

INDEPENDENT SCHOOL DISTRICT #832
STUDY SESSION – BOARD OF EDUCATION
Thursday, January 27, 2011 - 7:00 PM
Mahtomedi District Education Center - Community Room

The Mission of the Mahtomedi School District No. 832, as a multi-community public school system, is to provide individually challenging, lifelong learning experiences for all people, leading to productive and self-fulfilling roles in a global society, accomplished through partnerships with students, families, staff and communities all committed to excellence.

- AGENDA -

1. CALL TO ORDER
2. ROLL CALL OF ATTENDANCE
3. DISCUSSION/INFORMATION ITEMS
 - A. Policy 524 - Internet Acceptable Use and Safety Policy 2
Presenter: Tech Team
 - B. Staff and Community Survey Results 10
Presenter: Lynne Viker/Heidi Springborg
 - C. Mahtomedi Middle School Schedule Ideas 34
Presenter: Mike Neubeck
 - D. Wildwood Property
Presenter: Mark Larson/Denise Sundstrom
 - E. Review/Discuss Plan for Open Enrollment 2011-2012
Presenter: Mark Larson and Denise Sundstrom
 - F. Upcoming Study Sessions Schedule
Presenter: Mark Larson
 - G. Community Engagement Brainstorming
 - H. Food Service Discussion
Presenter: Cathy Dalton/Mary Jo Deters
4. ADJOURNMENT

524 - TECHNOLOGY ACCEPTABLE USE AND SAFETY POLICY

I. PURPOSE

The purpose of this policy is to provide guidelines for acceptable and safe use of the district's electronic technologies for students and school district personnel and to set guidelines for acceptable use of the school district's computer systems, hardware and software, web-based applications, electronic communications, school district web sites, and the Internet.

II. GENERAL STATEMENT OF POLICY

In making decisions regarding student and employee access to the school district's electronic technologies, the school district considers its own stated educational mission, goals, and objectives. Technology skills are now fundamental to prepare students to become responsible global citizens. The school district expects that faculty will blend thoughtful use of the school district electronic technologies and the Internet throughout the curriculum and will provide guidance and instruction to students in their use.

III. LIMITED EDUCATIONAL PURPOSE

The school district is providing students and employees with access to the school district electronic technologies and includes Internet access. The school district systems have limited educational purpose, which includes use of the systems for classroom activities, educational research, collaboration, and professional or career development activities. Employees are required to follow data privacy policies and refrain from using email for communications containing private educational data or personnel data. Users are expected to use Internet access through the district systems to further educational and personal goals consistent with the mission of the school district and school policies. Employees may use the school district system for occasional personal needs consistent with other school board policies. Uses which might be acceptable on a user's private personal account on another system may not be acceptable on this limited-purpose network. Users shall not use the Internet, or email, for advertising purposes or to promote personal causes.

IV. USE OF SYSTEM IS A PRIVILEGE

The use of school district systems and access to use of the Internet is a privilege, not a right. Depending on the nature and degree of the violation and the number of previous violations, unacceptable use of the school district systems or the Internet may result in one or more of the following consequences: suspension or cancellation of use or access privileges; payments for damages and repairs; discipline under other appropriate school district policies, including suspension, expulsion, exclusion or termination of employment; or civil or criminal liability under other applicable laws.

V. UNACCEPTABLE USES

- A. The following uses of school district systems and Internet resources are considered unacceptable:
1. Users will not use school district systems to access, review, upload, download, store, print, post, receive, transmit or distribute:
 - a. pornographic, obscene or sexually explicit material;
 - b. obscene, abusive, profane, lewd, vulgar, rude, inflammatory, threatening, terroristic, disrespectful, or sexually explicit language;
 - c. materials that use language or images that are inappropriate in the education setting or disruptive to the educational process;
 - d. information or materials that could cause damage or danger of disruption to the educational process;
 - e. materials that use language or images that advocate violence or discrimination toward other people (hate literature) or that may constitute harassment or discrimination.
 2. Users will not use school district systems or the Internet to knowingly or recklessly post, transmit or distribute false or defamatory information about a person or organization, or to harass another person, or to engage in personal attacks, including prejudicial or discriminatory attacks consistent with school district and school policies.
 3. Users will not use the school district system to engage in any illegal act or violate any local, state or federal statute or law.
 4. Users will not use the school district system to :
 - a. vandalize, damage or disable the property of another person or organization.
 - b. make deliberate attempts to degrade or disrupt equipment, software or system performance by loading, creating, or spreading computer viruses or by any other means.
 - c. tamper with, modify or change school district systems, software, hardware, or wiring.
 - d. take any action to violate, bypass or disable school district security and safety systems.
 - e. use school district systems to disrupt its use by other users.
 5. Users will not use school district systems to gain unauthorized access to information resources or to access another person's materials, information or files without the implied or direct permission of that person. Users also will not modify information created by others without their permission.
 6. Users will not use school district systems to post, transmit or distribute private information about another person or to post, transmit or distribute personal contact information about themselves or other persons including, but not limited to, addresses, telephone numbers, school addresses, work addresses, identification numbers, account numbers, access codes or passwords, and will not re-post a message that was sent to the user privately without permission of the person who sent the message.

