

INDEPENDENT SCHOOL DISTRICT #832  
REGULAR MEETING – BOARD OF EDUCATION  
Thursday, June 12, 2008 - 7:00 PM  
Mahtomedi District Education Center - Community Room

The Mission of the Mahtomedi School District No. 832, as a multi-community public school system, is to provide individually challenging, lifelong learning experiences for all people, leading to productive and self-fulfilling roles in a global society, accomplished through partnerships with students, families, staff and communities all committed to excellence.

**- AGENDA -**

- |    |   |    |
|----|---|----|
| 1. | CALL TO ORDER   | 5  |
| 2. | ROLL CALL OF ATTENDANCE   |    |
| 3. | APPROVAL OF THE AGENDA  |    |
| 4. | APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items   |    |
| 5. | PRESENTATIONS/RECOGNITION   |    |
|    | A. Jennifer Steiger - Recipient of 2007-2008 Siemens Award for Advanced Placement   |    |
| 6. | PUBLIC COMMENT  |    |
|    | Visitors attending the meeting who wish to address the school board on any issue that is on the agenda may do so at this time. Please refer to the last page for the procedure that has been established for public comments. |    |
| 7. | REPORT FROM STUDENT REPRESENTATIVE  |    |
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2.	Approval of Donation from Mahtomedi Area Educational Foundation to Mahtomedi High School Celebration of Excellence - \$500	
3.	Approval of Anonymous Donation to Mahtomedi High School Choir Program - \$500	
4.	Approval of Donation from Wildwood Lions Club to Mahtomedi High School Girls' Swim Team - \$250	
E.	Personnel	
1.	Approval of Contracts and Work Agreements	
a.	Custodial Unit (International Union of Operating Engineers Local 70) (2008-2010)	

**Agenda - June 12, 2008**

- b. Denise Waalen - Assistant Superintendent - District Office (2008-2010)
- c. Kathleen Westafer - Special Education Teacher - Mahtomedi Middle School (2008-2009)
- 2. Approval of Leaves of Absence
  - a. Molly Hollihan - Assistant Principal - Mahtomedi Middle School (8/8/08 to 11/3/08)
  - b. Lorie Kaehler - English Teacher - Mahtomedi Middle School (8/25/08 to 10/3/08)
  - c. Nicole Poirier - Speech, Early Childhood Special Education - District Education Center (8/25/08 to 11/14/08)
  - d. Lori Wojtas - Math Teacher - Mahtomedi High School (8/25/08 to 1/23/09)
- 3. Approval to Rescind Board Action Taken on April 10, 2008
  - a. Dowling, Walter - Rescind approval to continue to be on Probationary Status
- 4. Approval to Terminate and Nonrenew Probationary Teaching Contract
  - a. Walter Dowling - Teacher - Mahtomedi Learning Center (6/6/08)
- 5. Approval of Layoff
  - a. Helen Gilbertson - Receptionist - O. H. Anderson Elementary School (6/13/08)

## **PUBLIC PARTICIPATION IN SCHOOL BOARD MEETINGS REGULAR SCHOOL BOARD MEETING**

Thank you for coming. The School Board of Independent School District #832 hopes you will find the meeting informative. By attending, you will better understand how your school district operates. The School Board meeting is a meeting "in public," and not a public meeting. In order to conduct its work in a professional and business-like manner, the school board has established the following rules for conducting the meeting:

- Comments and questions on issues are welcome at the scheduled time on the agenda. The school board is prohibited by law from discussing concerns about individual employees or students in a public meeting. Please forward comments or issues regarding individual employees or students to the superintendent at [mwolak@mahtomedi.k12.mn.us](mailto:mwolak@mahtomedi.k12.mn.us) or 651-407-2001.
- If you would like to speak to the school board, you will be recognized during Public Comment. The public may comment on any item on the agenda. The school board generally does not take action on any issue that is not on the agenda. Concerns or questions are forwarded to the superintendent for review and recommended action before consideration by the school board. Unless requested by a school board member, items on the consent agenda are not discussed by the school board at the meeting.
- The chairperson will ask citizens in attendance to sign in if they wish to address the school board. If you are late and wish to speak, please give your name, address, and agenda number to the clerk when you arrive.
- Individuals will be recognized in the order received. Since we are videotaping tonight's meeting for delayed broadcast, individuals who wish to address the school board or ask questions need to go to the microphone. Please state your name and address after being recognized and limit your comments to three minutes (approximately 450 written words). Everyone wishing to comment will be recognized and heard before anyone speaks twice.



**MAHTOMEDI PUBLIC SCHOOLS**  
Individual Attention with a World View

**ADDENDUM TO AGENDA**  
**BOARD OF EDUCATION**  
**June 12, 2008**

**Action Items**

**9.A. Approval of Spanish 6-12 Curriculum Review and Proposal**

Sue Ann Gruver will not be in attendance at this meeting. Ann Garry, Spanish Teacher at the High School, will present the work of the curriculum review team. A request from the team is to add two College in the Schools courses for next year at the high school level. I recommend your approval to add these two courses.

**Consent Items**

Two items that need some clarification:

**14.C. Approval of International Travel Request - High School French**

I approved this travel as per policy 610 in advance of your review because we needed to activate district insurance coverage prior to the travel. I granted approval as per policy so this is now on the consent agenda.

**14.E. Personnel #3 and #4**

Walter Dowling is a probationary teacher at the Mahtomedi Learning Center. John Sedey is recommending we not renew his contract due to performance issues so I am seeking your approval to non-renew.

# Minutes of Study Session

## Board of Education Mahtomedi Public Schools

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A Study Session of the Board of Education of the Mahtomedi Public Schools was held **May 8, 2008**, beginning at 5:00 PM in the Mahtomedi District Education Center – Community Room.

1. CALL TO ORDER

Chair Steve Wolgamot called the study session to order at 5:15 p.m.

2. ROLL CALL OF ATTENDANCE

Present: John Belisle; Cathy Dalton (arrived at 5:45 p.m.); Kevin Donovan; Bill Roberts (arrived at 5:35 p.m.); Judy Schwartz (arrived at 5:25 p.m.); Steve Wolgamot; and Superintendent Mark Wolak, ex officio.

3. DISCUSSION/INFORMATION ITEMS

A. Discussion of Impact of Demography Study on Future Facility Space Needs

On April 10, 2008, the school board heard a report on enrollment projections from Dr. Hazel Reinhardt. The enrollment/demography report will assist the school board and administration to plan more accurately for future facility needs.

School board chair Steve Wolgamot suggested board members identify beliefs regarding the demography report in order to collect ideas and develop several enrollment scenario plans. The following is a listing of initial beliefs identified by the board members and district administration:

- The school district will continue to experience a decline in the number of resident students over the next five years.
- The school district will continue to experience a positive in-migration of students at the middle school and high school levels, in particular 6<sup>th</sup> grade and 9<sup>th</sup> grade.
- The number of school-age children in the area is declining for all school districts, in particular, on the north side of Washington County.
- Over 12 percent of resident students currently attend non-public schools. The average in Minnesota is 8.7 percent.
- Delivery of instruction today requires that teaching space be flexible in design to allow for small group instruction (literacy blocks), project-based student learning (engineering program), and team meeting spaces for teachers and support staff (professional learning communities).

- Improvements to technology will continue to impact how instruction is delivered and how students access learning programs and opportunities.
- The reputation of the Mahtomedi School District is based on “excellence in public education” and “small school size” for meeting individual needs.
- Mahtomedi School District will continue to experience a high number of children per household given the quality of the school programs and services.

The school board, administration, and Johnson Controls team discussed aspects of the report and developed a list of questions to address during the planning process.

4. ADJOURNMENT

Roberts moved, Belisle seconded, adjournment. Meeting adjourned at 6:50 p.m. Carried.

KEVIN P. DONOVAN, CLERK

# Minutes of Regular Meeting

## Board of Education Mahtomedi Public Schools

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A Regular meeting of the Board of Education of the Mahtomedi Public Schools was held **May 8, 2008**, beginning at 7:00 PM in the Mahtomedi District Education Center – Community Room.

1. CALL TO ORDER

Meeting called to order at 7:05 p.m. by Chair Steve Wolgamot.

2. ROLL CALL OF ATTENDANCE

Present: John Belisle; Cathy Dalton; Kevin Donovan; Bill Roberts; Judy Schwartz; Steve Wolgamot; Superintendent Mark Wolak, ex officio; and Alec Nicholson, Student Representative.

3. APPROVAL OF THE AGENDA

Roberts moved, Dalton seconded, approval of the agenda. Carried.

4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items

Roberts moved, Donvoan seconded, approval of the actions recommended on the consent agenda. Carried.

5. PRESENTATIONS/RECOGNITION

A. Wildwood Elementary School - "A Student's Day at Wildwood"

Principal Mark Hamre introduced staff members Judy Livingston, Heidi Springborg, Marianne Rice, and Carlyne Zieske to share a typical student day at Wildwood Elementary School. The presentation included a report on the improved student academic performance based on recent assessment data.

B. Alec Nicholson, School Board Student Representative

Alec Nicholson provided a report on current activities at the High School. In addition, he introduced Marjorie Odegard student representative for next school year. Since this was the final school board meeting for Nicholson, School Board Chair Steve Wolgamot presented a school bell and thanked Alec for his year of service.

6. PUBLIC COMMENT

None.

7. REPORT FROM STUDENT REPRESENTATIVE

See agenda item #5.B.

8. APPROVAL OF MINUTES

A. April 10, 2008 - Regular Meeting

Schwartz moved, Roberts seconded, approval of the minutes from the April 10, 2008, regular school board meeting. Carried.

B. April 10, 2008 - Study Session

Donovan moved, Roberts seconded, approval of the minutes from the April 10, 2008, school board study session. Carried.

9. ACTION ITEMS

A. Approval of Proposed Expenditure Reduction Plan for 2008-2009

Denise Sundstrom, Director of Business Services, presented a list of spending reductions for the 2008-2009 school year. Spending reductions are needed since funding from the State of Minnesota reflects a one percent increase and school district spending is estimated to increase by three percent. Superintendent Mark Wolak noted the spending reductions of \$500,000 represent approximately two percent of the total general fund budget. Administrators developed the spending reductions and, to the extent possible, kept reductions away from the classroom. Wolak noted that future spending reductions will likely reduce teaching positions and increase class sizes. Of the total spending reduction, \$314,000 or 63 percent occurred at the district level. School board director John Belisle asked if future efficiencies might occur if there was greater alignment of the Middle School and High School schedule and course offerings. Wolak noted that a study team will begin a review of 6-12 alignment this summer and complete a report for the school board by December 2008. School board chair Steve Wolgamot thanked administration for the careful deliberation required to produce a spending reduction that still maintained current teachers and class sizes. Sundstrom reported that the district has cut spending five of the past six years in order to maintain a balanced revenue and expenditure budget. Roberts moved, Schwartz seconded, approval of the proposed expenditure reduction plan for 2008-2009. Carried.

10. DISCUSSION/INFORMATION ITEMS

A. Calendar of Events

Chair Steve Wolgamot reviewed the calendar of events.

B. Hear Report on Mahtomedi Q-Comp Proposal

Assistant Superintendent Sue Ann Gruver shared a plan developed by a team of teachers for alternative compensation pay under the Minnesota Q-Comp Program. School board members complimented teacher leaders for their work on the plan. The Mahtomedi Education Association will conduct a vote by membership on the plan in June and, if approved by a majority of members, will submit the plan for state approval by the end of June.

C. Policies

1. Second Reading of Policy 705 – Investments

No recommended changes.

2. Second Reading of Policy 706 - Acceptance of Gifts

No recommended changes.

3. Second Reading of Policy 706.1 - Expenditures - Payment for Goods and Services

No recommended changes.

11. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

No report.

B. East Metro Integration District 6067 (EMID)

School board clerk Kevin Donovan reported on the recent inquiry of Mounds View School District to partner with EMID in a future integration cooperative agreement.

C. Minnesota School Boards Association (MSBA) Legislative Liaison

School board treasurer Cathy Dalton reported on recent legislative activities.

D. Northeast Metro 916 Board

School board member John Belisle reported that North Branch School District decided to leave District 916 due to the impact of local spending reductions.

12. SUPERINTENDENT'S REPORT

No report.

13. ADJOURNMENT

Roberts moved, Belisle seconded, adjournment. Meeting adjourned at 8:37 p.m. Carried.

14. CONSENT AGENDA ITEMS (Items Approved Under #4)

- A. Approval to Pay Bills
- B. Approval of Wire Transfer Transactions
- C. Approval of Resolution with St. Cloud State University to Participate in Student Teaching Program
- D. Approval of Membership in Minnesota State High School League
- E. Gifts/Grants
  - 1. Approval of Donation from Wal-Mart Foundation to Mahtomedi High School Students Against Destructive Decisions (SADD) - \$2,000
  - 2. Approval of Donation from Kramer-Berg American Legion Post 507 to Mahtomedi Area Community Education Summer Recreation Program - \$2,000
  - 3. Approval of Donation from Kramer-Berg American Legion Post 507 to Mahtomedi Area Community Education Environmental Fair - \$500
  - 4. Approval of Donation from Kramer-Berg American Legion Post 507 to Mahtomedi Area Community Education Senior Men's Softball League - \$500
  - 5. Approval of Donation from Comstock & Sons, Inc. to Mahtomedi Area Community Education Rite of Spring - \$500
  - 6. Approval of Donation from Mahtomedi "M" Club to Mahtomedi High School Interact - \$300
  - 7. Approval of Donation from Mahtomedi Education Association to Mahtomedi High School Celebration of Excellence - \$250
  - 8. Approval of Donation from Nicholas and Carrie Ardito to Mahtomedi High School Celebration of Excellence - \$250
  - 9. Approval of Donation from Gary Mulcahy, Sr. to Mahtomedi High School Celebration of Excellence - \$250
- F. Personnel
  - 1. Approval of Contracts and Work Agreements
    - a. Tamara Ordahl - Long-Term Substitute Art Teacher - Wildwood Elementary School (4/16/08 to 6/6/08)

2. Approval of Leaves of Absence
  - a. Sara Dusek - First Grade Teacher - Wildwood Elementary School (8/25/08 to 10/13/08)
  - b. Ann Gale - Sixth Grade Teacher - Mahtomedi Middle School (5/27/08 to 6/5/08)
3. Approval of Extended Leave (Bridge for Retirement)
  - a. Joyce Roddy - English Teacher - Mahtomedi High School (2008-2013)
4. Approval of Resignations/Retirements/Terminations
  - a. Sue Ann Gruver - Assistant Superintendent - District Office (6/30/08)
5. Approval to Rescind Board Action Taken on April 10, 2008
  - a. Carlson, Brooke - Rescind approval of Continuing Contract Status
6. Approval of Fourth Year Probation
  - a. Carlson, Booke

KEVIN P. DONOVAN, CLERK

# Minutes of Study Session

## Board of Education Mahtomedi Public Schools

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A Study Session of the Board of Education of the Mahtomedi Public Schools was held **May 22, 2008**, beginning at 5:30 PM in the Mahtomedi District Education Center – Community Room.

1. CALL TO ORDER

Chair Steve Wolgamot called the study session to order at 5:30 p.m.

2. ROLL CALL OF ATTENDANCE

Present: John Belisle; Cathy Dalton; Kevin Donovan (arrived at 5:45 p.m.); Bill Roberts (arrived at 6:10 p.m.); Judy Schwartz (arrived at 6:10 p.m.); Steve Wolgamot; and Superintendent Mark Wolak, ex officio.

3. DISCUSSION/INFORMATION ITEMS

A. Hear Educational Adequacy Report from JCI and Cunningham Group Architects

Cunningham Group Architects presented the Educational Adequacy Report for each learning site in the school district. The report includes an overview of instructional space, an in-depth analysis of the school facility, architectural narrative, listing of potential improvements/solutions, and input from meetings with staff. A copy of the entire report is available at the district office for citizen review.

The next phase of the study process is a Facility Needs Report. This report will be presented to the school board at a study session scheduled for Thursday, June 26, at 5:30 p.m. at the District Education Center.

B. Hear Proposal for Improved Recreation Facilities from Community Group

Several community leaders representing Mahtomedi Community Associations presented a proposal for large-scale improvements to the district athletic and recreation complex. Presenters of the plan were Mark Hjelle, Herb Gibson, and Bob Shultz. The comprehensive plan specifies that the costs of all improvements, including ongoing operating costs, will be paid with funds raised privately and will not require school district funding. Community leaders reviewed elements of the plan and proposed location of fields and facilities. School board members asked clarifying questions and thanked the community leaders for their vision and strong collaborative efforts to develop the proposal. School board members noted additional time is needed to study the proposal. Community leaders requested

endorsement of the proposal. School board chair Steve Wolgamot stated that while the vision of the proposal is strong and exciting, more study and dialogue is needed prior to school board endorsement of the proposal.

The school district comprehensive facility planning is under way. To date, the demography/enrollment report and the educational adequacy reports are completed. The school board will review the facility needs report on June 26. After review of all three reports, the school board, administrators, Johnson Controls team, and the Citizen Facility Group will begin work on a future solution for Mahtomedi schools.

4. ADJOURNMENT

Roberts moved, Belisle seconded, adjournment. Meeting adjourned at 6:50 p.m.  
Carried.

KEVIN P. DONOVAN, CLERK

**Mahtomedi Public Schools  
6-12 Spanish Curriculum Review  
Summary of Findings and Recommendations  
June 12, 2008**

The 6-12 Spanish team met over the course of the past year to review the current courses and curriculum.

**Spanish Review Committee Members**

Brooke Carlson	Spanish Teacher	Middle School
Christa Kurtz-Huber	Spanish Teacher	Middle School
Anthony Govrik	Spanish Teacher	Middle School
Ann Garry	Spanish Teacher	High School
Rob Garry	Spanish Teacher	High School
Jennifer Merthan	Spanish Teacher	High School
John Deir	Principal	High School
Sharon Zweber	Principal	Middle School
Denise Waalen	Principal	O.H. Anderson
Mark Hamre	Principal	Wildwood
Sue Ann Gruver	Assistant Superintendent	District Office

The vision and goals of the department were reviewed and affirmed for this review cycle.

**Mission:**

The mission of Mahtomedi’s World Language program is to encourage and prepare our students to communicate effectively in a global society and develop respect and understanding of other cultures.

**Goals:**

The goals below include the national and state world language standards.

Students shall be able to:

- ✓ Communicate in a language other than English
- ✓ Gain insight into different languages and cultures
- ✓ Make connections with other disciplines
- ✓ Enrich their lives by participating in multilingual communities
- ✓ Celebrate the pure joy of learning a language and culture
- ✓ Prepare for college and/or lifelong learning

The committee began their work with a review of current number of minutes of class offerings at each level.

**Currently Spanish is taught for the following minutes in our schools:**

Wildwood O.H. Anderson	K-5	K-5: 30 min. x twice every five days. There are two formal written assessments each year in grades 3-5. Informal assessments are given often.	Focus on reading, writing and oral assessments.
Middle School	6th grades: 44 minutes x 5 days for two quarters.	6th and 7th grade share the same text book. 6th grade uses first half of book.	
Middle School	7th grade: 44 min. every other day all year.	7th grade uses the second half of the sixth grade book.	Oral assessments need to move to 7th grade.
	8th grade: 44 min. every day, all year	8th grade: Currently students complete Spanish I	
High School	9-12 grades	86 minute periods/quarter or semester	

**Research of Best Practice**

During the 2007 summer months the committee completed research on the following topics:

- ✘ Common assessments are needed at the middle school in Spanish
- ✘ Assessment protocols and rubrics for seventh graders to advance to Spanish II
- ✘ College in the Schools option for Spanish
- ✘ Enrichment courses for future implementation beginning in 2008-2009 and beyond
- ✘ Review of the national world language standards and the development of K-U-D's for 6-12
- ✘ Looking for connections between Spanish and the Engineering Leadership Program at MHS
- ✘ Review of other districts Spanish program (Edina, Valley Crossing, Mounds Park Academy) What courses/assessments/etc. are they offering students? Is rigor the same?

In August, 2007 the committee reconvened to hear the results of the research and a status check of the match between courses offered and the skills students bring to each grade level. The current sixth grade class at the middle school is the first class to have Spanish continuously since kindergarten. After research and dialogue the committee recommends bringing a Spanish II option to the middle school in eighth grade. Assessment protocols and rubrics were developed to pretest students for this option.

At the high school level there are a growing number of tenth graders completing all Spanish course options. College in the Schools (CIS) offers five credits per class with two courses available for these students.

**ACTION ITEM:**

The school board adopts the Mahtomedi 6-12 World Language Standards, K-U-D's (Know, Understand, Do), and course alignment for implementation in 2008-2009. The district will purchase textbooks and materials to support these academic standards. The course alignment changes and costs are as follows:

<b>Course</b>	<b>Grade</b>	<b>Vendor/Text</b>	<b>Resources</b>
<b>Spanish IA:</b>	Sixth Grade	<b>Holt, Rinehart and Winston: Expresate</b>  <b>Workbooks will be provided for this course at sixth grade ONLY for the life of the adoption.</b>	Students will have CD of text only. Classroom sets of texts available as resource. 35 copies available in MHS Media center.
<b>Spanish IB:</b>	Seventh Grade	<b>Holt, Rinehart and Winston: Expresate</b>	Students will have CD of text only. Classroom sets of texts available as resource. 35 copies available in MHS Media center.
<b>Spanish II:</b>	Eighth Grade	<b>Holt, Rinehart and Winston: Expresate</b>	Students will have CD of text only. Classroom sets of texts available as resource. 35 copies available in MHS Media center.
<b>Spanish III:</b>	9 <sup>th</sup> grade: (first opportunity to take this) If student took eighth grade off, they would take a quarter of Spanish Ib and then Spanish II for a semester. Open to all 9-12 <sup>th</sup> grade students.	<b>Holt, Rinehart and Winston: Expresate</b>	Students will have CD of text only. Classroom sets of texts available as resource. 35 copies available in MHS Media center.

<b>Spanish IV:</b>	This course will be replaced by CIS.	None	
<b>AP Spanish:</b>	This course will be replaced by CIS.	None	
<b>1003 CIS</b>	Open to all students after Spanish III. Open to all 9-12 <sup>th</sup> grade students.	Pearson	Text and workbook will be provided to all students.
<b>1004 CIS</b>	Open to all students after CIS 1003. Open to all 9-12 <sup>th</sup> grade students.		Note: These courses will replace Spanish IV (open for students after Spanish III) and AP Spanish:
<b>El Puente</b>	Open to all 9-12 <sup>th</sup> grade students. CIS 1003, CIS 1004 or AP Spanish		This course is for the student who has completed CIS and/or AP Spanish and wants to further develop their Spanish. This course will complement and refine what they have learned throughout their study of Spanish.

### Adoption Costs to District:

<b>Course</b>	<b>Vendor/Title</b>	<b>Cost</b>
Spanish 1A- Spanish IV	Holt, Rinehart & Winston	\$47,103.12
College in the Schools	Pearson, Prentice Hall	\$ 6,854.02
<b>Total Cost of Implementation</b>		<b>\$53,957.14</b>

### College in the Schools (CIS)

**CIS courses 1003 and 1004** will be offered at the high school beginning in the fall of 2008. Two of our current Spanish teachers, Ann Garry and Jenny Merthan, have applied and been formally accepted by the University of Minnesota as the teachers for these college level courses in Mahtomedi.

### Background on CIS:

Ann Garry researched the College in the Schools program offerings at the University of Minnesota. White Bear Lake is the only district that offers this option in our area. Ann taught CIS Spanish in Eden Prairie.

These courses were very popular in Eden Prairie. Students enrolled in the courses are eligible for five semester credits for each course. There is a fee to the University that students must pay for these credits. It will be approximately \$145 in the coming year. All MN and Wisconsin colleges/universities accept these credits. If other colleges/universities accept AP credits they accept College in the Schools. These courses were listed in the registration guide for 2008-2009. To date there are 90 students registered for CIS 1003 and 60 students registered for CIS 1004.

There is a final test that students must pass to attain the college credit. Ann shared the text and sample tests. The curriculum includes art, music and reading which is included on the tests. The tests have been developed by the U of MN professors. There is a website that supports the CIS curriculum.

The CIS (College in the Schools) Spanish course leaves about 5 weeks to add a novel study or another activity/curriculum in one semester. At the end of the semester the student receives a high school credit and the 5 semester credits at the U of MN.

The teachers interested in CIS must be approved by the UM and go through training and orientation. In addition, the professors observe each classroom a few times a year. When accepted as a CIS teacher the Mahtomedi staff member becomes an adjunct teacher at the U of MN and has access to the university resources.

The students go on a field trip to the U of MN to sit in the same class. This is the highlight of the class for them. Mahtomedi students become official U of MN students with ID's, etc. They actually have to register.

## **Common Assessments**

The committee agreed that the following common assessment procedures and protocols will be used by all teachers of the following courses:

### **Spanish IA:**

Sixth grade:

Spanish offered every other quarter. Should there be an oral exam at the end of quarter? At high school there are four oral exams for Spanish. In sixth grade the end of quarter exam (written) will mirror the high school exam for this course at the end of the mid-term final. This is equivalent to a semester at the high school.

### **Seventh Grade: Spanish IB**

At high school there are four oral exams for Spanish I.

In seventh grade there will be two oral exams. The end of quarter exam (written) will mirror the high school exam for this final course exam. This is equivalent to a semester at the high school. The minimum grade to progress on to Spanish II is a 73% or a "C".

**Beginning in 2008-2009 sixth and seventh grades will give two oral exams each year to match Spanish I. This will be evaluated at the end of next year. Mid-term exam at high school will mirror the seventh grade exam.**

**Eighth Grade: Spanish II (2009-2010)**

One oral per quarter.

Mid-term and final will be identical to the high school exams.

These tests will be given at semester and end of year.

**Spanish III:**

Four orals, chapter/quizzes/mid and end of quarter tests are completely aligned.

**CIS**

The assessments are prescribed by the University for these classes. They are rigorous writing and oral fluency exams.

**Next Steps: CURRICULUM WRITING: SUMMER**

Common vocabulary will not be developed for Spanish I-III.

1. Writing common assessment team: this team will develop/assign the rubrics.
2. High School mid-term and course final will be developed for each course and use it throughout the year. The middle school will use the revised exams at the end of their year (2009). Exams for end of courses need to be common. Individual assessments will be developed as the year progresses.
3. Middle school teachers will meet separately to develop the template for quizzes and unit tests with grading components and weighting.
4. CIS (College in the Schools) may need syllabus ready by August.
5. Adapting the current activities/rubrics from current series to the HOLT materials.

