



**Edinburg Consolidated Independent School
District**

Regular

Tuesday, August 9, 2011 6:00 PM

Agenda of Regular Meeting

The Board of Trustees Edinburg Consolidated Independent School District

A Regular Meeting of the Board of Trustees of Edinburg Consolidated Independent School District will be held August 9, 2011, beginning at 6:00 PM in the Board Room, 411 North 8th Street; Edinburg, Texas 78541.

It is the policy of Edinburg CISD not to discriminate in its educational programs based on sex, age, religion, race, color, national origin, or handicap. *Es la poliza del distrito escolar de Edinburg de no discriminar en sus programas educativos por razon de sexo, edad, religion, raza, color, origen nacional o por incapacidad.*

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. CALL MEETING TO ORDER, CONDUCT ROLL CALL, ESTABLISH QUORUM
Presenter: President David Torres
Time: 6:00 PM
2. PRAYER, PLEDGE OF ALLEGIANCE, AND TEXAS PLEDGE
Presenter: Mr. Juan "Sonny" Palacios Jr.
3. CERTIFICATION OF PUBLIC NOTICE
Notice was posted in the Edinburg CISD Administration Building at 411 North 8th Street in Edinburg, Texas on August 5, 2011 at 6:00 p.m. signed Dr. René Gutiérrez, Superintendent of Schools.
Presenter: President Torres
4. AWARDS & RECOGNITION
Presenter: Superintendent Rene Gutierrez
5. SUPERINTENDENT'S REPORT
Presenter: Superintendent Gutierrez
 - A. Update on 2008 Bond Construction Projects by Broaddus & Associates
 - B. Teacher Vacancies
 - C. Financial Reports
 1. Monthly Budgetary Summaries as of May 31, 2011 and June 30, 2011

- 2. Condition of Funds as of May 31, 2011 and June 30, 2011
- 3. Tax Collections for May 2011 and June 2011
- 4. Investment Report for the Periods of May 2011 and June 2011
- 5. Health Insurance Financial Programs for May 2011 and June 2011

6. PUBLIC COMMENTS

Public participation is limited to the designated open forum portion of the meeting. At all times during board meetings, the audience shall not enter into discussion or debate on matters being considered by the Board, unless recognized by the Board President. No presentation shall exceed five minutes.

Presenter: Superintendent Gutierrez

7. CONSENT AGENDA

The following item(s) are of a routine or administrative nature. All items are to be acted on by one vote without being discussed separately, unless requested by a board member in which case the item(s) will be considered individually after the items not requiring discussion have been acted on.

Presenter: President Torres

- A. (108A- 1) Minutes for Regular Board Meeting on July 26, 2011 6
- B. (108A- 2) 2011-2012 Commitment for Participation in the Personnel Services Cooperative with Region One Education Service Center COST \$6,210.00 SOURCE Local Funds 11
- C. (108A- 3) Accept Contract/Consultant Agreement with Teacher Created Materials Publishing Company for Staff Development for Gifted and Talented Magnet Campuses: Trevino, Canterbury, Jefferson, and Villarreal Elementary Schools COST \$7,299.00 SOURCE Gifted & Talented Funds 16
- D. (108A- 4) Additional Administrator for 2011-2012 Professional Development Appraisal System Appraisers 22
- E. (108A- 5) BID 11-196 Equipment for KATS TV COST \$48,966.51 SOURCE Clear Wire Funds 24

8. ACTION AGENDA

Presenter: President Torres

- A. (108A- 6) Consultant Contract Agreement with Sharon Wells Consulting Inc to Provide a Limited Site License in Mathematics for Grades 2-5 COST \$48,000.00 SOURCE Federal Funds 29
- B. (108A- 7) BID 10-114 Electrical Supplies, First and Final Contract Renewal COST \$150,000.00 SOURCE Local Funds 35
- C. (108A- 8) 2011 Edinburg CISD Anticipated Collection Rate and Excess 2010 Debt Tax Collections 45
- D. (108A- 9) First Reading of TASB Localized Board Policy Update 90 47
- E. (108A-10) Appointment of Delegate and Alternate for the 2011 Texas Association of School Boards Delegate Assembly 48
- F. (108A-11) Increase the Adult Breakfast Meal Price from \$1.80 to \$2.00 and 50

Lunch Meal Price from \$3.00 to \$3.50

| | | |
|---|--|-----|
| G. (108A-12) RFP 11-164 Workers Compensation Insurance | COST | 52 |
| \$150,834.00 SOURCE Workers Compensation Insurance Funds | | |
| H. (108A-13) Appropriate Funds Sufficient to Renew Lease 6934756.401 with Pitney Bowes for the 2011-2012 Fiscal Year | COST \$10,848.00 SOURCE Local Funds | 85 |
| I. (108A-14) Resolution for the Board to Suspend Portions of EIE (Local) for the 2011-2012 School Year Only | | 86 |
| J. (108A-15) Resolution 2011-05 Approving Adoption of Governmental Accounting Standards Board 54 Standards and Applications | | 91 |
| K. (108A-16) Resolution 2011-06 to Commit Fund Balance in Accordance with Governmental Accounting Standards Board 54 | | 94 |
| L. (108A-17) BID 11-207 for Hargill Elementary Drainage and Student Drop Off Improvements | COST \$38,674.25 SOURCE Local Funds | 99 |
| M. (108A-18) Group C Fine Arts Amendment to Construction Materials Testing Services | COST \$18,779.00 SOURCE Construction 2008 Bond Funds | 100 |

9. CLOSED SESSION

Discussion under the authority of Section 551, Texas Government Code: If, during the course of the meeting covered by this Notice, the Board should determine that a Closed Session of the Board should be held or is required in relation to any item included in this Notice, then such closed session as authorized by Section 551.001 et. seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board after the commencement in Open Session of the meeting covered by this Notice. Such closed session may concern any or all of the subjects and be conducted for any and all purposes permitted by Section 551.071 through and including Section 551.084 of the Texas Open Meetings Act, including, but not limited to, private consultation with the Board's attorney on any or all subjects or matters authorized by law.

Presenter: President Torres

A. Section 551.071--Consultation with Attorney on Any Permitted Subject Including, But Not Limited to:

1. Discussion with School Attorney on Item(s) Exempted under Attorney-Client Privilege
2. Update on Pending Litigation
3. Discussion with Attorney on Legal Issues Regarding Bond Construction Projects
4. Discussion with Attorney on Legal Issues Regarding Construction at Edinburg High School
5. Discussion with Attorney Regarding Supplemental Education Service Providers

B. Section 551.072--Deliberation Regarding Real Property

1. Discussion on Acquisition of Possible Land Donation for Future Development
 2. Discussion on Proposed Contracts for Land Purchases
 3. Discussion Regarding Sam Houston Property
 - C. Section 551.074--Personnel Matters
 1. Discussion of Employment for
 - a. Librarian, L B Johnson Elementary
 2. Discussion of Employment, Reassignments, Resignations, and Retirements
 3. Update of Pending Personnel Investigations
 4. Conduct Level III Grievance--Josue Rivas, Bus Driver
 5. Conduct Level III Grievance--Luciano Hinojosa, Bus Driver
 6. Conduct Level III Grievance--Jose A. Vasquez, Former Director of Personnel
 - D. Section 551.071--Consultation with Attorney & Section 551.074--Personnel Matters
 - E. Section 551.082--Discipline of a Public School Child
10. ACTION ON ITEMS DISCUSSED IN CLOSED SESSION
Presenter: President Torres
- A. Section 551.071--Consultation with Attorney
 1. Consideration of and Possible Action Regarding Construction at Edinburg High School
 2. Consideration of and Possible Action Regarding Supplemental Education Service Providers
 - B. Section 551.072--Deliberation Regarding Real Property
 - C. Section 551.074--Personnel Matters
 1. Consideration of and Possible Action Regarding Employment of Librarian, L B Johnson Elementary
 2. Consideration of and Possible Action Regarding Employment, Reassignments, Resignations, and Retirements
 3. Consideration of and Possible Action Regarding Level III Grievance-- Josue Rivas, Bus Driver
 4. Consideration of and Possible Action Regarding Level III Grievance-- Luciano Hinojosa, Bus Driver
 5. Consideration of and Possible Action Regarding Level III Grievance--Jose A. Vasquez, Former Director of Personnel
 - D. Section 551.082--Discipline of Public School Child
11. ADJOURNMENT
Presenter: President Torres

APPROVAL OF MINUTES FOR BOARD MEETINGS

Superintendent's Recommendation

Board of Trustees approval of minutes for the following board meeting(s):

Regular Board Meeting of July 26, 2011

Rationale

Article 6252-17A, §3b, V.A.T.S. requires in part that the Board shall prepare and retain minutes for each of its open meetings. The minutes are public record and shall be available for public inspection and copying upon request to the Superintendent or his designee.

Paperwork Impact

No additional paperwork will be generated.

Budgetary Information

The budget will not be impacted.

Resource Personnel

Dr. René Gutiérrez

Board Policy Reference and Compliance

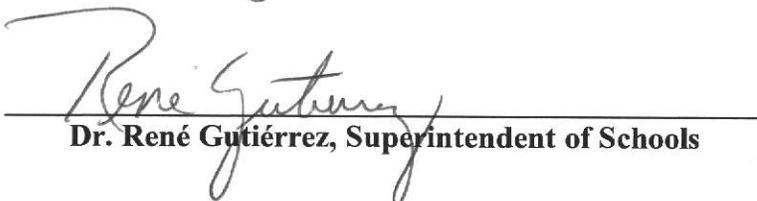
This item is in compliance and in accordance with Board Policy BE and BE (Local).

Prepared by



Mary Alice S. Martin, Board Secretary

Recommended by



Dr. René Gutiérrez, Superintendent of Schools

EXHIBIT A, PAGES 1-4

EDINBURG CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
Edinburg, Texas

STATE OF TEXAS §

COUNTY OF HIDALGO §

July 26, 2011

On the 26th day of July 2011, the Board of Trustees for the Edinburg Consolidated Independent School District met in **regular session** with the following members present:

| | |
|---------------------------------|-----------------------------------|
| David Torres, President | Martín Castillo, D.C., Member |
| Carmen González, Vice President | Jaime R. Chavana, Member |
| Ciro Treviño, Secretary | Juan "Sonny" Palacios Jr., Member |
| | Robert Peña Jr., Member |

Present at the request of the superintendent were Renee Betancourt and Hector Bustos Jr., board attorneys.

NOTE: If more detailed information regarding the presentations, discussion, and action taken during the meeting is desired, the audio and video taped recordings are available through the superintendent's office.

President Torres, who established **quorum**, called the meeting to order at 6:02 p.m. Mr. Jaime R. Chavana offered the **prayer and led the Pledge of Allegiance and Texas Pledge**.

President Torres asked for certification that **Public Notice** had been posted in the Edinburg CISD Administration Building at 411 North 8th Street in Edinburg, Texas on July 22, 2011 at 6:00 p.m. signed Dr. René Gutiérrez, Superintendent of Schools.

Under **Awards & Recognition** (None)

Under **Superintendent's Report**:

- A. Update on Rezoning for High Schools
- B. Update on Health Insurance Fund by Blue Cross/Blue Shield
- C. Update on 2008 Bond Construction Account
- D. Update on TASB Interlocal Agreement—Voluntary Products
- E. Teacher Vacancies: 17 (2 elementary/15 secondary)

Under **Public Comments** (None)

CONSENT AGENDA ITEMS

Dr. Martín Castillo moved and Mrs. Carmen González seconded the motion to **Approve Agenda Items: 107A-1 Minutes for Public Hearing and Regular Board Meeting on June 28, 2011, and 107A-2 Letter of Agreement for Renewal of GradeSpeed Software in the Amount of \$21,731.50**, as recommended by Superintendent René Gutiérrez. The motion carried.

ACTION AGENDA ITEMS

Mr. Robert Peña Jr. moved and Mrs. Carmen González seconded the motion to **Approve Agenda Item 107A-3 Bid 11-194 Intercom System for B L Garza Middle School to Superior Alarms in the Amount of \$58,786.11**, as recommended by Superintendent René Gutiérrez. The motion carried.

EXHIBIT A

At the request of the superintendent, President Torres withdrew **Agenda Item 107A-4 RFP 11-164 Workers Compensation Insurance.**

Dr. Martín Castillo moved and Mrs. Carmen González and Mr. Robert Peña Jr. seconded the motion to **Approve Agenda Item 107A-5 RFP 11-195 Closed Circuit Television for B L Garza Middle School to Superior Alarms in the Amount of \$70,712.12,** as recommended by Superintendent René Gutiérrez. The motion carried.

Mrs. Carmen González moved and Mr. Robert Peña Jr. seconded the motion to **Approve Agenda Item 107A-6 ECISD 2011-2012 Professional Development Appraisal System Calendar,** as recommended by Superintendent René Gutiérrez. The motion carried.

Mrs. Carmen González moved and Mr. Ciro Treviño seconded the motion to **Approve Agenda Item 107A-7 ECISD 2011-2012 Professional Development Appraisal System Appraisers,** as recommended by Superintendent René Gutiérrez. The motion carried.

Mr. David Torres moved and Mr. Robert Peña Jr. seconded the motion to **Approve Agenda Item 107A-8 Service Agreement for 40 Campuses with Creative Education Institute for All Elementary, Middle Schools, High Schools, Alternative Campus, and Justice Juvenile Center in the Amount of \$120,000.00,** as recommended by Superintendent René Gutiérrez. The motion passed 6 to 1 with Carmen González voting against.

Mr. Ciro Treviño moved and Mrs. Carmen González seconded the motion to enter **Closed Session.** The motion carried.

President Torres recessed the meeting at 6:46 p.m. enabling the Board to enter Closed Session.

Dr. Martín Castillo moved and Mr. Ciro Treviño seconded the motion to return to **Open Session.** The motion carried.

After returning to Open Session at 9:32 p.m., President Torres announced no action had been taken on items discussed in Closed Session.

Mrs. Carmen González moved and Mr. Robert Peña Jr. and Dr. Martín Castillo seconded the motion to **Approve Section 551.074 10C.1 Employment, Reassignments, Resignations, and Retirements as Discussed in Closed Session,** as recommended by Superintendent René Gutiérrez. The motion passed 6-0-1 with Jaime R. Chavana abstaining.

Employment for 2011-2012

| | | |
|------------------------|----------------------|------------------------|
| Dulce Cano* | RN License | 0- 0 years experience |
| Jessica Danielle Doan* | BA/UT, Pan American | 2- 0 years experience |
| Ashley Galvan* | BA/UT, Pan American | 0- 0 years experience |
| Belinda Luna* | BS/UT, Pan American | 0- 0 years experience |
| Ashley A. Villarreal* | BA/UT, Pan American | 0- 0 years experience |
| Miranda Leah Chavana* | BA/UT, Pan American | 0- 0 years experience |
| Sofía R. Garcia* | BS/UT, Pan American | 2- 2 years experience |
| Alberto G. Guerra* | MED/UT, Pan American | 26- 0 years experience |
| Monica Iris Martinez* | BS/UT, Pan American | 0- 0 years experience |
| Amalia Puga* | BS/UT, Pan American | 15-12 years experience |
| Luis A. Reyes* | BA/UT, Pan American | 0- 0 years experience |

EXHIBIT A-2

Resignations, Reassignments, and Retirements

| | |
|-------------------------|--|
| Alexis C. Acevedo | Physics/Edinburg HS |
| Marin L. Alvarado Jr. | C & T Auto Tech/Edinburg North HS |
| Santa Alvarado | Area Director/Adm Bldg |
| Maria Trinidad Calvillo | CEI Lab/Edinburg North HS |
| Jaime Cisneros | Int Physics/Edinburg HS |
| Susibeth Elisarraras | Theatre Arts/Garza MS |
| Juan M. Rodriguez | 8 th Grade Math/Harwell MS |
| Esperanza M. Tovar | Math/Edinburg HS |
| Jennifer Alaniz-Lopez | 6 th Grade Math/South MS |
| Brian Array | Orchestra/Economedes HS |
| Koren Gonzalez James | 8 th Grade Reading/Garza MS |
| Juan H. Leal | Science/Economedes HS |
| Joe Martinez | Music/L B Johnson |
| Michelle Medina | Special Ed/Harwell MS |

Employment of Paraprofessionals (University Hours)and Classified Employees

| | | |
|----------------------|---------------------------|----------------------|
| Gerardo Aguillon*/** | Bus Driver/Transportation | 0-0 years experience |
| Adam G. Garcia*/** | Bus Driver/Transportation | 0-0 years experience |
| Roel D. Gonzalez*/** | Bus Driver/Transportation | 0-0 years experience |
| Rogelio Zandoval*/** | Bus Driver/Transportation | 0-0 years experience |
| Sinue Cabadas* | Bus Driver/Transportation | 0-0 years experience |
| Adrian J. Paras* | Bus Driver/Transportation | 0-0 years experience |

*Pending district medical and employment requirements **Substitute bus driver

Promotions

| | |
|-------------|--------------------------------------|
| Daniel Luna | Lead Secondary Custodian/Longoria MS |
|-------------|--------------------------------------|

Resignations, Reassignments, and Retirements

| | |
|---------------------|--------------------------------------|
| Alexandra Benavidez | Special Ed Aide/Longoria MS |
| Diana Macias | Credit Accrual Clerk, NGS/Harwell MS |
| Flora Saldivar | Special Ed Aide/Harwell MS |
| Virginia I. Torres | Lab Aide/Jefferson |
| Jose A. Baldazo | CN Custodian/Lincoln |

Employment of Interns/Tutors/Student Workers

| | |
|------------------|---|
| Amanda R. Soliz* | Temporary Athletic Ticket Clerk/Stadium |
|------------------|---|

*Pending district medical and employment requirements

Resignations

| | |
|--------------------|--------------------------------|
| Michael Berner | Tutor/Edinburg North HS (ENHS) |
| Elizabeth Garcia | Tutor/ENHS |
| Alan Ruiz | Tech Intern/Comp Dept |
| Frank Champion III | Tech Intern/Comp Dept |
| Ignacio Zarate | Tech Intern/Technology |

Employment of Special Education Shadows (None)

Resignations (None)

Mr. Juan "Sonny" Palacios Jr. moved and Mrs. Carmen González seconded the motion **Not to Take Action Regarding the Remedies Requested in Section 51.082 Level III Student/ Parent Complaint of Mrs. Adriana E. Torres.** The motion carried.

Dr. Martín Castillo moved and Mrs. Carmen González seconded the motion to **adjourn.** The motion carried.

President Torres adjourned the meeting at 9:34 p.m.

DAVID TORRES
President of the Board of Trustees

ATTESTED BY

CIRO TREVINO
Secretary to the Board of Trustees

EXHIBIT A-4

APPROVAL OF 2011-2012 COMMITMENT FOR PARTICIPATION IN THE PERSONNEL SERVICES COOPERATIVE WITH REGION ONE ESC

Superintendent's Recommendation

That the Board of Trustees approve the 2011-2012 Commitment for Participation in the Personnel Services Cooperative with Region One ESC.

Rationale

Region One ESC works collaboratively to recruit and retain certified and highly qualified teachers for our region through on-line regional vacancy posting and applicant databank, TExES study sessions, job fairs, high school, college and paraprofessional recruitment and support, TxBESS mentor and trainer sessions, human resources training and on site certification and highly qualified teacher reviews. The cost for 2011-2012 is \$6,210.00.

Paperwork Impact

None

Budgetary Information

| Account | Description | Appro. | Enc. | Exp. | Balance |
|----------------------------|---------------------|-----------------|-------------|-----------------|------------------|
| 199-41-6239-00-726-199-000 | Region One Services | 9,240.00 | 0.00 | 7,365.00 | 1,875.00 |
| | TOTAL | 9,240.00 | 0.00 | 7,365.00 | 1,875.00* |

*Pending Approval of 2011-2012 Budget by School Board.

Resource Personnel

Dr. René Gutiérrez, Superintendent of Schools
Dr. Rebecca Morrison, Assistant Superintendent for Finance and Operations

Board Policy Reference and Compliance

CH (LOCAL) Purchasing and Acquisition

Prepared by:



Dr. Rebecca Morrison, Assistant Superintendent
for Finance and Operations

Within budgetary allocations:



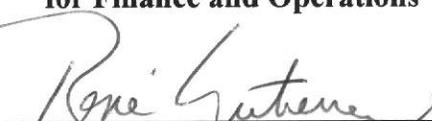
Sylvia Garcia, Director of Finance

Approved by:



Dr. Rebecca Morrison, Assistant Superintendent
for Finance and Operations

Recommended by:



Dr. René Gutiérrez
Superintendent of Schools

EXHIBIT _____, PAGE(S) _____



REGION ONE EDUCATION SERVICE CENTER
PERSONNEL SERVICES COOPERATIVE

SCHOOL DISTRICT COMMITMENT
2011-2012

Edinburg CISD agrees to participate in the Personnel Services Cooperative for the 2011 – 2012 school year in accordance with the attached description of cooperative services and following fee schedule.

Region One Personnel Services Cooperative fees are based on the 2009-2010 ADA as follows:

| #Students | New Districts | Continuing | #Students | New Districts | Continuing |
|-----------|---------------|------------|-------------|---------------|------------|
| 0-500 | \$1,035 | \$ 690 | 7001-9000 | \$6,555 | \$4,485 |
| 501-1000 | \$1,380 | \$1,093 | 9001-12000 | \$7,590 | \$4,830 |
| 1001-2000 | \$2,415 | \$2,070 | 12001-15000 | \$8,280 | \$5,175 |
| 2001-3000 | \$3,450 | \$2,760 | 15001-20000 | \$8,970 | \$5,520 |
| 3001-5000 | \$4,485 | \$3,450 | 20001-30000 | \$9,660 | \$5,865 |
| 5001-7000 | \$5,520 | \$4,140 | 30,000+ | \$10,350 | \$6,210 |

District 2009-2010 reported RADA \$5865

Signature

DR. RENE GUTIERREZ

Typed Name of Authorized Administrator

Date

SUPERINTENDENT

Title

Please return a signed copy of this form with a check or purchase order by August 5, 2011.

Invoice district in Sept. 2011

Check Enclosed

Purchase Order Enclosed

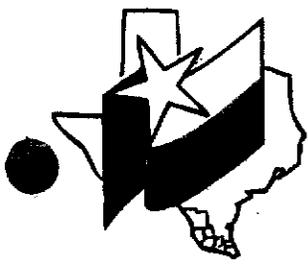
Please mail, email or fax this form to:

Melissa Aguero Ramirez
Personnel Support Services
Region One ESC
1900 W. Schunior
Edinburg, Texas 78541
Fax: 956.984.7653

You may contact Melissa Aguero Ramirez at 956.984.6100 or email maramirez@esc1.net if you have any questions or would like additional information about this cooperative.

For internal use only: Please deposit into account number: 199-00-5729-00-287-200-000

EXHIBIT B



Region One Education Service Center

1900 W. Schunior ♦ Edinburg, TX 78541 ♦ Phone (956) 984-6000 Fax (956) 984-7655

Jack C. Damron
Executive Director

June 23, 2011

Dr. Rene Gutierrez, Superintendent
Edinburg Consolidated Independent School District
PO Box 990
Edinburg, TX 78540-0990



Dear Dr. Gutierrez:

Your district is invited to participate in the Region One ESC Personnel Support Services cooperative for the 2011 - 2012 school year.

The cooperative's primary focus is to work collaboratively to recruit and retain certified and highly qualified teachers for our region. The following services will continue to be provided to members of the coop:

1. Proven long and short-term recruitment and retention strategies such as the on-line regional vacancy posting and applicant databank*,
2. Representation at job fairs,
3. High School, college and paraprofessional recruitment and support,
4. Beginning teacher induction and mentoring workshops, and
5. Human Resources training and on site certification and highly qualified teacher reviews.

* This service can be upgraded by joining the ONE*APP consortium, a service being offered ONLY to members of the Region One ESC Personnel Support Services coop for an additional fee. The ONE*APP is an online application that serves as the sole application for all ONE*APP consortium districts including Region One ESC. Benefits of this service include increased applicant pool, streamlining of HR processes, 24 hour notification of new applicants which meet district criteria, and improved turnaround time in posting/filling vacancies.

Enclosed is a school district commitment form with the cost for your district based on the refined ADA and a Description of Services outlining the services your district will receive as part of our cooperative for 2011 - 2012. A reduced fee structure for continuing districts makes continued participation very affordable.

Please submit the signed form to the Region One ESC Human Resources office by August 5, 2011 so you can begin or continue your participation without interruption. If you have any questions or suggestions for next year's services, please contact Melissa Aguero Ramirez at 956.984.6100 or maramirez@esc1.net.

We look forward to working with your district to meet the NCLB Highly Qualified mandates and assure quality instruction for the students in the Region One area.

Sincerely,

Jack Damron
Executive Director

JD:mar

cc: Personnel Director

Region One Education Service Center does not discriminate on the basis of age, race, color, national origin, or disability.

EXHIBIT

B-2



Region One Education Service Center
PERSONNEL SERVICES COOPERATIVE

Description of Services 2011-2012

The Region One Office of Personnel Support Services will provide *Personnel Services Cooperative Districts* the services listed below in bold italics in addition to the services received by all Region One ESC districts listed in regular print for the 2011-2012 school year.

