



Excellence. For each and every student.

BOARD OF EDUCATION
Regular Meeting - Monday, July 12, 2021 - 7:00 PM
Wayzata City Hall
600 Rice Street
Wayzata, Minnesota 55391

Minutes of Regular Meeting Meeting

A Regular Meeting Meeting of the Board of Education of Wayzata Public Schools was held Monday, July 12, 2021, beginning at 7:00 PM in the Wayzata City Hall
600 Rice Street
Wayzata, Minnesota 55391.

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Board of Education
Regular Meeting – July 12, 2021

AGENDA SECTION: Call to Order

ITEM: Roll Call Attendance

COMMENTS BY: Andrea Cuene, Board Chair

	PRESENT	ABSENT
Linda Cohen	_____	_____
Seanne Falconer	_____	_____
Sarah Johansen	_____	_____
Chris McCullough	_____	_____
Cheryl Polzin	_____	_____
Bonita Lucky	_____	_____
Andrea Cuene	_____	_____
Chace Anderson, ex-officio	_____	_____



Board of Education
Regular Meeting – July 12, 2021

AGENDA SECTION: Approval of Agenda and Consent Agenda Items

ITEM: Approval of Agenda and Consent Agenda Items

COMMENTS BY: Andrea Cuene, Board Chair

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event, the item will be removed as a Consent Agenda item and addressed. Consent Agenda items are as follows:

- 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS**
- 2.A. Approval of Minutes
- 2.B. Finance and Business Services
 - 2.B.1. Monthly Reports
 - 2.B.2. P-Card Authorizations
 - 2.B.3. Annual Designations Amendment
- 2.C. Human Resource Services
 - 2.C.1. Monthly Reports
- 2.D. Student Teaching Agreements

Recommended Action: Approve the full agenda as presented, and the consent agenda items.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____



Board of Education
Regular Meeting – July 12, 2021

AGENDA SECTION: Approval of Agenda and Consent Agenda Items

ITEM: Approval of Board Minutes

COMMENTS BY: Bonita Lucky, Board Clerk

Approve the minutes of the following meetings:

- June 1, 2021 Special Meeting
- June 14, 2021 Regular Meeting
- June 28, 2021 Special Meeting

Recommended Action: Approve the minutes of the Board meetings.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____ **4** _____



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Special Meeting
Tuesday, June 1, 2021 9:30 AM Central

Zoom Teleconference

Linda Cohen: Present
Andrea Cuene: Present
Seanne Falconer: Present
Sarah Johansen: Present
Bonita Lucky: Present
Chris McCullough: Present
Cheryl Polzin: Present
Present: 7, Absent: 0.

1. CALL TO ORDER/ROLL CALL

2. ADMINISTRATIVE REPORTS AND RECOMMENDATIONS

2.A. Superintendent

2.A.1. Policy Approval

Approve the updates to Policy 103: Face Coverings as attached. This motion, made by Chris McCullough and seconded by Sarah Johansen, Passed.

Linda Cohen: Aye, Andrea Cuene: Aye, Seanne Falconer: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye
Aye: 7, Nay: 0

2.A.2. Annual Approval: Identified Official with Authority

Approve Stacey Lackner to act as the Identified Official with Authority Proxy (IOwA) for Wayzata Public School District. This motion, made by Sarah Johansen and seconded by Linda Cohen, Passed.

Linda Cohen: Aye, Andrea Cuene: Aye, Seanne Falconer: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye
Aye: 7, Nay: 0

2.B. Finance and Business Services

2.B.1. General Fund Budget Revision

Approve the updated revised General Fund budget for the fiscal year ending June 30, 2021. This motion, made by Linda Cohen and seconded by Seanne Falconer, Passed.

Linda Cohen: Aye, Andrea Cuene: Aye, Seanne Falconer: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye
Aye: 7, Nay: 0

3. ADJOURN

Call the meeting to a close at 9:57 am. This motion, made by Chris McCullough and seconded by Cheryl Polzin, Passed.

Linda Cohen: Aye, Andrea Cuene: Aye, Seanne Falconer: Aye, Sarah Johansen: Aye,

Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye

Aye: 7, Nay: 0



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Regular Meeting
Monday, June 14, 2021 7:00 PM Central

Wayzata Public Schools District Office
210 County Road 101 North
Plymouth, Minnesota 55447

Linda Cohen: Present
Andrea Cuene: Absent
Seanne Falconer: Absent
Sarah Johansen: Present
Bonita Lucky: Present
Chris McCullough: Present
Cheryl Polzin: Present

Present: 5, Absent: 2.

Linda Cohen, Vice-Chair, called the meeting to order.

1. CALL TO ORDER/ROLL CALL

2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

Approve the agenda and the consent agenda items. This motion, made by Chris McCullough and seconded by Sarah Johansen, Passed.

Andrea Cuene: Absent, Seanne Falconer: Absent, Linda Cohen: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye
Aye: 5, Nay: 0, Absent: 2

2.A. Approval of Minutes

2.B. Finance and Business Services

2.B.1. Monthly Reports

2.C. Human Resource Services

2.C.1. Monthly Recommendations

2.D. Approve Revised School Calendar for 2022-2021

3. REPORTS FROM ORGANIZATIONS

4. RECOGNITIONS

4.A. Retiree Recognition

5. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD

6. STUDENT CURRICULUM PRESENTATION

7. ADMINISTRATIVE REPORTS AND RECOMMENDATIONS

7.A. Superintendent

7.A.1. Face Coverings Policy

Approve the updates to Policy 103: Face Coverings as attached. This motion, made by Chris McCullough and seconded by Bonita Lucky, Passed.

Andrea Cuene: Absent, Seanne Falconer: Absent, Linda Cohen: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye
Aye: 5, Nay: 0, Absent: 2

7.B. Teaching and Learning

7.C. Finance and Business Services

7.C.1. Monthly Financial Reports

7.C.2. ESSER III 20% Set Aside (Learning Loss)

Approve the District administration's recommended ESSER III 20% learning loss set aside revenue and expenditure budget for fiscal year 2021-2022. This motion, made by Sarah Johansen and seconded by Chris McCullough, Passed.

Andrea Cuene: Absent, Seanne Falconer: Absent, Linda Cohen: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye
Aye: 5, Nay: 0, Absent: 2

7.C.3. CMS Athletic Track Project

Award to the lowest responsible bidder listed in the enclosed document, Northland Paving, in the total amount of \$159,333.00, construction contracts for the project. This motion, made by Cheryl Polzin and seconded by Bonita Lucky, Passed.

Andrea Cuene: Absent, Seanne Falconer: Absent, Linda Cohen: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye
Aye: 5, Nay: 0, Absent: 2

7.C.4. WHS Pavement Project

Award to the lowest responsible bidder listed in the enclosed document, Northwest Asphalt Inc., in the total amount of \$292,000.00, construction contracts for the project. This motion, made by Sarah Johansen and seconded by Chris McCullough, Passed.

Andrea Cuene: Absent, Seanne Falconer: Absent, Linda Cohen: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye
Aye: 5, Nay: 0, Absent: 2

7.C.5. Certification of Population Estimate

Approve the population estimate of 73,017 as of June 2021. This motion, made by Cheryl Polzin and seconded by Sarah Johansen, Passed.

Andrea Cuene: Absent, Seanne Falconer: Absent, Linda Cohen: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye
Aye: 5, Nay: 0, Absent: 2

7.C.6. School Board Candidate Filing

Adopt the resolution establishing the dates for filing affidavits of candidacy for the November 2021 School Board election. This motion, made by Chris McCullough and seconded by Cheryl Polzin, Passed.

Andrea Cuene: Absent, Seanne Falconer: Absent, Linda Cohen: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye
Aye: 5, Nay: 0, Absent: 2

7.C.7. Negative Student Meal Account and Debt Collection

Approve the adoption of Policy 734: Negative Student Meal Account and Debt Collection. This motion, made by Chris McCullough and seconded by Bonita Lucky, Passed.

Andrea Cuene: Absent, Seanne Falconer: Absent, Linda Cohen: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye
Aye: 5, Nay: 0, Absent: 2

7.D. Human Resource Services

8. OTHER BOARD ACTION

9. BOARD REPORTS

10. ADJOURN

Adjourn the meeting 7:38 pm. This motion, made by Sarah Johansen and seconded by Bonita Lucky, Passed.

Andrea Cuene: Absent, Seanne Falconer: Absent, Linda Cohen: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye
Aye: 5, Nay: 0, Absent: 2



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Special Meeting
Monday, June 28, 2021 4:00 PM Central

Wayzata Public Schools District Office
210 County Road 101 North
Plymouth, Minnesota 55447

Linda Cohen: Absent
Andrea Cuene: Present
Seanne Falconer: Present
Sarah Johansen: Present
Bonita Lucky: Present
Chris McCullough: Present
Cheryl Polzin: Present
Present: 6, Absent: 1.

1. CALL TO ORDER/ROLL CALL

2. ADMINISTRATIVE REPORTS AND RECOMMENDATIONS

2.A. Superintendent

2.A.1. Introduction of New Administrators

2.B. Finance and Business Services

2.B.1. Preliminary Budget for 2021-2022

Approve the preliminary budget for the 2021-2022 fiscal year. This motion, made by Sarah Johansen and seconded by Chris McCullough, Passed.

Linda Cohen: Absent, Andrea Cuene: Aye, Seanne Falconer: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye
Aye: 6, Nay: 0, Absent: 1

2.B.2. Award Sale of General Obligation Taxable School Building and Alternative Facilities Bonds, Series 2021A

Approve the resolution ratifying the award of the sale, determining the form and details, authorizing the execution, delivery, and registration, and providing for the payment of the General Obligation Taxable School Building and Alternative Facilities Refunding Bonds, Series 2021A. This motion, made by Sarah Johansen and seconded by Seanne Falconer, Passed.

Linda Cohen: Absent, Andrea Cuene: Aye, Seanne Falconer: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye
Aye: 6, Nay: 0, Absent: 1

2.B.3. Central Middle School Track Rehabilitation Project

Award to the second lowest responsible bidder listed in the enclosed document, Park Construction Company, in the total amount of \$175,944.00, construction contracts for the project. This motion, made by Cheryl Polzin and seconded by Chris McCullough, Passed.

Linda Cohen: Absent, Andrea Cuene: Aye, Seanne Falconer: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye
Aye: 6, Nay: 0, Absent: 1

2.C. Human Resource Services

2.C.1. Supplemental Salaries for 2021-2022

Table the item until the July Regular meeting. This motion, made by Sarah Johansen and seconded by Bonita Lucky, Tabled.

Linda Cohen: Absent, Andrea Cuene: Aye, Seanne Falconer: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye
Aye: 6, Nay: 0, Absent: 1

3. ADJOURN

Adjourn the meeting at 4:35 pm. This motion, made by Chris McCullough and seconded by Cheryl Polzin, Passed.

Linda Cohen: Absent, Andrea Cuene: Aye, Seanne Falconer: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye
Aye: 6, Nay: 0, Absent: 1



BOARD OF EDUCATION
Regular Meeting – July 12, 2021

AGENDA SECTION: Approval of Agenda and Consent Agenda Items

ITEM: Finance and Business Services Recommendations

COMMENTS BY: DeeDee Kahring, Executive Director, Finance and Business

Finance and Business Services Recommendations

These routine items are presented for School Board review and approval through a single consent motion.

Monthly Bills

The attached lists itemize claims for which the School Board is requested to authorize payment:

General Checking Account for June 2021	\$5,333,969
Wire Transfers, EFTs, and ACHs for May 2021	\$12,474,323

Acknowledgement of Contributions

Minnesota Statutes 465.03 – Gifts to Municipalities:

“Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”

The School Board is requested to accept the attached list of donations received in June 2021:

Cash Donations	\$104,638
In-Kind Donations	\$200

Recommended Action: Approve the checking account and wire transfer payments and accept with appreciation the donations, which comply with current state and local policies and guidelines.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____

2020-21 School Year Check Report

For the Month Ended June 30, 2021



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Check No.	Vendor	Description	Date	Amount
16917	Main Line Transportation Inc (MTI)	Transportation Services	6/22/2021	\$ 820,687.13
17050	First Student Inc	Transportation Services	6/29/2021	680,204.21
16932	Mint Roofing Inc	WHS, GW, BV - Roof Rehab	6/22/2021	496,935.86
17020	Apple Financial Services	Apple Computer Equipment	6/28/2021	450,048.33
16491	Main Line Transportation Inc (MTI)	Trans	6/1/2021	366,410.40
16834	College Board Ap Exams	Ap Testing	6/22/2021	207,550.00
16791	Xcel Energy	Monthly Serv	6/15/2021	122,538.68
16586	Intermediate Dist 287	Monthly June 21	6/8/2021	114,443.22
16804	Arctic Wolf Networks Inc	License & Serv	6/22/2021	78,714.88
16640	Upper Lake Foods	WPS - Prime Vendor	6/8/2021	63,482.14
16810	Benilde-St Margarets School	Non-Public Transport	6/22/2021	62,322.33
16687	CDW Government Llc	Renewal Of Filter	6/15/2021	52,000.00
16675	Benefitfocus.Com Inc	Prof Serv	6/15/2021	51,371.20
710752	Hillyard Inc Minneapolis	Supplies	6/30/2021	51,052.29
16613	Phasor Electric Co	WMS - 26A Electrical	6/8/2021	48,735.58
16849	Employers Mutual Casualty Insurance	Commercial Policy	6/22/2021	46,980.32
16570	Employers Mutual Casualty Insurance	Commercial Account	6/8/2021	46,965.34
16823	CDW Government Llc	Renewal Of Zoom Licenses	6/22/2021	39,250.00
16818	Breck School	Non-Public Transport	6/22/2021	31,477.88
16575	H2I Group, Inc	WMS - 09M Stage Flooring	6/8/2021	30,210.00
16482	Kinect Energy Inc	Monthly Serv	6/1/2021	29,170.88
16814	The Blake School	Non Pub Trans	6/22/2021	26,890.00
16449	CDW Government Llc	Mics For Boardroom & Url Filter	6/1/2021	26,264.49
16837	Construction Results Corporation	KL - Window, Door And Wall Rehabilitation	6/22/2021	24,225.00
16503	Now Micro	Laptops For Abe	6/1/2021	22,400.00
16970	Risk Administration Services Inc	Workers Comp	6/22/2021	20,811.00
16599	Maertens-Brenny Construction	WMS - 03A Concrete And Masonry	6/8/2021	20,586.12
16689	Ceso Transportation, Llc	Trans	6/15/2021	20,024.99
16915	Lionsgate Academy	Perkins Expenses	6/22/2021	19,462.08
16656	City Of Plymouth	GL Media Permit	6/9/2021	19,412.39
16635	Twin City Acoustics Inc	WMS - 09C Ceiling And Acoustical Treatment	6/8/2021	19,093.34
16572	Gopher Stage Lighting	WMS - 11J Theatre, Stage, Curtains	6/8/2021	18,259.80
16857	Fourth Baptist Christian School	Non-Public Transport	6/22/2021	17,530.28
16631	Thelen Heating And Roofing Inc	GL - 07H Built-Up Bituminous Roofing	6/8/2021	17,100.00
17070	Innovative Therapy Solutions, Llc	Spl Cont	6/29/2021	17,000.00
16694	City Of Plymouth	WPS Water	6/15/2021	16,622.08
710741	Wright-Hennepin Cooperative Electric Assn	Monthly Serv	6/23/2021	14,388.11
16844	Division 16 Eletric Llc	BV - 26A Electrical	6/22/2021	14,376.35
16540	Autumn Ridge Landscaping Inc	OW/ELS - 32F Irrigation & Landscaping	6/8/2021	14,334.76
16782	Upper Lake Foods	WPS - Prime Vendor	6/15/2021	14,267.72
17104	Region 6Aa	Boys & Girls Track And Field Meets At WHS 6/8/21 & 6/10/21	6/29/2021	13,730.00
16968	Redeemer Lutheran Church & School	Non Public Textbook, Guidance, Health Reimburse	6/22/2021	13,152.75
16785	Waste Management Of Wi	Monthly Serv	6/15/2021	12,304.79
16625	Spartan Steel Erectors Inc	EMS - 05B Structural Steel	6/8/2021	12,225.20
16807	Ave Maria Academy	Non-Public Transport	6/22/2021	12,212.53
16715	First Student Inc	Transportation Services	6/15/2021	11,967.55
16705	Fairview	Well Being Prog	6/15/2021	11,776.67
16902	Kamida	WHS & CMS Access Ramp To Baseball Field & WHS Bleacher Pad	6/22/2021	11,539.00
710753	Team Sporting Goods, Inc	Football & Volleyball Equip	6/30/2021	11,304.40

Check No.	Vendor	Description	Date	Amount
16866	Good Shepard	Non-Public Transport	6/22/2021	11,200.50
16996	Transportation Plus Inc	Transportation Services	6/22/2021	10,920.00
16681	The Blake School	Non Pub Health	6/15/2021	10,877.63
16474	locp	Comm Ed Rent	6/1/2021	10,796.09
16824	Century Construction Company	WMS - 02A Demo	6/22/2021	10,289.01
16873	H2I Group, Inc	WMS - 09M Stage Flooring	6/22/2021	9,932.30
710687	Trio Supply Co	WPS - Paper Supplies	6/3/2021	9,754.00
17012	Wold Architects And Engineers	Wms/GW - Media Center Improvements & Bv/GL - Ltfm	6/22/2021	9,641.36
17128	Zahl-Petroleum Maintenance Co	EMS Service	6/29/2021	9,525.00
16981	Spartan Steel Erectors Inc	OW/ELS - 05B Structural Steel Erection	6/22/2021	9,446.24
16875	Hanus Enterprises,Llp	June 2021 Bus Garage Rent	6/22/2021	9,178.11
16971	River Tree School	Non-Public Transport	6/22/2021	8,930.94
710730	Institute For Environmental Assessment	Prof Serv	6/23/2021	8,789.97
16601	Medina Entertainment Ctr	Rental	6/8/2021	8,435.53
17024	Academic Excellence Llc	Prof Serv	6/29/2021	8,429.47
710734	Reinders	WHS Athletic Field Rep	6/23/2021	8,317.43
16576	Hamernicks Interiour Soluatoins	WMS - 09K Painting/Wall Covering	6/8/2021	8,143.62
710709	Tierney Brothers, Inc.	PC/GL/BV - Conference Room	6/10/2021	8,085.00
17015	Youth Enrichment League	Prof Serv	6/22/2021	7,934.50
16606	Nac (Northern Air Corp)	GL - 26A Electrical	6/8/2021	7,790.00
17065	Hirequest	Prof Serv	6/29/2021	7,735.00
16655	City Of Plymouth	Permit GL Reroof	6/9/2021	7,710.65
710744	Xerox Corporation	WPS Copier Lease & Maintenance	6/23/2021	7,584.12
16650	Wold Architects And Engineers	OW - Mau Replacement '21	6/8/2021	7,430.45
16682	Boiler Services, Inc	Labor & Material	6/15/2021	7,329.93
16592	Kellington Construction Inc	OW/ELS - 02A Demo Original Po #6000200042	6/8/2021	7,244.00
17097	Plangrid Inc	Prof Serv	6/29/2021	7,139.66
16561	Construction Systems Inc	WMS - 05A Structural Steel	6/8/2021	6,785.64
16479	Kamida	NW Sidewalk Repair	6/1/2021	6,750.00
16985	St. Therese School	Non-Public Transport	6/22/2021	6,535.62
16525	Upper Lake Foods	WPS - Prime Vendor	6/1/2021	6,487.65
16920	Maranatha Christian Academy	Non-Public Transport	6/22/2021	6,356.64
16629	Summit Companies	WMS - 21A Fire Suppression	6/8/2021	6,299.38
16632	Thyssenkrupp Elevator Corp	OW/ELS - 14B Elevators	6/8/2021	6,295.00
16721	Hennepin Healthcare System, Inc	May Covid Screenings	6/15/2021	6,280.00
17105	Relate Counseling Ctr	Mental Health Supports	6/29/2021	6,231.25
16724	Hirequest	Prof Serv	6/15/2021	6,176.64
16470	Hirequest	Prof Serv	6/1/2021	6,131.13
16950	Northland Mechanical Contractors Inc	GL - 22A Plumbing	6/22/2021	6,089.50
16903	Karbowski, Virginia	Prof Serv	6/22/2021	6,000.00
16583	Hufcor Inc	WMS - 10D Operable Partition	6/8/2021	5,931.05
17120	Trugreen	Dist Use	6/29/2021	5,832.00
16878	Heilicher Minneapolis Jewish Day School	Non Public Transport	6/22/2021	5,777.55
16984	St John'S Lutheran School	Non-Public Transport	6/22/2021	5,718.94
17087	Medina Golf & Country Club	Synchro / Girls Lacrosse / Boys Golf Banquet	6/29/2021	5,713.42
16580	Hirequest	Prof Serv	6/8/2021	5,596.50
16856	First Student Inc	Transportation Services	6/22/2021	5,590.27
16593	Klamm Mechanical Contractors Inc	BV - 23B Combined Mechanical	6/8/2021	5,576.50
17030	Amazon Capital Services Inc	Office And Classroom Supplies	6/29/2021	5,565.29
16558	Century Construction Company	GL - 02A Demo & 06A Carpentry	6/8/2021	5,510.00
16538	Amazon Capital Services Inc	Office And Classroom Supplies	6/8/2021	5,503.58
16787	West Lutheran High School	Non Pub Guidance & Health	6/15/2021	5,446.84
17021	1St Choice Pediatric Home Care	Nursing	6/29/2021	5,432.50
16585	Ingram Library Services	Books	6/8/2021	5,418.75
17025	Alexandra Mccannel Llc	Prof Serv	6/29/2021	5,355.00
16846	Dude Solutions Inc	Trip Tirect	6/22/2021	5,341.53
16549	Bix Produce Company Llc	WPS - Produce	6/8/2021	5,324.55
16633	Twin City Hardware	WMS - 08A Doors, Frames & Hardware	6/8/2021	5,273.55
16630	T-Mobile Usa, Inc	Due 06/13/21 Crt Hotspots	6/8/2021	5,076.01
16871	Groves Academy	Non-Public Transport	6/22/2021	5,051.82

