

INDEPENDENT SCHOOL DISTRICT #832
REGULAR MEETING – BOARD OF EDUCATION
Thursday, March 13, 2008 - 7:00 PM
Mahtomedi District Education Center - Community Room

The Mission of the Mahtomedi School District No. 832, as a multi-community public school system, is to provide individually challenging, lifelong learning experiences for all people, leading to productive and self-fulfilling roles in a global society, accomplished through partnerships with students, families, staff and communities all committed to excellence.

- AGENDA -

1. CALL TO ORDER
2. ROLL CALL OF ATTENDANCE
3. APPROVAL OF THE AGENDA
4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items
5. PRESENTATIONS/RECOGNITION
 - A. Mahtomedi High School - Minnesota Student Survey 5
Presenter: Chris Moore
 - B. Mahtomedi High School - Engineering Program (Grades 6-12)
Presenter: Kathe Nickleby
6. PUBLIC COMMENT
Visitors attending the meeting who wish to address the school board on any issue that is on the agenda may do so at this time. Please refer to the last page for the procedure that has been established for public comments.
7. REPORT FROM STUDENT REPRESENTATIVE 15
Presenter: Alec Nicholson, Student Representative
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Presenter: Denise Sundstrom
 - B. Approval of Student Travel Request - Interact Club 25
Presenter: Mark Wolak
 - C. Policies
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| 2. | Approval of Policy 701.1 - Modification of School District Budget | 33 |
| 3. | Approval of Policy 701.2 - Fund Balance Policy | 35 |
| 4. | Approval of Policy 702 - Accounting | 36 |
| 5. | Approval of Policy 703 - Annual Audit | 38 |
| 10. | DISCUSSION/INFORMATION ITEMS | |
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| 11. | SCHOOL BOARD COMMITTEE REPORTS | |
| A. | Association of Metropolitan School Districts (AMSD) Board Presenter: Steve Wolgamot | |
| B. | East Metro Integration District 6067 (EMID) Presenter: Kevin Donovan | |
| C. | Minnesota School Boards Association (MSBA) Legislative Liaison Presenter: Cathy Dalton | |
| D. | Northeast Metro 916 Board Presenter: John Belisle | 42 |
| 12. | SUPERINTENDENT'S REPORT | |
| A. | Staff Recognition Breakfast - Friday, April 4, 7:30-8:30 a.m. | |
| B. | Facility Planning Process Update | |
| 13. | ADJOURNMENT | |
| 14. | CONSENT AGENDA ITEMS (Items Approved Under #4) | |
| A. | Approval to Pay Bills | 44 |
| B. | Approval of Wire Transfer Transactions | 61 |
| C. | Gifts/Grants | |
| 1. | Approval of Grant from Anonymous Fund of the Saint Paul Foundation to Mahtomedi High School Athletic Department Helmet Initiative - \$22,000 | |
| 2. | Approval of Donation from Kevin and Lisa Helmer to Mahtomedi High School Wrestling for Uniforms - \$1,000 | |
| 3. | Approval of Donation from Patrick and Patti Groff to Mahtomedi High School Wrestling - \$500 | |
| 4. | Approval of Donation from Steven and Karen Wolgamot to Mahtomedi High School Celebration of Excellence - \$500 | |
| D. | Personnel | |
| 1. | Approval of Leave of Absence | |
| a. | Deb Carlson - Special Education Teacher - Early Childhood Special Education (ECSE) (2008-2009, .2 FTE LOA) | |
| b. | Debra Clarke - Special Education Teacher - Wildwood Elementary School (2008-2009, .4 FTE LOA) | |

Agenda - March 13, 2008

- c. Carolyn James - Art Teacher - Wildwood Elementary School (4/21/08 to 6/6/08)
 - d. Sue Katzke - Math Teacher - Mahtomedi High School (2008-2009, .33 FTE LOA)
 - e. Nicole Poirier - Speech Pathologist - Early Childhood Special Education (ECSE) (2008-2009, .2 FTE LOA)
2. Approval of Resignations/Retirements/Terminations
- a. Patricia Bigalk - Physical Education/Health Teacher - Mahtomedi Middle School (6/9/08)
 - b. James Cardinal - Custodian - Mahtomedi High School (2/21/08)

PUBLIC PARTICIPATION IN SCHOOL BOARD MEETINGS REGULAR SCHOOL BOARD MEETING

Thank you for coming. The School Board of Independent School District #832 hopes you will find the meeting informative. By attending, you will better understand how your school district operates. The School Board meeting is a meeting "in public," and not a public meeting. In order to conduct its work in a professional and business-like manner, the school board has established the following rules for conducting the meeting:

- Comments and questions on issues are welcome at the scheduled time on the agenda. The school board is prohibited by law from discussing concerns about individual employees or students in a public meeting. Please forward comments or issues regarding individual employees or students to the superintendent at mwolak@mahtomedi.k12.mn.us or 651-407-2001.
- If you would like to speak to the school board, you will be recognized during Public Comment. The public may comment on any item on the agenda. The school board generally does not take action on any issue that is not on the agenda. Concerns or questions are forwarded to the superintendent for review and recommended action before consideration by the school board. Unless requested by a school board member, items on the consent agenda are not discussed by the school board at the meeting.
- The chairperson will ask citizens in attendance to sign in if they wish to address the school board. If you are late and wish to speak, please give your name, address, and agenda number to the clerk when you arrive.
- Individuals will be recognized in the order received. Since we are videotaping tonight's meeting for delayed broadcast, individuals who wish to address the school board or ask questions need to go to the microphone. Please state your name and address after being recognized and limit your comments to three minutes (approximately 450 written words). Everyone wishing to comment will be recognized and heard before anyone speaks twice.

Mahtomedi Student Survey Results 2007



Minnesota Student Survey

- ❖ Voluntary
- ❖ Anonymous and confidential
- ❖ Students grades 6, 9 and 12 are surveyed
- ❖ Administered every 3 years since 1989

Content of the Survey

- ❖ Demographics
- ❖ School: academics, safety, relationships
- ❖ Family: relationships, risk factors
- ❖ Stress, coping and mental health
- ❖ Health and risk behaviors: physical activity, nutrition, alcohol, tobacco, other drugs, sexual behavior and violence

Overview of the Presentation

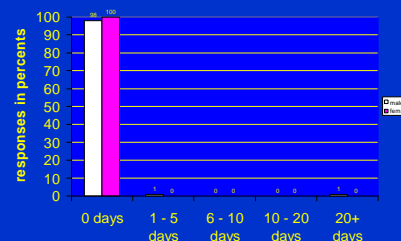
- ❖ Tobacco Use
- ❖ Alcohol Consumption
- ❖ Use of Marijuana
- ❖ Use of Prescription Drugs
- ❖ Driving/Riding Under the Influence (9 and 12)
- ❖ Seat Belt Use
- ❖ Feeling Discouraged or Hopeless
- ❖ Feeling Stressed or Under Pressure
- ❖ Suicidal Thoughts/Attempts

MAHTOMEDI MIDDLE SCHOOL 6th Grade



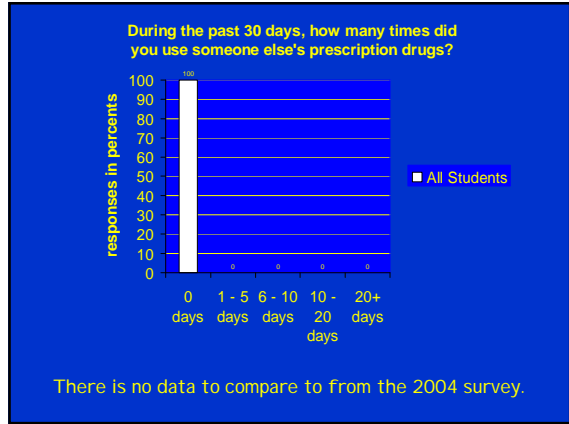
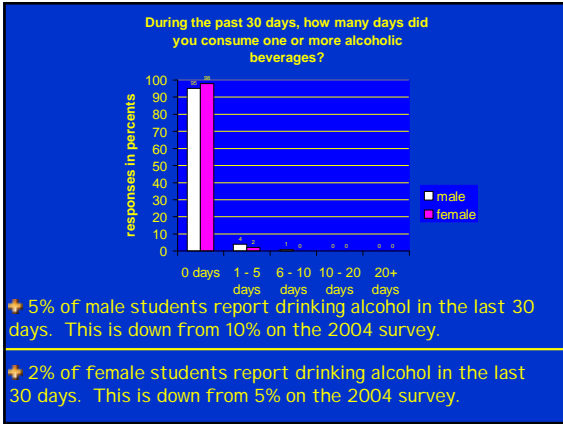
214 middle school students participated in the survey:
 110 Female Students
 104 Male Students

How many days did you smoke in the past 30 days?



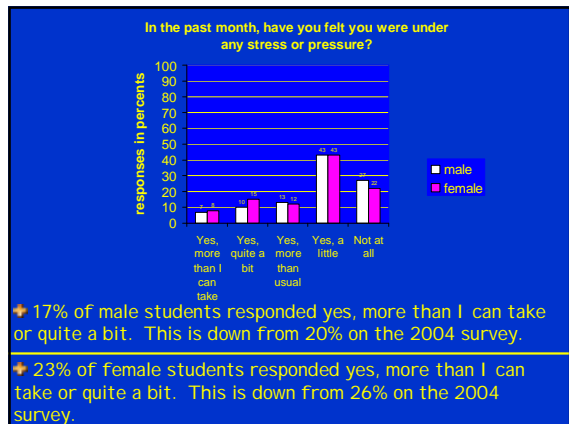
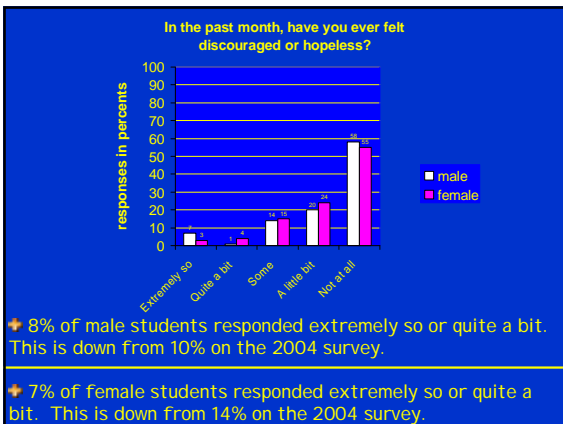
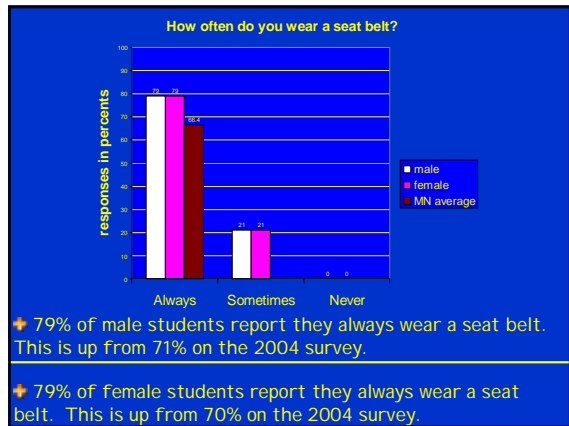
(-) 2% of male students report using tobacco in the last 30 days. This is up from 1% on the 2004 survey.

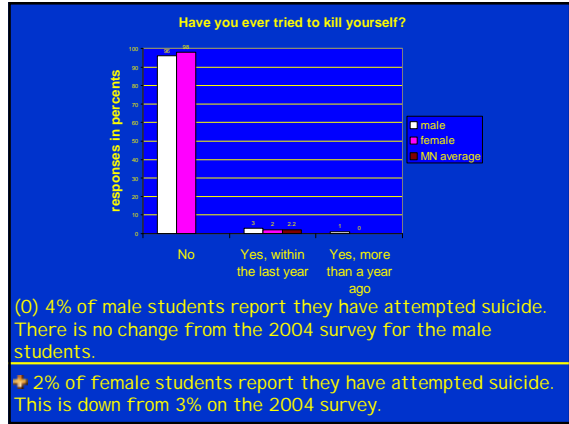
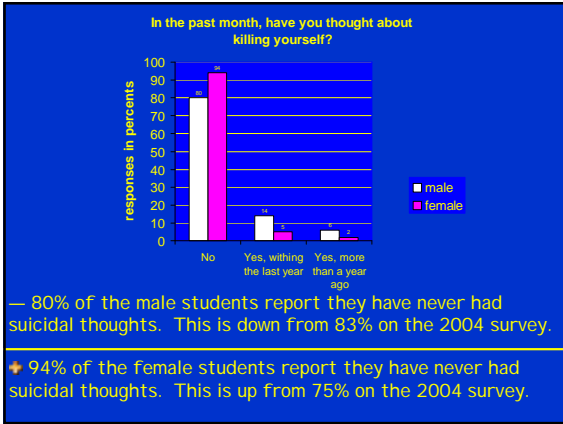
(0) There is no change in the female response from the 2004 survey.



✦ 100% of the 6th grade students have NOT used marijuana or hashish.

This is down from 1% on the 2004 survey.





School Safety

| | |
|---|---|
| <p><u>I feel safe at school...</u></p> <p>◆ 97% of male students reported that they feel safe at school. This is up from 95% on the 2004 survey</p> <p>— 93% of female students reported that they feel safe at school. This is down from 95% on the 2004 survey.</p> | <p><u>I feel safe going to and from school...</u></p> <p>◆ 97% of male students report feeling safe going to and from school. This is up from 96% on the 2004 survey.</p> <p>— 95% of female students report feeling safe going to and from school. This is down from 98% on the 2004 survey.</p> |
|---|---|

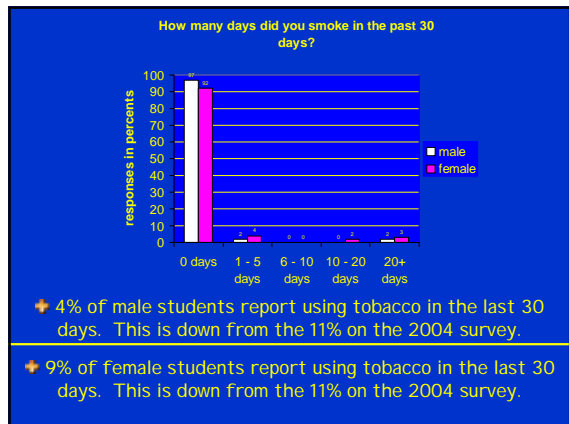
Significant Changes

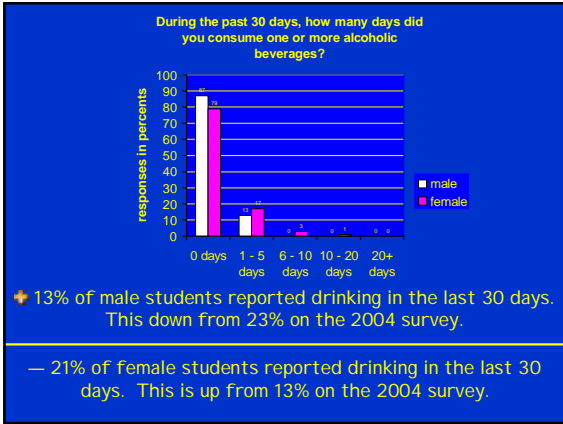
| Fewer number of... | Increased number of... |
|--|--|
| <ul style="list-style-type: none"> ◆ students drinking alcohol (4%) ◆ students using marijuana (100%) ◆ students feeling depressed and hopeless (5%) ◆ students feeling stressed and pressured (3%) ◆ females having suicidal thoughts (19%) ◆ females attempting suicide (1%) — females feeling safe at school and going to/from school (2.5%) | <ul style="list-style-type: none"> ◆ students wearing a seat belt every time they ride in a car (8%) ◆ males feeling safe at school and going to/from school (1.5%) — males smoking (1%) — males having suicidal thoughts (3%) |

Mahtomedi High School 9th Grade

258 9th grade students participated in the survey:

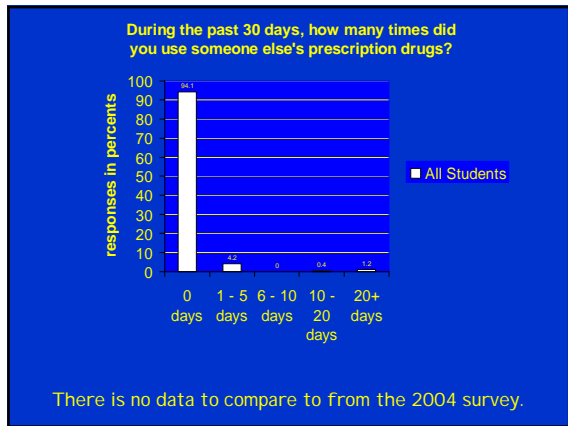
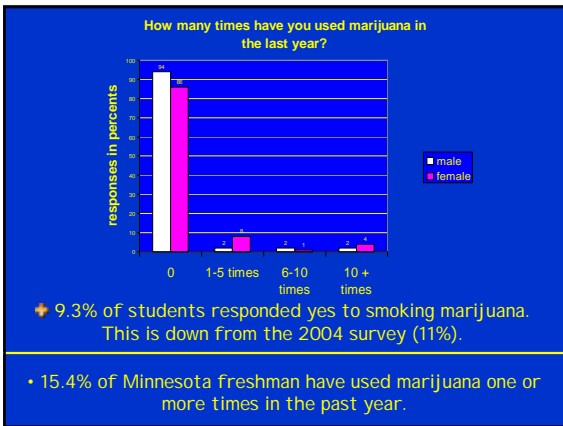
- 122 Female Students
- 136 Male Students





When drinking, I consume 5 or more alcoholic beverages.