7. Users must keep all account information and passwords on file with the designated school district official. Users will not attempt to gain unauthorized access to the school district system or any other system through the school district system, attempt to log in through another person's account, or use computer accounts, access codes or network identification other than those assigned to the user. Messages and records on the school district system may not be encrypted without the permission of appropriate school authorities. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to school district systems or the Internet.
 8. Users will not use school district systems to violate copyright laws or usage licensing agreements, or otherwise to use another person's property without the person's prior approval or proper citation, including the downloading or exchanging of pirated software or copying software to or from any school computer, and will not plagiarize works they find on the Internet. Users must assume that all communications and information accessible through the Internet is private property.
 9. Users will not use school district systems for conducting business, for unauthorized commercial purposes or for financial gain unrelated to the mission of the school district. Users will not use the school district system to offer or provide goods or services or for product advertisement.
 10. Users will not use school district systems for non-district supported software without the prior approval of the district technology department.
 11. Users will not save personal photos, music, files, etc. not related to educational purposes on a district share/home folder for an extended period of time. Personal data saved on workstations may be removed if they degrade the performance of the workstation or other district systems.
 12. Users will not access school district network or the Internet with personal electronic devices without prior approval from the district technology department.
- B. If a user inadvertently accesses unacceptable materials or an unacceptable Internet site, the user shall immediately disclose the inadvertent access to an appropriate school district official. In the case of a school district employee, the immediate disclosure shall be to the employee's immediate supervisor and/or the building administrator. This disclosure may serve as a defense against an allegation that the user has intentionally violated this policy. In certain rare instances, a user also may access otherwise unacceptable materials if necessary to complete an assignment and if done with the prior approval of and with appropriate guidance from the appropriate teacher or, in the case of a school district employee, the building administrator.
- C. A user must notify the district technology department if a user identifies a security problem with school district systems or on the Internet. The user should not demonstrate the problem to other users.

VI. DISTRICT WEB SITE

- A. All communication and information accessible on ISD 832 official web sites is property of the school district.

- B. The principal of each school building shall approve content on their web page consistent with school district policy, procedures, and guidelines. The content of district-wide pages shall be approved by the Superintendent.
- C. Individual student or staff web pages developed using school district equipment or access shall be subject to this policy.

VII. FILTER

- A. With respect to any of its computers with Internet access, the School District will monitor and filter online activities. The School District is required by Child Internet Protection Act (CIPA) to implement filtering measures that will block or filter Internet access to any visual depictions that are:
 - 1. Obscene;
 - 2. Child pornography; or
 - 3. Harmful to minors.
- B. The term “harmful to minors” means any picture, image, graphic image file, or other visual depiction that:
 - 1. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; or
 - 2. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
 - 3. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.
- C. The School District reserves the right to block or filter sites that are deemed inappropriate for users or compromise the integrity of school district systems.
- D. An administrator, supervisor or other person authorized by the Superintendent may disable the technology protection measure, during use by an adult, to enable access for bona fide research or other lawful purposes.

VIII. CONSISTENCY WITH OTHER SCHOOL POLICIES

- A. Use of school district computer systems and use of the Internet shall be consistent with school district policies and the mission of the school district.

IX. LIMITED EXPECTATION OF PRIVACY

- A. By authorizing use of school district systems, the school district does not relinquish control over materials on the systems, whether onsite or offsite, or transmitted via the

systems. Users should expect only limited privacy in the contents of personal files on school district systems.

