

INDEPENDENT SCHOOL DISTRICT #832
REGULAR MEETING – BOARD OF EDUCATION
Thursday, August 25, 2011 - 7:00 PM
Mahtomedi District Education Center - Community Room

The Mission of the Mahtomedi School District No. 832, as a multi-community public school system, is to provide individually challenging, lifelong learning experiences for all people, leading to productive and self-fulfilling roles in a global society, accomplished through partnerships with students, families, staff and communities all committed to excellence.

- AGENDA -

1. CALL TO ORDER
2. ROLL CALL OF ATTENDANCE
3. APPROVAL OF THE AGENDA
4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items
5. PRESENTATIONS/RECOGNITION
 - A. Red Quill Award Winning School - MHS
Presenter: Chris Mitchell - ACT Midwest Region
6. PUBLIC COMMENT
Visitors attending the meeting who wish to address the school board on any issue that is on the agenda may do so at this time. Please refer to the last page for the procedure that has been established for public comments.
7. REPORT FROM STUDENT REPRESENTATIVE
 - A. There will be no student representative report this month.
8. APPROVAL OF MINUTES
 - A. July 14, 2011 - Regular Meeting 6
9. DISCUSSION/INFORMATION ITEMS
 - A. Calendar of Events 11
 - B. Facilities Update
Presenter: Todd Richter, JCI
 - C. FABLAB Presentation 12
Presenter: Mary George and Kathe Nickleby
 - D. Strategic Areas of Focus 13
Presenter: Mark Larson
10. ACTION ITEMS
 - A. Approval of Resolution Relating to 2011-2012 Open Enrollment (Closing All Grades) 17
Presenter: Mark Larson
 - B. Approval of Brokerage Agreement with NorthMarq for Sale of Wildwood Property 18

Presenter: Denise Sundstrom

11. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

Presenter: Mary Jo Deters

B. Integration District: Educational Equity Alliance (EEA)

Presenter: Mary Jo Deters

C. Minnesota School Boards Association (MSBA) Legislative Liaison

Presenter: Kevin Donovan

D. Northeast Metro 916 Board

Presenter: Judy Schwartz

E. Other Items/Reports

12. SUPERINTENDENT'S REPORT

13. ADJOURNMENT

14. CONSENT AGENDA ITEMS (Items Approved Under #4)

A. Approval to Pay Bills - Check No. 372163 to 372414 and 80001551 to 80001577 19

B. Approval of Wire Transfer Transactions 25

C. Approval of Joint Powers Agreement with Washington County to Manage Elections 26

D. Approval of Donations/Grants Totaling \$109,300

1. From 3M Foundation to Mahtomedi Engineering Leadership Program - \$109,000

2. From The Medtronic Foundation to Mahtomedi High School Track Program - \$300

E. Personnel

1. Recommendation to Approve Employment for Licensed Personnel Who Will Continue to be on Probationary Status for the 2011-2012 School Year

a. Dworak, Dawn

2. Recommendation to Approve Contract Status for Licensed Personnel Moving from Probationary Status to Continuing Contract Status for the 2011-2012 School Year

a. Goff, Karen

b. Huberty, Cassandra

c. Krause, John

d. Lewis, Harmony

e. Rech, Pam

3. Approval of Contracts and Work Agreements

a. Megan Adams - Behavior Specialist - Mahtomedi Middle School (2011-

2012)

- b. Carol Benjamin - School Readiness - Community Education (2011-2012)
 - c. Emily Bradac - Long-Term Substitute French Teacher - Mahtomedi High School (2011-2012)
 - d. Julie Comfort Niehaus - From .5 to 1.0 FTE First Grade Teacher - Wildwood Elementary School (2011-2012)
 - e. Lea Cunningham - Reading Teacher - Mahtomedi High School (2011-2012)
 - f. Katie Dahlke - Paraprofessional - Wildwood Elementary School (2011-2012)
 - g. Lisa French-Austin - Paraprofessional - Wildwood Elementary School (2011-2012)
 - h. Amy Hansen - Paraprofessional - Wildwood Elementary School (2011-2012)
 - i. Amy Hanson - Long-Term Substitute Reading Teacher - O. H. Anderson Elementary School (2011-2012)
 - j. Lisa Kneale - Paraprofessional - O. H. Anderson Elementary School (2011-2012)
 - k. Stefanie Krause - Paraprofessional - Wildwood Elementary School (2011-2012)
 - l. Nancy Melquist - Early Childhood Family Education (ECFE) Coordinator - Community Education (2011-2012)
 - m. Jeanne Palmer - Paraprofessional - O. H. Anderson Elementary School (2011-2012)
 - n. Shannon Polley - School Nurse - District Wide (2011-2012)
 - o. Tierney Putman - Fab Lab Coordinator - Mahtomedi High School (2011-2012)
 - p. Jean Swanson - Preschool Instructor - Community Education (2011-2012)
 - q. Laura Tussey - Sixth Grade Teacher - Mahtomedi Middle School (2011-2012)
 - r. Lynne Viker - Director of Teaching & Learning & Support Services - District Office (2011-2012)
4. Approval of Leaves of Absence
- a. Lorie Kaehler - Reading Teacher - O. H. Anderson Elementary School (2011-2012)
 - b. Cynthia Samels - French Teacher - Mahtomedi High School (2011-2012)
 - c. Briony Sorum - Special Education Teacher - O. H. Anderson Elementary School (11/24/11 to 2/20/12)

5. Approval of Resignations/Retirements/Terminations

- a. Mary Bunton - Special Education Paraprofessional - Mahtomedi Middle School (8/4/11)
- b. Carissa Deragisch - Social Studies Teacher - Mahtomedi High School (8/12/11)
- c. Ann Galbus - Media Specialist - O. H. Anderson Elementary School (6/10/11)
- d. Allen Gorecki - Cleaner - Mahtomedi Middle School (6/27/11)
- e. Michelle Noha - School Nurse - District Wide (8/5/11)
- f. Rachel Sande - School Nurse - District Wide (7/26/11)

PUBLIC PARTICIPATION IN SCHOOL BOARD MEETINGS REGULAR SCHOOL BOARD MEETING

Thank you for coming. The School Board of Independent School District #832 hopes you will find the meeting informative. By attending, you will better understand how your school district operates. The School Board meeting is a meeting "in public," and not a public meeting. In order to conduct its work in a professional and business-like manner, the school board has established the following rules for conducting the meeting:

- Comments and questions on issues are welcome at the scheduled time on the agenda. The school board is prohibited by law from discussing concerns about individual employees or students in a public meeting. Please forward comments or issues regarding individual employees or students to the superintendent at mark.larson@mahtomedi.k12.mn.us or 651-407-2001.
- If you would like to speak to the school board, you will be recognized during Public Comment. The public may comment on any item on the agenda. The school board generally does not take action on any issue that is not on the agenda. Concerns or questions are forwarded to the superintendent for review and recommended action before consideration by the school board. Unless requested by a school board member, items on the consent agenda are not discussed by the school board at the meeting.
- The chairperson will ask citizens in attendance to sign in if they wish to address the school board. If you are late and wish to speak, please give your name, address, and agenda number to the clerk when you arrive.
- Individuals will be recognized in the order received. Since we are videotaping tonight's meeting for delayed broadcast, individuals who wish to address the school board or ask questions need to go to the microphone. Please state your name and address after being recognized and limit your comments to three minutes (approximately 450 written words). Everyone wishing to comment will be recognized and heard before anyone speaks twice.

