

**INDEPENDENT SCHOOL DISTRICT #832**  
**REGULAR MEETING – BOARD OF EDUCATION**  
Thursday, April 21, 2011 - 7:00 PM  
Mahtomedi District Education Center - Community Room

The Mission of the Mahtomedi School District No. 832, as a multi-community public school system, is to provide individually challenging, lifelong learning experiences for all people, leading to productive and self-fulfilling roles in a global society, accomplished through partnerships with students, families, staff and communities all committed to excellence.

**- AGENDA -**

1. CALL TO ORDER
2. ROLL CALL OF ATTENDANCE
3. APPROVAL OF THE AGENDA
4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items
5. PRESENTATIONS/RECOGNITION
  - A. Student Recognition
  - B. O. H. Anderson Elementary School - Highlights of 2010-2011 School Year  
Presenter: Kirsten Bouwens
6. PUBLIC COMMENT  
Visitors attending the meeting who wish to address the school board on any issue that is on the agenda may do so at this time. Please refer to the last page for the procedure that has been established for public comments.
7. REPORT FROM STUDENT REPRESENTATIVE 6  
Presenter: Alexandra Pfiffner, Student Representative
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Presenter: Lynne Viker and Joe Pendleton
  - C. Q-Comp Presentation 21  
Presenter: Lynne Viker and Beth Sneden
  - D. Policies
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      - a. Policy 714 - Fund Balance Policy 22  
Presenter: Denise Sundstrom
  - E. Facilities Update

10. ACTION ITEMS

- A. Approval to Call for Bids - Building Construction 24  
Presenter: Denise Sundstrom
  - 1. Bid Package #10 - Mahtomedi Schools Campus Wide Controls Project 25
  - 2. Bid Package #11 - New Wildwood Elementary School 26
  - 3. Bid Package #12 - Mahtomedi High School Roofing Project 27
- B. Policies 28
  - 1. Approval of Policy 524 - Internet Acceptable Use and Safety Policy 28  
Presenter: Mark Larson
- C. Personnel
  - 1. Recommendation to Approve Contract Status for Licensed Personnel Moving from Probationary Status to Continuing Contract Status for the 2011-2012 School Year
    - a. Boice-Mallach, Christina
    - b. Eckert, Kristi
    - c. Lifto, Morgan
    - d. Russell, Patricia
    - e. Shawbold, Dean
  - 2. Recommendation to Approve Employment for Licensed Personnel Who Will Continue to be on Probationary Status for the 2011-2012 School Year
    - a. Harris, Raymond
    - b. Lewis, Belinda
    - c. Lundstrum, Kristin (.9 FTE)
    - d. Metling, Paula
    - e. Noah, Michelle
    - f. Olson, Lindsey
    - g. Pendleton, Joseph
    - h. Wagner, Sandra
  - 3. Approval of Resolution to Terminate and Nonrenew Probationary Teaching Contracts
    - a. Deragisch, Carissa (.4 FTE)
    - b. Dworak, Dawn
    - c. Goff, Karen
    - d. Huberty, Cassandra
    - e. Krause, John
    - f. Letourneau, Rainiera

g. Rech, Pam

4. Approval of Resolution to Place on Unrequested Leave of Absence

a. Lewis, Harmony

11. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board 36  
Presenter: Mary Jo Deters

B. Integration District: Educational Equity Alliance (EEA)  
Presenter: Mary Jo Deters

C. Minnesota School Boards Association (MSBA) Legislative Liaison  
Presenter: Kevin Donovan

D. Northeast Metro 916 Board  
Presenter: Judy Schwartz

12. SUPERINTENDENT'S REPORT

13. ADJOURNMENT

14. CONSENT AGENDA ITEMS (Items Approved Under #4)

A. Approval to Pay Bills - Check No. 370519 to 370927 and Check No. 80001114 42  
to 80001223

B. Approval of Wire Transfer Transactions 52

C. Approval of Donations/Grants Totaling \$19,500

1. From Mahtomedi P.T.O. to Mahtomedi Engineering Leadership Program -  
\$10,000

2. From Kramer-Berg American Legion Post 507 to Mahtomedi Area  
Community Education - \$2,500

3. From Kramer-Berg American Legion Post 507 to Mahtomedi Area  
Community Education - \$2,000

4. From The Bank of America Foundation to Mahtomedi Engineering  
Leadership Program - \$2,000

5. From Timothy Bray DDS to Mahtomedi High School Celebration of  
Excellence - \$1,000

6. From Kramer-Berg American Legion Post 507 to Mahtomedi High School  
Celebration of Excellence - \$500

7. From Amiot Scholastic Recognition, Inc. to Mahtomedi High School  
Celebration of Excellence - \$500

8. From Mahtomedi Education Association to Mahtomedi High School  
Celebration of Excellence - \$500

9. From Sieben, Grose, Von Holtum & Carey, Ltd. to Mahtomedi Track and  
Field (Community Spotlight Winner - \$250

10. From The White Bear Lake Rotary Foundation to Mahtomedi High School  
Celebration of Excellence - \$250

D. Personnel

1. Approval of Contracts and Work Agreements
  - a. Erika Anderson - Third Grade Teacher (Job Share) - O. H. Anderson Elementary School (2011-2012)
  - b. Emily Bradac - Long-Term Substitute French Teacher - Mahtomedi High School (4/1/11 to 6/10/11)
  - c. Chuck Ericksen - .2 FTE Community Education Director - District-Wide (2011-2012)
  - d. Sarah Hill - Third Grade Teacher (Job Share) - O. H. Anderson Elementary School (2011-2012)
  - e. Kathryn Marchant - Long-Term Substitute First Grade Teacher - Wildwood Elementary School (3/24/11 to 4/6/11)
  - f. Diane Nowak - Long-Term Substitute Chemistry Teacher - Mahtomedi High School (3/21/11 to 6/10/11)
  - g. Rebecca Pedro - Long-Term Substitute Spanish Teacher - Mahtomedi Middle School (3/31/11 to 6/10/11)
2. Approval of Leave of Absence
  - a. Dee Brust - Spanish Teacher - Mahtomedi Middle School (2011-2012)
  - b. John Hanken - Custodian - District Education Center (4/4/11 to 6/10/11)
  - c. Sue Hoffman - Business Education Teacher - Mahtomedi High School (2011-2012, .2 FTE LOA)
  - d. Sue Katzke - Math Teacher - Mahtomedi High School (2011-2012, .4 FTE LOA)
  - e. Cynthia Sherar - Third Grade Teacher - O. H. Anderson Elementary School (2011-2012)
  - f. Dave Stevens- Band Teacher - Mahtomedi High School (2011-2014)
  - g. Lori Wojtas - Math Teacher - Mahtomedi High School (2011-2012, .2 FTE LOA)
3. Approval of Resignations/Retirements/Terminations
  - a. Diana Falde - ELL Paraprofessional - Wildwood Elementary School (4/21/11)
  - b. Daniel Gray - Art - Mahtomedi High School (6/10/11)
  - c. Kristen Isaacson - Speech Pathologist - O. H. Anderson Elementary School (6/10/11)
  - d. Colleen Mahin - Long-Term Substitute French Teacher - Mahtomedi High School (3/11/11)

## **PUBLIC PARTICIPATION IN SCHOOL BOARD MEETINGS REGULAR SCHOOL BOARD MEETING**

Thank you for coming. The School Board of Independent School District #832 hopes you will find the meeting informative. By attending, you will better understand how your school district operates. The School Board meeting is a meeting "in public," and not a public meeting. In order to conduct its work in a professional and business-like manner, the school board has established the following rules for conducting the meeting:

- Comments and questions on issues are welcome at the scheduled time on the agenda. The school board is prohibited by law from discussing concerns about individual employees or students in a public meeting. Please forward comments or issues regarding individual employees or students to the superintendent at [mark.larson@mahtomedi.k12.mn.us](mailto:mark.larson@mahtomedi.k12.mn.us) or 651-407-2001.
- If you would like to speak to the school board, you will be recognized during Public Comment. The public may comment on any item on the agenda. The school board generally does not take action on any issue that is not on the agenda. Concerns or questions are forwarded to the superintendent for review and recommended action before consideration by the school board. Unless requested by a school board member, items on the consent agenda are not discussed by the school board at the meeting.
- The chairperson will ask citizens in attendance to sign in if they wish to address the school board. If you are late and wish to speak, please give your name, address, and agenda number to the clerk when you arrive.
- Individuals will be recognized in the order received. Since we are videotaping tonight's meeting for delayed broadcast, individuals who wish to address the school board or ask questions need to go to the microphone. Please state your name and address after being recognized and limit your comments to three minutes (approximately 450 written words). Everyone wishing to comment will be recognized and heard before anyone speaks twice.

## April 21, 2011 School Board Meeting

March and April have been busy months in the high school, as the year is winding down. We recently hosted a college fair on March 23<sup>rd</sup>, which many of our students take advantage of to get more information about possible college options.

We have also just completed the math, reading, and writing MCA exams over the course of two days, April 12<sup>th</sup> and 13<sup>th</sup>. On the 13<sup>th</sup>, the senior class participated in the first ever “Senior Institute,” in which seniors attended three break-out sessions and listened to a keynote speaker. Overall, it was an enriching experience, and we hope to continue with it in the future.

Recently, we have recognized many students for various achievements. First, on Thursday, March 31<sup>st</sup>, we had our induction into the National Honor Society for our junior class, and recognition for outgoing seniors. Just last night, we had the Celebration of Excellence, in which the top ten percent of the senior class is recognized. Next week, on Monday, April 25<sup>th</sup>, we have the Fine Arts Banquet for our seniors.

Next Monday we are also hosting a school-wide bullying event. All students will walk over to St. Andrews to watch the movie “Bullied: A Student, a School, and a Case that Made History.” Afterwards, there will be a speaker who will address the students about the bullying issue.

Our final upcoming event is our AP exams, which take place during the first two weeks of May.

## Minutes of Regular Meeting

### Board of Education Mahtomedi Public Schools

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A Regular meeting of the Board of Education of the Mahtomedi Public Schools was held **Thursday, March 10, 2011**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

#### 1. CALL TO ORDER

Meeting called to order at 7:00 p.m. by Acting Chair Steve Wolgamot.

#### 2. ROLL CALL OF ATTENDANCE

Present: Mary Jo Deters; Bob Donohoe; Judy Schwartz; Steve Wolgamot; Superintendent Mark Larson, ex officio; and Alexandra Pfiffner, Student Representative. Absent: Cathy Dalton and Kevin Donovan.

#### 3. APPROVAL OF THE AGENDA

Deters moved, Schwartz seconded, approval of the agenda. Carried.

#### 4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items

Acting School Board Chair Steve Wolgamot noted the \$2,800 in donations to the school district and expressed the school board/districts formal thank you to those who donate to our schools. Schwartz moved, Deters seconded, approval of the actions recommended on the consent agenda. Carried.

#### 5. PRESENTATIONS/RECOGNITION

##### A. Student Recognition

The following students were recognized by the school board and administration:  
Student Leader - Joe Wald. CD Cover Art Work - Sonia Gloege. Minnesota Timberwolves Reading Program - John-Paul Heinzen, Nicholas Otto, Eric Schmidt. Geography Bee - Alan Edwards. Minnesota State Wrestling Tournament - Devin Fitzpatrick. Student Leader - Cedar Lewis. Minnesota State Gymnastics Tournament - Ali Bartholomew. Athena Award Recipient - Christine Breier. All-State Ensemble - Ethan Heinzen. Girl's Robotics Team - Abigail Ardito, Annika Hsu, Hannah McGraw, Emily Ostrand.

B. Mahtomedi Engineering Program

Mary George, Engineering Program Coordinator, along with Mahtomedi High School Teacher Scot Hovan, and community member Dr. Lucy Payne presented to the school board a history of the engineering program, which began with a feasibility study in 2007, spoke about the Fabrication Laboratory (FABLAB) that will be built at Mahtomedi High School, the work of the Engineering Program Advisory Board, and the implementation of engineering in the classrooms E-12. Ninth grade students Grace Bloom, Matt Freeman, Jimmy Gannon, Kailynn Solomon, and Riley Vadner-Pierre, spoke about their use of the Fisher Techniks Kits.

6. PUBLIC COMMENT

None.

7. REPORT FROM STUDENT REPRESENTATIVE

Student Representative Alexandra Pfiffner reported on the following events at Mahtomedi High School: WCCO Sports Rally Community Spotlight featured the MHS track team and the 24-hour relay, student recognition at the Blue and Gold Breakfast and Celebration of Excellence, senior year and graduation, and spring sports.

8. APPROVAL OF MINUTES

A. February 10, 2011 - Regular Meeting

Donohoe moved, Schwartz seconded, approval of the minutes from the February 10, 2011, regular school board meeting. Carried.

B. February 24, 2011 - Study Session

Donohoe moved, Schwartz seconded, approval of the minutes from the February 24, 2011, school board study session. Carried.

9. DISCUSSION/INFORMATION ITEMS

A. Calendar of Events

Acting Chair Steve Wolgamot reviewed the calendar of events.

B. Being a Writer

Mark Hamre, Principal at Wildwood Elementary School, presented to the school

board the implementation of the K-5 Being a Writer curriculum program. Hamre described a weekly lesson: Day 1 - teacher and students read a story, *Daddy Calls Me Man*, which is about family. Students then generate ideas about family members. Day 2 - telling, writing, and illustrating stories about family members. Day 3 - students share their story with a partner and add detail to their story. Days 4 and 5 - students share their story with the class and the class gets a chance to ask questions and make comments about the stories. At the mid-year point, the teachers are starting to see significant growth in student writing.

C. Policies

1. Second Reading

a. Policy 524 - Internet Acceptable Use and Safety Policy

Superintendent Mark Larson reviewed with the school board members the revision to Policy 524-Internet Acceptable Use and Safety Policy that was made after last month's first reading.

D. Facilities Update

Dave Thorsen, Project Manager from JCI, updated the school board on the following as it relates to spring construction on facilities: approvals from the Minnesota Pollution Control Agency (MPCA), Environmental Protection Agency (EPA), and Rice Creek Watershed District; submittals of permits to the City of Grant, City of Mahtomedi, and Department of Natural Resources (DNR), Mahtomedi High School Design Team meeting, and contractor coordination meeting on Bid Pack #2. Thorsen also presented drawings of the interior and exterior of the new Wildwood School.

