



Waverly Community Schools

Special Meeting

Thursday, April 30, 2009 7:00 AM

Agenda of Special Meeting

The Board of Education Waverly Community Schools

A Special meeting of the Board of Education of Waverly Community Schools will be held April 30, 2009, beginning at 7:00 AM in the Board Room, 515 Snow Road, Lansing, MI.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order - President John Broughton
- II. Pledge
- III. Approval of Agenda
- IV. ***Approval of Minutes 3
- V. Presentation of Reports
 - A. Recommendation to approve Report #08-51, Electrical & Lighting Upgrade for High School Auditorium Stage Lights 10
 - B. Recommendation to approve Report #08-52, High School Track Repair 12
 - C. Recommendation to approve Report #08-53, 2009-2010 Schools of Choice Recommendation 14
 - D. Recommendation to approve Report #08-54, Personnel Recommendation - Appointment of High School Principal 15
- VI. Board Member Comment
- VII. Public Comment
- VIII. Other Board Business
- IX. Adjournment

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
April 20, 2009**

Opening of Meeting

The regular meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:35 p.m. in the Little Theatre of the Waverly Middle School, 620 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton, President
Mr. Britt Slocum, Vice President
Mr. Calvin Jones, Treasurer
Mrs. Fonda Brewer-Williams, Vice Secretary-Treasurer
Mrs. Mary Ann Martin, Trustee
Mrs. Kim Smith, Trustee

Member Absent:

Mrs. Edith Suttles, Secretary

Staff Present:

Dr. Thomas J. Pillar, Superintendent
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel
Mrs. Dorothy Blackwell, Director of Curriculum
Mr. Bruce Johnson, Director of Operations and Student Services
Mr. Rob Spagnuolo, Business Manager
Karen Burgess
William Davis
Susan Bissonnette
Shawn Talifarro
Peggy Baldwin
Rabiah Eid
Michelle Frederick
Patty Little
Beth D'Mello
Ginny Hager
Vickie Tisdale
Pam Hawkins
Colleen Weinfeld
Mark Nester
Christel Benjamin
Marty Coates
Amanda Eiken
Kim Sear
Tracy Thomas
Amy Fox
Chris Huff
Annita Larson
Carrie Wheeler
Cindy VanderSteen
Michelle Oppenheim
Denise Boughton
Gretchen Mikula
Sandy Autenrieth
Matt Oppenheim
Gloria Gonzalez
Rebecca Pease

Others Present:

Mary Jo White
Luke Bunge, Student Representative
Margie Aimery
Brian Clifford
Donna Tisdale
Dan Southwell
Helen Hunt
Mary Ann & John Dolehanty
Eva & Doran Duckworth
Tracy Deatsman
Arnold Weinfeld
Kirk Dunlap
John Duckworth
Andrew Dolehanty
Ricky Wise Jr.
Tyler Wise
Dylan Deatsman
Jennifer Wise
Rick Wise
Scott Dunlap
Rob McBride
Carrie Wheeler
Jennifer Dumont
Erin Bielawski
Cindy Long

Pledge

Member Smith led the pledge of allegiance.

Special Presentations

The first special presentation featured recognition of Windemere View teacher Annita Larson by principal Vickie Tisdale. Annita will be retiring from the Waverly School District after 40 years of service. She continues to be actively involved in the school improvement process at Windemere View. Annita is always the first to volunteer to pilot new programs. She has been instrumental in re-designing the school's science curriculum based upon new grade level expectations. Annita is highly skilled at working with our most at risk and special needs children. She has mentored a number of her peers and has touched the lives of well over a thousand children. Annita has been the glue that has held the View staff together during the good and the not so good times in the past. She is a dedicated, compassionate educator and a true master teacher. Mrs. Tisdale presented Annita with flowers from the staff and students at Windemere View. She also received a crystal block with the inscription "You are making a difference".

