

INDEPENDENT SCHOOL DISTRICT #832
REGULAR MEETING – BOARD OF EDUCATION
Thursday, June 11, 2009 - 7:00 PM
Mahtomedi District Education Center - Community Room

The Mission of the Mahtomedi School District No. 832, as a multi-community public school system, is to provide individually challenging, lifelong learning experiences for all people, leading to productive and self-fulfilling roles in a global society, accomplished through partnerships with students, families, staff and communities all committed to excellence.

- AGENDA -

1. CALL TO ORDER
2. ROLL CALL OF ATTENDANCE
3. APPROVAL OF THE AGENDA
4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items
5. PRESENTATIONS/RECOGNITION
 - A. John Deir - Retiring Mahtomedi High School Principal
6. PUBLIC COMMENT
Visitors attending the meeting who wish to address the school board on any issue that is on the agenda may do so at this time. Please refer to the last page for the procedure that has been established for public comments.
7. REPORT FROM STUDENT REPRESENTATIVE
 - A. There will be no student representative report this month.
8. APPROVAL OF MINUTES
 - A. May 12, 2009 - Study Session 5
 - B. May 14, 2009 - Regular Meeting 8
 - C. May 28, 2009 - Study Session 20
9. DISCUSSION/INFORMATION ITEMS
 - A. Calendar of Events 22
 - B. Current Profile of High School Required and Elective Credits 23
Presenter: Denise Waalen
 - C. Set Date for Public Comment on Proposed High School Schedule Change for 2010-2011 - June 25, 2009
Presenter: Denise Waalen
 - D. Cost Analysis of Proposed Schedule Change 24
Presenter: John Deir and Denise Waalen

- 10. ACTION ITEMS
 - A. Approval of 2010-2011 School Calendar 29
 - B. Approval of Resolution Regarding Superintendent's Contract 30
 - C. Approval of Preliminary Budget for 2009-2010
 - D. Approval to Change July 9 School Board Meeting From 7:00 AM to 7:00 PM

- 11. SCHOOL BOARD COMMITTEE REPORTS
 - A. Association of Metropolitan School Districts (AMSD) Board
Presenter: Steve Wolgamot
 - B. East Metro Integration District 6067 (EMID)
Presenter: Kevin Donovan
 - C. Minnesota School Boards Association (MSBA) Legislative Liaison
Presenter: Cathy Dalton
 - D. Northeast Metro 916 Board 31
Presenter: John Belisle

- 12. SUPERINTENDENT'S REPORT
 - A. Continuous Improvement Practice - Satisfaction Survey Process
 - B. Teacher Retirees

- 13. ADJOURNMENT

- 14. CONSENT AGENDA ITEMS (Items Approved Under #4)
 - A. Approval to Pay Bills 32
 - B. Approval of Wire Transfer Transactions 41
 - C. Approval of Membership in the Metropolitan Educational Cooperative Service Unit (ECSU) for 2009-2010 42
 - D. Approval of International Travel Request as Per Policy - Mahtomedi High School Students Traveling to Costa Rica (Colegio Tecnico Don Bosco) to Participate in 4-8 Week Summer Program 47
 - E. Gifts/Grants Totaling \$12,736.14
 - 1. Approval of Donation from Minnesota Business Partnership Education Foundation (Qwest Teaches & Technology Award) to Scot Hovan at Mahtomedi High School - \$7,425
 - 2. Approval of Donation from Kramer-Berg American Legion Post 507 to Mahtomedi High School Athletic Awards Banquet - \$2,598.14
 - 3. Approval of Donation from 3M Foundation (Ingenuity Grant) to Mahtomedi Middle School - \$2,463
 - 4. Approval of Donation from Kramer-Berg American Legion Post 507 to Mahtomedi High School Band - \$250
 - F. Personnel
 - 1. Approval of Contracts and Work Agreements

Agenda - June 11, 2009

- a. Ann Galbus - .32 FTE Special Education Assistive Technology Support - O. H. Anderson Elementary School (2009-2010)
 - b. Julie Niehaus-Comfort - .5 FTE Second Grade (Job Share) - Wildwood Elementary School (2009-2010)
 - c. Michelle Noha - .5 FTE Licensed School Nurse - District-Wide (2009-2010)
 - d. Anthony Walfoort - Social Studies Teacher - Mahtomedi High School (2009-2010)
2. Approval of Leaves of Absence
 - a. Carol Stabenow - Title I Teacher - O. H. Anderson Elementary School (2009-2010, .5 FTE LOA)
 - b. Jenna Veenis - Special Education Teacher - Mahtomedi Middle School (8/31/09 to 11/6/09)
3. Approval of Resignations/Retirements/Terminations
 - a. Cory Fusco - Math Teacher - Mahtomedi High School (6/10/09)
 - b. Chris Hemenway - Paraprofessional - Wildwood Elementary School (6/9/09)
 - c. Richard Zgonc - Social Studies Teacher - Mahtomedi High School (6/10/09)
4. Approval of Discontinuation of Position
 - a. Anna Winter - Pre-School Instructor - District Education Center (6/10/09)

PUBLIC PARTICIPATION IN SCHOOL BOARD MEETINGS REGULAR SCHOOL BOARD MEETING

Thank you for coming. The School Board of Independent School District #832 hopes you will find the meeting informative. By attending, you will better understand how your school district operates. The School Board meeting is a meeting "in public," and not a public meeting. In order to conduct its work in a professional and business-like manner, the school board has established the following rules for conducting the meeting:

- Comments and questions on issues are welcome at the scheduled time on the agenda. The school board is prohibited by law from discussing concerns about individual employees or students in a public meeting. Please forward comments or issues regarding individual employees or students to the superintendent at mark.wolak@mahtomedi.k12.mn.us or 651-407-2001.
- If you would like to speak to the school board, you will be recognized during Public Comment. The public may comment on any item on the agenda. The school board generally does not take action on any issue that is not on the agenda. Concerns or questions are forwarded to the superintendent for review and recommended action before consideration by the school board. Unless requested by a school board member, items on the consent agenda are not discussed by the school board at the meeting.
- The chairperson will ask citizens in attendance to sign in if they wish to address the school board. If you are late and wish to speak, please give your name, address, and agenda number to the clerk when you arrive.
- Individuals will be recognized in the order received. Since we are videotaping tonight's meeting for delayed broadcast, individuals who wish to address the school board or ask questions need to go to the microphone. Please state your name and address after being recognized and limit your comments to three minutes (approximately 450 written words). Everyone wishing to comment will be recognized and heard before anyone speaks twice.

Minutes of Study Session

Board of Education Mahtomedi Public Schools

A Study Session of the Board of Education of the Mahtomedi Public Schools was held **May 12, 2009**, beginning at 8:00 AM in the Mahtomedi District Education Center – Community Room.

1. CALL TO ORDER

Chair Steve Wolgamot called the study session to order at 8:05 a.m.

2. ROLL CALL OF ATTENDANCE

Present: John Belisle (arrived at 8:13 a.m.); Cathy Dalton; Mary Jo Deters; Judy Schwartz; Steve Wolgamot; and Superintendent Mark Wolak, ex officio. Absent: Kevin Donovan.

3. DISCUSSION/INFORMATION ITEMS

A. Review Recommendations from District's Auditor Regarding Chargebacks

Matt Mayer, of Kern, DeWenter, and Viere, was present to discuss with the school board the current procedures that are in place relating to chargeback activity between the District's General Fund and the Community Service Fund. Chargebacks are used by school districts under the authority of the Minnesota Department of Education's Uniform Financial Accounting and Reporting Standards (UFARS) to allocate shared costs among and between various funds of the district (i.e. General, Food Services, and Community Service). Since the current procedures for Community Service chargebacks were put in place in the 1990s by the previous business manager, Mayer recommended to the school board that the district's current procedures be revised by better allocating custodial services and utility costs, by allocating actual salaries and benefits, by better defining "Facility Costs", by reviewing costs associated with communications and census, and to document the methodology determined for these allocations and consider formalizing it into policy.

B. Discuss Proposed 2009-2010 Spending Reductions

Superintendent Mark Wolak reviewed with the school board his updated proposed cost containment strategies for 2009-2010. Looking at total spending reductions of \$695,500 and total new revenue of \$54,500 for a total of changes in spending or revenue of \$750,000.

The district plans:

- for no increase in per pupil funding from the legislature,
- to maintain current enrollment capacity at each school with the acceptance of students under open enrollment,
- for no funds for the state-approved teacher quality compensation program (Q-Comp),
- on maintaining current elementary programs and class size at the current levels,
- to seek additional savings in all budgets where possible in anticipation of further reductions required for 2010-2011,
- include proposed changes in instructional delivery schedules at the middle and high schools beginning with the 2010-2011 school year to reduce staffing costs,
- to continue to secure additional partnerships with area districts to reduce costs of administration and operations, and
- to begin negotiations with all employee groups with these economic issues in the forefront.

The following reductions in spending or revenue enhancement measures are recommended for 2009-2010:

- Administration (\$200,000) – Discontinue the special assignment of Kathe Nickleby as Director of Engineering Leadership Program. The program will sustain its direction through continued community and staff leadership and with the advice of an engineering advisory council. Discontinue the full-time administrative position for Community Education. The contract of Russ Fraenkel, the current Director of Community Education, expires on June 30, 2009. Fraenkel declined a contract for part-time. The district will purchase a part-time director (.4 FTE) from District 916.
- Special Education (\$58,000) – A reduction in the required costs for maintenance of effort allows the district to reduce spending by changes in assignments and revenue claims.
- Mahtomedi Learning Center (\$32,000) – End middle school alternative program, reduce a paraprofessional position, and district-wide targeted services will increase revenue.
- Transportation for Secondary Students (\$38,000) – Reduction in bus routes and a fee for transportation services for specific student ridership outside district boundaries will be assessed.
- High School Programs and Services (\$240,000) – Classes will not be offered unless 25 students are enrolled. The general pool of elective courses will be eliminated. Some courses will be combined to meet enrollment minimums. Reductions in teaching staff will occur in part-time increments in some subject areas (3.25 FTE teachers).
- Middle School Programs and Services (\$90,000) – Reduce teacher assignments by 1.75 FTE.

(Unapproved)

- Elementary programs and Services (\$52,000) – Early Intervening Services dollars will be used to meet elementary target.
- Food Service (\$10,000) – Increase allocations for utilities and custodial costs to Food Service fund.
- Technology Expenses (\$30,000) – Code \$30,000 in technology consulting services to Technology Levy.

These will be the recommendations brought forward for approval at the May 14 school board meeting. Staff from Mahtomedi High School will also be at that meeting to present schedule options for the 2010-2011 school year. School Board Director John Belisle stated that the school board members took a freeze in their 2009 salaries at the January organizational meeting. Belisle would like to see a recommendation for a salary freeze by district and school administration for 2009-2010 added to Superintendent Wolak's proposal.

The district has cut spending six of the last seven years in order to maintain a balanced revenue and expenditure budget. Unless the legislature starts funding education the cuts that will need to be made for the 2010-2011 school year and beyond will be felt deeper by the Mahtomedi school community. The school board discussed not waiting until next January to start working on the recommended cuts but to start this fall and to make sure the community is well informed.

4. ADJOURNMENT

Schwartz moved, Belisle seconded, adjournment. Meeting adjourned at 9:16 a.m.
Carried.

CATHY DALTON, ACTING CLERK

Minutes of Regular Meeting

Board of Education Mahtomedi Public Schools

A Regular meeting of the Board of Education of the Mahtomedi Public Schools was held **May 14, 2009**, beginning at 7:00 PM in the Mahtomedi District Education Center – Community Room.

1. CALL TO ORDER

Meeting called to order at 7:01 p.m. by Chair Steve Wolgamot.

2. ROLL CALL OF ATTENDANCE

Present: John Belisle; Cathy Dalton; Mary Jo Deters; Kevin Donovan; Judy Schwartz; Steve Wolgamot; Superintendent Mark Wolak, ex officio; and Marjorie Odegard, Student Representative.

3. APPROVAL OF THE AGENDA

Schwartz moved, Belisle seconded, approval of the agenda. Agenda item *10. B. Personnel* was moved to be on the agenda after *8. A. Approval of Minutes*. Item *10. B. 6. Approval of Discontinuation of Position* will be acted on first. Carried.

4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items

School Board Chair Steve Wolgamot noted the \$58,578.92 in grants and donations to the school district and expressed the school board/districts formal thank you to those who donate to our schools. Donovan moved, Dalton seconded, approval of the actions recommended on the consent agenda. Carried.

5. PRESENTATIONS/RECOGNITION

A. Wildwood Elementary School - Alternative Delivery

Mark Hamre, Principal of Wildwood Elementary School, introduced two teachers from his building, Matt Hoffman (first grade) and Pam Rech (math resource). Hoffman and Rech presented on a math alternative delivery model being used in first and second grades this year. Alternative delivery provides support services for students based on individual instructional needs. Tier I was made up of students who were likely to succeed in a regular math class (approximately 80% of the students), Tier II was made up of students who were generally going to require some level of assistance in order to be successful in a mainstream classroom (approximately 15% of the students), and Tier III was that small percentages of students that were likely going to need special education services of some kind to be successful. The goal of the teaching and lesson plans was to

try and bring all students up to a Tier I level. Yearly Progress Pro (YPP) was used to provide data on student skill achievement throughout the year. In the fall, 59% of the first grade students started out in Tier I, 30% in Tier II, and 11% in Tier III. The winter results showed 81% in Tier I, 15% in Tier II, and 4% in Tier III. The spring results showed 94.8% in Tier I, 2.6% at Tier II, and 2.6% in Tier III. There were also similar results in second grade. Hoffman invited the school board members to stop by the classrooms to see this work in action.

B. Marjorie Odegard, Student Representative

School Board Chair Steve Wolgamot presented school board student representative Marjorie Odegard with a bell and thanked Odegard for her year of service as student representative. Odegard introduced Nick Donovan who will be replacing her as the school board student representative this fall.

6. PUBLIC COMMENT

Julie Donaldson, parent of Mahtomedi High School student, spoke to the school board about the changes being made in the foreign language program at the High School this coming fall. The French IV class is being discontinued because it did not meet the minimum students requirement of 25. Asking the school board to reconsider this minimum class size number.

Karl Focht, resident of the school district, spoke to the school board regarding his concerns about the chargeback activity between the District's General Fund and the Community Service Fund and the proposal to cut the full-time Director of Community Education position to a part-time position.

