

INDEPENDENT SCHOOL DISTRICT #832  
REGULAR MEETING – BOARD OF EDUCATION  
Thursday, January 9, 2014 - 7:00 PM  
Mahtomedi District Education Center - Community Room

**Mission Statement** - Mahtomedi Public Schools will ensure a rigorous and relevant education where: all learners are valued and supported, positive relationships are developed, and students are empowered to reach their full potential in a global society.

**- AGENDA -**

1. CALL TO ORDER BY TEMPORARY VICE CHAIRPERSON
2. ROLL CALL OF ATTENDANCE
3. APPROVAL OF THE AGENDA
4. APPROVAL OF THE CONSENT AGENDA - See #15 for Consent Agenda Items
5. ORGANIZATIONAL MATTERS 5
  - A. Election of Chairperson
  - B. Election of Clerk/Vice Chair
  - C. Election of Treasurer
  - D. Salaries of Board Members and Officers (Review of Policy 202.1-School Board Compensation) 6
  - E. Consideration of Board Member Appointments for 2014 8
6. PRESENTATIONS/RECOGNITION
  - A. Student/Staff/Community Recognition
  - B. Steve Wolgamot, School Board
  - C. Community Education - Review and Evaluation  
Presenter: Annette Sallman
7. PUBLIC COMMENT  
Visitors attending the meeting who wish to address the school board on any issue that is on the agenda may do so at this time. Please refer to the last page for the procedure that has been established for public comments.
8. REPORT FROM STUDENT REPRESENTATIVE
  - A. Jack Sellwood, Student Representative
9. APPROVAL OF MINUTES 10
  - A. December 12, 2013 - Regular Meeting
10. DISCUSSION/INFORMATION ITEMS 14
  - A. Calendar of Events
  - B. Curriculum Review
    1. New Elementary Math 16  
Presenter: Beth Sneden

2. Social Studies Presenter: Lynne Viker	17
11. ACTION ITEMS	
A. Approval of Operating Practices Presenter: Mark Larson	18
12. SCHOOL BOARD COMMITTEE REPORTS	
A. Association of Metropolitan School Districts (AMSD) Board Presenter: Bob Donohoe	
B. Integration District: Educational Equity Alliance (EEA) Presenter: Mary Jo Deters	
C. Minnesota School Boards Association (MSBA) Legislative Liaison Presenter: Kevin Donovan	
D. Northeast Metro 916 Board Presenter: Judy Schwartz	
E. Other Items/Reports	
13. SUPERINTENDENT'S REPORT	
14. ADJOURNMENT	
15. CONSENT AGENDA ITEMS (Items Approved Under #4)	
A. Approval of Treasurer's Report	22
B. Approval to Pay Bills	
1. Check Register 02 - Check No. 382572 to 382842 and 80004574 to 80004655	23
2. Check Register 05 - Check No. 50000164 to 50000170	30
C. Approval of Wire Transfer Transactions	31
D. Selection of Official School Publication: <i>White Bear Press</i>	32
E. Selection of Official School District Depositories: <i>Associated Bank Corp, MN Trust, PMA Financial Network Inc., Smith Barney, U. S. Bank of St. Paul, U. S. Bank of White Bear Lake, and designated depositories of the Minnesota School District Liquid Asset Fund</i>	
F. Designation of Legal Counsel: <i>Karen Kepple at Northeast Metro 916; Larkin Hoffman; Ratwik, Roszak, and Maloney; and others as needed</i>	
G. Designation of Financial Advisor: <i>Springsted, Inc.</i>	
H. Approval of Resolution Providing Limited Authorization for Superintendent and Business Manager to Sign Contracts	33
I. Approval of Resolution Relating to Authorization and Use of Facsimile Signatures by School District Officers	34
J. Authorization to Approve and Pay Vendors before School Board Meetings and Use Wire Transfers	

**K. Approval of Donations/Grants Totaling \$30,000**

1. From James and Marlene McKeown to Wildwood Elementary School  
Playground Project - \$30,000

**L. Personnel**

1. Approval of Leaves of Absence
  - a. Amanda Hudak - Special Education Teacher - Mahtomedi Middle School  
(3/8/14 to 6/9/14)
2. Approval of Resignations/Retirements/Terminations
  - a. Anne Whisler - Paraprofessional - O. H. Anderson Elementary School  
(12/20/13)

## **PUBLIC PARTICIPATION IN SCHOOL BOARD MEETINGS REGULAR SCHOOL BOARD MEETING**

Thank you for coming. The School Board of Independent School District #832 hopes you will find the meeting informative. By attending, you will better understand how your school district operates. The School Board meeting is a meeting "in public," and not a public meeting. In order to conduct its work in a professional and business-like manner, the school board has established the following rules for conducting the meeting:

- Comments and questions on issues are welcome at the scheduled time on the agenda. The school board is prohibited by law from discussing concerns about individual employees or students in a public meeting. Please forward comments or issues regarding individual employees or students to the superintendent at [mark.larson@mahtomedi.k12.mn.us](mailto:mark.larson@mahtomedi.k12.mn.us) or 651-407-2001.
- If you would like to speak to the school board, you will be recognized during the Public Comment portion of the meeting. The public may comment on any item on the agenda. The school board generally does not take action on any issue that is not on the agenda. Concerns or questions are forwarded to the superintendent for review and recommended action before consideration by the school board. Unless requested by a school board member, items on the consent agenda are not discussed by the school board at the meeting.
- The chairperson will ask citizens in attendance to sign in if they wish to address the school board. If you are late and wish to speak, please give your name, address, and agenda number to the clerk when you arrive. Individuals will be recognized in the order received.
- Since we are videotaping tonight's meeting for delayed broadcast, individuals who wish to address the school board or ask questions need to go to the microphone. Please state your name and address after being recognized and limit your comments to three minutes (approximately 450 written words). Everyone wishing to comment will be recognized and heard before anyone speaks twice.

**Mahtomedi Public Schools**  
**Independent School District #832**  
**1520 Mahtomedi Avenue**  
**Mahtomedi, MN 55115**

**Regular Meeting - Board of Education**

**Date:** January 9, 2014

---

**Agenda Item #5**

---

**TOPIC:** Organizational Matters - This meeting is the annual organizational meeting for the school board.

**5. A. Election of Chairperson** - Current School Board Vice Chair Mary Jo Deters will call the meeting to order and lead through Items 5. A. Election of Chairperson. The person elected chair conducts the remainder of the school board meeting.

**5. D. Salaries** - Enclosed in the packet is salary information for school board members compiled by Northeast Metro 916 and a copy of current Policy 202.1-School Board Compensation. Policy 202.1 requires annual determination of compensation for school board members.

**5. E. Board Member Appointments** - By policy, the person elected Chairperson identifies the committees and appointments of the school board.

---

**Submitted By:**

*Mark Larson*

---

**Name**

*Superintendent of Schools*

**Title**

---

**Concurrence By:**

*Mark Larson*

---

**Dr. Mark Larson**

**Superintendent of Schools**

**202.1 - SCHOOL BOARD COMPENSATION**

**I.** The School Board and its officers shall be compensated as follows:

- Compensation shall be chair \$5,000; clerk/vice chair \$4,400; treasurer \$4,400, and other members \$4,400. (The school board decreased their compensation in 2010. They chose to be paid at the same rate as the school board members in the Stillwater School District. This was based on the 2009/2009-2010 School Board Compensation document provided by the Northeast Metro 916 Superintendent's Office.)
- The School Board members shall be paid in March, June, September, and December and shall have the deductions withheld required by law.

**II.** School Board members are eligible for reimbursement of expenses directly related to fulfilling a Board member's official responsibilities. Reimbursed expenses normally include:

- Mileage to and from School Board members homes to school district seminars and meetings. Board members will not be reimbursed for mileage to and from regularly scheduled school board meetings or to and from school district events. Parking and other required transportation will also be reimbursed at rates established by the Board.
- Meals required in conjunction with official school board activities and duties will be up to the per diem established by the School Board.

**III.** Requests for reimbursement are submitted to the Superintendent for review. Reimbursement will occur through normal payment processing procedures after approval by the School Board.

*ADOPTED – September 8, 1994*

*REVISED – January 12, 1995; January 11, 1996; January 13, 2000; January 11, 2001; January 10, 2002; January 12, 2006; January 11, 2007; January 10, 2008; January 7, 2010*

<b>2013/2013-14 SCHOOL BOARD COMPENSATION</b>							
<u>DISTRICT</u>	<u>Chairperson</u>	<u>V-Chairperson</u>	<u>Clerk</u>	<u>Treasurer</u>	<u>Directors</u>	<u>Prescheduled Meetings Per Year</u>	<u>Additional Meetings</u>
<u>Centennial</u>	\$5,400	\$4,800	\$5,200	\$4,800	\$4,600	24	As needed
<u>Columbia Hts</u>	\$7,200	\$6,000	\$6,000	\$6,000	\$6,000	22	10
<u>Spring Lk Pk</u>	\$5,400	\$5,000	\$5,400	\$5,400	\$5,000	19	As needed
<u>Mounds View</u>	\$7,000	\$6,800	\$6,500	\$6,500	\$6,500	27	As needed
<u>NSP-M-Oakd</u>	\$6,200	\$5,700	\$5,700	\$5,700	\$5,700	21	12
<u>Roseville</u>	\$6,240	\$4,960	\$4,960	\$4,960	\$4,960	23	10
<u>White Bear Lk</u>	\$4,900	\$4,700	\$4,900	\$4,700	\$4,500	22	As needed
<u>Forest Lake</u>	\$4,400	\$4,200	\$4,300	\$4,300	\$4,200	24	As needed
<u>Mahtomedi</u>	\$5,000	-	\$4,400	\$4,400	\$4,400	21	As needed
<u>So Wash Cty</u>	\$4,800	\$4,800	\$4,800	\$4,800	\$4,800	24	As needed
<u>Stillwater</u>	\$5,000	\$4,400	\$4,400	\$4,400	\$4,400	22	22 Wk Sessions
<u>NE Metro 916</u>	\$5,700	\$5,100	\$5,200	\$5,100	\$5,000	16	As needed
<b>Average</b>	<b>\$5,603</b>	<b>\$5,133</b>	<b>\$5,147</b>	<b>\$5,088</b>	<b>\$5,005</b>	<b>22</b>	<b>14</b>
<b>Average without highest and lowest</b>	<b>\$5,564</b>	<b>\$5,051</b>	<b>\$5,096</b>	<b>\$5,026</b>	<b>\$4,936</b>		
<b>NOTES:</b>							
1. Averages do not include expense reimbursements							
12/26/2013							