10. ACTION ITEMS

A. Approval to Award Bids - Building Construction

1. Bid Package #2 - New Wildwood Elementary Sitework, Tennis Courts, and Stadium Reconstruction

The low bid of \$5,256,241 for Bid Package #2-New Wildwood Elementary Sitework, Tennis Courts, and Stadium Reconstruction was approved as follows: Deters moved, Schwartz seconded, Max Steininger, Inc. (site earthwork, stadium reconstruction and tennis courts) \$2,773,000. Carried. Donohoe moved, Schwartz seconded, Peterson Companies, Inc. (utilities) \$1,035,680. Carried. Schwartz moved, Donohoe seconded, T.A. Schifsky & Sons, Inc. (asphalt paving) \$765,924. Carried. Deters moved, Schwartz

seconded, North Country Concrete, Inc. (exterior concrete) \$318,600. Carried. Donohoe moved, Deters seconded, Margolis Company (landscaping, irrigation & irrigation well) \$363,037. Carried.

The above base bid includes FieldTurf with SBR infill as the type of artificial turf that will be installed on the football field. The following alternates were also bid: \$4,000 - Mondo Turf with SBR infill, \$55,000 - FieldTurf with ECO Friendly infill, and \$155,000 - Mondo Turf with ECO Friendly infill. Deters moved, Schwartz seconded, to approve the alternate bid of \$155,000 for Mondo Turf with ECO Friendly infill that would substitute in place of the FieldTurf with SBR infill. After lengthy discussion by school board members along with input from Superintendent Mark Larson and Phil Belden, Supervisor of Buildings and Grounds, regarding durability, life expectancy of the product, disposal, maintenance, health, safety, being over or under budget for this project, and how it relates to the entire \$45,000,000 project, the following voted in favor thereof: Deters, and the following voted against the same: Donohoe, Schwartz, and Wolgamot. Motion failed.

B. Approval to Call for Bids - Building Construction

Schwartz moved, Donohoe seconded, approval of bid packages #6 through #9. Carried.

1. Bid Package #6 - Mahtomedi High School Renovation Project - Complete bid instructions will be posted on the district's website March 21, 2011.
2. Bid Package #7 - Wildwood Footings/Foundations/Structural Steel/Precast Concrete - Complete bid instructions will be posted on the district's website April 1, 2011.
3. Bid Package #8 - Mahtomedi Schools Doors, Hardware and Security Project - Complete bid instructions will be posted on the district's website March 31, 2011.
4. Bid Package #9 - Wildwood Mechanical Equipment - Complete bid instructions will be posted on the district's website April 7, 2011.

C. Approval of 2011-2012 Integration Budget

Lynne Viker, Director of Teaching and Learning and Support Services, and Lindsey Olson, ELL/Education Equity Program Coordinator, provided information to the school board on the following Educational Equity Alliance (EEA) and Mahtomedi initiatives: student support to close the achievement gap, staff development to close

the achievement gap, developing cultural competency with students, staff cultural competency development, family outreach, looking ahead, and new items in the 2011-2012 budget. Deters moved, Schwartz seconded, approval of the 2011-2012 integration budget. Carried.

D. Approval of Revised 2010-2011 Budget

Denise Sundstrom, Director of Business Services, presented a revised 2010-2011 budget for approval. Changes were made to the General Fund and Community Education Fund. Donohoe moved, Schwartz seconded, approval of the revised 2010-2011 budget. Carried.

E. Approval to Move the April 14 Regular School Board Meeting to Thursday, April 21, 2011, at 7:00 p.m.

Schwartz moved, Donohoe seconded, approval to move the April 14 regular school board meeting to Thursday, April 21, 2011, at 7:00 p.m. Carried.

F. Approval to Add Thursday, April 21, 2011, 6:00-6:45 p.m. Listening Session to the School Board Meeting Calendar. Topic: Wildwood School Property

Schwartz moved, Donohoe seconded, approval to add Thursday, April 21, 2011, 6:00-6:45 p.m. Listening Session to the school board meeting calendar. Carried.

11. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

School Board Treasurer Mary Jo Deters reported on the following topics that were discussed at the most recent AMSD meeting: state deficit, paying back unallotted funds, funding for all-day kindergarten, and the online bill tracker system.

B. Integration District: Educational Equity Alliance (EEA)

No report.

C. Minnesota School Boards Association (MSBA) Legislative Liaison

No report.

D. Northeast Metro 916 Board

The reports for the February and March board meetings were included with the packet.

12. SUPERINTENDENT'S REPORT

Superintendent Mark Larson reported on the following: March 24 MSBA Day at the Capitol, school building listening sessions and walk throughs, Podcasts 1<sup>st</sup> and 15<sup>th</sup> of the month, Q-Comp self evaluation, MEA voted to continue Q-Comp, April 20 Wildwood Groundbreaking Ceremony and Celebration of Excellence, and spoke at today's Elementary PTO meeting.

13. ADJOURNMENT

Schwartz moved, Donohoe seconded, adjournment. Meeting adjourned at 9:33 p.m. Carried.

14. CONSENT AGENDA ITEMS (Items Approved Under #4)

A. Approval to Pay Bills - Check No. 370178 to 370518 and Check No. 80001050 to 80001113

B. Approval of Wire Transfer Transactions

C. Approval of Donations/Grants Totaling \$2,800

1. From (Anonymous) to Mahtomedi High School Wrestling Program - \$800

2. From Mahtomedi Natural Care Center PA to Mahtomedi High School Celebration of Excellence - \$500

3. From Steven and Karen Wolgamot to Mahtomedi High School Celebration of Excellence - \$500

4. From Kramer-Berg American Legion Post 507 to Mahtomedi Area Community Education - \$250

5. From Mahtomedi Area Educational Foundation to Mahtomedi High School Celebration of Excellence - \$250

6. From Paul D. Anderson, D.D.S. to Mahtomedi High School Celebration of Excellence - \$250

7. From Thuet Pugh & Rogosheske, Ltd. to Mahtomedi High School Celebration of Excellence - \$250

D. Personnel

1. Approval of Contracts and Work Agreements

a. Lisa Helmer - Long-Term Substitute Fourth Grade Teacher - O. H. Anderson Elementary School (3/7/11 to 5/6/11)

b. Hotel and Restaurant Employees Union Local 17 (2010-2012)

2. Approval of Leaves of Absence

a. Gina Loosbrock - Fourth Grade Teacher - O. H. Anderson Elementary School (5/5/11 to 6/10/11)

- b. Karena Rydland - First Grade Teacher - Wildwood Elementary School (3/21/11 to 6/10/11)
- 3. Approval of Resignations/Retirements/Terminations
  - a. Roger Hagen - Cleaner - Mahtomedi Middle School (4/15/11)
  - b. Mary Bell Wolff - Sixth Grade Teacher - Mahtomedi Middle School (6/10/11)

ROBERT DONOHOE, ACTING CLERK

# Minutes of Study Session

## Board of Education Mahtomedi Public Schools

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A Study Session of the Board of Education of the Mahtomedi Public Schools was held **Thursday, March 24, 2011**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

### 1. CALL TO ORDER

Chair Kevin Donovan called the study session to order at 7:04 p.m.

### 2. ROLL CALL OF ATTENDANCE

Present: Cathy Dalton; Mary Jo Deters; Kevin Donovan; Judy Schwartz (arrived at 7:08); Steve Wolgamot; and Superintendent Mark Larson, ex officio. Absent: Bob Donohoe.

Also present: Kurt Rohrig, PepprTech, Inc., Denise Sundstrom, Director of Business Services; and Lynne Viker, Director of Teaching and Learning and Support Services.

### 3. APPROVAL OF THE AGENDA

Deters moved, Dalton seconded, approval of the agenda. Because several school board members have to leave early, a continuation of this study session was scheduled for Thursday, March 31, at 7:00 p.m. Carried.

### 4. DISCUSSION/INFORMATION ITEMS

#### A. Strategic Planning

Superintendent Mark Larson has been in contact with several consultants regarding working with the school board, administration, staff, and community on strategic planning. Kurt Rohrig, from PepprTech, Inc., reviewed with school board members his recommended process. Rohrig went over discovery and design, major process and activities, methods and approach, factors for success, deliverable summary, planned outcomes, schedule and timing, and project financials. School board members discussed the process and the cost involved because the PepprTech plan, while thorough, is cost prohibitive. A suggestion was to have the administration and principals work together to come up with a five-year plan. Discussion on strategic planning will continue at the March 31 study session.

#### B. Q-Comp Coaching Survey Summary

Superintendent Mark Larson and Lynne Viker, Director of Teaching and Learning

and Support Services, reviewed with school board members the survey results from the MCP Coaching Survey that was conducted with staff. Overall comments were positive on the Q-Comp Coaching process. Also, the Mahtomedi Education Association (MEA) voted to continue with the Q-Comp program. An in-depth report on the Q-Comp program will be given at the April 21 school board meeting.

C. Review of Proposed Budget Reductions

Superintendent Mark Larson and Denise Sundstrom, Director of Business Services, reviewed with school board members proposed budget adjustments for the 2011-2012 school year that would cut approximately \$500,000. Discussion on the proposed reductions will continue at the March 31 study session.

D. DDP Cultural Competency

Moved to March 31 study session.

5. ADJOURNMENT

Schwartz moved, Wolgamot seconded, adjournment. Carried. Meeting adjourned at 8:56 p.m.

CATHY DALTON, CLERK

# Minutes of Study Session

## Board of Trustees Mahtomedi Public Schools

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A Study Session of the Board of Education of the Mahtomedi Public Schools was held **Thursday, March 31, 2011**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

### 1. CALL TO ORDER

Chair Kevin Donovan called the study session to order at 7:02 p.m.

### 2. ROLL CALL OF ATTENDANCE

Present: Cathy Dalton; Mary Jo Deters; Bob Donohoe; Kevin Donovan; Steve Wolgamot; and Superintendent Mark Larson, ex officio. Absent: Judy Schwartz.

Also present: Denise Sundstrom, Director of Business Services; and Lynne Viker, Director of Teaching and Learning and Support Services.

### 3. APPROVAL OF THE AGENDA

Wolgamot moved, Donohoe seconded, approval of the agenda. Carried.

### 4. DISCUSSION/INFORMATION ITEMS

#### A. Minnesota Department of Education (MDE) Summary - Implementation of Effective Practices

Superintendent Mark Larson and Lynne Viker, Director of Teaching and Learning and Support Services, discussed with school board members a meeting that they and the principals attended at the Minnesota Department of Education (MDE) regarding Common Principles of Effective Practice (CPEP). The MDE is exploring the statewide implementation of sustainable evidence-based practices and looking to our district to pilot. Larson spoke to how CPEP could be incorporated into the district's mission and reviewed and discussed a draft example. Larson and Viker will work with the principals and bring the document back for further discussion at the April 28 Study Session.

#### B. Review of Proposed Budget Reductions

Superintendent Mark Larson and Denise Sundstrom, Director of Business Services, reviewed with school board members proposed budget adjustments for the 2011-2012 school year that would cut approximately \$500,000. Approval of the budget adjustments will be on the April 21 school board meeting agenda.

C. Facilities Update

Conditional Use Permit (CUP) Submitted to the City of Grant - Superintendent Mark Larson informed school board members that meetings have been taking place with the northern seven neighbors whose property abuts the school district's property. Working on what can be done to alleviate some of the noise that will carry from the athletic fields and elementary school. Looking at possibly planting more trees or a berm. The CUP will be on the April 5 Grant City Council meeting agenda for approval.

Internal Road - Larson handed out a new drawing of the internal road on the new Wildwood School site. Washington County does not want internal road traffic exiting onto Highway 12 turning left. The new design has the road running behind Wildwood so that traffic can enter off of Highway 12 and exit onto Jamaca.

Artificial Turf - School board members Cathy Dalton and Mary Jo Deters discussed with school board members and Superintendent Larson their concerns regarding the artificial turf infill with SBR which will be installed on the football field. Also discussed was the process used that led up to school board approval of the base bid which includes SBR and not one of the ECO Friendly alternates.

D. Prepare for Listening Session - Wildwood Property

Superintendent Mark Larson discussed with school board members the process for the April 21 Listening Session on the Wildwood Property. The meeting will start with a brief history and some options and then will get ideas from the audience. A decision will be made by the school board on what to do with the property at a later date.

E. Discovering Diversity Profile Cultural Competency

Superintendent Mark Larson handed out the Discovering Diversity Profile cultural competency test and asked school board members to complete it at home. Will bring results back to discuss at a future study session.

5. ADJOURNMENT

Dalton moved, Deters seconded, adjournment. Carried. Meeting adjourned at 9:46 p.m.

CATHY DALTON, CLERK

## CALENDAR OF EVENTS

<b>APRIL</b>		
DATE/TIME	MEETING/EVENT	LOCATION
<b><u>Wednesday, April 20</u></b> 5:30 p.m.	MHS Celebration of Excellence	Dellwood Hills Golf Club
<b><u>Thursday, April 21</u></b> 6:00-6:45 p.m. 7:00 p.m.	School Board Listening Session- <i>Wildwood School Property</i> School Board Meeting	District Education Center - Community Room District Education Center - Community Room
<b><u>Friday, April 22</u></b>	School Closed	
<b><u>Tuesday, April 26</u></b> 7:30 a.m. 5:00-9:00 p.m.	Facility Plan Steering Committee Meeting MAEF Strategic Planning Retreat	District Education Center - Community Room Dellwood Hills Golf Club
<b><u>Thursday, April 28</u></b> 6:00 p.m. <i>(note change in time)</i>	School Board Special Meeting/Study Session	District Education Center - Community Room
<b><u>Friday, April 29</u></b> 1:15-2:20 p.m.	Mahtomedi Middle School Parent Association Mtg.	Mahtomedi Middle School - Room 115
<b><u>Friday, April 29- Sunday, May 1</u></b> 7:00 p.m.	MHS Spring Musical	Chautauqua Center

## CALENDAR OF EVENTS

<b>MAY</b>		
DATE/TIME	MEETING/EVENT	LOCATION
<b><u>Monday, May 2</u></b> 7:00 p.m.	6 <sup>th</sup> Grade Band Concert	Chautauqua Center
<b><u>Tuesday, May 3</u></b> 6:00 p.m. 7:00 p.m. 8:00 p.m.	Northeast Metro 916 School Board Meeting 7 <sup>th</sup> Grade Band Concert 8 <sup>th</sup> Grade Band Concert	Bellaire School, White Bear Lake Chautauqua Center Chautauqua Center
<b><u>Thursday, May 5</u></b> 4:00-6:00 p.m.  7:00 p.m.	Joint Community Collaborative and Multi-District Collaborative Council Meeting MMS Jazz Band Concert	District Education Center, North St. Paul  Chautauqua Center
<b><u>Friday, May 6</u></b> 7:00 a.m.	AMSD Board of Directors Meeting	TIES Building-Cafeteria, St. Paul

