

GARLAND



I S D

Regular Meeting

Thursday, December 21, 2006 6:00 PM

**Notice of Regular Meeting
of the
Board of Trustees
of the
Garland Independent School District**

Notice is hereby given that on Thursday, December 21, 2006, the Board of Trustees of the Garland Independent School District will hold a Regular meeting at **6:00 PM** at the administrative offices of the School District located at 501 S. Jupiter Road, Garland, Texas. The subjects to be discussed are listed on the agenda, which is attached to and made a part of this notice.

If, during the course of the meeting covered by this notice, the Board of Trustees should determine that a closed or executive meeting or session of the Board of Trustees is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section:

- 551.071 Discussing pending/contemplated litigation, settlement offer(s), or matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct.
- 551.072 Deliberating the purchase, exchange, lease, or value of real property.
- 551.073 Discussing negotiated contracts for prospective gifts or donations.
- 551.074 Deliberating the appointment, employment, evaluation, reassignment duties, discipline, or dismissal of an employee.
- 551.076 Considering the deployment, specific occasions for, or implementation of, security personnel or devices.
- 551.082 Considering discipline of a public school child, or complaint or charge against personnel.
- 551.0821 Deliberating a matter regarding a student if personally-identifiable information about the student will necessarily be revealed.
- 551.083 Considering the standards, guidelines, terms, or conditions the Board will follow, or will instruct its representatives to follow, in consultation with representatives of employee groups.
- 551.084 Excluding witnesses from a hearing.

Should any final action, final decision, or final vote be required in the opinion of the School Board with regard to any matter considered in such closed or executive meeting or session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by this Notice upon the reconvening of the public meeting, or
- (b) at a subsequent public meeting of the School Board upon notice thereof; as the School Board shall determine.

On this , a copy of this Notice was posted on the bulletin board in the main lobby of the Harris Hill Administration Building of the School District at 4:00 p.m.

Curtis Culwell, Ed.D., Superintendent
Garland Independent School District

Garland Independent School District

Board of Trustees

Regular Meeting

December 21, 2006

Agenda

6:00 PM

- I. Call to Order and Determination of a Quorum
- II. Invocation and Pledges of Allegiance
- III. Action Items
 - A. Consider approval of minutes from the Regular Meeting of the Board of Trustees held on December 7, 2006 7
 - B. Consider Board approval of tax refunds 10
 - C. Consider Board approval of the 2007-2008 Budget Calendar 16
 - D. Bids
 - 1. Consider bids for electrical supplies (second year option) 17
 - 2. Consider bids for computerized grade book (sixth year option) 23
 - 3. Consider bids for TAKS preparation materials and software 26
 - 4. Consider bids for vehicles 34
 - 5. Consider bids for TeacherInsight Program 38
 - 6. Consider bids for automated external defibrillators 43
 - 7. Consider bids for technology wiring contracts for new construction 47
 - 8. Consider bids for technology wiring contracts for moves, additions, and changes 48
 - 9. Consider bids for software 49
 - E. Consider approval of GMP (Guaranteed Maximum Price) for Bullock Elementary and Weaver Elementary 51
 - F. Consider approval of revisions to eight board policies on second reading and the deletion of one policy 60

IV.	Discussion Items	
	A.	Consider canceling January 4, 2006 Regular Board Meeting 109
	B.	Review and discuss new HGHAS suit 110
V.	Information Items	
	A.	Hear a report from Ms. Shelley Goodknight, Budget Analyst, on new campus allocation formula 111
VI.	Public Forum	
VII.	Executive Session: Executive session will be held for purposes permitted by Texas Opening Meetings Act, Texas Government Code Section 551.001 et seq.	
	A.	Consider Board approval of personnel matters as recommended by the Administration (Tex. Govt. Code Sec. 551.074: Deliberating the appointment, employment, evaluation, reassignment duties, discipline, or dismissal of an employee) 112
VIII.	Adjournment	

Garland Independent School District
Board of Trustees
Minutes of Regular Board Meeting

December 7, 2006
6:00 PM

Members Present: Keith Montgomery, Linda Griffin, Scott Luna,
Robert Harris, Rick Howard, Dr. Tommy Reed

Administrators Present: Dr. Curtis Culwell Dr. Phyllis Parker, Dr. Gary Reeves,
James Smith, John Washington, Dr. Marvin Roden

1. Mr. Montgomery, president, called the meeting to order at 6:00 PM and announced that a quorum was present, that the meeting was duly called, and that the notice of the meeting was posted for the time and in the manner as required by law. Mrs. Griffin then opened the meeting with prayer and led the audience in the Pledges of Allegiance to the U.S. and Texas flags.
2. On a motion by Dr. Reed and second by Mr. Luna, the minutes of the Regular Meeting of the Board of Trustees held on November 16, 2006, were unanimously approved.
3. Mr. Harris moved to approve the Designated Transportation Plan for 2007-08. Mrs. Griffin seconded, and the motion carried unanimously.
4. A motion was made by Mr. Luna and second by Dr. Reed to approve a Chapter 41 agreement between Austin ISD and Garland ISD subject to the review and approval of the district's attorney. The motion passed 6-0.
5. Budget transfers and amendments were unanimously approved on a motion by Mr. Luna and second by Mr. Howard.
6. Item III-F-9 for stage rigging replacement at South Garland High School was pulled from the bid list at the request of the Facilities Committee.
7. On a motion by Mr. Luna and second by Dr. Reed, the following bids were unanimously approved:
 - Bid No. 27 for the purchase of paint and sundry items (second year option) awarded to ICI Dulux Paint for an estimated \$65,800.00. Funding is from 2006-2007 General Fund.

- RFP No. 32 for the purchase of SAT/PSAT preparation services (third year option) awarded to Sharon Serrago for an estimated \$58,000.00. Funding is from 2006-2007 General Fund.
- RFP No. 37 for the purchase of data-based collection for testing and assessment (second year option) awarded to Wireless Generation for an estimated \$50,000.00. Funding is from 2006-2007 General Funds/Grant Funds.
- RFP No. 181 for the purchase of shirts/t-shirts/uniforms and miscellaneous apparel awarded to the following companies.

Paul Seamster Sportswear
 The Payton Group
 Uniform's Inc.
 Magic Needle Works
 Garland Sports
 Print to Suit

Pony Express Printing, Inc.
 Mr. G's Tees
 The McKenna Group
 Music T's Custom Apparel
 Divine Imprints
 Threaded Designs

The total estimated bid is \$400,000.00. Funding is from 2006-2007 Various District Funds. Bid tab sheets are available for viewing in the office of Assistant Superintendent of Business Operations.

- Bid No. 185 for the purchase of insulation of HVAC chill water pipes awarded to DFW Insulation for an estimated \$70,000.00. Funding is from 2006-2007 Maintenance/Repair Funds.
 - RFP No. 0711P-05 for the purchase of malicious content enterprise solutions software (third year option) awarded to Delcom Group, L.P. for an estimated \$126,000.00. Funding is from 2006-2007 Technology Funds.
 - Proposal 1001P-04 for the purchase of an employee assistance program (third year option) awarded to United Behavioral Health for a bid of \$110,112.00. Funding is from 2006-2007 Employee Wellness Fund.
 - Decker Mechanical for the mechanical upgrades at Jackson Technology Center in the amount of \$2,366,972.00. Funding is from 2002 Bond Funds.
8. Dr. Culwell reviewed the options for the 2007-08 school calendar and explained the challenges created by the legislative changes requiring a later starting date. The GISD Calendar Committee's final proposal will be submitted to Trustees for approval at a later meeting.

9. The resolution commending Alicia Valadez, 5th grader from Stephens Elementary School, for her winning design in the 2006 Holiday Greeting Card Contest was unanimously approved on a motion by Dr. Reed and second by Mr. Luna.
10. No one requested an opportunity to speak during the Public Forum portion of this meeting.
11. Mr. Montgomery stated that the student discipline appeal listed on the agenda had been canceled and that the Board would move into executive session for purposes permitted in Texas Open Meetings Act, Texas Government Code 551.001 et seq. [specifically Section 551.074: *Deliberating the appointment, employment, evaluation, reassignment duties, discipline, or dismissal of a public official or employee.*] The Board moved into executive session at 6:30 PM. The Board reconvened in open session at 6:40 PM. Mr. Montgomery certified that nothing was discussed by the Board in executive session that is not permitted under the Texas Open Meetings Act.
12. Mr. Harris moved to approve personnel matters as printed in the agenda, including the appointment of Theresa Williams as Director of Student Services, and Barbara Hanna as Coordinator of Languages Other Than English. Mr. Luna seconded, and the motion carried unanimously.
13. Mr. Harris moved to adjourn the meeting, and Mrs. Griffin seconded. The motion carried unanimously,
14. The meeting adjourned at 6:41 PM.

Keith Montgomery, President
Board of Trustees

Scott Luna, Secretary
Board of Trustees



Garland Independent School District Board of Trustees

Date of Meeting: December 21, 2006

Agenda Item: Tax Refunds

Agenda Section: Action

Administrator Responsible: James A. Smith, Assistant Superintendent of Business Operations

Summary/Background Information:

Shown are the documents supporting tax refunds as indicated:

Worthing at Spring Creek	\$23,147.59
Worthing at Spring Creek	22,780.16

Administrative Recommendations:

Administration recommends approval.

Department of
Taxation



Ernest R. Richardson, RTA, CTA
Director

December 8, 2006

To: James A. Smith
Assistant Superintendent
Business Operations

From: Ernest R. Richardson
Director of Taxation

Re: Worthing At Spring Creek

Attached is a request of refund for 2005 taxes for **Worthing At Spring Creek**, account #26-58669-001-001-0000 in the amount of **\$23,147.59** due to an agreed judgment. I have attached supporting documents for this request from the Dallas Central Appraisal District. In accordance with the property tax code, please submit this request to the Board of Trustees for their approval.

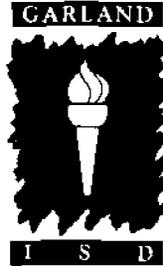
There are no delinquent accounts under the above named person or account number. If you have any questions or comments, please contact me.

Phone: 972.494.8570
Street Address:
901 State Street
Garland, Texas 75040

GARLAND INDEPENDENT SCHOOL DISTRICT
Garland, Rowlett, and Sachse
www.garlandisd.net

FAX: 972.494.8631
Mailing Address:
P.O. Box 461407
Garland, TX 75046-1407

Department of
Taxation



Ernest R. Richardson, RTA, CTA
Director

December 8, 2006

To: James A. Smith
Assistant Superintendent
Business Operations

From: Ernest R. Richardson
Director of Taxation

Re: Worthing At Spring Creek

Attached is a request of refund for 2005 taxes for **Worthing At Spring Creek**, account #26-58671-001-001-0000 in the amount of **\$22,780.16** due to an agreed judgment. I have attached supporting documents for this request from the Dallas Central Appraisal District. In accordance with the property tax code, please submit this request to the Board of Trustees for their approval.

There are no delinquent accounts under the above named person or account number. If you have any questions or comments, please contact me.

DCAD Entity Lawsuit Final Settlement Notification

ENTITY: GARLAND ISD

Cause: 05-10944-F

YEAR: 2005

PLAINTIFF: WORTHING @ SPRING CREEK

PLAINTIFF'S ATTORNEY: DAVID J. KAPLAN

Plaintiff's Agent: SCOTT B. RETZLOFF & ASSOC.

ISSUE: VALUE

TYPE	ACCOUNT NUMBER	PROPERTY ADDRESS	ORIGINAL VALUE	SETTLED VALUE	DIFFERENCE	RATE	DISPUTED TAXES
COM	26586690010010000	5501 NAAMAN FOREST BLV	\$18,900,000	\$17,514,000	\$1,386,000	1.6701	\$23,147.59
COM	26586710010010000	4800 N. GARLAND AVE.	\$18,600,000	\$17,236,000	\$1,364,000	1.6701	\$22,780.16
ESTIMATED TOTALS FOR THE GARLAND ISD					\$2,750,000	1.6701	\$45,927.75

Note: This judgment may result in the refund of any funds previously paid in excess of the agreed settled amount. The judgment may also result in the payment of interest as required by Section 42.43(b) of the Texas Property Tax Code as amended by the 73rd regular session of the the Texas Legislature. Estimates of tax liability do not take into consideration any applicable exemptions.

The Agreed Judgment became final on 10/6/2006 .

WORTHING AT SPRING CREEK, L.P., IN THE DISTRICT COURT
 Plaintiff,
 vs.
 DALLAS CENTRAL APPRAISAL DISTRICT,
 Defendant.

RECEIVED
 ADMINISTRATIVE OFFICES
 OCT 18 2006
 DALLAS COUNTY, TEXAS
 DALLAS CENTRAL APPRAISAL DISTRICT JUDICIAL DISTRICT

AGREED JUDGMENT

On this day came to be heard the above-entitled and -numbered cause, wherein the Plaintiff is Worthing at Spring Creek, L.P., and the Defendant is the Dallas Central Appraisal District ("DCAD"). The parties appeared by and through their respective attorneys of record and announced to the Court that all matters of fact and things in controversy between them have been fully and finally compromised and settled. Pursuant to the settlement, the Court makes the following orders.

IT IS FURTHER ORDERED that no interest will be paid on any refund by the applicable taxing units to the Plaintiff under § 42.43 of the Tax Code, if the refund is paid within ninety (90) days after the date the Chief Appraiser certified the correction to the Appraisal Roll under § 42.41 of the Tax Code.

IT IS FURTHER ORDERED, ADJUDGED and DECREED by the Court that as of January 1, 2005, the appraised values of Plaintiff's properties, located in the City of Garland, Dallas County, Texas, were as follows:

DCAD ACCOUNT NO.	ADDRESS	VALUE FOR 2005
26586690010010000	5501 Naaman Forest Blvd. Garland, Texas	\$17,514,000
26586710010010000	4800 N. Garland Ave. Garland, Texas	17,236,000
	TOTAL	\$34,750,000.

IT IS FURTHER ORDERED:

1. That DCAD shall forthwith modify and correct the 2005 Appraisal Roll for the above-referenced properties as set forth herein;

2. That DCAD shall forthwith notify the Assessor for the affected taxing units of the corrected assessment valuation in order that corrected tax bills and any necessary tax refunds may be issued for the above-referenced properties as provided in TEX. PROP. TAX CODE Chapter 42, Subchapter C, and Chapter 31; and

3. That all relief prayed for by either party and not expressly granted is hereby DENIED, and all costs shall be taxed against the party incurring same.

SIGNED this 10th day of October 2006.

Robert H. Frost

JUDGE PRESIDING

AGREED IN SUBSTANCE AND AS TO FORM:

GEARY, PORTER & DONOVAN, P.C.

By:



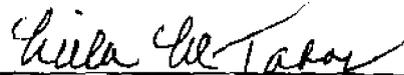
David J. Kaplan
State Bar No. 11094320

One Bent Tree Tower
16475 Dallas Parkway - Ste. 500
Addison, Texas 75001-6837
(972) 931-9901
(972) 931-9208 [telecopier]

ATTORNEYS FOR PLAINTIFF, WORTHING AT
SPRING CREEK, L.P.

SHANNON, GRACEY, RATLIFF & MILLER,
L.L.P.

By:



Mike M. Tabor
State Bar No. 19604000

Suite 2500
500 N. Akard Street
Dallas, Texas 75201
(214) 245-3090
(214) 245-3097 [telecopier]

ATTORNEYS FOR DEFENDANT,
DALLAS CENTRAL APPRAISAL DISTRICT



Garland Independent School District Board of Trustees

Date of Meeting: December 21, 2006

Agenda Item 2007-2008 Budget Calendar

Agenda Section: Action Item

Administrator Responsible: James A. Smith, Assistant Superintendent of Business Operations

Summary/Background Information:

Shown is the proposed 2007-2008 Budget Calendar for the Board's approval. The Finance Chair will make a recommendation.

Administrative Recommendations:

Administration recommends approval.



Garland Independent School District Board of Trustees

Date of Meeting: December 21, 2006

Agenda Item: Purchase of Electrical Supplies (Second Year Option)

Agenda Section: Action Item

Administrator Responsible: James A. Smith, Assistant Superintendent of Business Operations

Summary/Background Information:

Shown are the bids for the purchase of electrical supplies (second year option) for the District. It is the staff's recommendation that the bid be awarded to the following companies as indicated.

C & W Electrical	\$14,468.00
Home Depot Jupiter Rd	13,217.00
Consolidated Electrical Dist.	2,315.00

The total amount of the bid is \$30,000.00. Funding is from 206-2007 General Funds.

Administrative Recommendations:

Administration recommends approval.

ADMINISTRATION RECOMMENDATION RELATIVE
TO THE PURCHASE OF ELECTRICAL SUPPLIES
FOR THE DISTRICT, BID NO. 3
(SECOND YEAR OPTION)

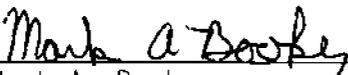
Recommendation:

It is the administration's recommendation that the following companies be awarded the most advantageous bid for Electrical Supplies in the amount listed below:

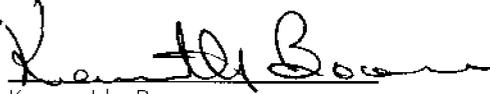
C & W Electrical	\$14,468
Home Depot Jupiter Rd	\$13,217
Consolidated Electrical Dist.	<u>\$ 2,315</u>
TOTAL	\$30,000

Funding:

2006-2007 GENERAL FUNDS

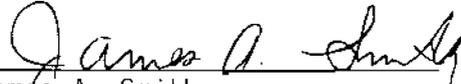


Mark A. Booker
Director of Purchasing



Kenneth Boone
Director of Maintenance

I have examined the bid tabulation, and I am satisfied that the recommended awards provide the best value to the school district.



