

INDEPENDENT SCHOOL DISTRICT #832
REGULAR MEETING – BOARD OF EDUCATION
Thursday, October 14, 2010 - 7:00 PM
Mahtomedi District Education Center - Community Room

The Mission of the Mahtomedi School District No. 832, as a multi-community public school system, is to provide individually challenging, lifelong learning experiences for all people, leading to productive and self-fulfilling roles in a global society, accomplished through partnerships with students, families, staff and communities all committed to excellence.

- AGENDA -

1. CALL TO ORDER
2. ROLL CALL OF ATTENDANCE
3. APPROVAL OF THE AGENDA
4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items
5. PRESENTATIONS/RECOGNITION
 - A. Mahtomedi High School - Beginning of the Year Update 5
Presenter: Kathe Nickleby
6. PUBLIC COMMENT
Visitors attending the meeting who wish to address the school board on any issue that is on the agenda may do so at this time. Please refer to the last page for the procedure that has been established for public comments.
7. REPORT FROM STUDENT REPRESENTATIVE
 - A. Alexandra Pfiffner, Student Representative
8. APPROVAL OF MINUTES
 - A. September 9, 2010 - Regular Meeting 6
9. DISCUSSION/INFORMATION ITEMS
 - A. Calendar of Events 11
 - B. Facilities Update
 - C. Staff Development Model and Curriculum Review 13
Presenter: Lynne Viker/Beth Sneden
 - D. Q-Comp Update 14
Presenter: Beth Sneden
 - E. Policies
 1. First Reading
 - a. Policy 902 - Use of School Facilities 16
Presenter: Mary George/Pam Klinkhammer
10. ACTION ITEMS
 - A. Approval of Revised 2010-2011 School Calendar 32
Last day of school for grades 9-12 changed from June 9 to June 3, 2011.

Presenter: Mark Larson

11. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

Presenter: Steve Wolgamot

B. Integration District: Educational Equity Alliance (EEA)

Presenter: Mary Jo Deters

C. Minnesota School Boards Association (MSBA) Legislative Liaison

Presenter: Kevin Donovan

D. Northeast Metro 916 Board

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Presenter: John Belisle

12. SUPERINTENDENT'S REPORT

13. ADJOURNMENT

14. CONSENT AGENDA ITEMS (Items Approved Under #4)

A. Approval to Pay Bills - Check No. 368209 to 368708 and 80000593 to 80000691

36

B. Approval of Wire Transfer Transactions

48

C. Approval of Assurance of Compliance with State and Federal Law Prohibiting Discrimination

D. Gifts/Grants - Totaling \$9,689.43

1. Approval of Donation from Target-Take Charge of Education to Mahtomedi High School - \$4,089.43

2. Approval of Donation from Kramer-Berg American Legion Post 507 to Mahtomedi Area Community Education (*The Scoop*) - \$2,250

3. Approval of Donation from Kramer-Berg American Legion Post 507 to Mahtomedi Area Community Education (Senior Community Lunches) - \$1,950

4. Approval of Donation from Kramer-Berg American Legion Post 507 to Mahtomedi Area Community Education (MMS Cross Country) - \$1,000

5. Approval of Donation from Kramer-Berg American Legion Post 507 to Mahtomedi Area Community Education (MMS Volleyball) - \$400

E. Personnel

1. Approval of Contracts and Work Agreements

a. Nancy Askegaard - Receptionist - Mahtomedi High School (9/7/10 to 6/9/2011)

b. Rebecca Boytim - Paraprofessional - Wildwood Elementary School (2010-2011)

c. Lisa Channon - Long-Term Substitute Speech Pathologist - O. H. Anderson Elementary School (9/23/10 to 10/15/10)

Agenda - October 14, 2010

- d. Ahri Lee - ELL Paraprofessional - Mahtomedi Middle School (2010-2011)
- 2. Approval of Leaves of Absence
 - a. Kristen Isaacson - Speech Pathologist - O. H. Anderson Elementary School (9/20/10 to 10/15/10)

PUBLIC PARTICIPATION IN SCHOOL BOARD MEETINGS REGULAR SCHOOL BOARD MEETING

Thank you for coming. The School Board of Independent School District #832 hopes you will find the meeting informative. By attending, you will better understand how your school district operates. The School Board meeting is a meeting "in public," and not a public meeting. In order to conduct its work in a professional and business-like manner, the school board has established the following rules for conducting the meeting:

- Comments and questions on issues are welcome at the scheduled time on the agenda. The school board is prohibited by law from discussing concerns about individual employees or students in a public meeting. Please forward comments or issues regarding individual employees or students to the superintendent at mark.larson@mahtomedi.k12.mn.us or 651-407-2001.
- If you would like to speak to the school board, you will be recognized during Public Comment. The public may comment on any item on the agenda. The school board generally does not take action on any issue that is not on the agenda. Concerns or questions are forwarded to the superintendent for review and recommended action before consideration by the school board. Unless requested by a school board member, items on the consent agenda are not discussed by the school board at the meeting.
- The chairperson will ask citizens in attendance to sign in if they wish to address the school board. If you are late and wish to speak, please give your name, address, and agenda number to the clerk when you arrive.
- Individuals will be recognized in the order received. Since we are videotaping tonight's meeting for delayed broadcast, individuals who wish to address the school board or ask questions need to go to the microphone. Please state your name and address after being recognized and limit your comments to three minutes (approximately 450 written words). Everyone wishing to comment will be recognized and heard before anyone speaks twice.

School Board – October 14, 2010

(15 minutes)

Presentation of National Merit semifinalists in the 2011 scholarship competition.

Approximately 1.5 million students from some 22,000 high schools enter the 2011 National Merit Scholarship Program by taking the 2009 Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT®). Less than 1% of students are represented as semifinalists and are the highest scoring seniors taking the exam in 2009. Two students earned perfect scores of 36 on the PSAT/NMSQT®

Ashley Belisle

Ethan Heinzen

Emily Kvasnicka

Meghan McElreath

Julia Reich

Caitlin Steele

Imadeldin Makawi

Presentation of National Merit commended students in the 2011 scholarship competition.

These students are recognized for their exceptional academic promise demonstrated by their outstanding performance on the PSAT/MNSQT®

Maura Bremer

Morgan Campbell

Imadeldin Makawi

Anjali Seshadri

Rachel Singer

Peter Thompson

Melissa Wilm

Six Period Day

Homework

On-line hybrid courses

Minutes of Regular Meeting

Board of Education Mahtomedi Public Schools

A Regular meeting of the Board of Education of Mahtomedi Public Schools was held **Thursday, September 9, 2010**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

1. CALL TO ORDER

Meeting called to order at 7:02 p.m. by Chair Kevin Donovan.

2. ROLL CALL OF ATTENDANCE

Present: John Belisle; Cathy Dalton; Mary Jo Deters, Kevin Donovan; Judy Schwartz; Superintendent Mark Larson, ex officio; and Alexandra Pfiffner, Student Representative.
Absent: Steve Wolgamot.

3. APPROVAL OF THE AGENDA

Schwartz moved, Belisle seconded, approval of the agenda. Carried.

4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items

School Board Chair Kevin Donovan noted the \$59,874 in donations to the school district and expressed the school board/district's formal thank you to those who donate to our schools. Schwartz moved, Belisle seconded, approval of the actions recommended on the consent agenda. Carried.

5. PRESENTATIONS/RECOGNITION

A. Mahtomedi Area Educational Foundation (MAEF)

Kelly Unger and Laura Whitney, representing the Mahtomedi Area Educational Foundation (MAEF), reported that MAEF is gearing up for its fall fund drive. Last fall, MAEF raised \$32,670, and Unger and Whitney thanked school board members for their 100 percent participation. MAEF awarded close to \$140,000 in scholarships, grants, and sponsorships to students and teachers last school year. Note: Saturday, April 9, 2011 - MAEF Spring Gala.

6. PUBLIC COMMENT

The following members of the audience spoke to the school board:

Larry Flaherty, resident, and Terry Fischer, Mahtomedi fire chief - spoke to the school board about naming the new Wildwood School Raeburn Hayes Elementary School after Mahtomedi firefighters who lost their lives fighting a fire at Brines in Stillwater in 1982.

7. REPORT FROM STUDENT REPRESENTATIVE

A. Alexandra Pfiffner, Student Representative

Chair Kevin Donovan introduced new school board student representative Alex Pfiffner. Pfiffner reported on the following events at Mahtomedi High School: teacher help day, student orientation, returning student open house, first home football game and dance, and students and teachers are getting used to the new 6-period day.

8. APPROVAL OF MINUTES

A. August 12, 2010 - Regular Meeting

Belisle moved, Schwartz seconded, approval of the minutes from the August 12, 2010, school board meeting. Carried.

B. August 26, 2010 - Study Session

Belisle moved, Schwartz seconded, approval of the minutes from the August 26, 2010, school board study session. Carried.

9. DISCUSSION/INFORMATION ITEMS

A. Calendar of Events

Chair Kevin Donovan reviewed the calendar of events.

B. New Hires

Nicole Flesner, Human Resources Supervisor, introduced Dr. Mike Neubeck, Principal at Mahtomedi Middle School, and Su Sorenson, Dean of Students at Mahtomedi Middle School. Flesner also reported on new staff members at each of the schools.

C. Back to School Report

Superintendent Mark Larson reported on opening day enrollment and class sizes. The opening and first week of school has gone very well.

D. Facilities Update

Chuck Corliss, from the Center of Efficient School Operations (CESO), and Phil Belden, Supervisor of Buildings and Grounds, gave a facilities update. A report will be given each month covering the following four areas: design, submittals, permitting, and construction. So far all of the work being done has been in the design phase. This has entailed touring other elementary and high schools, the block process, and the architects drawing up plans. The last week of September the plans will be shared with the staff. A presentation on each of the projects will be done for the community on Monday, October 4. Projects will be starting in April, 2011. The O. H. Anderson School, Mahtomedi Middle School, and athletic facilities projects will be completed in August, 2011. The Wildwood School, Mahtomedi High School, and District Education Center projects will be completed in August, 2012.

10. ACTION ITEMS

A. Approval of Preliminary Levy Payable 2011-2012

Denise Sundstrom, Director of Business Services, recommended the adoption of the preliminary levy for 2011-2012. Minnesota Department of Education (MDE) staff provided preliminary levy figures yesterday and Sundstrom will adjust the levy as needed. The levy amount has increased due to the passing of the bond referendum in April. The requirements for holding a truth-in-taxation hearing were changed during the 2009 legislative session which means the school district will not have to hold a separate hearing. The hearing and final school board adoption of the levy will occur at the December 9, 2010, regular school board meeting. Schwartz moved, Deters seconded, approval to adopt the preliminary levy for 2011-2012. Carried.

11. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

School Board Chair Kevin Donovan reported that at tomorrow morning's AMSD meeting the candidates running for governing would be speaking.

B. Integration District: Educational Equity Alliance (EEA)

School Board Member Mary Jo Deters reported that the next Educational Equity Alliance meeting will be held in October.

C. Minnesota School Boards Association (MSBA) Legislative Liaison

School Board Chair Kevin Donovan encouraged school board members to check out the calendar on MSBA's website of upcoming events. October 1 is the deadline for submitting legislative resolutions.

D. Northeast Metro 916 Board

The Northeast Metro 916 report was included in the school board packet.

12. SUPERINTENDENT'S REPORT

Superintendent Mark Larson reported on the following: District 916 is having a prospective board member training session for candidates running for school board, there is information on the district's website regarding the facilities planning, and encouraging employees to contribute to the MAEF fund drive.

13. ADJOURNMENT

Schwartz moved, Belisle seconded, adjournment. Meeting adjourned at 8:32 p.m. Carried.