I. RECRUITMENT

1.1 *To assist Personnel Services Cooperative Districts to recruit certified and highly qualified in and out of Region teachers, Region One ESC will*

- (a) Provide districts access to post, edit and delete job vacancies on-line on the Region One Employment Opportunities website*
- (b) Provide districts immediate access to resumes and reports posted on-line*
- (c) Disseminate information about Cooperative districts and vacancies through e-mail outs, websites and job fairs*
- (d) Provide registration to the Annual Region One ESC Educator Job Fair at no cost to district for up to 4 recruiters*
- (e) Provide districts the opportunity to join the ONE*APP consortium for a fee*

For all districts, Region One ESC will

- (a) Respond to inquiries about teaching in Region One
- (b) Coordinate the Annual Region One ESC Educator Job Fair
- (c) Market the need for teachers for the Region One area
- (d) Collect data, analyzing and evaluating regional recruitment efforts

1.2 *To assist Personnel Services Cooperative districts in the recruitment of high school students into educator preparation programs, Region One ESC will*

- (a) Provide on-site presentations to careers in education classes at no cost*
- (b) Provide training and technical assistance on campus as needed at no cost*

For all districts, Region One ESC will

- (a) Provide assistance to districts implementing or interested in implementing careers in education courses in their high school

1.3 To assist Personnel Services Cooperative districts recruit and develop paraprofessionals into the teaching profession, Region One ESC will

- (a) **Provide on-site assistance and presentations in the areas of financial aid, degree plans, admission requirements and certification at no cost**

For all districts, Region One ESC will

- (a) Provide assistance and dissemination of information on paraprofessional recruitment and training programs

2. RETENTION

2.1 To assist Personnel Cooperative Districts to retain qualified teachers, Region One ESC will

- (a) **Provide Region One ESC Beginning Teacher Induction and Mentoring (BTIM) workshops for new teachers, mentors, and administrators at no or reduced cost**
(b) **Provide Ginger Tucker's First Year Teacher Academy for new teachers and administrators at a reduced cost**

For all districts, Region One ESC will

- (a) Provide assistance, training, and information on retention strategies to personnel administrators
(b) Offer Region One ESC Beginning Teacher Induction and Mentoring (BTIM) workshops for new teachers, mentors, and administrators for a fee
(c) Offer Ginger Tucker's First Year Teacher Academy for new teachers and administrators for a fee

3. ASSISTANCE

3.1 To assist Personnel Services Cooperative districts operate efficiently and effectively, Region One ESC will

- (a) **Provide a minimum of two staff development sessions on personnel issues at no cost (up to 2 staff members)**
(b) **Provide on-site assistance for certification and Highly Qualified teacher records review, personnel office procedures and other personnel issues**
(c) **Provide districts opportunities to participate in special programs and grants sponsored by Region One ESC**
(d) **Provide a training on personnel duties and procedures at no cost**

For all districts, Region One ESC will

- (a) Offer centralized training and technical assistance on certification and assignment requirements to personnel directors and staff
(b) Provide technical assistance to personnel directors on personnel issues
(c) Disseminate information and offer staff development on personnel issues and concerns
(d) Provide a training on personnel duties and procedures
(e) Provide an array of personnel related services to include staffing efficiency reviews, school leadership search services and substitute teacher trainings for a fee

All services are optional and are provided only upon request by the school district. For additional information on this cooperative or to request services, please contact:

**Melissa Aguero Ramirez
Personnel Support Services
Region One Education Service Center
1900 W. Schunior Street
Edinburg, Texas 78541
(956) 984-6100 (Phone) / (956) 984-7653 (Fax)
maramirez@esc1.net**

EXHIBIT

B-4

APPROVAL TO ACCEPT CONTRACT/CONSULTANT AGREEMENT WITH TEACHER CREATED MATERIALS PUBLISHING COMPANY FOR STAFF DEVELOPMENT FOR GIFTED AND TALENTED MAGNET CAMPUSES TREVINO ELEMENTARY, CANTERBURY ELEMENTARY, JEFFERSON ELEMENTARY, VILLARREAL ELEMENTARY

Superintendent's Recommendation:

Approval to accept contract/consultant agreement with Teacher Created Materials Publishing Company for staff development for Gifted and Talented magnet campuses Trevino Elementary, Canterbury Elementary, Jefferson Elementary, Villarreal Elementary.

Rationale:

The Teacher Created Materials Publishing Company will provide professional development and resource materials. This training will provide teachers with the latest in research and best practices in the area of differentiation to meet the needs of all students. Teachers will participate in hands-on activities that will provide them with ready-to-implement lesson ideas and strategies for their classroom. With the challenges presented by changes to standards and state assessments, ECISD has identified Teacher Created Materials as a partner in helping the district prepare it's instructional leaders and teachers to meet the rigor of the upcoming assessment and meet the needs of diverse learners. This contract was negotiated by Angelica Perez.

This agenda item meets purchasing requirements because this is a sole source.

Connections to the District Plan Goal Area 1: Academic Excellence

District Performance Objective 3, Gifted and Talented,: Initiative 1 – The District will support services that go beyond the minimum to meet the needs of gifted learners so that they may demonstrate skills in self-directed learning, thinking, research, and communication as evidenced by the development of innovative products and performances that reflect individuality and creativity and are advanced in relation to students of similar age, experience or environment. S-I Evaluate, analyze, and establish district assessment procedures that are uniform and consistent throughout the district. A-I Evaluate and analyze assessment instruments to ensure that they reflect the district population.

Budgetary Information:

Contract Amount: \$7,299.00

1-Full day of staff development training for K-5 Teachers

| Account Number | Description | Appropriation | Encumbrance | Expenditure | Balance |
|---------------------------|---------------------|---------------|-------------|-------------|---------|
| 168-21-6291-00-890-121000 | Consultant Services | 31,699 | 0 | 5,000 | 26,699 |

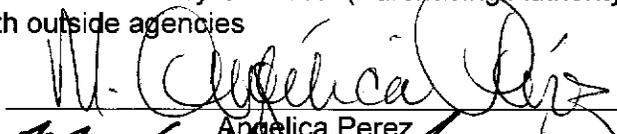
Resource Personnel:

Dr. René Gutiérrez, Superintendent of Schools
 Maria Luisa Guerra, Assistant Superintendent for Instruction & Support Services
 Hector Gonzalez, Area Director
 Dominga Vela, Area Director
 Angelica Perez, District GT Specialist

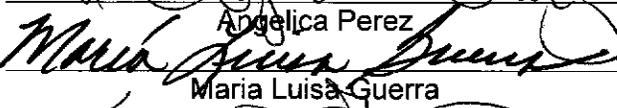
Board Policy Reference and Compliance:

This item is in compliance and in accordance with Board Policy CH Local (Purchasing Authority) and EEL (Legal): Contracting for Instruction with outside agencies

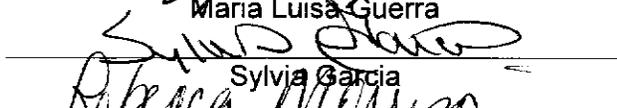
Prepared by:


 Angelica Perez

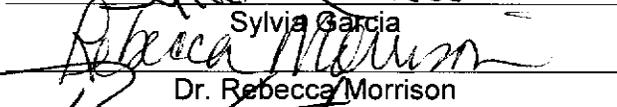
Approved by:


 Maria Luisa Guerra

Within Budgetary Allocation:


 Sylvia Garcia

Finance Department Approval:


 Dr. Rebecca Morrison

Recommended by:

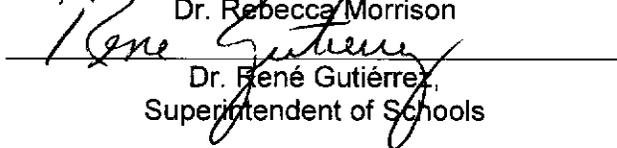

 Dr. René Gutiérrez,
 Superintendent of Schools

Exhibit _____, Page(s) _____

CONTRACTED SERVICE AGREEMENT

This Contract/Agreement is made and entered into by and between Edinburg CISD, and Teacher Created Materials referred to herein as "Contractor". The parties have severally and collectively agreed and by the execution hereof are bound to the mutual obligations and to the performance and accomplishment of the tasks hereinafter described.

Contractor shall provide professional services, consultation, and expertise for use and benefit to Edinburg Consolidated Independent School District.

Agency shall pay contractor a fee of \$ 7,299.00 for services and related expenses. *

Approved and accepted by Contractor this 2 day of August 2011.

[Signature]
Contractor's Signature

Contractor's Name: Teacher Created Materials,

Address: 5301 Oceanus Drive City: Houston State: CA Zip Code: 92649

Federal Tax ID: 330-00-4235 Contract Period From: 8/18/11 to 8/18/11

Scope of Work: Professional Development Services

Amount of Fee: \$7,299.00

Funding Account Number: 168-21-6291-00-890-121000

Contracted Services must be approved 14 days prior of work. A Purchase Order must also be attached. By approval, the supervisor certifies the need for contract services and that sufficient funds are available. The supervisor will also monitor the contracted services. Invoice is required for payment. Invoice must be received in the Business Office by Monday in order to get paid by Friday of that week. Also, a W-9 is required if not already on file for payment.

FOR CONTRACTS OVER \$10,000

Termination of Contract: Contractor shall have completed all work covered by this contract and this contract shall terminate unless extended by mutual agreement of the district and the contracted services at the time final service is completed as indicated in paragraph 2 herein. This contract may be terminated by the District if for any reason the Contractor shall fail to fulfill in a timely and proper manner his obligation under this contract, in which event the district may terminate the contract by giving written notice of such termination and the effective date of the termination. In the event of termination prior to completion of the contract, the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed to the date of termination. The District may also terminate this contract at any time without cause by the furnishing of a five day written notice from the Senior Financial Administrator to the Contractor, but the contractor will be paid an amount which bears the same ratio to the total compensation as the services actually performed to the total services of this contract, less any compensation previously paid.

| | <u>Approved</u> | <u>Not Approved</u> | <u>Signature/Date</u> |
|--------------------------|-----------------|---------------------|-----------------------|
| Supervisor | _____ | _____ | _____ |
| Administrative Assistant | _____ | _____ | _____ |
| Superintendent/Designee | _____ | _____ | _____ |

*Contracted Services totaling over \$5000.00 require prior board approval.

Nondiscrimination Statement

It is the policy of Edinburg CISD not to discriminate on the basis of sex, age, handicap, religion, race, color, or national origin in its educational programs.

White - Vendor Yellow - Originator Pink - Accounts Payable

Exhibit C

Teacher Created Materials PUBLISHING

Date 1-Aug-11
 Customer Edinburg CISD
 Vendor #
 Prepared By Fernando Perez

Comments: This proposal is extended to Edinburg CISD. This proposal can be attached to your PO and sent to Teacher Created Materials at the address below. Thank you for your business and dedication to education.

| Qty | Item # | Description | Unit Price | Total Price | Discount | Discounted Amount |
|------------------|--------|--|-------------|-------------|----------|-------------------|
| - | - | 1 full day of customized staff development on Differentiation for GT magnet campuses (all related costs included - travel, honorarium, materials, etc.). | \$ 5,000.00 | \$ 5,000.00 | \$1,000 | \$ 4,000.00 |
| SUB TOTAL | | | | | | \$ 4,000.00 |
| TOTAL | | | | | | \$ 4,000.00 |

If you have any questions concerning this proposal please call:

Fernando Perez
 956.371.4724
fperez@tcmpub.com

Fax or Mail Purchase Order To:
 Teacher Created Materials
 5301 Oceanus Drive
 Huntington Beach, CA 92649

Attn: Kathi Evans
 Fax # 888.877.7606

THANK YOU FOR YOUR BUSINESS!

Exhibit C-2

Teacher Created Materials PUBLISHING

Date 1-Aug-11
 Customer Edinburg CISD
 Vendor #
 Prepared By Fernando Perez

Comments: This proposal is extended to Edinburg CISD. This proposal can be attached to your PO and sent to Teacher Created Materials at the address below. Thank you for your business and dedication to education.

| Qty | Item # | Description | Unit Price | Total Price | Discount | Discounted Amount |
|------------------|--------|--|------------|-------------|----------|-------------------|
| 150 | 50733 | Activities for Differentiated Classroom (Grades K-5) | \$ 19.99 | \$ 2,998.50 | | \$ 2,998.50 |
| SUB TOTAL | | | | | | \$ 2,998.50 |
| Shipping | | | | | | 10% \$ 299.85 |
| TOTAL | | | | | | \$ 3,298.35 |

If you have any questions concerning this proposal please call:

Fernando Perez
 956.371.4724
fperez@tcmpub.com

Fax or Mail Purchase Order To:
 Teacher Created Materials
 5301 Oceanus Drive
 Huntington Beach, CA 92649

Attn: Kathi Evans
 Fax # 888.877.7606

THANK YOU FOR YOUR BUSINESS!

Exhibit C-3



Edinburg Consolidated Independent School District
Sole Source Affidavit

RESET FORM

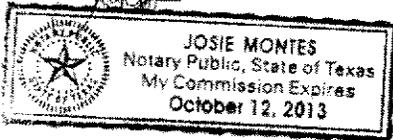
BEFORE ME, the undersigned official, on this day, personally appeared Fernando A. Pérez.
A person known to me to be the person whose signature appears below, who after being duly
sworn upon his oath deposed and said:

1. My name is Fernando A. Pérez. I am over the age of 18, have never been convicted of a crime and am competent to sign this affidavit.
2. I am an authorized representative of the following company or firm:
Teacher Created Materials
3. The above named company or firm is the sole source of the following item(s) or product(s): (Attach list if necessary):
Applying Differentiation Strategies
Activities for Differentiated Classroom
4. Competition is providing the above named item(s) is precluded by the existence of a patent, copyright, secret process or monopoly.
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function and there is only one price for the above named item(s) or product(s) because of exclusive distribution or marketing rights.
6. We certify that no suspension or debarment is in place, which would preclude receiving a federally funded contract.

[Signature]
(Signature)

SUBSCRIBED AND SWORN to before me on this 2nd day of August, 2011

(Seal)



(Notary Public, State of Texas)

Josie Montes
(Printed Name)

10/12/2013
(Date Commission Expires)

Company Name: Teacher Created Materials
Address: 5301 Oceanus Drive
City, State, Zip: Huntington Beach, CA 92649
Telephone: 956-371-4724 Fax: 866-611-8512
Contact Person: Fernando A. Pérez Email: fperez@tcmapub.com

Exhibit C-4

SOLE SOURCE MEMORANDUM

DATE: AUGUST 1, 2011
TO: Assistant Superintendent for Finance & Operations
FROM: ANGELICA PEREZ CAMPUS: ADVANCED ACADEMICS
SUBJECT: SOLE SOURCE AFFIDAVIT FOR TEACHER CREATED MATERIALS
(Name of Vendor)

PURCHASE AMOUNT: \$ 7,299.00 REQUISITION NO: _____

DESCRIPTION OF ITEMS OR SERVICE: (Attach additional documentation, if necessary)
1-FULL DAY CONSULTING SERVICES ON APPLYING DIFFERENTIATED STRATEGIES

I have contacted a sufficient number of vendors to determine that only one practical source of supply exists. I have initialed the reason(s) why only one source of supply exists and stated it below:

- **There is no competitive or similar product.**
The good/service is a one-of-a-kind or patented product, a copyrighted publication available from only one source, or a unique item such as an art work.
- **The product is only available from a regulated or natural monopoly.** For example, utilities, gravel from the only pit in the area or some similar situation.
- **The product is a component of an existing system which is only available from one supplier.** The replacement of a component or a repair part is only available from the original supplier.
- **The item is produced by non-profit corporations using handicapped workers.** Products made by blind or otherwise handicapped workers are often used by schools, cities, and counties.
- **The item is produced by prison workers.** The state benefits from the sale of these items.
- **There are no other items available in the marketplace that have the same fit, form and function of the items being purchased.**

Angelica Perez 08/01/11
Signature Date

(Instructions: Campuses & Departments are required to complete this form and attach it to your sole source vendor affidavit. Fax or route all documents, such as Agenda Items, sole source affidavit, sole source memorandum to the Office of Assistant Superintendent for Finance & Operations.)

Exhibit C-5

**APPROVAL OF AN ADDITIONAL ADMINISTRATOR FOR 2011-2012
"PROFESSIONAL DEVELOPMENT APPRAISAL SYSTEM" (PDAS) APPRAISERS**

Superintendent's Recommendation:

That the Board of Trustees approve an additional administrator to be included as board approved (PDAS) Appraiser for the 2011-2012 school year.

Rationale: This action is required by local policy, State Board of Education Rule, and state law. Refer to Board Policy DNA (Legal), DNA (Local), Sections 21.351(a), and 19 TAC 150.1001(b) (c) of the Texas Education Code, and Senate Bill 1.

Connection to the District Plan: Mission Statement (page 3).

Goal 1 – Staff Development – learning opportunities for all employees (page 4).

Goal 4 – Communications – clear concise, accurate exchange of information, and understanding (page 4).

Paperwork Impact:

N/A

Budgetary Information:

N/A

Resource Personnel:

Dr. Rebecca Morrison, Assistant Superintendent for Finance and Operations
Maria Luisa Guerra, Assistant Superintendent for Instruction and Support Services

Board Policy Reference and Compliance:

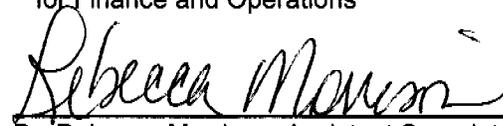
This item is in compliance and in accordance with Board Policy DNA (Legal), DNA (Local), Sections 21.451(a), and 19 TAC 150.1001 (b) (c) of the Texas Education Code and Senate Bill 1.

Prepared by:



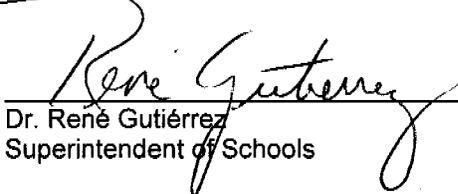
Dr. Rebecca Morrison, Assistant Superintendent
for Finance and Operations

Approved by:



Dr. Rebecca Morrison, Assistant Superintendent
for Finance and Operations

Recommended by:



Dr. René Gutiérrez
Superintendent of Schools

EXHIBIT _____ PAGE(S) _____



**Edinburg Consolidated Independent School District
2011-2012 List of PDAS Appraisers
Addendum**

*Casso, Sylvia

*Pending Certification
Administrator is in contact with Region One for
completion of this certification

EXHIBIT _____

APPROVAL OF BID 11-196, EQUIPMENT FOR KATS-TV

Superintendent's Recommendation

That the Board of Trustees approve the recommendation to accept the bid for Equipment for KATS-TV as requested by the KATS-TV Department as being the most favorable and advantageous to the District.

Rationale

Administration sought competitive sealed bids for Equipment for KATS-TV. Bid opening was held at the Business Office Building on June 27, 2011 at 2:30 P.M., where there (3) proposals were received, opened, and read aloud. This equipment will allow KATS-TV to capture better quality audio and video. The equipment will begin the process of updating out dated equipment. The equipment will allow KATS-TV to take the next step towards having a tapeless studio.

User Department

This item was requested by Mr. Martin Torres, TV Producer.

Budgetary Information

Award Recommendation

\$48,966.51

| Account | Description | Appropriation | Encumbrance | Expenditure | Balance |
|---------------------------|------------------------|------------------|-------------|-------------|------------------|
| 775-12-6397-00-881-199049 | Fixed Assets Inventory | 26,478.00 | 0.00 | 0.00 | 26,478.00 |
| 775-12-6639-00-881-199000 | Furniture/Equipment | 27,273.00 | 0.00 | 0.00 | 27,273.00 |
| TOTAL | | 53,751.00 | 0.00 | 0.00 | 53,751.00 |

Resource Personnel

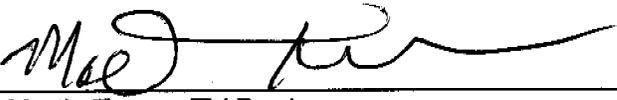
Dr. René Gutiérrez
Martin Torres

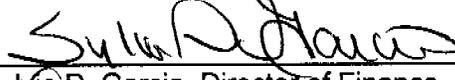
Dr. Rebecca Morrison
Amaro Tijerina

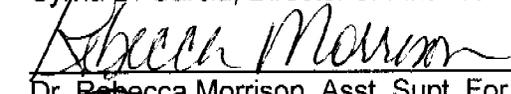
Sylvia D. Garcia
Kay W. Green

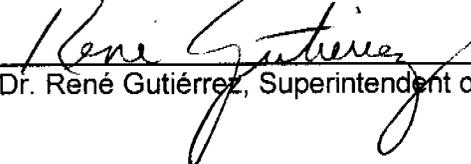
Board Policy Reference

This is in accordance with the Board Policy CH, Purchasing Law Bidding Requirements.

Requested by: 
Martin Torres, TV Producer

Within Budgetary Allocations: 
Sylvia D. Garcia, Director of Finance

Approved by: 
Dr. Rebecca Morrison, Asst. Supt. For Finance/Operations

Recommended by: 
Dr. René Gutiérrez, Superintendent of Schools

**Notes for Bid Tabulation
 Bid 11-196, Equipment for KATS-TV
 August 9, 2011**

1. **USER DEPARTMENT:** This bid was requested by the KATS-TV Department. Mr. Martin Torres will be present to answer any questions regarding this bid.
2. **TYPE OF BID:** This is a onetime purchase.
3. **ORDERING INFORMATION:** Purchasing Department will prepare purchase order(s) after the Board of Trustee approval.
4. **BID AWARD RECOMMENDATION:**

| VENDORS | AWARD RECOMMENDATION |
|---|-----------------------------|
| Industrial Audio/Video Inc. 2617 Bissonnet Houston, TX 77005 Contact: David Lopez PH: 800-392-4384 FAX: 713-524-2823 | \$18,111.00 |
| B & H Photo Video Pro Audio 420 Ninth Ave. New York, NY 10001 Contact: Nathan Hirshman PH: 800-947-8003 ext 5954 FAX: 800-858-5517 | \$15,901.51 |
| Kare Pkg Solutions 34895 E. Hewitt Station RD Superior, AZ 85173 Contact: Neil Blindauer PH: 520-689-2787 FAX: 413-480-9837 | \$14,954.00 |
| TOTAL AWARD RECOMMENDATION | \$48,966.51 |

EDINBURG CONSOLIDATED INDEPENDENT SCHOOL DISTRICT VENDOR 1 (6215) VENDOR 2 (3497) VENDOR 3 (9887)

EXTENDED AMOUNT ANALYSIS

INDUSTRIAL AUDIO/VIDEO, I B & H PHOTO-VIDEO INC KARE PACKAGE SOLUTIONS
HOUSTON TX 77265-5127 NEW YORK NY 10001 SUPERIOR AZ 85173

REQ NO: 730-9-60 DELIVERY DATE: DELIVERY DATE: DELIVERY DATE:
PAGE/PART: 1/1 DELIVERY DAYS: 20 DELIVERY DAYS: 14 DELIVERY DAYS: 45
BUYER: KAY GREEN TERMS: NET 30 TERMS: NET 30 TERMS: -2% IF PAID IN 15 DAYS
OPEN DATE: 06/27/11 OTHER 1: DAVID LOPEZ OTHER 1: NATHAN HIRSHMAN OTHER 1: NEIL BLINDAUER
OPEN TIME: 2:30p OTHER 2: OTHER 2: OTHER 2:
REQUESTED: NOTE: NOTE: NOTE:
ENTERED: 06/28/11 CODES: CODES: CODES:
PRINTED: 07/19/11

| Item # | Description | Quantity | Unit Price | Total Price | Vendor | Notes |
|--------|---|----------|--------------|---------------|--------------|-------|
| 1 | EVOLUTION G3 100 SERIES - WIRELESS MICROPHONE COMBO * Includes: System, | 4 SETS | 2668.00 | 2399.80* A ✓ | NB | |
| 2 | PANASONIC E-SERIES P2 VIDEO MEMORY CARD with 64 GB * P2 cards are high-speed | 20 EA | 12400.00 | 12380.00* A ✓ | NB | |
| 3 | PORTABLE P2 MEMORY CARD READER * AVC-Intra recording | 1 EA | 4068.00* A ✓ | 4164.00 | NB | |
| 4 | BNC & DUAL XLR CABLE REELS * 100 Feet of Canare premium A2V1 cable | 9 EA | 1701.00* A ✓ | NB | NB | |
| 5 | PORTACOM 6 HEADSET WIRED INTERCOM SYSTEM * 2 Channel wired | 1 SET | 2549.00* A ✓ | 2799.95 | NB | |
| 6 | PORTACOM ANCHORMAN PA SYSTEM CASE WITH CUSTOM FOAM | 1 EA | 165.00* A ✓ | 183.00 | NB | |
| 7 | YELLOW JACKET CABLE PROTECTORS * Designed to handle | 12 EA | 1164.00* A ✓ | NB | NB | |
| 8 | SPORT INTEGRATED REPLAY SYSTEM WITH 80G HARD DISK (5 HOURS) | 1 EA | 5997.00* A ✓ | NB | NB | |
| 9 | TBAR ADD ON SLOW MOTION CONTROL ACCESSORY * Adds powerful features | 1 EA | 869.00* A ✓ | NB | NB | |
| 10 | PELICAN PELICASE MEDIUM 1450 SERIES CASES * Unbreakable, | 1 EA | 279.00 | 81.72* A ✓ | NB | |
| 11 | PROLINE IPAD TELEPROMPTER * Supports any camera size Mini DV to ENG, and | 1 EA | 1429.00 | 1039.99* A ✓ | NB | |
| 12 | IPAD WITH TELEPROMPTER SOFTWARE * 7.31" Front camera; | 1 EA | 729.00* A ✓ | NB | NB | |
| 13 | IPOD TOUCH WITH TELEPROMPTER SOFTWARE * 4.4"H X 2.3"W X .28"D. | 1 EA | 379.00* A ✓ | NB | NB | |
| 14 | LACIE HARD DRIVE DISK MAX QUADRA * Maximum security and | 2 EA | 490.00* A ✓ | NB | NB | |
| 15 | AUDIENCE 4 BUNDLE: AUDIENCE FOUNDATION, BILLBOARD, WEB * Audience foundation: is | 1 EA | NB | NB | 8327.00* A ✓ | |

