

**INDEPENDENT SCHOOL DISTRICT #832**  
**REGULAR MEETING – BOARD OF EDUCATION**  
Thursday, May 14, 2009 - 7:00 PM  
Mahtomedi District Education Center - Community Room

The Mission of the Mahtomedi School District No. 832, as a multi-community public school system, is to provide individually challenging, lifelong learning experiences for all people, leading to productive and self-fulfilling roles in a global society, accomplished through partnerships with students, families, staff and communities all committed to excellence.

**- AGENDA -**

1. CALL TO ORDER
2. ROLL CALL OF ATTENDANCE
3. APPROVAL OF THE AGENDA
4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items
5. PRESENTATIONS/RECOGNITION
  - A. Wildwood Elementary School - Alternative Delivery 7  
Presenter: Matt Hoffman and Pam Rech
  - B. Marjorie Odegard, Student Representative
6. PUBLIC COMMENT  
Visitors attending the meeting who wish to address the school board on any issue that is on the agenda may do so at this time. Please refer to the last page for the procedure that has been established for public comments.
7. REPORT FROM STUDENT REPRESENTATIVE  
Presenter: Marjorie Odegard, Student Representative
8. APPROVAL OF MINUTES
  - A. April 9, 2009 - Regular Meeting 12
  - B. April 23, 2009 - Study Session 18
9. DISCUSSION/INFORMATION ITEMS
  - A. Calendar of Events 20
  - B. Review Letter from District Auditor Regarding Community Education Expenses 22  
Presenter: Denise Sundstrom
  - C. Mahtomedi High School Presentation: Proposed Schedule Changes for 2010-2011  
Presenter: John Deir and Team

10. ACTION ITEMS

26

- A. Approval of Expenditure Reductions for 2009-2010
- B. Personnel
  - 1. Recommendation to Approve Employment for Licensed Personnel Who Will Continue to be on Probationary Status for the 2009-2010 School Year
    - a. Farmer, Bryan
    - b. Fusco, Cory
    - c. Haen, Elisabeth
    - d. Hartman, Patrick
    - e. Vedders, Angela
    - f. Wender, Haley
    - g. Wynveen, Leah
  - 2. Recommendation to Approve Contract Status for Licensed Personnel Moving from Probationary Status to Continuing Contract Status for the 2009-2010 School Year
    - a. Anderson, Derek
    - b. Bruyers, Melanie (.333 FTE)
    - c. Falde, Nicolas
    - d. Govrick, Anthony
    - e. James, Carolyn (.8 FTE)
    - f. Laue, Deanna
    - g. Newman, Michlyn (.69 FTE)
    - h. Osborne, Emily
    - i. Ryan, Erica
    - j. Veenis, Jenna (.5 FTE)
    - k. Wendelboe, Angela
  - 3. Approval of Resolution to Terminate and Nonrenew Probationary Teaching Contracts
    - a. Burge, Kristin - Long-Term Substitute Social Studies Teacher - Mahtomedi High School (6/10/09)
    - b. Cordek, Sue - Math Resource Teacher - O. H. Anderson Elementary School (6/10/09)
    - c. Fjeld, Julie - .33 FTE Spanish Teacher - Mahtomedi High School (6/10/09)
    - d. Gillespie, Lee - .5 FTE Physical Education Teacher - Mahtomedi High School (6/10/09)
    - e. Gilmore, Kim - Long-Term Substitute Second Grade Teacher - Wildwood Elementary School (6/10/09)
    - f. Huberty, Cassandra - Reading Resource Teacher - O. H. Anderson Elementary School (6/10/09)
    - g. Krause, John - Long-Term Substitute Science Teacher - Mahtomedi High School (6/10/09)
    - h. Kurtz-Huber, Christa - Long-Term Substitute Spanish Teacher - Mahtomedi Middle School (6/10/09)

- i. Letourneau, Rainier - Special Education Teacher - O. H. Anderson Elementary School (6/10/09)
- j. Loosbrock, Gina - Long-Term Substitute Fourth Grade Teacher - O. H. Anderson Elementary School (6/10/09)
- k. Luchsinger, Melissa - Art Teacher - Mahtomedi Middle School (6/10/09)
- l. McGibbon, Therese - Long-Term Substitute Third Grade Teacher - O. H. Anderson Elementary School (6/10/09)
- m. Rech, Pam - Math Resource Teacher - Wildwood Elementary School (6/10/09)
- n. Segermark, Dawn - Long-Term Substitute Art Teacher - Mahtomedi Middle School (6/10/09)
- o. Westafer, Kathleen - Special Education Teacher - Mahtomedi Middle School (6/10/09)
- p. Wilson, Holly - Physical Education/Health Teacher - Mahtomedi Middle School (6/10/09)
- 4. Approval of Resolution to Terminate and Nonrenew Paraprofessionals
  - a. Virnig, Jaclyn - Paraprofessional - Mahtomedi Learning Center (6/9/09)
  - b. Wilhelmson, Kathy - Paraprofessional - Wildwood Elementary School (6/9/09)
- 5. Approval of Resolution to Place on Unrequested Leave of Absence
  - a. Bruyers, Melanie - .167 FTE German Teacher - Mahtomedi High School (6/10/09)
  - b. Elvestrom, Kathryn - .167 FTE French Teacher - Mahtomedi High School (6/10/09)
  - c. Galbus, Ann - .32 FTE Media - O. H. Anderson Elementary School (2009-2010)
  - d. Hanson, Mike - Adaptive Physical Education Teacher - O. H. Anderson Elementary School (6/10/09)
  - e. LeFeber, Mark - .5 FTE Tech. Ed. Teacher - Mahtomedi High School (6/10/09)
  - f. Ring, Laurie - Occupational Therapy - Wildwood Elementary School (2009-2010)
  - g. Winkelman, Kathryn - .25 FTE Foods and Consumer Science (FACS) Teacher - Mahtomedi High School (6/10/09)
- 6. Approval of Discontinuation of Position
  - a. Russell Fraenkel - Community Education Director - Community Education (7/1/09)

## 11. SCHOOL BOARD COMMITTEE REPORTS

- A. Association of Metropolitan School Districts (AMSD) Board  
Presenter: Steve Wolgamot

- B. East Metro Integration District 6067 (EMID)  
Presenter: Kevin Donovan
  - C. Minnesota School Boards Association (MSBA) Legislative Liaison  
Presenter: Cathy Dalton
  - D. Northeast Metro 916 Board  
Presenter: John Belisle
12. SUPERINTENDENT'S REPORT
- A. Qwest Award - Scot Hovan, Mahtomedi High School 30
13. ADJOURNMENT
14. CONSENT AGENDA ITEMS (Items Approved Under #4)
- A. Approval to Pay Bills 32
  - B. Approval of Wire Transfer Transactions 44
  - C. Approval of Joint Powers Agreement for Summer Academy Program 45
  - D. Approval of Membership in Minnesota State High School League (2009-2010) 58
  - E. Gifts/Grants Totaling \$58,478.92
    - 1. Approval of Donation from Mahtomedi Area Educational Foundation (Spring Gala) to Mahtomedi Public Schools for Senteos and National Educational Computing Conference (Technology Training) - \$30,300
    - 2. Approval of Donation from 3M to Mahtomedi Engineering Program - \$14,369.92
    - 3. Approval of Donation from Mahtomedi Area Educational Foundation for 2009 Spring Curriculum and Teacher Enrichment Grants - \$8,778.00
    - 4. Approval of Donation from Bolder Options to Mahtomedi High School SADD - \$2,000
    - 5. Approval of Donation from Brust Limited Partnership to Mahtomedi High School Engineering Program - \$713
    - 6. Approval of Donation from Coonan, Inc. to Mahtomedi High School Engineering Program - \$500
    - 7. Approval of Donation from Kramer-Berg American Legion Post 507 to Mahtomedi High School Celebration of Excellence - \$500
    - 8. Approval of Donation from Mahtomedi Area Educational Foundation to Mahtomedi High School Celebration of Excellence - \$500
    - 9. Approval of Donation from Pheasants Forever to O. H. Anderson Elementary School Nature Trail - \$300
    - 10. Approval of Donation from Dan Parnell to Mahtomedi Community Education Rite of Spring - \$268
    - 11. Approval of Donation from NewTown Solutions, Inc. to Mahtomedi High School Engineering Program - \$250

12. Approval of Donation from Residential Mortgage Group to Mahtomedi Public Schools - \$100
- F. Personnel
1. Approval of Contracts and Work Agreements
    - a. Maureen Degnan - Long-Term Substitute Music Teacher - Wildwood Elementary School (2009-2010)
    - b. Stacy Fesser - Second Grade Teacher - Wildwood Elementary School (2009-2010, from 0.5 to 1.0 FTE)
    - c. James Kopesky - Long-Term Substitute Social Studies Teacher - Mahtomedi High School (4/27/09 to 6/10/09)
    - d. Amy Luoma - Long-Term Substitute Spanish Teacher - Mahtomedi High School (4/13/09 to 6/10/09)
    - e. Kathe Nickleby - Principal - Mahtomedi High School (2009-2010)
    - f. Julie Niehaus-Comfort - Long-Term Substitute Special Education Teacher - Mahtomedi Middle School (4/15/09 to 6/10/09)
    - g. Stacy Radabaugh - Speech Pathologist - Wildwood Elementary School (2009-2010)
    - h. Jill Rockwell - Special Education Teacher - O. H. Anderson Elementary School (2009-2010)
    - i. Andrea Strand - Long-Term Substitute Spanish Teacher - Mahtomedi Middle School (3/23/09 to 5/15/09)
    - j. Jenna Veenis - Special Education Teacher - Mahtomedi Middle School (2009-2010, from 1.0 to .5 FTE)
  2. Approval of Leaves of Absence
    - a. Dee Brust - Spanish Teacher - Mahtomedi Middle School (2009-2010)
    - b. Deb Carlson - Special Education Teacher - Early Childhood Special Education (ECSE) (2009-2010, .2 FTE LOA)
    - c. Sue Katzke - Math Teacher - Mahtomedi High School (2009-2010, .33 FTE LOA)
    - d. Nicole Poirier - Speech Pathologist - Early Childhood Special Education (ECSE) (2009-2010, .2 FTE LOA)
    - e. Carol Stabenow - Title I Teacher - O. H. Anderson Elementary School (2009-2010, .4 FTE LOA)
  3. Approval of Resignations/Retirements/Terminations
    - a. Lindsey Olson - Paraprofessional - Mahtomedi Middle School (6/9/09)
    - b. Julie Swenson - Paraprofessional - Wildwood Elementary School (6/9/09)

## **PUBLIC PARTICIPATION IN SCHOOL BOARD MEETINGS REGULAR SCHOOL BOARD MEETING**

Thank you for coming. The School Board of Independent School District #832 hopes you will find the meeting informative. By attending, you will better understand how your school district operates. The School Board meeting is a meeting "in public," and not a public meeting. In order to conduct its work in a professional and business-like manner, the school board has established the following rules for conducting the meeting:

- Comments and questions on issues are welcome at the scheduled time on the agenda. The school board is prohibited by law from discussing concerns about individual employees or students in a public meeting. Please forward comments or issues regarding individual employees or students to the superintendent at [mark.wolak@mahtomedi.k12.mn.us](mailto:mark.wolak@mahtomedi.k12.mn.us) or 651-407-2001.
- If you would like to speak to the school board, you will be recognized during Public Comment. The public may comment on any item on the agenda. The school board generally does not take action on any issue that is not on the agenda. Concerns or questions are forwarded to the superintendent for review and recommended action before consideration by the school board. Unless requested by a school board member, items on the consent agenda are not discussed by the school board at the meeting.
- The chairperson will ask citizens in attendance to sign in if they wish to address the school board. If you are late and wish to speak, please give your name, address, and agenda number to the clerk when you arrive.
- Individuals will be recognized in the order received. Since we are videotaping tonight's meeting for delayed broadcast, individuals who wish to address the school board or ask questions need to go to the microphone. Please state your name and address after being recognized and limit your comments to three minutes (approximately 450 written words). Everyone wishing to comment will be recognized and heard before anyone speaks twice.

School Board Presentation  
Math Alternative Delivery Model  
Wildwood Elementary School  
First Grade  
Presented by  
Matthew Hoffman & Pam Rech



# Classroom Setting- What is Different?

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- Weekly Progress Monitoring to guide instruction
- Minimize Distractions by reducing transitions
- Preferential seating, tables face the teacher
- Afterschool Math Club

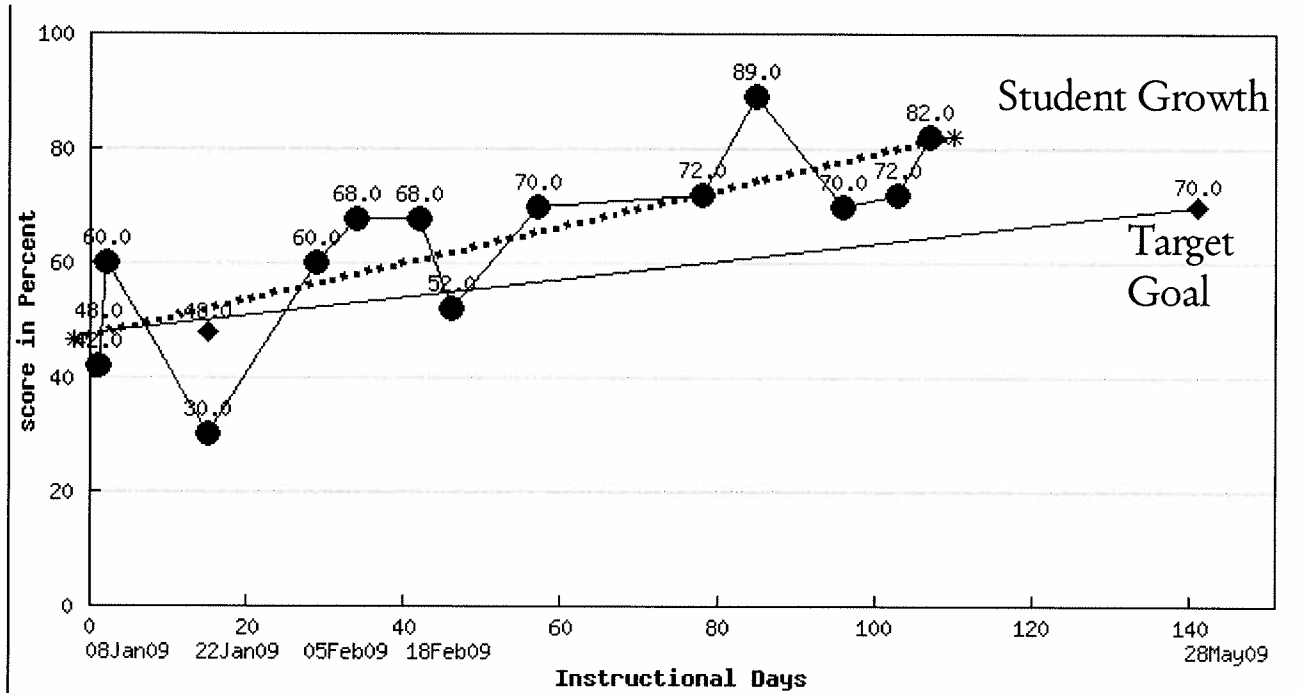


# Teacher Roles & Responsibilities

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- Mr. Hoffman- daily lesson planning and teaching
- Mrs. Rech-Data from Progress monitoring
- Together-Support/teach all students, evaluate data, modify instruction, communicate with families

