

INDEPENDENT SCHOOL DISTRICT #832
REGULAR MEETING – BOARD OF EDUCATION
Thursday, February 10, 2011 - 7:00 PM
Mahtomedi District Education Center - Community Room

The Mission of the Mahtomedi School District No. 832, as a multi-community public school system, is to provide individually challenging, lifelong learning experiences for all people, leading to productive and self-fulfilling roles in a global society, accomplished through partnerships with students, families, staff and communities all committed to excellence.

- AGENDA -

1. CALL TO ORDER
2. ROLL CALL OF ATTENDANCE
3. APPROVAL OF THE AGENDA
4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items
5. PRESENTATIONS/RECOGNITION
 - A. Student Recognition
 - B. Mahtomedi High School Update 5
Presenter: Lynne Viker/Beth Sneden/Deb Kaczorek/Kathe Nickleby/Chris Moore
6. PUBLIC COMMENT
Visitors attending the meeting who wish to address the school board on any issue that is on the agenda may do so at this time. Please refer to the last page for the procedure that has been established for public comments.
7. REPORT FROM STUDENT REPRESENTATIVE
 - A. Alexandra Pfiffner, Student Representative
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 - B. Facilities Update
 - C. Policies
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A. Association of Metropolitan School Districts (AMSD) Board Presenter: Mary Jo Deters	
B. Integration District: Educational Equity Alliance (EEA) Presenter: Mary Jo Deters	
C. Minnesota School Boards Association (MSBA) Legislative Liaison Presenter: Kevin Donovan	
D. Northeast Metro 916 Board Presenter: Judy Schwartz	
12. SUPERINTENDENT'S REPORT	
13. ADJOURNMENT	
14. CONSENT AGENDA ITEMS (Items Approved Under #4)	
A. Approval to Pay Bills - Check No. 369836 to 370177 and 80000962 to 80001049	38
B. Approval of Wire Transfer Transactions	46
C. Approval of Revised 2010-2011 School Calendar	47
D. Approval of Donations/Grants Totaling \$1,285	
1. From Mahtomedi Zephyr "M" Club to Mahtomedi High School Engineering Club - \$500	
2. From Central Bank to Mahtomedi High School Celebration of Excellence - \$285	
3. From Hat Trick Pizza, Inc. to Mahtomedi High School Celebration of Excellence - \$250	
4. From W.W. Liquor, Inc. to Mahtomedi High School Celebration of Excellence - \$250	
E. Personnel	
1. Approval of Contracts and Work Agreements	

Agenda - February 10, 2011

- a. Lisa Channon - Long-Term Substitute Speech Therapist - O. H. Anderson Elementary School (3/21/11 to 6/10/11)
- 2. Approval of Leaves of Absence
 - a. Krista Feustel - Fourth Grade Teacher - O. H. Anderson Elementary School (3/21/11 to 5/6/11)

PUBLIC PARTICIPATION IN SCHOOL BOARD MEETINGS REGULAR SCHOOL BOARD MEETING

Thank you for coming. The School Board of Independent School District #832 hopes you will find the meeting informative. By attending, you will better understand how your school district operates. The School Board meeting is a meeting "in public," and not a public meeting. In order to conduct its work in a professional and business-like manner, the school board has established the following rules for conducting the meeting:

- Comments and questions on issues are welcome at the scheduled time on the agenda. The school board is prohibited by law from discussing concerns about individual employees or students in a public meeting. Please forward comments or issues regarding individual employees or students to the superintendent at mark.larson@mahtomedi.k12.mn.us or 651-407-2001.
- If you would like to speak to the school board, you will be recognized during Public Comment. The public may comment on any item on the agenda. The school board generally does not take action on any issue that is not on the agenda. Concerns or questions are forwarded to the superintendent for review and recommended action before consideration by the school board. Unless requested by a school board member, items on the consent agenda are not discussed by the school board at the meeting.
- The chairperson will ask citizens in attendance to sign in if they wish to address the school board. If you are late and wish to speak, please give your name, address, and agenda number to the clerk when you arrive.
- Individuals will be recognized in the order received. Since we are videotaping tonight's meeting for delayed broadcast, individuals who wish to address the school board or ask questions need to go to the microphone. Please state your name and address after being recognized and limit your comments to three minutes (approximately 450 written words). Everyone wishing to comment will be recognized and heard before anyone speaks twice.

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: February 10, 2011

Agenda Item #5. B.

TOPIC: Mahtomedi High School Update

PURPOSE OF PRESENTATION: The update will include the big picture view of curriculum mapping presented by Lynne Viker, Beth Sneden, and Deb Kaczorek. Mrs. Nickleby and Mr. Moore will present the progress the high school, especially the science department, is making on curriculum mapping. In addition, they will explain the plan for staff development on June 6-10, 2011.

The High School report will include information on intervention services including Response to Intervention (RtI) and Positive Behavior Intervention Services (PBIS).

Re-casting the Senior year information and ideas will be provided.

Finally, a brief update on the registration process will be explained.

ACTION RECOMMENDED: None.

Submitted By:



Name

Superintendent of Schools

Title

Concurrence By:



Dr. Mark Larson

Superintendent of Schools

Minutes of Regular Meeting

Board of Education Mahtomedi Public Schools

A Regular meeting of the Board of Education of the Mahtomedi Public Schools was held **Thursday, January 13, 2011**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

1. CALL TO ORDER BY TEMPORARY CHAIRPERSON

Kevin Donovan, acting as temporary chairperson, called the meeting to order at 7:03 p.m.

2. ROLL CALL OF ATTENDANCE

Present: Cathy Dalton; Mary Jo Deters; Bob Donohoe; Kevin Donovan; Judy Schwartz; Steve Wolgamot; and Superintendent Mark Larson, ex officio. Absent: Alexandra Pfiffner, Student Representative.

3. APPROVAL OF THE AGENDA

Wolgamot moved, Schwartz seconded, approval of the agenda. Carried.

4. APPROVAL OF THE CONSENT AGENDA - See #15 for Consent Agenda Items

Wolgamot moved, Deters seconded, approval of the actions recommended on the consent agenda. Carried.

5. ORGANIZATIONAL MATTERS

A. Swearing In of School Board Members

Superintendent Mark Larson swore in Cathy Dalton, Bob Donohoe, and Kevin Donovan. Dalton and Donovan were reelected to the school board and Donohoe was elected to replace John Belisle who did not run for reelection in November.

B. Election of Chairperson

Schwartz moved to nominate Director Kevin Donovan as chairperson. All those voting in favor thereof: Dalton, Deters, Donohoe, Donovan, Schwartz, and Wolgamot. Approval of Kevin Donovan as chairperson. Carried.

C. Election of Clerk/Vice Chair

Donovan moved to nominate Director Cathy Dalton as clerk/vice chair. All those voting in favor thereof: Dalton, Deters, Donohoe, Donovan, Schwartz, and Wolgamot. Approval of Cathy Dalton as clerk/vice chair. Carried.

D. Election of Treasurer

Wolgamot moved to nominate Mary Jo Deters as treasurer. All those voting in favor thereof: Dalton, Deters, Donohoe, Donovan, Schwartz, and Wolgamot. Approval of Mary Jo Deters as treasurer. Carried.

E. Salaries of Board Members and Officers (Review of Policy 202.1-School Board Compensation)

Wolgamot moved, Dalton seconded, to leave school board compensation at its current rate because of the tight fiscal conditions. Compensation will remain at chair \$5,000; clerk/vice chair \$4,400; treasurer \$4,400; and other members \$4,400. Carried.

F. Consideration of Board Member Appointments for 2011

Chair Kevin Donovan discussed school board committee assignments and made the following appointments:

Facilities Committee	Cathy Dalton/Mary Jo Deters/ Steven Wolgamot
Finance Committee	Robert Donohoe/Judith Schwartz/Steven Wolgamot
Personnel Committee	Cathy Dalton/Kevin Donovan/Judith Schwartz
AMSD Governing Board	Mary Jo Deters/Steven Wolgamot (alternate)
Integration District	Mary Jo Deters/Cathy Dalton (alternate)
Mahtomedi Area Educational Foundation	Kevin Donovan/Mark Larson, ex officio
MSBA Legislative Committee Liaison	Kevin Donovan/Mary Jo Deters (alternate)
MSHSL	Robert Donohoe/Mary Jo Deters (alternate)
916 Governing Board	Judith Schwartz/Steven Wolgamot (alternate)
TIES	Robert Donohoe/Cathy Dalton

The following four committees will be attended by school board members on a rotating basis: Elementary PTO / Mahtomedi Middle School Parent Association / Mahtomedi High School Parent Information / Community Education Advisory Council

6. PRESENTATIONS/RECOGNITION

A. Recognition of Staff

The following employees were recognized by the school board and administration:

Recognized for presentations they conducted at the TIES Conference in December: Sarah Lorntson, SMART Strategies; Deb Kaczorek, SMARTBoard Community of

Interest; and Patrick Crothers, How Professional Learning Communities Help Their Teachers Effectively Integrate Technologies.

Recognized for graduating from the National Staff Development Council (now called Learning Forward): Mark Hamre.

B. Mahtomedi Middle School - Life at the Middle School

Mahtomedi Middle School Principal Mike Neubeck, Dean of Students Su Sorenson, and Behavior Specialist Christina Boice-Mallach spoke about what the staff has been working on and how things are going for students at Mahtomedi Middle School.

7. PUBLIC COMMENT

None.

8. REPORT FROM STUDENT REPRESENTATIVE

A. Alexandra Pfiffner, Student Representative

Superintendent Mark Larson read the student representative's report submitted by Alexandra Pfiffner.

9. APPROVAL OF MINUTES

A. December 9, 2010 - Regular Meeting

Wolgamot moved, Schwartz seconded, approval of the minutes from the December 9, 2010, regular school board meeting. Carried.

B. December 16, 2010 - Study Session

Wolgamot moved, Schwartz seconded, approval of the minutes from the December 16, 2010, school board study session. Carried.

10. DISCUSSION/INFORMATION ITEMS

A. Calendar of Events

Chair Kevin Donovan reviewed the calendar of events.

B. Facilities Update

Dave Thorsen, Project Manager from JCI, and Mark Hamre, Principal at Wildwood

Elementary School, reviewed the floor plans of the new Wildwood Elementary School. The district will break ground this spring on the new E-2 school that is expected to open in the fall of 2012. The first floor west wing will house the early childhood special education and preschool programs. The kindergarten classrooms will be located in the east wing. Centrally located will be the office, cafeteria, gymnasium, art room, computer lab, and music room. The second floor west wing will house first grade. Second graders will be located in the east wing. Centrally located will be a second computer lab, the media center, and the Spanish, reading and math rooms.

C. Superintendent Selection Recommendation

Kevin Donovan spoke to the school board about his recommendation to appoint Dr. Mark Larson as superintendent of schools. Larson has been the acting superintendent since Dr. Mark Wolak's retirement in June. School board members concurred with Donovan and approval of Larson as the permanent superintendent will be on the February agenda.

11. ACTION ITEMS

A. Approval of Resolution Directing the Administration to Prepare Recommendations for Reductions in Programs and Positions and Reasons Therefor (2011-2012)

Superintendent Mark Larson requested approval of the resolution to prepare spending reductions for the 2011-2012 budget year. Currently working on a budget reduction target and will be coming back to the school board with recommendations. Deters moved, Donohue seconded, approval of resolution directing the administration to prepare recommendations for spending reductions in programs and positions. Carried.

B. Approval to Call for Bids - Building Construction

Schwartz moved, Wolgamot seconded approval of bid packages #1 through #5. Carried.

1. Bid Package #1 - O. H. Anderson Elementary and Mahtomedi Middle School Remodel - Complete bid instructions will be posted on the district's website January 17, 2011.
2. Bid Package #2 - New Wildwood Elementary Sitework, Tennis Courts, and Stadium Reconstruction - Complete bid instructions will be posted on the district's website January 24, 2011.
3. Bid Package #3 - Varsity Stadium Ticket and Concessions Buildings - Complete bid instructions will be posted on the district's website January 17, 2011.

4. Bid Package #4 - Mahtomedi High School Renovation Mechanical Equipment - Complete bid instructions will be posted on the district's website January 14, 2011.
5. Bid Package #5 - Mahtomedi Middle School and O. H. Anderson Elementary Lighting Projects - Complete bid instructions will be posted on the district's website January 24, 2011.

