



WAVERLY
COMMUNITY SCHOOLS
Pride. Tradition. Excellence.

Waverly Community Schools

Regular Meeting

Monday, January 23, 2017 6:30 PM

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular meeting of the Board of Education of Waverly Community Schools will be held January 23, 2017, beginning at 6:30 PM in the Board Room, 515 Snow Road, Lansing, MI.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President Britt Slocum
- II. Special Presentations
 - A. M-Step Performance Review - Superintendent Urquhart
- III. Correspondence
- IV. Public Comment
- V. Student Representative Report
- VI. Board Member Comment
- VII. Adoption of Agenda
- VIII. ***Approval of Minutes 4
- IX. Presentation of Reports
 - A. Advisory Committee Reports
 - 1. Personnel & Policy - Member Chahine
 - 2. Finance & Facilities - Member Wright
 - 3. Teaching & Learning - Member Sherry
 - B. Personnel & Policy
 - 1. ***Recommendation to approve Report #16-34 Personnel Recommendations 18
 - C. Finance & Facilities
 - 1. ***Recommendation to approve Report #16-35, Finance Report 19
 - D. Teaching & Learning
 - 1. ***Recommendation to approve Report #16-36, Waverly High School Program of Studies 2017-2018 25
 - 2. ***For Information: Band Choir Extended Field Trip 26
- X. Superintendent's Report

- XI. Other Board Business
- XII. Closed Session
- XIII. Adjournment

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
December 14, 2016**

Opening of Meeting

The rescheduled regular meeting of the Waverly Community Schools Board of Education was called to order by President Britt Slocum at 4:31 p.m. in the Board Room of the Waverly Community Schools Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. Britt Slocum, President
Mrs. Angela Witwer, Vice President
Mrs. Mary Ann Martin, Secretary
Mrs. Melissa Sherry, Trustee

Members Absent:

Mr. Alan Wright, Treasurer
Mr. Joe Chahine, Vice Secretary-Treasurer
Mr. Calvin Jones, Trustee

Staff Present:

Mr. Terry Urquhart, Superintendent
Mr. Evan Nuffer, Director of Finance
Mr. Vince Perkins, Director of Human Resources
Mrs. Kelly Blake, Director of Teaching & Learning
Mrs. Tiffany Wright, Director of Special Education
Rebecca Pease
Chris Huff
Mike Moreno
Shawn Talifarro
Vickie Tisdale
Helene McNeilly
Jennifer Vance
Kevin Kacel
Nicole Ohl-Shaw
Sam Sicilia
Debbie Quinn
Members of the Waverly Education Association

Others Present:

Mr. Claude Beavers

Special Presentations:

High School Principal Chris Huff and Counselor/AP Coordinator Kristen Gazley reported on Advanced Placement classes at Waverly High School, including the statistics for the 2015-2016 school year.

Correspondence

Member Martin reported correspondence was received from Member Wright stating he was unable to attend the Board meeting.

Public Comment

Addressing the Board during Public Comment were Jennifer Vance, Claude Beavers, Kevin Kacel, Nicole Ohl-Shaw, Sam Sicilia, and Debbie Quinn.

Board Member Comment

Member Martin recognized student Jaden Sutton for being named to the Lansing State Journal Dream Team for football.

Board Member Comment (cont.)

Member Sherry recognized a donation made to the Sparrow Cancer Center by the Waverly Band. She also reported the Waverly Reflections performed for Sparrow patients and their guests.

President Slocum thanked the teachers for coming this evening, noting the Board values them. He stated their angst is caused by not getting answers from anybody. There will be no resolution until we go through fact-finding. President Slocum stated we have to follow the process which is sometimes dictated to us from the other side of the table. He said he is not an enemy and neither is anyone else at this table.

Adoption of Agenda

A motion was presented by Member Martin and supported by Member Sherry. MOTION: The Board of Education approve the meeting agenda as presented, with the addition of #IX, C, Adoption of Resolution.

Motion carried. VOTE: AYES - 4; NAYS – 0 (Members Wright, Chahine, and Jones absent)

******Finance Report – Report #16-31 - For Action***

The Finance Report was approved as presented.

For Discussion – Waverly High School Program of Studies 2017-2018

Chris Huff, Waverly High School Principal, presented the Program of Studies for 2017-2018. Included in his presentation were the Pride Period, Top Ten qualifications, PEER Links, and Blended Learning.

For Action – Unfair Labor Practices Against the Waverly Education Association

A motion was presented by Member Martin and supported by Member Sherry. MOTION: The Waverly Board of Education authorizes, its attorneys, Thrun Law Firm, P.C. to file, and to pursue, for and on behalf of this Board of Education, unfair labor practice charges against the Waverly Education Association.

Motion carried. MOTION: AYES – 4; NAYS – 0 (Members Wright, Chahine, and Jones absent).

