

INDEPENDENT SCHOOL DISTRICT #832
STUDY SESSION – BOARD OF EDUCATION
Thursday, March 25, 2010 - 7:00 PM
Mahtomedi District Education Center - Community Room

The Mission of the Mahtomedi School District No. 832, as a multi-community public school system, is to provide individually challenging, lifelong learning experiences for all people, leading to productive and self-fulfilling roles in a global society, accomplished through partnerships with students, families, staff and communities all committed to excellence.

- AGENDA -

1. CALL TO ORDER
2. ROLL CALL OF ATTENDANCE
3. DISCUSSION/INFORMATION ITEMS
 - A. Presentation from LHB Architects and JCI Team 2
 - B. Update on Spending Reductions and Timeline for Decision
Presenter: Denise Sundstrom
 - C. 2010-2011 School Calendar - Change in Conference Days 3
Presenter: Mark Larson
 - D. Consider Change in Study Session Date from April 22 to April 29 - Canvass
Election Results
Presenter: Mark Wolak
4. ADJOURNMENT

Board Members, LHB Architects will make a presentation at the study session. As outlined in the memo below, JCI/CESO were asked to recommend an architect based on their experience, site visits, and the RFP criteria. Earlier in the process, we did discuss the involvement of school board members in site visits but found difficulties in scheduling the dates and times of the visits due to the demands of the bond election meeting schedule. JCI has had successful experiences in working with this LHB. District administration has toured Oneka Elementary in White Bear Lake, a school that LHB Architects designed. We are pleased with what we learned and observed and recommend LHB Architects as the firm to work on our facility plan. -Mark



MEMORANDUM

TO: Mark Wolak, Superintendent, Mahtomedi ISD #832
Denise Sundstrom, Director of Business Services, Mahtomedi ISD #832
Mark Larson, Assistant Superintendent, Mahtomedi ISD #832

FROM: Johnson Controls' Mahtomedi Team (Arif Quraishi, Brent Jones & Mike David)
CESO Mahtomedi Team (Chuck Corliss, Bill Hase)

DATE: March 9, 2010

SUBJECT: Mahtomedi Long-Range Facilities Plan – Architect Selection Process

Johnson Controls and CESO are excited about continuing to move forward with the implementation of Mahtomedi Public Schools' long-range facilities plan. As such, the selection of an architect is important in realizing the vision of the Administration, School Board and community.

To ensure that an architect is selected based on the needs of the District, Johnson Controls and CESO developed a four-phase process to select an architect.

Phase I: Based on Johnson Controls and CESO experience with school architects, the Johnson Controls/CESO team developed a list of eight (8) architectural firms to evaluate.

Phase II: A request for qualifications document was developed and sent to the eight (8) architects selected in Phase I.

Phase III: Based on the responses submitted, the architects were evaluated on the following criteria and short-listed to four (4):

- Project team K-12 experience
- Pre-referendum approach
- Design and planning approach
- Relevant experience with both new schools and major renovation
- Relevant experience with sustainable school design (LEED™)
- Other distinguishing attributes

Phase IV: A field evaluation and reference check was conducted during this phase. Johnson Controls/CESO toured each architect's example of new and remodeled buildings. CESO primarily evaluated the architect's work based on budget, material selection and building circulation. Johnson Controls primarily evaluated the firms based on their design characteristics to ensure efficient use of space, demonstrated sustainable (LEED™) expertise, budget, quality control and the owner collaborative approach to design.

Upon completion of the comprehensive review process, both Johnson Controls and CESO agreed that LHB was the right fit for implementing the District's long-range facilities plan.

Johnson Controls and CESO would like to extend an invitation to the Mahtomedi Administration to visit and tour Oneka Elementary in White Bear Lake, an example of the design quality of LHB. We will be contacting you by the end of the week with available dates and times.

Thank you for your ongoing support as we continue to improve education for students at Mahtomedi Public Schools.