James A. Smith
Assistant Superintendent
Business Operations

GARLAND INDEPENDENT SCHOOL DISTRICT
 BID TABULATION

Item #	QTY	Description	Price	Reason code	Item #	QTY	Description	Price	Reason code	Item #	QTY	Description	Price	Reason code	Item #	QTY	Description	Price	Reason code
1	150	Box 4 Sq. w/ 1/2 x 1/4 KO 1-1/2 deep			2	75	Box 2 x 4x2-1/2 deep with 1/2 KO w/ears			3	10	Box weather proff 1/2 hub, BL-5			4	20	Box weather proof 3/4 hub, B-75		
		Vendors					Vendors					Vendors					Vendors		
		C & W Electric Supply	0.55				C & W Electric Supply	1.10				Home Depot GB FRWY	1.49	WB			Home Depot GB FRWY	1.89	WB
		Sexauer	0.79				Sexauer	1.46				Sexauer	1.92	IA			Sexauer	1.98	IA
		Home Depot GB FRWY	1.00				Home Depot GB FRWY	1.54				C & W Electric Supply	2.09				C & W Electric Supply	2.54	
		Home Depot Jupiter	1.09				Home Depot Jupiter	nb				Home Depot Jupiter	4.41				Home Depot Jupiter	4.77	
		CED	47.12				CED	192.52				CED	168.00				CED	193.76	
5	50	Breaker, 1 pole 20A			6	20	Bridgeport 560-DC2			7	50	Connector Body Hubbell#5969VY			8	100	Cover 4 square blank Appleton #8465		
		Vendors					Vendors					Vendors					Vendors		
		C & W Electric Supply	5.25				Home Depot GB FRWY	12.29	WB			C & W Electric Supply	5.52				C & W Electric Supply	0.21	
		CED	5.38				C & W Electric Supply	25.07				Home Depot GB FRWY	6.20				CED	0.26	
		Sexauer	5.50				CED	25.96				CED	7.75				Sexauer	0.32	
		Home Depot GB FRWY	6.28				Home Depot Jupiter	nb				Sexauer	7.99				Home Depot GB FRWY	0.47	
		Home Depot Jupiter	6.28				Sexauer	nb				Home Depot Jupiter	nb				Home Depot Jupiter	0.47	
9	20	2 Graing stainless blank plate			10	250	Plate dup rec 1 gang stainless steel			11	100	P:late blank 1 gang stainless steel			12	70	Plate 1 gang switch, stainless steel		
		Vendors					Vendors					Vendor					Vendors		
		C & W Electric Supply	1.45				C & W Electric Supply	0.73				C & W Electric Supply	0.73				C & W Electric Supply	0.73	
		Home Depot Jupiter	1.95				CED	0.98				CED	0.98				CED	0.98	
		CED	2.05				Home Depot GB FRWY	1.29				Home Depot GB FRWY	1.29				Sexauer	0.99	
		Sexauer	2.49				Sexauer	1.29				Home Depot Jupiter	1.29				Home Depot GB FRWY	1.29	
		Home Depot GB FRWY	2.51				Home Depot Jupiter	nb				Sexauer	1.37				Home Depot Jupiter	1.29	

GARLAND INDEPENDENT SCHOOL DISTRICT
 BID TABULATION

Item #	QTY	Description	Price	Reason code	Item #	QTY	Description	Price	Reason code	Item #	QTY	Description	Price	Reason code	Item #	QTY	Description	Price	Reason code
13	20	Plug dead front woodhead #5266			14	100	Switch, 20 AMP Toggle, Ivory			15	40	Switch, 20 amp, key lock Hubbell #1221L			16	35	Switch, 3-way keylock hubble #HBL 1223L		
		Vendors					Vendors					Vendors					Vendors		
		C & W Electric Supply	2.81				C & W Electric Supply	1.43				Home Depot GB FRWY	9.70	NS			Home Depot GB FRWY	10.88	WB
		CED	4.67				CED	1.92				CED	14.98	NS			CED	12.04	
		Sexauer	7.97				Sexauer	1.95				C & W Electric Supply	21.19				C & W Electric Supply	22.84	
		Home Depot GB FRWY	nb				Home Depot GB FRWY	4.18				Home Depot Jupiter	nb				Home Depot Jupiter	nb	
		Home Depot Jupiter	nb				Home Depot Jupiter	4.18				Sexauer	nb				Sexauer	nb	
20	20	Combination connector			18	40	Wiremold, 700 raceway, 10			19	20	Box wiremold #5748			20	5	Box extension wiremold #5751		
		Vendors					Vendors					Vendors					Vendors		
		C & W Electric Supply	2.60				CED	1.35				C & W Electric Supply	5.23				CED	4.77	
		Home Depot GB FRWY	2.80				C & W Electric Supply	9.41				CED	5.35				Home Depot GB FRWY	5.48	
		CED	4.13				Home Depot GB FRWY	9.97				Home Depot GB FRWY	5.97				Home Depot Jupiter	5.48	
		Home Depot Jupiter	nb				Home Depot Jupiter	9.97				Home Depot Jupiter	6.97				C & W Electric Supply	7.51	
		Sexauer	nb				Sexauer	nb				Sexauer	nb				Sexauer	nb	
21	5	Cover, connector wiremold #706			22	10	Flat 90 Wiremold #711			23	100	Strap wiremold #704			24	10	Wire connector, gray 100/box		
		Vendors					Vendors					Vendors					Vendors		
		CED	0.41				CED	1.46				CED	0.41				C & W Electric Supply	3.50	
		C & W Electric Supply	0.63				C & W Electric Supply	2.05				Home Depot Jupiter	0.50				Home Depot GB FRWY	3.99	
		Home Depot GB FRWY	3.89				Home Depot GB FRWY	3.79				C & W Electric Supply	0.62				Home Depot Jupiter	3.99	
		Home Depot Jupiter	4.87				Home Depot Jupiter	3.79				Home Depot GB FRWY	2.87				Sexauer	4.00	
		Sexauer	nb				Sexauer	nb				Sexauer	nb				CED	32.14	

GARLAND INDEPENDENT SCHOOL DISTRICT
 BID TABULATION

Item #	QTY	Description	Price	Reason code	Item #	QTY	Description	Price	Reason code	Item #	QTY	Description	Price	Reason code	Item #	QTY	Description	Price	Reason code
25	80	Wire connector, yellow, 100 bx buchanan B2-1			26	40	Wire connector, red wing, 100/bx GB-10-003			27	150	Wire Connector, orange, 100/box			28	20	MC Cable 12/2		
		Vendors					Vendors					Vendors					Vendors		
		C & W Electric Supply	5.91				C & W Electric Supply	7.93				C & W Electric Supply	4.49				Home Depot GB FRWY	64.97	WB
		Sexauer	6.00				Sexauer	8.00				Sexauer	5.00				Home Depot Jupiter	64.97	
		Home Depot Jupiter	6.10				Home Depot GB FRWY	8.48				Home Depot GB FRWY	5.99				Sexauer	100.00	
		Home Depot GB FRWY	6.95				Home Depot Jupiter	8.48				Home Depot Jupiter	5.99				C & W Electric Supply	105.40	
		CED	11.02				CED	22.08				CED	39.66				CED	298.00	
29	20	MC Cable 12/3			30	20	Wire THHN 12 black, 500 rl, stranded			31	20	Wire THHN 12 with, 500 rl, stranded			32	20	Wire THHN 12 red 500 rl, stranded		
		Vendor					Vendor					Vendor					Vendor		
		Home Depot GB FRWY	114.97	WB			Home Depot GB FRWY	29.00	WB			Home Depot GB FRWY	29.00	WB			Home Depot GB FRWY	29.00	WB
		Home Depot Jupiter	114.97				Home Depot Jupiter	30.50				Home Depot Jupiter	30.50				Home Depot Jupiter	30.50	
		C & W Electric Supply	149.00				C & W Electric Supply	46.87				C & W Electric Supply	46.87				C & W Electric Supply	46.87	
		Sexauer	180.00				Sexauer	50.00				Sexauer	50.00				Sexauer	50.00	
		CED	504.10				CED	81.00				CED	81.00				CED	81.00	
33	20	Wire THHN 12 green, 500 rl, stranded			34	20	Wire THHN 12 Blue, 500 rl, stranded			35	1	Breaker THOL 2120			36	10	Breaker THQB 1120		
		Vendors					Vendors					Vendors					Vendors		
		Home Depot GB FRWY	29.00	WB			Home Depot GB FRWY	30.50	WB			Home Depot GB FRWY	6.97	WB			C & W Electric Supply	8.75	
		Home Depot Jupiter	30.50				Home Depot Jupiter	30.50				Home Depot Jupiter	6.97				CED	9.25	
		C & W Electric Supply	46.87				C & W Electric Supply	46.87				C & W Electric Supply	8.38				Sexauer	9.29	
		Sexauer	50.00				Sexauer	50.00				Sexauer	8.99				Home Depot GB FRWY	11.16	
		CED	81.00				CED	81.00				CED	9.78				Home Depot Jupiter	nb	

Item #	QTY	Description	Price	Reason code	Item #	QTY	Description	Price	Reason code	Item #	QTY	Description	Price	Reason code	Item #	QTY	Description	Price	Reason code
37	5	Breaker, THQB 1120			38	1000	Clip Caddy KX			39	1200	Strap 3/8 1 hole Appleton CL38 Strap			40	500	Receptacle, duplex Hubbell #53521		
		Vendors					Vendors					Vendors					Vendors		
		C & W Electric Supply	18.75				C & W Electric Supply	0.26				C & W Electric Supply	0.06				Home Depot Jupiter	0.37	NS
		CED	19.28				Home Depot GB FRWY	2.69				Sexauer	0.47				C & W Electric Supply	1.79	
		Sexauer	21.00				CED	27.30				Home Depot GB FRWY	0.98				Home Depot GB FRWY	2.25	
		Home Depot GB FRWY	24.36				Home Depot Jupiter	nb				Home Depot Jupiter	0.98				Sexauer	2.75	
		Home Depot Jupiter	nb				Sexauer	nb				CED	5.34				CED	3.86	
2341	20	Receptacle, duplex ground fault, 120 v GE GRF #5242-2 Ivory			42	95	Clamp, sheetrock Grip Lock #977			43	850	Surge Protector W/breaker 3ft. Cord, 6 outlet			44	500	Surge Protector w/breaker 15ft cord, 6 outlet		
		Vendor					Vendor					Vendor					Vendor		
		C & W Electric Supply	8.40				C & W Electric Supply	0.23				Sexauer	2.87	NS			C & W Electric Supply	16.71	
		Home Depot Jupiter	9.66				Home Depot GB FRWY	0.52				Home Depot GB FRWY	6.97	WB			Home Depot GB FRWY	16.97	
		CED	9.78				Home Depot Jupiter	0.52				Home Depot Jupiter	6.97				Home Depot Jupiter	16.97	
		Sexauer	12.29				CED	13.88				C & W Electric Supply	12.25				CED	nb	
		Home Depot GB FRWY	12.99				Sexauer	nb				CED	nb				Sexauer	nb	
45	5	Cord 14/3 SJTO, 250 rl			46	130	Light defuser 4x4 clear diamond pattern												
		Vendors					Vendors												
		Home Depot Jupiter	45.00				CED	9.00											
		C & W Electric Supply	89.44				C & W Electric Supply	19.88											
		Home Depot GB FRWY	115.33				Home Depot GB FRWY	nb											
		CED	291.70				Home Depot Jupiter	nb											
		Sexauer	nb				Sexauer	nb											

The district solicited 27 vendors and received 5 responses. Kenneth Boone Department Head (Maintenance) participated in the evaluation and concurs with the recommendation. WB= Withdrew Bid IA= Insufficient awards to justify administrative cost of issuing a purchase Order

BID #3 Electrical Supplies (Second Year Option)



Garland Independent School District Board of Trustees

Date of Meeting: December 21, 2006

Agenda Item: Purchase of Computerized Grade Book (sixth year option)

Agenda Section: Action Item

Administrator Responsible: James A. Smith, Assistant Superintendent of Business Operations

Summary/Background Information:

Shown are the bids for the purchase of computerized grade book (sixth year option) for the District. It is staff's recommendation that the bid be awarded to Premio Computer as indicated below.

Maintenance	\$50,000.00 (Est.)
Programming (If required)	25,000.00 (Est.)

The total estimated amount of the bid is \$75,000.00. Funding is from 2006-2007 Technology General Funds.

Administrative Recommendations:

Administration recommends approval.

ADMINISTRATION RECOMMENDATION RELATIVE
TO THE PURCHASE OF COMPUTERIZED GRADE BOOK
FOR THE DISTRICT, RFO #38
(SIXTH YEAR OPTION)

Recommendation:

It is the administration's recommendation that the following company be awarded the most advantageous bid for Computerized Grade Book in the amount listed below:

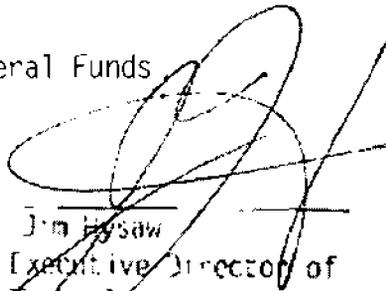
Premio Computer	
Maintenance	\$ 50,000 (EST.)
Programming (If Required)	<u>\$ 25,000 (EST.)</u>
Total	\$ 75,000 (EST.)

Funding:

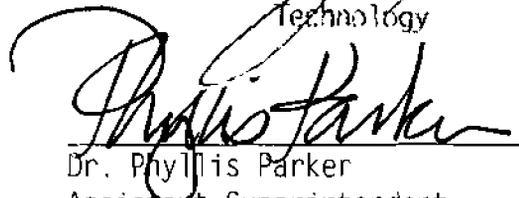
2006-2007 Technology General Funds



Mark A. Booker
Director of Purchasing

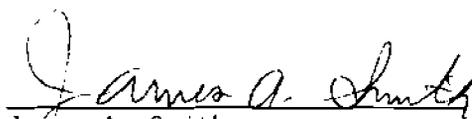


Jim Byrnes
Executive Director of
Technology



Dr. Phyllis Parker
Assistant Superintendent
Educational Operations

I have examined the bid tabulation, and I am satisfied that the recommended awards provide the best value to the school district.



James A. Smith
Assistant Superintendent
Business Operations

**BID TABULATION
GARLAND INDEPENDENT SCHOOL DISTRICT**

Item #	Description	QTY	Premio	Premio-Negotiated	NSC Pearson	Compuware
1	Cost of Secondary Grade book with noted requirements in items 1 through 4 included		125,000	125,000	Included	NS 69,601
2	Grade book with noted additional requirements in item 5		Included	Included	Included	NC
3	Cost of Elementary Grade book		60,000	60,000	NS 112,154	NC
4	First year maintenance & support cost		Included	Included	Included	FREE
5	Second year maintenance & support cost		50,000	45,000	48,334	10,440
6	Third year maintenance & support cost		50,000	45,000	53,167	10,440
7	Fourth year maintenance & support cost		50,000	45,000	58,484	10,440
8	Fifth year maintenance & support cost		50,000	45,000	64,332	10,440
9	Total cost of a five year contract		385,000	365,000	336,071	111,361

NS = Not as specified

NOTE: The district solicited offers from 5 vendors and received 3 responses. Jim Hysaw, Executive Director of Technology, and a committee of school representatives participated in the evaluation and concurs with the recommendation.

RFO # 38 - Computerized Grade Book - 6TH YEAR OPTION



Garland Independent School District Board of Trustees

Date of Meeting: December 21, 2006

Agenda Item: Purchase of TAKS Preparation Materials and Software

Agenda Section: Action Item

Administrator Responsible: James A. Smith, Assistant Superintendent of Business Operations

Summary/Background Information:

Shown are the bids for the purchase of TAKS preparation materials and software for the District. It is staff's recommendation that the bid be awarded to the following companies.

TAKS PREPARATION MATERIALS

Cheryl Cox Educational Consultants	Macmillan McGraw-Hill
Perfection Learning	Jarrett Publishing Co.
Pearson AGS Globe	Mentoring Minds
Kaplan Inc.	Rally! Education
Lone Star Learning	Kamico Instructional Media
Peoples Education	Buckle Down Publishing
Show What You Know Publishing	

TAKS PREPARATION SOFTWARE

Bridges Transitions Co.	Study Island
Test Prep Services	Rally! Education
Peoples Education	Harcourt Assessment (Learnia)
Go To Learn	

The total estimated amount of the bid is \$75,000.00. Funding is from 2006-2007 Various District Funds.

Administrative Recommendations:

Administrations recommends approval.

ADMINISTRATION RECOMMENDATION RELATIVE
TO THE PURCHASE OF TAKS PREPARATION MATERIALS
AND SOFTWARE FOR THE DISTRICT, RFP NO. 176

Recommendation:

It is the administration's recommendation that the following companies be awarded the most advantageous bid for TAKS Preparation Materials and Software in the amount listed below:

TAKS PREPARATION MATERIALS

Cheryl Cox Educational Consultants	Macmillan McGraw-Hill
Perfection Learning	Jarrett Publishing Co.
Pearson AGS Globe	Mentoring Minds
Kaplan Inc.	Rally! Education
Lone Star Learning	Kamico Instructional Media
Peoples Education	Buckle Down Publishing
Show What You Know Publishing	

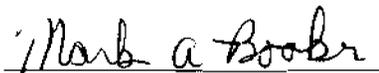
TAKS PREPARATION SOFTWARE

Bridges Transitions Co.	Study Island
Test Prep Services	Rally! Education
Peoples Education	Harcourt Assessment (Learnia)
Go To Learn	

TOTAL \$75,000 (EST.)

Funding:

2006-2007 Various District Funds

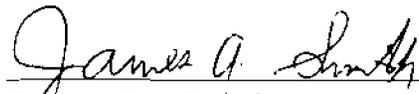


Mark A. Booker
Director of Purchasing



Dr. Butch Sloan
Assistant Director of School Improvement

I have examined the bid tabulation, and I am satisfied that the recommended awards provide the best value to the school district.