C. Approval of Operating Practices

Superintendent Mark Larson recommended that the school board adopt the Mahtomedi School Board and Superintendent Leadership Team Operating Practices that were discussed at the December 16, 2010, school board study session. The four expectations developed are 1) How we related to one another (unity, conflict and decision making), 2) How we communicate (boundaries, transparency, being informed), 3) How we govern (roles, responsibilities and expectations), and 4) How we conduct meetings (meeting protocol/process and participation). Schwartz moved, Wolgamot seconded, approval of the Operating Practices. Carried.

D. Policies

1. Approval of Policy 611 - Home Schooling

Wolgamot moved, Donohoe seconded, approval of Policy 611 - Home Schooling. Carried.

2. Approval of Policy 613 - Graduation Requirements

Wolgamot moved, Donohoe seconded, approval of Policy 613 - Graduation Requirements. Carried.

12. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

Director Steve Wolgamot reminded school board members that the AMSD winter conference is on January 19.

B. Integration District: Educational Equity Alliance (EEA)

Treasurer Mary Jo Deters reported that the EEA is holding a Community Art Opening on Friday, January 21, from 5:30-7:00 p.m. hosted at the Maplewood Library.

C. Minnesota School Boards Association (MSBA) Legislative Liaison

Chair Kevin Donovan spoke about the MSBA winter conference that is taking place today and tomorrow in Minneapolis. At today's conference, the Mahtomedi School Board was recognized for having a majority of board members who have received a Director Award or President Award from MSBA.

D. Northeast Metro 916 Board

Director Steve Wolgamot attended the 916 board meeting. One of the topics discussed was the new statute that will become effective in August that provides standards for the use of physical holding or seclusion for children with disabilities.

13. SUPERINTENDENT'S REPORT

Superintendent Mark Larson reported on the following: Working on budget reduction target, science curriculum review and curriculum mapping, AMSD's legislative platform, calendar committee meeting, Q-Comp review, MSBA Conference, and the MAEF fund-a-need presentations.

14. ADJOURNMENT

Dalton moved, Donovan seconded, adjournment. Meeting adjourned at 8:55 p.m. Carried.

15. CONSENT AGENDA ITEMS (Items Approved Under #4)

- A. Approval to Pay Bills - Check No. 369428 to 369835 and 80000869 to 80000961
- B. Approval of Wire Transfer Transactions
- C. Approval of Revised 403B Plan Document
- D. Selected Official School Publication: *White Bear Press*
- E. Selected Official School District Depositories: *Dain Rauscher, Federal Reserve Bank of Minneapolis, First Bank of White Bear Lake, First National Bank of Minneapolis, First National Bank of St. Paul, Piper Jaffray, PMA Financial Network Inc., PMA Securities Inc., Smith Barney, Twin City Federal, and designated depositories of the Minnesota School District Liquid Asset Fund*
- F. Designation of Legal Counsel: *Kennedy & Graven; Karen Kepple at Northeast Metro 916; Knutson, Flynn & Deans; Ratwik, Roszak, and Maloney; and others as needed*
- G. Designation of Financial Advisors: *Ehlers and Associates, Inc. and Springsted, Inc.*
- H. Approval of Resolution Providing Limited Authorization for Superintendent and Business Manager to Sign Contracts
- I. Approval of Resolution Relating to Authorization and Use of Facsimile Signatures by School District Officers
- J. Authorization to Approve and Pay Vendors before School Board Meetings and Use Wire Transfers

K. Approval of Donations/Grants Totaling \$5,316.80

1. From (Anonymous) to Mahtomedi Engineering Leadership Program - \$2,000
2. From Kramer-Berg American Legion Post 507 to Mahtomedi Area Community Education - \$1,500
3. From (Anonymous) to Mahtomedi High School Alpine Ski Team - \$500
4. From Philip and Julie Donaldson to Mahtomedi High School Alpine Ski Team - \$500
5. From Christian and Anne Schwab to Mahtomedi High School Alpine Ski Team - \$500
6. From Mahtomedi "M" Club to Mahtomedi High School - \$316.80

L. Personnel

1. Approval of Contracts and Work Agreements

- a. Annette Goeser - Paraprofessional - Wildwood Elementary School (1/10/11)
- b. Holly Hillstrom - Paraprofessional - Wildwood Elementary School (1/10/11)
- c. Eric Johnson - Theatre Manager - Community Education (1/1/11 to 6/10/11)
- d. Tina Lee-Jinks - ELL Paraprofessional - Wildwood Elementary School (12/13/10)
- e. Laura Lindwall - Special Education Paraprofessional - Mahtomedi Middle School (12/15/10)
- f. Barbara Onofrey - Paraprofessional - Wildwood Elementary School (1/10/11)

2. Approval of Leaves of Absence

- a. Brooke Carlson - Spanish Teacher - Mahtomedi Middle School (4/2/11 to 6/10/11)
- b. Rebecca Hurd - Chemistry Teacher - Mahtomedi High School (3/21/11 to 6/10/11)

3. Approval of Resignations/Retirements/Terminations

- a. Ann Moutrie - Extended Day Supervisor - Community Education (1/21/11)

CATHY DALTON, CLERK

Minutes of Study Session

Board of Education Mahtomedi Public Schools

A Study Session of the Board of Education of the Mahtomedi Public Schools was held **Thursday, January 27, 2011**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

1. CALL TO ORDER

Chair Kevin Donovan called the study session to order at 7:06 p.m.

2. ROLL CALL OF ATTENDANCE

Present: Cathy Dalton; Mary Jo Deters; Bob Donohoe; Kevin Donovan; Judy Schwartz; Steve Wolgamot; and Superintendent Mark Larson, ex officio.

Also present: Dr. Mike Neubeck, Mahtomedi Middle School Principal; Beth Sneden, Professional Practice and Development Coordinator; Heidi Springborg, Data and Special Programs Coordinator; Denise Sundstrom, Director of Business Services; and Lynne Viker, Director of Teaching and Learning and Support Services.

3. DISCUSSION/INFORMATION ITEMS

A. Policy 524 - Internet Acceptable Use and Safety Policy

Superintendent Mark Larson reviewed with school board members proposed changes to Policy 524 - Internet Acceptable Use and Safety Policy. Policy 524 will be brought to the February 10 school board meeting for a first reading.

B. Staff and Community Survey Results

Lynne Viker, Director of Teaching and Learning and Support Services, along with Beth Sneden, Professional Practice and Development Coordinator and Heidi Springborg, Data and Special Programs Coordinator presented to the school board members the results from the staff and community survey.

C. Mahtomedi Middle School Schedule Ideas

Dr. Mike Neubeck, Principal at Mahtomedi Middle School, discussed with school board members the pros and cons of the current 8th grade schedule. The new six-period schedule is working well for 6th and 7th grades, but Neubeck feels the 8th grade schedule should be adjusted. Neubeck presented two different options.

Current Schedule

4 core classes - full year courses - Math, Science, Social Studies and English
1 Phy. Ed. - 1 semester
6 quarters of elective choices with 15 choices

Option 1

4 core classes (full year)
1 Phy. Ed. (1 semester)
3 semester choices from 8 classes

Option 2

4 core classes (full year)
1 Phy. Ed. class (1 semester) plus choosing a music or Teen Issues and Decision Making
Choice between Spanish I+/II or wheel (Art, FCS, GTT, Woods) for a quarter each

After discussing the pros and cons of Option 1 and Option 2, school board members directed Neubeck to proceed with Option 2.

D. Wildwood Property

Superintendent Mark Larson and Denise Sundstrom, Director of Business Services, discussed with school board members what to do with the Wildwood School property once the school is vacated. Discussed holding a listening session for the community, finding out how much it would cost to demolish the building, and finding out what it will cost the district to maintain a vacant building/property.

E. Review/Discuss Plan for Open Enrollment 2011-2012

Superintendent Mark Larson and Denise Sundstrom, Director of Business Services, discussed the open enrollment resolution that needs to be approved at the February 10 school board meeting. Current enrollment numbers are showing a loss of approximately 166 students from the 2010-2011 to the 2011-2012 school year. If no open enrollment is approved, it would mean close to one million dollars in lost revenue. School board members agreed that not all of the 287 applications received could be approved but to approve enough to make up the student deficit that will occur from this year to next.

F. Upcoming Study Sessions Schedule

Superintendent Mark Larson discussed with school board members what items should be on upcoming study session agendas.

G. Community Engagement Brainstorming

Superintendent Mark Larson discussed with school board members some ideas for community engagement. School board members liked the idea of having some listening

sessions scheduled the hour preceding regular school board meeting. The first listening session will be held Thursday, March 10, from 6:00-6:45 p.m. in the Community Room at the District Education Center and the topic will be the Wildwood School property.

H. Food Service Discussion

School Board Clerk/Vice Chair Cathy Dalton and Treasurer Mary Jo Deters discussed the various food vendors that were at the Minnesota School Boards Association. The district currently has a joint powers agreement with the Stillwater Area School District to provide food service. Visits to the schools for school board members to have lunch have been arranged and board members were encouraged to attend. A food service report will be given at the February 24 school board study session.

4. ADJOURNMENT

Wolgamot moved, Donohoe seconded, adjournment. Carried. Meeting adjourned at 9:42 p.m.

CATHY DALTON, CLERK

CALENDAR OF EVENTS

FEBRUARY		
DATE/TIME	MEETING/EVENT	LOCATION
<u>Monday, February 7</u> 7:00 p.m.	MAEF Board of Trustees Meeting	District Education Center - Board Room
<u>Tuesday, February 8</u> 7:30 a.m. 6:30-8:30 p.m.	Facility Plan Steering Committee Meeting Community Education Advisory Council Mtg.	District Education Center - Community Room District Education Center - Board Room
<u>Thursday, February 10</u> 7:00 p.m.	School Board Meeting	District Education Center - Community Room
<u>Friday, February 11</u> 7:30-9:00 a.m. 11:30 a.m.	City Leaders Meeting School Lunch for Board Members at MHS	District Education Center - Board Room Mahtomedi High School
<u>Tuesday, February 15</u> 7:30 a.m.	Facility Plan Steering Committee Meeting	District Education Center - Community Room
<u>Wednesday, February 16</u> 11:30 a.m.	School Lunch for Board Members at MMS	Mahtomedi Middle School
<u>Friday, February 18</u> 9:30 a.m.-10:30 a.m.	Mahtomedi Middle School Parent Association Mtg. <i>(MaryJo Deters and Bob Donohoe are scheduled to attend)</i>	Mahtomedi Middle School – Room 115
<u>Monday, February 21</u>	No School - Presidents' Day Holiday	
<u>Tuesday, February 22</u> 12:00 p.m.	School Lunch for Board Members at OHA	O. H. Anderson Elementary School
<u>Thursday, February 24</u> 7:00 p.m.	School Board Study Session	District Education Center - Community Room
<u>Friday, February 25</u>	No School - Conferences	

CALENDAR OF EVENTS

MARCH		
DATE/TIME	MEETING/EVENT	LOCATION
<u>Tuesday, March 1</u> 7:30 a.m. 6:00 p.m.	Facility Plan Steering Committee Meeting Northeast Metro 916 School Board Meeting	District Education Center - Community Room Bellaire School, White Bear Lake
<u>Friday March 4</u> 7:00 a.m.	AMSD Board of Directors Meeting	TIES Building, St. Paul
<u>Monday, March 7</u> 7:00 p.m.	MAEF Board of Trustees Meeting	District Education Center - Board Room
<u>Tuesday, March 8</u> 7:30 a.m. 6:30-8:30 p.m.	Facility Plan Steering Committee Meeting Community Education Advisory Council Meeting <i>(Cathy Dalton is scheduled to attend)</i>	District Education Center - Board Room District Education Center - Board Room
<u>Wednesday, March 9</u> 2:30 p.m.	Mahtomedi Middle School Parent Association Mtg.	Mahtomedi Middle School - Room 115
<u>Thursday, March 10</u> 9:30-11:00 a.m. 7:00 p.m.	Elementary PTO Meeting School Board Meeting	District Education Center - Room 121 District Education Center - Community Room
<u>Monday, March 14 - Friday, March 18</u>	No School - Spring Break	
<u>Thursday, March 24</u> 7:00 p.m.	School Board Study Session	District Education Center - Community Room
<u>Friday, March 25</u> 7:30 p.m.	Wildwood Artist Series - <i>Katie McMahon</i>	Chautauqua Fine Arts Center
<u>Tuesday, March 29</u> 6:00 p.m.	Northeast Metro 916 School Board Work Session	Bellaire School, White Bear Lake

524 - TECHNOLOGY ACCEPTABLE USE AND SAFETY POLICY

I. PURPOSE

The purpose of this policy is to provide guidelines for acceptable and safe use of the district's electronic technologies for students and school district personnel and to set guidelines for acceptable use of the school district's computer systems, hardware and software, web-based applications, electronic communications, school district web sites, and the Internet.

