

INDEPENDENT SCHOOL DISTRICT #832
REGULAR MEETING – BOARD OF EDUCATION
Thursday, May 10, 2012 - 7:00 PM
Mahtomedi District Education Center - Community Room

Mission Statement - Mahtomedi Public Schools will ensure a rigorous and relevant education where: all learners are valued and supported, positive relationships are developed, and students are empowered to reach their full potential in a global society.

- AGENDA -

1. CALL TO ORDER
2. ROLL CALL OF ATTENDANCE
3. APPROVAL OF THE AGENDA
4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items
5. PRESENTATIONS/RECOGNITION
 - A. Alexandra Atkins - Student Representative
 - B. Engineering Advisory Board
Presenter: Mary George
 - C. Science and Engineering Fair - Points of Pride
Presenter: Mary George and Students
6. PUBLIC COMMENT
Visitors attending the meeting who wish to address the school board on any issue that is on the agenda may do so at this time. Please refer to the last page for the procedure that has been established for public comments.
7. REPORT FROM STUDENT REPRESENTATIVE
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 - D. Curriculum Review Update
Presenter: Lynne Viker and Beth Sneden
 1. Math 6-12
 2. Spanish - Elementary
 - E. Policies

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 - a. Policy 524 - Internet Acceptable Use and Safety Policy 23
Presenter: Mark Larson
 - b. Policy 801 - Equal Access to Facilities of Secondary Schools 33
Presenter: Mark Larson
 - c. Policy 801.1 - School Sponsored Student Groups or Activities 39
Presenter: Mark Larson
10. ACTION ITEMS
 - A. Approval of Budget Reductions for 2012-2013 42
Presenter: Mark Larson and Denise Sundstrom
 - B. Approval to Award Bids - Building Construction
Presenter: Denise Sundstrom
 1. Bid Package #11 - New Wildwood Elementary School WS #23 Food Service Equipment 44
 - C. Personnel
 1. Recommendation to Approve Contract Status for Licensed Personnel Moving from Probationary Status to Continuing Contract Status for the 2012-2013 School Year
 - a. Boland-Blake, Lisa (.8 FTE)
 - b. Dworak, Dawn
 - c. Hartz, Elizabeth
 - d. Moeller, Michael
 - e. Pendleton, Joseph
 2. Recommendation to Approve Employment for Licensed Personnel Who Will Continue to be on Probationary Status for the 2012-2013 School Year
 - a. Bradac, Emily
 - b. Channon, Lisa
 - c. Metling, Paula
 - d. Olson, Lindsey
 - e. Polly, Shannon
 - f. Wagner, Sandra (.8 FTE)
 3. Approval of Resolution to Terminate and Nonrenew Probationary Teaching Contracts 45
 - a. Adams, Megan
 - b. Cunningham, Lea
 - c. Harris, Raymond
 - d. Lauer, Deb (.5 FTE)

- e. Lind, Jana
- f. Lundstrum, Kristin
- g. Mears, Stacey
- h. Putman, Tierney
- i. Tussey, Laura
- 4. Approval of Resolution to Terminate and Nonrenew Paraprofessionals 46
 - a. DeKrey, Jennifer
 - b. Goeser, Annette
 - c. Kromvig, Mary
 - d. Parsons, Kalpana
 - e. Scherer, Mark
 - f. Stromberg, Adrienne
 - g. Sundgaard, Bridget
- 5. Approval of Resolution to Place on Unrequested Leave of Absence 47
 - a. Bruyers, Melanie
 - b. Deneen, Morgan (.3 FTE)
 - c. Krause, John (.15 FTE)
 - d. Lewis, Harmony (.6 FTE)
- 6. Approval of Discontinuation of Position
 - a. Heidi Springborg - Special Programs Director - District Wide (7/1/12)
- 11. SCHOOL BOARD COMMITTEE REPORTS
 - A. Association of Metropolitan School Districts (AMSD) Board
Presenter: Bob Donohoe
 - B. Integration District: Educational Equity Alliance (EEA)
Presenter: Mary Jo Deters
 - C. Minnesota School Boards Association (MSBA) Legislative Liaison
Presenter: Kevin Donovan
 - D. Northeast Metro 916 Board
Presenter: Judy Schwartz
 - E. Other Items/Reports
- 12. SUPERINTENDENT'S REPORT
- 13. ADJOURNMENT
- 14. CONSENT AGENDA ITEMS (Items Approved Under #4)
 - A. Approval to Pay Bills - Check No. 375400 to 375765 and Check No. 80002302 48
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 - B. Approval of Wire Transfer Transactions 58

- C. Approval of Fiscal Agency Agreement Between Mahtomedi Public Schools and the Mahtomedi Area Educational Foundation 59
- D. Approval of Membership in Minnesota State High School League (2012-2013) 62
- E. Approval of Donations/Grants Totaling \$10,826
 - 1. From SMART Technologies to Mahtomedi Engineering Leadership Program - \$10,076 (equipment donation for FABLAB)
 - 2. From 3M Foundation to Mahtomedi Area Community Education - \$500
 - 3. From Anonymous to Mahtomedi Boys' Soccer Program - \$250
- F. Personnel
 - 1. Approval of Resignations/Retirements/Terminations
 - a. Kyra Ludwigson - Special Education Paraprofessional - Wildwood Elementary School (6/7/12)
 - b. Janelle Wong - Special Education Paraprofessional - Mahtomedi Middle School (6/7/12)

PUBLIC PARTICIPATION IN SCHOOL BOARD MEETINGS REGULAR SCHOOL BOARD MEETING

Thank you for coming. The School Board of Independent School District #832 hopes you will find the meeting informative. By attending, you will better understand how your school district operates. The School Board meeting is a meeting "in public," and not a public meeting. In order to conduct its work in a professional and business-like manner, the school board has established the following rules for conducting the meeting:

- Comments and questions on issues are welcome at the scheduled time on the agenda. The school board is prohibited by law from discussing concerns about individual employees or students in a public meeting. Please forward comments or issues regarding individual employees or students to the superintendent at mark.larson@mahtomedi.k12.mn.us or 651-407-2001.
- If you would like to speak to the school board, you will be recognized during the Public Comment portion of the meeting. The public may comment on any item on the agenda. The school board generally does not take action on any issue that is not on the agenda. Concerns or questions are forwarded to the superintendent for review and recommended action before consideration by the school board. Unless requested by a school board member, items on the consent agenda are not discussed by the school board at the meeting.
- The chairperson will ask citizens in attendance to sign in if they wish to address the school board. If you are late and wish to speak, please give your name, address, and agenda number to the clerk when you arrive. Individuals will be recognized in the order received.
- Since we are videotaping tonight's meeting for delayed broadcast, individuals who wish to address the school board or ask questions need to go to the microphone. Please state your name and address after being recognized and limit your comments to three minutes (approximately 450 written words). Everyone wishing to comment will be recognized and heard before anyone speaks twice.

Minutes of Regular Meeting

Board of Education Mahtomedi Public Schools

A **Regular** meeting of the Board of Education of the Mahtomedi Public Schools was held **Thursday, April 12, 2012**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

1. CALL TO ORDER

Meeting called to order at 7:00 p.m. by Chair Cathy Dalton.

2. ROLL CALL OF ATTENDANCE

Present: Cathy Dalton; Bob Donohoe; Kevin Donovan; Judy Schwartz; Steve Wolgamot; Superintendent Mark Larson, ex officio; and Allie Atkins, Student Representative. Absent: Mary Jo Deters.

3. APPROVAL OF THE AGENDA

Donovan moved, Schwartz seconded, approval of the agenda with the following addition:

10. E. Approval to Call for Bids - Building Construction

1. Bid Package #11 - New Wildwood Elementary School - Work Scope 23: Food Service Equipment

Carried.

4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items

Schwartz moved, Donovan seconded, approval of the actions recommended on the consent agenda. Carried.

5. PRESENTATIONS/RECOGNITION

A. MAEF - Check Presentation

MAEF President Dale Johnson, MAEF Gala Chairs Suzanne Anderson and Erika Hsu, and MAEF Executive Director Kelly Unger presented to the school board a check for \$68,310. This money was raised at the March 31 MAEF Gala. These funds will go towards the digital literacy initiative (iPads at WW and OHA, Netbooks at MMS, and upgrades at MHS media center.)

B. Student Recognition

The following students were recognized by the school board and administration: Winter athletes who qualified for state tournaments: Kalli Anderson, Carter Focht, Bailey Kent, Ben McDonald, Sam Richter, and Torie St. Martin. Not present: Allie Bartholomew and Devin Fitzpatrick. Minnesota Public Radio Show Case Artist: Sarah Tako. Best 100 Artwork: Taryn Bolea and Kyle Hoefs. Not present: Jake Erickson and Ty Pratumwon. Conserve School Attendees: Cole Harmon. Not present: Ryan Ericson, Brennan Johnson, and Katie Ledermann.

C. Mahtomedi High School - College and Career Readiness

Kathe Nickleby, Principal at Mahtomedi High School, introduced Assistant Principal Christopher Moore, Counselors John Akins and Keith Miley, School Psychologist Mary Schnell, and Q-Comp Peer Coach Chris Carlson-Kelm. Each spoke to an arena from the five goals for student readiness which are Academic Readiness, Admissions Readiness, Career Readiness, Financial Readiness, and Personal and Social Readiness and how beginning with the 8th grade year with these five goals they help prepare students and their parents for life beyond 12th grade.

6. PUBLIC COMMENT

None.

7. REPORT FROM STUDENT REPRESENTATIVE

Student Representative Allie Atkins reported on the following events at Mahtomedi High School: Talent show, student speakers chosen for graduation, NHS inductions, ACT tests, upcoming choir and band concerts, Wisdom retreat for seniors on April 18, and mock car crash on May 4.

8. APPROVAL OF MINUTES

A. March 8, 2012 - Regular Meeting

Donovan moved, Schwartz seconded, approval of the minutes from the March 8, 2012, regular school board meeting. Carried.

B. March 22, 2012 - Joint Workshop Session with City of Mahtomedi

Donovan moved, Schwartz seconded, approval of the minutes from the March 22, 2012, joint workshop session with the City of Mahtomedi. Carried.

C. March 22, 2012 - Study Session

Donovan moved, Schwartz seconded, approval of the minutes from the March 22, 2012, school board study session. Carried.

9. DISCUSSION/INFORMATION ITEMS

A. Calendar of Events

Chair Cathy Dalton reviewed the calendar of events.

B. Facilities Update

Todd Richter, Project Manager from JCI, updated the school board on the following as it relates to construction: groundbreaking ceremony, hearing positive feedback regarding use of the OHA infill, biweekly meetings prepping for MHS phase II, permit approval from Valley Branch Watershed should happen tonight, and hoping to start footings for Wildwood on Monday.

C. Proposed Budget Reductions

Denise Sundstrom, Director of Business Services, reviewed with school board members the proposed budget adjustments totaling approximately \$254,000 for 2012-2013. These adjustments will be discussed again at the April 26 study session and acted on at the May 12 regular school board meeting.

D. Curriculum Review Update - Student Support Services

Beth Sneden, Professional Practice and Development Coordinator, updated the school board members on the curriculum review for support services. Sneden discussed the framework to guide ongoing development and implementation of learning support and what the goals are at each building.

E. Policies

1. First Reading

a. Policy 524 - Internet Acceptable Use and Safety Policy

Superintendent Mark Larson reviewed with school board members changes to the current Internet Acceptable Use policy. Policy 524 - Internet Acceptable Use and Safety Policy will be brought back to the May 10, 2012, school board meeting for a second reading.

b. Policy 801 - Equal Access to Facilities of Secondary Schools

Superintendent Mark Larson reviewed with school board members changes to the current Equal Access policy. Policy 801 - Equal Access to Facilities of Secondary Schools will be brought back to the May 10, 2012, school board meeting for a second reading.

c. Policy 801.1 - School Sponsored Student Groups or Activities

Superintendent Mark Larson reviewed with school board members the new School Sponsored Student Groups or Activities policy. Policy 801.1 - School Sponsored Student Groups or Activities will be brought back to the May 10, 2012, school board meeting for a second reading.

10. ACTION ITEMS

A. Approval of Resolution Authorizing the Issuance, Awarding the Sale, Prescribing the Form and Details and Providing for the Payment of \$2,145,000 General Obligation Refunding Bonds, Series 2012A

Denise Sundstrom, Director of Business Services, introduced Patty Heminover from Springsted, Inc. the school district's financial advisor. Heminover reviewed with school board members today's successful sale of bonds. The original interest rate on this debt was 4.01%. The new rate will be 1.06%. The estimated debt savings will be \$186,712. Schwartz moved, Donohoe seconded, approval of resolution authorizing the issuance, awarding the sale, prescribing the form and details and providing for the payment of \$2,145,000 general obligation refunding bonds, series 2012A. Carried.

B. Approval of Contractual Connection Fee Agreement with City of Mahtomedi for Wildwood Site

Superintendent Mark Larson discussed with school board members the school district's request to transfer 60 SAC/WAC units from the old Wildwood School site to the new Wildwood School site. Wolgamot moved, Donohoe seconded, approval of contractual connection fee agreement with the City of Mahtomedi for Wildwood site. Carried.

C. Policies

1. Approval of Policy 540 - Early Admission to Kindergarten

Schwartz moved, Donohoe seconded, approval of Policy 540 - Early Admission to Kindergarten. Carried.

2. Approval of Policy 810 - Health and Safety Program

Donovan moved, Schwartz seconded, approval of Policy 810 - Health and Safety Program. Carried.

D. Approval of Health and Safety Program Budget

Phil Belden, Supervisor of Buildings and Grounds and Health and Safety Coordinator, reviewed with school board members the health and safety budgets. The actual for 2010-2011 was \$91,245.22 and budgeted for 2011-2012 is \$113,986, and 2012-2013 is \$112,986. Schwartz moved, Donohoe seconded, approval of health and safety program budgets. Carried.

E. Approval to Call for Bids - Building Construction

Schwartz moved, Donovan seconded, approval to call for bids.

1. Bid Package #11 - New Wildwood Elementary School - Work Scope 23: Food Service Equipment. Carried. - *Complete bid instructions will be posted on the district's website April 18, 2012-May 8, 2012.*

11. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

School Board Treasurer Bob Donohoe reported that AMSD has been monitoring the legislative activities and the agenda for their board meeting tomorrow.

B. Integration District: Educational Equity Alliance (EEA)

None.

C. Minnesota School Boards Association (MSBA) Legislative Liaison

School Board Director Kevin Donovan reported on the following MSBA items: Director 6 MSBA Dinner in the FABLAB on May 3, legislative activities, and Alliance for Education.

D. Northeast Metro 916 Board

School Board Director Judy Schwartz will share the 916 minutes when they come out.

E. Other Items/Reports

None.

12. SUPERINTENDENT'S REPORT

Superintendent Mark Larson reported on the MASA Conference, MSBA Joint Legislative Session, Chamber of Commerce meetings, conferences and staff development - teachers teaching other teachers, bond rating call, construction meetings, FABLAB tours, Social and Emotional Needs of Gifted (SENG) meeting, SEE meeting regarding using less paper and more email, podcasts, MHS talent show, 3rd and 5th grade programs, reading in ECFE class, school visits, district facts hand out, and Christy Anderson one of 10 finalists for 2012 teacher of the year.

