



# **Waverly Community Schools**

## **Regular Meeting**

**Monday, January 9, 2012 7:30 PM**

# Agenda of Regular Meeting

## The Board of Education Waverly Community Schools

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A Regular meeting of the Board of Education of Waverly Community Schools will be held January 9, 2012, beginning at 7:30 PM in the Board Room, 515 Snow Road, Lansing, MI.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - Board President
- II. Special Presentations
  - A. School Board Recognition
  - B. Staff Spotlight - Maria Purol
  - C. Student Recognition
- III. Correspondence - Board Secretary
- IV. Public Comment
- V. Student Representative Report
- VI. Board Member Comment
- VII. Adoption of Meeting Agenda
- VIII. \*\*\*Approval of Minutes 3
- IX. Presentation of Reports
  - A. Curriculum
    - 1. 21st Century Grant - Bevin Francis
    - 2. Recommendation to approve Report #11-46, Program of Studies 2012-2013 16
  - B. Finance & Personnel
    - 1. \*\*\*Recommendation to approve Report #11-47, Financial Recommendation 17
    - 2. Recommendation to approve Report #11-48, Personnel Recommendations 20
- X. Superintendent's Report
- XI. Public Comment
- XII. Other Board Business
- XIII. Adjournment
- XIV. \*\*\*Consent Agenda

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
SPECIAL MEETING  
December 9, 2011**

***Opening of Meeting***

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 4:02 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

***Members Present:***

Mr. John Broughton, President  
Mr. Calvin Jones, Vice President  
Mrs. Kim Smith, Treasurer  
Mrs. Mary Ann Martin, Trustee  
Mrs. Angela Witwer, Trustee  
Mr. David Percival, Trustee

***Members Absent:***

Mr. Britt Slocum, Secretary

***Staff Present:***

Rebecca Pease  
Eldon McGraw  
Dave Ames  
Bill Davis  
Shelia Conrad  
Ginny Doyle  
Gretchen Mikula  
Gini Larson  
Jack Vogel  
Vickie Tisdale  
Shawn Talifarro  
Christel Benjamin  
Tim Lyman  
Peggy Baldwin  
Tracy Thomas  
Maria Purol  
Lana Gervasi  
Al Momrik  
Tony Terranova  
Ruth Lamb  
Jeff Hager  
Edric Haleen  
Rhonda Sosnowski  
Becky McQuillan  
Matt Oppenheim  
Vince Perkins  
Craig Paksi  
Patty Little  
Beth D'Mello

***Others Present:***

Melissa Sherry, Board member-elect  
Edith Suttles  
Mary Jo White  
Alan Wright  
Tammy Fields  
Cindy Long  
Richard Redmond  
Other Staff

***Purpose:***

The purpose of the meeting was discussion of the two candidates being considered for the Interim Superintendent position.

President Broughton announced both candidates have withdrawn from the process.

***Public Comment***

Addressing the Board during Public Comment were Vickie Tisdale, on behalf of the principals; Matt Oppenheim, on behalf of the Waverly Education Association; Alan Wright; Tammy Fields; and Edith Suttles.

***Other Board Business***

Member Jones suggested the Board should ask the central office staff to get in touch with an agency that has interim people available, who could send names of individuals to the Board to consider. Member Martin concurred with this recommendation, noting the Board needs to get an interim Superintendent in place so it can be thoughtful and deliberate in the process to find a permanent Superintendent. Member Witwer suggested moving toward a temp agency for assistance. Member Percival asked about securing a business manager and was told Interim Superintendent Blodgett is in the process of finding a person for that position. Member Jones thanked Rob Spagnuolo and Dr. Pillar for their interest in the position. President Broughton stated the Board needs to move deliberately and diligently to get this wrapped up.

***Adjournment***

The meeting adjourned at 4:17 p.m.

