



# **Waverly Community Schools**

## **Regular Meeting**

**Monday, February 25, 2008 7:30 PM**

# Agenda of Regular Meeting

## The Board of Education Waverly Community Schools

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A Regular meeting of the Board of Education of Waverly Community Schools will be held February 25, 2008, beginning at 7:30 PM in the Board Room, 515 Snow Road, Lansing, MI.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President John Broughton
  - A. Pledge - Colt's Conflict Managers
  
- II. Special Presentations
  - A. Recognition of MLK Essay & Scholarship Winners
  - B. Report from Dr. Peggy Baldwin - Colt Elementary School
  
- III. Correspondence - Secretary Edith Suttles
  
- IV. Public Comment
  
- V. Student Representative Report
  
- VI. Board Member Comment
  
- VII. Adoption of Meeting Agenda
  
- VIII. \*\*\*Approval of Minutes 4
  
- IX. Presentation of Reports
  - A. Curriculum Advisory Committee Report
    - 1. Recommendation to approve Report #07-49, 10  
Textbook Adoption - Economics - Grade 11
  - B. Facilities/Policy Advisory Committee Report
  - C. Finance/Personnel Advisory Committee Report

	1.	Recommendation to approve Report #07-50, Budget Amendment 2007-2008	12
	2.	For Discussion - Purchase of Buses	17
D.		For Discussion - Alternative Programming	
X.		Superintendent's Report	
XI.		Public Comment	
XII.		Other Board Business	
XIII.		Adjournment	

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
SPECIAL MEETING  
February 11, 2008**

***Opening of Meeting***

The special meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:35 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

***Members Present:***

Mr. John Broughton, President  
Mr. Britt Slocum, Vice President  
Mrs. Edith Suttles, Secretary  
Mr. Calvin Jones, Treasurer  
Mr. Don Knechtel, Vice Secretary-Treasurer  
Mrs. Mary Ann Martin, Trustee  
Mrs. Fonda Brewer-Williams, Trustee

***Staff Present:***

Dr. Thomas J. Pillar, Superintendent  
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel  
Mr. Bruce Johnson, Director of Student Services & Operations  
Mrs. Dorothy Blackwell, Director of Curriculum  
Eldon McGraw  
Karen Burgess  
Rebecca Pease

***Others Present:***

Don Darby, Educational Services of America  
Sue Fila, Educational Services of America  
Blanche Fraser, Educational Services of America  
Cindy Anderson, Ingham ISD  
Denise Lycos, Ingham ISD  
Jane Rudisill, Northeast Eaton Consortium

***Purpose***

The purpose of the meeting was a presentation of the Ombudsman program, an alternative program for adolescent, at-risk youth.

Respectfully submitted,

Edith J. Suttles, Secretary

rlp

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING  
February 11, 2008**

***Opening of Meeting***

The regular meeting of the Waverly Community Schools Board of Education was called to order by President John Broughton at 7:50 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

***Members Present:***

Mr. John Broughton, President  
Mr. Britt Slocum, Vice President  
Mrs. Edith Suttles, Secretary  
Mr. Calvin Jones, Treasurer  
Mr. Don Knechtel, Vice Secretary-Treasurer  
Mrs. Mary Ann Martin, Trustee  
Mrs. Fonda Brewer-Williams, Trustee

***Staff Present:***

Dr. Thomas J. Pillar, Superintendent  
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel  
Mr. Bruce Johnson, Director of Student Services & Operations  
Mrs. Dorothy Blackwell, Director of Curriculum  
Mr. Rob Spagnuolo, Business Manager  
Karen Burgess  
Gretchen Mikula  
Mary Faber  
Robert Lurie  
Eldon McGraw  
Rebecca Pease

***Others Present:***

Mary Jo White  
Jane Rudisill  
Kim Mull

***Pledge***

Member Knechtel led the pledge of allegiance to the flag.