**SCHOOL BOARD ORGANIZATIONAL MEETING**

**ELECTION OF OFFICERS**

<b><u>OFFICE</u></b>	<b><u>PURPOSE</u></b>	<b><u>2013</u></b>	<b><u>2014</u></b>
Chairperson	The Chairperson presides at all meetings of the school board, countersigns all orders upon the Treasurer for claims allowed by the board, represents the school district in all actions, and performs all of the duties usually incumbent on such officer.	Cathy Dalton	_____
Clerk/Vice Chair	The Clerk keeps records of all meetings of the school board, oversees all elections conducted by the district, and files a report on or before October 15 of each year of the revenues, expenditures, and balances in each fund for the preceding fiscal year. / The Vice Chair shall perform the duties of the chair in the event of the chair's temporary absence.	Mary Jo Deters	_____
Treasurer	The Treasurer shall deposit the funds of the school district in the official depository, make all reports that may be called for by the school board, and performs all of the duties usually incumbent on such officer.	Robert Donohoe	_____

**COMMITTEE APPOINTMENTS**

<b><u>COMMITTEE</u></b>	<b><u>PURPOSE</u></b>	<b><u>2013</u></b>	<b><u>2014</u></b>
Facilities Committee	The purpose of the Facilities Committee is to assist the school board and administration to achieve safe, clean, well-maintained, and attractive buildings and grounds. The committee will review and comment on proposed budgets for buildings and grounds, significant system or staffing changes, and proposed capital projects prior to final review or action by the board.	Cathy Dalton Mary Jo Deters Steven Wolgamot	_____ _____ _____
Finance Committee	The purpose of the Finance Committee is to assist the school board and administration with long-range planning related to district finance. The committee will work with the superintendent and director of business services to identify long-range economic strategies and maintain district financial health.	Robert Donohoe Judith Schwartz Steven Wolgamot	_____ _____ _____
Personnel Committee	The purpose of the Personnel Committee is to assist the school board and administration to maintain a quality work force and resolve employee grievances. This will be accomplished by providing parameters and guidance on contract negotiations, employee grievances, and reviewing significant changes in staffing or personnel policies prior to final review or action by the board.	Cathy Dalton Kevin Donovan, <i>chair</i> Judith Schwartz	_____ _____ _____

**ADVISORY BOARD APPOINTMENTS**

<b><u>ADVISORY BOARD</u></b>	<b><u>PURPOSE</u></b>	<b><u>2013</u></b>	<b><u>2013</u></b>
Association of Metropolitan School Districts (AMSD)	The Association of Metropolitan School Districts exists to represent member school districts in the legislative process and to initiate and support legislation in the best interests of public education, member school districts, students, and works to achieve funding equity.	Robert Donohoe Steven Wolgamot(A)	_____ _____ <u>(A)</u>
Minnesota School Boards Association (MSBA) Legislative Committee Liaison	During the legislative session, the Minnesota School Boards Association Legislative Liaisons will serve as the contact person for MSBA’s legislative effort. Legislative Liaisons should stay current on key education issues and provide reports to his/her board at each meeting during the legislative session.	Kevin Donovan Steven Wolgamot(A)	_____ _____ <u>(A)</u>
Minnesota State High School League (MSHSL)	This individual serves as the district representative for Minnesota State High School League matters in combination with the superintendent and serves as a voting member on specific policy issues.	Robert Donohoe Mary Jo Deters (A)	_____ _____ <u>(A)</u>

**GOVERNING BOARD APPOINTMENTS**

<b><u>GOVERNING BOARD</u></b>	<b><u>PURPOSE</u></b>	<b><u>2013</u></b>	<b><u>2013</u></b>
Integration District: Educational Equity Alliance	The integration district partnership with North St. Paul-Maplewood-Oakdale School District was formed to address the Minnesota Desegregation Law.	Mary Jo Deters Cathy Dalton (A)	_____ _____ <u>(A)</u>
Mahtomedi Area Educational Foundation (MAEF)	The mission of the Mahtomedi Area Educational Foundation is to recognize and develop the full potential of all people living and working within District 832 through teaching and learning.	Kevin Donovan Mark Larson, ex officio	_____ Mark Larson, ex officio
Metropolitan Educational Cooperative Service Unit (ECSU)	The Metropolitan Educational Cooperative Services Unit provides cost-effective, high-quality education-based services and programs to school district.	Cathy Dalton	_____ _____ <u>(A)</u>
Northeast Metro 916 Governing Board	Northeast Metropolitan Intermediate School District-916, in cooperation with member school districts, provides programs and services to students including secondary vocational, special education, telecommunications, and other low-incidence specialties.	Judith Schwartz Steven Wolgamot(A)	_____ _____ <u>(A)</u>
TIES Joint Board Rep	TIES is an education technology collaborative that offers cutting-edge school administration software, hardware, Internet services, and professional development designed by educators for education.	Robert Donohoe Cathy Dalton (A)	_____ _____ <u>(A)</u>

The following committees will also be attended by school board members: Elementary PTO, Mahtomedi Middle School Parent Association (MMSPA), Mahtomedi High School Parent Communication Network, Community Education Advisory Council-Kevin Donovan/Bob Donohoe (alternate), and District Advisory Council-Judy Schwartz.

# Minutes of Regular Meeting

## Board of Education Mahtomedi Public Schools

---

A **Regular** meeting of the Board of Education of the Mahtomedi Public Schools was held **Thursday, December 12, 2013**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

### 1. CALL TO ORDER

Meeting called to order at 7:05 p.m. by Chair Cathy Dalton.

### 2. ROLL CALL OF ATTENDANCE

Present: Cathy Dalton; Mary Jo Deters; Kevin Donovan; Judy Schwartz; Steve Wolgamot; Superintendent Mark Larson, ex officio; and Jack Sellwood, Student Representative. Absent: Bob Donohoe.

### 3. APPROVAL OF THE AGENDA

Schwartz moved, Wolgamot seconded, approval of the agenda. Carried.

### 4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items

Schwartz moved, Donovan seconded, approval of the actions recommended on the consent agenda. Carried.

### 5. PRESENTATIONS/RECOGNITION

#### A. Student/Staff/Community Recognition

The following students were recognized by the school board and administration:

- American Choral Directors of Minnesota State Honor Choir: Alicia Cepress and Nina Duffy.
- National Merit Competition: Darby Chalmers.

#### B. Engineering Program - Curriculum

Mary George, Engineering Program Coordinator, shared the six engineering goals and highlights of the Robotics Program with school board members. Jim Lane, MHS Science and Engineering teacher, spoke about developing an engineering course dealing with life sciences. The first half of the class works with BioMimicry and the

second half with modeling. Students Matt Freeman and Tyler Ptasienski, spoke about their wind turbine project (BioMimicry). Jack Sellwood demonstrated Jmol software (modeling).

6. PUBLIC COMMENT

The following members of the audience spoke to the school board about:

- J. Stanley and Doris Hill Legacy Award: Mayor Jud Marshall, school district resident.
- Local levies on tax statement: Larry Larson, school district resident.

7. REPORT FROM STUDENT REPRESENTATIVE

A. Jack Sellwood, Student Representative

School Board Student Representative Jack Sellwood reported on the following events at Mahtomedi High School: three new clubs, SLC survey on technology and planner use, Pink Out, NHS Night on the Streets, Trick or Can Food Drive, Interact Club Penny Drive, Parents’ Night Out, new water fountain installation, Spirit Days, practice MCA’s, impacts of social media presentation, and SADD photo contest.

8. APPROVAL OF MINUTES

A. November 14, 2013 - Regular Meeting

Wolgamot moved, Schwartz seconded, approval of the minutes from the November 14, 2013, school board meeting. Carried.

9. DISCUSSION/INFORMATION ITEMS

A. Calendar of Events

Chair Cathy Dalton reviewed the calendar of events.

B. Curriculum Review

1. New Elementary Math Program

Beth Sneden, Professional Development and Special Education Supervisor, presented to the school board on the elementary math program. For the past 15 years, the district had used the Every Day math program with a lot of supplementing added to it. In the math review, the committee identified the needs and the components of a highly effective math programs. Math Expressions was chosen as the new math curriculum.

10. ACTION ITEMS

A. Truth-in-Taxation Presentation

Rochel Manders, Director of Business Services, presented information regarding the proposed levy payable in 2014 and the tax impact for residents.

B. Public Comment

C. Approval to Certify Levy for 2014

The School Board adopts a proposed levy in September and adopts a final levy in December. The certified 2013 payable 2014 levy is \$11,046.870 an increase of 2.37%. Wolgamot moved, Donovan seconded, approval to certify the levy for 2014. Carried.

11. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

Superintendent Mark Larson reported on the last AMSD meeting and the main topic being the anti-bullying legislation.

B. Integration District: Educational Equity Alliance (EEA)

None.

C. Minnesota School Boards Association (MSBA) Legislative Liaison

School Board Director Kevin Donovan reported on completion of the delegate assembly and the upcoming January MSBA leadership conference.

D. Northeast Metro 916 Board

School Board Director Judy Schwartz reported that 916 is also working on its legislative platform.

E. Other Items/Reports

None.

12. SUPERINTENDENT'S REPORT

Superintendent Mark Larson reported on the following: business leaders meeting, city/leaders meeting, staff meetings, phy. ed. curriculum review, facilities audit, adult senior

lunches, White Bear Area Chamber of Commerce legislative reception, tour of FABLab and Wildwood with *Star Tribune* reporter, White Bear Area Chamber of Commerce *Your Business Matters* television show, upcoming issue of *The Globe* will contain a survey regarding a ½ day kindergarten program, following Student Leadership Council on Twitter.

13. ADJOURNMENT

Donovan moved, Schwartz seconded, adjournment. Meeting adjourned at 8:57 p.m. Carried.

