



Waverly Community Schools

Regular Meeting

Monday, August 13, 2007 7:30 PM

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular meeting of the Board of Education of Waverly Community Schools will be held August 13, 2007, beginning at 7:30 PM in the Board Room, 515 Snow Road, Lansing, MI.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President John Broughton
- II. Special Presentations
 - A. Technology Update - Jeff Crawford, Eldon McGraw & Al Momrik
- III. Correspondence - Secretary Edith Suttles
- IV. Public Comment
- V. Student Representative Report
- VI. ***Approval of Minutes 3
- VII. Board Member Comment
- VIII. Adoption of Meeting Agenda
- IX. Presentation of Reports
 - A. Curriculum
 - 1. Recommendation to approve Report #07-16, 10
Approval of New Materials for High School Health
Class
 - B. Facility/Policy

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XI.	Public Comment	
XII.	Other Board Business	
XIII.	Adjournment	

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
ORGANIZATIONAL MEETING
July 9, 2007**

Opening of Meeting

The organizational meeting of the Waverly Community Schools Board of Education was called to order by Superintendent Thomas Pillar at 7:30 p.m. in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan.

Members Present:

Mr. John Broughton
Mrs. Edith Suttles
Mr. Britt Slocum
Mr. Calvin Jones
Mrs. Mary Ann Martin
Mr. Don Knechtel
Mrs. Fonda Brewer-Williams

Staff Present:

Dr. Thomas J. Pillar, Superintendent
Mrs. Jacklin Blodgett, Asst. Superintendent for Finance & Personnel
Mr. Rob Spagnuolo, Business Manager
Karen Burgess
Maria Purol
Randee Smith
Lana Gervasi
Rebecca Pease

Others Present:

Keith Williams
Oscar Williams
Amanda Brewer
Shawn Strong
Mary Jo White
Stephanie Smith

Pledge

Member Knechtel led the Pledge of Allegiance.

Special Presentation

Superintendent Pillar administered the oath of office to newly elected Board member Fonda Brewer-Williams and John Broughton, who was re-elected to a new four-year term in May.

Board Pledge

The Board recited the Board Member Pledge in unison.

Election of Officers

Dr. Pillar explained the election process to the Board. Nominations will be accepted for each office beginning with President. When a member is nominated, the member would accept or reject the nomination. If more than one member is nominated, there would be a paper ballot vote, with the member receiving the majority of the votes being nominated for that position. This process continues for the offices of vice president, secretary, treasurer, and vice secretary/treasurer. Once a slate of officers has been selected, a motion will be made to either approve or reject the slate. If the slate is approved, then the new officers are selected; if not, the process begins again.

President

Member Broughton was nominated by Member Suttles and Member Knechtel was nominated by Member Martin. By a paper ballot vote, Member Broughton received the majority of votes and will appear on the slate of officers as the candidate for President.

Vice President

Member Slocum was nominated by Member Broughton. There were no other nominations. Member Slocum will appear on the slate of officers as the candidate for Vice President.

Secretary

Member Martin was nominated by Member Knechtel and Member Suttles was nominated by Member Jones. By a paper ballot vote, Member Suttles received the majority of votes and will appear on the slate of officers as the candidate for secretary.

Treasurer

Member Jones was nominated by Member Broughton . There were no other nominations. Member Jones will appear on the slate of officers as the candidate for Treasurer.

Vice Secretary-Treasurer

Member Knechtel was nominated by Member Martin and Member Martin was nominated by Member Suttles. Member Martin declined the nomination. Member Knechtel will appear on the slate of officers as the candidate for Vice Secretary-Treasurer.

A motion was presented by Member Suttles and supported by Member Jones. MOTION: The Board of Education accept the following slate of officers:

President: John Broughton
Vice President: Britt Slocum
Secretary: Edith Suttles
Treasurer: Calvin Jones
Vice Secretary-Treasurer: Don Knechtel

Motion carried. VOTE: AYES – 7; NAYS – 0.

Correspondence

Dr. Pillar shared a thank you note which had been received from Cheval Breggins.

