

INDEPENDENT SCHOOL DISTRICT #832  
REGULAR MEETING – BOARD OF EDUCATION  
Thursday, January 8, 2015 - 7:00 PM  
Mahtomedi District Education Center - Community Room

**Mission Statement** - Mahtomedi Public Schools will ensure a rigorous and relevant education where: all learners are valued and supported, positive relationships are developed, and students are empowered to reach their full potential in a global society.

**- AGENDA -**

1. CALL TO ORDER BY TEMPORARY CHAIRPERSON
2. ROLL CALL OF ATTENDANCE
3. APPROVAL OF THE AGENDA
4. APPROVAL OF THE CONSENT AGENDA - See #15 for Consent Agenda Items
5. ORGANIZATIONAL MATTERS 5
  - A. Swearing In of School Board Members 6
  - B. Election of Chairperson
  - C. Election of Clerk/Vice Chair
  - D. Election of Treasurer
  - E. Salaries of Board Members and Officers (Review of Policy 202.1-School Board Compensation) 9
  - F. Consideration of Board Member Appointments for 2015 11
6. PRESENTATIONS/RECOGNITION
  - A. Student/Staff/Community Recognition
  - B. Mahtomedi Middle School - Life at MMS and the Addition of Health Curriculum  
Presenter: Mike Neubeck, Su Sorenson, Lisa Irsfeld
7. PUBLIC COMMENT  
Visitors attending the meeting who wish to address the school board on any issue that is on the agenda may do so at this time. Please refer to the last page for the procedure that has been established for public comments.
8. REPORT FROM STUDENT REPRESENTATIVE
  - A. Carter Hill, Student Representative
9. APPROVAL OF MINUTES
  - A. December 11, 2014 - Regular Meeting 14
  - B. December 22, 2014 - Special Meeting 20
10. DISCUSSION/INFORMATION ITEMS
  - A. Calendar of Events 22
  - B. Employee Health and Wellness 24

Presenter: Patrick Crothers and Nicole Flesner

11. ACTION ITEMS

- A. Approval of Resolution Urging Governor Dayton to Name Director of School Trust Lands
- B. Approval of Operating Practices 25  
Presenter: Mark Larson

12. SCHOOL BOARD COMMITTEE REPORTS

- A. Association of Metropolitan School Districts (AMSD) Board  
Presenter: Lucy Payne
- B. Integration District: Educational Equity Alliance (EEA)  
Presenter: Mary Jo Deters
- C. Minnesota School Boards Association (MSBA) Legislative Liaison  
Presenter: Kevin Donovan
- D. Northeast Metro 916 Board  
Presenter: Judy Schwartz
- E. Other Items/Reports

13. SUPERINTENDENT'S REPORT

14. ADJOURNMENT

15. CONSENT AGENDA ITEMS (Items Approved Under #4)

- A. Approval of Treasurer's Report 29
- B. Approval to Pay Bills
  - 1. Check Register 02 - Check No. 386295 to 386582 and 80005602 to 80005695 30
  - 2. Check Register 05 - Check No. 50000274 to 50000279 38
- C. Approval of Wire Transfer Transactions 39
- D. Approval of Donations/Grants Totaling \$82,494  
All donations and grants are greatly appreciated. The use of these funds will be to further the mission of the school district and are used towards the wishes of the donor.
  - 1. From Cossack Foundation to Mahtomedi High School Gymnasium Project - \$50,000
  - 2. From James and Marlene McKeown to Wildwood Elementary School Playground Project - \$30,000
  - 3. From Minnesota State High School League (MSHSL) Region A to Mahtomedi High School Soccer Program - \$735
  - 4. From Russell and Patricia Becker to Mahtomedi High School Boys' Hockey Program - \$461
  - 5. From Suzanne Keel to Mahtomedi High School Boys' Hockey Program - \$414

6. From Michael and Kelly Mireault to Mahtomedi High School Boys' Hockey Program - \$302
7. From Patricia Zak Newell to Mahtomedi High School Boys' Hockey Program - \$300
8. From Eric Swanson and Sarah Meek to Mahtomedi High School Boys' Hockey Program - \$282
- E. Selection of Official School Publication: *White Bear Press* 40
- F. Selection of Official School District Depositories: *Associated Bank Corp, MN Trust, PMA Financial Network Inc., U. S. Bank of St. Paul, U. S. Bank of White Bear Lake, and designated depositories of the Minnesota School District Liquid Asset Fund*
- G. Designation of Legal Counsel: *Karen Kepple at Northeast Metro 916; Larkin Hoffman; Ratwik, Roszak, and Maloney; and others as needed*
- H. Designation of Financial Advisor: *Springsted, Inc.*
- I. Approval of Resolution Providing Limited Authorization for Superintendent and Business Manager to Sign Contracts 41
- J. Approval of Resolution Relating to Authorization and Use of Facsimile Signatures by School District Officers 42
- K. Authorization to Approve and Pay Vendors before School Board Meetings and Use Wire Transfers
- L. Personnel
  1. Approval of Contracts and Work Agreements
    - a. Charles Hunter - Paraprofessional - Mahtomedi Middle School (1/5/15)
    - b. Maija Stellmach - Special Education Teacher - O. H. Anderson Elementary School (1/7/15)
    - c. Margaret Wangensteen - Special Education Paraprofessional - Mahtomedi Middle School (1/5/15)
  2. Approval of Resignations/Retirements/Terminations
    - a. Carrie Cabe - Director of Community Education - Community Education (1/16/15)
    - b. Andrea Hinderaker - Paraprofessional - O. H. Anderson Elementary School (12/23/14)

## **PUBLIC PARTICIPATION IN SCHOOL BOARD MEETINGS REGULAR SCHOOL BOARD MEETING**

Thank you for coming. The School Board of Independent School District #832 hopes you will find the meeting informative. By attending, you will better understand how your school district operates. The School Board meeting is a meeting "in public," and not a public meeting. In order to conduct its work in a professional and business-like manner, the school board has established the following rules for conducting the meeting:

- Comments and questions on issues are welcome at the scheduled time on the agenda. The school board is prohibited by law from discussing concerns about individual employees or students in a public meeting. Please forward comments or issues regarding individual employees or students to the superintendent at [mark.larson@mahtomedi.k12.mn.us](mailto:mark.larson@mahtomedi.k12.mn.us) or 651-407-2001.
- If you would like to speak to the school board, you will be recognized during the Public Comment portion of the meeting. The public may comment on any item on the agenda. The school board generally does not take action on any issue that is not on the agenda. Concerns or questions are forwarded to the superintendent for review and recommended action before consideration by the school board. Unless requested by a school board member, items on the consent agenda are not discussed by the school board at the meeting.
- The chairperson will ask citizens in attendance to sign in if they wish to address the school board. If you are late and wish to speak, please give your name, address, and agenda number to the clerk when you arrive. Individuals will be recognized in the order received.
- Since we are videotaping tonight's meeting for delayed broadcast, individuals who wish to address the school board or ask questions need to go to the microphone. Please state your name and address after being recognized and limit your comments to three minutes (approximately 450 written words). Everyone wishing to comment will be recognized and heard before anyone speaks twice.

**Mahtomedi Public Schools**  
**Independent School District #832**  
**1520 Mahtomedi Avenue**  
**Mahtomedi, MN 55115**

**Regular Meeting - Board of Education**

**Date:** January 8, 2015

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**Agenda Item #5**

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**TOPIC:** Organizational Matters - This meeting is the annual organizational meeting for the school board.

**5. A. Swearing In** – Superintendent Mark Larson will swear in Mike Chevalier, Kevin Donovan, Julie McGraw, and Lucy Payne.

**5. B. Election of Chairperson** - Current School Board Chair Judy Schwartz will call the meeting to order and lead through Items 5. A. Election of Chairperson. The person elected chair conducts the remainder of the school board meeting.

**5. E. Salaries** - Enclosed in the packet is salary information for school board members compiled by Northeast Metro 916 and a copy of current Policy 202.1-School Board Compensation. Policy 202.1 requires annual determination of compensation for school board members.

**5. F. Board Member Appointments** - By policy, the person elected Chairperson identifies the committees and appointments of the school board.

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**Submitted By:**



**Name**

Superintendent of Schools

**Title**

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**Concurrence By:**



**Dr. Mark Larson**

**Superintendent of Schools**

## ADMINISTERING THE OATH OF OFFICE TO SCHOOL BOARD MEMBERS

*Superintendent Larson will ask Mike Chevalier, Kevin Donovan, Julie McGraw, and Lucy Payne to rise and will read the following:*

It is an honor that you were elected/appointed to guide the education of our community's children. As you recite the oath of office, you assume a tremendous responsibility as a director of our school district with the duties empowered by the Minnesota Legislature. This power puts you and the other members of our school board in the position of being both morally and legally responsible for equitable, quality education of every student in the district.

In carrying out this responsibility, you will be asked to fulfill the roles of vision, structure, accountability, and advocacy. In providing vision, the board, with extensive participation of the community, envisions the community's educational future and then formulates the goals, defines the outcomes and sets the course for the public schools.

To achieve the vision, the board establishes a structure and creates an environment designed to ensure all students the opportunity to attain their maximum potential through a sound organizational framework.

Because as a board we must be accountable to the community, we must ensure a continuous assessment of student achievement and all conditions affecting the education of our children.

As board members, you serve as education's key advocate on behalf of students and our community schools to advance the vision for our schools.

Furthermore, we must strive to work together and with the administration and staff to lead the district toward fulfilling the vision we have created, fostering excellence for every student in the areas of academic skills and knowledge, citizenship and personal development.

Having signed the acceptance of office and oath of office, will you please publicly affirm your commitment.

Mike, Kevin, and Julie, Please raise your right hand and repeat after me ...

I HEREBY ACCEPT THE OFFICE OF SCHOOL BOARD MEMBER OF INDEPENDENT SCHOOL DISTRICT No. 832 FOR A TERM BEGINNING THE FIRST MONDAY IN JANUARY, 2015, AND EXPIRING THE FIRST MONDAY IN JANUARY 2019.

I SWEAR/AFFIRM THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND OF THIS STATE, AND THAT I WILL DISCHARGE FAITHFULLY THE DUTIES OF THE OFFICE OF SCHOOL BOARD MEMBER OF INDEPENDENT SCHOOL DISTRICT No.832 TO THE BEST OF MY JUDGMENT AND ABILITY.

Lucy, Please raise your right hand and repeat after me ...

I HEREBY ACCEPT THE OFFICE OF SCHOOL BOARD MEMBER OF INDEPENDENT SCHOOL DISTRICT No. 832 FOR A TERM BEGINNING THE FIRST MONDAY IN JANUARY, 2015, AND EXPIRING THE FIRST MONDAY IN JANUARY 2017.

I SWEAR/AFFIRM THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND OF THIS STATE, AND THAT I WILL DISCHARGE FAITHFULLY THE DUTIES OF THE OFFICE OF SCHOOL BOARD MEMBER OF INDEPENDENT SCHOOL DISTRICT No.832 TO THE BEST OF MY JUDGMENT AND ABILITY.

*At this time the superintendent should shake hands with the new member(s) and perhaps allow an opportunity for pictures to be taken.*



**202.1 - SCHOOL BOARD COMPENSATION**

- I.** The School Board and its officers shall be compensated at the same rate as the average of Intermediate School District 916 school boards.
- Compensation shall be chair \$5,000; clerk/vice chair \$4,400; treasurer \$4,400, and other members \$4,400. (The school board decreased their compensation in 2010. They chose to be paid at the same rate as the school board members in the Stillwater School District.)
  - The School Board members shall be paid in March, June, September, and December and shall have the deductions withheld required by law.
- II.** School Board members are eligible for reimbursement of expenses directly related to fulfilling a Board member's official responsibilities. Reimbursed expenses normally include:
- Mileage to and from School Board members homes to school district seminars and meetings. Board members will not be reimbursed for mileage to and from regularly scheduled school board meetings or to and from school district events. Parking and other required transportation will also be reimbursed at rates established by the Board.
  - Meals required in conjunction with official school board activities and duties will be up to the per diem established by the School Board.
- III.** Requests for reimbursement are submitted to the Superintendent for review. Reimbursement will occur through normal payment processing procedures after approval by the School Board.

