



Waverly Community Schools

Regular Meeting

Monday, February 13, 2012 7:30 PM

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular meeting of the Board of Education of Waverly Community Schools will be held February 13, 2012, beginning at 7:30 PM in the East Intermediate School Conference Center (Formerly 39er's Meeting Room).

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President Britt Slocum
- II. Special Presentations
 - A. Above & Beyond Recognition
- III. Correspondence - Board Secretary
- IV. Public Comment
- V. Student Representative Report
- VI. Board Member Comment
- VII. Adoption of Meeting Agenda
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- IX. Presentation of Reports
 - A. Curriculum
 - 1. Recommendation to approve Report #11-50, Adoption of the K-6 "Reading Street" Literacy Program from Pearson Learning 18
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 - B. Finance & Personnel
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 - 1. Recommendation to approve Report #11-53, Resolution for Special Election May 8, 2012 26
- X. Superintendent's Report
- XI. Public Comment
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- XIII. Adjournment

XIV. ***Consent Agenda

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
January 9, 2012**

Opening of Meeting

The special organizational meeting of the Waverly Community Schools Board of Education was called to order by Vice President Calvin Jones at 6:30 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. Calvin Jones
Mr. Britt Slocum
Mrs. Mary Ann Martin
Mrs. Kimberly Smith
Mr. David Percival
Mrs. Melissa Sherry
Mrs. Angela Witwer

Staff Present:

Ms. Dorothy Blackwell, Interim Superintendent
Ms. Rebecca Pease
Mr. Eldon McGraw
Rhonda Sosnowski

Others Present:

Tammy Fields
Mary Jo White
Denise Brownlee
Marilyn O'Neill
Bruce Witwer
Danielle Lentz
David Lentz
Michelle Hill
Jamie Hill
Lorri Jandron
Chris Jandron
Sophia Rishar
Pete Sherry
Ryan Eastman
Emily Sherry

Oath of Office

Vice President Jones administered the oath of office to Melissa Sherry and Angela Witwer, Board members elected in the November 8, 2011 election.

Public Comment

Addressing the Board during Public Comment was Tammy Fields.

Adoption of Agenda

A motion was presented by Member Slocum and supported by Member Martin. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Election of Officers – Report #11-44 – For Action

Rebecca Pease explained the process to be used in the election of officers.

Nominations for President

Member Martin nominated Member Slocum, who accepted the nomination, and Member Sherry nominated Member Jones, who also accepted the nomination. Voting was done by paper ballot, with Member Slocum receiving the majority of votes. Member Slocum's name will appear on the slate of officers to be approved by the Board.

Nominations for Vice President

Member Percival nominated Member Witwer, who accepted the nomination, and Member Slocum nominated Member Martin, who also accepted the nomination. Voting was done by paper ballot, with Member Witwer receiving the majority of the votes. Member Witwer's name will appear on the slate of officers to be approved by the Board.

Nominations for Secretary

Member Slocum nominated Member Martin, who accepted the nomination. There were no other nominations. Member Martin's name will appear on the slate of officers to be approved by the Board.

Nominations for Treasurer

Member Slocum nominated Member Percival, who declined the nomination. Member Jones nominated Member Sherry, who accepted the nomination. Member Martin nominated Member Smith, who declined the nomination. Member Sherry's name will appear on the slate of officers to be approved by the Board.

Nominations for Vice Secretary-Treasurer

Member Slocum nominated Member Smith, who accepted the nomination. There were no other nominations. Member Smith will appear on the ballot as the candidate for Vice Secretary-Treasurer.

Motion to adopt Slate of Officers

A motion was presented by Member Martin and supported by Member Jones. MOTION: The Board of Education accept the following slate of officers:

President – Britt Slocum
Vice President – Angela Witwer
Secretary – Mary Ann Martin
Treasurer – Melissa Sherry
Vice Secretary/Treasurer – Kimberly Smith

Motion carried. VOTE: AYES – 7; NAYS – 0.

Board Member Appointments – Report #11-45 - For Action

President Slocum led a discussion regarding appointments to advisory committees. Board members provided their preference for the following committee assignments.

Curriculum Advisory Committee – Dave Percival – Angela Witwer

Facility/Policy Advisory Committee – Britt Slocum – Kimberly Smith

Finance/Personnel Advisory Committee – Calvin Jones – Mary Ann Martin – Melissa Sherry

A motion was made by Member Martin and supported by Member Smith. The Board of Education approve the appointments to advisory committees as presented.

Board Member Appointments – Report #11-45 (Cont)

Motion carried. VOTE: AYES – 7; NAYS – 0.

Adjournment

The meeting adjourned at 6:48 p.m.