Respectfully submitted,

John W. Broughton, President

rlp

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
SPECIAL MEETING  
December 12, 2011**

***Opening of Meeting***

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 6:05 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

***Members Present:***

Mr. John Broughton, President  
Mr. Calvin Jones, Vice President  
Mrs. Kim Smith, Treasurer  
Mrs. Mary Ann Martin, Trustee  
Mrs. Angela Witwer, Trustee  
Mr. David Percival, Trustee

***Member Absent:***

Mr. Britt Slocum, Secretary

***Staff Present:***

Dorothy Blackwell, Chief Academic Officer  
Christine Holman, Director of Student Services/Hearing Officer  
Vincent Perkins, Waverly High School Principal  
Tony Terranova, Waverly High School Dean of Students

***Others Present:***

Parents

***Purpose:***

The purpose of the meeting was a disciplinary hearing.

Discussion was held regarding the incident that led to this disciplinary hearing.

***Motion to Expel***

A motion was presented by Member Martin and supported by Member Percival. MOTION: The Board of Education, per state law, permanently expel Student A whose identity is known to the Board, with appropriate programming being provided.

Roll call vote was taken with all members present voting aye.

VOTE: AYES – 6 (Members Broughton, Jones, Smith, Martin, Witwer, and Percival). NAYS – 0 (Member Slocum absent).

***Adjournment***

The meeting adjourned at 6:35 p.m.

Respectfully submitted,

John W. Broughton, President

rlp

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING  
December 12, 2011**

***Opening of Meeting***

The regular meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:30 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

***Members Present:***

Mr. John Broughton, President  
Mr. Calvin Jones, Vice President  
Mrs. Kim Smith, Treasurer  
Mrs. Mary Ann Martin, Trustee  
Mrs. Angela Witwer, Trustee  
Mr. David Percival, Trustee

***Member Absent:***

Mr. Britt Slocum, Secretary

***Staff Present:***

Mrs. Dorothy Blackwell, Chief Academic Officer  
Mrs. Christine Holman, Director of Student Services  
Vince Perkins  
Tim Lyman  
Matt Oppenheim  
Sam Sicilia  
Leo Blundell and family  
Patty Little  
Johanna Germain  
Dave Ames  
Pat Klein  
Marilyn Hobrle  
Cindy VanderSteen  
Cindy Sartor  
Michelle Frederick  
Mary Beth Pohl  
Beth D'Mello  
Rebecca Pease

***Others Present:***

Amanda Herley, Student Representative  
Mary Jo White  
Melissa Sherry - Board member-elect  
Steve Suchek  
Kimberly Suchek

***Pledge***

Member Witwer led the pledge of allegiance.

***Special Presentations***

The first special presentation, the Staff Spotlight, featured recognition of Elmwood Elementary teacher, Leo Blundell. Mr. Blundell has been with the District since August of 2007 and was hired as a 2<sup>nd</sup> grade teacher. He has been involved as a Learning Enrichment Committee Co-Chair, a Sportsmanship Committee Co-Chair, a School Improvement Writing Chair, and a Discipline Committee Co-Chair. This year he is a 4<sup>th</sup> grade teacher at Elmwood. Leo models the behavior he expects from his students. When students experience any difficulty, he puts interventions in place to help his students be successful. Leo

***Special Presentation (cont.)***

develops activities and materials that enhance student involvement. His classroom environment reflects a positive culture for learning to do mutual respect and caring among the students. Leo's interactions with his students demonstrate genuine warmth, patience, and caring. A video was shown highlighting Leo's career at Waverly, with testimonials from staff. Mrs. Blackwell presented Leo a certificate and plaque. His name will also appear on a plaque displayed in the Administrative lobby which has names of other Staff Spotlight employees.

***Correspondence***

It was reported the Board has received several emails. Secretary Slocum is still recovering from surgery and sends his regrets.

***Public Comment***

None

***Student Representative Report***

Amanda Herley reported the Spanish Honor Society, National Honor Society and Student Senate volunteered at Delta Township's Jingle Bell Race. Waverly Interact Club will be collecting donations for Meals on Wheels at a basketball game which they will donate to Meals on Wheels this Friday. The High School and Middle School holiday orchestra concert was held last week. The High School Choir Concert is scheduled for Thursday night.

