

INDEPENDENT SCHOOL DISTRICT #832
REGULAR MEETING – BOARD OF EDUCATION
Thursday, April 12, 2012 - 7:00 PM
Mahtomedi District Education Center - Community Room

The Mission of the Mahtomedi School District No. 832, as a multi-community public school system, is to provide individually challenging, lifelong learning experiences for all people, leading to productive and self-fulfilling roles in a global society, accomplished through partnerships with students, families, staff and communities all committed to excellence.

- AGENDA -

1. CALL TO ORDER
2. ROLL CALL OF ATTENDANCE
3. APPROVAL OF THE AGENDA
4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items
5. PRESENTATIONS/RECOGNITION
 - A. MAEF - Check Presentation
Presenter: Dale Johnson / Suzanne Anderson / Erika Hsu / Kelly Unger
 - B. Student Recognition
 - C. Mahtomedi High School - College and Career Readiness
Presenter: Kathe Nickleby / Christopher Moore / John Akins / Keith Miley /
Mary Schnell / Chris Carlson-Kelm
6. PUBLIC COMMENT
Visitors attending the meeting who wish to address the school board on any issue that is on the agenda may do so at this time. Please refer to the last page for the procedure that has been established for public comments.
7. REPORT FROM STUDENT REPRESENTATIVE
Presenter: Alexandra Atkins, Student Representative
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C. Minnesota School Boards Association (MSBA) Legislative Liaison Presenter: Kevin Donovan	
D. Northeast Metro 916 Board Presenter: Judy Schwartz	
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(2012-2013)

D. Approval of Donations/Grants Totaling \$1,945

1. From Anonymous to Mahtomedi Girls' Swim Team - \$1,000
2. From Kramer-Berg American Legion Post 507 to Mahtomedi Area Community Education-Senior Program - \$945

E. Personnel

1. Approval of Contracts and Work Agreements

- a. Deb Carlson - Early Childhood Special Education Teacher - ECSE - (2012-2013, from .9 to .75 FTE)
- b. Linda Corwin - .058 FTE Title I Teacher - St. Jude of the Lake School (3/26/12)
- c. Kathryn Fick - Literacy Support Paraprofessional - Wildwood Elementary School (3/28/12 to 6/7/12)
- d. Deb Kaczorek - Instructional Technology Specialist - District Wide (2011-2012)
- e. Sandra Wagner - Speech Pathologist - Mahtomedi High School (2012-2013, from 1.0 to .8 FTE)

2. Approval of Leave of Absence

- a. Sue Hoffman - Business Education Teacher - Mahtomedi High School (2012-2013, .2 FTE LOA)
- b. Lorie Kaehler - Reading Teacher - O. H. Anderson Elementary School (2012-2013)
- c. Sue Katzke - Math Teacher - Mahtomedi High School (2012-2013, .4 FTE LOA)
- d. Deanna Laue - First Grade Teacher - Wildwood Elementary School (4/23/12 to 5/18/12)
- e. Stacy Radabaugh - Speech Pathologist - Wildwood Elementary School (2012-2013, .2 FTE LOA)
- f. Joyce Roddy - Language Arts Teacher - Mahtomedi High School (2012-2013)
- g. Cynthia Samels - French Teacher - Mahtomedi High School (2012-2013)
- h. Cynthia Sherar - Third Grade Teacher - O. H. Anderson Elementary School (2012-2013)
- i. Gretchen Tentis - Third Grade Teacher - O. H. Anderson Elementary School (2012-2013)
- j. Lori Wojtas - Math Teacher - Mahtomedi High School (2012-2013, .2 FTE LOA)

3. Approval of Resignations/Retirements/Terminations

- a. Barbara Hertel - Biology Teacher - Mahtomedi High School (6/8/12)

Agenda - April 12, 2012

- b. Linda Seebeck - Guidance Secretary - Mahtomedi Middle School
(6/30/12)

PUBLIC PARTICIPATION IN SCHOOL BOARD MEETINGS REGULAR SCHOOL BOARD MEETING

Thank you for coming. The School Board of Independent School District #832 hopes you will find the meeting informative. By attending, you will better understand how your school district operates. The School Board meeting is a meeting "in public," and not a public meeting. In order to conduct its work in a professional and business-like manner, the school board has established the following rules for conducting the meeting:

- Comments and questions on issues are welcome at the scheduled time on the agenda. The school board is prohibited by law from discussing concerns about individual employees or students in a public meeting. Please forward comments or issues regarding individual employees or students to the superintendent at mark.larson@mahtomedi.k12.mn.us or 651-407-2001.
- If you would like to speak to the school board, you will be recognized during Public Comment. The public may comment on any item on the agenda. The school board generally does not take action on any issue that is not on the agenda. Concerns or questions are forwarded to the superintendent for review and recommended action before consideration by the school board. Unless requested by a school board member, items on the consent agenda are not discussed by the school board at the meeting.
- The chairperson will ask citizens in attendance to sign in if they wish to address the school board. If you are late and wish to speak, please give your name, address, and agenda number to the clerk when you arrive.
- Individuals will be recognized in the order received. Since we are videotaping tonight's meeting for delayed broadcast, individuals who wish to address the school board or ask questions need to go to the microphone. Please state your name and address after being recognized and limit your comments to three minutes (approximately 450 written words). Everyone wishing to comment will be recognized and heard before anyone speaks twice.

Minutes of Regular Meeting

Board of Education Mahtomedi Public Schools

A **Regular** meeting of the Board of Education of the Mahtomedi Public Schools was held **Thursday, March 8, 2012**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

1. CALL TO ORDER

Meeting called to order at 7:00 p.m. by Chair Cathy Dalton.

2. ROLL CALL OF ATTENDANCE

Present: Cathy Dalton; Mary Jo Deters; Bob Donohoe; Kevin Donovan; Judy Schwartz; Superintendent Mark Larson, ex officio; and Alexandra Pfiffner, Student Representative.
Absent: Steve Wolgamot.

3. APPROVAL OF THE AGENDA

Donovan moved, Schwartz seconded, approval of the agenda. Carried.

4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items

Donohoe moved, Donovan seconded, approval of the actions recommended on the consent agenda. Carried.

5. PRESENTATIONS/RECOGNITION

A. Student Recognition - Interact Club

Chris Moore, Assistant Principal at Mahtomedi High School, explained that the Interact Club is in association with the Rotary Club and provides service opportunities for students. Moore introduced Sarah Lorntson, English teacher at Mahtomedi High School. Lorntson and students described a service trip that they took over the Presidents' Day holiday which included stops at the following locations: Mankato where they packaged food for Kids Against Hunger; the Community Play House in Des Moines, IA where they helped build sets for the Johnny Cash Review Show and also did some maintenance and painting, visited the engineering campus at Iowa State University, stopped at a retirement home in Chillicothe, MO where they played games and sang with the senior citizens, and the last stop was at the Moonlight Ranch in Kansas City where they picked up sticks on the horseback riding trail and trash around the area.

B. Mahtomedi Middle School - Extra-Curricular Opportunities

Mike Neubeck, Principal at Mahtomedi Middle School, presented what extra-curricular opportunities the Middle School provides which include the following: band and jazz band, choir, drama - fall play and spring musical, volleyball, cross country, gymnastics, track, Young Innovators Club, Science Bowl Team, Math Counts Club, Six Mix, *Zephyr Express* newspaper, yearbook, student council, Environmental Rescue Club, spelling bee, geography bee, dance/activity events, Ski Club, and 8th grade trip to Washington DC.

C. After School All Stars Program

Lynne Viker, Director of Teaching and Learning and Support Services, and Lindsey Olson, ELL/Education Equity Program Coordinator, provided information on the After School All Stars program formerly known as Targeted Services. The program invites students who are in Tier II as well as English language learners and provides targeted academic interventions and enrichment. The academic interventions are reading and math based and some of the enrichments provided have been: gym, visit a Native American Village, budding artist, knitting, and cooking. The program is provided at both Wildwood and O. H. Anderson Schools.

6. PUBLIC COMMENT

None.

7. REPORT FROM STUDENT REPRESENTATIVE

Student Representative Allie Atkins reported on the following events at Mahtomedi High School: SilverBelle held at Target Field, last night's Prom Expo, Prom will be May 12 on a boat in Stillwater, Prom Pep Fest May 10, juniors have taken pre-MCA test, MCA test April 17 & 18, winter sports have wrapped up and spring sports starting, SLC talent show, conferences, graduation planning, Celebration of Excellence on April 18, and preparing for staff appreciation week.

8. APPROVAL OF MINUTES

A. February 9, 2012 - Regular Meeting

Schwartz moved, Donohoe seconded, approval of the minutes from the February 9, 2012, regular school board meeting. Carried.

B. February 23, 2012 - Study Session

Schwartz moved, Donohoe seconded, approval of the minutes from the February 23, 2012, school board study session. Carried.

9. DISCUSSION/INFORMATION ITEMS

A. Calendar of Events

Chair Cathy Dalton reviewed the calendar of events.

B. Policies

1. First Reading

a. Policy 801 - Equal Access to Facilities

Superintendent Mark Larson reviewed with school board members drafts of policy 801.1 - School Sponsored Student Groups or Activities, Mahtomedi Activities Checklist, and Application for Recognition of District Sponsored Activity. The district is creating a policy, process, and procedure for student activities and clubs. Discussion of school sponsored student groups or activities will continue at the March 22 study session.

2. Second Reading

a. Policy 540 - Early Admission to Kindergarten

Superintendent Mark Larson reviewed with school board members Policy 540 - Early Admission to Kindergarten. The policy will be brought back to the April 12, 2012, school board meeting for approval.

b. Policy 810 - Health and Safety Program

Superintendent Mark Larson reviewed with school board members Policy 810 - Health and Safety Program. The policy will be brought back to the April 12, 2012, school board meeting for approval.

10. ACTION ITEMS

A. Approval of 2012-2013 Integration Budget

Lynne Viker, Director of Teaching and Learning and Support Services, and Lindsey Olson, ELL/Education Equity Program Coordinator, gave an update and reviewed the following five goals from the integration revenue budget: Goal One: Close the Achievement Gap. Goal Two: Provide Opportunities for Sustained Interracial Contact. Goal Three: Provide Training in Cultural Competency for Staff. Goal Four: Provide Staff Development to Close the Achievement Gap. Goal Five: Evaluate

Outcomes. An addition in this year's budget are funds for a contracted person to evaluate the program. Donovan moved, Donohoe seconded, approval of the 2012-2013 integration budget. Carried.

B. Approval of Revised 2011-2012 Budget

Denise Sundstrom, Director of Business Services, presented a revised 2011-2012 budget for approval. Changes were made to the General Fund, Community Education Fund, and Debt Service Fund. Donohoe moved, Deters seconded, approval of the revised 2011-2012 budget. Carried.

C. Approval of Resolution Authorizing Issuance and Sale of \$2,145,000 General Obligation Refunding Bonds, Series 2012A

Denise Sundstrom, Director of Business Services, provided information to school board members regarding the sale of series 2012A general obligation refunding bonds. The estimated debt savings would be approximately \$175,000 over ten years. Schwartz moved, Donohoe seconded approval of resolution authorizing issuance and sale of \$2,145,000 general obligation refunding bonds, series 2012A. Carried.

11. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

School Board Treasurer Bob Donohoe reported on last Friday's AMSD meeting. Donohoe encouraged school board members to visit the AMSD or the MSBA web sites for legislative updates on what bills are going through.

B. Integration District: Educational Equity Alliance (EEA)

School Board Clerk Mary Jo Deters reported on the EEA meeting earlier this week. The legislative task force did issue their formal recommendations on integration.

C. Minnesota School Boards Association (MSBA) Legislative Liaison

School Board Director Kevin Donovan reported on the following MSBA items: the FABLAB was featured in the *MSBA Journal*, Director 6 MSBA Dinner in the FABLAB on May 3, annual MSBA school board student rep scholarship, Joint Legislative Conference on March 21 and 22, data - finding the information you need to know hand out.

D. Northeast Metro 916 Board

School Board Director Judy Schwartz updated the school board on the funding 916 is trying to get for a new building.

E. Other Items/Reports

None

12. SUPERINTENDENT'S REPORT

Superintendent Mark Larson reported on the “*Second Grade’s Got Talent*” program, meeting with the MDE on the Mahtomedi Virtual Academy, attending the Chamber of Commerce lunch with MHS students, MAEF Gala and digital literacy fund-a-need, attended technology conference on iPad use, communications survey results on the website, mailing to residents who do not attend our schools, Christy Anderson selected as 1 of 34 semifinalist for Teacher of the Year.

13. ADJOURNMENT

Donovan moved, Donohoe seconded, adjournment. Meeting adjourned at 8:44 p.m. Carried.

14. CONSENT AGENDA ITEMS (Items Approved Under #4)

A. Approval to Pay Bills - Check No. 374668 to 375055 and Check No. 80002082 to 80002181

B. Approval of Wire Transfer Transactions

C. Approval of Revised 2011-2012 School Calendar
February 29, 2012 - Snow Day

D. Approval to Hold a School Board Dinner Session on Thursday, March 22, 2012 at 5:30 p.m.

E. Approval of Donations/Grants Totaling \$1,000

1. From Anonymous to Mahtomedi High School Wrestling Program - \$1,000

F. Personnel

1. Approval of Contracts and Work Agreements

a. Kathryn Anderson - Long-Term Substitute Language Arts Teacher -
Mahtomedi Middle School (2/10/12 to 6/8/12)

b. Heather Lipps - ELL Paraprofessional - Mahtomedi Middle School
(2/10/12 to 5/4/12)

MARY JO DETERS, CLERK

Public notice for solicitation of bids, requests for quotes, and requests for proposals are located on the ISD 832 website, www.mahtomedi.k12.mn.us.

Minutes of Workshop Session

Joint Board of Education/Mahtomedi City Council Mahtomedi Public Schools

A **Workshop Session** of the Board of Education of the Mahtomedi Public Schools and the Mahtomedi City Council was held **Thursday, March 22, 2012**, beginning at 5:30 PM in the Mahtomedi District Education Center - Community Room.

1. CALL TO ORDER

The workshop session was called to order at 5:38 p.m.

2. ROLL CALL OF ATTENDANCE

Present - Board of Education: Cathy Dalton; Mary Jo Deters; Kevin Donovan; Judy Schwartz; and Superintendent Mark Larson, ex officio. Also present: Phil Belden, Supervisor of Buildings and Grounds; Denise Sundstrom, Director of Business Services; and Lynne Viker, Director of Teaching and Learning and Support Services.

Present - City Council: Dick Brainerd, Tim Deans, Jud Marshall, Tim Mitchell, and Lael Ramaley. Also present: Jack Corkie, from WSB & Assoc.; Jay Kennedy, City Engineer; Scott Neilson, City Administrator; and Jason Wedel, from WSB & Assoc.

3. APPROVAL OF THE AGENDA

Ramaley moved, Mitchell seconded, approval of the agenda. Carried.

4. DISCUSSION OF WILDWOOD SCHOOL PROPERTY

The Mahtomedi School Board met with the Mahtomedi City Council to discuss the sale of the Wildwood School property. The property is currently for sale and the building/property, which is a little over 8 acres, will become vacant in September 2013 when new Wildwood School opens. The school district has not had any offers on the property to date.

School board and city council members discussed what they would like to see on the property and what would be a good fit for the property. Jason Wedel from WSB & Associates discussed with the group what the site could hold for single family homes or townhomes and what the value of those might be. The property is currently zoned P-Park Land/Public. Any change in the land use will require an amendment of the City's Comprehensive Plan and Rezoning.

It was agreed that the two entities would meet again, possibly in May. Between now and then the city will check with the Met Council regarding the city's comprehensive plan and invite developers in to look at the property.

5. ADJOURNMENT

Ramaley moved, Mitchell seconded, adjournment. Carried. Meeting adjourned at 6:44 p.m.

Minutes of Study Session

Board of Education Mahtomedi Public Schools

A **Study Session** of the Board of Education of the Mahtomedi Public Schools was held **Thursday, March 22, 2012**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

1. CALL TO ORDER

Chair Cathy Dalton called the study session to order at 7:00 p.m.

2. ROLL CALL OF ATTENDANCE

Present: Cathy Dalton; Mary Jo Deters; Kevin Donovan; Judy Schwartz; and Superintendent Mark Larson, ex officio. Absent: Bob Donohoe and Steve Wolgamot.

Also present: Denise Sundstrom, Director of Business Services; and Lynne Viker, Director of Teaching and Learning and Support Services.

3. APPROVAL OF THE AGENDA

Schwartz moved, Donovan seconded, approval of the agenda. Carried.

4. DISCUSSION/INFORMATION ITEMS

A. Review of Proposed Budget Reductions

Superintendent Mark Larson and Denise Sundstrom, Director of Business Services, reviewed with school board members proposed budget adjustments for the 2012-2013 school year that would cut approximately \$250,000 to \$300,000. Larson will get final information to school board members prior to the April 12 regular school board meeting.

B. High School Physical Education Class Exemption

Superintendent Mark Larson discussed with school board members physical education class exemptions for Mahtomedi High School students. In the event that a student has a highly rigorous, completely full schedule for all four years at MHS, counselors and principals will work with the student and family to identify solutions. One such

solution may be exempting a student from the physical education requirement in their senior year. This exemption may be granted if a student is participating on a MSHSL team or can document a physical activity that is equivalent in time to a physical education class.

C. Secondary School Activities and Clubs

Superintendent Mark Larson discussed a new policy 801.1 - School Sponsored Student Groups or Activities and changes to current policy 801 - Equal Access to Facilities of Secondary Schools. These policies will be on the April 12 regular school board meeting agenda for a first reading.

D. Community Education Update

Superintendent Mark Larson informed school board members that the district will not be partnering with the YMCA for delivery of community education services. Looking at possibly partnering with the Stillwater School District or hiring a part-time director.

5. ADJOURNMENT

Deters moved, Schwartz seconded, adjournment. Carried. Meeting adjourned at 7:44 p.m.

MARY JO DETERS, CLERK

CALENDAR OF EVENTS

APRIL		
DATE/TIME	MEETING/EVENT	LOCATION
<u>Tuesday, April 10</u> 6:30-8:30 p.m.	Community Education Advisory Council Meeting	District Education Center - Board Room
<u>Thursday, April 12</u> 5:30 p.m. 7:00 p.m.	New Wildwood School Groundbreaking Ceremony School Board Meeting	Athletic Fields Parking Lot District Education Center-Community Room
<u>Friday, April 13</u> 7:00 a.m. 1:00-2:15 p.m. 6:00-8:00 p.m.	AMSD Board of Directors Meeting Mahtomedi Middle School Parent Association Meeting Pizzazz Concert	TIES Building-Cafeteria, St. Paul Mahtomedi Middle School - Room 115 Mahtomedi High School - Commons
<u>Wednesday, April 18</u> 5:30 p.m. 6:00-8:00 p.m.	MHS Celebration of Excellence African Culture Community Night	Dellwood Hills Golf Club O. H. Anderson Elementary School-Cafeteria
<u>Friday, April 20</u> 8:30 a.m.	OHA Breakfast of Champions	O. H. Anderson School - Cafeteria
<u>Saturday, April 21</u> 9:00 a.m.-Noon 7:00 p.m.	Rite of Spring Wildwood Artist Series - <i>Paige Koebele & Gerardo Leon-Aguilar</i>	District Education Center Mahtomedi High School - Black Box Theater
<u>Saturday-Monday, April 21-23</u>	NSBA Conference	Boston, MA
<u>Tuesday, April 24</u> 7:15 a.m. 6:30-8:30 p.m.	9 th Grade Academic Awards Science and Engineering Fair	Chautauqua Center Mahtomedi High School - Commons/Gym
<u>Wednesday, April 25</u> 7:15 a.m.	10 th Grade Academic Awards	Chautauqua Center
<u>Thursday, April 26</u> 7:15 a.m. 7:00 p.m. 7:00 p.m.	11 th Grade Academic Awards MHS Play <i>Our Town</i> School Board Study Session	Chautauqua Center Chautauqua Center District Education Center-Community Room
<u>Friday, April 27</u> 7:15 a.m. 7:30 a.m. 7:00 p.m.	12 th Grade Academic Awards City Leaders Meeting MHS Play <i>Our Town</i>	Chautauqua Center District Education Center - Board Room Chautauqua Center
<u>Saturday, April 28</u> 7:00 p.m.	MHS Play <i>Our Town</i>	Chautauqua Center
<u>Sunday, April 29</u> 2:00 p.m.	MHS Play <i>Our Town</i>	Chautauqua Center
<u>Monday, April 30</u> 6:00 p.m.	Fine Arts Senior Banquet	Dellwood Hills Golf Club

CALENDAR OF EVENTS

MAY		
DATE/TIME	MEETING/EVENT	LOCATION
<u>Tuesday, May 1</u> 6:00 p.m.	Northeast Metro 916 School Board Meeting	Bellaire School, White Bear Lake
<u>Thursday, May 3</u> 1:30 p.m. 5:45 p.m.	3 rd Grade Program MSBA Director District 6 Dinner	O. H. Anderson School - Large Gym FabLab
<u>Friday, May 4</u> 7:00 a.m. 1:30 p.m.	AMSD Board of Directors Meeting 3 rd Grade Program	TIES Building-Cafeteria, St. Paul O. H. Anderson School - Large Gym
<u>Monday, May 7</u> 7:00 p.m.	6 th Grade Band Concert	Chautauqua Center
<u>Tuesday, May 8</u> 6:30 p.m. 6:30 p.m. 8:00 p.m.	Community Education Advisory Council Meeting 7 th Grade Band Concert 8 th Grade Band Concert	District Education Center - Board Room Chautauqua Center Chautauqua Center
<u>Thursday, May 10</u> 1:30-2:23 p.m. 7:00 p.m. 7:00 p.m.	Prom Pep Fest MMS Jazz Band Concert School Board Meeting	Mahtomedi High School - Gym Chautauqua Center District Education Center-Community Room
<u>Friday May 11</u> 1:00-2:15 p.m.	Nature Trail Day Mahtomedi Middle School Parent Association Meeting	O. H. Anderson Elementary Mahtomedi Middle School - Room 115
<u>Monday, May 14</u> 6:30 p.m. 6:30 p.m. 7:00 p.m. 7:45 p.m.	6 th Grade Choir Concert MHS Parent Communication Network/M Club Mtg. MAEF Board of Trustees Meeting 7 th Grade Choir Concert	Chautauqua Center Mahtomedi High School - Media Center District Education Center - Board Room Chautauqua Center
<u>Tuesday, May 15</u> 7:00 p.m.	8 th Grade Choir Concert	Chautauqua Center
<u>Wednesday, May 16</u> 7:00 p.m.	Senior Scholarship Awards	Chautauqua Center
<u>Monday, May 21</u> 7:30 p.m.	Senior Athletic Awards Program	Chautauqua Center
<u>Tuesday, May 22</u> 6:45 a.m.	8 th Grade Student Recognition Program	Chautauqua Center

CALENDAR OF EVENTS

MAY Cont.		
DATE/TIME	MEETING/EVENT	LOCATION
<u>Thursday, May 24</u> 7:00 p.m. 8:00 p.m.	School Board Study Session MHS Choir Concert	District Education Center-Community Room Chautauqua Center
<u>Friday, May 25</u> 7:00 a.m.	AMSD Board of Directors Meeting	TIES Building-Cafeteria, St. Paul
<u>Monday, May 28</u>	No School - Memorial Day Holiday	
<u>Tuesday, May 29</u> 6:00 p.m. 8:00 p.m.	Northeast Metro 916 School Board Work Session MHS Spring Jazz Band Concert	Bellaire School, White Bear Lake Chautauqua Center
<u>Thursday, May 31</u> 8:00 p.m.	MHS Spring Band Concert	Chautauqua Center

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: April 12, 2012

Agenda Item #9. C.