Respectfully submitted,

Rebecca L. Pease, Recording Secretary

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
January 9, 2012**

Opening of Meeting

The regular meeting of the Waverly Community Schools Board of Education was called to order by President Britt Slocum at 7:30 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. Britt Slocum, President
Mrs. Angela Witwer, Vice President
Mrs. Mary Ann Martin, Secretary
Mrs. Melissa Sherry, Treasurer
Mrs. Kimberly Smith, Vice Secretary-Treasurer
Mr. Calvin Jones, Trustee
Mr. David Percival, Trustee

Staff Present:

Mrs. Dorothy Blackwell, Chief Academic Officer
Mrs. Christine Holman, Director of Student Services
Mr. Evan Nuffer, Business Manager
Vince Perkins
Patty Little
Michelle Frederick
Gretchen Mikula
Vickie Tisdale
Bevin Francis
Lana Gervasi
Linda Vainner
Maria Purol
Matt Oppenheim
Eldon McGraw
Sara Blessing
Rhonda Sosnowski
Dawn Tice
Rebecca Pease

Others Present:

Amanda Herley, Student Representative
Mary Jo White
Steve Suchek
Kimberly Suchek
Kyle Ranieri
Liah Cichon
Nasia Boykins
Christine Greenlee

Pledge

Waverly High School Principal, Vince Perkins, led the pledge of allegiance.

Special Presentations

The first presentation featured recognition of the Board of Education during School Board Recognition Month. Interim Superintendent Blackwell read a proclamation acknowledging the efforts of school board members and presented each with a small token of appreciation.

Special Presentations (cont.)

The second special presentation, the Staff Spotlight, featured recognition of Maria Purol, Waverly High School food service employee. Maria was hired in January of 1980 as a noon aide at Colt. She has also been a crossing guard, a child care assistant, a sub special education paraprofessional, and a sub custodian. In December of 1996, Maria transferred to a server position at the High School. She has great attendance and is rarely absent. Maria has good customer service, and is friendly to students and staff. She is willing to do anything when asked. Maria is a true asset to Waverly! A video was shown highlighting Maria's career at Waverly, with testimonials from staff. Mrs. Blackwell presented Maria a certificate and plaque. Her name will also appear on a plaque displayed in the Administrative lobby which has names of other Staff Spotlight employees.

The third special presentation featured recognition of students. Talia Thomas was recognized for being the Delta-Waverly Rotary Student of the Month at the November 29, 2011 Rotary Club luncheon. Talia was presented with a certificate by Calvin Jones, a member of the Delta-Waverly Rotary Club. Talia's parents, Tracy and Fay, and Waverly Interim Superintendent Jacklin Blodgett also attended the luncheon. Talia spoke to the Rotary Club members about her accomplishments and plans for the future. Talia is very active at Waverly and in the community. She is a participant in competitive cheerleading, the dance team, the National Honor Society, varsity track, *Reflections* honors choir, and was recently recognized for being named to the Academic All State Team in competitive cheerleading.

Kyle Ranieri, Waverly High School sophomore, was selected to play with the Lansing Symphony Orchestra in its Holiday Pops concert on Sunday, December 11 at the Wharton Center's Cobb Great Hall. Kyle plays the violin in the Waverly High School orchestra. He auditioned before a panel of Lansing Symphony musicians and was one of two area students selected to perform in the performance of the "Nutcracker Suite".

Waverly tenth grader Liah Cichon performed in the Greater Lansing Ballet Company's performance of the Nutcracker Ballet December 16 and 17, sharing the stage with New Jersey dance artists. This was Liah's ninth year with the ballet company, advancing from the junior company to the senior company. Liah has been studying classical ballet under Barbara Banasikowski Smith's direction for 14 years. She has also had the opportunity to study ballet and jazz with the Southern Ballet Company in Christchurch, New Zealand. As a serious ballet student, this past summer Liah studied at the Gesley Kirkland Summer Intensive Dance Program in New York.

Waverly East sixth grader, Nasia Boykins, won a design contest sponsored by T.H. Eifert Mechanical Contractors for the company's Christmas card. Nasia's winning holiday artwork is just one of the many creative entries from Waverly East students. Nasia's card contained brilliant colors and tremendous attention to detail according to Thomas Eifert, president of the company. Nasia received a \$100 gift certificate for her efforts.

Correspondence

Member Martin reported a thank you card had been received from the Wesley family, and an email from Mrs. Suchek had been received regarding a Board hearing.

Public Comment

Addressing the Board during Public Comment was Matt Oppenheim.

Student Representative Report

Student Representative Amanda Herley reported the Student Senate raised \$311 from its Turkey Raffle. The Spanish Honor Society ran a concession stand at a recent wrestling match. On Thursday the Waverly Interact Club will host a blanket making project in the cafeteria from 6:00 to 8:00 p.m. Students from all Waverly clubs and sports are welcome to participate. Mid-terms will be held next week, marking the end of the first semester. Orchestra is hosting a “String Cheese Clinic”, an ensemble of performers who teach students techniques.

Board Member Comment

Member Sherry thanked the community for its support in her run for office. She also thanked Waverly staff members for the way they reacted to the Wesley family tragedy. The family has shared how much help was provided by High School Principal Vince Perkins. She also praised the boys varsity basketball team for volunteering to help at two Lansing food kitchens over the holidays.

Member Martin reported she attended the open forum at the Middle School after Trevor Wesley’s death. She stated it was wonderful to see the support of the community, staff, and students who attended. She expressed her condolences to his wonderful family. She wished everyone a happy new year.