14. CONSENT AGENDA ITEMS (Items Approved Under #4)

A. Approval to Pay Bills Check No. 367909 to 368208 and 80000549 to 80000592

B. Approval of Wire Transfer Transactions

C. Approval of 2011 School Board Meeting Schedule

D. Gifts/Grants Totaling \$59,874

1. Approval of Grant from 3M Foundation to Mahtomedi Engineering Leadership Program - \$21,374
2. Approval of Donation from Mahtomedi Area Educational Foundation to Mahtomedi Engineering Leadership Program - \$16,500
3. Approval of Donation from Mahtomedi Parent Teacher Organization (PTO) to Mahtomedi Engineering Leadership Program - \$10,000
4. Approval of Grant from 3M Foundation to Mahtomedi Engineering Leadership Program - \$10,000
5. Approval of Donation from Bolder Options to Mahtomedi High School S.A.D.D. - \$2,000

E. Personnel

1. Approval of Contracts and Work Agreements
 - a. Carol Benjamin - Early Childhood Family Education (ECFE) Program Coordinator - Community Education (2010-2011)
 - b. International Union of Operating Engineers Local 70 (2010-2012)
 - c. Colleen Mahin - Long-Term Substitute French Teacher - Mahtomedi High School (2010-2011)
 - d. Kathryn Pyka - Long-Term Substitute Science Teacher - Mahtomedi Middle School (8/30/10 to 11/5/10)
 - e. Susan Sorenson - Dean of Students - Mahtomedi Middle School (8/23/10)

2. Approval of Leaves of Absence
 - a. Ann Gale - Science Teacher - Mahtomedi Middle School (11/29/10 to 3/31/11)
3. Approval of Resignations/Retirements/Terminations
 - a. Deb Rudolph - Paraprofessional - Mahtomedi High School (8/19/10)

CATHY DALTON, CLERK

CALENDAR OF EVENTS

OCTOBER		
DATE/TIME	MEETING/EVENT	LOCATION
<u>Monday, October 11</u> 7:00 p.m.	MAEF Board of Trustees Meeting	District Education Center - Board Room
<u>Tuesday, October 12</u> 7:30 a.m. 6:30-8:30 p.m. 8:15 p.m.	Facility Plan Steering Committee Meeting Community Education Advisory Council Mtg. Candidates Forum - Mahtomedi School Board	District Education Center - Board Room District Education Center - Board Room Mahtomedi High School - Black Box
<u>Wednesday, October 13</u> 2:30 p.m.	MMSPA Meeting <i>(Mary Jo Deters is scheduled to attend)</i>	Mahtomedi Middle School - Room 115
<u>Thursday, October 14</u> 7:00 p.m.	School Board Meeting	District Education Center - Community Room
<u>Tuesday, October 19</u> 7:30 a.m.	Facility Plan Steering Committee Meeting	District Education Center - Board Room
<u>Thursday, October 21- Friday, October 22</u>	No School - MEA	
<u>Sunday, October 24</u> 4:30 p.m.	Wildwood Artist Series - <i>Vienna Boys Choir</i>	St. Andrew's Lutheran Church
<u>Tuesday, October 26</u> 7:30 a.m.	Facility Plan Steering Committee Meeting	District Education Center - Board Room
<u>Thursday, October 28</u> 7:00 p.m.	School Board Study Session	District Education Center - Community Room

CALENDAR OF EVENTS

NOVEMBER		
DATE/TIME	MEETING/EVENT	LOCATION
<u>Tuesday, November 2</u> 7:30 a.m.	ELECTION DAY Facility Plan Steering Committee Meeting	District Education Center - Board Room
<u>Wednesday, November 3</u> 6:00 p.m.	Northeast Metro 916 School Board Meeting	Bellaire School, White Bear Lake
<u>Thursday, November 4</u> 7:00 p.m.	School Board Meeting	District Education Center - Community Room
<u>Friday, November 5</u> 7:00 a.m.	No School - Staff Development AMSD Board of Directors Meeting	TIES Building, St. Paul
<u>Saturday, November 6</u> 1:00-3:00 p.m.	Engineering Event	Mahtomedi Middle School
<u>Monday, November 8</u> 7:00 p.m.	MAEF Board of Trustees Meeting	District Education Center - Board Room
<u>Tuesday, November 9</u> 7:30 a.m. 6:30-8:30 p.m.	Facility Plan Steering Committee Meeting Community Education Advisory Council Mtg. <i>(Mary Jo Deters is scheduled to attend)</i>	District Education Center - Board Room District Education Center - Board Room
<u>Wednesday, November 10</u> 2:30 p.m.	MMSPA Meeting	Mahtomedi Middle School - Room 115
<u>Friday, November 12</u> 7:30 a.m.	City/School District Leaders Meeting	District Education Center - Board Room
<u>Tuesday, November 16</u> 7:30 a.m.	Facility Plan Steering Committee Meeting	District Education Center - Board Room
<u>Thursday, November 18</u> 9:30-11:00 a.m.	Elementary PTO Meeting <i>(Mary Jo Deters is scheduled to attend)</i>	District Education Center - Room 121
<u>Sunday, November 21</u> 4:00 p.m.	Wildwood Artist Series - <i>Mahtomedi Music Faculty</i>	Chautauqua Center
<u>Tuesday, November 23</u> 7:30 a.m.	Facility Plan Steering Committee Meeting	District Education Center - Board Room
<u>Wednesday, November 24</u>	No School - Staff Development	
<u>Thursday, November 25 - Friday, November 26</u>	No School - Thanksgiving Break	
<u>Tuesday, November 30</u> 7:30 a.m.	Facility Plan Steering Committee Meeting	District Education Center - Board Room

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: October 14, 2010

Agenda Item #9. C.

TOPIC: Staff Development Model and Curriculum Review

PURPOSE OF PRESENTATION:

To share the Curriculum Review cycle that we are using and staff development support and training.

ACTION RECOMMENDED: None.

Submitted By:

Concurrence By:

Lynne Viker

Name

Director of Teaching and Learning

Title



Dr. Mark Larson

Superintendent of Schools

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: October 14, 2010

Agenda Item #9. D.

TOPIC: Q-Comp Update

PURPOSE OF PRESENTATION:

To inform the Board of Education of changes that will be implemented to the Mahtomedi Compensation program during the 2010-2011 school year. Building site goals will be shared. The Board will have the opportunity to ask questions and to identify additional information they would like to have presented at future meetings.

ACTION RECOMMENDED: None.

Submitted By:

Concurrence By:

Beth Sneden

Name

**Professional Practice and
Development Coordinator**

Title



Dr. Mark Larson

Superintendent of Schools

Mahtomedi Compensation Plan

2010 – 2011 Site Goals

100% of Early Childhood Special Education center based students, 3-5 years old, enrolled by October 1st will increase at least 2 points on their total score on the Assessment, Evaluation, and Programming System (AEPS) cognitive domain from fall 2010 to spring 2011. This will establish baseline data for future assessments.

The percentage of students in grades 1 and 2 at Wildwood Elementary who meet or exceed their annual writing targets as measured by Aims-web Writing Curriculum Based Measure will increase by 3% from September 2010 to May 2011. These results will establish baseline data for us to use in the future.

The percentage of students, grades 3-5, at OH Anderson who meet or exceed proficiency on the MCA-II reading tests will increase from 82.24% to 85% from the spring of 2010 to the spring of 2011 as measured by MCA-II's.

In May 2011, the percentage of all students in grades 6,7,8 at Mahtomedi Middle School who meet or exceed their annual RIT score growth target in reading as measured by the NWEA MAP tests will be at least two percentage points higher than it was in May of 2010 (63.3% to 65.3%).

The percent of all Mahtomedi High School students in Grade 11 who earn an achievement level of “meets standards” or “exceeds standards” on the Math MCA-II will increase from 71.33% in 2010 to 73.33% in 2011.

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: October 14, 2010

Agenda Item #9. E. 1. a.

TOPIC: Policy 902 - Use of School Facilities

PURPOSE OF PRESENTATION:

First reading of District Facility Use Policy 902 updates/changes made following the school board workshop on August 26 and meetings with community members and the (MAAC) Mahtomedi Area Athletic Association. Please note the changes/corrections are in red.

ACTION RECOMMENDED: None.

Submitted By:

Mary George

Name

Community Education Manager

Title

Concurrence By:



Dr. Mark Larson

Superintendent of Schools

DRAFT

School District Events/Activities

District 832 Board of Education policies guide the use of its facilities by school personnel, students and the public. Priority of use and liability is based on who is sponsoring the activity/event – the school district or the public. The following guidelines will help determine whether an activity/event is school district-sponsored.

School District Events/Activities – A *school district* event/activity must meet the following criteria:

- It operates under the control of the ISD 832 School District
- 832 school district personnel approve, actively supervise, and assume responsibility for the permitted activity/event.
- The district employee named on the permit is responsible for the resolution of any problems/issues during the activity/event.
- Revenue collected goes directly to a school district account -purchases/expenses are well documented by proper paperwork.
- The signature of a school’s principal, Community Education Dept., or district designee sanctions the activity/event as school district sponsored by signing the permit request.

Liability insurance is provided by the school district for an activity/event only when all the criteria listed above is met. *Additional custodial costs are paid by the facility user including school sponsored fundraising events. For example the high school principal approves cheerleader fundraiser that occurs on a Saturday.*

Non-School District Events/Activities – When an event/activity does not meet the criteria of a school district-activity/event, it is designated as a **non**-school district activity/event. No facility charges will be assessed except for staff support which is needed exclusively for the event. The district appreciates the support of its parent groups and booster clubs and it encourages them to hold meetings, activities, and other events in district facilities as space and supervision allow. Custodial costs are paid by the facility user and will be charged for fundraising tournaments and events. Additional custodial coverage may be required for large events and activities.

902 - USE OF SCHOOL FACILITIES **DRAFT-2**

I. PURPOSE

The purpose of this policy is to provide direction for the School Board's belief that the Mahtomedi Public Schools are owned and operated for the benefit of school district residents and that the schools are an integral resource to the community. This policy is intended to encourage the public's use of school facilities and grounds and clarifies that the use of these facilities beyond the academic/extra curricular day shall not be of cost to the district.

II. PROCEDURES AND GUIDELINES

A. Priorities for Facility Use

The following classifications of groups are considered on a priority basis. The groups, Classes I-V, are listed in priority order. When applicable, Classes I-V may have charges for supervision, custodial, and technical support. Facility charges pertain to Class IIIB, IV and V.

The Superintendent, Director of Community Education or appointed designee reserve the right to waive certain costs with a written agreement due to unique circumstances

CLASS I – Includes all school-related activities outside of school hours, such as conferences, musical events, athletic events, staff and committee meetings, staff development activities, workshops, wellness activities, etc.

No facility charges, except for staff support which is needed exclusively for the event.

CLASS II – Includes all activities coordinated or co-sponsored through Community Education, such as enrichment classes, ECFE, extended day (MAC), preschool and senior citizen programs, etc.

No facility charges, except for staff support which is needed exclusively for the event.

CLASS III A – Includes activities sponsored by non-profit community groups **that are** comprised of at least 90 percent of area youth, adults, and families. Eligible groups: local **city council meetings, political caucus** groups, and **county** governmental agencies serving primarily school district residents.

Generally **there are** no facility charges but charges for staff support and technical support which is needed exclusively for the event **will be assessed**.

CLASS IIIB

Includes all athletic associations when charging **participant fees**, scouts, and other groups who have **ongoing facility needs** and **are** comprised of at least 90 percent of area youth, adults, and families.

Athletic Associations are subject to the following additional requirements:

- Annual proof of liability insurance protection
- Prescribed coaches certification training,
- Criminal background checks for all volunteer coaches
- Compliance with certain school district policies such as student hazing and harassment.

Facility charges will be assessed according to the facility fee and charges schedule (Appendix D). Charges for staff support which is needed exclusively for the event may be assessed.

CLASS IV – Includes for-profit groups and/or private groups which provide educational, civic, recreational or charitable activities and **do not** charge **participant/admission fees**. Also includes religious organizations, colleges, and universities; nonprofit (501 c 3) groups not comprised of a majority (90% or greater) of school district residents; volunteers coaching athletic teams not sanctioned by area athletic associations and includes volunteers coaching teams for an extended season (such as AAU basketball) in which the team is not serving a majority of participants (90% or greater) living or attending schools within school district boundaries. Volunteer coaches must meet MAAC standards. (Appendix B)

Volunteer coaches desiring to be independent of the direction of a local athletic association need to demonstrate through written documentation that they have participated in a process with the local association to resolve expressed issues and grievances. If this level of intervention fails to produce a workable solution, at the initiation of the volunteer coach, the issue will be heard at the level of the Mahtomedi Area Athletic Association. This group will provide a resolution recommendation to the School District for consideration.

Independent volunteer coaches are subject to the same requirements of area athletic association coaches noted in CLASS IIIB above.

Facility charges will be assessed according to the rental charges schedule (appendix D). Staff support costs for exclusive coverage will also be assessed. Air-conditioning and snowplowing costs may be assessed.

CLASS V – Includes all activities offered by individuals, private agencies, companies, and vendors that use school district facilities for commercial purposes or profit.

Facility charges will be assessed according to the Facility Fees Schedule (Appendix D). Staff support costs and technical support for exclusive coverage will also be assessed. Air-conditioning and snowplowing costs may be assessed.

III. COORDINATION WITH BUILDING PRINCIPALS/DIRECTOR OF STUDENT ACTIVITIES

A. **Master Calendar**

1. Community Education facilitates the development of a master calendar planning process which creates a comprehensive schedule of all school-related activities which require priority scheduling. The process occurs during the months of April-July for fiscal year beginning July 1 and ending June 30.
2. The process begins with identifying school master calendar events for all school buildings such as holidays, conferences, staff development days, etc. All schools identify major events that require the school buildings to either be completely or partially blocked out from conflicting community use for one day or multiple days.
3. During the same time frame Mahtomedi High School is identifying its major events, a committee which includes school, community education and MAEF representatives will meet to determine Class I scheduling needs of the Chautauqua Fine Arts Center. The committee will also make decisions on requests to display materials on a permanent basis in the Chautauqua Center. To be considered for display, items must have educational merit and value, or be for the purpose of recognizing individuals or organizations that have made significant contributions to the school district and community.

In the event a scheduling conflict cannot be resolved and consensus cannot be reached, a subcommittee of the facility manager, director of student activities, and the involved building principals will meet to determine the schedule for use.