The second special presentation featured the Waverly members of the Grand Ledge-Waverly Hockey team and their coach Brian Clifford. Coach Clifford completed his 6th year as Coach of the Comet-Warrior hockey team, leading them to the CAAC title. In addition he was named CAAC Coach of the Year. Waverly team members included freshman Dylan Deatsman; sophomore Tyler Wise; Juniors Ricky Wise Jr. and Andrew Dolehanty; and seniors John Duckworth and Kirk Dunlap. Team awards won by the Comet-Warrior team include the 2008 Andy Hanichen Thanksgiving Classic Tournament champions (2nd year in a row); 2008 Grand Ledge/Waverly Invitational Tournament champions; 2009 Durand Invitational Tournament champions (3rd year in a row); and the 2008/2009 CAAC Varsity Hockey League Champions.

Special Presentations (cont.)

Individual awards included: Andrew Dolehanty – CAAC all League Honorable Mention and CAAC all Academic Team; John Duckworth – CAAC All League Honorable Mention, CAAC All Academic Team, and Lansing State Journal Honorable Mention; and Kirk Dunlap – CAAC All League First Team and Lansing State Journal Dream Team.

The 2008-2009 season was the best season in the program’s history taking the CAAC title outright with a team record of twenty-four wins and three losses. As a team, the Comet-Warriors outscored their opponents 91-20 in league play clinching the league title by four points, two full games.

Coach Clifford spoke highly of the character of the students on the hockey team, noting they are just as great off the ice as they are on the ice. His first rule is you’re a student first and a hockey player second. What they do away from the rink, what kind of people they’re going to be when they graduate is more important. He reported of the 21 players on the team, 15 of them have a GPA of 3.0 or higher.

Correspondence

None

Public Comment

Addressing the Board during Public Comment were Helen Hart, Dan Southwell, and Chris Huff.

Student Representative Report

Luke Bunge reported Student Senate is donating \$1,000 to Relay for Life. The Leadership class at the high school is planning a “Psych Fest” to raise money for Dr. Fandrick. Luke also reported elections for the Student Senate will be held soon.

Board Member Comment

Member Martin congratulated Annita Larson on her 40 years of teaching for the Waverly Community Schools, noting she will be missed. She congratulated the members of the Comet-Warrior hockey team and Coach Clifford and stated a 24-3 record is absolutely amazing. Member Martin said the Blue Light Players 2009 “Broadway Revue” to be held at the Waverly Middle School May 8th and 9th looks interesting and she is glad to have them using our facility. Member Martin addressed the budget, stating that a lot of thought, deliberation, and even prayers have gone into budget discussions. Although some cuts are not what she wants to make, they have to be made to keep Waverly solvent and afloat.

Member Brewer-Williams congratulated Annita Larson, noting teachers like her who have a passion for teaching are what drive children to Waverly. She congratulated Coach Clifford and the hockey players for their amazing journey and academic success. Member Brewer-Williams thanked administration, Mr. Perkins, and Mrs. Holman for the breakfast on Friday with the middle school student leaders. She stated she was impressed with their maturity and how prepared they were to not only answer questions, but to ask questions of their own. Member Brewer-Williams noted the Blue Light Players do an amazing job of getting children into the arts and theatre.

Member Slocum stated he was sorry he could not attend the breakfast with the middle school student government leaders. He announced there will be an Alumni Concert on Saturday, May 30th at 7:00 p.m. in the Waverly High School auditorium. The concert will feature over 100 alumni from the Waverly Community Schools choir, orchestra and band programs. Proceeds will provide music instruction for current students attending the Waverly Community Schools.

Board Member Comment (cont.)

Member Jones reported the Lansing Parade of the Decades to celebrate Lansing's sesquicentennial, takes place on May 16th at 11:30 a.m. Member Jones and Duane Vernon are co-chairs of the event which will feature 203 entries, including bands, floats, animals, and clowns. Member Jones congratulated the hockey team on their successful season, and more importantly their GPAs. He congratulated Annita Larson on the recognition she received. Member Jones thanked everyone for their comments associated with the budget, noting the Board does not take it lightly.

Member Smith referred to the budget, remarking that in a perfect world, we'd never have to say no.

