



WAVERLY
COMMUNITY SCHOOLS
Pride. Tradition. Excellence.

Waverly Community Schools

Regular Meeting

Monday, September 19, 2016 6:30 PM

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular meeting of the Board of Education of Waverly Community Schools will be held September 19, 2016, beginning at 6:30 PM in the Board Room, 515 Snow Road, Lansing, MI.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President Britt Slocum
- II. Special Presentations
 - A. Presentation of the Loy LaSalle Award for Global Education and International Understanding
 - B. Timely IEPs - Tiffany Wright 4
 - C. Discussion of Superintendent's Evaluation Tool
- III. Correspondence
- IV. Public Comment
- V. Student Representative Report
- VI. Board Member Comment
- VII. Adoption of Agenda
- VIII. ***Approval of Minutes 5
- IX. Presentation of Reports
 - A. Advisory Committee Reports
 - 1. Personnel & Policy - Member Chahine
 - 2. Finance & Facilities - Member Wright
 - 3. Teaching & Learning - Member Sherry
 - B. Personnel & Policy
 - 1. ***Recommendation to approve Report #16-20, Personnel Recommendations 8
 - C. Finance & Facilities
 - 1. ***Recommendation to approve Report #16-21, Certification of Winter Tax Levy 10
- X. Superintendent's Report
- XI. Other Board Business

XII. Closed Session for the purpose of discussing negotiations

XIII. Adjournment

Board Presentation

9/19/16

Special education- Timely IEPs

The State of Michigan requires 100% of the Individualized Education Plans (IEPs) a district holds must be completed within 364 days to be deemed compliant. Unfortunately, out of the 547 IEPs Waverly Community Schools held in the 2014/2015 school, 14 were untimely. Of those 14, five students moved into the district with IEPs that were late prior to their arrival in our district. Four of the 14 were due to an error within our electronic IEP system, Illuminate Ed, which showed IEPs were due on the 365th day instead of the 364th day. Two of the meetings were held on time but were published in the Illuminate Ed system after the due date and were therefore reported to the state as late. The remaining three were staff errors in holding the IEP meetings past the due dates.

In order to prevent these issues from occurring again we have instituted the following:

- The Ingham ISD has corrected the error in Illuminate Ed and it now shows IEPs are due on the 364th day.
- Each building has 1-2 days per month designated for IEPs. Assistance in developing the lists of which need to be held at each meeting has been provided.
- Training has been provided to staff about the importance of publishing the IEP at the completion of the meeting. Technology has been added to locations which are frequently used for IEP meetings.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
August 15, 2016**

Opening of Meeting

The regular board meeting of the Waverly Community Schools' Board of Education was called to order by President Britt Slocum at 6:30 p.m. in the Board Room of the Waverly Community Schools' Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. Britt Slocum, President
Mrs. Angela Witwer, Vice President
Mr. Alan Wright, Treasurer
Mr. Joe Chahine, Vice Secretary-Treasurer
Mr. Calvin L. Jones, Trustee

Members Absent:

Mrs. Mary Ann Martin, Secretary
Mrs. Melissa Sherry, Trustee

Staff Present:

Mr. Terry Urquhart, Superintendent
Mr. Evan Nuffer, Director of Finance
Mr. Vince Perkins, Director of Personnel
Mrs. Tiffany Wright, Director of Special Education
Mr. David Palme, Director of Technology
Rebecca Pease
Terry Collette-Such
Chris Huff
Vickie Tisdale
Molly Francis
Mike Moreno
Helene McNeilly
Todd Simon
Nealie Holmes
Jessica Dillon

Pledge

Nealie Holmes led the pledge of allegiance.

Special Presentation

Vince Perkins, Director of Personnel, introduced new teachers, Nealie Holmes and Jessica Dillon. Ms. Holmes was recently hired as a Colt Kindergarten teacher and Ms. Dillon, a 2008 Waverly graduate, was hired as a Speech & Language teacher.

Correspondence

Member Chahine reported correspondence was received from the Superintendent's Office and the Waverly Athletic Office.

Public Comment

None

Student Representative Report

None

Board Member Comment

Member Witwer stated she is glad to be back.

Board Member Comment

Member Wright apologized for missing the last meeting, and noted he also is glad to be back.