+ 2% of males reported consuming 5 or more alcoholic beverages when drinking. This is down from 11% on the 2004 survey.
 — 8% of females reported consuming 5 or more alcoholic beverages when drinking. This is up from 4% on the 2004 survey.

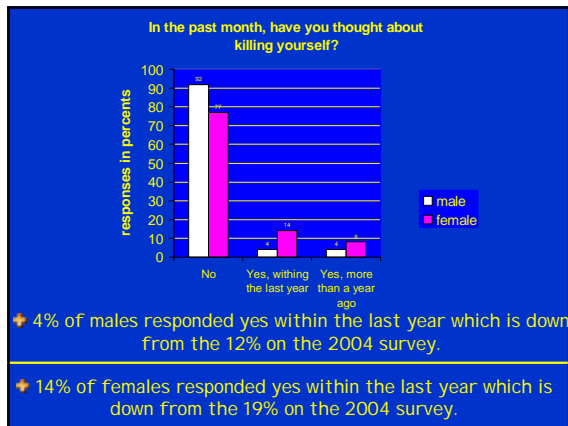
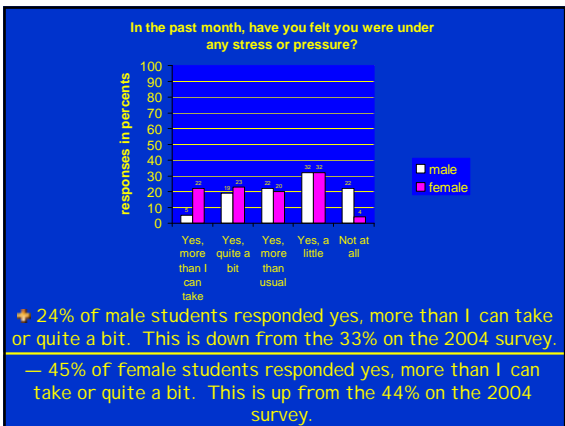
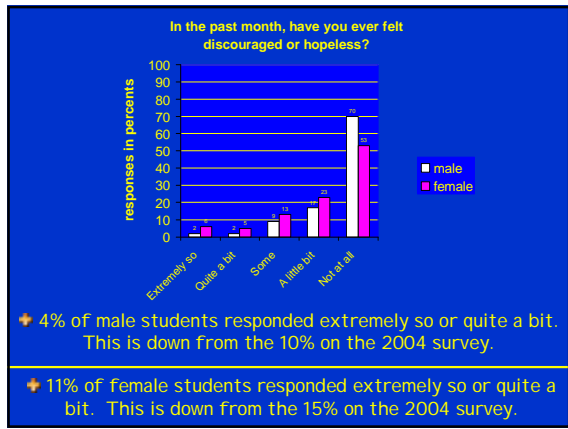
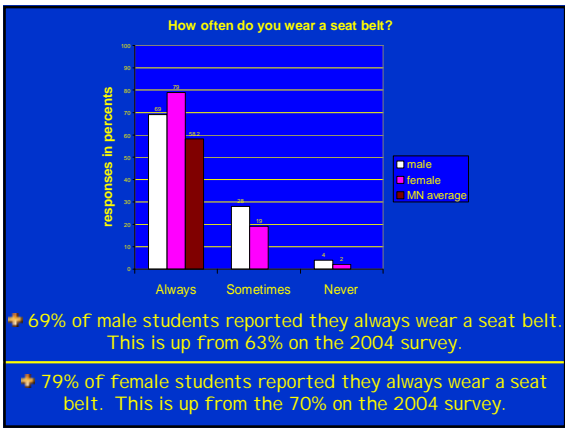
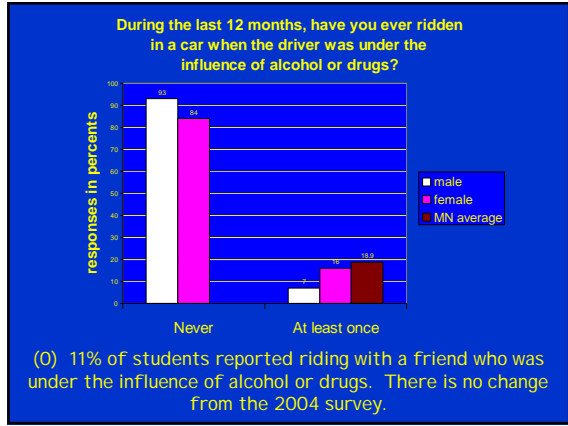
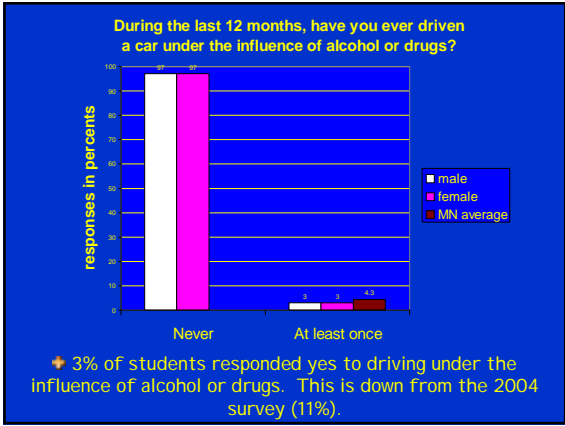


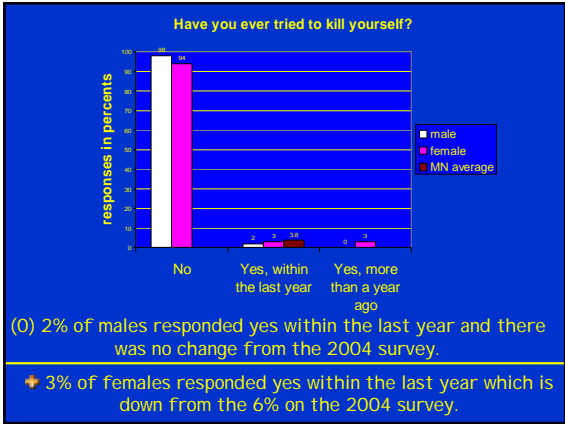
Cocaine Use

+ 99% of males reported that they have never used cocaine. This is up from 96% on the 2004 survey.
 (0) 98% of females reported that they have never used cocaine. There is no change from the 2004 survey.

Meth. Use

— 95% of males reported that they have never used meth. This is down from 99% on the 2004 survey.
 + 98% of females reported that they have never used meth. This is up from 95% on the 2004 survey.





Gambling

✦ 48% of males reported that they have never gambled. This is up from 47% on the 2004 survey.

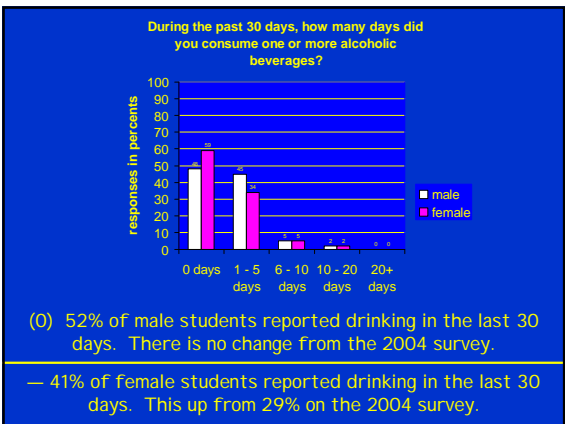
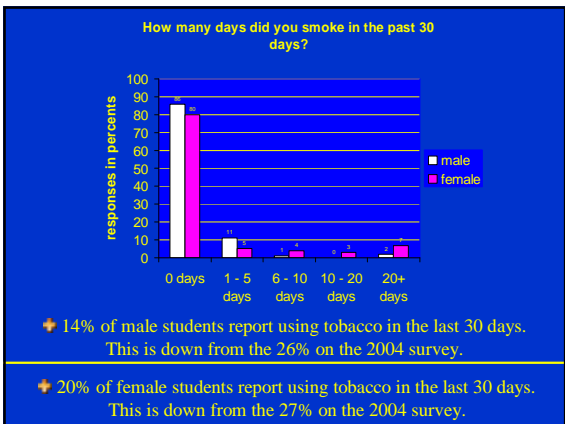
— 78% of females reported that they have never gambled. This is down from 84% on the 2004 survey.

Significant Changes

| Fewer number of... | Increased number of... |
|--|---|
| ✦ students using tobacco (5%) | ✦ students wearing a seat belt every time they ride in a car (7%) |
| ✦ males drinking alcohol (10%) | — females feeling stressed and pressured (1%) |
| ✦ students using drugs (2%) | — females drinking alcohol (8%) |
| ✦ students driving under the influence (8%) | — students gambling (5%) |
| ✦ students feeling depressed and hopeless (5%) | |
| ✦ males feeling stressed and pressured (9%) | |
| ✦ students having suicidal thoughts (6%) | |
| ✦ students attempting suicide (3%) | |

Mahtomedi High School 12th Grade

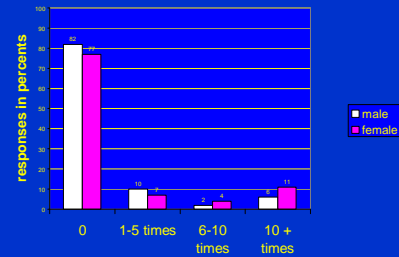
182 12th grade students participated in the survey:
96 Female Students
86 Male Students



When drinking, I consume 5 or more alcoholic beverages.

- ✦ 28% of males reported consuming 5 or more alcoholic beverages when drinking. This is down from 50% on the 2004 survey.
- ✦ 15% of females reported consuming 5 or more alcoholic beverages when drinking. This is down from 17% on the 2004 survey.

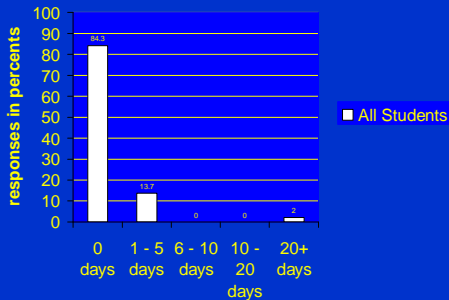
How many times have you used marijuana in the last year?



- ✦ 20% of students responded yes to smoking marijuana. This is down from the 2004 survey (29%).

31% of Minnesota seniors have used marijuana one or more times in the past year.

During the past 30 days, how many times did you use someone else's prescription drugs?



There is no data to compare to from the 2004 survey.

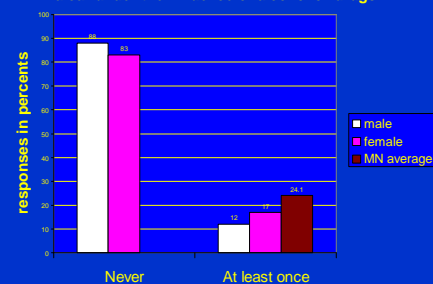
Cocaine Use

- ✦ 98% of males reported that they have never used cocaine. This is up from 92% on the 2004 survey.
- ✦ 97% of females reported that they have never used cocaine. This is up from 93% on the 2004 survey.

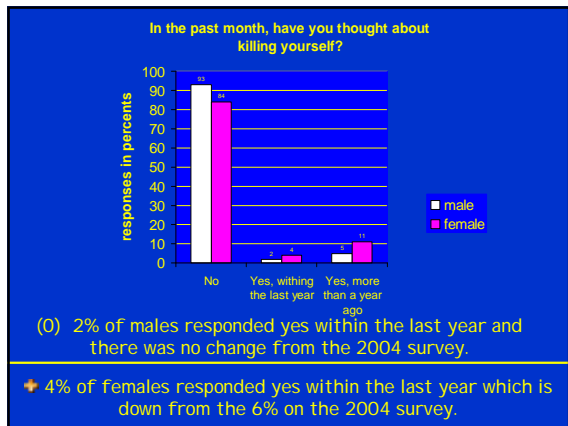
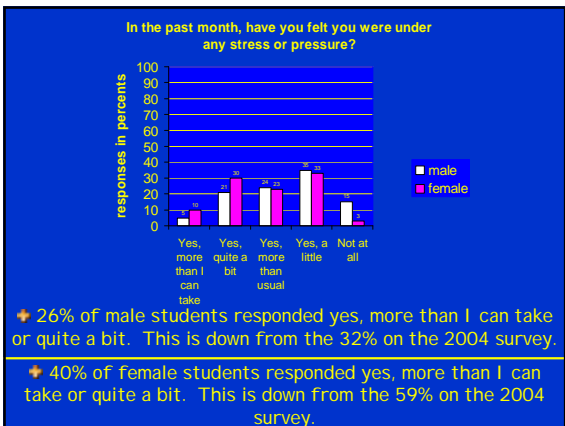
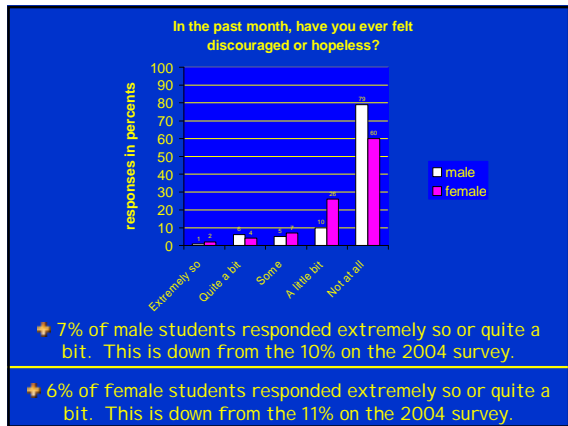
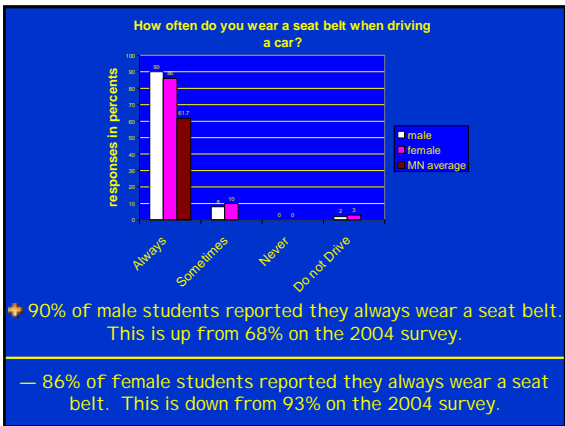
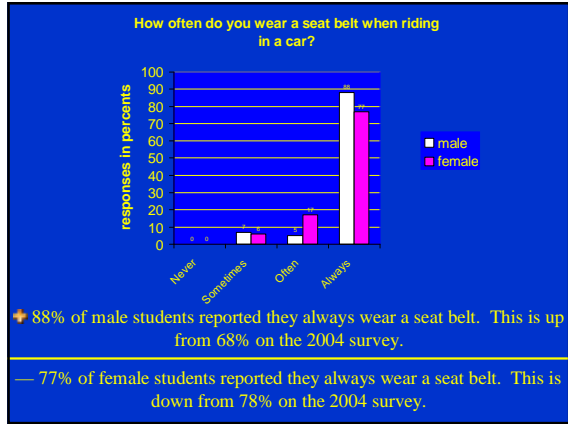
Meth. Use

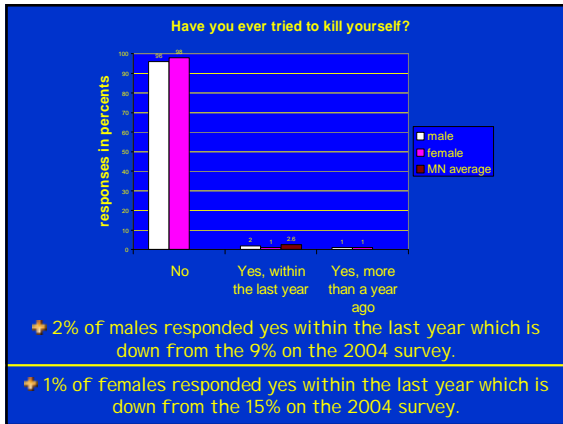
- ✦ 100% of males reported that they have never used meth. This is up from 95% on the 2004 survey.
- (0) 99% of females reported that they have never used meth. There is no change from the 2004 survey.

During the last 12 months, have you ever driven a car under the influence of alcohol or drugs?



- ✦ 15% of students responded yes to driving under the influence of alcohol or drugs. This is down from 29% on the 2004 survey.





Gambling

(0) 27% of males reported that they have never gambled. There is no change from the 2004 survey.

—68% of females reported that they have never gambled. This is up from 61% on the 2004 survey.

Significant Changes

| Fewer number of... | Increased number of... |
|--|---|
| <ul style="list-style-type: none"> ♦ students using tobacco (9%) ♦ students using drugs (8%) ♦ students driving under the influence (14%) ♦ students riding with a driver under the influence (6%) ♦ students feeling depressed and hopeless (4%) ♦ students feeling stressed and pressured (12%) ♦ females having suicidal thoughts (2%) ♦ students attempting suicide (10%) - females wearing a seat belt every time they are in a car (8%) | <ul style="list-style-type: none"> ♦ males wearing a seat belt every time they ride in a car (21%) - students gambling (7%) - females drinking alcohol (12%) |

- ### Fewer number of students...
- ♦ drinking alcohol
 - ♦ using tobacco
 - ♦ using marijuana
 - ♦ feeling depressed or hopeless
 - ♦ feeling stressed or pressured
 - ♦ having suicidal thoughts
 - ♦ attempting suicide
-

- ### As a district we will address the following areas of concern...
- ▼ Reducing the number of suicidal thoughts (9%)
 - ▼ Reducing the number of suicide attempts (3%)
 - ▼ Reducing the number of students feeling stressed or pressured (30%)
 - ▼ Reducing the number of students feeling discouraged or hopeless (7%)
 - ▼ Reducing the number of students gambling (44%)

- ### We will continue to...
- ▼ Continue to educate students on the harmful effects of drugs, alcohol and tobacco
 - ▼ Continue to educate students on making good decisions

Middle School Response

- ✔ Developing system-wide Positive Behavior Interventions and Supports (PBIS)
- ✔ Enhancing "Zephyr Pride" community-building initiatives by increasing student and staff recognition opportunities
- ✔ Continuing anti-bullying initiatives through advisory activities and health classes
- ✔ Continuing efforts to reduce student stress through individual and group counseling, peer tutoring, partnership with the MLC on middle level programming, and fostering positive relationships between students and staff
- ✔ Continuing grade and subject level common meeting time to coordinate academic and emotional support for students

High School Response

- ✔ Each student will have an adult advocate through their enrichments
- ✔ Enrichments will have a focus for each grade level
 - 9th - Youth Frontiers
 - 10th - Changing Lives
 - 11th - Preparing for Your Future
 - 12th - Service Project(s)
- ✔ Counseling department will continue to incorporate Naviance
- ✔ SADD presentations will be more accessible to all students
- ✔ Continue to follow the MSHSL guidelines.
- ✔ Health Curriculum

??
? Questions ?
? ?
? ?
??