TOPIC: Proposed Budget Reductions 2012-2013

PURPOSE OF PRESENTATION: Discuss the proposed budget reductions for next year.

ACTION RECOMMENDED: Discussion item.

Submitted By:



Denise Sundstrom
Director of Business Services

Concurrence By:



Dr. Mark Larson
Superintendent of Schools

Mahtomedi Schools 2012-2013 Proposed Budget Adjustments

Area	Savings	Overall Total	Impact
District office administration	\$60,000	\$60,000	Increase workload for directors and principals
Special education	\$65,000	\$125,000	Adjustment for MOE and para subs eliminated
Recode staff development coord to federal	\$20,000	\$145,000	Coding change to receive federal reimbursement
Hire security company for parking lot and liasion HS	\$47,440	\$192,440	Hire security company at high school
Middle School staffing on Spanish/Art/FACS .15 FTE	\$10,000	\$202,440	Staffing adjustment at middle school due to registrations
Bookkeeper to Fund 4	\$14,000	\$216,440	Bookkeeper duties to be assigned to principals secretary
Wildwood to reduce music by .10 FTE	\$6,874	\$223,314	Adjustment to Wildwood staffing
Clerical substitutes	\$7,500	\$230,814	Clerical subs will not be hired unless approved by HR
OH Anderson para reduction	\$3,175	\$233,989	Para hours consistent with other schools
Middle School staff development budget	\$2,000	\$235,989	One time staff development carryover
Transportation costs for athletics	\$3,000	\$238,989	Reduce transportation costs for athletics
School board expense	\$5,000	\$243,989	Reduce miscellaneous expense board budget
Virtual academy revenue	\$15,000	\$258,989	Estimate for new online learning school
Athletic fees	\$22,000	\$280,989	Increase athletic fees by \$20 and non athletic fees by \$10
Activities Director to Fund 1	(\$27,000)	\$253,989	Activities Director 1.0 FTE in general fund

Mahtomedi Schools 2012-2013 Proposed Budget Adjustments

Other Considerations

Class size	\$260,000	Reduce 4 FTE teachers increases class size
Transportation	\$79,450	Charge \$125 for transportation under state limit
Girls athletics	\$22,752	Eliminate a sport
Boys athletics	\$19,384	Eliminate a sport
WW supply budget reduce 10%	\$4,270	Reduce supply budget
OH supply budget reduce 10%	\$6,000	Reduce supply budget
OH capital budget	\$1,600	Reduce capital budget
MS supply budget	\$8,000	Reduce supply budget
MS capital budget	\$2,300	Reduce capital budget

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: April 12, 2012

Agenda Item #9. D.

TOPIC: Curriculum Review Update - Student Support Services

PURPOSE OF PRESENTATION: The purpose of the presentation is to update the School Board on the outcome of the Student Support Services review and to share information about the goals and next steps for the 2nd year.

ACTION RECOMMENDED: None.

Submitted By:

Lynne Viker

Name

Director of Teaching & Learning

Title

Concurrence By:

Mark Larson

Dr. Mark Larson

Superintendent of Schools

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: April 12, 2012

Agenda Item #9. E. 1. a.

TOPIC: Policy 524 - Internet Acceptable Use and Safety Policy

PURPOSE OF PRESENTATION: On an annual basis the Board reviews the Acceptable Use Policy. This usually occurs in the spring of the year in order to include any changes in the student handbooks for the start of the upcoming year. In this version of the policy, there are changes due to the implementation of our Bring Your Own Device initiative.

ACTION RECOMMENDED: The Board provide direction based on this first reading.

Submitted By:



Name

Superintendent of Schools

Title

Concurrence By:



Dr. Mark Larson

Superintendent of Schools

Draft of Current Policy

Mahtomedi School Board Policy 524

524 - TECHNOLOGY ACCEPTABLE USE AND SAFETY POLICY

I. PURPOSE

The purpose of this policy is to provide guidelines for acceptable and safe use of the district's electronic technologies for guests, students, and school district personnel (users) and to set guidelines for acceptable use of the school district's computer systems, hardware and software, web-based applications, electronic communications, school district web sites, and the Internet.

Comment [PC1]: Added as a result of the guest wireless Internet access and bring your own device initiative.

Comment [PC2]: "Users" is used throughout the policy to represent guests, students, and school district personnel.

II. GENERAL STATEMENT OF POLICY

In making decisions regarding student and employee access to the school district's electronic technologies, the school district considers its own stated educational mission, goals, and objectives. Technology skills are now fundamental to prepare students to become responsible global citizens. The school district expects that users will blend thoughtful use of the school district electronic technologies and the Internet throughout the curriculum and will provide guidance and instruction to students in their use.

Comment [PC3]: Changed "faculty" to "users" to accommodate the guest wireless Internet access and bring your own device initiative.

Comment [PC4]: Removed because users will be using not only school district electronic devices, but also personal devices.

Comment [PC5]: Because technology use will be more widespread this was removed to make this more appropriate for all "users" and not just students.

Comment [PC6]: Changed from "and includes" to "including."

III. LIMITED EDUCATIONAL PURPOSE

The school district is providing students and employees with access to the school district electronic technologies including Internet access. The school district systems have limited educational purpose, which includes use of the systems for classroom activities, educational research, collaboration, and professional or career development activities. Employees are required to follow data privacy policies and refrain from using email for communications containing private educational data or personnel data. Users are expected to use Internet access through the district systems to further educational and personal goals consistent with the mission of the school district and school policies. Employees may use the school district system for occasional personal needs consistent with other school board policies. Uses which might be acceptable on a user's private personal account on another system may not be acceptable on this limited-purpose network. Users shall not use the Internet, or email, for advertising purposes or to promote personal causes.

IV. USE OF SYSTEM IS A PRIVILEGE

The use of school district systems and access to use of the Internet is a privilege, not a right. Depending on the nature and degree of the violation and the number of previous violations, unacceptable use of the school district systems or the Internet may result in one or more of the following consequences: suspension or cancellation of use or access privileges; payments for damages and repairs; discipline under other appropriate school district policies, including suspension, expulsion, exclusion or termination of employment; or civil or criminal liability under other applicable laws.

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V.UNACCEPTABLE USES

- A. The following uses of school district systems and Internet resources are considered unacceptable:
1. Users will not use school district systems to access, review, upload, download, store, print, post, receive, transmit or distribute:
 - a. pornographic, obscene or sexually explicit material;
 - b. obscene, abusive, profane, lewd, vulgar, rude, inflammatory, threatening, terroristic, disrespectful, or sexually explicit language;
 - c. materials that use language or images that are inappropriate in the education setting or disruptive to the educational process;
 - d. information or materials that could cause damage or danger of disruption to the educational process;
 - e. materials that use language or images that advocate violence or discrimination toward other people (hate literature) or that may constitute harassment or discrimination.
 2. Users will not use school district systems or the Internet to knowingly or recklessly post, transmit or distribute false or defamatory information about a person or organization, or to harass another person, or to engage in personal attacks, including prejudicial or discriminatory attacks consistent with school district and school policies.
 3. Users will not use the school district system to engage in any illegal act or violate any local, state or federal statute or law.
 4. Users will not use the school district system to:
 - a. vandalize, damage or disable the property of another person or organization.
 - b. make deliberate attempts to degrade or disrupt equipment, software or system performance by loading, creating, or spreading computer viruses or by any other means.
 - c. tamper with, modify or change school district systems, software, hardware, or wiring.
 - d. take any action to violate, bypass or disable school district security and safety systems.
 - e. use school district systems to disrupt its use by other users.
 5. Users will not use school district systems to gain unauthorized access to information resources or to access another person's materials, information or files without the implied or direct permission of that person. Users also will not modify information created by others without their permission.
 6. Users will not use school district systems to post, transmit or distribute private information about another person or to post, transmit or distribute personal contact information about themselves or other persons including, but not limited to, addresses, telephone numbers, school addresses, work addresses, identification numbers, account numbers, access codes or passwords, and will not re-post a message that was sent to the user privately without permission of the person who sent the message.

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7. Users must keep all account information and passwords on file with the designated school district official. Users will not attempt to gain unauthorized access to the school district system or any other system through the school district system, attempt to log in through another person's account, or use computer accounts, access codes or network identification other than those assigned to the user. Messages and records on the school district system may not be encrypted without the permission of appropriate school authorities. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to school district systems or the Internet.
 8. Users will not use school district systems to violate copyright laws or usage licensing agreements, or otherwise to use another person's property without the person's prior approval or proper citation, including the downloading or exchanging of pirated software or copying software to or from any school computer, and will not plagiarize works they find on the Internet. Users must assume that all communications and information accessible through the Internet is private property.
 9. Users will not use school district systems for conducting business, for unauthorized commercial purposes or for financial gain unrelated to the mission of the school district. Users will not use the school district system to offer or provide goods or services or for product advertisement.
 10. Users will not use school district systems for non-district supported software without the prior approval of the district technology department.
 11. Users will not save personal photos, music, files, etc. unrelated to educational purposes on a district share/home folder for an extended period of time. Personal data saved on workstations may be removed if they degrade the performance of the workstation or other district systems.
 12. Users will not access the internal school district network, the Internet, or printers with personal electronic devices without prior approval from the district technology department.
- B. A student or employee engaging in any of the foregoing unacceptable uses of the Internet when off school district premises and without the use of the school district system may also be in violation of this policy as well as other school district policies. In situations when the school district receives a report of an unacceptable use originating from a non-school computer or resource, the school district may investigate such reports to the best of its ability. Students or employees may be subject to academic sanctions or disciplinary action for such conduct including, but not limited to, suspension or cancellation of the use or access to the school district computer system and the Internet and discipline under other appropriate school district policies, including suspension, expulsion, exclusion, or termination of employment.
- C. If a user inadvertently accesses unacceptable materials or an unacceptable Internet site, the user shall immediately disclose the inadvertent access to an appropriate school district official. In the case of a school district employee, the immediate disclosure shall be to the employee's immediate supervisor and/or the building administrator. This disclosure may serve as a defense against an allegation that the user has intentionally

Comment [PC7]: Added to accommodate the guest wireless Internet access and bring your own device initiative. Users will be allowed to access the wireless network, but will not be allowed to plug their devices into network jacks without prior approval. Users should also not be trying to connect to district printers.

Comment [PC8]: Because approval may come from Community Education, a building principal, media specialist, etc. this was removed.

Comment [PC9]: At a recent regional conference it was suggested that something be added to a district's acceptable use policy regarding incidents that may occur off campus (ex.on Facebook) or on campus, but not using the district's wireless (ex. using a 3G connection to the Internet).

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violated this policy. In certain rare instances, a user also may access otherwise unacceptable materials if necessary to complete an assignment and if done with the prior approval of and with appropriate guidance from the appropriate teacher or, in the case of a school district employee, the building administrator.

D. A user must notify the district technology department if a user identifies a security problem with school district systems or on the Internet. The user should not demonstrate the problem to other users.

E. Respect for privacy rights:

1. Students may only use personal electronic devices to record sound, pictures, or video of classroom instruction with prior approval from the teacher or staff member. It is inappropriate to record any conversations or exchanges of communications without the knowledge and consent of all participating persons.
2. Students shall not photograph or videotape other individuals at school or at school sponsored activities without their knowledge and consent, except for activities considered to be in the public arena such as sporting events or public performances.
3. Students shall not e-mail, post to the Internet, or other otherwise electronically transmit images of other individuals taken at school without their expressed written consent.
4. Use of cellular phones or other personal electronic devices is strictly prohibited in locker rooms and restrooms.

Comment [PC10]: Added at the request of Dr. Larson after he attended a conference that discussed this topic.

VI. DISTRICT WEB SITE

~~A. All communication and information accessible on ISD 832 official web sites is property of the school district.~~

Comment [PC11]: Removed because it is not an accurate statement. If a teacher posts a picture they found on the Internet and used it on their website, we do not own the rights to that picture. Many teachers post files from their curriculum that are copyrighted. We do not own those files.

A. The principal of each school building shall approve content on their web page consistent with school district policy, procedures, and guidelines. The content of district-wide pages shall be approved by the Superintendent.

B. Individual student or staff web pages developed using school district equipment or access shall be subject to this policy.

VII. FILTER

A. With respect to ~~any of its computers with~~ School District Internet access, the School District will monitor and filter online activities of both minors and adults. The School District is required by Child Internet Protection Act (CIPA) to implement filtering measures that will block or filter Internet access to any visual depictions that are:

Comment [PC12]: Removed to accommodate the guest wireless Internet access and bring your own device initiative.

Comment [PC13]: Added because if a device is connecting to the Internet via an outside network (ex. 3G through their cellphone carrier) and being used within the district, we cannot filter or monitor their activities.

1. Obscene;
2. Child pornography; or
3. Harmful to minors.

Comment [PC14]: Because of changes to the Child Internet Protection Act (CIPA) the MSBA recommended including this phrase.

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- B. The term “harmful to minors” means any picture, image, graphic image file, or other visual depiction that:
1. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; or
 2. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
 3. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.
- C. An administrator, supervisor or other person authorized by the Superintendent may disable the technology protection measure, during use by an adult, to enable access for bona fide research or other lawful purposes.
- D. The School District will educate students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response.
- E. The School District reserves the right to block or filter sites that are deemed inappropriate for users or compromise the integrity of school district systems.

Comment [PC15]: In the current AUP, this is in section VII, point D.

Comment [PC16]: Because of changes to the Child Internet Protection Act (CIPA) the MSBA recommended including this point. The district is currently working with the schools to learn where this is already covered and will then decide if anything must be added.

Comment [PC17]: In the current AUP, this is section VII, point C.

VIII. CONSISTENCY WITH OTHER SCHOOL POLICIES

- A. Use of school district computer systems and use of the Internet shall be consistent with school district policies and the mission of the school district.

IX. LIMITED EXPECTATION OF PRIVACY

- A. By authorizing use of school district systems, the school district does not relinquish control over materials on the systems, whether onsite or offsite, or transmitted via the systems. Users should expect only limited privacy for personal content on school district systems.
- B. Routine maintenance and monitoring of the school district system may lead to a discovery that a user has violated this policy, another school district policy, or the law.
- C. An individual investigation or search will be conducted if school authorities have a reasonable suspicion that the search will uncover a violation of law or school district policy.
- D. Parents have the right at any time to investigate or review the contents of their child's files and e-mail.

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- E. School district employees should be aware that the school district retains the right at any time to investigate or review the contents of their files, online activity and e-mail. In addition, school district employees should be aware that data and other materials in files maintained on the school district system may be subject to review, disclosure or discovery under Minnesota Statutes, Chapter 13 (the Minnesota Government Data Practices Act). The school district archives employee email for a period of up to three years (beginning November of 2009).
- F. The school district will cooperate fully with local, state and federal authorities in any investigation concerning or related to any illegal activities or activities not in compliance with school district policies conducted through the school district system.

X. COMPUTER SYSTEMS AND INTERNET USE AGREEMENT

- A. The proper use of district computer systems and the Internet, and the educational value to be gained from their proper use, is the joint responsibility of students, parents, employees, and guests of the school district.
- B. This policy requires the permission of and supervision by the school's designated professional staff before a student may use a school account or resource to access district computer systems and the Internet.
- C. The Computer Systems and Internet Use Agreement form for students must be read and signed by the user and the parent or guardian upon beginning Wildwood Elementary School or O. H. Anderson Elementary School and yearly at Mahtomedi Middle School and Mahtomedi High School.
- D. The Computer Systems and Internet Use Agreement form for employees must be signed by the employee upon hire or change in policy. The form must then be filed at the school district office.
- E. Guest access to the wireless internet will require digital verification that the user will abide by all district policies pertaining to acceptable and responsible use.

Comment [PC18]: "and guests" was added as a result of the guest wireless Internet access and bring your own device initiative.

Comment [PC19]: Added as a result of the guest wireless Internet access and bring your own device initiative. Before connecting to the guest wireless Internet, users must accept terms and conditions for use by checking a box and clicking a "Log In" button.

XI. LIMITATION ON SCHOOL DISTRICT LIABILITY

Use of school district systems is at the user's own risk. The Mahtomedi Public Schools, their employees and agents, make no warranties of any kind, whether expressed or implied, regarding the service it is providing. The system is provided on an "as is, as available" basis. The school district will not be responsible for any damage users may suffer, including, but not limited to, loss, damage or unavailability of data stored on school district systems or backup media, for delays or changes in service, for interruptions of service, or for mis-deliveries or non-deliveries of information or materials, regardless of the cause. The school district is not responsible for the accuracy or quality of any advice or information obtained through or stored on the school district system. The school district

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will not be responsible for financial obligations arising through unauthorized use of the school district system or the Internet.

XII. USER NOTIFICATION

- A. All users shall be notified of the school district policies relating to district computer systems and Internet use.
- B. This notification shall include the following:
 - 1. Notification that Internet use is subject to compliance with school district policies.
 - 2. Disclaimers limiting the school district's liability relative to:
 - a. Information stored on school district systems.
 - b. Information retrieved through school district computers, networks or online resources.
 - c. Personal property used to access school district computers, networks or online resources.
 - d. Unauthorized financial obligations resulting from use of school district resources/accounts to access the Internet.
 - 3. A description of the privacy rights and limitations of school sponsored/managed Internet accounts.
 - 4. Notification that, even though the school district may use technical means to limit student or employee Internet access, these limits do not provide a foolproof means for enforcing the provisions of this acceptable use policy.
 - 5. Notification that goods and services can be purchased over the Internet that could potentially result in unwanted financial obligations and that any financial obligation incurred by a student through the Internet is the sole responsibility of the student and/or the student's parents and any financial obligation incurred by an employee through the Internet is the sole responsibility of the employee.
 - 6. Notification that, should the user violate the school district's acceptable use policy, the user's access privileges may be revoked, student or employee disciplinary action may be taken, and/or appropriate legal action may be taken.
 - 7. Notification that all provisions of the acceptable use policy are subordinate to local, state and federal laws.
 - 8. Notification that the collection, creation, reception, maintenance and dissemination of data via the Internet, including electronic communications, is governed by Policy 435-Public and Private Personnel Data and Policy 509-Protection and Privacy of Pupil Records.