II. GENERAL STATEMENT OF POLICY

In making decisions regarding student and employee access to the school district's electronic technologies, the school district considers its own stated educational mission, goals, and objectives. Technology skills are now fundamental to prepare students to become responsible global citizens. The school district expects that faculty will blend thoughtful use of the school district electronic technologies and the Internet throughout the curriculum and will provide guidance and instruction to students in their use.

III. LIMITED EDUCATIONAL PURPOSE

The school district is providing students and employees with access to the school district electronic technologies and includes Internet access. The school district systems have limited educational purpose, which includes use of the systems for classroom activities, educational research, collaboration, and professional or career development activities. Employees are required to follow data privacy policies and refrain from using email for communications containing private educational data or personnel data. Users are expected to use Internet access through the district systems to further educational and personal goals consistent with the mission of the school district and school policies. Employees may use the school district system for occasional personal needs consistent with other school board policies. Uses which might be acceptable on a user's private personal account on another system may not be acceptable on this limited-purpose network. Users shall not use the Internet, or email, for advertising purposes or to promote personal causes.

IV. USE OF SYSTEM IS A PRIVILEGE

The use of school district systems and access to use of the Internet is a privilege, not a right. Depending on the nature and degree of the violation and the number of previous violations, unacceptable use of the school district systems or the Internet may result in one or more of the following consequences: suspension or cancellation of use or access privileges; payments for damages and repairs; discipline under other appropriate school district policies, including suspension, expulsion, exclusion or termination of employment; or civil or criminal liability under other applicable laws.

V. UNACCEPTABLE USES

- A. The following uses of school district systems and Internet resources are considered unacceptable:
1. Users will not use school district systems to access, review, upload, download, store, print, post, receive, transmit or distribute:
 - a. pornographic, obscene or sexually explicit material;
 - b. obscene, abusive, profane, lewd, vulgar, rude, inflammatory, threatening, terroristic, disrespectful, or sexually explicit language;
 - c. materials that use language or images that are inappropriate in the education setting or disruptive to the educational process;
 - d. information or materials that could cause damage or danger of disruption to the educational process;
 - e. materials that use language or images that advocate violence or discrimination toward other people (hate literature) or that may constitute harassment or discrimination.
 2. Users will not use school district systems or the Internet to knowingly or recklessly post, transmit or distribute false or defamatory information about a person or organization, or to harass another person, or to engage in personal attacks, including prejudicial or discriminatory attacks consistent with school district and school policies.
 3. Users will not use the school district system to engage in any illegal act or violate any local, state or federal statute or law.
 4. Users will not use the school district system to :
 - a. vandalize, damage or disable the property of another person or organization.
 - b. make deliberate attempts to degrade or disrupt equipment, software or system performance by loading, creating, or spreading computer viruses or by any other means.
 - c. tamper with, modify or change school district systems, software, hardware, or wiring.
 - d. take any action to violate, bypass or disable school district security and safety systems.
 - e. use school district systems to disrupt its use by other users.
 5. Users will not use school district systems to gain unauthorized access to information resources or to access another person's materials, information or files without the implied or direct permission of that person. Users also will not modify information created by others without their permission.
 6. Users will not use school district systems to post, transmit or distribute private information about another person or to post, transmit or distribute personal contact information about themselves or other persons including, but not limited to, addresses, telephone numbers, school addresses, work addresses, identification numbers, account numbers, access codes or passwords, and will not re-post a

Draft of Current Policy
Strike Through: Old Language
Underline: New Language

Mahtomedi School Board Policy 524

message that was sent to the user privately without permission of the person who sent the message.

7. Users must keep all account information and passwords on file with the designated school district official. Users will not attempt to gain unauthorized access to the school district system or any other system through the school district system, attempt to log in through another person's account, or use computer accounts, access codes or network identification other than those assigned to the user. Messages and records on the school district system may not be encrypted without the permission of appropriate school authorities. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to school district systems or the Internet.
 8. Users will not use school district systems to violate copyright laws or usage licensing agreements, or otherwise to use another person's property without the person's prior approval or proper citation, including the downloading or exchanging of pirated software or copying software to or from any school computer, and will not plagiarize works they find on the Internet. Users must assume that all communications and information accessible through the Internet is private property.
 9. Users will not use school district systems for conducting business, for unauthorized commercial purposes or for financial gain unrelated to the mission of the school district. Users will not use the school district system to offer or provide goods or services or for product advertisement.
 10. Users will not use school district systems for non-district supported software without the prior approval of the district technology department.
 11. Users will not save personal photos, music, files, etc. not related to educational purposes on a district share/home folder for an extended period of time. Personal data saved on workstations may be removed if they degrade the performance of the workstation or other district systems.
 12. Users will not access school district network or the Internet with personal electronic devices without prior approval from the district technology department.
- B. If a user inadvertently accesses unacceptable materials or an unacceptable Internet site, the user shall immediately disclose the inadvertent access to an appropriate school district official. In the case of a school district employee, the immediate disclosure shall be to the employee's immediate supervisor and/or the building administrator. This disclosure may serve as a defense against an allegation that the user has intentionally violated this policy. In certain rare instances, a user also may access otherwise unacceptable materials if necessary to complete an assignment and if done with the prior approval of and with appropriate guidance from the appropriate teacher or, in the case of a school district employee, the building administrator.
- C. A user must notify the district technology department if a user identifies a security problem with school district systems or on the Internet. The user should not demonstrate the problem to other users.

VI. DISTRICT WEB SITE

- A. All communication and information accessible on ISD 832 official web sites is property of the school district.
- B. The principal of each school building shall approve content on their web page consistent with school district policy, procedures, and guidelines. The content of district-wide pages shall be approved by the Superintendent.
- C. Individual student or staff web pages developed using school district equipment or access shall be subject to this policy.

VII. FILTER

- A. With respect to any of its computers with Internet access, the School District will monitor and filter online activities. The School District is required by Child Internet Protection Act (CIPA) to implement filtering measures that will block or filter Internet access to any visual depictions that are:
 - 1. Obscene;
 - 2. Child pornography; or
 - 3. Harmful to minors.
- B. The term “harmful to minors” means any picture, image, graphic image file, or other visual depiction that:
 - 1. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; or
 - 2. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
 - 3. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.
- C. The School District reserves the right to block or filter sites that are deemed inappropriate for users or compromise the integrity of school district systems.
- D. An administrator, supervisor or other person authorized by the Superintendent may disable the technology protection measure, during use by an adult, to enable access for bona fide research or other lawful purposes.

VIII. CONSISTENCY WITH OTHER SCHOOL POLICIES

- A. Use of school district computer systems and use of the Internet shall be consistent with school district policies and the mission of the school district.

IX. LIMITED EXPECTATION OF PRIVACY

- A. By authorizing use of school district systems, the school district does not relinquish control over materials on the systems, whether onsite or offsite, or transmitted via the systems. Users should expect only limited privacy ~~in the contents of personal files for~~ personal content on school district systems.
- B. Routine maintenance and monitoring of the school district system may lead to a discovery that a user has violated this policy, another school district policy, or the law.
- C. An individual investigation or search will be conducted if school authorities have a reasonable suspicion that the search will uncover a violation of law or school district policy.
- D. Parents have the right at any time to investigate or review the contents of their child's files and e-mail. ~~Parents have the right to request the termination of their child's individual account(s) at any time.~~
- E. School district employees should be aware that the school district retains the right at any time to investigate or review the contents of their files, online activity and e-mail. In addition, school district employees should be aware that data and other materials in files maintained on the school district system may be subject to review, disclosure or discovery under Minnesota Statutes, Chapter 13 (the Minnesota Government Data Practices Act). The school district archives employee email for a period of up to three years (beginning November of 2009).
- F. The school district will cooperate fully with local, state and federal authorities in any investigation concerning or related to any illegal activities or activities not in compliance with school district policies conducted through the school district system.

X. COMPUTER SYSTEMS AND INTERNET USE AGREEMENT

- A. The proper use of district computer systems and the Internet, and the educational value to be gained from their proper use, is the joint responsibility of students, parents and employees of the school district.
- B. This policy requires the permission of and supervision by the school's designated professional staff before a student may use a school account or resource to access district computer systems and the Internet.

- C. The Computer Systems and Internet Use Agreement form for students must be read and signed by the user and the parent or guardian upon beginning Wildwood or OH Anderson and yearly at the secondary schools.
- D. The Computer Systems and Internet Use Agreement form for employees must be signed by the employee upon hire or change in policy. The form must then be filed at the school district office.

XI. LIMITATION ON SCHOOL DISTRICT LIABILITY

Use of school district systems is at the user's own risk. The Mahtomedi Public Schools, their employees and agents, make no warranties of any kind, whether expressed or implied, regarding the service it is providing. The system is provided on an "as is, as available" basis. The school district will not be responsible for any damage users may suffer, including, but not limited to, loss, damage or unavailability of data stored on school district systems or backup media, for delays or changes in service, for interruptions of service, or for mis-deliveries or non-deliveries of information or materials, regardless of the cause. The school district is not responsible for the accuracy or quality of any advice or information obtained through or stored on the school district system. The school district will not be responsible for financial obligations arising through unauthorized use of the school district system or the Internet.

XII. USER NOTIFICATION

- A. All users shall be notified of the school district policies relating to district computer systems and Internet use.
- B. This notification shall include the following:
 - 1. Notification that Internet use is subject to compliance with school district policies.
 - 2. Disclaimers limiting the school district's liability relative to:
 - a. Information stored on school district systems.
 - b. Information retrieved through school district computers, networks or online resources.
 - c. Personal property used to access school district computers, networks or online resources.
 - d. Unauthorized financial obligations resulting from use of school district resources/accounts to access the Internet.
 - 3. A description of the privacy rights and limitations of school sponsored/managed Internet accounts.

4. Notification that, even though the school district may use technical means to limit student or employee Internet access, these limits do not provide a foolproof means for enforcing the provisions of this acceptable use policy.
5. Notification that goods and services can be purchased over the Internet that could potentially result in unwanted financial obligations and that any financial obligation incurred by a student through the Internet is the sole responsibility of the student and/or the student's parents and any financial obligation incurred by an employee through the Internet is the sole responsibility of the employee.
6. Notification that, should the user violate the school district's acceptable use policy, the user's access privileges may be revoked, student or employee disciplinary action may be taken, and/or appropriate legal action may be taken.
7. Notification that all provisions of the acceptable use policy are subordinate to local, state and federal laws.
8. Notification that the collection, creation, reception, maintenance and dissemination of data via the Internet, including electronic communications, is governed by Policy 406-Public and Private Personnel Data and Policy 515-Protection and Privacy of Pupil Records.

XIII. PARENTS' RESPONSIBILITY; NOTIFICATION OF STUDENT COMPUTER SYSTEMS AND INTERNET USE

A. Outside of school, parents bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies and other possibly offensive media. Parents are responsible for monitoring their student's use of school district systems and of the Internet if the student is accessing school district systems from home or a remote location.

~~B. Parents will be notified that their students will be using school district resources/ accounts to access the Internet and that the school district will provide parents the option to request alternative activities not requiring Internet access. This notification should include:~~

- ~~1. A copy of the user notification form provided to the student user.~~
- ~~2. A description of parent/guardian responsibilities.~~
- ~~3. A notification that the parents have the option to request alternative educational activities not requiring Internet access and the material to exercise this option.~~
- ~~4. A statement that the Internet Use Agreement must be signed by the user, the parent or guardian, and the supervising teacher prior to use by the student.~~
- ~~5. A statement that the school district's acceptable use policy is available for parental review.~~

XIV. IMPLEMENTATION; POLICY REVIEW

- A. The school district administration may develop appropriate user notification forms, login banners, guidelines and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines, forms and procedures shall be an addendum to this policy.
- B. The administration shall revise the user notifications, including student and parent notifications, if necessary, to reflect the adoption of these guidelines and procedures.
- C. The school district computer systems, Internet policies and procedures are available for review by all parents, guardians, staff and members of the community.
- D. Because of the rapid changes in the development of the Internet, the school board ~~shall direct the administration to~~ conduct an annual review of this policy.