***Special Presentations***

Eldon McGraw, Communications Supervisor, presented a video regarding the history of the district's Cable Channel and discussed with the Board recent steps taken to preserve Channel 21 as Waverly's cable station. Board members thanked Mr. McGraw for a fine job in the area of communications and the technology department for stepping up and doing yeomen's work.

***Correspondence***

Secretary Suttles reported correspondence had been received from Tom Kestenholtz.

***Public Comment***

Addressing the Board during Public Comment were Kim Mull and Mary Faber.

***Student Representative Report***

None

***Board Member Comment***

Member Brewer-Williams welcomed Member Slocum back to the Board table. She reported she attended the food service training by Linda Vainner on January 21<sup>st</sup> for food service groups from Waverly and

***Board Member Comment (continued)***

Eaton Rapids. Member Brewer-Williams thanked the district for allowing her to attend the Martin Luther King, Jr. luncheon and recognized Waverly students' efforts. She thanked administration and staff for the Board's recent professional development day, stating a lot of ground was covered. Member Brewer-Williams thanked those responsible for the Phil Odlum reception and event at the high school on January 25th, noting it was a nice affair. She reported she is working with the Jasmine Miles Memorial Committee on this year's memorial walk and basketball jam.

Member Jones thanked fellow Board members and administrators for attending the Martin Luther King, Jr. luncheon, saying he was extremely happy to see so many Waverly students recognized. He thanked Dr. Pillar and staff for the interactive PD session. Member Jones noted he has attended meetings in the city of Lansing where economic things are happening in and around Lansing that will affect Waverly. He welcomed back Member Slocum.

Member Slocum said it was good to be back and thanked everyone for the cards, letters, phone calls, and flowers.

Member Suttles thanked the district for the opportunity to attend the Martin Luther King, Jr. luncheon. She noted there were wonderful student essays read at the event and congratulated the district's winners. Member Suttles stated the *Lansing State Journal* recently recognized Waverly alum Jimila Gladney who was inducted into the National Honor Society at Hampton University. Jimila proudly identified herself as a graduate of Waverly High School.

Member Knechtel stated Waverly continues to keep the tradition alive and well as we always seem to have a parade of student winners at the Martin Luther King, Jr. luncheon. He noted Waverly staff and students represent themselves and the district well. Member Knechtel said the Board's Professional Development day allowed for frank and open discussion. He thanked the Waverly staff associated with the Phil Odlum recognition, stating the reception was great and the event well done. He thanked the Superintendent and Bruce Johnson for all the administrative time that went into that event.

Member Martin told Member Slocum she was very glad he was back. She thanked administration for their efforts in making the recognition of Phil Odlum happen. Member Martin thanked Waverly for allowing her to go to the Martin Luther King, Jr. luncheon. Member Martin stated the Board's Professional Development day was awesome, with great sharing from the heart. She said she appreciated the fact that the Board, administration, and staff can come together and talk openly and honestly. Member Martin reported she attend the ISOA meeting last week which involved a tour of some of the classes in the Capital Area Career Center. She indicated not all programs in the CACC are at capacity. The ISOA is going to visit other classes in May if anyone is interested in participating. On March 26<sup>th</sup> there will be a meeting for people running for school board positions. Dr. Pillar, who serves as the representative from the Superintendent's Round Table, gave a report at the ISOA meeting. April 16<sup>th</sup> will be a Superintendent's Swap Day. Dr. Pillar will go to Dansville and the Okemos superintendent will come to Waverly. There is discussion at the Superintendent's Round Table about wind chill.

President Broughton thanked the administration for the Board Professional Development session.

***Adoption of Agenda***

A motion was presented by Member Jones and supported by Member Brewer-Williams. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES – 7; NAYS – 0.

**\*\*\*Approval of Minutes**

The minutes of the special meetings of January 14, 2008, January 22, 2008, January 28, 2008, and January 31, 2008 and the regular meeting of January 14, 2008 were approved as presented.

**Textbook Adoption – World History and Geography – Grade 10 – Report #07-46 - For Action**

A motion was presented by Member Knechtel and supported by Member Martin. MOTION: The Board of Education adopt the text, World History, published by Glencoe/McGraw Hill, copyright 2008.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Dorothy Blackwell, Curriculum Director, recognized the hard work Robert Lurie and his department have done in selecting this outstanding textbook.