4. Building secretaries will enter all the school events data in the scheduling system. By August 1, the calendar is made available to the public for facility use scheduling for the next school year (July 1 - June 30).
5. Notification of any necessary revisions to the master calendar needs to be immediately communicated to the Community Education Office.
6. Scheduled community events may be altered or canceled due to the need to accommodate school district functions or emergencies that arise.

IV. PROCEDURES FOR OBTAINING A FACILITY USE PERMIT

- A. All community requests for District 832 Facilities and City of Mahtomedi fields must be requested and scheduled through the Community Education Office.
 - 1. District 832 staff members wishing to use the high school facilities for school-related purposes, **must** request use of the space through the Student Activities' Office.
 - 2. District 832 staff members wishing to use school space (except for high school space) outside the instructional school day need to schedule use of space through the Community Education Office. District staff members using high school facilities outside the instructional day, schedule facility use with the Student Activities' Office.
 - 3. Permit request forms are available online at the Community Education web site. A facility permit request must be submitted a minimum of seven (7) calendar days prior to the intended use.
 - 4. When the facility use application is approved, the permit will be emailed to the applicant for electronic signature.
 - 5. Permits are not transferable and are restricted to the organization, dates, hours, and spaces stated on the permit.
 - 6. Upon the discretion of the Facility Manager, a user group may be requested to furnish a certificate of insurance for property damage and general liability protection naming District 832 as an additional insured party. In any case, the facility user assumes responsibility for damages to property or equipment that may occur. A damage deposit may be required.

V. PROCEDURES FOR USING FACILITIES

- A. Any cancellations, additions or changes to a permit must be communicated through the Community Education Office. A minimum of two (2) days notice is required. Full charges may be assessed to any group if notice of cancellation is not received with adequate notice.
- B. Only equipment specified on the permit will be made available to the permit holder. Teacher's desks, phones and other instructional equipment are not to be used by community groups using classroom areas.
- C. Use of equipment belonging to the organization must be approved prior to the event and removed immediately following the event, unless storage of certain items has been pre-approved. The school district is not liable for loss of or damage to, equipment belonging to facility users. Furthermore, the school district will not assume liability for the use of the organization's equipment.

- D. Groups need to conclude their activity according to the time listed on the respective permit. This and other violations of user 'rules and regulations' for indoor and outdoor facility use, may result in additional assessed charges and/or may result in groups being denied future facility use.
- E. If noted on the permit, the group is responsible to contact the Community Education Office two (2) weeks in advance of the intended use to finalize remaining event arrangements. This will allow adequate time to communicate and coordinate specific arrangements with school district personnel.
- F. Upon receiving a permit, groups will receive a list of specific rules and regulations regarding use of school district facilities.

VI. AVAILABILITY AND USE OF SCHOOL DISTRICT FACILITIES

- A. School district facility availability is dependent upon the school calendar which is updated annually. Generally, if the school has scheduled a major event, the building is not available for community use. Generally, if the schools are closed due to holiday break, the building is not available for community use. Some exceptions apply.
- B. Custodians on duty will help groups gain access to the assigned spaces if needed. The leaders of the group are required to provide direct supervision of the group. Custodial services provided beyond the regular custodial shift will be subject to the prevailing over-time (weekdays and Saturdays) and double-time (Sundays and Holidays) rate.
- C. Use of the kitchen and serving area requires approval of the Director of Food Service. When a food service employee is required, the group will pay the prevailing over-time rate.
- D. Use of a computer lab needs to be coordinated through the Technology Department to ensure security of hardware and software and to discuss rules and responsibilities for use of the space.
- E. Use of the Chautauqua Fine Arts Center and Black Box Theatre is intended to be provided at a reasonable cost to individual residents or groups when this does not interfere with school instructional or extracurricular activities.
 - 1. School groups and school affiliated organizations such as MAEF shall have first priority for use of the Chautauqua Center, Black Box Theatre and other related spaces.
- F. Similar to school use of fields and other outdoor spaces, community use is subject to weather restrictions. Due to inclement weather which can render a field surface vulnerable to excessive damage, field use may need to be delayed or canceled. The

facility manager and student activities director reserves the right to cancel activities and use of fields due to weather and other conditions. Failure to adhere to facility use cancellation may result in financial consequences for the user and possible revocation of future facility use.

- G. First priority for use of gymnasiums and other high-demand spaces will be granted to in-season sports/activities. Out-of-season activities will be given second priority.
- H. First priority for use of school district facilities will be to serve youth programs. Adult programs will be given second priority.

VII. FACILITY USE CHARGES

The facility use charges are listed in appendix D attached to this policy. Appendix D will be reviewed and modified on an as-needed basis by school district administration.

ADOPTED – February 18, 1986

REVISED – December 15, 1988; September 13, 1990; May 14, 1998; May 12, 2006

FIRST READING - BOARD OF EDUCATION

October 14, 2010

**INDEPENDENT SCHOOL DISTRICT 832
COMMUNITY EDUCATION
1520 Mahtomedi Avenue
Mahtomedi, Minnesota 55115**

FACILITY USE - RULES AND REGULATIONS

For schedule changes or cancellations, please contact Mahtomedi Community Education, julie.toppson@mahtomedi.k12.mn.us, 407-2014, at least forty-eight hours in advance.

1. Group leaders are responsible for the conduct of both participants and spectators. **All children must be under direct parental/leader supervision.**
2. All groups shall abide by the starting and ending time specified on the permit.
3. Only the locations specified on the permit may be used. It is the group's responsibility to see that the room or area that has been used is returned to its original condition.
4. After the permit has been approved and signed by school authorities and an authorized representative of the organization, it becomes a contract with the applicant. The agreed upon rights and privileges are nontransferable.
5. In accordance with state law and Mahtomedi School District 832 policy 406-Drug-Free Workplace/Drug-Free School, alcoholic beverages or liquor are not permitted on school district property.
6. Mahtomedi School District 832 policy 404-Tobacco-Free Environment states that all school grounds and buildings are tobacco free. No use of tobacco products is permitted.
7. No firearms shall be brought on school property for any reason other than authorized firearm safety programs or by law enforcement personnel.
8. All refreshments are restricted to the cafeteria areas of the schools or other pre-approved areas. Kitchen and serving areas are not to be used unless arrangements are and are listed on the permit.
9. Unless previously arranged, groups will not be allowed to store materials or equipment.
10. The applicant and/or organization agrees to assume all responsibility for damage or liability of any kind and further agrees to hold harmless the school district from any liability and/or expense in connections with the use of the school facilities under this agreement. **The school district is not responsible for loss of personal items or equipment.**
11. School District authorities may require the applicant and/or organization to provide a certificate of insurance to cover potential issues of liability and property damage. (Appendix C)
12. Inclement weather and/or building emergencies may necessitate a cancellation of all or a portion of this permit. School closings will be communicated through the instant alert system, local television and/or radio and through telephone message by calling 407-2020 (Community Education weather hotline).
13. Any fees or charges for use of facilities and support services will be billed to the user.

**USE OF SCHOOL DISTRICT FACILITIES MAY BE CANCELLED
IF ANY OF THESE RULES ARE VIOLATED**

**INDEPENDENT SCHOOL DISTRICT 832
COMMUNITY EDUCATION
1520 Mahtomedi Avenue
Mahtomedi, Minnesota 55115**

DRAFT

INDOOR/OUTDOOR ATHLETIC FACILITY USE - RULES AND REGULATIONS

(Refer to Appendix A for general rules and regulations)

1. School Board Policy 902 encourages the public's use of school facilities and grounds and clarifies that the use of these facilities beyond the academic/extra curricular day shall not be of cost to the district.
2. Athletic Scheduling is based upon "priority use categories." "In-season" sports will have facility priority and be scheduled cooperatively; "out-of-season" sports facility use will be divided equitably amongst those interested and based upon availability. Season defined by MAAC.
3. Indoor facilities are generally available from 4:30-10:00 p.m. and outdoor facilities 5:30-9 p.m.
4. Permits are not transferable; sub-letting your permit for another group is prohibited.
5. Weather and field conditions permitting, outdoor use will be scheduled April 15- October 30.
6. Volunteer athletic coaches must meet MAAC standard, complete a criminal background search and complete sport specific coach's training which includes individual liability insurance. (Independent adults requesting space that are NOT affiliated with an athletic association must meet the same requirement and will only receive space if available.)
7. An athletic team practice is defined as "facility use with 6 or more students from the same team and a coach registered from the athletic association".
8. Class IIIB members require **that** 90% of team membership/roster must reside in or attend schools in-district. Athletic Associations may be asked to provide rosters.
9. Providers of camps/clinics/trainings, who charge a participation fee and the individual/agency receives financial gain, will be charged the Class IV rate.
10. Vehicles are to be parked in designated parking areas only. No parking or driving on grass areas.
11. No golf is allowed on outdoor fields unless it is an approved school or community education activity.
12. The applicant and/or organization agree to cancel practice and games if inclement weather (lightning and heavy rain) causes potential for personal safety or field damage. The applicant and/or organization agree to assume all responsibility for damage or liability of any kind.
Refunds for weather cancellations will not be given until the third weather related cancellation.
13. The applicant and/or organization further agree to hold harmless the school district from any liability and/or expense in connection with the use of the school facilities under this agreement.
The school district is not responsible for loss of personal items.

14. School district authorities may require the applicant and/or organization to provide a certificate of insurance coverage for general liability to cover potential issues of liability and property damage.
15. Facility improvements/alterations must be approved by the school districts' building and grounds supervisor, high school activities director and community education director. **A Letter of Donation will be filed and submitted to district staff. Upon written acceptance, the donation will be brought before the school board for formal recognition.**
16. Any and all food service concessions on all school/park grounds are required to be compliant with the Washington County Public Health Food Service Code. At home-prepared food or baked items may not be sold.
- 17. Holidays and week ends preceding and large school events may not be available for use and will be dependent upon custodial availability.**

TOURNAMENT FEES AND USAGE POLICIES:

1. A tournament charge of \$320 will be assessed **and includes all permitted areas**; *as a result of an increased use of facilities by hosting multiple games, involving numerous participants.* Tournament use is considered Friday evening through Sunday evening or an abbreviation there of. The one day tournament fee will be \$160.
2. The district reserves the right to limit the number of tournaments allowed to each group based upon the condition of the facilities.
- 3. If portable sanitation week-end service is requested, the entire cost shall be the responsibility of the permitted facility user. Indoor facility use for tournaments will require additional custodial costs.**

**USE OF SCHOOL DISTRICT FACILITIES MAY BE CANCELED
IF ANY OF THESE RULES ARE VIOLATED**

PLEASE COMPLETE AND RETURN TO: Draft

**Director of Community Education
1520 Mahtomedi Avenue
Mahtomedi, MN 55115**

HOLD HARMLESS AGREEMENT

IN CONSIDERATION of the use of school buildings, grounds, facilities and equipment of Independent School District No. 832 on the _____ day of _____, 19____,

(Name of Organization or Person)

hereinafter called "user", through its duly authorized representative,

(Name of Representative Authorized to Secure Use of School Facilities)

hereby releases and forever discharges Independent School District No. 832, State of Minnesota, a public school corporation, its employees, school board members and other officers from any and all claims, demands, damages, actions, or suits of any kind or nature and particularly on account of bodily injuries sustained by anyone using said school district facilities, building, grounds, or equipment on the _____ day(s) of _____, 19____, for the purpose of _____

_____.

User warrants and covenants to defend, indemnify and save the school district harmless from any and all actions, suits, claims, judgments, and executions or other forms of liability, arising out of the use of the school district property, buildings, facilities, grounds, or equipment in connection with user's program or other use of the property.

User further agrees to provide and keep in force during the period of use, liability insurance protecting participants, pupils and the public to insure against liabilities up to

\$600,000 for each occurrence and \$200,000 for each person from any one incident. The Board of Education shall approve the insurer and the policy submitted to fulfill this requirement and; further, the school district shall be named as an "additional insured" thereon.

_____ Insurance Waived _____ Insurance Required

IN WITNESS WHEREOF, _____ have hereto set _____ hand and seal this _____ day of _____, 19____.

IN THE PRESENCE OF:

(Name of Organization)

By

(Its Authorized Representative)

Estimated total attendance _____ or,
Estimated attendance per session _____.

Subscribed to and sworn before me this _____ day of _____, 19____.

NOTARY PUBLIC

RENTAL CHARGES Draft-3

The following rates are per hour charges intended to cover school district costs for utilities, cleaning, and other operation costs. See page 1 of policy 902 for a description of Class categories.