Check No.	Vendor	Description	Date	Amount
16448	Canon Financial Services Inc	WPS Copier Fleet Lease	6/1/2021	5,032.86
16896	Inspec, Inc.	WHS - Pavement Rehab	6/22/2021	5,000.00
16557	Central Roofing Co	WMS - 07H Roofing	6/8/2021	4,945.01
16761	Rupp, Anderson, Squires & Waldspurger Pa	Prof Serv	6/15/2021	4,766.08
16607	Northland Mechanical Contractors Inc	GL - 22A Plumbing	6/8/2021	4,750.00
16973	Rtl Construction Inc	BV - 09A Drywall	6/22/2021	4,750.00
16669	Arvig	Due 06/25/21 Monthly Internet	6/15/2021	4,603.95
16652	Woodside Industries, Inc.	GL - 12C Plastic Laminate Casework	6/8/2021	4,598.00
16466	Hennepin Technical College	Rental Agreement 4Th Qtr	6/1/2021	4,570.00
16591	Karges-Faulconbridge, Inc	Multiple Sites - Commissioning	6/8/2021	4,566.75
16756	Promowear	Wellness	6/15/2021	4,530.80
710724	Xerox Corporation	WPS Copier Lease & Maintenance	6/17/2021	4,528.69
16941	The Mpx Group	Graduation	6/22/2021	4,507.08
16894	Incentive Services Inc	Supplies	6/22/2021	4,500.00
16568	Ebert Construction	GI/PC - 03A Concrete And Masonry	6/8/2021	4,258.39
710682	Project Lead The Way, Inc	Supplies	6/3/2021	4,150.00
16717	Garvey Communications	Prof Serv	6/15/2021	4,125.00
16886	Holy Family Academy	Non-Public Transport	6/22/2021	4,096.40
16906	Klamm Mechanical Contractors Inc	BV - 23B Combined Mechanical	6/22/2021	4,074.17
16764	Sonova Usa Inc	Sped - Joelle Peterson - Esc	6/15/2021	4,049.99
17084	Lowe, Leann	Services	6/29/2021	4,000.00
16565	Division 16 Eletric Llc	BV - 26A Electrical	6/8/2021	3,942.50
16805	Art Spark Llc	Prof Serv	6/22/2021	3,905.00
16699	Ditch Creek Landscape, Llc	Service	6/15/2021	3,850.00
16880	Hennepin Technical College	Post Secondary Tuition	6/22/2021	3,832.79
17091	Nha Heating & Air Conditioning Inc	Prof Serv	6/29/2021	3,831.54
16719	H & B Specialized Products	Service	6/15/2021	3,635.00
16833	City Of Plymouth	March 2021 Fuel Usage	6/22/2021	3,632.20
16931	Minnehaha Academy	Non-Public Transport	6/22/2021	3,617.03
16885	Holy Trinity Lutheran School	Non-Public Transport	6/22/2021	3,602.50
17008	West Lutheran High School	Non Pub Transport	6/22/2021	3,518.10
17071	Inspec, Inc.	Prof Serv	6/29/2021	3,500.00
16431	Asl Interpreting Services	Interpreting Services	6/1/2021	3,488.00
17041	Canon Financial Services Inc	WPS Copier Fleet Lease	6/29/2021	3,452.20
16942	Minnetonka Christian Academy	Non-Public Transport	6/22/2021	3,392.86
16662	1St Choice Pediatric Home Care	Nursing	6/15/2021	3,392.00
16967	Red Cedar Steel Erectors Inc	WMS - 05B Structural Steel	6/22/2021	3,354.43
16571	Frontier Fire Protection Inc	PC - 21A Fire Protection	6/8/2021	3,329.75
17053	G & B Environmental Inc	Materials & Install	6/29/2021	3,045.00
16784	Viking Electric Supply, Inc	SH Media Ctr Entry Lights	6/15/2021	3,033.14
16518	St Paul Beverage Solutions, Llc	WPS - Milk Products	6/1/2021	3,027.74
16604	Movefwd Inc (Formerly Teens Alone)	Ce Counseling 20/21	6/8/2021	3,000.00
16774	University Of Mn	Cecilia Roth Id#5698752	6/15/2021	3,000.00
16726	Ingram Library Services	Books	6/15/2021	2,933.33
17067	House Of Note	Orchestra Repair	6/29/2021	2,900.00
16956	Park Construction Company	WMS - 32A Asphalt Paving	6/22/2021	2,880.40
16825	Centurylink Business Services	Monthly Serv Due 6/25/21	6/22/2021	2,841.78
16559	Centurylink Business Services	Monthly Serv Due 5/26/21	6/8/2021	2,841.77
710717	Motg (Mn Office Technology Grp)	Quarterly Main	6/17/2021	2,670.68
710686	Staples Business Advantage	Office Supplies	6/3/2021	2,658.74
16759	Risk Administration Services Inc	Deductible Billing	6/15/2021	2,650.82
16704	Ensemble'S Edge	WHS Rebecca Wyffles Choir Folders	6/15/2021	2,627.13
16815	Bib Consulting Llc	Prof Serv	6/22/2021	2,605.00
16954	Our Lady Of The Lake	Non Public Transport	6/22/2021	2,604.25
16703	Elite Av Llc	Prof Serv	6/15/2021	2,561.31
16555	Capital City Glass Inc	BV - 08F Entrance, Storefront And Curtain Wall	6/8/2021	2,559.30
16673	Bayada Home Health Care Inc	Nursing Services	6/15/2021	2,552.50
16447	Calabay Productions Llc	Graduation	6/1/2021	2,550.00
710719	Scholastic Book Fairs	Books	6/17/2021	2,508.67
16462	Graybar Electric Co	EMS Data Cabinets	6/1/2021	2,491.23

Check No.	Vendor	Description	Date	Amount
16667	Amazon Capital Services Inc	Office And Classroom Supplies	6/15/2021	2,489.88
16801	Amazon Capital Services Inc	Office And Classroom Supplies	6/22/2021	2,489.82
16680	Bix Produce Company Llc	WPS - Produce	6/15/2021	2,450.67
16550	Bobet, Robin	(A)Supplies	6/8/2021	2,440.00
16793	Rausch, Sturm, Israel & Hornick, S.C.	Payroll Garnishment	6/21/2021	2,434.27
16695	City Of Wayzata	WPS - Water	6/15/2021	2,387.28
16426	Alexandra Mccannel Llc	Cont Serv	6/1/2021	2,370.00
16733	Lvc (Low Voltage Contractors)	Service	6/15/2021	2,350.00
17037	Bayada Home Health Care Inc	Nursing Services	6/29/2021	2,297.50
17017	Zee Medical Service	Supplies	6/22/2021	2,288.50
16437	Bayada Home Health Care Inc	Nursing Services	6/1/2021	2,262.50
16436	Batteries R Us	WPS - Batteries	6/1/2021	2,239.95
16983	St John The Baptist School	Non Public Transport	6/22/2021	2,203.20
16809	Benchmark Education Company Llc	Title Iii - Esc	6/22/2021	2,163.70
16859	Frederick Bethke Violins Llc	Repairs	6/22/2021	2,140.91
16612	Peterson Companies Inc	WMS - 11K Athletic Field Equip.	6/8/2021	2,138.01
16994	Totino Grace High School	Non-Public Transport	6/22/2021	2,135.04
16706	Field Environmental Consulting Inc	Prof Serv	6/15/2021	2,110.00
16947	Nha Heating & Air Conditioning Inc	Prof Serv	6/22/2021	2,109.00
16949	Nokomis Shoe Shop Inc	Supplies	6/22/2021	2,099.55
17125	Westmark Productions	Choir Prof Serv	6/29/2021	2,076.00
16901	Jostens, Inc	Yearbook	6/22/2021	2,073.50
16757	Quantum Graphics Inc	Yearbooks	6/15/2021	2,069.00
16930	Midwest Specialty Maintenance Inc	OW/ELS - 01J Final Cleaning	6/22/2021	2,065.90
16728	Inspec, Inc.	Dist. - Pavement Management	6/15/2021	2,000.00
16778	University Of Mn	Rebecca Scholder Id#5692503	6/15/2021	2,000.00
17000	University Of Minnesota Duluth	Eliana Dunn Id#5724429	6/22/2021	2,000.00
16860	Frontier Fire Protection Inc	BV - 21A Fire Suppression	6/22/2021	1,995.00
16802	Ancom Communications	Wk Sum Supplies: Earpieces	6/22/2021	1,985.00
17019	Leading Equity Llc	Title Iii - Ann Fehrenbach - Esc	6/22/2021	1,970.00
710726	Bio Corporation	WHS Amanda Laden Anatomy Supplies	6/23/2021	1,938.28
16946	National Treasure Kung Fu, Inc	Prof Serv	6/22/2021	1,860.00
16598	Loretto Auto Recondition	Tr#5 Repair	6/8/2021	1,816.53
17013	Write Bulb	Wayzata Players	6/22/2021	1,800.00
16847	Ebert Construction	GL - 03A Concrete	6/22/2021	1,795.50
710694	Mei - Minnesota Elevator Inc	June 2021 Monthly Serv	6/10/2021	1,794.27
16832	City Of Lakes Waldorf School	Non-Public Transport	6/22/2021	1,767.18
16472	Ingram Library Services	Books	6/1/2021	1,761.02
17034	Balfour Yearbooks	Yearbook	6/29/2021	1,755.37
202100837	Schultz, David	Reimbursement	6/30/2021	1,726.20
16438	Bayfield Fruit Co Llc	All Schools - Produce	6/1/2021	1,713.80
16921	Master Mechanical Inc	GL - 23A Hvac	6/22/2021	1,710.00
16522	Three Rivers Park District	Boys Golf & Alpine Fees	6/1/2021	1,695.01
16428	Amazon Capital Services Inc	Office And Classroom Supplies	6/1/2021	1,694.49
16628	St Paul Beverage Solutions, Llc	WPS - Milk Products	6/8/2021	1,658.25
16441	Boiler Services, Inc	WHS Repair	6/1/2021	1,650.56
16755	Professional Interpreting	Interpreting Services	6/15/2021	1,612.00
710707	Staples Business Advantage	Office Supplies	6/10/2021	1,604.00
16786	Wayzata Results, Inc	B & G Track Timing	6/15/2021	1,600.00
16961	Promowear	CMS Musical Supplies	6/22/2021	1,598.00
17045	D Ervasti Sales Co	Dist Use	6/29/2021	1,581.50
17069	Ingram Library Services	Books	6/29/2021	1,561.33
16892	Home Depot/Gecf	CSF Shop Supplies And Repairs	6/22/2021	1,550.34
17109	Rush Creek Golf Club	Boys Basketball Banquet & Golf Sessions	6/29/2021	1,549.76
17106	R J Mechanical Inc	WHS Repair	6/29/2021	1,517.00
17115	Statista Inc.	Campus License	6/29/2021	1,500.00
710737	Staples Business Advantage	Office Supplies	6/23/2021	1,493.01
16493	Meca Sportswear	Chenille Letter W""	6/1/2021	1,408.00
17079	Kemmetmueller Photography	Sports Banners ¹⁶	6/29/2021	1,400.00
16651	Wood Machinery Systems	WHS Kyle Swenson Edger Sander	6/8/2021	1,394.00

Check No.	Vendor	Description	Date	Amount
16500	Mn State High School League	Boys Basketball Tickets	6/1/2021	1,392.00
16783	Usi Insurance Services Llc	Injurymanagement/Risk Mgmt	6/15/2021	1,375.00
16488	Lifetime Fitness, Inc.	Phys Ed	6/1/2021	1,370.00
16978	Shattuck-St Mary'S School	Non-Public Transport	6/22/2021	1,358.77
16763	Sfm Mutual Insurance Co	Sfm Work Comp Claims May 21	6/15/2021	1,356.20
16502	Ncs Pearson Inc	Protocols - Esc	6/1/2021	1,354.66
17016	Zaytsen, Vitaliy	Non Public Transport	6/22/2021	1,344.42
16749	On Site Sanitation	Sanitation Service	6/15/2021	1,344.00
16843	Diehl, Brenden	Non Public Transport	6/22/2021	1,335.69
16795	Academy Of Whole Learning	Non-Public Transport	6/22/2021	1,315.45
16916	Mackey, Bethany	Non Public Transport	6/22/2021	1,315.32
16445	Bullis Insurance Agency Llc	Phk Directors And Officers	6/1/2021	1,288.00
16769	Transportation Plus Inc	Transportation Services	6/15/2021	1,281.00
16736	Maxwell Medals & Awards	Supplies	6/15/2021	1,272.70
16797	Advance Terrazzo & Tile Co Inc	OW/ELS - 09G Terrazzo	6/22/2021	1,250.00
16925	Medcom Benefit Solutions	Prof Serv	6/22/2021	1,250.00
16887	Holy Family Catholic High School	Non-Public Transport	6/22/2021	1,243.92
16868	Greeley, Timothy	O & M	6/22/2021	1,242.50
16918	Malin, Benjamin	Non Public Transport	6/22/2021	1,236.75
16594	Koronis Fabricating Inc	PC - 05A Structural Steel - Materials	6/8/2021	1,201.75
16499	Mn It Services	Voice Services April 2021	6/1/2021	1,200.11
16933	Mn It Services	Prof Serv	6/22/2021	1,200.11
17054	Gerber, Steven	Official - Site Mgr Season	6/29/2021	1,186.92
16974	Rydborg, Marcy	Non Public Transport	6/22/2021	1,181.46
202100772	Dvorak, Margaret	Reimbursement	6/23/2021	1,159.45
16842	Delasalle High School	Non-Public Transport	6/22/2021	1,154.79
16564	Custom Drywall Inc	GL - 09A Drywall And Framing	6/8/2021	1,140.00
16808	Bayada Home Health Care Inc	Nursing	6/22/2021	1,140.00
16980	Southwest Christian High School	Non-Public Transport	6/22/2021	1,136.70
16936	Mn Clay Usa - Midwest	Kiln Repair	6/22/2021	1,119.00
710725	Allegra Print & Imaging	Folders For Program	6/23/2021	1,105.65
16975	Sacred Heart School	Non Public Transport	6/22/2021	1,088.70
16539	Asl Interpreting Services	Interpreting Services	6/8/2021	1,088.00
16506	Pepsi Beverages Company	Ala Carte Items	6/1/2021	1,080.08
16904	Karja, Kathleen	Non Public Transport	6/22/2021	1,073.79
16697	Constructive Playthings	Cem-Jpa - Emily Story - Wels	6/15/2021	1,066.05
16512	Root-O-Matic	Various Schools Repair	6/1/2021	1,060.00
16792	Zee Medical Service	Supplies	6/15/2021	1,047.05
17066	Hirshfield'S Inc	CSF - Supplies	6/29/2021	1,044.40
16615	Renneberg Hardwoods Inc	Woods	6/8/2021	1,041.70
16551	Boiler Services, Inc	WHS Repair	6/8/2021	1,040.00
17096	On Site Sanitation	Sanitation Service	6/29/2021	1,036.46
16760	Rocky Mountain Sunscreen	Wk Sum Supplies: Sunscreen	6/15/2021	1,035.67
16696	Cogent Communications Inc	Monthly Internet	6/15/2021	1,027.42
16481	Kent, Rebekah	Mentor Fy21	6/1/2021	1,000.00
16527	Vito, Christopher	Stipend Mentor	6/1/2021	1,000.00
16685	Carleton College	Miriam Shteyman Id#2032983	6/15/2021	1,000.00
16700	Drake University	Emma Hawkinson Id#100373140	6/15/2021	1,000.00
16716	Florida State University	Cora Teachey Id#Cet21A	6/15/2021	1,000.00
16722	Hennepin Technical College	Gracey Herzberg Id#15020399	6/15/2021	1,000.00
16776	University Of Mn	Madison Qualle Id#5707822	6/15/2021	1,000.00
16777	University Of Mn	Farah Bergstrom Id#5711122	6/15/2021	1,000.00
17060	Hero'S Timing Llc	Prof Serv	6/29/2021	1,000.00
17085	Malovrh, Shannon	Stipend	6/29/2021	1,000.00
16794	School Service Employees	Payroll Accrual	6/21/2021	993.75
16727	Inpro Corp	Supplies	6/15/2021	980.43
17036	Batteries R Us	WPS - Batteries	6/29/2021	979.96
17009	Westmark Productions	Prof Serv	6/22/2021	969.00
16987	Superior Painting & Decorating Inc	BV - 09K Painting And Wall Covering	6/22/2021	950.00
17047	Electric Motor Repair Inc	Supplies	6/29/2021	947.74

Check No.	Vendor	Description	Date	Amount
16729	Jostens, Inc	WHS Senior Band Awards	6/15/2021	939.07
202100783	Jacklitch, Michelle	Reimbursement	6/23/2021	923.31
16923	Mayer Lutheran High School	Non-Public Transport	6/22/2021	919.98
16958	Pitzner, Sarah	Non Public Transport	6/22/2021	919.56
16877	Hawkinson, Heather	Non Public Transport	6/22/2021	916.65
16908	Larson, Kurt	Non Public Transport	6/22/2021	916.65
710728	Ferguson Enterprises, Inc #1657	WPS - Repair Parts	6/23/2021	915.12
16884	Hixson, Carl	Non Public Transport	6/22/2021	910.83
16965	Ramette, James	Prof Serv	6/22/2021	910.00
16989	Swanson, Zoaron	Non Public Transport	6/22/2021	907.92
16999	Twedt, Brandon	Non Public Transport	6/22/2021	902.10
16762	Safir & Associates, Llc	Title Iii - Ann Fehrenbach - Esc	6/15/2021	900.00
16813	Bisanz, Denise	Prof Serv	6/22/2021	900.00
16468	Hill Co, Robert B.	WPS - Salt	6/1/2021	899.66
17001	Valley Litho Supply	Applied Graphics	6/22/2021	899.66
16867	Grazzini Brothers & Co	WMS - 09B Flooring (Original Po 6000200107)	6/22/2021	897.40
17040	Buffalo Gun Club Inc	Trap & Skeet	6/29/2021	891.00
16966	Ray, Colton	Non Public Transport	6/22/2021	890.46
16938	Mokosso, Kimberly	Non Public Transport	6/22/2021	881.73
17011	Williams, Gregory	Non Public Transport	6/22/2021	881.73
17014	Youngquist, Robert	Non Public Transport	6/22/2021	881.73
16720	Have Ya Herd Llc	Prof Serv	6/15/2021	875.00
17075	Jimmy'S Johnnys Inc	Prof Servs	6/29/2021	874.64
16879	Hemmer, Rachelle	Non Public Transport	6/22/2021	867.18
17080	Language Line Services	Language Line	6/29/2021	860.24
16927	Menke, Kristine	Non Public Transport	6/22/2021	849.72
17058	Grainger Inc., W. W.	CSF - Parts	6/29/2021	846.07
16827	Chapel Hill Academy	Non-Public Transport	6/22/2021	845.85
710716	Iron Mountain	Storage	6/17/2021	841.43
710696	Pro-Tec Design	Dist Use	6/10/2021	837.64
16953	Our Savior Lutheran School	Non-Public Transport	6/22/2021	835.04
16619	Roy C., Inc	WHS Door Repair	6/8/2021	828.36
710739	Twin City Garage Door Co	CSF Truck Repair	6/23/2021	825.00
16603	Mint Roofing Inc	GW Roof Repair	6/8/2021	821.04
16660	Messerli & Kramer, Pa	Payroll Garnishments	6/14/2021	815.97
16731	Kinect Energy Inc	Monthly Mgmt Fee	6/15/2021	812.00
16477	Jostens, Inc	Workshop	6/1/2021	800.00
16528	Wayzata Results, Inc	B & G Track Timing	6/1/2021	800.00
17052	Future Problem Solving Program Int'L	Virtual Student Competition Fee	6/29/2021	780.00
16955	Our Lady Of Grace School	Non-Public Transportation	6/22/2021	767.25
16876	Hartel, Daniel	Non Public Transport	6/22/2021	753.69
16829	Children'S Workshop	Non-Public Transport	6/22/2021	753.35
16596	Leaving The Village	Restorative Practices Conference	6/8/2021	750.00
16928	Metro Gun Club	Trap & Skeet	6/22/2021	749.00
710754	Xerox Corporation	PC Xerox D110 Copier Blanket	6/30/2021	736.98
710693	Mackin Educational Resources	Media Center Supplies	6/10/2021	730.69
16582	House Of Note	Orchestra Instrument Repair	6/8/2021	730.00
16452	Center For The Collaborative Classroom	Ccc Br Replacements	6/1/2021	729.00
16623	Skyzone Maple Grove	Prof Serv	6/8/2021	726.00
16863	Genest-Stein, Phyllis	Dhh Mentor	6/22/2021	720.00
16840	C Vision Productions Llc	CMS Musical Audio/Video	6/22/2021	707.50
16511	Reading Reading Books, Llc	Inclusive Texts For Rr Classrooms	6/1/2021	705.60
16822	Caira, Frank	Non Public Transport	6/22/2021	704.22
16790	Wi Ctr For Education Products & Services	Title Iii - Ann Fehrenbach - Esc	6/15/2021	696.00
710721	Staples Business Advantage	Office Supplies	6/17/2021	695.54
17121	Voyager Sopris Learning Inc	Title Iii - Ann Fehrenbach - Esc	6/29/2021	685.91
17048	Faue, Jerry	Materials & Labor	6/29/2021	675.00
710692	Loffler Companies Inc	WHS Copy Center Ions Software Maintenance	6/10/2021	670.00
710690	Ecolab Pest Elimination Div	WPS - Pest Control	6/10/2021	668.52
16982	Spraying Systems Co	CSF - Preventative Maintenance For The Pathosans System	6/22/2021	662.13

Check No.	Vendor	Description	Date	Amount
202100742	Stellick, Edith	Reimbursement	6/9/2021	661.42
16746	MTI Distributing Inc	CSF T-4000 Mower Parts	6/15/2021	658.20
16530	A-1 Outdoor Power Inc	CSF Snowblower/Mower Parts	6/8/2021	651.42
16433	Augsburg University	Apsi/Ap Government & Politics	6/1/2021	650.00
17033	Augsburg University	Aspi Augsburg Ap	6/29/2021	650.00
710700	Schmitt Music Co	Band Instrument Repair And Supplies	6/10/2021	638.39
17129	Zeidler, Robert	Official-Multiple Games	6/29/2021	638.01
16578	Highway 55 Rental & Sales Inc	EMS Pump To Empty Pool	6/8/2021	638.00
17116	Steve Weiss Music Inc	WHS Band Activities Marching Band Equipment	6/29/2021	634.45
16702	Easter, Mark	Choir	6/15/2021	630.00
17117	Stewart, Peter	Official Track Season	6/29/2021	625.57
16817	Braun Interec Corp	Prof Serv	6/22/2021	625.00
16943	Nahan, Shelly	Prof Serv	6/22/2021	625.00
16523	Trans-Mississippi Biological	Science Center Live Materials	6/1/2021	622.08
710715	Ecm Publishers, Inc	Prof Serv	6/17/2021	618.80
202100821	Kline, Lawrence	Reimbursement	6/30/2021	612.67
16494	Medart,Inc.	CSF Repair Parts	6/1/2021	610.69
16897	International School Of Minnesota	Non Public Transport	6/22/2021	601.38
16788	West Metro Stump Grinding	GW Stump Removal	6/15/2021	600.00
16893	Identisys	CSF Service Renewal	6/22/2021	600.00
17010	William Marsh Rice University	Registration	6/22/2021	600.00
17103	Region 6Aa	Golf Entry Fee	6/29/2021	600.00
202100771	Duwenhoegger, Dawn	Reimbursement	6/23/2021	595.14
16459	Gallagher Benefit Services, Inc	Prof Serv	6/1/2021	590.00
16670	Asl Interpreting Services	Interpreting Services	6/15/2021	576.00
16734	Main Line Transportation Inc (MTI)	Transportation Services	6/15/2021	566.10
16899	Johnson, Jason	Non Public Transport	6/22/2021	564.54
16529	Xcel Energy	Monthly Serv	6/1/2021	561.65
16498	Mn Department Of Health	Prof Serv	6/1/2021	560.00
710677	Flinn Scientific, Inc.	WHS Chemistry Lab Supplies	6/3/2021	542.47
710738	Step Saver Inc	WHS Salt	6/23/2021	542.30
16870	Grizzly Industrial, Inc.	WHS - Robotics Supplies	6/22/2021	540.00
16766	St Paul Beverage Solutions, Llc	WPS - Milk Products	6/15/2021	515.23
16509	Promowear	CSF Uniforms	6/1/2021	513.00
17031	American Pressure Inc	Dist Use Graffiti Remover	6/29/2021	503.92
16432	Attenberger, Laura	Mentor	6/1/2021	500.00
16442	Bott, Leah	Mentor	6/1/2021	500.00
16504	Olinger, Brent	Mentor	6/1/2021	500.00
16519	Svoboda, Crystal	Mentor	6/1/2021	500.00
16590	Kamida	Dist Use	6/8/2021	500.00
16672	Baker Skeet And Trap Llc	Prof Serv	6/15/2021	500.00
16737	Mctigue, Martin	Prof Serv	6/15/2021	500.00
16765	South Dakota State University	Cael Swensen Id#101085969	6/15/2021	500.00
16772	University Of Az	Ashley Kater Id#23657551	6/15/2021	500.00
17007	Washington University In St. Louis	Chinenye Anikeh Id#501473	6/22/2021	500.00
17055	Gonzalez, Sandra	Stipend	6/29/2021	500.00
17112	Shade, Jane	Stipend	6/29/2021	500.00
17108	Rondeau, Cody	Official Season Announcer	6/29/2021	495.14
17092	Nimerfroh, Joan	Prof Serv	6/29/2021	495.00
16751	Pioneer Valley Books	Inclusive Texts For Rr Classrooms	6/15/2021	492.80
17088	Mint Roofing Inc	WHS Roof Repair	6/29/2021	487.54
16945	Napa Auto Parts Of Corcoran	Supplies	6/22/2021	482.01
17005	Vitamink12 Llc	Prof Serv	6/22/2021	480.00
16701	East Side Jersey Dairy Inc	CMS - Sy 20-21 - Covid Meals	6/15/2021	479.51
202100838	Schumacher, Michael	Reimbursement	6/30/2021	465.04
16862	Gardner, Heidi	Non Public Transport	6/22/2021	456.87
16872	Guggenberger, Steve	Non Public Transportation	6/22/2021	456.87
16828	Chesterton Academy	Non-Public Transport	6/22/2021	454.28
17124	Weimerskirch, Michael	Official Season Pole Vault	6/29/2021	452.54
16935	Mn Assn Of School Business Officials	Membership	6/22/2021	450.00

