

INDEPENDENT SCHOOL DISTRICT #832
REGULAR MEETING – BOARD OF EDUCATION
Thursday, June 14, 2012 - 7:00 PM
Mahtomedi District Education Center - Community Room

The Mission of the Mahtomedi School District No. 832, as a multi-community public school system, is to provide individually challenging, lifelong learning experiences for all people, leading to productive and self-fulfilling roles in a global society, accomplished through partnerships with students, families, staff and communities all committed to excellence.

- AGENDA -

1. CALL TO ORDER
2. ROLL CALL OF ATTENDANCE
3. APPROVAL OF THE AGENDA
4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items
5. PRESENTATIONS/RECOGNITION
 - A. Rocket Team
Presenter: Bryan Farmer
 - B. Spring Sports
Presenter: Jeff Whisler
6. PUBLIC COMMENT
Visitors attending the meeting who wish to address the school board on any issue that is on the agenda may do so at this time. Please refer to the last page for the procedure that has been established for public comments.
7. REPORT FROM STUDENT REPRESENTATIVE
 - A. There will be no student representative report this month.
8. APPROVAL OF MINUTES
 - A. May 10, 2012 - Regular Meeting 5
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 - B. Facilities Update
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 - C. Activities/Athletics Department Update 16
Presenter: Jeff Whisler
 - D. Curriculum Review Update - Elementary Reading
Presenter: Lynne Viker
 - E. Q-Comp Final Report 17
Presenter: Beth Sneden
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2. Recommendation to Approve Employment for Licensed Personnel Who Will Continue to be on Probationary Status for the 2012-2013 School Year	
a. Harris, Raymond	
3. Approval of Resolution to Place on Unrequested Leave of Absence	20
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c. Krause, John (.15 FTE)	
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B. Integration District: Educational Equity Alliance (EEA) Presenter: Mary Jo Deters	
C. Minnesota School Boards Association (MSBA) Legislative Liaison Presenter: Kevin Donovan	
D. Northeast Metro 916 Board Presenter: Judy Schwartz	41
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B. Approval of Wire Transfer Transactions	55

- C. Approval of Health and Safety Program Budget 2012-2013 and 2013-2014 56
- D. Approval of Donations/Grants Totaling \$1,876
 - 1. From Wildwood Lions Club to Mahtomedi Area Education Youth Recreation Volunteer Program - \$576
 - 2. From Anonymous to Mahtomedi High School - \$500
 - 3. From Arnold and June Becklin to Mahtomedi High School Music Department - \$500
 - 4. From John and Laura Springer to Mahtomedi High School Music Department - \$300
- E. Personnel
 - 1. Approval of Contracts and Work Agreements
 - a. Kathryn Anderson - Long-Term Substitute English Teacher - Mahtomedi High School (2012-2013)
 - b. James Lane - Science Teacher - Mahtomedi High School (2012-2013)
 - c. Mahtomedi Paraprofessionals - Education Minnesota Local 7310 (2011-2013)
 - d. Jan Nelson - Art Teacher - Mahtomedi High School (2012-2013)
 - e. Beth Rehfuss - Science Teacher - Mahtomedi High School (2012-2013)
 - 2. Approval of Resignations/Retirements/Terminations
 - a. Lisa Kalkman - Paraprofessional - St. Jude of the Lake School (6/7/12)
 - b. Stefanie Kruse - Paraprofessional - Wildwood Elementary School (6/7/12)
 - c. Jeanne Palmer - Paraprofessional - O. H. Anderson Elementary School (6/7/12)

PUBLIC PARTICIPATION IN SCHOOL BOARD MEETINGS REGULAR SCHOOL BOARD MEETING

Thank you for coming. The School Board of Independent School District #832 hopes you will find the meeting informative. By attending, you will better understand how your school district operates. The School Board meeting is a meeting "in public," and not a public meeting. In order to conduct its work in a professional and business-like manner, the school board has established the following rules for conducting the meeting:

- Comments and questions on issues are welcome at the scheduled time on the agenda. The school board is prohibited by law from discussing concerns about individual employees or students in a public meeting. Please forward comments or issues regarding individual employees or students to the superintendent at mark.larson@mahtomedi.k12.mn.us or 651-407-2001.
- If you would like to speak to the school board, you will be recognized during Public Comment. The public may comment on any item on the agenda. The school board generally does not take action on any issue that is not on the agenda. Concerns or questions are forwarded to the superintendent for review and recommended action before consideration by the school board. Unless requested by a school board member, items on the consent agenda are not discussed by the school board at the meeting.
- The chairperson will ask citizens in attendance to sign in if they wish to address the school board. If you are late and wish to speak, please give your name, address, and agenda number to the clerk when you arrive.
- Individuals will be recognized in the order received. Since we are videotaping tonight's meeting for delayed broadcast, individuals who wish to address the school board or ask questions need to go to the microphone. Please state your name and address after being recognized and limit your comments to three minutes (approximately 450 written words). Everyone wishing to comment will be recognized and heard before anyone speaks twice.

Minutes of Regular Meeting

Board of Education Mahtomedi Public Schools

A **Regular** meeting of the Board of Education of the Mahtomedi Public Schools was held **Thursday, May 10, 2012**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

1. CALL TO ORDER

Meeting called to order at 7:01 p.m. by Chair Cathy Dalton.

2. ROLL CALL OF ATTENDANCE

Present: Cathy Dalton; Mary Jo Deters; Bob Donohoe, Kevin Donovan; Judy Schwartz; Steve Wolgamot; Superintendent Mark Larson, ex officio; and Alexandra Atkins, Student Representative.

3. APPROVAL OF THE AGENDA

Schwartz moved, Donovan seconded, approval of the agenda with the following addition:

10. B. 2. Approval to Award Bids - Building Construction. Bid Package #11 - New Wildwood Elementary School - Work Scope 25: Retractable Stage

Carried.

4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items

Donovan moved, Donohoe seconded, approval of the actions recommended on the consent agenda. Carried.

5. PRESENTATIONS/RECOGNITION

A. Alexandra Atkins - Student Representative

School Board Chair Cathy Dalton presented school board student representative Allie Atkins with a bell and thanked Atkins for her year of service as student representative.

B. Engineering Advisory Board

Mary George, District Engineering Program Coordinator, school board members,

and administration recognized the following Engineering Advisory Board members for their work this year on the engineering program: Katie Arvesen, Julie Comfort, Dale Johnson, Bob Maixner, Darcy Mears, Dr. Lucy Payne, Larry Ptasienski, Alex Sexson, Kim Singer, and Bob Smithson. Not Present: Scott Boyd, Scot Hovan, Michael Hsu, John McCarty, Mike Plumb, and John Siekmeier.

C. Science and Engineering Fair - Points of Pride

Mary George, District Engineering Program Coordinator, introduced 3rd graders Alayna and Elouise who demonstrated their volcano project which won 1st place at the Science and Engineering Fair.

6. PUBLIC COMMENT

School Board Director Steve Wolgamot issued a public apology to the Early Childhood staff and families for failing to mention, at the April 12 groundbreaking ceremony, that this important program will become part of the E-2 community at the new Wildwood School.

7. REPORT FROM STUDENT REPRESENTATIVE

Student Representative Allie Atkins gave her final report on the happenings at Mahtomedi High School: rocket team one of the top 100 teams in country, Prom this Saturday, Prom Pep Fest was today, mock crash sponsored by SADD, Fine Arts Banquet and Academic Awards, AP testing this week and next, the *Our Town* play was a success, staff appreciation week, senior trip to Six Flags, tours for incoming 8th graders, Battle of the Bands, and graduation June 9 at Aldrich Arena.

8. APPROVAL OF MINUTES

A. April 12, 2012 - Regular Meeting

Donohoe moved, Schwartz seconded, approval of the minutes from the April 12, 2012, regular school board meeting. Carried.

B. April 26, 2012 - Study Session

Donohoe moved, Schwartz seconded, approval of the minutes from the April 26, 2012, study session. Carried.

9. DISCUSSION/INFORMATION ITEMS

A. Calendar of Events

Chair Cathy Dalton reviewed the calendar of events.

B. Facilities Update

Denise Sundstrom, Director of Business Services, gave an update on the construction: utilities 25% complete, tennis courts/drainage system 75% complete, trees have been planted, new road for buses is under way, and the Wildwood footings are 40% complete.

C. Gifted and Talented Program Update

Lisa Boland Blake, Gifted and Talented Coordinator, presented on the Gifted and Talented services provided by the district: tonight's goals, common myths, some unique needs of gifted learners, our belief about gifted and talented students, the role of the board, Our District Vision: achievement without limits, the IDEA program (what we are calling the gifted program), our current reality, some 2011-2012 highlights, next year and beyond.

D. Curriculum Review Update - Math 6-12 and Spanish K-6

Lynne Viker, Director of Teaching and Learning and Support Services, and Beth Sneden, Professional Practice and Development Coordinator, updated the school board on the Math 6-12 and Spanish K-6 curriculum reviews which included outcomes, guiding questions, proposed recommendations, timeline, changes, and the next steps.

E. Policies

1. Second Reading

a. Policy 524 - Internet Acceptable Use and Safety Policy

Superintendent Mark Larson reviewed with school board members Policy 524 - Internet Acceptable Use and Safety Policy. The policy will be brought back to the June 14, 2012, school board meeting for approval.

b. Policy 801 - Equal Access to Facilities of Secondary Schools

Superintendent Mark Larson reviewed with school board members Policy 801 - Equal Access to Facilities of Secondary Schools. The policy will be brought back to the June 14, 2012, school board meeting for approval.

c. Policy 801.1 - School Sponsored Student Groups or Activities

Superintendent Mark Larson reviewed with school board

members Policy 801.1 - School Sponsored Student Groups or Activities. The policy will be brought back to the June 14, 2012, school board meeting for approval.

10. ACTION ITEMS

A. Approval of Budget Reductions for 2012-2013

Schwartz moved, Donohoe seconded, approval of \$253,989 in budget reductions for the 2012-2013 school year. Carried.

Mahtomedi Schools 2012-2013 Budget Adjustments

District office administration \$60,000 - Increase workload for directors and principals
Special education \$65,000 - Adjustment for MOE and para subs eliminated
Recode staff development coord to federal \$20,000 - Coding change to receive federal reimbursement
Hire security company for parking lot and liaison HS \$47,440 - Hire security company at high school
Middle School staffing on Spanish/Art/FACS .15 FTE \$10,000 - Staffing adjustment at middle school due to registrations
Bookkeeper to Fund 4 \$14,000 - Bookkeeper duties to be assigned to principals secretary
Wildwood to reduce music by .10 FTE \$6,874 - Adjustment to Wildwood staffing
Clerical substitutes \$7,500 - Clerical subs will not be hired unless approved by HR
OH Anderson para reduction \$3,175 - Para hours consistent with other schools
Middle School staff development budget \$2,000 - One time staff development carryover
Transportation costs for athletics \$3,000 - Reduce transportation costs for athletics
School board expense \$5,000 - Reduce miscellaneous expense board budget
Virtual academy revenue \$15,000 - Estimate for new online learning school
Athletic fees \$22,000 - Increase athletic fees by \$20 and non athletic fees by \$10
Activities Director to Fund 1 (\$27,000) - Activities Director 1.0 FTE in general fund

B. Approval to Award Bids - Building Construction

1. Bid Package #11 - New Wildwood Elementary School WS #23 Food Service Equipment

Wolgamot moved, Donovan seconded, approval of the low bid of \$274,275 for Bid Package #11-New Wildwood Elementary School WS #23 Food Service Equipment: Strategic Equipment, Inc. Carried.

2. Bid Package #11 - New Wildwood Elementary School WS #25 Retractable Stage

Wolgamot moved, Schwartz seconded, approval of the low bid of \$56,080 for Bid Package #11-New Wildwood Elementary School WS #25 Retractable Stage: H & B Specialized Products, Inc. Carried.

C. Personnel

1. Recommendation to Approve Contract Status for Licensed Personnel Moving from Probationary Status to Continuing Contract Status for the 2012-2013 School Year

- a. Boland-Blake, Lisa (.8 FTE)
- b. Dworak, Dawn
- c. Hartz, Elizabeth
- d. Moeller, Michael
- e. Pendleton, Joseph

Schwartz moved, Donohoe seconded, approval of contract status for licensed personnel moving from probationary status to continuing contract status for the 2012-2013 school year. Carried.

2. Recommendation to Approve Employment for Licensed Personnel Who Will Continue to be on Probationary Status for the 2012-2013 School Year

- a. Bradac, Emily
- b. Channon, Lisa
- c. Metling, Paula
- d. Olson, Lindsey
- e. Polly, Shannon
- f. Wagner, Sandra (.8 FTE)

Donohoe moved, Schwartz seconded, approval of employment for licensed personnel who will continue to be on probationary status for the 2012-2013 school year. Carried.

3. Approval of Resolution to Terminate and Nonrenew Probationary Teaching Contracts

- a. Adams, Megan
- b. Cunningham, Lea
- c. Harris, Raymond
- d. Lauer, Deb (.5 FTE)
- e. Lind, Jana
- f. Lundstrum, Kristin
- g. Mears, Stacey
- h. Putman, Tierney
- i. Tussey, Laura

Schwartz moved, Donohoe seconded, approval of Resolution to Terminate and Nonrenew Probationary Teaching Contracts. Carried.

4. Approval of Resolution to Terminate and Nonrenew Paraprofessionals
 - a. DeKrey, Jennifer
 - b. Goeser, Annette
 - c. Kromvig, Mary
 - d. Parsons, Kalpana
 - e. Scherer, Mark
 - f. Stromberg, Adrienne
 - g. Sundgaard, Bridget

Schwartz moved, Donovan seconded, approval of Resolution to Terminate and Nonrenew Paraprofessionals. Carried.

5. Approval of Resolution to Place on Unrequested Leave of Absence
 - a. Bruyers, Melanie
 - b. Deneen, Morgan (.3 FTE)
 - c. Krause, John (.15 FTE)
 - d. Lewis, Harmony (.6 FTE)

Donovan moved, Donohoe seconded, approval of Resolution to Place on Unrequested Leave of Absence. Carried.

