



**WAVERLY**  
**COMMUNITY SCHOOLS**  
Pride. Tradition. Excellence.

**Waverly Community Schools**

**Regular Meeting**

**Monday, May 20, 2019 6:30 PM**

# Agenda of Regular Meeting

## The Board of Education Waverly Community Schools

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A Regular Meeting of the Board of Education of Waverly Community Schools will be held May 20, 2019, beginning at 6:30 PM in the Board Room, 515 Snow Road, Lansing, MI.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President Mary Ann Martin
- II. Special Presentations
  - A. Unified Group Presentation - Natalie Queen
  - B. Colt ECEC Instructional Report - Shawn Talifarro, Principal
  - C. East Intermediate Instructional Report - Vickie Tisdale, Principal 4
- III. Correspondence
- IV. Public Comment - Agenda Items Only
- V. Board Member Comment
- VI. Adoption of Agenda
- VII. \*\*\*Approval of Minutes 17
- VIII. Presentation of Reports
  - A. Advisory Committee Reports
    - 1. Personnel & Policy
    - 2. Finance & Facilities
    - 3. Teaching & Learning
      - a. Presentation by Dr. Lara Slee - Amplify Science 24
    - 4. Sinking Fund
  - B. Personnel & Policy
    - 1. \*\*\*Recommendation to approve Report #18-63, Personnel Recommendations 32
  - C. Finance & Facilities
    - 1. \*\*\*Recommendation to approve - Report #18-64 , Finance Report 34
    - 2. Recommendation to approve - Report #18-65, Technology Equipment Purchase 42

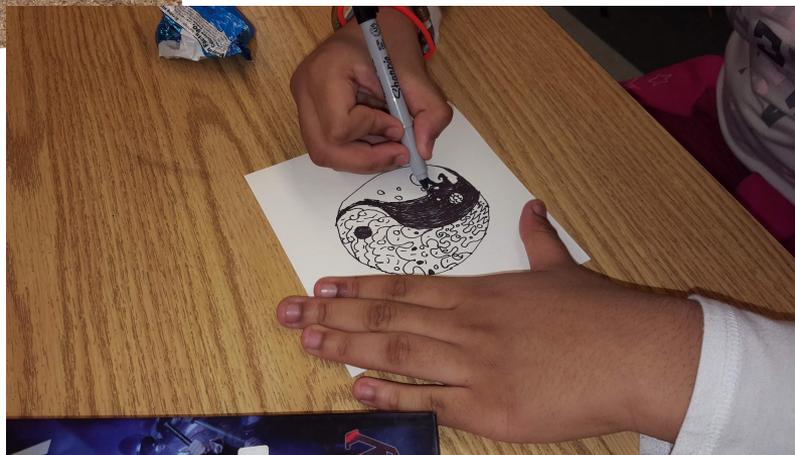
3. Recommendation to approve, Report #18-66 - Sinking Fund 2019 Summer Projects	49
IX. Superintendent's Report	
X. Public Comment - Open Comment for District related items	
XI. Other Board Business	
A. Resolution Designating District's Election Representative	52
XII. Adjournment	
XIII. *** Denotes Consent Agenda	

# School Improvement 2018-2019

4  
Waverly  
East Intermediate School

# East Intermediate

5



# Building Culture

- PTO After School Clubs
- LINKS
- Girls on the Run
- Student Council
- PRIDE Wall
- 6th grade SPARK Club
- Special Olympics
- Community Partnerships

# Behavior Initiatives

## Behavior Improvement Initiatives

- Zones of Regulation training/activities
- Introduced and began using common Tier 2 strategies
- School wide quarterly incentives for meeting academic and behavior goals

# Student Council

East  
Intermediate

∞

## **Student Leadership: Student Council Activities:**

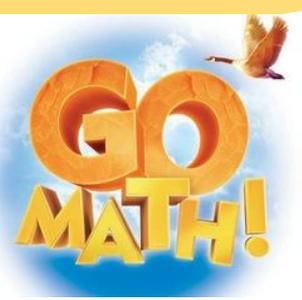
- Homecoming Parade & Spirit Week
- Food Drive Collected 760 pounds of food
- Winter Spirit Week & Door Decorating Contest
- Student-Staff Basketball Game
- Talent Show
- March is Reading Month Book Swap & Bookatology Brackets
- Autism Awareness Month Teachable Facts Moments & Coloring Pledge Ribbons

# East Intermediate

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# Math



## Math Initiatives

- Math Intervention Program
  - This position has serviced a total of 80 students this year with an average growth of 8.35 points (NWEA and average building growth was 5.4 points).
  - Students are in groups of 6-8 students and meet with the intervention teacher for 20 minutes 5 days a week.
  - There is also “push in” to 3 classrooms where students are supported inside the classroom environment.
- Implementation and revisions of pacing guide
- Focus on best practices, formative assessments, engagement strategies and NWEA goal setting and growth

# East Intermediate

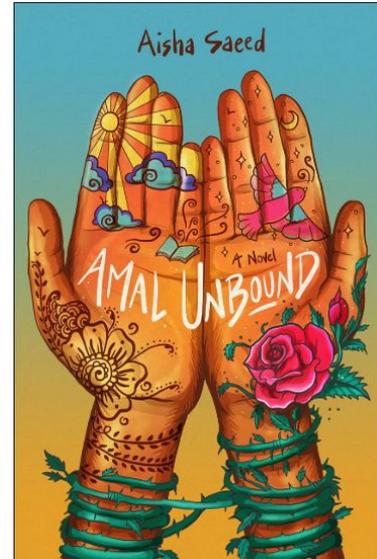
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# Language Arts

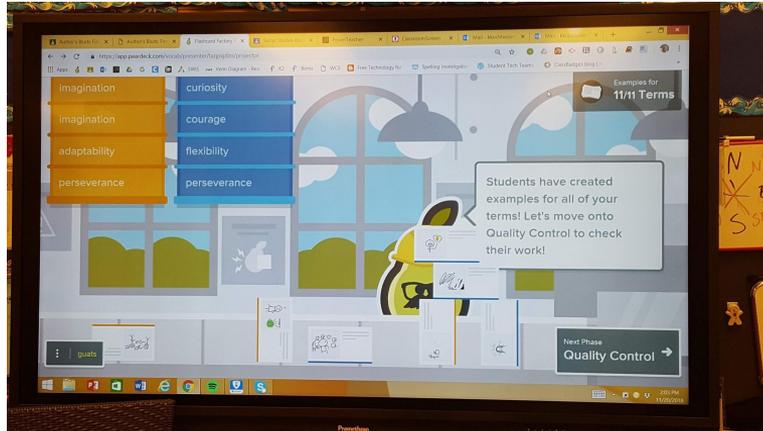
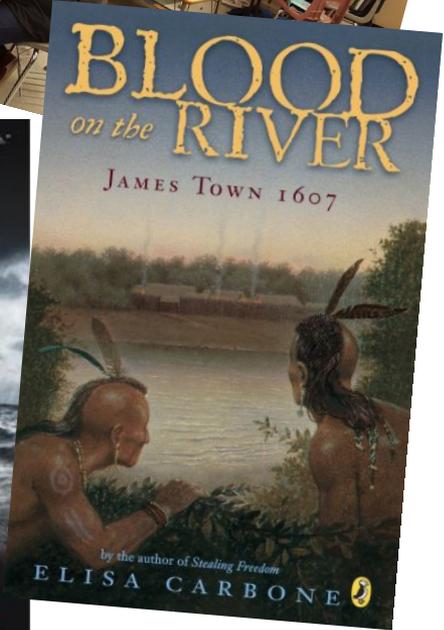


- March is Reading Month read close to 73,000 minutes
- Global Read Aloud: all-school read aloud Amal Unbound
- Emphasized writing process and ideas including how to teach grammar through our writing lessons (rather than worksheets!)
- Purchased new, updated novel sets for classrooms to check out; books are also cross-curricular in nature
- Focus on best practices, formative assessments, engagement strategies and NWEA/Aimsweb goal setting and growth



# Social Studies

- Integrated novels into Social Studies units.
- Integrated Pear Deck technology to support vocabulary and curriculum



# Science

- Science staff training for NGSX through ISD
- 6th grade pilot of Amplify
- Increased implementation of STEAM activities



# East Intermediate



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# East Intermediate

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# Minutes of Regular Meeting

## The Board of Trustees Waverly Community Schools

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### *Opening of Meeting*

The regular meeting of the Waverly Community Schools Board of Education was held Monday, April 15, 2019, in the Board Room of the Waverly Administrative Center, 515 Snow Rd., Lansing, MI. The meeting was called to order at 6:30 PM by Board President, Mary Ann Martin and the pledge to the flag was led by Chris Beasley.

Members Present: Mrs. Mary Ann Martin, President  
Mrs. Holly Nester, Vice President  
Mrs. Amy Krause, Secretary  
Mrs. Rhonda Sosnowski, Treasurer  
Mrs. Melissa Sherry, Vice Secretary-Treasurer  
Mrs. Alicia Guevara Warren, Trustee  
Mr. Chris Beasley, Trustee

Student Rep. Marcus Love

Staff Present: Mrs. Kelly Blake, Superintendent  
Mr. Evan Nuffer, Director of Finance  
Mrs. Tiffany Wright, Director of Spec. Education  
Mrs. Susan Friend, Director of Human Resources  
Dr. Lara Slee, Director of Teaching & Learning  
Patty Roost  
Chris Huff  
Mike Moreno  
Molly Francis  
Helene McNeilly  
Shawn Talifarro  
Todd Simon  
Andrew Shauver  
Shannon Huff  
Chris Smith  
Chuck Tolhurst  
Theresa Collette Such  
Michelle DeBrabander

Others Present: Representative Angela Witwer  
Delaney Huff  
Finn Huff  
Becky Pease

***Special Presentations:***

**Representative Angela Witwer**

Representative Witwer gave a brief statement about what is happening with the 3 snow days that happened during the State of Emergency because of the bitter cold. There are a couple of Unions that are opposed to it because hourly contractual employees the state cannot mandate that they pay them for those days. So some of the Democrats will vote against it. She said that the 2<sup>nd</sup> reading is on Tuesday of this week and the vote should be either Wednesday or Thursday.

Representative Witwer also thanked Chris Huff, the grounds people, and the school employees for all of the hard work they did to make sure everything was perfect for the Governor's visit.

Representative Witwer read and presented a tribute to Chris Huff for his achievement of the Fulbright Leader for Global Schools Award. Principal Huff (WHS) was one of ten U.S. citizens who traveled to Finland in March on the Fulbright Leaders for Global Schools Program. Signed by Angela Witwer, Senator Barrett and Governor Gretchen Whitmer.