# Individual Student Growth with Yearly Progress Pro

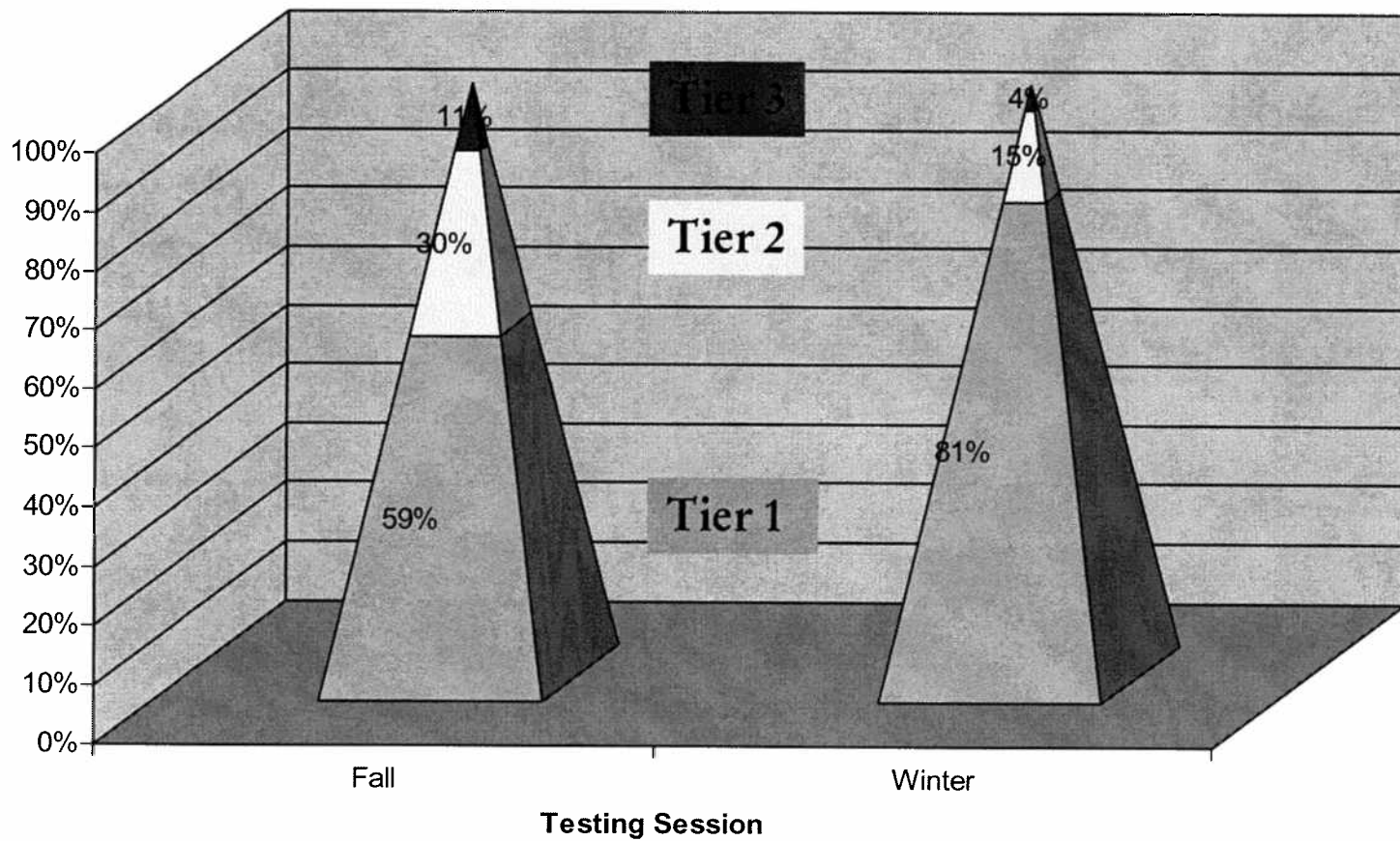


# Our Results

## Tier Distribution for Fall and Winter

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Tier Distribution - Fall to Winter 2008-09



## Minutes of Regular Meeting

### Board of Education Mahtomedi Public Schools

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A Regular meeting of the Board of Education of the Mahtomedi Public Schools was held **April 9, 2009**, beginning at 8:00 PM in the Mahtomedi District Education Center - Community Room.

1. CALL TO ORDER

Meeting called to order at 8:00 p.m. by Chair Steve Wolgamot.

2. ROLL CALL OF ATTENDANCE

Present: John Belisle; Cathy Dalton; Kevin Donovan; Bill Roberts; Judy Schwartz; Steve Wolgamot; Superintendent Mark Wolak, ex officio; and Marjorie Odegard, Student Representative.

3. APPROVAL OF THE AGENDA

Donovan moved, Schwartz seconded, approval of the agenda. Carried.

4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items

School Board Chair Steve Wolgamot noted the \$19,429.20 in grants and donations to the school district and expressed the school board/districts formal thank you to those who donate to our schools. Schwartz moved, Dalton seconded, approval of the actions recommended on the consent agenda. Carried.

5. PRESENTATIONS/RECOGNITION

A. Boys' and Girls' Hockey Coaches – Jeff Poeschl, John Akins, and John Taylor

Jeff Whisler, Director of Student Activities, introduced three of the many coaches that we have in the district, co-head coaches of the girls' hockey team, John Akins and John Taylor, and head coach of the boys' hockey team, Jeff Poeschl to be recognized for their accomplishments this past winter season.

B. Mahtomedi High School Principal – Kathe Nickleby

Kathe Nickleby was introduced as the new principal of Mahtomedi High School. This new position will be effective July 1, 2009. Nickleby is currently Assistant Principal at Mahtomedi High School and Director of the Engineering Leadership Program.

6. PUBLIC COMMENT

Dan Parnell, Community Education Advisory Council, spoke to the school board about the concern the Advisory Council has with the school district’s plan for spending reductions specifically as it relates to cutting the full-time position of the Community Education Director, to allow the contract of Russ Fraenkel to expire at the end of June, and to contract with part-time community education leadership from outside of the district.

Todd Benjamin, Assistant Swimming Coach and Athletic Council Swimming Rep, spoke to the school board in support of the YMCA community partners proposal specifically as it relates to the swimming pool and this being the school district’s best chance of having a “home” pool.

7. REPORT FROM STUDENT REPRESENTATIVE

Student Representative Marjorie Odegard reported on the upcoming Celebration of Excellence which will be held on April 22 and honors the top 10 percent of the senior class, Prom will be held on May 9 at the U of M McNamara Center, and Commencement will be held June 6 at Aldrich Arena.

8. APPROVAL OF MINUTES

A. March 12, 2009 - Regular Meeting

Donovan moved, Schwartz seconded, approval of the minutes from the March 12, 2009, regular school board meeting. Carried.

B. March 26, 2009 - Study Session

Donovan moved, Schwartz seconded, approval of the minutes from the March 26, 2009, school board study session. Carried.

9. DISCUSSION/INFORMATION ITEMS

A. Calendar of Events

Chair Steve Wolgamot reviewed the calendar of events.

B. Hear Report on Northeast YMCA Community Partners Proposal

Shane Hofer, Interim Executive Director of the Northeast YMCA, gave a PowerPoint presentation on a Northeast YMCA community partners proposal. This collaboration would include the YMCA of Greater St. Paul, the Mahtomedi and White Bear Lake Area School Districts, the cities of Hugo, Mahtomedi, and

White Bear Lake, and White Bear Township. This collaboration would result in a state-of-the-art regional recreation center, with the YMCA as the owner/operator. The current YMCA location at 2100 Orchard Lane would be remodeled to fit this need. The YMC would like to begin construction in September 2009 for a September 2010 opening.

The proposed agreement with the Mahtomedi School District includes water safety programs, a home pool for the Zephyr's swim team, a teen center, and a corporate wellness provider for the district. For 10 years, the district would pay an annual lease of \$60,867 adjusting with inflation. The lease fee would go directly toward the aquatics components of the proposal. The Teen Center and Corporate Wellness program do not relate to the proposed lease fee for the school district.

C. Discuss Plan for Spending Reductions 2009-2010

Superintendent Mark Wolak presented a plan to the school board for spending reductions for 2009-2010. These reductions are based on the assumption that there will be no per pupil funding increase from the State. Fortunately, the district is not losing revenue through declining enrollment. Enrollment is being maintained through open enrollment. The district has cut spending six of the last seven years in order to maintain a balanced revenue and expenditure budget. The proposed cuts include \$200,000 in administration, \$58,000 in special education, \$32,000 in Mahtomedi Learning Center programs and services, \$38,000 in transportation for secondary students, \$240,000 in high school programs and services, \$120,000 in middle school programs and services, \$52,000 in elementary programs and services, and \$10,000 in food service. The cuts in administration include ending the special assignment of Kathe Nickleby as Director of the Engineering Leadership Program and ending the full-time administration position for Community Education. The total of changes in spending or revenue is \$750,000 or 2.5 percent of the total general fund budget. In order to maintain economic stability in the past, the district has partnered in transportation with White Bear Lake, food service with Stillwater, and purchasing and special education with 916. Now the district will be partnering with North St. Paul-Maplewood-Oakdale for integration services and is looking to partner with 916 for community education services. Spending reductions will be discussed again at the April 23 school board study session.

10. ACTION ITEMS

A. Approval of Zephyr Wind Project Resolution

Donovan moved, Belisle seconded, approval of Zephyr Wind Project resolution. Carried. The best location for the wind tower is on St. Andrew's Lutheran Church property. St. Andrew's plans to act on the decision to place the wind turbine on their property at their next meeting. This project will be privately funded and the Mahtomedi Area Educational Foundation will approve the funding agreement at their next meeting.

- B. Approval of Resolution Authorizing Issuance, Awarding Sale, Prescribing the Form and Details and Providing for the Payment of \$3,345,000 General Obligation Taxable OPEB Bonds

Gary Olson, from Ehlers and Associates, reported on the OPEB bond sale. Standard and Poors assigned a rating of AA to the district up from an A1 rating that was given to the district in 2004. Olson presented a plaque to the school board in honor of this rating. A good rating is important to the school district because it reduces the district's costs. Seven bids were received on the bonds and the best bid came from Wells Fargo. The interest rate is 4.7070. Belisle moved, Schwartz seconded, approval of the resolution authorizing issuance, awarding sale, prescribing the form and details and providing for the payment of \$3,345,000 general obligation taxable OPEB bonds. Carried.

- C. Approval of Resolution Authorizing Creation of Irrevocable OPEB Trust

Schwartz moved, Belisle seconded, approval of the resolution authorizing creation of an irrevocable OPEB trust. Carried.

- D. Approval of Integration Budget and Partnership Plan with North St. Paul-Maplewood-Oakdale

Assistant Superintendent Denise Waalen presented the integration/equity plan and budget for 2009-2010. The goals were created with both EMID and North St. Paul-Maplewood-Oakdale in mind since the district will be working with both districts in 2009-2010. The integration funding should remain the same for 2009-2010 but could change in 2010-2011 based on what is decided at the legislature. Schwartz moved, Donovan second, approval of the integration budget and partnership plan with North St. Paul-Maplewood-Oakdale. Carried.

## 11. SCHOOL BOARD COMMITTEE REPORTS

- A. Association of Metropolitan School Districts (AMSD) Board

Chair Steve Wolgamot reported on the AMSD Executive Committee meeting. The committee discussed what is going on in the legislature which includes what kind of funding, if any, education will receive, the proposed mandate reduction bill, the bill allowing school districts to start before Labor Day, and the bill doing away with the January 15 deadline to complete negotiations.

- B. East Metro Integration District 6067 (EMID)

Clerk Kevin Donovan reported on the article that was in the *Star Tribune* regarding integration dollars and the schools involved. Because of the reduction in funding and less students attending in 2009-2010, EMID will be looking at making some budget reductions as well.

C. Minnesota School Boards Association (MSBA) Legislative Liaison

Treasurer Cathy Dalton encouraged school board members to register for the upcoming MSBA Joint Legislative Conference.

D. Northeast Metro 916 Board

Director John Belisle reported that 916 is also making budget cuts due to declining enrollment, an actuarial study was done related to OPEB bonding and unfortunately 916 can't issue any bonds, 916 is up to 50 schools in the group buying partnership.

E. National School Boards Association (NSBA) Conference

School board members John Belisle and Judy Schwartz attended the NSBA Conference April 4-7 and gave a brief report on the various sessions they attended. Belisle and Schwartz will present in more detail at a future study session.

12. SUPERINTENDENT'S REPORT

A. April 6 Staff Development Day

Superintendent Mark Wolak reported on the district's staff development day on April 6. There were 20 different sessions, instructed by our staff members, that employees could choose from to attend. The district hopes to use this format again in the future. In times of declining resources, it is important to maintain staff development.

B. Mahtomedi Area Educational Foundation Gala Event – Successes

The March 28 MAEF Gala was an outstanding event. \$144,000 was raised that evening which includes \$20,000 to send 15 staff members to the National Technology Conference this summer.

C. Century College Presentation - April 23

Superintendent Mark Wolak reported that he and Assistant Superintendent Denise Waalen will be presenting at Century College on the district's balanced scorecard.

13. ADJOURNMENT

Dalton moved, Belisle seconded, adjournment. Meeting adjourned at 9:30 p.m. Carried.

14. CONSENT AGENDA ITEMS (Items Approved Under #4)

A. Approval to Pay Bills – Check No. 360373 - 360765

B. Approval of Wire Transfer Transactions

C. Gifts/Grants

1. Approval of Grant from Project Lead the Way to Mahtomedi High School - \$10,000
  2. Approval of Donation from Mahtomedi Service Partnership to Mahtomedi High School - \$7,679.20
  3. Approval of Donation from Sam’s Club Foundation to Mahtomedi Area Community Education - \$1,000
  4. Approval of Donation from White Bear Glass, Inc. to Mahtomedi High School - \$500
  5. Approval of Donation from River Valley Action to Community Education - \$250
- D. Personnel
1. Approval of Contracts and Work Agreements
    - a. Lisa Helmer - Long-Term Substitute Fourth Grade Teacher - O. H. Anderson Elementary School (3/30/09 to 5/29/09)
  2. Approval of Leave of Absence
    - a. Julie Fjeld - Spanish Teacher - Mahtomedi High School (4/7/09)
  3. Approval of Resignations/Retirements/Terminations
    - a. Stephanie Cook - Special Education Teacher - O. H. Anderson Elementary School (6/10/09)
    - b. Cynthia Lattimore - Speech Pathologist - O. H. Anderson Elementary School (6/10/09)

KEVIN P. DONOVAN, CLERK

## Minutes of Study Session

### Board of Education Mahtomedi Public Schools

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A Study Session of the Board of Education of the Mahtomedi Public Schools was held **April 23, 2009**, beginning at 7:00 PM in the Mahtomedi District Education Center – Community Room.

1. CALL TO ORDER

Chair Steve Wolgamot called the study session to order at 7:20 p.m.

2. ROLL CALL OF ATTENDANCE

Present: John Belisle; Cathy Dalton; Mary Jo Deters; Kevin Donovan; Judy Schwartz; Steve Wolgamot; and Superintendent Mark Wolak, ex officio.