Legal References: 15 U.S.C. § 6501 *et seq.* (Children’s Online Privacy Protection Act)
17 U.S.C. § 101 *et seq.* (Copyrights)
20 U.S.C. § 6751 *et seq.* (Enhancing Education through Technology Act of 2001)
47 U.S.C. § 254 (Children’s Internet Protection Act of 2000 (CIPA))
47 C.F.R. § 54.520 (FCC rules implementing CIPA)
Minn. Stat. § 125B.15 (Internet Access for Students)
Minn. Stat. § 125B.26 (Telecommunications/Internet Access Equity Act)
Tinker v. Des Moines Indep. Cmty. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)
United States v. American Library Association, 539 U.S. 194, 123 S.Ct. 2297, 56 L.Ed.2d 221 (2003)
Layshock v. Hermitage Sch. Dist., 412 F.Supp. 2d 502 (2006)
J.S. v. Bethlehem Area Sch. Dist., 807 A.2d 847 (Pa. 2002)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)
MSBA/MASA Model Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

Draft of Current Policy
Strike Through: Old Language
Underline: New Language

Mahtomedi School Board Policy 524

MSBA/MASA Model Policy 519 (Interviews of Students by Outside Agencies)
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)
MSBA/MASA Model Policy 522 (Student Sex Nondiscrimination)
MSBA/MASA Model Policy 603 (Curriculum Development)
MSBA/MASA Model Policy 604 (Instructional Curriculum)
MSBA/MASA Model Policy 606 (Textbooks and Instructional Materials)
MSBA/MASA Model Policy 806 (Crisis Management Policy)
MSBA/MASA Model Policy 904 (Distribution of Materials on School District Property by Nonschool Persons)

ADOPTED – February 6, 1997

REVISED – June 10, 1999; March 8, 2001; October 13, 2005; October 8, 2009

FIRST READING - February 10, 2011



INGENUITY WELCOME

February 4, 2011

Mahtomedi Public Schools
Independent School District No. 832
1520 Mahtomedi Avenue
Mahtomedi, Minnesota 55070

ATTENTION: Mr. Mark Larson, Mrs. Denise Sundstrom and Mr. Phil Belden

**RE: MAHTOMEDI MIDDLE SCHOOL AND O.H. ANDERSON ELEMENTARY
BID PACKAGE #1:O.H. ANDERSON AND MAHTOMEDI MIDDLE SCHOOL
REMODEL
RECOMMENDATION FOR CONTRACT AWARD**

Dear Mr. Larson, Mrs. Sundstrom and Mr. Belden:

Based upon bid results and the results of our pre-award conferences with the apparent low bidders, we are making recommendations for award of the following prime contracts.

We are satisfied that bids received reflect the best possible pricing for the work indicated.

The apparent low bid results for this Bid Package #1 total \$1,883,050. Remaining projects include civil, security, lighting, and controls. The remaining budget to complete these projects is \$1,405,285.

The following is a summary of our recommendations for contract award.

<u>Contract</u>	<u>Description</u>	<u>Contract</u>
General	Carpentry, Concrete and Steel	
	Parkos Construction Company 1010 South Robert Street West St. Paul, Minnesota 55118	\$678,100
Mechanical	Piping, Plumbing and Duct Work	
	Sentra-Sota Sheet Metal Inc. 3075 3 rd Street South Waite Park, Minnesota 56389	\$912,800
Electrical	Power and Lighting	
	Peoples Electric Co. Inc. 277 East Fillmore Ave St. Paul, Minnesota 55107	\$292,150
TOTALS		<u>\$1,883,050</u>



INGENUITY WELCOME

MAHTOMEDI PUBLIC SCHOOL

FEBRUARY 4, 2011

Page 2

Authorization to award the above reference contracts at the Board of Education Meeting on Thursday February 10, 2011, will allow the project to proceed on schedule.

Thank you, and please call with any questions.

Sincerely,

A handwritten signature in cursive script that reads "Todd R. Richter".

Todd R. Richter
Solutions Project Manager

February 4, 2011

Mahtomedi Public Schools
Independent School District No. 832
1520 Mahtomedi Avenue
Mahtomedi, Minnesota 55070

ATTENTION: Mr. Mark Larson, Mrs. Denise Sundstrom and Mr. Phil Belden

**RE: MAHTOMEDI OUTDOOR ATHLETICS
BID PACKAGE #3: VARSITY STADIUM TICKET AND CONCESSIONS BUILDINGS
RECOMMENDATION FOR CONTRACT AWARD**

Dear Mr. Larson, Mrs. Sundstrom and Mr. Belden:

Based upon bid results and the results of our pre-award conferences with the apparent low bidders, we are making recommendations for award of the following prime contracts.

We are satisfied that bids received reflect the best possible pricing for the work indicated.

The apparent low bid results for this Bid Package #3 total \$280,400.

The following is a summary of our recommendations for contract award.

<u>Contract</u>	<u>Description</u>	<u>Contract Estimate</u>	<u>Contract</u>
Single Prime	Ticket and Concessions Building		
	Terra General Contractors 21025 Commerce Blvd Suite 1000 Rogers, Minnesota 55374	\$284,250	\$280,400

Authorization to award the above reference contracts at the Board of Education Meeting on Thursday February 10, 2011, will allow the project to proceed on schedule.

Thank you, and please call with any questions.

Sincerely,



Todd R. Richter
Solutions Project Manager

February 9, 2011

Mahtomedi Public Schools
 Independent School District No. 832
 1520 Mahtomedi Avenue
 Mahtomedi, Minnesota 55070

ATTENTION: Mr. Mark Larson, Mrs. Denise Sundstrom and Mr. Phil Belden

**RE: MAHTOMEDI HIGH SCHOOL
 BID PACKAGE #4: MAHTOMEDI HIGH SCHOOL MECHANICAL EQUIPMENT
 RECOMMENDATION FOR CONTRACT AWARD**

Dear Mr. Larson, Mrs. Sundstrom and Mr. Belden:

Based upon bid results and the results of our pre-award conferences with the apparent low bidders, we are making recommendations for award of the following prime contracts.

We are satisfied that bids received reflect the best possible pricing for the work indicated.

The apparent low bid results for this Bid Package #4 total \$483,775.

The following is a summary of our recommendations for contract award.

<u>Contract</u>	<u>Description</u>	<u>Contract Estimate</u>	<u>Contract</u>
#1	Air Terminal Units		
	Midwest Mechanical Solutions 5831 Cedar Lake Road Minneapolis, Minnesota 55416	\$50,000	\$24,700
#2, #3, #4 & #5	Chiller/Coolers, Plate Type Energy Recover, Modular Energy Recovery and Modular Air Handling Units		
	Schwab Vollhaber Lubratt, Inc. 4600 Churchill Street St. Paul, Minnesota 55126	\$630,000	\$459,075
	TOTALS	<u>\$680,000</u>	<u>\$483,775</u>

Authorization to award the above reference contracts at the Board of Education Meeting on Thursday February 10, 2011, will allow the project to proceed on schedule.

Sincerely,



Todd R. Richter
 Solutions Project Manager

February 8, 2011

Mahtomedi Public Schools
Independent School District No. 832
1520 Mahtomedi Avenue
Mahtomedi, Minnesota 55070

ATTENTION: Mr. Mark Larson, Mrs. Denise Sundstrom and Mr. Phil Belden

**RE: MAHTOMEDI OUTDOOR ATHLETICS
BID PACKAGE #5: MAHTOMEDI MIDDLE SCHOOL LIGHTING PROJECT AND OH
ANDERSON LIGHTING PROJECT
RECOMMENDATION FOR CONTRACT AWARD**

Dear Mr. Larson, Mrs. Sundstrom and Mr. Belden:

Based upon bid results and the results of our pre-award conferences with the apparent low bidders, we are making recommendations for award of the following prime contract.

We are satisfied that bids received reflect the best possible pricing for the work indicated.

The apparent low bid results for this Bid Package #5 total \$163,600. Remaining projects include civil, security and controls. The remaining budget to complete these projects is \$1,241,685.

The following is a summary of our recommendations for contract award.

<u>Contract</u>	<u>Description</u>	<u>Contract</u>
Electrical	Light Fixture Replacement	
	Mayer Electric Corporation 7224 Winnetka Avenue North Brooklyn Park, Minnesota 55428	\$163,600

Authorization to award the above reference contracts at the Board of Education Meeting on Thursday February 10, 2011, will allow the project to proceed on schedule.

Thank you, and please call with any questions.

Sincerely,



Todd R. Richter
Solutions Project Manager

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: February 10, 2011

Agenda Item #10. B.

TOPIC: Approval of 2011-2012 and 2012-2013 School Calendars

PURPOSE OF PRESENTATION: The Calendar Committee met and is recommending the two calendars presented. The committee is comprised of teachers and administrators and is part of the meet and confer process. A key change is that Graduation Day will be after the school year ends so the seniors will not be dismissed from school a week early.

One item to be addressed for 2012-13 that does not affect the community, but does affect the teachers is the purpose of the day before Thanksgiving and Good Friday. Right now, the former is a staff development day and the latter is a holiday. The teachers had expressed interest switching the purpose of those two days, but some bargaining units have Good Friday designated as a holiday so a meet and confer on that issue may be held in 2011-12.

ACTION RECOMMENDED: The Board approve the 2011-12 and 2012-13 calendars as presented.

Submitted By:

Mark Larson

Name

Superintendent of Schools

Title

Concurrence By:

Mark Larson

Dr. Mark Larson

Superintendent of Schools

MAHTOMEDI PUBLIC SCHOOLS ISD#832
2011-2012 School Calendar

DRAFT

July 2011						
S	M	T	W	T	F	S
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September 2011						
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November 2011						
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January 2012						
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March 2012						
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May 2012						
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- Aug 24-26 New Employee Orientation
- Aug 29-31 Staff Development
- Sept 1 Staff Development
- Sept 2 Non-Duty Day
- Sept 5 **Labor Day {No School}**
- Sept 6 School Starts, Grades 1-12
- Sept 6-7 Kindergarten Assessment
- Sept 8 School Starts, Grade K
- Oct 20-21 **Professional Conference {No School}**
- Nov 3 *End of 1st Quarter (41)*
- Nov 3 Evening Conferences 6-12
- Nov 4 **Staff Development {No School}**
- Nov 10 Evening Conferences K-12
- Nov 11 **Conferences K-12 {No School}**
- Nov 15 Evening Conferences K-2
- Nov 17 Evening Conferences 3-5
- Nov 23 **Staff Development {No School}**
- Nov 24-25 **Thanksgiving Break {No School}**
- Dec 23 **Winter Break {No School}**
- Dec 26-30 **Winter Break {No School}**
- Jan 2 **Winter Break {No School}**
- Jan 16 **Martin Luther King, Jr. Day {No School}**
- Jan 20 *End of 2nd Quarter (43)*
- Jan 23 **Staff Development {No School}**
- Feb 16 Evening Conferences 6-12
- Feb 20 **President's Day {No School}**
- Feb 21 Evening Conferences K
- Feb 23 Evening Conferences K, 6-12
- Feb 24 **Staff Dev. 1-5/Conf. K, 6-12 {No School}**
- Mar 12-16 **Spring Break {No School}**
- Mar 29 *End of 3rd Quarter (41)*
- Mar 29 Evening Conferences 1-5
- Mar 30 **Conf. 1-5 / Staff Dev. K, 6-12 {No School}**
- Apr 3 Evening Conferences 1-2
- Apr 5 Evening Conferences 3-5
- Apr 6 **{No School}**
- May 28 **Memorial Day {No School}**
- June 7 *End of 4th Quarter (47)*
- June 8 *Staff Development*
- June 9 *Graduation - Aldrich Arena*

Student Days = 172

Teacher Days = 185

-  = New Employee Orientation
-  = Teacher Duty Day - No School
-  = No School

MAHTOMEDI PUBLIC SCHOOLS ISD#832
2012-2013 School Calendar

DRAFT

July 2012						
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December 2012						
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January 2013						
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February 2013						
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April 2013						
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May 2013						
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June 2013						
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23	24	25	26	27	28	29
30						

- Aug 22-24 New Employee Orientation
- Aug 27-30 Staff Development
- Aug 31 Non-Duty Day
- Sept 3 Labor Day {No School}**
- Sept 4 School Starts, Grades 1-12
- Sept 4-5 Kindergarten Assessment
- Sept 6 School Starts, Grade K
- Oct 18-19 Professional Conference {No School}**
- Nov 1 *End of 1st Quarter (41)*
- Nov 1 Evening Conferences 6-12
- Nov 2 Staff Development {No School}**
- Nov 8 Evening Conferences K-12
- Nov 9 Conferences K-12 {No School}**
- Nov 13 Evening Conferences K-2
- Nov 15 Evening Conferences 3-5
- Nov 21 Staff Development {No School}**
- Nov 22-23 Thanksgiving Break {No School}**
- Dec 24-28 Winter Break {No School}**
- Dec 31 Winter Break {No School}**
- Jan 1 Winter Break {No School}**
- Jan 17 *End of 2nd Quarter (43)*
- Jan 18 Staff Development {No School}**
- Jan 21 Martin Luther King, Jr. Day {No School}**
- Feb 14 Evening Conferences 6-12
- Feb 18 President's Day {No School}**
- Feb 19 Evening Conferences K
- Feb 21 Evening Conferences K, 6-12
- Feb 22 Staff Dev. 1-5/Conf. K, 6-12 {No School}**
- Mar 11-15 Spring Break {No School}**
- Mar 27 *End of 3rd Quarter (40)*
- Mar 27 Evening Conferences 1-5
- Mar 28 Conf. 1-5 / Staff Dev. K, 6-12 {No School}**
- Mar 29 {No School}**
- Apr 2 Evening Conferences 1-2
- Apr 4 Evening Conferences 3-5
- May 27 Memorial Day {No School}**
- June 6 *End of 4th Quarter (48)*
- June 7 *Staff Development*
- June 8 *Graduation - Aldrich Arena*

Student Days = 172

Teacher Days = 185

-  = New Employee Orientation
-  = Teacher Duty Day - No School
-  = No School

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: February 10, 2011

Agenda Item #10. C.