Public Comment

Addressing the Board during Public Comment was Shawn Strong.

Student Representative Report

None

Board Member Comment

New Board member, Fonda Brewer-Williams, stated she was delighted to be here and she looks forward to working with everyone.

Member Martin congratulated Fonda Brewer-Williams, John Broughton, and the newly elected officers.

Member Slocum welcomed Member Brewer-Williams to the Board and congratulated the newly elected officers. He stated he thought Dr. Pillar's article in the newspaper was excellent and said he is looking forward to moving on to a new school year.

Board Member Comment (cont.)

Member Suttles welcomed Member Brewer-Williams to the Board table and stated she is looking forward to working with her. She also congratulated President Broughton and the new officers.

Member Jones congratulated Member Brewer-Williams and stated he is looking forward to a fabulous new year.

President Broughton congratulated the new officers, welcomed Member Brewer-Williams, and stated he is looking forward to serving on the Board for four more years.

Adoption of Agenda

A motion was presented by Member Slocum and supported by Member Martin. MOTION: The Board of Education adopt the meeting agenda as presented.

Motion carried. VOTE: AYES - 7; NAYS – 0.

******Approval of Minutes***

The minutes of the regular meeting of June 25, 2007 and the special meeting of June 26, 2007 were approved as presented.

Designation of Date, Time, and Location of Board Meetings – Report #07-01 – For Action

A motion was presented by Member Jones and supported by Member Martin. MOTION: The Board of Education establish its meeting calendar as follows:

<u>2007</u>	<u>2008</u>
July 9, 2007	January 14*
August 13*	February 11
September 10	February 25
September 24	March 10*
October 8*	April 14
November 12	April 28
November 26	May 12
December 10*	May 27*
	June 9
	June 23

All regular meetings of the Board of Education shall be held in the Board Room of the Administrative Center, 515 Snow Road, Lansing, Michigan at 7:30 p.m. on the second and fourth Monday of each month (except as indicated by *). A special organizational meeting of the Board for the 2008-2009 school year will be held on Monday, July 14, 2008 at 7:30 p.m.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Designation of Committees and Appointments - Report #07-02 – For Action

A motion was presented by Member Slocum and supported by Member Jones. MOTION: The Board of Education authorize the Board of Education President to appoint membership to the following advisory committees: Curriculum; Facility/Policy; and Finance/Personnel.

Motion carried. VOTE: AYES – 7; NAYS – 0.

President Broughton appointed the following Board members to the specified committees:

Curriculum	Facility/Policy	Finance/Personnel
John Broughton	Fonda Brewer-Williams	Calvin Jones
Edith Suttles	Don Knechtel	Mary Ann Martin
		Britt Slocum

Annual Designation of School Depositories – Report #07-03 – For Action

A motion was presented by Member Suttles and supported by Member Jones. MOTION: The Board of Education designate the depositories for Waverly Community Schools’ monies and banking transactions in the 2007-2008 school year as presented in Report #07-03.

Member Knechtel asked if the district has a competitive bidding process for banks. Jacklin Blodgett indicated there is not, but administrators keep an eye on rates. The District also just started using MILAF. Member Knechtel stated that fees greatly differ among banks. Mrs. Blodgett indicated Rob Spagnuolo makes sure we do not get charged because we are non-profit.

Motion carried. VOTE: AYES – 6; NAYS-1 (Member Knechtel).

Designation of Professional Service Consultants – Attorneys – Report #07-04 – For Action

A motion was presented by Member Jones and supported by Member Slocum. MOTION: The Board of Education approve retaining Thrun Law Firm, P.C., to address legal issues of the school district during the 2007-2008 school year.

Dr. Pillar indicated Thrun Law Firm is a full service law firm specializing in school law.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Delegate(s) – MASB Annual Meetings – Report #07-05 – For Action

A motion was presented by Member Suttles and supported by Member Brewer-Williams. MOTION: The Board of Education President appoint a member as delegate and a member as alternate to the annual meetings of the Michigan Association of School Boards.