3. DISCUSSION/INFORMATION ITEMS

A. Hear High School Presentation on Schedule Options for 2010-2011

John Deir, Kathe Nickleby, Chris Moore and high school teachers presented their committee findings for proposed schedule options at Mahtomedi High School. Schedule changes are necessary to reduce staffing costs for 2010-2011. The scheduling committee began their work from the high school comparison study completed last fall. The comparison study identified a variety of instructional schedules used by other high performing high schools in the Midwest states region. School board members discussed implications of the findings and asked questions about the impact of the changes on curriculum offerings and teacher time. A recommendation for change will be brought to the school board meeting on May 14.

B. Review Preliminary Findings: Middle School Comparison Study

Dr. Sharon Zweber, Molly Hollihan, and Paul Beggin presented findings from their middle school comparison study. The school board requested completion of this study to provide options for schedule changes for 2010-2011. A change in schedule is anticipated for economic reasons. The study identified the similarities and differences of comparable middle schools in Minnesota. School board members asked questions about the findings and encouraged the middle school committee to seek alternatives to the current schedule for future discussion with the board. More information will be shared at the May 28 school board study session.

C. Review/Discuss Proposed 2009-2010 Spending Reductions

Superintendent Mark Wolak reviewed the list of proposed spending reductions for 2009-2010. The budget is prepared with conservative planning assumptions regarding state revenue, student enrollment, employee compensation, and spending plans for all district budgets. Special commitment is made to maintain elementary programs, services, and class sizes at current levels if possible. Reductions will occur in administration, teachers, transportation services, food services, and special education. Administrative reductions will occur in the engineering program and community education. Some increases in revenue from fees is planned. Spending reductions will total \$750,000 or 2.5% of the general operating fund. School board action will occur at the May 14 school board meeting.

4. ADJOURNMENT

Schwartz moved, Dalton seconded, adjournment. Meeting adjourned at 10:00 p.m.  
Carried.

KEVIN P. DONOVAN, CLERK

## CALENDAR OF EVENTS

<b>MAY</b>		
<b>DATE/TIME</b>	<b>MEETING/EVENT</b>	<b>LOCATION</b>
<b><u>Tuesday, May 12</u></b> 6:30 p.m.	Community Education Advisory Council Meeting ( <i>Mary Jo Deters is scheduled to attend</i> )	District Education Center - Board Room
<b><u>Wednesday, May 13</u></b> 7:15 a.m. 9:30 a.m.	Sophomore Academic Ceremony Mahtomedi Middle School Parent Association Meeting ( <i>Steve Wolgamot is scheduled to attend</i> )	Chautauqua Center Mahtomedi Middle School – Room 266
<b><u>Thursday, May 14</u></b> 9:30 a.m.  7:00 p.m.	Elementary PTO Meeting ( <i>Judy Schwartz is scheduled to attend</i> ) School Board Meeting	District Education Center – Board Room  District Education Center - Community Room
<b><u>Monday, May 18</u></b> 6:30 p.m.	Mahtomedi High School Senior Athletic Banquet	Oak Glen Country Club
<b><u>Tuesday, May 19</u></b> 7:15 a.m.	Junior Academic Ceremony	Chautauqua Center
<b><u>Wednesday, May 20</u></b> 10:00 a.m. & 2:00 p.m. 6:00 p.m. 7:00 p.m.	Tiny Tot Graduation EMID Joint Powers School Board Meeting Junior/Senior Scholarship Night	District Education Center - Community Room Harambee Elementary School Chautauqua Center
<b><u>Monday, May 25</u></b>	No School - Memorial Day Holiday	
<b><u>Thursday, May 28</u></b> 7:00 p.m.	School Board Study Session	District Education Center - Community Room
<b><u>Friday, May 29</u></b> 7:00 a.m.	AMSD Board of Directors Meeting	TIES Building-3rd Floor Cafeteria, St. Paul

## JUNE

DATE/TIME	MEETING/EVENT	LOCATION
<b><u>Tuesday, June 2</u></b> 6:00 p.m.	Northeast Metro 916 School Board Meeting	Bellaire School, White Bear Lake
<b><u>Thursday, June 4</u></b> 6:30 p.m.	Mahtomedi Learning Center Graduation	
<b><u>Saturday, June 6</u></b> 6:00 p.m.	High School Graduation	Aldrich Arena
<b><u>Monday, June 8</u></b> 10:00 a.m. 2:30 p.m. 7:30 p.m.	Fourth Grade Awards Third Grade Awards MAEF Board of Trustees Meeting	O. H. Anderson School - Large Gym O. H. Anderson School - Large Gym DEC - Board Room
<b><u>Tuesday, June 9</u></b> 10:00 a.m.	Last Day of School Fifth Grade Awards	O. H. Anderson School - Large Gym
<b><u>Thursday, June 11</u></b> 7:00 p.m.	School Board Meeting	DEC - Community Room
<b><u>Wednesday, June 24</u></b> 6:00 p.m.	EMID Joint Powers School Board Meeting	Harambee Elementary School, Maplewood
<b><u>Thursday, June 25</u></b> 5:45-7:00 p.m. 7:00 p.m.	School Board Dinner Session School Board Study Session	DEC - Board Room DEC - Community Room



May 4, 2009

Members of the School Board  
Independent School District #832  
Mahtomedi, Minnesota

District administration has requested us to review and provide recommendations on the current procedures in place related to chargeback activity between the District's General Fund and Community Service Fund.

"Chargebacks" are commonly used by school districts under authority from the Minnesota Department of Education's Uniform Financial Accounting and Reporting Standards to allocate shared costs among and between various funds of the District (i.e. General, Food Service and Community Service).

The 2009 UFARS manual indicates that "chargebacks" from the General Fund should be limited to three programs or areas: Business Support Services, Operations and Maintenance and Employee Benefits. The manual goes on to state that the methodology used should be documented and also provides some specific guidance on allocation of costs between the General Fund and Community Service Fund:

*Only the additional costs associated with the existence of community education can properly be allocated to this fund.*

*Examples:*

- Additional custodial time necessary to clean the classrooms after community education classes.*
- Additional electrical and heating costs incurred in maintaining classrooms ready for community education classes.*
- Any costs which would still be incurred if community education activities were to be discontinued shall remain in the General Fund.*

However, the 2009 UFARS manual also recommends and clarifies the proper approach for cost allocation under the current facility situation at ISD 832:

*If the Community Education programs or administrative offices for the Community Education program are housed in a district-owned building which is used only for non-instructional purposes (separate district office, warehouse area, or vacant school), the square footage occupied would be the basis for allocation. The costs of custodial salaries, heat, water and general repairs would be totaled (Program 810). The useable square footage would then be determined for each occupant (e.g., community education,*

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*transportation, district office, etc.). This percentage of the total useable square footage would be applied to total costs and allocated to the proper funds.*

Since the District Education Center houses the majority of Community Service activity and is not a K-12 site, the square footage method described above would be the most appropriate for allocating costs. District staff estimates the Community Service percentage at 75%.

A review of current practices at ISD 832 indicates that cost allocations are occurring between the General Fund and Community Service Fund in seven categories: custodial services, worker's compensation insurance, utilities, business office, facility costs, communications and census.

Allocations for custodial services, worker's compensation insurance, utilities and business office staff are explicitly prescribed under UFARS. Communication and census may be better charged directly for actual costs. Amounts for facility costs appear to fall within the UFARS-allowed Operations and Maintenance, but we recommend the District clarify and itemize these costs.

A memorandum of understanding is executed between the Director of Business Services and the Director of Community Education several months before the start of a new fiscal year agreeing on the planned cost allocations for the upcoming school year. Discussions with District Business Office staff indicate that the methodology was established for these allocations prior to 2001 and that the original amounts have been adjusted since that time for inflation and other changes on a year-by-year basis.

While looking for the original documentation of methodology we located a memo dated April 13, 1994 which provides for an allocation of \$15,000 for custodial staff based on a total of \$41,287 in expenses for two staff identified by name, an allocation of \$2,500 per year for the Globe and Mirror expenses which represents 1/8 of each issue and an acknowledgement of \$1,000 per year for census work with no further documentation.

A summary of the cost allocations by category for fiscal years 2001 through 2009 based on these memos is provided as Attachment A.

An analysis of several line items indicates that actual allocated costs may be considerably under the amounts allowed under the UFARS square footage approach:

- The District has charged \$20,600 for utilities each of the last seven years. 2008 expenditures at the District Education Center for fuel, electric, garbage hauling and water/sewer totaled \$45,789, 75% of which would be \$34,342.
- The District has charged between \$22,000 and \$25,300 for custodial each of the last nine years. The head custodian at the District Education Center's budgeted salaries and benefits for 2008-09 fiscal year totals \$65,702, 75% of which would be \$49,277.

Based on these observations we have recommended the following to administration which they have agreed to implement:

- Better allocate custodial services and utility costs by determining actual costs associated with these categories for the District Education Center and charge based on a percentage-of-square-foot basis.
- Review the time of business office staff associated with Community Service Fund accounting and allocate actual salaries and benefits based on this study, keeping in mind the administrative allocation limits in place by statute and regulation.
- Better define “Facility Costs” and ensure all repair and maintenance costs associated with the District Education Center are allocated based on square footage as indicated above.
- Review costs associated with communications and census and re-evaluate Community Services true share of these expenditures.
- Document the methodology determined for these allocations at least at the procedural level and consider formalizing into policy with School Board approval.

Thank you for the opportunity to work with the District on this analysis. We would be happy to review the District’s implementation of our recommendations and report back to the Board with a follow-up communication.

Respectfully,

A handwritten signature in black ink, appearing to read "Matthew Mayer", with a long horizontal line extending to the right.

Matthew L. Mayer, CPA  
Partner

**Attachment  
A**

**Community Education Chargebacks per Memorandums of Understanding 2001-2009**

<b>Fiscal Year Ended</b>	<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>
<b>Custodial Services</b>	22,000	22,000	22,000	22,000	23,300	23,300	23,300	25,300	25,300
<b>Workers Comp</b>	2,904	2,904	3,200	3,200	3,200	3,200	8,621	8,630	8,633
<b>Utilities</b>	20,000	20,000	20,600	20,600	20,600	20,600	20,600	20,600	20,600
<b>Business Office</b>	17,100	17,100	17,100	17,100	17,100	17,100	17,100	21,100	21,100
<b>Facility Costs</b>	13,500	28,500	29,000	29,000	29,000	29,000	29,000	29,000	59,000
<b>Communications</b>	2,500	2,500	2,500	2,500	2,500	2,500	2,500	14,500	14,500
<b>Census</b>	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
<b>Total</b>	79,004	94,004	95,400	95,400	96,700	96,700	102,121	120,130	150,133
<b>Increase</b>	N/A	19.0%	1.5%	0.0%	1.4%	0.0%	5.6%	17.6%	25.0%

**Date: May 12, 2009**

**TO: School Board**

**FR: Mark Wolak, Superintendent**

**RE: Proposed Cost Containment Strategies for 2009-2010 TARGET \$750,000 or 2.5%**

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The school district is faced with financial challenges as a result of economic issues in Minnesota. In January 2009, the school board approved a resolution directing the superintendent to bring forward recommendations for spending reductions for 2009-2010. Spending reductions for 2009-2010 are approved in May prior to the end of the legislative session in order to notify employees as required in local professional agreements and to comply with state law regarding employee rights.

The revenue and expenditure budget plan for 2009-2010 is prepared with the following conservative assumptions:

- 1. The district plans for no increase in per pupil funding from the legislature along with potential delayed payments or shifts in state aid. The district may be required to borrow money to meet payroll deadlines as a result of shifts in state aid,**
- 2. The district plan includes maintaining current enrollment capacity at each school with the acceptance of 139 students under open enrollment policy. This decision was made by the school board in January to notify interested families by a required February 15 deadline,**
- 3. The district plans for no funds for the state approved teacher quality compensation program (Q-Comp). If we receive continued funding for Q-Comp, five teachers will be called back for employment. These five teachers are long-term substitutes replacing classroom teachers who function as professional mentors/coaches under the Q-Comp program,**
- 4. The district plan provides for maintaining current elementary programs and class size (K-4) at the current levels. Projected class sizes are 20-25 students (K-3) and 26-28 (Grade 4 and 5) respectively,**
- 5. District and school administration will seek additional savings in all budgets where possible in anticipation of further reductions required for 2010-11,**

6. **The district plan includes proposed changes in instructional delivery schedules at the middle and high schools beginning with the 2010-2011 school year to reduce staffing costs. The school board and administration are hearing recommendations from the high school and middle school teams in May and June,**
7. **The district will continue to secure additional partnerships with area districts to reduce costs of administration and operations. The district has working partnerships in food services, special education services, transportation services, purchasing and the integration district at this time, and**
8. **The school board will discuss parameters for employee compensation changes for all employees, whether the agreements are settled or open for 2009-2010. District administration will begin negotiations with all employee groups with these economic issues in the forefront.**

The following reductions in spending or revenue enhancement measures are recommended for 2009-2010:

**I. Administration (\$200,000)**

Discontinue the special assignment of Kathe Nickleby as Director of Engineering Leadership Program. Mahtomedi Engineering Leadership Program will be in its third year of operation in September 2009. The program will sustain its direction through continued community and staff leadership and with the advice of an engineering advisory council. Assistant Superintendent Denise Waalen will provide overall leadership as part of teaching and learning processes. We anticipate two teachers will serve in a part-time capacity to provide leadership at the elementary and secondary schools.

Discontinue the full-time administrative position for Community Education and purchase a part time director (.4 FTE) from District 916. Current costs of administration and management for community education programs are \$384,736, or 20 percent of the community education budget. Costs of administration for this year are \$142,370. Revenue in community education is raised by levy, tuition and fees. A partnership with an area school district will reduce administrative cost and expenses. District administration will develop a leadership plan for 2009-2010 and present the plan to the school board prior to July 2009. District 916 agrees to host a licensed director of community education position for area school districts available July 1, 2009.

The district anticipates that \$100,000 in additional expenses also known as chargebacks will be assigned to the community education budget. District administration will seek the advice and participation of Kern, DeWenter and Viere, the district's audit firm in making the final decision about the increase in chargebacks for 2009-2010.

**II. Special Education (\$58,000)**

A reduction in the required costs for maintenance of effort allows the district to reduce spending by changes in assignments and revenue claims. Several special education students with high needs moved from the school district allowing a reduction of special education paraprofessionals. Staff assignment changes will decrease the need for outside consulting services in Autism Spectrum Disorders.

**III. Mahtomedi Learning Center (\$32,000)**

District-wide Targeted Services **(Revenue increase of \$10,000)**

End middle school alternative program and reduce a paraprofessional position. **(Savings: \$22,000)**

**IV. Transportation for Secondary Students (\$38,000)**

A fee for transportation services for specific student ridership outside district boundaries will be assessed. **(Revenue increase of \$22,000)**

Reduction in bus routes. **(Savings: \$16,000)**

**V. High School Programs and Services (\$240,000)**

Student registration for next year is completed. Classes will not be offered unless 25 students are enrolled. The general pool of elective courses will be eliminated. Some courses will be combined to meet enrollment minimums. Reductions in teaching staff will occur in part-time increments in the following subject areas: Business, English, Family and Consumer Science, Physical Education, Science, Technology Education, German, Spanish, and French. (Savings: 3.25 FTE teachers, **\$208,500**).

