



Excellence. For each and every student.

**BOARD OF EDUCATION**

Special Meeting - Monday, July 26, 2021 - 4:00 PM  
Wayzata Public Schools District Office  
210 County Road 101 North  
Plymouth, Minnesota 55447

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**Minutes of Special Meeting Meeting**

A Special Meeting Meeting of the Board of Education of Wayzata Public Schools was held Monday, July 26, 2021, beginning at 4:00 PM in the Wayzata Public Schools District Office  
210 County Road 101 North  
Plymouth, Minnesota 55447.

1. <b>CALL TO ORDER/ROLL CALL</b>	<b>2</b>
2. <b>Finance and Business Services</b>	
A. Approval of the District's Long-Term Facilities Maintenance Revenue and Expenditure Plan	<b>3</b>
3. <b>ADJOURN</b>	<b>9</b>



**Board of Education**  
Special Meeting – July 26, 2021

**AGENDA SECTION:** Call to Order

**ITEM:** Roll Call Attendance

**COMMENTS BY:** Andrea Cuene, Board Chair

	<b>PRESENT</b>	<b>ABSENT</b>
Linda Cohen	_____	_____
Seanne Falconer	_____	_____
Sarah Johansen	_____	_____
Chris McCullough	_____	_____
Cheryl Polzin	_____	_____
Bonita Lucky	_____	_____
Andrea Cuene	_____	_____
Chace Anderson, ex-officio	_____	_____



**BOARD OF EDUCATION**  
Special Meeting – July 26, 2021

**AGENDA SECTION:** Administrative Reports and Recommendations

**ITEM:** Finance and Business Services Recommendations

**COMMENTS BY:** DeeDee Kahring, Executive Director, Finance and Business

**2022-2031 Ten-Year Long-Term Facilities Maintenance Capital Expenditure Plan**

The 2015 legislative session established the Long-Term Facilities Maintenance (LTFM) Revenue Program for School Districts, replacing the Health and Safety Revenue, Deferred Maintenance Revenue, and Alternative Facilities Bonding and Levy programs beginning in fiscal year 2017. Annually, participating School Districts must have a ten-year capital plan adopted by the School Board.

**Recommended Action:** Approve the enclosed Long-Term Facilities Maintenance revenue program plan for fiscal years 2022-2031 and the District's two year and ten-year capital expenditure plans.

**Motion by:** \_\_\_\_\_

**ROLL CALL**

**Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_

**Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS**  
Independent School District 284  
Wayzata, Minnesota

**BOARD OF EDUCATION**  
**Special Meeting – July 26, 2021**

**RESOLUTION ADOPTING 2022-2031 TEN YEAR PLAN FOR  
LONG-TERM FACILITIES MAINTENANCE REVENUE PROGRAM**

BE IT RESOLVED by the School Board of Independent School District No. 284, State of Minnesota, as follows:

WHEREAS, Laws 2015, 1<sup>st</sup> Special Session, Chapter 3 Article 6, sections 1-4 and 14 established the Long-term Facilities Maintenance Revenue Program for School Districts, and

WHEREAS, annually the District must have a ten-year expenditure plan adopted by the school board.

THEREFORE, BE IT RESOLVED, Long-Term Facilities Maintenance Revenue Program Plan upon adoption will be submitted to the Minnesota Department of Education.

STATE OF MINNESOTA  
COUNTY OF HENNEPIN

I, the undersigned, being the duly qualified and acting Clerk of School District No. 284, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of School District No. 284, held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of the Long-Term Facilities Maintenance Revenue Program Plan.

WITNESS MY HAND officially as such Clerk this \_\_\_\_ day of \_\_\_\_\_, 2021.

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Clerk - School District No. 284



Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes, section 1238.595, subdivision 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells provided.

District Info.		Enter Information		District Info.		Enter Information	
District Name:	Wayzata Public Schools	Date:	7/21/2021				
District Number:	284-01	Email:	DeeDee.Kahring@Wayzataschools.org				
District Contact Name:	DeeDee Kahring						
Contact Phone #	763-745-5000						