EXHIBIT _____

EDINBURG CONSOLIDATED INDEPENDENT SCHOOL DISTRICT VENDOR 1 (6215) VENDOR 2 (3497) VENDOR 3 (9887)
 EXTENDED AMOUNT ANALYSIS

REQ NO: 730-9-60 INDUSTRIAL AUDIO/VIDEO, I B & H PHOTO-VIDEO INC KARE PACKAGE SOLUTIONS
 HOUSTON TX 77265-5127 NEW YORK NY 10001 SUPERIOR AZ 85173

PAGE/PART: 2/1 DELIVERY DATE: DELIVERY DATE: DELIVERY DATE:
 BUYER: KAY GREEN DELIVERY DAYS: 20 14 45
 OPEN DATE: 06/27/11 TERMS: NET 30 NET 30 -2% IF PAID IN 15 DAYS
 OPEN TIME: 2:30p OTHER 1: DAVID LOPEZ NATHAN HIRSHMAN NEIL BLINDAUER
 REQUESTED: OTHER 2: NOTE: CODES:

| | | | | |
|---|------|----|----|--------------|
| 16 PRODUCTION SERVICES TO CREATE A LAUNCH SHOW * Channel Design | 1 EA | NB | NB | 1440.00* A ✓ |
| 17 MATROX DSXLE/100 SINGLE CARD * Video, Audio, Graphics | 1 EA | NB | NB | 2394.00* A ✓ |
| 18 PRODUCTION PLAYBACK RACKABLE WORKSTATION (4.0) * SPI 650W Power Supply | 1 EA | NB | NB | 2793.00* A ✓ |

EST: 0.00 REQUISITION TOTAL 34887.00 NI 23048.46 NI 14954.00 NI

Award Recommendation 18,111.00 15,901.51 14,954.00

ITEM COMMENTS
 ITEM# VENDOR COMMENT

CODE DEFINITIONS
 * Low Bid On Item
 A AWARD RECOMMENDATION
 NB No Bid
 NI DidNot Bid All Items

11-196, EQUIPMENT FOR KATS-TV

8653 33-0811460
ACADEMIC SUPPLIER
1121 BAY BLVD - UNIT A & B
CHULA VISTA, CA 91911

93 94-2404110
APPLE COMPUTERS INC
ATTN: BIDS PROJECT MANAGEMENT
12535 RIATA VISTA CIR
AUSTIN, TX 78727

9584
APRISA TECHNOLOGY, LLC
24 LUMBER ROAD
SUITE #101
ROSLYN, NY 11576

4083 1355458230
ASC TECHNICAL SERVICES
3513 SELTZER DRIVE
NO RESPONSE/FAX DISC
PLANO, TX 75023-5807

3234 74-279709-4
ATE TELECOM SOLUTIONS
P.O. BOX 720600
ph-disc./fax # for a dr. offic
MCALLEN, TX 78504

7988 74-2964901
AZBELL ELECTRONICS INC.
1813 SPEIGHT
WACO, TX 76706

3497 13-2768071
B & H PHOTO-VIDEO INC
420 NINTH AVENUE
NEW YORK, NY 10001

3391 63-1121363
COACH-COMM TECH
205 TECHNOLOGY PARKWAY
AUBURN, AL 36830

6927 23-1913960
CURRICULUM PRODUCTIONS CO
47 WILLOW ROAD
BOX 457
CHURCHVILLE, PA 18966-0457

6209 48-1140127
CYTEK MEDIA SYSTEMS INC
13729 RESEARCH BLVD #610-212
AUSTIN, TX 78750

3128 23-0506415
D & H DISTRIBUTING COMPANY
2525 NORTH SEVENTH STREET
HARRISBURG, PA 17110-0967

916 76-0285-466
EDUCATIONAL VIDEO NETWORK INC
1401 19TH STREET
HUNSTVILLE, TX 77340

2047 752034851
ELMBROOK CORPORATE SERVICES
8220 ELMBROOK DRIVE
DALLAS, TX 75247

5610 75-2132118
M & A TECHNOLOGY
3370 NACOGDOCHES ROAD
SUITE #152
SAN ANTONIO, TX 78217

5581
MARKERTEK VIDEO SUPPLY
812 KINGS HIGHWAY
BOX 397
SAUGERTIES, NY 12477

8471 20-8398984
PRIORITY TECHNOLOGY SERVICES
7941 KATY FREEWAY #315
HOUSTON, TX 77024

9827
TELE-PRO COMMUNICATIONS
3315 NORTH WARE RD.
MCALLEN, TX 78501

6501 20-0712107
TURNKEY COMMUNICATIONS
4220 N. BICENTENNIAL DRIVE
SUITE D
MCALLEN, TX 78504

1105 22-3241921
VALIANT INC
55 RUTA COURT
SOUTH HACKENSACK, NJ 07606

1570 7601071016
VISUAL INTERACTIVE DYNAMICS
* * VENDOR SERVICE PROBLEMS**
P.O. BOX 572928
HOUSTON, TX 77257-2928

Vendors Printed: 20

APPROVAL OF THE CONSULTANT CONTRACT AGREEMENT WITH SHARON WELLS CONSULTING INC. TO PROVIDE A LIMITED SITE LICENSE IN MATHEMATICS FOR GRADES 2-5.

Superintendent's Recommendation:

That the Board of Trustees approve a consultant agreement with Sharon Wells Consulting Inc. to provide a limited site license in mathematics for grades 2-5.

Rationale:

The limited site license provided by Sharon Wells Consulting Inc. is designed to provide teachers with a strong foundation curriculum in mathematics that incorporates multi learning style formats in the delivery of instruction. This contract was negotiated by Irene D. Valdez and Ronaldo Cavazos. The 2011-2012 proposal is attached.

Connections to the District Plan of Student Achievement:

Goal 1: Academic Excellence- E.C.I.S.D. shall provide a diversified and innovative curriculum that focuses on comprehension, critical and creative thinking, application and problem solving for all students to achieve advanced academic performance and postsecondary readiness.

Objective 1: E.C.I.S.D. will offer all students a challenging high quality curriculum and will provide an effective delivery system to ensure that all students demonstrate an increase on the math section of the spring 2012 TAKS/STAAR administration.

Initiative 1: The district will implement a challenging and rigorous curriculum that addresses the state mandated standards TEKS in preparation for the State of Texas Assessments of Advanced Academic Readiness (STAAR).

Paperwork Impact: None

Budgetary Information: This purchase meets purchasing law compliance because it is a sole source.

Total: \$48,000

Pending Board Approval Budget 2011-2012

| Account | Description | Appropriation | Encumbrance | Expenditure | Balance |
|------------------------|----------------------|---------------|-------------|-------------|----------|
| 211-13-6399-31-xxx-130 | Limited Site License | \$48,000 | 0 | 0 | \$48,000 |

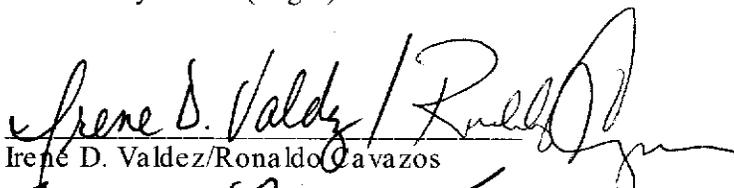
Resource Personnel:

- Dr. René Gutiérrez, Superintendent of Schools
- Maria Luisa Guerra, Assistant Superintendent for Instruction and Support Services
- Hector Gonzalez, Area Director
- Dominga Vela, Area Director
- Ronaldo Cavazos, Director of Federal Programs
- Irene D. Valdez, District Mathematics Specialist
- Principals

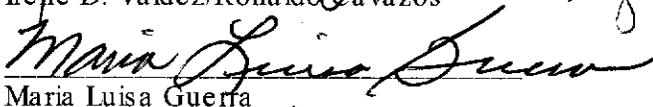
Board Policy Reference and Compliance:

This item is in compliance and in accordance with Board Policy EHAA (Legal) EHAB (Legal), CH Legal

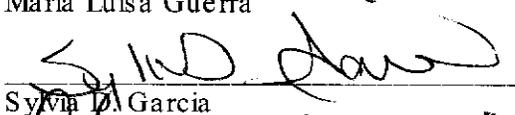
Prepared by:


Irene D. Valdez/Ronaldo Cavazos

Approved by:


Maria Luisa Guerra

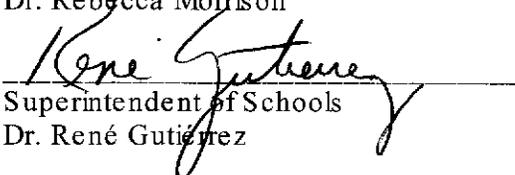
Within Budget Allocations :


Sylvia D. Garcia

Finance Budgetary Approval:


Dr. Rebecca Morrison

Recommended by:


Superintendent of Schools
Dr. René Gutiérrez



Edinburg Consolidated Independent School District
Sole Source Affidavit

RESET FORM

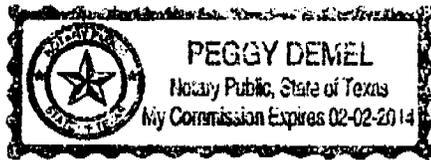
BEFORE ME, the undersigned official, on this day, personally appeared Sharon Wells.
A person known to me to be the person whose signature appears below, who after being duly
sworn upon his oath deposed and said:

1. My name is Sharon Wells. I am over the age of 18, have never been convicted of a crime and am competent to sign this affidavit.
2. I am an authorized representative of the following company or firm:
Sharon Wells Consulting, Inc. & Sharon Wells Mathematics Curriculum Inc.
3. The above named company or firm is the sole source of the following item(s) or product(s): (Attach list if necessary)
Sharon Wells Mathematics Curriculum, Grades 2 - 5
4. Competition is providing the above named item(s) is precluded by the existence of a patent, copyright, secret process or monopoly.
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function and there is only one price for the above named item(s) or product(s) because of exclusive distribution or marketing rights.
6. We certify that no suspension or ~~debarment~~ is in place, which would preclude receiving a federally funded contract.

(Signature)

SUBSCRIBED AND SWORN to before me on this 21st day of July, 2011

(Seal)



(Notary Public, State of Texas)

Peggy Demel
(Printed Name)
2-2-2014
(Date Commission Expires)

Company Name: Sharon Wells Consulting, Inc.
Address: 4610 85th Street
City, State, Zip: Lubbock, TX 79424
Telephone: (806) 798-3178 Fax: (806) 798-8146
Contact Person: Sharon Wells Email: swells3178@aol.com

SOLE SOURCE MEMORANDUM

DATE: July 21, 2011
TO: Assistant Superintendent for Finance & Operations
FROM: Irene D. Valdez CAMPUS: Adm. / Math Specialist
SUBJECT: SOLE SOURCE AFFIDAVIT FOR Sharon Wells Consulting, Inc.
(Name of Vendor)

PURCHASE AMOUNT: \$ 48,000 REQUISITION NO: _____

DESCRIPTION OF ITEMS OR SERVICE: (Attach additional documentation, if necessary)

Sharon Wells Curriculum
Site License for curriculum
from 2010-2011

I have contacted a sufficient number of vendors to determine that only one practical source of supply exists. I have initialed the reason(s) why only one source of supply exists and stated it below:

- **There is no competitive or similar product.**
The good/service is a one-of-a-kind or patented product, a copyrighted publication available from only one source, or a unique item such as an art work.
- **The product is only available from a regulated or natural monopoly.** For example, utilities, gravel from the only pit in the area or some similar situation.
- **The product is a component of an existing system which is only available from one supplier.** The replacement of a component or a repair part is only available from the original supplier.
- **The item is produced by non-profit corporations using handicapped workers.** Products made by blind or otherwise handicapped workers are often used by schools, cities, and counties.
- **The item is produced by prison workers.** The state benefits from the sale of these items.
- **There are no other items available in the marketplace that have the same fit, form and function of the items being purchased.**

Irene D. Valdez 7-21-11
Signature Date

(Instructions: Campuses & Departments are required to complete this form and attach it to your sole source vendor affidavit. Fax or route all documents, such as Agenda Items, sole source affidavit, sole source memorandum to the Office of Assistant Superintendent for Finance & Operations.)

SHARON WELLS CONSULTING, INC.

4610 85th Street
Lubbock, TX 79424
Telephone (806) 798-3178
Fax (806) 798-8146
EIN # 75-2495223

**2011 - 2012 PROPOSAL
LIMITED SITE LICENSE
Edinburg CISD**

July 20, 2011

A contract for a Limited Site License is required.

2011 - 2012 Limited Site License

| | |
|--------------|--------------------|
| Grade 2 | \$12,000.00 |
| Grade 3 | \$12,000.00 |
| Grade 4 | \$12,000.00 |
| Grade 5 | \$12,000.00 |
| Total | \$48,000.00 |

Printing and Shipping, Optional

This limited site license is for the continued use of the 2010 - 2011 Curriculum; therefore, there will NOT be any changes made. Your district/campus may use the master packet purchased for the 2010 - 2011 school year. If new Curriculum packets are needed, there will be a \$250 printing and shipping fee PER grade level.

Please contact our office if this proposal is approved, and a contract will be sent out.

SITE LICENSE AGREEMENT
Between
Edinburg CISD
and
SHARON WELLS CONSULTING, INC.

Ownership Rights. All information, materials, or products developed by Sharon Wells Consulting, Inc. and utilized in performance of this contract shall be the property of Sharon Wells Consulting, Inc. A limited license (the site license) for the use of such materials is granted and is set forth on the cover sheet of the materials as follows:

© Sharon Wells Mathematics Curriculum, Inc. 2010 - 2012

Possession of the attached materials together with an executed limited license agreement for these materials constitutes a limited license to the contracting party to reproduce paper copies and use the copies of the attached materials **ONLY** during the contract period set out herein and for the purposes of the instruction contracted in advance in this matter, and only in classrooms in this contracting entity (the site) to reproduce and use the materials in their classroom **ONLY** during the contract period. None of the materials may be converted to digital format and stored on magnetic or optical media or transmitted, in whole or in part, in any form or by any means, electronic or mechanical, including but not limited to e-mail. Any subsequent or other use or reproduction of the attached materials without the prior written consent of Sharon Wells Consulting, Inc. is expressly prohibited.

Contract Period. The limited rights granted are for the 2011 - 2012 school year for grades *2,3,4 and 5* **ONLY** (hereinafter sometimes the "contracted grade level"). All limited licenses granted herein or in any prior contract between the parties shall terminate at the end of the 2011 - 2012 school year.

Compensation. Vendor shall be compensated at the rate of \$12,000.00 per contracted grade level in the 2011 - 2012 school year (the limited license fee). In addition, Vendor shall be reimbursed for all actual costs incurred for printing and shipping master copies to Campus. This total compensation in the amount of \$48,000.00 is payable on or before October 01, 2011.

ATTENTION: THIS IS A LICENSE, NOT A SALE.

The Sharon Wells Mathematics Curriculum is provided under the following license agreement which defines what you may do with the program and contain limitations on warranties and/or remedies. This license is granted by Sharon Wells Consulting, Inc. for classroom use of the program in this contracting campus and constitutes and your agreement to be bound by all the terms and conditions contained in this license.

LICENSE: Sharon Wells Consulting, Inc. ("Sharon Wells Consulting" "we" or "us") provides you with a paper master copy of curriculum (the "Program"), and other printed materials (together called the "Program") and grants you a license to use the Program in accordance with the terms of this License. The copyright and all other rights to the Program shall remain the property of Sharon Wells Consulting and is **ONLY LICENSED TO YOU. YOU MUST REPRODUCE ANY COPYRIGHT OR OTHER NOTICE MARKED ON THE PROGRAM ON ALL COPIES YOU MAKE.**

YOU MAY: Implement this program in the classrooms of your campus during the school year 2011-2012 **ONLY**.

YOU MAY NOT: Use the program in any manner not described above, including but not limited to: a) allow any materials under this limited license to be used in classrooms not a part of this contracting campus at any time; b) recording the program or any of its materials in electronic, digital or optical form (including CD and DVD format); c) reproduce or transmit copies by photocopier or telecopier. **SAVE AND EXCEPT PHOTO COPYING IS PERMITTED TO ALLOW DISTRIBUTION OF ONE COPY** of the materials to each teacher employed in this contracting campus during the current school year and currently using the program.

YOU MAY NOT: Rent, lease, assign, or transfer the Program; modify the Program or merge all or any part of the Program with another program.

TERM: This License shall continue for the current school year covered by this contract. However, it will terminate on the earlier of a) completion of the school year covered by the contract, or b) your failure to comply with any of the terms or conditions contained herein. You agree, upon termination, to destroy all copies of the Program. The Limitations of Warranties and Liability set out below shall continue in force even after any termination.

WARRANTY: This is a program designed to assist classroom teachers in teaching mathematics to elementary students. Implementation of the Program lies with the school and its administrators. The program is provided on an "as is" basis, without any other warranties or conditions, expressed or implied, including, but not limited to, warranties of merchantable quality, satisfactory quality, merchantability or fitness for a particular purpose, or those arising by law, statute, usage of trade, or course of dealing. This program is not a substitute for good teaching or administrative supervision. This program does not undertake to teach materials for grades other than the grade contracted. The entire risk as to the results and performance of the program is assumed by Campus. Neither we nor our consultants shall have any liability to you or any other person or entity for any indirect, incidental, special, or consequential damages whatsoever. We are also not responsible for claims by a third party. Our maximum aggregate liability and that of our consultants shall not exceed the amount paid by you for the program. The limitations in this section shall apply whether or not the alleged breach or default is a breach of a fundamental condition or term or a fundamental breach.

GENERAL: This License is the entire agreement between us, superseding any other agreement or discussions, oral or written, and may not be changed except by a signed agreement. This License shall be governed by and construed in accordance with the laws of the State of Texas, U.S.A. If any provision of this License is declared by a Court of competent jurisdiction to be invalid, illegal, or unenforceable, such a provision shall be severed from the License and the other provisions shall remain in full force and effect.

CONSTRUCTION AND VENUE: This License is governed by and construed in accordance with the laws of Texas. Venue for any claim or dispute arising out of this Agreement shall be the County of Lubbock. In the event that any litigation between the parties hereto in connection with this License or to enforce any provision or rights hereunder, the prevailing party shall be entitled to recover all costs and expenses, including but not limited to reasonable attorneys' fees, in addition to any other relief to which the prevailing party maybe entitled. In the event that any one or more of the provisions or parts of a provision contained in this License shall FOR ANY reason be held to be invalid, illegal or unenforceable in any respect in any jurisdiction, such invalidity, illegality, or unenforceability shall not affect any other provision or part of a provision of this License.

Approved and accepted by Sharon Wells Consulting, Inc. Approved and accepted by Edinburg CISD

July 20, 2011

_____, 2011

Sharon Wells, President
4610 85th Street Lubbock, Texas 79424
E.I. N^o: 75-2495223

Name Printed: _____

Title: _____

**Notes for Renewal
Bid 10-114, Electrical Supplies
August 9, 2011**

1. **USER DEPARTMENT:** This bid was requested by the Director of Maintenance and Facilities. Mr. Robert J. Saenz will be present to answer any detailed questions regarding this bid.
2. **TYPE OF BID:** This is a term bid beginning August 10, 2011 or soon thereafter and ending April 30, 2012.
3. **BID EVALUATION:** This bid was evaluated by Mr. Robert J. Saenz, Director of Maintenance and Facilities. Final recommendations to the board are done by the Superintendent of School.
4. **ORDERING INFORMATION:** Maintenance and Facilities Department will prepare the purchase orders on an as needed basis following Board of Trustee approval.
5. **APPROXIMATE AMOUNT SPENT LAST CONTRACT YEAR:** **\$150,000.00**

Department/Campuses are required to order from the Primary vendor first. Items not available from the Primary vendor may be ordered from the Approved Vendors below. You will be required to get three quotes on orders over \$3,000.00 (using the Vendors listed)

| PRIMARY VENDORS | | |
|--|---|---|
| VENDOR | DISCOUNT | NOTES |
| Border State Electric 1924 W. Trenton Road Edinburg, TX 78539 Contact: Alfonso Cerda PH: 956-618-2874 FAX: 956-618-3208 | 8% off shelf prices 15% catalog discount | 25% restocking fee on special orders No minimum order No shipping |
| Valmac Electric Supply 2904 N. Hibiscus Pharr, TX 78577 Contact: Ramon Garza PH: 956-702-3530 FAX: 956-702-3989 | 0% sent customer discounted price list | No restocking fee No minimum order No shipping fee |

APPROVED VENDORS

| VENDOR | DISCOUNT | NOTES |
|--|--|---|
| All-Right Electric Supply 520 N. I Road San Juan, TX 78589 Contact: David Wilson PH: 956-702-3434 FAX: 956-702-3490 | 0% | No restocking fee No minimum order No shipping |
| Mid-Coast Electric 4533 Baldwin Corpus Christi, TX 78408 Contact: Donna Horine PH: 316-737-0505 FAX: 361-882-2889 | 10 to 60% off shelf price | Restocking fee to be determined Minimum order on some items Shipping to be determined |
| Turtle & Hughes, Inc. 6611 Supply Row Houston, TX 77011 Contact: Lerone K. Pringle PH: 713-230-5200 FAX: 713-923-9009 | 10% off shelf price 15% catalog discount | 10% restocking fee \$50.00 minimum order Didn't answer on shipping |
| Voss Lighting 5670 Randolph Blvd San Antonio, TX 78233 Contact: Thomas Blackford PH: 210-967-8766 FAX: 210-967-8767 | 65% catalog on Phillips lamps and Philips Advance Ballast | 10% restocking fee No minimum order Shipping fees N/A |



EDINBURG CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
 PURCHASING DEPARTMENT
 DRAWER 990
 EDINBURG, TEXAS 78540
 PHONE: (956) 289-2311
 FAX (956) 383-7687



MEMORANDUM

Date: June 8, 2011
 TO: Robert J. Saenz, Director of Maintenance & Facilities
 FROM: Jacqueline Kingan, Senior Buyer *JK*
 SUBJECT: **RENEWAL OF BID 10-114, ELECTRICAL SUPPLIES**

There is an option to renew the above mentioned bid. Attached is the detailed information on what was awarded last year. Hopefully, this will assist you in making your decision.

Please sign and return back to me for processing. Let me know as soon as possible, if you have any questions, give me a call at 956-289-2311 Ext. 2137.

THANK YOU!

Yes, I want to renew:

[Handwritten signature]

No, I don't want to renew:

Reason why you don't want to renew:

Thank you.

Nondiscrimination Statement

It is the policy of Edinburg CISD not to discriminate on the basis of sex, age, handicap, religion, race, color, or national origin in its' educational programs.



EDINBURG CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
PURCHASING DEPARTMENT
411 North 8th/DRAWER 990
EDINBURG, TEXAS 78541
PHONE: (956) 289-2311
FAX (956) 383-7687



June 22, 2011

Dear Border State;

FAX: 956-618-3208

**REF: REQUEST FOR INFORMATION - FOR CONTRACT RENEWAL
BID 10-114, ELECTRICAL SUPPLIES**

Our original bid specifications provided for an extension of the awarded contract if both parties agreed in writing on the extension and if the unit prices, discounts, terms and conditions remained the same as the cost for contract renewal. If accepted by the Edinburg CISD, the renewal contract will start August 1, 2011 or soon thereafter and end April 30, 2012. 8% off shelf price - 15% off catalog price, 25% restocking fee on special orders only, no minimum order, and no shipping.

We are interested in knowing whether your company will extend this contract for an additional year. *If your renewal extension is accepted by the Edinburg CISD, this form will be signed and faxed back to your company to notify you of the renewed contract. The Edinburg CISD reserves the right to accept or reject the renewal of this contract and to bid out a new contract.*

Please call Jacqueline Kingan, Senior Buyer at 956-289-2311, Ext. 2137 or e-mail at j.kingan@ecisd.us if you have any questions regarding this contract.