6. Approval of Discontinuation of Position
 - a. Heidi Springborg - Special Programs Director - District Wide (7/1/12)

Schwartz moved, Donohoe seconded, approval of Discontinuation of Position. Carried.

11. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

School Board Treasurer Bob Donohoe reported that the National Governors' Association has selected four states, Minnesota being one of them, to review overall policy on allocated education funds. At the May 18 AMSD meeting, the Minnesota Department of Education will report on what that process will look like.

B. Integration District: Educational Equity Alliance (EEA)

School Board Clerk Mary Jo Deters reported on the MDCC meeting last week which was a joint meeting with the CCC. Looked at proposals for next year, assessing closing the achievement gap with programs, art collaboration, met with youth leadership council students, and collaborating with North St. Paul-Maplewood-Oakdale School District in the welcome back program with teachers.

C. Minnesota School Boards Association (MSBA) Legislative Liaison

School Board Director Kevin Donovan reported that the state school trust fund land and digital learning bills were signed into law but the LIFO bill was not.

D. Northeast Metro 916 Board

School Board Director Judy Schwartz reported that they are still focusing on how to keep the staff safe and student safety. Did not get bonding request approved but still looking at ways to refurbish the schools to make them safer.

E. Other Items/Reports

None.

12. SUPERINTENDENT'S REPORT

Superintendent Mark Larson reported on BYOD, Apple visit, TIES presentation on FABLAB, Celebration of Excellence, MHS awards ceremonies, Teacher of the Year Ceremony, Futures in Bloom at Century College, Science and Engineering Fair, Q-Comp phone call with Department of Education, St. Andrews meetings, review of MAEF grants, Thomas Guskey presentation, and MHS has been ranked third best high school in the state.

13. ADJOURNMENT

Donovan moved, Schwartz seconded, adjournment. Meeting adjourned at 9:07 p.m. Carried.

14. CONSENT AGENDA ITEMS (Items Approved Under #4)

- A. Approval to Pay Bills - Check No. 375400 to 375765 and Check No. 80002302 to 80002411
- B. Approval of Wire Transfer Transactions
- C. Approval of Fiscal Agency Agreement Between Mahtomedi Public Schools and the Mahtomedi Area Educational Foundation
- D. Approval of Membership in Minnesota State High School League (2012-2013)

E. Approval of Donations/Grants Totaling \$10,826

1. From SMART Technologies to Mahtomedi Engineering Leadership Program - \$10,076 (equipment donation for FABLAB)
2. From 3M Foundation to Mahtomedi Area Community Education - \$500
3. From Anonymous to Mahtomedi Boys' Soccer Program - \$250

F. Personnel

1. Approval of Resignations/Retirements/Terminations

- a. Kyra Ludwigson - Special Education Paraprofessional - Wildwood Elementary School (6/7/12)
- b. Janelle Wong - Special Education Paraprofessional - Mahtomedi Middle School (6/7/12)

MARY JO DETERS, CLERK

Public notice for solicitation of bids, requests for quotes, and requests for proposals are located on the ISD 832 website, www.mahtomedi.k12.mn.us.

Minutes of Study Session

Board of Education Mahtomedi Public Schools

A **Study Session** of the Board of Education of the Mahtomedi Public Schools was held **Thursday, May 24, 2012**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

1. CALL TO ORDER

Chair Cathy Dalton called the study session to order at 7:00 p.m.

2. ROLL CALL OF ATTENDANCE

Present: Cathy Dalton; Mary Jo Deters; Bob Donohoe; Kevin Donovan; Judy Schwartz; Steve Wolgamot and Superintendent Mark Larson, ex officio.

Also Present: Paul Beggin, Counselor at Mahtomedi Middle School; Denise Sundstrom, Director of Business Services; and Lynne Viker, Director of Teaching and Learning and Support Services.

3. APPROVAL OF THE AGENDA

Donovan moved, Donohoe seconded, approval of the agenda. Rescheduling item 5. School Board Planning Retreat to June 28. The June 28 meeting will start at 6:00 p.m. and be the planning retreat instead of a study session. Carried.

4. DISCUSSION/INFORMATION ITEMS

A. Review of Preliminary Budget 2012-2013

Denise Sundstrom, Director of Business Services, presented an overview of the preliminary budget for 2012-2013. The projected revenues, expenditures and fund balance by fund were reviewed. The projected fund balance for 6/30/12 is \$3,936,537 and for 6/30/12 is \$3,959,132. The preliminary budget will be presented for adoption at the June 14 school board meeting.

B. Data Presentation on MCA Multiple Measures of Reporting

Lynne Viker, Director of Teaching and Learning and Support Services, and Paul Beggin, Counselor at Mahtomedi Middle School, presented an assessments update which included the NWEA MAP (Measures of Academic Progress), MCA (MN Comprehensive Assessments, and MMR (Multiple Measurement Rating). The initial

designation MMR percentage for each school is as follows: MHS 91.56%, MMS 93.12%, OHA 60.84%.

C. Community Education

Superintendent Mark Larson updated school board members on sharing .5 of Stillwater School District's Assistant Community Education Director. A joint powers agreement is being drafted and will have ready for approval at the June 14 regular school board meeting.

6. ADJOURNMENT

Donovan moved, Schwartz seconded, adjournment. Meeting adjourned at 8:25 p.m. Carried.

MARY JO DETERS, CLERK

Public notice for solicitation of bids, requests for quotes, and requests for proposals are located on the ISD 832 website, www.mahtomedi.k12.mn.us.

CALENDAR OF EVENTS

JUNE		
DATE/TIME	MEETING/EVENT	LOCATION
<u>Monday, June 11</u> 5:00 p.m. 7:00 p.m.	School Board Personnel Committee Meeting MAEF Annual Board of Trustees Meeting	District Education Center - Board Room Dale & Jan Johnson's
<u>Thursday, June 14</u> 7:00 p.m.	School Board Meeting	District Education Center - Community Room
<u>Thursday, June 21</u> 4:00 p.m.	Northeast Metro 916 School Board Work Session	Bellaire School, White Bear Lake
<u>Thursday, June 28</u> 6:00-9:00 p.m.	School Board Planning Retreat	District Education Center - Board Room

JULY		
DATE/TIME	MEETING/EVENT	LOCATION
<u>Thursday, July 12</u> 7:00 p.m.	School Board Meeting	District Education Center – Community Room
<u>Tuesday, July 31</u> 6:00 p.m.	Northeast Metro 916 School Board Work Session	Bellaire School, White Bear Lake

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: June 14, 2012

Agenda Item #9. C.

TOPIC: Activities/Athletics Department Update

PURPOSE OF PRESENTATION:

Agenda Item #5.A. Bryan Farmer, the advisor of the Rocket Team, will talk about the team and introduce the team members.

Agenda Item #5. B. I will be introducing the state individual qualifiers for the spring sports seasons.

I will also give a “state of the activities office” report.

ACTION RECOMMENDED: NA

Submitted By:

Concurrence By:

Jeff Whisler

Name

Director of Student Activities

Title



Dr. Mark Larson

Superintendent of Schools

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: June 14, 2012

Agenda Item #9. E.

TOPIC: Q-Comp Final Report

PURPOSE OF PRESENTATION: An update of the Mahtomedi Compensation Plan will be shared with School Board Members along with the Mahtomedi Compensation Plan Annual Report. Data will be shared for site goals and professional learning community goals.

ACTION RECOMMENDED: A signature from the School Board Chair will be required to finalize the Annual Report.

Submitted By:

Concurrence By:

Bethany R. Sneden



Name

Dr. Mark Larson

Professional Practice and Development Coordinator

Superintendent of Schools

Title

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: June 14, 2012

Agenda Item # 10. A.

TOPIC: Preliminary Budget for 2012-2013

PURPOSE OF PRESENTATION: The School Board is required by state law to adopt a budget for the upcoming fiscal year by June 30. The Preliminary Budget for 2012-2013 will be presented for approval.

ACTION RECOMMENDED: Approval

Submitted By:

Denise Sundstrom

Denise Sundstrom
Director of Business Services

Concurrence By:

Mark Larson

Dr. Mark Larson
Superintendent of Schools

RESOLUTION ADOPTING THE PRELIMINARY BUDGET 2012-13

BE it resolved by the Board of Education of Independent School District No. 832, Mahtomedi, Minnesota, the FY 2012-2013 budgets be adopted as follows:

FUND	Projected Fund Balance 06/30/12	Preliminary Revenue Budget 2012-2013	Preliminary Expenditure Budget 2012-2013	Change in Fund Balance 2012-2013	Projected Fund Balance 06/30/13
General Fund					
Unassigned	\$3,936,537	\$29,418,282	\$29,395,687	\$22,595	\$3,959,132
Restricted					
Restricted - Capital Projects Levy	\$0	\$614,409	\$614,409	\$0	\$0
Restricted - Health & Safety	\$102,372	\$42,550	\$113,986	(\$71,436)	\$30,936
Restricted - Deferred Maintenance	\$37,214	\$213,636	\$213,636	\$0	\$37,214
Restricted - Operating Capital	\$943,095	\$1,047,468	\$1,033,247	\$14,221	\$957,316
	<u>\$1,082,681</u>	<u>\$1,918,063</u>	<u>\$1,975,278</u>	<u>(\$57,215)</u>	<u>\$1,025,466</u>
Assigned					
Assigned - Student Activities/Bldg	\$554,343	\$900,000	\$900,000	\$0	\$554,343
Assigned - Severance	\$411,850	\$0	\$0	\$0	\$411,850
	<u>966,193</u>	<u>900,000</u>	<u>900,000</u>	<u>0</u>	<u>966,193</u>
General Fund	\$5,985,411	\$32,236,345	\$32,270,965	(\$34,620)	\$5,950,791
Food Service Fund	\$455,205	\$1,468,800	\$1,721,000	(\$252,200)	\$203,005
Community Service Fund	\$223,458	\$1,908,718	\$1,848,008	\$60,710	\$284,168
Total Operating Funds	<u>\$6,664,074</u>	<u>\$35,613,863</u>	<u>\$35,839,973</u>	<u>(\$226,110)</u>	<u>\$6,437,964</u>
Non Operating Funds					
Debt Service Fund	\$805,609	\$5,945,712	\$5,665,728	\$279,984	\$1,085,593
OPEB Debt Service Fund	\$28,101	\$348,898	\$332,733	\$16,165	\$44,266
Total Non Operating Funds	<u>\$833,710</u>	<u>\$6,294,610</u>	<u>\$5,998,461</u>	<u>\$296,149</u>	<u>\$1,129,859</u>
Total All Funds	<u>\$7,497,784</u>	<u>\$41,908,473</u>	<u>\$41,838,434</u>	<u>\$70,039</u>	<u>\$7,567,823</u>

The motion for adoption of the foregoing resolution was duly seconded by Member _____ and upon a vote being taken thereon, the following voted in favor thereof: _____ and the following voted against the same: _____, where upon the resolution was declared duly passed and adopted.

RESOLUTION

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION TO PLACE ON UNREQUESTED LEAVE OF ABSENCE

BE IT RESOLVED by the School Board of Independent School District No. 832 as follows:

1. That _____, teacher of said school district, be placed on unrequested leave of absence without pay or fringe benefits, effective at the end of the 2011-12 school year on June 8, 2012, pursuant to M.S. 122A.40, Subdivision 10, and specifically Article XV, Sections 1 through 7 entitled "Unrequested Leave of Absence and Seniority Policy," found in the negotiated Master Agreement between the District 832 Board of Education and the Mahtomedi Education Association.
2. That written notice be sent to said teacher regarding the placement on unrequested leave of absence without pay or fringe benefits as provided by law and be in substantially the following form:

NOTICE OF PLACEMENT ON UNREQUESTED LEAVE OF ABSENCE

Dear _____

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 832, held on June 14, 2012, a resolution was adopted by majority roll call vote of the full membership of the School Board, placing you on unrequested leave of absence without pay or fringe benefits as a teacher of Independent School District No.832 effective at the end of the 2011 -12 school year on June 8, 2012, pursuant to Minnesota Statutes, Sec. 122A.40, Subd. 10 and specifically Article XV sections 1 through 7, entitled "Unrequested Leave of Absence and Seniority, found in the negotiated Master Agreement between School District 832 and the Mahtomedi Education Association

A copy of the resolution duly adopted by the School Board is attached hereto for your information.

If a position becomes available in a field in which you are licensed, at any time up to 5 years after your leave is effective, you may have a right to reinstatement to that position if you have sufficient seniority in the district and if you filed a written request for reinstatement prior to April 1 of each year while you are on leave. If you do not file such a request each year, your right to reinstatement will be automatically terminated.

Please keep the school district's personnel office advised in writing of your address at all times until your rights have expired, so that the district may notify you of any available positions for which you may qualify,

Yours very truly

SCHOOL BOARD OF INDEPENDENT
SCHOOL DISTRICT NO.832

By: _____
School Board chair

3. That each and all of the foregoing grounds of said notice are within the grounds for unrequested leave placement as set forth in M.S. 122A.40, Subdivision 10, and specifically Article XV, Sections 1 through 7, and are hereby adopted as fully as though separately set forth and resolved herein.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof: _____ and the following voted against: _____, whereupon said resolution was declared duly passed and adopted.

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: June 14, 2012

Agenda Item #10. C. 1.

TOPIC: Policy 524 - Internet Acceptable Use and Safety Policy

PURPOSE OF PRESENTATION: On an annual basis, the Board reviews the Acceptable Use Policy. This usually occurs in the spring of the year in order to include any changes in the student handbooks for the start of the upcoming year. In this version of the policy, there are changes due to the implementation of our Bring Your Own Device initiative.

ACTION RECOMMENDED: Approval.

Submitted By:



Name

Superintendent of Schools

Title

Concurrence By:



Dr. Mark Larson

Superintendent of Schools

524 - TECHNOLOGY ACCEPTABLE USE AND SAFETY POLICY

I. PURPOSE

The purpose of this policy is to provide guidelines for acceptable and safe use of the district's electronic technologies for guests, students, and school district personnel (users) and to set guidelines for acceptable use of the school district's computer systems, hardware and software, web-based applications, electronic communications, school district web sites, and the Internet.

