

**INDEPENDENT SCHOOL DISTRICT #832**  
**REGULAR MEETING – BOARD OF EDUCATION**  
Thursday, March 12, 2009 - 7:00 PM  
Mahtomedi District Education Center - Community Room

The Mission of the Mahtomedi School District No. 832, as a multi-community public school system, is to provide individually challenging, lifelong learning experiences for all people, leading to productive and self-fulfilling roles in a global society, accomplished through partnerships with students, families, staff and communities all committed to excellence.

**- AGENDA -**

1. CALL TO ORDER
2. ROLL CALL OF ATTENDANCE
3. APPROVAL OF THE AGENDA
4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items
5. PRESENTATIONS/RECOGNITION
  - A. Mahtomedi High School - PBIS and RTI
6. PUBLIC COMMENT  
Visitors attending the meeting who wish to address the school board on any issue that is on the agenda may do so at this time. Please refer to the last page for the procedure that has been established for public comments.
7. REPORT FROM STUDENT REPRESENTATIVE  
Presenter: Marjorie Odegard, Student Representative
8. APPROVAL OF MINUTES
  - A. February 12, 2009 - Regular Meeting 4
  - B. February 26, 2009 - Special Meeting 10
  - C. February 26, 2009 - Study Session 11
9. DISCUSSION/INFORMATION ITEMS
  - A. Calendar of Events 13
  - B. Review Process for Selection of Mahtomedi High School Principal 15  
Presenter: Mark Wolak
10. ACTION ITEMS
  - A. Approval of Revised 2008-2009 Budget 17  
Presenter: Denise Sundstrom
  - B. Approval of Resolution Authorizing Issuance and Sale of \$3,400,000 General Obligation Taxable OPEB Bonds 20

11. SCHOOL BOARD COMMITTEE REPORTS
  - A. Association of Metropolitan School Districts (AMSD) Board  
Presenter: Steve Wolgamot
  - B. East Metro Integration District 6067 (EMID)  
Presenter: Kevin Donovan
  - C. Minnesota School Boards Association (MSBA) Legislative Liaison  
Presenter: Cathy Dalton
  - D. Northeast Metro 916 Board 24  
Presenter: John Belisle
  
12. SUPERINTENDENT'S REPORT
  - A. MAEF Spring Gala - March 28, 2009
  - B. Globe Extra
  
13. ADJOURNMENT
  
14. CONSENT AGENDA ITEMS (Items Approved Under #4)
  - A. Approval to Pay Bills 26
  - B. Approval of Wire Transfer Transactions 37
  - C. Approval of Field Experience Agreement with Luther College 38
  - D. Personnel
    1. Approval of Contracts and Work Agreements
      - a. Julie Niehaus-Comfort - Third Grade Teacher - O. H. Anderson Elementary School (2/3/09 to 3/31/09)
      - b. Robert Ellis - Long-Term Substitute Earth Science Teacher - Mahtomedi Middle School (3/23/09 to 6/10/09)
    2. Approval of Leave of Absence
      - a. Sheila Gutmann - Health Paraprofessional - St. Jude of the Lake School (2/3/09 to 3/31/09)
      - b. Craig Mickelson - Art Teacher - Mahtomedi High School (3/23/09 to 4/3/09)
      - c. Cynthia Sherar - Third Grade Teacher - O. H. Anderson Elementary School (2009-2010)
    3. Approval of Resignations/Retirements/Terminations
      - a. Candace Hofstad - First Grade Teacher - Wildwood Elementary School (7/1/09)

## **PUBLIC PARTICIPATION IN SCHOOL BOARD MEETINGS REGULAR SCHOOL BOARD MEETING**

Thank you for coming. The School Board of Independent School District #832 hopes you will find the meeting informative. By attending, you will better understand how your school district operates. The School Board meeting is a meeting "in public," and not a public meeting. In order to conduct its work in a professional and business-like manner, the school board has established the following rules for conducting the meeting:

- Comments and questions on issues are welcome at the scheduled time on the agenda. The school board is prohibited by law from discussing concerns about individual employees or students in a public meeting. Please forward comments or issues regarding individual employees or students to the superintendent at [mark.wolak@mahtomedi.k12.mn.us](mailto:mark.wolak@mahtomedi.k12.mn.us) or 651-407-2001.
- If you would like to speak to the school board, you will be recognized during Public Comment. The public may comment on any item on the agenda. The school board generally does not take action on any issue that is not on the agenda. Concerns or questions are forwarded to the superintendent for review and recommended action before consideration by the school board. Unless requested by a school board member, items on the consent agenda are not discussed by the school board at the meeting.
- The chairperson will ask citizens in attendance to sign in if they wish to address the school board. If you are late and wish to speak, please give your name, address, and agenda number to the clerk when you arrive.
- Individuals will be recognized in the order received. Since we are videotaping tonight's meeting for delayed broadcast, individuals who wish to address the school board or ask questions need to go to the microphone. Please state your name and address after being recognized and limit your comments to three minutes (approximately 450 written words). Everyone wishing to comment will be recognized and heard before anyone speaks twice.

# Minutes of Regular Meeting

## Board of Education Mahtomedi Public Schools

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A Regular meeting of the Board of Education of the Mahtomedi Public Schools was held **February 12, 2009**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

1. CALL TO ORDER

Meeting called to order at 7:01 p.m. by Chair Steve Wolgamot.

2. ROLL CALL OF ATTENDANCE

Present: John Belisle; Cathy Dalton; Judy Schwartz; Steve Wolgamot; Superintendent Mark Wolak, ex officio; and Marjorie Odegard, Student Representative. Absent: Mary Jo Deters and Kevin Donovan.

3. APPROVAL OF THE AGENDA

Schwartz moved, Belisle seconded, approval of the agenda. Carried.

4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items

Schwartz moved, Belisle seconded, approval of the actions recommended on the consent agenda. Carried.

5. PRESENTATIONS/RECOGNITION

A. O. H. Anderson Elementary School - K-12 Music Review

Assistant Superintendent Denise Waalen introduced Rob Pontious and Dave Stevens from Mahtomedi High School; Julie Conzemius, Linda Niziolek, and Marilyn Walsh from Mahtomedi Middle School; Brett Smith from O. H. Anderson Elementary School; and Ginny Green and Kathy Schwister from Wildwood Elementary School who each gave an overview of the K-12 music program curriculum and what each building is doing in the area of assessment and use of technology.

6. PUBLIC COMMENT

None.

7. REPORT FROM STUDENT REPRESENTATIVE

Student Representative Marjorie Odegard reported on the band and choir visitors from Costa Rica and the Silverbelle dance. Seniors are meeting with Principal Deir to decide on the teacher speaker for graduation, senior motto, and the all-night party. Parent teacher conferences will be held on February 26 and 27 and the Blue and Gold Breakfast will be on March 3.

8. APPROVAL OF MINUTES

A. January 8, 2009 - Regular Meeting

Schwartz moved, Belisle seconded, approval of the minutes from the January 8, 2009, regular school board meeting. Carried.

B. January 22, 2009 - Study Session

Schwartz moved, Belisle seconded, approval of the minutes from the January 22, 2009, school board study session. Carried.

9. DISCUSSION/INFORMATION ITEMS

A. Calendar of Events

Chair Steve Wolgamot reviewed the calendar of events and noted the MAEF Spring Gala on Saturday, March 28, at the Prom Center.

B. Mahtomedi Area Educational Foundation (MAEF) Update

Kelly Unger, the executive director of the Mahtomedi Area Educational Foundation (MAEF), gave an overview of MAEF's past, present, and future. MAEF has been in existence for 20 years and has seen a significant amount of growth over the past six years. In the recent past, MAEF has made distributions of over \$145,000 in the form of grants, scholarships, sponsorships of various teacher initiatives, and some student celebrations. MAEF's fundraising goal for this year is \$275,000. A formal employee giving campaign was initiated this year and \$5,000 was given by school district employees. Students have also participated in some fundraising initiatives and raised about \$500 to be put toward the newly formed Angel fund. The largest fundraiser for this year is the upcoming MAEF Gala. The goal will be to raise \$150,000 at the Gala. The MAEF board will soon start to plan for the next fiscal year, do some strategic planning, and review its mission and priorities. School Board Chair Steve Wolgamot thanked the community for their contributions to MAEF.

## C. Zephyr Wind Project

Jeff Ledermann and Paul Hoff presented on the Mahtomedi Area Green Initiative (MAGI) and the wind turbine project. MAGI members are committed to local action on climate and energy issues. Last spring several students approached MAGI about a wind project idea. One of the goals of MAGI is to pursue and acquire clean energy sources within the community. MAGI members seek support from the school district to become a partner in the ownership and use of a wind turbine and to provide educational opportunities for students. The proposed location for the wind turbine based on wind speeds is on property owned by St. Andrew's Lutheran Church near the city water tower and High School football field. MAGI is working with MAEF to set up a fund for community donations in support of the wind turbine project and other MAGI projects. Cost to purchase and install the wind turbine is estimated at \$30,000 to \$50,000.