## Breakdown of Spanish One Standards K U D

**Course Name: \_\_\_\_\_Spanish Level One H.S.\_\_\_\_\_**

Students should be able to:

<b>Standard</b>	<b>Know (Facts/Vocabulary)</b>	<b>Understand (Concepts and Principles)</b>	<b>Do (Skills)</b>
Communication 1.1,1.2 Comparisons 4.1 Communities 5.1	Numbers 0-10 Alphabet Day/Date Countries and Capitals Introductions	Pronunciation of vowel sounds and Alphabet Punctuation Calendar 1 <sup>st</sup> /2 <sup>nd</sup> /3 <sup>rd</sup> person *Spanish Speaking Countries	Short conversations to find out basic information ie... name (1 <sup>st</sup> and last), origin, phone number, acknowledging introduction, farewell. Identify and label Spanish speaking countries on a map.
Communication 1.1,1.2 Cultures 2.1 Comparisons 4.1 Communities 5.1	People Professions Greetings Subject Pronouns Activities	*Formal/Familiar Subject pronouns Verb "Ser" Verb "Gustar" Question/Answer relationship	Formal and familiar conversations. Changing subjects to pronouns. Question / Answer relationship.
Communication 1.1,1.2, 1.3 Cultures 2.1, 2.2 Connections 3.1 Comparisons 4.1 Communities 5.1	Colors Clothing Appearance Personality	Noun / Adjective location Noun / adjective agreement Singular and plural of nouns *La Musical Texan	Interview another person in Spanish. Give a 3 <sup>rd</sup> person description of someone. Read article about Tejano music and view Selena video.

<b>Standard</b>	<b>Know (Facts/Vocabulary)</b>	<b>Understand (Concepts and Principles)</b>	<b>Do (Skills)</b>
Communication 1.1,1.2, Cultures 2.1 Comparisons 4.1 Communities 5.1	Family Numbers 1-1 million Day / Month / Date Possessive	Family Descriptions Numbers and *Punctuation Showing possession *Latin celebration in U. S. *Quinceañera	Describe family and family relationships to speaker. Identify the ownership of materials Tell age Read about quinceañera and do internet activity.
Communication 1.1,1.2, 1.3 Cultures 2.1, 2.2 Comparisons 4.1 Communities 5.1	Classes School Activities Classroom Objects Words of frequency	Location of words of frequency “AR” verb conjugation Tenor (queue) Hay (queue) *México	Describe Obligations Present tense narrations
Communication 1.1,1.2, Comparisons 4.1 Communities 5.1	Time Food Interrogatives Locations	Estar Going to places	Describe the location of objects Describe time of day and time of events. Interviews in present tense about obligations
Communication 1.1,1.2, 1.3 Cultures 2.1 Comparisons 4.1 Communities 5.1	Free time activities Sequencing of events	Ir + a + Infinitivo “ir” ana “er” conjugations Conocer *El Zocalo de México *Young people in México	Speaking about future activities and events. Present tense description and narration.

<b>Standard</b>	<b>Know (Facts/Vocabulary)</b>	<b>Understand (Concepts and Principles)</b>	<b>Do (Skills)</b>
Communication 1.1,1.2, 1.3 Cultures 2.1, 2.2 Communities 5.1. 5.2	Feelings and Invitations	Gustar Personal “a” Acabar de  *La Música	Describe likes and dislikes Meeting people Describe activities that just happened Make, accept/decline invitations
Communication 1.1,1.2, Cultures 2.1 Comparisons 4.1 Communities 5.1	Sports (equipment) Making comparisons Locations of sports Activities	Boot verbs Making comparisons about activities and age Saber vs. conocer  *Baseball	Making comparisons
Communication 1.1,1.2, 1.3 Cultures 2.1, 2.2 Connections 3.1 Comparisons 4.1 Communities 5.1. 5.2	Weather Tener expressions	Present progressive Direct Object pronouns  *Puerto Rico	Use of direct object pronouns Describe current weather conditions/give weather report

## Breakdown of Spanish K U D Course Name: Spanish II

Students should be able to:

<b>Standard</b>	<b>Know (Facts/Vocabulary)</b>	<b>Understand (Concepts and Principles)</b>	<b>Do (Skills)</b>
Communication 1.1, 1.2, 1.3 Communities 5.1	Vocabulary necessary to talk about airplane travel.	International airplane travel, necessary documents and procedures (passport, customs).	Create a dialogue about traveling via airplane. Read airline web page(s) to answer questions and plan an itinerary. Students share and discuss where they have traveled in the world and indicate places on the map.
Communication 1.1, 1.2 Comparisons 4.1	Vocabulary necessary to talk about the past.  Conjugations of the preterite tense (regular and irregular verbs).	Use of Preterite tense (regular & irregular verbs)	Talk about events in the past, using the preterite tense. Sharing personal travel experiences using the past tense.
Communication 1.1, 1.2, 1.3 Cultures 2.2 Connections 3.1, 3.2 Comparisons 4.2	Vocabulary necessary to talk about art and art exhibits.	Process of art analysis including mood, color, themes, tone.  Presence of Latino Art in Chicago.	Discussion of paintings and interpretations of art. Basic written analysis of several works of art.

<b>Standard</b>	<b>Know (Facts/Vocabulary)</b>	<b>Understand (Concepts and Principles)</b>	<b>Do (Skills)</b>
Communication 1.1, 1.2 Cultures 2.2 Comparisons 4.1, 4.2 Communities 5.1, 5.2	Vocabulary to talk about food and typical foods of Puerto Rico.	Variation in cuisine among Caribbean and Latin American countries.	Identify and describe typical foods of Puerto Rico.  Read authentic menu(s) to complete comprehension activity, order a meal and calculate cost.  Use present and preterite tenses to describe foods and to discuss food preferences.
Communication 1.1, 1.2, 1.3 Comparisons 4.1	Conjugations of present tense stem-changing verbs.	What is the stem of a verb  Four categories of stem-changing verbs and forms that require a change in spelling	Create a short story based on a series of pictures.  Ask/answer questions using stem-changing verbs.
Communication 1.1, 1.2 Comparisons 4.1	Conjugations of the preterite tense(regular and irreg. verbs).  Conjugations of preterite verbs with stem-changes	Use of the preterite tense to talk about completed actions in the past.	Ask/answer a series of questions using the preterite tense.  Learn song to help remember irregular preterite forms.
Communication 1.2 Cultures 2.1 Connections 3.1 Comparisons 4.2 Communities 5.1, 5.2	Vocabulary necessary to talk about means of communication such as newspapers and TV news.		Scan newspaper articles from Spanish-speaking countries and identify main points.

<b>Standard</b>	<b>Know (Facts/Vocabulary)</b>	<b>Understand (Concepts and Principles)</b>	<b>Do (Skills)</b>
Communication 1.1, 1.2 Comparisons 4.1	Demonstrative adjectives and pronouns	Understand the difference between a demonstrative adjective and pronoun.	Use demonstratives to identify objects.
Communication 1.1, 1.2 Cultures 2.2 Connections 3.1 Comparisons 4.1, 4.2 Communities 5.1	Vocabulary necessary to talk about childhood activities.  Conjugations of the imperfect past tense.	Uses of the imperfect tense to express repeated actions and descriptions in the past.  Definition and examples of legends.	Give a personal account of one's childhood using expressions of frequency, the imperfect tense and reflexive verbs.  Discuss family members, relationships and childhood.  Read and interpret an Aztec legend and relate it to other commonly known legends.
Communication 1.1, 1.2 Comparisons 4.1	Possessive adjectives and pronouns	Placement and use of possessives.	Use possessives to identify objects and discuss family relationships.
Communication 1.1 Comparisons 4.1	Meanings and conjugations of reflexive verbs.	Appropriate use of reflexive verbs to express emotion.	Give a personal account of one's childhood using expressions of frequency, the imperfect tense and reflexive verbs. Identify how one feels in given situations.

<b>Standard</b>	<b>Know (Facts/Vocabulary)</b>	<b>Understand (Concepts and Principles)</b>	<b>Do (Skills)</b>
Communication 1.1, 1.2, 1.3 Comparisons 4.1 Communities 5.1, 5.2	Vocabulary necessary to talk about celebrations such as birthday parties and weddings.	Components/ cultural differences of birthday celebrations in Spanish-speaking countries.  Usage of (contrasting) the preterite and imperfect tenses.	Answer personal questions about family celebrations and past experiences.  Create a pamphlet that includes pictures and written descriptions of a special event in the past(emphasis on pret & imperfect uses).
Communication 1.1, 1.2 Comparisons 4.1	Conjugations and uses of the progressive tenses.	Use of progressive tenses is not as common in Spanish as in English.  When to use progressive tenses	Talk about activities that are occurring now. Describe pictures/scenes using the progressive tenses.
Communication 1.1, 1.2, 1.3 Cultures 2.2 Comparisons 4.2	Vocabulary necessary to talk about foods, typical Mexican dishes and to order in a restaurant.  Vocabulary pertaining to the city.	Characteristics and ingredients of Mexican cuisine.	Ask/answer questions about going out in the city and going to the movies.  Describe a typical night using relevant vocabulary and the present and past tenses.  Create act out a restaurant skit with roles of clients and customers.

<b>Standard</b>	<b>Know (Facts/Vocabulary)</b>	<b>Understand (Concepts and Principles)</b>	<b>Do (Skills)</b>
Communication 1.1, 1.2 Comparisons 4.1	Direct and Indirect object pronouns.	Placement and use of direct and indirect object pronouns.  Using both a direct and indirect object pronoun in a sentence. (order and placement)	Use direct, indirect and double object pronouns to answer oral and written questions.  Listen to song and ID pronouns.
Communication 1.1, 1.2 Cultures 2.1 Connections 3.1 Comparisons 4.2 Communities 5.1	Vocabulary to talk about daily routine, health and exercise.	Concepts of health and wellness  Food pyramid	Read about San Juan, Puerto Rico and discuss aspects of Puerto Rican history and culture. Ask/answer questions about daily routines and health and fitness.
Communication 1.1, 1.2 Comparisons 4.1	Conjugations and use of formal singular and plural commands.	Situations that require use of formal commands.  Pronoun placement with commands	Use oral and written commands to give instructions.  Watch video and identify commands.  Simon(a) dice...
Communication 1.1, 1.2 Cultures 2.1 Connections 3.1 Comparisons 4.2	Vocabulary to talk about the beach, beach activities.  Vocabulary to talk about household chores and responsibilities.  Adverbs <b>-mente</b>	Puerto Rico is part of U.S. National Park/Forest system.  Use of adverbs in a sentence.	Read and watch video about El Yunque National Park in Puerto Rico.  Talk about chores and responsibilities around the house.

<b>Standard</b>	<b>Know (Facts/Vocabulary)</b>	<b>Understand (Concepts and Principles)</b>	<b>Do (Skills)</b>
Communication 1.1, 1.2 Comparisons 4.1	Conjugations and use of informal commands.	Situations that require use of informal commands.  Pronoun placement with commands	List commands students hear/give around the house.  Read short story <u>El Roque</u> and answer comprehension questions.  Use commands to give instructions.
Communication 1.1, 1.2, 1.3 Cultures 2.1, 2.2 Connections 3.1, 3.2 Comparisons 4.2 Communities 5.1	Vocabulary pertaining to Day of the Dead.	What is an ofrenda When and where the Day of the Dead is celebrated.	View photos of Day of the Dead and identify customs. Read about ofrendas and see examples of several types. Create and display an ofrenda and write a paragraph describing and reflecting on its contents.
Communication 1.1, 1.2, 1.3 Cultures 2.1, 2.2 Connections 3.1, 3.2 Comparisons 4.2 Communities 5.1	Vocabulary pertaining to Carnival celebrations.	What is Carnival When and where Carnival is celebrated	Read about Carnival celebrations and answer comprehension questions. View photos of Carnival celebrations. Create typical Carnival masks.

## Breakdown of Spanish K U D Course Name: Spanish III

Students should be able to:

<b>Standard</b>	<b>Know (Facts/Vocabulary)</b>	<b>Understand (Concepts and Principles)</b>	<b>Do (Skills)</b>
Communication 1.1, 1.2 Comparisons 4.1	Vocabulary to describe physical characteristics and personal traits.	Use forms of adjectives and understand how they correspond to nouns. Uses of ser and estar.	Describe people and places appropriately in given situations. Listen to descriptions and identify people according to their characteristics.  Differentiate between ser and estar and use them appropriately.
Communication 1.1, 1.2 Communities 5.1	Vocabulary to talk about frequent occurrences in the past.  Imperfect verb tense endings.	Imperfect tense and when it is used to talk about the past.	Talk about childhood activities.
Communication 1.1, 1.2, 1.3 Comparisons 4.1	Conjugations of preterite and imperfect tenses.	Understand specific uses of preterite and imperfect tenses to talk about the past.	Create and act out a short dialogue that demonstrates an action in the past(preterite) that interrupts and ongoing action(imperfect).  Complete paragraphs with the appropriate forms of the preterite/imperfect. Describe pictures/scenes using

<b>Standard</b>	<b>Know (Facts/Vocabulary)</b>	<b>Understand (Concepts and Principles)</b>	<b>Do (Skills)</b>
Communication 1.1, 1.2, 1.3 Cultures 2.2 Connections 3.2 Comparisons 4.1, 4.2 Communities 5.1, 5.2	Definitions of legend, fable and fairy tale.	Characteristics of legend, fable and fairy tale.  Common/well-known legends, fables and fairy tales in our culture.	pret/imperfect tenses.  Read an authentic legend in Spanish and complete a story map.  Create and illustrate an original fable that has a moral/lesson. Incorporate relevant vocabulary and preterite and imperfect tenses.  Present original fable to the class.
Communication 1.1, 1.2, 1.3	Present perfect and Pluperfect conjugations. Irregular past participles.	Usage of the perfect tenses to express the past.	Discuss activities the students have/have not done in the past.  Create and act out dialogues based on situations.
Communication 1.1, 1.2, 1.3 Cultures 2.2 Communities 5.1, 5.2	Vocabulary to identify and describe clothing and fashion accessories.  International fashion designers (focus on Latino designers)	Variety of fashion/ what is high fashion	Present a mini-fashion show that demonstrates the fashion of MHS.  Read critiques of fashion and recommend stores.  Discuss personal ideas about and definitions of fashion.  Visit websites of designers and read short biographies. Give opinions on current fashion designs and compare prices.

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<b>Standard</b>	<b>Know (Facts/Vocabulary)</b>	<b>Understand (Concepts and Principles)</b>	<b>Do (Skills)</b>
Communication 1.1, 1.2 Comparisons 4.1	Verbs gustar, encantar, fascinar, interesar, molestar, faltar, caer bien/mal, quedar	How to use verbs such as gustar in a sentence with an indirect object	Express likes and dislikes (focus on clothing and fashion)  Ask/answer personal questions
Communication 1.1, 1.3 Comparisons 4.1	Prepositions por and para	Understand specific uses of por and para.	Create written examples to demonstrate uses of por and para.  Read Children’s stories and identify uses of por and para within the stories.
Communication 1.1, 1.2, 1.3 Comparisons 4.1	Conjugations of regular and irregular verbs in the future tense.	Use of informal (ir + a + infinitive) future vs. regular future tense.	Write an essay to express future personal plans. Ask/answer questions about the future. Create and present fortune-teller dialogue/skit.
Communication 1.1, 1.2, Comparisons 4.1 Communities 5.1	Vocabulary to talk about household chores, household objects and responsibilities.  Vocabulary to talk about relationships and emotions.  Reflexive pronouns and conjugations	Use of reflexive verbs to express emotions.  Use of reflexive verbs to express reciprocal actions with plural subjects.	Talk about chores and responsibilities around the house.  Listen to/read advertisements for cleaning companies and identify services.  Discuss qualities students value in relationships.

<b>Standard</b>	<b>Know (Facts/Vocabulary)</b>	<b>Understand (Concepts and Principles)</b>	<b>Do (Skills)</b>
Communication 1.1, 1.2, 1.3 Cultures 2.1 Connections 3.1 Communities 5.1	Vocabulary to talk about volunteering in the community and community improvements.	Recognize problems that face our community and needs of the community.	Do internet activity about youth volunteer programs.  Discuss needs and problems in our community and what one can do to help.  Read and answer questions about Rigoberta Menchu and her contributions/influence.
Communication 1.1, 1.2 Comparisons 4.1	Conjugations of informal, formal and nosotros commands.	Situations that require use of formal, informal or nosotros commands.	Create appropriate commands (in all forms) used in a variety of settings pertaining to volunteer vocabulary. React to statements with appropriate commands.
Communication 1.1, 1.2 Comparisons 4.1	Conjugations of the conditional verb tense.	Understand when the conditional is necessary and compare/contrast it with the future tense.	React to situations by answering the question “What would you do?”
Communication 1.2, 1.3 Cultures 2.1, 2.2 Connections 3.1 Comparisons 4.2 Communities 5.1	Names of Ancient Civilizations of Latin America and where they originated. (Aztec, Taino, Maya, Inca, Miskito, Kuna, Toltec, Zapotec, Olmec)	Basic timeline of pre-Colombian civilizations  Evidence of cultures or elements of cultures in modern society.	Research and create a Smartboard presentation on a civilization. Create a bibliography. Do an oral presentation of facts and visuals about the civilization. Observe and take notes on civilization presentations.

<b>Standard</b>	<b>Know (Facts/Vocabulary)</b>	<b>Understand (Concepts and Principles)</b>	<b>Do (Skills)</b>
<p>Communication 1.1, 1.2, 1.3                      Cultures 2.1, 2.2                      Connections 3.1                      Comparisons 4.2                      Communities 5.1</p>	<p>Vocabulary to talk about ecology and the environment.</p> <p>Vocabulary necessary to talk about art.</p>	<p>Recognize environmental problems that exist in the world today.</p> <p>Understand that not all countries are doing/not doing what the U.S. is/is not doing to address problems.</p> <p>Process of art analysis including mood, color, themes, tone.</p>	<p>Identify environmental issues in the world today and discuss possible solutions.</p> <p>Create and videotape a public service announcement based on an environmental issue.</p> <p>Watch a video about environmental problems in Mexico City and answer questions.</p> <p>Analyze/reflect upon songs and works of art with an environmental message.</p>
<p>Communication 1.1, 1.2, 1.3                      Comparisons 4.1                      Communities 5.1</p>	<p>Present subjunctive conjugations</p> <p>Present Perfect subjunctive conjugations</p> <p>Imperfect subjunctive conjugations</p>	<p>The indicative mood vs. the subjunctive mood</p> <p>Use of the subjunctive mood with impersonal expressions, with expressions of emotion, to express doubt, with expressions of desire, with indefinite clauses, and with conjunctions.</p> <p>When to use the subjunctive with conditional “si” clauses.</p>	<p>Discuss/express wishes and opinions about world issues and problems.</p> <p>Give advice.</p> <p>Reflect on given situations and react using the subjunctive.</p> <p>Read situations and speculate what one would do in each situation.</p>

<b>Standard</b>	<b>Know (Facts/Vocabulary)</b>	<b>Understand (Concepts and Principles)</b>	<b>Do (Skills)</b>
Communication 1.1, 1.2, 1.3 Cultures 2.1 Connections 3.1 Comparisons 4.2 Communities 5.1, 5.2	Vocabulary to talk about animals, camping and the outdoors.  Common animals of the rainforest and of North America.	What is a rainforest?  Where are rainforests located?  What is ecotourism?	Classify and animals and describe their characteristics. Write a poem about an animal.  Read articles/reflect about Costa Rica and initiatives to clean up the environment. Read about ecotourism.  Watch Tropical Rainforest DVD and do comprehension activities.
Communication 1.1, 1.2, 1.3 Cultures 2.1 Comparisons 4.2 Communities 5.1	Vocabulary to talk about graduation from high school.	Similarities and differences between graduation ceremonies in the U.S. and Spanish speaking countries.  Parts of a graduation ceremony	Write a composition about graduation from high school and future plans.  Answer personal questions pertaining to graduation and the students' experiences.  Read a graduation program and listen to a description of the ceremony.  Give advice to graduates using the subjunctive mood and commands.  Create and act out a graduation skit which includes relevant vocabulary and various examples of the subjunctive mood.

<b>Standard</b>	<b>Know (Facts/Vocabulary)</b>	<b>Understand (Concepts and Principles)</b>	<b>Do (Skills)</b>
Communication 1.1, 1.2, 1.3 Cultures 2.1 Connections 3.1 Comparisons 4.2 Communities 5.1, 5.2	Vocabulary to talk about holidays and celebrations in Spanish speaking countries.	Differences/Similarities between holidays in Spanish-speaking countries and with the U.S.  Exposure to a variety of holidays throughout Spanish-speaking countries and in the U.S.	Research a specific holiday or celebration and do a written reflection. Report findings to class.  Read about New Year’s Eve traditions in a variety of countries.  Make a greeting card for a specific holiday or special occasion.  Compare/Contrast traditions and personal experiences.

# Spanish curriculum review survey results- October 2007

The K-12 Spanish Program is currently working on a curriculum review. As part of this process, the Spanish Program surveyed students in grades 8-12, parents and high school staff. This survey was designed to gather information and feedback about the current Spanish program, course offerings and potential changes to the curriculum. A summary of the results follows.

Comments for #4, 9, 11, 13, and #15 were reviewed and discussed. The comments proved to be very informative and helpful when analyzing our current program and planning for the future. Overall, the comments were supportive, positive, and informative. One theme that was evident throughout the comments was that the current program is perceived as a strong and rigorous. The proposed CIS courses were very well received. There were also many comments pertaining to the importance of continuity between schools and between grades/levels and teachers within a school. Another concern expressed was that if Spanish 2 is offered at the Middle School, the students will finish their study of Spanish before their senior year and will forget the material. These are areas of growth that the Spanish Department is trying to address through the curriculum review process.

<b>1. Are you a:</b>		
<b>answer options</b>	<b>Response Percent</b>	<b>Response Count</b>
student	79.60%	355
parent	13.90%	62
staff member	6.50%	29
<i>answered question</i>		446
<i>skipped question</i>		4

<b>2. If you answered "student" please indicate your current grade level:</b>		
<b>answer options</b>	<b>Response Percent</b>	<b>Response Count</b>
8	37.67%	136
9	20.22%	73
10	23.82%	86
11	14.40%	52
12	3.88%	14
<i>answered question</i>		361
<i>skipped question</i>		89

<b>3. Please rate your satisfaction with the K-12 Spanish language program in Mahtomedi.</b>		
<b>answer options</b>	<b>Response Percent</b>	<b>Response Count</b>
very satisfied	12.78%	57
quite satisfied	39.24%	175
satisfied	34.08%	152
somewhat dissatisfied	11.66%	52
dissatisfied	2.24%	10
<i>answered question</i>		446
<i>skipped question</i>		4

4. Please comment on your answer to question #3 so we may better understand your response.	
answer options	Response Count
	410
<i>answered question</i>	410
<i>skipped question</i>	40

5. In what Spanish course(s) are you or your student(s) currently enrolled, or will be enrolled in, for the 2007-2008 school year?		
answer options	Response Percent	Response Count
Spanish I	47.02%	205
Spanish II	21.33%	93
Spanish III	18.58%	81
Spanish IV	10.78%	47
A.P. Spanish	0.69%	3
Spanish Grammar	0.46%	2
Communicating in Spanish	0.23%	1
Not Applicable	7.80%	34
<i>answered question</i>		436
<i>skipped question</i>		14

6. What level(s) of Spanish do you or your student(s) hope to complete during high school?		
answer options	Response Percent	Response Count
Spanish I	11.21%	49
Spanish II	25.40%	111
Spanish III	33.87%	148
Spanish IV	38.22%	167
A.P. Spanish	24.03%	105
Spanish Grammar	4.58%	20
Communicating in Spanish	5.26%	23
Beyond A.P. Spanish (PSEO)	5.49%	24
Not Applicable	7.78%	34
<i>answered question</i>		437
<i>skipped question</i>		13

7. From your experience, how challenging would you rate the current Spanish course offerings?						
answer options	Very challenging	Somewhat challenging	Not very challenging	Not challenging	Don't know	Response Count
Spanish I	41	153	116	66	30	406
Spanish II	55	108	45	2	72	282
Spanish III	31	90	8	0	91	220
Spanish IV	50	17	1	1	102	171
A.P. Spanish	21	4	0	0	111	136
Spanish Grammar	8	4	5	0	115	132
Communicating in Spanish	10	6	2	0	113	131
<i>answered question</i>						438
<i>skipped question</i>						12

8. One option for changing/expanding course offerings is offering Spanish II as an elective in eighth grade at the Middle School. From your current and past experiences in the Spanish program, would you see this change as beneficial for students?		
answer options	Response Percent	Response Count
Yes	70.67%	306
No	29.33%	127
<i>answered question</i>		433
<i>skipped question</i>		17

9. Please explain your answer:	
answer options	Response Count
	396
<i>answered question</i>	396
<i>skipped question</i>	54

10. Did you or your student(s) take Spanish in eighth grade at Mahtomedi Middle School?		
answer options	Response Percent	Response Count
Yes	64.40%	284
No	22.00%	97
Not applicable	13.61%	60
<i>answered question</i>		441
<i>skipped question</i>		9

11. If you answered "yes" or "not applicable" to question #10, please proceed to question #14. If you answered "no" to question #10, please explain why you or your student decided not to take Spanish in 8th grade.	
answer options	Response Count
	96
<i>answered question</i>	96
<i>skipped question</i>	354

12. If you answered "no" to question #10, would you have been more likely to take Spanish in 8th grade if you were to receive credit for Spanish II (current 8th graders receive credit for Spanish I).		
answer options	Response Percent	Response Count
Yes	58.42%	59
No	41.58%	42
<i>answered question</i>		101
<i>skipped question</i>		349

13. Please explain your answer.	
answer options	Response Count
	81
<i>answered question</i>	81
<i>skipped question</i>	369

14. If College in the Schools (CIS) was offered at the high school as an option after successful completion of Spanish III, indicate the likelihood that you would register for one or both CIS courses. (SPAN 1003 Intermediate Spanish= 5 U of M credits; SPAN 1004 Intermediate Spanish= 5 U of M credits)		
answer options	Response Percent	Response Count
Positively	18.20%	77
Very likely	24.59%	104
Most likely	22.70%	96
Somewhat likely	19.39%	82
Not likely	15.13%	64
<i>answered question</i>		423
<i>skipped question</i>		27

15. Please share any additional suggestions and/or ideas for improving the Spanish program:	
answer options	Response Count
	217
<i>answered question</i>	217
<i>skipped question</i>	233



**Mahtomedi Public Schools**  
**Independent School District No. 832**

**2008-09**  
**Preliminary Budget**

**Mahtomedi, Minnesota**

**June 2008**



# **Mahtomedi Public Schools**

**2008-09**

## **Preliminary Budget**

**Independent School District No. 832  
Mahtomedi, Minnesota**

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Mahtomedi, MN 55115  
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Lynda Counihan, District Accountant  
Luanne Dean, Accounting Clerk  
Laura Eliason, Secretary Business Services

**June 2008**



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# SECTION I

## Introduction



**Independent School District 832**  
*Individual Attention with a World View*

**SCHOOL BOARD**

Steven Wolgamot  
Cathy Dalton  
Kevin Donovan  
John Belisle  
William Roberts  
Judy Schwartz

Chairperson  
Treasurer  
Clerk  
Director  
Director  
Director

**ADMINISTRATION**

Mark Wolak  
Sue Ann Gruver  
Denise Sundstrom  
Russ Fraenkel

Superintendent  
Assistant Superintendent  
Director of Business Services  
Director of Community Services



**Independent School District 832**  
*Individual Attention with a World View*

***MISSION STATEMENT***

*The Mission of the Mahtomedi School District No. 832, as a multi - community public school system, is to provide individually challenging, life - long learning experiences for all people, leading to productive and self - fulfilling roles in a global society, accomplished through partnerships and students, families, staff and communities all committed to excellence.*

***VISION STATEMENT***

*We will prepare students to be successful as a 21st Century citizen.*

*Our 21st Century citizens need . . .*

- Mastery of basic skills in reading, writing and math.
- Mastery of skills in using work-related technology for a broad base of applications such as research, communication and problem solving.
- Ability to speak a foreign language and understand other cultures.
- Ability to demonstrate good citizenship and life-long learning.
- Ability to apply skills for problem solving and creative/adaptive thinking to cope with fast paced and ambiguous changes.
- Participation in activities and interests that promote a balanced and healthy life style.
- Ability to work as a member of a team and lead others in a diverse and mobile society.
- Ability to communicate effectively in a world of diverse people and communities.
- Ability to manage oneself in terms of accountability and self-discipline.