**Textbook Adoption – Economics – Grade 11 – For Discussion**

Dorothy Blackwell, Robert Lurie, and Mary Faber discussed with Board members a recommendation to adopt the text, Economics: Principles and Practices, published by Glencoe/McGraw Hill, copyright 2008. The textbook will provide alignment with the new social studies content standards. Economics is a one semester course that is required for graduation per the Michigan Merit High School Graduation requirements. When examining the texts, the Committee considered the following to be top priorities: readability, rigor, grade level appropriateness, connection to new content expectations, and support materials. This recommendation will be presented for approval on February 25<sup>th</sup>.

**\*\*\*Extended Field Trips – For Information**

Benjamin Knapp, high school choir director, has received administrative approval of an extended field trip proposal to take the Reflections to Camp Highfields for a retreat February 15-17, 2008. Twenty-three students and four chaperones will be transported by parents and Mr. Knapp to and from the site. The retreat offers an opportunity for the group to focus on District Festival and the annual Pops Concert. It affords the students time to focus on developing their musical skills and working as a cohesive group. Housing accommodations are two cabins, one for females and one for males, with Camp Highfields serving the meals at the camp's dining hall. The estimated cost per student is \$63.00. Students may use funds from their student fund-raising accounts. If funds are not available in these accounts, then personal payment will be used. Students will not miss any instruction time from school, as they leave at 3:00 p.m. on Friday, and return on Sunday.

LuAnn Stuible, 8<sup>th</sup> grade science teacher, has planned an extended field trip to Orlando, Florida for 8<sup>th</sup> grade science students. Major places to be visited are Disney's Animal Kingdom, Magic Kingdom, MGM Studios, EPCOT, and Kennedy Space Center. Concepts discussed during the seminars directly correlate with the Middle School science curriculum. The programs offer hands-on opportunities using these concepts in the real world. Students will gain a deeper understanding of the objectives taught in middle school science. They will also grow in the areas of social and personal responsibility as a result of traveling without their parent/guardian. The departure date is March 5<sup>th</sup>, with a return date of March 9<sup>th</sup>. Approximately 60 students, two chaperones, and teachers LuAnn Stuible, David Pike, and Barbara Tate will travel by air from Detroit to Orlando. The estimated cost per student is \$1,175, with individual families being responsible for payment of the trip. Numerous fund-raising opportunities have been made available throughout the year to help defray the cost of the trip. Students will be away from the traditional classroom setting three days.

**\*\*\*Extended Field Trips – For Information (continued)**

David Larzelere, high school band director, has planned an extended field trip to Washington, D.C. for the high school marching band to participate in the Washington, D.C. National Memorial Day Parade. The trip will be a unique performing opportunity, and touring the nation's capitol and museums will provide unique learning opportunities for the students. Ninety-six students and fourteen chaperones, along with Mr.

**\*\*\*Extended Field Trips – For Information (continued)**

Larzelere and Mr. Gorbe, will depart on May 23<sup>rd</sup> and return on May 27<sup>th</sup>, traveling by charter buses. They will stay at the Hilton-Crystal City hotel at the National Airport. The estimated cost per student is \$495 to be paid by the student/family. Four fund-raising opportunities were made available to help defray the cost of the trip. Students will be away from the traditional classroom setting one day.

**\*\*\*Financial Recommendation – Report #07-47 – For Action**

The treasurer's report was approved as presented.

**Budget Amendment 2007-2008 – For Discussion**

Jacklin Blodgett, Assistant Superintendent for Finance & Personnel, and Rob Spagnuolo, Business Manager, provided a PowerPoint presentation regarding a budget amendment for the 2007-2008 school year. A recommendation will be presented to the Board of Education on February 25, 2008 asking the Board to approve the amended 2007-2008 budget showing revenues to be \$31,889,844 with expenditures of \$32,665,570.