## D. Other Post Employment Benefits (OPEB) Bonds and District Severance Costs

Denise Sundstrom, Director of Business Services, gave an overview of Other Post Employment Benefits (OPEB) Bonds and introduced Gary Olsen, financial advisor from Ehlers and Associates, who gave an overview of the bonding process. State statute requires the school district to allow retirees to stay on the district's insurance plan until they are 65. The school district also pays severance benefits for several employee groups based on employment longevity. These benefits are now in the general fund and range from \$250,000 to \$400,000 annually. In 2008, the legislature passed a law that allows school districts to bond for these benefits and save general fund revenue for classroom expenses. As of June 30, 2009, the school district will be required to put this OPEB liability on the audited financial statements. Bonding will give the school district an opportunity to fund this liability at the same time that it has to recognize it on the financial statements.

## 10. ACTION ITEMS

## A. Approval of Resolution Authorizing Issuance and Sale of \$3,400,000 General Obligation Taxable OPEB Bonds

This resolution will be acted on at a future school board meeting.

## B. Approval of Resolution Relating to 2009-2010 Open Enrollment

State statutes allow Minnesota school districts to serve area students under open enrollment policy when a school board determines that capacity of the school, grade or class size permits enrollment of additional students. State revenue follows the student to the district. Once the statute requirement is met, school boards may close grades due to class size and building capacity. Superintendent Wolak recommended the district close to open enrollment in grades 1, 4, 5, 7, 8, and 9-12 due to anticipated enrollment and school building capacity. This recommendation includes acceptance of 126 students for 2009-2010 and denies 229 applicants in

the closed grades. School board members discussed the recommendation and the implications for school enrollment capacity if Wildwood School is replaced in the next three years. Schwartz moved, Dalton seconded, approval of the resolution relating to 2009-2010 open enrollment. Carried.

C. Policies

1. Approval of Policy 214 - Out-of-State Travel By School Board Members

Schwartz moved, Dalton seconded, approval of Policy 214 – Out-of-State Travel By School Board Members. Carried.

2. Approval of Policy 413 - Harassment and Violence

Schwartz moved, Belisle seconded, approval of Policy 413 – Harassment and Violence. Carried.

3. Approval of Policy 414 - Mandated Reporting of Child Neglect or Physical or Sexual Abuse

Schwartz moved, Belisle seconded, approval of Policy 414 – Mandated Reporting of Child Neglect or Physical or Sexual Abuse. Carried.

4. Approval of Policy 509 - Enrollment of Nonresident Students

Schwartz moved, Dalton seconded, approval of Policy 509 – Enrollment of Nonresident Students. Carried.

5. Approval of Policy 514 - Bullying Prohibition Policy

Dalton moved, Schwartz seconded, approval of Policy 514 – Bullying Prohibition Policy. Carried.

6. Approval of Policy 522 - Student Sex Nondiscrimination

Schwartz moved, Belisle seconded, approval of Policy 522 – Student Sex Nondiscrimination. Carried.

11. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

Chair Steve Wolgamot reported that AMSD is working actively to determine what will happen with the Federal stimulus package and the impact on local school budgets.

- B. East Metro Integration District 6067 (EMID)

No report.

- C. Minnesota School Boards Association (MSBA) Legislative Liaison

Treasurer Cathy Dalton reported that MSBA is also looking at what will be happening with the stimulus package and that more information is available on MSBA's website.

- D. Northeast Metro 916 Board

No report..

12. SUPERINTENDENT'S REPORT

Superintendent Mark Wolak reported that Donna Forbes, math teacher at Mahtomedi High School, is one of 29 semifinalists for Minnesota Teacher of the Year. The mid-year assessment progress reports from Wildwood, O. H. Anderson, and Mahtomedi Middle School indicate the majority of students are performing at their expected growth rate or above. Assistant Superintendent Denise Waalen handed out folders to each of the board members that contain new brochures for each of the schools. Waalen also reminded the school board about tomorrow's District Showcase.

13. ADJOURNMENT

Schwartz moved, Dalton seconded, adjournment. Meeting adjourned at 9:10 p.m.  
Carried.

14. CONSENT AGENDA ITEMS (Items Approved Under #4)

- A. Approval to Pay Bills – Check No. 323273 to 323812
- B. Approval of Wire Transfer Transactions
- C. Personnel

- 1. Approval of Contracts and Work Agreements
  - a. Kristin Burge - Social Studies Teacher - Mahtomedi High School (1/26/09 to 4/3/09)
  - b. Julie Fjeld - Spanish Teacher - Mahtomedi High School (1/26/09)
- 2. Approval of Leaves of Absence
  - a. Virginia Green - Music Teacher - Wildwood Elementary School (8/2009 to 6/2011)
  - b. Sarah Hill - Third Grade Teacher - O. H. Anderson Elementary School (3/2/09 to 4/14/09)
  - c. Christa Kurtz-Huber - Spanish Teacher - Mahtomedi Middle School (3/23/09 to 5/15/09)
  - d. Gina Loosbrock - Fourth Grade Teacher - O. H. Anderson Elementary School (4/7/09 to 5/29/09)
  - e. Briony Sorum - Special Education Teacher - Mahtomedi Middle School (4/20/09 to 6/10/09)

3. Approval of Resignations/Retirements/Terminations
  - a. John Deir - Principal - Mahtomedi High School (6/30/09)
  - b. Kathy Frank - School Nurse - District Wide (3/20/09)

CATHERINE DALTON, ACTING CLERK

## Minutes of Special Meeting

### Board of Education Mahtomedi Public Schools

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A Special meeting of the Board of Education of the Mahtomedi Public Schools was held **February 26, 2009**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

1. CALL TO ORDER

Chair Steve Wolgamot called the special meeting to order at 7:03 p.m.

2. ROLL CALL OF ATTENDANCE

Present: John Belisle; Cathy Dalton; Mary Jo Deters; Kevin Donovan; Steve Wolgamot; and Superintendent Mark Wolak, ex officio. Absent: Judy Schwartz.

3. ACTION ITEMS

A. Approval to Accept Resignation Agreement

Superintendent Mark Wolak recommended the school board accept the resignation agreement of Gordon Donnelly signed on February 23, 2009. Donovan moved, Dalton seconded, approval to accept resignation agreement. Carried.

4. ADJOURNMENT

Belisle moved, Dalton seconded, adjournment. Carried.

KEVIN P. DONOVAN, CLERK

# Minutes of Study Session

## Board of Education Mahtomedi Public Schools

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A Study Session of the Board of Education of the Mahtomedi Public Schools was held **February 26, 2009**, beginning at 7:15 PM in the Mahtomedi District Education Center - Community Room.

1. CALL TO ORDER

Chair Steve Wolgamot called the study session to order at 7:11 p.m.

2. ROLL CALL OF ATTENDANCE

Present: John Belisle; Cathy Dalton; Mary Jo Deters; Kevin Donovan; Steve Wolgamot; and Superintendent Mark Wolak, ex officio. Absent: Judy Schwartz.

3. DISCUSSION/INFORMATION ITEMS

A. High School Courses/Registration

Principal John Deir and Assistant Principal Chris Moore presented information regarding options for high school instruction schedules. Principals shared preliminary information regarding student enrollment in various elective courses and discussed the impact of a minimum enrollment threshold, if established by the school board.

B. Wind Turbine Project

Superintendent Mark Wolak reviewed the request of the community group, Mahtomedi Area Green Initiative (MAGI), for the school board to pass a resolution in support of a wind turbine project. The project would be available as an instructional tool for students and staff. Costs of the wind turbine and installation would be raised through private funds. The school district would be responsible for annual maintenance and operations of the wind turbine and receive the benefits of the energy produced by wind power.

C. Northeast YMCA Partnership Update

Superintendent Mark Wolak provided an update on the Northeast YMCA Partnership with area cities and White Bear Lake School District. The partnership will include water safety instruction for students and a location for competitive swimming. Improvements and expansion of current NE YMCA facilities is proposed in the partnership. More information will be provided to the school board at a future meeting by YMCA leaders.

D. Attendance at Meet and Confer - March 5

School board members discussed participation at the upcoming Meet and Confer meeting with teachers on March 5.

4. ADJOURNMENT

Belisle moved, Deters seconded, adjournment. Carried.