Craig Campbell, resident of the school district, spoke to the school board regarding his concerns about the proposal to cut the full-time Director of Community Education position to a part-time position and the seeming lack of communication by the school district to the school community about this cut.

Loren Langan, resident of the school district, spoke to the school board regarding her concerns about the proposal to cut the full-time Director of Community Education position to a part-time position.

Bob Donohoe, representing the Mahtomedi Area Athletic Council, spoke to the school board regarding his concerns about the proposal to cut the full-time Director of Community Education position to a part-time position.

Susanne Taylor, resident of the school district, spoke to the school board regarding her concerns about the proposal to cut the full-time Director of Community Education position to a part-time position and the seeming lack of communication by the school district to the school community about this cut.

Tamara Ordahl, representing the Community Education Advisory Council, handed out a document to the school board members that had been emailed to them previously. Ordahl requested the support of the school board for continuation of the full-time position and spoke to the seeming lack of process, community engagement, and communication by the school district to the school community about this potential cut.

Kevin McCalib, member at-large of the Community Education Advisory Council, spoke to the school board about the Advisory Council meeting where the announcement was made about the proposal to cut the full-time Community Education Director position to part-time. McCalib voiced his concerns about this cut, how it was communicated, and the seeming lack of public engagement.

Bob Maixner, parent of high school, middle school, and elementary school students, spoke to the school board about his concerns of the potential schedule change at Mahtomedi High School, in particular, how will this affect the math track.

Jack Tamble, who has worked within community education for over 30 years, requested that the school board accept the proposal that the Community Education Advisory Council put before them asking for another year to have discussions/community engagement about cutting the full-time Director of Community Education position to a part-time position.

Steve Huso, resident of the school district, spoke to the school board regarding his concerns about the proposal to cut the full-time Director of Community Education position to a part-time position.

Tony Belden, resident of the school district, spoke to the school board regarding his concerns about the proposal to cut the full-time Director of Community Education position to a part-time position.

Tamara Ordahl, speaking now as a resident of the school district, requested that the school board accept the proposal that was made by the Community Education Advisory Council and Athletic Council asking for another year to have discussions/community engagement about cutting the full-time Director of Community Education position to a part-time position, her concerns about how this cut was communicated to the school community, and the chargeback activity between the District's General Fund and the Community Service Fund.

Chris Reeves, resident of the school district and Mahtomedi Baseball Traveling Director, spoke to the school board regarding his concerns about the proposal to cut the full-time Director of Community Education position to a part-time position and the seeming lack of communication by the school district to the school community about this cut.

Ron Bergee, resident of the school district, spoke to the school board regarding his concerns about the proposal to cut the full-time Director of Community Education position to a part-time position and the seeming lack of communication by the school district to the school community about this cut.

7. REPORT FROM STUDENT REPRESENTATIVE

Student Representative Marjorie Odegard reported on a successful Prom, the completion this week of AP testing, MCA and science testing next week, awards ceremonies will be held for freshman, sophomores, and juniors on May 12, 13, and 14 respectively, the senior athletic banquet will be held on May 18, the senior scholarship banquet will be held on May 20, the annual senior trip to Six Flags will be on May 15, senior activity day will be on June 5, and commencement will be held on June 6 followed by the all-night party. Concluding her final report Odegard thanked the school board for her time as student representative.

8. APPROVAL OF MINUTES

A. April 9, 2009 - Regular Meeting

Donovan moved, Dalton seconded, approval of the minutes from the April 9, 2009, regular school board meeting. Carried.

B. April 23, 2009 - Study Session

Donovan moved, Dalton seconded, approval of the minutes from the April 23, 2009, school board study session. Carried.

9. ACTION ITEMS

A. Expenditure Reductions for 2009-2010

Superintendent Mark Wolak presented the proposed expenditure reductions for the 2009-2010 school year. Because the Action Items were moved to precede the Discussion Items, Superintendent Wolak noted that there was a letter from the District Auditor regarding Community Education Expenses available for the public audience.

This is the fifth meeting in public at which the proposed expenditure reductions for the 2009-2010 school year were presented to the school board. The process started with the school board's approval of a resolution in December requesting that administration bring proposed spending reductions to the January meeting. Because of the statutory requirement to notify teachers regarding non-renewed or termination, school districts must establish a budget for the following school year prior to knowing the funding decisions of the Legislature/Governor. With the following proposed cuts, the total spending reductions over seven years is \$3.7 million, or an avoidance of more than 12% in new spending.

The district plans:

- for no increase in per pupil funding from the legislature,

- to maintain current enrollment capacity at each school with the acceptance of students under open enrollment,
- for no funds for the state-approved teacher quality compensation program (Q-Comp),
- on maintaining current elementary programs and class size at the current levels,
- to seek additional savings in all budgets where possible in anticipation of further reductions required for 2010-2011,
- include proposed changes in instructional delivery schedules at the middle and high schools beginning with the 2010-2011 school year to reduce staffing costs,
- to continue to secure additional partnerships with area districts to reduce costs of administration and operations, and
- to begin negotiations with all employee groups with these economic issues in the forefront.

The following reductions in spending or revenue enhancement measures are recommended for 2009-2010:

- Administration (\$200,000) – Discontinue the special assignment of Kathe Nickleby as Director of Engineering Leadership Program. The program will sustain its direction through continued community and staff leadership and with the advice of an engineering advisory council. Discontinue the full-time administrative position for Community Education. The contract of Russ Fraenkel, the current Director of Community Education, expires on June 30, 2009. Fraenkel declined a contract for part-time. The district will purchase a part-time director (.4 FTE) from District 916.
- Special Education (\$58,000) – A reduction in the required costs for maintenance of effort allows the district to reduce spending by changes in assignments and revenue claims.
- Mahtomedi Learning Center (\$32,000) – End middle school alternative program, reduce a paraprofessional position, and district-wide targeted services will increase revenue.
- Transportation for Secondary Students (\$38,000) – Reduction in bus routes and a fee for transportation services for specific student ridership outside district boundaries will be assessed.
- High School Programs and Services (\$240,000) – Classes will not be offered unless 25 students are enrolled. The general pool of elective courses will be eliminated. Some courses will be combined to meet enrollment minimums. Reductions in teaching staff will occur in part-time increments in some subject areas (3.25 FTE teachers).
- Middle School Programs and Services (\$90,000) – Reduce teacher assignments by 1.75 FTE.
- Elementary programs and Services (\$52,000) – Early Intervening Services dollars will be used to meet elementary target.

- Food Service (\$10,000) – Increase allocations for utilities and custodial costs to Food Service fund.
- Technology Expenses (\$30,000) – Code \$30,000 in technology consulting services to Technology Levy.
- Employee Compensation – The school board will request consideration for a salary freeze by district and school administration.

School Board Director Judy Schwartz spoke to the planning process in anticipation of the day when this school district could no longer sustain all that it currently offers. Five years ago the school board started a program review of each building to determine what was core and should continue to be offered and what was elective. It was determined by the planning teams that every effort should be made to continue all offerings. Unfortunately, the district is not receiving required funding to keep up with inflation and the higher cost of doing business. Reductions in programs and services must be made annually to balance the budget.

B. Personnel

1. Approval of Discontinuation of Full-Time Position

- a. Russell Fraenkel - Community Education Director - Community Education

School Board Chair Steve Wolgamot stated that Russ Fraenkel, the Director of Community Education, was given a one-year contract effective July 1, 2008 until June 30, 2009, specifically because a reduction in costs needed to be made. There have been discussions of the need to cut administration in what is quite a small program for over a year.

School Board Clerk Kevin Donovan commented that all cuts that the school board makes are difficult decisions and not to forget that in addition to the decision to be made on the administrative cuts there are teachers slated to be cut tonight as well.

School Board Director John Belisle stated that the decision-making process on budget cuts can and needs to be improved based on the projection that the school district is going to have to continue making cuts. Belisle suggested starting the process earlier and involving staff and the community.

School Board Treasurer Cathy Dalton concurred with Director Belisle that this decision-making process can and should be improved upon. If the Director position is cut from full-time to part-time though, the community education programs will continue on due to the leadership of the current program coordinators

School Board Director Mary Jo Deters, concurred with the rest of the school board members that cutting this position is a very difficult decision. It has become apparent through this process that the community wants to be heard and involved in these difficult decisions.

After a lengthy discussion, Schwartz moved, Dalton seconded, approval to discontinue the full-time Director of Community Education position. Carried.

2. Recommendation to Approve Employment for Licensed Personnel Who Will Continue to be on Probationary Status for the 2009-2010 School Year
 - a. Farmer, Bryan
 - b. Fusco, Cory
 - c. Haen, Elisabeth
 - d. Hartman, Patrick
 - e. Vedders, Angela
 - f. Wender, Haley
 - g. Wynveen, Leah

Schwartz moved, Donovan seconded, approval of employment for licensed personnel who will continue to be on probationary status for the 2009-2010 school year. Carried.

2. Recommendation to Approve Contract Status for Licensed Personnel Moving from Probationary Status to Continuing Contract Status for the 2009-2010 School Year
 - a. Anderson, Derek
 - b. Bruyers, Melanie (.333 FTE)
 - c. Falde, Nicolas
 - d. Govrick, Anthony
 - e. James, Carolyn (.8 FTE)
 - f. Laue, Deanna
 - g. Newman, Michlyn (.69 FTE)
 - h. Osborne, Emily
 - i. Ryan, Erica
 - j. Veenis, Jenna (.5 FTE)
 - k. Wendelboe, Angela

Donovan moved, Deters seconded, approval of contract status for licensed personnel moving from probationary status to continuing contract status for the 2009-2010 school year. Carried.

3. Approval of Resolution to Terminate and Nonrenew Probationary Teaching Contracts
 - a. Burge, Kristin - Long-Term Substitute Social Studies Teacher - Mahtomedi High School (6/10/09)
 - b. Cordek, Sue - Math Resource Teacher - O. H. Anderson Elementary School (6/10/09)
 - c. Fjeld, Julie - .33 FTE Spanish Teacher - Mahtomedi High School (6/10/09)

- d. Gillespie, Lee - .5 FTE Physical Education Teacher - Mahtomedi High School (6/10/09)
- e. Gilmore, Kim - Long-Term Substitute Second Grade Teacher - Wildwood Elementary School (6/10/09)
- f. Huberty, Cassandra - Reading Resource Teacher - O. H. Anderson Elementary School (6/10/09)
- g. Krause, John - Long-Term Substitute Science Teacher - Mahtomedi High School (6/10/09)
- h. Kurtz-Huber, Christa - Long-Term Substitute Spanish Teacher - Mahtomedi Middle School (6/10/09)
- i. Letourneau, Rainier - Special Education Teacher - O. H. Anderson Elementary School (6/10/09)
- j. Loosbrock, Gina - Long-Term Substitute Fourth Grade Teacher – O. H. Anderson Elementary School (6/10/09)
- k. Luchsinger, Melissa - Art Teacher - Mahtomedi Middle School (6/10/09)
- l. McGibbon, Therese - Long-Term Substitute Third Grade Teacher - O. H. Anderson Elementary School (6/10/09)
- m. Rech, Pam - Math Resource Teacher - Wildwood Elementary School (6/10/09)
- n. Segermark, Dawn - Long-Term Substitute Art Teacher - Mahtomedi Middle School (6/10/09)
- o. Westafer, Kathleen - Special Education Teacher - Mahtomedi Middle School (6/10/09)
- p. Wilson, Holly - Physical Education/Health Teacher - Mahtomedi Middle School (6/10/09)

Schwartz moved, Belisle seconded, approval of Resolution to Terminate and Nonrenew Probationary Teaching Contracts. Carried.

- 4. Approval of Resolution to Terminate and Nonrenew Paraprofessionals
 - a. Virnig, Jaclyn - Paraprofessional - Mahtomedi Learning Center (6/9/09)
 - b. Wilhelmson, Kathy - Paraprofessional - Wildwood Elementary School (6/9/09)

Dalton moved, Schwartz seconded, approval of Resolution to Terminate and Nonrenew Paraprofessionals. Carried.

- 5. Approval of Resolution to Place on Unrequested Leave of Absence
 - a. Bruyers, Melanie - .167 FTE German Teacher - Mahtomedi High School (6/10/09)
 - b. Elvestrom, Kathryn - .167 FTE French Teacher - Mahtomedi High School (6/10/09)

- c. Galbus, Ann - .32 FTE Media - O. H. Anderson Elementary School (2009-2010)
- d. Hanson, Mike - Adaptive Physical Education Teacher - O. H. Anderson Elementary School (6/10/09)
- e. LeFeber, Mark - .5 FTE Tech. Ed. Teacher - Mahtomedi High School (6/10/09)
- f. Ring, Laurie - Occupational Therapy - Wildwood Elementary School (2009-2010)
- g. Winkelman, Kathryn - .25 FTE Foods and Consumer Science (FACS) Teacher - Mahtomedi High School (6/10/09)

Deters moved, Schwartz seconded, approval of Resolution to Place on Unrequested Leave of Absence. Carried.

10. DISCUSSION/INFORMATION ITEMS

A. Calendar of Events

High School graduation is at 6:00 p.m. on Saturday, June 6, at Aldrich Arena.

B. Review Letter from District Auditor Regarding Community Education Expenses

This agenda item was discussed under 9. A.

C. Mahtomedi High School Presentation: Proposed Schedule Changes for 2010-2011

The schedule change at Mahtomedi High School is being considered not because the school board is dissatisfied with the current schedule but because of financial reasons. The school district needs to continue to look at ways to reduce costs and one way to do this is by reducing the number of full-time equivalencies.

John Deir, Mahtomedi High School Principal, introduced Rob Pontious, teacher at Mahtomedi High School, who presented on the proposed schedule change at the High School. For the past four months, Deir and a team of teachers have been working on a recommendation of schedules to bring to the school board. The guiding factors were to decrease full-time equivalencies and increasing teacher time in front of students. The committee considered a variety of schedules and narrowed the choices down to the following four:

- 4X4 Co-op – Four classes per day; four quarters throughout the year. Teachers “team” one period. Most classes run for two quarters.
- 5X4 (extended day) – Five classes per day; four quarters throughout the year. Most classes would be expected to run two quarters.
- 6X2 (includes a “Zero” hour) – Six classes per day with option to take an additional class during “Zero” hour (begins 7:00 a.m.). Most classes would run both semesters.