**Personnel Recommendations – Report #07-48 – For Action**

A motion was presented by Member Martin and supported by Member Jones. MOTION: The Board of Education approve the employment of Amanda Eiken, Elmwood Special Education teacher, and the retirements of Rachel Edinger, East Physical Education teacher and Theresa Dietiker, Winans Social Worker.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Also included in the report for information was the retirement of Susan Owens, East Library Clerk, the employment of Non-Certified personnel, and Extra-Curricular Schedule B Stipends.

Member Suttles recognized and thanked Ms. Edinger and Ms. Dietiker for 58 combined years of service to the district. She stated the district is fortunate to have such caring and dedicated staff. She also thanked Ms. Owens for her service to the district.

**Superintendent's Report**

Dr. Pillar acknowledged Jacklin Blodgett and Rob Spagnuolo for their budget report to the Board, describing them as walking textbooks of economics.

Dr. Pillar announced he is trying to resurrect having a student lead the pledge of allegiance and having a report from a principal at each meeting.

Dr. Pillar reported Monday, February 11<sup>th</sup> was a professional development day for staff. One-half was spent on School Improvement planning and the other half on diversity awareness training. He noted he received positive feedback on the day's activities.

Dr. Pillar reported February 10<sup>th</sup>-16<sup>th</sup> is Principals' Week in Michigan. He will be taking the building administrators and Cabinet to lunch on Wednesday, February 13<sup>th</sup> in recognition of Principals' Week and in appreciation for everything they do all year long.

Dr. Pillar announced he received information on a new promotion from the Michigan lottery. A green ticket offers a chance for someone to win a pre-paid tuition for college through the Michigan Education Trust. The Michigan Lottery represents about 6% of the total state expenditure on education which has helped the School Aid Fund during these difficult fiscal times. It has put about \$14.3 billion into the School Aid fund since 1972.

***Superintendent's Report (continued)***

Dr. Pillar reported he will be speaking to the Kiwanis Club of Delta Township this week. He schedules engagements with community groups during the second half of each year. He asked Board members to contact him if they are aware of organizations that would like to have him speak on educational issues.

Dr. Pillar announced there will be no school next Monday, February 18th as it is Presidents Day.

Dr. Pillar announced Waverly has been asked by Congressman Tim Walberg to host a region-wide presentation on how to pay for college. A representative of the U.S. Department of Education will speak at the high school auditorium on Wednesday, February 20<sup>th</sup> at 7:00 p.m. Notices of the presentation have been sent to the high school, middle school, and NEC.

Dr. Pillar reminded Board members of a Board/Student Senate luncheon on Wednesday, February 20<sup>th</sup> at noon in the Board Room.

Dr. Pillar asked Jacklin Blodgett to present information to the Board about the Safe Routes to School Grant the district recently received. The grant, in the amount of \$456,394, is the largest amount awarded in the grant process.

***Public Comment***

None

***Other Board Business***

President Broughton appointed Member Jones and Member Slocum to an Ad Hoc Committee to look at extending the superintendent's contract.

***Adjournment***

The meeting adjourned at 9:32 p.m.

Respectfully submitted,

Edith J. Suttles, Secretary

\*\*\*Consent Agenda

rlp

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
February 11, 2008**

**Report #07-49**

**FOR ACTION**

**Subject:** Textbook Adoption—Economics—grade 11

**Recommendation:**

The Superintendent recommends the Board of Education adopt the text, Economics: Principles and Practices, published by Glencoe/McGraw Hill, copyright 2008.

**Statement of Purpose:**

To provide a textbook which aligns with the new social studies content standards.

**Budget Impact:**

The expenditure is \$10,890 for 150 textbooks. This price quote includes additional resources including, but not limited to, Student Works Plus on DVD, Reading Essentials Notetaking guide, Exam View Assessment Suite, Graphic Organizer Transparencies. Additionally, the price quote includes 150 textbooks on CD Rom and 150 passwords to the Glencoe Economics On-line textbook. The passwords will never expire. A complete list of included resources is attached to this report.