KEVIN P. DONOVAN, CLERK

## CALENDAR OF EVENTS

<b>MARCH</b>		
DATE/TIME	MEETING/EVENT	LOCATION
<b><u>Tuesday, March 10</u></b> 6:30 p.m.	Community Education Advisory Council Meeting ( <i>Cathy Dalton is scheduled to attend</i> )	District Education Center - Board Room
<b><u>Wednesday, March 11</u></b> 6:45 p.m. (Meeting time changed from 9:30 a.m.)	Mahtomedi Middle School Parent Association Meeting ( <i>Kevin Donovan is scheduled to attend</i> )	Mahtomedi Middle School - Commons
<b><u>Thursday, March 12</u></b> 7:00 p.m.	School Board Meeting	District Education Center - Community Room
<b><u>Friday March 13</u></b> 7:00 a.m.	AMSD Board of Directors Meeting	TIES Building, St. Paul
<b><u>Monday, March 16 - Friday, March 20</u></b>	No School - Spring Break	
<b><u>Wednesday, March 18</u></b> 6:00 p.m.	EMID Joint Powers School Board Meeting	Harambee Elementary School
<b><u>Thursday, March 26</u></b> 7:00 p.m.	School Board Study Session	District Education Center - Community Room
<b><u>Friday, March 27</u></b> 7:00 p.m.	Wildwood Artists Series – <i>Randy Sabien</i>	Chautauqua Center
<b><u>Saturday, March 28</u></b> 5:30 p.m. - Midnight	MAEF Spring Gala	Prom Center, Oakdale
<b>APRIL</b>		
DATE/TIME	MEETING/EVENT	LOCATION
<b><u>Wednesday, April 1</u></b> 6:00 p.m.	Northeast Metro 916 School Board Meeting	Bellaire School, White Bear Lake
<b><u>Saturday, April 4 – Tuesday, April 7</u></b>	National School Boards Association (NSBA) Conference	San Diego, CA
<b><u>Monday, April 6</u></b> Time - TBD	No School - Staff Development Staff Recognition Program	Mahtomedi High School
<b><u>Tuesday, April 7-</u></b> (Meeting date changed from April 2) 8:00 a.m.	Mahtomedi High School Parent Information Meeting ( <i>John Belisle is scheduled to attend</i> )	Mahtomedi High School – Black Box Theater

<b>DATE/TIME</b>	<b>MEETING/EVENT</b>	<b>LOCATION</b>
<b><u>Wednesday, April 8</u></b> 9:30 a.m.	Mahtomedi Middle School Parent Association Meeting ( <i>Judy Schwartz is scheduled to attend</i> )	Mahtomedi Middle School - Room 266
<b><u>Thursday, April 9</u></b> 7:00 p.m.	School Board Meeting	District Education Center - Community Room
<b><u>Friday, April 10</u></b>	School Closed	
<b><u>Monday, April 13</u></b> 7:30 p.m.	MAEF Board of Trustees Meeting	District Education Center - Board Room
<b><u>Tuesday, April 14</u></b> 6:00 p.m. 6:30 p.m.	Middle School and High School "Pizzazz" Jazz Performance Community Education Advisory Council Meeting ( <i>Steve Wolgamot is scheduled to attend</i> )	Mahtomedi High School - Commons District Education Center - Board Room
<b><u>Wednesday, April 15</u></b> 6:00 p.m.	EMID Joint Powers School Board Meeting	Crosswinds School
<b><u>Thursday, April 16</u></b> 9:30 a.m.	Elementary PTO Meeting ( <i>Mary Jo Deters is scheduled to attend</i> )	District Education Center - Board Room
<b><u>Friday, April 17</u></b> 7:00 a.m.	AMSD Board of Directors Meeting	TIES Building-Cafeteria, St. Paul
<b><u>Wednesday, April 22</u></b> 5:30 p.m.	Mahtomedi High School Celebration of Excellence	Dellwood Hills Golf Club
<b><u>Thursday, April 23</u></b> 5:45 p.m. 7:00 p.m.	School Board Dinner Session School Board Study Session	District Education Center - Board Room District Education Center - Community Room
<b><u>Saturday, April 25</u></b> 9:00 a.m. – Noon	Rite of Spring	Mahtomedi High School
<b><u>Monday, April 27</u></b> 6:30 p.m.	Senior Fine Arts Banquet	Lake Elmo Inn Event Center





# MEMO

To: School Board  
Superintendent Wolak

From: Denise Sundstrom  
Director of Business Services

RE: Revised Budget for FY 2008-2009

Date: March 12, 2009

The school board will be asked to approve the resolution for the 2008-2009 Revised Budget at the school board meeting on March 12, 2008. The Preliminary Budget was adopted by the school board in June 2008 and the following is the explanation of the major changes that have occurred in the General Fund and Community Education Fund since that adoption.

## General Fund Revenue 2008-2009

The Preliminary General Fund Revenue for 2008-2009 was \$29,230,690. The Revised General Fund Revenue Budget is \$31,158,046. This is an increase in revenue of \$1,927,356. The revenue adjustments are for student activities \$485,000, and changes in state aid estimates for Special Education \$250,000 and General Education \$1,146,811.

## General Fund Expenditures 2008-2009

The Preliminary General Fund Expenditures for 2008-2009 was \$29,193,157. The Revised Expenditure Budget is \$31,142,706. This is an increase in expenditures of \$1,949,549. The major increases are for student activities \$485,000, the Special Educations Alternative Delivery Model \$443,832 and the Mahtomedi Compensation Plan.

Projected General Fund Balance 2008-2009

The Unreserved/Undesignated General Fund Balance is projected to increase by \$50,081 to \$1,649,915 at yearend. The Projected Total General Fund Balance including reserved and unreserved is estimated to be \$3,380,150. The fund balance to total operating expenditures is budgeted at 6.7%.

Attachment

## RESOLUTION ADOPTING THE REVISED 2008-09 BUDGET

BE it resolved by the Board of Education of Independent School District No. 832, Mahtomedi, Minnesota, the FY 2008-09 budgets be adopted as follows:

	AUDITED Fund Balance 06/30/08	REVISED Revenue Budget 2008-2009	REVISED Expenditure Budget 2008-2009	Change in Fund Balance 2008-2009	PROJECTED Fund Balance 06/30/09
<b>Operating Funds</b>					
<b>General Fund</b>					
Unreserved undesignated	\$1,599,834	\$27,974,328	\$27,924,247	\$50,081	\$1,649,915
Fund Balance					
<b>Reserved Fund Balance</b>					
Designated - Student Activities	\$419,409	1,000,000	\$1,000,000	0	\$419,409
Reserve - Severance	\$687,070	0	0	0	\$687,070
Reserve - Down Payment Levy	\$0	619,462	619,462	0	\$0
Reserve - Health & Safety	\$49,377	100,672	137,984	(37,312)	\$12,065
Reserve - Deferred Maintenance	\$5,579	170,348	170,348	0	\$5,579
Reserve - Operating Capital	\$603,541	1,293,236	1,290,665	2,571	\$606,112
<b>General Fund</b>	\$3,364,810	31,158,046	31,142,706	15,340	\$3,380,150
<b>Food Service Fund</b>	\$278,576	1,341,700	1,322,895	18,805	\$297,381
<b>Community Service Fund</b>	\$208,177	1,977,698	1,992,559	(14,861)	\$193,316
<b>Total Operating Funds</b>	<b>\$3,851,563</b>	<b>34,477,444</b>	<b>\$34,458,160</b>	<b>\$19,284</b>	<b>\$3,870,847</b>
<b>Non Operating Funds</b>					
<b>Debt Service Fund</b>	\$864,961	3,179,166	3,178,354	812	\$865,773
<b>Total Non Operating Funds</b>	<b>\$864,961</b>	<b>3,179,166</b>	<b>\$3,178,354</b>	<b>\$812</b>	<b>\$865,773</b>
<b>Total All Funds</b>	<b>\$4,716,524</b>	<b>\$37,656,610</b>	<b>\$37,636,514</b>	<b>\$20,096</b>	<b>\$4,736,620</b>

The motion for adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and upon a vote being taken thereon, the following voted in favor thereof: \_\_\_\_\_ and the following voted against the same: \_\_\_\_\_, where upon the resolution was declared duly passed and adopted.

CERTIFICATION OF MINUTES RELATING TO  
\$3,400,000 GENERAL OBLIGATION TAXABLE OPEB BONDS, SERIES 2009A

Issuer: Independent School District No. 832 (Mahtomedi), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held on March 12, 2009, at 7:00 p.m. at the School District offices.

Members present:

Members absent:

Documents Attached:

Minutes of said meeting (pages):

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING ISSUANCE AND SALE OF \$3,400,000 GENERAL  
OBLIGATION TAXABLE OPEB BONDS, SERIES 2009A

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the bonds referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said bonds; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on this 12<sup>th</sup> day of March, 2009.

\_\_\_\_\_  
School District Clerk

Member \_\_\_\_\_ introduced the following resolution and moved its adoption, which motion was seconded by Member \_\_\_\_\_:

**RESOLUTION AUTHORIZING ISSUANCE AND SALE OF \$3,400,000 GENERAL OBLIGATION TAXABLE OPEB BONDS, SERIES 2009A**

BE IT RESOLVED by the School Board of Independent School District No. 832 (Mahtomedi), Minnesota (the District), as follows:

**SECTION 1. AUTHORIZATION.** It is hereby determined to be in the best interests of the District to issue its General Obligation Taxable OPEB Bonds, Series 2009A, in the aggregate principal amount of \$3,400,000, (the Bonds) in order to fund the District's actuarially determined liabilities to pay postemployment benefits to its employees or officers after their termination of service, as authorized pursuant to Minnesota Statutes, Section 475.52, Subdivision 6. Bond proceeds will be held in an irrevocable trust as authorized by Minnesota Statutes, Section 471.6175. As used herein, the term "postemployment benefits" means benefits giving rise to a liability under Statement No. 45 of the Governmental Accounting Standards Board. This School Board (the Board) has received a report dated as of October 2008 prepared by Hildi Incorporated, the District's actuary, specifying that the District's actuarially determined liabilities for postemployment benefits as of July 30, 2008, determined under the applicable standards of the Governmental Accounting Standards Board, is \$3,162,316. The principal amount of the Bonds, net of issuance expenses and capitalized interest, if any, does not exceed such amount.