***Board Member Comment***

Member Witwer thanked everyone involved in the Waverly Education Foundation Gala, noting it was a very nice event.

Member Martin thanked Leo Blundell for all he does for Waverly Schools. The "Spotlight" was wonderful and it was nice to see his family. Member Martin also thanked everyone involved in the WEF annual Gala.

Member Smith also thanked Mr. Blundell.

Member Jones congratulated Mr. Blundell, and thanked his family, as well. He congratulated the Waverly Education Foundation on another successful Gala. He announced he will be presenting a check on Wednesday, December 14 at 6:30 p.m. in the High School Auditorium to the Waverly Marching Band for being the best illuminated band in the Silver Bells in the City Parade.

Member Jones presented a special tribute to President Broughton on behalf of the Board. The tribute acknowledged he served with distinction for twelve years on the Waverly Community Schools Board of Education serving as President, Vice President and Secretary. He also served on the Curriculum, Policy, Personnel, and Building & Site Committees, and as the Board's township liaison. Mr. Broughton attained Level 2 Award of Merit through the Michigan Association of School Boards. The tribute was signed by the members of the Board of Education.

President Broughton thanked the Board for the recognition, stating it means a lot to him and he will make room on his wall to hang the tribute. Since it was his last Board meeting, he took the opportunity to thank the voters of the privilege of serving the district, its families and students for the last twelve years. He thanked the administration and all the Waverly staff for their support over the years and for their contributions that still make the Waverly Community Schools the best district in the greater Lansing area for children and families. President Broughton also thanked the Board and all previous Board members that have always served the district in the most professional and dedicated manner. He wished the District best of luck in the coming years, stating he leaves knowing that the Waverly Community Schools is in excellent hands with the incoming Board.

***Adoption of Agenda***

A motion was presented by Member Jones and supported by Member Smith. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES – 6; NAYS – 0 (Member Slocum absent).

***\*\*\*Approval of Minutes***

The minutes of the regular meeting of November 28, 2011, the special meeting of December 6, 2011, and the special meeting of December 12, 2011 were approved as presented.

***Instructional Report – We Are Elmwood***

The instructional report featured a video highlighting students and staff of Elmwood Elementary School. Principal Tim Lyman thanked the Board for the opportunity to make this presentation. He stated he loves it here and it is a privilege to be here. Mr. Lyman stated the Elmwood staff always put the kids first. They are supportive of the students and each other. The staff has completed a behavior matrix of how they expect students to behave, which will be put in place on January 3<sup>rd</sup>. The staff is moving forward with a clear vision of the direction they are heading: Together Everyone Achieves More.

***Program of Studies 2012-2013 – For Discussion***

Waverly High School Principal Vince Perkins presented the Program of Studies for 2012-2013 for discussion. He highlighted some of the changes which include the archiving of classes that are not currently being offered. He noted for two years, staff has been reduced at the high school. They have had to offer core classes and cut back on electives. Following the presentation at the November 28<sup>th</sup> Board meeting, the orchestra class was divided into concert orchestra and festival orchestra, and accounting and creative writing were put back in the Program of Studies. The Board will take action on the Program of Studies on Monday, January 9, 2012.

***\*\*\*Financial Recommendation – Report #11-38 – For Action***

The treasurer's report was approved as presented.

***Purchase of Buses – Report #11-39 – For Action***

A motion was presented by Member Martin and supported by Member Jones. MOTION: The Board of Education approve the purchase of two (2) buses from Capital City Bus Sales, and that the resolution for participation in the MSBO/MAPT Bus Purchasing Program be approved, with a copy affixed to the official minutes of this meeting.

Member Martin stated the Finance & Personnel Committee met prior to the Board meeting, and she is pleased the District has an award of \$43,000 to put toward the purchase of these buses.

Motion carried. VOTE: AYES – 6; NAYS – 0 (Member Slocum absent).