Activity Fees. **(Revenue increase of \$15,000).**

Reduction in athletic office costs. **(Savings: \$9,000)**

Student parking fees **(Revenue increase of \$7,500)**

**VI. Middle School Programs and Services (\$90,000)**

Reduce teacher assignments by 1.75 FTE. Subject areas include physical education/health, media and art.

**VII. Elementary Programs and Services (\$52,000)**

Early Intervening Services dollars will be used to meet elementary target.

**VIII. Food Service (\$10,000)**

Increase allocations for utilities and custodial costs to Food Service fund.

**IX. Technology Expenses (\$30,000)**

Code \$30,000 in technology consulting services to Technology Levy.

**X. Employee Compensation**

The school board requests consideration for a salary freeze by district and school administration for 2009-2010 given the economic conditions.

**Total Spending Reductions: \$695,500**

**Total New Revenue: \$54,500**

**TOTAL OF CHANGES IN SPENDING OR REVENUE: \$750,000.**

**MAHTOMEDI TEACHER, SCOT HOVAN,  
RECEIVES 2009 QWEST FOUNDATION TEACHERS AND  
TECHNOLOGY GRANT**

*Qwest Foundation and Minnesota Business Partnership Present Nearly  
\$100,000 in Grants to Minnesota Public School Teachers Who are Finding  
Innovative Ways to Use Technology to Help Students Learn*

**MINNEAPOLIS, May 11, 2009** – The Qwest Foundation and the Minnesota Business Partnership (MBP) today presented Mahtomedi High School teacher, Scot Hovan, with a \$7,425 Qwest Teachers and Technology Grant for his “Modeling Physics” proposal.

Developed by leading researchers in physics education, the “Modeling Physics” program uses a research based approach to improve students’ understanding of the nature of science, how nature can be represented with fundamental models, and how these models can be used to predict the outcome of new phenomena. Modeling physics incorporates technology as students design and conduct their experiments with probes and sensors to provide real time data collection. The eight new laptop computers and software purchased through this grant will bring the first dedicated science classroom computers to the school. The new science lab computers will allow students the access they need to interpret their findings and manipulate the data creating a technologically interactive classroom experience.

Technology is transforming every aspect of our lives, including education,” said Charlie Weaver, executive director of the Minnesota Business Partnership. “Mr. Hovan’s proposal shows how technology can engage students and improve how they learn more about science and math.”

Hovan is one of 13 Minnesota public school teachers to receive a 2009 Qwest Foundation Teachers and Technology Grant, which is administered by the Minnesota Business Partnership Education Foundation. The grants are being presented individually to the recipients in their schools over the next few weeks.

“This year's winning teachers are working hard to bring new technologies and innovative real-world lessons into classrooms all across Minnesota,” said John Stanoch, Minnesota president of Qwest. “We are proud to be able to help in their efforts and reward their hard work.”

Now in its third year in Minnesota, the Qwest Teachers and Technology Grant Program received applications from more than 80 public school teachers around the state. A blue ribbon panel selected 13 of those proposals to receive grants this year totaling \$93,000.

**About the Qwest Foundation:**

The Qwest Foundation's core principle is that investing in people and communities provides lasting value for the future. The Qwest Foundation awards grants to community-based programs that generate high-impact and measurable results, focusing on pre-K through grade 12 education.

**About Minnesota Business Partnership Education Foundation**

The Minnesota Business Partnership is composed of more than 110 chief executives of Minnesota's largest employers. The Partnership's mission is to maintain a high quality of life for all Minnesotans by ensuring that the state's economy remains strong, globally competitive and its prospects for growth bright.

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# CHECK REGISTER

Apr-09

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
360766	Clear	\$375.00	04/02/09	07352	2009 MKA SPRING CONFERENCE
360767	Clear	\$52.30	04/02/09	00009	AAA AWARDS
360768	Clear	\$6,540.25	04/02/09	00059	AFTON ALPS SKI AREA
360769	Clear	\$133.71	04/02/09	00363	ANGELA BUCKINGHAM
360770	Clear	\$20.00	04/02/09	07347	ANN BARTHOLOMEW
360771	Clear	\$35.15	04/02/09	00909	ANN GALE
360772	Clear	\$82.73	04/02/09	07350	ANNE FETROW
360773	Clear	\$39.45	04/02/09	01733	ANNE MILLER
360774	Clear	\$1,664.00	04/02/09	03057	BRAD BERGIE
360775	Clear	\$300.00	04/02/09	06393	BRIAN MIELKE
360776	Clear	\$199.00	04/02/09	00370	BUREAU OF EDUCATION & RESEARCH
360777	Clear	\$40.00	04/02/09	07348	CAROL GREGORY
360778	Clear	\$86.07	04/02/09	00466	CHILDCRAFT EDUCATION CORP
360779	Clear	\$137.35	04/02/09	07353	CHRISTINA BOICE-MALLACH
360780	Clear	\$125.40	04/02/09	05926	CHRISTOPHER MOORE
360781	Clear	\$8.25	04/02/09	03548	CLAIRE GALLO
360782	Clear	\$84.80	04/02/09	07299	COBORNSDELIVERS LLC
360783	Clear	\$615.00	04/02/09	00541	CONTINENTAL CLAY COMPANY
360784	Clear	\$46.40	04/02/09	00553	CORPORATE EXPRESS
360785	Clear	\$790.80	04/02/09	00563	CPP-DB
360786	Clear	\$139.04	04/02/09	04052	CREATIVE THERAPY STORE
360787	Clear	\$127.50	04/02/09	07127	CTB/MCGRAW-HILL
360788	Clear	\$515.76	04/02/09	00599	DALCO
360789	Clear	\$1,811.08	04/02/09	03433	DELL COMPUTER CORP.
360790	Clear	\$348.00	04/02/09	00678	DOMINO'S PIZZA
360791	Clear	\$135.98	04/02/09	00679	DONATELLI'S
360792	Clear	\$155.00	04/02/09	07344	DUANE DOWNEY
360793	Clear	\$50.56	04/02/09	03678	E-Z SHARP INC
360794	Clear	\$4,295.00	04/02/09	00714	EAGLE SCREEN PRINTING
360795	Clear	\$630.00	04/02/09	03969	ENERGYWISE CONSULTING,LLC
360796	Clear	\$8.65	04/02/09	00815	FASTENAL COMPANY
360797	Clear	\$155.00	04/02/09	07343	GARY MCINTYRE
360798	Clear	\$4.13	04/02/09	07298	GINA LOOSBROCK
360799	Clear	\$347.94	04/02/09	06146	GOPHER
360800	Clear	\$71.11	04/02/09	00987	GRAINGER
360801	Clear	\$41.50	04/02/09	01015	GRIZZLY
360802	Clear	\$193.60	04/02/09	01050	HAMMOND & STEPHENS
360803	Clear	\$3,035.00	04/02/09	01116	HERITAGE PRINTING
360804	Clear	\$1,841.60	04/02/09	07163	INTERMEDIA SYSTEMS
360805	Clear	\$89.00	04/02/09	06872	ISTE
360806	Clear	\$218.24	04/02/09	01240	J W PEPPER & SONS, INC.
360807	Clear	\$70.96	04/02/09	01916	JANINE NELSON
360808	Clear	\$278.85	04/02/09	07346	JEFF & JOSIE HOLKER
360809	Clear	\$180.00	04/02/09	07351	JESSUP MANUFACTURING CO.
360810	Clear	\$38.50	04/02/09	03988	JOHN H.HANKEN
360811	Clear	\$97.27	04/02/09	01365	K-LOG, INC
360812	Clear	\$92.30	04/02/09	01950	KATHE NICKLEBY
360813		\$100.00	04/02/09	06565	KATIE NESTRUD
360814	Clear	\$5,953.81	04/02/09	01411	LAFAYETTE LIFE INSURANCE CO
360815	Clear	\$27,561.89	04/02/09	06819	LAIDLAW TRANSIT INC
360816	Clear	\$399.76	04/02/09	00949	LAURIE GERVER
360817	Clear	\$25.15	04/02/09	05948	LEAH WYNVEEN
360818	Clear	\$39.05	04/02/09	01705	LEROY R METZ JR
360819	Clear	\$7,975.42	04/02/09	03182	MADISON NATIONAL LIFE

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360822	Clear	\$72.04	04/02/09	02232	MARIANNE RANA
360823	Clear	\$400.00	04/02/09	03161	MARK LEFEBER
360824	Clear	\$190.63	04/02/09	07082	MARK PAULSON
360825	Clear	\$90.00	04/02/09	07339	MARY HALL
360826	Clear	\$165.15	04/02/09	01101	MARY JO HEI
360827	Clear	\$317.43	04/02/09	01683	MENARDS
360828	Clear	\$1,890.00	04/02/09	01699	METRO ECSU
360829	Clear	\$194.28	04/02/09	04099	MINNCOR INDUSTRIES
360830		\$150.00	04/02/09	05795	MNHS ULTIMATE LEAGUE
360831		\$150.00	04/02/09	05795	MNHS ULTIMATE LEAGUE
360832		\$390.00	04/02/09	05795	MNHS ULTIMATE LEAGUE
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360834	Clear	\$103.68	04/02/09	01681	NANCY MELQUIST
360835	Clear	\$125.40	04/02/09	06395	NCS PEARSON INC
360836	Clear	\$318.33	04/02/09	01971	NORTHEAST METRO 916
360837	Clear	\$69.98	04/02/09	01977	NORTHERN TOOL & EQUIPMENT CO/HSBC BUSINESS
360838	Clear	\$406.00	04/02/09	03538	PARTSTOCK COMPUTER
360839	Clear	\$38.02	04/02/09	02161	POPP.COM INC
360840	Clear	\$1,634.33	04/02/09	02180	PRESS PUBLICATIONS
360841	Clear	\$9,102.52	04/02/09	02160	ROBERT PONTIOUS
360842	Clear	\$98.82	04/02/09	02382	SAVOIE SUPPLY CO , INC
360843	Clear	\$2,000.00	04/02/09	03494	SCHARENBROICH & ASSOC.
360844	Clear	\$128.07	04/02/09	02406	SCHMITT MUSIC CENTERS
360845	Clear	\$242.20	04/02/09	07341	SHAR PRODUCTS CO
360846	Clear	\$1,400.00	04/02/09	03123	SHEILA MERZER M A
360847	Clear	\$93.77	04/02/09	02610	STATE SUPPLY CO INC
360848	Clear	\$1,010.65	04/02/09	03088	STEVE HAMMERSCHMIDT
360849	Clear	\$119.20	04/02/09	04916	STEVE HARMON -HARMON DESIGN
360850	Clear	\$38.20	04/02/09	03336	STRATEGIC EQUIPMENT
360851		\$150.00	04/02/09	07340	STREET LAW
360852	Clear	\$95.09	04/02/09	01140	SUE HOFFMAN
360853	Clear	\$390.11	04/02/09	04176	SUNBURST CHEMICALS, INC.
360854		\$356.95	04/02/09	07345	SUSAN J.BURNS/HOOPIN IT UP
360855	Clear	\$40.00	04/02/09	06203	SUSAN NELSON
360856	Clear	\$83.60	04/02/09	02680	T A SCHIFSKY & SONS INC
360857	Void	\$60.40	04/02/09	02698	TEACHER'S DISCOVERY
360858	Clear	\$514.25	04/02/09	03689	TEACHERS DISCOVERY /SCIENCE SUPPLY CATALOG
360859	Clear	\$915.44	04/02/09	02707	TEAM SPORTING GOODS INC
360860	Clear	\$61.70	04/02/09	02777	TERRY J TRAUTMAN
360861	Clear	\$250.00	04/02/09	02135	THE PIANO WORKS
360862	Clear	\$2,703.10	04/02/09	02747	TIERNEY BROTHERS INC
360863	Clear	\$25.00	04/02/09	04317	TREETOP PUBLISHING
360864	Clear	\$555.00	04/02/09	04027	ULTIMATE DRAIN SERVICES, INC
360865	Clear	\$250.00	04/02/09	02836	VADNAIS HEIGHTS ROTARY CLUB
360866	Clear	\$30.07	04/02/09	02858	VERIZON WIRELESS
360867	Clear	\$27,808.63	04/02/09	00723	XCEL ENERGY
360868	Clear	\$679.64	04/02/09	06104	XPRESS
360870	Clear	\$714.00	04/07/09	05486	MINNESOTA HISTORY CENTER
360871	Clear	\$707.00	04/07/09	05486	MINNESOTA HISTORY CENTER
360872	Clear	\$432.94	04/07/09	00094	AMERICAN FAMILY ASSURANCE
360873	Clear	\$8,082.66	04/07/09	07208	AMERIPRISE FINANCIAL SERVICES
360874	Clear	\$6,753.78	04/07/09	00734	ESI/EFS
360875	Clear	\$30,735.16	04/07/09	00828	FIDELITY INVESTMENTS

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
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360877	Clear	\$388.90	04/07/09	01556	MAHTOMEDI AREA EDUC.FOUNDATION
360878	Clear	\$4,747.11	04/07/09	01695	METLIFE
360879	Clear	\$272.00	04/07/09	01740	MINN NCPERS GROUP LIFE INS
360880	Clear	\$14.90	04/07/09	01888	NATIONAL INSURANCE SERVICES
360881	Clear	\$665.50	04/07/09	02017	OFFICE & PROFESSIONAL
360882	Clear	\$759.84	04/07/09	02048	OPERATING ENGINEERS LOCAL #70
360883	Clear	\$442.21	04/07/09	01004	ORCHARD TRUST CO LLC
360884	Clear	\$67.08	04/07/09	01499	UNITE HERE LOCAL 17
360885	Clear	\$106.90	04/09/09	00338	BRETT SMITH
360886	Clear	\$300.80	04/09/09	04738	BRUCE DJOCK REPAIR
360887	Clear	\$39.05	04/09/09	06014	CAROLYN JAMES
360888		\$109.28	04/09/09	04185	CAROLYNE ZIESKE
360889	Clear	\$512.45	04/09/09	03115	CHARLES LINDERKAMP
360890	Clear	\$1,183.84	04/09/09	00462	CHEMSEARCH
360891	Clear	\$9,710.29	04/09/09	01572	CITY OF MAHTOMEDI
360892	Clear	\$62.73	04/09/09	00503	COLLEGE BOARD PUBLICATIONS
360893	Clear	\$129.25	04/09/09	00553	CORPORATE EXPRESS
360894	Clear	\$110.98	04/09/09	05601	CRAIG MICKELSON
360895	Clear	\$425.00	04/09/09	07088	CUSTOM WATER WORKS
360896	Clear	\$171.01	04/09/09	07355	DEB HENRY
360897	Clear	\$8,011.06	04/09/09	03328	DIVERSIFIED SNACK DIVISION
360898	Clear	\$1,518.00	04/09/09	00678	DOMINO'S PIZZA
360899	Clear	\$1,246.88	04/09/09	06030	EARTHGRAINS BAKING CO.INC
360900	Clear	\$48.21	04/09/09	00725	ECKROTH MUSIC COMPANY
360901	Clear	\$334.00	04/09/09	03241	ELECTRONIC DESIGN CO
360902	Clear	\$374.04	04/09/09	00787	ERICKSON OIL PRODUCTS INC
360903	Clear	\$482.78	04/09/09	00803	EXPRESS PERSONNEL SERVICES INC
360904	Clear	\$155.00	04/09/09	00826	FESTIVAL OF NATIONS
360905	Clear	\$189.79	04/09/09	06697	FRATTALLONE'S ACE HARDWARE STORES
360906	Clear	\$341.92	04/09/09	00355	GRETCHEN BRUNNER
360907	Clear	\$1,041.67	04/09/09	01038	HAAS MUSICAL INSTRUMENT REPAIR
360908	Clear	\$327,462.48	04/09/09	01096	HEALTHPARTNERS
360909	Clear	\$17.60	04/09/09	07254	JACLYN VIRNIG
360910	Clear	\$34.59	04/09/09	01950	KATHE NICKLEBY
360911	Clear	\$1,036.32	04/09/09	03378	KELLY SERVICES, INC
360912	Void	\$461.00	04/09/09	06503	KIRK HOLSLIN/IMAGINE MUSIC
360913	Clear	\$446.75	04/09/09	01372	KNOWLAN'S SUPER MARKETS
360914	Clear	\$100,927.96	04/09/09	06819	LAIDLAW TRANSIT INC
360915	Clear	\$128.41	04/09/09	03195	LASERPLUS, LLC
360916	Clear	\$524.88	04/09/09	00949	LAURIE GERVER
360917	Clear	\$2,908.50	04/09/09	07356	LEE WAYNE CORPORATION
360918	Clear	\$5,892.84	04/09/09	01539	MACKIN LIBRARY MEDIA
360919	Clear	\$100.00	04/09/09	06250	MAHTOMEDI AREA FOOD SHELF
360920	Clear	\$650.00	04/09/09	06101	MARGRET SWANSON
360921	Clear	\$41.80	04/09/09	02410	MARY SCHNELL
360922		\$145.00	04/09/09	01612	MASE
360923	Clear	\$160.00	04/09/09	04976	MIMI'S MOTIFS
360924		\$35.00	04/09/09	04413	MN PCS USERS GROUP
360925	Clear	\$81.40	04/09/09	02157	NICOLE POIRIER
360926	Clear	\$5,304.00	04/09/09	01971	NORTHEAST METRO 916
360927	Clear	\$61.00	04/09/09	04488	ORANGE TREE EMPLOYMENT SCREENING
360928	Clear	\$1,690.45	04/09/09	05985	PAMS LUNCHROOM LLC
360929	Clear	\$40.55	04/09/09	00580	PATRICK CROTHERS
360930	Clear	\$72.00	04/09/09	06012	PREMIUM WATERS INC
360931	Clear	\$84.90	04/09/09	02180	PRESS PUBLICATIONS