**Helene McNeilly – Winans Elementary:**

Principal McNeilly started with Who Winans is: There are 450+ diverse learners in first through fourth grade, 18 classroom teachers, 2 reading interventionists, 2 resource rooms, 1 ASD room, 1 CI resource room, 1 social worker, 1 speech/language teacher, support staff, custodial, clerical staff and administrators.

Priorities at Winans are: Academic Achievement, PBIS, Small group/direct instruction, Trauma informed practices/SEL and Intervention. She showed slides and gave more in-depth information about each of these priorities.

She also recognized the Winans Parent Volunteers, WHS student volunteers and their Community Connections.

Principal McNeilly said that the students have many opportunities to do things like: MSU Children's Satellite Choir, Girls on the Run, Mileage Club, 4<sup>th</sup> grade Archery Club, 3<sup>rd</sup> grade Reading Club, Job Zone, and Student Council.

She also invited any of the Board Members to come, any time, and visit their amazing school.

Member Martin asked if having Free Breakfast and Free Lunch everyday has made a difference. Principal McNeilly told her that it has made a huge difference. Kids that used to come to school grumpy because they were hungry are eating and doing much better.

Principal McNeilly's slide presentation is at the end of these minutes.

**Chris Huff – Waverly High School:**

Principal Huff talked about the building initiatives that they have in place. Things like: Instruction – Student Engagement

Curriculum – Standards based

Culture – PBIS

He also spoke about their Academic Program – Departments and AP Classes and all of the Clubs & Honor Societies that are there for their students. Not to mention all of the Fall, Winter and Spring sports that students can participate in.

Principal Huff shared information about Who they are:

#4 of 1,063 - Most Diverse Public High School in Michigan – Top 0.3%

#111 of 618 – Best College Prep Public High Schools in Michigan – Top 18%

#225 of 691 – Best Public High Schools in Michigan – Top 32%

Waverly High School consist of:

1060 Students of which:

274 are Freshmen

276 are Sophomores

278 are Juniors and

232 are Seniors

133 attend Wilson Talent Center

22 attend The Early College and

31 go to Alternative Ed.

He also shared information about WHS’s Demographics, Socio-economic, Grades, Assessment Results, Attendance, Problem Behavior, Special Education & ELL. **Overall 100% have potential!** Principal Huff’s slide presentation is at the end of these minutes.

### **Andrew Shauver – Student Technology & STEAM Showcase:**

Mr. Shauver – Instructional Technology Coach, spoke about the upcoming Student Technology/STEAM Showcase that will be happening at the WHS. This is to highlight all Waverly students’ achievements. Date for the Showcase is May 9<sup>th</sup> from 5:30 – 7:00 PM in the WHS ITC, Quad and Cafeteria. Everyone is invited and the kids and adults alike would love to see everyone there!

### ***Correspondence:***

Member Krause reported that there were 2 magazines that came for each board member and also a letter from I.I.S.D. – Bi-Annual Board Member Election information. It is Monday June 3<sup>rd</sup> at the Thorburn Education Center. The Election is for 2, 6 years’ terms and 1 partial term that starts July, 2019 thru June 30, 2023.

### ***Public Comment:***

None

### ***Student Representative – Marcus Love:***

Marcus reported that the Unified Game to stop the use of the “R” word, it couldn’t have gone any better. It was uplifting and I hope they do it every year. Everyone was happy and no one felt left out.

Also, World Language Week: All of the classes, Spanish, ESL, French do projects, for instance; Spanish did Piniatas, another class did Music Videos that they put on the Chrome books so everyone could vote on it. Everyone voted on everyone's projects, we had a big assembly and then they announced winners for each category. They even had a kickball tournament between all of the language classes.

***Board Member Comment:***

Member Beasley – Congratulated Principal Huff on his award.

Member Guevara Warren – Thank you to WESPA for having the “Promise Prom Dress” Giveaway. It was great to see and participate in. Also, The Little Mermaid put on by the WHS, they sure are talented students. I am also looking forward to the Robotics Open House, and I want to give my well wishes to all you on the M-Step.

Member Sherry – The Robotics team went to Shepard and Mason and I want to congratulate them on earning the Pit Crew Award. The Strategic Plan Meetings are going well. The first one had such a great turnout. Chris mentioned that we have moved to the Blue Division for sports. Our Spring sports are off to a good start. The baseball team and the lacross team are both off to good starts.

Question from Member Sherry: Have we heard anything about the “First Step Program” through the BWL?

I would also like to give a shout out to everyone involved in bringing the Governor here to Waverly.

I would be remiss if I didn't say a shout out to all of our Waverly volunteers from our Kindergarten all the way up to H.S. (sports) We have a lot of volunteers in this organization.

Member Sosnowski – went to the Little Mermaid play and it was awesome. I also went to the Unified Basketball Game and that was really so special. Member Beasley's daughter sang the National Anthem. It was beautiful and they had sign language people there, it was very, very nice. The Prom Dress giveaway was awesome and they are going to have another one on April 17<sup>th</sup> during Pride Hour. And I want to give a shout out to the grounds department they did a great job. Everything looked so beautiful for the Governor to come. I went to hear the Governor's speech at the high school and Chris you did a great job!

Member Nester – I want to congratulate Chris Huff. That is a pretty big honor. Also Chris and Kelly you both did a great job with the Governor coming here.

Also, the Governor was so impressed with our Superintendent that she invited her to go to a meeting at the Governor's residence.

Member Krause - I also want to congratulate Chris. And I also attended the play and it was amazing. I just can't believe how good these kids can act and sing.

Member Martin – Congratulations Chris, you really deserve it. Great job, all of you, with the Governor’s Budget meeting. Thank you to the Principal and the Superintendent for the great job you did with the Governor’s Budget meeting. The Tech people, High School People, Grounds People, everything went well and looked beautiful. I went to the Little Mermaid and I was amazed at how they did the water and the non-water scenes.

Those of you that are new to the Board, I just want to let you know that there are lots of Waverly activities, concerts and etc... this time of the year. I would also like to know the date of Graduation – June 1<sup>st</sup> at the MSU Auditorium at 7:00 PM. It couldn’t be at the Wharton this year because “Hamilton” will be at the Wharton during that time. All Board members are invited to be on the stage to help hand out diplomas.

Thank you to all of our staff for getting our students to improve the way we have been shown tonight.

***Adoption of Agenda***

A motion was presented by Member Sherry and supported by Member Sosnowski.

Motion: The Board of Education approved the agenda as written.

Motion carried. VOTE: AYES - 7 ; NAYS - 0

***\*\*\*Approval of Minutes***

The minutes of the regular meeting of March 18<sup>th</sup>, 2019 were approved as presented.

***Advisory Committee Reports - None***

***\*\*\*Personnel Report #18-58 – For Action***

The Board of Education approved the employment of (Non-Certified) Ricki Mendoza (Food Service); Kimberly Robinson (Food Service); Ashley Ampey (Food Service); and Tamra Kosier (Food Service); the resignation (Certified) of Jonathan Hayden (WHS Science Teacher); the resignation of (Non-Certified) Laurie Douglass (WHS Parapro); and Tiffany McGhee (Food Service); the transfer (Non-Certified) of Andy Mejia (from MS 2<sup>nd</sup> Shift Custodian to WHS 2<sup>nd</sup> shift custodian); the termination (Non-Certified); of Juanita Valencia (Back-up Bus Driver) and the retirement (Non-Certified) of Jaclyn Sewell (Student Services Secretary); and the Leave of Absence (Non-Certified) of Angela Moore (Colt & Elmwood Librarian)

***\*\*\* Finance Report - #18-59 – For Action***

The Board of Education approved the Finance Report as presented.

***Reading Now Network Resolution – Report #18-60***

A motion was made by Member Nester and supported by Member Beasley to approve the Reading Now Network Resolution. Superintendent Blake informed the board that this is to implement positive interventions to raise our reading scores in our District and ISD.

Motion carried. VOTE; AYES-7; NAYS – 0

***Ingham Intermediate School District (IISD) General Education Fund 2019-2020 Proposed Budget – Report #18-61***

A motion was made by Member Sherry and supported by Member Krause to approve the Ingham ISD General Education Fund.

Motion carried. VOTE: AYES – 7; NAYS - 0

***Superintendent's Report –***

Superintendent Blake mentioned that before the May 20<sup>th</sup> Board Meeting starting at 5:00 PM we will be recognizing those employees that are retiring this year. It will take place in the PD Room downstairs. Principals will say a little something about their employees that are retiring.

Like Member Sherry said, all of our Strategic Plan meetings are happening. We are hoping to get to the conclusion of that by the end of May.

Spring sports are in full swing.

I also want to Ditto and thank all of our staff. Dan Bolden the head of our custodial staff. He was at the H.S. probably from 7:00 AM all day, working and dusting, and nervous about the event. Robert Holiday helped with the technology, he was here the night before until 7:00 PM making sure that everything worked. Colleen Weinfeld who works in the Library, helped to set up. So I want to thank all of those people.

Robotics Open House is this Saturday at the Middle School in the Robotics lab from 4:00 – 6:00 PM.

And a new Images Newsletter will be coming out on May 1<sup>st</sup>. Which will be our senior Top Ten issue.

Superintendent Blake asked the Principals that were present to give a short 1 minute – “This is what is happening in our building” report.

Asst. Principal Francis – East – We are getting ready for M-Step. Teachers are doing fun holiday things and we will be ready to go tomorrow.

Principal Talifarro – Colt – No M-Step testing in our building. We do have NWEA. Staff and students will be participating in Aces Day – May 1<sup>st</sup> – They will be exercising every hour. May 3<sup>rd</sup> is our Lugnuts game night and Elmwood will be there that night also. And this is Autism Awareness Month.

Principal Moreno – WMS – We are in full swing with testing. M-Step on Tuesday. Tomorrow night at 6:00 is the NJHS induction for 50 new members. And tomorrow night is also our first

ever Culver's night (Fundraiser for our school) from 5-8 PM. Superintendent Blake recommended the Turtle Sundae.

Principal McNeilly – Winans – Michelle DeBrabander has helped get things started for our Heart Healthy kids. We have started Girls on the Run. And we are hoping for some new PTO Parent members because most of the current members are 4<sup>th</sup> grade parents. We also have our Chuckie Cheese fundraiser on April 22<sup>nd</sup>.

Principal Huff – WHS – We have a Chipotle Night Fundraiser on Monday, May 6<sup>th</sup> from 4-8 PM. 1/3 of the money that night goes to WHS. You will need to take a flyer with you that night. They will be available soon. April 18<sup>th</sup> is our NHS Induction ceremony at 6:00 PM May 11<sup>th</sup> from 8- 11 PM is Prom. We would like to thank WESPA for putting on the Promise, Prom Dress Giveaway.