YES: *Alfonso Carda* per original discounts, terms, and conditions.
Vendor Signature

NO: _____, I am not interested in extending my awarded contract.
Vendor Signature

Border States
Company Name

Approved for Renewal:

Edinburg CISD Date

EXHIBIT _____



**EDINBURG CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
PURCHASING DEPARTMENT
411 North 5th/DRAWER 890
EDINBURG, TEXAS 78541
PHONE: (956) 289-2311
FAX (956) 383-7687**



June 22, 2011

Dear Valmac Electric Supply;

FAX: 956-702-3989

**REF: REQUEST FOR INFORMATION - FOR CONTRACT RENEWAL
BID 10-114, ELECTRICAL SUPPLIES**

Our original bid specifications provided for an extension of the awarded contract if both parties agreed in writing on the extension and if the unit prices, discounts, terms and conditions remained the same as the cost for contract renewal. If accepted by the Edinburg CISD, the renewal contract will start August 1, 2011 or soon thereafter and end April 30, 2012. 0% customer discounted price list, no restocking fee, no minimum order, and no shipping.

We are interested in knowing whether your company will extend this contract for an additional year. *If your renewal extension is accepted by the Edinburg CISD, this form will be signed and faxed back to your company to notify you of the renewed contract. The Edinburg CISD reserves the right to accept or reject the renewal of this contract and to bid out a new contract.*

Please call Jacqueline Kingan, Senior Buyer at 956-289-2311, Ext. 2137 or e-mail at j.kingan@ecisd.us if you have any questions regarding this contract.

YES: *Abdul Fawaz* per original discounts, terms, and conditions.
Vendor Signature

NO: _____, I am not interested in extending my awarded contract.
Vendor Signature

CED/Valmac
Company Name

Approved for Renewal:

Edinburg CISD Date



EDINBURG CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
 PURCHASING DEPARTMENT
 411 North 8th/DRAWER 990
 EDINBURG, TEXAS 78541
 PHONE: (956) 289-2311
 FAX: (956) 322-7687



June 22, 2011

Dear All-Right Electric Supply;

FAX: 956-702-3490

**REF: REQUEST FOR INFORMATION - FOR CONTRACT RENEWAL
 BID 10-114, ELECTRICAL SUPPLIES**

Our original bid specifications provided for an extension of the awarded contract if both parties agreed in writing on the extension and if the unit prices, discounts, terms and conditions remained the same as the cost for contract renewal. If accepted by the Edinburg CISD, the renewal contract will start August 1, 2011 or soon thereafter and end April 30, 2012. 0% discount, no restocking fee, no minimum order, and no shipping.

We are interested in knowing whether your company will extend this contract for an additional year. *If your renewal extension is accepted by the Edinburg CISD, this form will be signed and faxed back to your company to notify you of the renewed contract. The Edinburg CISD reserves the right to accept or reject the renewal of this contract and to bid out a new contract.*

Please call Jacqueline Kingan, Senior Buyer at 956-289-2311, Ext. 2137 or e-mail at j.kingan@ecisd.us if you have any questions regarding this contract.

YES: *David Wilson* ^{owner} per original discounts, terms, and conditions.
 Vendor Signature

NO: _____, I am not interested in extending my awarded contract.
 Vendor Signature

All-Right Electric Supply
 Company Name

Approved for Renewal:

 Edinburg CISD Date

JUL-28-2011 09:14 FROM: ALL-RIGHT ELECTRIC 9567023490 TO: 9563837687 P.1/2

EXHIBIT _____



EDINBURG CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
PURCHASING DEPARTMENT
411 North 8th/DRAWER 990
EDINBURG, TEXAS 78541
PHONE: (956) 289-2311
FAX (956) 383-7687



June 22, 2011

Dear Mid-Coast Electric;

FAX: 361-882-2889

REF: REQUEST FOR INFORMATION - FOR CONTRACT RENEWAL
BID 10-114, ELECTRICAL SUPPLIES

Our original bid specifications provided for an extension of the awarded contract if both parties agreed in writing on the extension and if the unit prices, discounts, terms and conditions remained the same as the cost for contract renewal. If accepted by the Edinburg CISD, the renewal contract will start August 1, 2011 or soon thereafter and end April 30, 2012. 10 to 60% off shelf price, restocking fee to be determined, minimum order on some items, and shipping to be determined.

We are interested in knowing whether your company will extend this contract for an additional year. *If your renewal extension is accepted by the Edinburg CISD, this form will be signed and faxed back to your company to notify you of the renewed contract. The Edinburg CISD reserves the right to accept or reject the renewal of this contract and to bid out a new contract.*

Please call Jacqueline Kingan, Senior Buyer at 956-289-2311, Ext. 2137 or e-mail at j.kingan@ecisd.us if you have any questions regarding this contract.

YES: Donna Horne, per original discounts, terms, and conditions.
Vendor Signature

NO: _____, I am not interested in extending my awarded contract.
Vendor Signature

Mid-Coast Electric
Company Name

Approved for Renewal:

Edinburg CISD Date



EDINBURG CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
PURCHASING DEPARTMENT
411 North 8th/DRAWER 990
EDINBURG, TEXAS 78541
PHONE: (956) 289-2311
FAX (956) 383-7687



June 22, 2011

Dear Turtle & Hughes, Inc.;

FAX: 713-923-9009

**REF: REQUEST FOR INFORMATION - FOR CONTRACT RENEWAL
BID 10-114, ELECTRICAL SUPPLIES**

Our original bid specifications provided for an extension of the awarded contract if both parties agreed in writing on the extension and if the unit prices, discounts, terms and conditions remained the same as the cost for contract renewal. If accepted by the Edinburg CISD, the renewal contract will start August 1, 2011 or soon thereafter and end April 30, 2012. 10% off shelf price - 15% off catalog price, 10% restocking fee, \$50.00 minimum order.

We are interested in knowing whether your company will extend this contract for an additional year. *If your renewal extension is accepted by the Edinburg CISD, this form will be signed and faxed back to your company to notify you of the renewed contract. The Edinburg CISD reserves the right to accept or reject the renewal of this contract and to bid out a new contract.*

Please call Jacqueline Kingan, Senior Buyer at 956-289-2311, Ext. 2137 or e-mail at j.kingan@ecisd.us if you have any questions regarding this contract.

YES: *Leanne K. Pringle* (Leanne K. Pringle)
Vendor Signature, per original discounts, terms, and conditions.

NO: _____, I am not interested in extending my awarded contract.
Vendor Signature

TURTLE & HUGHES INC
Company Name

Approved for Renewal:

Edinburg CISD
Date *6-22-2011*



EDINBURG CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
PURCHASING DEPARTMENT
411 North 8th/DRAWER 990
EDINBURG, TEXAS 78541
PHONE: (956) 289-2311
FAX (956) 383-7687



June 22, 2011

Dear Voss Lighting;

972-482-0204
FAX: ~~210-967-8767~~

**REF: REQUEST FOR INFORMATION - FOR CONTRACT RENEWAL
BID 10-114, ELECTRICAL SUPPLIES**

Our original bid specifications provided for an extension of the awarded contract if both parties agreed in writing on the extension and if the unit prices, discounts, terms and conditions remained the same as the cost for contract renewal. If accepted by the Edinburg CISD, the renewal contract will start August 1, 2011 or soon thereafter and end April 30, 2012. 65% catalog on Phillips lamps and Phillips Advance Ballast, 10% restocking fee, no minimum order.

We are interested in knowing whether your company will extend this contract for an additional year. **If your renewal extension is accepted by the Edinburg CISD, this form will be signed and faxed back to your company to notify you of the renewed contract. The Edinburg CISD reserves the right to accept or reject the renewal of this contract and to bid out a new contract.**

Please call Jacqueline Kingan, Senior Buyer at 956-289-2311, Ext. 2137 or e-mail at j.kingan@ecisd.us if you have any questions regarding this contract.

YES: Ken Z. Sailer, per original discounts, terms, and conditions.
Vendor Signature

NO: _____ I am not interested in extending my awarded contract.
Vendor Signature

Voss Lighting
Company Name

Approved for Renewal:

Edinburg CISD Date

EXHIBIT _____

APPROVAL OF 2011 EDINBURG CISD ANTICIPATED COLLECTION RATE AND EXCESS 2010 DEBT TAX COLLECTIONS

Superintendent's Recommendation

That the Board of Trustees approves the Edinburg CISD anticipated collection rate and excess 2010 Debt Tax Collection.

Rationale

This is needed to certify that the estimated collection rate for the year 2011 has been projected at 100% rate.

Budgetary Information

Information will be used to determine property tax rate.

Resource Personnel

Dr. René Gutiérrez
Dr. Rebecca Morrison
Sylvia D. Garcia

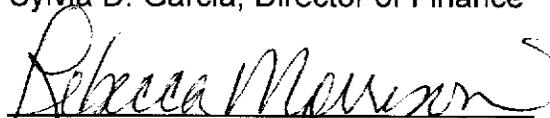
Board Policy Reference

This is in accordance with Board Policy, CCG (Legal).

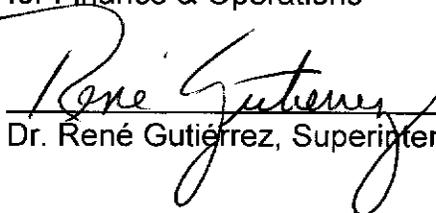
Prepared by:


Sylvia D. Garcia, Director of Finance

Approved by:


Dr. Rebecca Morrison, Assistant Superintendent
for Finance & Operations

Recommended By:


Dr. René Gutiérrez, Superintendent of Schools

Office of Tax Assessor-Collector

COUNTY of HIDALGO



Armando Barrera Jr. RTA

ASSESSOR AND COLLECTOR

EDINBURG, TEXAS 78540-0178

P.O. Box 178

(956) 318-2160

FAX (956) 318-2733

June 24, 2011

Edinburg C.I.S.D.

Attn: Sylvia D. Garcia, Director of Finance

411 N. 8th St.

Edinburg, TX. 78541

RE: 2010 Edinburg C.I.S.D. Anticipated Collection Rate
And Excess 2010 Debt Tax Collections

Dear Ms. Garcia,

As you are aware, a taxing unit that levies a Debt Tax must consider anticipated collections in calculating the debt component of its Rollback Tax Rate. The collector must certify the above mentioned in addition to excess Debt Tax Collections for the year 2010 to the governing body.

CERTIFICATION

This is to certify that the Estimated Collection Rate for the year 2011 has been projected at 100% rate.

Also, the 2010 Estimated Collection Rate was projected at 100% and consequently no excess Debt Tax Collections are to be reported in Schedule "B", 2010 Debt Service Report.

Sincerely,

Armando Barrera, Jr. RTA
Tax Assessor-Collector, Hidalgo County



EXHIBIT H

APPROVAL OF FIRST READING OF TASB LOCALIZED BOARD POLICY UPDATE NO. 90.

Superintendent's Recommendation

That the Board of Trustees approves first reading of TASB Localized Policy Update No. 90.

Rationale

School districts are required to maintain a current Localized Policy Manual. Update 90 addresses a variety of issues, focusing on two key topics-technology and the new assessment system, the State of Texas Assessments of Academic Readiness (STAAR). New and revised technology policies address board member use of district technology resources, employee and student use of district technology resources, district Web sites, accessing and searching electronic communications, and student use of personal electronic devices for instructional purposes. Other topics covered in the update include board member training requirements intellectual property, employee standards of conduct end-of-course assessments, and student use of service animals.

The local policies in update 90 should be reviewed by the administration and the board to ensure that they reflect the current practices of the district.

Budgetary Information

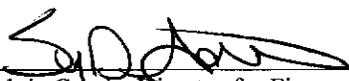
This will required the printing of 100 packets for distribution.

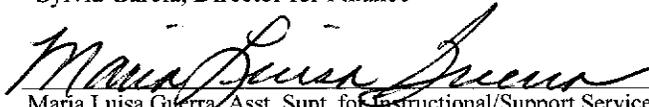
Resource Personnel

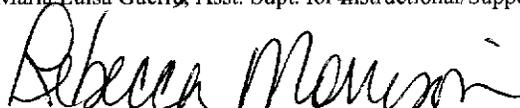
Dr. René Gutiérrez
Dr. Rebecca Morrison

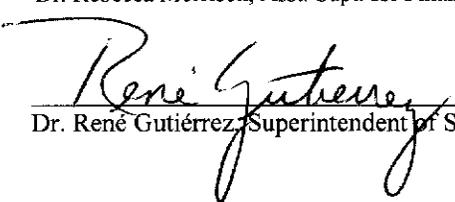
Board Policy Reference

This item is in compliance and in accordance with Board Policy, BF (Legal) and BF (local) Board Polices.

Within Budgetary Allocations: 
Sylvia Garcia, Director for Finance

Approved by: 
Maria Luisa Guerra, Asst. Supt. for Instructional/Support Services

Approved by: 
Dr. Rebecca Morrison, Asst. Supt. for Finance/Operations

Recommended by: 
Dr. René Gutiérrez, Superintendent of Schools

APPOINTMENT OF DELEGATE AND ALTERNATE FOR THE DELEGATE ASSEMBLY OF THE 2011 TEXAS ASSOCIATION OF SCHOOL BOARDS

Superintendent's Recommendation

That the School Board of Trustees appoints a Delegate and Alternate to represent Edinburg CISD at the Delegate Assembly of the Texas Association of School Boards (TASB) on October 1, 2011 which is held in conjunction with the TASB/TASA (Texas Association of School Administrators) Annual Convention.

Rationale

The Delegate Assembly is the TASB general governing body. Each member district of TASB is entitled to appoint a delegate and an alternate to represent the district's interests before state and national policy makers. Local trustees are instrumental in providing vital direction to the TASB Board through meaningful participation of assembly members.

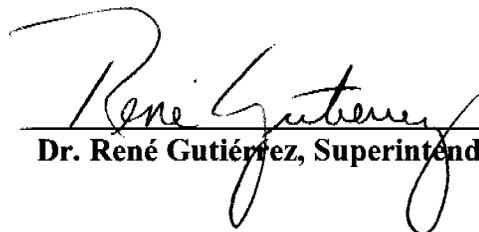
Budgetary Information

Not applicable

Resource Personnel

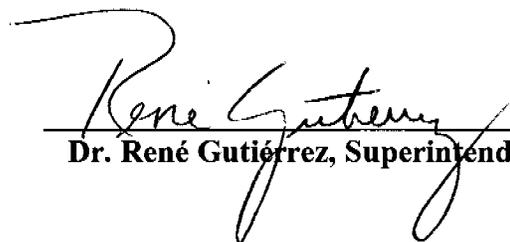
Dr. René Gutiérrez

Prepared by



Dr. René Gutiérrez, Superintendent of Schools

Recommended by



Dr. René Gutiérrez, Superintendent of Schools

EXHIBIT _____, PAGES _____

Official Delegate Designation

Please note:

- Only board members of TASB Active Members (public schools and ESCs) may serve as delegates or alternates.
- TASB Directors are delegates by virtue of their position. If one of your board members is also a TASB Director, do not designate this member; he or she will already be participating as a voting delegate in the Assembly.
- If you are designating an individual newly elected to your board, be sure you have submitted your membership update information to Anisa Pope at TASB.

Delegate _____

Board Title _____ E-mail _____

Send Delegate Assembly materials to the delegate at this address:

Alternate _____

Board Title _____ E-mail _____

Send Delegate Assembly materials to the alternate at this address:

Name of school district _____

County-district number _____ **TASB (ESC) region number** _____

I hereby certify that the above persons were chosen by our board as our official voting delegate and alternate to the 2011 TASB Delegate Assembly in Austin, Texas, on October 1, 2011 (as provided by the TASB Bylaws).

Board president's signature _____

Date _____

Please return your board's designations by September 9, 2011, to the following address:

Credentials Committee
c/o Anisa Pope
Texas Association of School Boards
P.O. Box 400
Austin, Texas 78767-0400

or fax this completed form to:
Anisa Pope
512-467-3554

EXHIBIT _____

APPROVAL TO INCREASE THE ADULT BREAKFAST MEAL PRICE FROM \$1.80 TO \$2.00 AND LUNCH MEAL PRICE FROM \$3.00 TO \$3.50.

Superintendent's Recommendation

That the Board of Trustees approves the increase on the adult breakfast meal price from \$1.80 to \$2.00 and lunch meal price from \$3.00 to \$3.50.

Rationale

The state reimbursement rates are adjusted annually based on final expenditures for the school year. In order to be in compliance with TDA guidelines, the District may not charge less than the state reimbursement rate for student meals. Current rates have just been released so our rates must be raised. The state reimbursement for breakfast is \$1.80 and lunch is \$3.05. It is our hope that by increasing the rates to \$2.00 for breakfast and \$3.50 for lunch, the District will not have to adjust the rate for the next few years. This is in line with surrounding districts.

Budgetary Information

N/A

Resource Personnel:

Dr. Rene Gutiérrez
Jaime O. Perez

Mario Salinas
Sylvia García

Dr. Rebecca Morrison

Board Policy Reference

This is in accordance with Board Policy COB (Local and Legal)

Prepared by:


Jaime O. Perez, Interim Director of Child Nutrition

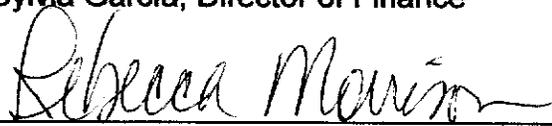
Approved by:


Mario Salinas, Asst. Supt. for District Administration

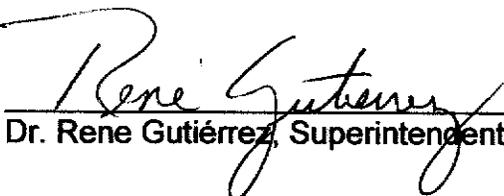
Within Budgetary Allocation:


Sylvia García, Director of Finance

Approved by:


Dr. Rebecca Morrison, Asst. Supt. for Finance/Operations

Superintendent of Schools:


Dr. Rene Gutiérrez, Superintendent of Schools

**EDINBURG C.I.S.D.
CHILD NUTRITION DEPARTMENT
MEAL PRICING WORKSHEET**

2011 - 2012 REIMBURSEMENT RATES

| | |
|--------------------------------------|-------------|
| BREAKFAST REIMBURSEMENT | 1.51 |
| SEVERE NEED BREAKFAST | <u>0.29</u> |
| TOTAL BREAKFAST REIMBURSEMENT | 1.80 |

| | |
|----------------------------------|---------------|
| LUNCH REIMBURSEMENT | 2.77 |
| 2 CENT SUPPLEMENTARY LUNCH | 0.02 |
| COMMODITY ASSISTANCE | <u>0.26 *</u> |
| TOTAL LUNCH REIMBURSEMENT | 3.05 |

| | |
|---------------------------|-------------|
| CURRENT BREAKFAST PRICING | 1.80 |
| NEW REIMBURSEMENT | <u>1.80</u> |
| OVER/(UNDER) | 0 |

| | |
|-----------------------|-------------|
| CURRENT LUNCH PRICING | 3.00 |
| NEW REIMBURSEMENT | <u>3.05</u> |
| OVER/(UNDER) | -0.05 |

RECOMMENDED PRICING FOR THE 2011 - 2012 SCHOOL YEAR

| | |
|------------------|-------------|
| BREAKFAST | 2.00 |
| LUNCH | 3.50 |

* Pending state assistance, this number will go higher.

EXHIBIT J

APPROVAL OF RFP 11-164, WORKERS' COMPENSATION INSURANCE

Superintendent's Recommendation

That the Board of Trustees approve the recommendation to accept the proposal for the Worker's Compensation Insurance which is indicated in the attached ranking as being the most favorable and advantageous to the District.

Rationale

Administration sought competitive sealed bids for the Workers' Compensation Insurance. Opening of the proposal was held at the Administration building on May 13, 2011 at 4:00 P.M., where ten (10) proposals were received and opened.

User Department

This item was requested Sylvia D. Garcia, Director of Finance

Budgetary Information

Estimated Award Recommendation **\$150,834.00**

| Account | Description | Appropriations | Encumbrance | Expenditure | Balance |
|----------------------------|-------------|----------------|-------------|-------------|------------|
| 772-41-6429-00-999-199-000 | Insurance | 180,000.00 | 0.00 | 164,025.00 | 15,975.00 |
| TOTALS | | 180,000.00 | 0.00 | 164,025.00 | 15,975.00* |

* Pending approval of 2011-2012 budget by the School Board.

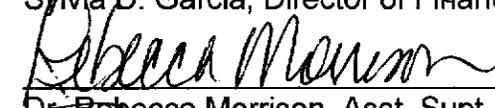
Resource Personnel

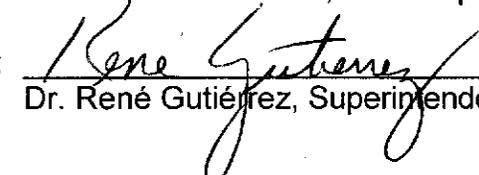
| | | |
|----------------------|----------------|----------------------|
| Dr. René Gutiérrez | Lawrence Serna | Claudina E. Longoria |
| Dr. Rebecca Morrison | Edna Mata | Amaro Tijerina |
| Sylvia D. Garcia | Rudy Zamora | |

Board Policy Reference

This is in accordance with the Board Policy CH, Purchasing Law Bidding Requirements.