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
360932	Clear	\$1,981.00	04/09/09	02227	QWEST
360933	Clear	\$3,696.91	04/09/09	02363	SAM'S CLUB DISCOVER
360934	Clear	\$576.00	04/09/09	06784	SANDY SCHOENECKER
360935	Clear	\$6,361.34	04/09/09	02451	SEDEY & ASSOCIATES INC
360936	Clear	\$1,000.00	04/09/09	03123	SHEILA MERZER M A
360937	Clear	\$11.88	04/09/09	02483	SIEMENS BUILDING TECHNOLOGIES
360938	Clear	\$106.23	04/09/09	02499	SIR SPEEDY PRINTING
360939	Clear	\$360.15	04/09/09	04140	SOCIAL STUDIES/SCHOOL COUNSELORS RESOURCES
360940	Clear	\$45.00	04/09/09	00824	STACY FESSER
360941	Clear	\$740.77	04/09/09	04176	SUNBURST CHEMICALS, INC.
360942	Clear	\$97.31	04/09/09	02698	TEACHER'S DISCOVERY
360943	Clear	\$575.00	04/09/09	02747	TIERNEY BROTHERS INC
360944	Clear	\$158.47	04/09/09	02748	TIES
360945	Clear	\$6,721.00	04/09/09	02825	UNIVERSITY OF MINNESOTA
360946		\$375.00	04/09/09	02825	UNIVERSITY OF MINNESOTA
360947	Clear	\$27,472.48	04/09/09	06934	US FOODSERVICE INC
360948	Clear	\$23.96	04/09/09	00332	VALERIE BRASS
360949	Clear	\$2,293.13	04/09/09	02903	WASTE MANAGEMENT-BLAINE MN
360950	Clear	\$2,224.25	04/09/09	02946	WHITE BEAR LOCKSMITH
360951	Clear	\$8,387.93	04/09/09	00723	XCEL ENERGY
360952	Clear	\$177.22	04/09/09	03017	XEROX CORPORATION
360953	Clear	\$8,207.30	04/09/09	03017	XEROX CORPORATION
360954	Clear	\$149.00	04/09/09	03017	XEROX CORPORATION
360955	Clear	\$422.28	04/09/09	03041	ZEPHYR GRAF-X
360956	Void	\$158.00	04/13/09	04328	ARROWWOOD RESORT & CONFERENCE CENTER
360957	Clear	\$366.00	04/16/09	03455	AARP
360958	Clear	\$363.63	04/16/09	00047	ADT SECURITY SYSTEMS
360959	Clear	\$108.00	04/16/09	07358	ANGELA MILLER
360960	Clear	\$64.53	04/16/09	06010	ANN GALBUS
360961	Clear	\$155.00	04/16/09	05547	ANNE EASTERLA
360962		\$306.07	04/16/09	03402	AT&T WIRELESS
360963	Clear	\$277.11	04/16/09	06504	AWARD EMBLEM
360964	Clear	\$47.47	04/16/09	03290	BETH HOMMES
360965	Clear	\$53.89	04/16/09	02540	BETSY SOMMER
360966	Clear	\$155.00	04/16/09	04820	BLAKE STAHNKE
360967	Clear	\$1,664.00	04/16/09	03057	BRAD BERGIE
360968	Clear	\$42.00	04/16/09	07367	BRIAN BERGER
360969	Clear	\$300.00	04/16/09	06393	BRIAN MIELKE
360970	Clear	\$728.48	04/16/09	00353	BROWN'S ICE CREAM
360971	Clear	\$24.23	04/16/09	06496	BRYAN FARMER
360972		\$100.00	04/16/09	07370	CALVIN BELDEN
360973	Clear	\$227.00	04/16/09	07360	CAMP OLSON, YMCA
360974	Clear	\$618.80	04/16/09	00414	CAROLINA BIOLOGICAL SUPPLY CO
360975		\$80.00	04/16/09	07386	CHARLES GORMAN
360976	Clear	\$6,988.67	04/16/09	00406	CHASE CARD SERVICE/BANK ONE
360977		\$155.00	04/16/09	07383	CHISAKI IJIMA
360978	Clear	\$155.00	04/16/09	07374	CHRIS CAMPBELL
360979	Clear	\$230.81	04/16/09	00478	CITIBUSINESS CARD
360980	Clear	\$84.64	04/16/09	02945	CITY OF WHITE BEAR LAKE
360981	Clear	\$277.71	04/16/09	00553	CORPORATE EXPRESS
360982	Clear	\$83.11	04/16/09	05601	CRAIG MICKELSON
360983	Clear	\$829.40	04/16/09	00599	DALCO
360984	Clear	\$40.00	04/16/09	07387	DAVE GROVE
360985	Clear	\$61.00	04/16/09	05615	DAVE RUNDQUIST
360986	Clear	\$68.00	04/16/09	07369	DAVID CONOR MCGILL

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
360987	Clear	\$6,102.63	04/16/09	03730	DAVID STEVENS
360988		\$50.00	04/16/09	00483	DEB CLARKE
360989	Clear	\$106.78	04/16/09	03433	DELL COMPUTER CORP.
360990	Clear	\$1,803.52	04/16/09	00628	DELLWOOD HILLS GOLF CLUB
360991	Clear	\$136.00	04/16/09	03996	DENNIS P.HEUER
360992	Clear	\$1,700.00	04/16/09	04423	DIANE FURLONG
360993		\$155.00	04/16/09	07376	DONNA ESCH
360994	Clear	\$162.55	04/16/09	00696	DRAMATISTS PLAY SERVICE INC
360995	Clear	\$124.00	04/16/09	07362	ERNEST SERGENT JR
360996	Clear	\$598.80	04/16/09	00803	EXPRESS PERSONNEL SERVICES INC
360997	Clear	\$28.85	04/16/09	00815	FASTENAL COMPANY
360998	Clear	\$135.19	04/16/09	05399	FORTRESS SOFTWARE INC
360999	Clear	\$59.00	04/16/09	07365	FRED HAMILTON
361000	Clear	\$530.42	04/16/09	01464	G&K SERVICES
361001	Clear	\$130.00	04/16/09	03081	GRAY SEEVER
361002		\$70.00	04/16/09	07368	GUS HELLZEN
361003		\$62.00	04/16/09	07364	GUY SEDERSKI
361004	Void	\$158.00	04/16/09	05980	HAMPTON INN
361005	Clear	\$5,445.30	04/16/09	06935	HASTINGS CO-OP CREAMERY CO.
361006	Clear	\$128.72	04/16/09	06921	HAYLEY WENDER
361007	Clear	\$179.00	04/16/09	04112	HEALTH ED
361008	Clear	\$280.00	04/16/09	01156	HOMEWARD BOUND THEATRE COMPANY
361009	Clear	\$1,449.00	04/16/09	01173	HUMAN SERVICES INC
361010		\$100.00	04/16/09	07385	I.S.D # 181-FORESTVIEW MIDDLE SCHOOL
361011	Clear	\$1,165.28	04/16/09	01231	INTERSTATE MUSIC SUPPLY
361012	Clear	\$349.00	04/16/09	01229	IRA-INTERNATIONAL READING ASSOC
361013		\$57.63	04/16/09	00698	JAMES DRISCOLL
361014	Clear	\$103.00	04/16/09	03913	JEFF KING
361015	Clear	\$1,560.00	04/16/09	03654	JERRY OLSON EXTERIORS
361016	Clear	\$187.42	04/16/09	01300	JOSTENS
361017	Clear	\$17.45	04/16/09	03335	JUDY BURSHTEN
361018	Clear	\$10.68	04/16/09	02057	JULIE OSTERBAUER
361019	Clear	\$155.00	04/16/09	07372	JULIE STONEHOUSE
361020	Clear	\$250.00	04/16/09	07359	KAO KALIA YANG
361021	Clear	\$155.00	04/16/09	07379	KAREN DOUTHITT
361022	Clear	\$11,915.09	04/16/09	03378	KELLY SERVICES, INC
361023	Clear	\$62.00	04/16/09	05537	KEVIN PURINTON
361024	Clear	\$461.00	04/16/09	06503	KIRK HOLSLIN/IMAGINE MUSIC
361025	Clear	\$155.00	04/16/09	07375	KRISTINE NOEL
361026	Clear	\$72.14	04/16/09	05948	LEAH WYNVEEN
361027	Clear	\$119.90	04/16/09	06307	LEARNING A-Z
361028	Clear	\$166.65	04/16/09	00202	LORI J BAKER
361029	Clear	\$155.00	04/16/09	07371	LYNETTE FRUITS
361030	Clear	\$200.00	04/16/09	07382	MAGGIE L.KOCHEVAR
361031	Clear	\$99.32	04/16/09	06470	MARK A PAULSON
361032		\$57.50	04/16/09	01163	MARY HOUDEK
361033	Clear	\$450.00	04/16/09	01604	MARY MARSHALL
361034	Clear	\$63.76	04/16/09	06034	MATTHEW YOUNG
361035	Clear	\$89.00	04/16/09	01651	MCEA EXEXUTIVE OFFICE
361036	Clear	\$23.44	04/16/09	07388	MELANIE LEE
361037	Clear	\$62.00	04/16/09	05996	MICHAEL COOPER
361038	Clear	\$300.00	04/16/09	04051	MINNESOTA ZOOMOBILE
361039	Clear	\$3,902.75	04/16/09	01559	MN FAMILY BURN CAMP
361040	Clear	\$489.50	04/16/09	03487	MN STATEWIDE TESTING PROGRAM
361041	Clear	\$5,891.38	04/16/09	04089	MN UI FUND
361042	Clear	\$150.00	04/16/09	04818	MONTGOMERY LONSDALE HS

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
361043	Clear	\$77.69	04/16/09	05488	NANETTE CHOW
361044	Clear	\$106.85	04/16/09	06395	NCS PEARSON INC
361045	Clear	\$116.23	04/16/09	02043	ON SITE SANITATION INC
361046	Clear	\$155.00	04/16/09	07378	PAIGE BOLTON VIEMAN
361047	Clear	\$78.66	04/16/09	05821	PATTI PRATT
361048	Clear	\$59.00	04/16/09	07363	PAUL NEUMAN
361049	Clear	\$2,700.00	04/16/09	03211	PCS REVENUE CONTROL SYSTEMS,INC
361050	Clear	\$72.60	04/16/09	02190	PRO-ED
361051	Clear	\$5,135.00	04/16/09	06512	RESCO
361052	Clear	\$62.00	04/16/09	04797	ROBERT CROWE
361053		\$61.00	04/16/09	07366	RON WEILL
361054	Clear	\$7,839.17	04/16/09	04718	ROYAL MECHANICAL INC
361055	Clear	\$77.23	04/16/09	00646	RUTH DESJARDINS
361056	Clear	\$289.92	04/16/09	02367	SAM'S CLUB
361057	Clear	\$46.75	04/16/09	01720	SARAH LORNTSON
361058	Clear	\$137.00	04/16/09	02413	SCHOLASTIC BOOK CLUBS INC
361059	Clear	\$471.00	04/16/09	03369	SCHOOLFINANCES.COM
361060	Clear	\$155.00	04/16/09	07380	SCOTT MARTIN
361061	Clear	\$499.80	04/16/09	02615	STEICHEN'S/GENE'S SPORTING GOODS
361062	Clear	\$155.00	04/16/09	07373	STEPHEN TRUSO
361063	Clear	\$1,221.30	04/16/09	03088	STEVE HAMMERSCHMIDT
361064	Clear	\$44.79	04/16/09	03297	SUE ROBINSON
361065	Clear	\$155.00	04/16/09	07377	SUE SELF
361066	Clear	\$80.00	04/16/09	07384	TARTEN BOYS GOLF
361067	Clear	\$297.60	04/16/09	04972	TEACHER DIRECT
361068	Clear	\$70.00	04/16/09	05285	TERRY BESEMAN
361069	Clear	\$382.64	04/16/09	02748	TIES
361070	Clear	\$59.00	04/16/09	07361	TOM BROCKWAY
361071	Clear	\$216.52	04/16/09	02785	TRIARCO ARTS AND CRAFTS
361072	Clear	\$62.95	04/16/09	04788	WATER CARE
361073	Clear	\$510.00	04/16/09	06769	WESTWOOD PROFESSIONAL SERVICES
361074	Clear	\$206.95	04/23/09	07354	A SIMPLER TIME
361075	Clear	\$130.05	04/23/09	00009	AAA AWARDS
361076		\$395.70	04/23/09	00044	ADA BADMINTON & TENNIS
361077	Clear	\$1,170.00	04/23/09	00153	AES-APPLIED ENVIRONMENTAL SCIENCES INC
361078		\$2.14	04/23/09	07390	AJ FERRAZZO
361079	Clear	\$251.16	04/23/09	00088	AMERICAN BOOK COMPANY
361080	Clear	\$647.81	04/23/09	00140	ANDERSON'S AWARDS/RECOGNITION
361081		\$20.00	04/23/09	06986	ANNE WHISLER
361082	Clear	\$148.23	04/23/09	00188	AUTISM RESOURCE NETWORK
361083	Clear	\$255.63	04/23/09	00535	BARBARA CONNELLY
361084	Clear	\$27.42	04/23/09	00220	BATTERIES PLUS
361085	Clear	\$475.20	04/23/09	00229	BEARCOM WIRELESS WORLDWIDE
361086	Clear	\$38.70	04/23/09	02530	BETHANY SNEDEN
361087		\$233.00	04/23/09	06449	BOB PARKER
361088	Clear	\$240.30	04/23/09	00353	BROWN'S ICE CREAM
361089	Clear	\$10.00	04/23/09	02738	CENGAGE LEARNING
361090	Clear	\$944.82	04/23/09	03115	CHARLES LINDERKAMP
361091	Clear	\$30.92	04/23/09	05926	CHRISTOPHER MOORE
361092	Clear	\$102.00	04/23/09	06558	CHUCK THAYER
361093	Clear	\$6.05	04/23/09	03548	CLAIRE GALLO
361094	Clear	\$6,840.00	04/23/09	00527	COMSTOCK & SONS INC
361095	Clear	\$680.86	04/23/09	00538	CONSTRUCTIVE PLAYTHINGS
361096	Clear	\$429.26	04/23/09	00541	CONTINENTAL CLAY COMPANY
361097	Clear	\$314.00	04/23/09	02236	COREY RATZLOFF
361098	Clear	\$819.99	04/23/09	00553	CORPORATE EXPRESS

