



Excellence. For each and every student.

Minutes of Regular Meeting Meeting

A Regular Meeting Meeting of the Board of Education of Wayzata Public Schools was held Monday, May 10, 2021, beginning at 7:00 PM in the Zoom Teleconference.

1. CALL TO ORDER/ROLL CALL

2



Board of Education
Regular Meeting – May 10, 2021

AGENDA SECTION: Call to Order

ITEM: Roll Call Attendance

COMMENTS BY: Andrea Cuene, Board Chair

	PRESENT	ABSENT
Linda Cohen	_____	_____
Seanne Falconer	_____	_____
Sarah Johansen	_____	_____
Chris McCullough	_____	_____
Cheryl Polzin	_____	_____
Bonita Lucky	_____	_____
Andrea Cuene	_____	_____
Chace Anderson, ex-officio	_____	_____



Board of Education
Regular Meeting – May 10, 2021

AGENDA SECTION: Approval of Agenda and Consent Agenda Items

ITEM: Approval of Agenda and Consent Agenda Items

COMMENTS BY: Andrea Cuene, Board Chair

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event, the item will be removed as a Consent Agenda item and addressed. Consent Agenda items are as follows:

- 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS**
- 2.A. Approval of Minutes
- 2.B. Finance and Business Services
 - 2.B.1. Monthly Reports
- 2.C. Human Resource Services
 - 2.C.1. Monthly Recommendations
- 2.D. Affirm Document Retention Schedule

Recommended Action: Approve the full agenda as presented, and the consent agenda items.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____



Board of Education
Regular Meeting – May 10, 2021

AGENDA SECTION: Approval of Agenda and Consent Agenda Items

ITEM: Approval of Board Minutes

COMMENTS BY: Bonita Lucky, Board Clerk

Approve the minutes of the following meetings:

- April 12, 2021 Regular Meeting

Recommended Action: Approve the minutes of the Board meetings.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____ **6** _____



Excellence. For each and every student.

Regular Meeting

Monday, April 12, 2021 7:00 PM Central

Zoom Teleconference

Linda Cohen: Present
Andrea Cuene: Present
Seanne Falconer: Present
Sarah Johansen: Present
Bonita Lucky: Present
Chris McCullough: Present
Cheryl Polzin: Present

Present: 7.

Ex-officio Superintendent Chace B. Anderson was present.

1. CALL TO ORDER/ROLL CALL

Board Chair Andrea Cuene made a statement about the death of Daunte Wright:

I want to start tonight's meeting by addressing the tragic death of Daunte Wright, the young man who was fatally shot by a Brooklyn Center police officer during a traffic stop yesterday afternoon. Our hearts break with Daunte's family and friends and we know that this is yet another incident that has caused trauma for many in our school community. I want to reaffirm that the Wayzata School Board, administration and staff stand with students and families of color and remain committed to using our resources to help heal our community and create lasting change.

2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

Approve the full agenda as presented, and the consent agenda items. This motion, made by Sarah Johansen and seconded by Cheryl Polzin, Passed.

Linda Cohen: Aye, Andrea Cuene: Aye, Seanne Falconer: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye
Aye: 7, Nay: 0

2.A. Approval of Minutes

2.B. Finance and Business Services

2.B.1. Monthly Reports

2.B.2. School Photography Vendor Services Agreement

2.B.3. Lease Extension: Eagle Brook Church

2.C. Human Resource Services

2.C.1. Monthly Recommendations

2.C.2. Professional Leaves of Absence

2.D. Student Teaching Agreements

3. REPORTS FROM ORGANIZATIONS

3.A. Wayzata High School Student Council Representative
Wayzata High School (WHS) Student Council Vice-President, Sarah Cao, gave an update on events at WHS, including upcoming prom and senior graduation.

4. RECOGNITIONS

Superintendent Chace B. Anderson recognized our award winners and retirees.

4.A. Employee of the Month - April

4.B. Employee of the Month - March

4.C. NCWIT Award for Aspirations in Computing

4.D. Retiree Recognition

5. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD

6. STUDENT CURRICULUM PRESENTATION

7. ADMINISTRATIVE REPORTS AND RECOMMENDATIONS

7.A. Superintendent

7.A.1. Equity Commitment Affirmation

Affirm and approve the Wayzata Public Schools Equity Commitment as an extension of the District Strategic Roadmap with specific amplification of the core values. This motion, made by Linda Cohen and seconded by Seanne Falconer, Passed.

Linda Cohen: Aye, Andrea Cuene: Aye, Seanne Falconer: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye
Aye: 7, Nay: 0

7.B. Teaching and Learning

7.B.1. Learning Model Update

7.C. Finance and Business Services

7.C.1. Monthly Financial Reports

7.C.2. Apple Lease Purchase Agreement

Approve the Master Lease Purchase Agreement with Apple Inc. and authorize the Executive Director of Finance and Business Services to execute and deliver the agreement. This motion, made by Cheryl Polzin and seconded by Linda Cohen, Passed.

Linda Cohen: Aye, Andrea Cuene: Aye, Seanne Falconer: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye
Aye: 7, Nay: 0

7.D. Human Resource Services

7.D.1. Authorization of Health Insurance Rates 2021-2022

Approve the recommendations of the Insurance Committee that the District remain with PreferredOne on a self-insured basis for administration and stop loss, accept the ClearScript pharmacy benefit offer, and accept the 2% rate renewal for both health insurance plans for the 2021-2022 plan year. This motion, made by Sarah Johansen and seconded by Linda Cohen, Passed.

Linda Cohen: Aye, Andrea Cuene: Aye, Seanne Falconer: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye
Aye: 7, Nay: 0

7.D.2. Authorization of Dental Insurance Rates 2021-2022

Approve the recommendation that the District remain with Delta Dental on a self-insured basis and a rate renewal for the 2021-2022 plan year is 2% overall. This motion, made by Linda Cohen and seconded by Seanne Falconer, Passed.

Linda Cohen: Aye, Andrea Cuene: Aye, Seanne Falconer: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye
Aye: 7, Nay: 0

8. OTHER BOARD ACTION

9. BOARD REPORTS

10. ADJOURN

Call the meeting to a close at 8:29 pm. This motion, made by Chris McCullough and seconded by Cheryl Polzin, Passed.

Linda Cohen: Aye, Andrea Cuene: Aye, Seanne Falconer: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye
Aye: 7, Nay: 0



BOARD OF EDUCATION
Regular Meeting – May 10, 2021

AGENDA SECTION: Approval of Agenda and Consent Agenda Items

ITEM: Finance and Business Services Recommendations

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

Finance and Business Services Recommendations

These routine items are presented for School Board review and approval through a single consent motion.

Monthly Bills

The attached list itemizes claims for which the School Board is requested to authorize payment:

General Checking Account for April 2021	\$2,096,879
Wire Transfers, EFTs, and ACHs for March 2021	\$11,993,740

Acknowledgment of Contributions

Minnesota Statutes 465.03 – Gifts to Municipalities:

“Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”

The School Board is requested to accept the attached list of donations received in April 2021:

Cash Donations	\$8,114
In-Kind Donations	\$26,036

Recommended Action: Approve the checking account and wire transfer payments and accept with appreciation the donations, which comply with current state and local policies and guidelines.

Motion by: _____

ROLL CALL

Passed: _____

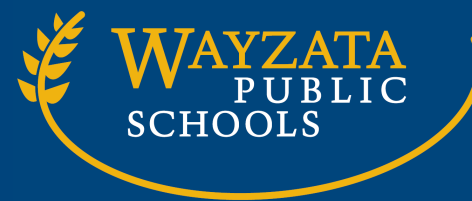
Second by: _____

Failed: _____

Abstentions: _____

2020-21 School Year Check Report

For the Month Ended April 30, 2021



Excellence. For each and every student.

Check No.	Vendor	Description	Date	Amount
15233	Mass Mutual Financial Group	Policy Pmt	4/22/2021	\$ 205,972.90
710590	Tierney Brothers, Inc.	Smartpanels	4/29/2021	178,515.00
14968	Patzoldt Concrete & Masonry	OW/ELS- 04A Masonry	4/6/2021	117,950.57
710512	Hillyard Inc Minneapolis	Supplies	4/8/2021	77,846.72
15201	Reach Companies Llc	Supplies	4/20/2021	71,578.50
15036	First Student Inc	Transportation Services	4/13/2021	64,461.72
15135	Cdw Government Llc	Prof Serv	4/20/2021	53,041.00
14991	Upper Lake Foods	WPS- Prime Vendor	4/6/2021	47,802.25
15142	Employers Mutual Casualty Insurance	Commercial Account	4/20/2021	47,356.00
14970	Peterson Sheet Metal Inc	OW/ELS- 22A Plumbing	4/6/2021	46,817.35
15228	Upper Lake Foods	WPS- Prime Vendor	4/20/2021	40,653.43
15105	Upper Lake Foods	WPS- Prime Vendor	4/13/2021	39,340.46
15071	Mass Mutual Financial Group	Premium	4/13/2021	36,165.20
15232	Wold Architects And Engineers	WMS- Ltfm 2020 / G1 - Summer 2021-22 Ltfm	4/20/2021	36,156.12
15086	Plymouth Ice Ctr	Boys & Girls Hockey	4/13/2021	35,090.00
14949	Lumaware Safety	Dist Use - Large 22X56	4/6/2021	31,899.00
14882	Academic Excellence Llc	Prof Serv	4/6/2021	26,440.64
15270	Entourage Events Group	WHS Amy Swenson Student Council Prom Event	4/27/2021	25,033.56
14967	Parallel Technologies Inc	Service	4/6/2021	24,193.97
15150	Hanus Enterprises, Llp	2021 Property Tax 1st Half Id21-118-22 23 0004	4/20/2021	22,293.93
15320	Risk Administration Services Inc	Workers Comp Policy	4/27/2021	20,861.97
14975	Risk Administration Services Inc	5Th Installment	4/6/2021	20,811.00
15308	Opg-3 Inc	Subscription	4/27/2021	19,950.00
14978	Saafa Llc	WMSMove & Reassemble	4/6/2021	19,835.00
15352	Madison National Life Insurance Company	Ins. Tracking Billing	4/29/2021	19,386.92
15111	Madison National Life Insurance Company	Ins. Tracking Billing	4/13/2021	19,328.70
14960	The Morris Leatherman Co	Prof Serv	4/6/2021	18,500.00
15046	Hennepin Healthcare System, Inc	Covid Screens Wellness	4/13/2021	17,480.00
15230	Vision Service Plan Ins Co	Vision Plan April 2021	4/20/2021	15,135.84
15018	City Of Plymouth	WPSWater	4/13/2021	15,106.48
14950	Macphail Ctr For Music	Prof Serv	4/6/2021	14,875.00
15137	Ceso Transportation, Llc	Prof Servs	4/20/2021	14,659.45
14932	Intermediate Dist 287	Monthly Expense	4/6/2021	12,592.00
15143	Fairview	March 2021 Wellbeing	4/20/2021	11,776.67
710558	Trio Supply Co	WHS - Paper Supplies	4/22/2021	11,723.34
15261	Collaborative Student Transportation Of Mn	Trans	4/27/2021	11,532.59
15307	Omann Contracting Company Inc	OW/ELS - 32A Asphalt Paving	4/27/2021	11,324.16
15153	Hirequest	Prof Serv	4/20/2021	11,141.84
14982	Sfm Mutual Insurance Co	Work Comp	4/6/2021	10,798.00
15247	Amazon Capital Services Inc	Office And Classroom Supplies	4/27/2021	10,648.25
15138	City Of Plymouth	Dist Agreement	4/20/2021	10,430.00
15325	St. Bartholomew School	Health Reimburse	4/27/2021	9,762.21
14925	Hanus Enterprises, Llp	March 21 Bus Garage Rent	4/6/2021	9,178.11
15043	Hanus Enterprises, Llp	Apr21 Bus Garage Rent	4/13/2021	9,178.11
15173	Machine Safety Mgmt	Service	4/20/2021	9,045.54