Motion carried. VOTE: AYES – 7; NAYS - 0.

President Broughton appointed Member Martin as delegate and Member Knechtel as alternate to the MASB Annual Meetings.

Representative – MASB Legislative Relations Network – Report #07-06 – For Action

A motion was presented by Member Suttles and supported by Member Jones. MOTION: The Board of Education designate a representative to the Michigan Association of School Boards Legislative Relations Network.

Representative – MASB Legislative Relations Network – Report #07-06 – For Action (cont.)

Motion carried. VOTE: AYES – 7; NAYS – 0.

A motion was presented by Member Suttles and supported by Member Slocum. MOTION: The Board of Education designate Calvin Jones as representative and Edith Suttles as alternate to the MASB Legislative Relations Network.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Appointment – ISOA Representative – Report #07-07 – For Action

A motion was presented by Member Suttles and supported by Member Martin. MOTION: The Board of Education select a representative and an alternate to the Ingham School Officers Association (ISOA) Board for the 2007-2008 school year.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Member Martin agreed to serve as the ISOA representative and Fonda Brewer-Williams agreed to serve as the alternate.

Appointment – Board of Education/Township Liaison – Report #07-08 – For Action

A motion was presented by Member Suttles and supported by Member Brewer-Williams. MOTION: The Board of Education select a member to serve as liaison with the Delta, Lansing, Windsor, and Watertown Townships' Board(s) of Trustees for the 2007-2008 school year.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Member Jones agreed to serve as liaison to Delta and Lansing Townships' Board(s) of Trustees, and Member Knechtel agreed to serve as liaison to Windsor and Watertown Townships' Board(s) of Trustees for the 2007-2008 school year.

******Designation of Audit Firm for 2007-2008 – Report #07-9 – For Action***

The Board of Education designated Plante & Moran, PLLC, Certified Public Accountants, to audit the district's financial records for the second year of a five-year proposal at a cost of \$19,950.

******Annual Designation of Authorized Signatories – Report #07-10 – For Action***

The Board of Education designated the signatories for Waverly Community Schools' monies and banking transactions for the 2007-2008 fiscal year, as presented in Report #07-10, with signature of the Board treasurer, Calvin Jones.

******Designation of Person to Post Meetings – Report #07-11 – For Action***

Rebecca Pease, the Recording Secretary to the Board of Education, was designated as the person to post meetings of the Board of Education. In her absence, the Superintendent shall appoint a person to post individual meetings as required.

******Appointment of Parliamentarian – Report #07-12 – For Action***

Rebecca Pease, the Recording Secretary to the Board of Education, was appointed parliamentarian to the Board of Education for the school year 2007-2008.

******Designation of Charitable Giving Fiscal Agents – Report #07-13 – For Action***

The Board of Education selected the Capital Area United Way and the Waverly Education Foundation as its charitable giving campaign fiscal agents for the 2007-2008 school year.

*****Membership Resolution – Michigan High School Athletic Association – Report #07-14 – For Action**

The Board of Education adopted the resolution to continue its membership and relationship with the Michigan High School Athletic Association for the year August 1, 2007 through July 31, 2008.

Personnel Recommendations – Report #07-15 – For Action

A motion was presented by Member Slocum and supported by Member Jones. MOTION: The Board of Education approve the resignations of Danielle Baratono, East 6th Grade Teacher, and Christine Danhoff, Elementary Library/Technology Teacher.

Motion carried. VOTE: AYES – 7; NAYS – 0.

Included in the report for information was a position change for non-certified employee Randee Smith from Reading Paraprofessional to Special Education Paraprofessional.

Superintendent's Report

Dr. Pillar announced he will be absent from the August 13th meeting of the Board. Assistant Superintendent Jacklin Blodgett will sit in for him.

Dr. Pillar announced the Board's first Professional Development session is scheduled for Monday, August 27, 2007 from 9:00 a.m. until 3:00 p.m. Board members will be experimenting with laptop computers during this session. Agendas will be distributed prior to the PD session.

