

**INDEPENDENT SCHOOL DISTRICT #832**  
**REGULAR MEETING – BOARD OF EDUCATION**  
Thursday, June 9, 2011 - 7:30 PM  
Mahtomedi District Education Center - Community Room

The Mission of the Mahtomedi School District No. 832, as a multi-community public school system, is to provide individually challenging, lifelong learning experiences for all people, leading to productive and self-fulfilling roles in a global society, accomplished through partnerships with students, families, staff and communities all committed to excellence.

**- AGENDA -**

1. CALL TO ORDER
2. ROLL CALL OF ATTENDANCE
3. APPROVAL OF THE AGENDA
4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items
5. PRESENTATIONS/RECOGNITION
  - A. There will be no building presentation/school board recognition this month.
6. PUBLIC COMMENT

Visitors attending the meeting who wish to address the school board on any issue that is on the agenda may do so at this time. Please refer to the last page for the procedure that has been established for public comments.
7. REPORT FROM STUDENT REPRESENTATIVE
  - A. There will be no student representative report this month.
8. APPROVAL OF MINUTES
  - A. May 12, 2011 - Regular Meeting 5
  - B. May 26, 2011 - Study Session 11
9. DISCUSSION/INFORMATION ITEMS
  - A. Calendar of Events 14
  - B. NWEA Map Test Summary 15  
Presenter: Heidi Springborg
  - C. Q-Comp Final Report 16  
Presenter: Beth Sneden
10. ACTION ITEMS
  - A. Approval of Preliminary Budget for 2011-2012 17  
Presenter: Denise Sundstrom
  - B. Approval of Resolution Determining the Necessity of Approving a Capital Levy Renewal and Calling a Special Election Thereon 19  
Presenter: Denise Sundstrom
  - C. Approval to Move the June 23 Study Session to Thursday, June 16, 2011 at 7:00 p.m.

The meeting will be a Special Meeting/Study Session.

Presenter: Mark Larson

D. Personnel

1. Approval of Contracts and Work Agreements

a. Mark Larson - Superintendent of Schools - District Wide (7/1/11)

2. Approval of Resolution to Place on Unrequested Leave of Absence

a. Bruyers, Melanie

29

E. Policies

1. Approval of Policy 714 - Fund Balance Policy

Presenter: Denise Sundstrom

30

11. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

Presenter: Mary Jo Deters

B. Integration District: Educational Equity Alliance (EEA)

Presenter: Mary Jo Deters

C. Minnesota School Boards Association (MSBA) Legislative Liaison

Presenter: Kevin Donovan

D. Northeast Metro 916 Board

Presenter: Judy Schwartz

12. SUPERINTENDENT'S REPORT

13. ADJOURNMENT

14. CONSENT AGENDA ITEMS (Items Approved Under #4)

A. Approval to Pay Bills - Check No. 371291 to 371682 and 80001316 to 80001399

31

B. Approval of Wire Transfer Transactions

40

C. Approval of Fiscal Agency Agreement Between Mahtomedi Public Schools and the Mahtomedi Area Educational Foundation

41

D. Approval of Memorandum of Agreement for Clinical Placements with the University of St. Thomas (9/1/11 to 8/31/14)

44

E. Approval of Resolution to Adopt the 125 Flexible Benefits Plan

45

F. Approval of Donations/Grants Totaling \$3,250

1. From Will Steger Foundation to Mahtomedi High School Eco Club - \$1,500

2. From James Mackin to Mahtomedi Engineering Leadership Program - \$500

3. From Thomas and Julie Tefft to Mahtomedi Engineering Leadership Program - \$500

4. From Thomas and Julie Tefft to Mahtomedi High School Girls' Lacrosse - \$500

5. From David Steinhaus to Mahtomedi Engineering Leadership Program -

\$250

**G. Personnel**

1. Approval of Contracts and Work Agreements
  - a. Margaret Klabunde - Extended Day Program Supervisor - Community Education (6/1/11)
  - b. Michael Moeller - Band Director - Mahtomedi High School (2011-2012)
2. Approval of Leaves of Absence
  - a. Sarah Dusek - First Grade Teacher - Wildwood Elementary School (8/29/11 to 9/30/11)
  - b. Amanda Hudak - Special Education Teacher - Mahtomedi Middle School (8/29/11 to 9/30/11)
3. Approval of Resignations/Retirements/Terminations
  - a. Sharon Schmidt - Food Service - O. H. Anderson Elementary School (6/10/11)

## **PUBLIC PARTICIPATION IN SCHOOL BOARD MEETINGS REGULAR SCHOOL BOARD MEETING**

Thank you for coming. The School Board of Independent School District #832 hopes you will find the meeting informative. By attending, you will better understand how your school district operates. The School Board meeting is a meeting "in public," and not a public meeting. In order to conduct its work in a professional and business-like manner, the school board has established the following rules for conducting the meeting:

- Comments and questions on issues are welcome at the scheduled time on the agenda. The school board is prohibited by law from discussing concerns about individual employees or students in a public meeting. Please forward comments or issues regarding individual employees or students to the superintendent at [mark.larson@mahtomedi.k12.mn.us](mailto:mark.larson@mahtomedi.k12.mn.us) or 651-407-2001.
- If you would like to speak to the school board, you will be recognized during Public Comment. The public may comment on any item on the agenda. The school board generally does not take action on any issue that is not on the agenda. Concerns or questions are forwarded to the superintendent for review and recommended action before consideration by the school board. Unless requested by a school board member, items on the consent agenda are not discussed by the school board at the meeting.
- The chairperson will ask citizens in attendance to sign in if they wish to address the school board. If you are late and wish to speak, please give your name, address, and agenda number to the clerk when you arrive.
- Individuals will be recognized in the order received. Since we are videotaping tonight's meeting for delayed broadcast, individuals who wish to address the school board or ask questions need to go to the microphone. Please state your name and address after being recognized and limit your comments to three minutes (approximately 450 written words). Everyone wishing to comment will be recognized and heard before anyone speaks twice.

# Minutes of Regular Meeting

## Board of Education Mahtomedi Public Schools

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A Regular meeting of the Board of Education of the Mahtomedi Public Schools was held **Thursday, May 12, 2011**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

### 1. CALL TO ORDER

Meeting called to order at 7:00 p.m. by Chair Kevin Donovan.

### 2. ROLL CALL OF ATTENDANCE

Present: Cathy Dalton; Mary Jo Deters; Bob Donohoe, Kevin Donovan; Judy Schwartz; Steve Wolgamot; Superintendent Mark Larson, ex officio; and Alexandra Pfiffner, Student Representative.

### 3. APPROVAL OF THE AGENDA

Wolgamot moved, Schwartz seconded, approval of the agenda. Carried.

### 4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items

School Board Chair Kevin Donovan noted the \$52,179 in grants and donations to the school district and expressed the school board/districts formal thank you to those who donate to our schools. Deters moved, Donohoe seconded, approval of the actions recommended on the consent agenda. Carried.

### 5. PRESENTATIONS/RECOGNITION

#### A. Student Recognition

##### 1. Robotics Team

The following students were recognized by the school board and administration: Frans Elliott, Madison Gambucci, Robert Gelly, Thor Hsu, Erick Kalkman, Riley McCarthy, Charlie Plumb, Tyler Ptasienski, Nathan Schwartz, Peter Thompson, and Camden Wallraff. These students are members of the 2011 First Robotics Team and took a second place finish as a “rookie” team.

2. Alexandra Pfiffner, Student Representative

Superintendent Mark Larson presented school board student representative Alex Pfiffner with a bell and thanked Pfiffner for her year of service as student representative.

B. Mahtomedi Area Educational Foundation (MAEF) Presentation

MAEF President Susan Brust, MAEF Gala Chair Dana Berg, and MAEF Executive Director Kelly Unger presented to the school board a check for \$70,001. This money was raised at the April 9 MAEF Gala. These funds will go towards the new FabLab at Mahtomedi High School.

C. Wildwood Elementary School - Making the Ultimate Play-do

Wildwood Elementary School Principal Mark Hamre introduced second grade teacher Julie Niehaus-Comfort and several of her students. Niehaus-Comfort and her students presented on the process they used to improve low quality play dough into high quality play dough. Students explained how they did this using the engineering design process: ask, improve, create, plan, and imagine.

6. PUBLIC COMMENT

None.

7. REPORT FROM STUDENT REPRESENTATIVE

Student Representative Alexandra Pfiffner reported on the following events at Mahtomedi High School: 15 days left of school, AP testing, *High Spirits* musical, bullying event, spring band concert and farewell to Director Dave Stevens, art teacher Dan Gray's retirement, Blue and Gold breakfast, academic awards, senior athletic awards, Sam Ostlund's documentary on the homeless, and upcoming events: the battle of the bands, blood drive, senior class trip, and graduation on June 4.

8. APPROVAL OF MINUTES

A. April 21, 2011 - Listening Session

Donohoe moved, Deters seconded, approval of the minutes from the April 21, 2011, listening session. Carried.

B. April 21, 2011 - Regular Meeting

Donohoe moved, Deters seconded, approval of the minutes from the April 21, 2011, regular school board meeting. Carried.

C. April 28, 2011 - Special Meeting/Study Session

Donohoe moved, Deters seconded, approval of the minutes from the April 28, 2011, special school board meeting/study session. Carried.

D. May 6, 2011 - Special Meeting

Donohoe moved, Deters seconded, approval of the minutes from the May 6, 2011, special school board meeting. Carried.

9. DISCUSSION/INFORMATION ITEMS

A. Calendar of Events

Chair Kevin Donovan reviewed the calendar of events.

B. Facilities Update

Todd Richter, Project Manager from JCI, updated the school board on the following as it relates to construction on the facilities this spring/summer: submittals are in, OHA, MMS, MHS kickoff meetings have taken place or will be taking place soon to plan the scheduling of work and the rules and regulations at the buildings, second shift work (outside of the school/work day) will start this month, Wildwood on hold until the June 6 Grant City Council meeting, work on the football field/stadium has started.

C. Curriculum Review - Reading and Science

Lynne Viker, Director of Teaching and Learning and Support Services and Beth Sneden, Professional Practice and Development Coordinator updated school board members on the curriculum review process for reading, science, and gifted/talented and highlighted the following: assumptions, essential activities for curriculum review, 5-year cycle, and the future of the curriculum review cycle.

D. Student Wellness/SHIP Grant

District Nurses Michelle Noha and Rachel Sande presented on the Student Wellness Committee and the SHIP Grant which is the Statewide Health Improvement Program. Noha and Sande applied for and received, through Washington County, a SHIP grant which is allowing Noha and Sande to review the district's current wellness policy, reinstate the wellness committee, complete a district assessment, and provide interventions.

E. Second Reading

1. Policy 714 - Fund Balance Policy

Denise Sundstrom, Director of Business Services, reviewed with school board members Policy 714 - Fund Balance Policy. The policy will be brought back to the June 9, 2011, school board meeting for approval.

10. ACTION ITEMS

A. Approval of Resolution Authorizing the District to Enter into a Line of Credit Agreement with a Financial Institution

Denise Sundstrom, Director of Business Services, discussed with school board members the resolution to enter into a line of credit. Sundstrom is anticipating having to borrow money approximately four times this year because of delayed payments from the State. Wolgamot moved, Donohoe seconded, approval of Resolution Authorizing the District to Enter into a Line of Credit Agreement with a Financial Institution. Carried.

11. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

School Board Treasurer Mary Jo Deters reported that she was unable to attend the AMSD meeting on May 6 because of the special school board meeting.

B. Integration District: Educational Equity Alliance (EEA)

School Board Treasurer Mary Jo Deters reported that the House and Senate have introduced bills that will cut integration funding to districts which would end the EEA as of July. Deters reported that at the last MDCC meeting all of the great EEA programs were reviewed.

C. Minnesota School Boards Association (MSBA) Legislative Liaison

School Board Chair Kevin Donovan reported on the updates he has been receiving regarding lobbying at the Capitol.

D. Northeast Metro 916 Board

School Board Director Judy Schwartz reported that at the last 916 Board meeting capital improvements and the new law regarding restrictive procedures were discussed.