**Fiscal Year (FY) Ending June 30**

**Expenditure Categories**

**Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.**

Finance Code	Category (1)	2021 (base year)	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
347	Physical Hazards	\$75,000	\$251,000	\$251,000	\$261,000	\$141,000	\$141,000	\$151,000	\$141,000	\$141,000	\$141,000	\$141,000
349	Other Hazardous Materials	\$76,600	\$80,000	\$84,000	\$50,000	\$50,000	\$58,500	\$50,000	\$87,000	\$50,000	\$50,000	\$50,000
352	Environmental Health and Safety Management	\$158,400	\$177,400	\$177,400	\$178,900	\$178,900	\$177,400	\$185,400	\$170,400	\$194,400	\$194,400	\$194,400
358	Asbestos Removal and Encapsulation	\$250,000	\$121,600	\$330,600	\$325,100	\$66,100	\$66,100	\$64,600	\$71,600	\$74,000	\$74,000	\$74,000
363	Fire Safety	\$130,000	\$140,000	\$140,000	\$140,000	\$140,000	\$140,000	\$140,000	\$140,000	\$140,000	\$140,000	\$140,000
366	Indoor Air Quality	\$100,000	\$40,000	\$7,000	\$85,000	\$124,000	\$117,000	\$109,000	\$90,000	\$70,000	\$100,000	\$100,000
	<b>Total Health and Safety Capital Projects</b>	<b>\$700,000</b>	<b>\$810,000</b>	<b>\$990,000</b>	<b>\$1,040,000</b>	<b>\$700,000</b>	<b>\$700,000</b>	<b>\$700,000</b>	<b>\$700,000</b>	<b>\$700,000</b>	<b>\$609,400</b>	<b>\$609,400</b>

Finance Code	Category (2)	2021 (base year)	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total Health and Safety Capital Projects \$100,000 or More</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Finance Code	Category (3)	2021 (base year)	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total Remodeling for Approved Voluntary Pre-K Projects</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Finance Code	Category (4)	2021 (base year)	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
367	Accessibility	\$245,000	\$350,000	\$815,000	\$1,515,000	\$0	\$350,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
	<b>Total Accessibility Projects</b>	<b>\$245,000</b>	<b>\$350,000</b>	<b>\$815,000</b>	<b>\$1,515,000</b>	<b>\$0</b>	<b>\$350,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>

Finance Code	Category (5)	2021 (base year)	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
368	Building Envelope	\$500,000	\$580,000	\$990,000	\$500,000	\$1,650,000	\$1,100,000	\$1,000,000	\$1,100,000	\$1,100,000	\$1,100,000	\$1,100,000
369	Building Hardware and Equipment	\$70,000	\$0	\$15,000	\$100,000	\$850,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
370	Electrical	\$510,000	\$1,150,000	\$350,000	\$200,000	\$500,000	\$250,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000
379	Interior Surfaces	\$1,700,000	\$2,400,000	\$2,660,000	\$2,075,000	\$450,000	\$1,380,000	\$1,250,000	\$1,000,000	\$1,100,000	\$1,100,000	\$1,100,000
380	Mechanical Systems	\$2,895,000	\$1,225,000	\$3,580,000	\$1,070,000	\$1,650,000	\$2,000,000	\$1,750,000	\$1,800,000	\$1,800,000	\$1,800,000	\$1,800,000
381	Plumbing	\$200,000	\$165,000	\$230,000	\$310,000	\$335,000	\$450,000	\$450,000	\$450,000	\$550,000	\$550,000	\$550,000
382	Professional Services and Salary	\$845,000	\$850,000	\$1,000,000	\$1,100,000	\$1,100,000	\$1,000,000	\$1,050,000	\$1,100,000	\$1,100,000	\$1,100,000	\$1,100,000
383	Roof Systems	\$1,400,000	\$1,730,000	\$3,350,000	\$3,675,000	\$1,300,000	\$1,600,000	\$1,300,000	\$1,300,000	\$1,300,000	\$1,300,000	\$1,300,000
384	Site Projects	\$3,065,000	\$1,229,518	\$3,020,000	\$3,415,000	\$1,115,000	\$1,320,000	\$1,250,000	\$1,600,000	\$1,400,000	\$1,400,000	\$1,400,000
	<b>Total Deferred Capital Expense and Maintenance</b>	<b>\$11,185,000</b>	<b>\$9,329,518</b>	<b>\$15,195,000</b>	<b>\$12,445,000</b>	<b>\$9,300,000</b>	<b>\$8,950,000</b>	<b>\$8,800,000</b>	<b>\$8,800,000</b>	<b>\$8,800,000</b>	<b>\$8,800,000</b>	<b>\$8,800,000</b>

**Total Annual 10-Year Plan Expenditures \$12,130,000 \$10,489,518 \$17,000,000 \$15,000,000 \$10,000,000 \$10,000,000 \$10,000,000 \$10,000,000 \$10,000,000 \$10,000,000 \$9,909,400 \$9,909,400**