**Background Information/Historical Perspective:**

Economics is a one semester course that is required for graduation per the Michigan Merit High School Graduation requirements. The following course description is taken from MDOE's High School Social Studies Content Expectations:

Understanding economics...is becoming essential for citizens in our national and increasingly interconnected world economy. Increasingly, productive members of society must be able to identify, analyze, and evaluate the causes and consequences of individual economic decisions and public policy including issues raised by constraints imposed by scarcity, how economics and markets work, and the benefits and costs of economic interaction and interdependence.

The new social studies content standards were approved in October of this year. These new standards provide a clear road map that guides students, teachers, curriculum directors, and administrators through the K-12 social studies experience. The culmination of this experience is the social studies component of the Michigan Merit Exam. Of the reviewed materials, the Glencoe text best meets the new grade level content standards.

When examining the texts, the Committee considered the following to be top priorities;

- 1 Readability. The Glencoe book is assessed to read at grade level. It is logically organized so that students will be able to connect big ideas to main ideas. The book is colorful and has many features that contribute to the overall appeal of the presentation.
- 2 Rigor. The Glencoe book challenges students at every level of Bloom's Taxonomy. Many activities, such as document based questions, are incorporated into the book and promote the higher level thinking skills.
- 3 Grade level appropriateness. Some school districts are opting to Economics at the freshman level. These texts are too simplistic for 11<sup>th</sup> grade students.
- 4 Connection to new content expectations. The organization of this textbook does the best job of covering the new standards.
- 5 Support. Additional materials that support essential and English as a Second Language learners was critical to the decision making process.

**Discussion of Options/Alternatives:**

The World History Selection Committee reviewed numerous texts, but the following four books were selected for final consideration. Vendors from each company made a presentation to the committee.

Economics: Principles In Action—Pearson Prentice Hall, copyright 2007

Contemporary Economics—Thompson Southwestern, copyright 2008

Economics: Concepts and Choices—McDougal Littel, copyright 2008

Economics: Today and Tomorrow—Glencoe McGraw Hill

**Strategic Plan Reference:** *Strategy #1: Curriculum, Instruction & Assessment: We will continue our efforts to provide instruction and assessment that will prepare our students to meet or exceed state standards on all areas tested and demonstrate Waverly Essential Skills.*

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
February 25, 2008**

**Report #07-50**

**FOR ACTION**

**Subject: Budget Amendment 2007-2008**

**Recommendation:**

The Superintendent recommends the Board of Education approve the amended 2007-2008 budget showing revenues to be \$31,889,844 with expenditures of \$32,665,570.

**Statement of Purpose/Issue:**

To amend the 2007-2008 budget to reflect the expected revenues and expenditures along with reallocations of monies.

**Budget Impact:**

The adjustments changed the expected June 30, 2008 fund balance to \$5,084,038.

**Background Information/Historical Perspective:**

Board Policy 6231 states any transfer of monies between functions can be done only by formal Board approval.

The adjustments were made for the following:

- Changes in student enrollment
- Revised State Aid and property tax values
- Updated grant awards
- Additional certified staff for math and science at High School
- Additional staff for special education (certified and support)
- Additional reading support staff
- Additional secretarial and data processing support staff
- Addition of courier position
- 5-12 grade tutoring program
- Addition of funds for facilities improvements
- Increases to cost center budgets
- Addition of bus purchases and routing software
- Additional resources for textbook/instructional materials
- Reduction of unemployment expenditures

**Discussions of Options/Alternatives:**

None.

**Rational for Recommendations:**

The recommendations must be done for accounting purposes in order for the budget-by-function to reflect the actual changes.