Within Budgetary Allocations : 
Sylvia D. Garcia, Director of Finance

Approved by: 
Dr. Rebecca Morrison, Asst. Supt. for Finance/Operations

Recommended by: 
Dr. René Gutiérrez, Superintendent of Schools

Notes for RFP Tabulation
RFP 11-164, WORKERS' COMPENSATION INSURANCE
August 9, 2011

1. **USER DEPARTMENT:** This RFP was requested by Sylvia D. Garcia, Director of Finance. Ms. Garcia will be present to answer any detailed questions regarding this RFP.
2. **TYPE OF RFP:** This is a term contract beginning September 1, 2011 and ending August 31, 2012 with two annual renewal options with the option to terminate the contract during the term of the contract or at the end of each anniversary date on sixty (60) days' notice.
3. **RFP EVALUATION:** This RFP was evaluated by Dr. Rebecca Morrison, Sylvia D. Garcia, Rudy Zamora, Amaro Tijerina, Edna Mata, and Lawrence Serna. Final recommendations to the board are done by the Superintendent of Schools.
4. **APPROXIMATE AMOUNT SPENT LAST YEAR:** **\$ 188,239.00**
5. **TOTAL ESTIMATED AWARD RECOMMENDATION:**

| COMPANY | COST |
|-------------------------|----------------------|
| Tristar Risk Management | \$ 50,000.00 |
| Frost Insurance | \$ 100,834.00 |
| GRAND TOTAL | \$ 150,834.00 |

EXHIBIT K

**RFP 11-164, WORKERS' COMPENSATION INSURANCE
RE-EVALUATION OF TOP TWO COMPANIES - AUGUST 2, 2011**

| DESCRIPTION | # OF UNITS | TYPE | FIRST YEAR | | | | | SECOND YEAR | | | | | THIRD YEAR | | | | |
|--------------------------------|------------|------|-------------------|------------------------|-------------|-------------------------|-----------|------------------------|-----------|-------------------------|-----------|------------------------|------------|-------------------------|--|--|--|
| | | | UNIT COST | JI COMPANIES | UNIT COST | TRISTAR RISK MANAGEMENT | UNIT COST | JI COMPANIES | UNIT COST | TRISTAR RISK MANAGEMENT | UNIT COST | JI COMPANIES | UNIT COST | TRISTAR RISK MANAGEMENT | | | |
| Flat Fee* | | | | \$ 53,442 | | \$ 50,000.00 | | \$ 53,442.00 | | \$ 51,750.00 | | \$ 55,045.00 | | \$ 53,560.00 | | | |
| Admin. Fees | | | | | | \$ | | | | \$ | | | | \$ | | | |
| Pre-Authorization Fees (Nurse) | 136 | EACH | \$ 100.00 | \$ 13,600 | \$ 100.00 | \$ 13,600.00 | \$ 100.00 | \$ 13,600.00 | \$ 100.00 | \$ 13,600.00 | \$ 100.00 | \$ 14,008.00 | \$ 100.00 | \$ 13,600.00 | | | |
| Peer Review | 48 | EACH | \$ 600.00 | \$ 28,800 | \$ 600.00 | \$ 28,800.00 | \$ 600.00 | \$ 28,800.00 | \$ 600.00 | \$ 28,800.00 | \$ 600.00 | \$ 28,800.00 | \$ 600.00 | \$ 28,800.00 | | | |
| E Bill | | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | | |
| Case Management | 242 | HRS | \$ 95.00 | \$ 22,990 | \$ 95.00 | \$ 22,990.00 | \$ 95.00 | \$ 22,990.00 | \$ 95.00 | \$ 22,990.00 | \$ 95.00 | \$ 23,716.00 | \$ 95.00 | \$ 22,990.00 | | | |
| Conversion Fee | 1 | EACH | \$ | \$ | \$ 2,500.00 | \$ 2,500.00 | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | | | |
| Bill review charge | 2533 | EACH | \$ 8.64 | \$ 21,885 | \$ 8.50 | \$ 21,531 | \$ 8.64 | \$ 21,885 | \$ 8.50 | \$ 21,531 | \$ 8.50 | \$ 22,544 | \$ 8.50 | \$ 21,531 | | | |
| Claims Run-In | | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | | |
| Loss Control & Safety | 96 | HRS | \$ 105.00 | \$ 10,080 | \$ 95.00 | \$ 9,120.00 | \$ 105.00 | \$ 10,080.00 | \$ 95.00 | \$ 9,120.00 | \$ 105.00 | \$ 10,080.00 | \$ 95.00 | \$ 9,120.00 | | | |
| | | | TOTAL | \$ 150,797 | \$ | \$ 148,541 | \$ | \$ 150,797 | \$ | \$ 147,791 | \$ | \$ 154,193 | \$ | \$ 149,601 | | | |
| | | | NET SAVINGS | | | \$ (2,256.62) | | | | \$ (3,006.62) | | | | \$ (4,592.20) | | | |
| | | | TOTAL NET SAVINGS | | | \$ | | | | \$ | | | | \$ (9,855.44) | | | |
| OTHER CHARGES | | | | | | | | | | | | | | | | | |
| Private Investigator | | | | \$75/hr plus traveling | | \$69/hr plus expenses | | \$75/hr plus traveling | | \$69/hr plus expenses | | \$75/hr plus traveling | | \$69/hr plus expenses | | | |

* FLAT FEES (MEDICAL ONLY, INDEMNITY, AND ADMINISTRATIVE FEE)

NOTES FOR RFP TABULATION - THIRD PARTY TABULATION
11-164, WORKERS' COMPENSATION INSURANCE

| DESCRIPTION | Quantity | Unit Cost | J1 Companies Option 1 | J1 Companies Option 2 | Tx. Political Subdivisions Unit Cost | TriStar Risk Management Unit Cost | Notes | Unit Cost | IAM Insurance (TPA - TriStar) | Unit Cost | HealthSmart Unit Cost | Unit Cost | Carlisle Insurance | Unit Cost | 504 Solutions - The Kierment Agency |
|---------------------------------|----------|-----------|-----------------------|-----------------------|--------------------------------------|-----------------------------------|-------|-----------|-------------------------------|-----------|-----------------------|-----------|---------------------|-----------|-------------------------------------|
| Network Fee | 1 | | | | | | | | \$36,000.00 | | | | | | N/A |
| Flat Fee | 1 | | \$53,442.00 | | | \$50,000.00 | * | | \$50,000.00 | | \$98,000.00 | | \$569,925.00 | | |
| Medical Only (claims) | 160 | \$135.00 | | \$21,600.00 | \$110 | | | | | | | | | | |
| Indemnity (claims) | 39 | \$735.00 | | \$28,665.00 | \$605 | | | | | | | | | | |
| Admin. Fees | 1 | | \$3,500.00 | \$3,500.00 | | \$0.00 | | | \$0.00 | | \$1,500.00 | | | | |
| Pre-Authorization Fees (Nurse)* | 136 | \$100.00 | \$13,600.00 | \$13,600.00 | \$140 | \$13,600.00 | | \$100 | \$13,600.00 | \$100 | \$13,600.00 | \$100 | | \$100 | |
| Peer Review* | 48 | \$600.00 | \$28,800.00 | \$28,800.00 | \$750 | \$28,800.00 | | \$600 | \$28,800.00 | \$450 | \$21,600.00 | \$450 | | \$450 | |
| E Bill* | 2,958 | | \$0.00 | \$0.00 | \$1.25 | \$3,697.00 | | | \$0.00 | \$1.00 | \$2,958.00 | \$2.00 | | \$2.00 | |
| Nurse Case Management (hours) | 242 | \$95.00 | \$23,000.00 | \$23,000.00 | \$90 | \$23,000.00 | | \$95 | \$23,000.00 | \$100 | \$24,200.00 | \$75 | \$18,150.00 | | |
| Conversion Fee (One time) | 1 | | \$0.00 | \$0.00 | | \$2,500.00 | | | \$2,500.00 | | \$2,500.00 | | | | |
| TOTAL | | | \$122,342.00 | \$119,165.00 | \$127,712.00 | \$117,900.00 | | | \$153,900.00 | | \$164,358.00 | | \$588,075.00 | | N/A |

***NOTE:** As per Mr. Dyer's email reponse to the question posed by the committee on how the \$50000 flat fee was calculated. His response was as follows:
Our flat annual fee is based on the loss run data and frequencies stated in the RFP. A "substantial" difference would be an increase or decrease of 15% from stated numbers in RFP. The actual claim counts would be utilized year 2 renewal to determine if an increase or

11-164, WORKERS' COMPENSATION INSURANCE

TPA EVALUATION

| CRITERIA | TRISTARR | HEALTHSMART BENEFITS SOLUTION | CARLISLE INSURANCE | JJ COMPANIES | TEXAS POLITICAL SUBDIVISION | IAM INSURANCE |
|--|------------|-------------------------------------|-----------------------|-----------------|-----------------------------------|------------------|
| Coverage - 35% | 33% | 32% | 33% | 35% | 33% | 21% |
| Cost - 30% | 30% | 12% | 3% | 25% | 17% | 12% |
| Service - 20% | 18% | 18% | 19% | 20% | 16% | 12% |
| Professional/Financial Qualifications - 15% | 15% | 15% | 15% | 15% | 15% | 10% |
| TOTAL | 96% | 77% | 69% | 95% | 81% | 55% |

EXCESS EVALUATION

| CRITERIA | CAMERAN INVESTMENTS/DBA SHEPART WALTON KING INSURANCE | FROST INSURANCE | IAM INSURANCE | TEXAS SCHOOLS PROPERTY CASUALTY COOP |
|--|--|--------------------|------------------|--|
| Coverage - 35% | 25% | 35% | 17% | 30% |
| Cost - 30% | 20% | 30% | 3% | 25% |
| Service - 20% | 20% | 20% | 18% | 18% |
| Professional/Financial Qualifications - 15% | 15% | 15% | 15% | 15% |
| TOTAL | 80% | 100% | 53% | 88% |

COMMITTEE MEMBERS:

Dr. Rebecca Morrison, Sylvia D. Garcia, Rudy Zamora, Amaro Tijerina, Edna Mata, Lawrence Serna

EXHIBIT B-4

TPA INSURANCE

EXHIBIT K-5

| TRISTARR RISK MANAGEMENT | | HEALTHSMART BENEFIT SOLUTIONS | | CARLISLE INSURANCE | | | | |
|--|--|--|--------------------|---|------------------------------------|------------------------------------|--|-----|
| FEE STRUCTURE | | | | | | | | |
| | Flat annual fee of \$50,000 year 1 for new losses and all open tail claims from prior self-insured policy years. The annual flat fee is based on the claim volume provided in Edinburg CISD's Request for Proposal. Should the actual claim counts substantially exceed the reported counts in RFP, TRISTAR and Edinburg CISD agree to negotiate in good faith a reasonable fee adjustment. 3.5% increase in year 2 & 3. | Pricing is based on estimated count of indemnity, medical, report-only claims, quarterly adjuster visits, excess carrier reporting, subro, mediation, Annual state filing, access to HCN, standard reporting | | Fee will be calculated based upon payroll, 1 st year - \$569,925 | | | | |
| Medical Only (Any medical treatment & RX. This is a one-time only fee) | Exceeds \$5,000 in payments; has less than 8 days of lost time | N/A | | N/A | | | | |
| Indemnity (Temporary income benefit when taken off work. This is a one-time only fee) | 8 days or more of lost time; has issues before the TDI-DWC; has indemnity reserve; is disputed/controverted | <table border="1"> <tr> <td>W/O HCN</td> <td>W/HCN</td> </tr> <tr> <td>\$575/claim over annual max of 190</td> <td>\$695/claim over annual max of 190</td> </tr> </table> | W/O HCN | W/HCN | \$575/claim over annual max of 190 | \$695/claim over annual max of 190 | | N/A |
| W/O HCN | W/HCN | | | | | | | |
| \$575/claim over annual max of 190 | \$695/claim over annual max of 190 | | | | | | | |
| Administrative Fees (Annual fee) | N/A | <table border="1"> <tr> <td>W/O Network</td> <td>W/Network</td> </tr> <tr> <td>\$98,000</td> <td>\$123,000</td> </tr> </table> | W/O Network | W/Network | \$98,000 | \$123,000 | | N/A |
| W/O Network | W/Network | | | | | | | |
| \$98,000 | \$123,000 | | | | | | | |
| Pre-Authorization Fees (Fees incurred for services other than initial visits. MRI's, x-rays, 2 nd opinion and other specialized medical care) | N/A | \$100 per pre-authorization | | \$80 performed by registered nurse \$170, including nurse intake/review | | | | |
| Medical/Hospital Bill Review (Every time a claim is reviewed for accuracy of billable charges) | \$8.50 per bill-state fee schedule only or \$10 per bill, Network Contract Audit | | | | | | | |
| Medical Peer Review | \$95/hour + expenses | At cost | | | | | | |
| Conversion of Data Fee | \$2,500 one-time fee | N/A | | | | | | |
| Loss Control Services | \$95/hour | \$100/hour + mileage & expenses | | | | | | |
| E-Bills Electronic Filing of Bills to State | N/A | \$1.50 per line/3 line minimum | | \$2/bill for receipt | | | | |
| Processing of Duplicate Bills Charge | N/A | N/A | | | | | | |
| Nurse Care Management | \$95/hour | \$100 per hour + expenses & mileage | | \$75/hour, \$60/hour telephonic | | | | |
| | | Additional Charges: Run Out Claims Admin/Run In Claim - \$575/claim/year, RX Benefit - \$1/script, Adhoc Loss Reports - \$150/hour, ISO Search Report - \$15/report, First Report (DWC1) - \$15/filing, Subsequent Forms - \$15/filing, IT Support - \$150/hour | | | | | | |
| B. Insurance Information | | | | | | | | |
| Name of Company | TRISTR Risk Management | HealthSmart Benefit Solutions | | Worker's Compensation Solutions/Safety | | | | |
| Address of Company | 5151 Flynn Parkway, STE 301, Corpus Christi, TX | 222 West Las Colinas Boulevard, STE 400N, Irving, Clay Timmons, Regional Vice President | | National Casualty Corp, 1004 Marble Heights Drive, Marble Falls, TX 78654 | | | | |
| Contact Person: | Jimmy Dyer | | | Walker Trudeau | | | | |
| Telephone Number | 361-857-0115 | | | 830-693-2728 | | | | |
| Insurance Company: Yes ___ No ___ | N/A | | | A/X | | | | |
| A.M. Best Rating/Size: Yes ___ No ___ | N/A | | | Yes | | | | |
| Risk Pool: Yes ___ No ___ | N/A | | | Yes | | | | |
| Financial Information: Yes ___ No ___ | N/A | | | | | | | |
| Year Founded: | 1998 | | | | | | | |

| | | | | |
|---|--|---|--|--------------------|
| | | | 9/1/2001 | CARLISLE INSURANCE |
| TRISTARR RISK MANAGEMENT | | | | |
| HEALTHSMART BENEFIT SOLUTIONS | | | | |
| CLAIM ADMINISTRATIVE SERVICES - SELF INSURED RETENTION | | | | |
| A. Background Information: | | | | |
| <p>1. The District desires to receive proposals for a three year period on one of the following basis:</p> <p>a. Fixed price for the three year period, or</p> <p>b. Two annual renewal adjustments determined by formula at the time the contract is awarded, or</p> <p>c. One year contract with two annual renewal options for rate and premiums deemed to be favorable to the District. Renewal rates are to be provided to District by June 1 (90 days prior to anniversary date).</p> | <p>Year 1 - \$50,000, Year 2 - \$51,750, Year 3 - \$53,560 3.5% increase in years 2 & 3</p> | <p>Fixed for 3 years</p> | <p>Yes, rates guaranteed, fees will be calculated based upon payroll</p> | |
| B. Questions: | | | | |
| 1. Please provide financial information about your firm. | Please see Exhibit C for our year 2009 audited and 2010 unaudited Financial Statements | HealthSmart will be pleased to provide specific financial information to the district upon being selected as a finalist. | See attached Tab Proposal Summary after page 20 | |
| 2. Describe Claim Administration experience | 11 Each client averages around 2,000 employees | 8 13,000 | 84 39,000 | |
| 3. Provide three Texas client references (preferably school districts): | <p>Name of Client: Weslaco ISD Contact Person: Michael De La Rosa, Risk Management Telephone Number: 956-696-6580 Number of Employees: 3,000</p> <p>Name of Client: Donna ISD Contact Person: Jose Campos, Risk Manager Telephone Number: 956-681-2841 Number of Employees: 2,700</p> <p>Name of Client: Brownsville ISD Contact Person: Kent Whitemore, Administrator Telephone Number: 956-698-0688 Number of Employees: 7,000</p> | <p>Name of Client: Phar-San Juan-Alamo ISD Contact Person: Alfredo Lugo, Risk Manager Telephone Number: 956-354-2023 Number of Employees: 4,900+</p> <p>Name of Client: Edcouch-Elsa ISD Contact Person: Belinda Castillo, Risk Manager Telephone Number: 956-262-6000 Number of Employees: 700+</p> <p>Name of Client: Good Shepherd Health Systems Contact Person: Beth Chrismer, VP Telephone Number: 903-315-1298 Number of Employees: 2,700+</p> | <p>Name of Client: Mission ISD Contact Person: Sylvia Cruz Telephone Number: 956-323-5545 Number of Employees:</p> <p>Name of Client: Floresville ISD Contact Person: Ken Barber Telephone Number: 830-393-5300 Number of Employees:</p> <p>Name of Client: San Angelo ISD Contact Person: Jeff Bright Telephone Number: 325-947-3700 Number of Employees:</p> | |

| | | | | |
|--|---|--|--|---|
| <p>4. Do you provide the following services within the terms of the contract and quoted fee? (If available for an additional fee, please indicate and list fee):</p> | <p>a. No, at cost b. No, at cost c. No, at cost d. Edinburg CISD will select e. Yes, included f. Yes, included g. Yes, included h. No, Life of contract i. Yes, See Managed Card quote j. Yes, TDI-DWC Certified W/C Network, \$195/claim "504" District owned W/C Network \$150/claim k. Yes, See Managed Care quote l. Yes, See Managed Care quote m. Yes n. Included o. \$100 per initial precertification; thereafter \$85/hour p. I - \$200/hour, II - \$250/hour</p> | <p>a. Yes, Attorney fee + \$220 file setup b. Yes, \$125 + mileage & expenses c. Yes, at cost d. District has ability to select e. Yes, included f. Yes, included g. Yes, included h. Yes, \$575/active claim i. Yes, included j. Yes, included k. Yes, 28% of savings through a certified HCN only l. Yes, included m. Yes n. All costs at clients expense, District reconciles accounts o. N/A p. N/A</p> | <p>a. No fee for adjuster b. No fee for adjuster c. \$140/hour + expenses d. Mutual selection e. Local adjuster visits no chg f. Remote access -- no charge g. Local adjuster in Harlingen h. Yes, \$400/yr after 2 yrs i. See Allocated Fees j. Network not currently used k. See Allocated Fees for audit fees l. \$75/hr field; \$60/hr telephonic m. N/A n. N/A o. N/A p. N/A</p> | <p>Reserves are set to reflect the complete financial exposure, taking into account statutory benefits allowed, diagnosis/prognosis, treatment required and legal status. Reserves are monitored monthly and adjusted as warranted by a change in condition/legal status. Reserves >\$15K must be documented and approved by management.</p> |
| <p>5. Briefly describe how your company sets reserve limits</p> | <p>TRISTAR is extremely cognizant of the effect reserves have on the financial bottom line of our clients. Consequently, we establish reserves based on the merit of the claim and the information available at the time. Reserves are established at what we believe will ultimately be paid on the claim, not necessarily the maximum exposure. The initial reserve is established within five business days of receipt of the claim. Thereafter, reserves are reviewed at each diary or when significant information is received necessitating an adjustment to the reserves, whichever is first.</p> | <p>On all new claims, initial reserves will be set within three days. As conditions or facts of the claim change, the reserves are re-evaluated and updated as necessary, but not less frequently than every three months. The experience level and oversight of claims staff provide the district with the best possible estimate of future liability of each claim. Accurate reserve setting is dependent upon accurate predictions of future medical care and indemnity payments.</p> | <p>Reserves are set to reflect the complete financial exposure, taking into account statutory benefits allowed, diagnosis/prognosis, treatment required and legal status. Reserves are monitored monthly and adjusted as warranted by a change in condition/legal status. Reserves >\$15K must be documented and approved by management.</p> | |

| TRISTARR RISK MANAGEMENT | HEALTHSMART BENEFIT SOLUTIONS | CARLISLE INSURANCE |
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| 6. Estimate your claims per adjuster ratio | The average recommended caseload for a lost time (indemnity) adjuster is 150 claims. The average recommended caseload for a medical management adjuster is 250, and a medical only adjuster is 350 claims. Supervisors and Claim Managers do not carry caseloads. Assignment of clerical staff is dependent both on the caseload and the client. Typically, one clerical support personnel is dedicated to assist two adjusters. | On average, our adjusters maintain a caseload of 135-140 claims total (medical only and indemnity files). Because school district claims can be cyclical in nature, there are limited times when an adjust caseload may be as high as 150 files. Generally the Sr. adjuster maintains a load of approximately 80% indemnity files and 20% medical only files |
| 7. Where is the location of the office that would handle the District's claims? | Our proposal allows ECISD to select the office and staff designated to service your program. We recommend utilizing our Corpus Christi or San Antonio operations. | Claims submitted to central Marble Falls office are handles locally from Harlingen adjuster |
| 8. Is there 24 hour claims service? | Yes, TRISTAR provides 24 hour claim service. We will provide key District staff with after-hours contact information. | Answering service is monitored 24/7 after regular business hours |
| 9. Will the District be consulted on the disposition of all claims over \$5,000? | Yes, Edinburg CISD will be consulted on the disposition of all claims over \$5,000 | We maintain constant communication with the client on all claims |
| 10. Will the District receive monthly claim reports (please provide sample reports)? | Yes, please see Exhibit B for Sample Monthly Claim Reports | Monthly detailed loss runs by campus; dept summary of losses and check logs are posted monthly (list of reports provided) |
| 11. Will the District receive expanded quarterly claim reports (please provide sample reports)? | Yes, as part of our set up process, we will review the numerous pre-programmed reports in our system. The District will have the opportunity to create the types of reports needed and frequency. | Addit'l quarterly reports may be provided; prior year open claims detail is provided quarterly (list of reports provided) |
| 12. Are you in a Workers' Compensation Network and if so, please provide a detailed outline of your operations and the history of your Workers' Compensation Network? Please include number and types of physicians and health related services provided. | TRISTAR has access to strategic partners that offer a TDI-DWC certified workers' compensation network or will assist Edinburg CISD create and customize a District owned medical provider network. In 2005, the Texas State Legislators made changes to the Workers' Compensation statute through the passage of House Bill 7. A special provision in the bill, Section 504.053, grants political subdivisions the authority to establish a health care panel if they determine that a certified health care network is not "available or practical". Should the governing body make a determination that a certified network is not "available or practical," the entity may create their own health care panel to provide medical benefits to its injured employees. All employees would be required to seek medical treatment for injuries in the network except in the case of an emergency. TRISTAR Managed Care will work with our clients to contract with medical providers as part often creation of a 504 that meets all the legal | WC Solutions is not presently participating in a Workers' Compensation Network |

| TRISTARR RISK MANAGEMENT | | HEALTHSMART BENEFIT SOLUTIONS | | CARLISLE INSURANCE |
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| | requirements mandated under Texas law. TMC would propose four clients that a shared services agreement between the parties will create the most comprehensive method for the management of the Health Care panel and services requirements for those political entities who choose to create their own workers' compensation network. Please refer to Exhibit J for a proposal to develop a "504" Network on behalf of the District. | | | |
| 13. If not already provided please provide a list of government entities or related organizations enrolled in your network. | In the Rio Grande Valley, TRISTAR assisted the city of Edinburg with the creation of their "504) network by integrating the medical provider panel with cost containment services and claims management. TRISTAR provides support services including bill review audit and monitoring provider and employee compliance with the network guidelines. | Please HealthSmart does not currently have clients enrolled in the HCN; however, our partner has several years of HCN experience with governmental entities. | N/A | |
| 14. Please discuss any unique cost savings associated with your network. | Since the creation of the network by City of Edinburg on October 1, 2010, the City has experienced a 30% reduction in per claim costs when compared to prior years. | Through our partner, we offer the "HCN discount" for medical bill review. The standard pricing on the majority of the provider agreements are either fee schedule or at a set price, whichever is the lesser of the two. Our partner does not require triage on every case as some other networks require this on every case. It is left as an elective expense chosen by the employer. Also, there are additional preauthorization requirements that the standard ODG guidelines do not offer to help control utilization. Our partner does not allow chiropractors to be "treating providers" in our network in order to control patient care ultimately resulting in lower costs. | N/A | |
| 15. Please outline how the District would integrate your network into its current program (include transitional timelines). | Once approved by ECISD School Board, TRISTAR and our strategic partners will meet with District staff and to develop an action plan and a preferred provider listing. Our team will contact each provider details on the District's network guidelines and a negotiate fee schedule rates. Once the panel is finalized, we will work with District staff to notify all District employees of the network which include a provider directory and instructions on how to select a network provider. | Through our partner, Genex Services, HealthSmart will work with the District to complete the enrollment with the state and complete the HCN filings as necessary. The time frame to complete the transaction should occur within 60 days. | N/A | |
| LOSS CONTROL SERVICES | | | | |
| 16. Please provide the scope of services that your firm offers in the Loss Control Services. | TRISTAR'S Loss Control Department works closely with the examiner and the District to help identify potential areas of loss exposures to prevent injuries and accidents. TRISTAR typically arranges to visit the District's sites and interview the District staff regarding loss prevention programs, accident reporting, hazardous chemical programs, emergency plans, and accident investigation procedures. This will enable TRISTAR to obtain | Conduct on-site hazard inspections of facilities, Evaluation/Recommendation reports to Risk Management/Worker's Compensation, Conferences with appropriate personnel, Employee workplace safety training, Administrative/research time, Assistance with Accident Prevention Plan Program | | See attached Loss Control Services under WCS Service Tab |