Dr. Pillar reported the 2007-2008 Board business calendar had been distributed. This document will help guide Board members along throughout the year. The Cabinet is calibrating their business schedule to this calendar so that relevant action items happen at the appropriate time of year.

Dr. Pillar reported there is still no word from the state legislature on next year's funding. The assumption is there will be no increase.

Dr. Pillar invited Jacklin Blodgett to share information about the District's Block Party, Wavapalooza. The event has been in the planning stages all year, with a committee of teachers and parents meeting once every two weeks. In partnership with the Waverly Education Foundation, the District is holding the Block Party on Friday, September 7th beginning at 5:30 p.m. There is also a home football game that evening. There will be games, food vendors, cultural performances, music, and a dance. Mrs. Blodgett encouraged Board members to get involved.

Dr. Pillar reported there will be a picnic for incoming Kindergarten students and their families on Wednesday, July 18th from 5:00 to 7:00 p.m. at Sharp Park. The purpose is to keep families thinking about school and children excited about coming to school all day. There will be a wiener roast, art activity, school bus tour, and reading activity with Delta District Library. Dr. Pillar invited Board members to participate. In August, kindergarten students will come to the Administrative Center building to pick up a Waverly tote bag.

Public Comment

None

Other Board Business

Member Jones asked if there has been any update regarding the Safe Routes to School grant. Dr. Pillar replied that Jacklin Blodgett had made an inquiry and has offered to provide any needed assistance.

Member Knechtel indicated the minutes of the special meeting of June 26, 2007 indicate that he was in attendance. He was not. Member Knechtel reported after suffering with a severe medical issue for the past 3 ½ years, he has been given a clean bill of health by his doctors.

Other Board Business (cont.)

Member Suttles stated she missed the opportunity to speak to the minutes of June 25, 2007 in reference to Gifts to the District, Policy 7230. She indicated she has a concern about the interpretation given in the minutes by the Superintendent that the Board no longer has to approve donations. She asked that this Policy be referred to the Policy Advisory Committee for discussion of the language. President Broughton asked that Policy 7230 be added to the agenda of the next Policy Advisory Committee and that the corresponding Administrative Guideline be made available to committee members.

Member Suttles referred to the Public Comment portion of the agenda. She commended President Broughton for making a statement prior to public comment that it is the practice of the Board of Education to not respond when comments are made by the public. This practice does not mean that the Board does not discuss concerns brought forth by the public. Member Suttles asked if it would be advantageous for the Board to post this statement to help make the public more aware of the Board's practice. President Broughton stated that perhaps it could be written on the sign-up sheet and placed on the website and cable channel.

Adjournment

The meeting adjourned at 8:40 p.m.

Respectfully submitted,

Edith J. Suttles, Secretary

***Consent Agenda

rlp

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
August 13, 2007**

Report #07-16

FOR ACTION

Subject: **Approval of New Materials for the High School Health Class**

Recommendation:

The Superintendent recommends the Board of Education approve a new module entitled “Healthy and Responsible Relationships” and a DVD entitled “Conception to Birth Process” for the High School Health Class.

Statement of Purpose/Issue:

Teaching staff and the Reproductive Health Committee are continually seeking to provide the most appropriate instructional materials for students.

Budget Impact:

Three High School faculty members will receive training through the Eaton Intermediate School District. Following that training, the ISD will provide the modules. Videos related to the modules will be purchased through the high school budget totaling approximately \$400. Since Waverly is a consortium member, the \$75 fee for the training is waived. There will be sub costs for the three teachers being trained.

Background Information/Historical Perspective:

The Reproductive Health Committee convened on May 22, 2007 to review new materials for the High School Health Class. The materials recommended are those which the committee deemed most appropriate.

Discussion of Options/Alternatives:

The Board of Education could request the Reproductive Health Committee consider alternative materials for the curriculum.

Rationale for Recommendation:

The committee reviewed various materials and has selected the items recommended for approval.