II. GENERAL STATEMENT OF POLICY

In making decisions regarding student and employee access to the school district's electronic technologies, the school district considers its own stated educational mission, goals, and objectives. Technology skills are now fundamental to prepare students to become responsible global citizens. The school district expects that users will blend thoughtful use of electronic technologies and the Internet throughout the curriculum.

III. LIMITED EDUCATIONAL PURPOSE

The school district is providing students and employees with access to the school district electronic technologies including Internet access. The school district systems have limited educational purpose, which includes use of the systems for classroom activities, educational research, collaboration, and professional or career development activities. Employees are required to follow data privacy policies and refrain from using email for communications containing private educational data or personnel data. Users are expected to use Internet access through the district systems to further educational and personal goals consistent with the mission of the school district and school policies. Employees may use the school district system for occasional personal needs consistent with other school board policies. Uses which might be acceptable on a user's private personal account on another system may not be acceptable on this limited-purpose network. Users shall not use the Internet, or email, for advertising purposes or to promote personal causes.

IV. USE OF SYSTEM IS A PRIVILEGE

The use of school district systems and access to use of the Internet is a privilege, not a right. Depending on the nature and degree of the violation and the number of previous violations, unacceptable use of the school district systems or the Internet may result in one or more of the following consequences: suspension or cancellation of use or access privileges; payments for damages and repairs; discipline under other appropriate school district policies, including suspension, expulsion, exclusion or termination of employment; or civil or criminal liability under other applicable laws.

V. UNACCEPTABLE USES

- A. The following uses of school district systems and Internet resources are considered unacceptable:
1. Users will not use school district systems to access, review, upload, download, store, print, post, receive, transmit or distribute:
 - a. pornographic, obscene or sexually explicit material;
 - b. obscene, abusive, profane, lewd, vulgar, rude, inflammatory, threatening, terroristic, disrespectful, or sexually explicit language;
 - c. materials that use language or images that are inappropriate in the education setting or disruptive to the educational process;
 - d. information or materials that could cause damage or danger of disruption to the educational process;
 - e. materials that use language or images that advocate violence or discrimination toward other people (hate literature) or that may constitute harassment or discrimination.
 2. Users will not use school district systems or the Internet to knowingly or recklessly post, transmit or distribute false or defamatory information about a person or organization, or to harass another person, or to engage in personal attacks, including prejudicial or discriminatory attacks consistent with school district and school policies.
 3. Users will not use the school district system to engage in any illegal act or violate any local, state or federal statute or law.
 4. Users will not use the school district system to:
 - a. vandalize, damage or disable the property of another person or organization.
 - b. make deliberate attempts to degrade or disrupt equipment, software or system performance by loading, creating, or spreading computer viruses or by any other means.
 - c. tamper with, modify or change school district systems, software, hardware, or wiring.
 - d. take any action to violate, bypass or disable school district security and safety systems.
 - e. use school district systems to disrupt its use by other users.
 5. Users will not use school district systems to gain unauthorized access to information resources or to access another person's materials, information or files without the implied or direct permission of that person. Users also will not modify information created by others without their permission.
 6. Users will not use school district systems to post, transmit or distribute private information about another person or to post, transmit or distribute personal contact information about themselves or other persons including, but not limited to, addresses, telephone numbers, school addresses, work addresses, identification numbers, account numbers, access codes or passwords, and will not re-post a message that was sent to the user privately without permission of the person who sent the message.

7. Users must keep all account information and passwords on file with the designated school district official. Users will not attempt to gain unauthorized access to the school district system or any other system through the school district system, attempt to log in through another person's account, or use computer accounts, access codes or network identification other than those assigned to the user. Messages and records on the school district system may not be encrypted without the permission of appropriate school authorities. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to school district systems or the Internet.
 8. Users will not use school district systems to violate copyright laws or usage licensing agreements, or otherwise to use another person's property without the person's prior approval or proper citation, including the downloading or exchanging of pirated software or copying software to or from any school computer, and will not plagiarize works they find on the Internet. Users must assume that all communications and information accessible through the Internet is private property.
 9. Users will not use school district systems for conducting business, for unauthorized commercial purposes or for financial gain unrelated to the mission of the school district. Users will not use the school district system to offer or provide goods or services or for product advertisement.
 10. Users will not use school district systems for non-district supported software without the prior approval of the district technology department.
 11. Users will not save personal photos, music, files, etc. unrelated to educational purposes on a district share/home folder for an extended period of time. Personal data saved on workstations may be removed if they degrade the performance of the workstation or other district systems.
 12. Users will not access the internal school district network, the Internet, or printers with personal electronic devices without prior approval.
- B. A student or employee engaging in any of the foregoing unacceptable uses of the Internet when off school district premises and without the use of the school district system may also be in violation of this policy as well as other school district policies. In situations when the school district receives a report of an unacceptable use originating from a non-school computer or resource, the school district may investigate such reports to the best of its ability. Students or employees may be subject to academic sanctions or disciplinary action for such conduct including, but not limited to, suspension or cancellation of the use or access to the school district computer system and the Internet and discipline under other appropriate school district policies, including suspension, expulsion, exclusion, or termination of employment.
- C. If a user inadvertently accesses unacceptable materials or an unacceptable Internet site, the user shall immediately disclose the inadvertent access to an appropriate school district official. In the case of a school district employee, the immediate disclosure shall be to the employee's immediate supervisor and/or the building administrator. This disclosure may serve as a defense against an allegation that the user has intentionally violated this policy. In certain rare instances, a user also may access otherwise unacceptable materials if necessary to complete an assignment and if done with the

prior approval of and with appropriate guidance from the appropriate teacher or, in the case of a school district employee, the building administrator.

- D. A user must notify the district technology department if a user identifies a security problem with school district systems or on the Internet. The user should not demonstrate the problem to other users.
- E. Respect for privacy rights:
 - 1. Students may only use personal electronic devices to record sound, pictures, or video of classroom instruction with prior approval from the teacher or staff member. It is inappropriate to record any conversations or exchanges of communications without the knowledge and consent of all participating persons.
 - 2. Students shall not photograph or videotape other individuals at school or at school sponsored activities without their knowledge and consent, except for activities considered to be in the public arena such as sporting events or public performances.
 - 3. Students shall not e-mail, post to the Internet, or otherwise electronically transmit images of other individuals taken at school without their expressed written consent.
 - 4. Use of cellular phones or other personal electronic devices is strictly prohibited in locker rooms and restrooms.

VI. DISTRICT WEB SITE

- A. The principal of each school building shall approve content on their web page consistent with school district policy, procedures, and guidelines. The content of district-wide pages shall be approved by the Superintendent.
- B. Individual student or staff web pages developed using school district equipment or access shall be subject to this policy.

VII. FILTER

- A. With respect to School District Internet access, the School District will monitor and filter online activities of both minors and adults. The School District is required by Child Internet Protection Act (CIPA) to implement filtering measures that will block or filter Internet access to any visual depictions that are:
 - 1. Obscene;
 - 2. Child pornography; or
 - 3. Harmful to minors.
- B. The term “harmful to minors” means any picture, image, graphic image file, or other visual depiction that:
 - 1. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; or

2. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
 3. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.
- C. An administrator, supervisor or other person authorized by the Superintendent may disable the technology protection measure, during use by an adult, to enable access for bona fide research or other lawful purposes.
 - D. The School District will educate students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response.
 - E. The School District reserves the right to block or filter sites that are deemed inappropriate for users or compromise the integrity of school district systems.

VIII. CONSISTENCY WITH OTHER SCHOOL POLICIES

- A. Use of school district computer systems and use of the Internet shall be consistent with school district policies and the mission of the school district.

IX. LIMITED EXPECTATION OF PRIVACY

- A. By authorizing use of school district systems, the school district does not relinquish control over materials on the systems, whether onsite or offsite, or transmitted via the systems. Users should expect only limited privacy for personal content on school district systems.
- B. Routine maintenance and monitoring of the school district system may lead to a discovery that a user has violated this policy, another school district policy, or the law.
- C. An individual investigation or search will be conducted if school authorities have a reasonable suspicion that the search will uncover a violation of law or school district policy.
- D. Parents have the right at any time to investigate or review the contents of their child's files and e-mail.
- E. School district employees should be aware that the school district retains the right at any time to investigate or review the contents of their files, online activity and e-mail. In addition, school district employees should be aware that data and other materials in files maintained on the school district system may be subject to review, disclosure or discovery under Minnesota Statutes, Chapter 13 (the Minnesota Government Data Practices Act). The school district archives employee email for a period of up to three years (beginning November of 2009).

- F. The school district will cooperate fully with local, state and federal authorities in any investigation concerning or related to any illegal activities or activities not in compliance with school district policies conducted through the school district system.

X. COMPUTER SYSTEMS AND INTERNET USE AGREEMENT

- A. The proper use of district computer systems and the Internet, and the educational value to be gained from their proper use, is the joint responsibility of students, parents, employees, and guests of the school district.
- B. This policy requires the permission of and supervision by the school's designated professional staff before a student may use a school account or resource to access district computer systems and the Internet.
- C. The Computer Systems and Internet Use Agreement form for students must be read and signed by the user and the parent or guardian upon beginning Wildwood Elementary School or O. H. Anderson Elementary School and yearly at Mahtomedi Middle School and Mahtomedi High School.
- D. The Computer Systems and Internet Use Agreement form for employees must be signed by the employee upon hire or change in policy. The form must then be filed at the school district office.
- E. Guest access to the wireless internet will require digital verification that the user will abide by all district policies pertaining to acceptable and responsible use.

XI. LIMITATION ON SCHOOL DISTRICT LIABILITY

Use of school district systems is at the user's own risk. The Mahtomedi Public Schools, their employees and agents, make no warranties of any kind, whether expressed or implied, regarding the service it is providing. The system is provided on an "as is, as available" basis. The school district will not be responsible for any damage users may suffer, including, but not limited to, loss, damage or unavailability of data stored on school district systems or backup media, for delays or changes in service, for interruptions of service, or for mis-deliveries or non-deliveries of information or materials, regardless of the cause. The school district is not responsible for the accuracy or quality of any advice or information obtained through or stored on the school district system. The school district will not be responsible for financial obligations arising through unauthorized use of the school district system or the Internet.

XII. USER NOTIFICATION

- A. All users shall be notified of the school district policies relating to district computer systems and Internet use.

B. This notification shall include the following:

1. Notification that Internet use is subject to compliance with school district policies.
2. Disclaimers limiting the school district's liability relative to:
 - a. Information stored on school district systems.
 - b. Information retrieved through school district computers, networks or online resources.
 - c. Personal property used to access school district computers, networks or online resources.
 - d. Unauthorized financial obligations resulting from use of school district resources/accounts to access the Internet.
3. A description of the privacy rights and limitations of school sponsored/managed Internet accounts.
4. Notification that, even though the school district may use technical means to limit student or employee Internet access, these limits do not provide a foolproof means for enforcing the provisions of this acceptable use policy.
5. Notification that goods and services can be purchased over the Internet that could potentially result in unwanted financial obligations and that any financial obligation incurred by a student through the Internet is the sole responsibility of the student and/or the student's parents and any financial obligation incurred by an employee through the Internet is the sole responsibility of the employee.
6. Notification that, should the user violate the school district's acceptable use policy, the user's access privileges may be revoked, student or employee disciplinary action may be taken, and/or appropriate legal action may be taken.
7. Notification that all provisions of the acceptable use policy are subordinate to local, state and federal laws.
8. Notification that the collection, creation, reception, maintenance and dissemination of data via the Internet, including electronic communications, is governed by Policy 435-Public and Private Personnel Data and Policy 509-Protection and Privacy of Pupil Records.

XIII. PARENTS' RESPONSIBILITY; NOTIFICATION OF STUDENT COMPUTER SYSTEMS AND INTERNET USE

- A. Outside of school, parents bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies and other possibly offensive media. Parents are responsible for monitoring their student's use of school district systems and of the Internet if the student is accessing school district systems from home or a remote location.

XIV. IMPLEMENTATION; POLICY REVIEW

- A. The school district administration may develop appropriate user notification forms, login banners, guidelines and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines, forms and procedures shall be an addendum to this policy.

- B. The administration shall revise the user notifications, including student and parent notifications, if necessary, to reflect the adoption of these guidelines and procedures.
- C. The school district computer systems, Internet policies and procedures are available for review by all parents, guardians, staff and members of the community.
- D. Because of the rapid changes in the development of the Internet, the school board shall direct the administration to conduct an annual review of this policy.

- Legal References:** 15 U.S.C. § 6501 *et seq.* (Children’s Online Privacy Protection Act)
17 U.S.C. § 101 *et seq.* (Copyrights)
20 U.S.C. § 6751 *et seq.* (Enhancing Education through Technology Act of 2001)
47 U.S.C. § 254 (Children’s Internet Protection Act of 2000 (CIPA))
47 C.F.R. § 54.520 (FCC rules implementing CIPA)
Minn. Stat. § 125B.15 (Internet Access for Students)
Minn. Stat. § 125B.26 (Telecommunications/Internet Access Equity Act)
Tinker v. Des Moines Indep. Cmty. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)
United States v. American Library Association, 539 U.S. 194, 123 S.Ct. 2297, 56 L.Ed.2d 221 (2003)
Doninger v. Niehoff, 527 F.3d 41(2nd Cir. 2008)
Tatro v. Univ. of Minnesota, 800 N.W.2d 811 (Minn. App. 2011)
Layshock v. Hermitage Sch. Dist., 650 F.3d 205 (3rd Cir. 2011)
J.S. v. Bethlehem Area Sch. Dist., 807 A.2d 847 (Pa. 2002)
- Cross References:** MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)
MSBA/MASA Model Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA/MASA Model Policy 519 (Interviews of Students by Outside Agencies)
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)
MSBA/MASA Model Policy 522 (Student Sex Nondiscrimination)
MSBA/MASA Model Policy 603 (Curriculum Development)
MSBA/MASA Model Policy 604 (Instructional Curriculum)
MSBA/MASA Model Policy 606 (Textbooks and Instructional Materials)
MSBA/MASA Model Policy 806 (Crisis Management Policy)
MSBA/MASA Model Policy 904 (Distribution of Materials on School District Property by Nonschool Persons)

ADOPTED – February 6, 1997

REVISED – June 10, 1999; March 8, 2001; October 13, 2005; October 8, 2009; April 21, 2011; June 14, 2012

**INDEPENDENT SCHOOL DISTRICT NO. 832
INTERNET USE AGREEMENT - EMPLOYEE**

SCHOOL DISTRICT EMPLOYEE

I have read and do understand the school district policies relating to safety and acceptable use of the school district computer system and the Internet and agree to abide by them. I further understand that should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken, and/or appropriate legal action may be taken.