Member Percival stated it is a New Year and new beginning.

President Slocum wished everyone a happy new year. He thanked Board members for their patience during his medical issue and for their faith in electing him as President of the Board. President Slocum thanked Vince Perkins, the staff, and the Board for their support during the Wesley tragedy, noting it is heartbreaking to lose a child.

Adoption of Agenda

A motion was presented by Member Martin and supported by Member Smith. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES – 7; NAYS – 0.

******Approval of Minutes***

The minutes of the special meeting of December 9, 2011, the special meeting of December 12, 2011, the regular meeting of December 12, 2011, the special meeting of December 16, 2011, the special meeting of December 20, 2011 and the special meeting of January 5, 2012 were approved as presented.

21st Century Grant – Bevin Francis

Bevin Francis, Response to Intervention (RTI) Coach at Waverly High School, addressed the Board regarding the 21st century grant, which helps provide community learning centers which provide academic enrichment opportunities during non-school hours for children, particularly students who attend high-poverty and low-performing schools. Ms. Francis stated she is currently in the process of gathering the necessary information for the application and will be attending a meeting at the end of January for interested applicants. She has spoken with the school principals, have staff willing to help, as well as parent volunteers excited to assist with our future opportunities with the 21st century. Ms. Francis indicated there is a possibility that five out of our six Waverly schools could receive grant money to create 21st century learning communities. If we receive this grant, it could mean that these five schools have money to pay for staff, supplies, buses, etc. to create an afterschool and summer school program for three hours, five days a week for the next five years. One hour would be dedicated to homework completion and academic support, one hour would be considered enrichment and the final hour would be structured free choice for the students. The possibilities for the enrichment hour are endless. Staff have already brainstormed ideas for focus topics such as: art and music exploration, computer skills, science activities, drug and violence prevention, family involvement activities, world language, sports and recreation.

Program of Studies 2012-2013 – Report #11-46 – For Action

A motion was presented by Member Jones and supported by Member Percival. MOTION: The Board of Education approve the following changes to Waverly High School's Program of Studies: archival of classes no longer offered.

Motion carried. VOTE: AYES – 7; NAYS – 0.

******Financial Recommendation – Report #11-47 – For Action***

The treasurer's report was approved as presented.

Personnel Report – Report #11-48 – For Action

A motion was presented by Member Martin and supported by Member Sherry. MOTION: The Board of Education approve the employment of Michelle Blodgett, .45 East Special Education teacher; the resignation of Crystal Sparling, Middle School cashier; the retirement of Bobbi Leisman, Service Building secretary; the layoff of Ann Marie Mutty, Colt Lunch Assistant; and the probation recommendation (3rd year to 4th year) of Jenny Spurbeck, orchestra teacher (High School, Middle School, East).

Member Martin acknowledged the retirement of Bobbi Leisman, noting she was here almost thirty years. She stated she will miss her and is sad to see her go.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Interim Superintendent's Report

Interim Superintendent Blackwell reported she held a Superintendent's coffee on Friday, January 6th in the Board Room. She will continue doing this on the schedule that was previously advertised to the public.

Interim Superintendent Blackwell reported V.I.P. (Very Important Parent) Day will be held at the Waverly Middle School on January 11. Parents have the option of attending all day (breakfast, lunch, and morning and afternoon classes) or whatever fits their schedules. There will be interactive class activities and prize drawings.

Interim Superintendent Blackwell reported the District has a table for the January 16 Martin Luther King, Jr. Holiday Luncheon at the Lansing Center. The event starts at 11:00 a.m. sharp, with Judge Joe Brown as the featured speaker. We have been told that several Waverly students will be honored at this event.

Interim Superintendent Blackwell reminded the Board of the work/study session on January 23 at the East Conference Center, beginning at 9:00 a.m. We are in the process of developing the agenda. Some of the topics include the new evaluation process, budget, and millage. Some of the principals will be leading discussions about various topics.

Public Comment

None

Other Board Business

President Slocum indicated Member Martin and Member Jones will be setting up a time to meet with Member Percival for Board orientation.

President Slocum announced the Board needed to complete some business from the special meeting held prior to the Board's regular meeting tonight. The Board still needs to appoint the MASB delegate and alternate; MASB LRN representative; ISOA representative and alternate; Township Liaisons for Delta/Lansing and Watertown/Windsor Townships; and the parliamentarian. He indicated this would be done under new Board report #11-49.

Board Member Appointments – Report #11-49 – For Action

A motion was presented by Member Jones and supported by Member Martin to appoint Board members to the following positions:

MASB delegate
MASB alternate
MASB Legislative Relations Network (LRN) representative
Ingham School Officers Association (ISOA) representative
Ingham School Officers Association (ISOA) alternate
Delta/Lansing Townships Liaison
Watertown/Windsor Townships Liaison
Parliamentarian

President Slocum, with input from Board members, made the following appointments:

MASB delegate – Mary Ann Martin
MASB alternate - Britt Slocum

MASB Legislative Relations Network (LRN) representative - Dave Percival

Ingham School Officers Association (ISOA) representative - Mary Ann Martin
Ingham School Officers Association (ISOA) alternate - Angela Witwer

Delta/Lansing Townships Liaison - Calvin Jones
Watertown/Windsor Townships Liaison - Melissa Sherry

Parliamentarian - Mary Ann Martin

Motion carried. VOTE: AYES – 7; NAYS – 0.