12. SUPERINTENDENT'S REPORT

Superintendent Mark Larson reported on the following: Fitness Fever at WW, end of year student recognitions, the retirement of Dan Gray and Dave Stevens, OHA Science and Engineering Fair, MHS play, Scot Hovan one of the top 10 Minnesota Teachers of the Year, Q-comp review, MAEF turnover in leadership, city leaders meeting, OHA Nature Trail Day, Lakes Area Writing Awards, Business Leader Meeting, end of year excitement and enthusiasm, MHS students' last day June 3 so demolition can start the following week.

13. CLOSE MEETING

Wolgamot moved, Donohoe seconded, approval to close meeting. Carried.

A. Discussion of Labor Negotiations Pursuant to Minnesota Statute 13D.03

14. OPEN MEETING

Wolgamot moved, Schwartz seconded, approval to reopen the school board meeting. Carried.

15. ADJOURNMENT

Schwartz moved, Deters seconded, adjournment. Meeting adjourned at 9:30 p.m. Carried.

16. CONSENT AGENDA ITEMS (Items Approved Under #4)

A. Approval to Pay Bills - Check No. 370928 to 371290 and Check No. 80001224 to 80001315

B. Approval of Wire Transfer Transactions

C. Approval of Membership in Minnesota State High School League (2011-2012)

D. Approval of Revised 2011-2012 School Calendar

March 1-Kindergarten Round Up - No school for 1/2 day kindergarten.

E. Approval of Donations/Grants Totaling \$52,179

1. From City of Mahtomedi to Mahtomedi Area Community Education - \$51,679

2. From White Bear Glass, Inc. to Mahtomedi High School Celebration of Excellence - \$500

F. Personnel

1. Approval of Contracts and Work Agreements

a. Jill Findlay - Fourth Grade Teacher - O. H. Anderson Elementary School (5/2/11 to 6/30/11)

b. Allen Gorecki - Cleaner - Mahtomedi Middle School (5/2/11)

c. James Klover - Cleaner - Mahtomedi High School (4/26/11)

- d. Patricia McCabe - ELL Paraprofessional - Wildwood Elementary School (4/21/11)
- 2. Approval of Leaves of Absence
  - a. Karena Rydland - First Grade Teacher - Wildwood Elementary School (2011-2012)
  - b. Sandra Wagner - Speech Pathologist - Mahtomedi High School (8/29/11 to 10/21/11)

CATHY DALTON, CLERK

# Minutes of Special Meeting/Study Session

## Board of Education Mahtomedi Public Schools

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A Special Meeting/Study Session of the Board of Education of the Mahtomedi Public Schools was held **Thursday, May 26, 2011**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

### 1. CALL TO ORDER

Chair Kevin Donovan called the study session to order at 7:00 p.m.

### 2. ROLL CALL OF ATTENDANCE

Present: Cathy Dalton; Mary Jo Deters; Bob Donohoe; Kevin Donovan; Steve Wolgamot; and Superintendent Mark Larson, ex officio. Absent: Judy Schwartz.

### 3. APPROVAL OF THE AGENDA

Wolgamot moved, Donohoe seconded, approval of the agenda with the following additions:

- 5. E. Pledge of Allegiance
- 5. F. School Board Planning Retreat
- Close Meeting

Carried.

### 4. ACTION ITEMS

#### A. Approval to Award Bids - Building Construction

##### 1. Bid Package #10 - Mahtomedi Schools Campus Wide Controls Project

Wolgamot moved, Donohoe seconded, approval of the low bid of \$890,000 for Bid Package #10-Mahtomedi Schools Campus Wide Controls Project: Northern Air Corporation. Carried.

#### B. Approval of Proposal of Unrequested Leave of Absence

##### 1. Bruyers, Melanie

Dalton moved, Deters seconded, approval of Resolution to Place on

Unrequested Leave of Absence. Carried.

5. DISCUSSION/INFORMATION ITEMS

A. Discovering Diversity Profile Cultural Competency

Postponed to later date.

B. Wildwood Property Update

Superintendent Mark Larson introduced Jaclyn May and Luke Appert from NorthMarq. NorthMarq works with commercial real estate and the disposition of school buildings/sites. May and Appert discussed with school board members the market value of the Wildwood property as it relates to different types of housing: multi-family, senior, townhome, apartment, or as a park. The school board will continue to look at the options in determining what to do with the current Wildwood site.

C. Gifted and Talented Program

Heidi Springborg, Data and Special Programs Coordinator, discussed with school board members Mahtomedi's gifted and talented program. The current program was reviewed and identified were current programmatic strengths and where there may be opportunities for change. The program will be enhanced by aligning services K-12, adopting an increased academic focus, providing more push-in services during classes, increasing collaboration with PBIS supports for social needs, and to move toward a Levels of Service model.

D. Review of Preliminary Budget 2011-2012

Denise Sundstrom, Director of Business Services, presented an overview of the preliminary budget for 2011-2012. The projected revenues, expenditures and fund balance by fund were reviewed. The projected fund balance for 6/30/11 is \$6,052,566 and for 6/30/12 is \$5,959,012. The preliminary budget will be presented for adoption at the June 9 school board meeting.

E. Pledge of Allegiance

School board members discussed whether or not they should start the practice of reciting the pledge of allegiance at the beginning of every school board meeting. Some members had noticed that this was done at other meetings that they attend. Some members stated that they would not be comfortable with this. A determination of whether to start this practice will be made at a later date.

F. Retreat Dates

Superintendent Mark Larson discussed scheduling a School Board Planning Retreat. Wednesday, June 15, from 7:30 a.m. to noon was decided on and a facilitator and location will be determined.

6. CLOSE MEETING

Wolgamot moved, Donohoe seconded, approval to close meeting. Carried.

A. Discussion of Labor Negotiations Pursuant to Minnesota Statute 13D.03.

7. OPEN MEETING

Donovan moved, Donohoe seconded, approval to reopen the school board meeting. Carried.

6. ADJOURNMENT

Donovan moved, Donohoe seconded, adjournment. Meeting adjourned at 9:52 p.m.  
Carried

CATHY DALTON, CLERK

## CALENDAR OF EVENTS

<b>JUNE</b>		
DATE/TIME	MEETING/EVENT	LOCATION
<u><b>Tuesday, June 7</b></u> 7:30 a.m. 6:00 p.m.	Facility Plan Steering Committee Meeting Northeast Metro 916 School Board Meeting	District Education Center - Board Room Bellaire School, White Bear Lake
<u><b>Wednesday, June 8</b></u> 10:30 a.m. 2:00 p.m.	Third Grade Awards Fourth Grade Awards	O. H. Anderson School - Large Gym O. H. Anderson School - Large Gym
<u><b>Thursday, June 9</b></u> 10:00 a.m. 7:30 p.m.	Last Day of School Grades K-8 Fifth Grade Awards School Board Meeting	O. H. Anderson School - Large Gym District Education Center - Community Room
<u><b>Monday, June 13</b></u> 7:00 p.m.	MAEF Annual Board of Trustees Meeting	Phil & Ellie Burner's
<u><b>Wednesday, June 15</b></u> 7:30 a.m. to Noon	School Board Planning Retreat	Century College - Kopp Conference Room
<u><b>Thursday, June 16</b></u> 7:00 p.m.	School Board Special Meeting/Study Session	District Education Center - Community Room
<u><b>Tuesday, June 21</b></u> 4:00 p.m.	Northeast Metro 916 School Board Work Session	Bellaire School, White Bear Lake

<b>JULY</b>		
DATE/TIME	MEETING/EVENT	LOCATION
<u><b>Tuesday, July 5</b></u> 6:00 p.m.	Northeast Metro 916 School Board Meeting	Bellaire School, White Bear Lake
<u><b>Thursday, July 14</b></u> 7:00 p.m.	School Board Meeting	District Education Center – Community Room

**Mahtomedi Public Schools**  
**Independent School District #832**  
**1520 Mahtomedi Avenue**  
**Mahtomedi, MN 55115**

**Regular Meeting - Board of Education**

**Date:** June 9, 2011

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**Agenda Item # 9. B.**

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**TOPIC:** NWEA MAP Test Summary

**PURPOSE OF PRESENTATION:** The purpose of this presentation is to provide the Board and community with an overview of student academic growth throughout the 2010-11 school year per fall, winter, and spring NWEA MAP test performance. The NWEA MAP tests are an important part of our district assessment package because they, 1) provide a significant estimate of the percentage of students who are projected to be proficient on the MCAs; 2) provide a consistent picture of student growth over the course of a school year; 3) can provide the basis for comparative analyses between grade levels and cohorts of students over time; and 4) inform how and what is taught to different groups of students (i.e., selection of curriculum, instructional strategies, student grouping and class configurations, etc.).

**Learning Objectives:** As a result of this presentation, the Board will have an understanding of:

- How students in grades 2-8 performed on the NWEA-MAP tests in reading and math and what growth in these areas has looked like at each grade level
- How many students at each grade level were estimated to be on track for MCA proficiency in reading and math
- How students in various subgroups performed and grew from fall to winter including the percent in each group estimated to be on track for MCA proficiency
- How many students at each building and grade level fall within each national quartile for reading and math performance
- What our next steps are in disaggregating our data and making relevant instructional plans at each building

**ACTION RECOMMENDED:** Discussion Only.

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**Submitted By:**

Heidi Springborg

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**Name**  
Data and Special Programs Coordinator  
**Title**

**Concurrence By:**



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**Dr. Mark Larson**  
**Superintendent of Schools**

**Mahtomedi Public Schools**  
**Independent School District #832**  
**1520 Mahtomedi Avenue**  
**Mahtomedi, MN 55115**

**Regular Meeting - Board of Education**

**Date:** June 9, 2011

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**Agenda Item # 9. C.**

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**TOPIC:** Q-Comp Final Report

**PURPOSE OF PRESENTATION:** An update of the Mahtomedi Compensation Plan will be shared with School Board Members along with the Mahtomedi Compensation Plan Annual Report. Data will be shared for site goals and professional learning community goals.

**ACTION RECOMMENDED:** A signature from the School Board Chair will be required to finalize the Annual Report.

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**Submitted By:**

**Concurrence By:**

Bethany R. Sneden



**Name**

**Dr. Mark Larson**

Professional Practice and Development Coordinator

**Superintendent of Schools**

**Title**

**Mahtomedi Public Schools**  
**Independent School District #832**  
**1520 Mahtomedi Avenue**  
**Mahtomedi, MN 55115**

**Regular Meeting - Board of Education**

**Date:** June 9, 2011

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**Agenda Item # 10. A.**

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**TOPIC:** Preliminary Budget for 2011-2012

**PURPOSE OF PRESENTATION:** The School Board is required by state law to adopt a budget for the upcoming fiscal year by June 30. The Preliminary Budget for 2011-2012 will be presented for approval.