## CALENDAR OF EVENTS

<b>MAY Cont.</b>		
DATE/TIME	MEETING/EVENT	LOCATION
<b><u>Monday, May 9</u></b> 7:00 p.m.	MAEF Board of Trustees Meeting	District Education Center - Board Room
<b><u>Tuesday, May 10</u></b> 7:15 a.m. 6:30 p.m. 7:30 p.m.	Freshman Academic Ceremony Community Education Advisory Council Mtg. MHS Band Concert	Chautauqua Center District Education Center - Board Room Chautauqua Center
<b><u>Wednesday, May 11</u></b> 7:15 a.m.	Sophomore Academic Ceremony	Chautauqua Center
<b><u>Thursday, May 12</u></b> 7:15 a.m. 7:00 p.m.	Junior Academic Ceremony School Board Meeting	Chautauqua Center District Education Center - Community Room
<b><u>Friday, May 13</u></b> 7:30 a.m.	City Leaders Meeting	District Education Center - Board Room
<b><u>Monday, May 16</u></b> 6:30 p.m. 7:45 p.m.	6 <sup>th</sup> Grade Choir Concert 7 <sup>th</sup> Grade Choir Concert	Chautauqua Center Chautauqua Center
<b><u>Thursday, May 19</u></b> 6:45 a.m. 9:30 a.m.	8 <sup>th</sup> Grade Student Recognition Program Elementary PTO Meeting	Chautauqua Center District Education Center – Board Room
<b><u>Tuesday, May 24</u></b> 7:30 a.m.	Facility Plan Steering Committee Meeting	District Education Center - Board Room
<b><u>Thursday, May 26</u></b> 7:00 p.m.	School Board Study Session	District Education Center - Community Room
<b><u>Friday, May 27</u></b> 7:00 a.m. 1:15-2:20 p.m.	AMSD Board of Directors Meeting Mahtomedi Middle School Parent Association Meeting ( <i>Cathy Dalton is scheduled to attend</i> )	TIES Building-Cafeteria, St. Paul Mahtomedi Middle School - Room 115
<b><u>Monday, May 30</u></b>	No School - Memorial Day Holiday	
<b><u>Tuesday, May 31</u></b> 6:00 p.m.	Northeast Metro 916 School Board Work Session	Bellaire School, White Bear Lake

**Mahtomedi Public Schools**  
**Independent School District #832**  
**1520 Mahtomedi Avenue**  
**Mahtomedi, MN 55115**

**Regular Meeting - Board of Education**

**Date:** April 21, 2011

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**Agenda Item #9. B.**

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**TOPIC:** Restrictive Procedures

**PURPOSE OF PRESENTATION:** The purpose of the presentation is to share with the school board the requirements of Minnesota Statute 125A.094: Restrictive Procedures for Children with Disabilities, which is effective August 1, 2011.

**ACTION RECOMMENDED:** Informational

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**Submitted By:**

**Concurrence By:**

Joseph Pendleton

**Name**

School Psychologist

**Title**



**Dr. Mark Larson**

**Superintendent of Schools**

**Mahtomedi Public Schools**  
**Independent School District #832**  
**1520 Mahtomedi Avenue**  
**Mahtomedi, MN 55115**

**Regular Meeting - Board of Education**

**Date:** April 21, 2011

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**Agenda Item #9. C.**

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**TOPIC:** Q-Comp Presentation

**PURPOSE OF PRESENTATION:** To provide Mahtomedi School Board Members with an update of the Mahtomedi Compensation Plan. An overview of the program along with participants' feedback will be presented.

**ACTION RECOMMENDED:** None.

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**Submitted By:**

**Bethany R. Sneden**

**Name**

**Coordinator of Professional Practice and Development**

**Title**

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**Concurrence By:**



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**Dr. Mark Larson**

**Superintendent of Schools**

**Mahtomedi Public Schools**  
**Independent School District #832**  
**1520 Mahtomedi Avenue**  
**Mahtomedi, MN 55115**

**Regular Meeting - Board of Education**

**Date:** April 21, 2011

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**Agenda Item #9. D.**

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**TOPIC:** Policy 714 - Fund Balance Policy

**PURPOSE OF PRESENTATION:** To update the fund balance policy to comply with GASB (Governmental Accounting Standards Board ) No. 54 which defines new fund balance classifications to allow for more useful fund balance reporting.

**ACTION RECOMMENDED:** First reading.

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**Submitted By:**

*Denise Sundstrom*

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**Denise Sundstrom**  
**Director of Business Services**

**Concurrence By:**

*Mark Larson*

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**Dr. Mark Larson**  
**Superintendent of Schools**

**714 - FUND BALANCE POLICY**

The school board understands it is sound fiscal management for the school district to maintain an adequate operating fund balance. A fund balance should provide a sufficient reserve to eliminate any irregular uncertainty in a district's finances. The fund balance policy should be used to provide stability for District 832 students, staff, taxpayers and bond rating agencies.

The school board shall strive to maintain a fund balance of between ~~10%~~ and ~~14%~~ of ~~the general fund unassigned/unrestricted~~ fund balance to total ~~general fund~~ expenditures.

Deleted: 6%

Deleted: 10%

Deleted: operating

~~The school board delegates the power to assign fund balances to the Director of Business Services. Assignments so made shall be reported to the school board in its annual financial report.~~

Deleted: The fund balance shall be defined as the sum of the undesignated/unreserved fund balances in the general, food service, and community service funds. It will not include funds reserved for operating capital, health and safety, and severance, or any other new reserve created by the school board, state or federal guidelines.

~~If resources from more than one fund balance classification could be spent, the district will strive to spend resources from fund balance classifications in the following order (first to last): restricted, committed, assigned, and unassigned.~~

The business office shall monitor the fund balance. If the fund balance falls below ~~10%~~, the school board shall implement a procedure to stabilize the district's financial position. This shall involve:

Deleted: 6%

- A. No new programs will be added at the district level unless matched by a like revenue source;
- B. Allocations such as textbooks, supplies, etc., shall be frozen; and
- C. The district will review other measures which will not immediately affect delivery of programs but could have a cost savings. An example might be areas where expenses have historically been lower than budgeted levels.

If the fund balance is projected to decrease below ~~9%~~, the district shall take measures to either generate additional revenues or to reduce expenditures through budget cuts or a combination of both.

Deleted: 5

ADOPTED – March 13, 2008

REVISED – June 9, 2011

**Mahtomedi Public Schools**  
**Independent School District #832**  
**1520 Mahtomedi Avenue**  
**Mahtomedi, MN 55115**

**Regular Meeting - Board of Education**

**Date:** April 21, 2011

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**Agenda Item #10. A.**

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**TOPIC:** Call for Bids - Building Construction

**PURPOSE OF PRESENTATION:**

To approve the Bid Packages for the following building construction projects:

Bid Package #10 Mahtomedi Schools Campus Wide Controls Project  
Bid Package #11 New Wildwood Elementary School  
Bid Package #12 Mahtomedi High School Roofing Project

**ACTION RECOMMENDED:** Approval

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**Submitted By:**

*Denise Sundstrom*

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**Denise Sundstrom**  
**Director of Business Services**

**Concurrence By:**

*Mark Larson*

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**Dr. Mark Larson**  
**Superintendent of Schools**

CALL FOR BIDS

INDEPENDENT SCHOOL DISTRICT NO. 832  
Mahtomedi, Minnesota

Mahtomedi Public Schools

Independent School District #832, Mahtomedi, Minnesota will receive sealed bids in duplicate for Bid Package #10: Mahtomedi Schools Campus Wide Controls Project until 2:00 PM, Thursday, May 19th, 2011. Bids will be received by the Director of Business Services – Denise Sundstrom, District #832 Offices, 1520 Mahtomedi Avenue, Mahtomedi, Minnesota 55115. There is no agent for the receipt of bids other than the Director of Business Services. Bids will be opened and read aloud at the time and place specified herein.

Bids shall be submitted on bid form provided by the Owner. The complete bid form shall be submitted without alterations, additions or erasures. Envelopes containing bids must be sealed marked separately “Bid Package #10: Mahtomedi Schools Campus Wide Controls Project” with the name and address of the bidder, and the date and hour of the opening. Bids shall be delivered to:

Director of Business Services – Denise Sundstrom  
Independent School District #832  
District Office  
1520 Mahtomedi Avenue  
Mahtomedi, Minnesota 55115

Lump sum bids for this work are solicited from contractors specializing in, or highly experienced in this work. Contractors can obtain bidding documents from Franz Reprographics, 2781 Freeway Blvd, Brooklyn Center, MN 55430, telephone 763-503-3401, online at [www.franzrepro.com](http://www.franzrepro.com). Contact person is Todd Richter (612)-221-2518. Bidding documents will be available on May 2<sup>nd</sup>, 2011.

Bidding documents are on file and available for inspection at the Program Manager’s office. See plans for addresses and contact information.

Each bid of \$10,000 or greater shall be accompanied by a certified or cashier’s check, or a bid bond in the amount of at least five (5%) percent of the amount of the bid made payable to ISD #832 as bid security that, if the bid is accepted, the contractor will execute the contract and file the required performance and payment bonds within the allotted time period after notice of award of contract.

The Board of Education reserves the right to accept or reject any or all bids or parts of bids and waive any formalities or irregularities in the bidding. No bid may be withdrawn for a period of forty-five (45) days after bid opening without consent of the Board of Education.

INDEPENDENT SCHOOL DISTRICT NO. 832  
Mahtomedi, Washington County, Minnesota

Publication Dates via Mahtomedi School District’s web site: May 2, 2011 – May 19, 2011

CALL FOR BIDS

INDEPENDENT SCHOOL DISTRICT NO. 832  
Mahtomedi, Minnesota

Mahtomedi Public Schools

Independent School district #832, Mahtomedi, Minnesota will receive sealed bids in duplicate for Bid Package #11: New Wildwood Elementary School until 2:00 PM on Tuesday, May 24, 2011. Bids will be received by the Director of Business Services – Denise Sundstrom, District #832 Offices, 1520 Mahtomedi Avenue, Mahtomedi, Minnesota 55115, then publicly opened and read aloud. There is no agent for the receipt of bids other than the Director of Business Services.

Bids shall be submitted on bid form provided by the Owner. The complete bid form shall be submitted without alterations, additions or erasures. Envelopes containing bids must be sealed marked separately “Bid Package #11: New Wildwood Elementary School” with the name and address of the bidder, and the date and hour of the opening. Bids shall be delivered to:

Director of Business Services – Denise Sundstrom  
Independent School District #832  
District Office  
1520 Mahtomedi Avenue  
Mahtomedi, Minnesota 55115

Lump sum bids for this work are solicited from contractors specializing in, or highly experienced in this work. Procurement of documents: Contractors can obtain bidding documents from Franz Reprographics, 2781 Freeway Boulevard, Brooklyn Center, MN 55430, telephone 763-503-3401, online at [www.franzrepro.com](http://www.franzrepro.com). Bidding documents will be available on or about April 29, 2011.

Bidding documents are on file and available for inspection at Kraus-Anderson Construction Company’s office, 8625 Rendova Street N.E., Circle Pines, MN 55014, telephone 763-786-7711.

Each bid of \$10,000 or greater shall be accompanied by a certified or cashier’s check, or a bid bond in the amount of at least five (5%) percent of the amount of the bid made payable to ISD #832 as bid security that, if the bid is accepted, the contractor will execute the contract and file the required performance and payment bonds within the allotted time period after notice of award of contract.

The Board of Education reserves the right to accept or reject any or all bids or parts of bids and waive any formalities or irregularities in the bidding. No bid may be withdrawn for a period of forty-five (45) days after bid opening without consent of the Board of Education.

INDEPENDENT SCHOOL DISTRICT NO. 832  
Mahtomedi, Washington County, Minnesota

Publication Dates via Mahtomedi School District’s web site: April 29, 2011 – May 24, 2011

CALL FOR BIDS

INDEPENDENT SCHOOL DISTRICT NO. 832  
Mahtomedi, Minnesota

Mahtomedi Public Schools

Independent School District #832, Mahtomedi, Minnesota will receive sealed bids in duplicate for Bid Package #12: Mahtomedi High School Roofing Project until 12:00 PM, Thursday, May 19th, 2011. Bids will be received by the Director of Business Services – Denise Sundstrom, District #832 Offices, 1520 Mahtomedi Avenue, Mahtomedi, Minnesota 55115. There is no agent for the receipt of bids other than the Director of Business Services. Bids will be opened and read aloud at the time and place specified herein.

Bids shall be submitted on bid form provided by the Owner. The complete bid form shall be submitted without alterations, additions or erasures. Envelopes containing bids must be sealed marked separately “Bid Package #12: Mahtomedi High School Roofing Project” with the name and address of the bidder, and the date and hour of the opening. Bids shall be delivered to:

Director of Business Services – Denise Sundstrom  
Independent School District #832  
District Office  
1520 Mahtomedi Avenue  
Mahtomedi, Minnesota 55115

Lump sum bids for this work are solicited from contractors specializing in, or highly experienced in this work. Contractors can obtain bidding documents from Franz Reprographics, 2781 Freeway Blvd, Brooklyn Center, MN 55430, telephone 763-503-3401, online at [www.franzrepro.com](http://www.franzrepro.com). Contact person is Todd Richter (612)-221-2518. Bidding documents will be available on May 2<sup>nd</sup>, 2011.

Bidding documents are on file and available for inspection at the Program Manager’s office. See plans for addresses and contact information.

Each bid of \$10,000 or greater shall be accompanied by a certified or cashier’s check, or a bid bond in the amount of at least five (5%) percent of the amount of the bid made payable to ISD #832 as bid security that, if the bid is accepted, the contractor will execute the contract and file the required performance and payment bonds within the allotted time period after notice of award of contract.

A mandatory pre-bid conference will be held at the Mahtomedi High School, 8000 75<sup>th</sup> Street North, Mahtomedi, Minnesota 55115 at 10:00 AM on Tuesday, May 10<sup>th</sup>, 2011

The Board of Education reserves the right to accept or reject any or all bids or parts of bids and waive any formalities or irregularities in the bidding. No bid may be withdrawn for a period of forty-five (45) days after bid opening without consent of the Board of Education.

INDEPENDENT SCHOOL DISTRICT NO. 832  
Mahtomedi, Washington County, Minnesota

Publication Dates via Mahtomedi School District’s web site: May 2, 2011 – May 19, 2011

## **524 - TECHNOLOGY ACCEPTABLE USE AND SAFETY POLICY**

### **I. PURPOSE**

The purpose of this policy is to provide guidelines for acceptable and safe use of the district's electronic technologies for students and school district personnel and to set guidelines for acceptable use of the school district's computer systems, hardware and software, web-based applications, electronic communications, school district web sites, and the Internet.

### **II. GENERAL STATEMENT OF POLICY**

In making decisions regarding student and employee access to the school district's electronic technologies, the school district considers its own stated educational mission, goals, and objectives. Technology skills are now fundamental to prepare students to become responsible global citizens. The school district expects that faculty will blend thoughtful use of the school district electronic technologies and the Internet throughout the curriculum and will provide guidance and instruction to students in their use.