President Broughton said he can't believe Annita Larson is retiring. He said both of his boys had Annita as a teacher at Windemere View Elementary and he has known her for a very long time. President Broughton thanked Mrs. Larson for all her hard work and wished her well in her retirement. President Broughton congratulated the hockey team for their great season, noting they were a well-coached team. He stated the Board will vote tonight on the budget considerations. He said there are no easy choices, but the administration has done a good job leading the Board through the process.

Adoption of Agenda

A motion was presented by Member Slocum and supported by Member Martin. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES – 6; NAYS – 0 (Member Suttles absent).

******Approval of Minutes***

The minutes of the regular meeting of March 9, 2009; the special meeting of March 16, 2009; the special meeting of March 23, 2009, and the special meeting of April 17, 2009 were approved as presented.

******Extended Field Trip – For Information***

Benjamin Knapp has planned an extended field to the State Solo and Ensemble Festival in Stevensville, Michigan and a theater performance in Chicago, Illinois for the Reflections and other choir members who are willing to pay. The proposed departure date is Friday, April 17, 2009 with a return date of Saturday, April 18, 2009. Students will perform in the State competition and will have the benefit of observing other state level performers. The group of up to 50 students will spend the night in Palentine, Illinois. In Chicago, the students will shop, sightsee, and attend a theater performance. Staff members going on the trip in addition to Mr. Knapp are Takis Pizanis and Maureen Nauss. There will be at least four other chaperones on the trip. The group will travel either by school bus or motorcoach. Cost of the trip will depend on the mode of transportation. The price range is \$100 to \$150 per student. It is possible students will miss their 6th hour class on Friday, April 17th, depending on the State Solo & Ensemble performance schedule.

******Financial Recommendation – Report # 08-47 - For Action***

The treasurer's report was approved as presented.

Budget Considerations 2009-2010 – Report #08-48 – For Action

A motion was presented by Member Slocum and supported by Member Martin. MOTION: The Board of Education approve the budget considerations as presented in the support material for the 2009-2010 fiscal year.

Board members commented prior to the vote.

Motion carried. VOTE: AYES – 5; NAYS – 1 (Member Brewer-Williams); Member Suttles absent.

Non-extension of Principal Contracts – Report #08-49 – For Action

A motion was presented by Member Martin and supported by Member Brewer-Williams. MOTION: The Board of Education not extend (terminate under Article IV, Section 4.4 of the Master Agreement between the Waverly Administrators Education Association and the Board of Education) the two least senior principals and the least senior assistant principal contracts as agreed upon by the Waverly Administrators Education Association. The non-extension recommendation is for the following contracts: Rashawnda Talifarro, Winans Elementary Principal; Vincent Perkins, Middle School Principal; and Mike Moreno, East Intermediate School Assistant Principal.

Dr. Pillar stated each administrator is currently employed under a two-year contract starting July 1, 2008 and expiring June 30, 2010. This action is a contractual step to consider in the event a building closure is necessary in the future. This process hopefully will not have to be used and is not a reflection on these administrators' job performances with the District. It is only necessary due to contract language.

Motion carried. VOTE: AYES – 6; NAYS – 0; (Member Suttles absent).

Personnel Report – For Information

The Personnel Report contained tenure and probation recommendations, as well as employment of non-certified personnel; the retirement of non-certified personnel (Guillermo Del Castillo – East custodian – 20 years; Holly LaPratt – high school time-out supervisor – 14 years; and Alan Johns – East custodian – 30 years); the resignation of a non-certified employee; extra-curricular Schedule B stipends; and coaching stipends.

Member Martin stated she was impressed with the letters of probationary recommendation provided to the Board by principals. Member Brewer-Williams read the names of the retiring non-certified personnel and thanked them for their years of service. Dr. Pillar indicated a reception for retirees will be held in June prior to a Board meeting.