Check No.	Vendor	Description	Date	Amount
202100831	Prondzinski, Jeff	Reimbursement	6/30/2021	449.46
16869	Gregoire, Rachel	Non Public Transport	6/22/2021	448.14
16900	Jones, Matthew	Non Public Transport	6/22/2021	448.14
16998	Truckenbrod, Crystal	Non Public Transport	6/22/2021	448.14
16567	Ebc (Educators Benefit Consultants)	Admin And Compliance Service	6/8/2021	445.18
16826	Chanski, Christohper	Non Public Transport	6/22/2021	442.32
16611	Performance Food Group Inc	HS Ala Carte Items	6/8/2021	440.21
16738	Meridian Winds Llc	Band Supplies	6/15/2021	440.00
16911	Liesmaki, Joshua	Non-Public Transport	6/22/2021	439.41
16914	Linson, Paul	Non-Public Trans	6/22/2021	436.50
16997	Trinh, Peter	Non Public Transport	6/22/2021	433.59
16964	Raduns, Nathan	Non Public Transport	6/22/2021	430.68
16688	Centerpoint Energy	Monthly Serv	6/15/2021	427.75
16473	Innovative Graphics	Supplies	6/1/2021	425.00
16992	Thompson, Tori	Non Public Reimburse	6/22/2021	424.86
16905	King Of Grace Lutheran School	Non-Public Transport	6/22/2021	423.81
16864	Gerulis, Gregory	Non Public Transport	6/22/2021	421.95
16972	Roberts, John	Non Public Transportation	6/22/2021	421.95
16819	Brodersen, Shane	Non Public Transport	6/22/2021	419.04
16929	Micheletti, Kelly	Non Public Transport	6/22/2021	416.13
16979	Smith, Darren	Non Public Transport	6/22/2021	416.13
17004	Vieceli, Michael	Non Public Transport	6/22/2021	410.31
16566	East Side Jersey Dairy Inc	CMS - Sy 20-21 - Covid Meals	6/8/2021	406.85
710683	School Health Corp	Prof Serv	6/3/2021	406.18
16836	Connors, Lecia	Non Public Transport	6/22/2021	404.49
17003	Vetse, Annette	Non Public Transport	6/22/2021	404.49
710704	Site One Landscape Supply Llc	CSF Parts	6/10/2021	401.30
16988	Swanson, Craig	Non Public Transport	6/22/2021	398.67
16515	Southwest Metro Intermediate District 288	Oct Fy 20/21 Voc Bibling	6/1/2021	395.80
16674	Bayfield Fruit Co Llc	All Schools - Produce	6/15/2021	389.50
16926	Mehrer, Philip	Non Public Transport	6/22/2021	378.30
16990	Swift, Jeremy	Non Public Reimburse	6/22/2021	372.48
16841	Danforth, Sara	Non Public Transport	6/22/2021	369.57
202100824	Lentz, Christine	Reimbursement	6/30/2021	367.52
202100788	Lange, Debra	Reimbursement	6/23/2021	363.93
202100749	Jacklitch, Michelle	Reimbursement	6/16/2021	360.50
710731	Interstate Power Systems	Service	6/23/2021	360.00
16451	Contemporary Images Inc	Wayzata Players	6/1/2021	356.20
202100801	Sherwood, Jaime	Reimbursement	6/23/2021	351.84
16752	Popp Communications	Monthly Serv Due 6/24/21	6/15/2021	348.29
202100741	Sorenson, Grant	Reimbursement	6/9/2021	347.99
202100844	Swanson, Anne	Reimbursement	6/30/2021	346.13
710678	Gopher Sport	Gym Supplies	6/3/2021	343.12
17082	Larson Co, Gustave A.	CSF Repair Parts	6/29/2021	342.48
710720	School Specialty, Llc	Playground Balls / Art Supplies	6/17/2021	338.26
16691	City Of Medina	Esc At Hwy 55 Water/Sewer Water Due 6/25/21	6/15/2021	336.42
17044	Commercial Door Systems Inc	CSF Stock	6/29/2021	333.00
202100847	Weber, Lori	Reimbursement	6/30/2021	332.44
16718	Grainger Inc., W. W.	CSF - Parts	6/15/2021	330.74
710676	Demco, Inc.	Library Supplies	6/3/2021	330.50
16910	Level8Creative Llc	Prof Serv	6/22/2021	322.01
16455	East Side Jersey Dairy Inc	CMS - Sy 20-21 - Covid Meals	6/1/2021	319.67
202100814	Chorley, Alison	Reimbursement	6/30/2021	317.03
202100782	Holden, Carly	Reimbursement	6/23/2021	314.99
16991	Swisher, Chad	Cul Refund	6/22/2021	313.40
16963	R & J Laserworks, Llc	Supplies	6/22/2021	309.92
710697	Reinders	WHS Stock	6/10/2021	309.90
202100734	Klein, Jeri	Reimbursement	6/9/2021	309.68
17061	Highway 55 Rental & Sales Inc	Graduation ²⁰	6/29/2021	306.47
17118	Tapper, Madeline	Official	6/29/2021	306.13

Check No.	Vendor	Description	Date	Amount
16668	Arizona State University	Dylan Nelko Id#1221872912	6/15/2021	300.00
16686	Carleton College	Andrew Dale Id#858911496	6/15/2021	300.00
16732	Luther College	Elisa Millan Id#532729	6/15/2021	300.00
16771	University Of Iowa	Elise Koltonowski Id#01443564	6/15/2021	300.00
16773	University Of Mn	Kaitlyn Adams Id#5690833	6/15/2021	300.00
16775	University Of Mn	Anthonibala Pothacamury Id#5707636	6/15/2021	300.00
16779	University Of Illinois	Charlse Kassmir Id#653334842	6/15/2021	300.00
16780	University Of San Diego	Wilhelmina Letscher Id#009448325	6/15/2021	300.00
16781	University Of North Carolina-Chapel Hill	Akshit Bhati Id#730516927	6/15/2021	300.00
710746	Bsn Sports	(A) Gtr Lettering & Freight	6/30/2021	296.80
710745	Allegra Print & Imaging	WHS Athletics & Activites Booklet	6/30/2021	294.83
16573	Grainger Inc., W. W.	GW Transfer Pump	6/8/2021	293.18
16922	Math For Love Llc	Sla Math Curriculum	6/22/2021	285.00
16508	Professional Interpreting	Interpreting Services	6/1/2021	283.60
16616	Rm Cotton Co	GW Boiler #2 Parts	6/8/2021	275.00
202100784	Karch, Joanne	Reimbursement	6/23/2021	274.57
202100758	Rogers, Judy	Reimbursement	6/16/2021	272.16
710727	Bsn Sports	(A)Lettering	6/23/2021	270.62
710698	Retrofit Companies Inc	Service	6/10/2021	268.12
16768	Trans-Mississippi Biological	Science Center Live Materials	6/15/2021	264.69
16839	Cretin-Derham Hall	Non Public Transport	6/22/2021	261.12
16450	Citi-Cargo & Storage	Storage	6/1/2021	261.00
17042	Citi-Cargo & Storage	Dist Storage	6/29/2021	261.00
17114	Soderberg, Jay	Prof Serv	6/29/2021	260.00
16962	Puzderko, Viktor	Non Public Transport	6/22/2021	256.08
16758	Radin, Karina	Prof Serv	6/15/2021	252.00
17062	Hill Co, Robert B.	WPS - Salt	6/29/2021	247.80
710747	Ecm Publishers, Inc	Prof Serv	6/30/2021	243.95
16552	Bound To Stay Bound Books	Pta Library Book Grant	6/8/2021	232.41
17086	Medart, Inc.	CSF Repair Parts	6/29/2021	226.80
16600	Massp-Div Of Student Activities	State Leadership Conv Reg	6/8/2021	225.83
17059	Hand2Mind Inc	Summer Learning Math Manipulatives	6/29/2021	225.19
16951	Orem, Andrea	Prof Serv	6/22/2021	225.00
16740	Mn Assn Of School Business Officials	Membership	6/15/2021	220.00
16821	Buffalo Gun Club Inc	Supplies	6/22/2021	220.00
202100774	Feia, Kari	Reimbursement	6/23/2021	218.96
16820	Buck, Harold	Official	6/22/2021	218.00
16838	Coon, Paul	Official	6/22/2021	218.00
16486	Learning A-Z	Headsprout Renewal Pta Funds	6/1/2021	216.00
202100751	Kettlewell, Agnieszka	Reimbursement	6/16/2021	213.42
16831	Christenson, Derek	Official	6/22/2021	212.96
16858	Fragomeni, Bennett	Official	6/22/2021	212.96
16865	Glomstad, Carly	Official	6/22/2021	212.96
710701	School Health Corp	Wk Sum Supplies: First Aid	6/10/2021	211.49
202100812	Casey, Colleen	Reimbursement	6/30/2021	210.96
16610	Pepsi Beverages Company	Ala Carte ItEMS - High School	6/8/2021	209.88
16671	Baarsch, Mary Jo	Cul Refund	6/15/2021	209.40
202100810	Bowman, Deborah	Reimbursement	6/30/2021	209.38
16811	Berens, Mitchell	Non Public Transport	6/22/2021	206.61
16898	Jensen, Scott	Prof Serv	6/22/2021	204.64
16617	Rosemount High School	Event Fee Girls Track & Field 5/26/21	6/8/2021	200.00
16618	Rosemount High School	Event Fee Boys Track & Field 5/27/21	6/8/2021	200.00
17107	Robbinsdale Area Schools ISD #281	Prof Serv	6/29/2021	200.00
710691	Ferguson Enterprises, Inc #1657	Tr#15 Supplies	6/10/2021	199.97
710712	United Rentals	EMS Pump Rental	6/10/2021	194.87
16646	Westside Wholesale Tire, Inc	T-4000 Mower Repair	6/8/2021	193.78
202100827	Nielsen, Claire	Reimbursement	6/30/2021	192.96
16584	Indelco Plastics Corp	EMS Pool	6/8/2021	191.65
16641	Veberod Gem Gallery	CMS Art Classroom Supplies	6/8/2021	190.18
202100797	Schwartz, Ann	Reimbursement	6/23/2021	189.87

Check No.	Vendor	Description	Date	Amount
710740	Uline Shipping Supply	Dist Use	6/23/2021	188.25
17126	Westside Wholesale Tire, Inc	Mower Repair	6/29/2021	185.94
202100796	Schumacher, Michael	Reimbursement	6/23/2021	185.31
16861	Fun Express Llc	Cem Jpa Emily Story - Wels	6/22/2021	184.51
16895	Ingram Library Services	Books	6/22/2021	183.39
16845	Du, Guoguang	Culinary Refund	6/22/2021	183.15
202100826	Narveson, Carolyn	Reimbursement	6/30/2021	175.00
202100829	Paavola, Sherry	Reimbursement	6/30/2021	175.00
202100850	Yusuf, Huma	Reimbursement	6/30/2021	175.00
16588	Johnstone Supply	CSF - Parts	6/8/2021	173.51
16560	Commercial Asphalt Co	Dist Use	6/8/2021	173.43
202100834	Rodriguez, Lorina	Reimbursement	6/30/2021	172.96
16684	Bry, Shannon	Non Public Reimburse	6/15/2021	171.18
710729	Goodin Co	CSF - Parts	6/23/2021	166.96
202100793	Platisha, Molly	Reimbursement	6/23/2021	166.91
16657	Florida State Disbursement Unit	Payroll Accrual	6/14/2021	165.30
17131	Florida State Disbursement Unit	Payroll Accrual	6/30/2021	165.30
202100830	Pierskalla, Alicia	Reimbursement	6/30/2021	160.23
16577	Headrick, Jeff	Official	6/8/2021	160.00
16648	Witterschein, Joe	2 Games 4/19/21 & 5/14/21 Official	6/8/2021	160.00
202100765	Alstad, Kristen	Reimbursement	6/23/2021	159.97
16883	Hill-Murray High School	Non Public Transport	6/22/2021	157.76
202100792	Pashina, Ken	Reimbursement	6/23/2021	156.58
202100755	Niznick, Cortney	Reimbursement	6/16/2021	156.52
202100763	Wilson, Melissa	Reimbursement	6/16/2021	155.06
16429	American Registry For Internet Numbers	Annual Maintenance	6/1/2021	150.00
202100760	Sehlin-Goneau, Brenda	Reimbursement	6/16/2021	149.58
710679	Heinemann	Math Intrv-Listening To Learn	6/3/2021	146.00
202100843	Stoesz, Jesaca	Reimbursement	6/30/2021	144.95
16663	Allina Health System	Health	6/15/2021	140.00
16940	Motz Studios Llc	Prof Serv	6/22/2021	140.00
17100	Professional Interpreting	Interpretor	6/29/2021	140.00
16960	Premium Waters Inc	WPS - Water	6/22/2021	139.86
202100745	Edzards, Erin	Reimbursement	6/16/2021	139.03
16569	Edstrom, Fred	Official	6/8/2021	137.00
16644	Weber, Craig	Official	6/8/2021	137.00
16830	Chlan, Maxwell	Official	6/22/2021	137.00
16848	Eliason, Thomas	Official	6/22/2021	137.00
16913	Lindell, Josh	Official	6/22/2021	137.00
16948	Nicholson, John	Official	6/22/2021	137.00
16959	Podratz, Jerry	Official	6/22/2021	137.00
16969	Risdall, Paul	Official	6/22/2021	137.00
710714	Blick Art Materials	Art Supplies (Pto)	6/17/2021	135.88
16526	Viking Trophies, Inc	Viking Awards	6/1/2021	134.95
16741	Mn Clay Usa - Midwest	WHS Ceramics Supplies	6/15/2021	134.91
202100849	Wood, Carolyn	Reimbursement	6/30/2021	133.79
16524	Twin City Windustrial Co	PC Boiler #2	6/1/2021	133.29
202100840	Spaulding, Kallie	Reimbursement	6/30/2021	132.35
17076	Johnstone Supply	CSF - Parts	6/29/2021	131.92
17099	Premium Waters Inc	WPS Water Service	6/29/2021	130.50
16608	On Site Sanitation	Sanitation Unit	6/8/2021	129.43
710681	Pepper & Son Inc., J. W.	WHS Orchestra	6/3/2021	126.99
16614	Pirtek Plymouth	Tr#18 Hose	6/8/2021	126.80
16490	Macarthur Co	CSF Walk In Freezer Parts	6/1/2021	126.66
16698	Culligan	Wk GL Water Jun-Aug 2021	6/15/2021	126.00
16743	Mn Safety Council	Prof Serv	6/15/2021	126.00
16461	Grainger Inc., W. W.	CSF - Batteries	6/1/2021	124.52
202100739	Skerbitz, William	Reimbursement	6/9/2021	124.00
16882	Hill Co, Robert B.	GL Salt	6/22/2021	123.90
202100756	Noelting, Melanie	Reimbursement	6/16/2021	123.48

Check No.	Vendor	Description	Date	Amount
202100789	Larson, Jennifer	Reimbursement	6/23/2021	123.20
17098	Povolny, Kathy	Prof Serv 5/6/21	6/29/2021	121.50
16742	Mn Dept Of Health Environmental Health Div	Prof Serv	6/15/2021	120.00
16676	Berry Coffee Company	Dab Coffee Service	6/15/2021	119.39
202100805	Winter, Ashley	Reimbursement	6/23/2021	117.64
710708	Super Duper School Co	Cem Jpa - Emily Story - Wels	6/10/2021	116.55
17090	Mn Clay Usa - Midwest	Art	6/29/2021	116.37
16553	Breadsmith	HS - Bread Products	6/8/2021	113.96
202100786	Klein, Jeri	Reimbursement	6/23/2021	113.68
16463	Haas, David	Refund Bpa Trip	6/1/2021	112.20
710689	Demco, Inc.	Media Center Materials	6/10/2021	112.12
16730	Kidcreate Studio	Prof Serv	6/15/2021	112.00
16934	Mn Assn Of School Personnel Admin	Registration	6/22/2021	110.00
202100822	Kosin, Susan	Reimbursement	6/30/2021	110.00
202100802	Tollison, Kristin	Reimbursement	6/23/2021	109.90
202100835	Ruchti, Julie	Reimbursement	6/30/2021	109.72
202100754	Miller, Janet	Reimbursement	6/16/2021	107.58
16850	Faue, Jerry	Official	6/22/2021	106.48
17006	Vokaty, Connor	Official	6/22/2021	106.48
17113	Smith, Charles	Official	6/29/2021	106.48
16812	Bergmann, Blake	Official	6/22/2021	106.00
17051	Fritz, Scott	Cul Refund	6/29/2021	105.90
202100818	Haas, Deborah	Reimbursement	6/30/2021	105.00
16735	Makerbot Industries Llc	3D Printer Filament Pta Funds	6/15/2021	103.50
17130	Zoyoga	Prof Serv	6/29/2021	102.00
202100841	Stahl, Marla	Reimbursement	6/30/2021	100.15
16789	Westside Wholesale Tire, Inc	Tire Repair	6/15/2021	100.00
17022	A-1 Outdoor Power Inc	CSF Parts	6/29/2021	99.97
16443	Breadsmith	HS - Bread Products	6/1/2021	97.68
16683	Breadsmith	HS - Bread Products	6/15/2021	97.68
16796	Adaptivemall.Com Llc	Sped - Bethe Struve - Wels	6/22/2021	97.16
17083	Lo, Lauren	Official	6/29/2021	93.17
710718	Schmitt Music Co	Band Repair	6/17/2021	93.00
16835	Computer Explorers	Prof Serv	6/22/2021	90.00
710703	Shred-N-Go	WPS Shredding Service	6/10/2021	90.00
202100816	Fure, Elisabeth	Reimbursement	6/30/2021	88.09
202100823	Lehtola, Maria	Reimbursement	6/30/2021	87.99
202100721	Jacklitch, Michelle	Reimbursement	6/2/2021	87.40
16690	Citi-Cargo & Storage	Storage	6/15/2021	87.00
202100761	Sour, Lydia	Reimbursement	6/16/2021	85.35
202100762	Voltin, Jill	Reimbursement	6/16/2021	85.01
17077	Jostens, Inc	Drama	6/29/2021	84.70
202100726	Sosa, Kim	Reimbursement	6/2/2021	82.97
16803	Anderson, John	Home School Textbooks	6/22/2021	82.50
16435	Awards Direct - Direct Impressions	Nameplates For Plaques	6/1/2021	82.25
17093	Northern Tool & Equipment Co.	CSF Shop Stock	6/29/2021	81.98
710722	Tierney Brothers, Inc.	Behind The Neck Boom Mic	6/17/2021	81.77
16480	Keller, Kimberly	Cul Refund	6/1/2021	81.70
710713	Viking Electric Supply, Inc	CSF Stock	6/10/2021	81.68
16753	Premium Waters Inc	WPS Water Service	6/15/2021	81.45
16554	Campbell, Benton	Official	6/8/2021	81.00
16581	Holmes, Jonathan	Official	6/8/2021	81.00
16912	Likes, Timothy	Official	6/22/2021	81.00
17018	Zych, Dan	Official	6/22/2021	81.00
16541	Barnes, Mike	Official	6/8/2021	80.00
16562	Corbett, Charles	Official	6/8/2021	80.00
16595	Kuphal, Brent M	Official	6/8/2021	80.00
16609	Peick, Jack	Official	6/8/2021	80.00
16624	Sladek, David	Official	6/8/2021	80.00
16626	St George, Paul	Official	6/8/2021	80.00

Check No.	Vendor	Description	Date	Amount
16642	Vogt, Jason	Official	6/8/2021	80.00
16643	Volkers, Frank	Official	6/8/2021	80.00
16649	Witteborg, Norman	Official	6/8/2021	80.00
16881	Heuer, Jeffrey	Official	6/22/2021	80.00
16909	Lefebvre, Ross	Official	6/22/2021	80.00
16919	Malley, David	Official	6/22/2021	80.00
16939	Monson, Mark	Official	6/22/2021	80.00
17002	Van Brocklin, Eric	Official	6/22/2021	80.00
16542	Bartels, Jack	Officila	6/8/2021	79.86
16767	Tapper, Brennan	Official	6/15/2021	79.86
16434	Avant Assessment Llc	Bilingual Seals	6/1/2021	79.60
17046	Eai Education	Summer Learning Math Manipulatives	6/29/2021	78.61
16750	Performance Food Group Inc	HS Ala Carte Items	6/15/2021	78.50
202100730	Boggs, Rebecca	Reimbursement	6/9/2021	77.34
202100732	Gale, Christa	Reimbursement	6/9/2021	76.50
17102	Rabe, Andrea	(A)Sr Gifts	6/29/2021	75.00
202100740	Slomkowski, Deborah	Reimbursement	6/9/2021	74.76
16952	Orono Community Education	Prof Serv	6/22/2021	73.50
16957	Perrigo, Eleanor	Supplies	6/22/2021	73.16
16556	Carlson, Jack	Official	6/8/2021	72.00
16574	Gueningsman, Dan	Official	6/8/2021	72.00
16597	Lobitz, Adrianna	Official	6/8/2021	72.00
16622	Selz, Bob	Official	6/8/2021	72.00
202100731	Evans, Melanie	Reimbursement	6/9/2021	71.68
16453	Cub Foods	Groceries - Covid 19 Meal Prep	6/1/2021	68.85
202100839	Somers, Cathy	Reimbursement	6/30/2021	68.50
202100764	Allen, Stephanie	Reimbursement	6/23/2021	67.82
16977	Schindler, Julie	Cul Refund	6/22/2021	67.35
16907	Language Testing International Inc	Bilingual Seal Testing	6/22/2021	67.00
17043	Clausen, Jaxon	Cul Refund	6/29/2021	66.70
16744	Mohn, Monica	Prof Serv	6/15/2021	66.00
202100836	Samarasinghe, Deepani	Reimbursement	6/30/2021	65.89
16937	Minnesota Interpreters & Translators	Prof Serv	6/22/2021	65.00
202100833	Reinbold, Michael	Reimbursement	6/30/2021	64.99
202100845	Totino, Melissa	Reimbursement	6/30/2021	64.95
17039	Berglund, Natalia	Cul Refund	6/29/2021	63.45
202100776	Grack, Jodi	Reimbursement	6/23/2021	63.26
710711	Tri-Dim Filter Corp	MR Belts	6/10/2021	63.16
202100744	Derocher, Demae	Reimbursement	6/16/2021	62.60
16424	Agrawal, Rachana	Refund Bpa Trip	6/1/2021	62.20
16521	Tanaka, Chie	Refund Bpa Trip	6/1/2021	62.20
16446	Bush, Ashley	WHS Parking Refund	6/1/2021	60.00
16456	Eichten, Kristin	WHS Parking Refund	6/1/2021	60.00
16464	Hanson, Brent	WHS Parking Refund	6/1/2021	60.00
16471	Hoffman, Diana	WHS Parking Refund	6/1/2021	60.00
16478	Kadlec, Adrienne	WHS Parking Refund	6/1/2021	60.00
16483	Kowalski, Pam	WHS Parking Refund	6/1/2021	60.00
16492	May, Roman	WHS Parking Refund	6/1/2021	60.00
16505	Olson, Andrea	WHS Parking Refund	6/1/2021	60.00
16507	Podiak, Bradley	WHS Parking Refund	6/1/2021	60.00
16510	Puzzo, Jennifer	WHS Parking Refund	6/1/2021	60.00
16514	Somasundaram, Senthilkumar	WHS Parking Refund	6/1/2021	60.00
16739	Minnetonka Debate Booster Club	Mtka Debate	6/15/2021	60.00
17023	Abamath Llc	Prof Serv	6/29/2021	60.00
202100724	Sable, Robert	Reimbursement	6/2/2021	60.00
17078	Junghwa, Kim	Cul Refund	6/29/2021	59.35
16986	Sun, Yanhua	Cul Refund	6/22/2021	59.10
16634	Twin City Windustrial Co	GW Parts	6/8/2021	58.98
202100815	Fasching, Wendy	Reimbursement ²⁴	6/30/2021	58.93
17035	Ball, Gary	Cul Refund	6/29/2021	58.00