### **III. LIMITED EDUCATIONAL PURPOSE**

The school district is providing students and employees with access to the school district electronic technologies and includes Internet access. The school district systems have limited educational purpose, which includes use of the systems for classroom activities, educational research, collaboration, and professional or career development activities. Employees are required to follow data privacy policies and refrain from using email for communications containing private educational data or personnel data. Users are expected to use Internet access through the district systems to further educational and personal goals consistent with the mission of the school district and school policies. Employees may use the school district system for occasional personal needs consistent with other school board policies. Uses which might be acceptable on a user's private personal account on another system may not be acceptable on this limited-purpose network. Users shall not use the Internet, or email, for advertising purposes or to promote personal causes.

### **IV. USE OF SYSTEM IS A PRIVILEGE**

The use of school district systems and access to use of the Internet is a privilege, not a right. Depending on the nature and degree of the violation and the number of previous violations, unacceptable use of the school district systems or the Internet may result in one or more of the following consequences: suspension or cancellation of use or access privileges; payments for damages and repairs; discipline under other appropriate school district policies, including suspension, expulsion, exclusion or termination of employment; or civil or criminal liability under other applicable laws.

## V. UNACCEPTABLE USES

- A. The following uses of school district systems and Internet resources are considered unacceptable:
1. Users will not use school district systems to access, review, upload, download, store, print, post, receive, transmit or distribute:
    - a. pornographic, obscene or sexually explicit material;
    - b. obscene, abusive, profane, lewd, vulgar, rude, inflammatory, threatening, terroristic, disrespectful, or sexually explicit language;
    - c. materials that use language or images that are inappropriate in the education setting or disruptive to the educational process;
    - d. information or materials that could cause damage or danger of disruption to the educational process;
    - e. materials that use language or images that advocate violence or discrimination toward other people (hate literature) or that may constitute harassment or discrimination.
  2. Users will not use school district systems or the Internet to knowingly or recklessly post, transmit or distribute false or defamatory information about a person or organization, or to harass another person, or to engage in personal attacks, including prejudicial or discriminatory attacks consistent with school district and school policies.
  3. Users will not use the school district system to engage in any illegal act or violate any local, state or federal statute or law.
  4. Users will not use the school district system to:
    - a. vandalize, damage or disable the property of another person or organization.
    - b. make deliberate attempts to degrade or disrupt equipment, software or system performance by loading, creating, or spreading computer viruses or by any other means.
    - c. tamper with, modify or change school district systems, software, hardware, or wiring.
    - d. take any action to violate, bypass or disable school district security and safety systems.
    - e. use school district systems to disrupt its use by other users.
  5. Users will not use school district systems to gain unauthorized access to information resources or to access another person's materials, information or files without the implied or direct permission of that person. Users also will not modify information created by others without their permission.
  6. Users will not use school district systems to post, transmit or distribute private information about another person or to post, transmit or distribute personal contact information about themselves or other persons including, but not limited to, addresses, telephone numbers, school addresses, work addresses, identification numbers, account numbers, access codes or passwords, and will not re-post a message that was sent to the user privately without permission of the person who sent the message.
  7. Users must keep all account information and passwords on file with the designated school district official. Users will not attempt to gain unauthorized access to the school district system or any other system through the school district system,

attempt to log in through another person's account, or use computer accounts, access codes or network identification other than those assigned to the user.

Messages and records on the school district system may not be encrypted without the permission of appropriate school authorities. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to school district systems or the Internet.

8. Users will not use school district systems to violate copyright laws or usage licensing agreements, or otherwise to use another person's property without the person's prior approval or proper citation, including the downloading or exchanging of pirated software or copying software to or from any school computer, and will not plagiarize works they find on the Internet. Users must assume that all communications and information accessible through the Internet is private property.
  9. Users will not use school district systems for conducting business, for unauthorized commercial purposes or for financial gain unrelated to the mission of the school district. Users will not use the school district system to offer or provide goods or services or for product advertisement.
  10. Users will not use school district systems for non-district supported software without the prior approval of the district technology department.
  11. Users will not save personal photos, music, files, etc. not related to educational purposes on a district share/home folder for an extended period of time. Personal data saved on workstations may be removed if they degrade the performance of the workstation or other district systems.
  12. Users will not access school district network or the Internet with personal electronic devices without prior approval from the district technology department.
- B. If a user inadvertently accesses unacceptable materials or an unacceptable Internet site, the user shall immediately disclose the inadvertent access to an appropriate school district official. In the case of a school district employee, the immediate disclosure shall be to the employee's immediate supervisor and/or the building administrator. This disclosure may serve as a defense against an allegation that the user has intentionally violated this policy. In certain rare instances, a user also may access otherwise unacceptable materials if necessary to complete an assignment and if done with the prior approval of and with appropriate guidance from the appropriate teacher or, in the case of a school district employee, the building administrator.
- C. A user must notify the district technology department if a user identifies a security problem with school district systems or on the Internet. The user should not demonstrate the problem to other users.

## **VI. DISTRICT WEB SITE**

- A. All communication and information accessible on ISD 832 official web sites is property of the school district.
- B. The principal of each school building shall approve content on their web page consistent with school district policy, procedures, and guidelines. The content of district-wide pages shall be approved by the Superintendent.

- C. Individual student or staff web pages developed using school district equipment or access shall be subject to this policy.

## **VII. FILTER**

- A. With respect to any of its computers with Internet access, the School District will monitor and filter online activities. The School District is required by Child Internet Protection Act (CIPA) to implement filtering measures that will block or filter Internet access to any visual depictions that are:
  - 1. Obscene;
  - 2. Child pornography; or
  - 3. Harmful to minors.
- B. The term “harmful to minors” means any picture, image, graphic image file, or other visual depiction that:
  - 1. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; or
  - 2. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
  - 3. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.
- C. The School District reserves the right to block or filter sites that are deemed inappropriate for users or compromise the integrity of school district systems.
- D. An administrator, supervisor or other person authorized by the Superintendent may disable the technology protection measure, during use by an adult, to enable access for bona fide research or other lawful purposes.

## **VIII. CONSISTENCY WITH OTHER SCHOOL POLICIES**

- A. Use of school district computer systems and use of the Internet shall be consistent with school district policies and the mission of the school district.

## **IX. LIMITED EXPECTATION OF PRIVACY**

- A. By authorizing use of school district systems, the school district does not relinquish control over materials on the systems, whether onsite or offsite, or transmitted via the systems. Users should expect only limited privacy for personal content on school district systems.
- B. Routine maintenance and monitoring of the school district system may lead to a discovery that a user has violated this policy, another school district policy, or the law.

- C. An individual investigation or search will be conducted if school authorities have a reasonable suspicion that the search will uncover a violation of law or school district policy.
- D. Parents have the right at any time to investigate or review the contents of their child's files and e-mail.
- E. School district employees should be aware that the school district retains the right at any time to investigate or review the contents of their files, online activity and e-mail. In addition, school district employees should be aware that data and other materials in files maintained on the school district system may be subject to review, disclosure or discovery under Minnesota Statutes, Chapter 13 (the Minnesota Government Data Practices Act). The school district archives employee email for a period of up to three years (beginning November of 2009).
- F. The school district will cooperate fully with local, state and federal authorities in any investigation concerning or related to any illegal activities or activities not in compliance with school district policies conducted through the school district system.

**X. COMPUTER SYSTEMS AND INTERNET USE AGREEMENT**

- A. The proper use of district computer systems and the Internet, and the educational value to be gained from their proper use, is the joint responsibility of students, parents and employees of the school district.
- B. This policy requires the permission of and supervision by the school's designated professional staff before a student may use a school account or resource to access district computer systems and the Internet.
- C. The Computer Systems and Internet Use Agreement form for students must be read and signed by the user and the parent or guardian upon beginning Wildwood Elementary School or O. H. Anderson Elementary School and yearly at Mahtomedi Middle School and Mahtomedi High School.
- D. The Computer Systems and Internet Use Agreement form for employees must be signed by the employee upon hire or change in policy. The form must then be filed at the school district office.

**XI. LIMITATION ON SCHOOL DISTRICT LIABILITY**

Use of school district systems is at the user's own risk. The Mahtomedi Public Schools, their employees and agents, make no warranties of any kind, whether expressed or implied, regarding the service it is providing. The system is provided on an "as is, as available" basis. The school district will not be responsible for any damage users may suffer, including, but not limited to, loss, damage or unavailability of data stored on school district systems or backup media, for delays or changes in service, for interruptions of service, or for mis-deliveries or non-deliveries of information or materials, regardless of the cause.

The school district is not responsible for the accuracy or quality of any advice or information obtained through or stored on the school district system. The school district will not be responsible for financial obligations arising through unauthorized use of the school district system or the Internet.

## **XII. USER NOTIFICATION**

- A. All users shall be notified of the school district policies relating to district computer systems and Internet use.
- B. This notification shall include the following:
  - 1. Notification that Internet use is subject to compliance with school district policies.
  - 2. Disclaimers limiting the school district's liability relative to:
    - a. Information stored on school district systems.
    - b. Information retrieved through school district computers, networks or online resources.
    - c. Personal property used to access school district computers, networks or online resources.
    - d. Unauthorized financial obligations resulting from use of school district resources/accounts to access the Internet.
  - 3. A description of the privacy rights and limitations of school sponsored/managed Internet accounts.
  - 4. Notification that, even though the school district may use technical means to limit student or employee Internet access, these limits do not provide a foolproof means for enforcing the provisions of this acceptable use policy.
  - 5. Notification that goods and services can be purchased over the Internet that could potentially result in unwanted financial obligations and that any financial obligation incurred by a student through the Internet is the sole responsibility of the student and/or the student's parents and any financial obligation incurred by an employee through the Internet is the sole responsibility of the employee.
  - 6. Notification that, should the user violate the school district's acceptable use policy, the user's access privileges may be revoked, student or employee disciplinary action may be taken, and/or appropriate legal action may be taken.
  - 7. Notification that all provisions of the acceptable use policy are subordinate to local, state and federal laws.
  - 8. Notification that the collection, creation, reception, maintenance and dissemination of data via the Internet, including electronic communications, is governed by Policy 435-Public and Private Personnel Data and Policy 509-Protection and Privacy of Pupil Records.

## **XIII. PARENTS' RESPONSIBILITY; NOTIFICATION OF STUDENT COMPUTER SYSTEMS AND INTERNET USE**

- A. Outside of school, parents bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies and other possibly offensive media. Parents are responsible for monitoring their

student's use of school district systems and of the Internet if the student is accessing school district systems from home or a remote location.

**XIV. IMPLEMENTATION; POLICY REVIEW**

- A. The school district administration may develop appropriate user notification forms, login banners, guidelines and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines, forms and procedures shall be an addendum to this policy.
- B. The administration shall revise the user notifications, including student and parent notifications, if necessary, to reflect the adoption of these guidelines and procedures.
- C. The school district computer systems, Internet policies and procedures are available for review by all parents, guardians, staff and members of the community.
- D. Because of the rapid changes in the development of the Internet, the school board shall direct the administration to conduct an annual review of this policy.

**Legal References:** 15 U.S.C. § 6501 *et seq.* (Children's Online Privacy Protection Act)  
17 U.S.C. § 101 *et seq.* (Copyrights)  
20 U.S.C. § 6751 *et seq.* (Enhancing Education through Technology Act of 2001)  
47 U.S.C. § 254 (Children's Internet Protection Act of 2000 (CIPA))  
47 C.F.R. § 54.520 (FCC rules implementing CIPA)  
Minn. Stat. § 125B.15 (Internet Access for Students)  
Minn. Stat. § 125B.26 (Telecommunications/Internet Access Equity Act)  
*Tinker v. Des Moines Indep. Cmty. Sch. Dist.*, 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)  
*United States v. American Library Association*, 539 U.S. 194, 123 S.Ct. 2297, 56 L.Ed.2d 221 (2003)  
*Layshock v. Hermitage Sch. Dist.*, 412 F.Supp. 2d 502 (2006)  
*J.S. v. Bethlehem Area Sch. Dist.*, 807 A.2d 847 (Pa. 2002)

**Cross References:** MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)  
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)  
MSBA/MASA Model Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)  
MSBA/MASA Model Policy 506 (Student Discipline)  
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)  
MSBA/MASA Model Policy 519 (Interviews of Students by Outside Agencies)  
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)  
MSBA/MASA Model Policy 522 (Student Sex Nondiscrimination)

MSBA/MASA Model Policy 603 (Curriculum Development)  
MSBA/MASA Model Policy 604 (Instructional Curriculum)  
MSBA/MASA Model Policy 606 (Textbooks and Instructional Materials)  
MSBA/MASA Model Policy 806 (Crisis Management Policy)  
MSBA/MASA Model Policy 904 (Distribution of Materials on School  
District Property by Nonschool Persons)

*ADOPTED – February 6, 1997*

*REVISED – June 10, 1999; March 8, 2001; October 13, 2005; October 8, 2009; April 21, 2011*

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**From:** Scott Croonquist [scroonqu@amsd.org]  
**Sent:** Friday, April 15, 2011 1:48 PM  
**To:** 'Scott Croonquist'  
**Subject:** AMSD Update

## **Association of Metropolitan School Districts Update**

### **Board Meeting Materials**

I am attaching 4 handouts from this morning's AMSD Board of Directors meeting:

- A graph showing average per pupil increases/decreases by region for FY 12 and FY 13 under the Senate bill
- A graph showing average per pupil increases/decreases by region for FY 12 and FY 13 under the House bill
- AMSD's 2011 legislative priorities as approved by the board this morning
- The contact information for the members of the education conference committee and state leaders

As we discussed this morning, the legislature is taking a one week recess starting at 3:00 Monday. Next week provides an opportunity for AMSD board members to schedule a meeting with your local legislators and share the attached information with them along with telling them about your local budget situation, etc.

### **AMSD Blog**

Here is a link to the AMSD blog where you can access the latest education news stories among many other resources.

<http://amsdmn.blogspot.com/2011/04/education-news-april-9-15-2011.html>

### **Legislative Hearings**

Below are some of the hearings that are scheduled the week of April 25. The Education Conference Committee has not yet scheduled its next meeting.

Tuesday, April 26, 2011 - 3:00 PM  
Committee on Education  
Chair: Sen. Gen Olson

Room 15 Capitol  
Agenda:  
To be announced.

Wednesday, April 27, 2011 - 3:00 PM  
Committee on Education  
Chair: Sen. Gen Olson  
Room 15 Capitol  
Agenda:  
To be announced.

