/student</u>	
Insurance: _____	
Registration: _____	
Substitute Teacher: <u>\$200<sup>00</sup></u>	
Misc.: _____	
<b>TOTAL COST: <u>\$6250<sup>00</sup></u></b>	
How will the trip be funded? <u>Fundraisers - Lodging / Busing District Exp - Sub Cost Meals - Student Expense</u>	

X Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ *Darin Gadsby* Date 4/9/13  
Activities Director Signature

K Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ *Peter Oba* Date 4-10-13  
Principal's Signature

*For extended field trips, these additional signatures are required:*

X Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ *Julia Espe* Date 4-11-13  
Superintendent's Signature

\_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Date \_\_\_\_\_  
School Board Chairperson

## **Proposed Field Trip for the Princeton High School Concert Choir**

*North Central Division of the American Choral Directors Association • March 2014*

---

At the encouragement and with the permission of high school administration, Concert Choir is submitting an audition application to perform at the biennial conference of the North Central division of the American Choral Directors Association (ACDA). Applications are due May 1, 2013. Results will not be known until mid-summer. As a precaution, this request is being submitted so that permission to travel is secured in the event Concert Choir is selected for this distinct honor.

Applying for this performance is a natural “next step” as the high school music department emerges from an extraordinary 2012-2013 academic year. Concert Choir was selected to appear at the Minnesota ACDA conference and both Symphonic Winds and Concert Choir performed for the Minnesota Music Educators Association (MMEA). In the past ten years, Concert Choir has been selected for a multitude of statewide honors in this vein. They have previously earned berths at the 2012 & 2007 Choral Arts Finale at Orchestra Hall, the 2007 ACDA Conference, the 2006 MSHSL Judging Workshop, the 2005 MMEA Conference, and the 2005 Dorian Choral Invitational. Having accomplished much of what is achievable locally, this opportunity has the potential to provide increased challenge and level of performance for our students as well as significant recognition for the department and our community.

### **Approval Means Committing to the Following:**

- Travel by Concert Choir to Des Moines, IA
- Concert Choir and Instructor Missing School for Two Days Between March 19-22, 2014
- Bus Expense (Fundraisers)
- Sub Cost (District Expense)
- Overnight Stay in Hotel (Fundraisers)
- Meal Expenditures (Student Expense)
- Accompanist Expense (Music Budget)

### **Relevant Supplemental Information:**

- Concert Choir is a course, not an extracurricular activity. Nevertheless, the activities handbook and Policy 510 will be strictly adhered to for this event.
- The M8 Conference speech meet is March 18, 2014 and poses no conflict.
- Princeton’s MSHSL section speech meet is March 29, 2014 and poses no conflict.
- The 2014 MSHSL state speech meet is April 11-12 and poses no conflict.
- Any invitational speech meet tentatively scheduled for March 22 has been discussed between the high school speech coach and choir director. The speech coach stated there is no problem if students miss this particular meet should Concert Choir be selected to perform at ACDA.
- The district policy governing extended field trips discusses only large-scale tours (ie: New York, Orlando) that are limited to a three-year rotation. This type of excursion is a special circumstance and can be discussed as such.
- Past precedence by the Princeton School Board has been to approve this sort of proposal. A similar request was made in 2007 for a potential 2008 conference appearance. Concert Choir was not selected that year.
- All of this is contingent upon Concert Choir’s selection to perform at the ACDA conference. If a performance invitation is not extended, the ensemble will not travel in 2014.

## FIELD TRIP REQUEST

This request must be completed for any proposed student trip defined as a Field Trip (instructional, supplemental or extended), as described in School Board Policy 610, Field Trips. We ask that this request form be completed and submitted to the building principal. Extended field trips require itinerary to be attached.

Date: <u>4/4/13</u>	Building: <u>HS</u>
Teacher/Advisor: <u>David Paddock</u>	Group/Class: <u>Recreational Vehicles/Supernite</u>
Number of Students: <u>13-15</u>	Number of Advisors: <u>3</u>
Destination: <u>Brainerd International Raceway</u>	Total Miles: <u>170</u>
Departure Date / Time: <u>May 14<sup>th</sup> - 6am</u>	Return Date / Time: <u>May 15<sup>th</sup> - 3:30pm</u>
School Days Missed: <u>2</u>	Non-School Days Missed: <u>0</u>
Transportation Method: <u>Bus</u>	
Estimated Cost:	
Mileage (round trip): <u>\$360 - (\$1.39/mile and \$16.67 Driver/Hour - 4 hours)</u>	
Meals: <u>provided by Supernite Campgrounds (Free)</u>	
Lodging: <u>Camping w/ other high schools on site (Free)</u>	
Insurance: _____	
Registration: _____	
Substitute Teacher: _____	
Misc.: _____	
TOTAL COST: _____	
How will the trip be funded? <u>Supernite Fund and \$10 Student Fee</u>	

