

**INDEPENDENT SCHOOL DISTRICT #832**  
**REGULAR MEETING – BOARD OF EDUCATION**  
Thursday, March 10, 2011 - 7:00 PM  
Mahtomedi District Education Center - Community Room

The Mission of the Mahtomedi School District No. 832, as a multi-community public school system, is to provide individually challenging, lifelong learning experiences for all people, leading to productive and self-fulfilling roles in a global society, accomplished through partnerships with students, families, staff and communities all committed to excellence.

**- AGENDA -**

1. CALL TO ORDER
2. ROLL CALL OF ATTENDANCE
3. APPROVAL OF THE AGENDA
4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items
5. PRESENTATIONS/RECOGNITION
  - A. Student Recognition
  - B. Mahtomedi Engineering Program 5
6. PUBLIC COMMENT  
Visitors attending the meeting who wish to address the school board on any issue that is on the agenda may do so at this time. Please refer to the last page for the procedure that has been established for public comments.
7. REPORT FROM STUDENT REPRESENTATIVE  
Presenter: Alexandra Pfiffner, Student Representative
8. APPROVAL OF MINUTES
  - A. February 10, 2011 - Regular Meeting 6
  - B. February 24, 2011 - Study Session 11
9. DISCUSSION/INFORMATION ITEMS
  - A. Calendar of Events 13
  - B. Being a Writer 15  
Presenter: Kirsten Bouwens and Mark Hamre
  - C. Policies
    1. Second Reading
      - a. Policy 524 - Internet Acceptable Use and Safety Policy 16  
Presenter: Mark Larson
  - D. Facilities Update
10. ACTION ITEMS
  - A. Approval to Award Bids - Building Construction  
Presenter: Denise Sundstrom

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- 1. Bid Package #2 - New Wildwood Elementary Sitework, Tennis Courts, and Stadium Reconstruction 25
- B. Approval to Call for Bids - Building Construction 28  
Presenter: Denise Sundstrom
  - 1. Bid Package #6 - Mahtomedi High School Renovation Project 29
  - 2. Bid Package #7 - Wildwood Footings/Foundations/Structural Steel/Precast Concrete 30
  - 3. Bid Package #8 - Mahtomedi Schools Doors, Hardware and Security Project 31
  - 4. Bid Package #9 - Wildwood Mechanical Equipment 32
- C. Approval of 2011-2012 Integration Budget 33  
Presenter: Lindsey Olson
- D. Approval of Revised 2010-2011 Budget 40  
Presenter: Denise Sundstrom
- E. Approval to Move the April 14 Regular School Board Meeting to Thursday, April 21, 2011 at 7:00 p.m.
- F. Approval to Add Thursday, April 21, 2011, 6:00-6:45 p.m. Listening Session to the School Board Meeting Calendar. Topic: Wildwood School Property
- 11. SCHOOL BOARD COMMITTEE REPORTS
  - A. Association of Metropolitan School Districts (AMSD) Board  
Presenter: Mary Jo Deters
  - B. Integration District: Educational Equity Alliance (EEA)  
Presenter: Mary Jo Deters
  - C. Minnesota School Boards Association (MSBA) Legislative Liaison  
Presenter: Kevin Donovan
  - D. Northeast Metro 916 Board 44  
Presenter: Judy Schwartz
- 12. SUPERINTENDENT'S REPORT
- 13. ADJOURNMENT
- 14. CONSENT AGENDA ITEMS (Items Approved Under #4)
  - A. Approval to Pay Bills - Check No. 370178 to 370518 and Check No. 80001050 to 80001113 52
  - B. Approval of Wire Transfer Transactions 60
  - C. Approval of Donations/Grants Totaling \$2,800
    - 1. From (Anonymous) to Mahtomedi High School Wrestling Program - \$800
    - 2. From Mahtomedi Natural Care Center PA to Mahtomedi High School Celebration of Excellence - \$500
    - 3. From Steven and Karen Wolgamot to Mahtomedi High School Celebration of Excellence - \$500

**Agenda - March 10, 2011**

4. From Kramer-Berg American Legion Post 507 to Mahtomedi Area Community Education - \$250
5. From Mahtomedi Area Educational Foundation to Mahtomedi High School Celebration of Excellence - \$250
6. From Paul D. Anderson, D.D.S. to Mahtomedi High School Celebration of Excellence - \$250
7. From Thuet Pugh & Rogosheske, Ltd. to Mahtomedi High School Celebration of Excellence - \$250

**D. Personnel**

1. Approval of Contracts and Work Agreements
  - a. Lisa Helmer - Long-Term Substitute Fourth Grade Teacher - O. H. Anderson Elementary School (3/7/11 to 5/6/11)
  - b. Hotel and Restaurant Employees Union Local 17 (2010-2012)
2. Approval of Leaves of Absence
  - a. Gina Loosbrock - Fourth Grade Teacher - O. H. Anderson Elementary School (5/5/11 to 6/10/11)
  - b. Karena Rydland - First Grade Teacher - Wildwood Elementary School (3/21/11 to 6/10/11)
3. Approval of Resignations/Retirements/Terminations
  - a. Roger Hagen - Cleaner - Mahtomedi Middle School (4/15/11)
  - b. Mary Bell Wolff - Sixth Grade Teacher - Mahtomedi Middle School (6/10/11)

## **PUBLIC PARTICIPATION IN SCHOOL BOARD MEETINGS REGULAR SCHOOL BOARD MEETING**

Thank you for coming. The School Board of Independent School District #832 hopes you will find the meeting informative. By attending, you will better understand how your school district operates. The School Board meeting is a meeting "in public," and not a public meeting. In order to conduct its work in a professional and business-like manner, the school board has established the following rules for conducting the meeting:

- Comments and questions on issues are welcome at the scheduled time on the agenda. The school board is prohibited by law from discussing concerns about individual employees or students in a public meeting. Please forward comments or issues regarding individual employees or students to the superintendent at [mark.larson@mahtomedi.k12.mn.us](mailto:mark.larson@mahtomedi.k12.mn.us) or 651-407-2001.
- If you would like to speak to the school board, you will be recognized during Public Comment. The public may comment on any item on the agenda. The school board generally does not take action on any issue that is not on the agenda. Concerns or questions are forwarded to the superintendent for review and recommended action before consideration by the school board. Unless requested by a school board member, items on the consent agenda are not discussed by the school board at the meeting.
- The chairperson will ask citizens in attendance to sign in if they wish to address the school board. If you are late and wish to speak, please give your name, address, and agenda number to the clerk when you arrive.
- Individuals will be recognized in the order received. Since we are videotaping tonight's meeting for delayed broadcast, individuals who wish to address the school board or ask questions need to go to the microphone. Please state your name and address after being recognized and limit your comments to three minutes (approximately 450 written words). Everyone wishing to comment will be recognized and heard before anyone speaks twice.

**Mahtomedi Public Schools**  
**Independent School District #832**  
**1520 Mahtomedi Avenue**  
**Mahtomedi, MN 55115**

**Regular Meeting - Board of Education**

**Date: March 10, 2011**

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**Agenda Item #5. B.**

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**TOPIC:** Mahtomedi Engineering Program

**PURPOSE OF PRESENTATION:** Update on the Engineering Leadership Program:

**Intro and Fab Lab**-Mary George

**Eng. Adv. Board-New vision/strategic plan**-Dr. Lucy Payne

**E-12 eng. in the classrooms**-Scot Hovan

**Fisher Techniks demo**-Riley Vadner-Pierre, Grace Bloom, Kailynn Solomon and Matt Freeman and Jimmy Gannon

**ACTION RECOMMENDED:** None

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**Submitted By:**

Mary George

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**Name**

Engineering Program Coordinator

**Title**

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**Concurrence By:**



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**Dr. Mark Larson**

**Superintendent of Schools**

# Minutes of Regular Meeting

## Board of Education Mahtomedi Public Schools

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A Regular meeting of the Board of Education of the Mahtomedi Public Schools was held **Thursday, February 10, 2011**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

### 1. CALL TO ORDER

Meeting called to order at 7:01 p.m. by Chair Kevin Donovan.

### 2. ROLL CALL OF ATTENDANCE

Present: Cathy Dalton; Mary Jo Deters; Bob Donohoe; Kevin Donovan; Steve Wolgamot; Superintendent Mark Larson, ex officio; and Alexandra Pfiffner, Student Representative.

Absent: Judy Schwartz.

### 3. APPROVAL OF THE AGENDA

Donohoe moved, Wolgamot seconded, approval of the agenda. Carried.

### 4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items

Dalton moved, Deters seconded, approval of the actions recommended on the consent agenda. Carried.

### 5. PRESENTATIONS/RECOGNITION

#### A. Student Recognition

The following students were recognized by the school board and administration: Academic Achiever - Hanna Bradt. Top Spellers in the Spelling Bee - Andrew Krier and Amanda Russell. Student Leaders - Anneka Ecker, Jack Sellwood, and Elizabeth Ward. Artwork Displayed at State Capitol - Hannah Duch. MSHSL AAA Award Winner - Lauren Kingsbeck. National Leader in Youth Leadership Council - Eva Gallagos Perez.

#### B. Mahtomedi High School Update

Lynne Viker, Director of Teaching and Learning and Support Services, Beth Sneden, Professional Practice and Development Coordinator, and Matt Young, Science Teacher at Mahtomedi High School, presented on curriculum mapping. Curriculum mapping is a reality based record of course units and duration and aligns curriculum and the district's and state's standards and assessment programs. The district uses curriculum mapping to organize and review curriculum, provide vertical scope and sequence so teachers can team across grade levels E-12, and identify gaps, overlaps, and redundancies in our courses.

Kathe Nickleby, Principal at Mahtomedi High School, and Chris Moore, Assistant Principal at Mahtomedi High School, spoke on the following: how curriculum mapping is working at the high school, Response to Intervention (RtI) Tier I, I+, II, and III, the schedule for students registering for the 2011-2012 school year, and the end-of-the year schedule for the senior class. Also, Mahtomedi High School has been selected to receive ACT's Red Quill Award for the second straight year. This award honors educational professionals who recognized the need for diligent analysis of data and a willingness to develop and enhance curriculum and instruction based on student's needs.

6. PUBLIC COMMENT

None.

7. REPORT FROM STUDENT REPRESENTATIVE

A. Alexandra Pfiffner, Student Representative

Student Representative Alexandra Pfiffner reported on the following events at Mahtomedi High School: recasting the senior year, one-act play festival, winter sports season wrapping up, spring sports season soon under way, Spirit Week, and the Winter Semi-Formal.

8. APPROVAL OF MINUTES

A. January 13, 2011 - Regular Meeting

Wolgamot moved, Deters seconded, approval of the minutes from the January 13, 2011, regular school board meeting. Carried.

B. January 27, 2011 - Study Session

Wolgamot moved, Deters seconded, approval of the minutes from the January 27, 2011, school board study session. Carried.

9. DISCUSSION/INFORMATION ITEMS

A. Calendar of Events

Chair Kevin Donovan reviewed the calendar of events.

B. Facilities Update

Superintendent Mark Larson updated the school board on the various meetings that have been taking place in regards to the construction that will happen at the buildings this spring.

C. Policies

1. First Reading of Policy 524 - Internet Acceptable Use and Safety Policy

Superintendent Mark Larson reviewed with the school board members revisions to Policy 524-Internet Acceptable Use and Safety Policy. The policy was discussed with the school board at the January 27 school board study session. Larson reviewed the revisions that were made based on recommendations at that meeting.

10. ACTION ITEMS

A. Approval to Award Bids - Building Construction

1. Bid Package #1 - O. H. Anderson Elementary and Mahtomedi Middle School Remodel

Wolgamot moved, Donohoe seconded, approval of the low bid of \$1,883,050 for Bid Package #1-O. H. Anderson Elementary and Mahtomedi Middle School Remodel: Parkos Construction Co. (carpentry, concrete, steel) \$678,100, Sentra-Sota Sheet Metal Inc. (piping, plumbing, duct work) \$912,800, Peoples Electric Co. Inc. (power, lighting) \$292,150. Carried.

2. Bid Package #3 - Varsity Stadium Ticket and Concessions Buildings

Donohoe moved, Deters seconded, approval of the low bid of \$280,400 for Bid Package #3-Varisty Stadium Ticket and Concessions Buildings: Terra General Contractors. Carried.

3. Bid Package #4 - Mahtomedi High School Renovation Mechanical Equipment

Wolgamot moved, Deters seconded, approval of the low bid of \$483,775 for Bid Package #4-Mahtomedi High School Renovation Mechanical Equipment: Midwest Mechanical Solutions (air terminal units) \$24,700, Schwab Vollhaber Lubratt, Inc. (chiller/coolers, plate type energy recover, modular energy recovery, modular air handling units) \$459,075. Carried.

4. Bid Package #5 - Mahtomedi Middle School and O. H. Anderson Elementary Lighting Projects

Deters moved, Wolgamot seconded, approval of the low bid of \$163,600 for Bid Package #5-Mahtomedi Middle School and O. H. Anderson Elementary Lighting Projects: Mayer Electric Corporation. Carried.

B. Approval of 2011-2012 and 2012-2013 School Calendars

Wolgamot moved, Donohoe seconded, approval of the 2011-2012 and 2012-2013 school calendars. The last day of school for seniors will be the same as it is for grades K-11. Graduation will be the Saturday after the last day of school. Carried.

C. Approval of Resolution Relating to 2011-2012 Open Enrollment

Superintendent Mark Larson recommended that the school board close open enrollment in grades 1 and 12 for the 2011-2012 school year due to projected enrollment in those grades and school building capacity. Current enrollment numbers are showing a loss of approximately 166 students from this year to next which would result in approximately \$996,000 less in general fund revenue. Larson recommended approving 178 open enrollment applications to offset this loss. Donovan moved, Deters seconded, approval of Resolution Relating to 2011-2012 Open Enrollment. Carried.

D. Approval of Dr. Mark Larson as Superintendent

School Board Chair Kevin Donovan spoke to the school board about his recommendation to appoint Dr. Mark Larson as superintendent and enter into a three-year contract with him. Donovan moved, Wolgamot seconded, approval of Dr. Mark Larson as superintendent. Carried.

11. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

School Board Treasurer Mary Jo Deters reported on the presentation given at the AMSD meeting by Vally Varro, Executive Director of MinnCAN. Deters also shared what was reported by the legislative committee.

B. Integration District: Educational Equity Alliance (EEA)

School Board Treasurer Mary Jo Deters reported on the following items shared at the EEA meeting: programming, Mural Art opening at Maplewood Library, Mahtomedi survey results, diversity profile, recommendations from the Statewide Task Force on the Desegregation Rule, and the integration collaboration presentation at the Chautauqua in May.

C. Minnesota School Boards Association (MSBA) Legislative Liaison

School Board Chair Kevin Donovan handed out the *Capitol Compass* report from MSBA.

D. Northeast Metro 916 Board

No report.

12. SUPERINTENDENT'S REPORT

Superintendent Mark Larson reported on the following: White Bear Lake Rotary, the Business Leaders meeting, Engineering Luncheon, continual professional growth for principals and superintendent, change of auditors, school visits, and interviewed for the engineering video.

13. ADJOURNMENT

Wolgamot moved, Donohoe seconded, adjournment. Meeting adjourned at 8:58 p.m. Carried.