XIII. PARENTS' RESPONSIBILITY; NOTIFICATION OF STUDENT COMPUTER SYSTEMS AND INTERNET USE

- A. Outside of school, parents bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies and other possibly offensive media. Parents are responsible for monitoring their

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student's use of school district systems and of the Internet if the student is accessing school district systems from home or a remote location.

XIV. IMPLEMENTATION; POLICY REVIEW

- A. The school district administration may develop appropriate user notification forms, login banners, guidelines and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines, forms and procedures shall be an addendum to this policy.
- B. The administration shall revise the user notifications, including student and parent notifications, if necessary, to reflect the adoption of these guidelines and procedures.
- C. The school district computer systems, Internet policies and procedures are available for review by all parents, guardians, staff and members of the community.
- D. Because of the rapid changes in the development of the Internet, the school board shall direct the administration to conduct an annual review of this policy.

Legal References: 15 U.S.C. § 6501 *et seq.* (Children's Online Privacy Protection Act)
17 U.S.C. § 101 *et seq.* (Copyrights)
20 U.S.C. § 6751 *et seq.* (Enhancing Education through Technology Act of 2001)
47 U.S.C. § 254 (Children's Internet Protection Act of 2000 (CIPA))
47 C.F.R. § 54.520 (FCC rules implementing CIPA)
Minn. Stat. § 125B.15 (Internet Access for Students)
Minn. Stat. § 125B.26 (Telecommunications/Internet Access Equity Act)
Tinker v. Des Moines Indep. Cmty. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)
United States v. American Library Association, 539 U.S. 194, 123 S.Ct. 2297, 56 L.Ed.2d 221 (2003)
Doninger v. Niehoff, 527 F.3d 41(2nd Cir. 2008)
Tatro v. Univ. of Minnesota, 800 N.W.2d 811 (Minn. App. 2011)
Layshock v. Hermitage Sch. Dist., 650 F.3d 205 (3rd Cir. 2011)
J.S. v. Bethlehem Area Sch. Dist., 807 A.2d 847 (Pa. 2002)

Comment [PC20]: Because of changes to the Child Internet Protection Act (CIPA) the MSBA recommended including this legal reference.

Comment [PC21]: Because of changes to the Child Internet Protection Act (CIPA) the MSBA recommended including this legal reference.

Comment [PC22]: Since last year, this legal reference has changed.

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)
MSBA/MASA Model Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)
MSBA/MASA Model Policy 506 (Student Discipline)

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MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA/MASA Model Policy 519 (Interviews of Students by Outside Agencies)
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)
MSBA/MASA Model Policy 522 (Student Sex Nondiscrimination)
MSBA/MASA Model Policy 603 (Curriculum Development)
MSBA/MASA Model Policy 604 (Instructional Curriculum)
MSBA/MASA Model Policy 606 (Textbooks and Instructional Materials)
MSBA/MASA Model Policy 806 (Crisis Management Policy)
MSBA/MASA Model Policy 904 (Distribution of Materials on School District Property by Nonschool Persons)

FIRST READING -- April 12, 2012

ADOPTED -- February 6, 1997

REVISED -- June 10, 1999; March 8, 2001; October 13, 2005; October 8, 2009; April 21, 2011

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: April 12, 2012

Agenda Item #9. E. 1. b.

TOPIC: Policy 801 - Equal Access to Facilities of Secondary Schools

PURPOSE OF PRESENTATION: This is a first reading of a revised Policy. At the February 9, 2012 School Board meeting, the Board directed administration to create a policy about student clubs and activities. On February 23, 2012, criteria and an application were presented. After consulting with various individuals, departments, and legal counsel, a draft of Policy #801 is being presented which is the current Equal Access to Facilities policy which incorporates school sponsored related activities.

ACTION RECOMMENDED: The Board provide direction on Policy #801.

Submitted By:



Name

Superintendent of Schools

Title

Concurrence By:



Dr. Mark Larson
Superintendent of Schools

801 - EQUAL ACCESS TO FACILITIES OF SECONDARY SCHOOLS

I. PURPOSE

The purpose of this policy is to implement the Equal Access Act by granting equal access to secondary school facilities for students who wish to conduct a meeting for religious, political, or philosophical purposes during non-instructional time.

II. GENERAL STATEMENT OF POLICY

- A. It is the policy of this school district not to deny equal access or a fair opportunity to, or to discriminate against, any students who wish to conduct a meeting, on the basis of the religious, political, philosophical, or other content of the speech at such meetings.
- B. This policy applies to student events, groups and activities initiated, organized, created and/or operated by Mahtomedi Public School students.
- C. The school board has created a limited open forum for students enrolled in secondary schools during which ~~non-curriculum-related~~ non-school sponsored student groups shall have equal access and a fair opportunity to conduct meetings during non-instructional time.
- D. Student use of facilities under this policy does not imply school district sponsorship, approval, or advocacy of the content of the expression at such meetings.
- E. The school district retains its authority to maintain order and discipline on school premises, to protect the well-being of students and faculty, and to assure that attendance of students at meetings is voluntary.
- F. In adopting and implementing this equal access policy, the school district will NOT:
 - 1. Influence the form or content of any prayer or other religious activity;
 - 2. Require any person to participate in prayer or other religious activity;
 - 3. Expend public funds beyond the incidental cost of providing the space for student-initiated meetings;
 - 4. Compel any school agent or employee to attend a school meeting if the content of the speech at the meeting is contrary to the beliefs of the agent or

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employee;

5. Sanction meetings that are otherwise unlawful;
6. Limit the rights of groups of students based on the size of the group;
7. Abridge the constitutional rights of any person.

III. DEFINITIONS

- A. "Limited open forum" means that the school grants an offering to or opportunity for one or more ~~non-curriculum related~~ non-school sponsored student groups to meet on school premises during non-instructional time.
- B. "Secondary school" means any school with enrollment of pupils ordinarily in grades ~~7~~ 6 through 12 or any portion thereof.
- C. "Sponsorship" includes the act of promoting, leading, or participating in a meeting. The assignment of a school employee for custodial, observation, or maintenance of order and discipline purposes does not constitute sponsorship of the meeting.
- D. "Meeting" includes activities of student groups which are permitted under a limited open forum and are not directly related to the school curriculum. Distribution of literature does not constitute a meeting protected by the Equal Access Act.
- E. "Non-instructional time" means time set aside by the school before actual classroom instruction begins or after actual classroom instruction ends.
- F. Activity Review Committee—the Activity Review Committee is comprised of building principals, activities director, a community education representative, and a teacher representative from the building leadership team. Their charge is to review the student request and determine whether the group is student-initiated and not school-sponsored and whether the resources and mission of the school would be served by the approval of the student group or activity.

IV. FAIR OPPORTUNITY CRITERIA

Secondary schools in this school district shall uniformly provide that:

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- A. A meeting held pursuant to this policy is voluntary and student-initiated;
- B. There is no sponsorship of the meeting by the school or its agents or employees;
- C. Employees or agents of the school are present at religious meetings only in a non-participatory capacity;
- D. The meeting does not materially and substantially interfere with the orderly conduct of educational activities within the school; and
- ~~E. Nonschool persons may not direct, control, or regularly attend activities of student groups.~~

V. PROCEDURES

- A. Meetings may only be held on school district property on days when classes are in session.
- B. All meetings of student-initiated groups and activities shall be supervised by one or more employee(s) of the school district or agent(s) approved by the school district who shall not be paid for supervising such meetings. The purpose of this requirement is to ensure the safety of students, staff, and other individuals, and to protect the school district property. Presence of a school district employee or agent at a meeting of a student-initiated group and activity does not imply school or school district sponsorship or control of such a group or activity.
- C. Any student, or the activity leader, who wishes to initiate a meeting under this policy shall apply to the principal of the building, or designee, ~~at least 48 hours in advance of the time of the activity or meeting in a timely manner~~. The ~~student~~ applicant must agree that all activities or meetings ~~must~~ comply with existing policies, regulations, and procedures that govern operation of school-sponsored activities.
- D. All meetings of student-initiated groups and activities shall be voluntary and student-initiated and limited to students currently enrolled in Mahtomedi Public Schools.

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- E. Students shall not be denied membership in any student-initiated groups and activities, or the right to schedule or attend meetings of such groups and activities on the basis of race, color, creed, religion, gender, national origin, status with regard to public assistance, disability, or sexual orientation.
- F. The principal or designee may withhold permission to conduct any meeting of any student-initiated groups and activities if such a meeting would create a material and substantial disruption to school activities.
- G. Student groups meeting under this policy must comply with the following rules:
1. Those attending must not engage in any activity that is illegal, dangerous, or which materially and substantially interferes with the orderly conduct of the educational activities of the school. Such activities shall be grounds for discipline of an individual student and grounds for a particular group to be denied access.
 2. The groups may not use the school name, school mascot name, school emblems, the school district name, or any name that might imply school or district sponsorship or affiliation in any activity, including fundraising and community involvement.
 3. The groups must comply with school policies, regulations and procedures governing school-sponsored activities.
- H. Students applying for use of school facilities under this policy must provide the following information to the ~~principal~~ or designee: time and date of meeting, estimated number of students in attendance, and special equipment needs.
- I. The building principal, or designee, has responsibility to:
1. Keep a log of application information;
 2. Find and assign a suitable room for the meeting or activity. The number of students in attendance will be limited to the safe capacity of the meeting space.
 3. Note the condition of the facilities and equipment before and after use

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4. Assure proper supervision. Assignment of staff to be present in a supervisory capacity does not constitute school district sponsorship of the meeting or activity. School employees or agents shall not lead, ~~be members of,~~ or promote ~~non-curriculum related~~ non-school sponsored student groups and activities.
5. Assure that the meeting or activity does not interfere with the school's regular instructional activities.
- J. The school district shall not expend public funds for the benefit of students meeting pursuant to this policy beyond the incidental cost of providing space. The school district will provide no additional or special transportation.
- ~~K. Nonschool persons may not direct, conduct, or control, or regularly attend meetings and activities held pursuant to this policy.~~
- L. School district employees or agents may not promote, lead, participate in, or otherwise sponsor meetings or activities held pursuant to this policy.
- M. A copy of this policy and procedures shall be made available to each student who initiates a request to use school facilities.

Legal References: 20 U.S.C. §§4071-74 (Equal Access Act)

Purpose, General Statement of Policy, Definition and Fair Opportunity Criteria reflect the language and requirements of the Equal Access Act and so should be adopted as written. ~~School Boards have discretion to adopt reasonable procedures to implement the Act, however. We have provided a section on Procedures as a model.~~

FIRST READING – April 12, 2012

ADOPTED – December 10, 1998

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Study Session - Board of Education

Date: April 12, 2012

Agenda Item #9. E. 1. c.

TOPIC: Policy 801.1 - School Sponsored Student Groups or Activities

PURPOSE OF PRESENTATION: The Board directed administration to create a policy, process, and procedure for student activities and clubs. After several meetings, consultations with other school districts, legal advice and more, an application and criteria for being a school sponsored activity or club was presented and accepted. This is a first reading of a new policy.

ACTION RECOMMENDED: The Board provide direction on Policy 801.1.

Submitted By:



Name

Superintendent of Schools

Title

Concurrence By:



Dr. Mark Larson

Superintendent of Schools

POLICY 801.1 SCHOOL SPONSORED STUDENT GROUPS OR ACTIVITIES

I. Purpose: The purpose of this policy is to establish guidelines for the development and implementation of school-sponsored student groups and activities.

II. General Statement of Policy: It is the policy of the Mahtomedi Public Schools to offer and implement school-sponsored groups and activities, in addition to the activities regulated by the Minnesota State High School League.

III. Formation of school-sponsored curriculum-related groups and activities:

Each student group or activity seeking to be recognized and sponsored under this section shall make a written request to the building principal or designee stating:

- The purpose of the student group or activity
- A written description of the proposed student group or activity describing how it relates to the school's curriculum
- Any affiliation the student group or activity may have with state or national organizations and competitions; and
- The name of the proposed students group or activity.

The building principal or designee shall submit the written request to the Activity Review Committee. Upon review, the Activity Review Committee will make a recommendation to the superintendent for final action.

If a student group or activity is approved, the building principal or designee will approve an advisor for the group or activity.

IV. Oversight of Student Groups or Activities: All school-sponsored student groups or activities shall have an advisor who shall be approved by the superintendent or designee. The content, activities, budget, meeting times and locations of these groups shall be approved by the building principal. All school and school district rules governing student and staff conduct shall apply during all meetings or other activities conducted by school-sponsored student groups and activities. All meetings and other activities of school-sponsored curriculum-related groups will be supervised by the advisor.

IV. Activity Review Committee: The Activity Review Committee shall be composed of building principals, the activities director, a community education director, and a teacher representative from the building leadership team.

V. Periodic Review: The Activity Review Committee shall annually review each student group or activity falling under this Policy for compliance with its terms and determination of the student group's or activity's continued relation to the curriculum.

Draft of Proposed New Policy

Mahtomedi School Board Policy 801.1

Consistent with time and space constraints and reasonable rules and procedures, school-sponsored groups and activities may be listed in the student handbook, yearbook, and other school-sponsored publications, may make announcements over the public address system, post notices, access the email distribution system, and maintain a student activity account.

FIRST READING - April 12, 2012

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: April 12, 2012

Agenda Item #10. A.

TOPIC: Resolution Authorizing the Issuance, Awarding the Sale, Prescribing the Form and Details and Providing for the payment of \$2,145,000 General Obligation Refunding Bonds, Series 2012A.

PURPOSE OF PRESENTATION: Patty Heminover, Springsted Inc., will present the results of the sale of the G.O. Refunding Bonds 2012A that occurred on April 12, 2012.

ACTION RECOMMENDED: Approval of Resolution.

Submitted By:



Denise Sundstrom
Director of Business Services

Concurrence By:



Dr. Mark Larson
Superintendent of Schools

CERTIFICATION OF MINUTES RELATING TO
\$2,145,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2012A

Issuer: Independent School District No. 832 (Mahtomedi), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held on April 12, 2012 at 7:00 p.m. at the District offices.

Members present:

Members absent:

Documents attached:

Minutes of said meeting (including):

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ISSUANCE, AWARDED SALE, PRESCRIBING
THE FORM AND DETAILS AND PROVIDING FOR THE PAYMENT OF \$2,145,000
GENERAL OBLIGATION REFUNDING BONDS, SERIES 2012A

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the bonds referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said bonds; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer this 12th day of April, 2012.

School District Clerk

It was reported that _____ () sealed proposals for the purchase of \$2,145,000 General Obligation Refunding Bonds, Series 2012A were received prior to 10:30 a.m., pursuant to the Official Statement distributed to potential purchasers of the Bonds by Springsted Incorporated, independent financial advisor to the District. The proposals have been publicly opened, read and tabulated and were found to be as follows:

(See Attached)

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION AUTHORIZING ISSUANCE, AWARDING SALE,
PRESCRIBING THE FORM AND DETAILS AND PROVIDING FOR THE
PAYMENT OF \$2,145,000 GENERAL OBLIGATION REFUNDING BONDS,
SERIES 2012A

BE IT RESOLVED by the School Board of Independent School District No. 832 (Mahtomedi), Minnesota (the District), as follows:

SECTION 1. AUTHORIZATION AND SALE.

1.01. Authorization. (a) This Board hereby authorizes the issuance and sale of its General Obligation Refunding Bonds, Series 2012A (the Bonds), in the principal amount of \$2,145,000. The proceeds of the Bonds will be used, together with any additional funds of the District which might be required, to refund in advance of maturity and prepay on July 1, 2012, (i) the 2013 through 2017 maturities, aggregating \$1,530,000 in principal amount, of the District's outstanding \$3,175,000 General Obligation School Building Refunding Bonds, Series 2003B, originally dated as of September 1, 2003 (the Series 2003B Refunded Bonds), and (ii) the 2013 through 2024 maturities, aggregating \$530,000 in principal amount, of the District's outstanding \$780,000 General Obligation Alternative Facility Bonds, Series 2004A, originally dated as of March 1, 2004 (the Series 2004A Refunded Bonds).

(b) The maturities of the Bonds are allocated between these purposes of the issue as follows:

<u>Year</u>	<u>Refunding of Series 2003B Refunded Bonds Portion</u>	<u>Refunding of Series 2004A Refunded Bonds Portion</u>
2013	\$	\$
2014		
2015		
2016		
2017		
2018		
2019		

1.02. Sale. The District has retained Springsted Incorporated, in St. Paul, Minnesota, as independent financial advisor in connection with the sale of the Bonds. Pursuant to the Official Statement prepared on behalf of the District by Springsted Incorporated, sealed proposals for the purchase of the Bonds were received at or before the time specified for receipt of proposals. The proposals have been opened, publicly read and considered and the purchase price, interest rates and net interest cost under the terms of each proposal have been determined. The most favorable proposal received is that of _____, in _____, _____, and associates (the Purchaser), to purchase

the Bonds at a price of \$ _____ plus accrued interest on all Bonds to the day of delivery and payment, on the further terms and conditions hereinafter set forth.

1.03. Award. The sale of the Bonds is hereby awarded to the Purchaser, and the Chairperson and Clerk are hereby authorized and directed on behalf of the District to execute a contract for the sale of the Bonds in accordance with the terms of the proposal. The good faith deposit of the Purchaser shall be retained and deposited by the District until the Bonds have been delivered, and shall be deducted from the purchase price paid at settlement. Any good faith deposit of other bidders shall be returned to them forthwith.

SECTION 2. BOND TERMS; REGISTRATION; EXECUTION AND DELIVERY.

2.01. Issuance of Bonds. All acts, conditions and things which are required by the Constitution and laws of the State of Minnesota to be done prior to the issuance of the Bonds having been done, existing and having happened, it is necessary for this Board to establish the form and terms of the Bonds, to provide for the security thereof, and to issue the Bonds forthwith.

2.02. Maturities, Interest Rates and Denominations. The Bonds shall be originally dated as of May 1, 2012, shall be in denominations of \$5,000 or any integral multiple thereof of single maturities, shall mature on February 1 in the years and amounts stated below and shall bear interest from date of issue until paid or duly called for redemption at the annual rates set forth opposite such years and amounts, as follows:

<u>Year</u>	<u>Amount</u>	<u>Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Rate</u>
2013	\$	%	2017	\$	%
2014			2018		
2015			2019		
2016					

[REVISE MATURITY SCHEDULE FOR ANY TERM BONDS]

The Bonds shall be issuable only in fully registered form. The interest thereon and, upon surrender of each Bond, the principal amount thereof, shall be payable by check or draft issued by the Registrar described herein; provided that, so long as the Bonds are registered in the name of a securities depository, or a nominee thereof, in accordance with Section 2.08 hereof, principal and interest shall be payable in accordance with the operational arrangements of the securities depository.

2.03. Dates and Interest Payment Dates. Upon initial delivery of the Bonds pursuant to Section 2.07 and upon any subsequent transfer or exchange pursuant to Section 2.06, the date of authentication shall be noted on each Bonds so delivered, exchanged or transferred. The interest on the Bonds shall be payable on February 1 and August 1, commencing February 1, 2013, to the owners of record thereof as of the close of business on the fifteenth day of the immediately preceding month, whether or not such day is a business day.

2.04. No Optional Redemption. The Bonds shall not be subject to optional redemption and prepayment prior to their stated maturity dates.

[COMPLETE THE FOLLOWING PROVISIONS IF THERE ARE TERM BONDS-
ADD ADDITIONAL PROVISIONS IF THERE ARE MORE THAN TWO TERM BONDS]

[Bonds maturing on February 1, 20____ and 20____ (the Term Bonds) shall be subject to mandatory redemption prior to maturity pursuant to the sinking fund requirements of this Section 2.04 at a redemption price equal to the stated principal amount thereof plus interest accrued thereon to the redemption date. The Registrar shall select for redemption, by lot or other manner deemed fair, on February 1 in each of the following years the following stated principal amounts of such Bonds:

<u>Year</u>	<u>Principal Amount</u>
-------------	-------------------------

The remaining \$_____ stated principal amount of such Bonds shall be paid at maturity on February 1, 20_____.

<u>Year</u>	<u>Principal Amount</u>
-------------	-------------------------

The remaining \$_____ stated principal amount of such Bonds shall be paid at maturity on February 1, 20_____.

The Clerk shall cause notice of the call for redemption thereof to be published as required by law, and at least thirty days prior to the designated redemption date, shall cause notice of call for redemption to be mailed, by first class mail, to the registered holders of any Bonds to be redeemed at their addresses as they appear on the bond register described in Section 2.06 hereof, but no defect in or failure to give such mailed notice of redemption shall affect the validity of proceedings for the redemption of any Bond not affected by such defect or failure. Official notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified and from and after such date (unless the District shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon partial redemption of any Bond, a new Bond or Bonds will be delivered to the owner without charge, representing the remaining principal amount outstanding.]