Waverly Community Schools  
2007/2008 Budget General Fund  
February 25, 2008

<u>Major Class</u>	<u>Description</u>	<u>Approved 2007/2008 Budget</u>	<u>Proposed 2007/2008 Budget</u>	<u>Difference</u>	
111	Property Tax Levy	11,312,645	10,896,209	(416,436)	Updated Homestead/Non-Homestead amounts
119	Delinquent Taxes	50,000	50,000	0	
131	Tuition	4,000	6,217	2,217	
151	Interest On Investments	240,000	260,000	20,000	Revised Interest
191	Rental on Buildings	10,000	20,000	10,000	Revised building rental
199	Miscellaneous	5,000	38,554	33,554	Increase for USF
311	State Revenue	16,755,576	17,928,374	1,172,798	Updated enrollment & taxable values
317	Flow Thru State Reimb.	27,098	27,098	0	
413	Direct Federal Grants	0	20,769	20,769	Indian Education Grant
414	Federal Grants	478,290	539,238	60,948	Updated grants
417	Flow Thru Grants	522,059	522,618	559	
418	Unrestricted Flow Thru Grants	20,000	25,000	5,000	
519	IISD Reimbursements	<u>1,555,767</u>	<u>1,555,767</u>	<u>0</u>	
Total Revenues		30,980,435	31,889,844	909,409	

Waverly Community Schools  
2007/2008 Budget General Fund  
February 25, 2008

Function	Description	Approved 2007/2008 Budget	Proposed 2007/2008 Budget	Difference	
111	Elementary	7,469,263	7,452,060	(17,203)	Salaries/Benefits adjustments
112	Middle School	2,346,619	2,291,846	(54,773)	Salaries/Benefits adjustments
113	High School	5,573,482	5,722,860	149,378	Salaries/Benefits adjustments
119	Summer School	4,000	24,769	20,769	Indian Education Grant
122	Special Education	2,945,108	3,080,335	135,227	Salaries/Benefits adjustments
125	Compensatory Education	324,085	399,939	75,854	Salaries/Benefits adjustments
199	Holding Account for Employee Benefits	24,000	24,000	0	
212	Guidance Services	647,695	574,998	(72,697)	Salaries/Benefits adjustments
215	Speech Pathology & Audiology	529,200	531,781	2,581	
216	Social Work Services	580,846	579,383	(1,463)	
218	Teacher Consultant	279,146	279,423	277	
219	Other Pupil Services	51,198	48,523	(2,675)	
221	Improvement of Instruction	452,700	628,425	175,725	Increased for Title IIA, USF funds, & Textbook/Instructional Materials
222	Educational Media Services/Library	1,152,154	1,272,169	120,015	Salaries/Benefits adjustments
226	Supervision & Direction	371,532	361,936	(9,596)	
231	Board of Education	91,950	94,950	3,000	
232	Executive Administration	317,730	316,198	(1,532)	
241	Office of the Principal/School Administration	1,800,289	1,887,256	86,967	Salaries/Benefits adjustments
249	Other School Administration/Department Heads	92,571	92,761	190	
252	Fiscal Services	359,939	365,944	6,005	
257	Internal Services	0	58,582	58,582	Salaries/Benefits adjustments
259	Other Business Services	65,811	65,811	0	
261	Operating Building Services	3,679,992	4,099,061	419,069	Parking Lots; MS theater curtains; HS auditorium lighting
266	Security Services	83,309	83,309	0	
271	Pupil Transportation Services	864,464	1,181,437	316,973	Additional Busses; Routing Software
283	Staff/Personnel Services	199,012	200,649	1,637	
284	Information Management Services	218,375	266,665	48,290	Cost Center Adjustment
285	Other Central Services	1,000	1,000	0	
299	Other Support Services	156,288	46,359	(109,929)	Unemployment Reduction
331	Communication	36,634	36,634	0	
441	Payments to Other Governmental Entities	6,000	6,000	0	
621	Athletic/Activities & Child Care Support	590,507	590,507	0	
	Total Expenditures	31,314,899	32,665,570	1,350,671	
	Excess Revenue/(Expenditures)	(334,464)	(775,726)		
	Beginning Fund Balance	5,135,881	5,859,764		
	Projected Fund Balance	4,801,417	5,084,038		
	Percentage of Budget - Fund Balance	15.33%	15.56%		

**Waverly Community Schools  
2007/2008 Budget Amendment General Fund  
February 25, 2008**

**Revenue**

**Major Class 111 (Property Tax Levy)** – Decrease in Property Tax Levy is attributed to using updated taxable values provided by municipalities within the District.