Resolution to Consider Designation of Electoral Representative for the June 1, 2009 IISD Biennial Election – Report #08-50 – For Action

A motion was presented by Member Slocum and supported by Member Martin. MOTION: The Board of Education adopt the resolution to consider designation of its representative to the electoral body which will elect one member to a six-year term on the Ingham Intermediate School District board.

Dr. Pillar noted this action is required by school code.

Motion carried. VOTE; AYES – 6; NAYS – 0; (Member Suttles absent).

Superintendent's Report

Dr. Pillar reported Dorothy Blackwell and Jaelyn Blodgett represented Waverly Community Schools at the AdvancEd awards banquet held in Chicago on March 30th.

Dr. Pillar reported Thursday, April 23rd is the second annual superintendent's exchange day. Superintendent Bruce Brown will visit Waverly while Dr. Pillar travels to Stockbridge. The point of this exchange is to demonstrate collaborative efforts within the Ingham ISD.

Dr. Pillar announced the National Honor Society induction will be held on Wednesday, April 29th at 7:30 p.m. in the Waverly High School auditorium. The National Junior Honor Society induction will take place on Thursday, April 30th at 7:00 p.m. in the high school auditorium.

Superintendent's Comments (cont.)

Dr. Pillar reported the Waverly High School Prom will be held on Saturday, May 2nd at the Lansing Center.

Dr. Pillar announced School Improvement Reports will be presented to the Board on Monday, May 4th at 6:00 p.m. in the Board Room. These will be in context of AdvancEd and all buildings will be represented.

Dr. Pillar reported school board elections will be held on Tuesday, May 5th. Polls will be open from 7:00 a.m. to 8:00 p.m.

Dr. Pillar reported the Waverly Alumni Concert will be held on Saturday, May 30th at 7:00 p.m. Over 100 alumni will be returning as will past instructors Denise Sauter, Karen O'Brien-Viele, and Pat Iagulli.

Dr. Pillar announced April 20-24 is School Support Staff week. District administrators will be sharing something with these valued support staff.

Dr. Pillar asked Dorothy Blackwell and Rob Spagnuolo to report on the district's efforts at the second annual Greener Delta event. Rob thanked the following staff members for their participation in the event: Cheryl Frank, Duff Schad, Helene McNeilly, Gloria Gonzalez, Vickie Tisdale, Dot Blackwell, Jackie Blodgett, and Mary Herrbach. Waverly received a \$1,000 check from Walmart which will go into an account for green projects. Waverly also had two high school students named as winners of the essay contest and two students received medals in the solar car race. Elementary students made posters and decorated Horrocks' grocery bags. This was a wonderful first year event for the district and a great community celebration. Greener Delta will possibly be held at LCC West next year.

Dr. Pillar reported there is still no clear direction on the federal stimulus funds.

Dr. Pillar reported Waverly East 5th graders will attend the Delta Rotary meeting on Tuesday, April 21st to demonstrate it takes a lot to be a 5th grader today. Although this is not a competition, questions will be posed to see just what Rotarians know compared to 5th grader. A 5th grade violinist will also demonstrate her music skills.

Dr. Pillar asked Dorothy Blackwell to inform the Board of summer school opportunities for 2009. She reported the district will offer a tuition-free program for grades 3-8 funded through the Indian Education grant and the Waverly Community Schools Department of Curriculum. The summer classes will be held four times a week for three weeks, with three sessions be held throughout the summer. These sessions are intended to enhance students' academic performance in literacy and math.

A program for current 12th grade students who should have graduated May 31st and 11th grade Waverly High School students is being offered to help students recover credit during Plato Academy. These students will be handpicked by counselors and administrators. There will be two terms, with ten spots available each term. This is a tuition-based program.

The third program is being offered to current 9th and 10th grade Waverly High School students, giving them the opportunity to recover credit during tuition summer school. Students failing 9th and 10th grade math and English courses will get priority placement, followed by students failing 10th grade history, and/or Science, and finally, 9th grade history and /or 9th grade science. There are two terms with classes being held five days per week with morning and afternoon sessions at the Ombudsman site at 5433 W. Saginaw.

Public Comment

Addressing the Board during Public Comment were Matt Oppenheim and Cindy Long.