14. CONSENT AGENDA ITEMS (Items Approved Under #4)

A. Approval to Pay Bills - Check No. 369836 to 370177 and 80000962 to 80001049

B. Approval of Wire Transfer Transactions

C. Approval of Revised 2010-2011 School Calendar

D. Approval of Donations/Grants Totaling \$1,285

1. From Mahtomedi Zephyr "M" Club to Mahtomedi High School Engineering Club - \$500
2. From Central Bank to Mahtomedi High School Celebration of Excellence - \$285
3. From Hat Trick Pizza, Inc. to Mahtomedi High School Celebration of Excellence - \$250
4. From W.W. Liquor, Inc. to Mahtomedi High School Celebration of Excellence - \$250

E. Personnel

1. Approval of Contracts and Work Agreements
  - a. Lisa Channon - Long-Term Substitute Speech Therapist - O. H. Anderson Elementary School (3/21/11 to 6/10/11)
2. Approval of Leaves of Absence
  - a. Krista Feustel - Fourth Grade Teacher - O. H. Anderson Elementary School (3/21/11 to 5/6/11)

CATHY DALTON, CLERK

# Minutes of Study Session

## Board of Education Mahtomedi Public Schools

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A Study Session of the Board of Education of the Mahtomedi Public Schools was held **Thursday, February 24, 2011**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

### 1. CALL TO ORDER

Chair Kevin Donovan called the study session to order at 7:05 p.m.

### 2. ROLL CALL OF ATTENDANCE

Present: Cathy Dalton; Mary Jo Deters; Bob Donohoe; Kevin Donovan; Judy Schwartz; Steve Wolgamot; and Superintendent Mark Larson, ex officio.

Also present: Amie Barr, Coordinator of Nutrition Services, Linda Nordgren, Supervisor of Nutrition Services, Denise Sundstrom, Director of Business Services; and Lynne Viker, Director of Teaching and Learning and Support Services.

### 3. APPROVAL OF THE AGENDA

Schwartz moved, Wolgamot seconded approval of the agenda with the following additions:

- 4. E. Bid for Site Earthwork, Stadium Reconstruction, and Tennis Courts
- 5. F. Strategic Planning

Carried.

### 4. DISCUSSION/INFORMATION ITEMS

#### A. Food Service Presentation

Denise Sundstrom, Director of Business Services; Linda Nordgren, Supervisor of Nutrition Services; and Amie Barr, Coordinator of Nutrition Services presented to the school board information on school meals. The school district has contracted with the Stillwater Area Public Schools for food service since 2004-2005. Sundstrom, Nordgren, and Barr gave a history of who has provided food service to Mahtomedi Schools in the past, what is in a school lunch and good nutrition, how menus are planned and what has changed over the years, providing meals to children with special dietary needs, how many lunches are served per day and revenue/expenses, and the breakfast program.

#### B. Tier I, II, III Data

Lynne Viker, Director of Teaching and Learning and Support Services presented Tier I, II, and III data that shows the fall to winter growth in reading and math for

elementary and middle school students. Viker also explained what the district is doing at the building level and as a whole where there are areas of concern.

C. Wildwood Property - Prepare for Listening Session

Superintendent Mark Larson discussed with the school board what a possible timeline for selling a school property might look like. Also discussed the upcoming listening session regarding the Wildwood property - how it will be communicated to the community, what information to share, and how to have the community share their ideas. The school board changed the date of the listening session from Thursday, March 10 to Thursday, April 21 at 6:00 p.m.

D. Tech Levy

Superintendent Mark Larson discussed with the school board renewal of the tech levy. The plan is to have the question on the general election ballot in November and to start preparing for it now and communicating to the community.

E. Bid for Site Earthwork, Stadium Reconstruction, and Tennis Courts

Approval to award the bid for Bid Package #2 - New Wildwood Elementary site work, tennis courts, and stadium reconstruction will be on the March 10 school board meeting agenda. The low base bid is \$2,773,000 which includes FieldTurf with SBR infill for the artificial turf. The following artificial turf alternates were also bid which are an additional cost:

- Alternate Bid - \$4,000 - Mondo Turf with SBR infill
- Alternate Bid - \$55,000 - FieldTurf with ECO Friendly infill
- Alternate Bid - \$155,000 - Mondo Turf with ECO Friendly infill

Superintendent Mark Larson discussed with the school board the construction budget and that something may have to be given up if the school board approves one of the alternates for artificial turf.

F. Strategic Planning

Superintendent Mark Larson reviewed with the school board a strategic plan to do list that includes reworking the mission statement, reworking the beliefs/values, and identifying a few core areas such as student achievement, wellness/climate (for adults and students), finances, community support/engagement and 21<sup>st</sup> century skills. Larson shared with the school board the basic themes of 21<sup>st</sup> century skills in core subjects, learning and innovation, information, media and technology skills, and life and career skills.

4. ADJOURNMENT

Donohoe moved, Schwartz seconded, adjournment. Carried. Meeting adjourned at 9:25 p.m.

CATHY DALTON, CLERK

## CALENDAR OF EVENTS

<b>MARCH</b>		
DATE/TIME	MEETING/EVENT	LOCATION
<b><u>Tuesday, March 8</u></b> 7:30 a.m. 6:30-8:30 p.m.	Facility Plan Steering Committee Meeting Community Education Advisory Council Meeting <i>(Cathy Dalton is scheduled to attend)</i>	District Education Center - Board Room District Education Center - Board Room
<b><u>Wednesday, March 9</u></b> 2:30 p.m.	Mahtomedi Middle School Parent Association Meeting	Mahtomedi Middle School - Room 115
<b><u>Thursday, March 10</u></b> 9:30-11:00 a.m. 7:00 p.m.	Elementary PTO Meeting School Board Meeting	District Education Center - Room 121 District Education Center - Community Room
<b><u>Monday, March 14 - Friday, March 18</u></b>	No School - Spring Break	
<b><u>Thursday, March 24</u></b> 7:00 p.m.	School Board Study Session	District Education Center - Community Room
<b><u>Friday, March 25</u></b> 7:30 p.m.	Wildwood Artist Series - <i>Katie McMahon</i>	Chautauqua Fine Arts Center

<b>APRIL</b>		
DATE/TIME	MEETING/EVENT	LOCATION
<b><u>Friday, April 1</u></b>	No School - Conferences/Staff Development	
<b><u>Tuesday, April 5</u></b> 7:30 a.m. 8:00-8:45 a.m. 6:00 p.m.	Facility Plan Steering Committee Meeting Mahtomedi High School Parent Information Meeting Northeast Metro 916 School Board Meeting	District Education Center - Community Room Mahtomedi High School - Black Box Theater Bellaire School, White Bear Lake
<b><u>Friday, April 8</u></b> 7:00 a.m.	AMSD Board of Directors Meeting	TIES Building-Cafeteria, St. Paul
<b><u>Saturday, April 9</u></b> 5:30 p.m. - Midnight	MAEF Spring Gala	Prom Center, Oakdale
<b><u>Sunday, April 10</u></b> 4:00 p.m.	Wildwood Artist Series - <i>Carina Mikulich Ellis &amp; Jessica Pistor</i>	Mahtomedi High School - Black Box Theater

## CALENDAR OF EVENTS

<b>APRIL cont.</b>		
<b>DATE/TIME</b>	<b>MEETING/EVENT</b>	<b>LOCATION</b>
<b><u>Monday, April 11</u></b> 7:00 p.m.	MAEF Board of Trustees Meeting	District Education Center - Board Room
<b><u>Tuesday, April 12</u></b> 6:30-8:00 p.m. 6:30-8:30 p.m.	Facilities Presentation Open House Community Education Advisory Council Mtg.	Mahtomedi High School - Black Box Theater District Education Center - Board Room
<b><u>Wednesday, April 13</u></b> 2:30 p.m.	Mahtomedi Middle School Parent Association Mtg.	Mahtomedi Middle School - Room 115
<b><u>Thursday, April 14</u></b> 6:30-8:00 p.m.	Elementary PTO Meeting	District Education Center - Room 121
<b><u>Wednesday, April 20</u></b> 4:00 p.m. 5:30 p.m.	New Wildwood School Groundbreaking Ceremony MHS Celebration of Excellence	New Wildwood School Site Dellwood Hills Golf Club
<b><u>Thursday, April 21</u></b> 6:00-6:45 p.m.  7:00 p.m.	School Board Listening Session - <i>Wildwood School Property</i> School Board Meeting	District Education Center - Community Room  District Education Center - Community Room
<b><u>Friday, April 22</u></b>	School Closed	
<b><u>Tuesday, April 26</u></b> 7:30 a.m.	Facility Plan Steering Committee Meeting	District Education Center - Community Room
<b><u>Thursday, April 28</u></b> 7:00 p.m.	School Board Special Meeting/Study Session	District Education Center - Community Room
<b><u>Friday, April 29</u></b> 7:30 a.m.	City Leaders Meeting	District Education Center - Board Room

**Mahtomedi Public Schools**  
**Independent School District #832**  
**1520 Mahtomedi Avenue**  
**Mahtomedi, MN 55115**

**Regular Meeting - Board of Education**

**Date: March 10, 2011**

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**Agenda Item #9. B.**

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**TOPIC:** Being a Writer

**PURPOSE OF PRESENTATION:**

Presenters: Principal Kirsten Bouwens  
Principal, Mark Hamre

Purpose:

- Introduce Being a Writer to the school board members
- Share information about what we are seeing and hearing with "Being a Writer".
- Provide testimonies from teachers and students.
- Provide examples of student writing

**ACTION RECOMMENDED:** None.

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**Submitted By:**

*Mark Hamre Kirsten Bouwens*

**Name**

*Principals of WW and OHA*

**Title**

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**Concurrence By:**

*Mark Larson*

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**Dr. Mark Larson**  
**Superintendent of Schools**

**524 - TECHNOLOGY ACCEPTABLE USE AND SAFETY POLICY**

**I. PURPOSE**

The purpose of this policy is to provide guidelines for acceptable and safe use of the district's electronic technologies for students and school district personnel and to set guidelines for acceptable use of the school district's computer systems, hardware and software, web-based applications, electronic communications, school district web sites, and the Internet.

**II. GENERAL STATEMENT OF POLICY**

In making decisions regarding student and employee access to the school district's electronic technologies, the school district considers its own stated educational mission, goals, and objectives. Technology skills are now fundamental to prepare students to become responsible global citizens. The school district expects that faculty will blend thoughtful use of the school district electronic technologies and the Internet throughout the curriculum and will provide guidance and instruction to students in their use.

**III. LIMITED EDUCATIONAL PURPOSE**

The school district is providing students and employees with access to the school district electronic technologies and includes Internet access. The school district systems have limited educational purpose, which includes use of the systems for classroom activities, educational research, collaboration, and professional or career development activities. Employees are required to follow data privacy policies and refrain from using email for communications containing private educational data or personnel data. Users are expected to use Internet access through the district systems to further educational and personal goals consistent with the mission of the school district and school policies. Employees may use the school district system for occasional personal needs consistent with other school board policies. Uses which might be acceptable on a user's private personal account on another system may not be acceptable on this limited-purpose network. Users shall not use the Internet, or email, for advertising purposes or to promote personal causes.

**IV. USE OF SYSTEM IS A PRIVILEGE**

The use of school district systems and access to use of the Internet is a privilege, not a right. Depending on the nature and degree of the violation and the number of previous violations, unacceptable use of the school district systems or the Internet may result in one or more of the following consequences: suspension or cancellation of use or access privileges; payments for damages and repairs; discipline under other appropriate school district policies, including suspension, expulsion, exclusion or termination of employment; or civil or criminal liability under other applicable laws.

**V. UNACCEPTABLE USES**

A. The following uses of school district systems and Internet resources are considered unacceptable:

1. Users will not use school district systems to access, review, upload, download, store, print, post, receive, transmit or distribute:
  - a. pornographic, obscene or sexually explicit material;
  - b. obscene, abusive, profane, lewd, vulgar, rude, inflammatory, threatening, terroristic, disrespectful, or sexually explicit language;
  - c. materials that use language or images that are inappropriate in the education setting or disruptive to the educational process;
  - d. information or materials that could cause damage or danger of disruption to the educational process;
  - e. materials that use language or images that advocate violence or discrimination toward other people (hate literature) or that may constitute harassment or discrimination.
2. Users will not use school district systems or the Internet to knowingly or recklessly post, transmit or distribute false or defamatory information about a person or organization, or to harass another person, or to engage in personal attacks, including prejudicial or discriminatory attacks consistent with school district and school policies.
3. Users will not use the school district system to engage in any illegal act or violate any local, state or federal statute or law.
4. Users will not use the school district system to :
  - a. vandalize, damage or disable the property of another person or organization.
  - b. make deliberate attempts to degrade or disrupt equipment, software or system performance by loading, creating, or spreading computer viruses or by any other means.
  - c. tamper with, modify or change school district systems, software, hardware, or wiring.
  - d. take any action to violate, bypass or disable school district security and safety systems.
  - e. use school district systems to disrupt its use by other users.
5. Users will not use school district systems to gain unauthorized access to information resources or to access another person's materials, information or files without the implied or direct permission of that person. Users also will not modify information created by others without their permission.
6. Users will not use school district systems to post, transmit or distribute private information about another person or to post, transmit or distribute personal contact information about themselves or other persons including, but not limited to, addresses, telephone numbers, school addresses, work addresses, identification numbers, account numbers, access codes or passwords, and will not re-post a

**Draft of Current Policy**  
**Strike Through: Old Language**  
**Underline: New Language**

Mahtomedi School Board Policy 524

message that was sent to the user privately without permission of the person who sent the message.

7. Users must keep all account information and passwords on file with the designated school district official. Users will not attempt to gain unauthorized access to the school district system or any other system through the school district system, attempt to log in through another person's account, or use computer accounts, access codes or network identification other than those assigned to the user. Messages and records on the school district system may not be encrypted without the permission of appropriate school authorities. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to school district systems or the Internet.
  8. Users will not use school district systems to violate copyright laws or usage licensing agreements, or otherwise to use another person's property without the person's prior approval or proper citation, including the downloading or exchanging of pirated software or copying software to or from any school computer, and will not plagiarize works they find on the Internet. Users must assume that all communications and information accessible through the Internet is private property.
  9. Users will not use school district systems for conducting business, for unauthorized commercial purposes or for financial gain unrelated to the mission of the school district. Users will not use the school district system to offer or provide goods or services or for product advertisement.
  10. Users will not use school district systems for non-district supported software without the prior approval of the district technology department.
  11. Users will not save personal photos, music, files, etc. not related to educational purposes on a district share/home folder for an extended period of time. Personal data saved on workstations may be removed if they degrade the performance of the workstation or other district systems.
  12. Users will not access school district network or the Internet with personal electronic devices without prior approval from the district technology department.
- B. If a user inadvertently accesses unacceptable materials or an unacceptable Internet site, the user shall immediately disclose the inadvertent access to an appropriate school district official. In the case of a school district employee, the immediate disclosure shall be to the employee's immediate supervisor and/or the building administrator. This disclosure may serve as a defense against an allegation that the user has intentionally violated this policy. In certain rare instances, a user also may access otherwise unacceptable materials if necessary to complete an assignment and if done with the prior approval of and with appropriate guidance from the appropriate teacher or, in the case of a school district employee, the building administrator.
- C. A user must notify the district technology department if a user identifies a security problem with school district systems or on the Internet. The user should not demonstrate the problem to other users.

**VI. DISTRICT WEB SITE**

- A. All communication and information accessible on ISD 832 official web sites is property of the school district.
- B. The principal of each school building shall approve content on their web page consistent with school district policy, procedures, and guidelines. The content of district-wide pages shall be approved by the Superintendent.
- C. Individual student or staff web pages developed using school district equipment or access shall be subject to this policy.