\_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Date \_\_\_\_\_

Activities Director Signature

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Date 4-10-13

Principal's Signature

*For extended field trips, these additional signatures are required:*

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Date 4.11.13

Superintendent's Signature

\_\_\_\_\_ Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Date \_\_\_\_\_

School Board Chairperson

**Princeton Public Schools #477**  
**Check Register by Bank and Check Number**

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477		001	53832	151239	Check	1	13614		ABRAHAM CASSIDI	Yes	No	No	USD	03/20/2013	6.00
			53833	151240	Check	1	13615		ADMAVE LEEANNAH	Yes	No	No	USD	03/20/2013	4.00
			53870	151241	Check	1	8802		ANDERSON LINDA L.	Yes	Yes	No	USD	03/20/2013	85.00
			53834	151242	Check	1	13616		BARNES LEAH	Yes	Yes	No	USD	03/20/2013	26.00
			53835	151243	Check	1	13617		BAUER NEVYNN	Yes	Yes	No	USD	03/20/2013	16.39
			53865	151244	Check	1	1840		C.M.E.R.D.C.	Yes	Yes	No	USD	03/20/2013	95.00
			53836	151245	Check	1	13618		CHRISTIANSEN ALEX	Yes	Yes	No	USD	03/20/2013	30.60
			53864	151246	Check	1	1799		CITY OF PRINCETON	Yes	No	No	USD	03/20/2013	100.00
			53837	151247	Check	1	13619		CLEMENTS MIKAYLA	Yes	Yes	No	USD	03/20/2013	74.32
			53838	151248	Check	1	13620		CLEWETTE TIARA	Yes	Yes	No	USD	03/20/2013	8.00
			53831	151249	Check	1	13613		DAVIS TERESA	Yes	Yes	No	USD	03/20/2013	85.00
			53839	151250	Check	1	13621		DEHN LIZ	Yes	No	No	USD	03/20/2013	48.42
			53866	151251	Check	1	2189		DOMINO'S PIZZA	Yes	Yes	No	USD	03/20/2013	52.00
			53840	151252	Check	1	13622		DOPP CRYSTA	Yes	Yes	No	USD	03/20/2013	84.44
			53867	151253	Check	1	2336	1	EHLERS	Yes	Yes	No	USD	03/20/2013	95.00
			53841	151254	Check	1	13623		EMBERTSON LEIGHA	Yes	Yes	No	USD	03/20/2013	49.32
			53872	151255	Check	1	9530		FLOERCHINGER MICHAEL J.	Yes	Yes	No	USD	03/20/2013	85.00
			53842	151256	Check	1	13624		FREDRICK MIRANDA	Yes	No	No	USD	03/20/2013	10.60
			53827	151257	Check	1	12420	1	GRANITE RIDGE CONFERENCE	Yes	Yes	No	USD	03/20/2013	150.00
			53843	151258	Check	1	13625		HALGRIMSON SHANIA	Yes	No	No	USD	03/20/2013	3.60
			53844	151259	Check	1	13626		HINKEMEYER AUDRAY	Yes	Yes	No	USD	03/20/2013	39.00
			53845	151260	Check	1	13627		KESKE ALLISON	Yes	Yes	No	USD	03/20/2013	27.75
			53846	151261	Check	1	13628		LARDY RAELIN	Yes	No	No	USD	03/20/2013	17.33
			53847	151262	Check	1	13629		LEKATZ SHAELIN	Yes	Yes	No	USD	03/20/2013	418.10
			53848	151263	Check	1	13630		LINDSEY DESIREE	Yes	No	No	USD	03/20/2013	15.04
			53871	151264	Check	1	9508		MATTICK KRISTEN	Yes	No	No	USD	03/20/2013	85.00
			53826	151265	Check	1	12394		MESABI EAST HIGH SCHOOL	Yes	Yes	No	USD	03/20/2013	80.00
			53868	151266	Check	1	4232	1	MILACA HIGH SCHOOL SPEECH	Yes	No	No	USD	03/20/2013	176.00
			53849	151267	Check	1	13631		MOORE MEGAN	Yes	No	No	USD	03/20/2013	74.34
			53850	151268	Check	1	13632		MURRAY ROSA	Yes	Yes	No	USD	03/20/2013	28.14
			53869	151269	Check	1	4604		NELSON BONNIE MAY	Yes	Yes	No	USD	03/20/2013	85.00
			53828	151270	Check	1	12517		NORTHERN STAR COUNCIL/BSA	Yes	Yes	No	USD	03/20/2013	410.00
			53851	151271	Check	1	13633		OLSON CAITLIN	Yes	No	No	USD	03/20/2013	49.02
			53830	151272	Check	1	13355	1	PALMER BUS SERVICE, INC.	Yes	Yes	No	USD	03/20/2013	56,951.63
			53852	151273	Check	1	13634		PETERSON JESSE	Yes	Yes	No	USD	03/20/2013	70.00
			53853	151274	Check	1	13635		QUALE KIMMY	Yes	No	No	USD	03/20/2013	4.02
			53854	151275	Check	1	13636		REED ERIN	Yes	No	No	USD	03/20/2013	11.60
			53829	151276	Check	1	13311		SANDSTROM'S	Yes	Yes	No	USD	03/20/2013	954.52
			53855	151277	Check	1	13637		SEDAM C.J.	Yes	No	No	USD	03/20/2013	40.25
			53856	151278	Check	1	13638		STACKHOUSE MCKENNA	Yes	No	No	USD	03/20/2013	44.00
			53857	151279	Check	1	13639		STEELE VINCE	Yes	Yes	No	USD	03/20/2013	206.40

