



Waverly Community Schools

Regular Meeting

Monday, February 8, 2010 7:30 PM

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular meeting of the Board of Education of Waverly Community Schools will be held February 8, 2010, beginning at 7:30 PM in the Waverly High School Auditorium.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President John Broughton
 - A. Pledge - Colt Elementary School Students

- II. Special Presentations
 - A. Report from Dr. Margaret Baldwin- Colt Elementary School

- III. Correspondence - Secretary Mary Ann Martin

- IV. Public Comment

- V. Student Representative Report

- VI. Adoption of Meeting Agenda

- VII. ***Approval of Minutes 3

- VIII. Presentation of Reports
 - A. Finance & Personnel
 - 1. ***Recommendation to approve Report #09-34, 13
Financial Recommendation
 - 2. For Discussion - Budget Amendment 2009-2010 16
 - 3. For Discussion - 2010-2011 Budget 21
 - 4. Recommendation to approve Report #09-35, 27
Personnel Recommendations
 - B. Other
 - 1. For Discussion - Facility Review Committee 28
Proposal Feasibility Report

- IX. Superintendent's Report
- X. Public Comments
- XI. Other Board Business
- XII. Adjournment
- XIII. ***Consent Agenda

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
January 11, 2010**

Opening of Meeting

The regular meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:32 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mrs. Mary Ann Martin, Secretary
Mrs. Fonda Brewer-Williams, Treasurer
Mrs. Kim Smith, Vice Secretary-Treasurer
Mr. Calvin Jones, Trustee
Mr. Mike Knaggs, Trustee

Staff Present:

Dr. Thomas J. Pillar, Superintendent
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel
Mrs. Dorothy Blackwell, Director of Curriculum
Mr. Bruce Johnson, Director of Operations & Student Services
Mr. Rob Spagnuolo, Business Manager
David Pike
Gretchen Mikula
Tracy Thomas
Vince Perkins
Sam Sicilia
Deb Nixon
Christine Holman
Michelle Frederick
Rebecca Pease

Other:

Megan Mahoney, Student Representative
Kyle Ranieri
Liah Cichon
Alayna Parsons-Valles

Pledge

Waverly Middle School students Kyle Ranieri, Liah Cichon, and Alayna Parsons-Valles led the pledge of allegiance. Kyle is the middle school Student Council President, Liah is the Vice President, and Alayna is the Secretary.

Special Presentations

January is School Board Recognition Month. Dr. Pillar recognized Waverly school board members by presenting each of them a plaque recognizing their service to the District. Waverly board members develop policies and make tough decisions on complex educational and social issues that affect the entire community and impact individual students. They bear responsibility and oversight for an annual budget of \$30 million, 2998 student, 406 employees and nine buildings. Dr. Pillar commented Waverly board members share a common commitment to support achievement for all students at all levels in a safe and secure learning environment; and to maintain a supportive and positive work place for all staff.

The second special presentation featured recognition of Dr. Pillar as Michigan Association of School Administrators Region VI Superintendent of the Year. The award was presented by Ron Stoneman, Superintendent of Dansville Schools and MASA Region VI President. The Regional Superintendent of the Year Award is presented by each of the nine regions in the MASA organization to an individual who has

Special Presentations (cont.)

shown tremendous effort and dedication to enriching the lives of children and the community as a whole. Dr. Pillar was recognized for his 41 years of service in education, eight of which have been in the Waverly Community Schools.

Nominators point to Dr. Pillar's leadership through a number of initiatives during his tenure at Waverly, including the district's completion of a \$49 million construction bond project; the installation of walkable trails and sidewalks through the "Safe Routes to Schools" grant; and the transition to a new alternative education program, Ombudsman, that has successfully graduated potential drop students.

The third presentation was made by Waverly Middle School. Principal Vince Perkins introduced history teacher Sam Sicilia who had devised an interactive lesson for the Board using Student Response Pads ("clickers") to demonstrate the value of this equipment's use in the classroom. Board members enjoyed answering questions about each other using the devices, while learning how this interactive technology is used. Mr. Perkins stated he periodically likes to introduce new modes of technology to the Board that are being utilized at the middle school.

Correspondence

Secretary Martin reported the Board had received one piece of correspondence.

Public Comment

Addressing the Board during Public Comment was Michelle Frederick.

Student Representative Report

Student Representative Megan Mahoney reported the National Honor Society will be selling coffee and doughnuts during exams January 20th-22nd. Student Senate is working on Winterfest which is February 5th. A dance will be held after the basketball game. Interact is making blankets for the homeless. They will host a summit at the end of February where schools from around the area will come together to make the blankets. Parents are working on plans for the Senior Party. There will be a fundraiser at Olga's on January 17th where 15% of each bill will go towards the party if you present a flyer. There will be a 5th quarter dance on January 15th after the basketball game.

Board Member Comment

Member Jones thanked the middle school students for leading the pledge and middle school administration and Mr. Sicilia for the technology presentation.

Member Brewer-Williams also extended her appreciation to the students and staff from Waverly Middle School for their participation in the meeting.

Member Slocum thanked the middle school students and staff for attending the meeting and Sam Sicilia for his interactive presentation. He thanked Bruce Johnson for his many years of service and true dedication to Waverly Community Schools and all of his Warriors. Member Slocum stated these will be big shoes to fill and Mr. Johnson will be sorely missed.

Member Martin reported she has seen Board members' names on the high school sign and now realizes it was in recognition of School Board Recognition Month. She thanked Mr. Perkins and Mr. Sicilia for the technology demonstration. Member Martin congratulated Dr. Pillar on being named the Region VI Superintendent of the Year, stating she appreciates his fine leadership. She congratulated Bruce Johnson on his retirement, noting Waverly won't be the same without him. She recognized his diligence, knowledge, tenacity and understanding about what is going on and thanked him from the bottom of her heart. Member Martin recognized Dr. Margaret Baldwin, Colt Elementary principal, for being the recipient of the Crystal Apple Award. She also thanked Kurt Madden for his editorial on education boards.

Board Member Comment (cont.)

Member Smith thanked her fellow Board members for their commitment. She stated the middle school presentation was cool and expressed appreciation to Bruce Johnson for everything he has done for the district.

Member Knaggs thanked Mr. Johnson for his years of service to Waverly Community Schools and wished him the best of luck. He congratulated Dr. Pillar on his award. Member Knaggs thanked Mr. Perkins, staff and students for their presentation to the Board and Megan Mahoney for her report. Member Knaggs reported there was an all-day competition for cheerleaders in St. Johns. The Junior Varsity team came in 5th place out of nine teams and the middle school team came in 6th place out of nine schools. This was their first competition. Waverly will be hosting a completion on January 30th.

President Broughton congratulated Dr. Pillar on his award, noting it was a very special recognition. He said good-bye to Bruce Johnson, thanking him for his years of service.