**VII. FILTER**

- A. With respect to any of its computers with Internet access, the School District will monitor and filter online activities. The School District is required by Child Internet Protection Act (CIPA) to implement filtering measures that will block or filter Internet access to any visual depictions that are:
  - 1. Obscene;
  - 2. Child pornography; or
  - 3. Harmful to minors.
- B. The term “harmful to minors” means any picture, image, graphic image file, or other visual depiction that:
  - 1. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; or
  - 2. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
  - 3. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.
- C. The School District reserves the right to block or filter sites that are deemed inappropriate for users or compromise the integrity of school district systems.
- D. An administrator, supervisor or other person authorized by the Superintendent may disable the technology protection measure, during use by an adult, to enable access for bona fide research or other lawful purposes.

**VIII. CONSISTENCY WITH OTHER SCHOOL POLICIES**

- A. Use of school district computer systems and use of the Internet shall be consistent with school district policies and the mission of the school district.

**IX. LIMITED EXPECTATION OF PRIVACY**

- A. By authorizing use of school district systems, the school district does not relinquish control over materials on the systems, whether onsite or offsite, or transmitted via the systems. Users should expect only limited privacy in the contents of personal files for personal content on school district systems.
- B. Routine maintenance and monitoring of the school district system may lead to a discovery that a user has violated this policy, another school district policy, or the law.
- C. An individual investigation or search will be conducted if school authorities have a reasonable suspicion that the search will uncover a violation of law or school district policy.
- D. Parents have the right at any time to investigate or review the contents of their child's files and e-mail. ~~Parents have the right to request the termination of their child's individual account(s) at any time.~~
- E. School district employees should be aware that the school district retains the right at any time to investigate or review the contents of their files, online activity and e-mail. In addition, school district employees should be aware that data and other materials in files maintained on the school district system may be subject to review, disclosure or discovery under Minnesota Statutes, Chapter 13 (the Minnesota Government Data Practices Act). The school district archives employee email for a period of up to three years (beginning November of 2009).
- F. The school district will cooperate fully with local, state and federal authorities in any investigation concerning or related to any illegal activities or activities not in compliance with school district policies conducted through the school district system.

**X. COMPUTER SYSTEMS AND INTERNET USE AGREEMENT**

- A. The proper use of district computer systems and the Internet, and the educational value to be gained from their proper use, is the joint responsibility of students, parents and employees of the school district.

- B. This policy requires the permission of and supervision by the school's designated professional staff before a student may use a school account or resource to access district computer systems and the Internet.
- C. The Computer Systems and Internet Use Agreement form for students must be read and signed by the user and the parent or guardian upon beginning Wildwood or OH Anderson and yearly at the secondary schools.
- D. The Computer Systems and Internet Use Agreement form for employees must be signed by the employee upon hire or change in policy. The form must then be filed at the school district office.

## **XI. LIMITATION ON SCHOOL DISTRICT LIABILITY**

Use of school district systems is at the user's own risk. The Mahtomedi Public Schools, their employees and agents, make no warranties of any kind, whether expressed or implied, regarding the service it is providing. The system is provided on an "as is, as available" basis. The school district will not be responsible for any damage users may suffer, including, but not limited to, loss, damage or unavailability of data stored on school district systems or backup media, for delays or changes in service, for interruptions of service, or for mis-deliveries or non-deliveries of information or materials, regardless of the cause. The school district is not responsible for the accuracy or quality of any advice or information obtained through or stored on the school district system. The school district will not be responsible for financial obligations arising through unauthorized use of the school district system or the Internet.

## **XII. USER NOTIFICATION**

- A. All users shall be notified of the school district policies relating to district computer systems and Internet use.
- B. This notification shall include the following:
  - 1. Notification that Internet use is subject to compliance with school district policies.
  - 2. Disclaimers limiting the school district's liability relative to:
    - a. Information stored on school district systems.
    - b. Information retrieved through school district computers, networks or online resources.
    - c. Personal property used to access school district computers, networks or online resources.
    - d. Unauthorized financial obligations resulting from use of school district resources/accounts to access the Internet.

3. A description of the privacy rights and limitations of school sponsored/managed Internet accounts.
4. Notification that, even though the school district may use technical means to limit student or employee Internet access, these limits do not provide a foolproof means for enforcing the provisions of this acceptable use policy.
5. Notification that goods and services can be purchased over the Internet that could potentially result in unwanted financial obligations and that any financial obligation incurred by a student through the Internet is the sole responsibility of the student and/or the student's parents and any financial obligation incurred by an employee through the Internet is the sole responsibility of the employee.
6. Notification that, should the user violate the school district's acceptable use policy, the user's access privileges may be revoked, student or employee disciplinary action may be taken, and/or appropriate legal action may be taken.
7. Notification that all provisions of the acceptable use policy are subordinate to local, state and federal laws.
8. Notification that the collection, creation, reception, maintenance and dissemination of data via the Internet, including electronic communications, is governed by Policy 406-Public and Private Personnel Data and Policy 515-Protection and Privacy of Pupil Records.

### **XIII. PARENTS' RESPONSIBILITY; NOTIFICATION OF STUDENT COMPUTER SYSTEMS AND INTERNET USE**

A. Outside of school, parents bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies and other possibly offensive media. Parents are responsible for monitoring their student's use of school district systems and of the Internet if the student is accessing school district systems from home or a remote location.

~~B. Parents will be notified that their students will be using school district resources/accounts to access the Internet and that the school district will provide parents the option to request alternative activities not requiring Internet access. This notification should include:~~

- ~~1. A copy of the user notification form provided to the student user.~~
- ~~2. A description of parent/guardian responsibilities.~~
- ~~3. A notification that the parents have the option to request alternative educational activities not requiring Internet access and the material to exercise this option.~~
- ~~4. A statement that the Internet Use Agreement must be signed by the user, the parent or guardian, and the supervising teacher prior to use by the student.~~
- ~~5. A statement that the school district's acceptable use policy is available for parental review.~~

#### **XIV. IMPLEMENTATION; POLICY REVIEW**

- A. The school district administration may develop appropriate user notification forms, login banners, guidelines and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines, forms and procedures shall be an addendum to this policy.
- B. The administration shall revise the user notifications, including student and parent notifications, if necessary, to reflect the adoption of these guidelines and procedures.
- C. The school district computer systems, Internet policies and procedures are available for review by all parents, guardians, staff and members of the community.
- D. Because of the rapid changes in the development of the Internet, the school board shall direct the administration to conduct an annual review of this policy.

**Legal References:** 15 U.S.C. § 6501 *et seq.* (Children’s Online Privacy Protection Act)  
17 U.S.C. § 101 *et seq.* (Copyrights)  
20 U.S.C. § 6751 *et seq.* (Enhancing Education through Technology Act of 2001)  
47 U.S.C. § 254 (Children’s Internet Protection Act of 2000 (CIPA))  
47 C.F.R. § 54.520 (FCC rules implementing CIPA)  
Minn. Stat. § 125B.15 (Internet Access for Students)  
Minn. Stat. § 125B.26 (Telecommunications/Internet Access Equity Act)  
*Tinker v. Des Moines Indep. Cmty. Sch. Dist.*, 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)  
*United States v. American Library Association*, 539 U.S. 194, 123 S.Ct. 2297, 56 L.Ed.2d 221 (2003)  
*Layshock v. Hermitage Sch. Dist.*, 412 F.Supp. 2d 502 (2006)  
*J.S. v. Bethlehem Area Sch. Dist.*, 807 A.2d 847 (Pa. 2002)

**Cross References:** MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)  
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)  
MSBA/MASA Model Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)  
MSBA/MASA Model Policy 506 (Student Discipline)  
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)  
MSBA/MASA Model Policy 519 (Interviews of Students by Outside Agencies)

**Draft of Current Policy**  
**Strike Through: Old Language**  
**Underline: New Language**

Mahtomedi School Board Policy 524

MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)  
MSBA/MASA Model Policy 522 (Student Sex Nondiscrimination)  
MSBA/MASA Model Policy 603 (Curriculum Development)  
MSBA/MASA Model Policy 604 (Instructional Curriculum)  
MSBA/MASA Model Policy 606 (Textbooks and Instructional Materials)  
MSBA/MASA Model Policy 806 (Crisis Management Policy)  
MSBA/MASA Model Policy 904 (Distribution of Materials on School  
District Property by Nonschool Persons)

*ADOPTED – February 6, 1997*

*REVISED – June 10, 1999; March 8, 2001; October 13, 2005; October 8, 2009*

*SECOND READING - March 10, 2011*

**Mahtomedi Public Schools**  
**Independent School District #832**  
**1520 Mahtomedi Avenue**  
**Mahtomedi, MN 55115**

**Regular Meeting - Board of Education**

**Date: March 10, 2011**

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**Agenda Item #10. A.**

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**TOPIC:** Approval to Award Bids - Building Construction

**PURPOSE OF PRESENTATION:**

To award contracts for Bid Package #2 New Elementary Sitework, Tennis Courts and Stadium Reconstruction as per attached letter.

**ACTION RECOMMENDED:** Approve Bid Package #2

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**Submitted By:**

*Denise Sundstrom*

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**Denise Sundstrom**  
**Director of Business Services**

**Concurrence By:**

*Mark Larson*

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**Dr. Mark Larson**  
**Superintendent of Schools**

March 8, 2011

Mahtomedi Public Schools  
Independent School District No. 832  
1520 Mahtomedi Avenue  
Mahtomedi, Minnesota 55070

ATTENTION: Mr. Mark Larson, Mrs. Denise Sundstrom and Mr. Phil Belden

**RE: Mahtomedi Public Schools  
Bid Package #2: New Elementary Sitework, Tennis Courts and Stadium  
Reconstruction  
RECOMMENDATION FOR CONTRACT AWARD**

Dear Mr. Larson, Mrs. Sundstrom and Mr. Belden:

Based upon bid results and the results of our pre-award conferences with the apparent low bidders, we are making recommendations for award of the following prime contracts. Contract approval is pending approval of the project by the City of Grant and Washington County.

We are satisfied that bids received reflect the best possible pricing for the work indicated.

The apparent low bid results for this Bid Package #2 total \$5,256,241.00. Remaining projects include footings, foundations, steel and new building. The remaining budget to complete these projects is \$14,532,500.00.

The following is a summary of our recommendations for contract award.

<u>Contract</u>	<u>Description</u>	<u>Contract Amount</u>
WS #1	Site Earthwork, Stadium Reconstruction & Tennis Courts	
	Max Steininger, Inc. 3080 Lexington Avenue S. Eagan, Minnesota 55121	\$2,773,000.00
WS #2	Utilities	
	Peterson Companies, Inc. 8326 Wyoming Trail	\$1,035,680.00

	Chisago City, Minnesota 55013	<u>Contract Amount</u>
WS #3	Asphalt Paving	
	T.A. Schifsky & Sons, Inc. 2370 East Highway 36 North St. Paul, Minnesota 55109	\$765,924.00
WS #4	Exterior Concrete	
	North Country Concrete, Inc. 7040 143 <sup>rd</sup> Avenue N.W. Ramsey, Minnesota 55303	\$318,600.00
WS #5	Landscaping, Irrigation & Irrigation Well	
	Margolis Company 295 West Larpenteur Ave. Roseville, Minnesota 55113	\$363,037.00
	<b>TOTALS</b>	<b><u>\$5,256,241.00</u></b>

Contract approval is pending approval of the project by the City of Grant and Washington County.

If you should have any questions, please contact me at 763-786-7711.

Very truly yours,

KRAUS-ANDERSON® CONSTRUCTION COMPANY

Jon M. Kuenstling  
Project Manager

c: Todd Richter, JCI  
Dave Rey, AJA

**Mahtomedi Public Schools**  
**Independent School District #832**  
**1520 Mahtomedi Avenue**  
**Mahtomedi, MN 55115**

**Regular Meeting - Board of Education**

**Date: March 10, 2011**

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**Agenda Item #10. B.**

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**TOPIC:** Call for Bids - Building Construction

**PURPOSE OF PRESENTATION:**

To approve the Bid Packages for the following building construction projects:

- Bid Package #6 Mahtomedi High School Renovation Project
- Bid Package #7 Wildwood Footings/Foundations/Structural Steel/Precast Concrete
- Bid Package #8 Mahtomedi Schools Doors, Hardware, and Security Project
- Bid Package #9 Wildwood Mechanical Equipment

**ACTION RECOMMENDED:** Approval of Bid Packages #6, #7, #8, and #9.

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**Submitted By:**

*Denise Sundstrom*

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**Denise Sundstrom**  
**Director of Business Services**

**Concurrence By:**

*Mark Larson*

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**Dr. Mark Larson**  
**Superintendent of Schools**

CALL FOR BIDS

INDEPENDENT SCHOOL DISTRICT NO. 832  
Mahtomedi, Minnesota

Mahtomedi Public Schools

Independent School District #832, Mahtomedi, Minnesota will receive sealed bids in duplicate for Bid Package #6: Mahtomedi High School Renovation Project until 10:00 AM, Tuesday, April 19th, 2011. Bids will be received by the Director of Business Services – Denise Sundstrom, District #832 Offices, 1520 Mahtomedi Avenue, Mahtomedi, Minnesota 55115. There is no agent for the receipt of bids other than the Director of Business Services. Bids will be opened and read aloud at the time and place specified herein.

Bids shall be submitted on bid form provided by the Owner. The complete bid form shall be submitted without alterations, additions or erasures. Envelopes containing bids must be sealed marked separately “Bid Package #6: Mahtomedi High School Renovation Project” with the name and address of the bidder, and the date and hour of the opening. Bids shall be delivered to:

Director of Business Services – Denise Sundstrom  
Independent School District #832  
District Office  
1520 Mahtomedi Avenue  
Mahtomedi, Minnesota 55115

Lump sum bids for this work are solicited from contractors specializing in, or highly experienced in this work. Contractors can obtain bidding documents from Franz Reprographics, 2781 Freeway Blvd, Brooklyn Center, MN 55430, telephone 763-503-3401, online at [www.franzrepro.com](http://www.franzrepro.com). Contact person is Todd Richter (612)-221-2518. Bidding documents will be available on March 21<sup>st</sup>, 2011.

Bidding documents are on file and available for inspection at the Architects office and the Program Manager’s office. See plans for addresses and contact information.

Each bid of \$10,000 or greater shall be accompanied by a certified or cashier’s check, or a bid bond in the amount of at least five (5%) percent of the amount of the bid made payable to ISD #832 as bid security that, if the bid is accepted, the contractor will execute the contract and file the required performance and payment bonds within the allotted time period after notice of award of contract.

A pre-bid conference will be held at the Mahtomedi High School, 8000 75<sup>th</sup> Street North, Mahtomedi, Minnesota 55115 at 10:00 AM on Friday, April 1<sup>st</sup>, 2011.

The Board of Education reserves the right to accept or reject any or all bids or parts of bids and waive any formalities or irregularities in the bidding. No bid may be withdrawn for a period of forty-five (45) days after bid opening without consent of the Board of Education.

INDEPENDENT SCHOOL DISTRICT NO. 832  
Mahtomedi, Washington County, Minnesota

Publication Dates via Mahtomedi School District’s web site: March 21, 2011 – April 19, 2011

CALL FOR BIDS

INDEPENDENT SCHOOL DISTRICT NO. 832  
Mahtomedi, Minnesota

Mahtomedi Public Schools

Independent School district #832, Mahtomedi, Minnesota will receive sealed bids in duplicate for Bid Package #7: Wildwood Footings/Foundations/Structural Steel/Precast Concrete until 2:00 PM on Tuesday, April 19, 2011. Bids will be received by the Director of Business Services – Denise Sundstrom, District #832 Offices, 1520 Mahtomedi Avenue, Mahtomedi, Minnesota 55115, then publicly opened and read aloud. There is no agent for the receipt of bids other than the Director of Business Services.