**ACTION RECOMMENDED:** Approval

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**Submitted By:**

*Denise Sundstrom*

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**Denise Sundstrom**  
**Director of Business Services**

**Concurrence By:**

*Mark Larson*

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**Dr. Mark Larson**  
**Superintendent of Schools**

<b>RESOLUTION ADOPTING THE PRELIMINARY BUDGET 2011-12</b>
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BE it resolved by the Board of Education of Independent School District No. 832, Mahtomedi, Minnesota, the FY 2010-2011 budgets be adopted as follows:

FUND	Projected Fund Balance 06/30/11	Preliminary Revenue Budget 2011-2012	Preliminary Expenditure Budget 2011-2012	Change in Fund Balance 2011-2012	Projected Fund Balance 06/30/12
<b>General Fund</b>					
Unassigned unrestricted Fund Balance	\$2,842,969	\$29,305,377	\$29,254,819	\$50,558	\$2,893,527
<b>Reserved Fund Balance</b>					
Assigned - Student Activities	\$199,577	\$400,000	\$400,000	\$0	\$199,577
Assigned - Building Discretionary	\$384,781	\$490,000	\$490,000	\$0	\$384,781
Assigned - Severance	\$411,850	\$0	\$0	\$0	\$411,850
Restricted - Down Payment Levy	\$17,305	\$664,287	\$664,287	\$0	\$17,305
Restricted - Health & Safety	\$31,041	\$119,276	\$113,986	\$5,290	\$36,331
Restricted - Deferred Maintenance	\$0	\$207,374	\$207,374	\$0	\$0
Restricted - Operating Capital	\$865,586	\$1,046,672	\$1,056,436	(\$9,764)	\$855,822
<b>General Fund</b>	<b>\$4,753,109</b>	<b>\$32,232,986</b>	<b>\$32,186,902</b>	<b>\$46,084</b>	<b>\$4,799,193</b>
<b>Food Service Fund</b>	<b>\$446,391</b>	<b>\$1,429,000</b>	<b>\$1,430,780</b>	<b>(\$1,780)</b>	<b>\$444,611</b>
<b>Community Service Fund</b>	<b>\$187,154</b>	<b>\$1,904,137</b>	<b>\$1,904,324</b>	<b>(\$187)</b>	<b>\$186,967</b>
<b>Total Operating Funds</b>	<b>\$5,386,654</b>	<b>\$35,566,123</b>	<b>\$35,522,006</b>	<b>\$44,117</b>	<b>\$5,430,771</b>
<b>Non Operating Funds</b>					
Debt Service Fund	\$649,409	\$5,563,005	\$5,716,664	(\$153,659)	\$495,750
OPEB Debt Service Fund	\$16,503	\$345,196	\$329,208	\$15,988	\$32,491
<b>Total Non Operating Funds</b>	<b>\$665,912</b>	<b>\$5,908,201</b>	<b>\$6,045,872</b>	<b>(\$137,671)</b>	<b>\$528,241</b>
<b>Total All Funds</b>	<b>\$6,052,566</b>	<b>\$41,474,324</b>	<b>\$41,567,878</b>	<b>(\$93,554)</b>	<b>\$5,959,012</b>

The motion for adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and upon a vote being taken thereon, the following voted in favor thereof: \_\_\_\_\_ and the following voted against the same: \_\_\_\_\_, where upon the resolution was declared duly passed and adopted.

**Mahtomedi Public Schools**  
**Independent School District #832**  
**1520 Mahtomedi Avenue**  
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**Regular Meeting - Board of Education**

**Date:** June 9, 2011

---

**Agenda Item #10. B.**

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**TOPIC:** Approval of Resolution Determining the Necessity of Approving a Capital Levy Renewal and Calling a Special Election Thereon

**PURPOSE OF PRESENTATION:** It will be necessary to renew the capital project levy (technology) that was approved by voters in 2001 and sunsets in 2011. In order for the school district to hold a special election in November, a resolution approving the capital levy renewal must be approved and the district must receive a positive Review and Comment from the Commissioner of Education. Once the resolution is approved it will be submitted to the Minnesota Department of Education along with the Review and Comment.

**ACTION RECOMMENDED:** Approval of resolution.

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**Submitted By:**

*Denise Sundstrom*

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**Denise Sundstrom**  
**Director of Business Services**

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**Concurrence By:**

*Mark Larson*

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**Dr. Mark Larson**  
**Superintendent of Schools**

CERTIFICATION OF MINUTES RELATING TO SPECIAL ELECTION

Issuer: Independent School District No. 832 (Mahtomedi), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting, held on June 9, 2011, at 7:00 p.m., at the Mahtomedi District Education Center.

Members present:

Members absent: Documents Attached:

Minutes of said meeting (including):

RESOLUTION DETERMINING THE NECESSITY OF APPROVING A  
CAPITAL PROJECT LEVY RENEWAL AND CALLING A SPECIAL  
ELECTION THEREON

I, the undersigned, being the duly qualified and acting recording officer of the public corporation referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on June 9, 2011.

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School District Clerk

Member \_\_\_\_\_ introduced the following resolution and moved its adoption, which motion was seconded by Member \_\_\_\_\_:

RESOLUTION DETERMINING THE NECESSITY OF APPROVING A CAPITAL PROJECT LEVY RENEWAL AND CALLING A SPECIAL ELECTION THEREON

BE IT RESOLVED by the School Board (the Board) of Independent School District No. 832 (Mahtomedi), Minnesota (the School District) as follows:

It is hereby found, determined and declared as follows:

1. The Board has investigated the facts and does hereby find, determine and declare that it is necessary and expedient to approve a capital project levy renewal in the amount of 2.73% times the net tax capacity of the School District to provide funds for the costs of improving and repairing school sites and buildings and equipping school buildings with permanent attached fixtures, including the acquisition and installation of improved technology and technology systems. The proposed capital project levy renewal will raise approximately \$625,393.72 for taxes payable in 2012, the first year it is to be levied, and would be authorized for ten (10) years. The program will be commenced prior to November 8, 2016 which is a date not more than five (5) years from the date of the special election authorizing the capital project levy renewal. The estimated total cost of the project to be funded over that time period is approximately \$6,500,000.

2. The project described in paragraph 1 will be submitted to the Commissioner of Education of the State of Minnesota for Review and Comment. The Board's determination to hold the election to approve the capital project levy is contingent upon receiving a positive Review and Comment. When the Commissioner's positive Review and Comment is received, the Clerk is authorized and directed to publish a summary of the Review and Comment in a legal newspaper of general circulation in the School District not less than 20 nor more than 60 days prior to the special election date, as provided in paragraph 3 of this resolution.

The actions of the administration in consulting with the Minnesota Department of Education, for the Commissioner's Review and Comment and taking such other actions as necessary to comply with the provisions of Minnesota Statutes, Section 123B.71, as amended, are hereby ratified and approved in all respects.

The School District's adopted capital expenditure facilities program is hereby amended to include each program component specified in the School District's Review and Comment application to the Commissioner and those components are incorporated in said program as though fully specified therein. The Superintendent or the Superintendent's designee is authorized and directed to prepare the necessary documentation to reflect these amendments to the program and to set forth the property tax effects of the program for each fiscal year.

3. The question of approving the capital project levy renewal shall be submitted to the qualified electors of the School District at a special election, which is hereby called and directed to be held on Tuesday, November 8, 2011, between the hours of 7:00 a.m. and 8:00 p.m.

The special election shall be conducted, in part, with the regularly scheduled general election in the City of Mahtomedi.

4. The School District's combined polling place and the precincts served by the polling place, as established and designated by resolution of the Board pursuant to Minnesota Statutes, Section 205A.11, is hereby designated for this special election except that voters residing in the City of Mahtomedi will vote at the polling places designated by the City of Mahtomedi for its regularly scheduled general election.

5. The Clerk is hereby authorized and directed to cause written notice of the special election to be: (a) provided to the County Auditor Washington County at least 74 days before the date of the special election; (b) provided to the Commissioner of Education at least 74 days before the date of the special election; (c) mailed by first class mail to every taxpayer in the School District, at least 15 days but no more than 30 days prior to the date of the special election; (d) sent by nonforwardable mail to every affected household in the District with at least one registered voter at least fourteen (14) days before the date of the special election; (e) posted at the administrative offices of the School District, for public inspection, at least ten days before the date of the special election; and (f) published in the official newspaper of the School District once each week for at least two consecutive weeks, with the last publication being at least one week prior to the date of the special election. The Notice of Special Election shall be prepared in substantially the following form:

**NOTICE OF SPECIAL ELECTION  
INDEPENDENT SCHOOL DISTRICT NO. 832  
(MAHTOMEDI), MINNESOTA**

NOTICE IS HEREBY GIVEN that a special election has been called and will be held in and for Independent School District No. 832 (Mahtomedi), Minnesota, on November 8, 2011, between the hours of 7:00 a.m. and 8:00 p.m. to vote on the following question:

**SCHOOL DISTRICT BALLOT QUESTION  
RENEWAL OF SCHOOL DISTRICT CAPITAL PROJECT LEVY**

The School Board of Independent School District No. 832 (Mahtomedi), Minnesota has proposed to renew a capital project levy that is scheduled to expire after taxes payable in 2011 in the amount of 2.73% times the net tax capacity of the school district to provide funds for the costs of improving and repairing school sites and buildings and equipping school buildings with permanent attached fixtures, including the acquisition and installation of improved technology and technology systems. The proposed capital project levy will raise approximately \$625,393.75 for taxes payable in 2012, the first year it is to be levied, and would be authorized for ten (10) years. The estimated total cost of the project to be funded over that time period is approximately \$6,500,000. The project to be funded has received a positive review and comment from the Commissioner of Education.

Shall the capital project levy renewal proposed by the Board of Independent School District No. 832 (Mahtomedi) be approved?

**PASSAGE OF THIS REFERENDUM WILL RESULT IN AN INCREASE IN YOUR  
PROPERTY TAXES**

The figures in the following table are based on taxes for the capital project levy only, and do not include taxes for other purposes.

<u>Market Value</u>	<u>Expiring Capital Project Levy Annual Taxes Payable</u>	<u>Proposed Renewal of Capital Project Levy Annual Taxes Payable</u>	<u>Net Change</u>
<b>Homestead Residential</b>			
\$50,000	(\$15)	\$15	\$0
70,000	(21)	21	0
85,000	(25)	25	0
100,000	(29)	29	0
125,000	(37)	37	0
150,000	(44)	44	0
200,000	(59)	59	0
225,000	(66)	66	0

<u>Market Value</u>	<u>Expiring Capital Project Levy Annual Taxes Payable</u>	<u>Proposed Renewal of Capital Project Levy Annual Taxes Payable</u>	<u>Net Change</u>
\$250,000	(\$73)	\$73	\$0
300,000	(88)	88	0
350,000	(103)	103	0
400,000	(117)	117	0
450,000	(132)	132	0
500,000	(147)	147	0
550,000	(165)	165	0
600,000	(183)	183	0
650,000	(202)	202	0
700,000	(220)	220	0
750,000	(238)	238	0
800,000	(257)	257	0
850,000	(275)	275	0
900,000	(293)	293	0
950,000	(312)	312	0
1,000,000	(330)	330	0
<b>Commercial/Industrial</b>			
\$ 100,000	(\$44)	\$44	\$0
150,000	(66)	66	0
250,000	(125)	125	0
500,000	(271)	271	0
1,000,000	(564)	564	0
3,000,000	(1,737)	1,737	0
5,000,000	(2,910)	2,910	0
7,000,000	(4,083)	4,083	0
10,000,000	(5,842)	5,842	0
<b>Apartments (4 or More Units)</b>			
\$ 50,000	(\$18)	\$18	\$0
75,000	(27)	27	0
100,000	(37)	37	0
200,000	(73)	73	0
500,000	(183)	183	0
1,000,000	(367)	367	0
3,000,000	(1,100)	1,100	0
5,000,000	(1,833)	1,833	0
7,000,000	(2,566)	2,566	0
10,000,000	(3,665)	3,665	0
<b>Seasonal/Recreational (Residential)</b>			
\$30,000	(\$9)	\$9	\$0
40,000	(12)	12	0
45,000	(13)	13	0
50,000	(15)	15	0
75,000	(22)	22	0

<u>Market Value</u>	<u>Expiring Capital Project Levy Annual Taxes Payable</u>	<u>Proposed Renewal Of Capital Project Levy Annual Taxes Payable</u>	<u>Net Change</u>
<b>Value Per Acre</b> \$500			
<u>Acres</u>			
80	(\$21)	\$21	\$0
160	(27)	27	0
320	(38)	38	0
640	(62)	62	0
<b>Agricultural Non-Homestead</b>			
<u>Acres</u>			
80	(\$12)	\$12	\$0
160	(23)	23	0
320	(47)	47	0
640	(94)	94	0

The combined polling place for the special election is:

<u>Polling Place</u>	<u>Territory Served</u>
District Education Center – Community Room 1520 Mahtomedi Avenue Mahtomedi, MN 55115	All territory located within Independent School District No. 832

The polling places for voters residing in the City of Mahtomedi are:

District Education Center – Gymnasium 1520 Mahtomedi Avenue Mahtomedi, MN 55115	Precinct No. 1
St. Andrews Lutheran Church 900 Stillwater Road Mahtomedi, MN 55115	Precinct No. 2

All qualified electors residing in said School District may cast their ballot at the polling place for the precincts in which they reside during the polling hours specified above.

A voter must be registered to vote to be eligible to vote in the election. An unregistered individual may register to vote at the polling place on election day.