Member Jones congratulated the Waverly Boys' Basketball Team for its induction into the Greater Lansing Hall of Fame, Class of 2016. He also mentioned the name Priscilla Byrd will be a name to keep out there in the track arena. Byrd, who is in the process of changing her name to Trainor, is an incoming freshman at Waverly High School. She competed this summer in the 50th AAU National Championships-Junior Olympic Games in Houston, Texas.

President Slocum acknowledged two members of the State Basketball Championship Team; Tom Cornelius, a team member and neighbor, and Andy Doren, the team manager and a 12 year employee of Mr. Slocum's.

Adoption of Agenda

A motion was presented by Member Witwer and supported by Member Jones. MOTION: The Board of Education accept the meeting agenda as presented.

Motion carried. VOTE: AYES – 5; NAYS – 0 (Members Martin and Sherry absent)

******Approval of Minutes***

The minutes of the special Board meeting of July 25, 2016 were approved as presented.

Personnel & Policy Advisory Committee Report

No report

Finance & Facilities Advisory Committee Report

No report

Teaching & Learning Advisory Committee Report

No report

******Personnel Report – Report #16-18 – For Action***

The Board of Education approved the employment (certified) of Nicholas Sauve (Colt. 4 Technology Teacher); the employment (non-certified) of Jeanne Vogelheim (HS Head Secretary); the transfer (certified) of Marco Magbitang (from Winans 4th grade to MS Math/Science); and the resignation (certified) of Candace Chapell (East .4 Orchestra Teacher) and Danielle Greening (Elmwood 4th Grade Teacher).

Master Agreement Ratification – Report 16-11 - Waverly Educational Support Personnel Association– For Action

A motion was presented by Member Chahine and supported by Member Wright. MOTION: The Board of Education rescind Report #16-11, tabled by the Board on July 25, 2016. (This report has been replaced by Report #16-19)

Motion carried. VOTE – AYES – 5; NAYS – 0

Master Agreement Ratification – Report #16-19 – Waverly Educational Support Personnel Association – For Action

A motion was presented by Member Jones and supported by Member Chahine. MOTION: The Board of Education approve the tentative agreement between the Waverly Educational Support Personnel Association (WESPA) and the Board of Education as presented.

Motion carried. VOTE – AYES – 5; NAYS – 0.

Master Agreement Ratification (cont.)

Member Jones thanked both sides for working diligently toward a mutual agreement. Superintendent Urquhart stated the WESPA employees haven't had a raise for some time. This agreement provides 3% increase the first year, 2% the second year and 1% the third year.

Superintendent's Report

Superintendent Urquhart reported he heard from SEVIS on Friday. There are five things on the application that need to be updated before approval. We have until August 26th to make these changes and send it back for approval.

Superintendent Urquhart cleared up information on delayed starts, which will allow an opportunity for teachers to get their homework done. The District did not cut back on hours, but added a little to be able to provide PD at the beginning of the day. It will be a PLC (Professional Learning Community) format – what are students supposed to learn and what are we going to do about it. Teachers will look at curricular aspects, take data and break it down; use best practices, discuss what is best for kids, and borrow things from other districts that are successful. There will be ample room to handle students at Student Centers and room for kids to come into the High School to work on projects during the delayed starts

Closed Session for the Purpose of Negotiations Update

A motion was presented by Member Witwer and supported by Member Wright. MOTION: The Board of Education enter into closed session for the purpose of a negotiations update.

Roll call vote was taken with all members present voting aye (Members Slocum, Witwer, Wright, Chahine, and Jones)

The Board entered into closed session at 6:48 p.m.

Return to open session/adjournment

The Board returned to open session at 7:30 p.m. and adjourned immediately thereafter.