Minutes of Regular Meeting

Board of Education Mahtomedi Public Schools

A Regular meeting of the Board of Education of the Mahtomedi Public Schools was held **Thursday, July 14, 2011**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

1. CALL TO ORDER

Meeting called to order at 7:08 p.m. by Chair Kevin Donovan.

2. ROLL CALL OF ATTENDANCE

Present: Mary Jo Deters; Bob Donohoe; Kevin Donovan; Judy Schwartz; and Superintendent Mark Larson, ex officio. Absent: Cathy Dalton and Steve Wolgamot.

3. APPROVAL OF THE AGENDA

Deters moved, Donohoe seconded, approval to amend the agenda by adding agenda item 11. E. Other Items/Reports under School Board Committee Reports. Donovan moved, Donohoe seconded, approval of the agenda. Carried.

4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items

Schwartz moved, Deters seconded, approval of the actions recommended on the consent agenda. Carried.

5. PRESENTATIONS/RECOGNITION

A. There will be no building presentation/school board recognition this month.

6. PUBLIC COMMENT

None.

7. REPORT FROM STUDENT REPRESENTATIVE

A. There will be no student representative report this month.

8. APPROVAL OF MINUTES

A. June 9, 2011 - Regular Meeting

Schwartz moved, Deters seconded, approval of the minutes from the June 9, 2011, school board meeting. Carried.

B. June 16, 2011 - Special Meeting/Study Session

Schwartz moved, Deters seconded, approval of the minutes from the June 16, 2011, school board special meeting/study session. Carried.

9. DISCUSSION/INFORMATION ITEMS

A. Calendar of Events

Chair Kevin Donovan reviewed the calendar of events with school board members.

B. Facilities Update

Todd Richter, Project Manager from JCI, updated the school board on the following as it related to construction on the facilities this summer: State shutdown affecting progress at Mahtomedi High School due to no state inspectors, resolving an issue with Rice Creek Watershed and Valley Creek Watershed, working on satisfying conditions on Conditional Use Permit (CUP) from the City of Grant.

C. Mahtomedi High School Update: End of 2010-2011 School Year

Mahtomedi High School Principal Kathe Nickleby and Assistant Principal Christopher Moore reported on the following activities that happened during the last few weeks of school: final exams, senior activity day, commencement, senior all-night party, curriculum mapping, and packing up rooms/the building for the start of the construction project. Pictures of the construction work taking place in MHS were shown (and are also available on the district's website). Nickleby also noted that *Newsweek* ranked Mahtomedi High School the 2nd best school in the State of Minnesota.

D. Student Activities: Summary of 2010-2011 School Year

Jeff Whisler, Director of Student Activities/Community Education, reported on the following past year's and upcoming athletics and activities: participation numbers in fall, winter, spring sports and fine arts activities, coaching staff turnover, construction on the fields and how that will affect fall sports, homecoming week September 26-31, 2011, and Minnesota State High School League (MSHSL) update. Pictures of the construction work taking place at the football stadium were shown.

10. ACTION ITEMS

A. Approval of Health and Safety Program Revenue Application Attachment 10

Phil Belden, Supervisor of Buildings and Grounds and Health and Safety Coordinator, reviewed health and safety attachment 10 with school board members. The Health and Safety Committee, under Belden's leadership, acts on behalf of the school district to ensure health and safety issues are addressed in a timely manner. Schwartz moved, Donohoe seconded, approval of health and safety attachment 10. Carried.

B. Approval of Northeast Metropolitan Intermediate School District No. 916's Health and Safety Program Budget Resolution

Denise Sundstrom, Director of Business Services, recommended approval of the Health and Safety Budget Resolution and to authorize the District 916 levy. Schwartz moved, Deters seconded, approval of Northeast Metropolitan Intermediate School District No. 916's health and safety program budget. Carried.

C. Approval of School Board Meeting Schedule 2012

Superintendent Mark Larson reviewed the proposed 2012 school board meeting schedule with board members. It was noted that the September regular meeting would be the third instead of the second Thursday of the month. Also, because the canvassing law changed to not being able to canvass until the third day after the election, a special school board meeting will be scheduled to canvass the results of the November school board election. Donohoe moved, Deters seconded approval of the 2012 school board meeting schedule. Carried.

11. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

School Board Treasurer Mary Jo Deters reported on the most recent emails from the Association of Metropolitan School Districts (AMSD) which talked about the larger shift on the table (60/40) which will force school districts to borrow money.

B. Integration District: Educational Equity Alliance (EEA)

School Board Treasurer Mary Jo Deters reported that the integration funding is being renamed and that the Educational Equity Alliance (EEA) will have to change based on the new designations.

C. Minnesota School Boards Association (MSBA) Legislative Liaison

School Board Chair Kevin Donovan reported that the Minnesota School Boards Association (MSBA) petitioned the special master to find that education is a necessary service and that special education is a necessary service. The MSBA Summer Seminar is happening August 7-9.

D. Northeast Metro 916 Board

The Northeast Metro 916 report was included in the school board packet.

E. Other Items/Reports

School Board Finance Committee - The Finance Committee met prior to the board meeting and looked at two Request for Proposals (RFP) from real estate brokers regarding the sale of the current Wildwood School property. The Committee will bring its recommendation as to which broker to hire to the school board at the August school board meeting. Once the broker is hired the school board will determine what use the property will be sold for based on community input.

12. SUPERINTENDENT'S REPORT

Superintendent Mark Larson reported on the following: the progressive dinner that was auctioned off at the MAEF Gala took place, the tech levy review and comment was approved by the Department of Education, FabLab visioning meeting, upcoming business leaders meeting, school board planning retreat, MSBA Conference, Summer Assessment and Leadership Institute, the Summer Globe has been mailed out.

14. ADJOURNMENT

Donovan moved, Schwartz seconded, adjournment. Meeting adjourned at 8:03 p.m. Carried.

15. CONSENT AGENDA ITEMS (Items Approved Under #4)

- A. Approval to Pay Bills - Check No. 371683 to 372162 and 80001400 to 80001550
- B. Approval of Wire Transfer Transactions
- C. Approval of Membership in the Association of Metropolitan School Districts (AMSD) for 2011-2012
- D. Approval of Membership in the Metropolitan Educational Cooperative Service Unit (ECSU) for 2011-2012
- E. Approval of Membership in the Minnesota School Boards Association (MSBA) for 2011-2012
- F. Approval of Donations/Grants Totaling \$9,109
 - 1. From Gold'n Plump to Mahtomedi Area Community Education Garden Program - \$2,500

2. From Kramer-Berg American Legion Post 507 to Mahtomedi Area Community Education (Outdoor Hockey Rink Maintenance) - \$2,500
3. From Kramer-Berg American Legion Post 507 to Mahtomedi Area Community Education Adult/Senior Program - \$1,300
4. From Kramer-Berg American Legion Post 507 to Mahtomedi Area Community Education Garden Program - \$1,000
5. From Wildwood Lions Club to Mahtomedi Area Community Education Summer Youth Program - \$615
6. From Kramer-Berg American Legion Post 507 to Mahtomedi High School Band Program - \$600
7. From Kramer-Berg American Legion Post 507 to Mahtomedi High School Athletic Awards Banquet - \$594

