

INDEPENDENT SCHOOL DISTRICT #832  
REGULAR MEETING – BOARD OF EDUCATION  
Thursday, June 13, 2013 - 7:00 PM  
Mahtomedi District Education Center - Community Room

**Mission Statement** - Mahtomedi Public Schools will ensure a rigorous and relevant education where: all learners are valued and supported, positive relationships are developed, and students are empowered to reach their full potential in a global society.

**- AGENDA -**

1. CALL TO ORDER
2. ROLL CALL OF ATTENDANCE
3. APPROVAL OF THE AGENDA
4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items
5. PRESENTATIONS/RECOGNITION
  - A. Student/Staff/Community Recognition
  - B. Christopher Moore, Assistant Principal - Mahtomedi High School
  - C. Energy Star Leader Award
6. PUBLIC COMMENT  
Visitors attending the meeting who wish to address the school board on any issue that is on the agenda may do so at this time. Please refer to the last page for the procedure that has been established for public comments.
7. REPORT FROM STUDENT REPRESENTATIVE
  - A. There will be no student representative report this month.
8. APPROVAL OF MINUTES
  - A. May 9, 2013 - Regular Meeting 6
  - B. May 23, 2013 - Study Session 13
9. DISCUSSION/INFORMATION ITEMS
  - A. Calendar of Events 15
  - B. Facilities Update  
Presenter: Mark Hamre
10. ACTION ITEMS
  - A. Approval of Health and Safety Policy and Program Budget 2012-2013 (revised), 2013-2014 (revised), 2014-2015 16  
Presenter: Phil Belden
  - B. Approval of Resolution Authorizing Issuance and Sale of General Obligation School Building Refunding Bonds, Series 2013A 19  
Presenter: Denise Sundstrom
  - C. Approval of Preliminary Budget for 2013-2014 28  
Presenter: Denise Sundstrom

D. Approval of Revised 2013 School Board Meeting Schedule Thursday, July 11, has changed to: 8:00 a.m.-3:00 p.m. - Planning Retreat 4:00 p.m. - Regular Meeting (changed from 7:00 p.m.) Presenter: Mark Larson	30
E. Personnel Presenter: Mark Larson	
1. Approval of Resolution to Place on Unrequested Leave of Absence	
a. Deneen, Morgan	31
b. Irsfeld, Lisa (.3 FTE)	32
11. SCHOOL BOARD COMMITTEE REPORTS	
A. Association of Metropolitan School Districts (AMSD) Board Presenter: Bob Donohoe	
B. Integration District: Educational Equity Alliance (EEA) Presenter: Mary Jo Deters	
C. Minnesota School Boards Association (MSBA) Legislative Liaison Presenter: Kevin Donovan	
D. Northeast Metro 916 Board Presenter: Judy Schwartz	33
E. Other Items/Reports	
12. SUPERINTENDENT'S REPORT	
13. ADJOURNMENT	
14. CONSENT AGENDA ITEMS (Items Approved Under #4)	
A. Approval to Pay Bills	
1. Check Register 02 - Check No. 380013 to 380457 and 80003795 to 80003942	36
2. Check Register 05 - Check No 50000048 to 50000071	48
B. Approval of Wire Transfer Transactions	49
C. Approval of Joint Powers Agreement for Food Services between ISD #834- Stillwater and ISD #832-Mahtomedi	50
D. Approval of Donations/Grants Totaling \$322,352	
1. From Cossack Foundation to Mahtomedi High School Gymnasium Project - \$300,000	
2. From Mahtomedi P.T.O. to Wildwood Elementary School - \$9,893 (movement of existing playground structure to new school)	
3. From Kramer-Berg American Legion Post 507 to Mahtomedi Area Community Education Middle School Program - \$2,000	
4. From Mahtomedi "M" Club to Mahtomedi High School Boys' Lacrosse Program - \$2,000	

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5. From Mahtomedi "M" Club to Mahtomedi High School Drama Club - \$1,500
6. From Minnesota Track Coaches Association to Mahtomedi High School Track Program - \$1,100
7. From Children's HealthCare to Mahtomedi High School Art Program - \$1,000
8. From Mahtomedi "M" Club to Mahtomedi High School Wrestling Program - \$1,000
9. From Wildwood Lions Club to Mahtomedi Area Community Education Senior Adult Program - \$1,000
10. From Mahtomedi "M" Club to Mahtomedi High School Spirit Club - \$857
11. Mahtomedi High School "M" Club to Mahtomedi High School Gymnastics Program - \$700
12. From John Sells and Pamela Kight to Mahtomedi High School Track and Field (pole vault equipment) - \$538
13. From Anonymous to Mahtomedi High School Track and Field (pole vault equipment) - \$464
14. From John and Laura Springer to Mahtomedi High School Choir Program - \$300

**E. Personnel**

1. Approval of Contracts and Work Agreements
  - a. Traci Cox - Long-Term Substitute Language Arts Teacher - Mahtomedi High School (2013-2014)
  - b. Anna Duffy - Mahtomedi Area Preschool Instructor
  - c. Abigail Holmquist - French Teacher - Mahtomedi High School (2013-2014)
  - d. Emily Leichtle - Long-Term Substitute Language Arts Teacher - Mahtomedi Middle School (2013-2014)
2. Approval of Leaves of Absence
  - a. Briony Sorum - Special Education Teacher - O. H. Anderson Elementary School (8/26/13 to 11/15/13)
3. Approval of Resignations/Retirements/Terminations
  - a. Stephanie Douglas - Paraprofessional - Mahtomedi Middle School (5/24/13)
  - b. Christopher Moore - Assistant Principal - Mahtomedi High School (7/1/13)
  - c. Gloria Murphy - Paraprofessional - Mahtomedi High School (6/7/13)
  - d. Peggy Neubeck - Building RN - Mahtomedi High School (6/7/13)
  - e. Jeanne Neuenfeldt - Paraprofessional - Mahtomedi High School (6/6/13)

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- f. Shannon Polley - School Nurse - District Wide (6/14/13)
- g. Marianne Shema - Art Teacher - O. H. Anderson Elementary School (6/7/13)
- h. Bethany Sneden - Staff Development/Q-Comp Coordinator (moving from teacher to supervisor contract-see May 9, 2013, agenda.)
- i. Ken Stevens - Math Teacher - Mahtomedi Middle School (6/7/13)
- j. Kathy Ulvin - Senior Adult Program Coordinator/Preschool Instructor

## **PUBLIC PARTICIPATION IN SCHOOL BOARD MEETINGS REGULAR SCHOOL BOARD MEETING**

Thank you for coming. The School Board of Independent School District #832 hopes you will find the meeting informative. By attending, you will better understand how your school district operates. The School Board meeting is a meeting "in public," and not a public meeting. In order to conduct its work in a professional and business-like manner, the school board has established the following rules for conducting the meeting:

- Comments and questions on issues are welcome at the scheduled time on the agenda. The school board is prohibited by law from discussing concerns about individual employees or students in a public meeting. Please forward comments or issues regarding individual employees or students to the superintendent at [mark.larson@mahtomedi.k12.mn.us](mailto:mark.larson@mahtomedi.k12.mn.us) or 651-407-2001.
- If you would like to speak to the school board, you will be recognized during the Public Comment portion of the meeting. The public may comment on any item on the agenda. The school board generally does not take action on any issue that is not on the agenda. Concerns or questions are forwarded to the superintendent for review and recommended action before consideration by the school board. Unless requested by a school board member, items on the consent agenda are not discussed by the school board at the meeting.
- The chairperson will ask citizens in attendance to sign in if they wish to address the school board. If you are late and wish to speak, please give your name, address, and agenda number to the clerk when you arrive. Individuals will be recognized in the order received.
- Since we are videotaping tonight's meeting for delayed broadcast, individuals who wish to address the school board or ask questions need to go to the microphone. Please state your name and address after being recognized and limit your comments to three minutes (approximately 450 written words). Everyone wishing to comment will be recognized and heard before anyone speaks twice.

# Minutes of Regular Meeting

## Board of Education Mahtomedi Public Schools

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A **Regular** meeting of the Board of Education of the Mahtomedi Public Schools was held **Thursday, May 9, 2013**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

### 1. CALL TO ORDER

Meeting called to order at 7:00 p.m. by Chair Cathy Dalton.

### 2. ROLL CALL OF ATTENDANCE

Present: Cathy Dalton; Mary Jo Deters; Bob Donohoe; Kevin Donovan; Judy Schwartz; Steve Wolgamot; Superintendent Mark Larson, ex officio; and Carly Perry, Student Representative.

### 3. APPROVAL OF THE AGENDA

Donohoe moved, Donovan seconded, approval of the agenda. Carried.

### 4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items

Wolgamot moved, Donohoe seconded, approval of the actions recommended on the consent agenda. Carried.

### 5. PRESENTATIONS/RECOGNITION

#### A. MAEF - Check Presentation

MAEF Vice President Suzanne Anderson and MAEF Gala Chairs Erika Hsu and Courtney McCormick presented to the school board a check for \$53,500. This money was raised at the April 6 MAEF Gala. These funds will go towards the Zephyr Legacy Fund and to new Wildwood School's natural playground.

#### B. Student Recognition

The following students were recognized by the school board and administration:

O. H. Anderson Elementary School Student Leadership Council: Zack Kozlak and Jack Stegen. Not Present: Will Rathmanner.

Mahtomedi Middle School Math Masters: Thomas Atkins, Christine Brennan, and

Kyle Larson. Not Present: Emma Nelson and Ethan Wilke.  
Mahtomedi High School Student Community Service: Tanner Mireault  
Mahtomedi High School 2012-2013 Northeast Metro 916 Career & Technical Center Students of the Month: Taylor Dereschuk, Jillian Podobinski, Brynna Seidl, and Haley Trowbridge. Not Present: Derrick Barr, Jordan Bello, Cody Conner, Dareian Murphy, Samantha Nash, Jessica Schifsky, and Andrea Sitko.

C. Carly Perry - Student Representative

School Board Chair Cathy Dalton presented school board student representative Carly Perry with a bell and thanked Perry for her year of service as student representative.

D. O. H. Anderson Elementary School - Math Computation Inventory

Kirsten Bouwens, Principal at O. H. Anderson Elementary School, presented on math computation inventory: What does “use the data” really mean? Bouwens explained how the use of data impacts the day to day at OHA. Data is based on the results from Minnesota Math Standards/MCA’s which are administered three times per year to all students in grades 3, 4, and 5. The data reflects the needed computation skills required at each grade level and is reviewed at teacher data sessions and math meetings. Data can be looked at by school level, grade level, classroom level, and on an individual level.

6. PUBLIC COMMENT

The following member of the audience spoke to the school board regarding the district vision statement “All Students College Ready” and asked them to think about revising it as it may exclude children with special needs: Karen Keenan, school district resident.

7. REPORT FROM STUDENT REPRESENTATIVE

School Board Student Representative Carly Perry reported on the following events at Mahtomedi High School: Prom recap, *Wonderful Town* musical, stressful week for students with AP testing, spring sports trying to start although hampered by weather, and upcoming events choir, band, senior class trip to Six Flags, and graduation on June 8.

8. APPROVAL OF MINUTES

A. April 11, 2013 - Regular Meeting

Donovan moved, Schwartz seconded, approval of the minutes from the April 11, 2013, regular school board meeting. Carried.

B. April 25, 2013 - Study Session

Donovan moved, Schwartz seconded, approval of the minutes from the April 25, 2013, study session. Carried.

9. DISCUSSION/INFORMATION ITEMS

A. Calendar of Events

Chair Cathy Dalton reviewed the calendar of events.

B. ADSIS Application Update

Lynne Viker, Director of Teaching and Learning and Support Services, reported on the 2013-2014 ADSIS application process. ADSIS stands for Alternative Delivery of Specialized Instructional Support (Minnesota Statute 125A.50 and 125A.78). This is not a grant but an application process to access state special education aid to provide prevention services for students and has been in place in the district for the past five years. Viker also discussed the vision for the ADSIS funding, changes to the application process, what the funding supports, and the positive results that students have been showing.

C. Curriculum Review Process

Lynne Viker, Director of Teaching and Learning and Support Services, presented on the curriculum review process. The district vision, mission, and goals drive the process. Discussed the 10 essential activities for curriculum review, the current curriculum review cycle, where at in the process for elementary math, social studies, and K-5 media curriculum reviews, and the future of the curriculum review cycle.

D. Operating Levy Renewal

Superintendent Mark Larson discussed with school board members the expiring operating referendum that was approved by voters in November 2004 and the need to go out for a renewal. The current operating referendum is \$1,100.20 per pupil. Because there was no inflationary increase included, significant budget cuts have continued to happen each year since 2003-2004. Larson also discussed the general education formula allowance, how operating referendums support public schools, the state-wide unrestricted unreserved operating fund balance, and without going out to the voters requesting either a renewal or an increase the district is operating with an unsustainable model.

10. ACTION ITEMS

A. Personnel

1. Recommendation to Approve Contract Status for Licensed Personnel Moving from Probationary Status to Continuing Contract Status for the 2013-2014 School Year

- a. Channon, Lisa
- b. Harris, Raymond
- c. Lane, James
- d. Metling, Paula (.6 FTE)
- e. Olson, Lindsey
- f. Rehfuss, Beth
- g. Wagner, Sandra (.8 FTE)

Donovan moved, Schwartz seconded, approval of contract status for licensed personnel moving from probationary status to continuing contract status for the 2013-2014 school year. Carried.

2. Recommendation to Approve Employment for Licensed Personnel Who Will Continue to be on Probationary Status for the 2013-2014 School Year

- a. Henry, Chelsea
- b. Kendrick, Rebekah
- c. Lauer, Deb
- d. Nelson, Jan
- e. O'Connor, Kimberly
- f. Polley, Shannon
- g. Ross, Samantha

Schwartz moved, Donovan seconded, approval of employment for licensed personnel who will continue to be on probationary status for the 2013-2014 school year. Carried.

3. Approval of Resolution to Terminate and Nonrenew Probationary Teaching Contracts

- a. Anderson, Kathryn
- b. Conkle, Mark (.6 FTE)
- c. Marrinan, Daniel
- d. Passa, Kelsey
- e. Reilly, Maureen

Schwartz moved, Donohoe seconded, approval of Resolution to Terminate and Nonrenew Probationary Teaching Contracts. Carried.

4. Approval of Resolution to Place on Unrequested Leave of Absence

- a. Deneen, Morgan
- b. Irsfeld, Lisa (.3 FTE)

Schwartz moved, Donovan seconded, approval of Resolution to Place on Unrequested Leave of Absence. Carried.

11. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

School Board Treasurer Bob Donohoe reported on the most recent AMSD meeting which was about what's happening in the legislature as it relates to school funding.

B. Integration District: Educational Equity Alliance (EEA)

School Board Clerk/Vice Chair Mary Jo Deters reported on the last EEA meeting discussion: integration funding and whether it will be continued and if not would the districts fund it themselves.

C. Minnesota School Boards Association (MSBA) Legislative Liaison

School Board Director Kevin Donovan reported a lot going on at the capitol with their lobbyists, it sounds like all-day kindergarten will be funded by the state, and a new President was voted in at Education Minnesota

D. Northeast Metro 916 Board

School Board Director Judy Schwartz reported that the discussion among the school districts at the 916 meeting was operating referendums. 916 also sold bonds to build the new school.

E. Other Items/Reports

None.

12. SUPERINTENDENT'S REPORT

Superintendent Mark Larson reported on the following: Celebration of Excellence, City /School Leaders meeting, Tedx event is now online, WBL Area Chamber of Commerce

meetings, MDE Q-comp conference call, school visits, Teacher of the Year Banquet, building meetings on levy, and *U. S News and World Report* ranked MHS #1 in the state of Minnesota.

13. ADJOURNMENT

Donohoe moved, Donovan seconded, adjournment. Meeting adjourned at 8:45 p.m. Carried.