James A. Smith
Assistant Superintendent
Business Operations



Phyllis Parker
Assistant Superintendent
Educational Operations

**BID TABULATION
GARLAND INDEPENDENT SCHOOL DISTRICT**

Company Name		Bridges Transitions Co.	Riverdeep Inc., LLC	Cheryl Cox Educational Consultants	S & T Enterprises	Perfect Learning	Pearson Education Inc.	Kaplan, Inc.	Test Preparation Services	Lone Star Learning	Buckle Down Publishing	
Item #	QTY	Description	Price	Price	Price	Price	Price	Price	Price	Price	Price	
TAKS Preparation Materials:												
		Discount from catalog	NB	33%	5%	0-33%	0%	0%	0%	25%	0%	0%
		Discount from catalog	NB	75%	5%	0-33%	0%	0%	0%	NB	NB	0%
		Discount from catalog	NB	33%	5%	0-33%	0%	0%	0%	NB	NB	0%
		Discount from catalog	NB	NB	5%	0-33%	0%	0%	0%	NB	NB	0%
		Discount from catalog	NB	NB	5%	0-33%	0%	0%	0%	NB	NB	0%
		Discount from catalog	NB	NB	NB	0-33%	0%	0%	0%	NB	NB	0%
		Discount from catalog	NB	NB	NB	0-33%	0%	0%	0%	NB	NB	0%
		Discount from catalog	NB	NB	NB	0-33%	0%	0%	NB	NB	NB	0%
		Discount from catalog	NB	NB	NB	0-33%	0%	0%	NB	NB	NB	0%
		Discount from catalog	NB	NB	NB	0-33%	0%	0%	NB	NB	NB	0%
		Delivery Days (ARO)	NB	14	4 days	14	14-21	7 to 10	NB	NB	10	10
		Minimum Order Dollars	NA	NA	NA	No Minimum	NA	None	NA	NA	NA	NA

**BID TABULATION
GARLAND INDEPENDENT SCHOOL DISTRICT**

Company Name		Peoples Education	NR American Book Co.	Go To Learn	Show What You Know Publishing	Macmillan McGraw-Hill	Saddleback Educational Publishing	Jarrett Publishing Co.	Instructional Materials	Mentoring Minds, L.P.	Harcourt Assessment	
Item #	QTY	Description	Price	Price	Price	Price	Price	Price	Price	Price	Price	
TAKS Preparation Materials:												
		Discount from catalog	0%	left blank	NB	30%	0%	0%	0%	0%	Bulk Rates	0%
		Discount from catalog	0%	left blank	NB	30%	0%	0%	0%	NB	Bulk Rates	NB
		Discount from catalog	0%	left blank	NB	30%	0%	0%	0%	NB	Bulk Rates	NB
		Discount from catalog	0%	left blank	NB	30%	0%	0%	0%	NB	Bulk Rates	NB
		Discount from catalog	0%	left blank	NB	30%	NB	0%	0%	NB	NB	NB
		Discount from catalog	0%	left blank	NB	30%	NB	0%	NB	NB	NB	NB
		Discount from catalog	0%	left blank	NB	30%	NB	0%	NB	NB	NB	NB
		Discount from catalog	0%	left blank	NB	10%	NB	0%	NB	NB	NB	NB
		Discount from catalog	0%	left blank	NB	NB	NB	0%	NB	NB	NB	NB
		Discount from catalog	0%	left blank	NB	NB	NB	0%	NB	NB	NB	NB
		Discount from catalog	0%	left blank	NB	NB	NB	0%	NB	NB	NB	NB
		Delivery Days (ARO)	10	5	NA	10	10	15	10	NB	7	10
		Minimum Order Dollars	NA	NA	NA	None	NA	\$ 25.00	None	NA	NA	NA

**BID TABULATION
GARLAND INDEPENDENT SCHOOL DISTRICT**

Company Name		Study Island	Carson Dellosa Publishing	Rally! Education	Kamico Instructional Media
Item #	QTY	Description	Price	Price	Price
		TAKS Prepartation Materials:			
		Discount from catalog	NB	0%	0%
		Discount from catalog	NB	NB	0%
		Discount from catalog	NB	NB	0%
		Discount from catalog	NB	NB	0%
		Discount from catalog	NB	NB	0%
		Discount from catalog	NB	NB	0%
		Discount from catalog	NB	NB	0%
		Discount from catalog	NB	NB	0%
		Discount from catalog	NB	NB	0%
		Discount from catalog	NB	NB	0%
		Discount from catalog	NB	NB	0%
		Discount from catalog	NB	NB	0%
		Discount from catalog	NB	NB	0%
		Discount from catalog	NB	NB	0%
		Delivery Days (ARO)	NB	NB	10
		Minimum Order Dollars	NA	NA	600.00

**BID TABULATION
GARLAND INDEPENDENT SCHOOL DISTRICT**

Company Name			Bridges Transitions Co.	Riverdeep Inc., LLC	Cheryl Cox Educational Consultants	S & T Enterprises	Perfection Learning	Pearson Education Inc.	Kaplan, Inc.	Test Preparation Services	Lone Star Learning	Buckle Down Publishing
Item #	QTY	Description	Price	Price	Price	Price	Price	Price	Price	Prices	Price	Price
		Software:										
		Does software meet requirements?	yes	yes	no	no	no	no	no	yes	no	NB
	1 pkg	Software Package	4,000.00	see attached	NB	NB	NB	NB	NB	NB	NB	NB
		Software Maintenance	NB	see attached	NB	NB	NB	NB	NB	NB	NB	NB
		Product Update, 2 yrs	NB	see attached	NB	NB	NB	NB	NB	NB	NB	NB
		On-Site Training	1,200.00	see attached	NB	NB	NB	NB	NB	2100.00	NB	NB
		Product License Fee, High Schools	NB	see attached	NB	NB	NB	NB	NB	12000.00	NB	NB
		Product License Fee, Middle Schools	NB	see attached	NB	NB	NB	NB	NB	12400.00	NB	NB
		Product License Fee, Elementary Schools	NB	see attached	NB	NB	NB	NB	NB	NB	NB	NB
		Complete District Licensing (if applicable)	NB	see attached	NB	NB	NB	NB	NB	NB	NB	NB
		Discount from Catalog	20%	33%	NB	NB	NB	NB	NB	25%	NB	NB
		Discount from Catalog	20%	75%	NB	NB	NB	NB	NB	NB	NB	NB
		Delivery Days(ARO)	10 days	14 days	NB	NB	NB	NB	NB	NB	NB	NB
		Minimum Order Dollars	NA	see attached	NA	NA	NA	NA	NA	NA	NB	NB

**BID TABULATION
GARLAND INDEPENDENT SCHOOL DISTRICT**

Company Name		Peoples Education	NR American Book Company	Go To Learn	Show What You Know Publishing	Macmillan McGraw-Hill	Saddleback Educational Publishing	Publishing Company	Instructional Materials Service	Mentoring Minds, L.P.	Harcourt Assessment	
Item #	QTY	Description	Price	Price	Price	Price	Price	Price	Price	Price	Price	
		Software:										
		Does software meet requirements?	no	yes	yes	no	no	NB	NB	yes	NB	yes
		Software Package	NB	499.00	See attached	NB	NB	NB	NB	NB	NB	14.75/student
		Software Maintenance	NB	NB	See attached	NB	NB	NB	NB	NB	NB	NB
		Product Update, 2 yrs	NB	NB	See attached	NB	NB	NB	NB	NB	NB	NB
		On-Site Training	NB	NB	See attached	NB	NB	NB	NB	NB	NB	2200.00
		Product License Fee, High Schools	NB	3992.00	See attached	NB	NB	NB	NB	NB	NB	NB
		Product License Fee, Middle Schools	NB	NB	See attached	NB	NB	NB	NB	NB	NB	NB
		Product License Fee, Elementary Schools	NB	NB	See attached	NB	NB	NB	NB	NB	NB	NB
		Complete District Licensing (if applicable)	NB	NB	See attached	NB	NB	NB	NB	NB	NB	NB
		Discount from Catalog	NB	left blank	0%	NB	NB	NB	NB	NB	NB	0%
		Discount from Catalog	NB	left blank	0%	NB	NB	NB	NB	NB	NB	NB
		Delivery Days(ARO)	NB	5 days	NB	NB	NB	15 days	NB	NB	NB	15
		Minimum Order Dollars	NA	NA	NA	NA	NA	25.00	NA	NA	NA	NA

**BID TABULATION
GARLAND INDEPENDENT SCHOOL DISTRICT**

Company Name		Study Island	Carson Dellosa Publishing	Rally! Education	Kamico Instructional Media
Item #	QTY	Description	Price	Price	Price
Software:					
		Does software meet requirements?	yes	NB	yes NB
		Software Package	See attached	NB	4.00/student NB
		Software Maintenance	See attached	NB	included NB
		Product Update, 2 yrs	See attached	NB	included NB
		On-Site Training	See attached	NB	1000.00/site NB
		Product License Fee, High Schools	See attached	NB	4.00/student NB
		Product License Fee, Middle Schools	See attached	NB	4.00/student NB
		Product License Fee, Elementary Schools	See attached	NB	4.00/student NB
		Complete District Licensing (if applicable)	See attached	NB	4.00/student NB
		Discount from Catalog	NB	NB	0% NB
		Discount from Catalog	NB	NB	NB NB
		Delivery Days(ARD)	NB	NB	14 NB
		Minimum Order Dollars	NA	NA	600.00 NB

The district solicited 103 vendors with 24 responses. Butch Sloan, Assistant Director of School Improvement, participated in the evaluation and concurs with the recommendation.

RFP # 176 TAKS Preparation Software



Garland Independent School District Board of Trustees

Date of Meeting: December 21, 2006
Agenda Item: Purchase of Vehicles
Agenda Section: Action Item
Administrator Responsible: James A. Smith, Assistant Superintendent of Business Operations

Summary/Background Information:

Shown are the bids for the purchase of vehicles for the District. It is the staff's recommendation that, by utilizing the BuyBoard Cooperative Purchase agreement, the bid be awarded to the following companies as indicated below.

Gunn Chevrolet	\$203,613.00
Phillpott Ford	68,647.00
Northside Ford	140,719.00
Caldwell Chevrolet	33,458.00
Rush Truck Center	68,538.00

The total amount of the bid is \$514,975.00. Funding is from 2006-2007 General Funds/Federal Funds.

Administrative Recommendations:

Administration recommends approval.

ADMINISTRATION RECOMMENDATION RELATIVE TO THE
PURCHASE OF VEHICLES UTILIZING THE BUYBOARD
COOPERATIVE PURCHASE AGREEMENT RFQ # 210

Recommendation:

It is the administration's recommendation that
the following companies be awarded contract(s)
for vehicles in the amount listed below:

Gunn Chevrolet	\$203,613.00
Philpott Ford	\$ 68,647.00
Northside Ford	\$140,719.00
Caldwell Chevrolet	\$ 33,458.00
Rush Truck Center	\$ 68,538.00
TOTAL	\$514,975.00

Funding:

2006-2007 General Fund Federal

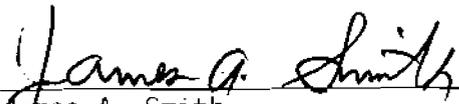


Mark A. Booker
Director of Purchasing



Brian Abbett
Director of Transportation

I have examined the bid tabulation, and I am
satisfied that the recommended awards provide
the best value to the school district.



James A. Smith
Assistant Superintendent
Business Operations

**Misc. Vehicle Purchase
2006-2007**

Gunn Chevrolet

3	Truck 3/4 Ton Utility Bed	\$ 22,685.41	\$ 68,056.23
2	Pickup 1/2 Ton Fleetside	\$ 15,780.40	\$ 31,560.80
4	Pickup 3/4 Ton Fleetside	\$ 19,585.29	\$ 78,341.16
1	Truck 3/4 Ton Shop Bed	\$ 25,255.29	\$ 25,255.29
1	BUYBOARD Administrative Fee	\$ 400.00	\$ 400.00
	<i>Funds Required</i>	<i>Dept. Total</i>	\$ 203,613.48

Philpott Ford

1	Crew Cab Ag Truck	\$ 22,465.00	\$ 22,465.00
2	Ford Explorers	\$ 22,891.14	\$ 45,782.28
1	BUYBOARD Administrative Fee	\$ 400.00	\$ 400.00
	<i>Funds Required</i>	<i>Dept. Total</i>	\$ 68,647.28

Northside Ford

9	Van 3/4 Ton	\$ 15,591.00	\$ 140,319.00
1	BUYBOARD Administrative Fee	\$ 400.00	\$ 400.00
	<i>Funds Required</i>	<i>Dept. Total</i>	\$ 140,719.00

Caldwell Chevrolet

1	Suburban	\$ 33,058.00	\$ 33,058.00
	BUYBOARD Administrative Fee	\$ 400.00	\$ 400.00
	<i>Funds Required</i>	<i>Dept. Total</i>	\$ 33,458.00

Rush Truck Center

1	GMC Tilt Cab Truck	\$ 67,538.00	\$ 67,538.00
	H-GAC Administrative Fee	\$ 1,000.00	\$ 1,000.00
	<i>Funds Required</i>	<i>Dept. Total</i>	\$ 68,538.00

Grand Total Funds Required \$ 514,975.76

**Misc. Vehicle Purchase
2006-2007**

School Facilities - Maintenance

4	Van 3/4 Ton	\$ 15,591.00	\$ 62,364.00
2	Truck 3/4 Ton Utility Bed	\$ 22,685.41	\$ 45,370.82
2	Pickup 1/2 Ton Fleetside	\$ 15,780.40	\$ 31,560.80
4	Pickup 3/4 Ton Fleetside	\$ 19,585.29	\$ 78,341.16
1	BUYBOARD Administrative Fee	\$ 400.00	\$ 400.00
	Funds Required	Dept. Total	\$ 218,036.78

Vocational Ag

1	Crew Cab Ag Truck	\$ 22,465.00	\$ 22,465.00
1	BUYBOARD Administrative Fee	\$ 200.00	\$ 200.00
	Funds Required	Dept. Total	\$ 22,665.00

Transportation - Vehicle Maintenance

1	Truck 3/4 Ton Shop Bed	\$ 25,255.29	\$ 25,255.29
1	BUYBOARD Administrative Fee	\$ 400.00	\$ 400.00
	Funds Required	Dept. Total	\$ 25,655.29

Security/Telephones

1	Van 3/4 Ton	\$ 15,591.00	\$ 15,591.00
1	Ford Explorer (Security)	\$ 22,891.14	\$ 22,891.14
1	BUYBOARD Administrative Fee	\$ -	\$ -
	Funds Required	Dept. Total	\$ 38,482.14

Administration - Risk Management

1	Ford Explorer	\$ 22,891.14	\$ 22,891.14
1	BUYBOARD Administrative Fee	\$ 200.00	\$ 200.00
	Funds Required	Dept. Total	\$ 23,091.14

Administration - Print Shop

2	Van 3/4 Ton	\$ 15,591.00	\$ 31,182.00
	Funds Required	Dept. Total	\$ 31,182.00

Administration - Technology

1	GMC TT7500 Tilt Cab Truck	\$ 67,538.00	\$ 67,538.00
1	H-GAC Administrative Fee	\$ 1,000.00	\$ 1,000.00
	Funds Required	Dept. Total	\$ 68,538.00

Food Service

1	Truck 3/4 Ton Utility Bed	\$ 22,685.41	\$ 22,685.41
1	Suburban	\$ 33,058.00	\$ 33,058.00
2	Van 3/4 Ton	\$ 15,591.00	\$ 31,182.00
	BUYBOARD Administrative Fee	\$ 400.00	\$ 400.00
	Funds Required	Dept. Total	\$ 87,325.41

Grand Total Funds Required \$ 514,975.76



Garland Independent School District Board of Trustees

Date of Meeting: December 21, 2006

Agenda Item: Purchase of TeacherInsight Program

Agenda Section: Action Item

Administrator Responsible: James A. Smith, Assistant Superintendent of Business Operations

Summary/Background Information:

Shown are the bids for the purchase of TeacherInsight Program for the District. It is the staff's recommendation that, by utilizing the Texas Multiple Award Schedule, the bid be awarded to Gallup Organization Teacher Insight for \$65,595.00. Travel expenses will be \$5,000.00. The total amount of the bid is \$70,595.00. Funding is from 2006-2007 General Funds.

Administrative Recommendations:

Administration recommends approval.

ADMINISTRATION RECOMMENDATION RELATIVE
TO THE PURCHASE OF THE TEACHERINSIGHT PROGRAM
UTILIZING THE TEXAS MULTIPLE AWARD SCHEDULE,
CONTRACT TXMAS-6-00CORP010
PURCHASE AGREEMENT RFQ #211

Recommendation:

It is the administration's recommendation
that the following company be awarded a
contract for the TeacherInsight Program
in the amount listed below:

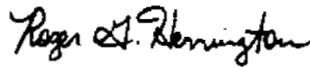
Gallup Organization TeacherInsight	\$65,595
Travel Expenses	\$ 5,000
TOTAL	\$70,595

Funding:

2006-2007 General Fund

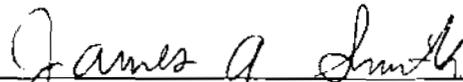


Mark A. Booker
Director of Purchasing



Roger Herrington
Director of Human Resources

I have examined the bid tabulation, and I am
satisfied that the recommended awards provide
the best value to the school district.



James A. Smith
Assistant Superintendent
Business Operations

The Gallup Organization

1001 Gallup Dr.
Omaha, NE 68102 USA
(402) 951-2003
September 13, 2006

STATEMENT OF WORK: TEACHERINSIGHT™ INTERVIEW

The terms and conditions of the Texas Multiple Award Schedule Contract TXMAS-6-00CORP010 shall govern this Statement of Work.

1. The Gallup Organization ("Gallup") agrees to provide and maintain all hardware, software, programming and research for a web-based TeacherInsight interview to be used by Client during the term of this Agreement.

2. It will be the responsibility of Client to select and notify candidates that will go through the designated web-site and respond to TeacherInsight assessment.

3. Gallup will analyze the national interview data at least once each interview year for fairness issues and report the results to the client.

4. Gallup may include, at Gallup's discretion, items to be analyzed for research purposes within the TeacherInsight assessment. These research items may be changed at Gallup's discretion.

5. The TeacherInsight data are the property of Gallup and may be used by Client during the term of this Agreement. Client may not share this data with anyone outside of Client's School District.

6. Client agrees to transmit to Gallup principal and student ratings on 10% of all new TeacherInsight hires on an annual basis for research purposes in a mutually agreed upon time frame. Gallup shall provide a form indicating the information that Gallup shall require to be submitted by Client.

7. The results of these interviews will be reported via the web in a confidentially held site. The result of the TeacherInsight interview is a percentile score per applicant. A Gallup reference score will be provided to Client.

8. Gallup's TeacherInsight assessment should not be used alone by Client in making hiring decisions and should be used in conjunction with other selection criteria already in use by Garland Independent School District.

9. The TeacherInsight Seminar for principals and human resource personnel is required and will be completed within 90 days of the signing of the contract.

10. No assessments will be extended beyond the end of the contract period. Contract will be reviewed for annual renewal approximately three months prior to termination.

11. Client agrees to pay Gallup the following for outlined services:

Year One

Services

- Consulting through implementation and with the Annual Report; system startup; hardware and software maintenance; technical support for district personnel and candidates
- TeacherInsight assessment for candidates - unlimited use for this contract period*
- TeacherInsight Impact I Seminar Session
(one-day seminar for up to 30 program administrators - number of sessions as needed)
- FIT Interview
- Gallup Online results reporting
- Annual Report of candidate pool characteristics
- Online applicant sorting ability
- Ongoing research and interview fairness testing

TOTAL COST\$65,595

One Clifton StrengthsFinder and consulting session for the district contact to help facilitate the partnership between the district contact person and Gallup’s consultant.....N/C

***TeacherInsight seminar details:**

- Dates of TeacherInsight Seminar: TBA
- Location of Seminar: TBA
- All seminar materials are included in the service fee.
- Gallup will bill Client for airfare, lodging, meals, transportation (including rental car fees, parking, tolls and gas mileage reimbursement), incidental expenses for one presenter(s) to conduct the seminar according to consultant guidelines. In addition, freight charges for seminar materials will be billed to Client, not to exceed **\$5,000.00** without written authorization.

Year Two

Services

- Ongoing consulting, hardware and software maintenance; technical support for district personnel and candidates
- TeacherInsight assessment for candidates – unlimited use for contract year*
- TeacherInsight Impact I Seminar session(s)
(one-day seminar for up to 30 program administrators – number of sessions as needed)
- Gallup Online results reporting or electronic transfer of data
- Annual report of candidate pool characteristics
- Online applicant sorting ability
- Ongoing research and interview fairness testing

TOTAL COST.....\$49,750

No assessments will be extended beyond the end of the contract period.

- If the Client cancels this project with less than two (2) weeks notice, Gallup will be entitled to a cancellation charge equal to 25% of the total service fee and Gallup’s costs in connection with its services incurred to the date of such cancellation, including travel reservations. If the project is rescheduled with new dates following execution of the agreement, Gallup shall be entitled to a fee equal to 10% of the service fee and Gallup’s costs in connection with its services incurred to the date of such postponement, including travel reservations.

14. Term of this agreement shall start two weeks from receipt, by fax, of signed contract and completed UserList emailed to Gallup and shall run for a period of 12 months.

If the foregoing terms and conditions meet with your understanding and approval, please indicate Client's acceptance and agreement by signing this and returning by fax to Judy Bailey at 402-484-4250.