13 March 2008

To: Mahtomedi Board of Education

From: Alec Nicholson, Student Representative

In my absence I have prepared a short, written report in lieu of my usual address:

- Many of our various spring activities have begun and are taking advantage of the recently warmer weather
- The Mahtomedi High School Student Leadership Constitutional Review Commission (*SLCRC*) conducted a survey of the entire student body last Wednesday, March 5th, during Enrichment. We received 826 responses (over 70% of students) and have just begun the process of analyzing the data in order to better understand the thoughts and opinions of our peers. One overwhelming trend in the survey responses was that the vast majority of respondents considered themselves *'informed about school functions and activities.'*

Minutes of Regular Meeting

Board of Education Mahtomedi Public Schools

A Regular meeting of the Board of Education of the Mahtomedi Public Schools was held **February 14, 2008**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

1. CALL TO ORDER

Meeting called to order at 7:01 p.m. by Chair Steve Wolgamot.

2. ROLL CALL OF ATTENDANCE

Present: John Belisle; Cathy Dalton; Kevin Donovan; Bill Roberts; Judy Schwartz; Steve Wolgamot; Superintendent Mark Wolak, ex officio; and Alec Nicholson, Student Representative.

3. APPROVAL OF THE AGENDA

Roberts moved, Belisle seconded, approval of the agenda. Carried.

4. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items

Roberts moved, Schwartz seconded, approval of the actions recommended on the consent agenda. Carried.

5. PRESENTATIONS/RECOGNITION

A. O. H. Anderson Elementary School - Gifted Students Past & Present

Principal Denise Waalen, Anne Miller, and Terry Trautman shared a compilation of student achievements with the help of special services for gifted students. Students Kaitlin Muth and Alec Nicholson shared their experiences and the personal benefits of the program.

6. PUBLIC COMMENT

None.

7. REPORT FROM STUDENT REPRESENTATIVE

Student Representative Alec Nicholson reported on student leadership and the student leadership commission established at the High School. Commission members are students representing student council and the student body at large. The purpose of the commission is to increase student voice in the school. Meetings of this group are scheduled weekly through March.

Minutes - February 14, 2008

8. APPROVAL OF MINUTES

A. January 10, 2008 - Regular Meeting

Roberts moved, Schwartz seconded, approval of the minutes from the January 10, 2008, regular school board meeting. Carried.

B. January 24, 2008 - Study Session

Roberts moved, Donovan seconded, approval of the minutes from the January 24, 2008, school board study session. Carried.

9. ACTION ITEMS

A. Approval of Resolution Relating to 2008-2009 Open Enrollment

Superintendent Mark Wolak presented a resolution to the school board regarding open enrollment for the 2008-2009 school year. The resolution closes the High School to open enrollment applicants and opens grades K-8 to a limited number of students based on grade, capacity, and class size. Superintendent Wolak presented a report on projected staff/student ratios and class size by school. School Board Chair Steve Wolgamot requested that each board member speak to their support or concerns for the resolution. Bill Roberts spoke in support for maintaining school and grade capacity and the benefits of the challenging curriculum that can be offered by the schools when a certain student capacity is maintained. Kevin Donovan supported parent choice and the commitment of area students and families to join the Mahtomedi Public Schools' learning community. Judy Schwartz addressed the need for stability in student enrollment, predictable revenue, and the consistency of continuing valued programs and services. John Belisle noted the upcoming district enrollment and demography study and how an updated study will help determine future enrollment plans and finance decisions. Cathy Dalton addressed the work of Johnson Controls Solutions Team in developing a comprehensive facility plan and how the results of the upcoming demography study will assist the board in making future decisions about enrollment. Wolgamot noted the importance of stable enrollment to ensure program continuity and the ability of the school district to maintain low class sizes. Belisle noted that each student brings state aid to the school district and that district administration must monitor the revenue carefully in the event that state revenue does not keep up with inflation. Kevin Donovan read the resolution. Donovan moved, Roberts seconded, approval of resolution relating to 2008-2009 open enrollment. Carried.

10. DISCUSSION/INFORMATION ITEMS

A. Calendar of Events

Chair Steve Wolgamot reviewed the calendar of events. Donovan mentioned the Gala Event of the Mahtomedi Area Educational Foundation scheduled for Saturday, March 29, at the Prom Center.

Minutes - February 14, 2008

B. Annual Report on District Assessment and Accountability

Sue Ann Gruver, Assistant Superintendent, reviewed a recent annual report on district accountability published as *The Globe Extra* and mailed to all resident households and nonresident families with students enrolled in our schools. John Belisle noted the improved ease of reading the results. Kevin Donovan recently shared the district performance results with the area Chamber of Commerce. Steve Wolgamot thanked the school staff for the focus on measurement and the focus on school goals with proposed results that can be measured.

C. Update on Process for Developing a Comprehensive Facility Plan

Superintendent Mark Wolak noted the report from Johnson Controls Solutions Team which will be shared with the Citizens Group on Wednesday, February 27, and the School Board at the study session on Thursday, February 28.

D. Policies

1. Second Reading of Policy 701 - Establishment and Adoption of School District Budget

No revisions.

2. Second Reading of Policy 701.1 - Modification of School District Budget

No revisions.

3. Second Reading of Policy 701.2 - Fund Balance Policy

Chair Steve Wolgamot and Director Bill Roberts expressed support for the fund balance policy and how important it is for the school district to maintain a fund balance in the undesignated general fund account.

4. Second Reading of Policy 702 - Accounting

No revisions.

5. Second Reading of Policy 703 - Annual Audit

No revisions.

11. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

Steve Wolgamot reported on a recent report from the Association of Metropolitan School Districts (AMSD) regarding the state shortfall and the potential negative impact on funding to public schools.

Minutes - February 14, 2008

B. East Metro Integration District 6067 (EMID)

Kevin Donovan reported on a recent decision of the North St. Paul-Maplewood-Oakdale School District to leave the cooperative agreement with East Metro Integration School District.

C. Minnesota School Boards Association (MSBA) Legislative Liaison

Cathy Dalton reported on the recent Minnesota School Boards Association State Conference.

D. Northeast Metro 916 Board

John Belisle reported on the recent contract agreement reached with teachers in Northeast Metro District 916.

12. SUPERINTENDENT'S REPORT

A. Results of Superintendent Feedback

Superintendent Mark Wolak conducted prior performance reviews with the school board, staff, and selected community members in 2003 and in 2005. The recent survey was designed to obtain perspectives on the impact that Superintendent Wolak had on attainment of district goals for 2005-2007. A structured survey was sent electronically to 74 people representing the school board, MAEF, district office and community education, technology staff, teachers, secretaries, paraprofessionals, and custodial staff. Wolak reviewed results of this feedback with the school board on January 24. A copy of the results will be sent to all persons asked to complete the survey. Judy Schwartz noted the positive results of the survey and her appreciation for the quality leadership from Superintendent Wolak.

13. ADJOURNMENT

Roberts moved, Belisle seconded, adjournment. Meeting adjourned at 8:20 p.m. Carried.

14. CONSENT AGENDA ITEMS (Items Approved Under #4)

A. Approval to Pay Bills

B. Approval of Wire Transfer Transactions

C. Gifts/Grants

1. Approval of Donation from Mahtomedi Basketball Association to Mahtomedi Middle School Trophy Case - \$700
2. Approval of Donation from Mahtomedi Lacrosse Club to Mahtomedi Middle School Trophy Case - \$500
3. Approval of Donation from Sam's Club (Wal*Mart Stores, Inc.) to Community Education - \$500

Minutes - February 14, 2008

4. Approval of Donation from Zephyr's Youth Football Association to Mahtomedi Middle School Trophy Case - \$300
- D. Personnel
1. Approval of Contracts and Work Agreements
 - a. Kimberly Boyum - Reading Teacher - O. H. Anderson Elementary School (1/22/08)
 - b. Julie Comfort - Long-Term Substitute Fourth Grade Teacher - O. H. Anderson Elementary School (1/25/08)
 - c. Kyle Hamre - Paraprofessional - Mahtomedi Learning Center (1/16/08)
 - d. Sydney May - Paraprofessional - O. H. Anderson Elementary School (1/22/08)
 - e. Sandra McKay - Long-Term Substitute Spanish Teacher - Wildwood Elementary School (2/8/08)
 - f. Katherine White - Long-Term Substitute English Teacher - Mahtomedi High School (2/18/08)
 2. Approval of Resignations/Retirements/Terminations
 - a. Allen McGaughey - Custodian - Wildwood Elementary School (1/24/08)
 - b. Jean Widenstrom - Receptionist - Mahtomedi Middle School (6/13/08)

KEVIN P. DONOVAN, CLERK

Minutes of Study Session

Board of Education Mahtomedi Public Schools

A Study Session of the Board of Education of the Mahtomedi Public Schools was held **February 28, 2008**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

1. CALL TO ORDER

Chair Steve Wolgamot called the study session to order at 7:04 p.m.

2. ROLL CALL OF ATTENDANCE

Present: John Belisle; Cathy Dalton; Kevin Donovan; Bill Roberts; Steve Wolgamot; and Superintendent Mark Wolak, ex officio. Absent: Judy Schwartz.

3. DISCUSSION/INFORMATION ITEMS

A. Hear Report from Northeast YMCA

Tom Holland, Executive Director of the Northeast YMCA, shared background information regarding the current Business Plan process and guiding principles. The business plan seeks interest from area cities and school districts of Mahtomedi and White Bear Lake in the development of a community center to serve resident needs. Holland is meeting with all area governmental bodies to share the general concepts and information about the plan and the process used for gathering input and making decisions.

B. Hear Report on Facility Planning

Johnson Controls Solutions Team presented a summary of the six ideation sessions held in January and shared the results of additional priority setting completed by the citizen facility planning group on February 27. School board members participated in a process to determine priorities for facility improvements. A full report will be published and available to all interested parties in March.

C. Review Planning Calendar for School Board/Administrators

Superintendent Mark Wolak reviewed a calendar of planning activities through August with the School Board. The school board will meet to develop its own scorecard on April 10 and April 24. Wolak emphasized the need for more dialogue with the school board regarding improvement strategies for district-wide goals. These strategies will be developed over the next several months and will be finalized no later than the scheduled data retreat in October 2008.

4. ADJOURNMENT

Belisle moved, Dalton seconded, adjournment. Meeting adjourned at 9:27 p.m. Carried.

KEVIN P. DONOVAN, CLERK

MEMO

To: School Board
Superintendent Wolak

From: Denise Sundstrom
Director of Business Services

RE: Revised Budget for FY 2007-2008

Date: March 11, 2008

The school board will be asked to approve the resolution for the 2007-2008 Revised Budget at the school board meeting on March 13, 2008. The Preliminary Budget was adopted by the school board in June 2007 and the following is the explanation of the major changes that have occurred in the General Fund and Community Education Fund since that adoption.

General Fund Revenue 2007-2008

The Preliminary General Fund Revenue for 2007-2008 was \$28,028,785. This is being revised to \$28,366,435. This is an increase in revenue of \$337,650. The revenue adjustments are for operating/tech revenue of \$144,621, and student activities \$126,500 and changes in state aid estimates.

General Fund Expenditures 2007-2008

The Preliminary General Fund Expenditures for 2007-2008 was \$28,022,532. The Revised Expenditure Budget is \$28,380,162. This is an increase in expenditures of \$357,630. The major increases are for student activities \$126,500, operating/tech \$144,621 for smart boards, and severance of \$70,000.

Projected General Fund Balance 2007-2008

The Unreserved/Undesignated General Fund Balance is projected to increase by \$14,526 to \$1,437,213 at yearend. The Projected Total General Fund Balance including reserved and unreserved is estimated to be \$2,966,095. The fund balance to total operating expenditures is budgeted at 6.2%.

Community Education Fund 2007-08

For the budget revision the revenue budget is increased by \$104,084 and expenditure budget by \$81,458. This would decrease the fund balance by only \$8,937 instead of \$31,563 as originally planned. Increases are due to new community activities and additional enrichment classes.

Attachment

RESOLUTION ADOPTING THE REVISED 2007-08 BUDGET

BE it resolved by the Board of Education of Independent School District No. 832, Mahtomedi, Minnesota, the FY 2007-08 budgets be adopted as follows:

| | Audited Fund Balance 06/30/07 | REVISED Revenue Budget 2007-2008 | REVISED Expenditure Budget 2007-2008 | Change in Fund Balance 2007-2008 | PROJECTED Fund Balance 06/30/08 |
|----------------------------------|--|---|---|---|--|
| Operating Funds | | | | | |
| General Fund | | | | | |
| Unreserved undesignated | | | | | |
| Fund Balance | \$1,422,687 | \$25,822,841 | \$25,808,315 | \$14,526 | \$1,437,213 |
| Reserved Fund Balance | | | | | |
| Designated - Student Activities | \$428,642 | 525,000 | \$525,000 | 0 | \$428,642 |
| Reserve - Severance | \$430,914 | 0 | 0 | 0 | \$430,914 |
| Reserve - Down Payment Levy | \$0 | 559,286 | 559,286 | 0 | \$0 |
| Reserve - Health & Safety | \$80,638 | 124,318 | 160,200 | (35,882) | \$44,756 |
| Reserve - Deferred Maintenance | \$0 | 166,352 | 166,352 | 0 | \$0 |
| Reserve - Operating Capital | \$616,941 | 1,168,638 | 1,161,009 | 7,629 | \$624,570 |
| General Fund | \$2,979,822 | 28,366,435 | 28,380,162 | (13,727) | \$2,966,095 |
| Food Service Fund | \$211,413 | 1,184,100 | 1,166,139 | 17,961 | \$229,374 |
| Community Service Fund | \$231,407 | 1,909,003 | 1,917,940 | (8,937) | \$222,470 |
| Total Operating Funds | \$3,422,642 | 31,459,538 | \$31,464,241 | (\$4,703) | \$3,417,939 |
| Non Operating Funds | | | | | |
| Debt Service Fund | \$741,678 | 3,022,979 | 2,930,979 | 92,000 | \$833,678 |
| Total Non Operating Funds | \$741,678 | 3,022,979 | \$2,930,979 | \$92,000 | \$833,678 |
| Total All Funds | \$4,164,320 | \$34,482,517 | \$34,395,220 | \$87,297 | \$4,251,617 |

The motion for adoption of the foregoing resolution was duly seconded by Member _____ and upon a vote being taken thereon, the following voted in favor thereof: _____ and the following voted against the same: _____, whereupon the resolution was declared duly passed and adopted.

To: John Deir
Mahtomedi Board of Education
From: Sarah Lorntson, MHS Interact Club Advisor
Fred Treiber, White Bear Lake Rotary Club Past President, Interact Coordinator
Date: 28 February, 2008
RE: Approval for Interact Trip to Kingston, Jamaica

Trip Proposal:

Interact Club members will travel to Kingston, Jamaica to complete service projects, meet and build a relationship with Kingston Interact Clubs and Rotarians from the Kingston Rotary Club, tour the Kingston area, and learn about Jamaican culture and traditions. This trip is fitting with the Interact International Goals, which are:

- Developing leadership skills and personal integrity
- Demonstrating helpfulness and respect for others
- Understanding the value of individual responsibility and hard work
- Advancing international understanding and goodwill

Itinerary:

The following itinerary was proposed by the Kingston Rotary and Interact Clubs and reviewed by the White Bear Rotary Club:

| | |
|---------------------|---|
| Saturday, June 7 – | Departure from Minneapolis and arrival to Kingston |
| Sunday, June 8 - | Trip to Dunns River Falls (a favorite tourist destination) |
| Monday, June 9- | Day at School for visiting Interactors Attendance at Interact Club meetings at St.Hugh’s and Excelsior |
| Tuesday, June 10 - | Bournemouth Beach clean up |
| Wednesday, June 11- | Work on project at Lister Mair Gilby School for the Deaf Social for the Interactors beginning at 3:30 p.m. |
| Thursday, June 12- | Visit to Bob Marley Museum Attendance at Kingston Rotary Club meeting Shopping trip to Devon House |
| Friday, June 13- | Departure and return to Minneapolis |

The students will not miss school since the departure will be two days after school has ended for the summer.

Transportation:

Students will travel from Minneapolis-St. Paul International Airport with 1-2 possible layovers. We are receiving quotes from StudentUniverse Travel Company and STA Travel (another company that specializes in student travel). So far, our lowest quote has been \$509, including all fees.

Once in Jamaica, we will rent vans or a small bus with a professional driver(s) to travel around the island. We are waiting for the Jamaica clubs to give us information about price. We estimate that the cost will not exceed \$100 per person for the entire week. The cost will likely be much lower, depending on the number of participants.