Superintendent's Report

Superintendent Urquhart reported information has been received from the Office of Civil Rights based on a parent complaint. After three years, a preliminary report has been concluded. The District needs to look at the complaint, investigate and make a decision.

Superintendent Urquhart stated the hallmark of how we do business is based on the goals of increased academic achievement and increased enrollment. He announced he is naming Vincent Perkins as the Director of Student Success at Winans Elementary School.

Superintendent Urquhart stated he is hearing the teachers loud and clear, but doesn't think they have all the facts. He said a fair and decent contract is the District's intent.

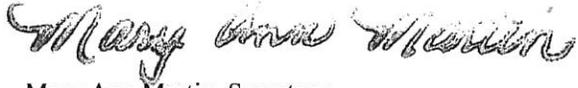
Other Board Business

President Slocum read a special tribute recognizing Board Member Joe Chahine. President Slocum stated he served the District with distinction, was influential in the passing of the technology bond and sinking fund, and is truly a Waverly Warrior.

President Slocum announced the Board would be entering into closed session to discuss pending litigation.

The Board took a brief recess at 5:35 p.m. before entering into closed session. The Board returned to open session at 6:17 p.m. and adjourned immediately thereafter.

Respectfully submitted,

A handwritten signature in cursive script that reads "Mary Ann Martin". The signature is written in black ink and is positioned above the typed name.

Mary Ann Martin, Secretary

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL BOARD MEETING
January 9, 2017**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order at 6:00 p.m. by President Britt Slocum in the Little Theatre of Waverly Middle School, 620 Snow Road, Lansing, Michigan.

Members Present: Mr. Britt Slocum
Mrs. Mary Ann Martin
Mr. Alan Wright
Mrs. Melissa Sherry
Mr. Calvin L. Jones
Mrs. Holly Nester

Member Absent: Mrs. Angela Witwer

Staff Present: Mr. Terry Urquhart, Superintendent
Mr. Evan Nuffer, Director of Finance
Mr. Vincent Perkins, Director of Human Resources
Mrs. Kelly Blake, Director of Teaching and Learning
Mrs. Tiffany Wright, Director of Special Education
Mr. David Palme, Director of Technology
Chris Huff
Tony Terranova
Vickie Tisdale
Molly Francis
Tim Lyman
Helene McNeilly
Shawn Talifarro
Rebecca Pease
Jaclyn Sewell
Edric Haleen
Todd Simon
Gini Larson
Becky Hager
Jeff Hager
Kristin Kochheiser
Becky McQuillan
Maureen Nauss
Dave Pike
Nick Niederquell
Erin Tembras Gardner
Betty Miclay
Maureen Nauss
Don Dimick
Pat Albright
Brittany Kevern
Terry Collett-Such
Ingrid Schwab
Michelle DeBrabander
Nancy Dombroski

Staff Present: Sam Sicilia
Rhonda Berns
Cheryl Frank
Laura Smith
Nikki Harrison
Kevin Kacel
Mike Shepter
John Hayden
Mary Beth Chasse

Others Present: Bill Davis
Anne Slocum
Vickie Cameron
LuAnn Stuible
Neil Stuible
Eric Delaporte

Oath of Office

Board members Melissa Sherry and Holly Nester were administered the oath of office by Jaclyn Sewell.

Public Comment

Addressing the Board during Public Comment were Carolyn Henderson and Ginny Larson.

Adoption of Agenda

A motion was presented by Member Martin and supported by Member Wright. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE – AYES – 6; NAYS – 0 (Member Witwer absent).

Election of Officers – Report #16-32, For Action

Nomination for President

Member Martin nominated Member Slocum, who accepted the nomination. There were no other nominations. Member Slocum's name will appear on the slate of officers to be approved by the Board.

Nomination for Vice President

Member Slocum nominated Member Witwer. (See attached). There were no other nominations. Member Witwer's name will appear on the slate of officers to be approved by the Board.

Nomination for Secretary

Member Wright nominated Member Martin, who accepted the nomination. There were no other nominations. Member Martin's name will appear on the slate of officers to be approved by the Board.

Nomination for Treasurer

Member Martin nominated Member Wright, who accepted the nomination. There were no other nominations. Member Wright's name will appear on the slate of officers to be approved by the Board.

Nomination for Vice Secretary-Treasurer

Member Wright nominated Member Sherry, who accepted the nomination. There were no other nominations. Member Sherry's name will appear on the slate of officers to be approved by the Board.