Respectfully submitted,

Joe Chahine, Vice Secretary-Treasurer

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
September 19, 2016**

Report #16-20

Subject: Personnel Report***

A. Employment Certified

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Joseph Thornton	Elmwood 4 th Grade Teacher	BA+0, 1/\$39,002.00	08/17/2016
Angela Cheritt	Winans 4 th Grade Teacher	BA+0, 2.5/\$42,174.00	08/22/2016
Steven Fernandez	East Orchestra Teacher .4	BA+0, 0/\$14,874.00	08/22/2016
Michelle Wanbaugh	Colt Kindergarten Teacher	MA+30, 6.5/\$61,219.00	08/22/2016
Audrey Hager	HS Science Teacher	MA+0, 6/\$55,146.00	08/25/2016

B. Recall Certified

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Glenn Briggs	HS Social Studies Teacher	BA+20, 2/\$43,023.00	08/12/2016

C. Employment Non-Certified

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Emma Rentfrow	Admin. Ctr. Bookkeeper	Class A/\$15.90	08/09/2016
Melissa Burghdoff	Colt Sp. Ed. Parapro (4.75 hrs.)	Class II/\$14.38	08/23/2016
Angela Moore	Elementary Library Clerk	Class I/\$15.65	08/26/2016
Anna Warfield	Preschool Instructor 4 year olds	\$14.00	08/26/2016
Sasha Jones	HS Parapro 1:1 (7.25 hrs.)	Class II/\$15.41	08/23/2016

D. Transfer Certified

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Pat Albright	From: East Reading/RTI .67	MA+0, .5/\$27,120.93	08/12/2016
	To: East Reading/RTI 1.0	MA+0, .5/\$40,479.00	
Nate Beckholt	From: .8 Teacher (East .4, Win. .3, Colt .1)	MA+0, 7/\$46,244.80	08/12/2016
	To: .7 Teacher (3 Win. MTSS, .4 East PE)	MA+0, 7/\$40,464.20	
Rhonda Berns	From: Winans 4 th Grade Teacher	no change	08/23/2016
	To: East 6 th Grade Teacher		
Scott Brooks	From: East Music/Band Teacher .4	BA+0, 3/\$17,434.00	08/12/2016
	To: 1.0 Music/Band Teacher (.4 East, .6 Elm)	BA+0, 3/\$43,585.00	
Mary Faber	From: HS Social Studies .67	BA+20, 11/\$46,144.91	08/12/2016
	To: HS Social Studies .7	BA+20, 11/\$48,211.10	
Nikki Harrison	From: HS Spanish Teacher	no change	08/12/2016
	To: MS 7 th Grade Social Studies Teacher		
Barb Morton	From: East School Social Worker .8	MA+0, .5/\$32,707.20	08/12/2016
	To: East School Social Worker 1.0	MA+0, .5/\$40,884.00	
Jodi Thelen	From: Elmwood 1 st Grade Teacher	MA+15, 10/\$70,965.00	08/12/2016
	To: Colt Reading Teacher .5	MA+15, 10/\$35,482.50	

E. Transfer Non-Certified

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
John Sorrells	From: Bus Driver & Utility Person (4.5 hrs)	\$18.45/hr. & \$17.48 hr.	08/24/2016
	To: Winans Head Custodian (8 hrs.)	BB/\$16.64	
Wesley Houghton	Bus Driver (current), New Utility Person	Class A/\$15.23	08/24/2016
Bruce Witwer	From: Sub Custodian	\$9.50 hr.	08/23/2016
	To: Bus Driver in Training	\$10.00 hr.	

Transfer Non-Certified (continued)

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Colleen Weinfeld	From: Elm. Lib. Clerk/ELMS East, HS To: HS Library Clerk	Class A & I/\$17.89-\$18.14 Class I/\$17.89	08/15/2016

F. Retirement - Certified

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Tammy Pepper	MS Science Teacher	Personal	08/23/2016

G. Resignation - Certified

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Jill Fortain	School Psychologist	Personal	08/18/2016
Katie Pike	Colt/Elmwood Music Teacher	Personal	08/09/2016
Emily Williams	Winans 1 st Grade Teacher	Personal	09/16/2016

H. Resignation – Non-Certified

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Karen Benjamin-Dymond	HS Lunch Assistant	Personal	08/10/2016

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
SEPTEMBER 19, 2016**

Report #16-21

FOR ACTION***

Subject:

Certification of Winter Tax Levy

Recommendation:

The Superintendent recommends the Board of Education adopt the proposed winter tax levy for the City of Lansing, Delta Township, Lansing Township, Watertown Township and Windsor Township. A copy of the certification (L-4029) is included in the support materials.

Statement of Purpose:

To certify the tax levy, allowing local taxing units to collect winter taxes for the district.