THE GALLUP ORGANIZATION

GARLAND INDEPENDENT SCHOOL DISTRICT

By: _____

By: _____

Name: Rosanne Liesveld

Name: _____

Title: Managing Partner, Education Division

Title: _____

Date: _____

Date: _____

*Subsequent years will mirror Year Two cost plus adjustments for inflation.



Garland Independent School District Board of Trustees

Date of Meeting: December 21, 2006

Agenda Item: Purchase of Automated External Defibrillators

Agenda Section: Action Item

Administrator Responsible: James A. Smith, Assistant Superintendent of Business Operations

Summary/Background Information:

Shown are the bids for the purchase of automated external defibrillators (AED's) for the District. It is the staff's recommendation that, by utilizing the State of Texas TXMAS Contract, the bid be awarded to Dimensions Medical Supply Group for an estimated \$50,000.00. Funding is from 2006-2007 Local Special Projects Fund.

Administrative Recommendations:

Administration recommends approval.

ADMINISTRATION RECOMMENDATION RELATIVE
TO THE PURCHASE OF AUTOMATED EXTERNAL
DEFIBRILLATORS (AED'S) FOR THE DISTRICT,
UTILIZING THE STATE OF TEXAS TXMAS CONTRACT,
NO. TXMAS-3-65IIA040

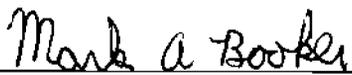
Recommendation:

It is the administration's recommendation
that the following company be awarded the
most advantageous contract for Automated
External Defibrillators (AED'S) in the
amount listed below:

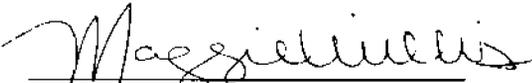
Dimensions Medical Supply Group \$ 50,000 (EST.)

Funding:

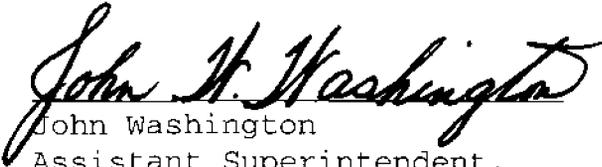
2006-2007 Local Special Projects Fund



Mark A. Booker
Director of Purchasing

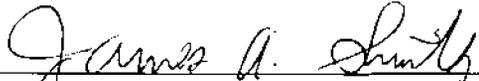


Maggie Willis
Coordinator of Health Services

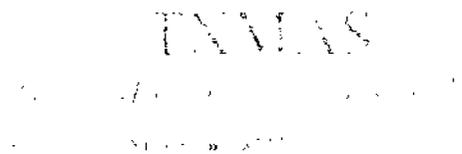


John Washington
Assistant Superintendent,
Student Services

I have examined the bid tabulation, and I am
satisfied that the recommended awards provide
the best value to the school district.



James A. Smith
Assistant Superintendent,
Business Operations



You are here: » » » » TXMAS-3-65IIA0400



DIMENSIONS MEDICAL SUPPLY GROUP Contract TXMAS-3-65IIA040

On-Line Catalog/Order Processing

Medical Equipment and Supplies

Corporate Office:
DIMENSIONS MEDICAL SUPPLY GROUP
6913 "K" AVENUE #315
PLANO TX 75074
USA

Send PO to:
DIMENSIONS MEDICAL SUPPLY GROUP
6913 "K" AVENUE #315
PLANO TX 75074
USA
Vendor ID: 17528379823

Invoice From:
DIMENSIONS MEDICAL SUPPLY GROUP
6913 "K" AVENUE #315
PLANO TX 75074
USA
Vendor ID:

Delivery:	WITHIN 21 DAYS ARO
FOB Point:	DESTINATION
Terms:	NET 30
Remit To:	DIMENSIONS MEDICAL SUPPLY GROUP 6913 "K" AVENUE #315 PLANO TX 75074 USA Vendor ID:
Vendor ID:	17528379823
Business Type:	Small
DUNS #:	113723915
Effective:	12/16/2002
Expires:	3/31/2007

CONTACT: CYNTHIA FITZGERALD
Phone 972-509-5445

Effective Date: This Texas Multiple Award Schedule (TXMAS) contract is effective beginning 12/16/2002 through 3/31/2007 and is automatically renewed on the date that the General Services Administration (GSA) exercises the renewal option. All State of Texas terms and conditions will continue and apply to all renewal periods by mutual agreement. The contractor has certified that the prices reflected in the contractor's catalog are the same as the prices contained in the most current modification to GSA Contract No V797P-4283A.

Placement of Orders: Purchasing entities must use both the instructions on the contractor's web page and the terms and conditions in the federal supply schedule to place orders. Purchasing entities may use either a departmental purchase order or the contractor's on-line ordering system to place orders. Purchasing entities may opt out of using the contractor's on-line ordering system if it is incompatible with the entity's purchasing procedures. The contractor is not required to accept orders below the minimum listed below. Orders between the minimum and maximum listed below are subject to GSA preferred customer pricing. For orders above the maximum, purchasing entities are entitled to negotiate for lower prices than those listed on the on-line federal supply schedule price list.

Order Limitation:
Minimum Order: 0
Maximum Order: 100000

Approved Products/Services: Only products or services listed in the TBPC approved GSA contract may be purchased from this

TXMAS contract, with one exception. Incidental, off-schedule items may be purchased as "best value, open market" items provided that they are necessary for product integration or product completeness. The purchasing entity is responsible for ensuring that the quoted price for such incidental items is fair and reasonable. These incidental items may be added to the TXMAS purchase order if they are clearly labeled as "open market (OM), best value" items.

State Contracts: All Texas Council for Purchasing from People with Disabilities contracts and Texas Correctional Industries (TCI) term contracts take precedence over this TXMAS contract. If similar products or services are listed on this TXMAS contract and a TBPC term contract, a determination should be made that will result in a best value purchase.

Payment Due Date: Payment will be due on the thirtieth (30) calendar day after the later of: (a) the date the State actually receives a proper invoice at the office designated in the applicable purchase order to receive it; or (b) the date the State accepts the products or services. The post mark date on the envelope for the State warrant (State's equivalent to a check) or banking information showing when a direct deposit transaction was received will be considered the date payment is made. Interest starts accruing on the first day that payment is late. The rate of interest for late payments is set at one percent per month.

Special Note: The State of Texas, including but not limited to its Agencies, cooperative purchasing members and any local governmental entity authorized by law to use the Texas Multiple Award Schedule method for purchasing is not obligated to procure any products or services from this TXMAS contract. This schedule contract shall not be construed to prevent the State from purchasing products or services using other procurement methods as authorized by law.

Contact Us

If you have any suggestions on how to improve TXMAS or this web site, please send an email to txmas@tbpc.state.tx.us or call 512-463-3384 or 512-463-3421.

Designed using web standards, XHTML, CSS



Garland Independent School District Board of Trustees

Date of Meeting:	December 21, 2006
Agenda Item:	Technology Wiring Contracts for New Construction
Agenda Section:	Action Item
Administrator Responsible:	James A. Smith, Assistant Superintendent of Business Operations

Summary/Background Information:

Staff is in the process of reviewing bids for technology wiring contracts for new construction in the District. Information will be available at each member's seat.

Administrative Recommendations:

The Facilities Chair will make a recommendation.



Garland Independent School District Board of Trustees

Date of Meeting:	December 21, 2006
Agenda Item:	Technology Wiring Contracts for Moves, Additions and Changes
Agenda Section:	Action Item
Administrator Responsible:	James A. Smith, Assistant Superintendent of Business Operations

Summary/Background Information:

Staff is in the process of reviewing bids for technology wiring contracts for moves, additions and changes in the District. Information will be available at each member's seat.

Administrative Recommendations:

The Facilities Chair will make a recommendation.



Garland Independent School District Board of Trustees

Date of Meeting: December 21, 2006

Agenda Item: Purchase of software

Agenda Section: Action Items

Administrator Responsible: James A. Smith, Assistant Superintendent of Business Operations

Summary/Background Information:

Shown is a bid for the purchase of software that will allow the District Technology Department to load balance the GISD internet traffic between multiple circuits reducing traffic congestion thus increasing speed to the desktop. It is the staff's recommendation that, by utilizing the State of Texas DIR Contract, the bid be awarded to Future Com for a total bid of \$58,888.00. Funding is from Technology Funds.

Administrative Recommendations:

Administration recommends approval.



[Link Proof](#)

A Quotation for		Quotation Information	
Name:	Neal Moss	Quote Number:	061128JB171815
Company Name:	Garland ISD	Date:	11/28/2006
Address:	410 Stadium Dr	Terms:	Net 30 Day
City/St/Zip:	Garland, TX 75040	F.O.B:	Origin
Phone #:	972-494-8201	Future Com Rep:	Justin Baker
Fax #:	na	Expiration:	12/30/2006
Email:	nmoss@garlandisd.net		

Item	Qty	Part Number	Description	Unit Price	Extended
Option 1					
1	2	1904670	LINK PROOF 1000 + SYNAPPS LICENSES	\$23,490.00	\$46,980.00
2	2	1904670C3	LINK PROOF 1000 CL3	\$4,714.20	\$9,428.40
3	2	905134C3	SYNAPPS LEVEL 2 LICENSE FOR 1000 MODELS (AS2) CL3	\$1,239.66	\$2,479.32
Total:					\$58,887.72

Note:

State of Texas DIR Approved Networking Products and Services Provider
 DIR State Contract # DIR-SDD-227
 Approved CISV Vendor – CISV#1752468824300

Thank you for this opportunity to submit our quotation for your review. We hope to be favored by your order. Upon execution thereof, the order should be made out to Future Com and faxed to the following:

Future Com, Ltd.
807 Forest Ridge Drive, Suite #105
Bedford, TX 76022
Toll Free: 888-710-5250 x 100
Direct #: 817-510-1111 **Fax #:** 817.510.1159
Attn #: Justin Baker **Email:** justin.baker@fcltd.net

Purchase Order requirement:

- Terms subject to credit approval, 500 minimum amount, past due amounts accrue interest daily
- Quantity, Part #, Product, Price
- PO Number, PO Date, Terms
- Ship-to, Bill-to addresses, Phone #'s, Contact
- Signature of authorized agent (if place for signature)
- Applicable Sales Tax/Tax Exempt ID #
- Minimum shipping is \$35.00
- Restocking fee is 15%

Future Com is the national leader in security and network management solutions. Through forward thinking, we are our customer's best provider of products and services. We consistently exceed the expectations of our customers and our strategic partners. We are the best in the industry.



Garland Independent School District Board of Trustees

Date of Meeting: December 21, 2006

Agenda Item: Consider approval of GMP for Bullock Elementary and Weaver Elementary

Agenda Section: Action

Administrator Responsible: James A. Smith, Assistant Superintendent of Business Operations

Summary/Background Information:

Shown is information to consider approval of the Guaranteed Maximum Price (GMP) for the renovations and additions to Bullock Elementary in the amount of \$3,859,502.00 and Weaver Elementary in the amount of \$ 5,763,154.00. Total project amount is \$9,622,656.00

Funding Source: 2002 Bond

Administrative Recommendations:

Administration Recommends Approval

GARLAND INDEPENDENT SCHOOL DISTRICT
BULLOCK & WEAVER ELEMENTARY SCHOOLS GMP
100 % DRAWINGS PROPOSAL

December 3, 2006

BULLOCK ADDITION & RENOVATION.	\$ 3,859,502
WEAVER ADDITION & RENOVATION	\$ 5,110,901
SUBTOTAL	<u>\$ 8,970,403</u>
ALTERNATE #1 – WEAVER LIBRARY	\$ 652,253
TOTAL GMP PROJECT	<u>\$ 9,622,656</u>

UNIT PRICING

Unit Price No. 1 (Drilled piers, per linear foot, including drilling, reinforcing and concrete)

<u>SIZE</u>	<u>EXTRA</u>	<u>CREDIT</u>
18" dia	\$ 15.00	\$ 9.90
24" dia	\$ 19.00	\$ 12.54
30" dia	\$ 28.00	\$ 18.48

Unit Price No. 2 (Casing for drilled piers, per linear foot)

<u>SIZE</u>	<u>EXTRA</u>	<u>CREDIT</u>
18" dia	\$ 28.00	\$ 18.48
24" dia	\$ 32.00	\$ 21.12
30" dia	\$ 36.00	\$ 23.76

CONSTRUCTION CONTINGENCIES

Bullock Addition and Renovations	\$ 30,000
Weaver Additions and Renovations	\$ 30,000

* Note: Payment and Performance Bonds are included in the General Conditions Cost.

Cost Management Detail



**Adolfson
& Peterson
Construction**

Adolfson & Peterson Construction
3330 EARHART DRIVE SUITE 200
DALLAS, TX 75006
Phone: (972) 3871700 Fax: (972) 3871087

Sort Sequences:

1. CSI Divisions
2. Not Used
3. Not Used
4. Not Used

Estimate File: :BULLOCK ELEM BID DAY.est - BULLOCK ELEMENTARY SCHOOL, GARLAND, TEXAS

Estimator: BRAD WESTBROOK
Primary Project Qty: 18610 SQFT
Secondary Project Qty: 0 0000
Estimate UM: Imperial

Report DOES NOT include Taxes & Insurance.

8:27:07AM

12/4/2006

Description	Quantity	Unit \$	Total \$
Division 01 General requirements			
ELECTRONIC CLOSE OUT DOC.ALLOWANCE	1.00 LS	7,500.00	7,500
UTILITY COMPANY CHARGE ALLOWANCE	1.00 ALLO	40,000.00	40,000
RTU DUCT DETECTOR/FOOD SERVICE ALLOWANCE	1.00 ALLO	25,000.00	25,000
GENERAL CONDITIONS	8.00 MON	23,776.00	190,208
DIG/ TEST FOR UTILITIES	1.00 LS	5,801.00	5,801
Total Division 01 General requirements			\$268,509
Division 02 Sitework			
UTILITIES	1.00 LS	136,500.00	136,500
CHAIN LINK FENCE	1.00 LS	7,800.00	7,800
STRIPING	1.00 LS	1,311.00	1,311
EXCAVATION	1.00 LS	79,605.00	79,605
DEMOLITION	1.00 LS	29,855.00	29,855
TERMITE TREATMENT	1.00 LS	1,600.00	1,600
LANDSCAPING/IRRIGATION	1.00 LS	93,185.00	93,185
Total Division 02 Sitework			\$349,856
Division 03 Concrete			
CONCRETE/PIERS/RET.WALL/GR.BM/SOG	1.00 LS	338,364.00	338,364
Total Division 03 Concrete			\$338,364
Division 04 Masonry			
MASONRY	1.00 LS	166,000.00	166,000
Total Division 04 Masonry			\$166,000
Division 05 Metals			
STRUCTURAL STEEL	1.00 LS	291,195.00	291,195
MISC. METALS	18,610.00 SQFT	0.25	4,653
EXPANSION JOINT COVERS	1.00 LS	1,560.00	1,560
Total Division 05 Metals			\$297,408
Division 06 Wood and plastics			
GENERAL TRADES PACKAGE	1.00 LS	26,500.00	26,500
ROUGH CARPENTRY	18,610.00 SQFT	0.30	5,583
MILLWORK/CASEWORK	1.00 LS	97,307.00	97,307
Total Division 06 Wood and plastics			\$129,390
Division 07 Thermal and moisture protection			
WATERPROOFING/DAMPROOF/CAULK.	1.00 LS	20,898.00	20,898
ROOFING/PREFORMED SIDING	1.00 LS	129,324.00	129,324
Total Division 07 Thermal and moisture protection			\$150,222
Division 08 Doors and windows			
DOORS/FRAMES/HARDWARE	1.00 LS	44,920.00	44,920

Sort Sequences:
 1. CSI Divisions
 2. Not Used
 3. Not Used
 4. Not Used

Estimator: BRAD WESTBROOK
 Primary Project Qty: 18610 SQFT
 Secondary Project Qty: 0 0000
 Estimate UM: Imperial

Report DOES NOT include Taxes & Insurance.

8:27:07AM

12/4/2006

Description	Quantity	Unit \$	Total \$
GLASS & GLAZING	1.00 LS	128,025.00	128,025
Total Division 08 Doors and windows			\$172,945
Division 09 Finishes			
PLASTER	1.00 LS	5,000.00	5,000
DRYWALL	1.00 LS	270,250.00	270,250
CERAMIC & QUARRY TILE	1.00 LS	54,000.00	54,000
CARPET/VCT/BASE/FLUID FLOOR	1.00 LS	59,444.00	59,444
PAINTING & VINYL WALL COVER.	1.00 LS	42,248.00	42,248
Total Division 09 Finishes			\$430,942
Division 10 Specialties			
ALUMINUM SUNSCREEN	1.00 LS	22,093.00	22,093
MARKERBOARDS/TACK BOARDS	1.00 LS	6,931.00	6,931
TOILET PART/ACCESSORIES	1.00 LS	13,424.00	13,424
BLDG. DEDICATION PLAQUE ALLOWANCE	1.00 ALLO	4,000.00	4,000
IDENTIFICATION SIGNS ALLOWANCE	1.00 LS	6,500.00	6,500
FIRE EXTINGUISHER/CABINETS	1.00 LS	725.00	725
KNOX BOX	1.00 LS	800.00	800
Total Division 10 Specialties			\$54,473
Division 11 Equipment			
PROJECTION SCREENS	1.00 LS	2,240.00	2,240
Total Division 11 Equipment			\$2,240
Division 12 Furnishings			
WINDOW BLINDS	1.00 LS	6,449.00	6,449
Total Division 12 Furnishings			\$6,449
Division 15 Mechanical			
PLUMBING/HVAC	1.00 LS	479,027.00	479,027
BUILDING CONTROLS	1.00 ALLO	45,000.00	45,000
TEST & BALANCE ALLOWANCE	1.00 LS	35,000.00	35,000
FIRE PROTECTION	1.00 LS	26,100.00	26,100
Total Division 15 Mechanical			\$585,127
Division 16 Electrical			
ELECTRICAL	1.00 LS	665,000.00	665,000
FIRE ALARM/P.A./CLOCKS	1.00 LS	82,081.00	82,081
TECHNOLOGY/COMMUN. CONDUIT ALLOWANCE	1.00 ALLO	20,000.00	20,000
Total Division 16 Electrical			\$767,081
ESTIMATE TOTALS			\$3,719,005

Estimate Summary									
BULLOCK ELEMENTARY SCHOOL								Bid date	12/4/2006
Adolfson & Peterson Construction									
3330 EARHART DRIVE SIUTE 200								18,610	SQFT
Minneapolis									
TX									
		Material	Equipment	Subcontract	Temp Matl	Equip Rental	Other	Totals	
Direct costs	%								
Base labor		\$12,653	\$3,722	\$0	\$3,702,631	\$0	\$0	\$0	\$3,719,006
Labor burden	32.00%	\$4,049							\$4,049
Labor fringes		\$0							\$0
Labor manhours		0							\$0
Material sales tax	0.00%		\$0						\$0
Equipment Surcharge	0.00%		\$0						\$0
	0.00%								\$0
Temporary material markup	0.00%				\$0				\$0
Equipment rental markup	0.00%					\$0			\$0
Other markup	0.00%						\$0		\$0
Bid Day Sub Sheet		\$0	\$0	\$0					\$0
Bid Day Sub Sheet Burden & Taxes		\$0	\$0						\$0
Gross cost		\$16,701	\$3,722	\$0	\$3,702,631	\$0	\$0	\$0	\$3,723,054
Gross receipts tax	0.00%								\$0
Builder's risk insurance	0.25%								\$9,649
	Overall								
Overhead	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Profit	2.60%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
		\$96,799	\$0	\$0	\$0	\$0	\$0	\$0	\$96,799
Subcontract bond	0.00%								\$0
P & P Bond		\$0							\$0
Contingency	0.00%								\$30,000
Miscellaneous 2	0.00%								\$0
Total									\$3,859,502
Cut/Add									\$0
Project total									\$3,859,502

55

Cost Management Detail



Adolfson & Peterson Construction
 3330 EARHART DRIVE SUITE 200
 DALLAS, TX 75006
 Phone: (972) 3871700 Fax: (972) 3871087

Sort Sequences:
 1. CSI Divisions
 2. Not Used
 3. Not Used
 4. Not Used

Estimate File: :WEAVER ELEM BID DAY.est - WEAVER ELEMENTARY SCHOOL, GARLAND, TEXAS

Estimator: BRAD WESTBROOK
 Primary Project Qty: 18410 SQFT
 Secondary Project Qty: 0 0000
 Estimate UM: Imperial

Report DOES NOT include Taxes & Insurance.