Check No.	Vendor	Description	Date	Amount
14974	Reach Companies Llc	Supplies	4/6/2021	8,894.00
15264	Daikin Applied	Service	4/27/2021	8,682.00
14900	Ceso Transportation, Llc	Trans	4/6/2021	8,659.45
710529	Trio Supply Co	WHS - Paper Supplies	4/15/2021	8,471.80
710596	Xerox Corporation	WPS Copier Lease & Maintenance	4/29/2021	8,460.57
15316	Project Soar	Prof Serv	4/27/2021	7,500.00
15122	Aim Electronics Inc	WMS- Scoreboard Installation	4/20/2021	7,485.00
15254	Benefitfocus.Com Inc	Prof Serv 1095 Reporting Fees	4/27/2021	7,020.31
15218	Squirrels Llc	Upgrade Of Software	4/20/2021	7,000.00
15304	North Hennepin Community College	Enrollment	4/27/2021	7,000.00
15065	Laguna Tools Inc.	WHS Kyle Swenson Smaller Dnc Desktop Router	4/13/2021	6,598.40
15012	Cdw Government Llc	Prof Serv	4/13/2021	6,246.08
14995	Xcel Energy	Monthly Serv	4/6/2021	5,808.32
15014	Centurylink Business Services	Monthly Serv Due 4/24/21	4/13/2021	5,681.56
710536	Commercial Kitchen Services	WPS- Equipment Repairs	4/22/2021	5,614.03
15234	1St Choice Pediatric Home Care	Nursing	4/27/2021	5,551.75
14954	Mn Bpa Region 1 (Bus Prof Of Amer)	Leadership Conf	4/6/2021	5,538.00
14984	Summit Companies	EMS - 21A Fire Suppression	4/6/2021	5,265.65
710520	Commercial Kitchen Services	WPS- Equipment Repairs	4/15/2021	5,231.64
15252	Batteries R Us	WPS Batteries	4/27/2021	5,199.88
14884	Admiral Coatings Inc	CMS - 09K Wallcovering & Paint	4/6/2021	5,178.67
15329	T-Mobile Usa, Inc	Due 04/13/21 Crf Hotspots	4/27/2021	5,120.00
14892	Asl Interpreting Services	Dhh Interpreting Services	4/6/2021	5,104.00
710591	Trio Supply Co	WHS - Paper Supplies	4/29/2021	5,061.50
14965	Nha Heating & Air Conditioning Inc	Gl Repair	4/6/2021	5,046.00
15050	Hirequest	Prof Serv	4/13/2021	4,931.06
15256	Bix Produce Company Llc	WPS- Produce	4/27/2021	4,864.84
14923	H Brooks And Company Llc	WPS- Non-Dod Produce	4/6/2021	4,614.59
15007	Arvig	Due 04/25/21 Monthly Internet	4/13/2021	4,603.95
15054	Inspec, Inc.	Dist. - Pavement Management	4/13/2021	4,545.00
15011	Business Professionals Of America	Bpa Nationals	4/13/2021	4,419.00
14913	Fehn Companies Inc	CMS - 31A Site Demolition	4/6/2021	4,393.36
14883	Action Fence, Inc	CMS - 32D Fencing	4/6/2021	4,355.00
15037	Garvey Communications	Prof Serv	4/13/2021	4,095.00
15282	Hirequest	Prof Serv	4/27/2021	4,060.88
15205	Region 6Aa	Ticket Revenue 3/19/21 & 3/25/21 Boys Basketball Semi/Final	4/20/2021	4,010.00
15235	Absolute Commercial Flooring Inc	GW Flooring Repair	4/27/2021	3,952.00
710593	Wright-Hennepin Cooperative Electric Assn	Monthly Serv	4/29/2021	3,920.57
15000	Active Internet Technologies Llc	Site Enhancements	4/13/2021	3,900.00
15170	Kindem Design Inc.	Prof Serv	4/20/2021	3,860.00
15295	Macqueen Equipment Llc	Dist Use Spring Cleaning Parking Lots	4/27/2021	3,800.00
15128	Amazon Capital Services Inc	Office And Classroom Supplies	4/20/2021	3,738.20
15250	Asl Interpreting Services	Dhh Interpreting Services	4/27/2021	3,552.00
15072	Mckinstry Essention Llc	Prof Serv	4/13/2021	3,520.00
15299	Mn Deca	Deca	4/27/2021	3,480.00
15271	Flagship Recreation	OW - Playground Equipment	4/27/2021	3,459.20
202100625	Roehl, Donna	Reimbursement	4/21/2021	3,301.24
14893	Automated Logic Corp	EMS Repair	4/6/2021	3,224.50
14909	Dupslaff, Max	Act Class	4/6/2021	3,220.00
15094	Stemfuse, Llc	Game It Renewal For 21-22	4/13/2021	3,200.00
15319	Relate Counseling Ctr	Mental Health Supports	4/27/2021	3,083.33
710555	Staples Business Advantage	Office Supplies	4/22/2021	3,075.25
15006	Amazon Capital Services Inc	Office And Classroom Supplies	4/13/2021	3,049.08
15163	Instructure Inc	Canvas Certification Course	4/20/2021	3,000.00
15262	Commercial Door Systems Inc	Supplies	4/27/2021	2,980.50
15042	H Brooks And Company Llc	WPS- Non-Dod Produce	4/13/2021	2,964.81

Check No.	Vendor	Description	Date	Amount
15194	Phasor Electric Co	EMS Pool	4/20/2021	2,950.00
14881	1St Choice Pediatric Home Care	Nursing	4/6/2021	2,835.50
710518	Blick Art Materials	WHS Dawn Duwenhoegger 4Term Art Supplies	4/15/2021	2,758.30
15215	Solution Tree	Time For Change Virtual Conference	4/20/2021	2,756.00
15106	Usi Insurance Services Llc	Injury Management Policy	4/13/2021	2,750.00
15341	West Lutheran High School	Health & Guidance	4/27/2021	2,718.00
15149	Hamel Building Ctr	Supplies	4/20/2021	2,715.14
15297	Mcdowall Company	WHS Repair	4/27/2021	2,600.00
15133	Braun Interec Corp	Prof Serv	4/20/2021	2,599.00
15139	Cogent Communications Inc	Monthly Internet	4/20/2021	2,572.58
15073	Metro Gun Club	Clay Targets	4/13/2021	2,568.00
15296	Mavo Systems, Inc	KL - 02A Demo	4/27/2021	2,562.00
14985	Top 20 Training, Llc	Training	4/6/2021	2,500.00
15001	AgI Consulting Ltd	Consulting Services	4/13/2021	2,430.00
15132	Blb Consulting Llc	Prof Serv	4/20/2021	2,375.00
15253	Bayada Home Health Care Inc	Nursing	4/27/2021	2,340.00
15166	Jamf Software, Llc	Jamf Connect	4/20/2021	2,335.00
15204	Region 6Aa	Ticket Revenue On 3/16/21 & 3/19/21	4/20/2021	2,260.00
15184	Nicol, Barbara	Prof Serv	4/20/2021	2,250.00
15193	Performance Food Group Inc	WHS Ala Carte Items	4/20/2021	2,207.69
15229	Us Bank	Prof Serv	4/20/2021	2,200.00
14901	Children'S Health Care	Cont' Serv Gb	4/6/2021	2,195.00
14952	Medina Golf & Country Club	(A)Girls Hockey Banquet 3/21/21	4/6/2021	2,155.10
15322	Schwab Vollhaber Lubratt Inc	WHS Ahu 10	4/27/2021	2,129.08
15237	Alexandra Mccannel Llc	Prof Serv	4/27/2021	2,030.00
14961	Music Theatre Intl	Wayzata Players	4/6/2021	2,023.11
15337	Upper Lake Foods	WPS- Prime Vendor	4/27/2021	2,022.87
14898	Carciofini Company Inc	CMS - 07K Sealants And Caulking	4/6/2021	1,985.00
710543	Mei - Minnesota Elevator Inc	Monthly Serv	4/22/2021	1,944.77
15099	St Paul Beverage Solutions, Llc	WPS- Milk Products	4/13/2021	1,935.76
14887	Air Systems Engineering Inc	Multiple Sites - Testing And Balancing	4/6/2021	1,923.89
710561	Xerox Corporation	WPSCopier Lease & Maintenance	4/22/2021	1,892.82
15291	Language Line Services	Language Line	4/27/2021	1,837.36
710583	Pioneer Manufacturing Co	Dist Use	4/29/2021	1,817.45
14998	Absolute Commercial Flooring Inc	PC Floor Repair	4/13/2021	1,800.00
710496	Xerox Corporation	WPSCopier Lease & Maintenance	4/1/2021	1,775.88
15214	Skyzone Maple Grove	Phys Ed	4/20/2021	1,749.00
15209	Rupp, Anderson, Squires & Waldspurger Pa	Prof Serv	4/20/2021	1,694.41
15222	St Paul Beverage Solutions, Llc	WPS- Milk Products	4/20/2021	1,675.71
15328	St Paul Beverage Solutions, Llc	WPS- Milk Products	4/27/2021	1,662.63
14914	Freedom Concepts Usa Llc	Sped - Beth Struve - Ems	4/6/2021	1,600.00
710525	Hillyard Inc Minneapolis	WPS- Custodial Supplies	4/15/2021	1,562.87
15019	City Of Wayzata	WMSWater Due 04/20/21	4/13/2021	1,550.74
202100609	Gammack, Sara	Reimbursement	4/21/2021	1,476.06
15025	Energyprint	Monthly Fee	4/13/2021	1,440.00
15009	Bayada Home Health Care Inc	Nursing	4/13/2021	1,437.50
710574	Goodin Co	WPS- Repair Parts	4/29/2021	1,426.77
14896	Candlelight Floral	Wellness	4/6/2021	1,420.38
15278	Grainger Inc., W. W.	CSF - Parts	4/27/2021	1,389.06
15129	Asl Interpreting Services	Dhh Interpreting Services	4/20/2021	1,376.00
15024	Elite Av Llc	Work At Ems	4/13/2021	1,370.83
15087	Premium Waters Inc	Water - Elem & Middle	4/13/2021	1,362.00
15172	Lifetime Fitness, Inc.	Phys Ed	4/20/2021	1,360.00
14942	Kendell Doors & Hardware Inc	OW/ELS- 08A Doors, Frames, Hardware	4/6/2021	1,296.87
15130	Bayada Home Health Care Inc	Nursing	4/20/2021	1,287.50
15217	Spraying Systems Co	Prof Serv	4/20/2021	1,254.13

Check No.	Vendor	Description	Date	Amount
15022	East Side Jersey Dairy Inc	CMS - Sy 20-21 - Covid Meals	4/13/2021	1,242.02
202100639	Jacklitch, Michelle	Reimbursement	4/28/2021	1,237.00
15162	Ingram Library Services	Book	4/20/2021	1,224.27
14905	Coughlan Companies Llc	Pebble Go Capstone Subscription Pta Funds	4/6/2021	1,199.00
15199	Quadient Leasing Usa, Inc	Dab Mail Machine Jul 2020 Thru Jun 2021	4/20/2021	1,182.00
710575	Hillyard Inc Minneapolis	WPS- Custodial Supplies	4/29/2021	1,175.09
710588	Staples Business Advantage	Office Supplies	4/29/2021	1,170.08
710539	Horizon Commercial Pool Supply	WMS Pools	4/22/2021	1,139.27
15085	Pepsi Beverages Company	Ala Carte Items	4/13/2021	1,138.81
15093	Spriggs Plumbing & Heating Inc	Service	4/13/2021	1,133.57
15069	Lifetime Fitness, Inc.	Lifetime Fitness Locker Room Rental	4/13/2021	1,111.97
15182	Napa Auto Parts Of Corcoran	Supplies	4/20/2021	1,099.21
710488	Ecolab Pest Elimination Div	Pest Control	4/1/2021	1,094.91
15202	Region 5Aa	Ticket Revenue Wrestling Vs Rogers	4/20/2021	1,070.00
15302	Natl Individual Events Tournament Of Champion	WHS Jerrod Nelson Speech Membership	4/27/2021	1,050.00
15136	Centerpoint Energy	Monthly Serv	4/20/2021	1,045.63
15298	Medina Automotive Service	Tr#1 Repair	4/27/2021	1,035.67
710589	Team Sporting Goods, Inc	B & G Track Equipment	4/29/2021	1,006.40
14981	Scopetekkk	Microscope Maint	4/6/2021	1,000.00
15160	Home Depot/Gecf	CSF Shop Supplies And Repairs	4/20/2021	999.17
710577	Institute For Environmental Assessment	Prof Serv	4/29/2021	997.07
710578	Loffler Companies Inc	CSF Plotter Ink	4/29/2021	995.65
15207	Rm Cotton Co	Prof Serv	4/20/2021	981.00
710571	Ecolab Pest Elimination Div	Pest Control	4/29/2021	972.34
14956	Mn Clay Usa - Midwest	WHS Ceramics Supplies	4/6/2021	951.76
15021	Crisis Prevention Institute Inc	Sped - Becca Boggs - Nw	4/13/2021	939.60
15121	Affinitech Inc	Labor & Materials	4/20/2021	926.02
15248	Amerect, Inc	KL - 05B Structural Steel	4/27/2021	923.25
15203	Region 6Aa	Ticket Revenue 3/16/21 Girls Hockey Quarterfinals	4/20/2021	920.00
710564	Boiler Services, Inc	WHS Repair	4/29/2021	910.56
15269	Electric Motor Repair Inc	WHS Parts	4/27/2021	906.87
14953	Metro Hardwoods	CMS Tech Ed (Wood Shop) Classroom Supplies	4/6/2021	869.70
710531	Allegra Print & Imaging	Allegra Order #47 Pc	4/22/2021	865.98
710491	Horizon Commercial Pool Supply	Pool Supplies	4/1/2021	858.76
15292	Lano Equipment Inc	CMS Cat Reapir	4/27/2021	845.00
15315	Professional Interpreting	Interpreting Services	4/27/2021	841.60
14969	Pepsi Beverages Company	Ala Carte Items	4/6/2021	839.63
14906	Crawford Door Sales Of Twin Cities	Service	4/6/2021	839.50
15280	Hill Co, Robert B.	Dist - Salt	4/27/2021	837.46
15293	Larson Co, J. H.	WMS& CMS Lights	4/27/2021	828.50
15154	Hirshfield'S Inc	CSF Shop Supplies	4/20/2021	825.08
15175	Mint Roofing Inc	Prof Serv	4/20/2021	815.29
710559	Uline Shipping Supply	CSF - Food Distribution Supplies	4/22/2021	814.39
15060	Kinect Energy Inc	April 2021 Monthly Mgt Fee	4/13/2021	812.00
15208	Rondeau, Cody	Season Announcer B & G Hockey V & Jv	4/20/2021	807.45
15342	West Metro Stump Grinding	Dist Stump Removal	4/27/2021	800.00
15027	Fastsigns	Nw Parking Signs	4/13/2021	797.75
15020	Commercial Door Systems Inc	CMS Doors	4/13/2021	795.00
710540	Iron Mountain	Storage	4/22/2021	794.78
14910	Ecsi System Integrators	CMS Repair Work	4/6/2021	792.50
202100566	Christensen, Abby	Reimbursement	4/7/2021	783.50
14976	Rm Cotton Co	Prof Serv	4/6/2021	771.00
14916	Gear West Ski & Run Inc	Supplies	4/6/2021	759.97
710568	Ecm Publishers, Inc	Prof Serv	4/29/2021	749.70
15225	Unlimited Supplies	CSF Triler Repair	4/20/2021	748.13
15074	Midwest Blinds	Sh Media Blinds 15	4/13/2021	745.00