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361099	Clear	\$170.00	04/23/09	07088	CUSTOM WATER WORKS
361100	Clear	\$735.91	04/23/09	02359	CYNTHIA SAMELS
361101	Clear	\$351.30	04/23/09	00599	DALCO
361102	Clear	\$651.32	04/23/09	03433	DELL COMPUTER CORP.
361103	Clear	\$39.82	04/23/09	00634	DEMCO
361104	Clear	\$68.00	04/23/09	05538	DENNIS ATCHISON
361105	Clear	\$272.00	04/23/09	03996	DENNIS P.HEUER
361106	Clear	\$65.00	04/23/09	06498	DENNY FOY
361107	Clear	\$1,002.00	04/23/09	00678	DOMINO'S PIZZA
361108	Clear	\$819.00	04/23/09	00714	EAGLE SCREEN PRINTING
361109	Clear	\$70.00	04/23/09	05566	ED BOVA
361110	Clear	\$167.50	04/23/09	07112	ELECTRICAL MECHANICAL SERV.INC
361111	Clear	\$5,140.00	04/23/09	06820	ENERGY EFFICIENCY PROGRAMS,INC
361112	Clear	\$840.00	04/23/09	03969	ENERGYWISE CONSULTING,LLC
361113	Clear	\$263.97	04/23/09	00129	ERIKA ANDERSON
361114	Clear	\$43.92	04/23/09	03087	ERIKA HAMMERSCHMIDT
361115	Clear	\$351.80	04/23/09	00803	EXPRESS PERSONNEL SERVICES INC
361116	Stop Payment	\$299.52	04/23/09	00988	GRANDMA'S BAKERY
361117	Clear	\$544.11	04/23/09	04015	HAAN CRAFTS
361118	Clear	\$190.35	04/23/09	01116	HERITAGE PRINTING
361119	Clear	\$18,444.32	04/23/09	01173	HUMAN SERVICES INC
361120	Clear	\$1,047.00	04/23/09	01229	IRA-INTERNATIONAL READING ASSOC
361121	Clear	\$62.00	04/23/09	07397	JAMES ZAVORAL
361122		\$6.39	04/23/09	05151	JAN LONNQUIST
361123		\$373.10	04/23/09	01944	JANET NEWMAN
361124	Clear	\$312.12	04/23/09	01916	JANINE NELSON
361125	Clear	\$37.76	04/23/09	02898	JEANNA WARREN
361126	Clear	\$24.94	04/23/09	02894	JENNIFER WARD
361127	Clear	\$70.00	04/23/09	07394	JOHN BELL
361128	Clear	\$315.00	04/23/09	05529	JOHN PERSOON
361129	Clear	\$70.00	04/23/09	07395	JOHN PRIESTER
361130		\$62.00	04/23/09	05586	JOHN WALTERS
361131	Clear	\$70.00	04/23/09	07396	JOSH MAIMAN
361132	Clear	\$39.60	04/23/09	02025	JUDI OLMSTED
361133		\$206.38	04/23/09	02983	KATHRYN WINKELMAN
361134	Clear	\$59.00	04/23/09	05258	KATIE BOWMAN
361135	Clear	\$16,347.60	04/23/09	03378	KELLY SERVICES, INC
361136	Clear	\$218.24	04/23/09	01394	KROMER CO LLC
361137	Clear	\$6,200.47	04/23/09	06819	LAIDLAW TRANSIT INC
361138	Clear	\$1,160.00	04/23/09	01416	LAKE COUNTRY BOOKSELLERS
361139	Clear	\$606.94	04/23/09	03195	LASERPLUS, LLC
361140	Clear	\$102.00	04/23/09	05558	LAURA RASMUSSEN
361141	Clear	\$40.00	04/23/09	00949	LAURIE GERVER
361142	Clear	\$68.00	04/23/09	05235	LES ZIBELL
361143	Void	\$56.86	04/23/09	02232	MARIANNE RANA
361144		\$102.00	04/23/09	05526	MARK WEBER
361145	Clear	\$156.71	04/23/09	01683	MENARDS
361146	Clear	\$36.04	04/23/09	01684	MENARDS OAKDALE CASHWAY LUMBER
361147	Clear	\$1,113.00	04/23/09	07334	MIDI-STORE
361148	Clear	\$155.00	04/23/09	05144	NANCY SAUER
361149	Clear	\$108.35	04/23/09	01871	NASCO
361150	Clear	\$3,500.00	04/23/09	01896	NATIONAL STAFF DEVELOPMENT
361151	Clear	\$67.38	04/23/09	05028	NICK FALDE
361152		\$360.00	04/23/09	07393	NORTH SOFTBALL BOOSTERS
361153	Clear	\$61.05	04/23/09	01363	PAM KLINKHAMMER
361154	Clear	\$181.64	04/23/09	02108	PEOPLES ELECTRICAL CONTRACTORS

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361155	Clear	\$420.00	04/23/09	02165	POSTMASTER-U.S POST OFFICE
361156	Clear	\$500.00	04/23/09	07391	REGENTS OF THE UNIVERSITY OF MINNESOTA
361157	Clear	\$42.00	04/23/09	00371	REGINA BURESH
361158	Clear	\$2,073.97	04/23/09	06512	RESCO
361159	Clear	\$102.00	04/23/09	05092	RICK WALZ
361160	Clear	\$105.74	04/23/09	03991	SARA DUSEK
361161	Clear	\$271.98	04/23/09	02384	SAX ARTS & CRAFTS
361162		\$595.07	04/23/09	04426	SCOT HOVAN
361163		\$44.73	04/23/09	06605	SHANNON ERICSON
361164	Clear	\$1,000.00	04/23/09	03123	SHEILA MERZER M A
361165	Clear	\$180.00	04/23/09	02551	SOUTHEASTERN SECURITY CONSULT
361166		\$98.37	04/23/09	05897	STEPHANIE ANDERSON
361167		\$50.50	04/23/09	00546	STEPHANIE COOK
361168	Clear	\$68.00	04/23/09	05539	STEPHEN AGARD
361169	Clear	\$1,233.75	04/23/09	03105	STEVE KIMBALL
361170	Clear	\$65.78	04/23/09	03297	SUE ROBINSON
361171	Clear	\$592.48	04/23/09	04176	SUNBURST CHEMICALS, INC.
361172		\$38.03	04/23/09	07389	SUSAN HJELSETH
361173	Clear	\$103.12	04/23/09	02754	T-MOBILE
361174	Clear	\$189.00	04/23/09	02686	TAMARAK NATURE CENTER
361175	Clear	\$850.50	04/23/09	02686	TAMARAK NATURE CENTER
361176	Clear	\$2,127.60	04/23/09	02697	TCI-TEACHER'S CURRICULUM INSTITUTE
361177	Clear	\$154.70	04/23/09	01656	THERESE McGIBBON
361178	Clear	\$59.00	04/23/09	07361	TOM BROCKWAY
361179	Clear	\$75.90	04/23/09	05393	TONYA KOSTUCH
361180	Clear	\$969.66	04/23/09	03345	TRIO SUPPLY CO
361181	Clear	\$31.31	04/23/09	02858	VERIZON WIRELESS
361182	Clear	\$73.15	04/23/09	02858	VERIZON WIRELESS
361183	Clear	\$45.65	04/23/09	02946	WHITE BEAR LOCKSMITH
361184	Clear	\$464.38	04/23/09	00723	XCEL ENERGY
361185	Clear	\$450.44	04/23/09	03017	XEROX CORPORATION
361186	Clear	\$352.18	04/23/09	03017	XEROX CORPORATION
361187	Clear	\$1,604.24	04/23/09	03017	XEROX CORPORATION
361188	Clear	\$8,082.66	04/24/09	07208	AMERIPRISE FINANCIAL SERVICES
361189	Clear	\$6,753.78	04/24/09	00734	ESI/EFS
361190	Clear	\$29,982.96	04/24/09	00828	FIDELITY INVESTMENTS
361191	Clear	\$8,126.20	04/24/09	07207	ING-ILIAC
361192	Clear	\$4,747.11	04/24/09	01695	METLIFE
361193	Clear	\$442.21	04/24/09	01004	ORCHARD TRUST CO LLC
361194	Clear	\$600.00	04/24/09	04342	WISCONSIN SCTF
361195	Clear	\$183.20	04/30/09	00009	AAA AWARDS
361196		\$202.00	04/30/09	03455	AARP
361197		\$142.17	04/30/09	00044	ADA BADMINTON & TENNIS
361198		\$197.07	04/30/09	06866	ANGELA VEDDERS
361199	Clear	\$190.00	04/30/09	06066	ANN CAPEDE
361200	Clear	\$324.26	04/30/09	06066	ANN CAPEDE
361201		\$167.26	04/30/09	06010	ANN GALBUS
361202	Clear	\$100.70	04/30/09	00788	ANNE ERICKSON
361203	Clear	\$46.04	04/30/09	01733	ANNE MILLER
361204	Clear	\$54.89	04/30/09	00188	AUTISM RESOURCE NETWORK
361205	Clear	\$1,000.00	04/30/09	04258	BARBARA E.SANDERSON /THRIVING WORKPLACES
361206		\$25,080.00	04/30/09	00257	BERRYS FLOOR COVERING
361207	Clear	\$73.38	04/30/09	02530	BETHANY SNEDEN
361208	Clear	\$2,550.00	04/30/09	03196	BF LAUZON ENTERPRISES INC
361209	Clear	\$1,536.00	04/30/09	03057	BRAD BERGIE

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
361210	Clear	\$72.00	04/30/09	07407	BRETT CHARPENTIER
361211	Void	\$192.60	04/30/09	03467	BRODHEAD GARRETT
361212		\$58.79	04/30/09	04185	CAROLYNE ZIESKE
361213	Clear	\$2,775.00	04/30/09	07031	CARRIE ARDITO
361214		\$18.40	04/30/09	05023	CARRIE JAMES
361215	Clear	\$134.34	04/30/09	07066	CASSANDRA HUBERTY
361216	Clear	\$235.10	04/30/09	00437	CDW GOVERNMENT INC
361217	Clear	\$17.42	04/30/09	02738	CENGAGE LEARNING
361218	Clear	\$50.00	04/30/09	07418	CHRISTINE VAAGE
361219	Clear	\$117.15	04/30/09	05926	CHRISTOPHER MOORE
361220	Clear	\$100.00	04/30/09	03717	CINDY SCHMID
361221	Clear	\$301.65	04/30/09	00553	CORPORATE EXPRESS
361222	Clear	\$666.10	04/30/09	02359	CYNTHIA SAMELS
361223	Clear	\$1,684.92	04/30/09	00599	DALCO
361224		\$70.00	04/30/09	07414	DEAN AASGARD
361225	Clear	\$162.83	04/30/09	03433	DELL COMPUTER CORP.
361226	Clear	\$8,986.38	04/30/09	00628	DELLWOOD HILLS GOLF CLUB
361227	Clear	\$442.00	04/30/09	00634	DEMCO
361228	Clear	\$68.00	04/30/09	05538	DENNIS ATCHISON
361229	Clear	\$182.50	04/30/09	00679	DONATELLI'S
361230	Clear	\$216.00	04/30/09	05530	DOUG WHITE
361231		\$70.00	04/30/09	06542	DUANE REED
361232	Clear	\$536.00	04/30/09	00714	EAGLE SCREEN PRINTING
361233	Clear	\$34.88	04/30/09	07399	ELI AQUILAR
361234	Clear	\$244.82	04/30/09	06912	EMILY OSBORNE
361235	Clear	\$3,300.00	04/30/09	07150	ENVENTIS
361236	Clear	\$796.75	04/30/09	03087	ERIKA HAMMERSCHMIDT
361237	Clear	\$27.00	04/30/09	05598	ESCO
361238	Clear	\$359.28	04/30/09	00803	EXPRESS PERSONNEL SERVICES INC
361239	Clear	\$13.51	04/30/09	00815	FASTENAL COMPANY
361240	Clear	\$78.05	04/30/09	00817	FEDEX
361241	Clear	\$516.80	04/30/09	05296	FINN SISU, INC
361242	Clear	\$1,920.00	04/30/09	00858	FOLLETT SOFTWARE COMPANY
361243	Clear	\$59.00	04/30/09	07365	FRED HAMILTON
361244		\$90.00	04/30/09	06554	FULL BLOOM
361245		\$30.00	04/30/09	07402	GATEWAY CYCLE
361246	Clear	\$368.00	04/30/09	00938	GENERAL PARTS INC
361247	Clear	\$245.00	04/30/09	07419	GIRLS GOLF BOOSTERS
361248	Clear	\$760.01	04/30/09	06146	GOPHER
361249	Clear	\$19.10	04/30/09	00355	GRETCHEN BRUNNER
361250	Clear	\$182.00	04/30/09	02979	H.W.WILSON CO
361251		\$70.52	04/30/09	06921	HAYLEY WENDER
361252	Clear	\$490.00	04/30/09	01156	HOMEWARD BOUND THEATRE COMPANY
361253	Clear	\$25.00	04/30/09	03430	I.S.D # 011
361254	Clear	\$199.32	04/30/09	01231	INTERSTATE MUSIC SUPPLY
361255	Clear	\$1,131.13	04/30/09	01240	J W PEPPER & SONS, INC.
361256	Unissued	\$0.00	04/30/09	01240	J W PEPPER & SONS, INC.
361257		\$51.69	04/30/09	07403	JACKIE HALVERSON
361258	Clear	\$108.56	04/30/09	00698	JAMES DRISCOLL
361259	Clear	\$10.00	04/30/09	02898	JEANNA WARREN
361260	Clear	\$1,198.21	04/30/09	02723	JODIE M TESTER-HASTINGS
361261	Clear	\$34.93	04/30/09	04068	JOHN DEIR
361262	Clear	\$32.90	04/30/09	07400	JONATHAN ADDINGTON
361263	Clear	\$96.00	04/30/09	05866	JOSIE SOLIE
361264		\$2,100.25	04/30/09	07401	JUDITH SCHWARTZ
361265		\$99.00	04/30/09	04281	JULIE NIEHAUS COMFORT