13. ADJOURNMENT

Wolgamot moved, Donovan seconded, adjournment. Meeting adjourned at 8:54 p.m. Carried.

14. CONSENT AGENDA ITEMS (Items Approved Under #4)

A. Approval to Pay Bills - Check No. 375056 to 375399 and Check No. 80002182 to 80002301

B. Approval of Wire Transfer Transactions

C. Approval of Field Experience Contractual Agreement with Luther College (2012-2013)

D. Approval of Donations/Grants Totaling \$1,945

1. From Anonymous to Mahtomedi Girls' Swim Team - \$1,000

2. From Kramer-Berg American Legion Post 507 to Mahtomedi Area Community Education-Senior Program - \$945

E. Personnel

1. Approval of Contracts and Work Agreements

a. Deb Carlson - Early Childhood Special Education Teacher - ECSE - (2012-2013, from .9 to .75 FTE)

b. Linda Corwin - .058 FTE Title I Teacher - St. Jude of the Lake School (3/26/12)

c. Kathryn Fick - Literacy Support Paraprofessional - Wildwood Elementary School (3/28/12 to 6/7/12)

d. Deb Kaczorek - Instructional Technology Specialist - District Wide (2011-2012)

e. Sandra Wagner - Speech Pathologist - Mahtomedi High School (2012-2013, from 1.0 to .8 FTE)

2. Approval of Leave of Absence

- a. Sue Hoffman - Business Education Teacher - Mahtomedi High School (2012-2013, .2 FTE LOA)
- b. Lorie Kaehler - Reading Teacher - O. H. Anderson Elementary School (2012-2013)
- c. Sue Katzke - Math Teacher - Mahtomedi High School (2012-2013, .4 FTE LOA)
- d. Deanna Laue - First Grade Teacher - Wildwood Elementary School (4/23/12 to 5/18/12)
- e. Stacy Radabaugh - Speech Pathologist - Wildwood Elementary School (2012-2013, .2 FTE LOA)
- f. Joyce Roddy - Language Arts Teacher - Mahtomedi High School (2012-2013)
- g. Cynthia Samels - French Teacher - Mahtomedi High School (2012-2013)
- h. Cynthia Sherar - Third Grade Teacher - O. H. Anderson Elementary School (2012-2013)
- i. Gretchen Tentis - Third Grade Teacher - O. H. Anderson Elementary School (2012-2013)
- j. Lori Wojtas - Math Teacher - Mahtomedi High School (2012-2013, .2 FTE LOA)

3. Approval of Resignations/Retirements/Terminations

- a. Barbara Hertel - Biology Teacher - Mahtomedi High School (6/8/12)
- b. Linda Seebeck - Guidance Secretary - Mahtomedi Middle School (6/30/12)

ROBERT DONOHOE, ACTING CLERK

Public notice for solicitation of bids, requests for quotes, and requests for proposals are located on the ISD 832 website, www.mahtomedi.k12.mn.us.

Minutes of Study Session

Board of Education Mahtomedi Public Schools

A **Study Session** of the Board of Education of the Mahtomedi Public Schools was held **Thursday, April 26, 2012**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

1. CALL TO ORDER

Chair Cathy Dalton called the study session to order at 7:00 p.m.

2. ROLL CALL OF ATTENDANCE

Present: Cathy Dalton; Mary Jo Deters; Bob Donohoe; Kevin Donovan; and Superintendent Mark Larson, ex officio. Absent: Judy Schwartz and Steve Wolgamot.

Also Present: Patrick Crothers, Technology Coordinator; Denise Sundstrom, Director of Business Services; and Lynne Viker, Director of Teaching and Learning and Support Services.

3. APPROVAL OF THE AGENDA

Donovan moved, Donohoe seconded, approval of the agenda. Carried.

4. DISCUSSION ITEMS

A. Bring Your Own Device (BYOD)

Patrick Crothers, Technology Coordinator, presented to the school board on how the Bring Your Own Device (BYOD) program will be implemented. Crothers described and discussed a typical classroom, workstations, servers, networks, fiber, wireless upgrades, levels of wireless access, access for all students, personal computing devices, policy and guidelines, and what surrounding school districts are doing.

B. Proposed Budget Reductions

Superintendent Mark Larson and Denise Sundstrom, Director of Business Services, reviewed with school board members the proposed budget adjustments totaling approximately \$254,000 for 2012-2013. These adjustments will be acted on at the May 12 regular school board meeting.

C. Community Education

Superintendent Mark Larson and Denise Sundstrom, Director of Business Services, reviewed with school board members a one year draft concept plan for sharing .5 of Stillwater School District's Assistant Community Education Director.

D. National School Boards Association (NSBA) Conference

School board members Cathy Dalton, Mary Jo Deters, and Kevin Donovan discussed the NSBA Conference and the different sessions that each attended.

5. ADJOURNMENT

Donohoe moved, Donovan seconded, adjournment. Meeting adjourned at 9:18 p.m. Carried.

MARY JO DETERS, CLERK

Public notice for solicitation of bids, requests for quotes, and requests for proposals are located on the ISD 832 website, www.mahtomedi.k12.mn.us.

CALENDAR OF EVENTS

MAY		
DATE/TIME	MEETING/EVENT	LOCATION
<u>Monday, May 7</u> 7:00 p.m.	6 th Grade Band Concert	Chautauqua Center
<u>Tuesday, May 8</u> 6:30 p.m. 6:30 p.m. 8:00 p.m.	Community Education Advisory Council Meeting 7 th Grade Band Concert 8 th Grade Band Concert	District Education Center - Board Room Chautauqua Center Chautauqua Center
<u>Thursday, May 10</u> 1:30-2:23 p.m. 7:00 p.m. 7:00 p.m.	Prom Pep Fest MMS Jazz Band Concert School Board Meeting	Mahtomedi High School - Gym Chautauqua Center District Education Center-Community Room
<u>Friday May 11</u> 1:00-2:15 p.m.	Nature Trail Day Mahtomedi Middle School Parent Association Meeting	O. H. Anderson Elementary Mahtomedi Middle School - Room 115
<u>Monday, May 14</u> 6:30 p.m. 6:30 p.m. 7:00 p.m. 7:45 p.m.	6 th Grade Choir Concert MHS Parent Communication Network/M Club Mtg. MAEF Board of Trustees Meeting 7 th Grade Choir Concert	Chautauqua Center Mahtomedi High School - Media Center District Education Center - Board Room Chautauqua Center
<u>Tuesday, May 15</u> 7:00 p.m.	8 th Grade Choir Concert	Chautauqua Center
<u>Wednesday, May 16</u> 7:00 p.m.	Senior Scholarship Awards	Chautauqua Center
<u>Friday, May 18</u> 7:00 a.m.	AMSD Board of Directors Meeting	TIES Building-Cafeteria, St. Paul
<u>Monday, May 21</u> 7:30 p.m.	Senior Athletic Awards Program	Chautauqua Center
<u>Tuesday, May 22</u> 6:45 a.m.	8 th Grade Student Recognition Program	Chautauqua Center
<u>Thursday, May 24</u> 7:00 p.m. 8:00 p.m.	School Board Study Session MHS Choir Concert	District Education Center-Community Room Chautauqua Center
<u>Monday, May 28</u>	No School - Memorial Day Holiday	
<u>Tuesday, May 29</u> 8:00 p.m.	MHS Spring Jazz Band Concert	Chautauqua Center
<u>Thursday, May 31</u> 8:00 p.m.	MHS Spring Band Concert	Chautauqua Center

CALENDAR OF EVENTS

JUNE		
DATE/TIME	MEETING/EVENT	LOCATION
<u>Tuesday, June 5</u> 9:00 a.m. 6:00 p.m.	Last Day of School Grades 9-12 Senior Farewell from staff and student body Northeast Metro 916 School Board Meeting	Mahtomedi High School - Gym Bellaire School, White Bear Lake
<u>Thursday, June 7</u> 10:00 a.m.	Last Day of School Grades K-8 Fifth Grade Awards	O. H. Anderson School - Large Gym
<u>Saturday, June 9</u> 6:00 p.m.	Mahtomedi High School Graduation	Aldrich Arena
<u>Monday, June 11</u> 7:00 p.m.	MAEF Annual Board of Trustees Meeting	TBD
<u>Thursday, June 14</u> 7:00 p.m.	School Board Meeting	District Education Center - Community Room
<u>Tuesday, June 19</u> 4:00 p.m.	Northeast Metro 916 School Board Work Session	Bellaire School, White Bear Lake
<u>Thursday, June 28</u> 7:00 p.m.	School Board Study Session	District Education Center - Community Room

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: May 10, 2012

Agenda Item #9. B.

TOPIC: Gifted and Talented Program Update

PURPOSE OF PRESENTATION: The purpose of this presentation is to provide the Board and the community current information about Gifted and Talented students, their unique needs, and how we can respond to those needs. Another purpose is to provide an overview of current and future Gifted and Talented Services since the program review in 2010-2011.

Learning Objectives: As a result of this presentation, the Board will:

- Understand some of the unique needs of Gifted and Talented learners.
- Learn current ways 832 meets the needs of GT learners.
- Learn the program goals for how to meet GT learners' needs in 2012-2013 and the future.

ACTION RECOMMENDED: Discussion Only.

Submitted By:

Lisa Boland Blake
Gifted and Talented Coordinator

Concurrence By:

Dr. Mark Larson
Superintendent of Schools



The Role of Administrators in Supporting Gifted Students

*A Position Statement of the
Minnesota Educators of the Gifted and Talented (MEGT)
www.megt.org*

Purpose

The purpose of schooling is to provide consistent educational experiences for all students that ensure high levels of continuous academic achievement. All students includes gifted and talented, high achieving students.

Administrators, and in particular principals, play a crucial role in providing instructional leadership. Their leadership guarantees that curriculum and instructional practices include the rigor and challenge to support continuous academic achievement for all students.

This position paper provides administrators with rationale, current research, and best practices to support the growth and achievement of students who are gifted and talented. The goal is to present issues and make recommendations to guide administrators in developing and implementing appropriate gifted services so that all students can reach high levels of achievement.

Issues

While gifted students may be proficient on statewide exams, research indicates they may not be adequately challenged. In response to NCLB, educators have increased efforts to close the achievement gap, forcing schools to concentrate on meeting minimum competencies. As a result, national data shows that students in the lowest quartile have demonstrated solid progress while students in the top quartile have not (Plucker, Burroughs, Song, 2010). The research on high achieving students in poverty suggests that progress in closing the achievement gap might be at their expense. Lower income students neither maintained their status as high achievers nor rose in the ranks of high achievers (Wyner et al, 2007). Additionally, in the Silent Epidemic (2006), Bridgeland et al point out that approximately two thirds of high school dropouts reported on the absence of rigor and relevance in their learning as rationale for dropping out.

Gifted learners enter the classroom with advanced knowledge and an ability to learn at a more rapid pace than their age peers. In order to demonstrate academic growth, they must have an appropriately challenging curriculum. They need to be stimulated by an advanced and enriched curriculum that is above their current level of functioning in each area of learning. When students are authentically engaged in meaningful, quality work, the likelihood for them to learn something new and to remember what was learned increases (Hancock & Betts, 2002). Without a rigorous curriculum, unengaged students may respond to a learning experience with compliance, rebellion, or withdrawal (Schlechty 2011).

Meeting the unique needs of gifted students is an obligation of every school. As an instructional leader, an administrator's major responsibility is to ensure that learning takes place in each and every classroom, for each and every student. Administrators create the climate and culture essential for the success of all students and their leadership has the power to positively impact the achievement of gifted learners.

Principals must ensure that teachers are well prepared to work with the wide range of students in their classrooms. It is crucial that teachers receive effective professional learning in the methodologies of gifted education, which research shows, builds the capacity of teachers to meet the needs of all learners. According to the National Association of Gifted Children (NAGC), teachers who have received training in gifted education are more likely to foster higher-level thinking, allow for greater student expression, consider individual student strengths and weaknesses, and provide a variety of learning experiences to challenge students. Effective teacher development must stress the responsibility of teachers to address the varying cognitive and affective needs of academically diverse student populations.

Recommendations

- ❖ Include school improvement goals based on data that address the academic growth of gifted students.
- ❖ Encourage professional learning about the characteristics of gifted learners and other gifted education issues; during PLC work, in-service opportunities, staff meetings, attending regional, state or national conferences.
- ❖ Watch for effective classroom practice during observations including formative assessment, flexible grouping and regrouping, effective questioning at all levels of cognition, and differentiation, all which lead to an appropriate level of challenge for gifted learners.
- ❖ Provide leadership in the implementation of rigorous curriculum which meets the needs of 21st Century learners; critical and creative thinking, problem solving, and inquiry.
- ❖ Encourage professional development in gifted education for school leaders.
- ❖ Dispel the myths and biases surrounding gifted education (see NAGC 10 myths).
- ❖ Recognize that gifted learners have unique cognitive and affective needs.
- ❖ Hire staff who understand the nature and needs of the gifted learner and are willing to address their needs.
- ❖ Ensure that staff who work with advanced learners have the competencies and skills outlined in the NAGC teaching standards.
- ❖ Use the National Association for Gifted Children's Pre K-Grade 12 standards as a guiding document when planning and evaluating programming for gifted students.
- ❖ Advocate for funding for gifted education at building, district, state, and national levels.

Resources

- Bridgeland, J.M., Dilulio, J. J. and Morison, K. B. (2006). *The Silent Epidemic: Perspectives of High School Dropouts: A report by Civic Enterprises in association with Peter D. Hart Research Associates for the Bill & Melinda Gates Foundation*. Retrieved from <http://www.ignitelearning.com/pdf/TheSilentEpidemic3-06FINAL.pdf>
- Callahan, C. M., Plucker, J. (Eds.). (2008). *Critical issues and practices in gifted education: What the research says*. Waco, TX: Prufrock Press.
- Gifted Education Left Behind. 2007. *The School Administrator*. v64.
- National Association of Gifted Children. <http://www.nagc.org>
- Plucker, J., Burroughs, N., Song, R. (2010). Mind the (other) gap! The growing excellence gap in K-12 education. Bloomington, IN: CEEP. Retrieved from <http://ceep.indiana.edu/mindthegap/>
- Loveless. T. (2009). Smart child left behind. Retrieved from http://www.brookings.edu/opinions/2009/0828_nclb_loveless.aspx
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- VanTassel-Baska, J. Ten Things All Administrators Should Know About Gifted Children. Center for Gifted Education. The College of William and Mary. Retrieved from <http://www.nagc.org/index.aspx?id=2423>
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Common Gifted Education Myths

Source: National Association of Gifted Children www.nagc.org

Myth: Gifted Students Don't Need Help; They'll Do Fine On Their Own

Truth: Would you send a star athlete to train for the Olympics without a coach? Gifted students need guidance from well-trained teachers who challenge and support them in order to fully develop their abilities. Many gifted students may be so far ahead of their same-age peers that they know more than half of the grade-level curriculum before the school year begins. Their resulting boredom and frustration can lead to low achievement, despondency, or unhealthy work habits. The role of the teacher is crucial for spotting and nurturing talents in school.