***Purchase of a 1 Ton Dual Wheel Stake Rack Plow Truck W/lift – Report #11-40 – For Action***

A motion was presented by Member Martin and supported by Member Smith. MOTION: The Board of Education approve the purchase of a 2012 1 Ton Dual Wheel Stake Truck with Plow and Lift from Shaheen Chevrolet.

Motion carried. VOTE: AYES – 6; NAYS – 0 (Member Slocum absent).

***Personnel Report – Report #11-41 – For Action***

A motion was presented by Member Jones and supported by Member Witwer. MOTION: The Board of Education approve the employment of Terry Sanford (East Lunch Assistant) and Kimberly Nehmer (Colt KAP Instructor; the recall from layoff of James Tolbert (Colt Special Education Parapro; the resignation of Jacklin Blodgett (Interim Superintendent); the resignation of Nikolas Johnson (Middle School Instructional Tech Parapro); and High School and Middle School Coaching Assignments – Craig Fields (Varsity Boys Basketball Coach); Les Midgett (Freshman Girls Basketball Coach); and Jim York (Varsity Wrestling Coach).

Member Martin stated it is with regret to vote yes for the resignation of Jacklin Blodgett as Interim Superintendent. President Broughton concurred.

Motion carried. VOTE: AYES – 6; NAYS – 0 (Member Slocum absent).

***Interim Superintendent's Report***

Dorothy Blackwell reported a group of students at the high school have come together and created a group called "POW", Pride of Waverly. These students are trying to make a difference in their school, from restroom etiquette, to respect for others and making a difference on all issues in the school. Mrs. Faber, Jordan Nelson, and Rachel Hatt, to mention only a few, meet once a week to discuss problems in the school and work on solutions. This past Friday they shot a video with the help of staff members that will be shared with the entire school during the morning announcements. They are putting together T-shirts to spread the word. This group is open for all to join and everyone is encouraged to join.

Dorothy Blackwell announced negotiations with the WEA will be on December 14th starting at 4 pm.

Dorothy Blackwell reported Wednesday (December 14th) is the 7-12 Winter Band Concert, featuring the two middle school bands, the HS Jazz band, and HS Concert and Symphonic Bands. The concert is at 6:30 p.m.. The HS Marching Band won the "Best Illuminated Band" award at the Silver Bells parade, and will be receiving an award which will be presented at the beginning of this concert by Calvin Jones and Mindy Biladeau of the Lansing Board of Water & Light.

Dorothy Blackwell reported the Middle School and High School Choirs will be in concert on Thursday, December 15 at 6:30 p.m. in the High School Auditorium.

Dorothy Blackwell announced the fourth grade students are participating in a week-long Big History field trip at the Michigan Historical Museum. They are engaged in intense and in-depth lessons and activities throughout the week. Two classes participated in December, and the other two classes will go after winter break.

Dorothy Blackwell received the following email from Mark Coscarella, Assistant Director of the Michigan Department of Education's Office of Education Improvement and Innovation "I just wanted to take a minute and let you know that we are receiving great reports regarding the implementation of your School Improvement Grant (SIG) at the middle school. It is great to hear that the efforts of you and your staff are paying off for the students that are served. It is inspiring to hear that the school has dug in so well and is implementing with fidelity. Congratulations on the hard work and it is great to see that the school is off to a great start with SIG. I imagine that the students of the middle school are already benefiting.

Dorothy Blackwell announced Christmas break begins at the end of the day on Friday, December 16, with school resuming Tuesday, January 3.

***Public Comment***

Addressing the Board during Public Comment was Matt Oppenheim.

***Other Board Business***

President Broughton congratulated Leo Blundell and his family, noting we are lucky to have him in our schools.

Member Martin thanked President Broughton for his many years of service to the Waverly schools, staff, and students.

***Adjournment***

The meeting adjourned at 8:30 p.m.