14. CONSENT AGENDA ITEMS (Items Approved Under #4)

A. Approval of Treasurer's Report

B. Approval to Pay Bills

1. Check Register 02 - Check No. 382319 to 382571 and 80004463 to 80004573

2. Check Register 05 - Check No. 50000150 to 50000163

C. Approval of Wire Transfer Transactions

D. Approval of Student Travel Request - MHS Interact Club to Chicago, IL - Thursday, February 13-17, 2014

E. Personnel

1. Approval of Contracts and Work Agreements

a. Tara Iyer - Community Education Secretary - Community Education (12/4/13)

2. Approval of Leaves of Absence

a. Kristin Heagle - 6th Grade Science Teacher - Mahtomedi Middle School (2/17/14 to 5/16/14)

MARY JO DETERS, CLERK

Public notice for solicitation of bids, requests for quotes, and requests for proposals are located on the ISD 832 website, [www.mahtomedi.k12.mn.us](http://www.mahtomedi.k12.mn.us).

## CALENDAR OF EVENTS

<b>JANUARY</b>		
<b>DATE/TIME</b>	<b>MEETING/EVENT</b>	<b>LOCATION</b>
<b><u>Wednesday, January 8</u></b> 9:30 a.m. 6:00 p.m.	Elementary PTO Meeting-( <i>Wolgamot</i> ) Northeast Metro 916 School Board Meeting-( <i>Schwartz</i> )	District Education Center - Community Room Bellaire School, White Bear Lake
<b><u>Thursday, January 9</u></b> 7:00 p.m.	School Board Meeting	District Education Center - Community Room
<b><u>Friday, January 10</u></b> 7:00-9:00 a.m.	AMSD Board of Directors Meeting-( <i>Donohoe</i> )	TIES Building, St. Paul
<b><u>Monday, January 13</u></b> 7:00-8:00 p.m. 7:00 p.m.	Parent Communication Network Meeting MAEF Board of Trustees Meeting-( <i>Donovan</i> )	Mahtomedi High School - Choir Room District Education Center - Community Room
<b><u>Wednesday, January 15</u></b> 12:00-1:00 p.m.	Adult Senior Community Lunch - <i>Home Safety</i>	District Education Center - Community Room
<b><u>Thursday, January 16-</u></b> <b><u>Friday, January 17</u></b>	MSBA Leadership Conference-( <i>Donovan</i> )	Minneapolis Convention Center
<b><u>Thursday, January 16</u></b> 7:15-8:15 a.m. 7:00 p.m.	Parent Communication Network Meeting MMS Jazz Band Concert	Mahtomedi High School - Black Box Theater Chautauqua Fine Arts Center
<b><u>Friday, January 17</u></b>	No School - Staff Development	
<b><u>Monday, January 20</u></b>	No School - Martin Luther King, Jr. Day	
<b><u>Thursday, January 23</u></b> 7:00 p.m.	School Board Study Session	District Education Center - Room 102/104
<b><u>Friday, January 24</u></b> 7:30 p.m.	Wildwood Artist Series - <i>Ring of Kerry</i>	Chautauqua Fine Arts Center
<b><u>Monday, January 27</u></b> 4:00-5:30 p.m. 6:30-8:00 p.m.	District Advisory Council Meeting-( <i>Schwartz</i> ) Community Education Advisory Council Mtg-( <i>Donovan</i> )	District Education Center - Room 102/104 District Education Center - Room 102/104
<b><u>Tuesday, January 28</u></b> 7:00 p.m.	8 <sup>th</sup> Grade/HS Band Concert	Chautauqua Fine Arts Center
<b><u>Thursday, January 30</u></b> 7:00 p.m.	Elementary PTO - <i>WW/OHA Principals Present</i> <i>New Report Card Standards</i>	O. H. Anderson Elementary School - Flex Lab

## CALENDAR OF EVENTS

<b>FEBRUARY</b>		
<b>DATE/TIME</b>	<b>MEETING/EVENT</b>	<b>LOCATION</b>
<b><u>Saturday, February 1</u></b> 7:00-9:00 p.m.	MHS One-Act Festival	Black Box Theater
<b><u>Wednesday, February 5</u></b> 12:00-1:00 p.m.  2:00-3:30 p.m.  6:00 p.m.	Adult Senior Community Lunch - <i>Home Instead Seniors Presentation</i> Multi-District Collaborative Council - Winter Meeting.-( <i>Deters</i> ) Northeast Metro 916 School Board Meeting-( <i>Schwartz</i> )	District Education Center - Community Room  North St. Paul Community School, Maplewood  Bellaire School, White Bear Lake
<b><u>Friday, February 7</u></b> 7:00-9:00 a.m. 7:00-9:00 p.m.	AMSD Board of Directors Meeting-( <i>Donohoe</i> ) MHS One-Act Festival	TIES Building, St. Paul Black Box Theater
<b><u>Saturday, February 8</u></b> 7:00-9:00 p.m.	MHS Once-Act Festival	Black Box Theater
<b><u>Monday, February 10</u></b> 7:00 p.m. 7:00-8:00 p.m.	MAEF Board of Trustees Meeting-( <i>Donovan</i> ) Parent Communication Network Meeting	District Education Center - Board Room Mahtomedi High School - Choir Room
<b><u>Wednesday, February 12</u></b> 9:30 a.m.	Elementary PTO Meeting	District Education Center - Community Room
<b><u>Thursday, February 13</u></b> 7:00 p.m.	School Board Meeting	District Education Center - Community Room
<b><u>Monday, February 17</u></b>	No School - Presidents' Day Holiday	
<b><u>Wednesday, February 19</u></b> 12:00-1:00 p.m.	Adult Senior Community Lunch - <i>Senior Fitness &amp; Senior Surf Presentation</i>	District Education Center - Community Room
<b><u>Friday, February 21</u></b> 7:30-9:00 a.m.	No School - Staff Development/Conferences City/School Leaders Meeting	District Education Center - Board Room
<b><u>Monday, February 24</u></b> 6:30-8:00 p.m.	Community Education Advisory Council Mtg.-( <i>Donovan</i> )	District Education Center - Board Room
<b><u>Thursday, February 27</u></b> 6:00 p.m. 7:00 p.m.	School Board Finance Committee Meeting School Board Study Session	District Education Center - Board Room District Education Center - Room 102/104
<b><u>Friday, February 28</u></b> 7:00 p.m.	MMS Drama Performance - <i>Aladdin Jr.</i>	Chautauqua Fine Arts Center

**Mahtomedi Public Schools**  
**Independent School District #832**  
**1520 Mahtomedi Avenue**  
**Mahtomedi, MN 55115**

**Regular Meeting - Board of Education**

**Date:** January 9, 2014

---

**Agenda Item #10. B. 1.**

---

**TOPIC:** New Elementary Math

**BACKGROUND:** Adam Beyer, O. H. Anderson Elementary 4<sup>th</sup> Grade Math Teacher, and Kelsey Passa, Math Specialist at Wildwood Elementary, will present an overview of the new Math Expression curriculum and multi-tiered level of support that is being provided at the elementary level. Adam will present materials that are currently being used by upper elementary students and Kelsey will present materials that are being used in the first grade classrooms. Kelsey will also present materials that are being used for supplemental services for students in need of supplement support.

**PURPOSE OF PRESENTATION:** The purpose of this presentation is to provide the Board and community with an overview of the components of the new math program that are being used with students at all proficiency levels.

**LEARNING OBJECTIVE:** As a result of this presentation, the Board will have an understanding of the components of the new Math Expression curriculum and the additional rigor of the programming that is a result of the new math standards. Board Members will also have an understanding of the multi-tiered level of supports that are being provided to students to ensure proficiency at all levels.

**ACTION RECOMMENDED:** Discussion Only.

---

**Submitted By:**

*Beth Sneden*

---

**Name**

Professional Development &  
Special Education Supervisor

**Title**

---

**Concurrence By:**

*Mark Larson*

---

**Dr. Mark Larson**

**Superintendent of Schools**

**Mahtomedi Public Schools**  
**Independent School District #832**  
**1520 Mahtomedi Avenue**  
**Mahtomedi, MN 55115**

**Regular Meeting - Board of Education**

**Date:** January 9, 2014

---

**Agenda Item #10. B. 2.**

---

**TOPIC:** Social Studies

**BACKGROUND:** Social Studies went through the Curriculum Review process last year. This year the 8<sup>th</sup> grade students are using Chrome Books in their classrooms to work on the Social Studies standards. MAEF and District contributed funds to help support this technology in the classroom. All of the Middle School Social Studies classrooms are using Chrome Books.

**PURPOSE OF PRESENTATION:** The purpose of this presentation is to provide the Board and community with an overview of how the Chrome Books are used in the Social Studies Classrooms.

**LEARNING OBJECTIVE:** As a result of this presentation, the Board will have an understanding of how technology is supporting the curriculum in the social studies classrooms at the Middle School.

**ACTION RECOMMENDED:** Discussion Only.

---

**Submitted By:**

*Lynne Viker*

---

**Name**

Director of Teaching & Learning &  
Support Services

**Title**

---

**Concurrence By:**

*Mark Larson*

---

**Dr. Mark Larson**

**Superintendent of Schools**

**Mahtomedi Public Schools**  
**Independent School District #832**  
**1520 Mahtomedi Avenue**  
**Mahtomedi, MN 55115**

**Regular Meeting - Board of Education**

**Date:** January 9, 2014

---

**Agenda Item #11. A.**

---

**TOPIC:** Operating Practices

**PURPOSE OF PRESENTATION:** At the December Study Session, the Board reviews the Operating Practices and makes suggestions and changes. At the Organizational Meeting in January, the Board adopts the practices and follows them until they are re-examined.

Board members may, with the Chair's approval, request placing a specific practice(s) on the agenda at a future Board meeting with the purpose of re-examining at a time other than the December Study Session.

**ACTION RECOMMENDED:** The Board approve and adopt the Operating Practices as presented.

---

**Submitted By:**



**Name**

Superintendent of Schools

**Title**

---

**Concurrence By:**



**Dr. Mark Larson**

**Superintendent of Schools**

## **Mahtomedi School Board and Superintendent Leadership Team Operating Practices**

*"The following expectations have been developed and agreed upon to in order to provide structure to the operation of the School Board and to strengthen the relationship among School Board members and between the School Board and Superintendent:"*

### **1. How we relate to one another (unity, conflict and decision making)**

- Board members will relate to one another with honesty, integrity, and respect. Once a clear majority of the Board has agreed to a certain position and discussed it thoroughly, other Board members will not renew discussion of that topic provided that a full discussion and vote has taken place.
- Both Board unity and honest disagreement are legitimate and have their appropriate place (individual responsibility, member responsibility, chair responsibility).
- When a majority of the Board makes a decision, the minority members will respect majority rule and exemplify the standard, "I did not agree with this action, but I will respect and support the position of the Board."
- Board members and Superintendent will not criticize or second guess each other behind the scenes.
- Board members agree to devote time on an annual basis to review these norms/guiding principles

### **2. How we communicate (boundaries, transparency, being informed)**

- The Superintendent will respect the need for all Board members to have the same information that relates to issues coming before the Board.
- The Superintendent will provide written updates on a regular basis on issues of interest and concern affecting the school district.
- Board members will channel requests for information, reports, etc. through the Superintendent rather than directly to staff.
- All official communication between Board members and other school district staff will be channeled through the Superintendent, particularly if it relates to performance of school district employees (*Exception – thank you notes from board members to staff*).