Adoption of Agenda

A motion was presented by Member Martin and supported by Member Slocum. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Approval of Minutes

The minutes of the regular meeting of December 14, 2009 and the special meetings of November 25, 2009, December 10, 2009, and January 6, 2010 were approved as presented.

High School Program of Studies 2010-2011 – Report #09-31 – For Action

A motion was presented by Member Jones and supported by Member Martin. MOTION: The Board of Education approve the suggested changes to Waverly High School's Program of Studies for 2010-2011.

President Broughton indicated this report was presented in November and Board members have had the opportunity to review the document.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Policy –Second Reading – Report #09-32 - For Action

A motion was presented by Member Martin and supported by Member Smith. MOTION: The Board of Education adopt the following policies presented to the Board of Education for second reading:

5136	Wireless Communication Devices	Replacement
5722	School-Sponsored Publications and Productions	Replacement
6321	New School Construction, Renovation	Revised
7440	Facility Security	Revised
7440.01	Video Surveillance and Electronic Monitoring	New
7540.03	Student Network and Internet Acceptable Use and Safety	New
7540.04	Staff Network and Internet Acceptable Use and Safety	Revised
7545	Electronic Communications	New
8315	Information Management	New

Policy –Second Reading – Report #09-32 - For Action (cont.)

Motion carried. VOTE: AYES – 7; NAYS – 0

******Financial Recommendation – Report #09-33 – For Action***

The treasurer’s report was approved as presented.

Personnel Summary – For Information

The Personnel Summary contained two probation recommendations for certified staff and the resignation of a non-certified employee.

Superintendent’s Report

Dr. Pillar reported *Waverly Connection* was taped on Friday, January 8th with guest Bruce Johnson. It includes Mr. Johnson’s role over his years at Waverly and initiatives that happen under Operations. The segment will air beginning Tuesday, with shows at 10:00 a.m., noon, and 7:00 p.m.

Dr. Pillar reported varsity football player, Andy Phillips, received outstanding honors following the conclusion of his high school football career. He accumulated 510 tackles, earned All-Conference recognition for the fourth straight year, and recently was named to the All-State Honorable Mention team for division 3/4. Andy was also named to the All-State Academic Honorable Mention team for all divisions. This award is based on the player’s cumulative GPA, ACT score, and contribution on the field.

Dr. Pillar reported the last Facility Review Committee visit was held on January 6th at the Administrative Center. The committee will meet on Wednesday, January 13th to discuss its findings and work toward a recommendation which will be presented to the Board of Education on Monday, January 25th at a special meeting at the high school auditorium at 7:30 p.m. This meeting takes the place of the all-day Board professional development session that day.

Dr. Pillar announced schools will be closed on Monday, January 18th due to the Martin Luther King, Jr. holiday. Finals for grades 9-12 will be held on January 20th, 21st, and 22nd resulting in half days for students. Friday, January 22nd marks the end of the 2nd quarter and first semester.

Dr. Pillar announced the deadline for eligible teachers, principals, and administrators to participate in the Voluntary Severance Plan is Friday, January 22nd at 4:00 p.m.

Dr. Pillar announced *Robin Hood*, the first Middle School production in years, will be presented January 22nd and 23rd at 7:00 p.m. and January 24th at 2:00 p.m. in the Little Theatre. Tickets are \$5.00 and can be purchased by calling 319-3016, online at waverlyhighschooltheatre.com, or at the door.

Dr. Pillar stated he understands the \$127 proposed stated aid cut has been restored which will offset the fund balance withdrawal. There has been no word on the restoration of 20j funds. The state held the revenue estimating conference today. A \$268 cut for next year is estimated. There appears to be some commitment to get the budget done earlier.

Dr. Pillar reported there needs to be an amendment to the Board’s bylaws due to the action taken to move the annual school board election to November. The change will be made through NEOLA.

Superintendent's Report (cont.)

Dr. Pillar reported he and President Broughton will make a presentation at MASB's Board Presidents' Workshop on February 18th. The topic of the presentation is the unique relationship between the board president and the superintendent.

Dr. Pillar reported the district had its first snow day on Friday, January 8th.

Other Board Business

Member Brewer-Williams thanked Bruce Johnson, noting he is a huge part of the success with district policies and NEOLA. She also thanked Megan Mahoney for her delightful report and for being so professional.

Member Jones congratulated Dr. Pillar on his award as Region VI Superintendent of the Year. He also congratulated Bruce Johnson on his retirement and thanked him for his work on the Policy and Facility Advisory Committee. Member Jones reminded Board members of the Martin Luther King, Jr. Luncheon on Monday, January 18th at the Lansing Center. He stated Waverly typically does very well in the areas of scholarships and the essay contest. He hopes the Board will be able to recognize any staff and students who receive honors on Monday.

Member Martin thanked administration for the Board recognition and wished everyone a happy new year.

Adjournment

The meeting adjourned at 8:23 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary

***Consent agenda

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
JANUARY 19, 2010**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 6:00 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

John Broughton, President
Britt Slocum, Vice President
Mary Ann Martin, Secretary
Fonda Brewer-Williams, Treasurer
Kim Smith, Vice Secretary-Treasurer
Calvin Jones, Trustee
Michael Knaggs, Trustee

Staff Present:

Rebecca Pease

Others Present:

Dick Dunham, Michigan Association of School Boards
Deborah Keyes, Michigan Association of School Boards
Larry Leatherwood, Michigan Association of School Boards
William Brewer, Michigan Association of School Boards
Peter Spadafore, Michigan Association of School Boards
Linda Hanson, President, School Exec Connect
Dr. Kathleen Booher, Michigan Leadership Institute
Adrienne Davis, Michigan Leadership Institute
Dr. Carl Hartman, North Star Staffing

Purpose

The purpose of the meeting was to receive proposals from search firms to assist the District in its superintendent's search.

Deliberation

Following presentations by representatives of the four search firms, the Board entered into deliberation. A motion was presented by Member Jones and supported by Member Brewer-Williams. MOTION: The Board of Education approve the Michigan Association of Schools Boards as the firm to facilitate its superintendent's search.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Public Comment

None

Adjournment

The meeting adjourned at 9:25 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL MEETING
January 25, 2010**

Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:33 p.m. in the Auditorium of the Waverly High School, 160 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mrs. Mary Ann Martin, Secretary
Mrs. Fonda Brewer-Williams, Treasurer
Mrs. Kim Smith, Vice Secretary-Treasurer
Mr. Calvin Jones, Trustee
Mr. Mike Knaggs, Trustee

Staff Present:

Dr. Thomas J. Pillar, Superintendent
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel
Mr. Rob Spagnuolo, Business Manager
Kristin Kochheiser
Shawn Talifarro
Debra Faust
Christel Benjamin
Beth D'Mello
Valerie Hendrickson-Carr
Deb Hoxie
Todd Stiles
Dawn Figgins
Rhonda Sorrell
Rhonda Berns
Elda Keaton
Mike Moreno
Sandra Autenreith
Marty Coates
Mark Nester
Tony Terranova
Kelly Blake
Becky Greisinger
Alicia Byrd
Bridget Kelly
Randee Smith
Susan Burm
Hector Juarez
LuAnn Gibbs
Michelle DeBrabander
Linda Vainner
Anne Slocum
Mary Beth Pohl
Esperance Hourani
Patty Little
Cathy Patino
William Davis
Vickie Tisdale
Margaret Baldwin

Staff Present (cont.)