G. Personnel

1. Approval of Contracts and Work Agreements
 - a. Carol Bacon - Assistant to Curriculum and Assessments - District Office (7/18/11)
 - b. Lisa Boland Blake - Gifted & Talented Coordinator - District Wide (2011-2012)
 - c. Lisa Channon - Speech Pathologist - O. H. Anderson Elementary School (2011-2012)
 - d. Patrick Crothers - Technology Coordinator - District Wide (2011-2012)
 - e. Eric Johnson - Theatre Manager - Community Education (2011-2012)
 - f. Jamie O'Hara - Extended Day Program Supervisor - Community Education (2011-2012)
 - g. Heidi Springborg - Director of Special Programs - District Wide (2011-2012)
2. Approval of Leaves of Absence
 - a. Dani Baker - Third Grade Teacher - O. H. Anderson Elementary School (9/21/11 to 12/9/11)
 - b. Leanne Barry - Reading Teacher - Mahtomedi Middle School (11/21/11 to 2/17/12)
 - c. Angela Buckingham - Social Studies Teacher - Mahtomedi High School (10/24/11 to 1/20/12)
3. Approval of Resignations/Retirements/Terminations
 - a. Patricia Pratt - Assistant to Curriculum and Assessments - District Office (7/1/2011)

ROBERT DONOHOE, ACTING CLERK

CALENDAR OF EVENTS

AUGUST		
DATE/TIME	MEETING/EVENT	LOCATION
<u>Wednesday, August 24</u> 6:30 p.m.	Zephyr Wind Turbine - Ribbon Cutting Ceremony and Community Celebration	Football Stadium and St. Andrew's Church
<u>Wednesday, August 24 – Friday, August 26</u>	New Employee Orientation	
<u>Thursday, August 25</u> 7:00 p.m.	School Board Meeting	District Education Center - Community Room
<u>Monday, August 29</u> 10:00 a.m.	Opening Workshop (lunch to follow)	Chautauqua Center
<u>Monday, August 29 – Thursday, September 1</u>	Staff Development	

CALENDAR OF EVENTS

SEPTEMBER		
DATE/TIME	MEETING/EVENT	LOCATION
<u>Tuesday, September 6</u> 6:00 p.m.	First Day of School, Grades 1-12 Northeast Metro 916 School Board Meeting	Bellaire School, White Bear Lake
<u>Thursday, September 8</u>	First Day of School, Kindergarten	
<u>Friday, September 9</u> 7:00-9:00 a.m.	AMSD Board of Directors Meeting	TIES Building, St. Paul
<u>Monday, September 12</u> 7:00 p.m.	MAEF Board of Trustees Meeting	District Education Center - Board Room
<u>Thursday, September 15</u> 7:00 p.m.	School Board Meeting	District Education Center - Community Room
<u>Friday, September 16</u> 7:30 a.m.	City/School Leaders Meeting	District Education Center - Board Room
<u>Friday, September 23</u> 7:30 p.m.	Wildwood Artist Series - <i>Tonic Sol-fa</i>	Chautauqua Center
<u>Thursday, September 29</u> 7:00 p.m.	School Board Study Session	District Education Center - Community Room

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: August 25, 2011

Agenda Item #9.C.

TOPIC: FABLAB Presentation

PURPOSE OF PRESENTATION:

- To teach the board/community viewers how to download the neo-reader bar code reader to use for our presentation.
- Welcome to the FABLAB Community video by Dr. Sherry Lassiter from MIT
- To give an update on the FABLAB; its design, purpose, and recognition by MIT as well as other partners.
- To introduce Tierney Putman as the new FABLAB Supervisor who will explain the How to Make (Almost) Anything Curriculum and demo our new 3D printer.

ACTION RECOMMENDED:

None

Submitted By:

Mary George

Name

Engineering Program Coordinator

Title

Concurrence By:



Dr. Mark Larson

Superintendent of Schools

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: August 25, 2011

Agenda Item #9.D.

TOPIC: Strategic Areas of Focus

PURPOSE OF PRESENTATION: The Board has approved a vision statement, “All students college ready” and has worked on the mission statement, core values, and strategic areas of focus. There has been additional input from the administrative team and the two documents are presented for approval.

ACTION RECOMMENDED: The Board approve the mission, core values and strategic areas of focus or provide direction to make improvements.

Submitted By:



Name

Superintendent of Schools

Title

Concurrence By:



Dr. Mark Larson

Superintendent of Schools

Strategic Areas of Focus

Vision

All students college ready

Student achievement

- All students will be supported to meet or exceed state/~~district~~ standards ~~in order to~~ and empowered ~~challenged to~~ reach their full potential and goals
 - By utilizing data and best practices,
 - By having high expectations, a rigorous curriculum, and innovative practices,
 - By utilizing technology, collaboration, and other 21st century skills
 - By partnering with families and the community

Climate and Culture

- All students and staff will work and contribute to respectful and healthy environments
 - By creating personal connections with at least one caring adult,
 - ~~○ By providing high quality customer service~~
 - ~~○ By understanding and supporting all cultures~~
 - ~~○ By offering opportunities to participate in innovative programs that promote wellness~~
 - By providing programs that promote wellness
 - By encouraging service learning opportunities and leadership development
 - By promoting cultural competencies
 - By supporting positive peer-to-peer interactions

Resource management

- All staff and students will utilize resources to improve instruction and learning
 - By creating and sustaining a positive financial position
 - By aligning budgets and resources with strategic direction
 - By developing innovative programs and partnerships
 - By ~~effectively~~ utilizing technology, volunteers, and community resources

Communications

- All staff and students will promote a collaborative ~~healthy~~ dialogue with district stakeholders
 - By keeping community informed regarding finances, programming, successes, and innovations
 - By utilizing communication avenues

- By actively seeking input

Continuous improvement

- All staff will engage in continuous improvement ~~be encouraged, and supported and expected to attain their highest aspirations provide higher quality service~~
 - By seeking, participating in, and applying ~~providing all staff with high quality professional learning~~
 - By fostering educational leaders
 - By recruiting and retaining ~~exceptional high quality~~ personnel throughout the system
 - ~~By designing and implementing content standards of 21st century skills~~

Customer Service

- All staff will be responsive and receptive to stakeholder needs
 - By actively soliciting input
 - By prompt and courteous responses ~~replying~~

Vision

All students college ready

Mission Statement

Mahtomedi Public Schools will ensure a rigorous and relevant education where:

- *all learners are valued and supported,*
- *positive relationships are developed, and*
- *students are empowered ~~supported and challenged~~ to reach their full potential in a global society.*

Value Statement

We believe public education is the cornerstone of democracy and a critical force in the shaping of our global future.