*ADOPTED – September 8, 1994*

*REVISED – January 12, 1995; January 11, 1996; January 13, 2000; January 11, 2001; January 10, 2002; January 12, 2006; January 11, 2007; January 10, 2008; January 7, 2010*

<b>2014/2014-15 SCHOOL BOARD COMPENSATION</b>							
<b>DISTRICT</b>	<b>Chairperson</b>	<b>V-Chairperson</b>	<b>Clerk</b>	<b>Treasurer</b>	<b>Directors</b>	<b>Prescheduled Meetings Per Year</b>	<b>Additional Meetings</b>
Centennial	\$5,600	\$5,000	\$5,400	\$5,000	\$4,800	24	As needed
Columbia Hts	\$7,200	\$6,000	\$6,000	\$6,000	\$6,000	22	10
Spring Lk Pk	\$5,400	\$5,000	\$5,400	\$5,400	\$5,000	20	As needed
Mounds View	\$7,000	\$6,800	\$6,500	\$6,500	\$6,500	27	As needed
NSP-M-Oakd	\$6,200	\$5,700	\$5,700	\$5,700	\$5,700	25	As needed
Roseville	\$6,240	\$4,960	\$4,960	\$4,960	\$4,960	22	As needed
White Bear Lk	\$4,900	\$4,700	\$4,900	\$4,700	\$4,500	22	As needed
Forest Lake	\$4,400	\$4,200	\$4,300	\$4,300	\$4,200	24	As needed
Mahtomedi	\$5,000	-	\$4,400	\$4,400	\$4,400	21	As needed
So Wash Cty	\$4,800	\$4,800	\$4,800	\$4,800	\$4,800	23	As needed
Stillwater	\$5,250	\$4,750	\$4,750	\$4,750	\$4,750	22	22 Learning Sessions
Fridley	\$4,975	\$4,740	\$4,740	\$4,740	\$4,740	12	See note
NE Metro 916	\$5,700	\$5,100	\$5,200	\$5,100	\$5,000	16	As needed
<b>Average</b>	<b>\$5,590</b>	<b>\$5,146</b>	<b>\$5,158</b>	<b>\$5,104</b>	<b>\$5,027</b>	<b>22</b>	<b>16</b>
<b>Average without highest and lowest</b>	<b>\$5,551</b>	<b>\$5,075</b>	<b>\$5,114</b>	<b>\$5,050</b>	<b>\$4,968</b>		
<b>NOTES:</b>							
1. Each meeting includes a business meeting, work session, and public forum.							
12/15/2014							



**SCHOOL BOARD ORGANIZATIONAL MEETING**

**ELECTION OF OFFICERS**

<b><u>OFFICE</u></b>	<b><u>PURPOSE</u></b>	<b><u>2014</u></b>	<b><u>2015</u></b>
Chairperson	The Chairperson presides at all meetings of the school board, countersigns all orders upon the Treasurer for claims allowed by the board, represents the school district in all actions, and performs all of the duties usually incumbent on such officer.	Judith Schwartz	_____
Clerk/Vice Chair	The Clerk keeps records of all meetings of the school board, oversees all elections conducted by the district, and files a report on or before October 15 of each year of the revenues, expenditures, and balances in each fund for the preceding fiscal year. / The Vice Chair shall perform the duties of the chair in the event of the chair's temporary absence.	Mary Jo Deters	_____
Treasurer	The Treasurer shall deposit the funds of the school district in the official depository, make all reports that may be called for by the school board, and performs all of the duties usually incumbent on such officer.	Kevin Donovan	_____

**COMMITTEE APPOINTMENTS**

<b><u>COMMITTEE</u></b>	<b><u>PURPOSE</u></b>	<b><u>2014</u></b>	<b><u>2015</u></b>
Facilities Committee	The purpose of the Facilities Committee is to assist the school board and administration to achieve safe, clean, well-maintained, and attractive buildings and grounds. The committee will review and comment on proposed budgets for buildings and grounds, significant system or staffing changes, and proposed capital projects prior to final review or action by the board.	Cathy Dalton Mary Jo Deters Lucy Payne	_____ _____ _____
Finance Committee	The purpose of the Finance Committee is to assist the school board and administration with long-range planning related to district finance. The committee will work with the superintendent and director of business services to identify long-range economic strategies and maintain district financial health.	Mary Jo Deters Kevin Donovan Judith Schwartz	_____ _____ _____

**COMMITTEE APPOINTMENTS Cont.**

<b><u>COMMITTEE</u></b>	<b><u>PURPOSE</u></b>	<b><u>2014</u></b>	<b><u>2015</u></b>
Personnel Committee	The purpose of the Personnel Committee is to assist the school board and administration to maintain a quality work force and resolve employee grievances. This will be accomplished by providing parameters and guidance on contract negotiations, employee grievances, and reviewing significant changes in staffing or personnel policies prior to final review or action by the board.	Cathy Dalton Kevin Donovan, <i>chair</i> Judith Schwartz	_____ _____ _____
Policy Committee	The purpose of the Policy Committee is to assist the school board and administration in updating the district's policy manual. The committee will review new and current policies prior to reading and action by the board and establish a policy review rotation cycle.		_____ _____ _____

**ADVISORY BOARD APPOINTMENTS**

<b><u>ADVISORY BOARD</u></b>	<b><u>PURPOSE</u></b>	<b><u>2014</u></b>	<b><u>2015</u></b>
Association of Metropolitan School Districts (AMSD)	The Association of Metropolitan School Districts exists to represent member school districts in the legislative process and to initiate and support legislation in the best interests of public education, member school districts, students, and works to achieve funding equity.	Lucy Payne Mary Jo Deters (A)	_____ _____ (A)
Minnesota School Boards Association (MSBA) Legislative Committee Liaison	During the legislative session, the Minnesota School Boards Association Legislative Liaisons will serve as the contact person for MSBA's legislative effort. Legislative Liaisons should stay current on key education issues and provide reports to his/her board at each meeting during the legislative session.	Kevin Donovan Lucy Payne (A)	_____ _____ (A)
Minnesota State High School League (MSHSL)	This individual serves as the district representative for Minnesota State High School League matters in combination with the superintendent and serves as a voting member on specific policy issues.	Julie McGraw Mary Jo Deters (A)	_____ _____ (A)

**GOVERNING BOARD APPOINTMENTS**

<b><u>GOVERNING BOARD</u></b>	<b><u>PURPOSE</u></b>	<b><u>2014</u></b>	<b><u>2015</u></b>
Integration District: Educational Equity Alliance	The integration district partnership with North St. Paul-Maplewood-Oakdale School District was formed to address the Minnesota Desegregation Law.	Mary Jo Deters Cathy Dalton (A)	_____ _____ (A)

**GOVERNING BOARD APPOINTMENTS Cont.**

<b><u>GOVERNING BOARD</u></b>	<b><u>PURPOSE</u></b>	<b><u>2014</u></b>	<b><u>2015</u></b>
Mahtomedi Area Educational Foundation (MAEF)	The mission of the Mahtomedi Area Educational Foundation is to recognize and develop the full potential of all people living and working within District 832 through teaching and learning.	Kevin Donovan Mark Larson, ex officio	_____ Mark Larson, ex officio
Metropolitan Educational Cooperative Service Unit (ECSU)	The Metropolitan Educational Cooperative Services Unit provides cost-effective, high-quality education-based services and programs to school district.	Cathy Dalton	_____ _____ (A)
Northeast Metro 916 Governing Board	Northeast Metropolitan Intermediate School District-916, in cooperation with member school districts, provides programs and services to students including secondary vocational, special education, telecommunications, and other low-incidence specialties.	Judith Schwartz Lucy Payne (A)	_____ _____ (A)
TIES Joint Board Rep	TIES is an education technology collaborative that offers cutting-edge school administration software, hardware, Internet services, and professional development designed by educators for education.	Lucy Payne Cathy Dalton (A)	_____ _____ (A)

The following committees will also be attended by school board members: Elementary PTO, Mahtomedi Middle School Parent Association (MMSPA), Mahtomedi High School Parent Communication Network, Community Education Advisory Council-Kevin Donovan, and District Advisory Council-Mary Jo Deters and Judy Schwartz.

# Minutes of Regular Meeting

## Board of Education Mahtomedi Public Schools

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A **Regular** meeting of the Board of Education of the Mahtomedi Public Schools was held **Thursday, December 11, 2014**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

### 1. CALL TO ORDER

Meeting called to order at 7:05 p.m. by Chair Judy Schwartz.

### 2. ROLL CALL OF ATTENDANCE

Present: Cathy Dalton; Mary Jo Deters (left at 7:15 p.m.); Kevin Donovan; Julie McGraw; Lucy Payne; Judy Schwartz; Superintendent Mark Larson, ex officio; and Carter Hill, Student Representative.

### 3. APPROVAL OF THE AGENDA

Payne moved, Dalton seconded, approval of the agenda. Carried.

### 4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items

School Board Chair Judy Schwartz noted the \$13,309 in donations and expressed the school board/district's formal thank you. Dalton moved, Donovan seconded, approval of the actions recommended on the consent agenda. Carried.

### 5. PRESENTATIONS/RECOGNITION

#### A. Student/Staff/Community Recognition

The following students and staff were recognized by the school board and administration:

- Global Youth Institute Participants: Eva Henningsen. Not Present: Alyssa Storkamp.
- WCCO-TV's Excellent Educator Award: John Petronek.
- TIES Exceptional Educators: Paul Beggin and Matt Young.

B. Cathy Dalton, School Board

School board member Cathy Dalton, whose term ends January 5, 2015, was recognized for her contributions to the school board. During her 8 years of service, Dalton served as treasurer, clerk/vice chair, and chair, was on the Facilities and Personnel Committees, and represented the school district at the Minnesota School Boards Association (MSBA). School board members and Superintendent Larson thanked Dalton for her commitment to the Mahtomedi School District. Dalton received an engraved school bell in recognition of her years of service.

C. Wildwood Elementary School - Engineering and Programming

Jean Oswald, media specialist, and Jeanna Warren, kindergarten teacher, presented to school board members on the Hour of Code event that was held for Wildwood and O. H. Anderson Elementary School families and on scratch programming their presentation at the annual TIES Conference.

D. Art - Advanced Video Curriculum Writing

Alicia Dolentz and Jan Nelson, art teachers at Mahtomedi High School, presented to school board members on video classes that they teach. Dolentz showed examples of her students' work integrating graphics into short films using the program After Effects. Nelson showed graphics used when broadcasting at events that take place in the gymnasium.

E. Educational Equity Alliance (EEA) with Tartan

Virginia Mancini, Communications/Language Arts teacher at Mahtomedi High School, presented to school board members on the Mahtomedi-Tartan 9<sup>th</sup> grade partnership with CLIMB Theatre. Mancini spoke about the goal of the partnership, student objectives, learning targets, curriculum, class work, joint sessions at Mahtomedi and at Tartan, creating monologues, the final performance, and shared student reflections of the partnership.

6. PUBLIC COMMENT

The following member of the audience spoke to the school board about:

- J. Stanley and Doris Hill Legacy Award: Mayor Jud Marshall, school district resident.

7. REPORT FROM STUDENT REPRESENTATIVE

A. Carter Hill, Student Representative

School Board Student Representative Carter Hill reported on the following events at Mahtomedi High School: upcoming end of semester and finals, winter activities and clubs, Parent’s Night Out, SADD’s holiday message.