8:29:57AM

12/4/2006

Description	Quantity	Unit \$	Total \$
Division 01 General requirements			
ELECTRONIC CLOSE OUT DOC.ALLOWANCE	1.00 LS	7,500.00	7,500
UTILITY COMPANY CHARGE ALLOWANCE	1.00 ALLO	25,000.00	25,000
STRUCTURAL MODIFICATIONS ALLOWANCE	1.00 ALLO	30,000.00	30,000
RTU DUCT DETECTOR/FOD SERVICE ALLOWANCE	1.00 ALLO	25,000.00	25,000
TAS/ADA RAMPS ALLOWANCE	1.00 ALLO	30,000.00	30,000
GENERAL CONDITIONS	8.00 MON	23,776.00	190,208
DIG/ TEST FOR UTILITIES	1.00 LS	5,801.00	5,801
Total Division 01 General requirements			\$313,509
Division 02 Sitework			
EXCAVATION	1.00 LS	95,900.00	95,900
DEMOLITION	1.00 LS	54,125.00	54,125
TERMITE TREATMENT	1.00 LS	1,195.00	1,195
UTILITIES	1.00 LS	146,750.00	146,750
CHAIN LINK FENCE	1.00 LS	8,800.00	8,800
STRIPING	1.00 LS	2,806.00	2,806
LANDSCAPING/IRRIGATION	1.00 LS	113,682.00	113,682
Total Division 02 Sitework			\$423,258
Division 03 Concrete			
CONCRETE/PIERS/RET.WALL/GR.BM/SOG	1.00 LS	404,130.00	404,130
Total Division 03 Concrete			\$404,130
Division 04 Masonry			
MASONRY	1.00 LS	195,000.00	195,000
Total Division 04 Masonry			\$195,000
Division 05 Metals			
STRUCTURAL STEEL	1.00 LS	346,500.00	346,500
MISC. METALS	18,410.00 SQFT	0.25	4,603
EXPANSION JOINT COVERS	1.00 LS	6,500.00	6,500
Total Division 05 Metals			\$357,603
Division 06 Wood and plastics			
GENERAL TRADES PACKAGE	1.00 LS	45,850.00	45,850
ROUGH CARPENTRY	18,410.00 SQFT	0.30	5,523
MILLWORK/CASEWORK	1.00 LS	117,525.00	117,525
Total Division 06 Wood and plastics			\$168,898
Division 07 Thermal and moisture protection			
WATERPROOFING/DAMP/PROOF/CAULK.	1.00 LS	19,341.00	19,341
ROOFING/PRFORMED SIDING	1.00 LS	160,450.00	160,450
Total Division 07 Thermal and moisture protection			\$179,791

Sort Sequences:
 1. CSI Divisions
 2. Not Used
 3. Not Used
 4. Not Used

Estimator: BRAD WESTBROOK
 Primary Project Qty: 18410 SQFT
 Secondary Project Qty: 0 0000
 Estimate UM: Imperial

Report DOES NOT include Taxes & Insurance.

8:29:57AM

12/4/2006

Description	Quantity	Unit \$	Total \$
Division 08 Doors and windows			
DOORS/FRAMES/HARDWARE	1.00 LS	64,710.00	64,710
GLASS & GLAZING	1.00 LS	132,610.00	132,610
Total Division 08 Doors and windows			\$197,320
Division 09 Finishes			
PLASTER	1.00 LS	12,000.00	12,000
DRYWALL	1.00 LS	275,000.00	275,000
CERAMIC & QUARRY TILE	1.00 LS	98,199.00	98,199
CARPET/VCT/BASE/FLUID FLOOR	1.00 LS	82,855.00	82,855
PAINTING & VINYL WALL COVER.	1.00 LS	55,528.00	55,528
Total Division 09 Finishes			\$523,582
Division 10 Specialties			
WALKWAY CANOPY	1.00 LS	36,146.00	36,146
MARKERBOARDS/TACK BOARDS	1.00 LS	9,000.00	9,000
TOILET PART/ACCESSORIES	1.00 LS	30,000.00	30,000
CORNER GUARDS	1.00 LS	1,500.00	1,500
BLDG. DEDICATION PLAQUE ALLOWANCE	1.00 ALLO	4,000.00	4,000
IDENTIFICATION SIGNS ALLOWANCE	1.00 LS	6,500.00	6,500
LOCKERS	1.00 LS	1,750.00	1,750
FIRE EXTINGUISHER/CABINETS	1.00 LS	1,100.00	1,100
ACCORDIAN WALL	1.00 LS	7,189.00	7,189
KNOX BOX	1.00 LS	800.00	800
Total Division 10 Specialties			\$97,985
Division 11 Equipment			
PROJECTION SCREENS	1.00 LS	4,892.00	4,892
FOOD SERVICE EQUIPMENT	1.00 LS	298,750.00	298,750
Total Division 11 Equipment			\$303,642
Division 12 Furnishings			
WINDOW BLINDS	1.00 LS	2,411.00	2,411
SOLAR SCREENS	1.00 LS	17,599.00	17,599
Total Division 12 Furnishings			\$20,010
Division 15 Mechanical			
PLUMBING/HVAC	1.00 LS	723,866.00	723,866
BUILDING CONTROLS	1.00 ALLO	45,000.00	45,000
TEST & BALANCE ALLOWANCE	1.00 LS	35,000.00	35,000
FIRE PROTECTION	1.00 LS	31,300.00	31,300
Total Division 15 Mechanical			\$835,166
Division 16 Electrical			
ELECTRICAL	1.00 LS	808,000.00	808,000
FIRE ALARM/CLOCK SYST.	1.00 LS	87,285.00	87,285
TECHNOLOGY/COMMUN. CONDUIT ALLOWANCE	1.00 ALLO	20,000.00	20,000
Total Division 16 Electrical			\$915,285
ESTIMATE TOTALS			\$4,935,178

Estimate Summary									
WEAVER ELEMENTARY SCHOOL									Bid date 12/4/2006
Adolfson & Peterson Construction									
3330 EARHART DRIVE SIUTE 200									18,410 SQFT
Minneapolis									
TX									
		Labor	Material	Equipment	Subcontract	Temp.Matl	Equip Rental	Other	Totals
Direct costs	%								
Base labor		\$14,103	\$3,682	\$0	\$4,917,394	\$0	\$0	\$0	\$4,935,179
Labor burden	32.00%	\$4,513							\$4,513
Labor fringes		\$0							\$0
Labor manhours		0							
Material sales tax	0.00%		\$0						\$0
Equipment Surcharge	0.00%			\$0					\$0
	0.00%								
Temporary material markup	0.00%					\$0			\$0
Equipment rental markup	0.00%						\$0		\$0
Other markup	0.00%							\$0	\$0
Bid Day Sub Sheet		\$0	\$0		\$0				\$0
Bid Day Sub Sheet Burden & Taxes		\$0	\$0						\$0
Gross cost		\$18,615	\$3,682	\$0	\$4,917,394	\$0	\$0	\$0	\$4,939,691
Gross receipts tax	0.00%								\$0
Builder's risk insurance	0.25%								\$12,777
Overall									
Overhead	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Profit	2.60%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
		\$128,432	\$0	\$0	\$0	\$0	\$0	\$0	\$128,432
Subcontract bond	0.00%								\$0
P & P Bond		\$0							\$0
Contingency	0.00%								\$30,000
Miscellaneous 2	0.00%								\$0
Total									\$5,110,901
Cut/Add									\$0
Project total									\$5,110,901

58

Summary of GMP Costs

Bullock and Weaver Elementary Schools

Adolfson & Peterson - CM @ Risk

<u>School</u>	<u>Original Bond Budget</u>	<u>Bids</u>	<u>Amount (under) or over</u>
Bullock	3,615,280	3,859,502	244,222
Weaver	3,803,280	5,110,901	1,307,621
Totals	7,418,560	8,970,403	1,551,843

20.9%

Alternates - Accepted

Weaver	Library	652,253
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9,622,656

GMP Amount

includes \$60,000 in Owner
Contingency (\$30,000 each
campus)

Alternates - Not accepted

None

Bond Project Contingencies

Bullock	179,113
Weaver	189,244

Totals	368,357	amount not included in GMP
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Funding: 2002 Bond Funds



Garland Independent School District Board of Trustees

Date of Meeting: December 21, 2006

Agenda Item: Board Policies

Agenda Section: Action Item

Administrator Responsible: John W. Washington
Assistant Superintendent
Student Services and Community Relations

Summary/Background Information:

The following revised policies are presented for Second Reading or to be Deleted:

Delete Policy

DEE(Local) Compensation and Benefits: Expense Reimbursement

Second Reading:

CDA(Local)	Other Revenue: Investments
CKC(Local)	Safety Program/Risk Management: Emergency Plans
CRD(Local)	Insurance and Annuities Management: Health and Life Insurance
DAA(Local)	Employment Objectives: Equal Employment Opportunity
FB(Local)	Equal Educational Opportunity
FDA(Local)	Admissions: Interdistrict Transfers
FL(Local)	Student Records
FNC(Local)	Student Rights and Responsibilities: Student Conduct

Administrative Recommendations:

Administration recommends approval.

Garland ISD
057909

DELETE POLICY

COMPENSATION AND BENEFITS:
EXPENSE REIMBURSEMENT

DEE
(EXHIBIT)

GARLAND INDEPENDENT SCHOOL DISTRICT

REGULATIONS GOVERNING TRAVEL AND EXPENSES

AIR TRAVEL

Coach fare only. All receipts and ticket stubs should be attached to the Travel Expense Report.

AUTOMOBILE

The total amount of the mileage claimed should not exceed the cost of coach airfare. Additional mileage expense claimed must be explained. Mileage is paid at the rate listed in the Comptroller travel guide (currently 35 cents per mile). To be reimbursed, employees with an in-district travel allowance must travel outside of the following counties: Dallas, Rockwall, Collin, Hunt, Kaufman, and Ellis.

HOTEL

Costs in excess of the state-approved rate, currently \$80 per night, or lowest available convention rate will not be considered for reimbursement unless preapproved by the assistant superintendent. The assistant superintendent's approval must be attached to the travel report. All receipts for lodging should be attached to the Travel Expense Report.

MEALS

If overnight stay is required, the maximum in-state reimbursement per day/per individual will be \$33 including tips, broken down as follows: breakfast \$7, lunch \$10, and dinner \$16. On travel days, meals will be prorated when travel extends the day outside of the normal business hours. If no overnight stay is required, meals will only be reimbursed when outside of the following counties: Dallas, Rockwall, Collin, Hunt, Kaufman, and Ellis.

TAXIS, LIMOUSINES, BUSES, BAGGAGE, TIPS, PARKING, AND BUSINESS TELEPHONE CALLS

Usual charges for these services will be reimbursed; however, any unusual expenses should be explained. All expenses in excess of \$20 must be accompanied by a

receipt. For employees with an in-district travel allowance, there will be no reimbursement for shuttle to DFW unless shuttle cost is less than overnight parking.

PERSONAL COSTS

Employees will be expected to pay for all personal costs, such as lodging and meal expense for spouse, movies, personal phone calls, etc.

FEDERAL FUNDS

Lodging and meal expenses in excess of the current state approved rates and/or Comptroller's guidelines must be paid from locally generated funds.

TRAVEL REPORTS

All out-of-district travel reimbursement request must be received within 30 days of the completion of the trip for reimbursement.

CHAPERONES AND SPONSORS

Actual lodging expense will be reimbursed for sponsors and chaperones of student trips, receipts required. Meals will be reimbursed at the applicable prorated per diem rate.

OUT-OF-STATE TRAVEL

Lodging, mileage, and meal expenses out of state will be based on state comptroller's guidelines. These guidelines can be found on the Comptroller's Web site: <http://www.window.state.tx.us/comptrol/san/travel/travelrates.html>

DATE ISSUED: 02/16/2004
LDU-07-04
DEE(EXHIBIT)-X

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EXPLANATORY NOTES FOR
CDA(LOCAL)

CDA(LOCAL) OTHER REVENUES: INVESTMENTS

On page 3 TASB has added text addressing INTEREST RATE RISK, as suggested by independent auditors working with school districts to respond to various risk assessment issues addressed by General Accounting Standards Board (GASB) Statement 40. Essentially, the provision specifies that the district will reduce the risk of interest rate fluctuation by specifying final and weighted-average-maturity limits and by diversification.

The following sections merit review:

- MONITORING MARKET PRICES
- FUNDS/STRATEGIES
- PORTFOLIO REPORT

CURRENT POLICY

Garland ISD
057909

OTHER REVENUES:
INVESTMENTS

CDA
(LOCAL)

INVESTMENT
AUTHORITY

The Superintendent or other person designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be executed on a delivery versus payment basis.

APPROVED
INVESTMENT
INSTRUMENTS

From those investments authorized by law and described further in CDA (LEGAL), the Board shall permit investment of District funds in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115.
5. Banker's acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.013.
7. No-load money market mutual funds and no-load mutual funds as permitted by Government Code 2256.014.
8. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
9. Public funds investment pools as permitted by Government Code 2256.016.

SAFETY AND
INVESTMENT
MANAGEMENT

The main goal of the investment program is to ensure its safety and maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctuations by income received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

LIQUIDITY AND
MATURITY

Any internally created pool fund group of the District shall have a maximum dollar weighted maturity of 180 days. The maximum allowable stated maturity of any other individual investment owned by the District shall not exceed one year

ADOPTED: 07/03/87

AMENDED: 04/20/89, 07/06/89, 05/07/90, 02
06/28/01, 04/17/03, 03/18/04, 08

/97, 06/27/97, 03/19/98, 10/19/00,

from the time of purchase. The Board may specifically authorize a longer maturity for a given investment, within legal limits.

The District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer.

**MONITORING
MARKET PRICES**

The investment officer shall monitor the investment portfolio and shall keep the Board informed of significant declines in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisors, and representatives/advisors of investment pools or money market funds. Monitoring shall be done at least quarterly as required by law, and more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.

**FUNDS /
STRATEGIES**

Investments of the following fund categories shall be consistent with this policy and in accordance with the strategy defined below.

**OPERATING
FUNDS**

Investment strategies for operating funds (including any commingled pools containing operating funds) shall have as their primary objectives safety, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

**AGENCY
FUNDS**

Investment strategies for agency funds shall have as their objectives safety, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

**DEBT
SERVICE
FUNDS**

Investment strategies for debt service funds shall have as their objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Maturities longer than one year are authorized provided legal limits are not exceeded.

**CAPITAL
PROJECTS**

Investment strategies for capital project funds shall have as their objective sufficient investment liquidity to timely meet capital project obligations. Maturities longer than one year are authorized provided legal limits are not exceeded.

**SAFEKEEPING
AND CUSTODY**

The District shall retain clearly marked receipts providing proof of the District's ownership. The District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with District funds by the investment pool.

**BROKERS /
DEALERS**

Prior to handling investments on behalf of the District, brokers/dealers must submit required written documents in accordance with law. [See SELLERS OF INVESTMENTS, CDA(LEGAL)] Representatives of brokers/dealers shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC), and be in good standing with the National Association of Securities Dealers.

SOLICITING

In order to get the best return on its investments, the District may solicit bids for

ADOPTED: 07/03/87

AMENDED: 04/20/89, 07/06/89, 05/07/90, 02
06/28/01, 04/17/03, 03/18/04, 08

97, 06/27/97, 03/19/98, 10/19/00,

BIDS FOR CD'S

certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods.

INTERNAL CONTROLS

A system of internal controls shall be established and documented in writing and must include specific procedures designating who has authority to withdraw funds. Also, they shall be designed to protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include:

1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.
2. Avoidance of collusion.
3. Custodial safekeeping.
4. Clear delegation of authority.
5. Written confirmation of telephone transactions.
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the District's independent auditing firm.

PORTFOLIO REPORT

In addition to the quarterly report required by law and signed by the District's investment officer, a comprehensive report on the investment program and investment activity shall be presented annually to the Board. This report shall include a performance evaluation that may include, but not be limited to, comparisons to 91-day U.S. Treasury Bills, six month U.S. Treasury Bills, the Fed Fund rate, the Lehman bond index, and rates from investment pools. The annual report shall include a review of the activities and total yield for the preceding 12 months, suggest policies, strategies, and improvements that might enhance the investment program, and propose an investment plan for the ensuing year.

DATE ISSUED: 09/30/2003

LDU-33-05

CDA(LOCAL)-A4

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ADOPTED: 07/03/87

AMENDED: 04/20/89, 07/06/89, 05/07/90, 02/07/91, 02/10/97, 06/27/97, 03/19/98, 10/19/00,
06/28/01, 04/17/03, 03/18/04, 08/18/05

Garland ISD
057909

**OTHER REVENUES:
INVESTMENTS**

**CDA
(LOCAL)**

**INVESTMENT
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**OTHER REVENUES:
INVESTMENTS**

**CDA
(LOCAL)**

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MARKET PRICES**

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CUSTODY**

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**OTHER REVENUES:
INVESTMENTS**

**CDA
(LOCAL)**

investment pool the authority to hold legal title as custodian of investments purchased with District funds by the investment pool.

BROKERS / DEALERS

Prior to handling investments on behalf of the District, brokers/dealers must submit required written documents in accordance with law. [See SELLERS OF INVESTMENTS, CDA(LEGAL)] Representatives of brokers/dealers shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC), and be in good standing with the National Association of Securities Dealers.

**SOLICITING BIDS FOR
CD'S**

In order to get the best return on its investments, the District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods.

INTEREST RATE RISK

To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average-maturity limits and diversification.

The District shall monitor interest rate risk using weighted average maturity and specific identification.