**SECTION 2. SALE.** The District has retained Ehlers & Associates, Inc., in Roseville, Minnesota, as its independent financial advisor for the Bonds. Ehlers & Associates, Inc. is authorized to solicit proposals for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2, paragraph (9). If the issuance of the Bonds is approved, the Board shall meet at the time and place specified in the Official Statement for the Bonds to receive and consider proposals for the purchase of the Bonds.

**SECTION 3. OFFICIAL STATEMENT; NEGOTIATION OF SALE.** Ehlers & Associates, Inc. is authorized to prepare and distribute an Official Statement for the Bonds and to open, read, and tabulate the proposals for presentation to the Board.

**SECTION 4. STATE CREDIT ENHANCEMENT PROGRAM.** (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Registrar. The District understands that as a result of its covenant to be bound by the provision of

Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now and hereafter established by the Departments of Finance and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The chair, clerk, superintendent or business manager is authorized to execute any applicable Minnesota Department of Education forms.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

# Legislation Creates New Options for Funding Retiree Health Obligations

By Joel Sutter and Tom Berge



Legislation approved in 2008 has created significant new opportunities for local governments in Minnesota to fund the costs of retiree health insurance and

related benefits. At the same time, new accounting standards for these benefits – referred to as “other post-employment benefits” or OPEB – are being phased in for all governmental units.

## OPEB and the New Accounting Standards

For years, many local governments have provided limited benefits to retired employees. These benefits usually include health insurance but may also include life, dental, vision, or disability insurance. Until now, most local governments financed these benefits on a “pay-as-you-go basis,” simply recording an expense when the premiums and payments came due.

In 2004, the Government Accounting Standards Board (GASB) released Statements No. 43 and 45, which will require that governmental entities recognize liabilities and costs for OPEB in their annual financial statements. The standards are based on the principle that these benefits are “compensation” earned during employment, and that the expense should be measured and recognized in the period in which the benefits are earned.

Implementation of GASB 45 is phased in over a three-year period. Entities with more than \$100 million in revenue must implement the standards for the fiscal year ending December 31, 2007, or June 30, 2008. Smaller entities will need to implement GASB 45 over the next two years.

The first step in implementation of the new standards will be completion of an actuarial study to document accrued liabilities and costs for OPEB. The study must be updated every two or three years, depending on the number of employees

The GASB standards allow entities to mitigate the impact of OPEB obligations on their financial statements by setting funds aside in an irrevocable trust. However, in 2005 the Minnesota Attorney General opined that local government entities did not have authority to establish such trusts. And while entities in some other states have issued bonds to fund OPEB trusts, this also was not permitted under Minnesota law.

## The 2008 Legislation

The 2008 allows government entities to:

- Establish trusts (either revocable or irrevocable) to fund OPEB costs and liabilities;
- Invest trust funds in stocks and other investments not allowed for other governmental funds; and,
- Issue bonds, without voter approval, to fund their OPEB liabilities and levy additional taxes for bond payments.

While this law gives local governments much greater options in funding their OPEB liabilities, it will also require them to consider some difficult decisions about funding options. One option is to do nothing different other than implementing the new GASB standards. *Neither GASB nor the new State law requires local governments to reserve funds, establish trusts, change their investment strategies, or issue bonds.*

Selecting between a revocable and irrevocable trust will have an impact on how your financial statements are presented. It also will affect the availability of the funds for other purposes.

The new law also specifies who may be a trust administrator and an investment advisor. The trust administrator may be the Public Employees Retirement Association (PERA), a bank or banking association with trust powers, or an insurance company or agency meeting specific qualifications. If PERA is the trust administrator, the funds will be invested through the State Board of Investments, using one of several options they will make available for this purpose. For other trust administrators, the law requires an investment advisor meeting specific

qualifications.

Issuing bonds has the potential to reduce pressure on local governments' operating funds. This is particularly true for school districts, which have limited ability to increase their tax levies to fund OPEB costs. Bond proceeds provide a new revenue source to fund a trust; future OPEB costs could then be paid from the trust, rather than from operating funds. However, issuing bonds would increase property taxes and may have other political and financial consequences.

## Developing a Plan

Before making any decisions on OPEB funding (e.g., establishing a trust, investing bonds, changing investment strategies), Ehlers recommends that each entity develop a comprehensive financial plan for its OPEB costs and liabilities. The plan should address at least the following issues:

- Determination of the current actuarial liability and the annual required contribution;
- Whether to establish a trust;
- Whether the trust should be revocable or irrevocable;
- What portion of the liability should be funded through a trust;
- How funds in the trust should be invested;
- Selection of a trustee and an investment advisor, if appropriate;
- Whether the liabilities and costs should be funded by issuance of bonds, contributions from existing funds, or some combination of both;
- Bond terms and structures;
- Tax impact of issuing bonds;
- Political and other consequences of issuing bonds;
- The impact on the General Fund; and,
- How future OPEB costs will be funded.

Financial advisors from Ehlers are available to discuss your options and help you develop an OPEB funding plan. Developing an effective plan will require a collaborative effort with your staff, Ehlers, your actuary, your auditor, and in some cases, your legal counsel, trust administrator, and investment advisor. For more information, contact Ehlers.



**NORTHEAST METRO 916**  
Intermediate School District

**TO: Northeast Metro 916 Board of Education**  
**FROM: Connie Hayes**  
**DATE: March 4, 2009**  
**RE: March 3 Board of Education Meeting Talking Points**

Members present: Belisle-832, Brunnette-833, Livingston-622, Lodico-12, Forsberg-16, Majerus-623, Parsons-624, and Roberts-13

Members absent: Buchholz-834 and Sager-621

Among a number of topics discussed at the March 3, 2009, meeting of the Northeast Metro 916 Board of Education, the following agenda items were addressed:

- 1. Academics are a priority for the Emotional/Behavioral Disorder (EBD) Program.** Janet Erickson, principal of the EBD Program at Capitol View, shared a comprehensive report on the initiatives she is leading to improve the academic outcomes for her students. Although serious behaviors and mental health conditions often interfere with teaching academic skills, the training of the staff and new programs are beginning to show a positive impact. These students need significant intervention for their emotional and behavioral challenges; however, it is through increased academic skills that lead the pathway for post-secondary outcomes.
- 2. Enrollment is down significantly at the Career and Technical Center (CTC).** Enrollment has been dropping steadily over the last several years at the CTC. Challenging the Center's enrollment are factors such as schedule changes in member districts, worries about passing the new math test, and overall declining enrollment in member district schools. The enrollment no longer fits neatly into the traditional three time blocks at the Center. The advisory council is trying to think outside of the box. One suggestion that came up was to study the possibility of a block that would run after the end of the typical school day.
- 3. Superintendent Hayes reported partnership discussions with East Metro Integration District (EMID).** Currently EMID and Northeast Metro 916 partner in some areas. Discussions will take place to identify whether further sharing of services could create some efficiencies for both districts while at the same time

maintaining quality programs. The superintendent will report back on these discussions as they develop.

4. **Resolution urging Congress to change the Federal NCLB Law.** The Board approved a resolution urging to return the responsibility for students and school accountability to the states and the Minnesota Legislature and Governor to withdraw from NCLB if a repeal and reframing of the Statute is not completed by October 2010.
5. **FY'10 Budget Assumptions.** The Board approved budget assumptions which include about 2% for all contracts that are open. This is approximately the cost of steps and is similar to the costs being planned by most of the member school districts.
6. **Resolution for Reducing Programs and Positions.** The Board approved the first set of reductions that are anticipated next year. It is anticipated that this will be revised with additional reductions as tentative enrollments from member districts become more concrete.