- 7X2 (extended day) – Seven classes per day; two semesters. Most classes run two semesters.

The Committee recommends the following two of the above four choices to the school board.

- 5X4 (extended school day)
- 6X2 (with “Zero” hour)

The Schedule Committee is invited to attend the May 28 school board study session for further and more in-depth discussion.

Committee Members: Derek Anderson, English; Ann Brooke, Special Education; Reggie Buresh, Media and Technology; Rita Childs, Science; Paul Christensen, English; John Deir, Principal; Debbie Driscoll, Health and Physical Education; Anastasia Eldredge, Math; Ann Garry, World Language; Dave Hultgren, Career and Technical Education; Keith Miley, Counseling; Chris Moore, Assistant Principal; Janine Nelson, Social Studies; Kathe Nickleby, Assistant Principal; Rob Pontious, Art and Music.

11. SCHOOL BOARD COMMITTEE REPORTS

No reports were given.

12. SUPERINTENDENT'S REPORT

A. Qwest Award - Scot Hovan, Mahtomedi High School

Superintendent Mark Wolak informed the school board that Mahtomedi High School teacher Scot Hovan received the Qwest Teaches & Technology Award from the Minnesota Business Partnership Education Foundation.

13. ADJOURNMENT

Schwartz moved, Belisle seconded, adjournment. Meeting adjourned at 9:50 p.m. Carried.

14. CONSENT AGENDA ITEMS (Items Approved Under #4)

- A. Approval to Pay Bills – Check No. 360766 to 361344
- B. Approval of Wire Transfer Transactions
- C. Approval of Joint Powers Agreement for Summer Academy Program
- D. Approval of Membership in Minnesota State High School League (2009-2010)
- E. Gifts/Grants Totaling \$58,578.92
 - 1. Approval of Donation from Mahtomedi Area Educational Foundation (Spring Gala) to Mahtomedi Public Schools for Senteos and National Educational Computing Conference (Technology Training) - \$30,300

2. Approval of Donation from 3M to Mahtomedi Engineering Program - \$14,369.92
 3. Approval of Donation from Mahtomedi Area Educational Foundation for 2009 Spring Curriculum and Teacher Enrichment Grants - \$8,778.00
 4. Approval of Donation from Bolder Options to Mahtomedi High School SADD - \$2,000
 5. Approval of Donation from Brust Limited Partnership to Mahtomedi High School Engineering Program - \$713
 6. Approval of Donation from Coonan, Inc. to Mahtomedi High School Engineering Program - \$500
 7. Approval of Donation from Kramer-Berg American Legion Post 507 to Mahtomedi High School Celebration of Excellence - \$500
 8. Approval of Donation from Mahtomedi Area Educational Foundation to Mahtomedi High School Celebration of Excellence - \$500
 9. Approval of Donation from Pheasants Forever to O. H. Anderson Elementary School Nature Trail - \$300
 10. Approval of Donation from Dan Parnell to Mahtomedi Community Education Rite of Spring - \$268
 11. Approval of Donation from NewTown Solutions, Inc. to Mahtomedi High School Engineering Program - \$250
 12. Approval of Donation from Residential Mortgage Group to Mahtomedi Public Schools - \$100
- F. Personnel
1. Approval of Contracts and Work Agreements
 - a. Maureen Degnan - Long-Term Substitute Music Teacher - Wildwood Elementary School (2009-2010)
 - b. Stacy Fesser - Second Grade Teacher - Wildwood Elementary School (2009-2010, from 0.5 to 1.0 FTE)
 - c. James Kopesky - Long-Term Substitute Social Studies Teacher - Mahtomedi High School (4/27/09 to 6/10/09)
 - d. Amy Luoma - Long-Term Substitute Spanish Teacher - Mahtomedi High School (4/13/09 to 6/10/09)
 - e. Kathe Nickleby - Principal - Mahtomedi High School (2009-2010)
 - f. Julie Niehaus-Comfort - Long-Term Substitute Special Education Teacher - Mahtomedi Middle School (4/15/09 to 6/10/09)
 - g. Stacy Radabaugh - Speech Pathologist - Wildwood Elementary School (2009-2010)
 - h. Jill Rockwell - Special Education Teacher - O. H. Anderson Elementary School (2009-2010)
 - i. Andrea Strand - Long-Term Substitute Spanish Teacher - Mahtomedi Middle School (3/23/09 to 5/15/09)
 - j. Jenna Veenis - Special Education Teacher - Mahtomedi Middle School (2009-2010, from 1.0 to .5 FTE)
 2. Approval of Leaves of Absence
 - a. Dee Brust - Spanish Teacher - Mahtomedi Middle School (2009-2010)

- b. Deb Carlson - Special Education Teacher - Early Childhood Special Education (ECSE) (2009-2010, .2 FTE LOA)
 - c. Sue Katzke - Math Teacher - Mahtomedi High School (2009-2010, .33 FTE LOA)
 - d. Nicole Poirier - Speech Pathologist - Early Childhood Special Education (ECSE) (2009-2010, .2 FTE LOA)
 - e. Carol Stabenow - Title I Teacher - O. H. Anderson Elementary School (2009-2010, .4 FTE LOA)
3. Approval of Resignations/Retirements/Terminations
- a. Lindsey Olson - Paraprofessional - Mahtomedi Middle School (6/9/09)
 - b. Julie Swenson - Paraprofessional - Wildwood Elementary School (6/9/09)

KEVIN P. DONOVAN, CLERK

Minutes of Study Session

Board of Education Mahtomedi Public Schools

A Study Session of the Board of Education of the Mahtomedi Public Schools was held **May 28, 2009**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

1. CALL TO ORDER

Chair Steve Wolgamot called the study session to order at 8:02 p.m.

2. ROLL CALL OF ATTENDANCE

Present: John Belisle; Cathy Dalton; Mary Jo Deters; Kevin Donovan; Steve Wolgamot; and Superintendent Mark Wolak, ex officio. Absent: Judy Schwartz.

3. DISCUSSION/INFORMATION ITEMS

A. Discuss Next Steps for Facility Planning

The Citizen Facility Planning Committee met on May 5, 2009, and reviewed the most recent proposal for facility improvements. The comprehensive plan includes replacement of Wildwood School, security improvements at all school sites, remodeling of high school classrooms, and improvements in plant operations and athletic fields. The school board expressed support for the plan that includes only necessary physical plant improvements at Mahtomedi Middle School and O. H. Anderson Elementary School.

Superintendent Mark Wolak explained that the next step in the facility planning is to gather community feedback on the overall plan. Johnson Controls Team is working with Springsted, Inc. to conduct the scientific survey. Superintendent Wolak will begin the development of the survey with the assistance of Springsted and Johnson Control staff. Survey development, implementation and report development will take approximately 12 weeks.

B. Review Proposed Budget for 2009-2010

Denise Sundstrom, Director of Business Services, reviewed the proposed budget for 2009-2010. Approval of the proposed budget will occur on June 11 at the regular school board meeting.

The school board requested additional information from district administration on the topics of high school courses eliminated by the 25 student enrollment minimums, costs savings of schedule changes with the additional costs of

Minutes – May 28, 2009

textbooks, more detail on spending for professional and technical services, the primary reasons for spending reductions for 2009-2010, and additional direction for curriculum offerings in secondary programs.

C. Review School Board Agenda Plan

Superintendent Mark Wolak presented a tentative plan of school board information and action items through August 2009. In addition, a schedule of proposed timelines for school schedule changes and a potential bond election was reviewed.

4. ADJOURNMENT

Belisle moved, Donovan seconded, adjournment. Meeting adjourned at 10:00 p.m.
Carried.

KEVIN P. DONOVAN, CLERK

CALENDAR OF EVENTS

JUNE		
DATE/TIME	MEETING/EVENT	LOCATION
<u>Tuesday, June 9</u> 5:30 p.m.	Last Day of School School Board Personnel Committee Meeting	District Education Center - Board Room
<u>Thursday, June 11</u> 7:00 p.m.	School Board Meeting	District Education Center - Community Room
<u>Tuesday, June 16</u> 4:00 p.m.	Northeast Metro 916 School Board Work Session	Bellaire School, White Bear Lake
<u>Wednesday, June 24</u> 6:00 p.m.	EMID Joint Powers School Board Meeting	Harambee Elementary School, Maplewood
<u>Thursday, June 25</u> 5:45-7:00 p.m. 7:00 p.m.	School Board Dinner Session School Board Study Session	District Education Center - Board Room District Education Center - Community Room

JULY		
DATE/TIME	MEETING/EVENT	LOCATION
<u>Tuesday, July 7</u> 6:00 p.m.	Northeast Metro 916 School Board Meeting	Bellaire School, White Bear Lake
<u>Thursday, July 9</u> 7:00 p.m.	School Board Meeting	District Education Center – Community Room

FOR DISCUSSION:

JULY		
<u>Thursday, July 16</u> 7:00 p.m.	School Board Study Session	TBD

Credit Information for Graduation
 Total credits required for graduation, 29,
Currently offered at the MHS, 32.

Department/Course	Credits Required for Graduation
English/Language Arts	4.5 in Mahtomedi 4.0 State Requirement State standards requirement for curriculum
Mathematics	3.0 Mahtomedi and state State standards requirement for curriculum Will most likely increase to 4 at the U of M next year...
Health/Physical Education HS Administration is interested in offering a basic PE for grades 9/10 for .5 and then offering an advanced level class or sports participation credit for another .5 They believe the depression screening, diet, lifelong nutrition information, CPR and basic first aid skills are very important components for Health.	1.5 Mahtomedi (1 credit PE and .5 health) 1.0 State requirements, .5 each Secondary - instruction must be provided to all students at least once in 9-12 for .5 credits each In grades K-8 phys. ed. instruction must be given to all students each year; in grades K-8 health instruction must be given each year or by district-determined grade bands.
Science	3.0 Mahtomedi and state State Standards requirement for curriculum Must include one in biology
Social Studies	4.0 in Mahtomedi 3.5 requirement for state which must include economics State Standards requirement for curriculum
Fine Arts	1.0 Art or Music... local or state standards may be used
General Pool	<i>Eliminated for 2009-10</i>
Electives	12 Credits in Mahtomedi Must offer at least 7 by state mandate...includes Career and Tech Education / World Languages. We must offer classes but whether they are required for graduation is a local decision. Most post secondary schools require at least 2 years of World languages...should this be a MHS requirement?

*June 11, 2009 Board Session

High School Cost Analysis Projections Summary

There are four documents for your review regarding the high school schedule change.

- The first document (Pg 1) is a breakdown of the expected staff development and textbook costs if we were to transition to a six period schedule.

Denise Sundstrom and I have already budgeted half of the staff development funding needed for this option for the 09-10 school year, with the remaining allocation coming from 10-11. We will also benefit from having the Thursday staff development sessions throughout the school year.

With regard to textbooks, we will not have a major curriculum adoption for the 2010-2011 school year, so funds normally set aside for curriculum review will be used for materials and books necessary, due to the schedule change. This is due to the fact that we have already been reviewing needs for the engineering standards which will be in effect for the 2011 school year.

- The second document (Pg 2) outlines the staff projections comparing the four period day to the six period day. We currently will have close to 31 students per class so the closest projection is “C” which offers a savings of \$338,000 per year. If we would raise the class size to 32 students, the savings would be closer to \$416,000 per year.
- The third document (Pg 3) is a proposal for the transition of required credits over the next five years.
- Finally, the fourth document (Pg 4) is the proposed requirements for the 6x2 schedule. As you can see the options for elective class choices increases significantly as the student moves through the high school. Direction from the board will help us to make changes if needed with reference to health and physical education, world languages, and the fine arts.

**Mahtomedi High School
Schedule Change Staff Development**

Summer 2009

3 hours per faculty member

$60 \times 3 = 180$ Hours

$180 \times \$45 = \$8,100$

Work during school year 2009-2010

Much of the planning can be accomplished through faculty workshops/staff development days and Thursday Staff Development days. No extra cost incurred to district.

Summer Work 2010

Work by departments with intensive changes to curriculum

30 teachers \times 16 hours = 480 hours

$480 \times \$45 = \$21,600$

Total Cost = \$29, 700. This cost has already been budgeted for in the 09-10 and 10-11 projections.

Estimated Cost of Textbooks = \$168,240. This cost would be covered using current curriculum review and textbook funds. We will not be under review for any of the major curricular areas in 2010-2011 due to our progressive work with the science and engineering standards. This will allow funds to be used for additional needs at the high school and middle school.