Goal Area Addressed: Strategy 1: Curriculum, Assessment and Instruction : We will continue our efforts to provide instruction and assessment that will prepare our students to meet or exceed state standards on all areas tested and demonstrate Waverly Essential Skills.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
August 13, 2007**

Report #07-17

FOR ACTION

Subject: Northeast Eaton Consortium (NEC) Agreement

Recommendation:

The Superintendent recommends the Board of Education renew the 2007-2008 agreement with the Potterville Public Schools as a participating member of the Northeast Eaton Consortium for the purpose of providing an adult high school completion and alternative education program.

Statement of Purpose/Issue:

For the past 22 years, Waverly has participated with Potterville Public Schools to provide adult high school completion and alternative education services to students in the Waverly community. The administrative staffs from Waverly and Potterville have been meeting to discuss the future of NEC beyond June 2008. Unless a new facility is found and agreed upon, NEC will end as of June 30, 2008.

At this time, it is appropriate for us to renew this contract to keep it current and to maintain the operation of the up to June 2008. The agreement provides that the Potterville Public Schools will act as the fiscal agent with the Northeast Eaton Consortium.

Budget Impact:

This agreement allows the Waverly Community Schools to count its alternative education students as its own, as well as collect the full foundation allowance. In turn, Waverly contracts with Potterville at its foundation level to educate these students.

Background Information/Historical Perspective:

For a number of years, the administration has been studying the efficacy of this program to the Waverly community. It is apparent that this program meets the needs of a student body that our programs are not able to serve at this time. We believe to that end, this consortium agreement has been beneficial for Waverly students. A copy of the agreement is included as support material.

Discussion of Options/Alternatives:

The Board may recommend changes in the agreement or ask to renegotiate these conditions.

Rationale for Recommendation:

We believe we should continue participating in this agreement for the 2007-2008 school year. This will provide time for the districts to consider other options and for current students to transition out of NEC.

Strategic Plan Reference: We will provide a safe and secure environment in which to teach, learn and work. (Parameter)

**POTTERVILLE PUBLIC SCHOOLS AND WAVERLY COMMUNITY SCHOOLS
ADULT AND ALTERNATIVE EDUCATION CONSORTIUM
OPERATING RENEWAL AGREEMENT**

This agreement, made and entered into as of the first day of July 2007 by and between the Boards of Education of the Potterville Public Schools and the Waverly Community Schools, is for the purpose of providing Alternative Education and Adult High School Completion opportunities to residents of member and surrounding school districts.

This agreement has received the endorsement of the Boards of Education of the following:

SCHOOL DISTRICT	SIGNATURE OF SUPERINTENDENTS	DATE
Potterville Public Schools _____	_____	_____
Waverly Community Schools _____	_____	_____

ARTICLE I - SCOPE OF AGREEMENT

1. Parties of this Agreement shall hereinafter be referred to as the Northeast Eaton Consortium, hereinafter NEC.
2. This agreement shall become effective on the date of its annual adoption by each of the participating member Boards of Education.
3. A committee, composed of the Superintendent of each member district and/or his or her designees, shall serve as the NEC Advisory Board. The Board shall meet as needed to review and recommend policies and procedures which may best serve to facilitate the operation of NEC.
4. A member will make a reasonable effort to provide 18 months notice of intent to withdraw from NEC. However, if that is not possible, a member may withdraw from the Consortium by filing notice of withdrawal by resolution of its Board of Education by February 1 prior to June 30 of a fiscal year. (See *Addendum*)

ARTICLE II - OPERATION OF THE CONSORTIUM

1. The Potterville Public Schools shall be the sole administrative agent for all education, management, operational and financial matters concerning programs covered by this agreement.
2. The Potterville Public Schools will continue, as a part of its official count date, to count the total full-time equated adult high school completion membership of all adult students within the NEC Program.
3. Under the State School Aid Act, it is permissible for a school district (Waverly) to officially count alternative high school students and then contract for services from another district (NEC/Potterville) to provide alternative education instruction in its district (Waverly). In

accordance with the State School Aid Act, Waverly Community Schools will include in its State School Aid membership count pupils enrolled in the NEC Alternative Education program who are Waverly residents, students who have previously dropped out of school, or non-conventional pupils as specified in *ARTICLE III - Enrollment of Students*. Waverly will contract with NEC/Potterville Public Schools for services for those students at a per-pupil rate equivalent to Potterville Public Schools foundation grant amount.