8. APPROVAL OF MINUTES

A. November 13, 2014 - Regular Meeting

Dalton moved, Donovan seconded, approval of the minutes from the November 13, 2014, school board meeting. Carried.

9. DISCUSSION/INFORMATION ITEMS

A. Calendar of Events

Chair Judy Schwartz reviewed the calendar of events.

B. NWEA Fall Test Scores

Kim O’Connor, Data & Assessment Coordinator, presented NWEA data to the school board which included the 2014 “Summer Slide” in math and reading MAP, also broken down by gender and ethnicity, and math MCA readiness based on MAP performance.

10. ACTION ITEMS

A. Approval of 2013-2014 Audit

Jim Eichten, of Malloy, Montague, Karnowski, Radosevich & Co., presented the audit report for 2013-2014. Eichten reviewed the audited financial statements, provided school board members and administrators with an overview of the school district revenues and expenditures for the past school year, and shared the opinion and findings. Dalton moved, Payne seconded, approval of the 2013-2014 audit. Carried.

B. Approval of Q-Comp Plan and Goals

Beth Sneden, Supervisor of Professional Practice and Special Education, gave an update on the Mahtomedi Compensation Program (Q-Comp) site goals and teacher development and evaluation plan. Sneden spoke about the program approval process,

site goals, the site goal for each school, 2013-2014 site goal performance, teacher development and evaluation process, and student engagement data. An update will also be given in the spring. Donovan moved, McGraw seconded, approval of the Q-Comp plan and goals. Carried.

C. School Calendars

1. Approval of Revised 2014-2015 School Calendar

Kathe Nickleby, Principal of Mahtomedi High School, explained the reasoning for requesting a late start time for high school seniors due to testing for grades 9<sup>th</sup> through 11<sup>th</sup> grades the morning of April 28. Payne moved, McGraw seconded, approval of the revised 2014-2015 school calendar. Carried.

2. Approval of 2015-2016 and 2016-2017 School Calendars

Beth Sneden, Supervisor of Professional Practice and Special Education, reviewed with school board members the 2015-2016 and 2016-2017 school calendars. Sneden presented on the calendar committee's process for building the district calendar, which included the guiding principles, academic impact, and other considerations. Dalton moved, Donovan seconded, approval of the 2015-2016 and 2016-2017 school calendars. Carried.

D. Approval of Policies

1. Policy 510 - School Activities

Donovan moved, Dalton seconded, approval of Policy 510 – school activities. Carried.

2. Policy 528 - Student Parental, Family, and Marital Status Nondiscrimination

Superintendent Mark Larson reviewed with school board members Policy 528 - Student Parent, Family, and Marital Status Nondiscrimination. McGraw moved, Dalton seconded approval of Policy 528 – Student Parental, Family, and Marital Status Nondiscrimination. Carried.

E. Truth-in-Taxation Presentation

Rochel Manders, Director of Business Services, presented information regarding the proposed levy payable in 2015 and the tax impact for residents. Manders discussed the Truth in Taxation law, property tax background, legislative changes in 2014 that affect the 2015 levy, general fund changes in basic per pupil allowance, school district funds, fiscal year 2014-2015 budget, revenue and expenditure budgets for all funds, proposed tax levy payable in 2015, and property tax comparisons – pay 2014 versus pay 2015.

F. Truth-in-Taxation Public Comment

None.

G. Approval to Certify Levy for 2015

Dalton moved, Payne seconded, approval to certify levy for 2015. Total certified levy amount \$13,218,703.80. Carried.

11. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

School Board Director Julie McGraw reported on the most recent AMSD meeting and the discussion was to lobby for an increase in funding of 4% per student.

B. Integration District: Educational Equity Alliance (EEA)

None.

C. Minnesota School Boards Association (MSBA) Legislative Liaison

School Board Treasurer Kevin Donovan reported on finishing up with the delegate assembly, the upcoming winter conference January 15 & 16, and the Alliance for Student Achievement committee that he is a part of.

D. Northeast Metro 916 Board

School Board Chair Judy Schwartz reported that the Talking Points are included in the packet.

E. Other Items/Reports

None.

12. SUPERINTENDENT'S REPORT

Superintendent Mark Larson encouraged board members and the community to attend the upcoming concerts and events happening at the schools.

13. ADJOURNMENT

Donovan moved, McGraw seconded, adjournment. Meeting adjourned at 9:30 p.m. Carried.

14. CONSENT AGENDA ITEMS (Items Approved Under #4)

A. Approval of Treasurer's Report

B. Approval to Pay Bills

1. Check Register 02 - Check No. 386046 to 386294 and 80005520 to 80005601
2. Check Register 05 - Check No. 50000269 to 50000273

C. Approval of Wire Transfer Transactions

D. Approval of Donations/Grants Totaling \$13,390

All donations and grants are greatly appreciated. The use of these funds will be to further the mission of the school district and are used towards the wishes of the donor.

1. From 3M to Mahtomedi Engineering Program - \$9,000
2. From Kramer-Berg American Legion Post 507 to Mahtomedi Area Community Education Athletics/Summer Programs - \$2,390
3. From Kramer-Berg American Legion Post 507 to Mahtomedi Area Community Education Early Childhood Program - \$1,000
4. From Pine Tree Orchards, Inc. to Mahtomedi High School Nordic Skiing Program - \$1,000

E. Personnel

1. Approval of Contracts and Work Agreements

- a. Kaia Strand - Long-Term Substitute First Grade Teacher - Wildwood Elementary School (11/19/14 to 1/13/15)

2. Approval of Leaves of Absence

- a. Deanna Laue - First Grade Teacher - Wildwood Elementary School (11/19/14 to 1/13/15)
- b. Amy Winter - Reading Teacher - Wildwood Elementary School (12/2/14 to 2/27/15)

3. Approval of Resignations/Retirements/Terminations

- a. Kristi Doublin - Special Education Teacher - O. H. Anderson Elementary School (12/23/14)

JULIE MCGRAW, ACTING CLERK

Public notice for solicitation of bids, requests for quotes, and requests for proposals are located on the ISD 832 website, [www.mahtomedi.k12.mn.us](http://www.mahtomedi.k12.mn.us).

# Minutes of Special Meeting

## Board of Education Mahtomedi Public Schools

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A **Special** Meeting of the Board of Education of the Mahtomedi Public Schools was held **Monday, December 22, 2014**, beginning at 7:30 PM in the Mahtomedi District Education Center - Teaching & Learning Center.

### 1. CALL TO ORDER

Chair Judy Schwartz called the special meeting to order at 7:00 p.m.

### 2. ROLL CALL OF ATTENDANCE

Present: Cathy Dalton; Mary Jo Deters; Kevin Donovan; Julie McGraw; Lucy Payne; and Judy Schwartz.

### 3. APPROVAL OF THE AGENDA

Donovan moved, Payne seconded, approval of the agenda. Carried.

### 4. DISCUSSION ITEMS

#### A. Donations

The District received a very generous donation to be used towards a Mac Computer Lab with the potential to create music and broadcast productions. The concerns that were shared by teachers with the school board were about how the donation would impact programming and space. After much discussion, the feeling of school board members was to accept the first portion of the gift. The other two-thirds will not be accepted at this time.

#### B. Surveys

As part of curriculum reviews, surveys are commonly done. The World Language review is currently taking place and concerns from the Spanish department were raised that a survey asking about other language offerings would damage the Spanish program. After discussion, the feeling of school board members was soliciting community opinion should be a part of the review process.

C. Community Education

In the last five years, there has been considerable turnover in the Community Education leadership. The director position had been full-time in 2008-2009, but since then had been reduced to .5 FTE and was combined with other responsibilities to bring it to a 1.0 position. After hearing the history of the position and the fund balance situation, the feeling of the school board members was to make the position a full-time director position.

5. ADJOURNMENT

Payne moved, McGraw seconded, adjournment. Meeting adjourned at 9:35 p.m. Carried.

MARY JO DETERS, CLERK

Public notice for solicitation of bids, requests for quotes, and requests for proposals are located on the ISD 832 website, [www.mahtomedi.k12.mn.us](http://www.mahtomedi.k12.mn.us).

## CALENDAR OF EVENTS

<b>JANUARY</b>		
<b>DATE/TIME</b>	<b>MEETING/EVENT</b>	<b>LOCATION</b>
<b><u>Tuesday, January 6</u></b> 4:30-6:00 p.m.	Open Enrollment Task Force Meeting	District Education Center - Room 102/104
<b><u>Wednesday, January 7</u></b> Noon 6:00 p.m.	Adult Senior Community Lunch Northeast Metro 916 School Board Mtg.-( <i>Schwartz</i> )	District Education Center - Community Room Bellaire School, White Bear Lake
<b><u>Thursday, January 8</u></b> 7:00 p.m.	School Board Meeting	District Education Center - Community Room
<b><u>Friday, January 9</u></b> 7:30-10:00 a.m.	AMSD Board of Directors Meeting-( <i>Payne</i> )	TIES Building, St. Paul
<b><u>Monday, January 12</u></b> 1:00-3:00 p.m. 7:00 p.m.	Multi-District Collaborative Council - Winter Meeting-( <i>Deters</i> ) MAEF Board of Trustees Meeting-( <i>Donovan</i> )	NSP-M-O District Education Center District Education Center - Community Room
<b><u>Tuesday, January 13</u></b> 4:30-6:00 p.m.	Open Enrollment Task Force Meeting	District Education Center - Room 102/104
<b><u>Wednesday, January 14</u></b> 9:30 a.m.	Elementary PTO Meeting	District Education Center - Room 102/104
<b><u>Thursday, January 15-</u></b> <b><u>Friday, January 16</u></b>	MSBA Leadership Conference	Minneapolis Convention Center
<b><u>Friday, January 16</u></b>	No School - Staff Development	
<b><u>Monday, January 19</u></b>	No School - Martin Luther King, Jr. Day	
<b><u>Tuesday, January 20</u></b> 4:30-6:00 p.m.	Open Enrollment Task Force Meeting	District Education Center - Room 102/104
<b><u>Wednesday, January 21</u></b> Noon	Adult Senior Community Lunch	District Education Center - Community Room
<b><u>Thursday, January 22</u></b> 7:00 p.m.	School Board Study Session	District Education Center - Room 102/104
<b><u>Monday, January 26</u></b> 6:30-8:00 p.m. 7:00-8:30 p.m.	Community Education Advisory Council Mtg.-( <i>Donovan</i> ) MHS and MMS Symphonic Bands	District Education Center - Room 102/104 Chautauqua Fine Arts Center
<b><u>Tuesday, January 27</u></b> 4:30-6:00 p.m. 7:00 p.m.	Open Enrollment Task Force Meeting 4 <sup>th</sup> & 5 <sup>th</sup> Grade Choirs and World Music Ensemble	District Education Center - Room 102/104 Chautauqua Fine Arts Center
<b><u>Wednesday, January 28</u></b> 7:00-8:30 p.m.	Parent Communication Network Meeting - <i>Registration Information</i>	Chautauqua Fine Arts Center
<b><u>Thursday, January 29</u></b> 8:00-9:00 p.m.	MHS Bands and Don Bosco Band Concert	Chautauqua Fine Arts Center