Adjournment

The meeting adjourned at 8:15 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary
rlp

***Consent Agenda

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
January 23, 2012**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President Britt Slocum at 9:02 a.m. in the East Conference Room, 3131 W. Michigan Avenue, Lansing, Michigan.

Members Present:

Mr. Britt Slocum, President
Mrs. Angela Witwer, Vice President
Mrs. Mary Ann Martin, Secretary
Mrs. Melissa Sherry, Treasurer
Mrs. Kimberly Smith, Vice Secretary-Treasurer
Mr. Calvin Jones, Trustee
Mr. David Percival, Trustee

Staff Present:

Dorothy Blackwell, Interim Superintendent
Evan Nuffer, Business Manager
Al Momrik, Director of Technology
Eldon McGraw, Director of Communications
Vince Perkins, Waverly High School Principal
Tracy Thomas, Waverly High School Deputy Principal
Mike Moreno, Waverly Middle School Principal
Vickie Tisdale, East Intermediate Principal
Margaret Baldwin, Winans Elementary Principal
Tim Lyman, Elmwood Elementary Principal
Shawn Talifarro, Colt Early Childhood Education Center Principal
Chris Huff, Waverly High School Athletic Director
Kelly Blake, Response to Intervention
Rebecca Pease, Assistant to Superintendent and Board of Education

Purpose:

The purpose of the meeting was a Board Work/Study Session.

Agenda items included discussion of the new evaluation process; budget and negotiations; millage renewal; full day Kindergarten; "Reading Street" Core Reading Program; and Superintendent Search.

Adjournment

The meeting adjourned at 2:50 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary
rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
January 24, 2012**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President Britt Slocum at 5:00 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. Britt Slocum, President
Mrs. Angela Witwer, Vice President
Mrs. Mary Ann Martin, Secretary
Mrs. Melissa Sherry, Treasurer
Mrs. Kimberly Smith, Vice Secretary-Treasurer
Mr. David Percival, Trustee

Member Absent:

Mr. Calvin Jones, Trustee

Staff Present:

Dorothy Blackwell, Interim Superintendent
Christine Holman, Director of Student Services/Hearing Officer
Vince Perkins, Waverly High School Principal
Mike Moreno, Waverly Middle School Principal

Others Present:

Student A
Parent

Purpose:

The purpose of the meeting was a disciplinary hearing.

Closed Meeting:

A closed meeting was requested. A motion was presented by Member Witwer and supported by Member Sherry. MOTION: The Board of Education enter into closed session to discuss the incident that led to this disciplinary hearing.

Roll call vote was taken with all members present voting aye.

VOTE: AYES – 6 (Members Slocum, Witwer, Martin, Sherry, Smith and Percival). NAYS – 0 (Member Jones absent).

Discussion

The Board, administration, student and parents discussed the disciplinary incident involving the student.

Return to Open Session

The Board returned to open session at 5:50 p.m.

Motion to Suspend

A motion was presented by Member Martin and supported by Member Witwer. MOTION: The Board of Education suspend for the remainder of the 2011-2012 school year, Student A, whose identity is known to the Board, for violating the Student Code of Conduct. Waverly High School will provide access to online programming that can be accessed from home. Student will be monitored on a monthly basis by the High School Administrator.

Motion carried. VOTE: AYES – 6; NAYS – 0; (Member Jones absent).

Adjournment

The meeting adjourned at 6:40 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
January 24, 2012**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President Britt Slocum at 6:00 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. Britt Slocum, President
Mrs. Angela Witwer, Vice President
Mrs. Mary Ann Martin, Secretary
Mrs. Melissa Sherry, Treasurer
Mrs. Kimberly Smith, Vice Secretary-Treasurer
Mr. David Percival, Trustee

Member Absent:

Mr. Calvin Jones, Trustee

Staff Present:

Dorothy Blackwell, Interim Superintendent
Christine Holman, Director of Student Services/Hearing Officer
Vince Perkins, Waverly High School Principal
Matt Oppenheim, Waverly Education Association President

Others Present:

Mr. Steve Suchek, Parent
Mrs. Kimberly Suchek, Parent
Suzanne Clark, MEA Uniserv Representative

Purpose:

The purpose of the meeting was a hearing to consider a public complaint per Policy 9130.

Closed Meeting:

A closed meeting was requested. A motion was presented by Member Martin and supported by Member Smith. MOTION: The Board of Education enters into closed session to discuss the incidents that led to this hearing.

Roll call vote was taken with all members present voting aye.

VOTE: AYES – 6 (Members Slocum, Witwer, Martin, Sherry, Smith and Percival). NAYS – 0 (Member Jones absent).

Discussion

The Board, administration, and parents discussed the incidents that led to this hearing.

Return to Open Session

The Board returned to open session at 7:10 p.m.