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
361266	Clear	\$366.30	04/30/09	01950	KATHE NICKLEBY
361267	Clear	\$20.00	04/30/09	07415	KATHERINE MURPHY
361268	Clear	\$20.33	04/30/09	01540	KATHY MACKIN
361269	Clear	\$107.64	04/30/09	01347	KEY CURRICULUM PRESS
361270	Clear	\$523.84	04/30/09	01509	KIM LOOS
361271	Clear	\$73.14	04/30/09	06914	KIMBERLY GILMORE
361272	Clear	\$216.00	04/30/09	06592	KRISTEN YOUNG
361273	Clear	\$5,950.90	04/30/09	01411	LAFAYETTE LIFE INSURANCE CO
361274	Clear	\$210.97	04/30/09	03195	LASERPLUS, LLC
361275		\$216.00	04/30/09	07412	LAURA HENNES
361276		\$62.00	04/30/09	07406	LAURIE AARONSON
361277	Clear	\$216.00	04/30/09	07408	LEAH DRISCOLL
361278		\$11.29	04/30/09	02880	LESLIE WAGNER- BEEK
361279	Clear	\$70.00	04/30/09	05502	LONNIE BRYAN
361280	Clear	\$511.11	04/30/09	01557	MAHTOMEDI AUTO SERVICE
361281	Clear	\$3,600.00	04/30/09	04451	MALL OF AMERICA
361282	Clear	\$56.86	04/30/09	02281	MARIANNE RICE
361283	Clear	\$26.25	04/30/09	05571	MARY HANZLIK
361284	Void	\$90.69	04/30/09	05051	MATT HUSEMANN
361285		\$420.34	04/30/09	01139	MATTHEW HOFFMAN
361286		\$59.91	04/30/09	06034	MATTHEW YOUNG
361287	Clear	\$88.17	04/30/09	01684	MENARDS OAKDALE CASHWAY LUMBER
361288		\$725.00	04/30/09	00249	MERCEDES BERGMAN
361289	Clear	\$62.00	04/30/09	07405	MICHAEL WACKER
361290		\$20.00	04/30/09	07416	MICHELLE WOOD
361291	Clear	\$70.00	04/30/09	04181	MIDWEST AUDIO VISUAL, INC.
361292		\$70.00	04/30/09	06092	MIKE BUDION
361293		\$225.00	04/30/09	01771	MN BOARD OF SCHOOL ADMINISTRAT
361294	Clear	\$147.50	04/30/09	01779	MN DEPT OF EDUCATION COMMISSIONER
361295		\$168.00	04/30/09	05488	NANETTE CHOW
361296	Clear	\$15.85	04/30/09	05028	NICK FALDE
361297	Clear	\$447.78	04/30/09	06172	NICOLE FLESNER
361298	Clear	\$566.00	04/30/09	07205	NOW CARE MEDICAL CENTER
361299	Clear	\$73.00	04/30/09	04488	ORANGE TREE EMPLOYMENT SCREENING
361300	Clear	\$557.00	04/30/09	03538	PARTSTOCK COMPUTER
361301	Clear	\$700.00	04/30/09	06550	PATTI KNECHT
361302	Clear	\$62.00	04/30/09	05513	PAUL NESVIG
361303	Clear	\$62.00	04/30/09	06545	PAUL RITTENHOUSE
361304		\$216.00	04/30/09	02960	PAUL S WIELAND
361305		\$68.00	04/30/09	05131	PAUL SIKORA
361306	Clear	\$125.00	04/30/09	03274	PHYSICAL CHESS
361307	Clear	\$3,518.99	04/30/09	02145	PITNEY BOWES / PURCHASE POWER
361308		\$89.50	04/30/09	02179	PRESIDENT'S EDUCATION AWARDS P
361309	Clear	\$62.00	04/30/09	03136	RATWIK ROSZAK & MALONEY P A
361310	Clear	\$1,025.00	04/30/09	06512	RESCO
361311	Clear	\$59.00	04/30/09	05584	RICHARD BEILKA
361312		\$22.25	04/30/09	00469	RITA CHILDS
361313	Clear	\$200.00	04/30/09	01518	ROLAND LOZIER
361314	Clear	\$55.00	04/30/09	01390	SANDY KRAUSE
361315	Clear	\$3,001.74	04/30/09	06219	SCHOLASTIC BOOK FAIR
361316	Clear	\$1,850.00	04/30/09	03123	SHEILA MERZER M A
361317	Clear	\$20,705.58	04/30/09	02585	ST CROIX VALLEY RECREATION CE
361318	Clear	\$195.48	04/30/09	02610	STATE SUPPLY CO INC
361319	Clear	\$1,142.00	04/30/09	07278	STB-STATE TOURNAMENT BANQUET
361320	Clear	\$719.80	04/30/09	02615	STEICHEN'S/GENE'S SPORTING GOODS
361321		\$32.63	04/30/09	00546	STEPHANIE COOK

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
361322	Clear	\$204.00	04/30/09	05539	STEPHEN AGARD
361323	Clear	\$1,221.30	04/30/09	03088	STEVE HAMMERSCHMIDT
361324		\$192.00	04/30/09	05531	STEVE STOLTZ
361325		\$45.94	04/30/09	02929	STEVE WHEELER
361326	Clear	\$54.00	04/30/09	02686	TAMARAK NATURE CENTER
361327	Clear	\$118.12	04/30/09	04972	TEACHER DIRECT
361328		\$115.00	04/30/09	02135	THE PIANO WORKS
361329		\$20.00	04/30/09	07274	THOMAS BRUST
361330	Clear	\$60.35	04/30/09	02776	TRANS-MISSISSIPPI BIOLOGICAL
361331	Clear	\$400.00	04/30/09	02789	TROLLHAUGEN
361332	Clear	\$150.50	04/30/09	05553	VACATION SPORTS
361333		\$22.95	04/30/09	00332	VALERIE BRASS
361334		\$223.83	04/30/09	02889	WALMART COMMUNITY
361335	Clear	\$2,375.60	04/30/09	02902	WASHINGTON COUNTY
361336	Clear	\$825.00	04/30/09	05394	WATCH ME DRAW!LLC
361337	Clear	\$386.50	04/30/09	02908	WEEKLY READER CORPORATION
361338	Clear	\$6,925.00	04/30/09	02916	WELSH COMPANIES LLC
361339	Clear	\$82.00	04/30/09	02946	WHITE BEAR LOCKSMITH
361340		\$42.65	04/30/09	00918	WILLIAM GANGL
361341	Clear	\$15.36	04/30/09	00723	XCEL ENERGY
361342	Clear	\$513.80	04/30/09	03017	XEROX CORPORATION
361343	Clear	\$347.10	04/30/09	03017	XEROX CORPORATION
361344		\$13,821.85	04/30/09	07417	ZYFA-ZEPHYR YOUTH FOOTBALL ASSN
	<b>CK AMT</b>	<b>\$1,113,479.64</b>			

**MAHTOMEDI CONSTRUCTION PAYMENTS - MARCH 31, 2009 - APRIL 30, 2009**

<u>Check Number</u>	<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
361073	4/16/09	Westwood Professional Services	Professional Services for Wetland Monitoring 2/22/09 to 3/28/2009	\$510.00
	<b>TOTAL</b>			<b>\$510.00</b>

**INDEPENDENT SCHOOL DISTRICT #832  
WIRE TRANSFER TRANSACTIONS  
MONTH OF APRIL 2009**

<u>DATE</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
4/9/09	MN Trust	MSDLAF	\$300,000.00	cover checks
4/13/09	MN Trust	MSDLAF	\$1,000,000.00	cover checks
4/14/09	MN Trust	MSDLAF	\$200,000.00	cover checks
4/15/09	State of Minnesota	MN Trust	\$1,043,678.58	direct state payment
4/15/09	State of Minnesota	MN Trust	\$35,565.44	direct state payment
4/15/09	US Bank	Peoples Bank of Commerce-EBC Flex	\$9,050.48	flex benefits
4/15/09	US Bank	Central Bank	\$887.56	para union dues
4/15/09	US Bank	Mid State Corp Federal CU	\$10,435.47	MEA teachers union dues
4/15/09	MSDLAF	US Bank	\$529,181.86	cover checks
4/15/09	US Bank	IRS	\$189,332.24	federal & fica taxes
4/15/09	US Bank	MN Dept of Revenue	\$30,172.38	state payroll taxes
4/15/09	US Bank	Wis. Dept. of Revenue	\$2,585.61	state payroll taxes
4/15/09	US Bank	Public Emp. Retirement Assoc.	\$18,972.42	pera retirement
4/15/09	US Bank	Mn Teachers Retirement	\$71,756.52	teachers retirement
4/22/09	MN Trust	MSDLAF	\$300,000.00	cover checks
4/29/09	US Bank	Peoples Bank of Commerce-EBC Flex	\$9,050.48	flex benefits
4/29/09	US Bank	Central Bank	\$887.56	para union dues
4/29/09	US Bank	Mid State Corp Federal CU	\$10,435.47	MEA teachers union dues
4/30/09	State of Minnesota	MN Trust	\$1,905,069.19	direct state payment
4/30/09	State of Minnesota	MN Trust	\$16,304.58	direct state payment
4/30/09	MSDLAF	US Bank	\$539,795.09	cover checks
4/30/09	US Bank	IRS	\$196,548.37	federal & fica taxes
4/30/09	US Bank	MN Dept of Revenue	\$31,261.73	state payroll taxes
4/30/09	US Bank	Wis. Dept. of Revenue	\$2,790.62	state payroll taxes
4/30/09	US Bank	Public Emp. Retirement Assoc.	\$19,442.70	pera retirement
4/30/09	US Bank	Mn Teachers Retirement	\$73,295.92	TRA payment

## **JOINT POWERS AGREEMENT**

**THIS AGREEMENT**, is made and entered into by and between Independent School District No. 11, Anoka-Hennepin School District; Independent School District No. 12, Centennial Public Schools; Independent School District No. 13, Columbia Heights Public Schools; Independent School District No. 831, Forest Lake Area Schools; Independent School District No. 14, Fridley Public Schools; Independent School District No. 832, Mahtomedi Public Schools; Independent School District No. 621, Mounds View Public Schools; Independent School District No. 622, North St. Paul-Maplewood-Oakdale School District; Independent School District No. 623, Roseville Area Schools; Independent School District No. 282, St. Anthony-New Brighton School District; Independent School District No. 15, St. Francis Public Schools; Independent School District No. 16, Spring Lake Park Schools; Independent School District No. 834, Stillwater Public Schools and Independent School District No. 624, White Bear Lake Area Schools.

**WHEREAS**, the school districts named above have a mutual desire to continue to provide gifted and talented enrichment opportunities through the North Suburban Summer Academy Program (“Summer Academy”); and

**WHEREAS**, the parties to this Agreement desire to make available to each participating school district the administrative and financial benefits of cooperative educational enrichment summer programming for students served by their respective school districts; and

**WHEREAS**, the parties to this Agreement desire to enter into a Joint Powers Agreement to facilitate the provision of educational enrichment summer programming through Summer Academy, as described below, pursuant to Minn. Stat. § 471.59, as amended, which authorizes political subdivisions to enter into an agreement to exercise jointly the governmental powers and functions each has individually;

**THEREFORE**, it is hereby agreed, by and between the parties hereto as follows:

**I. PURPOSE**

- A. The North Suburban Summer Academy for high potential students is established as a cooperative, summer educational program for high potential students from participating school districts.
- B. The general purpose shall be accomplished by the Summer Academy Board, which shall administer the Academy program on behalf of the participating districts. The management and control of the North Suburban Summer Academy for High Potential Students shall be vested in the Summer Academy Board of Directors.

**II. ORGANIZATION OF THE SUMMER ACADEMY BOARD**

- A. Summer Academy shall be governed by a Board of Directors composed of the Superintendent or designee of each participating school district. In addition, the host district, the school district serving as fiscal agent, and a participating school district employing Summer Academy's Executive Director, if any, shall each have an additional voting administrative representative on the Summer Academy Board of Directors. The Academy's Executive Director shall be an ex-officio member of the Board of Directors.
- B. The Officers of the Summer Academy Board shall be a Chair, Vice-Chair, and recording Secretary who shall be representatives of the participating districts.
- C. The Summer Academy Board officers shall be determined by the members of the Summer Academy Board at its first fall meeting of each school year. A term of an officer is for one year and such term shall expire at the meeting at which the new officers are determined. Officers may serve consecutive terms.

- D. The Summer Academy Board shall meet at least quarterly and at such other times as is deemed necessary. Meetings of the Board shall be called by the Chair or by any two Board Members. At least a five-day notice shall be given for any such meeting. Representatives from the majority of the Districts shall constitute a quorum for the transaction of business. A simple majority vote of those Board Members present is required for all matters, with the exception of budget adoption and approval of the Executive Director's contract, which shall require a vote by 2/3 of the Board Members.
- E. Representation on the Summer Academy Board is essential to the operation of the Academy. Participating districts are strongly encouraged to make sure they are represented at each meeting.
- F. The Board of Directors shall retain an Executive Director as an independent contractor who shall attend to the daily operations of Summer Academy.
- G. Summer Academy shall have an Executive Committee composed of the following: the Officers of the Summer Academy Board of Directors, the Summer Academy Executive Director, an administrative representative from the school district serving as the fiscal agent of Summer Academy and one at-large administrative representative from a participating school district, designated by the Board of Directors of Summer Academy.
- H. The Executive Committee shall govern the business of the Academy in the absence of the Academy Board. The Board of Directors shall review all action by the Executive Committee and shall be vested with the authority to repeal and/or overrule Executive Committee action.
- I. Superintendents shall receive a copy of the current Summer Academy brochure and an annual written summary of the recently concluded Summer Academy. Included with the summary will be an acknowledgement of each district's intent to participate in Summer Academy for the next year.

### **III. POWERS AND RESPONSIBILITIES OF THE SUMMER ACADEMY BOARD**

- A. The Summer Academy Board is empowered to act in the interest of the participating districts.
- B. The Summer Academy Board may:
  - 1. Take and hold by purchase, lease, grant or assignment, property for its use within the scope of this Agreement, to provide and to dispose of the same when the need for it is ended.

2. Apply for and receive federal, state, local, private or other funds for which it is eligible.
3. Enter into contracts and disburse funds, as it deems appropriate, for the purpose of the Academy programs and in accord with the adopted budget.
4. Retain professional, support staff, and consultants as and when the need arises, but only to the extent that funds have been made available to it for that purpose.
5. Organize and establish educational programs and services.
6. Approve by majority vote the participation of and addition to the Summer Academy Board of Directors additional school districts after the execution of this Agreement.

C. The Summer Academy Board shall:

1. Approve job descriptions, qualifications and compensation for consultants and independent contractors retained by the Board.
2. Contract with the Executive Director who shall be responsible to the Summer Academy Board for the administration of Academy programs.
3. Obtain criminal background checks on all consultants and independent contractors retained by the Board.
4. Establish and adopt policy and guidelines for the operation of the Summer Academy program.
5. Review and approve the Summer Academy annual budget submitted by the Executive Director on or before April 1 each year.
6. Review and approve the Summer Academy financial statements following the conclusion of each Summer Academy program year on or before September 1 each year.