- B. Routine maintenance and monitoring of the school district system may lead to a discovery that a user has violated this policy, another school district policy, or the law.
- C. An individual investigation or search will be conducted if school authorities have a reasonable suspicion that the search will uncover a violation of law or school district policy.
- D. Parents have the right at any time to investigate or review the contents of their child's files and e-mail. Parents have the right to request the termination of their child's individual account(s) at any time.
- E. School district employees should be aware that the school district retains the right at any time to investigate or review the contents of their files, online activity and e-mail. In addition, school district employees should be aware that data and other materials in files maintained on the school district system may be subject to review, disclosure or discovery under Minnesota Statutes, Chapter 13 (the Minnesota Government Data Practices Act). The school district archives employee email for a period of up to three years (beginning November of 2009).
- F. The school district will cooperate fully with local, state and federal authorities in any investigation concerning or related to any illegal activities or activities not in compliance with school district policies conducted through the school district system.

X. COMPUTER SYSTEMS AND INTERNET USE AGREEMENT

- A. The proper use of district computer systems and the Internet, and the educational value to be gained from their proper use, is the joint responsibility of students, parents and employees of the school district.
- B. This policy requires the permission of and supervision by the school's designated professional staff before a student may use a school account or resource to access district computer systems and the Internet.
- C. The Computer Systems and Internet Use Agreement form for students must be read and signed by the user and the parent or guardian.
- D. The Computer Systems and Internet Use Agreement form for employees must be signed by the employee. The form must then be filed at the school district office.

XI. LIMITATION ON SCHOOL DISTRICT LIABILITY

Use of school district systems is at the user's own risk. The Mahtomedi Public Schools, their employees and agents, make no warranties of any kind, whether expressed or implied,

regarding the service it is providing. The system is provided on an "as is, as available" basis. The school district will not be responsible for any damage users may suffer, including, but not limited to, loss, damage or unavailability of data stored on school district systems or backup media, for delays or changes in service, for interruptions of service, or for mis-deliveries or non-deliveries of information or materials, regardless of the cause. The school district is not responsible for the accuracy or quality of any advice or information obtained through or stored on the school district system. The school district will not be responsible for financial obligations arising through unauthorized use of the school district system or the Internet.

XII. USER NOTIFICATION

- A. All users shall be notified of the school district policies relating to district computer systems and Internet use.
- B. This notification shall include the following:
 - 1. Notification that Internet use is subject to compliance with school district policies.
 - 2. Disclaimers limiting the school district's liability relative to:
 - a. Information stored on school district systems.
 - b. Information retrieved through school district computers, networks or online resources.
 - c. Personal property used to access school district computers, networks or online resources.
 - d. Unauthorized financial obligations resulting from use of school district resources/accounts to access the Internet.
 - 3. A description of the privacy rights and limitations of school sponsored/managed Internet accounts.
 - 4. Notification that, even though the school district may use technical means to limit student or employee Internet access, these limits do not provide a foolproof means for enforcing the provisions of this acceptable use policy.
 - 5. Notification that goods and services can be purchased over the Internet that could potentially result in unwanted financial obligations and that any financial obligation incurred by a student through the Internet is the sole responsibility of the student and/or the student's parents and any financial obligation incurred by an employee through the Internet is the sole responsibility of the employee.
 - 6. Notification that, should the user violate the school district's acceptable use policy, the user's access privileges may be revoked, student or employee disciplinary action may be taken, and/or appropriate legal action may be taken.
 - 7. Notification that all provisions of the acceptable use policy are subordinate to local, state and federal laws.
 - 8. Notification that the collection, creation, reception, maintenance and dissemination of data via the Internet, including electronic communications, is governed by Policy 406-Public and Private Personnel Data and Policy 515-Protection and Privacy of Pupil Records.

XIII. PARENTS' RESPONSIBILITY; NOTIFICATION OF STUDENT COMPUTER SYSTEMS AND INTERNET USE

- A. Outside of school, parents bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies and other possibly offensive media. Parents are responsible for monitoring their student's use of school district systems and of the Internet if the student is accessing school district systems from home or a remote location.
- B. Parents will be notified that their students will be using school district resources/accounts to access the Internet and that the school district will provide parents the option to request alternative activities not requiring Internet access. This notification should include:
 - 1. A copy of the user notification form provided to the student user.
 - 2. A description of parent/guardian responsibilities.
 - 3. A notification that the parents have the option to request alternative educational activities not requiring Internet access and the material to exercise this option.
 - 4. A statement that the Internet Use Agreement must be signed by the user, the parent or guardian, and the supervising teacher prior to use by the student.
 - 5. A statement that the school district's acceptable use policy is available for parental review.