Motion

A motion was presented by Member Percival and supported by Member Sherry. MOTION: The Board of Education finds that a preponderance of the evidence does not support conclusion that a Board decision or action is necessary or appropriate to resolve the written complaint.

Motion carried. VOTE: AYES – 6; NAYS – 0; (Member Jones absent).

Adjournment

The meeting adjourned at 7:11 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
February 7, 2012**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President Britt Slocum at 7:40 a.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. Britt Slocum, President
Mrs. Angela Witwer, Vice President
Mrs. Mary Ann Martin, Secretary
Mrs. Melissa Sherry, Treasurer
Mr. David Percival, Trustee

Members Absent:

Mrs. Kimberly Smith, Vice Secretary/Treasurer
Mr. Calvin Jones, Trustee

Staff Present:

Mrs. Dorothy Blackwell, Interim Superintendent
Mr. Evan Nuffer, Business Manager
Ms. Rebecca Pease, Admin. Assistant to the Board & Superintendent

Others Present:

Senator Rick Jones
Representative Deb Shaughnessy
Representative Joan Bauer
Matt Wesolek, Legislative Director for Representative Shaughnessy

Purpose

The purpose of the meeting was a legislative breakfast.

Adjournment

The meeting adjourned at 8:39 a.m.

Respectfully submitted,

Mary Ann Martin, Secretary
rlp

**Waverly Community Schools
Board of Education
Regular Meeting
February 13, 2012**

Report #11-50

FOR ACTION

Subject: Adoption of the K-6 “Reading Street” Literacy Program from Pearson Learning

Recommendation:

The Superintendent recommends the Board of Education adopt the K-6 “Reading Street” Core Literacy Program, published by Pearson.

Statement of Purpose:

It is necessary to replace the current balanced literacy program, as it no longer meets the newly adopted Common Core State curriculum.

Budget Impact:

After the Intermediate School District’s 10% payment incentive, the K-6 program expenditure is \$135,275. This amount would include all textbooks and materials for grades K-6. This expenditure will be incurred in 2011-12. The Pearson Company will also provide over \$400,000 worth of free materials as an extra purchasing incentive.

Historical Perspective:

The District’s current literacy program no longer meets the new Common Core State Standards. This Core Literacy Program will enable Waverly teachers to provide explicit, consistent and systematic instruction to all students in the district at the K – 6 grade levels. Board members received information and discussed the program at their January 23 work/study session.

Discussion of Options:

District staff has worked with the Ingham Intermediate School District (IISD) for several years to identify a literacy program that would best meet the needs of the District and support the common core curriculum. The IISD has identified the Pearson “Reading Street” Literacy Program as the best match to meet the needs of the districts within the Intermediate School District. The “Reading Street” series provides a scope and sequence for all of the elements of a Language Arts Program, including reading, writing, spelling, technology, and assessment.

Rationale for Recommendation:

Adoption of the K-6 Pearson “Reading Street” Literacy program will help teachers deliver consistent instruction to all students in the district.

Strategic Plan Reference:

Strategy #2: Professional Development

We will provide classroom staff (teachers and paraprofessionals) with professional development and support to ensure quality instruction and assessment.

Strategy #3: Instruction

We will enhance the quality of classroom instruction.

**Waverly Community Schools
Board of Education
Regular Meeting
February 13, 2012**

For Discussion

Subject: Full Day Kindergarten

Recommendation:

The Interim Superintendent recommends the Board of Education approve a full day Kindergarten program starting in the 2012-2013 school year.

Statement of Purpose/Issue:

Instituting a full day Kindergarten program is important not only educationally, but also fiscally.

Budget Impact:

The full day Kindergarten program would require the addition of four sections taught by certified teachers. The cost associated would be approximately \$370,000. This cost would be partially offset by the elimination of the KAP program, or approximately \$120,000.

The Michigan Legislature passed legislation which states that beginning in 2012-2013, full-time equated memberships for pupils in Kindergarten shall be determined by dividing the number of class hours scheduled and provided per year per Kindergarten pupil by the same number used for determining full-time equated memberships for pupils in grade 1-12. Therefore, districts would only receive full foundation allowance for a Kindergarten pupil for a full-day instructional program.

Historical Information:

Waverly has considered the implementation of full day Kindergarten several times over the past 20 years. There are several positive reasons academically that support the implementation of full day Kindergarten. 1) increased instructional time to cover Core Curriculum; 2) increased instructional time allows students who are behind in literacy and mathematic skills an opportunity to attain grade level status; and 3) students will have more opportunities for enrichment activities such as music, world language, and PE.

As of 2011-2012, all Kindergarten students are in one building. This is an advantage for the teachers to be able to work together on curriculum, share resources, and have even distribution of students in classrooms.

Rationale for Recommendation:

The District will only receive full foundation allowance for Kindergarten students in a full day program. This, combined with the academic reasons stated above, makes the implementation of full day Kindergarten a necessity at this time.

Strategic Plan References:

Mission Statement: As the heart of the community, our mission is to educate and prepare each students to achieve his or her academic best, develop character, become a lifelong learner, and contribute as a citizen of our global society by committing ourselves to excellence in education characterized by a safe environment, rigorous curriculum, quality instruction, respect for diversity, and attention to individual needs in partnership with the family and our entire community.