## CALENDAR OF EVENTS

<b>FEBRUARY</b>		
DATE/TIME	MEETING/EVENT	LOCATION
<b><u>Tuesday, February 3</u></b> 4:30-6:00 p.m. 6:00 p.m.	Open Enrollment Task Force Meeting Northeast Metro 916 School Board Meeting- (Schwartz)	District Education Center – Room 102/104 Bellaire School, White Bear Lake
<b><u>Wednesday, February 4</u></b> 12:00-1:00 p.m.	Adult Senior Community Lunch	District Education Center - Community Room
<b><u>Friday, February 6</u></b> 7:00-9:00 a.m. 7:00-9:30 p.m.	AMSD Board of Directors Meeting-(Payne) MHS One-Act Plays	TIES Building, St. Paul Black Box Theater
<b><u>Saturday, February 7</u></b> 7:00-9:30 p.m.	MHS Once-Act Plays	Black Box Theater
<b><u>Monday, February 9</u></b> 5:00-9:00 p.m. 7:00 p.m.	School Board Planning Retreat MAEF Board of Trustees Meeting-(Donovan)	District Education Center – Board Room District Education Center – Room 102/104
<b><u>Wednesday, February 11</u></b> 9:30 a.m.	Elementary PTO Meeting	District Education Center – Room 102/104
<b><u>Thursday, February 12</u></b> 7:00 p.m.	School Board Meeting	District Education Center - Community Room
<b><u>Friday, February 13</u></b> 7:30 p.m.	Wildwood Artist Series – <i>Two on Tap</i>	Chautauqua Fine Arts Center
<b><u>Monday, February 16</u></b>	No School - Presidents' Day Holiday	
<b><u>Wednesday, February 18</u></b> 12:00-1:00 p.m.	Adult Senior Community Lunch	District Education Center - Community Room
<b><u>Friday, February 20</u></b>	No School - Staff Development/Conferences	
<b><u>Monday, February 23</u></b> 6:30-8:00 p.m.	Community Education Advisory Council Mtg.- (Donovan)	District Education Center - Board Room
<b><u>Thursday, February 26</u></b> 6:00 p.m. 7:00 p.m.	School Board Finance Committee Meeting School Board Study Session	District Education Center - Board Room District Education Center - Room 102/104
<b><u>Friday, February 27</u></b> 7:00 a.m.	City/School Leaders Meeting	District Education Center – Board Room

**Mahtomedi Public Schools**  
**Independent School District #832**  
**1520 Mahtomedi Avenue**  
**Mahtomedi, MN 55115**

**Regular Meeting - Board of Education**

**Date:** January 8, 2015

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**Agenda Item #10. B.**

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**TOPIC:** Employee Health and Wellness

**BACKGROUND:** During the fall of 2013, the District Health and Wellness Committee began to tackle the issues of staff morale and wellness. The group began by surveying the staff in late November to gather input and ideas for programming. Using funds donated by the district's health insurer, PreferredOne, the committee coordinated a kick-off event in which healthy foods were made available to all staff and a mindful eating challenge to follow. The four-week, voluntary challenge focused on individuals eating habits and required people to commit to different goals. Staff who completed the challenge and submitted their log sheet received a water bottle that tracks water consumption. Three staff members were randomly drawn for prizes including a \$150 gift certificate for spa/massage services, \$150 gift certificate for Dick's Sporting Goods, and a membership to a local Community Supported Agriculture (CSA) program out of Hugo. Again, the district is grateful to PreferredOne for supporting the district's wellness initiative and for making funds available for the incentives and prizes. The challenge was very well-received and over 140 staff chose to participate. As a result of this success, the committee was asked by district administration to coordinate the keynote speaker for the fall, back-to-school program for staff.

**PURPOSE OF PRESENTATION:** The purpose of this presentation is to provide the Board and community with an overview of the district health and wellness initiatives for the 2014-2015 school year.

**LEARNING OBJECTIVE:** As a result of this presentation, the Board will have an understanding of:

- the commitment made by PreferredOne to continue to support this initiative.
- how the committee will utilize the information shared during the back-to-school keynote for this year's programming.
- how the committee is utilizing other resources for programming.
- the data the committee will use to start measuring the success of the programming.

**ACTION RECOMMENDED:** Discussion Only.

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**Submitted By:**

**Concurrence By:**

Patrick Crothers

Nicole Flesner

**Name**

District Technology Coordinator

Director of Human Resources

**Title**



Dr. Mark Larson

**Superintendent of Schools**

**Mahtomedi Public Schools**  
**Independent School District #832**  
**1520 Mahtomedi Avenue**  
**Mahtomedi, MN 55115**

**Regular Meeting - Board of Education**

**Date:** January 8, 2015

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**Agenda Item #11. B.**

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**TOPIC:** Operating Practices

**PURPOSE OF PRESENTATION:** At the December Study Session, the Board reviews the Operating Practices and makes suggestions and changes. At the Organizational Meeting in January, the Board adopts the practices and follows them until they are re-examined.

Board members may, with the Chair's approval, request placing a specific practice(s) on the agenda at a future Board meeting with the purpose of re-examining at a time other than the December Study Session.

**ACTION RECOMMENDED:** The Board approve and adopt the Operating Practices as presented.

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**Submitted By:**



**Name**

Superintendent of Schools

**Title**

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**Concurrence By:**



**Dr. Mark Larson**

**Superintendent of Schools**

# Mahtomedi School Board and Superintendent Leadership Team Operating Practices

*"The following expectations have been developed and agreed upon to in order to provide structure to the operation of the School Board and to strengthen the relationship among School Board members and between the School Board and Superintendent:"*

## **1. How we relate to one another (unity, conflict and decision making)**

- Board members will relate to one another with honesty, integrity, and respect. Once a clear majority of the Board has agreed to a certain position and discussed it thoroughly, other Board members will not renew discussion of that topic provided that a full discussion and vote has taken place.
- Both Board unity and honest disagreement are legitimate and have their appropriate place (individual responsibility, member responsibility, chair responsibility).
- When a majority of the Board makes a decision, the minority members will respect majority rule and exemplify the standard, "I did not agree with this action, but I will respect and support the position of the Board."
- Board members and Superintendent will not criticize or second guess each other behind the scenes.
- Board members agree to devote time on an annual basis to review these norms/guiding principles

## **2. How we communicate (boundaries, transparency, being informed)**

- The Superintendent will respect the need for all Board members to have the same information that relates to issues coming before the Board.
- The Superintendent will provide written updates on a regular basis on issues of interest and concern affecting the school district.
- Board members will channel requests for information, reports, etc. through the Superintendent rather than directly to staff.
- All official communication between Board members and other school district staff will be channeled through the Superintendent, particularly if it relates to performance of school district employees (*Exception – thank you notes from board members to staff*).

### **3. How we govern (roles, responsibilities and expectations)**

- It is agreed that the Board Chair and Superintendent will meet prior to each meeting so that he or she is fully prepared to run the meeting.
- Legal questions should be forwarded to the Superintendent who will contact an attorney for assistance.
- Board members will contact the Superintendent when they receive parental complaints rather than contacting the staff directly.
- All routine personnel recommendations will be approved unless the Superintendent is contacted in advance.
- Board members receiving complaints will encourage parents to follow channels (teacher, principal, superintendent, etc.) and avoid communicating the "I'll fix it" message.
- Board members will appropriately clarify their role; i.e. citizen, parent, or school board member in their interactions with teachers and other staff.
- Board members will set the general parameters for subcommittee and task force committee assignments
- Board members will notify building principals when visiting a building in their official capacity as a member of the Board.
- Board members will attempt to visit each building at least once per year.
- Board members who are not in attendance at assigned school board committee meetings are responsible for getting information discussed prior to any full school board meeting where the same issue may be discussed.
- Board members will focus on policy and board parameters and not on administrative/management activities.
- Board members will recognize and respect that their authority exists where a quorum of the Board meets and not as individuals.

#### **4. How we conduct meetings (meeting protocol/process and participation)**

- It is the Board Chair's responsibility to remind members, when necessary to limit discussions to the agenda.
- Board members may bring to the Board items they think are important policy issues. They begin this process by bringing the item to the attention of the Superintendent or the Board Chair who will then schedule the item for a future Board meeting. The Board Chair will be the "gatekeeper" for these issues. At the beginning of a meeting, the Board Chair will discuss what requests have been made and any decision about whether or not to add the item. If the Board Chair determines that an item will not be added to the agenda, the Board member who made that request can ask the Board for approval to add the item. If there is a "second" to the motion and a majority vote for the item, it will be added.
- Board members agree to prepare for discussions in advance and review the materials distributed in the packet before the meeting.
- Board members who disagree with recommendations in the addendum or need more information before making a decision will contact the Superintendent or School Board Chair prior to the meeting.
- The Board Chair will welcome visitors and make it clear at the beginning of the meeting how they can participate. Citizens in the audience can be recognized and comment from the podium at the beginning of the meeting during the "Public Comment" time period.
- Board members needing additional information about consent list recommendations or wishing to move items from the consent list will contact the Superintendent or Board Chair before the meeting.
- An agenda and background material for each board meeting will be provided the Monday before each meeting. Additional items may be added at a later date, as needed.
- "No surprises" is an important management standard in regard to public board meetings and is a shared responsibility of the Superintendent and individual Board members.

CREATED—August 2010

ADOPTED—January 12, 2012

**INDEPENDENT SCHOOL DISTRICT #832**

**MAHTOMEDI, MINNESOTA**

**TREASURER'S REPORT**

**MONTH ENDING 11/30/14**

	<b>CLOSING BALANCE</b>		<b>A/P</b>	<b>PAYROLL</b>	<b>JOURNAL ENTRY</b>	<b>BALANCE AS OF</b>
	<b>10/31/14</b>	<b>RECEIPTS</b>	<b>DISBURSEMENT</b>	<b>DISBURSEMENTS</b>	<b>TRANSFERS</b>	<b>11/30/14</b>
GENERAL FUND (01)	6,261,652.05	1,267,441.04	(1,447,017.78)	(1,063,725.56)	(337,085.19)	4,681,264.56
FOOD SERVICE FUND (02)	471,096.03	139,423.08	(138,747.31)	0.00	25.00	471,796.80
COMMUNITY EDUCATION FUND (04)	544,816.68	146,592.97	(56,413.45)	(48,084.13)	(16,205.28)	570,706.79
DEBT SERVICE FUND (07)	3,477,518.14	1,097,103.73	(157,500.00)	0.00	172,574.85	4,589,696.72
INTERNAL FUND (20)	610,593.05	7,510.37	(308,632.37)	0.00	350,569.02	660,040.07
DONATIONS (25)	765,194.30	46,595.51	(16,884.84)	0.00	(7,191.62)	787,713.35
ACTIVITIES (50)	209,870.01	18,276.50	(50,384.33)	0.00	6,027.02	183,789.20
OPEB TRUST FUND (45)	2,253,636.58	0.00	0.00	0.00	(20.53)	2,253,616.05
OPEB DEBT SERV (47)	231,341.80	67,769.58	0.00	0.00	0.00	299,111.38
	<b>14,825,718.64</b>	<b>2,790,712.78</b>	<b>(2,175,580.08)</b>	<b>(1,111,809.69)</b>	<b>168,693.27</b>	<b>14,497,734.92</b>
<b>BANK</b>	<b>BANK</b>	<b>OUTSTANDING (-)</b>	<b>OUTSTANDING (+)</b>	<b>OUTSTANDING</b>	<b>BANK BALANCE</b>	
	<b>STATEMENT</b>	<b>CHECKS</b>	<b>DEPOSITS</b>	<b>WIRES</b>	<b>11/30/14</b>	
MSDLAF Acct# 1289	378,154.00		16,738.00	39,616.21	434,508.21	
MSDLAF Acct# 1521 checking	446,525.22	(291,556.77)			154,968.45	
MN TRUST-OPERATING (30822-101)	11,654,642.21				11,654,642.21	
OHA #601344	0.00				0.00	
WW # 601343	0.00				0.00	
COM ED #601355	0.00				0.00	
MS ACT #601500	0.00				0.00	
HS ACT #601366	0.00				0.00	
MN TRUST-OPEB TRUST (30822-301) 45-101-00	2,331,016.05			(77,400.00)	2,253,616.05	
MN TRUST- 2010B BOND- 06-101-00	0.00				0.00	
<b>TOTAL</b>	<b>14,810,337.48</b>	<b>(291,556.77)</b>	<b>16,738.00</b>	<b>(37,783.79)</b>	<b>14,497,734.92</b>	