**Major Class 151 (Interest on Investments)** – Increase relates to interest revenue anticipated for current year.

**Major Class 191 (Rental on Buildings)** – Increase relates to anticipated building rental revenue for current year.

**Major Class 199 (Miscellaneous)** – Increased for amount received from USF (Universal Service Fund) program.

**Major Class 311 (State Revenue)** – Unaudited blended count of 3,205 students (3,140 included in original budget) and incorporated a \$48 increase per pupil in the foundation allowance. Property taxes are tied to our State Aid – incorporated nonhomestead values into calculation.

**Major Class 413 (Direct Federal Grants)** – Added this major class to include the Indian Education Grant that was received for the current year.

**Major Class 414 (Federal Grants)** – Updated based on amounts awarded for grants.

**Expenditures**

**Function 111 (Elementary)** – Overall decrease within this function area relate to updated wage, benefit, and retirement amounts given current staffing and settlement of union contracts. In addition, includes addition of 1.0 FTE in reading support for elementary buildings and includes funds for tutoring program at East. Finally, decreased for 1.0 FTE originally within this function that is now included in Function Code 222.

**Function 112 (Middle School)** – Overall decrease within this function area relate to updated wage, benefit, and retirement amounts given current staffing and settlement of union contracts. In addition, this function includes funds for a tutoring program at the Middle School.

**Function 113 (High School)** – Overall increase within this function area relate to updated wage, benefit, and retirement amounts given current staffing and settlement of union contracts. In addition, this function includes the addition of .5 FTE for math and science as well as funds for a tutoring program at the High School.

**Function 119 (Summer School)** – Overall increase within this function area to include the expenditures related to the Indian Education Grant.

**Function 122 (Special Education)** – Increase within this function area to account for addition of 2 support staff and .75 FTE in certified staff.

**Function 125 (Compensatory Education)** – Increase within this function area to account for increased Title I allocation received from the State.

**Function 212 (Guidance Services)** – Overall decrease within this function area relate to updated wage, benefit, and retirement amounts given current staffing and settlement of union contracts. In addition, 1.0 secretary FTE originally included in this function area has now been included within Function Code 241.

**Function 221 (Improvement of Instruction)** – Increased for receipt of USF funding as well as additional Title II A grant funds that are to be used for professional development. In addition, increased for textbook and instructional material purchases.

**Function 222 (Educational Media Services/Library)** – Overall increase within this function area relate to updated wage, benefit, and retirement amounts given current staffing and settlement of union contracts. Also includes addition of part-time data processing position as well as 1.0 FTE originally included in Function Code 111.

**Function 241 (Office of the Principal/School Administration)** – Increase within this function area relates to addition of 1.0 FTE secretary. In addition, 1.0 secretary FTE originally included within Function Code 212 is now included in this function code.

**Function 257 (Internal Services)** – Original budget did not include 1.0 FTE for courier position. Increase in this function area to include courier position.

**Function 261 (Operating Building Services)** – Increased for replacement of parking lots, curtains at Middle School theater, and stage lighting at High School auditorium.

**Function 271 (Pupil Transportation Services)** – Increase relates to cost for purchase of four buses (Total of five scheduled for purchase). Also, includes estimated cost to purchase and implement transportation routing software.

**Function 284 (Information Management Services)** – Increase relates to cost center adjustment for technology that was originally included within multiple other function codes and now is included within this function code.

**Function 299 (Other Support Services)** – Reduction relates to the revised estimate of unemployment expenditures.

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
February 25, 2008**

**FOR DISCUSSION**

**Subject: Purchase of Buses**

**Recommendation:**

The Superintendent recommends the Board of Education approve the purchase of five (5) buses from Capital City Bus Sales, and that the resolution for participation in the MSBO/MAPT Bus Purchasing Program be approved, with a copy affixed to the official minutes of this meeting. (See support material for copy of resolution.)