Myth: Teachers Challenge All The Students, So Gifted Kids Will Be Fine In The Regular Classroom

Truth: Although teachers try to challenge all students they are frequently unfamiliar with the needs of gifted children and do not know how to best serve them in the classroom. The National Research Center on Gifted and Talented (NRC/GT) found that 61% of classroom teachers had no training in teaching highly able students, limiting the challenging educational opportunities offered to advanced learners. A more recent national study conducted by the Fordham Institute found that 58% of teachers have received no professional development focused on teaching academically advanced students in the past few years. Taken together, these reports confirm what many families have known: not all teachers are able to recognize and support gifted learners.

Myth: Gifted Students Make Everyone Else In The Class Smarter By Providing A Role Model Or A Challenge

Truth: In reality, average or below-average students do not look to the gifted students in the class as role models. They are more likely to model their behavior on those who have similar capabilities and are coping well in school. Seeing a student at a similar performance level succeed motivates students because it adds to their own sense of ability. Watching or relying on someone who is expected to succeed does little to increase a struggling student's sense of self-confidence. Similarly, gifted students benefit from classroom interactions with peers at similar performance levels.

Myth: All Children Are Gifted

Truth: All children have strengths and positive attributes, but not all children are gifted in the educational sense of the word. The label “gifted” in a school setting means that when compared to others his or her age or grade, a child has an advanced capacity to learn and apply what is learned in one or more subject areas, or in the performing or fine arts. This advanced capacity requires modifications to the regular curriculum to ensure these children are challenged and learn new material. Gifted does not connote good or better; it is a term that allows students to be identified for services that meet their unique learning needs.

Myth: Acceleration Placement Options Are Socially Harmful For Gifted Students

Truth: Academically gifted students often feel bored or out of place with their age peers and naturally gravitate towards older students who are more similar as “intellectual peers.” Studies have shown that many students are happier with older students who share their interest than they are with children the same age. Therefore, acceleration placement options such as early entrance to Kindergarten, grade skipping, or early exit should be considered for these students.

Myth: Gifted Education Programs Are Elitist

Truth: Gifted education programs are meant to help all high-ability students. Gifted learners are found in all cultures, ethnic backgrounds, and socioeconomic groups. However, many of these students are denied the opportunity to maximize their potential because of the way in which programs and services are funded, and/or flawed identification practices. For example, reliance on a single test score for gifted education services may exclude selection of students with different cultural experiences and opportunities. Additionally, with no federal money and few states providing an adequate funding stream, most gifted education programs and services are dependent solely on local funds. This means that in spite of the need, often only higher-income school districts are able to provide services, giving the appearance of elitism.

Myth: That Student Can’t Be Gifted; He’s Receiving Poor Grades

Truth: Underachievement describes a discrepancy between a student’s performance and his actual ability. The roots of this problem differ, based on each child’s experiences. Gifted students may become bored or frustrated in an unchallenging classroom situation causing them to lose interest, learn bad study habits, or distrust the school environment. Other students may mask their abilities to try to fit in socially with their same-age peers. No matter the cause, it is imperative that a caring and perceptive adult help gifted learners break the cycle of underachievement in order to achieve their full potential. See ERIC digests on underachievement in gifted boys; underachievement of minority students.

Myth: Gifted Students Are Happy, Popular, And Well Adjusted In School

Truth: Many gifted students flourish in their community and school environment. However, some gifted children differ in terms of their emotional and moral intensity, sensitivity to expectations and feelings, perfectionism, and deep concerns about societal problems. Others do not share interests with their classmates, resulting in isolation or being labeled unfavorably as a “nerd.” Because of these difficulties, the school experience is one to be endured rather than celebrated. It is estimated that 20 to 25% of gifted children have social and emotional difficulties, about twice as many as in the general population of students.

Myth: This Child Can’t Be Gifted, He Has A Disability

Truth: Some gifted students also have learning or other disabilities. These “twice-exceptional” students often go undetected in regular classrooms because their disability and gifts mask each other, making them appear “average.” Other twice-exceptional students are identified as having a learning disability and as a result, are not considered for gifted services. In both cases, it is important to focus on the students’ abilities and allow them to have challenging curricula in addition to receiving help for their learning disability.

Myth: Our District Has A Gifted And Talented Program: We Have AP Courses

Truth: While AP classes offer rigorous, advanced coursework, they are not a gifted education program. The AP program is designed as college-level classes taught by high school teachers for students willing to work hard. The program is limited in its service to gifted and talented students in two major areas: First AP is limited by the subjects offered, which in most districts is only a small handful. Second it is limited in that, typically, it is offered only in high school and is generally available only for 11th and 12th grade students. Coupled with the one-size-fits all approach of textbooks and extensive reading lists, the limitations of AP coursework mean that districts must offer additional curriculum options to be considered as having gifted and talented services.

Myth: Gifted Education Requires An Abundance Of Resources

Truth: Offering gifted education services does not need to break the bank. A fully developed gifted education program can look overwhelming in its scope and complexity. However, beginning a program requires little more than an acknowledgement by district and community personnel that gifted students need something different, a commitment to provide appropriate curriculum and instruction, and teacher training in identification and gifted education strategies.

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: May 10, 2012

Agenda Item #9. E. 1. a.

TOPIC: Policy 524 - Internet Acceptable Use and Safety Policy

PURPOSE OF PRESENTATION: On an annual basis, the Board reviews the Acceptable Use Policy. This usually occurs in the spring of the year in order to include any changes in the student handbooks for the start of the upcoming year. In this version of the policy, there are changes due to the implementation of our Bring Your Own Device initiative.

ACTION RECOMMENDED: The Board provide direction based on this second reading.

Submitted By:



Name

Superintendent of Schools

Title

Concurrence By:



Dr. Mark Larson

Superintendent of Schools

Draft of Current Policy

Mahtomedi School Board Policy 524

524 - TECHNOLOGY ACCEPTABLE USE AND SAFETY POLICY

I. PURPOSE

The purpose of this policy is to provide guidelines for acceptable and safe use of the district's electronic technologies for guests, students, and school district personnel (users) and to set guidelines for acceptable use of the school district's computer systems, hardware and software, web-based applications, electronic communications, school district web sites, and the Internet.

Comment [PC1]: Added as a result of the guest wireless Internet access and bring your own device initiative.

Comment [PC2]: "Users" is used throughout the policy to represent guests, students, and school district personnel.

II. GENERAL STATEMENT OF POLICY

In making decisions regarding student and employee access to the school district's electronic technologies, the school district considers its own stated educational mission, goals, and objectives. Technology skills are now fundamental to prepare students to become responsible global citizens. The school district expects that users will blend thoughtful use of the school district electronic technologies and the Internet throughout the curriculum and will provide guidance and instruction to students in their use.

Comment [PC3]: Changed "faculty" to "users" to accommodate the guest wireless Internet access and bring your own device initiative.

Comment [PC4]: Removed because users will be using not only school district electronic devices, but also personal devices.

Comment [PC5]: Because technology use will be more widespread this was removed to make this more appropriate for all "users" and not just students.

Comment [PC6]: Changed from "and includes" to "including."

III. LIMITED EDUCATIONAL PURPOSE

The school district is providing students and employees with access to the school district electronic technologies including Internet access. The school district systems have limited educational purpose, which includes use of the systems for classroom activities, educational research, collaboration, and professional or career development activities. Employees are required to follow data privacy policies and refrain from using email for communications containing private educational data or personnel data. Users are expected to use Internet access through the district systems to further educational and personal goals consistent with the mission of the school district and school policies. Employees may use the school district system for occasional personal needs consistent with other school board policies. Uses which might be acceptable on a user's private personal account on another system may not be acceptable on this limited-purpose network. Users shall not use the Internet, or email, for advertising purposes or to promote personal causes.

IV. USE OF SYSTEM IS A PRIVILEGE

The use of school district systems and access to use of the Internet is a privilege, not a right. Depending on the nature and degree of the violation and the number of previous violations, unacceptable use of the school district systems or the Internet may result in one or more of the following consequences: suspension or cancellation of use or access privileges; payments for damages and repairs; discipline under other appropriate school district policies, including suspension, expulsion, exclusion or termination of employment; or civil or criminal liability under other applicable laws.

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V.UNACCEPTABLE USES

- A. The following uses of school district systems and Internet resources are considered unacceptable:
1. Users will not use school district systems to access, review, upload, download, store, print, post, receive, transmit or distribute:
 - a. pornographic, obscene or sexually explicit material;
 - b. obscene, abusive, profane, lewd, vulgar, rude, inflammatory, threatening, terroristic, disrespectful, or sexually explicit language;
 - c. materials that use language or images that are inappropriate in the education setting or disruptive to the educational process;
 - d. information or materials that could cause damage or danger of disruption to the educational process;
 - e. materials that use language or images that advocate violence or discrimination toward other people (hate literature) or that may constitute harassment or discrimination.
 2. Users will not use school district systems or the Internet to knowingly or recklessly post, transmit or distribute false or defamatory information about a person or organization, or to harass another person, or to engage in personal attacks, including prejudicial or discriminatory attacks consistent with school district and school policies.
 3. Users will not use the school district system to engage in any illegal act or violate any local, state or federal statute or law.
 4. Users will not use the school district system to:
 - a. vandalize, damage or disable the property of another person or organization.
 - b. make deliberate attempts to degrade or disrupt equipment, software or system performance by loading, creating, or spreading computer viruses or by any other means.
 - c. tamper with, modify or change school district systems, software, hardware, or wiring.
 - d. take any action to violate, bypass or disable school district security and safety systems.
 - e. use school district systems to disrupt its use by other users.
 5. Users will not use school district systems to gain unauthorized access to information resources or to access another person's materials, information or files without the implied or direct permission of that person. Users also will not modify information created by others without their permission.
 6. Users will not use school district systems to post, transmit or distribute private information about another person or to post, transmit or distribute personal contact information about themselves or other persons including, but not limited to, addresses, telephone numbers, school addresses, work addresses, identification numbers, account numbers, access codes or passwords, and will not re-post a message that was sent to the user privately without permission of the person who sent the message.

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7. Users must keep all account information and passwords on file with the designated school district official. Users will not attempt to gain unauthorized access to the school district system or any other system through the school district system, attempt to log in through another person's account, or use computer accounts, access codes or network identification other than those assigned to the user. Messages and records on the school district system may not be encrypted without the permission of appropriate school authorities. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to school district systems or the Internet.
 8. Users will not use school district systems to violate copyright laws or usage licensing agreements, or otherwise to use another person's property without the person's prior approval or proper citation, including the downloading or exchanging of pirated software or copying software to or from any school computer, and will not plagiarize works they find on the Internet. Users must assume that all communications and information accessible through the Internet is private property.
 9. Users will not use school district systems for conducting business, for unauthorized commercial purposes or for financial gain unrelated to the mission of the school district. Users will not use the school district system to offer or provide goods or services or for product advertisement.
 10. Users will not use school district systems for non-district supported software without the prior approval of the district technology department.
 11. Users will not save personal photos, music, files, etc. unrelated to educational purposes on a district share/home folder for an extended period of time. Personal data saved on workstations may be removed if they degrade the performance of the workstation or other district systems.
 12. Users will not access the internal school district network, the Internet, or printers with personal electronic devices without prior approval from the district technology department.
- B. A student or employee engaging in any of the foregoing unacceptable uses of the Internet when off school district premises and without the use of the school district system may also be in violation of this policy as well as other school district policies. In situations when the school district receives a report of an unacceptable use originating from a non-school computer or resource, the school district may investigate such reports to the best of its ability. Students or employees may be subject to academic sanctions or disciplinary action for such conduct including, but not limited to, suspension or cancellation of the use or access to the school district computer system and the Internet and discipline under other appropriate school district policies, including suspension, expulsion, exclusion, or termination of employment.
- C. If a user inadvertently accesses unacceptable materials or an unacceptable Internet site, the user shall immediately disclose the inadvertent access to an appropriate school district official. In the case of a school district employee, the immediate disclosure shall be to the employee's immediate supervisor and/or the building administrator. This disclosure may serve as a defense against an allegation that the user has intentionally

Comment [PC7]: Added to accommodate the guest wireless Internet access and bring your own device initiative. Users will be allowed to access the wireless network, but will not be allowed to plug their devices into network jacks without prior approval. Users should also not be trying to connect to district printers.

Comment [PC8]: Because approval may come from Community Education, a building principal, media specialist, etc. this was removed.

Comment [PC9]: At a recent regional conference it was suggested that something be added to a district's acceptable use policy regarding incidents that may occur off campus (ex. on Facebook) or on campus, but not using the district's wireless (ex. using a 3G connection to the Internet).

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violated this policy. In certain rare instances, a user also may access otherwise unacceptable materials if necessary to complete an assignment and if done with the prior approval of and with appropriate guidance from the appropriate teacher or, in the case of a school district employee, the building administrator.

D. A user must notify the district technology department if a user identifies a security problem with school district systems or on the Internet. The user should not demonstrate the problem to other users.

E. Respect for privacy rights:

1. Students may only use personal electronic devices to record sound, pictures, or video of classroom instruction with prior approval from the teacher or staff member. It is inappropriate to record any conversations or exchanges of communications without the knowledge and consent of all participating persons.
2. Students shall not photograph or videotape other individuals at school or at school sponsored activities without their knowledge and consent, except for activities considered to be in the public arena such as sporting events or public performances.
3. Students shall not e-mail, post to the Internet, or other otherwise electronically transmit images of other individuals taken at school without their expressed written consent.
4. Use of cellular phones or other personal electronic devices is strictly prohibited in locker rooms and restrooms.

Comment [PC10]: Added at the request of Dr. Larson after he attended a conference that discussed this topic.

VI. DISTRICT WEB SITE

~~A. All communication and information accessible on ISD 832 official web sites is property of the school district.~~

Comment [PC11]: Removed because it is not an accurate statement. If a teacher posts a picture they found on the Internet and used it on their website, we do not own the rights to that picture. Many teachers post files from their curriculum that are copyrighted. We do not own those files.

A. The principal of each school building shall approve content on their web page consistent with school district policy, procedures, and guidelines. The content of district-wide pages shall be approved by the Superintendent.

B. Individual student or staff web pages developed using school district equipment or access shall be subject to this policy.

VII. FILTER

A. With respect to ~~any of its computers with~~ School District Internet access, the School District will monitor and filter online activities of both minors and adults. The School District is required by Child Internet Protection Act (CIPA) to implement filtering measures that will block or filter Internet access to any visual depictions that are:

Comment [PC12]: Removed to accommodate the guest wireless Internet access and bring your own device initiative.

Comment [PC13]: Added because if a device is connecting to the Internet via an outside network (ex. 3G through their cellphone carrier) and being used within the district, we cannot filter or monitor their activities.