**DEC 2014 CHECK REGISTER- BANK 02**

Bank	Check Date	Check Number	Check Amount	Vendor Number	Address 1	Vendor Name	Check Status Description
2	12/01/2014	386295	68.16	00094	0	AMERICAN FAMILY ASSURANCE	Cleared
2	12/01/2014	386296	656.00	01556	0	MAHTOMEDI AREA EDUC.FOUNDATION	Cleared
2	12/01/2014	386297	9.90	01888	0	NATIONAL INSURANCE SERVICES OF WI INC	Cleared
2	12/01/2014	386298	304.00	01740	0	NCPERS MINNESOTA-179220	Cleared
2	12/01/2014	386299	753.25	02017	0	OFFICE & PROFESSIONAL	Cleared
2	12/01/2014	386300	951.00	02048	0	OPERATING ENGINEERS LOCAL #70	Cleared
2	12/04/2014	386301	92.40	00009	0	AAA AWARDS	Cleared
2	12/04/2014	386302	238.08	00066	0	AIM ELECTRONICS INC	Cleared
2	12/04/2014	386303	3,848.50	00106	5	AMERICAN RED CROSS	Cleared
2	12/04/2014	386304	232.70	09832	0	ANDREA MYERS	Cleared
2	12/04/2014	386305	2,551.79	08859	1	AWS SERVICE CENTER	Cleared
2	12/04/2014	386306	3,886.14	03196	0	BF LAUZON ENTERPRISES INC	Cleared
2	12/04/2014	386307	3,782.06	03340	0	BIX PRODUCE CO LLC	Cleared
2	12/04/2014	386308	1,750.00	09501	0	BOARD OF SCHOOL SUPERINTENDENTS	
2	12/04/2014	386309	135.00	07270	0	BRUCE TILTON	Cleared
2	12/04/2014	386310	50.00	07775	0	CHAMPLIN PARK DEBATE TEAM	Cleared
2	12/04/2014	386311	85.92	07299	0	COBORNSDELIVERS LLC	Cleared
2	12/04/2014	386312	75.00	08997	0	COOPER HIGH SCHOOL	Cleared
2	12/04/2014	386313	1,027.58	00599	0	DALCO	Cleared
2	12/04/2014	386314	74.00	06405	0	DAMON LALIBERTE	Cleared
2	12/04/2014	386315	74.00	05103	0	DON BOWMAN	Cleared
2	12/04/2014	386316	3,500.00	00687	0	DORSEY & WHITNEY LLP	Cleared
2	12/04/2014	386317	80.00	07101	0	DOUGLAS BLOOD	Cleared
2	12/04/2014	386318	5,279.00	00714	0	EAGLE SCREEN PRINTING/JEFFREY POESCHL	Cleared
2	12/04/2014	386319	1,040.58	06030	1	EARTHGRAINS CO.INC	Cleared
2	12/04/2014	386320	4,747.12	00725	0	ECKROTH MUSIC COMPANY	Cleared
2	12/04/2014	386321	505.00	05986	0	EDUCATORS BENEFITS CONSULTANTS,LLC	Cleared
2	12/04/2014	386322	383.25	03087	0	ERIKA HAMMERSCHMIDT	Cleared
2	12/04/2014	386323	649.00	10263	0	FIREFLY COMPUTERS	Cleared
2	12/04/2014	386324	60.00	09129	0	FOREST LAKE HIGH SCHOOL	Cleared
2	12/04/2014	386325	525.77	06697	0	FRATTALLONE'S ACE HARDWARE STORES	Cleared
2	12/04/2014	386326	279.50	00938	1	GENERAL PARTS LLC	Cleared
2	12/04/2014	386327	1,041.75	01038	0	HAAS MUSICAL INSTRUMENT REPAIR	Cleared
2	12/04/2014	386328	32,987.30	01096	1	HEALTHPARTNERS	Cleared
2	12/04/2014	386329	470.00	06631	0	HILDI INC	Cleared
2	12/04/2014	386330	400.00	09369	0	HISTORY COMES TO LIFE	Cleared
2	12/04/2014	386331	197.00	06289	0	IRONDALE HIGH SCHOOL	Cleared
2	12/04/2014	386332	378.91	03141	0	JOAN STAHLMANN	Cleared
2	12/04/2014	386333	8,904.06	03378	0	KELLY SERVICES, INC	Cleared
2	12/04/2014	386334	521.16	04005	0	KERNEL CONCESSION SUPPLY /R.D.HANSON	Cleared
2	12/04/2014	386335	1,086.70	08806	0	LANDS BEST FOODS	Cleared
2	12/04/2014	386336	1,344.61	03195	0	LASERPLUS, LLC	Cleared
2	12/04/2014	386337	90.83	07073	0	LOFFLER	Cleared
2	12/04/2014	386338	410.85	07606	1	LOFFLER COMPANY INC/KONICA MINOLTA PREMIER FI	Cleared
2	12/04/2014	386339	5,980.04	03182	1	MADISON NATIONAL LIFE INS CO INC	Cleared
2	12/04/2014	386340	211.34	07061	0	MAEF-MAHTOMEDI AREA EDUCATION FOUNDATION	Cleared
2	12/04/2014	386341	67.97	01557	0	MAHTOMEDI AUTO SERVICE	Cleared
2	12/04/2014	386342	80.00	10005	0	MARK LALIBERTE	Cleared

**DEC 2014 CHECK REGISTER- BANK 02**

Bank	Check Date	Check Number	Check Amount	Vendor Number	Address 1	Vendor Name	Check Status Description
2	12/04/2014	386343	57.00	05188	0	MARK NESS	Cleared
2	12/04/2014	386344	100.00	07339	0	MARY HALL	Cleared
2	12/04/2014	386345	360.00	01618	0	MASSP-MN ASSOC.OF SEC.SCH PRINCIPALS	
2	12/04/2014	386346	848.00	01618	0	MASSP-MN ASSOC.OF SEC.SCH PRINCIPALS	
2	12/04/2014	386347	50.18	01684	0	MENARDS OAKDALE CASHWAY LUMBER	Cleared
2	12/04/2014	386348	347.75	03384	0	MID CITY SERVICES-INDUSTRIAL LAUNDRY	Cleared
2	12/04/2014	386349	9.00	01803	0	MSHSL -MN STATE H S LEAGUE	
2	12/04/2014	386350	4,080.09	01888	0	NATIONAL INSURANCE SERVICES OF WI INC	Cleared
2	12/04/2014	386351	742.50	01961	0	NORCOSTCO INC	Cleared
2	12/04/2014	386352	1,606.08	09502	0	NORTHFIELD LINES,INC/BENJAMIN BUS INC	Cleared
2	12/04/2014	386353	379.98	08969	0	PESI-PREMIER EDUCATION SOLUTIONS INC	Cleared
2	12/04/2014	386354	60.10	10357	0	PETER PUGGER MFG INC	
2	12/04/2014	386355	334.69	02151	0	PLUNKETTS PEST CONTROL INC	Cleared
2	12/04/2014	386356	264,679.20	08212	0	PREFERRED ONE	Cleared
2	12/04/2014	386357	1,432.90	02180	0	PRESS PUBLICATIONS	Cleared
2	12/04/2014	386358	305.00	10356	0	PRINTING MAINTENANCE CO	Cleared
2	12/04/2014	386359	182.00	04507	0	ROMAN MARKET INC	Cleared
2	12/04/2014	386360	200.00	07807	0	ROSEVILLE AREA HIGH SCHOOL	Cleared
2	12/04/2014	386361	126.00	09556	0	RUPP,ANDERSON,SQUIRES & WALDSPURGER P.A.	Cleared
2	12/04/2014	386362	289.02	04710	0	SCHOOL OUTFITTERS	Cleared
2	12/04/2014	386363	75.00	07133	0	SILVER HARMONY SINGERS	
2	12/04/2014	386364	397.98	00553	3	STAPLES ADVANTAGE	Cleared
2	12/04/2014	386365	1,127.00	02641	0	STRAUSS SKATES AND BICYCLES	Cleared
2	12/04/2014	386366	198.00	04551	0	THE GOODPRINTER	Cleared
2	12/04/2014	386367	446.58	02745	1	THYSSENKRUPP ELEVATOR	Cleared
2	12/04/2014	386368	74.00	05383	0	TODD KLINGSPORN	Cleared
2	12/04/2014	386369	135.00	09003	0	TOM KUBES	Cleared
2	12/04/2014	386370	234.44	03345	0	TRIO SUPPLY CO	Cleared
2	12/04/2014	386371	6,600.00	02807	0	US BANK TRUST N A	Cleared
2	12/04/2014	386372	442.10	02946	0	WHITE BEAR LOCKSMITH	Cleared
2	12/04/2014	386373	57.00	06375	0	WILLIAM KATZMARK	Cleared
2	12/04/2014	386374	33,301.04	00723	0	XCEL ENERGY	Cleared
2	12/04/2014	386375	29,005.08	06934	0	US FOODSERVICE INC	Cleared
2	12/11/2014	386376	623.40	00016	0	ABBOTT PAINT & CARPET CO	Cleared
2	12/11/2014	386377	300.00	08492	0	ACCESS LIFTS INC	Cleared
2	12/11/2014	386378	168.00	09119	0	ADVANCEPIERRE FOODS	Cleared
2	12/11/2014	386379	548.02	09140	0	AFFINETY SOLUTIONS INC	Cleared
2	12/11/2014	386380	5,492.06	09416	0	AGROPUR	Cleared
2	12/11/2014	386381	150.00	10368	0	ALEXANDER NELSON	Cleared
2	12/11/2014	386382	1,200.00	10000	0	ALL AROUND FUN RENTAL LLC	
2	12/11/2014	386383	234.00	00108	0	AMERICAN SCHOOL BOARD JOURNAL	Cleared
2	12/11/2014	386384	2,443.08	00109	0	AMERICAN SECURITY LLC	Cleared
2	12/11/2014	386385	58,461.00	03636	1	APPLE INC	Cleared
2	12/11/2014	386386	75.00	09461	0	BEAU BERGER	
2	12/11/2014	386387	77.00	07284	0	BRAD LARSEN	Cleared
2	12/11/2014	386388	80.00	10366	0	BRIAN SANDIFER	Cleared
2	12/11/2014	386389	575.00	08543	0	BRITECOLOR PRESS	Cleared
2	12/11/2014	386390	78.30	04738	0	BRUCE DJOCK REPAIR	