D. The Summer Academy Board shall do what is reasonably necessary to achieve the purpose of this agreement to the extent that such action is within the intent and purpose of this agreement and complies with all state and federal statutory provisions which are applicable to the participating districts.

- E. With the exception of those costs that can be addressed through in-kind contributions, student fees shall cover all actual costs.

**IV. OBLIGATIONS AND RESPONSIBILITIES OF PARTICIPATING DISTRICTS**

- A. Appoint one representative (Superintendent or designee) and provide release time as necessary to serve as a delegate on the Academy Board.
- B. Conduct recruitment of qualified students.
- C. Assist with consultant recruitment. This includes but is not limited to:
  - 1. Summer Academy Board members participating on interview teams to approve course offerings and consultant selections.
  - 2. Posting of consultant or independent contractor staffing needs within member districts.
- D. Shared use of equipment for summer programs.

**V. POWERS AND RESPONSIBILITIES OF THE HOST DISTRICT**

- A. For the 2009 Summer Academy, the Host District shall be Independent School District No. 13, Columbia Heights Schools. Each Academy thereafter, the Academy Board shall designate the Host District.
- B. The Host District shall provide facilities and services for the Summer Academy Program. Two and one-half percent (2 ½ %) of the Summer Academy's net tuition shall be paid to the Host District each year.

**VI. PROGRAMS AND SERVICES**

- A. Summer opportunities for high potential students shall be shared by participating districts. These will be coordinated with district programs to enhance opportunities without conflicting with district programs through duplication of efforts.
- B. Joint research, evaluation and planning related to programs for high potential students shall be carried out when agreed to by the Summer Academy Board.

- C. Summer program attendance for students from non-participating districts shall be permitted on a space available basis, after a specified date, and may be at an alternative fee as determined by the Summer Academy Board.

**VII. FINANCING THE NORTH SUBURBAN SUMMER ACADEMY FOR HIGH POTENTIAL STUDENTS**

The Summer Academy Board shall be empowered to finance the education programs implemented pursuant to the Agreement as follows:

- A. By payments in the form of student fees to attend the Summer Academy, the amount to be determined by the Summer Academy Board.
- B. By maintaining records, disbursing funds and accepting receipts in accordance with the budget as recommended by the Summer Academy Board.
- C. By recommending that the reserve fund balance be set at 5% of the most recent year's net tuition, to be reviewed annually.
- D. The fiscal year for the North Suburban Summer Academy shall be from July 1 through June 30, except for the initial fiscal year under this Agreement, which shall run from January 1, 2009 through June 30, 2009.

**VIII. POWERS AND RESPONSIBILITIES OF THE FISCAL AGENT**

- A. The Summer Academy Board shall contract with a fiscal agent. For the 2009 Summer Academy, the fiscal agent shall be Independent School District No. 13, Columbia Heights Schools.
- B. The fiscal agent shall pay bills, issue payroll checks, and receive monies for the Summer Academy, as well as provide financial statements of revenues and expenditures.
- C. The fiscal agent shall receive 2.5% of the net tuition each year as payment for services rendered.
- D. The Summer Academy Executive Director and /or Summer Academy Board shall approve disbursement of funds.
- E. The fiscal agent shall provide any interest money derived from Summer Academy to the Summer Academy Board.
- F. The duties and obligations of the fiscal agent are further set forth on Exhibit A, attached hereto and made a part hereof.

**IX. TERM OF AGREEMENT AND DISPOSITION OF PROPERTY UPON EXPIRATION OF THE JOINT POWERS AGREEMENT**

This Joint Powers Agreement shall be effective from January 1, 2009 through the completion of all duties and obligations relating to the 2009 Summer Academy, after which the Joint Powers Agreement may be renewed for three-year successive terms from July 1 through June 30 by a majority vote of the Board of Directors of Summer Academy. Upon expiration of the Agreement, any property acquired on behalf of Summer Academy as a result of the Joint Powers Agreement shall be sold and the proceeds divided equally amongst the participating school districts.

**X. AGREEMENT ADMINISTRATION AND IMPLEMENTATION**

The ISD No. 13 administrator and the Academy Executive Director directly involved in providing the facility or services at this time shall be the Superintendent of ISD No. 13, Kathy Kelly, and Mary Carlson Pap, ISD No. 623, respectively.

**XI. NOTICES**

Any notices to or communication regarding Summer Academy for purposes of this Agreement shall be sent to:

Mary Carlson Pap  
Roseville Area Schools  
EDC @ Fairview  
1910 County Road B West  
Roseville, MN 55113

Kathy Kelly, Superintendent  
Columbia Heights Public Schools  
1440 49<sup>th</sup> Avenue NE  
Columbia Heights, MN  
55421

**IN WITNESS WHEREOF**, ISD No.11, ISD No. 12, ISD No.13, ISD No. 831, ISD No. 14, ISD No. 832, ISD No. 621, ISD No. 624, ISD No. 623, ISD No. 282, ISD No. 15, ISD No. 16, ISD No. 834 and ISD No. 624 have executed this Agreement by the signatures below and have approved this Agreement by their respective school boards, on the dates written below.

\_\_\_\_\_  
Independent School District No. 11

Date: \_\_\_\_\_

\_\_\_\_\_  
Independent School District No. 12

Date: \_\_\_\_\_

\_\_\_\_\_  
Independent School District No. 13

Date: \_\_\_\_\_

\_\_\_\_\_  
Independent School District No. 831

Date: \_\_\_\_\_

\_\_\_\_\_  
Independent School District No. 14

Date: \_\_\_\_\_

\_\_\_\_\_  
Independent School District No. 832

Date: \_\_\_\_\_

\_\_\_\_\_  
Independent School District No. 621

Date: \_\_\_\_\_

\_\_\_\_\_  
Independent School District No. 622

Date: \_\_\_\_\_

\_\_\_\_\_  
Independent School District No. 623

Date: \_\_\_\_\_

\_\_\_\_\_  
Independent School District No. 282

Date: \_\_\_\_\_

\_\_\_\_\_  
Independent School District No. 15

Date: \_\_\_\_\_

\_\_\_\_\_  
Independent School District No. 16

Date: \_\_\_\_\_

\_\_\_\_\_  
Independent School District No. 834

Date: \_\_\_\_\_

\_\_\_\_\_  
Independent School District No. 624

Date: \_\_\_\_\_

## **EXHIBIT A**

### **FISCAL AGENCY AGREEMENT BETWEEN ISD NO. 13 AND NORTH SUBURBAN SUMMER ACADEMY FOR HIGH POTENTIAL STUDENTS**

THIS AGREEMENT, is made and entered into by and between the North Suburban Summer Academy for High Potential Students, hereinafter known as the “Academy”, and Independent School District No. 13, Columbia Heights Minnesota, hereinafter known as the “District”.

WHEREAS, the Academy provides summer educational programs for high potential students in accordance with the Joint Powers Agreement by and between the fourteen participating school districts, for the term January 1, 2009 through June 30, 2009; and

WHEREAS, the Academy obtains its funding through tuition, grants and other resources available to it; and

WHEREAS, the District’s sole obligation shall be to act as fiscal agent as set forth in this agreement; and

NOW THEREFORE, in consideration of the mutual covenants and promises contained herein and other good and valuable consideration, it is agreed as follows:

1. The District shall serve as the fiscal agent to the Academy. Services shall include the reporting of the financial condition of the Academy in accordance with UFARS and standard financial practices. All funds and accounts of the Academy shall be maintained separate and apart from district funds and accounts.
2. The District shall include the Academy as part of its annual fiscal report, and that report shall be subject to regular District and State audits as required by law.
3. As payment for services provided by the District as fiscal agent, including but not limited to, custodial services provided during regular custodial shift hours, the Academy shall pay the District 2.5% of net tuition revenues received by the Academy for the operation of its programs. Such payments shall be made to the District on an annual basis and shall be received on or before the end of each contract year.

4. The Academy shall have access to District copy and duplication equipment for office and administrative purposes only. Said use shall be subject to mutual agreement by the Academy and the District, and shall be in accordance with duplication procedures in place within the District. The Academy shall provide at its expense all supplies needed for its use of district duplication equipment.
5. The Academy is organized as an independent, self-sustaining educational program through its Joint Powers Agreement, and is not a part of the legal structure of the District. The Academy is governed by its own Board of Directors, which is comprised of participating school districts. The Academy Board of Directors shall enter into whatever contracts it deems necessary to facilitate its purposes and programs.
6. To the extent that any profit or loss is sustained by the Academy, such profit or loss is attributed only to the Academy and its Board of Directors, and not to the District. The Academy Board of Directors shall designate the individual who shall have authority to approve and submit expenditures to the District for payment and shall provide to the District minutes of the Academy Board of Directors meeting(s) at which the Board designated such individual who shall have authority to approve and submit expenditures to the District. The Academy Board of Directors or its designee shall also provide the District with copies of all contracts or agreements, which are submitted to the District for payment, and all such contracts must be signed by the Chairperson or designee of the Summer Academy Board of Directors. As the fiscal agent for the Academy, the District shall not have authority to approve or disapprove expenditures, but shall only function as the conduit of monies received and expenditures made by the Academy, which have been approved by the Summer Academy Board of Directors in accordance with the Joint Powers Agreement.
7. The Academy may use the District's taxpayer identification number to purchase supplies and services necessary for the operation of the Academy.
8. The District shall issue a P-card for the Academy's use, permitting funds to be withdrawn directly from or deposited directly to the Academy's accounts payable and accounts receivable.
9. The District shall bill the Academy for all fiscal agency services provided by the District for the benefit of the Academy including, but not limited to, the District's systems operations employee if contracted as a consultant to the Academy and any overtime for custodial services performed after regular custodial shift hours.

10. The Academy shall acquire and keep in full force and effect liability insurance coverage as is necessary to adequately insure against any and all potential losses resulting directly or indirectly from the operation of the Academy, and shall provide proof of such insurance to the District on an annual basis. The District shall be named as an additional insured on such insurance policy.
11. The Academy shall assume full liability for its activities and programs and shall indemnify and hold harmless the District, its officers, agents, and employees from any suits, claims, or liability arising under this Agreement or arising from the operation of the Academy.
12. The Academy shall determine what programs are offered each year, and shall determine all staffing needs each year, without the consultation or approval of the District.
13. All payments made in the operation of the Academy, shall be made from funds generated by the Academy and it is understood that under no circumstances is the District undertaking or obligated to provide its funds for the operation of the Academy.
14. No employee, independent contractor or agent of the Academy shall be considered an employee of the District for any purpose, including, but not limited to, salaries, wages or other compensation or fringe benefits; worker's compensation; unemployment compensation; teachers' or public employees' retirement; social security; liability; insurance; keeping of personnel records; termination or discharge of employment; individual contracts; and continuing contract rights.
15. The District shall have no authority under any circumstances to hire or retain, discipline, supervise, evaluate, provide work direction, set hours of work or operation of the Academy, or discharge any employee, independent contractor, or agent of the Academy.
16. This agreement may be amended only in writing executed by both parties.
17. This agreement shall be governed by the laws of the State of Minnesota.
18. This agreement shall be in full force and effect for the period from January 1, 2009 through June 30, 2009, and may be extended by mutual agreement for successive three-year terms. Either party wishing to terminate this agreement must give a 90-day notice prior to the expiration date.

IN WITNESS WHEREOF, the parties have hereunto set their hands and each warrants that s/he is empowered and authorized to execute this agreement.

**North Suburban Summer Academy**

By \_\_\_\_\_

Its \_\_\_\_\_

Date: \_\_\_\_\_

**Independent School District No. 13**

By \_\_\_\_\_

Its \_\_\_\_\_

By \_\_\_\_\_

Its \_\_\_\_\_

Date: \_\_\_\_\_

*The Minnesota State High School League provides educational opportunities for students through interscholastic athletic and fine arts programs and provides leadership and support for member schools.*



Member of the National Federation of State High School Associations

April 2009

RECEIVED APR 13 2009

Dear Superintendent:

Minnesota Statutes 1993, Section 128C.01, requires individual school boards each year to authorize membership in the Minnesota State High School League. The Resolution for Membership affirms (1) that the board of education for your school delegates the control, supervision and regulation of League-sponsored athletic and fine arts activities to the Minnesota State High School League; (2) that your school board adopts the Constitution, Bylaws and Rules and Regulations of the League; and, (3) that the administration for and the responsibility for supervising the activities are assigned to your official school representative. I am enclosing the resolution form which provides for the appropriate school board action. The resolution form is provided in duplicate.

**Please return one copy to the Minnesota State High School League and retain one copy for the school files. The deadline for returning the resolution form is September 1, 2009. If the form is not received by the above date, a \$250 late fee will be assessed. No school is eligible to compete in post-season tournaments unless the Resolution for Membership is on file in the League office.**

Formal approval by the governing board of your school district or school must be made prior to August 1, 2009, to enable the League office to certify your continuation or new membership in the League. If your Designated School Board Representative has changed from the fall, please make that change in the MSHSL website database.

A billing for services, rule books and other supplies will be mailed to schools in mid-August as has been the accepted procedure in the past. This billing, which includes a \$100 service fee, will be based on the information your school submits to the League office regarding the activities you will sponsor during the 2009-2010 school year.

Please be reminded of the following:

1. September 1 is the due date for return of the resolution form. If you do not submit the resolution, your students ARE NOT covered by the catastrophic insurance plan, your school district must assume that responsibility, and your students will not be allowed to participate in League-sponsored events.
2. The resolution form must be completed in full, including signatures of the superintendent and clerk/secretary of the board of education.

I am sure that membership in the Minnesota State High School League will provide your students with rewarding benefits as they participate in the interscholastic activities sponsored by your school.

I would suggest that you place this resolution on your agenda as soon as possible and certainly not later than a June or July board meeting in order to avoid last-minute efforts late in the summer which may create problems for your board and administrative staff to meet the September 1, 2009 deadline.

Sincerely,

David V. Stead  
Executive Director

DVS/lmj  
Enclosures

Minnesota State High School League  
2100 Freeway Boulevard  
Brooklyn Center, MN 55430-1735  
763-560-2262 Fax: 763.569.0499 www.mshsl.org

**2009-2010 RESOLUTION FOR MEMBERSHIP  
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE**

**RESOLVED**, that the Governing Board of School District Number 832, County of Washington, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

**FURTHER RESOLVED**, that the high school(s) listed below (name all high schools in the district):

Mahtomedi High School

is/are authorized by this, the Governing Board of said school district or school to:

1.          Make new application for membership in the Minnesota State High School League; School Enrollment (9-12):           
**OR:**  
 Renew its membership in the Minnesota State High School League; and,
2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.

**FURTHER RESOLVED**, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representative identified by the Governing Board.

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

Signed: \_\_\_\_\_  
Clerk/Secretary - Local Governing Board

Signed: \_\_\_\_\_  
Superintendent or Head of School

Date: 5-14-09

Date: 5-14-09

District Office Address, City, Zip: 1520 Mahtomedi Avenue, Mahtomedi, MN 55115

School Superintendent's Phone: 651-407-2001

School Superintendent's Email: mark.wolak@mahtomedi.k12.mn.us

**RETURN ONE COPY TO THE MSHSL NOT LATER THAN SEPTEMBER 1, 2009**

**Retain one copy for the school files.**