**Mahtomedi High School
Staffing Projections**

Transition from Four Period Day to Six Period Day

Staffing	2008-09	2009-10	2010-11
Regular Ed.	55.083	52.000	48.000
Special Ed.	8.000	8.000	8.000
Counselors/MC	4.000	4.000	4.000
Admin.	2.2	2.0	2.0

Four Period Day

1200/31 = 39			
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There are currently 39 sections with 31 students per period x 16 periods = 624 total sections/12 sections per teacher = 52.000 classroom teachers

Six Period Day

A. 1200/30 Students = 40 sections	
B. 1200/31 Students = 38.7 or 39 sections	
C. 1200/32 Students = 37.5 or 38 sections	

A. 40 sections per period x 12 periods = 480 sections/10 sections per teacher = 48.000 teachers or -4.000 teachers x \$65,000 = \$260,000

B. 39 sections per period x 12 periods = 468 sections/10 sections per teacher = 46.800 teachers or -5.200 teachers x \$65,000 = \$338,000

C. 38 sections per period x 12 periods = 456 sections/10 sections per teacher = 45.600 teachers or -6.400 teachers x \$65,000 = \$416,000

6x2 Schedule Proposed 5/28/09
Graduation Requirements during Transition from 00344 to 6x2

Academic Area	Required Credits Class of 2010	Required Credits Class of 2011	Required Credits Class of 2012	Required Credits Class of 2013	Required Credits Class of 2014
English	4.5	4.5	4.0	4.0	4.0
Social Studies	4.0	4.0	3.5	3.5	3.5
Science	3.0	3.0	3.0	3.0	3.0
Math	3.0	3.0	3.0	3.0	3.0
PE	1.0	0.5	0.5	0.5	0.5
Health	0.5	0.5	0.5	0.5	0.5
Fine Arts	1.0	1.0	1.0	1.0	1.0
General Pool	1.5	0	0	0	0
Electives	10.5	10.0	9.5	7.5	6.0
Total	29/32	27/30	25/28	23/26	21.5/24

**Mahtomedi High School
Proposed Requirements for 6x2**

9th Grade

English	English
Social Studies	PE/Health
Science	Science
Math	Math
Elective	Elective
Elective	Elective

10th Grade

English	English
Social Studies	Social Studies
Science	Science
Math	Math
Elective	Elective
Elective	Elective

11th Grade

English	English
Social Studies	Social Studies
Science	Science
Math	Math
Elective	Elective
Elective	Elective

12th Grade

English	English
Social Studies	Social Studies
PE/Health	Elective
Elective	Elective
Elective	Elective
Elective	Elective

Requirements: 22/24 Credits to Graduate – Required = 13.5 Credits

English 4.0 Math 3.0
Social Studies 3.5 Science 3.0

Others/Electives: 8.5 Credits

Health/PE 1.0 or 1.5 (1.0 = one Health/PE Class for 9th and one for 12th of one semester each or 1.5 with athletic exemption for varsity sport)

World Languages

Fine Arts

2010-2011 SCHOOL CALENDAR

			Student Days	Teacher Days				Student Days	Teacher Days
	<u>JULY</u>					<u>JANUARY</u>			
		1 2 3				1			
4	5 6 7 8 9 10				2 3 4 5 6 7 8				
11	12 13 14 15 16 17				9 10 11 12 13 14 15				K-2=20
18	19 20 21 22 23 24				16 17 18 19 20 21 22	17 - Martin Luther King, Jr. Day Holiday			3-5=20
25	26 27 28 29 30 31				23 24 25 26 27 28 29	21 - End of 2 nd Quarter (44)			6-8=20
					30 31	24 - Staff Development	19		9-12=20
	<u>AUGUST</u>					<u>FEBRUARY</u>			
1	2 3 4 5 6 7					1 2 3 4 5			
8	9 10 11 12 13 14			K-2=2	6 7 8 9 10 11 12	17 - Evening Conferences K-8			K-2=20
15	16 17 18 19 20 21			3-5=2	13 14 15 16 17 18 19	21 - President's Day Holiday			3-5=20
22	23 24 25 26 27 28	25-27 - New Employee Orientation		6-8=2	20 21 22 23 24 25 26	24 - Evening Conferences K-12			6-8=20
29	30 31	30-31 - Staff Development	0	9-12=2	27 28	25 - Conferences K-12	18		9-12=19.5
	<u>SEPTEMBER</u>					<u>MARCH</u>			
		1 2 3 4				1 2 3 4 5			
5	6 7 8 9 10 11	1-2 - Staff Development			6 7 8 9 10 11 12	14-18 - Spring Break			K-2=18
12	13 14 15 16 17 18	3 - Non-Duty Day		K-2=20	13 14 15 16 17 18 19				3-5=18
19	20 21 22 23 24 25	6 - Labor Day Holiday		3-5=20	20 21 22 23 24 25 26				6-8=18
26	27 28 29 30	7 - School Starts, Grades 1-12	18	6-8=20	27 28 29 30 31				9-12=18
		7-8 - Kindergarten Assessment		9-12=20					
		9 - School Starts, Kindergarten							
	<u>OCTOBER</u>					<u>APRIL</u>			
		1 2				1 2			
3	4 5 6 7 8 9	7 - Evening Conferences 6-12			3 4 5 6 7 8 9	1 - End of 3 rd Quarter (42)			K-2=20
10	11 12 13 14 15 16	8 - Staff Develop. K-5 / Conf. 6-12		K-2=19	10 11 12 13 14 15 16	4 - Staff Development			3-5=20
17	18 19 20 21 22 23	14 - Evening Conferences 6-8		3-5=19	17 18 19 20 21 22 23	22 - School Closed			6-8=20
24	25 26 27 28 29 30	21-22 - MEA Convention	18	6-8=20	24 25 26 27 28 29 30		19		9-12=20
31				9-12=19.5					
	<u>NOVEMBER</u>					<u>MAY</u>			
	1 2 3 4 5 6	4 - End of 1 st Quarter (40)			1 2 3 4 5 6 7				
7	8 9 10 11 12 13	5 - Staff Development		K-2=21	8 9 10 11 12 13 14	12 - Evening Conferences 9-12			K-2=21
14	15 16 17 18 19 20	18 & 23 - Evening Conferences K-5		3-5=21	15 16 17 18 19 20 21				3-5=21
21	22 23 24 25 26 27	24 - Conf. K-5 / Staff Develop. 6-12		6-8=20	22 23 24 25 26 27 28	30 - Memorial Day Holiday	21		6-8=21
28	29 30	25-26 - Thanksgiving Break	18	9-12=20	29 30 31				9-12=21.5
	<u>DECEMBER</u>					<u>JUNE</u>			
		1 2 3 4				1 2 3 4			K-2=8
5	6 7 8 9 10 11	9 - Evening Conferences 9-12		K-2=16	5 6 7 8 9 10 11	4 - Graduation - Aldrich Arena			3-5=8
12	13 14 15 16 17 18			3-5=16	12 13 14 15 16 17 18	___ - MLC Graduation	7		6-8=8
19	20 21 22 23 24 25	23-31 - Winter Break		6-8=16	19 20 21 22 23 24 25	9 - End of 4 th Quarter (46)	172		9-12=8
26	27 28 29 30 31		16	9-12=16.5	26 27 28 29 30	10 - Staff Development			185

○ = New Employee Orientation

● = Teacher Duty Day - No School

■ = No School

= = Evening Conferences

Member _____ introduced the following Resolution and moved its adoption:

RESOLUTION REGARDING SUPERINTENDENT’S CONTRACT

BE IT RESOLVED by the School Board of Independent School District No. 832, as follows:

1. The School Board and Superintendent Mark Wolak have entered into an employment agreement for the period July 1, 2008 through June 30, 2011.
2. Superintendent Wolak’s contract has a negotiated salary increase for the 2009-2010 school year.
3. Superintendent Wolak has agreed to forgo any increases to salary for 2009-2010 which would have been otherwise granted to him under his current contract with the School Board, due to the lack of state funding and the School District’s budgetary anticipated shortfall for FY ‘10.
4. The School Board has directed Superintendent Wolak to negotiate the same freeze on salaries for administrators and other school district employees, reopening the applicable individual or collective bargaining agreements, as is lawful and as necessary to accomplish this goal.

The motion for the adoption of the foregoing Resolution was duly seconded by _____ and upon a vote being taken thereon, the following voted in favor of the motion:

and the following voted against the motion:

Whereupon said Resolution was declared duly passed and adopted on _____, 2009.



TO: Northeast Metro 916 Board of Education
FROM: Connie Hayes
DATE: June 3, 2009
RE: June 2 Board of Education Meeting Talking Points

Members present: Belisle-832, Brunnette-833, Buchholz-834, Livingston-622, Lodico-12, Forsberg-16, Parsons-624, and Roberts-13.

Members absent: Sager-621 and Majerus-623.

Among a number of topics discussed at the June 2, 2009, meeting of the Northeast Metro 916 Board of Education, the following agenda items were addressed:

1. **Valerie Dosland gave a legislative update.** Valerie, from Ewald Consulting, gave the board a brief summary of the legislative session which ended without a compromise between the House, Senate and the Governor. It is anticipated that the Governor will not unallot K-12 education; however, he will likely make a shift in payments to schools forcing short-term borrowing. The intermediate school districts did not have much on their platform this year due to the budget challenges. Some progress was made in getting the QComp bill heard, but it was not in the final bill.
2. **The membership fee was set.** The membership fee for districts is \$18 per MADM. This is the same rate as FY '09. The Career and Technical Center cost per slot did not change either for the next fiscal year at \$2,385.
3. **The Board approved the budget for FY '10.** The district has made many reductions across district programs due to declining enrollments. In addition, some fund balance decreases will occur at the Career and Technical Center, the Area Learning Center, Valley Crossing Community School, and the District-wide fund. The administration is already planning for more reductions for next year if enrollments do not change.
4. **A community education director was hired.** Two member school districts have requested that Northeast Metro 916 host a position for a community education director so that they can purchase a portion of the FTE. A licensed director, Mr. Chuck Ericksen, was recruited for the position. He will serve .4 FTE at Mahtomedi and .6 FTE at North St. Paul-Maplewood-Oakdale. On June 4, he will meet with several representatives of each of these districts.

CHECK REGISTER

May-09

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
361345	Clear	\$432.94	05/05/09	00094	AMERICAN FAMILY ASSURANCE
361346	Clear	\$8,082.66	05/05/09	07208	AMERIPRISE FINANCIAL SERVICES
361347	Clear	\$6,753.78	05/05/09	00734	ESI/EFS
361348	Clear	\$32,410.60	05/05/09	00828	FIDELITY INVESTMENTS
361349	Clear	\$8,686.63	05/05/09	07207	ING-ILIAC
361350	Clear	\$388.90	05/05/09	01556	MAHTOMEDI AREA EDUC.FOUNDATION
361351	Clear	\$4,747.11	05/05/09	01695	METLIFE
361352	Clear	\$272.00	05/05/09	01740	MINN NCPERS GROUP LIFE INS
361353	Clear	\$14.90	05/05/09	01888	NATIONAL INSURANCE SERVICES
361354	Clear	\$665.50	05/05/09	02017	OFFICE & PROFESSIONAL
361355	Clear	\$759.84	05/05/09	02048	OPERATING ENGINEERS LOCAL #70
361356	Clear	\$442.21	05/05/09	01004	ORCHARD TRUST CO LLC
361357	Clear	\$67.08	05/05/09	01499	UNITE HERE LOCAL 17
361358	Clear	\$268.31	05/07/09	00009	AAA AWARDS
361359	Clear	\$684.20	05/07/09	02133	ALISA PHELPS
361360	Clear	\$218.91	05/07/09	00092	AMERICAN EXPRESS /COSTCO
361361	Clear	\$54.45	05/07/09	00363	ANGELA BUCKINGHAM
361362	Clear	\$39.05	05/07/09	01733	ANNE MILLER
361363	Clear	\$242.97	05/07/09	00156	ARBOR SCIENTIFIC
361364	Clear	\$1,400.00	05/07/09	00181	AUGSBURG COLLEGE
361365		\$257.86	05/07/09	00535	BARBARA CONNELLY
361366	Clear	\$230.36	05/07/09	02540	BETSY SOMMER
361367	Clear	\$103.00	05/07/09	07367	BRIAN BERGER
361368	Clear	\$192.60	05/07/09	07423	BROAD DAYLIGHT
361369	Clear	\$199.70	05/07/09	00353	BROWN'S ICE CREAM
361370	Clear	\$450.00	05/07/09	07425	CAMILLE S.SAMPER
361371	Clear	\$1,502.83	05/07/09	00414	CAROLINA BIOLOGICAL SUPPLY CO
361372	Clear	\$180.50	05/07/09	00437	CDW GOVERNMENT INC
361373	Clear	\$435.18	05/07/09	02740	CENGAGE LEARNING
361374	Clear	\$70.00	05/07/09	06634	CHAD DREXLER
361375	Clear	\$861.70	05/07/09	03115	CHARLES LINDERKAMP
361376	Clear	\$684.20	05/07/09	03479	CHRIS CARLSON
361377	Clear	\$305.48	05/07/09	06563	CHRYSA OTTO
361378	Clear	\$2,260.00	05/07/09	00541	CONTINENTAL CLAY COMPANY
361379	Clear	\$1,259.98	05/07/09	00553	CORPORATE EXPRESS
361380	Clear	\$784.00	05/07/09	07088	CUSTOM WATER WORKS
361381	Clear	\$603.93	05/07/09	00594	CYNMAR CORPORATION
361382	Clear	\$12,920.49	05/07/09	05328	D'AMICO CATERING
361383	Clear	\$37.00	05/07/09	01860	DAN MURPHY
361384	Clear	\$61.00	05/07/09	05615	DAVE RUNDQUIST
361385	Clear	\$20.00	05/07/09	07426	DAVE STELLMACH
361386	Clear	\$103.00	05/07/09	07434	DAVID OUSDIGIAN
361387	Clear	\$31.00	05/07/09	07428	DEBRA SUHADOINIK
361388	Clear	\$100.00	05/07/09	00628	DELLWOOD HILLS GOLF CLUB
361389	Clear	\$140.00	05/07/09	05538	DENNIS ATCHISON
361390	Clear	\$272.00	05/07/09	03996	DENNIS P.HEUER
361391		\$19.88	05/07/09	00128	DEREK ANDERSON
361392	Clear	\$8,146.96	05/07/09	03328	DIVERSIFIED SNACK DIVISION
361393	Clear	\$1,746.00	05/07/09	00678	DOMINO'S PIZZA
361394	Clear	\$118.00	05/07/09	05103	DON BOWMAN
361395	Clear	\$117.00	05/07/09	00714	EAGLE SCREEN PRINTING
361396	Clear	\$1,502.84	05/07/09	06030	EARTHGRAINS BAKING CO.INC
361397	Clear	\$90.96	05/07/09	00727	ECMD-EARLY CHILDHOOD MANFACTU
361398	Clear	\$726.00	05/07/09	03241	ELECTRONIC DESIGN CO