Lodging:

The Interact and Rotary Clubs in Kingston are planning on home-stays for all students and chaperones. Students will not have to pay for lodging, but all students will be expected to purchase a small gift for their host families. This is an important part of the trip, in keeping with the mission of Interact and Rotary to allow students an opportunity to experience the hosts' culture. It is expected also that the host families will provide the students and chaperons with breakfast daily. Lunch will likely be paid out of pocket by each student, and dinner will be included in the total price of the trip.

Participants and Chaperons:

The students who participate in the trip will be members (experienced or new) who wish to travel abroad to build relationships with other Interactors, learn about Jamaican culture, and participate in service projects, some of which will require physical labor. We expect to take between 8 and 12 students, depending on interest. Several members of the White Bear Lake Rotary Club will also travel with the Interactors.

Students will be chaperoned and supervised at all times during their travel. Chaperons include:

- Sarah Lorntson: Interact Club Advisor and MHS English teacher. Sarah chaperoned a 2005 trip to India with Interactors, so she is experienced in overseas travel with students.
- Fred Treiber: White Bear Lake Rotary Club Past President and Interact District Coordinator. Fred has recently traveled to Kingston to visit with the Rotary Clubs and plan this trip for the Interactors. Fred is experienced in international travel, and he has done much work with young people who are Interact members or Rotary Exchange students.
- Stella Treiber: Fred's wife, also an experienced traveler.
- Andre Hylton: Kingston Rotary Past President, Interact Coordinator
- Effiom Whyte: Kingston Interact Director
- Host Parents, Kingston Rotarians, and White Bear Lake Rotarians

Safety:

Due to some high-profile incidents involving American tourists in Jamaica, we feel compelled to address issues of student safety while in Kingston. Although certain areas of Kingston have been known to have crime problems (notably Trenchtown), like any big city, there are areas that are safe or unsafe. Mahtomedi students and their chaperons will not visit or stay in these areas of the city that our hosts tell us are risky.

Much of Kingston is safe, and since the city relies greatly on American tourists to contribute to the local economy, there are many places that will be clean, safe, and pleasant for MHS students to stay and travel. Students will not be out late at night except perhaps to travel home from dinner at a restaurant, but this will only be in the safest of neighborhoods.

Fred will carry a cell phone at all times that will serve as an emergency line for students, chaperons, and parents/guardians at home in Mahtomedi. If a parent needed to contact his/her student in the event of an emergency, this line would remain open and available.

Total Cost:

The following is an expected total, but we will not know the actual cost until students have committed to the trip.

| | |
|------------------------------------|--------------|
| Airfare: | \$509 |
| Ground Transportation: | \$100 |
| Food (\$15/day for dinner): | \$105 |
| Attractions/Sightseeing: | \$50 |
| Total: | \$764 |

Recommended spending money for lunches, souvenirs, etc.: \$100-300

Fundraising:

The Interact Club has already raised approximately \$1000 that may go to the cost of the trip. This will be split evenly among participants. The White Bear Rotary will provide \$250 per participant, as well. Students will also try to fundraise as much of the cost through possible letter writing campaigns, sales of items, etc.

610 - STUDENT TRIPS

I. PURPOSE

The purpose of this policy is to provide guidelines for student trips and to identify the general process to be followed for review and approval of trip requests.

II. GENERAL STATEMENT OF POLICY

It is the general expectation of the school board that all student trips will be well planned, conducted in an orderly manner and safe environment, and will relate directly to the objectives of the class or activity for which the trip is requested. Student trips will be categorized within three general areas:

A. Instructional Trips

Trips that take place during the school day, relate directly to a course of study, and require student participation shall fall in this category. These trips shall be subject to review and approval of the building principal, and shall be financed by school district funds within the constraints of the school building budget. Fees may not be assessed against students to defray direct costs of instructional trips. (Minn. Stat. § 123B.37, Prohibited Fees)

B. Supplementary Trips

This category pertains to those trips in which students voluntarily participate and which usually take place outside the regular school day. Examples of trips in this category involve student activities, clubs, and other special interest groups. These trips are subject to review and approval of the activities director and/or the building principal. Financial contributions by students may be requested. (Minn. Stat. § 123B.36, Authorized Fees)

C. Extended Trips

1. Trips that involve one or more overnight stops fall into this category. Extended trips may be instructional or supplementary, and must be requested well in advance of the planned activity. An extended trip request must be approved at each level: student, principal, superintendent, and school board. Exceptions to the approval policy may be granted or expedited by the superintendent to accommodate emergencies or contingencies (e.g. tournament competition).
2. The school district will notify the insurance carrier of all international travel in advance to ensure appropriate liability coverage.
3. The school district may elect to charge the students and/or group a fee to cover the additional insurance costs.

III. REGULATIONS

- A. Rules of conduct and discipline for students and employees shall apply to all student trip activity.
- B. The school administration shall be responsible for providing more detailed procedures, including parental involvement, supervision, and such other factors deemed important and in the best interest of students.
- C. Transportation shall be furnished through a commercial carrier or school-owned vehicle. In the event a private vehicle is approved for use, a certificate of insurance must be on file in the school district office.

Legal References: Minn. Stat. § 123B.36 (Authorized Fees)
Minn. Stat. § 123B.37 (Prohibited Fees)
Minn. Stat. § 123B.49 (Cocurricular and Extracurricular Activities;
Insurance)
Sonkowsky v. Board of Educ., 327 F3d. 675 (D. Minn. 2002)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 423 (Employee – Student Relationships)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 707 (Transportation of Public School Students)
MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)
MSBA/MASA Model Policy 710 (Extracurricular Transportation)

ADOPTED – February 10, 2005

Draft of Proposed Policy to Replace Current Policy #301

Mahtomedi School Board Policy 701

701 - ESTABLISHMENT AND ADOPTION OF SCHOOL DISTRICT BUDGET

[Note: The provisions of this policy substantially reflect the requirements of Minnesota Statutes.]

I. PURPOSE

The purpose of this policy is to establish lines of authority and procedures for the establishment of the school district's revenue and expenditure budgets.

II. GENERAL STATEMENT OF POLICY

It is the policy of this school district to establish its revenue and expenditure budgets in accordance with the applicable provisions of law. Budget planning is an integral part of program planning so that the annual budget will effectively express and implement school board goals and the priorities of the school district.

III. REQUIREMENT

- A. The superintendent or such other school official as designated by the superintendent or the school board shall each year prepare preliminary revenue and expenditure budgets for review by the school board or its designated committee or committees. The preliminary budgets shall be accompanied by such written commentary as may be necessary for them to be clearly understood by the members of the school board and the public. The school board shall review the projected revenues and expenditures for the school district for the next fiscal year and make such adjustments in the expenditure budget as necessary to carry out the education program within the revenues projected.
- B. Prior to the adoption of the initial budget for a school year, the school board must inform the principal or other responsible administrative authority at each site the amount of general education and referendum revenue that will be generated by the pupils in attendance at that site. These estimates may be adjusted in accordance with law.
- C. The school district must maintain separate accounts to identify revenues and expenditures for each building. Expenditures shall be reported in compliance with Minnesota Statute § 123B.76.
- D. Prior to July 1 of each year, the school board shall approve and adopt its initial revenue and expenditure budgets for the next school year. The adopted expenditure budget document shall be considered the school board's expenditure authorization for that school year. No funds may be expended for any purpose in any school year prior to the adoption of the budget document which authorizes that expenditure for that year, or prior to the adoption of an amendment to that budget document by the school board to authorize that expenditure for that year.

Draft of Proposed Policy to Replace Current Policy #301

Mahtomedi School Board Policy 701

- E. Each year, the school district shall publish its adopted revenue and expenditure budgets for the current year, the actual revenues, expenditures, and fund balances for the prior year, and the projected fund balances for the current year in the form prescribed by the Commissioner within one week of the acceptance of the final audit by the school board, or November 30, whichever is earlier. A statement shall be included in the publication that the complete budget in detail may be inspected by any resident of the school district upon request to the superintendent. These budgets, reports of revenue, expenditures, and fund balances must be published either in a newspaper of general circulation in the school district or on the school district's official website. If published on the school district's official website, the school district must also publish an announcement in a qualified newspaper of general circulation in the school district that includes the Internet address where the information has been posted. At the same time as this publication, the school district shall publish the other information required by Minnesota Statute § 123B.10.
- F. At the public hearing on the adoption of the school district's proposed property tax levy, the school board shall review its current budget and the proposed property taxes payable in the following calendar year.

IV. IMPLEMENTATION

- A. The school board places the responsibility for administering the adopted budget with the superintendent. The superintendent may delegate duties related thereto to other school officials, but maintains the ultimate responsibility for this function.
- B. The program-oriented budgeting system will be supported by a program-oriented accounting structure organized and operated on a fund basis as provided for in Minnesota statutes through the Uniform Financial Accounting and Reporting Standards for Minnesota School Districts (UFARS).
- C. The superintendent or the superintendent's designee is authorized to make payments of claims or salaries authorized by the adopted or amended budget prior to school board approval.
- D. Supplies and capital equipment can be ordered prior to budget adoption only by authority of the school board. If additional personnel are provided in the proposed budget, actual hiring may not occur until the budget is adopted unless otherwise approved by the school board. Other funds to be expended in a subsequent school year may not be encumbered prior to budget adoption unless specifically approved by the school board.
- E. The school district shall make such reports to the Commissioner as required relating to initial allocations of revenue, reallocations of revenue and expenditures of funds.

Draft of Proposed Policy to Replace Current Policy #301

Mahtomedi School Board Policy 701

Legal References: Minn. Stat. § 123B.76 (Expenditures; Reporting)
Minn. Stat. § 123B.77 (Accounting, Budgeting and Reporting Requirements)
Minn. Stat. § 123B.10 (Publication of Financial Information)
Minn. Stat. § 126C.23 (Allocation of General Education Revenue)
Minn. Stat. § 275.065 (Truth in Taxation; Proposed Property Taxes; Notice)

Cross References: MSBA/MASA Model Policy 701.1 (Modification of School District Budget)
MSBA/MASA Model Policy 702 (Accounting)
MSBA Service Manual, Chapter 7, Education Funding

ADOPTED – March 13, 2008

Draft of Proposed Policy to Replace Current Policy #302

Mahtomedi School Board Policy 701.1

701.1 - MODIFICATION OF SCHOOL DISTRICT BUDGET

[Note: The provisions of this policy substantially reflect the requirements of Minnesota Statutes.]

I. PURPOSE

The purpose of this policy is to establish procedures for the modification of the school district's adopted revenue and expenditure budgets.

II. GENERAL STATEMENT OF POLICY

It is the policy of this school district to modify its revenue and expenditure budgets in accordance with the applicable provisions of law.

III. REQUIREMENT

- A. The school district's adopted expenditure budget shall be considered the school board's expenditure authorization for that school year.
- B. If revisions or modifications in the adopted expenditure budget are determined to be advisable by the administration, the superintendent shall recommend the proposed changes to the school board. The proposed changes shall be accompanied by sufficient and appropriate background information on the revenue and policy issues involved to allow the school board to make an informed decision. A school board member may also propose modifications on that board member's own motion, provided, however, the school board member is encouraged to review the proposed modifications with the superintendent prior to their being proposed so that the administration may prepare necessary background materials for the school board prior to its consideration of those proposed modifications.
- C. If sufficient funds are not included in the expenditure budget in a particular fund to allow the proposed expenditure, funds for this purpose may not be expended from that fund prior to the adoption of an expenditure budget amendment by the school board to authorize that expenditure for that school year. An amended expenditure shall not exceed the projected revenues available for that purpose in that fund.
- D. The school district's revenue budget shall be amended from time to time during a fiscal year to reflect updated or revised revenue estimates. The superintendent shall make recommendations to the school board for appropriate revisions. If necessary, the school board shall also make necessary revisions in the expenditure budget if it appears that expenditures would otherwise exceed revenues and fund balances in a fund.

Draft of Proposed Policy to Replace Current Policy #302

Mahtomedi School Board Policy 701.1

Legal References: Minn. Stat. § 126C.23 (Allocation of General Education Revenue)
Minn. Stat. § 123B.77 (Accounting, Budgeting and Reporting Requirements)

Cross References: MSBA/MASA Model Policy 701 (Establishment and Adoption of School District Budget)
MSBA Service Manual, Chapter 7, Education Funding

ADOPTED – March 13, 2008

701.2 - FUND BALANCE POLICY

The school board understands it is sound fiscal management for the school district to maintain an adequate operating fund balance. A fund balance should provide a sufficient reserve to eliminate any irregular uncertainty in a district's finances. The fund balance policy should be used to provide stability for District 832 students, staff, taxpayers and bond rating agencies.

The school board shall strive to maintain a fund balance of between 6% and 10% of fund balance to total operating expenditures. The fund balance shall be defined as the sum of the undesignated/unreserved fund balances in the general, food service, and community service funds. It will not include funds reserved for operating capital, health and safety, and severance, or any other new reserve created by the school board, state or federal guidelines.

The business office shall monitor the fund balance. If the fund balance falls below 6%, the school board shall implement a procedure to stabilize the district's financial position. This shall involve:

- A. No new programs will be added at the district level unless matched by a like revenue source;
- B. Allocations such as textbooks, supplies, etc., shall be frozen; and
- C. The district will review other measures which will not immediately affect delivery of programs but could have a cost savings. An example might be areas where expenses have historically been lower than budgeted levels.

If the fund balance is projected to decrease below 5%, the district shall take measures to either generate additional revenues or to reduce expenditures through budget cuts or a combination of both.

702 - ACCOUNTING

[Note: The provisions of this policy reflect the applicable statutes and are not discretionary in nature.]

I. PURPOSE

The purpose of this policy is to adopt the Uniform Financial Accounting and Reporting Standards for Minnesota School Districts provided for in guidelines adopted by the Minnesota Department of Education.

II. GENERAL STATEMENT OF POLICY

It is the policy of this school district to comply with the Uniform Financial Accounting and Reporting Standards for Minnesota School Districts.

III. MAINTENANCE OF BOOKS AND ACCOUNTS

The school district shall maintain its books and records and do its accounting in compliance with the Uniform Accounting and Reporting Standards for Minnesota School Districts (UFARS) provided for in the guidelines adopted by the Minnesota Department of Education and in compliance with applicable state laws and rules relating to reporting of revenues and expenditures.

IV. PERMANENT FUND TRANSFERS

Unless otherwise authorized pursuant to Minnesota Statute § 123B.80, as amended, or any other law, fund transfers shall be made in compliance with UFARS and permanent fund transfers shall only be made in compliance with Minnesota Statute §123B.79, as amended, or other applicable statute.

V. REPORTING

The school board shall provide for an annual audit of the books and records of the school district to assure compliance of its records with UFARS. Each year, the school district shall also provide for the publication of the financial information specified in Minnesota Statute §123B.10 in the manner specified therein.

Legal References: Minn. Stat. § 123B.02 (School District Powers)
Minn. Stat. § 123B.09 (School Board Powers)
Minn. Stat. § 123B.10 (Publication of Financial Information)
Minn. Stat. § 123B.14, Subd. 7 (Duties of School Board Clerk)
Minn. Stat. § 123B.75 (Revenue)

Draft of Proposed New Policy

Mahtomedi School Board Policy 702

Minn. Stat. § 123B.76 (Expenditures)

Minn. Stat. § 123B.77 (Accounting, Budgeting and Reporting Requirements)

Minn. Stat. § 123B.78 (Cash Flow, Revenues, Borrowing, Deficits)

Minn. Stat. § 123B.79 (Permanent Fund Transfers)

Minn. Stat. § 123B.80 (Exceptions for Permanent Fund Transfers)

Cross References: MSBA/MASA Model Policy 703 (Annual Audit)
MSBA Service Manual, Chapter 7, Education Funding

ADOPTED – March 13, 2008

Draft of Proposed Policy to Replace Current Policy #307

Mahtomedi School Board Policy 703

703 - ANNUAL AUDIT

[Note: The provisions of this policy reflect the applicable statutes and are not discretionary in nature.]

I. PURPOSE

The purpose of this policy is to provide for an annual audit of the books and records of the school district in order to comply with law, to provide a permanent record of the financial position of the school district, and to provide guidance to the school district to correct any errors and discrepancies in its practices.

II. GENERAL STATEMENT OF POLICY

It is the policy of this school district to comply with all laws relating to the annual audit of the books and records of the school district.

III. REQUIREMENT

- A. The school board shall appoint independent certified public accountants to audit, examine and report upon the books and records of the school district. The school board may enter into a contract with a person or firm to provide the agreed upon services.
- B. After the close of each fiscal year, the books, records and accounts of the school district shall be audited by said independent certified public accountants in accordance with applicable standards and legal requirements. The superintendent and members of the administration shall cooperate with the auditors.
- C. The school district shall, prior to September 15 of each year, submit unaudited financial data for the preceding year to the Commissioner of the Department of Education (the Commissioner) on forms prescribed by the Commissioner. The report shall also include those items required by Minnesota Statute § 123B.14, Subdivision 7.
- D. The school district shall, prior to November 30 of each year, provide to the Commissioner audited financial data for the preceding fiscal year. The school district shall, prior to December 31 of each year, provide to the Commissioner and the State Auditor an audited financial statement in a form that will allow comparison with and correction of material differences in the unaudited data. The audited financial statement must also provide a statement of assurance pertaining to compliance with uniform financial accounting and reporting standards and a copy of the management letter submitted to the school district by its auditor.
- E. The audit must be conducted in compliance with generally accepted governmental auditing standards, the Federal Single Audit Act and the Minnesota Legal Compliance Guide issued by the Office of the State Auditor.