TOPIC: Approval of 2011-2012 Open Enrollment

PURPOSE OF PRESENTATION: Every year at the February meeting, the School Board takes action on Open Enrollment and designating what grade levels are closed. The purpose of open enrollment has been to balance out class sizes and fill grade levels. One additional advantage is about building usage. When resident enrollment was high, Mahtomedi built schools to accommodate that larger student population. Buildings don't shrink if student enrollment declines and as resident enrollment declined, the buildings could have easily become underutilized. Open enrollment puts our buildings to the most efficient usage.

With Open Enrollment, we are projecting to have roughly the same enrollment in 2011-12 as in 2010-11 and that means accepting approximately 178 (this will include children of employees and children who have siblings that currently attend as per policy) out of the 287 students who applied. Grades one and twelve will be closed. If we did not accept any open enrollment students, we would expect a decrease of 166 students that would result in receiving approximately \$996,000 less in general fund revenue.

We are planning to accept 178 students, because there are usually 12 or so who decline admission and that would bring our enrollment totals to the same as in 2010-11.

ACTION RECOMMENDED: The Board approve the resolution relating to 2011-2012 Open Enrollment as presented.

Submitted By:



Name

Superintendent of Schools

Title

Concurrence By:



Dr. Mark Larson

Superintendent of Schools



Member _____ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO 2011-2012 OPEN ENROLLMENT

WHEREAS the school board seeks to maintain continuity of programs, curriculum, and services through consistent student enrollment, and

WHEREAS the school board recognizes that sufficient student enrollment ensures high quality course offerings for resident students as well as area students enrolling under the State of Minnesota open enrollment program, and

WHEREAS the State of Minnesota has established an open enrollment program permitting students to attend nonresident districts pursuant to the limitations of Minnesota Statutes §124D.03 Subdivision 2, and

WHEREAS the State of Minnesota has also established criteria for school districts to accept open enrollment applications based upon capacity of a program, class, or school building (Minnesota Statutes § 124D.03 Subdivision 6). The capacity of our schools is documented in facility planning documents on file at the District Office,

BE IT THEREFORE RESOLVED that open enrollment be closed in grades 1st and 12th for the 2011-2012 school year due to anticipated enrollment and school building capacity, and

BE IT FURTHER RESOLVED that the superintendent, in consultation with building principals, be authorized to approve or disapprove applications for open enrollment in kindergarten and 2nd-11th grades where grade capacity and class size permits additional student enrollment.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof: _____ and the following voted against: _____ whereupon said resolution was declared duly passed and adopted.

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: February 10, 2011

Agenda Item #11. D.

TOPIC: Approval of Dr. Mark Larson as Superintendent

BACKGROUND INFORMATION: In July 2010, Dr. Larson was named acting superintendent. The board deliberately chose this role with the intention of evaluating Larson's performance as district superintendent.

In January 2011 the Board recommended appointing Dr. Mark Larson as the Superintendent. In the intervening month the Board has solidified its position and is now approving the selection.

ACTION RECOMMENDED: The Board appoint Dr. Mark Larson as Mahtomedi's superintendent of schools and enter into a three-year contract with him. The Board directs the Personnel Committee to negotiate a three year contract with Dr. Larson.

Submitted By:

Concurrence By:



Name

Dr. Mark Larson

School Board Chair

Superintendent of Schools

Title

CHECK REGISTER

Jan-11

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
369836	Clear	\$175.00	01/06/11	03930	AMSD
369837	Clear	\$22,259.70	01/06/11	03196	BF LAUZON ENTERPRISES INC
369838	Clear	\$5,589.44	01/06/11	03340	BIX PRODUCE CO LLC
369839	Clear	\$250.00	01/06/11	00286	BJORKLUND COMPENSATION CONSULT
369840	Clear	\$96.33	01/06/11	00659	BLICK ART MATERIALS
369841	Clear	\$300.00	01/06/11	06393	BRIAN MIELKE
369842		\$215.00	01/06/11	00370	BUREAU OF EDUCATION & RESEARCH
369843	Clear	\$978.75	01/06/11	00558	COURAGE CENTER
369844	Clear	\$204.00	01/06/11	07088	CUSTOM WATER WORKS
369845	Clear	\$86.00	01/06/11	08078	DEVELOPMENTAL STUDIES CENTER
369846	Clear	\$315.79	01/06/11	08403	DISCOUNT OFFICE ITEMS.COM
369847	Clear	\$25.62	01/06/11	08424	DISCOUNTID
369848	Clear	\$2,400.00	01/06/11	03742	DISTRIBUTED WEBSITE CORPORATION
369849	Clear	\$2,959.17	01/06/11	03328	DIVERSIFIED SNACK DIVISION
369850	Clear	\$486.00	01/06/11	00678	DOMINO'S PIZZA
369851		\$10.00	01/06/11	07814	DYLAN GRIMES
369852	Clear	\$108.00	01/06/11	00714	EAGLE SCREEN PRINTING
369853	Clear	\$1,047.81	01/06/11	06030	EARTHGRAINS BAKING CO.INC
369854	Clear	\$334.00	01/06/11	03241	ELECTRONIC DESIGN CO
369855	Clear	\$8,166.67	01/06/11	05516	FAIRVIEW
369856	Clear	\$94,739.97	01/06/11	06819	FIRST STUDENT
369857	Clear	\$16,000.00	01/06/11	08229	GOODWILL/ EASTER SEALS
369858	Clear	\$3,794.30	01/06/11	01116	HERITAGE PRINTING
369859	Clear	\$33,795.87	01/06/11	03378	KELLY SERVICES, INC
369860	Clear	\$547.50	01/06/11	01372	KNOWLAN'S SUPER MARKETS
369861	Clear	\$20.00	01/06/11	07811	KYLE THELL
369862	Clear	\$93.33	01/06/11	01419	LAKESHORE LEARNING MATERIALS
369863	Clear	\$208.94	01/06/11	03195	LASERPLUS, LLC
369864	Clear	\$375.00	01/06/11	08389	LINDA FENWICK
369865	Clear	\$5,938.62	01/06/11	03182	MADISON NATIONAL LIFE
369866	Clear	\$53.00	01/06/11	04839	MARK COURTNEY
369867	Clear	\$106.00	01/06/11	05358	MATTHEW BROWN
369868	Clear	\$250.00	01/06/11	01699	METRO ECSU
369869	Clear	\$60.00	01/06/11	01699	METRO ECSU
369870	Clear	\$106.00	01/06/11	07219	MICHAEL HEALY
369871		\$53.00	01/06/11	07248	MICHAEL HEIM
369872	Clear	\$555.00	01/06/11	01739	MINITEX
369873		\$190.00	01/06/11	06251	MN TRUE TEAM TRACK AND FIELD
369874	Clear	\$434.81	01/06/11	03892	NCS PEARSON INC
369875	Clear	\$526.25	01/06/11	04174	NORTH HIGH SCHOOL
369876	Clear	\$21,291.37	01/06/11	01971	NORTHEAST METRO 916
369877	Clear	\$31.44	01/06/11	02043	ON SITE SANITATION INC
369878	Clear	\$2,713.30	01/06/11	05985	PAMS LUNCHROOM LLC
369879	Clear	\$6,020.00	01/06/11	02078	PARK BUS CO
369880	Void	\$110.00	01/06/11	02079	PARK HIGH SCHOOL
369881	Clear	\$1,198.42	01/06/11	03538	PARTSTOCK COMPUTER
369882	Clear	\$60.13	01/06/11	02161	POPP.COM INC
369883	Clear	\$300.83	01/06/11	02180	PRESS PUBLICATIONS
369884	Clear	\$53.00	01/06/11	07796	ROYCE BELL
369885	Clear	\$53.00	01/06/11	08430	RUSSELL CHRISTIAN
369886	Clear	\$601.73	01/06/11	02406	SCHMITT MUSIC COMPANY
369887	Clear	\$400.31	01/06/11	02417	SCHOOL HEALTH CORPORATION
369888	Clear	\$131.81	01/06/11	07332	SCOTT MARSHALL
369889	Clear	\$1,317.72	01/06/11	03747	SONIC CREEK PRODUCTIONS
369890	Clear	\$289.11	01/06/11	00553	STAPLES

CHECK REGISTER

Jan-11

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
369891	Clear	\$753.60	01/06/11	03088	STEVE HAMMERSCHMIDT
369892	Clear	\$53.00	01/06/11	04865	STEVE SCHMAHL
369893	Clear	\$373.98	01/06/11	04176	SUNBURST CHEMICALS, INC.
369894	Clear	\$916.00	01/06/11	02747	TIERNEY BROTHERS INC
369895	Clear	\$837.43	01/06/11	02748	TIES
369896	Clear	\$19.40	01/06/11	02785	TRIARCO
369897	Clear	\$7,005.00	01/06/11	02789	TROLLHAUGEN
369898	Clear	\$1,035.00	01/06/11	02807	U S BANK TRUST N A
369899	Clear	\$18,398.00	01/06/11	08182	UNITED HEARTLAND
369900	Clear	\$68.95	01/06/11	04788	WATER CARE
369901	Clear	\$68.90	01/06/11	06248	WOLVERINE SPORTS
369902	Clear	\$1,886.34	01/06/11	05260	WORLD CUP SUPPLY
369903	Clear	\$48,181.57	01/06/11	00723	XCEL ENERGY
369904	Clear	\$106.00	01/06/11	07913	YIN CHING (ABRAHAM) KAO
369905	Clear	\$181.10	01/13/11	00009	AAA AWARDS
369906	Clear	\$311.16	01/13/11	00085	AMAZON.COM
369907	Clear	\$74,139.95	01/13/11	08214	AMERICAN HEALTH RESOURCES
369908	Clear	\$2,448.00	01/13/11	00208	BARNES & NOBLE
369909	Clear	\$850.00	01/13/11	03196	BF LAUZON ENTERPRISES INC
369910		\$212.40	01/13/11	04738	BRUCE DJOCK REPAIR
369911	Clear	\$53.00	01/13/11	08437	BRYCE RUSHMEYER
369912	Clear	\$200.00	01/13/11	06859	BURNSVILLE SR HIGH SCHOOL
369913	Clear	\$60.00	01/13/11	08154	CARMEN LUCIDO
369914	Clear	\$2,756.00	01/13/11	07031	CARRIE ARDITO
369915	Clear	\$53.00	01/13/11	06264	CHARLES KOLLASCH
369916	Clear	\$734.80	01/13/11	03115	CHARLES LINDERKAMP
369917	Clear	\$74.00	01/13/11	08436	CHRIS OLSON
369918	Clear	\$13,677.24	01/13/11	01572	CITY OF MAHTOMEDI
369919	Clear	\$29.77	01/13/11	02945	CITY OF WHITE BEAR LAKE
369920	Clear	\$226.72	01/13/11	07299	COBORNSDELIVERS LLC
369921	Clear	\$100.09	01/13/11	07299	COBORNSDELIVERS LLC
369922	Clear	\$354.86	01/13/11	00551	CORD COMMUNICATIONS
369923	Clear	\$119.00	01/13/11	07088	CUSTOM WATER WORKS
369924	Clear	\$662.08	01/13/11	00599	DALCO
369925	Clear	\$71.00	01/13/11	05338	DAN PELLETIER
369926	Clear	\$129.00	01/13/11	06369	DAN STUMPE
369927	Clear	\$106.00	01/13/11	06378	DARREN DEYOUNG
369928	Clear	\$108.00	01/13/11	08435	DARREN GLUR
369929	Clear	\$106.00	01/13/11	08434	DEAN KOCKELMAN
369930		\$2,400.00	01/13/11	03742	DISTRIBUTED WEBSITE CORPORATION
369931	Clear	\$1,032.00	01/13/11	00678	DOMINO'S PIZZA
369932	Clear	\$53.00	01/13/11	05103	DON BOWMAN
369933	Clear	\$135.00	01/13/11	04719	DOOR SERVICE CO OF THE TWIN CITIES INC
369934	Clear	\$106.00	01/13/11	05314	DOUG JAKACKI
369935	Clear	\$227.00	01/13/11	07112	ELECTRICAL MECHANICAL SERV.INC
369936	Clear	\$236.00	01/13/11	03241	ELECTRONIC DESIGN CO
369937	Clear	\$1,000.00	01/13/11	06820	ENERGY EFFICIENCY PROGRAMS,INC
369938	Clear	\$590.91	01/13/11	07629	ERIC JOHNSON
369939	Clear	\$1,070.36	01/13/11	00803	EXPRESS PERSONNEL SERVICES INC
369940	Clear	\$28,289.00	01/13/11	06819	FIRST STUDENT
369941	Clear	\$509.59	01/13/11	06697	FRATTALLONE'S ACE HARDWARE STORES
369942	Clear	\$336.00	01/13/11	00936	GBC-GENERAL BINDING CORPORATION
369943	Clear	\$511.79	01/13/11	00929	GCS SERVICE INC
369944	Clear	\$45.42	01/13/11	00979	GOPHER BEARING COMPANY
369945	Clear	\$178.00	01/13/11	00987	GRAINGER