Check No.	Vendor	Description	Date	Amount
202100736	Lauer, Rebecca	Reimbursement	6/9/2021	57.79
16520	T-Mobile Usa, Inc	Due 06/03/21 Monthly Data Hot Spots	6/1/2021	57.40
16798	Ainsworth, Teresa	Cul Refund	6/22/2021	56.50
710675	Allegra Print & Imaging	Comm Nameplate	6/3/2021	56.14
16645	Weiner, Benjamin	Official	6/8/2021	56.00
16647	Whitney, William	Officila	6/8/2021	56.00
202100779	Hagen, Leah	Reimbursement	6/23/2021	55.89
16627	Star Tribune	Subscription Service Through Aug 1,2021	6/8/2021	55.77
202100738	Randall, Kelly	Reimbursement	6/9/2021	55.71
202100804	Voltin, Jill	Reimbursement	6/23/2021	55.66
202100780	Herzog, Jordan	Reimbursement	6/23/2021	54.80
202100828	Osmek, Laura	Reimbursement	6/30/2021	54.00
202100728	Abraham, Susan	Reimbursement	6/9/2021	53.87
17122	Walbran, Sharon	Prof Serv 5/18/21	6/29/2021	52.50
202100733	Hodena, Melissa	Reimbursement	6/9/2021	52.47
17123	Wang, Yan	Cul Refund	6/29/2021	52.40
202100795	Randall, Kelly	Reimbursement	6/23/2021	51.68
17056	Gopher Ace	CSF Shop Stock	6/29/2021	51.57
17032	Argote-Muza, Patricia	(A)Supples Girls Lacrosse	6/29/2021	50.91
202100753	Mader, Michele	Reimbursement	6/16/2021	50.68
202100743	Boggs, Rebecca	Reimbursement	6/16/2021	50.51
202100766	Andrews, Stephanie	Reimbursement	6/23/2021	50.18
16745	Mri Software Llc	Prof Serv	6/15/2021	50.00
16976	Salters, Joy	Cul Refund	6/22/2021	50.00
202100757	Ries, Carole	Reimbursement	6/16/2021	48.89
202100768	Budke, Megan	Reimbursement	6/23/2021	48.72
17119	Toll Gas & Welding Supply	Renewal	6/29/2021	48.12
202100769	Campbell, Olga	Reimbursement	6/23/2021	46.25
16602	Minneapolis Public Schools	Prof Serv	6/8/2021	46.00
202100770	Cheatem, Melvin	Reimbursement	6/23/2021	45.92
202100719	Brisley, Andrew	Reimbursement	6/2/2021	44.80
202100767	Brisley, Andrew	Reimbursement	6/23/2021	44.58
202100787	Kreisle, Virginia	Reimbursement	6/23/2021	42.34
202100807	Andersen-Lawrance, Carol	Reimbursement	6/30/2021	42.00
16563	Cub Foods	Groceries - Covid 19 Meal Prep	6/8/2021	40.25
16620	Rupnow, Charles	Official	6/8/2021	40.00
16621	Schrepfer, Anthony	Official	6/8/2021	40.00
202100785	Kemmis, Colin	Reimbursement	6/23/2021	39.95
202100747	Heidelberger, Kellie	Reimbursement	6/16/2021	39.90
202100759	Seeland, Elizabeth	Reimbursement	6/16/2021	39.20
17111	Score, Jess	(A)Suplies Girls Lacrosse	6/29/2021	39.04
202100799	Selinger, Judith	Reimbursement	6/23/2021	38.98
202100825	Mcniel, Matthew	Reimbursement	6/30/2021	38.52
16485	Kromer Company	CMS Painter Parts	6/1/2021	38.20
202100819	Holm-Eberling, Kerri	Reimbursement	6/30/2021	38.15
16874	Hamel Building Ctr	Supplies	6/22/2021	37.31
17127	Yurevich, Yuliya	Cul Refund	6/29/2021	37.20
202100748	Herzog, Jordan	Reimbursement	6/16/2021	35.99
16605	My Medical Clinic Llc	Prof Serv	6/8/2021	35.00
17089	Mn Assn Of School Personnel Admin	Event Reg	6/29/2021	35.00
710735	Schmitt Music Co	Band Repair	6/23/2021	35.00
202100820	Jacobs, Donna	Reimbursement	6/30/2021	34.99
16487	Levin, Hannah	(A)Bsw Senior Night Supplies	6/1/2021	34.56
202100720	Broda, Suzanne	Reimbursement	6/2/2021	33.49
202100778	Gross, Kalie	Reimbursement	6/23/2021	32.70
16993	Toll Gas & Welding Supply	Woods	6/22/2021	31.46
17110	Scalo, Matthew	Cul Refund	6/29/2021	30.00
202100722	Olson, Ben	Reimbursement	6/2/2021	29.00
202100777	Grismer, Sylvia	Reimbursement ²⁵	6/23/2021	28.00
202100794	Poppele, Joyce	Reimbursement	6/23/2021	27.96
710680	Norcostco Inc	Wayzata Players	6/3/2021	27.75

Check No.	Vendor	Description	Date	Amount
202100806	Zhang, Sheen	Reimbursement	6/23/2021	27.23
16501	Nasco-Fort Atkinson	Art Supplies	6/1/2021	26.16
16465	Heart & Soul	Nurse Admin Fee	6/1/2021	26.00
202100727	Thao, Jonpa	Reimbursement	6/2/2021	25.70
202100813	Chams, Colleen	Reimbursement	6/30/2021	25.59
16425	Al-Khalel, Ibrahim	WHS Parking Refund	6/1/2021	25.00
16460	Giron, Porfirio	WHS Parking Refund	6/1/2021	25.00
16484	Kranz, Michelle	WHS Parking Refund	6/1/2021	25.00
16495	Merrifield, Chalee	WHS Parking Refund	6/1/2021	25.00
16589	Kallas, Lindsay	Cul Refund	6/8/2021	24.45
710732	Minnesota Equipment	CMS Jd Parts	6/23/2021	24.00
202100746	Fricke, Jessica	Reimbursement	6/16/2021	23.88
16747	Ncs Pearson Inc	Protocols - Cathy O'Reilly - Esc	6/15/2021	23.00
202100848	Willar, Dawn	Reimbursement	6/30/2021	22.17
17073	Jaeger, Victoria	Cul Refund	6/29/2021	20.80
202100832	Regnier, Bonnie	Reimbursement	6/30/2021	20.45
16806	Avant Assessment Llc	Bilingual Seals	6/22/2021	20.00
17094	Novak, Janice	Prof Serv	6/29/2021	20.00
202100725	Scheunemann, Kent	Reimbursement	6/2/2021	20.00
202100803	Tombers, Tobina	Reimbursement	6/23/2021	19.77
202100811	Byrne, Heather	Reimbursement	6/30/2021	18.99
202100817	Ghent, Marsha	Reimbursement	6/30/2021	18.99
202100775	Gale, Christa	Reimbursement	6/23/2021	18.76
16816	Bound To Stay Bound Books	Books	6/22/2021	18.66
17038	Beeninga, Julie	(A)Supplies	6/29/2021	17.94
202100791	Lauer, Rebecca	Reimbursement	6/23/2021	17.70
202100798	Seeland, Elizabeth	Reimbursement	6/23/2021	17.64
202100842	Stanek, Debra	Reimbursement	6/30/2021	17.00
16770	Twin City Windustrial Co	EMS Pool	6/15/2021	16.59
16454	Dejute, Paul	Prof Serv	6/1/2021	16.00
16587	J Grammond Photography	Prof Serv	6/8/2021	15.00
202100846	Watkins, Cary	Reimbursement	6/30/2021	15.00
17072	ISD #283-St Louis Park Schools	Container Vegetable Gardening	6/29/2021	14.56
202100735	Labowitch, Kathryn	Reimbursement	6/9/2021	13.66
16924	Mccurdy, Jeff	Cul Refund	6/22/2021	13.45
202100723	Rucht, Steven	Reimbursement	6/2/2021	13.33
16476	Johnstone Supply	Tr#15 Parts	6/1/2021	12.63
17101	R & J Laserworks, Llc	(A)Gso Plaques	6/29/2021	12.50
16439	Behlivan, Stacy	Refund Freshman Retreat	6/1/2021	10.00
16440	Berning, Jessica	Refund Freshman Retreat	6/1/2021	10.00
16444	Brenke, Katherine	Refund Freshman Retreat	6/1/2021	10.00
16457	Elam, Kristin	Refund Freshman Retreat	6/1/2021	10.00
16458	Frazier, Gaylen	Refund Freshman Retreat	6/1/2021	10.00
16475	Johnson, Stephanie	Refund Freshman Retreat	6/1/2021	10.00
16489	Luna, Finesse	Refund Freshman Retreat	6/1/2021	10.00
16513	Rowe, Jennifer	Refund Freshman Retreat	6/1/2021	10.00
202100729	Allen, Michelle	Reimbursement	6/9/2021	9.99
202100808	Anderson, Chace	Reimbursement	6/30/2021	9.55
202100737	Olstad, Hanna	Reimbursement	6/9/2021	9.46
17081	Language Testing International Inc	Bilingual Seat Testing	6/29/2021	9.00
202100750	Jorenby, Clarice	Reimbursement	6/16/2021	8.96
710733	Norcostco Inc	Wayzata Players	6/23/2021	7.50
202100781	Hodorff, Emily	Reimbursement	6/23/2021	7.50
202100790	Larson, Stacy	Reimbursement	6/23/2021	7.50
202100800	Shepard, Tyler	Reimbursement	6/23/2021	7.50
202100809	Berg, Carrie	Reimbursement	6/30/2021	7.50
202100773	Fehrenbach, Ann	Reimbursement	6/23/2021	6.22
202100752	Lamb, Katherine	Reimbursement	6/16/2021	2.91
710688	Berry Coffee Company	Prof Service ²⁶	6/10/2021	-
710695	Mn Clay Usa - Midwest	WHS Clay For Ceramics Class	6/10/2021	-

Check No.	Vendor	Description	Date	Amount
710702	School Specialty Education Essentials	Playground Balls	6/10/2021	-
710710	Trans-Mississippi Biological	Science Center Live Materials	6/10/2021	-
9017	Behlivan, Stacy	Refund	5/26/2021	(10.00)
9022	Berning, Jessica	Refund	5/26/2021	(10.00)
9036	Brenke, Katherine	Refund	5/26/2021	(10.00)
9094	Elam, Kristin	Refund	5/26/2021	(10.00)
9110	Frazier, Gaylen	Refund	5/26/2021	(10.00)
9163	Johnson, Stephanie	Refund	5/26/2021	(10.00)
9205	Luna, Finesse	Refund	5/27/2021	(10.00)
9282	Rowe, Jennifer	Refund	5/27/2021	(10.00)
16371	Metro Ecsu-Region 11 ISD #920	Void	6/3/2021	(15.00)
9649	Al-Khalel, Ibrahim	Refund	5/27/2021	(25.00)
9845	Giron, Porfirio	Refund	5/27/2021	(25.00)
9972	Kranz, Michelle	Refund	5/27/2021	(25.00)
10207	Merrifield, Chalee	Refund	5/27/2021	(25.00)
9713	Bush, Ashley	Refund	5/27/2021	(60.00)
9791	Eichten, Kristin	Refund	5/27/2021	(60.00)
9876	Hanson, Brent	Refund	5/27/2021	(60.00)
9901	Hoffman, Diana	Refund	5/27/2021	(60.00)
9942	Kadlec, Adrienne	Refund	5/27/2021	(60.00)
9971	Kowalski, Pam	Refund	5/27/2021	(60.00)
10197	May, Anna	Refund	5/27/2021	(60.00)
10247	Olson, Andrea	Refund	5/27/2021	(60.00)
10283	Podiak, Bradley	Refund	5/27/2021	(60.00)
10296	Puzzo, Jennifer	Refund	5/27/2021	(60.00)
10376	Somasundaram, Senthilkumar	Refund	5/27/2021	(60.00)
9451	Agrawal, Rachana	Refund	5/27/2021	(62.20)
9616	Tanaka, Chie	Refund	5/27/2021	(62.20)
9516	Haas, David	Refund	5/27/2021	(112.20)
14854	Performance Food Group Inc	Void	6/7/2021	(150.51)
710534	Boiler Services, Inc	WHS Repair	5/25/2021	(740.00)
710564	Boiler Services, Inc	WHS Repair	5/25/2021	(910.56)
Total Value of Checks Issued			\$	5,333,969.46

2020-21 School Year Wire, EFT, & ACH Activity



Excellence. For each and every student.

For the Month Ended May 31, 2021

From	To	Description	Date	Amount
US Bank - Checking	US Bank - Payroll	District Payroll	Multiple	\$ 6,261,215.62
US Bank - Checking	Internal Revenue Service	Federal Payroll Taxes	5/3/2021	988,904.88
US Bank - Checking	Internal Revenue Service	Federal Payroll Taxes	5/17/2021	1,094,131.35
US Bank - Checking	Minnesota Department of Revenue	State Payroll Taxes	5/3/2021	164,887.99
US Bank - Checking	Minnesota Department of Revenue	State Payroll Taxes	5/17/2021	181,950.44
US Bank - Checking	Delta Dental	Dental Claims	Multiple	109,298.04
US Bank - Checking	Preferred One	Health Claims	Multiple	1,555,938.22
US Bank - Checking	Wells Fargo Commercial Card	Purchase Card Program	5/6/2021	40,382.71
US Bank - Checking	Further	Flex Benefits	Multiple	224,363.13
US Bank - Checking	Preferred One	Broker/Reinsurance Fees	5/13/2021	119,439.50
US Bank - Checking	Payroll Vendors (TRA, EBC, MSRS, etc.)	Electronic Payments	Multiple	1,359,501.67
US Bank - Checking	District Employees	Expense Reimbursements	Multiple	10,394.49
US Bank - Checking	Commerce Bank	Electronic Accounts Payable	Multiple	330,618.65
US Bank - Checking	Minnesota Department of Revenue	Sales & Use Tax Payment	5/19/2021	657.00
US Bank - Checking	Edutrack, Alerus, Eleyo, RevTrack	Electronic Payment Fees	Multiple	22,290.91
US Bank - Checking	Minnesota School District Liquid Asset Fund	Service Fee	5/14/2021	348.87
US Bank - Checking	Neopost Advance	Postage Meter	5/3/2021	10,000.00
Total Wires, EFTs, and ACHs				\$ 12,474,323.47

2020-21 School Year Gifts & Bequests

For the Month Ended June 30, 2021



Excellence. For each and every student.

Acknowledgment of Contributions:

Per Minnesota Statutes § 465.03, Gifts to Municipalities, "Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full."

A schedule of such gifts received in February of 2021 can be found below:

Donated By	Purpose	Amount
Gleason Lake PTO	Gleason Lake Elementary - To Purchase Books for Media Center	\$ 273.07
Target Corporation CyberGrants	Gleason Lake Elementary - To Support Classroom Activities	30.00
Gleason Lake PTO	Gleason Lake Elementary - To Purchase Books for Media Center	235.81
North Woods PTO	North Woods Elementary - To Purchase Art Materials	1,000.80
North Woods PTO	North Woods Elementary - To Purchase Books for Media Center	929.52
Michael Furman	East Middle School - Student Scholarship Fund	25.00
Target Corporation CyberGrants	Central Middle School - Student Activities & Classroom Supplies	60.00
Target Corporation CyberGrants	Central Middle School - Student Activities & Classroom Supplies	40.00
Charities Aid Foundation of America	Central Middle School - Student Activities & Classroom Supplies	25.00
Target Corporation CyberGrants	Gleason Lake Elementary - Student Activities & Classroom Supplies	20.00
Gleason Lake PTO	Gleason Lake Elementary - Grants for Teacher Supplies	1,692.47
Meadow Ridge PTO	Meadow Ridge Elementary - To Upgrade Kindergarten Playground	98,254.97
MASBO - Jim Westrum	Wayzata High School - Student Scholarship Fund	2,000.00
The University of Michigan	Wayzata High School - Student Scholarship Fund	51.71
Total Cash Donations		\$ 104,638.35
Jennifer St. James & Jeremy Rufsvold	Northwoods Elementary - Donation of Wheelchair	200.00
Total In-Kind Donations		\$ 200.00
Total 2020-21 School Year Gifts and Donations*		\$ 283,454.45

*Total amount for the 2020-21 school year reflects cash gifts and in-kind donations submitted for board approval in 2020-21.



BOARD OF EDUCATION
Regular Meeting – July 12, 2021

AGENDA SECTION: Approval of Agenda and Consent Agenda Items

ITEM: Finance and Business Services Recommendations

COMMENTS BY: DeeDee Kahring, Executive Director, Finance and Business

Authorization of Issuance of Individual Procurement Card (P-Card)

The administration recommends the issuance of a procurement card to the following employees:

- Jody Remsing, Director, Special Services
- Catherine O'Reilly, Secretary, Special Services

Recommended Action: Approve and authorize the issuance of an individual procurement card (P-Card) to the employees listed above.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____



BOARD OF EDUCATION
Regular Meeting – July 12, 2021

AGENDA SECTION: Approval of Agenda and Consent Agenda Items

ITEM: Finance and Business Services Recommendations

COMMENTS BY: DeeDee Kahring, Executive Director, Finance and Business

Annual Designations Amendment

Annually the School Board designates official providers as required or recommended by Minnesota State statute. The following was designated at the January 11, 2021 Regular Meeting:

Authorized Personnel

Approve the following personnel with full power to give written direction to any of the District’s “Official Depositories” or “Official Investment Brokers” for Independent School District 284 to:

- Open and close accounts
- Request changes to wire transfer instructions and other information

The authorized personnel are:

- James R. Westrum, Executive Director, Finance and Business;
- Jill Schwint, Controller; and
- Mert Woodard, Director, Business Services

Recommended Action: Approve the following amendments to the 2020 “Official Depositories” and “Official Investment Brokers” authorized personnel:

- Addition – DeeDee Kahring, Executive Director, Finance and Business (new hire)
- Deletion – James R. Westrum, Executive Director, Finance and Business (resignation)

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____



Board of Education
Regular Meeting – July 12, 2021

AGENDA SECTION: Approval of Agenda and Consent Agenda Items

ITEM: Human Resource Recommendations

COMMENTS BY: Stacie Vos, Executive Director of Human Resource Services

Attached are the recommendations regarding personnel actions including: employment, separations and leaves of absence.

Recommended Action: Approve the Human Resource actions as recommended in the attachment.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____

HUMAN RESOURCES RECOMMENDATIONS - Consent Agenda - July 12, 2021

EMPLOYMENT

Name	Position	Location	Start Date

CONTRACT MODIFICATION

Name	Position	Location	Modification	Date
Taylor Just	Paraprofessional	Kimberly Lane	Contract Ended	6/10/2021
Mary Fahlstrom	Teacher	Central Middle School	1 Year Only increase of 0.167 FTE	8/30/2021

LEAVE OF ABSENCE

Name	Position	Location	Leave Date

RESIGNATION

Name	Position	Location	Resign Date
John Santor	Custodian - Seasonal	Central Services	6/25/2021
Mitchell Olsen	Custodian	Oakwood	7/20/2021
Cody Clark	Wayzata Kids	North Woods	8/20/2021
Joanna Funk	Wayzata Kids	Meadow Ridge	8/20/2021
Melinda Inman	Wayzata Kids	Gleason Lake	8/20/2021
Cody Lunde	Teacher	East Middle School	6/11/2021
Toya Pryor	Associate Principal	Central Middle School	6/30/2021

RETIREMENT

Name	Position	Location	Retirement Date
Dawn Lough	Paraprofessional	Central Middle	6/22/2021

EXTRA ASSIGNMENTS				
Name	Position	Location	Assignment	Date



Board of Education
Regular Meeting – July 12, 2021

AGENDA SECTION: Approval of Agenda and Consent Agenda Items

ITEM: Student Teaching Agreements

COMMENTS BY: Andrea Cuene, Board Chair

Wayzata Public Schools annually accepts student teachers from a number of colleges and universities. Wayzata Public Schools is entering into a student teaching/field education affiliation agreement with the following:

- Northern Illinois University
- University of St. Thomas

Recommended Action: Approve the student teaching and field placement contracts as attached.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____

**EDUCATOR LICENSURE
AFFILIATION AGREEMENT
BETWEEN**

THE BOARD OF TRUSTEES OF NORTHERN ILLINOIS UNIVERSITY

AND

Wayzata Public Schools

THIS EDUCATOR LICENSURE AFFILIATION AGREEMENT, hereinafter “Agreement”, made and entered into the 20th day of May, 2021 by and between the Board of Trustees of Northern Illinois University, hereinafter “University”, and Wayzata Public Schools, hereinafter “District”.

WHEREAS, the UNIVERSITY conducts a program in Educator Licensure and desires to obtain teaching experience for its candidates, hereinafter “Candidates”, enrolled in this curriculum.

WHEREAS, the DISTRICT recognizes the need for and desires to aid in the educational development of such Candidates and is willing to make its employees and premises available for such purposes.

NOW, THEREFORE, in consideration of the mutual promises and covenants hereinafter set forth below, the parties agree as follows:

I. UNIVERSITY RESPONSIBILITIES

- A. The UNIVERSITY shall provide the basic preparation of the Candidates through classroom instruction and practice and shall provide the educational direction for the placement.
- B. The UNIVERSITY shall be responsible for monitoring and evaluating the individual Candidate's progress.
- C. The UNIVERSITY shall determine the eligibility of Candidates to participate in the DISTRICT'S program. The UNIVERSITY will provide the DISTRICT with a listing of names, dates and hours of assignment and other information specified by the UNIVERSITY or the DISTRICT prior to the commencement of each Candidate's placement.
- D. The UNIVERSITY shall designate a faculty/staff point of contact as a liaison to the DISTRICT to provide consultation regarding Candidate placements, supervision, and periodic review of Candidate progress toward meeting the UNIVERSITY's educational objectives.
- E. The UNIVERSITY shall take all reasonable steps to inform Candidate(s) that they must adhere to the communicated policies, procedures, and standards established by the DISTRICT.
- F. The UNIVERSITY or the DISTRICT may immediately remove any Candidate deemed to be clinically unsafe to students, employees, or others. The party who took the action to remove the Candidate shall notify the other party of said action as soon as possible but in no event later than 48 hours after said removal. The DISTRICT reserves the

right to prohibit the return of any such Candidate unless a corrective action plan satisfactory to the DISTRICT has been proposed and its compliance assured by the UNIVERSITY. DISTRICT further reserves the right to request removal of any Candidate whose conduct is contrary to the DISTRICT's standards of conduct as set forth in its policies and procedures.