Other Board Business

Member Martin indicated she has three Horrocks' shopping bags at home. She was pleased to see Waverly participated in this activity. She also said plans for summer school sound great.

Adjournment

The meeting adjourned at 9:04 p.m.

Respectfully submitted,

Fonda Brewer-Williams, Vice Secretary-Treasurer

***Consent Agenda

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL BOARD MEETING
April 30, 2009**

Report #08-51

FOR ACTION

Subject: Electrical and Lighting Upgrade for High School Auditorium Stage Lights

Recommendation:

The Superintendent recommends the Board of Education approve the electrical and lighting upgrade proposal provided by Delta Electrical Contractors.

Statement of Purpose/Issue:

The purpose is to replace the current lighting system for the stage of the high school auditorium.

Budget Impact:

The project has a cost of \$64,850 which is included in the current budget.

Historical Perspective:

The current lighting system is over 25 years old. Replacement parts for the current system are difficult, and in some cases impossible, to find. The current lighting system does not allow for the full bank of lights to be utilized due to parts that currently do not work and can not be replaced.

Discussion of Options:

The Board may adopt the proposal as presented or reject the proposal.

Rationale for Proposal:

The specifications for the project were developed by the Communications Supervisor. The proposals were reviewed by the Communications Supervisor, Director of Operations, and Business Manager. Additionally, a consultant was utilized by the District to review the auditorium systems and the consultant recommended that the lighting system be replaced. The consultant indicated that a retrofitted system would provide similar longevity to a new system. The proposed electrical work will ensure an upgrade to the current standards. It will also allow a retrofitted dimmer rack to properly work with a new lighting control system and new lighting instruments.

Delta Electrical Contractors is the lowest bid and is recommended for approval. Further, Delta Electrical Contractors has worked on several projects in the district and is familiar with the current system in the high school auditorium.

Lighting Upgrade Bid Sheet

Delta Electrical Contractors

| | | |
|----------|--|--------|
| Option 1 | Replace existing dimmer rack | 74,600 |
| Option 2 | Retrofit existing dimmer rack and install new controls | 29,200 |
| Option 3 | Additional 48 dimmer cabinet for additional capacity | 20,450 |
| Option 4 | Electrical work for project | 35,650 |

Note: Option 2 and 4 were selected for the quote and have a total cost of \$64,850.

R.M. Electric Inc.

| | | |
|-------------|--|---------|
| Base Bid | Replace existing lighting control system | 78,500 |
| Alternate 1 | Alternate distribution equipment DSL & DSR | 800 |
| Alternate 2 | Portable control station in control booth | 1,200 |
| Alternate 3 | Simplified architectural control system | (4,000) |

H&R Electrical Contractor's, LLC

| | | |
|-------------|---|------------|
| Base Bid | Replace existing lighting control system | 89,557 |
| Alternate 1 | Replacing existing stage pins with new stage pins | 2,911.85 |
| Alternate 2 | Replace connector strips | 5,277.15 |
| Alternate 3 | Simplified architectural control system | (4,112.00) |

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL BOARD MEETING
April 30, 2008**

Report #08-52

FOR ACTION

Subject: High School Track Repair

Recommendation:

The Superintendent recommends the Board of Education accept the bid from McKearney Asphalt and Sealing, Inc. for repairing the High School Track. This bid meets the specifications set forth for this project.

Statement of Purpose/Issue:

This project will improve the current conditions of the high school track.

Budget Impact:

The total cost is \$26,995, which has been budgeted for in the General Fund.

Options/Alternatives:

The Board of Education may accept the bid as proposed. The Board of Education may decline the bid and consider further study of this project.

Rationale for Recommendation:

The District formally bid the repair of the high school track project and received one bid (see attached support material for additional information). McKearney Asphalt and Sealing, Inc. has experience in this type of project and the recommendations of their company have been positive.