**INTERNAL
CONTROLS**

A system of internal controls shall be established and documented in writing and must include specific procedures designating who has authority to withdraw funds. Also, they shall be designed to protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include:

1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.
2. Avoidance of collusion.
3. Custodial safekeeping.
4. Clear delegation of authority.
5. Written confirmation of telephone transactions.
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the District's independent auditing firm.

PORTFOLIO REPORT

In addition to the quarterly report required by law and signed by the District's investment officer, a comprehensive report on the

**OTHER REVENUES:
INVESTMENTS**

**CDA
(LOCAL)**

investment program and investment activity shall be presented annually to the Board. This report shall include a performance evaluation that may include, but not be limited to, comparisons to 91-day U.S. Treasury Bills, six-month U.S. Treasury Bills, the Fed Fund rate, the Lehman bond index, and rates from investment pools. The annual report shall include a review of the activities and total yield for the preceding 12 months, suggest policies, strategies, and improvements that might enhance the investment program, and propose an investment plan for the ensuing year.

EXPLANATORY NOTES FOR
CKC(LOCAL)

CKC(LOCAL) SAFETY PROGRAM/RISK MANAGEMENT:
EMERGENCY PLANS

TASB recommends replacing our current policy with the streamlined language enclosed on the revised policy that speaks to the superintendent 's responsibility for ensuring that the plan is maintained and staff trained on an ongoing basis.

CURRENT POLICY

Garland ISD
057909

SAFETY PROGRAM/RISK MANAGEMENT:
EMERGENCY PLANS

CKC
(LOCAL)

CRISIS MANAGEMENT PLAN	Each campus shall have emergency procedures focusing on safety for students and school personnel that can be implemented on short notice. The Superintendent or designee shall develop a crisis management plan and update it yearly.
EVACUATION PROCEDURES	The Superintendent or designee shall design and implement a system to familiarize employees and students with evacuation procedures and ensure that evacuation diagrams are appropriately posted.
DRILLS	Principals shall conduct fire, tornado, or other emergency drills designed to ensure the orderly movement of students and personnel to the safest available areas.
SCHOOL CLOSING	The Superintendent shall have the authority to dismiss school for a portion of a day or for longer periods of time, if necessary, in case of unusual or emergency situations. In the event such actions require the alteration of the annual school calendar, the Superintendent shall prepare recommendations to the Board for approval as soon as practicable.
STUDENTS RETAINED	During emergency conditions, students and faculty shall be retained at the campus unless otherwise directed by the Superintendent or designee. The Superintendent or designee shall determine whether buses shall be made available to take students home or to transport them to a safe alternate site.

DATE ISSUED: 08/14/2000
LDU-06-05
CKC(LOCAL)-A1

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ADOPTED: 07/30/86
AMENDED: 07/16/87, 05/21/98, 02/03/05
CKC(LOCAL)

**SAFETY PROGRAM/RISK MANAGEMENT:
EMERGENCY PLANS**

**CKC
(LOCAL)**

**EMERGENCY
OPERATIONS PLAN**

The Superintendent shall ensure updating of the District's Emergency Operations Plan and ongoing staff training.

EXPLANATORY NOTES FOR
CRD(LOCAL)

CRD(LOCAL) INSURANCE AND ANNUITIES MANAGEMENT
HEALTH AND LIFE INSURANCE

Changes in CRD(LEGAL) have prompted a review and redevelopment of the Local policy CRD. The resulting policy clarifies:

The Board's role in establishing its contribution toward the employee's health insurance premium cost, allowing for differentiated contributions for part-time employees.

An employee's responsibility for sustaining the full premium cost while on unpaid leave--subject to the exception provided by federal law for family and medical leave. That exception requires the district to sustain its customary contribution through the family and medical leave period.

The requirement that an absent employee who is not on paid leave (or family and medical leave) may continue participating---with the employee funding the entire premium cost---for as long as the group health insurance plan permits. (TRS Active Care currently allows a participant to continue coverage for up to six full months after the unpaid leave begins, until employment terminates, or until eligibility terminates for a reason unrelated to the unpaid leave.)

Garland ISD
057909

INSURANCE AND ANNUITIES MANAGEMENT:
HEALTH AND LIFE INSURANCE

CRD
(LOCAL)

BOARD
APPROVAL

The District's employee group health insurance program and any additional health or life insurance program shall be approved by the Board on recommendation of the Superintendent. Any insurance programs may be made available on a payroll deduction basis.

DISTRICT
CONTRIBUTION

The Board annually shall determine its contribution to employees' health insurance premiums as part of the employee compensation and benefits system approved in the budget development and adoption process. The Board may distinguish between full-time and part-time employees, as those terms are defined for other benefits, for purposes of its contribution to employees' health insurance premiums.

PAID LEAVE
AND FAMILY
MEDICAL
LEAVE

The District shall continue to contribute any portion of the employee's premium it usually pays for an employee's group health insurance while the employee is receiving District-paid leave benefits to which he or she is entitled under District policy and while the employee is using unpaid family medical leave. [See DEC] The District shall not expend public funds for group health insurance coverage of an employee who is not receiving paid leave benefits or compensation from the District, except as required by the Family and Medical Leave Act.

UNPAID
LEAVE OF
ABSENCE

When an employee is placed on unpaid leave of absence (other than family and medical leave) after paid leave is exhausted, the employee shall be placed on COBRA immediately.

DATE ISSUED: 02/07/2005
LDU-06-05
CRD(LOCAL)-X

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**INSURANCE AND ANNUITIES MANAGEMENT:
HEALTH AND LIFE INSURANCE**

**CRD
(LOCAL)**

**DISTRICT
CONTRIBUTION**

The Board annually shall determine the District's contribution to employee health insurance premiums as part of the budget development and adoption process. For purposes of the District contribution to employees' health insurance premiums, the Board may distinguish between full-time and part-time employees, as those terms are defined for other benefits.

**CONTINUATION
COVERAGE**

The District shall continue its contribution toward the cost of the employee's group health insurance coverage while the employee is on paid leave or, if applicable, while the employee is on family and medical leave. [See DEC]

The District shall not otherwise expend public funds for group health insurance coverage of an employee who is not on paid leave status. However, an employee who is not on paid leave status or FMLA leave shall be allowed to continue group health insurance coverage, at his or her own expense, for the period specified in the District's group health insurance plan.

EXPLANATORY NOTES FOR
DAA(LOCAL)

DAA(Local) Employment Objectives:
Equal Employment Opportunity

One change that needs to be made is located at RECORDS RETENTION. The period that records should be maintained should be changed from **three years to ten years**.

The new first paragraph affirms the superintendent's broad responsibility as the district's chief executive officer to ensure compliance with antidiscrimination laws and sets the context for the two exceptions—for Title IX (prohibiting discrimination on the basis of sex) and ADA/Section 504 (prohibiting discrimination on the basis of disability)—for which the district has specifically delegated responsibility to another district employee.

The name, position, address, and telephone number of the designated coordinator are consistent with Policy Service records. If any of this information is out of date, please contact your Policy Consultant/Analyst.

The section regarding COMPLAINTS has been revised to include a pointer to DIA(LOCAL) where policies governing reports and investigations of allegations of prohibited harassment, including sexual harassment, may be found. Such harassment may constitute unlawful discrimination.

At RECORDS RETENTION, we have added a provision requiring retention for at least three years of reports alleging discrimination or prohibited harassment (including sexual harassment), investigative reports, and related records. Such records are essential in responding to complaints filed with the Office for Civil Rights and in responding to litigation brought by the complainant.

We have retained without change the district's locally developed provisions, confirmed during the Policy Review Seminar, from TITLE VI, DESEGREGATION ORDER to the end of the policy.

EMPLOYMENT OBJECTIVES:
EQUAL EMPLOYMENT OPPORTUNITY

DAA
(LOCAL)

TITLE IX AND
ADA/SECTION 504
COORDINATOR

The Superintendent shall serve as coordinator for purposes of District compliance with antidiscrimination laws, except as provided below.

The District designates the following person to coordinate its efforts to comply with Title IX of the Education Amendments of 1972 as amended and Title II of the Americans with Disabilities Act of 1990, which incorporates and expands upon the requirements of Section 504 of the Rehabilitation Act of 1973:

Name: Dr. Gary Reeves
Position: Assistant Superintendent – Administration
Address: 501 South Jupiter Road, Garland, TX 75042
Telephone: (972) 487-3040

COMPLAINTS

Allegations of unlawful discrimination shall be directed to the appropriate coordinator and shall be heard through DGBA(LOCAL). Reports regarding prohibited harassment, including sexual harassment, shall be made according to DIA(LOCAL).

RECORDS
RETENTION

Copies of reports alleging discrimination or prohibited harassment, including sexual harassment; investigation reports; and related records shall be maintained by the District for a period of at least ^{ten} ~~three~~ years.

TITLE VI
DESEGREGATION
ORDER

The District has a continuing intent to comply with Title VI of the Civil Rights Act of 1964 and with the provisions of its court order in the case of United States of America v. Garland Independent School District, C.A. No. 3-4100 C (N.D. Tex. Sept. 10, 1970), as Amended (July 14, 1987). Accordingly, the District will maintain aggressive efforts to recruit, employ, and promote qualified minorities for professional teaching and administrative positions. Recruitment, employment, and promotion practices, as spelled out in administrative regulations and related procedures, will be systematic, racially nondiscriminatory, and as objective as possible. The Superintendent or designee shall be responsible for the establishment and maintenance of regulations and procedures aimed at compliance.

TEACHER
RECRUITMENT

In accordance with provisions of the July 14, 1987 Agreed Judgment and with assurances given to the U.S. Office of Civil Rights, the District shall employ the following strategies in its effort to recruit and employ minority teachers:

1. Recruit annually at no fewer than seven predominantly Black colleges, at least four of which shall be outside of Texas.
2. Recruit annually at no fewer than four major Texas colleges that have a significant number of Black senior students expected to graduate with teaching credentials.

EMPLOYMENT OBJECTIVES:
EQUAL EMPLOYMENT OPPORTUNITY

DAA
(LOCAL)

The Superintendent shall serve as coordinator for purposes of District compliance with antidiscrimination laws, except as provided below.

TITLE IX AND
ADA/SECTION 504
COORDINATOR

The District designates the following person to coordinate its efforts to comply with Title IX of the Education Amendments of 1972 as amended and Title II of the Americans with Disabilities Act of 1990, which incorporates and expands upon the requirements of Section 504 of the Rehabilitation Act of 1973:

Name: Dr. Gary Reeves
Position: Assistant Superintendent – Administration
Address: 501 South Jupiter Road, Garland, TX 75042
Telephone: (972) 487-3040

COMPLAINTS

Allegations of unlawful discrimination shall be directed to the appropriate coordinator and shall be heard through DGBA(LOCAL). Reports regarding prohibited harassment, including sexual harassment, shall be made according to DIA(LOCAL).

RECORDS
RETENTION

Copies of reports alleging discrimination or prohibited harassment, including sexual harassment; investigation reports; and related records shall be maintained by the District for a period of at least ~~three~~ ^{ten} years.

TITLE VI
DESEGREGATION
ORDER

The District has a continuing intent to comply with Title VI of the Civil Rights Act of 1964 and with the provisions of its court order in the case of United States of America v. Garland Independent School District, C.A. No. 3-4100 C (N.D. Tex. Sept. 10, 1970), as Amended (July 14, 1987). Accordingly, the District will maintain aggressive efforts to recruit, employ, and promote qualified minorities for professional teaching and administrative positions. Recruitment, employment, and promotion practices, as spelled out in administrative regulations and related procedures, will be systematic, racially nondiscriminatory, and as objective as possible. The Superintendent or designee shall be responsible for the establishment and maintenance of regulations and procedures aimed at compliance.

TEACHER
RECRUITMENT

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2. Recruit annually at no fewer than four major Texas colleges that have a significant number of Black senior students expected to graduate with teaching credentials.

EMPLOYMENT OBJECTIVES:
EQUAL EMPLOYMENT OPPORTUNITY

DAA
(LOCAL)

3. Include Black professional employees in no fewer than six recruiting trips annually.
4. Proffer teaching contracts to Black candidates whose credentials are acceptable, whose interview results are competitive, and whose employment is approved by the building principal, the Superintendent, and the Board.
5. Maintain records to document the ethnicity of all applicants, the job qualifications and personal qualifications of the applicants, and the recommendation to hire or not-to-hire and reasons therefor.
6. Notify minority community groups of teaching vacancies, and establish a referral process for these groups to recommend applicants. These minority groups will include a proportion of Black groups that is at least commensurate with the proportion of Black persons in the minority population within the District's jurisdiction. Interested community groups shall be advised annually of the District's employment procedures, including screening and interview processes, Superintendent's recommendations, and Board action. Participating minority organizations shall also receive feedback on the status of minority applicants whom they have recommended.
7. Advertise teaching vacancies in major metroplex newspapers at the beginning of each school semester, and at other times during the year when no qualified candidate is available in the applicant pool.
8. Develop and print brochures that outline the District's "new employee benefits" packages.
9. Establish a certification "hotline" for applicants, notify minority organizations identified in item 6 above of the existence and purpose of the hotline, and include the hotline telephone number in newspaper advertisements.
10. Seek input on the recruiting schedule from the Multi-Ethnic Committee.
11. Work with community groups to establish college scholarships for interested minority students. The District annually shall seek scholarship support from the same minority groups involved in the recruitment/referral process, as well as from other community groups who regularly sponsor scholarships for graduating seniors. The Superintendent shall apprise the federal court of the results of the scholarship solicitation as a component in the June 20 required report.

EMPLOYMENT OBJECTIVES:
EQUAL EMPLOYMENT OPPORTUNITY

DAA
(LOCAL)

TEACHER
EMPLOYMENT

Procedures and practices for the accomplishment of items 1–11 above are set forth in DAA(REGULATION), supplemented by District-developed forms.

With a general aim to employ the most qualified person for each teaching position, and with an ancillary aim to employ an increased number of minority teachers whose credentials are equal or superior to nonminority applicants, the District shall implement procedures as follows:

1. Screen all applicants to ascertain that they have valid certification or a state-approved alternate in the grade levels or subject areas where vacancies exist or are anticipated.
2. Interview at the central office level selected candidates who meet the criterion in item 1 above and whose qualifications are consistent with policy DAB(LOCAL), Employment Objectives: Objective Criteria for Personnel Decisions. The total number of persons interviewed shall be at the discretion of the assistant superintendent for personnel.
3. Notwithstanding item 2 above, grant an interview at the central office level to all minority teacher applicants who have valid certification in an area of need.
4. Refer for interview by the building principal a minimum of three persons for the vacancy, if available, and with the proviso that all Black and other minority applicants with appropriate certification will be interviewed.
5. Require written documentation from the appropriate administrator any time a recommendation is made to employ a non-minority teacher whose ratings for the position in question are equal or inferior to those of the minority candidate(s) under consideration.
6. Exact a recommendation to hire from the principal and the assistant superintendent for personnel or designee.
7. Forward to the Board a formal recommendation to hire from the Superintendent.

HIRING / PROMOTION
OF ADMINISTRATORS

Selection of administrators in the District rests ultimately with the Superintendent, subject to approval by the Board. The Superintendent and designee(s) shall include the following as a part of the hiring/promotion process:

1. Post administrative vacancies (pay grades 11–16) inside the District; request posting in area metroplex districts; advertise in professional publications or newspapers when appropriate.

EMPLOYMENT OBJECTIVES:
EQUAL EMPLOYMENT OPPORTUNITY

DAA
(LOCAL)

2. Conduct initial screening at the Superintendent's level of all candidates for entry-level positions (pay grades 11–12) and other administrative positions (pay grades 13–16). Screening of minority candidates shall be based on an objective rating system that considers job requirements as posted/advertised and contained in the job description. Screening of other candidates will also include ratings based on other credentials submitted at the time of application.
3. Refer to screening committees or to the appropriate assistant superintendent the highest ranking candidates for the administrative positions. If there is a sufficient number of certified minority applicants for a position, at least 25 percent of those persons interviewed by the screening committees shall be minority persons. This 25 percent of minority applicants will include at least a proportion of Black applicants commensurate with the proportion of Black applicants for the vacancy.
4. Conduct interviews at the screening committee level of all persons referred by the Superintendent. Interview results shall be objectively quantified and combined with reference check results, before forwarding a recommended list of finalists to the Superintendent for consideration. Persons interviewed during the past year may be considered without another interview.
5. Waive, at the Superintendent's discretion, the screening committee process for any applicant for a position at pay grades 13–16. When the Superintendent chooses to be responsible for the interviews, at least 25 percent of those interviewed should be qualified minority candidates, when available. This 25 percent of minority applicants will include at least a proportion of Black applicants commensurate with the proportion of Black applicants for the vacancy.
6. Document reasons for the failure to recommend to the Board any minority applicant whose ratings are equal or superior to nonminority candidates for the same position(s).

Procedures and practices for the accomplishment of items 1–6 above are set forth in DAA(REGULATION): Employment Practices: Equal Opportunity Employment.

RECORDKEEPING

The District shall maintain for three years records that document vacancy announcements, applications received, applicants interviewed, rating criteria and results, persons selected, and written qualifications therefor.

EMPLOYMENT OBJECTIVES:
EQUAL EMPLOYMENT OPPORTUNITY

DAA
(LOCAL)

PENALTY FOR
DISCRIMINATION

The District shall not tolerate discrimination in any of the forms mentioned above practiced by any of its employees against any other employees and will take appropriate disciplinary action against any employee who so discriminates.

Garland ISD
057909

Current Policy

EMPLOYMENT OBJECTIVES:
EQUAL EMPLOYMENT OPPORTUNITY

DAA
(LOCAL)

TITLE VI

DESEGREGATION ORDER The District has a continuing intent to comply with Title VI of the Civil Rights Act of 1964 and with the provisions of its court order in the case of United States of America v. Garland Independent School District, C.A. No. 3-4100 C (N.D. Tex. Sept. 10, 1970), as Amended (July 14, 1987). Accordingly, the District will maintain aggressive efforts to recruit, employ, and promote qualified minorities for professional teaching and administrative positions. Recruitment, employment, and promotion practices, as spelled out in administrative regulations and related procedures, will be systematic, racially nondiscriminatory, and as objective as possible. The Superintendent or designee shall be responsible for the establishment and maintenance of regulations and procedures aimed at compliance.

TEACHER RECRUITMENT In accordance with provisions of the July 14, 1987 Agreed Judgment and with assurances given to the U.S. Office of Civil Rights, the District shall employ the following strategies in its effort to recruit and employ minority teachers:

1. Recruit annually at no fewer than seven predominantly Black colleges, at least four of which shall be outside of Texas.
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- beginning of each school semester, and at other times during the year when no qualified candidate is available in the applicant pool.
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TEACHER
EMPLOYMENT

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2. Interview at the central office level selected candidates who meet the criterion in item 1 above and whose qualifications are consistent with policy DAB(LOCAL), Employment Objectives: Objective Criteria for Personnel Decisions. The total number of persons interviewed shall be at the discretion of the assistant superintendent for personnel.
3. Notwithstanding item 2 above, grant an interview at the central office level to all minority teacher applicants who have valid certification in an area of need.
4. Refer for interview by the building principal a minimum of three persons for the vacancy, if available, and with the proviso that all Black and other minority applicants with appropriate certification will be interviewed.
5. Require written documentation from the appropriate administrator any time a recommendation is made to employ a nonminority teacher whose ratings for the position in question are equal or inferior to those of the minority candidate(s) under consideration.
6. Exact a recommendation to hire from the principal and the assistant superintendent for personnel or designee.
7. Forward to the Board a formal recommendation to hire from the Superintendent.