14. CONSENT AGENDA ITEMS (Items Approved Under #4)

A. Approval to Pay Bills

1. Check Register 02 - Check No. 379711 to 380012 and 80003683 to 80003794
2. Check Register 05 - Check No. 50000017 to 50000046

B. Approval of Wire Transfer Transactions

C. Approval of Membership in Minnesota State High School League (2013-2014)

D. Approval of Donations/Grants Totaling \$9,015

1. From Mahtomedi "M" Club to Mahtomedi High School Boys' Baseball/Girls' Basketball/Cross Country/Science Programs - \$3,935
2. From Kramer-Berg American Legion Post 507 to Mahtomedi Area Community Education Senior Program - \$2,580
3. From Kramer-Berg American Legion Post 507 to Mahtomedi High School Track and Field Team (pole vault equipment) - \$500
4. From Canvas Health to Mahtomedi High School - \$500
5. From Mark and Laura Hennes to Mahtomedi High School Track Program - \$500
6. From Delta Kappa Gamma Society to Mahtomedi High School Choir Program - \$400
7. From Charles Kummeth to Mahtomedi High School Track and Field Team - \$350
8. From Megan Gangl to Mahtomedi High School Track Program - \$250

E. Personnel

1. Approval of Contracts and Work Agreements

- a. Erika Anderson - Third Grade Teacher (Job Share) - O. H. Anderson Elementary School (2013-2014)
- b. Dani Baker - Fourth Grade Teacher (Job Share) - O. H. Anderson Elementary School (2013-2014)
- c. Helen Bell-White - Special Education Paraprofessional - O. H. Anderson Elementary School (4/24/13)
- d. Tina Brown - Fourth Grade (Job Share) - O. H. Anderson Elementary School (2013-2014)

- e. Kathryn Elvestrom - French Teacher - Mahtomedi High School (2013-2014, from .6 to .4 FTE)
  - f. Sarah Hill - Third Grade Teacher (Job Share) - O. H. Anderson Elementary School (2013-2014)
  - g. Rebekah Kendrick - Art Teacher - Mahtomedi Middle School (2013-2014, from .2 to .3 FTE)
  - h. John Krause - Science Teacher - Mahtomedi Middle School (2013-2014, from .8 to .9 FTE)
  - i. Julie Rolling - Licensed Professional Counselor - District Wide (2013-2014)
  - j. Annette Sallman - Director of Community Education/Program Manager (2013-2014)
  - k. Beth Sneden - Special Education and Staff Development Supervisor - District Wide (2013-2014)
  - l. Luanne Wagner - Assistant Principal - Mahtomedi High School (7/2/13)
2. Approval of Leaves of Absence
- a. Emily Allen - Cleaner - Mahtomedi High School (6/10/13 to 8/30/13)
  - b. Kathleen Cichosz - Language Arts Teacher - Mahtomedi Middle School (2013-2014)
  - c. Lorie Kaehler - Reading Teacher - O. H. Anderson Elementary School (2013-2014)
  - d. Sue Katzke - Math Teacher - Mahtomedi High School (2013-2014, .4 FTE LOA)
  - e. Stacy Radabaugh-Triplat - Speech Pathologist - Wildwood Elementary School (2013-2014, .2 FTE LOA)
  - f. Gretchen Tentis - Third Grade Teacher - O. H. Anderson Elementary School (2013-2014)
  - g. Lori Wojtas - Math Teacher - Mahtomedi High School (2013-2014, .2 FTE LOA)
3. Approval of Resignations/Retirements/Terminations
- a. Jennifer DeKrey - Instructional Paraprofessional - O. H. Anderson Elementary School (6/6/13)

MARY JO DETERS, CLERK

Public notice for solicitation of bids, requests for quotes, and requests for proposals are located on the ISD 832 website, [www.mahtomedi.k12.mn.us](http://www.mahtomedi.k12.mn.us).

# Minutes of Special Meeting/Study Session

## Board of Education Mahtomedi Public Schools

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A **Special Meeting/Study Session** of the Board of Education of the Mahtomedi Public Schools was held **Thursday, May 23, 2013**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

### 1. CALL TO ORDER

Chair Cathy Dalton called the study session to order at 7:12 p.m.

### 2. ROLL CALL OF ATTENDANCE

Present: Cathy Dalton; Mary Jo Deters; Bob Donohoe; Kevin Donovan; and Superintendent Mark Larson, ex officio. Absent: Judy Schwartz and Steve Wolgamot.

Also Present: Denise Sundstrom, Director of Business Services, and Lynne Viker, Director of Teaching and Learning and Support Services.

### 3. APPROVAL OF THE AGENDA

Donovan moved, Donohoe seconded, approval of the agenda. Carried.

### 4. ACTION ITEMS

#### A. Approval of Resolution Relating to Conducting a Referendum Revenue Authorization Election in 2013

Donohoe moved, Donovan seconded, approval of resolution relating to conducting a referendum revenue authorization election in 2013. Carried.

(This is not the resolution calling for the election. This resolution relates to the tax bill approved recently containing language that will prevent districts from having a vote for an increased operating levy this fall for 2015. One exception is if a board approves their intent by June 30 they then have the option to have a fall operating levy election.)

### 5. DISCUSSION/INFORMATION ITEMS

#### A. Review of Preliminary Budget 2013-2014

Denise Sundstrom, Director of Business Services, presented an overview of the

preliminary budget for 2013-2014. The projected revenues, expenditures and fund balance by fund were reviewed. The projected general fund balance for 6/30/13 is \$4,622,426 and for 6/30/14 is \$4,202,256. The preliminary budget will be presented for adoption at the June 13 school board meeting.

B. Operating Levy Renewal Options and Election Strategies

Superintendent Mark Larson discussed with school board members operating levy renewal options and election strategies. Discussion at the June study session will be whether to ask voters to renew at current amount or ask for an increase.

D. Calendar of Events Review

School board members reviewed the calendar of events and the upcoming events that they will attend. The school board also discussed having their Planning Retreat from 8:00 a.m.-3:00 p.m. on Thursday, July 11, with the regular meeting at 4:00 p.m. (moved up from 7:00 p.m.).

6. ADJOURNMENT

Donovan moved, Donohoe seconded, adjournment. Meeting adjourned at 8:26 p.m. Carried.

MARY JO DETERS, CLERK

Public notice for solicitation of bids, requests for quotes, and requests for proposals are located on the ISD 832 website, [www.mahtomedi.k12.mn.us](http://www.mahtomedi.k12.mn.us).

## CALENDAR OF EVENTS

<b>JUNE</b>		
<b>DATE/TIME</b>	<b>MEETING/EVENT</b>	<b>LOCATION</b>
<b><u>Wednesday, June 12</u></b> 6:00 p.m.	Northeast Metro 916 School Board Meeting-( <i>Donovan</i> )	Bellaire School, White Bear Lake
<b><u>Thursday, June 13</u></b> 7:00 p.m.	School Board Meeting	District Education Center - Community Room
<b><u>Wednesday, June 19</u></b> Noon	Adult Senior Community Lunch ( <i>Mary Hall Presents: Karen Carpenter, Linda Ronstadt, Dionne Warwick</i> )	District Education Center - Community Room
<b><u>Monday, June 24</u></b> 6:00 p.m.	MAEF Potluck Social-( <i>Donovan</i> )	Dale and Jan Johnson's
<b><u>Wednesday, June 26</u></b> 4:00 p.m.	Northeast Metro 916 School Board Meeting-( <i>Deters</i> )	Bellaire School, White Bear Lake
<b><u>Thursday, June 27</u></b> 6:00 p.m. 7:00 p.m.	School Board Personnel Committee Meeting School Board Study Session	District Education Center - Board Room District Education Center - Community Room
<b>JULY</b>		
<b>DATE/TIME</b>	<b>MEETING/EVENT</b>	<b>LOCATION</b>
<b><u>Thursday, July 11</u></b> 8:00 a.m.-3:00 p.m. 4:00 p.m. ( <i>note change in time</i> )	School Board Planning Retreat School Board Meeting	TBD District Education Center - Community Room
<b><u>Tuesday, July 30</u></b> 6:00 p.m.	Northeast Metro 916 School Board Meeting-( <i>Schwartz</i> )	Bellaire School, White Bear Lake

**Mahtomedi Public Schools**  
Independent School District #832  
1520 Mahtomedi Avenue  
Mahtomedi, MN 55115

**Regular Meeting - Board of Education**

**Date:** June 13, 2013

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**Agenda Item #10. A.**

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**TOPIC:** Health and Safety Policy and Program Budget 2012-2013 (revised), 2013-2014 (revised), 2014-2015


**PURPOSE OF PRESENTATION:**

Per Minnesota Statute 123B.57

To receive School Board approval of the Health and Safety Policy and Budgets.

**ACTION RECOMMENDED:** Review and Approval of Health and Safety Policy 810 and Health and Safety Budgets for 2012-2013, 2013-2014 and 2014-2015

  
\_\_\_\_\_  
**Submitted By:**

  
\_\_\_\_\_  
**Concurrence By:**

Phillip Belden  
\_\_\_\_\_  
**Name**

\_\_\_\_\_  
**Dr. Mark Larson**  
**Superintendent of Schools**

Coordinator of Health and Safety  
\_\_\_\_\_  
**Title**

## Health and Safety Budgets

Finance code	Description	Budget FY 12/13	Budget FY 13/14	Budget FY 14/15
347	Physical Hazard Control	21,450.00	20,750.00	20,750.00
349	Hazardous Substance	9,300.00	9,500.00	9,500.00
352	Environmental, Health and Safety Management	56,636.00	55,000.00	55,000.00
358	Asbestos	156,121.80	98,500.00	2,500.00
363	Fire and Lift Safety	33,600.00	20,000.00	20,000.00
366	Indoor Air Quality	0.00	0.00	0.00
<b>Budget Totals</b>		<b>277,107.80</b>	<b>203,750.00</b>	<b>107,750.00</b>

**810 - HEALTH AND SAFETY PROGRAM**

**I. PURPOSE**

The purpose of this policy is to recognize the necessity of providing safe and healthy conditions for its employees, students, and public. The Mahtomedi Public School is committed to providing a safe and healthy work environment.

**II. GENERAL STATEMENT OF POLICY**

Employees at all levels must accept responsibility in complying with all State, Federal, local codes, and district policies for maintaining a safe and healthy environment throughout the school district.

*ADOPTED - April 12, 2012*

**Mahtomedi Public Schools**  
**Independent School District #832**  
**1520 Mahtomedi Avenue**  
**Mahtomedi, MN 55115**

**Regular Meeting - Board of Education**

**Date:** June 13, 2013

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**Agenda Item #10. B.**

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**TOPIC:** Resolution Authorizing Issuance and Sale of General Obligation School Building Refunding Bonds, 2013A.

**PURPOSE OF PRESENTATION:**

- Due to sequestration the rebate on the 2010B bonds was reduced by 8.7% in fiscal year 2013 and 7.2% in fiscal year 2014.
- The sale of the new General Obligation School Building Bonds will be on July 11, 2013 if savings is at least \$1,100,000.
- This resolution gives the Superintendent and Director of Business Services authorization to execute this sale until August 30, 2013.
- Approve resolution to refund the District's Taxable General Obligation School Building Bonds (Build America Bonds), 2010B.

**ACTION RECOMMENDED:** Approval.

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**Submitted By:**

**Concurrence By:**



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**Denise Sundstrom**  
**Director of Business Services**

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**Dr. Mark Larson**  
**Superintendent of Schools**

CERTIFICATION OF MINUTES RELATING TO  
GENERAL OBLIGATION SCHOOL BUILDING REFUNDING BONDS, SERIES 2013A

Issuer: Independent School District No. 832 (Mahtomedi), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held on June 13, 2013 at 7:00 p.m. at the Mahtomedi District Education Center.

Members present:

Members absent:

Documents Attached:

Minutes of said meeting (pages):

RESOLUTION AUTHORIZING ISSUANCE AND SALE OF GENERAL  
OBLIGATION SCHOOL BUILDING REFUNDING BONDS, SERIES 2013A

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the bonds referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said bonds; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on this 13<sup>th</sup> day of June, 2013.

\_\_\_\_\_  
School District Clerk

Member \_\_\_\_\_ introduced the following resolution and moved its adoption, which motion was seconded by Member \_\_\_\_\_:

**RESOLUTION AUTHORIZING ISSUANCE AND SALE OF GENERAL OBLIGATION SCHOOL BUILDING REFUNDING BONDS, SERIES 2013A**

BE IT RESOLVED by the School Board of Independent School District No. 832 (Mahtomedi), Minnesota (the District), as follows:

**SECTION 1. AUTHORIZATION.** This Board hereby authorizes the issuance and sale of its General Obligation School Building Refunding Bonds, Series 2013A (the Bonds), in an aggregate principal amount not to exceed \$46,000,000. The proceeds of the Bonds will be used, together with any additional funds of the District which might be required, to refund in advance of maturity and prepay on October 1, 2013 the 2019 through 2031 maturities, aggregating \$45,000,000 in principal amount, of the District's outstanding \$45,000,000 Taxable General Obligation School Building Bonds, Series 2010B (Build America Bonds – Direct Pay), originally dated as of July 8, 2010.

**SECTION 2. APPROVAL OF SALE OF THE BONDS.** In consultation with Springsted Incorporated, the District's financial advisor, the Superintendent and Director of Business Services are hereby authorized to select a purchaser (the Purchaser) with respect to the sale of the Bonds and to execute a bond purchase agreement with the Purchaser for the purchase of the Bonds in an aggregate principal amount not to exceed \$46,000,000, provided that the total net present value savings is at least \$1,100,000 and provided that the true interest cost does not exceed 3.159% per annum.

**SECTION 3. ADOPTION OF APPROVING RESOLUTIONS.** Upon approval of the sale of the Bonds by the Superintendent and Director of Business Services, the School Board will take action at its next regularly scheduled meeting thereafter to adopt the necessary approving resolutions as prepared by the District's bond counsel.

**SECTION 4. STATE CREDIT ENHANCEMENT PROGRAM.** (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Registrar. The District understands that as a result of its covenant to be bound by the provision of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now and hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The Chair, Vice Chair, Clerk, Superintendent or Director of Business Services are authorized to execute any applicable Minnesota Department of Education forms.

SECTION 5. OFFICIAL STATEMENT. Springsted Incorporated is authorized to prepare and distribute an Official Statement related to the sale of the Bonds.

SECTION 6. EXPIRATION OF AUTHORITY. If the Superintendent and Director of Business Services have not approved the sale of the Bonds and executed the related bond purchase agreement by August 31, 2013, this resolution shall expire.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted..

THE DISTRICT HAS AUTHORIZED SPRINGSTED INCORPORATED TO NEGOTIATE THIS ISSUE ON ITS BEHALF. PROPOSALS WILL BE RECEIVED ON THE FOLLOWING BASIS:

TERMS OF PROPOSAL

\$44,350,000\*

INDEPENDENT SCHOOL DISTRICT NO. 832, MAHTOMEDI, MINNESOTA  
GENERAL OBLIGATION SCHOOL BUILDING REFUNDING BONDS, SERIES 2013A  
(MINNESOTA SCHOOL DISTRICT CREDIT ENHANCEMENT PROGRAM)  
(BOOK ENTRY ONLY)

Proposals for the Bonds and the Good Faith Deposit ("Deposit") will be received on Thursday, July 11, 2013, until 10:30 A.M., Central Time, at the offices of Springsted Incorporated, 380 Jackson Street, Suite 300, Saint Paul, Minnesota, after which time proposals will be opened and tabulated. Consideration for award of the Bonds will be by the School Board at 7:00 P.M., Central Time, of the same day.

SUBMISSION OF PROPOSALS

Springsted will assume no liability for the inability of the bidder to reach Springsted prior to the time of sale specified above. All bidders are advised that each Proposal shall be deemed to constitute a contract between the bidder and the District to purchase the Bonds regardless of the manner in which the Proposal is submitted.