Gretchen Mikula
Nancy Miesner
Betty Miclay
Pam Hawkins
Janet Roe
Donna Tisdale
Kelly Lynch
Rabiah Eid
Mary Herrbach
Steve Wood
Diane Flanagan
Kerry Biladeau
David Pike
Kim Sear
Denise Boughton
Michelle Frederick
Cindy Sartor
Susan Stahly
Craig Paksi
Julie Marrison
Vince Perkins
Rebecca Pease

Others:

Phil Chisholm
Tammy Sopocy
Andrea Mowry
John Mark Ellsworth
Kimberly Tyson
Erin Bielawski
Leslie Burnside
Steve Slater
Amaria Glasscoe
Sabrina Donald
Marcus Glasscoe
Wilbur Mahoney
Lonnie Holmes
Missy Arocha
Tina Stevens
Gloria Gonzalez
Laurie Wallace
Kari Edgecomb
Brent Kolhoff
Jennifer Kolhoff
Jackie Pohl
Cindy Long
Mimi Patterson
Pamela Flowers
Ken Marrison
Nicole Ophaug
Doug West
Karen Watson
Ryan Chorpenning

Others Present (Cont.):

Jennifer Whiting
Alan Wright
Jose Salinas
Karen Dymond
Amber M. Hayes
Becky Thompson
Don Potter
Denise Potter
Jay R. Ford
Nohad Eid
Margie Aimery
Rebecca Welter Reed
Craig Reed
Carrie Wheeler
Jennifer Dumont
Cheval Breggins
Lisa Bond Brewer
Wendy Menosky
Kimberly Allman-Griggs
Angela Martinez
Dawn Plenar
Justin Heany
Michelle Rowe
Brenda Lusk
Zondra Sickles Blake
Jennifer Parmelee
Mike Kevern
Matt Luzbetak
Amy Luzbetak
Laurie Gregory
Carolyn Wright
Lrenda Smith
Marge Mahoney
Bonnie Rowe
Jennifer Gorzynski
Brady Figgins
Jessica Bennett
Liz Stanton
Randall Talifarro
Michael Fedewa
Lea Shipman
Randy Roost
Brenda Howard
Tim Hoxie

Pledge

Member Slocum led the pledge of allegiance.

Welcome

President Broughton welcomed Dr. Mahoney and thanked the committee members for all their hard work, long hours and time spent away from their families.

Purpose

President Broughton reported the purpose of this special meeting is to hear the report from the chairperson of the Facility Review Committee. The Board will not vote on anything tonight. The Board will hear the report and have an opportunity to ask questions of Dr. Mahoney. The report will then be referred back to the administration to report on the feasibility of this proposal from the administration's point of view. The administration report will be heard at the next regularly scheduled Board meeting which is on Monday, February 8th at 7:30 p.m.

Adoption of Agenda

A motion was presented by Member Slocum and supported by Member Martin. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Facility Review Committee Recommendation – For Discussion

Dr. Mahoney presented the recommendation of the Facility Review Committee (FRC) which is to close two elementary schools (Elmwood and Windemere View). The approach would require redistribution of K-3 students into Colt and Winans and 4th grade students to East Intermediate.

Dr. Mahoney discussed the process which led to the committee's final recommendation. Board members were given the opportunity to ask questions and request clarification.

President Broughton announced a community forum will be held sometime between February 8th and 22nd. As with any proposal, the Board has the option of accept, modifying, tabling, or rejecting the proposal.

Public Comment

Addressing the Board during Public Comment were Randall Talifarro; Jessica Bennett; Lea Shipman; Liz Stanton; Brenda Howard; Sandy Autenrieth; Laurie Gregory; Amber Hayes; Jennifer Parmelee; Michael Fedewa; Ryan Chorpenning; Randy Roost; and Kimberly Allman-Griggs.

Other Board Business:

None

Adjournment

The meeting adjourned at 8:50 p.m.

Respectfully submitted,

Mary Ann Martin, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
February 8, 2010**

Report #09-34

FOR ACTION***

Subject: **Financial Recommendation**

Recommendation:

It is recommended the following be approved:

Approval of Treasurer's Report:

The General Fund Financial Report dated January 31, 2010 has been reviewed and it is recommended that the Report be approved. The cash balance as of December 31, 2009 was \$2,328,516.22. Receipts during January 2010 consist of current taxes and other revenues in the amount of \$3,149,520.31 less disbursements during January of \$2,522,737.40 left the district with a General Fund cash balance as of January 31, 2010 of \$2,955,299.13.

Waverly Community Schools
 Budget Status Report as of 1/31/10
 General Fund - Revenue Accounts

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Year To Date</u>	<u>Available Balance</u>	<u>Percent Available</u>
MAJOR CLASS 111 TOTALS	Property Tax Levy	9,406,174.00	5,359,069.10	4,047,104.90	43.03
MAJOR CLASS 119 TOTALS	Delinquent Taxes	50,000.00	2,605.90	47,394.10	94.79
MAJOR CLASS 131 TOTALS	Tuition	15,000.00	10,394.09	4,605.91	30.71
MAJOR CLASS 151 TOTALS	Interest On Investments	100,000.00	4,687.26	95,312.74	95.31
MAJOR CLASS 191 TOTALS	Rental on Buildings	20,000.00	6,812.50	13,187.50	65.94
MAJOR CLASS 199 TOTALS	Miscellaneous	10,000.00	7,738.33	2,261.67	22.62
MAJOR CLASS 311 TOTALS	State Revenue	18,003,769.00	5,737,805.03	12,265,963.97	68.13
MAJOR CLASS 412 TOTALS	Unrestricted Federal Grants	0.00	329,496.00	(329,496.00)	0.00 **
MAJOR CLASS 413 TOTALS	Direct Federal Grants	23,478.00	0.00	23,478.00	100.00
MAJOR CLASS 414 TOTALS	Federal Grants	614,264.00	247,927.00	366,337.00	59.64
MAJOR CLASS 417 TOTALS	Grants Through Intermediates	16,734.00	142,046.31	(125,312.31)	(748.85) ^^
MAJOR CLASS 418 TOTALS	Unrestricted Flow Thru Grants	17,000.00	57,391.77	(40,391.77)	(237.60) %
MAJOR CLASS 519 TOTALS	IISD Reimbursements	2,175,000.00	473,938.22	1,701,061.78	78.21
	Total For Revenues	30,451,419.00	12,379,911.51	18,071,507.49	59.35

** - This represents the federal stabilization funds received by the District that offsets a reduction in State Revenue. Budget will be amended to reflect this change.