Bid Information

Repair Existing Latex Running Track and Field Events

- McKearney Asphalt and Sealing, INC. \$26,995.00

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
April 30, 2009**

Report 08-53

FOR ACTION

Subject: **2009-10 Schools of Choice Recommendation**

Recommendation:

It is recommended that the Waverly Board of Education approve participation in the limited Schools of Choice program [Sections 105 and 105(c)] for the 2009-10 school year as follows:

| | | |
|--------------|----|---|
| Kindergarten | 62 | |
| First Grade | 15 | |
| Second Grade | 13 | |
| Third Grade | 11 | |
| Fourth Grade | 8 | |
| Fifth Grade | 7 | |
| Sixth Grade | 15 | |
| Grades 7-12 | | School of Choice is not recommended. Tuition enrollment is available. |

Budget Impact:

The Schools of Choice option generates revenue for the district. The Schools of Choice enrollment has grown from approximately 15 students in 1997-98 to 441 students at the beginning of the 2008-09 school year. Participation in the program as recommended would generate additional revenue for the district.

Background Information/Historical Perspective:

The Schools of Choice option was approved by the legislature in an effort to give parents some choice in their child's education and create competition among schools. School of Choice applications are reviewed in regard to state law. A student is accepted unless they have had:

1. a suspension in the previous two years.
2. or an expulsion in the previous two years.

The Waverly Board of education has taken a thoughtful approach to the Schools of Choice opportunity. The Schools of Choice recommendation is designed to move the enrollments in various grades to the minimum level, while leaving room for students moving into the district.

Based on an agreement of the Ingham Intermediate School District Superintendents, the application timeline for next school year is June 1-15, 2009. The state code stipulates a 15 day application period for limited School of Choice enrollment for districts with School of Choice enrollment.

Discussion of Options/Alternatives:

The Board may approve a reduced Schools of Choice option or not offer this option for the 2009-10 school year. However, all students currently enrolled under the Schools of Choice option may continue their education at Waverly as provided by the State School Aid Act.

Rationale for Recommendation:

This recommendation is being brought to the Board for action at this time as it is a matter that comes before the Board each year. The deadline for advertising in the ISD-wide Schools of Choice notice is May 4, 2009, which does not fall within the schedule of future Board meetings.

Goals Addressed:

Parameter #4 – New programs will not be accepted unless they are consistent with the Strategic Plan, benefits clearly exceed costs, and provisions are made for staff development and timely program evaluation.

WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
April 30, 2009

Report #08-54

FOR ACTION

Subject: Personnel Recommendation

I. INSTRUCTION AND SUPPORT

A. Transfer- Administration

| <u>Name</u> | <u>Position</u> | <u>Step, Salary</u> | <u>Effective</u> |
|------------------|--|---------------------------------------|------------------|
| Christine Holman | From: MS Assistant Principal To: HS Principal | Step 5, \$85,009 Step 5, \$101,201 | July 1, 2009 |

Waverly Community Schools
Personnel Office

STAFF APPOINTMENTS
2009-2010

NAME: Christine Holman

POSITION: High School Principal

SALARY: According to Contract

START DATE: July, 2009

NUMBER APPLIED: 2 Applicants

NUMBER INTERVIEWED: 2 Candidates

DISTRICT EXPERIENCE: Special Education Teacher
Special Education Teacher Consultant
HS Assistant Principal – 2 years
MS Assistant Principal – 2 years

CERTIFICATION: Masters in Special Education
Teacher Consultant Certificate

COLLEGE: BA – Augusta State University (Georgia)
MA – Jacksonville State University (Alabama)

OTHER:

Christine Holman is a graduate of Augusta State University in Georgia. She majored in Special Education and has a Masters in Special Education from Jacksonville State University in Alabama. Ms. Holman is continuing her education through the Education Specialist program at Grand Valley State University.

Ms. Holman has 22 years of experience as a special education teacher and teacher consultant in elementary, middle and high school levels as well as parochial schools. She was the High School assistant principal for 2 years and the Middle School assistant principal for the last 2 years.

Ms. Holman has met all of the job posting requirements and also received the interview committee's recommendation for the High School principal position.