1. Obscene;
2. Child pornography; or
3. Harmful to minors.

Comment [PC14]: Because of changes to the Child Internet Protection Act (CIPA) the MSBA recommended including this phrase.

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- B. The term “harmful to minors” means any picture, image, graphic image file, or other visual depiction that:
1. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; or
 2. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
 3. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.
- C. An administrator, supervisor or other person authorized by the Superintendent may disable the technology protection measure, during use by an adult, to enable access for bona fide research or other lawful purposes.
- D. The School District will educate students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response.
- E. The School District reserves the right to block or filter sites that are deemed inappropriate for users or compromise the integrity of school district systems.

Comment [PC15]: In the current AUP, this is in section VII, point D.

Comment [PC16]: Because of changes to the Child Internet Protection Act (CIPA) the MSBA recommended including this point. The district is currently working with the schools to learn where this is already covered and will then decide if anything must be added.

Comment [PC17]: In the current AUP, this is section VII, point C.

VIII. CONSISTENCY WITH OTHER SCHOOL POLICIES

- A. Use of school district computer systems and use of the Internet shall be consistent with school district policies and the mission of the school district.

IX. LIMITED EXPECTATION OF PRIVACY

- A. By authorizing use of school district systems, the school district does not relinquish control over materials on the systems, whether onsite or offsite, or transmitted via the systems. Users should expect only limited privacy for personal content on school district systems.
- B. Routine maintenance and monitoring of the school district system may lead to a discovery that a user has violated this policy, another school district policy, or the law.
- C. An individual investigation or search will be conducted if school authorities have a reasonable suspicion that the search will uncover a violation of law or school district policy.
- D. Parents have the right at any time to investigate or review the contents of their child's files and e-mail.

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- E. School district employees should be aware that the school district retains the right at any time to investigate or review the contents of their files, online activity and e-mail. In addition, school district employees should be aware that data and other materials in files maintained on the school district system may be subject to review, disclosure or discovery under Minnesota Statutes, Chapter 13 (the Minnesota Government Data Practices Act). The school district archives employee email for a period of up to three years (beginning November of 2009).
- F. The school district will cooperate fully with local, state and federal authorities in any investigation concerning or related to any illegal activities or activities not in compliance with school district policies conducted through the school district system.

X. COMPUTER SYSTEMS AND INTERNET USE AGREEMENT

- A. The proper use of district computer systems and the Internet, and the educational value to be gained from their proper use, is the joint responsibility of students, parents, employees, and guests of the school district.
- B. This policy requires the permission of and supervision by the school's designated professional staff before a student may use a school account or resource to access district computer systems and the Internet.
- C. The Computer Systems and Internet Use Agreement form for students must be read and signed by the user and the parent or guardian upon beginning Wildwood Elementary School or O. H. Anderson Elementary School and yearly at Mahtomedi Middle School and Mahtomedi High School.
- D. The Computer Systems and Internet Use Agreement form for employees must be signed by the employee upon hire or change in policy. The form must then be filed at the school district office.
- E. Guest access to the wireless internet will require digital verification that the user will abide by all district policies pertaining to acceptable and responsible use.

Comment [PC18]: "and guests" was added as a result of the guest wireless Internet access and bring your own device initiative.

Comment [PC19]: Added as a result of the guest wireless Internet access and bring your own device initiative. Before connecting to the guest wireless Internet, users must accept terms and conditions for use by checking a box and clicking a "Log In" button.

XI. LIMITATION ON SCHOOL DISTRICT LIABILITY

Use of school district systems is at the user's own risk. The Mahtomedi Public Schools, their employees and agents, make no warranties of any kind, whether expressed or implied, regarding the service it is providing. The system is provided on an "as is, as available" basis. The school district will not be responsible for any damage users may suffer, including, but not limited to, loss, damage or unavailability of data stored on school district systems or backup media, for delays or changes in service, for interruptions of service, or for mis-deliveries or non-deliveries of information or materials, regardless of the cause. The school district is not responsible for the accuracy or quality of any advice or information obtained through or stored on the school district system. The school district

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will not be responsible for financial obligations arising through unauthorized use of the school district system or the Internet.

XII. USER NOTIFICATION

- A. All users shall be notified of the school district policies relating to district computer systems and Internet use.
- B. This notification shall include the following:
 - 1. Notification that Internet use is subject to compliance with school district policies.
 - 2. Disclaimers limiting the school district's liability relative to:
 - a. Information stored on school district systems.
 - b. Information retrieved through school district computers, networks or online resources.
 - c. Personal property used to access school district computers, networks or online resources.
 - d. Unauthorized financial obligations resulting from use of school district resources/accounts to access the Internet.
 - 3. A description of the privacy rights and limitations of school sponsored/managed Internet accounts.
 - 4. Notification that, even though the school district may use technical means to limit student or employee Internet access, these limits do not provide a foolproof means for enforcing the provisions of this acceptable use policy.
 - 5. Notification that goods and services can be purchased over the Internet that could potentially result in unwanted financial obligations and that any financial obligation incurred by a student through the Internet is the sole responsibility of the student and/or the student's parents and any financial obligation incurred by an employee through the Internet is the sole responsibility of the employee.
 - 6. Notification that, should the user violate the school district's acceptable use policy, the user's access privileges may be revoked, student or employee disciplinary action may be taken, and/or appropriate legal action may be taken.
 - 7. Notification that all provisions of the acceptable use policy are subordinate to local, state and federal laws.
 - 8. Notification that the collection, creation, reception, maintenance and dissemination of data via the Internet, including electronic communications, is governed by Policy 435-Public and Private Personnel Data and Policy 509-Protection and Privacy of Pupil Records.

XIII. PARENTS' RESPONSIBILITY; NOTIFICATION OF STUDENT COMPUTER SYSTEMS AND INTERNET USE

- A. Outside of school, parents bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies and other possibly offensive media. Parents are responsible for monitoring their

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student's use of school district systems and of the Internet if the student is accessing school district systems from home or a remote location.

XIV. IMPLEMENTATION; POLICY REVIEW

- A. The school district administration may develop appropriate user notification forms, login banners, guidelines and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines, forms and procedures shall be an addendum to this policy.
- B. The administration shall revise the user notifications, including student and parent notifications, if necessary, to reflect the adoption of these guidelines and procedures.
- C. The school district computer systems, Internet policies and procedures are available for review by all parents, guardians, staff and members of the community.
- D. Because of the rapid changes in the development of the Internet, the school board shall direct the administration to conduct an annual review of this policy.

Legal References: 15 U.S.C. § 6501 *et seq.* (Children's Online Privacy Protection Act)
17 U.S.C. § 101 *et seq.* (Copyrights)
20 U.S.C. § 6751 *et seq.* (Enhancing Education through Technology Act of 2001)
47 U.S.C. § 254 (Children's Internet Protection Act of 2000 (CIPA))
47 C.F.R. § 54.520 (FCC rules implementing CIPA)
Minn. Stat. § 125B.15 (Internet Access for Students)
Minn. Stat. § 125B.26 (Telecommunications/Internet Access Equity Act)
Tinker v. Des Moines Indep. Cmty. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)
United States v. American Library Association, 539 U.S. 194, 123 S.Ct. 2297, 56 L.Ed.2d 221 (2003)
Doninger v. Niehoff, 527 F.3d 41(2nd Cir. 2008)
Tatro v. Univ. of Minnesota, 800 N.W.2d 811 (Minn. App. 2011)
Layshock v. Hermitage Sch. Dist., 650 F.3d 205 (3rd Cir. 2011)
J.S. v. Bethlehem Area Sch. Dist., 807 A.2d 847 (Pa. 2002)

Comment [PC20]: Because of changes to the Child Internet Protection Act (CIPA) the MSBA recommended including this legal reference.

Comment [PC21]: Because of changes to the Child Internet Protection Act (CIPA) the MSBA recommended including this legal reference.

Comment [PC22]: Since last year, this legal reference has changed.

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)
MSBA/MASA Model Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)
MSBA/MASA Model Policy 506 (Student Discipline)

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MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA/MASA Model Policy 519 (Interviews of Students by Outside Agencies)
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)
MSBA/MASA Model Policy 522 (Student Sex Nondiscrimination)
MSBA/MASA Model Policy 603 (Curriculum Development)
MSBA/MASA Model Policy 604 (Instructional Curriculum)
MSBA/MASA Model Policy 606 (Textbooks and Instructional Materials)
MSBA/MASA Model Policy 806 (Crisis Management Policy)
MSBA/MASA Model Policy 904 (Distribution of Materials on School District Property by Nonschool Persons)

SECOND READING -- May 10, 2012

ADOPTED – February 6, 1997

REVISED – June 10, 1999; March 8, 2001; October 13, 2005; October 8, 2009; April 21, 2011

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: May 10, 2012

Agenda Item #9. E. 1. b.

TOPIC: Policy 801 - Equal Access to Facilities of Secondary Schools

PURPOSE OF PRESENTATION: This is a second reading of a revised Policy. At the February 9, 2012 School Board meeting, the Board directed administration to create a policy about student clubs and activities. On February 23, 2012, criteria and an application were presented. After consulting with various individuals, departments, and legal counsel, a draft of Policy #801 is being presented which is the current Equal Access to Facilities policy which incorporates school sponsored related activities.

ACTION RECOMMENDED: The Board provide direction on Policy #801.

Submitted By:



Name

Superintendent of Schools

Title

Concurrence By:



Dr. Mark Larson
Superintendent of Schools

801 - EQUAL ACCESS TO FACILITIES OF SECONDARY SCHOOLS

I. PURPOSE

The purpose of this policy is to implement the Equal Access Act by granting equal access to secondary school facilities for students who wish to conduct a meeting for religious, political, or philosophical purposes during non-instructional time.

II. GENERAL STATEMENT OF POLICY

- A. It is the policy of this school district not to deny equal access or a fair opportunity to, or to discriminate against, any students who wish to conduct a meeting, on the basis of the religious, political, philosophical, or other content of the speech at such meetings.
- B. This policy applies to student events, groups and activities initiated, organized, created and/or operated by Mahtomedi Public School students.
- C. The school board has created a limited open forum for students enrolled in secondary schools during which ~~non-curriculum-related~~ non-school sponsored student groups shall have equal access and a fair opportunity to conduct meetings during non-instructional time.
- D. Student use of facilities under this policy does not imply school district sponsorship, approval, or advocacy of the content of the expression at such meetings.
- E. The school district retains its authority to maintain order and discipline on school premises, to protect the well-being of students and faculty, and to assure that attendance of students at meetings is voluntary.
- F. In adopting and implementing this equal access policy, the school district will NOT:
 - 1. Influence the form or content of any prayer or other religious activity;
 - 2. Require any person to participate in prayer or other religious activity;
 - 3. Expend public funds beyond the incidental cost of providing the space for student-initiated meetings;
 - 4. Compel any school agent or employee to attend a school meeting if the content of the speech at the meeting is contrary to the beliefs of the agent or

Draft of Current Policy
Strike Through: Old Language
Underline: New Language

Mahtomedi School Board Policy 801

employee;

5. Sanction meetings that are otherwise unlawful;
6. Limit the rights of groups of students based on the size of the group;
7. Abridge the constitutional rights of any person.

III. DEFINITIONS

- A. "Limited open forum" means that the school grants an offering to or opportunity for one or more ~~non-curriculum related~~ non-school sponsored student groups to meet on school premises during non-instructional time.
- B. "Secondary school" means any school with enrollment of pupils ordinarily in grades ~~7~~ 6 through 12 or any portion thereof.
- C. "Sponsorship" includes the act of promoting, leading, or participating in a meeting. The assignment of a school employee for custodial, observation, or maintenance of order and discipline purposes does not constitute sponsorship of the meeting.
- D. "Meeting" includes activities of student groups which are permitted under a limited open forum and are not directly related to the school curriculum. Distribution of literature does not constitute a meeting protected by the Equal Access Act.
- E. "Non-instructional time" means time set aside by the school before actual classroom instruction begins or after actual classroom instruction ends.
- F. Activity Review Committee—the Activity Review Committee is comprised of building principals, activities director, a community education representative, and a teacher representative from the building leadership team. Their charge is to review the student request and determine whether the group is student-initiated and not school-sponsored and whether the resources and mission of the school would be served by the approval of the student group or activity.

IV. FAIR OPPORTUNITY CRITERIA

Secondary schools in this school district shall uniformly provide that:

- A. A meeting held pursuant to this policy is voluntary and student-initiated;

Draft of Current Policy
Strike Through: Old Language
Underline: New Language

Mahtomedi School Board Policy 801

- B. There is no sponsorship of the meeting by the school or its agents or employees;
- C. Employees or agents of the school are present at religious meetings only in a non-participatory capacity:
- D. The meeting does not materially and substantially interfere with the orderly conduct of educational activities within the school; and
- ~~E. Nonschool persons may not direct, control, or regularly attend activities of student groups.~~

V. PROCEDURES

- A. Meetings may only be held on school district property on days when classes are in session.
- B. All meetings of student-initiated groups and activities shall be supervised by one or more employee(s) of the school district or agent(s) approved by the school district who shall not be paid for supervising such meetings. The purpose of this requirement is to ensure the safety of students, staff, and other individuals, and to protect the school district property. Presence of a school district employee or agent at a meeting of a student-initiated group and activity does not imply school or school district sponsorship or control of such a group or activity.
- C. Any student, or the activity leader, who wishes to initiate a meeting under this policy shall apply to the principal of the building, or designee, ~~at least 48 hours in advance of the time of the activity or meeting~~ in a timely manner. The ~~student applicant~~ student applicant must agree that all activities or meetings ~~must~~ comply with existing policies, regulations, and procedures that govern operation of school-sponsored activities.
- D. All meetings of student-initiated groups and activities shall be voluntary and student-initiated and limited to students currently enrolled in Mahtomedi Public Schools.
- E. Students shall not be denied membership in any student-initiated groups and activities, or the right to schedule or attend meetings of such groups and

Draft of Current Policy
Strike Through: Old Language
Underline: New Language

Mahtomedi School Board Policy 801

activities on the basis of race, color, creed, religion, gender, national origin, status with regard to public assistance, disability, or sexual orientation.

F. The principal or designee may withhold permission to conduct any meeting of any student-initiated groups and activities if such a meeting would create a material and substantial disruption to school activities.

G. Student groups meeting under this policy must comply with the following rules:

1. Those attending must not engage in any activity that is illegal, dangerous, or which materially and substantially interferes with the orderly conduct of the educational activities of the school. Such activities shall be grounds for discipline of an individual student and grounds for a particular group to be denied access.
2. The groups may not use the school name, school mascot name, school emblems, the school district name, or any name that might imply school or district sponsorship or affiliation in any activity, including fundraising and community involvement.
3. The groups must comply with school policies, regulations and procedures governing school-sponsored activities.

H. Students applying for use of school facilities under this policy must provide the following information to the ~~principal or designee~~: time and date of meeting, estimated number of students in attendance, and special equipment needs.