Motion to Adopt Slate of Officers

A motion was presented by Member Jones and supported by Member Martin. MOTION: The Waverly Board of Education accepts the following slate of officers:

President – Britt Slocum
Vice President – Angela Witwer
Secretary – Mary Ann Martin
Treasurer – Alan Wright
Vice Secretary-Treasurer – Melissa Sherry

Motion carried. VOTE: AYES – 6; NAYS - 0 (Member Witwer absent)

Board Member Appointments – Report #16-33

The following committee assignments were made by President Slocum:

Teaching & Learning Committee - Calvin Jones, Melissa Sherry
Policy & Personnel Committee – Britt Slocum, Holly Nester
Finance & Facility Committee – Mary Ann Martin, Angela Witwer, Alan Wright
Sinking Fund Committee – Melissa Sherry

MASB Delegate/Alternate – Britt Slocum/Melissa Sherry

MASB Labor Relations Network (LRN) Representative/Alternate – Britt Slocum/Mary Ann Martin

ISOA Legislative Network – Mary Ann Martin/Holly Nester

Township Liaisons – Calvin Jones (Delta/Lansing)
Britt Slocum (Windsor/Watertown)

Parliamentarian – Mary Ann Martin

Adjournment

The meeting adjourned at 6:18 p.m.

Respectfully submitted,



Rebecca L. Pease, Recording Secretary

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
January 9, 2017**

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Member Absent: Mrs. Angela Witwer

Staff Present: Mr. Terry Urquhart, Superintendent
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Mr. Vince Perkins, Director of Human Resources
Mrs. Kelly Blake, Director of Teaching & Learning
Mrs. Tiffany Wright, Director of Special Education
Rebecca Pease
Chris Huff
Tony Terranova
Vickie Tisdale
Molly Francis
Tim Lyman
Helene McNeilly
Shawn Talifarro
Rebecca Pease
Jaclyn Sewell
Edric Haleen
Todd Simon
Gini Larson
Becky Hager
Jeff Hager
Kristin Kochheiser
Becky McQuillan
Maureen Nauss
Dave Pike
Nick Niederquell
Erin Tembras Gardner
Betty Miclay
Maureen Nauss
Don Dimick
Pat Albright
Brittany Kevern
Terry Collett-Such
Ingrid Schwab
Michelle DeBraander
Nancy Dombroski
Sam Sicilia

Staff Present: Rhonda Berns
Cheryl Frank
Laura Smith
Nikki Harrison
Kevin Kacel
Mike Shepter
John Hayden
Mary Bet Chasse

Others Present: Bill Davis
Anne Slocum
Vickie Cameron
LuAnn Stuible
Neil Stuible
Eric Delaporte

Pledge
The pledge of allegiance was led by David Pike.

Public Comment
Addressing the Board during Public Comment was Gini Larson.

Negotiations Update
A summary of the negotiations update is attached to these minutes.

Other Board Business
Member Wright apologized for missing the December meeting.

Adjournment
The meeting adjourned at 7:49 p.m.

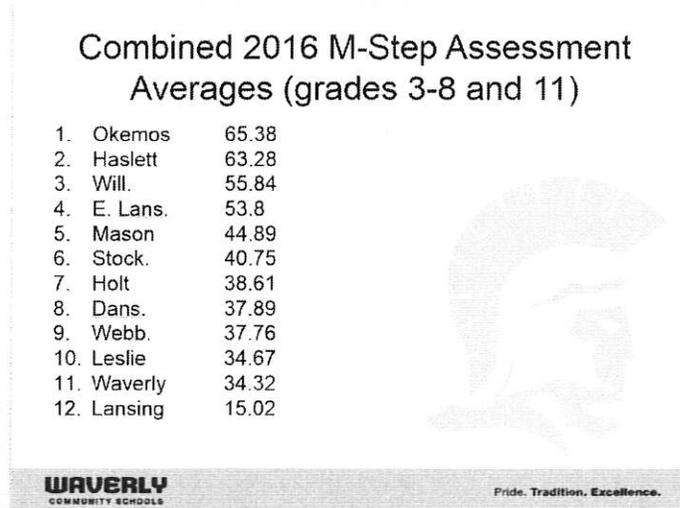
Respectfully submitted,



Mary Ann Martin, Secretary
rlp

The Truth about Negotiations: a Dialogue between Waverly Board Members and the District Attorney

1. What is the status of negotiations?
 - Negotiations began in January of 2016.
 - District’s stated goals were to improve flexibility in managing District resources and to improve academic performance.
 - Association decided to go to Fact Finding earlier than expected, which is a slow process that often takes 6 or more months to complete.
 - Negotiations have been hampered by a lack of feedback and information from the WEA PN Team
 - WEA’s current offer would cost the Board almost \$1 Million in the first year, \$2.5 Million in the last year (of a 6 year contract), and make the District a deficit district
2. You mentioned the need to increase academic performance, what do you mean?
 - Waverly’s scores are far below other districts in academic performance:



3. Earlier you mentioned academic achievement, how does the District’s offer address academic achievement incentives?
 - The District has shaped its proposal to include financial incentives for increased academic achievement, including the \$2000 per year academic bonus.
 - Additionally, the District has targeted language in the contract to ensure that students and parents have access to assistance from teachers, including for short periods of time after school if necessary, to ensure that additional help is available for struggling students.