## Princeton Public Schools #477

### Check Register by Bank and Check Number

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477		001	53858	151280	Check	1	13640		STITH COURTNEY	Yes	No	No	USD	03/20/2013	31.48
			53859	151281	Check	1	13641		TRAINOR ASHLEY	Yes	Yes	No	USD	03/20/2013	51.00
			53860	151282	Check	1	13642		WALQUIST TATE	Yes	No	No	USD	03/20/2013	25.08
			53861	151283	Check	1	13643		WRIGHT ABBI	Yes	Yes	No	USD	03/20/2013	82.45
			53862	151284	Check	1	13644		YETZER BRIANNA	Yes	No	No	USD	03/20/2013	12.61
			53825	151285	Check	1	10072	1	ZAPP SPORTING GOODS	Yes	Yes	No	USD	03/20/2013	166.96
			53863	151286	Check	1	13645		ZENDA CHRIS	Yes	No	No	USD	03/20/2013	47.00
			53873	151287	Check	1	12585		NIKE OUTLET	Yes	Yes	No	USD	03/22/2013	485.19
			53874	151288	Check	1	13648		UNIVERSITY OF ST. THOMAS	Yes	No	No	USD	03/25/2013	100.00
			53886	151289	Check	1	4593		EDUCATION MINNESOTA	Yes	No	No	USD	03/29/2013	568.62
			53891	151290	Check	1	9068		EDUCATORS BENEFIT CONSULTAN	Yes	No	No	USD	03/29/2013	7,416.40
			53883	151291	Check	1	3177		HORACE MANN LIFE INS. CO.	Yes	No	No	USD	03/29/2013	67.14
			53884	151292	Check	1	4332		MN BENEFIT ASSN	Yes	No	No	USD	03/29/2013	119.43
			53885	151293	Check	1	4584		MN NCPERS LIFE INSURANCE	Yes	No	No	USD	03/29/2013	128.00
			53887	151294	Check	1	4936		PEA DUES ACCT.	Yes	No	No	USD	03/29/2013	16,499.21
			53888	151295	Check	1	5121		PRINCETON CUSTODIANS	Yes	No	No	USD	03/29/2013	1,036.34
			53889	151296	Check	1	5126		PRINCETON PARAPROFESSIONALS	Yes	No	No	USD	03/29/2013	2,837.68
			53890	151297	Check	1	5587		SEIU LOCAL 284	Yes	No	No	USD	03/29/2013	702.84
			53897	151298	Check	1	13011		BORICH BRANDON	Yes	No	No	USD	03/28/2013	40.45
			53902	151299	Check	1	13652		BOTTELSON THERESA	Yes	No	No	USD	03/28/2013	65.00
			53904	151300	Check	1	1636		CAMBRIDGE HIGH SCHOOL	Yes	No	No	USD	03/28/2013	186.00
			53905	151301	Check	1	1693		CASH	Yes	No	No	USD	03/28/2013	49.90
			53906	151302	Check	1	4290		CENTERPOINT ENERGY	Yes	No	No	USD	03/28/2013	24,827.77
			53901	151303	Check	1	13651		CORPORATE APPAREL	Yes	No	No	USD	03/28/2013	913.10
			53895	151304	Check	1	11991		EMC INSURANCE COMPANIES	Yes	No	No	USD	03/28/2013	655.00
			53898	151305	Check	1	13567		KOPPENDRAYER SANDRA	Yes	No	No	USD	03/28/2013	6.00
			53900	151306	Check	1	13650		M.A.E.O.P.	Yes	No	No	USD	03/28/2013	30.00
			53892	151307	Check	1	10083		MN HISTORY CENTER	Yes	No	No	USD	03/28/2013	672.00
			53894	151308	Check	1	11209		ORTON AMY	Yes	No	No	USD	03/28/2013	75.00
			53899	151309	Check	1	13647		PHELPS BRUCE	Yes	No	No	USD	03/28/2013	350.00
			53907	151310	Check	1	5152		PRINCETON SCHOLARSHIP FOUND	Yes	No	No	USD	03/28/2013	2,500.00
			53893	151311	Check	1	10862		PUTNAM MAUREEN	Yes	No	No	USD	03/28/2013	275.00
			53908	151312	Check	1	5472	4	SAM'S CLUB	Yes	No	No	USD	03/28/2013	1,006.54
			53903	151313	Check	1	13653		SANFORD DARREN	Yes	No	No	USD	03/28/2013	6.00
			53896	151314	Check	1	12747		SHOPKO	Yes	No	No	USD	03/28/2013	108.61
			53910	151315	Check	1	7163		SWANSON SHAWN	Yes	No	No	USD	03/28/2013	75.00
			53909	151316	Check	1	6310		US FOODSERVICE	Yes	No	No	USD	03/28/2013	129.00
			53911	151317	Check	1	5146		PRINCETON POST OFFICE	Yes	No	No	USD	03/28/2013	50.44
			53912	151318	Check	1	11048		HEALTH PARTNERS	Yes	Yes	No	USD	03/29/2013	7,650.28
			53913	151319	Check	1	11788		MADISON NATIONAL LIFE	Yes	No	No	USD	03/29/2013	7,448.57
			53914	151320	Check	1	5192	1	PUBLIC EMPLOYEES RETIREMENT	Yes	No	No	USD	03/29/2013	37.30

## Princeton Public Schools #477

### Check Register by Bank and Check Number

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477		001	53915	151321	Check	1	13338		HISTORY COMES TO LIFE	Yes	No	No	USD	04/01/2013	325.00
			53919	151323	Check	1	10795		ACE SOLID WASTE, INC	Yes	No	No	USD	04/04/2013	2,494.36
			53933	151324	Check	1	8802		ANDERSON LINDA L.	Yes	No	No	USD	04/04/2013	85.00
			53920	151325	Check	1	11427	1	AT&T MOBILITY	Yes	No	No	USD	04/04/2013	312.75
			53918	151326	Check	1	10201		BLEICHNER DALE	Yes	No	No	USD	04/04/2013	85.00
			53925	151327	Check	1	1693		CASH	Yes	No	No	USD	04/04/2013	420.00
			53935	151328	Check	1	9777	1	EDUCATION MINNESOTA	Yes	No	No	USD	04/04/2013	200.00
			53922	151329	Check	1	13338		HISTORY COMES TO LIFE	Yes	No	No	USD	04/04/2013	325.00
			53924	151330	Check	1	13659		LARREMORE SHARON	Yes	No	No	USD	04/04/2013	7.50
			53928	151331	Check	1	4469	5	M.S.C.A.	Yes	No	No	USD	04/04/2013	150.00
			53926	151332	Check	1	3957		MADDEN'S ON GULL LAKE	Yes	No	No	USD	04/04/2013	771.84
			53927	151333	Check	1	3977		MALECEK BARB	Yes	No	No	USD	04/04/2013	50.00
			53934	151334	Check	1	9508		MATTICK KRISTEN	Yes	No	No	USD	04/04/2013	85.00
			53929	151335	Check	1	4604		NELSON BONNIE MAY	Yes	No	No	USD	04/04/2013	85.00
			53923	151336	Check	1	13355	1	PALMER BUS SERVICE, INC.	Yes	No	No	USD	04/04/2013	23,060.23
			53932	151337	Check	1	6317		RESERVE ACCOUNT	Yes	No	No	USD	04/04/2013	2,000.00
			53921	151338	Check	1	13311		SANDSTROM'S	Yes	No	No	USD	04/04/2013	358.51
			53930	151339	Check	1	5525	3	SCHOLASTIC BOOK FAIRS	Yes	No	No	USD	04/04/2013	3,847.66
			53931	151340	Check	1	6062		TAYLORS FALLS SCENIC BOAT TOU	Yes	No	No	USD	04/04/2013	200.00
			53917	151341	Check	1	10072	1	ZAPP SPORTING GOODS	Yes	No	No	USD	04/04/2013	208.00
			53938	151343	Check	1	5040		PIZZA BARN	Yes	No	No	USD	04/09/2013	92.67
			53940	151344	Check	1	10584		CARD SERVICES	Yes	No	No	USD	04/10/2013	1,164.03
			53949	151345	Check	1	2278		ECOWATER SYSTEMS	Yes	No	No	USD	04/10/2013	21.00
			53950	151346	Check	1	2574	1	FOLEY HIGH SCHOOL	Yes	No	No	USD	04/10/2013	50.00
			53959	151347	Check	1	9268		FRONTIER STEAK HOUSE	Yes	No	No	USD	04/10/2013	165.54
			53953	151348	Check	1	4469	1	M.S.C.A.	Yes	No	No	USD	04/10/2013	50.00
			53954	151349	Check	1	4469	1	M.S.C.A.	Yes	No	No	USD	04/10/2013	100.00
			53955	151350	Check	1	4469	5	M.S.C.A.	Yes	No	No	USD	04/10/2013	40.00
			53956	151351	Check	1	4469	5	M.S.C.A.	Yes	No	No	USD	04/10/2013	125.00
			53946	151352	Check	1	12957	1	MIDCONTINENT COMMUNICATIONS	Yes	No	No	USD	04/10/2013	506.37
			53951	151353	Check	1	4324		MIXED BLOOD THEATRE	Yes	No	No	USD	04/10/2013	624.00
			53952	151354	Check	1	4362	1	MN HISTORICAL SOCIETY	Yes	No	No	USD	04/10/2013	460.00
			53957	151355	Check	1	4539		N.A.S.S.P.	Yes	No	No	USD	04/10/2013	85.00
			53939	151356	Check	1	10363		NOEHRE AMY	Yes	No	No	USD	04/10/2013	15.00
			53958	151357	Check	1	5133		PRINCETON GOLF ASSOCIATION	Yes	No	No	USD	04/10/2013	3,600.00
			53943	151358	Check	1	12002		SEA LIFE MINNESOTA INC	Yes	No	No	USD	04/10/2013	877.00
			53944	151359	Check	1	12002		SEA LIFE MINNESOTA INC	Yes	No	No	USD	04/10/2013	871.00
			53945	151360	Check	1	12002		SEA LIFE MINNESOTA INC	Yes	No	No	USD	04/10/2013	678.00
			53947	151361	Check	1	13671		SOLOSHENKO LUDMILA	Yes	No	No	USD	04/10/2013	45.00
			53942	151362	Check	1	11206		VOCE DANIEL	Yes	No	No	USD	04/10/2013	25.00
			53948	151363	Check	1	13672		WEBER STACY	Yes	No	No	USD	04/10/2013	136.50