Budget Impact:

If the certification of tax levy is not adopted, taxing units will not collect winter taxes for the school district.

Historical Perspective:

Section 380.1213 of Michigan School Code provides that the Secretary of the Board of Education file a certified copy of a resolution adopted by the Board, stating the number of mills to be levied on taxable properties within the school district. This certification is to be filed with the appropriate township(s) and city clerk(s).

A breakdown of the winter tax levy is as follows:

<u>Operating</u>	<u>Rate⁽¹⁾</u>	<u>Rate⁽²⁾</u>	<u>Expires</u>
All – Voted (Hold Harmless)	2.2311	4.4622	December 31, 2022
Commercial Personal – Voted	5.2284	10.4568	December 31, 2022
Non-Home – Voted	6.7662	13.5324	December 31, 2022
 <u>2013 Building and Site Debt</u>			
All	0.1900	0.3800	December 31, 2022
 <u>2013 Refunding Debt</u>			
All	3.2250	6.4500	December 31, 2020
 <u>2016 Building and Site Debt</u>			
All	0.0850	0.1700	December 31, 2020
 <u>2016 Sinking Fund</u>			
All	0.5000	1.0000	December 31, 2020

⁽¹⁾ – City of Lansing, Lansing Township and Delta Township

⁽²⁾ – Watertown Township and Windsor Township

The winter levy for the City of Lansing, Lansing Township and Delta Township is based upon fifty percent (50%) of the total levy.

Discussion of Options:

The Board may adopt the recommendation as presented, reject the recommendation or could reduce the amount of any of the above levies. Any reduction in tax levy will result in the loss of revenue for the District.

Strategic Plan Reference:

As the heart of the community, our mission is to educate and prepare each student to achieve her or his academic best, develop character, become a life long learner, and contribute as a citizen of our global society.

2016 Tax Rate Request (This form must be completed and submitted on or before September 30, 2016)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes Eaton County - Windsor Township	2016 Taxable Value for ALL Properties in the Unit as of 5-23-16. 20,860,368
Local Government Unit Requesting Millage Levy Waverly Community Schools	For LOCAL School Districts: 2016 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. not yet known

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2016 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2015 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2016 Current Year "Headlee" Millage Reduction Fraction	(7) 2016 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	05/2012	18.0000	18.0000	0.9997	17.9946	1.0000	17.9946		13.5324	12/2022
Hold Harmless Extra Voted	Operating ALL	05/2012	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000		4.4622	12/2022
Extra Voted	2013 Refunding DEBT-ALL	06/2000	6.4500	N/A	1.0000	N/A	1.0000	6.4500		6.4500	12/2020
Extra Voted	2013 Bldg/Site DEBT-ALL	05/2013	0.3800	N/A	1.0000	N/A	1.0000	0.3800		0.3800	12/2022
Extra Voted	2016 Bldg/Site DEBT-ALL	05/2013	0.1700	N/A	1.0000	N/A	1.0000	0.1700		0.1700	12/2022
Extra Voted	Sinking Fd DEBT-ALL	03/2016	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000		1.0000	12/2025

Prepared by Heather Walls	Telephone Number (517) 244-1291	Title of Preparer Ingham ISD Accounting Specialist	Date 08/08/16
-------------------------------------	---	--	-------------------------

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2016 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate ***
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	4.4622
For Commercial Personal	10.4568
For all Other	17.9946

***** FOR DECEMBER 1 LEVY**

11

2016 Tax Rate Request (This form must be completed and submitted on or before September 30, 2016)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes Clinton County - Watertown Twp.	2016 Taxable Value for ALL Properties in the Unit as of 5-23-16. 70,948,118
Local Government Unit Requesting Millage Levy Waverly Community Schools	For LOCAL School Districts: 2016 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. not yet known

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2016 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2015 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2016 Current Year "Headlee" Millage Reduction Fraction	(7) 2016 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	05/2012	18.0000	18.0000	0.9997	17.9946	1.0000	17.9946		13.5324	12/2022
Hold Harmless Extra Voted	Operating ALL	05/2012	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000		4.4622	12/2022
Extra Voted	2013 Refunding DEBT-ALL	06/2000	6.4500	N/A	1.0000	N/A	1.0000	6.4500		6.4500	12/2020
Extra Voted	2013 Bldg/Site DEBT-ALL	05/2013	0.3800	N/A	1.0000	N/A	1.0000	0.3800		0.3800	12/2022
Extra Voted	2016 Bldg/Site DEBT-ALL	05/2013	0.1700	N/A	1.0000	N/A	1.0000	0.1700		0.1700	12/2022
Extra Voted	Sinking Fd DEBT-ALL	03/2016	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000		1.0000	12/2025