User's Full Name (please print): _____

User Signature: _____

Date: _____

**INDEPENDENT SCHOOL DISTRICT NO. 832
INTERNET USE AGREEMENT - STUDENT**

STUDENT

I have read and do understand the school district policies relating to safety and acceptable use of the school district computer system and the Internet and agree to abide by them. I further understand that should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken, and/or appropriate legal action may be taken.

User's Full Name (please print): _____

User Signature: _____

Date: _____

PARENT OR GUARDIAN

As the parent or guardian of this student, I have read the school district policies relating to safety and acceptable use of the school district computer system and the Internet. I understand that this access is designed for educational purposes. The school district has taken precautions to eliminate controversial material. However, I also recognize it is impossible for the school district to restrict access to all controversial materials and I will not hold the school district or its employees or agents responsible for materials acquired on the Internet. Further, I accept full responsibility for supervision if and when my child's use is not in a school setting. I hereby give permission to issue an account for my child and certify that the information contained on this form is correct.

Parent or Guardian's Name (please print): _____

Parent or Guardian's Signature: _____

SUPERVISING TEACHER

(Must be signed if applicant is a student)

I have read the school district policies relating to safety and acceptable use of the school district computer system and the Internet and agree to promote these policies with the student. Because the student may use the Internet on the school district computer system for individual work or in the context of another class, I cannot be held responsible for the student's use of the Internet on network. As the supervising teacher I do agree to instruct the student on acceptable use of the Internet and network and proper network etiquette.

Teacher's Name (please print): _____

Teacher's Signature: _____

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: June 14, 2012

Agenda Item #10. C. 2.

TOPIC: Policy 801 - Equal Access to Facilities of Secondary Schools

PURPOSE OF PRESENTATION: At the February 9, 2012 School Board meeting, the Board directed administration to create a policy about student clubs and activities. On February 23, 2012, criteria and an application were presented. After consulting with various individuals, departments, and legal counsel, a revised draft of Policy #801 was presented for first and second readings on April 12, 2012, and May 10, 2012. This policy is the current Equal Access to Facilities policy which incorporates school sponsored related activities.

ACTION RECOMMENDED: Approval.

Submitted By:



Name

Superintendent of Schools

Title

Concurrence By:



Dr. Mark Larson
Superintendent of Schools

801 - EQUAL ACCESS TO FACILITIES OF SECONDARY SCHOOLS

I. PURPOSE

The purpose of this policy is to implement the Equal Access Act by granting equal access to secondary school facilities for students who wish to conduct a meeting for religious, political, or philosophical purposes during non-instructional time.

II. GENERAL STATEMENT OF POLICY

- A. It is the policy of this school district not to deny equal access or a fair opportunity to, or to discriminate against, any students who wish to conduct a meeting, on the basis of the religious, political, philosophical, or other content of the speech at such meetings.
- B. This policy applies to student events, groups and activities initiated, organized, created and/or operated by Mahtomedi Public School students.
- C. The school board has created a limited open forum for students enrolled in secondary schools during which non-school sponsored student groups shall have equal access and a fair opportunity to conduct meetings during non-instructional time.
- D. Student use of facilities under this policy does not imply school district sponsorship, approval, or advocacy of the content of the expression at such meetings.
- E. The school district retains its authority to maintain order and discipline on school premises, to protect the well-being of students and faculty, and to assure that attendance of students at meetings is voluntary.
- F. In adopting and implementing this equal access policy, the school district will NOT:
 - 1. Influence the form or content of any prayer or other religious activity;
 - 2. Require any person to participate in prayer or other religious activity;
 - 3. Expend public funds beyond the incidental cost of providing the space for student-initiated meetings;
 - 4. Compel any school agent or employee to attend a school meeting if the content of the speech at the meeting is contrary to the beliefs of the agent or employee;
 - 5. Sanction meetings that are otherwise unlawful;
 - 6. Limit the rights of groups of students based on the size of the group;
 - 7. Abridge the constitutional rights of any person.

III. DEFINITIONS

- A. "Limited open forum" means that the school grants an offering to or opportunity for one or more non-school sponsored student groups to meet on school premises during non-instructional time.

- B. "Secondary school" means any school with enrollment of pupils ordinarily in grades 6 through 12 or any portion thereof.
- C. "Sponsorship" includes the act of promoting, leading, or participating in a meeting. The assignment of a school employee for custodial, observation, or maintenance of order and discipline purposes does not constitute sponsorship of the meeting.
- D. "Meeting" includes activities of student groups which are permitted under a limited open forum and are not directly related to the school curriculum. Distribution of literature does not constitute a meeting protected by the Equal Access Act.
- E. "Non-instructional time" means time set aside by the school before actual classroom instruction begins or after actual classroom instruction ends.
- F. "Activity Review Committee" The Activity Review Committee is comprised of building principals, activities director, a community education representative, and a teacher representative from the building leadership team. Their charge is to review the student request and determine whether the group is student-initiated and not school-sponsored and whether the resources and mission of the school would be served by the approval of the student group or activity.

IV. FAIR OPPORTUNITY CRITERIA

Secondary schools in this school district shall uniformly provide that:

- A. A meeting held pursuant to this policy is voluntary and student-initiated;
- B. There is no sponsorship of the meeting by the school or its agents or employees;
- C. Employees or agents of the school are present at religious meetings only in a non-participatory capacity; and
- D. The meeting does not materially and substantially interfere with the orderly conduct of educational activities within the school.

V. PROCEDURES

- A. Meetings may only be held on school district property on days when classes are in session.
- B. All meetings of student-initiated groups and activities shall be supervised by one or more employee(s) of the school district or agent(s) approved by the school district who shall not be paid for supervising such meetings. The purpose of this requirement is to ensure the safety of students, staff, and other individuals, and to protect the school district property. Presence of a school district employee or agent at a meeting of a student-initiated group and activity does not imply school or school district sponsorship or control of such a group or activity.

- C. Any student, or the activity leader, who wishes to initiate a meeting under this policy shall apply to the principal of the building, or designee, in a timely manner. The applicant must agree that all activities or meetings comply with existing policies, regulations, and procedures that govern operation of school-sponsored activities.
- D. All meetings of student-initiated groups and activities shall be voluntary and student-initiated and limited to students currently enrolled in Mahtomedi Public Schools.
- E. Students shall not be denied membership in any student-initiated groups and activities, or the right to schedule or attend meetings of such groups and activities on the basis of race, color, creed, religion, gender, national origin, status with regard to public assistance, disability, or sexual orientation.
- F. The principal or designee may withhold permission to conduct any meeting of any student-initiated groups and activities if such a meeting would create a material and substantial disruption to school activities.
- G. Student groups meeting under this policy must comply with the following rules:
 - 1. Those attending must not engage in any activity that is illegal, dangerous, or which materially and substantially interferes with the orderly conduct of the educational activities of the school. Such activities shall be grounds for discipline of an individual student and grounds for a particular group to be denied access.
 - 2. The groups may not use the school name, school mascot name, school emblems, the school district name, or any name that might imply school or district sponsorship or affiliation in any activity, including fundraising and community involvement.
 - 3. The groups must comply with school policies, regulations and procedures governing school-sponsored activities.
- H. Students applying for use of school facilities under this policy must provide the following information to the building principal or designee: time and date of meeting, estimated number of students in attendance, and special equipment needs.
- I. The building principal, or designee, has responsibility to:
 - 1. Keep a log of application information;
 - 2. Find and assign a suitable room for the meeting or activity. The number of students in attendance will be limited to the safe capacity of the meeting space.
 - 3. Note the condition of the facilities and equipment before and after use
 - 4. Assure proper supervision. Assignment of staff to be present in a supervisory capacity does not constitute school district sponsorship of the meeting or activity. School employees or agents shall not lead or promote non-school sponsored student groups and activities.

- 5. Assure that the meeting or activity does not interfere with the school's regular instructional activities.
- J. The school district shall not expend public funds for the benefit of students meeting pursuant to this policy beyond the incidental cost of providing space. The school district will provide no additional or special transportation.
- L. School district employees or agents may not promote, lead, participate in, or otherwise sponsor meetings or activities held pursuant to this policy.
- M. A copy of this policy and procedures shall be made available to each student who initiates a request to use school facilities.

Legal References: 20 U.S.C. §§4071-74 (Equal Access Act)

Purpose, General Statement of Policy, Definition and Fair Opportunity Criteria reflect the language and requirements of the Equal Access Act and so should be adopted as written.

ADOPTED – December 10, 1998
REVISED – June 14, 2012

**INDEPENDENT SCHOOL DISTRICT NO. 832
APPLICATION FOR USE OF FACILITIES FORM
EQUAL ACCESS ACT MEETING**

Statement of Policy

It is the policy of this school district to grant equal access to secondary school facilities for students who wish to conduct a meeting for religious, political, or philosophical discussion during noninstructional time, pursuant to the Equal Access Act.

Provision of school facilities does not constitute school district sponsorship of such meeting, and the views expressed therein may or may not reflect those of the school administration, staff, or board of education and are neither approved nor disapproved by them.

Name of student initiating request: _____

School: _____

Grade: _____

Home Room: _____

Date of Meeting: _____

Time: _____

Estimated number to attend : _____

Special Equipment needs: _____

School District Use Only

Room assigned: _____

Condition of Facilities: _____

Staff (if any) assigned to supervise: _____

Notes: _____

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Study Session - Board of Education

Date: June 12, 2012

Agenda Item #10. C. 3.

TOPIC: Policy 801.1 - School Sponsored Student Groups or Activities

PURPOSE OF PRESENTATION: The Board directed administration to create a policy, process, and procedure for student activities and clubs. After several meetings, consultations with other school districts, legal advice and more, an application and criteria for being a school sponsored activity or club was presented and accepted. First and second readings of this policy were done on April 12, 2012, and May 10, 2012.

ACTION RECOMMENDED: Approval.

Submitted By:



Name

Superintendent of Schools

Title

Concurrence By:



Dr. Mark Larson

Superintendent of Schools

POLICY 801.1 - SCHOOL SPONSORED STUDENT GROUPS OR ACTIVITIES

I. PURPOSE

The purpose of this policy is to establish guidelines for the development and implementation of school-sponsored student groups and activities.

II. GENERAL STATEMENT OF POLICY

It is the policy of the Mahtomedi Public Schools to offer and implement school-sponsored groups and activities, in addition to the activities regulated by the Minnesota State High School League.

III. FORMATION OF SCHOOL-SPONSORED CURRICULUM-RELATED GROUPS AND ACTIVITIES

Each student group or activity seeking to be recognized and sponsored under this section shall make a written request to the building principal or designee stating:

- The purpose of the student group or activity;
- A written description of the proposed student group or activity describing how it relates to the school's curriculum;
- Any affiliation the student group or activity may have with state or national organizations and competitions; and
- The name of the proposed students group or activity.

The building principal or designee shall submit the written request to the Activity Review Committee. Upon review, the Activity Review Committee will make a recommendation to the superintendent for final action.

If a student group or activity is approved, the building principal or designee will approve an advisor for the group or activity.

IV. OVERSIGHT OF STUDENT GROUPS OR ACTIVITIES

All school-sponsored student groups or activities shall have an advisor who shall be approved by the superintendent or designee. The content, activities, budget, meeting times and locations of these groups shall be approved by the building principal. All school and school district rules governing student and staff conduct shall apply during all meetings or other activities conducted by school-sponsored student groups and activities. All meetings and other activities of school-sponsored curriculum-related groups will be supervised by the advisor.

IV. ACTIVITY REVIEW COMMITTEE

The Activity Review Committee shall be composed of building principals, the activities director, a community education director, and a teacher representative from the building leadership team.

V. PERIODIC REVIEW

The Activity Review Committee shall annually review each student group or activity falling under this policy for compliance with its terms and determination of the student group's or activity's continued relation to the curriculum.

Consistent with time and space constraints and reasonable rules and procedures, school-sponsored groups and activities may be listed in the student handbook, yearbook, and other school-sponsored publications, may make announcements over the public address system, post notices, access the email distribution system, and maintain a student activity account.

ADOPTED - June 14, 2012



TO: Northeast Metro 916 Board of Education
FROM: Connie Hayes
DATE: May 2, 2012
RE: May 1 Board of Education Meeting Talking Points

Members present: Auge'-622, Buchholz-834, Edstrom-623, Forsberg-16, Lodico-12, Newberg-624, Roberts-13, Sager-621, and Schwartz-832.

Members absent: Brunnette-833.