### **3. How we govern (roles, responsibilities and expectations)**

- It is agreed that the Board Chair and Superintendent will meet prior to each meeting so that he or she is fully prepared to run the meeting.
- Legal questions should be forwarded to the Superintendent who will contact an attorney for assistance.
- Board members will contact the Superintendent when they receive parental complaints rather than contacting the staff directly.
- All routine personnel recommendations will be approved unless the Superintendent is contacted in advance.
- Board members receiving complaints will encourage parents to follow channels (teacher, principal, superintendent, etc.) and avoid communicating the "I'll fix it" message.
- Board members will appropriately clarify their role; i.e. citizen, parent, or school board member in their interactions with teachers and other staff.
- Board members will set the general parameters for subcommittee and task force committee assignments
- Board members will notify building principals when visiting a building in their official capacity as a member of the Board.
- Board members will attempt to visit each building at least once per year.
- Board members who are not in attendance at assigned school board committee meetings are responsible for getting information discussed prior to any full school board meeting where the same issue may be discussed.
- Board members will focus on policy and board parameters and not on administrative/management activities.
- Board members will recognize and respect that their authority exists where a quorum of the Board meets and not as individuals.

#### **4. How we conduct meetings (meeting protocol/process and participation)**

- It is the Board Chair's responsibility to remind members, when necessary to limit discussions to the agenda.
- Board members may bring to the Board items they think are important policy issues. They begin this process by bringing the item to the attention of the Superintendent or the Board Chair who will then schedule the item for a future Board meeting. The Board Chair will be the "gatekeeper" for these issues. At the beginning of a meeting, the Board Chair will discuss what requests have been made and any decision about whether or not to add the item. If the Board Chair determines that an item will not be added to the agenda, the Board member who made that request can ask the Board for approval to add the item. If there is a "second" to the motion and a majority vote for the item, it will be added.
- Board members agree to prepare for discussions in advance and review the materials distributed in the packet before the meeting.
- Board members who disagree with recommendations in the addendum or need more information before making a decision will contact the Superintendent or School Board Chair prior to the meeting.
- The Board Chair will welcome visitors and make it clear at the beginning of the meeting how they can participate. Citizens in the audience can be recognized and comment from the podium at the beginning of the meeting during the "Public Comment" time period.
- Board members needing additional information about consent list recommendations or wishing to move items from the consent list will contact the Superintendent or Board Chair before the meeting.
- An agenda, addendum, and background material for each board meeting will be provided the Friday before each meeting. Additional items may be added at a later date, as needed.
- "No surprises" is an important management standard in regard to public board meetings and is a shared responsibility of the Superintendent and individual Board members.

CREATED—August 2010

ADOPTED—January 12, 2012

**INDEPENDENT SCHOOL DISTRICT #832**

**MAHTOMEDI, MINNESOTA**

**TREASURER'S REPORT**

**MONTH ENDING 11/30/13**

	<b>CLOSING BALANCE 10/31/13</b>	<b>RECEIPTS</b>	<b>A/P DISBURSEMENT</b>	<b>PAYROLL DISBURSEMENTS</b>	<b>JOURNAL ENTRY TRANSFERS</b>	<b>BALANCE AS OF 11/30/13</b>
GENERAL FUND (01)	8,333,988.57	1,646,436.17	(1,196,065.83)	(1,003,920.00)	(909,879.69)	6,870,559.22
FOOD SERVICE FUND (02)	537,513.91	101,992.77	(137,224.84)	0.00	127.20	502,409.04
COMMUNITY EDUCATION FUND (04)	455,440.40	269,774.26	(69,267.03)	(66,352.06)	(63,834.53)	526,761.04
CONSTRUCTION (06)	1,053,280.04	0.00	(462,667.95)	0.00	15,646.43	606,258.52
DEBT SERVICE FUND (07)	2,880,351.26	563,058.91	0.00	0.00	0.00	3,443,410.17
INTERNAL FUND (20)	(124,990.77)	7,178.22	(292,380.30)	0.00	948,935.09	538,742.24
DONATIONS (25)	1,008,132.91	40,080.69	(45,578.60)	0.00	(176.41)	1,005,458.59
ACTIVITIES (50)	191,127.05	23,416.50	(45,869.56)	0.00	(858.39)	167,815.60
OPEB TRUST FUND (45)	2,470,396.77	0.00	0.00	0.00	(15.43)	2,470,381.34
OPEB DEBT SERV (47)	229,119.61	71,687.28	0.00	0.00	0.00	300,806.89
	<b>17,034,359.75</b>	<b>2,723,624.80</b>	<b>(2,249,054.11)</b>	<b>(1,070,272.06)</b>	<b>(10,055.73)</b>	<b>16,428,602.65</b>

<b>BANK</b>	<b>BANK STATEMENT</b>	<b>OUTSTANDING (-) CHECKS</b>	<b>OUTSTANDING (+) DEPOSITS</b>	<b>OUTSTANDING WIRES</b>	<b>BANK BALANCE 11/30/13</b>
MSDLAF Acct# 1289	568,916.02		15,483.07	(55,191.38)	529,207.71
MSDLAF Acct# 1521 checking	474,356.69	(363,278.62)			111,078.07
MN TRUST-OPERATING (30822-101)	12,707,676.94				12,707,676.94
OHA #601344	500.01				500.01
WW # 601343	500.01				500.01
COM ED #601355	1,000.02				1,000.02
MS ACT #601500	1,000.01				1,000.01
HS ACT #601366	1,000.02				1,000.02
MN TRUST-OPEB TRUST (30822-301) 45-11	2,470,381.34				2,470,381.34
MN TRUST- 2010B BOND- 06-101-00	590,328.37			15,930.15	606,258.52
<b>TOTAL</b>	<b>16,815,659.43</b>	<b>(363,278.62)</b>	<b>15,483.07</b>	<b>(39,261.23)</b>	<b>16,428,602.65</b>

**FY14 DEC 2013 CHECK REGISTER - BANK 02**

Bank	Date	Check #	Check Amt	Vendor #	Address	Vendor Name	Status
2	12/04/2013	382572	120.16	00094	0	AMERICAN FAMILY ASSURANCE	Cleared
2	12/04/2013	382573	650.00	01556	0	MAHTOMEDI AREA EDUC.FOUNDATION	Cleared
2	12/04/2013	382574	206.40	01773	0	MN CHILD SUPPORT	Cleared
2	12/04/2013	382575	19.00	05124	0	MN DEPT. OF REVENUE	Cleared
2	12/04/2013	382576	9.90	01888	0	NATIONAL INSURANCE SERVICES OF WI INC	Cleared
2	12/04/2013	382577	288.00	01740	0	NCPERS MINNESOTA-179220	Cleared
2	12/04/2013	382578	786.00	02017	0	OFFICE & PROFESSIONAL	Cleared
2	12/04/2013	382579	878.00	02048	0	OPERATING ENGINEERS LOCAL #70	Cleared
2	12/05/2013	382580	330.55	00009	0	AAA AWARDS	Cleared
2	12/05/2013	382581	125.00	08797	0	ALEXIS GREENE	Outstanding
2	12/05/2013	382582	99.00	03636	0	APPLE INC	Cleared
2	12/05/2013	382583	1,053.99	03636	1	APPLE INC	Cleared
2	12/05/2013	382584	2,428.20	08859	1	AWS SERVICE CENTER	Cleared
2	12/05/2013	382585	267.83	06626	0	B & H PHOTO VIDEO	Cleared
2	12/05/2013	382586	155.77	06626	1	B & H PHOTO VIDEO	Cleared
2	12/05/2013	382587	513.42	00210	0	BARNETT CHRYSLER JEEP	Cleared
2	12/05/2013	382588	240.66	00220	3	BATTERIES PLUS	Cleared
2	12/05/2013	382589	500.00	03196	0	BF LAUZON ENTERPRISES INC	Cleared
2	12/05/2013	382590	205.00	00328	1	BRAINPOP LLC	Cleared
2	12/05/2013	382591	135.00	07192	0	BRIAN INGRAM	Cleared
2	12/05/2013	382592	114.00	09015	0	BROCK SIMON	Outstanding
2	12/05/2013	382593	376.95	04738	0	BRUCE DJOCK REPAIR	Cleared
2	12/05/2013	382594	135.00	07270	0	BRUCE TILTON	Cleared
2	12/05/2013	382595	484.30	09448	1	BSN SPORTS	Cleared
2	12/05/2013	382596	560.00	05140	1	CHISAGO LAKES SCHOOLS	Outstanding
2	12/05/2013	382597	880.00	08392	0	COMMUNITY PLAYTHINGS	Cleared
2	12/05/2013	382598	567.00	00598	1	DAIRY QUEEN	Cleared
2	12/05/2013	382599	3,786.65	00599	0	DALCO	Void
2	12/05/2013	382600	135.00	07883	0	DAN DELMONICO	Cleared
2	12/05/2013	382601	110.98	00634	0	DEMCO	Cleared
2	12/05/2013	382602	16.00	03603	0	DIANE & PETER TJORNHOM	Cleared
2	12/05/2013	382603	854.00	00678	0	DOMINO'S PIZZA	Cleared
2	12/05/2013	382604	716.06	06246	0	EAGAN SHIRT WERKS & PROMOTIONALS INC	Cleared
2	12/05/2013	382605	429.60	03087	0	ERIKA HAMMERSCHMIDT	Cleared
2	12/05/2013	382606	21.67	00817	1	FEDEX	Cleared
2	12/05/2013	382607	50.00	07098	0	FOREST LAKE DEBATE TEAM	Cleared
2	12/05/2013	382608	189.91	06697	0	FRATTALLONE'S ACE HARDWARE STORES	Cleared
2	12/05/2013	382609	109.00	05259	0	GERALD JOHNSON	Cleared
2	12/05/2013	382610	146.45	00987	0	GRAINGER	Cleared
2	12/05/2013	382611	64.00	04015	0	HAAN CRAFTS	Cleared
2	12/05/2013	382612	24,628.85	09337	0	HANSON STRUCTURAL PRECAST INC	Cleared
2	12/05/2013	382613	35,240.67	01096	1	HEALTHPARTNERS	Cleared
2	12/05/2013	382614	4,122.06	09946	0	IMSI DESIGN LLC	Cleared
2	12/05/2013	382615	241.13	03628	1	INNOVATIVE OFFICE SOLUTIONS, INC	Cleared
2	12/05/2013	382616	3,425.00	04163	1	IPARADIGMS, LLC	Cleared
2	12/05/2013	382617	135.00	05287	0	JIM MARTIN	Cleared
2	12/05/2013	382618	225.00	08337	0	KARA BETHKE	Cleared
2	12/05/2013	382619	50.00	09318	0	KATHERINE LINDQUIST	Outstanding
2	12/05/2013	382620	56.00	05568	0	KEN COOPER	Cleared
2	12/05/2013	382621	109.00	06263	0	KEVIN MAERTENS	Cleared
2	12/05/2013	382622	528.00	09440	0	KIDCREATE STUDIO/GET MESSY LLC	Cleared