# **CHECK REGISTER**

Feb-09

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# CHECK REGISTER

Feb-09

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323874	Clear	\$124.00	02/05/09	07240	JASON HERZOG
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# CHECK REGISTER

Feb-09

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323953	Clear	\$32.40	02/05/09	02946	WHITE BEAR LOCKSMITH
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323955	Clear	\$149.00	02/05/09	03017	XEROX CORPORATION
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360002	Clear	\$663.00	02/12/09	00059	AFTON ALPS SKI AREA
360003	Clear	\$47.00	02/12/09	00108	AMERICAN SCHOOL BOARD JOURNAL
360004	Clear	\$53.11	02/12/09	03483	AMY ALBRECHT
360005	Clear	\$38.50	02/12/09	00343	ANN BROOKE

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Feb-09

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360009	Clear	\$32.17	02/12/09	01733	ANNE MILLER
360010	Clear	\$100.00	02/12/09	07260	APPLE VALLEY HIGH SCHOOL
360011	Clear	\$67.00	02/12/09	07264	BILL CLANCY
360012	Clear	\$22,867.00	02/12/09	04691	BLOOMINGTON COMPENSATION INS CO
360013	Clear	\$50.00	02/12/09	07157	BOBBY LUKKASON
360014	Clear	\$51.06	02/12/09	04678	BONNIE FICK
360015	Clear	\$1,552.00	02/12/09	03057	BRAD BERGIE
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360020	Clear	\$782.10	02/12/09	03115	CHARLES LINDERKAMP
360021	Clear	\$10,143.83	02/12/09	00406	CHASE CARD SERVICE/BANK ONE
360022	Clear	\$2,013.00	02/12/09	07266	COMPUTER EXPLORERS
360023	Clear	\$118.78	02/12/09	00553	CORPORATE EXPRESS
360024	Clear	\$862.00	02/12/09	07088	CUSTOM WATER WORKS
360025	Clear	\$15.62	02/12/09	00599	DALCO
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360027	Clear	\$85.00	02/12/09	03730	DAVID STEVENS
360028	Clear	\$109.32	02/12/09	06977	DEANNA LAUE
360029		\$100.00	02/12/09	06696	DEB STEELE
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360032	Clear	\$67.00	02/12/09	05314	DOUG JAKACKI
360033	Clear	\$560.00	02/12/09	03969	ENERGYWISE CONSULTING,LLC
360034	Clear	\$509.29	02/12/09	00787	ERICKSON OIL PRODUCTS INC
360035	Clear	\$71.00	02/12/09	05277	GARY LARSEN
360036	Clear	\$74.00	02/12/09	04873	GENE WARNER
360037	Void	\$79.00	02/12/09	02545	GLEN SORENSEN
360038	Clear	\$107.00	02/12/09	00996	GREAT AMERICAN BUSINESS PROD'S
360039	Clear	\$1,041.67	02/12/09	01038	HAAS MUSICAL INSTRUMENT REPAIR
360040	Clear	\$7,058.85	02/12/09	06935	HASTINGS CO-OP CREAMERY CO.
360041	Clear	\$1,426.00	02/12/09	01173	HUMAN SERVICES INC
360042	Clear	\$12,462.72	02/12/09	03222	I.S.D # 625 -ST PAUL PUBLIC SCHOOLS
360043	Clear	\$90,030.35	02/12/09	03248	I.S.D # 834 STILLWATER
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360047	Clear	\$67.00	02/12/09	05307	JASON FOSTER
360048	Clear	\$50.00	02/12/09	05302	JESSICA DOOLEY
360049	Clear	\$25.00	02/12/09	03464	JIM HERING
360050	Clear	\$53.00	02/12/09	07257	JIM SCHEID
360051	Clear	\$74.00	02/12/09	07262	JOE KLOETZKE
360052	Clear	\$74.00	02/12/09	05133	JOHN H.ABERCROMBIE JR
360053	Clear	\$756.36	02/12/09	01300	JOSTENS
360054	Clear	\$39.58	02/12/09	02000	JUDY LIVINGSTON
360055	Clear	\$50.00	02/12/09	05258	KATIE BOWMAN

# **CHECK REGISTER**

Feb-09

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
360056	Clear	\$5,320.39	02/12/09	03378	KELLY SERVICES, INC
360057	Clear	\$71.00	02/12/09	05250	KEVIN CAPOCASA
360058	Clear	\$715.02	02/12/09	01372	KNOWLAN'S SUPER MARKETS
360059	Clear	\$78,587.49	02/12/09	06819	LAIDLAW TRANSIT INC
360060	Clear	\$487.10	02/12/09	03195	LASERPLUS, LLC
360061	Clear	\$49.98	02/12/09	05948	LEAH WYNVEEN
360062	Clear	\$105.78	02/12/09	00231	LORRAINE (LORRIE) BEAULIEU
360063	Clear	\$2,938.62	02/12/09	04514	MAHTOMEDI P.T.O.
360064	Clear	\$155.00	02/12/09	07261	MARK HOUSTON
360065	Clear	\$176.67	02/12/09	02996	MARY BELL WOLFF
360066	Clear	\$106.70	02/12/09	01101	MARY JO HEI
360067	Clear	\$565.19	02/12/09	02410	MARY SCHNELL
360068	Clear	\$99.00	02/12/09	01609	MASA/MASE
360069	Clear	\$55.91	02/12/09	01683	MENARDS
360070	Clear	\$74.07	02/12/09	01084	MICHELLE HATCHER
360071	Clear	\$53.00	02/12/09	07259	MIKE DIEBOLD
360072	Clear	\$30.55	02/12/09	01756	MINVALCO INC
360073		\$180.00	02/12/09	01780	MN DEPT OF HEALTH
360074	Clear	\$60.00	02/12/09	01788	MN INTERSCHOLASTIC ATHLETIC ADMIN ASSOC
360075	Clear	\$13,696.58	02/12/09	04089	MN UI FUND
360076		\$210.00	02/12/09	04226	MNACTE/SNP
360077	Clear	\$12,839.51	02/12/09	06448	MYBI-MAHTOMEDI YOUTH BASEBALL INC
360078	Clear	\$90.34	02/12/09	01871	NASCO
360079	Clear	\$123.65	02/12/09	05028	NICK FALDE
360080	Clear	\$89.10	02/12/09	02157	NICOLE POIRIER
360081	Clear	\$2,376.90	02/12/09	01971	NORTHEAST METRO 916
360082	Clear	\$1,186.20	02/12/09	05496	NORTHERN BATTERY
360083	Clear	\$195.00	02/12/09	03323	NSS-NRS
360084	Clear	\$100.00	02/12/09	02043	ON SITE SANITATION INC
360085	Clear	\$125.00	02/12/09	04488	ORANGE TREE EMPLOYMENT SCREENING
360086	Clear	\$505.00	02/12/09	02052	ORIGINS
360087	Clear	\$1,833.77	02/12/09	05985	PAMS LUNCHROOM LLC
360088	Clear	\$63.92	02/12/09	02076	PAPER DIRECT INC
360089	Clear	\$104.75	02/12/09	00580	PATRICK CROTHERS
360090	Clear	\$584.00	02/12/09	02142	PIONEER PRESS
360091	Clear	\$100.23	02/12/09	06012	PREMIUM WATERS INC
360092	Clear	\$216.90	02/12/09	02227	QWEST
360093	Clear	\$305.00	02/12/09	01518	ROLAND LOZIER
360094	Clear	\$72.43	02/12/09	07256	RYAN CO.INC
360095	Clear	\$364.00	02/12/09	04434	SAIL LA VIE
360096	Clear	\$53.36	02/12/09	03991	SARA DUSEK
360097	Clear	\$10,000.00	02/12/09	07265	SCHOENBAUER CONSULTING LLC
360098	Clear	\$284.00	02/12/09	02413	SCHOLASTIC BOOK CLUBS INC
360099	Clear	\$74.00	02/12/09	07180	SHAWN WALFOORT
360100	Clear	\$2,050.00	02/12/09	03123	SHEILA MERZER M A
360101	Clear	\$160.00	02/12/09	02480	SHRM (SOCIETY FOR HUMAN RESOUR
360102	Clear	\$75.00	02/12/09	02537	SOFTERWARE INC
360103	Clear	\$241.50	02/12/09	02544	SOPRIS WEST/ CAMBIUM LEARNING
360104	Clear	\$10.00	02/12/09	04662	STEPHANIE HOLM
360105	Clear	\$705.00	02/12/09	03336	STRATEGIC EQUIPMENT