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
361399	Clear	\$402.50	05/07/09	03969	ENERGYWISE CONSULTING,LLC
361400	Clear	\$1,559.78	05/07/09	00848	FLINN SCIENTIFIC INC
361401	Clear	\$13,060.00	05/07/09	00851	FLORIDA COAST BASEBALL SPRING
361402	Clear	\$74.94	05/07/09	00858	FOLLETT SOFTWARE COMPANY
361403	Clear	\$61.00	05/07/09	06519	GARY PASSON
361404	Clear	\$168.20	05/07/09	00991	GRAPHIC SOURCE INC
361405	Clear	\$1,300.00	05/07/09	03984	GREAT RIVER GREENING
361406	Clear	\$368.17	05/07/09	04015	HAAN CRAFTS
361407	Clear	\$700.00	05/07/09	07424	HULLABALOO APPAREL
361408	Clear	\$92,747.52	05/07/09	03248	I.S.D # 834 STILLWATER
361409	Clear	\$26.40	05/07/09	07254	JACLYN VIRNIG
361410	Clear	\$122.49	05/07/09	02931	JEFF WHISLER
361411	Clear	\$350.00	05/07/09	02616	JENNIFER STEIGER
361412	Clear	\$51.48	05/07/09	04566	JOAN DEMARS
361413	Clear	\$200.00	05/07/09	03656	JOE CRUZ
361414	Clear	\$97.00	05/07/09	05143	JOE MICHALITSCH
361415	Clear	\$83.05	05/07/09	04068	JOHN DEIR
361416	Clear	\$42.40	05/07/09	03988	JOHN H.HANKEN
361417	Clear	\$102.00	05/07/09	07435	JOHN HOWLEY
361418	Clear	\$113.00	05/07/09	07430	JOSH LINDELL
361419	Clear	\$59.95	05/07/09	02000	JUDY LIVINGSTON
361420	Clear	\$684.20	05/07/09	00544	JULIE CONZEMIUS
361421		\$23.82	05/07/09	04281	JULIE NIEHAUS COMFORT
361422	Clear	\$134.98	05/07/09	01950	KATHE NICKLEBY
361423	Clear	\$182.38	05/07/09	07427	KATHLEEN CICHOSZ
361424	Clear	\$76.00	05/07/09	01945	KEITH NEWMAN
361425	Clear	\$8,577.80	05/07/09	03378	KELLY SERVICES, INC
361426	Clear	\$352.13	05/07/09	01509	KIM LOOS
361427	Clear	\$257.25	05/07/09	03195	LASERPLUS, LLC
361428	Clear	\$21.12	05/07/09	05948	LEAH WYNVEEN
361429		\$44.55	05/07/09	01705	LEROY R METZ JR
361430	Clear	\$1,500.00	05/07/09	07149	LINDA NORDGREN
361431	Clear	\$211.90	05/07/09	01495	LINGUISYSTEMS INC
361432	Clear	\$684.20	05/07/09	00202	LORI J BAKER
361433	Clear	\$339.79	05/07/09	01557	MAHTOMEDI AUTO SERVICE
361434	Clear	\$15,715.55	05/07/09	07315	MAHTOMEDI YOUTH LACROSSE ASSN
361435	Clear	\$103.00	05/07/09	06518	MARK BRINE
361436		\$102.00	05/07/09	05526	MARK WEBER
361437		\$155.00	05/07/09	07436	MARY BERGER
361438	Clear	\$112.75	05/07/09	01101	MARY JO HEI
361439	Clear	\$25.30	05/07/09	02410	MARY SCHNELL
361440	Clear	\$90.69	05/07/09	05927	MATTHEW HUSS
361441	Clear	\$6,684.28	05/07/09	04063	MCGRAW HILL COMPANIES
361442	Clear	\$1,200.00	05/07/09	07052	MEGAN LORENZ
361443	Clear	\$73.93	05/07/09	01683	MENARDS
361444	Clear	\$650.00	05/07/09	04889	MICHAEL FORBESS
361445	Clear	\$70.00	05/07/09	07432	MIKE MOONEY
361446	Clear	\$194.28	05/07/09	04099	MINNCOR INDUSTRIES
361447	Clear	\$150.00	05/07/09	01771	MN BOARD OF SCHOOL ADMINISTRAT
361448	Clear	\$1,379.95	05/07/09	01862	MUSIC CONNECTION INC
361449	Clear	\$273.54	05/07/09	01681	NANCY MELQUIST
361450	Clear	\$124.07	05/07/09	01871	NASCO
361451	Clear	\$3,500.00	05/07/09	01896	NATIONAL STAFF DEVELOPMENT
361452	Clear	\$675.00	05/07/09	01971	NORTHEAST METRO 916
361453		\$174.00	05/07/09	07429	NORTHERN SPEECH SERVICES INC.
361454	Clear	\$2,158.04	05/07/09	05985	PAMS LUNCHROOM LLC

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
361455	Clear	\$252.00	05/07/09	03375	PARTNERS BOOK DIST.CO
361456	Clear	\$63.00	05/07/09	04031	PASCO SCIENTIFIC
361457		\$271.15	05/07/09	00580	PATRICK CROTHERS
361458	Clear	\$215.01	05/07/09	05056	PAUL MCGIBBON
361459		\$68.00	05/07/09	05131	PAUL SIKORA
361460	Clear	\$47.79	05/07/09	02161	POPP.COM INC
361461	Clear	\$79.02	05/07/09	06012	PREMIUM WATERS INC
361462		\$159.00	05/07/09	02205	PSYCHOLOGICAL CORP
361463	Clear	\$959.46	05/07/09	06029	RAINBOW BOOK CO
361464	Clear	\$1,600.00	05/07/09	02231	RAMSEY COUNTY PARKS & RECREATI
361465	Clear	\$36.93	05/07/09	02242	REALLY GOOD STUFF INC
361466	Clear	\$1,525.00	05/07/09	01518	ROLAND LOZIER
361467		\$61.00	05/07/09	07366	RON WEILL
361468		\$42.00	05/07/09	07433	RYAN ARBUCKLE
361469	Clear	\$1,535.00	05/07/09	05515	SCHOLASTIC PRODUCTS
361470	Clear	\$98.16	05/07/09	02420	SCHOOL SPECIALTY INC
361471	Clear	\$47.95	05/07/09	03467	SCHOOL SPECIALTY/CHILDCRAFT
361472	Clear	\$68.00	05/07/09	07431	SCOTT SCHULER
361473	Clear	\$1,000.00	05/07/09	03123	SHEILA MERZER M A
361474	Clear	\$125.00	05/07/09	02548	SOUTH ST PAUL HIGH SCHOOL
361475	Clear	\$100.00	05/07/09	06537	ST PAUL DOWNTOWN LIONS CLUB
361476	Clear	\$1,011.00	05/07/09	04234	SUPPORT SOURCE
361477	Clear	\$150.85	05/07/09	02698	TEACHER'S DISCOVERY
361478	Clear	\$70.00	05/07/09	05285	TERRY BESEMAN
361479	Clear	\$10.40	05/07/09	02777	TERRY TRAUTMAN
361480	Clear	\$1,335.00	05/07/09	02747	TIERNEY BROTHERS INC
361481	Clear	\$815.90	05/07/09	02748	TIES
361482	Clear	\$113.00	05/07/09	05563	TIM PRICE
361483		\$73.70	05/07/09	05393	TONYA KOSTUCH
361484	Clear	\$56.10	05/07/09	02776	TRANS-MISSISSIPPI BIOLOGICAL
361485	Clear	\$722.88	05/07/09	02785	TRIARCO ARTS AND CRAFTS
361486	Clear	\$47,832.06	05/07/09	06934	US FOODSERVICE INC
361487	Clear	\$5,432.50	05/07/09	02842	VALLEYFAIR
361488	Clear	\$655.00	05/07/09	06553	VERDE STRATEGIES
361489	Clear	\$492.34	05/07/09	02859	VERNIER SOFTWARE & TECHNOLOGY
361490	Clear	\$500.00	05/07/09	02902	WASHINGTON COUNTY -COMMUNITY SERV DEPT.
361491	Clear	\$134.95	05/07/09	04788	WATER CARE
361492	Clear	\$95.70	05/07/09	02946	WHITE BEAR LOCKSMITH
361493	Clear	\$818.00	05/07/09	02968	WILDWOOD BOWL/ PIZZA
361494	Clear	\$975.62	05/07/09	06248	WOLVERINE SPORTS
361495	Clear	\$50,067.30	05/07/09	00723	XCEL ENERGY
361496	Clear	\$501.55	05/07/09	03017	XEROX CORPORATION
361497	Clear	\$9,062.25	05/07/09	03017	XEROX CORPORATION
361498	Unissued	\$0.00	05/07/09	03017	XEROX CORPORATION
361499	Clear	\$149.00	05/07/09	03017	XEROX CORPORATION
361500	Clear	\$484.00	05/07/09	03025	YOUNGBLOOD LUMBER COMPANY
361501	Clear	\$3,180.40	05/07/09	07417	ZYFA-ZEPHYR YOUTH FOOTBALL ASSN
361502	Clear	\$677.00	05/14/09	00009	AAA AWARDS
361503	Clear	\$1,915.00	05/14/09	03959	ADVANCED ROOFING SOLUTIONS,LLC
361504	Clear	\$1,226.16	05/14/09	00153	AES-APPLIED ENVIRONMENTAL SCIENCES INC
361505	Clear	\$1,553.07	05/14/09	00080	ALPHAGRAPHICS # 401
361506	Clear	\$1,075.00	05/14/09	06050	ANDREW STEWARD
361507	Clear	\$120.00	05/14/09	07447	ANGELO TUCCITTO
361508	Clear	\$700.00	05/14/09	00181	AUGSBURG COLLEGE
361509	Clear	\$700.00	05/14/09	00181	AUGSBURG COLLEGE

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
361510		\$244.20	05/14/09	00535	BARBARA CONNELLY
361511	Clear	\$19.98	05/14/09	00220	BATTERIES PLUS
361512	Clear	\$162.79	05/14/09	05861	BILL GANGL
361513	Clear	\$59.00	05/14/09	05535	BILL PETERSEN
361514		\$16.58	05/14/09	02642	BONNY KAY STREGE
361515	Clear	\$649.19	05/14/09	00338	BRETT SMITH
361516	Clear	\$101.75	05/14/09	00353	BROWN'S ICE CREAM
361517	Clear	\$579.00	05/14/09	07445	BRUCE WHITING
361518	Clear	\$4,552.28	05/14/09	07451	CAMBIUM LEARNING TECHNOLOGIES
361519	Clear	\$258.09	05/14/09	06014	CAROLYN JAMES
361520	Clear	\$1,950.00	05/14/09	07031	CARRIE ARDITO
361521	Clear	\$12,587.27	05/14/09	00406	CHASE CARD SERVICE/BANK ONE
361522	Clear	\$1,859.20	05/14/09	03479	CHRIS CARLSON
361523	Clear	\$168.49	05/14/09	05926	CHRISTOPHER MOORE
361524	Clear	\$63.66	05/14/09	07299	COBORNSDELIVERS LLC
361525	Clear	\$57.96	05/14/09	02236	COREY RATZLOFF
361526	Clear	\$555.38	05/14/09	00553	CORPORATE EXPRESS
361527	Clear	\$758.34	05/14/09	00558	COURAGE CENTER
361528	Clear	\$155.00	05/14/09	05601	CRAIG MICKELSON
361529		\$74.00	05/14/09	02359	CYNTHIA SAMELS
361530	Clear	\$1,473.50	05/14/09	00599	DALCO
361531	Clear	\$62.00	05/14/09	07448	DAVID ZAPPEFILLO
361532	Clear	\$131.14	05/14/09	06977	DEANNA LAUE
361533	Clear	\$136.00	05/14/09	03996	DENNIS P.HEUER
361534	Clear	\$348.00	05/14/09	00678	DOMINO'S PIZZA
361535	Clear	\$100.00	05/14/09	07399	ELI AQUILAR
361536	Clear	\$319.91	05/14/09	00787	ERICKSON OIL PRODUCTS INC
361537	Clear	\$268.69	05/14/09	00794	ETA/CUISENAIRE
361538	Clear	\$239.52	05/14/09	00803	EXPRESS PERSONNEL SERVICES INC
361539	Clear	\$62.00	05/14/09	04858	FRANK MCGIVERN
361540	Clear	\$334.36	05/14/09	06697	FRATTALLONE'S ACE HARDWARE STORES
361541	Clear	\$390.73	05/14/09	01464	G&K SERVICES
361542	Clear	\$187.09	05/14/09	00937	GENERAL INDUSTRIAL SUPPLY CO
361543	Clear	\$885.56	05/14/09	00938	GENERAL PARTS INC
361544	Clear	\$108.06	05/14/09	00987	GRAINGER
361545	Clear	\$72.50	05/14/09	04015	HAAN CRAFTS
361546	Clear	\$6,681.75	05/14/09	06935	HASTINGS CO-OP CREAMERY CO.
361547	Clear	\$331,992.02	05/14/09	01096	HEALTHPARTNERS
361548	Clear	\$98.00	05/14/09	07453	HEIDI BOYD
361549		\$1,449.00	05/14/09	01173	HUMAN SERVICES INC
361550	Clear	\$200.00	05/14/09	01210	INDIAN HILLS GOLF CLUB
361551	Clear	\$7,833.33	05/14/09	04144	INSTITUTE FOR ATHLETIC MEDICINE
361552	Clear	\$70.00	05/14/09	05565	JASON NICKLEBY
361553	Clear	\$480.00	05/14/09	03654	JERRY OLSON EXTERIORS
361554	Clear	\$38.97	05/14/09	03335	JUDY BURSHTEN
361555	Clear	\$405.00	05/14/09	03364	JUDY DEANS
361556	Clear	\$102.00	05/14/09	06559	JULIE CARLSON
361557	Clear	\$132.50	05/14/09	01307	JUNIOR LIBRARY GUILD
361558	Clear	\$200.00	05/14/09	07450	KAREN ELDREDGE
361559		\$47.40	05/14/09	05519	KELLY MATHSON
361560		\$59.00	05/14/09	05568	KEN COOPER
361561	Clear	\$1,190.40	05/14/09	01372	KNOWLAN'S SUPER MARKETS
361562	Clear	\$159.97	05/14/09	03195	LASERPLUS, LLC
361563	Clear	\$21.33	05/14/09	05948	LEAH WYNVEEN
361564	Clear	\$102.00	05/14/09	06118	LEONARD VAN LUYK
361565	Clear	\$34.87	05/14/09	07119	LESA BRANDT