Waverly sports has had a Division change. We are now the Blue Division.

We have a School Swap with Ovid Else students on May 1<sup>st</sup> and 2<sup>nd</sup>. May 1<sup>st</sup> - Ovid Elsie students will come to Waverly for a cultural fair. And on May 2<sup>nd</sup> – Our students will go to Ovid Elsie and to a Dairy Farm.

Superintendent Blake also said that on April 29<sup>th</sup> at 3:00 PM in the Quad – Principal Chris Huff will give a talk about his trip to Finland.

**Public Comment** – Open Comment for District Issues: None

**Other Board Business - None**

Adjournment at: 7:58 pm

\*\*\*Denotes Consent Agenda

Respectfully submitted,



Amy Krause, Secretary

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**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING  
MAY 20, 2019  
Report #18-62**

**FOR ACTION**

**Subject:**

Amplify Science Curriculum for grades 5-8

**Recommendation:**

The Superintendent recommends the Board of Education support the adoption and purchase of the Amplify Science Program.

**Statement of Purpose:**

In accordance with Policy 2510 – Adoption of Textbooks, the Board of Education shall approve all textbooks used as part of the education program of the District.

**Budget Impact:**

The total cost of this recommendation is not to exceed One Hundred Sixteen Thousand Seven Hundred Eight and 00/100 Dollars (\$116,708.00). The District will recognize Forty-Nine Thousand Eight Hundred Seventy-One and 00/100 Dollars (\$49,871.00) as an expense in Year 1. The remaining four years shall be expensed in equal installments, including the purchase of any refill kits for consumable materials. The purchase will be funded through the General Fund in the 2019-20 budget.

**Historical Perspective:**

As part an instructional improvement initiative to meet the performance expectations of the newly adopted Michigan Science Standards, the need for a research-based core science curriculum was identified. Ingham ISD has had a team working in coordination with Waverly and other Ingham ISD Districts to review aligned curricular options using the Equip 3.0 evaluation tool. This included a request for proposal (RFP) issued to vendors in November 2018 to obtain the best pricing for the curriculum.

Following the submission of bids, Ingham ISD staff reviewed bid proposals from eight vendors who provided proposals for a variety of science curriculum targeting different grade bands across K-12. The reviews included physical science, life science, biology, chemistry, earth science, engineering technology, digital requirements, differentiated instruction, assessment, scope and sequence, coherence, and other factors stipulated in the Equip rubric. Following this review there was one curriculum from Amplify Education for grades K-8 that contained all factors and met the highest standards with alignment. In late February EdReports released their 6-8 science curriculum review findings which corroborated Ingham ISD findings of the similarly evaluated programs. This information was very helpful for corroborating grades 6-8 science curriculum options that would best serve our students.

**Discussion of Options:**

The Board may entertain a motion to take one of the following actions:

- 1) Accept the recommendation, as presented
- 2) Reject the recommendation, as presented
- 3) Table the recommendation for further discussion

**Rationale for Proposal:**

For many years the primary focus of Waverly Community Schools teaching and learning has been on Reading and Mathematics. With the adoption of the Next Generation Science Standards (NGSS) in November 2015, Waverly chose to change their science teaching practices to be more student-centric and driven by student

inquiry. Amplify Science provides a structured curriculum to meet this objective. Teachers have been trained in the new standards and this purchase will provide them with the necessary resources to fully deliver the content aligned with the new standards.

**Strategic Plan Reference:**

Strategy # 3 – We will enhance the quality of classroom instruction.



## LETTER OF AGREEMENT – SCIENCE CURRICULUM PROGRAM

The below signed parties have agreed to enter into this Letter of Agreement for the purchase of a science curriculum program from Amplify Education for grades K-8 or from Houghton Mifflin Harcourt for grades 9-12. The signatories to this Agreement are Ingham Intermediate School District (Ingham ISD) and Waverly Schools (District) are herein referred to as same.

### **Services to Be Rendered**

Ingham ISD agrees to submit a purchase order to Amplify Education or Houghton Mifflin Harcourt for science curriculum for the District per the attached pricing proposal. Any changes submitted by the District that are not a part of this agreement are the responsibility of the District.

### **Fee**

District agrees to pay Ingham ISD 100% of their total purchase for school year **2019-20**.

### **Timeline**

Purchase order will be placed by Ingham ISD within seven (7) days of receipt of the signed letter of agreement to ensure timely delivery of teacher manuals and student resources. District agrees to inform Ingham ISD when items are delivered and provide packing slips confirming receipt. This should be done within seven (7) days of delivery.

### **Terms of Payment**

District agrees to pay Ingham ISD within 30 days of Ingham ISD invoice.

### **Total Purchase**

- District Pays (100% of Order Amount): \$116,707.94  
For: Grades 5-8  
Ship to: 515 Snow Road, Lansing, MI 48917

### **Signature**

The following signatures indicate that the parties have read the Letter of Agreement and agree to the terms of this agreement.

\_\_\_\_\_  
District Authorizing Signature

\_\_\_\_\_  
Ingham ISD Authorizing Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Please return your signed agreement to:

Carolyn Jones, Ingham ISD, 2630 West Howell Road, Mason  
MI 48854, cjones@inghamisd.org , Fax 517-676-8007



# Price Quote

## Amplify

55 Washington Street, Suite 800  
 Brooklyn, NY 11201  
**Phone:** 800.886.9126  
**Fax:** 646.403.4700

**Quote #:** Q-02180-1  
**Date:** 5/13/2019 6:53 AM  
**Expires On:** 3/27/2019

### Customer Contact Information

Lara Slee  
 WAVERLY CMTY SCHOOL DISTRICT  
 (517) 321-7265  
 lslee@waverlyk12.net

### Amplify Contact Information

Matthew Paupore  
 Account Executive  
 (734) 740-2169  
 mpaupore@amplify.com

PRODUCT	DESCRIPTION	ISBN	QUANTITY	LIST PRICE	SALES PRICE	TOTAL PRICE
Amplify Science Elementary School: Fifth Grade Earth Science Unit A - Patterns of Earth and Sky FIVE YEAR License			4.00	\$115.00	\$115.00	\$460.00
Amplify Science Elementary School: Fifth Grade Physical Science Unit - Modeling Matter License - FIVE YEAR LICENSE	Five year license for the physical science unit in the Amplify Science Elementary School program. This is the teacher license, needed to access online teachers guide, embedded PDFs for materials used throughout the unit, and for grades 2-5 this includes access to student-facing simulations. This license must be combined with the respective unit's kit.		4.00	\$115.00	\$115.00	\$460.00
Amplify Science Elementary School: Fifth Grade Life Science Unit - Ecosystem Restoration License - FIVE YEAR LICENSE			4.00	\$115.00	\$115.00	\$460.00

PRODUCT	DESCRIPTION	ISBN	QUANTITY	LIST PRICE	SALES PRICE	TOTAL PRICE
Amplify Science Elementary School: Fifth Grade Earth Science Unit B - The Earth System FIVE YEAR License			4.00	\$115.00	\$115.00	\$460.00
Amplify Science Elementary School: Grade 5 Kits	All Grade 5 kits (with two sets of consumable materials for 36 students) for Patterns of Earth and Sky, Modeling Matter, The Earth System, and Ecosystem Restoration	978-1-64482-229-6	4.00	\$3,115.00	\$3,115.00	\$12,460.00
Amplify Science Elementary School: Grade 5 Print Teacher Guides (1 qty per unit)	All print teacher guides for Grade 5 units: Patterns of Earth and Sky, Modeling Matter, The Earth System, and Ecosystem Restoration	978-1-64482-228-9	4.00	\$180.00	\$119.96	\$479.84
Amplify Science Elementary School: Grade 5 Student Investigation Notebooks (25 qty per unit)		978-1-64482-231-9	9.00	\$299.00	\$299.00	\$2,691.00
Amplify Science Middle School: Full Year Grade 6 Course - Integrated Model - FIVE YEAR LICENSE - UPFRONT	This is the fifth year license of a multi-year commitment. Bundle of 9 units of Amplify Science Middle School curriculum for Grade 6 using the "Integrated" model of science instruction. Units include: Microbiome, Metabolism, Metabolism Engineering Internship, Traits and Reproduction, Thermal Energy, Ocean and Atmosphere, Weather Patterns, Earth's Changing Climate, and Earth's Changing Climate Engineering Internship.		275.00	\$84.00	\$84.00	\$23,100.00
Amplify Science Middle School: Grade 6 Integrated Course Model Kits		978-1-64276-583-0	4.00	\$2,914.00	\$2,914.00	\$11,656.00

PRODUCT	DESCRIPTION	ISBN	QUANTITY	LIST PRICE	SALES PRICE	TOTAL PRICE
Amplify Science Middle School: Grade 6 Integrated Course Model Print Teacher Guides (1 qty per unit)		978-1-64482-458-0	4.00	\$300.00	\$269.91	\$1,079.64
Amplify Science Middle School: Full Year Grade 7 Course - Integrated Model - FIVE YEAR LICENSE - UPFRONT	This is the fifth year license of a multi-year commitment. Bundle of 9 units of Amplify Science Middle School curriculum for Grade 7 using the "Integrated" model of science instruction. Units include: Geology on Mars, Rock Transformations, Earth's Changing Surface, Earth's Changing Surface Engineering Internship, Phase Change, Phase Change Engineering Internship, Chemical Reactions, Populations and Resources, and Matter and Energy in Ecosystems.		245.00	\$84.00	\$84.00	\$20,580.00
Amplify Science Middle School: Grade 7 Integrated Course Model Kits		978-1-64276-590-8	3.00	\$3,265.00	\$3,265.00	\$9,795.00
Amplify Science Middle School: Grade 7 Integrated Course Model Print Teacher Guides (1 qty per unit)		978-1-64482-460-3	3.00	\$300.00	\$269.91	\$809.73

PRODUCT	DESCRIPTION	ISBN	QUANTITY	LIST PRICE	SALES PRICE	TOTAL PRICE
Amplify Science Middle School: Full Year Grade 8 Course - Integrated Model - FIVE YEAR LICENSE - UPFRONT	This is the fifth year license of a multi-year commitment. Bundle of 9 units of Amplify Science Middle School curriculum for Grade 8 using the "Integrated" model of science instruction. Units include: Harnessing Human Energy, Force and Motion, Force and Motion Engineering Internship, Magnetic Fields, Light Waves, Earth Moon and Sun, Natural Selection, Natural Selection Engineering Internship, and Evolutionary History		286.00	\$84.00	\$84.00	\$24,024.00
Amplify Science Middle School: Grade 8 Integrated Course Model Kits		978-1-64276-597-7	3.00	\$3,525.00	\$3,525.00	\$10,575.00
Amplify Science Middle School: Grade 8 Integrated Course Model Print Teacher Guides (1 qty per unit)		978-1-64482-463-4	3.00	\$300.00	\$269.91	\$809.73
Amplify Science: Complimentary Professional Development	Amplify Science Complimentary PD		2.00	\$0.00	\$0.00	\$0.00
Discount for Amplify Science Middle School New Licenses			1.00	\$0.00	\$-3,192.00	\$-3,192.00
Discount for Amplify Science Shipping & Handling			1.00	\$0.00	\$-6,387.24	\$-6,387.24

<b>TOTAL DISCOUNT</b>	\$10,120.30
<b>SUBTOTAL</b>	\$110,320.70
<b>SHIPPING AND HANDLING</b>	\$6,387.24
<b>GRAND TOTAL</b>	\$116,707.94

## Scope and Duration

### Payment Terms:

- This Price Quote (including all pricing and other terms) is valid through Quote Expiration Date stated above.
- Payment terms: net 30 days.
- Prices do not include sales tax, if applicable.
- Pricing terms in the Price Quote are based on the scope of purchase and other terms herein.
- The Federal Tax ID # for Amplify Education, Inc. is 13-4125483. A copy of Amplify's W-9 can be found at: <http://www.amplify.com/w-9.pdf>

### License and Services Term:

- Licenses: until June 30th, 2020
- Services: until June 30th, 2020. Unless otherwise stated above, all training and other services purchased must be scheduled and delivered within such term or will be forfeited.