FACILITY FEES AND CHARGES

Space	Class IIIB Rate	Class IV Rate	Class V Rate
Classrooms	\$5	\$17	\$32
Computer Labs	\$25	\$75	\$110
Media Centers	\$12	\$37	\$60
Cafeteria/commons (MS/HS)	\$15	\$47	\$80
Kitchen/serving area	\$12	\$37	\$60
Concession Stand	\$7	\$22	\$42
Chautauqua Center (HS)	\$25	\$75	\$100
Black Box Theater (HS)	\$20	\$50	\$65
Main Gym (HS)	\$5	\$32	\$65
Aux. Gym (HS)	\$5	\$22	\$42
Gym (MS/court)	\$5	\$22	\$42
Gym 1, Court 3 (MS)	\$10	\$32	\$65
(when using batting cage)			
Large/Small Gym (OHA)	\$5	\$17	\$32
Gym (DEC & WW)	\$5	\$14	\$26
Multipurpose Room (DEC & OHA)	\$5	\$23	\$44
Multipurpose Room Kitchen (DEC)	\$5	\$17	\$32
Fields (soccer/softball/ baseball/lacrosse)	\$7	\$22	\$42
(2 hour minimum charge)			
Varsity Soccerfield	\$20	\$37	\$75
Varsity Baseball field	\$20	\$37	\$75
Varsity Stadium field	\$30	\$55	\$155
Varsity Stadium field includes lights	\$40	\$70	\$175
Hockey Rink (with lights)	\$30	\$40	\$70
Hockey Rink (without lights)	\$10	\$30	\$40

Tournament fee is \$320 per Friday through Sunday use and includes all permitted areas. Sanitation service is an additional charge and any additional custodial needs. One day tournament fee is \$160.

Varsity field use must be approved by High School Activities Director

Technology fees	Class IIIB Rate	Class IV Rate	Class V Rate
*Cordless Microphone	\$5	\$15	\$20
*Public Address Microphone	\$5	\$10	\$15
*Sound System	\$17	\$50	\$65
*Stage Lighting	\$15	\$45	\$60
*LCD Projector	\$12	\$36	\$50
*Piano	\$6	\$18	\$25

*Fees based on per day basis

On-site technician charge is \$50/hr

Additional costs for custodial, technical, food service and supervision support will be assessed based on the amount of time services are required. The prevailing hourly rate will be assessed. Also, there may be additional costs for trash removal, air-conditioning and snow removal.

The facility use permit will provide an estimate of costs. After the event is held, an invoice detailing actual costs will be provided to the user group.

Refunds for weather cancellations will not be given until the third weather related cancellation.

Payment due dates and late fees:

Payment is due 15 days from receipt of invoice. A \$15 late fee will be charged to unpaid invoices of 30 days. An Additional \$25 late fee will be charged to unpaid invoices of 60 days. After 60 days the user and the organization will be restricted from facility use until balance is paid in full.

Revised/updated 7/05 and 9/27/10 and 10/1/10

Mahtomedi Public Schools DONATION FORM

Please follow the instructions below. Send form to: High School Activities Director. DONOR WILL RECEIVE NOTIFICATION OF APPROVAL FROM Jeff Whisler or Phil Belden.

Organization Name: _____

TYPE OF DONATION:

Monetary: Amount: _____

Equipment/uniforms:

Please describe: _____

Capital Improvement:
Describe in detail:

Other: Describe _____

Maintenance Plan:

Fiscal year of record: _____

Supervisor of Buildings and Grounds _____ Date _____
Activities Director _____ Date _____

All school district facility improvements or additions are subject to approval by the Supervisor of Buildings and Grounds and the Activities Director and will be sent to the Mahtomedi Board of Education for acceptance. Note: ISD 832 does not provide any goods or services for the above contribution. Gifts are tax deductible to the extent provided by the law.

Mahtomedi Public Schools
Independent School District #832
1520 Mahtomedi Avenue
Mahtomedi, MN 55115

Regular Meeting - Board of Education

Date: October 14, 2010

Agenda Item #10. A.

TOPIC: Revised 2010-2011 School Calendar

PURPOSE OF PRESENTATION:

To explain the rationale for recommending that students in grades 9-12 have their last day of school be June 3, 2011 rather than June 9, 2011 with graduation ceremonies happening on June 4, 2011 as scheduled.

The recommendation is due to the anticipated construction timeframe at Mahtomedi High School and the need to stage, begin, and then complete construction for Phase I before the start of workshop week of August 29, 2011.

The change will only affect the high school staff and they will use those days without students to do curriculum mapping and curriculum writing under the supervision of Ms. Kathe Nickleby, the High School Principal.

According to Ms. Sharon Peck at the Department of Education, "A board has the authority to modify the calendar after the school year starts as long as the revision is formally adopted at a board meeting."

ACTION RECOMMENDED: The Board approve the revised 2010-2011 calendar.

Submitted By:

Dr. Mark Larson

Name

Superintendent of Schools

Title

Concurrence By:



Dr. Mark Larson

Superintendent of Schools

Due to the MHS construction schedule, the last day of school for grades 9-12 will be Friday, June 3, 2011.

INDEPENDENT SCHOOL DISTRICT #832
MAHTOMEDI, MINNESOTA
2010-2011 SCHOOL CALENDAR

BOARD OF EDUCATION - ADOPTED - June 11, 2009
REVISED - October, 2010

			Student Days	Teacher Days			Student Days	Teacher Days
	JULY					JANUARY		
	1 2 3					1		
4	4 5 6 7 8 9 10					2 3 4 5 6 7 8		K=20
11	11 12 13 14 15 16 17					9 10 11 12 13 14 15		1-2=20
18	18 19 20 21 22 23 24					16 17 18 19 20 21 22	17 - Martin Luther King, Jr. Day Holiday	3-5=20
25	25 26 27 28 29 30 31					23 24 25 26 27 28 29	21 - End of 2 nd Quarter (43)	6-8=20
						30 31	24 - Staff Development	9-12=20
	AUGUST					FEBRUARY		
1	1 2 3 4 5 6 7					1 2 3 4 5	17 - Evening Conferences 6-12	K=20
8	8 9 10 11 12 13 14					6 7 8 9 10 11 12	21 - President's Day Holiday	1-2=19
15	15 16 17 18 19 20 21					13 14 15 16 17 18 19	22 - Evening Conference K	3-5=19
22	22 23 24 25 26 27 28	25-27 - New Employee Orientation				20 21 22 23 24 25 26	24 - Evening Conferences K, 6-12	6-8=20
29	29 30 31	30-31 - Staff Development	0	9-12=2	27	27 28	25 - Staff Devel. 1-5 / Conf. K, 6-12	9-12=20
	SEPTEMBER					MARCH		
	1 2 3 4	1-2 - Staff Development				1 2 3 4 5		K=18
5	5 6 7 8 9 10 11	3 - Non-Duty Day				6 7 8 9 10 11 12		1-2=18.5
12	12 13 14 15 16 17 18	6 - Labor Day Holiday				13 14 15 16 17 18 19	14-18 - Spring Break	3-5=18.5
19	19 20 21 22 23 24 25	7 - School Starts, Grades 1-12				20 21 22 23 24 25 26	31 - End of 3 rd Quarter (41)	6-8=18
26	26 27 28 29 30	7-8 - Kindergarten Assessment				27 28 29 30 31	31 - Evening Conferences 1-5	9-12=18
		9 - School Starts, Kindergarten	18	9-12=20				
	OCTOBER					APRIL		
	1 2					1 2	1 - Conf. 1-5 / Staff Devel. K, 6-12	K=20
3	3 4 5 6 7 8 9					3 4 5 6 7 8 9	5 - Evening Conferences 1-2	1-2=20.5
10	10 11 12 13 14 15 16					10 11 12 13 14 15 16	7 - Evening Conferences 3-5	3-5=20.5
17	17 18 19 20 21 22 23	21-22 - MEA Convention				17 18 19 20 21 22 23	22 - School Closed	6-8=20
24	24 25 26 27 28 29 30					24 25 26 27 28 29 30		9-12=20
31			19	9-12=19				
	NOVEMBER					MAY		
	1 2 3 4 5 6	4 - End of 1 st Quarter (41)				1 2 3 4 5 6 7		K=21
7	7 8 9 10 11 12 13	4 - Evening Conferences 6-12				8 9 10 11 12 13 14		1-2=21
14	14 15 16 17 18 19 20	5 - Staff Development				15 16 17 18 19 20 21		3-5=21
21	21 22 23 24 25 26 27	11 - Evening Conferences K-12				22 23 24 25 26 27 28		6-8=21
28	28 29 30	12 - Conferences K-12				29 30 31	30 - Memorial Day Holiday	9-12=21
		16 - Evening Conferences K-2	17	9-12=21				
		18 - Evening Conferences 3-5						
		24 - Staff Development						
		25-26 - Thanksgiving Break						
	DECEMBER					JUNE		
	1 2 3 4					1 2 3 4	3 - Grades 9-12-Last Day of School	K=8
5	5 6 7 8 9 10 11					5 6 7 8 9 10 11	4 - Graduation - Aldrich Arena	1-2=8
12	12 13 14 15 16 17 18					12 13 14 15 16 17 18	9 - Grades K-8-Last Day of School	3-5=8
19	19 20 21 22 23 24 25	23-31 - Winter Break				19 20 21 22 23 24 25	9 - End of 4 th Quarter (47)	6-8=8
26	26 27 28 29 30 31					26 27 28 29 30	10 - Staff Development	9-12=8
			16	9-12=16	26			185

33

○ = New Employee Orientation ● = Teacher Duty Day - No School ■ = No School = = Evening Conferences



TO: Northeast Metro 916 Board of Education
FROM: Connie Hayes
DATE: October 7, 2010
RE: October 5 Board of Education Meeting Talking Points

Members present: Belisle-832, Brunnette-833, Buchholz-834, Forsberg-16, Lodico-12, Majerus-623, Newberg-624, and Roberts-13, and Sager-621

Members absent: Livingston-622

Among a number of topics discussed at the October 5, 2010, meeting of the Northeast Metro 916 Board of Education, the following agenda items were addressed:

1. **The Board heard a report on the PAES program.** The Practical Assessment Exploration System (PAES) is a new curriculum available for special education students in Minnesota and has just started at Northeast Metro 916 and two other member districts. Due to the mental health needs of many students now attending 916's programs, placement at external work sites has become more difficult. The PAES program provides an opportunity for the students to learn some basic work skills in preparation for later placement in work sites. The students are already showing a very positive response to the program as they see this as their "work" and are motivated to do well to obtain future placement at an external work site.
2. **Director Jessica Wiley outlined the process underway for program reduction at the CTC.** The Career and Technical Center has been experiencing a downward trend in enrollment for the past eight years. The highest enrollment of 1300 in FY '03 has dropped to around 950 today. A positive fund balance for the Center has minimized the negative impact from this decline for the last several years; however, a reduction will be needed to balance the budget for FY '12. It is now estimated that the Center will need budget reductions around \$450,000 to balance its budget. Many considerations will be taken into account as this process moves forward, including but not limited to enrollment, instructor licensure, labor market needs, and related programs in the member districts. Consideration is also being reviewed for the timing of the reduction decisions which might be made in time for member districts to include them in their registration booklets OR after the registration period to see what programs students want to enroll in.
3. **Two board members will attend the National School Boards Conference.** The District allows for a rotation between member districts to attend the conference.

This year Centennial and Stillwater board members will attend the conference at no cost to their respective districts.

4. **Policy updates were approved.** Northeast Metro 916 utilizes the MSBA Policy Services. Each year MSBA provides recommended updates to the policy templates based on recent legislative changes. Because 916 has unique needs compared to K-12 districts, the district's legal counsel, Karen Kepple, reviews the changes to be consistent with those needs and recommends those changes to the superintendent. The Board approved those minor changes to 19 policies. The superintendent thanks Member Marilyn Forsberg for the careful review and comment she provides each time policy development and revision comes before the board.