Respectfully submitted,

John Broughton, President  
rlp

\*\*\*Consent Agenda

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
SPECIAL MEETING  
December 16, 2011**

***Opening of Meeting***

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 8:37 a.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

***Members Present:***

Mr. John Broughton, President  
Mr. Calvin Jones, Vice President  
Mr. Britt Slocum, Secretary  
Mrs. Kim Smith, Treasurer  
Mrs. Mary Ann Martin, Trustee  
Mrs. Angela Witwer, Trustee  
Mr. David Percival, Trustee

***Staff Present:***

Jacklin Blodgett, Interim Superintendent  
Al Momrik  
Bill Davis  
Patty Little  
Beth D'Mello  
Rhonda Sosnowski  
Ruth Lamb  
Dave Ames  
Matt Oppenheim  
Shawn Talifarro  
Gretchen Mikula  
Rebecca Pease

***Others Present:***

Mary Jo White  
Melissa Sherry – Board member -elect  
Mimi Patterson  
Richard Redman

***Purpose:***

The purpose of the meeting was to discuss possible appointment to the interim Superintendent's position and approve a personnel recommendation.

***Public Comment***

None

***Discussion of Interim Superintendent's Position and Possible Appointment***

Interim Superintendent Blodgett reported she would like to recommend Dorothy Blackwell as Interim Superintendent, indicating her other recommendation had withdrawn.

Member Martin stated she thought Mrs. Blackwell would do an excellent job as Interim Superintendent. She has been here many years as a principal and central office administrator. Member Slocum concurred with Member Martin. Member Percival stated Mrs. Blackwell is a good person, but indicated she would be spread thin with a lot of responsibilities as Chief Academic Officer and Interim Superintendent. He suggested in the near future that the Board look for an interim to finish the year and then do a search. President Broughton suggested some responsibilities could be spread among other instructional leaders. Member Martin stated we should let Mrs. Blackwell make that decision. If she needs help, she will ask for it; let Mrs. Blackwell be our guide. Member Percival stated we need to be cautious in spreading things around as it takes away from job responsibilities. Member Slocum indicated we need an immediate interim, but not call the appointment a closed-end thing, we need to be open to options. President Broughton stated Mrs. Blackwell's interest is stepping in to help the Board get

through this. She knows the District. Mrs. Blodgett indicated she called a representative from the Principal's group and they support the appointment. She also indicated Cabinet is willing to step up to help with the transition, plus a Business Manager is being hired.

A motion was presented by Member Martin and supported by Member Slocum. MOTION: The Board of Education appoint Dorothy Blackwell as Interim Superintendent until we decide something else is appropriate.

Motion carried. VOTE: AYES 0 7; NAYS – 0.

***Personnel Recommendation – Report #11-42 – For Action***

A motion was presented by Member Jones and supported by Member Martin. MOTION: The Board of Education approve the employment of Evan Nuffer as Business Manager.

Motion carried. VOTE: AYES – 7; NAYS – 0.

***Adjournment***

The meeting adjourned at 8:51 a.m.

Respectfully submitted,

Britt Slocum, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
SPECIAL MEETING  
December 20, 2011**

***Opening of Meeting***

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 8:33 a.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

***Members Present:*** Mr. John Broughton, President  
Mr. Calvin Jones, Vice President  
Mrs. Kim Smith, Treasurer  
Mrs. Mary Ann Martin, Trustee  
Mrs. Angela Witwer, Trustee  
Mr. David Percival, Trustee

***Members Absent:*** Mr. Britt Slocum, Secretary

***Staff Present:*** Jacklin Blodgett, Interim Superintendent  
Evan Nuffer, Business Manager  
Rebecca Pease

***Others Present:*** Mary Jo White

***Purpose:***

The purpose of the meeting was to approve personnel recommendations.

***Personnel Recommendations – Report #11-43 – For Action***

A motion was presented by Member Jones and supported by Member Martin. MOTION: The Board of Education approve an addendum to Jacklin Blodgett's contract as Interim Superintendent for the period November 23, 2011 through January 2, 2012, and an addendum to Dorothy Blackwell's contract as Interim Superintendent for the period beginning January 3, 2011.

Member Percival asked if the Board was going to continue to look for an interim Superintendent. Interim Superintendent Blodgett indicated Mrs. Blackwell was willing to be interim until the Board hires a permanent Superintendent.