I. The building principal, or designee, has responsibility to:

1. Keep a log of application information;
2. Find and assign a suitable room for the meeting or activity. The number of students in attendance will be limited to the safe capacity of the meeting space.
3. Note the condition of the facilities and equipment before and after use
4. Assure proper supervision. Assignment of staff to be present in a supervisory capacity does not constitute school district sponsorship of the meeting or activity. School employees or agents shall not lead, ~~be members of~~, or promote ~~non-curriculum-related~~ non-school sponsored student groups and activities.

Draft of Current Policy
Strike Through: Old Language
Underline: New Language

Mahtomedi School Board Policy 801

- 5. Assure that the meeting or activity does not interfere with the school's regular instructional activities.
- J. The school district shall not expend public funds for the benefit of students meeting pursuant to this policy beyond the incidental cost of providing space. The school district will provide no additional or special transportation.
- ~~K. Nonschool persons may not direct, conduct, or control, or regularly attend meetings and activities held pursuant to this policy.~~
- L. School district employees or agents may not promote, lead, participate in, or otherwise sponsor meetings or activities held pursuant to this policy.
- M. A copy of this policy and procedures shall be made available to each student who initiates a request to use school facilities.

Legal References: 20 U.S.C. §§4071-74 (Equal Access Act)

Purpose, General Statement of Policy, Definition and Fair Opportunity Criteria reflect the language and requirements of the Equal Access Act and so should be adopted as written. ~~School Boards have discretion to adopt reasonable procedures to implement the Act, however. We have provided a section on Procedures as a model.~~

SECOND READING – May 10, 2012

ADOPTED – December 10, 1998

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Study Session - Board of Education

Date: May 10, 2012

Agenda Item #9. E. 1. c.

TOPIC: Policy 801.1 - School Sponsored Student Groups or Activities

PURPOSE OF PRESENTATION: The Board directed administration to create a policy, process, and procedure for student activities and clubs. After several meetings, consultations with other school districts, legal advice and more, an application and criteria for being a school sponsored activity or club was presented and accepted. This is a second reading of a new policy.

ACTION RECOMMENDED: The Board provide direction on Policy 801.1.

Submitted By:



Name

Superintendent of Schools

Title

Concurrence By:



Dr. Mark Larson

Superintendent of Schools

POLICY 801.1 SCHOOL SPONSORED STUDENT GROUPS OR ACTIVITIES

I. Purpose: The purpose of this policy is to establish guidelines for the development and implementation of school-sponsored student groups and activities.

II. General Statement of Policy: It is the policy of the Mahtomedi Public Schools to offer and implement school-sponsored groups and activities, in addition to the activities regulated by the Minnesota State High School League.

III. Formation of school-sponsored curriculum-related groups and activities:

Each student group or activity seeking to be recognized and sponsored under this section shall make a written request to the building principal or designee stating:

- The purpose of the student group or activity
- A written description of the proposed student group or activity describing how it relates to the school's curriculum
- Any affiliation the student group or activity may have with state or national organizations and competitions; and
- The name of the proposed students group or activity.

The building principal or designee shall submit the written request to the Activity Review Committee. Upon review, the Activity Review Committee will make a recommendation to the superintendent for final action.

If a student group or activity is approved, the building principal or designee will approve an advisor for the group or activity.

IV. Oversight of Student Groups or Activities: All school-sponsored student groups or activities shall have an advisor who shall be approved by the superintendent or designee. The content, activities, budget, meeting times and locations of these groups shall be approved by the building principal. All school and school district rules governing student and staff conduct shall apply during all meetings or other activities conducted by school-sponsored student groups and activities. All meetings and other activities of school-sponsored curriculum-related groups will be supervised by the advisor.

IV. Activity Review Committee: The Activity Review Committee shall be composed of building principals, the activities director, a community education director, and a teacher representative from the building leadership team.

V. Periodic Review: The Activity Review Committee shall annually review each student group or activity falling under this Policy for compliance with its terms and determination of the student group's or activity's continued relation to the curriculum.

Draft of Proposed New Policy
Mahtomedi School Board Policy 801.1

Consistent with time and space constraints and reasonable rules and procedures, school-sponsored groups and activities may be listed in the student handbook, yearbook, and other school-sponsored publications, may make announcements over the public address system, post notices, access the email distribution system, and maintain a student activity account.

SECOND READING - May 10, 2012

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: May 10, 2012

Agenda Item #10. A.

TOPIC: Approval of Budget Reductions for 2012-2013

PURPOSE OF PRESENTATION: Review the proposed budget reductions for next year.

ACTION RECOMMENDED: Approval.

Submitted By:



Denise Sundstrom
Director of Business Services

Concurrence By:



Dr. Mark Larson
Superintendent of Schools

Mahtomedi Schools 2012-2013 Proposed Budget Adjustments

Area	Savings	Overall Total	Impact
District office administration	\$60,000	\$60,000	Increase workload for directors and principals
Special education	\$65,000	\$125,000	Adjustment for MOE and para subs eliminated
Recode staff development coord to federal	\$20,000	\$145,000	Coding change to receive federal reimbursement
Hire security company for parking lot and liasion HS	\$47,440	\$192,440	Hire security company at high school
Middle School staffing on Spanish/Art/FACS .15 FTE	\$10,000	\$202,440	Staffing adjustment at middle school due to registrations
Bookkeeper to Fund 4	\$14,000	\$216,440	Bookkeeper duties to be assigned to principals secretary
Wildwood to reduce music by .10 FTE	\$6,874	\$223,314	Adjustment to Wildwood staffing
Clerical substitutes	\$7,500	\$230,814	Clerical subs will not be hired unless approved by HR
OH Anderson para reduction	\$3,175	\$233,989	Para hours consistent with other schools
Middle School staff development budget	\$2,000	\$235,989	One time staff development carryover
Transportation costs for athletics	\$3,000	\$238,989	Reduce transportation costs for athletics
School board expense	\$5,000	\$243,989	Reduce miscellaneous expense board budget
Virtual academy revenue	\$15,000	\$258,989	Estimate for new online learning school
Athletic fees	\$22,000	\$280,989	Increase athletic fees by \$20 and non athletic fees by \$10
Activities Director to Fund 1	(\$27,000)	\$253,989	Activities Director 1.0 FTE in general fund



Innovative Construction Solutions

8625 Rendova Street NE
P.O. Box 158
Circle Pines, MN 55014
O 763.786.7711
F 763.786.2650
www.krausanderson.com

May 8, 2012

Mahtomedi Public Schools
Independent School District No. 832
1520 Mahtomedi Avenue
Mahtomedi, Minnesota 55115

ATTENTION: Denise Sundstrom and Phil Belden

**RE: Mahtomedi Public Schools
Bid Package #11: New Wildwood Elementary School
Work Scope 23: Foodservice Equipment
RECOMMENDATION FOR CONTRACT AWARD**

Dear Denise and Phil:

Based upon bid results and the results of our pre-award conference with the apparent low bidder, we are making a recommendation for award of the following prime contract.

We are satisfied that bids received reflect the best possible pricing for the work indicated.

The following is a summary of our recommendation for contract award.

<u>Contract</u>	<u>Description</u>	<u>Contract Amount</u>
WS #23	Foodservice Equipment	
	Strategic Equipment, Inc. 1203 33 rd Street South St. Cloud, Minnesota 56301	\$274,275.00

If you should have any questions, please contact me at 763-786-7711.

Very truly yours,

KRAUS-ANDERSON® CONSTRUCTION COMPANY

Jon M. Kuenstling
Project Manager

c: Todd Richter, JCI
Kevin Holm, LHB



District Office
1520 Mahtomedi Avenue
Mahtomedi, MN 55115-1907
651-407-2000
Fax: 651-407-2025
www.mahtomedi.k12.mn.us

May 11, 2012

Dear

You are hereby notified that, at a regular meeting of the School Board of Independent School District No. 832, held on May 10, 2012, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2012-13 school year. Said action of the Board is taken pursuant to M.S. 122A.40, Subdivision 5.

You may officially request that the School Board give its reasons for non-renewal of the teaching contract. However, such request should be received within ten (10) days after the receipt of this notice.

Yours very truly,

INDEPENDENT SCHOOL DISTRICT NO. 832

Clerk

Enclosure



District Office
1520 Mahtomedi Avenue
Mahtomedi, MN 55115-1907
651-407-2000
Fax: 651-407-2025
www.mahtomedi.k12.mn.us

May 11, 2012

Dear

You are hereby notified that, at a regular meeting of the School Board of Independent School District No. 832, held on May 10, 2012, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2012-13 school year.

You may officially request that the School Board give its reasons for the lay-off. However, such request should be received within ten (10) days after the receipt of this notice.

Yours very truly,

INDEPENDENT SCHOOL DISTRICT NO. 832

Clerk

Enclosure



District Office
1520 Mahtomedi Avenue
Mahtomedi, MN 55115-1907
651-407-2000
Fax: 651-407-2025
www.mahtomedi.k12.mn.us

May 11, 2012

Dear

You are hereby notified that at the regular meeting of the School Board of Independent School District No. 832 held on May 10, 2012, consideration was given to your placement on unrequested leave of absence without pay or fringe benefits as a teacher of Independent School District No. 832, and a resolution was adopted by a majority vote of the Board, proposing your placement on unrequested leave of absence effective at the end of the 2011-12 school year on June 8, 2012, pursuant to Minnesota Statutes 122A.40, Subdivision 10, and specifically Article XV, Sections 1 through 7, entitled "Unrequested Leave of Absence and Seniority," found in the negotiated Master Contract between School District 832 and the Mahtomedi Education Association, and upon the grounds described in said statute and article, which are specifically as follows:

Discontinuance of position, lack of pupils, financial limitations, or merger of classes

Under the provisions of the law and aforesaid article, you are entitled to a hearing before the School Board provided that you make a request in writing within fourteen days after receipt of this notice. If no hearing is requested within such period, it shall be deemed acquiescence by you to the School Board's proposed action.

Sincerely,

INDEPENDENT SCHOOL DISTRICT NO. 832

Clerk

Enclosure

APR 2012 CHECK REGISTER

DATE	CK #	AMT	VENDOR	STATUS
04/05/2012	375400	188.00	AARP	Cleared
04/05/2012	375401	530.00	ADVANCEPIERRE FOODS	Cleared
04/05/2012	375402	389.00	AES-APPLIED ENVIRONMENTAL SCIENCES INC	Cleared
04/05/2012	375403	2,395.00	AFFINETY SOLUTIONS INC	Cleared
04/05/2012	375404	125.00	AIM ELECTRONICS INC	Cleared
04/05/2012	375405	3,312.40	AKT INC	Cleared
04/05/2012	375406	819.00	ANNICA INC.	Cleared
04/05/2012	375407	185.50	ARBOR SCIENTIFIC	Cleared
04/05/2012	375408	325.54	AUTISM SHOP	Cleared
04/05/2012	375409	349.40	BARNETT CHRYSLER JEEP	Cleared
04/05/2012	375410	674.00	BLUE CROSS BLUE SHIELD OF MN/SUPPORT SOURCE	Cleared
04/05/2012	375411	215.00	BUREAU OF EDUCATION & RESEARCH	Outstanding
04/05/2012	375412	497.20	CAMBIUM LEARNING GROUP	Cleared
04/05/2012	375413	5,741.00	CANVAS HEALTH/HSI	Cleared
04/05/2012	375414	50.65	COBBLESTONE PUBLISHING	Cleared
04/05/2012	375415	72.25	COBORNSDELIVERS LLC	Cleared
04/05/2012	375416	918.00	COMPUTER EXPLORERS	Cleared
04/05/2012	375417	34.98	CREATIVE THERAPY STORE	Cleared
04/05/2012	375418	1,002.02	CUSTOM EDUCATION SOLUTIONS INC	Cleared
04/05/2012	375419	1,542.32	DELLWOOD HILLS GOLF CLUB	Cleared
04/05/2012	375420	117.97	DEMCO	Cleared
04/05/2012	375421	4,608.53	DIVERSIFIED SNACK DIVISION	Cleared
04/05/2012	375422	2,184.00	DOMINO'S PIZZA	Cleared
04/05/2012	375423	74.96	DONATELLI'S	Cleared
04/05/2012	375424	158.83	DONNA FORBES	Cleared
04/05/2012	375425	27.00	E.S.C.O	Cleared
04/05/2012	375426	183.00	EAGLE SCREEN PRINTING/JEFFREY POESCHL	Cleared
04/05/2012	375427	1,291.92	EARTHGRAINS CO.INC	Cleared
04/05/2012	375428	250.00	EAU CLAIRE JAZZ FESTIVAL	Cleared
04/05/2012	375429	958.08	EXPRESS SERVICES INC	Cleared
04/05/2012	375430	59.54	FAR FROM NORMAL SUPPLY	Cleared
04/05/2012	375431	1,041.75	HAAS MUSICAL INSTRUMENT REPAIR	Cleared
04/05/2012	375432	5,494.17	HASTINGS CO-OP CREAMERY CO.	Cleared
04/05/2012	375433	350.00	HAZELDEN SERVICES INC	Cleared
04/05/2012	375434	31,497.27	HEALTHPARTNERS	Cleared
04/05/2012	375435	288.00	HERITAGE EMBROIDERY & DESIGN	Cleared
04/05/2012	375436	3,625.15	HERITAGE PRINTING	Cleared
04/05/2012	375437	2,174.31	INTERMEDIATE DISTRICT 287	Cleared
04/05/2012	375438	300.00	INTERMEDIATE DISTRICT 287	Cleared
04/05/2012	375439	714.99	J W PEPPER OF MINNEAPOLIS	Cleared
04/05/2012	375440	173.59	KELLY SERVICES, INC	Cleared
04/05/2012	375441	40.00	KYLE THELL	Cleared
04/05/2012	375442	212.71	LAKESHORE LEARNING MATERIALS	Cleared
04/05/2012	375443	1,287.25	LANDS BEST FOODS	Cleared
04/05/2012	375444	2,510.74	LASERPLUS, LLC	Cleared
04/05/2012	375445	201.90	LINGUISYSTEMS INC	Cleared
04/05/2012	375446	123.00	LOFFLER	Cleared
04/05/2012	375447	4,091.10	MADISON NATIONAL LIFE	Cleared
04/05/2012	375448	6,122.30	MADISON NATIONAL LIFE	Cleared
04/05/2012	375449	250.00	MARK TWAIN HOME FOUNDATION	Cleared
04/05/2012	375450	67.00	MARY NASH	Cleared
04/05/2012	375451	54.16	MCGRAW HILL COMPANIES	Cleared