(a) **Sealed Bidding.** Proposals may be submitted in a sealed envelope or by fax (651) 223-3046 to Springsted. Signed Proposals, without final price or coupons, may be submitted to Springsted prior to the time of sale. The bidder shall be responsible for submitting to Springsted the final Proposal price and coupons, by telephone (651) 223-3000 or fax (651) 223-3046 for inclusion in the submitted Proposal.

**OR**

(b) **Electronic Bidding.** Notice is hereby given that electronic proposals will be received via PARITY<sup>®</sup>. For purposes of the electronic bidding process, the time as maintained by PARITY<sup>®</sup> shall constitute the official time with respect to all Bids submitted to PARITY<sup>®</sup>. *Each bidder shall be solely responsible for making necessary arrangements to access PARITY<sup>®</sup> for purposes of submitting its electronic Bid in a timely manner and in compliance with the requirements of the Terms of Proposal.* Neither the District, its agents nor PARITY<sup>®</sup> shall have any duty or obligation to undertake registration to bid for any prospective bidder or to provide or ensure electronic access to any qualified prospective bidder, and neither the District, its agents nor PARITY<sup>®</sup> shall be responsible for a bidder's failure to register to bid or for any failure in the proper operation of, or have any liability for any delays or interruptions of or any damages caused by the services of PARITY<sup>®</sup>. The District is using the services of PARITY<sup>®</sup> solely as a communication mechanism to conduct the electronic bidding for the Bonds, and PARITY<sup>®</sup> is not an agent of the District.

If any provisions of this Terms of Proposal conflict with information provided by PARITY<sup>®</sup>, this Terms of Proposal shall control. Further information about PARITY<sup>®</sup>, including any fee charged, may be obtained from:

PARITY<sup>®</sup>, 1359 Broadway, 2<sup>nd</sup> Floor, New York, New York 10018  
Customer Support: (212) 849-5000

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\* Preliminary; subject to change.

## DETAILS OF THE BONDS

The Bonds will be dated as of the date of delivery, as the date of original issue, and will bear interest payable on February 1 and August 1 of each year, commencing February 1, 2014. Interest will be computed on the basis of a 360-day year of twelve 30-day months.

The Bonds will mature February 1 in the years and amounts\* as follows:

2019	\$2,665,000	2023	\$2,945,000	2026	\$3,640,000	2029	\$4,110,000
2020	\$2,695,000	2024	\$2,980,000	2027	\$3,760,000	2030	\$4,220,000
2021	\$2,775,000	2025	\$3,560,000	2028	\$3,900,000	2031	\$4,290,000
2022	\$2,810,000						

\* *The District reserves the right, after proposals are opened and prior to award, to increase or reduce the principal amount of the Bonds or the amount of any maturity in multiples of \$5,000. In the event the amount of any maturity is modified, the aggregate purchase price will be adjusted to result in the same gross spread per \$1,000 of Bonds as that of the original proposal. Gross spread is the differential between the price paid to the District for the new issue and the prices at which the securities are initially offered to the investing public.*

Proposals for the Bonds may contain a maturity schedule providing for a combination of serial bonds and term bonds. All term bonds shall be subject to mandatory sinking fund redemption at a price of par plus accrued interest to the date of redemption scheduled to conform to the maturity schedule set forth above. In order to designate term bonds, the proposal must specify "Years of Term Maturities" in the spaces provided on the Proposal form.

## BOOK ENTRY SYSTEM

The Bonds will be issued by means of a book entry system with no physical distribution of Bonds made to the public. The Bonds will be issued in fully registered form and one Bond, representing the aggregate principal amount of the Bonds maturing in each year, will be registered in the name of Cede & Co. as nominee of The Depository Trust Company ("DTC"), New York, New York, which will act as securities depository of the Bonds. Individual purchases of the Bonds may be made in the principal amount of \$5,000 or any multiple thereof of a single maturity through book entries made on the books and records of DTC and its participants. Principal and interest are payable by the registrar to DTC or its nominee as registered owner of the Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC; transfer of principal and interest payments to beneficial owners by participants will be the responsibility of such participants and other nominees of beneficial owners. The purchaser, as a condition of delivery of the Bonds, will be required to deposit the Bonds with DTC.

## REGISTRAR

The District will name the registrar which shall be subject to applicable SEC regulations. The District will pay for the services of the registrar.

## OPTIONAL REDEMPTION

The District may elect on February 1, 2023, and on any day thereafter, to prepay Bonds due on or after February 1, 2024. Redemption may be in whole or in part and if in part at the option of the District and in such manner as the District shall determine. If less than all Bonds of a maturity are called for redemption, the District will notify DTC of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. All prepayments shall be at a price of par plus accrued interest.

## SECURITY AND PURPOSE

The Bonds will be general obligations of the District for which the District will pledge its full faith and credit and power to levy direct general ad valorem taxes. In addition, the District has covenanted and obligated itself to be bound by the provisions of Minnesota Statutes, Section 126C.55 and to use the provisions of that statute pursuant to which the State of Minnesota will appropriate money to the payment of the principal and interest on the Bonds when due if the District is unable to make a principal or interest payment. The proceeds will be used to refund in advance of maturity the February 1, 2019 through February 1, 2031 maturities of the District's Taxable General Obligation School Building Bonds, Series 2010B (Build America Bonds – Direct Pay), dated July 8, 2010.

## BIDDING PARAMETERS

Proposals shall be for not less than \$44,350,000 (Par) plus accrued interest, if any, on the total principal amount of the Bonds. No proposal can be withdrawn or amended after the time set for receiving proposals unless the meeting of the District scheduled for award of the Bonds is adjourned, recessed, or continued to another date without award of the Bonds having been made. Rates shall be in integral multiples of 1/100 or 1/8 of 1%. The initial price to the public for each maturity must be 98.0% or greater. Bonds of the same maturity shall bear a single rate from the date of the Bonds to the date of maturity. No conditional proposals will be accepted.

## GOOD FAITH DEPOSIT

Proposals, regardless of method of submission, shall be accompanied by a Deposit in the amount of \$443,500, in the form of a certified or cashier's check, a wire transfer, or Financial Surety Bond and delivered to Springsted Incorporated prior to the time proposals will be opened. Each bidder shall be solely responsible for the timely delivery of their Deposit whether by check, wire transfer or Financial Surety Bond. Neither the District nor Springsted Incorporated have any liability for delays in the transmission of the Deposit.

Any Deposit made by **certified or cashier's check** should be made payable to the District and delivered to Springsted Incorporated, 380 Jackson Street, Suite 300, St. Paul, Minnesota 55101.

Any Deposit sent via **wire transfer** should be sent to Springsted Incorporated as the District's agent according to the following instructions:

Wells Fargo Bank, N.A., San Francisco, CA 94104  
ABA #121000248

for credit to Springsted Incorporated, Account #635-5007954  
Ref: Mahtomedi ISD No. 832, MN Series 2013A Good Faith Deposit

Contemporaneously with such wire transfer, the bidder shall send an e-mail to [bond\\_services@springsted.com](mailto:bond_services@springsted.com), including the following information; (i) indication that a wire transfer has been made, (ii) the amount of the wire transfer, (iii) the issue to which it applies, and (iv) the return wire instructions if such bidder is not awarded the Bonds.

Any Deposit made by the successful bidder by check or wire transfer will be delivered to the District following the award of the Bonds. Any Deposit made by check or wire transfer by an unsuccessful bidder will be returned to such bidder following District action relative to an award of the Bonds.

If a **Financial Surety Bond** is used, it must be from an insurance company licensed to issue such a bond in the State of Minnesota and pre-approved by the District. Such bond must be submitted to Springsted Incorporated prior to the opening of the proposals. The Financial Surety Bond must identify each underwriter whose Deposit is guaranteed by such Financial

Surety Bond. If the Bonds are awarded to an underwriter using a Financial Surety Bond, then that underwriter is required to submit its Deposit to the District in the form of a certified or cashier's check or wire transfer as instructed by Springsted Incorporated not later than 3:30 P.M., Central Time on the next business day following the award. If such Deposit is not received by that time, the Financial Surety Bond may be drawn by the District to satisfy the Deposit requirement.

The Deposit received from the purchaser, the amount of which will be deducted at settlement, will be deposited by the District and no interest will accrue to the purchaser. In the event the purchaser fails to comply with the accepted proposal, said amount will be retained by the District.

#### AWARD

The Bonds will be awarded on the basis of the lowest interest rate to be determined on a true interest cost (TIC) basis calculated on the proposal prior to any adjustment made by the District. The District's computation of the interest rate of each proposal, in accordance with customary practice, will be controlling.

The District will reserve the right to: (i) waive non-substantive informalities of any proposal or of matters relating to the receipt of proposals and award of the Bonds, (ii) reject all proposals without cause, and (iii) reject any proposal that the District determines to have failed to comply with the terms herein.

#### BOND INSURANCE AT PURCHASER'S OPTION

The District has **not** applied for or pre-approved a commitment for any policy of municipal bond insurance with respect to the Bonds. If the Bonds qualify for municipal bond insurance and a bidder desires to purchase a policy, such indication, the maturities to be insured, and the name of the desired insurer must be set forth on the bidder's Proposal. The District specifically reserves the right to reject any bid specifying municipal bond insurance, even though such bid may result in the lowest TIC to the District. All costs associated with the issuance and administration of such policy and associated ratings and expenses (other than any independent rating requested by the District) shall be paid by the successful bidder. Failure of the municipal bond insurer to issue the policy after the award of the Bonds shall not constitute cause for failure or refusal by the successful bidder to accept delivery of the Bonds.

#### CUSIP NUMBERS

If the Bonds qualify for assignment of CUSIP numbers such numbers will be printed on the Bonds, but neither the failure to print such numbers on any Bond nor any error with respect thereto will constitute cause for failure or refusal by the purchaser to accept delivery of the Bonds. The CUSIP Service Bureau charge for the assignment of CUSIP identification numbers shall be paid by the purchaser.

#### SETTLEMENT

On or about August 13, 2013, the Bonds will be delivered without cost to the purchaser through DTC in New York, New York. Delivery will be subject to receipt by the purchaser of an approving legal opinion of Dorsey & Whitney LLP of Minneapolis, Minnesota, and of customary closing papers, including a no-litigation certificate. On the date of settlement, payment for the Bonds shall be made in federal, or equivalent, funds that shall be received at the offices of the District or its designee not later than 12:00 Noon, Central Time. Unless compliance with the terms of payment for the Bonds has been made impossible by action of the District, or its agents, the purchaser shall be liable to the District for any loss suffered by the District by reason of the purchaser's non-compliance with said terms for payment.

## CONTINUING DISCLOSURE

In accordance with SEC Rule 15c2-12(b)(5), the District will undertake, pursuant to the resolution awarding sale of the Bonds, to provide annual reports and notices of certain events. A description of this undertaking is set forth in the Official Statement. The purchaser's obligation to purchase the Bonds will be conditioned upon receiving evidence of this undertaking at or prior to delivery of the Bonds.

## OFFICIAL STATEMENT

The District has authorized the preparation of an Official Statement containing pertinent information relative to the Bonds, and said Official Statement will serve as a nearly final Official Statement within the meaning of Rule 15c2-12 of the Securities and Exchange Commission. For copies of the Official Statement or for any additional information prior to sale, any prospective purchaser is referred to the Financial Advisor to the District, Springsted Incorporated, 380 Jackson Street, Suite 300, Saint Paul, Minnesota 55101, telephone (651) 223-3000.

The Official Statement, when further supplemented by an addendum or addenda specifying the maturity dates, principal amounts and interest rates of the Bonds, together with any other information required by law, shall constitute a "Final Official Statement" of the District with respect to the Bonds, as that term is defined in Rule 15c2-12. By awarding the Bonds to any underwriter or underwriting syndicate submitting a proposal therefor, the District agrees that, no more than seven business days after the date of such award, it shall provide without cost to the senior managing underwriter of the syndicate to which the Bonds are awarded up to 25 copies of the Official Statement and the addendum or addenda described above. The District designates the senior managing underwriter of the syndicate to which the Bonds are awarded as its agent for purposes of distributing copies of the Final Official Statement to each Participating Underwriter. Any underwriter delivering a proposal with respect to the Bonds agrees thereby that if its proposal is accepted by the District (i) it shall accept such designation and (ii) it shall enter into a contractual relationship with all Participating Underwriters of the Bonds for purposes of assuring the receipt by each such Participating Underwriter of the Final Official Statement.

Dated June 13, 2013

BY ORDER OF THE SCHOOL BOARD

/s/ Mary Jo Deters  
Clerk

**Mahtomedi Public Schools**  
**Independent School District #832**  
**1520 Mahtomedi Avenue**  
**Mahtomedi, MN 55115**

**Regular Meeting - Board of Education**

**Date:** June 13, 2013

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**Agenda Item # 10. C.**

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**TOPIC:** Preliminary Budget for 2013-2014

**PURPOSE OF PRESENTATION:** The School Board is required by state law to adopt a budget for the upcoming fiscal year by June 30. The Preliminary Budget for 2013-2014 will be presented for approval.

**ACTION RECOMMENDED:** Approval

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**Submitted By:**

*Denise Sundstrom*

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**Denise Sundstrom**  
**Director of Business Services**

**Concurrence By:**

*Mark Larson*

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**Dr. Mark Larson**  
**Superintendent of Schools**

**RESOLUTION ADOPTING THE PRELIMINARY BUDGET 2013-14**

BE it resolved by the Board of Education of Independent School District No. 832, Mahtomedi, Minnesota, the FY 2013-2014 budgets be adopted as follows: Member \_\_\_\_\_ moved to approve.

<b>FUND</b>	<b>Projected Fund Balance 06/30/13</b>	<b>Preliminary Revenue Budget 2013-2014</b>	<b>Preliminary Expenditure Budget 2013-2014</b>	<b>Change in Fund Balance 2013-2014</b>	<b>Projected Fund Balance 06/30/14</b>
<b>General Fund</b>					
Unassigned	\$4,622,426	\$29,846,179	\$30,344,264	(\$498,085)	\$4,124,341
<b>Restricted</b>					
Restricted - Capital Projects Levy	\$0	\$569,470	\$569,470	\$0	\$0
Restricted - Health & Safety	\$2,441	\$196,731	\$203,750	(\$7,019)	(\$4,578)
Restricted - Deferred Maintenance	\$0	\$210,816	\$210,816	\$0	\$0
Restricted - Operating Capital	\$975,940	\$1,033,297	\$1,417,721	(\$384,424)	\$591,516
	\$978,381	\$2,010,314	\$2,401,757	(\$391,443)	\$586,938
<b>Assigned</b>					
Assigned - Student Activities/Bldg	\$604,588	\$900,000	\$900,000	\$0	\$604,588
Assigned - Severance	\$411,850	\$0	\$0	\$0	\$411,850
Assigned - New School Operations	\$500,000	\$0	\$0	\$0	\$500,000
	1,516,438	900,000	900,000	0	1,516,438
<b>General Fund</b>	<b>\$7,117,245</b>	<b>\$32,756,493</b>	<b>\$33,646,021</b>	<b>(\$889,528)</b>	<b>\$6,227,717</b>
<b>Food Service Fund</b>	<b>\$255,123</b>	<b>\$1,483,850</b>	<b>\$1,480,170</b>	<b>\$3,680</b>	<b>\$258,803</b>
<b>Community Service Fund</b>	<b>\$203,933</b>	<b>\$1,963,885</b>	<b>\$1,958,835</b>	<b>\$5,050</b>	<b>\$208,983</b>
<b>Total Operating Funds</b>	<b>\$7,576,301</b>	<b>\$36,204,228</b>	<b>\$37,085,026</b>	<b>(\$880,798)</b>	<b>\$6,695,503</b>
<b>Non Operating Funds</b>					
Debt Service Fund	\$1,013,787	\$5,322,721	\$5,660,700	(\$337,979)	\$675,808
OPEB Debt Service Fund	\$70,590	\$346,980	\$330,908	\$16,072	\$86,662
<b>Total Non Operating Funds</b>	<b>\$1,084,377</b>	<b>\$5,669,701</b>	<b>\$5,991,608</b>	<b>(\$321,907)</b>	<b>\$762,470</b>
<b>Total All Funds</b>	<b>\$8,660,678</b>	<b>\$41,873,929</b>	<b>\$43,076,634</b>	<b>(\$1,202,705)</b>	<b>\$7,457,973</b>

The motion for adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and upon a vote being taken thereon, the following voted in favor thereof: \_\_\_\_\_ and the following voted against the same: \_\_\_\_\_, where upon the resolution was declared duly passed and adopted.