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
361566	Clear	\$57.50	05/14/09	05495	LIFELINE AMPLIFICATION SYSTEMS
361567	Clear	\$84.20	05/14/09	01557	MAHTOMEDI AUTO SERVICE
361568	Clear	\$175.06	05/14/09	04514	MAHTOMEDI P.T.O.
361569		\$750.00	05/14/09	01618	MASSP-MN ASSOC.OF SEC.SCH PRINCIPALS
361570		\$70.00	05/14/09	07449	MATT HORDGE
361571	Clear	\$32.18	05/14/09	06034	MATTHEW YOUNG
361572	Clear	\$75.66	05/14/09	01684	MENARDS OAKDALE CASHWAY LUMBER
361573		\$75.00	05/14/09	01699	METRO ECSU
361574	Clear	\$70.00	05/14/09	06541	MICHAEL KAUFMAN
361575	Clear	\$131.76	05/14/09	03130	MIKE NIZIOLEK
361576		\$517.47	05/14/09	07446	MIKE OR LORI MCDONALD
361577	Clear	\$9.58	05/14/09	04321	NANCY FENTON
361578	Clear	\$90.00	05/14/09	06420	NATHAN GUSTAFSON
361579	Clear	\$527.31	05/14/09	06395	NCS PEARSON INC
361580	Clear	\$1,637.06	05/14/09	07441	OMNI SERVICE
361581	Clear	\$1,393.68	05/14/09	02043	ON SITE SANITATION INC
361582	Clear	\$8,940.00	05/14/09	02078	PARK BUS CO
361583	Clear	\$700.00	05/14/09	06550	PATTI KNECHT
361584	Clear	\$59.00	05/14/09	07363	PAUL NEUMAN
361585	Clear	\$2,000.00	05/14/09	03894	PROM MANAGEMENT GROUP
361586	Clear	\$1,973.50	05/14/09	02227	QWEST
361587	Clear	\$102.00	05/14/09	05092	RICK WALZ
361588	Clear	\$2,883.28	05/14/09	02363	SAM'S CLUB DISCOVER
361589	Clear	\$102.08	05/14/09	01127	SARAH HILL
361590	Clear	\$649.20	05/14/09	01720	SARAH LORNTSON
361591		\$845.00	05/14/09	02423	SCHOOLHOUSE EDUCATIONAL SERVIC
361592	Clear	\$2,304.33	05/14/09	04426	SCOT HOVAN
361593	Clear	\$18.00	05/14/09	06896	SCOTT OR ANN OLSON
361594	Clear	\$68.00	05/14/09	07431	SCOTT SCHULER
361595	Clear	\$1,050.00	05/14/09	03123	SHEILA MERZER M A
361596	Clear	\$160.00	05/14/09	07381	SKC
361597	Clear	\$205.84	05/14/09	02535	SOCIAL STUDIES SCHOOL SERVICE
361598	Clear	\$27.72	05/14/09	02610	STATE SUPPLY CO INC
361599	Clear	\$37.07	05/14/09	05897	STEPHANIE ANDERSON
361600	Clear	\$1,431.95	05/14/09	03088	STEVE HAMMERSCHMIDT
361601		\$102.00	05/14/09	06579	STEVEN CONERY
361602	Clear	\$31.60	05/14/09	04000	SUE KUCHAR
361603	Clear	\$95.41	05/14/09	03297	SUE ROBINSON
361604	Clear	\$196.84	05/14/09	03311	TALK TOOLS
361605	Clear	\$288.57	05/14/09	07452	TEAM LABORATORY CHEMICAL CORP
361606	Clear	\$124.83	05/14/09	02707	TEAM SPORTING GOODS INC
361607	Clear	\$900.00	05/14/09	03859	TEAMWORKS INTERNATIONAL, INC.
361608	Clear	\$445.60	05/14/09	05870	TESSMAN SEED CO.
361609	Clear	\$196.00	05/14/09	04551	THE GOODPRINTER
361610	Clear	\$460.00	05/14/09	02748	TIES
361611	Clear	\$1,204.02	05/14/09	03345	TRIO SUPPLY CO
361612	Clear	\$30.16	05/14/09	02858	VERIZON WIRELESS
361613	Clear	\$169.00	05/14/09	02863	VIKING ELECTRIC SUPPLY
361614	Clear	\$2,038.20	05/14/09	02903	WASTE MANAGEMENT-BLAINE MN
361615	Clear	\$407.48	05/14/09	02941	WHITE BEAR GLASS INC
361616	Clear	\$120.00	05/14/09	05875	WHITE BEAR LAKE HIGH SCHOOL
361617	Clear	\$1,044.00	05/14/09	03017	XEROX CORPORATION
361618	Clear	\$1,503.00	05/14/09	06164	JOHN BELISLE
361619	Clear	\$8,082.66	05/15/09	07208	AMERIPRISE FINANCIAL SERVICES
361620	Clear	\$6,577.36	05/15/09	00734	ESI/EFS
361621	Clear	\$31,262.11	05/15/09	00828	FIDELITY INVESTMENTS

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
361622	Clear	\$8,228.28	05/15/09	07207	ING-ILIAC
361623	Clear	\$4,573.89	05/15/09	01695	METLIFE
361624	Clear	\$442.21	05/15/09	01004	ORCHARD TRUST CO LLC
361625	Clear	\$600.00	05/15/09	04342	WISCONSIN SCTF
361626	Clear	\$644.30	05/21/09	00009	AAA AWARDS
361627		\$92.62	05/21/09	06635	ANASTASIA ELDREDGE
361628	Clear	\$1,178.41	05/21/09	00363	ANGELA BUCKINGHAM
361629	Clear	\$10.00	05/21/09	00343	ANN BROOKE
361630		\$10.00	05/21/09	04002	ANN GARRY
361631	Clear	\$700.00	05/21/09	00181	AUGSBURG COLLEGE
361632	Clear	\$223.86	05/21/09	00259	BEST BUY/HSBC BUSINESS SOLUTIONS
361633	Clear	\$200.85	05/21/09	02530	BETHANY SNEDEN
361634	Clear	\$103.00	05/21/09	06610	BRAD SCIBAK
361635		\$72.00	05/21/09	07407	BRETT CHARPENTIER
361636		\$619.71	05/21/09	00338	BRETT SMITH
361637		\$160.00	05/21/09	04021	BUBERL BLACK DIRT,INC
361638	Clear	\$1,305.71	05/21/09	00365	BUDGETEXT CORP
361639	Clear	\$650.00	05/21/09	00408	CARLETON COLLEGE
361640	Clear	\$1,144.51	05/21/09	00414	CAROLINA BIOLOGICAL SUPPLY CO
361641	Clear	\$75.17	05/21/09	07031	CARRIE ARDITO
361642	Clear	\$7.06	05/21/09	07046	CASH(DO)
361643		\$137.83	05/21/09	00169	CATHERINE (KATIE) ARVESEN
361644	Void	\$175.00	05/21/09	03623	CENTRAL BANK
361645	Clear	\$795.20	05/21/09	03115	CHARLES LINDERKAMP
361646	Clear	\$67.76	05/21/09	00487	CLASSROOM DIRECT / SCHOOL SPECIALTY
361647		\$500.00	05/21/09	06546	COMO PARK ZOO AND CONSERVATORY ED
361648		\$600.00	05/21/09	00530	CONCORDIA UNIVERSITY, ST PAUL
361649	Clear	\$78.83	05/21/09	02236	COREY RATZLOFF
361650	Clear	\$807.33	05/21/09	00553	CORPORATE EXPRESS
361651	Clear	\$300.00	05/21/09	06939	CRAIG CAMPBELL
361652	Clear	\$113.95	05/21/09	00594	CYNMAR CORPORATION
361653		\$250.00	05/21/09	02359	CYNTHIA SAMELS
361654	Clear	\$97.25	05/21/09	01444	DEBORAH LAUER
361655	Clear	\$20.00	05/21/09	07458	DEBRA PRAMI
361656	Clear	\$200.00	05/21/09	03433	DELL COMPUTER CORP.
361657	Clear	\$72.00	05/21/09	05530	DOUG WHITE
361658	Clear	\$265.00	05/21/09	00714	EAGLE SCREEN PRINTING
361659	Clear	\$2,304.15	05/21/09	00725	ECKROTH MUSIC COMPANY
361660		\$10.00	05/21/09	01157	ELIZABETH HOMMES
361661	Clear	\$130.00	05/21/09	03203	EMID
361662	Clear	\$490.00	05/21/09	03969	ENERGYWISE CONSULTING,LLC
361663	Clear	\$25.00	05/21/09	00783	EPA AUDIO VISUAL
361664	Clear	\$140.00	05/21/09	03087	ERIKA HAMMERSCHMIDT
361665	Clear	\$46.51	05/21/09	07443	GEOGRAPHY MATTERS
361666	Clear	\$12.67	05/21/09	02719	GRETCHEN TENTIS
361667	Clear	\$8,000.00	05/21/09	01018	GROTH MUSIC
361668	Clear	\$469.26	05/21/09	03869	HEALTH EDCO/WRS GROUP LTD
361669	Clear	\$10.00	05/21/09	00728	HELEN EDINGER
361670	Clear	\$18.75	05/21/09	01134	HODGES BADGE CO
361671	Clear	\$9,529.66	05/21/09	01173	HUMAN SERVICES INC
361672		\$5,500.00	05/21/09	01240	J W PEPPER & SONS,INC.
361673	Clear	\$59.47	05/21/09	00698	JAMES DRISCOLL
361674	Clear	\$62.70	05/21/09	05151	JAN LONNQUIST
361675	Clear	\$63.00	05/21/09	07456	JASON WELKE
361676	Clear	\$250.00	05/21/09	04152	JEAN OSWALD
361677	Clear	\$10.00	05/21/09	02898	JEANNA WARREN

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
361678		\$23.39	05/21/09	05033	JEFF LEDERMANN
361679		\$23.22	05/21/09	03464	JIM HERING
361680		\$10.00	05/21/09	03275	JULIE BROWN
361681	Clear	\$238.70	05/21/09	05158	JULIE POOLER
361682		\$63.00	05/21/09	01578	KATIE MALAND
361683		\$10.00	05/21/09	06565	KATIE NESTRUD
361684	Clear	\$10,305.43	05/21/09	03378	KELLY SERVICES, INC
361685	Clear	\$70.00	05/21/09	07457	KENNETH LEHNER
361686	Clear	\$65.49	05/21/09	01372	KNOWLAN'S SUPER MARKETS
361687	Clear	\$72.00	05/21/09	06592	KRISTIN YOUNG
361688	Clear	\$799.86	05/21/09	01406	LAB SAFETY SUPPLY INC
361689		\$805.85	05/21/09	03195	LASERPLUS, LLC
361690		\$72.00	05/21/09	07412	LAURA HENNES
361691	Clear	\$256.55	05/21/09	00949	LAURIE GERVER
361692		\$20.00	05/21/09	07461	LEIGH ANDERSON
361693	Void	\$54.00	05/21/09	07459	LISA AXELSON
361694		\$10.00	05/21/09	02469	MARIANNE SHEMA
361695		\$26.00	05/21/09	04656	MARIE VANNELLI
361696	Clear	\$54.75	05/21/09	01101	MARY JO HEI
361697	Clear	\$59.00	05/21/09	05996	MICHAEL COOPER
361698	Clear	\$71.00	05/21/09	07462	MICHELLE STIEPAN
361699	Clear	\$70.00	05/21/09	07432	MIKE MOONEY
361700	Clear	\$1,032.50	05/21/09	04051	MINNESOTA ZOO
361701		\$75.00	05/21/09	01771	MN BOARD OF SCHOOL ADMINISTRAT
361702	Clear	\$460.00	05/21/09	07463	MN SPORTS PREVIEW
361703		\$249.00	05/21/09	01814	MNCPA-MN SOCIETY OF CPA
361704	Clear	\$37,337.56	05/21/09	06448	MYBI-MAHTOMEDI YOUTH BASEBALL INC
361705	Clear	\$237.33	05/21/09	07392	NATIONAL ASSN FOR EDUCATION OF YOUNG CHILDREN
361706	Clear	\$95.26	05/21/09	05028	NICK FALDE
361707	Clear	\$5,042.60	05/21/09	03699	OAK GLEN COUNTRY CLUB
361708		\$10.00	05/21/09	00580	PATRICK CROTHERS
361709	Clear	\$18.50	05/21/09	05056	PAUL MCGIBBON
361710		\$150.47	05/21/09	03135	PAUL PELTIER
361711		\$368.00	05/21/09	02119	PESI HEALTHCARE
361712		\$300.00	05/21/09	02231	RAMSEY COUNTY PARKS & RECREATI
361713		\$158.50	05/21/09	06633	REGAL AWARDS AND TROPHIES
361714	Clear	\$4,071.00	05/21/09	02261	RENAISSANCE LEARNING, INC
361715		\$33.00	05/21/09	04917	RESPONSIVE CLASSROOM
361716	Clear	\$85.00	05/21/09	01518	ROLAND LOZIER
361717		\$26.00	05/21/09	07460	RONALD KURISCAK
361718	Clear	\$8.25	05/21/09	00875	RUSSELL FRAENKEL
361719	Clear	\$912.51	05/21/09	02367	SAM'S CLUB
361720	Clear	\$1,152.00	05/21/09	06784	SANDY SCHOENECKER
361721	Clear	\$13.15	05/21/09	02406	SCHMITT MUSIC COMPANY
361722	Clear	\$300.24	05/21/09	02417	SCHOOL HEALTH CORPORATION
361723	Clear	\$100.00	05/21/09	03369	SCHOOLFINANCES.COM
361724	Clear	\$295.00	05/21/09	02442	SCIENCE MUSEUM OF MINN
361725	Clear	\$450.00	05/21/09	03123	SHEILA MERZER M A
361726		\$295.00	05/21/09	00824	STACY FESSER
361727	Clear	\$111.80	05/21/09	02603	STAR TRIBUNE
361728		\$112.05	05/21/09	00546	STEPHANIE COOK
361729	Clear	\$2,056.25	05/21/09	03105	STEVE KIMBALL
361730	Clear	\$63.00	05/21/09	05531	STEVE STOLTZ
361731	Clear	\$425.99	05/21/09	02650	STUDENT SUPPLY
361732		\$649.19	05/21/09	01327	SUSAN KATZKE