**Statement of Purpose/Issue:**

The purpose is to replace five (5) buses, which is in line with the District's current bus replacement schedule.

**Budget Impact:**

Each bus has a cost of \$75,484, totaling, \$377,420 for five (5) buses.

**Rationale for Recommendation:**

The specifications for the buses were developed by the District's Transportation Director and mechanic. These specifications were also reviewed with Waverly administrators.

The District has used the MSBO/MAPT Bus Purchasing Program to obtain bids for the five (5) buses. A Bus Purchase Bid Sheet Summary, with bus specifications, is provided in the support materials with the bids from four approved vendors through the MSBO/MAPT Bus Purchasing Program.

Capital City Bus Sales is the lowest bid and is recommended for approval. It is also recommended for approval because the vendor is located in Lansing, MI and all repair/warranty work can be completed locally.

**Discussion of Options/Alternatives:**

The school district could finance the purchase of the five (5) buses over five years. This would add approximately \$40,000 in interest costs to the purchase. This would also make it more difficult to maintain the District's current bus replacement schedule due to future financial resources being used over a five year period to finance the current bus purchases.

## **BOARD OF EDUCATION RESOLUTION**

2007-2008 MSBO/MAPT Bus Purchasing Program

Waverly Community Schools (the "School District")

Lansing, Michigan

At a regular meeting of the Board of Education of said School District on March 10, 2008, Ingham, Eaton, & Clinton Counties, Michigan, held at the Administration Building at 515 Snow Road Lansing, Michigan, 48917 on the 10th day of March, 2008, at 7:30 p.m., Local Time.

PRESENT: MEMBERS:

ABSENT: MEMBER:

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_.

WHEREAS, the School District desires to participate in the 2007-2008 Michigan School Business Officials ("MSBO") and the Michigan Association for Pupil Transportation ("MAPT") Bus Purchasing Program ("Bus Purchasing Program"); and

WHEREAS, the Board of Education has reviewed the Bus Purchasing Program Vendor Invitation To Bid, the Vendors' Responses to the Invitation To Bid, the Base Bus Specifications, the Bus Specification Options, the School District's Purchase Order and the School District's Bid Comparison Spreadsheet (collectively "Bid Documents"); and

WHEREAS, the School District understands that it is subject to all of the terms and conditions contained in the Bid Documents and any Bus Purchasing Program procedures currently in place, or as may be implemented in the future by the MSBO/MAPT; and

WHEREAS, the Board of Education understands that the sole responsibility of MSBO/MAPT in the Bus Purchasing Program is to solicit bids from Vendors, inform the Districts of the bid results and coordinate the aggregate purchase of buses; and

WHEREAS, the Board of Education understands that the School District must have at least one (1) fully paid membership in either the MSBO and/or MAPT in order to participate in the Bus Purchasing Program; and

WHEREAS, the Board of Education understands that any contracts for the purchase of school buses under the Bus Purchasing Program will be between the School District and the Bus Vendor directly; and

WHEREAS, the Board of Education has determined that it is in the best interest of the School District to participate in the Bus Purchasing Program.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The School District is hereby authorized to participate in the 2007-2008 MSBO/MAPT School Bus Purchasing Program and agrees to be bound by all of the terms and conditions contained in the Bid Documents, which Bid Documents are incorporated herein by reference.

2. The President and Secretary of the Board are hereby authorized and directed to execute any and all documents which are necessary for the School District to participate in the Bus Purchasing Program upon the terms and conditions contained in the Bid Documents and any of the Bus Purchasing Program procedures.

YEAS: MEMBERS:

NAYS: MEMBERS:

ABSTAIN: MEMBERS:

RESOLUTION DECLARED ADOPTED

I hereby certify that the foregoing constitutes a true and complete copy of a resolution duly adopted by the Board of Education of Waverly Community Schools, Counties of Ingham, Eaton, & Clinton, Michigan, at a regular meeting held on the 10th day of March, 2008, and that said meeting was conducted and

public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

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President, Board of Education

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Secretary, Board of Education