## Princeton Public Schools #477

### Check Register by Bank and Check Number

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477		001	53941	151364	Check	1	10705		WILSON SPORTS	Yes	No	No	USD	04/10/2013	816.00
			53960	151365	Check	1	5305		RESOURCE TRAINING & SOLUTIONS	Yes	No	No	USD	04/10/2013	22,500.00
			54019	151366	Check	1	9068		EDUCATORS BENEFIT CONSULTANTS	Yes	No	No	USD	04/15/2013	7,466.40
			54020	151367	Check	1	1457		BLUE CROSS & BLUE SHIELD /	Yes	No	No	USD	04/15/2013	220,741.00
			54022	151368	Check	1	5146		PRINCETON POST OFFICE	Yes	No	No	USD	04/12/2013	2,825.10
			54064	151369	Check	1	13461		ACCURATE HOME CARE, LLC	Yes	No	No	USD	04/23/2013	5,302.65
			54034	151370	Check	1	1137		AMERIPRIDE LINEN & APPAREL	Yes	No	No	USD	04/23/2013	1,294.60
			54043	151371	Check	1	1168		ANDERSON'S	Yes	No	No	USD	04/23/2013	163.57
			54040	151372	Check	1	11590	1	APPERSON	Yes	No	No	USD	04/23/2013	729.60
			54044	151373	Check	1	1213		APPERT'S FOODSERVICE	Yes	No	No	USD	04/23/2013	6,074.06
			54027	151374	Check	1	10658		ASHWORTH APPLIANCE & ELECTRIK	Yes	No	No	USD	04/23/2013	30.98
			54049	151375	Check	1	1259	1	AUDIO COMMUNICATIONS	Yes	No	No	USD	04/23/2013	3,310.00
			54112	151376	Check	1	4545		AUTO VALUE PRINCETON	Yes	No	No	USD	04/23/2013	331.93
			54039	151377	Check	1	11570		AVERY'S TAEKWONDO, LLC	Yes	No	No	USD	04/23/2013	288.00
			54067	151378	Check	1	13574		BACKCOUNTRY.COM	Yes	No	No	USD	04/23/2013	94.46
			54053	151379	Check	1	1301	1	BARNES & NOBLE	Yes	No	No	USD	04/23/2013	239.70
			54150	151380	Check	1	8410	1	BATTERIES PLUS	Yes	No	No	USD	04/23/2013	1,724.88
			54062	151381	Check	1	13417		BECKY'S TECH SUPPORT	Yes	No	No	USD	04/23/2013	240.00
			54032	151382	Check	1	11185		BEEDLE CATHY	Yes	No	No	USD	04/23/2013	600.00
			54076	151383	Check	1	1373		BEMBOOM'S FENCE	Yes	No	No	USD	04/23/2013	2,885.00
			54077	151384	Check	1	1409		BERNICK'S PEPSI-COLA	Yes	No	No	USD	04/23/2013	234.00
			54152	151385	Check	1	8866	1	BLICK ART MATERIALS	Yes	No	No	USD	04/23/2013	226.11
			54080	151386	Check	1	1840		C.M.E.R.D.C.	Yes	No	No	USD	04/23/2013	3,289.07
			54103	151387	Check	1	3954	4	CDW-G INC	Yes	No	No	USD	04/23/2013	8,674.24
			54078	151388	Check	1	1721		CENTRAL MCGOWAN INC.	Yes	No	No	USD	04/23/2013	1,367.06
			54079	151389	Check	1	1818		CLEMENSEN ENTERPRISES	Yes	No	No	USD	04/23/2013	1,661.00
			54151	151390	Check	1	8491		COUNTRY SIDE PEST CONTROL, INC	Yes	No	No	USD	04/23/2013	365.00
			54082	151391	Check	1	2128		D.ERVASTI SALES CO.	Yes	No	No	USD	04/23/2013	298.41
			54023	151392	Check	1	10069		DALCO	Yes	No	No	USD	04/23/2013	3,869.93
			54068	151393	Check	1	13599		DARRYL WALETZKO LLC	Yes	No	No	USD	04/23/2013	12,118.75
			54081	151394	Check	1	2115	1	DEMCO INC	Yes	No	No	USD	04/23/2013	29.90
			54054	151395	Check	1	13015		DOHRMANN ERIN	Yes	No	No	USD	04/23/2013	125.11
			54083	151396	Check	1	2265		ECKROTH MUSIC CO.	Yes	No	No	USD	04/23/2013	473.13
			54085	151397	Check	1	2270		ECM PUBLISHERS INC.	Yes	No	No	USD	04/23/2013	1,310.85
			54084	151398	Check	1	2269		ECMECC	Yes	No	No	USD	04/23/2013	7,042.28
			54086	151399	Check	1	2331		EGAN COMPANY	Yes	No	No	USD	04/23/2013	3,046.00
			54087	151400	Check	1	2353		ELECTRIC MOTOR SERVICE INC	Yes	No	No	USD	04/23/2013	84.85
			54037	151401	Check	1	11480		FISHING POND	Yes	No	No	USD	04/23/2013	57.44
			54058	151402	Check	1	13348	1	FLIPPED EDUCATION	Yes	No	No	USD	04/23/2013	129.08
			54088	151403	Check	1	2576		FOLLETT LIBRARY RESOURCES	Yes	No	No	USD	04/23/2013	596.19
			54071	151404	Check	1	13649		GOLF TEAM PRODUCTS	Yes	No	No	USD	04/23/2013	1,096.00