Our Values

Responsibility—education is a shared responsibility. It is shared with students, families, our community, and our staff. We are all responsible:

- to inspire our students to strive for excellence
- for holding each other accountable for excellent performance
- for giving our best efforts
- for being transparent in our words and actions

Respect—everyone has the right to a safe and healthy learning environment. We all will respect:

- individual differences
- efforts in striving for excellence
- the importance of education

Leadership—improving an already outstanding District requires bold, visionary leadership. We will lead:

- improvement processes through teamwork and collaboration
- innovation through community engagement focused on the needs of our students
- through our efforts and the results will speak for themselves

Customer Service—all stakeholders have the right to be heard and have their issues addressed. We will provide outstanding customer service by:

- soliciting input
- effective communication
- prompt and respectful interactions



Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO 2011-2012 OPEN ENROLLMENT
(CLOSING ALL GRADES)**

WHEREAS the school board seeks to maintain continuity of programs, curriculum, and services through consistent student enrollment, and

WHEREAS the school board recognizes that sufficient student enrollment ensures high quality course offerings for resident students as well as area students enrolling under the State of Minnesota open enrollment program, and

WHEREAS the State of Minnesota has established an open enrollment program permitting students to attend nonresident districts pursuant to the limitations of Minnesota Statutes §124D.03 Subdivision 2, and

WHEREAS the State of Minnesota has also established criteria for school districts to accept open enrollment applications based upon capacity of a program, class, or school building (Minnesota Statutes § 124D.03 Subdivision 6). The capacity of our schools is documented in facility planning documents on file at the District Office,

BE IT THEREFORE RESOLVED that open enrollment was closed in grades 1 and 12 for the 2011-2012 school year on February 10, 2011, due to anticipated enrollment and school building capacity, and

BE IT FURTHER RESOLVED that open enrollment be closed in kindergarten, 2nd, 3rd, 4th, 5th, 6th, 7th, 8th, 9th, 10th, and 11th grades for the 2011-2012 school year.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof: _____, and the following voted against: _____, whereupon said resolution was declared duly passed and adopted.

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: August 25, 2011

Agenda Item #10.B.

TOPIC: Approval of Brokerage Agreement with NorthMarq for Sale of Wildwood Property

PURPOSE OF PRESENTATION: The district issued an RFP for brokers to sell the Old Wildwood Elementary Site. The board finance committee reviewed the proposals and directed the administration to negotiate an agreement with NorthMarq. The agreement with NorthMarq starts on September 1 and is for one year. The commission rate ranges from 3-6.5% depending on the sales price of the property.

ACTION RECOMMENDED: Approval

Submitted By:

Denise Sundstrom

Name

Director of Business Services

Title

Concurrence By:

Mark Larson

Dr. Mark Larson

Superintendent of Schools

CHECK REGISTER

Jul-11

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
372163	Clear	\$100.00	07/05/11	08726	BEN MCCARTHY
372164	Clear	\$3,786.00	07/07/11	07469	AERO DRAPERY & BLIND
372165	Clear	\$29.00	07/07/11	03636	APPLE COMPUTER
372166	Clear	\$36.13	07/07/11	02945	CITY OF WHITE BEAR LAKE
372167	Clear	\$444.94	07/07/11	00599	DALCO
372168	Clear	\$8,586.00	07/07/11	03742	DISTRIBUTED WEBSITE CORPORATION
372169	Clear	\$181.57	07/07/11	06030	EARTHGRAINS BAKING CO. INC
372170	Clear	\$157.00	07/07/11	03241	ELECTRONIC DESIGN CO
372171	Clear	\$553.89	07/07/11	00803	EXPRESS SERVICES INC
372172	Clear	\$15.82	07/07/11	00815	FASTENAL COMPANY
372173	Clear	\$9,772.32	07/07/11	06819	FIRST STUDENT
372174	Clear	\$736.24	07/07/11	06697	FRATTALLONE'S ACE HARDWARE STORES
372175	Clear	\$476.89	07/07/11	00922	GARLAND'S INC
372176	Clear	\$1,141.90	07/07/11	00981	GOPHER STAGE LIGHTING
372177	Clear	\$487.00	07/07/11	01130	HILLYARD
372178	Clear	\$1,078.28	07/07/11	03248	I.S.D # 834 STILLWATER
372179	Clear	\$85.00	07/07/11	07307	LISA ROESLER
372180	Clear	\$196.00	07/07/11	07956	MAPLEWOOD COMMUNITY CENTER
372181	Clear	\$46.36	07/07/11	01684	MENARDS OAKDALE CASHWAY LUMBER
372182	Clear	\$1,657.16	07/07/11	02022	O'LEARY AUTO BODY
372183	Clear	\$28,125.00	07/07/11	03538	PARTSTOCK COMPUTER
372184	Clear	\$41.24	07/07/11	02161	POPP.COM INC
372185	Clear	\$3,867.00	07/07/11	02261	RENAISSANCE LEARNING, INC
372186	Clear	\$326.85	07/07/11	02473	SHERWIN-WILLIAMS CO
372187	Clear	\$192.28	07/07/11	00553	STAPLES
372188	Clear	\$974.70	07/07/11	05268	STUDY ISLAND
372189	Clear	\$151.88	07/07/11	02748	TIES
372190	Clear	\$2,513.61	07/07/11	06934	US FOODSERVICE INC
372191	Clear	\$1,813.51	07/07/11	02903	WASTE MANAGEMENT-MN-WI
372192	Clear	\$951.06	07/07/11	03017	XEROX CORPORATION
372193	Clear	\$392.95	07/07/11	00032	ACCURATE LABEL DESIGNS
372194	Clear	\$5,700.00	07/07/11	00485	CLASSIC SUBURBAN CONFERENCE
372195	Clear	\$945.00	07/07/11	00490	CLIMB INC
372196		\$125.00	07/07/11	08749	DAN PERRY
372197	Clear	\$7,740.00	07/07/11	03433	DELL COMPUTER CORP.
372198	Clear	\$1,123.97	07/07/11	00722	EBSCO
372199	Clear	\$3,168.00	07/07/11	05986	EDUCATORS BENEFITS CONSULTANTS,LLC
372200	Clear	\$195.00	07/07/11	03486	LRP PUBLICATIONS
372201	Clear	\$5,927.95	07/07/11	03182	MADISON NATIONAL LIFE
372202		\$259.00	07/07/11	01609	MASA
372203	Clear	\$1,246.00	07/07/11	01609	MASA
372204	Clear	\$100.00	07/07/11	01610	MASBO
372205	Clear	\$2,110.00	07/07/11	01609	MASE
372206	Clear	\$2,738.00	07/07/11	01618	MASSP-MN ASSOC.OF SEC.SCH PRINCIPALS
372207	Clear	\$871.00	07/07/11	01694	MESPA/NAESP
372208	Clear	\$55,465.99	07/07/11	01971	NORTHEAST METRO 916
372209	Clear	\$1,050.00	07/07/11	01971	NORTHEAST METRO 916
372210	Clear	\$27,687.50	07/07/11	03188	NWEA
372211	Clear	\$106.00	07/07/11	04488	ORANGE TREE EMPLOYMENT SCREENING
372212	Clear	\$1,530.00	07/07/11	07897	PACIFIC NW PUBLISHING
372213	Clear	\$1,180.07	07/07/11	02406	SCHMITT MUSIC COMPANY
372214	Clear	\$2,750.00	07/07/11	03369	SCHOOLFINANCES.COM
372215	Clear	\$99.95	07/07/11	04111	SMARTERVILLE EDUCATIONAL LLC
372216	Clear	\$373.47	07/07/11	02654	SUBSCRIPTION SERVICES OF AMERI