Strategy #3: Instruction

We will enhance the quality of classroom instruction.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
February 13, 2012**

Report #11-51

FOR ACTION***

Subject: Financial Recommendation

Recommendation:

It is recommended the following be approved:

Approval of Treasurer's Report:

The General Fund Financial Report dated January 31, 2012 has been reviewed and it is recommended that the Report be approved. The cash balance as of December 31, 2011 was \$2,456,785.19. Receipts during January consist of current taxes and other revenues in the amount of \$2,797,466.15 less disbursements during January of \$2,551,165.17 leaving the district with a General Fund cash balance as of January 31, 2012 of \$2,703,086.17.

Waverly Community Schools
 Budget Status Report as of 01/31/2012
 General Fund - Revenue Accounts

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Year To Date</u>	<u>Available Balance</u>	<u>Percent Available</u>
MAJOR CLASS 111 TOTALS	Property Tax Levy	8,797,778	4,861,888	3,935,890	44.74%
MAJOR CLASS 119 TOTALS	Delinquent Taxes	23,550	16,728	6,822	28.97%
MAJOR CLASS 131 TOTALS	Tuition	7,900	7,130	770	9.75%
MAJOR CLASS 151 TOTALS	Interest On Investments	4,000	606	3,394	84.85%
MAJOR CLASS 171 TOTALS	Athletic Revenue	69,420	53,808	15,612	22.49%
MAJOR CLASS 191 TOTALS	Rental on Buildings	30,000	34,578	(4,578)	-15.26%
MAJOR CLASS 199 TOTALS	Miscellaneous	1,000	4,205	(3,205)	-320.53%
MAJOR CLASS 311 TOTALS	State Revenue	16,010,428	5,806,956	10,203,472	63.73%
MAJOR CLASS 317 TOTALS	State Revenue - Flowthru ISD	0	14,180	(14,180)	0.00%
MAJOR CLASS 412 TOTALS	Unrestricted Federal Grants	0	0	0	0.00%
MAJOR CLASS 414 TOTALS	Federal Grants	1,977,273	746,819	1,230,454	62.23%
MAJOR CLASS 417 TOTALS	Grants Through Intermediates	396,454	179,926	216,528	54.62%
MAJOR CLASS 418 TOTALS	Unrestricted Flow Thru Grants	11,209	5,905	5,304	47.32%
MAJOR CLASS 519 TOTALS	IISD Reimbursements	1,839,749	979,989	859,760	46.73%
	Total For Revenues	29,168,761	12,712,719	16,456,042	56.42%

Waverly Community Schools
Budget Status Report as of 01/31/2012
General Fund - Expense Accounts

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Year To Date</u>	<u>Available Balance</u>	<u>Percent Available</u>
FUNCTION 111 TOTALS	Elementary	6,548,523	2,826,560	3,721,963	56.84%
FUNCTION 112 TOTALS	Middle School	3,111,094	1,281,300	1,829,794	58.82%
FUNCTION 113 TOTALS	High School	4,756,692	1,918,822	2,837,870	59.66%
FUNCTION 119 TOTALS	Summer School	2,000	1,053	947	47.33%
FUNCTION 122 TOTALS	Special Education	2,962,014	1,251,633	1,710,381	57.74%
FUNCTION 125 TOTALS	Compensatory Education	571,275	239,438	331,837	58.09%
FUNCTION 199 TOTALS	Holding Account for Employee Benefits	10,000	243,789	(233,789)	-2337.89%
FUNCTION 212 TOTALS	Guidance Services	462,289	213,273	249,016	53.87%
FUNCTION 215 TOTALS	Speech Pathology & Audiology	535,684	230,208	305,476	57.03%
FUNCTION 216 TOTALS	Social Work Services	585,847	255,602	330,245	56.37%
FUNCTION 218 TOTALS	Teacher Consultant	273,036	118,161	154,875	56.72%
FUNCTION 219 TOTALS	Other Pupil Services	51,695	24,480	27,215	52.65%
FUNCTION 221 TOTALS	Improvement of Instruction	503,139	183,244	319,895	63.58%
FUNCTION 222 TOTALS	Educational Media Services	625,166	309,943	315,223	50.42%
FUNCTION 225 TOTALS	Instruction Related Technology	295,437	242,886	52,551	17.79%
FUNCTION 226 TOTALS	Supervision & Direction	444,404	233,302	211,102	47.50%
FUNCTION 231 TOTALS	Board of Education	89,927	90,406	(479)	-0.53%
FUNCTION 232 TOTALS	Executive Administration	289,723	300,896	(11,173)	-3.86%
FUNCTION 241 TOTALS	Office of the Principal	1,722,640	938,493	784,147	45.52%
FUNCTION 249 TOTALS	Other School Administration	81,838	6,385	75,453	92.20%
FUNCTION 252 TOTALS	Fiscal Services	271,831	159,614	112,217	41.28%
FUNCTION 257 TOTALS	Internal Services	64,243	40,012	24,231	37.72%
FUNCTION 259 TOTALS	Other Business Services	91,249	78,961	12,288	13.47%
FUNCTION 261 TOTALS	Operating Building Services	3,270,112	1,558,471	1,711,641	52.34%
FUNCTION 266 TOTALS	Security Services	65,712	23,397	42,315	64.40%
FUNCTION 271 TOTALS	Pupil Transportation Services	1,016,630	597,616	419,014	41.22%
FUNCTION 283 TOTALS	Staff/Personnel Services	194,817	116,919	77,898	39.99%
FUNCTION 284 TOTALS	Information Management Services	197,088	120,065	77,023	39.08%
FUNCTION 285 TOTALS	Other Central Services	1,100	1,013	87	7.87%
FUNCTION 293 TOTALS	Athletic Activities	367,145	173,513	193,632	52.74%
FUNCTION 299 TOTALS	Other Support Services	242,000	4,215	237,785	98.26%
FUNCTION 331 TOTALS	Community Activities	34,206	12,067	22,139	64.72%
FUNCTION 623 TOTALS	Transfer to: Child Care Support	119,180	-	119,180	100.00%
Total for Expenses		29,857,736	13,795,738	16,061,998	53.80%