HIRING /
PROMOTION OF
ADMINISTRATORS

Selection of administrators in the District rests ultimately with the Superintendent, subject to approval by the Board. The Superintendent and designee(s) shall include the following as a part of the hiring/promotion

process:

1. Post administrative vacancies (pay grades 11-16) inside the District; request posting in area metroplex districts; advertise in professional publications or newspapers when appropriate.
2. Conduct initial screening at the Superintendent's level of all candidates for entry-level positions (pay grades 11-12) and other administrative positions (pay grades 13-16). Screening of minority candidates shall be based on an objective rating system that considers job requirements as posted/advertised and contained in the job description. Screening of other candidates will also include ratings based on other credentials submitted at the time of application.
3. Refer to screening committees or to the appropriate assistant superintendent the highest ranking candidates for the administrative positions. If there is a sufficient number of certified minority applicants for a position, at least 25 percent of those persons interviewed by the screening committees shall be minority persons. This 25 percent of minority applicants will include at least a proportion of Black applicants commensurate with the proportion of Black applicants for the vacancy.
4. Conduct interviews at the screening committee level of all persons referred by the Superintendent. Interview results shall be objectively quantified and combined with reference check results, before forwarding a recommended list of finalists to the Superintendent for consideration. Persons interviewed during the past year may be considered without another interview.
5. Waive, at the Superintendent's discretion, the screening committee process for any applicant for a position at pay grades 13-16. When the Superintendent chooses to be responsible for the interviews, at least 25 percent of those interviewed should be qualified minority candidates, when available. This 25 percent of minority applicants will include at least a proportion of Black applicants commensurate with the proportion of Black applicants for the vacancy.
6. Document reasons for the failure to recommend to the Board any minority applicant whose ratings are equal or superior to nonminority candidates for the same position(s).

Procedures and practices for the accomplishment of items 1-6 above are set forth in DAA(REGULATION): Employment Practices: Equal Opportunity Employment.

RECORDKEEPING

The District shall maintain for three years records that document vacancy announcements, applications received, applicants interviewed, rating criteria and results, persons selected, and written qualifications therefor.

PENALTY FOR DISCRIMINATION

The District shall not tolerate discrimination in any of the forms mentioned above practiced by any of its employees against any other employees and will take appropriate disciplinary action against any employee who so discriminates.

ADA / SECTION

The District designates the following person to coordinate its efforts to comply

504
COORDINATOR

with Title II of the Americans with Disabilities Act of 1990, which incorporates and expands upon the requirements of Section 504 of the Rehabilitation Act of 1973.

Name: Dr. Gary Reeves

Position: Assistant Superintendent for Administration

Address: 501 South Jupiter Road, Garland, TX 75042

Telephone: (972) 487-3040

TITLE IX
COORDINATOR

The District designates the following person to coordinate its efforts to comply with Title IX of the Education Amendments of 1972, as amended:

Name: Dr. Gary Reeves

Position: Assistant Superintendent for Administration

Address: 501 South Jupiter Road, Garland, TX 75042

Telephone: (972) 487-3040

COMPLAINTS

The coordinators shall be responsible for investigation of complaints on behalf of employees and citizens. For complaint procedures, see DGBA(LOCAL) and GF(LOCAL).

DATE ISSUED: 04/26/2004
LDU-17-04
DAA(LOCAL)-X

This online presentation of your district's policy is an electronic representation of TASB's record of the district's currently adopted policy manual. It does not reflect updating activities in progress. The official, authoritative manual is available for inspection in the office of the Superintendent. [See BF (LOCAL) for further information.]

EXPLANATORY NOTES FOR FB(LOCAL)

TASB recommends some changes in this policy. The new first paragraph affirms the superintendent's broad responsibility as the district's chief executive officer to ensure compliance with antidiscrimination laws and sets the context for the two exceptions—for Title IX (prohibiting discrimination on the basis of sex) and Section 504 (prohibiting discrimination on the basis of disability)—for which the district has specifically delegated responsibility to others.

The names, positions, addresses, and telephone numbers shown are consistent with Policy Service records. There is a correction in the name of the coordinator of Section 504.

The section regarding COMPLAINTS has been revised to include a pointer to FFH(LOCAL) where policies governing reports and investigations of allegations of prohibited harassment, including sexual harassment, may be found. Such harassment may constitute unlawful discrimination.

At RECORDS RETENTION, we have added a provision on retention of reports alleging discrimination or prohibited harassment (including sexual harassment), investigative reports, and related records. Federal law specifically requires retention of such records; the district will find these records essential in responding to complaints filed with the Office for Civil Rights and in responding to litigation brought by the complainant.

At PARENTAL CONSENT, on page 2, we have added the parental consent requirement commonly affirmed in OCR letter rulings.

Please note that the section on “no pass, no play” exemptions, previously on page 2, has been deleted because Section 504 students must meet the regular academic standards in order to be eligible for extracurricular activities.

EQUAL EDUCATIONAL OPPORTUNITY

FB
(LOCAL)

The Superintendent shall serve as coordinator for purposes of District compliance with antidiscrimination laws, except as provided below.

TITLE IX
COORDINATOR

The District designates the following employee to coordinate its efforts to comply with Title IX of the Education Amendments of 1972, as amended:

Name: Dr. Gary Reeves
Position: Assistant Superintendent – Administration
Address: 501 South Jupiter Road, Garland, TX 75042
Telephone: (972) 487-3040

SECTION 504
COORDINATOR

The District designates the following employee to coordinate its efforts to comply with Section 504 of the Rehabilitation Act of 1973, as amended:

Dr. Joseph Lopez
Name: Jerry W. Halpin
Position: Director – Student Services/School Choice
Address: 720 Stadium Drive, Garland, TX 75040
Telephone: (972) 494-8255

COMPLAINTS

Allegations of unlawful discrimination shall be directed to the appropriate coordinator and shall be heard through FNG(LOCAL). Reports regarding prohibited harassment, including sexual harassment, shall be made according to FFH(LOCAL).

RECORDS
RETENTION

Copies of reports alleging discrimination or prohibited harassment, including sexual harassment; investigation reports; and related records shall be maintained by the District for a period of at least three years. If the person alleged to have experienced discrimination or prohibited harassment was a minor, the records shall be maintained until the person reaches the age of 21.

SECTION 504
COMMITTEE

The Section 504 coordinator and members of the Section 504 committee shall receive training in the procedures and requirements for identifying and providing educational and related services to those students who have disabilities, but who are not in need of special education in accordance with the Individuals with Disabilities Education Act (IDEA). [See EHBA]

The Section 504 committee shall be composed of at least two persons, including persons knowledgeable about the student, the meaning of the evaluation data, the placement options, and the legal requirements regarding least restrictive environment and comparable facilities for students with disabilities.

EQUAL EDUCATIONAL OPPORTUNITY

**FB
(LOCAL)**

REFERRALS	<p>A student may be referred by parents, teachers, counselors, administrators, or any other District employee for evaluation to determine if the student has disabilities and is in need of special instruction or services.</p>
PARENTAL CONSENT	<p>The Section 504 coordinator shall notify parents prior to any individual evaluation conducted to determine if their child has disabilities or to determine what educational or related services should be provided to the student. Parental consent shall be obtained before the initial student evaluation procedures for the identification, diagnosis, and prescription of specific education services.</p>
NOTICE TO PARENTS	<p>Parents shall be given written notice of the District's refusal to evaluate a student or to provide specific aids and services the parents have requested.</p>
PREPLACEMENT EVALUATION	<p>The results of the evaluation shall be considered before any action is taken to place a student with disabilities or make a significant change in placement in an instructional program. The evaluation shall include consideration of adaptive behavior. Adaptive behavior is the effectiveness with which the individual meets the standards of personal independence and social responsibility expected of his or her age and cultural group.</p>
IMPARTIAL HEARING	<p>Parents shall be given written notice of their due process right to an impartial hearing if they have a concern or complaint about the District's actions regarding the identification, evaluation, or educational placement of a student with disabilities. The impartial hearing shall be conducted by a person who is knowledgeable about the issues involved in Section 504 and who is not employed by the District or related to a member of the Board in a degree that would be prohibited under the nepotism statute [see DBE]. The impartial hearing officer is not required to be an attorney.</p>
STATE-MANDATED ASSESSMENTS	<p>Modifications in taking the state-mandated assessments may be made for a Section 504 student when the modifications have been determined not to destroy the validity of the test, are necessary for the student to take the test, are consistent with modifications provided the student in the classroom, and are approved by TEA. [See EKB]</p>

EQUAL EDUCATIONAL OPPORTUNITIES

FB
(LOCAL)

**TITLE IX
COORDINATOR** The District designates the following employee to coordinate its efforts to comply with Title IX of the Education Amendments of 1972, as amended:

Name: Dr. Gary Reeves

Position: Assistant Superintendent - Administration

Address: 501 South Jupiter Road, Garland, TX 75042

Telephone: (972) 487-3040

**SEXUAL
HARASSMENT** For student complaints alleging sexual harassment or offensive intimidating conduct of a sexual nature, see FNCJ.

**SECTION 504
COORDINATOR** The District designates the following employee to coordinate its efforts to comply with Section 504 of the Rehabilitation Act of 1973, as amended:

Name: Jerry W. Halpin

Position: Director - Student Services/School Choice

Address: 720 Stadium Drive, Garland, TX 75040

Telephone: (972) 494-8255

The Section 504 Coordinator and members of the Section 504 Committee shall receive training in the procedures and requirements for identifying and providing educational and related services to those students who have disabilities, but who are not in need of special education in accordance with the Individuals with Disabilities Education Act (IDEA). [See EHBA]

**SECTION 504
COMMITTEE** The Section 504 Committee shall be composed of at least two persons, including persons knowledgeable about the student, the meaning of the evaluation data, the placement options, and the legal requirements regarding least restrictive environment and comparable facilities for students with disabilities.

REFERRALS Students may be referred by parents, teachers, counselors, administrators, or any other District employees for evaluation to determine if they have disabilities and are in need of special instruction or services.

**PREPLACEMENT
EVALUATION** An evaluation shall be conducted before any action is taken to place a student with disabilities or make a significant change in placement in an instructional program. The evaluation shall include consideration of adaptive behavior. Adaptive behavior is the effectiveness with which the individual meets the

CURRENT POLICY

standards of personal independence and social responsibility expected of his or her age and cultural group.

NOTICE TO PARENTS

The Section 504 Coordinator shall notify parents prior to any individual evaluation conducted to determine if their child has disabilities or to determine what educational or related services should be provided to the student. Parents shall also be given written notice of the District's refusal to evaluate a student or to provide specific aids and services the parents have requested.

IMPARTIAL HEARING

Parents shall be given written notice of their due process right to an impartial hearing if they have a concern or complaint about the District's actions regarding the identification, evaluation, or educational placement of a student with disabilities. The impartial hearing shall be conducted by a person who is knowledgeable about the issues involved in Section 504 and who is not employed by the District or related to a member of the Board in a degree that would be prohibited under the nepotism statute [see DBE]. The impartial hearing officer is not required to be an attorney.

STATE-MANDATED ASSESSMENTS

Modifications in taking the state-mandated assessments may be made for a Section 504 student when the modifications have been determined not to destroy the validity of the test; are necessary for the student to take the test; are consistent with modifications provided the student in the classroom; and are approved by TEA. [See EKB]

'NO PASS, NO PLAY' EXEMPTIONS

When a Section 504 student cannot meet the regular academic standards of the "no pass, no play" law, the District may follow TEA procedures to determine continued eligibility for extracurricular activities.

DISCRIMINATION ALLEGATIONS

Parent or student complaints alleging discrimination against a student in a District program or activity in violation of a Title IX and/or Section 504 provision, other than allegations of sexual harassment or the identification, evaluation, or educational placement of students with disabilities, shall be heard through the procedure set out in FNG(LOCAL).

DATE ISSUED: 11/15/1996
LDU-17-04
FB(LOCAL)-A

ADOPTED: 11/05/87
AMENDED: 12/06/90, 02/04/93, 02/22/94, 06/15/95, 12/18/97

This online presentation of your district's policy is an electronic representation of TASB's record of the district's currently adopted policy manual. It does not reflect updating activities in progress. The official, authoritative manual is available for inspection in the office of the Superintendent. [See BF (LOCAL) for further information.]

EXPLANATORY NOTES FOR
FDA(LOCAL)

FDA(LOCAL) ADMISSIONS: INTERDISTRICT TRANSFERS

TASB has reworked and rearranged the language addressing the exceptions in this policy.

The district's language on EXCEPTIONS, EARLY ADMISSION, SCHOOL PLACEMENT, FALSE INFORMATION, TUITION, and TRANSPORTATION has been retained, lightly edited and rearranged for readability.

TASB RECOMMENDED POLICY

ADMISSIONS:
INTERDISTRICT TRANSFERS

FDA
(LOCAL)

TRANSFER REQUESTS	A nonresident student shall not be permitted to attend District schools except as provided below.
EXCEPTIONS	A resident student who becomes a nonresident during the course of the school year may be granted a time extension to remain in District schools as provided below:
SENIOR YEAR PRIVILEGE	A student who finishes grade 11 as a legal resident of the District and then becomes a nonresident student may complete the senior year in the District provided the student is projected to have a sufficient number of credits to graduate at the end of the school year. The Superintendent or designee shall on a case-by-case basis review a student's eligibility regarding the credits needed for graduation.
UNDERCLASS PRIVILEGE	<p>An underclassman who begins the school year as a legal resident of the District and who becomes a nonresident student during the course of a semester shall be permitted to continue in attendance for the remainder of that semester before being withdrawn.</p> <p>A resident grade 11 student who becomes a nonresident student during the second semester of the junior year and who is permitted to finish the junior year shall not be eligible to remain in the District for the senior year.</p>
EARLY ADMISSION	<p>A student and his or her parent or legal guardian who live outside the District on the first day of school and who present verifiable documentation that the parent or student will reside within the District prior to the end of the first six-week grading cycle may apply to the Superintendent or designee for permission to begin the school year in a District school. Satisfactory evidence includes, but is not limited to, a contractual agreement (lease, rental, purchase) for a residence within the District. The Superintendent or designee shall on a case-by-case basis review the requests for early admission.</p> <p>A student granted early admission shall attend the school he or she would have otherwise attended as a new student to the District provided there is space available for the student under ethnic balance and/or student capacity standards.</p>
UIL ELIGIBILITY	When the student and his or her parent or legal guardian do not reside within the District but the student is allowed early admission under this policy, the student shall not be eligible for participation in varsity UIL activities until the student actually moves into the District. Should the move-in occur after school has started, a 15-day waiting period is required before the student can participate in a varsity UIL activity.
SCHOOL PLACEMENT	A student who is allowed to remain in the District for the remainder of the semester or school year shall be allowed to attend the

ADMISSIONS:
INTERDISTRICT TRANSFERS

FDA
(LOCAL)

school the student has been attending provided the placement does not compromise compliance with federal court-ordered ethnic balance or local or state student capacity limits.

Any exception granted to a student under this policy shall be revoked if the exception causes the District to be noncompliant with federal mandates or state statute.

REVOCATION OF
TRANSFER

A transfer student shall be notified in the written transfer agreement that he or she must follow all rules and regulations of the District, including those for student conduct and attendance, and that violation of the District's rules and regulations may result in revocation of the transfer agreement. The effective date of the revocation will be set in accordance with the written transfer agreement.

Written notification of any transfer revocation shall be sent to the school district of residence.

FALSE INFORMATION

A student who is allowed to enroll or remain in the District based on information that is false or untrue, or based on information that becomes untrue because of changed circumstances, shall be withdrawn immediately upon discovery of the false or untrue information.

TUITION

A student permitted to attend a District school shall be allowed to remain in the District for the time specified without paying a tuition fee.

OUT-OF-DISTRICT
TRANSFERS

The District shall assume no responsibility for tuition fees required of students transferring out of the District, except as required by statute or policy.

TRANSPORTATION

A student allowed to attend District schools shall not be eligible to use District transportation to and from school regardless of distance unless the District is otherwise required by law to provide such transportation.

APPEALS

Any appeals shall be made in accordance with FNG(LOCAL) and GF(LOCAL), as appropriate.

Garland ISD
057909

ADMISSIONS:
INTERDISTRICT TRANSFERS

FDA
(LOCAL)

TRANSFER REQUESTS No nonresident students shall be permitted to attend District schools except as permitted below.

Resident students who become nonresidents during the course of the school year may be granted a time extension for remaining in the District's schools. Permissible exceptions are stated below.

EXCEPTIONS TO RESIDENCY RULE

EARLY ADMISSION

A student and his or her parent or legal guardian who live outside the District on the first day of school and who can present verifiable documentation that the parent or student will reside within the District prior to the end of the first six-week grading cycle may apply to the Superintendent or designee for permission to begin the school year in a District school. Satisfactory evidence includes, but is not limited to, a contractual agreement (lease, rental, purchase) for a residence within the District. The Superintendent or designee shall on a case-by-case basis review the requests for early admission.

UIL ELIGIBILITY

When the student and his or her parent or legal guardian do not reside within the District but the student is allowed early admission under this policy, the student shall not be eligible for participation in varsity UIL activities until the student actually moves into the District. Should the move-in occur after school has started, a 15-day waiting period is required before the student can participate in a varsity UIL activity.

SENIOR YEAR PRIVILEGE

A student who finishes grade 11 as a legal resident of the District and then becomes a nonresident student may complete the senior year in the District provided the student is projected to have a sufficient number of credits to graduate at the end of the school year. The Superintendent or designee shall on a case-by-case basis review a student's eligibility regarding the credits needed for graduation.

A resident grade 11 student who becomes a nonresident student during the second semester of the junior year and who is permitted to finish the junior year under this policy shall not be eligible to remain in the District for the senior year.

UNDERCLASS PRIVILEGE

An underclassman who begins the school year as a legal resident of the District and who becomes a nonresident student during the course of a semester shall be permitted to continue in attendance in the District's schools for the remainder of that semester before being withdrawn.

REVOCATION OF EXCEPTION

A student allowed to remain in the District may have the privilege revoked by the principal if the student is found guilty of committing an offense defined in the Student Code of Conduct as a "serious offense" or is found by a justice of the peace to be in violation of the compulsory attendance law. The student

ADOPTED: 07/30/86

AMENDED: 02/01/88, 04/20/89, 05/07/90
06/03/99, 08/09/01, 02/21/02

1/93, 10/21/93, 06/15/95, 12/05/96,

CURRENT POLICY

shall be withdrawn to attend the school in which he or she has legal residence. An appeal of the revocation shall be conducted in accordance with FNG (LOCAL) or GF(LOCAL).