- G. Candidate shall be responsible for adhering to established schedules and notifying the DISTRICT and the UNIVERSITY of any absences or necessary schedule changes.
- H. Candidate shall obtain prior written approval of the DISTRICT and the UNIVERSITY before publishing any material relative to the placement.
- I. Candidates shall not be considered employees or agents of the UNIVERSITY.
- J. In return for the assignment of Candidates to the DISTRICT, the UNIVERSITY shall provide to the DISTRICT one one-credit hour instructional tuition waiver for every initial/observational early clinical Candidate; one two-credit hour instructional tuition waiver for every non-initial/interactive early clinical Candidate; one three-credit hour instructional tuition waiver for every eight-week student teaching Candidate; one four-credit hour instructional tuition waiver for every ten-week student teaching Candidate; and one six-credit hour instructional tuition waiver for every 15 or 16 – week student teaching Candidate. Instructional tuition waivers will be issued on a per Candidate basis, not on a per teacher basis. Such instructional tuition waivers are subject to the conditions specified on the instructional tuition waiver and are limited to the usual instructional tuition fee. Recipients of an instructional waiver who enroll in courses with higher instructional tuition fees will have waived only the usual instructional tuition charged for undergraduate or graduate courses, and only the amount indicated by the number of hours waived on the instructional tuition form. Instructional tuition waivers can only be used by a professional employee of the DISTRICT. “Professional employees” shall be defined as those personnel who are employed by the DISTRICT.

II. DISTRICT RESPONSIBILITIES

- A. The DISTRICT shall provide educational learning experiences, which are planned, organized and administered by qualified staff in accordance with mutually agreed upon educational objectives and guidelines.
- B. The DISTRICT will promptly process requests for assignments and notify the UNIVERSITY in a timely fashion of its ability to accept such assignments.
- C. The DISTRICT will provide applicable policies and procedures to the UNIVERSITY, to which the Candidates shall be expected to adhere to as a condition to being accepted by the DISTRICT, prior to and during periods of assignment and/or while on DISTRICT premises.

- D. The DISTRICT will assign and designate a point of contact who is to be responsible for planning and administering the program.
 - E. The DISTRICT shall facilitate the Candidate's professional growth through educational assignments, and shall provide adequate space, equipment and supplies to meet the objectives of training.
 - F. The DISTRICT shall support the Candidate's efforts to complete edTPA and all related program requirements. Support of edTPA requirements by DISTRICT includes, but is not limited to, permitting Candidates to obtain written parental consent, and with proper consent, to video record students and obtain samples of student work during the Candidate's teaching placement at DISTRICT.
 - G. Candidates shall perform services only when under the supervision of registered, licensed or certified DISTRICT staff.
 - H. The DISTRICT shall be responsible for the submission of required reports in accordance with UNIVERSITY procedures and for informing the UNIVERSITY of significant staff or administrative changes in the education program(s) and cooperating in providing systematic written review of the Candidate performance in the placement.
 - I. The DISTRICT will provide Candidates with liability protection as is provided regular employees of the DISTRICT.
 - J. In the event that a work stoppage action is taken by some or all of the DISTRICT employees during the time when Candidates are assigned to the DISTRICT, those Candidates will be encouraged to assume the role of neutral persons and to maintain an uninvolved status with respect to a work stoppage in accordance with the following:
 - a. The Candidates shall not be required to participate in picketing or other work stoppage actions.
 - b. The Candidates shall not be required to cross picket lines or to report for work when such action would constitute a breaking of the work stoppage.
 - c. If, in any event, the Candidate participates on either side of the work stoppage, such participation shall be as an individual and not as a UNIVERSITY agent, and the UNIVERSITY disclaims any liability or responsibility for any action or the consequences of any action taken by such Candidate and his or her participation.
 - d. In the event that the work stoppage continues for a week or more, the UNIVERSITY may make arrangements for an extended experience, an alternate placement in another district or an appropriate substitute experience.
- III. BOTH - UNIVERSITY AND DISTRICT RESPONSIBILITIES
- A. Should any situation arise which may threaten a Candidate's successful completion of the placement, the DISTRICT and the UNIVERSITY will attempt to discuss and reach mutual agreement with the Candidate regarding options for completing, rescheduling, or canceling the placement.
 - B. Neither party to this Agreement shall be liable for any negligent or wrongful acts, either of commission or omission, chargeable to the other, unless such liability is imposed by law. This Agreement shall not

be construed as seeking either to enlarge or diminish any obligation or duty owed by one party to the other or to a third party.

- C. UNIVERSITY and DISTRICT agree to comply with all applicable federal and state nondiscrimination, equal opportunity and affirmative action laws, orders and regulations. UNIVERSITY and DISTRICT shall not engage in unlawful discrimination or harassment against any person because of race, color, religion, sex, national origin, ancestry, age, marital status, disability, unfavorable discharge from the military, or status as a disabled veteran or a veteran of the Vietnam era, or any other legally protected status.
- D. UNIVERSITY and DISTRICT acknowledge that certain information about UNIVERSITY's Candidates is contained in records maintained by UNIVERSITY and/or FACILITY and that this information is confidential by reason of UNIVERSITY policy and the Family and Educational Rights and Privacy Act (FERPA) of 1974 (20 U.S.C. 1232g). Both parties agree to protect these records in accordance with FERPA and UNIVERSITY policy. To the extent permitted by law, nothing contained herein shall be construed as precluding either party from releasing such information to the other so that each can perform its respective responsibilities.
- E. The terms and conditions of the Agreement may be amended by written instrument executed by both parties.
- F. This Agreement shall become effective on 06/01/2021, or from the date of execution of this Agreement, whichever is later, and continue for one year, and shall automatically renew from year to year thereafter for a period not to exceed ten (10) years unless terminated earlier by either party.
- G. Either party shall provide written notice to the other of its intent not to renew this Agreement ninety (90) days prior to the expiration of the current term. Either party may terminate this Agreement for breach by providing written notice to the other party of termination. If the breach is not remedied within thirty (30) days, the Agreement may be terminated by giving ten (10) days written notice to the other party. Notwithstanding the foregoing paragraphs, Candidate(s) placed at the DISTRICT at the time notice of termination or non-renewal is given shall be allowed to complete the current placement unless section I(F) above has been invoked by the DISTRICT.
- H. All notices required herein shall be in writing and shall be sent via registered or certified mail return receipt requested or by an overnight courier service to the persons listed below. A notice shall be deemed to have been given when received by the party at the address set forth below.

Notices to the DISTRICT shall be sent to:

Notices to the UNIVERSITY shall be sent to: teachercertification@niu.edu

This Agreement shall be governed in accordance with the laws of the State of Illinois. This Agreement shall supersede any and all prior agreements between the parties regarding the subject matter hereof. No

modification, extension, or waiver of this Agreement or any provision thereof shall be binding upon either the DISTRICT or the UNIVERSITY unless reduced to writing and duly executed by both parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement and represent that they are officially authorized to so execute for their respective parties to the contract.

THE UNIVERSITY

THE DISTRICT

BY: _____
TITLE: _____
DATE: _____

BY: _____
TITLE: _____
DATE: _____

CLINICAL PLACEMENT AGREEMENT FOR STUDENT TEACHING AND OTHER TEACHER CANDIDATE FIELD EXPERIENCES

This Agreement is made effective as of June 30, 2021 (the “**Effective Date**”), between the University of St. Thomas, 2115 Summit Avenue, St. Paul, MN 55105 (“**University**”), and Wayzata ISD, 210 County Road 101 North, Wayzata, MN, 55391 (“**Host Institution**”).

BACKGROUND

The University, through its School of Education, works to prepare Designated University Students (“**Teacher Candidates**”) for teaching positions in K-12 educational institutions. Host Institution has an interest in assuring the availability of a qualified pool of applicants to teach in such institutions. Accordingly, University and Host Institution wish to collaborate to provide student teaching or field experiences for Teacher Candidates training to become K-12 teachers.

TERMS

Accordingly, the parties agree as follows:

1. **Clinical Placement Program.**
 - a. During the Term (as defined below), and as further detailed in this Agreement, designated Teacher Candidates will be placed in one of the following clinical experiences at Host Institution (collectively, the “**Program**”):
 - i. **Field Experiences**, in which Teacher Candidates may observe Host Institution teachers and students, assist, tutor, co-instruct or conduct research; or
 - ii. **Student Teaching** in which Teacher Candidates assume teacher responsibilities at Host Institution to practice and demonstrate the knowledge, skills and dispositions necessary to become a teacher.
 - b. In the case of both Field Experiences and Student Teaching, Teacher Candidates will work with a mentor teacher employed by Host Institution with direct responsibility to supervise Teacher Candidates’ activities at Host Institution (each, a “**Cooperating Teacher**”) and with a supervisor employed by University to supervise Teacher Candidates’ learning in the Program (each, a “**Supervisor**”).
 - c. The number and identity of Teacher Candidates participating in the Program and the nature of their participation (i.e., their assignment to either a Field Experience or Student Teaching) will be as agreed by University and Host Institution from time to time consistent with the learning objectives for the Program and the availability of Host Institution resources to support Teacher Candidates in achieving the learning objectives. Teacher Candidates will be required, at a minimum, to comply with Host Institution background check requirements in order to participate in the Program, and Teacher Candidates whose background check results do not meet Host Institution’s minimum standards will not be accepted by Host Institution for placement in the Program.
2. **University Responsibilities.** University will:
 - a. Designate a University liaison to coordinate University’s activities with respect to the Program and serve as the primary contact for Host Institution, and one or more Supervisors.
 - b. Determine and communicate learning objectives for Teacher Candidates’ participation in the Program to Host Institution and the Teacher Candidates.
 - c. Work cooperatively with Host Institution to plan for the specific Student Teaching or Field Experiences that will be included in the Program, the selection and assignment of Teacher Candidates to Host Institution, and periodically assess whether the Program is meeting the parties’ objectives.
 - d. Coordinate the Teacher Candidates’ participation in the Program and evaluate Teacher Candidates’ performance in the Program. While University may consult with Host Institution regarding Teacher Candidates’ performance in the Program at University’s discretion, University will have sole authority to make determinations about the academic credit and grades assigned to Teacher Candidates who participate in the Program.

e. Timely make payments of \$150 directly to Cooperating Teachers (or Host, if requested) for Teacher Candidate participation, subject to timely receipt by University of properly completed Form W-9s from Host Institution or Cooperating Teacher, as applicable.

f. Inform Teacher Candidates of the following Teacher Candidate obligations for participation in the Program:

i. That the Teacher Candidate will observe the hours set for the Program, be regular in attendance, and follow the procedures established by University and Host Institution for notifying University and Host Institution personnel of necessary absences.

ii. That the Teacher Candidate will accept and perform assigned responsibilities within Host Institution.

iii. That the Teacher Candidate will comply with all Host Institution policies, procedures, rules and emergency protocols applicable to Teacher Candidates in the Program, including but not limited to background check requirements to be completed prior to participating in the Program (“**Host Institution Rules and Requirements**”). Teacher Candidates are responsible to pay for the required background checks.

iv. That the Teacher Candidate will comply with all applicable data privacy requirements relating to Host Institution students, parents/guardians and personnel, in accordance with applicable law and Host Institution Rules and Requirements.

3. **Host Institution Responsibilities.** Host Institution will:

a. Designate a Host Institution liaison to coordinate Host Institution’s activities with respect to the Program and serve as the primary contact for University.

b. Work cooperatively with University to determine the number of Teacher Candidates who may be assigned to Host Institution during the Term.

c. Work cooperatively with University to plan for the specific Student Teaching or Field Experiences that will be included in the Program, the selection and assignment of Teacher Candidates to Host Institution, and periodically assess whether the Program is meeting the parties’ objectives.

d. Supervise and coordinate the participation of one or more Cooperating Teachers, including assisting Cooperating Teachers to timely submit Form W-9s to University as needed.

e. Maintain sole responsibility for the education and safety of Host Institution students and personnel involved in the Program.

f. Assure that Teacher Candidates accepted into the Program have access to learning opportunities in the Program that are appropriate to fulfill the learning objectives communicated by University to Host Institution.

g. Accommodate designated Teacher Candidates and Supervisors at Host Institution facilities during the Program and permit Teacher Candidates and Supervisors in the Program to use Host Institution resources as reasonable and necessary to fulfill the learning objectives of the Program, including but not limited to permitting Supervisors to observe Teacher Candidates at Host Institution, which observations may be in person at Host Institution or through remote, virtual means that permit Supervisors to fulfill their responsibilities for assessing Teacher Candidates during the Program, as determined through the mutual agreement of Host Institution and University.

h. Conduct an orientation for Teacher Candidates participating in the Program, including at a minimum notice of all Host Institution Rules and Requirements.

i. When requested by University, provide feedback to University regarding Teacher Candidates' fulfillment of learning objectives for the Program and assist Cooperating Teachers to timely submit evaluations of Teacher Candidates as needed.

4. **Removal of Teacher Candidates.** A Teacher Candidate's participation in the Program may be terminated at any time (a) with the mutual consent of Host Institution and University, (b) unilaterally by Host Institution for material noncompliance by the Teacher Candidate with Host Institution Rules and Requirements, and (c) unilaterally by University for any reason. Host Institution will consult with University prior to terminating a Teacher Candidate's participation in the Program. University will promptly notify Host Institution of any termination of a Teacher Candidate's participation in the Program.

5. **Term; Termination.** This Agreement will commence on the Effective Date and continue through June 30, 2023 (the "Term"), unless extended by the mutual written agreement of authorized representatives of the parties or earlier terminated by either party upon ninety (90) days' written notice to the other party. If any Teacher Candidates are participating in the Program at the time of termination of this Agreement, both parties will continue fulfill their obligations under this Agreement until such Teacher Candidates complete their participation in the Program unless University and Host Institution agree otherwise in writing.

6. **Data Privacy.**

a. **FERPA.** The parties acknowledge that in connection with the performance of this Agreement, University may have access to Education Records (as defined below) of Host Institution students, and Host Institution may have access to Education Records of Teacher Candidates. Each party agrees that to the extent that it maintains Education Records of the other party's students (the "**receiving party**"), it shall maintain such Education Records in accordance with the requirements of the Family Educational Rights and Privacy Act, as amended ("**FERPA**"), and any other applicable U.S. or state laws, regulations or accrediting agency standards applicable to the privacy or confidentiality of such Education Records. Without limiting the foregoing, the receiving party agrees that with respect to such records, (a) the receiving party is subject to the requirements of 34 C.F.R. § 99.33(a) governing the use and redisclosure of personally identifiable information from Education Records of the other party's ("**disclosing party**") students; (b) it shall not disclose or allow access to personally identifiable information from an Education Record of the disclosing party's students without the prior written consent of the eligible student (or parent/guardian, as the case may be) as defined in 34 C.F.R. § 99.3, except as permitted by law; and (c) to the extent that the disclosing party discloses personally identifiable information from Education Records to the receiving party, the receiving party's officers, employees and agents will use and have access to the information only for the purposes for which disclosure is made. Pursuant to FERPA requirements, all Education Records of Teacher Candidates or Host Institution students, regardless of whether maintained directly by University, Host Institution or by other entities, remain the property of the disclosing party. The receiving party agrees to access and use Education Records of the disclosing party's students only for legitimate and lawful educational purposes, pursuant to the disclosing party's FERPA policy, and further agrees to return or destroy such Education Records immediately upon the written request of the disclosing party. As used herein, "**Education Records**" means all such records described by 34 C.F.R. § 99.3 maintained by, for or on behalf of the disclosing party, including without limitation, any record, file, data or other information concerning any student's financial information protected under the Gramm-Leach-Bliley Act.

b. **Government Data Practices Act.** If Host Institution is a government entity in the State of Minnesota, then the requirements of Minnesota Statutes § 13.05, subd. 11 apply to this Agreement, and the parties must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by Host Institution in accordance with this Agreement, and as it applies to

all data created, collected, received, stored, used, maintained or disseminated by University in accordance with this Agreement. The civil remedies of Minnesota Statutes § 13.08 apply to the release of the data referred to in this clause by either Host Institution or University.

7. **Student Teaching Insurance.** University will require Teacher Candidates participating in Student Teaching at Host Institution to obtain professional liability insurance designed to cover professional liability claims arising out of the Teacher Candidate's Student Teaching participation at Host Institution. University will require Teacher Candidates to furnish to Host Institution a certificate evidencing insurance obtained.

8. **Liability.** Each party will be responsible for its own acts, omissions and the results thereof to the extent authorized by law and will not be responsible for the acts or omissions of the other party or the results thereof. Throughout the Term, each party will maintain, at its own cost and expense, a general liability insurance policy and professional liability insurance policy in minimum amounts consistent with industry standards for such party considering its size and scope. Upon request, a party will provide to the other evidence of such coverage in the form of certificates of insurance naming the other party as an additional insured.

9. **Miscellaneous.**

a. **Independent Contractor Relationship.** This Agreement does not create, nor will it be deemed or construed to create, any employment or other relationship between the parties hereto other than that of independent entities contracting with each other hereunder solely for the purpose of effecting the provisions of this Agreement. Nothing in this Agreement is intended or will be construed to constitute a partnership between, or joint venture by, University and Host Institution or to constitute either University or Host Institution as the agent of the other. Teacher Candidates who participate in the Program are not employees of Host Institution or University. Host Institution employees who are involved in the Program, including but not limited to Cooperating Teachers, are not employees of University.

b. **Governing Law; Venue; Jurisdiction.** This Agreement will be governed by the laws of the State of Minnesota, without reference to the conflicts of law provisions thereof, with venue in the federal or state courts located in Hennepin or Ramsey County, Minnesota, and the parties consent to the personal jurisdiction of such courts.

c. **Assignment.** Neither party will assign this Agreement, or its rights or duties under this Agreement, without the prior written consent of the other party.

d. **Entire Agreement; Amendments.** This Agreement, including any addenda and exhibits to this Agreement, constitute the entire agreement of the parties and supersedes all prior agreements and understandings between the parties with respect to the subject matter of this Agreement. No amendments to this Agreement will be valid unless in writing and signed by authorized representatives of both parties.

e. **Counterparts.** This Agreement may be executed in counterparts and will have the same effect as if the signatures on the counterparts were on a single copy of this Agreement.

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Page Break

To evidence the parties' agreement to this Agreement, authorized representatives of the parties have executed it on the dates set forth below, to be effective as of the Effective Date.

Wayzata School District

UNIVERSITY OF ST. THOMAS

Name:
Title:




Richard Plumb, Ph.D.
Executive Vice President and Provost

Date

11 June 2021

Date



Kathlene Campbell, Ph.D.
Dean, School of Education

Date June 11, 2021



Board of Education
Regular Meeting – July 12, 2021

AGENDA SECTION: Recognitions

ITEM: Retiree Recognitions

COMMENTS BY: Chace B. Anderson, Superintendent

Tonight we would like to recognize the following employees who announced their retirement in 2021-2022. We would like to thank them for their years of service to Wayzata Public Schools and wish them well in their future endeavors.

<u>Name</u>	<u>Position</u>	<u>Years of Service</u>
Dawn Lough	Paraprofessional, Central Middle	9 Years



Board of Education
Regular Meeting – July 12, 2021

AGENDA SECTION: Audience Opportunity to Address the Board

ITEM: Audience Opportunity to Address the Board

COMMENTS BY: Andrea Cuene, Board Chair

This section of the agenda provides an opportunity for members of the audience to address the School Board. Speakers will be allotted approximately three minutes.

Please note that this time is provided for citizens to address the Board; this is not an appropriate venue for a discussion or debate. If the speaker would like follow-up contact from the Board of Education, they may leave their contact information with the administrative assistant.



Board of Education
Regular Meeting - June 10, 2019

AGENDA SECTION Administrative Reports and Recommendations

ITEM: Approval of the 2022-2023 School Days Calendar

COMMENTS BY: Dana Miller, Executive Director of Teaching and Learning

Background Information

The school district calendar is prepared each year by the calendar committee. The committee is composed of one teacher representative from each school site including early childhood, two parent representatives from the district parent liaison committee and one resource teacher from teaching and learning. The executive director of teaching and learning chairs the committee.

The committee meets and provides input on the development of a new school calendar. Teaching and Learning takes the input and creates different versions of the calendar for the committee to review. The committee reviews the draft calendars and decides which versions to move forward for teacher and parent consideration. Each site rep shares the calendar with teachers and each site comes to a consensus for one calendar. The parent reps seek feedback from parents who serve on the district liaison committee. The calendar with the most support moves forward to the school board for consideration.

Recommended Action: Adopt the proposed calendar for the 2022-2023 School year.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____ **48** _____



BOARD OF EDUCATION
Regular Meeting – July 12, 2021

AGENDA SECTION: Administrative Reports and Recommendations

ITEM: Finance and Business Services Recommendations

COMMENTS BY: DeeDee Kahring, Executive Director, Finance and Business

Monthly Financial Reports

Enclosed for School Board review and information are the following financial reports for the month ended May 31, 2021:

- Analysis of Financial Reports
- Statement of Revenues
- Statement of Expenditures
- Investment Summary

Recommended Action: No School Board action is required.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____ 50 _____

2020-21 School Year Financial Report Analysis



Excellence. For each and every student.

For the Month Ended May 31, 2021

Statement of Revenues Analysis

General Fund:

Local Property Taxes – The budget for property tax revenue was revised in January 2021 from \$63,583,725 to \$60,683,725 to account for an anticipated increase in property tax delinquencies resulting from the COVID-19 pandemic. The District subsequently received an additional property tax settlement in January, resulting in a slightly favorable budget to actual variance. At the end of May, total General Fund property tax revenue was \$61,824,746 compared to \$58,701,758 the previous fiscal year.

States Aids – General Fund state aid revenue through the end of May was \$92,050,524 compared to \$92,085,858 the previous fiscal year. The state aids budget for fiscal year 2021 was revised in January 2021 from \$108,812,749 to \$104,712,749 due to enrollment loss stemming from the COVID-19 pandemic. The shortfall will be reflected in the year-end financial statements.

Federal Aids - Federal aids received through the end of May was \$5,985,510 compared to \$2,183,834 the prior year. The favorable variance compared to prior year is mainly due to the Coronavirus Relief Funds of \$3,061,000 received in full by December 30, 2020. The federal aids revenue budget was increased in January 2021 from \$3,690,995 to \$7,129,998 to reflect receipt of the Coronavirus Relief Funds. The increase was offset by a \$316,139 decrease to the Title I budget due to lower concentration of poverty within the areas served by the District. ESSER II and ESSER III allocations are not fully reflected in the May financial statements.

Miscellaneous Local Revenue – General Fund miscellaneous local revenue through the end of May was \$2,849,046 versus \$5,321,311 the previous year. The unfavorable variance is due to the COVID-19 pandemic and public health measures enforced by state and local governments that limited revenue generating activities such as athletics events, local fundraising efforts, and other fee for service activities.

Food Service Fund:

The Food Service Fund revenue was budget adjusted mid-year from \$7,011,600 to \$4,089,122 as a direct result of the COVID-19 pandemic and significantly reduced sales to pupils, particularly at the secondary grade levels. Revenue short fall from sales to pupils was partially offset by year-to-date revenues of \$3,863,727 received for meals served under the federal summer food service program. Total Food Service Fund revenues through the end of May were \$4,043,055 compared to \$4,857,921 the previous school year. The return to in-person instruction in March and related increases in breakfast and lunch participation may mitigate the local sales revenue shortfall for the remainder of the fiscal year.

Community Service Fund:

Community Service Fund revenues are lower 2020-2021 due to reduced participation in Community Ed programs, including school-age care, youth and adult enrichment, facility rentals, preschool, and early childhood and family education. The reduced participation can be directly attributed to the COVID-19 pandemic. As a result, the Community Service Fund revenue budget was adjusted mid-year from \$11,293,743 to \$7,600,870. Community Service Fund revenues through the end of May were \$7,561,497 compared to \$10,036,280 the prior fiscal year.

Debt Service Fund:

Debt Service Fund year-to-date inflows of \$23,463,462 are significantly higher than the prior year figure of \$12,691,407. The increase is primarily attributable to the issuance of the General Obligation Refunding Bonds, Series 2020A, the proceeds of which were used to fund the General Obligation Bonds, Series 2012A. The Debt Service Fund budget was adjusted mid-year to reflect this event.