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Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
372217	Clear	\$31,680.00	07/07/11	02748	TIES
372218	Clear	\$1,021.51	07/07/11	02748	TIES
372219	Clear	\$60,336.00	07/07/11	02748	TIES
372220	Clear	\$24,825.00	07/07/11	08182	UNITED HEARTLAND
372221	Clear	\$4,622.94	07/14/11	00153	AES-APPLIED ENVIRONMENTAL SCIENCES INC
372222	Clear	\$818.89	07/14/11	00175	ASSET RECOVERY CORPORATION
372223	Clear	\$1,872.50	07/14/11	00334	BRAUN INTERTEC CORPORATION
372224	Clear	\$2,689.75	07/14/11	07031	CARRIE ARDITO
372225	Clear	\$13,529.23	07/14/11	01572	CITY OF MAHTOMEDI
372226	Clear	\$17,107.00	07/14/11	00527	COMSTOCK & SONS INC
372227	Clear	\$387.08	07/14/11	00558	COURAGE CENTER
372228	Clear	\$95.00	07/14/11	08759	DRD OFFICE SERVICES
372229	Clear	\$81.60	07/14/11	08365	EDWARD BERTSCH
372230	Clear	\$477.69	07/14/11	00787	ERICKSON OIL PRODUCTS INC
372231	Clear	\$24,955.64	07/14/11	06819	FIRST STUDENT
372232	Clear	\$10,070.00	07/14/11	08757	GORHAM OIEN MECHANICAL INC
372233		\$89.00	07/14/11	08193	HANNAH ZOBITZ
372234	Clear	\$7,281.84	07/14/11	01173	HSI-HUMAN SERVICES INC
372235	Clear	\$15,970.00	07/14/11	01256	JC ENVIRONMENTAL & DEMOLITION
372236		\$104.50	07/14/11	08753	JESSICA THOEMKE
372237	Clear	\$311,443.80	07/14/11	06303	JOHNSON CONTROLS
372238	Clear	\$481.43	07/14/11	08458	K12 TRANSPORTATION MANAGEMENT SERVICES INC
372239	Clear	\$1,694.61	07/14/11	03378	KELLY SERVICES, INC
372240	Clear	\$13,202.63	07/14/11	08758	KENDELL DOORS & HARDWARE
372241	Clear	\$104.92	07/14/11	01372	KNOWLAN'S SUPER MARKETS
372242	Clear	\$859.00	07/14/11	08645	LARKIN HOFFMAN DALY & LINDGREN LTD
372243	Clear	\$2,132.15	07/14/11	07606	LOFFLER COMPANY INC
372244		\$368,062.30	07/14/11	08756	LS BLACK CONSTRUCTION
372245		\$3,524.00	07/14/11	08760	MARGOLIS CO
372246	Clear	\$632,202.20	07/14/11	04685	MAX STEININGER INC
372247	Clear	\$522.50	07/14/11	08649	MAYER ELECTRIC CORP
372248	Clear	\$44,183.00	07/14/11	08649	MAYER ELECTRIC CORP
372249	Clear	\$178,356.32	07/14/11	08738	MCDOWALL CO
372250	Clear	\$13,110.00	07/14/11	08755	MIDWEST MECHANICAL SUPPLY
372251	Clear	\$544,004.20	07/14/11	08739	NAC NECHANICAL & ELECTRICAL SERVICE
372252	Clear	\$4,473.12	07/14/11	01971	NORTHEAST METRO 916
372253	Clear	\$175.00	07/14/11	02043	ON SITE SANITATION INC
372254	Clear	\$355.16	07/14/11	05985	PAMS LUNCHROOM LLC
372255	Clear	\$136,341.44	07/14/11	08737	PARKOS CONSTRUCTION CO
372256	Clear	\$33,725.00	07/14/11	02108	PEOPLES ELECTRICAL CONTRACTORS
372257	Clear	\$223,250.00	07/14/11	08740	PHASOR ELECTRIC CO
372258	Clear	\$212.25	07/14/11	02180	PRESS PUBLICATIONS
372259		\$42.50	07/14/11	08754	SAMANTHA GRANEC
372260	Clear	\$301,249.75	07/14/11	07618	SCHWAB VOLLHABER LUBRATT INC
372261	Clear	\$119,265.85	07/14/11	08650	SENTRA-SOTA SHEET METAL INC
372262	Clear	\$6,914.18	07/14/11	00553	STAPLES
372263	Unissued	\$0.00	07/14/11	00553	STAPLES
372264	Clear	\$94,324.39	07/14/11	08611	TERRA GENERAL CONTRACTORS
372265	Clear	\$800.00	07/14/11	02986	WINONA STATE UNIVERSITY
372266	Clear	\$5,901.13	07/14/11	00031	ACCESS COMMUNICATIONS INC
372267	Clear	\$8,096.00	07/14/11	03930	AMSD
372268	Clear	\$79.00	07/14/11	00172	ASCD
372269		\$60.00	07/14/11	00224	BCA CRIME ALERT NETWORK
372270	Clear	\$4,000.00	07/14/11	06820	CLASS 5 INC