CHECK REGISTER

Sep-10

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
368209	Clear	\$4,000.00	09/02/10	01779	MN DEPT OF EDUCATION
368210		\$297.94	09/02/10	07947	1ST QUALITY SCHOOL SUPPLIES INC
368211	Clear	\$36.00	09/02/10	00009	AAA AWARDS
368212	Clear	\$610.00	09/02/10	00153	AES-APPLIED ENVIRONMENTAL SCIENCES INC
368213	Clear	\$62.00	09/02/10	04879	AHMED CHARAI
368214	Clear	\$45.00	09/02/10	06986	ANNE WHISLER
368215	Clear	\$21.99	09/02/10	00220	BATTERIES PLUS
368216	Clear	\$429.00	09/02/10	03262	BEGGIN SPORTS
368217	Clear	\$5,665.00	09/02/10	00257	BERRYS FLOOR COVERING
368218	Clear	\$1,056.00	09/02/10	03196	BF LAUZON ENTERPRISES INC
368219	Clear	\$585.00	09/02/10	04574	BILL WEIGEL SIGNS
368220	Clear	\$110.00	09/02/10	04738	BRUCE DJOCK REPAIR
368221	Clear	\$123.55	09/02/10	03115	CHARLES LINDERKAMP
368222	Clear	\$35.24	09/02/10	08228	CHARTHOUSE LEARNING
368223	Clear	\$62.00	09/02/10	08237	CHARLES HERVIN
368224	Clear	\$14,292.00	09/02/10	00527	COMSTOCK & SONS INC
368225	Clear	\$114.76	09/02/10	00558	COURAGE CENTER
368226	Clear	\$1,500.00	09/02/10	08230	CROWNE PLAZA
368227	Clear	\$40.00	09/02/10	00599	DALCO
368228	Clear	\$62.00	09/02/10	08239	DALE FOSTER
368229	Clear	\$62.00	09/02/10	04810	DAVID BROWN
368230	Clear	\$307.54	09/02/10	00631	DELTA EDUCATION INC
368231	Clear	\$103.05	09/02/10	00634	DEMCO
368232	Clear	\$236.83	09/02/10	03603	DIANE TJORNHOM
368233	Clear	\$6,593.00	09/02/10	04719	DOOR SERVICE CO OF THE TWIN CITIES INC
368234	Clear	\$32,000.00	09/02/10	00687	DORSEY & WHITNEY LLP
368235	Clear	\$1,520.00	09/02/10	00714	EAGLE SCREEN PRINTING
368236	Clear	\$1,757.50	09/02/10	03241	ELECTRONIC DESIGN CO
368237	Clear	\$62.00	09/02/10	06909	ERIK HANSON
368238	Clear	\$45.00	09/02/10	03481	ERIN WHISLER
368239	Clear	\$2,095.80	09/02/10	00803	EXPRESS PERSONNEL SERVICES INC
368240	Clear	\$11.12	09/02/10	00815	FASTENAL COMPANY
368241	Clear	\$79.03	09/02/10	00817	FEDEX
368242	Clear	\$53.55	09/02/10	00856	FOLLETT EDUCATIONAL SERVICES
368243	Clear	\$316.05	09/02/10	00856	FOLLETT EDUCATIONAL SERVICES
368244	Clear	\$889.32	09/02/10	00938	GENERAL PARTS LLC
368245	Clear	\$64.52	09/02/10	08225	HAMERAY PUBLISHING GROUP
368246	Clear	\$1,550.88	09/02/10	06908	HEARTWOOD CONFERENCE CENTER
368247	Clear	\$3,870.19	09/02/10	01116	HERITAGE PRINTING
368248	Clear	\$62.00	09/02/10	08235	JEFF SCANLON
368249	Clear	\$62.00	09/02/10	08236	JOHN BEARD
368250	Clear	\$111.13	09/02/10	08077	JOHN DEERE LANDSCAPES/ LESCO
368251	Clear	\$94.00	09/02/10	04813	JOHN PAISLEY
368252	Clear	\$330.00	09/02/10	01300	JOSTENS / AMIOT SCHOLASTIC RECOGNITION
368253	Clear	\$6,000.00	09/02/10	01344	KDV-KERN DEWENTER VIERE LTD
368254		\$62.00	09/02/10	05971	KEVIN HORST
368255	Clear	\$155.00	09/02/10	01410	LADEN'S BUSINESS MACHINES INC
368256	Clear	\$6,575.01	09/02/10	01425	LANDMARK ENVIRONMENTAL, LLC
368257	Clear	\$359.91	09/02/10	03195	LASERPLUS, LLC
368258	Clear	\$648.00	09/02/10	05135	LAURI HILL
368259	Clear	\$4,635.00	09/02/10	05495	LIFELINE AMPLIFICATION SYSTEMS
368260	Clear	\$1,380.73	09/02/10	01539	MACKIN LIBRARY MEDIA
368261	Clear	\$74.00	09/02/10	01557	MAHTOMEDI AUTO SERVICE
368262	Clear	\$99.78	09/02/10	01672	MEDCO SUPPLY INC

CHECK REGISTER

Sep-10

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
368263	Clear	\$80.52	09/02/10	01684	MENARDS OAKDALE CASHWAY LUMBER
368264	Clear	\$45.00	09/02/10	01699	METRO ECSU
368265	Clear	\$152.26	09/02/10	04099	MINNCOR INDUSTRIES
368266	Clear	\$8.28	09/02/10	01756	MINVALCO INC
368267	Clear	\$3,333.34	09/02/10	01971	NORTHEAST METRO 916
368268	Clear	\$2,355.00	09/02/10	02043	ON SITE SANITATION INC
368269	Clear	\$695.00	09/02/10	02052	ORIGINS
368270	Clear	\$429.00	09/02/10	04031	PASCO SCIENTIFIC
368271	Clear	\$62.00	09/02/10	07707	PATRICK FISHER
368272	Clear	\$648.00	09/02/10	06550	PATTI KNECHT
368273	Clear	\$843.13	09/02/10	06844	PLTW-PROJECT LEAD THE WAY
368274	Clear	\$47.23	09/02/10	02161	POPP.COM INC
368275	Clear	\$75.00	09/02/10	02180	PRESS PUBLICATIONS
368276	Clear	\$39.00	09/02/10	05092	RICK WALZ
368277	Clear	\$2,066.00	09/02/10	01518	ROLAND LOZIER
368278	Clear	\$252.00	09/02/10	04507	ROMAN MARKET INC
368279	Clear	\$6,530.76	09/02/10	04718	ROYAL MECHANICAL INC
368280	Clear	\$393.96	09/02/10	02346	RYCO SUPPLY COMPANY
368281	Clear	\$200.00	09/02/10	02381	SAVE
368282	Clear	\$160.00	09/02/10	02383	SAWMILL GOLF CLUB
368283	Clear	\$235.95	09/02/10	02413	SCHOLASTIC INC
368284	Clear	\$562.64	09/02/10	02417	SCHOOL HEALTH CORPORATION
368285	Clear	\$700.00	09/02/10	03123	SHEILA MERZER M A
368286	Clear	\$2,485.00	09/02/10	02578	SPRINGSTED INC
368287	Clear	\$151.56	09/02/10	00553	STAPLES/CORPORATE EXPRESS
368288	Unissued	\$0.00	09/02/10	00553	STAPLES/CORPORATE EXPRESS
368289	Clear	\$179.00	09/02/10	08241	SUMMIT PROFESSIONAL EDUCATION
368290	Clear	\$270.00	09/02/10	02698	TEACHER'S DISCOVERY
368291	Clear	\$565.95	09/02/10	02745	THYSSENKRUPP ELEVATOR
368292	Clear	\$11,235.00	09/02/10	02747	TIERNEY BROTHERS INC
368293	Clear	\$5,380.65	09/02/10	02748	TIES
368294	Clear	\$2,085.52	09/02/10	02750	TIME FOR KIDS
368295	Clear	\$1,400.00	09/02/10	02760	TOP 20 TRAINING LLC
368296	Clear	\$1,048.23	09/02/10	03345	TRIO SUPPLY CO
368297	Clear	\$450.00	09/02/10	07671	W.T.MCCALLA
368298	Clear	\$1,035.31	09/02/10	02903	WASTE MANAGEMENT-MN-WI
368299	Clear	\$14.95	09/02/10	04788	WATER CARE
368300	Clear	\$4,849.50	09/02/10	06769	WESTWOOD PROFESSIONAL SERVICES
368301	Clear	\$10,680.00	09/02/10	08232	WHITE BEAR LAKE SPORTS CENTER
368302	Clear	\$17,816.21	09/02/10	00723	XCEL ENERGY
368303	Clear	\$150.50	09/09/10	00009	AAA AWARDS
368304	Clear	\$1,469.22	09/09/10	00016	ABBOTT PAINT & CARPET CO
368305		\$62.00	09/09/10	04879	AHMED CHARAI
368306	Clear	\$982.39	09/09/10	00208	BARNES & NOBLE
368307	Clear	\$4,500.00	09/09/10	00257	BERRYS FLOOR COVERING
368308	Clear	\$230.40	09/09/10	03340	BIX PRODUCE CO
368309	Clear	\$989.10	09/09/10	03057	BRAD BERGIE
368310	Clear	\$81.00	09/09/10	04859	BRETT REEM
368311	Clear	\$60.00	09/09/10	06348	BRIAN LASHOMB
368312	Clear	\$286.20	09/09/10	08251	BRIAN STANKIEWICZ
368313		\$105.24	09/09/10	04185	CAROLYNE ZIESKE
368314	Clear	\$62.00	09/09/10	08237	CHARLES HERVIN
368315	Clear	\$210.69	09/09/10	00487	CLASSROOM DIRECT / SCHOOL SPECIALTY
368316	Clear	\$10,686.00	09/09/10	06016	CORPORATE MECHANICAL

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368317	Clear	\$459.00	09/09/10	07088	CUSTOM WATER WORKS
368318	Clear	\$78.25	09/09/10	00594	CYNMAR CORPORATION
368319	Clear	\$1,587.34	09/09/10	00599	DALCO
368320	Clear	\$140.00	09/09/10	04792	DAN HARJES
368321	Clear	\$81.00	09/09/10	06114	DAVE FIRKUS
368322		\$62.00	09/09/10	05969	DICK CHENERY
368323	Clear	\$81.00	09/09/10	06113	DICK ELDRIDGE
368324	Clear	\$140.00	09/09/10	04855	DOUG FLORY
368325	Clear	\$80.00	09/09/10	08246	DOUG JUREK
368326		\$39.00	09/09/10	07730	DZEVDO ORUC
368327	Clear	\$1,135.50	09/09/10	00714	EAGLE SCREEN PRINTING
368328	Clear	\$4,800.00	09/09/10	00725	ECKROTH MUSIC COMPANY
368329	Clear	\$24,516.05	09/09/10	07321	EDUCATORS RESOURCE NETWORK
368330	Clear	\$625.00	09/09/10	07629	ERIC JOHNSON
368331	Clear	\$285.61	09/09/10	00787	ERICKSON OIL PRODUCTS INC
368332	Clear	\$2,035.92	09/09/10	00803	EXPRESS PERSONNEL SERVICES INC
368333	Clear	\$82.25	09/09/10	00848	FLINN SCIENTIFIC INC
368334	Clear	\$178.58	09/09/10	08218	FORESTY SUPPLIES INC
368335	Clear	\$80.00	09/09/10	07705	FRANK MCKAY
368336	Clear	\$596.12	09/09/10	06697	FRATTALLONE'S ACE HARDWARE STORES
368337	Clear	\$555.00	09/09/10	06650	GALLAGHER & ASSOCIATES, INC
368338	Clear	\$268.66	09/09/10	00987	GRAINGER
368339	Clear	\$62.00	09/09/10	05967	GREGG ADLER
368340	Clear	\$1,500.00	09/09/10	01018	GROTH MUSIC
368341	Clear	\$11,250.00	09/09/10	01042	HALDEMAN-HOMME/ANDERSON LADD
368342	Clear	\$62.00	09/09/10	04801	HAMID MARDI
368343	Clear	\$50.00	09/09/10	03408	INTERMEDIATE DISTRICT 287
368344	Clear	\$140.00	09/09/10	04793	JEFF LARSON
368345	Clear	\$81.00	09/09/10	04882	JIM ALLEN
368346	Clear	\$140.00	09/09/10	04795	JOEL LEGUT
368347	Clear	\$245.00	09/09/10	05993	KIRBY LIVINGSTON
368348	Clear	\$474.75	09/09/10	07310	L&D SIGN
368349	Clear	\$100.00	09/09/10	07073	LOFFLER
368350	Clear	\$150.00	09/09/10	06829	M&S TREE REMOVAL
368351		\$170.00	09/09/10	08245	MARK BLOOM
368352	Clear	\$81.00	09/09/10	07715	MARK SMITH
368353	Clear	\$204.04	09/09/10	01601	MARSHALL CAVENDISH CORP
368354		\$60.00	09/09/10	06151	MARSHALL COVER
368355	Clear	\$30.00	09/09/10	01699	METRO ECSU
368356	Clear	\$2,450.00	09/09/10	01699	METRO ECSU
368357	Clear	\$595.69	09/09/10	08222	MINNESOTA STATE UNIVERSITY-MANKATO
368358	Clear	\$400.00	09/09/10	01781	MN DEPT OF LABOR AND INDUSTRY
368359	Clear	\$725.20	09/09/10	04121	MOORHEAD MACHINERY & BOILER CO.
368360	Clear	\$62.00	09/09/10	08249	MOSES WAISWA
368361	Clear	\$12.98	09/09/10	01903	NCS PEARSON INC
368362	Clear	\$125.00	09/09/10	06039	NCS PEARSON INC
368363	Clear	\$47.00	09/09/10	04962	NEPAL HOWLADER
368364	Clear	\$89.00	09/09/10	04488	ORANGE TREE EMPLOYMENT SCREENING
368365	Clear	\$490.67	09/09/10	05985	PAMS LUNCHROOM LLC
368366	Clear	\$521.02	09/09/10	03508	PLTW-PROJECT LEAD THE WAY
368367	Clear	\$550.95	09/09/10	02151	PLUNKETTS PEST CONTROL INC
368368	Clear	\$4,458.70	09/09/10	02173	PREMIER AGENDAS INC
368369	Clear	\$2,400.00	09/09/10	08244	PREMIER ASSISTIVE TECHNOLOGY INC
368370	Clear	\$72.17	09/09/10	06012	PREMIUM WATERS INC