**FY14 DEC 2013 CHECK REGISTER - BANK 02**

Bank	Date	Check #	Check Amt	Vendor #	Address	Vendor Name	Status
2	12/05/2013	382623	1,095.00	01373	0	KNOWLEDGE MATTERS	Outstanding
2	12/05/2013	382624	96.33	01557	0	MAHTOMEDI AUTO SERVICE	Cleared
2	12/05/2013	382625	125.00	09350	0	MAKENNA WYNVEEN	Cleared
2	12/05/2013	382626	160.91	01684	0	MENARDS OAKDALE CASHWAY LUMBER	Cleared
2	12/05/2013	382627	189.91	03525	0	MN DNR WATERS	Cleared
2	12/05/2013	382628	38,070.30	09988	0	MODERN WINDOW SHADE CO	Cleared
2	12/05/2013	382629	350.00	09986	0	MORGAN WYNVEEN	Cleared
2	12/05/2013	382630	56,282.88	08739	0	NAC MECHANICAL & ELECTRICAL SERVICE	Cleared
2	12/05/2013	382631	908.52	01871	0	NASCO	Cleared
2	12/05/2013	382632	503.09	01929	0	NETSUPPORT INC	Cleared
2	12/05/2013	382633	77.00	06350	0	NICK SVAC	Cleared
2	12/05/2013	382634	1,606.08	09502	0	NORTHFIELD LINES,INC/BENJAMIN BUS INC	Cleared
2	12/05/2013	382635	3,736.99	05985	0	PAMS LUNCHROOM LLC	Cleared
2	12/05/2013	382636	135.00	05255	0	PAT PFAU	Cleared
2	12/05/2013	382637	73,255.40	08741	0	PETERSON CO INC	Cleared
2	12/05/2013	382638	12,604.55	08740	0	PHASOR ELECTRIC CO	Cleared
2	12/05/2013	382639	560.00	02141	0	PINE TREE APPLE ORCHARD	Cleared
2	12/05/2013	382640	92.99	02151	0	PLUNKETTS PEST CONTROL INC	Cleared
2	12/05/2013	382641	52.44	02161	0	POPP.COM INC	Cleared
2	12/05/2013	382642	235,874.66	08212	0	PREFERRED ONE	Cleared
2	12/05/2013	382643	729.83	02180	0	PRESS PUBLICATIONS	Cleared
2	12/05/2013	382644	2,000.00	03531	0	PROFESSIONAL TRAVEL PARTERNS	Cleared
2	12/05/2013	382645	1,598.00	09309	0	PWF SOLUTIONS INC	Cleared
2	12/05/2013	382646	2,810.17	03136	0	RATWIK ROSZAK & MALONEY P A	Cleared
2	12/05/2013	382647	141.90	04715	0	READ NATURALLY	Cleared
2	12/05/2013	382648	60.00	06075	1	ROBBINSDALE DEBATE TEAM	Cleared
2	12/05/2013	382649	29.95	03683	1	SANTILLANA USA	Cleared
2	12/05/2013	382650	920.19	02417	1	SCHOOL HEALTH CORPORATION	Cleared
2	12/05/2013	382651	74.00	07939	0	SCOTT JOHNSON	Cleared
2	12/05/2013	382652	225.00	09987	0	ST CLOUD TECH HIGH SCHOOL	Cleared
2	12/05/2013	382653	14.40	00553	3	STAPLES ADVANTAGE	Cleared
2	12/05/2013	382654	56.00	04865	0	STEVE SCHMAHL	Cleared
2	12/05/2013	382655	56.00	08296	0	STEVE VAIL	Outstanding
2	12/05/2013	382656	22,135.00	09063	0	SYSTEM MANAGEMENT AND BALANCING OF	Void
2	12/05/2013	382657	66.90	08514	0	THINKING MOVES	Cleared
2	12/05/2013	382658	5,679.23	09299	0	THURNBECK STEEL FABRICATION INC	Cleared
2	12/05/2013	382659	1,908.65	02748	0	TIES	Cleared
2	12/05/2013	382660	89.75	02776	0	TRANS-MISSISSIPPI BIOLOGICAL	Cleared
2	12/05/2013	382661	2,502.30	02799	0	TWIN CITY ACOUSTICS INC	Cleared
2	12/05/2013	382662	79.76	02800	0	TWIN CITY FILTER SERVICE INC	Cleared
2	12/05/2013	382663	190.00	04027	0	ULTIMATE DRAIN SERVICES, INC	Cleared
2	12/05/2013	382664	10,005.00	02825	7	UNIVERSITY OF MINNESOTA	Cleared
2	12/05/2013	382665	104.70	02873	0	VOSS LIGHTING	Cleared
2	12/05/2013	382666	50.87	09989	0	WEDGE LLC	Outstanding
2	12/05/2013	382667	800.00	02912	0	WELCH VILLAGE SKI AREA INC	Cleared
2	12/05/2013	382668	375.00	02941	0	WHITE BEAR GLASS INC	Cleared
2	12/05/2013	382669	56.00	06375	0	WILLIAM KATZMARK	Cleared
2	12/05/2013	382670	32,639.03	00723	0	XCEL ENERGY	Cleared
2	12/05/2013	382671	2,457.60	00599	0	DALCO	Cleared
2	12/05/2013	382672	1,329.05	09499	0	DALCO ROOFING & SHEET METAL	Cleared
2	12/12/2013	382673	112.00	09994	0	A.J.SCHAAKE CO	Cleared

**FY14 DEC 2013 CHECK REGISTER - BANK 02**

<b>Bank</b>	<b>Date</b>	<b>Check #</b>	<b>Check Amt</b>	<b>Vendor #</b>	<b>Address</b>	<b>Vendor Name</b>	<b>Status</b>
2	12/12/2013	382674	140.00	09119	0	ADVANCEPIERRE FOODS	Cleared
2	12/12/2013	382675	532.32	09140	0	AFFINITY SOLUTIONS INC	Cleared
2	12/12/2013	382676	6,370.70	09416	0	AGROPUR	Cleared
2	12/12/2013	382677	1,000.00	10000	0	ALL AROUND FUN	Outstanding
2	12/12/2013	382678	75.00	07809	0	AMBER TURCOTTE	Outstanding
2	12/12/2013	382679	3,248.00	00109	0	AMERICAN SECURITY LLC	Cleared
2	12/12/2013	382680	724.38	00208	1	BARNES & NOBLE	Cleared
2	12/12/2013	382681	1,271.01	09873	0	BERGIN FRUIT AND NUT CO	Cleared
2	12/12/2013	382682	135.00	08990	0	BILL FINNEGAN	Cleared
2	12/12/2013	382683	54.00	00281	1	BIO CORPORATION	Cleared
2	12/12/2013	382684	3,662.10	09996	0	BOATHOUSE SPORTS	Cleared
2	12/12/2013	382685	109.00	04859	0	BRETT REEM	Cleared
2	12/12/2013	382686	135.00	07192	0	BRIAN INGRAM	Outstanding
2	12/12/2013	382687	357.50	08892	1	CAMBIUM LEARNING GROUP	Cleared
2	12/12/2013	382688	1,060.21	00414	1	CAROLINA BIOLOGICAL SUPPLY CO	Cleared
2	12/12/2013	382689	80.00	06264	0	CHARLES KOLLASCH	Outstanding
2	12/12/2013	382690	148.12	07299	0	COBORNSDELIVERS LLC	Cleared
2	12/12/2013	382691	600.00	04065	0	CTB INC.	Outstanding
2	12/12/2013	382692	75.00	09992	0	DAVID BAUMGARD	Cleared
2	12/12/2013	382693	1,251.89	03328	0	DIVERSIFIED SNACK DIVISION	Cleared
2	12/12/2013	382694	910.49	00678	0	DOMINO'S PIZZA	Cleared
2	12/12/2013	382695	414.00	00714	0	EAGLE SCREEN PRINTING/JEFFREY POESCHL	Cleared
2	12/12/2013	382696	634.50	06030	1	EARTHGRAINS CO.INC	Cleared
2	12/12/2013	382697	9,175.43	00725	0	ECKROTH MUSIC COMPANY	Cleared
2	12/12/2013	382698	506.00	05986	0	EDUCATORS BENEFITS CONSULTANTS,LLC	Cleared
2	12/12/2013	382699	77.00	07903	0	ERIC ARNDT	Cleared
2	12/12/2013	382700	2,095.80	00803	0	EXPRESS SERVICES INC	Cleared
2	12/12/2013	382701	31,946.66	06819	0	FIRST STUDENT	Cleared
2	12/12/2013	382702	135.00	07904	0	GRANT KLECHEFSKI	Outstanding
2	12/12/2013	382703	1,041.75	01038	0	HAAS MUSICAL INSTRUMENT REPAIR	Outstanding
2	12/12/2013	382704	75.00	08447	0	HEATHER OLSON	Cleared
2	12/12/2013	382705	918.29	09997	0	HEGGIES PIZZA	Cleared
2	12/12/2013	382706	3,593.00	01115	0	HERITAGE	Cleared
2	12/12/2013	382707	450.00	02765	0	HOWARD WALSTEIN/TOTAL ENTERTAINMENT	Outstanding
2	12/12/2013	382708	54,766.40	03248	0	I.S.D # 834 STILLWATER	Cleared
2	12/12/2013	382709	135.00	08410	0	JAMES OLSEN	Cleared
2	12/12/2013	382710	902.60	03141	0	JOAN STAHLMANN	Cleared
2	12/12/2013	382711	56.00	05143	0	JOE MICHALITSCH	Outstanding
2	12/12/2013	382712	11.90	09993	0	JUBILEE PROSSER	Cleared
2	12/12/2013	382713	10.00	09991	0	JUSTIN MARONEY	Outstanding
2	12/12/2013	382714	9.50	08778	0	KELLY O'NEIL	Cleared
2	12/12/2013	382715	22,403.84	03378	0	KELLY SERVICES, INC	Cleared
2	12/12/2013	382716	499.99	04005	0	KERNEL CONCESSION SUPPLY /R.D.HANSON	Cleared
2	12/12/2013	382717	4,161.60	09995	0	KITTLESON MARKETING	Cleared
2	12/12/2013	382718	54.56	01372	0	KNOWLAN'S SUPER MARKETS	Cleared
2	12/12/2013	382719	160.00	08806	0	LANDS BEST FOODS	Cleared
2	12/12/2013	382720	218.95	03195	0	LASERPLUS, LLC	Cleared
2	12/12/2013	382721	400.00	09990	0	LAW OFFICES OF BERNICE FIELDS	Outstanding
2	12/12/2013	382722	638.00	07073	0	LOFFLER	Cleared
2	12/12/2013	382723	4,410.00	07606	1	LOFFLER COMPANY INC	Cleared
2	12/12/2013	382724	62.35	03486	1	LRP PUBLICATIONS	Cleared