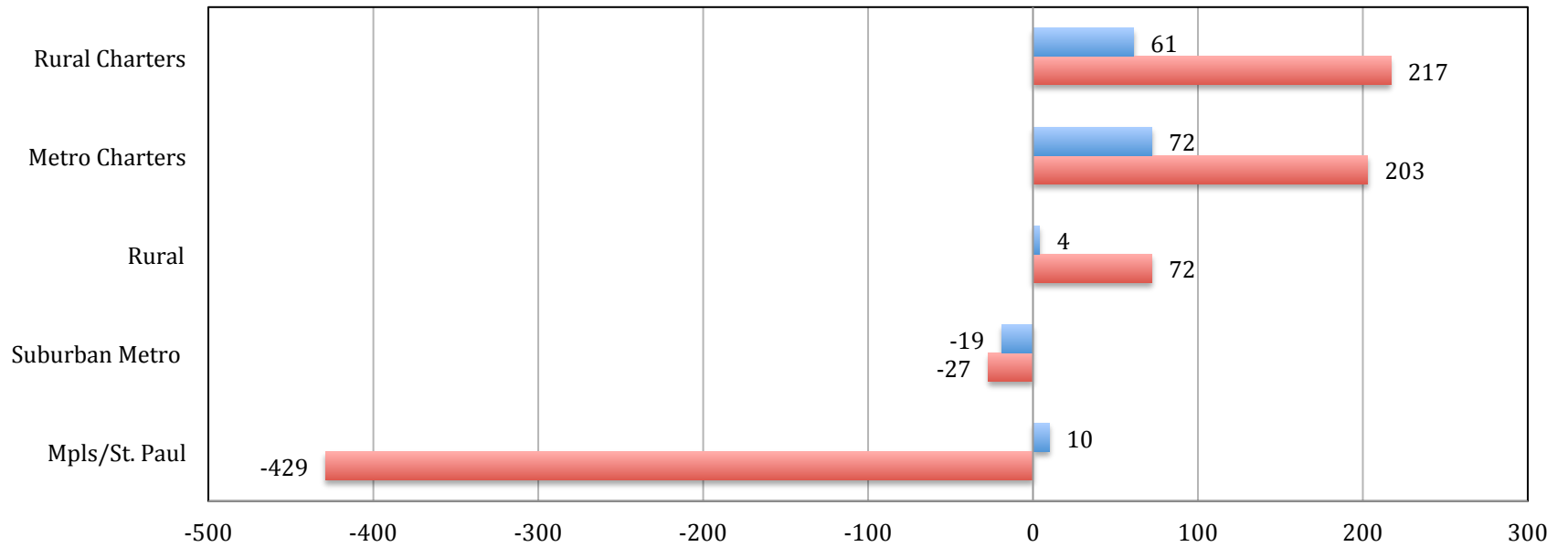
Thursday, April 28, 2011 - 3:00 PM  
Committee on Education  
Chair: Sen. Gen Olson  
Room 112 Capitol  
Agenda:  
To be announced.

Friday, April 29, 2011 - 3:00 PM  
Committee on Education  
Chair: Sen. Gen Olson  
3 p.m. Room 112 Capitol  
Agenda:  
To be announced.

Have a nice weekend.

Scott Croonquist  
Executive Director  
Association of Metropolitan School Districts  
1667 Snelling Avenue N.  
St. Paul, MN 55108  
651-999-7325  
[scroonquist@amsd.org](mailto:scroonquist@amsd.org)

## Senate Education Bill (SF 1030): FY 2012 & FY 2013 Revenue Change Per Pupil Compared to Base

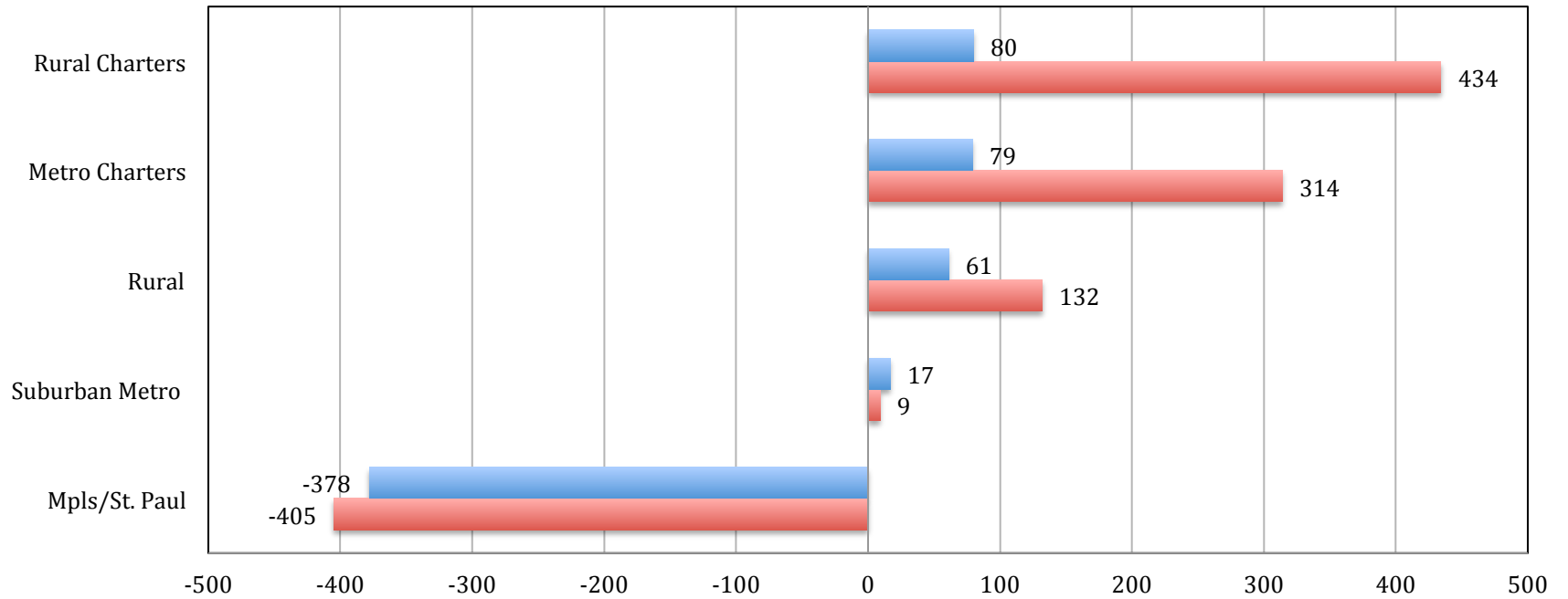


	Mpls/St. Paul	Suburban Metro	Rural	Metro Charters	Rural Charters
■ 2012 Change Total/AADM	10	-19	4	72	61
■ 2013 Change Total/AADM	-429	-27	72	203	217

Source: Minnesota Senate Research and Fiscal Offices: SF 1030 Data Runs

Association of Metropolitan School Districts  
Monday, April 11, 2011

## House Education Bill (HF 934): FY 2012 & FY 2013 Revenue Change Per Pupil Compared to Base



	Mpls/St. Paul	Suburban Metro	Rural	Metro Charters	Rural Charters
■ 2012 Change Total/AADM	-378	17	61	79	80
■ 2013 Change Total/AADM	-405	9	132	314	434

Source: Minnesota House Research and Fiscal Offices: HF 934 Data Runs

Association of Metropolitan School Districts  
Monday, April 11, 2011



## Association of Metropolitan School Districts

### 2011 Legislative Priorities

The Association of Metropolitan School Districts Board of Directors commends the governor and legislators for making education a top priority in their respective budget proposals. It is critical that our state policymakers work on a bipartisan basis to adopt a balanced budget that recognizes the vital role public education plays in creating the educated workforce Minnesota needs to compete in the global economy.

AMSD board members understand that all options must be on the table to balance the state budget including state tax increases and a delay in paying back the education accounting shifts enacted in the last biennium. In addition, it is critical that important education reform proposals are enacted to help school administrators and school boards manage effectively in a very difficult budget environment.

#### **Specifically, the AMSD Board of Directors urges the governor and legislators to enact an education bill that:**

- Includes the mandate relief proposals included in the House and Senate bills related to safe schools maintenance of effort, staff development set aside and flexibility with fund transfers.
- Repeals the January 15 contract deadline and penalty and replaces it with a system of binding arbitration as outlined in the House bill.
- Establishes a teacher appraisal system that links professional development, evaluations, tenure and licensure. The appraisal framework should provide for local control, include multiple measures of evaluation that are based on evidence and research and build on the effective evaluation practices that have already proven successful in many AMSD school districts.
- Does not include vouchers or tax credits to attend private or religious schools.
- Retains the growth factors in the regular and excess cost special education funding formulas.
- Maintains Minnesota's commitment to providing integrated and equitable learning opportunities for our students by reforming the desegregation rule and integration revenue program in a manner that is consistent with the framework developed by the Statewide Task Force on School Integration.
- Includes the governor's proposal to invest in full-day kindergarten.
- Allows locally elected school boards to renew an existing operating referendum by a majority vote of the school board.

In addition, AMSD board members stand ready to work with the Commissioner's Working Group on School Funding and state policymakers to develop a new education funding system.

Adopted by the AMSD Board of Directors on April 15, 2011

**HF 934/SF 1030: Education Omnibus Bill  
Conference Committee Contact List  
2011**

Senate Members	House Members	Leadership
<p>Sen. Gen Olson (Chair) 235 State Capitol 75 Rev. Dr. MLK Jr. Blvd. St. Paul, MN 55155 651-296-1282 <a href="mailto:sen.gen.olson@senate.mn">sen.gen.olson@senate.mn</a></p>	<p>Rep. Pat Garofalo (Chair) 537 State Office Building 100 Rev. Dr. MLK Jr. Blvd. St. Paul, MN 55155 651-296-1069 <a href="mailto:rep.pat.garofalo@house.mn">rep.pat.garofalo@house.mn</a></p>	<p>Gov. Mark Dayton 130 State Capitol 75 Rev. Dr. MLK Jr. Blvd. St. Paul, MN 55155 651-201-3400 <a href="http://mn.gov/governor/contact-us/form/">http://mn.gov/governor/contact-us/form/</a></p>
<p>Sen. Carla Nelson 111 State Capitol 75 Rev. Dr. MLK Jr. Blvd. St. Paul, MN 55155 651-296-4848 <a href="mailto:sen.carla.nelson@senate.mn">sen.carla.nelson@senate.mn</a></p>	<p>Rep. Sondra Erickson 509 State Office Building 100 Rev. Dr. MLK Jr. Blvd. St. Paul, MN 55155 651-296-6746 <a href="mailto:rep.sondra.erickson@house.mn">rep.sondra.erickson@house.mn</a></p>	<p>Commissioner Brenda Cassellius (MDE) 1500 Highway 36 West Roseville, MN 55113-4266 651-582-8200 <a href="mailto:mde.commissioner@state.mn.us">mde.commissioner@state.mn.us</a></p>
<p>Sen. Benjamin Kruse 124 State Capitol 75 Rev. Dr. MLK Jr. Blvd. St. Paul, MN 55155 651-296-4154 <a href="mailto:sen.benjamin.kruse@senate.mn">sen.benjamin.kruse@senate.mn</a></p>	<p>Rep. Tim Kelly 565 State Office Building 100 Rev. Dr. MLK Jr. Blvd. St. Paul, MN 55155 651-296-8635 <a href="mailto:rep.tim.kelly@house.mn">rep.tim.kelly@house.mn</a></p>	<p>Sen. Amy Koch (Senate Majority Leader) 208 State Capitol 75 Rev. Dr. MLK Jr. Blvd. St. Paul, MN 55155 651-296-5981 <a href="mailto:sen.amy.koch@senate.mn">sen.amy.koch@senate.mn</a></p>
<p>Sen. Dave Thompson 323 State Capitol 75 Rev. Dr. MLK Jr. Blvd. St. Paul, MN 55155 651-296-5252 <a href="mailto:sen.dave.thompson@senate.mn">sen.dave.thompson@senate.mn</a></p>	<p>Rep. Connie Doepke 579 State Office Building 100 Rev. Dr. MLK Jr. Blvd. St. Paul, MN 55155 651-296-4315 <a href="mailto:rep.connie.doepke@house.mn">rep.connie.doepke@house.mn</a></p>	<p>Rep. Kurt Zellers (Speaker of the House) 463 State Office Building 100 Rev. Dr. MLK Jr. Blvd. St. Paul, MN 55155 651-296-5502 <a href="mailto:rep.kurt.zellers@house.mn">rep.kurt.zellers@house.mn</a></p>
<p>Sen. Pam Wolf 306 State Capitol 75 Rev. Dr. MLK Jr. Blvd. St. Paul, MN 55155 651-296-2556 <a href="mailto:sen.pam.wolf@senate.mn">sen.pam.wolf@senate.mn</a></p>	<p>Rep. Dan Fabian 431 State Office Building 100 Rev. Dr. MLK Jr. Blvd. St. Paul, MN 55155 651-296-9635 <a href="mailto:rep.dan.fabian@house.mn">rep.dan.fabian@house.mn</a></p>	<p>Sen. Thomas Bakk (Senate Minority Leader) 147 State Office Building 100 Rev. Dr. MLK Jr. Blvd. St. Paul, MN 55155 651-296-8881 <a href="http://www.senate.mn/senatorbakkemail">http://www.senate.mn/senatorbakkemail</a></p>
		<p>Rep. Paul Thissen (House Minority Leader) 267 State Office Building 100 Rev. Dr. MLK Jr. Blvd. St. Paul, MN 55155 651-296-5375 <a href="mailto:rep.paul.thissen@house.mn">rep.paul.thissen@house.mn</a></p>