<b>SCHOOL BOARD MEETING SCHEDULE - 2013</b>				
<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Type</b>	<b>Location</b>
Thursday	January 10	6:00 p.m.	Listening Session	DEC - Community Room
		7:00 p.m.	Regular Meeting	DEC - Community Room
Thursday	January 24	6:00 p.m.	Facilities Committee	DEC - Board Room
		7:00 p.m.	Study Session	DEC - Community Room
Thursday	February 14	7:00 p.m.	Regular Meeting	DEC - Community Room
Thursday	February 28	6:00 p.m.	Personnel Committee	DEC - Board Room
		7:00 p.m.	Study Session	DEC - Community Room
Thursday	March 7	7:00 p.m.	Regular Meeting	DEC - Community Room
Thursday	March 28	6:00 p.m.	Dinner Session	DEC - Board Room
		7:00 p.m.	Study Session	DEC - Community Room
Thursday	April 11	7:00 p.m.	Regular Meeting	DEC - Community Room
Thursday	April 25	6:00 p.m.	Finance Committee	DEC - Board Room
		7:00 p.m.	Study Session	DEC - Community Room
Thursday	May 9	7:00 p.m.	Regular Meeting	DEC - Community Room
Thursday	May 23	5:45 p.m.	Dinner Session	DEC - Board Room
		7:00 p.m.	Study Session	DEC - Community Room
Thursday	June 13	7:00 p.m.	Regular Meeting	DEC - Community Room
Thursday	June 27	6:00 p.m.	Personnel Committee	DEC - Board Room
		7:00 p.m.	Study Session	DEC - Community Room
Thursday	July 11	8:00 a.m.-3:00 p.m.	Planning Retreat	TBD
		4:00 p.m.	Regular Meeting	DEC - Community Room
Thursday	August 8	7:00 p.m.	Regular Meeting	DEC - Community Room
Thursday	August 22	7:00 p.m.	Study Session	DEC - Community Room
Thursday	September 12	7:00 p.m.	Regular Meeting	DEC - Community Room
Thursday	September 26	6:00 p.m.	Finance Committee	DEC - Board Room
		7:00 p.m.	Study Session	DEC - Community Room
Thursday	October 10	7:00 p.m.	Regular Meeting	DEC - Community Room
Thursday	October 24	6:00 p.m.	Finance Committee	DEC - Board Room
		7:00 p.m.	Study Session	DEC - Community Room
Thursday	November 14	7:00 p.m.	Regular Meeting	DEC - Community Room
Thursday	December 12	5:45 p.m.	Dinner Session	DEC - Board Room
		7:00 p.m.	Regular Meeting	DEC - Community Room

**Additional meetings will be scheduled as needed.**

The District Education Center (DEC) is located at: 1520 Mahtomedi Avenue, Mahtomedi, MN 55115

RESOLUTION

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION TO PLACE MORGAN DENEEN ON UNREQUESTED LEAVE OF ABSENCE

BE IT RESOLVED by the School Board of Independent School District No. 832 as follows:

1. That Morgan Deneen, teacher of said school district, be placed on unrequested leave of absence without pay or fringe benefits, effective at the end of the 2012-13 school year on June 7, 2013, pursuant to M.S. 122A.40, Subdivision 10, and specifically Article XV, Sections 1 through 7 entitled "Unrequested Leave of Absence and Seniority Policy," found in the negotiated Master Agreement between the District 832 Board of Education and the Mahtomedi Education Association.
2. That written notice be sent to said teacher regarding the placement on unrequested leave of absence without pay or fringe benefits as provided by law and be in substantially the following form:

NOTICE OF PROPOSED PLACEMENT ON UNREQUESTED LEAVE OF ABSENCE

Morgan Deneen  
1302 2<sup>nd</sup> Street N  
Stillwater, MN 55082

Dear Morgan:

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 832, held on June 13, 2013, a resolution was adopted by majority roll call vote of the full membership of the School Board, placing you on unrequested leave of absence without pay or fringe benefits as a teacher of Independent School District No.832 effective at the end of the 2012 -13 school year on June 7, 2013, pursuant to Minnesota Statutes, Sec. 122A.40, Subd. 10 and specifically Article XV sections 1 through 7, entitled "Unrequested Leave of Absence and Seniority, found in the negotiated Master Agreement between School District 832 and the Mahtomedi Education Association.

A copy of the resolution duly adopted by the School Board is attached hereto for your information.

If a position becomes available in a field in which you are licensed, at any time up to 5 years after your leave is effective, you may have a right to reinstatement to that position if you have sufficient seniority in the district and if you filed a written request for reinstatement prior to April 1 of each year while you are on leave. If you do not file such a request each year, your right to reinstatement will be automatically terminated.

Please keep the school district's personnel office advised in writing of your address at all times until your rights have expired, so that the district may notify you of any possible positions for which you may qualify.

Yours very truly,

SCHOOL BOARD OF INDEPENDENT  
SCHOOL DISTRICT NO. 832

By: \_\_\_\_\_  
School Board Chair

3. That each and all of the foregoing grounds of said notice are within the grounds for unrequested leave placement as set forth in M.S. 122A.40, Subdivision 10, and specifically Article XV, Sections 1 through 7, and are hereby adopted as fully as though separately set forth and resolved herein.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof: ALL and the following voted against: NONE, whereupon said resolution was declared duly passed and adopted.

RESOLUTION

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION TO PLACE LISA IRSFELD ON .3 FTE UNREQUESTED LEAVE OF ABSENCE

BE IT RESOLVED by the School Board of Independent School District No. 832 as follows:

1. That Lisa Irsfeld, teacher of said school district, be placed on a .3 FTE unrequested leave of absence without pay or fringe benefits, effective at the end of the 2012-13 school year on June 7, 2013, pursuant to M.S. 122A.40, Subdivision 10, and specifically Article XV, Sections 1 through 7 entitled "Unrequested Leave of Absence and Seniority Policy," found in the negotiated Master Agreement between the District 832 Board of Education and the Mahtomedi Education Association.
2. That written notice be sent to said teacher regarding the placement on unrequested leave of absence without pay or fringe benefits as provided by law and be in substantially the following form:

NOTICE OF PROPOSED PLACEMENT ON UNREQUESTED LEAVE OF ABSENCE

Lisa Irsfeld  
2628 Richard Dr  
White Bear Lake, MN 55110

Dear Lisa:

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 832, held on June 13, 2013, a resolution was adopted by majority roll call vote of the full membership of the School Board, placing you on a .3 FTE unrequested leave of absence without pay or fringe benefits as a teacher of Independent School District No.832 effective at the end of the 2012 -13 school year on June 7, 2013, pursuant to Minnesota Statutes, Sec. 122A.40, Subd. 10 and specifically Article XV sections 1 through 7, entitled "Unrequested Leave of Absence and Seniority, found in the negotiated Master Agreement between School District 832 and the Mahtomedi Education Association.

A copy of the resolution duly adopted by the School Board is attached hereto for your information.

If a position becomes available in a field in which you are licensed, at any time up to 5 years after your leave is effective, you may have a right to reinstatement to that position if you have sufficient seniority in the district and if you filed a written request for reinstatement prior to April 1 of each year while you are on leave. If you do not file such a request each year, your right to reinstatement will be automatically terminated.

Please keep the school district's personnel office advised in writing of your address at all times until your rights have expired, so that the district may notify you of any possible positions for which you may qualify.

Yours very truly,

SCHOOL BOARD OF INDEPENDENT  
SCHOOL DISTRICT NO. 832

By: \_\_\_\_\_  
School Board Chair

3. That each and all of the foregoing grounds of said notice are within the grounds for unrequested leave placement as set forth in M.S. 122A.40, Subdivision 10, and specifically Article XV, Sections 1 through 7, and are hereby adopted as fully as though separately set forth and resolved herein.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof: ALL and the following voted against: NONE, whereupon said resolution was declared duly passed and adopted.

## Maslowski, Dawn

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**From:** Schwartz, Judith  
**Sent:** Wednesday, June 12, 2013 12:40 PM  
**To:** Maslowski, Dawn  
**Subject:** FW: Board Report

Please include in a board packet. Thank you.

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**From:** Hayes, Connie [Connie.Hayes@nemetrol.k12.mn.us]  
**Sent:** Thursday, June 06, 2013 11:35 AM  
**To:** Schwartz, Judith; Janet Newberg (janetnewberg@comcast.net); Karen Lodico (KarenLodico@Comcast.net); Laura Palmer (Lauracraig9897@yahoo.com); Lisa Edstrom (lisa.edstrom@isd623.org); Marilyn Forsberg (mforsb@district16.org); Marilyn Forsberg (mjf4kids@theforsbergs.net); Marre Jo Sager; Mike Ptacek (ptacekm@stillwaterschools.org); Theresa Auge' (tauge@comcast.net); Tracy Brunnette (tbrunnet@sowashco.k12.mn.us)  
**Subject:** Board Report

Good morning!

Last day of school here. Two more graduations tonight at Metro Heights and East View Academy. And that's it! I know all of you are involved in your own district wind-down activities as well. Hopefully the weather will start to cooperate more with us so we really feel like it is summer vacation time!

1. Board member orientation review: I have been wanting to study and improve our orientation process for a couple of years now. Principal Jonas Beugen at the ALC is working on his superintendent license and is needing projects. So I have asked him to do this for me. He will review what we have done in the past, contact all of you to find out the ideas and thoughts you have that could help us do a better job in the future, and then he will present the information to you for review and comment at our work session on June 26<sup>th</sup>. Many of you know that we have typically gone "off campus" for that meeting. However, because we need to approve the second bid package that night, I don't feel it would be appropriate to move to a more informal setting off campus. So the meeting will be a little more abbreviated than has been the case in prior years. We will work with Lisa and Theresa to do our greatly delayed orientation meeting with them around 4:00 and then we will have our typical dinner at 5:30 and the meeting at 6:00. So since we are now "on campus", no wine please! ☺ *Please be thinking about everything that was challenging for you before and during your transition (currently too) to the 916 school board. Jonas will be contacting each of you to get your ideas. Thanks ahead of time for helping out with your ideas!*
2. Leadership Changes: Last night we had our retirement event for Jessica at Mad Jacks. It was a fun time and just the kind of event that fits her to a tee – like happy hour with hors d'oeuvres! Luckily I had to leave to go to graduation at Mahtomedi Academy when they started on the shots! Regarding Jessica's replacement, my team did first interviews last week. I will be doing second interviews tomorrow and hope to have an individual identified by the end of the day. Also, we were just informed that principal Tom Hoffman in Transition will be taking a new job with Elk River as principal at their ALC. He lives up that direction and commuted 1 ½ hrs. one way each day so he is looking forward to some new challenges and a relief from that drive. We will be posting the position immediately for both internal candidates and external and will try to fill the position within a month.
3. Building Bids: Our bid process went smoothly for the first bid packet that will get us started with the initial construction activities. We ended up with multiple bids in each category and are under by a couple thousand dollars so hopefully we will see a similar pattern with the second, much more extensive package. The only sort of glitch was an unhappy contractor who got here late to deliver his bid. We stuck to the timeline because all the

other folks got there on time. It was a clean process, but there is always a chance someone like that might like to raise a little ruckus. The bid package will be recommended for approval at the board meeting next week.

4. Valley teacher: Just an FYI regarding a teacher at Valley. We are working diligently with her on performance and have been doing so for some time. She is being reassigned to a new position and there is a possibility that parents might object as part of our work with her involves multiple parental concerns. I know all of you have dealt with these kinds of issues in your schools and it takes time to work through the process given we cannot unilaterally dismiss a tenured teacher.
5. Communications Coordinator: For many years we have gotten by in filling our communications needs in a variety of ways. However, not having someone here full time has left a lot of work undone. Our communications needs are very different than a typical K-12 so that adds another layer of challenge. So we have decided to use our budget differently for this next year. I will continue to work with Christine Wroblewski, who does her own consulting, to fulfill my needs as it relates to work with the legislature and more media and public issues. However, we are hiring a coordinator to fill in more of the internal, website and tactical needs that we have only been able to piece meal together in the past. I was a little worried about the market for someone like this, but we got over 100 applications. The person we will hire will not be of the caliber that most of you have in your own districts who are responsible for the communications department. However, I think if we find someone talented, the individual could develop skill sets over a period of time that could eventually bring that person up that that level of work. We hope to have that person hired in the next several weeks.
6. Negotiations: We have opened up negotiations with two groups – the teachers and the Local 284 (a conglomerate of a variety of positions including some administrative support staff, health specialists, interpreters, etc.). As you might have guessed, we have already heard about interest in a similar settlement as the education assistants achieved. We are well prepared for these discussions. I will be particularly interested to see how this discussion goes with the teachers as not all of them face the kinds of challenges the teachers in our level IV special education programs face. Actually, if they would be willing to make some reasonable distinction between types of teaching positions, we could consider some differential pay for EBD teachers as it could help us in the market. But, I am not optimistic they will be willing to do so. Time will tell. For those of you newer to 916, our negotiations team is led by Karen Kepple and Kristine who manage all groups. I participate with three: teachers, EA's and 284. I have found this is an opportunity to build some relationships with the unions over time.
7. Student at Capital View: Last week I sent you some information about an upcoming article that will feature a student with very serious issues at CVC. Not sure where the article is at (hoping the mother withdrew her permission to print private data), but I don't think the reporter would just give up. However, the good news is that the mother re-enrolled her son back on our program. So that is really good news for him – he was actually getting better when the event happened (he started a fire at school) which sent him to juvenile detention for a number of weeks.
8. Meeting with the commissioners of education, human services and public safety: The three intermediate superintendents are meeting with this group on the 13<sup>th</sup> as a follow up to the legislative session. We will be bringing some data and stories about the most difficult, dangerous students each of our districts is serving who create the biggest challenges for us regarding meeting their needs and providing a safe working environment. For us, at any given time, we will have between 10-15 of these students out of our average 400. As I explained in that earlier e-mail, they get removed from treatment environments because they are too dangerous. So one of our talking points will be to create a state fund that would allow kids like this to be placed in treatment even though the county has not signed off – so that the schools don't get caught paying for the residential costs as well as the educational costs. This meeting will be, I anticipate, the first of a number of planning meetings to move this issue forward. Once people "get it", their move to action improves. However, these kinds are really invisible in our system now and that is what we need to change.

Thanks so much for all your support and advocacy! See you next Wednesday!