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
February 13, 2012**

Report #11-52

Subject: Personnel Recommendations

FOR ACTION

A. Retirement – Administrative

<u>Name</u>	<u>Position</u>	<u>Years</u>	<u>Effective</u>
Christine Holman	Director of Student Services	26 years	6/30/12

B. Retirement – Certified

<u>Name</u>	<u>Position</u>	<u>Years</u>	<u>Effective</u>
Bridget Kelly	East Special Education Teacher	27 years	6/8/12

C. Employment – Certified

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Kevin Kacel	Middle School History Teacher	BA+0, Step 0/\$37,184	1/23/12

D. Employment - Non Certified

<u>Name</u>	<u>Position</u>	<u>Class/Salary</u>	<u>Effective</u>
Amy Krause	Service Building Secretary	Class 1/\$15.20	1/23/12
Erin Lewis	Title 1 Colt Reading Paraprofessional	\$13.96/Hour	1/23/12
Elise Wile	Title I Colt Reading Paraprofessional	\$13.96/Hour	1/23/12
Matthew DiMambro	Title I Winans Reading Paraprofessional	\$13.96/Hour	1/23/12
Traci LaDue	Title I Winans Reading Paraprofessional	\$13.96/Hour	1/23/12
Courtney Tasker	Title I Winans Reading Paraprofessional	\$13.96/Hour	1/23/12
Ian Walker	SIG Grant MS Assistant Technician	Class A/\$15.44	2/21/12

E. Resignation – Non Certified

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Theresa Mitchell	Colt Lunch Assistant	Personal	1/9/12

F. Recall – Non Certified

<u>Name</u>	<u>Position</u>	<u>Class/Salary</u>	<u>Effective</u>
Julie Marrison	MS Interventionist Parapro	Class II/\$16.12	1/20/12
Ann Marie Mutty	Colt Lunch Assistant	Class G/\$9.57	1/23/12
Pat Albright	East Special Ed Parapro	Class II/\$16.12	1/23/12
Mike Wallace	MS Interventionist Parapro	Class II/\$16.12	1/23/12

G. Transfer – Non Certified

<u>Name</u>	<u>Position</u>	<u>Class/Salary</u>	<u>Effective</u>
Willa Martin-Buckner	From: MS 2 Hour Cashier To: MS 3 Hour Cashier	Class F/\$9.87	1/23/12
Shirley Cannon	From: Colt Lunch Assistant To: Middle School Lunch Assistant	Class G/\$9.57	2/6/12
Ann Marie Mutty	From: Colt Lunch Assistant To: Middle School Cashier	Class F/\$9.87	2/6/12

H. <u>Extra-Curricular High School Play</u>			
<u>Name</u>	<u>Assignment</u>	<u>Stipend</u>	<u>Effective</u>
Rita Deibler	Technical Director/Producer	\$2,058	District Play
Jenna Erbele	Promotions Director	\$658	District Play
Wendy Baugh	Costumer	\$658	District Play
David Gorbe	Pit Orchestra Director	\$1,058	District Play
Maureen Nauss	Co-Director	\$2,579	District Play

Waverly Community Schools

Personnel Office

STAFF APPOINTMENTS

2011-2012

NAME: Kevin Kacel

POSITION: 1.0 History Teacher (SIG Grant)

SALARY: BA+0, Step 0

START DATE: January 23, 2012

CERTIFICATION: History and Social Studies

COLLEGE: Bachelors Degree from Central Michiga University

OTHER: Was a Student Teacher at the Middle School from
January 2010 – May 2010

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
February 13, 2012**

Report #11-

FOR ACTION

Subject: Resolution for Special Election May 8, 2012

Recommendation:

The Interim Superintendent recommends the Board of Education adopt the attached resolution which specifies publication timelines, certification of ballot propositions, and other related details for a special election to take place on Tuesday, May 8, 2012 for the purpose of renewal of operating millage.

Waverly Community Schools, Ingham, Eaton, and Clinton Counties, Michigan (the "District").

