

INDEPENDENT SCHOOL DISTRICT #832
REGULAR MEETING – BOARD OF EDUCATION
Thursday, December 9, 2010 - 7:00 PM
Mahtomedi District Education Center - Community Room

The Mission of the Mahtomedi School District No. 832, as a multi-community public school system, is to provide individually challenging, lifelong learning experiences for all people, leading to productive and self-fulfilling roles in a global society, accomplished through partnerships with students, families, staff and communities all committed to excellence.

- AGENDA -

1. CALL TO ORDER
2. ROLL CALL OF ATTENDANCE
3. APPROVAL OF THE AGENDA
4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items
5. PRESENTATIONS/RECOGNITION
 - A. Recognition of Students
 - B. Wildwood Elementary School - The Student's Life with the Specialists
 - C. John Belisle, School Board
 - D. Truth-in-Taxation Presentation
Presenter: Denise Sundstrom
6. PUBLIC COMMENT
Visitors attending the meeting who wish to address the school board on any issue that is on the agenda may do so at this time. Please refer to the last page for the procedure that has been established for public comments.
7. REPORT FROM STUDENT REPRESENTATIVE
 - A. Alexandra Pfiffner, Student Representative
8. APPROVAL OF MINUTES
 - A. November 4, 2010 - Regular Meeting 5
 - B. November 9, 2010 - Special Meeting 11
 - C. November 18, 2010 - Study Session 12
9. DISCUSSION/INFORMATION ITEMS
 - A. Calendar of Events 14
 - B. Facilities Update
Presenter: Chuck Corliss
 - C. NWEA MAPS Data 16
Presenter: Heidi Springborg
 - D. Policies
 1. Second Reading

a. Policy 611 - Home Schooling	17
Presenter: Mark Larson	
b. Policy 613 - Graduation Requirements	19
Presenter: Mark Larson	
10. ACTION ITEMS	
A. Approval to Certify Levy for 2011	23
Presenter: Denise Sundstrom	
B. Approval to Keep the Name Wildwood Elementary School	26
Presenter: Mark Larson	
C. Approval of Quality Construction Resolution	27
Presenter: Mark Larson	
D. Approval to Call for Bids - O. H. Anderson Elementary School and Mahtomedi Middle School	29
E. Approval to Add Thursday, December 16, 2010, 6:00 p.m. Study Session to the School Board Meeting Calendar	
F. Policies	
1. Approval of Policy 902 - Use of School Facilities	30
11. SCHOOL BOARD COMMITTEE REPORTS	
A. Association of Metropolitan School Districts (AMSD) Board	
Presenter: Steve Wolgamot	
B. Integration District: Educational Equity Alliance (EEA)	
Presenter: Mary Jo Deters	
C. Minnesota School Boards Association (MSBA) Legislative Liaison	
Presenter: Kevin Donovan	
D. Northeast Metro 916 Board	44
Presenter: John Belisle	
12. SUPERINTENDENT'S REPORT	
13. CLOSE MEETING	
A. Discussion of Personnel Matter Pursuant to Minnesota Statute 13D.05, subd. 3(a)	
14. OPEN MEETING	
15. ADJOURNMENT	
16. CONSENT AGENDA ITEMS (Items Approved Under #4)	
A. Approval to Pay Bills - Check No. 369129 to 369427 and 80000780 to 80000868	45
B. Approval of Wire Transfer Transactions	53
C. Approval of Donations/Grants Totaling \$23,570.41	
1. From Mahtomedi Youth Hockey Association to Mahtomedi Public Schools	54

- District Education Center Hockey Rinks - Concrete Slab (\$12,500)
- 2. From Margaret Rivers Fund to Mahtomedi Area Community Education Adult Senior Program - \$4,000
- 3. From Minnesota High Technology Foundation to Mahtomedi Engineering Program - \$2,000
- 4. From City of Pine Springs to Mahtomedi Area Community Education - \$1,800
- 5. From Gold'n Plump to Mahtomedi Area Community Education Community Garden - \$1,500
- 6. From Kramer-Berg American Legion Post 507 to Mahtomedi High School Choir Program - \$500
- 7. From The Medtronic Foundation to Mahtomedi High School Girls' Soccer Program - \$500
- 8. From Mahtomedi "M" Club to Mahtomedi High School Soccer Program - \$270.41
- 9. From Feyereisen Studios, Inc. to Mahtomedi Engineering Program - \$250
- 10. From Wildwood Lions Club to Mahtomedi High School Swim Team - \$250

D. Personnel

- 1. Approval of Contracts and Work Agreements
 - a. Mahtomedi Principals' Association Contract (2010-2012)
 - b. Kris Ann McIntyre - Paraprofessional - Mahtomedi Middle School (10/28/10)
 - c. Paula Metling - Occupational Therapist - Wildwood Elementary School (11/30/10)
 - d. Office and Professional Employees Internation Union Local No. 12 (2010-2012)
 - e. Katie Pyka - Long-Term Substitute Science Teacher - Mahtomedi Middle School (11/23/10 to 3/31/11)
- 2. Approval of Leaves of Absence
 - a. Cynthia Samels - French Teacher - Mahtomedi High School (extend through 1/24/11)

PUBLIC PARTICIPATION IN SCHOOL BOARD MEETINGS REGULAR SCHOOL BOARD MEETING

Thank you for coming. The School Board of Independent School District #832 hopes you will find the meeting informative. By attending, you will better understand how your school district operates. The School Board meeting is a meeting "in public," and not a public meeting. In order to conduct its work in a professional and business-like manner, the school board has established the following rules for conducting the meeting:

- Comments and questions on issues are welcome at the scheduled time on the agenda. The school board is prohibited by law from discussing concerns about individual employees or students in a public meeting. Please forward comments or issues regarding individual employees or students to the superintendent at mark.larson@mahtomedi.k12.mn.us or 651-407-2001.
- If you would like to speak to the school board, you will be recognized during Public Comment. The public may comment on any item on the agenda. The school board generally does not take action on any issue that is not on the agenda. Concerns or questions are forwarded to the superintendent for review and recommended action before consideration by the school board. Unless requested by a school board member, items on the consent agenda are not discussed by the school board at the meeting.
- The chairperson will ask citizens in attendance to sign in if they wish to address the school board. If you are late and wish to speak, please give your name, address, and agenda number to the clerk when you arrive.
- Individuals will be recognized in the order received. Since we are videotaping tonight's meeting for delayed broadcast, individuals who wish to address the school board or ask questions need to go to the microphone. Please state your name and address after being recognized and limit your comments to three minutes (approximately 450 written words). Everyone wishing to comment will be recognized and heard before anyone speaks twice.

Minutes of Regular Meeting

Board of Education Mahtomedi Public Schools

A Regular meeting of the Board of Education of the Mahtomedi Public Schools was held **Thursday, November 4, 2010**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

1. CALL TO ORDER

Meeting called to order at 7:03 p.m. by Chair Kevin Donovan.

2. ROLL CALL OF ATTENDANCE

Present: John Belisle; Cathy Dalton; Mary Jo Deters; Kevin Donovan; Steve Wolgamot; Superintendent Mark Larson, ex officio; and Alexandra Pfiffner, Student Representative.
Absent: Judy Schwartz.

3. APPROVAL OF THE AGENDA

Belisle moved, Wolgamot seconded, approval of the agenda. Carried.

4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items

School Board Chair Kevin Donovan noted the \$77,522.40 in donations to the school district and expressed the school board/district's formal thank you to those who donate to our schools. Wolgamot moved, Deters seconded, approval of the actions recommended on the consent agenda. Carried.

5. PRESENTATIONS/RECOGNITION

A. O. H. Anderson Elementary School - Destiny Library Catalog

Kirsten Bouwens, principal at O. H. Anderson Elementary School, introduced Ann Galbus, media specialist at O. H. Anderson School, and Jean Oswald, media specialist at Wildwood Elementary School. Galbus and Oswald shared with school board members how the Follett Destiny Library software works. This new software is web based and allows access to the school library catalog from anywhere with Internet access. Just a few of the many uses: students/parents (E-12) can log in to view books they have checked out, search the library catalog, request books to place a hold on, and locate other media resources.

B. TIES Exceptional Teacher Award - Ann Galbus and Lisa Irsfeld

Ann Galbus, media specialist at O. H. Anderson Elementary School, and Lisa Irsfeld, physical education teacher at Mahtomedi Middle School, have been recognized by TIES as Exceptional Teachers and will receive their awards at the December TIES Conferences. Irsfeld was recognized for her use of the Moodle program as it relates to the online health course that she teaches. Galbus was recognized for implementing the Destiny Library program, social networking and internet safety through Think.com, information literacy skills, and as a SmartBoard leader.

6. PUBLIC COMMENT

None.

7. REPORT FROM STUDENT REPRESENTATIVE

A. Alexandra Pfiffner, Student Representative

Student Representative Alexandra Pfiffner reported on the following events at Mahtomedi High School: girls' soccer placed second at state, parent/teacher conferences, mid-term report cards, a homework task force has been formed, Principal Nickleby honored as guest speaker at Hamline University's Senior Science Seminar, Engineering Event on November 6, High School Play, *Gaslight*, November 11-14, and parents night out on December 3.

8. APPROVAL OF MINUTES

A. October 14 2010 - Regular Meeting

Wolgamot moved, Belisle seconded, approval of the minutes from the October 14, 2010, school board meeting. Carried.

B. October 28, 2010 - Study Session

Wolgamot moved, Belisle seconded, approval of the minutes from the October 28, 2010, school board study session. Carried.

9. DISCUSSION/INFORMATION ITEMS

A. Calendar of Events

Chair Kevin Donovan reviewed the calendar of events.

B. Facilities Update

Chuck Corliss, from the Center of Efficient School Operations (CESO), gave a facilities update. MLA architects are working on the designs of the concession building and ticket plaza at the football stadium. The remodeling of O. H. Anderson Elementary School, Mahtomedi Middle School, and Mahtomedi High School are in the design development stage. The new Wildwood Elementary School will go into the design development stage as soon as a decision is made on the exterior look of the building and a cost estimate from Krause-Anderson is received. Meetings with the Rice Creek Watershed District have gone well and the district will be putting in some features that may qualify for some matching grant funds. The construction project is still on schedule with the athletic facilities, OHA, and MMS, completed by August 2011 and WW and MHS completed by August 2012.

C. Policies

1. First Reading

a. Policy 611 - Home Schooling

Superintendent Mark Larson reviewed with school board members a proposed new Policy 611-Home Schooling. This policy states what credits are accepted from home school students transferring into Mahtomedi High School. Policy 611 will come back to a regular school board meeting for a second reading.

b. Policy 613 - Graduation Requirements

Superintendent Mark Larson reviewed with school board members revisions to Policy 613-Graduation Requirements. Policy 613 will come back to a regular school board meeting for a second reading.

2. Second Reading

a. Policy 902 - Use of School Facilities

Mary George, Community Education Manager, reviewed the changes that were recommended from the first reading at the October school board meeting of Policy 902-Use of School Facilities. Policy 902 will come back to the December board meeting for approval.

10. ACTION ITEMS

A. Approval of 2009-2010 Audit

Matt Mayer, of Kern, DeWenter and Viere, presented the audit report for 2009-2010. Mayer reviewed the audited financial statements and provided school board members and administrators with an overview of the school district revenues and expenditures for the past school year. Revenues were \$32,093,250 and expenditures were \$31,644,498. Wolgamot moved, Belisle seconded, approval of the 2009-2010 audit. Carried.

B. Approval of Resolution Canvassing Returns of Votes of School District General Election

Because the abstract of return of votes cast was not available from Washington County, a special meeting to canvass the returns of the general election was scheduled for Tuesday, November 9, at 7:30 a.m. at the District Education Center.

C. Approval of Heidi Springborg to Act as the Local Education Agency Representative Relating to the AYP Improvement Plan

Wolgamot moved, Deters seconded, approval of Heidi Springborg to Act as the Local Education Agency Representative to the AYP Improvement Plan. Carried.

D. Approval to Add Thursday, November 18, 2010, 7:00 p.m. Study Session to the School Board Meeting Calendar

Belisle moved, Wolgamot seconded, approval to add Thursday, November 18, 2010, 7:00 p.m. study session to the school board meeting calendar. Carried.

11. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

School board director Steve Wolgamot reported that at the Association of Metropolitan School Districts (AMSD) meeting tomorrow morning the lobbyists will be reporting on what the outcome of Tuesday's general election will mean.

B. Integration District: Educational Equity Alliance (EEA)

School board director Mary Jo Deters reported on the following Educational Equity Alliance (EEA) happenings: consultant hired to help with hiring practices as it relates to staff diversity, the parent learning academy has been revamped, hosted a teacher in-service for English Language Learners, Donna Ford will be speaking on reducing the achievement gap and gifted and talented, *Papa Lemon* books training,

partnering with St. Mary's for staff development, and January 21, 2011, art kickoff where the murals that have been displayed at the buildings will be presented. EEA meeting minutes were included in the school board packet.