Among a number of topics discussed at the May 1, 2012, meeting of the Northeast Metro 916 Board of Education, the following agenda items were addressed:

- 1. Continuous Progress Monitoring in Special Education:** Manager Mollie Wise presented on continuous progress monitoring at South Campus and WELS-S. The work on this is consistent with Vision Card D, which includes improving student learning and success through data, effective strategies, equity and professional development and coaching. These students cannot take the typical statewide assessment which results in limited sources of data to document growth as a program. Mollie and the staff have developed a rubric with common language that can be used in the classroom to document the students' growth on their IEP goals and can provide summative data on the progress of the program as a unit. The rubric has a 9-point scale, with each gradation being finely tuned to objectively measure the sometimes small increases in skill development. Those gradations, and a description of the rubric language for two gradations are: 0 *No Demonstration*; 0.5 *Novice*, 1.0 *Novice Plus*; 1.5 *Emerging* (The student partially demonstrates the learning target in structured situations with cues – verbal, visual, gestural, contextual), 2.0 *Emerging Plus*, 2.5 *Developed*, 3.0 *Developed Plus*, 3.5 *Mastery*, and 4.0 *Mastery Plus* (The student transfers the skills in the learning target to varying situations and with varying people without cues. Among other anticipated outcomes, the staff expects more objective data to report progress to parents and the school board.
- 2. Recruitment, Selection and Induction of Employees:** The HR staff reviewed the impact of improvements in the recruitment, selection and induction of employees. Identifying the wide-ranging impact of selecting and supporting the best employees for the district, Marian Meyer and Megan McAllister have implemented new practices across the system. Recruitment includes more marketing work at job fairs and websites, along with strategic activities to build a pipeline. The employment page of the district website was recently upgraded to include staff videos about working at Northeast Metro 916. Among other things, selection includes both an online and structured interview with HR, who delivers a set of qualified candidates to the managers for a fit interview which uses a

district-wide lens (i.e., employees often move from program to program in their employment at Northeast Metro 916). When staff are recommended for employment, both the division director and the HR supervisor must sign off on the recommendation before the recommendation goes to the school board. And, each spring the same sign-off must occur for staff to return the next year while they are still probationary in status. The district is supporting new staff very aggressively with induction and orientation, mentoring, and cognitive coaching. This leads to a very intentional process of retaining the best staff.

3. **Nonrenewals:** The superintendent recommended non-renewals. There will be six personnel filling long-term substitute positions who will be non-renewed. In addition, 14 probationary staff will be non-renewed; however, most of those are on alternative teaching licenses and the district must try to find fully licensed teachers before they can be reconsidered. Three teachers from the Career and Technical Center will each be reduced by .2 FTE due to declining enrollment.
4. **Mahtomedi Learning Center will have a new name:** This item was tabled until the June meeting after a request by White Bear Lake Superintendent Mike Lovett.
5. **Insurance:** Property, Casualty, Liability, and Errors & Omissions insurance will no longer be with MSBA: Proposals showed Hanover to be \$24,205 less than MSBA. Hanover insures Intermediate 287, so they have good experience with a district facing similar challenges. The premium will be \$118,211.
6. **Workers Compensation Insurance:** It was difficult to get quotes for this coverage for this period due to the loss history and the mod factor which has increased from 1.36 in 2010 to 1.76 in 2012. State Fund Mutual was the lower of the two by almost \$15,000. The premium will be \$389,000.
7. **New Lease with Stillwater:** The lease for the Auditory/Oral Program with Stillwater was approved: After signing a letter of intent with Stillwater during the planning phase for their new Early Childhood Center, Northeast Metro 916 will engage in a lease for \$50,604 so that this program can have a permanent home. This new lease will not create an increase for local taxpayers since two leases will be coming off line – the Assessment Center will move to Capitol View Center and the current lease for A/O.

MAY 2012 CHECK REGISTER

Check Date	Check Number	Check Amount	Vendor Name	Check Status Description
05/01/2012	375766	284.54	AMERICAN FAMILY ASSURANCE	Cleared
05/01/2012	375767	732.00	MAHTOMEDI AREA EDUC.FOUNDATION	Cleared
05/01/2012	375768	9.90	NATIONAL INSURANCE SERVICES	Cleared
05/01/2012	375769	288.00	NCPERS MINNESOTA-179220	Cleared
05/01/2012	375770	730.50	OFFICE & PROFESSIONAL	Cleared
05/01/2012	375771	808.76	OPERATING ENGINEERS LOCAL #70	Cleared
05/01/2012	375772	27.62	UNITE HERE LOCAL 17	Cleared
05/03/2012	375773	236.60	AAA AWARDS	Cleared
05/03/2012	375774	675.00	AFTER-SCHOOL GOLF ACADEMY INC	Cleared
05/03/2012	375775	218.50	AMAZE	Cleared
05/03/2012	375776	73.00	ANDREW CRADDOCK	Outstanding
05/03/2012	375777	639.00	ANNICA INC.	Cleared
05/03/2012	375778	1,257.31	B & H PHOTO VIDEO	Cleared
05/03/2012	375779	65.00	BILL PETERSON	Cleared
05/03/2012	375780	77.17	BIO CORPORATION	Cleared
05/03/2012	375781	400.00	BRIAN MIELKE	Cleared
05/03/2012	375782	5,741.00	CANVAS HEALTH/HSI	Cleared
05/03/2012	375783	150.00	CATHIE KRUEGER	Outstanding
05/03/2012	375784	254.47	COBORNSDELIVERS LLC	Cleared
05/03/2012	375785	1,537.14	COURAGE CENTER	Cleared
05/03/2012	375786	1,150.00	D & J QUALITY SOURCING LLC	Cleared
05/03/2012	375787	798.00	DELL COMPUTER CORP.	Cleared
05/03/2012	375788	6,810.06	DELLWOOD HILLS GOLF CLUB	Cleared
05/03/2012	375789	100.00	DICK ELDRIDGE	Cleared
05/03/2012	375790	1,027.87	DIVERSIFIED SNACK DIVISION	Cleared
05/03/2012	375791	1,098.00	DOMINO'S PIZZA	Cleared
05/03/2012	375792	3,635.00	DOOR SERVICE CO OF THE TWIN CITIES INC	Cleared
05/03/2012	375793	73.00	DUANE REED	Cleared
05/03/2012	375794	1,443.57	EARTHGRAINS CO.INC	Cleared
05/03/2012	375795	1,215.94	ENERGYWISE CONSULTING,LLC	Cleared
05/03/2012	375796	1,796.40	EXPRESS SERVICES INC	Cleared
05/03/2012	375797	394.00	FAMILIES FIRST COACHING	Cleared
05/03/2012	375798	6,876.11	FIRST STUDENT	Cleared
05/03/2012	375799	1,763.46	FOLLETT EDUCATIONAL SERVICES	Cleared
05/03/2012	375800	195.00	FRED PRYOR SEMINARS	Cleared
05/03/2012	375801	54.32	FREY SCIENTIFIC COMPANY	Cleared
05/03/2012	375802	15.00	GARY ZEIEN	Cleared
05/03/2012	375803	459.68	GENERAL PARTS LLC	Cleared
05/03/2012	375804	294.12	GRANDMA'S BAKERY	Cleared
05/03/2012	375805	31,873.99	HEALTHPARTNERS	Cleared
05/03/2012	375806	154.00	I.S.D # 622 COMMUNITY ED	Cleared
05/03/2012	375807	65.00	JIM PURINTON	Cleared
05/03/2012	375808	118.00	JOHN GRIEDLINSKI	Cleared
05/03/2012	375809	2,925.00	JOHNSON CONTROLS	Cleared
05/03/2012	375810	5,950.80	KELLEHER CONSTRUCTION INC	Cleared
05/03/2012	375811	300.00	KEVIN HELD	Cleared
05/03/2012	375812	65.00	KEVIN PURINTON	Cleared
05/03/2012	375813	1,080.00	LAKE COUNTRY BOOKSELLERS	Cleared
05/03/2012	375814	889.73	LASERPLUS, LLC	Cleared
05/03/2012	375815	73.00	LES ZIBELL	Cleared
05/03/2012	375816	108.00	LIFETIME FITNESS-WBL	Cleared

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05/03/2012	375817	1,763.22	LOFFLER COMPANY INC	Cleared
05/03/2012	375818	71.77	LOREN LANGAN	Cleared
05/03/2012	375819	605.78	LOUISE SICARD	Cleared
05/03/2012	375820	4,081.60	MADISON NATIONAL LIFE	Cleared
05/03/2012	375821	6,113.08	MADISON NATIONAL LIFE	Cleared
05/03/2012	375822	22,458.57	MAEF-GREEN INITIATIVE FUND	Cleared
05/03/2012	375823	1,447.00	MASSP-MN ASSOC.OF SEC.SCH PRINCIPALS	Cleared
05/03/2012	375824	122.60	METRO ATHLETIC SUPPLY	Cleared
05/03/2012	375825	183.14	MINNESOTA HISTORICAL SOCIETY	Outstanding
05/03/2012	375826	1,285.00	MINNESOTA HISTORICAL SOCIETY	Cleared
05/03/2012	375827	45.00	MN DEPT OF HEALTH	Cleared
05/03/2012	375828	60.00	MN DEPT OF HEALTH	Outstanding
05/03/2012	375829	1,886.67	NAVIANCE	Cleared
05/03/2012	375830	150.00	NINA JEJEL	Outstanding
05/03/2012	375831	90.95	NORTHEAST METRO 916	Cleared
05/03/2012	375832	417.24	ORIENTAL TRADING CO,INC	Cleared
05/03/2012	375833	4,109.97	PAMS LUNCHROOM LLC	Cleared
05/03/2012	375834	1,978.79	PERFECTION LEARNING CORP	Cleared
05/03/2012	375835	56.84	POPP.COM INC	Cleared
05/03/2012	375836	1,750.00	RAMSEY COUNTY PARKS & RECREATI	Cleared
05/03/2012	375837	118.00	RICK WALZ	Cleared
05/03/2012	375838	1,097.09	RIVERSIDE PUBLISHING CO/HM REC.CO LLC	Cleared
05/03/2012	375839	294.00	ROMAN MARKET INC	Cleared
05/03/2012	375840	73.00	RON POESCHEL	Cleared
05/03/2012	375841	600.00	SAMUEL FRENCH INC	Cleared
05/03/2012	375842	95.00	SCHOOL CHECK IN/ SUMMIT IND.CORP	Cleared
05/03/2012	375843	131.24	SCHOOL SPECIALTY INC	Cleared
05/03/2012	375844	94.96	SCIENCE KIT INC	Cleared
05/03/2012	375845	705.68	SHANNON RILEY	Cleared
05/03/2012	375846	250.00	SHARON KIND	Cleared
05/03/2012	375847	1,265.00	SHEILA MERZER M A	Cleared
05/03/2012	375848	595.00	SHOREVIEW COMMUNITY CENTER	Cleared
05/03/2012	375849	100.00	SOUTH ST PAUL HIGH SCHOOL	Cleared
05/03/2012	375850	16,826.00	SPRINGSTED INC	Cleared
05/03/2012	375851	466.45	STAPLES	Cleared
05/03/2012	375852	558.30	STEVE HAMMERSCHMIDT	Cleared
05/03/2012	375853	65.00	STEVE WALKER	Cleared
05/03/2012	375854	726.62	SUNBURST CHEMICALS, INC.	Cleared
05/03/2012	375855	220.00	TAMARAK NATURE CENTER	Cleared
05/03/2012	375856	722.69	TEAM SPORTING GOODS INC	Cleared
05/03/2012	375857	73.00	TERRY BESEMAN	Cleared
05/03/2012	375858	115.00	THE PIANO WORKS	Cleared
05/03/2012	375859	204.00	TIERNEY BROTHERS INC	Cleared
05/03/2012	375860	240.00	TIES	Outstanding
05/03/2012	375861	14,208.15	TIES	Cleared
05/03/2012	375862	167.70	TRIO SUPPLY CO	Cleared
05/03/2012	375863	1,255.00	TROLLHAUGEN	Cleared
05/03/2012	375864	195.00	UNIVERSITY OF MINNESOTA	Cleared
05/03/2012	375865	110.00	USA ULTIMATE	Cleared
05/03/2012	375866	1,380.30	WASHINGTON COUNTY	Cleared
05/03/2012	375867	20.00	WHITE BEAR BOWL INC- PLS OPERATION LLC	Cleared

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05/03/2012	375868	393.00	XEROX CORPORATION	Cleared
05/03/2012	375869	1,445.00	YOUTH FRONTIERS INC	Cleared
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05/10/2012	375871	729.17	ACP DIRECT	Cleared
05/10/2012	375872	14,398.00	AMERICAN HEALTH RESOURCES	Cleared
05/10/2012	375873	2,685.66	AWS SERVICE CENTER	Cleared
05/10/2012	375874	38.45	BARNETT CHRYSLER JEEP	Cleared
05/10/2012	375875	219.95	BATTERIES PLUS	Cleared
05/10/2012	375876	2,000.00	BIG-BUSINESS IMPACT GROUP	Cleared
05/10/2012	375877	11,953.65	BIX PRODUCE CO LLC	Cleared
05/10/2012	375878	110.00	BLAINE HIGH SCHOOL	Cleared
05/10/2012	375879	1,323.02	BLICK ART MATERIALS	Cleared
05/10/2012	375880	337.00	BLUE CROSS BLUE SHIELD OF MN/SUPPORT SOURCE	Cleared
05/10/2012	375881	29.98	BMI EDUCATIONAL SERVICES	Cleared
05/10/2012	375882	1,797.00	BRAD BERGIE	Outstanding
05/10/2012	375883	172.00	BRAD SCIBAK	Outstanding
05/10/2012	375884	64.00	BRIAN BERGER	Cleared
05/10/2012	375885	108.00	BRYAN BASNIGHT	Cleared
05/10/2012	375886	925.00	BW T&F ENTERPRISES LLP	Cleared
05/10/2012	375887	120.67	CARLEX INC	Cleared
05/10/2012	375888	135.00	CDW GOVERNMENT INC	Cleared
05/10/2012	375889	6,989.98	CENGAGE LEARNING	Cleared
05/10/2012	375890	2,452.95	CENTURYLINK	Cleared
05/10/2012	375891	888.90	CHARLES LINDERKAMP	Cleared
05/10/2012	375892	77.01	CLAIRE BELISLE	Cleared
05/10/2012	375893	300.00	COMO PARK ZOO AND CONSERVATORY ED	Cleared
05/10/2012	375894	58.46	CONNEY SAFETY PRODUCTS	Cleared
05/10/2012	375895	1,234.90	CYNMAR CORPORATION	Cleared
05/10/2012	375896	1,301.57	DALCO	Cleared
05/10/2012	375897	108.00	DAVE RUNDQUIST	Cleared
05/10/2012	375898	200.44	DECKER INC	Cleared
05/10/2012	375899	2,026.04	DELLWOOD HILLS GOLF CLUB	Cleared
05/10/2012	375900	712.50	DEVELOPMENT DIRECTIONS INC	Cleared
05/10/2012	375901	8,586.00	DISTRIBUTED WEBSITE CORPORATION	Cleared
05/10/2012	375902	1,475.47	DOMINO'S PIZZA	Cleared
05/10/2012	375903	65.00	DON BOWMAN	Cleared
05/10/2012	375904	572.00	EAGLE SCREEN PRINTING/JEFFREY POESCHL	Cleared
05/10/2012	375905	231.58	ECKROTH MUSIC COMPANY	Cleared
05/10/2012	375906	476.00	EDUCATORS BENEFITS CONSULTANTS,LLC	Cleared
05/10/2012	375907	573.90	ERICKSON OIL PRODUCTS INC	Cleared
05/10/2012	375908	73.00	ERIK ANDERSON	Cleared
05/10/2012	375909	72.03	FASTENAL COMPANY	Cleared
05/10/2012	375910	49,961.27	FIRST STUDENT	Cleared
05/10/2012	375911	65.00	FRANK MCGIVERN	Cleared
05/10/2012	375912	310.98	FRATTALLONE'S ACE HARDWARE STORES	Cleared
05/10/2012	375913	1,243.11	G&K SERVICES	Cleared
05/10/2012	375914	121.03	GENERAL INDUSTRIAL SUPPLY CO	Cleared
05/10/2012	375915	65.00	GERALD JOHNSON	Cleared
05/10/2012	375916	65.00	GORDY MROZ	Cleared
05/10/2012	375917	41.20	GRAINGER	Cleared
05/10/2012	375918	7,474.39	HASTINGS CO-OP CREAMERY CO.	Cleared