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372271	Clear	\$185.00	07/14/11	04353	COUNCIL FOR EXCEPTIONAL CHILDREN
372272	Clear	\$20,918.00	07/14/11	03585	FIRST TECHNOLOGIES INC
372273	Clear	\$5,890.50	07/14/11	00856	FOLLETT EDUCATIONAL SERVICES
372274	Clear	\$4,410.00	07/14/11	07606	LOFFLER COMPANY INC
372275	Clear	\$100.00	07/14/11	01610	MASBO
372276	Clear	\$125.00	07/14/11	01614	MASMS
372277	Clear	\$891.00	07/14/11	01694	MESPA/NAESP
372278	Clear	\$69.62	07/14/11	06012	PREMIUM WATERS INC
372279	Clear	\$2,211.21	07/14/11	02227	QWEST
372280	Clear	\$140.00	07/14/11	02365	SAM'S CLUB
372281	Clear	\$250.00	07/14/11	08761	SREB
372282	Clear	\$1,241.94	07/14/11	00553	STAPLES
372283	Clear	\$1,035.00	07/14/11	02807	U S BANK TRUST N A
372284	Clear	\$700.00	07/19/11	04342	WISCONSIN SCTF
372285	Clear	\$13,075.06	07/21/11	03340	BIX PRODUCE CO LLC
372286	Clear	\$1,011.00	07/21/11	04234	BLUE CROSS BLUE SHIELD OF MN/SUPPORT SOURCE
372287		\$1,132.11	07/21/11	03057	BRAD BERGIE
372288	Clear	\$8,750.00	07/21/11	04885	COMMERCIAL KITCHEN SERVICES
372289	Clear	\$960.00	07/21/11	07266	COMPUTER EXPLORERS
372290	Clear	\$28.38	07/21/11	00678	DOMINO'S PIZZA
372291		\$25.00	07/21/11	08766	GREG ALES
372292	Clear	\$1,041.75	07/21/11	01038	HAAS MUSICAL INSTRUMENT REPAIR
372293		\$782.00	07/21/11	01173	HUMAN SERVICES INC
372294	Clear	\$14,807.76	07/21/11	03222	I.S.D # 625 -ST PAUL PUBLIC SCHOOLS
372295		\$96,066.62	07/21/11	03248	I.S.D # 834 STILLWATER
372296		\$49.17	07/21/11	08764	JULIE ROLLING
372297	Clear	\$47.54	07/21/11	01372	KNOWLAN'S SUPER MARKETS
372298	Clear	\$169.32	07/21/11	07307	LISA ROESLER
372299		\$100.00	07/21/11	08767	MEHAN BOLTON
372300	Clear	\$8,410.45	07/21/11	01696	METRO ATHLETIC SUPPLY
372301	Clear	\$12,584.35	07/21/11	04089	MN UI FUND
372302	Clear	\$4,000.00	07/21/11	01862	MUSIC CONNECTION INC
372303	Clear	\$3,020.00	07/21/11	07972	NEOFUNDS BY NEOPOST
372304	Clear	\$1,091.40	07/21/11	01971	NORTHEAST METRO 916
372305	Clear	\$1,536.24	07/21/11	07113	SAM'S CLUB
372306	Clear	\$452.25	07/21/11	07674	SHEFFIELD, OLSON & MCQUEEN DBA GREAT GASB
372307	Clear	\$972.00	07/21/11	00553	STAPLES
372308	Clear	\$2,766.00	07/21/11	03336	STRATEGIC EQUIPMENT
372309	Clear	\$3,000.00	07/21/11	02641	STRAUSS SKATES AND BICYCLES
372310		\$85.00	07/21/11	05172	TARTAN HIGH SCHOOL
372311	Clear	\$3,000.00	07/21/11	02707	TEAM SPORTING GOODS INC
372312		\$150.00	07/21/11	08369	THE MADISON CENTER
372313		\$5.90	07/21/11	04788	WATER CARE
372314	Clear	\$73,344.25	07/21/11	08214	AMERICAN HEALTH RESOURCES
372315	Clear	\$124.00	07/21/11	00172	ASCD
372316	Clear	\$138.00	07/21/11	08734	EMILIE AUDORFF
372317	Clear	\$1,077.84	07/21/11	00803	EXPRESS SERVICES INC
372318	Clear	\$84.99	07/21/11	00815	FASTENAL COMPANY
372319	Clear	\$130.00	07/21/11	03081	GRAY SEEVER
372320	Clear	\$31,496.20	07/21/11	01096	HEALTHPARTNERS
372321		\$171.99	07/21/11	01116	HERITAGE PRINTING
372322	Clear	\$132.00	07/21/11	07073	LOFFLER
372323	Clear	\$778.45	07/21/11	05037	MASTERGRAPHICS
372324	Clear	\$457.00	07/21/11	06781	MIKE HAGEN

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Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
372325	Clear	\$350.00	07/21/11	08762	OAKDALE STADIUM 20
372326	Clear	\$84.00	07/21/11	04488	ORANGE TREE EMPLOYMENT SCREENING
372327	Clear	\$239,273.40	07/21/11	08212	PREFERRED ONE
372328	Clear	\$121.00	07/21/11	02180	PRESS PUBLICATIONS
372329	Clear	\$35.00	07/21/11	02365	SAM'S CLUB
372330	Clear	\$314.00	07/21/11	03369	SCHOOLFINANCES.COM
372331	Clear	\$1,310.18	07/21/11	02442	SCIENCE MUSEUM OF MINN
372332	Clear	\$36.49	07/21/11	00553	STAPLES
372333	Clear	\$10,075.00	07/21/11	02748	TIES
372334		\$9,707.25	07/21/11	05820	WILCOX PAPER LLC
372335		\$1,018.45	07/21/11	06104	XPRESS
372336	Clear	\$5,885.70	07/21/11	05881	CESO-THE CENTER FOR EFFICIENT SCHOOL OPERAT
372337		\$646.92	07/28/11	01464	G&K SERVICES
372338		\$147.00	07/28/11	08193	HANNAH ZOBITZ
372339		\$232.72	07/28/11	04396	I.S.D # 283 - ST LOUIS PARK
372340		\$82.04	07/28/11	01372	KNOWLAN'S SUPER MARKETS
372341		\$2,122.00	07/28/11	07999	LIDS TEAM SPORTS
372342		\$2,553.22	07/28/11	07061	MAEF-MAHTOMEDI AREA EDUCATION FOUNDATION
372343		\$2,444.60	07/28/11	07211	MARGIE ROISUM/SCHOOL PROJECT
372344		\$600.00	07/28/11	01699	METRO ECSU
372345		\$5,140.80	07/28/11	01971	NORTHEAST METRO 916
372346		\$181.88	07/28/11	08754	SAMANTHA GRANEC
372347		\$575.00	07/28/11	08401	SPRIGGS PLUMBING /HEATING
372348		\$1,500.00	07/28/11	02578	SPRINGSTED INC
372349		\$26.42	07/28/11	00553	STAPLES
372350		\$300.00	07/28/11	02685	TALLY'S DOCKSIDE
372351		\$1,565.34	07/28/11	02748	TIES
372352		\$105.08	07/28/11	02858	VERIZON WIRELESS
372353		\$258.59	07/28/11	03017	XEROX CORPORATION
372354		\$397.73	07/28/11	00047	ADT SECURITY SYSTEMS
372355		\$100.00	07/28/11	04692	ALLINA HOSPITALS & CLINICS
372356		\$345.00	07/28/11	08208	ANNE LIENEMANN
372357		\$700.00	07/28/11	03636	APPLE COMPUTER
372358		\$325.00	07/28/11	08773	ASHLEY CRAPSER
372359		\$6.29	07/28/11	00220	BATTERIES PLUS
372360		\$396.00	07/28/11	05854	BERI DWYER
372361		\$175.50	07/28/11	06345	BRITTANY GREEDER
372362		\$2,818.51	07/28/11	08603	CASHMAN ENTERPRISES
372363		\$526.20	07/28/11	03115	CHARLES LINDERKAMP
372364		\$500.00	07/28/11	03228	CRAIG ZIMANSKE
372365		\$3,041.35	07/28/11	00599	DALCO
372366		\$10,000.00	07/28/11	08391	DEBORAH GRANT
372367		\$1,041.24	07/28/11	00622	DECKER INC
372368		\$251.22	07/28/11	00631	DELTA EDUCATION INC
372369		\$19,986.30	07/28/11	08078	DEVELOPMENTAL STUDIES CENTER
372370		\$1,570.00	07/28/11	04408	DISCOVERY EDUCATION
372371		\$245.00	07/28/11	00679	DONATELLI'S
372372		\$150.00	07/28/11	08779	DOUG KNUTSON
372373		\$325.00	07/28/11	08774	EMILY PALKERT
372374		\$115.00	07/28/11	08186	ERIN BENNETT
372375		\$300.00	07/28/11	05900	EVAN O'MALLEY
372376		\$598.80	07/28/11	00803	EXPRESS SERVICES INC
372377		\$4,100.40	07/28/11	00856	FOLLETT EDUCATIONAL SERVICES
372378		\$100.00	07/28/11	06554	FULL BLOOM