CHECK REGISTER

Jan-11

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369947	Clear	\$27.96	01/13/11	07599	GREATER AMERICAN RIBS INC
369948	Clear	\$53.00	01/13/11	08438	GREGG ELLINGSON
369949	Clear	\$5,351.47	01/13/11	06935	HASTINGS CO-OP CREAMERY CO.
369950	Clear	\$30,525.97	01/13/11	01096	HEALTHPARTNERS
369951	Clear	\$386.90	01/13/11	01102	HEINEMANN
369952	Clear	\$420.48	01/13/11	01164	HOUGHTON MIFFLIN RECEIVABLES CO LLC
369953	Clear	\$53.00	01/13/11	05143	JOE MICHALITSCH
369954	Clear	\$14.00	01/13/11	05421	JULIE FRENCH
369955	Clear	\$53.00	01/13/11	05258	KATIE BOWMAN
369956	Clear	\$1,000.00	01/13/11	08201	KIDS HOPE USA
369957	Clear	\$475.54	01/13/11	01372	KNOWLAN'S SUPER MARKETS
369958	Clear	\$106.00	01/13/11	06206	KRIS THIES
369959	Clear	\$1,840.38	01/13/11	07606	LOFFLER COMPANY INC
369960	Clear	\$14.00	01/13/11	03486	LRP PUBLICATIONS
369961		\$145.00	01/13/11	08442	LYNN DIEFKING
369962	Clear	\$478.73	01/13/11	07061	MAEF-MAHTOMEDI AREA EDUCATION FOUNDATION
369963	Clear	\$615.35	01/13/11	01557	MAHTOMEDI AUTO SERVICE
369964	Clear	\$106.00	01/13/11	04839	MARK COURTNEY
369965	Clear	\$53.00	01/13/11	06191	MARK HERMES
369966	Clear	\$75.00	01/13/11	03404	MARNIE MARONEY
369967	Clear	\$45.77	01/13/11	01684	MENARDS OAKDALE CASHWAY LUMBER
369968	Clear	\$75.00	01/13/11	01699	METRO ECSU
369969	Clear	\$517.50	01/13/11	08433	MINNESOTA SWARM
369970	Clear	\$370.00	01/13/11	01788	MN INTERSCHOLASTIC ATHLETIC ADMIN ASSOC
369971	Clear	\$495.00	01/13/11	01862	MUSIC CONNECTION INC
369972	Clear	\$1,299.42	01/13/11	01974	NORTHERN ELECTRIC- ELECTRICAL CONTRACTORS
369973	Clear	\$137.50	01/13/11	04488	ORANGE TREE EMPLOYMENT SCREENING
369974	Clear	\$10.00	01/13/11	04729	PAMELA HELGESON
369975	Clear	\$56.00	01/13/11	03538	PARTSTOCK COMPUTER
369976		\$71.00	01/13/11	07246	PETE VRIEZE
369977	Clear	\$200.00	01/13/11	02165	POSTMASTER
369978	Clear	\$440.00	01/13/11	02165	POSTMASTER-U.S POST OFFICE
369979	Clear	\$236,837.44	01/13/11	08212	PREFERRED ONE
369980	Clear	\$79.33	01/13/11	06012	PREMIUM WATERS INC
369981	Clear	\$2,522.74	01/13/11	02227	QWEST
369982	Clear	\$4,786.23	01/13/11	06512	RESCO
369983	Clear	\$207.00	01/13/11	03519	RESOURCES FOR EDUCATORS
369984	Void	\$513.87	01/13/11	04351	RHIANNON O CONNOR
369985	Clear	\$106.00	01/13/11	04797	ROBERT CROWE
369986	Clear	\$336.03	01/13/11	02417	SCHOOL HEALTH CORPORATION
369987	Clear	\$9.05	01/13/11	02420	SCHOOL SPECIALTY INC
369988	Clear	\$93.36	01/13/11	02474	SHIFFLER EQUIPMENT SALES INC
369989	Clear	\$105.99	01/13/11	02529	SMITHY
369990	Clear	\$4,360.00	01/13/11	08401	SPRIGGS PLUMBING /HEATING
369991	Clear	\$259.75	01/13/11	00553	STAPLES
369992	Clear	\$753.60	01/13/11	03088	STEVE HAMMERSCHMIDT
369993	Clear	\$87.00	01/13/11	06073	THE LOCKER GUY-TC STORAGE SOLUTIONS
369994	Clear	\$57.72	01/13/11	08405	THE PARKE SYSTEM
369995	Clear	\$115.00	01/13/11	02135	THE PIANO WORKS
369996	Clear	\$3,738.00	01/13/11	02747	TIERNEY BROTHERS INC
369997	Clear	\$160.65	01/13/11	02748	TIES
369998		\$106.00	01/13/11	04927	TIM MCGOWAN
369999	Clear	\$106.00	01/13/11	05428	TOM GLYNN

CHECK REGISTER

Jan-11

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370000		\$71.00	01/13/11	04958	TOM HOULE
370001	Clear	\$539.54	01/13/11	02784	TRI STATE BOBCAT INC
370002	Clear	\$692.03	01/13/11	03345	TRIO SUPPLY CO
370003	Clear	\$33,195.11	01/13/11	06934	US FOODSERVICE INC
370004	Clear	\$53.00	01/13/11	08439	VINCE COURTNEY
370005	Clear	\$74.25	01/13/11	02873	VOSS LIGHTING
370006	Clear	\$2,813.26	01/13/11	02903	WASTE MANAGEMENT-MN-WI
370007	Clear	\$7,276.59	01/13/11	02916	WELSH COMPANIES LLC
370008	Clear	\$480.00	01/13/11	02941	WHITE BEAR GLASS INC
370009	Clear	\$6,924.02	01/13/11	03017	XEROX CORPORATION
370010	Clear	\$315.00	01/13/11	06104	XPRESS
370011	Clear	\$950.94	01/13/11	06104	XPRESS
370012	Clear	\$363.04	01/19/11	00094	AMERICAN FAMILY ASSURANCE
370013	Clear	\$359.00	01/19/11	01556	MAHTOMEDI AREA EDUC.FOUNDATION
370014	Clear	\$288.00	01/19/11	01740	MINN NCPERS GROUP LIFE INS
370015	Clear	\$9.90	01/19/11	01888	NATIONAL INSURANCE SERVICES
370016		\$708.50	01/19/11	02017	OFFICE & PROFESSIONAL
370017	Clear	\$782.60	01/19/11	02048	OPERATING ENGINEERS LOCAL #70
370018	Clear	\$67.08	01/19/11	01499	UNITE HERE LOCAL 17
370019	Clear	\$700.00	01/19/11	04342	WISCONSIN SCTF
370020		\$392.95	01/20/11	00032	ACCURATE LABEL DESIGNS
370021	Clear	\$377.29	01/20/11	00047	ADT SECURITY SYSTEMS
370022	Clear	\$125.00	01/20/11	00059	AFTON ALPS SKI AREA
370023	Clear	\$50.00	01/20/11	08453	ALEX WHITE
370024	Clear	\$113.56	01/20/11	00085	AMAZON.COM
370025		\$72.00	01/20/11	07809	AMBER TURCOTTE
370026		\$100.00	01/20/11	06312	ANN SUITS
370027	Clear	\$89.56	01/20/11	06626	B & H PHOTO VIDEO
370028	Clear	\$106.00	01/20/11	08449	BRENDA HOLMGREN
370029	Clear	\$106.00	01/20/11	05430	BRYAN KEMNETZ
370030	Clear	\$137.50	01/20/11	07004	CCP INDUSTRIES
370031		\$180.00	01/20/11	05140	CHISAGO LAKES HIGH SCHOOL
370032	Clear	\$1,441.51	01/20/11	00536	CONNEY SAFETY PRODUCTS
370033	Clear	\$1,000.00	01/20/11	00541	CONTINENTAL CLAY COMPANY
370034	Clear	\$462.50	01/20/11	00598	DAIRY QUEEN
370035	Clear	\$2,972.60	01/20/11	00599	DALCO
370036		\$10.00	01/20/11	07925	DANIEL EKEROTH
370037	Clear	\$106.00	01/20/11	06378	DARREN DEYOUNG
370038	Clear	\$30.00	01/20/11	08425	DAVID HENNES
370039	Clear	\$129.00	01/20/11	05385	DAVID MCGREE
370040	Clear	\$1,122.00	01/20/11	00678	DOMINO'S PIZZA
370041	Clear	\$100.00	01/20/11	07855	DUANE HOECHERL
370042		\$30.00	01/20/11	07912	EAGAN HIGH SCHOOL
370043	Clear	\$35.76	01/20/11	00725	ECKROTH MUSIC COMPANY
370044	Clear	\$840.00	01/20/11	03969	ENERGYWISE CONSULTING,LLC
370045	Clear	\$934.45	01/20/11	00787	ERICKSON OIL PRODUCTS INC
370046		\$119.82	01/20/11	07819	ERIKA HSU
370047	Clear	\$778.44	01/20/11	00803	EXPRESS PERSONNEL SERVICES INC
370048	Clear	\$315.49	01/20/11	01464	G&K SERVICES
370049	Clear	\$45.00	01/20/11	03051	GINA ZITZER
370050	Clear	\$130.00	01/20/11	03081	GRAY SEEVER
370051	Clear	\$53.00	01/20/11	08438	GREGG ELLINGSON
370052	Clear	\$72.00	01/20/11	08447	HEATHER OLSON
370053	Clear	\$943.00	01/20/11	01173	HUMAN SERVICES INC
370054		\$106.00	01/20/11	07202	JOE GUIDARELLI