Check No.	Vendor	Description	Date	Amount
710534	Boiler Services, Inc	WHS Repair	4/22/2021	740.00
15236	Advance Terrazzo & Tile Co Inc	KL - 09B Tile	4/27/2021	733.20
710542	Loffler Companies Inc	WPS Copier Fleet Maintenance	4/22/2021	720.71
15080	Nasco-Fort Atkinson	Title Iv - Kelly Harrington - Providence Academy	4/13/2021	696.77
14897	Canon Financial Services Inc	WHS Copy Center Copiers Lease	4/6/2021	694.59
14986	Trans-Mississippi Biological	Science Center Live Materials	4/6/2021	679.19
710567	Commercial Kitchen Services	WHS - Equipment Repairs	4/29/2021	675.56
15258	Campbell, Virginia	District Meditation Sessions Wellness	4/27/2021	650.00
710530	Uline Shipping Supply	Dome Parts	4/15/2021	648.28
710592	Uline Shipping Supply	CSF Moving Boxes	4/29/2021	647.55
15260	City Of Medina	Annual Charge	4/27/2021	641.58
710517	Tierney Brothers, Inc.	Projector Bulbs Elplp 80	4/8/2021	637.00
710565	Braun Interec Corp	Prof Serv	4/29/2021	625.00
202100621	Moe, Kathryn	Reimbursement	4/21/2021	610.77
710499	Ferguson Enterprises, Inc #1657	EMS Serv Sink Fct	4/8/2021	605.47
15275	Genest-Stein, Phyllis	Dhh Mentor	4/27/2021	600.00
15268	East Side Jersey Dairy Inc	CMS - Sy 20-21 - Covid Meals	4/27/2021	593.61
14936	Jaytech Inc	Dist Use/CSF Stock	4/6/2021	592.50
15185	Nimerfroh, Joan	Prof Serv	4/20/2021	588.60
14973	Ramette, James	3/15/21 Class	4/6/2021	585.00
15171	Komarek, Joseph	Official - Season Announcer	4/20/2021	579.51
15317	Promowear	Club Yes	4/27/2021	568.84
710528	Staples Business Advantage	Office Supplies	4/15/2021	559.30
202100595	Naumann, Anne	Reimbursement	4/14/2021	559.00
710566	Carolina Biological Supply Co	WHS Susie Newman Eviromental Science Supplies	4/29/2021	558.36
202100606	Deitering, Katie	Reimbursement	4/21/2021	556.56
15070	Marco Technologies Llc	Service Work	4/13/2021	552.50
15189	On Site Sanitation	Sanitation Service	4/20/2021	544.73
14924	H & B Specialized Products	Mr Repair	4/6/2021	540.00
15223	Thermo-Dyne, Inc	WHS Humidifer	4/20/2021	540.00
15216	South Suburban Conference	Lake Apline Ski Dues 20-21	4/20/2021	538.69
15198	Professional Interpreting	Interpreting Services	4/20/2021	538.00
15213	Sfm Mutual Insurance Co	Sfm Work Comp Claims Mar 21	4/20/2021	530.09
202100589	Gendreau, Kristen	Reimbursement	4/14/2021	527.17
14904	Cooperative Educational Services Agency	Membership	4/6/2021	525.00
14899	Cdw Government Llc	Consulting	4/6/2021	520.00
15330	Transportation Plus Inc	Trans	4/27/2021	519.00
14977	Rupp, Anderson, Squires & Waldspurger Pa	Prof Serv	4/6/2021	517.00
710526	Horizon Commercial Pool Supply	Pool Supplies	4/15/2021	516.27
710572	Ferguson Enterprises, Inc #1657	WMS Parts	4/29/2021	503.74
710533	Ancom Communications	Dist Use Radio Batteries	4/22/2021	499.00
15053	Ingram Library Services	Books	4/13/2021	496.77
14947	Larson Co, J. H.	CMS Lights	4/6/2021	491.18
15212	Schwab Vollhaber Lubratt Inc	WHS Exhaust Fan	4/20/2021	491.00
15211	Schneider, Anne	Cookies For Senior Awards	4/20/2021	490.00
15075	Midwest Musical Imports	Band Repair	4/13/2021	485.20
15146	Gurneau, Tracy	Gho & Bho Scorer	4/20/2021	480.50
14930	Industrial Lumber & Plywood Inc.	WHS Larry Kline Wayzata Players Stage Supplies For Play	4/6/2021	476.25
710538	Goodin Co	WPS- Repair Parts	4/22/2021	468.78
202100584	Droegemueller, David	Reimbursement	4/14/2021	465.92
15183	Nasco-Fort Atkinson	Title Iv - Kelly Harrington - Providence Academy	4/20/2021	458.60
710514	Minnesota Equipment	CSF Equipment Parts	4/8/2021	453.60
15167	Johnstone Supply	CSF Tr#10	4/20/2021	453.05
15312	Plymouth Ice Ctr	Phys Ed	4/27/2021	450.00
15023	Ebc (Educators Benefit Consultants)	Admin And Compliance Service	4/13/2021	445.18
710490	Goodin Co	WPS- Repair Parts	4/1/2021	425.42

Check No.	Vendor	Description	Date	Amount
15114	Life Insurance Co Of North America	Payroll Accrual	4/15/2021	421.37
15147	H Brooks And Company Llc	WPS- Non-Dod Produce	4/20/2021	420.05
202100626	Rogers, Judy	Reimbursement	4/21/2021	415.59
710549	Schmitt Music Co	Band Class Supplies & Repairs	4/22/2021	412.73
14894	Bernstrom, Daniel	Author Visit Ptsa Event	4/6/2021	400.00
14945	Larochelle, David	Prof Serv	4/6/2021	400.00
15068	Lern - Learning Resources Network	Memberships	4/13/2021	395.00
14958	Mn School Boards Assn	Prof Serv	4/6/2021	390.00
710495	Step Saver Inc	WHS Salt	4/1/2021	388.30
14963	Nasco-Fort Atkinson	WHS Art Supplies	4/6/2021	387.00
15283	Hirshfield'S Inc	CSF Shop Supplies	4/27/2021	386.14
710489	Ferguson Enterprises, Inc #1657	CMS Chiller Bypass	4/1/2021	381.88
202100611	Hill, Patricia	Reimbursement	4/21/2021	378.20
14928	Hill Co, Robert B.	Dist - Salt	4/6/2021	371.70
15190	Orono Community Education	Prof Serv	4/20/2021	359.80
14889	All Strings Attached	Orchestra Classroom Supplies	4/6/2021	358.59
15343	Zhang, Mina	Speech Judge 2/6, 2/20, 2/27, 3/13, 3/20	4/27/2021	350.00
202100613	Klein, Jeri	Reimbursement	4/21/2021	347.20
15168	Karges-Faulconbridge, Inc	Multiple Sites - Commissioning	4/20/2021	342.90
14983	Southwest Metro Intermediate District 288	Sept21 Voc Billing	4/6/2021	336.43
202100623	Overcott, Anne	Reimbursement	4/21/2021	333.34
710544	Minnesota Equipment	CSF Equipment Parts	4/22/2021	331.94
15196	Popp Communications	Monthly Serv	4/20/2021	319.73
15300	Moncayo, Fernando	Cul Refund	4/27/2021	319.55
710556	Step Saver Inc	WHS Salt	4/22/2021	319.00
710513	Horizon Commercial Pool Supply	WMSPool Supplies	4/8/2021	309.90
202100636	Ghanbarzadeh, Brooke	Reimbursement	4/28/2021	302.60
202100575	Seeland, Elizabeth	Reimbursement	4/7/2021	297.32
15273	Fredrikson & Byron P.A.	Prof Serv	4/27/2021	297.00
710521	Demco, Inc.	Supplies	4/15/2021	287.65
15115	Life Insurance Co Of North America	Payroll Accrual	4/15/2021	286.26
710522	Ecm Publishers, Inc	Prof Serv	4/15/2021	285.60
710524	Ferguson Enterprises, Inc #1657	PC Room 115 Repair	4/15/2021	279.22
202100615	Largent, Aimee	Reimbursement	4/21/2021	277.78
202100617	Lindahl, Christopher	Reimbursement	4/21/2021	277.78
202100627	Ryberg, Audrey	Reimbursement	4/21/2021	277.78
202100614	Kochaver, Betty	Reimbursement	4/21/2021	267.46
14971	Professional Interpreting	Interpreting Services	4/6/2021	267.20
15088	Professional Interpreting	Interpreting Services	4/13/2021	264.00
14902	Citi-Cargo & Storage	Dome Storage	4/6/2021	261.00
15259	Citi-Cargo & Storage	Dome Storage	4/27/2021	261.00
15287	Johnstone Supply	EMS Parts	4/27/2021	260.24
14964	Neal Slate Co, W E	GW Whiteboard	4/6/2021	260.00
15119	Wayzata Education Assn	Payroll Accrual	4/15/2021	259.16
15349	Wayzata Education Assn	Payroll Accrual	4/29/2021	259.16
710493	Schmitt Music Co	Band Class Supplies & Repairs	4/1/2021	256.00
202100574	Mcgoldrick, Kelly	Reimbursement	4/7/2021	253.38
15117	School Service Employees	Payroll Accrual	4/15/2021	252.42
202100570	Granberg, Roberta	Reimbursement	4/7/2021	247.98
15347	School Service Employees	Payroll Accrual	4/29/2021	245.52
202100569	Finn, Lori	Reimbursement	4/7/2021	243.09
202100576	Sell, Leslie	Reimbursement	4/7/2021	241.35
202100632	Waltenberg, Sarah	Reimbursement	4/21/2021	240.36
15179	Mri Software Llc	Prof Serv	4/20/2021	240.00
710576	Horizon Commercial Pool Supply	Pool Supplies	4/29/2021	236.54
14957	Mn Dept Of Education	Revised Invoice Hennepin West Perkins	4/6/2021	235.00

Check No.	Vendor	Description	Date	Amount
202100571	Hayden, Sydney	Reimbursement	4/7/2021	231.43
15134	Breck School	Bho Ice Time	4/20/2021	231.18
15081	Northey, Michele	Official	4/13/2021	230.70
202100578	Sonstegard, Laurie	Reimbursement	4/7/2021	228.22
15311	Performance Food Group Inc	WHS Ala Carte Items	4/27/2021	227.97
202100573	Johnson, Sara	Reimbursement	4/7/2021	217.82
710541	Lakeshore Learning Materials	OW Wk Sy 20-21 Supplies	4/22/2021	217.49
202100603	Anderson, Chace	Reimbursement	4/21/2021	214.40
15045	Heide, Kelly	(A)Sr Posters & Books Printing	4/13/2021	212.36
15026	Ewing, Bryan	Official	4/13/2021	212.00
15044	Hawkinson, Nicholas	Official	4/13/2021	212.00
15108	Wajda, James	Official	4/13/2021	212.00
15331	Twin City Windustrial Co	BV Parts	4/27/2021	210.42
15079	Moyer, Colton	Speech Judge	4/13/2021	210.00
15095	Stevens, Christine	Speech Judge	4/13/2021	210.00
15192	Pepsi Beverages Company	Ala Carte ItEMS - High School	4/20/2021	209.88
14918	Gp Welding Llc	CSF Snowblower Repair	4/6/2021	200.00
15174	Manny'S Piano Moving	CMS Move Piano	4/20/2021	200.00
15303	Nokomis Shoe Shop Inc	Shoes	4/27/2021	200.00
710515	Schmitt Music Co	Band Class Supplies & Repairs	4/8/2021	200.00
710532	Anchor Paper Company	WPSPaper 11X17	4/22/2021	199.75
15067	Larson Co, J. H.	Gl Lights	4/13/2021	197.08
710498	Demco, Inc.	Supplies	4/8/2021	196.72
202100630	Turunen, Anne	Reimbursement	4/21/2021	193.04
15089	Rehabmart Llc	Sped - Sheryl Butler - Nw	4/13/2021	191.80
202100640	Kettlewell, Agnieszka	Reimbursement	4/28/2021	188.97
202100564	Anderson, Chace	Reimbursement	4/7/2021	187.89
710547	Pepper & Son Inc., J. W.	Jw Pepper Open Po	4/22/2021	184.93
15197	Premium Waters Inc	WPSWater Service	4/20/2021	184.34
15047	Herder, James	Official	4/13/2021	180.00
15090	Rm Cotton Co	Gl Repair Parts	4/13/2021	180.00
15169	A Kids Book About Inc	Books	4/20/2021	179.57
710497	Bsn Sports	(A)G-Lax Lettering	4/8/2021	175.50
202100587	Gannon, Julianne	Reimbursement	4/14/2021	175.00
202100618	Mckimm, Abby	Reimbursement	4/21/2021	173.85
15048	Hill Co, Robert B.	Dist - Salt	4/13/2021	173.20
202100635	Budke, Megan	Reimbursement	4/28/2021	168.00
15113	Florida State Disbursement Unit	Payroll Accrual	4/15/2021	165.30
15345	Florida State Disbursement Unit	Payroll Accrual	4/29/2021	165.30
15340	Wessling, Erin	Cul Refund	4/27/2021	160.35
14941	Kelly'S Wrecker Service Llc	CSF TOW (Tax Exempt)	4/6/2021	160.00
15284	Hodowanic, Lara	Boys Golf	4/27/2021	160.00
202100586	Foss, Karin	Reimbursement	4/14/2021	158.80
15145	Grainger Inc., W. W.	CSF - Parts	4/20/2021	158.67
15008	Auburn High School	Scholastic Bowl	4/13/2021	155.00
15272	Forklifts Of Mn Inc	WHS Repair Part	4/27/2021	151.50
14911	Evenson, Chad	Official	4/6/2021	151.00
14912	Ewing, Bryan	Official	4/6/2021	151.00
14926	Hawkinson, Nicholas	Official	4/6/2021	151.00
15010	Boyd, Melissa	Official	4/13/2021	151.00
202100641	Niznick, Cortney	Reimbursement	4/28/2021	145.60
710537	Ecm Publishers, Inc	Prof Serv	4/22/2021	142.80
15339	Wang, Iris	Cul Refund	4/27/2021	141.80
15195	Plymouth Ice Ctr	Phys Ed	4/20/2021	140.00
15176	Minvalco	WHS Repair Part	4/20/2021	139.20
14993	Waste Management Of Wi	Dist Refuse	4/6/2021	136.56