Draft of Proposed Policy to Replace Current Policy #307

Mahtomedi School Board Policy 703

- F. The school board must approve the audit report by resolution or require a further or amended report.
- G. The administration shall report to the school board regarding any actions necessary to correct any deficiencies or exceptions noted in the audit.
- H. The accounts and records of the school district shall also be subject to audit and inspection by the State Auditor to the extent provided in Minnesota Statute Chapter 6.

Legal References: Minn. Stat. Ch. 6 (State Auditor)
Minn. Stat. § 123B.09 (School Board Powers)
Minn. Stat. § 123B.14, Subd. 7 (Duties of School Board Clerk)
Minn. Stat. § 123B.02 (School District Powers)
Minn.Stat. § 123B.77, Subds. 2 and 3 (Audited Financial Statements;
Statement for Comparison and Correction)

Cross References: MSBA/MASA Model Policy 702 (Accounting)
MSBA Service Manual, Chapter 7, Education Funding

ADOPTED – March 13, 2008

CALENDAR OF EVENTS

| MARCH | | |
|---|--|---|
| DATE/TIME | MEETING/EVENT | LOCATION |
| <u>Tuesday, March 11</u> 6:30 p.m. | First Grade Music Concert | Chautauqua Center |
| <u>Wednesday, March 12</u> 9:30 a.m. | Mahtomedi Middle School Parent Association Meeting (<i>Cathy Dalton is scheduled to attend</i>) | Mahtomedi Middle School - Room 266 |
| <u>Thursday, March 13</u> 7:00 p.m. | School Board Meeting | District Education Center - Community Room |
| <u>Friday March 14</u> 7:00 a.m. | AMSD Board of Directors Meeting | TIES Building, St. Paul |
| <u>Monday, March 17 - Friday, March 21</u> | No School - Spring Break | |
| <u>Wednesday, March 26</u> 8:00 a.m. | Wildwood and O. H. Anderson School Advisory Council Meeting (<i>Steve Wolgamot is scheduled to attend</i>) CANCELLED | Wildwood School – Media Center |
| <u>Thursday, March 27</u> 5:45 p.m. 7:00 p.m. 7:00 p.m. | School Board Dinner Session School Board Study Session National Honor Society Induction | District Education Center - Board Room District Education Center - Community Room Chautauqua Center |
| <u>Saturday, March 29</u> 6:00 p.m. - Midnight | MAEF Spring Gala | Prom Center, Oakdale |

APRIL

| DATE/TIME | MEETING/EVENT | LOCATION |
|--|--|--|
| <u>Friday, April 4</u> 7:30-8:30 a.m. | No School - Staff Development Staff Recognition Breakfast | |
| <u>Tuesday, April 8</u> 6:30 p.m. | Community Education Advisory Council Meeting (<i>Judy Schwartz is scheduled to attend</i>) | District Education Center - Board Room |
| <u>Wednesday, April 9</u> 9:30 a.m. | Mahtomedi Middle School Parent Association Meeting (<i>Cathy Dalton is scheduled to attend</i>) | Mahtomedi Middle School - Room 266 |
| <u>Thursday, April 10</u> 5:00 p.m. 7:00 p.m. | School Board Dinner Session - <i>District Strategies 2008-2011, Dennis Cheesebrow</i> School Board Meeting | District Education Center - Board Room District Education Center - Community Room |
| <u>Monday, April 14</u> 7:30 p.m. | MAEF Board of Trustees Meeting | District Education Center - Board Room |
| <u>Tuesday, April 15</u> 8:00 a.m. 6:00 p.m. | Mahtomedi High School Advisory Council Meeting (<i>Steve Wolgamot is scheduled to attend</i>) Northeast Metro 916 School Board Meeting | Mahtomedi High School - Staff Lunchroom Bellaire School, White Bear Lake |
| <u>Wednesday, April 16</u> 6:30 p.m. | Mahtomedi High School Celebration of Excellence | Dellwood Hills Country Club |
| <u>Friday, April 18</u> 7:00 a.m. | AMSD Board of Directors Meeting | TIES Building-Cafeteria, St. Paul |
| <u>Wednesday, April 23</u> 8:00 a.m. | Wildwood and O. H. Anderson School Advisory Council Meeting (<i>John Belisle is scheduled to attend</i>) | O. H. Anderson School - Multipurpose Room |
| <u>Thursday, April 24</u> 7:00 p.m. | School Board Study Session - <i>Development of Scorecard for School Board</i> | District Education Center - Community Room |
| <u>Friday, April 25</u> 7:00 a.m. | AMSD Board of Directors Meeting | TIES Building-Cafeteria, St. Paul |
| <u>Monday, April 28</u> 6:30 p.m. | Senior Fine Arts Banquet | Lake Elmo Event Center |
| <u>Tuesday, April 29</u> 7:30 p.m. | Mahtomedi High School Band Spring Concert | Chautauqua Center |



NORTHEAST METRO 916
Intermediate School District

TO: Northeast Metro 916 Board of Education
FROM: Connie Hayes
DATE: February 19, 2008
RE: February 19 Board of Education Meeting Talking Points

Among a number of topics discussed at the February 19, 2008, meeting of the Northeast Metro 916 Board of Education, the following agenda items were addressed:

1. **Toni Johns and Kristine Carr reported on the challenges in providing special education services to charter schools.** NE Metro 916 began selling special education services to charter schools a number of years ago as an entrepreneurial effort to create a revenue stream to keep the membership fee to member school districts down. Up until the District lost a substantial amount of money when one charter school closed without paying its bills, additional revenue was realized. Subsequently, the District started the practice of requiring prepayment at the beginning of the year for all the services that would be provided that year. Although thought initially to resolve the risk for the District, it is now apparent that the charters are taking a very conservative approach to what they need and have been requesting increases during the year. This has left the District with a very limited pool of qualified teachers and related staff to fill the growing needs of its own programs, the staffing requests in the member districts *and* the charter schools. The administration is evaluating the discontinuance of selling services to charter schools starting July 1, 2008. After some discussion, the board suggested that administration consider selling only special education director services and/or doing a gradual phase out. A recommendation will be brought back to the board in March.
2. **The District was given an immediate cease and desist order regarding our time out rooms used in crisis intervention.** Special education monitoring took place in the District the week of February 11th. The MDE issued a directive to discontinue using our locked time out rooms because the locking mechanism does not meet the standard that *will be* in the new special education rules when the administrative law judge issues her findings. The District objected to this due to

the need for rooms to maintain safety for students and staff. Several legal challenges have been under review given this requirement is not yet in rule.

3. **The school board approved bids for the replacement of windows at Capital View Center.** This work will take place this summer.
4. **The teacher contract was approved for 2007-2009.** Kristine Carr, business manager, presented the contract to the board. Provisions of the agreement call for a total package increase of 10.13% over the two-year period, including steps, lanes, and insurances.
5. **The classified confidential contract was approved.** This group makes up administrative support staff. Provisions of the agreement call for a total package of 9.40% over the two-year period including all cost items.
6. **The Board authorized the change in names for the two ALC's.** The administration and staff have highlighted for several years the confusion regarding the two ALC names with students, parents and other schools. The names approved were: East View Academy (at Capital View) and Metro Heights Academy (in Columbia Heights).

FUND SUMMARY
FOR BANK 02 - ACCOUNTS PAYABLE CHECKS
DATE RANGE: 2/01/2008 - 2/29/2008

| <u>FUND</u> | <u>FUND NAME</u> | <u>ISSUED TOTAL</u> | <u>VOIDED TOTAL</u> |
|-------------|------------------------|----------------------------|----------------------|
| 001 | GENERAL FUND | 958,797.76 | 550.00 |
| 002 | FUND SERVICE | 119,553.83 | |
| 003 | TRANSPORTATION | 99,389.34 | |
| 004 | COMMUNITY SERVICE | 77,673.71 | |
| 005 | CAPITAL OUTLAY | 71,578.35 | |
| 007 | DEBT REDEMPTION | | |
| 025 | DONATIONS / ACTIVITIES | 28,859.19 | |
| 050 | HS STUDENT ACTIVITIES | 20,290.53 | 250.00 |
| | TOTALS | <u>1,376,142.71</u> | <u>800.00</u> |

Check Register Report
FEB 2008

| Bank Number | Check Number | Check Status | Check Amount | Check Date | Vendor Number | Vendor Name |
|-------------|--------------|--------------|--------------|------------|---------------|--------------------------------|
| 2 | 320269 | C | \$386.14 | 02/01/08 | 00094 | AMERICAN FAMILY ASSURANCE |
| 2 | 320270 | C | \$190.00 | 02/01/08 | 01003 | GREATER TWIN CITIES UNITED WAY |
| 2 | 320271 | | \$21.90 | 02/01/08 | 01556 | MAHTOMEDI AREA EDUC.FOUNDATION |
| 2 | 320272 | C | \$272.00 | 02/01/08 | 01740 | MINN NCPERS GROUP LIFE INS |
| 2 | 320273 | C | \$1,171.02 | 02/01/08 | 06011 | MINNESOTA LIFE INS.CO |
| 2 | 320274 | C | \$64,429.40 | 02/01/08 | 01807 | MN TEACHERS RETIREMENT ASSN |
| 2 | 320275 | C | \$14.90 | 02/01/08 | 01888 | NATIONAL INSURANCE SERVICES |
| 2 | 320276 | C | \$691.50 | 02/01/08 | 02017 | OFFICE & PROFESSIONAL |
| 2 | 320277 | C | \$733.24 | 02/01/08 | 02048 | OPERATING ENGINEERS LOCAL #70 |
| 2 | 320278 | C | \$67.08 | 02/01/08 | 01499 | UNITE HERE |
| 2 | 320279 | C | \$170.00 | 02/04/08 | 06362 | HISTORY THEATRE |
| 2 | 320281 | | \$60.00 | 02/07/08 | 05791 | ABAJEMO OMOT |
| 2 | 320282 | C | \$70.00 | 02/07/08 | 06384 | ABBY BETHKE |
| 2 | 320283 | C | \$15.00 | 02/07/08 | 06241 | ALLISON BRANDT |
| 2 | 320284 | | \$6.57 | 02/07/08 | 00363 | ANGELA BUCKINGHAM |
| 2 | 320285 | C | \$20.20 | 02/07/08 | 01733 | ANNE MILLER |
| 2 | 320286 | C | \$652.32 | 02/07/08 | 00149 | APPERSON EDUCATIONAL PRODUCTS |
| 2 | 320287 | C | \$119.00 | 02/07/08 | 06371 | BANNY ALLISON |
| 2 | 320288 | C | \$128.00 | 02/07/08 | 00211 | BARNHART PERCUSSION SERVICES |
| 2 | 320289 | C | \$90.00 | 02/07/08 | 03117 | BEN LUDWIGSON |
| 2 | 320290 | | \$299.92 | 02/07/08 | 05329 | BETSY MAGNUSON |
| 2 | 320291 | C | \$1,719.00 | 02/07/08 | 03196 | BF LAUZON ENTERPRISES INC |
| 2 | 320292 | C | \$8.08 | 02/07/08 | 04460 | BILL HAMPEL |
| 2 | 320293 | C | \$7,367.50 | 02/07/08 | 03340 | BIX PRODUCE CO |
| 2 | 320294 | C | \$153.17 | 02/07/08 | 04678 | BONNIE FICK |
| 2 | 320295 | | \$20.00 | 02/07/08 | 06387 | BRANDON LUND |
| 2 | 320296 | C | \$153.84 | 02/07/08 | 00353 | BROWN'S ICE CREAM |
| 2 | 320297 | C | \$72.00 | 02/07/08 | 05430 | BRYAN KEMNETZ |
| 2 | 320298 | C | \$154.50 | 02/07/08 | 06145 | BULLFROG FILMS |
| 2 | 320299 | C | \$4,485.60 | 02/07/08 | 00448 | CENTURY RESOURCES INC |
| 2 | 320300 | C | \$119.00 | 02/07/08 | 06309 | CHARLIE RAMBO |

| Bank Number | Check Number | Check Status | Check Amount | Check Date | Vendor Number | Vendor Name |
|-------------|--------------|--------------|--------------|------------|---------------|--------------------------------------|
| 2 | 320301 | C | \$225.00 | 02/07/08 | 06383 | CITY OF EAGAN |
| 2 | 320302 | C | \$112.71 | 02/07/08 | 00553 | CORPORATE EXPRESS |
| 2 | 320303 | C | \$75.31 | 02/07/08 | 05601 | CRAIG MICKELSON |
| 2 | 320304 | C | \$119.00 | 02/07/08 | 06369 | DAN STUMPE |
| 2 | 320305 | C | \$65.00 | 02/07/08 | 06378 | DARREN DEYOUNG |
| 2 | 320306 | C | \$99.00 | 02/07/08 | 05385 | DAVID MCGLEE |
| 2 | 320307 | C | \$8,070.58 | 02/07/08 | 03328 | DIVERSIFIED SNACK DIVISION |
| 2 | 320308 | C | \$1,170.00 | 02/07/08 | 00678 | DOMINO'S PIZZA |
| 2 | 320309 | C | \$57.49 | 02/07/08 | 00679 | DONATELLI'S |
| 2 | 320310 | C | \$65.00 | 02/07/08 | 06374 | DOUG VEITH |
| 2 | 320311 | C | \$15.00 | 02/07/08 | 06246 | EAGAN SHIRT WERKS & PROMOTIONALS INC |
| 2 | 320312 | C | \$126.00 | 02/07/08 | 00714 | EAGLE SCREEN PRINTING |
| 2 | 320313 | C | \$1,344.42 | 02/07/08 | 06030 | EARTHGRAINS BAKING CO.INC |
| 2 | 320314 | C | \$262.00 | 02/07/08 | 00726 | ECM PUBLISHERS INC |
| 2 | 320315 | C | \$84.80 | 02/07/08 | 05950 | ELDRIDGE PLAYS AND MUSICALS |
| 2 | 320316 | C | \$4,800.00 | 02/07/08 | 03241 | ELECTRONIC DESIGN CO |
| 2 | 320317 | C | \$350.00 | 02/07/08 | 06367 | ELIZABETH WRIGHT/AVANT DECOR |
| 2 | 320318 | C | \$49.04 | 02/07/08 | 06380 | ELLEN ISAACSON |
| 2 | 320319 | C | \$1,330.00 | 02/07/08 | 03969 | ENERGYWISE CONSULTING,LLC |
| 2 | 320320 | C | \$49.00 | 02/07/08 | 06229 | EUGENE RICHARDSON |
| 2 | 320321 | C | \$29.04 | 02/07/08 | 00817 | FEDEX |
| 2 | 320322 | C | \$190.00 | 02/07/08 | 06364 | FUN JUMPS ENTERTAINMENT INC |
| 2 | 320323 | C | \$89.00 | 02/07/08 | 00981 | GOPHER STAGE LIGHTING |
| 2 | 320324 | C | \$1,041.67 | 02/07/08 | 01038 | HAAS MUSICAL INSTRUMENT REPAIR |
| 2 | 320325 | C | \$263.66 | 02/07/08 | 02205 | HARCOURT ASSESSMENT/PSYCHCORP |
| 2 | 320326 | C | \$360.00 | 02/07/08 | 01115 | HERITAGE EMBROIDERY & DESIGN |
| 2 | 320327 | C | \$112.73 | 02/07/08 | 01231 | INTERSTATE MUSIC SUPPLY |
| 2 | 320328 | C | \$258.00 | 02/07/08 | 06361 | IRIS MEDIA INC |
| 2 | 320329 | | \$100.00 | 02/07/08 | 06385 | ISD 181-FORESTVIEW MIDDLE SCHOOL |
| 2 | 320330 | C | \$68.00 | 02/07/08 | 06207 | JAMES SMITH |
| 2 | 320331 | C | \$65.00 | 02/07/08 | 06379 | JEFF SCHMIT |
| 2 | 320332 | C | \$352.00 | 02/07/08 | 00618 | JIM DEANS |
| 2 | 320333 | C | \$148.18 | 02/07/08 | 02723 | JODIE M TESTER-HASTINGS |
| 2 | 320334 | C | \$49.00 | 02/07/08 | 05143 | JOE MICHALITSCH |
| 2 | 320335 | C | \$38.28 | 02/07/08 | 06164 | JOHN BELISLE |