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Bank	Check Date	Check Number	Check Amount	Vendor Number	Address 1	Vendor Name	Check Status Description
2	12/11/2014	386391	110.00	06859	0	BURNSVILLE SR HIGH SCHOOL	Cleared
2	12/11/2014	386392	16,000.00	05881	0	CESO-THE CENTER FOR EFFICIENT SCHOOL OPERAT	Cleared
2	12/11/2014	386393	2,220.00	07266	0	COMPUTER EXPLORERS	Cleared
2	12/11/2014	386394	115.00	10365	0	CORY STEPANIAK	Cleared
2	12/11/2014	386395	172.26	00594	0	CYNMAR CORPORATION	Cleared
2	12/11/2014	386396	525.51	00599	0	DALCO	Cleared
2	12/11/2014	386397	74.00	05338	0	DAN PELLETIER	Cleared
2	12/11/2014	386398	109.00	09103	0	DAVID CURRY	Cleared
2	12/11/2014	386399	645.00	00678	0	DOMINO'S PIZZA	Cleared
2	12/11/2014	386400	373.63	00679	0	DONATELLI'S	
2	12/11/2014	386401	80.00	07101	0	DOUGLAS BLOOD	Cleared
2	12/11/2014	386402	131.10	00725	1	ECKROTH MUSIC COMPANY	Cleared
2	12/11/2014	386403	57.00	03256	0	ED MORREIM	Cleared
2	12/11/2014	386404	99.55	08226	0	EPIC SPORTS	Cleared
2	12/11/2014	386405	743.37	00787	0	ERICKSON OIL PRODUCTS INC	Cleared
2	12/11/2014	386406	57.00	06229	0	EUGENE RICHARDSON	Cleared
2	12/11/2014	386407	74.00	05257	0	F.STEPHEN WINFIELD	Cleared
2	12/11/2014	386408	126,515.48	06819	0	FIRST STUDENT	Cleared
2	12/11/2014	386409	750.00	10370	0	GARTH HECKMAN	Cleared
2	12/11/2014	386410	137.00	04873	0	GENE WARNER	Cleared
2	12/11/2014	386411	47.89	00937	1	GENERAL INDUSTRIAL SUPPLY CO	Cleared
2	12/11/2014	386412	80.00	09561	0	GREGORY KOLTES	Cleared
2	12/11/2014	386413	75.00	09954	0	HOLLY PHILLIPS	Cleared
2	12/11/2014	386414	425.00	02765	0	HOWARD WALSTEIN/TOTAL ENTERTAINMENT PROD	Cleared
2	12/11/2014	386415	10,526.94	03521	0	I.S.D # 015 ST FRANCIS SCHOOL DISTRICT	Cleared
2	12/11/2014	386416	135.00	06207	0	JAMES SMITH	Cleared
2	12/11/2014	386417	156.70	08077	1	JOHN DEERE LANDSCAPES/ LESCO	Cleared
2	12/11/2014	386418	115.00	10363	0	JOSEPH KLEGSTAD	Cleared
2	12/11/2014	386419	57.00	05258	0	KATIE ALVAREZ	Cleared
2	12/11/2014	386420	494.86	03819	0	KAYLA SCHILTGEN ELEFSON	Cleared
2	12/11/2014	386421	12,007.17	03378	0	KELLY SERVICES, INC	Cleared
2	12/11/2014	386422	183.00	06263	0	KEVIN MAERTENS	Cleared
2	12/11/2014	386423	4,766.40	09995	0	KITTLESON MARKETING	Cleared
2	12/11/2014	386424	30.33	01372	0	KNOWLAN'S SUPER MARKETS	Cleared
2	12/11/2014	386425	135.00	06404	0	KRISTIAN THONVOLD	Cleared
2	12/11/2014	386426	118.08	07073	0	LOFFLER	Cleared
2	12/11/2014	386427	2,024.00	07606	1	LOFFLER COMPANY INC/KONICA MINOLTA PREMIER FI	Cleared
2	12/11/2014	386428	2,100.00	06829	0	M&S TREE REMOVAL	Cleared
2	12/11/2014	386429	609.84	07908	1	MAILFINANCE	Cleared
2	12/11/2014	386430	77.00	06370	0	MARK ENGSTROM	Cleared
2	12/11/2014	386431	233.40	08289	0	MATRIX COMMUNICATIONS	Cleared
2	12/11/2014	386432	116.65	01684	0	MENARDS OAKDALE CASHWAY LUMBER	Cleared
2	12/11/2014	386433	739.99	10282	1	MGA ENTERTAINMENT INC / LITTLE TYKES	Cleared
2	12/11/2014	386434	167.50	10360	0	MICHAEL CASHIN	Cleared
2	12/11/2014	386435	1,156.00	09998	0	MIDWEST VENDING	Cleared
2	12/11/2014	386436	135.00	07259	0	MIKE DIEBOLD	Cleared
2	12/11/2014	386437	1,232.00	05059	0	MINNESOTA LANDSCAPE ARBORETUM	
2	12/11/2014	386438	214.00	08739	0	NAC MECHANICAL & ELECTRICAL SERVICE	Cleared

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Bank	Check Date	Check Number	Check Amount	Vendor Number	Address 1	Vendor Name	Check Status Description
2	12/11/2014	386439	2,999.30	07972	0	NEOFUNDS BY NEOPOST	Cleared
2	12/11/2014	386440	135.00	10364	0	NICK BRADSHAW	Cleared
2	12/11/2014	386441	1,467.00	10020	0	NOW MICRO	Cleared
2	12/11/2014	386442	3,500.00	03188	0	NWEA-NORTHWEST EVALUATION ASSN	Cleared
2	12/11/2014	386443	4,181.80	05985	0	PAMS LUNCHROOM LLC	Cleared
2	12/11/2014	386444	74.00	07235	0	PAT CLEMONS	Cleared
2	12/11/2014	386445	57.00	05426	0	PAUL ADAMS	Cleared
2	12/11/2014	386446	109.00	05131	0	PAUL SIKORA	Cleared
2	12/11/2014	386447	57.00	09013	0	PETER JOHNSON	Cleared
2	12/11/2014	386448	750.00	10371	0	PHILLIP OKONGO-GWOKE	Cleared
2	12/11/2014	386449	597.80	02139	1	PICTURE PLACE PHOTOGRAPHY	Cleared
2	12/11/2014	386450	644.00	02141	0	PINE TREE APPLE ORCHARD	Cleared
2	12/11/2014	386451	64.40	02161	0	POPP.COM INC	Cleared
2	12/11/2014	386452	139.74	06012	1	PREMIUM WATERS INC	Cleared
2	12/11/2014	386453	91.30	02190	0	PRO-ED	Cleared
2	12/11/2014	386454	74.00	09067	0	RANDY DEISTING	Cleared
2	12/11/2014	386455	4,290.00	06121	0	REGION 4A	Cleared
2	12/11/2014	386456	115.00	10362	0	RICK HJELM	Cleared
2	12/11/2014	386457	300.00	09874	0	ROD THOMPSON SIGN PAINTING	Cleared
2	12/11/2014	386458	130.00	04981	0	ROSEMOUNT HIGH SCHOOL	Cleared
2	12/11/2014	386459	187.00	08374	0	SCHOOL CHECK IN	
2	12/11/2014	386460	469.13	02420	1	SCHOOL SPECIALTY INC	Cleared
2	12/11/2014	386461	109.00	07939	0	SCOTT JOHNSON	Cleared
2	12/11/2014	386462	225.00	09987	0	ST CLOUD TECH HIGH SCHOOL	Cleared
2	12/11/2014	386463	88.35	00553	3	STAPLES ADVANTAGE	Cleared
2	12/11/2014	386464	109.00	06979	0	STEVE SCHNEIDER	
2	12/11/2014	386465	795.94	04176	0	SUNBURST CHEMICALS, INC.	Cleared
2	12/11/2014	386466	71.50	02680	0	T A SCHIFSKY & SONS INC	Cleared
2	12/11/2014	386467	225.00	08174	0	TAYLOR KEATE	Cleared
2	12/11/2014	386468	115.00	02135	0	THE PIANO WORKS	Cleared
2	12/11/2014	386469	61,241.41	02748	1	TIES/ TIES DEPOT	Cleared
2	12/11/2014	386470	109.00	05232	0	TONY ANDERSON	Cleared
2	12/11/2014	386471	15.25	02776	0	TRANS-MISSISSIPPI BIOLOGICAL	Cleared
2	12/11/2014	386472	1,941.10	10353	0	TRI STATE SURPLUS	Cleared
2	12/11/2014	386473	105.00	08784	0	TRUSTED EMPLOYEES	Cleared
2	12/11/2014	386474	277.26	00047	0	TYCO INTEGRATED SECURITY LLC	Cleared
2	12/11/2014	386475	493.85	09693	0	UNIVERSAL ATHLETIC	Cleared
2	12/11/2014	386476	68.50	05029	0	VORT CORP.	
2	12/15/2014	386477	700.00	04342	0	WISCONSIN SCTF	Cleared
2	12/18/2014	386478	77.00	10372	0	AARON BARLOW	
2	12/18/2014	386479	75.00	10373	0	ALEX SCHMIDT	Cleared
2	12/18/2014	386480	402.38	00095	0	AMERICAN FLAGPOLE & FLAG CO	
2	12/18/2014	386481	626.50	09832	0	ANDREA MYERS	
2	12/18/2014	386482	949.00	03636	1	APPLE INC	Cleared
2	12/18/2014	386483	109.00	07792	0	ASHLEY DEISTING	Cleared
2	12/18/2014	386484	720.48	08859	1	AWS SERVICE CENTER	Cleared
2	12/18/2014	386485	135.00	09086	0	BEN YANEZ	Cleared
2	12/18/2014	386486	57.00	05134	0	BILL CAPOCASA	

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Bank	Check Date	Check Number	Check Amount	Vendor Number	Address 1	Vendor Name	Check Status Description
2	12/18/2014	386487	1,425.00	07948	0	BRIH DESIGN	
2	12/18/2014	386488	257.20	04738	0	BRUCE DJOCK REPAIR	
2	12/18/2014	386489	235.00	00370	0	BUREAU OF EDUCATION & RESEARCH	
2	12/18/2014	386490	4,001.50	07031	0	CARRIE ARDITO	Cleared
2	12/18/2014	386491	310.86	07299	0	COBORNSDELIVERS LLC	Cleared
2	12/18/2014	386492	31.90	00541	0	CONTINENTAL CLAY COMPANY	
2	12/18/2014	386493	109.00	10377	0	CORY CLARK	Cleared
2	12/18/2014	386494	1,807.46	00558	1	COURAGE KENNY REHABLIITATION INSTITUTE	Cleared
2	12/18/2014	386495	29,807.00	09332	0	DAKOTA TRUCK UNDERWRITERS	Cleared
2	12/18/2014	386496	1,000.63	00599	0	DALCO	Cleared
2	12/18/2014	386497	80.00	07795	0	DALE GOULSON	Cleared
2	12/18/2014	386498	74.00	09504	0	DAVID ELLIOTT	Cleared
2	12/18/2014	386499	1,443.81	03328	0	DIVERSIFIED SNACK DIVISION	Cleared
2	12/18/2014	386500	1,245.00	00678	0	DOMINO'S PIZZA	Cleared
2	12/18/2014	386501	120.00	07912	0	EAGAN HIGH SCHOOL DEBATE	
2	12/18/2014	386502	311.65	03087	0	ERIKA HAMMERSCHMIDT	Cleared
2	12/18/2014	386503	109.00	10263	0	FIREFLY COMPUTERS	Cleared
2	12/18/2014	386504	261.33	00987	0	GRAINGER	Cleared
2	12/18/2014	386505	165.00	03081	0	GRAY SEEVER	Cleared
2	12/18/2014	386506	168.00	01096	0	HEALTHPARTNERS/GROUP HEALTH INC	Cleared
2	12/18/2014	386507	6,396.30	04070	1	I.S.D # 200 -HASTINGS SCHOOLS	Cleared
2	12/18/2014	386508	1,912.50	09968	0	JANET BERRYHILL/ YOGA & CRANIO SACRAL THERAPY	Cleared
2	12/18/2014	386509	75.00	10036	0	KELLEY NEMEC	Cleared
2	12/18/2014	386510	74.00	10376	0	KELLY ANLAUF	Cleared
2	12/18/2014	386511	57.00	05568	0	KEN COOPER	
2	12/18/2014	386512	437.44	04005	0	KERNEL CONCESSION SUPPLY /R.D.HANSON	Cleared
2	12/18/2014	386513	155.77	01372	0	KNOWLAN'S SUPER MARKETS	Cleared
2	12/18/2014	386514	1,167.45	08806	0	LANDS BEST FOODS	Cleared
2	12/18/2014	386515	3,247.66	07606	2	LOFFLER COMPANY INC	Cleared
2	12/18/2014	386516	3,698.58	07606	1	LOFFLER COMPANY INC/KONICA MINOLTA PREMIER FI	Cleared
2	12/18/2014	386517	75.00	07822	0	MARK SIKICH	Cleared
2	12/18/2014	386518	130.93	01684	0	MENARDS OAKDALE CASHWAY LUMBER	Cleared
2	12/18/2014	386519	700.00	06144	0	MICHAEL SCHUMACHER	Cleared
2	12/18/2014	386520	115.00	08989	0	MICHAEL VON FANGE	Cleared
2	12/18/2014	386521	1,086.25	09998	0	MIDWEST VENDING	Cleared
2	12/18/2014	386522	9,366.00	01764	0	MMKR- MALLOY MONTAGUE KARNOWSK RADOSEVICH	Cleared
2	12/18/2014	386523	190.00	06251	0	MN TRUE TEAM TRACK AND FIELD	
2	12/18/2014	386524	28,614.60	01971	1	NORTHEAST METRO 916	Cleared
2	12/18/2014	386525	240.00	01974	0	NORTHERN ELECTRIC- ELECTRICAL CONTRACTORS	Cleared
2	12/18/2014	386526	133.75	02043	0	ON SITE SANITATION INC	Cleared
2	12/18/2014	386527	200.00	02063	0	PACER CENTER	Cleared
2	12/18/2014	386528	189.99	08969	0	PESI-PREMIER EDUCATION SOLUTIONS INC	Cleared
2	12/18/2014	386529	9,295.00	08740	0	PHASOR ELECTRIC CO	Cleared
2	12/18/2014	386530	588.00	02141	0	PINE TREE APPLE ORCHARD	Cleared
2	12/18/2014	386531	38.00	02180	0	PRESS PUBLICATIONS	Cleared
2	12/18/2014	386532	74.00	09067	0	RANDY DEISTING	
2	12/18/2014	386533	2,400.00	03742	1	RSCHOOL TODAY/DISTRIBUTED WEBSITE CORPORATI	Cleared
2	12/18/2014	386534	57.00	08430	0	RUSSELL CHRISTIAN	Cleared