### Special Terms:

- **FOR SHIPPED MATERIALS:**
  - Expedited shipping is available at extra charge.
  - Print materials and kits are non-returnable and non-refundable, except in the case of defective or missing materials reported by Customer within 60 days of receipt.
- **FOR SERVICES:**
  - Training and professional development sessions cancelled with less than one week notice will be deemed delivered.

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING  
May 20, 2019  
Report #18-63**

**Subject: Personnel Report\*\*\***

**A. Employment – Certified**

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Trenton Korver	Elementary Resource Room Teacher	BA Step 4/\$46,037	2019-20

**B. Employment – Non-Certified**

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Rhonda Wierman	East Food Service Helper	\$11.79/hr	04/23/2019
Tonia France	East Food Service Helper	\$11.79/hr	04/26/2019

**C. Resignation – Certified**

<u>Name</u>	<u>From Position</u>	<u>Reason</u>	<u>Effective</u>
Rebecca Hager	Winans Teacher	Personal	06/07/2019

**D. Resignation – Non-Certified**

<u>Name</u>	<u>From Position</u>	<u>Reason</u>	<u>Effective</u>
Tedr Collins	Middle School Paraprofessional	Personal	04/19/2019
Rose Martin	Food Service	Personal	04/26/2019
William Goerge	East Food Service Helper	Personal	04/26/2019
Marina Jones	Elmwood Instructional Paraprofessional	Personal	06/07/2019

**E. Transfer – Certified**

<u>Name</u>	<u>From Position</u>	<u>To Position</u>	<u>Effective</u>
Rebecca Barnell	Colt Paraprofessional	Colt ASD Room Teacher	2019-20

**F. Transfer – Non-Certified**

<u>Name</u>	<u>From Position</u>	<u>To Position</u>	<u>Effective</u>
Daryl Harris	Elmwood 2 <sup>nd</sup> Shift Custodian	High School 3 <sup>rd</sup> Shift Custodian	05/6/2019

**G. Termination – Non-Certified**

<u>Name</u>	<u>From Position</u>	<u>Effective</u>
Diamond Love	East Food Service Helper	03/29/2019

**H. Retirement – Administration**

<u>Name</u>	<u>From Position</u>	<u>Reason</u>	<u>Effective</u>
Helene McNeilly	Winans Elementary Principal	Personal	06/25/2019

**I. Retirement – Certified**

<u>Name</u>	<u>From Position</u>	<u>Reason</u>	<u>Effective</u>
Elizabeth Miclay	Winans Resource Room Teacher	Personal	06/07/2019
Carol Schafer	St. Gerard Physical Ed Teacher	Personal	06/07/2019

**J.      Retirement – Non-Certified**

<u>Name</u>	<u>From Position</u>	<u>Reason</u>	<u>Effective</u>
Teresa Herbruck	Bus Driver	Personal	06/07/2019
Gretchen Mikula	High School Paraprofessional	Personal	06/07/2019

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
MAY 20, 2019  
Report #18-64**

**FOR ACTION\*\*\***

**Subject:**

Finance Report

**Recommendation:**

It is recommended the following be approved:

**Financial Report:**

The cash balance as of March 31, 2019 was \$5,414,095.98. Receipts during April, consisting of state aid, property taxes, and other revenues in the amount of \$3,018,884.24 minus disbursements during April of \$2,551,547.31, left the district with a General Fund cash balance, as of April 30, 2019, of \$5,881,432.91, including \$1,500,000.00 from the issuance of a State Aid Note.

2018-19 General Fund expenditures/transfers-out exceed revenues/transfers-in by \$138,132. A summary of year to date activity in comparison to the original budget is included in the supporting documentation.

2018-19 Sinking Fund revenues exceed expenditures by \$415,012. A summary of year to date activity in comparison to the original budget is included in the supporting documentation.

2018-19 Public Improvement Fund expenditures/transfers-out exceed revenues/transfers-in by \$966,686. A summary of year to date activity in comparison to the budget is included in the supporting documentation.

The balance of the 2016 Building and Site, Series II Bonds remaining to be allocated, including \$15,448 of accrued interest, is \$178,638. A summary of life to date activity is included in the supporting documentation

The balance of the 2019 Building and Site, Series III Bonds remaining to be allocated, including \$1,271 of accrued interest, is \$975,871. A summary of life to date activity is included in the supporting documentation

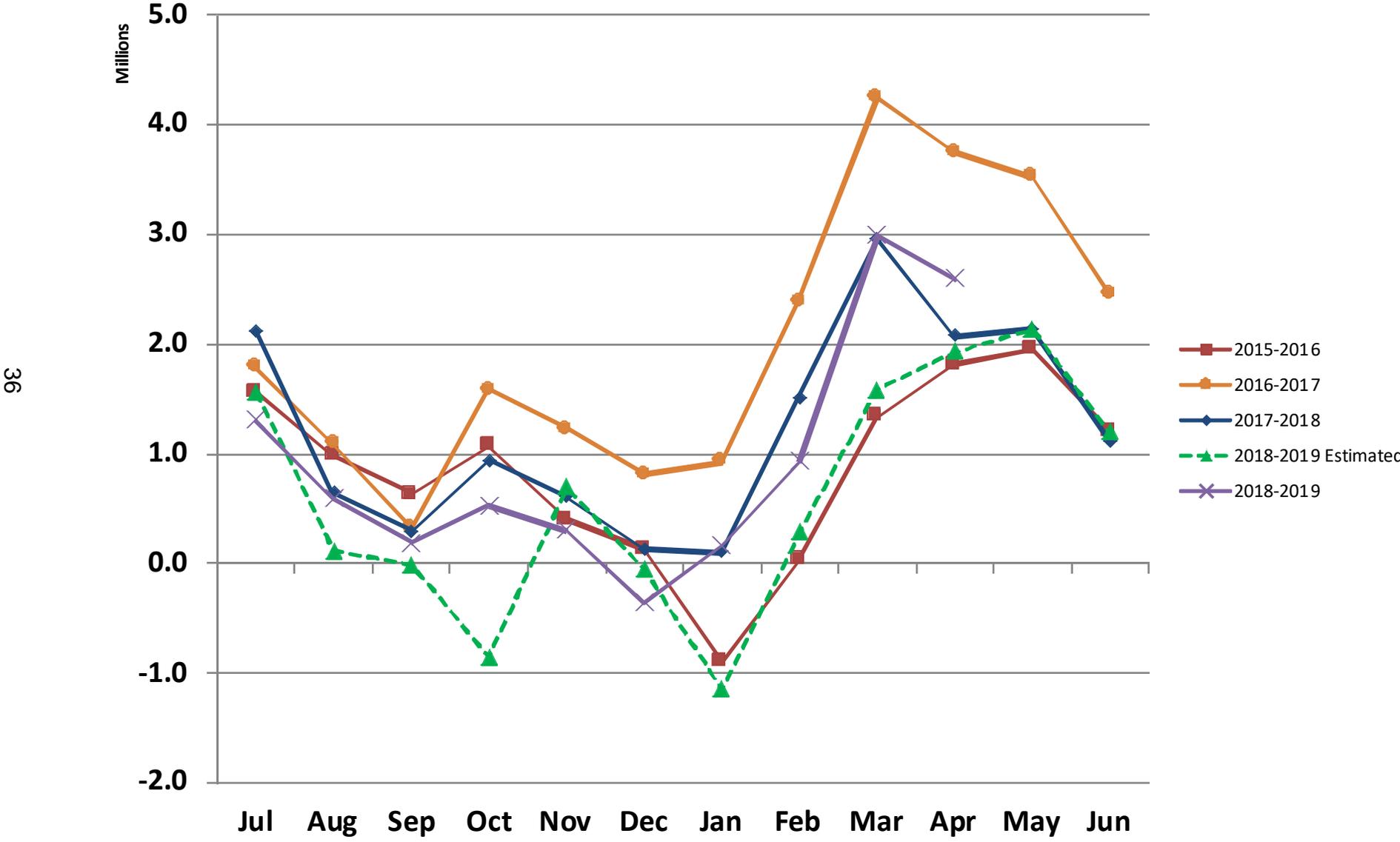
# Waverly Community Schools

## Finance Committee - Cash Position Report

For the Month Ended April 30, 2019

Balance on Hand March 31, 2019	5,414,095.98
Revenues	
State Aid	2,026,536.50
Taxes	68,051.93
Other Revenue	924,295.81
Interfund Transfers In	-
State Aid Note Proceeds	-
	<u>3,018,884.24</u>
Disbursements	
Payroll and Related Liabilities	(1,921,794.82)
Other Expenditures	(368,169.55)
State Aid Repayment	-
	<u>(2,289,964.37)</u>
Prior Month Adjustments During April 2019	(261,582.94)
Balance on Hand April 30, 2019	<u><u>5,881,432.91</u></u>
PNC Bank - General	5,767,697.03
MILAF	7,677.54
PNC Bank - Payroll	70,505.79
Comerica - Checking	35,552.55
	<u><u>5,881,432.91</u></u>
Difference	-

# Waverly Community Schools Cash Flow Analysis (Monthly Lows)



**Waverly Community Schools**  
**General Fund - Budgetary Comparison Schedule**  
**For the Month Ended April 30, 2019**