C. Minnesota School Boards Association (MSBA) Legislative Liaison

School board chair Kevin Donovan reported that the first Minnesota School Boards Association (MSBA) District 6 meeting was held, the pre-delegate assembly meeting will be held on November 20, the delegate assembly will meet on December 3 and 4, and the Winter Conference will be held in January.

D. Northeast Metro 916 Board

School board treasurer John Belisle reported that the Northeast Metro 916 board meeting was held last night. Those minutes will be included in the next school board meeting packet.

12. SUPERINTENDENT'S REPORT

Superintendent Mark Larson reported on the following: the district will be installing a new phone system (Voice Over Internet Protocol) at the end of December, reviewed the MAEF grants that have been received, attended the Tekne awards program where Mahtomedi High School science teacher Scot Hovan was recognized as the Outstanding Educator.

13. ADJOURNMENT

Wolgamot moved, Belisle seconded, adjournment. Meeting adjourned at 8:50 p.m.
Carried.

14. CONSENT AGENDA ITEMS (Items Approved Under #4)

- A. Approval to Pay Bills - Check No. 368709 to 369121 and 80000692 to 80000779
- B. Approval of Wire Transfer Transactions
- C. Approval of Student Travel Request - Mahtomedi High School Band and Choir Students to Costa Rica - March 12 to 22, 2011
- D. Gifts/Grants - Totaling \$77,522.40
 - 1. Approval of Donation from 3M to Mahtomedi School District - \$66,522.40 (3M Products)
 - 2. Approval of Donation from Mahtomedi Parent Teacher Organization (PTO) to Mahtomedi Engineering Leadership Program - \$10,000
 - 3. Approval of Donation from Human Services, Inc. (HSI) to Mahtomedi High School SADD - \$500
 - 4. Approval of Donation from Newtown Solutions, Inc. to Mahtomedi High School Rocket Club - \$500

E. Personnel

1. Approval of Contracts and Work Agreements
 - a. Lisa Channon - Long-Term Substitute Speech Pathologist - O. H. Anderson Elementary School (Extended through 11/12/10)
 - b. Colleen Mahin - Long-Term Substitute French Teacher - Mahtomedi High School (Extended through 1/24/11)
2. Approval of Leaves of Absence
 - a. Stacy Radabaugh-Triplat - Speech Pathologist - Wildwood Elementary School (3/21/11 to 6/10/11)
 - b. Gretchen Tentis - Third Grade Teacher - O. H. Anderson Elementary School (2010-2011)
3. Approval of Resignations/Retirements/Terminations
 - a. Debra Cromptin - Paraprofessional - Mahtomedi Middle School (10/22/10)

CATHY DALTON, CLERK

Minutes of Special Meeting

Board of Education Mahtomedi Public Schools

A Special meeting of the Board of Education of the Mahtomedi Public Schools was held **Tuesday, November 9, 2010**, beginning at 7:30 AM in the Mahtomedi District Education Center - Board Room.

1. CALL TO ORDER

Chair Kevin Donovan called the special meeting to order at 7:30 a.m.

2. ROLL CALL OF ATTENDANCE

Present: John Belisle; Cathy Dalton; Mary Jo Deters; Kevin Donovan; Judy Schwartz; and Steve Wolgamot. Also Present: Lynne Viker, Director of Teaching & Learning & Support Services. Absent: Superintendent Mark Larson, ex officio.

3. ACTION ITEMS

A. Approval of Resolution Canvassing Returns of Votes of School District General Election

At the general election held on November 2, 2010, three school board seats were open for four-year terms. School board members Cathy Dalton and Kevin Donovan were reelected. Robert Donohoe was also elected and will serve in the seat being vacated by outgoing school board member John Belisle. Terms will begin January 3, 2011. Wolgamot moved, Schwartz seconded approval of the resolution canvassing returns of votes of school district general election. Carried.

B. Approval of Resolution Authorizing Issuance of Certificates of Election and Directing School District Clerk to Perform Other Election Related Duties

Wolgamot moved, Belisle seconded, approval of the resolution authorizing issuance of certificates of election and directing school district clerk to perform other election related duties. Carried.

4. ADJOURNMENT

Wolgamot moved, Belisle seconded, adjournment. Meeting adjourned at 7:35 a.m. Carried.

CATHY DALTON, CLERK

Minutes of Study Session

Board of Education Mahtomedi Public Schools

A Study Session of the Board of Education of the Mahtomedi Public Schools was held **Thursday, November 18, 2010**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

1. CALL TO ORDER

Meeting called to order at 7:01 p.m. by Chair Kevin Donovan.

2. ROLL CALL OF ATTENDANCE

Present: John Belisle; Cathy Dalton; Mary Jo Deters; Kevin Donovan; Judy Schwartz; Steve Wolgamot; and Superintendent Mark Larson, ex officio.

Also Present: Mahtomedi High School Assistant Principal Chris Moore, Mahtomedi Middle School Principal Mike Neubeck, Mahtomedi High School Principal Kathe Nickleby, and Mahtomedi Middle School Dean of Students Su Sorenson.

3. DISCUSSION/INFORMATION ITEMS

A. Six-Period Day Update

Mahtomedi High School Principal Kathe Nickleby and Assistant Principal Chris Moore updated the school board on the change from a four-period to a six-period day and class periods going from 83 to 55 minutes. Nickleby and Moore have gotten perspectives on this change from the students, staff, health office, guidance office, and the main office. Some concerns have been the pacing of the subject matter, the amount of homework, and student anxiety. Overall, Nickleby and Moore felt the staff and administration has been working together to be positive about this change and finding solutions to what's not working. Board members asked Nickleby and Moore to explore the option of an exemption from phy. ed. class if already involved in a sport and also to look at imbedding the health curriculum throughout 9th through 12th grades.

Mahtomedi Middle School Principal Mike Neubeck and Dean of Students Su Sorenson updated the school board on the change from a seven-period to a six-period day and class periods going from 42 to 53 minutes. A big concern is less meeting time for teachers. May look at revamping advisory so it is at the same time and in smaller groups. Classes offered to 8th graders are quarterly and investigating possible changes. Neubeck and Sorenson reported that it has been a difficult transition for the staff, but they are working hard and routines now seem to be in place and goals set.

B. Facilities Update

Superintendent Mark Larson gave a brief update on what has been happening with the facilities project.

C. Tech Levy

Superintendent Mark Larson discussed with school board members the renewals of the tech levy and excess levy. Further discussion will need to take place. The school board tentatively scheduled a study session on December 16. Larson also discussed the regular school board meeting on December 9 which will contain the truth-in-taxation presentation.

4. ADJOURNMENT

Deters moved, Belisle seconded, adjournment. Meeting adjourned at 9:25 p.m. Carried.

CATHY DALTON, CLERK

CALENDAR OF EVENTS

DECEMBER		
DATE/TIME	MEETING/EVENT	LOCATION
<u>Tuesday, December 7</u> 7:30 a.m. 8:00-8:45 a.m. 6:00 p.m. 6:30 p.m. 8:00 p.m.	Facility Plan Steering Committee Meeting MHS Parent Information Meeting <i>(Mary Jo Deters is scheduled to attend)</i> Northeast Metro 916 School Board Meeting 7 th Grade Band Concert 8 th Grade Band Concert	District Education Center - Community Room MHS - Black Box Theater Bellaire School, White Bear Lake Chautauqua Center Chautauqua Center
<u>Wednesday, December 8</u> 2:30 p.m.	MMS Parent Association (MMSPA) Meeting	Mahtomedi Middle School - Room 115
<u>Thursday, December 9</u> 7:00 p.m.	School Board Meeting	District Education Center - Community Room
<u>Friday, December 10</u> 6:30 p.m.	Tree of Light Ceremony	Triangle Park
<u>Sunday, December 12</u> 6:30 p.m.	MAEF Social	
<u>Tuesday, December 14</u> 7:30 a.m. 6:30 p.m. 7:45 p.m.	Facility Plan Steering Committee Meeting 6 th Grade Choir Concert 7 th Grade Choir Concert	District Education Center - Community Room Chautauqua Center Chautauqua Center
<u>Thursday, December 16</u> 6:00 p.m. - Note Time	School Board Study Session	District Education Center - Community Room
<u>Tuesday, December 21</u> 7:30 a.m.	Facility Plan Steering Committee Meeting	District Education Center - Board Room
<u>Thursday, December 23- Friday, December 31</u>	No School - Winter Break	

CALENDAR OF EVENTS

JANUARY		
DATE/TIME	MEETING/EVENT	LOCATION
<u>Tuesday, January 4</u> 7:30 a.m. 6:00 p.m.	Facility Plan Steering Committee Meeting Northeast Metro 916 School Board Meeting	District Education Center - Community Room Bellaire School, White Bear Lake
<u>Friday, January 7</u> 8:00-10:00 a.m.	AMSD Legislative Session Preview	TIES Building, St. Paul
<u>Monday, January 10</u> 7:00 p.m.	MAEF Board of Trustees Meeting	District Education Center - Board Room
<u>Tuesday, January 11</u> 6:30-8:30 p.m.	Community Education Advisory Council Mtg.	District Education Center - Board Room
<u>Wednesday, January 12</u> 2:30 p.m.	MMS Parent Association (MMSPA) Meeting	Mahtomedi Middle School - Room 115
<u>Thursday, January 13- Friday, January 14</u>	MSBA Leadership Conference	Minneapolis Convention Center
<u>Thursday, January 13</u> 7:00 p.m.	School Board Meeting	District Education Center - Community Room
<u>Monday, January 17</u>	No School - Martin Luther King, Jr. Day	
<u>Tuesday, January 18</u> 7:30 a.m.	Facility Plan Steering Committee Meeting	District Education Center - Community Room
<u>Wednesday, January 19</u> 7:30 a.m.-1:30 p.m.	AMSD Winter Conference	TIES Building, St. Paul
<u>Thursday, January 20</u> 6:30-8:00 p.m. 7:00 p.m.	Elementary PTO Meeting <i>(Cathy Dalton is scheduled to attend)</i> Jazz Band Concert	District Education Center - Room 121 Chautauqua Center
<u>Monday, January 24</u>	No School - Staff Development	
<u>Thursday, January 27</u> 7:00 p.m.	School Board Study Session	District Education Center - Community Room

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: December 9, 2010

Agenda Item #9. C.

TOPIC: NWEA Fall MAP Data for grades 1-8: Reading and Math

PURPOSE OF PRESENTATION: To inform the board about the most current measured skills of Mahtomedi students, grades 1-8, and how this compares with a similar point in time last year. This will inform how well-poised we are to achieve greater levels of student success on the Minnesota State Standards in reading and math as measured by the Minnesota Comprehensive Assessments in the spring.

ACTION RECOMMENDED: Informational; discussion only.

Submitted By:

Heidi Springborg

Name

Data and Special Programs Coordinator

Title

Concurrence By:

Mark Larson

Dr. Mark Larson

Superintendent of Schools

611 - HOME SCHOOLING

I. PURPOSE

The purpose of this policy is to set forth requirements for credits accepted by Mahtomedi High School from home schooling.

II. GENERAL STATEMENT OF POLICY

It is the policy of the Mahtomedi School District that all students, in order to earn a high school diploma, must meet established Minnesota K-12 academic standards, required state tests, and Mahtomedi graduation requirements.

The Mahtomedi School District will provide a comprehensive academic program, which addresses knowledge, skills, concepts, and processes as determined by the setting of high academic standards that meet or exceed state and national standards.

Special Education students who properly complete the programs specified in their Individual Education Plan (IEP) and have received the recommendation of their IEP Team shall be awarded a diploma.

III. DEFINITIONS

- A. Students who are provided instruction at home in compliance with Minn. Stat. § 120A.22 regarding compulsory instruction.
- B. "Home education" includes online, distance, and non-traditional learning environments.

IV. FULL-TIME HOME EDUCATED STUDENTS

- A. Students who choose to be full-time home educated, grades 9-12, will not receive a diploma from Mahtomedi High School.

V. MAHTOMEDI HIGH SCHOOL DIPLOMA OPTION

- A. Home educated students may earn a diploma from Mahtomedi High School if they are enrolled in at least one Mahtomedi High School course, between the hours of 8:00 am and 2:30 pm, during the second semester of their 12th grade year of high school **and only if:**
 - a. Student **must** meet the Minnesota Academic Standards, Required State Tests, and Mahtomedi Graduation Requirements;
 - b. Students **must** submit home education credits to their high school guidance counselor before the beginning of the last semester of their senior year to determine eligibility for graduation; **and**

c. Credits submitted **must** come directly from the home school, the publisher, or organization that evaluates the curriculum being used for home school *(documentation including description of curriculum, instructional process, and methods used for assessment will be used by the high school counselor to determine the credits eligible for transfer)*.