Dated: June 9, 2011

BY ORDER OF THE SCHOOL BOARD

/s/ \_\_\_\_\_, Clerk

6. If paper ballots are being used, the Clerk is authorized and directed to secure a goldenrod colored ballot box for the deposit of ballots at the polling places and to acquire and distribute such election materials as may be necessary for the proper conduct of this special election. If an optical scan voting system is being used, the Clerk shall comply with the laws and rules governing the procedures and requirements for optical scan voting systems. The Clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this special election and generally to cooperate with election authorities conducting any other elections on that date. The Clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with other elections, including entering into agreements with appropriate municipal and county officials regarding preparation and distribution of ballots or ballot cards, election administration, and cost sharing.

7. If paper ballots are being used, the Clerk is authorized and directed to cause a goldenrod colored printed ballot for the question to be prepared in accordance with Minnesota Statutes, Section 205A.08, Subdivision 4 for use at the special election. If an optical scan voting system is being used, the Clerk shall cause official ballots to be printed according to the format of ballots for optical scan voting systems provided by the laws and rules governing optical scan voting systems. The Clerk is further authorized and directed to cause a sample ballot to be posted in the administrative offices of the School District, for public inspection, at least four (4) days before the date of the special election and to cause two sample ballots to be posted in conspicuous locations at each polling place on the date of the special election and to cooperate with the proper election officials to cause ballots or ballot cards to be prepared for use at said election. The ballot shall be in substantially the following form, with such changes in form and instructions as may be necessary to accommodate the use of an optical scan voting system

**SCHOOL DISTRICT QUESTION BALLOT**  
**INDEPENDENT SCHOOL DISTRICT NO. 832**  
**(MAHTOMEDI), MINNESOTA**  
**SPECIAL ELECTION**

November 8, 2011

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To vote for a question, put an (X) in the square next to the word "YES" for that question.  
To vote against a question, put an (X) in the square next to the word "NO" for that question.

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**SCHOOL DISTRICT BALLOT QUESTION**  
**RENEWAL OF SCHOOL DISTRICT CAPITAL PROJECT LEVY**

The School Board of Independent School District No. 832 (Mahtomedi), Minnesota has proposed to renew a capital project levy that is scheduled to expire after taxes payable in 2011 in the amount of 2.73%% times the net tax capacity of the school district to provide funds for the costs of improving and repairing school sites and buildings and equipping school buildings with permanent attached fixtures, including the acquisition and installation of improved technology and technology systems. The proposed capital project levy will raise approximately \$625,393.72 for taxes payable in 2012, the first year it is to be levied, and would be authorized for ten (10) years. The estimated total cost of the project to be funded over that time period is approximately \$6,500,000. The project to be funded has received a positive review and comment from the Commissioner of Education.

- YES    Shall the capital project levy renewal proposed by the Board of  
 NO      Independent School District No. 832 (Mahtomedi) be approved?

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A  
PROPERTY TAX INCREASE**

(Reverse side of ballot)

OFFICIAL BALLOT

November 8, 2011

\_\_\_\_\_  
Judge

\_\_\_\_\_  
Judge

(The ballot is to be initialed by two judges)

8. If the School District will be contracting to print the ballots for this special election, the Clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall, upon request, furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit or certified check acceptable to the Clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The Clerk shall set the amount of the bond, letter of credit or certified check in an amount equal to the value of the purchase.

9. The Board shall appoint election judges and alternates in accordance with Minnesota Statutes, Section 204B.21. The appointments will be made at least 25 days prior to the special election.

10. The special election shall be held and the returns made and canvassed in the manner prescribed by law, and the Board shall meet on a date between the third day, November 11, 2011, and the tenth day, November 18, 2011, after the special election for the purpose of canvassing the results thereof.

11. Pursuant to Minnesota Statutes, Section 123B.63, Subdivision 3 and Minnesota Statutes, Section 205A.07, Subdivision 3a, the Clerk is hereby instructed to notify the Commissioner of Education of the results of the referendum and to provide the certified vote totals for the ballot question in written form within 15 days after the results have been certified by the Board.

12. If the capital project levy renewal is approved, all proceeds from the capital project levy shall be deposited in the capital project levy account which is a separate account in the School District's general fund. Any capital project levy proceeds to be used for building construction must be transferred to the capital project levy account in the School District's building construction fund. All interest income attributable to the capital project levy account must be credited to the capital project levy account. Any funds remaining in the capital project levy account that are not applied to the payment of the costs of the approved project before its final completion shall be transferred to the School District's debt redemption fund.

Upon vote being taken thereon, the following voted in favor thereof

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.



**District Office**  
1520 Mahtomedi Avenue  
Mahtomedi, MN 55115-1907  
651-407-2000  
Fax: 651-407-2025  
www.mahtomedi.k12.mn.us

NOTICE OF PLACEMENT ON  
UNREQUESTED LEAVE OF ABSENCE

June 10, 2011

Melanie Bruyers  
9083 Waconia St NE  
Blaine, MN 55449

Dear Melanie:

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 832, held on June 9, 2011, a resolution was adopted by majority roll call vote of the full membership of the School Board, placing you on .2 FTE unrequested leave of absence without pay or fringe benefits as a teacher of Independent School District No.832 effective at the end of the 2010 -11 school year on June 10, 2011, pursuant to Minnesota Statutes, Sec. 122A.40, Subd. 10 and specifically Article XV sections 1 through 7, entitled "Unrequested Leave of Absence and Seniority, found in the negotiated Master Agreement between School District 832 and the Mahtomedi Education Association.

A copy of the resolution duly adopted by the School Board is attached hereto for your information.

If a position becomes available in a field in which you are licensed, at any time up to 5 years after your leave is effective, you may have a right to reinstatement to that position if you have sufficient seniority in the district and if you filed a written request for reinstatement prior to April 1 of each year while you are on leave. If you do not file such a request each year, your right to reinstatement will be automatically terminated.

Please keep the school district's personnel office advised in writing of your address at all times until your rights have expired, so that the district may notify you of any available positions for which you may qualify.

Yours very truly,

SCHOOL BOARD OF INDEPENDENT  
SCHOOL DISTRICT NO. 832

By: \_\_\_\_\_  
School Board Chair

## **714 - FUND BALANCE POLICY**

The school board understands it is sound fiscal management for the school district to maintain an adequate operating fund balance. A fund balance should provide a sufficient reserve to eliminate any irregular uncertainty in a district's finances. The fund balance policy should be used to provide stability for District 832 students, staff, taxpayers and bond rating agencies.

The school board shall strive to maintain a minimum a fund balance of between ~~6% and 10%~~ of unassigned/unrestricted general fund balance of 8% ~~to of the~~ total general fund operating expenditures. ~~The fund balance shall be defined as the sum of the undesignated/unreserved fund balances in the general, food service, and community service funds. It will not include funds reserved for operating capital, health and safety, and severance, or any other new reserve created by the school board, state or federal guidelines.~~

The school board delegates the power to assign fund balances to the Director of Business Services. Assignments so made shall be reported to the school board in its annual financial report.

If resources from more than one fund balance classification could be spent, the district will strive to spend resources from fund balance classifications in the following order (first to last): restricted, committed, assigned, and unassigned.

The business office shall monitor the fund balance. If the fund balance falls below ~~6%~~ 8%, the school board shall implement a procedure to stabilize the district's financial position. This shall involve:

- A. No new programs will be added at the district level unless matched by a like revenue source;
- B. Allocations such as textbooks, supplies, etc., shall be frozen; and
- C. The district will review other measures which will not immediately affect delivery of programs but could have a cost savings. An example might be areas where expenses have historically been lower than budgeted levels.

If the fund balance is projected to decrease below ~~57%~~, the district shall take measures to either generate additional revenues or to reduce expenditures through budget cuts or a combination of both.

*ADOPTED – March 13, 2008*

*REVISED – June 9, 2011*

## CHECK REGISTER

May-11

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
371291	Clear	\$82.50	05/05/11	00031	ACCESS COMMUNICATIONS INC
371292		\$5.00	05/05/11	07465	ADONESS TURNER
371293	Clear	\$1,104.00	05/05/11	07917	ALL ABOUT LEARNING
371294	Clear	\$20.00	05/05/11	07447	ANGELO TUCCITTO
371295	Clear	\$780.00	05/05/11	01544	ANNICA INC.
371296	Clear	\$3,881.00	05/05/11	03636	APPLE COMPUTER
371297	Clear	\$29.00	05/05/11	08472	APPLE INC
371298	Clear	\$76.98	05/05/11	00260	BEST BUY BUSINESS ADVANTAGE ACCOUNT
371299	Clear	\$72.00	05/05/11	06548	BILL TEICHROEW
371300	Clear	\$10,294.07	05/05/11	03340	BIX PRODUCE CO LLC
371301	Clear	\$1,011.00	05/05/11	04234	BLUE CROSS BLUE SHIELD OF MN/SUPPORT SOURCE
371302	Clear	\$1,681.47	05/05/11	03057	BRAD BERGIE
371303	Clear	\$385.50	05/05/11	06661	BW T&F ENTERPRISES LLP
371304	Clear	\$3,855.75	05/05/11	07031	CARRIE ARDITO
371305	Clear	\$200.00	05/05/11	07970	CATHIE KRUEGER
371306	Clear	\$121.34	05/05/11	00437	CDW GOVERNMENT INC
371307	Clear	\$4,026.20	05/05/11	02740	CENGAGE LEARNING
371308	Clear	\$684.60	05/05/11	03115	CHARLES LINDERKAMP
371309	Clear	\$92.96	05/05/11	07299	COBORNSDELIVERS LLC
371310	Clear	\$70.80	05/05/11	08566	COURAGE TO CHANGE-THE GUIDANCE GROUP
371311	Clear	\$19,165.41	05/05/11	08230	CROWNE PLAZA
371312	Clear	\$15.00	05/05/11	04573	DAVID AND MARY STEEGE
371313	Clear	\$7,388.57	05/05/11	03328	DIVERSIFIED SNACK DIVISION
371314	Clear	\$1,554.00	05/05/11	00678	DOMINO'S PIZZA
371315		\$44.50	05/05/11	00714	EAGLE SCREEN PRINTING/JEFFREY POESCHL
371316	Clear	\$1,905.87	05/05/11	06030	EARTHGRAINS BAKING CO.INC
371317	Clear	\$14.37	05/05/11	00725	ECKROTH MUSIC COMPANY
371318	Clear	\$15.00	05/05/11	08617	ELISABETH HELMES
371319	Clear	\$381.50	05/05/11	07150	ENVENTIS
371320	Clear	\$1,848.80	05/05/11	00803	EXPRESS SERVICES INC
371321	Clear	\$23.09	05/05/11	00817	FEDEX
371322	Clear	\$85.65	05/05/11	00840	FISHER SCIENCE EDUCATION
371323	Clear	\$15.00	05/05/11	08619	FRAN GREIS
371324	Clear	\$68.86	05/05/11	00883	FREE SPIRIT PUBLISHING INC
371325	Clear	\$710.64	05/05/11	06146	GOPHER
371326	Clear	\$282.24	05/05/11	00988	GRANDMA'S BAKERY
371327	Clear	\$43.35	05/05/11	08143	GREG NELSON
371328	Clear	\$1,990.00	05/05/11	01018	GROTH MUSIC
371329	Clear	\$72.00	05/05/11	07368	GUS HELLZEN
371330	Clear	\$64.00	05/05/11	07364	GUY SEDERSKI
371331	Clear	\$907.59	05/05/11	01116	HERITAGE PRINTING
371332	Clear	\$500.00	05/05/11	03430	I.S.D # 011 ANOKA HENNEPIN
371333	Clear	\$3,500.00	05/05/11	08618	ISAAC FORDYCE
371334	Clear	\$15.00	05/05/11	07997	JAMES FRISBIE
371335	Clear	\$64.00	05/05/11	04968	JIM NOVAK
371336	Clear	\$128.00	05/05/11	05258	KATIE BOWMAN
371337	Clear	\$18,703.54	05/05/11	03378	KELLY SERVICES, INC
371338	Void	\$1,060.38	05/05/11	03195	LASERPLUS, LLC
371339	Clear	\$479.00	05/05/11	04844	LINDER'S GARDEN CENTER
371340	Clear	\$357.60	05/05/11	01495	LINGUISYSTEMS INC
371341	Clear	\$15.00	05/05/11	05009	LISA HULL
371342	Clear	\$408.00	05/05/11	07073	LOFFLER
371343	Clear	\$72.00	05/05/11	05502	LONNIE BRYAN