Prepared by Heather Walls	Telephone Number (517) 244-1291	Title of Preparer Ingham ISD Accounting Specialist	Date 08/08/16
-------------------------------------	---	--	-------------------------

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2016 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate ***
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	4.4622
For Commercial Personal	10.4568
For all Other	17.9946

***** FOR DECEMBER 1 LEVY**

2016 Tax Rate Request (This form must be completed and submitted on or before September 30, 2016)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes Eaton County - Delta Township	2016 Taxable Value for ALL Properties in the Unit as of 5-23-16. 593,083,176
Local Government Unit Requesting Millage Levy Waverly Community Schools	For LOCAL School Districts: 2016 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. not yet known

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2016 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2015 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2016 Current Year "Headlee" Millage Reduction Fraction	(7) 2016 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	05/2012	18.0000	18.0000	0.9997	17.9946	1.0000	17.9946	6.7662	6.7662	12/2022
Hold Harmless Extra Voted	Operating ALL	05/2012	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000	2.2311	2.2311	12/2022
Extra Voted	2013 Refunding DEBT-ALL	06/2000	6.4500	N/A	1.0000	N/A	1.0000	6.4500	3.2250	3.2250	12/2020
Extra Voted	2013 Bldg/Site DEBT-ALL	05/2013	0.3800	N/A	1.0000	N/A	1.0000	0.3800	0.1900	0.1900	12/2022
Extra Voted	2016 Bldg/Site DEBT-ALL	05/2013	0.1700	N/A	1.0000	N/A	1.0000	0.1700	0.0850	0.0850	12/2022
Extra Voted	Sinking Fd ALL	03/2016	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	0.5000	0.5000	12/2025

Prepared by Heather Walls	Telephone Number (517) 244-1291	Title of Preparer Ingham ISD Accounting Specialist	Date 08/08/16
-------------------------------------	---	--	-------------------------

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2016 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate ***
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	2.2311
For Commercial Personal	5.2284
For all Other	8.9973

***** FOR DECEMBER 1 LEVY**

2016 Tax Rate Request (This form must be completed and submitted on or before September 30, 2016)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes Eaton County - City of Lansing	2016 Taxable Value for ALL Properties in the Unit as of 5-23-16. 2,100
Local Government Unit Requesting Millage Levy Waverly Community Schools	For LOCAL School Districts: 2016 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. not yet known

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2016 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2015 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2016 Current Year "Headlee" Millage Reduction Fraction	(7) 2016 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	05/2012	18.0000	18.0000	0.9997	17.9946	1.0000	17.9946	6.7662	6.7662	12/2022
Hold Harmless Extra Voted	Operating ALL	05/2012	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000	2.2311	2.2311	12/2022
Extra Voted	2013 Refunding DEBT-ALL	06/2000	6.4500	N/A	1.0000	N/A	1.0000	6.4500	3.2250	3.2250	12/2020
Extra Voted	2013 Bldg/Site DEBT-ALL	05/2013	0.3800	N/A	1.0000	N/A	1.0000	0.3800	0.1900	0.1900	12/2022
Extra Voted	2016 Bldg/Site DEBT-ALL	05/2013	0.1700	N/A	1.0000	N/A	1.0000	0.1700	0.0850	0.0850	12/2022
Extra Voted	Sinking Fd ALL	03/2016	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	0.5000	0.5000	12/2025

Prepared by Heather Walls	Telephone Number (517) 244-1291	Title of Preparer Ingham ISD Accounting Specialist	Date 08/08/16
-------------------------------------	---	--	-------------------------

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2016 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate ***
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	2.2311
For Commercial Personal	5.2284
For all Other	8.9973