^^ - This represents IDEA ARRA funds received by the District through Ingham ISD. Budget will be amended to reflect this change.

% - Variance due to Medicaid Outreach dollars released by the ISD. Budget will be amended to reflect this change.

Waverly Community Schools
Budget Status Report as of 1/31/10
General Fund - Expense Accounts

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Year To Date</u>	<u>Available Balance</u>	<u>Percent Available</u>
FUNCTION 111 TOTALS	Elementary	7,613,526.00	3,294,833.32	4,318,692.68	56.72
FUNCTION 112 TOTALS	Middle School	2,508,510.00	1,134,827.73	1,373,682.27	54.76
FUNCTION 113 TOTALS	High School	5,627,536.00	2,367,757.46	3,259,778.54	57.93
FUNCTION 119 TOTALS	Summer School	27,517.00	208.18	27,308.82	99.24
FUNCTION 122 TOTALS	Special Education	3,251,152.00	1,483,344.51	1,767,807.49	54.37
FUNCTION 125 TOTALS	Compensatory Education	461,192.00	322,893.18	138,298.82	29.99
FUNCTION 199 TOTALS	Holding Account for Employee Benefits	14,600.00	0.00	14,600.00	100.00
FUNCTION 212 TOTALS	Guidance Services	606,930.00	272,456.52	334,473.48	55.11
FUNCTION 215 TOTALS	Speech Pathology & Audiology	567,223.00	252,427.31	314,795.69	55.50
FUNCTION 216 TOTALS	Social Work Services	592,942.00	263,633.74	329,308.26	55.54
FUNCTION 218 TOTALS	Teacher Consultant	295,670.00	143,775.96	151,894.04	51.37
FUNCTION 219 TOTALS	Other Pupil Services	47,668.00	41,474.57	6,193.43	12.99
FUNCTION 221 TOTALS	Improvement of Instruction	400,010.00	214,294.56	185,715.44	46.43
FUNCTION 222 TOTALS	Educational Media Services	927,740.00	521,321.01	406,418.99	43.81
FUNCTION 226 TOTALS	Supervision & Direction	368,107.00	189,301.92	178,805.08	48.57
FUNCTION 231 TOTALS	Board of Education	65,438.00	45,427.01	20,010.99	30.58
FUNCTION 232 TOTALS	Executive Administration	301,006.00	167,543.68	133,462.32	44.34
FUNCTION 241 TOTALS	Office of the Principal	1,805,532.00	1,040,678.98	764,853.02	42.36
FUNCTION 249 TOTALS	Other School Administration	76,903.00	8,814.77	68,088.23	88.54
FUNCTION 252 TOTALS	Fiscal Services	371,578.00	222,662.43	148,915.57	40.08
FUNCTION 257 TOTALS	Internal Services	60,850.00	37,148.60	23,701.40	38.95
FUNCTION 259 TOTALS	Other Business Services	69,788.00	59,499.32	10,288.68	14.74
FUNCTION 261 TOTALS	Operating Building Services	3,497,825.00	1,792,722.79	1,705,102.21	48.75
FUNCTION 266 TOTALS	Security Services	83,309.00	34,894.08	48,414.92	58.11
FUNCTION 271 TOTALS	Pupil Transportation Services	787,742.00	410,471.25	377,270.75	47.89
FUNCTION 283 TOTALS	Staff/Personnel Services	191,132.00	109,594.71	81,537.29	42.66
FUNCTION 284 TOTALS	Information Management Services	254,772.00	131,958.29	122,813.71	48.21
FUNCTION 285 TOTALS	Other Central Services	934.00	(210.54)	1,144.54	122.54
FUNCTION 299 TOTALS	Other Support Services	35,000.00	10,752.25	24,247.75	69.28
FUNCTION 331 TOTALS	Communication	20,757.00	13,339.09	7,417.91	35.74
FUNCTION 511 TOTALS	Equipment Loan Principal & Interest	156,477.00	156,434.71	42.29	0.03
FUNCTION 621 TOTALS	Athletic/Activities & Child Care Support	598,727.00	327,743.51	270,983.49	45.26
Total for Expenses		31,688,093.00	15,072,024.90	16,616,068.10	52.44

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
February 8, 2010**

Report #

FOR DISCUSSION

Subject: Budget Amendment 2009-2010

Recommendation:

The Superintendent recommends the Board of Education approve the amended 2009-2010 budget showing revenues to be \$29,633,320 with expenditures of \$31,527,008.

Statement of Purpose/Issue:

To amend the 2009-2010 budget to reflect the expected revenues and expenditures.

Budget Impact:

The adjustments changed the expected June 30, 2010 fund balance to \$3,368,923.

Historical Perspective:

Board Policy 6231 states any transfer of monies between functions can be done only by formal Board approval.

The adjustments were made for the following:

- Revised State Aid and property tax values
- Updated grant awards
- Updated interest revenue
- Updated staffing

Discussions of Options:

The Board may adopt the resolution as presented or reject the resolution.

Rational for Proposal:

The recommendations must be done for accounting purposes in order for the budget-by-function to reflect the actual changes.

Waverly Community Schools
2009/2010 Budget General Fund
February 8, 2010

<u>Major Class</u>	<u>Description</u>	<u>Approved 2009/2010 Budget</u>	<u>Proposed 2009/2010 Budget</u>	<u>Difference</u>	
111	Property Tax Levy	9,406,174	9,312,361	(93,813)	Updated Homestead/Non-Homestead amounts
119	Delinquent Taxes	50,000	40,000	(10,000)	
131	Tuition	15,000	11,000	(4,000)	
151	Interest On Investments	100,000	10,000	(90,000)	Updated for anticipated interest earnings
191	Rental on Buildings	20,000	20,000	0	
199	Miscellaneous	10,000	6,500	(3,500)	
311	State Revenue	18,003,769	15,952,814	(2,050,955)	Updated enrollment, 20j cut, \$165 cut, \$288/pupil (stimulus covered)
412	Unrestricted Federal Grants	0	864,406	864,406	Stimulus funds to cover part of State reduction (\$288/pupil)
413	Direct Federal Grants	23,478	0	(23,478)	No Indian Education Grant
414	Federal Grants	614,264	781,156	166,892	Updated for actual Title grant awards
417	Flow Thru Grants	16,734	341,083	324,349	Updated for ARRA - IDEA grant
418	Unrestricted Flow Thru Grants	17,000	69,000	52,000	Updated for Medicaid Outreach
519	IISD Reimbursements	<u>2,175,000</u>	<u>2,225,000</u>	<u>50,000</u>	Updated for special education funding through ISD
Total Revenues		30,451,419	29,633,320	(818,099)	