## CHECK REGISTER

May-11

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
371344	Clear	\$15.00	05/05/11	08615	M.MICHELE MADIGAN
371345	Clear	\$64.00	05/05/11	08497	MAC THOMAS
371346	Clear	\$206.00	05/05/11	06072	MAD SCIENCE OF MN
371347	Clear	\$5,935.39	05/05/11	03182	MADISON NATIONAL LIFE
371348	Clear	\$9.98	05/05/11	08613	MARGARET MOGREN
371349	Clear	\$225.00	05/05/11	06101	MARGRET SWANSON
371350	Void	\$15.00	05/05/11	01402	MARY KURTH
371351	Clear	\$1,479.00	05/05/11	01618	MASSP-MN ASSOC.OF SEC.SCH PRINCIPALS
371352	Clear	\$72.00	05/05/11	05358	MATTHEW BROWN
371353		\$100.00	05/05/11	08614	MEGAN & MICHAEL MALVEY
371354	Clear	\$750.00	05/05/11	04889	MICHAEL FORBESS
371355	Clear	\$157.92	05/05/11	04099	MINNCOR INDUSTRIES
371356	Clear	\$40.00	05/05/11	04443	MN ASSOC. OF SECRETARIES TO THE PRINCIPAL
371357	Clear	\$75.00	05/05/11	01771	MN BOARD OF SCHOOL ADMINISTRATORS
371358	Clear	\$8,223.59	05/05/11	04089	MN UI FUND
371359	Clear	\$37.58	05/05/11	01871	NASCO
371360	Clear	\$1,156.95	05/05/11	02205	NCS PEARSON INC
371361	Clear	\$242.09	05/05/11	07908	NEOPOST USA
371362	Clear	\$786.80	05/05/11	01929	NETSUPPORT INC
371363	Clear	\$420.30	05/05/11	01971	NORTHEAST METRO 916
371364	Clear	\$355.89	05/05/11	02051	ORIENTAL TRADING CO,INC
371365	Clear	\$3,380.78	05/05/11	05985	PAMS LUNCHROOM LLC
371366	Clear	\$973.25	05/05/11	02115	PERMA BOUND BOOKS
371367	Clear	\$74.46	05/05/11	02161	POPP.COM INC
371368	Clear	\$267.75	05/05/11	02180	PRESS PUBLICATIONS
371369	Clear	\$1,500.00	05/05/11	02231	RAMSEY COUNTY PARKS & RECREATI
371370	Clear	\$920.00	05/05/11	06512	RESCO
371371		\$22.00	05/05/11	08616	ROBERT ZINK
371372	Clear	\$64.00	05/05/11	05130	ROGER PACKER
371373	Clear	\$170.00	05/05/11	01518	ROLAND LOZIER
371374	Clear	\$60.00	05/05/11	02413	SCHOLASTIC BOOK CLUBS INC
371375	Clear	\$47.13	05/05/11	02441	SCIENCE KIT LLC
371376	Clear	\$250.00	05/05/11	01353	SHARON KIND
371377	Clear	\$45.00	05/05/11	02551	SOUTHEASTERN SECURITY CONSULTANTS INC
371378	Clear	\$416.00	05/05/11	08620	ST.ANDREW'S VILLAGE FOOD SERVICE
371379	Clear	\$1,274.35	05/05/11	00553	STAPLES
371380	Clear	\$1,225.00	05/05/11	08511	STEVE GORANSON VIDEO INC
371381	Clear	\$716.00	05/05/11	03088	STEVE HAMMERSCHMIDT
371382	Clear	\$1,470.83	05/05/11	02698	TEACHER'S DISCOVERY
371383	Clear	\$5,944.80	05/05/11	02724	TEXTBOOK WAREHOUSE
371384	Clear	\$787.50	05/05/11	08364	THERAPEUTIC FRAMWORKS INC
371385	Clear	\$316.00	05/05/11	02747	TIERNEY BROTHERS INC
371386	Clear	\$22.04	05/05/11	02748	TIES
371387	Clear	\$309.00	05/05/11	08491	TILSNER CARTON CO.
371388	Clear	\$64.00	05/05/11	05543	TIM KLEIN
371389	Clear	\$880.00	05/05/11	02825	UNIVERSITY OF MINNESOTA-BELL MUSEUM
371390	Clear	\$1,467.10	05/05/11	02902	WASHINGTON COUNTY
371391	Clear	\$2,651.03	05/05/11	02903	WASTE MANAGEMENT-MN-WI
371392	Clear	\$12.00	05/05/11	02939	WHITE BEAR BOWL INC- PLS OPERATION LLC
371393	Clear	\$64.00	05/05/11	06606	WILLIAM PETERSON
371394	Clear	\$338.40	05/05/11	03012	WORTHINGTON DIRECT
371395	Clear	\$1,855.87	05/05/11	03017	XEROX CORPORATION
371396	Clear	\$674.00	05/05/11	03025	YOUNGBLOOD LUMBER COMPANY
371397	Clear	\$249.15	05/12/11	00009	AAA AWARDS

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371398	Clear	\$66.15	05/12/11	08602	ACME TOOLS
371399	Clear	\$1,104.00	05/12/11	07917	ALL ABOUT LEARNING
371400	Clear	\$99,380.63	05/12/11	08214	AMERICAN HEALTH RESOURCES
371401	Clear	\$64.22	05/12/11	07350	ANNE FETROW
371402	Clear	\$499.00	05/12/11	03636	APPLE COMPUTER
371403	Clear	\$10.99	05/12/11	06389	ATLAS PEN & PENCIL CORP
371404	Clear	\$136.84	05/12/11	00187	AUTISM ASPERGER PUBLISHING CO
371405	Clear	\$394.27	05/12/11	08628	BETH HOLLEN
371406	Clear	\$521.64	05/12/11	00281	BIO CORPORATION
371407	Clear	\$250.00	05/12/11	00286	BJORKLUND COMPENSATION CONSULT
371408	Clear	\$1,681.47	05/12/11	03057	BRAD BERGIE
371409		\$72.00	05/12/11	05581	BRIAN MAUER
371410	Clear	\$348.00	05/12/11	06661	BW T&F ENTERPRISES LLP
371411	Clear	\$9,209.67	05/12/11	07451	CAMBIUM LEARNING TECHNOLOGIES
371412	Clear	\$421.45	05/12/11	00414	CAROLINA BIOLOGICAL SUPPLY CO
371413	Clear	\$170.00	05/12/11	04378	CINDY MARTINSON
371414	Clear	\$37.44	05/12/11	06586	CROPPER MEDICAL INC
371415	Clear	\$918.00	05/12/11	07088	CUSTOM WATER WORKS
371416	Clear	\$2,717.86	05/12/11	00599	DALCO
371417	Clear	\$144.00	05/12/11	08625	DAVID ALTIER
371418	Clear	\$171.99	05/12/11	03433	DELL COMPUTER CORP.
371419	Clear	\$2,217.48	05/12/11	00628	DELLWOOD HILLS GOLF CLUB
371420	Clear	\$129.45	05/12/11	00634	DEMCO
371421	Clear	\$1,000.00	05/12/11	08623	DEVELOPMENT DIRECTIONS INC
371422	Clear	\$248.66	05/12/11	00678	DOMINO'S PIZZA
371423	Clear	\$1,026.00	05/12/11	00678	DOMINO'S PIZZA
371424	Clear	\$64.00	05/12/11	08627	DONALD ADDERLEY
371425		\$64.00	05/12/11	08626	DUANE MUTSCHLER
371426	Clear	\$2,000.00	05/12/11	03494	ECHO BAY PUBLISHING LLC
371427	Clear	\$535.91	05/12/11	00725	ECKROTH MUSIC COMPANY
371428	Clear	\$72.00	05/12/11	05566	ED BOVA
371429	Clear	\$332.50	05/12/11	03969	ENERGYWISE CONSULTING,LLC
371430	Clear	\$62,598.00	05/12/11	00783	EPA AUDIO VISUAL
371431	Clear	\$700.10	05/12/11	00787	ERICKSON OIL PRODUCTS INC
371432	Clear	\$54.00	05/12/11	05598	ESCO
371433	Clear	\$720.06	05/12/11	00803	EXPRESS SERVICES INC
371434	Clear	\$79,908.01	05/12/11	06819	FIRST STUDENT
371435	Clear	\$9,941.05	05/12/11	06819	FIRST STUDENT
371436	Clear	\$36,304.63	05/12/11	06819	FIRST STUDENT
371437	Clear	\$4,473.71	05/12/11	06819	FIRST STUDENT
371438	Clear	\$471.06	05/12/11	00848	FLINN SCIENTIFIC INC
371439	Clear	\$249.20	05/12/11	06697	FRATTALLONE'S ACE HARDWARE STORES
371440	Clear	\$646.92	05/12/11	01464	G&K SERVICES
371441	Clear	\$3,212.19	05/12/11	00922	GARLAND'S INC
371442	Clear	\$890.45	05/12/11	00938	GENERAL PARTS LLC
371443	Clear	\$90.86	05/12/11	00987	GRAINGER
371444	Clear	\$299.33	05/12/11	00990	GRAPHIC EDGE
371445	Clear	\$7,966.42	05/12/11	06935	HASTINGS CO-OP CREAMERY CO.
371446	Clear	\$30,433.06	05/12/11	01096	HEALTHPARTNERS
371447	Clear	\$1,771.00	05/12/11	01173	HUMAN SERVICES INC
371448	Clear	\$700.00	05/12/11	07968	JEFFREY SMITH/AMAZING JEFFO
371449	Clear	\$5,047.92	05/12/11	03141	JOAN STAHLMANN
371450	Clear	\$43.92	05/12/11	08000	JODY A MCCORMICK
371451	Clear	\$23.80	05/12/11	08077	JOHN DEERE LANDSCAPES/ LESCO