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| <p>17. Please describe typical recommendations your firm implements for clients like ECISD.</p> | <p>more in depth information about the District's activities to allow us to propose additional programs or improvements to enhance the District's efforts. Services include the following: Perform "Initial Surveys" or "Risk Analysis" of operations, buildings and safety/loss control programs to identify existing hazards and weak areas of those programs. Provide a written report with recommendations and suggestions. Conduct evaluations of departments to work areas with frequent or high cost losses. Complete quarterly, customized "Claims Analysis Reports" to management, outlining current employee injury trends, and costs along with charts and graphs, provide periodic department specific loss reports to help establish or improve management accountability for employee safety and workers' compensation, provide employee and management safety training, assist with implementing or maintaining required Federal or State OSHA programs, conduct property and liability loss control surveys related to worker's compensation, conduct Ergonomic surveys of computer workstations and other types of work areas, conduct departmental or "tail gate" safety meetings, conduct workplace "Noise" surveys, Distribute periodic Loss Control Safety Newsletter for Managers and supervisors, provide access to TRISTAR'S safety & Health Resource materials and Safety Video Lending Library to enhance employee and management safety knowledge and supplement client safety programs.</p> | <p>Typical services we implement include the items listed below: HealthSmart will be pleased to present detailed recommendations directly to the Edinburg CISD: Dedicated Claim Examiners, ISO claim search, Establishing Claim Reserves, Identifying and handling of subrogation, Austin Board Representation & Legislative Updates We have included an edited resume for David Trevino in the Exhibits section below.</p> | <p>See attached Loss Control Services under WCS Service Tab</p> |
| <p>18. Provide resumes of loss control personnel that will be assigned to ECISD and what is there home-base and territory.</p> | <p>Depending on the extent of your currently safety program, we would typically recommend claims trend analysis. His report will show the frequency and cost of claims related to type of claim (Medical Only and Indemnity), Part of Body, Nature of Injury, Incident Type, Occupation and Location. See exhibit A for Resumes of Miles Katayama and Jim Echavarri</p> | <p>HealthSmart contracts our Loss Control Services and will work with the District to meet its needs through our partnership with our vendor</p> | <p>See attached bio's under Service Team tab</p> |
| <p>19. Will you provide loss control personnel dedicated specifically to ECISD and if so how many hours per month will they be dedicated to the account?</p> | <p>The hours will at the discretion of ECISD at a rate of \$95 per hour. TRISTAR will subcontract with District approval to a local safety consultant for onsite inspections and training.</p> | <p>See attached Loss Control Services under WCS Service Tab</p> | <p>See attached Loss Control Services under WCS Service Tab</p> |

| CERTIFICATE OF INSURANCE COVERAGE | TRISTARR RISK MANAGEMENT | HEALTHSMART BENEFIT SOLUTIONS | CARLISLE INSURANCE |
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| 20. Please provide certificate of insurance coverage for the following: a. Professional Liability Insurance b. Employee Dishonesty/Crime Insurance | Arthur J. Gallagher & Co. Ins. Broker of California, Inc. 505 North Brand Blvd, STE 600 Glendale, CA 91203-3944 | LinerWest Ins. Services 222 Court St. Woodland, CA 95695 | Insurica PO Box 25928 Oklahoma City, OK 73125 |
| NOTES: | | | 30 year contract, ending August 31, 2031 Fixed cost and Loss Fund rates are guaranteed for three (3) years. By 2011-2012 payroll estimates that are provided by district and will be adjusted, see Proposal for further details. Page 1. |

| FEE STRUCTURE | OPTION 1 FLAT ANNUAL FEE | | | | | | |
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| Medical Only (Any medical treatment & RX. This is a one-time only fee) | <p>OPTION 1</p> <p>Year 1 & 2 - \$53,442 Year 3 - \$55,045</p> <p>OPTION 2</p> <p>Year 1 & 2 - \$21,600 Year 3 - \$22,240 (based on 160 claims)</p> <p>Year 1 & 2 - \$28,665 Year 3 - \$29,523 (based on 39 claims)</p> <p>\$3,500 for all three years</p> | <p>\$110.00/Claim (Life of Contract Handling) \$50/claim (Tail File (take over) Handling)</p> <p>\$605.00/Claim (Life of Contract Handling) \$185/claim (Tail File (take over) Handling)</p> | | | | | |
| Indemnity (Temporary income benefit when taken off work. This is a one-time only fee) | | | | | | | |
| Administrative Fees (Annual fee) | | | | | | | |
| Pre-Authorization Fees (Fees incurred for services other than initial visits, MRI's, x-rays, 2 nd opinion and other specialized medical care) | <table border="1"> <thead> <tr> <th>NURSE ONLY</th> <th>PHYSICIAN</th> </tr> </thead> <tbody> <tr> <td>Year 1 & 2 - \$100/hr Year 3 - \$103/hr</td> <td>Year 1 & 2 - \$160/hr Year 3 - 165/hr</td> </tr> </tbody> </table> | NURSE ONLY | PHYSICIAN | Year 1 & 2 - \$100/hr Year 3 - \$103/hr | Year 1 & 2 - \$160/hr Year 3 - 165/hr | | |
| NURSE ONLY | PHYSICIAN | | | | | | |
| Year 1 & 2 - \$100/hr Year 3 - \$103/hr | Year 1 & 2 - \$160/hr Year 3 - 165/hr | | | | | | |
| Medical/Hospital Bill Review (Every time a claim is reviewed for accuracy of billable charges) | <p>Year 1 & 2 - \$8.64/bill Year 3 - \$8.90/bill</p> | | | | | | |
| Medical Peer Review | <p>Allocated to the claim file on a per case basis. Fee is based on Medical specialty & ranges from \$300 - \$600. JJ does not charge to coordinate fee.</p> | | | | | | |
| Conversion of Data Fee | <p>No charge</p> | | | | | | |
| Loss Control Services | <p>\$105/hour</p> | | | | | | |
| E-Bills Electronic Filing of Bills to State | <p>Included</p> | | | | | | |
| Processing of Duplicate Bills Charge | <p>No charge</p> | | | | | | |
| Nurse Care Management | <p>Telephonic/Field Year 1 & 2 - \$95/hour Year 3 - \$98/hour</p> | | | | | | |
| | <p>Additional Fees: Utilization Review (Nurse only) Year 1 & 2 - \$100/hr, Year 3 - \$103/hr, Utilization Review (Physician) Year 1 & 2 - \$160/hr, Year 3 - \$163/hr</p> | <p>Additional Fees: Record Only - \$35/input (life of contract handling), Subrogation Recoveries (only if recovery is made) - 23% of the net recovery</p> | | | | | |
| B. Insurance Company/Risk Pool Information | | | | | | | |
| <p>Name of Company</p> <p>Address of Company</p> <p>Contact Person:</p> <p>Telephone Number</p> <p>Insurance Company: Yes ___ No ___</p> <p>A.M. Best Rating/Size: ___</p> <p>Risk Pool: Yes ___ No ___</p> <p>Financial Information: Yes ___ No ___</p> <p>Year Founded: 1985</p> | <p>JJ Specialty Services, Inc 10535 Boyer Blvd, STE 100, Austin, TX 78758 David P. Murray, CLU, CFC, Vice President, 812-427-2357</p> | <p>Texas Political Subdivisions 15660 N. Dallas Pkwy #1175, Dallas, TX 75248 Keith Alberts 972-361-6303</p> | | | | | |

CLAIM ADMINISTRATIVE SERVICES -- SELF INSURED RETENTION

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| <p>A. Background Information:</p> | | | |
| <p>1. The District desires to receive proposals for a three year period on one of the following basis:</p> <p>a. Fixed price for the three year period, or</p> <p>b. Two annual renewal adjustments determined by formula at the time the contract is awarded, or</p> <p>c. One year contract with two annual renewal options for rate and premiums deemed to be favorable to the District. Renewal rates are to be provided to District by June 1 (90 days prior to anniversary date).</p> | <p>Refer to Section 5 for JI's Fee Schedule. We will be providing ECISD a fixed price for the three year period</p> | <p>Yes - Fixed 3 year</p> | |
| <p>B. Questions:</p> | | | |
| <p>1. Please provide financial information about your firm.</p> | <p>Please refer to Exhibit 5 for a copy of JI's Audited Financial Statement.</p> | | <p>See RFP - pg. 51</p> |
| <p>2. Describe Claim Administration experience</p> <p>a. Number of Clients</p> <p>b. Number of Client Employees</p> <p>c. Other</p> | <p>31 155,000</p> | | |
| <p>3. Provide three Texas client references (preferably school districts):</p> | <p>Name of Client: Rio Grande City ISD Contact Person: Arcadio Salinas Telephone Number: 956-716-7659 Number of Employees: 1,980</p> <p>Name of Client: Alief ISD Contact Person: Raymond Brantley Telephone Number: 281-498-3860 Number of Employees: 6,240</p> <p>Name of Client: Spring ISD Contact Person: John Brownlow Telephone Number: 281-891-6326 Number of Employees: 5,300</p> <p>Name of Client: Hidalgo County Irrigation District #2 Contact Person: Sonny Hinojosa Telephone Number: 956-787-1422 Number of Employees: 40</p> | <p>Name of Client: Temple ISD Contact Person: Jane Hays Telephone Number: 361-572-5006 Number of Employees:</p> <p>Name of Client: Galena Part ISD Contact Person: Larry Helgeson Telephone Number: 832-386-1218 Number of Employees:</p> <p>Name of Client: Socorro ISD Contact Person: Mark Vecchione Telephone Number: 915-937-0160 Number of Employees:</p> | |

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| <p>4. Do you provide the following services within the terms of the contract and quoted fee? (If available for an additional fee, please indicate and list fee):</p> <ul style="list-style-type: none"> a. Representation at all Benefit Review Conference b. Representation at Contested Case Hearings/Subrogation Expert c. Legal Representation at Benefit Review Conferences at Contested Case Hearing d. Does your firm select the law firm or will the District have the ability to select the law firm of its choosing? e. Adjuster monthly visits with District f. Computer supported on-site claims g. Provide a dedicated adjuster h. Handle claim for the life of claim i. Provide for medical review where necessary. j. Provide medical managed care network k. Calculate medical provider discounts l. Large Case Management m. Provide Quarterly claims reports n. Banking Process o. Utilization Review - Inpatient/Outpatient p. Medical Director | <ul style="list-style-type: none"> a. No, Attorney rate per TDI-DWC Fee Schedule b. No, Attorney rate per TDI-DWC Fee Schedule c. No, Attorney rate per TDI-DWC Fee Schedule d. Yes e. Yes f. Yes g. Yes h. Yes, JJ's pricing is for the life of the contract i. Yes j. Yes k. Yes l. Yes, \$95/hour m. Yes, at no cost n. No additional fee from TPA o. N/A p. N/A <p>Reserves are established when the claim is initially set up in the claims system. The adjuster utilized the Official Disability Guidelines (ODG) and Medical Disability Advisory (MDA) to assist in the evaluation, as well as the JJ Claims Procedures Reserve Guidelines. The goal is to establish the full liability of the claim and to avoid "stair stepping" throughout the life of the claim. However, the adjuster is required to review the reserves for adequacy on every 30-day diary review and, in the event of an unexpected change in medical or work status, to modify them accordingly. Each reserve change is documented in the electronic claim record with a reserve worksheet.</p> | <ul style="list-style-type: none"> a. Usually Adjuster b. No, Attorney's rate per TDI-DWC Fee Schedule c. d. Yes, or School District can select e. Yes f. Yes g. Adjusters work in teams of 3 & 4 led by Veteran h. No, contract handling i. j. Offering access to prescreened & credentialed providers who have contracted to deliver medical services at discounted rates. k. l. m. Yes, at no cost n. o. p. | |
| <p>5. Briefly describe how your company sets reserve limits</p> | | <p>Adjusters promptly set reserves equal to the probable ultimate exposure of each claim</p> | |

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| <p>6. Estimate your claims per adjuster ratio</p> | <p>JJ's Texas indemnity adjusters typically handle 110 to 120 claims, with a maximum target of 125. Medical only adjusters typically carry 250 to 275 claims, with a target maximum of no more than 300. Supervisors are responsible for auditing and management of staff, and do not carry caseloads.</p> | | |
| <p>7. Where is the location of the office that would handle the District's claims?</p> | <p>JJ's Houston office has services Edingurg CISD for the past three years and will continue to do so. JJ's Houston office is located at 509 N Sam Houston Pkwy East, STE 500, Houston, TX 77060. JJ's bill review functions are centralized in our Austin Headquarters, as are our Medical Management units.</p> | | |
| <p>8. Is there 24 hour claims service?</p> | <p>JJ Risk Online currently allows the District to submit claims electronically 24 hours per day, 7 days per week. The First Report of Injury (DWC-1) as well as a Wage Statement (DWC-3sd) and Supplemental Report of Injury (DWC-6) are available for online reporting. These documents are imported into the claims system several times per day. JJ also offers the ability to interface with the District's payroll system, which auto-populates demographics of the employee in the JJ Risk Online claim system. Once this process is in place, the method of look up for an employee will include either the SSN or the First and Last name of the employee. When an employee is identified, an automatic lookup is performed and the data then populates the DWC form for all fields that are present in the payroll data file. The payroll file will be updated on a scheduled basis approved by the District and sent of a secured JJ FTP site. We will be happy to discuss the payroll interface in more detail.</p> | | |
| <p>9. Will the District be consulted on the disposition of all claims over \$5,000?</p> | <p>Yes, as the current TPA, JJ's claim staff is in constant communication with the District staff on all claims.</p> | | |
| <p>10. Will the District receive monthly claim reports (please provide sample reports)?</p> | <p>Yes, as the current claims administrator, JJ currently provides the District with the following reports each month: Open claim report – a report of all open claims, New open claims – a report of all claims that were reported in the prior month, Large claim report – a report of all claims with over \$50,000 in total incurred, Report by location – this report is all claims that were reported by location from September through the end of the prior month, Summary report – a report of total paid medical, indemnity, legal, allocated expense and number of claims by fiscal year</p> | | |

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| <p>11. Will the District receive expanded quarterly claim reports (please provide sample reports)?</p> | <p>Yes, the District currently receives the following reports every quarter: Number of injuries and total incurred by campus as a percentage of total number of claims and total paid, total incurred by department as a percentage of total number of claims and total paid, cause of injury as a percentage of total number of claims and total paid, number of claims by claim type, average cost of claim by claim type, top 5 cause of injury, top 5 nature of injury, top 5 injuries by body part, cost of claims by the day of week, summary of injuries by body part. In addition, JJ provides quarterly updated loss information to the Excess Carrier and Frost Insurance. See Exhibit 3 for sample reports</p> | <p>Yes</p> | |
| <p>12. Are you in a Workers' Compensation Network and if so, please provide a detailed outline of your operations and the history of your Workers' Compensation Network? Please include number and types of physicians and health related services provided.</p> | <p>Yes, JJ has selected Majoris as our certified Worker's Compensation Health Care Network.</p> | | |
| <p>13. If not already provided please provide a list of government entities or related organizations enrolled in your network.</p> | <p>Through its parent and sister companies, Majoris has a long standing history (over 20 years) of providing network services to government agencies, self-insured clients, and national carriers and special districts. Their list of clients consists of but is not limited to: SAIF Corporation, Montana State Fund, Jackson County, Safeway, Marriott Claims Services Empire Pacific, Special Districts. A complete list is available upon request.</p> | | |
| <p>14. Please discuss any unique cost savings associated with your network.</p> | <p>We anticipate insurers will see cost savings through decreased utilization. Majoris carefully screens their providers before admission to the network, and continues to work with the self-insured client and its claims administrator to monitor trends of medical overutilization or authorization of excess time loss. In addition, Majoris has the resources and skills necessary to negotiate discounts for "bid ticket" out of network items that are not subject to the standard network contracts.</p> | | |
| <p>15. Please outline how the District would integrate your network into its current program (include transitional timelines).</p> | <p>We will recommend a September 1, 2011 effective date for the network. TDI requires that all employees sign an acknowledgement letter and are informed of a Certified Network through the District. The acknowledgement letter in the month of July. Acknowledgement letters will be sent to each employee the first week of August. Employees will be required to return the signed letter no later than August 26, 2011. Majoris will be responsible for notifying and educating the providers that Edinburg CISD is participating in their network.</p> | | <p>My agency would manage and implement a 504 network</p> |

| LOSS CONTROL SERVICES | | JI COMPANIES | TEXAS POLITICAL SUBDIVISIONS | IAM INSURANCE |
|---|--|--|--|---------------|
| <p>16. Please provide the scope of services that your firm offers in the Loss Control Services.</p> | <p>JI proposes to develop a loss prevention plan of service for Edinburg CISD. The purpose is to reduce occupational injuries, return injured workers back to work, and help ensure a safe environment for students, staff, and visitors. The loss prevention plan will focus on specific activities and areas of the District's operation with the greatest impact for producing results. As an initial service, JI will provide a safety survey of a facility (District's choice) to address any safety exposures or concerns. The loss prevention plan and survey will serve as initial assessment to provide an overview of priorities. This initial service will be provided at no charge in order to develop a discussion of the loss prevention needs of the District. The focus of JI loss prevention activities will be on planning and organizing for a more effective long-term program. Following are brief descriptions of services that JI can provide for the District: Loss information analyses and reporting, Safety program, Safety training, Risk management/Safety committee, Survey of facilities and operations, job analyses and descriptions, Risk management assessment</p> | <p>JI proposes to develop a loss prevention plan of service for Edinburg CISD. The purpose is to reduce occupational injuries, return injured workers back to work, and help ensure a safe environment for students, staff, and visitors. The loss prevention plan will focus on specific activities and areas of the District's operation with the greatest impact for producing results. As an initial service, JI will provide a safety survey of a facility (District's choice) to address any safety exposures or concerns. The loss prevention plan and survey will serve as initial assessment to provide an overview of priorities. This initial service will be provided at no charge in order to develop a discussion of the loss prevention needs of the District. The focus of JI loss prevention activities will be on planning and organizing for a more effective long-term program. Following are brief descriptions of services that JI can provide for the District: Loss information analyses and reporting, Safety program, Safety training, Risk management/Safety committee, Survey of facilities and operations, job analyses and descriptions, Risk management assessment</p> | <p>My agency works closely with the TPA and with the providers in the negotiated and conflated network</p> | |
| <p>17. Please describe typical recommendations your firm implements for clients like ECISD.</p> | <p>Every client is different and a solution that fits one client may not necessarily be a good fit for all. JI's approach is to address the specific needs of the District. JI's past experience in developing recommendations for a new client has included the following activities: Detailed review and analysis of claims history for the past three to five years, which will provide a good starting point to understand where the District's claims are coming from. This is helpful in establishing a priority list. Safety surveys are an important tool used as a second set of eyes and ears to the risk management staff. The Loss Control Consultant will conduct an on-site safety survey to determine areas where accidents have occurred or have the potential to occur. Surveys of the District's facilities and operations include a physical inspection for compliance with life safety codes and other safety standards. Once identified, recommendations in identifying hazardous conditions and work practices requiring corrective action will be communicated in writing. Recommendations include suggested times for abatement, depending on the severity of the hazard. Based on the detailed analysis and safety surveys, JI's Loss Control Consultants will make suggestions on how the best address the priorities. These</p> | <p>Every client is different and a solution that fits one client may not necessarily be a good fit for all. JI's approach is to address the specific needs of the District. JI's past experience in developing recommendations for a new client has included the following activities: Detailed review and analysis of claims history for the past three to five years, which will provide a good starting point to understand where the District's claims are coming from. This is helpful in establishing a priority list. Safety surveys are an important tool used as a second set of eyes and ears to the risk management staff. The Loss Control Consultant will conduct an on-site safety survey to determine areas where accidents have occurred or have the potential to occur. Surveys of the District's facilities and operations include a physical inspection for compliance with life safety codes and other safety standards. Once identified, recommendations in identifying hazardous conditions and work practices requiring corrective action will be communicated in writing. Recommendations include suggested times for abatement, depending on the severity of the hazard. Based on the detailed analysis and safety surveys, JI's Loss Control Consultants will make suggestions on how the best address the priorities. These</p> | <p>We contract with the providers at a negotiated rate and monitor them very closely.</p> | |

activities may include training and program development that include program or policy development. Training programs presented will address exposures that are currently contributing to a frequency or severity problem. Prior to the training session, the area in questions and/or source of potential loss, are visited and reviewed to ensure that the program is accurate as it relates to the operation(s) to the training is meant to address. Loss Control Consultants may be asked to perform specific consultation or program development for a particular safety matters. This may require the Loss Control Consultant to research federal, state or other related regulations and provide guidance to District staff. The District staff may also contact the Loss Control Consultant to develop safety programs and/or policies. Program development includes the research on a specific issue to develop a safety program, process or policy. In addition, the Loss Control Consultant may meet with the district's safety committees, safety officers, managers, and other district staff to provide safety-related consultation in such areas as accident investigation, and to discuss loss trends and safety program needs.

18. Provide resumes of loss control personnel that will be assigned to ECISD and what is there home-base and territory.

JJ is proud of offer the expertise of our Loss Control professional staff to help augment the District's safety efforts. Following are brief descriptions of their special experience and training. Joe Salazar has been a Loss Control Consultant with JJ companies for over four years, and brings over twelve years of experience in the areas of technical management, and safety. Joe's home base is San Antonio and his territory is San Antonio and south Texas. Joe's safety-related experience includes organizational, environmental, facility/equipment and fleet safety management. Other areas of experience include workers' compensation, injury management, human resources, plant engineering and facility management. Joe is proficient in Spanish and can offer safety training in Spanish. Joe holds the OSHA Certified Safety and Health Official (CSHO) designation. Janina Flores is JJ's Loss Control Program Manager since 2005, and has over 16 years of experience in the insurance and risk management field. Janina's home-base is Austin and manages the loss control services. She began her career at USAS Insurance Company, and later worked at Capital Metro Transportation Authority, where she developed an innovative

All of South Texas

| | | | |
|--|--|---|--|
| <p>19. Will you provide loss control personnel dedicated specifically to ECISD and if so how many hours per month will they be dedicated to the account?</p> | <p>Return-To-Work program, which resulted in reducing workers' compensation costs over 50% in two years. As the Safety/Loss Prevention Manager at the City of San Marcos, she was responsible for the management and administration of the City's risk management and safety programs. Janina later accepted the Occupational Health and Safety Manager position at the City of Fort Worth, where she was responsible for preparing and managing the workers' compensation and safety budget for 5,700 employees. She holds a BA in Business Administration from the University of North Texas and MBA from Texas State University. In addition, Janina holds a Certified Public Manager (CPM) certification and maintains a workers' compensation insurance adjuster license.</p> | <p>Yes will provide loss control</p> | <p>This will be determined by the need the District has.</p> |
| <p>CERTIFICATE OF INSURANCE COVERAGE</p> <p>20. Please provide certificate of insurance coverage for the following: a. Professional Liability Insurance b. Employee Dishonesty/Crime Insurance</p> <p>NOTES:</p> | <p>Joe Salazar will be the Primary Loss Control Consultant working with ECISD in enhancing its current safety program. As indicated earlier, an initial safety assessment will be done to identify any safety exposures or concerns. This initial service will be provided at no charge in order to develop a discussion of the loss prevention needs of the District. From this initial assessment, a loss prevention plan will be developed to provide an overview of priorities. This plan, developed with the help of ECISD staff, will identify goals and time commitments.</p> | <p>Insurance Certificates Navigators 433 California St, STE 300 San Francisco, CA 94104</p> | <p>Included</p> |
| <p>NOTES:</p> | <p>Additional Services: Independent Medical Exams – set up fees; actual examination per medical fee guidelines Pharmacy RX program – TPA included Southwest Index Bureau – \$7.55 per filing on current rate (ALAE – pass through. JJ does not charge any additional fees) – JJ has developed criteria for submitting claims to the index bureau based on claim type and severity Medicare Secondary Reporting (SCHIP) – included 1305 Network provided through Majoris- \$20 per open claim per month Safety ENG/Loss Control Svcs - \$105/hour</p> | <p>\$36,000 flat fee for year for networking</p> | <p>Included</p> |

| JI COMPANIES | TEXAS POLITICAL SUBDIVISIONS | IAM INSURANCE |
|---|------------------------------|---------------|
| <p>RMIS system & services – included</p> <p>Field Services/Investigation - \$75/hour ALAE</p> <p>Litigation Management – TPA included</p> <p>Photocopying, phone charges – included</p> <p>Preparation of 1099's – included</p> <p>Generating of Reports – included</p> <p>Online connectivity (License fees, system maintenance, training, installation) – included</p> <p>Surveillance Services - \$75/hour + travel & expenses</p> <p>Concurrent/Retrospective Review (if different) - \$75/hour</p> | | |

EXCESS INSURANCE & NETWORKS

FEE STRUCTURE

| | | | | |
|--|-----|-----|-----|-----|
| Medical Only (Any medical treatment & RX. This is a one-time only fee) | N/A | N/A | N/A | N/A |
| Indemnity (Temporary income benefit when taken off work. This is a one-time only fee) | N/A | N/A | N/A | N/A |
| Administrative Fees (Annual fee) | N/A | N/A | N/A | N/A |
| Pre-Authorization Fees (Fees incurred for services other than initial visits. MRI's, x-rays, 2 nd opinion and other specialized medical care) | N/A | N/A | N/A | N/A |
| Medical/Hospital Bill Review (Every time a claim is reviewed for accuracy of billable charges) | N/A | N/A | N/A | N/A |
| Medical Peer Review | N/A | N/A | N/A | N/A |
| Conversion of Data Fee | N/A | N/A | N/A | N/A |
| Loss Control Services | N/A | N/A | N/A | N/A |
| E-Bills Electronic Filing of Bills to State | N/A | N/A | N/A | N/A |
| Processing of Duplicate Bills Charge | N/A | N/A | N/A | N/A |
| Nurse Care Management | N/A | N/A | N/A | N/A |

Insurance Company/Risk Pool Information

| | | | |
|--|---|-----------------------------------|--|
| Name of Company | National Interstate Insurance Company | New York Marine & General Ins. Co | |
| Address of Company | c/o Breckenridge Ins., 3870 S. Lindbergh Blvd, STE 100, St. Louis, MO 63127 | | |
| Contact Person: | Vernon Southerland | | |
| Telephone Number | 314-725-8394 | | |
| Insurance Company: Yes ___ No ___ | Yes | | |
| A.M. Best Rating/Size: A/X ___ | A | | |
| Risk Pool: Yes ___ No ___ | No | | |
| Financial Information: Yes ___ No ___ | No | | |
| Year Founded: | | | |