| Bank Number | Check Number | Check Status | Check Amount | Check Date | Vendor Number | Vendor Name |
|-------------|--------------|--------------|--------------|------------|---------------|---|
| 2 | 320336 | C | \$81.46 | 02/07/08 | 04068 | JOHN DEIR |
| 2 | 320337 | | \$30.05 | 02/07/08 | 03988 | JOHN H.HANKEN |
| 2 | 320338 | C | \$633.19 | 02/07/08 | 01061 | JOHN HARDGROVE |
| 2 | 320339 | C | \$72.00 | 02/07/08 | 06376 | JOHN HOLINE |
| 2 | 320340 | C | \$68.00 | 02/07/08 | 05205 | JOSEPH F.DELEON |
| 2 | 320341 | | \$10.00 | 02/07/08 | 03335 | JUDY BURSHTEN |
| 2 | 320342 | C | \$288.00 | 02/07/08 | 03364 | JUDY DEANS |
| 2 | 320343 | C | \$138.00 | 02/07/08 | 06372 | KARL CARLSON |
| 2 | 320344 | C | \$244.04 | 02/07/08 | 01950 | KATHE NICKLEBY |
| 2 | 320345 | C | \$64.09 | 02/07/08 | 01351 | KATHI KIRCHOFF |
| 2 | 320346 | C | \$18.81 | 02/07/08 | 00877 | KATHY FRANK |
| 2 | 320347 | C | \$49.00 | 02/07/08 | 05258 | KATIE BOWMAN |
| 2 | 320348 | C | \$27,182.81 | 02/07/08 | 03378 | KELLY SERVICES, INC |
| 2 | 320349 | C | \$119.00 | 02/07/08 | 06209 | KERRY COLYER |
| 2 | 320350 | C | \$23.68 | 02/07/08 | 06382 | KIM BOYUM |
| 2 | 320351 | C | \$129.00 | 02/07/08 | 06305 | LIGHTS ON |
| 2 | 320352 | C | \$34.26 | 02/07/08 | 06386 | LORI EDMONDSON |
| 2 | 320353 | C | \$49.00 | 02/07/08 | 06373 | MAC THOMAS |
| 2 | 320354 | C | \$1,815.61 | 02/07/08 | 01539 | MACKIN LIBRARY MEDIA |
| 2 | 320355 | C | \$7.16 | 02/07/08 | 05631 | MARJORIE ODEGARD |
| 2 | 320356 | C | \$99.00 | 02/07/08 | 06370 | MARK ENGSTROM |
| 2 | 320357 | C | \$570.37 | 02/07/08 | 03161 | MARK LEFEBER |
| 2 | 320358 | C | \$10.10 | 02/07/08 | 02410 | MARY SCHNELL |
| 2 | 320359 | C | \$45.00 | 02/07/08 | 06324 | MEGT-MN EDUCATORS OF THE GIFTED \$ TALENTED |
| 2 | 320360 | C | \$126.27 | 02/07/08 | 01683 | MENARDS |
| 2 | 320361 | V | \$250.00 | 02/07/08 | 04889 | MICHAEL FORBESS |
| 2 | 320362 | C | \$466.61 | 02/07/08 | 03384 | MID CITY LAUNDRY |
| 2 | 320363 | C | \$65.00 | 02/07/08 | 04880 | MIKE MCMILLAN |
| 2 | 320364 | C | \$222.05 | 02/07/08 | 04099 | MINNCOR INDUSTRIES |
| 2 | 320365 | C | \$80.00 | 02/07/08 | 01762 | MMEA |
| 2 | 320366 | C | \$55.00 | 02/07/08 | 01779 | MN DEPT OF EDUCATION |
| 2 | 320367 | C | \$5.00 | 02/07/08 | 01841 | MPRC |
| 2 | 320368 | C | \$499.00 | 02/07/08 | 01862 | MUSIC CONNECTION INC |
| 2 | 320369 | C | \$30.00 | 02/07/08 | 05211 | NICK CEDERGREN |
| 2 | 320370 | C | \$30.00 | 02/07/08 | 06268 | NICK PIERCE |

| Bank Number | Check Number | Check Status | Check Amount | Check Date | Vendor Number | Vendor Name |
|-------------|--------------|--------------|--------------|------------|---------------|----------------------------------|
| 2 | 320371 | C | \$1,000.45 | 02/07/08 | 01971 | NORTHEAST METRO 916 |
| 2 | 320372 | C | \$261.25 | 02/07/08 | 01066 | PAM HAREIN |
| 2 | 320373 | C | \$2,516.40 | 02/07/08 | 03375 | PARTNERS BOOK DIST.CO |
| 2 | 320374 | | \$65.00 | 02/07/08 | 05305 | PAT MCCANN |
| 2 | 320375 | C | \$23.54 | 02/07/08 | 06381 | PENNY KRAMER |
| 2 | 320376 | C | \$435.20 | 02/07/08 | 02180 | PRESS PUBLICATIONS |
| 2 | 320377 | C | \$507.98 | 02/07/08 | 02373 | RACHEL SANDE |
| 2 | 320378 | C | \$247.50 | 02/07/08 | 04715 | READ NATURALLY |
| 2 | 320379 | | \$125.00 | 02/07/08 | 06366 | RICHFIELD WRESTLING CLUB |
| 2 | 320380 | C | \$72.00 | 02/07/08 | 06377 | RICK LARKIN |
| 2 | 320381 | C | \$65.00 | 02/07/08 | 04881 | RON KLEIN |
| 2 | 320382 | C | \$1,767.14 | 02/07/08 | 06102 | RPG-RESCO PRINT GRAPHICS,INC |
| 2 | 320383 | C | \$10.00 | 02/07/08 | 06388 | SAM SHELDON |
| 2 | 320384 | C | \$2,730.91 | 02/07/08 | 02363 | SAM'S CLUB DISCOVER |
| 2 | 320385 | C | \$195.38 | 02/07/08 | 02406 | SCHMITT MUSIC CENTERS |
| 2 | 320386 | C | \$1,235.50 | 02/07/08 | 03369 | SCHOOLFINANCES.COM |
| 2 | 320387 | C | \$491.00 | 02/07/08 | 02603 | STAR TRIBUNE |
| 2 | 320388 | C | \$2,478.22 | 02/07/08 | 02615 | STEICHEN'S/GENE'S SPORTING GOODS |
| 2 | 320389 | C | \$98.00 | 02/07/08 | 06266 | STEVE CROSIER |
| 2 | 320390 | C | \$742.07 | 02/07/08 | 03088 | STEVE HAMMERSCHMIDT |
| 2 | 320391 | C | \$156.80 | 02/07/08 | 03105 | STEVE KIMBALL |
| 2 | 320392 | C | \$4.53 | 02/07/08 | 04000 | SUSAN KUCHAR |
| 2 | 320393 | C | \$336.88 | 02/07/08 | 02680 | T A SCHIFSKY & SONSINC |
| 2 | 320394 | C | \$600.00 | 02/07/08 | 06368 | THE WORKS ENGINEERING MUSEUM |
| 2 | 320395 | C | \$690.26 | 02/07/08 | 02748 | TIES |
| 2 | 320396 | C | \$1,125.00 | 02/07/08 | 02816 | UNDERWATER ADVENTURES AT MALL |
| 2 | 320397 | C | \$1,125.00 | 02/07/08 | 02816 | UNDERWATER ADVENTURES AT MALL |
| 2 | 320398 | C | \$36,785.13 | 02/07/08 | 03341 | UPPER LAKES FOODS,INC |
| 2 | 320399 | C | \$30.72 | 02/07/08 | 02858 | VERIZON WIRELESS |
| 2 | 320400 | C | \$64.64 | 02/07/08 | 05941 | WALTER DOWLING |
| 2 | 320401 | C | \$1,123.05 | 02/07/08 | 02902 | WASHINGTON COUNTY |
| 2 | 320402 | C | \$41.95 | 02/07/08 | 04788 | WATER CARE |
| 2 | 320403 | C | \$72.00 | 02/07/08 | 06375 | WILLIAM KATZMARK |
| 2 | 320404 | C | \$933.85 | 02/07/08 | 03017 | XEROX CORPORATION |
| 2 | 320405 | C | \$8,813.90 | 02/07/08 | 03017 | XEROX CORPORATION |

| Bank Number | Check Number | Check Status | Check Amount | Check Date | Vendor Number | Vendor Name |
|-------------|--------------|--------------|--------------|------------|---------------|--------------------------------|
| 2 | 320406 | C | \$80.00 | 02/07/08 | 06258 | ZAKERY CARLSGAARD |
| 2 | 320407 | C | \$259,885.39 | 02/07/08 | 01096 | HEALTHPARTNERS |
| 2 | 320408 | | \$10.00 | 02/14/08 | 05791 | ABAJEMO OMOT |
| 2 | 320409 | C | \$5,916.00 | 02/14/08 | 03959 | ADVANCED ROOFING SOLUTIONS,LLC |
| 2 | 320410 | C | \$10.65 | 02/14/08 | 06049 | ALEC NICHOLSON |
| 2 | 320411 | C | \$204.23 | 02/14/08 | 01259 | ALICIA JENSEN |
| 2 | 320412 | C | \$114.37 | 02/14/08 | 06066 | ANN CAPEDEP |
| 2 | 320413 | C | \$131.75 | 02/14/08 | 06389 | ATLAS PEN & PENCIL CORP |
| 2 | 320414 | C | \$79.23 | 02/14/08 | 00220 | BATTERIES PLUS |
| 2 | 320415 | C | \$100.00 | 02/14/08 | 06398 | BEN DULLEM |
| 2 | 320416 | C | \$1,395.00 | 02/14/08 | 03057 | BRAD BERGIE |
| 2 | 320417 | | \$250.00 | 02/14/08 | 06393 | BRIAN MIELKE |
| 2 | 320418 | C | \$195.00 | 02/14/08 | 00370 | BUREAU OF EDUCATION & RESEARCH |
| 2 | 320419 | C | \$21.19 | 02/14/08 | 04185 | CAROLYNE ZIESKE |
| 2 | 320420 | C | \$120.85 | 02/14/08 | 00437 | CDW GOVERNMENT INC |
| 2 | 320421 | C | \$657.55 | 02/14/08 | 03115 | CHARLES LINDERKAMP |
| 2 | 320422 | C | \$4,729.74 | 02/14/08 | 00406 | CHASE CARD SERVICE/BANK ONE |
| 2 | 320423 | C | \$22.00 | 02/14/08 | 00462 | CHEMSEARCH |
| 2 | 320424 | C | \$1,558.61 | 02/14/08 | 00551 | CORD COMMUNICATIONS |
| 2 | 320425 | C | \$139.48 | 02/14/08 | 00553 | CORPORATE EXPRESS |
| 2 | 320426 | C | \$73.44 | 02/14/08 | 05601 | CRAIG MICKELSON |
| 2 | 320427 | C | \$65.00 | 02/14/08 | 05334 | DAVE ROSGA |
| 2 | 320428 | C | \$887.89 | 02/14/08 | 03152 | DENISE WAALLEN |
| 2 | 320429 | C | \$224.94 | 02/14/08 | 03573 | DIANA SACCOMAN |
| 2 | 320430 | C | \$61.75 | 02/14/08 | 00679 | DONATELLI'S |
| 2 | 320431 | C | \$49.00 | 02/14/08 | 05314 | DOUG JAKACKI |
| 2 | 320432 | C | \$2,552.50 | 02/14/08 | 00714 | EAGLE SCREEN PRINTING |
| 2 | 320433 | C | \$2,666.00 | 02/14/08 | 00725 | ECKROTH MUSIC COMPANY |
| 2 | 320434 | C | \$75.00 | 02/14/08 | 05950 | ELDRIDGE PLAYS AND MUSICALS |
| 2 | 320435 | C | \$20.00 | 02/14/08 | 05238 | EMILY ROTH |
| 2 | 320436 | C | \$871.25 | 02/14/08 | 00787 | ERICKSON OIL PRODUCTS INC |
| 2 | 320437 | C | \$598.80 | 02/14/08 | 00803 | EXPRESS PERSONNEL SERVICES INC |
| 2 | 320438 | | \$12.75 | 02/14/08 | 02602 | FRANCES STANG |
| 2 | 320439 | C | \$72.00 | 02/14/08 | 05259 | GERALD JOHNSON |
| 2 | 320440 | C | \$314.36 | 02/14/08 | 06397 | GEXRPO |

| Bank Number | Check Number | Check Status | Check Amount | Check Date | Vendor Number | Vendor Name |
|-------------|--------------|--------------|--------------|------------|---------------|--|
| 2 | 320441 | C | \$500.00 | 02/14/08 | 06390 | GILLETTE CHILDREN'S SPECIALTY HEALTHCARE |
| 2 | 320442 | C | \$165.95 | 02/14/08 | 00987 | GRAINGER |
| 2 | 320443 | C | \$57.54 | 02/14/08 | 00995 | GRAYBAR ELECTRIC CO INC |
| 2 | 320444 | C | \$209.70 | 02/14/08 | 04015 | HAAN CRAFTS |
| 2 | 320445 | C | \$276,891.49 | 02/14/08 | 01096 | HEALTHPARTNERS |
| 2 | 320446 | C | \$77.05 | 02/14/08 | 01115 | HERITAGE EMBROIDERY & DESIGN |
| 2 | 320447 | C | \$6,991.93 | 02/14/08 | 03222 | I.S.D # 625 -ST PAUL PUBLIC SCHOOLS |
| 2 | 320448 | C | \$120.00 | 02/14/08 | 06287 | JEFF SHIE |
| 2 | 320449 | | \$20.66 | 02/14/08 | 05157 | JENNA HEMENWAY |
| 2 | 320450 | C | \$150.49 | 02/14/08 | 02013 | JENNIFER OCH |
| 2 | 320451 | C | \$622.48 | 02/14/08 | 02616 | JENNIFER STEIGER |
| 2 | 320452 | C | \$842.90 | 02/14/08 | 01300 | JOSTENS |
| 2 | 320453 | C | \$205.59 | 02/14/08 | 02921 | JUDY WERNER |
| 2 | 320454 | | \$80.00 | 02/14/08 | 00544 | JULIE CONZEMIUS |
| 2 | 320455 | C | \$24.48 | 02/14/08 | 02983 | KATHRYN WINKELMAN |
| 2 | 320456 | C | \$33.03 | 02/14/08 | 00169 | KATIE ARVESEN |
| 2 | 320457 | C | \$65.00 | 02/14/08 | 05210 | KERRY GUERIN |
| 2 | 320458 | C | \$35.00 | 02/14/08 | 05491 | KEVIN MCCALIB |
| 2 | 320459 | C | \$106.07 | 02/14/08 | 01354 | KING TECHNOLOGIES (APC DIV) |
| 2 | 320460 | C | \$1,688.86 | 02/14/08 | 01372 | KNOWLAN'S SUPER MARKETS |
| 2 | 320461 | C | \$49.00 | 02/14/08 | 06206 | KRIS THIES |
| 2 | 320462 | C | \$231.08 | 02/14/08 | 03571 | L & N HARDWARE HANK |
| 2 | 320463 | C | \$5,513.42 | 02/14/08 | 01411 | LAFAYETTE LIFE INSURANCE CO |
| 2 | 320464 | C | \$18,227.78 | 02/14/08 | 01414 | LAIDLAW TRANSIT-EDUCATION SERVICES |
| 2 | 320465 | C | \$69.00 | 02/14/08 | 03195 | LASERPLUS, LLC |
| 2 | 320466 | C | \$468.21 | 02/14/08 | 01464 | LEEF SERVICES |
| 2 | 320467 | C | \$171.04 | 02/14/08 | 02401 | LIBRARY VIDEO CO |
| 2 | 320468 | | \$14.39 | 02/14/08 | 06392 | LINDSEY S.OLSON |
| 2 | 320469 | C | \$2,572.19 | 02/14/08 | 01539 | MACKIN LIBRARY MEDIA |
| 2 | 320470 | C | \$7,737.50 | 02/14/08 | 03182 | MADISON NATIONAL LIFE |
| 2 | 320471 | C | \$109.13 | 02/14/08 | 01594 | MAREDY CANDY CO |
| 2 | 320472 | C | \$49.00 | 02/14/08 | 04839 | MARK COURTNEY |
| 2 | 320473 | C | \$699.63 | 02/14/08 | 03161 | MARK LEFEBER |
| 2 | 320474 | C | \$526.77 | 02/14/08 | 01139 | MATTHEW HOFFMAN |
| 2 | 320475 | C | \$100.78 | 02/14/08 | 04063 | MCGRAW HILL COMPANIES |

| Bank Number | Check Number | Check Status | Check Amount | Check Date | Vendor Number | Vendor Name |
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| 2 | 320476 | C | \$294.56 | 02/14/08 | 01683 | MENARDS |
| 2 | 320477 | C | \$35.02 | 02/14/08 | 01684 | MENARDS OAKDALE CASHWAY LUMBER |
| 2 | 320478 | | \$68.98 | 02/14/08 | 06067 | MERYL STEINHAUSER |
| 2 | 320479 | C | \$830.00 | 02/14/08 | 01764 | MMKR- MALLOY MONTAGUE KARNOWSK |
| 2 | 320480 | | \$58.61 | 02/14/08 | 01681 | NANCY MELQUIST |
| 2 | 320481 | C | \$165.85 | 02/14/08 | 05028 | NICK FALDE |
| 2 | 320482 | C | \$3,652.00 | 02/14/08 | 01971 | NORTHEAST METRO 916 |
| 2 | 320483 | C | \$1,875.60 | 02/14/08 | 01971 | NORTHEAST METRO 916 |
| 2 | 320484 | C | \$1,400.00 | 02/14/08 | 01974 | NORTHERN ELECTRIC- ELECTRICAL CONTRACTORS |
| 2 | 320485 | C | \$32.00 | 02/14/08 | 04488 | ORANGE TREE EMPLOYMENT SCREENING |
| 2 | 320486 | C | \$1,513.18 | 02/14/08 | 05985 | PAMS LUNCHROOM LLC |
| 2 | 320487 | C | \$1,584.00 | 02/14/08 | 02078 | PARK BUS CO / COLUMBIA TRANSIT |
| 2 | 320488 | C | \$271.95 | 02/14/08 | 03375 | PARTNERS BOOK DIST.CO |
| 2 | 320489 | | \$15.96 | 02/14/08 | 00580 | PATRICK CROTHERS |
| 2 | 320490 | | \$55.27 | 02/14/08 | 05056 | PAUL MCGIBBON |
| 2 | 320491 | C | \$744.46 | 02/14/08 | 02165 | POSTMASTER |
| 2 | 320492 | C | \$123.05 | 02/14/08 | 06012 | PREMIUM WATERS INC |
| 2 | 320493 | C | \$3,206.28 | 02/14/08 | 02227 | QWEST |
| 2 | 320494 | C | \$3,588.43 | 02/14/08 | 03136 | RATWIK ROSZAK & MALONEY P A |
| 2 | 320495 | C | \$185.00 | 02/14/08 | 05481 | RESPONSE LAW INC |
| 2 | 320496 | C | \$72.00 | 02/14/08 | 05092 | RICK WALZ |
| 2 | 320497 | C | \$1,475.47 | 02/14/08 | 04718 | ROYAL MECHANICAL INC |
| 2 | 320498 | C | \$23.12 | 02/14/08 | 02346 | RYCO SUPPLY COMPANY |
| 2 | 320499 | C | \$310.14 | 02/14/08 | 02367 | SAM'S CLUB |
| 2 | 320500 | C | \$186.91 | 02/14/08 | 02413 | SCHOLASTIC BOOK CLUBS INC |
| 2 | 320501 | C | \$8,640.00 | 02/14/08 | 06394 | SCHOOL MANAGEMENT SERVICES LLC |
| 2 | 320502 | C | \$7,965.94 | 02/14/08 | 05988 | SCHROEDER CO INC |
| 2 | 320503 | C | \$60.00 | 02/14/08 | 04529 | SHANNON BESKAR |
| 2 | 320504 | C | \$106.60 | 02/14/08 | 03990 | SIMONDELIVERS, INC |
| 2 | 320505 | C | \$2.00 | 02/14/08 | 05956 | SIMPLICITY PATTERN CO.INC |
| 2 | 320506 | C | \$10.00 | 02/14/08 | 06329 | STEPHEN JOHNSON |
| 2 | 320507 | C | \$742.07 | 02/14/08 | 03088 | STEVE HAMMERSCHMIDT |
| 2 | 320508 | C | \$538.00 | 02/14/08 | 03105 | STEVE KIMBALL |
| 2 | 320509 | C | \$125.00 | 02/14/08 | 06363 | STEVE PARIS |
| 2 | 320510 | | \$65.00 | 02/14/08 | 05335 | STEVE ROSGA |