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
361733	Clear	\$75.72	05/21/09	02754	T-MOBILE
361734	Clear	\$890.84	05/21/09	07398	TECH 4 LEARNING
361735		\$25.20	05/21/09	04179	TERRY HEJNY
361736		\$135.00	05/21/09	02135	THE PIANO WORKS
361737		\$103.00	05/21/09	04834	TIM STAFKI
361738		\$69.34	05/21/09	05393	TONYA KOSTUCH
361739	Clear	\$159.58	05/21/09	02776	TRANS-MISSISSIPPI BIOLOGICAL
361740		\$518.08	05/21/09	02785	TRIARCO ARTS AND CRAFTS
361741		\$17.90	05/21/09	00332	VALERIE BRASS
361742	Clear	\$5,637.50	05/21/09	02842	VALLEYFAIR
361743	Clear	\$2,204.79	05/21/09	02859	VERNIER SOFTWARE & TECHNOLOGY
361744		\$10.00	05/21/09	04912	VIRGINIA GREEN
361745	Clear	\$68.00	05/21/09	07454	WILLIAM KROEMAN
361746	Clear	\$1,533.50	05/21/09	03255	WORLD BOOK, INC
361747	Clear	\$271.00	05/21/09	03017	XEROX CORPORATION
361748	Clear	\$150.00	05/21/09	03623	CENTRAL BANK
361749	Clear	\$943.50	05/26/09	06622	MERCADO CENTRAL
361750	Clear	\$250.00	05/26/09	07468	RENE DENNIS THOMPSON
361751	Clear	\$1,045.00	05/28/09	07465	ADONESS TURNER
361752	Clear	\$491.63	05/28/09	00047	ADT SECURITY SYSTEMS
361753		\$46,015.00	05/28/09	00048	ADVANCED PLACEMENT EXAMS
361754	Clear	\$156.00	05/28/09	07469	AERO DRAPERY & BLIND
361755	Clear	\$645.00	05/28/09	04896	AIR COMFORT SOLUTIONS,INC
361756	Clear	\$199.04	05/28/09	05534	ALICE SMITH
361757	Clear	\$179.40	05/28/09	00208	BARNES & NOBLE
361758	Clear	\$100.90	05/28/09	00259	BEST BUY/HSBC BUSINESS SOLUTIONS
361759	Clear	\$54.24	05/28/09	00259	BEST BUY/HSBC BUSINESS SOLUTIONS
361760		\$222.54	05/28/09	02642	BONNY KAY STREGE
361761	Clear	\$1,872.00	05/28/09	03057	BRAD BERGIE
361762	Clear	\$189.90	05/28/09	00353	BROWN'S ICE CREAM
361763		\$49.90	05/28/09	04167	CAROL STABENOW
361764	Clear	\$21.33	05/28/09	07066	CASSANDRA HUBERTY
361765		\$207.03	05/28/09	05926	CHRISTOPHER MOORE
361766	Clear	\$376.79	05/28/09	00478	CITIBUSINESS CARD
361767		\$1,870.59	05/28/09	00541	CONTINENTAL CLAY COMPANY
361768	Clear	\$163.34	05/28/09	00553	CORPORATE EXPRESS
361769	Clear	\$1,076.86	05/28/09	00558	COURAGE CENTER
361770		\$395.00	05/28/09	07471	CULTURAL PROFICIENCY INSTITUTE
361771	Clear	\$340.00	05/28/09	07088	CUSTOM WATER WORKS
361772		\$295.00	05/28/09	01313	DEBORAH KACZOREK
361773	Clear	\$1,962.00	05/28/09	00678	DOMINO'S PIZZA
361774	Clear	\$5,515.50	05/28/09	03304	DONNA HRYNIEWICKI
361775	Clear	\$404.00	05/28/09	00714	EAGLE SCREEN PRINTING
361776	Clear	\$684.20	05/28/09	02404	EDIE SCHMIDT
361777	Clear	\$190.65	05/28/09	07165	ELISA AGUILAR
361778	Clear	\$117,645.04	05/28/09	03203	EMID
361779	Clear	\$40.00	05/28/09	07467	ERIN SWANSON
361780	Clear	\$95.14	05/28/09	00794	ETA/CUISENAIRE
361781	Clear	\$479.04	05/28/09	00803	EXPRESS PERSONNEL SERVICES INC
361782	Clear	\$289.00	05/28/09	00858	FOLLETT SOFTWARE COMPANY
361783	Clear	\$207.61	05/28/09	00938	GENERAL PARTS LLC
361784	Clear	\$42.82	05/28/09	00859	GLORIA FONG
361785	Clear	\$130.00	05/28/09	03081	GRAY SEEVER
361786	Clear	\$81.00	05/28/09	04015	HAAN CRAFTS
361787	Clear	\$204.17	05/28/09	01164	HOUGHTON MIFFLIN HARCOURT/HM RECEIVEABLES CO

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
361788	Clear	\$112.38	05/28/09	04468	HYDROLOGIC WATER MANAGEMENT
361789		\$441.37	05/28/09	03475	I.S.D # 621 -ECFE
361790	Clear	\$300.00	05/28/09	06615	JOKO SUTRISNO
361791	Clear	\$293.60	05/28/09	01295	JONES SCHOOL SUPPLY CO, INC
361792	Clear	\$1,175.00	05/28/09	01344	KDV-KERN DEWENTER VIERE LTD
361793	Clear	\$11,315.79	05/28/09	03378	KELLY SERVICES, INC
361794	Clear	\$300.00	05/28/09	03750	KENNEDY & GRAVEN SCHOOL LAW SEMINAR
361795	Clear	\$16.76	05/28/09	01372	KNOWLAN'S SUPER MARKETS
361796	Clear	\$15,160.03	05/28/09	06819	LAIDLAW TRANSIT INC
361797	Clear	\$968.13	05/28/09	03195	LASERPLUS, LLC
361798	Clear	\$150.76	05/28/09	07464	LINDA ELBERS
361799		\$6,000.00	05/28/09	07073	LOFFLER
361800	Clear	\$76.73	05/28/09	01557	MAHTOMEDI AUTO SERVICE
361801		\$65.50	05/28/09	02232	MARIANNE RANA
361802		\$20.00	05/28/09	07472	MARY JO BUNTON
361803	Clear	\$104.01	05/28/09	01684	MENARDS OAKDALE CASHWAY LUMBER
361804	Clear	\$3,004.24	05/28/09	01774	MN CLAY USA
361805	Clear	\$60.00	05/28/09	01780	MN DEPT OF HEALTH
361806		\$3,108.00	05/28/09	07474	NEFC
361807	Clear	\$283.00	05/28/09	07205	NOW CARE MEDICAL CENTER
361808	Clear	\$360.00	05/28/09	02043	ON SITE SANITATION INC
361809	Clear	\$808.00	05/28/09	03136	RATWIK ROSZAK & MALONEY P A
361810	Clear	\$1,308.00	05/28/09	05424	REGION 5AA
361811	Clear	\$223.48	05/28/09	07466	ROBERT MERTHAN
361812	Clear	\$2,481.00	05/28/09	04718	ROYAL MECHANICAL INC
361813	Clear	\$520.98	05/28/09	01720	SARAH LORNTSON
361814	Clear	\$87.78	05/28/09	02413	SCHOLASTIC MAGAZINES
361815		\$1,249.38	05/28/09	04426	SCOT HOVAN
361816	Clear	\$15.00	05/28/09	07473	SHARON JOHNSON
361817	Clear	\$650.00	05/28/09	03123	SHEILA MERZER M A
361818	Clear	\$209.33	05/28/09	04176	SUNBURST CHEMICALS, INC.
361819	Clear	\$200.00	05/28/09	07404	TALK LIGHT
361820		\$34.10	05/28/09	02541	TAMI SOMMERS
361821	Clear	\$1,404.00	05/28/09	02697	TCI-TEACHER'S CURRICULUM INSTITUTE
361822		\$9.79	05/28/09	02128	TERESA PETERSON
361823		\$124.20	05/28/09	02178	THE PRESIDENT'S CHALLENGE
361824	Clear	\$187.50	05/28/09	06157	THERMEX CORP.
361825	Clear	\$3,664.74	05/28/09	02748	TIES
361826	Clear	\$25.96	05/28/09	02785	TRIARCO
361827	Clear	\$484.67	05/28/09	03345	TRIO SUPPLY CO
361828	Clear	\$31.33	05/28/09	02858	VERIZON WIRELESS
361829	Clear	\$138.55	05/28/09	02858	VERIZON WIRELESS
361830	Clear	\$199.73	05/28/09	02889	WALMART COMMUNITY
361831	Clear	\$131.70	05/28/09	02908	WEEKLY READER CORPORATION
361832	Clear	\$6,925.00	05/28/09	02916	WELSH COMPANIES LLC
361833	Clear	\$684.20	05/28/09	05949	WENDY GRANDLIENARD
361834	Clear	\$407.48	05/28/09	02941	WHITE BEAR GLASS INC
361835	Clear	\$392.98	05/28/09	00723	XCEL ENERGY
361836	Clear	\$576.00	05/28/09	07470	YOUNG REBRANDTS
361837	Clear	\$3,477.15	05/28/09	07417	ZYFA-ZEPHYR YOUTH FOOTBALL ASSN
	CK AMT	\$1,257,931.33			

**INDEPENDENT SCHOOL DISTRICT #832
WIRE TRANSFER TRANSACTIONS
MONTH OF MAY 2009**

<u>DATE</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
5/13/09	MN Trust	MSDLAF	\$1,200,000.00	cover checks
5/14/09	MN Trust	MSDLAF	\$300,000.00	cover checks
5/14/09	US Bank	Peoples Bank of Commerce-EBC Flex	\$9,117.98	flex benefits
5/14/09	US Bank	Central Bank	\$887.56	para union dues
5/14/09	US Bank	Mid State Corp Federal CU	\$10,435.47	MEA teachers union dues
5/15/09	State of Minnesota	MN Trust	\$1,312,371.65	direct state payment
5/15/09	State of Minnesota	MN Trust	\$69,571.78	direct state payment
5/15/09	MSDLAF	US Bank	\$684,379.61	cover checks
5/15/09	US Bank	IRS	\$269,460.77	federal & fica taxes
5/15/09	US Bank	MN Dept of Revenue	\$44,679.28	state payroll taxes
5/15/09	US Bank	Wis. Dept. of Revenue	\$3,919.64	state payroll taxes
5/15/09	US Bank	Public Emp. Retirement Assoc.	\$19,575.86	pera retirement
5/15/09	US Bank	Mn Teachers Retirement	\$99,327.12	teachers retirement
5/20/09	MN Trust	MSDLAF	\$200,000.00	cover checks
5/27/09	MN Trust	MSDLAF	\$1,400,000.00	cover checks
5/28/09	US Bank	Peoples Bank of Commerce-EBC Flex	\$9,117.98	flex benefits
5/28/09	US Bank	Central Bank	\$887.56	para union dues
5/28/09	Washington County	MN Trust	\$2,483,439.00	direct payment
5/29/09	MSDLAF	US Bank	\$520,241.83	cover checks
5/29/09	US Bank	IRS	\$184,551.39	federal & fica taxes
5/29/09	US Bank	MN Dept of Revenue	\$29,625.13	state payroll taxes
5/29/09	US Bank	Wis. Dept. of Revenue	\$2,693.85	state payroll taxes
5/29/09	US Bank	Public Emp. Retirement Assoc.	\$19,325.19	pera retirement
5/29/09	US Bank	Mn Teachers Retirement	\$70,584.32	TRA payment
5/30/09	State of Minnesota	MN Trust	\$1,905,069.19	direct state payment
5/30/09	State of Minnesota	MN Trust	\$16,304.58	direct state payment



RECEIVED JUN 02 2009

DATE: June 4, 2009
TO: Metro ECSU Member District Superintendents
FROM: Julie Frame-Hansen, Executive Director
RE: General Services Fee for Membership - 2009-2010

Metro ECSU continues to serve your district with quality, cost-effective programs and services, while developing new and exciting programs customized to meet the needs of administrators, educators, staff and students. District membership not only ensures these services will be available when needed; it also greatly reduces costs (by 50% for most services). Membership in Metro ECSU offers a wide variety of benefits including:

- Staff Development
- Extensive Cooperative Purchasing Options
- Special Programs, including services for Special Education
- Student Enrichment Programs
- Contracted Program Planning/Professional Development
- Resources/Libraries
- Web Site Design and Development

A commitment to providing quality services in keeping with the cost containment challenges district face allows Metro ECSU to maintain a general service fee of \$700 base plus \$.90 per pupil, not to exceed \$10,000. An invoice requesting payment by July 31 for the 2009-2010 general service fee is enclosed.

Two other enclosures accompany this letter: 1) data on staff participation in Metro ECSU professional development programs and all other services during school year 2008-2009, and 2) a request for contact information to ensure that we effectively communicate with appropriate staff in our member districts. Please complete this form and return it to us.

We always welcome input from our member districts to ensure that their needs are met. If you wish to contact me at any time about membership, please feel free to do so. I can be reached at 612-638-1508 or via email at julie.frame-hansen@metroecsu.org.

Our staff is dedicated to serving the needs of our members and we look forward to yet another great year of facilitating cost-effective collaboration among metro area districts!

encs.

cc: District Business Manager (letter and invoice copy)
Metro ECSU . 3055 Old Highway 8 . Suite 302 . St. Anthony . MN 55418 . www.ecsu.k12.mn.us

Metro ECSU-Region 11 ISD #920
3055 OLD HIGHWAY 8
SUITE 302
ST ANTHONY, MN - 55418

INVOICE #:	9809
CUSTOMER #:	46
INVOICE DATE:	07/01/09
CONTACT:	-
	612-638-1504

ISD 832
MAHTOMEDI PUBLIC SCHOOLS
1520 MAHTOMEDI AVENUE
MAHTOMEDI MN 55115

TERMS: ** N/A **

THE 2009-2010 GENERAL SERVICE FEE OF THE METRO ECSU IS BASED ON A FLAT RATE OF \$700 PLUS \$.90 PER PUPIL (FY 2007-08 MDE STUDENT DEMOGRAPHICS) WITH A MAXIMUM OF \$10,000.
TO PROVIDE UNINTERRUPTED SERVICE TO YOUR DISTRICT, PAYMENT BY 7/31/09 WOULD BE APPRECIATED. THANK YOU!

1) MAHTOMEDI ENROLLMENT	3,482.80
3092	

TOTAL 3,482.80

INCLUDE INVOICE NUMBER ON CHECK

Page 01

.....
PLEASE INCLUDE THIS PORTION WITH PAYMENT

CUSTOMER: 46 - ISD 832
INVOICE: 9809
AMOUNT: 3482.80

REMIT TO:
Metro ECSU-Region 11 ISD #920
3055 OLD HIGHWAY 8
SUITE 302
ST ANTHONY, MN - 55418

AMOUNT PAID



Participation Data - 2008-2009 Mahtomedi School District

PARTICIPATION IN PROFESSIONAL DEVELOPMENT WORKSHOPS AND SEMINARS

Metropolitan Principals' Academy

The *Metropolitan Principals' Academy* (MPA) provided school principals and other educational leaders with a wealth of professional growth activities including the Leadership In-service Series with events in 2007-2008 featuring nationally recognized leaders in the field like Robyn Jackson, Matt Burns, Scott McLeod, Anthony Muhammad, Rossi Ray-Taylor, Virginia Rojas and Douglas Reeves.