Statement of Expenditures Analysis

General Fund:

The General Fund expenditure budget was revised by the School Board in January from \$183,928,655 to \$187,758,344 to reflect year-to-date operations and revised forecasts of the District's operations on June 30, 2021. The increase to the expenditure budget includes \$3,061,151 of salary, service, and supply purchases that were financed by the District's allotment of Coronavirus Relief Funds. Year-to-date total General Fund expenditures were \$140,859,085 compared to \$142,384,392 the previous fiscal year. Field trips and student entry fees, staff travel or conference attendance, and classroom supply and material expenditures through the end of May were \$644,100 less than the previous year. The decrease in total expenditures is offset by an increase to expenditures incurred under Operating Capital. The increased spending in Operating Capital is attributed to a \$2,500,000 purchase of real property, which now functions as the District's Welcome Center.

Food Service Fund:

The Food Service Fund expenditure budget was revised in January from \$7,287,596 to \$4,751,558 to reflect disruptions to Food Service operations caused by the COVID-19 pandemic and shift to hybrid and distance learning models. Year-to-date expenditures are \$1,329,073 lower in school year 2020-21 than the same period of the 2019-20 school year. Food Service staffing levels are approximately 75-80% of previously budgeted full-time equivalents, partially mitigating the effect of the COVID-19 pandemic.

Community Service Fund:

The Community Service Fund expenditure budget was revised in January from \$11,008,987 to \$10,146,177 to reflect disruptions to programming caused by the COVID-19 pandemic. Year-to-date expenditures were \$1,469,275 lower in school year 2020-21 than the same period of the 2019-20 school year.

Debt Service Fund:

Year-to-date outflows in the Debt Service Fund of \$23,767,681 were \$10,887,606 higher than the prior school year. The increase is primarily attributable to the \$9,200,000 payment required to current refund the General Obligation Bonds, Series 2012A. The Debt Service Fund budget was revised mid-year to account for that event.

Construction Fund:

Year-to-date expenditures as a percentage of budget for the Construction Fund are not presented due to the presence of multi-year projects and the related non-linear timing of expenditures.

2020-21 School Year Statement of Revenues

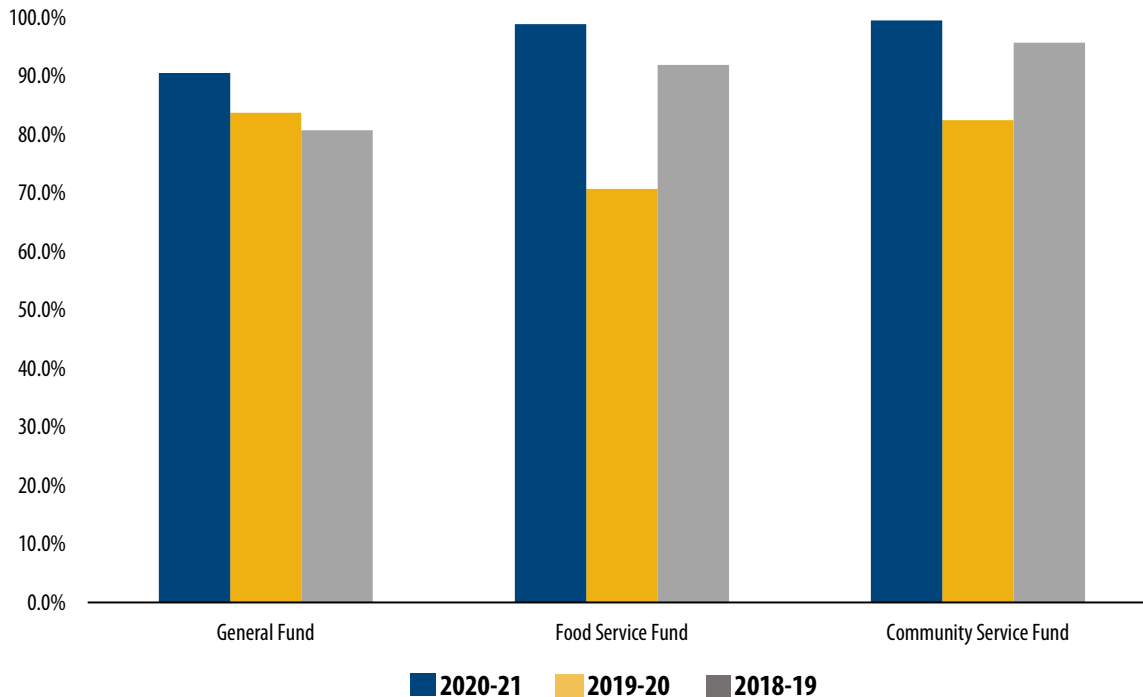


Excellence. For each and every student.

For the Month Ended May 31, 2021

Fund	2020-21		Year-to-Date % of Budget			
	Budget ¹	Actuals	2020-21	2019-20	2018-19	
General Fund						
Property Taxes	\$ 60,683,725	\$ 61,824,747	101.9%	99.5%	99.3%	
State Aids	104,612,490	92,050,524	88.0%	88.2%	85.3%	
Federal Aids	7,129,998	5,985,510	83.9%	51.4%	43.2%	
Miscellaneous Local Revenue	7,367,969	2,849,046	44.8%	74.6%	65.1%	
Other Financing Sources	15,000	-	0.0%	100.0%	0.0%	
Total General Fund Revenue	\$ 179,809,182	\$ 162,709,828	90.5%	90.9%	88.3%	
Food Service Fund	4,089,122	4,043,055	98.9%	70.7%	91.9%	
Community Service Fund	7,600,870	7,561,497	99.5%	82.5%	95.7%	
Debt Service Fund	23,405,972	23,463,462	100.2%	99.7%	99.4%	
Construction Fund	-	12,870	-	-	-	
Total Revenue All Funds	\$ 214,905,146	\$ 197,790,712	92.0%	91.8%	91.8%	

Percent Comparison
Year-To-Date to Total Budget



Notes:

¹ Figures in the "Budget" column reflect the revision adopted by School Board at the January 2021 Regular Meeting.

2020-21 School Year Statement of Expenditures

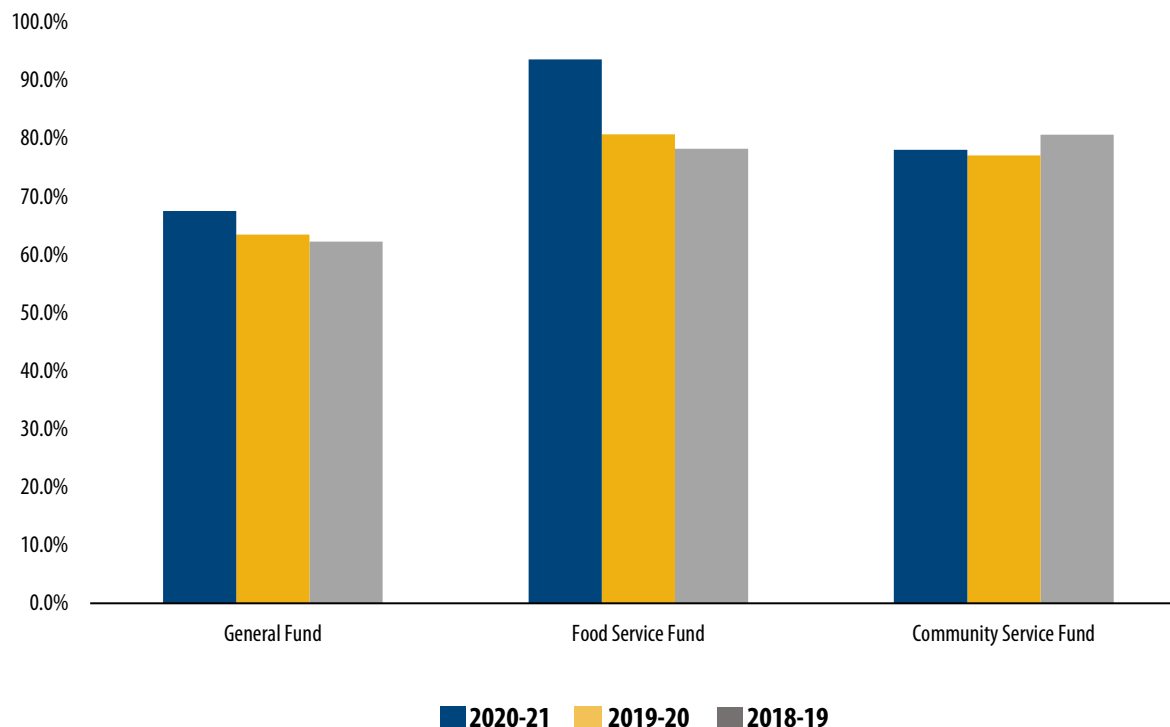


Excellence. For each and every student.

For the Month Ended May 31, 2021

Fund	2020-21		Year-to-Date % of Budget		
	Budget ¹	Actuals	2020-21	2019-20	2018-19
General Fund					
Salaries	\$ 103,368,171	\$ 79,251,232	76.7%	78.9%	79.1%
Benefits	33,411,979	29,848,304	89.3%	90.6%	96.7%
Purchased Services	24,611,211	15,269,025	48.5%	68.3%	73.1%
Supplies & Materials	7,030,461	4,999,389	71.1%	50.0%	70.1%
Capital Expenditures	18,957,486	10,975,535	57.9%	60.5%	43.6%
Other Expenditures	379,036	515,601	136.0%	100.5%	91.8%
Total General Fund Expenditures	\$ 187,758,344	\$ 140,859,085	75.0%	78.3%	78.2%
Food Service Fund	4,751,558	4,868,223	102.5%	86.4%	88.3%
Community Service Fund	10,146,177	8,677,154	85.5%	86.3%	91.1%
Debt Service Fund	23,470,781	23,767,681	101.3%	100.0%	100.0%
Construction Fund	11,000,000	14,067,292	-	-	-
Total Expenditures All Funds	\$ 237,126,860	\$ 192,239,435	81.1%	78.9%	83.6%

Percent Comparison
Year-To-Date to Total Budget



Notes:

1) Figures in the "Budget" column reflect the revision adopted by School Board at the January 2021 Regular Meeting.

2020-21 School Year Investment Summary



Excellence. For each and every student.

For the Month Ended May 31, 2021

General Fund:

Investment Held At	Type of Investment	Purchase Date	Maturity Date	Investment Cost	Maturity Amount	Interest Earned	Yield
PMA/MN Trust	Money Market	N/A	NOW	N/A	\$ 24,717,979	N/A	0.02%
MSDLAF+ Liquid	Money Market	N/A	NOW	N/A	8,794,462	N/A	0.01%
MSDLAF+ Max	Money Market	N/A	NOW	N/A	1,398,124	N/A	0.03%
Total General Fund				\$ -	\$ 34,910,565	\$ -	

Alternative Facilities Bonds:

Investment Held At	Type of Investment	Purchase Date	Maturity Date	Investment Cost	Maturity Amount	Interest Earned	Yield
MSDLAF+ Liquid	Money Market	N/A	NOW	N/A	\$ 2,966,701	N/A	0.01%
MSDLAF+ Max	Money Market	N/A	NOW	N/A	5,037,105	N/A	0.03%
Total Alternative Facilities Bonds				\$ -	\$ 8,003,805	\$ -	

2014 General Obligation School Building Bonds:

Investment Held At	Type of Investment	Purchase Date	Maturity Date	Investment Cost	Maturity Amount	Interest Earned	Yield
MSDLAF+ Liquid	Money Market	N/A	NOW	N/A	\$ 83,039	N/A	0.01%
MSDLAF+ Max	Money Market	N/A	NOW	N/A	794,387	N/A	0.03%
Total 2014 General Obligation School Building Bonds				\$ -	\$ 877,426	\$ -	

2018 General Obligation School Building Bonds:

Investment Held At	Type of Investment	Purchase Date	Maturity Date	Investment Cost	Maturity Amount	Interest Earned	Yield
MSDLAF+ Liquid	Money Market	N/A	NOW	N/A	\$ 7,838,851	N/A	0.01%
MSDLAF+ Max	Money Market	N/A	NOW	N/A	3,978,007	N/A	0.03%
Total 2018 General Obligation School Building Bonds				\$ -	\$ 11,816,858	\$ -	



Board of Education
Regular Meeting – July 12, 2021

AGENDA SECTION: Administrative Reports and Recommendations

ITEM: Human Resource Services

COMMENTS BY: Stacie Vos, Executive Director of Human Resource Services

Board Action on the Contract with Wayzata Culinary Express for Fiscal Years 2021-2024

The School Board’s Bargaining Team and the Wayzata Culinary Express representatives reached a tentative contract agreement on June 11, 2021. Subsequently, the Wayzata Culinary Express members voted on July 7, 2021 to ratify the contract.

Attached is the summary of the proposed three-year contract and the costing model. This bargaining session was exceptionally collaborative and both sides worked to create an employment agreement that worked to serve both the district and the members of our culinary express bargaining unit. We concluded our negotiations within two bargaining sessions. Our work included establishing a MOU that outlines expectations for consistent communications between the bargaining unit and the district, increasing 403(b) contributions, and some name changes within the unit. We also spent time cleaning up language and making minor changes to improve upon the clarity of the contract.

The spirit in which our Culinary Express bargaining unit approached negotiations was exceptionally collaborative and appreciative. The additional work load that presented itself to these employees this past year was like none other and this entire employee group stepped up in new ways to support our students, families, and community. I’m incredibly appreciative and thankful for their contributions and hard work and I believe we have the best culinary express team in the state.

The negotiations team members were: Christine Lentz, Claire Nielsen, Laura Lee Moffett, Marla Stahl and Shelly Johnson for the Culinary Express bargaining unit and for the District, Bonita Lucky, Dawn Willar, Anne Marie Wold, Michelle Sagedahl, and Stacie Vos.

Recommended Action: Approve the contract with the SEIU Local 284 Culinary Express Bargaining Unit for the period of July 1, 2021 through June 30, of 2024 as agreed upon by the bargaining teams and ratified by the SEIU Local 284 Culinary Express Bargaining Unit.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____ 56

CULINARY EXPRESS COSTING MODEL			2021-22	2021-22	2022-23	2022-23	2023-24	2023-24	
2021-2024			Hourly	Percent	Hourly	Percent	Hourly	Percent	
BASE 3/30/21 - FINISHED			\$ -	3.00%	\$ -	3.00%	\$ -	3.00%	
With 403b and 3% salary each year									
	BASE YEAR	YEAR 1	\$ CHANGE	% CHANGE	YEAR 2	\$ CHANGE	% CHANGE	YEAR 3	\$ CHANGE
	2020-21	2021-22			2022-23			2023-24	
FTE EQUIV.	51.31	51.31			51.31			51.31	
Wages	\$ 1,628,292	\$ 1,676,350	\$ 48,058	2.95%	\$ 1,727,079	\$ 50,729	3.03%	\$ 1,782,919	\$ 55,840
Longevity	\$ 30,748	\$ 34,873	\$ 4,125	13.42%	\$ 39,669	\$ 4,796	13.75%	\$ 48,197	\$ 8,529
Certification	\$ 85,968	\$ 85,968	\$ -	0.00%	\$ 85,968	\$ -	0.00%	\$ 85,968	\$ -
Subtotal Wages	\$ 1,745,008	\$ 1,797,191	\$ 52,184	2.99%	\$ 1,852,716	\$ 55,525	3.09%	\$ 1,917,085	\$ 64,369
FICA	\$ 133,493	\$ 137,485	\$ 3,992	2.99%	\$ 141,733	\$ 4,248	3.09%	\$ 146,657	\$ 4,924
PERA	\$ 130,876	\$ 134,789	\$ 3,914	2.99%	\$ 138,954	\$ 4,164	3.09%	\$ 143,781	\$ 4,828
LTD	\$ 2,033	\$ 2,092	\$ 60	2.93%	\$ 2,151	\$ 59	2.83%	\$ 2,219	\$ 68
LIFE	\$ 555	\$ 573	\$ 18	3.26%	\$ 588	\$ 15	2.61%	\$ 603	\$ 15
HEALTH	\$ 366,983	\$ 374,323	\$ 7,340	2.00%	\$ 381,810	\$ 7,486	2.00%	\$ 389,446	\$ 7,636
DENTAL	\$ 33,490	\$ 34,159	\$ 670	2.00%	\$ 34,843	\$ 683	2.00%	\$ 35,539	\$ 697
TSA	\$ 17,693	\$ 30,199	\$ 12,505	70.68%	\$ 32,588	\$ 2,390	7.91%	\$ 36,286	\$ 3,698
UNIFORMS	\$ 13,300	\$ 13,300	\$ -	0.00%	\$ 13,300	\$ -	0.00%	\$ 13,300	\$ -
*TOTAL	\$ 2,443,430	\$ 2,524,112	\$ 80,682	3.30%	\$ 2,598,683	\$ 74,571	2.95%	\$ 2,684,917	\$ 86,234
Increased Cost of the Contract:				3 Yr. Base	3 Yr New	Difference	Percent		
			Total Salaries/Benefits:	\$7,330,291	\$ 7,807,713	\$ 477,421	6.51%		
		Year 1	Year 2	Year 3					
Health Rate Increase:		2.00%	2.00%	2.00%					
Dental Rate Increase:		2.00%	2.00%	2.00%					
Certification	2020-21	2021-22	2022-23	2023-24					
Level I	\$ 0.90	\$ 0.90	\$ 0.90	\$ 0.90					
Level II	\$ 1.15	\$ 1.15	\$ 1.15	\$ 1.15					
Level III	\$ 1.30	\$ 1.30	\$ 1.30	\$ 1.30					
Level IV	\$ 1.45	\$ 1.45	\$ 1.45	\$ 1.45					
Longevity	2020-21	2021-22	2022-23	2023-24					
After 5 Years	\$ 0.82	\$ 0.82	\$ 0.82	\$ 0.82					
After 10 Years	\$ 0.87	\$ 0.87	\$ 0.87	\$ 0.87					

After 15 Years	\$	0.92	\$	0.92	\$	0.92	\$	0.92				
After 20 Years	\$	0.97	\$	0.97	\$	0.97	\$	0.97				
After 25 Years	\$	1.32	\$	1.32	\$	1.32	\$	1.32				



**DISTRICT 284
FINAL AGREEMENTS
CULINARY EXPRESS
June 16, 2021**

District Bargaining Team: Bonita Lucky, Michelle Sagedahl, Anne Wold, and Dawn Willar

Culinary Express Bargaining Team: Chris Lentz, Claire Nielsen, Laura Lee Moffett, Marla Stahl, Shelly Johnson

Proposal One:
Article IV, Compensation, Section 4.1 Wage Rates

Article IV

Compensation **2021-2022 3%, 2022-2023 3%, 2023-2024 3%**

Section 4.1 • Wage Rates

The following wage rates shall be applicable to employees covered by this agreement. Pay changes will occur as of July 1 of each year. For employees hired after January 1, longevity increment will be paid on July 1 following their seniority

Classification	2018-19	2019-20	2020-21
Probationary	\$15.42	\$15.87	\$16.33
Food Service Worker	\$17.27	\$17.77	\$18.29
Food Service Assistant	\$18.23	\$18.76	\$19.30
Food Service Cook/Manager**	\$20.30	\$20.89	\$21.50
Food Service Supervisor**	\$23.08	\$23.75	\$24.44
Food Service Unit Coordinator**	\$26.14	\$26.90	\$27.68

Food Service Worker (only at satellite kitchens)

Food Service Assistant (all sites with full kitchens)

~~Food Service Cook/Manager**~~ **Elementary Manager/Secondary Assistant Manager**

~~Food Service Supervisor**~~ **Middle School Manager**

Food Service Unit Coordinator**

Proposal Two:
Article IV, Section 4.1 - Wage Rates

~~Production Kitchen~~ **Lunch Count** (non-high school) Differential: An employee assigned to work in a kitchen that produces and/or serves one thousand (1,000) or more lunches

per day shall be paid a differential of \$0.40 (forty cents) per hour. Eligible kitchens will be designated at an annual basis.

Proposal Three:

Article V, Section 5.3, Section 5.4

Article V Hours and Overtime

Section 5.3 Overtime and Call In/Call Back Rates and Procedures

Work performed in excess of forty (40) hours per week shall be compensated ~~for~~ at the rate of one and one half (1.5) times the regular rate. ~~Effective as of July 1, 1986,~~ The Employer may, at its option, grant an employee's request for compensatory time off in lieu of overtime pay, to the extent authorized by the Fair Labor Standards Act as amended. The scheduling of any compensatory time off requested by an employee shall be subject to approval by the employee's supervisor.

Employees who are called back (after scheduled work hours) or called in (before scheduled work hours), who have not worked or are not scheduled for forty (40) hours of work during that week, and who are not, therefore, eligible for overtime rates shall be paid at a rate of \$1.00 over their regular scheduled wage. Call in events shall be paid a minimum of one (1) hour. Call back events shall be paid a minimum of two (2) hours. ~~Call in/Call Back wages are not applicable to regularly scheduled meetings or professional development.~~

~~Extra hours/events shall be offered on a rotational basis to the most senior employee(s) qualified to perform the work.~~

Section 5.4 Pay Procedures for Overtime and Call Back

The Employer shall pay for all overtime and call back worked during any given month, in the following month provided the overtime ~~is submitted properly, approved, card is in proper form approved and signed,~~ and is on record in the Administrative Office by the first day of said month.

Proposal Four:

Article IV, Section 4.4 - Temporary Assignments

Section 4.4 • Temporary Assignments

If the Employer elects to temporarily replace an employee on an approved leave by reassignment of another member of the unit such reassigned employee shall continue to be paid at the established rate of pay. However, if the reassigned employee continues to assume a higher paying position for five (5) or more consecutive working days, the employee shall be paid retroactive to the first day of reassignment at the wage rate classification for the position the employee is temporarily replacing.

Proposal Five:

Article VIII, Section 8.1- Sick Leave -

Article VIII

Leaves and Absences

Section 8.1 • Sick Leave

In conjunction with the long term disability plan provided above, the Employer has established the following provisions for paid sick leave in order to minimize an employee's loss of income because of unavoidable absence due to illness or injury. Paid sick leave is not available during the term of any leave of absence without pay. If required by applicable Minnesota statutes, accrued sick leave (up to 160 hours within a 12-month period) may also be taken (a) due to the illness or injury of an adult child, spouse, sibling, parent, grand-child, mother-in-law, father-in-law, step-parent, grandparent or step-grandparent, and/or (b) to receive assistance or to provide assistance to the same named relatives in instances of stalking, domestic violence or sexual assault. An employee may also utilize sick leave (not subject to the 160 hour limit) due to illness or injury of the employee's minor child or adult child up to age 20 (if enrolled in a secondary education program). District leave forms must be submitted to Human Resources prior to the leave.

Paid sick leave is provided for eight (8) hour employees at the rate of one (1) day of eight (8) hours per month of employment. Employees working two (2) to seven (7) hours earn days of sick leave of two (2) to seven (7) hours, in proportion to their scheduled workday. Unused portions of such sick leave may be accumulated to a total of one hundred forty (140) days.

One day of sick leave will be deposited into the employee's sick leave balance each month.

The Employer reserves the right to require substantiation of illness where there is evidence that sick leave is being abused

Proposal Six:

Article VIII, Section 8.2 - Family Emergency Leave

Add:

"District leave forms must be submitted to Human Resources."

Proposal Seven:

Article VII- Insurance, Section 7.2 Life Insurance

The District proposes we update this language.

Section 7.2 • Life Insurance

Each full-time employee is eligible for basic group term life insurance coverage in an amount equal to such employee's annual basic salary rounded to the next higher one thousand dollars (\$1,000). This basic term life insurance shall provide benefits for accidental dismemberment and double indemnity for accidental death. The Employer pays the full premium for such coverage.