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368371	Clear	\$224.00	09/09/10	02180	PRESS PUBLICATIONS
368372	Clear	\$139.00	09/09/10	08254	PROFESSIONAL EDUCATION PROGRAMS INC
368373	Clear	\$217.76	09/09/10	02227	QWEST
368374	Clear	\$47.00	09/09/10	05092	RICK WALZ
368375	Clear	\$62.00	09/09/10	07637	RON WALZ
368376	Clear	\$884.97	09/09/10	02417	SCHOOL HEALTH
368377	Clear	\$270.94	09/09/10	02421	SCHOOL SPIRIT/ANDERSON'S SCHOOL EVENTS
368378	Clear	\$500.00	09/09/10	03123	SHEILA MERZER M A
368379	Clear	\$60.80	09/09/10	02483	SIEMENS INDUSTRY, INC
368380	Clear	\$434.80	09/09/10	02494	SIMPLEXGRINNELL LP
368381	Clear	\$169.59	09/09/10	00553	STAPLES/CORPORATE EXPRESS
368382	Clear	\$77.98	09/09/10	02603	STAR TRIBUNE
368383	Clear	\$2,092.98	09/09/10	02734	THINKING ECONOMICS
368384	Clear	\$62.00	09/09/10	08248	TIM BARKLOW
368385	Clear	\$47.00	09/09/10	08250	TIM MARKEE
368386	Clear	\$62.00	09/09/10	04834	TIM STAFKI
368387	Clear	\$60.00	09/09/10	04837	TOM FIU TAK
368388		\$1,029.10	09/09/10	03438	TR EQUIPMENT SERVICES LLC
368389		\$1,564.14	09/09/10	06934	US FOODSERVICE INC
368390	Clear	\$163.07	09/09/10	02895	WARDS BIOLOGY /NATURAL SCIENCE
368391	Clear	\$53.00	09/09/10	02941	WHITE BEAR GLASS INC
368392	Clear	\$427.70	09/09/10	02946	WHITE BEAR LOCKSMITH
368393	Clear	\$3,676.30	09/09/10	06816	WORTHINGTON DIRECT
368394	Clear	\$6,673.37	09/09/10	03017	XEROX CORPORATION
368395	Clear	\$170.00	09/09/10	05273	YIA HER
368396	Clear	\$120.00	09/14/10	08262	METRO MBEI
368397	Clear	\$32.20	09/16/10	00009	AAA AWARDS
368398		\$5.00	09/16/10	05534	ALICE SMITH
368399	Clear	\$228.05	09/16/10	00085	AMAZON.COM
368400	Clear	\$388.00	09/16/10	03262	BEGGIN SPORTS
368401		\$47.00	09/16/10	08263	BENJAMIN FAMEREE
368402		\$30.40	09/16/10	08258	BERNARDO MEDELLIN
368403	Clear	\$75.69	09/16/10	00281	BIO CORPORATION
368404	Clear	\$807.50	09/16/10	07948	BRIH DESIGN
368405	Clear	\$41.00	09/16/10	06661	BW T&F ENTERPRISES LLP
368406	Clear	\$3,387.50	09/16/10	07031	CARRIE ARDITO
368407	Clear	\$125.60	09/16/10	03115	CHARLES LINDERKAMP
368408	Clear	\$13,390.51	09/16/10	00406	CHASE CARD SERVICE/BANK ONE
368409	Clear	\$80.00	09/16/10	05313	CHRISTINA FIEBICH
368410	Clear	\$1,728.00	09/16/10	06008	CITY OF BLOOMINGTON
368411	Clear	\$124.00	09/16/10	06119	DENNIS HOFFBECK
368412	Clear	\$495.00	09/16/10	08270	DIGITAL SPORTS VIDEO INC
368413	Clear	\$2,616.44	09/16/10	03328	DIVERSIFIED SNACK DIVISION
368414	Clear	\$2,005.13	09/16/10	00678	DOMINO'S PIZZA
368415		\$223.89	09/16/10	00679	DONATELLI'S
368416	Clear	\$1,202.00	09/16/10	00714	EAGLE SCREEN PRINTING
368417	Clear	\$392.15	09/16/10	07819	ERIKA HSU
368418	Clear	\$79,908.01	09/16/10	06819	FIRST STUDENT
368419	Clear	\$3,628.60	09/16/10	06819	FIRST STUDENT
368420	Clear	\$58.80	09/16/10	00856	FOLLETT EDUCATIONAL SERVICES
368421		\$170.00	09/16/10	08268	GLEN LISOWY
368422	Clear	\$22.44	09/16/10	00987	GRAINGER
368423	Clear	\$130.00	09/16/10	03081	GRAY SEEVER
368424		\$590.00	09/16/10	06142	HISTORICAL PERSPECTIVES FOR CHILDREN INC

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368425		\$615.00	09/16/10	06142	HISTORICAL PERSPECTIVES FOR CHILDREN INC
368426	Clear	\$125.00	09/16/10	07679	HUDSON SR.HIGH SCHOOL
368427	Clear	\$1,468.75	09/16/10	03305	I.S.D # 012 CENTENNIAL SCHOOLS
368428		\$295.00	09/16/10	03331	I.S.D # 622 COMMUNITY ED
368429	Clear	\$10.00	09/16/10	08267	JERRY PATTEN
368430	Clear	\$525.00	09/16/10	08016	JOE BECKMAN
368431	Clear	\$47.00	09/16/10	08236	JOHN BEARD
368432	Clear	\$80.00	09/16/10	06106	KITCHEN KUTUPS-NEW BRIGHTON KITCHEN BAND
368433	Clear	\$603.45	09/16/10	06860	LARKIN DANCE STUDIO
368434	Clear	\$403.50	09/16/10	03195	LASERPLUS, LLC
368435	Clear	\$812.00	09/16/10	07606	LOFFLER COMPANY INC
368436	Clear	\$3,235.87	09/16/10	08261	M.T.JOHNSON & ASSOCIATES
368437	Clear	\$5,758.60	09/16/10	03182	MADISON NATIONAL LIFE
368438	Clear	\$1,017.02	09/16/10	03179	MCGRAW-HILL CO.
368439	Clear	\$80.00	09/16/10	01699	METRO ECSU
368440	Clear	\$80.00	09/16/10	01699	METRO ECSU
368441	Clear	\$12.75	09/16/10	08259	MICHELLE COUTURE
368442	Clear	\$112.00	09/16/10	04181	MIDWEST AUDIO VISUAL, INC.
368443	Clear	\$50.00	09/16/10	01813	MN CEC DEC MN COUNCIL OF EXCEPTIONAL CHILDREN
368444	Clear	\$20.00	09/16/10	01865	MUSIC THEATRE INTERNATIONAL
368445		\$90.00	09/16/10	01882	NATIONAL GEOGRAPHIC BEE
368446	Clear	\$80.00	09/16/10	01879	NBEA-NATIONAL BUSINESS EDUCATION AS
368447	Clear	\$1,715.00	09/16/10	06200	NORTH SHORE GYM SALES
368448	Clear	\$776.12	09/16/10	01974	NORTHERN ELECTRIC- ELECTRICAL CONTRACTORS
368449	Clear	\$41.97	09/16/10	02051	ORIENTAL TRADING CO,INC
368450	Clear	\$1,190.00	09/16/10	02078	PARK BUS CO
368451	Clear	\$515.00	09/16/10	03538	PARTSTOCK COMPUTER
368452	Clear	\$80.00	09/16/10	05131	PAUL SIKORA
368453	Clear	\$959.36	09/16/10	03166	PINES SCHOOL
368454	Clear	\$481.10	09/16/10	02180	PRESS PUBLICATIONS
368455	Clear	\$1,795.56	09/16/10	02227	QWEST
368456	Clear	\$13,358.00	09/16/10	02229	R M DREYLING CONSTRUCTION CO
368457	Clear	\$12.75	09/16/10	03136	RATWIK ROSZAK & MALONEY P A
368458		\$655.56	09/16/10	08255	RICHARD & CATHERINE MACCHESNEY
368459	Clear	\$109.00	09/16/10	05092	RICK WALZ
368460	Clear	\$37.00	09/16/10	02355	SAGE PUBLICATIONS INC
368461		\$10.00	09/16/10	08264	SAM KOENING
368462	Clear	\$139.66	09/16/10	07113	SAM'S CLUB
368463	Clear	\$30.52	09/16/10	02377	SARGENT-WELCH SCIENTIFIC CO
368464	Clear	\$546.19	09/16/10	04710	SCHOOL OUTFITTERS
368465	Clear	\$241.41	09/16/10	03467	SCHOOL SPECIALTY
368466	Clear	\$883.44	09/16/10	02441	SCIENCE KIT LLC
368467	Clear	\$450.00	09/16/10	03123	SHEILA MERZER M A
368468	Clear	\$63.59	09/16/10	02579	SRA/McGRAW-HILL CO.
368469	Clear	\$793.10	09/16/10	00553	STAPLES/CORPORATE EXPRESS
368470	Clear	\$1,110.58	09/16/10	03336	STRATEGIC EQUIPMENT
368471	Clear	\$911.20	09/16/10	07642	STREAMLINE DESIGN INC
368472	Clear	\$1,235.29	09/16/10	04176	SUNBURST CHEMICALS, INC.
368473	Clear	\$2,000.00	09/16/10	03859	TEAMWORKS INTERNATIONAL, INC.
368474	Clear	\$371.40	09/16/10	04551	THE GOODPRINTER
368475	Clear	\$170.00	09/16/10	06800	THE SPEECH GURUS LLC
368476	Clear	\$719.00	09/16/10	02747	TIERNEY BROTHERS INC

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368477	Clear	\$1,706.50	09/16/10	02748	TIES
368478		\$124.00	09/16/10	04834	TIM STAFKI
368479	Clear	\$787.50	09/16/10	02760	TOP 20 TRAINING LLC
368480	Clear	\$1,736.91	09/16/10	02785	TRIARCO ARTS AND CRAFTS
368481	Clear	\$1,422.15	09/16/10	03345	TRIO SUPPLY CO
368482	Clear	\$18,398.00	09/16/10	08182	UNITED HEARTLAND
368483	Clear	\$1,055.00	09/16/10	02827	UNIVERSITY OF ST THOMAS
368484	Clear	\$25,994.00	09/16/10	02918	WENGER CORP
368485	Clear	\$274.00	09/16/10	02941	WHITE BEAR GLASS INC
368486		\$45.50	09/16/10	02980	WILSON RIBBON CO
368487		\$120.30	09/16/10	07417	ZYFA-ZEPHYR YOUTH FOOTBALL ASSN
368488		\$105.00	09/16/10	08271	AEROSPACE INDUSTRIES ASSOCIATION
368489	Clear	\$363.04	09/17/10	00094	AMERICAN FAMILY ASSURANCE
368490	Clear	\$248.00	09/17/10	01556	MAHTOMEDI AREA EDUC.FOUNDATION
368491	Clear	\$304.00	09/17/10	01740	MINN NCPERS GROUP LIFE INS
368492	Clear	\$9.90	09/17/10	01888	NATIONAL INSURANCE SERVICES
368493		\$565.50	09/17/10	02017	OFFICE & PROFESSIONAL
368494	Clear	\$726.16	09/17/10	02048	OPERATING ENGINEERS LOCAL #70
368495	Clear	\$700.00	09/17/10	04342	WISCONSIN SCTF
368496	Clear	\$200.00	09/23/10	00003	916 EDUCATION FOUNDATION
368497		\$62.00	09/23/10	07739	ABEDLAZIZ SAGRASSE
368498	Clear	\$377.29	09/23/10	00047	ADT SECURITY SYSTEMS
368499	Clear	\$293.00	09/23/10	00153	AES-APPLIED ENVIRONMENTAL SCIENCES INC
368500	Clear	\$981.00	09/23/10	04896	AIR COMFORT SOLUTIONS,INC
368501	Clear	\$350.00	09/23/10	04692	ALLINA HOSPITALS & CLINICS
368502	Clear	\$91.06	09/23/10	00084	AMAZON ENVIRONMENTAL INC
368503	Clear	\$49,421.89	09/23/10	08214	AMERICAN HEALTH RESOURCES
368504	Clear	\$20.79	09/23/10	08272	ANNE VILLA FUERTE
368505	Clear	\$692.91	09/23/10	03646	ASPEN EQUIPMENT CO.
368506	Clear	\$49.99	09/23/10	00220	BATTERIES PLUS
368507		\$2,690.00	09/23/10	00257	BERRYS FLOOR COVERING
368508	Clear	\$1,516.62	09/23/10	03057	BRAD BERGIE
368509	Clear	\$17.99	09/23/10	08273	BRUCE OR SHERYL MACKAY
368510		\$100.00	09/23/10	06859	BURNSVILLE SR HIGH SCHOOL
368511		\$225.00	09/23/10	08287	CENTER FOR MENTORING
368512	Clear	\$1,000.00	09/23/10	00494	CMERDC
368513	Clear	\$104.99	09/23/10	04911	CSN DAY CARE FURNITURE
368514	Clear	\$459.00	09/23/10	07088	CUSTOM WATER WORKS
368515	Clear	\$935.91	09/23/10	00599	DALCO
368516		\$94.00	09/23/10	08286	DAN STUPCA
368517	Clear	\$80.00	09/23/10	08281	DAVE MURPHY
368518	Clear	\$1,068.00	09/23/10	00678	DOMINO'S PIZZA
368519		\$568.51	09/23/10	00679	DONATELLI'S
368520	Clear	\$80.00	09/23/10	07675	DSAM
368521	Clear	\$160.00	09/23/10	07675	DSAM
368522	Clear	\$1,499.00	09/23/10	00714	EAGLE SCREEN PRINTING
368523		\$860.00	09/23/10	07321	EDUCATORS RESOURCE NETWORK
368524	Clear	\$490.00	09/23/10	03969	ENERGYWISE CONSULTING,LLC
368525		\$149.63	09/23/10	08226	EPIC SPORTS
368526	Clear	\$625.00	09/23/10	07629	ERIC JOHNSON
368527	Clear	\$3,652.68	09/23/10	00803	EXPRESS PERSONNEL SERVICES INC
368528	Clear	\$124.00	09/23/10	04873	GENE WARNER
368529	Clear	\$77.22	09/23/10	00937	GENERAL INDUSTRIAL SUPPLY CO
368530	Clear	\$187.00	09/23/10	00974	GOODIN COMPANY