A student who is allowed to enroll or remain in the District based on information that is false or untrue, or based on information that becomes untrue because of changed circumstances, shall be withdrawn immediately upon discovery of the false or untrue information.

Any exception granted to a student under this policy shall be revoked if the exception causes the District to be noncompliant with federal mandates or state statute.

The District's transfer agreement shall include notification to the student and parent or guardian of the reasons for which a transfer may be revoked.

SCHOOL
PLACEMENT

A student who is allowed to remain in the District for the remainder of the semester or school year shall be allowed to attend the school the student has been attending provided the placement does not compromise compliance with federal court-ordered ethnic balance or local or state student capacity limits.

A student receiving early admittance shall attend the school he or she would have otherwise attended as a new student to the District provided there is space available for the student under ethnic balance and/or student capacity standards.

TUITION

A student permitted to attend a District school shall be allowed to remain in the District for the time specified without paying a tuition fee.

OUT-OF-
DISTRICT
TRANSFERS

The District shall assume no responsibility for tuition fees required of students transferring out of the District, except as required by statute or policy.

TRANSPORTATION

A student allowed to attend District schools shall not be eligible to use District transportation to and from school regardless of distance unless the District is otherwise required by law to provide such transportation.

APPEALS

Any appeals filed under this policy shall be made in accordance with FNG (LOCAL) or GF(LOCAL), as appropriate.

DATE ISSUED: 01/03/2005
LDU-01-05
FDA(LOCAL)-X

This online presentation of your district's policy is an electronic representation of TASB's record of the district's currently adopted policy manual. It does not reflect updating activities in progress. The official, authoritative manual is available for inspection in the office of the Superintendent. [See BF (LOCAL) for further information.]

ADOPTED: 07/30/86
AMENDED: 02/01/88, 04/20/89, 05/07/90, 02/21/91, 02/04/93, 10/21/93, 06/15/95, 12/05/96,
06/03/99, 08/09/01, 02/21/02, 01/20/05

EXPLANATORY NOTES FOR
FL(LOCAL)

FL (LOCAL) STUDENT RECORDS

Information recently released by the U.S. Department of Education regarding the Family Educational Rights and Privacy Act (FERPA) both simplifies and complicates the issue of "directory information"—student-specific information that must be released to any requestor, unless a parent has indicated otherwise.

- Districts do not have to allow parents to pick and choose (for release or withholding) individual items from the directory information listing established by a district. Instead the district can have an "all or nothing" provision whereby parents agree to or object to release of all directory information.

Your current FL(LOCAL) expressly permits parents to make such an item-by-item objection. Because that practice is clearly not a federal expectation and because the practice vastly complicates—and greatly increases the likelihood of errors in—releasing information, we recommend that the district adopt the "all or nothing" approach. Consequently, we have deleted from the enclosed policy a sentence permitting parents to selectively release certain kinds of directory information.

- Districts do have the authority to offer parents two different "directory information" lists: one list detailing information that will be released by the school or district for specifically identified school purposes and another for information that will be provided to any requestor. Examples of the former include publication of the student's name, photo, and other information in the yearbook and newspaper, in choral and athletic programs, and on honor rolls. If the parent opts not to allow release of directory information for these specific purposes, release of information will be governed by the second listing. Any exceptions—for school purposes or otherwise—would require individual parental consent. Further information may be found in the *Model Student Handbook* recently released by Policy Service to superintendents and designated policy contacts. If your district would like to revise its FL(LOCAL) policy to exercise this new option, please contact your policy consultant/analyst for assistance.

We have retained unaltered the district's locally developed text at USE OF LEGAL NAME, CUSTODIAN OF RECORDS, and DESTRUCTION OF RECORDS. Please let us know if this information needs revision.

Garland ISD
057909

STUDENT RECORDS

FL
(LOCAL)

USE OF LEGAL NAME	It shall be mandatory that only the legal name of the student be used on all District permanent records.
COMPREHENSIVE SYSTEM	The Superintendent shall develop and maintain a comprehensive system of student records and reports dealing with all facets of the school program operation. These data and records shall be stored in a safe and secure manner and shall be conveniently retrievable for use by authorized school personnel.
CUMULATIVE RECORD	<p>A cumulative record shall be maintained for each student from entrance into District schools until withdrawal or graduation from the District.</p> <p>This record shall move with the student from school to school and be maintained at the school where currently enrolled until graduation or withdrawal. Records for nonenrolled students shall be retained for the period of time required by law. No permanent records may be destroyed without explicit permission from the Superintendent. [See GBA]</p>
CUSTODIAN OF RECORDS	The director of student services is custodian of all records for currently enrolled students at the assigned school and for students who have withdrawn or graduated. The student handbook distributed annually to all students and parents shall contain a listing of the addresses of District schools, as well as the address of the director of student services.
TYPES AND LOCATIONS OF EDUCATION RECORDS	<p>Each record custodian, at the location listed in the student handbook, shall be responsible for the education records of the District. These records may include:</p> <ol style="list-style-type: none"> 1. Admissions data, personal and family data, including certification of date of birth. 2. Standardized test data, including intelligence, aptitude, interest, personality, and social adjustment ratings. 3. All achievement records, as determined by tests, recorded grades, and teacher evaluations. 4. All documentation regarding a student's testing history and any accelerated instruction he or she has received, including any documentation of discussion or action by a grade placement committee convened for the student. 5. Health services record, including: <ol style="list-style-type: none"> a. The results of any tuberculin tests required by the District. b. The findings of screening or health appraisal programs the District conducts or provides. [See FFAA] c. Immunization records. [See FFAB] 6. Attendance records. 7. Student questionnaires. 8. Records of teacher, counselor, or administrative conferences with the

ADOPTED: 07/30/86
 AMENDED: 09/17/87, 11/05/87, 04/20/89, 07/08/92, 08/26/93, 04/20/95,
 05/08/95, 02/10/97, 10/19/00, 01/06/19/03, 01/20/05, 08/04/05,
 12/01/05

- student or pertaining to the student.
- 9. Verified reports of serious or recurrent behavior patterns.
- 10. Copies of correspondence with parents and others concerned with the student.
- 11. Records transferred from other districts in which the student was enrolled.
- 12. Records pertaining to participation in extracurricular activities.
- 13. Information relating to student participation in special programs.
- 14. Records of fees assessed and paid.
- 15. Other records that may contribute to an understanding of the student.

REQUEST PROCEDURES

The cumulative record shall be made available to the parent. Records may be reviewed during regular school hours upon written request to the record custodian. The record custodian or designee shall be present to explain the record and to answer questions. The confidential nature of the student's records shall be maintained at all times, and the records shall be restricted to use only in the Superintendent's, principal's, or counselor's office, or other restricted area designated by the record custodian. The original copy of the record or any document contained in the cumulative record shall not be removed from the school.

STUDENT RIGHTS

Whenever a student has attained 18 years of age or is attending an institution of postsecondary education, the rights accorded to, and consent required of, parents transfer from the parents to the student.

DESTRUCTION OF RECORDS

Destruction of student records contrary to the provisions of Chapter 202 of the Local Government Records Act of 1989 and any subsequent revisions of this chapter is strictly prohibited.

Under Chapter 202, Section 003(b), student records that are restricted from public access by Government Code Chapter 552 can only be destroyed by burning, shredding, or pulping. No District employee shall discard such restricted records in a manner that would allow the records to fall into the hands of any person unauthorized to access the information.

ACCESS BY SCHOOL OFFICIALS

For the purposes of this policy, "school officials" shall mean any employees, trustees, or agents of the District, of cooperatives of which the District is a member, or of facilities with which the District contracts for placement of students with disabilities. The term also includes attorneys, consultants, and independent contractors who are retained by the District, by cooperatives of which the District is a member, or by facilities with which the District contracts for placement of students with disabilities.

School officials have a "legitimate educational interest" in a student's records when they are working with the student; considering disciplinary or academic actions, the student's case, or an individualized education program for a student with disabilities; compiling statistical data; or investigating or evaluating programs.

ACCESS BY PARENTS

Parents may be denied copies of records after the student reaches age 18 and is no longer a dependent for tax purposes, when the student is attending an institution of postsecondary education, or if they fail to follow proper procedures and pay the copying charge. If the student qualifies for free or reduced-price lunches and the parents are unable to view the records during regular school hours, upon written request of the parent, one copy of the record shall be

ADOPTED: 07/30/86

AMENDED: 09/17/87, 11/05/87, 04/20/89, 07/27/89,
05/08/95, 02/10/97, 10/19/00, 01/18/01,
12/01/05

06/92, 08/26/93, 04/20/95,
9/03, 01/20/05, 08/04/05,

provided at no charge.

FEES FOR COPIES Copies of records are available at a per copy cost, payable in advance, as specified in the annual notice to parents of their privacy rights.

TRANSCRIPTS AND TRANSFERS OF RECORDS The District may request transcripts from previously attended schools for students transferring into District schools; however, the ultimate responsibility for obtaining transcripts from sending schools rests with the parent or student, if 18 or older.

The District shall promptly forward education records upon request to officials of other schools or school systems in which the student intends to enroll.

RECORDS RESPONSIBILITY FOR STUDENTS IN SPECIAL EDUCATION The official responsible for ensuring the confidentiality of any personally identifiable information in records of students in special education shall be the director of special education and the director of student services.

A current listing of names and positions of persons who have access to records of students in special education is maintained at each campus and the special education department.

PROCEDURE TO AMEND RECORDS Within 15 school days of the record custodian's receipt of a request to amend records, the District shall notify the parents in writing of its decision on the request and, if the request is denied, of their right to a hearing. If a hearing is requested, it shall be held within ten school days after the request is received.

Parents shall be notified in advance of the date, time, and place of the hearing. An administrator who is not responsible for the contested records and who does not have a direct interest in the outcome of the hearing shall conduct the hearing. The parents shall be given a full and fair opportunity to present evidence, and at their own expense, may be assisted or represented at the hearing.

The parents shall be notified of the decision in writing within ten school days of the hearing. The decision shall be based solely on the evidence presented at the hearing and shall include a summary of the evidence and reasons for the decision. If the decision is to deny the request, the parents shall be informed that they have 30 school days within which to exercise their right to place in the record a statement commenting on the contested information and/or stating any reason for disagreeing with the District's decision.

DIRECTORY INFORMATION The District has designated the following categories of information as directory information: student name, address, telephone listing, electronic mail address, photograph, and date and place of birth, as well as major field of study; degrees, honors, and awards received; dates of attendance; grade level; most recent educational institution attended; participation in officially recognized activities and sports; and weight and height of members of athletic teams.

A parent shall be permitted to object to the release of one or more categories of directory information regarding his or her child.

ADOPTED: 07/30/86

AMENDED: 09/17/87, 11/05/87, 04/20/89, 07/27/89, 05/07/90, 08/06/92, 08/26/93, 04/20/95, 05/08/95, 02/10/97, 10/19/00, 01/18/01, 08/09/01, 06/19/03, 01/20/05, 08/04/05, 12/01/05

DATE ISSUED: 08/16/2005

**UPDATE 76
FL(LOCAL)-X**

STUDENT RECORDS

FL
(LOCAL)

USE OF LEGAL NAME	It shall be mandatory that only the legal name of the student be used on all District permanent records.
COMPREHENSIVE SYSTEM	The Superintendent or designee shall develop and maintain a comprehensive system of student records and reports dealing with all facets of the school program operation. These data and records shall be stored in a safe and secure manner and shall be conveniently retrievable for use by authorized school personnel.
CUMULATIVE RECORD	<p>A cumulative record shall be maintained for each student from entrance into District schools until withdrawal or graduation from the District.</p> <p>This record shall move with the student from school to school and be maintained at the school where currently enrolled until graduation or withdrawal. Records for nonenrolled students shall be retained for the period of time required by law. No permanent records may be destroyed without explicit permission from the Superintendent. [See GBA]</p>
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TYPES AND LOCATIONS OF EDUCATION RECORDS	<p>Each record custodian, at the location listed in the student handbook, shall be responsible for the education records of the District. These records may include:</p> <ol style="list-style-type: none"> 1. Admissions data, personal and family data, including certification of date of birth. 2. Standardized test data, including intelligence, aptitude, interest, personality, and social adjustment ratings. 3. All achievement records, as determined by tests, recorded grades, and teacher evaluations. 4. All documentation regarding a student's testing history and any accelerated instruction he or she has received, including any documentation of discussion or action by a grade placement committee convened for the student. 5. Health services record, including: <ol style="list-style-type: none"> a. The results of any tuberculin tests required by the District. b. The findings of screening or health appraisal programs the District conducts or provides. [See FFAA] c. Immunization records. [See FFAB]

STUDENT RECORDS

FL
(LOCAL)

6. Attendance records.
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STUDENT RECORDS

**FL
(LOCAL)**

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TRANSFERS OF
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**RECORDS
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STUDENTS IN
SPECIAL EDUCATION**

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STUDENT RECORDS

FL
(LOCAL)

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EXPLANATORY NOTES FOR
FNC(LOCAL)

TASB has added the PROHIBITED HARASSMENT section to point to the relevant policy codes and adjusted the BEHAVIORAL STANDARDS listing appropriately. Also, a change was made in the person assigned to be the SECTION 504 COORDINATOR.

Garland ISD
057909

**STUDENT RIGHTS AND RESPONSIBILITIES:
STUDENT CONDUCT**

**FNC
(LOCAL)**

**STUDENT
HANDBOOK —
STUDENT CODE OF
CONDUCT**

The District's rules of conduct and discipline, maintained in the student handbook and/or the Board-adopted Student Code of Conduct, are established to achieve and maintain order in the schools, and to teach respect toward others and responsible behavior. [See FO series]

**EXTRACURRICULAR
ACTIVITIES:
STANDARDS OF
BEHAVIOR**

With the approval of the principal and Superintendent, sponsors and coaches of extracurricular activities may develop and enforce standards of behavior that are higher than the District-developed Student Code of Conduct and may condition membership or participation in the activity on adherence to those standards. [See FO]

**PROHIBITED
HARASSMENT**

Students shall not engage in prohibited harassment, including sexual harassment, of:

1. Other students, as defined at FFH.
2. District employees, as defined at DIA.

While subject to the disciplinary control of the District, students shall not engage in prohibited harassment, including sexual harassment, of other persons, including Board members, vendors, contractors, volunteers, or parents.

Students who violate this prohibition are subject to appropriate discipline in accordance with the Student Code of Conduct.

**BEHAVIORAL
STANDARDS**

The following specific policies address student conduct in the areas of:

1. Attendance — FEC
2. School-sponsored publications — FMA
3. Appropriate attire and grooming — FNCA
4. Damage to school property — FNCB
5. Prohibited organizations and hazing — FNCC
6. Tobacco use — FNCD
7. Telecommunications devices — FNCE
8. Drug and alcohol use — FNCF
9. Weapons — FNCG
10. Assault — FNCH
11. Disruptions — FNCl, GKA

Old Policy

Garland ISD
057909

**STUDENT RIGHTS AND RESPONSIBILITIES:
STUDENT CONDUCT**

**FNC
(LOCAL)**

**STUDENT
HANDBOOK -
STUDENT CODE OF
CONDUCT**

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ACTIVITIES:
STANDARDS OF
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STANDARDS**

The following specific policies address student conduct in the areas of:

1. Attendance - FEC
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3. Appropriate attire and grooming - FNCA
4. Damage to school property - FNCF
5. Prohibited organizations and hazing - FNCC
6. Tobacco use - FNCD
7. Telecommunications devices - FNCE
8. Drug and alcohol use - FNCF
9. Weapons - FNCG
10. Assault - FNCH
11. Disruptions - FNCI, GKA
12. Harassment - ~~FNCT, FNCL~~ 77#

DATE ISSUED: 07/22/2004
UPDATE 73
FNC(LOCAL)-A

This online presentation of your district's policy is an electronic representation of TASB's record of the district's currently adopted policy manual. It does not reflect updating activities in progress. The official, authoritative manual is available for inspection in the office of the Superintendent. [See BF (LOCAL) for further information.]



Garland Independent School District Board of Trustees

Date of Meeting: December 21, 2006

Agenda Item: Consider Canceling January 4, 2006 Regular Board Meeting

Agenda Section: Discussion

Administrator Responsible: Dr. Curtis Culwell, Superintendent

Summary/Background Information:

Staff will not return from Winter Break until January 8, 2006. The regular meeting originally scheduled for January 4, 2006, should be canceled.

Administrative Recommendations:

For your consideration



Garland Independent School District Board of Trustees

Date of Meeting: December 21, 2006

Agenda Item: Review and discuss new HGHAS suit

Agenda Section: Discussion

Administrator Responsible: Dr. Curtis Culwell, Superintendent

Summary/Background Information:

Dr. Culwell will share information concerning Baylor University Medical Center vs. HGHAS, Inc.

Administrative Recommendations:

For your information



Garland Independent School District Board of Trustees

Date of Meeting:	December 21, 2006
Agenda Item:	Hear a report from Ms. Shelley Goodknight, Budget Analyst
Agenda Section:	Information Item
Administrator Responsible:	James A. Smith, Assistant Superintendent of Business Operations

Summary/Background Information:

Ms. Shelley Goodknight, Budget Analyst, will report to the Trustees on a new campus allocation formula.

Administrative Recommendations:

Provided for your information.



Garland Independent School District Board of Trustees

Date of Meeting: December 21, 2006

Agenda Item: Recommended New Personnel for 2006-2007

Agenda Section: Executive Session

Administrator Responsible: Dr. Gary M. Reeves, Asst. Supt. of Administration

Summary/Background Information:

Please see attached list of recommendation of new employees for 2006-2007.

Administrative Recommendations:

Administration recommends approval.

PERSONNEL ADMINISTRATION

I. Recommended New Personnel for Employment for 2006-07 School Year:

A. Professional

<u>Name</u>	<u>Exp.</u>	<u>College</u>	<u>Degree</u>	<u>Tentative Assignment</u>
Dean, LaToya T.A.: CBSE	0	UNT Univ. of AL Univ. of AL	MEd MA BS	AEC
Gibson, An T.A.: 5 th Grade	0	UTD	BS	Bullock Elem.
Like, Jennifer T.A.: English/Psychology	8	TAMU-C	BS	South Garland H.S.
Willis , Steve T.A.: Facilities Specialist	0	Eastfield	AS	Facilities

B. Support Personnel

<u>Name</u>	<u>Position</u>	<u>Assignment</u>
Chavez, Elvi	Media Specialist	Special Ed.
Cook, Wendy	Asst. Principal Secretary	LCHS

II. Recommended Terminations, Leaves of Absence, and Resignations

A. Professional

<u>Name</u>	<u>Job Title</u>	<u>School</u>	<u>Reasons</u>
Ashley, Donovan	Event Coordinator	Special Events Ctr.	Career Change
Porterfield, Shelley	Teach/Spanish	Sachse H.S.	Non-Teaching
Stecker, II, William	Teach/History	Austin Academy	Non-Teaching
Wilson, Carly	Speech Lang. Path.	Lister Elem.	Spouse Transf.

B. Support Personnel

<u>Name</u>	<u>Job Title</u>	<u>School</u>	<u>Reasons</u>
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