Connie

**Connie S. Hayes**

Superintendent

Northeast Metro 916 Intermediate School District

Phone: 651.415.5656

Fax: 651.415.5510

[www.nemetro.k12.mn.us](http://www.nemetro.k12.mn.us)

2540 County Road F East

White Bear Lake, Minnesota 55110

MAY 2013 CHECK REGISTER -BANK 02

Bank #	Check Date	Check Number	Check Amount	Vendor Number	Vendor Name	Check Status
02	05/01/13	380013	\$140.14	00094	AMERICAN FAMILY ASSURANCE	OUTSTANDING
02	05/01/13	380014	\$704.00	01556	MAHTOMEDI AREA EDUC.FOUNDATION	Clear
02	05/01/13	380015	\$85.00	05124	MN DEPT. OF REVENUE	Clear
02	05/01/13	380016	\$9.90	01888	NATIONAL INSURANCE SERVICES	Clear
02	05/01/13	380017	\$288.00	01740	NCPERS MINNESOTA-179220	Clear
02	05/01/13	380018	\$711.50	02017	OFFICE & PROFESSIONAL	Clear
02	05/01/13	380019	\$912.60	02048	OPERATING ENGINEERS LOCAL #70	Clear
02	05/02/13	380020	\$170.80	00009	AAA AWARDS	Clear
02	05/02/13	380021	\$600.00	09633	ABBAY CARPET OF CAMBRIDGE	Clear
02	05/02/13	380022	\$2,333.00	00031	ACCESS COMMUNICATIONS INC	Clear
02	05/02/13	380023	\$3.20	07469	AERO DRAPERY & BLIND	Clear
02	05/02/13	380024	\$1,937.50	00109	AMERICAN SECURITY LLC	Clear
02	05/02/13	380025	\$287.36	06504	AWARD EMBLEM	Clear
02	05/02/13	380026	\$43.99	00220	BATTERIES PLUS	Clear
02	05/02/13	380027	\$50.00	08068	BEHAVIOR SCIENCE SYSTEMS, INC	Clear
02	05/02/13	380028	\$59.99	00260	BEST BUY CO INC	Clear
02	05/02/13	380029	\$7,221.00	03196	BF LAUZON ENTERPRISES INC	Clear
02	05/02/13	380030	\$4,511.27	09046	BIG-BUSINESS IMPACT GROUP	Clear
02	05/02/13	380031	\$120.00	09150	BILL HAMANN	Clear
02	05/02/13	380032	\$8,893.81	03340	BIX PRODUCE CO LLC	Clear
02	05/02/13	380033	\$300.00	09635	BOOTH & LAVORATO LLC	Clear
02	05/02/13	380034	\$230.00	09634	BRENDAN MEYER	Clear
02	05/02/13	380035	\$57.00	06661	BW T&F ENTERPRISES LLP	Clear
02	05/02/13	380036	\$380.88	00414	CAROLINA BIOLOGICAL SUPPLY CO	Clear
02	05/02/13	380037	\$1,276.00	02738	CENGAGE LEARNING	OUTSTANDING
02	05/02/13	380038	\$2,484.00	00599	DALCO	OUTSTANDING
02	05/02/13	380039	\$72.10	09627	DIANE TJORNHORN	Clear
02	05/02/13	380040	\$177.17	07994	DISCOVERY-SCIENCE DIVISION	OUTSTANDING
02	05/02/13	380041	\$1,106.00	00678	DOMINO'S PIZZA	Clear
02	05/02/13	380042	\$4,406.00	00714	EAGLE SCREEN PRINTING/JEFFREY POESCHL	Clear
02	05/02/13	380043	\$490.00	05986	EDUCATORS BENEFITS CONSULTANTS,LLC	Clear
02	05/02/13	380044	\$35.15	09110	ERGO DESKTOP	OUTSTANDING
02	05/02/13	380045	\$120.90	03087	ERIKA HAMMERSCHMIDT	Clear
02	05/02/13	380046	\$72.10	09624	ERIKA SCHAEFER	Clear
02	05/02/13	380047	\$63.25	00848	FLINN SCIENTIFIC INC	Clear
02	05/02/13	380048	\$434.00	03081	GRAY SEEVER	Clear
02	05/02/13	380049	\$33,682.03	01096	HEALTHPARTNERS/GROUP HEALTH INC	Clear
02	05/02/13	380050	\$100.00	01096	HEALTHPARTNERS/GROUP HEALTH INC	Clear
02	05/02/13	380051	\$2,738.50	01115	HERITAGE	Clear
02	05/02/13	380052	\$140.00	03729	HILL MURRAY SCHOOL	Clear
02	05/02/13	380053	\$3,000.00	03617	HUMAN EX VENTURES	Clear
02	05/02/13	380054	\$6,444.44	03248	I.S.D # 834 STILLWATER	Clear
02	05/02/13	380055	\$39.98	01240	J W PEPPER OF MINNEAPOLIS	OUTSTANDING
02	05/02/13	380056	\$601.99	01239	J.W. PEPPER & SON,INC	OUTSTANDING
02	05/02/13	380057	\$72.10	09622	JANEE KATZ	Clear
02	05/02/13	380058	\$110.00	09631	JAY CHRISTENSEN	Clear
02	05/02/13	380059	\$66.00	09598	JOHN DORFNER	Clear
02	05/02/13	380060	\$8,855.45	03378	KELLY SERVICES, INC	Clear
02	05/02/13	380061	\$748.00	09440	KIDCREATE STUDIO/GET MESSY LLC	OUTSTANDING
02	05/02/13	380062	\$300.00	09099	LAKEVILLE NORTH HIGH SCHOOL	Void
02	05/02/13	380063	\$453.70	08806	LANDS BEST FOODS	Clear

MAY 2013 CHECK REGISTER -BANK 02

Bank #	Check Date	Check Number	Check Amount	Vendor Number	Vendor Name	Check Status
02	05/02/13	380064	\$200.47	03195	LASERPLUS, LLC	Clear
02	05/02/13	380065	\$1,425.96	02115	PERMA BOUND BOOKS	Clear
02	05/02/13	380066	\$4,091.36	03182	MADISON NATIONAL LIFE INS CO INC	OUTSTANDING
02	05/02/13	380067	\$6,275.40	03182	MADISON NATIONAL LIFE INS CO INC	OUTSTANDING
02	05/02/13	380068	\$334.92	01557	MAHTOMEDI AUTO SERVICE	Clear
02	05/02/13	380069	\$1,738.00	01618	MASSP-MN ASSOC.OF SEC.SCH PRINCIPALS	Clear
02	05/02/13	380070	\$72.10	09623	MELISSA HANLEY	Clear
02	05/02/13	380071	\$293.06	01684	MENARDS OAKDALE CASHWAY LUMBER	Clear
02	05/02/13	380072	\$216.75	08643	MICHAEL ALLEN	OUTSTANDING
02	05/02/13	380073	\$72.10	09625	MIKE NEWFIELD	Clear
02	05/02/13	380074	\$1,275.00	01747	MINNESOTA HISTORICAL SOCIETY	Clear
02	05/02/13	380075	\$72.10	09626	MITHRA RAMALEY	Clear
02	05/02/13	380076	\$755.99	01862	MUSIC CONNECTION INC	Clear
02	05/02/13	380077	\$120.00	09628	NATIONAL ASSOCIATION FOR MUSIC EDUCATION	Clear
02	05/02/13	380078	\$2,085.00	02052	ORIGINS	OUTSTANDING
02	05/02/13	380079	\$52.00	09619	PAR INC	OUTSTANDING
02	05/02/13	380080	\$65.63	09058	PATTERSON MEDICAL SUPPLY, INC.	Clear
02	05/02/13	380081	\$120.00	06557	PETER HINRICHS	Clear
02	05/02/13	380082	\$218,457.78	08212	PREFERRED ONE	Clear
02	05/02/13	380083	\$582.00	02180	PRESS PUBLICATIONS	Clear
02	05/02/13	380084	\$817.00	09309	PWF SOLUTIONS INC	Clear
02	05/02/13	380085	\$878.84	06512	RESCO	Clear
02	05/02/13	380086	\$20.00	09629	ROGER IRVINE	OUTSTANDING
02	05/02/13	380087	\$245.00	04507	ROMAN MARKET INC	Clear
02	05/02/13	380088	\$1,027.99	02406	SCHMITT MUSIC COMPANY	Clear
02	05/02/13	380089	\$968.30	02420	SCHOOL SPECIALTY INC	Clear
02	05/02/13	380090	\$250.00	01353	SHARON KIND	Clear
02	05/02/13	380091	\$295.12	02474	SHIFFLER EQUIPMENT SALES INC	Clear
02	05/02/13	380092	\$5,000.00	02578	SPRINGSTED INC	Clear
02	05/02/13	380093	\$861.62	00553	STAPLES PRINT SOLUTIONS	Clear
02	05/02/13	380094	\$27.28	02610	STATE SUPPLY CO INC	Clear
02	05/02/13	380095	\$176.28	04176	SUNBURST CHEMICALS, INC.	Clear
02	05/02/13	380096	\$36.05	09621	SUSAN MACKEY	Clear
02	05/02/13	380097	\$111.47	08661	SUZANNE LINDQUIST	OUTSTANDING
02	05/02/13	380098	\$10.00	09630	TAMARA POMPILIO	Clear
02	05/02/13	380099	\$251.25	02707	TEAM SPORTING GOODS INC	Clear
02	05/02/13	380100	\$123.00	04551	THE GOODPRINTER	Clear
02	05/02/13	380101	\$139.00	02135	THE PIANO WORKS	Clear
02	05/02/13	380102	\$557.79	03345	TRIO SUPPLY CO	Clear
02	05/02/13	380103	\$85.00	09632	VICTOR TEDESCO	Clear
02	05/02/13	380104	\$433.24	02902	WASHINGTON COUNTY	Clear
02	05/02/13	380105	\$138.65	09601	WDSE-WRPT	OUTSTANDING
02	05/02/13	380106	\$99.00	05572	WEATHERBUG EDUCATION/ EARTH NETWORKS	Clear
02	05/02/13	380107	\$42,540.36	00723	XCEL ENERGY	Clear
02	05/09/13	380108	\$34.10	05534	ALICE SMITH	Clear
02	05/09/13	380109	\$590.00	09655	AMY TOBEN	Clear
02	05/09/13	380110	\$400.00	09644	ANDREW DZIUK	Clear
02	05/09/13	380111	\$1,061.42	06626	B & H PHOTO VIDEO	Clear
02	05/09/13	380112	\$324.20	00210	BARNETT CHRYSLER JEEP	Clear
02	05/09/13	380113	\$400.00	09646	BEN BUSSEY	Clear
02	05/09/13	380114	\$659.93	00260	BEST BUY CO INC	Clear

MAY 2013 CHECK REGISTER -BANK 02

Bank #	Check Date	Check Number	Check Amount	Vendor Number	Vendor Name	Check Status
02	05/09/13	380115	\$232.56	00281	BIO CORPORATION	Clear
02	05/09/13	380116	\$200.00	00297	BLUE MOON STUDIOS	Clear
02	05/09/13	380117	\$100.00	09635	BOOTH & LAVORATO LLC	Clear
02	05/09/13	380118	\$400.00	09642	BRAD ANDERSON	OUTSTANDING
02	05/09/13	380119	\$103.40	00409	CARLEX INC	Clear
02	05/09/13	380120	\$230.67	07348	CAROL GREGORY	Clear
02	05/09/13	380121	\$896.90	02738	CENGAGE LEARNING	Clear
02	05/09/13	380122	\$81.99	07299	COBORNSDELIVERS LLC	Clear
02	05/09/13	380123	\$840.00	07266	COMPUTER EXPLORERS	Clear
02	05/09/13	380124	\$6,630.00	00527	COMSTOCK & SONS INC	Clear
02	05/09/13	380125	\$936.95	00599	DALCO	Clear
02	05/09/13	380126	\$1,000.00	09656	DAVID CHANNON	Clear
02	05/09/13	380127	\$2,105.80	00628	DELLWOOD HILLS GOLF CLUB	Void
02	05/09/13	380128	\$2,299.29	03328	DIVERSIFIED SNACK DIVISION	Clear
02	05/09/13	380129	\$1,000.00	09301	DOMINIC SCHARRER	OUTSTANDING
02	05/09/13	380130	\$132.00	05103	DON BOWMAN	Clear
02	05/09/13	380131	\$531.00	00714	EAGLE SCREEN PRINTING/JEFFREY POESCHL	Clear
02	05/09/13	380132	\$534.58	00715	EAI EDUCATION	Clear
02	05/09/13	380133	\$1,400.66	06030	EARTHGRAINS BAKING CO.INC	Clear
02	05/09/13	380134	\$818.75	00722	EBSCO	Clear
02	05/09/13	380135	\$400.00	09643	ED JOHNSON	OUTSTANDING
02	05/09/13	380136	\$123.80	03087	ERIKA HAMMERSCHMIDT	Clear
02	05/09/13	380137	\$134,100.16	06819	FIRST STUDENT	Clear
02	05/09/13	380138	\$44.90	00888	FREY SCIENTIFIC COMPANY	Clear
02	05/09/13	380139	\$197.60	00938	GENERAL PARTS INC	Clear
02	05/09/13	380140	\$225.12	04196	HANDWRITING WITHOUT TEARS	Clear
02	05/09/13	380141	\$475.55	06494	HOLIDAY INN & SUITES	Clear
02	05/09/13	380142	\$400.00	09645	JAMES PRINDIVELLE	Clear
02	05/09/13	380143	\$883.00	09620	JRK SEED	Clear
02	05/09/13	380144	\$590.00	09651	JUDY MACGIBBON	Clear
02	05/09/13	380145	\$400.00	09649	JUSTIN SCHRAMM	Clear
02	05/09/13	380146	\$90.00	06022	KAREN KARLSON	Clear
02	05/09/13	380147	\$659.26	01372	KNOWLAN'S SUPER MARKETS	Clear
02	05/09/13	380148	\$400.00	09647	KRISTIN KNOBLE	Clear
02	05/09/13	380149	\$747.20	08806	LANDS BEST FOODS	Clear
02	05/09/13	380150	\$590.00	09653	LARA MACLEAN	Clear
02	05/09/13	380151	\$3,375.50	08645	LARKIN HOFFMAN DALY & LINDGREN LTD	Clear
02	05/09/13	380152	\$210.93	03195	LASERPLUS, LLC	Clear
02	05/09/13	380153	\$592.50	05135	LAURI HILL	OUTSTANDING
02	05/09/13	380154	\$244.34	07999	LIDS TEAM SPORTS	Clear
02	05/09/13	380155	\$240.99	07307	LISA ROESLER	Clear
02	05/09/13	380156	\$62.60	01557	MAHTOMEDI AUTO SERVICE	Clear
02	05/09/13	380157	\$427.50	09638	MARCUS CINEMA OAKDALE	Clear
02	05/09/13	380158	\$100.00	09639	MARCUS HOYER	Clear
02	05/09/13	380159	\$75.00	09637	MEGAN BERRIMAN	Clear
02	05/09/13	380160	\$140.00	01780	MN DEPT OF HEALTH	Clear
02	05/09/13	380161	\$400.00	09650	MURHY JANSSEN	Clear
02	05/09/13	380162	\$11,715.00	09509	NATURAL PLAYGROUNDS CO LLC	Clear
02	05/09/13	380163	\$502.00	01961	NORCOSTCO INC	Clear
02	05/09/13	380164	\$4,563.55	05985	PAMS LUNCHROOM LLC	Clear
02	05/09/13	380165	\$120.00	08607	PATRICK KENNEY	Clear