**Independent School District 832**  
*Individual Attention with a World View*

## ***VALUE STATEMENT***

*We believe public education is the cornerstone of democracy and a critical force in the shaping of our global future.*

## ***OUR VALUES***

***Responsibility*** — Education is a shared responsibility. Students, schools, parents and community are all partners in life-long learning.

***Respect*** — Everyone has the right to a safe and healthy learning environment. We respect and respond to individuals' different needs, experiences and talents. We believe that self-esteem is a prerequisite to self-fulfillment.

***Leadership*** — Education must anticipate and respond to change. We strive to challenge the status quo and explore creative alternatives. Teamwork, cooperation and partnership are cornerstones to successful leadership.

## 2008-09 PRELIMINARY BUDGET OVERVIEW

### Introduction

The School Board is required by state law to adopt a budget for the upcoming fiscal year by June 30. This Preliminary Budget, which gives the district expenditure authority, is built on conservative enrollment projections and estimates of revenue.

The Mahtomedi Schools Preliminary Budget for 2008-09 consists of the general fund, food service fund, community service fund and the debt service fund. The revenues total \$35,729,254 and the expenditures \$35,686,965 for all funds.

Education finance can vary greatly due to many uncontrollable variables. Staffing adjustments, student enrollments, contract settlements and legislative changes are just some examples. Beginning fund balances for 2008-09 will also change after the audit is completed for fiscal year 2007-08. A Revised Budget for 2008-09 will be presented to the School Board during the winter.

### Budget Timeline

The school district's budget timeline reflects many overlapping processes. The general timeline is listed below.

#### Spring

- Administration completes preparation of Preliminary Budget for the next school year.

#### Summer

- School Board reviews and approves Preliminary Budget by June 30 for the next school year.
- Administration submits proposed local property tax levy for next calendar year to Minnesota Department of Education.
- Administration closes district's financial books and begins audit process for the previous school year.

#### Fall

- School Board approves preliminary property tax levy in September for next calendar year and next school year.
- Administration and audit firm complete district audit and financial report for the previous fiscal year and report is approved by the School Board.
- Administration begins preparation of the Revised Budget for the current school year.
- School Board holds truth-in-taxation hearing in November or December for the proposed property tax levy for the next school year.

#### Winter

- School Board certifies final property tax levy in December for next calendar year and school year.
- School Board approves the Revised Budget for current school year.
- Administration prepares capital budget for next school year.
- Administration begins preparation of Preliminary Budget for next school year.

**SECTION II**  
**2008-09**  
**Preliminary Budget**

## 2008-2009 Preliminary Budget Assumptions

### General Fund

The General Fund is the primary operating budget for the district. It is used to account for all revenues and expenditures for educational activities, district instructional and student support programs, district administration, normal operations and maintenance, pupil transportation, capital expenditures, and other school district expenditures not accounted for in any other fund.

#### Revenues

##### Property Taxes

- The General Fund Levy totals \$5,894,001 for 2008-2009.
- The Operating Referendum Levy that was passed in November 2004 generates \$3,323,113 of the General Fund Levy.
- The referendum allowance is \$1,100.20 per residential marginal cost pupil unit (RMCPU).
- The Health and Safety Levy is \$101,638 and is based on projects approved by the Department of Education.
- The Capital Projects Levy increased \$60,176 based on net tax capacity for the district's technology expenses.
- This is the second year of the Deferred Maintenance Levy of \$170,348.

##### State Aid

- The budget is built on 3,685 adjusted marginal cost pupil units (AMCPU).
- The general education formula allowance increased from \$5,074 to \$5,124 or \$50 per AMCPU.
- The general education aid reflects the one time increase of \$51 per AMCPU made during the 2008 legislative session totaling \$187,923.
- The special education regular and excess aid is budgeted at \$1,550,000 and is offset by special education tuition billing between school districts.
- The tax shift and aid adjustment are direct offsets and not included in the preliminary budget.

##### Federal Aid

- The federal entitlements are budgeted at \$770,778. No carryover is included at this time.

##### Other

- Student activity revenues, interest revenue, tuition revenue, and extracurricular fees are estimates based on FY08.



#### Purchased Services

- Purchased services includes property and liability insurance, professional services, audit expense, travel and conferences, payments to other districts, printing, repair and maintenance services, copy machine leases and transportation contracts. These budgets were developed on a zero-based approach.

#### Supplies & Materials

- All instructional supply budgets are based on a per student allocation to the buildings.
- All operation and maintenance budgets are developed using a zero-based approach as to what the projected needs are for maintenance and building repair needs for FY09.

#### Capital Expenditures

- Included in capital expenditures are grounds improvement, building improvement, equipment, technology purchases, computer leases, copy machines, textbooks and leases for facilities.

#### Debt Service Expenditures

- There is no aid borrowing for cash flow purposes for FY09.

#### Other Expenditures

- Student activities are under board control and budgeted at break even.
- Miscellaneous expenses reflect the activity accounts for all schools.

## Food Service Fund

The Food Service Fund is used to record financial activities of the school district's food service program.

### Revenues

- Lunch prices will increase per meal for FY09 as follows:

Wildwood and OH Anderson	\$2.20
Middle School and High School	\$2.50
Milk prices at all schools	\$0.45
Adult Lunch	\$3.10
  
- Reimbursement Rates (Federal and State) for FY09 are:

Federal Paid Lunch	\$0.23
Federal Reduced Lunch	\$2.07
Federal Free Lunch	\$2.47
State Lunch	\$0.12

### Expenditures

- Chargebacks are estimated to be \$75,000 for secretarial, accounting, utilities and custodial costs to the food service fund.
- The budget includes the payment to Stillwater Area Schools of \$85,000. This is the fifth year of our joint powers agreement for food service management.
- Staffing costs are budgeted based on the Stillwater's Food Service Agreement.
- Equipment purchases are budgeted at \$10,000.

The Food Service Fund is budgeted to have an operating surplus of \$18,805 this year.

## Community Education Fund Assumptions

The Community Service Fund is used to record all financial activities associated with the various academic, recreational and community involvement programs.

### Revenues

- Basic Community Education revenue is based on our school district's revised census the board approved in October, 2003. The census of 14,530 district residents multiplied by \$5.42. The levy amount is \$78,753.
- Youth Development levy is \$1.00 per capita; totaling \$14,530
- Legislation passed in 2001 to support youth programs. This provides additional levy dollars in the amount of \$1.85 for the first 10,000 residents and an additional \$.43 cents for the remaining 4,530 residents for a total of \$20,448.
- Early Childhood Family Education revenue is based on our school district's estimated 0-4 population (910) multiplied by \$120 totaling \$109,200.
- Preschool Screening revenue is based on a formula that pays between \$30-\$50 per preschool-aged (3-5) child screened. The estimated revenue is \$5,470. **Legislative update:** The 2008 session just ended and additional funding was signed into law. This will add some modest funding to help pay for the true costs associated with screening children while reducing the anticipated program deficit.
- School Readiness State Aid totaling \$16,963. This funding is targeted to students at higher risk of not being ready for kindergarten entrance.
- Home Visit levy totaling \$1,456.
- State aid funding for Adult Basic Education will not be included in the budget this fiscal year. While we receive an entitlement of approximately \$27,000, the program will continue to be administered by the North St. Paul/Maplewood/Oakdale school district. We receive a reimbursement of approximately \$2,000 for marketing/outreach efforts.
- School Age Child-Care Disability levy will be \$70,800. This fund is used for the middle school Zephyr Center and MAC special student needs at Wildwood and OHA.
- A local levy in the amount of \$1,345 to pay some of the costs to provide the adults with disabilities program. Again, we will contract with North-St. Paul/Maplewood/Oakdale school district to provide these services. This continuing arrangement ensures that expenses do not exceed revenue.
- The Kindergarten Plus program is paid for by participant fees. The budget is built at 120 students or six sections of full day kindergarten.
- A new MINI MAC preschool childcare/early education program is being launched for 08-09. Intended audience is 4 year old students in need of full day programming. The estimate of revenue is \$107,520 based on 14 full paying students.
- The budget includes estimated fees collected in 17 of the 22 program areas provided by the department. Participant fees are estimated to be \$1,474,321 or 76% of the overall budget. In comparison to 07-08, fee generation is estimated to grow by approximately 12.7%.
- The budget includes a very conservative estimate of grants, donations, and fundraisers totaling \$18,100 (nearly 1% of overall budget). The same % as 07-08.
- The budget also includes an estimate of interest income, program consortium reimbursements, school district, city and athletic association reimbursements for various services. These estimated revenues (\$116,987) are 6% of the budget. An estimated increase of 2% from 07-08.

Section II ~ 2008-09 Preliminary Budget

- Overall State aid funding for various programs totals \$39,847 or 2% of revenues. That represents a 15.5% decrease in state aid from five fiscal years ago when state aid was 17.5% of overall revenues.
- Local levy funding totals \$279,117 or 14.5% of the budget. This is nearly a \$40,000 reduction in levy revenue.

Expenditures

- The budget includes actual amounts or estimates for all salary/benefit costs. The budget was built with a 2.5% salary increase assumption.
- The budget includes estimates for general supplies, instructional supplies, equipment and repairs.
- The budget includes costs for technology/business service costs related to credit card registration, registration and facility scheduling software, copy and fax machine maintenance agreements, etc.
- Enrichment/recreation programs such as field use, ice rinks, community events/engagement, senior adults and summer recreation remain deficit programs due to inadequate financial support from area cities, additional fund 01 staff costs for these programs being picked up by community education and the difficult challenge of balancing higher user fees while remaining affordable and an attractive service to the public we serve. The anticipated deficit in these areas is projected to increase by 10% (\$67,771 in 07-08 to \$74,604 in 08-09). A continuing goal of the advisory council is to communicate this issue to area cities and seek their help with a longer-term solution.
- Middle School athletics remains a deficit program even though elements of the program have been eliminated or reduced. The anticipated deficit is projected to be \$13,612 (compared to an average deficit of \$16,600 annually over the past 4 years). We have reached the point that the annual deficit can not be reduced any further.
- Chargebacks to the community education fund from the general fund and capital expenditure fund include:

Custodial Services at District Education Center	\$30,318
Groundskeeper costs assigned to field programs	\$23,428
DEC Rental, District Facility Use Costs	\$59,000
District Communication expenses	\$14,500
Census work	\$ 1,000
Utilities at District Education Center	\$20,600
Workers Compensation Insurance costs	\$ 8,630
Business Office staff costs	\$21,100
Total	\$178,576*

\* The combination of chargebacks in the amount of \$178,576 and \$13,612 to cover the deficit incurred by the middle school athletic program totals \$192,188 or 10% “off the top” of anticipated revenues of \$1,925,372 in 08-09.

## Debt Service Fund

The Debt Service Fund is used to record revenues and expenditures for the school district's outstanding bonded indebtedness. The principal and interest payments are for the district's long-term debt on approved bond issues and alternative facility bonds.

### Revenues

- The property tax levy increased by \$106,188 for FY09 to \$3,089,166.
- Homestead Market Value Credit is estimated at \$50,000.
- Interest revenue is estimated at \$40,000.

### Expenditures

- Bond principal and interest payments and associated costs total \$3,178,354.
- The fund balance will increase by \$812 during this year to \$834,490.

**PRELIMINARY 2008-09 BUDGET**

**PROJECTED REVENUES, EXPENDITURES AND FUND BALANCE BY FUND 2008-09**

<b>FUND</b>	<b>Projected Fund Balance 06/30/08</b>	<b>Preliminary Revenue Budget 2008-2009</b>	<b>Preliminary Expenditure Budget 2008-2009</b>	<b>Change in Fund Balance 2008-2009</b>	<b>Projected Fund Balance 06/30/09</b>
<b>General Fund</b>					
<b>Unreserved undesignated</b>					
<b>Fund Balance</b>	\$1,437,213	\$26,558,984	\$26,539,698	\$19,286	\$1,456,499
<b>Reserved Fund Balance</b>					
<b>Designated - Student Activities</b>	\$428,642	\$515,000	\$515,000	\$0	\$428,642
<b>Reserve - Severance</b>	\$430,914	\$0	\$0	\$0	\$430,914
<b>Reserve - Down Payment Levy</b>	\$0	\$619,462	\$619,462	\$0	\$0
<b>Reserve - Health &amp; Safety</b>	\$44,756	\$101,638	\$137,984	(\$36,346)	\$8,410
<b>Reserve - Deferred Maintenance</b>	\$0	\$170,348	\$170,348	\$0	\$0
<b>Reserve - Operating Capital</b>	\$624,570	\$1,265,258	\$1,210,665	\$54,593	\$679,163
<b>General Fund</b>	<b>\$2,966,095</b>	<b>\$29,230,690</b>	<b>\$29,193,157</b>	<b>\$37,533</b>	<b>\$3,003,628</b>
<b>Food Service Fund</b>	<b>\$229,374</b>	<b>\$1,341,700</b>	<b>\$1,322,895</b>	<b>\$18,805</b>	<b>\$248,179</b>
<b>Community Service Fund</b>	<b>\$222,470</b>	<b>\$1,977,698</b>	<b>\$1,992,559</b>	<b>(\$14,861)</b>	<b>\$207,609</b>
<b>Total Operating Funds</b>	<b>\$3,417,939</b>	<b>\$32,550,088</b>	<b>\$32,508,611</b>	<b>\$41,477</b>	<b>\$3,459,416</b>
<b>Non Operating Funds</b>					
<b>Debt Service Funds</b>	<b>\$833,678</b>	<b>\$3,179,166</b>	<b>\$3,178,354</b>	<b>\$812</b>	<b>\$834,490</b>
<b>Total Non Operating Funds</b>	<b>\$833,678</b>	<b>\$3,179,166</b>	<b>\$3,178,354</b>	<b>\$812</b>	<b>\$834,490</b>
<b>Total All Funds</b>	<b>\$4,251,617</b>	<b>\$35,729,254</b>	<b>\$35,686,965</b>	<b>\$42,289</b>	<b>\$4,293,906</b>

# SECTION III

## Summary

**SUMMARY OF REVENUES BY SOURCE CATEGORY AND FUND  
2007-08 REVISED AND 2008-09 PRELIMINARY BUDGET**

Fund	Source Category	2007-08		2008-09		Revised to Preliminary	
		Revised	Pct. of Total	Preliminary	Pct. of Total	Percent Change	Amount Change
01	<b>General Account</b>						
	Property Taxes	\$ 5,674,679	20.00%	\$ 5,894,001	20.16%	3.86%	219,322
	State Aids & Credits	20,862,608	73.55%	21,560,311	73.76%	3.34%	697,703
	Federal Aid	777,548	2.74%	770,778	2.64%	-0.87%	(6,770)
	Other	1,051,600	3.71%	1,005,600	3.44%	-4.37%	(46,000)
	<b>Total General Fund</b>	\$ 28,366,435	100.00%	\$ 29,230,690	100.00%	3.05%	864,255
02	<b>Food Service</b>						
	State Aids & Credits	32,100	2.71%	50,500	3.76%	57.32%	18,400
	Federal Aid	156,500	13.22%	178,200	13.28%	13.87%	21,700
	Other	995,500	84.07%	1,113,000	82.95%	11.80%	117,500
	<b>Total Food Service</b>	\$ 1,184,100	100.00%	\$ 1,341,700	100.00%	13.31%	157,600
04	<b>Community Service</b>						
	Property Taxes	\$ 313,518	16.42%	\$ 279,117	14.11%	-10.97%	(34,401)
	State Aids & Credits	93,575	4.90%	88,847	4.49%	-5.05%	(4,728)
	Other	1,501,910	78.68%	1,609,734	81.39%	7.18%	107,824
	<b>Total Comm. Service</b>	\$ 1,909,003	100.00%	\$ 1,977,698	100.00%	3.60%	68,695
07	<b>Debt Service</b>						
	Property Taxes	\$ 2,932,979	97.02%	\$ 3,089,166	97.17%	5.33%	156,187
	State Aids & Credits	50,000	1.65%	50,000	1.57%	0.00%	0
	Other	40,000	1.32%	40,000	1.26%	0.00%	0
	<b>Total Debt Service</b>	\$ 3,022,979	100.00%	\$ 3,179,166	100.00%	5.17%	156,187
<b>Grand Total, All Funds</b>							
	Property Taxes	\$ 8,921,176	25.87%	\$ 9,262,284	25.92%	3.82%	341,108
	State Aids & Credits	\$ 21,038,283	61.01%	\$ 21,749,658	60.87%	3.38%	711,375
	Federal Aid	\$ 934,048	2.71%	\$ 948,978	2.66%	1.60%	14,930
	Other	\$ 3,589,010	10.41%	\$ 3,768,334	10.55%	5.00%	179,324
	<b>Total</b>	\$ 34,482,517	100.00%	\$ 35,729,254	100.00%	3.62%	1,246,737

**SUMMARY OF EXPENDITURES BY OBJECT CATEGORY AND FUND  
2007-08 REVISED AND 2008-09 PRELIMINARY BUDGET**

Fund	Object Category	2007-08 Revised	Pct. of Total	2008-09 Preliminary	Pct. of Total	Revised to Preliminary	
						Percent Change	Amount Change
<b>01</b>	<b>General Fund</b>						
	Salaries	\$ 16,361,609	57.65%	\$ 17,056,753	58.43%	4.25%	695,144
	Benefits	5,238,407	18.46%	5,627,270	19.28%	7.42%	388,863
	Purchased Services	4,023,708	14.18%	3,902,024	13.37%	-3.02%	(121,684)
	Supplies & Materials	953,839	3.36%	933,574	3.20%	-2.12%	(20,265)
	Capital Expenditures	1,083,835	3.82%	974,414	3.34%	-10.10%	(109,421)
	Other Expenditures	718,764	2.53%	699,122	2.39%	-2.73%	(19,642)
	<b>Total General Fund</b>	<b>\$ 28,380,162</b>	<b>100.00%</b>	<b>\$ 29,193,157</b>	<b>100.00%</b>	<b>2.86%</b>	<b>812,995</b>
<b>02</b>	<b>Food Service</b>						
	Salaries	\$ 115,200	9.88%	\$ 118,768	8.98%	3.10%	3,568
	Benefits	6,139	0.53%	7,527	0.57%	22.61%	1,388
	Purchased Services	421,800	36.17%	483,600	36.56%	14.65%	61,800
	Supplies & Materials	598,000	51.28%	698,000	52.76%	16.72%	100,000
	Capital Expenditures	25,000	2.14%	15,000	1.13%	-40.00%	(10,000)
	<b>Total Food Service</b>	<b>\$ 1,166,139</b>	<b>100.00%</b>	<b>\$ 1,322,895</b>	<b>100.00%</b>	<b>13.44%</b>	<b>156,756</b>
<b>04</b>	<b>Community Service</b>						
	Salaries	\$ 1,032,287	53.82%	\$ 1,116,386	56.03%	8.15%	84,099
	Benefits	275,537	14.37%	330,830	16.60%	20.07%	55,293
	Purchased Services	454,343	23.69%	439,903	22.08%	-3.18%	(14,440)
	Supplies & Materials	77,172	4.02%	78,250	3.93%	1.40%	1,078
	Capital Expenditures	54,955	2.87%	23,400	1.17%	-57.42%	(31,555)
	Other Expenditures	23,646	1.23%	3,790	0.19%	-83.97%	(19,856)
	<b>Total Comm. Service</b>	<b>\$ 1,917,940</b>	<b>100.00%</b>	<b>\$ 1,992,559</b>	<b>100.00%</b>	<b>3.89%</b>	<b>74,619</b>
<b>07</b>	<b>Debt Service</b>						
	Debt Service Expenditures	\$ 2,930,979	100.00%	\$ 3,178,354	100.00%	8.44%	247,375
<b>Grand Total, All Funds</b>							
	Salaries	\$ 17,509,096	50.91%	\$ 18,291,907	51.26%	4.47%	782,811
	Benefits	\$ 5,520,083	16.05%	\$ 5,965,627	16.72%	8.07%	445,544
	Purchased Services	\$ 4,899,851	14.25%	\$ 4,825,527	13.52%	-1.52%	(74,324)
	Supplies & Materials	\$ 1,629,011	4.74%	\$ 1,709,824	4.79%	4.96%	80,813
	Capital Expenditures	\$ 1,163,790	3.38%	\$ 1,012,814	2.84%	-12.97%	(150,976)
	Debt Service Expenditures	\$ 2,930,979	8.52%	\$ 3,178,354	8.91%	8.44%	247,375
	Other Expenditures	\$ 742,410	2.16%	\$ 702,912	1.97%	-5.32%	(39,498)
	<b>Total</b>	<b>\$ 34,395,220</b>	<b>100.00%</b>	<b>\$ 35,686,965</b>	<b>100.00%</b>	<b>3.76%</b>	<b>1,291,745</b>

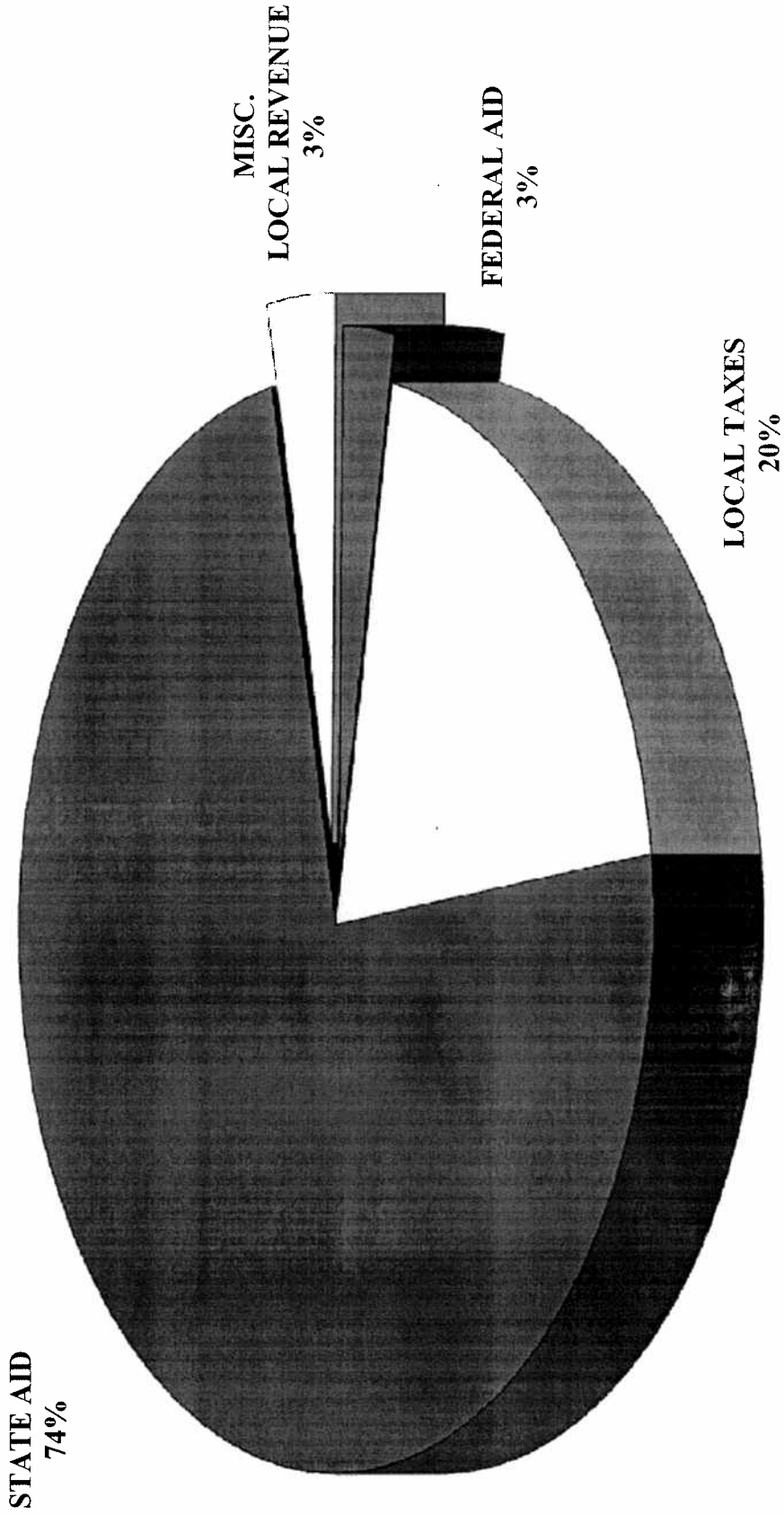
## BUDGET DETAIL SUMMARY

### REVENUES BY SRC CODE

SRC	DESCRIPTION	06-07 ACTUAL	07-08 REVISED	08-09 PRELIMINARY
<i>GENERAL FUND</i>				
001	PROPERTY TAX LEVY	\$4,619,460	\$5,393,635	\$5,491,977
009	FISCAL DISPARITY	298,778	231,044	352,024
010	COUNTY APPORTIONMENT	51,262	50,000	50,000
019	MISCELLANEOUS LOCAL TAXES	7,595	0	0
022	SPECIAL EDUCATION TUITION	(3,233)	0	0
040	TUITION FROM PATRONS	215	0	0
050	FEES FROM PATRONS	169,994	171,700	171,000
060	EXTRACURRICULAR FEES	52,946	42,000	42,000
071	MEDICAL ASSISTANCE	4,326	5,000	5,000
092	INTEREST EARNINGS	209,627	135,000	135,000
093	RENTAL OF SCHOOL FACILITIES	62,324	45,000	45,000
099	MISCELLANEOUS LOCAL REVENUE	863,411	632,900	607,600
201	ENDOWMENT FUND	88,428	90,000	90,000
211	GENERAL EDUCATION AID	18,072,445	18,854,590	19,553,754
213	SHARED TIME	17,697	15,000	15,000
234	HOMESTEAD MARKET VALUE CREDIT	36,751	34,653	35,000
300	STATE AIDS RECEIVED FROM MDE	332,404	300,386	304,057
360	STATE SPECIAL EDUCATION AID	1,620,182	1,567,979	1,550,000
370	MISCELLANEOUS STATE AID	44,386	0	12,500
400	FEDERAL AIDS	868,838	777,548	770,778
624	SALE OF EQUIPMENT	7000	0	0
628	JUDGEMENTS FOR THE SCHOOL DISTRICT	20,169	20,000	0
<b>GENERAL FUND TOTAL</b>		<b>\$27,445,002</b>	<b>\$28,366,435</b>	<b>\$29,230,690</b>
<i>FOOD SERVICE FUND</i>				
092	INTEREST EARNINGS	\$18,735	\$7,000	\$15,000
300	STATE AIDS RECEIVED FROM MDE	30,778	32,100	50,500
471	REGULAR LUNCH - FEDERAL	65,725	65,000	70,600
472	FREE & REDUCED LUNCH - FEDERAL	58,206	60,000	68,100
473	COMMODITY REBATES	12,611	10,000	10,000
474	COMMODITY DISTRIBUTION	6,719	20,000	20,000
475	SCHOOL MILK PROGRAM	1,436	1,500	1,500
476	SCHOOL BREAKFAST PROGRAM	0	0	8,000
601	SALES TO PUPILS	922,006	950,000	1,050,000
604	SALES OF MILK	14,874	15,000	20,000
606	SALES TO ADULTS	19,126	16,000	20,000
608	INTERNAL CATERING	12,476	7,500	7,500
609	EXTERNAL CATERING	1,389	0	500
<b>FOOD SERVICE FUND TOTAL</b>		<b>\$1,164,082</b>	<b>\$1,184,100</b>	<b>\$1,341,700</b>