## CHECK REGISTER

Mar-11

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
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370522	Clear	\$187.50	03/03/11	06157	AIRTECH THERMEX CORP.
370523	Clear	\$53.00	03/03/11	05206	ALAN STORLIE
370524	Clear	\$1,380.00	03/03/11	07917	ALL ABOUT LEARNING
370525	Clear	\$773.59	03/03/11	00085	AMAZON.COM
370526	Clear	\$29.95	03/03/11	07350	ANNE FETROW
370527	Clear	\$1,345.24	03/03/11	00149	APPERSON EDUCATIONAL PRODUCTS
370528	Clear	\$84.44	03/03/11	04328	ARROWWOOD RESORT & CONFERENCE CENTER
370529	Clear	\$1,457.95	03/03/11	06626	B & H PHOTO VIDEO
370530	Clear	\$200.00	03/03/11	08542	BEST PREP
370531	Clear	\$80.00	03/03/11	06621	BETH TRADUP
370532	Clear	\$9,336.50	03/03/11	03196	BF LAUZON ENTERPRISES INC
370533	Clear	\$698.22	03/03/11	00659	BLICK ART MATERIALS
370534	Clear	\$1,648.50	03/03/11	03057	BRAD BERGIE
370535		\$106.00	03/03/11	07288	BRAD PANNING
370536	Clear	\$251.57	03/03/11	08543	BRITECOLOR PRESS
370537	Clear	\$2,182.40	03/03/11	07451	CAMBIUM LEARNING TECHNOLOGIES
370538	Clear	\$11,504.79	03/03/11	08546	CAPRA'S UTILITIES INC
370539	Clear	\$90.00	03/03/11	07031	CARRIE ARDITO
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370541	Clear	\$47.34	03/03/11	00437	CDW GOVERNMENT INC
370542	Void	\$2,572.38	03/03/11	05881	CESO-THE CENTER FOR EFFICIENT SCHOOL OPERAT
370543	Clear	\$842.80	03/03/11	03115	CHARLES LINDERKAMP
370544	Clear	\$71.00	03/03/11	05313	CHRISTINA FIEBICH
370545	Clear	\$100.00	03/03/11	08544	CPI
370546	Clear	\$510.00	03/03/11	07088	CUSTOM WATER WORKS
370547	Clear	\$2,173.29	03/03/11	00599	DALCO
370548	Clear	\$129.00	03/03/11	06369	DAN STUMPE
370549	Clear	\$71.00	03/03/11	08535	DANIEL SCHNEIDER
370550	Clear	\$53.00	03/03/11	06187	DAVID CONWAY
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370552	Clear	\$431.00	03/03/11	08538	DIANA HIRTE
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370555	Clear	\$41.00	03/03/11	04719	DOOR SERVICE CO OF THE TWIN CITIES INC
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370557	Clear	\$140.00	03/03/11	08539	DREW MARTIN
370558	Clear	\$1,214.96	03/03/11	06030	EARTHGRAINS BAKING CO.INC
370559	Clear	\$50.00	03/03/11	00774	ENERGY CONTROLS INC
370560	Clear	\$700.00	03/03/11	03969	ENERGYWISE CONSULTING,LLC
370561	Clear	\$54.00	03/03/11	07629	ERIC JOHNSON
370562	Clear	\$74.00	03/03/11	05412	ERIC WHISLER
370563	Clear	\$45.35	03/03/11	07819	ERIKA HSU
370564	Clear	\$1,796.40	03/03/11	00803	EXPRESS SERVICES INC
370565	Clear	\$211.05	03/03/11	06697	FRATTALLONE'S ACE HARDWARE STORES
370566	Clear	\$754.10	03/03/11	01464	G&K SERVICES
370567	Clear	\$30.50	03/03/11	07269	GAMEOFFICIALS.NET
370568	Clear	\$143.59	03/03/11	00922	GARLAND'S INC
370569	Clear	\$53.00	03/03/11	04873	GENE WARNER
370570	Clear	\$48.03	03/03/11	00987	GRAINGER
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## CHECK REGISTER

Mar-11

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370575	Clear	\$47,156.11	03/03/11	03248	I.S.D # 834 STILLWATER
370576		\$424.00	03/03/11	01230	ITEEA-INTERNATIONAL TECHNOLOGY AND ENGINEERIN
370577	Clear	\$160.00	03/03/11	08532	JACK NADEAU
370578	Clear	\$53.00	03/03/11	08522	JAMIE TESTER
370579	Clear	\$540.00	03/03/11	05013	JAN GUDKNECHT
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370581	Clear	\$53.00	03/03/11	05143	JOE MICHALITSCH
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370585	Clear	\$1,000.00	03/03/11	08545	JOSEPH LEIF
370586	Clear	\$43.51	03/03/11	01146	JOSIE HOLKER
370587	Clear	\$450.00	03/03/11	03364	JUDY DEANS
370588	Clear	\$150.00	03/03/11	07302	JULIA OTTO
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370593	Clear	\$150.00	03/03/11	07811	KYLE THELL
370594	Clear	\$80.00	03/03/11	08536	LARRY NEUMANN
370595	Clear	\$114.79	03/03/11	08534	LARRY PTASIENSKI
370596	Clear	\$317.94	03/03/11	03195	LASERPLUS, LLC
370597	Clear	\$80.00	03/03/11	08537	LISA BORG
370598	Clear	\$166.00	03/03/11	01557	MAHTOMEDI AUTO SERVICE
370599	Clear	\$490.00	03/03/11	01618	MASSP-MN ASSOC.OF SEC.SCH PRINCIPALS
370600	Clear	\$4,438.00	03/03/11	08289	MATRIX COMMUNICATIONS
370601	Clear	\$280.00	03/03/11	08519	MATT GUSTAFSON
370602	Clear	\$19.41	03/03/11	01684	MENARDS OAKDALE CASHWAY LUMBER
370603	Clear	\$157.92	03/03/11	04099	MINNCOR INDUSTRIES
370604	Clear	\$1,180.00	03/03/11	01844	MRPA-MN REC.AND PARK ASSN
370605	Clear	\$165.00	03/03/11	01799	MSBA-MN SCHOOL BOARDS ASSOC
370606	Clear	\$71.00	03/03/11	08541	NATE PANNING
370607	Clear	\$40.00	03/03/11	08528	NATHAN MARTIN
370608	Clear	\$1,900.00	03/03/11	08175	NATIONAL SEED PROJECT
370609	Clear	\$283.02	03/03/11	06395	NCS PEARSON INC
370610	Clear	\$140.00	03/03/11	08428	NICHOLAS J.ENGELMEIER
370611	Clear	\$147.00	03/03/11	06200	NORTH SHORE GYM SALES
370612	Clear	\$212.00	03/03/11	01974	NORTHERN ELECTRIC- ELECTRICAL CONTRACTORS
370613	Clear	\$97.00	03/03/11	03538	PARTSTOCK COMPUTER
370614		\$106.00	03/03/11	07691	PAT SCHUMMER
370615	Clear	\$440.00	03/03/11	02139	PICTURE PLACE PHOTOGRAPHY
370616	Clear	\$360.95	03/03/11	02151	PLUNKETTS PEST CONTROL INC
370617	Clear	\$185.00	03/03/11	02165	POSTMASTER
370618	Clear	\$3,800.00	03/03/11	02257	REHBEIN TRANSIT INC
370619	Clear	\$90.00	03/03/11	04507	ROMAN MARKET INC
370620	Clear	\$106.00	03/03/11	08530	RUSS ZABEL
370621	Clear	\$621.06	03/03/11	07113	SAM'S CLUB
370622	Clear	\$630.00	03/03/11	06784	SANDY SCHOENECKER
370623	Clear	\$376.18	03/03/11	05265	SARAH ROSENGREN

## CHECK REGISTER

Mar-11

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370628	Clear	\$53.00	03/03/11	06269	STEVE PAYNE
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370631	Clear	\$259.00	03/03/11	02664	SUPER DUPER PUBLICATIONS
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370637	Clear	\$71.00	03/03/11	07124	TOM WOLLAN JR
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370641	Clear	\$555.00	03/03/11	04027	ULTIMATE DRAIN SERVICES, INC
370642	Clear	\$55.92	03/03/11	02858	VERIZON WIRELESS
370643	Clear	\$37.30	03/03/11	02858	VERIZON WIRELESS
370644	Clear	\$193.05	03/03/11	02873	VOSS LIGHTING
370645	Clear	\$207.40	03/03/11	02946	WHITE BEAR LOCKSMITH
370646	Clear	\$55,472.47	03/03/11	00723	XCEL ENERGY
370647	Clear	\$192.00	03/03/11	03017	XEROX CORPORATION
370648	Clear	\$750.00	03/03/11	03029	YOUTH FRONTIERS INC
370649	Clear	\$20.00	03/10/11	07887	AARON MOREN
370650	Clear	\$44.72	03/10/11	08550	ADAM NEUJAHN
370651	Clear	\$585.00	03/10/11	06577	AFTER-SCHOOL GOLF ACADEMY INC
370652	Clear	\$67,681.08	03/10/11	08214	AMERICAN HEALTH RESOURCES
370653	Clear	\$511.00	03/10/11	08513	BEHAVIORAL DYNAMICS INC
370654	Clear	\$17.94	03/10/11	00659	BLICK ART MATERIALS
370655	Clear	\$416.00	03/10/11	00362	BUCK HILL SKI AREA
370656	Clear	\$407.95	03/10/11	02738	CENGAGE LEARNING
370657	Clear	\$399.00	03/10/11	03115	CHARLES LINDERKAMP
370658	Clear	\$956.95	03/10/11	00599	DALCO
370659	Clear	\$20.00	03/10/11	08425	DAVID HENNES
370660	Clear	\$1,228.38	03/10/11	00628	DELLWOOD HILLS GOLF CLUB
370661	Clear	\$7,516.34	03/10/11	03328	DIVERSIFIED SNACK DIVISION
370662	Clear	\$46.24	03/10/11	00678	DOMINO'S PIZZA
370663	Clear	\$1,092.00	03/10/11	00678	DOMINO'S PIZZA
370664	Clear	\$182.25	03/10/11	00715	EAI EDUCATION-ERIC ARMIN INC
370665	Clear	\$482.00	03/10/11	03241	ELECTRONIC DESIGN CO
370666	Clear	\$2,522.97	03/10/11	00764	ELSMORE AQUATICS
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370668	Clear	\$479.04	03/10/11	00803	EXPRESS SERVICES INC
370669	Clear	\$770.20	03/10/11	05296	FINNSISU, INC
370670	Clear	\$22.72	03/10/11	00907	GALE GROUP
370671	Clear	\$30.90	03/10/11	06061	GOPHER SPORT
370672	Clear	\$81.49	03/10/11	08143	GREG NELSON
370673	Clear	\$129.95	03/10/11	01015	GRIZZLY
370674	Clear	\$6,443.51	03/10/11	06935	HASTINGS CO-OP CREAMERY CO.
370675	Clear	\$30,113.46	03/10/11	01096	HEALTHPARTNERS
370676		\$20.00	03/10/11	08554	HENRY JUNGBAUER
370677		\$169.15	03/10/11	01116	HERITAGE PRINTING

# CHECK REGISTER

Mar-11

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370680	Clear	\$1,205.40	03/10/11	04756	KIEFER SPECIALTY FLOORING INC
370681	Clear	\$330.48	03/10/11	01372	KNOWLAN'S SUPER MARKETS
370682	Clear	\$1,287.20	03/10/11	07572	KORY ANDRY
370683	Clear	\$296.00	03/10/11	07357	LAKE COUNTRY SERVICE COOPERATIVE
370684	Clear	\$229.94	03/10/11	03195	LASERPLUS, LLC
370685		\$15.55	03/10/11	08139	Laurie Marshall
370686	Clear	\$697.61	03/10/11	08551	LAVIN LACROSSE LLC
370687	Clear	\$3,759.05	03/10/11	03182	MADISON NATIONAL LIFE
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370689	Clear	\$3,771.80	03/10/11	03182	MADISON NATIONAL LIFE
370690	Clear	\$862.98	03/10/11	07908	MAILFINANCE / NEOPOST LEASING
370691	Clear	\$310.00	03/10/11	07961	MCTM
370692	Clear	\$99.60	03/10/11	01672	MEDCO SUPPLY INC
370693		\$1,041.81	03/10/11	08547	MIKE PLUMB
370694		\$60.00	03/10/11	01780	MN DEPT OF HEALTH
370695	Clear	\$5,230.00	03/10/11	08476	NETWORK DESIGN
370696	Clear	\$36,456.48	03/10/11	01971	NORTHEAST METRO 916
370697	Clear	\$82.00	03/10/11	04488	ORANGE TREE EMPLOYMENT SCREENING
370698	Clear	\$3,296.70	03/10/11	05985	PAMS LUNCHROOM LLC
370699		\$535.50	03/10/11	07225	PATRICIA HAMPLE
370700	Clear	\$407.04	03/10/11	02142	PIONEER PRESS- NIE
370701	Clear	\$83.45	03/10/11	02161	POPP.COM INC
370702	Clear	\$461.31	03/10/11	02165	POSTMASTER
370703	Clear	\$238,984.40	03/10/11	08212	PREFERRED ONE
370704	Clear	\$67.83	03/10/11	06012	PREMIUM WATERS INC
370705	Clear	\$2,142.70	03/10/11	02227	QWEST
370706	Clear	\$2,763.62	03/10/11	03136	RATWIK ROSZAK & MALONEY P A
370707	Clear	\$198.00	03/10/11	03519	RESOURCES FOR EDUCATORS
370708	Clear	\$285.68	03/10/11	06292	RICHARD CLARK
370709	Clear	\$69.30	03/10/11	02406	SCHMITT MUSIC COMPANY
370710	Clear	\$2,408.13	03/10/11	06219	SCHOLASTIC BOOK FAIR
370711	Clear	\$192.85	03/10/11	02420	SCHOOL SPECIALTY INC
370712	Clear	\$471.00	03/10/11	03369	SCHOOLFINANCES.COM
370713	Clear	\$180.00	03/10/11	02480	SHRM (SOCIETY FOR HUMAN RESOURCE MGMT
370714	Clear	\$800.00	03/10/11	08549	SOWAH MENSAH
370715	Clear	\$399.00	03/10/11	08401	SPRIGGS PLUMBING /HEATING
370716	Clear	\$377.95	03/10/11	00553	STAPLES
370717	Clear	\$818.40	03/10/11	03088	STEVE HAMMERSCHMIDT
370718	Clear	\$3,400.00	03/10/11	02658	SUCCESS BEYOND THE CLASSROOM
370719	Clear	\$270.00	03/10/11	08553	THERESA LYDON
370720	Clear	\$4.00	03/10/11	02747	TIERNEY BROTHERS INC
370721	Clear	\$1,700.00	03/10/11	02748	TIES
370722	Clear	\$309.00	03/10/11	08491	TILSER CARTON CO.
370723	Clear	\$114.00	03/10/11	08548	TINA HALL
370724	Clear	\$5,963.08	03/10/11	02784	TRI STATE BOBCAT INC
370725	Clear	\$1,634.18	03/10/11	03345	TRIO SUPPLY CO
370726	Clear	\$18,398.00	03/10/11	08182	UNITED HEARTLAND
370727	Clear	\$34,585.25	03/10/11	06934	US FOODSERVICE INC
370728	Clear	\$372.75	03/10/11	08552	VADNAIS HEIGHTS SPORTS COMPLEX
370729	Clear	\$18.00	03/10/11	04788	WATER CARE
370730	Clear	\$16.00	03/10/11	02939	WHITE BEAR BOWL INC- PLS OPERATION LLC
370731	Clear	\$8,221.94	03/10/11	03017	XEROX CORPORATION