4. Waverly Community Schools will make available facilities for instructional use and will be responsible for facilities maintenance and repair, water, heat, and light. Instructional facilities will be adjusted as appropriate to accommodate changes in enrollment, specifically the reduction over time of the non-resident pupils. Waverly Community Schools shall determine the location and size of the facilities. Potterville Public Schools will retain the costs and maintenance of telephone service, fire safety equipment, computer technology and the security system.
5. The Potterville Public Schools will maintain all student records, including attendance records.

ARTICLE III – ENROLLMENT OF STUDENTS

1. Enrollment in the NEC Program will be restricted to 9th (second semester), 10th, 11th, and 12th grade students or students at an appropriate age for those grades.
2. The number of non-resident students accepted will be capped at 90% of the previous year's non-resident head count.
3. Non-resident students who have been expelled will not be accepted for enrollment in the NEC Program.
4. Referral to and placement of nonresident students in the NEC Program will be determined by the NEC Advisory Committee. This committee will be composed of a Waverly Community Schools' Administrator, NEC administrator, and the NEC social worker. To be accepted into the NEC Program, all students must be approved by a majority of the advisory committee members and at least one committee person from each school district.

ARTICLE IV - FINANCIAL PROVISIONS

1. The fiscal year of the Consortium shall be July 1 through June 30. The Potterville School District, upon the recommendation of the NEC Director, shall adopt a final budget for the operation of all NEC programs no later than November 1 of each year.
2. All funds generated and expended by the NEC program shall be accounted for in appropriate accounts by the administrative agent, the Potterville Public Schools, in accordance with the budget needs of the program and subject to audit.
3. The Potterville Public Schools, or its designee, will be responsible for the payroll for supervisory, instructional, and support personnel.
4. Waverly Community Schools will be reimbursed not more than 12.5% of the state aid generated for the current year for adult education participants enrolled in the NEC Program.
5. If the relationship between member districts should terminate for any reason, it is hereby agreed by the Waverly Community Schools and Potterville Public Schools that all supplies, computer technology, and equipment purchased directly by Waverly Community Schools and/or billed to and reimbursed by the Waverly Community Schools for use in the Consortium shall become the property of the Waverly Community Schools. All supplies, computer technology, and equipment

purchased for use in the NEC Program and billed directly to or reimbursed by the Potterville Public Schools shall become the property of the Potterville Public Schools.

6. During the operation of this agreement, said equipment and supplies shall remain under the control of NEC unless otherwise stipulated at the time of purchase of said supplies and equipment.
7. If deficit financing should occur, all member districts will be contacted immediately and an emergency meeting of the NEC Advisory Board will be called. The amount of the deficit incurred to date shall be shared and paid by member districts according to full-time equated memberships from each district, subject to an audit by the business department of member districts. In the event of deficit financing, a plan for the continued operation or dissolution of NEC will be developed by the NEC Advisory Board.

ARTICLE V - PERSONNEL

1. The Potterville Public Schools as sole administrative agent retains the right to hire, evaluate, and terminate all administrators, teachers, and support personnel employed in the operation of all NEC programs.
2. The salaries and benefits of all NEC personnel shall be determined by the Potterville School District and reflect parity.
3. The NEC Advisory Board shall provide input on NEC personnel matters and make recommendations as deemed appropriate.

ARTICLE VI – RIGHTS OF MEMBER DISTRICTS

1. A member district may have input when the annual calendar for Consortium operations is established.
2. A member district may have input in the determination of graduation requirements and student eligibility for program participation.
3. A member district may advise on the type and number of adult and alternative education classes offered.
4. Participation in this agreement may be cancelled by any member district for any reason subject to *Article I, Item 4*.