- The District is additionally testing a pilot program targeted toward integrating teacher professional development into the school week.
4. I've heard the District has refused to bargain. Is that true?
- That is absolutely untrue. We have always been willing to bargain. The District's negotiations team has even offered to negotiate on weekends if necessary.
5. I believe strongly in fairly compensating our employees. Is it true that the District has proposed a reduction in salary for teachers?
- Not one single Board proposal has requested a decrease in compensation.
6. What changes to compensation has the District proposed?
- Every one of the District's proposals has included some form of a wage increase.
 - The initial proposals included signing bonuses.
 - The current offer includes the current 23 step wage schedule (reorganized), with the elimination of Step 0. Thus, new teachers would come in on a higher wage scale. The offer also includes a step each year of a four year contract. It also includes a longevity bonus of up to \$1000 per year.
7. How does the District's current offer compare to other districts' in our ISD?
- Currently Waverly Community Schools' teachers are the highest paid in the ISD, even without a pay raise. The District's current offer would continue to make your teachers the highest paid in the ISD. New teachers would benefit from the elimination of Step 0.
 - On average, Waverly teachers currently make \$3K more than other teachers in the ISD. (See Table Below)

How does our teacher pay rank in Mid-Michigan in regard to teacher pay?

	Top Step/Education Salary	Average Salary
☞ Waverly	81,111	66,349
☞ East Lansing	80,863	63,592
☞ Okemos	80,420	63,921
☞ Holt	79,168	64,159
☞ Lansing	77,256	61,748
☞ Mason	72,284	59,917
☞ Dansville	71,846	50,323
☞ Williamston	69,398	60,065
☞ Haslett	66,289	60,164
☞ Webberville	65,236	38,838
☞ Leslie	64,792	51,829
☞ Stockbridge	61,433	60,696

Source: budget transparency & MDE
bulletin 1014

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8. What about in comparable districts throughout the State?

- Waverly teachers currently make significantly more than similarly situated districts throughout the State.
- In some cases Waverly teachers make \$20-30K more than teachers in comparable Districts.

9. I've heard the negotiations team has proposed increased class sizes.

- We have proposed flexibility in situations where there are one or two more students in a grade or class than the current maximums.

10. Did you say that teachers are compensated if they have an overload?

- Teachers currently receive \$10 per day in additional compensation per overload.
- We've proposed increasing that to \$15 per day.
- That would equal approximately \$2,700 in additional compensation per overload.

11. I've heard we are not offering steps, but you seemed to mention steps earlier. Which is true?

- The District's last two proposals offered step increases each year of the contract.

APPENDIX A
2013-14, 2014-15, and 2015-16 Salary Schedule

Step	BA	BA+20	MA	MA+15	MA+30	MA+45
0	\$37,184	\$38,793	\$39,495	\$40,940	\$42,383	\$43,854
0.5	\$38,101	\$39,748	\$40,479	\$41,965	\$43,439	\$44,744
1	\$39,002	\$40,700	\$41,468	\$42,985	\$44,500	\$45,836
1.5	\$39,595	\$41,860	\$42,632	\$44,149	\$45,669	\$47,037
2	\$40,758	\$43,023	\$43,795	\$45,309	\$46,836	\$48,240
2.5	\$42,174	\$43,785	\$45,401	\$47,009	\$48,628	\$50,088
3	\$43,585	\$45,294	\$47,010	\$48,704	\$50,417	\$51,931
3.5	\$44,536	\$46,341	\$48,148	\$49,944	\$51,749	\$53,302
4	\$45,487	\$47,383	\$49,281	\$51,176	\$53,078	\$54,671
4.5	\$46,900	\$48,891	\$50,884	\$52,881	\$54,876	\$56,521
5	\$48,312	\$50,400	\$52,490	\$54,581	\$56,668	\$58,365
5.5	\$49,452	\$51,635	\$53,818	\$56,001	\$58,184	\$59,929
6	\$50,587	\$52,870	\$55,146	\$57,422	\$59,699	\$61,492
6.5	\$51,730	\$54,101	\$56,478	\$58,847	\$61,219	\$63,054
7	\$52,870	\$55,332	\$57,806	\$60,272	\$62,737	\$64,622
7.5	\$54,010	\$56,567	\$59,135	\$61,696	\$64,257	\$66,187
8	\$55,322	\$57,806	\$60,459	\$63,123	\$65,775	\$67,750
8.5	\$56,476	\$59,231	\$61,979	\$64,738	\$66,464	\$69,512
9	\$57,806	\$60,649	\$63,498	\$66,345	\$69,196	\$71,269
9.5	\$59,133	\$62,074	\$65,015	\$67,964	\$70,900	\$73,026
10	\$61,669	\$64,767	\$67,864	\$70,965	\$74,057	\$76,277
10.5	\$62,826	\$65,982	\$69,138	\$72,295	\$75,443	\$77,705
11	\$65,579	\$68,873	\$72,166	\$75,462	\$78,751	\$81,111