<b>Fund Balance Section</b>												
<b>Fund 01</b>												
	Beginning Fund Balance 01-467-XX	-\$421,471	-\$1,348,357	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Revenue - Levy	\$7,073,114	\$11,837,875	\$17,000,000	\$15,000,000	\$10,000,000	\$10,000,000	\$10,000,000	\$10,000,000	\$10,000,000	\$9,909,400	\$9,909,400
	LTFM Fiscal Year Revenue - AID if Applicable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Revenue Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer IN from Fund 06 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT from Fund 01 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT if applicable - Special Legislation FY 20 and FY 21	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Estimated Fiscal Year Expenditures	\$8,000,000	\$10,489,518	\$17,000,000	\$15,000,000	\$10,000,000	\$10,000,000	\$10,000,000	\$10,000,000	\$10,000,000	\$9,909,400	\$9,909,400
	<b>Ending Fiscal Year Fund Balance 01-467-XX</b>	<b>-\$1,348,357</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Fund 06</b>												
	Beginning Fund Balance 06-467-XX	(\$4,611,885)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Bonded Revenue	\$4,611,885	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Revenue Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer IN from Fund 01 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT from Fund 06 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Other Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Estimated Fiscal Year Expenditures	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Ending Fiscal Year Fund Balance 06-467-XX</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

FY23 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection														
WAYZATA PUBLIC SCHOOL DISTRICT														
Calculations for Ten Year Projection	Pay 21 LLC #	Change only if requiring levy adjustments	Payable 2021 LLC Certification	Current Estimate	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
1														
2														
3														
4														
5														
6	57		14,330.60	14,478.58	15,647.25	15,647.25	15,647.25	15,647.25	15,647.25	15,647.25	15,647.25	15,647.25	15,647.25	15,647.25
6a														
6b				14,478.58	15,647.25	15,647.25	15,647.25	15,647.25	15,647.25	15,647.25	15,647.25	15,647.25	15,647.25	15,647.25
7	451		35.38	34.12	35.12	36.12	37.12	38.12	39.12	40.12	41.12	42.12	43.12	43.12
8			\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00
9	452			0.97486	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000
10	453		5,445,628	5,363,528	5,945,955	5,945,955	5,945,955	5,945,955	5,945,955	5,945,955	5,945,955	5,945,955	5,945,955	5,945,955
11														
12	702													
13	756													
14	701													
15	755													
16a														
16b														
17	767													
18	455													
19	456													
20a	768													
20b	457													
20c														
20d	458			5,363,528	5,945,955	5,945,955	5,945,955	5,945,955	5,945,955	5,945,955	5,945,955	5,945,955	5,945,955	5,945,955