Check No.	Vendor	Description	Date	Amount
15109	Waste Management Of Wi	Dist Refuse	4/13/2021	136.56
710573	Fun Express Llc	Oriental Trading Mother'S Day/Father'S Day Gifts	4/29/2021	136.50
14907	Cub Foods	Groceries - Covid 19 Meal Prep	4/6/2021	134.55
15301	Nasco-Fort Atkinson	Art Supplies	4/27/2021	133.78
710523	Ecolab Pest Elimination Div	Pest Control	4/15/2021	131.10
14915	Fun Engineerz Llc	Prof Serv	4/6/2021	130.00
15200	R & R Specialties, Inc.	Arena	4/20/2021	130.00
15186	Northern Tool & Equipment Co.	CSF Employ Uniform	4/20/2021	125.97
710516	Staples Business Advantage	Legal Pads, Clips And 2 Pocket Folders	4/8/2021	125.26
202100642	Noelting, Melanie	Reimbursement	4/28/2021	125.22
15051	Hoy, Judith	Prof Serv	4/13/2021	125.00
14890	Anderson, Joseph	Official	4/6/2021	122.00
14939	Johnson, Richard	Official	4/6/2021	122.00
14992	Wajda, James	Official	4/6/2021	122.00
15057	Johnson, Richard	Official	4/13/2021	122.00
15062	Kuphal, Brent M	Official	4/13/2021	122.00
15063	Kuznia, Ben	Official	4/13/2021	122.00
15131	Berry Coffee Company	Mr Rental	4/20/2021	121.98
710535	Bsn Sports	(A)Embroidery	4/22/2021	121.45
15263	Cub Foods	Groceries - Covid 19 Meal Prep	4/27/2021	120.59
15140	Computer Explorers	Prof Serv	4/20/2021	120.00
202100646	Somers, Cathy	Reimbursement	4/28/2021	118.33
15265	Degen, Jennifer	Official	4/27/2021	115.35
14940	Johnstone Supply	Gl Belts	4/6/2021	111.43
15177	Mn Assn Of School Business Officials	Annual Conf K.Lynch	4/20/2021	110.00
15323	Shamrock Golf Course	Practice Golf Balls	4/27/2021	110.00
15210	Sagsveen, Chris	Cpr For Bike Team Ride Leader	4/20/2021	109.34
15338	Viking Electric Supply, Inc	CSF Parts	4/27/2021	108.54
14962	My Medical Clinic Llc	Prof Serv	4/6/2021	105.00
710551	Shred-N-Go	Shredding Service	4/22/2021	105.00
14999	Ace Supply Co Inc	Tr#15 Supplies	4/13/2021	102.82
710581	Olsen Chain & Cable Inc	CSF Shop	4/29/2021	100.32
15274	Fun Engineerz Llc	Prof Serv	4/27/2021	100.00
14996	Yourmembership.Com Inc	Prof Serv	4/6/2021	99.00
14931	Ingram Library Services	Books	4/6/2021	98.31
202100620	Miller, Janet	Reimbursement	4/21/2021	95.70
14888	Allina Health System	Px Ability Testing	4/6/2021	95.00
202100605	Campbell, Olga	Reimbursement	4/21/2021	94.36
15267	Discovery Explorers Llc	Prof Serv	4/27/2021	93.50
15096	Stevens, Rod	Official	4/13/2021	93.00
710492	Pepper & Son Inc., J. W.	WHS Brad Beale Sheet Music Choir	4/1/2021	92.25
15078	Mn School Boards Assn - Insurance Trust	Workers Comp	4/13/2021	92.00
14919	Grams, Scott	Official	4/6/2021	90.00
14943	Kobielush, Samuel	Official	4/6/2021	90.00
14955	Mn Assn Of School Business Officials	Webinar	4/6/2021	90.00
14979	Schmid, Brian	Official	4/6/2021	90.00
202100591	Hough, Deborah	Reimbursement	4/14/2021	89.99
202100594	Moffett, Laura	Reimbursement	4/14/2021	88.50
15015	Citi-Cargo & Storage	Storage	4/13/2021	87.00
710562	Allegra Print & Imaging	Allegra Order #49 Wc	4/29/2021	85.60
15309	Patnode, Daniel	Cul Refund	4/27/2021	83.85
14972	R & R Specialties, Inc.	Arena	4/6/2021	83.40
202100585	Evans, Melanie	Reimbursement	4/14/2021	80.64
710563	Ancom Communications	CSF Radio Repair	4/29/2021	80.15
14929	Humann, Sara	Reg Fee Refund	4/6/2021	80.00
15305	Novak, Janice	Prof Serv	4/27/2021	80.00

Check No.	Vendor	Description	Date	Amount
15321	Sakam, Asha	Reg Fee	4/27/2021	80.00
15314	Premium Waters Inc	CSF Water	4/27/2021	78.48
15191	Park Nicollet Health Services	Medical	4/20/2021	77.16
202100610	Hagen, Leah	Reimbursement	4/21/2021	77.11
15038	Georgakopoulos, Tess	Prof Serv	4/13/2021	75.00
15052	Ingina Llc	Prof Serv	4/13/2021	75.00
15206	Riedel, Michelle	Prof Serv	4/20/2021	75.00
202100598	Spaulding, Kallie	Reimbursement	4/14/2021	73.97
15100	Toll Gas & Welding Supply	CSF Stock	4/13/2021	73.06
15178	Mn Safety Council	Prof Serv	4/20/2021	72.00
202100644	Ries, Carole	Reimbursement	4/28/2021	71.34
202100643	Paluta, Christine	Reimbursement	4/28/2021	70.50
202100647	Stoesz, Jesaca	Reimbursement	4/28/2021	70.50
15351	Life Insurance Co Of North America	Ins. Tracking Billing	4/29/2021	70.46
15064	Laden, Gregory	Speech Judge	4/13/2021	70.00
15076	Mishra, Archit	Speech Judge	4/13/2021	70.00
15082	Norton, Kelsey	Speech Judge	4/13/2021	70.00
15083	Oh, Jane	Speech Judge	4/13/2021	70.00
15092	Singh, Anvita	Speech Judge	4/13/2021	70.00
710546	Norcostco Inc	Wayzata Players	4/22/2021	70.00
202100581	Betzinger, Nancy	Reimbursement	4/14/2021	69.67
202100597	Samarasinghe, Deepani	Reimbursement	4/14/2021	68.97
14934	Isd #832	Hope Speaks - Community Ed	4/6/2021	68.00
202100616	Lauer, Rebecca	Reimbursement	4/21/2021	66.75
202100588	Gappa, Amy	Reimbursement	4/14/2021	65.50
202100599	Thingvold, Gail	Reimbursement	4/14/2021	65.50
15318	R & R Specialties, Inc.	Ice Arena	4/27/2021	65.00
710582	Pepper & Son Inc., J. W.	Mark Gitch- WHS Orchestra- Jw Pepper Open Po	4/29/2021	65.00
202100631	Voltin, Jill	Reimbursement	4/21/2021	64.18
202100608	Gale, Christa	Reimbursement	4/21/2021	63.78
15141	Cub Foods	Groceries - Covid 19 Meal Prep	4/20/2021	63.03
14903	City Of Plymouth	WPSWater	4/6/2021	62.80
14895	Boyd, Melissa	Official	4/6/2021	61.00
14927	Herder, James	Official	4/6/2021	61.00
14938	Johnson, Haley	Official	4/6/2021	61.00
14944	Kuznia, Ben	Official	4/6/2021	61.00
14948	Litfin, Nicholas	Official	4/6/2021	61.00
15061	Kobielush, Samuel	Official	4/13/2021	61.00
15084	Peick, Jack	Official	4/13/2021	61.00
15306	Nygaard, Scott	Official	4/27/2021	61.00
15290	Lakkaraju, Malini	Cul Refund	4/27/2021	60.95
202100567	Dorsey, Kari	Reimbursement	4/7/2021	60.65
14937	Johnson Fitness & Wellness	EMS Fitness Equip Pe Capital	4/6/2021	59.98
710550	School Health Corp	Wk Supplies First Aid	4/22/2021	59.64
202100624	Reineck, Amanda	Reimbursement	4/21/2021	59.12
710579	Mackin Educational Resources	Replacements For Lost Books	4/29/2021	56.62
202100601	Adams, Virginia	Reimbursement	4/21/2021	55.00
202100592	Johnson, Michelle	Reimbursement	4/14/2021	53.50
202100633	Beck, Marie	Reimbursement	4/28/2021	52.30
202100629	Symington, Ginger	Reimbursement	4/21/2021	51.64
15055	Isd #283-St Louis Park Schools	Makeup Bootcamp 2/16/21	4/13/2021	50.00
15324	Sourcewell Technology	Pd	4/27/2021	50.00
202100645	Skerbitz, William	Reimbursement	4/28/2021	50.00
15059	Karlsburger Foods, Inc	CSF - Groceries	4/13/2021	49.75
15110	Life Insurance Co Of North America	Ins. Tracking Billing	4/13/2021	49.53
15066	Lan, Ming	Lift Ticket Practice Day For State Meet	4/13/2021	49.00

Check No.	Vendor	Description	Date	Amount
710580	Minnesota Equipment	CSF Shop Stock	4/29/2021	47.35
15118	United Way	Payroll Accrual	4/15/2021	46.00
15348	United Way	Payroll Accrual	4/29/2021	46.00
15266	Dhillon, Gurpreet	Cul Refund	4/27/2021	45.80
202100607	Eugene, Samara	Reimbursement	4/21/2021	45.36
202100565	Brisley, Andrew	Reimbursement	4/7/2021	45.25
15224	Toll Gas & Welding Supply	CSF Monthly	4/20/2021	45.08
15056	J Grammond Photography	Prof Serv	4/13/2021	45.00
202100634	Boggs, Rebecca	Reimbursement	4/28/2021	43.51
14966	Novak, Janice	Prof Serv	4/6/2021	40.00
14994	Wilson, Amy	Reg Refund	4/6/2021	40.00
15187	Novak, Janice	Prof Serv	4/20/2021	40.00
15286	Jeske, Dustin	Reg Fee	4/27/2021	40.00
15288	Kretsch-Ward, Amy	Refund	4/27/2021	40.00
14917	Gerber, Steven	Official	4/6/2021	38.82
202100604	Andrews, Stephanie	Reimbursement	4/21/2021	37.63
15077	Mn Safety Council	Prof Serv	4/13/2021	36.00
710494	Staples Business Advantage	Packing Tape - Dots For Culinary - Staples	4/1/2021	35.98
15251	Bagan, Sean	Cul Refund	4/27/2021	32.75
14951	Mcmaster-Carr	Woods	4/6/2021	32.61
202100596	Ruchti, Julie	Reimbursement	4/14/2021	32.24
14933	Isc Companies Inc	WHS Parts Ahu 10	4/6/2021	32.01
15144	Goodrich, Dan	Cul Refund	4/20/2021	31.80
15039	Grams, Scott	Official	4/13/2021	30.50
15091	Schmid, Brian	Official	4/13/2021	30.50
15164	Isd#206	Prof Serv	4/20/2021	30.00
710585	Shred-N-Go	Shredding Service	4/29/2021	30.00
14959	Mn Trophies & Gifts	Band Act	4/6/2021	29.10
202100602	Allen, Stephanie	Reimbursement	4/21/2021	28.95
15101	Twin City Hardware	CSF Shop Door	4/13/2021	28.87
202100579	Thao, Jonpa	Reimbursement	4/7/2021	28.56
710557	Tri-Dim Filter Corp	Nw Belts	4/22/2021	27.66
202100568	Elmhirst, David	Reimbursement	4/7/2021	27.36
202100572	Hodena, Melissa	Reimbursement	4/7/2021	26.24
202100600	Wood, Carolyn	Reimbursement	4/14/2021	25.98
202100577	Sholl, Mary	Reimbursement	4/7/2021	25.30
15289	Krishnappa, Harisha	Cul Refund	4/27/2021	21.75
15285	Ingram Library Services	Books	4/27/2021	21.08
15112	Community Health Charities	Payroll Accrual	4/15/2021	21.00
15344	Community Health Charities	Payroll Accrual	4/29/2021	21.00
15058	Johnstone Supply	Gl Repair Parts	4/13/2021	20.90
15107	Viking Electric Supply, Inc	Gl Rtu#3	4/13/2021	19.78
14997	Abamath Llc	Prof Serv	4/13/2021	18.90
15116	Movefwd Inc (Formerly Teens Alone)	Payroll Accrual	4/15/2021	18.00
15346	Movefwd Inc (Formerly Teens Alone)	Payroll Accrual	4/29/2021	18.00
202100619	Mickle, James	Reimbursement	4/21/2021	17.90
202100593	Kreisle, Virginia	Reimbursement	4/14/2021	17.53
202100582	Bowman, Deborah	Reimbursement	4/14/2021	17.33
14980	School Nutrition Association	Renewal	4/6/2021	17.00
202100583	Byrne, Heather	Reimbursement	4/14/2021	17.00
202100637	Ghent, Marsha	Reimbursement	4/28/2021	17.00
15257	Boerum, Tara	Cul Refund	4/27/2021	16.95
14935	J Grammond Photography	Prof Serv 03/11/21	4/6/2021	15.00
15165	J Grammond Photography	Prof Serv 4/8/21	4/20/2021	15.00
15294	Long, Megan	Cul Refund	4/27/2021	14.35
710527	Schmitt Music Co	Band Class Supplies & Repairs	4/15/2021	13.92

Check No.	Vendor	Description	Date	Amount
15313	Povolny, Kathy	Prof Serv	4/27/2021	13.50
14946	Larson Co, Gustave A.	CMS Parts	4/6/2021	12.98
15332	Unlimited Supplies	CSF Supplies	4/27/2021	12.07
202100580	Bender, Marnie	Reimbursement	4/14/2021	12.00
710584	Really Good Stuff	Skoglund Pta Funds Birthday	4/29/2021	11.68
15231	Westside Wholesale Tire, Inc	Tr#1 Repair	4/20/2021	11.50
15276	Gopher Ace	Restock	4/27/2021	10.72
202100612	Hogan-Naraji, Nicole	Reimbursement	4/21/2021	10.08
202100638	Gilkay, Michelle	Reimbursement	4/28/2021	10.00
15120	Wayzata Public Sch Education Foundation	Payroll Accrual	4/15/2021	8.77
15350	Wayzata Public Sch Education Foundation	Payroll Accrual	4/29/2021	8.75
710545	Motg (Mn Office Technology Grp)	Quarterly Maint	4/22/2021	8.65
14908	Dakota Supply Group	OW Repair Parts	4/6/2021	7.87
202100590	Gilkay, Michelle	Reimbursement	4/14/2021	7.00
202100628	Slattery, Glenna	Reimbursement	4/21/2021	0.26
202100622	Olsen, Mindy	Reimbursement	4/21/2021	0.18
15013	Centerpoint Energy	Void & Reissue	4/13/2021	-
14627	Marco Co	Void	4/12/2021	(97.50)
14794	Marco Co	Void	4/12/2021	(455.00)
14773	Hennepin County Human Svcs - West Suburbs	Void	4/12/2021	(472.00)
Total Value of Checks Issued				\$ 2,096,879.15

2020-21 School Year Wire, EFT, & ACH Activity



Excellence. For each and every student.