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371452	Clear	\$72.00	05/12/11	07395	JOHN PRIESTER
371453		\$59.85	05/12/11	08621	JULIE SEXSON/PURA VIDA DESIGN LLC
371454	Clear	\$800.00	05/12/11	08622	KATHERINE CARLSON
371455	Clear	\$7,014.54	05/12/11	03378	KELLY SERVICES, INC
371456		\$300.00	05/12/11	08592	KEVIN HELD
371457	Clear	\$86.16	05/12/11	01372	KNOWLAN'S SUPER MARKETS
371458	Clear	\$1,054.00	05/12/11	07572	KORY ANDRY
371459	Clear	\$146.62	05/12/11	01400	KULLY SUPPLY COMPANY
371460	Clear	\$616.00	05/12/11	08624	LAQUINTA INN ROCHESTER
371461	Clear	\$1,639.33	05/12/11	03195	LASERPLUS, LLC
371462	Clear	\$144.00	05/12/11	05235	LES ZIBELL
371463	Clear	\$1,300.00	05/12/11	07999	LIDS TEAM SPORTS
371464	Clear	\$140.00	05/12/11	07728	LIFETIME FITNESS-WBL
371465	Clear	\$1,600.00	05/12/11	07073	LOFFLER
371466	Clear	\$291.81	05/12/11	01557	MAHTOMEDI AUTO SERVICE
371467	Clear	\$72.00	05/12/11	07449	MATT HORDYK
371468	Clear	\$72.00	05/12/11	08057	MATT SORENSON
371469		\$475.00	05/12/11	01651	MCEA EXEXUTIVE OFFICE
371470	Clear	\$94.11	05/12/11	01684	MENARDS OAKDALE CASHWAY LUMBER
371471	Clear	\$108.00	05/12/11	06781	MIKE HAGEN
371472	Clear	\$175.68	05/12/11	03130	MIKE NIZIOLEK
371473	Clear	\$70.00	05/12/11	01781	MN DEPT OF LABOR AND INDUSTRY
371474	Clear	\$3,810.00	05/12/11	06547	NICKELODEON UNIVERSE/ MALL OF AMERICA
371475	Clear	\$150.00	05/12/11	04174	NORTH HIGH SCHOOL
371476	Clear	\$722.22	05/12/11	02043	ON SITE SANITATION INC
371477	Clear	\$138.00	05/12/11	04488	ORANGE TREE EMPLOYMENT SCREENING
371478	Clear	\$40,250.00	05/12/11	03538	PARTSTOCK COMPUTER
371479	Clear	\$64.00	05/12/11	05513	PAUL NESVIG
371480	Clear	\$136.00	05/12/11	05131	PAUL SIKORA
371481	Clear	\$38.50	05/12/11	02151	PLUNKETTS PEST CONTROL INC
371482	Clear	\$235,977.82	05/12/11	08212	PREFERRED ONE
371483	Clear	\$54.00	05/12/11	06012	PREMIUM WATERS INC
371484	Clear	\$2,226.36	05/12/11	02227	QWEST
371485	Clear	\$2,211.85	05/12/11	06029	RAINBOW BOOK CO
371486		\$128.53	05/12/11	06562	RICHARD ESTES
371487	Clear	\$202.40	05/12/11	02301	RIVERSIDE PUBLISHING CO/HN REC.CO LLC
371488	Clear	\$168.00	05/12/11	02413	SCHOLASTIC BOOK CLUBS INC
371489	Clear	\$540.00	05/12/11	07674	SHEFFIELD, OLSON & MCQUEEN DBA GREAT GASB
371490	Clear	\$4,888.16	05/12/11	00553	STAPLES
371491	Clear	\$716.00	05/12/11	03088	STEVE HAMMERSCHMIDT
371492	Clear	\$1,146.96	05/12/11	03336	STRATEGIC EQUIPMENT
371493	Clear	\$1,082.19	05/12/11	04176	SUNBURST CHEMICALS, INC.
371494	Clear	\$231.67	05/12/11	05638	TEACHINGBOOKS.NET/NICHOLAS GLASS
371495	Clear	\$72.00	05/12/11	05285	TERRY BESEMAN
371496	Clear	\$325.00	05/12/11	06073	THE LOCKER GUY-TC STORAGE SOLUTIONS
371497	Clear	\$139.00	05/12/11	02135	THE PIANO WORKS
371498	Clear	\$254.00	05/12/11	02747	TIERNEY BROTHERS INC
371499	Clear	\$137.10	05/12/11	02748	TIES
371500	Clear	\$848.58	05/12/11	02748	TIES
371501	Clear	\$1,014.04	05/12/11	03345	TRIO SUPPLY CO
371502	Clear	\$33,916.70	05/12/11	06934	US FOODSERVICE INC
371503	Clear	\$210.00	05/12/11	02873	VOSS LIGHTING
371504	Clear	\$68.95	05/12/11	04788	WATER CARE

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371505	Clear	\$199.95	05/12/11	04465	WEST MUSIC
371506	Clear	\$500.00	05/12/11	04458	WHITE BEAR CENTER FOR THE ARTS
371507	Clear	\$242.04	05/12/11	02946	WHITE BEAR LOCKSMITH
371508		\$72.00	05/12/11	08596	WILLIE GARZA
371509	Clear	\$2,556.25	05/12/11	03017	XEROX CORPORATION
371510	Clear	\$700.00	05/16/11	04342	WISCONSIN SCTF
371511	Clear	\$97.35	05/19/11	00009	AAA AWARDS
371512	Clear	\$1,686.20	05/19/11	00085	AMAZON.COM
371513	Clear	\$1,032.00	05/19/11	01544	ANNICA INC.
371514	Clear	\$2,995.00	05/19/11	03636	APPLE COMPUTER
371515	Clear	\$159.80	05/19/11	06626	B & H PHOTO VIDEO
371516	Clear	\$7,295.00	05/19/11	00257	BERRYS FLOOR COVERING/STEVEN BERRY
371517		\$150.00	05/19/11	05442	BRAINERD HIGH SCHOOL
371518	Clear	\$99,036.36	05/19/11	07451	CAMBIUM LEARNING TECHNOLOGIES
371519	Clear	\$35.00	05/19/11	08641	CARRIE MACARTY
371520	Clear	\$173.25	05/19/11	02740	CENGAGE LEARNING
371521	Clear	\$200.00	05/19/11	03623	CENTRAL BANK
371522	Clear	\$5,885.70	05/19/11	05881	CESO-THE CENTER FOR EFFICIENT SCHOOL OPERAT
371523	Clear	\$745.20	05/19/11	03115	CHARLES LINDERKAMP
371524		\$15,000.00	05/19/11	00989	CITY OF GRANT
371525	Clear	\$191.99	05/19/11	07299	COBORNSDELIVERS LLC
371526		\$1,127.20	05/19/11	00541	CONTINENTAL CLAY COMPANY
371527	Clear	\$204.00	05/19/11	07088	CUSTOM WATER WORKS
371528	Clear	\$375.00	05/19/11	00598	DAIRY QUEEN
371529	Clear	\$280.00	05/19/11	08630	DART PORTABLE STORAGE INC
371530	Clear	\$64.00	05/19/11	05334	DAVE ROSGA
371531	Clear	\$1,110.00	05/19/11	00678	DOMINO'S PIZZA
371532	Clear	\$710.00	05/19/11	00714	EAGLE SCREEN PRINTING/JEFFREY POESCHL
371533	Clear	\$9.58	05/19/11	00725	ECKROTH MUSIC COMPANY
371534	Clear	\$246.40	05/19/11	03087	ERIKA HAMMERSCHMIDT
371535	Clear	\$64.00	05/19/11	07362	ERNEST SERGENT JR
371536	Clear	\$366.77	05/19/11	00803	EXPRESS SERVICES INC
371537	Clear	\$252.25	05/19/11	08181	GRAFFIC TRAFFIC LLC
371538	Clear	\$130.00	05/19/11	03081	GRAY SEEVER
371539	Clear	\$326.99	05/19/11	05825	GREAT AMERICAN BUSINESS PRODUCTS- PARKING
371540	Clear	\$27.96	05/19/11	07599	GREATER AMERICAN RIBS INC
371541		\$64.00	05/19/11	07364	GUY SEDERSKI
371542	Clear	\$72.00	05/19/11	08637	HANK DABRUZZI
371543		\$140.00	05/19/11	03729	HILL MURRAY GOLF
371544	Clear	\$7,281.84	05/19/11	01173	HSI-HUMAN SERVICES INC
371545	Clear	\$47,409.77	05/19/11	03248	I.S.D # 834 STILLWATER
371546	Clear	\$150.00	05/19/11	03408	INTERMEDIATE DISTRICT 287
371547	Clear	\$97.22	05/19/11	07951	JACK STANGL
371548		\$400.00	05/19/11	08639	JAMES SCHATTAUER DBA MISTER JIM
371549	Clear	\$64.00	05/19/11	07397	JAMES ZAVORAL
371550	Clear	\$475.00	05/19/11	08640	JIM WARMUTH
371551		\$350.00	05/19/11	06615	JOKO SUTRISNO
371552		\$72.00	05/19/11	08634	JON RADMACHER
371553	Clear	\$95.00	05/19/11	07773	JOSEPHINE BAYNTON
371554	Clear	\$152.93	05/19/11	01372	KNOWLAN'S SUPER MARKETS
371555	Clear	\$278.00	05/19/11	03195	LASERPLUS, LLC
371556	Clear	\$600.00	05/19/11	05135	LAURI HILL
371557	Clear	\$4,410.00	05/19/11	07606	LOFFLER COMPANY INC

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371558	Clear	\$71.00	05/19/11	01557	MAHTOMEDI AUTO SERVICE
371559	Clear	\$95.00	05/19/11	08631	MARK FISCHER
371560	Clear	\$64.00	05/19/11	07405	MICHAEL WACKER
371561		\$80.00	05/19/11	08633	MICHAEL WARNER
371562	Clear	\$65.03	05/19/11	02043	ON SITE SANITATION INC
371563	Clear	\$916.00	05/19/11	03538	PARTSTOCK COMPUTER
371564	Clear	\$665.00	05/19/11	06550	PATTI KNECHT
371565	Clear	\$72.00	05/19/11	08636	PETER SCHULTE
371566	Clear	\$75.00	05/19/11	08629	PHENOM
371567		\$95.60	05/19/11	08441	PLANET BATTERY LLC
371568		\$500.00	05/19/11	03531	PROFESSIONAL TRAVEL
371569		\$450.00	05/19/11	07468	RENE DENNIS THOMPSON/RENE DANCE STUDIO
371570	Clear	\$72.00	05/19/11	08638	ROGELIO PILOTO-OLIVA
371571	Clear	\$105.00	05/19/11	04507	ROMAN MARKET INC
371572	Clear	\$898.88	05/19/11	07113	SAM'S CLUB
371573	Clear	\$300.00	05/19/11	02381	SAVE
371574	Clear	\$520.67	05/19/11	02535	SOCIAL STUDIES SCHOOL SERVICE
371575		\$75.00	05/19/11	02551	SOUTHEASTERN SECURITY CONSULTANTS INC
371576	Clear	\$171.06	05/19/11	00553	STAPLES
371577	Clear	\$188.50	05/19/11	00553	STAPLES PRINT SOLUTIONS
371578		\$64.00	05/19/11	06269	STEVE PAYNE
371579		\$64.00	05/19/11	06979	STEVE SCHNEIDER
371580	Clear	\$118.74	05/19/11	02641	STRAUSS SKATES AND BICYCLES
371581	Clear	\$95.00	05/19/11	08632	SUSAN TWAIT
371582	Clear	\$135.00	05/19/11	07398	TECH 4 LEARNING
371583	Clear	\$1,025.50	05/19/11	02724	TEXTBOOK WAREHOUSE
371584	Clear	\$816.00	05/19/11	02747	TIERNEY BROTHERS INC
371585	Clear	\$128.10	05/19/11	02748	TIES
371586	Clear	\$618.00	05/19/11	08491	TILSNER CARTON CO.
371587	Clear	\$72.00	05/19/11	08635	TIM SHOWS
371588	Clear	\$10.25	05/19/11	02776	TRANS-MISSISSIPPI BIOLOGICAL
371589	Clear	\$837.08	05/19/11	03345	TRIO SUPPLY CO
371590		\$120.00	05/19/11	02902	WASHINGTON COUNTY
371591	Clear	\$12.00	05/19/11	02939	WHITE BEAR BOWL INC- PLS OPERATION LLC
371592		\$645.30	05/26/11	00009	AAA AWARDS
371593		\$110.00	05/26/11	00025	ACADEMIC COMMUNICATIONS ASSOC
371594		\$1,030.00	05/26/11	07962	ACCLAIM SERVICES,INC
371595		\$392.30	05/26/11	00047	ADT SECURITY SYSTEMS
371596		\$1,672.00	05/26/11	03959	ADVANCED ROOFING SOLUTIONS,LLC
371597		\$835.40	05/26/11	00153	AES-APPLIED ENVIRONMENTAL SCIENCES INC
371598		\$10.00	05/26/11	08642	ANNE ZIMMERMAN
371599		\$100.00	05/26/11	03636	APPLE COMPUTER
371600		\$1,757.00	05/26/11	00168	ART'S EXPERT APPLIANCE INC
371601		\$65.94	05/26/11	00188	AUTISM RESOURCE NETWORK
371602		\$170.21	05/26/11	00260	BEST BUY BUSINESS ADVANTAGE ACCOUNT
371603		\$249.38	05/26/11	00260	BEST BUY BUSINESS ADVANTAGE ACCOUNT
371604		\$2,940.00	05/26/11	03196	BF LAUZON ENTERPRISES INC
371605		\$800.00	05/26/11	00284	BIRDIE MARKETING
371606		\$1,599.05	05/26/11	03057	BRAD BERGIE
371607		\$1,050.00	05/26/11	06648	CENTRAL WOOD PRODUCTS
371608		\$14,313.82	05/26/11	02945	CITY OF WHITE BEAR LAKE
371609		\$199.99	05/26/11	02119	CMI EDUCATION INSTITUTE/PESI HEALTHCARE
371610		\$54.14	05/26/11	07299	COBORNSDELIVERS LLC
371611		\$763.44	05/26/11	00558	COURAGE CENTER