2.05. Appointment of Initial Registrar. The District hereby appoints U.S. Bank National Association, in St. Paul, Minnesota, as the initial bond registrar, transfer agent and paying agent (the Registrar). The Chairperson and the Clerk are authorized to execute and deliver, on behalf of the District, a contract with the Registrar. Upon merger or consolidation of the Registrar with another corporation, if the resulting corporation is a bank or trust company authorized by law to conduct such business, such corporation shall be authorized to act as successor Registrar. The District agrees to pay the reasonable and customary charges of the Registrar for the services performed. The District reserves the right to remove the Registrar upon thirty (30) days' notice

and upon the appointment of a successor Registrar, in which event the predecessor Registrar shall deliver all cash and Bonds in its possession to the successor Registrar and shall deliver the bond register to the successor Registrar.

2.06. Registration. The effect of registration and the rights and duties of the District and the Registrar with respect thereto shall be as follows:

(a) Register. The Registrar shall keep at its principal corporate trust office a bond register in which the Registrar shall provide for the registration of ownership of Bonds and the registration of transfers and exchanges of Bonds entitled to be registered, transferred or exchanged.

(b) Transfer of Bonds. Upon surrender for transfer of any Bond duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing, the Registrar shall authenticate and deliver, in the name of the designated transferee or transferees, one or more new Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer after the fifteenth day of the month preceding each interest payment date and until such interest payment date.

(c) Exchange of Bonds. Whenever any Bonds are surrendered by the registered owner for exchange the Registrar shall authenticate and deliver one or more new Bonds of a like aggregate principal amount and maturity, as requested by the registered owner or the owner's attorney in writing.

(d) Cancellation. All Bonds surrendered upon any transfer or exchange shall be promptly canceled by the Registrar and thereafter disposed of as directed by the District.

(e) Improper or Unauthorized Transfer. When any Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the same until it is satisfied that the endorsement on such Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar shall incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owners. The District and the Registrar may treat the person in whose name any Bond is at any time registered in the bond register as the absolute owner of such Bond, whether such Bond shall be overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on such Bond and for all other purposes, and all such payments so made to any such registered owner or upon the owner's order shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

(g) Taxes, Fees and Charges. For every transfer or exchange of Bonds, the Registrar may impose a charge upon the owner thereof sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to such transfer or exchange.

(h) Mutilated, Lost, Stolen or Destroyed Bonds. In case any Bond shall become mutilated or be destroyed, stolen or lost, the Registrar shall deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of any such mutilated Bond or in lieu of and in substitution for any such Bond destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Bond destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory to it that such Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar of an appropriate bond or indemnity in form, substance and amount satisfactory to it, in which both the District and the Registrar shall be named as obligees. All Bonds so surrendered to the Registrar shall be canceled by it and evidence of such cancellation shall be given to the District. If the mutilated, destroyed, stolen or lost Bond has already matured or been called for redemption in accordance with its terms it shall not be necessary to issue a new Bond prior to payment.

(i) Authenticating Agent. The Registrar is hereby designated authenticating agent for the Bonds, within the meaning of Minnesota Statutes, Section 475.55, Subdivision 1, as amended.

(j) Valid Obligations. All Bonds issued upon any transfer or exchange of Bonds shall be the valid obligations of the District, evidencing the same debt, and entitled to the same benefits under this Resolution as the Bonds surrendered upon such transfer or exchange.

2.07. Execution; Authentication and Delivery. The Bonds shall be prepared under the direction of the Clerk and shall be executed on behalf of the District by the signatures of the Chairperson and the Clerk, provided that all signatures may be printed, engraved, or lithographed facsimiles of the originals. In case any officer whose signature, or a facsimile of whose signature, shall appear on the Bonds shall cease to be such officer before the delivery of any Bond, such signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery. Notwithstanding such execution, no Bond shall be valid or obligatory for any purpose or entitled to any security or benefit under this resolution unless and until a certificate of authentication on such Bond has been duly executed by the manual signature of the Registrar. The executed certificate of authentication on each Bond shall be conclusive evidence that it has been authenticated and delivered under this resolution. When the Bonds have been so delivered and authenticated, they shall be delivered by the Clerk to the Purchaser upon payment of the purchase price in accordance with the contract of sale heretofore made and executed, and the Purchaser shall not be obligated to see to the application of the purchase price.

2.08. Securities Depository. (a) For purposes of this section the following terms shall have the following meanings:

"Beneficial Owner" shall mean, whenever used with respect to a Bond, the person in whose name such Bond is recorded as the beneficial owner of such Bond by a Participant on the records of such Participant, or such person's subrogee.

"Cede & Co." shall mean Cede & Co., the nominee of DTC, and any successor nominee of DTC with respect to the Bonds.

"DTC" shall mean The Depository Trust Company of New York, New York.

"Participant" shall mean any broker-dealer, bank or other financial institution for which DTC holds Bonds as securities depository.

"Representation Letter" shall mean the Representation Letter pursuant to which the District agrees to comply with DTC's Operational Arrangements.

(b) The Bonds shall be initially issued as separately authenticated fully registered bonds, and one Bond shall be issued in the principal amount of each stated maturity of the Bonds. Upon initial issuance, the ownership of such Bonds shall be registered in the bond register in the name of Cede & Co., as nominee of DTC. The Registrar and the District may treat DTC (or its nominee) as the sole and exclusive owner of the Bonds registered in its name for the purposes of payment of the principal of or interest on the Bonds, selecting the Bonds or portions thereof to be redeemed, if any, giving any notice permitted or required to be given to registered owners of Bonds under this resolution, registering the transfer of Bonds, and for all other purposes whatsoever; and neither the Registrar nor the District shall be affected by any notice to the contrary. Neither the Registrar nor the District shall have any responsibility or obligation to any Participant, any person claiming a beneficial ownership interest in the Bonds under or through DTC or any Participant, or any other person which is not shown on the bond register as being a registered owner of any Bonds, with respect to the accuracy of any records maintained by DTC or any Participant, with respect to the payment by DTC or any Participant of any amount with respect to the principal of or interest on the Bonds, with respect to any notice which is permitted or required to be given to owners of Bonds under this resolution, with respect to the selection by DTC or any Participant of any person to receive payment in the event of a partial redemption of the Bonds, or with respect to any consent given or other action taken by DTC as registered owner of the Bonds. So long as any Bond is registered in the name of Cede & Co., as nominee of DTC, the Registrar shall pay all principal of and interest on such Bond, and shall give all notices with respect to such Bond, only to Cede & Co. in accordance with DTC's Operational Arrangements, and all such payments shall be valid and effective to fully satisfy and discharge the District's obligations with respect to the principal of and interest on the Bonds to the extent of the sum or sums so paid. No person other than DTC shall receive an authenticated Bond for each separate stated maturity evidencing the obligation of the District to make payments of principal and interest. Upon delivery by DTC to the Registrar of written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the Bonds will be transferable to such new nominee in accordance with paragraph (e) hereof.

(c) In the event the District determines that it is in the best interest of the Beneficial Owners that they be able to obtain Bonds in the form of bond certificates, the District may notify DTC and the Registrar, whereupon DTC shall notify the Participants of the availability through DTC of Bonds in the form of certificates. In such event, the Bonds will be transferable in accordance with paragraph (e) hereof. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the District and the Registrar and discharging its responsibilities with respect thereto under applicable law. In such event the Bonds will be transferable in accordance with paragraph (e) hereof.

(d) The execution and delivery of the Representation Letter to DTC by the Chairperson or Clerk, if not previously filed with DTC, is hereby authorized and directed.

(e) In the event that any transfer or exchange of Bonds is permitted under paragraph (b) or (c) hereof, such transfer or exchange shall be accomplished upon receipt by the Registrar of the Bonds to be transferred or exchanged and appropriate instruments of transfer to the permitted transferee in accordance with the provisions of this resolution. In the event Bonds in the form of certificates are issued to owners other than Cede & Co., its successor as nominee for DTC as owner of all the Bonds, or another securities depository as owner of all the Bonds, the provisions of this resolution shall also apply to all matters relating thereto, including, without limitation, the printing of such Bonds in the form of bond certificates and the method of payment of principal of and interest on such Bonds in the form of bond certificates.

2.09. Form of Bonds. The Bonds shall be prepared in substantially the following form:

UNITED STATES OF AMERICA
STATE OF MINNESOTA
WASHINGTON COUNTY

INDEPENDENT SCHOOL DISTRICT NO. 832 (MAHTOMEDI)

GENERAL OBLIGATION REFUNDING BOND, SERIES 2012A

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP No.</u>
%	February 1, 20--	May 1, 2012	

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT: THOUSAND DOLLARS

INDEPENDENT SCHOOL DISTRICT NO. 832 (MAHTOMEDI), WASHINGTON COUNTY, STATE OF MINNESOTA (the District), acknowledges itself to be indebted and for value received hereby promises to pay to the registered owner specified above, or registered assigns, without the option of redemption and prepayment prior to maturity [except mandatory redemption of term bonds, as described below], the principal sum specified above on the maturity date specified above, and to pay interest thereon from the date of original issue specified above, or from the most recent interest payment date to which interest has been paid or duly provided for, at the annual rate specified above, payable on February 1 and August 1 each year, commencing February 1, 2013, to the person in whose name this Bond is registered at the close of business on the fifteenth day (whether or not a business day) of the immediately preceding month. The interest hereon and, upon presentation and surrender hereof at the principal office of the Registrar described below, the principal hereof, are payable in lawful money of the United States of America by check or draft drawn on U.S. Bank National Association, in St. Paul, Minnesota, as bond registrar, transfer agent and paying agent, or its successor designated under the Resolution described herein (the Registrar).

This Bond is one of an issue in the aggregate principal amount of \$2,145,000 (the Bonds), issued by the District to provide funds to refund certain outstanding general obligation refunding bonds and general obligation alternative facility bonds of the District, and is issued pursuant to and in full conformity with a resolution adopted by the School Board on April 12, 2012 (the Bond Resolution), pursuant to and in full conformity with the Constitution and laws of the State of Minnesota thereunto enabling, including Minnesota Statutes, Chapter 475. The Bonds are issuable only in fully registered form, in denominations of \$5,000 or any integral multiple thereof, of single maturities.

[COMPLETE THE FOLLOWING PROVISIONS IF THERE ARE TERM BONDS-
ADD ADDITIONAL PROVISIONS IF THERE ARE MORE THAN TWO TERM BONDS]

[Bonds maturing in the year 20____ and 20____ shall be subject to mandatory redemption, at a redemption price equal to their principal amount plus interest accrued thereon to

the redemption date, on February 1 in each of the years shown below, in an amount equal to the following principal amounts:

<u>Term Bonds Maturing in 20--</u>		<u>Term Bonds Maturing in 20--</u>	
<u>Sinking Fund Payment Date</u>	<u>Aggregate Principal Amount</u>	<u>Sinking Fund Payment Date</u>	<u>Aggregate Principal Amount</u>
	\$		\$

The Clerk shall cause notice of the call for redemption thereof to be published as required by law, and at least thirty days prior to the designated redemption date, shall cause notice of call for redemption to be mailed, by first class mail, to the registered holders of any Bonds to be redeemed at their addresses as they appear on the bond register described in Section 2.06 of the Bond Resolution, but no defect in or failure to give such mailed notice of redemption shall affect the validity of proceedings for the redemption of any Bond not affected by such defect or failure. Official notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified and from and after such date (unless the District shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon partial redemption of any Bond, a new Bond or Bonds will be delivered to the owner without charge, representing the remaining principal amount outstanding.]

The Bonds have been designated by the District as “qualified tax-exempt obligations” pursuant to Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

As provided in the Resolution and subject to certain limitations set forth therein, this Bond is transferable upon the books of the District at the principal office of the Registrar, by the registered owner hereof in person or by the owner’s attorney duly authorized in writing upon surrender hereof together with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered owner or the owner’s attorney, and may also be surrendered in exchange for Bonds of other authorized denominations. Upon such transfer or exchange, the District will cause a new Bond or Bonds to be issued in the name of the transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date, subject to reimbursement for any tax, fee or governmental charge required to be paid with respect to such transfer or exchange.

The District and the Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the District nor the Registrar shall be affected by any notice to the contrary.

Notwithstanding any other provisions of this Bond, so long as this Bond is registered in the name of Cede & Co., as nominee of The Depository Trust Company, or in the name of any other nominee of The Depository Trust Company or other securities depository, the Registrar shall pay all principal of and interest on this Bond, and shall give all notices with respect to this

Bond, only to Cede & Co. or other nominee in accordance with the operational arrangements of The Depository Trust Company or other securities depository as agreed to by the District.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen, to exist and to be performed precedent to and in the issuance of this Bond in order to make it a valid and binding general obligation of the District according to its terms have been done, have happened, do exist and have been performed in regular and due form, time and manner as so required; that, prior to the issuance hereof, a direct, annual, ad valorem tax has been duly levied upon all taxable property in the District for the years and in amounts not less than five percent in excess of sums sufficient to pay the interest hereon and the principal hereof as the same respectively become due; that additional taxes, if needed to meet the principal and interest requirements of the Bonds, shall be levied upon all such property without limitation as to rate or amount; and that the issuance of the Bonds does not cause the indebtedness of the District to exceed any constitutional or statutory limitation of indebtedness.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon shall have been executed by the Registrar by manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, Independent School District No. 832 (Mahtomedi), Washington County, State of Minnesota, by its School Board, has caused this Bond to be executed on its behalf by the facsimile signatures of the Chairperson and Clerk.

INDEPENDENT SCHOOL DISTRICT NO. 832
(MAHTOMEDI), MINNESOTA

(Facsimile Signature - Chairperson)

(Facsimile Signature - Clerk)

CERTIFICATE OF AUTHENTICATION

This is one of the Bonds delivered pursuant to the Resolution mentioned within.

Date of Authentication: _____

U.S. BANK NATIONAL ASSOCIATION,
as Registrar

By _____
Authorized Representative

SECTION 4. DEBT SERVICE FUND AND TAX LEVIES.

4.01. General Obligation Refunding Bonds, Series 2012A Debt Service Fund. The Bonds shall be payable from a separate General Obligation Refunding Bonds, Series 2012A Debt Service Fund (the Debt Service Fund) of the District, which Debt Service Fund the District agrees to maintain until the Bonds have been paid in full. If the money in the Debt Service Fund should at any time be insufficient to pay principal and interest due on the Bonds, such amounts shall be paid from other moneys on hand in other funds of the District, which other funds shall be reimbursed therefor when sufficient money becomes available in the Debt Service Fund. The moneys on hand in the Debt Service Fund from time to time shall be used only to pay the principal of and interest on the Bonds. Into the Debt Service Fund shall be paid: (a) any amount appropriated thereto pursuant to Section 3 hereof; (b) all amounts on deposit in the debt service fund maintained for the payment of the Refunded Bonds upon the retirement of the Refunded Bonds; (c) all taxes collected pursuant to Section 4.02 hereof; and (d) any other funds appropriated by the Board for the payment of the Bonds. If any payment of principal of and interest on the Bonds shall become due when there is not sufficient money in the Debt Service Fund to make such payment, the Clerk shall pay the same from any other available fund of the District, and such other fund shall be reimbursed for such advances out of the proceeds of the taxes levied for the payment of the Bonds when available.

4.02. Pledge of Taxing Powers. For the prompt and full payment of the principal and interest on the Bonds as the same respectively become due, the full faith, credit and taxing power of the District shall be and are hereby irrevocably pledged. To provide moneys for the payment of principal of and interest on the Bonds, there is hereby levied on all of taxable property in the District a direct, annual ad valorem tax which shall be spread upon the tax rolls for collection in the years and amounts as follows, as a part of other general taxes of the District, as follows:

<u>Levy Years</u>	<u>Collection Years</u>	<u>Amount</u>
2012-2017	2013-2018	See attached levy computation

The foregoing taxes shall be irrepealable as long as any of the Bonds are outstanding and unpaid; provided, that the District reserves the right and power to reduce the levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61. It is estimated that the ad valorem taxes will be collected in amounts not less than five percent in excess of the annual principal and interest requirements of the Bonds. If, as of the date tax levies are certified in any year, the sum of the balance in the Debt Service Fund plus any ad valorem taxes theretofore levied for the payment of Bonds payable therefrom and collectible through the end of the following calendar year is not sufficient to pay when due all principal and interest to become due on all Bonds payable therefrom in said following calendar year, or the Debt Service Fund has incurred a deficiency in the manner provided in Section 4.01, an additional direct, irrepealable, ad valorem tax shall be levied on all taxable property within the corporate limits of the District for the purpose of restoring such accumulated or anticipated deficiency in accordance with the provisions of this resolution.

4.03. Debt Service Fund Balance Restriction. In order to ensure compliance with the Code, and applicable Treasury Regulations (the Regulations), upon allocation of any funds to the Debt Service Fund, the balance then on hand in the Fund shall be ascertained. If it exceeds the amount of principal and interest on the Bonds to become due and payable through February 1 next following, plus a reasonable carryover equal to 1/12th of the debt service due in the following bond year, the excess shall (unless an opinion is otherwise received from bond counsel) be used to prepay or purchase Bonds, or invested at a yield which does not exceed the yield on the Bonds calculated in accordance with Section 148 of the Code.

SECTION 5. DEFEASANCE. When all of the Bonds have been discharged as provided in this section, all pledges, covenants and other rights granted by this Resolution to the registered owners of the Bonds shall cease. The District may discharge its obligations with respect to any Bonds which are due on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full; or, if any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued from the due date to the date of such deposit. The District may also at any time discharge its obligations with respect to any Bonds, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a bank qualified by law as an escrow agent for this purpose, cash or securities which are authorized by law to be so deposited, bearing interest payable at such time and at such rates and maturing or callable at the holder's option on such dates as shall be required to pay all principal and interest to become due thereon to maturity.

SECTION 6. CERTIFICATION OF PROCEEDINGS.

6.01. Filing with County Auditor. The Clerk is hereby authorized and directed to file with the County Auditor of Washington County, a certified copy of this resolution together with such other information as the County Auditor shall require and to obtain from the County Auditor a certificate that the Bonds have been entered upon the bond register and that the tax for the payment of the Bonds has been levied as required by law.

6.02. Certification of Proceedings. The officers of the District and the County Auditor are hereby authorized and directed to prepare and furnish to the Purchaser and to Dorsey & Whitney LLP, Bond Counsel, certified copies of all proceedings and records of the District relating to the Bonds and to the financial condition and affairs of the District, and such other affidavits, certificates and information as may be required to show the facts relating to the legality and marketability of the Bonds as they appear from the books and records under the officer's custody and control or as otherwise known to the them. All such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the District to the correctness of all statements contained herein.

6.03. Official Statement. The Official Statement relating to the Bonds, dated as of _____, 2012, relating to the Bonds prepared and distributed by Springsted Incorporated, the financial advisor for the District, is hereby approved. Springsted Incorporated is hereby authorized on behalf of the District to prepare and distribute to the Purchaser within seven business days from the date hereof, an Addendum to the Official Statement listing the

offering price, the interest rates, selling compensation, delivery date, the underwriters and such other information relating to the Bonds required to be included in the Official Statement by Rule 15c2-12 adopted by the Securities and Exchange Commission (the SEC) under the Securities Exchange Act of 1934. The officers of the District are hereby authorized and directed to execute such certificates as may be appropriate concerning the accuracy, completeness and sufficiency of the Official Statement.

SECTION 7. TAX COVENANTS, ARBITRAGE MATTERS, AND CONTINUING DISCLOSURE.

7.01. Restrictive Action. The District covenants and agrees with the registered owners of the Bonds, that it will not take or permit to be taken by any of its officers, employees or agents any actions that would cause interest on the Bonds to become includable in gross income of the recipient under the Code and applicable Regulations, and covenants to take any and all actions within its powers to ensure that the interest will not become includable in gross income of the recipient under the Code and the Regulations. It is hereby certified that the proceeds of the Refunded Bonds were used to finance or refinance the acquisition and betterment of school facilities owned and operated by the District and the District covenants and agrees that, so long as the Bonds are outstanding, the District shall not enter into any lease, management agreement, use agreement or other contract with any nongovernmental entity relating to the school facilities so financed which would cause the Bonds to be considered “private activity bonds” or “private loan bonds” pursuant to Section 141 of the Code.

7.02. Arbitrage Certification. The Chairperson and Clerk being the officers of the District charged with the responsibility for issuing the Bonds pursuant to this resolution, are authorized and directed to execute and deliver to the Purchaser a certificate in accordance with the provisions of Section 148 of the Code and applicable Regulations stating the facts, estimates and circumstances in existence on the date of issue and delivery of the Bonds which make it reasonable to expect that the proceeds of the Bonds will not be used in a manner that would cause the Bonds to be “arbitrage bonds” within the meaning of the Code and the Regulations.

7.03. Arbitrage Rebate Exemption. (a) It is hereby determined that the District will qualify for the exception from arbitrage rebate for the Bonds provided by Section 148(f)(4)(B)(i) of the Code.

(b) Notwithstanding the provisions of paragraph (a) of this Section 7.03, if the arbitrage rebate provisions of Section 148(f) of the Code apply to the Bonds, the District hereby covenants and agrees to make the determinations, retain records and rebate to the United States the amounts at the times and in the manner required by said Section 148(f) and applicable Regulations.