<u>Number of teachers spread across the salary schedule:</u>	
BA Step 0-5:	17 teachers
BA Step 11:	2 teachers
BA+20 Step 0-4:	10 teachers
BA+20 Step 10-11:	17 teachers
MA Step 0-5:	16 teachers
MA Step 6-11:	41 teachers
MA+15 Step 5.5-6.0:	2 teachers
MA+15 Step 9-11:	23 teachers
MA +30 Step 2-3:	3 teachers
MA+30 Step 6-11:	8 teachers
MA +45 Step 0-5:	2 teachers
MA+45 Step 7-11:	32 teachers
*steps not listed above have no teachers currently at this pay level	

12. What is the plan for providing money to those on the top step?

- The District's current proposal would provide longevity to those on the top step which varies between \$500 and \$1000 per year, depending on how long they have been with the District.
- Those who are grandfathered into longevity would get the current longevity stipend also (\$950-1250).
- Those on the top step also have the opportunity to earn a \$2000 per year academic bonus.

13. I've heard the District is not currently paying the State maximum hard-cap amounts for insurance. Is that true?

- That is partially true, and partially untrue.
- Contributions are by category (i.e., single, two person, full family). The District pays more than the State hard-cap for some, and slightly less for others.

- The contribution scheme was bargained for by the WEA in previous contracts. The WEA chose to trade insurance contributions in order to get higher wages.

**2016 District Contributions/PA 152
Hard Caps**

	District Contributions	PA 152 "Hard Caps"	Under / (Over)
Single	\$498.00	\$511.84	\$13.84
Two-Person	\$1,093.00	\$1,070.42	(\$22.58)
Family	\$1,193.00	\$1,395.93	\$202.93



14. Is it true we are offering no increase to insurance contributions in our current proposal?

- That is untrue. Starting in 2017-2018, the District is proposing that its insurance contributions rise by the amount of the medical CPI as allowed under Public Act 152, and as calculated by the Michigan Department of Treasury.

15. Is the District mandating a certain insurance carrier or requiring them to switch from MESSA?

- Absolutely not.

16. Is there any way we can retroactively reimburse teachers for the increased insurance costs they have had during negotiations?

- Public Act 54 of 2011 prevents a District from retroactively providing benefits during an expired contract.
- The inability to provide retroactive benefits is the reason we started negotiations so early, and the reason that the District offered signing bonuses and other incentives to settle the contract early.

17. Will the current proposal impact the District's fund balance?

- Yes, the difference between the District's proposal and the Association's proposal is that the District's costs are, generally, non-recurring and, in some cases, off-

schedule. This enables the District to control its future costs and avoids the District going into deficit.

18. Why does it matter if we retain a fund balance?

- The District must have a fund balance.
- Failure to maintain a 5% fund balance may lead to State takeover of the District.
- The District uses its fund balance to minimize cash borrowing.
- It acts as a cushion in case of a loss of State funding or a change in categorical funding or federal grants.
- Having a healthy fund balance allowed the District to avoid deep cuts and concessions from the teachers during the economic downturn.

19. What are the next steps?

- We are currently awaiting Fact Finding at the end of this week. Unfortunately, the Fact Finder's report may take months to come back. We have provided a generous proposal to the Association in the interim in the hopes of resolving negotiations. We await an answer from the Association.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
January 23, 2017**

Report #16-34

Subject: Personnel Report***

A. Employment Administration

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Susan Friend	Director of Human Resources	\$107,668	01/23/2017

B. Transfer Administration

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Vincent Perkins	Director of Student Success	no change	01/23/2017

C. Employment Certified

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Tarra Boris	School Social Worker	MA+0, 1/\$41,468.00	01/23/2017

D. Transfer Certified

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Ann Kennedy	From: MS Sp. Ed. Teacher .5	MA+0, 10/\$33,932.00	01/23/2017
	To: Winans Sp. Ed. Teacher 1.0	MA+0, 10/\$67,864.00	
Becky Parker	From: Winans Sp. Ed. Teacher 1.0	MA+0, 11/\$72,166.00	01/23/2017
	To: Sp. Ed. Teacher MS .5, HS .5	no change	

E. Retirement – Non-Certified

<u>Name</u>	<u>Position</u>	<u>Years</u>	<u>Effective</u>
Sovann Keo	Head Custodian – Colt	29	04/28/2017

F. Resignation – Certified

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Audrey Hager	HS Science Teacher	Personal	01/27/2017

G. Resignation – Non-Certified

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Gerald Purol	Bus Driver	Personal	12/01/2016
Kim Walker	Human Resources Administrative Asst.	Personal	01/13/2017
Jennifer Erbele	Auditorium Manager	Personal	01/17/2017

H. Termination – Non-Certified

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Michael Smith	MS Custodian	12/08/2016

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
JANUARY 23, 2017**

Report #16-35

FOR ACTION***

Subject:

Finance Report

Recommendation:

It is recommended the following be approved:

Financial Report:

The cash balance as of November 30, 2016 was \$3,876,289.38. Receipts during December, consisting of property taxes, state aid and other revenues in the amount of \$2,108,695.59 minus disbursements during December of \$2,802,104.94, left the district with a General Fund cash balance, as of December 31, 2016, of \$3,182,880.03, including \$1,500,000.00 from the issuance of a State Aid Note.