For the Month Ended March 31, 2021

From	To	Description	Date	Amount
US Bank - Checking	US Bank - Payroll	District Payroll	Multiple	\$ 5,722,382.83
US Bank - Checking	Internal Revenue Service	Federal Payroll Taxes	3/1/2021	1,045,694.90
US Bank - Checking	Internal Revenue Service	Federal Payroll Taxes	3/16/2021	1,056,397.97
US Bank - Checking	Minnesota Department of Revenue	State Payroll Taxes	3/1/2021	174,334.81
US Bank - Checking	Minnesota Department of Revenue	State Payroll Taxes	3/16/2021	176,098.95
US Bank - Checking	Delta Dental	Dental Claims	Multiple	160,365.70
US Bank - Checking	Preferred One	Health Claims	Multiple	1,769,930.11
US Bank - Checking	Wells Fargo Commercial Card	Purchase Card Program	3/4/2021	13,571.29
US Bank - Checking	Further	Flex Benefits	Multiple	216,103.60
US Bank - Checking	Preferred One	Broker/Reinsurance Fees	3/15/2021	122,566.84
US Bank - Checking	Payroll Vendors (TRA, EBC, MSRS, etc.)	Electronic Payments	Multiple	1,379,877.89
US Bank - Checking	District Employees	Expense Reimbursements	Multiple	4,858.57
US Bank - Checking	Commerce Bank	Electronic Accounts Payable	Multiple	131,662.48
US Bank - Checking	Minnesota Department of Revenue	Sales & Use Tax Payment	3/18/2021	23.00
US Bank - Checking	Edutrack	Electronic Payment Fees	Multiple	19,550.53
US Bank - Checking	Minnesota School District Liquid Asset Fund	Service Fee	3/12/2021	320.20
Total Wires, EFTs, and ACHs				\$ 11,993,739.67

2020-21 School Year Gifts & Bequests

For the Month Ended April 30, 2021



Excellence. For each and every student.

Acknowledgment of Contributions:

Per Minnesota Statutes § 465.03, Gifts to Municipalities, "Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full."

A schedule of such gifts received in April of 2021 can be found below:

Donated By	Purpose	Amount
Greenwood PTA	Greenwood Elementary - To Reimburse Media Center Purchases	\$ 2,000.00
Greenwood PTA	Greenwood Elementary - To Purchase 2 Tether Balls for Playground	43.10
The Blackbaud Giving Fund	Greenwood Elementary - To Support Classroom Activities	110.00
Helen of Troy Company	Oakwood Elementary - To Purchase Classroom Supplies	24.28
Kopp Family Foundation	Wayzata High School - Scholarship	3,000.00
Byron Ellingston	Wayzata High School - Scholarship	1,000.00
Oakwood PTA	Oakwood Elementary - To Purchase Books for Media Center	890.16
Martin Bouska	East Middle School - Student Scholarship Fund	210.00
Michael Furman	East Middle School - Student Scholarship Fund	20.00
Gleason Lake PTO	Gleason Lake Elementary - Reimbursement for Media Center Supplies	756.09
Target Corporation CyberGrants	Gleason Lake Elementary - Student Activities & Classroom Supplies	60.00
Total Cash Donations		\$ 8,113.63
Kwik Trip	Wayzata High School - Robotics Team	500.00
Superior Waters	Wayzata Food Service - Bottled Water	25,536.00
Total In-Kind Donations		\$ 26,036.00
Total 2020-21 School Year Gifts and Donations*		\$ 150,035.77

*Total amount for the 2020-21 school year reflects cash gifts and in-kind donations submitted for board approval in 2020-21.



BOARD OF EDUCATION
Regular Meeting – May 10, 2021

AGENDA SECTION: Administrative Reports and Recommendations

ITEM: Finance and Business Services Recommendations

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

Monthly Financial Reports

Enclosed for School Board review and information are the following financial reports for the month ended March 31, 2021:

- Analysis of Financial Reports
- Statement of Revenues
- Statement of Expenditures
- Investment Summary

Recommended Action: No School Board action is required.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____ 25 _____

2020-21 School Year Financial Report Analysis



Excellence. For each and every student.

For the Month Ended March 31, 2021

Statement of Revenues Analysis

General Fund:

Local Property Taxes – The budget for property tax revenue was revised in January 2021 from \$63,583,725 to \$60,683,725 to account for an anticipated increase in property tax delinquencies resulting from the COVID-19 pandemic. The District subsequently received an additional property tax settlement in January, resulting in a slightly favorable budget to actual variance. At the end of March, total General Fund property tax revenue was \$61,824,746 compared to \$58,701,758 the previous fiscal year.

States Aids – General Fund state aid revenue through the end of March was \$60,875,938 compared to \$61,884,871 the previous fiscal year, resulting in unfavorable variance due to the timing of receipts from the state. The state aids budget for fiscal year 2021 was revised in January 2021 from \$108,812,749 to \$104,712,749 due to enrollment loss stemming from the COVID-19 pandemic. The shortfall will be reflected in the year-end financial statements.

Federal Aids - The favorable variance compared to prior year is due to the Coronavirus Relief Funds of \$3,061,000 received in full by December 30, 2020. The federal aids revenue budget was increased in January 2021 from \$3,690,995 to \$7,129,998 to reflect receipt of the Coronavirus Relief Funds. The increase was offset by a \$316,139 decrease to the Title I budget due to lower concentration of poverty within the areas served by the District. ESSER II and ESSER III allocations are not yet reflected.

Miscellaneous Local Revenue – General Fund miscellaneous local revenue through the end of March was \$2,155,736 versus \$4,614,188 the previous year. The unfavorable variance is due to the COVID-19 pandemic and public health measures enforced by state and local governments that limited revenue generating activities such as athletics events, local fundraising efforts, and other fee for service activities.

Food Service Fund:

The Food Service Fund revenue budget adjusted mid-year from \$7,011,600 to \$4,089,122 as a direct result of the COVID-19 pandemic and significantly reduced sales to pupils, particularly at the secondary grade levels. Revenue short fall from sales to pupils was partially offset by year-to-date revenues of \$2,856,376 received for meals served under the federal summer food service program. Total Food Service Fund revenues through the end of March were \$2,98,3446 compared to \$4,619,796 the previous school year. The return to in-person instruction in March may mitigate the local sales revenue shortfall for the remainder of the fiscal year.

Community Service Fund:

Community Service Fund revenues are lower 2020-2021 due to reduced participation in Community Ed programs, including school-age care, youth and adult enrichment, facility rentals, preschool, and early childhood and family education. The reduced participation can be directly attributed to the COVID-19 pandemic. As a result, the Community Service Fund revenue budget was adjusted mid-year from \$11,293,743 to \$7,600,870. Community Service Fund revenues through the end of March were \$6,037,751 compared to \$9,610,202 the prior fiscal year.

Debt Service Fund:

Debt Service Fund year-to-date inflows of \$23,463,462 are significantly higher than the prior year figure of \$12,691,407. The increase is primarily attributable to the issuance of the General Obligation Refunding Bonds, Series 2020A, the proceeds of which were used to fund the General Obligation Bonds, Series 2012A. The Debt Service Fund budget was adjusted mid-year to reflect this event.

Statement of Expenditures Analysis

General Fund:

The General Fund expenditure budget was revised by the School Board in January from \$183,928,655 to \$187,758,344 to reflect year-to-date operations and revised forecasts of the District's operations on June 30, 2021. The increase to the expenditure budget includes \$3,061,151 of salary, service, and supply purchases that were financed by the District's allotment of Coronavirus Relief Funds. Total General Fund expenditures were \$111,770,329 compared to \$115,310,045 the previous fiscal year. The decrease is mainly due to the decrease in purchased services of \$ 2,851,410 compared to the prior year or 14.9% from the three-year average, which is primarily attributable to the COVID-19 pandemic and related transition to hybrid or distance learning models. Field trips and student entry fees, staff travel or conference attendance, and classroom supply and material expenditures through the end of March were \$957,246 less than the previous year, a 23.0% decrease from the three-year average. The decrease in total expenditures is offset by an increase to expenditures incurred under Operating Capital. The increased spending in Operating Capital is attributed to a \$2,500,000 purchase of real property, which now functions as the District's Welcome Center.

Food Service Fund:

The Food Service Fund expenditure budget was revised in January from \$7,287,596 to \$4,751,558 to reflect disruptions to Food Service operations caused by the COVID-19 pandemic and shift to hybrid and distance learning models. Year-to-date expenditures are \$1,554,638 lower in school year 2020-21 than the same period of the 2019-20 school year. Food Service staffing levels are approximately 70-80% of previously budgeted full-time equivalents, partially mitigating the effect of the COVID-19 pandemic.

Community Service Fund:

The Community Service Fund expenditure budget was revised in January from \$11,008,987 to \$10,146,177 to reflect disruptions to programming caused by the COVID-19 pandemic. Year-to-date expenditures were \$1,271,303 lower in school year 2020-21 than the same period of the 2019-20 school year.

Debt Service Fund:

Year-to-date outflows in the Debt Service Fund of \$23,767,681 were \$10,887,606 higher than the prior school year. The increase is primarily attributable to the \$9,200,000 payment required to current refund the General Obligation Bonds, Series 2012A. The Debt Service Fund budget was revised mid-year to account for that event.

Construction Fund:

Year-to-date expenditures as a percentage of budget for the Construction Fund are not presented due to the presence of multi-year projects and the related non-linear timing of expenditures.

2020-21 School Year Statement of Revenues

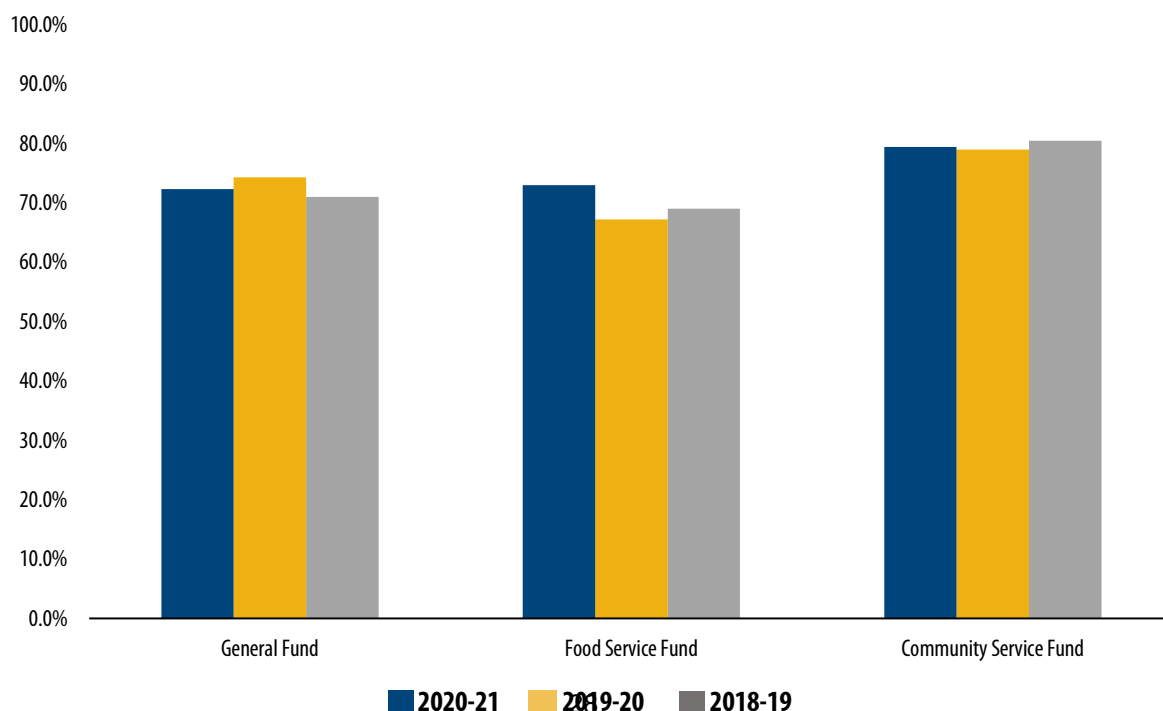


Excellence. For each and every student.

For the Month Ended March 31, 2021

Fund	2020-21		Year-to-Date % of Budget		
	Budget ¹	Actuals	2020-21	2019-20	2018-19
General Fund					
Property Taxes	\$ 60,683,725	\$ 61,824,747	101.9%	99.5%	99.3%
State Aids	104,612,490	60,875,938	58.2%	59.2%	57.3%
Federal Aids	7,129,998	5,125,076	71.9%	50.1%	35.6%
Miscellaneous Local Revenue	7,367,969	2,169,417	29.4%	73.9%	56.2%
Other Financing Sources	15,000	-	0.0%	100.0%	0.0%
Total General Fund Revenue	\$ 179,809,182	\$ 129,995,178	72.3%	74.3%	71.0%
Food Service Fund	4,089,122	2,983,446	73.0%	67.2%	69.0%
Community Service Fund	7,600,870	6,037,751	79.4%	79.0%	80.5%
Debt Service Fund	23,405,972	23,463,462	100.2%	99.7%	99.4%
Construction Fund	-	12,738	-	-	-
Total Revenue All Funds	\$ 214,905,146	\$ 162,492,576	75.6%	79.3%	74.6%

Percent Comparison
Year-To-Date to Total Budget



Notes:

¹ Figures in the "Budget" column reflect the revision adopted by School Board at the January 2021 Regular Meeting.