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Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
372379		\$5,076.00	07/28/11	06591	HANOVER INSURANCE GROUP
372380		\$5,500.00	07/28/11	06591	HANOVER INSURANCE GROUP
372381		\$8,538.00	07/28/11	06591	HANOVER INSURANCE GROUP
372382		\$33.00	07/28/11	01130	HILLYARD
372383		\$95.00	07/28/11	08780	JODY LALLAK
372384		\$1,438.00	07/28/11	02167	JULIE POTVIN KIRCHNER
372385		\$73.00	07/28/11	08778	KELLY O'NEIL
372386		\$115.00	07/28/11	06056	KELSEY ENGBRECHT
372387		\$31.00	07/28/11	01394	KROMER CO LLC
372388		\$48.00	07/28/11	03195	LASERPLUS, LLC
372389		\$75.00	07/28/11	06629	LAUREN MOORE
372390		\$93.71	07/28/11	01557	MAHTOMEDI AUTO SERVICE
372391		\$160.61	07/28/11	01684	MENARDS OAKDALE CASHWAY LUMBER
372392		\$135.00	07/28/11	01699	METRO ECSU
372393		\$66.36	07/28/11	01977	NORTHERN TOOL & EQUIPMENT CO/HSBC BUSINESS
372394		\$494.91	07/28/11	02165	POSTMASTER
372395		\$250.00	07/28/11	08209	REBECCA GOULSON
372396		\$370.00	07/28/11	04726	SARAH HEDRICK
372397		\$60.00	07/28/11	07043	SARAH JEFFREY
372398		\$217.90	07/28/11	02473	SHERWIN-WILLIAMS CO
372399		\$3,493.82	07/28/11	08401	SPRIGGS PLUMBING /HEATING
372400		\$115.00	07/28/11	06805	TAYLOR BURNS
372401		\$100.00	07/28/11	06181	TERA DESTACHE
372402		\$75.00	07/28/11	08776	TERYN BOLEA
372403		\$329.00	07/28/11	02747	TIERNEY BROTHERS INC
372404		\$751.85	07/28/11	02800	TWIN CITY FILTER SERVICE INC
372405		\$7,276.59	07/28/11	02916	WELSH COMPANIES LLC
372406		\$16,214.40	07/28/11	05820	WILCOX PAPER LLC
372407		\$450.19	07/28/11	00723	XCEL ENERGY
372408		\$251.63	07/28/11	03017	XEROX CORPORATION
372409		\$363.04	07/29/11	00094	AMERICAN FAMILY ASSURANCE
372410		\$308.00	07/29/11	01556	MAHTOMEDI AREA EDUC.FOUNDATION
372411		\$9.90	07/29/11	01888	NATIONAL INSURANCE SERVICES
372412		\$272.00	07/29/11	01740	NCPERS MINNESOTA-179220
372413		\$278.50	07/29/11	02017	OFFICE & PROFESSIONAL
372414		\$803.26	07/29/11	02048	OPERATING ENGINEERS LOCAL #70
80001551	Clear	\$151.87	07/07/11	99999	Chow, Nanette L
80001552	Clear	\$2,260.00	07/07/11	99999	Pontious, Robert
80001553	Clear	\$33.66	07/07/11	99999	Hampel, William
80001554	Clear	\$169.32	07/07/11	99999	Ordahl, Tamara L
80001555	Clear	\$5.59	07/07/11	99999	Lovgren, Dyan L
80001556	Clear	\$284.79	07/14/11	99999	Greene, Daniel
80001557	Clear	\$15.06	07/14/11	99999	Smith, Rachel J
80001558	Clear	\$299.95	07/14/11	99999	Hering, James P
80001559	Clear	\$145.00	07/14/11	99999	Noha, Michelle L
80001560	Clear	\$112.46	07/21/11	99999	Channon, Lisa
80001561	Clear	\$47.76	07/21/11	99999	Wagner, Sandra
80001562	Clear	\$723.00	07/21/11	99999	Stevens, David R
80001563	Clear	\$22.28	07/21/11	99999	Breening, Nancy
80001564	Clear	\$170.00	07/21/11	99999	Polos, Jon
80001565	Clear	\$240.00	07/21/11	99999	George, Mary L
80001566	Clear	\$21.87	07/21/11	99999	Newman, Keith
80001567	Clear	\$58.95	07/28/11	99999	Eliason, Laura G
80001568	Clear	\$125.29	07/28/11	99999	Noha, Michelle L

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80001569	Clear	\$35.00	07/28/11	99999	Huberty, Cassandra
80001570	Clear	\$573.20	07/28/11	99999	Snedden, Bethany
80001571	Clear	\$304.58	07/28/11	99999	Dusek, Sara A
80001572	Clear	\$63.95	07/28/11	99999	Kuchar, Sue
80001573	Clear	\$126.60	07/28/11	99999	Hommies, Elizabeth
80001574	Clear	\$67.69	07/28/11	99999	Hommies, Elizabeth
80001575	Clear	\$1,014.54	07/28/11	99999	Sobieski, Matthew
80001576	Clear	\$82.33	07/28/11	99999	Albrecht, Daniel
80001577	Clear	\$85.14	07/28/11	99999	Donovan, Kevin P
	CK AMT	\$4,183,802.94			

**INDEPENDENT SCHOOL DISTRICT #832
WIRE TRANSFER TRANSACTIONS
MONTH OF JULY 2011**

<u>DATE</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
7/1/11	Washington County	MN Trust	\$511,593.19	direct payment
7/12/11	MN Trust	MSDLAF	\$300,000.00	cover checks
7/12/11	US Bank	Chase Card Service/Bank One	\$20,134.05	cardmember payment
7/13/11	State of Minnesota	MN Trust	\$1,287,077.14	direct state payment
7/15/11	US Bank	Peoples Bank of Commerce-EBC Flex	\$1,022.91	flex benefits
7/15/11	MSDLAF	US Bank	\$139,275.07	cover checks
7/15/11	US Bank	IRS	\$46,168.43	federal & fica taxes
7/15/11	US Bank	MN Dept of Revenue	\$8,338.05	state payroll taxes
7/15/11	US Bank	Public Emp. Retirement Assoc.	\$12,122.30	pera retirement
7/15/11	US Bank	Mn Teachers Retirement	\$11,279.92	teachers retirement
7/15/11	US Bank	SOMI Funding	\$7,879.28	TSA payment
7/17/11	State of Minnesota	MN Trust	\$2,189.51	direct state payment
7/19/11	MN Trust	MSDLAF	\$300,000.00	cover checks
7/20/11	US Bank	MN Dept of Revenue	\$171.00	sales tax payment
7/21/11	MN Trust	MSDLAF	\$250,000.00	cover checks
7/25/11	MN Trust	MSDLAF	\$800,000.00	cover checks
7/27/11	State of Minnesota	MN Trust	\$163,917.63	direct state payment
7/29/11	US Bank	Peoples Bank of Commerce-EBC Flex	\$1,022.91	flex benefits
7/29/11	MSDLAF	US Bank	\$113,228.71	cover checks
7/29/11	US Bank	IRS	\$38,900.71	federal & fica taxes
7/29/11	US Bank	MN Dept of Revenue	\$7,086.28	state payroll taxes
7/29/11	US Bank	Public Emp. Retirement Assoc.	\$11,947.93	pera retirement
7/29/11	US Bank	Mn Teachers Retirement	\$7,531.64	TRA payment
7/29/11	US Bank	SOMI Funding	\$7,879.28	TSA payment

**JOINT POWERS AGREEMENT BETWEEN
WASHINGTON COUNTY AND THE SCHOOL DISTRICT OF MAHTOMEDI FOR
THE PURPOSE OF MANAGING THE SCHOOL DISTRICT'S ELECTIONS**

This Joint Powers Agreement is entered into by and between the County of Washington, State of Minnesota (hereinafter "County") and Mahtomedi School District 832, State of Minnesota (hereinafter "School District") in order for the County to provide certain election services for the School District.