FY23 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection																
WAYZATA PUBLIC SCHOOL DISTRICT																
Calculations for Ten Year Projection	Pay 21 LLC #	Change only if requiring levy adjustments	Payable 2021 LLC Certification	Current Estimate	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031		
															FY 2021	FY 2022
<b>Old Formula revenue</b>																
21																
	459		700,000		810,000	990,000	1,040,000	700,000	700,000	700,000	700,000	700,000	609,400	609,400		
22																
	701				3,128,125	5,082,728	5,542,891	2,586,721	2,596,171	2,571,181	2,570,761	2,756,611	2,764,171	2,781,562		
23																
	765				3,128,125	5,082,728	5,542,891	2,586,721	2,596,171	2,571,181	2,570,761	2,756,611	2,764,171	2,781,562		
24																
	766				-	-	-	-	-	-	-	-	-	-		
25																
	460				11,190,000	16,010,000	13,960,000	9,300,000	9,300,000	9,300,000	9,300,000	9,300,000	9,300,000	9,300,000		
26																
	463				-	-	-	-	-	-	-	-	-	-		
27a																
	767				-	-	-	-	-	-	-	-	-	-		
27b																
	769				-	-	-	-	-	-	-	-	-	-		
28																
	466				-	-	-	-	-	-	-	-	-	-		
29																
	467		15,910,710		15,128,125	22,082,728	20,542,891	12,586,721	12,596,171	12,571,181	12,570,761	12,756,611	12,673,571	12,690,962		
30																
	468		15,910,710		15,128,125	22,082,728	20,542,891	12,586,721	12,596,171	12,571,181	12,570,761	12,756,611	12,673,571	12,690,962		
31																
	469		-		-	-	-	-	-	-	-	-	-	-		
32																
	470		15,910,710		15,128,125	22,082,728	20,542,891	12,586,721	12,596,171	12,571,181	12,570,761	12,756,611	12,673,571	12,690,962		
33																
	471		140,506		-	-	-	-	-	-	-	-	-	-		
34																
	472		16,051,216		15,128,125	22,082,728	20,542,891	12,586,721	12,596,171	12,571,181	12,570,761	12,756,611	12,673,571	12,690,962		
<b>Aid and Levy Shares of Total Revenue</b>																
35																
	33		2019	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028			
36			173,966,458	173,966,458	182,872,157	190,187,043	197,794,525	205,706,306	213,934,558	222,491,941	231,391,618	240,647,283	250,273,174			
37			12,987.43	12,987.43	13,231.56	13,128.65	14,478.58	15,647.25	15,647.25	15,647.25	15,647.25	15,647.25	15,647.25			
38			13,394.99	13,394.99	13,820.91	14,486.41	13,661.18	13,146.48	13,672.34	14,219.24	14,788.01	15,379.53	15,994.71			
39			9,105.95	9,105.95	9,556.02	10,153.52	10,452.22	10,870.00	11,305.00	11,757.00	12,227.00	12,716.00	13,225.00			
40			11,200.32	11,200.32	11,753.90	12,488.83	12,856.23	13,370.10	13,905.15	14,461.11	15,039.21	15,640.68	16,266.75			
41			100.00%	100.00%	100.00%	100.00%	100.00%	98.33%	98.33%	98.33%	98.33%	98.33%	98.33%			
42			0.00%	0.00%	0.00%	0.00%	0.00%	1.67%	1.67%	1.67%	1.67%	1.67%	1.67%			
43			5,445,628	5,501,860	5,945,955	5,945,955	5,945,955	5,945,955	5,945,955	5,945,955	5,945,955	5,945,955	5,945,955			
44			-	-	-	-	-	99,448	99,551	99,449	99,315	99,279	99,438			
45			-	-	-	-	-	-	-	-	-	-	-			
46			-	-	-	-	-	99,448	99,551	99,449	99,315	99,279	99,438			
47			16,051,216	15,128,125	22,082,728	20,542,891	12,586,721	12,496,723	12,471,630	12,471,312	12,657,296	12,574,292	12,591,523			
48																
49																
	765+766+767+768				3,128,125	5,082,728	5,542,891	2,586,721	2,596,171	2,571,181	2,570,761	2,756,611	2,764,171	2,781,562		
50																
	769				-	-	-	-	-	-	-	-	-			
50b																
					-	-	-	-	-	-	-	-	-			
51																
	770				3,128,125	5,082,728	5,542,891	2,586,721	2,596,171	2,571,181	2,570,761	2,756,611	2,764,171	2,781,562		
52																
	486				3,128,125	5,082,728	5,542,891	2,586,721	2,596,171	2,571,181	2,570,761	2,756,611	2,764,171	2,781,562		
53																
	488				-	-	-	43,422	43,049	42,997	46,044	46,153	46,518			
54																
	489				3,128,125	5,082,728	5,542,891	2,586,721	2,552,749	2,528,132	2,527,764	2,710,567	2,718,018	2,735,044		
55																
	490				-	-	-	-	-	-	-	-	-			
56																
						7										
57																
	491				12,000,000	17,000,000	15,000,000	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000	9,909,400	9,909,400		
58																
	492				2,373,735	863,226	403,064	3,359,234	3,349,784	3,374,774	3,375,194	3,189,344	3,181,784	3,164,393		
59																
	493				-	-	-	-	56,026	56,503	56,452	53,272	53,126	52,920		
60																
	494				2,373,735	863,226	403,064	3,359,234	3,293,757	3,318,271	3,318,742	3,136,072	3,128,658	3,111,473		

FY23 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection														
<b>WAYZATA PUBLIC SCHOOL DISTRICT</b>			Change only											
			if requiring levy	Payable 2021										
<b>Calculations for Ten Year Projection</b>		Pay 21	adjustments	LLC Certification	Current Estimate									
		LLC #	FY 2021	FY 2022	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
61	General Fund Unequalized levy = (57) - (58)	495			9,626,265	16,136,774	14,596,936	6,640,766	6,650,216	6,625,226	6,624,806	6,810,656	6,727,616	6,745,007
62	Total General Fund Levy = (60) + (61)	496			12,000,000	17,000,000	15,000,000	10,000,000	9,943,974	9,943,497	9,943,548	9,946,728	9,856,274	9,856,480
<b>Notes:</b> 1. Underlevy on general fund equalized levy results in proportionate reduction in associated aid. 2. Total Debt Service revenue on line 49 must not exceed total LTFM revenue for individual district projects (line 30) for any of the 10 years in the plan. 3. For 1A districts with old Alt Facilities bonding, the amount on line 22 will reduce initial revenue on line 10, less the H & S portion entered on line 14.														
End of Worksheet														



**Board of Education**  
Special Meeting – July 26, 2021

**AGENDA SECTION:** Adjourn

**ITEM:** Adjourn

**COMMENTS BY:** Andrea Cuene, Board Chair

This agenda item brings closure to the School Board meeting.

**Recommended Action:** Call the meeting to a close.

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Time of Adjournment:** \_\_\_\_\_ 9 \_\_\_\_\_