On a cash basis, current year General Fund expenditures exceed revenues by \$2,318,463. A summary of year to date activity in comparison to the original budget is included in the supporting documentation.

The balance of the 2013 Building and Site, Series I Bonds remaining to be allocated is \$27,310. A summary of life to date activity is included in the supporting documentation

The balance of the 2016 Building and Site, Series II Bonds remaining to be allocated is \$1,214,438. A summary of life to date activity is included in the supporting documentation

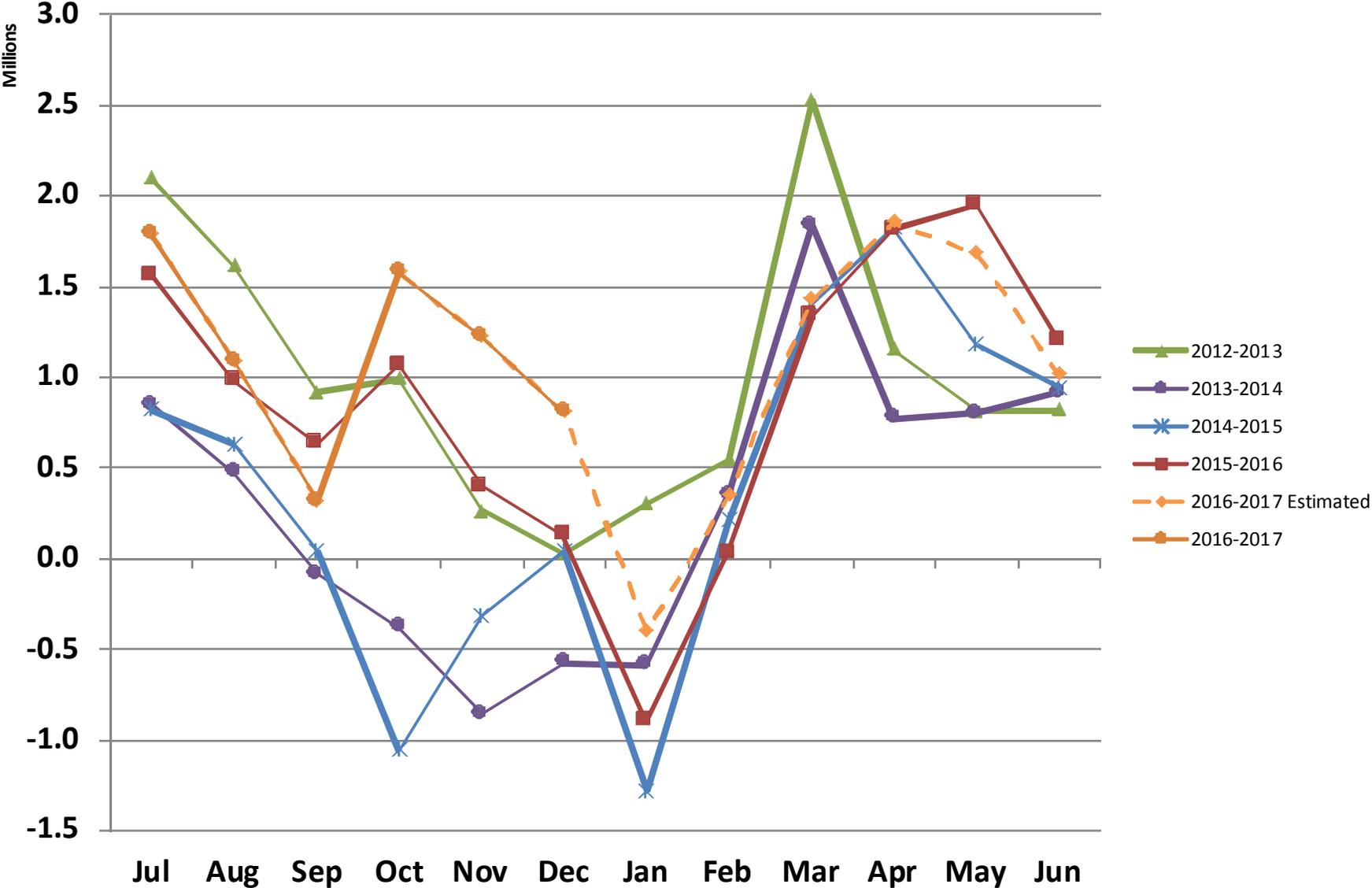
Waverly Community Schools

Finance Committee - Cash Position Report

For the Month Ended December 31, 2016

Balance on Hand November 30, 2016	3,876,289.38
Revenues	
State Aid	1,785,721.21
Taxes	125,660.21
Other Revenue	197,314.17
Interfund Transfers In	-
State Aid Note Proceeds	-
	<hr/>
	2,108,695.59
Disbursements	
Payroll and Related Liabilities	(2,508,142.39)
Other Expenditures	(277,533.34)
State Aid Repayment	-
	<hr/>
	(2,785,675.73)
Prior Month Adjustments During December 2016	(16,429.21)
	<hr/>
Balance on Hand December 31, 2016	<u><u>3,182,880.03</u></u>
PNC Bank - General	3,082,673.24
MILAF	7,387.51
PNC Bank - Payroll	48,014.30
Comerica - Checking	44,804.98
	<hr/>
	<u><u>3,182,880.03</u></u>