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371612		\$3,529.28	05/26/11	00599	DALCO
371613		\$72.00	05/26/11	08646	DAVE MALLEY
371614		\$158.02	05/26/11	00622	DECKER INC
371615		\$1,088.00	05/26/11	00628	DELLWOOD HILLS GOLF CLUB
371616		\$720.00	05/26/11	03996	DENNIS HEUER
371617		\$1,032.00	05/26/11	00678	DOMINO'S PIZZA
371618		\$64.00	05/26/11	05103	DON BOWMAN
371619		\$522.00	05/26/11	00714	EAGLE SCREEN PRINTING/JEFFREY POESCHL
371620		\$590.91	05/26/11	07629	ERIC JOHNSON
371621		\$700.00	05/26/11	03602	GTS-GOVERNMENT TRAINING SERVICES
371622		\$72.00	05/26/11	07368	GUS HELLZEN
371623		\$220.00	05/26/11	08648	HANCE UTILITY SERVICES INC
371624		\$202.50	05/26/11	04753	JESSICA GRANEC
371625		\$415,720.84	05/26/11	06303	JOHNSON CONTROLS
371626		\$300.06	05/26/11	01295	JONES SCHOOL SUPPLY CO, INC
371627		\$21,919.91	05/26/11	03378	KELLY SERVICES, INC
371628		\$88.95	05/26/11	01406	LAB SAFETY SUPPLY INC
371629		\$3,964.00	05/26/11	01425	LANDMARK ENVIRONMENTAL, LLC
371630		\$2,000.00	05/26/11	08645	LARKIN HOFFMAN DALY & LINDGREN LTD
371631		\$15.33	05/26/11	08647	MADELINE LYDON
371632		\$263.36	05/26/11	01557	MAHTOMEDI AUTO SERVICE
371633		\$1,210.00	05/26/11	08166	MANITOU RIDGE GOLF CLUB
371634		\$140,410.00	05/26/11	08649	MAYER ELECTRIC CORP
371635		\$389.99	05/26/11	01684	MENARDS OAKDALE CASHWAY LUMBER
371636		\$120.00	05/26/11	01699	METRO ECSU
371637		\$421.30	05/26/11	08643	MICHAEL A ALLEN
371638		\$162.00	05/26/11	06781	MIKE HAGEN
371639		\$75.00	05/26/11	01771	MN BOARD OF SCHOOL ADMINISTRATORS
371640		\$140.00	05/26/11	01780	MN DEPT OF HEALTH
371641		\$2,000.00	05/26/11	01794	MN POLLUTION CONTROL AGENCY
371642		\$75.00	05/26/11	02043	ON SITE SANITATION INC
371643		\$41.00	05/26/11	04488	ORANGE TREE EMPLOYMENT SCREENING
371644		\$108.49	05/26/11	02052	ORIGINS
371645		\$9,210.00	05/26/11	02078	PARK BUS CO
371646		\$72.00	05/26/11	05131	PAUL SIKORA
371647		\$1,047.10	05/26/11	02180	PRESS PUBLICATIONS
371648		\$121.88	05/26/11	03136	RATWIK ROSZAK & MALONEY P A
371649		\$203.50	05/26/11	06633	REGAL AWARDS AND TROPHIES/WILLIAM CASHMAN
371650		\$113.71	05/26/11	02562	SCHOOL SPECIALTY/THE SPEECH BIN
371651		\$204.73	05/26/11	08457	SCOTT BOYD
371652		\$22,040.00	05/26/11	08650	SENTRA-SOTA SHEET METAL INC
371653		\$150.00	05/26/11	03123	SHEILA MERZER M A
371654		\$15.00	05/26/11	04082	SNOM ANNUAL CONF
371655		\$100.00	05/26/11	08644	SOMNANRITHA CHAN
371656		\$75.00	05/26/11	02551	SOUTHEASTERN SECURITY CONSULT
371657		\$198.59	05/26/11	00553	STAPLES
371658		\$55.00	05/26/11	03336	STRATEGIC EQUIPMENT
371659		\$3,746.75	05/26/11	02724	TEXTBOOK WAREHOUSE
371660		\$115.00	05/26/11	02135	THE PIANO WORKS
371661		\$91.50	05/26/11	02178	THE PRESIDENT'S CHALLENGE
371662		\$2,762.96	05/26/11	02747	TIERNEY BROTHERS INC
371663		\$87,224.80	05/26/11	02748	TIES
371664		\$14,271.45	05/26/11	02748	TIES

**CHECK REGISTER**

**May-11**

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
371665		\$412.00	05/26/11	08491	TILSNER CARTON CO.
371666		\$379.46	05/26/11	02784	TRI STATE BOBCAT INC
371667		\$93.10	05/26/11	02858	VERIZON WIRELESS
371668		\$37.22	05/26/11	02858	VERIZON WIRELESS
371669		\$49.04	05/26/11	02863	VIKING ELECTRIC SUPPLY
371670		\$7,276.59	05/26/11	02916	WELSH COMPANIES LLC
371671		\$10.00	05/26/11	02939	WHITE BEAR BOWL INC- PLS OPERATION LLC
371672		\$33,629.65	05/26/11	00723	XCEL ENERGY
371673	Void	\$47,521.65	05/25/11	01781	MN DEPT OF LABOR AND INDUSTRY
371674		\$47,521.65	05/25/11	01781	MN DEPT OF LABOR AND INDUSTRY
371675		\$363.04	05/31/11	00094	AMERICAN FAMILY ASSURANCE
371676		\$647.00	05/31/11	01556	MAHTOMEDI AREA EDUC.FOUNDATION
371677		\$288.00	05/31/11	01740	MINN NCPERS GROUP LIFE INS
371678		\$9.90	05/31/11	01888	NATIONAL INSURANCE SERVICES
371679		\$708.50	05/31/11	02017	OFFICE & PROFESSIONAL
371680		\$815.22	05/31/11	02048	OPERATING ENGINEERS LOCAL #70
371681		\$67.08	05/31/11	01499	UNITE HERE LOCAL 17
371682		\$65.00	05/31/11	04342	WISCONSIN SCTF
80001316	Clear	\$588.56	05/05/11	99999	Shema, Marianne
80001317	Clear	\$5.00	05/05/11	99999	Gutmann, Sheila
80001318	Clear	\$87.21	05/05/11	99999	Moore, Christopher
80001319	Clear	\$41.83	05/05/11	99999	Nickleby, Kathe
80001320	Clear	\$16.28	05/05/11	99999	McCormick, Joan
80001321	Clear	\$18.87	05/05/11	99999	McCormick, Joan
80001322	Clear	\$122.40	05/05/11	99999	Mitchell, Michelle
80001323	Clear	\$25.05	05/05/11	99999	Wagner, Sandra
80001324	Clear	\$86.90	05/05/11	99999	Rana, Marianne E
80001325	Clear	\$42.85	05/05/11	99999	Newman, Keith
80001326	Clear	\$27.12	05/05/11	99999	Hoffman, Susan K
80001327	Clear	\$44.69	05/05/11	99999	McCormick, Joan
80001328	Clear	\$7.14	05/05/11	99999	McCormick, Joan
80001329	Clear	\$19.61	05/05/11	99999	Hei, Mary Jo
80001330	Clear	\$140.67	05/05/11	99999	Olson, Lindsey S
80001331	Clear	\$48.45	05/05/11	99999	Loos, Kim
80001332	Clear	\$123.18	05/12/11	99999	Fox, Heather
80001333	Clear	\$40.00	05/12/11	99999	Connelly, Barbara
80001334	Clear	\$24.62	05/12/11	99999	Olson, Lindsey S
80001335	Clear	\$97.92	05/12/11	99999	Eliason, Laura G
80001336	Clear	\$22.91	05/12/11	99999	Mathies, Lisa W
80001337	Clear	\$30.59	05/12/11	99999	Albrecht, Amy B
80001338	Clear	\$658.66	05/12/11	99999	Hoffman, Matthew
80001339	Clear	\$456.42	05/12/11	99999	Loos, Kim
80001340	Clear	\$199.86	05/12/11	99999	Ratzloff, Corey
80001341	Clear	\$525.17	05/12/11	99999	Counihan, Lynda
80001342	Clear	\$39.27	05/12/11	99999	Hampel, William
80001343	Clear	\$70.75	05/12/11	99999	Anderson, Christy
80001344	Clear	\$83.21	05/12/11	99999	Krause, Sandra M
80001345	Clear	\$58.65	05/12/11	99999	Poirier, Nicole
80001346	Clear	\$123.93	05/12/11	99999	Whisler, Jeff
80001347	Clear	\$30.86	05/12/11	99999	Rye, Geraldine M
80001348	Clear	\$88.00	05/12/11	99999	Hennen, Beth A
80001349	Clear	\$903.79	05/12/11	99999	Sortland, Marie
80001350	Clear	\$42.40	05/12/11	99999	Nowak, Diane
80001351	Clear	\$78.03	05/12/11	99999	Kostuch, Tonya M

**CHECK REGISTER**

**May-11**

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
80001352	Clear	\$14.48	05/12/11	99999	Kostuch, Tonya M
80001353	Clear	\$61.20	05/12/11	99999	Kostuch, Tonya M
80001354	Clear	\$164.08	05/19/11	99999	Erickson, Anne
80001355	Clear	\$2.96	05/19/11	99999	Chow, Nanette L
80001356	Clear	\$18.12	05/19/11	99999	Regnier, Scott D
80001357	Clear	\$100.33	05/19/11	99999	Conzemius, Julie
80001358	Clear	\$5,125.00	05/19/11	99999	Murphy, Daniel W
80001359	Clear	\$66.31	05/19/11	99999	Noha, Michelle L
80001360	Clear	\$27.18	05/19/11	99999	Olson, Lindsey S
80001362	Clear	\$54.62	05/19/11	99999	Petronek, John
80001363	Clear	\$20.18	05/19/11	99999	Olson, Lindsey S
80001364	Clear	\$25.50	05/19/11	99999	Noha, Michelle L
80001365	Clear	\$44.00	05/19/11	99999	Lundstrum, Kristin
80001366	Clear	\$101.22	05/19/11	99999	Dusek, Sara A
80001367	Clear	\$110.11	05/19/11	99999	Rydland, Karena
80001368	Clear	\$54.09	05/19/11	99999	Driscoll, James
80001369	Clear	\$16.17	05/19/11	99999	Childs, Rita
80001370	Clear	\$331.00	05/19/11	99999	Hatcher, Michelle
80001371	Clear	\$10.48	05/19/11	99999	Anderson, Christy
80001372	Clear	\$64.06	05/19/11	99999	Pratt, Patricia
80001373	Clear	\$483.40	05/26/11	99999	Haen, Elisabeth
80001374	Clear	\$13.95	05/26/11	99999	Ward, Jennifer R
80001375	Clear	\$1,065.56	05/26/11	99999	Krause, Sandra M
80001376	Clear	\$45.63	05/26/11	99999	Shafer, Kelly K
80001377	Clear	\$251.57	05/26/11	99999	Rana, Marianne E
80001378	Clear	\$32.18	05/26/11	99999	Ward, Jennifer R
80001379	Clear	\$42.38	05/26/11	99999	Rana, Marianne E
80001380	Clear	\$40.06	05/26/11	99999	Schnell, Mary M
80001381	Clear	\$204.26	05/26/11	99999	Connelly, Barbara
80001382	Clear	\$46.41	05/26/11	99999	Connelly, Barbara
80001383	Clear	\$96.39	05/26/11	99999	Schnell, Mary M
80001384	Clear	\$36.69	05/26/11	99999	McCabe, Patricia
80001385	Clear	\$35.77	05/26/11	99999	Olson, Lindsey S
80001386	Clear	\$51.86	05/26/11	99999	Jinks, Tina
80001387	Clear	\$207.00	05/26/11	99999	Huberty, Cassandra
80001388	Clear	\$347.44	05/26/11	99999	Forbes, Donna M
80001389	Clear	\$109.94	05/26/11	99999	Werner, Judy M
80001390	Clear	\$53.57	05/26/11	99999	Crothers, Patrick
80001391	Clear	\$25.64	05/26/11	99999	Belisle, John
80001392	Clear	\$15.27	05/26/11	99999	Wagner, Sandra
80001393	Clear	\$79.56	05/26/11	99999	Ratzloff, Corey
80001394	Clear	\$7.65	05/26/11	99999	McCormick, Joan
80001395	Clear	\$48.05	05/26/11	99999	Livingston, Judy
80001396	Clear	\$47.43	05/26/11	99999	Klinkhammer, Pam
80001397	Clear	\$122.77	05/26/11	99999	Peltier, Paul T
80001398	Clear	\$127.58	05/26/11	99999	Dusek, Sara A
80001399	Clear	\$279.28	05/26/11	99999	Sommer, Elizabeth
	<b>CK AMT</b>	<b>\$2,000,176.12</b>			