31

## Princeton Public Schools #477

### Check Register by Bank and Check Number

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477		001	54089	151405	Check	1	2775		GOPHER	Yes	No	No	USD	04/23/2013	256.23
			54026	151406	Check	1	10470		GRABOW WANDA	Yes	No	No	USD	04/23/2013	160.66
			54146	151407	Check	1	6645		GRAINGER	Yes	No	No	USD	04/23/2013	2,123.16
			54075	151408	Check	1	13679		GRAND FORKS PUBLIC SCHOOLS	Yes	No	No	USD	04/23/2013	600.00
			54155	151409	Check	1	9555	1	GRAY BAR ELECTRIC	Yes	No	No	USD	04/23/2013	833.18
			54090	151410	Check	1	2853		GRIMES	Yes	No	No	USD	04/23/2013	1,146.56
			54091	151411	Check	1	2864		GROTH MUSIC	Yes	No	No	USD	04/23/2013	521.28
			54092	151412	Check	1	2955		HANDYMAN'S INC.	Yes	No	No	USD	04/23/2013	453.81
			54056	151413	Check	1	13331		HASTINGS CO-OP CREAMERY	Yes	No	No	USD	04/23/2013	6,986.20
			54093	151414	Check	1	3140		HOFMAN OIL CO. INC.	Yes	No	No	USD	04/23/2013	849.83
			54031	151415	Check	1	11134		I.S.D. #6079	Yes	No	No	USD	04/23/2013	22,180.00
			54094	151416	Check	1	3273		I.S.D. #742	Yes	No	No	USD	04/23/2013	9,068.63
			54030	151417	Check	1	10909	1	INNOVATIVE OFFICE SOLUTIONS	Yes	No	No	USD	04/23/2013	1,266.57
			54025	151418	Check	1	10237		INTEGRATED SYSTEMS CORPORAT	Yes	No	No	USD	04/23/2013	416.67
			54096	151419	Check	1	3375	1	J & R SCHOOL SUPPLIES INC	Yes	No	No	USD	04/23/2013	288.00
			54097	151420	Check	1	3511		J.W. PEPPER OF MINNEAPOLIS	Yes	No	No	USD	04/23/2013	395.65
			54061	151421	Check	1	13392		JIM'S CELL PHONE & IPOD REPAIR	Yes	No	No	USD	04/23/2013	60.00
			54074	151422	Check	1	13675		JRH ENTERPRISES INC.	Yes	No	No	USD	04/23/2013	415.00
			54063	151423	Check	1	13446		KARLSBURGER FOODS, INC.	Yes	No	No	USD	04/23/2013	108.00
			54098	151424	Check	1	3623		KOEHLER & DRAMM INC.	Yes	No	No	USD	04/23/2013	1,198.19
			54099	151425	Check	1	3701		LAKESHORE	Yes	No	No	USD	04/23/2013	25.00
			54045	151426	Check	1	12240		LANGLAIS KATE	Yes	No	No	USD	04/23/2013	338.00
			54100	151427	Check	1	3774		LEE'S PRO SHOP	Yes	No	No	USD	04/23/2013	744.00
			54101	151428	Check	1	3815		LIBRARY VIDEO COMPANY	Yes	No	No	USD	04/23/2013	46.85
			54154	151429	Check	1	9435	2	LIDS TEAM SPORTS	Yes	No	No	USD	04/23/2013	1,178.44
			54042	151430	Check	1	11671		LILY PAD CERAMICS	Yes	No	No	USD	04/23/2013	367.00
			54102	151431	Check	1	3842		LINGUISYSTEMS	Yes	No	No	USD	04/23/2013	87.90
			54107	151432	Check	1	4156		M.E.S.P.A.	Yes	No	No	USD	04/23/2013	535.00
			54104	151433	Check	1	4028		MARV'S TRUE VALUE	Yes	No	No	USD	04/23/2013	955.03
			54105	151434	Check	1	4087		MCDOWALL COMPANY	Yes	No	No	USD	04/23/2013	2,346.00
			54052	151435	Check	1	12960		MCKENZIE CO.	Yes	No	No	USD	04/23/2013	85.40
			54106	151436	Check	1	4136		MENARDS	Yes	No	No	USD	04/23/2013	339.20
			54149	151437	Check	1	8388	1	METRO SALES INC	Yes	No	No	USD	04/23/2013	620.92
			54108	151438	Check	1	4196		MID CENTRAL DOOR COMPANY	Yes	No	No	USD	04/23/2013	8,702.50
			54048	151439	Check	1	12571	1	MIDWEST MACHINERY CO	Yes	No	No	USD	04/23/2013	177.28
			54072	151440	Check	1	13673		MINNESOTA GRADUATE SERVICES	Yes	No	No	USD	04/23/2013	13.14
			54036	151441	Check	1	11477	1	MINUTEMAN PRESS	Yes	No	No	USD	04/23/2013	343.01
			54109	151442	Check	1	4282		MINVALCO INC.	Yes	No	No	USD	04/23/2013	524.40
			54110	151443	Check	1	4348		MN DEPT OF EDUCATION	Yes	No	No	USD	04/23/2013	1,110.00
			54111	151444	Check	1	4362		MN HISTORICAL SOCIETY	Yes	No	No	USD	04/23/2013	320.00
			54153	151445	Check	1	9429	2	N.J.P.A.	Yes	No	No	USD	04/23/2013	40.00