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Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
370732	Clear	\$700.00	03/11/11	04342	WISCONSIN SCTF
370733	Clear	\$380.52	03/17/11	00047	ADT SECURITY SYSTEMS
370734	Clear	\$21.97	03/17/11	00220	BATTERIES PLUS
370735	Clear	\$9,875.84	03/17/11	03340	BIX PRODUCE CO LLC
370736	Clear	\$1,102.22	03/17/11	05881	CESO-THE CENTER FOR EFFICIENT SCHOOL OPERAT
370737	Clear	\$5,885.70	03/17/11	05881	CESO-THE CENTER FOR EFFICIENT SCHOOL OPERAT
370738	Clear	\$618.22	03/17/11	08562	CHERYL FROSTCOUTURE
370739		\$15,000.00	03/17/11	00989	CITY OF GRANT
370740		\$14,241.86	03/17/11	00989	CITY OF GRANT
370741	Clear	\$255.00	03/17/11	07088	CUSTOM WATER WORKS
370742	Clear	\$421.39	03/17/11	00594	CYNMAR CORPORATION
370743	Clear	\$34.95	03/17/11	08561	CYNTHIA JOHNSON-SCHOBERG
370744	Clear	\$1,256.42	03/17/11	00599	DALCO
370745	Clear	\$717.89	03/17/11	00628	DELLWOOD HILLS GOLF CLUB
370746	Clear	\$468.00	03/17/11	00678	DOMINO'S PIZZA
370747		\$50.00	03/17/11	07847	EDINA HIGH SCHOOL
370748	Clear	\$95.00	03/17/11	00751	EHLERS & ASSOCIATES INC
370749	Clear	\$420.00	03/17/11	03969	ENERGYWISE CONSULTING,LLC
370750	Clear	\$1,200.00	03/17/11	00779	ENTERTAINMENT PUBLICATIONS INC
370751	Clear	\$137.50	03/17/11	08559	EPHRAIM BAY PUBLISHING CO
370752	Clear	\$750.79	03/17/11	00787	ERICKSON OIL PRODUCTS INC
370753	Clear	\$27.00	03/17/11	05598	ESCO
370754	Clear	\$1,017.96	03/17/11	00803	EXPRESS SERVICES INC
370755	Clear	\$2,846.98	03/17/11	06819	FIRST STUDENT
370756	Clear	\$32,665.08	03/17/11	06819	FIRST STUDENT
370757	Clear	\$335.41	03/17/11	00848	FLINN SCIENTIFIC INC
370758	Clear	\$646.92	03/17/11	01464	G&K SERVICES
370759	Clear	\$209.71	03/17/11	00974	GOODIN COMPANY
370760	Clear	\$585.33	03/17/11	00981	GOPHER STAGE LIGHTING
370761	Clear	\$318.20	03/17/11	00987	GRAINGER
370762	Clear	\$27.90	03/17/11	08508	HISTORY EDUCATION
370763	Clear	\$614.43	03/17/11	01240	J W PEPPER & SONS,INC.
370764	Clear	\$500.00	03/17/11	06690	JULIE PERSOON
370765	Clear	\$1,470.16	03/17/11	08458	K12 TRANSPORTATION MANAGEMENT SERVICES INC
370766	Clear	\$6,694.69	03/17/11	03378	KELLY SERVICES, INC
370767	Clear	\$58.80	03/17/11	01372	KNOWLAN'S SUPER MARKETS
370768	Clear	\$198.00	03/17/11	06837	LEARNING FORWARD/NSDC
370769	Clear	\$104.98	03/17/11	08558	LISA PFIFFNER
370770	Clear	\$812.00	03/17/11	07606	LOFFLER COMPANY INC
370771	Clear	\$536.91	03/17/11	01539	MACKIN LIBRARY MEDIA
370772	Clear	\$4.00	03/17/11	01557	MAHTOMEDI AUTO SERVICE
370773	Clear	\$6,437.00	03/17/11	08289	MATRIX COMMUNICATIONS
370774		\$89.00	03/17/11	01651	MCEA EXEXUTIVE OFFICE
370775	Clear	\$92.80	03/17/11	01684	MENARDS OAKDALE CASHWAY LUMBER
370776	Clear	\$1,160.00	03/17/11	08557	MINNETONKA PUBLIC SCHOOLS ISE # 276
370777	Clear	\$45.00	03/17/11	01780	MN DEPT OF HEALTH
370778		\$35.00	03/17/11	03385	MN PCS USERS' GROUP
370779	Clear	\$450.00	03/17/11	01862	MUSIC CONNECTION INC
370780	Clear	\$3,000.00	03/17/11	07972	NEOFUNDS BY NEOPOST
370781	Clear	\$25,046.07	03/17/11	01971	NORTHEAST METRO 916
370782	Clear	\$120.00	03/17/11	01974	NORTHERN ELECTRIC- ELECTRICAL CONTRACTORS

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Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
370783	Clear	\$260.00	03/17/11	02043	ON SITE SANITATION INC
370784	Clear	\$449.00	03/17/11	03538	PARTSTOCK COMPUTER
370785	Clear	\$100.00	03/17/11	02139	PICTURE PLACE PHOTOGRAPHY
370786	Clear	\$537.70	03/17/11	02180	PRESS PUBLICATIONS
370787	Clear	\$385.00	03/17/11	04507	ROMAN MARKET INC
370788	Clear	\$126.00	03/17/11	06784	SANDY SCHOENECKER
370789	Clear	\$306.71	03/17/11	02417	SCHOOL HEALTH CORPORATION
370790	Clear	\$8.09	03/17/11	02420	SCHOOL SPECIALTY INC
370791	Clear	\$540.00	03/17/11	07674	SHEFFIELD, OLSON & MCQUEEN DBA GREAT GASB
370792	Clear	\$25,465.00	03/17/11	02585	ST CROIX VALLEY RECREATION CE
370793	Clear	\$488.44	03/17/11	00553	STAPLES
370794	Clear	\$891.03	03/17/11	04176	SUNBURST CHEMICALS, INC.
370795	Clear	\$265.00	03/17/11	06273	THE METAL DOCTOR
370796	Clear	\$437.30	03/17/11	02800	TWIN CITY FILTER SERVICE INC
370797	Clear	\$519.19	03/17/11	08552	VADNAIS HEIGHTS SPORTS COMPLEX
370798	Clear	\$2,637.38	03/17/11	02903	WASTE MANAGEMENT-MN-WI
370799	Clear	\$220.40	03/17/11	08556	WATER CONSERVATION SERVICES INC
370800	Clear	\$49.25	03/17/11	06769	WESTWOOD PROFESSIONAL SERVICES
370801		\$1,247.66	03/24/11	00153	AES-APPLIED ENVIRONMENTAL SCIENCES INC
370802		\$2,088.50	03/24/11	00153	AES-APPLIED ENVIRONMENTAL SCIENCES INC
370803	Clear	\$2,340.00	03/24/11	03300	AGL CONSULTING
370804		\$833.07	03/24/11	00085	AMAZON.COM
370805	Clear	\$83,834.00	03/24/11	00257	BERRYS FLOOR COVERING/STEVEN BERRY
370806		\$1,483.65	03/24/11	03057	BRAD BERGIE
370807	Clear	\$8,900.00	03/24/11	00334	BRAUN INTERTEC CORPORATION
370808	Clear	\$2,689.75	03/24/11	07031	CARRIE ARDITO
370809	Clear	\$431.40	03/24/11	03115	CHARLES LINDERKAMP
370810	Clear	\$25,047.00	03/24/11	00481	CLARK ENGINEERING CORP
370811	Clear	\$894.63	03/24/11	00558	COURAGE CENTER
370812	Clear	\$871.75	03/24/11	00599	DALCO
370813		\$1,223.00	03/24/11	00714	EAGLE SCREEN PRINTING/JEFFREY POESCHL
370814	Clear	\$48.39	03/24/11	00715	EAI EDUCATION-ERIC ARMIN INC
370815		\$22.72	03/24/11	00907	GALE GROUP
370816	Clear	\$165.00	03/24/11	03081	GRAY SEEVER
370817		\$169.00	03/24/11	08570	HANCE LOCATING & SERVICES, INC.
370818		\$51.60	03/24/11	04196	HANDWRITING WITHOUT TEARS, JAN OLSEN, OTR
370819		\$590.00	03/24/11	08565	HSR-HOT SPRINGS RECORDS
370820		\$1,449.00	03/24/11	01173	HUMAN SERVICES INC
370821		\$2,500.00	03/24/11	08560	JAMIE NOBOZNY
370822		\$506,507.00	03/24/11	06303	JOHNSON CONTROLS
370823		\$200.00	03/24/11	08564	JULIE HONSA
370824	Clear	\$9,612.88	03/24/11	03378	KELLY SERVICES, INC
370825		\$132.00	03/24/11	08569	KIMBERLY DOMENIGHI
370826		\$5,385.00	03/24/11	01425	LANDMARK ENVIRONMENTAL, LLC
370827		\$588.84	03/24/11	03195	LASERPLUS, LLC
370828		\$1,333.17	03/24/11	01550	MAGIC BOUNCE INC
370829	Clear	\$531.00	03/24/11	07319	MARK JORDAN
370830		\$150.00	03/24/11	01781	MN DEPT OF LABOR AND INDUSTRY
370831	Clear	\$687.50	03/24/11	01794	MN POLLUTION CONTROL AGENCY
370832		\$50.00	03/24/11	08567	MN WRESTLING COACHES ASSN
370833	Clear	\$387.96	03/24/11	02205	NCS PEARSON INC
370834	Clear	\$2,903.04	03/24/11	01971	NORTHEAST METRO 916

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Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
370835		\$3,350.00	03/24/11	01974	NORTHERN ELECTRIC- ELECTRICAL CONTRACTORS
370836	Clear	\$83.00	03/24/11	04488	ORANGE TREE EMPLOYMENT SCREENING
370837		\$1,088.00	03/24/11	07973	PARTNERS IN EDUCATION INC
370838	Clear	\$148.00	03/24/11	02180	PRESS PUBLICATIONS
370839		\$1,290.00	03/24/11	08568	PRESTIGE SHEET METAL
370840	Clear	\$5,185.00	03/24/11	06512	RESCO
370841	Clear	\$1,684.00	03/24/11	01518	ROLAND LOZIER
370842	Clear	\$746.86	03/24/11	07113	SAM'S CLUB
370843	Clear	\$184.12	03/24/11	07113	SAM'S CLUB
370844	Clear	\$91.11	03/24/11	02417	SCHOOL HEALTH CORPORATION
370845		\$125.00	03/24/11	05557	SOUTH ST PAUL HIGH SCHOOL
370846	Clear	\$66.67	03/24/11	00553	STAPLES
370847	Clear	\$716.00	03/24/11	03088	STEVE HAMMERSCHMIDT
370848	Clear	\$157.46	03/24/11	04176	SUNBURST CHEMICALS, INC.
370849		\$525.00	03/24/11	08369	THE MADISON CENTER
370850	Clear	\$787.50	03/24/11	08364	THERAPEUTIC FRAMWORKS INC
370851		\$66.90	03/24/11	08514	THINKING MOVES ORDERS
370852	Clear	\$1,536.00	03/24/11	02747	TIERNEY BROTHERS INC
370853	Clear	\$389.04	03/24/11	02748	TIES
370854		\$450.00	03/24/11	02765	TOTAL ENTERTAINMENT PROD./HOWARD WALSTEIN
370855	Clear	\$578.68	03/24/11	03345	TRIO SUPPLY CO
370856	Clear	\$3,625.00	03/24/11	02825	UNIVERSITY OF MINNESOTA
370857	Clear	\$115.28	03/24/11	02858	VERIZON WIRELESS
370858	Clear	\$289.20	03/24/11	02873	VOSS LIGHTING
370859	Clear	\$7,276.59	03/24/11	02916	WELSH COMPANIES LLC
370860	Clear	\$20.00	03/24/11	02939	WHITE BEAR BOWL INC- PLS OPERATION LLC
370861		\$10.36	03/24/11	02984	WINNICK SUPPLY INC
370862	Clear	\$711.40	03/24/11	00723	XCEL ENERGY
370863		\$941.11	03/24/11	06104	XPRESS
370864		\$1,088.88	03/31/11	04332	ADVANCED KEYBOARD TECHNOLOGIES
370865		\$171.40	03/31/11	00084	AMAZON ENVIRONMENTAL INC
370866		\$434.84	03/31/11	00124	AMSTERDAM PRINTING
370867		\$7,979.55	03/31/11	03340	BIX PRODUCE CO LLC
370868		\$1,681.47	03/31/11	03057	BRAD BERGIE
370869		\$398.00	03/31/11	00370	BUREAU OF EDUCATION & RESEARCH
370870		\$74.77	03/31/11	00437	CDW GOVERNMENT INC
370871		\$166.88	03/31/11	07299	COBORNSDELIVERS LLC
370872		\$452.83	03/31/11	00538	CONSTRUCTIVE PLAYTHINGS
370873		\$906.79	03/31/11	00599	DALCO
370874		\$1,086.00	03/31/11	00678	DOMINO'S PIZZA
370875		\$199.00	03/31/11	00725	ECKROTH MUSIC COMPANY
370876		\$590.91	03/31/11	07629	ERIC JOHNSON
370877		\$140.80	03/31/11	03087	ERIKA HAMMERSCHMIDT
370878		\$1,706.58	03/31/11	00803	EXPRESS SERVICES INC
370879		\$67.73	03/31/11	00840	FISHER SCIENCE EDUCATION
370880		\$882.00	03/31/11	04314	GIBSON INDUSTRIES
370881		\$136.79	03/31/11	06146	GOPHER
370882		\$334.49	03/31/11	04015	HAAN CRAFTS
370883		\$175.95	03/31/11	01164	HOUGHTON MIFFLIN HARCOURT/HM RECEIVEABLES CO
370884		\$46,824.45	03/31/11	03248	I.S.D # 834 STILLWATER
370885		\$125.00	03/31/11	08574	JIM BERNER
370886		\$837.38	03/31/11	06690	JULIE PERSOON