B. Credits from the home school will be entered on the student's official transcript as home school credits and will be transferred into semester credits and will count towards meeting Mahtomedi High School graduation requirements.

C. Transfer credits will be evaluated on an individual basis by the principal, counselor, and/or teacher to determine if courses meet graduation requirements. Students may be subject to a placement evaluation to determine appropriate placement for sequential courses.

D. Mahtomedi High School will not adopt the grades that a student has received in the home school to be used for class rank, awards programs, and other student recognition programs.

VI. Registration Information:

A. For more information regarding enrollment in Mahtomedi High School call the Mahtomedi High School Guidance Office.

Legal References: Minn. Stat. § 120A.22 (Compulsory Instruction)
Minn. Stat. § 120A.24 (Reporting)
Minn. Stat. § 120A.26 (Enforcement and Prosecution)
Minn. Stat. § 121A.15 (Health Standards; Immunizations; School Children)
Minn. Stat. § 123B.36 (School Boards May Require Fees)
Minn. Stat. § 123B.41 (Definitions)
Minn. Stat. § 123B.42 (Textbooks, Individual Instruction Material, Standard Tests)
Minn. Stat. § 123B.44 (Provision of Pupil Support Services)
Minn. Stat. § 123B.49 (Cocurricular and Extracurricular Activities)
Minn. Stat. § 123B.86 (Equal Treatment - Transportation)
Minn. Stat. § 123B.92 (Transportation Aid Entitlement)
Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Rules Ch. 3540 (Textbooks, Individualized Instruction Materials, Standardized Tests)

Cross References: MSBA/MASA Model Policy 509 (Enrollment of Nonresident Students)
MSBA/MASA Model Policy 510 (School Activities)

*SECOND READING - BOARD OF EDUCATION
December 9, 2010*

613 - GRADUATION REQUIREMENTS

I. PURPOSE

The purpose of this policy is to set forth requirements for graduation from the Mahtomedi Public Schools.

II. GENERAL STATEMENT OF POLICY

It is the policy of the Mahtomedi Public Schools that all students, in order to earn a high school diploma, must meet established Minnesota K-12 academic standards, required state tests, and Mahtomedi graduation requirements.

The Mahtomedi Public Schools will provide a comprehensive academic program which addresses knowledge, skills, concepts, and processes as determined by the setting of high academic standards that meet or exceed state and national standards.

Special education students who properly complete the programs specified in their Individual Education Plan (IEP) and have received the recommendation of their IEP Team shall be awarded a diploma.

III. DEFINITIONS

- A. "Course credit" is equivalent to a student's successful completion of a course of study or a student's mastery of the applicable subject matter, as determined by the Mahtomedi Public Schools.
- B. "Section 504 Accommodation" means the defined appropriate accommodations or modifications that must be made in the school environment to address the needs of an individual student with disabilities.
- C. "Individualized Education Program," or "IEP," means a written statement developed for a student eligible by law for special education and services.
- D. "Limited English Proficient" or "LEP" student means an individual whose first language is not English and whose test performance may be negatively impacted by lack of English language proficiency.
- E. "Acceleration or Remediation Coursework" includes online coursework and means additional courses taken by a Mahtomedi student while enrolled in high school. These courses must be Minnesota Department of Education approved, certified, or accredited providers.
- F. "Home School Credits" - Refer to Policy #611 - Home Schooling.

IV. GRADUATION REQUIREMENTS

- A. In order to earn a high school diploma, all students must meet established Minnesota K-12 academic standards, required state tests, and Mahtomedi graduation requirements.
- B. To receive a Mahtomedi High School diploma, a student must have accumulated credits, as listed below, specific to the graduating year:

Graduation Requirements	Class of 2011	Class of 2012	Class of 2013	Class of 2014 and beyond
Economics	0.5	0.5	0.5	0.5
Electives	11.5	9.5	7.5	6.5
English/Language Arts	4.0	4.0	4.0	4.0
Fine Arts (Art or Music)	1.0	1.0	1.0	1.0
Health	0.5	0.5	0.5	0.5
Mathematics	3.0	3.0	3.0	3.0
Physical Education	0.5	0.5	0.5	0.5
Science (Engineering courses will count towards science credits starting with the class of 2014)	3.0	3.0	3.0	3.0
Social Studies	3.0	3.0	3.0	3.0
Total Credits	27/30	25/28	23/26	22/24

- 1. Students will have the opportunity to earn all graduation requirements at Mahtomedi High School.
 - 2. 11th and 12th grade students may attend any Minnesota accredited public or private college or university when accepted by the post-secondary institution according to the provisions of the Minnesota Postsecondary Enrollment Options (PSEO).
 - 3. Students may participate in various educational programs, such as: Acceleration and Remediation Coursework, Work Experience Handicapped, and Northeast Metro Intermediate School District 916 programs.
 - 4. Students at 916’s Mahtomedi Alternative Learning Center must meet their graduating class’s credit requirements in English, social studies, mathematics, science, health, physical education and the arts. In addition to these required credits, students must acquire elective credit to meet their graduation class total credit requirements.
- C. Transfer students who have earned credits prior to entering Mahtomedi High School will be evaluated on an individual basis by the principal, counselor, and/or teacher to meet

DRAFT OF CURRENT POLICY

Mahtomedi School Board Policy 613

graduation requirements. Students may be subject to a placement evaluation to determine appropriate placement for sequential courses.

V. EARLY GRADUATION

Students may be considered for early graduation, as provided for within Minn. Stat. § 120B.07 upon meeting the following conditions:

- A. The student must meet established Minnesota K-12 academic standards, required state tests, and Mahtomedi graduation requirements;
- B. The principal or designee shall conduct an interview with the student and parent or guardian, familiarize the parties with opportunities available in post-secondary education, and arrive at a timely decision; and
- C. The principal's decision shall be in writing and may be subject to review by the superintendent and school board.

VI. GRADUATION

Participation in the Mahtomedi High School graduation ceremony is a privilege afforded to students who meet eligibility requirements established by Minnesota K-12 academic standards, required state tests, and Mahtomedi Public Schools. These requirements include:

- A. Being a member of the current year graduating class;
- B. ~~Credits earned must be within 1.0 credit of their required graduation credit requirements~~
The student must have earned for the class of 2011 26 credits, class of 2012 24 credits, class of 2013 22 credits and for the class of 2014 and beyond 21 credits and the student must be registered to attend summer school;
- C. Being in good disciplinary standing;
- D. All IEP goals are met;
- E. In the event of medical emergencies or other extenuating circumstances, an "opportunity for administrative review" will be accorded to those students that do not meet the requirements set forth in this policy; and
- F. Exchange Students shall be permitted to participate in the graduation ceremony and shall be awarded a certificate of attendance unless they meet the criteria for a regular diploma.

VII. NOTICE

The school district will notify students and their parents of the school district's graduation requirements within 30 working days of a student's entry into ninth grade. The school district also will notify students in grades 9-12 or who transfer into the district and their parents of the school district's transition to the course credit system and options for students in grades 9 and above regarding locally established graduation requirements within 30 working days.

DRAFT OF CURRENT POLICY

Mahtomedi School Board Policy 613

- Legal References:** Minn. Stat. § 120B.02 (Educational Expectations for Minnesota’s Students)
Minn. Stat. § 120B.024 (Graduation Requirements; Course Credits) Minn. Stat. § 120B.07 (Early Graduation) Minn. Stat. § 120B.11 (School District Process) Minn. Rules Parts 3501.0010-3501.0180 (Rules Relating to Graduation Standards - Mathematics and Reading) Minn. Rules Parts 3501.0200-3501.0290 (Rules Relating to Graduation Standards - Written Composition)
20 U.S.C. § 6301, *et seq.* (No Child Left Behind Act)
- Cross References:** MSBA/MASA Model Policy 104 (School District Mission Statement)
MSBA/MASA Model Policy 601 (School District Curriculum and Instruction Goals)
MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)
MSBA/MASA Model Policy 615 (Basic Standards Testing, Accommodations, Modifications, and Exemptions for IEP, Section 504 Accommodation, and LEP Students)
MSBA/MASA Model Policy 616 (School District System Accountability)

ADOPTED – June 29, 1987

REVISED – September 14, 1987; December 14, 1989; August 8, 1996; May 8, 1997; January 13, 2000; June 14, 2007

*SECOND READING – BOARD OF EDUCATION
December 9, 2010*

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: December 9, 2010

Agenda Item #10. A.

TOPIC: Approval of Certified Levy Payable 2011

PURPOSE OF PRESENTATION: The levy must be certified by the board and received by the County no later than December 28, 2010.

ACTION RECOMMENDED: Approval of Levy for 2010 payable 2011 totaling \$11,671,124.77. This is for budget year 2011-2012.

Submitted By:

Denise Sundstrom

Name

Director of Business Services

Title

Concurrence By:

Mark Larson

Dr. Mark Larson

Superintendent of Schools

Mahtomedi School District No. 832
Final Levy for Taxes Payable 2011 compared to the current year (payable 2010)

Fund	Certified Payable 2010	Final Levy Payable 2011	Difference from Pay 2010	Line
General Fund				
Referendum	\$3,239,696	\$3,256,936	\$17,240	1
Equity	\$415,578	\$460,524	\$44,946	2
Transition	\$20,556	\$21,093	\$538	3
Operating Capital	\$492,436	\$451,193	(\$41,243)	4
Alternative Teacher Compensation	\$298,970	\$300,357	\$1,388	5
Reemployment Insurance	\$50,000	\$50,000	\$0	6
Safe Schools	\$112,737	\$115,685	\$2,948	7
Safe Schools, Intermediate District 916	\$23,675	\$30,849	\$7,175	8
Career Technical	\$61,110	\$61,110	\$0	9
Capital Projects	\$678,731	\$664,287	(\$14,444)	10
Health and Safety	\$157,986	\$119,276	(\$38,710)	11
Deferred Maintenance	\$195,648	\$207,374	\$11,727	12
Lease	\$341,896	\$274,208	(\$67,688)	13
Integration	\$103,540	\$105,570	\$2,030	14
General Fund Adjustments	\$152,157	\$189,474	\$37,317	15
Total General Fund	\$6,344,714	\$6,307,938	(\$36,777)	16
Community Service	\$296,078	\$266,036	(\$30,042)	17
Debt Service	\$3,274,211	\$4,751,956	\$1,477,745	18
OPEB Debt Service	\$346,561	\$345,196	(\$1,365)	19
Total Proposed Levy	\$10,261,564	\$11,671,125	\$1,409,561	20
Percent Increase over Pay 2010			13.74%	21

Notes:

- Line 1 Operating referendum is based on estimated resident marginal cost pupil units (RMCPU) for 2011-2012.
- Line 2 Equity formula calculates the gap in district revenue in the region.
- Line 4 Operating capital levy decreased while state aid increased. Based on adjusted net tax capacity.
- Line 11 Individual Health and Safety Projects decreased.
- Line 13 Discontinue the lease levy for Mahtomedi Learning Center.
- Line 17 Adjustment in school-age care levy from FY 08 and FY 09.
- Line 18 Debt service increased due to the new bond issue that passed April 27, 2010 and current debt principal payments.
- Line 20 The proposed levy for payable 2011 taxes is \$11,671,125 and 13.74% higher than the current year's levy.

RESOLUTION ADOPTING CERTIFIED 2010 PAYABLE 2011 LEVY

(Applied to 2011-12 Budget)

Member _____ introduced the following resolution and moved its adoption:

BE IT RESOLVED by the Board of Education of Independent School District No. 832, Mahtomedi, Minnesota, that the certified 2010 payable 2011 levy be adopted as follows:

General Fund - Voter Approved	\$4,074,272.07
General Fund - Other	\$2,233,665.54
Community Services Levy - Other	\$266,035.62
Debt Service - Voter Approved	\$4,693,409.26
Debt Service - Other	\$58,546.28
OPEB Debt Service – Other	\$345,196.00
TOTAL CERTIFIED LEVY	<u>\$11,671,124.77</u>

The motion for adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon, the following voted in favor thereof: _____
And the following voted against the same: _____,
Whereupon the resolution was declared duly passed and adopted.

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: December 9, 2010

Agenda Item #10. B.

TOPIC: Keep the Name Wildwood Elementary School

Background Information: Throughout the process of passing the bond in the Spring of 2010, the new elementary school that was replacing Wildwood was referred to as “New Wildwood.” However, there has been an issue from some in the community about naming the school after citizens.

A community comment in September 2010 requested naming the new school after two firefighters who lost their lives in the line of duty. It is my recommendation that we continue with the same name—Wildwood—as we are replacing a building and not creating a new one.

ACTION RECOMMENDED: The new elementary school that will open in the fall of 2012 be named “Wildwood Elementary School.”