Waverly Community Schools Cash Flow Analysis (Monthly Lows)



**Waverly Community Schools
Budgetary Comparison Schedule
For the Month Ended December 31, 2016**

	Original Budget	Actual (Cash Basis)	Over (Under) Budget	% Available
Revenue				
Local sources	9,015,786	3,883,030	(5,132,756)	56.9%
State sources	18,033,727	5,158,686	(12,875,041)	71.4%
Federal sources	581,357	15,854	(565,503)	97.3%
Intergovernmental	2,124,161	387,368	(1,736,793)	81.8%
Transfers In	90,000	-	(90,000)	100.0%
Total revenue	29,845,031	9,444,938	(20,400,093)	68.4%
Expenditures				
Current:				
Instruction:				
Basic program	14,438,637	5,386,709	(9,051,927)	62.7%
Added needs	3,149,673	1,159,722	(1,989,951)	63.2%
Total instruction	17,588,310	6,546,432	(11,041,878)	62.8%
Support Services:				
Pupil	2,417,284	873,894	(1,543,390)	63.8%
Instructional staff	899,933	440,823	(459,110)	51.0%
General administration	480,069	286,374	(193,695)	40.3%
School administration	1,991,726	961,997	(1,029,730)	51.7%
Business	473,522	230,056	(243,466)	51.4%
Operations and maintenance	3,252,489	1,411,460	(1,841,029)	56.6%
Pupil transportation services	954,368	348,014	(606,354)	63.5%
Central	515,937	225,947	(289,990)	56.2%
Other	37,850	19,835	(18,015)	47.6%
Total support services	11,023,178	4,798,400	(6,224,778)	56.5%
Athletics	513,739	224,569	(289,169)	56.3%
Community services	29,083	17,757	(11,326)	38.9%
Non Publics	2,325	195	(2,130)	91.6%
Debt service:				
Principal	130,000	65,000	(65,000)	50.0%
Interest	16,850	8,750	(8,100)	48.1%
Capital outlay	57,270	24,536	(32,734)	57.2%
Payments to other public schools	916,710	77,762	(838,948)	91.5%
Total expenditures	30,277,464	11,763,400	(18,514,064)	61.1%
Excess of Revenue (Under)Over Expenditures	(432,433)	(2,318,463)	(1,886,029)	
Transfers Out	-	-	-	
Net Change in Fund Balance	(432,433)	(2,318,463)	(1,886,029)	
Favorable Expenditure Variance (1.5%)	454,162	176,451	(277,711)	
Projected Change in Fund Balance	21,729	(2,142,012)	2,163,740	
Fund Balance - Beginning of year	3,670,446	3,670,446		
Fund Balance - End of year	3,692,175	1,528,434		
	12.2%	5.0%		

Waverly Community Schools
2013 Building and Site Bonds, Series I
Budget Summary
As of December 31, 2016

	Budget	Actual	Encumbered	Balance Remaining
Construction				
Remodeling	2,339,068	2,419,052	10,877	(90,862)
Site Improvements	974,238	968,991	5,247	-
Technology Infrastructure	777,119	791,647	302	(14,830)
Construction Base Budget Subtotal	4,090,425	4,179,690	16,427	(105,692)
Technology Equipment - Contract				
Interactive Classroom	656,244	658,567	(0)	(2,322)
Network Equipment	374,627	374,627	0	(0)
Wireless Network	176,389	176,389	(0)	0
Phone System	209,581	210,414	(833)	(0)
AV Systems	450,736	467,536	363	(17,163)
Video Distribution/Video Production	-	-	-	-
Tech Equipment Contract Subtotal	1,867,577	1,887,533	(470)	(19,485)
Technology Equipment - Owner PO				
Computers/Mobile Devices	1,510,497	1,543,786	34,045	(67,334)
Servers/Backend Systems	118,806	154,228	(0)	(35,422)
Printers	184,737	185,395	(0)	(658)
AV Equipment	87,817	94,237	1,995	(8,415)
Non-Instructional Equipment (from FFE)	12,862	12,862	-	-
Tech Equipment Owner PO Subtotal	1,914,718	1,990,507	36,040	(111,829)
District				
Loose Equipment (Furniture & Transportation)	1,078,524	1,079,257	0	(733)
Project Contingency	50,000	-	-	50,000
Owner GC/Contingency/Issuance Costs	360,039	91,352	-	268,687
Field General Conditions	200,500	83,323	(0)	117,178
Architect	138,909	184,212	-	(45,303)
Tech Design/Construction Mgr	834,308	959,820	(0)	(125,512)
District Subtotal	2,662,280	2,397,964	(0)	264,316
Totals	10,535,000	10,455,694	51,996	27,310