7.04. Qualified Tax-Exempt Obligations. It is hereby determined that the portion of the Bonds which is equal to the outstanding principal amount of the Refunded Bonds, \$2,060,000, is deemed designated as “qualified tax-exempt obligations” as provided in Section 265(b)(3)(D) of the Code, since:

(a) the Refunded Bonds, when issued, were designated by the District as qualified tax-exempt obligations under Section 265(b) of the Code;

(b) the aggregate face amount of the issue of which the Bonds are a part does not exceed \$10,000,000;

(c) the weighted average maturity of the Bonds does not exceed the remaining weighted average maturity of the Refunded Bonds; and

(d) no Bond has a maturity date which is later than thirty (30) years after the date of issuance of any bonds refunded by the Refunded Bonds which were designated as qualified tax-exempt obligations.

The Board hereby designates the remaining \$85,000 in principal amount of Bonds as “qualified tax-exempt obligations” for purposes of Section 265(b)(3) of the Code, and hereby finds that the reasonably anticipated amount of tax-exempt obligations which are not private activity bonds (not treating qualified 501(c)(3) bonds under Section 145 of the Code as private activity bonds for the purpose of this representation) and are not excluded from this calculation by Section 265(b)(3)(C)(ii) of the Code which will be issued by the District and all subordinate entities during calendar year 2012 does not exceed \$10,000,000.

7.05. Continuing Disclosure. (a) Purpose and Beneficiaries. To provide for the public availability of certain information relating to the Bonds and the security therefor and to permit the Purchaser and other participating underwriters in the primary offering of the Bonds to comply with amendments to Rule 15c2-12 promulgated by the SEC under the Securities Exchange Act of 1934 (17 C.F.R. § 240.15c2-12), relating to continuing disclosure (as in effect and interpreted from time to time, the Rule), which will enhance the marketability of the Bonds, the District hereby makes the following covenants and agreements for the benefit of the Owners (as hereinafter defined) from time to time of the outstanding Bonds. The District is the only obligated person in respect of the Bonds within the meaning of the Rule for purposes of identifying the entities in respect of which continuing disclosure must be made. The District has complied in all material respects with any undertaking previously entered into by it under the Rule. If the District fails to comply with any provisions of this section, any person aggrieved thereby, including the Owners of any outstanding Bonds, may take whatever action at law or in equity may appear necessary or appropriate to enforce performance and observance of any agreement or covenant contained in this section, including an action for a writ of mandamus or specific performance. Direct, indirect, consequential and punitive damages shall not be recoverable for any default hereunder to the extent permitted by law. Notwithstanding anything to the contrary contained herein, in no event shall a default under this section constitute a default under the Bonds or under any other provision of this resolution. As used in this section, Owner or Bondowner means, in respect of a Bond, the registered owner or owners thereof appearing in the bond register maintained by the Registrar or any Beneficial Owner (as hereinafter defined) thereof, if such Beneficial Owner provides to the Registrar evidence of such beneficial ownership in form and substance reasonably satisfactory to the Registrar. As used herein, Beneficial Owner means, in respect of a Bond, any person or entity which (a) has the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, such Bond (including persons or entities holding Bonds through nominees, depositories or other intermediaries), or (b) is treated as the owner of the Bond for federal income tax purposes.

(b) Information To Be Disclosed. The District will provide, in the manner set forth in

subsection (c) hereof, either directly or indirectly through an agent designated by the District, the following information at the following times:

- (1) on or before 365 days after the end of each fiscal year of the District, commencing with the fiscal year ending June 30, 2012, the following financial information and operating data in respect of the District (the Disclosure Information):
 - (A) the audited financial statements of the District for such fiscal year, containing balance sheets as of the end of such fiscal year and a statement of operations, changes in fund balances and cash flows for the fiscal year then ended, showing in comparative form such figures for the preceding fiscal year of the District, prepared in accordance with generally accepted accounting principles promulgated by the Financial Accounting Standards Board as modified in accordance with the governmental accounting standards promulgated by the Governmental Accounting Standards Board or as otherwise provided under Minnesota law, as in effect from time to time, or, if and to the extent such financial statements have not been prepared in accordance with such generally accepted accounting principles for reasons beyond the reasonable control of the District, noting the discrepancies therefrom and the effect thereof, and certified as to accuracy and completeness in all material respects by the fiscal officer of the District; and
 - (B) to the extent not included in the financial statements referred to in paragraph (A) hereof, the information for such fiscal year or for the period most recently available of the type contained in the Official Statement under the headings: District Property Values; District Indebtedness; District Tax Rates, Levies and Collections; and District Enrollment and Employment, which information may be unaudited.

Notwithstanding the foregoing paragraph, if the audited financial statements are not available by the date specified, the District shall provide on or before such date unaudited financial statements in the format required for the audited financial statements as part of the Disclosure Information and, within 10 days after the receipt thereof, the District shall provide the audited financial statements. Any or all of the Disclosure Information may be incorporated by reference, if it is updated as required hereby, from other documents, including official statements, which have been filed with the SEC or have been made available to the public on the Internet Web site of the Municipal Securities Rulemaking Board (the MSRB). The District shall clearly identify in the Disclosure Information each document so incorporated by reference. If any part of the Disclosure Information can no longer be generated because the operations of the District have materially changed or been discontinued, such Disclosure Information need no longer be provided if the District includes in the Disclosure Information a statement to such effect; provided, however, if such operations have been replaced by other District operations in respect of which data is not included in the Disclosure Information and the District determines that certain specified data regarding such replacement operations would be a Material Fact (as defined in paragraph (2) hereof), then, from and after such determination, the Disclosure Information shall include such additional specified data regarding the replacement operations. If

the Disclosure Information is changed or this section is amended as permitted by this paragraph (b)(1) or subsection (d), then the District shall include in the next Disclosure Information to be delivered hereunder, to the extent necessary, an explanation of the reasons for the amendment and the effect of any change in the type of financial information or operating data provided.

- (2) In a timely manner not to exceed 10 business days, notice of the occurrence of any of the following:
 - (A) Principal and interest payment delinquencies;
 - (B) Non-payment related defaults, if material;
 - (C) Unscheduled draws on debt service reserves reflecting financial difficulties;
 - (D) Unscheduled draws on credit enhancements reflecting financial difficulties;
 - (E) Substitution of credit or liquidity providers, or their failure to perform;
 - (F) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB), or other material notices or determinations with respect to the tax status of the security or other material events affecting the tax-exempt status of the security;
 - (G) Modifications to rights of security holders, if material;
 - (H) Bond calls, if material and tender offers;
 - (I) Defeasances;
 - (J) Release, substitution, or sale of property securing repayment of the securities if material;
 - (K) Rating changes;
 - (L) Bankruptcy, insolvency, receivership, or similar event of the District;
 - (M) Consummation of a merger, consolidation, or acquisition involving the District or the sale of all or substantially all of the assets of the District, other than in the ordinary course of business, the entry into a definite agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and
 - (N) Appointment of a successor or additional trustee or the change of name of a trustee, if material.

As used herein, for those events that must be reported if material, a Material Fact is a fact as to which a substantial likelihood exists that a reasonably prudent investor would attach importance thereto in deciding to buy, hold or sell a Bond or, if not disclosed, would significantly alter the total information otherwise available to an investor from the Official Statement, information disclosed hereunder or information generally available to the public. Notwithstanding the foregoing sentence, a Material Fact is also an event that would be deemed material for purposes of the purchase, holding or sale of a Bond within the meaning of applicable federal securities laws, as interpreted at the time of discovery of the occurrence of the event.

- (3) In a timely manner, notice of the occurrence of any of the following events or conditions:

- (A) the failure of the District to provide the Disclosure Information required under

- paragraph (b)(1) at the time specified thereunder;
- (B) the amendment or supplementing of this section pursuant to subsection (d), together with a copy of such amendment or supplement and any explanation provided by the District under subsection (d)(2);
 - (C) the termination of the obligations of the District under this section pursuant to subsection (d);
 - (D) any change in the accounting principles pursuant to which the financial statements constituting a portion of the Disclosure Information are prepared; and
 - (E) any change in the fiscal year of the District.

(c) Manner of Disclosure.

- (1) The District agrees to make available to the MSRB, in an electronic format as prescribed by the MSRB from time to time, the information described in subsection (b).
- (2) The District further agrees to make available, by electronic transmission, overnight delivery, mail or other means, as appropriate, the information described in subsection (b) to any rating agency then maintaining a rating of the Bonds at the request of the District and, at the expense of such Bondowner, to any Bondowner who requests in writing such information, at the time of transmission under paragraph (1) of this subsection (c), or, if such information is transmitted with a subsequent time of release, at the time such information is to be released.
- (3) All documents provided to the MSRB pursuant to this subsection (c) shall be accompanied by identifying information as prescribed by the MSRB from time to time.

(d) Term; Amendments; Interpretation.

- (1) The covenants of the District in this section shall remain in effect so long as any Bonds are outstanding. Notwithstanding the preceding sentence, however, the obligations of the District under this section shall terminate and be without further effect as of any date on which the District delivers to the Registrar an opinion of Bond Counsel to the effect that, because of legislative action or final judicial or administrative actions or proceedings, the failure of the District to comply with the requirements of this section will not cause participating underwriters in the primary offering of the Bonds to be in violation of the Rule or other applicable requirements of the Securities Exchange Act of 1934, as amended, or any statutes or laws successory thereto or amendatory thereof.
- (2) This section (and the form and requirements of the Disclosure Information) may be amended or supplemented by the District from time to time, without notice to (except as provided in paragraph (c)(3) hereof) or the consent of the Owners of any Bonds, by a resolution of this Board filed in the office of the recording officer of the

District accompanied by an opinion of Bond Counsel, who may rely on certificates of the District and others and the opinion may be subject to customary qualifications, to the effect that: (i) such amendment or supplement (a) is made in connection with a change in circumstances that arises from a change in law or regulation or a change in the identity, nature or status of the District or the type of operations conducted by the District, or (b) is required by, or better complies with, the provisions of paragraph (b)(5) of the Rule; (ii) this section as so amended or supplemented would have complied with the requirements of paragraph (b)(5) of the Rule at the time of the primary offering of the Bonds, giving effect to any change in circumstances applicable under clause (i)(a) and assuming that the Rule as in effect and interpreted at the time of the amendment or supplement was in effect at the time of the primary offering; and (iii) such amendment or supplement does not materially impair the interests of the Bondowners under the Rule.

If the Disclosure Information is so amended, the District agrees to provide, contemporaneously with the effectiveness of such amendment, an explanation of the reasons for the amendment and the effect, if any, of the change in the type of financial information or operating data being provided hereunder.

(3) This section is entered into to comply with the continuing disclosure provisions of the Rule and should be construed so as to satisfy the requirements of paragraph (b)(5) of the Rule.

SECTION 8. REFUNDED BONDS CALL. The Clerk is hereby directed to advise U.S. Bank National Association, St. Paul, Minnesota, as paying agent for the Refunded Bonds, to call the Refunded Bonds for redemption and prepayment on July 1, 2012, and to give thirty days mailed Notice of Redemption, substantially in the form attached hereto, all in accordance with the provisions of the resolution authorizing the issuance of the Refunded Bonds.

SECTION 9. STATE PAYMENT; DISTRICT AND REGISTRAR OBLIGATIONS. The District hereby covenants and obligates itself to notify the Commissioner of Education (the Commissioner) of any potential default in the payment of the principal of or interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 (the State Payment Law), to guarantee (to the extent provided therein) payment of the principal of and interest on the Bonds when due. The District further covenants to deposit with the Registrar not less than three business days prior to each February 1 and August 1 as set forth in Section 2.03 hereof, an amount sufficient to make that payment or to notify the Commissioner as provided in the State Payment Law that it will be unable to make all or a portion of such payment. The Registrar will notify the Commissioner if it becomes aware of a potential default in the payment of principal of and interest on the Bonds on any payment date or if, on the date two business days prior to the date on which a payment is due, there are insufficient funds on deposit with the Registrar to make the required payment on such date. The Registrar will cooperate with the District, the Commissioner and the Commissioner of Management and Budget in implementing the provisions of the State Payment Law. In the event that amounts sufficient to make any such interest or principal payment are held by an escrow or paying agent and invested as authorized by Minnesota Statutes, Chapter 475 and such escrow or paying agent is required to use proceeds from such investment to pay to the Registrar the amount necessary to pay such interest or

principal on such payment date, then the requirements of the State Payment Law relating to the deposit of such amounts with the Registrar prior to the payment date of such interest or principal shall be deemed satisfied and neither the District nor the Registrar shall be required to notify the Commissioner that insufficient funds are available to pay such interest or principal on such payment date. The District shall do all other things which may be necessary to perform the Bonds hereby undertaken under the State Payment Law, including any requirements hereafter adopted by the Commissioner of Management and Budget or the Commissioner.

Upon vote being taken on the foregoing resolution, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

NOTICE OF REDEMPTION
 \$3,175,000 General Obligation School Building Refunding Bonds, Series 2003B
 Dated September 1, 2003
 Independent School District No. 832 (Mahtomedi), Minnesota

NOTICE IS HEREBY GIVEN THAT there have been called for redemption and prepayment on July 1, 2012, all outstanding Bonds of the above referenced issue, dated September 1, 2003, maturing February 1 in the following years and having the interest rates and CUSIP numbers listed below:

<u>Maturity</u>	<u>Amount</u>	<u>CUSIP #</u>	<u>Rate</u>	<u>Maturity</u>	<u>Amount</u>	<u>CUSIP #</u>	<u>Rate</u>
2013	\$285,000	560211 JD7	3.700%	2016	\$310,000	560211 JG0	4.000%
2014	295,000	560211 JE5	3.800	2017	335,000	560211 JH8	4.100
2015	305,000	560211 JF2	3.900				

The Bonds will be redeemed at a price of 100% of their principal amount plus accrued interest to the date of redemption. Holders of the Bonds should present them for payment to U.S. Bank National Association, St. Paul, Minnesota, on or before said date, when they will cease to bear interest, in the following manner:

By Mail , Overnight Mail, or Courier Service:

U.S Bank National Association
 West Side Flats - Operations Center
 EP-MN-WS3C
 60 Livingston Avenue
 St. Paul, MN 55107

In Person, By Hand:

U.S Bank National Association
 Bond Drop Window, First Floor
 60 Livingston Avenue
 St. Paul, MN 55107
 651.495-3920

Important Notice: In compliance with the Economic Growth and Tax Relief Reconciliation Act of 2001, federal backup withholding tax will be withheld at the applicable backup withholding rate in effect at the time the payment by the redeeming institutions if they are not provided with your social security number or federal employer identification number, properly certified. This requirement is fulfilled by submitting a W-9 Form, which may be obtained at a bank or other financial institution.

The Paying Agent shall not be responsible for the selection of or use of the CUSIP number, nor is any representation made as to its correctness indicated in this Notice of Redemption. It is included solely for the convenience of the Holders.

Additional information may be obtained from the undersigned or from Springsted Incorporated, 380 Jackson Street, Suite 300, St. Paul, Minnesota (651-223-3000), financial advisor to the District.

Dated: April 12, 2012.

BY ORDER OF THE SCHOOL BOARD OF
 INDEPENDENT SCHOOL DISTRICT NO.
 832 (MAHTOMEDI), MINNESOTA

/s/ _____
 School District Clerk

NOTICE OF REDEMPTION
 \$780,000 General Obligation Alternative Facility Bonds, Series 2004A
 Dated March 1, 2004
 Independent School District No. 832 (Mahtomedi), Minnesota

NOTICE IS HEREBY GIVEN THAT there have been called for redemption and prepayment on July 1, 2012, all outstanding Bonds of the above referenced issue, dated March 1, 2004, maturing February 1 in the following years and having the interest rates and CUSIP numbers listed below:

<u>Maturity</u>	<u>Amount</u>	<u>CUSIP #</u>	<u>Rate</u>	<u>Maturity</u>	<u>Amount</u>	<u>CUSIP #</u>	<u>Rate</u>
2013	\$35,000	560211 JS4	3.300%	2019	\$45,000	560211 JY1	4.000%
2014	35,000	560211 JT2	3.450	2020	45,000	560211 JZ8	4.000
2015	40,000	560211 JU9	3.600	2021	50,000	560211 KA1	4.000
2016	40,000	560211 JV7	3.700	2022	50,000	560211 KB9	4.250
2017	40,000	560211 JW5	3.800	2023	55,000	560211 KC7	4.250
2018	40,000	560211 JX3	3.950	2024	55,000	560211 KD5	4.250

The Bonds will be redeemed at a price of 100% of their principal amount plus accrued interest to the date of redemption. Holders of the Bonds should present them for payment to U.S. Bank National Association, St. Paul, Minnesota, on or before said date, when they will cease to bear interest, in the following manner:

By Mail , Overnight Mail, or Courier Service:

U.S Bank National Association
 West Side Flats - Operations Center
 EP-MN-WS3C
 60 Livingston Avenue
 St. Paul, MN 55107

In Person, By Hand:

U.S Bank National Association
 Bond Drop Window, First Floor
 60 Livingston Avenue
 St. Paul, MN 55107
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Important Notice: In compliance with the Economic Growth and Tax Relief Reconciliation Act of 2001, federal backup withholding tax will be withheld at the applicable backup withholding rate in effect at the time the payment by the redeeming institutions if they are not provided with your social security number or federal employer identification number, properly certified. This requirement is fulfilled by submitting a W-9 Form, which may be obtained at a bank or other financial institution.

The Paying Agent shall not be responsible for the selection of or use of the CUSIP number, nor is any representation made as to its correctness indicated in this Notice of Redemption. It is included solely for the convenience of the Holders.

Additional information may be obtained from the undersigned or from Springsted Incorporated, 380 Jackson Street, Suite 300, St. Paul, Minnesota (651-223-3000), financial advisor to the District.

Dated: April 12, 2012.

BY ORDER OF THE SCHOOL BOARD OF
 INDEPENDENT SCHOOL DISTRICT NO.
 832 (MAHTOMEDI), MINNESOTA

/s/ _____
 School District Clerk

CERTIFICATE OF WASHINGTON COUNTY
AUDITOR AS TO REGISTRATION OF BONDS AND TAX LEVY

The undersigned, being the duly qualified and acting County Auditor of Washington County, hereby certifies that there has been filed in my office a certified copy of a resolution duly adopted on April 12, 2012, by the School Board of Independent School District No. 832 (Mahtomedi), Minnesota, setting forth the form and details of an issue of \$2,145,000 General Obligation Refunding Bonds, Series 2012A, dated as of May 1, 2012, and levying taxes for their payment.

I further certify that the issue has been entered on my bond register and the tax required by law for their payment has been levied and filed as required by Minnesota Statutes, Sections 475.61 to 475.63.

WITNESS my hand and official seal this _____ day of _____, 2012.

Washington County Auditor

(SEAL)

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: April 12, 2012

Agenda Item #10. B.

TOPIC: Contractual Connection Fee Agreement with City of Mahtomedi for Wildwood Site

PURPOSE OF PRESENTATION: The School district submitted to the City of Mahtomedi a request to transfer out City Sewer Availability Charge (SAC) and our Water Availability Charge (WAC) from existing Wildwood Elementary to offset the City SAC and WAC fees that would be collected for the new Wildwood Elementary. We requested the City of Mahtomedi apply the 60 units as a credit toward the 67 credits on new Wildwood Elementary.

The City Council approved the request at their meeting on April 3, 2012.

ACTION RECOMMENDED: The Board approve the Connection Fee Agreement with the City of Mahtomedi for Wildwood Site.

Submitted By:



Name

Superintendent of Schools

Title

Concurrence By:



Dr. Mark Larson

Superintendent of Schools



District Office
1520 Mahtomedi Avenue
Mahtomedi, MN 55115-1900
651-407-2001
Fax: 651-407-2025
www.mahtomedi.k12.mn.us

March 27, 2012

Dear Mayor Marshall and City Council Members,

Please accept this letter to request the transfer of credits for SAC/WAC fees collected with the existing Wildwood School Site to the new elementary School Site in Grant.

We have submitted the Contractual Connection Fee Agreement and our School Board will approve the agreement on the April 12, 2012 School Board meeting.

Sincerely,

Mark Larson, Ph. D
Superintendent of Schools

CONTRACTUAL CONNECTION FEE AGREEMENT
RELATING ISD 832'S WILDWOOD SCHOOL SITE
LOCATED AT 535 WARNER AVENUE, MAHTOMEDI, MN 55115

CONTRACTUAL CONNECTION FEE AGREEMENT
RELATING ISD 832'S WILDWOOD SCHOOL SITE
LOCATED AT 535 WARNER AVENUE, MAHTOMEDI, MN 55115

THIS CONTRACTUAL CONNECTION FEE AGREEMENT ("Agreement") is made effective upon the date that the last party executes this Agreement, and is hereby entered into, by and between the City of Mahtomedi, a Minnesota municipal corporation (hereafter referred to as the "City") and the Independent School District 832, a Minnesota public school corporation (hereinafter "ISD 832"). Subject to the terms and conditions hereafter stated and based on the representations, warranties, covenants, agreements and recitals of the parties herein contained, the parties do hereby agree as follows:

ARTICLE 1
DEFINITIONS

1.1 **Terms.** The following terms, unless elsewhere specifically defined herein, shall have the following meanings as set forth below.