Submitted By:

Concurrence By:



Name

Dr. Mark Larson

Superintendent of Schools

Superintendent of Schools

Title

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: December 9, 2010

Agenda Item #10. C.

TOPIC: Quality Construction Resolution

BACKGROUND INFORMATION: Through the course of several meetings with representatives of various local unions, the Board has heard about the pros and cons of entering into a Project Labor Agreement (PLA) prior to construction of Wildwood Elementary School. The Board has committed to following the Prevailing Wage requirements and is supportive of that. Therefore, the Board will not enter into a PLA, but will support the resolution in favor of prevailing wages.

ACTION RECOMMENDED: The Board approve the Quality Construction resolution.

Submitted By:

Concurrence By:



Name

Dr. Mark Larson

Superintendent of Schools

Superintendent of Schools

Title

**INDEPENDENT SCHOOL DISTRICT 832
QUALITY CONSTRUCTION RESOLUTION**

WHEREAS, the Mahtomedi School District, Independent School District 832 (“School District”) plans to undertake major construction projects, including building a new elementary school, a remodel of the high school and other projects at district buildings.

WHEREAS, the Board of Education of the School District recognizes that it is in the interest of the public that developments and buildings constructed with public funds be built by the best means and highest quality of labor reasonably available;

NOW THEREFORE, BE IT RESOLVED: It is the policy of the School District that the wages of construction workers on The Projects must be comparable to wages paid for similar work in the community.

Wage Rates Required:

- 1) Contractors and subcontractors shall be subject to payment of prevailing wage rates for commercial construction determined for Project by Minnesota Department of Labor and Industry. A laborer or mechanic employed directly on the Project site by Contractor or any subcontractor, agent or other person doing or contracting to do all or a part of the Work on the Project shall not be paid a lesser wage rate than prevailing wage rate determined for same or most similar trade or occupation in the Wage Rate Determination Schedule. If a prevailing wage determination is not scheduled for a trade or classification, Contractor is not relieved from responsibility for paying the prevailing wage rate for trade in question. Additional classifications may develop between determinations by the Minnesota Department of Labor and Industry. Therefore, no inferences may be drawn from the omission of a classification which has local usage. Further, the Owner will not be liable for increased labor costs, or errors or changes to the rates or classifications.
- 2) **Prevailing Wage Rate Determination:** A copy of the applicable Prevailing Wage Determination Schedule, as provided by the Minnesota Department of Labor and Industry shall be included in bid documents for Contractor’s reference.
- 3) **Posting.** The Contractor shall post and maintain at least one copy of the schedule of Prevailing Wage Determination Schedule in a conspicuous location on the construction site until substantial completion of Project.
- 4) **Enforcement and Compliance.** Each contractor shall be solely responsible for enforcement of compliance with Wage Rate Determination Schedule for persons employed directly by Contractor and persons in the employ of its subcontractors, including settlement of claims made by persons found to have received wages lower than rate classification included in said schedule.
- 5) **Bid Specifications and Contract Terms.** The obligations of paragraphs 1-4 of this Resolution shall be expressly stated in the bid specifications and/or Requests for Proposals for The Projects.

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: December 9, 2010

Agenda Item #10. D.

TOPIC: Call for Bids - O. H. Anderson Elementary School and Mahtomedi Middle School

PURPOSE OF PRESENTATION: To authorize bids for the O.H. Anderson Elementary and Mahtomedi Middle School

ACTION RECOMMENDED: Approval

Submitted By:

Concurrence By:

Denise Sundstrom

Name

Director of Business Services

Title



Dr. Mark Larson

Superintendent of Schools

902 - USE OF SCHOOL FACILITIES

I. PURPOSE

The purpose of this policy is to provide direction for the School Board's belief that the Mahtomedi Public Schools are owned and operated for the benefit of school district residents and that the schools are an integral resource to the community. This policy is intended to encourage the public's use of school facilities and grounds and clarifies that the use of these facilities beyond the academic/extra curricular day shall not be of cost to the district.

II. PROCEDURES AND GUIDELINES

A. Priorities for Facility Use

The following classifications of groups are considered on a priority basis. The groups, Classes I-V, are listed in priority order. When applicable, Classes I-V may have charges for supervision, custodial, and technical support. Facility charges pertain to Class IIIB, IV and V.

The Superintendent, Director of Community Education, or appointed designee reserve the right to waive certain costs with a written agreement due to unique circumstances.

CLASS I – Includes all school-related activities outside of school hours, such as conferences, musical events, athletic events, staff and committee meetings, staff development activities, workshops, wellness activities, etc.

No facility charges, except for staff support which is needed exclusively for the event.

CLASS II – Includes all activities coordinated or co-sponsored through Community Education, such as enrichment classes, ECFE, extended day (MAC), preschool and senior citizen programs, etc.

No facility charges, except for staff support which is needed exclusively for the event.

CLASS III A – Includes activities sponsored by non-profit community groups that are comprised of at least 90 percent of area youth, adults, and families. Eligible groups: local city council meetings, political caucus groups, and county governmental agencies serving primarily school district residents.

Generally there are no facility charges but charges for staff support and technical support which is needed exclusively for the event will be assessed.

CLASS III B – Includes all athletic associations when charging participant fees, scouts, and other groups who have ongoing facility needs and requires that 90% of

team membership/roster must reside in or attend schools in-district. Athletic Associations may be asked to provide rosters.

Athletic Associations are subject to the following additional requirements:

- annual proof of liability insurance protection,
- prescribed coaches certification training,
- criminal background checks for all volunteer coaches, and
- compliance with certain school district policies such as student hazing and harassment.

Facility charges will be assessed according to the Facility Use Fees (Appendix D). Charges for staff support which is needed exclusively for the event may be assessed.

CLASS IV – Includes for-profit groups and/or private groups which provide educational, civic, recreational or charitable activities and do not charge participant/admission fees. Also includes religious organizations, colleges, and universities; nonprofit (501 c 3) groups not comprised of a majority (90% or greater) of school district residents; volunteers coaching athletic teams not sanctioned by area athletic associations and includes volunteers coaching teams for an extended season (such as AAU basketball) in which the team is not serving a majority of participants (90% or greater) living or attending schools within school district boundaries. Volunteer coaches must meet MAAC standards. (Appendix B)

Volunteer coaches desiring to be independent of the direction of a local athletic association need to demonstrate through written documentation that they have participated in a process with the local association to resolve expressed issues and grievances. If this level of intervention fails to produce a workable solution, at the initiation of the volunteer coach, the issue will be heard at the level of the Mahtomedi Area Athletic Association. This group will provide a resolution recommendation to the School District for consideration.

Independent volunteer coaches are subject to the same requirements of area athletic association coaches noted in CLASS III. B. above.

Facility charges will be assessed according to the Facility Use Fees (Appendix D). Staff support costs for exclusive coverage will also be assessed. Air-conditioning and snowplowing costs may be assessed.

CLASS V – Includes all activities offered by individuals, private agencies, companies, and vendors that use school district facilities for commercial purposes or profit.

Facility charges will be assessed according to the Facility Use Fees (Appendix D). Staff support costs and technical support for exclusive coverage will also be assessed. Air-conditioning and snowplowing costs may be assessed.

III. COORDINATION WITH BUILDING PRINCIPALS/DIRECTOR OF STUDENT ACTIVITIES

A. Master Calendar

1. Community Education facilitates the development of a master calendar planning process which creates a comprehensive schedule of all school-related activities which require priority scheduling. The process occurs during the months of April-July for fiscal year beginning July 1 and ending June 30.
2. The process begins with identifying school master calendar events for all school buildings such as holidays, conferences, staff development days, etc. All schools identify major events that require the school buildings to either be completely or partially blocked out from conflicting community use for one day or multiple days.
3. During the same time frame noted in III. A. 1., Mahtomedi High School is identifying its major events. A committee which includes school, Community Education, and MAEF representatives will meet to determine Class I scheduling needs of the Chautauqua Fine Arts Center. The committee will also make decisions on requests to display materials on a permanent basis in the Chautauqua Center. To be considered for display, items must have educational merit and value, or be for the purpose of recognizing individuals or organizations that have made significant contributions to the school district and community.

In the event a scheduling conflict cannot be resolved and consensus cannot be reached, a subcommittee of the Facility Manager, director of Student Activities, and the involved building principals will meet to determine the schedule for use.

4. Building secretaries will enter all the school events data in the scheduling system. By August 1, the calendar is made available to the public for facility use scheduling for the next school year (July 1 - June 30).
5. Notification of any necessary revisions to the master calendar needs to be immediately communicated to the Community Education Office.
6. Scheduled community events may be altered or canceled due to the need to accommodate school district functions or emergencies that arise.

IV. PROCEDURES FOR OBTAINING A FACILITY USE PERMIT

A. All community requests for District 832 Facilities and City of Mahtomedi fields must be requested and scheduled through the Community Education Office.

1. District 832 staff members wishing to use the high school facilities for school-related purposes, must request use of the space through the Student Activities' Office.

2. District 832 staff members wishing to use school space (except for high school space) outside the instructional school day need to schedule use of space through the Community Education Office. District staff members using high school facilities outside the instructional day, schedule facility use with the Student Activities' Office.
3. Permit request forms are available online at the Community Education web site. A facility permit request must be submitted a minimum of seven (7) calendar days prior to the intended use.
4. When the facility use application is approved, the permit will be emailed to the applicant for electronic signature.
5. Permits are not transferable and are restricted to the organization, dates, hours, and spaces stated on the permit.
6. Upon the discretion of the Facility Manager, a user group may be requested to furnish a certificate of insurance for property damage and general liability protection naming District 832 as an additional insured party. In any case, the facility user assumes responsibility for damages to property or equipment that may occur. A damage deposit may be required.

V. PROCEDURES FOR USING FACILITIES

- A. Any cancellations, additions or changes to a permit must be communicated through the Community Education Office. A minimum of two (2) days notice is required. Full charges may be assessed to any group if notice of cancellation is not received with adequate notice.
- B. Only equipment specified on the permit will be made available to the permit holder. Teacher's desks, phones, and other instructional equipment are not to be used by community groups using classroom areas.
- C. Use of equipment belonging to the organization must be approved prior to the event and removed immediately following the event, unless storage of certain items has been pre-approved. The school district is not liable for loss of or damage to equipment belonging to facility users. Furthermore, the school district will not assume liability for the use of the organization's equipment.
- D. Groups need to conclude their activity according to the time listed on the respective permit. This and other violations of user 'rules and regulations' for indoor and outdoor facility use, may result in additional assessed charges and/or may result in groups being denied future facility use.

- E. If noted on the permit, the group is responsible to contact the Community Education Office two (2) weeks in advance of the intended use to finalize remaining event arrangements. This will allow adequate time to communicate and coordinate specific arrangements with school district personnel.
- F. Upon receiving a permit, groups will receive a list of specific rules and regulations regarding use of school district facilities.

VI. AVAILABILITY AND USE OF SCHOOL DISTRICT FACILITIES

- A. School district facility availability is dependent upon the school calendar which is updated annually. Generally, if the school has scheduled a major event, the building is not available for community use. Generally, if the schools are closed due to holiday break, the building is not available for community use. Some exceptions apply.
- B. Custodians on duty will help groups gain access to the assigned spaces if needed. The leaders of the group are required to provide direct supervision of the group. Custodial services provided beyond the regular custodial shift will be subject to the prevailing over-time (weekdays and Saturdays) and double-time (Sundays and Holidays) rate.
- C. Use of the kitchen and serving area requires approval of the Director of Food Service. When a food service employee is required, the group will pay the prevailing over-time rate.
- D. Use of a computer lab needs to be coordinated through the Technology Department to ensure security of hardware and software and to discuss rules and responsibilities for use of the space.
- E. Use of the Chautauqua Fine Arts Center and Black Box Theatre is intended to be provided at a reasonable cost to individual residents or groups when this does not interfere with school instructional or extracurricular activities.
 - 1. School groups and school affiliated organizations such as MAEF shall have first priority for use of the Chautauqua Center, Black Box Theatre and other related spaces.
- F. Similar to school use of fields and other outdoor spaces, community use is subject to weather restrictions. Due to inclement weather which can render a field surface vulnerable to excessive damage, field use may need to be delayed or canceled. The Facility Manager and Director of Student Activities reserves the right to cancel activities and use of fields due to weather and other conditions. Failure to adhere to facility use cancellation may result in financial consequences for the user and possible revocation of future facility use.
- G. First priority for use of gymnasiums and other high-demand spaces will be granted to in-season sports/activities. Out-of-season activities will be given second priority.

H. First priority for use of school district facilities will be to serve youth programs. Adult programs will be given second priority.

VII. FACILITY USE FEES

The facility use fees are listed in Appendix D attached to this policy. Appendix D will be reviewed and modified on an as-needed basis by school district administration.