Bids shall be submitted on bid form provided by the Owner. The complete bid form shall be submitted without alterations, additions or erasures. Envelopes containing bids must be sealed marked separately “Bid Package #7: Wildwood Footings/Foundations/Structural Steel/Precast Concrete” with the name and address of the bidder, and the date and hour of the opening. Bids shall be delivered to:

Director of Business Services – Denise Sundstrom  
Independent School District #832  
District Office  
1520 Mahtomedi Avenue  
Mahtomedi, Minnesota 55115

Lump sum bids for this work are solicited from contractors specializing in, or highly experienced in this work. Procurement of documents: Contractors can obtain bidding documents from Franz Reprographics, 2781 Freeway Boulevard, Brooklyn Center, MN 55430, telephone 763-503-3401, online at [www.franzrepro.com](http://www.franzrepro.com). Bidding documents will be available on or about April 1, 2011.

Bidding documents are on file and available for inspection at Kraus-Anderson Construction Company’s office, 8625 Rendova Street N.E., Circle Pines, MN 55014, telephone 763-786-7711.

Each bid of \$10,000 or greater shall be accompanied by a certified or cashier’s check, or a bid bond in the amount of at least five (5%) percent of the amount of the bid made payable to ISD #832 as bid security that, if the bid is accepted, the contractor will execute the contract and file the required performance and payment bonds within the allotted time period after notice of award of contract.

A pre-bid conference will be held at the District #832 Offices, 1520 Mahtomedi Avenue, Mahtomedi, MN 55115 at 9:00 AM on Thursday, April 7, 2011.

The Board of Education reserves the right to accept or reject any or all bids or parts of bids and waive any formalities or irregularities in the bidding. No bid may be withdrawn for a period of forty-five (45) days after bid opening without consent of the Board of Education.

INDEPENDENT SCHOOL DISTRICT NO. 832  
Mahtomedi, Washington County, Minnesota

Publication Dates via Mahtomedi School District’s web site: April 1, 2011 – April 19, 2011

CALL FOR BIDS

INDEPENDENT SCHOOL DISTRICT NO. 832  
Mahtomedi, Minnesota

Mahtomedi Public Schools

Independent School District #832, Mahtomedi, Minnesota will receive sealed bids in duplicate for Bid Package #8: Mahtomedi Schools Doors, Hardware and Security Project until 2:00 PM, Thursday, April 14th, 2011. Bids will be received by the Director of Business Services – Denise Sundstrom, District #832 Offices, 1520 Mahtomedi Avenue, Mahtomedi, Minnesota 55115. There is no agent for the receipt of bids other than the Director of Business Services. Bids will be opened and read aloud at the time and place specified herein.

Bids shall be submitted on bid form provided by the Owner. The complete bid form shall be submitted without alterations, additions or erasures. Envelopes containing bids must be sealed marked separately “Bid Package #8: Mahtomedi Schools Doors, Hardware and Security Project” with the name and address of the bidder, and the date and hour of the opening. Bids shall be delivered to:

Director of Business Services – Denise Sundstrom  
Independent School District #832  
District Office  
1520 Mahtomedi Avenue  
Mahtomedi, Minnesota 55115

Lump sum bids for this work are solicited from contractors specializing in, or highly experienced in this work. Contractors can obtain bidding documents from Franz Reprographics, 2781 Freeway Blvd, Brooklyn Center, MN 55430, telephone 763-503-3401, online at [www.franzrepro.com](http://www.franzrepro.com). Contact person is Todd Richter (612)-221-2518. Bidding documents will be available on March 31<sup>st</sup>, 2011.

Bidding documents are on file and available for inspection at the Program Manager’s office. See plans for addresses and contact information.

Each bid of \$10,000 or greater shall be accompanied by a certified or cashier’s check, or a bid bond in the amount of at least five (5%) percent of the amount of the bid made payable to ISD #832 as bid security that, if the bid is accepted, the contractor will execute the contract and file the required performance and payment bonds within the allotted time period after notice of award of contract.

A pre-bid conference will be held at the Mahtomedi High School, 8000 75<sup>th</sup> Street North, Mahtomedi, Minnesota 55115 at 7:30 AM on Thursday, April 7<sup>th</sup>, 2011.

The Board of Education reserves the right to accept or reject any or all bids or parts of bids and waive any formalities or irregularities in the bidding. No bid may be withdrawn for a period of forty-five (45) days after bid opening without consent of the Board of Education.

INDEPENDENT SCHOOL DISTRICT NO. 832  
Mahtomedi, Washington County, Minnesota

Publication Dates via Mahtomedi School District’s web site: March 31, 2011 – April 14, 2011

CALL FOR BIDS

INDEPENDENT SCHOOL DISTRICT NO. 832  
Mahtomedi, Minnesota

Mahtomedi Public Schools

Independent School district #832, Mahtomedi, Minnesota will receive sealed bids in duplicate for Bid Package #9: Wildwood Mechanical Equipment until 10:00 AM on Thursday, April 21, 2011. Bids will be received by the Director of Business Services – Denise Sundstrom, District #832 Offices, 1520 Mahtomedi Avenue, Mahtomedi, Minnesota 55115, then publicly opened and read aloud. There is no agent for the receipt of bids other than the Director of Business Services.

Bids shall be submitted on bid form provided by the Owner. The complete bid form shall be submitted without alterations, additions or erasures. Envelopes containing bids must be sealed marked separately “Bid Package #9: Wildwood Mechanical Equipment” with the name and address of the bidder, and the date and hour of the opening. Bids shall be delivered to:

Director of Business Services – Denise Sundstrom  
Independent School District #832  
District Office  
1520 Mahtomedi Avenue  
Mahtomedi, Minnesota 55115

Lump sum bids for this work are solicited from contractors specializing in, or highly experienced in this work. Procurement of documents: Contractors can obtain bidding documents from Franz Reprographics, 2781 Freeway Boulevard, Brooklyn Center, MN 55430, telephone 763-503-3401, online at [www.franzrepro.com](http://www.franzrepro.com). Bidding documents will be available on or about April 7, 2011.

Bidding documents are on file and available for inspection at Kraus-Anderson Construction Company’s office, 8625 Rendova Street N.E., Circle Pines, MN 55014, telephone 763-786-7711.

Each bid of \$10,000 or greater shall be accompanied by a certified or cashier’s check, or a bid bond in the amount of at least five (5%) percent of the amount of the bid made payable to ISD #832 as bid security that, if the bid is accepted, the contractor will execute the contract and file the required performance and payment bonds within the allotted time period after notice of award of contract.

The Board of Education reserves the right to accept or reject any or all bids or parts of bids and waive any formalities or irregularities in the bidding. No bid may be withdrawn for a period of forty-five (45) days after bid opening without consent of the Board of Education.

INDEPENDENT SCHOOL DISTRICT NO. 832  
Mahtomedi, Washington County, Minnesota

Publication Dates via Mahtomedi School District’s web site: April 7, 2011 – April 21, 2011

**Mahtomedi Public Schools**  
**Independent School District #832**  
**1520 Mahtomedi Avenue**  
**Mahtomedi, MN 55115**

**Regular Meeting - Board of Education**

**Date: March 10, 2011**

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**Agenda Item #10. C.**

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**TOPIC:** Approval of 2011-2012 Integration Budget

**PURPOSE OF PRESENTATION:** To update school board members of initiatives developed and refined with Integration Funds and to present the proposed Integration budget for fiscal year 2012

**ACTION RECOMMENDED:** Approval of the Integration/Equity Budget as presented to the school board.

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**Submitted By:**

**Concurrence By:**

Lindsey Olson



**Name**

**Dr. Mark Larson**

ESL/Integration and Equity Coordinator

**Superintendent of Schools**

**Title**



## Integration Revenue Budget Worksheet FY12

Use this worksheet to provide updated budget data that will be used to calculate FY12 Integration Revenue. Address questions on Integration Revenue budget submission to the Office of School Choice Programs and Innovation Services, 651-582-8280. Return the completed worksheet with supporting pages from the locally approved budget by March 15th, 2011, to Valarie.Cochran@state.mn.us. **Electronic submission is required.**

**District Name:** Mahtomedi Public Schools  
**District Number:** 832  
**Superintendent:** Dr. Mark Larson  
**Collaborative:** Educational Equity Alliance  
**District Contact:** Lindsey Olson  
**Phone:** 651-407-2296  
**E-mail:** [lindsey.olson@mahtomedi.k12.mn.us](mailto:lindsey.olson@mahtomedi.k12.mn.us)

**Partner Districts:** ISD 622 North Saint Paul-Maplewood-Oakdale

List all Racially Identifiable school sites in your district: None

Integration Revenue	\$ 350,174.08
Alternative Attendance Revenue	\$ 1,700.00
<b>TOTAL REVENUE</b>	<b>\$ 351,874.08</b>

Integration Revenue Contributed to Collaborative \$ 90,000.00

*Notes or Comments: \$261,874.08 funds accounted for for individual district use. 90,000 funds given to Educational Equity Alliance.*

### CERTIFICATION STATEMENT

We certify that the budget information submitted for our school district to the Minnesota Department of Education (MDE) is an accurate and complete representation of the fiscal year 2012 Integration Revenue budget that was approved by the school board.

Board Approval Date \_\_\_\_\_

School Board Chair \_\_\_\_\_ Date \_\_\_\_\_

Superintendent \_\_\_\_\_ Date \_\_\_\_\_

MDE Approval: \_\_\_\_\_ Amount: \_\_\_\_\_ Date: \_\_\_\_\_



**Integration Revenue Budget Worksheet  
FY12  
Inter-District Budget: Goal 1**

**District Number:**

832

**District Name:**

Mahtomedi Public Schools

**Goal One: Improve educational opportunities for students to close the achievement gap by:** I. Provide consistent monitoring of academic achievement, timely and flexible academic or social interventions and consistent home communication for students of color. II. Identify talent and promote accelerated growth in underprivileged students of color. III. Provide educational experiences above and beyond classroom opportunities for students of color. IV. Increase parent outreach

Line Item Description	UFARS Code (Required)				Budgeted Amount	Expenditures
Provide a short description of the expenditure.	ORG	PROG	FIN	OBJ	Provide the total amount budgeted for this line item.	
<b>I. Provide consistent monitoring of academic achievement, timely and flexible academic or social interventions and consistent home communication for students of color.</b>						
High School Mental Health Integration Specialist .25 Salary	005	790	315	158	\$ 18,750.00	
Benefits	005	790	315	210-250	\$ 4,800.00	
Integration, Intervention and Family Support Elementary Paraprofessional 2.0 Salary	005	790	315	185	\$ 36,000.00	
Benefits	005	790	315	210-250	\$ 16,500.00	
Mileage	005	790	315	366	\$ 300.00	
Postage	005	790	315	329	\$ 100.00	
Instructional Materials	005	790	315	430	\$ 1,000.00	
<b>II. Identify talent and promote accelerated growth for students of color</b>						
Salary .25 Young Scholars Teacher	005	790	315	185	\$ 13,750.00	
Benefits:	005	790	315	210-250	\$ 6,300.00	
Non-Instructional Materials	005	790	315	401	\$ 500.00	
Educational Supplies	005	790	315	430	\$ 4,000.00	
Food	005	790	315	490	\$ 300.00	
<b>III. Increase parent outreach efforts</b>						
Licensed Teacher and Non-Licensed Staff Support	005	790	315	185	\$ 3,500	
Benefits	005	790	315	210-250	\$ 500	
Non-Instructional Materials	005	790	315	401	\$ 2,000	
Postage	005	790	315	329	\$ 150	
Food	005	790	315	490	\$ 500.00	
<b>IV. Provide educational experiences above and beyond classroom opportunities for students of color</b>						
Scholarships/Extended Day K	005	790	315	898	\$ 16,500.00	
Licensed Teacher and Non Licensed Support	005	790	315	185	\$ 7,100.00	
Benefits	005	790	315	210-250	\$ 900.00	
Instructional Materials	005	790	315	430	\$ 4,000.00	
Non-Instructional Materials	005	790	315	401	\$ 2,300.00	
Technology	005	790	315	555	\$ 2,500.00	
<b>TOTAL</b>					<b>\$ 142,250.00</b>	<b>\$ -</b>

**PARTICIPATION INFORMATION**

	Projected (7/1/11)		Actual	
	Students	Staff	Students	Staff
Participation from Identified Isolated District:	200	100		Staff
Participation from Your District:	150	50		
Total Program Participation:	350	150		



**Integration Revenue Budget Worksheet  
FY12  
Inter-District Budget: Goal 2**

**District Number:**

832

**District Name:**

Mahtomedi Public Schools

**Goal Two: Increase student opportunities for sustained interracial contact by:** I. Providing classroom materials or consultants that are reflective of all world cultures. II. Grow current student groups that value and celebrate diversity and develop new students groups that value and celebrate diversity and interact with peer groups from adjoining racially isolated school district. III. Strengthen school connectedness to student home cultures

Line Item Description	UFARS Code (Required)				Budgeted Amount	Expenditures
	ORG	PROG	FIN	OBJ		
Provide a short description of the expenditure.					Provide the total amount budgeted for this line item.	
<b>I. Provide classroom materials or consultants that are reflective of world cultures</b>						
Multicultural Classroom Instructional Materials	005	790	315	430	\$5,250.00	
Fees For Contracted Services	005	790	315	305	\$2,000.00	
<b>II. Grow Current and Develop New Student Diversity Groups</b>						
Licensed Staff	005	790	315	185	1300	
Benefits	005	790	315	210-250	200	
Multicultural Instructional Materials	005	790	315	430	\$750.00	
Fees For Contracted Services	005	790	315	305	\$1,000.00	
Fees for Subs	005	790	315	305	\$600	
Food	005	790	315	490	\$300.00	
<b>III. Strengthen school connectedness to student home culture</b>						
Instructional Materials	005	790	315	430	\$ 3,000.00	
Contracted Services	005	790	315	305	\$ 1,000.00	
<b>TOTAL</b>					<b>\$15,400.00</b>	<b>\$ -</b>

**PARTICIPATION INFORMATION**

	Projected 7/1/11		Actual	
	Students	Staff	Students	Staff
Participation from Identified Isolated District:	250	25		
Participation from Your District:	150	25		
Total Program Participation:	400	50		



**Integration Revenue Budget Worksheet  
FY12  
Inter-District Budget: Goal 3**

**District Number:**

832

**District Name:**

Mahtomedi Public Schools

**Goal Three: Increase staff cultural competency and provide sustained interracial contact by:** I. Providing consistent training in cultural competency while interacting students and families and sharing strategies to assess classroom materials or teaching strategies for cultural responsiveness or bias. II. Increase staff of color in district III. Provide Cultural Competency Leadership Academy for principals and other district administrators