2020-21 School Year Statement of Expenditures

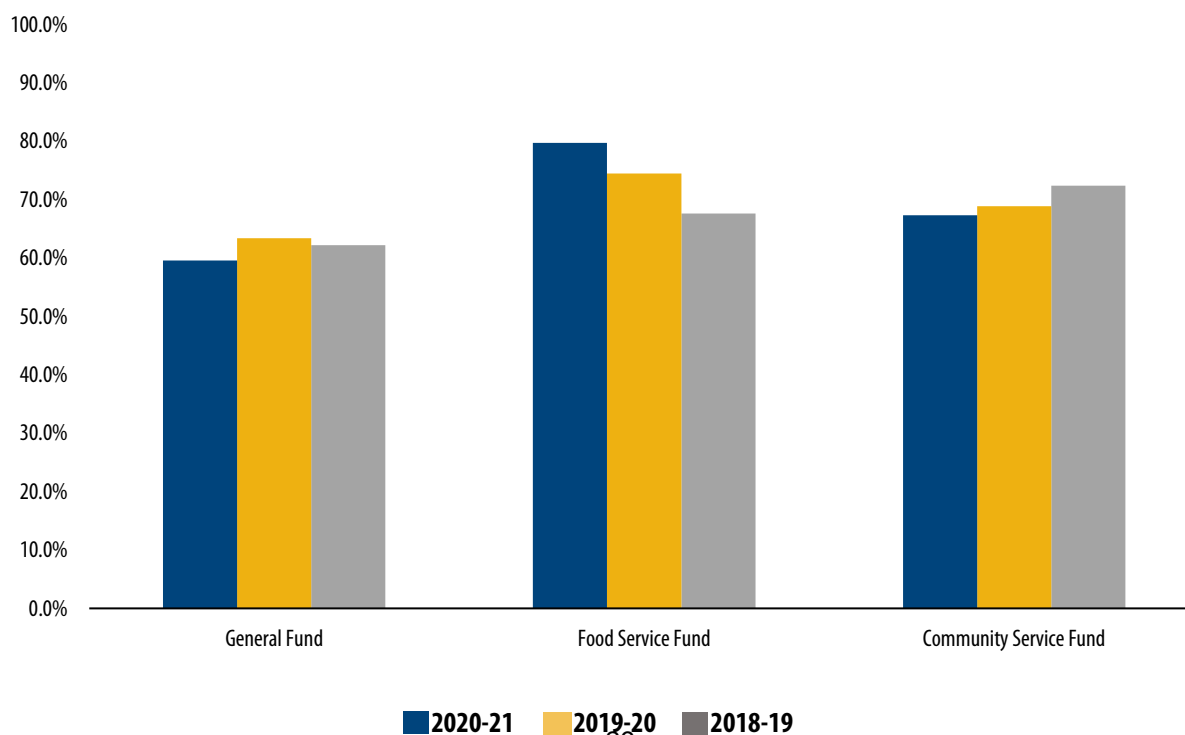


Excellence. For each and every student.

For the Month Ended March 31, 2021

Fund	2020-21		Year-to-Date % of Budget		
	Budget ¹	Actuals	2020-21	2019-20	2018-19
General Fund					
Salaries	\$ 103,368,171	\$ 63,269,913	61.2%	62.1%	62.0%
Benefits	33,411,979	23,404,878	70.0%	70.7%	75.6%
Purchased Services	24,611,211	9,654,635	39.2%	53.9%	55.6%
Supplies & Materials	7,030,461	4,287,776	61.0%	46.5%	60.0%
Capital Expenditures	18,957,486	10,693,093	56.4%	58.6%	42.6%
Other Expenditures	379,036	460,034	121.4%	105.2%	52.2%
Total General Fund Expenditures	\$ 187,758,344	\$ 111,770,329	59.5%	63.4%	62.2%
Food Service Fund	4,751,558	3,785,698	79.7%	74.5%	67.6%
Community Service Fund	10,146,177	6,826,198	67.3%	68.8%	72.4%
Debt Service Fund	23,470,781	23,767,681	101.3%	100.0%	100.0%
Construction Fund	11,000,000	13,359,628	-	-	-
Total Expenditures All Funds	\$ 237,126,860	\$ 159,509,533	67.3%	53.1%	53.6%

Percent Comparison
Year-To-Date to Total Budget



Notes:

¹ Figures in the "Budget" column reflect the revision adopted by School Board at the January 2021 Regular Meeting.

2020-21 School Year Investment Summary



Excellence. For each and every student.

For the Month Ended March 31, 2021

General Fund:

Investment Held At	Type of Investment	Purchase Date	Maturity Date	Investment Cost	Maturity Amount	Interest Earned	Yield
PMA/MN Trust	Money Market	N/A	NOW	N/A	\$ 431	N/A	0.03%
MSDLAF+ Liquid	Money Market	N/A	NOW	N/A	9,360,384	N/A	0.02%
MSDLAF+ Max	Money Market	N/A	NOW	N/A	1,397,997	N/A	0.04%
Total General Fund				\$ -	\$ 10,758,812	\$ -	

Alternative Facilities Bonds:

Investment Held At	Type of Investment	Purchase Date	Maturity Date	Investment Cost	Maturity Amount	Interest Earned	Yield
MSDLAF+ Liquid	Money Market	N/A	NOW	N/A	\$ 2,966,581	N/A	0.02%
MSDLAF+ Max	Money Market	N/A	NOW	N/A	5,036,648	N/A	0.04%
Total Alternative Facilities Bonds				\$ -	\$ 8,003,229	\$ -	

2014 General Obligation School Building Bonds:

Investment Held At	Type of Investment	Purchase Date	Maturity Date	Investment Cost	Maturity Amount	Interest Earned	Yield
MSDLAF+ Liquid	Money Market	N/A	NOW	N/A	\$ 83,035	N/A	0.02%
MSDLAF+ Max	Money Market	N/A	NOW	N/A	794,315	N/A	0.04%
Total 2014 General Obligation School Building Bonds				\$ -	\$ 877,350	\$ -	

2018 General Obligation School Building Bonds:

Investment Held At	Type of Investment	Purchase Date	Maturity Date	Investment Cost	Maturity Amount	Interest Earned	Yield
MSDLAF+ Liquid	Money Market	N/A	NOW	N/A	\$ 7,975,552	N/A	0.02%
MSDLAF+ Max	Money Market	N/A	NOW	N/A	3,977,647	N/A	0.04%
Total 2018 General Obligation School Building Bonds				\$ -	\$ 11,953,198	\$ -	



BOARD OF EDUCATION
Regular Meeting – May 10, 2021

AGENDA SECTION: Administrative Reports and Recommendations

ITEM: Finance and Business Services Recommendations

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

Long-Term Facilities Maintenance Ten-Year Plan Revision

In order to access Long-Term Facilities Maintenance revenue, school districts must submit to the Commissioner of the Minnesota Department of Education a ten-year plan for review and approval. While operating under the most recently adopted ten-year plan, the District became aware of asbestos at East Middle School that must be removed. This additional project was unforeseen and requires a revision to the asbestos removal and encapsulation line item of the Health and Safety allocation within the ten-year plan in the amount of \$250,000. The proposed adjustment does not create additional funds for the ten-year plan.

Recommended Action: Adopt a resolution to revise the District's ten-year plan for the Long-Term Facilities Maintenance Program prior to submission to the Minnesota Department of Education.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____ **31** _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – May 10, 2021

**RESOLUTION REVISE THE 2020-2029 TEN YEAR PLAN FOR
LONG-TERM FACILITIES MAINTENANCE REVENUE PROGRAM**

BE IT RESOLVED by the School Board of Independent School District No. 284, State of Minnesota, as follows:

WHEREAS, Laws 2015, 1st Special Session, Chapter 3 Article 6, sections 1-4 and 14 established the Long-term Facilities Maintenance Revenue Program for School Districts, and

WHEREAS, on July 13th, 2020, the School Board of Independent School District No, 284, adopted the Ten-Year Plan for the Long-Term Facilities Maintenance Revenue Program. During the course of a scheduled long-term facilities maintenance project, the District became aware of asbestos that must be properly removed. The unforeseen expenditure requires an adjustment to the Health and Safety allocation within the Long-Term Facilities Maintenance Revenue Program plan. No additional funds are requested.

THEREFORE, BE IT RESOLVED, the revised Long-Term Facilities Maintenance Revenue Program Plan, upon adoption, will be submitted to the Minnesota Department of Education.

STATE OF MINNESOTA
COUNTY OF HENNEPIN

I, the undersigned, being the duly qualified and acting Clerk of School District No. 284, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of School District No. 284, held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of the revised Long-Term Facilities Maintenance Revenue Program Plan.

WITNESS MY HAND officially as such Clerk this 10th day of May, 2021.

Clerk - School District No. 284



BOARD OF EDUCATION
Regular Meeting – May 10, 2021

AGENDA SECTION: Administrative Reports and Recommendations

ITEM: Finance and Business Services Recommendations

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

East Middle School Pool Ceiling Abatement Project

The bid opening for the 2021 East Middle School Pool Ceiling Abatement project was held at the Wayzata Welcome Center warehouse on Thursday, April 22, 2021 at 1:00 p.m. The scope of the project includes abatement of the acoustical surfacing on the pool ceiling. The project is funded by long-term facilities maintenance revenue.

The enclosed document lists the lowest responsible bidders and their respective base bid amounts for the purposes of contract awards. Also enclosed is a recommendation from the Institute for Environmental Assessment Inc.

Recommended Action: Award to the bidders listed in the attached document, in the total amount of \$142,900.00 construction contracts for the East Middle School Pool Ceiling Abatement Project.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____

April 26, 2021



Ms. Chandala Nagendrappa
Health & Safety Supervisor
Wayzata Public Schools
17305 19th Avenue North
Plymouth, MN 55447

**RE: Bid Opening for East Middle School, Pool Ceiling Abatement
IEA Project #202110055**

Dear Ms. Nagendrappa:

In review of the bids submitted on April 22, 2021, for the East Middle School, Pool Ceiling Abatement project, the apparent low bid was provided by VCI Environmental. A post-bid submittal package has been requested from Mr. Dennis Schumann, VCI, Project Estimator.

The project objectives and the bid amount were reviewed with Mr. Schumann. Based on the scope of work and previous work experience of VCI Environmental, the Institute for Environmental Assessment (IEA, Inc.) recommends that Wayzata Public Schools award the above-referenced project to VCI Environmental.

It is my understanding that this bid will be reviewed and voted on at the next Board meeting in May. I will notify VCI that it is anticipated that the School Board for Wayzata Public Schools will accept their Bid amount of \$142,900 to complete the scheduled work on the above-referenced project.

If you have any questions or require additional information, please feel free to contact me.

Sincerely,

Jim Lindahl
Sr. Project Manager
IEA, Inc.
Enc. Bid Tabulation Form

INSTITUTE FOR ENVIRONMENTAL ASSESSMENT, INC.
www.ieasafety.com

BROOKLYN PARK
9201 West Broadway, #600
Brooklyn Park, MN 55445
763-315-7900 / FAX 763-315-7920
800-233-9513

MANKATO
610 North Riverfront Drive
Mankato, MN 56001
507-345-8818 / FAX 507-345-5301
800-233-9513

ROCHESTER
210 Woodlako Drive SE
Rochester, MN 55904
507-281-6664 / FAX 507-281-6695
800-233-9513

BRAINERD
601 NW 5th Street, Ste. #4
Brainerd, MN 56401
218-454-0703 / FAX 218-454-0703
800-233-9513

MARSHALL
1420 East College Drive
Marshall, MN 56258
507-476-3599 / FAX 507-537-6985
800-233-9513

VIRGINIA
5525 Emerald Avenue
Mountain Iron, MN 55768
218-410-9521
800-233-9513

2021 Pool Ceiling Abatement

**East Middle School
Wayzata Public Schools**

Bid OPENING

IEA Project #202110055

April 22, 2021

Contractor	Lump Sum Base Bid	Addenda	Bid Bond	Unit Price #1 Weekly Cost for Scaffolding	Comments
Titan Environmental	\$178,000.	1	Yes (copy)	\$4,500.	
Environmental Plant Services	\$274,900.	1	Yes	\$1,000.	
Mavo Systems	\$184,000.	1	Yes	\$800.	
VCI Environmental	\$142,900.	1	Yes	\$1,250.	Recommend to accept as Low Bid and award project work.
Twell Environmental	\$ No Bid Submitted	--	--	---	



BOARD OF EDUCATION
Regular Meeting – May 10, 2021

AGENDA SECTION: Administrative Reports and Recommendations

ITEM: Finance and Business Services Recommendations

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

Intermediate School District 287 Long-Term Facilities Maintenance FY2023

The 2015 legislative session established the Long-term Facilities Maintenance Revenue Program for School Districts, replacing the Health and Safety Revenue, Deferred Maintenance Revenue, and Alternative Facilities Bonding and Levy programs beginning with FY2017.

Annually, Intermediate School District 287 must have a ten-year capital plan adopted by its board and each member district's school board. Intermediate School District 287 approves the levy a year in advance to accommodate several of its member districts who levy a year in advance.

Recommended Action: Approve Intermediate School District 287's Long-Term Facilities Maintenance Capital Expenditure Plan for fiscal years 2023-2021 and adopt the resolution affirming Wayzata Public Schools' FY2022-2023 portion.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____ **37** _____

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD OF
SCHOOL DISTRICT No. 284
(Wayzata Public Schools)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a School Board meeting of School District No. 284, State of Minnesota, was held on _____, at _____ m., for the purpose, in part, of approving the Intermediate School District No. 287's Long-Term Facility Maintenance budget and authorizing the inclusion of a proportionate share of Intermediate School District's long-term facility maintenance projects and related debt service payments in the district's application for long-term facility maintenance.

_____ introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING INTERMEDIATE SCHOOL DISTRICT
NO. 287'S LONG-TERM FACILITY MAINTENANCE PROGRAM
BUDGET AND AUTHORIZING THE INCLUSION OF A
PROPORTIONATE SHARE OF THOSE PROJECTS IN THE DISTRICT'S
APPLICATION FOR LONG-TERM FACILITY MAINTENANCE
REVENUE**

BE IT RESOLVED by the School Board of District No. 284, State of Minnesota, as follows:

1. The School Board of Intermediate School District 287 has approved a long-term facility maintenance program budget for its facilities for the 2022-23 (fiscal year 2023) school year in the amount of \$ 917,000 of which District No. 284's proportionate share is \$ 136,298.29, consisting of \$ 67,784.99 for pay as you go projects and \$ 68,513.30 for debt service payments on the 2017B Facilities Maintenance Bonds. The various components of this program budget are attached as Exhibit A hereto and are incorporated herein by reference. Said budget is hereby approved. (Exhibit A)
2. Minnesota Statutes, Section 123B.53, Subdivision 1, as amended, provides that if an intermediate school district's long-term facility maintenance budget is approved by the school boards of each of the intermediate school district's member school districts, each member district may include its proportionate share of the costs of the intermediate school district program in its long-term facility maintenance revenue application.
3. The proportionate share of the costs of the intermediate school district's long term facility maintenance program for each member school district to be included in its application shall be determined by multiplying the total

cost of the intermediate school district long-term facility maintenance program times a three year weighted average adjusted pupil units formula. For 2022-23, (FY 2023) the long-term facility maintenance costs shall be funded through annual levy. The inclusion of this proportionate share in the district's long-term facility maintenance revenue application for FY 2023 is hereby approved, subject to approval by the Commissioner of Education. Upon receipt of the proportionate share of long-term facility maintenance revenue attributable to the intermediate school district program, the district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

4. Pursuant to Minnesota Statutes Section 123B.595, Subdivision 3, the intermediate district issued \$5,065,000 Facilities Maintenance Bonds, Series 2017B. Such bonds are payable from long-term maintenance revenue transferred by each member district. This district hereby covenants to adopt in each fiscal year during the term of such bonds, a resolution authorizing the inclusion in the application for long-term facilities maintenance revenue the District's proportionate share for such fiscal year of debt service on such bonds.