Waverly Community Schools
2009/2010 Budget General Fund
February 8, 2010

Function	Description	Approved 2009/2010 Budget	Proposed 2009/2010 Budget	Difference	
111	Elementary	7,613,526	7,323,669	(289,857)	Updated for staffing and cost center reductions
112	Middle School	2,508,510	2,506,081	(2,429)	
113	High School	5,627,536	5,473,956	(153,580)	Updated for staffing and cost center reductions
119	Summer School	27,517	3,000	(24,517)	Removal of Indian Education Grant
122	Special Education	3,251,152	3,185,365	(65,787)	Updated for staffing and cost center reductions
125	Compensatory Education	461,192	699,253	238,061	Updated for actual Title grant funding
199	Holding Account for Employee Benefits	14,600	14,600	0	
212	Guidance Services	606,930	606,273	(657)	
215	Speech Pathology & Audiology	567,223	567,224	1	
216	Social Work Services	592,942	569,412	(23,530)	Updated for staffing changes
218	Teacher Consultant	295,670	296,256	586	
219	Other Pupil Services	47,668	47,668	0	
221	Improvement of Instruction	400,010	698,588	298,578	Updated for ARRA - IDEA staffing
222	Educational Media Services/Library	927,740	936,729	8,989	
226	Supervision & Direction	368,107	364,972	(3,135)	
231	Board of Education	65,438	63,343	(2,095)	
232	Executive Administration	301,006	293,828	(7,178)	
241	Office of the Principal/School Administration	1,805,532	1,921,111	115,579	Updated to include Dean of Students at East
249	Other School Administration/Department Heads	76,903	76,903	0	
252	Fiscal Services	371,578	378,968	7,390	
257	Internal Services	60,850	60,850	0	
259	Other Business Services	69,788	68,842	(946)	
261	Operating Building Services	3,497,825	3,333,802	(164,023)	Updated for cost center reductions and insurance adjustment
266	Security Services	83,309	68,445	(14,864)	Updated for reduction in security services at HS and MS
271	Pupil Transportation Services	787,742	781,842	(5,900)	
283	Staff/Personnel Services	191,132	187,903	(3,229)	
284	Information Management Services	254,772	193,323	(61,449)	Updated for cost center reductions
285	Other Central Services	934	434	(500)	
299	Other Support Services	35,000	35,000	0	
331	Communication	20,757	14,206	(6,551)	
511	Equipment Loan Principal & Interest	156,477	156,435	(42)	
621	Athletic/Activities & Child Care Support	598,727	598,727	0	
	Total Expenditures	31,688,093	31,527,008	(161,085)	
	Excess Revenue/(Expenditures)	(1,236,674)	(1,893,688)		
	Beginning Fund Balance	4,777,463	5,262,611		
	Projected Fund Balance	3,540,789	3,368,923		
	Percentage of Budget - Fund Balance	11.17%	10.69%		

**Waverly Community Schools
2009/2010 Budget General Fund
February 8, 2010**

Revenue

Major Class 111 (Property Tax Levy) – Decrease in Property Tax Levy is attributed to using updated taxable values provided by municipalities within the District.

Major Class 151 (Interest on Investments) – Updated for anticipated interested earnings.

Major Class 311 (State Revenue) – Blended count of 2,998 students (loss of 78 students) and a \$165 per pupil decrease in the foundation allowance. Additionally, this reflects the elimination of Section 20j funding. Property taxes are tied to our State Aid – incorporated nonhomestead and personal property changes into calculation. Finally, a further reduction of approximately \$288 per pupil is reflected in this major class. This reduction is given back to the District in Major Class 412 which is a new classification to reflect unrestricted federal stimulus funds.

Major Class 412 (Unrestricted Federal Grants) – This reflects federal stimulus funds the State used to fill an approximate \$288 per pupil reduction in funding.

Major Class 413 (Direct Federal Grants) – The District no longer receives funds through the Indian Education grant.

Major Class 414 (Federal Grants) – Updated for actual federal grant award amounts. This includes ARRA grants for Title I and Title II D (technology).

Major Class 417 (Flow Thru Grants) – Updated to include funding for the ARRA – IDEA grant. This grant is in collaboration with Ingham ISD and is funding the RtI and technology trainers.

Major Class 418 (Unrestricted Flow Thru Grants) – Updated to include additional Medicaid Outreach funds received by the District.

Major Class 519 (IISD Reimbursements) – Increase in special education funding from Ingham ISD taking into account the total amount available for the ISD to allocate, expected student numbers for special education, and audit close out of the 2008-2009 fiscal year.

Expenditures

Function 111 (Elementary) – Adjustments within this function area relate to updated wage, benefit, and retirement amounts given current staffing levels. In addition, there has been salary, benefit, and retirement costs removed from this function area and added to Function 125 (Compensatory Education) to reflect actual grant amounts for Title I and ARRA Title I. Finally, cost center reductions are reflected in this function area.

Function 113 (High School) – Adjustments within this function area relate to updated wage, benefit, and retirement amounts given current staffing levels. Additionally, cost center reductions are reflected in this function area.

Function 119 (Summer School) – Reduced for the removal of grant expenditures related to the Indian Education Grant.

Function 122 (Special Education) – Adjustments within this function area relate to updated wage, benefit, and retirement amounts given current staffing levels. Additionally, cost center reductions are reflected in this function area.

Function 125 (Compensatory Education) – Adjusted to reflect actual grant awards for Title I and ARRA Title I.

Function 216 (Social Work Services) – Reduced for .5 FTE social worker that resigned and was not replaced.

Function 221 (Improvement of Instruction) – Updated to include expenditures related to the ARRA – IDEA grant. This grant is in collaboration with Ingham ISD and is funding the RtI and technology trainers.

Function 241 (Office of the Principal/School Administration) – Updated to include the Dean of Students at East.

Function 261 (Operating Building Services) – Overall decrease in this function area due to the following: cost center reductions, actual insurance premiums for custodial staff, actual insurance for property/liability, and reductions in utilities due to a milder winter heating season.

Function 266 (Security Services) – Reduced security at the Middle and High School.

Function 284 (Information Management Systems) – Decrease in this function area due to cost center reductions.