# **CHECK REGISTER**

Feb-09

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
360106	Clear	\$2,550.00	02/12/09	02658	SUCCESS BEYOND THE CLASSROOM
360107	Clear	\$20.00	02/12/09	06273	THE METAL DOCTOR
360108	Clear	\$254.00	02/12/09	02747	TIERNEY BROTHERS INC
360109	Clear	\$708.13	02/12/09	02748	TIES
360110		\$50.00	02/12/09	03434	TOLERANCE MINNESOTA
360111	Clear	\$67.00	02/12/09	05428	TOM GLYNN
360112		\$62.40	02/12/09	05393	TONYA KOSTUCH
360113	Clear	\$1,049.80	02/12/09	03345	TRIO SUPPLY CO
360114	Clear	\$420.00	02/12/09	02789	TROLLHAUGEN
360115	Clear	\$25.00	02/12/09	07250	UNITED FEATURE SYNDICATE
360116	Clear	\$135.00	02/12/09	02825	UNIVERSITY OF MINNESOTA
360117	Clear	\$38,518.25	02/12/09	06934	US FOODSERVICE INC
360118	Clear	\$102.00	02/12/09	02902	WASHINGTON COUNTY
360119	Clear	\$501.55	02/12/09	03017	XEROX CORPORATION
360120	Clear	\$8,996.71	02/12/09	03017	XEROX CORPORATION
360121	Clear	\$432.92	02/18/09	00094	AMERICAN FAMILY ASSURANCE
360122	Clear	\$7,830.48	02/18/09	07208	AMERIPRISE FINANCIAL SERVICES
360123	Clear	\$6,763.06	02/18/09	00734	ESI/EFS
360124	Clear	\$28,867.07	02/18/09	00828	FIDELITY INVESTMENTS
360125	Clear	\$442.21	02/18/09	01004	GREAT-WEST LIFE & ANNUITY INS
360126	Clear	\$8,399.01	02/18/09	07207	ING-ILIAC
360127	Clear	\$458.90	02/18/09	01556	MAHTOMEDI AREA EDUC.FOUNDATION
360128	Clear	\$4,747.11	02/18/09	01695	METLIFE
360129	Clear	\$256.00	02/18/09	01740	MINN NCPERS GROUP LIFE INS
360130	Clear	\$14.90	02/18/09	01888	NATIONAL INSURANCE SERVICES
360131	Clear	\$665.50	02/18/09	02017	OFFICE & PROFESSIONAL
360132	Clear	\$759.84	02/18/09	02048	OPERATING ENGINEERS LOCAL #70
360133	Clear	\$67.08	02/18/09	01499	UNITE HERE
360134	Clear	\$74.13	02/19/09	02562	ABILITATIONS
360135	Clear	\$44.38	02/19/09	00265	ADAM BEYER
360136	Clear	\$349.56	02/19/09	00047	ADT SECURITY SYSTEMS
360137	Clear	\$260.58	02/19/09	06066	ANN CAPEDER
360138	Clear	\$1,335.24	02/19/09	00149	APPERSON EDUCATIONAL PRODUCTS
360139	Clear	\$100.00	02/19/09	03192	AUTISM SOCIETY OF MN
360140	Clear	\$210.00	02/19/09	00210	BARNETT CHRYSLER JEEP
360141	Clear	\$41.82	02/19/09	00220	BATTERIES PLUS
360142	Clear	\$40.49	02/19/09	00220	BATTERIES PLUS
360143	Clear	\$124.00	02/19/09	05535	BILL PETERSEN
360144	Clear	\$50.00	02/19/09	05308	BOB ZAHRADKA
360145	Clear	\$74.00	02/19/09	06308	BRAD BAKER
360146	Clear	\$124.00	02/19/09	06348	BRIAN LASHOMB
360147	Clear	\$391.10	02/19/09	00353	BROWN'S ICE CREAM
360148	Clear	\$124.00	02/19/09	07270	BRUCE TILTON
360149	Clear	\$1,397.52	02/19/09	07031	CARRIE ARDITO
360150	Clear	\$74.00	02/19/09	06264	CHARLES KOLLASCH
360151	Clear	\$256.25	02/19/09	03599	CHILDREN'S THEATRE COMPANY
360152	Clear	\$675.35	02/19/09	00478	CITIBUSINESS CARD
360153	Clear	\$658.63	02/19/09	00553	CORPORATE EXPRESS
360154	Clear	\$906.00	02/19/09	03574	CSC
360155	Clear	\$1,491.21	02/19/09	00599	DALCO

# **CHECK REGISTER**

Feb-09

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
360156	Clear	\$67.00	02/19/09	05334	DAVE ROSGA
360157	Clear	\$531.90	02/19/09	00634	DEMCO
360158	Clear	\$1,632.00	02/19/09	00678	DOMINO'S PIZZA
360159	Clear	\$119.52	02/19/09	00725	ECKROTH MUSIC COMPANY
360160	Clear	\$100.00	02/19/09	05986	EDUCATORS BENEFITS CONSULTANTS,LLC
360161	Clear	\$387.50	02/19/09	03241	ELECTRONIC DESIGN CO
360162		\$20.00	02/19/09	07267	ELLEN LAVIGNE
360163	Clear	\$54,487.52	02/19/09	03203	EMID
360164	Clear	\$490.00	02/19/09	03969	ENERGYWISE CONSULTING,LLC
360165		\$50.00	02/19/09	06229	EUGENE RICHARDSON
360166	Clear	\$799.37	02/19/09	01464	G&K SERVICES -LEEF SERVICES
360167		\$31.50	02/19/09	07269	GAMEOFFICIALS.NET
360168	Clear	\$50.00	02/19/09	04873	GENE WARNER
360169	Clear	\$32.52	02/19/09	00987	GRAINGER
360170	Clear	\$1,033.76	02/19/09	01018	GROTH MUSIC
360171	Clear	\$45.81	02/19/09	06921	HAYLEY WENDER
360172	Clear	\$333,282.38	02/19/09	01096	HEALTHPARTNERS
360173	Clear	\$8,914.66	02/19/09	01173	HUMAN SERVICES INC
360174	Clear	\$1,842.50	02/19/09	07163	INTERMEDIA SYSTEMS
360175	Clear	\$8.67	02/19/09	05151	JAN LONNQUIST
360176	Clear	\$50.00	02/19/09	05302	JESSICA DOOLEY
360177	Clear	\$67.00	02/19/09	06317	JOANN ELLEFSON
360178	Clear	\$50.00	02/19/09	04876	JOHN JUNDT
360179		\$103.00	02/19/09	07272	JOSH HERZOG
360180	Clear	\$6.59	02/19/09	01300	JOSTENS
360181		\$10.00	02/19/09	07185	JUD OCHOGI
360182	Clear	\$99.01	02/19/09	01372	KNOWLAN'S SUPER MARKETS
360183	Clear	\$181.64	02/19/09	01394	KROMER CO LLC
360184	Clear	\$16,489.31	02/19/09	06819	LAIDLAW TRANSIT INC
360185	Clear	\$606.16	02/19/09	06860	LARKIN DANCE STUDIO
360186		\$10.00	02/19/09	07198	LUCAS BOHMERT
360187	Clear	\$80.60	02/19/09	01557	MAHTOMEDI AUTO SERVICE
360188	Clear	\$170.81	02/19/09	01577	MAKEMUSIC
360189	Clear	\$71.00	02/19/09	05309	MARK VERPLAETSE
360190	Clear	\$99.00	02/19/09	01609	MASA/MASE
360191	Clear	\$69.00	02/19/09	01618	MASSP
360192	Clear	\$50.00	02/19/09	06373	MCARTHUR THOMAS
360193	Clear	\$35.00	02/19/09	01699	METRO ECSU
360194		\$103.00	02/19/09	07145	MICHAEL PAULSON
360195		\$177.00	02/19/09	04181	MIDWEST AUDIO VISUAL, INC.
360196	Clear	\$196.77	02/19/09	04099	MINNCOR INDUSTRIES
360197	Clear	\$69.95	02/19/09	01862	MUSIC CONNECTION INC
360198		\$4,318.00	02/19/09	07253	NEW DIRECTIONS COUNSELING & TRAINING
360199	Clear	\$80.00	02/19/09	04174	NORTH HIGH SCHOOL
360200	Clear	\$100.00	02/19/09	01971	NORTHEAST METRO 916
360201	Clear	\$6,758.50	02/19/09	01971	NORTHEAST METRO 916
360202	Clear	\$960.00	02/19/09	01974	NORTHERN ELECTRIC- ELECTRICAL CONTRACTORS
360203	Clear	\$79.22	02/19/09	02043	ON SITE SANITATION INC
360204	Clear	\$214.00	02/19/09	03538	PARTSTOCK COMPUTER
360205	Clear	\$22.71	02/19/09	05821	PATTI PRATT