CHECK REGISTER

Jan-11

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
370055	Clear	\$53.00	01/20/11	07262	JOE KLOETZKE
370056	Clear	\$53.00	01/20/11	05143	JOE MICHALITSCH
370057	Clear	\$129.00	01/20/11	08448	JOSEPH CAPOCASA
370058	Clear	\$60.00	01/20/11	08454	JUDY GOEBEL
370059		\$1,125.00	01/20/11	08443	JUMPERS INC
370060		\$30.00	01/20/11	08444	KAILEE CEDERGREN
370061	Clear	\$99.00	01/20/11	03235	KATY LUDWIGSON
370062	Clear	\$7,152.91	01/20/11	03378	KELLY SERVICES, INC
370063		\$53.00	01/20/11	05568	KEN COOPER
370064		\$72.00	01/20/11	08446	KRISTINE DAHNKE
370065		\$40.00	01/20/11	07811	KYLE THELL
370066	Clear	\$53.00	01/20/11	05541	LARRY GALLAGHER
370067	Clear	\$1,000.00	01/20/11	07149	LINDA NORDGREN
370068	Clear	\$1,167.96	01/20/11	07073	LOFFLER
370069	Clear	\$3,768.55	01/20/11	03182	MADISON NATIONAL LIFE
370070	Clear	\$53.00	01/20/11	04839	MARK COURTNEY
370071	Clear	\$71.00	01/20/11	05234	MATT DORNFELD
370072	Clear	\$14.99	01/20/11	07990	MAYER-JOHNSON
370073	Clear	\$350.00	01/20/11	01699	METRO ECSU
370074	Clear	\$106.00	01/20/11	07219	MICHAEL HEALY
370075		\$135.00	01/20/11	04846	MOUND-WESTONKA HIGH SCHOOL
370076		\$40.00	01/20/11	08450	NATHAN CASWELL
370077	Clear	\$10.00	01/20/11	08451	NOAH HENNES
370078	Clear	\$100.00	01/20/11	04174	NORTH HIGH SCHOOL
370079	Clear	\$5,000.01	01/20/11	01971	NORTHEAST METRO 916
370080		\$256.00	01/20/11	07205	NOW CARE MEDICAL CENTER
370081	Clear	\$150.00	01/20/11	02043	ON SITE SANITATION INC
370082	Clear	\$28.00	01/20/11	02180	PRESS PUBLICATIONS
370083	Clear	\$300.00	01/20/11	02231	RAMSEY COUNTY PARKS & RECREATI
370084		\$588.27	01/20/11	04351	RHIANNON O CONNOR
370085	Clear	\$53.00	01/20/11	05092	RICK WALZ
370086	Clear	\$53.00	01/20/11	08445	ROLAND COLAGO
370087	Clear	\$452.53	01/20/11	07113	SAM'S CLUB
370088	Clear	\$251.48	01/20/11	02420	SCHOOL SPECIALTY INC
370089		\$20.00	01/20/11	08452	SEAN MCDERMID
370090		\$125.00	01/20/11	02492	SIMLEY HIGH SCHOOL
370091	Clear	\$236.42	01/20/11	00553	STAPLES
370092		\$74.00	01/20/11	06315	STEVE KUDEBEH
370093	Clear	\$100.00	01/20/11	05288	SUE SAMUELSON
370094	Clear	\$320.04	01/20/11	04176	SUNBURST CHEMICALS, INC.
370095		\$450.00	01/20/11	08369	THE MADISON CENTER
370096	Clear	\$460.08	01/20/11	02748	TIES
370097		\$504.00	01/20/11	02750	TIME FOR KIDS
370098	Clear	\$587.43	01/20/11	03345	TRIO SUPPLY CO
370099	Clear	\$16.03	01/20/11	08455	TUCKER SAXON
370100	Clear	\$355.00	01/20/11	08456	VAN ZANDT DISTRIBUTING INC
370101	Clear	\$100.00	01/20/11	05201	WARD WOODRICH
370102	Clear	\$1,038.75	01/20/11	06769	WESTWOOD PROFESSIONAL SERVICES
370103	Clear	\$92.20	01/20/11	03017	XEROX CORPORATION
370104	Clear	\$142.52	01/20/11	03025	YOUNGBLOOD LUMBER COMPANY
370105		\$13.40	01/26/11	00009	AAA AWARDS
370106		\$355.30	01/26/11	00153	AES-APPLIED ENVIRONMENTAL SCIENCES INC
370107	Clear	\$504.00	01/26/11	00059	AFTON ALPS SKI AREA
370108		\$20.00	01/26/11	08453	ALEX WHITE
370109		\$105.91	01/26/11	01909	ALEXIS NELSON

CHECK REGISTER

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Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
370110	Clear	\$165.00	01/26/11	06962	ALLINA HEALTH SYSTEM
370111		\$72.00	01/26/11	08464	AMY SCHMIDT
370112	Clear	\$1,681.47	01/26/11	03057	BRAD BERGIE
370113		\$106.00	01/26/11	07922	BRAD YORKOVICH
370114		\$215.00	01/26/11	00370	BUREAU OF EDUCATION & RESEARCH
370115		\$5,885.70	01/26/11	05881	CESO-THE CENTER FOR EFFICIENT SCHOOL OPERAT
370116	Clear	\$745.80	01/26/11	03115	CHARLES LINDERKAMP
370117	Clear	\$26.00	01/26/11	08465	CHRISTINE JOHNSON
370118	Clear	\$53.00	01/26/11	07154	CLARENCE COKER
370119		\$1,147.50	01/26/11	07266	COMPUTER EXPLORERS
370120		\$129.00	01/26/11	05165	CRAIG VAN GUILDER
370121		\$10,022.00	01/26/11	08230	CROWNE PLAZA
370122		\$510.00	01/26/11	07088	CUSTOM WATER WORKS
370123	Clear	\$71.00	01/26/11	05334	DAVE ROSGA
370124		\$20.00	01/26/11	08425	DAVID HENNES
370125	Clear	\$222.88	01/26/11	00631	DELTA EDUCATION INC
370126	Clear	\$1,086.00	01/26/11	00678	DOMINO'S PIZZA
370127		\$549.00	01/26/11	03241	ELECTRONIC DESIGN CO
370128		\$590.91	01/26/11	07629	ERIC JOHNSON
370129	Clear	\$838.32	01/26/11	00803	EXPRESS PERSONNEL SERVICES INC
370130	Clear	\$54.00	01/26/11	03051	GINA ZITZER
370131	Clear	\$77.00	01/26/11	07122	HERMAN P.GUTTERMAN JR
370132	Clear	\$129.00	01/26/11	05287	JIM MARTIN
370133	Clear	\$71.00	01/26/11	06317	JOANN ELLEFSON
370134		\$71.00	01/26/11	05388	JOCELYN SIMS
370135	Clear	\$53.00	01/26/11	05143	JOE MICHALITSCH
370136		\$527,040.15	01/26/11	06303	JOHNSON CONTROLS
370137		\$77.00	01/26/11	08462	JUSTIN SCHMIDT
370138		\$45,000.00	01/26/11	08458	K12 TRANSPORTATION MANAGEMENT SERVICES INC
370139		\$72.00	01/26/11	06311	KAREN PIERSON
370140	Clear	\$9,821.68	01/26/11	03378	KELLY SERVICES, INC
370141		\$484.90	01/26/11	01392	KREMER SERVICES LLC
370142		\$20.00	01/26/11	07811	KYLE THELL
370143	Clear	\$763.75	01/26/11	03195	LASERPLUS, LLC
370144		\$72.00	01/26/11	08463	LAURA HANSEN
370145	Clear	\$176.00	01/26/11	01577	MAKEMUSIC
370146	Clear	\$110.00	01/26/11	03490	MARIANNE THOLE
370147		\$90.00	01/26/11	07339	MARY HALL
370148		\$356,694.94	01/26/11	08289	MATRIX COMMUNICATIONS
370149	Clear	\$157.92	01/26/11	04099	MINNCOR INDUSTRIES
370150		\$4,519.00	01/26/11	01971	NORTHEAST METRO 916
370151		\$20.00	01/26/11	06999	OLIVIA ECKLUND
370152	Clear	\$145.00	01/26/11	02043	ON SITE SANITATION INC
370153		\$50.00	01/26/11	04488	ORANGE TREE EMPLOYMENT SCREENING
370154		\$1,045.89	01/26/11	03538	PARTSTOCK COMPUTER
370155		\$504.00	01/26/11	01051	PAT HAMPLE
370156		\$376.08	01/26/11	02242	REALLY GOOD STUFF INC
370157		\$5,562.04	01/26/11	06292	RICHARD CLARK
370158		\$280.00	01/26/11	01518	ROLAND LOZIER
370159	Clear	\$200.00	01/26/11	04507	ROMAN MARKET INC
370160		\$126.00	01/26/11	06784	SANDY SCHOENECKER
370161	Clear	\$113.96	01/26/11	02420	SCHOOL SPECIALTY INC
370162		\$1,094.88	01/26/11	08457	SCOTT BOYD
370163		\$1,000.00	01/26/11	03123	SHEILA MERZER M A

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Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
370164		\$125.00	01/26/11	02548	SOUTH ST PAUL HIGH SCHOOL
370165	Clear	\$172.03	01/26/11	00553	STAPLES
370166	Clear	\$108.96	01/26/11	04176	SUNBURST CHEMICALS, INC.
370167	Clear	\$71.00	01/26/11	05285	TERRY BESEMAN
370168		\$675.00	01/26/11	08364	THERAPEUTIC FRAMWORKS INC
370169		\$1,355.00	01/26/11	02747	TIERNEY BROTHERS INC
370170		\$241.00	01/26/11	02748	TIES
370171		\$106.00	01/26/11	04958	TOM HOULE
370172		\$154.08	01/26/11	02858	VERIZON WIRELESS
370173		\$1,256.31	01/26/11	02902	WASHINGTON COUNTY
370174		\$60.00	01/26/11	02902	WASHINGTON COUNTY
370175		\$7,276.59	01/26/11	02916	WELSH COMPANIES LLC
370176		\$57,199.56	01/26/11	00723	XCEL ENERGY
370177	Clear	\$1,919.66	01/26/11	03017	XEROX CORPORATION
80000962	Clear	\$59.50	01/06/11	99999	Bouwens, Kirsten
80000963	Clear	\$11.55	01/06/11	99999	Noha, Michelle L
80000964	Clear	\$120.50	01/06/11	99999	Hei, Mary Jo
80000965	Clear	\$20.94	01/06/11	99999	Olson, Lindsey S
80000966	Clear	\$16.00	01/06/11	99999	Eliason, Laura G
80000967	Clear	\$3.00	01/06/11	99999	Huberty, Cassandra
80000968	Clear	\$18.15	01/06/11	99999	Loos, Kim
80000969	Clear	\$131.27	01/06/11	99999	Miller, Anne E F
80000970	Clear	\$155.25	01/06/11	99999	Poirier, Nicole
80000971	Clear	\$18.50	01/06/11	99999	Arvesen, Catherine
80000972	Clear	\$32.70	01/06/11	99999	Arvesen, Catherine
80000973	Clear	\$25.95	01/06/11	99999	Arvesen, Catherine
80000974	Clear	\$13.00	01/06/11	99999	Arvesen, Catherine
80000975	Clear	\$45.30	01/06/11	99999	Olson, Lindsey S
80000976	Clear	\$13.22	01/06/11	99999	Hering, James P
80000977	Clear	\$85.00	01/06/11	99999	Mitchell, Michelle
80000978	Clear	\$66.20	01/06/11	99999	Trautman, Terry
80000979	Clear	\$76.25	01/06/11	99999	Schnell, Mary M
80000980	Clear	\$88.00	01/06/11	99999	Falde, Nicolas S
80000981	Clear	\$45.14	01/06/11	99999	Huberty, Cassandra
80000982	Clear	\$42.44	01/06/11	99999	Lindberg, Elizabeth
80000983	Clear	\$9.00	01/06/11	99999	Moore, Christopher
80000984	Clear	\$122.08	01/06/11	99999	Lorntson, Sarah
80000985	Clear	\$70.00	01/06/11	99999	Whisler, Jeff
80000986	Clear	\$837.61	01/06/11	99999	Stevens, Kenneth
80000987	Clear	\$51.46	01/06/11	99999	Ryan, Erica M
80000988	Clear	\$32.50	01/06/11	99999	Erickson, Anne
80000989	Clear	\$111.85	01/06/11	99999	Isaacson, Kristen
80000990	Clear	\$22.50	01/06/11	99999	Oswald, Jean G
80000991	Clear	\$40.00	01/13/11	99999	Shawbold, Dean
80000992	Clear	\$16.50	01/13/11	99999	Connelly, Barbara
80000993	Clear	\$45.50	01/13/11	99999	Connelly, Barbara
80000994	Clear	\$129.81	01/13/11	99999	Allen, Bryan D
80000995	Clear	\$47.14	01/13/11	99999	Falde, Dianna L
80000996	Clear	\$8.56	01/13/11	99999	Olson, Lindsey S
80000997	Clear	\$8.38	01/13/11	99999	Lanoux, Denise R
80000998	Clear	\$109.26	01/13/11	99999	Gerver, Laurie
80000999	Clear	\$5.98	01/13/11	99999	Stang, Frances H
80001000	Clear	\$21.37	01/13/11	99999	Stang, Frances H
80001001	Clear	\$30.96	01/13/11	99999	Feustel, Krista
80001002	Clear	\$26.29	01/13/11	99999	Mickelson, Craig