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2	12/18/2014	386535	74.00	01028	0	RYAN GUNDERSON	
2	12/18/2014	386536	956.35	07113	0	SAM'S CLUB	
2	12/18/2014	386537	205.38	02417	1	SCHOOL HEALTH CORPORATION	Cleared
2	12/18/2014	386538	287.50	03123	0	SHEILA MERZER M A	Cleared
2	12/18/2014	386539	1,000.00	02578	0	SPRINGSTED INC	
2	12/18/2014	386540	60.00	03909	0	ST PAUL ACADEMY	
2	12/18/2014	386541	750.19	00553	3	STAPLES ADVANTAGE	Cleared
2	12/18/2014	386542	182.78	02610	0	STATE SUPPLY CO INC	Cleared
2	12/18/2014	386543	57.00	08296	0	STEVE VAIL	Cleared
2	12/18/2014	386544	137.00	04551	0	THE GOODPRINTER	Cleared
2	12/18/2014	386545	157.00	02135	0	THE PIANO WORKS	Cleared
2	12/18/2014	386546	2,000.97	02748	1	TIES/ TIES DEPOT	Cleared
2	12/18/2014	386547	290.40	03345	0	TRIO SUPPLY CO	Cleared
2	12/18/2014	386548	15,080.00	02825	7	UNIVERSITY OF MINNESOTA	Cleared
2	12/18/2014	386549	484.40	02889	1	WALMART COMMUNITY / RFCSELLC	
2	12/18/2014	386550	8,000.00	09008	0	YARDWORKS LAWNCARE + MAINTENACE LLC	Cleared
2	12/18/2014	386551	74.00	08914	0	ZACHARY JOHNSON	Cleared
2	12/23/2014	386552	83.68	06158	0	CAROL MAGER	
2	12/23/2014	386553	180.00	10039	0	CARTRELL COOPER	
2	12/23/2014	386554	600.00	09510	0	CITY OF MAPLEWOOD	Cleared
2	12/23/2014	386555	58.50	07299	0	COBORNSDELIVERS LLC	Cleared
2	12/23/2014	386556	1,047.00	07079	0	COMMITTEE FOR CHILDREN	
2	12/23/2014	386557	2,036.00	00599	0	DALCO	Cleared
2	12/23/2014	386558	875.20	03328	0	DIVERSIFIED SNACK DIVISION	
2	12/23/2014	386559	690.00	00678	0	DOMINO'S PIZZA	Cleared
2	12/23/2014	386560	179.64	00803	0	EXPRESS SERVICES INC	Cleared
2	12/23/2014	386561	3,395.00	10263	0	FIREFLY COMPUTERS	
2	12/23/2014	386562	240.00	08883	0	GINA BOOGREN	
2	12/23/2014	386563	389.00	01096	0	HEALTHPARTNERS/GROUP HEALTH INC	Cleared
2	12/23/2014	386564	148.23	03141	0	JOAN STAHLMANN	
2	12/23/2014	386565	210.00	10019	0	KARA FERRIS	Cleared
2	12/23/2014	386566	11,499.86	03378	0	KELLY SERVICES, INC	Cleared
2	12/23/2014	386567	637.60	08806	0	LANDS BEST FOODS	
2	12/23/2014	386568	119.84	01684	0	MENARDS OAKDALE CASHWAY LUMBER	
2	12/23/2014	386569	458.75	08739	0	NAC MECHANICAL & ELECTRICAL SERVICE	Cleared
2	12/23/2014	386570	54,646.89	01971	1	NORTHEAST METRO 916	Cleared
2	12/23/2014	386571	3,511.00	10378	0	ORGANIC WORLD LANGUAGE	
2	12/23/2014	386572	37,518.61	02108	0	PEOPLES ELECTRICAL CONTRACTORS	Cleared
2	12/23/2014	386573	588.00	02141	0	PINE TREE APPLE ORCHARD	
2	12/23/2014	386574	231.00	04507	0	ROMAN MARKET INC	
2	12/23/2014	386575	537.93	07113	0	SAM'S CLUB	
2	12/23/2014	386576	71.65	02417	1	SCHOOL HEALTH CORPORATION	Cleared
2	12/23/2014	386577	250.90	00553	3	STAPLES ADVANTAGE	Cleared
2	12/23/2014	386578	58.65	05606	0	SUSAN GAMBUCCI	
2	12/23/2014	386579	350.00	09985	0	TERRI STEELE	
2	12/23/2014	386580	790.34	02748	1	TIES/ TIES DEPOT	Cleared
2	12/23/2014	386581	9,025.72	00723	0	XCEL ENERGY	Cleared
2	12/23/2014	386582	975.00	05822	0	ZETAH DESIGN	

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Bank	Check Date	Check Number	Check Amount	Vendor Number	Address	Vendor Name	Check Status Description
2	12/04/2014	80005602	110.09	99999	3550	Felber, George C	Cleared
2	12/04/2014	80005603	163.00	99999	2216	Trautman, Terry	Cleared
2	12/04/2014	80005604	18.35	99999	10795	Bocklund, Kelsey	Cleared
2	12/04/2014	80005605	850.99	99999	2253	Poeschl, Jeffrey	Cleared
2	12/04/2014	80005606	173.67	99999	10243	Walsh, Marilyn D	Cleared
2	12/04/2014	80005607	2.99	99999	11112	Harlane, Hans	Cleared
2	12/04/2014	80005608	100.80	99999	2292	Nickleby, Kathe	Cleared
2	12/04/2014	80005609	81.32	99999	11097	McMahon, Megan	Cleared
2	12/04/2014	80005610	47.50	99999	10909	Rolling, Julie	Cleared
2	12/04/2014	80005611	75.57	99999	10909	Rolling, Julie	Cleared
2	12/04/2014	80005612	31.77	99999	2200	Allen, John E	Cleared
2	12/04/2014	80005613	111.40	99999	2268	Brown, Julie M	Cleared
2	12/04/2014	80005614	1,730.52	03057	0	BRAD BERGIE	Cleared
2	12/04/2014	80005615	3,265.17	99999	11107	Fossen, Alan	Cleared
2	12/04/2014	80005616	20.75	99999	2432	Warren, Jeanna S	Cleared
2	12/04/2014	80005617	30.86	99999	10859	Paquette, Chelsea	Cleared
2	12/04/2014	80005618	798.00	99999	2248	Morreim, Edward	Cleared
2	12/04/2014	80005619	37.14	99999	2384	Hill, Sarah M	Cleared
2	12/04/2014	80005620	293.40	99999	2246	Morreim, Cynthia	Cleared
2	12/04/2014	80005621	253.05	03115	0	CHARLES LINDERKAMP	Cleared
2	12/04/2014	80005622	152.66	99999	10947	Ruth, Jessica	Cleared
2	12/04/2014	80005623	778.75	03088	0	STEVE HAMMERSCHMIDT	Cleared
2	12/04/2014	80005624	9.41	99999	11092	Weber, Brittni	Cleared
2	12/04/2014	80005625	34.47	99999	2426	Collins, Ryan J	Cleared
2	12/04/2014	80005626	209.27	99999	2268	Brown, Julie M	Cleared
2	12/04/2014	80005627	12.60	99999	4900	Audorff, Shirley	Cleared
2	12/04/2014	80005628	6.15	99999	2426	Collins, Ryan J	Cleared
2	12/11/2014	80005629	74.89	99999	10765	Tussey, Laura	Cleared
2	12/11/2014	80005630	40.88	99999	8080	Poirier, Nicole	Cleared
2	12/11/2014	80005631	28.01	99999	10668	Giuliani, Lisa	Cleared
2	12/11/2014	80005632	4.70	99999	4850	Rye, Geraldine M	Cleared
2	12/11/2014	80005633	50.00	99999	10522	Bouwens, Kirsten	Cleared
2	12/11/2014	80005634	50.00	99999	10412	Hamre, Mark B	Cleared
2	12/11/2014	80005635	50.00	99999	10639	Larson, Mark	Cleared
2	12/11/2014	80005636	50.00	99999	10910	Wagner, Luanne	Cleared
2	12/11/2014	80005637	50.00	99999	10686	Neubeck, Michael	Cleared
2	12/11/2014	80005638	50.00	99999	2292	Nickleby, Kathe	Cleared
2	12/11/2014	80005639	45.83	99999	10700	Sorenson, Susan	Cleared
2	12/11/2014	80005640	50.00	99999	10224	Viker, Lynne M	Cleared
2	12/11/2014	80005641	50.00	99999	10908	Menier, Matthew	Cleared
2	12/11/2014	80005642	50.00	99999	11140	Cabe, Carrie	Cleared
2	12/11/2014	80005643	50.00	99999	10971	Manders, Rochel	Cleared
2	12/11/2014	80005644	25.00	99999	1038	Crothers, Patrick	Cleared
2	12/11/2014	80005645	25.00	99999	10196	Hering, James P	Cleared
2	12/11/2014	80005646	25.00	99999	1039	Kaczorek, Debora	Cleared
2	12/11/2014	80005647	25.00	99999	10323	Kostuch, Tonya M	Cleared
2	12/11/2014	80005648	50.00	99999	11097	McMahon, Megan	Cleared
2	12/11/2014	80005649	50.00	99999	11161	Gemuenden, Adam	Cleared