# **CHECK REGISTER**

Feb-09

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
360206	Clear	\$75.00	02/19/09	06759	PETER OTTO
360207	Clear	\$123.20	02/19/09	00238	PHIL BELDEN
360208	Clear	\$420.00	02/19/09	02165	POSTMASTER-U.S POST OFFICE
360209	Clear	\$200.93	02/19/09	06849	PRESTWICK HOUSE
360210	Clear	\$1,547.14	02/19/09	02227	QWEST
360211	Clear	\$1,900.00	02/19/09	02257	REHBEIN TRANSIT INC
360212	Clear	\$150.00	02/19/09	07268	ROBERT BACCA
360213	Clear	\$67.00	02/19/09	04797	ROBERT CROWE
360214	Clear	\$885.50	02/19/09	04718	ROYAL MECHANICAL INC
360215	Clear	\$442.54	02/19/09	07113	SAM'S CLUB
360216	Clear	\$1,500.00	02/19/09	07265	SCHOENBAUER CONSULTING LLC
360217	Clear	\$222.50	02/19/09	02420	SCHOOL SPECIALTY INC
360218	Clear	\$351.89	02/19/09	04426	SCOT HOVAN
360219	Clear	\$74.00	02/19/09	06225	STACY ANDERSON
360220	Clear	\$67.00	02/19/09	05257	STEPHEN WINFIELD
360221	Clear	\$1,318.05	02/19/09	03088	STEVE HAMMERSCHMIDT
360222		\$67.00	02/19/09	05335	STEVE ROSGA
360223	Clear	\$71.00	02/19/09	05162	STEVEN LASHOMB
360224	Clear	\$507.14	02/19/09	04176	SUNBURST CHEMICALS, INC.
360225	Clear	\$10.00	02/19/09	05027	T.R.F.SUPPLY CO
360226	Clear	\$42.00	02/19/09	04179	TERRY HEJNY
360227	Clear	\$151.47	02/19/09	02724	TEXTBOOK WAREHOUSE
360228	Clear	\$164.00	02/19/09	04551	THE GOODPRINTER
360229	Clear	\$118.07	02/19/09	07274	THOMAS BRUST
360230	Clear	\$699.00	02/19/09	02747	TIERNEY BROTHERS INC
360231	Clear	\$31.96	02/19/09	02748	TIES
360232	Clear	\$67.00	02/19/09	05232	TONY ANDERSON
360233	Clear	\$2,756.25	02/19/09	02784	TRI STATE BOBCAT INC
360234	Clear	\$1,388.49	02/19/09	02785	TRIARCO ARTS AND CRAFTS
360235	Clear	\$5,716.25	02/19/09	02789	TROLLHAUGEN
360236	Clear	\$47.13	02/19/09	02829	UPSTART
360237	Clear	\$166.47	02/19/09	02902	WASHINGTON COUNTY
360238	Clear	\$36,631.13	02/19/09	00723	XCEL ENERGY
360239	Clear	\$418.38	02/19/09	03021	YOCUM OIL CO INC
360240	Clear	\$7,830.48	02/19/09	07208	AMERIPRISE FINANCIAL SERVICES
360241	Clear	\$6,775.72	02/19/09	00734	ESI/EFS
360242	Clear	\$29,128.55	02/19/09	00828	FIDELITY INVESTMENTS
360243	Clear	\$442.21	02/19/09	01004	GREAT-WEST LIFE & ANNUITY INS
360244	Clear	\$8,399.01	02/19/09	07207	ING-ILIAC
360245	Clear	\$4,905.62	02/19/09	01695	METLIFE
360246	Clear	\$600.00	02/19/09	04342	WISCONSIN SCTF
360247	Clear	\$450.00	02/24/09	07279	RINK RAT SHIRTS
360248	Clear	\$1,050.00	02/24/09	07278	STB-STATE TOURNAMENT BANQUET
360249		\$340.00	02/26/09	00009	AAA AWARDS
360250		\$22.00	02/26/09	05791	ABAJEMO OMOT
360251	Clear	\$1,486.32	02/26/09	00153	AES-APPLIED ENVIRONMENTAL SCIENCES INC
360252	Clear	\$3,344.00	02/26/09	00059	AFTON ALPS SKI AREA
360253		\$2,160.00	02/26/09	03300	AGL CONSULTING
360254		\$201.58	02/26/09	07297	ALLEN MCGAUGHEY
360255	Clear	\$846.95	02/26/09	00080	ALPHAGRAPHICS # 401

# CHECK REGISTER

Feb-09

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
360256	Clear	\$21.97	02/26/09	00363	ANGELA BUCKINGHAM
360257		\$90.12	02/26/09	06929	ANGELA WENDELBOE
360258		\$40.49	02/26/09	06010	ANN GALBUS
360259		\$29.39	02/26/09	00909	ANN GALE
360260		\$180.30	02/26/09	04569	BANEBOTS
360261		\$223.47	02/26/09	02642	BONNY KAY STREGE
360262		\$71.00	02/26/09	07284	BRAD LARSEN
360263		\$67.00	02/26/09	07288	BRAD PANNING
360264	Clear	\$81.96	02/26/09	04186	BROOKE CARLSON
360265	Clear	\$232.06	02/26/09	07066	CASSANDRA HUBERTY
360266	Clear	\$198.01	02/26/09	07004	CCP INDUSTRIES
360267	Clear	\$1,003.30	02/26/09	03115	CHARLES LINDERKAMP
360268	Clear	\$335.09	02/26/09	00462	CHEMSEARCH
360269	Clear	\$787.23	02/26/09	00553	CORPORATE EXPRESS
360270		\$98.48	02/26/09	05601	CRAIG MICKELSON
360271	Clear	\$431.00	02/26/09	07088	CUSTOM WATER WORKS
360272	Clear	\$230.92	02/26/09	00599	DALCO
360273	Clear	\$168.00	02/26/09	06405	DAMON LALIBERTE
360274		\$400.00	02/26/09	04683	DAVE MUETZEL
360275		\$67.00	02/26/09	04883	DEB WEINREIS
360276	Clear	\$25,496.80	02/26/09	03433	DELL COMPUTER CORP.
360277	Clear	\$77.48	02/26/09	00634	DEMCO
360278	Clear	\$161.37	02/26/09	07209	DIGI-KEY
360279	Clear	\$95.00	02/26/09	05103	DON BOWMAN
360280	Clear	\$123.80	02/26/09	00679	DONATELLI'S
360281		\$100.00	02/26/09	07295	DOUG MULDER
360282	Clear	\$769.99	02/26/09	03241	ELECTRONIC DESIGN CO
360283		\$24.95	02/26/09	07276	ELIZABETH KNAPSTEIN
360284	Clear	\$45.00	02/26/09	04123	ELIZABETH OLSON
360285		\$75.00	02/26/09	07281	FIT-FUNCTIONAL KIDS CLINIC
360286		\$95.00	02/26/09	05169	FLORIAN YUREK
360287		\$90.00	02/26/09	06554	FULL BLOOM
360288		\$199.00	02/26/09	07285	GAME FILM SOLUTIONS
360289	Clear	\$124.00	02/26/09	05277	GARY LARSEN
360290	Clear	\$6,347.00	02/26/09	04314	GIBSON INDUSTRIES
360291	Clear	\$162.00	02/26/09	03051	GINA ZITZER
360292	Clear	\$113.30	02/26/09	01124	HIGHSMITH
360293	Clear	\$46.94	02/26/09	01164	HOUGHTON MIFFLIN RECEIVABLES CO LLC
360294	Clear	\$60.00	02/26/09	03408	INTERMEDIATE DISTRICT 287
360295		\$103.00	02/26/09	07283	JAMIE BROWN
360296		\$9.60	02/26/09	05151	JAN LONNQUIST
360297		\$200.00	02/26/09	07289	JANE REILLY
360298	Clear	\$168.02	02/26/09	07280	JEANNE ZLONIS
360299	Clear	\$1,050.00	02/26/09	03654	JERRY OLSON EXTERIORS
360300		\$74.00	02/26/09	07282	JIM JOHNSON
360301	Clear	\$29.33	02/26/09	01646	JOAN MCCORMICK
360302		\$67.00	02/26/09	05388	JOCELYN SIMS
360303	Clear	\$74.00	02/26/09	07262	JOE KLOETZKE
360304		\$75.40	02/26/09	01950	KATHE NICKLEBY
360305		\$200.00	02/26/09	07291	KATHLEEN FARAH