SRC	DESCRIPTION	06-07 ACTUAL	07-08 REVISED	08-09 PRELIMINARY
<i>COMMUNITY SERVICE FUND</i>				
001	PROPERTY TAX LEVY	\$262,125	\$313,518	\$279,117
009	FISCAL DISPARITY	16,538	0	0
050	FEES FROM PATRONS	1,416,222	1,370,532	1,509,801
051	CITY FEE REIMBURSEMENT	46,138	66,097	67,833
053	FUND-RAISERS	13,407	6,753	7,200
070	STUDENT ACTIVITIES	1,008	79	0
092	INTEREST EARNINGS	23,916	15,000	12,000
096	GIFTS & BEQUESTS	37,714	41,242	10,900
099	MISCELLANEOUS LOCAL REVENUE	2,331	2,207	2,000
234	HOMESTEAD MARKET VALUE CREDIT	7,189	0	0
301	NON PUBLIC STATE AID	51,505	55,000	49,000
300	FIN 354 - EARLY CHILDHOOD SCREENING	6,200	5,880	5,470
300	FIN 325 - EARLY CHILDHOOD FAMILY EDUCATION	15,719	17,414	17,414
300	FIN 344 - SCHOOL READINESS	16,118	15,281	16,963
	<b>COMMUNITY SERVICE FUND TOTAL</b>	<b>\$1,916,130</b>	<b>\$1,909,003</b>	<b>\$1,977,698</b>
<i>DEBT SERVICE FUND</i>				
001	PROPERTY TAX LEVY	\$2,679,805	\$2,775,631	\$2,908,730
009	FISCAL DISPARITY	157,348	157,348	180,436
092	INTEREST EARNINGS	83,731	40,000	40,000
234	HOMESTEAD MARKET VALUE CREDIT	69,824	50,000	50,000
	<b>DEBT SERVICE FUND TOTAL</b>	<b>\$2,990,707</b>	<b>\$3,022,979</b>	<b>\$3,179,166</b>
	<b>TOTAL ALL FUNDS</b>	<b>\$33,515,921</b>	<b>\$34,482,517</b>	<b>\$35,729,254</b>

**MAHTOMEDI PUBLIC SCHOOLS  
GENERAL FUND  
FY08-09 REVENUE BUDGET**



## BUDGET DETAIL SUMMARY

### EXPENDITURES BY OBJECT CODE

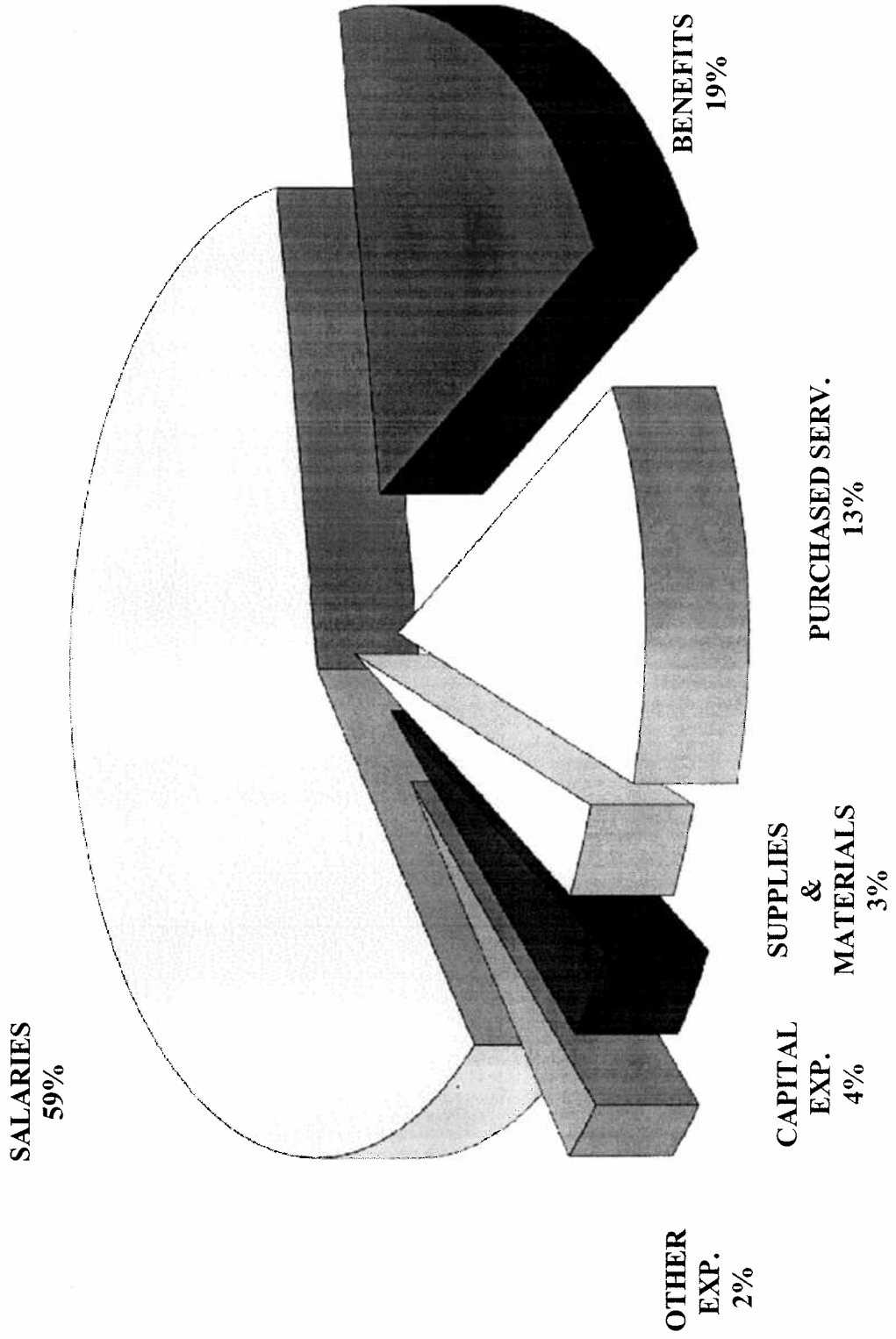
OBJ	DESCRIPTION	06-07 ACTUAL	07-08 REVISED	08-09 PRELIMINARY
<i>GENERAL FUND</i>				
110	ADMINISTRATION/SUPERVISION	\$1,227,201	\$1,324,096	\$1,346,397
140	LICENSED CLASSROOM TEACHER	11,390,440	11,870,415	12,499,073
141	PARA PROFESSIONAL	787,542	863,139	884,886
145	LICENSED TEACHER/SUBSTITUTE	42,694	18,500	16,500
148	EXTRACURRICULAR SALARY	376,373	391,270	395,535
170	SECRETARIAL SALARY	775,602	794,037	724,548
173	CUSTODIAL SALARY	732,549	775,669	750,282
174	TECHNOLOGY SUPPORT	237,967	244,675	310,932
192	SEVERANCE PAY	180,000	250,000	250,000
193	VACATION EXPENSE	23,072	(48,792)	0
195	SALARY CHARGEBACK	(90,400)	(121,400)	(121,400)
210	FICA	1,139,292	1,233,499	1,285,878
213	DISTRICT TSA MATCH	291,884	302,784	322,777
214	PERA	171,005	199,203	202,006
218	TRA	614,856	717,756	746,023
220	HEALTH INSURANCE	1,988,750	2,282,383	2,577,742
230	LIFE INSURANCE	23,820	28,467	28,388
235	DENTAL INSURANCE	245,873	248,311	264,676
240	LONG TERM DISABILITY	59,647	62,880	66,593
250	FLEX PLAN FEES	3,620	3,600	3,600
251	EMPLOYER-SPONSORED HRA	0	25,042	24,000
270	WORKERS COMPENSATION	102,946	105,000	91,445
280	REEMPLOYMENT COMPENSATION	27,082	20,000	10,000
295	BENEFITS CHARGEBACK	(8,621)	(8,630)	(8,630)
299	OTHER EMPLOYEE BENEFITS	(4,060)	18,112	12,772
310	TEACHER/PARA SUBSTITUTE SERVICES	311,104	288,860	266,295
311	PROFESSIONAL/TECHNICAL SERVICES	638,949	682,036	586,829
312	FISCAL CONTROL	19,750	20,500	22,500
316	DATA PROCESSING SERVICES	137,019	120,000	140,000
317	ELECTION EXPENSE	5,511	9,000	9,000
318	LAUNDRY	7,262	4,820	7,320
320	TELEPHONE	58,163	65,980	64,640
329	POSTAGE	24,989	35,575	36,150
330	WATER AND SEWER	37,022	36,950	39,450
331	ELECTRICITY	267,191	239,800	250,300
340	PROPERTY INSURANCE	140,918	83,302	72,750
350	REPAIRS AND MAINTENANCE SERVICES	212,000	246,200	247,200
360	TRANSPORTATION CONTRACTS	1,083,951	1,115,800	1,161,900
365	TRANSPORTATION CHARGEBACKS	(3)	1,000	0
366	TRAVEL-MILEAGE	40,118	42,242	38,362
367	TRAVEL FOR PROFESSIONAL DEVELOPMENT	126,867	115,047	91,815
370	OPERATING LEASES/RENTALS	250,564	263,468	284,117
381	PRINTING	30,780	17,800	15,500
385	DUPLICATING	9,908	10,000	10,000
390	PAYMENTS TO MN DISTRICTS	933,248	448,557	406,417
391	PAYMENTS TO MN DISTRICTS (COST SHARING)	4,138	0	0
393	SPECIAL EDUCATION NON-SCHOOL CONTRACTS	102,614	71,168	101,616

OBJ	DESCRIPTION	06-07 ACTUAL	07-08 REVISED	08-09 PRELIMINARY
394	PAYMENTS TO NON SCHOOL AGENCIES	29,123	25,841	20,701
396	SPEC ED SALARY PURCHASED FROM ANOTHER DIST	145,805	115,234	115,234
397	INTERDEPARTMENT MISC SERVICES	42,941	29,628	29,628
398	MISCELLANEOUS SERVICE CHARGEBACKS	(53,100)	(65,100)	(115,700)
401	GENERAL SUPPLIES	121,964	124,210	112,795
410	CUSTODIAL SUPPLIES	58,637	65,000	60,000
420	REPAIR SUPPLIES	22,734	23,850	27,350
430	INSTRUCTIONAL SUPPLIES	269,716	245,551	247,499
440	FUEL FOR BUILDINGS	145,768	223,650	241,150
460	TEXTBOOKS	190,889	209,601	188,275
461	STANDARDIZED TESTS	62,175	35,000	30,000
470	LIBRARY BOOKS	22,637	19,047	18,150
480	AUDIO VISUAL AIDS	2,897	2,950	2,175
489	PERIODICALS/NEWSPAPERS	6,617	4,980	6,180
511	SITE-GROUNDS IMPROVEMENT	19,631	20,000	10,000
520	BUILDING ACQUISITION/CONSTRUCTION	301,365	444,752	486,013
530	EQUIPMENT PURCHASED	451,726	586,852	478,401
580	PRINCIPAL ON CAPITAL LEASE	56,104	32,231	0
720	LOAN INTEREST	13,238	0	0
820	DUES AND MEMBERSHIPS	113,484	127,118	124,800
898	SCHOLARSHIPS	1,500	0	0
899	MISCELLANEOUS EXPENSE	855,631	591,646	574,322
	<b>GENERAL FUND TOTAL</b>	<b>\$27,662,674</b>	<b>\$28,380,162</b>	<b>\$29,193,157</b>
 <i>FOOD SERVICE FUND</i>				
177	COOKS SALARY	24,278	\$24,800	\$25,400
185	SUPERVISION	15,200	15,400	18,368
195	SALARY CHARGEBACK	50,000	75,000	75,000
210	FICA	2,972	3,075	3,358
214	PERA	1,489	1,519	2,862
218	TRA	760	770	0
220	HEALTH INSURANCE	0	0	375
230	LIFE INSURANCE	36	36	37
235	DENTAL INSURANCE	524	530	694
240	LONG TERM DISABILITY	64	80	72
261	UNIFORMS	128	129	129
280	REEMPLOYMENT COMPENSATION	600	0	0
305	CONSULTING FEES/SERVICE	0	0	15,000
311	PROFESSIONAL/TECHNICAL SERVICES	1,578	3,000	3,000
313	LAUNDRY	3,545	3,700	0
319	MANAGEMENT AND ADMINISTRATION FEES	417,708	412,700	460,000
366	TRAVEL-MILEAGE	5,182	2,400	5,600
401	GENERAL SUPPLIES	22,041	27,000	30,000
402	PROMOTIONS	1,188	1,000	1,000
420	REPAIR SUPPLIES	7,196	10,000	10,000
490	FOOD	421,173	430,000	500,000
491	COMMODITIES	6,719	20,000	20,000
495	MILK	49,180	50,000	77,000
496	OTHER BEVERAGE	52,657	60,000	60,000
530	EQUIPMENT PURCHASED	30,113	25,000	15,000
820	DUES AND MEMBERSHIPS	35	0	0
	<b>FOOD SERVICE FUND TOTAL</b>	<b>1,114,366</b>	<b>\$1,166,139</b>	<b>\$1,322,895</b>

OBJ	DESCRIPTION	06-07 ACTUAL	07-08 REVISED	08-09 PRELIMINARY
<i>COMMUNITY SERVICE FUND</i>				
103	EXECUTIVE SALARY	105,295	\$105,836	\$107,374
109	PROGRAM SUPERVISOR	4,883	4,400	4,510
110	COORDINATOR SALARY	130,019	126,633	143,558
112	ASSISTANT SUPERVISOR	43,126	43,000	86,858
114	ECFE TEACHERS SALARY	14,272	13,227	13,144
115	SIBLING CARE	2,909	3,249	3,892
116	PARENT FACILITATOR SALARY	8,725	11,230	11,269
117	CLERICAL SUBSTITUTES	1,680	1,500	1,500
120	ADMINISTRATION SUPERVISOR	34,940	44,240	42,476
140	LICENSED CLASSROOM TEACHERS	272,555	274,659	337,063
141	PARA PROFESSIONAL	113,020	97,037	102,668
142	OUTREACH	4,549	1,714	2,200
144	NON LICENSED INSTRUCTIONAL SUPPORT	10,291	14,438	14,000
170	SECRETARIAL SALARY	94,863	89,133	96,890
173	CUSTODIAL SERVICES	24,584	24,269	25,984
175	FIELD MAINTENANCE HELP	10,776	13,229	13,000
176	PART TIME HELP	106,581	124,288	63,600
193	VACATION EXPENSE	(656)	(6,195)	0
195	SALARY CHARGEBACK	40,400	46,400	46,400
210	FICA	69,640	72,952	77,251
213	DISTRICT TSA MATCH	9,292	10,924	10,653
214	PERA	24,429	31,762	32,911
218	TRA	22,066	25,523	36,141
220	HEALTH INSURANCE	97,890	108,840	145,549
230	LIFE INSURANCE	1,111	1,182	1,404
235	DENTAL INSURANCE	11,500	11,848	15,241
240	LONG TERM DISABILITY	2,525	2,410	3,051
299	OTHER EMPLOYEE BENEFITS	8,621	10,096	8,629
311	PROFESSIONAL/TECHNICAL SERVICES	260,164	258,130	226,026
312	HOME MEALS	23,322	20,122	24,865
314	DRIVERS EDUCATION	114,440	17,978	0
322	MOBILE PHONE	780	930	780
329	POSTAGE	6,138	3,303	2,373
360	TRANSPORTATION CONTRACTS	58,581	57,304	59,205
366	TRAVEL-MILEAGE	4,171	5,286	5,350
367	TRAVEL FOR PROFESSIONAL DEVELOPMENT	1,946	4,722	4,800
370	OPERATING LEASES/RENTALS	1,600	1,600	1,600
381	PRINTING	18,723	20,768	19,804
398	MISCELLANEOUS SERVICE CHARGEBACKS	53,100	64,200	95,100
401	GENERAL SUPPLIES	39,320	38,907	41,530
430	INSTRUCTIONAL SUPPLIES	70	500	250
460	TEXTBOOKS	25,229	25,000	22,000
490	FOOD	15,160	12,765	14,470
530	EQUIPMENT PURCHASED	7,148	43,419	8,150
555	TECHNOLOGY EQUIPMENT	8,257	11,536	15,250
820	DUES AND MEMBERSHIPS	1,438	1,050	1,150
823	ADVISORY COUNCIL	2,081	1,000	300
832	FUND-RAISERS	3,168	4,300	2,650
870	REFUNDS	17,008	8,204	6,350
892	REIMBURSEMENTS	1,172	115	100
895	INDIRECT COSTS	2,453	2,600	0
899	MISCELLANEOUS EXPENSE	(5,896)	6,377	(6,760)
<b>COMMUNITY SERVICE FUND TOTAL</b>		<b>1,929,458</b>	<b>\$1,917,940</b>	<b>\$1,992,559</b>

OBJ	DESCRIPTION	06-07 ACTUAL	07-08 REVISED	08-09 PRELIMINARY
<b><i>DEBT SERVICE</i></b>				
710	PAYMENT OF PRINCIPAL	2,045,000	\$2,150,000	\$1,627,960
720	PAYMENT OF INTEREST	852,654	774,979	1,530,394
790	OTHER DEBT SERVICE	5,889	6,000	20,000
	<b>DEBT SERVICE FUND TOTAL</b>	<b>2,903,543</b>	<b>\$2,930,979</b>	<b>\$3,178,354</b>
	<b>TOTAL ALL FUNDS</b>	<b>33,610,041</b>	<b>\$34,395,220</b>	<b>\$35,686,965</b>

**MAHTOMEDI PUBLIC SCHOOLS  
GENERAL FUND  
FY08-09 EXPENDITURE BUDGET**



**MAHTOMEDI SCHOOLS GENERAL FUND PROGRAM EXPENDITURE SUMMARIES**

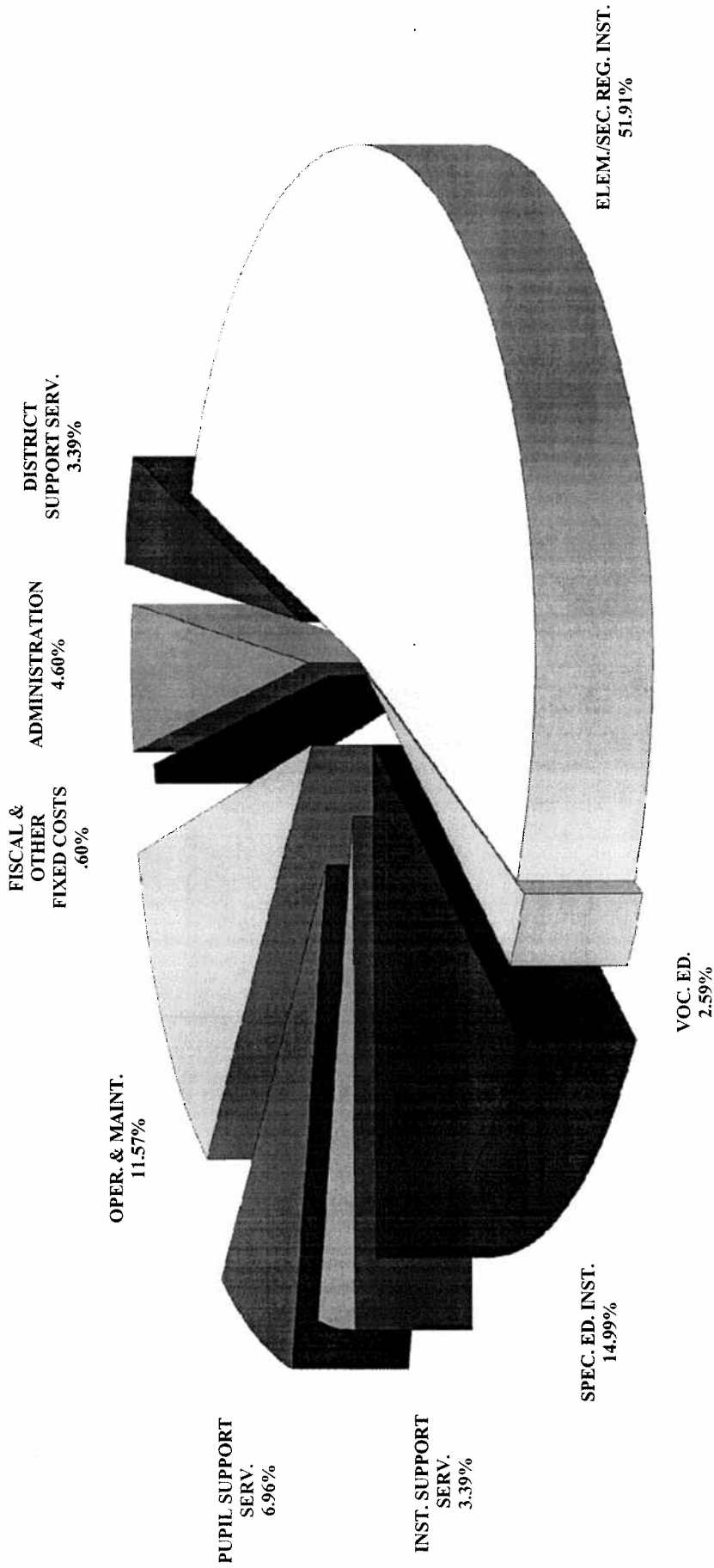
<b>PROGRAM</b>	<b>DESCRIPTION</b>	<b>FY 06-07 ACTUAL</b>	<b>% OF TOTAL</b>	<b>FY 07-08 REVISED</b>	<b>% OF TOTAL</b>	<b>FY 08-09 PRELIMINARY</b>	<b>% OF TOTAL</b>
<b>ADMINISTRATION</b>							
10	BOARD OF EDUCATION	\$60,661	0.22%	\$70,021	0.25%	\$60,786	0.21%
20	OFFICE OF THE SUPERINTENDENT	263,559	0.95%	280,048	0.99%	281,256	0.96%
30	INSTRUCTIONAL ADMINISTRATION	180,416	0.65%	194,730	0.69%	199,730	0.68%
50	SCHOOL ADMINISTRATION	735,384	2.66%	769,936	2.71%	803,825	2.75%
<b>SUBTOTAL</b>		<b>\$1,240,020</b>	<b>4.48%</b>	<b>\$1,314,735</b>	<b>4.63%</b>	<b>\$1,345,597</b>	<b>4.61%</b>
<b>DISTRICT SUPPORT SERVICES</b>							
105	GENERAL ADMINISTRATIVE SUPPORT	\$329,103	1.19%	\$190,060	0.67%	\$210,081	0.72%
107	PUBLIC RELATIONS	36,399	0.13%	17,739	0.06%	21,000	0.07%
110	BUSINESS SERVICES	405,611	1.47%	435,780	1.54%	454,280	1.56%
131	ASSESSMENT TESTING	26,707	0.10%	35,000	0.12%	30,000	0.10%
140	DATA PROCESSING	16,933	0.06%	19,000	0.07%	14,000	0.05%
150	LEGAL SERVICES	109,491	0.40%	75,000	0.26%	50,000	0.17%
160	HUMAN RESOURCES	172,605	0.62%	182,225	0.64%	181,859	0.62%
191	STRATEGIC PROGRAM REVIEW	64,701	0.23%	50,000	0.18%	25,000	0.09%
192	SCHOOL TO SCHOOL PARTNERSHIP	517	0.00%	1,496	0.01%	1,638	0.01%
199	SCHOOL ELECTIONS	73	0.00%	2,500	0.01%	2,500	0.01%
<b>SUBTOTAL</b>		<b>\$1,162,139</b>	<b>4.20%</b>	<b>\$1,008,800</b>	<b>3.55%</b>	<b>\$990,358</b>	<b>3.39%</b>
<b>ELE AND SEC REGULAR INSTRUCTION</b>							
201	KINDERGARTEN EDUCATION	\$293,411	1.06%	\$347,744	1.23%	\$366,422	1.26%
203	ELEMENTARY GENERAL EDUCATION	3,629,911	13.12%	3,721,053	13.11%	4,072,416	13.95%
204	TITLE II	63,511	0.23%	62,931	0.22%	60,936	0.21%

PROGRAM	DESCRIPTION	FY 06-07 ACTUAL	% OF TOTAL	FY 07-08 REVISED	% OF TOTAL	FY 08-09 PRELIMINARY	% OF TOTAL
206	TITLE IV	6,944	0.03%	7,615	0.03%	5,676	0.02%
207	TITLE V	7,787	0.03%	6,011	0.02%	0	0.00%
211	SECONDARY GENERAL EDUCATION	1,191,957	4.31%	1,421,558	5.01%	1,450,941	4.97%
212	ART	379,125	1.37%	485,858	1.71%	494,332	1.69%
216	TITLE I	83,485	0.30%	97,927	0.35%	83,708	0.29%
218	GIFTED AND TALENTED	55,946	0.20%	77,537	0.27%	47,386	0.16%
220	ENGLISH	1,316,308	4.76%	1,282,308	4.52%	1,353,195	4.64%
225	ADVANCED PLACEMENT	66,053	0.24%	18,000	0.06%	25,000	0.09%
230	FOREIGN LANGUAGE	623,615	2.25%	701,040	2.47%	737,257	2.53%
240	PHYSICAL EDUCATION	951,669	3.44%	1,015,648	3.58%	1,019,339	3.49%
255	INDUSTRIAL ARTS	376,665	1.36%	249,240	0.88%	261,148	0.89%
256	MATHEMATICS	1,099,747	3.98%	1,240,431	4.37%	1,309,434	4.49%
258	MUSIC	476,905	1.72%	529,278	1.86%	558,846	1.91%
260	SCIENCE	1,094,901	3.96%	1,126,140	3.97%	1,206,717	4.13%
265	ENGINEERING	1,039	0.00%	135,000	0.48%	77,877	0.27%
270	SOCIAL STUDIES	1,007,896	3.64%	1,014,029	3.57%	1,081,339	3.70%
291	COCURRICULAR ACTIVITIES	105,871	0.38%	110,410	0.39%	120,636	0.41%
292	BOYS/GIRLS ATHLETICS	299,740	1.08%	323,585	1.14%	332,090	1.14%
294	BOYS ATHLETICS	226,831	0.82%	225,068	0.79%	238,244	0.82%
296	GIRLS ATHLETICS	217,087	0.78%	236,989	0.84%	250,076	0.86%
<b>SUBTOTAL</b>		<b>\$13,576,404</b>	<b>49.08%</b>	<b>\$14,435,400</b>	<b>50.86%</b>	<b>\$15,153,015</b>	<b>51.91%</b>