CHECK REGISTER

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Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
80001003	Clear	\$28.00	01/13/11	99999	Hanken Sr, John
80001004	Clear	\$408.99	01/13/11	99999	Pontious, Robert
80001005	Clear	\$15.30	01/13/11	99999	Hennen, Beth A
80001006	Clear	\$37.27	01/13/11	99999	May, Sydney L
80001007	Clear	\$58.58	01/13/11	99999	Rana, Marianne E
80001008	Clear	\$178.29	01/13/11	99999	Lewis, Belinda
80001009	Clear	\$163.00	01/20/11	99999	Kostuch, Tonya M
80001010	Clear	\$41.00	01/20/11	99999	Kostuch, Tonya M
80001011	Clear	\$12.86	01/20/11	99999	Martz, Jane R
80001012	Clear	\$170.16	01/20/11	99999	Miller, Anne E F
80001013	Clear	\$42.31	01/20/11	99999	Miller, Anne E F
80001014	Clear	\$2.40	01/20/11	99999	Olson, Lindsey S
80001015	Clear	\$76.48	01/20/11	99999	Peterson, Teresa
80001016	Clear	\$53.03	01/20/11	99999	Olson, Lindsey S
80001018	Clear	\$400.00	01/20/11	99999	Pontious, Robert
80001019	Clear	\$44.49	01/20/11	99999	Edinger, Helen P
80001020	Clear	\$25.28	01/20/11	99999	Mickelson, Craig
80001021	Clear	\$16.80	01/20/11	99999	Rohrig, Joyce L
80001022	Clear	\$91.23	01/20/11	99999	Rohrig, Joyce L
80001023	Clear	\$20.13	01/20/11	99999	Rohrig, Joyce L
80001024	Clear	\$89.00	01/20/11	99999	Olson, Abigayil
80001025	Clear	\$146.37	01/20/11	99999	Lindberg, Elizabeth
80001026	Clear	\$44.20	01/20/11	99999	Anderson, Christy
80001027	Clear	\$53.53	01/20/11	99999	Werner, Judy M
80001028	Clear	\$152.33	01/20/11	99999	Loosbrock, Gina
80001029	Clear	\$29.60	01/20/11	99999	Wagner-Beek, Leslie
80001030	Clear	\$14.76	01/20/11	99999	Brown, Julie M
80001031	Clear	\$167.08	01/20/11	99999	Falde, Nicolas S
80001032	Clear	\$99.00	01/20/11	99999	Wagner, Sandra
80001033	Clear	\$155.77	01/26/11	99999	Anderson, Christy
80001034	Clear	\$62.67	01/26/11	99999	Feustel, Krista
80001035	Clear	\$29.70	01/26/11	99999	Driscoll, Deborah
80001036	Clear	\$15.52	01/26/11	99999	Kostuch, Tonya M
80001037	Clear	\$6.16	01/26/11	99999	Jackson, David R
80001038	Clear	\$100.00	01/26/11	99999	Flesner, Nicole
80001039	Clear	\$86.67	01/26/11	99999	Farmer, Bryan J
80001040	Clear	\$132.44	01/26/11	99999	Krause, Sandra M
80001041	Clear	\$96.87	01/26/11	99999	Nickleby, Kathe
80001042	Clear	\$149.31	01/26/11	99999	Snedden, Bethany
80001043	Clear	\$145.35	01/26/11	99999	Whisler, Jeff
80001044	Clear	\$18.50	01/26/11	99999	Rohrig, Joyce L
80001045	Clear	\$180.00	01/26/11	99999	Crothers, Patrick
80001046	Clear	\$61.20	01/26/11	99999	Klinkhammer, Pam
80001047	Clear	\$9.63	01/26/11	99999	Olson, Lindsey S
80001048	Clear	\$35.39	01/26/11	99999	Wendelboe, Angela
80001049	Clear	\$5.00	01/26/11	99999	Anderson, Christy
	CK AMT	\$1,910,041.93			

**INDEPENDENT SCHOOL DISTRICT #832
WIRE TRANSFER TRANSACTIONS
MONTH OF JANUARY 2011**

<u>DATE</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
1/6/11	State of Minnesota	MN Trust	\$26,630.97	direct state payment
1/7/11	State of Minnesota	MN Trust	\$170,595.87	direct state payment
1/10/11	MN Trust	MSDLAF	\$1,000,000.00	cover checks
1/12/11	State of Minnesota	MN Trust	\$1,880.87	direct state payment
1/13/11	State of Minnesota	MN Trust	\$22,441.25	direct state payment
1/14/11	US Bank	Peoples Bank of Commerce-EBC Flex	\$8,200.13	flex benefits
1/14/11	US Bank	Mid State Corp Federal CU	\$10,599.85	MEA teachers union dues
1/14/11	US Bank	Central Bank	\$988.26	para union dues
1/14/11	MSDLAF	US Bank	\$539,392.57	cover checks
1/14/11	US Bank	IRS	\$192,301.32	federal & fica taxes
1/14/11	US Bank	MN Dept of Revenue	\$35,383.84	state payroll taxes
1/14/11	US Bank	Public Emp. Retirement Assoc.	\$21,684.82	pera retirement
1/14/11	US Bank	Mn Teachers Retirement	\$71,971.88	teachers retirement
1/14/11	US Bank	SOMI Funding	\$54,184.57	TSA payment
1/14/11	US Bank	State Street Bank	\$1,161.04	Deferred Comp
1/14/11	State of Minnesota	MN Trust	\$1,548,983.05	direct state payment
1/19/11	MN Trust	MSDLAF	\$500,000.00	cover checks
1/23/11	US Bank	Chase Card Service/Bank One	\$15,635.62	cardmember payment
1/25/11	Washington County	MN Trust	\$211,714.99	direct payment
1/26/11	MN Trust	MSDLAF	\$1,000,000.00	cover checks
1/26/11	State of Minnesota	MN Trust	\$7,947.08	direct state payment
1/27/11	MN Trust	US Bank	\$179,202.50	Cert. of Participation 1997A
1/27/11	MN Trust	US Bank	\$46,423.75	GO Bond 2004A payment
1/27/11	MN Trust	US Bank	\$1,075,805.63	GO Bond 2002 payment
1/27/11	MN Trust	US Bank	\$299,212.50	GO Bond 2003B payment
1/27/11	MN Trust	US Bank	\$255,478.75	OPEB BOND 2009A
1/27/11	MN Trust	US Bank	\$1,290,578.12	Bldg. Bond 2010B
1/27/11	MN Trust	US Bank	\$1,600,000.00	GO Bond 1995B payment
1/30/11	State of Minnesota	MN Trust	\$980,086.78	direct state payment
1/31/11	US Bank	Peoples Bank of Commerce-EBC Flex	\$8,200.13	flex benefits
1/31/11	US Bank	Mid State Corp Federal CU	\$10,599.85	MEA teachers union dues
1/31/11	US Bank	Central Bank	\$988.26	para union dues
1/31/11	MSDLAF	US Bank	\$508,801.44	cover checks
1/31/11	US Bank	IRS	\$177,293.30	federal & fica taxes
1/31/11	US Bank	MN Dept of Revenue	\$32,404.91	state payroll taxes
1/31/11	US Bank	Public Emp. Retirement Assoc.	\$21,215.67	pera retirement
1/31/11	US Bank	Mn Teachers Retirement	\$68,053.78	TRA payment
1/31/11	US Bank	SOMI Funding	\$53,971.07	TSA payment
1/31/11	US Bank	State Street Bank	\$1,161.04	Deferred Comp

Due to the MHS construction schedule, the last day of school for grades 9-12 will be Friday, June 3, 2011.

INDEPENDENT SCHOOL DISTRICT #832
MAHTOMEDI, MINNESOTA
2010-2011 SCHOOL CALENDAR

BOARD OF EDUCATION - ADOPTED - June 11, 2009
REVISED - February, 2011

			Student Days	Teacher Days			Student Days	Teacher Days
	<u>JULY</u>				<u>JANUARY</u>			
	1 2 3				1			
4	4 5 6 7 8 9 10				2 3 4 5 6 7 8			K=20
11	11 12 13 14 15 16 17				9 10 11 12 13 14 15			1-2=20
18	18 19 20 21 22 23 24				16 17 18 19 20 21 22	17 - Martin Luther King, Jr. Day Holiday		3-5=20
25	25 26 27 28 29 30 31				23 24 25 26 27 28 29	21 - End of 2 nd Quarter (43)		6-8=20
					30 31	24 - Staff Development	19	9-12=20
	<u>AUGUST</u>				<u>FEBRUARY</u>			
1	1 2 3 4 5 6 7			K=2	1 2 3 4 5	17 - Evening Conferences 6-12		K=20
8	8 9 10 11 12 13 14			1-2=2	6 7 8 9 10 11 12	21 - President's Day Holiday		1-2=19
15	15 16 17 18 19 20 21			3-5=2	13 14 15 16 17 18 19	22 - Evening Conference K		3-5=19
22	22 23 24 25 26 27 28	25-27 - New Employee Orientation		6-8=2	20 21 22 23 24 25 26	24 - Evening Conferences K, 6-12		6-8=20
29	29 30 31	30-31 - Staff Development	0	9-12=2	27 28	25 - Staff Devel. 1-5 / Conf. K, 6-12	18	9-12=20
	<u>SEPTEMBER</u>				<u>MARCH</u>			
	1 2 3 4	1-2 - Staff Development		K=20	1 2 3 4 5	1 - No School for Half-Day K		K=18
5	5 6 7 8 9 10 11	3 - Non-Duty Day		1-2=20	6 7 8 9 10 11 12			1-2=18.5
12	12 13 14 15 16 17 18	6 - Labor Day Holiday		3-5=20	13 14 15 16 17 18 19	14-18 - Spring Break		3-5=18.5
19	19 20 21 22 23 24 25	7 - School Starts, Grades 1-12		6-8=20	20 21 22 23 24 25 26	31 - End of 3 rd Quarter (41)		6-8=18
26	26 27 28 29 30	9 - School Starts, Kindergarten	18	9-12=20	27 28 29 30 31	31 - Evening Conferences 1-5	18	9-12=18
	<u>OCTOBER</u>				<u>APRIL</u>			
	1 2				1 2	1 - Conf. 1-5 / Staff Devel. K, 6-12		K=20
3	3 4 5 6 7 8 9			K=19	3 4 5 6 7 8 9	5 - Evening Conferences 1-2		1-2=20.5
10	10 11 12 13 14 15 16			1-2=19	10 11 12 13 14 15 16	7 - Evening Conferences 3-5		3-5=20.5
17	17 18 19 20 21 22 23	21-22 - MEA Convention		3-5=19	17 18 19 20 21 22 23	22 - School Closed		6-8=20
24	24 25 26 27 28 29 30			6-8=19	24 25 26 27 28 29 30		19	9-12=20
31			19	9-12=19				
	<u>NOVEMBER</u>				<u>MAY</u>			
	1 2 3 4 5 6	4 - End of 1 st Quarter (41)		K=21	1 2 3 4 5 6 7			K=21
7	7 8 9 10 11 12 13	4 - Evening Conferences 6-12		1-2=21	8 9 10 11 12 13 14			1-2=21
14	14 15 16 17 18 19 20	5 - Staff Development		3-5=21	15 16 17 18 19 20 21			3-5=21
21	21 22 23 24 25 26 27	11 - Evening Conferences K-12		6-8=21	22 23 24 25 26 27 28			6-8=21
28	28 29 30	12 - Conferences K-12	17	9-12=21	29 30 31	30 - Memorial Day Holiday	21	9-12=21
		16 - Evening Conferences K-2						
		18 - Evening Conferences 3-5						
		24 - Staff Development						
		25-26 - Thanksgiving Break						
	<u>DECEMBER</u>				<u>JUNE</u>			
	1 2 3 4			K=16	1 2 3 4	3 - Grades 9-12-Last Day of School		K=8
5	5 6 7 8 9 10 11			1-2=16	5 6 7 8 9 10 11	4 - Graduation - Aldrich Arena	7	1-2=8
12	12 13 14 15 16 17 18			3-5=16	12 13 14 15 16 17 18	9 - Grades K-8-Last Day of School	172	3-5=8
19	19 20 21 22 23 24 25	23-31 - Winter Break		6-8=16	19 20 21 22 23 24 25	9 - End of 4 th Quarter (47)		6-8=8
26	26 27 28 29 30 31		16	9-12=16	26 27 28 29 30	10 - Staff Development		9-12=8

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○ = New Employee Orientation ● = Teacher Duty Day - No School ■ = No School = = Evening Conferences