# CHECK REGISTER

Feb-09

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
360306	Clear	\$101.00	02/26/09	06282	KERRY HERMES
360307	Clear	\$26,451.43	02/26/09	06819	LAIDLAW TRANSIT INC
360308	Clear	\$701.15	02/26/09	03195	LASERPLUS, LLC
360309		\$37.00	02/26/09	07296	LAWRENCE KJELDAHL
360310	Clear	\$3,000.00	02/26/09	05455	LEGACY PRODUCTIONS
360311		\$300.00	02/26/09	07294	LORA MATZ
360312	Clear	\$200.00	02/26/09	07290	LYNDA RICHTSMIEIER
360313	Clear	\$828.00	02/26/09	03119	M.A.P.S- MEDIATION ARBITRATION &PARALEGAL SER
360314	Clear	\$361.31	02/26/09	01557	MAHTOMEDI AUTO SERVICE
360315	Clear	\$733.98	02/26/09	04036	MARILYN WALSH
360316	Clear	\$1,266.91	02/26/09	01601	MARSHALL CAVENDISH CORP
360317		\$67.00	02/26/09	04808	MERRY HILGER
360318	Clear	\$200.00	02/26/09	07292	MICHELE OKPOSO
360319		\$16,326.63	02/26/09	06448	MYBI-MAHTOMEDI YOUTH BASEBALL INC
360320		\$18.90	02/26/09	04321	NANCY FENTON
360321		\$189.00	02/26/09	06420	NATHAN GUSTAFSON
360322	Clear	\$110.77	02/26/09	05028	NICK FALDE
360323	Clear	\$39.99	02/26/09	01977	NORTHERN TOOL & EQUIPMENT CO/HSBC BUSINESS
360324	Clear	\$25.00	02/26/09	02043	ON SITE SANITATION INC
360325		\$74.00	02/26/09	07181	PAT BUDNICK
360326	Clear	\$338.28	02/26/09	02112	PERFECTION LEARNING CORP
360327	Clear	\$144.33	02/26/09	03534	POSITIVE PROMOTIONS
360328	Clear	\$180.00	02/26/09	02165	POSTMASTER
360329	Clear	\$551.85	02/26/09	02180	PRESS PUBLICATIONS
360330	Clear	\$83.60	02/26/09	02190	PRO-ED
360331	Clear	\$15,869.00	02/26/09	03531	PROFESSIONAL TRAVEL
360332	Clear	\$1,252.74	02/26/09	03136	RATWIK ROSZAK & MALONEY P A
360333		\$3,800.00	02/26/09	02257	REHBEIN TRANSIT INC
360334	Clear	\$6,150.36	02/26/09	02160	ROBERT PONTIOUS
360335	Clear	\$370.29	02/26/09	00509	RYAN COLLINS
360336	Clear	\$409.50	02/26/09	04434	SAIL LA VIE
360337	Clear	\$18.70	02/26/09	02406	SCHMITT MUSIC CENTERS
360338		\$231.00	02/26/09	02413	SCHOLASTIC BOOK CLUBS INC
360339		\$68.13	02/26/09	04426	SCOT HOVAN
360340	Clear	\$74.00	02/26/09	07180	SHAWN WALFOORT
360341	Clear	\$950.00	02/26/09	03123	SHEILA MERZER M A
360342	Clear	\$300.00	02/26/09	04437	SONDAY LEARNING CENTERS
360343	Clear	\$105.82	02/26/09	02544	SOPRIS WEST/ CAMBIUM LEARNING
360344		\$13.00	02/26/09	03849	STACY WENDORFF
360345	Clear	\$134.00	02/26/09	05193	STEVE BOHL
360346	Clear	\$1,645.00	02/26/09	03105	STEVE KIMBALL
360347	Clear	\$376.75	02/26/09	02650	STUDENT SUPPLY
360348	Clear	\$108.00	02/26/09	07286	SUSAN SCHAUBSCHLAGER
360349	Clear	\$380.00	02/26/09	02681	T J T-SHIRTS
360350	Clear	\$93.97	02/26/09	02754	T-MOBILE
360351		\$67.00	02/26/09	07287	TED KRIZE
360352	Clear	\$508.00	02/26/09	02747	TIERNEY BROTHERS INC
360353	Clear	\$1,032.45	02/26/09	02748	TIES
360354	Clear	\$67.00	02/26/09	05383	TODD KLINGSPORN

# **CHECK REGISTER**

Feb-09

Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
360355	Clear	\$101.00	02/26/09	05336	TOM HEIDRICK
360356	Clear	\$3,248.00	02/26/09	02789	TROLLHAUGEN
360357	Clear	\$8.00	02/26/09	02829	UPSTART
360358	Clear	\$107.16	02/26/09	02858	VERIZON WIRELESS
360359	Clear	\$315.01	02/26/09	02866	VILLAGE ORIGINALS C D INC
360360	Clear	\$194.88	02/26/09	02873	VOSS LIGHTING
360361	Clear	\$665.34	02/26/09	02889	WALMART COMMUNITY
360362	Clear	\$825.00	02/26/09	05394	WATCH ME DRAW!LLC
360363	Clear	\$6,925.00	02/26/09	02916	WELSH COMPANIES LLC
360364	Clear	\$912.46	02/26/09	03209	WESTERN STATES ENVELOPE CO
360365	Clear	\$6.60	02/26/09	02984	WINNICK SUPPLY INC
360366	Clear	\$791.96	02/26/09	00723	XCEL ENERGY
360367	Clear	\$302.00	02/26/09	03017	XEROX CORPORATION
360368	Clear	\$65.54	02/26/09	03017	XEROX CORPORATION
360369		\$170.00	02/26/09	06104	XPRESS
360370		\$200.00	02/26/09	07293	YVETTE ERAMUS
360371	Clear	\$1,220.00	02/27/09	01803	MSHSL -MN STATE H S LEAGUE
360372	Clear	\$545.00	02/27/09	01803	MSHSL -MN STATE H S LEAGUE
	<b>CK AMT</b>	<b>\$1,220,897.63</b>			

**INDEPENDENT SCHOOL DISTRICT #832  
WIRE TRANSFER TRANSACTIONS  
MONTH OF FEBRUARY 2009**

<u>DATE</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
2/5/09	US Bank	Mn Teachers Retirement	\$70,059.72	TRA payment
2/10/09	State of Minnesota	MN Trust	\$350.00	direct state payment
2/11/09	MN Trust	MSDLAF	\$800,000.00	cover checks
2/13/09	MSDLAF	US Bank	\$498,326.03	cover checks
2/13/09	US Bank	IRS	\$193,262.04	federal & fica taxes
2/13/09	US Bank	MN Dept of Revenue	\$29,048.87	state payroll taxes
2/13/09	US Bank	Wis. Dept. of Revenue	\$2,466.07	state payroll taxes
2/13/09	US Bank	Public Emp. Retirement Assoc.	\$18,617.87	pera retirement
2/13/09	US Bank	Mn Teachers Retirement	\$70,158.38	teachers retirement
2/13/09	US Bank	Peoples Bank of Commerce-EBC Flex	\$9,050.48	flex benefits
2/13/09	US Bank	Central Bank	\$869.11	para union dues
2/13/09	US Bank	Mid State Corp Federal CU	\$10,361.33	MEA teachers union dues
2/15/09	State of Minnesota	MN Trust	\$1,061,933.55	direct state payment
2/15/09	State of Minnesota	MN Trust	\$44,349.66	direct state payment
2/25/09	MN Trust	MSDLAF	\$1,000,000.00	cover checks
2/26/09	US Bank	Peoples Bank of Commerce-EBC Flex	\$9,050.48	flex benefits
2/26/09	US Bank	Central Bank	\$906.01	para union dues
2/26/09	US Bank	Mid State Corp Federal CU	\$10,426.77	MEA teachers union dues
2/27/09	State of Minnesota	MN Trust	\$225.53	direct state payment
2/27/09	MSDLAF	US Bank	\$517,873.73	cover checks
2/27/09	US Bank	IRS	\$202,011.60	federal & fica taxes
2/27/09	US Bank	MN Dept of Revenue	\$30,509.41	state payroll taxes
2/27/09	US Bank	Wis. Dept. of Revenue	\$2,563.83	state payroll taxes
2/27/09	US Bank	Public Emp. Retirement Assoc.	\$19,473.56	pera retirement
2/27/09	US Bank	Mn Teachers Retirement	\$70,987.94	TRA payment
2/28/09	State of Minnesota	MN Trust	\$1,313,689.12	direct state payment
2/28/09	State of Minnesota	MN Trust	\$15,652.08	direct state payment



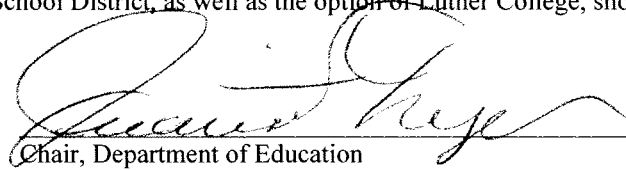
**FIELD EXPERIENCE CONTRACTUAL AGREEMENT**

This contract is made and entered into by and between the Luther College Department of Education, Decorah, Iowa and Mahtomedi Public School District.

**PROVISIONS:**

1. Luther College and Mahtomedi Public School District agree to participate, if placements are available, in the district in a field experience program, which includes, but is not limited to: Student Teaching, Student Observations, and other field experiences during the 2009-2010 academic year. This agreement may include assignments in elementary (grades Pre-K-6), secondary (grades 7-12), and special fields [Art, Music, Physical Education, and Health (K-12)].
2. Luther College will provide supervision by one or more of the following: faculty member(s), or trained and credentialed specialists in education, for students participating in Field Experiences who are placed in the school district identified under item 1, above.
3. **Luther College agrees to compensate the school district in the amount of \$100 for one-half a semester or \$200 for a full semester for each student placed as a student teacher.** Payment is to be made at the end of each semester after the Department of Education receives the written Student Teacher Evaluation from the Cooperating Teacher. Allocation of compensation to each cooperating teacher is to be directly made to the cooperating teacher, unless otherwise specified by the district. Payment for a student teacher who has withdrawn prior to the middle of the term shall be one-half of the normal reimbursement with payment to be made at the end of the period. **Other field experiences identified in this agreement will be compensated with regard to time involvement and course objective, and will be stated at the time of the request.**
4. Student Teachers and other field experience enrollees of Luther College Department of Education are to comply with all the contracted school district's rules, regulations, and policies. Termination or change in assignment will be the option of Mahtomedi Public School District, as well as the option of Luther College, should circumstances warrant such an action.

March 4, 2009

  
 \_\_\_\_\_  
 Chair, Department of Education  
 and the Luther College Board of Regents

March 4, 2009

  
 \_\_\_\_\_  
 Director of Field Placement

\_\_\_\_\_  
Date

\_\_\_\_\_  
Representative for Mahtomedi Public School District