MAY 2013 CHECK REGISTER -BANK 02

Bank #	Check Date	Check Number	Check Amount	Vendor Number	Vendor Name	Check Status
02	05/09/13	380166	\$871.28	06550	PATTI KNECHT	Clear
02	05/09/13	380167	\$55.20	02161	POPP.COM INC	Clear
02	05/09/13	380168	\$55.50	02180	PRESS PUBLICATIONS	Clear
02	05/09/13	380169	\$10,705.68	03894	PROM CATERING /MANAGEMENT GROUP	Clear
02	05/09/13	380170	\$148.00	07914	RICHARD BENISH	Clear
02	05/09/13	380171	\$120.00	09162	ROGER WILLIAMS	Clear
02	05/09/13	380172	\$140.00	01518	ROLAND LOZIER	Clear
02	05/09/13	380173	\$1,375.00	03123	SHEILA MERZER M A	Clear
02	05/09/13	380174	\$294.65	02474	SHIFFLER EQUIPMENT SALES INC	Clear
02	05/09/13	380175	\$180.00	02480	SHRM (SOCIETY FOR HUMAN RESOUR	Clear
02	05/09/13	380176	\$375.00	02585	ST CROIX VALLEY RECREATION CE	Clear
02	05/09/13	380177	\$400.00	09648	STACY DZIUK	Clear
02	05/09/13	380178	\$125.58	00553	STAPLES PRINT SOLUTIONS	Clear
02	05/09/13	380179	\$468.00	00553	STAPLES PRINT SOLUTIONS	Clear
02	05/09/13	380180	\$248.00	02610	STATE SUPPLY CO INC	Clear
02	05/09/13	380181	\$114.45	02698	TEACHER'S DISCOVERY	Clear
02	05/09/13	380182	\$74.87	02748	TIES	Clear
02	05/09/13	380183	\$75.00	09641	TIM HOFFMAN	Clear
02	05/09/13	380184	\$590.00	09652	TOM AUSTIN	Clear
02	05/09/13	380185	\$105.02	02784	TRI STATE BOBCAT INC	Clear
02	05/09/13	380186	\$100.00	08784	TRUSTED EMPLOYEES	Clear
02	05/09/13	380187	\$513.42	08982	ULINE	Clear
02	05/13/13	380188	\$200.00	02165	U.S POST OFFICE	Clear
02	05/15/13	380189	\$131.00	05124	MN DEPT. OF REVENUE	Clear
02	05/15/13	380190	\$85.00	05124	MN DEPT. OF REVENUE	Clear
02	05/15/13	380191	\$700.00	04342	WISCONSIN SCTF	Clear
02	05/16/13	380192	\$99.10	00009	AAA AWARDS	Clear
02	05/16/13	380193	\$290.00	03455	AARP	Clear
02	05/16/13	380194	\$560.00	09119	ADVANCEPIERRE FOODS	Clear
02	05/16/13	380195	\$8,715.40	09416	AGROPUR	Clear
02	05/16/13	380196	\$65.00	09164	AL MONETTE	Clear
02	05/16/13	380197	\$500.00	06401	AMBER PLOOSTER	Clear
02	05/16/13	380198	\$2,000.00	00109	AMERICAN SECURITY LLC	Clear
02	05/16/13	380199	\$2,635.64	08859	AWS-ASPEN WASTE SYSTEMS INC	Clear
02	05/16/13	380200	\$1,500.00	09664	BENJAMIN CHRISTOPHER	Clear
02	05/16/13	380201	\$1,890.54	09046	BIG-BUSINESS IMPACT GROUP	Clear
02	05/16/13	380202	\$148.00	06548	BILL TEICHROEW	Clear
02	05/16/13	380203	\$337.00	04234	BLUE CROSS BLUE SHIELD OF MN/SUPPORT SOURCE	Clear
02	05/16/13	380204	\$220.00	06610	BRAD SCIBAK	OUTSTANDING
02	05/16/13	380205	\$227.08	09214	CAROLANNE MEYER	Clear
02	05/16/13	380206	\$2,385.00	07031	CARRIE ARDITO	Clear
02	05/16/13	380207	\$320.00	09609	CATALYST LEARNING CURRICULA, LLC	Clear
02	05/16/13	380208	\$650.00	09383	CECELIA DODGE	Clear
02	05/16/13	380209	\$179.22	07299	COBORNSDELIVERS LLC	Clear
02	05/16/13	380210	\$833.60	00541	CONTINENTAL CLAY COMPANY	Clear
02	05/16/13	380211	\$1,307.73	00558	COURAGE CENTER	Clear
02	05/16/13	380212	\$2,058.37	00594	CYNMAR CORPORATION	Clear
02	05/16/13	380213	\$164.30	09009	D & J QUALITY SOURCING LLC	Clear
02	05/16/13	380214	\$564.20	00599	DALCO	Clear
02	05/16/13	380215	\$1,200.00	09663	DANIEL FERRAZZO	Clear

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Bank #	Check Date	Check Number	Check Amount	Vendor Number	Vendor Name	Check Status
02	05/16/13	380216	\$560.00	09200	DAVE TARNOWSKI	OUTSTANDING
02	05/16/13	380217	\$218.00	08538	DIANA HIRTE	Clear
02	05/16/13	380218	\$1,056.26	03328	DIVERSIFIED SNACK DIVISION	Clear
02	05/16/13	380219	\$2,135.00	00678	DOMINO'S PIZZA	Clear
02	05/16/13	380220	\$148.00	09658	DON MORROW	Clear
02	05/16/13	380221	\$66.00	08626	DUANE MUTSCHLER	Clear
02	05/16/13	380222	\$148.00	06542	DUANE REED	Clear
02	05/16/13	380223	\$105.00	00714	EAGLE SCREEN PRINTING/JEFFREY POESCHL	Clear
02	05/16/13	380224	\$10.73	00725	ECKROTH MUSIC COMPANY	Clear
02	05/16/13	380225	\$1,500.00	05986	EDUCATORS BENEFITS CONSULTANTS,LLC	Clear
02	05/16/13	380226	\$381.50	07150	ENVENTIS	Clear
02	05/16/13	380227	\$685.97	00787	ERICKSON OIL PRODUCTS INC	Clear
02	05/16/13	380228	\$328.02	03087	ERIKA HAMMERSCHMIDT	Clear
02	05/16/13	380229	\$9,096.15	06819	FIRST STUDENT	Clear
02	05/16/13	380230	\$805.85	00848	FLINN SCIENTIFIC INC	Clear
02	05/16/13	380231	\$210.72	06697	FRATTALLONE'S ACE HARDWARE STORES	Clear
02	05/16/13	380232	\$50.00	06554	FULL BLOOM	Clear
02	05/16/13	380233	\$93.72	00938	GENERAL PARTS INC	Clear
02	05/16/13	380234	\$480.00	08883	GINA CROSBY BOOGREN	OUTSTANDING
02	05/16/13	380235	\$21.25	09661	GRANT ERICKSON	OUTSTANDING
02	05/16/13	380236	\$130.00	03081	GRAY SEEVER	Clear
02	05/16/13	380237	\$300.48	01115	HERITAGE	Clear
02	05/16/13	380238	\$50,455.88	03248	I.S.D # 834 STILLWATER	Clear
02	05/16/13	380239	\$3,425.00	04163	IPARADIGMS, LLC	Clear
02	05/16/13	380240	\$13.79	01240	J W PEPPER OF MINNEAPOLIS	Clear
02	05/16/13	380241	\$110.00	09190	JACOB SWANSON	OUTSTANDING
02	05/16/13	380242	\$65.00	03913	JEFF KING	Clear
02	05/16/13	380243	\$1,029.28	03141	JOAN STAHLMANN	Clear
02	05/16/13	380244	\$222.00	05143	JOE MICHALITSCH	Clear
02	05/16/13	380245	\$120.00	08850	JOHN GRIEDLINSKI	Clear
02	05/16/13	380246	\$120.00	09660	JON PAULSON	Clear
02	05/16/13	380247	\$148.00	07396	JOSH MAIMAN	OUTSTANDING
02	05/16/13	380248	\$900.00	06797	JULEE QUARVE-PETERSON INC	Clear
02	05/16/13	380249	\$341.77	06690	JULIE PERSOON	Clear
02	05/16/13	380250	\$2,323.52	08458	K12 TRANSPORTATION MANAGEMENT SERVICES INC	Clear
02	05/16/13	380251	\$20,501.28	03378	KELLY SERVICES, INC	Clear
02	05/16/13	380252	\$120.00	09659	KEVIN DAVIS	Clear
02	05/16/13	380253	\$21.25	08592	KEVIN HELD	OUTSTANDING
02	05/16/13	380254	\$6.99	01372	KNOWLAN'S SUPER MARKETS	Clear
02	05/16/13	380255	\$35.12	01416	LAKE COUNTRY BOOKSELLERS	Clear
02	05/16/13	380256	\$655.40	08806	LANDS BEST FOODS	Clear
02	05/16/13	380257	\$8,273.50	08645	LARKIN HOFFMAN DALY & LINDGREN LTD	Clear
02	05/16/13	380258	\$89.97	03195	LASERPLUS, LLC	Clear
02	05/16/13	380259	\$4,410.00	07606	LOFFLER COMPANY INC	Clear
02	05/16/13	380260	\$3,247.66	07606	LOFFLER COMPANY INC	Clear
02	05/16/13	380261	\$49.28	04898	LOREN LANGAN	OUTSTANDING
02	05/16/13	380262	\$110.00	09665	LUKE MOEN	OUTSTANDING
02	05/16/13	380263	\$748.80	09562	M + EMBROIDERY	Clear
02	05/16/13	380264	\$2,026.36	02115	PERMA BOUND BOOKS	Clear
02	05/16/13	380265	\$24.00	09657	MARILYN THOMPSON	Clear

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Bank #	Check Date	Check Number	Check Amount	Vendor Number	Vendor Name	Check Status
02	05/16/13	380266	\$74.00	05619	MARK MONSON	Clear
02	05/16/13	380267	\$120.00	07145	MICHAEL PAULSON	OUTSTANDING
02	05/16/13	380268	\$74.00	09159	MICHAEL SMITH	Clear
02	05/16/13	380269	\$551.50	03384	MID CITY LAUNDRY	Clear
02	05/16/13	380270	\$35.60	07508	MIKE MUSTAR	Clear
02	05/16/13	380271	\$90.84	03130	MIKE NIZIOLEK	OUTSTANDING
02	05/16/13	380272	\$300.00	01747	MINNESOTA HISTORICAL SOCIETY	Clear
02	05/16/13	380273	\$312.50	01794	MN POLLUTION CONTROL AGENCY	Clear
02	05/16/13	380274	\$850.00	09509	NATURAL PLAYGROUNDS CO LLC	Clear
02	05/16/13	380275	\$416.16	01929	NETSUPPORT INC	Clear
02	05/16/13	380276	\$3,930.00	06547	NICKELODEON UNIVERSE/ MALL OF AMERICA	Clear
02	05/16/13	380277	\$429.75	01974	NORTHERN ELECTRIC- ELECTRICAL CONTRACTORS	OUTSTANDING
02	05/16/13	380278	\$750.00	09662	NUTRISLICE INC	Clear
02	05/16/13	380279	\$192.84	02043	ON SITE SANITATION INC	Clear
02	05/16/13	380280	\$66.00	05513	PAUL NESVIG	Clear
02	05/16/13	380281	\$109.12	06012	PREMIUM WATERS INC	Clear
02	05/16/13	380282	\$208.50	06633	REGAL AWARDS AND TROPHIES/WILLIAM CASHMAN	Clear
02	05/16/13	380283	\$74.00	08355	RONALD WENZEL	Clear
02	05/16/13	380284	\$50.00	07807	ROSEVILLE AREA HIGH SCHOOL	OUTSTANDING
02	05/16/13	380285	\$372.45	07113	SAM'S CLUB	Clear
02	05/16/13	380286	\$333.56	00487	CLASSROOM DIRECT COM	Clear
02	05/16/13	380287	\$18.58	02473	SHERWIN-WILLIAMS CO	Clear
02	05/16/13	380288	\$103.00	02537	SOFTERWARE INC	Clear
02	05/16/13	380289	\$130.00	05557	SOUTH ST PAUL HIGH SCHOOL	Clear
02	05/16/13	380290	\$157.38	00553	STAPLES PRINT SOLUTIONS	Clear
02	05/16/13	380291	\$2,912.50	08666	STILLWATER TROLLEY CO.	Clear
02	05/16/13	380292	\$295.00	02666	SUPERIOR STRIPING INC	Clear
02	05/16/13	380293	\$3,428.90	02724	TEXTBOOK WAREHOUSE	Clear
02	05/16/13	380294	\$148.00	05232	TONY ANDERSON	Clear
02	05/16/13	380295	\$784.04	03345	TRIO SUPPLY CO	Clear
02	05/16/13	380296	\$33,642.90	06934	US FOODSERVICE INC	Clear
02	05/16/13	380297	\$560.00	05394	WATCH ME DRAW!LLC	Clear
02	05/16/13	380298	\$30.00	02939	WHITE BEAR BOWL INC- PLS OPERATION LLC	Clear
02	05/21/13	380299	\$725.00	08491	TILSNER CARTON CO.	Clear
02	05/23/13	380300	\$27.50	00009	AAA AWARDS	Clear
02	05/23/13	380301	\$647.49	09140	AFFINETY SOLUTIONS INC	Clear
02	05/23/13	380302	\$870.54	04660	AMIOT SCHOLASTIC RECOGNITION INC	OUTSTANDING
02	05/23/13	380303	\$87.95	02421	SCHOOL SPIRIT/ANDERSON'S SCHOOL EVENTS	Clear
02	05/23/13	380304	\$2,660.00	09589	API GARAGE DOOR STORE INC	Clear
02	05/23/13	380305	\$89.00	00172	ASCD	Clear
02	05/23/13	380306	\$86.50	00220	BATTERIES PLUS	Clear
02	05/23/13	380307	\$2,790.00	00257	BERRYS FLOOR COVERING/STEVEN BERRY	Clear
02	05/23/13	380308	\$446.71	09046	BIG-BUSINESS IMPACT GROUP	Clear
02	05/23/13	380309	\$737.09	00659	BLICK ART MATERIALS	Clear
02	05/23/13	380310	\$148.00	00330	BRANSON ELECTRONICS	Clear
02	05/23/13	380311	\$300.00	09674	BRIAN BELL CATERING	Clear
02	05/23/13	380312	\$360.60	04738	BRUCE DJOCK REPAIR	OUTSTANDING
02	05/23/13	380313	\$86.95	06661	BW T&F ENTERPRISES LLP	Clear
02	05/23/13	380314	\$5,973.00	01173	CANVAS HEALTH	Clear