	Revised Budget	Actual	Over (Under) Budget	% Available
<b>Revenue</b>				
Local sources	9,431,247	9,384,085	(47,162)	0.5%
State sources	22,433,338	14,409,798	(8,023,540)	35.8%
Federal sources	805,282	148,897	(656,385)	81.5%
Intergovernmental	2,915,892	2,042,684	(873,208)	29.9%
Transfers In	80,000	-	(80,000)	100.0%
<b>Total revenue</b>	<b>35,665,759</b>	<b>25,985,464</b>	<b>(9,680,295)</b>	<b>27.1%</b>
<b>Expenditures</b>				
Current:				
Instruction:				
Basic program	15,211,177	10,699,409	(4,511,767)	29.7%
Added needs	4,689,947	3,427,567	(1,262,380)	26.9%
<b>Total instruction</b>	<b>19,901,123</b>	<b>14,126,976</b>	<b>(5,774,147)</b>	<b>29.0%</b>
Support Services:				
Pupil	3,022,274	2,141,129	(881,145)	29.2%
Instructional staff	1,471,845	1,126,808	(345,037)	23.4%
General administration	438,282	374,558	(63,724)	14.5%
School administration	2,377,072	1,968,579	(408,493)	17.2%
Business	539,193	386,023	(153,170)	28.4%
Operations and maintenance	3,465,187	3,009,471	(455,716)	13.2%
Pupil transportation services	1,033,311	797,119	(236,192)	22.9%
Central	621,971	483,178	(138,793)	22.3%
Other	87,208	79,187	(8,021)	9.2%
<b>Total support services</b>	<b>13,056,343</b>	<b>10,366,052</b>	<b>(2,690,291)</b>	<b>20.6%</b>
Athletics	591,997	493,395	(98,602)	16.7%
Community services	42,969	33,130	(9,839)	22.9%
Non Publics	19,400	6,214	(13,186)	68.0%
Facility Acquisition	-	-	-	0.0%
Debt service:				
Principal	130,000	130,000	-	0.0%
Interest	11,650	11,650	-	0.0%
Capital outlay	378,242	203,000	(175,242)	46.3%
Payments to other public schools	1,278,274	753,179	(525,095)	41.1%
<b>Total expenditures</b>	<b>35,409,998</b>	<b>26,123,596</b>	<b>(9,286,402)</b>	<b>26.2%</b>
Excess of Revenue (Under)Over Expenditures	255,761	(138,132)	(393,893)	
Transfers Out	350,000	-	(350,000)	100.0%
Change in Fund Balance	(94,239)	(138,132)	(43,893)	
Favorable Expenditure Variance (1.5%)	531,150			
Projected Change in Fund Balance	436,911			
Fund Balance - Beginning of year	4,034,306			
Fund Balance - End of year	4,471,217			
	12.6%			

**Waverly Community Schools**  
**Sinking Fund - Budgetary Comparison Schedule**  
**For the Month Ended April 30, 2019**

	Revised Budget	Actual	Over (Under) Budget	% Available
<b>Revenue</b>				
Local sources	817,625	807,458	(10,167)	1.2%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	-	-	-	0.0%
<b>Total revenue</b>	<b>817,625</b>	<b>807,458</b>	<b>(10,167)</b>	<b>1.2%</b>
<b>Expenditures</b>				
Current:				
Support Services - Business	-	366	366	0.0%
Support Services - Central	-	-	-	0.0%
Facilities Acquisition, Construction and Improvements:				
Site Acquisition Services	-	-	-	0.0%
Site Improvement Services	77,650	94,161	16,511	-21.3%
Architecture and Engineering Services	64,636	78,653	14,017	-21.7%
Building Acquisition and Construction Services	-	-	-	0.0%
Building Improvement Services	218,335	219,265	930	-0.4%
Other Acquisition and Construction Services	-	-	-	0.0%
<b>Total expenditures</b>	<b>360,621</b>	<b>392,446</b>	<b>31,825</b>	<b>-8.8%</b>
<b>Excess of Revenue (Under)Over Expenditures</b>	457,004	415,012	(41,992)	
Transfers Out	-	-	-	
<b>Net Change in Fund Balance</b>	457,004	415,012	(41,992)	
<b>Fund Balance - Beginning of year</b>	743,402	743,402		
<b>Fund Balance - End of year</b>	1,200,406	1,158,414		

**Waverly Community Schools**  
**Public Improvement Fund - Budgetary Comparison Schedule**  
**For the Month Ended April 30, 2019**

	Revised Budget	Actual	Over (Under) Budget	% Available
<b>Revenue</b>				
Local sources	-	5,889	5,889	0.0%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	350,000	-	(350,000)	100.0%
<b>Total revenue</b>	<b>350,000</b>	<b>5,889</b>	<b>(344,111)</b>	<b>98.3%</b>
<b>Expenditures</b>				
Current:				
Support Services - Business	-	-	-	0.0%
Support Services - Operations and Maintenance	42,985	42,985	-	0.0%
Support Services - Transportation	177,588	179,962	2,374	-1.3%
Support Services - Central	-	-	-	0.0%
Facilities Acquisition, Construction and Improvements:				
Site Acquisition Services	-	-	-	0.0%
Site Improvement Services	680,608	584,280	(96,328)	14.2%
Architecture and Engineering Services	14,200	4,898	(9,302)	65.5%
Building Acquisition and Construction Services	-	-	-	0.0%
Building Improvement Services	165,241	160,450	(4,791)	2.9%
Other Acquisition and Construction Services	-	-	-	0.0%
<b>Total expenditures</b>	<b>1,080,622</b>	<b>972,575</b>	<b>(108,047)</b>	<b>10.0%</b>
<b>Excess of Revenue (Under)Over Expenditures</b>	(730,622)	(966,686)	(236,064)	
Transfers Out	-	-	-	
<b>Net Change in Fund Balance</b>	(730,622)	(966,686)	(236,064)	
<b>Fund Balance - Beginning of year</b>	1,223,703	1,223,703		
<b>Fund Balance - End of year</b>	493,081	257,017		

**Waverly Community Schools**  
**2016 Building and Site Bonds, Series II**  
**Budget Summary**  
**As of April 30, 2019**

	Budget	Actual	Encumbered	Balance Remaining
<b>Construction</b>				
Remodeling	928,411	946,155	0	(17,745)
Site Improvements	228,638	228,638	(0)	0
Technology Infrastructure	-	-	-	-
<b>Construction Base Budget Subtotal</b>	<b>1,157,049</b>	<b>1,174,793</b>	<b>0</b>	<b>(17,745)</b>
<b>Technology Equipment - Contract</b>				
Interactive Classroom	-	-	-	-
Network Equipment	-	-	-	-
Wireless Network	-	-	-	-
Phone System	-	-	-	-
AV Systems	122,000	58,022	0	63,978
Video Distribution/Video Production	-	-	-	-
<b>Tech Equipment Contract Subtotal</b>	<b>122,000</b>	<b>58,022</b>	<b>0</b>	<b>63,978</b>
<b>Technology Equipment - Owner PO</b>				
Computers/Mobile Devices	1,162,653	1,070,136	-	92,517
Servers/Backend Systems	35,000	(14,342)	-	49,342
Printers	-	-	-	-
AV Equipment	53,350	82,602	-	(29,252)
Non-Instructional Equipment (from FFE)	-	-	-	-
<b>Tech Equipment Owner PO Subtotal</b>	<b>1,251,003</b>	<b>1,138,395</b>	<b>-</b>	<b>112,608</b>
<b>District</b>				
Loose Equipment (Furniture & Transportation)	781,396	787,941	(0)	(6,545)
Project Contingency	-	-	-	-
Owner GC/Contingency/Issuance Costs	30,903	30,903	-	-
Field General Conditions	-	18,992	-	(18,992)
Architect	40,625	10,739	-	29,886
Tech Design/Construction Mgr	117,024	117,024	-	(0)
<b>District Subtotal</b>	<b>969,948</b>	<b>965,599</b>	<b>(0)</b>	<b>4,349</b>
<b>Totals</b>	<b>3,500,000</b>	<b>3,336,810</b>	<b>0</b>	<b>163,190</b>

**Waverly Community Schools**  
**2019 Building and Site Bonds, Series III**  
**Budget Summary**  
**As of April 30, 2019**

	Budget	Actual	Encumbered	Balance Remaining
<b>Construction</b>				
Remodeling	-	-	-	-
Site Improvements	-	-	-	-
Technology Infrastructure	-	-	-	-
<b>Construction Base Budget Subtotal</b>	-	-	-	-
<b>Technology Equipment - Contract</b>				
Interactive Classroom	-	-	-	-
Network Equipment	-	-	-	-
Wireless Network	-	-	-	-
Phone System	-	-	-	-
AV Systems	-	-	-	-
Video Distribution/Video Production	-	-	-	-
<b>Tech Equipment Contract Subtotal</b>	-	-	-	-
<b>Technology Equipment - Owner PO</b>				
Computers/Mobile Devices	983,400	-	-	983,400
Servers/Backend Systems	-	-	-	-
Printers	-	-	-	-
AV Equipment	-	-	-	-
Non-Instructional Equipment (from FFE)	-	-	-	-
<b>Tech Equipment Owner PO Subtotal</b>	983,400	-	-	983,400
<b>District</b>				
Loose Equipment (Furniture & Transportation)	-	-	-	-
Project Contingency	-	-	-	-
Owner GC/Contingency/Issuance Costs	13,600	22,400	-	(8,800)
Field General Conditions	-	-	-	-
Architect	-	-	-	-
Tech Design/Construction Mgr	-	-	-	-
<b>District Subtotal</b>	13,600	22,400	-	(8,800)
<b>Totals</b>	997,000	22,400	-	974,600

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
MAY 20, 2019**

**Report #18-65**

**FOR ACTION**

**Subject:**

Technology Equipment Purchase Recommendation

**Recommendation:**

The Superintendent recommends the Board of Education approve the purchase of technology equipment, as per the attached summary, in accordance with Board Policy 6320 (Purchasing).

**Statement of Purpose:**

The purpose of this recommendation is to replace technology devices as part of a planned device refresh using the proceeds from the sale of bonds.

**Budget Impact:**

The total cost of this recommendation is not to exceed Three Hundred Forty-Eight Thousand Three Hundred Sixteen and 00/100 Dollars (\$348,316.00). This purchase will be funded with the remaining proceeds from the sale of \$3,500,000 Building and Site, Series II bonds and the proceeds from the sale of \$1,000,000 Building and Site, Series III bonds. The total cost of this recommendation is within the budget of \$428,000.00 allocated for these purchases.