ADOPTED – February 18, 1986

*REVISED – December 15, 1988; September 13, 1990; May 14, 1998; May 12, 2006;
December 9, 2010*

**INDEPENDENT SCHOOL DISTRICT 832
COMMUNITY EDUCATION
1520 Mahtomedi Avenue
Mahtomedi, Minnesota 55115**

FACILITY USE - RULES AND REGULATIONS

For schedule changes or cancellations, please contact Mahtomedi Community Education, julie.toppson@mahtomedi.k12.mn.us, 407-2014, at least forty-eight hours in advance.

1. Group leaders are responsible for the conduct of both participants and spectators. **All children must be under direct parental/leader supervision.**
2. All groups shall abide by the starting and ending time specified on the permit.
3. Only the locations specified on the permit may be used. It is the group's responsibility to see that the room or area that has been used is returned to its original condition.
4. After the permit has been approved and signed by school authorities and an authorized representative of the organization, it becomes a contract with the applicant. The agreed upon rights and privileges are nontransferable.
5. In accordance with state law and Mahtomedi School District 832 policy 406-Drug-Free Workplace/ Drug-Free School, alcoholic beverages or liquor are not permitted on school district property.
6. Mahtomedi School District 832 policy 404-Tobacco-Free Environment states that all school grounds and buildings are tobacco free. No use of tobacco products is permitted.
7. No firearms shall be brought on school property for any reason other than authorized firearm safety programs or by law enforcement personnel.
8. All refreshments are restricted to the cafeteria areas of the schools or other pre-approved areas. Kitchen and serving areas are not to be used unless arrangements are made and are listed on the permit.
9. Unless previously arranged, groups will not be allowed to store materials or equipment.
10. The applicant and/or organization agrees to assume all responsibility for damage or liability of any kind and further agrees to hold harmless the school district from any liability and/or expense in connections with the use of the school facilities under this agreement. **The school district is not responsible for loss of personal items or equipment.**
11. School district authorities may require the applicant and/or organization to provide a certificate of insurance to cover potential issues of liability and property damage. (Appendix C)
12. Inclement weather and/or building emergencies may necessitate a cancellation of all or a portion of this permit. School closings will be communicated through the instant alert system, local television and/or radio and through telephone message by calling 407-2020 (Community Education weather hotline).
13. Any fees or charges for use of facilities and support services will be billed to the user.

**USE OF SCHOOL DISTRICT FACILITIES MAY BE CANCELLED
IF ANY OF THESE RULES ARE VIOLATED**

**INDEPENDENT SCHOOL DISTRICT 832
COMMUNITY EDUCATION
1520 Mahtomedi Avenue
Mahtomedi, Minnesota 55115**

INDOOR/OUTDOOR ATHLETIC FACILITY USE - RULES AND REGULATIONS

(Refer to Appendix A for general rules and regulations)

1. School Board Policy 902 encourages the public's use of school facilities and grounds and clarifies that the use of these facilities beyond the academic/extra curricular day shall not be of cost to the district.
2. Athletic Scheduling is based upon "priority use categories". "In-season" sports will have facility priority and be scheduled cooperatively; "out-of-season" sports facility use will be divided equitably amongst those interested and based upon availability. Season defined by MAAC.
3. Indoor facilities are generally available from 4:30-10:00 p.m. and outdoor facilities 5:30-9:00 p.m.
4. Permits are not transferable; sub-letting your permit for another group is prohibited.
5. Weather and field conditions permitting, outdoor use will be scheduled April 15- October 30.
6. Volunteer athletic coaches must meet MAAC standard, complete a criminal background search and complete sport specific coaches training which includes individual liability insurance. (Independent adults requesting space that are NOT affiliated with an athletic association must meet the same requirement and will only receive space if available.)
7. An athletic team practice is defined as "facility use with six or more students from the same team and a coach registered from the athletic association".
8. Class III. B. members require that 90% of team membership/roster must reside in or attend schools in district. Athletic Associations may be asked to provide rosters.
9. Providers of camps/clinics/trainings, who charge a participation fee and the individual/agency receives financial gain, will be charged the Class IV rate.
10. Vehicles are to be parked in designated parking areas only. No parking or driving on grass areas.
11. No golf is allowed on outdoor fields unless it is an approved school or Community Education activity.
12. The applicant and/or organization agree to cancel practice and games if inclement weather (lightning and heavy rain) causes potential for personal safety or field damage. The applicant and/or organization agree to assume all responsibility for damage or liability of any kind. Refunds for facility use will not be given for the first two weather cancellations.
13. The applicant and/or organization further agree to hold harmless the school district from any liability and/or expense in connection with the use of the school facilities under this agreement.
The school district is not responsible for loss of personal items.

14. School district authorities may require the applicant and/or organization to provide a certificate of insurance coverage for general liability to cover potential issues of liability and property damage.
15. Facility improvements/alterations must be approved by the school district's Supervisor of Buildings and Grounds, Director of Student Activities, and Community Education Director. A Letter of Donation form will be filed and submitted to district staff. Upon written acceptance, the donation will be brought before the school board for formal recognition.
16. Any and all food service concessions on all school/park grounds are required to be compliant with the Washington County Public Health Food Service Code. At home prepared food or baked items may not be sold.
17. Holidays and weekends preceding any large school events may not be available for use and will be dependent upon custodial availability.

TOURNAMENT FEES AND USAGE POLICIES:

1. A tournament charge of \$320 will be assessed and includes all permitted areas; *as a result of an increased use of facilities by hosting multiple games, involving numerous participants.* Tournament use is considered Friday evening through Sunday evening or an abbreviation thereof. The one day tournament fee will be \$160.
2. The district reserves the right to limit the number of tournaments allowed to each group based upon the condition of the facilities.
3. If portable sanitation week-end service is requested, the entire cost shall be the responsibility of the permitted facility user. Indoor facility use for tournaments will require additional custodial costs.

**USE OF SCHOOL DISTRICT FACILITIES MAY BE CANCELED
IF ANY OF THESE RULES ARE VIOLATED**

PLEASE COMPLETE AND RETURN TO:

**Director of Community Education
1520 Mahtomedi Avenue
Mahtomedi, MN 55115**

HOLD HARMLESS AGREEMENT

IN CONSIDERATION of the use of school buildings, grounds, facilities and equipment of Independent School District No. 832 on the _____ day of _____, 19____,

(Name of Organization or Person)

hereinafter called "user", through its duly authorized representative,

(Name of Representative Authorized to Secure Use of School Facilities)

hereby releases and forever discharges Independent School District No. 832, State of Minnesota, a public school corporation, its employees, school board members and other officers from any and all claims, demands, damages, actions, or suits of any kind or nature and particularly on account of bodily injuries sustained by anyone using said school district facilities, building, grounds, or equipment on the _____ day(s) of _____, 19____, for the purpose of _____.

User warrants and covenants to defend, indemnify and save the school district harmless from any and all actions, suits, claims, judgments, and executions or other forms of liability, arising out of the use of the school district property, buildings, facilities, grounds, or equipment in connection with user's program or other use of the property.

User further agrees to provide and keep in force during the period of use, liability insurance protecting participants, pupils and the public to insure against liabilities up to \$600,000 for each occurrence and \$200,000 for each person from any one incident. The Board of Education shall approve the insurer and the policy submitted to fulfill this requirement and; further, the school district shall be named as an "additional insured" thereon.

_____ Insurance Waived _____ Insurance Required

IN WITNESS WHEREOF, _____ have
hereto set _____ hand and seal this _____ day
of _____, 20_____.

IN THE PRESENCE OF: _____
(Name of Organization)

By _____
(Its Authorized Representative)

Estimated total attendance _____ or,
Estimated attendance per session _____.

Subscribed to and sworn before me this _____
day of _____, 20_____.

NOTARY PUBLIC

FACILITY USE FEES

The following rates are per hour charges intended to cover school district costs for utilities, cleaning, and other operation costs. See page 1 of policy 902 for a description of Class categories.

Space	Class III B Rate	Class IV Rate	Class V Rate
Classrooms	\$5	\$17	\$32
Computer Labs	\$25	\$75	\$110
Media Centers	\$12	\$37	\$60
Cafeteria/Commons (MS/HS)	\$15	\$47	\$80
Kitchen/Serving Area	\$12	\$37	\$60
Concession Stand	\$7	\$22	\$42
Chautauqua Center (HS)	\$25	\$75	\$100
Black Box Theater (HS)	\$20	\$50	\$65
Main Gym (HS)	\$5	\$32	\$65
Aux. Gym (HS)	\$5	\$22	\$42
Gym (MS/court)	\$5	\$22	\$42
Gym 1, Court 3 (MS)	\$10	\$32	\$65
(when using batting cage)			
Large/Small Gym (OHA)	\$5	\$17	\$32
Gym (DEC & WW)	\$5	\$14	\$26
Multipurpose Room (DEC & OHA)	\$5	23	\$44
Multipurpose Room Kitchen (DEC)	\$5	\$17	\$32
Fields (soccer/softball/ baseball/lacrosse) (2 hour minimum charge)	\$7	\$22	\$42
Varsity Soccer Field	\$20	\$37	\$75
Varsity Baseball Field	\$20	\$37	\$75
Varsity Stadium Field (with lights)	\$40	\$70	\$175
Varsity Stadium Field (without lights)	\$30	\$55	\$155
Hockey Rink (with lights)	\$30	\$40	\$70
Hockey Rink (without lights)	\$10	\$30	\$40

Tournament fee is \$320 per Friday through Sunday use and includes all permitted areas. Sanitation service is an additional charge and any additional custodial needs. One-day tournament fee is \$160.

Varsity field use must be approved by Director of Student Activities.

<u>Technology Fees</u>	<u>Class IIIB Rate</u>	<u>Class IV Rate</u>	<u>Class V Rate</u>
*Cordless Microphone	\$5	\$15	\$20
*Public Address Microphone	\$5	\$10	\$15
*Sound System	\$17	\$50	\$65
*Stage Lighting	\$15	\$45	\$60
*LCD Projector	\$12	\$36	\$50
*Piano	\$6	\$18	\$25

*Fees based on per day basis

On-site technician charge is \$50/hr

Additional costs for custodial, technical, food service, and supervision support will be assessed based on the amount of time services are required. The prevailing hourly rate will be assessed. Also, there may be additional costs for trash removal, air-conditioning, and snow removal.

The facility use permit will provide an estimate of costs. After the event is held, an invoice detailing actual costs will be provided to the user group.

Refunds for facility use will not be given for the first two weather cancellations.

Payment Due Dates and Late Fees

Payment is due 15 days from receipt of invoice. A \$15 late fee will be charged to unpaid invoices of 30 days. An Additional \$25 late fee will be charged to unpaid invoices of 60 days. After 60 days, the user and the organization will be restricted from facility use until balance is paid in full.

Revised: May, 1998; July, 2005; May, 2006; December 2010

Mahtomedi Public Schools IN-KIND DONATION FORM

Please follow the instructions below. Send form to: High School Activities Director. DONOR WILL RECEIVE NOTIFICATION OF APPROVAL FROM Jeff Whisler or Phil Belden.

Organization Name: _____

TYPE OF DONATION:

Equipment/Uniforms: Valued At: _____

Please describe: _____

Capital Improvement: Valued At: _____

Describe in detail: _____

Other: Valued At: _____

Describe _____

Maintenance Plan:

Fiscal year of record: _____

Supervisor of Buildings and Grounds _____ Date _____

Activities Director _____ Date _____

All school district facility improvements or additions are subject to approval by the Supervisor of Buildings and Grounds and the Activities Director. Donations valued at \$250 or more are placed on the regular school board meeting agenda for approval. Note: ISD 832 does not provide any goods or services for the above contribution. Gifts are tax deductible to the extent provided by the law.



TO: Northeast Metro 916 Board of Education
FROM: Connie Hayes
DATE: November 4, 2010
RE: November 3rd Board of Education Meeting Talking Points

Members present: Belisle-832, Brunnette-833, Buchholz-834, Forsberg-16, Lodico-12, Majerus-623, and Newberg-624

Members absent: Livingston-622, Roberts-13 and Sager-621

Among a number of topics discussed at the November 3, 2010, meeting of the Northeast Metro 916 Board of Education, the following agenda items were addressed:

- 1. The Board engaged in discussion about fiscal strategy to manage through the financial crisis.** Over the last several years, superintendents here and around the country have been discussing the challenges in managing during times of flat and declining revenue. This discussion was led by Dennis Cheesebrow, TeamWorks International. Four of the 916 member district superintendents recently developed a working draft document which could be used to help frame the conversations at the board table, with staffs and with the community. This will be further refined by superintendents later this month and in December and will be available for optional use.
- 2. The annual open enrollment resolution for Valley Crossing was approved.** Each year the board approves a resolution closing open enrollment to Valley Crossing Community School. This does not mean that there is no room for additional enrollment to Valley. This resolution is needed because Northeast Metro 916 cannot directly accept requests for open enrollment. All requests for open enrollment must go to the Stillwater School District, the fiscal host for Valley.
- 3. Renewal for health and dental insurance increases were accepted.** The renewal for 2011 health was to be limited to a maximum of 16%, even though usage could have resulted in a 19% increase. With advice of the benefit consultants, health was put out to bid to see if the market would result in a better renewal rate for 2011. Compared to all other providers who responded, HealthPartners, the current provider, gave the lowest rate for 2011 at 11% with a maximum cap of 12% for 2012. Dental was also bid with the renewal coming in from HealthPartners at 14%. The alternative bid came in lower at 4.88%, but did not match the aggregate value of the current plan.