## Princeton Public Schools #477

### Check Register by Bank and Check Number

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477		001	54057	151446	Check	1	13342		NORMAN MARCY	Yes	No	No	USD	04/23/2013	2,205.00
			54113	151447	Check	1	4776	3	OFFICEMAX INC.	Yes	No	No	USD	04/23/2013	33.08
			54114	151448	Check	1	4824		OPTIONS INC	Yes	No	No	USD	04/23/2013	1,856.64
			54115	151449	Check	1	4827	3	ORIENTAL TRADING CO. INC.	Yes	No	No	USD	04/23/2013	865.12
			54059	151450	Check	1	13355	1	PALMER BUS SERVICE, INC.	Yes	No	No	USD	04/23/2013	136,728.54
			54116	151451	Check	1	4868	1	PAN-O-GOLD BAKING CO.	Yes	No	No	USD	04/23/2013	760.80
			54117	151452	Check	1	4928	1	PBS DISTRIBUTION, LLC	Yes	No	No	USD	04/23/2013	23.74
			54118	151453	Check	1	5014		PHILIP THOMPSON	Yes	No	No	USD	04/23/2013	1,129.88
			54051	151454	Check	1	12881	1	PLOW WORLD, INC.	Yes	No	No	USD	04/23/2013	887.00
			54070	151455	Check	1	13646		PRECISION DYNAMICS CORPORATI	Yes	No	No	USD	04/23/2013	317.38
			54156	151456	Check	1	9866	1	PREMIUM WATERS INC	Yes	No	No	USD	04/23/2013	71.85
			54120	151457	Check	1	5135		PRINCETON ACE HARDWARE INC.	Yes	No	No	USD	04/23/2013	587.84
			54119	151458	Check	1	5127		PRINCETON ELECTRIC	Yes	No	No	USD	04/23/2013	1,936.76
			54123	151459	Check	1	5194		PRINCETON PUBLIC UTILITIES	Yes	No	No	USD	04/23/2013	510.00
			54121	151460	Check	1	5158		PRINCETON WRESTLING BOOSTER	Yes	No	No	USD	04/23/2013	772.70
			54122	151461	Check	1	5171		PROM NITE	Yes	No	No	USD	04/23/2013	3,627.84
			54124	151462	Check	1	5214	1	QUILL CORPORATION	Yes	No	No	USD	04/23/2013	596.65
			54035	151463	Check	1	11452		RATWIK, ROSZAK & MALONEY, PA	Yes	No	No	USD	04/23/2013	369.00
			54125	151464	Check	1	5254		REALLY GOOD STUFF	Yes	No	No	USD	04/23/2013	831.64
			54046	151465	Check	1	12345		REDDING CINDY	Yes	No	No	USD	04/23/2013	160.66
			54126	151466	Check	1	5305		RESOURCE TRAINING & SOLUTIONS	Yes	No	No	USD	04/23/2013	1,063.00
			54127	151467	Check	1	5319	2	RHODE ISLAND NOVELTY	Yes	No	No	USD	04/23/2013	584.30
			54069	151468	Check	1	13608		RJ COOPER & ASSOCIATES	Yes	No	No	USD	04/23/2013	134.00
			54066	151469	Check	1	13559		RUPP, ANDERSON, SQUIRES & WAL	Yes	No	No	USD	04/23/2013	2,487.49
			54128	151470	Check	1	5449	2	S & S WORLDWIDE	Yes	No	No	USD	04/23/2013	120.05
			54131	151471	Check	1	5577	1	SHELDE NORTH AMERICA L.L	Yes	No	No	USD	04/23/2013	104.65
			54129	151472	Check	1	5525	3	SCHOLASTIC BOOK FAIRS	Yes	No	No	USD	04/23/2013	6,325.57
			54148	151473	Check	1	7631		SCHOLASTIC EQUIPMENT CO, LLC	Yes	No	No	USD	04/23/2013	387.16
			54130	151474	Check	1	5553	5	SCHOLASTIC INC	Yes	No	No	USD	04/23/2013	1,966.86
			54132	151475	Check	1	5593	5	SCHOOL SPECIALTY INC.	Yes	No	No	USD	04/23/2013	1,502.24
			54133	151476	Check	1	5642		SENTRY SYSTEMS INC.	Yes	No	No	USD	04/23/2013	155.00
			54134	151477	Check	1	5668		SHERBURNE COUNTY TREASURER	Yes	No	No	USD	04/23/2013	45.00
			54147	151478	Check	1	7446	1	SIGHTLINE DISPLAYS, LLC	Yes	No	No	USD	04/23/2013	637.50
			54135	151479	Check	1	5702		SILVER BELL TROPHIES & AWARDS	Yes	No	No	USD	04/23/2013	13.00
			54136	151480	Check	1	5732	1	SKYWARD	Yes	No	No	USD	04/23/2013	15,427.16
			54065	151481	Check	1	13492		SPECO CHARTER LLC	Yes	No	No	USD	04/23/2013	565.00
			54047	151482	Check	1	12534		SUPERIOR SALES LLC	Yes	No	No	USD	04/23/2013	75.66
			54137	151483	Check	1	6079		TEAM SPORTING GOODS INC	Yes	No	No	USD	04/23/2013	7,709.68
			54038	151484	Check	1	11534		THE DATA RECOVERY GUY, LLC	Yes	No	No	USD	04/23/2013	1,383.00
			54095	151485	Check	1	3339		THE INSTRUMENTALIST	Yes	No	No	USD	04/23/2013	107.00
			54060	151486	Check	1	13389		THE MCDOWELL AGENCY, INC.	Yes	No	No	USD	04/23/2013	599.70