Motion carried. VOTE: AYES – 6; NAYS – 0 (Member Slocum absent).

Mrs. Blodgett informed the Board the millage election scheduled for February has been postponed and will be held in May or August. She also indicated several past Board members are willing to work on the millage campaign.

***Public Comment***

Member Jones thanked Mrs. Blodgett for her years of service to the district and the work she has done along the way. He welcomed Evan Nuffer to the District as Business Manager, noting he has big shoes to fill.

Member Martin thanked President Broughton for his years of service, noting they have worked together through rocky times as well as successful times. She stated his wisdom has been important to the superintendent search process.

***Adjournment***

The meeting adjourned at 8:40 p.m.

Respectfully submitted,

John W. Broughton, President

rlp

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
SPECIAL MEETING  
January 5, 2012**

***Opening of Meeting***

The special meeting of the Waverly Community Schools Board of Education was called to order by Vice President Calvin Jones at 8:32 a.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

***Members Present:***

Mr. Calvin Jones, Vice President  
Mr. Britt Slocum, Secretary  
Mrs. Kim Smith, Treasurer  
Mrs. Mary Ann Martin, Trustee  
Mr. David Percival, Trustee  
Mrs. Melissa Sherry, Trustee  
Mrs. Angela Witwer, Trustee (arrived at 8:34 a.m.)

***Staff Present:***

Ms. Dorothy Blackwell, Interim Superintendent  
Mrs. Christine Holman, Student Services Administrator  
Mr. Evan Nuffer, Business Manager

***Others Present:***

Mr. Kevin Harty, Thrun Law Firm

***Purpose:***

The purpose of the meeting was to discuss contract negotiations.

***Public Comment***

None

***Motion for closed session***

A motion was presented by Member Slocum and supported by Member Percival. MOTION: The Board of Education enter into closed session for the purpose of discussing contract negotiations.

Roll call vote was taken with all members present voting aye (Members Jones, Slocum, Smith, Martin, Percival and Sherry present; Member Witwer absent).

***Return to Open Session***

The Board returned to open session at 9:31 a.m.

***Other Board Business***

None

***Adjournment***

The meeting adjourned by 9:32 a.m.

Respectfully submitted,

Britt Slocum, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING  
January 9, 2012**

**Report #11-46**

**For Action**

**Subject:** High School Program of Studies 2012-2013

**Recommendation:**

The Interim Superintendent recommends the Board of Education approve the following changes to Waverly High School's Program of Studies: archival of classes no longer offered (list attached).

**Statement of Purpose/Issue:**

This is the time of year that High School Program of Studies issues are brought to the Board of Education. This occurs so that development of the 2012-2013 course scheduling can begin. This includes the revision and printing of the High School Program of Studies booklet which is used in the process for course selection. These recommendations will provide each student course options appropriate to their educational needs, while still allowing them to meet local and state standards.

**Budget Impact:**

None

**Goals Addressed:**

Strategy #1: We will enhance communications within the district and with the community to improve relationships among all key constituent groups to better achieve our mission.

Strategy #2: We will provide classroom staff (teachers and paraprofessionals) with professional development and support to ensure quality instruction and assessment."

Strategy #3: We will enhance the quality of classroom instruction.

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
January 9, 2012**

**Report #11-47**

**FOR ACTION\*\*\***

**Subject:           Financial Recommendation**

**Recommendation:**

It is recommended the following be approved:

**Approval of Treasurer's Report:**

The General Fund Financial Report dated December 27, 2011 has been reviewed and it is recommended that the Report be approved. The cash balance as of November was \$1,916,150.80. Receipts during December 2011 consist of current taxes and other revenues in the amount of \$2,676,286.51 less disbursements during December of \$2,777,216.61 left the district with a General Fund cash balance as of December 27, 2011 of \$1,815,220.70.