1.2 **Agreement.** "Agreement" means this Contractual Connection Fee Agreement.

1.3 **City.** "City" means the City of Mahtomedi, a Minnesota municipal corporation.

1.4 **ISD 832.** "ISD 832" means Independent School District 832, a Minnesota public school corporation.

1.5 **Former Wildwood School Property.** "Former Wildwood School Property" means the property addressed as 535 Warner Avenue, Mahtomedi, MN 55115; and comprising Washington County Property Tax Parcel No. 29-030-21-12-0040 and No. 29-030-21-12-0041; and legally described as follows:

Block Thirteen (13) of Lakeview, according to the plat thereof on file and of record in the Office of the Registrar of Deeds in and for said County and State; also the North Two-Hundred Fifty Eight and Four-Tenths (N 258.4 of the Southwest Quarter of the Northwest Quarter of the Northeast Quarter (SW ¼ of NW ¼ of NE ¼) of Section Twenty-Nine (29) in Township Number Thirty (30) North of Range Number Twenty (21) West, City of Mahtomedi, Washington County, Minnesota.

1.6 **New Grant Elementary School.** "New Grant Elementary School" means the new elementary school to be located at 8698 - 75th Street in the City of Grant.

ARTICLE 2
RECITALS

Recital No. 1. The City of Mahtomedi and the City of Grant recently entered into a joint powers agreement authorizing the City of Mahtomedi to provide utility service to ISD 832's

New Grant Elementary School in addition to ISD 832’s existing high school and existing middle school which are all primarily located in the City of Grant.

Recital No. 2. The City of Mahtomedi and City of Grant joint powers agreement authorizing the City of Mahtomedi to provide utility service to ISD 832’s existing high school, existing middle school, and the New Grant Elementary School provides as follows:

Mahtomedi shall bill ISD #832 for providing Utility Service to the Mahtomedi High School, the Mahtomedi Middle School, and the Mahtomedi Elementary School in accordance with the Mahtomedi City Code including any applicable Metropolitan Council and/or Mahtomedi connection fees, and including Mahtomedi’s storm water utility ordinance for those portions of the Mahtomedi High School, the Mahtomedi Middle School and the Mahtomedi Elementary School located within Grant that drain into Mahtomedi’s storm water utility system.

Recital No. 3. On December 9, 2011, the Metropolitan Council Environmental Services Division calculated the following Sewer Availability Charge (SAC) units for the New Grant Elementary School:

<u>Charges</u>		<u>SAC Units</u>
Office: 2,601 sq. ft. @ 2,400 sq. ft. / SAC Unit	=	1.08
Meeting Room: 3,047 sq. ft. @ 1,650 sq. ft. / SAC Unit	=	1.85
Classroom: 34,490 sq. ft. @ 540 sq. ft. / SAC Unit	=	<u>63.87</u>
Total Charge:		66.80 or 67

Recital No. 4. The City and ISD 832 have calculated the following SAC units for the Former Wildwood School Property:

<u>Charges</u>		<u>SAC Units</u>
Office: 1,104 sq. ft. @ 2,400 sq. ft. / SAC Unit	=	0.46
Meeting Room: 2,058 sq. ft. @ 1,650 sq. ft. / SAC Unit	=	1.25
Classroom: 31,181 sq. ft. @ 540 sq. ft. / SAC Unit	=	<u>57.74</u>
Total Charge:		59.45 or 60

Recital No. 5. The City and ISD 832 desire to enter into this Agreement for purposes of allowing the ISD 832 to transfer its paid City SAC and City Water Availability Charge (“WAC”) credits of 60 residential equivalent units (“REUs”) from the Former Wildwood School Property to be applied to the City SAC and WAC fees to be collected for the New Grant Elementary School.

Recital No. 6. The City and ISD 832 also desire this Agreement to memorialize that any use of the Former Wildwood School Property by ISD 832, or by any future owner of the Former Wildwood School Property, will require payment of City SAC and WAC fees commensurate

with the 60 REUs for the existing building improvements, or as calculated for any more or less intensive use of the Former Wildwood School Property following a redevelopment of the Former Wildwood School Property.

ARTICLE 3
CONNECTION FEES

3.1 Metropolitan Council SAC Fees for New Grant Elementary School. ISD 832 acknowledges that the City must collect Metropolitan Council SAC fees and pay said fees to the Metropolitan Council pursuant to State law regardless of any Metropolitan Council SAC fees that had been collected and paid for the Former Wildwood School Property. ISD 832 agrees to pay the Metropolitan Council SAC fees that the City is required to collect and pay to the Metropolitan Council pursuant to State law for the New Grant Elementary School.

3.2 Metropolitan Council SAC Fees for Former Wildwood School Property. ISD 832 acknowledges that the City may be required by State law to collect Metropolitan Council SAC fees and pay said fees to the Metropolitan Council for a future use of the Former Wildwood School Property. ISD 832 or the then current owner of the Former Wildwood School Property shall pay any applicable Metropolitan Council SAC fees that the City is required to collect and pay to the Metropolitan Council pursuant to State law for a future use of the Former Wildwood School Property.

3.3 City SAC and WAC Fees for New Grant Elementary School. The City and ISD 832 agree that the City shall transfer/credit ISD 832's New Grant Elementary School with 60 REUs from the Former Wildwood School Property. ISD 832 agrees to pay the City 7 (i.e. 67-60 = 7) REU's of City SAC and WAC fees pursuant to the City's SAC and WAC fees listed in the City's fee schedule as applicable at the time that the City of Grant issues a building permit for ISD 832's New Grant Elementary School. The City and ISD 832 acknowledge and agree that the amount of a City SAC and WAC units to be paid for the New Grant Elementary School may change with a change in the use or size of the New Grant Elementary School upon final inspection of the New Grant Elementary School, and any change in the amount of City SAC and WAC units shall be commensurate with any redetermination of the SAC units as calculated by the Metropolitan Council Environmental Services Division. The City and ISD 832 also acknowledge that the City's 2012 SAC applicable fee is \$1,334.00 per REU, and the City's 2012 WAC applicable fee is \$1,141.00 per REU; and, ISD 832 acknowledges and agrees that the City's SAC and WAC unit charges per REU may change in 2013 and thereafter.

3.4 City SAC and WAC Fees for Former Wildwood School Property. The City and ISD 832 agree that if the current building improvements to the Former Wildwood School Property are utilized by ISD 832 or by any future owner of the Former Wildwood School Property, ISD 832 or the then current owner of the Former Wildwood School Property shall pay the City 60 REU's of City SAC and WAC fees pursuant to the City's SAC and WAC fees listed in the City's fee schedule as applicable at the time of issuance of a certificate of occupancy by the City. The City and ISD 832 also agree that if the current building improvements to the Former Wildwood School Property are partially or totally replaced by a partial or total redevelopment of the Former Wildwood School Property, the City shall calculate the REU's of

the modified and/or new use of the Former Wildwood School Property, and ISD 832 or the then current owner of the Former Wildwood School Property shall pay the City for the calculated REU's of City SAC and WAC fees pursuant to the City's SAC and WAC fees listed in the City's fee schedule as applicable at the time that the City issues a building permit for the partial or total redevelopment of the Former Wildwood School Property. The City and ISD 832 agree further that the City shall utilize any applicable REU calculation as may be calculated and provided by the Metropolitan Council Environmental Services Division for the partial or total redevelopment of the Former Wildwood School Property.

ARTICLE 4
CERTIFICATION OF UNPAID CITY CONNECTION FEES

4.1 Certification of Unpaid City Connection Fees Payable with Taxes. If payment of City connection fees pursuant to this Agreement are not made by ISD 832 or by a future owner of either the Former Wildwood School Property or the New Grant Elementary School, then with respect to the City SAC and WAC connection fees calculated for said properties serviced by City sewer and/or water utilities, the City may, in addition to any other remedy provided to the City in law or in equity, certify to Washington County the unpaid City SAC and WAC connection fee amounts due as payable with the real estate taxes for the said properties in the next calendar year; such certifications may be made under Minnesota Statutes, Chapter 444 in a manner similar to certifications for unpaid utility bills. ISD 832, on behalf of itself and any future owners of the Former Wildwood School Property or the New Grant Elementary School, hereby waive any and all procedural and substantive objections to the imposition of such usual and customary connection charges on said properties serviced by City sewer and water utilities.

ARTICLE 5
MISCELLANEOUS

5.1 Binding Agreement. The parties mutually recognize and agree that all terms and conditions of this recordable Agreement shall run with the Former Wildwood School Property legally described herein, and shall be binding upon the parties and the successors and assigns of the parties, and upon subsequent purchasers of the Former Wildwood School Property.

5.2 Amendment and Waiver. The parties hereto may by mutual written agreement amend this Agreement in any respect. Any party hereto may extend the time for the performance of any of the obligations of another, waive any inaccuracies in representations by another contained in this Agreement or in any document delivered pursuant hereto which inaccuracies would otherwise constitute a breach of this Agreement, waive compliance by another with any of the covenants contained in this Agreement, waive performance of any obligations by the other or waive the fulfillment of any condition that is precedent to the performance by the party so waiving of any of its obligations under this Agreement. Any agreement on the part of any party for any such amendment, extension or waiver must be in writing. No waiver of any of the provisions of this Agreement shall be deemed, or shall constitute, a waiver of any other provisions, whether or not similar, nor shall any waiver constitute a continuing waiver.

5.3 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.

CITY OF MAHTOMEDI

By: _____
Jud Marshall
Mayor

Dated: _____, 2012

ATTEST:

Mary Solie
City Clerk

Dated: _____, 2012

STATE OF MINNESOTA)
) ss.
COUNTY OF WASHINGTON)

On this ____ day of _____, 2012, before me a Notary Public within and for said County, personally appeared Jud Marshall and Mary Solie to me personally known, who being each by me duly sworn, each did say that they are respectively the Mayor and the City Clerk of the City of Mahtomedi, the municipality named in the foregoing instrument, and that the seal affixed to said instrument was signed and sealed in behalf of said municipality by authority of its City Council and said Mayor and City Clerk acknowledged said instrument to be the free act and deed of said municipality.

Notary Public

THIS INSTRUMENT WAS DRAFTED BY:

Jay P. Karlovich
Mahtomedi City Attorney
LeVander, Gillen & Miller, P.A.
633 South Concord Street
Suite 400
South St. Paul, MN 55075
(651) 451-1831

AFTER RECORDING, RETURN THIS INSTRUMENT TO:

Jay P. Karlovich
Mahtomedi City Attorney
LeVander, Gillen & Miller, P.A.
633 South Concord Street
Suite 400
South St. Paul, MN 55075
(651) 451-1831

71000.09089 Contractual Connection Fee Agreement, ISD 832, March 21, 2012 version

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: April 12, 2012

Agenda Item #10. C. 1.

TOPIC: Policy 540 - Early Admission to Kindergarten

PURPOSE OF PRESENTATION: Last revised in January of 1992 (20 years ago), our Early Admission to Kindergarten policy has been in need of updating to remain current with best practices in early learning and assessment. During the summer of 2011, a subgroup of the Gifted and Talented Program Review Committee met to review and make recommendations for the revision of Mahtomedi's Early Admission to Kindergarten Policy. The group represented a pre-K-12 cross-section of administrators and teachers.

ACTION RECOMMENDED: Approval.

Submitted By:

Heidi Springborg

Name

Special Programs Director

Title

Concurrence By:



Dr. Mark Larson

Superintendent of Schools

540 - EARLY ADMISSION TO KINDERGARTEN

The 1967 legislature passed a law 120.06 "Admission to Public Schools" • Age Limitations. The law states as follows:

All schools supported in whole or in part by state funds are public schools. Admission to a public school is free to any person who resides within the district which operates the school, who is under 21 years of age, and who satisfies the minimum age requirements imposed by this section. No person shall be admitted to any public school after September 1, 1971, (1) as a kindergarten student, unless she or he is at least five years of age on September 1 of the calendar year in which the school year for which she or he seeks admission commences; or (2) as a first grade student, unless she or he is at least six years of age on September 1 of the calendar year in which the school year for which she or he seeks admission commences or has completed kindergarten; except that any school board may establish a policy for admission of selected pupils at an earlier age.

The School Board hereby adopts an exception to that law for exceptional children.

There will be a program of Early Kindergarten Admission in Independent School District No. 832. This policy will allow a child who is five years of age on September 2 through October 31 of the calendar school year for which he/she seeks admission to enroll in Kindergarten at their attendance area school if they meet ALL of the Early Kindergarten Admission assessment requirements below:

1. A birth date prior to November 1 of the calendar school year for which she or he seeks admission.
2. Measured general intellectual ability at or above the 98th percentile when compared with the child's same-age peers +/- one Standard Error of Measurement (SEM) for the test used will be required. This area will be assessed using a standardized, norm-referenced, individually-administered test of intellectual ability that is appropriate for the child given his/her cultural and linguistic background. Subscales or prorated scores will not be accepted as indicative of "general intellectual ability."
3. Measured social/emotional/behavioral skills within the average to above-average range (i.e., 25th percentile or higher) when compared with children who are age-appropriate for Kindergarten. This area will be assessed using standardized, norm-referenced checklists designed to compare a child's social/behavioral skills to those of his/her peers. Parents and current daycare/preschool providers will be asked to complete these checklists as information across settings is needed to determine present level of performance.
4. Measured academic readiness skills within the average to above-average range (i.e., 25th percentile or higher) when compared with children who are age-appropriate for Kindergarten. This area will be assessed using Curriculum Based Measures of early literacy and numeracy as well as a criterion-based assessment of Kindergarten Readiness skills (e.g., the Kindergarten Portfolio).
5. Assessed functional independence and school-readiness skills that are at least average when compared with children who are age-appropriate for Kindergarten. This area will be assessed through parent and preschool teacher checklists and interviews. Additionally, the child may be observed within his/her preschool environment. If a preschool environment is

not available, the child may be invited into an existing Kindergarten classroom to facilitate an observation of the child's skills in following a teacher's directions, functioning within a large group, and interacting with peers during academic and/or social instruction.

The elementary principal will set up screening and testing times for children and consultation with parents during the months of March, April, May, June, July, or August for children eligible for early entrance to kindergarten in September.

Process/Procedure to be Followed for Parents Seeking Early Kindergarten Admission for their Child(ren):

1. At the request of interested parents and/or community members, the district will conduct a meeting for families considering Early Kindergarten Admission (EKA) to explain the EKA requirements and process.
2. Families seeking EKA must submit a letter of Request for Admission, or complete and submit the appropriate form, to the school district (by way of the district office or the desired school of attendance) by April 1 of the calendar year in which the family is seeking EKA (e.g., if the family is seeking EKA for the 2013-14 school year, the Request for Admission must be submitted by April 1, 2013).
3. A district representative will meet individually with each family seeking EKA and review assessment requirements. A brief history of the child will be taken and an assessment plan developed that reduces any cultural or linguistic bias in the assessment process. Consent to obtain information from daycare and preschool providers will be obtained (note: parents may choose to decline consent; however, the team will need to develop alternative methods for obtaining information about child performance across settings. Decisions about EKA are based on available data).
4. A district School Psychologist, in collaboration with the Gifted and Talented Coordinator, will be responsible for organizing the assessment process, ensuring that all data are collected and summarized, completing any needed intellectual and social/behavioral assessment, convening the EKA assessment team, editing any final reports, and relaying information to families.
5. Signed consent to complete the assessment will be obtained prior to starting any data collection. Any individual testing will take place before or after regular school hours or immediately following the conclusion of the school year.
6. No testing by psychologists for early entrance to kindergarten will be done prior to April 1 of the calendar year for which she or he seeks admission. This ensures that all children tested will be at least four years and six months old.
7. A fee of \$250.00 will be charged to the parents for each child assessed, payable to Independent School District No. 832 (this fee may be increased at a rate commensurate with salary increases of personnel involved with the Early Entrance Assessments and/or costs of test protocols and related materials). This payment is due prior to starting the Early Admission assessment. Payment to the staff completing the evaluation (e.g., school

psychologist, Kindergarten Teacher, etc.) will follow normal payroll procedures. Financial support to offset the cost of the Early Admission assessment is available per standard application based on determination of financial need.

8. The school district will have an early admission kindergarten team review the assessment results. The team shall include a Kindergarten teacher, a building principal, a school psychologist, the Gifted and Talented Coordinator, and additional personnel as deemed appropriate.
9. The team shall decide if the child meets the criteria, and is approved for Early Kindergarten Admission. The decision of the team is final and will be placed in writing for the family.
10. A written summary of the assessment shall be submitted to the school district by June 15 of the calendar year in which the family is seeking Early Admission. Prior to June 30 of the same year, families will be contacted regarding assessment results. A meeting with available team members will be convened, if requested, to review assessment results and conclusions.

Principals, teachers, and school psychologists in Independent School District No. 832 will not be involved in screening or evaluating students whose parents are interested in early entrance to preschool programs.

Parents may seek assessment for Early Kindergarten Admission from agencies other than the school district at their own expense. Reports from these agencies must comply with the criteria established by the school district regarding age, intellectual ability, academic skills, social/emotional/behavioral skills, and functional independence in a school setting. Any areas not addressed adequately by a private provider's evaluation summary must be assessed prior to determination of Early Kindergarten Admission (EKA) eligibility. The EKA team will review any externally-collected data and decide if (1) the child is approved for early admission, (2) not approved for Early Kindergarten Admission, or (3) if additional data are needed to determine Early Kindergarten Admission eligibility. If additional data are needed to make the EKA decision, the EKA team will draft a recommended assessment plan, including any fees associated with completing the assessment, and submit to the family (total fees not to exceed the cost indicated above for conducting a thorough EKA assessment). The decision of the Team will be final and placed in writing for the family.

Note Regarding Parents Seeking an Open Enrollment Option within the Mahtomedi Public Schools:

Parents seeking Open Enrollment in the Mahtomedi Public Schools for their child as well as Early Kindergarten Admission must apply for Early Kindergarten Admission following the procedures above. Non-eligibility for Early Kindergarten Admission will result in the forfeiture of the Open Enrollment seat for the desired academic year.

ADOPTED – July 9, 1981

REVISED – January 9, 1992, April 12, 2012

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: April 12, 2012

Agenda Item #10. C. 2.

TOPIC: Policy 810 - Health and Safety Program

PURPOSE OF PRESENTATION: The State of Minnesota has revised statute 123B.57
CAPITAL EXPENDITURE: HEALTH AND SAFETY subd.2 and is now requiring a District
policy for Health and Safety

ACTION RECOMMENDED: Approval.

Submitted By:

Concurrence By:

Phillip Belden

Name

Supervisor of Buildings and Grounds

Title



Dr. Mark Larson

Superintendent of Schools

810 - HEALTH AND SAFETY PROGRAM

I. PURPOSE

The purpose of this policy is to recognize the necessity of providing safe and healthy conditions for its employees, students, and public. The Mahtomedi Public School is committed to providing a safe and healthy work environment.

II. GENERAL STATEMENT OF POLICY

Employees at all levels must accept responsibility in complying with all State, Federal, local codes, and district policies for maintaining a safe and healthy environment throughout the school district.

ADOPTED - April 12, 2012

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: April 12, 2012

Agenda Item #10. D.