~~The Employer agrees to secure an insurance carrier for such group term life insurance which will make available the following programs of voluntary supplementary group term life insurance at the expense of the eligible individual employee.~~

- ~~1. Voluntary supplementary coverage without physical examination during the initial enrollment period in an amount equal to the basic coverage provided by the Employer.~~
- ~~2. Voluntary supplementary coverage to a maximum of five hundred thousand dollars (\$500,000) subject to a physical examination at the request of the carrier. The availability of such coverage shall be subject to all terms and conditions imposed by the carrier. In no event shall such voluntary supplementary coverage increase the premium for the basic coverage provided by the Employer. Voluntary coverage requested by an employee shall be paid by the employee through payroll deduction.~~

The District shall provide a program of voluntary supplemental term life insurance. Upon initial hire and during allowed annual enrollment years, an employee may enroll in a maximum of \$100,000 of supplemental life insurance without Evidence of Insurability. After initial hire and on years that the coverage is not open during annual enrollment, this voluntary supplemental life program will include the option to elect additional coverage subject to Evidence of Insurability of the applicant. The availability of such coverage shall be subject to all terms and conditions imposed by the carrier. In no event shall such voluntary supplementary coverage increase the premium for the basic coverage provided by the Employer. Voluntary coverage requested by an employee shall be paid by the employee through payroll deduction.

Proposal Eight:
MOU

Labor/Management Committee

Local 284-Culinary Express professionals and Wayzata Public Schools

MEMORANDUM OF UNDERSTANDING

As a part of the 2021-2024 Culinary Express and Wayzata Public Schools Negotiations process, we agree to meet regularly (e.g. monthly) to impart information which affects the employer and employees and discuss issues/concerns/suggestions which may arise during the terms of this contract.

The committee will consist of:

- a. Union Steward(s)
- b. Four (4) building representatives appointed by Union Members
- c. Executive Director of Human Resources Services

The Union Steward will appoint an alternative for the Union Steward who will be contacted when the Union Steward is not available.

In no way, will this committee alter or change the terms and conditions of employment outlined in the Master Agreement nor will it restrict the rights of Management.

Service Employees International Union Local 284
284

Independent School District

Contract Organizer

Director of Human Resources

Date: _____

Date:

Union Steward (s)

Date: _____

Proposal Nine:

Article III, Section 3.2 Probationary Period (Promotion)

Article III

Section 3.2 Probationary Period (Promotion)

An employee promoted to a higher classified position shall be ~~on a~~ **probation** for seventy (70) work days during which the Employer shall have the right to return the employee to an equivalent position. The employee will be provided a mid-probation period review. Prior to a decision to remove an employee from a promotional position, the employee will be given feedback and an opportunity for improvement.

Proposal Eleven:

Article II, Section 7.5 - Tax Sheltered Annuities -

Article VII Insurance and Tax Sheltered Annuities

Section 7.5 • Tax-Sheltered Annuities

The Employer will match up to two percent (2%) of the employee's annual base salary per school year to an approved Tax Sheltered Annuity Program for eligible full-time employees. The match would begin following the completion of five (5) ~~seven (7)~~ years of district service.

The Employer will match up to three percent (3%) of the employee's annual base salary per school year to an approved Tax Sheltered Annuity Program for eligible full-time employees. The match would begin following the completion of ten (10) years of district service.

The Employer will match up to one percent (1%) of the employee's annual base salary per school year to an approved Tax Sheltered Annuity Program for eligible part-time employees, as defined in Article V, Section 5.2. The match would begin following the completion of one (1) ~~seven (7)~~ years of district service.

The Employer will match up to two percent (2%) of the employee's annual base salary per school year to an approved Tax Sheltered Annuity Program for eligible part-time employees, as defined in Article V, Section 5.2. The match would begin following the completion of five (5) years of district service.



Board of Education
Regular Meeting – July 12, 2021

AGENDA SECTION: Administrative Reports and Recommendations

ITEM: Human Resource Services

COMMENTS BY: Stacie Vos, Executive Director of Human Resource Services

Board Action on the Contract with Wayzata Custodial Maintenance for Fiscal Years 2021-2024

The School Board’s Bargaining Team and the Wayzata Custodian representatives reached a tentative contract agreement on June 8, 2021. Subsequently, the Wayzata Custodian, SEIU Local 284 voted on July 8, 2021 to ratify the contract.

Attached is the summary of the proposed three-year contract and the costing model. The Custodians came to the bargaining table ready to collaboratively work with the district to create and improve upon their current contract. The biggest change to the contract is the compression of the salary schedule. We worked to remove the top ten steps so that employees reach the top of the salary schedule after twenty (20) years of service, not thirty (30). Improvements were made on factored positions; increases were added to 403(b) contributions and overall language was improved and cleaned up to promote clarity. We negotiated this contract in two meetings.

The contributions of the district’s custodial bargaining unit over the past year have been phenomenal. The additional cleaning and new safety protocols and procedures made it necessary for them to report to work every day throughout the pandemic to keep all of us safe and healthy. I cannot thank them for their contributions to our students, staff, families and community enough. They have proven their loyalty and dedication to Wayzata Public Schools and we own them our thanks and appreciation. I am extremely proud to work with all the members of our custodial bargaining unit.

The negotiations team members were: Greg Krocak, Ron Rogers, Gary Colacino, Nathaniel Lentz, Tyler Davis, Chris Michaelson and Shelly Johnson. For the district, Sarah Johansen represented the School Board, Jon Deutsch, Jimmy Mickle, and Stacie Vos.

Recommended Action: Approve the contract with the SEIU Local 284 Custodian Bargaining Unit for the period of July 1, 2021 through June 30 of 2024 as agreed upon by the bargaining teams and ratified by the SEIU Local 284 Custodian Bargaining Unit.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____ **66** _____

INDEPENDENT SCHOOL DISTRICT NO 284
 WAYZATA, MINNESOTA
 CUSTODIAL BARGAINING UNIT CONTRACT COSTING MODEL
 UPDATED:

Pct Increase 21-22 22-23 23-24
 1.25% 1.25% 1.25%
 \$ Increase \$ - \$ - \$ -

BASE 5/27/21 + .025 Added to Factor + 403b

COST SUMMARY SECTION:	BASE YEAR	YEAR 1	\$ CHG	% CHG	YEAR 2	\$ CHG	% CHG	YEAR 3
	2020-21	2021-22			2022-23			2023-24
FTE Equivalent	86.188	86.188			86.188			86.188
Total Wage Cost	\$4,486,371	\$4,763,336	\$258,965	5.77%	\$4,934,908	\$171,572	3.60%	\$5,116,089
Market Adjustment	\$18,000							
Total Benefit Cost	\$1,931,528	\$2,017,874	\$86,346	4.47%	\$2,076,635	\$58,761	2.91%	\$2,137,376
Total Cost	\$6,435,899	\$6,781,210	\$345,311	5.37%	\$7,011,543	\$230,333	3.40%	\$7,253,465
Avg Wage Cost	\$52,053	\$55,267	\$3,214	6.17%	\$57,257	\$1,990	3.60%	\$59,360
Avg Ben Cost	\$22,411	\$23,412	\$1,001	4.47%	\$24,094	\$682	2.91%	\$24,799
Avg Total Cost	\$74,464	\$78,679	\$4,215	5.66%	\$81,351	\$2,672	3.40%	\$84,159
Increased Cost of the Contract:					3 Yr. Base	3Yr New	Difference	Percent
		Salaries:			\$13,459,113	\$14,814,333	\$1,355,220	10.07%
		Total Salaries/Benefits:			\$19,307,697	\$21,046,218	\$1,738,521	9.00%
Recap of Benefits:								
FICA, Medicare - .0765	343,207	364,395	21,188	6.17%	377,520	13,125	3.60%	391,381
PERA	336,478	357,250	20,772	6.17%	370,118	12,868	3.60%	383,707
Life - .000624	2,799	2,972	173	6.18%	3,079	107	3.60%	3,192
LTD - .00232	10,408	11,051	643	6.18%	11,449	398	3.60%	11,869
TSA	78,875	99,251	20,376	25.83%	107,854	8,603	8.67%	116,480
Medical	1,106,690	1,128,822	22,132	2.00%	1,151,400	22,578	2.00%	1,174,428
Dental	53,071	54,133	1,062	2.00%	55,215	1,082	2.00%	56,319
Total	1,931,528	2,017,874	86,346	4.47%	2,076,635	58,761	2.91%	2,137,376

		3 YEAR	3 YEAR
\$CHG	%CHG	\$ CHG	% CHG
\$181,181	3.67%	\$611,718	13.64%
\$60,741	2.92%	\$205,848	10.66%
\$241,922	3.45%	\$817,566	12.70%
\$2,103	3.67%	\$5,204	10.00%
\$705	2.93%	\$1,683	7.51%
\$2,808	3.45%	\$6,887	9.25%
13,861	3.67%	\$425,694	124.03%
13,589	3.67%	\$417,347	124.03%
113	3.67%	\$3,472	124.04%
420	3.67%	\$12,910	124.04%
8,626	8.00%	\$145,459	184.42%
23,028	2.00%	\$1,219,138	110.16%
1,104	2.00%	\$58,463	110.16%
60,741	2.92%	\$2,282,483	118.17%

**FINAL AGREEMENTS
CUSTODIAN NEGOTIATIONS
JUNE 8, 2021**

Salary Increases:

1.25% - 2021-2022

1.25% - 2022-2023

1.25% - 2023-2024

Salary Schedule compression by removing Steps 21 - 30

Proposal One:

Section 2.3 - Fair Share Fee - Remove **TA - 5-25-2021**

Section 2.3 • Fair Share Fee

~~Effective July 1, 1973, any employee included in the appropriate unit who is not a member of the Union may be required by the Union to contribute a fair share fee for services rendered by the Union as exclusive representative. The Union shall notify the payroll office, the Director of the Bureau of Mediation Services, and each employee of the amount of the fair share fee and shall certify that such fair share fee conforms to the requirements of PELRA.~~

~~Upon fifteen (15) days notice in writing to the payroll officer certifying the amount of the fair share fee, the Employer will deduct such fair share fee in installments from each employee who is not a member of the Union, and will forward such fees to the Union. The Union agrees to notify the Employer promptly whenever any employee subject to a fair share fee deduction becomes a member of the Union, and no further fair share fee deductions for such employee will thereafter be made as long as said employee remains a Union member.~~

Proposal Two:

Article IV, Section 4.4 - Boiler License and Other Required Licenses **TA - 5-25-2021**

Section 4.4 • Boiler License and Other Required Licenses

Effective July 1, 2021 ~~N~~**new** employees are ~~encouraged~~ **required** to obtain a special engineer's license within their first year of employment. All employees who do not possess a special engineer's license shall not be eligible to apply for or be awarded a factored position, unless no internal applicants who apply possess a specialist licensure. If no other applicants for a factored position possess a specialist license, the Employer may award the position to an internal employee. The employees must then obtain any required license within three years from the date of employment to the position and must submit proof of progression by June 1 of each year to the Buildings and Grounds Department and to the Union Stewards. A new employee with a special engineer's license may apply for a factored position under the same terms as other employees. Failure of new employees to obtain a special engineer's license within their first year of employment shall result in the automatic disqualification from future postings which involve a factored rate of pay until they have obtained their special engineer's license.

Proposal Three:

Article VI, Section 6.2 Holidays **TA- May 25, 2021**

69

~~"Floating Holidays must be used in 8-hour increments."~~

Proposal Four:

Article VII- Insurance, Section 7.2 Life Insurance TA- June 1, 2021

Section 7.2 • Life Insurance

Each full-time employee is eligible for basic group life insurance coverage in an amount equal to such employee's annual basic salary rounded to the nearest one thousand (\$1,000). The Employer pays the full premium for such coverage.

Effective December 1, 1979, the Employer life insurance policy will be amended to provide double indemnity for accidental death.

~~The Employer agrees, if possible, to secure an insurance carrier for such group term life insurance which will make available the following program of individual employee: 1. Voluntary supplementary coverage without physical examination in an amount equal to the basic coverage provided by the Employer.~~

~~2. Voluntary supplementary coverage in the additional amount of \$100,000 subject to a physical examination at the request of the carrier.~~

~~The availability of such coverage shall be subject to all terms and conditions imposed by the carrier. In no event shall such voluntary supplementary coverage increase the premium for the basic coverage provided by the Employer.~~

~~Voluntary coverage requested by an employee shall be paid for by the employee through payroll deduction.~~

The District shall provide a program of voluntary supplemental term life insurance. Upon initial hire and during allowed annual enrollment years, an employee may enroll in a maximum of \$100,000 of supplemental life insurance without Evidence of Insurability. After initial hire and on years that the coverage is not open during annual enrollment, this voluntary supplemental life program will include the option to elect additional coverage subject to Evidence of Insurability of the applicant. The availability of such coverage shall be subject to all terms and conditions imposed by the carrier. In no event shall such voluntary supplementary coverage increase the premium for the basic coverage provided by the Employer. Voluntary coverage requested by an employee shall be paid by the employee through payroll deduction.

Proposal Five:

Article IV, Section 4.10 - License Incentive Program for CPO TA June 1, 2021

Certified Pool Operator factored position increase of \$.25 an hour.

CPO \$~~.25~~⁵⁰/hr

Proposal Six:

Article IV, Section 4.6 - Designated Factored positions TA June 1, 2021

The District proposes creating a structure of three District Master Trainers. (Elem, Middle and High School) Paid \$.50 an hour (increase of \$.25 an hour.

Proposal Seven:

Article VII- Insurance, Section 7.3 Hospitalization and Medical Insurance **TA June 1, 2021**

Section 7.3 • Hospitalization and Medical Insurance The employer will contribute the amount equal to the single premium for the Employer sponsored health plan for each eligible employee enrolled in individual coverage. This contribution may be applied to the single premium in either offered health plan. The employer will contribute towards family coverage one half the difference between the individual and family premium in addition to the individual premium for the Employer sponsored plan for each eligible, participating employee enrolled in a family coverage plan **based on the lowest cost plan.**

Part-time employees working six (6) or more hours daily are eligible for the employer contribution for a single coverage only.

The ~~hospitalization~~ **District** insurance ~~advisory~~ committee composed of five representatives designated by the exclusive representative of the teachers, one representative designated by the ~~custodial maintenance~~, ~~one representative designated by foodservice~~, ~~one by clerical~~, and ~~one representative designated by the employer~~, **administrative staff, one representative designated by each bargaining unit within the classified staff** shall recommend to the employer the specifications of the hospitalization and medical insurance plan. Participation in the insurance program selected will be voluntary. Each employee enrolled under the plan shall contribute through payroll deduction any excess of the monthly premium under the plan over the maximum employer contribution toward the type of coverage for which such employee is enrolled.
TA - 5-25-2021

Proposal Eight:

Article IX, Section 9.2 - Posting of Seniority Lists **TA, June 1, 2021**

“The Employer will post updated separate seniority lists for full-time and part-time employees on November 15 ~~and May 15~~ of each year.” **Said seniority list will include areas of licensure.**

Proposal Nine:

Article 4.6 - Factored Positions **TA, June 1, 2021**

EMS, WMS & **OW** Head Custodian

1.125

Proposal Ten:

Article 6.3 - **TA, May 25, 2021**

Section 6.3 • Perfect Attendance Incentive

Effective July 1, ~~2006~~ **2021**, full-time employees who have ~~perfect attendance (no sick leave or non-paid days used, except for a pre-approved occasional non-paid day due to Union work)~~ **not used more than two (2) sick days or had a non-paid work day (except for pre-approved due to union work)** for one full fiscal year (July 1 through June 30) shall

earn one (1) floating holiday, to be used during the subsequent fiscal year. ~~Floating Holidays must be used in 8-hour increments.~~ An employee shall earn one (1) additional floating holiday for each five (5) consecutive years of perfect attendance, to be used in the subsequent fiscal year.

Proposal Eleven:

Article VII, Section 7.6 **TA- June 8, 2021**

Section 7.6 • Tax-Sheltered Annuities

A Tax-Sheltered Annuity Program shall be available to all employees. Salary Reduction Agreements (SRA) may be submitted for approval at any time during the calendar year. Approved SRA's will be implemented not later than twenty-one (21) days following submission of an accurate application.

The Employer will contribute up to a one percent (1%) match of annual base salary per school year to an approved Tax Sheltered Annuity Program for eligible full-time employees. The match would begin on the first July 1st following completion of one (1) year of full-time employment service. The Employer will contribute up to a two percent (2%) match of annual base salary per school year to an approved Tax Sheltered Annuity Program for eligible full time employees. The match would begin following the completion of ~~seven (7)~~ **five 5 years** years of full time employment service. The Employer will contribute up to a three percent (3%) match of annual base salary per school year to an approved Tax Sheltered Annuity Program for eligible full-time employees. The match would begin following the completion of ~~thirteen (13)~~ **ten (10)** years of full-time employment service. Full-time is defined in Section 5.1.

The Employer will contribute up to a one percent (1%) match of annual base salary per school year to an approved Tax Sheltered Annuity Program for part-time employees, as defined in Section 5.1. The match would begin following the completion of seven (7) years of employment service.

For the TSA match, an employee will be given a full year's credit if the employee is hired before January 1 of the fiscal year. Employees hired January 1 or later will not be given credit for that year.

Proposal Twelve:

Article IV, Section 4.6 - Designated Factored Positions **TA- June 8, 2021**

Add Birchview to the Day Custodian 1.025 Factor.

Proposed:

WHS, CMS & ***BV** Day Custodian 1.025
***In the absence of the BV building lead.**

Proposal Thirteen:

Article IV, Section 4.9 - Part Time Custodians **June 8, 2021**

During the duration of this contract, ~~(2018-2024)~~ **(2021-2024)**, the staffing of part-time custodians shall not exceed six employees. This number does not include summer or seasonal employees or substitute custodians.

Proposal Fourteen:
Updates MOUs

The District and Union agree to update MOUs and fix a few spelling errors but keep everything in place.

Proposal Fifteen:
Article IV, Section 4.6 - Designated Factored positions - **June 8, 2021**
Increase of factored positions by .025

Proposal Sixteen
Article VI, Section 6.2 - Holidays **TA, June 1, 2021**

Proposed Language: "Part-time ~~school-year~~ **12 month** employees shall receive five (5) paid holidays if they work at least three (3) hours per day/5 days per week, and shall receive seven (7) paid holidays if they work at least six (6) hours per day....."



Board of Education
Regular Meeting – July 12, 2021

AGENDA SECTION: Administrative Reports and Recommendations

ITEM: Human Resource Services

COMMENTS BY: Stacie Vos, Executive Director of Human Resource Services

Board Action on the Contract with Wayzata Administrative Professionals and Paraprofessional Personnel for Fiscal Years 2021-2024

The School Board’s Bargaining Team and the Wayzata Administrative Professionals and Paraprofessional representatives reached a tentative contract agreement on June 9, 2021. Subsequently, the Wayzata Administrative Professionals and Paraprofessional personnel, School Service Employees Local 284, voted on July 8, 2021 to ratify the contract.

Attached is the summary of the proposed three-year contract and the costing model. Both the Union and the Board placed a high value on meeting the needs of our administrative professionals and paraprofessionals while simultaneously working to create collaborative relationships to enhance the work environment. The negotiations team entered our work with an extremely collaborative attitude and contract negotiations wrapped up in two sessions. We worked to compress their salary schedule, removing 4 different lanes and increased 403(b) contributions. We also cleaned up language and added language to provide additional clarity. Please note that we have changed the title of secretary to that of administrative professional.

The work of our paraprofessionals and administrative professionals was extremely appreciated through the past year of the pandemic. Many of our paraprofessionals stepped up to help in our Wayzata Kids program and saved the district from substantial budget reductions. Their flexibility and willingness to keep the needs of our students and families as their top priority allowed us to continue our tradition excellence for each and every student. Their willingness to work collaboratively with the district during the pandemic is appreciated.

The negotiations team members were: Daneen Usgaard, Marie Beck, Sarah Feingold, Shauna Mignone, Ann Beaulieu, Donna Roehl, Mari Johnson, and Shelly Johnson for Local 284 and for the District Sarah Johansen, board member representative and Stacie Vos, Executive Director of Human Resources.

Recommended Action: Approve the contract with the Wayzata School Services Local 284, Administrative Professionals and Paraprofessional personnel for the period of July 1, 2021 through June 30, 2024 as agreed upon by the bargaining teams and ratified by the Wayzata Administrative Professionals and Paraprofessional Bargaining Unit.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____ 74 _____

Secretary/Para Costing Model								
				21-22	22-23	23-24		
BASE 6/2/21 With Compressed Matrix								
403(b) adds				Health Rate Increase	2.00%	2.00%	2.00%	
Additional vacation conversion add				Dental Rate Increase	2.00%	2.00%	2.00%	
2.15/2/2 Increases								
	Base Year	1st Year	2nd Year	3rd Year	\$ Change	% Change	\$ Change	
	20-21	21-22	22-23	23-24	Base to Yr 1	Base to Yr 1	Base to Yr 2	
Salaries								
Sec 'ys	\$ 2,333,358	\$ 2,477,035	\$ 2,540,685	\$ 2,619,192	\$143,677	6.16%	\$207,328	
Paras	\$6,820,145	\$7,371,448	\$7,570,363	\$ 7,777,963	\$551,303	8.08%	\$750,217	
Subtotal	\$ 9,153,503	\$ 9,848,483	\$ 10,111,048	\$ 10,397,154	\$ 694,980	7.59%	\$ 957,545	
Benefits								
FICA (.0765)	\$700,243	\$753,409	\$773,495	\$795,382	\$53,166	7.59%	\$73,252	
PERA (.075)	\$686,513	\$738,636	\$758,329	\$779,787	\$52,124	7.59%	\$71,816	
Life	\$5,253	\$5,656	\$5,793	\$5,959	\$402	7.66%	\$540	
LTD	\$19,264	\$20,685	\$21,219	\$21,826	\$1,421	7.38%	\$1,954	
Health	\$2,639,335	\$2,692,122	\$2,745,964	\$2,800,883	\$52,787	2.00%	\$106,629	
Dental	\$138,000	\$140,760	\$143,575	\$146,447	\$2,760	2.00%	\$5,575	
TSA	\$160,583	\$245,851	\$266,107	\$287,079	\$85,268	53.10%	\$105,524	
Vacation to 403(b) - add 2 more day	\$0	\$ 20,054.82	\$20,568	\$21,213				
Subtotal	\$4,349,192	\$ 4,617,174	\$ 4,735,051	\$ 4,858,576	\$247,928	5.70%	\$365,291	
Grand Total	\$ 13,502,694	\$ 14,465,658	\$ 14,846,098	\$ 15,255,731	\$ 942,908	6.98%	\$1,322,836	
Increased Cost of the Contract:								
				3 Yr. Base	3 Yr. New	Difference	Percent	
				Total Salaries/Benefits:	\$40,508,083	\$ 44,567,487	\$ 4,059,404	10.02%
	1	2.15%	\$ -	2.00%	\$ -	2.00%	\$ -	
	1	2.15%	\$ -	2.00%	\$ -	2.00%	\$ -	
	2	2.15%	\$ -	2.00%	\$ -	2.00%	\$ -	
	3-5	2.15%	\$ -	2.00%	\$ -	2.00%	\$ -	
	6-8	2.15%	\$ -	2.00%	\$ -	2.00%	\$ -	
	9-10	2.15%	\$ 0.25	2.00%	\$ -	2.00%	\$ -	
	11-13	2.15%	\$ -	2.00%	\$ -	2.00%	\$ -	
	14-15	2.15%	\$ -	2.00%	\$ -	2.00%	\$ -	

	16-18	2.15%	\$ -	2.00%	\$ -	2.00%	\$ -
	19-20	2.15%	\$ 0.30	2.00%	\$ -	2.00%	\$ -
	L24	2.15%	\$ -	2.00%	\$ -	2.00%	\$ -
	L26	2.15%	\$ -	2.00%	\$ -	2.00%	\$ -
	21+	2.15%	\$ 0.35	2.00%	\$ -	2.00%	\$ -
	31+	2.15%	\$ 0.40	2.00%	\$ -	2.00%	\$ -

**Final Administrative Professional and Paraprofessional Contract Language
Changes for 2021-2024
June 9, 2021**

2.15% - 2021-2022

2.0% - 2022-2023

2.0% - 2023-2024

**Salary Schedule compression by removing Step 1, Step 11-13, L24 and L26
Remove separate longevity pay. Add the additional pay within steps 9,19,21 & 30.**

Proposal One:

Article II, Section 2.4 - Fair Share Fee - Remove

TA- 5-25-2021

~~Effective July 1, 1973, any employee included in the appropriate unit who is not a member of the Union will be required to contribute a fair share fee for services rendered by the Union as exclusive representative. The Union shall notify the payroll office, the Commissioner of the Bureau of Mediation Services, and each employee of the amount of the fair share fee and shall certify that such fair share fee conforms to the requirements of PELRA.~~

~~Upon fifteen (15) days' notice in writing to the payroll officer certifying the amount of the fair share fee, the Employer will deduct such fair share fee in 24 equal installments for secretaries and 18 equal installments for paraprofessionals for each employee who is not a member of the Union, and will forward such fees to the Union. The Union agrees to notify the Employer promptly whenever any employee subject to a fair share fee deduction becomes a member of the Union, and no further fair share fee deductions for such employee will thereafter be made as long as said employee remains a Union member.~~

Proposal Two:

Name Change from Secretary to Administrative Professional

TA 5-25-2021

Proposal Three:

Article VII, Section 7.2 - Family Emergency Leave

TA, May 25, 2021

We propose the following language be added to provide additional clarity.