Line Item Description	UFARS Code (Required)				Budgeted Amount	Expenditures
	ORG	PROG	FIN	OBJ		
Provide a short description of the expenditure.					Provide the total amount budgeted for this line item.	
<b>I.I. Provide consistent training in cultural competency while interacting with students and families and develop culturally competent teaching strategies</b>						
SEED Instructional Materials	005	790	315	430	\$2,500.00	
SEED Consultant Fees	005	790	315	305	\$500.00	
District-Wide Staff Cultural Competency Development Materials	005	790	315	430	\$5,000.00	
Fees for subs	005	790	315	305	\$7,225.00	
Fees for conferences	005	790	315	366	\$3,000.00	
Consultant Fees	005	790	315	305	\$2,000.00	
Milage	005	790	315	366	\$500.00	
<b>II. Increase staff of color in district</b>						
Job Opening Adverstisments in publications that reach diverse job applicants	005	790	315	401	\$ 500.00	
Conferences/Workshops	005	790	315	366	\$ 500.00	
Mileage	005	790	315	366	\$ 100.00	
<b>Cultural Comptency Leadership/Principals Academy</b>						
Instructional Supplies	005	790	315	430	\$ 1,000.00	
Fees for conferences	005	790	315	366	\$ 1,000.00	
Mileage	005	790	315	366	\$ 100.00	
<b>TOTAL</b>					<b>\$ 23,925.00</b>	<b>\$ -</b>

**PARTICIPATION INFORMATION**

	Projected (7/1/11)		Actual	
	Students	Staff	Students	Staff
Participation from Identified Isolated District:	10	25		
Participation from Your District:	1000	200		
Total Program Participation:	1010	225		

*Notes or Comments:*



**Integration Revenue Budget Worksheet  
FY12  
Inter-District Budget: Goal 4**

**District Number:** 832

**District Name:** Mahtomedi Public Schools

**Goal Four: Provide staff development in culturally responsive teaching methods to close the achievement gap by:** I. Providing initial SIOP training II. Providing consistent support for teachers implementing SIOP in classroom settings

Line Item Description	UFARS Code (Required)				Budgeted Amount	Expenditures
Provide a short description of the expenditure.	ORG	PROG	FIN	OBJ	Provide the total amount budgeted for this line item.	
<b>Sheltered Instruction Operational Protocol Training</b>						
Staff Development Coordinator .3	005	790	315	143	\$ 22,100.54	
Benefits	005	790	315	210-250	\$ 5,000.00	
Fees for Service	005	790	315	305	\$14,000	
Instructional Materials	005	790	315	430	\$5,000.00	
Subs	005	790	315	305	\$ 4,000.00	
Food	005	790	315	490	\$ 400.00	
Mileage	005	790	315	366	\$ 1,000.00	
<b>TOTAL</b>					<b>\$ 51,500.54</b>	<b>\$ -</b>

**PARTICIPATION INFORMATION**

	Projected (7/1/11)		Actual	
	Students	Staff	Students	Staff
Participation from Identified Isolated District:	10	25		
Participation from Your District:	300	60		
Total Program Participation:	310	85		

*Notes or Comments:*



**Integration Revenue Budget Worksheet  
FY12  
Inter-District Budget: Goal 5**

**District Number:** 832

**District Name:** Mahtomedi Public Schools

**Goal Five: Ensure Quality Management and Outcome Evaluation by:** I. Ensure accountability for implementing the Integration Plan II. Develop and refine methods of evaluation to ensure integration programming effectiveness.

Line Item Description	UFARS Code (Required)				Budgeted Amount	Expenditures
Provide a short description of the expenditure.	ORG	PROG	FIN	OBJ	Provide the total amount budgeted for this line item.	
<b>Office of Educational Equity</b>						
Educational Equity Coordinator .5 Salary	005	790	315	143	\$ 21,000.00	
Benefits	005	790	315	210-250	\$ 6,300.00	
<i>Non-Instructional</i>						
Materials/Evaluation Materials	005	790	315	401	\$ 1,000.00	
Mileage	005	790	315	366	\$ 500.00	
<b>TOTAL</b>					<b>\$ 28,800.00</b>	<b>\$ -</b>

**PARTICIPATION INFORMATION**

	Projected (7/1/11)		Actual	
	Students	Staff	Students	Staff
Participation from Identified Isolated District:	200	25		
Participation from Your District:	400	100		
Total Program Participation:	600	125		

*Notes or Comments:*

**Mahtomedi Public Schools**  
**Independent School District #832**  
**1520 Mahtomedi Avenue**  
**Mahtomedi, MN 55115**

**Regular Meeting - Board of Education**

**Date: March 10, 2011**

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**Agenda Item #10. D.**

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**TOPIC:** Revised Budget 2010-2011

**PURPOSE OF PRESENTATION:** To adopt the Revised Budget for 2010-11. The Preliminary Budget was approved by the school board in June 2010.

**ACTION RECOMMENDED:** Approval

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**Submitted By:**

*Denise Sundstrom*

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**Denise Sundstrom**  
**Director of Business Services**

**Concurrence By:**

*Mark Larson*

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**Dr. Mark Larson**  
**Superintendent of Schools**

# MEMO

**To: School Board  
Superintendent Larson**

**From: Denise Sundstrom  
Director of Business Services**

**RE: Revised Budget for FY 2010-2011**

**Date: March 10, 2011**

The school board will be asked to approve the resolution for the 2010-2011 Revised Budget at the school board meeting on March 10, 2011. The Preliminary Budget was adopted by the school board in June 2010 and the following is the explanation of the major changes that have occurred in the General Fund.

## **General Fund**

### **General Fund Revenue 2010-2011**

The Preliminary General Fund Revenue for 2010-2011 was **\$31,569,987**. The Revised General Fund Revenue Budget is **\$31,892,147**. This is an increase in revenue of **\$322,160**. The revenue for Special Education and General Education Aid that was estimated for 2009-2010 had a positive variance of \$217,444 and Other State Revenue 2010-2011 increased \$102,224.

### **General Fund Expenditures 2010-2011**

The Preliminary General Fund Expenditures for 2010-2011 was **\$31,519,216**. The Revised Expenditure Budget is **\$31,407,091**. This is a decrease in expenditures of **\$112,125**. The health insurance decreased by \$490,874. This was offset by updating the June 2010 budget estimates for actual staffing salaries and benefits.

### **Projected General Fund Balance 2010-2011**

The Unreserved/Undesignated General Fund Balance is projected to increase by **\$618,969** to **\$2,842,969** at yearend. The Projected Total General Fund Balance including reserved and unreserved is estimated to be **\$4,753,109**.

### **Community Education Fund**

#### **Community Education Revenue 2010-11**

The Preliminary Community Education revenue for 2010-11 was **\$1,917,017**. The Revised Community Education Revenue Budget is **\$1,921,864**. This is an increase of **\$4,847** is due to a slight increase in school age revenue plus a Gold'n'Plump grant.

#### **Community Education Expenditures 2010-11**

The Preliminary Community Education expenditures for 2010-11 were **\$1,920,697**. The Revised Community Education Expenditure budget is **\$1,913,741**. This is a decrease of **\$6,956** due to the reduced costs with program reductions.

#### **Projected Community Education Fund Balance 2010-11**

The Community Education Fund Balance is projected to increase by **\$8,123**. Revenues have not exceeded expenditures for the past nine years in this fund. The last time was 2001-2002. The total Community Education Fund Balance including ECFE and School Readiness is projected to be **\$187,154** at the end of this year.

Attachment

## RESOLUTION ADOPTING THE REVISED BUDGET 2010-11

BE it resolved by the Board of Education of Independent School District No. 832, Mahtomedi, Minnesota, the FY 2010-2011 budgets be adopted as follows:

	AUDITED Fund Balance <u>06/30/10</u>	REVISED Revenue Budget <u>2010-2011</u>	REVISED Expenditure Budget <u>2010-2011</u>	Change in Fund Balance <u>2010-2011</u>	PROJECTED Fund Balance <u>06/30/11</u>
<b>General Fund</b>					
<b>Unreserved undesignated     Fund Balance</b>	\$2,224,000	\$28,908,024	\$28,289,055	\$618,969	\$2,842,969
<b>Reserved Fund Balance</b>					
Designated - Student Activities	\$584,358	890,000	890,000	0	\$584,358
Designated - Severance	\$411,850	0	0	0	\$411,850
Reserve - Capital Projects Levy	\$17,305	678,731	678,731	0	\$17,305
Reserve - Health & Safety	\$75,163	113,164	157,286	(44,122)	\$31,041
Reserve - Deferred Maintenance	\$60,663	195,648	256,311	(60,663)	\$0
Reserve - Operating Capital	894,714	1,106,580	1,135,708	(29,128)	\$865,586
<b>General Fund</b>	<b>\$4,268,053</b>	<b>\$31,892,147</b>	<b>\$31,407,091</b>	<b>\$485,056</b>	<b>\$4,753,109</b>
<b>Food Service Fund</b>	<b>\$442,159</b>	<b>1,332,300</b>	<b>1,328,068</b>	<b>4,232</b>	<b>\$446,391</b>
<b>Community Service Fund</b>	<b>\$179,031</b>	<b>1,921,864</b>	<b>1,913,741</b>	<b>8,123</b>	<b>\$187,154</b>
<b>Total Operating Funds</b>	<b>\$4,309,641</b>	<b>\$35,146,311</b>	<b>\$34,648,900</b>	<b>\$497,411</b>	<b>\$5,386,654</b>
<b>Non Operating Funds</b>					
<b>Debt Service Fund</b>	<b>\$703,101</b>	<b>3,299,191</b>	<b>3,352,883</b>	<b>(\$53,692)</b>	<b>\$649,409</b>
<b>OPEB Debt Service Fund</b>	<b>\$0</b>	<b>346,561</b>	<b>330,058</b>	<b>\$16,503</b>	<b>\$16,503</b>
<b>Total Non Operating Funds</b>	<b>\$788,756</b>	<b>\$3,645,752</b>	<b>\$3,682,941</b>	<b>(\$37,189)</b>	<b>\$665,912</b>
<b>Total All Funds</b>	<b>\$5,098,397</b>	<b>\$38,792,063</b>	<b>\$38,331,841</b>	<b>\$460,222</b>	<b>\$6,052,566</b>

The motion for adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and upon a vote being taken thereon, the following voted in favor thereof: \_\_\_\_\_ and the following voted against the same: \_\_\_\_\_, where upon the resolution was declared duly passed and adopted.



**TO: Northeast Metro 916 Board of Education**  
**FROM: Connie Hayes**  
**DATE: February 2, 2011**  
**RE: February 1 Board of Education Meeting Talking Points**

Members present: Brunnette-833, Buchholz-834, Forsberg-16, Livingston-622, Lodico-12, Majerus-623, Newberg-624, Roberts-13, Sager-621, and Schwartz-832.

Members absent: None

Among a number of topics discussed at the February 1, 2011, meeting of the Northeast Metro 916 Board of Education, the following agenda items were addressed:

- 1. Director Jessica Wiley reviewed changes in the Valley Crossing K/1 multi-age program for FY 12.** For the last 15 years, kindergartners have “graduated” from half-day as a kindergartner to all-day as a 1<sup>st</sup> grader sometime during the school year based on readiness assessments. Until that transition took place, parents were responsible for their half-day care. Starting in the fall of 2011, kindergartners will be in school for full days, but will still transition to 1<sup>st</sup> grade curriculum based on the assessments. No additional dollars will be needed to implement the change. Two of the three member districts for Valley already have all-day, every-day kindergarten.
- 2. Program reduction for the Career and Technical Center (CTC) was reviewed.** The CTC has been spending fund balance the last several years while studying how to respond to declining enrollment from member districts. Consultation with the advisory committee, employment opportunities, and similar alternative class options are just a few of the criteria studied before the recommendation to cut the Auto Body program was determined. Additional reductions might be recommended after class registration is completed by students in the member districts.
- 3. The Math-Science Teacher Partnership grant was reviewed.** Director Jessica Wiley reviewed the successful, multi-year staff development program which has been collaborating between a number of entities, including Intermediate 287 and some post-secondary institutions. On average, participating school districts have benefited from about \$20,000 in staff development. This model has been tremendously successful and could be considered for additional staff development across school districts to meet common goals.

4. **Director Kristine Carr reviewed additional information about the ongoing facilities study.** After a steering committee made up of member district representatives recommended some potential options for a long-term facilities plan, district staff developed some preliminary cost options. Capitol View Center (CVC) is highly valued because it is located central to the member districts. Some preliminary analysis of a high school through age 21 program consolidation (repurposing) and deferred maintenance costs was conducted. The next step for CVC will be to work with an engineering firm to establish the feasibility of the necessary upgrades. There is also interest from the committee to continue to evaluate the feasibility of locating K-8 facilities, one in the north part of the district to serve the northern portion of the 10 members and one in the south for southern members. Some member districts are in the process of their own facility planning processes which could result in school buildings available for Northeast Metro 916 to locate K-8 programs. There is no set timeline for decision-making on any of the options being considered and Northeast Metro 916 will continue to work with its members to determine the best fit for meeting the needs of their students.
  
5. **Superintendent Hayes briefly reviewed the Mind Shift presentation and the Minnesota 2.0 documents.** The metro area superintendents have had the opportunity in the last several months to participate in discussion and brainstorming on (a) how to manage through the fiscal crisis; and, (b) how to move forward with innovation for public education in Minnesota. As school leaders, it is becoming evident that schools need to find alternative ways to meet the needs of all learners in an economy that will see more and more resources being focused on an aging population. Superintendent Hayes recommended board members start with informal conversations with their superintendents if they see some interesting ideas in the documents and support their school district leaders regarding innovative changes desired.
  
6. **The Legislative White Papers were approved (attached).** The white papers are developed in collaboration with the other two intermediate school districts, 917 and 287, along with lobbyist Valerie Dosland. The primary focus this session will be to (a) seek opportunities to include the intermediates in the Q-Comp program funding; (b) support efforts for shared services across school districts and other governmental entities; (c) encourage a Legislative audit report on the cost shifting from human services to school districts; and (d) investigate ways to increase the number of licensed special education teachers in Minnesota.

## **Intermediate School Districts**

**...Innovation through Collaboration**



### **2011 Legislative Session**

**Legislative proposals prepared by Intermediate School Districts #287, #916, and #917 for legislators and member districts to use as a resource in understanding the mission and critical needs of the Intermediates in serving career and technical, special education, and other academic needs of students. For questions or more information, please contact:**

**Superintendent Sandy Lewandowski, #287 (763.550.7100)**  
**Superintendent Connie Hayes, #916 (651.415.5656)**  
**Superintendent John Christiansen, #917 (651.423.8226)**  
**Valerie Dosland, Ewald Consulting (612.490.3052)**

## **THE ROLE OF INTERMEDIATE SCHOOL DISTRICTS**

The three Intermediate School Districts formed in the late 1960s at the request of local school districts to deliver vocational and technical education. This delivery model was intended to eliminate low-enrolled, costly programs and services offered in individual local school districts and replace them with higher-enrolled, more cost-effective programs and services at one or more of the Intermediate School District sites. Central to this strategy was an effort to avoid duplicating expensive equipment and specialized facilities in K-12 districts in which enrollment was not sufficient to support quality programs. Over time, experience confirmed the wisdom of this decision. Member districts reduced or eliminated high-cost, inefficient local programs and services in the areas of special education and career and technical education.

Meanwhile, the Intermediate School Districts continue to evolve to meet the changing needs of students and K-12 school districts by providing state-of-the-art curricula, equipment, shared services and technologies for students in their member districts with minimal duplication of programs and services. In fact, very distinct, non-competitive market niches exist for each category of programs and services. This is particularly true in the case of major program expansions for on-line learning, at-risk students, gifted and talented students, and low-incidence academics such as world languages.

### **2011 LEGISLATIVE PLATFORM**

Intermediate School Districts 287, 916, and 917 are vital resources to our member school districts and provide important programs and services to students. We are grateful for the Legislature's support and are well-positioned to continue and enhance our unique mission as both special school districts and regional service providers.