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368531	Clear	\$1,336.94	09/23/10	00987	GRAINGER
368532	Clear	\$895.60	09/23/10	07595	GREAT GASB GROUP
368533	Clear	\$1,815.45	09/23/10	03186	HERFF JONES, INC
368534		\$405.00	09/23/10	06142	HISTORICAL PERSPECTIVES FOR CHILDREN INC
368535		\$146.00	09/23/10	08275	INTERGRATED BEVERAGE SYSTEMS INC
368536	Clear	\$62.00	09/23/10	04805	JAMES A. HIRSCH
368537	Clear	\$60.00	09/23/10	07093	JASON PERKINS
368538	Clear	\$185.00	09/23/10	06272	JEAN PETERSON
368539		\$900.00	09/23/10	08016	JOE BECKMAN
368540	Clear	\$60.00	09/23/10	04876	JOHN W. JUNDT
368541	Clear	\$9,270.00	09/23/10	05863	JOHNSON & CONDON P.A.
368542	Clear	\$61.65	09/23/10	01372	KNOWLAN'S SUPER MARKETS
368543	Clear	\$568.62	09/23/10	07310	L&D SIGN
368544	Clear	\$114.48	09/23/10	01419	LAKESHORE LEARNING MATERIALS
368545		\$2,340.00	09/23/10	01425	LANDMARK ENVIRONMENTAL, LLC
368546	Clear	\$939.76	09/23/10	03195	LASERPLUS, LLC
368547	Clear	\$800.00	09/23/10	06829	M&S TREE REMOVAL
368548	Clear	\$526.90	09/23/10	01557	MAHTOMEDI AUTO SERVICE
368549	Clear	\$3,000.00	09/23/10	07972	MAILROOM FINANCE/NEOFUNDS BY NEOPOST
368550	Clear	\$60.00	09/23/10	05300	MARC FIORAVANTI
368551		\$62.00	09/23/10	08283	MARK ELLEFSON
368552		\$50.00	09/23/10	01609	MASA
368553		\$757.00	09/23/10	01618	MASSP-MN ASSOC.OF SEC.SCH PRINCIPALS
368554		\$41.00	09/23/10	08288	MICHAEL QUINN
368555	Clear	\$582.79	09/23/10	06322	MIDAMERICA ADMIN & RETIREMENT SOLUTIONS INC
368556	Clear	\$62.00	09/23/10	07635	MITCHELL MINICK
368557	Clear	\$295.00	09/23/10	07025	MN CLE
368558		\$75.00	09/23/10	08285	MN HS COACHES ASSOCIATION
368559		\$35.00	09/23/10	07593	MN STATE UNIVERSITY-MANKATO
368560		\$80.00	09/23/10	04335	MNAFEE
368561		\$62.00	09/23/10	08282	NICK ANDRAJACK
368562	Clear	\$51,365.68	09/23/10	01971	NORTHEAST METRO 916
368563	Clear	\$1,000.45	09/23/10	01971	NORTHEAST METRO 916
368564	Clear	\$277.00	09/23/10	04488	ORANGE TREE EMPLOYMENT SCREENING
368565	Clear	\$60.00	09/23/10	08280	PAT DAWSON
368566	Clear	\$60.00	09/23/10	08279	PAT PLUMER
368567		\$80.00	09/23/10	04945	PERRY COONCE
368568		\$47.00	09/23/10	08284	PHIL LOWRY
368569	Clear	\$245,182.66	09/23/10	08212	PREFERRED ONE
368570	Clear	\$180.60	09/23/10	06796	QSP INC
368571	Clear	\$320.00	09/23/10	03136	RATWIK ROSZAK & MALONEY P A
368572		\$60.00	09/23/10	07039	ROD BLOOM
368573	Clear	\$3,500.00	09/23/10	08274	RUBICON INTERNATIONAL
368574	Clear	\$519.15	09/23/10	07113	SAM'S CLUB
368575	Clear	\$575.47	09/23/10	02420	SCHOOL SPECIALTY INC
368576	Clear	\$500.00	09/23/10	03123	SHEILA MERZER M A
368577	Clear	\$26.34	09/23/10	02473	SHERWIN-WILLIAMS CO
368578	Clear	\$62.00	09/23/10	02474	SHIFFLER EQUIPMENT SALES INC
368579	Clear	\$6,143.66	09/23/10	00553	STAPLES/CORPORATE EXPRESS
368580	Unissued	\$0.00	09/23/10	00553	STAPLES/CORPORATE EXPRESS
368581	Clear	\$81.70	09/23/10	02603	STAR TRIBUNE
368582	Clear	\$637.62	09/23/10	03336	STRATEGIC EQUIPMENT
368583	Clear	\$605.54	09/23/10	04176	SUNBURST CHEMICALS, INC.

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Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
368584	Clear	\$465.00	09/23/10	02665	SUPERIOR PRODUCTS & TECH INC
368585		\$85.00	09/23/10	05252	TARTAN SWIMMING AND DIVING
368586	Clear	\$5,885.70	09/23/10	05881	THE CENTER FOR EFFICIENT SCHOOL OPERATIONS
368587		\$168.00	09/23/10	04551	THE GOODPRINTER
368588	Clear	\$598.00	09/23/10	02747	TIERNEY BROTHERS INC
368589	Clear	\$4,398.30	09/23/10	02748	TIES
368590	Clear	\$317.97	09/23/10	03345	TRIO SUPPLY CO
368591	Clear	\$62.31	09/23/10	02858	VERIZON WIRELESS
368592	Clear	\$66.97	09/23/10	02858	VERIZON WIRELESS
368593	Clear	\$338.96	09/23/10	02873	VOSS LIGHTING
368594	Clear	\$737.50	09/23/10	06769	WESTWOOD PROFESSIONAL SERVICES
368595	Clear	\$66.00	09/23/10	02946	WHITE BEAR LOCKSMITH
368596	Clear	\$428.57	09/23/10	00723	XCEL ENERGY
368597	Clear	\$180.00	09/23/10	03017	XEROX CORPORATION
368598		\$934.78	09/23/10	06104	XPRESS
368599		\$34.94	09/30/10	08233	A BEST FIXTURE
368600		\$135.00	09/30/10	03615	AAFCS
368601		\$90.00	09/30/10	00041	ACTE
368602		\$65.00	09/30/10	08308	ALORHA BURN
368603	Clear	\$875.00	09/30/10	07702	AMANDA MONTPETIT
368604		\$210.00	09/30/10	07012	ANNE BUTTERMORE
368605		\$70.00	09/30/10	08305	ASN TECHNOLOGIES
368606		\$53.97	09/30/10	00208	BARNES & NOBLE
368607		\$60.00	09/30/10	06348	BRIAN LASHOMB
368608		\$247.15	09/30/10	04738	BRUCE DJOCK REPAIR
368609		\$1,393.02	09/30/10	00365	BUDGETEXT CORP
368610		\$170.00	09/30/10	00430	CASS STREET PUBLISHERS INC
368611		\$675.00	09/30/10	08287	CENTER FOR MENTORING
368612		\$657.50	09/30/10	03115	CHARLES LINDERKAMP
368613		\$668.87	09/30/10	00558	COURAGE CENTER
368614		\$459.00	09/30/10	07088	CUSTOM WATER WORKS
368615		\$464.29	09/30/10	00599	DALCO
368616		\$140.00	09/30/10	04792	DAN HARJES
368617		\$80.00	09/30/10	08303	DANIEL GOODMAN
368618		\$62.00	09/30/10	04810	DAVID BROWN
368619		\$192.00	09/30/10	08078	DEVELOPMENTAL STUDIES CENTER
368620		\$1,068.00	09/30/10	00678	DOMINO'S PIZZA
368621		\$224.96	09/30/10	00679	DONATELLI'S
368622		\$5,290.00	09/30/10	00714	EAGLE SCREEN PRINTING
368623		\$1,904.00	09/30/10	03241	ELECTRONIC DESIGN CO
368624		\$105.60	09/30/10	03087	ERIKA HAMMERSCHMIDT
368625		\$2,095.80	09/30/10	00803	EXPRESS PERSONNEL SERVICES INC
368626		\$21.04	09/30/10	00817	FEDEX
368627		\$60.00	09/30/10	08301	FRED HARRIS
368628		\$741.10	09/30/10	01464	G&K SERVICES
368629		\$22.72	09/30/10	00907	GALE GROUP
368630		\$73.28	09/30/10	00987	GRAINGER
368631		\$44.95	09/30/10	03212	GREAT IDEAS FOR TEACHING
368632		\$67.00	09/30/10	07694	GREG DAVENPORT
368633		\$240.00	09/30/10	01025	GUILFORD PUBLICATIONS-DEPT 8E
368634		\$592.32	09/30/10	04015	HAAN CRAFTS
368635		\$12,148.71	09/30/10	01164	HOUGHTON MIFFLIN HARCOURT/HM RECEIVEABLES CO

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368636		\$83.00	09/30/10	01201	IAAP
368637		\$1,658.41	09/30/10	03408	INTERMEDIATE DISTRICT 287
368638		\$140.00	09/30/10	05145	JAMES GRIBBLE
368639		\$130.84	09/30/10	08292	JAMIE ZIEMANN
368640		\$199.83	09/30/10	08290	JEN HARNISCH
368641		\$223.00	09/30/10	08293	JERRA BOUDJOUK
368642		\$60.00	09/30/10	04968	JIM NOVAK
368643		\$81.00	09/30/10	04933	JOE MOORE
368644		\$62.00	09/30/10	04813	JOHN PAISLEY
368645		\$621.00	09/30/10	03364	JUDY DEANS
368646		\$313.72	09/30/10	03378	KELLY SERVICES, INC
368647		\$60.00	09/30/10	04947	LARRY KING
368648		\$48.00	09/30/10	03195	LASERPLUS, LLC
368649		\$130.00	09/30/10	05135	LAURI HILL
368650		\$219.45	09/30/10	01495	LINGUISYSTEMS INC
368651		\$80.00	09/30/10	08302	LISA USLABAR
368652		\$60.00	09/30/10	05300	MARC FIORAVANTI
368653		\$81.00	09/30/10	04932	MARK BENSHOOF
368654		\$60.00	09/30/10	04839	MARK COURTNEY
368655		\$400.00	09/30/10	01618	MASSP-MN ASSOC.OF SEC.SCH PRINCIPALS
368656		\$81.00	09/30/10	05234	MATT DORNFELD
368657		\$180.00	09/30/10	05344	MATY MUSTAR
368658		\$10.00	09/30/10	03463	MAURA BREMER
368659		\$160.00	09/30/10	01699	METRO ECSU
368660		\$50.00	09/30/10	01699	METRO ECSU
368661		\$105.00	09/30/10	04181	MIDWEST AUDIO VISUAL, INC.
368662		\$140.00	09/30/10	05992	MIKE PETREY
368663		\$125.00	09/30/10	06867	MINNESOTA NATIVE LANDSCAPES
368664		\$175.00	09/30/10	03713	MINNESOTA TWINS
368665		\$622.59	09/30/10	01974	NORTHERN ELECTRIC- ELECTRICAL CONTRACTORS
368666		\$69.94	09/30/10	01977	NORTHERN TOOL & EQUIPMENT CO/HSBC BUSINESS
368667		\$1,277.09	09/30/10	02043	ON SITE SANITATION INC
368668		\$124.00	09/30/10	06045	PAUL PAURUS
368669		\$96.58	09/30/10	04204	PEARSON EDUCATION
368670		\$75.33	09/30/10	02161	POPP.COM INC
368671		\$210.00	09/30/10	02165	POSTMASTER-U.S POST OFFICE
368672		\$212.00	09/30/10	03411	PROMOTIONS SPECIALTIES
368673		\$437.15	09/30/10	05390	RADIOSHACK
368674		\$50.00	09/30/10	07784	RICHFIELD SR HIGH SCHOOL
368675		\$60.00	09/30/10	04815	ROB LINDER
368676		\$190.00	09/30/10	04507	ROMAN MARKET INC
368677		\$587.50	09/30/10	04970	SANDY CEDERGREN
368678		\$2,171.20	09/30/10	02420	SCHOOL SPECIALTY INC
368679		\$67.00	09/30/10	08300	SCOTT HUDSON
368680		\$99.34	09/30/10	08291	SHANNON BRYANT
368681		\$144.97	09/30/10	02579	SRA/McGRAW-HILL CO.
368682		\$62.00	09/30/10	05050	STANLEY AKUM
368683		\$216.15	09/30/10	00553	STAPLES/CORPORATE EXPRESS
368684		\$60.00	09/30/10	05193	STEVE BOHL
368685		\$2,260.80	09/30/10	03088	STEVE HAMMERSCHMIDT
368686		\$62.00	09/30/10	08299	STEVE KORTE
368687		\$60.00	09/30/10	08296	STEVE VAIL