Quotation - Specific & Aggregate

| | | | | | | |
|---------------------------|--|-----------------------|------------------------|--|-----------------------|------------------------|
| 1. Self Insured Retention | Per Occurrence | Annual Premium | Aggregate Limit | Per Occurrence | Annual Premium | Aggregate Limit |
| | \$150,000 | N/A | | \$150,000 | N/A | |
| | \$200,000 | N/A | | \$200,000 | N/A | |
| | \$250,000 | \$180,570 | None | \$300,000 | \$338,468 | Nil |
| | \$300,000 | \$159,914 | | | | |
| | Raul Cabaza III - Vice-President 801 N Main / P O Box 1630 McAllen TX 78501 | | | Midlands Management Corporation Michael Corcoran PO Box 22778 Oklahoma City, OK 73123 | | |
| | Tom Ellison - Account Executive 3611 Paesonos PKWY, STE. 100 San Antonio, TX 78231 | | | Steve Neece Javier Farias PO Box 161568 McAllen, TX Austin, TX 78716 | | |

| CAMERON INVESTMENT CO INC DBA SHEPARD WALTON KING INS | FROST INSURANCE AGENCY | IAM INSURANCE AGENCY | TEXAS SCHOOLS PROPERTY CASUALTY COOPERATIVE |
|--|---|---|--|
| 2. Explain formula for calculation of annual premium for (a) first year, (b) second year, (c) third year | Proposal for annual policy only. Policy is non-auditable. | A. Specific plus aggregate coverage option: 1 st year - 5% of audited manual premium, 2 nd year - 5% of audited manual premium if 2 year option is selected (negotiable if 1 year option is selected), 3 rd year - negotiable B. Specific coverage only option (no aggregate coverage): 1 st year - .05 per \$100 audited payroll, 2 nd year - .05 per \$100 if 2 year option is selected (negotiable if 1 year option is selected), 3 rd year - negotiable See Quote Options | See calculation worksheet in RFP with noted credits and factors adjusted for payroll |
| 3. Explain formula for calculation of annual aggregate excess limit for (a) first year, (b) second year, (c) third year | Non applicable - aggregate excess insurance limit not requested | See Claims reporting section of the specimen policy | See calculation worksheet in RFP with noted credits and factors adjusted for payroll |
| 4. Explain procedure & documentation required for Specific Excess recovery | A claim involving the loss of a limb, eye, paralysis and death must be reported on occurrence. All claims over \$50,000 should be reported by the TPA to you and the excess insurance company | See claims reporting section of the specimen policy | TSPCC will work closely with the district TPA to monitor claims provided documentation to claim recovery |
| 5. Explain procedure & documentation required for Aggregate Excess recovery | No coverage limit was requested. Procedure would be similar to #4 above | See claims reporting section of the specimen policy | N/A |
| 6. Explain any special services/features that are included in the proposal | 1. Identify departments with loss problems, suggest loss control services, 2. At 9 months prepare report detailing loss history by department and employee as well as coordination of TPA claim review, 3. Facilitate reporting of excess claims meeting criteria stated in #4. | A. See carrier services in section III B. See agency services in section IV | TSPCC provides individualized services to member districts with local Texas based staffing including Austin, Dallas and the Valley. Our staff can assist with loss prevention monitoring of claim administration for efficiency and make recommendations to assist the district. |
| CLAIM ADMINISTRATIVE SERVICES - SELF INSURED RETENTION | | | |
| A. Background Information: | | | |
| 1. The District desires to receive proposals for a three year period on one of the following basis: | | | |
| a. Fixed price for the three year period, or | | | |
| b. Two annual renewal adjustments determined by formula at the time the contract is awarded, or | | | |
| c. One year contract with two annual renewal options for rate and premiums deemed to be favorable to the District. Renewal rates are to be provided to District by June 1 (90 days prior to anniversary date). | | | |
| B. Questions: | | | |
| 1. Please provide financial information about your firm. | | | |

| | | | | |
|--|---|---|--|---|
| <p>2. Describe Claim Administration experience</p> <ul style="list-style-type: none"> a. Number of Clients b. Number of Client Employees c. Other <p>3. Provide three Texas client references (preferably school districts):</p> | <p>Name of Client: Contact Person: Telephone Number: Number of Employees:</p> <p>Name of Client: Contact Person: Telephone Number: Number of Employees:</p> <p>Name of Client: Contact Person: Telephone Number: Number of Employees:</p> | <p>Name of Client: Contact Person: Telephone Number: Number of Employees:</p> <p>Name of Client: Contact Person: Telephone Number: Number of Employees:</p> <p>Name of Client: Contact Person: Telephone Number: Number of Employees:</p> | <p>Name of Client: City of Edinburg Contact Person: Telephone Number: Number of Employees:</p> <p>Name of Client: Contact Person: Telephone Number: Number of Employees:</p> <p>Name of Client: Contact Person: Telephone Number: Number of Employees:</p> | <p>Name of Client: McAllen ISD Contact Person: Andres Silva Telephone Number: 956-618-6000 Number of Employees:</p> <p>Name of Client: Sharyland ISD Contact Person: Mark Dougherty Telephone Number: 956-580-5200 Number of Employees:</p> <p>Name of Client: Laredo ISD Contact Person: Naomi Velarde Telephone Number: 956-795-3378 Number of Employees:</p> |
| <p>4. Do you provide the following services within the terms of the contract and quoted fee? (if available for an additional fee, please indicate and list fee):</p> <ul style="list-style-type: none"> a. Representation at all Benefit Review Conference b. Representation at Contested Case Hearings/Subrogation Expert c. Legal Representation at Benefit Review Conferences at Contested Case Hearing d. Does your firm select the law firm or will the District have the ability to select the law firm of its choosing? e. Adjuster monthly visits with District f. Computer supported on-site claims g. Provide a dedicated adjuster h. Handle claim for the life of claim i. Provide for medical review where necessary. j. Prove medical managed care network k. Calculate medical provider discounts l. Large Case Management m. Provide Quarterly claims reports n. Banking Process o. Utilization Review – Inpatient/Outpatient p. Medical Director | | | | |

| CAMERON INVESTMENT CO INC DBA SHEPARD WALTON KING INS | FROST INSURANCE AGENCY | IAM INSURANCE AGENCY | TEXAS SCHOOLS PROPERTY CASUALTY COOPERATIVE |
|---|--|----------------------|--|
| 5. Briefly describe how your company sets reserve limits | | | |
| 6. Estimate your claims per adjuster ratio | | | |
| 7. Where is the location of the office that would handle the District's claims? | | | |
| 8. Is there 24 hour claims service? | | | |
| 9. Will the District be consulted on the disposition of all claims over \$5,000? | | | |
| 10. Will the District receive monthly claim reports (please provide sample reports)? | | | |
| 11. Will the District receive expanded quarterly claim reports (please provide sample reports)? | | | |
| 12. Are you in a Workers' Compensation Network and if so, please provide a detailed outline of your operations and the history of your Workers' Compensation Network? Please include number and types of physicians and health related services provided. | | | |
| 13. If not already provided please provide a list of government entities or related organizations enrolled in your network. | | | |
| 14. Please discuss any unique cost savings associated with your network. | | | |
| 15. Please outline how the District would integrate your network into its current program (include transitional timelines). | | | |
| LOSS CONTROL SERVICES | | | |
| 16. Please provide the scope of services that your firm offers in the Loss Control Services. | My agency would manage and implement a 504 network | | |
| 17. Please describe typical recommendations your firm implements for clients like ECISD. | My agency works closely with the TPA and with the providers in the negotiated and conflated network | | |
| 18. Provide resumes of loss control personnel that will be assigned to ECISD and what is their home-base and territory. | We contract with the providers at a negotiated rate and monitor them very closely. All of South Texas | | |
| 19. Will you provide loss control personnel dedicated specifically to ECISD and if so how many hours per month will they be dedicated to the account? | This will be determined by the need the District has. | | |
| CERTIFICATE OF INSURANCE COVERAGE | | | |
| 20. Please provide certificate of insurance coverage for the following: a. Professional Liability Insurance b. Employee Dishonesty/Crime Insurance | Included | Included | Not included, upon request |

| NOTES: | CAMERON INVESTMENT CO INC DBA SHEPARD WALTON KING INS | FROST INSURANCE AGENCY | IAM INSURANCE AGENCY | TEXAS SCHOOLS PROPERTY CASUALTY COOPERATIVE |
|--------|--|------------------------|--|--|
| | TDI License issued to a company (exp 11/2011) Certified of Liability is issued to Shepard Walton King Group | | \$36,000 flat fee for the year to manage and implement 504 network TRISTAR'S TPA'S fees in care of: Ismael A. Martinez IAM Ins. Agency 2101 Remington Ave, STE E Edinburg, TX 78539 | |

**THE KLEMENT AGENCY/
MULTILINE AGENCY**

| | |
|---|--|
| <p>4. Explain procedure & documentation required for Specific Excess recovery</p> | |
| <p>5. Explain procedure & documentation required for Aggregate Excess recovery</p> | |
| <p>6. Explain any special services/features that are included in the proposal</p> | |
| <p>CLAIM ADMINISTRATIVE SERVICES – SELF INSURED RETENTION</p> | |
| <p>A. Background Information:</p> | |
| <p>1. The District desires to receive proposals for a three year period on one of the following basis:</p> | |
| <p>a. Fixed price for the three year period, or</p> | |
| <p>b. Two annual renewal adjustments determined by formula at the time the contract is awarded, or</p> | |
| <p>c. One year contract with two annual renewal options for rate and premiums deemed to be favorable to the District. Renewal rates are to be provided to District by June 1 (90 days prior to anniversary date).</p> | |
| <p>B. Questions:</p> | |
| <p>1. Please provide financial information about your firm.</p> | |
| <p>2. Describe Claim Administration experience</p> <p>a. Number of Clients</p> <p>b. Number of Client Employees</p> <p>c. Other</p> | |
| <p>3. Provide three Texas client references (preferably school districts):</p> | |
| <p>Name of Client: Contact Person: Telephone Number: Number of Employees:</p> | |
| <p>Name of Client: Contact Person: Telephone Number: Number of Employees:</p> | |
| <p>Name of Client: Contact Person: Telephone Number: Number of Employees:</p> | |

| | |
|---|--|
| <p>4. Do you provide the following services within the terms of the contract and quoted fee? (If available for an additional fee, please indicate and list fee):</p> <ul style="list-style-type: none"> a. Representation at all Benefit Review Conference b. Representation at Contested Case Hearings/Subrogation Expert c. Legal Representation at Benefit Review Conferences at Contested Case Hearing d. Does your firm select the law firm or will the District have the ability to select the law firm of its choosing? e. Adjuster monthly visits with District f. Computer supported on-site claims g. Provide a dedicated adjuster h. Handle claim for the life of claim i. Provide for medical review where necessary. j. Prove medical managed care network | |
| <ul style="list-style-type: none"> k. Calculate medical provider discounts l. Large Case Management m. Provide Quarterly claims reports n. Banking Process o. Utilization Review – Inpatient/Outpatient p. Medical Director | |
| <p>5. Briefly describe how your company sets reserve limits</p> | |
| <p>6. Estimate your claims per adjuster ratio</p> | |
| <p>7. Where is the location of the office that would handle the District's claims?</p> | |
| <p>8. Is there 24 hour claims service?</p> | |
| <p>9. Will the District be consulted on the disposition of all claims over \$5,000?</p> | |
| <p>10. Will the District receive monthly claim reports (please provide sample reports)?</p> | |
| <p>11. Will the District receive expanded quarterly claim reports (please provide sample reports)?</p> | |

**THE KLEMENT AGENCY/
MULTILINE AGENCY**

| | |
|--|---|
| <p>12. Are you in a Workers' Compensation Network and if so, please provide a detailed outline of your operations and the history of your Workers' Compensation Network? Please include number and types of physicians and health related services provided.</p> | |
| <p>13. If not already provided please provide a list of government entities or related organizations enrolled in your network.</p> | <p>We have set up a very successful network under labor code title 5 section 504 for the City of Edinburg</p> |
| <p>14. Please discuss any unique cost savings associated with your network.</p> | <p>ECISD would pick & choose the doctors in the network. ECISD can terminate doctors in network within 30 days' notice</p> |
| <p>15. Please outline how the District would integrate your network into its current program (include transitional timelines).</p> | <p>We need approximately 30 days to set up network and notify employees, employees with prior injury, not subject to network, no back dating of network.</p> |
| <p>LOSS CONTROL SERVICES</p> | |
| <p>16. Please provide the scope of services that your firm offers in the Loss Control Services.</p> | <p>We partner with Anchor Risk Managers – Fortune 500 Risk Manager Bill Pro0es. Qtrly review, Physical Inspection & Review Loss Control – fee is \$2,500/year</p> |
| <p>17. Please describe typical recommendations your firm implements for clients like ECISD.</p> | <p>We look at where claims are coming from and try to present and educate same event taking place.</p> |
| <p>18. Provide resumes of loss control personnel that will be assigned to ECISD and what is there home-base and territory.</p> | <p>N/A</p> |
| <p>19. Will you provide loss control personnel dedicated specifically to ECISD and if so how many hours per month will they be dedicated to the account?</p> | <p>Only if contracted with Anchor Risk</p> |
| <p>CERTIFICATE OF INSURANCE COVERAGE</p> | |
| <p>20. Please provide certificate of insurance coverage for the following: a. Professional Liability Insurance b. Employee Dishonesty/Crime Insurance</p> | |

**THE KLEMENT AGENCY/
MULTILINE AGENCY**

Notes:

504 Plan Only

The cost is \$150.00 per claim. Utilizing your data supplied in the RFP, we would estimate an average of 175 claims for next year. \$26,250.00 for the year to have your own network. Our network can be implemented with any Third Party Administrator (TPA) or Excess Carrier.

No School Districts Served

Loss Control Services Limited to physical inspections & review for \$2,500 annually & only through a third party (Anchor Risk)

District needs to notify all employees of network setup

No online management portal

Fees are guaranteed for 3 years

Will work with a local group – MultiLine Agency (McAllen)

Requires an Agent of Record/Recommending Tri Star Risk Management for TPA services

**APPROVAL TO APPROPRIATE FUNDS SUFFICIENT TO RENEW LEASE NO:
6934756.401 WITH PITNEY BOWES FOR THE 2011-2012 FISCAL YEAR**

Superintendent's Recommendation

That the Board of Trustees approve to appropriate funds of \$10,848.00 (12 monthly payments of \$904.00) for the continuing payment of the current Pitney Bowes contract no. 6934756.401 through the 2011-2012 Fiscal Year.

Rationale

This lease is for a Pitney Bowes Mailing System. This machine is used to apply postage on mail that will be delivered by the campus or department requesting. It is used on an "as needed" basis. The Pitney Bowes Mailing System is located in the mail room in the Administration Building and is used District wide "as needed".

Budgetary Information

AWARD RECOMMENDATION: \$10,848.00

| Account | Description | Appro. | Enc. | Exp. | Balance |
|----------------------------|------------------------|-----------|----------|-----------|-----------|
| 199-41-6269-00-726-199-000 | RENTAL/OPERATOR LEASES | 22,000.00 | 3,228.17 | 14,489.79 | 4,282.04 |
| TOTAL | | 22,000.00 | 3,228.17 | 14,489.79 | 4,282.04* |

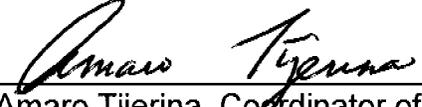
*Pending Approval of 2011-2012 Budget by School Board.

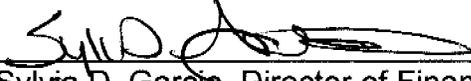
Resource Personnel

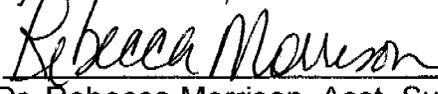
Dr. René Gutiérrez
 Dr. Rebecca Morrison
 Amaro Tijerina
 Sylvia D. Garcia

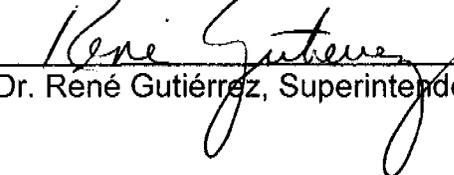
Board Policy Reference and Compliance

This is in accordance with Board Policy CH, Purchasing Law Bidding Requirements.

Requested by: 
 Amaro Tijerina, Coordinator of Purchasing

Within Budgetary Allocations: 
 Sylvia D. Garcia, Director of Finance

Finance Department Approval: 
 Dr. Rebecca Morrison, Asst. Supt. Finance and Operations

Recommended by: 
 Dr. René Gutiérrez, Superintendent of Schools

AT

APPROVAL OF THE RESOLUTION OF THE BOARD TO SUSPEND PORTIONS OF EIE(LOCAL) FOR THE 2011-2012 SCHOOL YEAR ONLY

Superintendent's Recommendation:

That the Board of Trustees approves the Resolution to suspend portions of EIE(LOCAL) for the 2011-2012 school year only.

Rationale:

TEA state standards will not be established for 2011-2012.

Paperwork Impact:

None

Budgetary Information:

None

Resource Personnel:

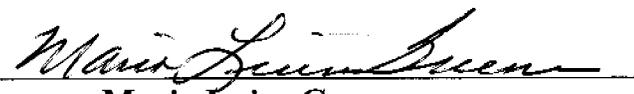
Dr. René Gutiérrez, Superintendent of Schools
Maria Luisa Guerra, Assistant Superintendent for Instruction & Support Services
Dan Roma, Edinburg High School Principal
Gloria Rivera, Economedes High School Principal
Ramiro Guerra, Edinburg North High School Principal

Board Policy Reference and Compliance:

This item is in compliance and in accordance with Board Policy EIE(LEGAL).

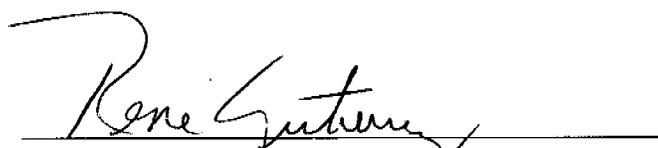
Prepared by:

Approved by:



Maria Luisa Guerra

Recommended by:



Dr. René Gutiérrez,
Superintendent of Schools

Exhibit _____, Page(s) _____

WHEREAS, Title 19, Chapter 101 of the Texas Administrative Code and section 28.0211(a) of the Texas Education Code require students in grades 5 and 8 to meet the passing standards on the applicable state-mandated assessment instruments for those grade levels to be promoted to the next grade.

WHEREAS, the _____ SD EIE(LOCAL) policy requires students in grades 5 and 8 to satisfy the above stated promotion standards in addition to local standards of promotion to be promoted to the next grade.

WHEREAS, state passing standards for the STAAR grade 5 and 8 examinations will not be established for the 2011-2012 school year but only raw score data will be available.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of _____ SD shall suspend for the 2011-12 school year only the portions of EIE(LOCAL) that require students in grades 5 and 8 to meet the passing standards on the applicable state-mandated assessment instruments for those grade levels to be promoted to the next grade.

Adopted this _____ day of _____, _____, by the Board of Trustees.

President

Secretary

ACADEMIC ACHIEVEMENT
RETENTION AND PROMOTION

EIE
(LOCAL)

| | |
|--|--|
| CURRICULUM MASTERY | Promotion and course credit shall be based on mastery of the curriculum. Expectations and standards for promotion shall be established for each grade level, content area, and course and shall be coordinated with compensatory/accelerated services. [See EHBC] |
| STANDARDS FOR MASTERY | In addition to the factors in law that must be considered for promotion, mastery shall be determined as follows: <ol style="list-style-type: none">1. Course assignments and unit evaluation shall be used to determine student grades in a subject. An average of 70 or higher shall be considered a passing grade.2. Mastery of the skills necessary for success at the next level shall be validated by assessments that may either be incorporated into unit or final examinations or may be administered separately. Mastery of at least 70 percent of the objectives shall be required. |
| GRADES 1-8 | In grades 1-8, promotion to the next grade level shall be based on an overall average of 70 on a scale of 100 based on course-level, grade-level standards (essential knowledge and skills) for all subject areas and a grade of 70 or above in three of the following areas: language arts, mathematics, science, and social studies. |
| GRADES 9-12 | Grade-level advancement for students in grades 9-12 shall be earned by course credits. [See EI] Changes in grade-level classification shall be made at the beginning of the fall semester. |
| STUDENTS WITH DISABILITIES | Promotion standards and appropriate assessment and acceleration options, as established by individualized education programs (IEP) or grade-level classification of students eligible for special education, shall be determined by the ARD committee. |
| LIMITED ENGLISH PROFICIENT STUDENTS | In assessing students of limited English proficiency for mastery of the essential knowledge and skills, the District shall be flexible in determining methods to allow the students to demonstrate knowledge or competency independent of their English language skills in the following ways: <ol style="list-style-type: none">1. Assessment in the primary language.2. Assessment using ESL methodologies.3. Assessment with multiple varied instruments. [See EHBE] |
| ACCELERATED INSTRUCTION FOR GRADES 3-8 | If a student in grades 3-8 fails to demonstrate proficiency on a state-mandated assessment, the student shall be provided accelerated instruction in accordance with state law. Additionally, students in grades 5 and 8 shall be subject to all provisions of GRADE ADVANCEMENT TESTING below. |

DATE ISSUED: 8/18/2010
UPDATE 88
EIE(LOCAL)-X

1 of 3

GRADE
ADVANCEMENT
TESTING

In addition to local standards for mastery and promotion, students in grades 5 and 8 must meet the passing standard on an applicable assessment instrument in the subjects required under state law in order to be promoted to the next grade.

DEFINITION OF
'PARENT'

For purposes of this policy and decisions related to grade advancement requirements, a student's "parent" shall be defined to include either of the student's parents or guardians; a person designated by the parent, by means of a Power of Attorney or an authorization agreement as provided in Section 34 of the Family Code, to have responsibility for the student in all school-related matters [see FD]; a surrogate parent acting on behalf of a student with a disability; a person designated by the parent or guardian to serve on the grade placement committee (GPC) for all purposes; or in the event that a parent, guardian, or designee cannot be located, a person designated by the Superintendent or designee to act on behalf of the student. [See EIE(LEGAL)]

ALTERNATE
ASSESSMENT
INSTRUMENT

The Superintendent or designee shall select from the state-approved list, if available, for each applicable subject an alternate assessment instrument that may be used for the third testing opportunity. Each student's GPC shall decide whether he or she shall be given the statewide assessment instrument or the applicable alternate instrument for the third testing opportunity. The committee's decision shall be based on a review of the student's performance in the previous testing opportunities, local assessments, and any other circumstances it deems appropriate.

STANDARDS FOR
PROMOTION UPON
APPEAL

If a parent initiates an appeal of his or her child's retention following the student's failure to demonstrate proficiency after the third testing opportunity, the GPC shall review all facts and circumstances in accordance with law.

The student shall not be promoted unless:

1. All members of the GPC agree that the student is likely to perform on grade level if given additional accelerated instruction during the following school year in accordance with the educational plan developed by the GPC; and
2. The student has completed required accelerated instruction in the subject area for which the student failed to demonstrate proficiency.

Whether the GPC decides to promote or to retain a student in this manner, the committee shall determine an accelerated instruction plan for the student for the following school year, providing for interim reports to the student's parent and opportunities for the parent to consult with the teacher or principal as needed. The princip-

al or designee shall monitor the student's progress during the following school year to ensure that he or she is progressing in accordance with the plan.

TRANSFER
STUDENTS

When a student transfers into the District having failed to demonstrate proficiency on applicable assessment instruments after two testing opportunities, a GPC shall convene for that student. The GPC shall review any available records of decisions regarding testing and accelerated instruction from the previous district and determine an accelerated instruction plan for the student.

If a parent initiates an appeal for promotion when a student transfers into the District having failed to demonstrate proficiency after three testing opportunities, the GPC shall review any available records of decisions regarding testing, accelerated instruction, retention, or promotion from the previous district and issue a decision in accordance with the District's standards for promotion.

ASSIGNMENT OF
RETAINED STUDENTS

In the event a student is not promoted to the next grade level, the District shall assign the student nevertheless to an age-appropriate campus, unless:

1. The student's parent requests that the student be assigned to the same or a similar campus setting; or
2. The student's GPC determines that it would be in the student's best interest to be assigned to the same or a similar campus setting. Criteria to be considered for this decision may include:
 - a. Recommendations from the student's teachers.
 - b. Observed social and emotional development of the student.

REDUCING STUDENT
RETENTION

The District shall establish procedures designed to reduce retaining students at a grade level, with the ultimate goal being elimination of the practice of retaining students. [See EHBC]

DATE ISSUED: 8/18/2010
UPDATE 88
EIE(LOCAL)-X

ADOPTED:

3 of 3

APPROVAL OF RESOLUTION 2011-05, APPROVING ADOPTION OF GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB) 54 STANDARDS AND APPLICATIONS

Superintendent's Recommendation

That the Board of Trustees approve Resolution 2011-05, Approving Adoption of Governmental Accounting Standards Board (GASB) 54 Standards and Applications.

Rationale

Due to differences in interpretation of the fund balance reporting standards, GASB has issued Statement No. 54 to clarify definitions of governmental fund types and the relationship to Statement 34's reporting of restricted net assets for governmental-wide reporting. Statement 54 is effective for periods beginning after June 15, 2010 which translates to the fiscal year ending in 2011 for Texas school districts and applies to all governmental funds, including Special Revenue Funds.

The categories of fund balance under post – GASB 54 are: Nonspendable fund balance, Restricted fund balance, Committed fund balance, Assigned fund balance and Unassigned fund balance.

Budgetary Information

N/A

Resource Personnel

Dr. René Gutiérrez
Dr. Rebecca Morrison

Board Policy Reference

This is in accordance with Board Policy, CAA (Local) Fiscal Management Goals and Objectives Financial Ethics and CE (Local) Annual Operation Budget.