APR 2012 CHECK REGISTER

DATE	CK #	AMT	VENDOR	STATUS
04/05/2012	375452	45.00	METRO ECSU	Cleared
04/05/2012	375453	2,438.70	MINNESOTA COACHES	Cleared
04/05/2012	375454	220.00	NCS PEARSON INC	Cleared
04/05/2012	375455	125.50	NCS PEARSON INC	Cleared
04/05/2012	375456	55.70	NCS PEARSON INC	Cleared
04/05/2012	375457	7,107.58	NORTHEAST METRO 916	Cleared
04/05/2012	375458	21,139.00	NORTHWEST YOUTH & FAMILY SERVICES	Cleared
04/05/2012	375459	3,212.97	PAMS LUNCHROOM LLC	Cleared
04/05/2012	375460	183.00	PARTSTOCK COMPUTER	Cleared
04/05/2012	375461	432.00	PATRICIA HAMPLE	Cleared
04/05/2012	375462	2,700.00	PCS REVENUE CONTROL SYSTEMS,INC	Cleared
04/05/2012	375463	53.49	POPP.COM INC	Cleared
04/05/2012	375464	247,186.02	PREFERRED ONE	Cleared
04/05/2012	375465	185.00	PRINTING RESOURCES	Cleared
04/05/2012	375466	545.60	PRO-ED	Cleared
04/05/2012	375467	131.84	PRUFROCK PRESS	Cleared
04/05/2012	375468	613.09	RESCO	Cleared
04/05/2012	375469	315.00	ROMAN MARKET INC	Cleared
04/05/2012	375470	115.20	SCHMITT MUSIC COMPANY	Cleared
04/05/2012	375471	37.00	SCHOLASTIC BOOK CLUB	Cleared
04/05/2012	375472	74.00	SCHOOL SPECIALTY INC	Cleared
04/05/2012	375473	1,320.00	SHEILA MERZER M A	Cleared
04/05/2012	375474	875.71	STAPLES	Cleared
04/05/2012	375475	558.30	STEVE HAMMERSCHMIDT	Cleared
04/05/2012	375476	174.10	THERAPY SHOPPE	Cleared
04/05/2012	375477	122.10	THERESA WHEELER	Cleared
04/05/2012	375478	132,395.11	TIES	Cleared
04/05/2012	375479	1,305.36	TRIO SUPPLY CO	Cleared
04/05/2012	375480	2,835.00	TROLLHAUGEN	Cleared
04/05/2012	375481	290.00	TWINS BALLPARK LLC	Outstanding
04/05/2012	375482	18,933.00	WEST METRO LEARNING CONNECTIONS INC	Cleared
04/05/2012	375483	254.40	WESTERN PSYCHOLOGICAL SERVICE	Cleared
04/05/2012	375484	10.00	WHITE BEAR BOWL INC- PLS OPERATION LLC	Cleared
04/05/2012	375485	98.77	XEROX CORPORATION	Cleared
04/05/2012	375486	700.00	XPRESS	Cleared
04/12/2012	375488	123.00	AAA AWARDS	Outstanding
04/12/2012	375489	227.38	AMERICAN FLAGPOLE & FLAG CO	Cleared
04/12/2012	375490	199,979.13	AMERICAN HEALTH RESOURCES	Cleared
04/12/2012	375491	687.50	ASPEX	Cleared
04/12/2012	375492	2,566.07	AWS SERVICE CENTER	Cleared
04/12/2012	375493	37.70	BEYOND PLAY	Cleared
04/12/2012	375494	8,248.04	BF LAUZON ENTERPRISES INC	Cleared
04/12/2012	375495	118.00	BILL HAMANN	Cleared
04/12/2012	375496	6,289.18	BIX PRODUCE CO LLC	Cleared
04/12/2012	375497	321.69	BLICK ART MATERIALS	Cleared
04/12/2012	375498	1,832.94	BRAD BERGIE	Outstanding
04/12/2012	375499	101.00	BRUCE DJOCK REPAIR	Cleared
04/12/2012	375500	239.50	BW T&F ENTERPRISES LLP	Cleared
04/12/2012	375501	1,044.61	CAMBIUM LEARNING GROUP	Cleared
04/12/2012	375502	508.66	CAROLINA BIOLOGICAL SUPPLY CO	Cleared
04/12/2012	375503	88.33	CARPENTER'S SMALL ENGINE	Cleared
04/12/2012	375504	46.92	CARSON-DELLOSA PUBLISHING LLC	Cleared

APR 2012 CHECK REGISTER

DATE	CK #	AMT	VENDOR	STATUS
04/12/2012	375505	2,231.09	CENTURYLINK	Cleared
04/12/2012	375506	757.50	CHARLES LINDERKAMP	Cleared
04/12/2012	375507	14,511.92	CITY OF MAHTOMEDI	Cleared
04/12/2012	375508	1,000.00	CLASS 5 INC	Cleared
04/12/2012	375509	768.00	COMPUTER EXPLORERS	Cleared
04/12/2012	375510	7,548.00	COMSTOCK & SONS INC	Cleared
04/12/2012	375511	1,605.31	DALCO	Cleared
04/12/2012	375512	65.00	DAVE ROSGA	Cleared
04/12/2012	375513	50.00	DAVID JONES	Cleared
04/12/2012	375514	5,259.88	DECKER INC	Cleared
04/12/2012	375515	2,249.37	DELLWOOD HILLS GOLF CLUB	Cleared
04/12/2012	375516	81.69	DEMCO	Cleared
04/12/2012	375517	674.02	DIVERSIFIED SNACK DIVISION	Cleared
04/12/2012	375518	1,363.73	DOMINO'S PIZZA	Cleared
04/12/2012	375519	65.00	DON BOWMAN	Cleared
04/12/2012	375520	135.00	DOOR SERVICE CO OF THE TWIN CITIES INC	Cleared
04/12/2012	375521	2,743.50	EAGLE SCREEN PRINTING/JEFFREY POESCHL	Cleared
04/12/2012	375522	2,411.35	ECKROTH MUSIC COMPANY	Cleared
04/12/2012	375523	478.00	EDUCATORS BENEFITS CONSULTANTS,LLC	Cleared
04/12/2012	375524	638.79	ERICKSON OIL PRODUCTS INC	Cleared
04/12/2012	375525	928.14	EXPRESS SERVICES INC	Cleared
04/12/2012	375526	171.16	FINNSISU, INC	Cleared
04/12/2012	375527	110,357.24	FIRST STUDENT	Cleared
04/12/2012	375528	326.05	FRATTALLONE'S ACE HARDWARE STORES	Cleared
04/12/2012	375529	663.84	G&K SERVICES	Cleared
04/12/2012	375530	317.00	GBC/ACCO BRANDS USA LLC	Cleared
04/12/2012	375531	65.00	GERALD JOHNSON	Cleared
04/12/2012	375532	10.71	GOPHER BEARING COMPANY/BDI	Cleared
04/12/2012	375533	65.00	KEITH JOHNSON	Cleared
04/12/2012	375534	12,075.26	KELLY SERVICES, INC	Cleared
04/12/2012	375535	65.00	KEVIN PURINTON	Cleared
04/12/2012	375536	63.10	KNOWLAN'S SUPER MARKETS	Cleared
04/12/2012	375537	296.89	KULLY SUPPLY COMPANY	Cleared
04/12/2012	375538	263.60	LANDS BEST FOODS	Cleared
04/12/2012	375539	104.00	LAURIE MARSHALL	Cleared
04/12/2012	375540	1,553.68	LIDS TEAM SPORTS	Cleared
04/12/2012	375541	4,218.35	LOFFLER COMPANY INC	Cleared
04/12/2012	375542	142.97	MAHTOMEDI AUTO SERVICE	Cleared
04/12/2012	375543	12,082.12	MAHTOMEDI P.T.O.	Cleared
04/12/2012	375544	100.00	MASBO	Cleared
04/12/2012	375545	488.07	MATERIALS MANAGEMENT CO	Void
04/12/2012	375546	73.00	MATT SORENSON	Cleared
04/12/2012	375547	733.50	MAYER ELECTRIC CORP	Cleared
04/12/2012	375548	22.66	MCGRAW HILL COMPANIES	Cleared
04/12/2012	375549	159.10	MENARDS OAKDALE CASHWAY LUMBER	Cleared
04/12/2012	375550	154.45	METRO ATHLETIC SUPPLY	Cleared
04/12/2012	375551	65.00	MICHAEL WACKER	Cleared
04/12/2012	375552	384.00	MINNESOTA ZOO	Outstanding
04/12/2012	375553	32.00	MN TEACHER OF THE YEAR	Outstanding
04/12/2012	375554	663.96	NAC NECHANICAL & ELECTRICAL SERVICE	Cleared
04/12/2012	375555	418.72	ON SITE SANITATION INC	Cleared
04/12/2012	375556	448.00	PARTNERS IN EDUCATION INC/ YOUNG REMBRANDTS	Outstanding

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DATE	CK #	AMT	VENDOR	STATUS
04/12/2012	375557	386.00	PARTSTOCK COMPUTER	Cleared
04/12/2012	375558	86.75	PREMIUM WATERS INC	Cleared
04/12/2012	375559	85.00	PRESS PUBLICATIONS	Cleared
04/12/2012	375560	1,462.70	RATWIK ROSZAK & MALONEY P A	Cleared
04/12/2012	375561	156.44	SCHOOL SPECIALTY INC	Cleared
04/12/2012	375562	145.00	SENTRY SYSTEMS INC	Cleared
04/12/2012	375563	1,218.75	ST CROIX VALLEY RECREATION CE	Cleared
04/12/2012	375564	95.00	STATE OF MINNESOTA	Cleared
04/12/2012	375565	558.30	STEVE HAMMERSCHMIDT	Cleared
04/12/2012	375566	320.00	SUPERIOR STRIPING INC	Cleared
04/12/2012	375567	5.00	SUZANNE LINDQUIST	Outstanding
04/12/2012	375568	1,319.68	TEACHER'S DISCOUNT	Cleared
04/12/2012	375569	969.00	TIERNEY BROTHERS INC	Cleared
04/12/2012	375570	65.00	TOM BROCKWAY	Cleared
04/12/2012	375571	75.00	TRUSTED EMPLOYEES	Cleared
04/12/2012	375572	498.00	ULINE	Cleared
04/12/2012	375573	23,624.15	US FOODSERVICE INC	Cleared
04/12/2012	375574	118.00	WENDY FRANTZ	Cleared
04/12/2012	375575	73.00	WESTERN PSYCHOLOGICAL SERVICE	Cleared
04/12/2012	375576	25.00	WHITE BEAR AREA CHAMBER OF COM	Cleared
04/12/2012	375577	14.00	WHITE BEAR BOWL INC- PLS OPERATION LLC	Cleared
04/12/2012	375578	65.00	WILLIAM PETERSON	Cleared
04/12/2012	375579	130.00	WILSON RIBBON CO	Outstanding
04/12/2012	375580	179,478.00	CITY OF MAHTOMEDI	Cleared
04/16/2012	375581	67,086.65	MN DEPT OF LABOR AND INDUSTRY	Cleared
04/16/2012	375582	2,500.00	PREMIER BANK	Cleared
04/18/2012	375583	700.00	WISCONSIN SCTF	Cleared
04/19/2012	375584	29.40	AAA AWARDS	Outstanding
04/19/2012	375585	413.90	ADT SECURITY SYSTEMS	Cleared
04/19/2012	375586	64.00	AL MONETTE	Cleared
04/19/2012	375587	188.64	ARMCOM DISTRIBUTING COMPANY	Cleared
04/19/2012	375588	1,725.12	BRAD BERGIE	Outstanding
04/19/2012	375589	118.00	BRENT BUCK	Cleared
04/19/2012	375590	2,583.75	CARRIE ARDITO	Cleared
04/19/2012	375591	520.00	CATHEDRAL ULTIMATE BOOSTER CLUB	Cleared
04/19/2012	375592	149.50	CENTRAL WOOD PRODUCTS	Cleared
04/19/2012	375593	20,885.70	CESO-THE CENTER FOR EFFICIENT SCHOOL OPERAT	Cleared
04/19/2012	375594	1,019.71	CEV	Cleared
04/19/2012	375595	44.53	CHARLES LINDERKAMP	Cleared
04/19/2012	375596	650.00	CHRISTIAN ADETI	Cleared
04/19/2012	375597	31.54	CITY OF WHITE BEAR LAKE	Cleared
04/19/2012	375598	2,729.00	CTB INC.	Cleared
04/19/2012	375599	349.63	DALCO	Cleared
04/19/2012	375600	1,276.25	DELLWOOD HILLS GOLF CLUB	Cleared
04/19/2012	375601	932.28	DEVELOPMENT DIRECTIONS INC	Cleared
04/19/2012	375602	1,244.17	DIVERSIFIED SNACK DIVISION	Cleared
04/19/2012	375603	1,146.00	DOMINO'S PIZZA	Cleared
04/19/2012	375604	54.00	E.S.C.O	Cleared
04/19/2012	375605	403.00	EAGLE SCREEN PRINTING/JEFFREY POESCHL	Cleared
04/19/2012	375606	86.95	EAI EDUCATION-ERIC ARMIN INC	Cleared
04/19/2012	375607	727.91	ECKROTH MUSIC COMPANY	Cleared
04/19/2012	375608	345.00	ELECTRONIC DESIGN CO	Cleared

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DATE	CK #	AMT	VENDOR	STATUS
04/19/2012	375609	598.80	EXPRESS SERVICES INC	Cleared
04/19/2012	375610	73.00	GARETT MOSELLE	Outstanding
04/19/2012	375611	120.00	GINA CROSBY BOOGREN	Cleared
04/19/2012	375612	404.17	GOPHER	Cleared
04/19/2012	375613	224.17	GOPHER	Cleared
04/19/2012	375614	273.16	GRAINGER	Cleared
04/19/2012	375615	130.00	GRAY SEEVER	Cleared
04/19/2012	375616	64.00	GREG BARNES	Cleared
04/19/2012	375617	224.00	HERITAGE EMBROIDERY & DESIGN	Cleared
04/19/2012	375618	51,898.23	I.S.D # 834 STILLWATER	Cleared
04/19/2012	375619	1,310.68	IASCO	Cleared
04/19/2012	375620	975.74	JOHN DEERE LANDSCAPES/ LESCO	Cleared
04/19/2012	375621	65.00	JOHN LINN	Cleared
04/19/2012	375622	7.49	JOSTENS	Cleared
04/19/2012	375623	44.00	KEITH STACHOWSKI	Outstanding
04/19/2012	375624	8,984.49	KELLY SERVICES, INC	Cleared
04/19/2012	375625	35.95	KNOWLAN'S SUPER MARKETS	Cleared
04/19/2012	375626	703.80	LANDS BEST FOODS	Cleared
04/19/2012	375627	48.00	LASERPLUS, LLC	Cleared
04/19/2012	375628	73.00	LES ZIBELL	Cleared
04/19/2012	375629	428.15	LIDS TEAM SPORTS	Cleared
04/19/2012	375630	225.00	LINDA FENWICK	Cleared
04/19/2012	375631	59.00	MAHTOMEDI AUTO SERVICE	Cleared
04/19/2012	375632	118.00	MARK BRINE	Cleared
04/19/2012	375633	455.60	MATERIALS MANAGEMENT CO	Cleared
04/19/2012	375634	72.19	MENARDS OAKDALE CASHWAY LUMBER	Cleared
04/19/2012	375635	140.00	METRO ECSU	Cleared
04/19/2012	375636	175.00	METRO ECSU	Cleared
04/19/2012	375637	380.99	MICHAEL HSU	Cleared
04/19/2012	375638	73.00	MICHAEL SMITH	Cleared
04/19/2012	375639	137.31	MIKE MITCHELL	Cleared
04/19/2012	375640	480.00	MINNESOTA LANDSCAPE ARBORETUM	Outstanding
04/19/2012	375641	10.00	MITHULA OR UDAYANTHI PERERA	Outstanding
04/19/2012	375642	200.00	MNHS ULTIMATE LEAGUE	Outstanding
04/19/2012	375643	200.00	MNHS ULTIMATE LEAGUE	Outstanding
04/19/2012	375644	400.00	MNHS ULTIMATE LEAGUE	Outstanding
04/19/2012	375645	400.00	MNHS ULTIMATE LEAGUE	Outstanding
04/19/2012	375646	507.54	NASCO	Cleared
04/19/2012	375647	1,260.00	NORTHEAST METRO 916	Cleared
04/19/2012	375648	150.00	NOTHANDO ZULU	Cleared
04/19/2012	375649	311.30	PRO-ED	Cleared
04/19/2012	375650	73.00	ROBIN JOHNSON	Cleared
04/19/2012	375651	118.00	ROGER WILLIAMS	Outstanding
04/19/2012	375652	73.00	RON POESCHEL	Cleared
04/19/2012	375653	3,836.00	RUN N FUN	Cleared
04/19/2012	375654	279.99	SAM'S CLUB	Cleared
04/19/2012	375655	1,275.34	SCHMITT MUSIC COMPANY	Cleared
04/19/2012	375656	66.04	SCHOOL SPECIALTY INC	Cleared
04/19/2012	375657	430.33	SCOTT BOYD	Outstanding
04/19/2012	375658	285.00	SENTRY SYSTEMS INC	Cleared
04/19/2012	375659	605.00	SHEILA MERZER M A	Cleared
04/19/2012	375660	22.14	SHERWIN-WILLIAMS CO	Cleared