Waverly Community Schools  
 Budget Status Report as of 12/27/2011  
 General Fund - Revenue Accounts

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Year To Date</u>	<u>Available Balance</u>	<u>Percent Available</u>
MAJOR CLASS 111 TOTALS	Property Tax Levy	8,797,778.00	3,702,073.00	5,095,705.00	57.92
MAJOR CLASS 119 TOTALS	Delinquent Taxes	23,550.00	13,999.00	9,551.00	40.56
MAJOR CLASS 131 TOTALS	Tuition	7,900.00	6,893.00	1,007.00	12.75
MAJOR CLASS 151 TOTALS	Interest On Investments	4,000.00	546.00	3,454.00	86.35
MAJOR CLASS 171 TOTALS	Athletic Revenue	69,420.00	43,562.00	25,858.00	37.25
MAJOR CLASS 191 TOTALS	Rental on Buildings	30,000.00	33,572.00	(3,572.00)	(11.91)
MAJOR CLASS 199 TOTALS	Miscellaneous	1,000.00	2,413.00	(1,413.00)	(141.30)
MAJOR CLASS 311 TOTALS	State Revenue	16,010,428.00	4,413,568.00	11,596,860.00	72.43
MAJOR CLASS 412 TOTALS	Unrestricted Federal Grants	0.00	0.00	0.00	0.00
MAJOR CLASS 414 TOTALS	Federal Grants	1,977,273.00	639,562.00	1,337,711.00	67.65
MAJOR CLASS 417 TOTALS	Grants Through Intermediates	396,454.00	104,545.00	291,909.00	73.63
MAJOR CLASS 418 TOTALS	Unrestricted Flow Thru Grants	11,209.00	1,566.00	9,643.00	86.03
MAJOR CLASS 519 TOTALS	IISD Reimbursements	1,839,749.00	354,472.00	1,485,277.00	80.73
	Total For Revenues	29,168,761.00	9,316,771.00	19,851,990.00	68.06

Waverly Community Schools  
 Budget Status Report as of 12/27/11  
 General Fund - Expense Accounts

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Year To Date</u>	<u>Available Balance</u>	<u>Percent Available</u>
FUNCTION 111 TOTALS	Elementary	6,548,523.00	2,171,735.00	4,376,788.00	66.84
FUNCTION 112 TOTALS	Middle School	3,111,094.00	989,632.00	2,121,462.00	68.19
FUNCTION 113 TOTALS	High School	4,756,692.00	1,389,647.00	3,367,045.00	70.79
FUNCTION 119 TOTALS	Summer School	2,000.00	632.00	1,368.00	68.40
FUNCTION 122 TOTALS	Special Education	2,962,014.00	962,959.00	1,999,055.00	67.49
FUNCTION 125 TOTALS	Compensatory Education	571,275.00	184,195.00	387,080.00	67.76
FUNCTION 199 TOTALS	Holding Account for Employee Benefits	10,000.00	1,165.00	8,835.00	88.35
FUNCTION 212 TOTALS	Guidance Services	462,289.00	168,255.00	294,034.00	63.60
FUNCTION 215 TOTALS	Speech Pathology & Audiology	535,684.00	176,968.00	358,716.00	66.96
FUNCTION 216 TOTALS	Social Work Services	585,847.00	196,302.00	389,545.00	66.49
FUNCTION 218 TOTALS	Teacher Consultant	273,036.00	90,912.00	182,124.00	66.70
FUNCTION 219 TOTALS	Other Pupil Services	51,695.00	26,237.00	25,458.00	49.25
FUNCTION 221 TOTALS	Improvement of Instruction	503,139.00	160,922.00	342,217.00	68.02
FUNCTION 222 TOTALS	Educational Media Services	625,166.00	255,401.00	369,765.00	59.15
FUNCTION 225 TOTALS	Instruction Related Technology SIG	295,437.00	240,225.00	55,212.00	18.69
FUNCTION 226 TOTALS	Supervision & Direction	444,404.00	190,975.00	253,429.00	57.03
FUNCTION 231 TOTALS	Board of Education	89,927.00	89,373.00	554.00	0.62
FUNCTION 232 TOTALS	Executive Administration	289,723.00	142,373.00	147,350.00	50.86
FUNCTION 241 TOTALS	Office of the Principal	1,722,640.00	765,933.00	956,707.00	55.54
FUNCTION 249 TOTALS	Other School Administration	81,838.00	3,293.00	78,545.00	95.98
FUNCTION 252 TOTALS	Fiscal Services	271,831.00	119,567.00	152,264.00	56.01
FUNCTION 257 TOTALS	Internal Services	64,243.00	30,685.00	33,558.00	52.24
FUNCTION 259 TOTALS	Other Business Services	91,249.00	67,395.00	23,854.00	26.14
FUNCTION 261 TOTALS	Operating Building Services	3,270,112.00	1,281,755.00	1,988,357.00	60.80
FUNCTION 266 TOTALS	Security Services	65,712.00	19,120.00	46,592.00	70.90
FUNCTION 271 TOTALS	Pupil Transportation Services	1,016,630.00	339,911.00	676,719.00	66.56
FUNCTION 283 TOTALS	Staff/Personnel Services	194,817.00	91,414.00	103,403.00	53.08
FUNCTION 284 TOTALS	Information Management Services	197,088.00	104,354.00	92,734.00	47.05
FUNCTION 285 TOTALS	Other Central Services	1,100.00	1,028.00	72.00	6.55
FUNCTION 293 TOTALS	Athletic Activities	367,145.00	140,027.00	227,118.00	61.86
FUNCTION 299 TOTALS	Other Support Services	242,000.00	4,215.00	237,785.00	98.26
FUNCTION 331 TOTALS	Communication	34,206.00	164.00	34,042.00	99.52
FUNCTION 621 TOTALS	Child Care Support	119,180.00	6,165.00	113,015.00	94.83
Total for Expenses		29,857,736.00	10,412,934.00	19,444,802.00	65.12