**DEC 2014 CHECK REGISTER- BANK 02**

Bank	Check Date	Check Number	Check Amount	Vendor Number	Address 1	Vendor Name	Check Status Description
2	12/11/2014	80005650	50.00	99999	5058	Osterbauer, Julie	Cleared
2	12/11/2014	80005651	25.00	99999	5125	Albrecht, Daniel	Cleared
2	12/11/2014	80005652	25.00	99999	5081	Metz, Leroy R	Cleared
2	12/11/2014	80005653	25.00	99999	5043	Anderson, Roy D	Cleared
2	12/11/2014	80005654	25.00	99999	5066	Jensen, James	Cleared
2	12/11/2014	80005655	125.00	99999	2282	Kerner, Michael	Cleared
2	12/11/2014	80005656	48.89	99999	10245	Dusek, Sara A	Cleared
2	12/11/2014	80005657	79.76	99999	3839	Tjornhom, Diane	Cleared
2	12/11/2014	80005658	18.48	99999	10323	Kostuch, Tonya M	Cleared
2	12/11/2014	80005659	162.34	99999	10529	Dworak, Dawn	Cleared
2	12/11/2014	80005660	100.36	99999	11108	Seidl, Coleton	Cleared
2	12/11/2014	80005661	2,582.64	99999	2253	Poeschl, Jeffrey	Cleared
2	12/11/2014	80005662	2,217.00	99999	11107	Fossen, Alan	Cleared
2	12/11/2014	80005663	18.03	99999	2350	Loos, Kim	Cleared
2	12/11/2014	80005664	62.09	99999	2433	Dibos, Linda	Cleared
2	12/11/2014	80005665	11.20	99999	11112	Harlane, Hans	Cleared
2	12/11/2014	80005666	49.00	99999	10323	Kostuch, Tonya M	Cleared
2	12/11/2014	80005667	101.39	99999	10700	Sorenson, Susan	Cleared
2	12/18/2014	80005669	255.29	99999	10451	Haen, Elisabeth	Cleared
2	12/18/2014	80005670	48.67	99999	2230	Mathies, Lisa W	Cleared
2	12/18/2014	80005671	48.26	99999	10990	Showers, Lynnette	Cleared
2	12/18/2014	80005672	32.03	99999	2149	Kuchar, Sue	Cleared
2	12/18/2014	80005673	240.79	99999	2268	Brown, Julie M	Cleared
2	12/18/2014	80005674	73.19	99999	10427	Young, Matthew V	Cleared
2	12/18/2014	80005675	123.19	99999	10261	Hurd, Rebecca A	Cleared
2	12/18/2014	80005676	70.82	99999	11098	Oswald, Matthew	Cleared
2	12/18/2014	80005677	306.22	99999	10243	Walsh, Marilyn D	Cleared
2	12/18/2014	80005678	564.30	03057	0	BRAD BERGIE	Cleared
2	12/18/2014	80005679	159.04	99999	10310	Flesner, Nicole	Cleared
2	12/18/2014	80005680	12.60	99999	7544	Swanson, Jean M	Cleared
2	12/18/2014	80005681	61.28	99999	3918	Oswald, Jean G	Cleared
2	12/18/2014	80005682	70.60	99999	10488	Comfort, Julie N	Cleared
2	12/18/2014	80005683	24.43	99999	10477	Goff, Karen E	Cleared
2	12/18/2014	80005684	24.99	99999	10451	Haen, Elisabeth	Cleared
2	12/18/2014	80005685	1,557.50	03088	0	STEVE HAMMERSCHMIDT	Cleared
2	12/18/2014	80005686	667.20	03115	0	CHARLES LINDERKAMP	Cleared
2	12/18/2014	80005687	125.00	99999	7465	Lindberg, Elizabeth	Cleared
2	12/23/2014	80005688	30.99	99999	11104	Gertz, Sarah	Cleared
2	12/23/2014	80005689	15.76	99999	10062	Wagner-Beek, Leslie	Cleared
2	12/23/2014	80005690	8.40	99999	4900	Audorff, Shirley	Cleared
2	12/23/2014	80005691	58.74	99999	2231	Halverson, Jacqueline	Cleared
2	12/23/2014	80005692	26.00	99999	2200	Allen, John E	Cleared
2	12/23/2014	80005693	8.23	99999	11092	Weber, Brittni	Cleared
2	12/23/2014	80005694	23.05	99999	10098	Fong, Gloria	Cleared
2	12/23/2014	80005695	63.75	99999	10083	Metling, Paula	Cleared

**Total 1,083,676.41**

**DEC 2014 CHECK REGISTER- BANK 05**

Bank	Check Date	Check Number	Check Amount	Vendor Number	Vendor Address Number	Vendor Name	Check Status Description
5	12/04/2014	50000274	1,489.00	04719	0	DOOR SERVICE CO OF THE TWIN CITIES INC	Cleared
5	12/04/2014	50000275	270.00	06303	1	JOHNSON CONTROLS	Cleared
5	12/04/2014	50000276	179.00	02747	0	TIERNEY BROTHERS INC	Cleared
5	12/11/2014	50000277	2,032.32	02227	0	CENTURYLINK	
5	12/18/2014	50000278	54,030.00	04719	0	DOOR SERVICE CO OF THE TWIN CITIES INC	
5	12/18/2014	50000279	255.00	01116	0	HERITAGE PRINTING	

**Total    58,255.32**

**INDEPENDENT SCHOOL DISTRICT #832  
WIRE TRANSFER TRANSACTIONS  
MONTH OF DECEMBER 2014**

<u>DATE</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
12/1/14	US Bank	Preferred One	\$8,632.68	claims payment
12/1/14	US Bank	Preferred One	\$107.25	claims payment
12/1/14	MN Trust	MSDLAF	\$500,000.00	cover checks
12/2/14	Washington County	MN Trust	\$450,942.27	direct payment
12/8/14	US Bank	Preferred One	\$12,323.68	claims payment
12/8/14	US Bank	Preferred One	\$878.45	claims payment
12/10/14	MSDLAF	US Bank	\$1,200,000.00	cover checks
12/12/14	State of Minnesota	MN Trust	\$36,251.82	direct state payment
12/12/14	US Bank	US Bank Card Services	\$14,131.14	cardmember payment
12/12/14	US Bank	Peoples Bank of Commerce-EBC Flex	\$7,419.59	flex benefits
12/12/14	US Bank	Peoples Bank of Commerce-403-B/457	\$62,517.76	TSA payment/Deferred Comp
12/12/14	US Bank	Central Bank	\$771.18	para union dues
12/12/14	US Bank	The United Educators CU	\$11,490.59	MEA teachers union dues
12/15/14	US Bank	IRS	\$205,909.79	federal & fica taxes
12/15/14	US Bank	MN Dept of Revenue	\$34,422.17	state payroll taxes
12/15/14	US Bank	Public Emp. Retirement Assoc.	\$23,286.78	pera retirement
12/15/14	US Bank	Mn Teachers Retirement	\$103,422.60	teachers retirement
12/15/14	US Bank	Preferred One	\$360.11	claims payment
12/15/14	US Bank	Minnesota Child Support	\$172.08	child support
12/15/14	US Bank	MN Dept. of Revenue-Wage Levy	\$709.67	state wage levy
12/15/14	US Bank	Preferred One	\$9,767.75	claims payment
12/15/14	State of Minnesota	MN Trust	\$1,494,000.41	direct state payment
12/17/14	US Bank	MN Dept of Revenue	\$77.00	sales tax payment
12/19/14	MN Trust	MSDLAF	\$1,200,000.00	cover checks
12/19/14	State of Minnesota	MN Trust	\$130,719.60	direct state payment
12/21/14	US Bank	US Bank Payment Plus	\$11,771.09	direct vendor payment
12/22/14	US Bank	Preferred One	\$8,743.47	claims payment
12/29/14	US Bank	Preferred One	(\$92.69)	claims payment
12/29/14	US Bank	Preferred One	\$7,384.02	claims payment
12/30/14	MSDLAF	US Bank	\$566,751.44	cover checks
12/30/14	US Bank	IRS	\$213,989.00	federal & fica taxes
12/30/14	US Bank	MN Dept of Revenue	\$35,802.65	state payroll taxes
12/30/14	US Bank	Public Emp. Retirement Assoc.	\$25,002.83	pera retirement
12/30/14	US Bank	Mn Teachers Retirement	\$104,577.81	TRA payment
12/30/14	US Bank	Minnesota Child Support	\$224.93	child support
12/30/14	US Bank	MN Dept. of Revenue-Wage Levy	\$203.07	state wage levy
12/31/14	US Bank	Peoples Bank of Commerce-EBC Flex	\$7,419.59	flex benefits
12/31/14	US Bank	Peoples Bank of Commerce-403-B/457	\$62,517.76	TSA payment/Deferred Comp
12/31/14	US Bank	Central Bank	\$711.18	para union dues
12/31/14	US Bank	The United Educators CU	\$11,490.59	MEA teachers union dues
12/31/15	State of Minnesota	MN Trust	\$868,230.44	direct state payment

December 3, 2014

Ms. Dawn Maslowski  
Administrative Assistant  
Mahtomedi School District  
1520 Mahtomedi Avenue  
Mahtomedi, MN 55115

Dear Ms. Maslowski:

The *White Bear Press* newspaper wishes to be considered as your official newspaper for 2015.

We meet all the legal publication requirements under state statutes. Our circulation is audited by Verified Audit Circulation, an independent firm.

We prefer submittal of legal notices by mail or fax at 651-429-1242, or e-mail your notices to [legals@presspubs.com](mailto:legals@presspubs.com) - clearly labeling them as "Legal Notices."

There will be a slight increase in the rate for your legal notices this year due to increased material costs. We are asking for \$15.30 per column inch, in 7-point type at 9-lines per inch.

Our deadline for legal notices is Thursday by 5:00 p.m. for the following Wednesday's publication. In an emergency we can receive notices until noon on Friday.

We welcome the opportunity to serve you and look forward to any questions or concerns you may have.

Sincerely,

A handwritten signature in black ink that reads "Lisa Graber".

Lisa Graber  
Legal Notice Coordinator

LG:mp



Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION PROVIDING LIMITED AUTHORIZATION FOR THE SUPERINTENDENT AND BUSINESS MANAGER TO SIGN CONTRACTS**

WHEREAS, Minnesota Statutes §123B.52, Subdivision 2 provides school boards with the authority to authorize superintendents and business managers to sign contracts within adopted budgets, and

WHEREAS, numerous contracts of a routine nature need to be executed on a regular basis, and

WHEREAS, Minnesota Statutes §123B.52, subdivision 1 stipulates that contracts made without compliance to this section can be found to be void,

BE IT THEREFORE RESOLVED that the school board authorizes the superintendent and business manager to execute contracts within the adopted budget as approved by the school board provided that any transaction in an amount exceeding the minimum for which bids are required must first be specifically authorized by the school board and must fulfill all other applicable requirements.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and upon voted being taken thereon, the following voted in favor thereof: \_\_\_\_\_ and the following voted against: \_\_\_\_\_ whereupon said resolution was declared duly passed and adopted.



Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO AUTHORIZATION AND USE OF  
FACSIMILE SIGNATURES BY SCHOOL DISTRICT OFFICERS AND  
PROVIDING FOR SURETY BOND PROTECTION**

THEREFORE, BE IT RESOLVED by Independent School District No. 832 as follows:

1.) Pursuant to Minnesota Statutes § 47.41, the School Board of the District and the Chairperson, Clerk, and Treasurer thereof who are authorized to sign checks, drafts, warrants, vouchers, or other orders on public funds, hereby authorize the School District depository bank to honor any such instrument bearing a facsimile signature of said officers and to charge the same to the account upon which drawn as fully as though the same bore the manually written signature of such officers.

2.) Pursuant to Minnesota Statutes § 47.42, the School Board of said District approves the use of such facsimile signatures and hereby determines to insure the School District with an insurance company authorized to do business within the state in the amount of \$100,000 in the form of a surety bond or otherwise against the loss of any public funds which may be withdrawn upon unauthorized use of such facsimile signatures unless said loss occurs by reason of any officer's wrongful act.

3.) The clerk is hereby authorized and directed to furnish the School District depository with a copy of this resolution, and the School District officers and said depository are hereby authorized and directed to make the necessary arrangements for the use of facsimile signatures hereafter.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and upon voted being taken thereon, the following voted in favor thereof: \_\_\_\_\_ and the following voted against: \_\_\_\_\_ whereupon said resolution was declared duly passed and adopted.