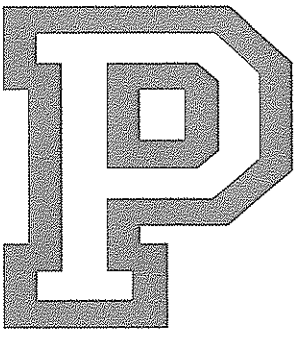
33

### Princeton Public Schools #477 Check Register by Bank and Check Number

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0477		001	54073	151487	Check	1	13674		THE PRINT AND WEB SHOP	Yes	No	No	USD	04/23/2013	50.00
			54138	151488	Check	1	6109		THERAPY SHOPPE	Yes	No	No	USD	04/23/2013	61.96
			54050	151489	Check	1	12874		TOP 20 TRAINING	Yes	No	No	USD	04/23/2013	305.00
			54139	151490	Check	1	6231		TRIO SUPPLY COMPANY	Yes	No	No	USD	04/23/2013	1,457.41
			54033	151491	Check	1	11229		ULINE	Yes	No	No	USD	04/23/2013	89.17
			54055	151492	Check	1	13147		UPSTAGE STUDIOS	Yes	No	No	USD	04/23/2013	597.50
			54140	151493	Check	1	6310		US FOODSERVICE	Yes	No	No	USD	04/23/2013	11,670.90
			54141	151494	Check	1	6318		US SCHOOL SUPPLY INC	Yes	No	No	USD	04/23/2013	99.80
			54142	151495	Check	1	6376		VIKING COCA COLA BOTTLING	Yes	No	No	USD	04/23/2013	374.35
			54143	151496	Check	1	6455	1	WARD'S NATURAL SCIENCE EST LL	Yes	No	No	USD	04/23/2013	48.97
			54144	151497	Check	1	6505		WEST MUSIC COMPANY	Yes	No	No	USD	04/23/2013	204.95
			54024	151498	Check	1	10213		WESTLUND DISTRIBUTING	Yes	No	No	USD	04/23/2013	155.20
			54028	151499	Check	1	10660		WILD MOUNTAIN	Yes	No	No	USD	04/23/2013	1,296.00
			54145	151500	Check	1	6575		WILLIAM V. MACGILL & CO.	Yes	No	No	USD	04/23/2013	896.78
			54029	151501	Check	1	10705		WILSON SPORTS	Yes	No	No	USD	04/23/2013	1,958.00
			54041	151502	Check	1	11610	1	YOUTH SERVICES INT'L	Yes	No	No	USD	04/23/2013	1,800.00
Bank Total: 001														\$791,942.33	
Report Total:														\$791,942.33	

**Princeton Public Schools #477**  
**Detail Payment Register By Check No.**  
**Fund Summary**

<b>Fund</b>	<b>Description</b>	<b>Total</b>
01	General Fund	\$693,241.37
02	Food Service	\$37,789.87
04	Community Service	\$15,269.95
10	Student Activities	\$45,641.14
<b>Report Total</b>		<b>\$791,942.33</b>



**PRINCETON PUBLIC SCHOOLS - DISTRICT #477**

706 -1<sup>st</sup> Street • Princeton, MN 55371

Phone (763) 389-2422 • Fax (763) 389-9142

*Dr. Julia Espe, Superintendent (763) 389-6190*

*Michelle Czech, Director of Business Services (763) 389-6183*

*Brenda Alexander, Director of Human Resources (763) 389-6181*

*Melinda Jezierski, Director of Teaching & Learning (763) 389-7278*

**Wire transfers:**

April 23, 2013

<u>Date:</u>	<u>Amount:</u>	<u>Description:</u>
3/29/2013	\$ 485,795.74	ACH File Transfer
3/29/2013	\$ 165,245.80	Federal Tax Wire Transfer
3/29/2013	\$ 26,414.11	State Tax Wire Transfer
3/29/2013	\$ 4,964.97	Select Account H S A
3/29/2013	\$ 595.00	MN Revenue
3/29/2013	\$ 68,218.20	TRA File Transfer
3/29/2013	\$ 26,893.47	PERA File Transfer
3/29/2013	\$ 378.50	MN Child Support File Transfer
3/29/2013	\$ 25,782.10	TSA File Transfer
4/3/2013	\$ 7,278.79	BMO Harris Bank - (Pcards)
4/4/2013	\$ 799.00	MN Revenue - (Sales tax)
4/15/2013	\$ 427,834.53	ACH File Transfer
4/15/2013	\$ 146,526.83	Federal Tax Wire Transfer
4/15/2013	\$ 23,331.90	State Tax Wire Transfer
4/15/2013	\$ 5,689.97	Select Account H S A
4/15/2013	\$ 510.00	MN Revenue
4/15/2013	\$ 65,174.08	TRA File Transfer
4/15/2013	\$ 20,683.36	PERA File Transfer
4/15/2013	\$ 378.50	MN Child Support File Transfer
4/15/2013	\$ 25,104.28	TSA File Transfer
<b>TOTAL</b>	<b>\$ 1,527,599.13</b>	

**PRINCETON PUBLIC SCHOOLS  
TREASURER'S REPORT  
MONTHLY CASH FLOW REPORT FOR MARCH 2013**

<b>FUND</b>	<b>BEGINNING BALANCE</b>	<b>MONTHLY RECEIPTS</b>	<b>MONTHLY DISBURSEMENTS</b>	<b>JOURNAL ENTRIES</b>	<b>ENDING BALANCE</b>
<b>01 General</b>	11,542,798.51	3,560,332.45	2,302,641.67	(1,283.37)	12,800,489.29
<b>02 Food Service</b>	466,637.21	120,139.58	148,069.06	(433.48)	438,707.73
<b>04 Community Service</b>	316,430.06	44,890.26	76,786.65	(689.56)	284,533.67
<b>06 Building Fund</b>	48,184.02	0.00	0.00	0.00	48,184.02
<b>07 Debt Service</b>	399,498.27	3,864.08	0.00	16.32	403,362.35
<b>10 Activities</b>	203,315.94	59,065.21	88,425.64	186.93	173,955.51
<b>TOTAL</b>	<b>12,976,864.01</b>	<b>3,788,291.58</b>	<b>2,615,923.02</b>		<b>14,149,232.57</b>

**Bank Accounts**

AP/PR Account (Bremer)	801,927.40
MSDLAF+	3,708,442.13
Investments (Fd01)	<u>10,224,584.27</u>
	14,734,953.80
O/S Accts Pay Checks	(524,867.78)
O/S Payroll Checks	(4,045.27)
O/S Wires	(58,134.68)
NSF Checks	<u>1,326.50</u>
<b>TOTAL</b>	<b>14,149,232.57</b>

**EXTRACT OF MINUTES OF MEETING  
OF SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 477  
PRINCETON, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 477, Princeton, Minnesota, was held on the \_\_\_\_ day of April, 2013, at \_\_\_\_\_ p.m.

The following Board members were present:

and the following were absent:

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING LEASE LEVY AUTHORIZATION**

WHEREAS, Independent School District No. 477 (the “School District”) is a member of the Rum River Special Education Cooperative (“Rum River”); and

WHEREAS, Rum River currently operates two Setting IV special education sites known as “Rum River North” and “Rum River South” at which special education students from the School District and from other districts who are also members of Rum River may receive instruction and services; and

WHEREAS, the buildings used for Rum River North and Rum River South are leased by Rum River and the member districts of Rum River have collectively paid for the lease

costs by use of a lease levy; and

WHEREAS, the amount of the lease levy that each member district of Rum River pays is determined using a formula approved by the Governing Board of Rum River; and

WHEREAS, due to space limitations and a need for further Setting IV instruction and services, Rum River, through its Governing Board, has agreed to establish a third site for a Setting IV program located in Cambridge, Minnesota (the “New Setting IV Program”) commencing in the 2013 -14 school year; and

WHEREAS, the building in which the New Setting IV Program will be located is to be leased by Rum River pursuant to the terms of a true lease (not a lease purchase agreement); and

WHEREAS, the lease costs for the New Setting IV Program shall be allocated among the member districts of Rum River pursuant to the previously agreed-to formula, in addition to the leases costs for the Rum River North and Rum River South programs; and

WHEREAS, the School District desires to increase its lease levy to cover the School District’s portion of the lease costs for the New Setting IV Program, but not to exceed the maximum lease levy amount specified in state law.