Waverly Community Schools

Budget Projections
2010-2011

Waverly as of June 30, 2009

- Fund balance - \$5.3 million – audited
- Proposed budget - \$1.9 million from fund balance for 09-10
- Deficit will reduce fund balance to \$3.4 million at June 30, 2010

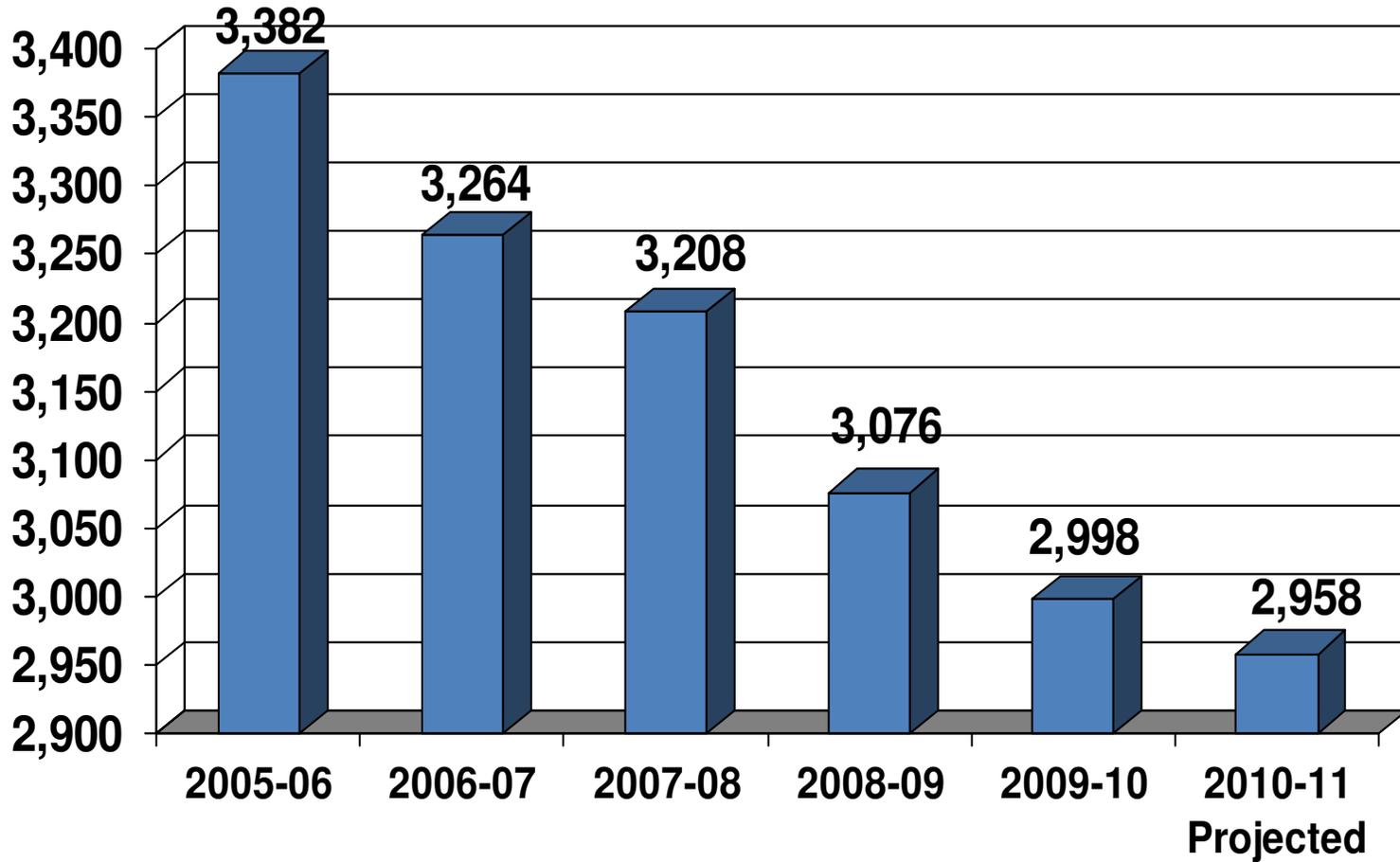
State Revenue Cuts – 2010-2011

- \$165 per student for all schools
- 20j cut for 39 districts - \$275 per student
- \$268 per student all schools
- 2958 blended count

- \$165 = \$488,000
- 20j = \$700,000
- \$268 = \$793,000
- Total 2010-2011 cuts \$1,981,000

Blended Enrollment 05-06 to 10-11

Budgeted 2,958 10-11



Projected Deficit for 2010-2011

	Projected Expense
Current deficit (includes \$165/pupil and 20j loss)	\$1,893,000
Additional \$268/pupil cut of 2010-2011	793,000
1% Retirement increase – mandated by State	180,000
Steps/Rails – by contractual agreement	400,000
Insurance – single subscriber increases by contract	50,000
Medicaid/SE funding – won't have in 2010-2011	100,000
40 student loss for 2010-2011	314,000
Total projected deficit for 2010-2011	\$3,730,000

Plan to Balance Budget

Estimated Deficit	\$3,730,000
Fund Balance	\$1,465,000
Administration	50,000
Certified Staff	1,750,000
Support Staff	365,000
Athletics	100,000
Total	\$3,730,000

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
February 8, 2010**

Report #09-35

Subject: Personnel Summary

FOR ACTION

I. INSTRUCTION AND SUPPORT

A. Retirement – Administrative

<u>Name</u>	<u>Position</u>	<u>Years</u>	<u>Effective</u>
Steve Beckholt	Athletic Director	9.5 Years	1/22/10
Bruce Johnson	Director of Student Services and Operations	10 Years	1/22/10
Thomas Pillar	Superintendent	8 Years	7/13/10

B. Retirement – Certified

<u>Name</u>	<u>Position</u>	<u>Years</u>	<u>Effective</u>
Beth Kaiser	High School Teacher	23.5 Years	1/22/10
William Miller	East Intermediate Teacher	36 Years	6/10/10
Debra Nixon	Middle School Teacher	30.5 Years	1/22/10
Donna Wells	Elmwood Spec. Ed. Teacher	11.5 Years	1/22/10

C. Transfer - Administrative

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Robert Spagnuolo	From: Business Manager To: Director of Business and Operations	1/25/10

FOR INFORMATION

A. Resignation – Non Certified

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Heather Shatney	East Lunch Assistant	Job Abandonment	12/9/09

B. Retirement – Non Certified

<u>Name</u>	<u>Position</u>	<u>Years</u>	<u>Effective</u>
Gerald Purol	Bus Driver	40 years	12/18/09

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL BOARD MEETING
January 25, 2010**

FOR DISCUSSION

Subject: Facility Review Committee Recommendation

Recommendation:

The recommendation of the Facility Review Committee (FRC) is to close two elementary schools (Elmwood and Windemere View). The approach would require the redistribution of K-3 students into Colt and Winans and 4th grade students to East Intermediate.

Statement of Purpose/Issue:

The Facility Review Committee was created to recommend to the Board of Education the viability of facilities. If there was a recommendation to reduce Waverly schools, then a specific school or schools should be identified.