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Bank #	Check Date	Check Number	Check Amount	Vendor Number	Vendor Name	Check Status
02	05/23/13	380315	\$65.00	09056	CARL SAARION	Clear
02	05/23/13	380316	\$2,754.93	08603	CASHMAN ENTERPRISES	OUTSTANDING
02	05/23/13	380317	\$6,063.37	09672	CHAPPELL CENTRAL INC	Clear
02	05/23/13	380318	\$32.59	09183	CLAIRE BELISLE	Clear
02	05/23/13	380319	\$480.00	07266	COMPUTER EXPLORERS	OUTSTANDING
02	05/23/13	380320	\$1,354.75	04432	COSTUME RENTAL	OUTSTANDING
02	05/23/13	380321	\$73,909.81	09121	CROSSROAD CONSTRUCTION INC	Clear
02	05/23/13	380322	\$107.00	09009	D & J QUALITY SOURCING LLC	Clear
02	05/23/13	380323	\$4,818.69	00599	DALCO	Clear
02	05/23/13	380324	\$148.00	08646	DAVE MALLEY	Clear
02	05/23/13	380325	\$148.00	05538	DENNIS ATCHISON	Clear
02	05/23/13	380326	\$283.00	08538	DIANA HIRTE	Clear
02	05/23/13	380327	\$96.47	03573	DIANA SACCOMAN	Clear
02	05/23/13	380328	\$756.76	08403	DISCOUNT OFFICE ITEMS.COM	Clear
02	05/23/13	380329	\$1,050.00	00678	DOMINO'S PIZZA	Clear
02	05/23/13	380330	\$132.00	05103	DON BOWMAN	Clear
02	05/23/13	380331	\$301.00	00679	DONATELLI'S	OUTSTANDING
02	05/23/13	380332	\$196.00	00725	ECKROTH MUSIC COMPANY	Clear
02	05/23/13	380333	\$86,530.75	09122	EI-JAY PLUMBING & HEATING INC	Clear
02	05/23/13	380334	\$802.37	00815	FASTENAL COMPANY	Clear
02	05/23/13	380335	\$47,785.00	09673	FLR SANDERS INC	Clear
02	05/23/13	380336	\$23,126.80	09532	FRANSEN DECORATING INC	OUTSTANDING
02	05/23/13	380337	\$1,270.17	00938	GENERAL PARTS INC	Clear
02	05/23/13	380338	\$100.00	09661	GRANT ERICKSON	OUTSTANDING
02	05/23/13	380339	\$14,250.00	08946	GRAZZINI BROTHERS & CO	Clear
02	05/23/13	380340	\$1,528.55	06211	H&B SPECIALIZED PRODUCTS,INC	Clear
02	05/23/13	380341	\$31.50	07453	HEIDI BOYD	OUTSTANDING
02	05/23/13	380342	\$5,795.00	09123	HUFCOR MINNESOTA LLLC	Clear
02	05/23/13	380343	\$200.00	03408	INTERMEDIATE DISTRICT 287	Clear
02	05/23/13	380344	\$34.24	09492	JACK SELLWOOD	Clear
02	05/23/13	380345	\$110.00	03913	JEFF KING	OUTSTANDING
02	05/23/13	380346	\$432.00	00618	JIM DEANS	Clear
02	05/23/13	380347	\$132.00	09668	JOHN KIHSLINGER	OUTSTANDING
02	05/23/13	380348	\$66.00	05623	JOHN LINN	OUTSTANDING
02	05/23/13	380349	\$302.64	01295	JONES SCHOOL SUPPLY CO, INC	Clear
02	05/23/13	380350	\$110.00	09671	JOSEPH PARPART	Clear
02	05/23/13	380351	\$432.00	03364	JUDY DEANS	Clear
02	05/23/13	380352	\$66.00	05258	KATIE BOWMAN	OUTSTANDING
02	05/23/13	380353	\$713.45	08758	KENDELL DOORS & HARDWARE	Clear
02	05/23/13	380354	\$300.00	08592	KEVIN HELD	OUTSTANDING
02	05/23/13	380355	\$528.00	09440	KIDCREATE STUDIO/GET MESSY LLC	Clear
02	05/23/13	380356	\$283.85	03195	LASERPLUS, LLC	OUTSTANDING
02	05/23/13	380357	\$120.00	06118	LEONARD VAN LUYK	Clear
02	05/23/13	380358	\$33.32	07999	LIDS TEAM SPORTS	Clear
02	05/23/13	380359	\$23,750.00	09530	LSI CORP OF AMERICA INC	OUTSTANDING
02	05/23/13	380360	\$1,770.28	02115	PERMA BOUND BOOKS	Clear
02	05/23/13	380361	\$153.80	01557	MAHTOMEDI AUTO SERVICE	Clear
02	05/23/13	380362	\$82.50	01647	MCDONALD PUBLISHING COMPANY	Clear
02	05/23/13	380363	\$29,006.45	08738	MCDOWALL CO	Clear
02	05/23/13	380364	\$272.15	01684	MENARDS OAKDALE CASHWAY LUMBER	Clear
02	05/23/13	380365	\$148.00	07219	MICHAEL HEALY	Clear

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Bank #	Check Date	Check Number	Check Amount	Vendor Number	Vendor Name	Check Status
02	05/23/13	380366	\$73.00	03283	MICHELLE DEMULLING	Clear
02	05/23/13	380367	\$410.48	09187	MIDWAY TRAINING SERVICES INC	OUTSTANDING
02	05/23/13	380368	\$120.00	09670	MIKE BECK	Clear
02	05/23/13	380369	\$300.00	03850	MILWAUKEE SCHOOL OF ENGINEERING	OUTSTANDING
02	05/23/13	380370	\$1,300.00	05795	MN YOUTH ULTIMATE	OUTSTANDING
02	05/23/13	380371	\$168.75	02205	PSYCHOLOGICAL CORP	Clear
02	05/23/13	380372	\$5,125.00	09340	NITTI ROLLOFF SERVICE INC	Clear
02	05/23/13	380373	\$120.00	09669	NOAH BAUMANN	OUTSTANDING
02	05/23/13	380374	\$132.00	05618	NORM SETNICKER	Clear
02	05/23/13	380375	\$28,386.00	09500	NORTHERN GLASS & GLAZING INC	OUTSTANDING
02	05/23/13	380376	\$995.85	02043	ON SITE SANITATION INC	Clear
02	05/23/13	380377	\$120.00	08607	PATRICK KENNEY	OUTSTANDING
02	05/23/13	380378	\$110,744.35	08740	PHASOR ELECTRIC CO	Clear
02	05/23/13	380379	\$337.60	09309	PWF SOLUTIONS INC	OUTSTANDING
02	05/23/13	380380	\$82.00	03136	RATWIK ROSZAK & MALONEY P A	Clear
02	05/23/13	380381	\$148.00	07914	RICHARD BENISH	Clear
02	05/23/13	380382	\$66.00	09092	RYAN OLSON	Clear
02	05/23/13	380383	\$726.06	07113	SAM'S CLUB	Clear
02	05/23/13	380384	\$437.80	02413	SCHOLASTIC BOOK CLUBS INC	Clear
02	05/23/13	380385	\$550.00	02442	SCIENCE MUSEUM OF MINN	Clear
02	05/23/13	380386	\$84.75	02473	SHERWIN-WILLIAMS CO	Clear
02	05/23/13	380387	\$100.00	05557	SOUTH ST PAUL HIGH SCHOOL	Clear
02	05/23/13	380388	\$472.87	08401	SPRIGGS PLUMBING /HEATING	Clear
02	05/23/13	380389	\$289.90	00553	STAPLES PRINT SOLUTIONS	Clear
02	05/23/13	380390	\$14.07	09667	STEVE KRANICK	OUTSTANDING
02	05/23/13	380391	\$163,034.25	03336	STRATEGIC EQUIPMENT-DON'T USE	Clear
02	05/23/13	380392	\$612.41	08661	SUZANNE LINDQUIST	OUTSTANDING
02	05/23/13	380393	\$66.00	04798	TERRY ARNOLD	OUTSTANDING
02	05/23/13	380394	\$485.43	05870	TESSMAN CO.	Clear
02	05/23/13	380395	\$719.57	02724	TEXTBOOK WAREHOUSE	OUTSTANDING
02	05/23/13	380396	\$3,084.52	02748	TIES	Clear
02	05/23/13	380397	\$171.38	03345	TRIO SUPPLY CO	Clear
02	05/23/13	380398	\$41,800.00	02799	TWIN CITY ACOUSTICS INC	Clear
02	05/23/13	380399	\$369.38	00047	TYCO INTEGRATED SECURITY LLC	Clear
02	05/23/13	380400	\$4,830.84	02842	VALLEYFAIR/CEDAR DBA VALLEYFAIR	Clear
02	05/23/13	380401	\$32.11	02858	VERIZON WIRELESS	Clear
02	05/23/13	380402	\$50.00	02897	WARNER NATURE CENTER	OUTSTANDING
02	05/23/13	380403	\$1,076.28	02902	WASHINGTON COUNTY	Clear
02	05/23/13	380404	\$2,030.00	08923	WATER PARK OF AMERICA	Clear
02	05/23/13	380405	\$8,966.26	00723	XCEL ENERGY	Clear
02	05/23/13	380406	\$35,215.55	09499	DALCO ROOFING & SHEET METAL	Clear
02	05/23/13	380407	\$3,330.00	07572	KORY ANDRY	Clear
02	05/23/13	380408	\$800.00	08549	SOWAH MENSAH	Clear
02	05/30/13	380409	\$1,411.05	00080	ALPHA GRAPHICS	OUTSTANDING
02	05/30/13	380410	\$2,000.00	00109	AMERICAN SECURITY LLC	OUTSTANDING
02	05/30/13	380411	\$900.00	01544	ANNICA INC.	OUTSTANDING
02	05/30/13	380412	\$855.28	00149	APPERSON	OUTSTANDING
02	05/30/13	380413	\$4,388.00	03636	APPLE INC	OUTSTANDING
02	05/30/13	380414	\$0.00	03636	APPLE INC	Unissued
02	05/30/13	380415	\$700.00	00284	BIRDIE MARKETING	OUTSTANDING

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Bank #	Check Date	Check Number	Check Amount	Vendor Number	Vendor Name	Check Status
02	05/30/13	380416	\$337.00	04234	BLUE CROSS BLUE SHIELD OF MN/SUPPORT SOURCE	OUTSTANDING
02	05/30/13	380417	\$68.45	07299	COBORNSDELIVERS LLC	OUTSTANDING
02	05/30/13	380418	\$730.53	00541	CONTINENTAL CLAY COMPANY	OUTSTANDING
02	05/30/13	380419	\$2,105.80	00628	DELLWOOD HILLS GOLF CLUB	OUTSTANDING
02	05/30/13	380420	\$2,554.35	03328	DIVERSIFIED SNACK DIVISION	OUTSTANDING
02	05/30/13	380421	\$372.49	00678	DOMINO'S PIZZA	OUTSTANDING
02	05/30/13	380422	\$1,113.00	00678	DOMINO'S PIZZA	OUTSTANDING
02	05/30/13	380423	\$87.82	00679	DONATELLI'S	OUTSTANDING
02	05/30/13	380424	\$578.00	00714	EAGLE SCREEN PRINTING/JEFFREY POESCHL	OUTSTANDING
02	05/30/13	380425	\$234.27	09676	EMILY HAYNE	OUTSTANDING
02	05/30/13	380426	\$166.50	03087	ERIKA HAMMERSCHMIDT	OUTSTANDING
02	05/30/13	380427	\$939.37	00803	EXPRESS SERVICES INC	OUTSTANDING
02	05/30/13	380428	\$1,381.25	07479	GREAT CLIPS IMAX THEATRE	OUTSTANDING
02	05/30/13	380429	\$100.00	01096	HEALTHPARTNERS/GROUP HEALTH INC	OUTSTANDING
02	05/30/13	380430	\$259.24	01097	HEALY AWARDS INC	OUTSTANDING
02	05/30/13	380431	\$6,444.44	03248	I.S.D # 834 STILLWATER	OUTSTANDING
02	05/30/13	380432	\$9,491.92	03378	KELLY SERVICES, INC	OUTSTANDING
02	05/30/13	380433	\$1,398.65	08806	LANDS BEST FOODS	OUTSTANDING
02	05/30/13	380434	\$883.00	01694	MESPA/NAESP	Void
02	05/30/13	380435	\$1,715.00	04051	MINNESOTA ZOO	OUTSTANDING
02	05/30/13	380436	\$20,189.40	08739	NAC MECHANICAL & ELECTRICAL SERVICE	OUTSTANDING
02	05/30/13	380437	\$403.00	01929	NETSUPPORT INC	OUTSTANDING
02	05/30/13	380438	\$403.55	02115	PERMA BOUND BOOKS	OUTSTANDING
02	05/30/13	380439	\$494.70	02180	PRESS PUBLICATIONS	OUTSTANDING
02	05/30/13	380440	\$400.00	02231	RAMSEY COUNTY PARKS & RECREATI	OUTSTANDING
02	05/30/13	380441	\$75.03	00487	CLASSROOM DIRECT COM	OUTSTANDING
02	05/30/13	380442	\$165.00	03123	SHEILA MERZER M A	OUTSTANDING
02	05/30/13	380443	\$1,500.00	08549	SOWAH MENSAH	OUTSTANDING
02	05/30/13	380444	\$748.35	00553	STAPLES PRINT SOLUTIONS	OUTSTANDING
02	05/30/13	380445	\$52.72	04972	TEACHER DIRECT	OUTSTANDING
02	05/30/13	380446	\$1,744.26	02724	TEXTBOOK WAREHOUSE	OUTSTANDING
02	05/30/13	380447	\$864.49	02748	TIES	OUTSTANDING
02	05/30/13	380448	\$265.13	08552	VADNAIS HEIGHTS SPORTS COMPLEX	OUTSTANDING
02	05/31/13	380449	\$140.14	00094	AMERICAN FAMILY ASSURANCE	OUTSTANDING
02	05/31/13	380450	\$704.00	01556	MAHTOMEDI AREA EDUC.FOUNDATION	OUTSTANDING
02	05/31/13	380451	\$131.00	05124	MN DEPT. OF REVENUE	OUTSTANDING
02	05/31/13	380452	\$85.00	05124	MN DEPT. OF REVENUE	OUTSTANDING
02	05/31/13	380453	\$9.90	01888	NATIONAL INSURANCE SERVICES	OUTSTANDING
02	05/31/13	380454	\$288.00	01740	NCPERS MINNESOTA-179220	OUTSTANDING
02	05/31/13	380455	\$711.50	02017	OFFICE & PROFESSIONAL	OUTSTANDING
02	05/31/13	380456	\$912.60	02048	OPERATING ENGINEERS LOCAL #70	OUTSTANDING
02	05/31/13	380457	\$65.00	04342	WISCONSIN SCTF	OUTSTANDING
02	05/02/13	80003795	\$13.92	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/02/13	80003796	\$42.06	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/02/13	80003797	\$167.24	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/02/13	80003798	\$128.52	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/02/13	80003799	\$14.49	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/02/13	80003800	\$14.04	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/02/13	80003801	\$89.95	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/02/13	80003802	\$19.46	99999	EMPLOYEE REIMBURSEMENT	Clear

MAY 2013 CHECK REGISTER -BANK 02

Bank #	Check Date	Check Number	Check Amount	Vendor Number	Vendor Name	Check Status
02	05/02/13	80003803	\$86.74	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/02/13	80003804	\$55.93	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/02/13	80003805	\$113.21	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/02/13	80003806	\$12.26	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/02/13	80003807	\$49.24	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/02/13	80003808	\$125.00	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/02/13	80003809	\$45.76	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/02/13	80003810	\$93.02	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/02/13	80003811	\$47.32	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/02/13	80003812	\$65.54	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/02/13	80003813	\$26.32	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/02/13	80003814	\$1,206.00	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/02/13	80003815	\$7.48	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/02/13	80003816	\$119.00	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/02/13	80003817	\$35.60	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/02/13	80003818	\$71.78	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/02/13	80003819	\$12.25	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/02/13	80003820	\$43.27	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/02/13	80003821	\$137.69	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/02/13	80003822	\$25.30	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/02/13	80003823	\$115.47	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/02/13	80003824	\$505.62	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/02/13	80003825	\$200.00	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/02/13	80003826	\$122.00	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/02/13	80003827	\$643.50	03088	STEVE HAMMERSCHMIDT	Clear
02	05/02/13	80003828	\$45.42	03115	CHARLES LINDERKAMP	Clear
02	05/02/13	80003829	\$111.34	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/02/13	80003830	\$63.02	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003831	\$199.43	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003832	\$155.83	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003833	\$32.21	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003834	\$31.08	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003835	\$14.15	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003836	\$36.16	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003837	\$41.25	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003838	\$45.20	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003839	\$21.11	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003840	\$152.55	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003841	\$279.68	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003842	\$21.47	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003843	\$19.53	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003844	\$32.21	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003845	\$1,575.95	03057	BRAD BERGIE	Clear
02	05/09/13	80003846	\$178.68	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003847	\$113.10	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003848	\$26.85	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003849	\$182.00	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003850	\$48.77	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003851	\$238.26	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003852	\$643.50	03088	STEVE HAMMERSCHMIDT	Clear
02	05/09/13	80003853	\$9.47	99999	EMPLOYEE REIMBURSEMENT	Clear