With continued support from the Legislature, the Intermediate School Districts can continue to provide quality programs and services in special education, career and technical education, and a variety of other specialty areas for our member districts and other customers. Responding to our legislative needs will also enhance our ability to serve as a model for the regional delivery of many of the programs and services needed by students and K-12 school districts. Collaborating in this manner provides significant economies of scale and enhanced opportunities for students.

The Intermediate School Districts understand the many challenges faced by state policy makers and will work collaboratively with policymakers and other education organizations sharing the goals of supporting a strong public education system. Here are the key initiatives supported by the Intermediate School Districts for the 2011 legislative session.

### **STABILIZATION OF EDUCATION FINANCE SYSTEM**

The Intermediate School Districts understand the state faces a historic budget challenge that has left school districts with fewer resources and greater challenges. It is critical that the Governor and Legislature take the steps necessary to stabilize education funding and increase flexibility for school districts as the state recovers from this economic crisis.

## **SUPPORT THE UNIQUE NEEDS OF THE INTERMEDIATE SCHOOL DISTRICTS**

Intermediate School Districts serve a set of learners with highly complex and specialized individual learning needs and the teacher skills needed are not the same as those needed for serving students in a more mainstream K-12 environment. In addition, member school districts ask the Intermediate School Districts to provide education services to their unique student populations. In order to reflect these needs, the Intermediate School Districts are requesting four changes:

### ***Change the language of alternative teacher compensation (or Q-Comp) to reflect the unique way in which Intermediate School Districts work***

Currently, Intermediate School Districts can participate in the Q-Comp program but cannot access adequate revenue to support a quality program because revenue is based on the number of students enrolled in a district. Because Intermediate School Districts are service providers and do not directly enroll students, they are unable to access the funds in a way that allows for the implementation of Q-Comp. The Intermediate School Districts are asking to have the funding formula based on the number of licensed teachers rather than per pupil so that Intermediate School Districts will qualify for \$3,800 per licensed teacher.

While the Intermediate School Districts support efforts to make the system equitable for all districts to participate, we would oppose efforts to make the Q-Comp program mandatory without the necessary formula change to meet the unique needs of the Intermediate School Districts.

### ***Continue to support the voluntary shared services efforts while looking at ways to remove barriers and provide incentives to encourage more shared services arrangements.***

The Intermediate School Districts have played a vital role over the years in providing shared services to their member school districts. They were able to achieve this because timing, fit and trust have been critical elements to these shared service arrangements. This work is ongoing and currently the Intermediate School Districts are exploring expanding the idea of shared services into the areas of pupil transportation, curriculum review and student support services.

The Intermediate School Districts support shared services but any efforts should be voluntary for school districts, should remove barriers and provide incentives.

### ***Explore the effect of cost shifting from human services and corrections on public education and the Intermediate School Districts.***

The Intermediate School Districts have expressed concern about the ever-increasing population of students who have mental health disorders, combined with high-risk behaviors and chemical abuse. Students with these needs are entering public school Special Education Setting 3 and 4 programs at an unprecedented rate due to recent county policy changes in juvenile corrections and children's mental health. We have been advised that budgetary constraints and the lack of

evidence to support the efficacy of residential placements for certain groups of children have led to these changes.

The influx of high-need students, coupled with the focus on increased student achievement, have given up reason to request a legislative audit to determine if our perception of this trend is accurate.

***Investigate ways to increase the number and retention of licensed special educators, provide more flexibility to focus on student needs rather than disability labels by creating a multi-disability special education license, and look at ways to remove barriers for teachers licensed in special education in other states to be licensed in Minnesota.***

The challenge in Minnesota is that it requires a license for specific disabilities whereas other states use a cross-categorical system. This may have made sense when special education programs were designed for students in distinct disability categories. However, many educational providers now assess the needs of students and develop programs around those with similar needs. This is important because the label of the disability does not drive the service anymore but rather the particular needs each child presents. Minnesota's special education licensing system needs to catch up to the more contemporary way of providing special education services.

In addition, out-of-state applicants find a number of challenges when they attempt to get their license in Minnesota so we must look at ways to remove those barriers.

# Intermediate School Districts in Minnesota

## ***What are intermediate school districts?***

Intermediate school districts are specialty school districts that provide defined student services to a group of regular “member” school districts. Minnesota has three Intermediate Districts (287, 916 and 917) that serve more than 18,000 students annually in the areas of special education, area learning centers, career tech programs, and online learning. These three intermediate districts serve 31 member school districts, and the member school districts serve more than 230,000 students combined.

## ***Why do we have intermediate school districts?***

Sharing staff and resources is a cost-effective way for Intermediate member districts to provide highly specialized educational programs to students, families and school districts. Non-member school districts can access these programs and services as well.

## ***How are intermediate districts different from other school districts?***

Intermediates offer more than 120 specialized educational programs and services to school districts in Minnesota with an emphasis on meeting the needs of its member districts. These are often specialized services that the member districts individually find difficult to provide on a smaller scale.

For some services, students are referred by their district of residence. For others, students and parents can choose to enroll directly. In addition to student services, Intermediates offer a variety of other educational and administrative services such as itinerant staffing services, legal services, staff development, conference center, testing and assessment services, student accounting and billing services, supplemental educational services, document imaging services, joint purchasing services and fiscal agency services that help members be more cost effective.

## ***How are Intermediate Districts funded?***

Intermediate Districts operate on a fee-for-service basis. Revenue to fund student services is generated by tuition billing. Combined, the Intermediate Districts manage budgets totaling \$135 million.

<b>Students Served by MN Intermediate Districts</b>	
Area Learning Center	6,323
Career Tech	2,381
Gifted Education	1,146
Mentor Program	60
Northern Star Online	964
Special Education	5,923
World Languages	756
Supplemental Educational Services	174
Valley Crossing Community School	704
<b>Total # Students (includes part-time and full-time)</b>	<b>18,431</b>
<b>MN Intermediate District Employees</b>	
<b>Total # Employees</b>	<b>1,704</b>
<b>% licensed staff with Masters Degree or above</b>	<b>66</b>
<i>Because the services provided are often individualized, Intermediate employees are highly trained with expertise in specific areas for delivery in specialized settings.</i>	

## **MN Member Districts**

### **287**

Richfield  
Brooklyn Center  
Edina  
Hopkins  
Bloomington  
Eden Prairie  
Minnetonka  
Westonka  
Orono  
Osseo  
Robbinsdale  
St. Louis Park  
Wayzata

### **916**

South Washington County  
Stillwater  
Centennial  
Spring Lake Park  
Mounds View  
North St. Paul-  
Maplewood-Oakdale  
Roseville  
White Bear Lake  
Columbia Heights  
Mahtomedi

### **917**

Burnsville  
Farmington  
Hastings  
Inver Grove Heights  
Lakeville  
Randolph  
South St. Paul  
West St. Paul

<b>About Member Districts</b>	
# districts served – student services & programs	95
Facilities/Schools Operated	64
Sites owned or leased	28
Sites hosted by member districts or joint powers	36

*Source: 2009-10 data*



**TO:** Northeast Metro 916 Board of Education  
**FROM:** Connie Hayes  
**DATE:** March 4, 2011  
**RE:** March 1 Board of Education Meeting Talking Points

Members present: Buchholz-834, Forsberg-16, Livingston-622, Lodico-12, Majerus-623, Newberg-624, Roberts-13, Sager-621, and Schwartz-832.

Members absent: Brunnette-833

Among a number of topics discussed at the March 1, 2011, meeting of the Northeast Metro 916 Board of Education, the following agenda items were addressed:

- 1. Manager Liz Shopbell shared the Positive Behavioral Interventions and Supports system.** This school-wide system includes (a) a common purpose and approach to discipline; (b) a clear set of positive expectations and behaviors; (c) procedures for encouraging expected behavior; (d) a continuum of procedures for encouraging expected behavior; (e) a continuum of procedures for discouraging inappropriate behavior; and, (f) procedures for ongoing monitoring and evaluation. Programs under Liz's direction have significantly reduced the need for use of locked quiet rooms and restraints when students are experiencing crises.
- 2. Superintendent Hayes shared with the board a draft of a "Value of Northeast Metro 916" document.** Some 916 board members have asked for documents to use with their local school boards to assist with discussions about the services Northeast Metro 916 provides to the local districts. Administration will continue development of these documents over the next month and deliver them to the board at the next meeting.
- 3. The board approved budget assumptions for FY 12.** Director Kristine Carr presented assumptions including a hard freeze for salaries and benefits, no change in the membership fee, and a 22% access fee for non-members to access programs and services.
- 4. The board approved program reductions and positions.** As the member districts have been sending changes in enrollment to Northeast Metro 916 programs, the administration recommended cutting the Auto Body program, which is one of four transportation programs offered, a .8 FTE assessment teacher at the Career & Technical Center, a .5 elementary teacher at Valley Crossing Community School, a .3 ESL teacher at Valley Crossing, and a 1.0 FTE teacher for Deaf and Hard of Hearing.

**CHECK REGISTER**  
**FEB '2011**

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370179	Clear	\$240.00	02/03/11	03455	AARP
370180	Clear	\$2,944.00	02/03/11	00059	AFTON ALPS SKI AREA
370181		\$187.00	02/03/11	08478	ALA/BOOKLIST
370182	Clear	\$90.00	02/03/11	08483	ALEEA EICK
370183	Clear	\$173.65	02/03/11	00149	APPERSON EDUCATIONAL PRODUCTS
370184	Clear	\$162.00	02/03/11	00211	BARNHART WILLIAM/BARNHART PERCUSSION SERVICES
370185	Clear	\$239.20	02/03/11	08441	BATTERY PLANET
370186	Clear	\$74.00	02/03/11	08482	BILL KRONSCHNABOL
370187	Clear	\$11,790.21	02/03/11	03340	BIX PRODUCE CO LLC
370188	Clear	\$1,011.00	02/03/11	04234	BLUE CROSS BLUE SHIELD OF MN/SUPPORT SOURCE
370189	Clear	\$71.00	02/03/11	05308	BOB ZAHRADKA
370190	Clear	\$1,483.65	02/03/11	03057	BRAD BERGIE
370191	Clear	\$1,722.50	02/03/11	07031	CARRIE ARDITO
370192	Clear	\$1,014.89	02/03/11	05881	CESO-THE CENTER FOR EFFICIENT SCHOOL OPERAT
370193	Clear	\$5,890.00	02/03/11	00541	CONTINENTAL CLAY COMPANY
370194	Clear	\$37.39	02/03/11	06586	CROPPER MEDICAL INC
370195	Clear	\$255.00	02/03/11	07088	CUSTOM WATER WORKS
370196	Clear	\$106.00	02/03/11	06405	DAMON LALIBERTE
370197	Clear	\$129.00	02/03/11	08480	DAN ODEGARD
370198	Clear	\$71.00	02/03/11	06114	DAVE FIRKUS
370199	Clear	\$5,375.26	02/03/11	03328	DIVERSIFIED SNACK DIVISION
370200	Clear	\$1,608.00	02/03/11	00678	DOMINO'S PIZZA
370201	Clear	\$59.45	02/03/11	00679	DONATELLI'S
370202	Clear	\$106.00	02/03/11	05314	DOUG JAKACKI
370203	Clear	\$300.00	02/03/11	00714	EAGLE SCREEN PRINTING/JEFFREY POESCHL
370204	Clear	\$1,698.37	02/03/11	06030	EARTHGRAINS BAKING CO. INC
370205	Clear	\$455.00	02/03/11	03969	ENERGYWISE CONSULTING,LLC
370206	Clear	\$55.00	02/03/11	07903	ERIC ARNDT
370207	Clear	\$53.00	02/03/11	06229	EUGENE RICHARDSON
370208	Clear	\$718.56	02/03/11	00803	EXPRESS SERVICES INC
370209	Clear	\$53.00	02/03/11	04873	GENE WARNER
370210	Clear	\$64.60	02/03/11	08143	GREG NELSON
370211	Clear	\$49.75	02/03/11	01115	HERITAGE EMBROIDERY & DESIGN
370212	Clear	\$7,281.84	02/03/11	01173	HSI-HUMAN SERVICES INC
370213	Clear	\$47,206.39	02/03/11	03248	I.S.D # 834 STILLWATER
370214	Clear	\$26.99	02/03/11	01239	J.W. PEPPER & SON, INC
370215	Clear	\$129.00	02/03/11	06207	JAMES SMITH
370216	Clear	\$4,312.50	02/03/11	08371	JENNIFER YORK-BARR
370217	Clear	\$129.00	02/03/11	08481	JIM DAVIS
370218	Clear	\$130.00	02/03/11	05143	JOE MICHALITSCH
370219	Clear	\$106.00	02/03/11	06331	JOHN PAGE
370220	Clear	\$817.49	02/03/11	01300	JOSTENS
370221	Clear	\$567.00	02/03/11	03364	JUDY DEANS
370222		\$10.00	02/03/11	08484	KALLI ANDERSON
370223	Clear	\$321.50	02/03/11	08337	KARA BETHKE
370224	Clear	\$106.00	02/03/11	05210	KERRY GUERIN
370225	Clear	\$1,423.20	02/03/11	07572	KORY ANDRY
370226	Clear	\$315.82	02/03/11	03195	LASERPLUS, LLC
370227	Clear	\$2,816.75	02/03/11	07999	LIDS TEAM SPORTS
370228	Clear	\$41.00	02/03/11	08466	LISA SCHROEDER
370229		\$285.00	02/03/11	08477	MAASFEP