XIV. IMPLEMENTATION; POLICY REVIEW

- A. The school district administration may develop appropriate user notification forms, login banners, guidelines and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines, forms and procedures shall be an addendum to this policy.
- B. The administration shall revise the user notifications, including student and parent notifications, if necessary, to reflect the adoption of these guidelines and procedures.
- C. The school district computer systems, Internet policies and procedures are available for review by all parents, guardians, staff and members of the community.
- D. Because of the rapid changes in the development of the Internet, the school board shall conduct an annual review of this policy.

Legal References: 15 U.S.C. § 6501 *et seq.* (Children's Online Privacy Protection Act)
17 U.S.C. § 101 *et seq.* (Copyrights)
20 U.S.C. § 6751 *et seq.* (Enhancing Education through Technology Act of 2001)
47 U.S.C. § 254 (Children's Internet Protection Act of 2000 (CIPA))

47 C.F.R. § 54.520 (FCC rules implementing CIPA)
Minn. Stat. § 125B.15 (Internet Access for Students)
Minn. Stat. § 125B.26 (Telecommunications/Internet Access Equity Act)
Tinker v. Des Moines Indep. Cmty. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733,
21 L.Ed.2d 731 (1969)
United States v. American Library Association, 539 U.S. 194, 123 S.Ct.
2297, 56 L.Ed.2d 221 (2003)
Layshock v. Hermitage Sch. Dist., 412 F.Supp. 2d 502 (2006)
J.S. v. Bethlehem Area Sch. Dist., 807 A.2d 847 (Pa. 2002)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)
MSBA/MASA Model Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA/MASA Model Policy 519 (Interviews of Students by Outside Agencies)
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)
MSBA/MASA Model Policy 522 (Student Sex Nondiscrimination)
MSBA/MASA Model Policy 603 (Curriculum Development)
MSBA/MASA Model Policy 604 (Instructional Curriculum)
MSBA/MASA Model Policy 606 (Textbooks and Instructional Materials)
MSBA/MASA Model Policy 806 (Crisis Management Policy)
MSBA/MASA Model Policy 904 (Distribution of Materials on School District Property by Nonschool Persons)

ADOPTED – February 6, 1997

REVISED – June 10, 1999; March 8, 2001; October 13, 2005; October 8, 2009

Survey Results

Ratings ~ Quality of Education in Mahtomedi

Results: Quality of Education in Mahtomedi

Parent perspectives

	Parents (n= 524) Mean / Mode
Quality of education experienced by my children	4.33 / 5
Quality of teacher with whom my children have interacted	4.16 / 5
Quality of interactions I have had with teachers	4.09 / 4
Quality of interactions I have had with school and district administrators	3.69 / 4

**Scale: 1/low to 5/high (poor-uneven-OK-good-excellent)*

Results: Quality of Education in Mahtomedi

Parent perspectives by school level

	Parents of Elementary Children (n=141) Mean/Mode	Parents of Elem and Secondary Children (n=104) Mean/Mode	Parents of Secondary Children (n=219) Mean/Mode
Quality of education experienced by my children	4.60 / 5	4.32 / 5	4.23 / 4
Quality of teacher with whom my children have interacted	4.54 / 5	4.21 / 4	3.98 / 4
Quality of interactions I have had with teachers	4.38 / 5	4.11 / 4	3.96 / 4
Quality of interactions I have had with school and district administrators	4.17 / 5	3.72 / 4	3.43 / 4