CHECK REGISTER

Nov-10

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
369129	Clear	\$430.65	11/04/10	00009	AAA AWARDS
369130	Clear	\$88.45	11/04/10	00016	ABBOTT PAINT & CARPET CO
369131	Clear	\$112.50	11/04/10	00031	ACCESS COMMUNICATIONS INC
369132	Clear	\$569.60	11/04/10	00044	ADA BADMINTON & TENNIS
369133	Clear	\$52,492.35	11/04/10	03959	ADVANCED ROOFING SOLUTIONS,LLC
369134	Clear	\$1,590.00	11/04/10	00050	ADVANTAGE EDUCATIONAL PROGRAMS
369135	Clear	\$137.00	11/04/10	07469	AERO DRAPERY & BLIND
369136	Clear	\$1,260.00	11/04/10	06577	AFTER-SCHOOL GOLF ACADEMY INC
369137	Clear	\$187.95	11/04/10	03216	ATTAINMENT CO
369138	Clear	\$8,283.70	11/04/10	03340	BIX PRODUCE CO
369139	Clear	\$10.00	11/04/10	07589	BLAINE HIGH SCHOOL-DEBATE TEAM
369140	Clear	\$1,434.19	11/04/10	03057	BRAD BERGIE
369141	Clear	\$70.00	11/04/10	08361	BROOKE FURLONG
369142	Clear	\$571.78	11/04/10	00358	BRYAN ROCK PRODUCTS INC
369143	Clear	\$215.00	11/04/10	00370	BUREAU OF EDUCATION & RESEARCH
369144	Clear	\$125.00	11/04/10	00491	CLOSING THE GAP
369145	Clear	\$61.23	11/04/10	07299	COBORNSDELIVERS LLC
369146	Clear	\$16,350.00	11/04/10	00527	COMSTOCK & SONS INC
369147	Clear	\$255.00	11/04/10	07088	CUSTOM WATER WORKS
369148	Clear	\$252.36	11/04/10	00599	DALCO
369149		\$2,500.00	11/04/10	06007	DAN DESTACHE
369150	Clear	\$1,092.00	11/04/10	00678	DOMINO'S PIZZA
369151	Clear	\$77.13	11/04/10	00679	DONATELLI'S
369152	Clear	\$422.00	11/04/10	04719	DOOR SERVICE CO OF THE TWIN CITIES INC
369153	Clear	\$1,743.72	11/04/10	06030	EARTHGRAINS BAKING CO.INC
369154	Clear	\$160.00	11/04/10	08365	EDWARD BERTSCH
369155	Clear	\$590.50	11/04/10	03241	ELECTRONIC DESIGN CO
369156	Clear	\$176.00	11/04/10	03087	ERIKA HAMMERSCHMIDT
369157	Clear	\$30.20	11/04/10	03218	ESTR PUBLICATIONS
369158	Clear	\$1,137.72	11/04/10	00803	EXPRESS PERSONNEL SERVICES INC
369159	Clear	\$10.63	11/04/10	00817	FEDEX
369160	Clear	\$11,203.94	11/04/10	06819	FIRST STUDENT
369161	Clear	\$244.53	11/04/10	00844	FLAGHOUSE INC
369162	Clear	\$188.39	11/04/10	00856	FOLLETT EDUCATIONAL SERVICES
369163	Clear	\$579.78	11/04/10	06146	GOPHER
369164	Clear	\$92.92	11/04/10	00987	GRAINGER
369165	Clear	\$102.12	11/04/10	08310	GRAMPA'S GARDEN
369166	Clear	\$95.70	11/04/10	04196	HANDWRITING WITHOUT TEARS, JAN OLSEN, OTR
369167	Clear	\$169.15	11/04/10	01116	HERITAGE PRINTING
369168	Clear	\$1,345.00	11/04/10	03331	I.S.D # 622 COMMUNITY ED
369169	Clear	\$386.73	11/04/10	01240	J W PEPPER OF MINNEAPOLIS
369170	Clear	\$300.00	11/04/10	03401	JOE KOSCIANSKI
369171	Clear	\$182.00	11/04/10	07741	JOHN KOENIG
369172	Clear	\$910.00	11/04/10	05863	JOHNSON & CONDON P.A.
369173	Clear	\$1,820.32	11/04/10	01300	JOSTENS
369174	Clear	\$500.75	11/04/10	03195	LASERPLUS, LLC
369175	Clear	\$310.00	11/04/10	04307	LEADERSHIP MEDIA
369176		\$169.90	11/04/10	06307	LEARNING A-Z
369177	Clear	\$140.00	11/04/10	08360	LENNIE VANKLEI
369178	Clear	\$330.00	11/04/10	05495	LIFELINE AMPLIFICATION SYSTEMS
369179	Clear	\$963.75	11/04/10	07073	LOFFLER
369180	Clear	\$2,974.18	11/04/10	01539	MACKIN LIBRARY MEDIA
369181		\$1,350.00	11/04/10	08362	MAHTOMEDI SOCCER ASSOCIATION

CHECK REGISTER

Nov-10

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
369182	Clear	\$140.00	11/04/10	08351	MARC LOMBARDI
369183	Clear	\$27,869.02	11/04/10	08289	MATRIX COMMUNICATIONS
369184	Clear	\$34.99	11/04/10	07990	MAYER-JOHNSON
369185	Clear	\$46.76	11/04/10	01672	MEDCO SUPPLY INC
369186	Clear	\$192.39	11/04/10	01684	MENARDS OAKDALE CASHWAY LUMBER
369187	Clear	\$140.00	11/04/10	05991	MICHAEL BONN
369188	Clear	\$140.00	11/04/10	05992	MIKE PETREY
369189	Clear	\$224.00	11/04/10	06108	MIKE ROSE
369190	Clear	\$462.66	11/04/10	01897	NATIONAL TICKET CO
369191	Clear	\$70.00	11/04/10	02205	NCS PEARSON INC
369192	Clear	\$2,097.25	11/04/10	01971	NORTHEAST METRO 916
369193	Clear	\$396.87	11/04/10	07429	NORTHERN SPEECH SERVICES INC.
369194	Clear	\$109.22	11/04/10	02046	ONION MOUNTAIN TECHNOLOGY
369195	Clear	\$34.97	11/04/10	02051	ORIENTAL TRADING CO,INC
369196	Clear	\$612.50	11/04/10	02078	PARK BUS CO
369197	Clear	\$864.00	11/04/10	07973	PARTNERS IN EDUCATION INC
369198	Clear	\$2,674.84	11/04/10	03538	PARTSTOCK COMPUTER
369199	Clear	\$688.64	11/04/10	07477	PEARSON EDUCATION
369200	Clear	\$58.46	11/04/10	02161	POPP.COM INC
369201	Clear	\$497.13	11/04/10	02162	PORTA PHONE CO
369202	Clear	\$650.90	11/04/10	02180	PRESS PUBLICATIONS
369203	Clear	\$183.70	11/04/10	02190	PRO-ED
369204	Clear	\$340.00	11/04/10	03136	RATWIK ROSZAK & MALONEY P A
369205	Clear	\$37.95	11/04/10	03252	RESEARCH PRESS
369206	Clear	\$149.00	11/04/10	03519	RESOURCES FOR EDUCATORS
369207	Clear	\$23.60	11/04/10	02346	RYCO SUPPLY COMPANY
369208	Clear	\$30.90	11/04/10	02417	SCHOOL HEALTH CORPORATION
369209	Clear	\$72.49	11/04/10	02420	SCHOOL SPECIALTY INC
369210	Clear	\$500.00	11/04/10	03482	SHAVLIK TECHNOLOGIES
369211	Clear	\$417.18	11/04/10	02483	SIEMENS INDUSTRY, INC
369212	Clear	\$1,197.28	11/04/10	00553	STAPLES
369213	Clear	\$736.00	11/04/10	03088	STEVE HAMMERSCHMIDT
369214	Clear	\$122.84	11/04/10	03336	STRATEGIC EQUIPMENT
369215	Clear	\$29.95	11/04/10	02664	SUPER DUPER PUBLICATIONS
369216	Clear	\$120.29	11/04/10	02698	TEACHER'S DISCOVERY
369217	Clear	\$485.00	11/04/10	04551	THE GOODPRINTER
369218	Void	\$984.59	11/04/10	02729	THERAPY SHOPPE
369219	Clear	\$61,905.60	11/04/10	02748	TIES
369220	Clear	\$11.37	11/04/10	02750	TIME FOR KIDS
369221	Clear	\$6,000.00	11/04/10	03617	VENTURES FOR EXCELLENCE
369222	Clear	\$122.39	11/04/10	02873	VOSS LIGHTING
369223	Clear	\$2,550.99	11/04/10	02903	WASTE MANAGEMENT-MN-WI
369224	Clear	\$68.95	11/04/10	04788	WATER CARE
369225	Clear	\$80.00	11/04/10	02941	WHITE BEAR GLASS INC
369226	Clear	\$882.00	11/04/10	02964	WILD MOUNTAIN
369227	Clear	\$901.83	11/04/10	03255	WORLD BOOK, INC
369228	Clear	\$14.44	11/04/10	00723	XCEL ENERGY
369229	Clear	\$9,826.18	11/04/10	03017	XEROX CORPORATION
369230	Clear	\$1,121.35	11/11/10	00009	AAA AWARDS
369231	Clear	\$276.00	11/11/10	03455	AARP
369232	Clear	\$1,224.00	11/11/10	00153	AES-APPLIED ENVIRONMENTAL SCIENCES INC
369233	Clear	\$399.00	11/11/10	00108	AMERICAN SCHOOL BOARD JOURNAL
369234	Clear	\$260.73	11/11/10	02421	ANDERSON'S SCHOOL EVENT/ SPIRIT
369235	Clear	\$297.00	11/11/10	03636	APPLE COMPUTER