**Historical Information:**

On May 7, 2013 a special election was held for the purpose of proposing a ballot question to authorize Waverly Community Schools to borrow the sum of \$18,470,000 and issue its general obligation unlimited tax bonds therefor, in one or more series for the purpose of acquiring and installing instructional technology for school buildings; equipping and re-equipping school buildings for instructional technology; partially remodeling, equipping and re-equipping and furnishing and refurbishing school facilities; purchasing school buses; and developing, improving and equipping sites. The ballot proposal having received sufficient votes was approved.

REMC purchases save schools time and money by providing bids compliant with the Revised School Code, allowing schools to buy without bidding independently.

**Rationale for Recommendation:**

The rationale for this recommendation is to replace staff desktops, staff monitors and student mobile devices that have reached the end of their useful life.

**Strategic Plan Reference:**

We will enhance and implement the tools and instruction to develop each student's proficiency in 21<sup>st</sup> century technology.

Device Type	Location	Cost	Quantity	Line Cost	Notes	Vendor	REMC?
Dell 3400 Chromebook	MS	\$353	20	\$7,060	For teachers	Presidio	Yes
Dell 3400 Chromebook	HS	\$353	190	\$67,070	Carts 1 thru 9 (SPED)	Presidio	Yes
Dell 3400 Chromebook	HS	\$353	64	\$22,592	2 ITC labs	Presidio	Yes
Dell 3400 Chromebook	Admin	\$353	10	\$3,530	Repair depot	Presidio	Yes

**Total Number of CBs**  
284

**Total Chromebook Cost**  
\$100,252

<a href="#">Ergotron Cart ZIP 40</a>	HS	\$1,405	2	\$2,810	For the ITC labs	Yeo	Yes
<a href="#">Ergotron Cart ZIP 40</a>	HS	\$1,405	2	\$2,810	SPED carts	Yeo	Yes

**Total Cart Cost**  
\$5,620

Dell Optiplex 7060SFF Desktop	District Wide	\$581	335	\$194,635	Staff + Alt ed + Repair Depot	Presidio	Yes
<a href="#">Phillips 24 inch monitor</a>	District Wide	\$123	376	\$46,060	Staff + Alt ed + Central Admin + Repair Depot	CDWG	Yes

**Total Desktop Cost**  
\$240,695

**Total Project Cost \***  
\$346,567

\*Possible add on for HDMI cables  
[https://www.amazon.com/gp/product/B01H7M782G/ref=ppx\\_yo\\_dt\\_b\\_asin\\_title\\_o02\\_s00?ie=UTF8&th=1](https://www.amazon.com/gp/product/B01H7M782G/ref=ppx_yo_dt_b_asin_title_o02_s00?ie=UTF8&th=1)  
 130 3 packs of 10 foot HDMI cables may be necessary for installation and repair depot.  
 \$13.45 per 3 pack  
 \$1748.50 in total additional costs should the monitors not include HDMI  
 This is a known product that we have used repeatedly in district

**TO:**  
 Waverly Community Schools  
 Jon Harpst  
 515 Snow Rd.  
 Lansing, MI 48917  
  
 rharpst@inghamisd.org  
 (p) 517-319-3014

**FROM:**  
 Presidio Networked Solutions Group, LLC  
 Jeff Seelenbinder  
 48325 Alpha Dr  
 Suite 150  
 Wixom, MI 48393  
  
 jseelenbinder@presidio.com  
 (p) 248.679.3221  
 (f) 248.773.0482

**Customer#:** WAVER002  
**Account Manager:** Jeff Seelenbinder  
**Inside Sales Rep:** Todd Steichen  
**Title:** Dell Chromebook 3400

**Contract Vehicle:** Michigan REMC 2019 Device Purchasing Contract Dell

#	Part #	Description	Unit Price	Qty	Ext Price
1	dell hardware	Dell Chromebook 3400: Intel N4000 Processor, 4GB RAM, 32GB Storage, 42 Whr up to 12 hour battery, , Dual band AC Wireless, Bluetooth 5.0, 14.0" HD 1366 x 768 Display, (2) USB-C, (2) USB 3.1, combo audio port, 720p webcam, Standard keyboard, Touchpad, Highly Durable, Mil Std 810G tested, liquid resistant & pick keyboard, rubberized trim, rounded corners, Dell 1/1/0 mail-in warranty. <b>Comments:</b> 19221700	\$225.00	284	\$63,900.00
2	dell hardware	Google Management License <b>Comments:</b> 19221505	\$24.00	284	\$6,816.00
3	dell hardware	Trinity3 Four-Year Platinum ADP Warranty for Dell CB-3400. Includes unlimited accident protection and up to (1) battery replacment during the first three years. Warranty coverage is through Trinity3 Technology (not Dell) . Details can be found at: <a href="https://trinity3.com/Warranty/T3PlatinumWarranty">https://trinity3.com/Warranty/T3PlatinumWarranty</a> <b>Comments:</b> 19221702	\$89.00	284	\$25,276.00
4	dell hardware	Trinity3 Enterprise Enrollment, asset tag, inventory, Green Package Shipping ( will delay delivery). <b>Comments:</b> 19221515	\$15.00	284	\$4,260.00

<b>Sub Total:</b>			<b>\$100,252.00</b>	
<b>Grand Total:</b>			<b>\$100,252.00</b>	

This quote is governed by Terms and Conditions of REMC 2019 Dell Device Purchasing Contract  
Standard-Terms-for-Purchase-of-Services or Goods  
Quote valid for 30 days from date shown above.  
All prices subject to change without notice. Supply subject to availability.

Purchase Order should be issued to:  
Presidio Networked Solutions Group LLC  
6355 East Paris Ave  
Caledonia, MI 49316

Pursuant to this contract your PO must reflect the following contract:  
REMC 2019 Dell Device Purchasing Contract

Tax ID# 58-1667655; Size Business: Large; CAGE Code: OKD05; DUNS#15-405-0959; CEC 15-506005G  
Credit: Net 30 days (all credit terms subject to prior Presidio credit department approval)  
Delivery: FOB Terms Destination

Customer hereby authorizes and agrees to make timely payment for products delivered and services rendered, including payments for partial shipments

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Date

## REMC - Ergotron - ZIP40

## Quote #026217 v1

Prepared For:  
**Waverly Community Schools**  
Jon Harpst  
515 Snow Road  
Lansing, MI 48917

P: 517-319-3014  
E: rharpst@inghamisd.org

Prepared By:  
**Yeo & Yeo Computer Consulting, LLC**  
Pearl Moore  
5300 Bay Road Suite 200  
Saginaw, MI 48604

P: (989) 797- 4075  
E: peamoo@yeoandyeo.com

Date Issued:  
**05.08.2019**  
Expires:  
**06.07.2019**

REMC - Ergotron - ZIP40		Price	Qty	Ext. Price
DM40-1009-1	<b>Ergotron Zip40 Charging Cart - 255 lb Capacity - 4 Casters - 5" Caster Size - Steel - 30.3" Width x 26.1" Depth x 45.4" Height - Black, Silver - For 40 Devices</b>	\$1,405.00	4	\$5,620.00
Subtotal				<b>\$5,620.00</b>

Quote Summary	Amount
REMC - Ergotron - ZIP40	\$5,620.00
<b>Total:</b>	<b>\$5,620.00</b>

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Acceptance	
<p><b>Yeo &amp; Yeo Computer Consulting, LLC</b></p>  <p>Pearl Moore</p> <hr/> <p>Signature / Name</p> <p>05/08/2019</p> <hr/> <p>Date</p>	<p><b>Waverly Community Schools</b></p>  <p>_____</p> <hr/> <p>Signature / Name</p> <p style="text-align: right;">Initials</p> <hr/> <p>Date</p>

**TO:**  
 Waverly Community Schools  
 Jon Harpst  
 515 Snow Rd.  
 Lansing, MI 48917  
  
 rharpst@inghamisd.org  
 (p) 517-319-3014

**FROM:**  
 Presidio Networked Solutions Group, LLC  
 Jeff Seelenbinder  
 48325 Alpha Dr  
 Suite 150  
 Wixom, MI 48393  
  
 jseelenbinder@presidio.com  
 (p) 248.679.3221  
 (f) 248.773.0482

**Customer#:** WAVER002  
**Account Manager:** Jeff Seelenbinder  
**Inside Sales Rep:** Todd Steichen  
**Title:** REMC Dell Optiplex 7060 SFF

**Contract Vehicle:** Michigan REMC 2019 Device Purchasing Contract Dell

#	Part #	Description	Unit Price	Qty	Ext Price
1	dell hardware	Dell Optiplex 7060 SFF: Intel Core i5-8500 Processor, vPro Enabled, 4GB RAM (3 open slots), M.2 128GB SSD Drive, No Optical Drive, Intel Integrated Video, 10/100/1000, supports optional wireless, 10 External USB: 1 x USB-C, 5 x USB 3.1 Gen 1 (1 front/4 rear) and 4 x USB 2.0, 1 UAJ w/ 1 Line-out (audio), (2) DP, (1) HDMI, USB Keyboard, USB Mouse, Windows 10 Professional, Dell 3/3/3 Onsite Warranty. Please note VGA port and DVDRW drive are available as options. <b>Comments:</b> 19220000	\$463.00	335	\$155,105.00
2	dell hardware	Upgrade from 4GB to 8GB RAM (Optiplex 7060 SFF) <b>Comments:</b> 19220001	\$56.00	335	\$18,760.00
3	dell hardware	Upgrade to M.2 256GB SSD Drive <b>Comments:</b> 19220004	\$62.00	335	\$20,770.00

<b>Sub Total:</b>		<b>\$194,635.00</b>
<b>Grand Total:</b>		<b>\$194,635.00</b>

This quote is governed by Terms and Conditions of REMC 2019 Dell Device Purchasing Contract  
 Standard-Terms-for-Purchase-of-Services or Goods  
 Quote valid for 30 days from date shown above.  
 All prices subject to change without notice. Supply subject to availability.