PROGRAM	DESCRIPTION	FY 06-07 ACTUAL	% OF TOTAL	FY 07-08 REVISED	% OF TOTAL	FY 08-09 PRELIMINARY	% OF TOTAL
<b>VOCATIONAL EDUCATION</b>							
331	CONSUMER HOMEMAKING	\$283,664	1.03%	\$289,724	1.02%	\$286,922	0.98%
341	BUSINESS EDUCATION	234,946	0.85%	192,148	0.68%	198,832	0.68%
399	GENERAL VOCATIONAL	256,502	0.93%	285,267	1.01%	270,659	0.93%
<b>SUBTOTAL</b>		<b>\$775,112</b>	<b>2.80%</b>	<b>\$767,139</b>	<b>2.70%</b>	<b>\$756,413</b>	<b>2.59%</b>
<b>SPECIAL EDUCATION INSTRUCTION</b>							
401	SPEECH IMPAIRED	\$394,650	1.43%	\$433,658	1.53%	\$450,909	1.54%
402	MENTALLY IMPAIRED-MILD	417,772	1.51%	413,181	1.46%	480,070	1.64%
404	PHYSICALLY DISABLED	35,083	0.13%	8,138	0.03%	9,819	0.03%
405	DEAF, HARD OF HEARING	48,439	0.18%	43,681	0.15%	46,681	0.16%
406	VISION	8,823	0.03%	8,700	0.03%	8,900	0.03%
407	SPECIFIC LEARNING DISABILITY	693,368	2.51%	751,640	2.65%	822,328	2.82%
408	EBD	607,137	2.19%	636,723	2.24%	704,624	2.41%
410	EDUCATIONALLY DISADVANTAGED	77,105	0.28%	40,299	0.14%	45,291	0.16%
411	AUTISTIC	252,491	0.91%	227,115	0.80%	235,361	0.81%
412	EARLY CHILDHOOD SPECIAL ED	352,213	1.27%	349,759	1.23%	438,211	1.50%
414	TRAUMATIC BRAIN INJURY	0	0.00%	1,000	0.00%	0	0.00%
416	SEVERELY MULTIPLY IMPAIRED	16,343	0.06%	500	0.00%	0	0.00%
420	GENERAL SPECIAL EDUCATION	1,503,588	5.44%	1,135,216	4.00%	1,132,600	3.88%
<b>SUBTOTAL</b>		<b>\$4,407,010</b>	<b>15.93%</b>	<b>\$4,049,610</b>	<b>14.27%</b>	<b>\$4,374,794</b>	<b>14.99%</b>

PROGRAM	DESCRIPTION	FY 06-07 ACTUAL	% OF TOTAL	FY 07-08 REVISED	% OF TOTAL	FY 08-09 PRELIMINARY	% OF TOTAL
<b>INSTRUCTIONAL SUPPORT SERVICES</b>							
605	GENERAL INSTRUCTIONAL SUPPORT	\$500,596	1.81%	\$712,378	2.51%	\$507,593	1.74%
620	EDUCATIONAL MEDIA	441,911	1.60%	406,693	1.43%	358,195	1.23%
640	STAFF DEVELOPMENT	432,257	1.56%	138,722	0.49%	119,353	0.41%
680	COMPUTER ASSISTED INSTRUCTION	208,425	0.75%	75,870	0.27%	4,820	0.02%
<b>SUBTOTAL</b>		<b>\$1,583,190</b>	<b>5.72%</b>	<b>\$1,333,663</b>	<b>4.70%</b>	<b>\$989,961</b>	<b>3.39%</b>
<b>PUPIL SUPPORT SERVICES</b>							
710	COUNSELING AND GUIDANCE	\$332,782	1.20%	\$365,615	1.29%	\$373,947	1.28%
720	HEALTH SERVICES	150,513	0.54%	151,101	0.53%	162,395	0.56%
750	TRANSPORTATION SAFETY	1,166	0.00%	1,200	0.00%	1,200	0.00%
760	PUPIL TRANSPORTATION	1,041,524	3.77%	1,055,953	3.72%	1,085,455	3.72%
790	OTHER PUPIL SUPPORT SERVICES	416,145	1.50%	426,261	1.50%	407,692	1.40%
<b>SUBTOTAL</b>		<b>\$1,942,130</b>	<b>7.02%</b>	<b>\$2,000,130</b>	<b>7.05%</b>	<b>\$2,030,689</b>	<b>6.96%</b>
<b>OPERATIONS AND MAINTENANCE</b>							
810	OPERATIONS AND MAINTENANCE	\$1,801,496	6.51%	\$1,935,514	6.82%	\$1,933,059	6.62%
850	CAPITAL FACILITIES	1,021,017	3.69%	1,326,869	4.68%	1,445,076	4.95%
<b>SUBTOTAL</b>		<b>\$2,822,512</b>	<b>10.20%</b>	<b>\$3,262,383</b>	<b>11.50%</b>	<b>\$3,378,135</b>	<b>11.57%</b>
<b>FISCAL AND OTHER FIXED COSTS</b>							
920	INTEREST EXPENSE	\$13,238	0.05%	\$0	0.00%	\$0	0.00%
930	EMPLOYEE BENEFITS	0	0.00%	125,000	0.44%	101,445	0.35%
940	PROPERTY AND LIABILITY INSURANCE	140,918	0.51%	83,302	0.29%	72,750	0.25%
<b>SUBTOTAL</b>		<b>\$154,156</b>	<b>0.56%</b>	<b>\$208,302</b>	<b>0.73%</b>	<b>\$174,195</b>	<b>0.60%</b>
<b>GRAND TOTAL</b>		<b>\$27,662,674</b>	<b>100.00%</b>	<b>\$28,380,162</b>	<b>100.00%</b>	<b>\$29,193,457</b>	<b>100.00%</b>

**FY 2008-09  
 MAHTOMEDI PUBLIC SCHOOLS  
 GENERAL FUND PROGRAM EXPENDITURES**

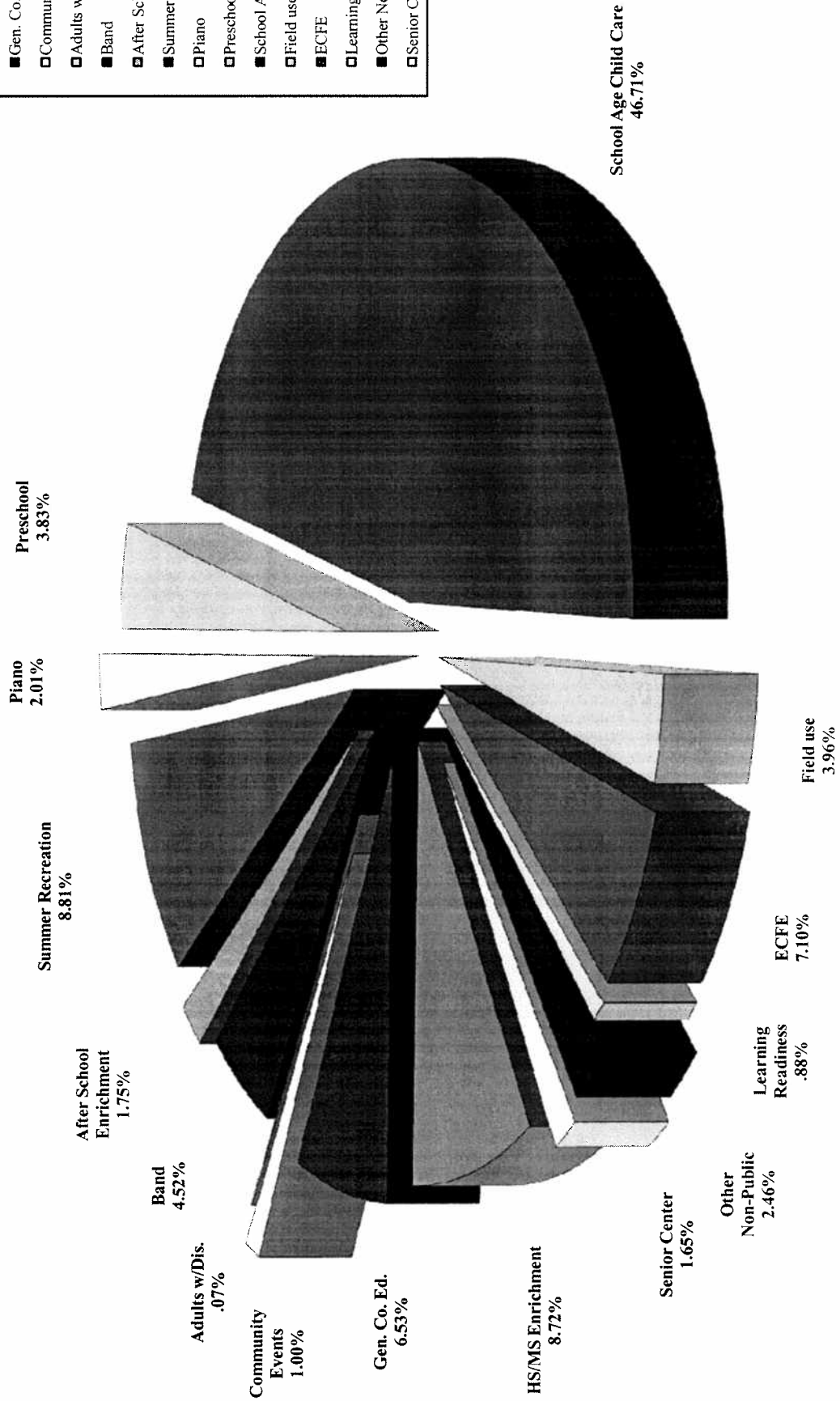


## COMMUNITY SERVICE PROGRAM EXPENDITURE SUMMARIES

<u>PROGRAM</u>	<u>DESCRIPTION</u>	FY 06-07		FY 07-08		FY 08-09	
		<u>ACTUAL</u>	<u>% OF TOTAL</u>	<u>REVISED</u>	<u>% OF TOTAL</u>	<u>PRELIMINARY</u>	<u>% OF TOTAL</u>
501	MS/HS ENRICHMENT-ATHLETICS	\$275,689	14.29%	\$185,158	9.65%	\$173,706	8.72%
505	GENERAL COMMUNITY ED.	163,892	8.49%	121,720	6.35%	130,043	6.53%
509	COMMUNITY EVENTS	0	0.00%	17,895	0.93%	20,274	1.02%
510	ADULTS W/DISABILITIES	1,345	0.07%	1,345	0.07%	1,345	0.07%
515	ADULT ENRICHMENT	19,112	0.99%	10,989	0.57%	0	0.00%
540	BAND	90,181	4.67%	90,385	4.71%	90,106	4.52%
560	AFTER SCHOOL ENRICHMENT	42,795	2.22%	63,358	3.30%	34,928	1.75%
563	SUMMER RECREATION	186,671	9.67%	196,648	10.25%	175,463	8.81%
564	PIANO PROGRAM	39,381	2.04%	41,114	2.14%	40,009	2.01%
565	PRESCHOOL PROGRAM	74,102	3.84%	73,314	3.82%	76,219	3.83%
570	SCHOOL AGE CHILD CARE	742,431	38.48%	803,216	41.88%	930,655	46.71%
575	FIELD USE EXPENDITURES	50,625	2.62%	58,496	3.05%	78,965	3.96%
580	EARLY CHILDHOOD FAMILY ED.	127,003	6.58%	146,601	7.64%	141,486	7.10%
582	LEARNING READINESS	17,195	0.89%	14,856	0.77%	17,455	0.88%
590	OTHER NON-PUBLIC	51,505	2.67%	55,000	2.87%	49,000	2.46%
591	SENIOR CENTER	<u>47,532</u>	<u>2.46%</u>	<u>37,845</u>	<u>1.97%</u>	<u>32,905</u>	<u>1.65%</u>
<b>TOTALS</b>		<b>\$1,929,458</b>	<b>100.00%</b>	<b>\$1,917,940</b>	<b>100.00%</b>	<b>\$1,992,559</b>	<b>100.00%</b>

**FY 2008-09  
COMMUNITY SERVICE  
PROGRAM EXPENDITURES**

- HS/MS Enrichment
- Gen. Co. Ed
- Community Events
- Adults w/Dis.
- Band
- After School Enrichment
- Summer Recreation
- Piano
- Preschool
- School Age Child Care
- Field use
- ECFE
- Learning Readiness
- Other Non-Public
- Senior Center



# Draft of Proposed Policy to Replace Current Policy 306

Mahtomedi School Board Policy 705

## **705 - INVESTMENTS**

### **I. PURPOSE**

The purpose of this policy is to establish guidelines for the investment of school district funds.

### **II. GENERAL STATEMENT OF POLICY**

It is the policy of this school district to comply with all state laws relating to investments and to guarantee that investments meet certain primary criteria.

### **III. SCOPE**

This policy applies to all investments of the surplus funds of the school district, regardless of the fund accounts in which they are maintained, unless certain investments are specifically exempted by the school board through formal action.

### **IV. AUTHORITY; OBJECTIVES**

- A. The funds of the school district shall be deposited or invested in accordance with this policy, Minnesota Statute Chapter 118A and any other applicable law or written administrative procedures. The school district's investment portfolio shall be managed in a manner to attain a market rate of return throughout the budgetary and economic cycles while preserving and protecting capital in the overall portfolio.
- B. The primary criteria for the investment of the funds of the school district, in priority order, are safety, liquidity, and yield.

### **V. DELEGATION OF AUTHORITY**

The director of business services of the school district is designated as the investment officer of the school district and is responsible for investment decisions and activities.

### **VI. STANDARD OF CONDUCT**

The standard of conduct regarding school district investments to be applied by the investment officer shall be the "prudent person standard." Under this standard, the investment officer shall exercise that degree of judgment and care, under the circumstances then prevailing, that persons of prudence, discretion and intelligence would exercise in the management of their own affairs, investing not for speculation and considering the probable safety of their capital as well as the probable investment return to be derived from their assets. The prudent person standard shall be applied in the context of managing the overall investment portfolio of the school district. The investment officer, acting in accordance with this policy and exercising due diligence, judgment and

# Draft of Proposed Policy to Replace Current Policy 306

## Mahtomedi School Board Policy 705

care commensurate with the risk, shall not be held personally responsible for a specific security's performance or for market price changes. Deviations from expectations shall be reported in a timely manner and appropriate actions shall be taken to control adverse developments.

### **VII. MONITORING AND ADJUSTING INVESTMENTS**

The investment officer shall routinely monitor existing investments and the contents of the school district's investment portfolio, the available markets and the relative value of competing investment instruments.

### **VIII. INTERNAL CONTROLS**

The investment officer shall establish a system of internal controls which shall be documented in writing. The internal controls shall be reviewed by the school board and shall be annually reviewed for compliance by the school district's independent auditors. The internal controls shall be designed to prevent and control losses of public funds due to fraud, error, misrepresentation, unanticipated market changes or imprudent actions by officers, employees or others. The internal controls may include, but shall not be limited to, provisions relating to controlling collusion, separating functions, separating transaction authority from accounting and record keeping, custodial safekeeping, avoiding bearer form securities, clearly delegating authority to applicable staff members, limiting securities losses and remedial action, confirming telephone transactions in writing, supervising and controlling employee actions, minimizing the number of authorized investment officials, and documenting transactions and strategies.

### **IX. PERMISSIBLE INVESTMENT INSTRUMENTS**

The school district may invest its available funds in those instruments specified in Minnesota Statute § 118A.04 and 118A.05, as these sections may be amended from time to time, or any other law governing the investment of school district funds.

### **X. PORTFOLIO DIVERSIFICATION: MATURITIES**

The school district will diversify use of investment instruments to avoid incurring unreasonable risks inherent in over investing in specific instruments, individual financial institutions or maturities.

	<u>Maximum Percent of Portfolio</u>
Diversification by Instrument:	
U.S. Treasury Obligations (bills, notes and bonds)	100%
U.S. Government Agency Securities and Instrumentalities of Government Sponsored Corporations	100%
Bankers' Acceptances (Ba)	75%

# Draft of Proposed Policy to Replace Current Policy 306

Mahtomedi School Board Policy 705

Commercial Paper - Prime (C)	75%
Repurchase Agreements (Repos)	50%
Certificates of Deposit (CDs)	75%
Local Government Investment Pool	100%

Diversification by Financial Institution:

No more than 50% of the total portfolio will be with any one instrument.

Maturity Scheduling:

Investment maturities shall be scheduled to coincide with projected cash flow needs, taking into account large routine expenditures (payroll, bond payments) as well as considering sizeable blocks of anticipated revenue (property tax and state aid payments).

## **XI. COMPETITIVE SELECTION OF INVESTMENT INSTRUMENTS**

The director of business services or designee shall receive quotes on interest rates from various financial institutions.

## **XII. QUALIFIED INSTITUTIONS AND BROKER-DEALERS**

- A. The school district shall maintain a list of the financial institutions that are approved for investment purposes.
- B. Prior to completing an initial transaction with a broker, the school district shall provide to the broker a written statement of investment restrictions which shall include a provision that all future investments are to be made in accordance with Minnesota statutes governing the investment of public funds. The broker must annually acknowledge receipt of the statement of investment restrictions and agree to handle the school district's account in accordance with these restrictions. The school district may not enter into a transaction with a broker until the broker has provided this annual written agreement to the school district. The notification form to be used shall be that prepared by the State Auditor. A copy of this investment policy, including any amendments thereto, shall be provided to each such broker.

## **XIII. SAFEKEEPING AND COLLATERALIZATION**

Collateralization shall be as required by Minnesota Statute § 118A.03 for any amount exceeding FDIC, SAIF, BIF, FCUA, or other federal deposit coverage.

## **XIV. DEPOSITORIES**

The school board shall annually designate official depositories for school district funds. The school district and the depository shall each comply with the provisions of Minnesota Statute § 118A.03 and any other applicable law, including any provisions relating to

## Draft of Proposed Policy to Replace Current Policy 306

### Mahtomedi School Board Policy 705

designation of a depository, qualifying institutions, depository bonds, and approval, deposit, assignment, substitution, addition and withdrawal of collateral.

#### **XV. ELECTRONIC FUNDS TRANSFER OF FUNDS FOR INVESTMENT**

The school district may make electronic fund transfers for investments of excess funds upon compliance with Minnesota Statute § 471.38.

**Legal References:** Minn. Stat. § 118A.01 (Public Funds; Depositories and Investments)  
Minn. Stat. § 118A.02 (Authorization for Deposit and Investment)  
Minn. Stat. § 118A.03 (Depositories and Collateral)  
Minn. Stat. § 118A.04 (Investments)  
Minn. Stat. § 118A.05 (Contracts and Agreements)  
Minn. Stat. § 118A.06 (Delivery and Safekeeping)

**Cross References:** Mahtomedi School Board Policy 703 (Annual Audit)  
MSBA Service Manual, Chapter 7, Education Funding  
Minnesota Legal Compliance Audit Guide Prepared by the Office of the State Auditor

*ADOPTED – June 12, 2008*

# **Draft of Proposed Policy to Replace Current Policies 303 and 329**

Mahtomedi School Board Policy 706

## **706 - ACCEPTANCE OF GIFTS**

### **I. PURPOSE**

The purpose of this policy is to provide guidelines for the acceptance of gifts by the school board.

### **II. GENERAL STATEMENT OF POLICY**

It is the policy of this school district to accept gifts only in compliance with state law.

### **III. ACCEPTANCE OF GIFTS GENERALLY**

The school board may receive, for the benefit of the school district, bequests, donations or gifts for any proper purpose. The school board shall have the sole authority to determine whether any gift or any precondition, condition, or limitation on use included in a proposed gift furthers the interests of or benefits the school district and whether it should be accepted or rejected.

### **IV. GIFTS OF REAL OR PERSONAL PROPERTY**

The school board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members. The real or personal property so accepted may not be used for religious or sectarian purposes.

*[Note: This voting requirement and gift use provision is specified by Minn. Stat. § 465.03.]*

### **V. ADMINISTRATION IN ACCORDANCE WITH TERMS**

If the school board agrees to accept a bequest, donation, gift, grant or devise which contains preconditions, conditions or limitations on use, the school board shall administer it in accordance with those terms. Once accepted, a gift shall be the property of the school district unless otherwise provided in the agreed upon terms.

**Legal References:** Minn. Stat. § 123B.02, Subd. 6 (Bequests, Donations, Gifts)  
Minn. Stat. § 465.03 (Gifts)

*ADOPTED – June 12, 2008*

# Draft of Proposed Policy to Replace Current Policy 305

Mahtomedi School Board Policy 706.1

## 706.1 - EXPENDITURES – PAYMENT FOR GOODS AND SERVICES

### **I. PURPOSE**

The purpose of this policy is to provide guidelines for purchases made with district funds and to identify allowable expenditures.

### **II. GENERAL STATEMENT OF POLICY**

District funds include all monies available for spending on school, department, district or related expenses, regardless of the source of the funds (property taxes, state aid, grants, gifts, fundraising, donations, vending machine receipts, etc.), that are under the authority of the school district, use the district's tax exempt number, and are subject to audit by the school district.

District funds are public funds and, in accordance with state law, must be spent for a public purpose in a way that benefits the public and is directly related to the school district's mission to educate students. Examples of appropriate expenditures of the district funds include, but are not limited to:

- A. Staff, supplies, furniture and equipment for instructional, classroom and office use;
- B. Co-curricular staff, supplies, and equipment;
- C. Audio-visual staff, supplies and equipment;
- D. Reference materials;
- E. Remodeling, repairing or maintaining district buildings, grounds and equipment;
- F. Professional services such as auditors, lawyers, architects, engineers, interpreters, etc.;
- G. Contracted services such as election judges, snow plowing, garbage removal, electricians, mechanics, etc.;
- H. Costs incurred to hold meetings related to district issues, including facility rental, speakers and materials;
- I. Employees participating in approved out-of-district workshops, conferences and seminars (including registration fees, transportation, lodging, meals and materials, within certain guidelines);
- J. Meals for employees and/or school board members at district-sponsored or school-sponsored workshops or meetings which run over a meal hour when there is no opportunity for the participants to leave the activity to purchase their own meal;
- K. Reimbursement of employees' expenses incurred while performing their duties, such as parking fees, work-related telephone calls, travel and meals at meetings with non-district employees when it is necessary to meet over a meal hour;
- L. Purchases of staff, services, supplies and equipment to provide student food services (through the Food Service department) and transportation services (through Laidlaw);
- M. Cost of supplies, materials and other expenses related to school fundraising activities; and
- N. Grant monies may be expended for the purposes authorized in the applicable grant.

## **Draft of Proposed Policy to Replace Current Policy 305**

Mahtomedi School Board Policy 706.1

- O. The director of business services, or designee, is designated as the program administrator of the school district's procurement card system. The school district shall maintain a list of procurement cardholders, which are approved by the cardholder's supervisor and program administrator. Procurement card purchases follow the same guidelines for appropriate expenditures of the school district's funds.

This policy applies to all expenditures of district funds made by schools, departments, individuals, or other groups considered part of the Mahtomedi Public Schools ISD 832.

**Legal References:**    Minn. Stat. 471.382 Credit Cards  
                              Minn. Stat. 123B.02, Subd. 23 General Powers of Independent School Districts

*ADOPTED – June 12, 2008*

## CALENDAR OF EVENTS

<b>JUNE</b>		
<b>DATE/TIME</b>	<b>MEETING/EVENT</b>	<b>LOCATION</b>
<b><u>Thursday, June 12</u></b> 5:30 p.m. 7:00 p.m.	School Board Facilities Committee Meeting School Board Meeting	District Education Center - Board Room District Education Center - Community Room
<b><u>Monday, June 16</u></b> 5:30 p.m.	MAEF Annual Board of Trustees Meeting	District Education Center - Board Room
<b><u>Tuesday, June 17</u></b> 6:00 p.m.	Northeast Metro 916 School Board Work Session	Bellaire School, White Bear Lake
<b><u>Wednesday, June 18</u></b> 6:00 p.m.	EMID Joint Powers School Board Meeting	Harambee Elementary School, Maplewood
<b><u>Thursday, June 26</u></b> 5:30 p.m.	School Board Study Session	District Education Center - TBD

<b>JULY</b>		
<b>DATE/TIME</b>	<b>MEETING/EVENT</b>	<b>LOCATION</b>
<b><u>Tuesday, July 1</u></b> 6:00 p.m.	Northeast Metro 916 School Board Meeting	Bellaire School, White Bear Lake
<b><u>Thursday, July 10</u></b> 7:00 a.m.	School Board Meeting	District Education Center – Community Room

# MAHTOMEDI HIGH SCHOOL BALANCED SCORECARD 2008

## INSIGHT STATEMENTS FOR ARENA A: STUDENT LEARNING

- The current 4x4 schedule affects student preparation for the MCA-II tests. Students may learn material in the first half of the school year and not tested on it until the end of the second half of the year.

### ARENA A: STUDENT LEARNING

Performance Indicator	Data Source	Weight	Level 1 Concern	Level 2 Acceptable	Level 3 Meets Current Vision	Strategies
School schedule will help to facilitate the best learning environment for students and staff	Data analyzed at end of 07-08 to assess impact of open enrollment/ inter-district, transfer and new students to analyze trends about the students we are attracting	15	No data collected on grades, transcripts, discipline reports, leadership roles, test scores and anecdotal data from staff	Data collected on grades, transcripts, discipline reports, leadership roles, test scores and anecdotal data from staff	Data collected and analyzed on grades, transcripts, discipline reports, leadership roles, test scores and anecdotal data from staff	Data collected on grades, transcripts, discipline reports, leadership roles, test scores and anecdotal data from staff
Increased student achievement	MCA II Math Scores	15	Less than 70% of students meet/exceed proficiency level	70-79% of students meet/exceed proficiency level ( <b>Math 74%</b> )	80% or more of students meet/exceed proficiency level	
	MCA-II Reading Scores	15	Less than 80% of students meet/exceed proficiency level ( <b>Reading 79.38%</b> )	80-84% of students meet/exceed proficiency level	85% or more of students meet/exceed proficiency level	

6/9/2008

<b>Performance Indicator</b>	<b>Data Source</b>	<b>Weight</b>	<b>Level 1 Concern</b>	<b>Level 2 Acceptable</b>	<b>Level 3 Meets Current Vision</b>	<b>Strategies</b>
Increased student achievement continued	MCA-II Writing Scores	15	Less than 80% of students meet/exceed proficiency level	80-89% of students meet/exceed proficiency level	<b>90% or more of students meet/exceed proficiency level (Writing 99%)</b>	
	ACT - Score average % taking test	20	The average school composite score is 19-21	The average school composite score is 22-23	<b>The average school composite score of 24-25</b>	
	ACT – Participation	?	Less than 50% of students take ACT	50-75% of students take ACT	More than 75% of students take ACT	
	Advanced Placement Tests	15	Less than 70% of those students completing course, take the test	<b>70-89% of those students completing course, take the test (72%)</b>	90% of those students completing course, take the test	
		5	Less than 40% in the 3-5 range	<b>40-59% in the 3-5 range</b>	<b>60% or more in the 3-5 range (72%)</b>	

# MAHTOMEDI HIGH SCHOOL BALANCED SCORECARD 2007

## INSIGHT STATEMENTS FOR ARENA B: PROFESSIONAL PRACTICES

1. Students need to be technologically literate to succeed in today's markets. In order to do this, staff needs to be trained and supported in integrating this technology into their classrooms so that students are exposed to the software and hardware needed to be successful.