Budget Impact:

The anticipated cost savings associated with the schools' closing range from \$750,000 to \$850,000.

Historical Perspective:

Key factors that lead to the formation of the Facility Review Committee by the Board of Education were:

- Declining enrollment resulting in under-utilized facilities
- Declining operating revenue directly related to student enrollment

Discussion of Options:

The Facility Review Committee recommends adoption of the option to close two elementary schools and arrived at this conclusion after reviewing five-year demographic data, enrollment trends, real estate information, building usage and financial data for each facility. In addition, tours of each instructional facility were conducted as well as a tour of the District Administrative Center. As a guideline, the FRC also used the District's Strategic Plan.

Numerous alternative configurations were analyzed and evaluated including the option to remain "status quo". At the conclusion of the facility visits, a picture of possible options began to emerge. At a high level, the options grouped into those that involved considering one or more elementary schools and those that considered East Intermediate. Altering the configuration of the high school or middle school or closing the Administrative Center were not considered viable options.

Rationale for Recommendation:

Any option that closes a school or schools has a profound impact upon the District's children, families, and staff. The option to close two schools was recommended because it had the minimal impact to instructional programs, and buildings capacities were not stretched beyond acceptable limits. The Facility Review Committee did determine that closing one elementary school was a viable option but chose closing two schools based on the desire to redistribute children and staff to remaining buildings one time versus a phased approach.

Strategic Plan References

Parameter: We will provide a safe and secure environment in which to teach, learn, and work.

Parameter: Nothing will take funding precedence over K-12 programs and services necessary to meet the mission and objectives.

Waverly Community Schools

Feasibility Report

Facility Review Committee

Recommendation

February 8, 2010

Recommendation

- 2 Building closure (View & Elmwood)
 - 16 rooms at View, 18 rooms at Elmwood
- 2 K-3 Buildings (Winans & Colt)
 - 23 rooms at Winans, 23 rooms at Colt
- 4-6 Building (East)
 - 40 rooms at East

Feasibility

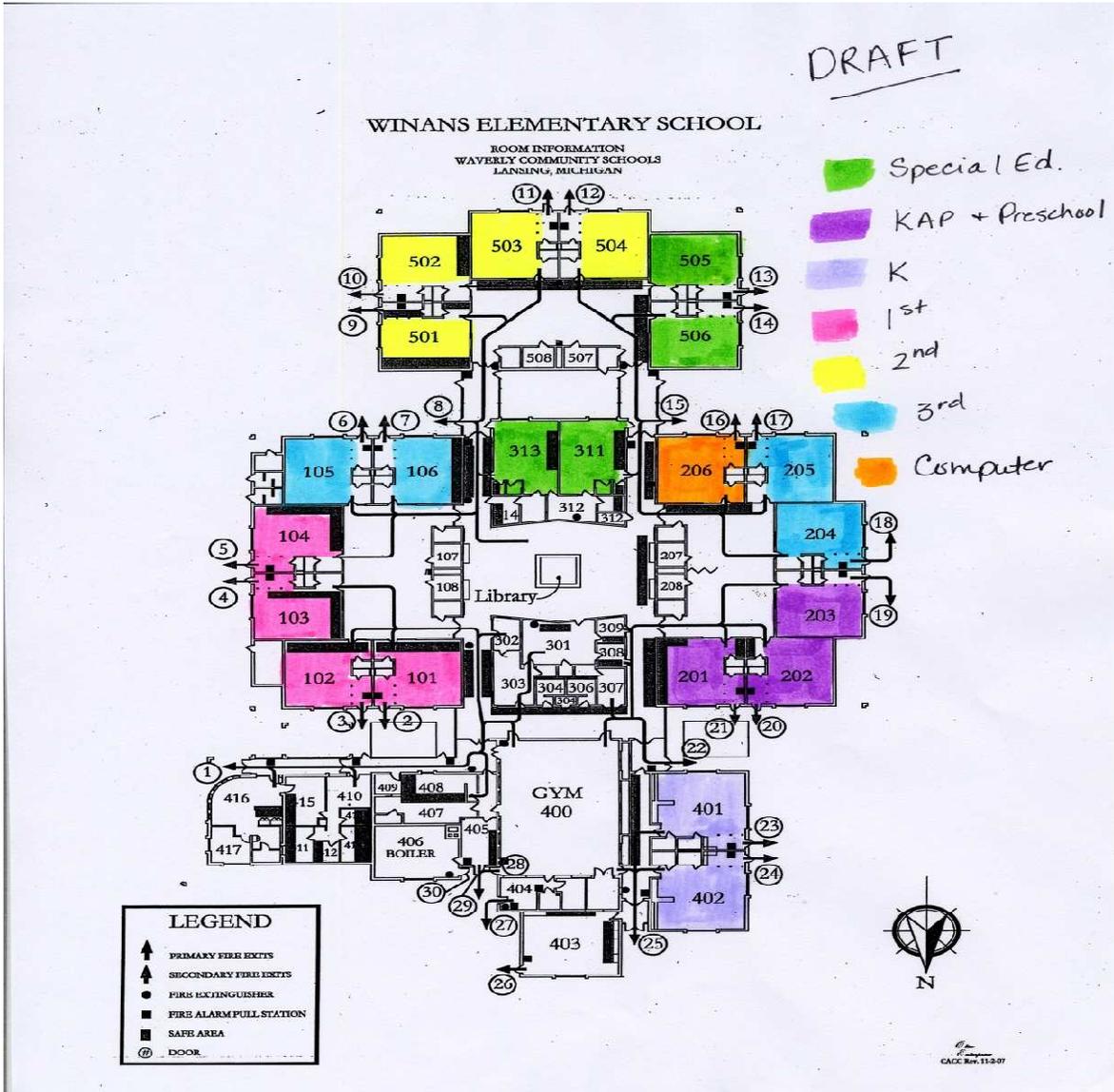
- K-3 Students & staff will fit at Colt & Winans
- 4-6 Students & staff will fit at East
- Visual verification
 - Facilities
 - Special schedules

Contractual Class Size for Buildings

- Elementary class size remain the same
 - K – 23 students
 - 1st – 24 students
 - 2nd – 24 students
 - 3rd – 26 students
 - 4th – 26 students
 - 5th – 26 students
 - 6th – 26 students