**Scale: 1/low to 5/high (poor-uneven-OK-good-excellent)*

Survey Results

Ratings ~ Multiple Options for Balancing the Budget

Results: Multiple Options for Balancing Budget

Parent and staff perspectives - overall

	Parents (n= 524) Mean / Mode	Staff (n= 206) Mean / Mode
Invite application to pay for naming rights	4.02 / 5	3.95 / 5
Increase extracurricular activity fees	3.92 / 4	4.15 / 4
Allow paid advertising	3.80 / 5	3.96 / 5
Adopt state transportation guidelines	3.55 / 4	3.88 / 4
Seek support to increase operating levy 1 year early	3.02 / 4	3.61 / 5
Eliminate a sport or other extracurricular activities	2.44 / 2	2.93 / 2
Eliminate a non-core class	2.33 / 2	2.05 / 1
<i>*Scale: 1/low to 5/high (really bad idea- bad idea- neither good nor bad idea- OK idea- really good idea)</i>		

Results: Multiple Options for Balancing Budget

Parent perspectives by school level

	Parents of Elementary Children (n=141) Mean/Mode	Parents of Elem and Secondary Children (n=104) Mean/Mode	Parents of Secondary Children (n=219) Mean/Mode
MULTIPLE OPTIONS			
Invite application to pay for naming rights	4.26 / 4	4.15 / 5	3.91 / 5
Increase extracurricular activity fees	4.06 / 3	3.71 / 4	3.91 / 4
Allow paid advertising	4.03 / 5	3.77 / 5	3.72 / 5
Adopt state transportation guidelines	3.37 / 4	3.70 / 4	3.58 / 4
Seek support to increase operating levy one year early	3.48 / 4	2.87 / 1,4,2	2.86 / 2
Eliminate a sport or other extracurricular activities	2.60 / 2	2.67 / 2	2.34 / 2
Eliminate a non-core class	1.95 / 2	2.46 / 2	2.47 / 2

**Scale: 1/low to 5/high (really bad idea, bad idea, neither good nor bad idea, OK idea, really good idea)*

Results: Multiple Options for Balancing Budget

Staff perspectives by school level

	Staff in Elementary Schools (n=87) Mean/Mode	Staff in Secondary Schools (n=93) Mean/Mode
MULTIPLE OPTIONS		
Invite application to pay for naming rights	3.80 / 5	4.10 / 5
Increase extracurricular activity fees	4.07 / 4	4.22 / 4
Allow paid advertising	2.89 / 4	4.01 / 5
Adopt state transportation guidelines	2.74 / 4	4.09 / 5
Seek support to increase operating levy one year early	3.50 / 4	3.76 / 5
Eliminate a sport or other extracurricular activities	2.85 / 2	2.99 / 4
Eliminate a non-core class	2.16 / 2	1.81 / 1

**Scale: 1/low to 5/high (really bad idea, bad idea, neither good nor bad idea, OK idea, really good idea)*

Results: Multiple Options for Balancing Budget

Parent and staff perspectives - elementary

	Parents of Elementary Children (n= 141) Mean / Mode	Staff in Elementary Schools (n=87) Mean / Mode
MULTIPLE OPTIONS		
Invite application to pay for naming rights	4.26 / 4	3.80 / 5
Increase extracurricular activity fees	4.06 / 3	4.07 / 4
Allow paid advertising	4.03 / 5	2.89 / 4
Adopt state transportation guidelines	3.37 / 4	2.74 / 4
Seek support to increase operating levy one year early	3.48 / 4	3.50 / 4
Eliminate a sport or other extracurricular activities	2.60 / 2	2.85 / 2
Eliminate a non-core class	1.95 / 2	2.16 / 2

**Scale: 1/low to 5/high (really bad idea, bad idea, neither good nor bad idea, OK idea, really good idea)*

Results: Multiple Options for Balancing Budget

Parent and staff perspectives - secondary

	Parents of Secondary Children (n= 219) Mean / Mode	Staff in Secondary Schools (n=93) Mean / Mode
MULTIPLE OPTIONS		
Invite application to pay for naming rights	3.91 / 5	4.10 / 5
Increase extracurricular activity fees	3.91 / 4	4.22 / 4
Allow paid advertising	3.72 / 5	4.01 / 5
Adopt state transportation guidelines	3.58 / 4	4.09 / 5
Seek support to increase operating levy one year early	2.86 / 2	3.76 / 5
Eliminate a sport or other extracurricular activities	2.34 / 2	2.99 / 4
Eliminate a non-core class	2.47 / 2	1.81 / 1