### ARENA B: PROFESSIONAL PRACTICES

Performance Indicator	Data Source	Weight	Level 1 Concern	Level 2 Acceptable	Level 3 Meets Current Vision	Strategies
Technology Integration	Technology Support and Training for Staff	25	Less than 50% of staff participate in introductory training or support given to new Smart Board or new technologies used in classroom	50% of staff participate in introductory, course work available and individual coaching, as requested to integrate technology into classroom	All teachers use training to coach other staff members on technology integration	Sufficient technology resources and training with focus on SMART Board and other teaching technologies
	Measure staff utilization of technology	30	Staff member uses technology only for attendance, grades, voicemail and email	Staff member uses technology for attendance, grades, voicemail and email, as well as updates website and I-Cue regularly	All teachers use a variety of technology to support student achievement.	Staff updates websites with assignments and other basic informatio.  Technology audit of staff to determine current uses and future needs

<b>Performance Indicator</b>	<b>Data Source</b>	<b>Weight</b>	<b>Level 1 Concern</b>	<b>Level 2 Acceptable</b>	<b>Level 3 Meets Current Vision</b>	<b>Strategies</b>
Staff (coaches and/or advisors) development is essential to successful programs.	Daily observation of coaching practice and end of season/year performance review	15	Less than 4 hours of training	4 hours of training	4+ hours of training	Ensuring that the professional training matches the individual needs of the coach/advisor.
Site Staff Development goals	Student Achievement Safe Schools Communication goals are met	30				

# MAHTOMEDI HIGH SCHOOL BALANCED SCORECARD 2007

## INSIGHT STATEMENTS FOR ARENA C: SYSTEM PERFORMANCE

### ARENA C: SYSTEM PERFORMANCE

Performance Indicator	Data Source	Weight	Level 1 Concern	Level 2 Acceptable	Level 3 Meets Current Vision	Strategies
Balanced class sizes	Each teacher will have balanced classes averaging no more than 90 students per day (Ex. choir, band)	30	25% of teachers will have unbalanced classes averaging more than 90 students per day	95% of teachers will have balanced classes averaging no more than 90 students per day	100% of teachers will have balanced classes averaging no more than 90 students per day	<p>Look at schedule creation and individual schedules.</p> <p>Obtain staff feedback regarding drop/add policy for each quarter. A database is created quarterly for each teacher documenting class sizes and averages</p>
Financial stability is critical to success of High School	Financial Management and Budget Planning/ Implementation are successful	40	Budget is overspent	Balanced budget	To have the expenses to be 98% of the allocated budget	
Financial stability is critical to the success of the activity office.	Financial/ Management and program budget planning	20	To have expenses that exceeds the annual budget allocation.	To have a balanced budget	To have the expenses to be 98% of the allocated budget	<p>To be thorough in the initial budget planning process and to monitor the budget throughout the fiscal year.</p> <p>To leverage outside resources to help defray the cost of the activity program.</p>

Use of technology and management systems are critical to the success of the activity office	rSchoolToday management system (online registration system)	10	Less than 25% of families utilizing online registration system.	More than 25% of families utilizing online registration system	More than 50% of families utilizing online registration system	To work with Community education to design a marketing plan to maximize online registration participation.
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**MAHTOMEDI HIGH SCHOOL  
BALANCED SCORECARD 2007**

**INSIGHT STATEMENTS FOR ARENA D: SATISFACTION/PUBLIC IMAGE/IDENTITY OF DISTRICT**

1. In order to create an environment of trust, the results of the NSSE survey will be analyzed to determine areas of improvement.

**ARENA D: SATISFACTION/PUBLIC IMAGE/IDENTITY OF DISTRICT**

<b>Performance Indicator</b>	<b>Data Source</b>	<b>Weight</b>	<b>Level 1 Concern</b>	<b>Level 2 Acceptable</b>	<b>Level 3 Meets Current Vision</b>	<b>Strategies</b>
Maintain and support a relevant curriculum	NSSE Curriculum review Post-grad surveys Exit Survey for seniors	20	Student cannot communicate relevancy of any course taken	Student can communicate the relevancy of a specific course taken	Student can communicate relevancy of each course taken	Review the graduation requirements to ensure a well-rounded curriculum rich with a variety of electives
Administrative Leadership creates an environment of trust through communication	NSSE Survey results indicate improvements in communication between administration and staff	10	Staff ranks satisfaction of administrative communication on NSSE below 3.0	Staff ranks satisfaction of administrative communication on NSSE above 3.5	Staff ranks satisfaction of administrative communication on NSSE above 4.5	Communication: Vision/direction Decisions made, expectations of staff are clear
	NSSE survey results indicate communication improved in 07	10	No improvement in communication in 2007	NSSE survey indicates improvement of 10% in communication	NSSE survey indicates improvement of 25% in communication	Whole faculty meeting with opportunities for anyone to speak  Time for meaningful meetings (am or pm?)
	Quarterly surveys of all staff indicate staff satisfaction of communication strategies increases	10	No improvement in communication in 2007	Quarterly surveys indicate improvement of 10% in communication from beginning of year	Quarterly surveys indicate improvement of 25% in communication from beginning of year	Input of staff on needed communication and success of strategies implemented, dissemination of core values.  Modes of communication needs improvement

06

6/9/2008

<b>Performance Indicator</b>	<b>Data Source</b>	<b>Weight</b>	<b>Level 1 Concern</b>	<b>Level 2 Acceptable</b>	<b>Level 3 Meets Current Vision</b>	<b>Strategies</b>
Administrative Leadership creates an environment of trust through communication	More input into decision making by all stakeholders	10	Core values not clear to staff	Core values shared with all staff	Core values shared with all staff	Create a system of operation in which transparency is readily apparent
Administrative Leadership	Decisions congruent with core values	10	Decision making process not shared	Decision making process detailed and discussed with staff	Decision making process detailed and discussed with staff. Staff involved in decision making process	Faculty council synopsis printed in Zephyr Letter
Student Leadership	Student leadership council assumes role of student government	10	No changes made to student leadership model	Student leaders meet with administration monthly		More student input in decision making ie. Student Leadership Council Student representation on site council Elected representation on S.L.C.  Creation of representative assembly and leadership positions for each grade level
Teacher Leadership	NSSE survey results indicate improvement in staff satisfaction in 07	10	Staff ranks input into decision making on NSSE below 3.0	Staff ranks input into decision making on NSSE above 3.5	Staff ranks input into decision making on NSSE above 4.5	Rotate facilitator of site council meetings. Quarterly surveys to determine success of communication strategies (pre and post)

<b>Performance Indicator</b>	<b>Data Source</b>	<b>Weight</b>	<b>Level 1 Concern</b>	<b>Level 2 Acceptable</b>	<b>Level 3 Meets Current Vision</b>	<b>Strategies</b>
Teacher Leadership continued						Teachers willing to take initiative to act. Replace waiting for “permission to act” with tacit approval to act in a “professional manner” as a norm of operation
Community satisfaction is important to the success of the student activity program	Online student and parent program evaluation  Public observation and personal feedback	10	Less than 70% students/parents report a positive experience	More than 70% students/parents report a positive experience	More than 80% students/parents report a positive experience	Develop and implement an annual activities program review that includes student and parent input

**MAHTOMEDI HIGH SCHOOL  
BALANCED SCORECARD 2007**

**INSIGHT STATEMENTS FOR ARENA E: COMMUNITY ENGAGEMENT**

**ARENA E: COMMUNITY ENGAGEMENT**

<b>Performance Indicator</b>	<b>Data Source</b>	<b>Weight</b>	<b>Level 1 Concern</b>	<b>Level 2 Acceptable</b>	<b>Level 3 Meets Current Vision</b>	<b>Strategies</b>
Technology Integration	Partnerships with community, higher education, businesses and non-profits, etc.	100	No new partnerships	10-20 partnerships developed	20+ partnerships developed	Band, Special Educ., Tech Educ. Engineering, Counselors

**MAHTOMEDI HIGH SCHOOL  
BALANCED SCORECARD 2007**

**INSIGHT STATEMENTS FOR ARENA F: STUDENT DEVELOPMENT**

**ARENA F: STUDENT DEVELOPMENT**

<b>Performance Indicator</b>	<b>Data Source</b>	<b>Weight</b>	<b>Level 1 Concern</b>	<b>Level 2 Acceptable</b>	<b>Level 3 Meets Current Vision</b>	<b>Strategies</b>
Each student will have an adult advocate  Enrichment will be used as an advisory	An Enrichment PLC will be formed by October 2007 and meet, plan and recommend next steps on or before April 2008	20	No Enrichment PLC formed or work complete	Enrichment PLC makes recommendations to staff by April 2008 for implementation	Recommendations implemented fourth quarter of 2007-2008	Research different advisory models  Use Survey Monkey for staff and students  Review 9 – 12 grade advisory curricula: retreats, team building and celebrations
	Each student is assigned an adult advocate	20	No adult advocates assigned.	Adult advocate assigned to all students by September 2008	Adult advocate assigned to all students by second semester of 2007-2008	Assign adult advocates
Each student will have a personal plan	All 9 <sup>th</sup> graders will complete two Naviance assessments by the end of the 07-08 school year	20	Less than 75% of ninth grade students will complete training, assessments and evaluation	90% of ninth grade students will complete training, assessments and evaluation	100% of ninth grade students will complete training, assessments and evaluation	Naviance program will be introduced to 9 <sup>th</sup> graders in English courses  Student evaluation of Naviance

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Each student will have a personal plan continued	All 9 <sup>th</sup> graders will complete two Naviance assessments by the end of the 07-08 school year continued				Students will use career planning tools for registration and future planning.	<p>07-08 will focus on career assessment and goals for class of 2011.</p> <p>Guidance department will expand the program offerings. Naviance will be presented to each 9<sup>th</sup> grade class in years to follow until fully implemented for all grades.</p> <p>Students will continue to use the program to do schedules, personal plans, and post-secondary planning and research beyond the 07-08 school year. The guidance department will complete curriculum review by May 2009.</p>
Student participation co-curricular activities	M.S.H.S.L Participation Survey (Mahtomedi data)  MDE student interest survey	20	Less than 60% of high school students participate in student co-curricular activity	60-69% of high school students participate in at least one student co-curricular activity	More than 70% student participates in more than one student co-curricular activity	<p>Continue to promote the importance of student participation.</p> <p>Explore new uses of technology to market programs to students and parents.</p>

<b>Performance Indicator</b>	<b>Data Source</b>	<b>Weight</b>	<b>Level 1 Concern</b>	<b>Level 2 Acceptable</b>	<b>Level 3 Meets Current Vision</b>	<b>Strategies</b>
Students demonstrate positive, healthy behavior	MN Student Survey	10	2010 survey indicates a rise in unhealthy behaviors of high school students	2010 survey indicates neutrality in number of unhealthy behaviors of high school students	2010 survey indicates a decrease in unhealthy behaviors of high school students	
SADD Presentations	Number of students attending	10	25% or fewer of students attend SADD assembly	26-60% of students attend SADD assembly	61% or more of students attend SADD assembly	

***Announcing: The MHS Music Department Trip 2009  
Costa Rica***

- What? The MHS band and choir will take a combined trip.
- Where? Our destination is Costa Rica. This will be the third visit for the choir and the fourth for the band.
- When? We will travel during Spring break, March 14 – 24, 2009.
- Why Costa Rica? We have an ongoing connection there with the Colegio Tecnico Don Bosco. Their band has visited Mahtomedi twice and will return again in January/February of 2009.
- How much? We are currently expecting a price between \$1,400 – 1,600 including airfare, hotels, bus transportation, entrance and activity fees and one meal a day (lunch or dinner). In addition, you should plan to bring an extra \$150 minimum for other meals, souvenirs and unforeseen expenses.
- When can I sign up? Letters of intent will be available by mid May and will be due by the end of May. In the meantime check out the MHS Band web site to view itineraries from 2003 and 2005 as well as further information on our school to school connection with Don Bosco.
- Questions? Contact Dave Stevens: [dstevens@mahtomedi.k12.mn.us](mailto:dstevens@mahtomedi.k12.mn.us) or 407 – 2103.

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## **610 - STUDENT TRIPS**

### **I. PURPOSE**

The purpose of this policy is to provide guidelines for student trips and to identify the general process to be followed for review and approval of trip requests.

### **II. GENERAL STATEMENT OF POLICY**

It is the general expectation of the school board that all student trips will be well planned, conducted in an orderly manner and safe environment, and will relate directly to the objectives of the class or activity for which the trip is requested. Student trips will be categorized within three general areas:

#### **A. Instructional Trips**

Trips that take place during the school day, relate directly to a course of study, and require student participation shall fall in this category. These trips shall be subject to review and approval of the building principal, and shall be financed by school district funds within the constraints of the school building budget. Fees may not be assessed against students to defray direct costs of instructional trips. (Minn. Stat. § 123B.37, Prohibited Fees)

#### **B. Supplementary Trips**

This category pertains to those trips in which students voluntarily participate and which usually take place outside the regular school day. Examples of trips in this category involve student activities, clubs, and other special interest groups. These trips are subject to review and approval of the activities director and/or the building principal. Financial contributions by students may be requested. (Minn. Stat. § 123B.36, Authorized Fees)

#### **C. Extended Trips**

1. Trips that involve one or more overnight stops fall into this category. Extended trips may be instructional or supplementary, and must be requested well in advance of the planned activity. An extended trip request must be approved at each level: student, principal, superintendent, and school board. Exceptions to the approval policy may be granted or expedited by the superintendent to accommodate emergencies or contingencies (e.g. tournament competition).
2. The school district will notify the insurance carrier of all international travel in advance to ensure appropriate liability coverage.
3. The school district may elect to charge the students and/or group a fee to cover the additional insurance costs.

**III. REGULATIONS**

- A. Rules of conduct and discipline for students and employees shall apply to all student trip activity.
- B. The school administration shall be responsible for providing more detailed procedures, including parental involvement, supervision, and such other factors deemed important and in the best interest of students.
- C. Transportation shall be furnished through a commercial carrier or school-owned vehicle. In the event a private vehicle is approved for use, a certificate of insurance must be on file in the school district office.

**Legal References:** Minn. Stat. § 123B.36 (Authorized Fees)  
Minn. Stat. § 123B.37 (Prohibited Fees)  
Minn. Stat. § 123B.49 (Cocurricular and Extracurricular Activities;  
Insurance)  
*Sonkowsky v. Board of Educ.*, 327 F3d. 675 (D. Minn. 2002)

**Cross References:** MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)  
MSBA/MASA Model Policy 423 (Employee – Student Relationships)  
MSBA/MASA Model Policy 506 (Student Discipline)  
MSBA/MASA Model Policy 707 (Transportation of Public School Students)  
MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)  
MSBA/MASA Model Policy 710 (Extracurricular Transportation)

*ADOPTED – February 10, 2005*



**NORTHEAST METRO 916**  
Intermediate School District

**TO: Northeast Metro 916 Board of Education**  
**FROM: Connie Hayes**  
**DATE: June 4, 2008**  
**RE: June 3 Board of Education Meeting Talking Points**

Members present: Belisle-832, Brunnette-833, Forsberg-16, Lodico-12, Majerus-623, Parsons-624, Roberts-13, Sager-621, and Thole-834.

Members absent: Livingston-622 and Salo-138

Among a number of topics discussed at the June 3, 2008, meeting of the Northeast Metro 916 Board of Education, the following agenda items were addressed:

1. **Board Work Session.** A Board work session was held just prior to the regular board meeting to discuss the superintendent's contract.
2. **The Honors Mentor Connection gave a presentation.** Students Sarah Schlotter from Mahtomedi and Erik Ostertag from North St. Paul-Maplewood-Oakdale, along with instructors Connie Cameron and Mark Sateren, gave a presentation on the value of the Mentor Connection program. This is a program designed for gifted and talented students to complete a mutually-beneficial project with a mentor. Students must interview 12 professionals and read 12 readings related to the field they are working in. The students engage in work that helps the mentor, applies knowledge and interests of the students, and develops relationships in a career path for their future. Board members were each given a list of students from their districts who will be participating in the program next year and the fields of interest they have chosen, which will give them an opportunity to follow their work next year.
3. **The Assistive Technology Library (ATL) staff gave a presentation.** The staff gave a presentation about the kinds of materials available in the ATL and how they have been used to solve specific needs for students with disabilities. Member districts are encouraged to send teachers to visit the library when their own schools are not in session so that teachers can experience firsthand the opportunities available to children in the member districts. The staff has

established a website that provides extensive information about what is available as well.

4. **Director Jessica Wiley talked about the new Region 11 Math and Science Teacher Center.** A \$1,584,651 grant was awarded to the Grants and Research Office as a collaboration between two regional education agencies, three higher education institutions and SciMath MN. The dollars will be distributed between two teacher centers. The centers will be focused on getting schools ready for algebra in 8<sup>th</sup> grade and will require commitment to teacher training, professional learning communities, principal leadership, leadership training for curricular specialists, and some financial match. Applications from districts who can agree to the commitments are coming in.
5. **The Administration presented tuition and membership rates for approval.** The District no longer sets tuition rates for special education as has been done in the past due to the state's new tuition billing system. However, rates were approved for special education students who attend under private-pay and out-of-state students. The rates for Career & Tech went up 1.51% and the membership fee stayed the same at \$18 per MADM.
6. **The preliminary budget for FY 09 was approved.** The District has made significant cuts for FY09 due to declining enrollments. Most programs will dip into their fund balances some for the next year; although the District will still be within the 10% fund balance goal in most areas. Plans are already underway for prioritizing additional cuts within the programs and with the advisory councils for FY10 if needed.
7. **The Board meets for its annual June work session on June 17.**

**FUND SUMMARY**  
**FOR BANK 02 - ACCOUNTS PAYABLE CHECKS**  
**DATE RANGE: 5/01/2008 - 5/31/2008**

<u>FUND</u>	<u>FUND NAME</u>	<u>ISSUED TOTAL</u>	<u>VOIDED TOTAL</u>
001	GENERAL FUND	783,375.40	1,739.20
002	FUND SERVICE	120,425.28	
003	TRANSPORTATION	99,324.69	
004	COMMUNITY SERVICE	70,053.53	
005	CAPITAL OUTLAY	113,458.78	100.00
007	DEBT REDEMPTION		
025	DONATIONS / ACTIVITIES	57,725.91	
050	HS STUDENT ACTIVITIES	33,322.50	
	<b>TOTALS</b>	<u><b>1,277,686.09</b></u>	<u><b>1,839.20</b></u>

# Check Register Report

MAY 2008

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
2	321625	C	\$276.60	05/01/08	00009	AAA AWARDS
2	321626	C	\$130.00	05/01/08	03455	AARP
2	321627	C	\$50.70	05/01/08	05958	ACP DIRECT
2	321628	C	\$163.07	05/01/08	00044	ADA BADMINTON & TENNIS
2	321629	C	\$2,160.00	05/01/08	03300	AGL CONSULTING
2	321630	C	\$5.00	05/01/08	06049	ALEC NICHOLSON
2	321631	C	\$56.24	05/01/08	06010	ANN GALBUS
2	321632	C	\$160.25	05/01/08	04002	ANN GARRY
2	321633	C	\$2,551.50	05/01/08	00180	AUDUBON CENTER OF THE NORTH WO
2	321634	C	\$854.00	05/01/08	03639	BEACON ATHLETICS
2	321635	C	\$125.20	05/01/08	02530	BETHANY SNEDEN
2	321636	C	\$179.00	05/01/08	06552	BILL COLEMAN
2	321637	C	\$155.00	05/01/08	06560	BILL JEATRON
2	321638	C	\$56.50	05/01/08	05535	BILL PETERSEN
2	321639	C	\$77.00	05/01/08	03274	BLADE FENCING
2	321640	C	\$1,488.00	05/01/08	03057	BRAD BERGIE
2	321641	C	\$107.00	05/01/08	00338	BRETT SMITH
2	321642	C	\$151.82	05/01/08	05186	CAROL SUZANNE FASOLI
2	321643	C	\$55.54	05/01/08	00426	CASCIO INTERSTATE
2	321644	C	\$1,217.78	05/01/08	00437	CDW GOVERNMENT INC
2	321645	C	\$722.16	05/01/08	03115	CHARLES LINDERKAMP
2	321646	C	\$500.00	05/01/08	06563	CHRYSA OTTO
2	321647	C	\$100.00	05/01/08	06558	CHUCK THAYER
2	321648	C	\$176.00	05/01/08	00541	CONTINENTAL CLAY COMPANY
2	321649	C	\$68.08	05/01/08	02236	COREY RATZLOFF
2	321650	C	\$638.47	05/01/08	00553	CORPORATE EXPRESS
2	321651	C	\$154.49	05/01/08	05601	CRAIG MICKELSON
2	321652	C	\$107.70	05/01/08	04151	DAN GRAY
2	321653	C	\$232.84	05/01/08	00072	DANIEL ALBRECHT
2	321654	C	\$68.68	05/01/08	05261	DAVID BROWN
2	321655	C	\$387.00	05/01/08	03996	DENNIS P.HEUER
2	321656	C	\$281.50	05/01/08	04719	DOOR SERVICE CO OF THE TWIN CITIES INC
2	321657	C	\$20.45	05/01/08	01516	DYAN LOVGREN
2	321658	C	\$396.00	05/01/08	00714	EAGLE SCREEN PRINTING
2	321659	C	\$218.38	05/01/08	00725	ECKROTH MUSIC COMPANY
2	321660	C	\$83.85	05/01/08	05598	ESCO
2	321661	C	\$898.20	05/01/08	00803	EXPRESS PERSONNEL SERVICES INC
2	321662	C	\$935.00	05/01/08	06567	FORT SNELLING
2	321663	C	\$100.00	05/01/08	06554	FULL BLOOM
2	321664	C	\$1,125.46	05/01/08	06146	GOPHER
2	321665	C	\$61.43	05/01/08	04015	HAAN CRAFTS
2	321666	C	\$29.55	05/01/08	00728	HELEN EDINGER
2	321667	C	\$250.00	05/01/08	01115	HERITAGE EMBROIDERY & DESIGN
2	321668	C	\$75.00	05/01/08	06566	HICKORY STREET PUBLISHING
2	321669	C	\$155.00	05/01/08	04395	HOLLY BOHMERT
2	321670	C	\$246.50	05/01/08	03248	I.S.D # 834 STILLWATER
2	321671	C	\$9,794.40	05/01/08	04144	INSTITUTE FOR ATHLETIC MEDICINE
2	321672	C	\$79.00	05/01/08	05475	ISTE-INTERNATIONA SOC.OF TECH IN EDUCATION
2	321673	C	\$96.99	05/01/08	01240	J W PEPPER & SONS,INC.
2	321674	C	\$91.72	05/01/08	01944	JANET NEWMAN
2	321675	C	\$30.00	05/01/08	06556	JAY VAN HOVAN
2	321676	C	\$109.23	05/01/08	04152	JEAN OSWALD
2	321677	C	\$130.00	05/01/08	02152	JEFF POESCHL
2	321678	C	\$126.25	05/01/08	03464	JIM HERING

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
2	321679	C	\$200.00	05/01/08	03656	JOE CRUZ
2	321680	C	\$64.50	05/01/08	05143	JOE MICHALITSCH
2	321681	C	\$100.00	05/01/08	06559	JULIE CARLSON
2	321682	C	\$32.31	05/01/08	00544	JULIE CONZEMIUS
2	321683	C	\$66.00	05/01/08	03140	KATE P SMITH
2	321684	C	\$106.95	05/01/08	01950	KATHE NICKLEBY
2	321685	C	\$56.50	05/01/08	05258	KATIE BOWMAN
2	321686	C	\$71.51	05/01/08	06565	KATIE NESTRUD
2	321687	C	\$10,640.40	05/01/08	03378	KELLY SERVICES, INC
2	321688	C	\$6.49	05/01/08	06561	KERRY GREEN
2	321689	C	\$4,400.00	05/01/08	03259	LAKE ELMO INN
2	321690	C	\$962.40	05/01/08	03195	LASERPLUS, LLC
2	321691	C	\$230.00	05/01/08	06564	LEAH SWENSON
2	321692	C	\$35.00	05/01/08	01457	LEARNING SEED COMPANY
2	321693	C	\$78.00	05/01/08	00992	LINDA GRASLEWICZ
2	321694	V	\$44.20	05/01/08	03102	LIZA JOHNSON
2	321695	C	\$110.34	05/01/08	02862	LYNNE VIKER
2	321696	C	\$756.00	05/01/08	03119	M.A.P.S- MEDIATION ARBITRATION &PARALEGAL SER
2	321697	C	\$80.00	05/01/08	01539	MACKIN LIBRARY MEDIA
2	321698	C	\$220.00	05/01/08	01557	MAHTOMEDI AUTOMOTIVE SERVICE
2	321699	C	\$16.15	05/01/08	02232	MARIANNE RANA
2	321700	C	\$63.07	05/01/08	02281	MARIANNE RICE
2	321701	C	\$599.78	05/01/08	02469	MARIANNE SHEMA
2	321702	C	\$104.40	05/01/08	03161	MARK LEFEBER
2	321703	C	\$206.00	05/01/08	06555	MEGHAN BLACK
2	321704		\$64.00	05/01/08	00249	MERCEDES BERGMAN
2	321705	C	\$284.00	05/01/08	01699	METRO ECSU
2	321706	C	\$162.50	05/01/08	06144	MICHAEL SCHUMACHER
2	321707	C	\$181.37	05/01/08	01681	NANCY MELQUIST
2	321708		\$1,332.70	05/01/08	04462	NATIONAL GEOGRAPHIC SCHOOL PUBLISHING
2	321709	C	\$109.08	05/01/08	02157	NICOLE POIRIER
2	321710	C	\$432.05	05/01/08	01961	NORCOSTCO INC
2	321711	C	\$120.00	05/01/08	04174	NORTH HIGH SCHOOL
2	321712	C	\$228.00	05/01/08	06200	NORTH SHORE GYM SALES
2	321713	C	\$250.00	05/01/08	00474	PAUL CHRISTENSEN
2	321714	C	\$71.00	05/01/08	05578	PAUL SMITH
2	321715	C	\$100.00	05/01/08	06557	PETER HINRICHS
2	321716		\$192.27	05/01/08	00238	PHIL BELDEN
2	321717		\$242.22	05/01/08	02145	PITNEY BOWES / RESERVE ACCOUNT
2	321718	C	\$11,974.25	05/01/08	03894	PROM CATERING
2	321719	C	\$70.00	05/01/08	04005	R.D.HANSON
2	321720	C	\$17.48	05/01/08	06569	RACHEL KROLAK
2	321721	C	\$1,850.00	05/01/08	02231	RAMSEY COUNTY PARKS & RECREATI
2	321722	C	\$311.00	05/01/08	02257	REHBEIN TRANSIT INC
2	321723	C	\$1,955.00	05/01/08	06551	REMACKEL WELDING & MFG
2	321724		\$498.00	05/01/08	06568	RICHARD ALLINGTON
2	321725	C	\$144.55	05/01/08	06562	RICHARD ESTES
2	321726	C	\$578.53	05/01/08	02160	ROBERT PONTIOUS
2	321727	C	\$78.27	05/01/08	04507	ROMAN MARKET INC
2	321728	C	\$71.00	05/01/08	01028	RYAN GUNDERSON
2	321729	C	\$711.39	05/01/08	02406	SCHMITT MUSIC CENTERS
2	321730	C	\$49.50	05/01/08	02413	SCHOLASTIC BOOK CLUBS INC
2	321731	C	\$66.83	05/01/08	03849	STACY WENDORFF
2	321732	C	\$35.35	05/01/08	06468	STEVE BROWN
2	321733	C	\$740.47	05/01/08	03088	STEVE HAMMERSCHMIDT
2	321734	C	\$372.00	05/01/08	03105	STEVE KIMBALL
2	321735	C	\$1,411.20	05/01/08	05268	STUDY ISLAND
2	321736	C	\$14.42	05/01/08	03297	SUE ROBINSON