| Bank Number | Check Number | Check Status | Check Amount | Check Date | Vendor Number | Vendor Name |
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| 2 | 320511 | C | \$96.40 | 02/14/08 | 02698 | TEACHER'S DISCOVERY |
| 2 | 320512 | C | \$64.00 | 02/14/08 | 03359 | TERRY GRILL |
| 2 | 320513 | C | \$23.63 | 02/14/08 | 02777 | TERRY J TRAUTMAN |
| 2 | 320514 | C | \$260.00 | 02/14/08 | 06391 | THE HONNIGFORD GROUP LLC |
| 2 | 320515 | C | \$150.61 | 02/14/08 | 02562 | THE SPEECH BIN/ABILITATIONS |
| 2 | 320516 | C | \$174.87 | 02/14/08 | 02748 | TIES |
| 2 | 320517 | C | \$389.86 | 02/14/08 | 05393 | TONYA KOSTUCH |
| 2 | 320518 | C | \$1,549.59 | 02/14/08 | 03345 | TRIO SUPPLY CO |
| 2 | 320519 | C | \$29.00 | 02/14/08 | 01703 | USA MOBILITY WIRELESS INC |
| 2 | 320520 | C | \$1,938.07 | 02/14/08 | 02903 | WASTE MANAGEMENT-BLAINE MN |
| 2 | 320521 | C | \$810.00 | 02/14/08 | 05394 | WATCH ME DRAW!LLC |
| 2 | 320522 | C | \$220.00 | 02/14/08 | 05875 | WHITE BEAR LAKE HIGH SCHOOL |
| 2 | 320523 | C | \$60.00 | 02/14/08 | 02946 | WHITE BEAR LOCKSMITH |
| 2 | 320524 | C | \$158.79 | 02/14/08 | 00918 | WILLIAM GANGL |
| 2 | 320525 | C | \$1,757.35 | 02/14/08 | 05260 | WORLD CUP SUPPLY |
| 2 | 320526 | C | \$668.07 | 02/14/08 | 06104 | XPRESS |
| 2 | 320527 | C | \$25,329.99 | 02/14/08 | 03021 | YOCUM OIL CO INC |
| 2 | 320528 | C | \$2,719.63 | 02/15/08 | 06399 | KEVIN GIEBEL |
| 2 | 320529 | C | \$1,171.02 | 02/15/08 | 06011 | MINNESOTA LIFE INS.CO |
| 2 | 320530 | C | \$63,926.76 | 02/15/08 | 01807 | MN TEACHERS RETIREMENT ASSN |
| 2 | 320531 | C | \$600.00 | 02/15/08 | 04342 | WISCONSIN SCTF |
| 2 | 320533 | C | \$58.25 | 02/21/08 | 00009 | AAA AWARDS |
| 2 | 320534 | C | \$698.99 | 02/21/08 | 02562 | ABILITATIONS |
| 2 | 320535 | C | \$331.23 | 02/21/08 | 00046 | ADT SECURITY SERVICES INC |
| 2 | 320536 | C | \$49.00 | 02/21/08 | 06161 | AGE ASSOCIATES |
| 2 | 320537 | C | \$269.70 | 02/21/08 | 06217 | ALIBRIS USED BOOKS |
| 2 | 320538 | C | \$119.00 | 02/21/08 | 06401 | AMBER PLOOSTER |
| 2 | 320539 | | \$65.00 | 02/21/08 | 06406 | ANDREW SAWYER |
| 2 | 320540 | | \$99.00 | 02/21/08 | 05166 | ANTON FEHRENBACH |
| 2 | 320541 | C | \$255.00 | 02/21/08 | 06411 | BARBARA SMITH |
| 2 | 320542 | | \$100.00 | 02/21/08 | 06408 | BENNET EKLUND |
| 2 | 320543 | C | \$2,034.00 | 02/21/08 | 00257 | BERRYS FLOOR COVERING |
| 2 | 320544 | C | \$49.96 | 02/21/08 | 00281 | BIO CORPORATION |
| 2 | 320545 | C | \$250.66 | 02/21/08 | 00339 | BRIGHT APPLE |
| 2 | 320546 | C | \$860.61 | 02/21/08 | 06214 | CAROL HOKANSON |

| Bank Number | Check Number | Check Status | Check Amount | Check Date | Vendor Number | Vendor Name |
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| 2 | 320547 | C | \$329.28 | 02/21/08 | 02738 | CENGAGE LEARNING |
| 2 | 320548 | C | \$336.79 | 02/21/08 | 00466 | CHILDCRAFT EDUCATION CORP |
| 2 | 320549 | C | \$3,529.00 | 02/21/08 | 00478 | CITIBUSINESS CARD |
| 2 | 320550 | C | \$622.70 | 02/21/08 | 00553 | CORPORATE EXPRESS |
| 2 | 320551 | C | \$98.00 | 02/21/08 | 06405 | DAMON LALIBESTE |
| 2 | 320552 | C | \$68.00 | 02/21/08 | 06409 | DAVID MARCOTTE |
| 2 | 320553 | | \$190.05 | 02/21/08 | 03730 | DAVID STEVENS |
| 2 | 320554 | | \$1,600.00 | 02/21/08 | 05944 | DEB VERDOORN ANDERSON |
| 2 | 320555 | C | \$402.69 | 02/21/08 | 03433 | DELL COMPUTER CORP. |
| 2 | 320556 | C | \$192.60 | 02/21/08 | 00634 | DEMCO |
| 2 | 320557 | C | \$98.00 | 02/21/08 | 05103 | DON BOWMAN |
| 2 | 320558 | C | \$67,589.64 | 02/21/08 | 03203 | EMID |
| 2 | 320559 | C | \$525.00 | 02/21/08 | 03969 | ENERGYWISE CONSULTING,LLC |
| 2 | 320560 | C | \$299.68 | 02/21/08 | 06400 | ENLOW COMPANIES INC |
| 2 | 320561 | C | \$31.03 | 02/21/08 | 00129 | ERIKA ANDERSON |
| 2 | 320562 | C | \$49.00 | 02/21/08 | 04873 | GENE WARNER |
| 2 | 320563 | C | \$77.00 | 02/21/08 | 06146 | GOPHER |
| 2 | 320564 | C | \$120.00 | 02/21/08 | 03081 | GRAY SEEVER |
| 2 | 320565 | C | \$130.00 | 02/21/08 | 06410 | HAYFIELD HIGH SCHOOL |
| 2 | 320566 | C | \$1,500.00 | 02/21/08 | 01115 | HERITAGE EMBROIDERY & DESIGN |
| 2 | 320567 | C | \$1,725.00 | 02/21/08 | 01173 | HUMAN SERVICES INC |
| 2 | 320568 | C | \$11,060.67 | 02/21/08 | 01173 | HUMAN SERVICES INC |
| 2 | 320569 | C | \$219.30 | 02/21/08 | 03331 | I.S.D # 622 COMMUNITY ED |
| 2 | 320570 | C | \$782.10 | 02/21/08 | 01240 | J W PEPPER & SONS,INC. |
| 2 | 320571 | C | \$37.80 | 02/21/08 | 06414 | J.P.COOKE CO |
| 2 | 320572 | C | \$119.00 | 02/21/08 | 06207 | JAMES SMITH |
| 2 | 320573 | C | \$11.48 | 02/21/08 | 01607 | JANE MARTZ |
| 2 | 320574 | C | \$68.00 | 02/21/08 | 05168 | JOE GARCIA |
| 2 | 320575 | C | \$49.00 | 02/21/08 | 05143 | JOE MICHALITSCH |
| 2 | 320576 | C | \$72.00 | 02/21/08 | 06297 | JOHN BULLOCK |
| 2 | 320577 | | \$36.58 | 02/21/08 | 04246 | JOYCE ROHRIG |
| 2 | 320578 | C | \$40.00 | 02/21/08 | 00877 | KATHY FRANK |
| 2 | 320579 | C | \$10,478.52 | 02/21/08 | 03378 | KELLY SERVICES, INC |
| 2 | 320580 | V | \$550.00 | 02/21/08 | 06412 | KIDS ABILITIES |
| 2 | 320581 | C | \$99.00 | 02/21/08 | 06404 | KRISTIAN THONVOLD |

| Bank Number | Check Number | Check Status | Check Amount | Check Date | Vendor Number | Vendor Name |
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| 2 | 320582 | C | \$97,042.23 | 02/21/08 | 01414 | LAIDLAW TRANSIT-EDUCATION SERVICES |
| 2 | 320583 | C | \$500.80 | 02/21/08 | 04485 | LEARNING OPPORTUNITIES |
| 2 | 320584 | | \$56.85 | 02/21/08 | 02880 | LESLIE WAGNER- BEEK |
| 2 | 320585 | C | \$709.43 | 02/21/08 | 01539 | MACKIN LIBRARY MEDIA |
| 2 | 320586 | C | \$52.86 | 02/21/08 | 01557 | MAHTOMEDI AUTOMOTIVE SERVICE |
| 2 | 320587 | C | \$68.40 | 02/21/08 | 06416 | MARIA DENGLER |
| 2 | 320588 | C | \$64.00 | 02/21/08 | 03490 | MARIANNE THOLE |
| 2 | 320589 | C | \$276.29 | 02/21/08 | 03161 | MARK LEFEBER |
| 2 | 320590 | C | \$65.00 | 02/21/08 | 05234 | MATT DORNFELD |
| 2 | 320591 | C | \$519.20 | 02/21/08 | 01683 | MENARDS |
| 2 | 320592 | C | \$150.00 | 02/21/08 | 01699 | METRO ECSU |
| 2 | 320593 | | \$119.00 | 02/21/08 | 06403 | MICHAEL COWAN |
| 2 | 320594 | | \$507.00 | 02/21/08 | 04976 | MIMI'S MOTIFS |
| 2 | 320595 | | \$900.00 | 02/21/08 | 05225 | MN ASCD |
| 2 | 320596 | C | \$300.00 | 02/21/08 | 01779 | MN DEPT OF EDUCATION |
| 2 | 320597 | C | \$29.00 | 02/21/08 | 01799 | MSBA-MN SCHOOL BOARDS ASSOC |
| 2 | 320598 | C | \$6,155.50 | 02/21/08 | 01862 | MUSIC CONNECTION INC |
| 2 | 320599 | C | \$72.00 | 02/21/08 | 06298 | NATHAN WORRELL |
| 2 | 320600 | C | \$960.00 | 02/21/08 | 01974 | NORTHERN ELECTRIC- ELECTRICAL CONTRACTORS |
| 2 | 320601 | C | \$175.00 | 02/21/08 | 02043 | ON SITE SANITATION INC |
| 2 | 320602 | C | \$135.00 | 02/21/08 | 06402 | ORONO HIGH SCHOOL |
| 2 | 320603 | C | \$63.18 | 02/21/08 | 03472 | PAT BIGALK |
| 2 | 320604 | C | \$255.00 | 02/21/08 | 02108 | PEOPLES ELECTRICAL CONTRACTORS |
| 2 | 320605 | C | \$65.00 | 02/21/08 | 06407 | PETE SEARS |
| 2 | 320606 | C | \$410.00 | 02/21/08 | 02165 | POSTMASTER-U.S POST OFFICE |
| 2 | 320607 | C | \$264.94 | 02/21/08 | 02175 | PRENTICE HALL SC DIV/PEARSON ED. |
| 2 | 320608 | C | \$73.00 | 02/21/08 | 02180 | PRESS PUBLICATIONS |
| 2 | 320609 | C | \$240.00 | 02/21/08 | 01518 | ROLAND LOZIER |
| 2 | 320610 | C | \$1,006.27 | 02/21/08 | 04718 | ROYAL MECHANICAL INC |
| 2 | 320611 | C | \$158.15 | 02/21/08 | 00875 | RUSSELL FRAENKEL |
| 2 | 320612 | C | \$319.35 | 02/21/08 | 02367 | SAM'S CLUB |
| 2 | 320613 | C | \$60.90 | 02/21/08 | 06413 | SAMANTHA DERESCHUK |
| 2 | 320614 | C | \$266.23 | 02/21/08 | 02535 | SOCIAL STUDIES SCHOOL SERVICE |
| 2 | 320615 | C | \$292.73 | 02/21/08 | 02544 | SOPRIS WEST |
| 2 | 320616 | C | \$3,861.00 | 02/21/08 | 02658 | SUCCESS BEYOND THE CLASSROOM |

| Bank Number | Check Number | Check Status | Check Amount | Check Date | Vendor Number | Vendor Name |
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| 2 | 320617 | C | \$101.73 | 02/21/08 | 04000 | SUSAN KUCHAR |
| 2 | 320618 | C | \$49.00 | 02/21/08 | 05383 | TODD KLINGSPORN |
| 2 | 320619 | | \$210.45 | 02/21/08 | 02776 | TRANS-MISSISSIPPI BIOLOGICAL |
| 2 | 320620 | C | \$69.91 | 02/21/08 | 02784 | TRI STATE BOBCAT INC |
| 2 | 320621 | C | \$155.38 | 02/21/08 | 06415 | TRICIA BRAASCH |
| 2 | 320622 | C | \$773.82 | 02/21/08 | 03345 | TRIO SUPPLY CO |
| 2 | 320623 | C | \$73.13 | 02/21/08 | 02829 | UPSTART |
| 2 | 320624 | C | \$15.00 | 02/21/08 | 06365 | VOYAGER LEARNING |
| 2 | 320625 | C | \$300.00 | 02/21/08 | 04085 | WEST METRO EDUCATION PROGRAM |
| 2 | 320626 | C | \$997.50 | 02/21/08 | 02968 | WILDWOOD BOWL/ PIZZA |
| 2 | 320627 | C | \$256.00 | 02/21/08 | 03017 | XEROX CORPORATION |
| 2 | 320628 | C | \$426.08 | 02/21/08 | 03021 | YOCUM OIL CO INC |
| 2 | 320629 | C | \$319.02 | 02/22/08 | 03087 | ERIKA HAMMERSCHMIDT |
| 2 | 320630 | C | \$742.07 | 02/22/08 | 03088 | STEVE HAMMERSCHMIDT |
| 2 | 320631 | | \$752.00 | 02/28/08 | 06438 | 5AA |
| 2 | 320632 | C | \$56.50 | 02/28/08 | 00009 | AAA AWARDS |
| 2 | 320633 | C | \$222.99 | 02/28/08 | 00018 | ABC SCHOOL SUPPLY INC |
| 2 | 320634 | C | \$1,220.40 | 02/28/08 | 00153 | AES-APPLIED ENVIRONMENTAL SCIENCES INC |
| 2 | 320635 | C | \$2,826.00 | 02/28/08 | 00059 | AFTON ALPS SKI AREA |
| 2 | 320636 | | \$55.56 | 02/28/08 | 04827 | ALLIANCE PUBLISHING & MARKETING |
| 2 | 320637 | | \$216.79 | 02/28/08 | 00085 | AMAZON.COM |
| 2 | 320638 | | \$130.43 | 02/28/08 | 02014 | ANDY O'CONNELL |
| 2 | 320639 | | \$164.11 | 02/28/08 | 06066 | ANN CAPEDE |
| 2 | 320640 | C | \$115.98 | 02/28/08 | 00175 | ASSET RECOVERY CORPORATION |
| 2 | 320641 | | \$100.00 | 02/28/08 | 03192 | AUTISM SOCIETY OF MN |
| 2 | 320642 | | \$121.99 | 02/28/08 | 01118 | BARBARA HERTEL |
| 2 | 320643 | C | \$1,390.00 | 02/28/08 | 02530 | BETHANY SNEDEN |
| 2 | 320644 | C | \$1,810.00 | 02/28/08 | 03196 | BF LAUZON ENTERPRISES INC |
| 2 | 320645 | C | \$133.54 | 02/28/08 | 04678 | BONNIE FICK |
| 2 | 320646 | | \$160.00 | 02/28/08 | 02642 | BONNY KAY STREGE |
| 2 | 320647 | C | \$1,550.00 | 02/28/08 | 03057 | BRAD BERGIE |
| 2 | 320648 | C | \$303.96 | 02/28/08 | 00353 | BROWN'S ICE CREAM |
| 2 | 320649 | | \$390.00 | 02/28/08 | 00370 | BUREAU OF EDUCATION & RESEARCH |
| 2 | 320650 | | \$27.19 | 02/28/08 | 04185 | CAROLYNE ZIESKE |
| 2 | 320651 | C | \$361.08 | 02/28/08 | 03115 | CHARLES LINDERKAMP |