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368688		\$81.00	09/30/10	04929	STEVE WOLVIN
368689		\$654.55	09/30/10	03336	STRATEGIC EQUIPMENT
368690		\$525.00	09/30/10	08307	SUE HEWITT
368691		\$586.28	09/30/10	08265	SUN TEX
368692		\$623.81	09/30/10	02724	TEXTBOOK WAREHOUSE
368693		\$275.00	09/30/10	02747	TIERNEY BROTHERS INC
368694		\$119.18	09/30/10	02748	TIES
368695		\$140.00	09/30/10	08295	TIM WESSELS
368696		\$7.96	09/30/10	02750	TIME FOR KIDS
368697		\$81.00	09/30/10	04931	TOM WOLLAN JR
368698		\$1,260.00	09/30/10	02760	TOP 20 TRAINING LLC
368699		\$575.00	09/30/10	08306	TRACY JONES
368700		\$814.39	09/30/10	02811	UHL COMPANY INCORPORATED
368701		\$825.00	09/30/10	08276	USA INFLATABLES
368702		\$48.91	09/30/10	02873	VOSS LIGHTING
368703		\$735.31	09/30/10	02889	WALMART COMMUNITY
368704		\$7,276.59	09/30/10	02916	WELSH COMPANIES LLC
368705		\$94.00	09/30/10	08304	WILLIAM ALLEN
368706		\$281.88	09/30/10	03009	WORDMASTERS
368707		\$23,433.49	09/30/10	00723	XCEL ENERGY
368708		\$1,395.00	09/30/10	03029	YOUTH FRONTIERS INC
80000593	Clear	\$184.02	09/02/10	99999	Harein, Pamela L
80000594	Clear	\$75.00	09/02/10	99999	Robinson, Susan
80000595	Clear	\$39.78	09/02/10	99999	McCormick, Joan
80000596	Clear	\$75.00	09/02/10	99999	Hommel, Elizabeth
80000597	Clear	\$132.00	09/02/10	99999	Chow, Nanette L
80000598	Clear	\$13.48	09/02/10	99999	Chow, Nanette L
80000599	Clear	\$10.71	09/02/10	99999	Burshten, Judy A
80000600	Clear	\$467.74	09/02/10	99999	Baker, Lori J
80000601	Clear	\$203.80	09/02/10	99999	Childs, Rita
80000602	Clear	\$359.40	09/02/10	99999	Sundstrom, Denise
80000603	Clear	\$235.54	09/02/10	99999	Driscoll, James
80000604	Clear	\$5.78	09/02/10	99999	Hanken Sr, John
80000605	Clear	\$190.98	09/02/10	99999	Snedden, Bethany
80000606	Clear	\$43.19	09/02/10	99999	Harein, Pamela L
80000607	Clear	\$200.00	09/02/10	99999	Carlson, Debra K
80000608	Clear	\$297.19	09/02/10	99999	Sande, Rachel P
80000609	Clear	\$536.73	09/02/10	99999	Strege, Bonny K
80000610	Clear	\$48.00	09/02/10	99999	Klinkhammer, Pam
80000611	Clear	\$49.93	09/02/10	99999	Boice-Mallach, Christina
80000612	Clear	\$23.00	09/09/10	99999	Benjamin, Carol
80000613	Clear	\$27.50	09/09/10	99999	Melquist, Nancy
80000614	Clear	\$34.81	09/09/10	99999	Swanson, Jean M
80000615	Clear	\$44.43	09/09/10	99999	Ratzloff, Corey
80000616	Clear	\$9.86	09/09/10	99999	McCormick, Joan
80000617	Clear	\$41.98	09/09/10	99999	Nelson, Janine B
80000618	Clear	\$66.00	09/09/10	99999	Moore, Christopher
80000619	Clear	\$46.50	09/09/10	99999	Crothers, Patrick
80000620	Clear	\$4.00	09/09/10	99999	Crothers, Patrick
80000621	Clear	\$776.95	09/09/10	99999	Crothers, Patrick
80000622	Clear	\$25.99	09/09/10	99999	Olson, Lindsey S
80000623	Clear	\$30.40	09/09/10	99999	Loos, Kim
80000624	Clear	\$167.35	09/09/10	99999	Olson, Lindsey S
80000625	Clear	\$340.76	09/09/10	99999	Irsfeld, Lisa M

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80000626	Clear	\$180.00	09/09/10	99999	Sommer, Elizabeth
80000628	Clear	\$25.00	09/16/10	99999	Hommel, Elizabeth
80000629	Clear	\$250.00	09/16/10	99999	Rice, Marianne G
80000630	Clear	\$25.95	09/16/10	99999	Robinson, Susan
80000631	Clear	\$42.85	09/16/10	99999	Marshall, Karen
80000632	Clear	\$55.98	09/16/10	99999	Hamre, Mark B
80000633	Clear	\$61.40	09/16/10	99999	Arvesen, Catherine
80000634	Clear	\$27.25	09/16/10	99999	Arvesen, Catherine
80000635	Clear	\$31.65	09/16/10	99999	Connelly, Barbara
80000636	Clear	\$7.63	09/16/10	99999	Hering, James P
80000637	Clear	\$57.05	09/16/10	99999	Mickelson, Craig
80000638	Clear	\$39.00	09/16/10	99999	Nickleby, Kathe
80000639	Clear	\$46.70	09/16/10	99999	Gray, Daniel L
80000640	Clear	\$35.00	09/16/10	99999	Hoffman, Susan K
80000641	Clear	\$65.00	09/16/10	99999	Miller, Anne E F
80000642	Clear	\$213.89	09/16/10	99999	George, Mary L
80000643	Clear	\$285.94	09/16/10	99999	Strege, Bonny K
80000644	Clear	\$120.00	09/16/10	99999	Tansom, Paula A
80000645	Clear	\$55.77	09/16/10	99999	Rohrig, Joyce L
80000646	Clear	\$1,178.96	09/16/10	99999	Muetzel, David J
80000647	Clear	\$246.00	09/16/10	99999	Brown, Julie M
80000648	Clear	\$359.40	09/16/10	99999	Krause, John
80000649	Clear	\$150.00	09/23/10	99999	Miller, Anne E F
80000650	Clear	\$14.00	09/23/10	99999	Askegaard, Nancy
80000651	Clear	\$204.40	09/23/10	99999	Nickleby, Kathe
80000652	Clear	\$48.00	09/23/10	99999	Laue, Deanna
80000653	Clear	\$238.10	09/23/10	99999	Laue, Deanna
80000654	Clear	\$75.00	09/23/10	99999	Mathies, Lisa W
80000655	Clear	\$25.74	09/23/10	99999	Mathies, Lisa W
80000656	Clear	\$79.69	09/23/10	99999	Rydland, Karena
80000657	Clear	\$196.46	09/23/10	99999	Livingston, Judi
80000658	Clear	\$53.54	09/23/10	99999	Dobson, Dennis L
80000659	Clear	\$518.23	09/23/10	99999	Smith, Roberta L
80000660	Clear	\$279.32	09/23/10	99999	Fesser, Stacy T
80000661	Clear	\$24.74	09/23/10	99999	Pratt, Patricia
80000662	Clear	\$421.40	09/23/10	99999	Springborg, Heid
80000663	Clear	\$434.41	09/23/10	99999	George, Mary L
80000664	Clear	\$440.57	09/23/10	99999	Hertel, Barbara
80000665	Clear	\$51.66	09/23/10	99999	Melquist, Nancy
80000666	Clear	\$32.13	09/23/10	99999	Gerver, Laurie
80000667	Clear	\$134.72	09/23/10	99999	Feustel, Krista
80000668	Clear	\$52.62	09/23/10	99999	Lewis, Belinda
80000669	Clear	\$93.99	09/23/10	99999	Connelly, Barbara
80000670	Clear	\$48.00	09/23/10	99999	Connelly, Barbara
80000671	Clear	\$7.80	09/23/10	99999	Connelly, Barbara
80000672	Clear	\$192.49	09/23/10	99999	Ryan, Erica M
80000673	Clear	\$250.00	09/23/10	99999	Anderson, Christy
80000674	Clear	\$128.34	09/30/10	99999	Hunt, Jodi M
80000675	Clear	\$60.32	09/30/10	99999	Olson, Lindsey S
80000676	Clear	\$181.20	09/30/10	99999	Snedden, Bethany
80000677	Clear	\$75.73	09/30/10	99999	Snedden, Bethany
80000678	Clear	\$20.00	09/30/10	99999	Kluegel, Susan
80000679	Clear	\$54.73	09/30/10	99999	Strege, Bonny K
80000680	Clear	\$82.32	09/30/10	99999	Doublin, Kristi

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Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
80000681	Clear	\$71.15	09/30/10	99999	Hatcher, Michelle
80000682	Clear	\$17.12	09/30/10	99999	Kostuch, Tonya M
80000683	Clear	\$235.00	09/30/10	99999	Whisler, Jeff
80000684	Clear	\$462.80	09/30/10	99999	Vaughan, Kristin
80000685	Clear	\$250.00	09/30/10	99999	Radabaugh-Triplat, Stacy
80000686	Clear	\$51.96	09/30/10	99999	Crothers, Patrick
80000687	Clear	\$140.45	09/30/10	99999	Huberty, Cassandra
80000688	Clear	\$188.40	09/30/10	99999	Kaehler, Lorie S
80000689	Clear	\$59.34	09/30/10	99999	Gale, Ann J
80000690	Clear	\$30.00	09/30/10	99999	Hoffman, Susan K
80000691	Clear	\$49.00	09/30/10	99999	Klinkhammer, Pam
	CK AMT	\$1,021,089.32			

**INDEPENDENT SCHOOL DISTRICT #832
WIRE TRANSFER TRANSACTIONS
MONTH OF SEPTEMBER 2010**

<u>DATE</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
9/1/10	State of Minnesota	MN Trust	\$1,033.26	direct state payment
9/2/10	State of Minnesota	MN Trust	\$16,483.02	direct state payment
9/3/10	State of Minnesota	MN Trust	\$52,841.31	direct state payment
9/7/10	State of Minnesota	MN Trust	\$4,523.67	direct state payment
9/8/10	State of Minnesota	MN Trust	\$1,414.55	direct state payment
9/10/10	MN Trust	MSDLAF	\$1,200,000.00	cover checks
9/14/10	US Bank	Peoples Bank of Commerce-EBC Flex	\$8,150.13	flex benefits
9/15/10	MSDLAF	US Bank	\$490,245.12	cover checks
9/15/10	US Bank	IRS	\$185,580.45	federal & fica taxes
9/15/10	US Bank	MN Dept of Revenue	\$32,096.06	state payroll taxes
9/15/10	US Bank	Public Emp. Retirement Assoc.	\$14,073.42	pera retirement
9/15/10	US Bank	Mn Teachers Retirement	\$70,815.28	teachers retirement
9/15/10	US Bank	SOMI Funding	\$51,052.83	TSA payment
9/15/10	US Bank	State Street Bank	\$1,161.04	Deferred Comp
9/15/10	State of Minnesota	MN Trust	\$696,581.92	direct state payment
9/23/10	State of Minnesota	MN Trust	\$2,200.00	direct state payment
9/28/10	MN Trust	MSDLAF	\$1,000,000.00	cover checks
9/28/10	State of Minnesota	MN Trust	\$210.00	direct state payment
9/30/10	State of Minnesota	MN Trust	\$2,973,804.84	direct state payment
9/30/10	US Bank	Peoples Bank of Commerce-EBC Flex	\$8,200.13	flex benefits
9/30/10	US Bank	Central Bank	\$976.28	para union dues
9/30/10	MSDLAF	US Bank	\$548,241.81	cover checks
9/30/10	US Bank	IRS	\$203,352.16	federal & fica taxes
9/30/10	US Bank	MN Dept of Revenue	\$34,766.72	state payroll taxes
9/30/10	US Bank	Public Emp. Retirement Assoc.	\$20,228.35	pera retirement
9/30/10	US Bank	Mn Teachers Retirement	\$71,136.38	TRA payment
9/30/10	US Bank	SOMI Funding	\$53,555.46	TSA payment
9/30/10	US Bank	State Street Bank	\$1,161.04	Deferred Comp