WHEREAS, the County has certain election-related duties imposed upon it under Minnesota election law and other relevant state and federal laws; and

WHEREAS, the School District has certain election related duties imposed upon it under Minnesota election law and other relevant state and federal laws; and

WHEREAS, the School District and County agree that efficiencies and economies of scale make it desirable for the County to assume some of the School District's election related responsibilities; and

WHEREAS, MINN. STAT. § 471.59 authorizes local governmental units to enter into joint powers agreements with other governmental units to perform on behalf of that unit any service or function which that government would be authorized to provide for itself.

NOW, THEREFORE, pursuant to MINN. STAT. § 471.59 and the various Chapters of the Minnesota Election Laws, the County and School District (hereinafter "Parties") agree as follows:

I. TERM OF AGREEMENT

- A. This Agreement shall commence on August 1, 2011 and terminate when either party gives the other party a notice of termination pursuant to paragraph I.B. of this Agreement. In no event shall this Agreement be terminated prior to December 31, 2011.

- B. This Agreement may only be terminated on January 1 of an odd year. To effect termination, either party must give its notice to terminate to the other party no later than May 1 of the even year prior to the January 1 termination date.
- C. This Agreement shall only apply to all Primary, General and Special School District Elections.

II. COUNTY RESPONSIBILITIES

The County will assume the following election duties which are assigned to the School District under Minnesota election law and other relevant state and federal laws:

- A. The County shall be responsible for recruitment, training and assignment of election judges.
- B. The County shall be responsible for the payment of the election judges' salaries.
 - 1. The amount of salary paid to election judges shall be the salary established by the municipal board prior to a state, county and/or municipal election.
- C. The County shall arrange for the use of optical scan voting systems and attendant polling place equipment for every primary, special or general election identified in this Agreement.
- D. The County will coordinate for the placement and use of election equipment at each polling place.

1. Election Equipment for purposes of this Agreement is defined shall mean voting booths, polling place signs, flags, stands and supply boxes.
 2. In the event that additional or replacement Election Equipment is needed at a polling place, the County shall purchase the Equipment and bill the School District for the cost of this additional or replacement Election Equipment.
 3. Notwithstanding anything in this Agreement that may be to the contrary, the School District shall be responsible to replace any lost, stolen, damaged or destroyed election equipment and will hold the County harmless if any of the election equipment is lost, stolen, damaged or destroyed while in the care and custody of the School District.
- E. The County shall arrange for the use of polling places in the School District.
1. In the case of School District and special elections where no state, county or municipal election is being concurrently held, the County shall consult with the School District prior to establishing polling locations.
- F. The County shall be responsible to provide election forms, supplies and other related materials for each polling place and to publish any required primary or general sample ballots.
- G. The County shall conduct preliminary tests and public accuracy tests of voting systems and publish and post notices of the public accuracy tests.

- H. The County shall be responsible for the programming, layout and printing of ballots for the School District.
- I. The County shall administer absentee voting for the School District.
- J. The County shall be responsible for the compiling and reporting election results and election statistics and providing election related information on the County's web site.
- K. The County shall on behalf of the School District provide to School District officials, candidates and the public information and assistance relating to election procedures.
 - 1. Notwithstanding the above subparagraph, the County shall not be responsible to provide the School District with legal advice concerning questions related to election law, and the School District will seek any such advice from the School District Attorney and other School District officials.
- L. If requested by the School District, the County shall provide the School District with technical assistance in matters of reapportionment following a decennial census.

III. SCHOOL DISTRICT RESPONSIBILITIES

The School District shall be responsible for the following under this agreement:

- A. The School District shall designate a principal contact person for the County. This individual shall be available to assist as necessary on election day.
- B. The School District shall be responsible for preparing the resolution for the School Board establishing polling places.

- C. The School District shall provide to the County the title and texts of School District ballot questions.
- D. The School District shall prepare a resolution authorizing the County to designate an absentee ballot board for the purpose of accepting and rejecting ballots for the School District.
- E. The School District shall administer initial and ongoing campaign financial reporting and economic disclosure activities; prepare, post and publish election notices; post sample ballots at the School District Office and conduct the official canvass of election results following the School District election.
- F. The School District shall retain election records for a period not less than twenty-two (22) months after each School District election and retain a permanent archive of election results.

IV. RECOUNTS

The parties recognize that under Minnesota State law the School District Clerk or designee serves as the recount official for recounts conducted by the School Board or School District Canvassing Board. If mutually agreed by the Parties, a County official may act as the recount official.

- A. The Parties will determine the duties, responsibilities and cost reimbursements for any such recount agreement.

V. LEGAL REPRESENTATION

The County shall not be responsible to provide the School District with legal advice concerning questions of election law, and the School District will seek such legal advice from its School District Attorney. Moreover, the School

District Attorney shall approve in a timely manner the format of the School District ballot prior to the ballot being printed.

A. The County Attorney shall advise and represent the County in its performance of this Agreement.

VI. COST

The cost of services provided by the County to the School District under this Agreement shall be approximately \$7,880 for the Special Election. A schedule of costs is attached hereto as Exhibit A.

A. The School District shall pay the County for the services hereunder upon presentation of an invoice detailing the costs incurred. Payment shall be due within thirty (30) days of receipt of the invoice by the School District.

B. The Parties agree that the County may amend the costs to the School District from time to time by giving the School District 15 days notice of the new costs.

VII. TERMINATION

Upon termination of this Agreement, all property held pursuant to the Agreement shall be distributed to the Party providing the property.

VIII. DATA PRACTICES

All data created, collected, received, maintained or disseminated for any purpose in the course of this Agreement is governed by the Minnesota Data Practices Act, MINN. STAT. CHAPT. 13, or any rules adopted to implement the Act, and any other applicable state or federal law relating to data privacy.

IX. ENTIRE AGREEMENT

It is understood and agreed that the entire agreement of the Parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the Parties relating to the subject matter hereof.

IN WITNESS WHEREOF, the parties have subscribed their names as of the date first written above.

WASHINGTON COUNTY

SCHOOL DISTRICT OF MAHTOMEDI

By: _____
Gary Kriesel, Chair
Washington County Board of Commissioners

By: _____
Kevin Donovan, Chair
Mahtomedi School Board

Approved:

By: _____
James Schug, County Administrator

By: _____
School District Administrator

By: _____
Assistant County Attorney

By: _____
School District Attorney

Recommended:

By: _____
Director, Washington County Property
Records and Taxpayer Services Department