## CHECK REGISTER

**FEB '2011**

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370232	Clear	\$53.00	02/03/11	06191	MARK HERMES
370233	Clear	\$112.00	02/03/11	01685	MENC
370234	Clear	\$43.92	02/03/11	03130	MIKE NIZIOLEK
370235	Clear	\$12,277.40	02/03/11	04089	MN UI FUND
370236	Clear	\$20.00	02/03/11	08450	NATHAN CASWELL
370237	Clear	\$79.25	02/03/11	02205	NCS PEARSON INC
370238	Clear	\$921.00	02/03/11	04852	NEIGHBORHOOD HOUSE
370239	Clear	\$4,547.50	02/03/11	08199	NICKLASSON ATHLETIC CO
370240	Clear	\$7,027.50	02/03/11	01971	NORTHEAST METRO 916
370241	Clear	\$53.00	02/03/11	05426	PAUL ADAMS
370242	Clear	\$71.00	02/03/11	06429	PAUL CAMITSCH
370243	Clear	\$1,394.80	02/03/11	02141	PINE TREE APPLE ORCHARD
370244	Clear	\$132.00	02/03/11	02165	POSTMASTER-U.S POST OFFICE
370245	Clear	\$11,568.00	02/03/11	03531	PROFESSIONAL TRAVEL
370246	Clear	\$3,800.00	02/03/11	02257	REHBEIN TRANSIT INC
370247	Clear	\$53.00	02/03/11	05429	RILEY ADAMS
370248	Clear	\$1,683.00	02/03/11	08381	RUFFNECK SCARVES
370249	Clear	\$106.00	02/03/11	08430	RUSSELL CHRISTIAN
370250	Clear	\$155.96	02/03/11	07113	SAM'S CLUB
370251	Clear	\$47.04	02/03/11	07113	SAM'S CLUB
370252	Clear	\$537.75	02/03/11	07674	SHEFFIELD, OLSON & MCQUEEN DBA GREAT GASB
370253	Clear	\$52.00	02/03/11	05956	SIMPLICITY PATTERN CO.INC
370254	Clear	\$248.00	02/03/11	02515	SMART MUSIC/MAKEMUSIC
370255	Clear	\$104.95	02/03/11	08418	SOAR STUDY SKILLS
370256	Clear	\$1,317.00	02/03/11	00553	STAPLES
370257	Clear	\$25.00	02/03/11	08486	THE FAMILY PARTNERSHIP
370258	Clear	\$79.90	02/03/11	01574	THE MAILBOX/ EDUCATION CENTER
370259	Clear	\$942.04	02/03/11	02748	TIES
370260	Clear	\$71.00	02/03/11	05428	TOM GLYNN
370261	Clear	\$106.00	02/03/11	05336	TOM HEIDRICK
370262	Clear	\$106.00	02/03/11	07301	TOM RASMUSSEN
370263	Clear	\$106.00	02/03/11	05232	TONY ANDERSON
370264		\$1,350.00	02/03/11	02760	TOP 20 TRAINING LLC
370265	Clear	\$450.00	02/03/11	02765	TOTAL ENTERTAINMENT INC.
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370268	Clear	\$50.95	02/03/11	04788	WATER CARE
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370270	Clear	\$363.04	02/04/11	00094	AMERICAN FAMILY ASSURANCE
370271	Clear	\$359.00	02/04/11	01556	MAHTOMEDI AREA EDUC.FOUNDATION
370272	Clear	\$288.00	02/04/11	01740	MINN NCPERS GROUP LIFE INS
370273	Clear	\$9.90	02/04/11	01888	NATIONAL INSURANCE SERVICES
370274		\$687.50	02/04/11	02017	OFFICE & PROFESSIONAL
370275	Clear	\$782.60	02/04/11	02048	OPERATING ENGINEERS LOCAL #70
370276	Clear	\$67.08	02/04/11	01499	UNITE HERE LOCAL 17
370277	Clear	\$29,405.00	02/08/11	08490	CONTINENTAL AIRLINES
370278	Clear	\$700.00	02/09/11	01572	CITY OF MAHTOMEDI
370279	Clear	\$100.00	02/10/11	07887	AARON MOREN
370280	Clear	\$7,875.20	02/10/11	00031	ACCESS COMMUNICATIONS INC
370281	Clear	\$300.00	02/10/11	08492	ACCESS LIFTS INC
370282	Clear	\$825.00	02/10/11	03959	ADVANCED ROOFING SOLUTIONS,LLC

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370285	Clear	\$5,160.00	02/10/11	03196	BF LAUZON ENTERPRISES INC
370286		\$71.00	02/10/11	05134	BILL CAPOCASA
370287	Clear	\$53.00	02/10/11	05535	BILL PETERSEN
370288		\$106.00	02/10/11	07183	BRAD REKSTAD
370289	Clear	\$108.00	02/10/11	07776	BRIAN JANSEN
370290	Clear	\$300.00	02/10/11	06341	BRIAN LANGE
370291	Clear	\$418.44	02/10/11	06393	BRIAN MIELKE
370292	Clear	\$159.60	02/10/11	05024	PAUL BROOKES PUBLISHING CO.
370293	Clear	\$510.15	02/10/11	00384	C F I SYSTEMS/JAMES ELLING
370294	Clear	\$100.00	02/10/11	00427	CASH
370295	Clear	\$106.45	02/10/11	00437	CDW GOVERNMENT INC
370296		\$75.00	02/10/11	06252	CENTENNIAL HIGH SCHOOL
370297	Clear	\$53.00	02/10/11	06264	CHARLES KOLLASCH
370298	Clear	\$687.60	02/10/11	03115	CHARLES LINDERKAMP
370299	Clear	\$710.48	02/10/11	00462	CHEMSEARCH
370300	Clear	\$594.00	02/10/11	00485	CLASSIC SUBURBAN CONFERENCE
370301		\$93.44	02/10/11	07299	COBORNSDELIVERS LLC
370302	Clear	\$544.00	02/10/11	06754	COMMANDING EDGE INC
370303	Clear	\$78.84	02/10/11	00536	CONNEY SAFETY PRODUCTS
370304	Clear	\$353.68	02/10/11	00558	COURAGE CENTER
370305	Clear	\$693.79	02/10/11	00599	DALCO
370306		\$129.00	02/10/11	07883	DAN DELMONICO
370307	Clear	\$74.00	02/10/11	08480	DAN ODEGARD
370308		\$20.00	02/10/11	08502	DAN OTT
370309	Clear	\$212.00	02/10/11	05338	DAN PELLETIER
370310		\$20.00	02/10/11	08425	DAVID HENNES
370311	Clear	\$245.00	02/10/11	00679	DONATELLI'S
370312	Clear	\$174.00	02/10/11	00714	EAGLE SCREEN PRINTING/JEFFREY POESCHL
370313	Clear	\$101.00	02/10/11	03241	ELECTRONIC DESIGN CO
370314	Clear	\$1,775.59	02/10/11	00774	ENERGY CONTROLS INC
370315	Clear	\$590.91	02/10/11	07629	ERIC JOHNSON
370316	Clear	\$1,118.41	02/10/11	00787	ERICKSON OIL PRODUCTS INC
370317	Clear	\$20.00	02/10/11	08503	ETHAN MCTIQUE
370318	Clear	\$22.37	02/10/11	00815	FASTENAL COMPANY
370319	Clear	\$79,908.01	02/10/11	06819	FIRST STUDENT
370320	Clear	\$2,733.44	02/10/11	06819	FIRST STUDENT
370321	Clear	\$33,486.79	02/10/11	06819	FIRST STUDENT
370322	Clear	\$16,848.23	02/10/11	06819	FIRST STUDENT
370323	Clear	\$756.00	02/10/11	00848	FLINN SCIENTIFIC INC
370324	Clear	\$327.27	02/10/11	06697	FRATTALLONE'S ACE HARDWARE STORES
370325	Clear	\$53.00	02/10/11	04873	GENE WARNER
370326	Clear	\$106.14	02/10/11	00937	GENERAL INDUSTRIAL SUPPLY CO
370327	Clear	\$335.68	02/10/11	00938	GENERAL PARTS LLC
370328	Clear	\$63.00	02/10/11	03051	GINA ZITZER
370329	Clear	\$945.01	02/10/11	01010	GLSPORTS
370330	Clear	\$1,872.74	02/10/11	00974	GOODIN COMPANY
370331	Clear	\$1,736.82	02/10/11	06061	GOPHER SPORT
370332	Clear	\$139.58	02/10/11	00987	GRAINGER
370333	Clear	\$400.00	02/10/11	01022	GRUBER PALLETS INC
370334	Clear	\$1,041.75	02/10/11	01038	HAAS MUSICAL INSTRUMENT REPAIR
370335	Clear	\$7,740.54	02/10/11	06935	HASTINGS CO-OP CREAMERY CO.
370336		\$200.00	02/10/11	01080	HASTINGS HIGH SCHOOL

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370338	Clear	\$300.00	02/10/11	05318	JAMES E.RATTE SR
370339	Clear	\$106.00	02/10/11	05196	JAMES LEIBEL
370340	Clear	\$100.00	02/10/11	08427	JENNIFER GRAF
370341	Clear	\$129.00	02/10/11	05287	JIM MARTIN
370342	Clear	\$300.00	02/10/11	05319	JOAN J.RATTE
370343	Clear	\$129.00	02/10/11	08505	JOHN ZILLES
370344		\$106.00	02/10/11	08496	JON THOMAS TUCKER
370345	Clear	\$55.00	02/10/11	08448	JOSEPH CAPOCASA
370346	Clear	\$74.00	02/10/11	05163	JUSTIN SCHWANTES
370347	Clear	\$7,717.32	02/10/11	03378	KELLY SERVICES, INC
370348	Clear	\$106.00	02/10/11	08499	KEVIN BAKER
370349	Clear	\$294.12	02/10/11	01372	KNOWLAN'S SUPER MARKETS
370350	Clear	\$827.60	02/10/11	07572	KORY ANDRY
370351	Clear	\$53.00	02/10/11	06206	KRIS THIES
370352	Clear	\$55.26	02/10/11	01400	KULLY SUPPLY COMPANY
370353	Clear	\$20.00	02/10/11	07811	KYLE THELL
370354	Clear	\$367.90	02/10/11	03195	LASERPLUS, LLC
370355	Clear	\$829.00	02/10/11	08461	LOFFLER
370356	Clear	\$812.00	02/10/11	07606	LOFFLER COMPANY INC
370357		\$106.00	02/10/11	08497	MAC THOMAS
370358	Clear	\$6.70	02/10/11	01557	MAHTOMEDI AUTO SERVICE
370359		\$200.00	02/10/11	05325	MAPLE GROVE HIGH SCHOOL
370360		\$50.00	02/10/11	01609	MASA
370361	Clear	\$273.88	02/10/11	01684	MENARDS OAKDALE CASHWAY LUMBER
370362		\$53.00	02/10/11	07248	MICHAEL HEIM
370363	Clear	\$170.00	02/10/11	04181	MIDWEST AUDIO VISUAL, INC.
370364	Clear	\$100.00	02/10/11	05202	MIKE AMIDON
370365	Clear	\$108.00	02/10/11	08494	MIKE HOHENWALD
370366		\$100.00	02/10/11	08500	MIKE LIVIERI
370367	Clear	\$140.00	02/10/11	07737	MINNEHAHA ACADEMY
370368	Clear	\$270.00	02/10/11	01813	MN CEC DEC MN COUNCIL OF EXCEPTIONAL CHILDREN
370369	Clear	\$1,385.57	02/10/11	01781	MN DEPT OF LABOR AND INDUSTRY
370370	Clear	\$5,220.57	02/10/11	01781	MN DEPT OF LABOR AND INDUSTRY
370371	Clear	\$50.00	02/10/11	01782	MN DEPT OF PUBLIC SAFETY
370372	Clear	\$280.00	02/10/11	08507	MONOGRAMMING PLUS INC
370373	Clear	\$53.00	02/10/11	07924	NATHAN BALZER
370374	Clear	\$2,778.00	02/10/11	01971	NORTHEAST METRO 916
370375	Clear	\$206.23	02/10/11	01974	NORTHERN ELECTRIC- ELECTRICAL CONTRACTORS
370376		\$35.00	02/10/11	06999	OLIVIA ECKLUND
370377	Clear	\$3,576.90	02/10/11	05985	PAMS LUNCHROOM LLC
370378	Clear	\$593.00	02/10/11	03538	PARTSTOCK COMPUTER
370379		\$74.00	02/10/11	05337	PAUL DELEON
370380	Clear	\$1,122.00	02/10/11	02141	PINE TREE APPLE ORCHARD
370381	Clear	\$64.59	02/10/11	02161	POPP.COM INC
370382	Clear	\$239,782.32	02/10/11	08212	PREFERRED ONE
370383	Clear	\$51.12	02/10/11	06012	PREMIUM WATERS INC
370384	Clear	\$2,108.54	02/10/11	02227	QWEST
370385	Clear	\$6,740.30	02/10/11	03136	RATWIK ROSZAK & MALONEY P A
370386	Clear	\$53.00	02/10/11	08498	ROB JAMIESON
370387	Clear	\$71.00	02/10/11	08495	ROGER NEAL
370388	Clear	\$1,060.15	02/10/11	02406	SCHMITT MUSIC COMPANY

## CHECK REGISTER

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370389	Clear	\$309.45	02/10/11	02420	SCHOOL SPECIALTY INC
370390		\$226.72	02/10/11	08493	SCOTT ST.MARTIN
370391		\$20.00	02/10/11	08501	SEAN BAUMGARD
370392	Clear	\$1,075.50	02/10/11	07674	SHEFFIELD, OLSON & MCQUEEN DBA GREAT GASB
370393	Clear	\$49.70	02/10/11	02483	SIEMENS INDUSTRY, INC
370394	Clear	\$2,000.00	02/10/11	06461	ST CROIX RIVER ED .DISTRICT
370395	Clear	\$2,900.00	02/10/11	02585	ST CROIX VALLEY RECREATION CE
370396	Clear	\$53.00	02/10/11	08407	STANLEY ROBERTS JR
370397	Clear	\$1,064.15	02/10/11	00553	STAPLES
370398	Clear	\$1,982.40	02/10/11	03088	STEVE HAMMERSCHMIDT
370399		\$100.00	02/10/11	05288	SUE SAMUELSON
370400	Clear	\$37.59	02/10/11	03622	THE MARKERBOARD PEOPLE
370401	Clear	\$325.00	02/10/11	06157	THERMEX CORP.
370402	Clear	\$309.00	02/10/11	08491	TILSER CARTON CO.
370403	Clear	\$10.00	02/10/11	08504	TIMOTHY ENGLE
370404	Clear	\$106.00	02/10/11	05428	TOM GLYNN
370405		\$150.00	02/10/11	02760	TOP 20 TRAINING LLC
370406	Clear	\$59.65	02/10/11	02776	TRANS-MISSISSIPPI BIOLOGICAL
370407	Clear	\$806.91	02/10/11	03345	TRIO SUPPLY CO
370408	Clear	\$310.00	02/10/11	04027	ULTIMATE DRAIN SERVICES, INC
370409	Clear	\$30,639.26	02/10/11	06934	US FOODSERVICE INC
370410	Clear	\$8.30	02/10/11	02863	VIKING ELECTRIC SUPPLY
370411	Clear	\$2,637.38	02/10/11	02903	WASTE MANAGEMENT-MN-WI
370412	Clear	\$52.50	02/10/11	06769	WESTWOOD PROFESSIONAL SERVICES
370413	Clear	\$16.03	02/10/11	00723	XCEL ENERGY
370414	Clear	\$8,380.94	02/10/11	03017	XEROX CORPORATION
370415	Clear	\$3,400.00	02/14/11	00989	CITY OF GRANT
370417	Clear	\$617.60	02/15/11	08516	BETTY'S PIES
370418	Clear	\$700.00	02/16/11	04342	WISCONSIN SCTF
370420	Clear	\$60,179.16	02/17/11	08214	AMERICAN HEALTH RESOURCES
370421	Clear	\$337.76	02/17/11	04328	ARROWWOOD RESORT & CONFERENCE CENTER
370422		\$106.00	02/17/11	07264	BILL CLANCY
370423	Clear	\$413.33	02/17/11	06393	BRIAN MIELKE
370424	Clear	\$285.00	02/17/11	07948	BRIH DESIGN
370425	Clear	\$12,012.26	02/17/11	07451	CAMBIUM LEARNING TECHNOLOGIES
370426	Clear	\$98.00	02/17/11	00437	CDW GOVERNMENT INC
370427	Clear	\$5,885.70	02/17/11	05881	CESO-THE CENTER FOR EFFICIENT SCHOOL OPERAT
370428	Clear	\$541.80	02/17/11	03115	CHARLES LINDERKAMP
370429	Clear	\$106.00	02/17/11	08521	CHUCK HEALY
370430	Clear	\$192.69	02/17/11	00487	CLASSROOM DIRECT / SCHOOL SPECIALTY
370431	Clear	\$255.00	02/17/11	07088	CUSTOM WATER WORKS
370432		\$71.00	02/17/11	08520	DAN GRIFFITHS
370433	Clear	\$71.00	02/17/11	05334	DAVE ROSGA
370434	Clear	\$1,555.43	02/17/11	08078	DEVELOPMENTAL STUDIES CENTER
370435	Clear	\$1,710.25	02/17/11	00678	DOMINO'S PIZZA
370436		\$816.80	02/17/11	03304	DONNA HRYNIEWICKI
370437	Clear	\$240.00	02/17/11	00714	EAGLE SCREEN PRINTING/JEFFREY POESCHL
370438	Clear	\$35.80	02/17/11	00725	ECKROTH MUSIC COMPANY
370439	Clear	\$590.91	02/17/11	07629	ERIC JOHNSON
370440	Clear	\$176.00	02/17/11	03087	ERIKA HAMMERSCHMIDT
370441	Clear	\$716.66	02/17/11	00803	EXPRESS SERVICES INC
370442	Clear	\$4,350.21	02/17/11	00858	FOLLETT SOFTWARE COMPANY