**FY14 DEC 2013 CHECK REGISTER - BANK 02**

<b>Bank</b>	<b>Date</b>	<b>Check #</b>	<b>Check Amt</b>	<b>Vendor #</b>	<b>Address</b>	<b>Vendor Name</b>	<b>Status</b>
2	12/12/2013	382725	5,749.59	03182	1	MADISON NATIONAL LIFE INS CO INC	Cleared
2	12/12/2013	382726	997.20	07061	0	MAEF-MAHTOMEDI AREA EDUCATION FOUND	Outstanding
2	12/12/2013	382727	862.98	07908	1	MAILFINANCE	Cleared
2	12/12/2013	382728	816.00	01612	0	MASA	Cleared
2	12/12/2013	382729	56.00	06781	0	MICHAEL HAGEN	Cleared
2	12/12/2013	382730	4,387.52	09998	0	MIDWEST VENDING	Cleared
2	12/12/2013	382731	1,975.00	01799	0	MSBA-MN SCHOOL BOARDS ASSOC	Cleared
2	12/12/2013	382732	206.88	01871	0	NASCO	Cleared
2	12/12/2013	382733	4,178.17	01888	0	NATIONAL INSURANCE SERVICES OF WI INC	Cleared
2	12/12/2013	382734	420.07	01961	0	NORCOSTCO INC	Cleared
2	12/12/2013	382735	1,663.20	03699	0	OAK GLEN COUNTRY CLUB	Cleared
2	12/12/2013	382736	360.00	05822	0	PEGGY ZETAH DESIGN	Outstanding
2	12/12/2013	382737	114.54	06012	1	PREMIUM WATERS INC	Cleared
2	12/12/2013	382738	714.95	05075	0	SAMUEL FRENCH INC	Outstanding
2	12/12/2013	382739	109.00	07939	0	SCOTT JOHNSON	Outstanding
2	12/12/2013	382740	77.00	09983	0	SCOTT ROTH	Cleared
2	12/12/2013	382741	75.00	08426	0	SHARON BARTZ	Outstanding
2	12/12/2013	382742	75.00	07133	0	SILVER HARMONY SINGERS	Cleared
2	12/12/2013	382743	363.42	00553	3	STAPLES ADVANTAGE	Cleared
2	12/12/2013	382744	869.61	04176	0	SUNBURST CHEMICALS, INC.	Cleared
2	12/12/2013	382745	252.00	02135	0	THE PIANO WORKS	Cleared
2	12/12/2013	382746	20.00	09518	0	THORSON HSU	Cleared
2	12/12/2013	382747	428.85	02748	0	TIES	Cleared
2	12/12/2013	382748	109.00	05336	0	TOM HEIDRICK	Cleared
2	12/12/2013	382749	257.56	03345	0	TRIO SUPPLY CO	Cleared
2	12/12/2013	382750	205.50	08784	0	TRUSTED EMPLOYEES	Cleared
2	12/12/2013	382751	29,283.27	06934	0	US FOODSERVICE INC	Cleared
2	12/12/2013	382752	5,853.48	02902	0	WASHINGTON COUNTY	Cleared
2	12/12/2013	382753	16,400.00	02941	0	WHITE BEAR GLASS INC	Cleared
2	12/12/2013	382754	348.08	09999	0	YANKEE CANDLE	Cleared
2	12/16/2013	382755	700.00	04342	0	WISCONSIN SCTF	Cleared
2	12/19/2013	382756	1,544.40	09853	0	3D MOLECULAR DESIGNS	Outstanding
2	12/19/2013	382757	1,447.25	00153	0	AES-APPLIED ENVIRONMENTAL SCIENCES INC	Outstanding
2	12/19/2013	382758	135.00	09017	0	ALICIAL HANRAHAN	Cleared
2	12/19/2013	382759	143.00	10008	0	ALLEN LUKE	Cleared
2	12/19/2013	382760	38.00	03636	1	APPLE INC	Cleared
2	12/19/2013	382761	204.00	10003	0	ARCON SOLUTIONS INC	Cleared
2	12/19/2013	382762	225.00	06857	0	ASHA	Cleared
2	12/19/2013	382763	109.00	07792	0	ASHLEY DEISTING	Outstanding
2	12/19/2013	382764	2,150.78	03646	1	ASPEN EQUIPMENT CO.	Cleared
2	12/19/2013	382765	225.00	09461	0	BEAU BERGER	Outstanding
2	12/19/2013	382766	2,831.50	03196	0	BF LAUZON ENTERPRISES INC	Cleared
2	12/19/2013	382767	56.00	05535	0	BILL PETERSON	Cleared
2	12/19/2013	382768	74.00	05581	0	BRIAN MAUER	Cleared
2	12/19/2013	382769	420.00	06393	0	BRIAN MIELKE	Cleared
2	12/19/2013	382770	669.45	08543	0	BRITECOLOR PRESS	Cleared
2	12/19/2013	382771	369.70	00384	0	C F I SYSTEMS/JAMES ELLING	Cleared
2	12/19/2013	382772	47.85	00541	0	CONTINENTAL CLAY COMPANY	Outstanding
2	12/19/2013	382773	954.65	00558	0	COURAGE CENTER	Cleared
2	12/19/2013	382774	25,093.00	09332	0	DAKOTA TRUCK UNDERWRITERS	Cleared
2	12/19/2013	382775	2,046.39	00599	0	DALCO	Cleared

**FY14 DEC 2013 CHECK REGISTER - BANK 02**

<b>Bank</b>	<b>Date</b>	<b>Check #</b>	<b>Check Amt</b>	<b>Vendor #</b>	<b>Address</b>	<b>Vendor Name</b>	<b>Status</b>
2	12/19/2013	382776	630.00	04151	0	DAN GRAY	Cleared
2	12/19/2013	382777	109.00	05338	0	DAN PELLETIER	Cleared
2	12/19/2013	382778	80.00	09200	0	DAVE TARNOWSKI	Cleared
2	12/19/2013	382779	2,424.47	03328	0	DIVERSIFIED SNACK DIVISION	Cleared
2	12/19/2013	382780	826.00	00678	0	DOMINO'S PIZZA	Cleared
2	12/19/2013	382781	102.84	00679	0	DONATELLI'S	Outstanding
2	12/19/2013	382782	267.81	04120	0	DURO-LAST ROOFING,INC	Cleared
2	12/19/2013	382783	100.00	07912	0	EAGAN HIGH SCHOOL DEBATE	Outstanding
2	12/19/2013	382784	1,000.00	07629	0	ERIC JOHNSON	Outstanding
2	12/19/2013	382785	410.53	00787	0	ERICKSON OIL PRODUCTS INC	Cleared
2	12/19/2013	382786	56.00	06229	0	EUGENE RICHARDSON	Cleared
2	12/19/2013	382787	898.20	00803	0	EXPRESS SERVICES INC	Cleared
2	12/19/2013	382788	97,543.48	06819	0	FIRST STUDENT	Cleared
2	12/19/2013	382789	56.00	05259	0	GERALD JOHNSON	Cleared
2	12/19/2013	382790	58.50	03051	0	GINA ZITZER	Outstanding
2	12/19/2013	382791	130.00	03081	0	GRAY SEEVER	Cleared
2	12/19/2013	382792	6,101.46	03510	0	GREATER MIDWEST FUNDRAISING,LLC	Cleared
2	12/19/2013	382793	103.00	10007	0	GREGG HOLMAN	Outstanding
2	12/19/2013	382794	275.00	01156	0	HOMEWARD BOUND THEATRE COMPANY	Cleared
2	12/19/2013	382795	56.00	07921	0	JACK PEICK	Outstanding
2	12/19/2013	382796	506.72	03141	0	JOAN STAHLMANN	Cleared
2	12/19/2013	382797	150.00	09485	0	JOHN RENT	Cleared
2	12/19/2013	382798	135.00	05250	0	KEVIN CAPOCASA	Outstanding
2	12/19/2013	382799	34.35	01372	0	KNOWLAN'S SUPER MARKETS	Outstanding
2	12/19/2013	382800	474.85	08806	0	LANDS BEST FOODS	Cleared
2	12/19/2013	382801	386.47	03195	0	LASERPLUS, LLC	Outstanding
2	12/19/2013	382802	135.00	09018	0	LEAH WRAZIDLO	Cleared
2	12/19/2013	382803	195.00	10009	0	LINDA ZWICKY	Outstanding
2	12/19/2013	382804	3,247.66	07606	2	LOFFLER COMPANY INC	Cleared
2	12/19/2013	382805	56.50	01557	0	MAHTOMEDI AUTO SERVICE	Cleared
2	12/19/2013	382806	56.00	10005	0	MARK LALIBERTE	Cleared
2	12/19/2013	382807	420.00	10001	0	ME TO WE STYLE INC	Outstanding
2	12/19/2013	382808	2,000.00	10004	0	METRO EAST CONFERENCE	Outstanding
2	12/19/2013	382809	175.00	01699	0	METRO ECSU	Outstanding
2	12/19/2013	382810	326.50	03384	0	MID CITY SERVICES-INDUSTRIAL LAUNDRY	Cleared
2	12/19/2013	382811	109.00	06243	0	MIKE KARNAS	Outstanding
2	12/19/2013	382812	90.84	03130	0	MIKE NIZIOLEK	Outstanding
2	12/19/2013	382813	227.50	01744	0	MINNESOTA CONWAY FIRE & SAFETY	Cleared
2	12/19/2013	382814	10,437.15	01971	1	NORTHEAST METRO 916	Cleared
2	12/19/2013	382815	750.00	09662	0	NUTRISLICE INC	Outstanding
2	12/19/2013	382816	144.65	02043	0	ON SITE SANITATION INC	Cleared
2	12/19/2013	382817	77.00	05337	0	PAUL DELEON	Outstanding
2	12/19/2013	382818	109.00	05131	0	PAUL SIKORA	Outstanding
2	12/19/2013	382819	1,008.00	02141	0	PINE TREE APPLE ORCHARD	Outstanding
2	12/19/2013	382820	6,165.48	03136	0	RATWIK ROSZAK & MALONEY P A	Cleared
2	12/19/2013	382821	1,468.00	01518	0	ROLAND LOZIER	Cleared
2	12/19/2013	382822	175.00	07807	0	ROSEVILLE AREA HIGH SCHOOL-MGGOA	Outstanding
2	12/19/2013	382823	1,145.35	07113	0	SAM'S CLUB	Cleared
2	12/19/2013	382824	484.66	07113	0	SAM'S CLUB	Cleared
2	12/19/2013	382825	378.00	06784	0	SANDY SCHOENECKER	Cleared
2	12/19/2013	382826	74.00	07939	0	SCOTT JOHNSON	Cleared