**Scale: 1/low to 5/high (really bad idea, bad idea, neither good nor bad idea, OK idea, really good idea)*

Survey Results

Ratings ~ Class Size Options for Balancing the Budget

Results: Class Size Options for Balancing Budget

Parent and staff perspectives - overall

	Parents (n= 524) Mean /Mode	Staff (n=206) Mean /Mode
Increase class size 10% through Increasing Open Enrollment	2.58 / 1	2.80 / 4
Increase class size 15% through increasing Open Enrollment	2.03 / 1	2.14 / 1
Increase class size 10% by decreasing teachers	1.92 / 1	1.92 / 1
Increase class size 15% by decreasing teachers	1.67 / 1	1.59 / 1

**Scale: 1/low to 5/high (really bad idea- bad idea- neither good nor bad idea- OK idea- really good idea)*

Results: Class Size Options for Balancing Budget

Parent perspectives by school level

	Parents of Elementary Children (n=141) Mean/Mode	Parents of Elem and Secondary Children (n=104) Mean/Mode	Parents of Secondary Children (n=219) Mean/Mode
CLASS SIZE OPTIONS			
Increase class size 10% through Open Enrollment	2.44 / 1	2.25 / 1	2.84 / 4, (1)
Increase class size 15% through Open Enrollment	1.77 / 1	1.68 / 1	2.09 / 1
Increase class size 10% by decreasing teachers	1.68 / 1	1.84 / 1	2.28 / 1
Increase class size 15% by decreasing teachers	1.39 / 1	1.54 / 1	1.82 / 1

**Scale: 1/low to 5/high (really bad idea, bad idea, neither good nor bad idea, OK idea, really good idea)*

Results: Class Size Options for Balancing Budget

Staff perspectives by school level

	Staff in Elementary Schools (n=87) Mean/Mode	Staff in Secondary Schools (n=93) Mean/Mode
CLASS SIZE OPTIONS		
Increase class size 10% through Open Enrollment	2.34 / 1	3.04 / 4
Increase class size 15% through Open Enrollment	1.77 / 1	2.37 / 1
Increase class size 10% by decreasing teachers	1.62 / 1	1.97 / 1
Increase class size 15% by decreasing teachers	1.33 / 1	1.71 / 1

**Scale: 1/low to 5/high (really bad idea, bad idea, neither good nor bad idea, OK idea, really good idea)*

Results: Class Size Options for Balancing Budget

Parent and staff perspectives - elementary

	Parents of Elementary Children (n= 141) Mean / Mode	Staff in Elementary Schools (n=87) Mean / Mode
CLASS SIZE OPTIONS		
Increase class size 10% through Open Enrollment	2.44 / 1	2.34 / 1
Increase class size 15% through Open Enrollment	1.77 / 1	1.77 / 1
Increase class size 10% by decreasing teachers	1.68 / 1	1.62 / 1
Increase class size 15% by decreasing teachers	1.39 / 1	1.33 / 1

**Scale: 1/low to 5/high (really bad idea, bad idea, neither good nor bad idea, OK idea, really good idea)*

Results: Class Size Options for Balancing Budget

Parent and staff perspectives - secondary

	Parents of Secondary Children (n= 219) Mean / Mode	Staff in Secondary Schools (n=93) Mean / Mode
CLASS SIZE OPTIONS		
Increase class size 10% through Open Enrollment	2.84 / 4, (1)	3.04 / 4
Increase class size 15% through Open Enrollment	2.09 / 1	2.37 / 1
Increase class size 10% by decreasing teachers	2.28 / 1	1.97 / 1
Increase class size 15% by decreasing teachers	1.82 / 1	1.71 / 1

**Scale: 1/low to 5/high (really bad idea, bad idea, neither good nor bad idea, OK idea, really good idea)*

Survey Results

Ratings ~ Staffing Options

Results: Staffing Options for Balancing Budget

Parent and staff perspectives - overall

	Parents (n= 524) Mean / Mode	Teachers (n=206) Mean / Mode
Use more volunteers instead of non-licensed staff	4.10 / 5	3.36 / 4
Decrease non-licensed staff who do not have classroom responsibilities	3.25 / 4	2.44 / 2
Decrease licensed staff who do not have classroom responsibilities	3.22 / 4	2.99 / 2
Decrease non-licensed staff who have classroom responsibilities	2.80 / 2	2.16 / 1
<i>*Scale: 1/low to 5/high (really bad idea- bad idea- neither good nor bad idea- OK idea- really good idea)</i>		