The motion for the adoption of the foregoing resolution was duly seconded by _____ and, upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was approved and adopted by the school board of Independent School District No. 284.

STATE OF MINNESOTA

COUNTY OF HENNEPIN

I, the undersigned, being the duly qualified and acting Clerk of School District No. 284, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of School District No. 284, held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of Intermediate School District No. 287's long-term facility maintenance program budget and authorizing the inclusion of a proportionate share of the Intermediate School District's long-term

facility maintenance projects in the district's application for long-term facility maintenance revenue.

WITNESS MY HAND officially as such Clerk this _____ day of _____, 2021.

Clerk

School District No. _____



Division of School Finance
1500 Highway 36 West

Roseville, MN 55113-4266

Intermediate/Cooperative District Long-Term Facilities Maintenance Revenue Allocation

ED-02479-04

General Information and Instructions: Please read the **Instructions for Completion** on the **Instructions** tab before completing this report.

District Name: Intermediate District No. 287	Name of Person Completing this Report: Mae L. Hawkins	Title: Executive Director of Business Services
Telephone Number: (763) 550-7156	Email Address: mlhawkins@district287.org	Date Submitted: July 31, 2021

Long-Term Facilities Maintenance (LTFM) Revenue amounts to be Allocated to member School Districts for FY 2023

1. Pay-as-you-go revenue portion						\$ 456,050.00	
2. Bond debt service revenue portion						\$ 460,950.00	
3. Total revenue amounts to allocate						\$ 917,000.00	
District Number	Type	School District Name	Alloc Percent	Allocated Pay-as-you-go (line 1)	Alloc Percent	Allocated Bonded Debt Service (line 2)	Total
270	1	Hopkins	10.769%	\$ 49,110.20	10.769%	\$ 49,637.86	\$ 98,748.06
272	1	Eden Prairie	10.525%	\$ 47,998.35	10.525%	\$ 48,514.07	\$ 96,512.42
273	1	Edina	5.854%	\$ 26,697.62	5.854%	\$ 26,984.47	\$ 53,682.09
277	1	Westonka	4.590%	\$ 20,933.15	4.590%	\$ 21,158.07	\$ 42,091.22
278	1	Orono	2.676%	\$ 12,205.72	2.676%	\$ 12,336.87	\$ 24,542.59
279	1	Osseo	22.192%	\$ 101,205.25	22.192%	\$ 102,292.63	\$ 203,497.88
280	1	Richfield	6.077%	\$ 27,711.88	6.077%	\$ 28,009.63	\$ 55,721.51
281	1	Robbinsdale	14.585%	\$ 66,515.35	14.585%	\$ 67,230.02	\$ 133,745.37
283	1	St. Louis Park	4.511%	\$ 20,570.14	4.511%	\$ 20,791.15	\$ 41,361.29
284	1	Wayzata	14.864%	\$ 67,784.99	14.864%	\$ 68,513.30	\$ 136,298.29
286	1	Brooklyn Center	3.359%	\$ 15,317.35	3.359%	\$ 15,481.93	\$ 30,799.28
TOTALS: The column totals must agree with lines 1 and 2.			100.000%	\$ 456,050.00	100.000%	\$ 460,950.00	\$ 917,000.00

Notes: Allocation method agreed to by all member districts:

10 Year Plan Expenditure Application

	Division of School Finance 1500 Highway 36 West Roseville, MN 55113-4266	Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fund 01 and Fund 06 Projects Only	ED - 02478-06
---	--	---	---------------

Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes, section 123B.595, subdivision 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells provided.

District Info.		Enter Information	
District Name:	Intermediate District #287	Date:	07/31/21
District Number:	287	Email:	mlhawkins@district287.org
District Contact Name:	Mae L. Hawkins, Executive Director of Business Services		
Contact Phone #	763-550-7156		

		Fiscal Year (FY) Ending June 30											
Expenditure Categories		2021 (base year)	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.													
Finance Code	Category (1)												
347	Physical Hazards	\$32,000	\$32,960	\$32,992	\$30,960	\$32,960	\$33,949	\$33,949	\$34,967	\$34,967	\$36,028	\$36,028	\$37,109
349	Other Hazardous Materials	\$24,600	\$22,000	\$22,000	\$41,000	\$22,000	\$22,660	\$22,660	\$23,366	\$42,366	\$24,067	\$24,067	\$24,789
352	Environmental Health and Safety Management	\$50,000	\$51,658	\$51,658	\$51,658	\$51,658	\$51,679	\$51,679	\$51,679	\$51,679	\$51,679	\$51,679	\$51,679
358	Asbestos Removal and Encapsulation	\$15,000	\$0	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$52,000	\$43,500	\$35,000	\$32,432	\$35,032	\$36,083	\$36,083	\$37,165	\$37,165	\$38,280	\$38,280	\$39,429
366	Indoor Air Quality	\$4,000	\$15,120	\$5,000	\$5,000	\$5,150	\$5,305	\$5,605	\$5,773	\$5,773	\$5,946	\$5,946	\$6,124
	Total Health and Safety Capital Projects	\$177,600	\$165,238	\$148,650	\$161,050	\$146,800	\$149,676	\$149,976	\$152,950	\$171,950	\$156,000	\$156,000	\$159,130
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year													
Finance Code	Category (2)												
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				\$0
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				\$0
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$61,375	\$61,375	\$0				\$0
	Total Health and Safety Capital Projects \$100,000 or More	\$0	\$0	\$0	\$0	\$0	\$61,375	\$61,375	\$0	\$0	\$0	\$0	\$0
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151													
Finance Code	Category (3)												
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Remodeling for Approved Voluntary Pre-K Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Accessibility													
Finance Code	Category (4)												
367	Accessibility	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Accessibility Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Deferred Capital Expenditures and Maintenance Projects													
Finance Code	Category (5)												
368	Building Envelope	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
369	Building Hardware and Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
370	Electrical	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$90,800	\$84,070
379	Interior Surfaces	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$88,000	\$69,850	\$0	\$0	\$0
380	Mechanical Systems	\$246,850	\$111,312	\$0	\$295,000	\$0	\$247,250	\$120,000	\$0	\$214,000	\$216,000	\$0	\$0
381	Plumbing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$84,000	\$85,000	\$0
382	Professional Services and Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
383	Roof Systems	\$0	\$0	\$307,400	\$0	\$0	\$0	\$125,850	\$215,250	\$0	\$0	\$125,000	\$215,000
384	Site Projects	\$0	\$175,000	\$0	\$0	\$310,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Deferred Capital Expenditures and Maintenance Projects	\$276,850	\$286,312	\$307,400	\$295,000	\$310,000	\$247,250	\$245,850	\$303,250	\$283,850	\$300,000	\$300,800	\$299,070
	Total Annual 10-Year Plan Expenditures	\$454,450	\$451,550	\$456,050	\$456,050	\$456,800	\$458,301	\$457,201	\$456,200	\$455,800	\$456,000	\$456,800	\$458,200
	Information only -Debt Service Payments on LTFM Bond	\$460,550	\$464,950	\$460,950	\$461,450	\$461,200	\$460,200	\$461,800	\$462,800	\$463,200	\$463,000	\$462,200	\$460,800
	Total LTFM Expenditures/Required Levy	\$915,000	\$916,500	\$917,000	\$917,500	\$918,000	\$918,501	\$919,001	\$919,000	\$919,000	\$919,000	\$919,000	\$919,000

Fund Balance Section													
Fund 01													
	Beginning Fund Balance 01-467-XX	\$530,174	\$319,095	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Revenue - Levy	\$454,450	\$451,550	\$456,050	\$456,050	\$456,800	\$458,301	\$457,201	\$456,200	\$455,800	\$456,000	\$456,800	\$458,200
	LTFM Fiscal Year Revenue - AID if Applicable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Revenue Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer IN from Fund 06 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT from Fund 01 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT if applicable (COVID-19) by End of Fiscal Year (06-30-20)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Estimated Fiscal Year Expenditures	\$665,529	\$770,645	\$456,050	\$456,050	\$456,800	\$458,301	\$457,201	\$456,200	\$455,800	\$456,000	\$456,800	\$458,200
	Ending Fiscal Year Fund Balance 01-467-XX	\$319,095	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund 06													
	Beginning Fund Balance 06-467-XX	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Bonded Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Revenue Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer IN from Fund 01 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT from Fund 06 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT if applicable (COVID-19) by End of Fiscal Year (06-30-20)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Estimated Fiscal Year Expenditures	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Ending Fiscal Year Fund Balance 06-467-XX	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

End of worksheet



BOARD OF EDUCATION
Regular Meeting – May 10, 2021

AGENDA SECTION: Approval of Agenda and Consent Agenda Items

ITEM: Finance and Business Services Recommendations

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

Finance and Business Services Recommendations

These routine items are presented for School Board review and approval through a single consent motion.

Monthly Bills

The attached list itemizes claims for which the School Board is requested to authorize payment:

General Checking Account for April 2021	\$2,096,879
Wire Transfers, EFTs, and ACHs for March 2021	\$11,993,740

Acknowledgment of Contributions

Minnesota Statutes 465.03 – Gifts to Municipalities:

“Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”

The School Board is requested to accept the attached list of donations received in April 2021:

Cash Donations	\$8,114
In-Kind Donations	\$26,036

Recommended Action: Approve the checking account and wire transfer payments and accept with appreciation the donations, which comply with current state and local policies and guidelines.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____

2020-21 School Year Check Report



Excellence. For each and every student.

For the Month Ended April 30, 2021

Check No.	Vendor	Description	Date	Amount
15233	Mass Mutual Financial Group	Policy Pmt	4/22/2021	\$ 205,972.90
710590	Tierney Brothers, Inc.	Smartpanels	4/29/2021	178,515.00
14968	Patzoldt Concrete & Masonry	OW/ELS- 04A Masonry	4/6/2021	117,950.57
710512	Hillyard Inc Minneapolis	Supplies	4/8/2021	77,846.72
15201	Reach Companies Llc	Supplies	4/20/2021	71,578.50
15036	First Student Inc	Transportation Services	4/13/2021	64,461.72
15135	Cdw Government Llc	Prof Serv	4/20/2021	53,041.00
14991	Upper Lake Foods	WPS- Prime Vendor	4/6/2021	47,802.25
15142	Employers Mutual Casualty Insurance	Commercial Account	4/20/2021	47,356.00
14970	Peterson Sheet Metal Inc	OW/ELS- 22A Plumbing	4/6/2021	46,817.35
15228	Upper Lake Foods	WPS- Prime Vendor	4/20/2021	40,653.43
15105	Upper Lake Foods	WPS- Prime Vendor	4/13/2021	39,340.46
15071	Mass Mutual Financial Group	Premium	4/13/2021	36,165.20
15232	Wold Architects And Engineers	WMS- Ltfm 2020 / G1 - Summer 2021-22 Ltfm	4/20/2021	36,156.12
15086	Plymouth Ice Ctr	Boys & Girls Hockey	4/13/2021	35,090.00
14949	Lumaware Safety	Dist Use - Large 22X56	4/6/2021	31,899.00
14882	Academic Excellence Llc	Prof Serv	4/6/2021	26,440.64
15270	Entourage Events Group	WHS Amy Swenson Student Council Prom Event	4/27/2021	25,033.56
14967	Parallel Technologies Inc	Service	4/6/2021	24,193.97
15150	Hanus Enterprises, Llp	2021 Property Tax 1St Half Id21-118-22 23 0004	4/20/2021	22,293.93
15320	Risk Administration Services Inc	Workers Comp Policy	4/27/2021	20,861.97
14975	Risk Administration Services Inc	5Th Installment	4/6/2021	20,811.00
15308	Opg-3 Inc	Subscription	4/27/2021	19,950.00
14978	Saafe Llc	WMSMove & Reassemble	4/6/2021	19,835.00
15352	Madison National Life Insurance Company	Ins. Tracking Billing	4/29/2021	19,386.92
15111	Madison National Life Insurance Company	Ins. Tracking Billing	4/13/2021	19,328.70
14960	The Morris Leatherman Co	Prof Serv	4/6/2021	18,500.00
15046	Hennepin Healthcare System, Inc	Covid Screens Wellness	4/13/2021	17,480.00
15230	Vision Service Plan Ins Co	Vision Plan April 2021	4/20/2021	15,135.84
15018	City Of Plymouth	WPSWater	4/13/2021	15,106.48
14950	Macphail Ctr For Music	Prof Serv	4/6/2021	14,875.00
15137	Ceso Transportation, Llc	Prof Servs	4/20/2021	14,659.45
14932	Intermediate Dist 287	Monthly Expense	4/6/2021	12,592.00
15143	Fairview	March 2021 Wellbeing	4/20/2021	11,776.67
710558	Trio Supply Co	WHS - Paper Supplies	4/22/2021	11,723.34
15261	Collaborative Student Transportation Of Mn	Trans	4/27/2021	11,532.59
15307	Omann Contracting Company Inc	OW/ELS - 32A Asphalt Paving	4/27/2021	11,324.16
15153	Hirequest	Prof Serv	4/20/2021	11,141.84
14982	Sfm Mutual Insurance Co	Work Comp	4/6/2021	10,798.00
15247	Amazon Capital Services Inc	Office And Classroom Supplies	4/27/2021	10,648.25
15138	City Of Plymouth	Dist Agreement	4/20/2021	10,430.00
15325	St. Bartholomew School	Health Reimburse	4/27/2021	9,762.21
14925	Hanus Enterprises, Llp	March 21 Bus Garage Rent	4/6/2021	9,178.11
15043	Hanus Enterprises, Llp	Apr21 Bus Garage Rent	4/13/2021	9,178.11
15173	Machine Safety Mgmt	Service 44	4/20/2021	9,045.54