**CHECK REGISTER**  
**FEB '2011**

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
370443	Clear	\$196.75	02/17/11	05399	FORTRESS SOFTWARE INC
370444		\$275.00	02/17/11	08046	FRIDLEY HIGH SCHOOL
370445	Clear	\$130.00	02/17/11	03081	GRAY SEEVER
370446	Clear	\$358.15	02/17/11	04015	HAAN CRAFTS
370447	Clear	\$38.69	02/17/11	01102	HEINEMANN
370448		\$53.00	02/17/11	07122	HERMAN P.GUTTERMAN JR
370449	Clear	\$2,404.00	02/17/11	07108	HOCKENBERGS
370450	Clear	\$1,533.04	02/17/11	08510	HOLLY WINDRAM
370451	Clear	\$18.50	02/17/11	01164	HOUGHTON MIFFLIN RECEIVABLES CO LLC
370452		\$8,562.00	02/17/11	03222	I.S.D # 625 -ST PAUL PUBLIC SCHOOLS
370453	Clear	\$85.00	02/17/11	06872	ISTE
370454		\$36.00	02/17/11	08518	JACOB MERKLE
370455		\$53.00	02/17/11	08522	JAMIE TESTER
370456	Clear	\$71.00	02/17/11	06317	JOANN ELLEFSON
370457	Clear	\$108.00	02/17/11	07195	JOSH KOCH
370458	Clear	\$129.00	02/17/11	05163	JUSTIN SCHWANTES
370459	Clear	\$321.50	02/17/11	08337	KARA BETHKE
370460	Clear	\$21,773.64	02/17/11	03378	KELLY SERVICES, INC
370461		\$53.00	02/17/11	05568	KEN COOPER
370462	Clear	\$109.30	02/17/11	01372	KNOWLAN'S SUPER MARKETS
370463	Clear	\$124.00	02/17/11	07357	LAKE COUNTRY SERVICE COOPERATIVE
370464		\$66.20	02/17/11	08515	LUCAS STERZINGER
370465	Clear	\$3,886.81	02/17/11	03182	MADISON NATIONAL LIFE
370466	Clear	\$165.00	02/17/11	03490	MARIANNE THOLE
370467	Clear	\$50.00	02/17/11	08519	MATT GUSTAFSON
370468	Clear	\$150.01	02/17/11	01683	MENARDS
370469	Clear	\$180.00	02/17/11	08509	MIDWEST INSTRUCTIONAL LEADERSHIP COUNCIL
370470		\$74.00	02/17/11	05310	MIKE KOZLOWSKI
370471	Clear	\$93.34	02/17/11	01871	NASCO
370472	Clear	\$380.48	02/17/11	06395	NCS PEARSON INC
370473	Clear	\$23,674.83	02/17/11	01971	NORTHEAST METRO 916
370474	Clear	\$260.00	02/17/11	02043	ON SITE SANITATION INC
370475	Clear	\$47.94	02/17/11	02051	ORIENTAL TRADING CO,INC
370476	Clear	\$8,530.32	02/17/11	08212	PREFFERED ONE
370477	Clear	\$18.00	02/17/11	06012	PREMIUM WATERS INC
370478	Clear	\$438.65	02/17/11	02180	PRESS PUBLICATIONS
370479		\$1,900.00	02/17/11	02257	REHBEIN TRANSIT INC
370480	Clear	\$53.00	02/17/11	07914	RICHARD BENISH
370481	Clear	\$53.00	02/17/11	05092	RICK WALZ
370482		\$64.00	02/17/11	01518	ROLAND LOZIER
370483	Clear	\$210.00	02/17/11	04507	ROMAN MARKET INC
370484	Clear	\$53.00	02/17/11	08430	RUSSELL CHRISTIAN
370485	Clear	\$1,100.18	02/17/11	07113	SAM'S CLUB
370486	Clear	\$213.96	02/17/11	02406	SCHMITT MUSIC COMPANY
370487	Clear	\$724.16	02/17/11	08457	SCOTT BOYD
370488	Clear	\$537.75	02/17/11	07674	SHEFFIELD, OLSON & MCQUEEN DBA GREAT GASB
370489	Clear	\$50.00	02/17/11	02492	SIMLEY HIGH SCHOOL
370490		\$125.00	02/17/11	02548	SOUTH ST PAUL HIGH SCHOOL
370491	Clear	\$359.46	02/17/11	00553	STAPLES
370492	Clear	\$925.00	02/17/11	08511	STEVE GORANSON VIDEO INC
370493	Clear	\$660.80	02/17/11	03088	STEVE HAMMERSCHMIDT
370494		\$71.00	02/17/11	05335	STEVE ROSGA

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Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
370495	Clear	\$186.83	02/17/11	03336	STRATEGIC EQUIPMENT
370496	Clear	\$506.57	02/17/11	02650	STUDENT SUPPLY
370497	Clear	\$373.98	02/17/11	04176	SUNBURST CHEMICALS, INC.
370498		\$500.00	02/17/11	08369	THE MADISON CENTER
370499	Clear	\$1,012.50	02/17/11	08364	THERAPEUTIC FRAMWORKS INC
370500	Clear	\$962.45	02/17/11	02747	TIERNEY BROTHERS INC
370501	Clear	\$362.34	02/17/11	02785	TRIARCO ARTS AND CRAFTS
370502	Clear	\$5,670.00	02/17/11	02789	TROLLHAUGEN
370503	Clear	\$27,218.19	02/17/11	02902	WASHINGTON COUNTY SHERIFF'S OFFICE
370504	Clear	\$7,276.59	02/17/11	02916	WELSH COMPANIES LLC
370505	Clear	\$3,974.33	02/17/11	04314	GIBSON INDUSTRIES
370506	Void	\$40,000.00	02/23/11	08524	MEADOWLARK PRESERVE LLC
370507		\$2,600.89	02/23/11	08523	MINNESOTA BOARD OF WATER AND SOIL RESOURCES
370508		\$500.00	02/23/11	08523	MINNESOTA BOARD OF WATER AND SOIL RESOURCES
370509		\$120.00	02/23/11	02902	WASHINGTON COUNTY
370510		\$40,000.00	02/24/11	08524	MEADOWLARK PRESERVE LLC
370511		\$363.04	02/28/11	00094	AMERICAN FAMILY ASSURANCE
370512		\$955.00	02/28/11	01556	MAHTOMEDI AREA EDUC.FOUNDATION
370513		\$288.00	02/28/11	01740	MINN NCPERS GROUP LIFE INS
370514		\$9.90	02/28/11	01888	NATIONAL INSURANCE SERVICES
370515		\$687.50	02/28/11	02017	OFFICE & PROFESSIONAL
370516		\$841.36	02/28/11	02048	OPERATING ENGINEERS LOCAL #70
370517		\$67.08	02/28/11	01499	UNITE HERE LOCAL 17
370518		\$895,151.68	02/28/11	06303	JOHNSON CONTROLS
80001050	Clear	\$150.00	02/03/11	99999	Pontious, Robert
80001051	Clear	\$50.35	02/03/11	99999	Edinger, Helen P
80001052	Clear	\$92.06	02/03/11	99999	Anderson, Erika
80001053	Clear	\$40.47	02/03/11	99999	Mickelson, Craig
80001054	Clear	\$493.38	02/03/11	99999	Ydstie, Paul E
80001055	Clear	\$33.97	02/03/11	99999	Terman, Tamara S
80001056	Clear	\$82.58	02/03/11	99999	Anderson, Christy
80001057	Clear	\$53.43	02/03/11	99999	Conzemius, Julie
80001058	Clear	\$15.30	02/03/11	99999	Brooke, Ann
80001059	Clear	\$30.77	02/03/11	99999	Lundstrum, Kristin
80001060	Clear	\$95.81	02/03/11	99999	Olson, Lindsey S
80001061	Clear	\$85.27	02/03/11	99999	Olson, Lindsey S
80001062	Clear	\$47.06	02/03/11	99999	Fong, Gloria
80001063	Clear	\$115.01	02/03/11	99999	Trautman, Terry
80001064	Clear	\$65.82	02/03/11	99999	Christensen, Paul
80001065	Clear	\$10.00	02/03/11	99999	Vaughan, Kristin
80001066	Clear	\$28.76	02/03/11	99999	Pratt, Patricia
80001067	Clear	\$1,075.80	02/03/11	99999	Kaehler, Lorie S
80001068	Clear	\$251.76	02/03/11	99999	Nickleby, Kathe
80001069	Clear	\$32.75	02/03/11	99999	May, Sydney L
80001070	Clear	\$81.25	02/10/11	99999	Osterbauer, Julie
80001071	Clear	\$57.53	02/10/11	99999	Albrecht, Daniel
80001072	Clear	\$41.78	02/10/11	99999	Regnier, Scott D
80001073	Clear	\$62.65	02/10/11	99999	Murphy, Daniel W
80001074	Clear	\$246.96	02/10/11	99999	Kaehler, Lorie S
80001075	Clear	\$360.87	02/10/11	99999	Shema, Marianne
80001076	Clear	\$6.98	02/10/11	99999	Kuchar, Sue
80001077	Clear	\$12.73	02/10/11	99999	Kuchar, Sue

## CHECK REGISTER

**FEB '2011**

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
80001078	Clear	\$45.36	02/10/11	99999	Robinson, Susan
80001079	Clear	\$16.24	02/10/11	99999	Williamson, Georgia
80001080	Clear	\$167.14	02/10/11	99999	Lundstrum, Kristin
80001081	Clear	\$52.43	02/10/11	99999	Albrecht, Daniel
80001082	Clear	\$33.25	02/10/11	99999	Hanken Sr, John
80001083	Clear	\$298.65	02/10/11	99999	Haen, Elisabeth
80001084	Clear	\$71.71	02/10/11	99999	Lewis, Belinda
80001085	Clear	\$16.32	02/10/11	99999	Dean, Luanne M
80001086	Clear	\$21.35	02/10/11	99999	Young, Matthew V
80001087	Clear	\$67.32	02/10/11	99999	Kostuch, Tonya M
80001088	Clear	\$109.40	02/10/11	99999	Kostuch, Tonya M
80001089	Clear	\$23.46	02/10/11	99999	Olson, Lindsey S
80001090	Clear	\$98.68	02/10/11	99999	Carlson, Debra K
80001091	Clear	\$54.83	02/10/11	99999	Poirier, Nicole
80001092	Clear	\$250.00	02/10/11	99999	Finden, Amy
80001093	Clear	\$250.00	02/10/11	99999	Newman, Janet M
80001094	Clear	\$58.65	02/10/11	99999	Moore, Christopher
80001095	Clear	\$12.57	02/10/11	99999	Schmidt, Edie
80001096	Clear	\$194.76	02/10/11	99999	Brunner, Gretchen
80001097	Clear	\$36.73	02/17/11	99999	Pratt, Patricia
80001098	Clear	\$25.43	02/17/11	99999	Huberty, Cassandra
80001099	Clear	\$57.53	02/17/11	99999	Counihan, Lynda
80001100	Clear	\$164.07	02/17/11	99999	Hoffman, Susan K
80001101	Clear	\$162.35	02/17/11	99999	Brunner, Gretchen
80001102	Clear	\$62.30	02/17/11	99999	Brown, Tina M
80001103	Clear	\$46.59	02/17/11	99999	Anderson, Erika
80001104	Clear	\$42.94	02/17/11	99999	Senkler, Marcia
80001105	Clear	\$12.04	02/17/11	99999	Loos, Kim
80001106	Clear	\$27.98	02/17/11	99999	Olson, Lindsey S
80001107	Clear	\$250.00	02/17/11	99999	Cordek, Susan
80001108	Clear	\$59.91	02/17/11	99999	Anderson, Christy
80001109	Clear	\$68.57	02/17/11	99999	Ydstie, Paul E
80001110	Clear	\$88.77	02/17/11	99999	Farmer, Bryan J
80001111	Clear	\$10.20	02/17/11	99999	Deragisch, Carissa
80001112	Clear	\$85.69	02/17/11	99999	Newman, Keith
80001113	Clear	\$138.51	02/17/11	99999	Rohrig, Joyce L
	<b>CK AMT</b>	<b>\$1,945,221.57</b>			

**INDEPENDENT SCHOOL DISTRICT #832  
WIRE TRANSFER TRANSACTIONS  
MONTH OF FEBRUARY 2011**

<u>DATE</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
2/1/11	State of Minnesota	MN Trust	\$1,610.91	direct state payment
2/7/11	State of Minnesota	MN Trust	\$8,104.64	direct state payment
2/7/11	US Bank	MN Dept of Revenue	\$10,475.00	sales tax payment
2/9/11	State of Minnesota	MN Trust	\$159,675.71	direct state payment
2/10/11	MN Trust	MSDLAF	\$1,000,000.00	cover checks
2/11/11	State of Minnesota	MN Trust	\$576.69	direct state payment
2/15/11	State of Minnesota	MN Trust	\$934,100.03	direct state payment
2/15/11	US Bank	Peoples Bank of Commerce-EBC Flex	\$8,200.13	flex benefits
2/15/11	US Bank	Mid State Corp Federal CU	\$10,543.89	MEA teachers union dues
2/15/11	US Bank	Central Bank	\$969.14	para union dues
2/15/11	MSDLAF	US Bank	\$503,248.68	cover checks
2/15/11	US Bank	IRS	\$174,941.96	federal & fica taxes
2/15/11	US Bank	MN Dept of Revenue	\$31,862.09	state payroll taxes
2/15/11	US Bank	Public Emp. Retirement Assoc.	\$20,941.05	pera retirement
2/15/11	US Bank	Mn Teachers Retirement	\$67,833.66	teachers retirement
2/15/11	US Bank	SOMI Funding	\$55,456.34	TSA payment
2/15/11	US Bank	State Street Bank	\$1,161.04	Deferred Comp
2/16/11	State of Minnesota	MN Trust	\$5,339.46	direct state payment
2/18/11	US Bank	MN Dept of Revenue	\$39.00	sales tax payment
2/22/11	MN Trust	MSDLAF	\$1,000,000.00	cover checks
2/23/11	US Bank	Chase Card Service/Bank One	\$16,833.47	cardmember payment
2/25/11	State of Minnesota	MN Trust	\$1,196,870.12	direct state payment
2/25/11	State of Minnesota	MN Trust	\$22,966.85	direct state payment
2/28/11	US Bank	Peoples Bank of Commerce-EBC Flex	\$8,200.13	flex benefits
2/28/11	US Bank	Mid State Corp Federal CU	\$10,543.89	MEA teachers union dues
2/28/11	US Bank	Central Bank	\$969.14	para union dues
2/28/11	MSDLAF	US Bank	\$517,212.27	cover checks
2/28/11	US Bank	IRS	\$180,965.51	federal & fica taxes
2/28/11	US Bank	MN Dept of Revenue	\$32,897.85	state payroll taxes
2/28/11	US Bank	Public Emp. Retirement Assoc.	\$21,005.64	pera retirement
2/28/11	US Bank	Mn Teachers Retirement	\$68,646.72	TRA payment
2/28/11	US Bank	SOMI Funding	\$55,196.45	TSA payment
2/28/11	US Bank	State Street Bank	\$1,161.04	Deferred Comp