TOPIC: Health and Safety Program Budget

PURPOSE OF PRESENTATION:

Per Minnesota Statue 123B.57

To receive School Board approval of the Health and Safety Budgets

ACTION RECOMMENDED:

Approve the Health and Safety Budgets

Submitted By:

Phil Belden

Name

Supervisor of Buildings & Grounds

Title

Concurrence By:

Mark Larson

Dr. Mark Larson

Superintendent of Schools

Health and Safety Budgets

Finance code	Description	Actual FY 10/11	Budget FY 11/12	Budget FY 12/13
347	Physical Hazard Control	11821.32	21450.00	21450.00
349	Hazardous Substance	2185.31	9300.00	9300.00
352	Environmental, Health and Safety Management	59414.00	56636.00	55636.00
358	Asbestos	1649.05	3000.00	3000.00
363	Fire and Lift Safety	16175.54	23600.00	23600.00
366	Indoor Air Quality	0.00	0.00	0.00
Budget Totals		91245.22	113986.00	112986.00

MAR 2012 CHECK REGISTER

DATE	CK #	AMT	VENDOR	STATUS
03/01/2012	375056	2,835.20	ACCESS COMMUNICATIONS INC	Cleared
03/01/2012	375057	59.00	ADA BADMINTON & TENNIS	Cleared
03/01/2012	375058	398.05	ADT SECURITY SYSTEMS	Cleared
03/01/2012	375059	13.50	AERO DRAPERY & BLIND	Cleared
03/01/2012	375060	521.07	AES-APPLIED ENVIRONMENTAL SCIENCES INC	Cleared
03/01/2012	375061	3,757.75	AFTON ALPS SKI AREA	Cleared
03/01/2012	375062	54.00	ALAN STORLIE	Cleared
03/01/2012	375063	3,574.60	ANNICA INC.	Cleared
03/01/2012	375064	187.87	BATTERIES PLUS	Cleared
03/01/2012	375065	106.60	BLICK ART MATERIALS	Cleared
03/01/2012	375066	72.00	BOB SNYDER	Cleared
03/01/2012	375067	1,761.06	BRAD BERGIE	Cleared
03/01/2012	375068	54.00	BRIAN PETERS	Cleared
03/01/2012	375069	54.00	CARL SAARION	Cleared
03/01/2012	375070	5,885.70	CESO-THE CENTER FOR EFFICIENT SCHOOL	Cleared
03/01/2012	375071	129.00	CHERYL CORCORAN	Cleared
03/01/2012	375072	260.00	CONTINENTAL CLAY COMPANY	Cleared
03/01/2012	375073	4,501.81	DALCO	Cleared
03/01/2012	375074	72.00	DAVE FIRKUS	Cleared
03/01/2012	375075	54.00	DAVID ALEXANDER	Cleared
03/01/2012	375076	2,169.61	DELLWOOD HILLS GOLF CLUB	Cleared
03/01/2012	375077	338.25	DONATELLI'S	Cleared
03/01/2012	375078	200.00	FAMILIES FIRST COACHING	Cleared
03/01/2012	375079	85,613.68	FIRST STUDENT	Cleared
03/01/2012	375080	54.00	GENE WARNER	Cleared
03/01/2012	375081	59.45	GOPHER BEARING COMPANY/BDI	Cleared
03/01/2012	375082	106.74	GRAINGER	Cleared
03/01/2012	375083	31,875.26	HEALTHPARTNERS	Cleared
03/01/2012	375084	3,944.00	INFINITY ONLINE	Cleared
03/01/2012	375085	486.00	JAN GUDKNECHT	Cleared
03/01/2012	375086	936.25	JOSTENS	Cleared
03/01/2012	375087	405.00	JUDY DEANS	Cleared
03/01/2012	375088	1,070.97	K12 TRANSPORTATION MANAGEMENT SVC INC	Cleared
03/01/2012	375089	40.47	KATHLEEN INGEBRAND	Cleared
03/01/2012	375090	54.00	KATIE BOWMAN	Cleared
03/01/2012	375091	551.00	LARKIN HOFFMAN DALY & LINDGREN LTD	Cleared
03/01/2012	375092	288.82	LASERPLUS, LLC	Cleared
03/01/2012	375093	238.00	LOFFLER	Cleared
03/01/2012	375094	38.34	LONNIE JOHNSON	Cleared
03/01/2012	375095	121.85	LYNDA ST.MARTIN	Cleared
03/01/2012	375096	2,412.55	MACKIN LIBRARY MEDIA/EDUCATIONAL RESOURCES	Cleared
03/01/2012	375097	203.70	MAHTOMEDI AUTO SERVICE	Cleared
03/01/2012	375098	533.44	MAHTOMEDI YOUTH HOCKEY ASSOCIATION	Cleared
03/01/2012	375099	107.00	MARK HERMES	Cleared
03/01/2012	375100	1,528.28	MARSHALL CAVENDISH CORP	Cleared
03/01/2012	375101	354.00	MATT GUSTAFSON	Cleared
03/01/2012	375102	299.95	MENARDS	Cleared
03/01/2012	375103	610.31	MENARDS OAKDALE CASHWAY LUMBER	Cleared
03/01/2012	375104	130.00	MIDWEST AUDIO VISUAL, INC.	Cleared
03/01/2012	375105	107.00	MIKE MONITA	Cleared
03/01/2012	375106	281.06	NCS PEARSON INC	Cleared
03/01/2012	375107	99.00	NICHOLAS J.ENGELMEIER	Cleared

MAR 2012 CHECK REGISTER

DATE	CK #	AMT	VENDOR	STATUS
03/01/2012	375108	357.00	PARTSTOCK COMPUTER	Cleared
03/01/2012	375109	82.80	PINE TREE APPLE ORCHARD	Cleared
03/01/2012	375110	247,690.32	PREFERRED ONE	Cleared
03/01/2012	375111	2,898.78	ROSEN PUBLISHING	Cleared
03/01/2012	375112	125.00	SCHOOL CHECK IN/ SUMMIT IND.CORP	Cleared
03/01/2012	375113	41.25	SHELLY RYAN	Outstanding
03/01/2012	375114	91.17	SHERWIN-WILLIAMS CO	Cleared
03/01/2012	375115	753.64	SIMPLEXGRINNELL LP	Cleared
03/01/2012	375116	992.42	STAPLES	Cleared
03/01/2012	375117	628.70	STEVE HAMMERSCHMIDT	Cleared
03/01/2012	375118	107.00	STEVE ROSGA	Cleared
03/01/2012	375119	94.50	SUSAN SCHAUBSCHLAGER	Cleared
03/01/2012	375120	180.36	TEACHERS DISCOVERY /SCIENCE SUPPLY	Cleared
03/01/2012	375121	305.00	THE GOODPRINTER	Cleared
03/01/2012	375122	1,266.64	TIES	Cleared
03/01/2012	375123	107.00	TOM HEIDRICK	Cleared
03/01/2012	375124	28.00	ULINE	Cleared
03/01/2012	375125	450.00	VADNAIS HEIGHTS SPORTS COMPLEX	Cleared
03/01/2012	375126	78.60	VERIZON WIRELESS	Cleared
03/01/2012	375127	46.00	WENDY DOYLE PHOTOGRAPHY	Cleared
03/01/2012	375128	8,784.40	WEST METRO LEARNING CONNECTIONS INC	Cleared
03/01/2012	375129	522.00	WILD MOUNTAIN	Cleared
03/01/2012	375130	39,048.10	XCEL ENERGY	Cleared
03/01/2012	375131	750.00	YOUTH FRONTIERS INC	Cleared
03/02/2012	375132	284.54	AMERICAN FAMILY ASSURANCE	Cleared
03/02/2012	375133	732.00	MAHTOMEDI AREA EDUC.FOUNDATION	Cleared
03/02/2012	375134	9.90	NATIONAL INSURANCE SERVICES	Cleared
03/02/2012	375135	288.00	NCPERS MINNESOTA-179220	Cleared
03/02/2012	375136	730.50	OFFICE & PROFESSIONAL	Cleared
03/02/2012	375137	808.76	OPERATING ENGINEERS LOCAL #70	Cleared
03/02/2012	375138	27.62	UNITE HERE LOCAL 17	Cleared
03/02/2012	375139	80.00	ERIKA HAMMERSCHMIDT	Cleared
03/02/2012	375140	85.00	KATHY CROCKETT	Cleared
03/09/2012	375141	145.27	MEYER & NJUS P.A	Cleared
03/09/2012	375142	700.00	WISCONSIN SCTF	Cleared
03/15/2012	375143	94.15	AAA AWARDS	Cleared
03/15/2012	375144	530.00	ADVANCEPIERRE FOODS	Cleared
03/15/2012	375145	187.50	AIRTECH THERMEX CORP.	Cleared
03/15/2012	375146	736.00	ALUMINUM ATHLETIC EQUIPMENT CO	Cleared
03/15/2012	375147	139.90	AMERICAN FLAGPOLE & FLAG CO	Cleared
03/15/2012	375148	1,156.00	APPLE COMPUTER	Cleared
03/15/2012	375149	179.56	ARROWWOOD RESORT & CONFERENCE	Outstanding
03/15/2012	375150	2,708.61	ASPEN WASTE SYSTEMS INC SERVICE CENTER	Cleared
03/15/2012	375151	255.84	BATTERIES PLUS	Cleared
03/15/2012	375152	2,565.00	BF LAUZON ENTERPRISES INC	Cleared
03/15/2012	375153	8,616.23	BIX PRODUCE CO LLC	Cleared
03/15/2012	375154	1,531.58	BLICK ART MATERIALS	Cleared
03/15/2012	375155	1,300.00	BRAD CAMITSCH	Outstanding
03/15/2012	375156	400.00	BRIAN MIELKE	Cleared
03/15/2012	375157	555.60	C F I SYSTEMS/JAMES ELLING	Cleared
03/15/2012	375158	5,741.00	CANVAS HEALTH/HSI	Cleared
03/15/2012	375159	2,196.91	CENTURYLINK	Cleared

MAR 2012 CHECK REGISTER

DATE	CK #	AMT	VENDOR	STATUS
03/15/2012	375160	5,885.70	CESO-THE CENTER FOR EFFICIENT SCHOOL	Cleared
03/15/2012	375161	1,068.60	CHARLES LINDERKAMP	Cleared
03/15/2012	375162	112.11	CHEMSEARCH	Cleared
03/15/2012	375163	41.15	COBORNSDELIVERS LLC	Cleared
03/15/2012	375164	686.41	CONNEY SAFETY PRODUCTS	Cleared
03/15/2012	375165	855.57	CONTINENTAL CLAY COMPANY	Cleared
03/15/2012	375166	115.00	D & J QUALITY SOURCING LLC	Outstanding
03/15/2012	375167	1,937.36	DALCO	Cleared
03/15/2012	375168	107.00	DARREN DEYOUNG	Cleared
03/15/2012	375169	150.00	DART PORTABLE STORAGE INC	Cleared
03/15/2012	375170	265.00	DAVID STEVENS	Cleared
03/15/2012	375171	637.50	DEVELOPMENT DIRECTIONS INC	Cleared
03/15/2012	375172	3,113.74	DIVERSIFIED SNACK DIVISION	Cleared
03/15/2012	375173	26.99	DJ ANDERSON	Cleared
03/15/2012	375174	2,977.65	DOMINO'S PIZZA	Cleared
03/15/2012	375175	150.00	DULUTH EAST GOLF	Outstanding
03/15/2012	375176	120.00	DYLAN KLEISSLER	Outstanding
03/15/2012	375177	612.00	EAGLE SCREEN PRINTING/JEFFREY POESCHL	Cleared
03/15/2012	375178	1,318.18	EARTHGRAINS CO.INC	Cleared
03/15/2012	375179	478.00	EDUCATORS BENEFITS CONSULTANTS,LLC	Cleared
03/15/2012	375180	15,550.40	EN POINTE TECHNOLOGIES	Cleared
03/15/2012	375181	1,184.26	ENERGYWISE CONSULTING,LLC	Cleared
03/15/2012	375182	8,437.00	ERGO DESKTOP	Cleared
03/15/2012	375183	6,000.00	ERIC JOHNSON	Cleared
03/15/2012	375184	531.81	ERICKSON OIL PRODUCTS INC	Cleared
03/15/2012	375185	4,191.60	EXPRESS SERVICES INC	Cleared
03/15/2012	375186	291.00	FAMILIES FIRST COACHING	Cleared
03/15/2012	375187	41,765.76	FIRST STUDENT	Cleared
03/15/2012	375188	204.18	FRATTALLONE'S ACE HARDWARE STORES	Cleared
03/15/2012	375189	905.12	G&K SERVICES	Cleared
03/15/2012	375190	32.00	GAMEOFFICIALS.NET	Outstanding
03/15/2012	375191	54.00	GENE WARNER	Outstanding
03/15/2012	375192	180.00	GINA CROSBY BOOGREN	Cleared
03/15/2012	375193	20.00	GRANT RONRIG	Cleared
03/15/2012	375194	130.00	GRAY SEEVER	Cleared
03/15/2012	375195	54.00	GREGG ELLINGSON	Cleared
03/15/2012	375196	7,496.82	HASTINGS CO-OP CREAMERY CO.	Cleared
03/15/2012	375197	4,000.00	HEALY AWARDS INC	Cleared
03/15/2012	375198	60.00	JCRC-JEWISH COMM.RELATIONS COUNCIL	Outstanding
03/15/2012	375199	473.38	JHF -JOHN HENRY FOSTER	Cleared
03/15/2012	375200	1,125.58	JIMMY'S CONFERENCE CENTER	Cleared
03/15/2012	375201	154.00	JONATHAN RICE	Outstanding
03/15/2012	375202	192.30	JULIE BUTTERMORE	Cleared
03/15/2012	375203	28,947.24	KELLY SERVICES, INC	Cleared
03/15/2012	375204	433.42	KULLY SUPPLY COMPANY	Cleared
03/15/2012	375205	187.54	LAB SAFETY SUPPLY INC	Cleared
03/15/2012	375206	1,014.60	LANDS BEST FOODS	Cleared
03/15/2012	375207	568.38	LASERPLUS, LLC	Cleared
03/15/2012	375208	165.00	LAUREN MOORE	Outstanding
03/15/2012	375209	3,150.25	LOFFLER COMPANY INC	Cleared
03/15/2012	375210	3,087.53	LOFFLER COMPANY INC	Cleared
03/15/2012	375211	33.21	LYLE PETERSON	Cleared

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DATE	CK #	AMT	VENDOR	STATUS
03/15/2012	375212	6,124.85	MADISON NATIONAL LIFE	Cleared
03/15/2012	375213	4,098.10	MADISON NATIONAL LIFE	Cleared
03/15/2012	375214	862.98	MAILFINANCE	Cleared
03/15/2012	375215	24.00	MARGARET SLAYTON	Outstanding
03/15/2012	375216	369.00	MARK JORDAN	Cleared
03/15/2012	375217	188.61	MATERIALS MANAGEMENT CO	Cleared
03/15/2012	375218	160.00	MATY MUSTAR	Cleared
03/15/2012	375219	54.39	MENARDS OAKDALE CASHWAY LUMBER	Outstanding
03/15/2012	375220	309.00	METRO ATHLETIC SUPPLY	Cleared
03/15/2012	375221	35.00	METRO ECSU	Void
03/15/2012	375222	10.00	MIDWEST AUDIO VISUAL, INC.	Cleared
03/15/2012	375223	2,452.92	MN UI FUND	Cleared
03/15/2012	375224	72.00	NATE PANNING	Cleared
03/15/2012	375225	328.60	NCS PEARSON INC	Cleared
03/15/2012	375226	80.00	NICK SYMAN	Outstanding
03/15/2012	375227	150.00	ON SITE SANITATION INC	Cleared
03/15/2012	375228	3,893.12	PAMS LUNCHROOM LLC	Cleared
03/15/2012	375229	109.00	PARTSTOCK COMPUTER	Cleared
03/15/2012	375230	375.39	PLUNKETTS PEST CONTROL INC	Cleared
03/15/2012	375231	54.70	POPP.COM INC	Cleared
03/15/2012	375232	190.00	POSTMASTER	Cleared
03/15/2012	375233	86.75	PREMIUM WATERS INC	Cleared
03/15/2012	375234	210.00	PRESS PUBLICATIONS	Cleared
03/15/2012	375235	2,864.61	RATWIK ROSZAK & MALONEY P A	Cleared
03/15/2012	375236	229.00	RESOURCES FOR EDUCATORS	Outstanding
03/15/2012	375237	54.00	RICHARD BENISH	Cleared
03/15/2012	375238	1,001.69	RICHARD CLARK	Cleared
03/15/2012	375239	25.00	ROGER MYERS	Cleared
03/15/2012	375240	371.00	ROMAN MARKET INC	Cleared
03/15/2012	375241	54.00	ROYCE BELL	Cleared
03/15/2012	375242	107.00	RYAN GUNDERSON	Cleared
03/15/2012	375243	125.41	SAM'S CLUB	Cleared
03/15/2012	375244	693.00	SANDY SCHOENECKER	Cleared
03/15/2012	375245	617.44	SCHOOL SPECIALTY INC	Cleared
03/15/2012	375246	145.00	SENTRY SYSTEMS INC	Cleared
03/15/2012	375247	113.73	SEVEN CORNERS ACE HARDWARE INC	Cleared
03/15/2012	375248	612.42	STAPLES	Cleared
03/15/2012	375249	558.30	STEVE HAMMERSCHMIDT	Cleared
03/15/2012	375250	35.52	STRATEGIC EQUIPMENT	Cleared
03/15/2012	375251	90.00	STRAUSS SKATES AND BICYCLES	Cleared
03/15/2012	375252	484.97	SUNBURST CHEMICALS, INC.	Cleared
03/15/2012	375253	230.00	THE METAL DOCTOR	Cleared
03/15/2012	375254	629.94	THYSSENKRUPP ELEVATOR	Cleared
03/15/2012	375255	173.62	TIERNEY BROTHERS INC	Cleared
03/15/2012	375256	4,612.12	TIES	Cleared
03/15/2012	375257	1,095.17	TRIO SUPPLY CO	Cleared
03/15/2012	375258	3,109.18	TROLLHAUGEN	Cleared
03/15/2012	375259	75.00	TRUSTED EMPLOYEES	Cleared
03/15/2012	375260	80.00	TYLER PTASIENSKI	Outstanding
03/15/2012	375261	1,287.50	U S BANK TRUST N A	Cleared
03/15/2012	375262	20,103.00	UNITED HEARTLAND	Cleared
03/15/2012	375263	41,911.88	US FOODSERVICE INC	Cleared

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DATE	CK #	AMT	VENDOR	STATUS
03/15/2012	375264	383.00	VOSS LIGHTING	Cleared
03/15/2012	375265	13,841.00	WEST METRO LEARNING CONNECTIONS INC	Cleared
03/15/2012	375266	120.00	WESTWOOD PROFESSIONAL SERVICES	Cleared
03/15/2012	375267	25.00	WHITE BEAR AREA CHAMBER OF COM	Outstanding
03/15/2012	375268	10.00	WHITE BEAR BOWL INC- PLS OPERATION LLC	Cleared
03/15/2012	375269	150.00	WILLIAM MCMICHAEL	Cleared
03/15/2012	375270	317.17	XEROX CORPORATION	Cleared
03/15/2012	375271	215.88	YOUNGS	Cleared
03/19/2012	375272	1,549.00	REGION 4AA	Cleared
03/22/2012	375273	1,590.00	ADVANCEPIERRE FOODS	Cleared
03/22/2012	375274	10,685.00	AIM ELECTRONICS INC	Cleared
03/22/2012	375275	14,193.00	BERWALD ROOFING CO INC	Outstanding
03/22/2012	375276	1,563.39	BRAD BERGIE	Outstanding
03/22/2012	375277	273.94	BRAD CAMITSCH	Outstanding
03/22/2012	375278	11,305.00	BROTHERS FIRE PROTECTION CO	Outstanding
03/22/2012	375279	4,279.75	CARRIE ARDITO	Cleared
03/22/2012	375280	99.36	CONTINENTAL CLAY COMPANY	Cleared
03/22/2012	375281	14,345.00	CROSSROAD CONSTRUCTION INC	Outstanding
03/22/2012	375282	1,048.01	DALCO	Cleared
03/22/2012	375283	97,931.70	EI-JAY PLUMBING & HEATING INC	Outstanding
03/22/2012	375284	17,666.67	FAIRVIEW	Cleared
03/22/2012	375285	320.00	GOPHER STAGE LIGHTING	Cleared
03/22/2012	375286	3,215.75	GRAZZINI BROTHERS & CO	Outstanding
03/22/2012	375287	1,045.00	HUFCOR MINNESOTA LLLC	Outstanding
03/22/2012	375288	215,012.41	JOHNSON CONTROLS	Outstanding
03/22/2012	375289	900.00	KIRK HOLSLIN/IMAGINE MUSIC	Cleared
03/22/2012	375290	20.11	KNOWLAN'S SUPER MARKETS	Cleared
03/22/2012	375291	288.00	LAURI HILL	Cleared
03/22/2012	375292	269.80	LOFFLER	Cleared
03/22/2012	375293	7,790.00	MCDOWALL CO	Outstanding
03/22/2012	375294	17,257.35	PEOPLES ELECTRICAL CONTRACTORS	Outstanding
03/22/2012	375295	85.00	RANDY ROLLOFF	Cleared
03/22/2012	375296	259.00	ROMAN MARKET INC	Cleared
03/22/2012	375297	714.21	SAM'S CLUB	Cleared
03/22/2012	375298	159.80	STAPLES	Cleared
03/22/2012	375299	139.00	THE PIANO WORKS	Cleared
03/22/2012	375300	598.74	TIES	Cleared
03/22/2012	375301	1,138.15	USA INFLATABLES	Cleared
03/22/2012	375302	61.00	VIKING INDUSTRIAL CENTER	Cleared
03/29/2012	375303	531.40	AAA AWARDS	Outstanding
03/29/2012	375304	401.46	ADT SECURITY SYSTEMS	Outstanding
03/29/2012	375305	223.00	ADVANCED SPORTSWEAR INC	Cleared
03/29/2012	375306	2,340.00	AGL CONSULTING	Outstanding
03/29/2012	375307	187.00	ALEEA EICK	Outstanding
03/29/2012	375308	106,054.91	AMERICAN HEALTH RESOURCES	Outstanding
03/29/2012	375309	165.45	AMY FINDEN	Outstanding
03/29/2012	375310	220.00	ARMSTRONG HIGH SCHOOL	Outstanding
03/29/2012	375311	61.04	BATTERIES PLUS	Cleared
03/29/2012	375312	140.00	BENJAMIN J WAALEN	Outstanding
03/29/2012	375313	1,832.94	BRAD BERGIE	Outstanding
03/29/2012	375314	131.00	BRUCE DJOCK REPAIR	Outstanding
03/29/2012	375315	707.40	CHARLES LINDERKAMP	Cleared