Results: Staffing Options for Balancing Budget

Parent perspectives by school level

	Parents of Elementary Children (n=141) Mean/Mode	Parents of Elem and Secondary Children (n=104) Mean/Mode	Parents of Secondary Children (n=219) Mean/Mode
STAFFING OPTIONS			
Use more volunteers instead of non-licensed staff	3.99 / 5	4.06 / 5	4.23 / 5
Decrease non-licensed staff who do not have classroom responsibilities	3.06 / 4	3.23 / 4	3.37 / 4
Decrease licensed staff who do not have classroom responsibilities	2.87 / 2	3.10 / 4	3.48 / 4, (5)
Decrease non-licensed staff who have classroom responsibilities	2.42 / 2	2.65 / 2	3.08 / 4

**Scale: 1/low to 5/high (really bad idea, bad idea, neither good nor bad idea, OK idea, really good idea)*

Results: Staffing Options for Balancing Budget

Staff perspectives by school level

	Staff in Elementary Schools (n=87) Mean/Mode	Staff in Secondary Schools (n=93) Mean/Mode
STAFFING OPTIONS		
Use more volunteers instead of non-licensed staff	3.23 / 4	3.53 / 4
Decrease non-licensed staff who do not have classroom responsibilities	2.56 / 2	2.39 / 2
Decrease licensed staff who do not have classroom responsibilities	3.00 / 2	2.98 / 2
Decrease non-licensed staff who have classroom responsibilities	1.96 / 1	2.24 / 2

**Scale: 1/low to 5/high (really bad idea, bad idea, neither good nor bad idea, OK idea, really good idea)*

Results: Staffing Options for Balancing Budget

Parent and staff perspectives - elementary

	Parents of Elementary Children (n= 141) Mean / Mode	Staff in Elementary Schools (n=87) Mean / Mode
STAFFING OPTIONS		
Use more volunteers instead of non-licensed staff	3.99 / 5	3.23 / 4
Decrease non-licensed staff who do not have classroom responsibilities	3.06 / 4	2.56 / 2
Decrease licensed staff who do not have classroom responsibilities	2.87 / 2	3.00 / 2
Decrease non-licensed staff who have classroom responsibilities	2.42 / 2	1.96 / 1

**Scale: 1/low to 5/high (really bad idea, bad idea, neither good nor bad idea, OK idea, really good idea)*

Results: Staffing Options for Balancing Budget

Parent and staff perspectives ~ secondary

	Parents of Secondary Children (n= 219) Mean / Mode	Staff in Secondary Schools (n=93) Mean / Mode
STAFFING OPTIONS		
Use more volunteers instead of non-licensed staff	4.23 / 5	3.53 / 4
Decrease non-licensed staff who do not have classroom responsibilities	3.37 / 4	2.39 / 2
Decrease licensed staff who do not have classroom responsibilities	3.48 / 4, (5)	2.98 / 2
Decrease non-licensed staff who have classroom responsibilities	3.08 / 4	2.24 / 2

**Scale: 1/low to 5/high (really bad idea, bad idea, neither good nor bad idea, OK idea, really good idea)*

Survey Results

Summary of Parent and Staff Comments
in Response to Open-Ended Questions



Results: Quality of Education in Mahtomedi

Summary of parent comments

- 85 of 524 (16%) parents wrote comments
- Of these 85:
 - 31% commented about teachers, with half of the comments being very positive and the rest indicating variability among teachers
 - 29% commented about administrators, with half being very positive and the rest indicating variability among administrators
 - 14% commented about communications, mostly with constructive ideas for improving communication with parents
 - 12% commented about teachers' union and tenure, expressing concern about cuts and pay based on seniority not merit
 - 11% commented about students with special needs (challenged and gifted) and the desire for more support



Results: Class Size Options for Balancing Budget

Summary of parent and staff comments

- 22% of parents (117) and 15% of staff (31) wrote comments
- Comments about class size aligned with ratings
- Parents and staff views were generally the same
- Class size was viewed as central to educational quality
 - Many felt that class sizes were, already, too large
 - Most opposed any increase in class size
- Open enrollment was frequently addressed, with most respondents not in favor of open enrollment

8th Grade Scheduling Ideas

Present Schedule:

4 core classes – full year courses - Math, Science, Social Studies and English
 1 Phy. Ed. – 1 semester
 6 quarters of elective choices with 15 choices