CHECK REGISTER

Nov-10

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
369236	Clear	\$477.98	11/11/10	00260	BEST BUY BUSINESS ADVANTAGE ACCOUNT
369237	Clear	\$704.70	11/11/10	03115	CHARLES LINDERKAMP
369238	Clear	\$331.98	11/11/10	00599	DALCO
369239	Clear	\$3,235.73	11/11/10	00628	DELLWOOD HILLS GOLF CLUB
369240	Clear	\$205.98	11/11/10	00678	DOMINO'S PIZZA
369241	Clear	\$846.00	11/11/10	00678	DOMINO'S PIZZA
369242		\$238.00	11/11/10	00679	DONATELLI'S
369243	Clear	\$158.46	11/11/10	00725	ECKROTH MUSIC COMPANY
369244	Clear	\$184.00	11/11/10	07112	ELECTRICAL MECHANICAL SERV.INC
369245	Clear	\$625.00	11/11/10	07629	ERIC JOHNSON
369246	Clear	\$355.52	11/11/10	00787	ERICKSON OIL PRODUCTS INC
369247	Clear	\$1,317.36	11/11/10	00803	EXPRESS PERSONNEL SERVICES INC
369248	Clear	\$2,047.92	11/11/10	06819	FIRST STUDENT
369249	Clear	\$115,029.60	11/11/10	06819	FIRST STUDENT
369250	Clear	\$701.83	11/11/10	00848	FLINN SCIENTIFIC INC
369251	Clear	\$203.32	11/11/10	06697	FRATTALLONE'S ACE HARDWARE STORES
369252	Clear	\$606.36	11/11/10	01464	G&K SERVICES
369253	Clear	\$54.00	11/11/10	03051	GINA ZITZER
369254	Clear	\$196.12	11/11/10	00987	GRAINGER
369255	Clear	\$130.00	11/11/10	03081	GRAY SEEVER
369256	Clear	\$95.65	11/11/10	03212	GREAT IDEAS FOR TEACHING
369257	Clear	\$581.66	11/11/10	03355	GREEN LIGHTS RECYCLING, INC
369258	Clear	\$4.95	11/11/10	01018	GROTH MUSIC
369259	Clear	\$586.40	11/11/10	08257	HAFFNER PRESS
369260	Clear	\$7,573.99	11/11/10	06935	HASTINGS CO-OP CREAMERY CO.
369261	Clear	\$21,845.52	11/11/10	01173	HSI-HUMAN SERVICES INC
369262	Clear	\$667.00	11/11/10	01173	HUMAN SERVICES INC
369263		\$35.00	11/11/10	03331	I.S.D # 622 COMMUNITY ED
369264	Clear	\$21.95	11/11/10	08329	IRLEN INSTITUTE INTERNATIONAL HEADQUARTERS
369265	Clear	\$140.00	11/11/10	05145	JAMES GRIBBLE
369266	Clear	\$2,687.50	11/11/10	08371	JENNIFER YORK-BARR
369267	Clear	\$5,849.98	11/11/10	03378	KELLY SERVICES, INC
369268	Clear	\$20.75	11/11/10	07509	KENT DISTRICT LIBRARY
369269	Clear	\$152.17	11/11/10	01372	KNOWLAN'S SUPER MARKETS
369270	Clear	\$228.91	11/11/10	03195	LASERPLUS, LLC
369271	Clear	\$812.00	11/11/10	07606	LOFFLER COMPANY INC
369272	Clear	\$80.20	11/11/10	01557	MAHTOMEDI AUTO SERVICE
369273	Clear	\$140.00	11/11/10	08351	MARC LOMBARDI
369274	Clear	\$50.00	11/11/10	01612	MASE
369275	Clear	\$299.00	11/11/10	01612	MASE
369276	Clear	\$143.73	11/11/10	01683	MENARDS
369277	Clear	\$65.00	11/11/10	01699	METRO ECSU
369278	Clear	\$140.00	11/11/10	05991	MICHAEL BONN
369279	Clear	\$138.24	11/11/10	04099	MINNCOR INDUSTRIES
369280	Clear	\$130.00	11/11/10	01762	MMEA
369281		\$30.00	11/11/10	08370	MOM'S CLUB OF WHITE BEAR AREA
369282	Clear	\$13,549.00	11/11/10	01803	MSHSL -MN STATE H S LEAGUE
369283	Clear	\$12,176.00	11/11/10	01862	MUSIC CONNECTION INC
369284	Clear	\$140.00	11/11/10	08366	NORTH COMO PRESBYTERIAN CHURCH
369285	Clear	\$22.50	11/11/10	02043	ON SITE SANITATION INC
369286	Clear	\$191.80	11/11/10	06926	ORECK FLOOR CARE
369287	Clear	\$113.82	11/11/10	02051	ORIENTAL TRADING CO,INC
369288	Clear	\$3,236.08	11/11/10	05985	PAMS LUNCHROOM LLC

CHECK REGISTER

Nov-10

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
369289	Clear	\$83.54	11/11/10	06012	PREMIUM WATERS INC
369290	Clear	\$283.00	11/11/10	02180	PRESS PUBLICATIONS
369291	Clear	\$2,049.75	11/11/10	02227	QWEST
369292	Clear	\$14,625.00	11/11/10	02252	REGION 4AA
369293	Clear	\$98.00	11/11/10	02301	RIVERSIDE PUBLISHING CO/HN REC.CO LLC
369294	Clear	\$565.00	11/11/10	02413	SCHOLASTIC BOOK CLUBS INC
369295	Clear	\$317.63	11/11/10	03226	SCHOLASTIC MAGAZINES
369296	Clear	\$296.59	11/11/10	02420	SCHOOL SPECIALTY INC
369297		\$105.00	11/11/10	02492	SIMLEY HIGH SCHOOL
369298	Clear	\$608.75	11/11/10	00553	STAPLES
369299	Clear	\$58.84	11/11/10	03336	STRATEGIC EQUIPMENT
369300	Clear	\$144.00	11/11/10	02724	TEXTBOOK WAREHOUSE
369301	Clear	\$159.00	11/11/10	04551	THE GOODPRINTER
369302	Clear	\$300.00	11/11/10	08369	THE MADISON CENTER
369303	Clear	\$787.50	11/11/10	08364	THERAPEUTIC FRAMWORKS INC
369304	Clear	\$197.09	11/11/10	02729	THERAPY SHOPPE
369305	Clear	\$3,512.00	11/11/10	02747	TIERNEY BROTHERS INC
369306	Clear	\$9,814.54	11/11/10	02748	TIES
369307	Clear	\$140.00	11/11/10	08295	TIM WESSELS
369308	Clear	\$290.05	11/11/10	02776	TRANS-MISSISSIPPI BIOLOGICAL
369309	Clear	\$324.80	11/11/10	02784	TRI STATE BOBCAT INC
369310	Clear	\$86.75	11/11/10	02785	TRIARCO
369311	Clear	\$439.36	11/11/10	03345	TRIO SUPPLY CO
369312	Clear	\$32,941.66	11/11/10	06934	US FOODSERVICE INC
369313	Clear	\$2,320.00	11/11/10	02902	WASHINGTON COUNTY
369314	Clear	\$448.00	11/18/10	08372	A+ EDUCATORS
369315	Clear	\$197.65	11/18/10	00009	AAA AWARDS
369316	Clear	\$2,132.55	11/18/10	00039	ACT
369317	Clear	\$377.29	11/18/10	00047	ADT SECURITY SYSTEMS
369318	Clear	\$1,008.28	11/18/10	00085	AMAZON.COM
369319	Clear	\$80,147.42	11/18/10	08214	AMERICAN HEALTH RESOURCES
369320	Clear	\$2,850.00	11/18/10	03497	AMNITY INSTITUTE
369321		\$1,497.00	11/18/10	03636	APPLE COMPUTER
369322		\$111.90	11/18/10	03262	BEGGIN SPORTS
369323	Clear	\$380.00	11/18/10	08377	BIELENBERG SPORTS CENTER
369324	Clear	\$1,714.44	11/18/10	03057	BRAD BERGIE
369325	Clear	\$53.18	11/18/10	07451	CAMBIUM LEARNING TECHNOLOGIES
369326	Clear	\$4,505.00	11/18/10	07031	CARRIE ARDITO
369327	Clear	\$105.00	11/18/10	08379	CUSTOM BUILT BEE-BOT MAZES
369328	Clear	\$663.00	11/18/10	07088	CUSTOM WATER WORKS
369329		\$540.00	11/18/10	00598	DAIRY QUEEN
369330	Clear	\$200.00	11/18/10	03433	DELL COMPUTER CORP.
369331	Clear	\$1,797.58	11/18/10	00628	DELLWOOD HILLS GOLF CLUB
369332	Clear	\$110.30	11/18/10	00634	DEMCO
369333	Clear	\$1,080.00	11/18/10	00678	DOMINO'S PIZZA
369334		\$245.00	11/18/10	00679	DONATELLI'S
369335	Clear	\$1,120.00	11/18/10	03969	ENERGYWISE CONSULTING,LLC
369336	Clear	\$1,377.24	11/18/10	00803	EXPRESS PERSONNEL SERVICES INC
369337	Clear	\$500.00	11/18/10	08380	FEYEREISEN STUDIOS INC
369338	Clear	\$86.40	11/18/10	00988	GRANDMA'S BAKERY
369339	Clear	\$95.00	11/18/10	04279	GROVES ACADEMY
369340	Clear	\$30,934.76	11/18/10	01096	HEALTHPARTNERS
369341	Clear	\$80.25	11/18/10	01134	HODGES BADGE CO
369342	Clear	\$1,449.00	11/18/10	01173	HUMAN SERVICES INC

CHECK REGISTER

Nov-10

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
369343	Clear	\$400.00	11/18/10	07678	JACK BODER/PHOTOBRODER
369344	Clear	\$286.20	11/18/10	08375	JODI ZEMKE
369345	Clear	\$535,882.00	11/18/10	06303	JOHNSON CONTROLS
369346	Clear	\$36.00	11/18/10	03364	JUDY DEANS
369347		\$300.00	11/18/10	07359	KAO KALIA YANG
369348	Clear	\$10,661.17	11/18/10	03378	KELLY SERVICES, INC
369349	Clear	\$117.56	11/18/10	01372	KNOWLAN'S SUPER MARKETS
369350	Clear	\$129.00	11/18/10	06404	KRISTIAN THONVOLD
369351	Clear	\$721.85	11/18/10	03195	LASERPLUS, LLC
369352	Clear	\$1,380.00	11/18/10	07149	LINDA NORDGREN
369353	Clear	\$43.95	11/18/10	01495	LINGUISYSTEMS INC
369354	Clear	\$250.00	11/18/10	08328	LORI CREVER
369355	Clear	\$69.00	11/18/10	03486	LRP PUBLICATIONS
369356	Clear	\$3,753.55	11/18/10	03182	MADISON NATIONAL LIFE
369357	Clear	\$87.98	11/18/10	07990	MAYER-JOHNSON
369358	Clear	\$40.00	11/18/10	01699	METRO ECSU
369359	Clear	\$582.79	11/18/10	06322	MIDAMERICA ADMIN & RETIREMENT SOLUTIONS INC
369360	Clear	\$1,000.00	11/18/10	01810	MN YOUTH INTERVENTION PROGRAMS
369361	Clear	\$92.00	11/18/10	01803	MSHSL -MN STATE H S LEAGUE
369362	Clear	\$56.00	11/18/10	01803	MSHSL -MN STATE H S LEAGUE
369363	Clear	\$1,275.00	11/18/10	01803	MSHSL -MN STATE H S LEAGUE
369364		\$160.00	11/18/10	07349	NACAC-NATIONAL ASSN OF COLLEGE ADMISSIONS COU
369365		\$150.00	11/18/10	08368	NORTHEAST COUNSELING PA
369366	Clear	\$1,666.63	11/18/10	01971	NORTHEAST METRO 916
369367	Clear	\$7,027.50	11/18/10	01971	NORTHEAST METRO 916
369368	Clear	\$142.00	11/18/10	03538	PARTSTOCK COMPUTER
369369	Clear	\$240,304.68	11/18/10	08212	PREFERRED ONE
369370	Clear	\$290.08	11/18/10	02180	PRESS PUBLICATIONS
369371	Clear	\$487.50	11/18/10	06512	RESCO
369372		\$500.00	11/18/10	08378	ROB SUTHERLAND
369373	Clear	\$780.26	11/18/10	07113	SAM'S CLUB
369374	Clear	\$891.26	11/18/10	07113	SAM'S CLUB
369375	Clear	\$2,242.12	11/18/10	06219	SCHOLASTIC BOOK FAIR
369376	Clear	\$429.00	11/18/10	08374	SCHOOL CHECK IN/ SUMMIT IND.CORP
369377	Clear	\$22.04	11/18/10	02420	SCHOOL SPECIALTY INC
369378	Clear	\$179.89	11/18/10	02420	SCHOOL SPECIALTY INC
369379	Clear	\$200.00	11/18/10	03123	SHEILA MERZER M A
369380	Clear	\$1,450.00	11/18/10	02581	ST CROIX BOAT & PACKET CO
369381	Clear	\$73.29	11/18/10	00553	STAPLES
369382	Clear	\$1,472.00	11/18/10	03088	STEVE HAMMERSCHMIDT
369383	Clear	\$129.00	11/18/10	05162	STEVEN LASHOMB
369384		\$65.00	11/18/10	07760	THE CHRONICLE OF HIGHER EDUCATION
369385	Clear	\$310.00	11/18/10	08373	USAC-UNIVERSAL SERVICE ADMIN.CO
369386		\$80.00	11/18/10	05875	WHITE BEAR LAKE HIGH SCHOOL
369387	Clear	\$56.50	11/18/10	08376	WISSOTA MANUFACTURING CO
369388	Clear	\$48.65	11/24/10	00009	AAA AWARDS
369389		\$40.00	11/24/10	07791	ANDOVER DEBATE TEAM
369390	Clear	\$296.90	11/24/10	08385	ANGELA THOMAS
369391	Clear	\$148.00	11/24/10	00168	ART'S EXPERT APPLIANCE INC
369392		\$530.00	11/24/10	05140	CHISAGO LAKES SCHOOLS
369393	Clear	\$93.09	11/24/10	07299	COBORNSDELIVERS LLC
369394		\$225.00	11/24/10	05065	COMO PLANETARIUM