ARTICLE VII – CURRICULUM AND INSTRUCTION

1. Any special education student who needs support through indirect teacher support will be provided that support through Waverly Public Schools. If a student needs a more extensive program and does not live in the Waverly School District, an IEP will be developed and support will be provided by Potterville Public Schools, with input from the Waverly School District as deemed appropriate.
2. An NEC administrator will work collaboratively with the Waverly School District's curriculum director to ensure that the NEC curriculum and graduation requirements are coordinated with and consistent with the curriculum and requirements of the Waverly and Potterville High Schools and with standards set forth by the State of Michigan.
3. The diploma granted to NEC graduates will be entitled NEC High School and state that it is being given in cooperation with Waverly Community Schools.

Addendum to NEC's Consortium Agreement

Administrative staff from the Waverly Community Schools and the Potterville School District have been meeting since August 2005 to discuss issues of joint concern related to the Northeast Eaton Consortium (NEC). Of particular concern to both districts is that the portable units where NEC is currently housed can not be safely used for classroom space beyond June 30, 2008. Both districts support NEC and desire to see its continuation. However, to date no appropriate replacement classroom facilities for NEC have been located. Discussions are continuing related to finding suitable classroom space and how NEC might be restructured to meet the needs of both districts. However, if no decision can be reached to which both districts are in agreement, NEC will end as of June 30, 2008

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
August 13, 2007**

Report #07-18

FOR ACTION

Subject: High School Walkway Project

Recommendation:

The Superintendent recommends the Board of Education accept the bid of LAUX Construction in the amount of \$34,438 and Alternate #2 in the amount of \$525 (see bid sheet).

Statement of Purpose/Issue:

The High School walkway on the south west side of the building needs to be repaired. The construction company submitted a bid to complete all the necessary repairs to this site.

Budget Impact:

The cost of this project is \$34,963 which has been accounted for in the operations budget.

Background Information/Historical Perspective:

In January 2007 the northwest walkway deteriorated to the point that concrete began to crumble and fall from the bottom of the walkway onto the lower level. The lower area, which has entrances to locker rooms, storage areas, electrical units and plumbing, has been blocked off from use since January. Access to this lower level is needed on a regular basis. The athletic program is using an alternate plan for football until repairs are made.

Discussion of Options/Alternatives:

The Board may accept this bid and add Alternate # 1 in the amount of \$5796 (see bid sheet). The Board of Education may decline this bid and ask for alternate plans and bids.

Rationale for Recommendation:

The current condition of the walkway is such that it cannot be used without extreme caution. This area is used by staff and students.

Goal Area Addressed:

We will provide a safe and secure environment in which to teach, learn, and work.

Waverly Community Schools

515 Snow Road
Lansing, Michigan 48917

Telephone (517) 319-3026
Fax (517) 321-8577

STUDENT SERVICES & OPERATIONS DEPARTMENT

Bruce Johnson, *Director*

Amy Greeley, *Secretary*
Shelia Conrad, *Secretary*

High School Walkway Project

Bids due: July 20, 2007 at 2 pm

Company:

Bid Amount:

LAUX Construction Company

\$34,438

- Alternate #1: Supply and install composite deck boards and railings in lieu of treated decking and railings
- Alternate #2: Supply and install 4' trench drain with cast iron grate in lieu of 3" floor drain @ entry

\$5,796

\$525

HBC Construction Company

\$35,020

- No alternates



As the heart of the community, our mission is to educate and prepare each student to achieve her or his academic best, to develop character, become a life long learner, and contribute as a citizen of our global society; by committing ourselves to excellence in education characterized by: a safe environment, rigorous curriculum, quality instruction, respect for diversity, and attention to individual needs in partnership with the family and our entire community.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
August 13, 2007**

Report #07-19

FOR ACTION

Subject: Policy – First Reading

Recommendation:

The Superintendent recommends the Board of Education approve the policy updates listed below at first reading:

The Glossary of Educational Terms and Acronyms

Bylaws

166.2 Meeting Format

Program

2431 Interscholastic Athletics
2623 Student Assessment
2461 Suspension/Expulsion of Students with Disabilities under the Individuals with Disabilities Act (IDEA)
2461.01 Suspension/Expulsion of Students with Disabilities under Section 504 of the Rehabilitation Act of 1973 (“Section 504”)