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370887		\$1,470.16	03/31/11	08458	K12 TRANSPORTATION MANAGEMENT SERVICES INC
370888		\$13,733.84	03/31/11	03378	KELLY SERVICES, INC
370889		\$109.50	03/31/11	01419	LAKESHORE LEARNING MATERIALS
370890		\$211.97	03/31/11	03195	LASERPLUS, LLC
370891		\$796.50	03/31/11	04307	LEADERSHIP MEDIA
370892		\$1,060.00	03/31/11	07149	LINDA NORDGREN
370893		\$10.00	03/31/11	08572	LISA SMITH-WINN
370894		\$115.00	03/31/11	07073	LOFFLER
370895		\$5,941.52	03/31/11	03182	MADISON NATIONAL LIFE
370896		\$525.00	03/31/11	06101	MARGRET SWANSON
370897		\$100.00	03/31/11	01610	MASBO
370898		\$80.94	03/31/11	01684	MENARDS OAKDALE CASHWAY LUMBER
370899		\$157.92	03/31/11	04099	MINNCOR INDUSTRIES
370900		\$700.00	03/31/11	05486	MINNESOTA HISTORY CENTER
370901		\$700.00	03/31/11	05486	MINNESOTA HISTORY CENTER
370902		\$993.00	03/31/11	05059	MINNESOTA LANDSCAPE ARBORETUM
370903		\$1,480.00	03/31/11	01781	MN DEPT OF LABOR AND INDUSTRY
370904		\$29,863.70	03/31/11	01781	MN DEPT OF LABOR AND INDUSTRY
370905		\$16,910.60	03/31/11	01971	NORTHEAST METRO 916
370906		\$1,455.21	03/31/11	01971	NORTHEAST METRO 916
370907		\$1,321.00	03/31/11	03538	PARTSTOCK COMPUTER
370908		\$530.63	03/31/11	02180	PRESS PUBLICATIONS
370909		\$580.00	03/31/11	03136	RATWIK ROSZAK & MALONEY P A
370910		\$35.00	03/31/11	07113	SAM'S CLUB
370911		\$55.00	03/31/11	08374	SCHOOL CHECK IN/ SUMMIT IND.CORP
370912		\$175.45	03/31/11	02417	SCHOOL HEALTH CORPORATION
370913		\$3,000.00	03/31/11	08573	SCHOOL LAW CENTER, LLC
370914		\$85.95	03/31/11	02420	SCHOOL SPECIALTY INC
370915		\$40.86	03/31/11	02441	SCIENCE KIT LLC
370916		\$540.00	03/31/11	08571	SOLUTIONS AND STRENGTHS LLC
370917		\$764.00	03/31/11	00553	STAPLES
370918		\$716.00	03/31/11	03088	STEVE HAMMERSCHMIDT
370919		\$139.00	03/31/11	02135	THE PIANO WORKS
370920		\$875.17	03/31/11	02747	TIERNEY BROTHERS INC
370921		\$70.91	03/31/11	02748	TIES
370922		\$15.00	03/31/11	03973	TIM OR SUSAN ANDERSON
370923		\$225.00	03/31/11	02765	TOTAL ENTERTAINMENT PROD./HOWARD WALSTEIN
370924		\$13.73	03/31/11	00723	XCEL ENERGY
370925		\$4,157.62	03/31/11	03017	XEROX CORPORATION
370926		\$313.00	03/31/11	06104	XPRESS
370927		\$95.43	03/31/11	03031	YOUTH LIGHT INC
80001114	Clear	\$26.50	03/03/11	99999	Farmer, Bryan J
80001115	Clear	\$140.00	03/03/11	99999	Hardgrove, John
80001116	Clear	\$237.90	03/03/11	99999	Chow, Nanette L
80001117	Clear	\$87.75	03/03/11	99999	Warren, Jeanna S
80001118	Clear	\$102.60	03/03/11	99999	Sortland, Marie
80001119	Clear	\$130.11	03/03/11	99999	Isaacson, Kristen
80001120	Clear	\$216.08	03/03/11	99999	Strege, Bonny K
80001121	Clear	\$28.75	03/03/11	99999	Senkler, Marcia
80001122	Clear	\$41.51	03/03/11	99999	Werner, Judy M
80001123	Clear	\$42.42	03/03/11	99999	Rice, Marianne G
80001124	Clear	\$17.35	03/03/11	99999	Olson, Lindsey S

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80001125	Clear	\$20.91	03/03/11	99999	Arvesen, Catherine
80001126	Clear	\$91.82	03/03/11	99999	Olson, Lindsey S
80001127	Clear	\$247.84	03/03/11	99999	Krause, Sandra M
80001128	Clear	\$50.03	03/03/11	99999	Krause, Sandra M
80001129	Clear	\$35.00	03/03/11	99999	Deragisch, Carissa
80001130	Clear	\$108.12	03/03/11	99999	Moore, Christopher
80001131	Clear	\$1,444.87	03/03/11	99999	Trautman, Terry
80001132	Clear	\$32.00	03/03/11	99999	Dalton, Catherine
80001133	Clear	\$48.32	03/03/11	99999	Anderson, Christy
80001134	Clear	\$250.00	03/03/11	99999	Och, Jennifer L
80001135	Clear	\$171.36	03/03/11	99999	Krause, Sandra M
80001136	Clear	\$13.00	03/03/11	99999	Moore, Christopher
80001137	Clear	\$395.76	03/03/11	99999	Whisler, Jeff
80001138	Clear	\$101.61	03/03/11	99999	Forbes, Donna M
80001139	Clear	\$41.01	03/03/11	99999	Nickleby, Kathe
80001140	Clear	\$32.09	03/03/11	99999	Forbes, Donna M
80001141	Clear	\$93.98	03/03/11	99999	Steiger, Jennifer
80001142	Clear	\$105.08	03/03/11	99999	Hertel, Barbara
80001143	Clear	\$126.48	03/03/11	99999	Klinkhammer, Pam
80001144	Clear	\$70.40	03/03/11	99999	Hennen, Beth A
80001145	Clear	\$50.00	03/03/11	99999	Crothers, Patrick
80001146	Clear	\$88.23	03/03/11	99999	Mitchell, Michelle
80001147	Clear	\$50.49	03/03/11	99999	Shawbold, Dean
80001148	Clear	\$1,224.80	03/03/11	99999	Pendleton, Joseph
80001149	Clear	\$222.36	03/03/11	99999	Hering, James P
80001150	Clear	\$156.10	03/03/11	99999	Hering, James P
80001151	Clear	\$173.04	03/10/11	99999	Frye, Sheila M
80001152	Clear	\$139.07	03/10/11	99999	Rydland, Karena
80001153	Clear	\$32.14	03/10/11	99999	Peterson, Teresa
80001154	Clear	\$129.60	03/10/11	99999	Hoffman, Matthew
80001155	Clear	\$54.97	03/10/11	99999	Ludwigson, Kyra
80001156	Clear	\$612.83	03/10/11	99999	Hoffman, Matthew
80001157	Clear	\$17.99	03/10/11	99999	Hurd, Rebecca A
80001158	Clear	\$40.36	03/10/11	99999	Pratt, Patricia
80001159	Clear	\$20.23	03/10/11	99999	Mickelson, Craig
80001160	Clear	\$46.61	03/10/11	99999	Baker, Danielle
80001161	Clear	\$195.49	03/10/11	99999	Hauble, Steve
80001162	Clear	\$249.99	03/10/11	99999	Connelly, Barbara
80001163	Clear	\$31.30	03/10/11	99999	Nestrud, Katie L
80001164	Clear	\$195.62	03/10/11	99999	Letourneau, Rainy
80001165	Clear	\$44.00	03/10/11	99999	Rye, Geraldine M
80001166	Clear	\$19.58	03/10/11	99999	Olson, Lindsey S
80001167	Clear	\$55.31	03/10/11	99999	Connelly, Barbara
80001168	Clear	\$47.17	03/10/11	99999	Connelly, Barbara
80001169	Clear	\$43.60	03/10/11	99999	Poirier, Nicole
80001170	Clear	\$25.75	03/10/11	99999	Arvesen, Catherine
80001171	Clear	\$249.10	03/10/11	99999	Graslewicz, Linda
80001172	Clear	\$48.14	03/10/11	99999	Hoffman, Matthew
80001173	Clear	\$361.97	03/10/11	99999	Conzemius, Julie
80001174	Clear	\$29.42	03/10/11	99999	Allen, John E
80001175	Clear	\$77.49	03/10/11	99999	Conzemius, Julie
80001176	Clear	\$7.52	03/10/11	99999	Smith, Roberta L
80001177	Clear	\$113.22	03/10/11	99999	Kostuch, Tonya M
80001178	Clear	\$69.89	03/10/11	99999	Kostuch, Tonya M

## CHECK REGISTER

Mar-11

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
80001179	Clear	\$56.24	03/17/11	99999	Snedden, Bethany
80001180	Clear	\$35.10	03/17/11	99999	Gerver, Laurie
80001181	Clear	\$53.66	03/17/11	99999	Baker, Danielle
80001182	Clear	\$94.00	03/17/11	99999	Conzemius, Julie
80001183	Clear	\$24.09	03/17/11	99999	Robinson, Susan
80001184	Clear	\$13.59	03/17/11	99999	Ludwigson, Kyra
80001185	Clear	\$88.00	03/17/11	99999	Chow, Nanette L
80001186	Clear	\$166.88	03/17/11	99999	Krause, Sandra M
80001187	Clear	\$200.00	03/17/11	99999	Tansom, Paula A
80001188	Clear	\$34.68	03/17/11	99999	Driscoll, Deborah
80001189	Clear	\$80.07	03/17/11	99999	Sundstrom, Denise
80001190	Clear	\$198.50	03/17/11	99999	Sundstrom, Denise
80001191	Clear	\$26.70	03/17/11	99999	Bouwens, Kirsten
80001192	Clear	\$114.75	03/17/11	99999	Flesner, Nicole
80001193	Clear	\$55.08	03/24/11	99999	Olson, Lindsey S
80001194	Clear	\$138.82	03/24/11	99999	Childs, Rita
80001195	Clear	\$228.21	03/24/11	99999	Farmer, Bryan J
80001196	Clear	\$126.89	03/24/11	99999	Boice-Mallach, Christina
80001197	Clear	\$15.30	03/24/11	99999	King, Christine
80001198	Clear	\$15.10	03/24/11	99999	Falde, Dianna L
80001199	Clear	\$52.25	03/24/11	99999	Lindberg, Elizabeth
80001200	Clear	\$175.95	03/24/11	99999	Rydland, Karena
80001201	Clear	\$106.80	03/24/11	99999	Ydstie, Paul E
80001202	Clear	\$31.75	03/24/11	99999	Heagle, Kristin
80001203	Clear	\$8.55	03/31/11	99999	Gutmann, Sheila
80001204	Clear	\$29.09	03/31/11	99999	Olson, Lindsey S
80001205	Clear	\$107.49	03/31/11	99999	Dusek, Sara A
80001206	Clear	\$91.81	03/31/11	99999	Livingston, Judy
80001207	Clear	\$91.26	03/31/11	99999	Ydstie, Paul E
80001208	Clear	\$32.13	03/31/11	99999	Hoffman, Susan K
80001209	Clear	\$73.66	03/31/11	99999	Ratzloff, Corey
80001210	Clear	\$14.14	03/31/11	99999	Anderson, Erika
80001211	Clear	\$33.84	03/31/11	99999	Olson, Lindsey S
80001212	Clear	\$31.73	03/31/11	99999	Hei, Mary Jo
80001213	Clear	\$68.59	03/31/11	99999	Hei, Mary Jo
80001214	Clear	\$51.26	03/31/11	99999	Krause, Sandra M
80001215	Clear	\$11.78	03/31/11	99999	Allen, John E
80001216	Clear	\$51.49	03/31/11	99999	Conzemius, Julie
80001217	Clear	\$79.52	03/31/11	99999	Gray, Daniel L
80001218	Clear	\$27.06	03/31/11	99999	Driscoll, Deborah
80001219	Clear	\$94.59	03/31/11	99999	Noha, Michelle L
80001220	Clear	\$29.30	03/31/11	99999	Hommies, Elizabeth
80001221	Clear	\$21.94	03/31/11	99999	Rydland, Karena
80001222	Clear	\$40.00	03/31/11	99999	Johnson, Elizabeth
80001223	Clear	\$22.12	03/31/11	99999	Petronek, John
	<b>CK Amt</b>	<b>\$1,772,631.87</b>			

**INDEPENDENT SCHOOL DISTRICT #832  
WIRE TRANSFER TRANSACTIONS  
MONTH OF MARCH 2011**

<u>DATE</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
3/1/11	State of Minnesota	MN Trust	\$989.18	direct state payment
3/7/11	MN Trust	MSDLAF	\$1,100,000.00	cover checks
3/7/11	State of Minnesota	MN Trust	\$8,510.11	direct state payment
3/10/11	US Bank	Peoples Bank of Commerce-EBC Flex	\$8,200.13	flex benefits
3/10/11	US Bank	Mid State Corp Federal CU	\$10,543.89	MEA teachers union dues
3/10/11	US Bank	Central Bank	\$969.14	para union dues
3/11/11	MSDLAF	US Bank	\$511,798.08	cover checks
3/11/11	US Bank	IRS	\$178,312.74	federal & fica taxes
3/11/11	US Bank	MN Dept of Revenue	\$32,480.99	state payroll taxes
3/11/11	US Bank	Public Emp. Retirement Assoc.	\$20,908.86	pera retirement
3/11/11	US Bank	Mn Teachers Retirement	\$68,382.74	teachers retirement
3/11/11	US Bank	SOMI Funding	\$55,196.45	TSA payment
3/11/11	US Bank	State Street Bank	\$1,161.04	Deferred Comp
3/11/11	State of Minnesota	MN Trust	\$431.41	direct state payment
3/15/11	State of Minnesota	MN Trust	\$1,067,441.87	direct state payment
3/15/11	State of Minnesota	MN Trust	\$20,829.06	direct state payment
3/16/11	State of Minnesota	MN Trust	\$4,925.79	direct state payment
3/18/11	US Bank	MN Dept of Revenue	\$217.00	sales tax payment
3/24/11	MN Trust	MSDLAF	\$500,000.00	cover checks
3/24/11	US Bank	Chase Card Service/Bank One	\$13,050.06	cardmember payment
3/28/11	MN Trust	MSDLAF	\$1,000,000.00	cover checks
3/30/11	State of Minnesota	MN Trust	\$1,355,491.26	direct state payment
3/30/11	State of Minnesota	MN Trust	\$74,781.65	direct state payment
3/30/11	US Bank	Peoples Bank of Commerce-EBC Flex	\$8,200.13	flex benefits
3/30/11	US Bank	Mid State Corp Federal CU	\$10,491.37	MEA teachers union dues
3/30/11	US Bank	Central Bank	\$960.72	para union dues
3/31/11	MSDLAF	US Bank	\$513,029.92	cover checks
3/31/11	US Bank	IRS	\$178,067.94	federal & fica taxes
3/31/11	US Bank	MN Dept of Revenue	\$32,402.79	state payroll taxes
3/31/11	US Bank	Public Emp. Retirement Assoc.	\$20,690.32	pera retirement
3/31/11	US Bank	Mn Teachers Retirement	\$68,377.94	TRA payment
3/31/11	US Bank	SOMI Funding	\$54,901.80	TSA payment
3/31/11	US Bank	State Street Bank	\$1,161.04	Deferred Comp
3/31/11	State of Minnesota	MN Trust	\$50,593.96	direct state payment