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05/10/2012	375919	1,400.00	HAZELDEN SERVICES INC	Cleared
05/10/2012	375920	458.70	HOCKENBERGS	Cleared
05/10/2012	375921	1,981.00	IDEAL ADVERTISING	Cleared
05/10/2012	375922	1,689.60	INTERNATIONAL TRADING COMPANY	Cleared
05/10/2012	375923	108.00	JACOB SWANSON	Cleared
05/10/2012	375924	40.00	JOCELYN ZAJAC	Outstanding
05/10/2012	375925	73.00	JOHN W.JUNDT	Cleared
05/10/2012	375926	9,489.45	KELLY SERVICES, INC	Cleared
05/10/2012	375927	267.19	KNOWLAN'S SUPER MARKETS	Cleared
05/10/2012	375928	914.60	L&D SIGN	Cleared
05/10/2012	375929	1,356.20	LANDS BEST FOODS	Cleared
05/10/2012	375930	4,612.54	LIDS TEAM SPORTS	Cleared
05/10/2012	375931	4,410.00	LOFFLER COMPANY INC	Cleared
05/10/2012	375932	1,900.00	LORETTA NORGON	Cleared
05/10/2012	375933	1,504.80	MACKIN LIBRARY MEDIA/EDUCATIONAL RESOURCES	Cleared
05/10/2012	375934	70.50	MAHTOMEDI AUTO SERVICE	Cleared
05/10/2012	375935	172.00	MARK BRINE	Cleared
05/10/2012	375936	1,092.00	MASSP-MN ASSOC.OF SEC.SCH PRINCIPALS	Cleared
05/10/2012	375937	265.07	MENARDS OAKDALE CASHWAY LUMBER	Cleared
05/10/2012	375938	272.85	METRO ATHLETIC SUPPLY	Cleared
05/10/2012	375939	1,234.52	MIDWAY TRAINING SERVICES INC	Cleared
05/10/2012	375940	65.00	MIDWEST AUDIO VISUAL, INC.	Cleared
05/10/2012	375941	570.00	MINITEX - CPP	Cleared
05/10/2012	375942	550.00	MN BOARD OF PSYCHOLOGY	Cleared
05/10/2012	375943	439.26	MN DEPT OF HUMAN SERVICES	Cleared
05/10/2012	375944	1,240.00	MNHS ULTIMATE LEAGUE	Cleared
05/10/2012	375945	435.00	MUSIC CONNECTION INC	Cleared
05/10/2012	375946	144.70	NASCO	Cleared
05/10/2012	375947	10.00	NCS PEARSON INC	Cleared
05/10/2012	375948	3,000.00	NEOFUNDS BY NEOPOST	Cleared
05/10/2012	375949	3,885.00	NICKELODEON UNIVERSE/ MALL OF AMERICA	Cleared
05/10/2012	375950	233.45	NORTHEAST METRO 916	Cleared
05/10/2012	375951	2,277.54	ON SITE SANITATION INC	Cleared
05/10/2012	375952	108.00	PATRICK BOYD	Cleared
05/10/2012	375953	73.00	PAUL SIKORA	Cleared
05/10/2012	375954	244,823.96	PREFERRED ONE	Cleared
05/10/2012	375955	86.75	PREMIUM WATERS INC	Cleared
05/10/2012	375956	833.53	PRESS PUBLICATIONS	Cleared
05/10/2012	375957	184.50	RATWIK ROSZAK & MALONEY P A	Cleared
05/10/2012	375958	100.00	REBECCA DRAKE	Outstanding
05/10/2012	375959	100.00	REBECCA GATES	Cleared
05/10/2012	375960	843.15	RIVERSIDE PUBLISHING CO/HM REC.CO LLC	Cleared
05/10/2012	375961	118.00	ROGER WILLIAMS	Cleared
05/10/2012	375962	250.00	ROMAN MARKET INC	Cleared
05/10/2012	375963	50.00	ROSEVILLE AREA HIGH SCHOOL	Cleared
05/10/2012	375964	96.38	SAX ARTS & CRAFTS	Cleared
05/10/2012	375965	50.73	SCIENCE KIT INC	Cleared
05/10/2012	375966	180.00	SHERWIN-WILLIAMS CO	Cleared
05/10/2012	375967	494.64	STAPLES	Cleared
05/10/2012	375968	197.31	STATE SUPPLY CO INC	Cleared
05/10/2012	375969	558.30	STEVE HAMMERSCHMIDT	Cleared

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Check Date	Check Number	Check Amount	Vendor Name	Check Status Description
05/10/2012	375970	118.00	STEVE JAMESON	Cleared
05/10/2012	375971	200.00	STILLWATER AREA HIGH SCHOOL	Outstanding
05/10/2012	375972	900.00	STILLWATER BASKETBALL	Outstanding
05/10/2012	375973	460.00	TAMS-WITMARK MUSIC LIBRARY INC	Cleared
05/10/2012	375974	147.54	TEACHER DIRECT	Cleared
05/10/2012	375975	528.49	TEACHER'S DISCOVERY	Cleared
05/10/2012	375976	820.40	TEACHERS DISCOVERY /SCIENCE SUPPLY CATALOG	Cleared
05/10/2012	375977	499.16	TEAMWORKS INTERNATIONAL, INC.	Cleared
05/10/2012	375978	135.00	TECH 4 LEARNING	Cleared
05/10/2012	375979	136.23	SOCIAL THINKING PUBLISHING	Cleared
05/10/2012	375980	499.00	TIERNEY BROTHERS INC	Cleared
05/10/2012	375981	6,390.30	TIES	Cleared
05/10/2012	375982	130.00	TOM BROCKWAY	Cleared
05/10/2012	375983	715.24	TRIO SUPPLY CO	Cleared
05/10/2012	375984	20.00	TRUSTED EMPLOYEES	Cleared
05/10/2012	375985	33,416.30	US FOODSERVICE INC	Cleared
05/10/2012	375986	619.22	VIKING ELECTRIC SUPPLY	Cleared
05/10/2012	375987	393.00	VOSS LIGHTING	Cleared
05/10/2012	375988	27,026.69	XCEL ENERGY	Cleared
05/10/2012	375989	317.17	XEROX CORPORATION	Cleared
05/16/2012	375990	1,278.01	MARSHALL ELECTRIC CO	Outstanding
05/16/2012	375991	274.00	MN DEPT. OF REVENUE	Cleared
05/16/2012	375992	700.00	WISCONSIN SCTF	Cleared
05/17/2012	375993	2,450.00	A PLUS TUTORING SERVICE LTD	Cleared
05/17/2012	375994	91.10	AAA AWARDS	Cleared
05/17/2012	375995	187.50	AIRTECH THERMEX CORP.	Cleared
05/17/2012	375996	171.00	ANGELO TUCCITTO	Cleared
05/17/2012	375997	800.00	APPLE COMPUTER	Cleared
05/17/2012	375998	640.00	BEST WESTERN WHITE BEAR COUNTRY INN	Cleared
05/17/2012	375999	2,970.00	BF LAUZON ENTERPRISES INC	Cleared
05/17/2012	376000	49.22	BLICK ART MATERIALS	Cleared
05/17/2012	376001	64.00	BRAD SCIBAK	Outstanding
05/17/2012	376002	175.00	BROOKLYN CENTER HIGH SCHOOL	Outstanding
05/17/2012	376003	5,885.70	CESO-THE CENTER FOR EFFICIENT SCHOOL OPERAT	Cleared
05/17/2012	376004	65.00	CLIFF WHITSON	Cleared
05/17/2012	376005	11,528.00	COMSTOCK & SONS INC	Cleared
05/17/2012	376006	884.73	CONTINENTAL CLAY COMPANY	Cleared
05/17/2012	376007	72.00	D.ERVASTI SALES CO	Cleared
05/17/2012	376008	10,414.48	DALCO	Cleared
05/17/2012	376009	73.00	DENNIS ATCHISON	Cleared
05/17/2012	376010	584.00	DENNIS HEUER	Cleared
05/17/2012	376011	1,098.00	DOMINO'S PIZZA	Cleared
05/17/2012	376012	381.50	ENVENTIS	Cleared
05/17/2012	376013	534.95	ERIC JOHNSON	Outstanding
05/17/2012	376014	260.01	ETA HAND2MIND	Cleared
05/17/2012	376015	2,829.33	EXPRESS SERVICES INC	Cleared
05/17/2012	376016	200.00	FAMILIES FIRST COACHING	Cleared
05/17/2012	376017	113.30	GBC-GENERAL BINDING CORP	Cleared
05/17/2012	376018	337.50	GOODIN COMPANY	Cleared
05/17/2012	376019	130.00	GRAY SEEVER	Cleared
05/17/2012	376020	700.00	I.S.D # 011 ANOKA HENNEPIN	Cleared

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Check Date	Check Number	Check Amount	Vendor Name	Check Status Description
05/17/2012	376021	250.00	JESSICA GRANEC	Outstanding
05/17/2012	376022	5,702.28	JOAN STAHLMANN	Cleared
05/17/2012	376023	73.00	JOHN W.JUNDT	Cleared
05/17/2012	376024	300.06	JONES SCHOOL SUPPLY CO, INC	Cleared
05/17/2012	376025	7.49	JOSTENS	Cleared
05/17/2012	376026	742.50	JUDY DEANS	Cleared
05/17/2012	376027	73.00	KENNETH LEHNER	Cleared
05/17/2012	376028	160.00	LAKE COUNTRY BOOKSELLERS	Cleared
05/17/2012	376029	103.33	LAKESHORE LEARNING MATERIALS	Cleared
05/17/2012	376030	178.97	LASERPLUS, LLC	Cleared
05/17/2012	376031	610.00	LAURI HILL	Cleared
05/17/2012	376032	395.98	LEARNING RESOURCES	Cleared
05/17/2012	376033	750.00	LINDA FENWICK	Cleared
05/17/2012	376034	3,087.53	LOFFLER COMPANY INC	Cleared
05/17/2012	376035	214.00	MAHTOMEDI AUTO SERVICE	Cleared
05/17/2012	376036	108.00	MARK BRINE	Cleared
05/17/2012	376037	1,246.00	MASA	Outstanding
05/17/2012	376038	10.00	MATT BUZAY	Cleared
05/17/2012	376039	384.00	MEEKER AND WRIGHT SPECIAL EDUCATION COOP #938	Cleared
05/17/2012	376040	54.95	MENARDS OAKDALE CASHWAY LUMBER	Cleared
05/17/2012	376041	73.00	MICHAEL SMITH	Cleared
05/17/2012	376042	118.00	MIKE KNOLL	Outstanding
05/17/2012	376043	179.34	MIKE NIZIOLEK	Cleared
05/17/2012	376044	124.73	NASCO	Cleared
05/17/2012	376045	1,200.00	NAVIANCE	Cleared
05/17/2012	376046	93.75	ON SITE SANITATION INC	Cleared
05/17/2012	376047	765.00	PATTI KNECHT	Cleared
05/17/2012	376048	73.00	PAUL SIKORA	Cleared
05/17/2012	376049	540.00	POSTMASTER-U.S POST OFFICE	Cleared
05/17/2012	376050	326.89	SAM'S CLUB	Cleared
05/17/2012	376051	198.00	SANDY SCHOENECKER	Cleared
05/17/2012	376052	7.42	SCHOOL HEALTH	Cleared
05/17/2012	376053	385.00	SHEILA MERZER M A	Cleared
05/17/2012	376054	135.00	SOUTHEASTERN SECURITY CONSULTANTS INC	Cleared
05/17/2012	376055	50.02	STAPLES	Cleared
05/17/2012	376056	438.00	STAPLES PRINT SOLUTIONS	Cleared
05/17/2012	376057	558.30	STEVE HAMMERSCHMIDT	Cleared
05/17/2012	376058	161.85	SUMMIT LEARNING	Cleared
05/17/2012	376059	34.69	SUSAN LEGRED	Outstanding
05/17/2012	376060	64.21	TAYLOR JOHNSON	Cleared
05/17/2012	376061	398.16	TEACHER'S DISCOVERY	Cleared
05/17/2012	376062	255.66	TESSMAN SEED CO.	Cleared
05/17/2012	376063	123.19	THE LUMBERYARD HOCKEY AND SPORTS CENTER	Cleared
05/17/2012	376064	1,462.50	THE MADISON CENTER	Outstanding
05/17/2012	376065	1,044.00	TIERNEY BROTHERS INC	Cleared
05/17/2012	376066	587.04	TIES	Cleared
05/17/2012	376067	376.50	TILSNER CARTON CO.	Cleared
05/17/2012	376068	65.00	TIM PETERSEN	Cleared
05/17/2012	376069	108.00	TIM PRICE	Outstanding
05/17/2012	376070	521.37	TRACY ENGELS	Cleared
05/17/2012	376071	441.89	TRIO SUPPLY CO	Cleared