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DATE	CK #	AMT	VENDOR	STATUS
04/19/2012	375661	180.00	SHRM (SOCIETY FOR HUMAN RESOURCE MGMT	Cleared
04/19/2012	375662	50.00	STAN RIVIKIN	Outstanding
04/19/2012	375663	344.90	STAPLES	Cleared
04/19/2012	375664	65.00	STEVE SCHNEIDER	Cleared
04/19/2012	375665	74.18	SUPREME SCHOOL SUPPLY CO	Cleared
04/19/2012	375666	10.00	SUSAN LEAF	Cleared
04/19/2012	375667	966.00	TAMARAK NATURE CENTER	Cleared
04/19/2012	375668	65.00	TERRY ARNOLD	Outstanding
04/19/2012	375669	204.00	TIERNEY BROTHERS INC	Cleared
04/19/2012	375670	30,402.11	TIES	Cleared
04/19/2012	375671	10.00	TIM OR VERONICA BANDY	Cleared
04/19/2012	375672	1,500.00	TOP 20 TRAINING LLC	Outstanding
04/19/2012	375673	460.66	TRIARCO	Cleared
04/19/2012	375674	1,283.99	TRIO SUPPLY CO	Cleared
04/19/2012	375675	840.02	TWIN CITY FILTER SERVICE INC	Cleared
04/19/2012	375676	2,665.00	VALLEYFAIR/CEDAR DBA VALLEYFAIR	Cleared
04/19/2012	375677	442.30	VIKING ELECTRIC SUPPLY	Cleared
04/19/2012	375678	12,630.00	WEST METRO LEARNING CONNECTIONS INC	Cleared
04/19/2012	375679	12.00	WHITE BEAR BOWL INC- PLS OPERATION LLC	Cleared
04/19/2012	375680	79.95	YOCUM OIL CO INC	Cleared
04/26/2012	375681	157.50	ANGELO TUCCITTO	Outstanding
04/26/2012	375682	404.22	AWARD EMBLEM	Outstanding
04/26/2012	375683	30.00	BENJAMIN J WAALEN	Outstanding
04/26/2012	375684	1,043.00	BIGGER FASTER STRONGER	Outstanding
04/26/2012	375685	65.00	BOB THOMAS	Outstanding
04/26/2012	375686	73.00	BRAD PANNING	Outstanding
04/26/2012	375687	108.00	BRAD SCIBAK	Outstanding
04/26/2012	375688	118.00	BRIAN OLSEN	Cleared
04/26/2012	375689	64.00	BRYAN BASNIGHT	Outstanding
04/26/2012	375690	317.95	BW T&F ENTERPRISES LLP	Cleared
04/26/2012	375691	300.00	CATHIE KRUEGER	Outstanding
04/26/2012	375692	1,030.50	CHARLES LINDERKAMP	Cleared
04/26/2012	375693	200.00	CHRIS NOHNER	Outstanding
04/26/2012	375694	526.80	CYNMAR CORPORATION	Outstanding
04/26/2012	375695	198.95	D & J QUALITY SOURCING LLC	Outstanding
04/26/2012	375696	1,724.59	DALCO	Cleared
04/26/2012	375697	216.00	DAVE RUNDQUIST	Outstanding
04/26/2012	375698	511.00	DENNIS HEUER	Cleared
04/26/2012	375699	1,303.28	DIVERSIFIED SNACK DIVISION	Outstanding
04/26/2012	375700	888.00	DOMINO'S PIZZA	Outstanding
04/26/2012	375701	130.00	DON BOWMAN	Outstanding
04/26/2012	375702	270.00	DONATELLI'S	Outstanding
04/26/2012	375703	50.00	ECKROTH MUSIC COMPANY	Outstanding
04/26/2012	375704	73.00	ERIK ANDERSON	Outstanding
04/26/2012	375705	44.53	ERIKA HAMMERSCHMIDT	Outstanding
04/26/2012	375706	65.00	ERNEST SERGENT JR	Cleared
04/26/2012	375707	1,831.20	FOLLETT EDUCATIONAL SERVICES	Cleared
04/26/2012	375708	408.37	FOLLETT SOFTWARE COMPANY	Cleared
04/26/2012	375709	165.78	GOPHER	Cleared
04/26/2012	375710	64.00	GREG BARNES	Outstanding
04/26/2012	375711	633.00	HANOVER INSURANCE GROUP	Outstanding
04/26/2012	375712	1,287.50	JENNIFER SNEDEN/IMAJEN PHOTOGRAPHY	Outstanding

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DATE	CK #	AMT	VENDOR	STATUS
04/26/2012	375713	118.00	JIM KALLESTAD	Outstanding
04/26/2012	375714	35.00	JOHN SCHWIETZ	Outstanding
04/26/2012	375715	19.71	JOSTENS	Outstanding
04/26/2012	375716	958.59	K12 TRANSPORTATION MANAGEMENT SERVICES INC	Outstanding
04/26/2012	375717	60.00	KAREN KARLSON	Outstanding
04/26/2012	375718	44.00	KEITH STACHOWSKI	Outstanding
04/26/2012	375719	463.95	LANDS BEST FOODS	Cleared
04/26/2012	375720	328.00	LARKIN HOFFMAN DALY & LINDGREN LTD	Cleared
04/26/2012	375721	575.00	LAURI HILL	Outstanding
04/26/2012	375722	125.00	LAURIE MARSHALL	Outstanding
04/26/2012	375723	122.00	LORI OLSEN	Outstanding
04/26/2012	375724	113.50	LUCAS STERZINGER	Outstanding
04/26/2012	375725	47.40	MAHTOMEDI AUTO SERVICE	Outstanding
04/26/2012	375726	57.54	MENARDS OAKDALE CASHWAY LUMBER	Outstanding
04/26/2012	375727	118.00	MICHAEL CARTER	Outstanding
04/26/2012	375728	72.00	NICK CEDERGREN	Outstanding
04/26/2012	375729	1,000.00	PATRICK MOGREN	Outstanding
04/26/2012	375730	135.06	PATTERSON MEDICAL SUPPLY, INC.	Outstanding
04/26/2012	375731	700.00	PATTI KNECHT	Outstanding
04/26/2012	375732	460.00	PEOPLES ELECTRICAL CONTRACTORS	Cleared
04/26/2012	375733	1,069.68	PHENOM	Outstanding
04/26/2012	375734	559.69	REMEDIA PUBLICATIONS INC	Outstanding
04/26/2012	375735	24.46	RETHINKING SCHOOLS LTD	Outstanding
04/26/2012	375736	849.78	SAM'S CLUB	Outstanding
04/26/2012	375737	126.00	SANDY SCHOENECKER	Outstanding
04/26/2012	375738	149.49	SCHOOL HEALTH CORPORATION	Cleared
04/26/2012	375739	92.94	SCHOOL SPECIALTY INC	Cleared
04/26/2012	375740	224.16	SKILLZYS	Outstanding
04/26/2012	375741	130.00	SOUTH ST PAUL HIGH SCHOOL	Outstanding
04/26/2012	375742	105.00	SPRIGGS PLUMBING /HEATING	Cleared
04/26/2012	375743	250.00	ST MICHAEL-ABERTVILLE HIGH SCHOOL	Outstanding
04/26/2012	375744	7,900.00	STANDARD & POOR'S FINANCIAL SERVICES LLC	Cleared
04/26/2012	375745	126.24	STAPLES	Outstanding
04/26/2012	375746	73.00	STEVE ASHWOOD	Outstanding
04/26/2012	375747	558.30	STEVE HAMMERSCHMIDT	Outstanding
04/26/2012	375748	118.00	STEVE KUDEBEH	Outstanding
04/26/2012	375749	709.24	SUNBURST CHEMICALS, INC.	Outstanding
04/26/2012	375750	73.00	TERRY BESEMAN	Cleared
04/26/2012	375751	149.65	THE BOOKSOURCE	Outstanding
04/26/2012	375752	139.00	THE PIANO WORKS	Outstanding
04/26/2012	375753	556.00	THE SPEECH GURUS LLC	Outstanding
04/26/2012	375754	356.98	TIES	Cleared
04/26/2012	375755	65.00	TIM KLEIN	Cleared
04/26/2012	375756	118.00	TIM LIKES	Outstanding
04/26/2012	375757	108.00	TIM STAFKI	Outstanding
04/26/2012	375758	118.00	TOM GOTHMANN	Outstanding
04/26/2012	375759	900.00	TOP 20 TRAINING LLC	Outstanding
04/26/2012	375760	55.75	TRIARCO	Outstanding
04/26/2012	375761	24.99	TWO LITTLE HANDS PRODUCTIONS	Outstanding
04/26/2012	375762	290.00	UNIVERSITY OF MINNESOTA	Cleared
04/26/2012	375763	87.24	VERIZON WIRELESS	Outstanding
04/26/2012	375764	106.00	VERNIER SOFTWARE & TECHNOLOGY	Outstanding

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DATE	CK #	AMT	VENDOR	STATUS
04/26/2012	375765	467.01	XCEL ENERGY	Cleared
04/05/2012	80002302	98.73	Young, Matthew V	Cleared
04/05/2012	80002303	25.59	Edinger, Helen P	Cleared
04/05/2012	80002304	37.00	Huberty, Cassandra	Cleared
04/05/2012	80002305	102.70	Sorum, Briony	Cleared
04/05/2012	80002306	75.65	Feustel, Krista	Cleared
04/05/2012	80002307	175.00	Frye, Sheila M	Cleared
04/05/2012	80002308	45.00	Rye, Geraldine M	Cleared
04/05/2012	80002309	229.41	Olson, Lindsey S	Cleared
04/05/2012	80002310	144.78	Johnson, Elizabeth	Cleared
04/05/2012	80002311	19.39	Rana, Marianne E	Cleared
04/05/2012	80002312	175.00	Winter, Amy	Cleared
04/05/2012	80002313	91.29	Trautman, Terry	Cleared
04/05/2012	80002314	175.00	Graslewicz, Linda	Cleared
04/05/2012	80002315	46.54	Rohrig, Joyce L	Cleared
04/05/2012	80002316	150.00	Rohrig, Joyce L	Cleared
04/05/2012	80002317	51.32	Rohrig, Joyce L	Cleared
04/05/2012	80002318	30.78	Lundstrum, Kristin	Cleared
04/05/2012	80002319	221.16	Evans, Linda C	Cleared
04/05/2012	80002320	182.49	Nickleby, Kathe	Cleared
04/05/2012	80002321	205.56	Nickleby, Kathe	Cleared
04/05/2012	80002322	79.98	Buckingham, Angela	Cleared
04/05/2012	80002323	53.80	Rohrig, Joyce L	Cleared
04/05/2012	80002324	129.00	Smith, P Brett	Cleared
04/05/2012	80002325	28.27	Mickelson, Craig	Cleared
04/05/2012	80002326	36.64	Lornston, Sarah	Cleared
04/05/2012	80002327	24.42	Lundstrum, Kristin	Cleared
04/05/2012	80002328	339.99	Ratzloff, Corey	Cleared
04/05/2012	80002329	65.82	Mathies, Lisa W	Cleared
04/05/2012	80002330	49.95	Rice, Marianne G	Cleared
04/05/2012	80002332	105.42	Hering, James P	Cleared
04/05/2012	80002333	5.43	Harein, Pamela L	Cleared
04/05/2012	80002334	32.24	Hudak, Amanda L	Cleared
04/05/2012	80002335	31.84	Barry, Leanne P	Cleared
04/05/2012	80002336	175.00	Lewis, Belinda	Cleared
04/05/2012	80002337	77.80	Sommer, Elizabeth	Cleared
04/05/2012	80002338	28.99	Kuchar, Sue	Cleared
04/05/2012	80002339	99.62	Tumbleson, Thad	Cleared
04/12/2012	80002340	91.58	Moore, Christopher	Cleared
04/12/2012	80002341	66.99	Krause, Sandra M	Cleared
04/12/2012	80002342	94.66	Mickelson, Craig	Cleared
04/12/2012	80002343	20.95	Stang, Frances H	Cleared
04/12/2012	80002344	68.75	Rohrig, Joyce L	Cleared
04/12/2012	80002345	39.96	Olson, Lindsey S	Cleared
04/12/2012	80002346	56.67	Olson, Lindsey S	Cleared
04/12/2012	80002347	33.02	Hampel, William	Cleared
04/12/2012	80002348	50.00	Bouwens, Kirsten	Cleared
04/12/2012	80002349	50.00	Hamre, Mark B	Cleared
04/12/2012	80002350	50.00	Larson, Mark	Cleared
04/12/2012	80002351	50.00	Moore, Christopher	Cleared
04/12/2012	80002352	50.00	Neubeck, Michael	Cleared
04/12/2012	80002353	50.00	Nickleby, Kathe	Cleared