***** FOR DECEMBER 1 LEVY**

14

2016 Tax Rate Request (This form must be completed and submitted on or before September 30, 2016)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes Ingham County - City of Lansing	2016 Taxable Value for ALL Properties in the Unit as of 5-23-16. 1,817,741
Local Government Unit Requesting Millage Levy Waverly Community Schools	For LOCAL School Districts: 2016 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. not yet known

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2016 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2015 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2016 Current Year "Headlee" Millage Reduction Fraction	(7) 2016 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	05/2012	18.0000	18.0000	0.9997	17.9946	1.0000	17.9946	6.7662	6.7662	12/2022
Hold Harmless Extra Voted	Operating ALL	05/2012	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000	2.2311	2.2311	12/2022
Extra Voted	2013 Refunding DEBT-ALL	06/2000	6.4500	N/A	1.0000	N/A	1.0000	6.4500	3.2250	3.2250	12/2020
Extra Voted	2013 Bldg/Site DEBT-ALL	05/2013	0.3800	N/A	1.0000	N/A	1.0000	0.3800	0.1900	0.1900	12/2022
Extra Voted	2016 Bldg/Site DEBT-ALL	05/2013	0.1700	N/A	1.0000	N/A	1.0000	0.1700	0.0850	0.0850	12/2022
Extra Voted	Sinking Fd ALL	03/2016	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	0.5000	0.5000	12/2025

Prepared by Heather Walls	Telephone Number (517) 244-1291	Title of Preparer Ingham ISD Accounting Specialist	Date 08/08/16
-------------------------------------	---	--	-------------------------

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2016 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate ***
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	2.2311
For Commercial Personal	5.2284
For all Other	8.9973

***** FOR DECEMBER 1 LEVY**

2016 Tax Rate Request (This form must be completed and submitted on or before September 30, 2016)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes Ingham County - Lansing Township	2016 Taxable Value for ALL Properties in the Unit as of 5-23-16. 111,414,682
Local Government Unit Requesting Millage Levy Waverly Community Schools	For LOCAL School Districts: 2016 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. not yet known

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2016 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2015 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2016 Current Year "Headlee" Millage Reduction Fraction	(7) 2016 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Extra Voted	Operating NON-HOME	05/2012	18.0000	18.0000	0.9997	17.9946	1.0000	17.9946	6.7662	6.7662	12/2022
Hold Harmless Extra Voted	Operating ALL	05/2012	9.3000	9.3000	1.0000	9.3000	1.0000	9.3000	2.2311	2.2311	12/2022
Extra Voted	2013 Refunding DEBT-ALL	06/2000	6.4500	N/A	1.0000	N/A	1.0000	6.4500	3.2250	3.2250	12/2020
Extra Voted	2013 Bldg/Site DEBT-ALL	05/2013	0.3800	N/A	1.0000	N/A	1.0000	0.3800	0.1900	0.1900	12/2022
Extra Voted	2016 Bldg/Site DEBT-ALL	05/2013	0.1700	N/A	1.0000	N/A	1.0000	0.1700	0.0850	0.0850	12/2022
Extra Voted	Sinking Fd ALL	03/2016	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	0.5000	0.5000	12/2025

Prepared by Heather Walls	Telephone Number (517) 244-1291	Title of Preparer Ingham ISD Accounting Specialist	Date 08/08/16
-------------------------------------	---	--	-------------------------

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2016 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate ***
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	2.2311
For Commercial Personal	5.2284
For all Other	8.9973

*** **FOR DECEMBER 1 LEVY**

2016 SUMMARY OF ESTIMATED WINTER DEBT LEVY *

WAVERLY COMMUNITY SCHOOLS

**UNITS THAT COLLECT BOTH
SUMMER & WINTER**

Assessing Unit	2016 Total Taxable Valuation	WAVERLY DEBT LEVY (One-half year rate)			Total Debt (One-half year rate)
		2013 Bldg & Site (2013)	2016 Bldg & Site (2013)	2013 Refunding (2000)	
		0.1900	0.0850	3.2250	3.5000
Lansing Township	111,414,682	\$21,168.79	\$9,470.25	\$359,312.35	\$389,951.39
City of Lansing - Ingham	1,817,741	\$345.37	\$154.51	\$5,862.21	\$6,362.09
Delta Township	593,083,176	\$112,685.80	\$50,412.07	\$1,912,693.24	\$2,075,791.11
City of Lansing - Eaton (New 2016)	2,100	\$0.40	\$0.18	\$6.77	\$7.35