A regular meeting of the board of education (the "Board") of the District was held in the East Conference Center, in the District on the 13th day of February, 2012, at 7:30 o'clock in the evening.

The meeting was called to order by Britt Slocum, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____ :

WHEREAS:

1. This Board intends to submit one or more millage propositions at a special election to be held on Tuesday, May 8, 2012; and
2. On or before 4:00 p.m. on Tuesday, February 28, 2012, the Board shall certify any ballot proposition to be submitted to the voters at such election to the election coordinator or coordinators designated to conduct elections within the District (the "Election Coordinator").

NOW, THEREFORE, BE IT RESOLVED THAT:

1. A special election of the electors of the District be called and held on Tuesday, May 8, 2012.
2. The proposition to be voted on at the special election shall be stated on the ballots in substantially the form as set forth in exhibit "A".
3. The Election Coordinator is requested to:
 - a. Utilize the Delta-Waverly Community News, a newspaper published or of general circulation within the District, for publication of notices in accordance with the election law requirements.
 - b. Utilize ballot proposition summary information, as prepared by legal counsel, in the form of the notice of the last day of registration and notice of election in the form as set forth in Exhibit "B" attached hereto.
 - c. Provide a proof copy of the ballot to the District and its legal counsel in sufficient time to allow the ballot to be proofread prior to printing.

4. The Secretary of this Board is hereby authorized and directed to file a copy of this resolution with the Election Coordinator and with any Election Clerk or clerks designated to conduct elections within the District by 4:00 p.m., on Tuesday, February 28, 2012.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

AYES: MEMBERS

NAYS: MEMBERS

Motion declared adopted.

Vice Secretary/Treasurer
Board of Education

The undersigned duly qualified and acting secretary of the Board of Education of Waverly Community Schools, Ingham, Eaton and Clinton Counties, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a regular meeting held on February 13, 2012, the original of which resolution is a part of the Board's minutes and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Vice Secretary/Treasurer
Board of Education

EXHIBIT "A"

OPERATING MILLAGE RENEWAL PROPOSAL

This proposal will allow the school district to maintain the number of mills required to be levied on all property, except principal residence and other property exempted by law, to enable the school district to receive its revenue per pupil foundation allowance and renews operating millage that will expire with the 2012 tax levy.

Shall the total limitation on the amount of taxes for operating purposes which may be assessed against all property, except principal residence and other property exempted by law, in Waverly Community Schools, Ingham, Eaton and Clinton Counties, Michigan, be increased by 18 mills (\$18.00 on each \$1,000 of taxable valuation) and against all principal residences, qualified agricultural property, qualified forest property, industrial personal property and commercial personal property not otherwise exempted by law by 9.30 mills (\$9.30 on each \$1,000 of taxable valuation), both millages to be for a period of 10 years, 2013 to 2022, inclusive; the estimate of the revenue the school district will collect from combined local property taxes authorized herein if the millage is approved and levied in 2013 is approximately \$8,250,000 (this is a renewal of previously authorized millage which will expire with the 2012 tax levy)?

EXHIBIT "B"

SUMMARY OF BALLOT PROPOSITION TO BE INSERTED IN THE NOTICES OF LAST DAY OF REGISTRATION AND ELECTION:

**WAVERLY COMMUNITY SCHOOLS
OPERATING MILLAGE RENEWAL PROPOSAL
18 MILLS FOR 10 YEARS,
EXEMPTING PRINCIPAL RESIDENCE
AND OTHER PROPERTY EXEMPTED BY LAW
AND 9.30 MILLS FOR 10 YEARS ON ALL
PRINCIPAL RESIDENCE AND PROPERTY
OTHERWISE EXEMPTED BY LAW**

Full text of the ballot proposal may be obtained at the administrative offices of Waverly Community Schools, 515 Snow Road, Lansing, Michigan 48917, telephone: (517) 321-7265.

**WAVERLY COMMUNITY SCHOOLS
INGHAM, EATON, AND CLINTON COUNTIES, MICHIGAN**

**CALENDAR FOR SPECIAL ELECTION ON
TUESDAY, MAY 8, 2012**

1. Monday, February 13, 2012 – Board of Education meeting to adopt the resolution calling the election.
2. **On or before 4:00 p.m. on Tuesday, February 28, 2012** – Forward ballot wording to Election Coordinator. **Failure to timely file a certified copy of ballot language may jeopardize the School District's ability to place the question(s) on the ballot.**
3. **On or before Saturday, March 24, 2012** – Absent voter ballots must be available.
4. **On or before Monday, April 2, 2012** – Registration notice must be published by the Election Coordinator **once** in a newspaper of general circulation in the School District.
5. **Monday, April 9, 2012** – Last day of registration for this election.
6. **On or before Tuesday, May 1, 2012** – Election notice must be published by the Election Coordinator **once** in a newspaper of general circulation in the School District.
7. Election clerk offices must be open until 2:00 p.m. the last Saturday before the election to accommodate application requests for absent voter ballots.
8. **Tuesday, May 8, 2012** – The polls of election will be open at 7 o'clock in the morning and close at 8 o'clock in the evening.