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Check Date	Check Number	Check Amount	Vendor Name	Check Status Description
05/17/2012	376072	118.00	WAYNE VITKOSKY	Cleared
05/17/2012	376073	178.49	WHITE BEAR LOCKSMITH	Cleared
05/24/2012	376074	9.00	BARBARA NEEDHAM	Cleared
05/24/2012	376075	73.00	BILL SZABO	Outstanding
05/24/2012	376076	920.00	BIRDIE MARKETING	Cleared
05/24/2012	376077	211.00	BRANSON ELECTRONICS	Outstanding
05/24/2012	376078	7,207.00	CAMBIUM LEARNING TECHNOLOGIES	Cleared
05/24/2012	376079	5,741.00	CANVAS HEALTH/HSI	Cleared
05/24/2012	376080	200.00	CENTRAL BANK	Void
05/24/2012	376081	550.00	CLOSING THE GAP	Cleared
05/24/2012	376082	702.00	COMPUTER EXPLORERS	Cleared
05/24/2012	376083	80.00	CONG VAN HOANG	Cleared
05/24/2012	376084	1,928.96	COURAGE CENTER	Cleared
05/24/2012	376085	126.00	DAVID DONOHOE	Outstanding
05/24/2012	376086	4,108.03	DIVERSIFIED SNACK DIVISION	Cleared
05/24/2012	376087	240.00	DOMINO'S PIZZA	Outstanding
05/24/2012	376088	1,068.00	DOMINO'S PIZZA	Cleared
05/24/2012	376089	7,500.00	DORSEY & WHITNEY LLP	Cleared
05/24/2012	376090	243.00	DOUG WHITE	Cleared
05/24/2012	376091	2,723.00	EAGLE SCREEN PRINTING/JEFFREY POESCHL	Outstanding
05/24/2012	376092	567.00	ERIKA HAMMERSCHMIDT	Cleared
05/24/2012	376093	1,171.40	EXPRESS SERVICES INC	Cleared
05/24/2012	376094	8,833.33	FAIRVIEW	Cleared
05/24/2012	376095	80,567.49	FIRST STUDENT	Cleared
05/24/2012	376096	33,935.00	HANOVER INSURANCE GROUP	Cleared
05/24/2012	376097	638.85	HERITAGE PRINTING	Outstanding
05/24/2012	376098	49,861.00	I.S.D # 834 STILLWATER	Cleared
05/24/2012	376099	42.89	J W PEPPER INC.	Cleared
05/24/2012	376100	73.00	JIM GREEN	Cleared
05/24/2012	376101	360.00	JOHN PERSOON	Cleared
05/24/2012	376102	42,177.40	JOHNSON CONTROLS	Cleared
05/24/2012	376103	559.00	KEITH BAERTLEIN	Outstanding
05/24/2012	376104	64,165.85	KELLEHER CONSTRUCTION INC	Cleared
05/24/2012	376105	23,143.14	KELLY SERVICES, INC	Cleared
05/24/2012	376106	140.00	KERI PAKONEN	Cleared
05/24/2012	376107	126.00	KILEY MELANDER	Cleared
05/24/2012	376108	65.00	KIM PETERSON	Outstanding
05/24/2012	376109	2,274.60	KORY ANDRY	Cleared
05/24/2012	376110	942.95	LANDS BEST FOODS	Cleared
05/24/2012	376111	243.00	LAURA HENNES	Cleared
05/24/2012	376112	185.26	LAURIE MACGREGOR	Cleared
05/24/2012	376113	1,093.20	MACKIN LIBRARY MEDIA/EDUCATIONAL RESOURCES	Cleared
05/24/2012	376114	146.00	MAHTOMEDI AUTO SERVICE	Cleared
05/24/2012	376115	208.00	MANITOU RIDGE GOLF CLUB	Cleared
05/24/2012	376116	59,370.25	MARGOLIS CO	Cleared
05/24/2012	376117	275,927.86	MAX STEININGER INC	Cleared
05/24/2012	376118	1,320.00	METRO ECSU	Cleared
05/24/2012	376119	240.00	OFF GRID ENERGY SOLUTIONS LLC	Cleared
05/24/2012	376120	100.00	ON SITE SANITATION INC	Cleared
05/24/2012	376121	960.00	PARTNERS IN EDUCATION INC/ YOUNG REMBRANDTS	Cleared
05/24/2012	376122	135.00	PEOPLES ELECTRICAL CONTRACTORS	Cleared

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Check Date	Check Number	Check Amount	Vendor Name	Check Status Description
05/24/2012	376123	232,496.91	PETERSON CO INC	Cleared
05/24/2012	376124	34,200.00	PHASOR ELECTRIC CO	Cleared
05/24/2012	376125	313.50	REGAL AWARDS AND TROPHIES/WILLIAM CASHMAN	Outstanding
05/24/2012	376126	880.00	REGENTS OF THE UNIVERSITY OF MINNESOTA	Cleared
05/24/2012	376127	73.00	ROBIN JOHNSON	Cleared
05/24/2012	376128	189.00	SAM JORDAN	Cleared
05/24/2012	376129	1,063.61	SAM'S CLUB	Cleared
05/24/2012	376130	3,901.91	SCHOLASTIC	Outstanding
05/24/2012	376131	275.00	SHEILA MERZER M A	Cleared
05/24/2012	376132	145.49	SOCIAL STUDIES SCHOOL SERVICE	Cleared
05/24/2012	376133	650.00	SONIC CREEK PRODUCTIONS	Cleared
05/24/2012	376134	11,783.75	ST CROIX BOAT & PACKET CO	Cleared
05/24/2012	376135	85.00	STEPHEN ROSA	Outstanding
05/24/2012	376136	558.30	STEVE HAMMERSCHMIDT	Cleared
05/24/2012	376137	189.00	STEVE STOLTZ	Cleared
05/24/2012	376138	115.00	THE PIANO WORKS	Outstanding
05/24/2012	376139	1,654.00	TIERNEY BROTHERS INC	Cleared
05/24/2012	376140	2,593.00	TIERNEY BROTHERS INC	Cleared
05/24/2012	376141	15,505.68	TIES	Cleared
05/24/2012	376142	842.98	TIES	Cleared
05/24/2012	376143	10.00	TIM & VERONICA BANDY	Outstanding
05/24/2012	376144	73.00	TONY ANDERSON	Cleared
05/24/2012	376145	379.99	TRIO SUPPLY CO	Cleared
05/24/2012	376146	3,990.00	TWIN CITY ACOUSTICS INC	Cleared
05/24/2012	376147	222.00	VADNAIS HEIGHTS ROTARY CLUB	Cleared
05/24/2012	376148	4,751.75	VALLEYFAIR/CEDAR DBA VALLEYFAIR	Cleared
05/24/2012	376149	2,768.98	WATER PARK OF AMERICA	Cleared
05/24/2012	376150	35.00	WHITE BEAR AREA CHAMBER OF COM	Cleared
05/24/2012	376151	12.00	WHITE BEAR BOWL INC- PLS OPERATION LLC	Cleared
05/24/2012	376152	73.00	WILLIAM KROGMAN	Cleared
05/24/2012	376153	987.45	XPRESS	Outstanding
05/24/2012	376154	189.00	ZACH STOLTZ	Cleared
05/24/2012	376155	450.00	RYAN MIELKE	Cleared
05/25/2012	376156	200.00	AMERICAN LEGION AUXILIARY UNIT 507	Outstanding
05/25/2012	376157	1,496.00	COOPERATIVE MERCADO CENTRAL	Outstanding
05/25/2012	376158	600.00	RENE DENNIS THOMPSON/RENE DANCE STUDIO	Cleared
05/31/2012	376159	413.90	ADT SECURITY SYSTEMS	Outstanding
05/31/2012	376160	1,175.00	ADVANCED ROOFING SOLUTIONS,LLC	Outstanding
05/31/2012	376161	324.29	APPERSON EDUCATIONAL PRODUCTS	Outstanding
05/31/2012	376162	1,135.00	APPLE COMPUTER	Outstanding
05/31/2012	376163	399.00	ASHA	Outstanding
05/31/2012	376164	357.00	CAMBIUM LEARNING GROUP	Cleared
05/31/2012	376165	561.82	CAPSTONE PRESS	Cleared
05/31/2012	376166	5,139.14	CENGAGE LEARNING	Outstanding
05/31/2012	376167	69.51	COBORNSDELIVERS LLC	Outstanding
05/31/2012	376168	250.00	COMO PARK ZOO AND CONSERVATORY ED	Outstanding
05/31/2012	376169	2,880.00	COMPUTER EXPLORERS	Cleared
05/31/2012	376170	50.00	CONCORDIA LANGUAGE VILLAGES	Outstanding
05/31/2012	376171	102.55	CORY HOEGLUND & CHRISTINE DORAN	Cleared
05/31/2012	376172	1,968.54	DALCO	Cleared
05/31/2012	376173	990.00	DOMINO'S PIZZA	Cleared

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Check Date	Check Number	Check Amount	Vendor Name	Check Status Description
05/31/2012	376174	312.00	DONATELLI'S	Outstanding
05/31/2012	376175	247.01	EBSCO	Outstanding
05/31/2012	376176	11.28	ECKROTH MUSIC COMPANY	Outstanding
05/31/2012	376177	180.00	GINA CROSBY BOOGREN	Outstanding
05/31/2012	376178	420.00	HOMEWARD BOUND THEATRE COMPANY	Cleared
05/31/2012	376179	211.71	I.S.D # 625 -ST PAUL PUBLIC SCHOOLS	Outstanding
05/31/2012	376180	3,130.00	IPARADIGMS, LLC	Outstanding
05/31/2012	376181	82.61	JOHN DEERE LANDSCAPES/ LESCO	Cleared
05/31/2012	376182	1,069.42	K12 TRANSPORTATION MANAGEMENT SERVICES INC	Outstanding
05/31/2012	376183	95.00	KIMBERLY DOMENIGHI	Outstanding
05/31/2012	376184	9,200.00	M&S TREE REMOVAL	Cleared
05/31/2012	376185	1,369.27	MAHTOMEDI AUTO SERVICE	Outstanding
05/31/2012	376186	489.02	MCELLIGOTT ADVERTISING, INC	Outstanding
05/31/2012	376187	440.00	METRO ECSU	Outstanding
05/31/2012	376188	650.00	MICHAEL FORBESS	Outstanding
05/31/2012	376189	1,007.85	MIKE PLUMB	Outstanding
05/31/2012	376190	140.00	MN DEPT OF HEALTH	Outstanding
05/31/2012	376191	7,800.00	NATIONAL SEED PROJECT	Outstanding
05/31/2012	376192	397.50	NCS PEARSON INC	Cleared
05/31/2012	376193	9,495.85	PARTSTOCK COMPUTER	Cleared
05/31/2012	376194	334.71	PCI EDUCATIONAL PUBLISHING	Outstanding
05/31/2012	376195	433.00	PEOPLES ELECTRICAL CONTRACTORS	Cleared
05/31/2012	376196	466.95	PRESS PUBLICATIONS	Cleared
05/31/2012	376197	40.00	ROY THOMPSON	Outstanding
05/31/2012	376198	95.56	SCHOOL SPECIALTY INC	Cleared
05/31/2012	376199	220.00	SHEILA MERZER M A	Outstanding
05/31/2012	376200	179.00	SPRIGGS PLUMBING /HEATING	Cleared
05/31/2012	376201	68.65	STAPLES	Outstanding
05/31/2012	376202	133.00	TIERNEY BROTHERS INC	Outstanding
05/31/2012	376203	3,075.78	TIES	Cleared
05/31/2012	376204	45.00	WENDY DOYLE PHOTOGRAPHY	Outstanding
05/31/2012	376205	900.00	WEST METRO LEARNING CONNECTIONS INC	Outstanding
05/31/2012	376206	25,869.07	XCEL ENERGY	Cleared
05/03/2012	80002412	33.70	Fong, Gloria	Cleared
05/03/2012	80002413	14.45	Olson, Lindsey S	Cleared
05/03/2012	80002414	134.64	Lauer, Deborah A	Cleared
05/03/2012	80002415	62.32	McCabe, Patricia	Cleared
05/03/2012	80002416	1,088.91	Donovan, Kevin P	Cleared
05/03/2012	80002417	202.44	Farmer, Bryan J	Cleared
05/03/2012	80002418	14.15	Allen, John E	Cleared
05/03/2012	80002419	27.46	Newman, Keith	Cleared
05/03/2012	80002420	93.99	Vedders, Angela	Cleared
05/03/2012	80002421	21.40	Collins, Ryan J	Cleared
05/03/2012	80002422	9.99	Beaulieu, Lorraine	Cleared
05/03/2012	80002423	135.33	Brunner, Gretchen	Cleared
05/03/2012	80002424	303.65	Brunner, Gretchen	Cleared
05/03/2012	80002425	189.09	Schmidt, Edie	Cleared
05/03/2012	80002426	150.00	Schmidt, Edie	Cleared
05/03/2012	80002427	319.00	Pontious, Robert	Cleared
05/03/2012	80002428	46.07	Nelson, Janine B	Cleared
05/03/2012	80002429	54.23	Rohrig, Joyce L	Cleared