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DATE	CK #	AMT	VENDOR	STATUS
03/29/2012	375316	180.00	CHISAGO LAKES HIGH SCHOOL	Outstanding
03/29/2012	375317	183.54	COBORNSDELIVERS LLC	Outstanding
03/29/2012	375318	1,416.58	COURAGE CENTER	Cleared
03/29/2012	375319	4,126.00	D & J QUALITY SOURCING LLC	Outstanding
03/29/2012	375320	1,588.62	DALCO	Cleared
03/29/2012	375321	1,946.27	DELLWOOD HILLS GOLF CLUB	Outstanding
03/29/2012	375322	147.83	DONATELLI'S	Outstanding
03/29/2012	375323	20.00	DYLAN GRIMES	Outstanding
03/29/2012	375324	2,712.00	EAGLE SCREEN PRINTING/JEFFREY POESCHL	Outstanding
03/29/2012	375325	109.14	ECKROTH MUSIC COMPANY	Outstanding
03/29/2012	375326	168.00	ELECTRONIC DESIGN CO	Outstanding
03/29/2012	375327	1,340.30	ENERGYWISE CONSULTING,LLC	Outstanding
03/29/2012	375328	760.00	ENTERTAINMENT PUBLICATIONS, LLC	Outstanding
03/29/2012	375329	624.00	ERGO DESKTOP	Outstanding
03/29/2012	375330	598.80	EXPRESS SERVICES INC	Outstanding
03/29/2012	375331	150.00	FOREST LAKE HIGH SCHOOL	Outstanding
03/29/2012	375332	1,000.00	GROTH MUSIC	Outstanding
03/29/2012	375333	130.00	HILL MURRAY SCHOOL	Outstanding
03/29/2012	375334	52,480.86	I.S.D # 834 STILLWATER	Outstanding
03/29/2012	375335	1,900.00	I.S.D # 885 -ST MICHAEL-ALBERTVILLE	Outstanding
03/29/2012	375336	2,338.62	INDIAN HILLS GOLF CLUB	Outstanding
03/29/2012	375337	1,111.16	K12 TRANSPORTATION MANAGEMENT SVC INC	Outstanding
03/29/2012	375338	261.43	KATHY LANGMADE	Outstanding
03/29/2012	375339	23,623.40	KELLY SERVICES, INC	Cleared
03/29/2012	375340	48.76	KNOWLAN'S SUPER MARKETS	Outstanding
03/29/2012	375341	1,817.70	KORY ANDRY	Cleared
03/29/2012	375342	416.00	LAKES COUNTRY SERVICE COOP	Outstanding
03/29/2012	375343	267.30	LAKESIDE FLORAL INC	Cleared
03/29/2012	375344	555.00	LAKEVILLE NORTH HIGH SCHOOL	Outstanding
03/29/2012	375345	964.87	LASERPLUS, LLC	Outstanding
03/29/2012	375346	7,058.07	LOFFLER COMPANY INC	Outstanding
03/29/2012	375347	69.00	LRP PUBLICATIONS	Outstanding
03/29/2012	375348	200.00	MAPLE GROVE HIGH SCHOOL	Outstanding
03/29/2012	375349	765.00	MARGRET SWANSON	Outstanding
03/29/2012	375350	382.54	MCGRAW HILL COMPANIES	Outstanding
03/29/2012	375351	50.00	MCTE-MN COUNCIL OF TEACHER OF ENGLISH	Outstanding
03/29/2012	375352	188.26	MENARDS OAKDALE CASHWAY LUMBER	Outstanding
03/29/2012	375353	55.00	MINDY RUZYNSKI	Outstanding
03/29/2012	375354	784.00	MINNESOTA HISTORY CENTER	Outstanding
03/29/2012	375355	784.00	MINNESOTA HISTORY CENTER	Outstanding
03/29/2012	375356	175.00	MONTGOMERY LONSDALE HS	Outstanding
03/29/2012	375357	50,634.57	NORTHEAST METRO 916	Cleared
03/29/2012	375358	909.50	NORTHEAST METRO 916	Cleared
03/29/2012	375359	85.00	ON SITE SANITATION INC	Cleared
03/29/2012	375360	28.28	PAMELA TEERINK	Outstanding
03/29/2012	375361	670.00	PARTSTOCK COMPUTER	Cleared
03/29/2012	375362	104.80	PDP PRODUCTS-PROFESSIONAL DEV	Outstanding
03/29/2012	375363	728.00	PEG KELLY	Cleared
03/29/2012	375364	362.00	PIONEER MANUFACTURING COMPANY	Outstanding
03/29/2012	375365	143.00	PIONEER PRESS	Outstanding
03/29/2012	375366	452.80	PRESS PUBLICATIONS	Cleared
03/29/2012	375367	3,840.00	REHBEIN TRANSIT INC	Outstanding

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DATE	CK #	AMT	VENDOR	STATUS
03/29/2012	375368	466.90	RIVERSIDE PUBLISHING CO/HM REC.CO LLC	Cleared
03/29/2012	375369	1,986.00	ROLAND LOZIER	Cleared
03/29/2012	375370	39.49	SHARE CORP	Outstanding
03/29/2012	375371	880.00	SHEILA MERZER M A	Outstanding
03/29/2012	375372	374.67	STAPLES	Outstanding
03/29/2012	375373	40.55	STAPLES PRINT SOLUTIONS	Outstanding
03/29/2012	375374	171.00	STATE SUPPLY CO INC	Cleared
03/29/2012	375375	1,116.60	STEVE HAMMERSCHMIDT	Cleared
03/29/2012	375376	517.21	STUDENT SUPPLY	Outstanding
03/29/2012	375377	4,250.00	SUCCESS BEYOND THE CLASSROOM	Outstanding
03/29/2012	375378	637.50	THE MADISON CENTER	Outstanding
03/29/2012	375379	777.24	THE RED BALLOON BOOKSHOP	Outstanding
03/29/2012	375380	456.13	TIES	Cleared
03/29/2012	375381	9.90	TRICIA HILTON	Outstanding
03/29/2012	375382	20.00	TROY ZAJAC	Outstanding
03/29/2012	375383	7,540.00	UNIVERSITY OF MINNESOTA	Cleared
03/29/2012	375384	70.00	UNIVERSITY OF MINNESOTA	Outstanding
03/29/2012	375385	170.00	UNIVERSITY OF MN MEN'S ULTIMATE DISC CLUB	Outstanding
03/29/2012	375386	78.58	VERIZON WIRELESS	Outstanding
03/29/2012	375387	59.40	VOSS LIGHTING	Outstanding
03/29/2012	375388	20.00	WHITE BEAR BOWL INC- PLS OPERATION LLC	Outstanding
03/29/2012	375389	37,248.68	XCEL ENERGY	Cleared
03/29/2012	375390	561.00	XPRESS	Void
03/29/2012	375391	21,000.00	CITY OF GRANT	Outstanding
03/30/2012	375392	60,000.00	CITY OF GRANT	Outstanding
03/30/2012	375393	284.54	AMERICAN FAMILY ASSURANCE	Outstanding
03/30/2012	375394	732.00	MAHTOMEDI AREA EDUC.FOUNDATION	Outstanding
03/30/2012	375395	9.90	NATIONAL INSURANCE SERVICES	Outstanding
03/30/2012	375396	288.00	NCPERS MINNESOTA-179220	Outstanding
03/30/2012	375397	730.50	OFFICE & PROFESSIONAL	Outstanding
03/30/2012	375398	808.76	OPERATING ENGINEERS LOCAL #70	Outstanding
03/30/2012	375399	27.62	UNITE HERE LOCAL 17	Outstanding
03/01/2012	80002182	136.00	Viker, Lynne M	Cleared
03/01/2012	80002183	205.00	Strege, Bonny K	Cleared
03/01/2012	80002184	23.46	Rohrig, Joyce L	Cleared
03/01/2012	80002185	45.40	Driscoll, Deborah	Cleared
03/01/2012	80002186	39.95	Shafer, Kelly K	Cleared
03/01/2012	80002187	10.40	Warren, Jeanna S	Cleared
03/01/2012	80002188	90.00	Chow, Nanette L	Cleared
03/01/2012	80002189	670.97	Conzemius, Julie	Cleared
03/01/2012	80002190	22.98	Vedders, Angela	Cleared
03/01/2012	80002191	71.66	Lorntson, Sarah	Cleared
03/01/2012	80002192	10.00	Grill, Karen L	Cleared
03/01/2012	80002193	10.00	Mancini, Virgini	Cleared
03/01/2012	80002194	66.00	Klinkhammer, Pam	Cleared
03/01/2012	80002195	53.86	O'Hara, Jamie M	Cleared
03/01/2012	80002196	47.49	Radabaugh-Triplat, Stacy	Cleared
03/15/2012	80002197	50.00	Bouwens, Kirsten	Cleared
03/15/2012	80002198	50.00	Hamre, Mark B	Cleared
03/15/2012	80002199	50.00	Larson, Mark	Cleared
03/15/2012	80002200	50.00	Moore, Christopher	Cleared
03/15/2012	80002201	50.00	Neubeck, Michael	Cleared

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03/15/2012	80002202	50.00	Nickleby, Kathe	Cleared
03/15/2012	80002203	45.83	Sorenson, Susan	Cleared
03/15/2012	80002204	50.00	Sundstrom, Denise	Cleared
03/15/2012	80002205	50.00	Viker, Lynne M	Cleared
03/15/2012	80002207	25.00	Crothers, Patrick	Cleared
03/15/2012	80002208	25.00	Hering, James P	Cleared
03/15/2012	80002209	25.00	Kaczorek, Debora	Cleared
03/15/2012	80002210	25.00	Kostuch, Tonya M	Cleared
03/15/2012	80002211	50.00	Falde, Nicolas S	Cleared
03/15/2012	80002212	155.62	Robinson, Susan	Cleared
03/15/2012	80002213	32.90	Carlson, Brooke	Cleared
03/15/2012	80002214	138.48	Adams, Megan	Cleared
03/15/2012	80002215	103.63	Mucciacciaro, Lynn	Cleared
03/15/2012	80002216	39.46	Huberty, Cassandra	Cleared
03/15/2012	80002217	40.98	Huberty, Cassandra	Cleared
03/15/2012	80002218	34.96	Hampel, William	Cleared
03/15/2012	80002219	101.57	Nickleby, Kathe	Cleared
03/15/2012	80002220	76.25	Wagner-Beek, Leslie	Cleared
03/15/2012	80002221	30.94	Tussey, Laura	Cleared
03/15/2012	80002222	54.00	Nickleby, Kathe	Cleared
03/15/2012	80002223	29.23	Erickson, Anne	Cleared
03/15/2012	80002224	83.25	Moore, Christopher	Cleared
03/15/2012	80002225	23.73	Counihan, Lynda	Cleared
03/15/2012	80002226	49.96	Channon, Lisa	Cleared
03/15/2012	80002227	59.97	McCabe, Patricia	Cleared
03/15/2012	80002228	34.38	Stang, Frances H	Cleared
03/15/2012	80002229	84.00	Russell, Patrice	Cleared
03/15/2012	80002230	22.75	Hill, Sarah M	Cleared
03/15/2012	80002231	14.97	Anderson, Erika	Cleared
03/15/2012	80002232	139.86	Mitchell, Michelle	Cleared
03/15/2012	80002233	71.54	Trautman, Terry	Cleared
03/15/2012	80002234	28.31	Poirier, Nicole	Cleared
03/15/2012	80002235	140.44	Moeller, Michael	Cleared
03/15/2012	80002236	206.98	Moeller, Michael	Cleared
03/15/2012	80002237	179.00	Hovan, Scot A	Cleared
03/15/2012	80002238	44.53	Young, Matthew V	Cleared
03/15/2012	80002239	10.00	Shonbom, Suzanne	Cleared
03/15/2012	80002240	65.79	Mickelson, Craig	Cleared
03/15/2012	80002241	56.51	Driscoll, Deborah	Cleared
03/15/2012	80002242	660.25	Loos, Kim	Cleared
03/15/2012	80002243	248.05	Swift, Peter	Cleared
03/15/2012	80002244	44.40	Driscoll, Deborah	Cleared
03/15/2012	80002245	459.54	Whisler, Jeff	Cleared
03/15/2012	80002246	84.05	Hering, James P	Cleared
03/15/2012	80002247	174.57	Forbes, Donna M	Cleared
03/15/2012	80002248	185.00	McCabe, Patricia	Cleared
03/15/2012	80002249	77.59	Falde, Nicolas S	Cleared
03/15/2012	80002250	35.19	Murphy, Gloria J	Cleared
03/15/2012	80002251	175.00	Lauer, Deborah A	Cleared
03/15/2012	80002252	120.07	Olson, Lindsey S	Cleared
03/15/2012	80002253	34.13	Arvesen, Catherine	Cleared
03/22/2012	80002254	576.33	George, Mary L	Cleared

MAR 2012 CHECK REGISTER

DATE	CK #	AMT	VENDOR	STATUS
03/22/2012	80002255	78.04	Sorum, Briony	Cleared
03/22/2012	80002256	29.80	Stang, Frances H	Cleared
03/22/2012	80002257	21.46	Ydstie, Paul E	Cleared
03/22/2012	80002258	50.00	Anderson, Christy	Cleared
03/22/2012	80002259	66.97	Krause, Sandra M	Cleared
03/22/2012	80002260	38.77	Kuchar, Sue	Cleared
03/22/2012	80002261	10.16	Kuchar, Sue	Cleared
03/22/2012	80002262	9.48	Mathies, Lisa W	Cleared
03/22/2012	80002263	3.62	Harein, Pamela L	Cleared
03/22/2012	80002264	16.02	Melquist, Nancy	Cleared
03/22/2012	80002265	6.40	Lanoux, Denise R	Cleared
03/29/2012	80002266	78.26	Sundstrom, Denise	Cleared
03/29/2012	80002267	28.86	Kostuch, Tonya M	Cleared
03/29/2012	80002268	162.06	Kostuch, Tonya M	Cleared
03/29/2012	80002269	143.13	Conzemius, Julie	Cleared
03/29/2012	80002270	170.50	Paulson, Mark	Cleared
03/29/2012	80002271	111.13	Green, Virginia	Cleared
03/29/2012	80002272	102.27	Childs, Rita	Cleared
03/29/2012	80002273	32.48	Och, Jennifer L	Cleared
03/29/2012	80002274	74.00	Hei, Mary Jo	Cleared
03/29/2012	80002275	18.98	Rohrig, Joyce L	Cleared
03/29/2012	80002276	56.13	Hommies, Elizabeth	Cleared
03/29/2012	80002277	359.82	Farmer, Bryan J	Cleared
03/29/2012	80002278	281.72	Krause, Sandra M	Cleared
03/29/2012	80002279	45.00	Mickelson, Craig	Cleared
03/29/2012	80002280	32.11	Strauss, Brian A	Cleared
03/29/2012	80002281	98.00	Lundstrum, Kristin	Cleared
03/29/2012	80002282	101.10	Rohrig, Joyce L	Cleared
03/29/2012	80002283	494.70	Rohrig, Joyce L	Cleared
03/29/2012	80002284	36.42	Newman, Keith	Cleared
03/29/2012	80002285	25.00	Kerner, Michael	Cleared
03/29/2012	80002286	82.04	Carlson, Debra K	Cleared
03/29/2012	80002287	74.25	Boice-Mallach, Christina	Cleared
03/29/2012	80002288	244.90	Hovan, Scot A	Cleared
03/29/2012	80002289	22.49	Vaughan, Kristin	Cleared
03/29/2012	80002290	175.00	Wendorff, Stacy	Cleared
03/29/2012	80002291	175.00	Newman, Janet M	Cleared
03/29/2012	80002292	65.35	Sortland, Marie	Cleared
03/29/2012	80002293	48.39	Feustel, Krista	Cleared
03/29/2012	80002294	93.07	Felber, George C	Cleared
03/29/2012	80002295	175.00	Och, Jennifer L	Cleared
03/29/2012	80002296	82.43	Donovan, Julie A	Cleared
03/29/2012	80002297	175.00	Cordek, Susan	Cleared
03/29/2012	80002298	11.97	Ydstie, Paul E	Cleared
03/29/2012	80002299	29.67	Vedders, Angela	Cleared
03/29/2012	80002300	30.00	Hei, Mary Jo	Cleared
03/29/2012	80002301	10.50	Ericson, Suzanne	Cleared
TOTAL		1,628,922.16		

**INDEPENDENT SCHOOL DISTRICT #832
WIRE TRANSFER TRANSACTIONS
MONTH OF MARCH 2012**

<u>DATE</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
3/5/12	MN Trust	MSDLAF	\$1,000,000.00	cover checks
3/8/12	US Bank	The United Educators CU	\$10,846.26	MEA teachers union dues
3/8/12	US Bank	Central Bank	\$625.58	para union dues
3/8/12	US Bank	Peoples Bank of Commerce-EBC Flex	\$8,527.88	flex benefits
3/8/12	US Bank	Peoples Bank of Commerce-403-B/457	\$56,854.59	TSA payment/Deferred Comp
3/9/12	MSDLAF	US Bank	\$533,663.39	cover checks
3/9/12	US Bank	IRS	\$183,997.43	federal & fica taxes
3/9/12	US Bank	MN Dept of Revenue	\$33,244.47	state payroll taxes
3/9/12	US Bank	Public Emp. Retirement Assoc.	\$22,032.71	pera retirement
3/9/12	US Bank	Mn Teachers Retirement	\$76,714.52	teachers retirement
3/9/12	US Bank	Chase Card Service/Bank One	\$14,840.70	cardmember payment
3/15/12	State of Minnesota	MN Trust	\$1,931,299.61	direct state payment
3/15/12	State of Minnesota	MN Trust	\$227,356.06	direct state payment
3/19/12	US Bank	MN Dept of Revenue	\$66.00	sales tax payment
3/20/12	MN Trust	MSDLAF	\$300,000.00	cover checks
3/21/12	State of Minnesota	MN Trust	\$39,071.60	direct state payment
3/27/12	State of Minnesota	MN Trust	\$4,300.35	direct state payment
3/28/12	State of Minnesota	MN Trust	\$4,007.65	direct state payment
3/29/12	US Bank	Central Bank	\$625.58	para union dues
3/29/12	US Bank	Peoples Bank of Commerce-EBC Flex	\$8,527.88	flex benefits
3/29/12	US Bank	Peoples Bank of Commerce-403-B/457	\$57,222.33	TSA payment/Deferred Comp
3/29/12	US Bank	The United Educators CU	\$10,846.26	MEA teachers union dues
3/30/12	MSDLAF	US Bank	\$530,211.22	cover checks
3/30/12	US Bank	IRS	\$182,807.10	federal & fica taxes
3/30/12	US Bank	MN Dept of Revenue	\$33,142.86	state payroll taxes
3/30/12	US Bank	Public Emp. Retirement Assoc.	\$21,384.09	pera retirement
3/30/12	US Bank	Mn Teachers Retirement	\$76,581.20	TRA payment
3/30/12	State of Minnesota	MN Trust	\$1,391,069.01	direct state payment



FIELD EXPERIENCE CONTRACTUAL AGREEMENT

This contract is made and entered into by and between the Luther College Department of Education, Decorah, Iowa and Mahtomedi Public School District Schools.

PROVISIONS:

1. Luther College and Mahtomedi Public School District Schools agree to participate, if placements are available, in the district in a field experience program, which includes, but is not limited to: Student Teaching, Student Observations, and other field experiences during the 2012-2013 academic year. This agreement may include assignments in elementary (grades Pre-K-6), secondary (grades 7-12), and special fields [Art, Music, Physical Education, and Health (K-12)].
2. Luther College will provide supervision by one or more of the following: faculty member(s), or trained and credentialed specialists in education, for students participating in Field Experiences who are placed in the school district identified under item 1, above.
3. **Luther College agrees to compensate the school district in the amount of \$125 for one-half a semester or \$250 for a full semester for each student placed as a student teacher.** Payment is to be made at the end of each semester after the Department of Education receives the written Student Teacher Evaluation from the Cooperating Teacher. Allocation of compensation to each cooperating teacher is to be directly made to the cooperating teacher, unless otherwise specified by the district. Payment for a student teacher who has withdrawn prior to the middle of the term shall be one-half of the normal reimbursement with payment to be made at the end of the period. **Other field experiences identified in this agreement will be compensated with regard to time involvement and course objective, and will be stated at the time of the request.**
4. Student Teachers and other field experience enrollees of Luther College Department of Education are to comply with all the contracted school district's rules, regulations, and policies. Termination or change in assignment will be the option of Mahtomedi Public School District Schools, as well as the option of Luther College, should circumstances warrant such an action.

March 29, 2012



 Chair, Department of Education
 or the Luther College Board of Regents

March 29, 2012



 Director of Field Placement

Date

Representative for Mahtomedi Public School District Schools