MAY 2013 CHECK REGISTER -BANK 02

Bank #	Check Date	Check Number	Check Amount	Vendor Number	Vendor Name	Check Status
02	05/09/13	80003854	\$9.04	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003855	\$49.20	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003856	\$50.00	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003857	\$50.00	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003858	\$50.00	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003859	\$50.00	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003860	\$50.00	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003861	\$50.00	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003862	\$45.83	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003863	\$50.00	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003864	\$50.00	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003865	\$50.00	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003866	\$25.00	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003867	\$25.00	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003868	\$25.00	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003869	\$25.00	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003870	\$50.00	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003871	\$50.00	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003872	\$50.00	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003873	\$40.00	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003874	\$26.08	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/09/13	80003875	\$689.70	03115	CHARLES LINDERKAMP	Clear
02	05/09/13	80003876	\$400.00	03115	CHARLES LINDERKAMP	Clear
02	05/16/13	80003877	\$12.00	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/16/13	80003878	\$17.94	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/16/13	80003879	\$42.55	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/16/13	80003880	\$29.49	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/16/13	80003881	\$20.00	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/16/13	80003882	\$65.58	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/16/13	80003883	\$28.93	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/16/13	80003884	\$107.65	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/16/13	80003885	\$229.98	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/16/13	80003886	\$153.00	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/16/13	80003887	\$20.35	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/16/13	80003888	\$149.05	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/16/13	80003889	\$136.45	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/16/13	80003890	\$100.05	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/16/13	80003891	\$63.51	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/16/13	80003892	\$34.24	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/16/13	80003893	\$182.29	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/16/13	80003894	\$483.55	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/16/13	80003895	\$6.11	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/16/13	80003896	\$643.50	03088	STEVE HAMMERSCHMIDT	Clear
02	05/16/13	80003897	\$161.47	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/16/13	80003898	\$1,167.81	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/16/13	80003899	\$552.69	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/16/13	80003900	\$125.00	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/16/13	80003901	\$54.60	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/16/13	80003902	\$7.48	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/16/13	80003903	\$18.40	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/16/13	80003904	\$109.28	99999	EMPLOYEE REIMBURSEMENT	Clear

MAY 2013 CHECK REGISTER -BANK 02

Bank #	Check Date	Check Number	Check Amount	Vendor Number	Vendor Name	Check Status
02	05/23/13	80003905	\$48.03	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/23/13	80003906	\$374.47	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/23/13	80003907	\$6.78	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/23/13	80003908	\$25.92	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/23/13	80003909	\$55.62	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/23/13	80003910	\$10.71	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/23/13	80003911	\$543.75	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/23/13	80003912	\$18.75	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/23/13	80003913	\$43.78	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/23/13	80003914	\$62.41	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/23/13	80003915	\$149.38	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/23/13	80003916	\$427.05	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/23/13	80003917	\$77.20	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/23/13	80003918	\$397.78	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/23/13	80003919	\$3,379.23	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/23/13	80003920	\$193.23	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/23/13	80003921	\$19.98	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/23/13	80003922	\$99.98	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/23/13	80003923	\$816.00	03115	CHARLES LINDERKAMP	Clear
02	05/30/13	80003924	\$46.92	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/30/13	80003925	\$126.95	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/30/13	80003926	\$127.61	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/30/13	80003927	\$27.48	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/30/13	80003928	\$184.00	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/30/13	80003929	\$27.99	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/30/13	80003930	\$64.00	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/30/13	80003931	\$38.72	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/30/13	80003932	\$70.03	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/30/13	80003933	\$32.27	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/30/13	80003934	\$500.00	07629	ERIC JOHNSON	Clear
02	05/30/13	80003935	\$17.13	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/30/13	80003936	\$27.48	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/30/13	80003937	\$72.83	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/30/13	80003938	\$181.90	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/30/13	80003939	\$353.55	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/30/13	80003940	\$23.82	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/30/13	80003941	\$62.10	99999	EMPLOYEE REIMBURSEMENT	Clear
02	05/30/13	80003942	\$8.10	99999	EMPLOYEE REIMBURSEMENT	Clear
		<b>TOTAL</b>	<b>\$1,658,100.90</b>			

## MAY 2013 CHECK REGISTER-BANK 05

Bank	Check Date	Check #	Check Amount	Vendor #	Vendor Name	Check Status
5	05/02/13	50000048	\$600.00	03636	APPLE INC	Void
5	05/02/13	50000049	\$9,388.94	02747	TIERNEY BROTHERS INC	Clear
5	05/09/13	50000050	\$2,124.30	02227	CENTURYLINK	OUTSTANDING
5	05/09/13	50000053	\$293.02	02747	TIERNEY BROTHERS INC	OUTSTANDING
5	05/09/13	50000054	\$75.68	02227	CENTURYLINK	OUTSTANDING
5	05/09/13	50000055	\$144.40	02227	CENTURYLINK	OUTSTANDING
5	05/09/13	50000056	\$218.00	03538	PARTSTOCK COMPUTER	OUTSTANDING
5	05/09/13	50000057	\$25.00	03538	PARTSTOCK COMPUTER	OUTSTANDING
5	05/09/13	50000058	\$86.00	03538	PARTSTOCK COMPUTER	OUTSTANDING
5	05/16/13	50000060	\$24.95	00631	DELTA EDUCATION INC	OUTSTANDING
5	05/16/13	50000061	\$100.00	03636	APPLE INC	Void
5	05/16/13	50000062	\$200.00	03636	APPLE INC	Void
5	05/23/13	50000063	\$100.00	03636	APPLE INC	Void
5	05/23/13	50000064	\$275.00	02747	TIERNEY BROTHERS INC	OUTSTANDING
5	05/23/13	50000065	\$2,388.75	06303	JOHNSON CONTROLS	OUTSTANDING
5	05/23/13	50000066	\$20,189.40	08739	NAC MECHANICAL & ELECTRICAL SERVICE	Void
5	05/23/13	50000067	\$35,215.55	09499	DALCO ROOFING & SHEET METAL	Void
5	05/23/13	50000068	\$108.00	00334	BRAUN INTERTEC CORPORATION	OUTSTANDING
5	05/23/13	50000069	\$2,406.00	06303	JOHNSON CONTROLS	OUTSTANDING
5	05/23/13	50000070	\$3,118.00	06303	JOHNSON CONTROLS	OUTSTANDING
5	05/23/13	50000071	\$8,326.00	06303	JOHNSON CONTROLS	OUTSTANDING
<b>TOTAL</b>			<b>\$85,406.99</b>			

**INDEPENDENT SCHOOL DISTRICT #832  
WIRE TRANSFER TRANSACTIONS  
MONTH OF MAY 2013**

<u>DATE</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
5/6/13	US Bank	Preferred One	\$22,820.76	claims payment
5/8/13	State of Minnesota	MN Trust	\$98,876.78	direct state payment
5/9/13	US Bank	Chase Card Service/Bank One	\$21,957.29	cardmember payment
5/10/13	MSDLAF	US Bank	\$1,000,000.00	cover checks
5/13/13	US Bank	Preferred One	\$11,644.23	claims payment
5/14/13	MSDLAF	US Bank	\$1,000,000.00	cover checks
5/14/13	US Bank	Peoples Bank of Commerce-EBC Flex	\$7,718.03	flex benefits
5/14/13	US Bank	Peoples Bank of Commerce-403-B/457	\$59,595.17	TSA payment/Deferred Comp
5/14/13	US Bank	Central Bank	\$676.53	para union dues
5/14/13	US Bank	The United Educators CU	\$10,988.37	MEA teachers union dues
5/15/13	MSDLAF	US Bank	\$525,197.20	cover checks
5/15/13	US Bank	IRS	\$204,952.14	federal & fica taxes
5/15/13	US Bank	MN Dept of Revenue	\$34,284.35	state payroll taxes
5/15/13	US Bank	Public Emp. Retirement Assoc.	\$21,874.28	pera retirement
5/15/13	US Bank	Mn Teachers Retirement	\$85,599.68	teachers retirement
5/15/13	State of Minnesota	MN Trust	\$851,304.17	direct state payment
5/16/13	State of Minnesota	MN Trust	\$34,250.90	direct state payment
5/17/13	State of Minnesota	MN Trust	\$4,356.76	direct state payment
5/17/13	US Bank	MN Dept of Revenue	\$260.00	sales tax payment
5/20/13	US Bank	Preferred One	\$14,291.87	claims payment
5/24/13	Washington County	MN Trust	\$2,604,580.00	direct payment
5/23/13	MN Trust	MSDLAF	\$400,000.00	cover checks
5/28/13	US Bank	Preferred One	\$7,315.97	claims payment
5/30/13	US Bank	Peoples Bank of Commerce-403-B/457	\$59,595.17	TSA payment/Deferred Comp
5/30/13	US Bank	Central Bank	\$676.53	para union dues
5/30/13	US Bank	Peoples Bank of Commerce-EBC Flex	\$7,718.03	flex benefits
5/30/13	State of Minnesota	MN Trust	\$251.27	direct state payment
5/31/13	MSDLAF	US Bank	\$528,530.45	cover checks
5/31/13	US Bank	IRS	\$202,459.96	federal & fica taxes
5/31/13	US Bank	MN Dept of Revenue	\$33,845.94	state payroll taxes
5/31/13	US Bank	Public Emp. Retirement Assoc.	\$21,859.59	pera retirement
5/31/13	US Bank	Mn Teachers Retirement	\$84,309.74	TRA payment

**Joint Powers Agreement for Food Services  
Between Independent School District No. 834 - Stillwater  
and Independent School District No. 832 - Mahtomedi**

**THIS AGREEMENT**, is made and entered into by and between Independent School District No. 832, Mahtomedi Public Schools, “Contractor” and Independent School District No. 834, Stillwater Area Public Schools, “Provider.”

**WHEREAS**, the parties to this Agreement desire to make available to each party the administrative and financial benefits of cooperative purchasing and selling with respect to common items or services used by the parties; and

**WHEREAS**, the parties to this Agreement wish to combine their purchasing powers in order to secure the most favorable terms and conditions on the purchase of equipment, materials, services and supplies;

**WHEREAS**, the parties to this Agreement desire to enter into a Joint Powers Agreement to facilitate the purchase of goods and services as described below, pursuant to Minn. Stat. § 471.59, as amended, which authorizes political subdivisions to enter into an agreement to exercise jointly the governmental powers and functions each has individually

**THEREFORE**, in consideration of the mutual promises and covenants contained herein, and intending to be mutually bound hereby, it is hereby agreed, by and between the parties hereto as follows:

## **1. Scope of Contract**

Provider shall perform consulting, management and food services operations for the Contractor. Provider shall comply with the applicable provisions of the National School Lunch Act, and United States Department of Agriculture (“USDA”) regulations set forth in 7 C.F.R. § 210, and all other applicable laws, rules and regulations of federal, state and local authorities.

## **2. Food Service**

A. Provider shall serve, on such days and at such times as requested by the District:

- a) Lunches which meet the requirements prescribed by the USDA and which provide the daily nutritional and calorie needs of children from elementary to high school age;
- b) Milk; and
- c) Such other food as may be agreed upon by the parties.

B. Provider shall cooperate with Contractor in promoting nutrition education aspects of the food service operation, in the Contractor’s efforts to coordinate those aspects with classroom instruction at all student levels, and in providing nutrition education materials to classes as requested by Contractor.

C. The food service facilities shall be available at all hours for social or school events as required by Contractor; provided, however, that Contractor shall not use or allow the food service facilities to be used in such a manner or at such hours so as to impede or interfere with Provider’s ability to perform its obligations hereunder.

D. Contractor shall prepare any notice to parents or guardians containing the eligibility guidelines for federal free and reduced priced meal programs, as well as a description of how the anonymity of the students receiving meals under the programs shall be protected. Contractor shall retain signature authority on the State Agency School Authority application agreement(s), free and reduced price policy statement and the claims for reimbursement.

## **3. Facilities and Equipment**

A. Contractor shall make available to Provider all facilities required for operation of the food service, completely equipped and ready to operate. Contractor retains ownership of all such facilities, including any kitchen equipment and small wares.

B. Contractor shall make all equipment repairs and replacements and shall furnish equipment maintenance service for the premises utilized under this Agreement.

C. Provider shall be responsible for the care and cleaning of all equipment and the food preparation, storage and service counter areas to the satisfaction of the Contractor. Following meal service, the cleaning of the dining area, tables and chairs, and cleaning walls, floors, windows, and lights fixtures, shall be the responsibility of the Contractor.

D. Provider shall be responsible for the sanitary handling of garbage and trash as necessary for the food service operations and placement of trash in the building to a location designated by Contractor. Contractor shall be responsible for the removal of trash and garbage from the school building sites.

#### **4. Health Certification**

Provider shall comply with all federal, state and local laws and regulations governing the preparation, handling and serving of food, and shall procure on behalf of Contractor and keep in effect all licenses, permits and food handlers' cards as are required by law and shall comply with any posting requirements. Provider shall pay for all such required licenses, permits, food handlers' cards and health certifications.

#### **5. Personnel**

A. Provider shall employ all necessary employees to properly staff the food service operations at Contractor's school sites. It is understood and agreed that all staff assigned by Provider to Contractor's school sites are Provider's employees and shall not, for any purposes, be considered employees of Contractor. Provider shall be responsible for hiring, firing, supervision and discipline of its employees who are assigned to the Contractor's school sites. Provider shall ensure that it meets all of its obligations to provide insurance for its employees, including but not limited to workers compensation insurance, and that any claims made by Provider's employees assigned to Contractor's school sites shall be made to Provider's insurance carriers under Provider's insurance policies.

B. Provider shall maintain an adequate supervisory staff of its employees at Contractor's school sites to assist and supervise its employees in the provision of food service under this Agreement. Provider shall provide administrative, dietetic, purchasing, and personnel advice and supervision, including an on-site manager at each school.

## **6. Purchasing**

Provider is empowered under this Agreement to make purchases through the competitive bidding process, where the award is made to the lowest responsible bidder. When making a joint purchase, Contractor and Provider shall consult to ensure that requirements of both affected districts are included, and the specifications for the equipment, materials, services and supplies that meet the needs of both districts are included. After bids or other solicitations for joint purchases have been received by Provider, Contractor shall execute its own purchasing document with the vendor. Contractor shall make payment directly to the contract vendor according to the established procedures of Contractor. Each district shall be separately accountable for its own expenditures of public funds made hereunder. No district shall assume responsibility for the accountability of funds expended by the other district.

For the 2013-2014 school year, Contractor shall purchase the food and supplies necessary for its food service operation based upon the competitive bid already accepted by Provider. Provider shall enter into an agreement with the contract vendor chosen for the 2013-2014 school year to permit Contractor to purchase based upon this accepted bid from the contract vendor.

## **7. Term of Agreement and Disposition of Property upon Expiration of the Joint Powers Agreement**

This Joint Powers Agreement shall be effective from July 1, 2013 through June 30, 2014, with the option to renew the Agreement for two successive one-year terms. Each option to renew may be exercised by written notice to Provider by May 1 of the initial contract term or the renewal term. The parties agree that they shall work cooperatively and jointly to resolve any issues which arise during the performance of this Agreement. The parties further agree that any changes made to the Agreement shall be documented in writing. Upon expiration of the Agreement, any supplies or property acquired by Contractor as a result of the Joint Powers Agreement shall remain the property of Contractor.

**8.** Contractor shall pay Provider an annual administrative fee of Ninety-two Thousand Three Hundred and Ten Dollars (\$92,310.00) distributed equally in ten (10) installments (September through June), within ten (10) days after receipt of an invoice from Provider. This fee reflects the costs to Provider in operating and managing the program. In addition, Provider shall invoice Contractor for the actual costs in salaries and benefits for Provider's employees assigned to Contractor's school sites. No other costs associated with this Agreement shall be passed along to Contractor unless specifically agreed upon in writing by the parties.

**9. Notices**

Any notices to or communication with ISD No. 832 for purposes of this Agreement shall be sent to:

Denise Sundstrom  
Director of Business Services  
Mahtomedi Public Schools  
1520 Mahtomedi Avenue  
Mahtomedi, Minnesota  
55115

Any notices to or communication with ISD No. 834 for purposes of this Agreement shall be sent to:

Ray Queener  
Assistant Superintendent of Business & Administrative Services  
Stillwater Area Public Schools  
1875 South Greeley Street  
Stillwater, Minnesota  
55082

**IN WITNESS WHEREOF**, ISD No. 832 and ISD No. 834 have executed this Agreement by the signatures below and have approved this Agreement by their respective school boards, on the dates written below.

\_\_\_\_\_ Date: \_\_\_\_\_  
Independent School District No. 832

\_\_\_\_\_ Date: \_\_\_\_\_  
Independent School District No. 834