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DATE	CK #	AMT	VENDOR	STATUS
04/12/2012	80002354	45.83	Sorenson, Susan	Cleared
04/12/2012	80002355	50.00	Sundstrom, Denise	Cleared
04/12/2012	80002356	50.00	Viker, Lynne M	Cleared
04/12/2012	80002357	50.00	Whisler, Jeff	Cleared
04/12/2012	80002358	25.00	Crothers, Patrick	Cleared
04/12/2012	80002359	25.00	Hering, James P	Cleared
04/12/2012	80002360	25.00	Kaczorek, Debora	Cleared
04/12/2012	80002361	25.00	Kostuch, Tonya M	Cleared
04/12/2012	80002362	50.00	Falde, Nicolas S	Cleared
04/12/2012	80002363	158.00	Brunner, Gretchen	Cleared
04/12/2012	80002364	18.19	Falde, Nicolas S	Cleared
04/12/2012	80002365	13.37	Rohrig, Joyce L	Cleared
04/12/2012	80002366	72.39	Rohrig, Joyce L	Cleared
04/12/2012	80002367	399.80	Loos, Kim	Cleared
04/12/2012	80002368	92.13	Grill, Karen L	Cleared
04/12/2012	80002369	6.73	Childs, Rita	Cleared
04/12/2012	80002370	558.64	Moeller, Michael	Cleared
04/12/2012	80002371	105.70	Moeller, Michael	Cleared
04/12/2012	80002372	559.97	Hardgrove, John	Cleared
04/12/2012	80002373	67.54	Hertel, Barbara	Cleared
04/19/2012	80002374	18.40	May, Sydney L	Cleared
04/19/2012	80002375	101.53	Fox, Heather	Cleared
04/19/2012	80002376	8.20	Metling, Paula	Cleared
04/19/2012	80002377	5.99	Kuchar, Sue	Cleared
04/19/2012	80002378	26.60	McCabe, Patricia	Cleared
04/19/2012	80002379	235.95	Olson, Lindsey S	Cleared
04/19/2012	80002380	140.42	Hei, Mary Jo	Cleared
04/19/2012	80002381	20.04	Arvesen, Catherine	Cleared
04/19/2012	80002382	150.00	Springborg, Heidi	Cleared
04/19/2012	80002383	150.00	Polley, Shannon	Cleared
04/19/2012	80002384	154.90	Moeller, Michael	Cleared
04/19/2012	80002385	98.96	Mickelson, Craig	Cleared
04/19/2012	80002386	46.83	Olson, Lindsey S	Cleared
04/19/2012	80002387	20.40	Conzemius, Julie	Cleared
04/19/2012	80002388	235.65	Albrecht, Daniel	Cleared
04/26/2012	80002389	99.90	Erickson, Anne	Cleared
04/26/2012	80002390	147.32	Comfort, Julie N	Cleared
04/26/2012	80002391	30.59	Warren, Jeanna S	Cleared
04/26/2012	80002392	31.23	Warren, Jeanna S	Cleared
04/26/2012	80002393	354.19	Farmer, Bryan J	Cleared
04/26/2012	80002394	466.60	Larson, Mark	Cleared
04/26/2012	80002395	21.37	Rana, Marianne E	Cleared
04/26/2012	80002396	16.12	Allen, John E	Cleared
04/26/2012	80002397	36.30	Kuchar, Sue	Cleared
04/26/2012	80002398	85.61	Young, Matthew V	Cleared
04/26/2012	80002399	279.68	Pontious, Robert	Cleared
04/26/2012	80002400	22.48	Olson, Lindsey S	Cleared
04/26/2012	80002401	68.82	Klinkhammer, Pam	Cleared
04/26/2012	80002402	21.69	May, Sydney L	Cleared
04/26/2012	80002403	40.46	Anderson, Erika	Cleared
04/26/2012	80002404	13.25	Anderson, Erika	Cleared
04/26/2012	80002405	48.14	Morreim, Cynthia	Cleared

APR 2012 CHECK REGISTER

DATE	CK #	AMT	VENDOR	STATUS
04/26/2012	80002406	99.27	Morreim, Cynthia	Cleared
04/26/2012	80002407	132.14	Buckingham, Angela	Cleared
04/26/2012	80002408	35.00	Vedders, Angela	Cleared
04/26/2012	80002409	127.79	Osborne, Emily M	Cleared
04/26/2012	80002410	8.24	Osborne, Emily M	Cleared
04/26/2012	80002411	493.47	Lauer, Deborah A	Cleared
	TOTAL	1,449,509.02		

**INDEPENDENT SCHOOL DISTRICT #832
WIRE TRANSFER TRANSACTIONS
MONTH OF APRIL 2012**

<u>DATE</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
4/4/12	State of Minnesota	MN Trust	\$160,748.71	direct state payment
4/9/12	MN Trust	MSDLAF	\$1,300,000.00	cover checks
4/10/12	US Bank	Chase Card Service/Bank One	\$17,548.25	cardmember payment
4/11/12	State of Minnesota	MN Trust	\$24,169.26	direct state payment
4/12/12	State of Minnesota	MN Trust	\$821,813.06	direct state payment
4/12/12	US Bank	The United Educators CU	\$10,846.26	MEA teachers union dues
4/12/12	US Bank	Central Bank	\$617.34	para union dues
4/12/12	US Bank	Peoples Bank of Commerce-EBC Flex	\$8,527.88	flex benefits
4/12/12	US Bank	Peoples Bank of Commerce-403-B/457	\$57,647.33	TSA payment/Deferred Comp
4/12/12	MSDLAF	US Bank	\$535,352.65	cover checks
4/13/12	US Bank	IRS	\$185,369.65	federal & fica taxes
4/13/12	US Bank	MN Dept of Revenue	\$33,627.10	state payroll taxes
4/13/12	US Bank	Public Emp. Retirement Assoc.	\$21,603.72	pera retirement
4/13/12	US Bank	Mn Teachers Retirement	\$77,090.66	teachers retirement
4/17/12	MN Trust	MSDLAF	\$300,000.00	cover checks
4/17/12	US Bank	MN Dept of Revenue	\$79.00	sales tax payment
4/18/12	State of Minnesota	MN Trust	\$1,576.82	direct state payment
4/23/12	State of Minnesota	MN Trust	\$185.16	direct state payment
4/24/12	State of Minnesota	MN Trust	\$143.94	direct state payment
4/24/12	MN Trust	MSDLAF	\$1,200,000.00	cover checks
4/27/12	US Bank	Central Bank	\$617.34	para union dues
4/27/12	US Bank	Peoples Bank of Commerce-EBC Flex	\$8,527.88	flex benefits
4/27/12	US Bank	Peoples Bank of Commerce-403-B/457	\$57,647.33	TSA payment/Deferred Comp
4/27/12	US Bank	The United Educators CU	\$10,846.26	MEA teachers union dues
4/30/12	MSDLAF	US Bank	\$530,136.29	cover checks
4/30/12	US Bank	IRS	\$182,804.79	federal & fica taxes
4/30/12	US Bank	MN Dept of Revenue	\$33,204.66	state payroll taxes
4/30/12	US Bank	Public Emp. Retirement Assoc.	\$21,993.36	pera retirement
4/30/12	US Bank	Mn Teachers Retirement	\$76,706.78	TRA payment
4/30/12	State of Minnesota	MN Trust	\$1,191,525.37	direct state payment

**FISCAL AGENCY AGREEMENT BETWEEN
MAHTOMEDI PUBLIC SCHOOLS AND
THE MAHTOMEDI AREA EDUCATIONAL FOUNDATION**

THIS AGREEMENT, is made and entered into by and between the Mahtomedi Public Schools, Independent School District No. 832, hereinafter known as the “School District”, and the Mahtomedi Area Educational Foundation, hereinafter known as the “Foundation.”

WHEREAS, the Foundation provides funding for educational opportunities within the School District and the Mahtomedi area community; and

WHEREAS, the Foundation desires to retain an Executive Director to manage its programs; and

WHEREAS, the School District has the resources to facilitate the payment of salary and benefits to the Foundation’s Executive Director on behalf of the Foundation;

WHEREAS, the School District’s sole obligation under this Agreement shall be to act as fiscal agent as set forth in this Agreement; and

NOW THEREFORE, in consideration of the mutual covenants and promises contained herein and other good and valuable consideration, it is agreed as follows:

1. The School District shall serve as the fiscal agent to the Foundation. Services shall include the School District’s bi-monthly payment (24 payments) directly to the Foundation’s Executive Director the annual compensation set by the Foundation Board of Directors, including applicable taxes. Such payment shall be made by the School District to the Executive Director as per the regular payroll cycle of the school district. Services shall also include payment by the School District to the insurance carrier of the monthly group single health insurance premium and other elected benefits outlined in the letter of employment for the Executive Director.
2. The Foundation shall reimburse the School District for such compensation, including taxes, of the Foundation’s Executive Director contractual costs on the 15th day of the month following the end of the quarter. The dates quarterly payments are due are: January 15, April 15, July 15, and October 15. The school district will submit an invoice to the Foundation prior to the due dates.
3. The Foundation shall reimburse the School District for the monthly single group health insurance premium and all other elected benefits paid by the School District for the benefit of the Executive Director. Reimbursement will be made as per the quarterly payment schedule noted above.

4. As payment for services provided by the School District as fiscal agent, the Foundation shall pay the School District an annual fee of \$14,000. This fee may be changed annually by mutual agreement of both parties. Acting as fiscal agent includes payroll services, accounting services, telephone and electronic mail services, office computer and technology assistance from IT staff.
5. The Foundation is organized as an independent, self-sustaining educational foundation and is not a part of the legal structure of the School District. The Foundation is governed by its own Board of Directors, which is comprised of community volunteers, one member of the School Board, and the School District Superintendent as an ex officio member. The Foundation Board of Directors shall enter into whatever contracts it deems necessary to facilitate its purposes and programs, without the input of the School District.
6. To the extent that any profit or loss is sustained by the Foundation, such profit or loss is attributed only to the Foundation and its Board of Directors, and not to the School District. As the fiscal agent for the Foundation, the School District shall not have authority to approve or disapprove expenditures made pursuant to the Foundation's contract with its Executive Director, but shall only function as the conduit of compensation paid by the Foundation to the Executive Director.
7. The Foundation shall acquire and keep in full force and effect liability insurance coverage as is necessary to adequately insure against any and all potential losses resulting directly or indirectly from the operation of the Foundation, and shall provide proof of such insurance to the School District prior to July 1, 2011.
8. The Foundation shall assume full liability for its activities and programs and shall indemnify and hold harmless the School District, its officers, agents, and employees from any suits, claims, or liability arising under this Agreement or arising from the operation of the Foundation.
9. All payments made in the operation of the Foundation, shall be made from funds generated by the Foundation and it is understood and agreed that under no circumstances is the School District undertaking or obligated to provide its funds for the operation of the Foundation.
10. No employee, independent contractor or agent of the Foundation shall be considered an employee of the School District for any purpose, including, but not limited to, salaries, wages or other compensation or fringe benefits; worker's compensation; unemployment compensation; public employees' retirement; social security; liability; insurance; keeping of personnel records; termination or discharge of employment and individual contracts.

11. The School District shall have no authority under any circumstances to hire or retain, discipline, supervise, provide work direction, set hours of work or operation of the Foundation's Executive Director, or discharge any employee, independent contractor, or agent of the Foundation.
12. This agreement may be amended only in writing executed by both parties.
13. This agreement shall be governed by the laws of the State of Minnesota.
14. This agreement shall be in full force and effect for the period from July 1, 2012 through June 30, 2013, and will be renewed for successive one-year terms upon mutual agreement of the School District and the Foundation unless terminated by the Foundation. Either party wishing to either renew or terminate this agreement must give a 90-day notice prior to the renewal or termination date.

IN WITNESS WHEREOF, the parties have hereunto set their hands and each warrants that they each are empowered and authorized to execute this agreement.

Date: _____ MAHTOMEDI AREA EDUCATIONAL FOUNDATION

By _____

Its _____

Date: _____ MAHTOMEDI PUBLIC SCHOOLS, ISD NO. 832

By _____

Its _____

Agenda Item _____

The Minnesota State High School League provides educational opportunities for students through interscholastic athletic and fine arts programs and provides leadership and support for member schools.



Member of the National Federation of State High School Associations

April 2012

Dear Superintendent:

Minnesota Statutes 1993, Section 128C.01, requires individual school boards each year to authorize membership in the Minnesota State High School League. The Resolution for Membership affirms (1) that the board of education for your school delegates the control, supervision and regulation of League-sponsored athletic and fine arts activities to the Minnesota State High School League; (2) that your school board adopts the Constitution, Bylaws and Rules and Regulations of the League; and, (3) that the administration for and the responsibility for supervising the activities are assigned to your official school representative.

Formal approval by the governing board of your school district or school must be made prior to August 1, 2012, to enable the League office to certify your continuation or new membership in the League. If your Designated School Board Representative has changed from the fall, please make that change in the MSHSL website database.

I am enclosing the resolution form which provides for the appropriate school board action. The resolution form is provided in duplicate. **Please return one copy of the 2012-2013 Resolution for Membership to the Minnesota State High School League and retain one copy for your school files. The deadline for returning the resolution form is September 1, 2012. If the form is not received by the above date, a \$250 late fee will be assessed. No school is eligible to compete in post-season tournaments unless the Resolution for Membership is on file in the League office.**

A billing for services, rule books and other supplies will be mailed to schools in mid-August as has been the accepted procedure in the past. This billing, which includes a \$100 service fee, will be based on the information your school has submitted to the League office regarding the activities your school will sponsor during the 2012-2013 school year.

Please be reminded of the following:

1. September 1 is the due date for return of the resolution form. If you do not submit the resolution, your students ARE NOT covered by the catastrophic insurance plan, your school district must assume that responsibility, and your students will not be allowed to participate in League-sponsored events.
2. The resolution form must be completed in full, including signatures of the superintendent and clerk/secretary of the board of education.

I am sure that membership in the Minnesota State High School League will provide your students with rewarding benefits as they participate in the interscholastic activities sponsored by your school.

I would suggest that you place this resolution on your agenda as soon as possible and certainly not later than a June or July board meeting in order to avoid last-minute efforts late in the summer which may create problems for your board and administrative staff to meet the September 1, 2012 deadline.

Sincerely,

David V. Stead
Executive Director

DVS/lmj
Enclosures

Minnesota State High School League
2100 Freeway Boulevard
Brooklyn Center, MN 55430-1735
763-560-2262 Fax: 763.569.0499 www.mshsl.org

**2012-2013 RESOLUTION FOR MEMBERSHIP
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE**

RESOLVED, that the Governing Board of School District Number 832, County of Washington State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the high school(s) listed below (name all high schools in the district):

Mahtomedi High School _____

is/are authorized by this, the Governing Board of said school district or school to:

1. _____ Make new application for membership in the Minnesota State High School League; School Enrollment (9-12): _____
OR;
 Renew its membership in the Minnesota State High School League; and,
2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representative identified by the Governing Board.

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

Signed: _____ Signed: _____
Clerk/Secretary - Local Governing Board Superintendent or Head of School

Date: May 10, 2012 Date: May 10, 2012

District Office Address, City, Zip: 1520 Mahtomedi Avenue, Mahtomedi,
MN 55115

School Superintendent's Phone: 651-407-2001 School Superintendent's Email: mark.larson@mahtomedi.k12.mn.us

RETURN ONE COPY TO THE MSHSL NOT LATER THAN SEPTEMBER 1, 2012
Retain one copy for the school files.