CHECK REGISTER

Nov-10

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
369395	Clear	\$2,062.28	11/24/10	08078	DEVELOPMENTAL STUDIES CENTER
369396	Clear	\$1,614.00	11/24/10	00678	DOMINO'S PIZZA
369397		\$275.00	11/24/10	00679	DONATELLI'S
369398	Clear	\$383.00	11/24/10	03241	ELECTRONIC DESIGN CO
369399		\$11,290.01	11/24/10	03203	EMID
369400	Clear	\$625.00	11/24/10	07629	ERIC JOHNSON
369401		\$60.00	11/24/10	07098	FOREST LAKE DEBATE TEAM
369402		\$1,995.79	11/24/10	00936	GBC-GENERAL BINDING CORPORATION
369403		\$7,281.84	11/24/10	01173	HSI-HUMAN SERVICES INC
369404	Clear	\$100.00	11/24/10	03656	JOE CRUZ
369405	Clear	\$418.00	11/24/10	03235	KATY LUDWIGSON
369406		\$6,447.09	11/24/10	03378	KELLY SERVICES, INC
369407		\$96.00	11/24/10	03195	LASERPLUS, LLC
369408	Clear	\$105.90	11/24/10	01495	LINGUISYSTEMS INC
369409	Clear	\$23.96	11/24/10	01601	MARSHALL CAVENDISH CORP
369410	Clear	\$4,440.00	11/24/10	01803	MSHSL -MN STATE H S LEAGUE
369411		\$1,382.84	11/24/10	02043	ON SITE SANITATION INC
369412	Clear	\$65.50	11/24/10	04488	ORANGE TREE EMPLOYMENT SCREENING
369413		\$235.90	11/24/10	06843	PC AVIATOR INC
369414		\$165.00	11/24/10	07807	ROSEVILLE AREA HIGH SCHOOL=MGGOA
369415		\$77.98	11/24/10	05075	SAMUEL FRENCH INC
369416		\$504.00	11/24/10	06784	SANDY SCHOENECKER
369417		\$333.69	11/24/10	08363	SCHOOL OUTLET
369418	Clear	\$258.24	11/24/10	02420	SCHOOL SPECIALTY INC
369419		\$124.00	11/24/10	08383	SHERRYL YECHOUT
369420		\$195.48	11/24/10	00553	STAPLES
369421		\$19.49	11/24/10	08384	TAYLOR TEFFT
369422	Clear	\$2,449.43	11/24/10	02748	TIES
369423		\$1,400.00	11/24/10	02760	TOP 20 TRAINING LLC
369424	Clear	\$487.54	11/24/10	03345	TRIO SUPPLY CO
369425		\$700.00	11/24/10	02912	WELCH VILLAGE SKI AREA INC
369426	Clear	\$7,276.59	11/24/10	02916	WELSH COMPANIES LLC
369427		\$700.00	11/30/10	04342	WISCONSIN SCTF
80000780	Clear	\$13.49	11/04/10	99999	Harris, Raymond
80000781	Clear	\$92.00	11/04/10	99999	Mitchell, Michelle
80000782	Clear	\$32.26	11/04/10	99999	Heagle, Kristin
80000783	Clear	\$15.74	11/04/10	99999	Rana, Marianne E
80000784	Clear	\$15.00	11/04/10	99999	King, Christine
80000785	Clear	\$21.41	11/04/10	99999	Gerver, Laurie
80000786	Clear	\$40.16	11/04/10	99999	Galbus, Ann C
80000787	Clear	\$197.39	11/04/10	99999	Gerver, Laurie
80000788	Clear	\$96.45	11/04/10	99999	Erickson, Anne
80000789	Clear	\$250.00	11/04/10	99999	Felber, George C
80000790	Clear	\$104.00	11/04/10	99999	Poirier, Nicole
80000791	Clear	\$108.45	11/04/10	99999	Trautman, Terry
80000792	Clear	\$49.20	11/04/10	99999	Livingston, Judi
80000793	Clear	\$42.59	11/04/10	99999	Peterson, Teresa
80000795	Clear	\$38.50	11/04/10	99999	Hanken Sr, John
80000796	Clear	\$101.70	11/04/10	99999	Olson, Lindsey S
80000797	Clear	\$126.93	11/04/10	99999	Connelly, Barbara
80000798	Clear	\$41.55	11/04/10	99999	Connelly, Barbara
80000799	Clear	\$10.00	11/11/10	99999	Brass, Valerie B
80000800	Clear	\$30.00	11/11/10	99999	Oswald, Jean G
80000801	Clear	\$70.00	11/11/10	99999	Forbes, Donna M

CHECK REGISTER

Nov-10

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
80000802	Clear	\$29.80	11/11/10	99999	Olson, Lindsey S
80000803	Clear	\$242.55	11/11/10	99999	Sneden, Bethany
80000804	Clear	\$114.92	11/11/10	99999	Sneden, Bethany
80000805	Clear	\$307.90	11/11/10	99999	Sneden, Bethany
80000806	Clear	\$6.00	11/11/10	99999	Sneden, Bethany
80000807	Clear	\$40.19	11/11/10	99999	Wendelboe, Angel
80000808	Clear	\$16.14	11/11/10	99999	Huberty, Cassandra
80000809	Clear	\$205.44	11/11/10	99999	Edinger, Helen P
80000810	Clear	\$105.31	11/11/10	99999	Sneden, Bethany
80000811	Clear	\$208.91	11/11/10	99999	Strege, Bonny K
80000812	Clear	\$18.90	11/11/10	99999	Lindahl, Lori A
80000813	Clear	\$670.10	11/11/10	99999	Springborg, Heid
80000814	Clear	\$68.00	11/11/10	99999	Nickleby, Kathe
80000815	Clear	\$15.00	11/11/10	99999	Deragisch, Carissa
80000816	Clear	\$48.50	11/11/10	99999	Moore, Christopher
80000817	Clear	\$49.00	11/11/10	99999	Nickleby, Kathe
80000818	Clear	\$28.00	11/11/10	99999	McCormick, Joan
80000819	Clear	\$71.00	11/11/10	99999	Shawbold, Dean
80000820	Clear	\$112.01	11/11/10	99999	Nickleby, Kathe
80000821	Clear	\$85.81	11/11/10	99999	Hei, Mary Jo
80000822	Clear	\$150.00	11/11/10	99999	Woeltge, Maureen M
80000823	Clear	\$35.00	11/11/10	99999	Newman, Keith
80000824	Clear	\$306.50	11/11/10	99999	Whisler, Jeff
80000825	Clear	\$100.00	11/11/10	99999	Klinkhammer, Pam
80000826	Clear	\$75.50	11/11/10	99999	Crothers, Patrick
80000827	Clear	\$44.00	11/11/10	99999	Crothers, Patrick
80000828	Clear	\$207.81	11/18/10	99999	Anderson, Christy
80000829	Clear	\$26.95	11/18/10	99999	Olson, Lindsey S
80000830	Clear	\$51.31	11/18/10	99999	May, Sydney L
80000831	Clear	\$60.78	11/18/10	99999	Hoffman, Susan K
80000832	Clear	\$91.65	11/18/10	99999	Hill, Sarah M
80000833	Clear	\$34.27	11/18/10	99999	Ryan, Erica M
80000834	Clear	\$14.49	11/18/10	99999	Kuchar, Sue
80000835	Clear	\$46.33	11/18/10	99999	Dusek, Sara A
80000836	Clear	\$133.00	11/18/10	99999	Flesner, Nicole
80000837	Clear	\$58.89	11/18/10	99999	Mickelson, Craig
80000838	Clear	\$4.62	11/18/10	99999	Lanoux, Denise R
80000839	Clear	\$32.12	11/18/10	99999	Mickelson, Craig
80000840	Clear	\$174.40	11/18/10	99999	Krause, Sandra M
80000841	Clear	\$47.04	11/18/10	99999	Melquist, Nancy
80000842	Clear	\$6.41	11/18/10	99999	Burshten, Judy A
80000843	Clear	\$59.94	11/18/10	99999	Burshten, Judy A
80000844	Clear	\$44.35	11/18/10	99999	Tansom, Paula A
80000845	Clear	\$99.01	11/18/10	99999	Tansom, Paula A
80000846	Clear	\$23.93	11/18/10	99999	Chow, Nanette L
80000847	Clear	\$67.56	11/18/10	99999	Hurd, Rebecca A
80000848	Clear	\$769.29	11/24/10	99999	Driscoll, James
80000849	Clear	\$124.14	11/24/10	99999	Sneden, Bethany
80000850	Clear	\$26.95	11/24/10	99999	Sneden, Bethany
80000851	Clear	\$62.50	11/24/10	99999	Kostuch, Tonya M
80000852	Clear	\$67.50	11/24/10	99999	Kostuch, Tonya M
80000853	Clear	\$58.50	11/24/10	99999	Kostuch, Tonya M
80000854	Clear	\$48.00	11/24/10	99999	Kostuch, Tonya M
80000855	Clear	\$134.40	11/24/10	99999	Kaczorek, Debora

CHECK REGISTER

Nov-10

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
80000856	Clear	\$8.95	11/24/10	99999	Olson, Lindsey S
80000857	Clear	\$46.00	11/24/10	99999	Hennen, Beth A
80000858	Clear	\$29.99	11/24/10	99999	Hatcher, Michelle
80000859	Clear	\$60.70	11/24/10	99999	Carlson, Debra K
80000860	Clear	\$74.91	11/24/10	99999	Mitchell, Michelle
80000862	Clear	\$15.00	11/24/10	99999	King, Christine
80000863	Clear	\$15.00	11/24/10	99999	Lonquist, Janis
80000864	Clear	\$13.98	11/24/10	99999	Donovan, Julie A
80000865	Clear	\$24.19	11/24/10	99999	Huberty, Cassandra
80000866	Clear	\$407.40	11/24/10	99999	Viker, Lynne M
80000867	Clear	\$42.00	11/24/10	99999	Shafer, Kelly K
80000868	Clear	\$26.27	11/24/10	99999	Wagner-Beek, Leslie
	Ck Amt	\$1,531,365.59			

**INDEPENDENT SCHOOL DISTRICT #832
WIRE TRANSFER TRANSACTIONS
MONTH OF NOVEMBER 2010**

<u>DATE</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
11/4/10	Washington County	MN Trust	\$2,236,217.00	direct payment
11/12/10	MN Trust	MSDLAF	\$1,000,000.00	cover checks
11/12/10	State of Minnesota	MN Trust	\$52,532.98	direct state payment
11/15/10	US Bank	Peoples Bank of Commerce-EBC Flex	\$8,200.13	flex benefits
11/15/10	US Bank	Mid State Corp Federal CU	\$10,468.81	MEA teachers union dues
11/15/10	US Bank	Central Bank	\$988.26	para union dues
11/15/10	MSDLAF	US Bank	\$509,504.81	cover checks
11/15/10	US Bank	IRS	\$191,595.46	federal & fica taxes
11/15/10	US Bank	MN Dept of Revenue	\$29,257.14	state payroll taxes
11/15/10	US Bank	Public Emp. Retirement Assoc.	\$20,144.69	pera retirement
11/15/10	US Bank	Mn Teachers Retirement	69866	teachers retirement
11/15/10	US Bank	SOMI Funding	\$54,946.70	TSA payment
11/15/10	US Bank	State Street Bank	\$1,161.04	Deferred Comp
11/17/10	State of Minnesota	MN Trust	\$17,543.83	direct state payment
11/23/10	State of Minnesota	MN Trust	\$228.08	direct state payment
11/24/10	MN Trust	MSDLAF	\$1,200,000.00	cover checks
11/30/10	US Bank	Peoples Bank of Commerce-EBC Flex	\$8,590.13	flex benefits
11/30/10	US Bank	Mid State Corp Federal CU	\$10,599.85	MEA teachers union dues
11/30/10	US Bank	Central Bank	\$988.26	para union dues
11/30/10	MSDLAF	US Bank	\$499,201.03	cover checks
11/30/10	US Bank	IRS	\$184,292.64	federal & fica taxes
11/30/10	US Bank	MN Dept of Revenue	\$31,606.28	state payroll taxes
11/30/10	US Bank	Public Emp. Retirement Assoc.	\$19,766.56	pera retirement
11/30/10	US Bank	Mn Teachers Retirement	\$68,662.36	TRA payment
11/30/10	US Bank	SOMI Funding	\$53,846.70	TSA payment
11/30/10	US Bank	State Street Bank	\$1,161.04	Deferred Comp
11/30/10	State of Minnesota	MN Trust	\$20,203.75	direct state payment

Date: December 1, 2010

To: Mahtomedi School District Members

From: Pam Klinkhammer, Facility Manager, Community Education
Phil Belden, Supervisor of Buildings and Grounds

RE: **Improvement for the DEC Outdoor Rink Site**

I am pleased to inform you that an improvement was made to the Outdoor Rink Site that resides on School District and City of Mahtomedi property at 55 Briarwood Ave, in November 2010.

A concrete entrance slab was installed to improve the surface between the warming house and the middle rink in regard to equipment and patrons using the rinks.

Herb Gibson volunteered to coordinate the process; Gunderson Construction Inc. provided complete services involved in the construction process and The Mahtomedi Youth Hockey Association paid the monetary project value for the project. Phil Belden, school district buildings and grounds, supervised the preparation work needed before the project was accepted on behalf of the School District and City of Mahtomedi.

The overall goals for the site work are:

- Address safety issues
- Reduce water consumption and related costs
- Improve the quality of the outdoor skating/hockey experience
- Improve the attractiveness of the site
- Maximize the resources of all the partners to keep expenses as low as possible
- Improvement of the surface between the rinks and the warming house