MPA Collegial & Cluster Groups:	2
MPA Leadership In-Service Series Workshops:	4

Strategic Instruction Model

Metro ECSU provided *Strategic Instruction Model* (SIM) trainings to metro area school districts and school districts statewide through a grant from MDE (federal source CFDA 84.027A). SIM instruction targets student "at risk" in reading writing, math and other areas of achievement. This program is research-based and meets NCLB criteria for improving teacher quality. Content Enhancement components of SIM aid teachers in meeting the diverse needs of students in content area instruction and are especially applicable to secondary level RTI initiatives.

Strategic Instruction Model:	0
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Additional Professional Development

In 2008-2009, Metro ECSU also provided *additional professional development* with an array of opportunities on topics including: Classroom Walk-Throughs, Common Formative Assessment, Collaboration & Co-teaching, Data Retreat, Culturally Responsive Classroom, Thinking Strategies for Increasing Student Engagement, Differentiated Instruction, Facilitation of 5 Phase Continuous District/School Improvement Planning & Implementation, Making Math Meaningful Workshop (with Greg Tang), NWEA: Stepping Stones Training & Customized Support, Needs Assessment Using Quality Indicators, Professional Learning Communities, Sheltered Instruction: Classroom Instruction for ELL, Supporting Reading Development in the Secondary Schools, Surveys of Enacted Curriculum, Understanding by Design Curriculum Planning, Unpacking Math and/or Reading Standards, and more.

Additional Professional Development:	12
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Professional Networks

Metro ECSU learning consultants facilitated the following *professional networks*; providing content information, resource sharing and support. Networks focused on:

- Assistive Technology,
- Home Schooling Liaison for school and home school educators,
- Reading,
- Math,
- Science, and
- a number of disability areas of Special Education

Networks:	1
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GRANT FUNDED PROGRAMS (STATE AND FEDERAL)

Metro ECSU is the fiscal agent for a number of state and federally funded programs offering assistance, resources and other services to districts.

AYP Support

Metro ECSU provides educational tools needed by school districts, schools, and individuals to meet the varied criteria set out in the No Child Left Behind Act of 2001 (NCLB Act). Metro ECSU School Improvement Facilitators assist in continuous school improvement planning and implementation providing AYP support to each district and school in a consequence phase of NCLB/AYP.

Number of Region 11 schools not yet meeting AYP:	55
Number of Region 11 districts not yet meeting AYP:	28

Special Education Programs

Special Education programs that enhanced services for students with "low incidence" disabilities in 2008-2009 are listed below. Paraprofessional training included a variety of workshops at Metro ECSU, mini-grants to districts and a conference in the Spring. Workshops and conferences in the following areas were included:

Assistive Technology:	2	OT/PT	3
Autism:	10	Paraprofessional	1
Blind/Visual Impairment:	0	PhD/OHD/TBI	0
Deaf/HH and Interpreter Services:	0	R-CSPD	0
DeafBlind:	1	Speech/Language	0
Developmental Adapted Physical Education:	0	Other Metro SPLISE	0
Developmentally Cognitively Delayed:	4		

Environmental Health & Safety Program

This program provides members with information on OSHA and other mandated regulations, training, finances and other concerns in the area of health and safety. Monthly meetings and additional workshops addressed topics including machine guarding, chemical hygiene, and legislative/policy updates in 2008-2009.

Health & Safety Workshops:	0
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PUBLICATIONS - Annual Class Size Studies, Composite Calendar, edNews

Through membership, districts have access to the *Annual Class Size Studies* and the *Composite Calendar*. The *Class Size Studies* help administrators analyze and plan revenues and expenditures related to class size. The *Composite Calendar* lists first/last days for students, teacher inservice days, and planned school closings for member districts to assist administrators in event scheduling.

edNews, provides information about our workshops and services to all member district staff. *edNews* also serves as a valuable resource as it includes articles that cover timely topics, examples of successful practice, and techniques that assist educators. In the fall of 2009, *edNews* will be sent to members electronically.

Publications:	All District Administrators, Staff, and School Board Members appointed to the Metro ECSU Representative Assembly
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SERVICES - ADMINISTRATIVE- COOPERATIVE PURCHASING, WEB SITE DEVELOPMENT & DESIGN.

Cooperative Purchasing

Development of participation data for member district participation in Metro ECSU's cooperative purchasing program is now being developed and should be available after July 1, 2009. Contact Metro ECSU Executive Director Julie Frame-Hansen at 612-638-1508 for more information.

Web Development & Design

Metro ECSU offers website development and design services including graphic and information design, page layout, template design, and website navigation. Members who need a full site development or a fresh look to an existing site will find these services more economical than commercial vendor rates.

SUCCESS BEYOND THE CLASSROOM STUDENT PROGRAMS

Metro ECSU collaborates with Success Beyond the Classroom (SBC) in the planning and coordination of quality student programs to promote competence and enthusiasm for scientific inquiry, history, creativity, problem solving, written and oral communication, and technology.

Student Creativity Festivals and Young Authors Conference

Students spend a day with inventors, scientists, writers, poets, musicians, storytellers and a host of other mentors to discover and explore their own talent and potential.

Creativity Festivals:	0
Young Authors Conference:	124

Future City Competition

A National Engineers' Week program introducing students to the field of engineering with popular Sim City™ software. Students design future cities with simulation software, build scale models, write essays and give oral presentations on their city's design.

Future City Competition:	0
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Knowledge Bowl

An academic competition requiring students to use their powers of recall, critical thinking and teamwork to answer questions on a wide variety of topics related to secondary curriculum. Students participate at both the middle school and high school level.

Knowledge Bowl:	14
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Young Inventors Program

The *Young Inventors Program* offers a competition as well as a curriculum to enhance creativity and critical thinking. Invention is used as a vehicle to encourage students to be imaginative thinkers, researchers, technical writers, problem solver, evaluators, and presenters.

Number of metro area students receiving instruction in the Young Inventors Program:	7,254
Number of metro area schools involved in Young Inventors Fair:	72

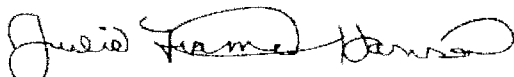
Freshwater Art Contest

SBC was also able to collaborate with the Freshwater Art Society to bring the *Freshwater Art Contest* to young environmental artists in secondary schools statewide.

Freshwater Art Contest:	0
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CLOSING MESSAGE

Thank you for your support of Metro ECSU and for the participation of your staff and students in our programs and services throughout the year. Membership by districts and schools in the Metro ECSU collaborative supports a host of existing programs and ensures the development of future programs to meet every member's needs!



Metro ECSU Executive Director

610 - STUDENT TRIPS

I. PURPOSE

The purpose of this policy is to provide guidelines for student trips and to identify the general process to be followed for review and approval of trip requests.

II. GENERAL STATEMENT OF POLICY

It is the general expectation of the school board that all student trips will be well planned, conducted in an orderly manner and safe environment, and will relate directly to the objectives of the class or activity for which the trip is requested. Student trips will be categorized within three general areas:

A. Instructional Trips

Trips that take place during the school day, relate directly to a course of study, and require student participation shall fall in this category. These trips shall be subject to review and approval of the building principal, and shall be financed by school district funds within the constraints of the school building budget. Fees may not be assessed against students to defray direct costs of instructional trips. (Minn. Stat. § 123B.37, Prohibited Fees)

B. Supplementary Trips

This category pertains to those trips in which students voluntarily participate and which usually take place outside the regular school day. Examples of trips in this category involve student activities, clubs, and other special interest groups. These trips are subject to review and approval of the activities director and/or the building principal. Financial contributions by students may be requested. (Minn. Stat. § 123B.36, Authorized Fees)

C. Extended Trips

1. Trips that involve one or more overnight stops fall into this category. Extended trips may be instructional or supplementary, and must be requested well in advance of the planned activity. An extended trip request must be approved at each level: student, principal, superintendent, and school board. Exceptions to the approval policy may be granted or expedited by the superintendent to accommodate emergencies or contingencies (e.g. tournament competition).
2. The school district will notify the insurance carrier of all international travel in advance to ensure appropriate liability coverage.
3. The school district may elect to charge the students and/or group a fee to cover the additional insurance costs.

III. REGULATIONS

- A. Rules of conduct and discipline for students and employees shall apply to all student trip activity.
- B. The school administration shall be responsible for providing more detailed procedures, including parental involvement, supervision, and such other factors deemed important and in the best interest of students.
- C. Transportation shall be furnished through a commercial carrier or school-owned vehicle. In the event a private vehicle is approved for use, a certificate of insurance must be on file in the school district office.

Legal References: Minn. Stat. § 123B.36 (Authorized Fees)
Minn. Stat. § 123B.37 (Prohibited Fees)
Minn. Stat. § 123B.49 (Cocurricular and Extracurricular Activities;
Insurance)
Sonkowsky v. Board of Educ., 327 F3d. 675 (D. Minn. 2002)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal
of School District Employees)
MSBA/MASA Model Policy 423 (Employee – Student Relationships)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 707 (Transportation of Public School
Students)
MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)
MSBA/MASA Model Policy 710 (Extracurricular Transportation)

ADOPTED – February 10, 2005

Dear MHS and district administrators, school board members,

This is a request for approval of a summer program allowing MHS students to spend 4 – 8 weeks at the Colegio Tecnico Don Bosco.

The attached packet includes a brief history of our connection with Don Bosco and explanation of the summer program and a copy of the application form.

We have not managed to move this forward as fast as we had hoped and are now under a very compressed timeline to be able to send 2 students to Costa Rica this summer.

Thanks for your consideration!

Sincerely,



Dave Stevens

SUMMER SESSION IN COSTA RICA

Since 2000 Mahtomedi High School and the Colegio Tecnico Don Bosco have operated an exchange program. During that time MHS music groups have visited DB 4 times and the DB band has visited MHS 3 times. In addition 2 DB students have spent an entire academic year at MHS.

We now want to expand the connection to provide the opportunity for 2 or 3 MHS students to experience Costa Rica through a 4 – 8 week summer program. Students will be housed with the families of Don Bosco students; will go to Don Bosco each day to help in a variety of areas; computer lab, English class, elementary or preschool class, depending on the school's needs and the MHS student's strengths and interests. They will also have the chance to participate in other DB school and community activities as well as spend some time visiting other parts of Costa Rica.

The tentative schedule calls for a late June or early July departure with a late July to late August return depending on the MHS student and host family. DB has a mid July vacation of about 2 weeks.

MHS students will be responsible for making and paying for travel between Minnesota and Costa Rica. They will need to bring spending money for travel, entertainment and incidental expenses while in Costa Rica and a health care rider. Host families and BD will provide housing, meals, transportation to and from school and tuition waiver.

If you are interested, please fill out the attached form and return it to David Stevens at the MHS band office.

SUMMER SESSION IN COSTA RICA
APPLICATION

Name: _____ Date of birth: _____

Address: _____

Phone: _____ e-mail: _____

Parent/guardian name: _____

Address if different from above: _____

Student applicants, please answer the following questions, sign and date your application, ask your parent or guardian to sign and date the application and return it to Mr. Stevens by Friday, May 1.

Why do you want to take part in this program?

What other experience do you have traveling without other family members?

(over)

What other experience do you have traveling outside the United States?

How will you deal with getting homesick?

What experience do you have studying and or speaking Spanish; another language other than English?

Student signature: _____ date: _____

By signing below I signify my agreement with my daughter's/son's decision to apply and agree to support him/her should she/he be selected to participate.

Parent/guardian signature: _____ date: _____

Don Bosco – Mahtomedi High School Connection, a brief history

Group Exchanges

Over the past nine years, through the 916 East Metro Vo-Tech, Mahtomedi High School has built a strong link with the Colegio Tecnico Don Bosco in San Jose, Costa Rica. The MHS band has visited Costa Rica four times (2000, 2003, 2005 & 2009) and the MHS choir three times (2003, 2005 & 2009). The Don Bosco band has visited Mahtomedi three times (2001, 2005 & 2009) and smaller delegations from Don Bosco have visited on two other occasions.

To me the most striking evidence of the value of these exchanges occurred when the DB band visited in 2001. The first day the Costa Rican students sat in during an MHS band rehearsal there was very little interaction. But as soon as we started to play the students realized that even with the language barrier they were able to communicate and work together. The entire atmosphere changed to one of enthusiastic interaction. It was the start of a wonderful week together.

In 2005, in addition to the school activities and some touring in Minneapolis and St. Paul, we took our guests to experience the land of 10,000 lakes. We reserved a scout camp, Camp Blue Water, north of Grand Rapids for the weekend and introduced the Costa Ricans to the north woods.

On January 29 of this year 40 student and staff members of the Don Bosco band and dance group visited Mahtomedi for 10 days. They performed several concerts, sat in and rehearsed with MHS band members during our regular class time and experienced some of the activities Minnesota has to offer this time of year; skiing at Trollhagen, tubing at Eko Backen as well as attend cultural events (concert at Orchestra Hall, Science Museum, State Capital, Minneapolis Institute of Art....

Individual Exchanges

In 2004 Mahtomedi High School was approved by the US Immigration and Naturalization Service as a host site for foreign students. This means we as a school can go directly to individual schools and students without needing an intermediary organization like AFS or Rotary (MHS will still continue to host students sponsored by those organizations and this program receives strong support from the WBL Rotary club). This allows Mahtomedi to offer the opportunity to spend a year at MHS to a foreign student without the necessity of that student going through a third party. Students whose families are of more modest means will have an opportunity they might not otherwise have. In addition, it means we can guarantee that a specific student will attend MHS and not a different school.

We initiated the program during the 2004-2005 school year hosting Gerardo Leon, a student from the Colegio Tecnico Don Bosco. Gerardo visited Mahtomedi in 2001 with the Don Bosco band and helped host the Mahtomedi band and choir in Costa Rica during the March 2003 trip. He was a tremendous asset to our school and community sharing his language and culture and integrating himself into the school social scene. He was especially active in the band program.

This program is a terrific opportunity for our students, school and community to nurture a solid connection with our counterparts in another country and another culture.

During the 2007-2008 school year, we hosted another student from Don Bosco, Ana Flores