79

“District leave forms must be submitted to Human Resources.”

Proposal Four:
Article VI- Insurance, Section 6.2 Life Insurance
TA, June 2, 2021

The District proposes we update this language.

Section 6.2 • Life Insurance

Each employee whose position is scheduled to be a minimum of 1040 hours annually (e.g. 6 hours per student day) is eligible for basic group term life insurance coverage in an amount equal to such employee's annual basic salary with each partial thousand rounded to the next higher one thousand (\$1,000) dollars and includes double indemnity for accidental death. The Employer pays the full premium for such coverage.

~~The Employer agrees, if possible, to secure an insurance carrier for such group term life insurance which will make available the following program of voluntary supplementary group term life insurance at the expense of the individual employee:~~

- ~~1. Voluntary supplementary coverage without physical examination during the initial enrollment period in an amount equal to the basic coverage provided by the Employer.~~
- ~~2. Voluntary supplementary coverage to a maximum of \$500,000 subject to a physical examination at the request of the carrier. The availability of such coverage shall be subject to all terms and conditions imposed by the carrier. In no event shall such voluntary supplementary coverage increase the premium for the basic coverage provided by the Employer.~~

~~Voluntary coverage requested by the employee shall be paid by the employee through payroll deduction.~~

The District shall provide a program of voluntary supplemental term life insurance. Upon initial hire and during allowed annual enrollment years, an employee may enroll in a maximum of \$100,000 of supplemental life insurance without Evidence of Insurability. After initial hire and on years that the coverage is not open during annual enrollment, this voluntary supplemental life program will include the option to elect additional coverage subject to Evidence of Insurability of the applicant. The availability of such coverage shall be subject to all terms and conditions imposed by the carrier. In no event shall such voluntary supplementary coverage increase the premium for the basic coverage provided by the Employer. Voluntary coverage requested by an employee shall be paid by the employee through payroll deduction.

Proposal Five:
Article VI, Section 6.3 - Hospitalization and Medical Insurance
TA - June 2, 2021

We propose the language match our practice to eliminate confusion.

Section 6.3 • Hospitalization and Medical Insurance

The Employer will contribute the total premium for each full-time employee whose position scheduled a minimum of 1608 hours annually enrolled for individual coverage in the District sponsored medical and hospitalization insurance plan. The Employer will also contribute an additional amount per month equal to one half of the difference between individual and family

premiums toward the premium for family coverage for those enrolled in family coverage based on the lowest cost plan.

The Employer will contribute the total premium for each employee whose position is scheduled to be a minimum of 1040 hours annually (e.g. 6 hours per student day) who is enrolled for individual coverage in the District sponsored health plan. The Employer contribution may be applied to either individual or family coverage.

For an employee covered by this agreement, who is also employed in the Home Base Wayzata Kids program, the District will combine their total assigned hours during the fiscal year, up to 1040 hours annually (e.g. 6 hours per student day), when determining eligibility for health insurance. For those combined employees, health insurance contributions will follow amounts determined under this contract.

Proposal Six:

Article VI, Section 6.7- Dental Insurance

TA - June 2, 2021

Section 6.7 • Dental Insurance

The Employer will contribute up to ~~\$46.00~~ \$55.00 per month toward the premium for each employee who works six (6) hours or more per day and who is enrolled in the district's dental insurance program.

Participation in the dental insurance program will be voluntary. Each employee enrolled under the plan shall contribute through payroll deduction any excess of the monthly premium over the maximum monthly Employer contribution.

Proposal Seven:

Article IV, Section 5.1 Vacations

TA - June 2, 2021

Section 5.1 Vacations

Each year, up to ~~three (3)~~ five (5) days of unused vacation days, after the ten day carry over criteria is met, will be converted at fiscal year-end to a daily rate of pay and credited to the employee's 403(b) account. The District will verify the unused days and determine the number eligible for conversion. Verification of these unused days will be determined by the absence reports submitted through Skyward to Payroll.

Proposal Eight:

Article IV, Section 5.3 Perfect Attendance Incentive

TA - May 25, 2021

Section 5.3 • Perfect Attendance Incentive

Effective July 1, ~~2021~~ 2012, full-time employees who have perfect attendance (no sick leave or non-paid days used) ~~not used more than two (2) sick days or had a non-paid work day (except for pre-approved due to union work)~~, for one full fiscal year (July 1 through June 30) shall earn one (1) floating holiday, to be used during the subsequent fiscal year. Floating Holidays must be used as a full-day increment. An employee shall earn one (1) additional floating holiday for each five (5) consecutive years of perfect attendance, to be used in the subsequent fiscal year.

Proposal Nine:

Article VI, Section 6.5 Tax Sheltered Annuities

TA - May 25, 2021

Section 6.5 • Tax-Sheltered Annuities

A Tax-Sheltered Annuity Program shall be available to all employees. Salary Reduction Agreements (SRA) may be submitted for approval at any time during the year. Approved SRA's will be implemented no later than twenty-one (21) days following submission of an accurate application.

The Employer will contribute up to a one percent (1%) match of annual base salary per school year to an approved Tax Sheltered Annuity Program for eligible full-time employees. The match would begin following the completion of one (1) year of district service. The Employer will contribute up to a two percent (2%) match of annual base salary per school year to an approved Tax Sheltered Annuity Program for eligible full-time employees. The match would begin following the completion of ~~five (5)~~ ~~seven (7)~~ ~~years~~ of district service. The Employer will contribute up to a ~~three~~ ~~four~~ percent (~~3~~ ~~4~~%) match of annual base salary per school year to an approved Tax Sheltered Annuity Program for eligible full-time employees. The match would begin following the completion of ~~ten (10)~~ ~~thirteen (13)~~ years of district service. For the purposes for this section, full-time is defined as working a minimum of one thousand forty hours (1040) annually (e.g. 6 hours per student day).

The Employer will contribute ~~up~~ to a one percent (1%) match of

annual base salary per school year to a ~~an~~-Tax Sheltered Annuity Program for employees working less than one thousand forty (1040) hours in a school year who have completed ~~seven~~ five (~~7~~5) years of district service.

Proposal Ten:

Article IX, Section 9.1 Severance Pay

TA -June 2, 2021

Section 9.1 • Severance Pay

Any employee who has reached age 55 and has completed twenty (20) or more years of continuous eligible service to the District and provides written notice to the Human Resources Department by February 1 of the year in which the employee will retire, shall be entitled to severance pay as follows:

The amount is determined by adding the hourly equivalent of 100 days of the employment memorandum in effect at time of retirement to forty percent (40%) of the employee's unused accumulated sick leave or 50% for 12-month full-time employees working 30 hours or more per week.

Formula example:

- A. Hours of Pay = Sick Leave Balance 774.25 hours x 40 % = 309.70 hours + 100 days x 6 hrs/day = 600 hours = 909.70 total hours
B. Hours from A x Hourly Rate of Pay = Incentive Pay

(A) 909.70 total hours x (B) \$ 28.07 hourly rate of pay =
Total Amount: \$25,535.28

The product of the above formula shall then be multiplied by the employee's last hourly rate of pay, including longevity, before retirement. For the purposes of this section "continuous eligible service" shall be defined as service of at least six (6) hours per day for at least the basic school year for ten (10) of the twenty (20) continuous years. Military Leave, Special Leaves Without Pay, FMLA Leaves and all other approved leaves of absence will not be considered interruptions in an employee's "continuous eligible service". However, the time spent on these approved leaves will not accumulate toward the total of the required twenty (20) years of "continuous eligible service."

Any employee who has reached age 55 and has completed fifteen (15) or more years of continuous eligible service to the District and provides written notice to the Human Resources Department by February 1 of the year in which the employee will retire, shall be entitled to severance pay as outlined below.

Continuous eligible service shall be defined as service of at least six (6) hours per day for at least the basic school year for ten (10) of the fifteen (15) continuous years. For these eligible employees, they will receive severance in the amount determined by adding the hourly equivalent, including longevity, of eighty (80) days of the employment memorandum in effect at the time of retirement to forty percent (40%) of the employee's unused accumulated sick leave or fifty percent (50%) for 12-month full-time employees working thirty (30) hours or more per week.

Formula Example:

A. Hours of Pay = Sick Leave Balance 774.25 hours x 40 % = 309.70 hours + 80 days x 6 hrs/day = 480 hours = 789.70 total hours

B. Hours from A x Hourly Rate of Pay = Incentive Pay

(A) 789.70 total hours x (B) \$28.07 hourly rate of pay =

Total Amount: \$22,166.88

Issue Eleven:

Article III, Section 3.6 - Pay Procedures TA, June 9, 2021

Section 3.6 • Pay Procedures

Payroll deposits will be made according to the District's established payroll schedule.

Paraprofessionals will be paid from hourly electronic timesheets after they have submitted their time sheet to their supervisor and the supervisor has approved it according to established schedules.

All 10-Month and 12-Month ~~employees~~ **administrative professionals** will be paid in scheduled installments determined by annualizing their projected pay over the District's payroll schedule. Electronic time sheets must be submitted by the employee and approved by their supervisor according to established schedules. 10-month ~~employees~~ **administrative professionals** will be paid a lump sum for the remaining unpaid

amount of such employees' annual basic salary on the pay day following the last day of their basic work year.

Employees working less than 12 months may elect to accept assignments beyond their normal work year. In these instances, the employees will be paid at their regular hourly rate for the assignment from hourly electronic time sheets they have submitted and are approved by their supervisor according to established schedules.

Issue Twelve:

Article XII, Section 11.1 - Probationary Period **TA, June 9, 2021**

Section 11.1 • Probationary Period

Each new employee shall serve a probationary period of one hundred ~~seventy-six (176)~~ **seventy-two (172)** or **one school calendar year's worth of workdays** of continuous service and receive a mid-probation year performance review. The Employer may terminate a probationary employee without specifying any cause and without recourse to the grievance procedure.

Proposal Thirteen:

Article III, Section 3.4 **TA, June 9, 2021**

Section 3.4 • Wage Rates

Effective July 1, 2002, employees hired prior to January 1 of a school year will move to their appropriate wage/step as of the following July 1. Employees hired after December 31 of a school year will move to their appropriate wage/step on July 1 of the following year.

Classification	Job Definitions
-----------------------	------------------------

I	Secretary, Elementary Principal Secretary, High School Principal Secretary, Middle School Principal Secretary, Teaching & Learning
II	Secretary, Activities/Athletics Secretary, Alternative Learning Center Secretary, Buildings and Grounds Secretary, Community Education Services Facilities Secretary, Culinary Express Secretary, Data Processing/Purchasing Secretary, Elementary Science Center Secretary, High School

Secretary, High School Guidance Office
Secretary, High School Registrar/Guidance Office
Secretary, High School Scheduling Office
Secretary, Middle School Student Services
Secretary, Special Services Program Support
Secretary, Special Services Records
Secretary, Welcome Center
Technician, Assessment and Evaluation
~~Technician, Finance~~
Technician, Payroll
Paraprofessional, Certified Occupational Therapy Assistant
Paraprofessional, High School Activities/Bursar
Paraprofessional, High School, College & Career Center
Paraprofessional, Technology
~~Secretary, High School Receptionist~~
~~Secretary, Early Childhood Family Education~~

III

~~Secretary, GES Receptionist/Enrichment~~
~~Secretary, GES Enrichment~~
Secretary, District Office Receptionist/Human Resource Services
~~Secretary, Early Childhood Family Education~~
Secretary, Equity & Integration

~~Secretary, Home Base~~

~~Secretary, High School Receptionist~~
Secretary, Middle School
Secretary, Reading Office
Secretary, Research & Evaluation
~~Secretary, Special Services—High School~~
Technician, Accounts Payable
Technician, Accounts Receivable
~~Technician, Finance~~
Paraprofessional, Behavior Intervention
Paraprofessional, Health
Paraprofessional, Special Education Records/Preschool Screening
Paraprofessional, Special Education – Students With Disabilities

Proposal Fourteen:
Article V, Section 5.2 Holidays ~~TA, June 9, 2021~~

~~“Holiday pay is equivalent to the regular number of hours scheduled.”~~

Notes:

1. HR does give Paras additional time off if they temporarily have additional hours added to their regular assignment.
 - a. Paras do not get additional hours if they pick up sub hours.

- b. HR also reviews parameters of when, how long, and if they used time off already.
2. Sometimes Paras are not aware of these adjustments and may enter the wrong number of hours for their floating holidays. HR and Payroll do try to watch for this but if PAs notice this they should reach out to Leslie.

Proposal Fifteen:

Article IV, Section 4.4 Snow Days and Emergency Closings [TA, June 21, 2021](#)

Section 4.4 • Snow Days and Emergency Closings

On snow days or emergency closings, all full-time employees are expected to report to work; however, the determination of whether the commute to work is practical, reasonable, or safe is left to the judgment of the individual employee. Full-time employees are expected to report for work for all or part of their regular shift as soon as their commute is safe. Reporting for work on a snow day or emergency closing is done on an honor system. No sick leave, personal day, or vacation day will be charged against an employee for failure to report on such a day.

Employees who are scheduled to work on student contact days or less than 12-months will not report for work but will be paid for the day and will be paid their normal daily rate of pay. In the event the District schedules a make-up day, all employees who did not work on the closed day will work the make-up day without additional pay.

For late starts or early dismissals: If an employee's supervisor requires the employee to stay beyond the time other building employees are released early, or report to work before other building employees are required to report to work for a delayed start, or to report to work when other employees in comparable positions do not report to work, the employee will receive time off equal to the amount of time earlier or later the employee was required to serve that other employees were not.

Part-time employees who arrive at work and are sent home due to an unannounced building closing will be paid a minimum of 50% of their regular daily rate if they have not completed those hours.

[On District approved e-Learning days, snow days or emergency closures, paraprofessionals may be expected to provide instructional support to students and/or engage in professional development opportunities.](#)

Proposal Sixteen:

Article VII, Section 7.4 - Personal Leave - [May 25, 2021](#)

Section 7.4 • Personal Leave

Each employee is eligible to earn up to a maximum of two (2) days of leave per year. If a new employee begins work prior to January 1, they will receive two (2) personal days, if work begins between January 1 and March 31, they will receive one (1) personal day, and if work begins between April 1 and June 30, the employee will not receive any personal leave days. This leave is cumulative to four (4) days and will not be deducted from sick leave credits. Requests for such leave must be submitted in writing to the employee's supervisor at least three (3) working days in advance, except in emergency situations, and must be approved by the immediate supervisor.

An employee who does not qualify for vacation time and has exhausted their available floating holiday and personal days may request, in advance, unpaid time-off for a critical event or unusual opportunity. If approved by their supervisor, a substitute must be scheduled, if required for the employee's position.

Each year, up to two (2) days of unused personal days, after the two day carryover criteria is met, will be converted at fiscal year-end to a daily rate of pay and credited to the employee's 403(b) account. The District will verify the unused days and determine the number eligible for conversion. Verification of these unused days will be determined by the absence reports submitted through Skyward to Payroll.

Proposal Seventeen:
Add MOU - Appendix H; remove MOU - Appendix F

Labor/Management Committee
Local 284-Paraprofessional/Administrative
Professionals and Wayzata Public Schools
MEMORANDUM OF UNDERSTANDING

As a part of the 2021-2024 Paraprofessional/Administrative Professionals and Wayzata Public Schools Negotiations process, we agree to meet regularly (e.g. monthly) to impart information which affects the employer and employees and discuss issues/concerns/suggestions which may arise during the terms of this contract.

The committee will consist of:

- a. Union Steward(s)
- b. Four (4) building representatives appointed by Union Members
- c. Executive Director of Human Resources Services

The Union Steward will appoint an alternative for the Union Steward who will be contacted when the Union Steward is not available.

In no way, will this committee alter or change the terms and conditions of employment outlined in the Master Agreement nor will it restrict the rights of Management.

Service Employees International Union Local 284
284

Independent School District

Contract Organizer

Director of Human Resources

Date: _____

Date: _____

Union Steward (s)

Date: _____



Board of Education
Regular Meeting – July 12, 2021

AGENDA SECTION: Administrative Reports and Recommendations

ITEM: Human Resource Services

COMMENTS BY: Stacie Vos, Executive Director of Human Resource Services

1. Supplemental Salaries for 2021-2022

It is recommended that the Board approve the pay rates for 2021-2022.

Reserve Teachers: Represents a \$5.00 increase in pay for Levels 1, 2, and Long Term and a \$10 increase for Level 3 for the 2021-2022 school year (attachment).

Technology Department – Casual Employees: *Meets minimum wage requirements for the 2020-2021 school year (attachment).*

Classified Staff - Substitute Pay Guidelines: No changes represented for the 2021-2022 school year (attachment).

Activity Fund: *No changes represented for the 2021-2022 school year (attachment).*

Community Education Services Hourly Rates: *Represents a 2% pay increase for the 2021-2022 school year (attachment).*

Early Learning School (Peppermint Fence): *Represents a 1.5% pay increase for the 2021-2022 school year (attachment).*

Recommended Action: Approve the 2021-2022 Supplemental Salaries as recommended.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____ **89** _____

Activity Fund Casual Employees 2021-2022

PERFORMING ARTS

BAND, CHOIR, ORCHESTRA, THEATRE

Assignment

Concert House Manager

Guest Clinician

Guest Artist

\$85/concert

variable based upon expertise

variable based upon expertise

BAND

Assignment

Adjudicator for Solo/Ensemble Contest

Accompanist for Solo/Ensemble Contest

Rate of Pay

\$250 stipend per contest

\$30 per entry

CHOIR

Assignment

Accompanist for District Solo/Ensemble Contest

Adjudicator for District Solo/Ensemble Contest

Accompanist for Region Solo/Ensemble Contest

Adjudicator for auditions for Vive, Chamber, Madrigals

Adjudicator for auditions for Choral/Orchestral Soloists

Supervisor Backstage at Concerts

Stipend or Hourly Rate of Pay

\$200 stipend per contest

\$250 stipend per contest

\$300 stipend per contest

\$33.45 Hourly Curriculum Writing (Master Contract)

\$33.45 Hourly Curriculum Writing (Master Contract)

\$47.17 Stipend per concert (Master Contract)

ORCHESTRA

Assignment

Accompanist for Capstone Auditions

Accompanist for Concerts

Accompanist for Solo/Ensemble Contest

Adjudicator for Auditions

Adjudicator for Solo/Ensemble contest

Rate of Pay

Master Contract Hourly Rate

\$150 stipend per concert

\$30 per entry

\$33.45 Hourly Curriculum Writing (Master Contract)

\$250 stipend per contest

Theatre

Assignment

Specialist Coach (i.e. Dialect, Fight, Puppet Artist)

Rate of Pay

\$33.45 Hourly Curriculum Writing (Master Contract)

Classified Employee - Substitute Pay 2021-2022

Culinary Express (current contract rates):

	Probationary Rate
Former Employees:	Level 1

Custodians: \$10.00-\$14.75

Paras (current contract rates):

	Class IV/Step 1
Retirees:	Class IV/Step 2

If in a long term position for ten (10) or more consecutive days, pay at Step 1 of the classification of the position.

Clerical (current contract rates):

	Class IV/Step 1
Retirees:	Class IV/Step 2

If in a long term position for ten (10) or more consecutive days, pay at Step 1 of the classification of the position.

Health Office Subs-Licensed

RN: \$26

LPN: \$22

NOTE: If the above pay guidelines are not utilized, the supervisor must contact the Executive Director of Human Resource Services for approval prior to hiring.

Community Education Services
 School and Community Use of Facilities
Hourly Wage Recommendations
2021-2022

	2020-21	2021-22	Percent Increase
Facility Attendant			
Step 1	14.60	14.90	2
Step 2-6	15.90	16.30	2
Step 7 and above	16.30	16.70	2
Stage Manager	27.80	28.40	2
Tech Support for Community Use	27.80	28.40	2
Wood Shop Supervision	27.80	28.40	2

**Wazata Public Schools
Reserve Teachers
Daily Rate Recommendations
2021-2022**

Board Approved:

Level 1	\$140
Level 2	\$145
Level 3	\$160
Long Term	\$195

Technology Department – Casual Employee Pay Rates
Computer Technology, A/V, Video and Theater Technicians
(Part Time and/or Contractual)
2021-2022

Pay rates have been established for student workers and other outside personnel who are engaged in a variety of computer technology, and video setup and production work. They are paid through the District Technology Office or Community Education.

I. High School Students **\$10.00 — \$11.75/hour**

Generally, students from the High School computer/Cisco classes or the Advanced Television Production classes who have demonstrated good working knowledge and enthusiasm in computer or video technology and have participated in projects or past productions as part of their classroom requirements.

II. High School Students/Graduates **\$11.50 — \$15.30/hour**

Generally, students and graduates from the High School computer or television classes involved in more complex, technical and/or specialized work, such as computer software and programming, and video producing, directing and editing.

III. Contractual **\$15.00 - negotiated market rate**

Occasional specialized services including general individualized consulting for computer technology, video and audio wiring, signal testing/measurement, theater lighting, and equipment installations and repairs.

Wayzata Early Learning School Hourly Wage Recommendations (PF)

2021-2022

Step	LEAD Instructor		Teaching Assistant	
	2020-2021	2021-2022	2020-2021	2021-2022
1	\$ 24.29	\$ 24.65	\$ 16.37	\$16.37
2	\$ 24.98	\$ 25.35	\$ 16.51	\$ 16.76
3	\$ 25.68	\$ 26.07	\$ 17.06	\$ 17.32
4	\$ 26.37	\$ 26.77	\$ 17.63	\$ 17.89
5	\$ 27.06	\$ 27.47	\$ 18.19	\$ 18.46
6	\$ 27.74	\$ 28.16	\$ 18.74	\$ 19.02
7	\$ 28.57	\$ 29.00	\$ 19.30	\$ 19.59
8	\$ 29.16	\$ 29.60	\$ 19.85	\$ 20.15
9	\$ 29.85	\$ 30.30	\$ 20.40	\$ 20.71
10	\$ 30.52	\$ 30.98	\$ 20.96	\$ 21.27

Longevity: Years 11-15	\$0.50	\$0.25
Longevity: Years 16+	\$0.75	\$0.50

Sub Rates:

PF Assistant	\$16.37
PF Lead/Team	\$24.29
ECFE CT or PE	\$29.43
ECFE Para	\$16.37



Board of Education
Regular Meeting – July 12, 2021

AGENDA SECTION: Board Reports

ITEM: Board Reports

COMMENTS BY: Andrea Cuene, Board Chair

This section of the agenda provides an opportunity for Board members to update school board members on school board-related work or to make announcements of interest to the public.



Board of Education
Regular Meeting – July 12, 2021

AGENDA SECTION: Adjourn

ITEM: Adjourn

COMMENTS BY: Andrea Cuene, Board Chair

This agenda item brings closure to the School Board meeting.

Recommended Action: Call the meeting to a close.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Time of Adjournment: _____ 97 _____