**FY14 DEC 2013 CHECK REGISTER - BANK 02**

<b>Bank</b>	<b>Date</b>	<b>Check #</b>	<b>Check Amt</b>	<b>Vendor #</b>	<b>Address</b>	<b>Vendor Name</b>	<b>Status</b>
2	12/19/2013	382827	75.00	02591	0	ST PAUL ATHENA AWARDS	Outstanding
2	12/19/2013	382828	387.85	00553	3	STAPLES ADVANTAGE	Cleared
2	12/19/2013	382829	39.06	03336	1	STRATEGIC EQUIPMENT	Cleared
2	12/19/2013	382830	424.75	02664	0	SUPER DUPER PUBLICATIONS	Cleared
2	12/19/2013	382831	300.00	08174	0	TAYLOR KEATE	Cleared
2	12/19/2013	382832	432.54	02745	1	THYSSENKRUPP ELEVATOR	Cleared
2	12/19/2013	382833	2,742.76	02748	0	TIES	Cleared
2	12/19/2013	382834	39.66	03181	0	TIES/WATS	Cleared
2	12/19/2013	382835	15.25	02776	0	TRANS-MISSISSIPPI BIOLOGICAL	Cleared
2	12/19/2013	382836	751.84	03345	0	TRIO SUPPLY CO	Cleared
2	12/19/2013	382837	584.72	00047	0	TYCO INTEGRATED SECURITY LLC	Outstanding
2	12/19/2013	382838	599.39	02165	6	U.S POST OFFICE	Outstanding
2	12/19/2013	382839	100.00	05875	1	WHITE BEAR LAKE HIGH SCHOOL	Outstanding
2	12/19/2013	382840	120.44	00723	0	XCEL ENERGY	Cleared
2	12/19/2013	382841	8,000.00	09008	0	YARDWORKS LAWN CARE + MAINTENACE LLC	Cleared
2	12/19/2013	382842	114.00	10006	0	ZACH NELSON	Outstanding
2	12/05/2013	80004574	27.48	99999	2436	Childs, Rita	Cleared
2	12/05/2013	80004575	123.41	99999	10261	Hurd, Rebecca A	Cleared
2	12/05/2013	80004576	39.99	99999	2133	Hoffman, Susan K	Cleared
2	12/05/2013	80004577	136.97	99999	10182	Rohrig, Joyce L	Cleared
2	12/05/2013	80004578	31.76	99999	10344	Mickelson, Craig	Cleared
2	12/05/2013	80004579	199.36	99999	10488	Comfort, Julie N	Cleared
2	12/05/2013	80004580	76.78	99999	2149	Kuchar, Sue	Cleared
2	12/05/2013	80004581	38.67	99999	2391	Brunner, Gretchen	Cleared
2	12/05/2013	80004582	15.71	99999	2391	Brunner, Gretchen	Cleared
2	12/05/2013	80004583	7.06	99999	7222	Lanoux, Denise R	Cleared
2	12/05/2013	80004584	15.54	99999	7846	Benjamin, Carol	Cleared
2	12/05/2013	80004585	80.29	99999	2198	Beyer, Adam R	Cleared
2	12/05/2013	80004586	30.67	99999	10538	Loosbrock, Gina	Cleared
2	12/05/2013	80004587	305.28	99999	2350	Loos, Kim	Cleared
2	12/05/2013	80004588	108.04	99999	2327	Fox, Heather	Cleared
2	12/05/2013	80004589	67.90	99999	7221	Krause, Sandra M	Cleared
2	12/05/2013	80004590	62.83	99999	2159	Snedden, Bethany	Cleared
2	12/05/2013	80004591	139.56	99999	2292	Nickleby, Kathe	Cleared
2	12/05/2013	80004592	47.69	99999	2159	Snedden, Bethany	Cleared
2	12/05/2013	80004593	988.65	03115	0	CHARLES LINDERKAMP	Cleared
2	12/05/2013	80004594	690.00	03088	0	STEVE HAMMERSCHMIDT	Cleared
2	12/05/2013	80004595	15.82	99999	10318	Moga, Laurie M	Cleared
2	12/05/2013	80004596	34.44	99999	10305	Gutmann, Sheila	Cleared
2	12/05/2013	80004597	49.72	99999	8080	Poirier, Nicole	Cleared
2	12/05/2013	80004598	20.00	99999	10470	Rech, Pamela M	Cleared
2	12/05/2013	80004599	140.63	99999	2216	Trautman, Terry	Cleared
2	12/05/2013	80004600	118.68	99999	10196	Hering, James P	Cleared
2	12/05/2013	80004601	125.57	99999	2159	Snedden, Bethany	Cleared
2	12/05/2013	80004602	53.68	99999	10909	Rolling, Julie	Cleared
2	12/05/2013	80004603	11.30	99999	4900	Audorff, Shirley	Cleared
2	12/12/2013	80004604	1,282.75	03057	0	BRAD BERGIE	Cleared
2	12/12/2013	80004605	13.96	99999	10688	Harris, Raymond	Cleared
2	12/12/2013	80004606	14.78	99999	10688	Harris, Raymond	Cleared
2	12/12/2013	80004607	2,458.50	99999	2253	Poeschl, Jeffrey	Cleared
2	12/12/2013	80004608	44.41	99999	4731	Lauer, Deborah A	Cleared

**FY14 DEC 2013 CHECK REGISTER - BANK 02**

<b>Bank</b>	<b>Date</b>	<b>Check #</b>	<b>Check Amt</b>	<b>Vendor #</b>	<b>Address</b>	<b>Vendor Name</b>	<b>Status</b>
2	12/12/2013	80004609	87.38	99999	2318	Carlson, Debra K	Cleared
2	12/12/2013	80004610	61.79	99999	10445	Farmer, Bryan J	Cleared
2	12/12/2013	80004611	118.04	99999	10245	Dusek, Sara A	Cleared
2	12/12/2013	80004612	37.43	99999	2021	Driscoll, Deborah	Cleared
2	12/12/2013	80004613	47.06	99999	2355	Erickson, Anne	Cleared
2	12/12/2013	80004614	117.77	99999	2295	Ydstie, Paul E	Cleared
2	12/12/2013	80004615	75.90	99999	2200	Allen, John E	Cleared
2	12/19/2013	80004616	251.54	99999	10846	Sallman, Annette	Cleared
2	12/19/2013	80004617	122.13	99999	2386	Feustel, Krista	Cleared
2	12/19/2013	80004618	15.00	99999	4673	Martz, Jane R	Cleared
2	12/19/2013	80004619	989.55	03057	0	BRAD BERGIE	Cleared
2	12/19/2013	80004620	241.11	99999	10689	Wagner, Sandra	Cleared
2	12/19/2013	80004621	50.00	99999	10522	Bouwens, Kirsten	Cleared
2	12/19/2013	80004622	50.00	99999	10412	Hamre, Mark B	Cleared
2	12/19/2013	80004623	50.00	99999	10639	Larson, Mark	Cleared
2	12/19/2013	80004624	50.00	99999	10910	Wagner, Luanne	Cleared
2	12/19/2013	80004625	50.00	99999	10686	Neubeck, Michael	Cleared
2	12/19/2013	80004626	50.00	99999	2292	Nickleby, Kathe	Cleared
2	12/19/2013	80004627	45.83	99999	10700	Sorenson, Susan	Cleared
2	12/19/2013	80004628	50.00	99999	10224	Viker, Lynne M	Cleared
2	12/19/2013	80004629	50.00	99999	10908	Menier, Matthew	Cleared
2	12/19/2013	80004630	50.00	99999	10846	Sallman, Annette	Cleared
2	12/19/2013	80004631	50.00	99999	10971	Manders, Rochel	Cleared
2	12/19/2013	80004632	25.00	99999	1038	Crothers, Patrick	Cleared
2	12/19/2013	80004633	25.00	99999	10196	Hering, James P	Cleared
2	12/19/2013	80004634	25.00	99999	1039	Kaczorek, Debora	Cleared
2	12/19/2013	80004635	25.00	99999	10323	Kostuch, Tonya M	Cleared
2	12/19/2013	80004636	50.00	99999	10356	Falde, Nicolas S	Cleared
2	12/19/2013	80004637	50.00	99999	10945	Menier, Ann	Cleared
2	12/19/2013	80004638	50.00	99999	5125	Albrecht, Daniel	Cleared
2	12/19/2013	80004639	40.00	99999	10427	Young, Matthew V	Cleared
2	12/19/2013	80004640	2.83	99999	7222	Lanoux, Denise R	Cleared
2	12/19/2013	80004641	73.14	99999	2198	Beyer, Adam R	Cleared
2	12/19/2013	80004642	47.92	99999	7221	Krause, Sandra M	Cleared
2	12/19/2013	80004643	1,380.00	03088	0	STEVE HAMMERSCHMIDT	Cleared
2	12/19/2013	80004644	414.15	09832	0	ANDREA MYERS	Cleared
2	12/19/2013	80004645	582.90	03115	0	CHARLES LINDERKAMP	Cleared
2	12/19/2013	80004646	12.75	99999	2246	Morreim, Cynthia	Cleared
2	12/19/2013	80004647	65.70	99999	2268	Brown, Julie M	Cleared
2	12/19/2013	80004648	28.48	99999	2246	Morreim, Cynthia	Cleared
2	12/19/2013	80004649	404.56	99999	2021	Driscoll, Deborah	Cleared
2	12/19/2013	80004650	7.06	99999	4900	Audorff, Shirley	Cleared
2	12/19/2013	80004651	62.81	99999	2160	Sortland, Marie	Cleared
2	12/19/2013	80004652	16.80	99999	2386	Feustel, Krista	Cleared
2	12/19/2013	80004654	28.14	99999	4673	Martz, Jane R	Cleared
2	12/19/2013	80004655	33.62	99999	10323	Kostuch, Tonya M	Cleared
<b>TOTAL</b>			<b>1,052,085.67</b>				