Within Budgetary Allocations:



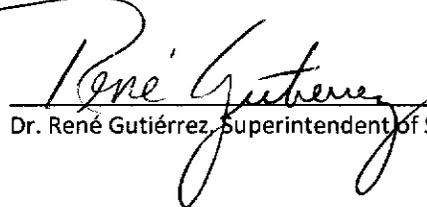
Sylvia Garcia, Director for Finance

Approved by:



Dr. Rebecca Morrison, Asst. Supt. for Finance/Operations

Recommended by:



Dr. René Gutiérrez, Superintendent of Schools

RESOLUTION NO. 2011-05

STATE OF TEXAS

COUNTY OF HIDALGO

The Board of Trustees of Edinburg Consolidated Independent School District being convened in Regular Session at central office with the boundaries of the Edinburg Independent School District, on the 9th day of August, 2011, with a quorum present in the persons of:

Trustees being absent: _____

WHEREAS Trustee _____ introduced the following order, moved its adoption, and the motion having been seconded by Trustee _____ was duly put and carried, said Order reading as follows:

IT IS HEREBY RESOLVED, ordered, and directed that the Edinburg Consolidated Independent School District adopts Governmental Accounting Standard Board Statement (GASB) 54 effective August 9, 2011. To comply with GASB 54, the following policies will be adopted:

- The District shall report governmental fund balances per GASB 54 definitions in the balance sheet as follow:
 - Nonspendable
 - Restricted
 - Committed
 - Assigned
 - Unassigned
- The Board of Trustees shall approve all commitment by formal action. The action to commit funds must occur prior to fiscal year-end, to report such commitments in the balance sheet of the respective period, even though the amount may be determined subsequent to fiscal year-end. A commitment can only be modified or removed by the same formal action.

David Torres, President
Edinburg CISD Board of Trustees

Attest:

Ciro Trevino, Secretary
Edinburg CISD Board of Trustees

EXHIBIT _____

Texas Education Agency Resource Guide

POST-GASB 54 (Fiscal years ending in 2011 and later)

Elements of Fund Balance

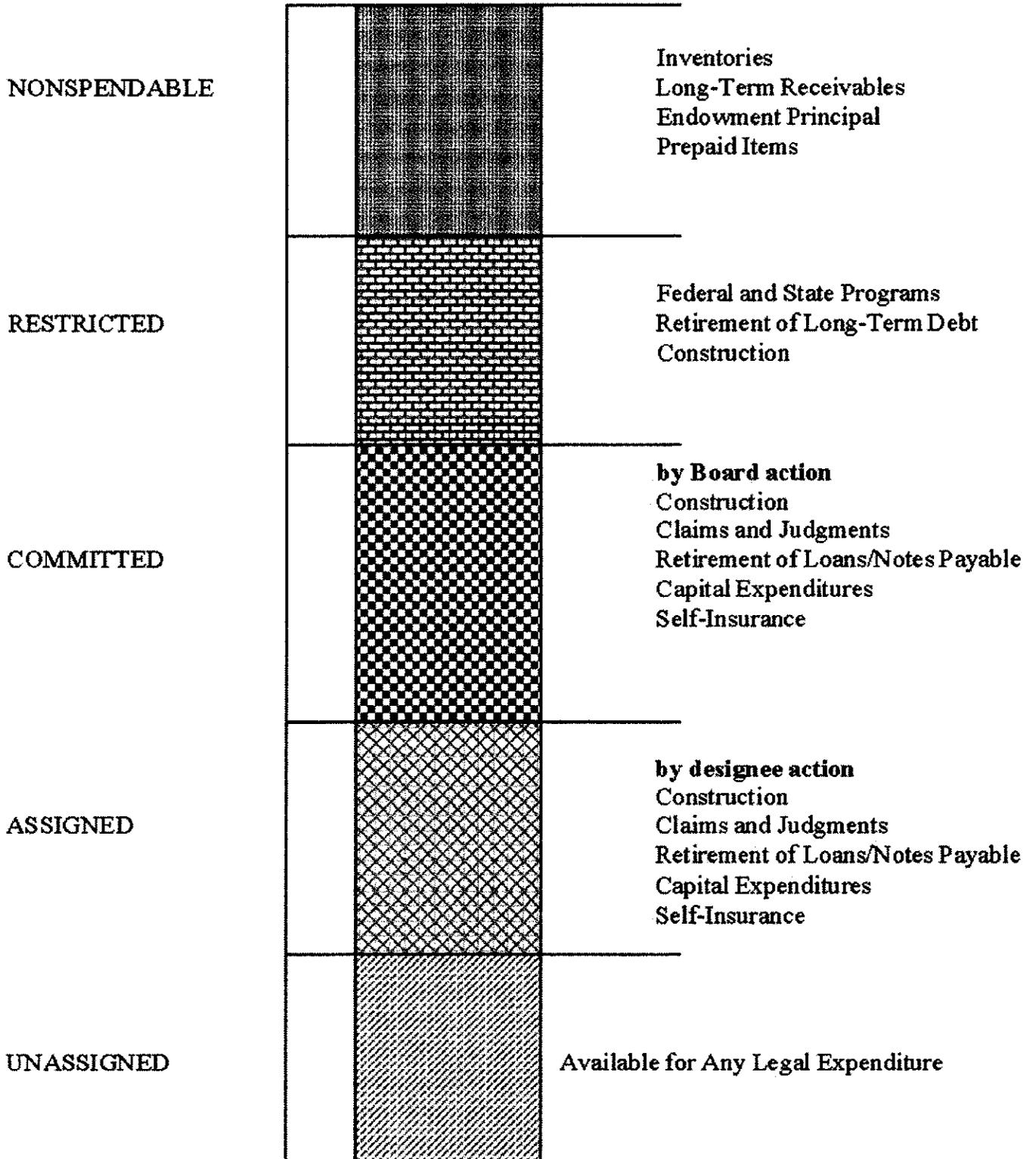


EXHIBIT _____

APPROVAL OF RESOLUTION 2011-06 TO COMMIT FUND BALANCE IN ACCORDANCE WITH GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB) 54

Superintendent's Recommendation

That the Board of Trustees approve Resolution 2011-06 to Commit Fund Balance in Accordance with Governmental Accounting Standards Board (GASB) 54.

Rationale

The Governmental Accounting Standards Board (GASB) released Statement 54 – "Fund Balance Reporting and Governmental Fund Type Definitions" on March 11, 2009 which is effective for fiscal year ending June 30, 2011. The objective of GASB Statement No. 54 is to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund type definitions.

GASB Statement No. 54 establishes several fund balance classifications depicting the relative strength of the constraints that control how specific amounts can be spent.

Attached is a resolution to commit for the following capital projects:

| | | |
|-----------|--|------------------|
| Option A: | Fund 461 – Campus Activity Fund | \$ 487,580 |
| | Fund 624 - Robert Vela High School Start-Up Cost | 5,000,000 |
| | Fund 625 – Safe Routes to School | 500,000 |
| | Rooth Road Expansion | 400,000 |
| | Fund 626 – Robert Vela High School Construction | <u>1,200,000</u> |
| | | \$7,587,580 |

| | | |
|-----------|--|----------------|
| Option B: | Fund 461 – Campus Activity Fund | \$ 487,580 |
| | Fund 624 - Robert Vela High School Start-Up Cost | 5,000,000 |
| | Fund 625 – Safe Routes to School | 500,000 |
| | Rooth Road Expansion | <u>400,000</u> |
| | | \$6,387,580 |

Budgetary Information

This resolution commits for Option A, \$7.5 million or Option B \$6.3 million for school improvement and renovation projects.

Resource Personnel

| | |
|----------------------|---------------|
| Dr. René Gutiérrez | Sylvia Garcia |
| Dr. Rebecca Morrison | Oscar Silva |

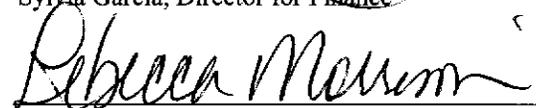
Board Policy Reference

This is in accordance with CAA (Local) Fiscal Management Goals and Objectives Financial Ethics and CE (Local) Annual Operation Budget.

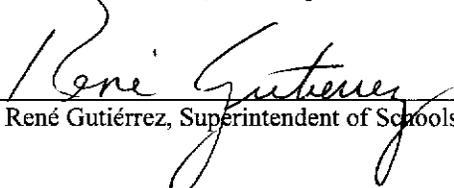
Within Budgetary Allocations:


Sylvia Garcia, Director for Finance

Approved by:


Dr. Rebecca Morrison, Asst. Supt. for Finance/Operations

Recommended by:


Dr. René Gutiérrez, Superintendent of Schools

RESOLUTION NO. 2011-06

STATE OF TEXAS

COUNTY OF HIDALGO

The Board of Trustees of Edinburg Consolidated Independent School District being convened in Regular Session at central office with the boundaries of the Edinburg Independent School District, on the 9th day of August, 2011, with a quorum present in the persons of:

Trustees being absent: _____

WHEREAS Trustee _____ introduced the following order, moved its adoption, and the motion having been seconded by Trustee _____ was duly put and carried, said Order reading as follows:

IT IS HEREBY RESOLVED, _____ ordered, and directed that the Edinburg Consolidated Independent School District commit the following portions of its August 31, 2011 General Fund unassigned fund balance.

BE IT RESOLVED, the District commits _____ for School Improvement/renovation projects.

David Torres, President
Edinburg CISD Board of Trustees

Attest:

Ciro Trevino, Secretary
Edinburg CISD Board of Trustees

EXHIBIT _____

**ECISD Fund Balance Categories
as of 8/9/2011**

Capital Projects

| <u>Code</u> | <u>Description</u> | Food Service | General Fund | Special Revenue | Debt Service | Construction Brewster Phase I Fund - 617 | Construction 2008 Central Office / IT Fund - 622 | Construction 2008 Bonds Fund - 623 | RVHS Start Up Costs Fund - 624 | Safe Routes / Rooth Rd Fund - 625 | RVHS Construction Fund - 626 | <u>Total</u> |
|--|---|------------------|-------------------|--------------------|------------------|--|--|--|--------------------------------------|---|------------------------------------|-------------------|
| | | | | | | | | | | | | |
| PRE-GASB 54 FUND BALANCE @ 9/1/2010 | | | | | | | | | | | | |
| 3400 | Reserved Fund Balance: | | | | | | | | | | | |
| 3410 | Reserves for Investment in Inventory | 529,908 | 754,759 | - | - | - | - | - | - | - | - | 1,284,667 |
| 3420 | Reserves for Retirement of Long-Term Debt | - | - | - | 4,062,447 | - | - | - | - | - | - | 4,062,447 |
| 3450 | Reserves for Food Service | 8,124,696 | - | - | - | - | - | - | - | - | - | 8,124,696 |
| 3490 | Other Reserves of Fund Balance | - | 1,539,898 | 892,472 | - | - | - | - | - | - | - | 2,432,370 |
| 3500 | Designated Fund Balance: | | | | | | | | | | | |
| 3510 | Designated for Construction | - | 827,429 | - | - | 318,506 | 25,907 | 33,854,978 | - | - | - | 35,026,820 |
| 3600 | Unreserved, Undesignated Fund Balance: | | | | | | | | | | | |
| 3600 | Unreserved, Undesignated Fund Balance | - | 40,961,737 | - | - | - | - | - | - | - | - | 40,961,737 |
| Total Fund Balance | | 8,654,604 | 44,083,822 | 892,472 | 4,062,447 | 318,506 | 25,907 | 33,854,978 | - | - | - | 91,892,737 |

EXHIBIT

**ECISD Fund Balance Categories
as of 8/9/2011**

Capital Projects

| <u>Code</u> | <u>Description</u> | <u>Food Service</u> | <u>General Fund</u> | <u>Special Revenue</u> | <u>Debt Service</u> | <u>Construction Brewster Phase I Fund - 617</u> | <u>Construction 2008 Central Office / IT Fund - 622</u> | <u>Construction 2008 Bonds Fund - 623</u> | <u>RVHS Start Up Costs Fund - 624</u> | <u>Safe Routes / Rooth Rd Fund - 625</u> | <u>RVHS Construction Fund - 626</u> | <u>Total</u> |
|--|--|---------------------|---------------------|------------------------|---------------------|---|---|---|---------------------------------------|--|-------------------------------------|-------------------|
| | | | | | | | | | | | | |
| OPTION A | | | | | | | | | | | | |
| POST-GASB 54 PROJECTED FUND BALANCE @ 8/31/2011 | | | | | | | | | | | | |
| 3400 | Nonspendable/Restricted Fund Balance: | | | | | | | | | | | |
| 3410 | Nonspendable Inventories | 529,908 | 754,759 | - | - | - | - | - | - | - | - | 1,284,667 |
| 3450 | Restricted for Federal/State Grants | 3,970,042 | - | 923,896 | - | - | - | - | - | - | - | 4,893,939 |
| 3470 | Restricted for Capital Acquisition/Contractual Obligations | - | - | - | - | - | 4,922,416 | - | - | - | - | 4,922,416 |
| 3480 | Restricted for Retirement of Long-Term Debt | - | - | - | 4,609,548 | - | - | - | - | - | - | 4,609,548 |
| 3500 | Committed or Assigned Fund Balance: | | | | | | | | | | | |
| 3510 | Committed for Construction | - | - | - | - | - | - | - | 900,000 | - | 1,200,000 | 2,100,000 |
| 3530 | Committed for Capital Expenditures for Equipment | - | - | - | - | - | - | - | 5,000,000 | - | - | 5,000,000 |
| 3600 | Unassigned Fund Balance: | | | | | | | | | | | |
| 3600 | Unassigned Fund Balance | - | 47,288,673 | - | - | - | - | - | - | - | - | 47,288,673 |
| | Total Fund Balance | 4,499,950 | 48,043,431 | 923,896 | 4,609,548 | - | 4,922,416 | 5,000,000 | 900,000 | 1,200,000 | 1,200,000 | 70,099,242 |

EXHIBIT

**ECISD Fund Balance Categories
as of 8/9/2011**

Capital Projects

| Code | Description | Food Service | General Fund | Special Revenue | Debt Service | Construction | | Construction 2008 Central Office / IT Fund - 622 | Construction 2008 Bonds Fund - 623 | RVHS Start Up Costs Fund - 624 | Safe Routes / Rooth Rd Fund - 625 | RVHS Construction Fund - 626 | Total |
|--|--|------------------|-------------------|-----------------|------------------|-----------------------------|------------------|--|------------------------------------|--------------------------------|-----------------------------------|------------------------------|-------------------|
| | | | | | | Brewster Phase I Fund - 617 | Construction | | | | | | |
| OPTION B | | | | | | | | | | | | | |
| POST-GASB 54 PROJECTED FUND BALANCE @ 8/31/2011 | | | | | | | | | | | | | |
| 3400 | Nonspendable/Restricted Fund Balance: | | | | | | | | | | | | |
| 3410 | Nonspendable Inventories | 529,908 | 754,759 | - | - | - | - | - | - | - | - | - | 1,284,667 |
| 3450 | Restricted for Federal/State Grants | 3,970,042 | - | 923,896 | - | - | - | - | - | - | - | - | 4,893,939 |
| 3470 | Restricted for Capital Acquisition/Contractual Obligations | - | - | - | - | - | 4,922,416 | - | - | - | - | - | 4,922,416 |
| 3480 | Restricted for Retirement of Long-Term Debt | - | - | - | 4,609,548 | - | - | - | - | - | - | - | 4,609,548 |
| 3500 | Committed or Assigned Fund Balance: | | | | | | | | | | | | |
| 3510 | Committed for Construction | - | - | - | - | - | - | - | - | 900,000 | - | - | 900,000 |
| 3530 | Committed for Capital Expenditures for Equipment | - | - | - | - | - | - | - | - | 5,000,000 | - | - | 5,000,000 |
| 3600 | Unassigned Fund Balance: | | | | | | | | | | | | |
| 3600 | Unassigned Fund Balance | - | 48,488,673 | - | - | - | - | - | - | - | - | - | 48,488,673 |
| Total Fund Balance | | 4,499,950 | 49,243,431 | 923,896 | 4,609,548 | - | 4,922,416 | - | 5,000,000 | 900,000 | - | - | 70,099,242 |

EXHIBIT

APPROVAL OF BID # 11-207 FOR HARGILL ELEMENTARY DRAINAGE AND STUDENT DROP-OFF IMPROVEMENTS

Superintendent's Recommendation

That the Board of Trustees approves the Bid # 11-207 for Hargill Elementary Drainage and Student Drop-Off Improvements Project as recommended by Administration.

Rationale

The Administration received Competitive Bid #11-207 on Wednesday July 20, 2011 3:00 p.m. for the Hargill Elementary Drainage and Student Drop-Off Improvements where they were opened and read aloud. Two (2) bids were received.

The bids have been reviewed by Project Engineer and District Administration and recommend accepting **Mission Paving** bid for **\$38,674.25**. The bid tabulation is as follows:

| <u>Contractor</u> | <u>Base Bid</u> |
|---------------------|-----------------|
| Mission Paving | \$ 38,674.25 |
| Fresno Construction | \$ 41,634.50 |

The Facilities Committee has reviewed this item and recommended Board approval.

Budgetary Information

| <u>Account Number</u> | <u>Appropriation</u> | <u>Encumbrance</u> | <u>Expenditure</u> | <u>Balance</u> |
|------------------------|----------------------|--------------------|--------------------|----------------|
| 199-81-6629-00-103-199 | \$85,000.00 | \$3,810.64 | \$0.00 | \$81,189.36 |

Resource Personnel

| | |
|----------------------|----------------------|
| Facilities Committee | Dr. Rene Gutiérrez |
| Mario Salinas | Dr. Rebecca Morrison |
| Sylvia Garcia | Robert Estrada |

Board Policy Reference

This is in accordance with Board Policy BAA (Legal) Board Powers and Duties.

Prepared by:


Robert Estrada, District Architect

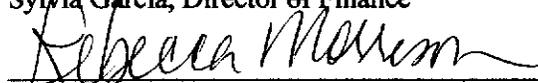
Approved by:


Mario Salinas, Asst. Superintendent for District Administration

Within Budgetary Allocations:


Sylvia Garcia, Director of Finance

Approved by:


Dr. Rebecca Morrison, Asst. Superintendent for Finance

Recommended by:

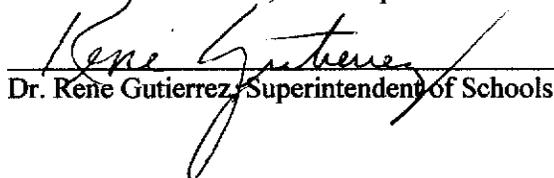

Dr. Rene Gutierrez, Superintendent of Schools

Exhibit _____, Pages _____

APPROVAL OF GROUP C – FINE ARTS AMENDMENT TO THE CONSTRUCTION MATERIALS TESTING SERVICES

Superintendent’s Recommendation

That the Board of Trustees approves the Group C – Fine Arts Amendment to the Construction Materials Testing Services as prepared by Broaddus & Associates.

Rationale

Broaddus & Associates has discussed and debated over several months with Professional Service Industries (PSI), their proposed cost of \$23,779 for additional services that they performed during the construction of the project referred to above. During our latest meeting we negotiated with PSI an amount of \$18,779 that we believe to be acceptable for the services provided and recommend acceptance of these costs.

Based on our negotiated amount, Broaddus & Associates respectfully requests that the ECISD Board of Trustees acceptance of the additional costs for the material testing services for the project referred to above.

The Facilities Committee has reviewed this item and recommended Board approval.

Budgetary Information

| Account Number | Appropriation | Encumbrance | Expenditure | Balance |
|------------------------|---------------|--------------|---------------|--------------|
| 623-81-6216-00-001-199 | \$ 161,463.01 | \$ 25,973.53 | \$ 116,710.48 | \$ 18,779.00 |

Resource Personnel

Dr. Rene Gutiérrez Mario Salinas
 Dr. Rebecca Morrison Sylvia Garcia
 Robert Estrada

Board Policy Reference

This is in accordance with Board Policy BAA (Legal) Board Powers and Duties.

Prepared by: Robert Estrada
 Robert Estrada, District Architect

Approved by: Mario Salinas
 Mario Salinas, Asst. Superintendent for District Administration

Within Budgetary Allocations: Sylvia Garcia
 Sylvia Garcia, Director of Finance

Approved by: Rebecca Morrison
 Dr. Rebecca Morrison, Asst. Superintendent for Finance

Recommended by: Rene Gutierrez
 Dr. Rene Gutierrez, Superintendent of Schools

**BROADDUS
& ASSOCIATES**
INNOVATIVE PROJECT MANAGEMENT AND CONSULTING

07/27/2011

Dr. Rene Gutierrez, Ed.D.
Superintendent of Schools
Edinburg Consolidated Independent School District
411 N. 8th St.
Edinburg, TX 78541

Re: Edinburg CISD 2008 Bond Program
Edinburg HS Fine Arts Facility
Proposal for PSI Project No. 328-164 for
Material Testing Services Amendment

Dear Mr. Gutierrez:

Broaddus & Associates has discussed and debated over several months with Professional Service Industries (PSI), their proposed cost of \$23,779 for additional services that they performed during the construction of the project referred to above. During our latest meeting we negotiated with PSI an amount of \$18,779 that we believe to be acceptable for the services provided and recommend acceptance of these costs.

Based on our negotiated amount, Broaddus & Associates respectfully requests that the Facilities Committee consider recommending to the ECISD Board of Trustees the acceptance of the additional costs for the material testing services for the project referred to above.

Please contact me if you have any questions or if you require any additional information.

Sincerely,



Rolando L. Garcia, AIA
Project Manager

FN: 110727 ECISD FA EHS Material Testing CO Recommendation Letter.docx

1100 E. Jasmine Ave. ◊ McAllen, Texas 78501 ◊ Phone: (956) 688-2307 ◊ Fax: (956) 688-2315
1301 S. Capital of Texas Highway, Suite A-302 ◊ Austin, Texas 78746 ◊ Phone: (512) 329-8822 ◊ Fax: (512) 329-8242

EXHIBIT _____

July 25, 2011

Mr. Robert Estrada, AIA
Edinburg Consolidated Independent School District
1305 East Schunior
Edinburg, Texas 78541

Re: Addendum – Construction Material Testing Services
Fine Arts Facility – Edinburg High School
Edinburg, Texas
PSI Project No. 328-164

Dear Mr. Estrada:

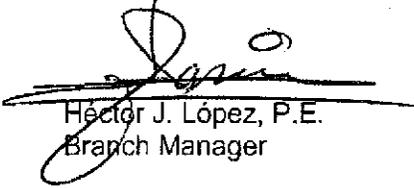
Professional Service Industries, Inc. (PSI) requests the following addendum to our scope of work for Construction Material Testing (CMT) services provided on the Fine Arts Facility project at the Edinburg High School. This addendum request covers activities performed to date beyond the original scope of work necessary to complete the project.

PSI has provided from the beginning of the project experienced technical personnel to perform the necessary testing and inspection services in general accordance with project specifications. Our services were performed as requested by the Client's representative on as needed basis. PSI was requested to provide additional testing services in the following areas not originally generally in the following areas:

- Testing of Retaining Wall Backfill and Concrete Materials;
- Testing of Subgrade Materials and Concrete in Sidewalks;
- Testing of Backfill Materials in Auditorium Stage; and,
- Testing of Backfill Materials in Pond Structure.

PSI requests an addendum of **\$18,779.00** to our scope of work for these additional services provided beyond the originally estimated amount. PSI appreciates the opportunity given to participate on this project. Please feel free to contact our office should you have any questions regarding this request.

Respectfully Submitted,
Professional Service Industries, Inc.


Héctor J. López, P.E.
Branch Manager

**Summary of Contracts and Actual Expenditures
Fine Art Centers - Edinburg High Schools**

| | Original | Contract C.O. 1 | Total | Actual Billed | Balance | Paid to Date |
|--------------------------|--------------|--------------------|---------------|------------------------|----------------|-----------------|
| Edinburg High CMT | \$ 18,423.00 | \$ 11,652.10 | \$ 30,075.10 | \$ 46,554.30 | \$ (16,479.20) | \$ 34,876.00 |
| Edinburg North CMT | \$ 18,355.50 | \$ 14,397.60 | \$ 32,753.10 | \$ 36,240.30 | \$ (3,487.20) | \$ 36,240.30 |
| Economedes CMT | \$ 17,533.00 | \$ 13,918.80 | \$ 31,451.80 | \$ 35,630.40 | \$ (4,178.60) | \$ 34,981.90 |
| Edinburg High Roof IR | \$ 4,000.00 | \$ - | \$ 4,000.00 | \$ 4,000.00 | \$ - | \$ - |
| Edinburg North Roof IR | \$ 4,000.00 | \$ - | \$ 4,000.00 | \$ 4,000.00 | \$ - | \$ - |
| Economedes Roof IR | \$ 4,000.00 | \$ - | \$ 4,000.00 | \$ 4,000.00 | \$ - | \$ - |
| All Three - Window Tests | \$ 5,500.00 | \$ - | \$ 5,500.00 | \$ 5,134.00 | \$ 366.00 | \$ - |
| | | | \$ 111,780.00 | \$ 135,559.00 | \$ (23,779.00) | \$ 105,898.20 |
| | | | | PSI Credit \$ 5,000.00 | | |
| | | | | Request \$ (18,779.00) | | |

EXHIBIT _____