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
2	321737	C	\$64,000.00	05/01/08	05802	SUNERGI SOFTWARE INC
2	321738	C	\$1,011.00	05/01/08	04234	SUPPORT SOURCE
2	321739	C	\$69.44	05/01/08	03314	TEACHER'S DISCOUNT
2	321740	C	\$365.51	05/01/08	02698	TEACHER'S DISCOVERY
2	321741	C	\$625.00	05/01/08	02726	THEATRICAL COSTUME
2	321742	C	\$465.39	05/01/08	05393	TONYA KOSTUCH
2	321743	C	\$89.99	05/01/08	06156	TWIN CITIES MAGIC & COSTUMES
2	321744	C	\$121.00	05/01/08	05553	VACATION SPORTS
2	321745	C	\$900.00	05/01/08	06553	VERDE STRATEGIES
2	321746	C	\$2,513.06	05/01/08	02902	WASHINGTON COUNTY
2	321747	C	\$39,756.27	05/01/08	00723	XCEL ENERGY
2	321748	C	\$1,612.77	05/01/08	03017	XEROX CORPORATION
2	321749	C	\$386.14	05/01/08	00094	AMERICAN FAMILY ASSURANCE
2	321750	C	\$190.00	05/01/08	01003	GREATER TWIN CITIES UNITED WAY
2	321751	C	\$21.90	05/01/08	01556	MAHTOMEDI AREA EDUC.FOUNDATION
2	321752	C	\$272.00	05/01/08	01740	MINN NCPERS GROUP LIFE INS
2	321753	C	\$1,171.02	05/01/08	06011	MINNESOTA LIFE INS.CO
2	321754	C	\$64,795.10	05/01/08	01807	MN TEACHERS RETIREMENT ASSN
2	321755	C	\$14.90	05/01/08	01888	NATIONAL INSURANCE SERVICES
2	321756	C	\$691.50	05/01/08	02017	OFFICE & PROFESSIONAL
2	321757	C	\$663.72	05/01/08	02048	OPERATING ENGINEERS LOCAL #70
2	321758	C	\$67.08	05/01/08	01499	UNITE HERE
2	321759	C	\$95.00	05/01/08	01699	METRO ECSU
2	321760	C	\$44.20	05/02/08	01282	ELIZABETH JOHNSON
2	321761	C	\$457.00	05/06/08	06575	CONSOLIDATED CONTAINER
2	321762	C	\$24.40	05/06/08	01556	MAHTOMEDI AREA EDUC.FOUNDATION
2	321763	C	\$1,700.00	05/08/08	06577	AFTER-SCHOOL GOLF ACADEMY INC
2	321764	C	\$50.50	05/08/08	02133	ALISA PHELPS
2	321765	C	\$213.85	05/08/08	06493	AMERICAN ACADEMY OF PEDIATRICS
2	321766	C	\$63.00	05/08/08	01733	ANNE MILLER
2	321767	C	\$28.45	05/08/08	06584	ANNE REICH
2	321768	C	\$640.00	05/08/08	04491	ART START
2	321769	C	\$465.00	05/08/08	06571	ASCA
2	321770	C	\$900.00	05/08/08	04258	BARBARA E.SANDERSON /THRIVING WORKPLACES
2	321771	C	\$103.40	05/08/08	00208	BARNES & NOBLE
2	321772	C	\$237.50	05/08/08	04905	BECCA LAFOY
2	321773	C	\$3,403.77	05/08/08	04130	BIGGER FASTER STRONGER
2	321774	C	\$270.94	05/08/08	00281	BIO CORPORATION
2	321775	C	\$8,361.50	05/08/08	03340	BIX PRODUCE CO
2	321776	C	\$1,259.85	05/08/08	00324	BOYER TRUCKS
2	321777	C	\$84.35	05/08/08	04330	BRINES MARKET LLC
2	321778		\$701.04	05/08/08	00353	BROWN'S ICE CREAM
2	321779	C	\$296.70	05/08/08	00358	BRYAN ROCK PRODUCTS INC
2	321780	C	\$103.04	05/08/08	00437	CDW GOVERNMENT INC
2	321781	C	\$122.87	05/08/08	05926	CHRISTOPHER MOORE
2	321782	C	\$100.00	05/08/08	06558	CHUCK THAYER
2	321783	C	\$20.00	05/08/08	01779	COMMISSIONER,MN DEPT. OF EDUCATION
2	321784	C	\$500.00	05/08/08	06546	COMO PARK ZOO AND CONSERVATORY ED
2	321785	C	\$131.17	05/08/08	00553	CORPORATE EXPRESS
2	321786	C	\$270.70	05/08/08	00558	COURAGE CENTER
2	321787	C	\$35.88	05/08/08	06586	CROPPER MEDICAL INC
2	321788	C	\$75.00	05/08/08	02359	CYNTHIA SAMELS
2	321789	C	\$400.00	05/08/08	04683	DAVE MUETZEL
2	321790	C	\$111.00	05/08/08	05615	DAVE RUNDQUIST
2	321791		\$15.23	05/08/08	02882	DAVID WALD
2	321792	C	\$134.90	05/08/08	00412	DEB CARLSON
2	321793	C	\$26.82	05/08/08	01444	DEBORAH LAUER
2	321794	C	\$1,330.07	05/08/08	03433	DELL COMPUTER CORP.

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2	321795	C	\$34.19	05/08/08	00634	DEMCO
2	321796	C	\$64.50	05/08/08	05538	DENNIS ATCHISON
2	321797	C	\$224.40	05/08/08	06587	DESCON INC
2	321798	C	\$10,444.82	05/08/08	03328	DIVERSIFIED SNACK DIVISION
2	321799	C	\$3,048.00	05/08/08	00678	DOMINO'S PIZZA
2	321800	C	\$230.83	05/08/08	00679	DONATELLI'S
2	321801	C	\$1,948.36	05/08/08	03304	DONNA HRYNIEWICKI
2	321802	C	\$681.00	05/08/08	00714	EAGLE SCREEN PRINTING
2	321803	C	\$1,401.65	05/08/08	06030	EARTHGRAINS BAKING CO.INC
2	321804	C	\$145.00	05/08/08	00726	ECM PUBLISHERS INC
2	321805	C	\$68.00	05/08/08	05566	ED BOVA
2	321806	C	\$64.50	05/08/08	06540	ED HAGBERG
2	321807	C	\$20.00	05/08/08	01157	ELIZABETH HOMMES
2	321808	C	\$280.00	05/08/08	03969	ENERGYWISE CONSULTING,LLC
2	321809	C	\$27.95	05/08/08	05598	ESCO
2	321810	C	\$72.00	05/08/08	00794	ETA/CUISENAIRE
2	321811	C	\$898.20	05/08/08	00803	EXPRESS PERSONNEL SERVICES INC
2	321812	C	\$60.00	05/08/08	04858	FRANK MCGIVERN
2	321813		\$169.98	05/08/08	00957	GILLESPIE SPORTS & RECREATION
2	321814	C	\$20.00	05/08/08	01022	GRUBER PALLETS INC
2	321815	C	\$182.51	05/08/08	01083	HATCH TECHNOLOGY & TOYS
2	321816	C	\$100.00	05/08/08	06572	HENRY A. OERTELT
2	321817	C	\$182.34	05/08/08	01116	HERITAGE PRINTING
2	321818	C	\$307.89	05/08/08	01172	HUMAN RELATIONS MEDIA
2	321819	C	\$46,196.50	05/08/08	03248	I.S.D # 834 STILLWATER
2	321820	C	\$10.00	05/08/08	06574	JACKSON HULL
2	321821	C	\$72.72	05/08/08	00698	JAMES DRISCOLL
2	321822	C	\$151.50	05/08/08	04118	JAMIE O'HARA
2	321823	C	\$58.08	05/08/08	05151	JAN LONNQUIST
2	321824	C	\$151.50	05/08/08	02898	JEANNA WARREN
2	321825	C	\$111.00	05/08/08	03913	JEFF KING
2	321826	C	\$120.61	05/08/08	06588	JENNIFER YEEYICK
2	321827	C	\$100.00	05/08/08	05590	JIM ENGELKING
2	321828	C	\$60.00	05/08/08	04968	JIM NOVAK
2	321829	C	\$8.41	05/08/08	01646	JOAN MCCORMICK
2	321830	C	\$25.25	05/08/08	02723	JODIE M TESTER-HASTINGS
2	321831	C	\$51.16	05/08/08	04068	JOHN DEIR
2	321832	C	\$100.00	05/08/08	06578	JOHN HOVLEY
2	321833	C	\$68.00	05/08/08	04876	JOHN JUNDT
2	321834	C	\$200.00	05/08/08	06235	JON SCHNEIDER
2	321835		\$116.95	05/08/08	02000	JUDY LIVINGSTON
2	321836	C	\$95.00	05/08/08	01950	KATHE NICKLEBY
2	321837	C	\$15.15	05/08/08	05398	KATHY STAHNKE
2	321838	C	\$111.00	05/08/08	06516	KEITH STACHOWSKI
2	321839	C	\$10,120.84	05/08/08	03378	KELLY SERVICES, INC
2	321840		\$39.39	05/08/08	02463	KELLY SHAFER
2	321841	C	\$60.00	05/08/08	05569	KEVIN HAMERNICK
2	321842	C	\$696.59	05/08/08	01372	KNOWLAN'S SUPER MARKETS
2	321843	C	\$5,575.79	05/08/08	01411	LAFAYETTE LIFE INSURANCE CO
2	321844	C	\$1,471.42	05/08/08	03195	LASERPLUS, LLC
2	321845	C	\$200.00	05/08/08	06585	LEAH OTTMAN
2	321846		\$62.07	05/08/08	05948	LEAH WYNVEEN
2	321847	C	\$59.95	05/08/08	05476	LIBRARY SPARKS
2	321848	C	\$1,247.00	05/08/08	05495	LIFELINE AMPLIFICATION SYSTEMS
2	321849	C	\$218.00	05/08/08	06072	MAD SCIENCE OF MN
2	321850	C	\$111.00	05/08/08	05579	MARK BLOEMERS
2	321851	C	\$135.00	05/08/08	05925	MARK HAMRE
2	321852	C	\$572.89	05/08/08	06576	MARKETING INCENTIVE RESOURCES, INC
2	321853	C	\$27.54	05/08/08	02996	MARY BELL WOLFF

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2	321854	C	\$78.17	05/08/08	02410	MARY SCHNELL
2	321855	C	\$110.00	05/08/08	01618	MASSP
2	321856	C	\$96.12	05/08/08	01684	MENARDS OAKDALE CASHWAY LUMBER
2	321857	C	\$895.85	05/08/08	01696	METRO ATHLETIC SUPPLY
2	321858	C	\$515.91	05/08/08	03384	MID CITY LAUNDRY
2	321859	C	\$100.00	05/08/08	06570	MIKE LAWROW
2	321860	C	\$208.13	05/08/08	04099	MINNCOR INDUSTRIES
2	321861	C	\$118.00	05/08/08	01899	NATURE'S NECTAR
2	321862	C	\$174.48	05/08/08	05028	NICK FALDE
2	321863	C	\$60.00	05/08/08	05618	NORM SETNICKER
2	321864	C	\$442.80	05/08/08	01971	NORTHEAST METRO 916
2	321865	C	\$83.00	05/08/08	04488	ORANGE TREE EMPLOYMENT SCREENING
2	321866	C	\$87.87	05/08/08	01363	PAM KLINKHAMMER
2	321867	C	\$1,568.47	05/08/08	05985	PAMS LUNCHROOM LLC
2	321868		\$802.55	05/08/08	00580	PATRICK CROTHERS
2	321869	C	\$65.66	05/08/08	02161	POPP TELECOM
2	321870	C	\$175.00	05/08/08	02165	POSTMASTER
2	321871		\$425.00	05/08/08	02210	PUBLICITY SIGNS/ BRIAN LOOMIS
2	321872	C	\$56.50	05/08/08	05584	RICHARD BEILKA
2	321873	C	\$68.00	05/08/08	06583	ROBIN JOHNSON
2	321874	C	\$74.98	05/08/08	00646	RUTH DESJARDINS
2	321875	C	\$3,118.05	05/08/08	02363	SAM'S CLUB DISCOVER
2	321876	C	\$39.38	05/08/08	00487	SCHOOL SPECIALTY/CLASSROOM DIRECT
2	321877	C	\$8,135.21	05/08/08	05988	SCHROEDER CO INC
2	321878	C	\$490.00	05/08/08	02442	SCIENCE MUSEUM OF MINN
2	321879		\$593.93	05/08/08	05147	SOCIAL SKILL BUILDER
2	321880	C	\$740.47	05/08/08	03088	STEVE HAMMERSCHMIDT
2	321881	C	\$357.40	05/08/08	03105	STEVE KIMBALL
2	321882		\$100.00	05/08/08	06579	STEVEN CONERY
2	321883	C	\$235.44	05/08/08	01023	SUE ANN GRUVER
2	321884	C	\$229.64	05/08/08	04176	SUNBURST CHEMICALS, INC.
2	321885	C	\$151.50	05/08/08	04000	SUSAN KUCHAR
2	321886	C	\$835.55	05/08/08	02698	TEACHER'S DISCOVERY
2	321887	C	\$800.00	05/08/08	03859	TEAMWORKS INTERNATIONAL, INC.
2	321888	C	\$218.19	05/08/08	02777	TERRY J TRAUTMAN
2	321889		\$56.50	05/08/08	06581	TERRY P PETERSON
2	321890	C	\$115.00	05/08/08	02135	THE PIANO WORKS
2	321891	C	\$90.00	05/08/08	02748	TIES
2	321892	C	\$29.90	05/08/08	05129	TOM CAPPELEN
2	321893	C	\$31.69	05/08/08	03217	TREND ENTERPRISES, INC
2	321894	C	\$1,207.48	05/08/08	02785	TRIARCO ARTS AND CRAFTS
2	321895	C	\$733.13	05/08/08	03345	TRIO SUPPLY CO
2	321896	C	\$1,009.40	05/08/08	06460	TROPICANA CHILLED DSD
2	321897	C	\$32,831.25	05/08/08	03341	UPPER LAKES FOODS, INC
2	321898	C	\$29.00	05/08/08	01703	USA MOBILITY WIRELESS INC
2	321899	C	\$30.09	05/08/08	02858	VERIZON WIRELESS
2	321900	C	\$100.00	05/08/08	06573	WALKER JUDD
2	321901	C	\$63.63	05/08/08	05941	WALTER DOWLING
2	321902	C	\$38.95	05/08/08	04788	WATER CARE
2	321903	C	\$650.55	05/08/08	03017	XEROX CORPORATION
2	321904	C	\$9,065.53	05/08/08	03017	XEROX CORPORATION
2	321905	I	\$0.00	05/08/08	03017	XEROX CORPORATION
2	321906	C	\$68.00	05/08/08	06582	ZAR KOVALOR
2	321907	C	\$732.00	05/13/08	05486	MINNESOTA HISTORY CENTER
2	321910	C	\$1,050.90	05/15/08	00009	AAA AWARDS
2	321911	C	\$160.00	05/15/08	03455	AARP
2	321912	C	\$30.87	05/15/08	06600	ALICIA OLSON
2	321913	C	\$64.00	05/15/08	06614	ANNA MUELLER
2	321914	C	\$2,239.20	05/15/08	01544	ANNICA INC.

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2	321915	C	\$2,700.00	05/15/08	00181	AUGSBURG COLLEGE
2	321916	C	\$571.42	05/15/08	00535	BARBARA CONNELLY
2	321917	C	\$138.43	05/15/08	00220	BATTERIES PLUS
2	321918	C	\$10.00	05/15/08	00228	BEAR PATCH QUILTING
2	321919	C	\$630.00	05/15/08	02627	BEN STEWART
2	321920	C	\$360.00	05/15/08	00257	BERRYS FLOOR COVERING
2	321921	C	\$2,750.00	05/15/08	03196	BF LAUZON ENTERPRISES INC
2	321922	C	\$60.00	05/15/08	06606	BILLY PETERSON
2	321923	C	\$106.04	05/15/08	04678	BONNIE FICK
2	321924	C	\$134.60	05/15/08	00324	BOYER TRUCKS
2	321925	C	\$1,736.00	05/15/08	03057	BRAD BERGIE
2	321926		\$111.00	05/15/08	06610	BRAD SCIBAK
2	321927	C	\$582.32	05/15/08	03612	BRAUER & ASSOCIATES,LTD
2	321928	C	\$960.00	05/15/08	00408	CARLETON COLLEGE
2	321929	C	\$90.00	05/15/08	06326	CATHERINE O'CONNOR
2	321930	C	\$125.78	05/15/08	00437	CDW GOVERNMENT INC
2	321931	C	\$120.00	05/15/08	06609	CHARLES FRANK
2	321932	C	\$964.83	05/15/08	03115	CHARLES LINDERKAMP
2	321933	C	\$7,959.41	05/15/08	00406	CHASE CARD SERVICE/BANK ONE
2	321934	C	\$26.51	05/15/08	02945	CITY OF WHITE BEAR LAKE
2	321935	C	\$120.00	05/15/08	05512	CLIFF WHITSON
2	321936	C	\$500.00	05/15/08	00490	CLIMB INC
2	321937	C	\$55.37	05/15/08	02236	COREY RATZLOFF
2	321938	C	\$587.56	05/15/08	00553	CORPORATE EXPRESS
2	321939	C	\$48.00	05/15/08	05601	CRAIG MICKELSON
2	321940	C	\$1,592.05	05/15/08	00599	DALCO
2	321941	C	\$138.67	05/15/08	06601	DANIELLE SHEPARD
2	321942	C	\$998.57	05/15/08	01444	DEBORAH LAUER
2	321943	C	\$61.23	05/15/08	00635	DENNESON AUTO PARTS & MACHINE
2	321944	C	\$101.50	05/15/08	05103	DON BOWMAN
2	321945		\$121.41	05/15/08	00679	DONATELLI'S
2	321946	C	\$160.00	05/15/08	05530	DOUG WHITE
2	321947	C	\$90.00	05/15/08	00696	DRAMATISTS PLAY SERVICE INC
2	321948	C	\$2,750.00	05/15/08	06598	EDUCATIONAL OPTIONS INC
2	321949	C	\$58.11	05/15/08	00746	EDUCATORS OUTLET INC
2	321950	C	\$172.70	05/15/08	01157	ELIZABETH HOMMES
2	321951	C	\$228.24	05/15/08	06616	ELIZABETH SOMMER
2	321952	C	\$37.77	05/15/08	06380	ELLEN ISAACSON
2	321953	C	\$64.00	05/15/08	04625	EMILY MOREN
2	321954	C	\$539.73	05/15/08	00787	ERICKSON OIL PRODUCTS INC
2	321955	C	\$165.15	05/15/08	00888	FREY SCIENTIFIC COMPANY
2	321956	C	\$80.00	05/15/08	03051	GINA ZITZER
2	321957	C	\$19.35	05/15/08	00974	GOODIN COMPANY
2	321958	C	\$76.94	05/15/08	00979	GOPHER
2	321959	C	\$120.00	05/15/08	03081	GRAY SEEVER
2	321960	C	\$281,852.80	05/15/08	01096	HEALTHPARTNERS
2	321961	C	\$2,001.00	05/15/08	01173	HUMAN SERVICES INC
2	321962	C	\$1,014.50	05/15/08	03409	I.S.D # 624 WHITE BEAR LAKE
2	321963	C	\$18.66	05/15/08	02898	JEANNA WARREN
2	321964	C	\$21.27	05/15/08	01691	JENNY MERTHAN
2	321965		\$320.00	05/15/08	06596	JOHN CHEESEBOROUGH
2	321966	C	\$120.00	05/15/08	05529	JOHN PERSOON
2	321967	C	\$250.00	05/15/08	06615	JOKO SUTRISNO
2	321968		\$47.96	05/15/08	03335	JUDY BURSHTEN
2	321969	C	\$192.00	05/15/08	03364	JUDY DEANS
2	321970	C	\$167.31	05/15/08	01950	KATHE NICKLEBY
2	321971	C	\$72.00	05/15/08	06595	KATHLEEN MURPHY
2	321972	C	\$2,921.10	05/15/08	01326	KATHRYN BEICH INC
2	321973	C	\$24.64	05/15/08	00877	KATHY FRANK

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2	321974	C	\$56.50	05/15/08	05258	KATIE BOWMAN
2	321975	C	\$24.67	05/15/08	06602	KELSEY BOEGEL
2	321976	C	\$450.00	05/15/08	04563	KILEY FURTH
2	321977	C	\$4,490.00	05/15/08	05938	KING FENCE INC
2	321978	C	\$27.43	05/15/08	01372	KNOWLAN'S SUPER MARKETS
2	321979	C	\$160.00	05/15/08	06592	KRISTEN YOUNG
2	321980	C	\$104.00	05/15/08	03571	L & N HARDWARE HANK
2	321981	C	\$488.92	05/15/08	03195	LASERPLUS, LLC
2	321982	C	\$74.98	05/15/08	04219	LEE GORMAN
2	321983		\$4,750.00	05/15/08	06467	LEE SPORTS SURFACING LLC
2	321984	C	\$72.00	05/15/08	06603	LISA CADRY
2	321985	C	\$111.94	05/15/08	01624	LISA MATHIES
2	321986		\$114.00	05/15/08	05439	LORY KEENEY
2	321987	C	\$85.73	05/15/08	02862	LYNNE VIKER
2	321988	C	\$93.20	05/15/08	01539	MACKIN LIBRARY MEDIA
2	321989	C	\$73.45	05/15/08	06599	MADDIE GENEREUX
2	321990	C	\$3,797.25	05/15/08	03182	MADISON NATIONAL LIFE
2	321991		\$44.00	05/15/08	01557	MAHTOMEDI AUTOMOTIVE SERVICE
2	321992	C	\$165.00	05/15/08	06589	MARGARET KOCHVAR
2	321993	C	\$253.99	05/15/08	05925	MARK HAMRE
2	321994	C	\$100.00	05/15/08	06612	MARV DIERKHISING
2	321995	C	\$134.08	05/15/08	01101	MARY JO HEI
2	321996	C	\$75.00	05/15/08	01610	MASBO
2	321997	C	\$1,548.00	05/15/08	01618	MASSP
2	321998	C	\$152.85	05/15/08	01139	MATTHEW HOFFMAN
2	321999	C	\$15.87	05/15/08	06034	MATTHEW YOUNG
2	322000	C	\$80.00	05/15/08	06597	MEGAN GANGL
2	322001	C	\$64.00	05/15/08	04221	MICHELLE TUBBS
2	322002	C	\$42.85	05/15/08	03130	MIKE NIZIOLEK
2	322003	C	\$1,213.00	05/15/08	04051	MINNESOTA ZOO
2	322004	C	\$75.00	05/15/08	01771	MN BOARD OF SCHOOL ADMINISTRAT
2	322005	C	\$600.00	05/15/08	06549	NATHAN HUNSTIGER
2	322006	C	\$2,688.26	05/15/08	01971	NORTHEAST METRO 916
2	322007	C	\$305.95	05/15/08	01977	NORTHERN TOOL & EQUIPMENT CO/HSBC BUSINESS
2	322008	C	\$182.50	05/15/08	06618	OTTERTUNITY INC
2	322009	C	\$38.71	05/15/08	03472	PAT BIGALK
2	322010	C	\$600.00	05/15/08	06550	PATTI KNECHT
2	322011	C	\$100.00	05/15/08	06045	PAUL PAURUS
2	322012	C	\$160.00	05/15/08	02960	PAUL S WIELAND
2	322013		\$64.50	05/15/08	05131	PAUL SIKORA
2	322014	C	\$4,800.00	05/15/08	02108	PEOPLES ELECTRICAL CONTRACTORS
2	322015	C	\$76.80	05/15/08	06012	PREMIUM WATERS INC
2	322016	C	\$3,270.71	05/15/08	02227	QWEST
2	322017	C	\$525.00	05/15/08	04218	RANDY LAFOY
2	322018	C	\$446.00	05/15/08	02252	REGION 4AA
2	322019	C	\$384.00	05/15/08	02252	REGION 4AA
2	322020	C	\$1,375.00	05/15/08	02268	RESOURCE TRAINING & SOLUTIONS
2	322021	C	\$225.00	05/15/08	02284	RICHARD ALAN PRODUCTIONS
2	322022	C	\$64.50	05/15/08	04815	ROB LINDER
2	322023	C	\$60.00	05/15/08	04797	ROBERT CROWE
2	322024	C	\$56.50	05/15/08	05130	ROGER PACKER
2	322025	C	\$35.00	05/15/08	02355	SAGE PUBLICATIONS INC
2	322026	C	\$231.00	05/15/08	04434	SAIL LA VIE
2	322027	C	\$895.92	05/15/08	02367	SAM'S CLUB
2	322028	C	\$21.00	05/15/08	01720	SARAH LORNTSON
2	322029	C	\$225.00	05/15/08	06441	SEAN PADDON
2	322030	C	\$89.61	05/15/08	06605	SHANNON ERICSON
2	322031	C	\$70.70	05/15/08	01353	SHARON KIND