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING  
January 9, 2012**

**Report #11-48**

**Subject:            Personnel Recommendations**

**FOR ACTION**

A.        New Hire – Certified

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Michelle Blodgett	.45 East Special Ed Teacher	MA+30 Step 11,\$35,437.95	1/3/12

B.        Resignation – Non Certified

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Crystal Sparling	Middle School Cashier	Personal	12/19/11

C.        Retirement – Non Certified

<u>Name</u>	<u>Position</u>	<u>Years</u>	<u>Effective</u>
Bobbi Leisman	Service Building Secretary	29.5	1/21/12

D.        Layoff – Non Certified

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Ann Marie Mutty	Colt Lunch Assistant	1/20/12

D.        Probation Recommendation

<u>Name</u>	<u>School</u>	<u>Probation From/To</u>	<u>Effective</u>
Jennifer Spurbeck	East Intermediate	3 <sup>rd</sup> year to 4 <sup>th</sup> year	2 <sup>nd</sup> Semester

## Probationary/Tenure Recommendation

Teacher's Name: Jenny Spurbeck

Subject/Grade Level: 5-12 Orchestra

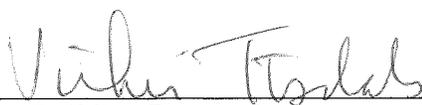
Building: High School, Middle School, East

Narrative: (Include progress toward IDP goals, activities within building/district, noteworthy items, etc. Paint a picture of their year in review.)

Jenny Spurbeck is an outstanding music teacher. She made significant progress toward her individual and group goals. She does an exceptional job of creating engaging lessons for her students. It is a true joy to observe her as she shares her love of music with her students. It is quite obvious that she cares deeply for her students as well as her subject matter. Jenny is highly skilled at providing accommodations for her special education students so that they can participate in orchestra. Jenny has planned performance opportunities for our Waverly students throughout the year and also works cooperatively with the orchestra parent group. She is flexible, positive and always willing to go the extra mile to make sure that students have whatever they need to be successful. Jenny is a valued colleague and team member at each of the three buildings she serves.

Recommendation:

- First Year to Second Year
- Second Year to Third Year
- Third Year to Fourth Year
- Tenure

Signed:   
Building Principal

Date: 12.14.11