Purchase Order should be issued to:  
 Presidio Networked Solutions Group LLC  
 6355 East Paris Ave  
 Caledonia, MI 49316

Pursuant to this contract your PO must reflect the following contract:  
 REMC 2019 Dell Device Purchasing Contract

Tax ID# 58-1667655; Size Business: Large; CAGE Code: OKDO5; DUNS#15-405-0959; CEC 15-506005G  
 Credit: Net 30 days (all credit terms subject to prior Presidio credit department approval)  
 Delivery: FOB Terms Destination

Customer hereby authorizes and agrees to make timely payment for products delivered and services rendered, including payments for partial shipments

\_\_\_\_\_  
 Customer Signature

\_\_\_\_\_  
 Date

# QUOTE CONFIRMATION



**DEAR JON HARPST,**

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
KPZQ160	5/13/2019	WCS-PHILLIPS MONITORS	2424016	<b>\$46,060.00</b>

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<a href="#">Philips V-line 243V7QJAB - LED monitor - Full HD (1080p) - 24"</a> Mfg. Part#: 243V7QJAB UNSPSC: 43211902 Contract: REMC Computer & Networking 2014 (Computer & Network 2014)	376	5411210	\$122.50	\$46,060.00

PURCHASER BILLING INFO	SUBTOTAL	AMOUNT
<b>Billing Address:</b> WAVERLY COMMUNITY SCHOOLS ACCTS PAYABLE 515 SNOW RD ADMINISTRATION BLDG LANSING, MI 48917-4502 <b>Phone:</b> (517) 321-7265 <b>Payment Terms:</b> NET 30 Days-Govt/Ed	<b>SHIPPING</b>	\$0.00
	<b>SALES TAX</b>	\$0.00
	<b>GRAND TOTAL</b>	<b>\$46,060.00</b>
	<b>DELIVER TO</b> <b>Shipping Address:</b> WAVERLY COMMUNITY SCHOOLS JON HARPST 515 SNOW RD ADMINISTRATION BLDG LANSING, MI 48917-4502 <b>Phone:</b> (517) 321-7265 <b>Shipping Method:</b> UPS Freight LTL, Special Services	
<b>Please remit payments to:</b> CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515		

Need Assistance? CDW•G SALES CONTACT INFORMATION		
	<b>Jesse Hafterson</b>   (866) 809-9887	jesshaf@cdwg.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>  
 For more information, contact a CDW account manager  
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**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
MAY 20, 2019**

**Report #18-66**

**FOR ACTION**

**Subject:**

Sinking Fund 2019 Summer Projects – Part II Award Recommendations

**Recommendation:**

The Superintendent recommends the Board of Education approve awards to the lowest responsible bidder(s) from the 2019 Sinking Fund Summer Projects bid package, as per the attached summary, in accordance with Board Policy 6320 (Purchasing).

**Statement of Purpose:**

The purpose of the 2019 Sinking Fund Summer Projects bid package was to receive competitive pricing for partial roof replacement at East Intermediate, concrete replacement throughout the District and the replacement of the water main line at Colt Early Childhood Elementary.

**Background Information:**

On March 8, 2016 a special election was held for the purpose of proposing a ballot question to authorize Waverly Community Schools to levy not to exceed 1 mill for a period of 10 years to create a sinking fund for construction or repair of school buildings and all other purposes authorized by law. The ballot proposal having received sufficient votes was approved.

On Friday, April 26, 2019 the 2019 Sinking Fund Summer Projects bid package was released with responses due on Friday, May 10, 2019. A summary of the bid responses is attached for reference. A satisfactory post bid interview was conducted with the apparent low bidder(s) to ensure compliance with bid specifications.

**Budget Impact:**

The total cost of this recommendation is Six Hundred Fifty-Four Thousand One Hundred Seventy-Eight and 00/100 Dollars (\$654,178.00), including contingency and general conditions. The award is lower than the pre-bid construction cost estimate of \$726,593. The contracts will be funded entirely by the proceeds from the levy of the Sinking Fund.

**Discussion of Options:**

The Board may entertain a motion to take one of the following actions:

- 1) Accept all bid recommendations, as presented
- 2) Accept or reject each bid individually with a separate motion for each bid category
- 3) Reject all the bids, and reissue a new Invitation to Bid
- 4) Table the recommendation for further discussion

May 14, 2019

Mr. Evan Nuffer  
 Director  
 Waverly Community Schools  
 515 Snow Rd.  
 Lansing, Michigan 48917

RE: 2019 Sinking Fund Projects - Bid Pack 2 - Sidewalks, Roofing, & Water Main

Dear Mr. Nuffer,

Bid documents were issued for the 2019 Sinking Fund Projects Bid Pack 2 which includes district wide selective sidewalk replacement, roofing work at East Intermediate, & a new water main at Colt. In addition to contacting known interested bidders, bids were advertised on the state bid website, in the local newspaper, and with local construction associations. Bids were received and publicly opened on May 10, 2019.

**Bid Evaluation Summary and Recommendations**

The attached bid tabulation indicates the bid pricing received. After a review of the bid proposals received, the project team conducted post-bid interviews with low bidders to verify the proposals were inclusive of the scope of work and schedule.

Based upon the evaluation of the project team we present the following companies for consideration by the administration and Board of Education.

Bid Category	Vendor Name	Bid Amount
Site Utilities	Scarlett Excavating	\$72,500
Roofing	Royal West Roofing	\$232,650
Concrete Sidewalk	The Isabella Corporation	\$263,700
<b>BID TOTAL</b>		<b>\$568,850</b>
	General Conditions at 5%	\$28,443
	Contingency at 10%	\$56,885
<b>GRAND TOTAL</b>		<b>\$654,178</b>

Upon approval by the Board of Education, Barton Malow will issue contracts to the approved bidders. If you have any questions, please call me at (586) 524-1396.

Sincerely,



Eric Sifferman  
 Project Manager

**WAVERLY COMMUNITY SCHOOLS SIDEWALK, ROOFING & WATER MAIN  
 BID RESULTS**

<b>Bid Package Name</b>	<b>Vendor Name</b>	<b>Bid Amount</b>	<b>Comments</b>
<b>Site Utilities</b>	<b>Scarlett Excavating Inc</b>	<b>\$ 72,500.00</b>	
Site Utilities	E.T. Mackenzie Company	\$ 87,119.75	
Site Utilities	Hoffman Brothers, Inc.	\$ 108,384.00	
Roofing	Quality Roofing	\$ 232,000.00	<i>Missing Bid Bond &amp; Iran Form</i>
<b>Roofing</b>	<b>Royal West Roofing &amp; Sheet Metal LLC</b>	<b>\$ 232,650.00</b>	
Roofing	KawKawlin Roofing Co.	\$ 253,200.00	
<b>Concrete Sidewalk</b>	<b>The Isabella Corporation</b>	<b>\$ 263,700.00</b>	
Concrete Sidewalk	Moore Trosper Construction Company	\$ 312,700.00	
Concrete Sidewalk	Mccarthy Construction Company	\$ 327,000.00	
Concrete Sidewalk	E.T. Mackenzie Company	\$ 740,025.00	



**MEMORANDUM**

TO: Local District Superintendents  
FROM: Jason Mellema  
DATE: May 10, 2019

**Re: *Ingham ISD Board of Education Candidate/Election***

The deadline for filing for a seat on Ingham Intermediate School District's Board of Education was Monday, May 6, 2019.

Three (3) candidates have filed to run for the two (2) open six-year board seats:

- Erin Schor, Incumbent, who resides in Lansing
- Michael Flowers, Incumbent, who resides in Lansing
- Christopher Eaton who resides in Webberville

One (1) candidate has filed to run for the one (1) open four-year (partial term) board seat:

- Lori Zajac, Incumbent, who resides in Holt

We requested biographical information from all candidates; however the candidates may also contact you directly. Please forward the candidate names and the attached biographies from our candidates to your board members.

According to current statute, Monday, May 13, 2019 is the earliest date a local district board can adopt a resolution to approve the district's voting representative and designate the three Ingham ISD candidates the board supports.

Ingham ISD's board members are elected by the local district boards of education which include Dansville, East Lansing, Haslett, Holt, Lansing, Leslie, Mason, Okemos, Stockbridge, Waverly, Webberville, and Williamston. The representatives from these local districts will convene at Ingham ISD on June 3 at 6:00 p.m. to cast votes that reflect resolutions passed by their boards. An official notice about the election date, time, and location will be sent to your board secretary on May 20. A copy will also be sent to your office.

In the meantime, after your board takes action, I would appreciate if you would forward the resolution approving your representative and designating your board's three candidate choices for the Ingham ISD board to my office.

Please contact Micki O'Neil, 517.244.1212 or [moneil@inghamisd.org](mailto:moneil@inghamisd.org), if you have any questions about the election procedures or any other related matters.

Thank you for your assistance.

Attachments

## School Board Candidate Biographical Information

**Name:** Christopher Eaton

**Address:** 5120 Cole Rd., Webberville, MI 48892

**School district where you currently reside:** Webberville

**Educational background:**

Licensed journeyman plumber  
Currently working on Director of Operations certification through Michigan School Business Officials (MSBO)

**Present occupation:**

State of Michigan Maintenance Department, Chelsea SAI campus

**Previous board experience; please include years of services:**

**Other public service or volunteer experience; please include years of service:**

Please see attached biography

**Any other information you would like to share with the constituent districts which may assist them in learning more about you, focusing on why you want to serve on the Ingham ISD Board of Education.**

Please see attached biography



My name is Christopher G. Eaton and I am a lifelong resident of Ingham County. I am seeking a seat on the Ingham Intermediate School District Board of Education as a trustee and hope you will support my candidacy.

I was raised in the Williamston School District and then raised my own family in the Webberville Community School District. I have been very involved at the community level. Over a 16 year period, I served several years as the president of the Webberville Athletic Boosters, as a baseball and football coach for Webberville Junior Athletic Association and assistant high school varsity baseball coach. I was also very involved with helping pass the millage in Webberville that resulted in the building of the Spartan Center at Webberville Community Schools, a building which offers increased opportunities for the students and the community. As a plumber in the construction industry, I have helped to upgrade our Districts buildings and grounds when possible. After serving my community in several areas for many years, I am now seeking to expand my involvement at the county level.

I currently work for the State of Michigan at a correctional facility in Chelsea. Prior to working for the State of Michigan I worked at Howell Public Schools (HPS) for 14 years as the District's plumber and the last 4 years as the Supervisor of Maintenance, Operations, and Custodial Services. As the Supervisor I managed a 5 million dollar budget and oversaw 14 district buildings. As a member of Cabinet and Adstaff, I believe that my experience at HPS will benefit the local districts and Ingham ISD. Prior to working at Howell Public Schools I owned a plumbing company in Williamston for 3 years with 9 employees.

My extended and immediate family have benefitted from the excellent services provided by Ingham ISD. It is for this reason that I am eager to give back. I have seen firsthand the positive impact that the IISD has on student achievement and I would like to be more involved in those efforts. Since the spring of 2012, my family has supported the students of the Wilson Talent Center (formerly the Capital Area Career Center) by providing more than \$21,000 in scholarships through the Troy Eaton Memorial Welding Scholarships and Grant.

As a lifelong resident of Webberville and Williamston school districts, please support my efforts to become an Ingham ISD Board Trustee. If you have any questions please feel free to contact me at 517.404.6046 or [eatonc@hotmail.com](mailto:eatonc@hotmail.com).