INDEPENDENT SCHOOL DISTRICT #832
 MAHTOMEDI, MINNESOTA
 2010-2011 SCHOOL CALENDAR

BOARD OF EDUCATION - ADOPTED - June 11, 2009
 REVISED - April 8, 2010

			Student Days	Teacher Days			Student Days	Teacher Days
	<u>JULY</u>				<u>JANUARY</u>			
	1 2 3				1			
4	4 5 6 7 8 9 10				2 3 4 5 6 7 8			
11	11 12 13 14 15 16 17				9 10 11 12 13 14 15			K-2=20
18	18 19 20 21 22 23 24				16 17 18 19 20 21 22			3-5=20
25	25 26 27 28 29 30 31				23 24 25 26 27 28 29		17 - Martin Luther King, Jr. Day Holiday	6-8=20
					30 31		21 - End of 2 nd Quarter (44)	9-12=20
							24 - Staff Development	19
	<u>AUGUST</u>				<u>FEBRUARY</u>			
1	1 2 3 4 5 6 7				1 2 3 4 5			
8	8 9 10 11 12 13 14			K-2=2	6 7 8 9 10 11 12		17 - Evening Conferences 6-12	K-2=20
15	15 16 17 18 19 20 21			3-5=2	13 14 15 16 17 18 19		21 - President's Day Holiday	3-5=20
22	22 23 24 25 26 27 28	25-27 - New Employee Orientation		6-8=2	20 21 22 23 24 25 26		24 - Evening Conferences 6-12	6-8=20
29	29 30 31	30-31 - Staff Development	0	9-12=2	27 28		25 - Staff Develop. K-5 / Conf. 6-12	18
								9-12=19.5
	<u>SEPTEMBER</u>				<u>MARCH</u>			
	1 2 3 4	1-2 - Staff Development			1 2 3 4 5			
5	5 6 7 8 9 10 11	3 - Non-Duty Day			6 7 8 9 10 11 12			
12	12 13 14 15 16 17 18	6 - Labor Day Holiday		K-2=20	13 14 15 16 17 18 19		14-18 - Spring Break	K-2=18
19	19 20 21 22 23 24 25	7 - School Starts, Grades 1-12		3-5=20	20 21 22 23 24 25 26		31 - End of 3 rd Quarter (41)	3-5=18
26	26 27 28 29 30	7-8 - Kindergarten Assessment		6-8=20	27 28 29 30 31		31 - Evening Conferences K-5	6-8=18
		9 - School Starts, Kindergarten	18	9-12=20				9-12=18
	<u>OCTOBER</u>				<u>APRIL</u>			
	1 2				1 2 3 4 5			
3	3 4 5 6 7 8 9				6 7 8 9 10 11 12		1 - Conf. K-5 / Staff Develop. 6-12	
10	10 11 12 13 14 15 16			K-2=19	13 14 15 16 17 18 19		5 - Evening Conferences K-2	K-2=20
17	17 18 19 20 21 22 23	21-22 - MEA Convention		3-5=19	20 21 22 23 24 25 26		7 - Evening Conferences 3-5	3-5=20
24	24 25 26 27 28 29 30			6-8=20	27 28 29 30 31		22 - School Closed	6-8=20
31			18	9-12=19.5				9-12=20
	<u>NOVEMBER</u>				<u>MAY</u>			
	1 2 3 4 5 6	4 - End of 1 st Quarter (40)			1 2 3 4 5 6 7			
7	7 8 9 10 11 12 13	4 - Evening Conferences 6-12			8 9 10 11 12 13 14			
14	14 15 16 17 18 19 20	5 - Staff Development		K-2=21	15 16 17 18 19 20 21			K-2=21
21	21 22 23 24 25 26 27	11 - Evening Conferences K-12		3-5=21	22 23 24 25 26 27 28			3-5=21
28	28 29 30	12 - Conferences K-12		6-8=20	29 30 31			6-8=21
		16 - Evening Conferences K-2	18	9-12=20			30 - Memorial Day Holiday	9-12=21.5
		18 - Evening Conferences 3-5						
		24 - Staff Development						
		25-26 - Thanksgiving Break						
	<u>DECEMBER</u>				<u>JUNE</u>			
	1 2 3 4				1 2 3 4			
5	5 6 7 8 9 10 11			K-2=16	5 6 7 8 9 10 11		4 - Graduation - Aldrich Arena	K-2=8
12	12 13 14 15 16 17 18			3-5=16	12 13 14 15 16 17 18		- MLC Graduation	3-5=8
19	19 20 21 22 23 24 25	23-31 - Winter Break		6-8=16	19 20 21 22 23 24 25		9 - End of 4 th Quarter (47)	6-8=8
26	26 27 28 29 30 31		16	9-12=16.5	26 27 28 29 30		10 - Staff Development	9-12=8
								172
								185

3

○ = New Employee Orientation ● = Teacher Duty Day - No School ■ = No School = = Evening Conferences

Calendar Changes

DATE	WAS:	IS:
7-Oct	evening conf. 6-12	regular day
8-Oct	staff dev K-5/conf. 6-12	regular day
14-Oct	evening conferences 6-8	regular day
4-Nov	regular day	evening conference 6-12 4:00-8:00 p.m.
5-Nov	staff development	grading, conf. prep, staff development
11-Nov	regular day	evening conference k-12 4:00-8:00
12-Nov	regular day	conferences K-12 from 8:00-4:00
16-Nov	regular day	WW conference 4:00-8:00
18-Nov	regular day	OHA conferences from 4:00-8:00
24-Nov	conf. K-5/staff dev 6-12	Staff devo K-12
9-Dec	evening conferences 9-12	regular day
17-Feb	conferences K-8	evening conferences 6-12 4:00-8:00
24-Feb	evening conferences K-12	evening conferences 6-12 4:00-8:00
25-Feb	conferences K-12	conferences 6-12 8:00-4:00, staff devo K-5
31-Mar	regular day	evening conferences K-5 4:00-8:00
31-Mar	regular day	last day of 3rd quarter
1-Apr	regular day	staff devo 6-12/ conferences K-5 8:00-4:00
5-Apr	regular day	WW conferences 4:00-8:00
7-Apr	regular day	OHA conferences 4:00-8:00
12-May	conferences 9-12	regular day