17

**UNITS THAT COLLECT
ONLY IN WINTER**

Assessing Unit	2016 Total Taxable Valuation	WAVERLY DEBT LEVY (Full year rate)			Total Debt (Full year rate)
		2013 Bldg & Site (2013)	2016 Bldg & Site (2013)	2013 Refunding (2000)	
		0.3800	0.1700	6.4500	7.0000
Watertown Township	70,948,118	\$26,960.28	\$12,061.18	\$457,615.36	\$496,636.82
Windsor Township	20,860,368	\$7,926.94	\$3,546.26	\$134,549.37	\$146,022.57
TOTAL WINTER DEBT	798,126,185	\$169,087.58	\$75,644.45	\$2,870,039.30	\$3,114,771.33

* Note: This property tax levy information is for Debt ONLY. Refer to L-4029 for operating levy.

2016 SUMMARY OF ESTIMATED WINTER SINKING FUND LEVY *

WAVERLY COMMUNITY SCHOOLS

**UNITS THAT COLLECT BOTH
SUMMER & WINTER**

<u>Assessing Unit</u>	<u>2016 Total Taxable Valuation</u>	<u>Total SINKING FUND (One-half year rate) 0.5000</u>
Lansing Township	111,414,682	\$55,707.34
City of Lansing - Ingham	1,817,741	\$908.87
Delta Township	593,083,176	\$296,541.59
City of Lansing - Eaton (New 2016)	2,100	\$1.05

**UNITS THAT COLLECT
ONLY IN WINTER**

<u>Assessing Unit</u>	<u>2016 Total Taxable Valuation</u>	<u>Total SINKING FUND (Full year rate) 1.0000</u>
Watertown Township	70,948,118	\$70,948.12
Windsor Township	20,860,368	\$20,860.37
TOTAL WINTER SINKING FUND	798,126,185	\$444,967.34

* Note: This property tax levy information is for SINKING FUND ONLY. Refer to L-4029 for oper:

**INGHAM INTERMEDIATE SCHOOL DISTRICT
TAXABLE VALUATIONS**

Please Note:

These figures are the ad valorem tax roll.
They include amounts that will be diverted
due to TIFA/DDA/LDFA.

DISTRICT: WAVERLY SCHOOLS

The Non-Homestead numbers below are for Headlee calculation only!
Different Non-Homestead numbers may be used for property tax bills.

<u>ASSESSMENT UNIT</u>	<u>2015 TAXABLE</u>	<u>2015 LOSSES</u>	<u>2016 ADDITIONS</u>	<u>TOTAL 2016 TAXABLE</u>
Lansing Township	109,865,663	1,266,342	2,793,320	111,414,682
Non-Homestead	52,042,936	127,434	664,100	52,541,437
Lansing City-Ingham	1,799,224	0	600	1,817,741
Non-Homestead	80,136	0	600	84,689
Watertown Township	70,696,532	104,322	2,374,850	70,948,118
Non-Homestead	41,989,774	0	1,359,850	43,425,322
Eaton County Total	625,343,797	20,494,153	14,985,000	613,945,644
Non-Homestead	277,382,618	1,615,912	2,306,400	279,239,411
Delta Township	604,113,272	20,025,593	14,586,600	593,083,176
Non-Homestead	266,446,101	1,593,012	2,189,300	268,118,252
Lansing City-Eaton NEW	0	0	2,100	2,100
Non-Homestead	0	0	2,100	2,100
Windsor Township	21,230,525	468,560	396,300	20,860,368
Non-Homestead	10,936,517	22,900	115,000	11,119,059
TOTAL All Property	807,705,216	21,864,817	20,153,770	798,126,185
Total Non-Homestead	371,495,464	1,743,346	4,330,950	375,290,859

	<u>All Property</u>		<u>Non-Homestead Property</u>	
Percentage of Overall Increase	-1.1860%		1.0217%	
Increase on Existing	-1.0012%		0.3266%	
2016 Base Tax Rate Fraction	1.0101	Truth in Taxation	0.9967	Truth in Taxation
2016 Millage Reduction Fraction	1.0131	Headlee	0.9997	Headlee
		(Cap = 1.0000)		(Cap = 1.0000)