## School Board Candidate Biographical Information

**Name:** Erin Schor

**Address:** 2210 Moores River Dr., Lansing, MI 48911

**School district of residence:**

Lansing; two children attending Lansing School District (go Everett Vikings!)

**Educational background:**

Master of Public Policy, University of Michigan Gerald R. Ford School of Public Policy

Bachelor of Arts, University of Michigan

**Present occupation:** Vice President, Michigan Community College Association (2012 – present)

**Previous positions:**

Director of Public Policy, CMU Center for Charter Schools (2011)

Chief of Staff, House Majority Floor Leader Kathy Angerer (2009 –2010)

Legislative and Communications Director, State Representative Paul Condino (2004 –2008)

Policy Analyst, House Democratic Policy Staff (2001 – 2004)

**Previous board experience:**

Lansing Mayor’s Arts and Culture Commission (Chair), 2018 - Present

Impression 5 Science Center Board of Directors (Chair), 2013 – Present

Potter Park Zoo Society Board of Directors, 2018 - Present

Educational Child Care Center (EC3) Board of Directors, 2010 – 2013

**Other public service or volunteer experience:** Master Gardener Volunteer

**Any other information you would like to share with the constituent districts which may assist them in learning more about you, focusing on why you want to serve on the Ingham ISD Board of Education:**

**Board of Education:**

I have thoroughly enjoyed serving on the Ingham Intermediate School District Board these past six years and would appreciate the opportunity to continue serving. This has been a time of significant change for the ISD with two new Superintendents, tremendous enrollment growth at the Wilson Talent Center, and now a new political environment with Michigan’s new Governor. I believe my background in policy as well as my experience with the ISD and elsewhere in the community would allow me to serve the ISD well, continuing to advocate for excellent services to our local districts while helping to position the ISD as a partner in moving the Capital region forward.



Ingham Intermediate  
School District  
*A Regional Educational Service Agency*



## School Board Candidate Biographical Information

**Name:** Lori Zajac

**Address:** 3770 Wigman Rd, Apt. #9  
Holt MI 48842

**School district where you currently reside:** Holt Public Schools

**Educational background:** Graduate of Lansing Community College – 1982  
Graduate of Holt Public Schools – 1980

**Present occupation:** Account Executive at JFP Benefit Management, Inc. (Sept. '99 to Current)  
(Third Party Administrator/Group Life-Health Insurance Agent)

**Previous board experience; please include years of services:**

Ingham Intermediate School District Board of Education – Appointed in August 2018  
Holt Public Schools Board of Education – November 2005 through June 2017  
-Vice President (2014) & President (2015-2017)  
Ingham School Officers Association-ISOA Representative – 5 Years  
-President (2016/17)

**Other public service or volunteer experience; please include years of service:**

BSA/CubMaster for Pack 640 (8 years)  
Co-Chairperson of Horizon Elementary Organization of Parents/Staff-PTO (4 years)  
Destination Imagination-Reg'l Sales/Mktg Coordinator & Team/Account Administrator (7 years)  
Holt Athletic Booster Club  
-Football Rep-7 years; Executive Board Secretary-3 years  
Judson Memorial Baptist Church - Lansing  
-Financial Secretary-4 years; Elder Board Secretary-5 years; Church Clerk-2 years

**Any other information you would like to share with the constituent districts which may assist them in learning more about you, focusing on why you want to serve on the Ingham ISD Board of Education.**

See Next Page



**Any other information you would like to share with the constituent districts which may assist them in learning more about you, focusing on why you want to serve on the Ingham ISD Board of Education.**

For much of the same reason that my family chose to become part of the Ingham Intermediate School District when I was very young (as part of the Holt/Dimondale community back in 1968), my husband and I similarly chose to remain within the area/district when starting our own family nearly 30 years ago...predominantly because of the exceptional schools and educational opportunities within Ingham County. It has always been with a tremendous amount of pride and conviction that our entire family has strived to maintain very active roles within the community at large...with most of our time & energy focused on various school programs and/or student-athlete organizations.

Based on that strong desire to 'serve' in some capacity or another, my compass and unmitigated motivation has always been the passion I have for encouraging and/or creating opportunities for *all* students/children. Having the chance to be a part of anything that supports, promotes and provides for a world class education for each & every one of them has always been a privilege...and a responsibility that I do not take lightly.

It is no secret that I am an avid and vocal supporter of our local school districts and the ISD. I adamantly believe that *every* child deserves (AND should have access to) the highest quality educational/vocational opportunities...the type of learning opportunities that are present & continuing to develop/evolve right here in Mid-Michigan. It has been an honor to play a small role in helping to maintain and even expand those opportunities. I continually strive to support the ongoing initiatives that are genuinely aimed at enhancing student learning performance & solid educational programs in Ingham County.

I thank you for any consideration you are willing to extend to me as a continuing member of the Ingham Intermediate School District's Board of Education. Please do not hesitate to contact me directly if you have any additional questions...I am always interested in hearing your opinions and (for those of you that know me personally can attest), I eagerly look forward to discussing 'all things education' at every opportunity! Your support in the upcoming election...along with the ongoing work you all devote to the students in Ingham County is sincerely appreciated.

Thank you,  
Lori Zajac

## School Board Candidate Biographical Information

**Name:**

Michael Flowers

**Address:**

3015 Appaloosa Way  
Lansing, Michigan 48906

**School district where you currently reside:**

Lansing School District

**Educational background:**

MASTERS OF LABOR RELATIONS & HUMAN RESOURCES  
Michigan State University, Lansing, MI

BACHELORS OF BUSINESS ADMINISTRATION  
Northwood University, Midland, MI

PROFESSIONAL IN HUMAN RESOURCE (PHR)  
Society of Human Resource Management

**Present occupation:**

EXECUTIVE DIRECTOR OF HUMAN RESOURCES	Feb 2015 – Present
DIRECTOR OF WATER PRODUCTION	Sept 2014 – Feb 2015
DIRECTOR OF HUMAN RESOURCES	July 2008 – Sept 2014

Lansing Board of Water & Light, Lansing, MI

Duties and Responsibilities:

- Strategic planning, oversight and implementation of human resources processes and procedures for the organization

Primary Functions:

- Oversight for employment practices, hiring, labor relations, contract negotiations, compensations, benefits
- Training and organizational development
- Work closely with senior leadership regarding strategic planning, leadership development, and succession planning

ADJUNCT PROFESSOR

Lansing Community College, Lansing, MI Jan 2001 – Present

Duties and Responsibilities

- Curriculum development
- Teach onsite, online and hybrid courses
- Leadership development

DIRECTOR OF EMPLOYMENT AND DIVERSITY, HUMAN RESOURCES  
Sparrow Health System, Lansing, MI April 2006 – July 2008



**Previous board experience; please include years of services:**

- 2012-present - Ingham Intermediate School Board Member
- 2004-present – Peckham Industries, Inc. Past President, current Member of Board of Directors
- 2002-present - Labor and Employment Relations Association-Past President, current Member of Advisory Board (Mid-Michigan Chapter)
- Greater Lansing Fund Advisory Committee Member, Lansing, MI
- Capital Regional Community Foundation – Trustee, Lansing, MI
- Lansing Community College Foundation – Vice President of Board of Trustees, Lansing, MI
- Lansing Community College – President’s Advisory Counsel for Diversity & Inclusion, Lansing, MI
- 2003-2011 – Northwest Initiative of Greater Lansing – Past Vice President and Member of Advisory Board
- 2000-2010 – Westside YMCA – Member of Advisory Board

**Other public service or volunteer experience; please include years of service:**

- Phi Beta Sigma Fraternity, Inc., Epsilon Tau Sigma Chapter, Lansing, MI
- Mentor with Lansing Schools
- Junior Achievement of Greater Lansing
- Booster Club Member with Waverly Schools

**Any other information you would like to share with the constituent districts which may assist them in learning more about you, focusing on why you want to serve on the Ingham ISD Board of Education.**

I am interested in serving on the Ingham ISD Board of Education as I was involved in the inception of Capital Area Healthcare Education Partnership that was initiated through the Career Center, what is now the Wilson Talent Center. I have a great deal of interest in looking at and assisting in development of specific programs that would offer the skill sets and talents that are needed for employers in the capital City Region. Over the past seven years I’ve seen that there is great interest from within Ingham ISD in assisting students in its constituent districts in gaining a better understanding and opportunities in educational and work experiences that are available in Ingham County. Also, over the past seven years I have gained a very good understanding of the current programs that have been developed, and continue to be developed in partnership with districts. With my history of board experiences, my community involvement, and with the knowledge that I’ve gained from being on the Ingham ISD board over the past years, I feel I can offer insight and direction to the continued success of many of these programs, and the programs that are in the developmental stages.

**RESOLUTION DESIGNATING DISTRICT'S ELECTION REPRESENTATIVE**

[To be adopted on or after May 13, 2019]

\_\_\_\_\_ (the "District")

A \_\_\_\_\_ meeting of the board of education of the Issuer (the "Board") was held in the \_\_\_\_\_, within the boundaries of the District, on the \_\_\_\_\_ day of \_\_\_\_\_, 2019, at \_\_\_\_\_ o'clock in the \_\_.m.

The meeting was called to order by \_\_\_\_\_, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

**WHEREAS:**

1. The biennial election of the Board of Ingham Intermediate School District, Michigan (the "ISD Board") will be held on Monday, June 3, 2019; and

2. The members of the ISD Board will be elected by an electoral body composed of one (1) person designated by the board of each of the constituent school districts; and

3. In accordance with Section 614(2) of the Revised School Code, MCL 380.614(2), this Board desires to designate \_\_\_\_\_ as this District's proposed representative and \_\_\_\_\_ as an alternate designated representative in the event the designated representative is unable to attend and further desires to direct said representative and alternate to vote on behalf of this Board for a specific candidate.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. This Board does hereby approve the designation of \_\_\_\_\_ as the representative of this Board for the electoral body, which body will elect three (3) candidates to the vacancies on the ISD Board on Monday, June 3, 2019 and \_\_\_\_\_ as an alternate in the event the designated representative is unable to attend.

2. The designated representative and alternate are further directed to cast votes on the first ballot on behalf of this Board for:

Two (2) Full Term Candidates

\_\_\_\_\_  
\_\_\_\_\_



One (1) Partial Term Candidate:

\_\_\_\_\_.

3. The Secretary of this Board is hereby further directed to file a certified copy of this resolution with the Secretary of the ISD Board.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

\_\_\_\_\_

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of \_\_\_\_\_, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a \_\_\_\_\_ meeting held on \_\_\_\_\_, 2019, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

\_\_\_\_\_

Secretary, Board of Education