**INDEPENDENT SCHOOL DISTRICT #832  
WIRE TRANSFER TRANSACTIONS  
MONTH OF MAY 2011**

<u>DATE</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
5/4/11	State of Minnesota	MN Trust	\$312.27	direct state payment
5/11/11	MN Trust	MSDLAF	\$1,000,000.00	cover checks
5/11/11	State of Minnesota	MN Trust	\$84,368.58	direct state payment
5/13/11	MN Trust	MSDLAF	\$200,000.00	cover checks
5/13/11	US Bank	Peoples Bank of Commerce-EBC Flex	\$8,200.13	flex benefits
5/13/11	US Bank	Mid State Corp Federal CU	\$10,491.37	MEA teachers union dues
5/13/11	US Bank	Central Bank	\$950.02	para union dues
5/13/11	MSDLAF	US Bank	\$510,673.90	cover checks
5/13/11	US Bank	IRS	\$176,766.06	federal & fica taxes
5/13/11	US Bank	MN Dept of Revenue	\$32,237.05	state payroll taxes
5/13/11	US Bank	Public Emp. Retirement Assoc.	\$20,835.05	pera retirement
5/13/11	US Bank	Mn Teachers Retirement	\$68,214.28	teachers retirement
5/13/11	US Bank	SOMI Funding	\$54,578.32	TSA payment
5/13/11	US Bank	State Street Bank	\$1,161.04	Deferred Comp
5/17/11	US Bank	MN Dept of Revenue	\$144.00	sales tax payment
5/18/11	State of Minnesota	MN Trust	\$38,407.53	direct state payment
5/24/11	MN Trust	MSDLAF	\$1,200,000.00	cover checks
5/24/11	State of Minnesota	MN Trust	\$1,271.48	direct state payment
5/24/11	US Bank	Chase Card Service/Bank One	\$25,461.02	cardmember payment
5/24/11	Washington County	MN Trust	\$2,787,282.00	direct payment
5/25/11	State of Minnesota	MN Trust	\$15,395.71	direct state payment
5/30/11	State of Minnesota	MN Trust	\$3,570.98	direct state payment
5/31/11	US Bank	Peoples Bank of Commerce-EBC Flex	\$8,356.38	flex benefits
5/31/11	US Bank	Central Bank	\$950.02	para union dues
5/31/11	MSDLAF	US Bank	\$518,252.03	cover checks
5/31/11	US Bank	IRS	\$176,079.61	federal & fica taxes
5/31/11	US Bank	MN Dept of Revenue	\$32,068.43	state payroll taxes
5/31/11	US Bank	Public Emp. Retirement Assoc.	\$21,624.03	pera retirement
5/31/11	US Bank	Mn Teachers Retirement	\$67,387.58	TRA payment
5/31/11	US Bank	SOMI Funding	\$54,849.57	TSA payment
5/31/11	US Bank	State Street Bank	\$1,161.04	Deferred Comp

**FISCAL AGENCY AGREEMENT BETWEEN  
MAHTOMEDI PUBLIC SCHOOLS AND  
THE MAHTOMEDI AREA EDUCATIONAL FOUNDATION**

**THIS AGREEMENT**, is made and entered into by and between the Mahtomedi Public Schools, Independent School District No. 832, hereinafter known as the “School District”, and the Mahtomedi Area Educational Foundation, hereinafter known as the “Foundation.”

**WHEREAS**, the Foundation provides funding for educational opportunities within the School District and the Mahtomedi area community; and

**WHEREAS**, the Foundation desires to retain an Executive Director to manage its programs; and

**WHEREAS**, the School District has the resources to facilitate the payment of salary and benefits to the Foundation’s Executive Director on behalf of the Foundation;

**WHEREAS**, the School District’s sole obligation under this Agreement shall be to act as fiscal agent as set forth in this Agreement; and

**NOW THEREFORE**, in consideration of the mutual covenants and promises contained herein and other good and valuable consideration, it is agreed as follows:

1. The School District shall serve as the fiscal agent to the Foundation. Services shall include the School District’s bi-monthly payment (24 payments) directly to the Foundation’s Executive Director the annual compensation set by the Foundation Board of Directors, including applicable taxes. Such payment shall be made by the School District to the Executive Director as per the regular payroll cycle of the school district. Services shall also include payment by the School District to the insurance carrier of the monthly group single health insurance premium and other elected benefits outlined in the letter of employment for the Executive Director.
2. The Foundation shall reimburse the School District for such compensation, including taxes, of the Foundation’s Executive Director contractual costs on the 15th day of the month following the end of the quarter. The dates quarterly payments are due are: January 15, April 15, July 15, and October 15. The school district will submit an invoice to the Foundation prior to the due dates.
3. The Foundation shall reimburse the School District for the monthly single group health insurance premium and all other elected benefits paid by the School District for the benefit of the Executive Director. Reimbursement will be made as per the quarterly payment schedule noted above.

4. As payment for services provided by the School District as fiscal agent, the Foundation shall pay the School District an annual fee of \$14,000. This fee may be changed annually by mutual agreement of both parties. Acting as fiscal agent includes payroll services, accounting services, telephone and electronic mail services, office computer and technology assistance from IT staff.
5. The Foundation is organized as an independent, self-sustaining educational foundation and is not a part of the legal structure of the School District. The Foundation is governed by its own Board of Directors, which is comprised of community volunteers, one member of the School Board, and the School District Superintendent as an ex officio member. The Foundation Board of Directors shall enter into whatever contracts it deems necessary to facilitate its purposes and programs, without the input of the School District.
6. To the extent that any profit or loss is sustained by the Foundation, such profit or loss is attributed only to the Foundation and its Board of Directors, and not to the School District. As the fiscal agent for the Foundation, the School District shall not have authority to approve or disapprove expenditures made pursuant to the Foundation's contract with its Executive Director, but shall only function as the conduit of compensation paid by the Foundation to the Executive Director.
7. The Foundation shall acquire and keep in full force and effect liability insurance coverage as is necessary to adequately insure against any and all potential losses resulting directly or indirectly from the operation of the Foundation, and shall provide proof of such insurance to the School District prior to July 1, 2011.
8. The Foundation shall assume full liability for its activities and programs and shall indemnify and hold harmless the School District, its officers, agents, and employees from any suits, claims, or liability arising under this Agreement or arising from the operation of the Foundation.
9. All payments made in the operation of the Foundation, shall be made from funds generated by the Foundation and it is understood and agreed that under no circumstances is the School District undertaking or obligated to provide its funds for the operation of the Foundation.
10. No employee, independent contractor or agent of the Foundation shall be considered an employee of the School District for any purpose, including, but not limited to, salaries, wages or other compensation or fringe benefits; worker's compensation; unemployment compensation; public employees' retirement; social security; liability; insurance; keeping of personnel records; termination or discharge of employment and individual contracts.

11. The School District shall have no authority under any circumstances to hire or retain, discipline, supervise, provide work direction, set hours of work or operation of the Foundation's Executive Director, or discharge any employee, independent contractor, or agent of the Foundation.
12. This agreement may be amended only in writing executed by both parties.
13. This agreement shall be governed by the laws of the State of Minnesota.
14. This agreement shall be in full force and effect for the period from July 1, 2011 through June 30, 2012, and will be renewed for successive one-year terms upon mutual agreement of the School District and the Foundation unless terminated by the Foundation. Either party wishing to either renew or terminate this agreement must give a 90-day notice prior to the renewal or termination date.

**IN WITNESS WHEREOF**, the parties have hereunto set their hands and each warrants that they each are empowered and authorized to execute this agreement.

Date: \_\_\_\_\_ MAHTOMEDI AREA EDUCATIONAL FOUNDATION

By \_\_\_\_\_

Its \_\_\_\_\_

Date: \_\_\_\_\_ MAHTOMEDI PUBLIC SCHOOLS, ISD NO. 832

By \_\_\_\_\_

Its \_\_\_\_\_

Agenda Item \_\_\_\_\_

MEMORANDUM OF AGREEMENT  
FOR CLINICAL PLACEMENTS  
BETWEEN  
THE UNIVERSITY OF ST. THOMAS  
AND  
Mahtomedi

This agreement, made September 1, 2011, between the University of St. Thomas (hereinafter called the University) and Mahtomedi (hereinafter called the Agency/Institution) outlines agreements concerning field and clinical placements (field experiences and clinical practice [student teaching]).

WITNESSETH THAT:

- A. The Agency/Institution shall accept selected clinical practice (student teaching) or other field experience students enrolled in the University and provide clinical and field experiences as agreed upon by authorized representatives of the University and the cooperating Agency/Institution.
- B. The University Shall:
  - 1. Provide a supervisor as applicable for teacher candidates and a coordinator for all such activities.
  - 2. Pay the agreed amount when applicable to the Agency/Institution for the experience provided.
  - 3. Plan hours and dates of each experience by mutual agreement with the field agency.


IT IS FURTHER AGREED:

- A. That the teacher candidate shall observe the hours set for the clinical experience, be regular in attendance, and follow the procedures established by the University and the Agency/Institution for notifying University personnel and the field supervisor of necessary absences.
- B. That the teacher candidate shall accept delegated responsibilities within the Agency/Institution as agreed to by the University and the field supervisor. These responsibilities shall be within the intent of the clinical placement.
- C. That the teacher candidate shall respect the confidentiality rights of students/teachers/families or parents/guardians.
- D. Both parties will follow mutually agreed upon procedures appropriate for each different clinical.

This agreement shall be effective upon its execution and shall continue through August 31, 2014. It shall be subject to review and renewal by either or both parties as of that date.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed by their respective authorized officers as of the day and year first above written.

For: AGENCY OR INSTITUTION  
By \_\_\_\_\_  
Authorized Representative  
Title: \_\_\_\_\_

For: UNIVERSITY OF ST. THOMAS  
By   
\_\_\_\_\_  
Dean, College of Applied  
Professional Studies

**Board Resolution Adoption Plan  
For the  
125 Flexible Benefits Plan**

The undersigned, being a duly authorized agent of the School Board of Mahtomedi ISD 832, hereby adopts the following Resolution and directs that this Resolution be entered into record.

Whereas, Mahtomedi ISD 832 makes certain benefits allowable under Internal Revenue Code (IRC) 125 for its employees;

Whereas, the Patient Protection and Affordability Act of 2010 and other recent updates have caused revisions to be made to the IRC 125 Plan;

Whereas, Mahtomedi ISD 832 desires to allow its employees to participate in an IRC 125 Plan which includes the Salary Reduction Plan, and component benefits plans and policies as outlined in the Special Plan Information Sheet in accordance with recent changes;

Whereas, The hereby agreed upon component plans are featured in the Special Plan Information Sheet provided to the Board along with a copy of the Summary Plan Description; and

NOW THEREFORE BE IT RESOLVED:

1. The Mahtomedi School Board hereby reinstates the Salary Reduction Plan, and component benefit plans and policies described, effective June 9<sup>th</sup>, 2011.
2. The benefit administrator is authorized and directed to take any and all action as may be necessary to effectuate this Resolution.

IN WITNESS WHEREOF, the undersigned, being a duly authorized member of the Board, has executed this Resolution effective upon execution.

\_\_\_\_\_  
Chairperson, Board of Education

\_\_\_\_\_  
Date