Winans

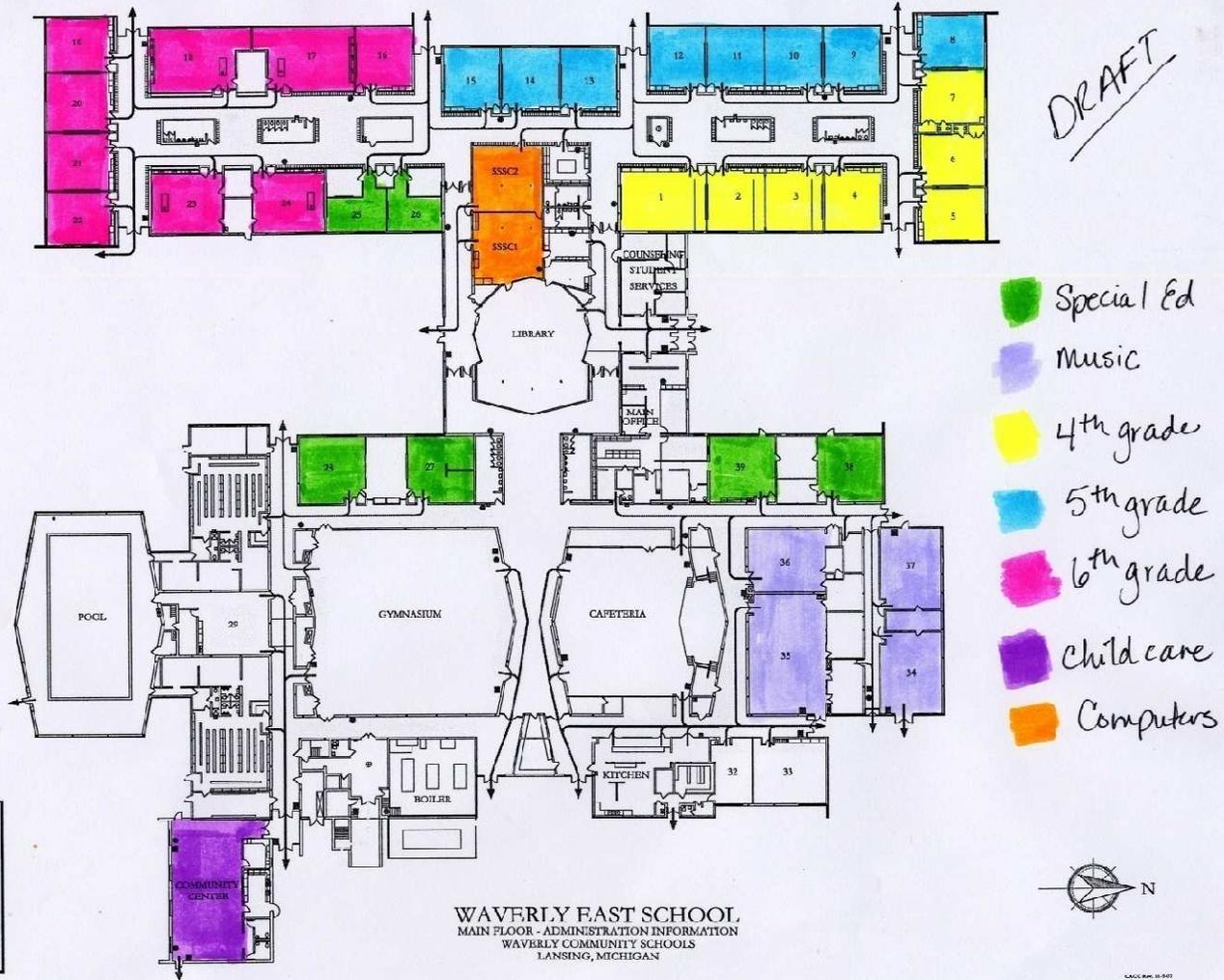
33



Colt



East



2 Elementary Buildings Specials

- Art, Library, Music, Physical Education, and Spanish for all K-3 students
- Plan time grouped into three sections each day
- Specials would begin at 8:50 and end at 3:20
- Lunch begins 11:30-12:50, with a staggered delivery and would require additional lunch supervision

East Specials

- 4th grade would continue to receive Spanish, General Music and Physical Education, possible loss of Art, Library would be available on a scheduled basis
- Fifth and Sixth grades would continue to receive Spanish, Band/Orchestra/Choir and Physical Education
- Lunch 10:55-12:55 using existing schedule with a staggered schedule would require additional lunch supervision

Implications of Proposal

- Colt & Winans
 - Specials teaching staff
 - Computer/desk space
 - Carts for Music, Art, & Spanish
 - Purchase carts & cart storage
 - Specials in classrooms or project areas
 - Reading staff
 - Supply areas and shelving
 - May be in project areas or library
 - Transportation
 - Traffic flow in parking lots and bus loops
 - Schedules and possible purchase of buses

Implications of Proposal – Cont.

- Colt & Winans
 - Lunch
 - Additional lunch supervision needed
 - Lunch accommodations for more students in building
 - Gym preparation for lunch/PE classes
 - Evaluation of more staff in building
 - Limits enrollment growth

Implications of Proposal – Cont.

- East
 - Specials teachers
 - Computer/desk space
 - Purchase carts & cart storage
 - Potential loss of 4th grade Art
 - Transportation
 - Traffic flow in parking lots and bus loops
 - Schedule and possible purchase of buses
 - Lunch
 - Additional lunch supervision
 - Lunch accommodations for more students in building

Implications of Proposal – Cont.

- East
 - Evaluation of more staff in building
 - Limits enrollment growth
 - Childcare room may move to Community Center

Finances

- Estimated savings of \$750,000 to \$850,000
- Estimated costs (will reduce estimated savings)
 - Staff time for move
 - Move sensory room at Winans
 - Add cubbies/hooks in 4th grade rooms at East
 - Purchase of specials carts (Music, Art, Spanish) at approximately \$500 each
 - Possible parking lot modifications
 - Bus purchases (2 or 3)

Staffing Reductions

- 2 Principals
- 2 Secretaries
- 2 School Social Workers
- 4 Classroom staff
- 2 Specials staff
- 2 Elementary Library Media Specialists
- 3.5 Custodians
- 2 Lunch service leaders & assistants

Timeline for Proposal

- Beginning February 23
 - Communication to families, staff & community on Board decision
 - Meetings with administration & staff to plan transition
 - Logistics of move
 - Placement of students
 - Placement of staff
 - Transition programming
 - Communication of transition plan to families, staff & community

2010-2011 Budget

- Projected deficit \$3.7 million
- Waverly will borrow in 2010–2011 school year
- Closing Elmwood & View will save approximately \$750,000 - \$850,000
 - May have renovation or capital costs for remaining buildings
- Net savings estimated to be \$500,000
- Building closure does not resolve the financial situation

2010-2011 Budget – Cont.

- Projected deficit is \$3.2 million with the building closures or \$3.7 million if no action is taken
- Must still go through budget process
 - Remaining buildings will look different after the deficit is addressed
 - May result in additional space
 - May result in changes in program
 - May result in changes in staffing

Next Steps

- Community forum on February 17th- 7:30 p.m. at High School Auditorium
- February 22nd – 7:30 p.m. Board meeting at High School Auditorium