| Bank Number | Check Number | Check Status | Check Amount | Check Date | Vendor Number | Vendor Name |
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| 2 | 320652 | | \$65.00 | 02/28/08 | 06426 | CHERYL KAHLER |
| 2 | 320653 | C | \$65.00 | 02/28/08 | 06424 | CLARK WORTHINGTON |
| 2 | 320654 | C | \$441.62 | 02/28/08 | 00553 | CORPORATE EXPRESS |
| 2 | 320655 | | \$125.64 | 02/28/08 | 05601 | CRAIG MICKELSON |
| 2 | 320656 | C | \$3,325.67 | 02/28/08 | 00599 | DALCO |
| 2 | 320657 | C | \$92.00 | 02/28/08 | 06007 | DAN DESTACHE |
| 2 | 320658 | C | \$110.00 | 02/28/08 | 06057 | DAN WARDEN |
| 2 | 320659 | | \$15.26 | 02/28/08 | 00072 | DANIEL ALBRECHT |
| 2 | 320660 | C | \$1,145.82 | 02/28/08 | 05454 | DAVE POPE |
| 2 | 320661 | | \$15.00 | 02/28/08 | 06432 | DAVID LUNN |
| 2 | 320662 | C | \$65.00 | 02/28/08 | 06425 | DEB HIESTAND |
| 2 | 320663 | | \$288.86 | 02/28/08 | 00697 | DEBORAH DRISCOLL |
| 2 | 320664 | C | \$698.75 | 02/28/08 | 03433 | DELL COMPUTER CORP. |
| 2 | 320665 | C | \$1,228.19 | 02/28/08 | 03514 | DENISE SUNDSTROM |
| 2 | 320666 | C | \$76.74 | 02/28/08 | 00659 | DICK BLICK |
| 2 | 320667 | C | \$3,360.00 | 02/28/08 | 00678 | DOMINO'S PIZZA |
| 2 | 320668 | C | \$65.00 | 02/28/08 | 05314 | DOUG JAKACKI |
| 2 | 320669 | C | \$65.00 | 02/28/08 | 06374 | DOUG VEITH |
| 2 | 320670 | C | \$798.00 | 02/28/08 | 00714 | EAGLE SCREEN PRINTING |
| 2 | 320671 | C | \$222.91 | 02/28/08 | 03241 | ELECTRONIC DESIGN CO |
| 2 | 320672 | C | \$19,107.00 | 02/28/08 | 03343 | EN POINTE TECHNOLOGIES |
| 2 | 320673 | | \$14.78 | 02/28/08 | 00129 | ERIKA ANDERSON |
| 2 | 320674 | C | \$217.50 | 02/28/08 | 06434 | ERIN GILLESPIE |
| 2 | 320675 | C | \$598.80 | 02/28/08 | 00803 | EXPRESS PERSONNEL SERVICES INC |
| 2 | 320676 | | \$190.54 | 02/28/08 | 05399 | FORTRESS SOFTWARE INC |
| 2 | 320677 | C | \$54.39 | 02/28/08 | 00888 | FREY SCIENTIFIC COMPANY |
| 2 | 320678 | C | \$341.18 | 02/28/08 | 00987 | GRAINGER |
| 2 | 320679 | C | \$6,015.00 | 02/28/08 | 03485 | HALLBERG ENGINEERING |
| 2 | 320680 | | \$101.06 | 02/28/08 | 06418 | HOWIE FREEMAN |
| 2 | 320681 | | \$45,517.20 | 02/28/08 | 03248 | I.S.D # 834 STILLWATER |
| 2 | 320682 | | \$1,250.00 | 02/28/08 | 04066 | JACKSON STREET ASSOCIATES,L.L.C |
| 2 | 320683 | C | \$212.00 | 02/28/08 | 05013 | JAN GUDKNECHT |
| 2 | 320684 | C | \$15.00 | 02/28/08 | 01916 | JANINE NELSON |
| 2 | 320685 | | \$343.11 | 02/28/08 | 02616 | JENNIFER STEIGER |
| 2 | 320686 | | \$17.96 | 02/28/08 | 02723 | JODIE M TESTER-HASTINGS |

| Bank Number | Check Number | Check Status | Check Amount | Check Date | Vendor Number | Vendor Name |
|-------------|--------------|--------------|--------------|------------|---------------|----------------------------------|
| 2 | 320687 | C | \$622.00 | 02/28/08 | 05891 | JOE COSTELLO |
| 2 | 320688 | C | \$194.58 | 02/28/08 | 04068 | JOHN DEIR |
| 2 | 320689 | C | \$144.00 | 02/28/08 | 05133 | JOHN H.ABERCROMBIE JR |
| 2 | 320690 | | \$120.00 | 02/28/08 | 06437 | JOSH NALEZNY |
| 2 | 320691 | C | \$100.00 | 02/28/08 | 05866 | JOSIE SOLIE |
| 2 | 320692 | C | \$8.46 | 02/28/08 | 02057 | JULIE OSTERBAUER |
| 2 | 320693 | C | \$282.80 | 02/28/08 | 05158 | JULIE POOLER |
| 2 | 320694 | C | \$41.70 | 02/28/08 | 01950 | KATHE NICKLEBY |
| 2 | 320695 | | \$14.14 | 02/28/08 | 05398 | KATHY STAHNKE |
| 2 | 320696 | | \$72.00 | 02/28/08 | 06431 | KEITH ROCK |
| 2 | 320697 | | \$40.00 | 02/28/08 | 05830 | KELLEY MCKENNA |
| 2 | 320698 | | \$8,483.99 | 02/28/08 | 03378 | KELLY SERVICES, INC |
| 2 | 320699 | | \$20.98 | 02/28/08 | 02463 | KELLY SHAFER |
| 2 | 320700 | C | \$1,128.55 | 02/28/08 | 01339 | KELVIN |
| 2 | 320701 | C | \$65.00 | 02/28/08 | 05210 | KERRY GUERIN |
| 2 | 320702 | C | \$141.19 | 02/28/08 | 01372 | KNOWLAN'S SUPER MARKETS |
| 2 | 320703 | C | \$14.14 | 02/28/08 | 03954 | KRISTIN DRISCOLL |
| 2 | 320704 | C | \$306.95 | 02/28/08 | 03195 | LASERPLUS, LLC |
| 2 | 320705 | C | \$196.00 | 02/28/08 | 04123 | LIZ OLSON |
| 2 | 320706 | | \$70.00 | 02/28/08 | 02862 | LYNNE VIKER |
| 2 | 320707 | C | \$96.60 | 02/28/08 | 01557 | MAHTOMEDI AUTOMOTIVE SERVICE |
| 2 | 320708 | | \$65.00 | 02/28/08 | 05300 | MARC FIORAVANTI |
| 2 | 320709 | | \$99.62 | 02/28/08 | 03161 | MARK LEFEBER |
| 2 | 320710 | | \$226.75 | 02/28/08 | 02993 | MARK WOLAK |
| 2 | 320711 | C | \$151.33 | 02/28/08 | 01683 | MENARDS |
| 2 | 320712 | C | \$30.08 | 02/28/08 | 01684 | MENARDS OAKDALE CASHWAY LUMBER |
| 2 | 320713 | | \$25.00 | 02/28/08 | 01699 | METRO ECSU |
| 2 | 320714 | | \$130.00 | 02/28/08 | 04181 | MIDWEST AUDIO VISUAL, INC. |
| 2 | 320715 | | \$450.00 | 02/28/08 | 04051 | MINNESOTA ZOOMOBILE |
| 2 | 320716 | | \$102.40 | 02/28/08 | 06199 | MULTI-SOURCE CONSULTANT,LLC |
| 2 | 320717 | | \$100.00 | 02/28/08 | 06422 | MWCA |
| 2 | 320718 | C | \$315.00 | 02/28/08 | 06420 | NATHAN GUSTAFSON |
| 2 | 320719 | | \$68.68 | 02/28/08 | 06172 | NICOLE HONEYCUTT |
| 2 | 320720 | C | \$102.00 | 02/28/08 | 01971 | NORTHEAST METRO 916 |
| 2 | 320721 | C | \$244.00 | 02/28/08 | 04488 | ORANGE TREE EMPLOYMENT SCREENING |

| Bank Number | Check Number | Check Status | Check Amount | Check Date | Vendor Number | Vendor Name |
|-------------|--------------|--------------|--------------|------------|---------------|---------------------------------|
| 2 | 320722 | C | \$65.00 | 02/28/08 | 06429 | PAUL CAMITSCH |
| 2 | 320723 | C | \$10,075.00 | 02/28/08 | 02145 | PITNEY BOWES / PURCHASE POWER |
| 2 | 320724 | C | \$101.11 | 02/28/08 | 02161 | POPP TELECOM |
| 2 | 320725 | | \$461.96 | 02/28/08 | 02165 | POSTMASTER |
| 2 | 320726 | C | \$911.20 | 02/28/08 | 02180 | PRESS PUBLICATIONS |
| 2 | 320727 | C | \$20,806.00 | 02/28/08 | 03531 | PROFESSIONAL TRAVEL |
| 2 | 320728 | | \$80.00 | 02/28/08 | 06421 | RACHEL NELSON |
| 2 | 320729 | C | \$2,483.92 | 02/28/08 | 03136 | RATWIK ROSZAK & MALONEY P A |
| 2 | 320730 | | \$49.01 | 02/28/08 | 02398 | RENEE SCHIFSKY |
| 2 | 320731 | C | \$72.00 | 02/28/08 | 06427 | RODNEY DAVIS |
| 2 | 320732 | C | \$72.00 | 02/28/08 | 05130 | ROGER PACKER |
| 2 | 320733 | C | \$23.12 | 02/28/08 | 02346 | RYCO SUPPLY COMPANY |
| 2 | 320734 | C | \$383.00 | 02/28/08 | 04434 | SAIL LA VIE |
| 2 | 320735 | | \$225.00 | 02/28/08 | 04214 | SATI USA |
| 2 | 320736 | C | \$159.50 | 02/28/08 | 06433 | SHANNON ZAPPA |
| 2 | 320737 | C | \$243.89 | 02/28/08 | 03053 | SHARON ZWEBER |
| 2 | 320738 | C | \$225.00 | 02/28/08 | 02583 | ST CROIX TREE SERVICE INC |
| 2 | 320739 | | \$175.00 | 02/28/08 | 02588 | ST JUDE OF THE LAKE |
| 2 | 320740 | C | \$742.07 | 02/28/08 | 03088 | STEVE HAMMERSCHMIDT |
| 2 | 320741 | C | \$548.80 | 02/28/08 | 03105 | STEVE KIMBALL |
| 2 | 320742 | C | \$206.48 | 02/28/08 | 02650 | STUDENT SUPPLY |
| 2 | 320743 | C | \$750.67 | 02/28/08 | 04176 | SUNBURST CHEMICALS, INC. |
| 2 | 320744 | | \$2,022.00 | 02/28/08 | 04234 | SUPPORT SOURCE |
| 2 | 320745 | | \$51.31 | 02/28/08 | 06419 | SYD MAY |
| 2 | 320746 | C | \$79.62 | 02/28/08 | 02754 | T-MOBILE |
| 2 | 320747 | | \$41.00 | 02/28/08 | 04179 | TERRY HEJNY |
| 2 | 320748 | C | \$42.60 | 02/28/08 | 06273 | THE METAL DOCTOR |
| 2 | 320749 | C | \$1,041.25 | 02/28/08 | 02726 | THEATRICAL COSTUME |
| 2 | 320750 | C | \$867.83 | 02/28/08 | 02748 | TIES |
| 2 | 320751 | C | \$72.00 | 02/28/08 | 05543 | TIM KLEIN |
| 2 | 320752 | C | \$14.14 | 02/28/08 | 02755 | TIM TOENSING |
| 2 | 320753 | C | \$49.00 | 02/28/08 | 05383 | TODD KLINGSPORN |
| 2 | 320754 | C | \$65.00 | 02/28/08 | 04958 | TOM HOULE |
| 2 | 320755 | C | \$1,210.00 | 02/28/08 | 06430 | TRAMS-WITMARK MUSIC LIBRARY INC |
| 2 | 320756 | | \$48.00 | 02/28/08 | 04317 | TREETOP PUBLISHING |

| Bank Number | Check Number | Check Status | Check Amount | Check Date | Vendor Number | Vendor Name |
|-------------------|--------------|---------------|-----------------------|------------|---------------|------------------------------------|
| 2 | 320757 | C | \$175.00 | 02/28/08 | 06436 | UND/MSUM SYMPOSIUM |
| 2 | 320758 | C | \$320.00 | 02/28/08 | 02816 | UNDERWATER ADVENTURES AT MALL |
| 2 | 320759 | C | \$110.64 | 02/28/08 | 02858 | VERIZON WIRELESS |
| 2 | 320760 | | \$96.58 | 02/28/08 | 02873 | VOSS LIGHTING |
| 2 | 320761 | C | \$580.70 | 02/28/08 | 02889 | WALMART COMMUNITY |
| 2 | 320762 | C | \$55.00 | 02/28/08 | 02902 | WASHINGTON COUNTY |
| 2 | 320763 | C | \$22,245.76 | 02/28/08 | 02902 | WASHINGTON COUNTY SHERIFF'S OFFICE |
| 2 | 320764 | C | \$6,758.63 | 02/28/08 | 02916 | WELSH COMPANIES LLC |
| 2 | 320765 | C | \$58.20 | 02/28/08 | 02946 | WHITE BEAR LOCKSMITH |
| 2 | 320766 | | \$700.00 | 02/28/08 | 06435 | WINTERQUIST ELEMENTARY |
| 2 | 320767 | C | \$816.51 | 02/28/08 | 00723 | XCEL ENERGY |
| 2 | 320768 | C | \$1,066.51 | 02/28/08 | 03021 | YOCUM OIL CO INC |
| CK # TOTAL | 498 | CK AMT | \$1,376,942.71 | | | |

MAHTOMEDI CONSTRUCTION PAYMENTS - JANUARY 31, 2008 TO FEBRUARY 29,2008

| <u>Date</u> | <u>Vendor</u> | <u>Description</u> | <u>Amount</u> |
|--------------|--|---|--------------------|
| 2/7/08 | Max Steinger, Inc. | Certificate for Payment #6 Mahtomedi School/Community Field Expansion | \$30,055.08 |
| 2/21/08 | The Center for Efficient School Operations | Invoice # 1091 Owner's Representation for Facility Construction And Improvement | \$4,875.00 |
| TOTAL | | | \$34,930.08 |

**INDEPENDENT SCHOOL DISTRICT #832
WIRE TRANSFER TRANSACTIONS
MONTH OF FEBRUARY 2008**

| <u>DATE</u> | <u>FROM</u> | <u>TO</u> | <u>AMOUNT</u> | <u>PURPOSE</u> |
|-------------|--------------------|-------------------------------|----------------|-------------------------|
| 2/5/08 | State of Minnesota | MN Trust | \$115.26 | direct state payment |
| 2/7/08 | State of Minnesota | MN Trust | \$29.03 | direct state payment |
| 2/8/08 | MN Trust | MSDLAF | \$259,885.39 | cover checks |
| 2/14/08 | MN Trust | MSDLAF | \$900,000.00 | cover checks |
| 2/14/08 | US Bank | First Niagara Bank | \$51,080.51 | OMNI tsa's |
| 2/14/08 | US Bank | Wells Fargo-EBC Flex | \$7,981.24 | flex benefits |
| 2/14/08 | US Bank | Central Bank | \$865.64 | para union dues |
| 2/14/08 | US Bank | Mid State Corp Federal CU | \$9,552.58 | MEA teachers union dues |
| 2/15/08 | MSDLAF | US Bank | \$459,420.92 | cover checks |
| 2/15/08 | US Bank | IRS | \$179,368.18 | federal & fica taxes |
| 2/15/08 | US Bank | MN Dept of Revenue | \$27,191.37 | state payroll taxes |
| 2/15/08 | US Bank | Wis. Dept. of Revenue | \$2,262.72 | state payroll taxes |
| 2/15/08 | US Bank | Public Emp. Retirement Assoc. | \$18,771.48 | pera retirement |
| 2/15/08 | State of Minnesota | MN Trust | \$875,610.47 | direct state payment |
| 2/15/08 | State of Minnesota | MN Trust | \$72,364.71 | direct state payment |
| 2/15/08 | MN Trust | MSDLAF | \$100,000.00 | cover checks |
| 2/20/08 | State of Minnesota | MN Trust | \$397.40 | direct state payment |
| 2/21/08 | MN Trust | MSDLAF | \$300,000.00 | cover checks |
| 2/26/08 | MN Trust | MSDLAF | \$700,000.00 | cover checks |
| 2/28/08 | US Bank | Mid State Corp Federal CU | \$9,552.58 | MEA teachers union dues |
| 2/28/08 | US Bank | First Niagara Bank | \$51,841.66 | OMNI tsa's |
| 2/28/08 | US Bank | Wells Fargo-EBC Flex | \$7,981.24 | flex benefits |
| 2/28/08 | US Bank | Central Bank | \$865.64 | para union dues |
| 2/28/08 | State of Minnesota | MN Trust | \$1,244,903.46 | direct state payment |
| 2/28/08 | State of Minnesota | MN Trust | \$16,230.30 | direct state payment |
| 2/29/08 | MSDLAF | US Bank | \$488,516.94 | cover checks |
| 2/29/08 | US Bank | IRS | \$192,253.72 | federal & fica taxes |
| 2/29/08 | US Bank | MN Dept of Revenue | \$29,303.00 | state payroll taxes |
| 2/29/08 | US Bank | Wis. Dept. of Revenue | \$2,182.29 | state payroll taxes |
| 2/29/08 | US Bank | Public Emp. Retirement Assoc. | \$20,112.60 | pera retirement |
| 2/29/08 | MN Trust | MSDLAF | \$250,000.00 | cover checks |