Waverly Community Schools
2016 Building and Site Bonds, Series II
Budget Summary
As of December 31, 2016

	Budget	Actual	Encumbered	Balance Remaining
Construction				
Remodeling	838,157	936,243	1,663	(99,749)
Site Improvements	96,342	228,638	(0)	(132,296)
Technology Infrastructure	-	-	-	-
Construction Base Budget Subtotal	934,499	1,164,881	1,663	(232,045)
Technology Equipment - Contract				
Interactive Classroom	-	-	-	-
Network Equipment	-	-	-	-
Wireless Network	-	-	-	-
Phone System	-	-	-	-
AV Systems	122,000	57,212	0	64,788
Video Distribution/Video Production	150,000	-	-	150,000
Tech Equipment Contract Subtotal	272,000	57,212	0	214,788
Technology Equipment - Owner PO				
Computers/Mobile Devices	1,162,653	213,988	(0)	948,665
Servers/Backend Systems	35,000	-	-	35,000
Printers	-	-	-	-
AV Equipment	53,350	-	-	53,350
Non-Instructional Equipment (from FFE)	-	-	-	-
Tech Equipment Owner PO Subtotal	1,251,003	213,988	(0)	1,037,015
District				
Loose Equipment (Furniture & Transportation)	701,452	640,634	47,238	13,579
Project Contingency	-	-	-	-
Owner GC/Contingency/Issuance Costs	253,453	30,903	-	222,550
Field General Conditions	-	15,291	-	(15,291)
Architect	40,625	10,739	-	29,886
Tech Design/Construction Mgr	46,968	103,013	-	(56,045)
District Subtotal	1,042,498	800,580	47,238	194,680
Totals	3,500,000	2,236,661	48,901	1,214,438

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
January 23, 2017**

Report #16-36

FOR ACTION***

Subject: Waverly High School Program of Studies 2017-2018

Recommendation:

The Superintendent recommends the Board of Education approves the Waverly High School Program of Studies for 2017-2018 as presented.

The following changes have been made:

- Changed names of staff replaced
- Updated terminology and dates
- Updated requirements
- Clarified test-out procedures, Personal Curriculum protocols, granting credit for transfer students
- Highlighted courses that meet the requirements for 4th year of math
- Adjusted Top 10 to include only students who have spent more than half of their HS career at WHS
- New classes: Integrated Physical Education and Blended Learning

Statement of Purpose:

The Program of Studies is reviewed and updated each year as appropriate. This has occurred so that development of the 2017-2018 course scheduling can begin. This includes revision and printing of the High School Program of Studies booklet which is used in the process for course selection. These recommendations will provide each student course options appropriate to their educational needs, while still allowing them to meet local and state standards.

Budget Impact:

None

Discussion of Options:

This report is being presented to the Board of Education for action to allow the student selection process of classes to begin in a timely manner.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
January 23, 2017**

FOR INFORMATION***

Subject: Extended Field Trip

A proposal for an extended student trip submitted by David Gorbe and Maureen Nauss has been approved. The trip is for the Waverly Marching and Choir students to travel to Orlando, Florida, with a departure date of Thursday, May 24, 2018 and a return of Tuesday, May 29, 2018.

The students will participate in performances and workshops at one of the Disney parks in Orlando, Florida. The band workshop is a recording studio experience called “You’re Instrumental”, that gives the students the chance to record music set to a Disney animated film excerpt. The choir workshop is focused on stylistic interpretation and vocal dynamics long associated with Disney live performances and sound tracks. The marching and choir performances give the students a chance to perform in a famous venue in front of a large crowd. The workshops will give the students a glimpse of a career in music performance, as well as giving them a chance to perform in a very famous venue (most likely the Magic Kingdom).

The goal is for 130 students to participate. The number could vary depending on many choose to take part. David Gorbe, band director, and Maureen Nauss, choir director, will be in charge. They have previous experience in conducting overnight or extended field trips. Twelve to fifteen chaperones will also travel with the group. Students will miss three school days (Thursday, May 24, Friday, May 25, and Tuesday, May 29 – Monday, May 28 is Memorial Day). The group will travel to and from Florida by motor coaches arranged through Educational Tours. Housing accommodations will be through the Park Inn (by Radisson) in Kissimmee, Florida.

The estimated cost per students is estimated at \$1,259, which could fluctuate depending on the actual number of participants. Student activity accounts are set up after students have participated in a fund raiser and are available to the student to pay for trips and band camp. Parents pay the difference.