Elective Choices:

- Spanish 1+: (full year) 3 sections ranging from 18-30 (70 total students)
- Spanish 2: (full year) 3 sections ranging from 20-19 (71 total students)
- Band: (1 semester) 2 sections (68 total students)
- Choir: (1 semester) 1 section (19 students)
- Woods: (1 quarter) 3 sections ranging from 25-30 (81 total students)
- Woods II: (1 quarter) 3 sections ranging from 22-23 (68 total student)
- Drama: (1 quarter) 4 sections ranging from 22-27 (95 total students) **
- Digital Art: (1 quarter) 2 sections at 21 and 29 (50 total students)
- Pop Art: (1 quarter) 2 sections at 17 and 13 (30 total students)
- Clay: (1 quarter) 4 sections ranging from 17-26 (88 total students)
- Robotics: (1 quarter) 3 sections ranging from 18-27 (63 total students)
- Flight/Space: (1 quarter) 2 sections at 26 and 29 (55 total students)
- Energy/Environment: (1 quarter) 1 section at 28 students
- Textiles: (1 quarter) 3 sections ranging from 23-27 (73 total students)
- Foods: (1 quarter) 5 sections ranging from 22-28 (124 total students)

7th grade option instead of Spanish 7

1 quarter of Art and 1 quarter of Drama: 2 sections (50 total students)

Math (Full Year)			
Science (Full Year)			
Social Studies (Full Year)			
English (Full Year)			
Phy. Ed. (1 Semester)		Elective	Elective
Elective	Elective	Elective	Elective

Advantages:

- Student choice
- Able to take several different types of electives,

Disadvantages:

- Difficult to schedule and keep team concept in Allied Arts,
- Several students have different core classes each hour
- Many core classes are quarter classes with final grades,
- Some class sizes are very small,
- Music programs are greatly affected
- More preps for teachers

Option 1:

4 core classes (full year)
1 Phy. Ed class (1 semester)
3 semester choices from 8 classes

Elective choices:

- Spanish 1+ (Full Year)
- Spanish 2 (Full Year)
- FCS (1 semester)
- Art (1 semester)
- GTT (1 semester)
- Woods (1 semester)
- Band (1 semester)
- Choir (1 semester)

7th grade option instead of Spanish 7

1 quarter of Art and 1 quarter of Health: 2 sections (50 total students)

Math (Full Year)	
Science (Full Year)	
Social Studies (Full Year)	
English (Full Year)	
Phy. Ed. (1 Semester)	Elective
Elective	Elective

Advantages:

- Students will still have choice into what elective classes they take
- More sections may be able to be divided by teams
- If students do have to switch hours for core classes, it is at semester break and not every quarter
- This schedule more closely resembles the MS schedule from 2 years ago but with one less elective choice
- Less preps for teachers

Disadvantages:

- A limited amount of choice
- May negatively affect music programs
- Some sections may still be mixed teams sections
- Course sections and FTE are very dependent number of students choosing electives

Option 2:

4 core classes (full year)

1 Phy. Ed class (1 semester) plus choosing a music or Teen Issues and Decision Making

Choice between Spanish I+/II or wheel (Art, FCS, GTT, Woods) for a quarter each

7th grade option instead of Spanish 7

1 quarter of Art and 1 quarter of Robotics: 2 sections (50 total students)

Math (Full Year)			
Science (Full Year)			
Social Studies (Full Year)			
English (Full Year)			
Phy. Ed. (1 Semester)		Music or Teen Issues	
Art	FCS	GTT	Woods
Or Spanish I+ or Spanish II			

Advantages:

- The wheel classes allow students to experience (explore) different areas
- Students are with their wheel class for the year and very little, if any, changing at quarter or semester time
- Schedule is very familiar to them as our 6th and 7th graders are on a wheel schedule
- Able to incorporate a health related class for those students not interested in music
- Should boost number in music programs
- More consistency in knowing the numbers of sections and FTE for each area
- Students can still take band or choir and still experience several elective classes
- Will be able to complete more health standards with the Teen Issues and Decision Making class
- Less preps for teachers

Disadvantages:

- Many less options for students to choose from
- Teachers will need to revamp curriculum to cover various topics in one quarter
- It's a more prescriptive schedule
- Spanish students have no option for other elective areas except music or Teen Issues and Decision Making