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
2	322032	C	\$1,256.11	05/15/08	03053	SHARON ZWEBER
2	322033	C	\$192.73	05/15/08	03990	SIMONDELIVERS, INC
2	322034		\$4,900.00	05/15/08	05607	SIX FLAGS
2	322035		\$100.00	05/15/08	05557	SOUTH ST PAUL HIGH SCHOOL
2	322036		\$1,145.00	05/15/08	05451	ST JOHNSBURY ACADEMY
2	322037	C	\$660.00	05/15/08	02615	STEICHEN'S/GENE'S SPORTING GOODS
2	322038	C	\$740.47	05/15/08	03088	STEVE HAMMERSCHMIDT
2	322039	C	\$357.40	05/15/08	03105	STEVE KIMBALL
2	322040	C	\$360.00	05/15/08	05531	STEVE STOLTZ
2	322041		\$272.98	05/15/08	06604	STEVEN SHEPARD
2	322042	C	\$684.00	05/15/08	02686	TAMARAK NATURE CENTER
2	322043	C	\$133.98	05/15/08	03689	TEACHERS DISCOVERY /SCIENCE SUPPLY CATALOG
2	322044	C	\$437.60	05/15/08	05870	TESSMAN SEED CO.
2	322045	C	\$401.50	05/15/08	02724	TEXTBOOK WAREHOUSE
2	322046	C	\$1,500.00	05/15/08	02135	THE PIANO WORKS
2	322047	C	\$250.00	05/15/08	06617	THE STEPHENS GROUP
2	322048	C	\$1,450.00	05/15/08	06368	THE WORKS
2	322049	C	\$459.00	05/15/08	02745	THYSSENKRUPP ELEVATOR
2	322050	C	\$6,824.00	05/15/08	02747	TIERNEY BROTHERS INC
2	322051	C	\$56.50	05/15/08	06607	TIM PETERSEN
2	322052	C	\$111.00	05/15/08	04834	TIM STAFKI
2	322053	C	\$35.35	05/15/08	04438	TINA BROWN
2	322054	C	\$422.15	05/15/08	02776	TRANS-MISSISSIPPI BIOLOGICAL
2	322055	C	\$27.60	05/15/08	02785	TRIARCO ARTS AND CRAFTS
2	322056		\$25.00	05/15/08	02825	UNIVERSITY OF MINNESOTA
2	322057	C	\$75.00	05/15/08	02825	UNIVERSITY OF MINNESOTA- CEED
2	322058	C	\$36.24	05/15/08	00332	VALERIE BRASS
2	322059	C	\$5,286.75	05/15/08	02842	VALLEYFAIR
2	322060	C	\$90.00	05/15/08	06522	VERONICA FISHER
2	322061	C	\$333.00	05/15/08	02873	VOSS LIGHTING
2	322062	V	\$100.00	05/15/08	06573	WALKER JUDD
2	322063	C	\$98.88	05/15/08	05941	WALTER DOWLING
2	322064	C	\$1,935.83	05/15/08	02903	WASTE MANAGEMENT-BLAINE MN
2	322065	C	\$164.50	05/15/08	04104	WILLIAM R. ISON
2	322066	C	\$254.70	05/15/08	03010	WORLD ALMANAC EDUCATION
2	322067	C	\$19,562.82	05/15/08	00723	XCEL ENERGY
2	322068	C	\$1,171.02	05/16/08	06011	MINNESOTA LIFE INS.CO
2	322069	C	\$63,861.28	05/16/08	01807	MN TEACHERS RETIREMENT ASSN
2	322070	C	\$600.00	05/16/08	04342	WISCONSIN SCTF
2	322072	C	\$344.57	05/21/08	00047	ADT SECURITY SYSTEMS
2	322073	C	\$1,657.50	05/21/08	03959	ADVANCED ROOFING SOLUTIONS,LLC
2	322074	C	\$1,041.84	05/21/08	00153	AES-APPLIED ENVIRONMENTAL SCIENCES INC
2	322075	V	\$1,695.00	05/21/08	06619	ALLIED AUDIO SERVICES
2	322076	C	\$350.00	05/21/08	06050	ANDREW STEWARD
2	322077	C	\$860.00	05/21/08	06623	AWARD FINANCIAL LLC
2	322078		\$1,040.56	05/21/08	06626	B & H PHOTO VIDEO
2	322079	C	\$2,754.22	05/21/08	03196	BF LAUZON ENTERPRISES INC
2	322080	C	\$120.00	05/21/08	06488	BRIGHTMAN YOUNG UNIVERSITY
2	322081		\$69.82	05/21/08	04185	CAROLYNE ZIESKE
2	322082	C	\$108.37	05/21/08	01967	CATHERINE NOREEN
2	322083	C	\$73.00	05/21/08	00437	CDW GOVERNMENT INC
2	322084	C	\$225.00	05/21/08	03623	CENTRAL BANK
2	322085	C	\$412.36	05/21/08	00478	CITIBUSINESS CARD
2	322086	C	\$436.99	05/21/08	00487	CLASSROOM DIRECT COM
2	322087	C	\$45.00	05/21/08	00541	CONTINENTAL CLAY COMPANY
2	322088	C	\$946.74	05/21/08	00553	CORPORATE EXPRESS
2	322089	C	\$113.91	05/21/08	05601	CRAIG MICKELSON
2	322090	C	\$606.49	05/21/08	00599	DALCO

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
2	322091	C	\$162.29	05/21/08	01444	DEBORAH LAUER
2	322092	C	\$2,291.41	05/21/08	03433	DELL COMPUTER CORP.
2	322093	C	\$500.00	05/21/08	00628	DELLWOOD HILLS GOLF CLUB
2	322094	C	\$432.00	05/21/08	03241	ELECTRONIC DESIGN CO
2	322095	C	\$280.00	05/21/08	03969	ENERGYWISE CONSULTING,LLC
2	322096	C	\$30.85	05/21/08	06625	FEATURE FILMS FOR FAMILIES
2	322097	C	\$416.27	05/21/08	00848	FLINN SCIENTIFIC INC
2	322098	C	\$13,685.00	05/21/08	01173	HUMAN SERVICES INC
2	322099	C	\$30.87	05/21/08	05151	JAN LONNQUIST
2	322100		\$8.72	05/21/08	05157	JENNA HEMENWAY
2	322101	C	\$85.16	05/21/08	01646	JOAN MCCORMICK
2	322102	C	\$1,690.35	05/21/08	02723	JODIE M TESTER-HASTINGS
2	322103	C	\$170.89	05/21/08	00790	KARENA RYDLAND
2	322104		\$18.10	05/21/08	01540	KATHY MACKIN
2	322105		\$8.07	05/21/08	04205	KRISTIN HEAGLE
2	322106	C	\$97,042.23	05/21/08	01414	LAIDLAW TRANSIT-EDUCATION SERVICES
2	322107		\$200.94	05/21/08	05948	LEAH WYNVEEN
2	322108		\$134.88	05/21/08	00202	LORI J BAKER
2	322109	C	\$123.00	05/21/08	01557	MAHTOMEDI AUTOMOTIVE SERVICE
2	322110		\$315.00	05/21/08	05925	MARK HAMRE
2	322111	C	\$750.00	05/21/08	01618	MASSP
2	322112	C	\$1,024.00	05/21/08	06622	MERCADO CENTRAL
2	322113		\$3,104.75	05/21/08	03912	MINNESOTA FAMILY BURN CAMP
2	322114		\$150.00	05/21/08	01771	MN BOARD OF SCHOOL ADMINISTRAT
2	322115	C	\$184.00	05/21/08	06199	MULTI-SOURCE CONSULTANT,LLC
2	322116	C	\$90.00	05/21/08	02324	NAN ROHDE
2	322117	C	\$109.85	05/21/08	01871	NASCO
2	322118	C	\$743.84	05/21/08	06172	NICOLE HONEYCUTT
2	322119		\$147.00	05/21/08	03538	PARTSTOCK COMPUTER
2	322120	C	\$69.04	05/21/08	03472	PAT BIGALK
2	322121		\$15.96	05/21/08	00235	PAUL BEGGIN
2	322122	C	\$11.15	05/21/08	05056	PAUL MCGIBBON
2	322123	C	\$109.90	05/21/08	03135	PAUL PELTIER
2	322124		\$71.60	05/21/08	02688	PAULA TANSOM
2	322125		\$210.00	05/21/08	02165	POSTMASTER-U.S POST OFFICE
2	322126	C	\$40.00	05/21/08	01518	ROLAND LOZIER
2	322127	C	\$147.00	05/21/08	04507	ROMAN MARKET INC
2	322128	C	\$35.00	05/21/08	00875	RUSSELL FRAENKEL
2	322129	C	\$172.30	05/21/08	02365	SAM'S CLUB
2	322130		\$247.50	05/21/08	06627	SCALESONLINE.COM
2	322131	C	\$34.26	05/21/08	04529	SHANNON BESKAR
2	322132	C	\$111.80	05/21/08	02603	STAR TRIBUNE
2	322133		\$158.24	05/21/08	03088	STEVE HAMMERSCHMIDT
2	322134	C	\$200.60	05/21/08	03105	STEVE KIMBALL
2	322135	C	\$62.30	05/21/08	01023	SUE ANN GRUVER
2	322136	C	\$432.00	05/21/08	02681	T J T-SHIRTS
2	322137	C	\$65.00	05/21/08	02697	TCI-TEACHER'S CURRICULUM INSTITUTE
2	322138	C	\$184.63	05/21/08	06624	TEACHING STRATEGIES INC
2	322139	C	\$126.25	05/21/08	02128	TERESA PETERSON
2	322140	C	\$254.00	05/21/08	02747	TIERNEY BROTHERS INC
2	322141	C	\$22,688.96	05/21/08	02748	TIES
2	322142	C	\$78.93	05/21/08	05129	TOM CAPPELEN
2	322143	C	\$156.30	05/21/08	02776	TRANS-MISSISSIPPI BIOLOGICAL
2	322144	C	\$142.19	05/21/08	02858	VERIZON WIRELESS
2	322145	C	\$359.86	05/21/08	02924	WEST MUSIC COMPANY
2	322146	C	\$416.65	05/21/08	00723	XCEL ENERGY
2	322147		\$415.95	05/29/08	00009	AAA AWARDS
2	322148	C	\$68.55	05/29/08	05958	ACP DIRECT
2	322149	C	\$695.00	05/29/08	06619	ALLIED AUDIO SERVICES

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
2	322150	C	\$190.97	05/29/08	06635	ANASTASIA ELDREDGE
2	322151	C	\$65.65	05/29/08	00788	ANNE ERICKSON
2	322152		\$675.00	05/29/08	00181	AUGSBURG COLLEGE
2	322153		\$25.28	05/29/08	02530	BETHANY SNEDEN
2	322154		\$64.50	05/29/08	06548	BILL TEICHROEN
2	322155	C	\$640.00	05/29/08	00284	BIRDIE MARKETING
2	322156	C	\$22,861.00	05/29/08	04691	BLOOMINGTON COMPENSATION INS CO
2	322157	C	\$309.80	05/29/08	02642	BONNY KAY STREGE
2	322158	C	\$76.28	05/29/08	00324	BOYER TRUCKS
2	322159	C	\$558.05	05/29/08	00353	BROWN'S ICE CREAM
2	322160		\$503.21	05/29/08	01967	CATHERINE NOREEN
2	322161	C	\$67.73	05/29/08	00437	CDW GOVERNMENT INC
2	322162	C	\$930.00	05/29/08	06648	CENTRAL WOOD PRODUCTS
2	322163	C	\$68.00	05/29/08	06634	CHAD DREXLER
2	322164	C	\$60.00	05/29/08	05512	CLIFF WHITSON
2	322165	C	\$87.29	05/29/08	00553	CORPORATE EXPRESS
2	322166	C	\$599.47	05/29/08	06495	CREATIVE RESOURCES
2	322167	C	\$1,040.77	05/29/08	00599	DALCO
2	322168		\$69.43	05/29/08	06638	DANIEL BLACK
2	322169	C	\$68.00	05/29/08	05582	DAVE WILES
2	322170		\$64.50	05/29/08	05501	DAVID MEYSEMBOURG
2	322171	C	\$109.20	05/29/08	00622	DECKER EQUIPMENT
2	322172	C	\$7,884.79	05/29/08	03433	DELL COMPUTER CORP.
2	322173	C	\$269.45	05/29/08	00634	DEMCO
2	322174	C	\$451.50	05/29/08	03996	DENNIS P.HEUER
2	322175		\$31.36	05/29/08	00128	DEREK ANDERSON
2	322176		\$199.80	05/29/08	00669	DISNEY EDUCATIONAL PRODUCTIONS
2	322177	C	\$2,834.45	05/29/08	00678	DOMINO'S PIZZA
2	322178		\$235.88	05/29/08	00679	DONATELLI'S
2	322179	C	\$47.59	05/29/08	00695	DRAMATIC PUBLISHING COMPANY
2	322180		\$7.98	05/29/08	06637	DRESDEN GAGNE
2	322181	C	\$64.50	05/29/08	06540	ED HAGBERG
2	322182	C	\$282.94	05/29/08	01421	EILEEN LAMBERT
2	322183		\$957.06	05/29/08	03087	ERIKA HAMMERSCHMIDT
2	322184	C	\$3,173.64	05/29/08	00803	EXPRESS PERSONNEL SERVICES INC
2	322185		\$337.50	05/29/08	00881	FRASER
2	322186	C	\$482.81	05/29/08	01464	G&K SERVICES -LEEF SERVICES
2	322187		\$48.21	05/29/08	06636	GABE MAHAN
2	322188	C	\$40.00	05/29/08	06641	GAYLE MCCAAN
2	322189	C	\$37.28	05/29/08	00859	GLORIA FONG
2	322190		\$40.00	05/29/08	06646	GRANT SCHLICHTER
2	322191	C	\$597.50	05/29/08	04015	HAAN CRAFTS
2	322192	C	\$360.00	05/29/08	06631	HILDI INC
2	322193		\$130.00	05/29/08	03729	HILL MURRAY H.S
2	322194		\$1,416.54	05/29/08	03415	HOSPITALITY MINNESOTA
2	322195	C	\$200.00	05/29/08	04144	INSTITUTE FOR ATHLETIC MEDICINE
2	322196		\$431.63	05/29/08	01231	INTERSTATE MUSIC SUPPLY
2	322197	C	\$131.97	05/29/08	01240	J W PEPPER OF MINNEAPOLIS
2	322198	C	\$33.10	05/29/08	02898	JEANNA WARREN
2	322199		\$148.67	05/29/08	02931	JEFF WHISLER
2	322200		\$190.50	05/29/08	02616	JENNIFER STEIGER
2	322201	C	\$37.12	05/29/08	01646	JOAN MCCORMICK
2	322202	C	\$5,516.50	05/29/08	03141	JOAN STAHLMANN
2	322203	C	\$1,299.99	05/29/08	04068	JOHN DEIR
2	322204		\$239.36	05/29/08	01295	JONES SCHOOL SUPPLY CO, INC
2	322205	C	\$14.06	05/29/08	01300	JOSTENS
2	322206	C	\$40.00	05/29/08	04895	JULIE BUTTERMORE
2	322207		\$35.95	05/29/08	06645	KAITLIN MUTH
2	322208	C	\$60.04	05/29/08	06640	KATE FETROW

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
2	322209		\$40.00	05/29/08	06644	KATHERYN SCHNEIDER
2	322210	C	\$10,320.88	05/29/08	03378	KELLY SERVICES, INC
2	322211		\$118.18	05/29/08	01509	KIM LOOS
2	322212	C	\$124.00	05/29/08	03195	LASERPLUS, LLC
2	322213		\$10.00	05/29/08	06629	LAURA MOORE
2	322214	C	\$3,000.00	05/29/08	05455	LEGACY PRODUCTIONS
2	322215	C	\$68.00	05/29/08	05235	LES ZIBELL
2	322216	C	\$94.12	05/29/08	00797	LINDA EVANS
2	322217	C	\$1,064.00	05/29/08	01510	LORENZ BUS SERVICE, INC
2	322218	C	\$520.00	05/29/08	06101	MARGRET SWANSON
2	322219	C	\$150.00	05/29/08	01614	MASMS
2	322220		\$1,145.92	05/29/08	01139	MATTHEW HOFFMAN
2	322221	C	\$33.75	05/29/08	06034	MATTHEW YOUNG
2	322222		\$90.00	05/29/08	06240	MELISSA SAUER
2	322223	C	\$28.06	05/29/08	06649	MICHELLE ERDMANN
2	322224	C	\$128.55	05/29/08	03130	MIKE NIZIOLEK
2	322225		\$90.00	05/29/08	01780	MN DEPT OF HEALTH
2	322226	C	\$137.43	05/29/08	06647	MUDDY ELBOW MANUFACTURING
2	322227	C	\$875.00	05/29/08	01862	MUSIC CONNECTION INC
2	322228		\$25.52	05/29/08	05028	NICK FALDE
2	322229	C	\$97.88	05/29/08	01961	NORCOSTCO INC
2	322230		\$1,000.00	05/29/08	05593	NSPAA SOFTBALL
2	322231	C	\$3,420.00	05/29/08	03699	OAK GLEN
2	322232	C	\$976.69	05/29/08	02043	ON SITE SANITATION INC
2	322233	C	\$123.00	05/29/08	04488	ORANGE TREE EMPLOYMENT SCREENING
2	322234		\$55.55	05/29/08	01363	PAM KLINKHAMMER
2	322235	C	\$11,664.00	05/29/08	02078	PARK BUS CO / COLUMBIA TRANSIT
2	322236	C	\$62.36	05/29/08	03472	PAT BIGALK
2	322237	C	\$60.00	05/29/08	05513	PAUL NESVIG
2	322238		\$80.19	05/29/08	00238	PHIL BELDEN
2	322239		\$120.00	05/29/08	06643	PRIOR LAKE HIGH SCHOOL
2	322240		\$327.01	05/29/08	04172	REBECCA HURD
2	322241		\$217.00	05/29/08	06633	REGAL AWARDS AND TROPHIES
2	322242	C	\$320.00	05/29/08	02257	REHBEIN TRANSIT INC
2	322243	C	\$603.80	05/29/08	03046	RICHARD ZGONC
2	322244		\$2,800.00	05/29/08	03190	SAN DIEGO STATE UNIVERSITY RESEARCH FOUNDATIO
2	322245	C	\$1,023.75	05/29/08	03716	SHOREVIEW COMMUNITY CENTER
2	322246	C	\$106.18	05/29/08	02499	SIR SPEEDY PRINTING
2	322247	C	\$9.05	05/29/08	06639	SOPHIA OGREN DEHN
2	322248	C	\$17.43	05/29/08	02564	SPEEDWAY SUPERAMERICA LLC
2	322249	C	\$27.25	05/29/08	04734	ST CROIX ARCHITECTURAL SALES LLC
2	322250		\$68.00	05/29/08	05539	STEPHEN AGARD
2	322251	C	\$587.20	05/29/08	02653	STRATEGIC
2	322252	C	\$115.45	05/29/08	01023	SUE ANN GRUVER
2	322253	C	\$405.59	05/29/08	04176	SUNBURST CHEMICALS, INC.
2	322254		\$10.80	05/29/08	04000	SUSAN KUCHAR
2	322255	C	\$35.85	05/29/08	02476	SUZANNE SHONBOM GAMBLAIN
2	322256	C	\$78.49	05/29/08	02754	T-MOBILE
2	322257		\$11.74	05/29/08	03447	TAMARA TERMAN
2	322258		\$32.32	05/29/08	02541	TAMI SOMMERS
2	322259		\$918.00	05/29/08	02697	TCI-TEACHER'S CURRICULUM INSTITUTE
2	322260	C	\$324.42	05/29/08	02707	TEAM SPORTING GOODS INC
2	322261	C	\$68.00	05/29/08	05285	TERRY BESEMAN
2	322262	C	\$67.09	05/29/08	01574	THE MAILBOX/ EDUCATION CENTER
2	322263		\$68.00	05/29/08	05232	TONY ANDERSON
2	322264		\$50.00	05/29/08	06630	TRAVIS KENT
2	322265	C	\$1,018.19	05/29/08	03345	TRIO SUPPLY CO
2	322266	C	\$954.00	05/29/08	02859	VERNIER SOFTWARE & TECHNOLOGY

Bank Number	Check Number	Check Status	Check Amount	Check Date	Vendor Number	Vendor Name
2	322267	C	\$456.22	05/29/08	02889	WALMART COMMUNITY
2	322268	C	\$6,758.63	05/29/08	02916	WELSH COMPANIES LLC
2	322269		\$44.70	05/29/08	05949	WENDY GRANDLIENARD
2	322270	C	\$61.95	05/29/08	02946	WHITE BEAR LOCKSMITH
2	322271	C	\$28,737.37	05/29/08	00723	XCEL ENERGY
2	322272		\$386.14	05/30/08	00094	AMERICAN FAMILY ASSURANCE
2	322273		\$21.09	05/30/08	01556	MAHTOMEDI AREA EDUC.FOUNDATION
2	322274	C	\$272.00	05/30/08	01740	MINN NCPERS GROUP LIFE INS
2	322275	C	\$1,171.02	05/30/08	06011	MINNESOTA LIFE INS.CO
2	322276	C	\$64,290.40	05/30/08	01807	MN TEACHERS RETIREMENT ASSN
2	322277	C	\$14.90	05/30/08	01888	NATIONAL INSURANCE SERVICES
2	322278		\$691.50	05/30/08	02017	OFFICE & PROFESSIONAL
2	322279	C	\$663.72	05/30/08	02048	OPERATING ENGINEERS LOCAL #70
2	322280	C	\$67.08	05/30/08	01499	UNITE HERE
2	322281		\$65.00	05/30/08	04342	WISCONSIN SCTF
<b>Check Count</b>	<b>654</b>		<b>Grand Total</b>	<b>\$1,279,525.29</b>		

MAHTOMEDI CONSTRUCTION PAYMENTS - APRIL 12, 2007 - MAY 10, 2007

<u>Check Number</u>	<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
315802	5/10/2007	Landmark Environmental, LLC	Invoice # MAH04001-18 Professional Environmental Services 2/25/07 through 3/31/2007	\$761.00
315801	5/10/2007	Architects Rego & Younquist Inc.	2006 Mahtomedi Middle School Reroofing Commission #1827 Architectural/Engineering Services	\$21,398.79
315800	5/10/2007	Access Communications Inc	Invoice #8960 Phone Line at the High School	\$2,369.58
315800	5/10/2007	Access Communications Inc	Invoice #8961 Phone Line at the High School	\$1,951.90
<b>TOTAL</b>				<b>\$26,481.27</b>

MAHTOMEDI CONSTRUCTION PAYMENTS - MAY 10, 2007 - JUNE 30, 2007

<u>Check Number</u>	<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
316552	6/14/2007	Sunergi	Order #ORD0035 New Finance System Software	\$88,330.00
316746	6/28/2007	Anderson Johnson Assoc. Inc.	Invoice # 021190507 Construction Observation from 4/26/06 to 5/25/06	\$5,760.00
		<b>TOTAL</b>		<b>\$94,090.00</b>

**INDEPENDENT SCHOOL DISTRICT #832  
WIRE TRANSFER TRANSACTIONS  
MONTH OF MAY 2008**

<u>DATE</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
5/13/08	MN Trust	MSDLAF	\$1,000,000.00	cover checks
5/13/08	US Bank	First Niagara Bank	\$52,147.20	OMNI tsa's
5/13/08	US Bank	Wells Fargo-EBC Flex	\$7,981.24	flex benefits
5/13/08	US Bank	Central Bank	\$881.28	para union dues
5/13/08	US Bank	Mid State Corp Federal CU	\$9,541.96	MEA teachers union dues
5/15/08	MSDLAF	US Bank	\$465,509.15	cover checks
5/15/08	US Bank	IRS	\$181,072.95	federal & fica taxes
5/15/08	US Bank	MN Dept of Revenue	\$27,661.62	state payroll taxes
5/15/08	US Bank	Wis. Dept. of Revenue	\$2,074.66	state payroll taxes
5/15/08	US Bank	Public Emp. Retirement Assoc.	\$18,583.16	pera retirement
5/15/08	State of Minnesota	MN Trust	\$1,234,488.78	direct state payment
5/15/08	State of Minnesota	MN Trust	\$94,069.51	direct state payment
5/16/08	State of Minnesota	MN Trust	\$687.86	direct state payment
5/20/08	State of Minnesota	MN Trust	\$156.86	direct state payment
5/27/08	Washington County	Smith Barney	\$2,033,326.06	direct payment
5/28/08	MN Trust	MSDLAF	\$1,100,000.00	cover checks
5/29/08	US Bank	First Niagara Bank	\$53,063.39	OMNI tsa's
5/29/08	US Bank	Wells Fargo-EBC Flex	\$7,981.24	flex benefits
5/29/08	US Bank	Central Bank	\$881.28	para union dues
5/30/08	State of Minnesota	MN Trust	\$859,414.36	direct state payment
5/30/08	State of Minnesota	MN Trust	\$326.00	direct state payment
5/30/08	MSDLAF	US Bank	\$476,468.58	cover checks
5/30/08	US Bank	IRS	\$182,847.57	federal & fica taxes
5/30/08	US Bank	MN Dept of Revenue	\$27,869.70	state payroll taxes
5/30/08	US Bank	Wis. Dept. of Revenue	\$2,091.46	state payroll taxes
5/30/08	US Bank	Public Emp. Retirement Assoc.	\$18,315.03	pera retirement

Dear Mahtomedi School Board,

The French Department is excited to inform you that we have organized a trip and 6 day Family Stay to France for the summer of 2008. We firmly believe that one of the most beneficial parts of a student's language learning is traveling to a country where the language is spoken, and meeting people who speak French as a first language. This trip will allow the students to experience the authentic culture and history of France as well as practice the skills they have been learning in class.

We have chosen to travel with Vistas in Education based out of Minneapolis as they have been highly recommended by several neighboring schools including White Bear, Stillwater, and Blake. Being that they are a small, local company, they are very accessible. I recently attended a dinner at Hotel Sofitel hosted by VIE where I met many French teachers in the area who have traveled with VIE, and I also met the president of the company who lives in Paris and who will be meeting us at the airport. I feel extremely comfortable and confident with everything about this company and its employees. For more information about VIE, their terms and conditions, and a letter concerning liability, please see the attached documents.

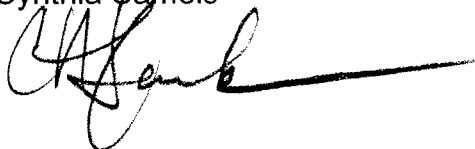
The tour leaves on Sunday, June 8th and will return on Sunday, June 22nd. We will begin our trip in Paris with two days of exploring, followed by 5 nights in host families living in the Paris suburbs. Our trip then moves west through the Loire Valley, Bretagne, to the seaside village of St. Malo. Will be returning to Paris through Normandie, stopping at the Landing Beaches and cemetery. Some of the highlights of the trip include visiting the cathedral in Chartres, various castles, the abbey and village of Mont Saint Michel, eating traditional French food, and eating dinner in one of the restaurants in the Eiffel Tower. The itinerary of the trip is attached.

There are 16 MHS French students and Kathryn Elvestrom's MMS daughter going on this trip. Cynthia Samels and Kathryn Elvestrom will be the adult chaperones. Total costs per student ranged from \$3,100 to \$3,300 depending on when they signed up.

Please contact Cynthia Samels (651) 407-2122 with any questions concerning the trip.

Sincerely,

Cynthia Samels



Kathryn Elvestrom