Professional Staff

3121 Criminal History Record Check
3362 Harassment of Staff or Applicants

Support Staff

4121 Criminal History Record Check
4362 Harassment of Staff or Applicants

Students

5460 Graduation Requirements
5517 Harassment of Students
5517.01 Bullying and Other Aggressive Behavior Toward Students
5630.01 Student Seclusion and Restraint

Finances

6520 Payroll Deductions

Relations

9150 School Visitors

Statement of Purpose/Issue:

These policy revisions and updates are recommended by NEOLA and have been reviewed by the administration and the Board Policy Committee.

Budget Impact:

None

Background Information/Historical Perspective:

The administration reviews policy periodically and brings changes to the Board Policy Committee for review and consideration.

Discussion of Options/Alternatives:

The Board can approve these policies as submitted for first reading. The Board may suggest changes to be brought back for second reading. The board may send some or all of the policies back to the committee for further review.

Rationale for Recommendation:

These policies were recommended by the Administration.

Strategic Plan:

These policies support the Waverly Community Schools mission of providing for a safe environment, rigorous curriculum, quality instruction and attention to individual needs.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
August 13, 2007**

Report #07-20

FOR ACTION***

Subject: Financial Recommendation

Recommendation:

It is recommended the following be approved:

Approval of Treasurer's Report:

The General Fund Financial Report dated July 31, 2007 has been reviewed and it is recommended that the Report be approved. The cash balance as of June 30, 2007 was \$6,534,244.07. Receipts during July 2007 consist of current taxes and other revenues in the amount of \$1,948,062.51 less disbursements during July of \$2,073,208.92 left the district with a General Fund cash balance as of July 31, 2007 of \$6,409,097.66.

Budget reports for the month ended July 31, 2007 are not provided since accruals and year-end close is being conducted and the audit for 2006-07 is in process.

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
August 13, 2007**

Report #07-21

FOR ACTION

Subject: Personnel Recommendations

I. INSTRUCTION AND SUPPORT

A. Resignation - Administrative

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Telly Brannon	Middle School Asst. Principal	Personal	8/3/07

B. Employment - Certified

<u>Name</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Nathan Beckholt	.65 Elementary PE Teacher	BA+0, Step 1/ \$24,066	7/19/07
Lisa Lam-Wilson	.8 Elementary Art Teacher	BA+0, Step 2/\$30,953	7/26/07

C. Resignation - Certified

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Rachel Hollenback	High School Art Teacher	Personal	7/10/07
Jennifer Cook	HS English Teacher	Personal	8/1/07
Cecilia Park	Colt 1 st Grade Teacher	Personal	8/2/07
Michael Wheaton	Vocal Music	Personal	8/8/07

Waverly Community Schools

Personnel Office

STAFF APPOINTMENTS

2007-2008

NAME: Nathan Beckholt

POSITION: .65 Elementary PE Teacher

SALARY: BA+0, Step 1

START DATE: August 29, 2007

NUMBER INTERVIEWED: 8 Candidates

DISTRICT SUBSTITUTE: No

STUDENT TEACHER: No

CERTIFICATION: Michigan Certification
Major: Physical Education
Minor: Earth Science

COLLEGE: Central Michigan University

OTHER: Substitute teacher at Lansing and Haslett schools
Special Olympics coach
Coached basketball, football and track

Waverly Community Schools

Personnel Office

STAFF APPOINTMENTS

2007-2008

NAME:	Lisa Lam-Wilson
POSITION:	.8 Elementary Art Teacher
SALARY:	BA+0, Step 2
START DATE:	August 29, 2006
NUMBER INTERVIEWED:	7 Candidates
DISTRICT SUBSTITUTE:	No
STUDENT TEACHER:	No
CERTIFICATION:	Michigan Certification Secondary Art
COLLEGE:	Michigan State University
OTHER:	Recently taught at Mason