**FY14 DEC 2013 CHECK REGISTER - BANK 05**

<b>Bank</b>	<b>Date</b>	<b>Check #</b>	<b>Check Amt</b>	<b>Vendor #</b>	<b>ddres</b>	<b>Vendor Name</b>	<b>Status</b>
5	12/05/2013	50000164	94.42	02747	0	TIERNEY BROTHERS INC	Outstanding
5	12/05/2013	50000165	39,217.50	06303	1	JOHNSON CONTROLS	Cleared
5	12/05/2013	50000166	11,943.23	06303	1	JOHNSON CONTROLS	Outstanding
5	12/12/2013	50000167	550.00	04719	0	DOOR SERVICE CO OF THE TWIN CITIES	Outstanding
5	12/12/2013	50000168	144.40	02227	0	CENTURYLINK	Outstanding
5	12/19/2013	50000169	1,745.74	02227	0	CENTURYLINK	Outstanding
5	12/19/2013	50000170	130.83	02747	0	TIERNEY BROTHERS INC	Outstanding
		<b>TOTAL</b>	<b>53,826.12</b>				

**INDEPENDENT SCHOOL DISTRICT #832  
WIRE TRANSFER TRANSACTIONS  
MONTH OF DECEMBER 2013**

<u>DATE</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
12/2/13	US Bank	Preferred One	\$1,246.70	claims payment
12/2/13	US Bank	Preferred One	\$6,023.16	claims payment
12/2/13	Washington County	MN Trust	\$571,158.10	direct payment
12/3/13	State of Minnesota	MN Trust	\$4,678.22	direct state payment
12/4/13	State of Minnesota	MN Trust	\$190,414.76	direct state payment
12/9/13	US Bank	Preferred One	\$232.87	claims payment
12/9/13	US Bank	Preferred One	\$11,041.10	claims payment
12/9/13	MN Trust	MSDLAF	\$1,100,000.00	cover checks
12/9/13	US Bank	Chase Card Service/Bank One	\$13,838.23	cardmember payment
12/13/13	US Bank	Peoples Bank of Commerce-EBC Flex	\$6,935.81	flex benefits
12/13/13	US Bank	Peoples Bank of Commerce-403-B/457	\$61,624.29	TSA payment/Deferred Comp
12/13/13	US Bank	Central Bank	\$720.47	para union dues
12/13/13	US Bank	The United Educators CU	\$10,884.42	MEA teachers union dues
12/13/13	MSDLAF	US Bank	\$522,436.78	cover checks
12/13/13	US Bank	IRS	\$201,673.75	federal & fica taxes
12/13/13	US Bank	MN Dept of Revenue	\$33,774.93	state payroll taxes
12/13/13	US Bank	Public Emp. Retirement Assoc.	\$22,524.89	pera retirement
12/13/13	US Bank	Mn Teachers Retirement	\$92,005.84	teachers retirement
12/15/13	State of Minnesota	MN Trust	\$1,211,208.59	direct state payment
12/16/13	US Bank	Preferred One	\$379.62	claims payment
12/16/13	US Bank	Preferred One	\$8,058.29	claims payment
12/17/13	State of Minnesota	MN Trust	\$65.04	direct state payment
12/18/13	State of Minnesota	MN Trust	\$26,531.71	direct state payment
12/19/13	US Bank	MN Dept of Revenue	\$141.00	sales tax payment
12/19/13	MN Trust	MSDLAF	\$1,200,000.00	cover checks
12/23/13	US Bank	Preferred One	\$474.60	claims payment
12/23/13	US Bank	Preferred One	\$8,694.65	claims payment
12/23/13	MN Trust	MSDLAF	\$500,000.00	cover checks
12/30/13	US Bank	Peoples Bank of Commerce-EBC Flex	\$6,935.81	flex benefits
12/30/13	US Bank	Peoples Bank of Commerce-403-B/457	\$61,509.66	TSA payment/Deferred Comp
12/30/13	US Bank	Central Bank	\$720.47	para union dues
12/30/13	US Bank	The United Educators CU	\$10,884.42	MEA teachers union dues
12/30/13	MSDLAF	US Bank	\$538,779.14	cover checks
12/30/13	US Bank	IRS	\$205,508.52	federal & fica taxes
12/30/13	US Bank	MN Dept of Revenue	\$34,511.18	state payroll taxes
12/30/13	US Bank	Public Emp. Retirement Assoc.	\$23,722.14	pera retirement
12/30/13	US Bank	Mn Teachers Retirement	\$92,718.56	TRA payment
12/30/13	US Bank	Minnesota Child Support	\$206.40	child support
12/30/13	US Bank	MN Dept. of Revenue-Wage Levy	\$158.00	state wage levy
12/30/13	US Bank	Preferred One	\$291.00	claims payment
12/30/13	US Bank	Preferred One	(\$765.74)	claims payment
12/30/13	US Bank	Preferred One	\$9,954.72	claims payment
12/30/13	State of Minnesota	MN Trust	\$857,616.16	direct state payment



4779 Bloom Ave., White Bear Lake, MN 55110 • Phone: 651-407-1200 • Fax: 651-429-1242

December 12, 2013

Ms. Dawn Maslowski  
Administrative Assistant  
Mahtomedi School District  
1520 Mahtomedi Avenue  
Mahtomedi, MN 55115

Dear Ms. Maslowski:

The *White Bear Press* newspaper wishes to be considered as your official newspaper for 2014.

We meet all the legal publication requirements under state statutes. Our circulation is audited by Verified Audit Circulation, an independent firm.

We prefer submittal of legal notices by mail or fax at 651-429-1242, or e-mail your notices to [legals@presspubs.com](mailto:legals@presspubs.com) - clearly labeling them as "Legal Notices."

There will be a slight increase in the rate for your legal notices this year due to increased material costs. We are asking for \$14.85 per column inch, in 7-point type at 9-lines per inch.

Our deadline for legal notices is Thursday by 5:00 p.m. for the following Wednesday's publication. In an emergency we can receive notices until noon on Friday.

We welcome the opportunity to serve you and look forward to any questions or concerns you may have.

Sincerely,

A handwritten signature in black ink that reads "Lisa Graber".

Lisa Graber  
Legal Notice Coordinator

Misc: MahtomediSD2014.doc

**Your Best Source For Community Information**

White Bear Press • Vadnais Heights Press • Quad Community Press • Shoreview Press • The Citizen • The Lowdown • North Oaks News  
news@presspubs.com ppcomp@presspubs.com marketing@presspubs.com ppcirc@presspubs.com



Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION PROVIDING LIMITED AUTHORIZATION FOR THE SUPERINTENDENT AND BUSINESS MANAGER TO SIGN CONTRACTS**

WHEREAS, Minnesota Statutes §123B.52, Subdivision 2 provides school boards with the authority to authorize superintendents and business managers to sign contracts within adopted budgets, and

WHEREAS, numerous contracts of a routine nature need to be executed on a regular basis, and

WHEREAS, Minnesota Statutes §123B.52, subdivision 1 stipulates that contracts made without compliance to this section can be found to be void,

BE IT THEREFORE RESOLVED that the school board authorizes the superintendent and business manager to execute contracts within the adopted budget as approved by the school board provided that any transaction in an amount exceeding the minimum for which bids are required must first be specifically authorized by the school board and must fulfill all other applicable requirements.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and upon voted being taken thereon, the following voted in favor thereof: \_\_\_\_\_ and the following voted against: \_\_\_\_\_ whereupon said resolution was declared duly passed and adopted.



Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO AUTHORIZATION AND USE OF  
FACSIMILE SIGNATURES BY SCHOOL DISTRICT OFFICERS AND  
PROVIDING FOR SURETY BOND PROTECTION**

THEREFORE, BE IT RESOLVED by Independent School District No. 832 as follows:

1.) Pursuant to Minnesota Statutes § 47.41, the School Board of the District and the Chairperson, Clerk, and Treasurer thereof who are authorized to sign checks, drafts, warrants, vouchers, or other orders on public funds, hereby authorize the School District depository bank to honor any such instrument bearing a facsimile signature of said officers and to charge the same to the account upon which drawn as fully as though the same bore the manually written signature of such officers.

2.) Pursuant to Minnesota Statutes § 47.42, the School Board of said District approves the use of such facsimile signatures and hereby determines to insure the School District with an insurance company authorized to do business within the state in the amount of \$100,000 in the form of a surety bond or otherwise against the loss of any public funds which may be withdrawn upon unauthorized use of such facsimile signatures unless said loss occurs by reason of any officer's wrongful act.

3.) The clerk is hereby authorized and directed to furnish the School District depository with a copy of this resolution, and the School District officers and said depository are hereby authorized and directed to make the necessary arrangements for the use of facsimile signatures hereafter.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_, and upon vote being taken thereon, the following voted in favor thereof: \_\_\_\_\_ and the following voted against the same: \_\_\_\_\_ whereupon said resolution was declared duly passed and adopted.