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Check Date	Check Number	Check Amount	Vendor Name	Check Status Description
05/03/2012	80002430	803.36	Rohrig, Joyce L	Cleared
05/03/2012	80002431	188.35	Channon, Lisa	Cleared
05/03/2012	80002432	155.40	Nickleby, Kathe	Cleared
05/03/2012	80002433	142.80	Ydstie, Paul E	Cleared
05/03/2012	80002434	59.33	Hovan, Scot A	Cleared
05/03/2012	80002435	56.69	Rohrig, Joyce L	Cleared
05/03/2012	80002436	8.31	Rohrig, Joyce L	Cleared
05/03/2012	80002437	12.84	Rohrig, Joyce L	Cleared
05/03/2012	80002438	157.08	Young, Matthew V	Cleared
05/03/2012	80002439	14.93	Brunner, Gretchen	Cleared
05/03/2012	80002440	64.57	Tansom, Paula A	Cleared
05/03/2012	80002441	3,624.99	Farmer, Bryan J	Cleared
05/03/2012	80002442	125.92	Adams, Megan	Cleared
05/03/2012	80002443	26.34	Pendleton, Joseph	Cleared
05/03/2012	80002444	35.38	Ryan, Erica M	Cleared
05/03/2012	80002445	67.55	Lorntson, Sarah	Cleared
05/03/2012	80002446	145.97	Mitchell, Michelle	Cleared
05/03/2012	80002447	1,092.00	Nickleby, Kathe	Cleared
05/03/2012	80002448	83.53	Strauss, Brian A	Cleared
05/03/2012	80002449	112.55	Walsh, Marilyn D	Cleared
05/03/2012	80002450	160.51	Walsh, Marilyn D	Cleared
05/03/2012	80002451	115.88	Schnell, Mary M	Cleared
05/03/2012	80002452	2.90	Rye, Geraldine M	Cleared
05/03/2012	80002453	25.00	Carlson, Debra K	Cleared
05/03/2012	80002454	24.18	Gale, Ann J	Cleared
05/03/2012	80002455	120.20	Brass, Valerie B	Cleared
05/03/2012	80002456	80.30	Newman, Michlyn	Cleared
05/03/2012	80002457	48.02	Young, Matthew V	Cleared
05/03/2012	80002458	243.60	Trautman, Terry	Cleared
05/03/2012	80002459	27.97	Radabaugh-Triplat, Stacy	Cleared
05/10/2012	80002460	45.00	Rye, Geraldine M	Cleared
05/10/2012	80002461	148.17	Rohrig, Joyce L	Cleared
05/10/2012	80002462	36.91	Hampel, William	Cleared
05/10/2012	80002463	34.86	Chow, Nanette L	Cleared
05/10/2012	80002464	40.62	Channon, Lisa	Cleared
05/10/2012	80002465	245.85	Petronek, John	Cleared
05/10/2012	80002466	116.55	Kostuch, Tonya M	Cleared
05/10/2012	80002467	61.61	Kostuch, Tonya M	Cleared
05/10/2012	80002468	32.79	Hering, James P	Cleared
05/10/2012	80002469	124.24	Walsh, Marilyn D	Cleared
05/10/2012	80002470	50.00	Bouwens, Kirsten	Cleared
05/10/2012	80002471	50.00	Hamre, Mark B	Cleared
05/10/2012	80002472	50.00	Larson, Mark	Cleared
05/10/2012	80002473	50.00	Moore, Christopher	Cleared
05/10/2012	80002474	50.00	Neubeck, Michael	Cleared
05/10/2012	80002475	50.00	Nickleby, Kathe	Cleared
05/10/2012	80002476	45.83	Sorenson, Susan	Cleared
05/10/2012	80002477	50.00	Sundstrom, Denise	Cleared
05/10/2012	80002478	50.00	Viker, Lynne M	Cleared
05/10/2012	80002479	50.00	Whisler, Jeff	Cleared
05/10/2012	80002480	25.00	Crothers, Patrick	Cleared

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Check Date	Check Number	Check Amount	Vendor Name	Check Status Description
05/10/2012	80002481	25.00	Hering, James P	Cleared
05/10/2012	80002482	25.00	Kaczorek, Debora	Cleared
05/10/2012	80002483	25.00	Kostuch, Tonya M	Cleared
05/10/2012	80002484	50.00	Falde, Nicolas S	Cleared
05/10/2012	80002485	50.00	Springborg, Heidi	Cleared
05/10/2012	80002486	50.00	Polley, Shannon	Cleared
05/10/2012	80002487	50.00	Albrecht, Daniel	Cleared
05/10/2012	80002488	35.52	Poirier, Nicole	Cleared
05/10/2012	80002489	71.22	Olson, Lindsey S	Cleared
05/10/2012	80002490	35.52	Loos, Kim	Cleared
05/10/2012	80002491	3.44	Loos, Kim	Cleared
05/10/2012	80002492	28.86	Loos, Kim	Cleared
05/10/2012	80002493	42.60	Hatcher, Michelle	Cleared
05/10/2012	80002494	69.74	Driscoll, James	Cleared
05/10/2012	80002495	21.30	Osterbauer, Julie	Cleared
05/10/2012	80002496	270.17	Krause, Sandra M	Cleared
05/10/2012	80002497	31.00	Lodoen, Marilyn	Cleared
05/10/2012	80002498	162.06	Forbes, Donna M	Cleared
05/10/2012	80002499	58.95	Albrecht, Daniel	Cleared
05/10/2012	80002500	105.00	Ratzloff, Corey	Cleared
05/10/2012	80002501	119.22	Vedders, Angela	Cleared
05/10/2012	80002502	176.49	Erickson, Anne	Cleared
05/17/2012	80002503	8.12	Gallo, Claire A	Cleared
05/17/2012	80002504	274.14	Sommer, Elizabeth	Cleared
05/17/2012	80002505	16.00	Mathies, Lisa W	Cleared
05/17/2012	80002506	73.06	Nickleby, Kathe	Cleared
05/17/2012	80002507	25.88	Rohrig, Joyce L	Cleared
05/17/2012	80002508	56.71	Rohrig, Joyce L	Cleared
05/17/2012	80002509	665.47	Rohrig, Joyce L	Cleared
05/17/2012	80002510	86.74	Huberty, Cassandra	Cleared
05/17/2012	80002511	142.75	Krause, Sandra M	Cleared
05/17/2012	80002512	44.01	Ward, Jennifer R	Cleared
05/17/2012	80002513	18.00	Morreim, Cynthia	Cleared
05/17/2012	80002514	334.10	Hartz, Elizabeth	Cleared
05/17/2012	80002515	38.94	Huberty, Cassandra	Cleared
05/17/2012	80002516	283.05	Flesner, Nicole	Cleared
05/17/2012	80002517	265.96	Moeller, Michael	Cleared
05/17/2012	80002518	5.65	Allen, John E	Cleared
05/17/2012	80002519	19.25	Kostuch, Tonya M	Cleared
05/17/2012	80002520	303.49	Farmer, Bryan J	Cleared
05/24/2012	80002521	142.16	Willers, Catherine	Cleared
05/24/2012	80002522	73.67	Melquist, Nancy	Cleared
05/24/2012	80002523	399.60	Kostuch, Tonya M	Cleared
05/24/2012	80002524	52.20	Farmer, Bryan J	Cleared
05/24/2012	80002525	133.20	McCormick, Joan	Cleared
05/24/2012	80002526	14.59	Sommer, Elizabeth	Cleared
05/24/2012	80002527	26.87	Rohrig, Joyce L	Cleared
05/24/2012	80002528	65.52	Rohrig, Joyce L	Cleared
05/24/2012	80002529	226.57	Garry, Ann M	Cleared
05/24/2012	80002530	39.90	Nickleby, Kathe	Cleared
05/24/2012	80002531	133.56	Peltier, Paul T	Cleared

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Check Date	Check Number	Check Amount	Vendor Name	Check Status Description
05/24/2012	80002532	71.82	Shafer, Kelly K	Cleared
05/24/2012	80002533	35.52	Counihan, Lynda	Cleared
05/24/2012	80002534	142.47	Farmer, Bryan J	Cleared
05/24/2012	80002535	450.88	Mickelson, Craig	Cleared
05/24/2012	80002536	75.53	Ratzloff, Corey	Cleared
05/24/2012	80002537	17.20	Lorntson, Sarah	Cleared
05/24/2012	80002538	130.87	Lorntson, Sarah	Cleared
05/24/2012	80002539	19.60	Olson, Lindsey S	Cleared
05/24/2012	80002540	62.16	Rye, Geraldine M	Cleared
05/24/2012	80002541	87.69	Klinkhammer, Pam	Cleared
05/24/2012	80002542	151.01	Strege, Bonny K	Cleared
05/24/2012	80002543	18.91	Peltier, Paul T	Cleared
05/24/2012	80002544	150.00	Clarke, Debra	Cleared
05/24/2012	80002545	142.50	Robinson, Susan	Cleared
05/31/2012	80002546	14.69	Caskey, Jennifer	Cleared
05/31/2012	80002547	68.96	Lorntson, Sarah	Cleared
05/31/2012	80002548	53.55	Crothers, Patrick	Cleared
05/31/2012	80002549	442.60	Crothers, Patrick	Cleared
05/31/2012	80002550	73.82	Crothers, Patrick	Cleared
05/31/2012	80002551	75.48	Crothers, Patrick	Cleared
05/31/2012	80002552	163.17	Crothers, Patrick	Cleared
05/31/2012	80002553	101.57	Crothers, Patrick	Cleared
05/31/2012	80002554	101.01	Crothers, Patrick	Cleared
05/31/2012	80002555	63.27	Crothers, Patrick	Cleared
05/31/2012	80002556	88.25	Crothers, Patrick	Cleared
05/31/2012	80002557	67.71	Crothers, Patrick	Cleared
05/31/2012	80002558	26.09	Crothers, Patrick	Cleared
05/31/2012	80002559	34.41	Crothers, Patrick	Cleared
05/31/2012	80002560	673.50	Deters, Mary Jo	Cleared
05/31/2012	80002561	59.45	Conzemius, Julie	Cleared
05/31/2012	80002562	44.99	Crothers, Patrick	Cleared
05/31/2012	80002563	78.86	Tumbleson, Thad	Cleared
05/31/2012	80002564	39.70	Conzemius, Julie	Cleared
05/31/2012	80002565	283.78	Lauer, Deborah A	Cleared
05/31/2012	80002566	69.91	Lauer, Deborah A	Cleared
05/31/2012	80002567	44.27	Rice, Marianne G	Cleared
	CK AMT	1,859,453.45		

**INDEPENDENT SCHOOL DISTRICT #832
WIRE TRANSFER TRANSACTIONS
MONTH OF MAY 2012**

<u>DATE</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
5/1/12	State of Minnesota	MN Trust	\$5,250.24	direct state payment
5/1/12	State of Minnesota	MN Trust	\$1,038.12	direct state payment
5/1/12	State of Minnesota	MN Trust	\$2,290.19	direct state payment
5/1/12	State of Minnesota	MN Trust	\$17,595.53	direct state payment
5/3/12	Springsted Inc	MN Trust	\$2,105,895.64	2012A GO Bond Refunding
5/10/12	State of Minnesota	MN Trust	\$7,124.33	direct state payment
5/10/12	MN Trust	MSDLAF	\$1,000,000.00	cover checks
5/10/12	US Bank	Chase Card Service/Bank One	\$24,686.72	cardmember payment
5/14/12	MN Trust	MSDLAF	\$300,000.00	cover checks
5/14/12	US Bank	The United Educators CU	\$10,846.26	MEA teachers union dues
5/14/12	US Bank	Central Bank	\$617.34	para union dues
5/14/12	US Bank	Peoples Bank of Commerce-EBC Flex	\$8,527.88	flex benefits
5/14/12	US Bank	Peoples Bank of Commerce-403-B/457	\$57,147.33	TSA payment/Deferred Comp
5/15/12	MSDLAF	US Bank	\$523,405.20	cover checks
5/15/12	US Bank	IRS	\$180,205.41	federal & fica taxes
5/15/12	US Bank	MN Dept of Revenue	\$32,652.34	state payroll taxes
5/15/12	US Bank	Public Emp. Retirement Assoc.	\$21,967.67	pera retirement
5/15/12	US Bank	Mn Teachers Retirement	\$75,742.40	teachers retirement
5/17/12	State of Minnesota	MN Trust	\$38,455.26	direct state payment
5/18/12	US Bank	MN Dept of Revenue	\$70.00	sales tax payment
5/18/12	State of Minnesota	MN Trust	\$991.20	direct state payment
5/24/12	MN Trust	MSDLAF	\$1,000,000.00	cover checks
5/22/12	State of Minnesota	MN Trust	\$629.00	direct state payment
5/23/12	State of Minnesota	MN Trust	\$259,500.58	direct state payment
5/24/12	Washington County	MN Trust	\$2,723,063.00	direct payment
5/30/12	US Bank	Central Bank	\$617.34	para union dues
5/30/12	US Bank	Peoples Bank of Commerce-EBC Flex	\$8,527.88	flex benefits
5/30/12	US Bank	Peoples Bank of Commerce-403-B/457	\$57,147.33	TSA payment/Deferred Comp
5/30/12	State of Minnesota	MN Trust	\$75,019.87	direct state payment
5/31/12	MSDLAF	US Bank	\$534,621.06	cover checks
5/31/12	US Bank	IRS	\$181,614.21	federal & fica taxes
5/31/12	US Bank	MN Dept of Revenue	\$32,906.50	state payroll taxes
5/31/12	US Bank	Public Emp. Retirement Assoc.	\$21,954.75	pera retirement
5/31/12	US Bank	Mn Teachers Retirement	\$75,813.96	TRA payment
5/31/12	State of Minnesota	MN Trust	\$67,951.84	direct state payment

Health and Safety Budgets

Finance code	Description	Budget FY 11/12	Budget FY 12/13	Budget FY 13/14
347	Physical Hazard Control	21450.00	21450.00	22000.00
349	Hazardous Substance	9300.00	9300.00	9500.00
352	Environmental,Health and Safety Management	56636.00	55636.00	55636.00
358	Asbestos	3000.00	3000.00	2500.00
363	Fire and Lift Safety	23600.00	23600.00	25600.00
366	Indoor Air Quality	0.00	0.00	0.00
	Budget Totals	113986.00	112986.00	115236.00