NOW, THEREFORE, BE IT RESOLVED, by the School Board of Independent School District No. 477 as follows:

1. The payment of the School District's share of monthly lease costs for the New Setting IV Program through use of the School District's lease levy is hereby ratified, confirmed and approved, subject to the maximum lease levy amount specified in state law, and subject to approval of said lease by the Governing Board of Rum River.

2. The administration of the School District is hereby authorized to take any and all necessary and appropriate steps to apply to the Minnesota Department of Education for an increase in the School District's lease levy to cover its share of the lease costs for the New Setting IV Program.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against:

whereupon said resolution was declared duly passed and adopted.



STATE OF MINNESOTA )  
 ) ss.  
COUNTY OF MILLE LACS )

I, the undersigned, being the fully qualified and acting Clerk of Independent School District No. 477, Princeton, Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a regular meeting of the School Board of Independent School District No. 477 duly called and held on the date therein indicated, so far as such minutes relate to a Resolution Approving Lease Levy Authorization, and that said resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such Clerk this \_\_\_\_\_ day of April, 2013.

By:  
Clerk of the School Board  
Independent School District No. 477  
Princeton, Minnesota

Memo: School Board Members

From: Julia Espe

Date: April 17, 2013

Subject: Recommendations regarding the Springsted survey

Springsted Incorporated Referendum Planning Services and Products offers many options from which to choose. In visiting with other superintendents, our architect and our administrators, here are my recommendations for purchase:

**Scientific, random-sample survey of 300 registered voters with standard crosstabs and a maximum of 32 questions**

This service offers us specific information that will be important as we decide how to move further in our facilities improvements.

**Preparation of Excel-based Master Tasks and Timelines planning guide**

This offers us a step by step approach to outline the process.

**Programming for Web Tax Calculator**

We are able to put referendum questions on our website to help citizens to calculate the cost that they will incur, should the referendum question(s) pass.

**Annotated registered voter file and target structure based upon survey results**

This service will help us to target our efforts to citizens who vote on a regular basis.

**Comparative charts and graphs provided by Springsted and Schoolfinances.com**

These will be helpful as we speak to community groups.

Costs:

Survey	\$14,900
Master Tasks in Excel	750
Website calculator (3 Qs)	\$ 2,250
Voter file	\$ 690
Charts/graphs	\$ 300
Total	\$18,190

Please contact me if you have questions or concerns.



## The Princeton School District Committee Meetings Scheduled

**Scheduled as of April 23, 2013**

<b>COMMITTEE</b>	<b>DATE</b>	<b>TIME</b>	<b>LOCATION</b>
Policy	March 26, 2013 *April 23, 2013 May 28, 2013 June 25, 2013	All meetings 5:30-7:00p.m *Except April 23 <sup>rd</sup> meeting start time is 5:00- 6:00p.m	Superintendent Office
Activities	April 4, 2013	9:00 a.m.	Superintendent Office
Security	<del>Canceled</del> April 3, 2013 May 1, 2013 June 5, 2013	7-8:00a.m	District Office Board Room
Curriculum	June 4, 2013 Sept. 10, 2013	12-1:00p.m 6-7:00 p.m	District Office Board Room
Meet & Confer	April 23, 2013	6:00 p.m.	Superintendent Office
Finance Meeting <del>CANCELED</del>	April 3, 2013	7:00a.m	Superintendent Office
Finance Meeting	(Date change) 4/26/13 April 30, 2013	7:00a.m.	Superintendent Office
Negotiations/Certified	TBD	TBD	TBD
Facilities <del>(Conducted)</del>	April 8, 2013	3:00 approx 8:00p.m	District Office Board Room
Facilities	April 23, 2013	Approx.8:40p.m.- 9:00p.m.	Superintendent Office
<b>To be Scheduled</b>			
Grievance			
Negotiations/Classified			
Transportation			
Mille Lacs County Interagency Early Intervention			
Rum River Joint Powers Board			
Native American Parent Education			
Wellness			

# Princeton School District #477 2013 – 2014

## July 2013

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## August 2013

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## September 2013

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	<del>24</del>	25	26	27	28
29	30					

## October 2013

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## November 2013

S	M	T	W	T	F	S
					<del>1</del>	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## December 2013

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## January 2014

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	<del>28</del>	29	30	31	

## February 2014

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

## March 2014

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	<del>26</del>	27	28	29
30	31					

## April 2014

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

## May 2014

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## June 2014

S	M	T	W	T	F	S
1	2	3	4	5	6	7
<del>8</del>	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**District Workshop/Building Day/Late Start ~ End of Trimester ~ No School Staff/Students**

Tri 1 = 57 Days ~ Tri 2 = 57 Days ~ Tri 3 = 58 Days Student Contact=172 Teacher Contract=181 (184)

New Teacher Workshop 8/20-22/13 ~ First Day of School 9/3/13 ~ Graduation 6/8/14

\*Snow Make-up Days April 14 & 15, 2014 \*\*Floating Holiday 12/31/13\*\*

# Princeton School District #477 2014 – 2015

## July 2014

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## August 2014

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## September 2014

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	<del>23</del>	24	25	26	27
28	29	30				

## October 2014

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	<del>29</del>	30	31	

## November 2014

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

## December 2014

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## January 2015

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	<del>30</del>	31

## February 2015

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

## March 2015

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	<del>26</del>	27	28
29	30	31				


## April 2015

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## May 2015

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## June 2015

S	M	T	W	T	F	S
	1	2	3	4	5	6
	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

**District Workshop/Building Day/Late Start ~ End of Trimester ~ No School Staff/Students**

Tri 1 = 57 Days ~ Tri 2 = 56 Days ~ Tri 3 = 58 Days Student Contact=172 Teacher Contract=181 (184)

New Teacher Workshop 8/19-21/14 ~ First Day of School 9/2/14 ~ Graduation 6/7/15

Snow Make-up Days April 2 & 7 \*\*Floating Holiday 12/31/14\*\*