Check No.	Vendor	Description	Date	Amount
14974	Reach Companies Llc	Supplies	4/6/2021	8,894.00
15264	Daikin Applied	Service	4/27/2021	8,682.00
14900	Ceso Transportation, Llc	Trans	4/6/2021	8,659.45
710529	Trio Supply Co	WHS - Paper Supplies	4/15/2021	8,471.80
710596	Xerox Corporation	WPS Copier Lease & Maintenance	4/29/2021	8,460.57
15316	Project Soar	Prof Serv	4/27/2021	7,500.00
15122	Aim Electronics Inc	WMS- Scoreboard Installation	4/20/2021	7,485.00
15254	Benefitfocus.Com Inc	Prof Serv 1095 Reporting Fees	4/27/2021	7,020.31
15218	Squirrels Llc	Upgrade Of Software	4/20/2021	7,000.00
15304	North Hennepin Community College	Enrollment	4/27/2021	7,000.00
15065	Laguna Tools Inc.	WHS Kyle Swenson Smaller Dnc Desktop Router	4/13/2021	6,598.40
15012	Cdw Government Llc	Prof Serv	4/13/2021	6,246.08
14995	Xcel Energy	Monthly Serv	4/6/2021	5,808.32
15014	Centurylink Business Services	Monthly Serv Due 4/24/21	4/13/2021	5,681.56
710536	Commercial Kitchen Services	WPS- Equipment Repairs	4/22/2021	5,614.03
15234	1St Choice Pediatric Home Care	Nursing	4/27/2021	5,551.75
14954	Mn Bpa Region 1 (Bus Prof Of Amer)	Leadership Conf	4/6/2021	5,538.00
14984	Summit Companies	EMS - 21A Fire Suppression	4/6/2021	5,265.65
710520	Commercial Kitchen Services	WPS- Equipment Repairs	4/15/2021	5,231.64
15252	Batteries R Us	WPS Batteries	4/27/2021	5,199.88
14884	Admiral Coatings Inc	CMS - 09K Wallcovering & Paint	4/6/2021	5,178.67
15329	T-Mobile Usa, Inc	Due 04/13/21 Crf Hotspots	4/27/2021	5,120.00
14892	Asl Interpreting Services	Dhh Interpreting Services	4/6/2021	5,104.00
710591	Trio Supply Co	WHS - Paper Supplies	4/29/2021	5,061.50
14965	Nha Heating & Air Conditioning Inc	Gl Repair	4/6/2021	5,046.00
15050	Hirequest	Prof Serv	4/13/2021	4,931.06
15256	Bix Produce Company Llc	WPS- Produce	4/27/2021	4,864.84
14923	H Brooks And Company Llc	WPS- Non-Dod Produce	4/6/2021	4,614.59
15007	Arvig	Due 04/25/21 Monthly Internet	4/13/2021	4,603.95
15054	Inspec, Inc.	Dist. - Pavement Management	4/13/2021	4,545.00
15011	Business Professionals Of America	Bpa Nationals	4/13/2021	4,419.00
14913	Fehn Companies Inc	CMS - 31A Site Demolition	4/6/2021	4,393.36
14883	Action Fence, Inc	CMS - 32D Fencing	4/6/2021	4,355.00
15037	Garvey Communications	Prof Serv	4/13/2021	4,095.00
15282	Hirequest	Prof Serv	4/27/2021	4,060.88
15205	Region 6Aa	Ticket Revenue 3/19/21 & 3/25/21 Boys Basketball Semi/Final	4/20/2021	4,010.00
15235	Absolute Commercial Flooring Inc	GW Flooring Repair	4/27/2021	3,952.00
710593	Wright-Hennepin Cooperative Electric Assn	Monthly Serv	4/29/2021	3,920.57
15000	Active Internet Technologies Llc	Site Enhancements	4/13/2021	3,900.00
15170	Kindem Design Inc.	Prof Serv	4/20/2021	3,860.00
15295	Macqueen Equipment Llc	Dist Use Spring Cleaning Parking Lots	4/27/2021	3,800.00
15128	Amazon Capital Services Inc	Office And Classroom Supplies	4/20/2021	3,738.20
15250	Asl Interpreting Services	Dhh Interpreting Services	4/27/2021	3,552.00
15072	Mckinstry Essention Llc	Prof Serv	4/13/2021	3,520.00
15299	Mn Deca	Deca	4/27/2021	3,480.00
15271	Flagship Recreation	OW - Playground Equipment	4/27/2021	3,459.20
202100625	Roehl, Donna	Reimbursement	4/21/2021	3,301.24
14893	Automated Logic Corp	EMS Repair	4/6/2021	3,224.50
14909	Dupslaff, Max	Act Class	4/6/2021	3,220.00
15094	Stemfuse, Llc	Game It Renewal For 21-22	4/13/2021	3,200.00
15319	Relate Counseling Ctr	Mental Health Supports	4/27/2021	3,083.33
710555	Staples Business Advantage	Office Supplies	4/22/2021	3,075.25
15006	Amazon Capital Services Inc	Office And Classroom Supplies	4/13/2021	3,049.08
15163	Instructure Inc	Canvas Certification Course	4/20/2021	3,000.00
15262	Commercial Door Systems Inc	Supplies	4/27/2021	2,980.50
15042	H Brooks And Company Llc	WPS- Non-Dod Produce	4/13/2021	2,964.81

Check No.	Vendor	Description	Date	Amount
15194	Phasor Electric Co	EMS Pool	4/20/2021	2,950.00
14881	1St Choice Pediatric Home Care	Nursing	4/6/2021	2,835.50
710518	Blick Art Materials	WHS Dawn Duwenhoegger 4Term Art Supplies	4/15/2021	2,758.30
15215	Solution Tree	Time For Change Virtual Conference	4/20/2021	2,756.00
15106	Usi Insurance Services Llc	Injury Management Policy	4/13/2021	2,750.00
15341	West Lutheran High School	Health & Guidance	4/27/2021	2,718.00
15149	Hamel Building Ctr	Supplies	4/20/2021	2,715.14
15297	Mcdowall Company	WHS Repair	4/27/2021	2,600.00
15133	Braun Interec Corp	Prof Serv	4/20/2021	2,599.00
15139	Cogent Communications Inc	Monthly Internet	4/20/2021	2,572.58
15073	Metro Gun Club	Clay Targets	4/13/2021	2,568.00
15296	Mavo Systems, Inc	KL - 02A Demo	4/27/2021	2,562.00
14985	Top 20 Training, Llc	Training	4/6/2021	2,500.00
15001	AgI Consulting Ltd	Consulting Services	4/13/2021	2,430.00
15132	Blb Consulting Llc	Prof Serv	4/20/2021	2,375.00
15253	Bayada Home Health Care Inc	Nursing	4/27/2021	2,340.00
15166	Jamf Software, Llc	Jamf Connect	4/20/2021	2,335.00
15204	Region 6Aa	Ticket Revenue On 3/16/21 & 3/19/21	4/20/2021	2,260.00
15184	Nicol, Barbara	Prof Serv	4/20/2021	2,250.00
15193	Performance Food Group Inc	WHS Ala Carte Items	4/20/2021	2,207.69
15229	Us Bank	Prof Serv	4/20/2021	2,200.00
14901	Children'S Health Care	Cont' Serv Gb	4/6/2021	2,195.00
14952	Medina Golf & Country Club	(A)Girls Hockey Banquet 3/21/21	4/6/2021	2,155.10
15322	Schwab Vollhaber Lubratt Inc	WHS Ahu 10	4/27/2021	2,129.08
15237	Alexandra Mccannel Llc	Prof Serv	4/27/2021	2,030.00
14961	Music Theatre Intl	Wayzata Players	4/6/2021	2,023.11
15337	Upper Lake Foods	WPS- Prime Vendor	4/27/2021	2,022.87
14898	Carciofini Company Inc	CMS - 07K Sealants And Caulking	4/6/2021	1,985.00
710543	Mei - Minnesota Elevator Inc	Monthly Serv	4/22/2021	1,944.77
15099	St Paul Beverage Solutions, Llc	WPS- Milk Products	4/13/2021	1,935.76
14887	Air Systems Engineering Inc	Multiple Sites - Testing And Balancing	4/6/2021	1,923.89
710561	Xerox Corporation	WPSCopier Lease & Maintenance	4/22/2021	1,892.82
15291	Language Line Services	Language Line	4/27/2021	1,837.36
710583	Pioneer Manufacturing Co	Dist Use	4/29/2021	1,817.45
14998	Absolute Commercial Flooring Inc	PC Floor Repair	4/13/2021	1,800.00
710496	Xerox Corporation	WPSCopier Lease & Maintenance	4/1/2021	1,775.88
15214	Skyzone Maple Grove	Phys Ed	4/20/2021	1,749.00
15209	Rupp, Anderson, Squires & Waldspurger Pa	Prof Serv	4/20/2021	1,694.41
15222	St Paul Beverage Solutions, Llc	WPS- Milk Products	4/20/2021	1,675.71
15328	St Paul Beverage Solutions, Llc	WPS- Milk Products	4/27/2021	1,662.63
14914	Freedom Concepts Usa Llc	Sped - Beth Struve - Ems	4/6/2021	1,600.00
710525	Hillyard Inc Minneapolis	WPS- Custodial Supplies	4/15/2021	1,562.87
15019	City Of Wayzata	WMSWater Due 04/20/21	4/13/2021	1,550.74
202100609	Gammack, Sara	Reimbursement	4/21/2021	1,476.06
15025	Energyprint	Monthly Fee	4/13/2021	1,440.00
15009	Bayada Home Health Care Inc	Nursing	4/13/2021	1,437.50
710574	Goodin Co	WPS- Repair Parts	4/29/2021	1,426.77
14896	Candlelight Floral	Wellness	4/6/2021	1,420.38
15278	Grainger Inc., W. W.	CSF - Parts	4/27/2021	1,389.06
15129	Asl Interpreting Services	Dhh Interpreting Services	4/20/2021	1,376.00
15024	Elite Av Llc	Work At Ems	4/13/2021	1,370.83
15087	Premium Waters Inc	Water - Elem & Middle	4/13/2021	1,362.00
15172	Lifetime Fitness, Inc.	Phys Ed	4/20/2021	1,360.00
14942	Kendell Doors & Hardware Inc	OW/ELS- 08A Doors, Frames, Hardware	4/6/2021	1,296.87
15130	Bayada Home Health Care Inc	Nursing	4/20/2021	1,287.50
15217	Spraying Systems Co	Prof Serv	4/20/2021	1,254.13

Check No.	Vendor	Description	Date	Amount
15022	East Side Jersey Dairy Inc	CMS - Sy 20-21 - Covid Meals	4/13/2021	1,242.02
202100639	Jacklitch, Michelle	Reimbursement	4/28/2021	1,237.00
15162	Ingram Library Services	Book	4/20/2021	1,224.27
14905	Coughlan Companies Llc	Pebble Go Capstone Subscription Pta Funds	4/6/2021	1,199.00
15199	Quadient Leasing Usa, Inc	Dab Mail Machine Jul 2020 Thru Jun 2021	4/20/2021	1,182.00
710575	Hillyard Inc Minneapolis	WPS- Custodial Supplies	4/29/2021	1,175.09
710588	Staples Business Advantage	Office Supplies	4/29/2021	1,170.08
710539	Horizon Commercial Pool Supply	WMS Pools	4/22/2021	1,139.27
15085	Pepsi Beverages Company	Ala Carte Items	4/13/2021	1,138.81
15093	Spriggs Plumbing & Heating Inc	Service	4/13/2021	1,133.57
15069	Lifetime Fitness, Inc.	Lifetime Fitness Locker Room Rental	4/13/2021	1,111.97
15182	Napa Auto Parts Of Corcoran	Supplies	4/20/2021	1,099.21
710488	Ecolab Pest Elimination Div	Pest Control	4/1/2021	1,094.91
15202	Region 5Aa	Ticket Revenue Wrestling Vs Rogers	4/20/2021	1,070.00
15302	Natl Individual Events Tournament Of Champion	WHS Jerrod Nelson Speech Membership	4/27/2021	1,050.00
15136	Centerpoint Energy	Monthly Serv	4/20/2021	1,045.63
15298	Medina Automotive Service	Tr#1 Repair	4/27/2021	1,035.67
710589	Team Sporting Goods, Inc	B & G Track Equipment	4/29/2021	1,006.40
14981	Scopetek	Microscope Maint	4/6/2021	1,000.00
15160	Home Depot/Gecf	CSF Shop Supplies And Repairs	4/20/2021	999.17
710577	Institute For Environmental Assessment	Prof Serv	4/29/2021	997.07
710578	Loffler Companies Inc	CSF Plotter Ink	4/29/2021	995.65
15207	Rm Cotton Co	Prof Serv	4/20/2021	981.00
710571	Ecolab Pest Elimination Div	Pest Control	4/29/2021	972.34
14956	Mn Clay Usa - Midwest	WHS Ceramics Supplies	4/6/2021	951.76
15021	Crisis Prevention Institute Inc	Sped - Becca Boggs - Nw	4/13/2021	939.60
15121	Affinitech Inc	Labor & Materials	4/20/2021	926.02
15248	Amerect, Inc	KL - 05B Structural Steel	4/27/2021	923.25
15203	Region 6Aa	Ticket Revenue 3/16/21 Girls Hockey Quarterfinals	4/20/2021	920.00
710564	Boiler Services, Inc	WHS Repair	4/29/2021	910.56
15269	Electric Motor Repair Inc	WHS Parts	4/27/2021	906.87
14953	Metro Hardwoods	CMS Tech Ed (Wood Shop) Classroom Supplies	4/6/2021	869.70
710531	Allegra Print & Imaging	Allegra Order #47 Pc	4/22/2021	865.98
710491	Horizon Commercial Pool Supply	Pool Supplies	4/1/2021	858.76
15292	Lano Equipment Inc	CMS Cat Reapir	4/27/2021	845.00
15315	Professional Interpreting	Interpreting Services	4/27/2021	841.60
14969	Pepsi Beverages Company	Ala Carte Items	4/6/2021	839.63
14906	Crawford Door Sales Of Twin Cities	Service	4/6/2021	839.50
15280	Hill Co, Robert B.	Dist - Salt	4/27/2021	837.46
15293	Larson Co, J. H.	WMS& CMS Lights	4/27/2021	828.50
15154	Hirshfield'S Inc	CSF Shop Supplies	4/20/2021	825.08
15175	Mint Roofing Inc	Prof Serv	4/20/2021	815.29
710559	Uline Shipping Supply	CSF - Food Distribution Supplies	4/22/2021	814.39
15060	Kinect Energy Inc	April 2021 Monthly Mgt Fee	4/13/2021	812.00
15208	Rondeau, Cody	Season Announcer B & G Hockey V & Jv	4/20/2021	807.45
15342	West Metro Stump Grinding	Dist Stump Removal	4/27/2021	800.00
15027	Fastsigns	Nw Parking Signs	4/13/2021	797.75
15020	Commercial Door Systems Inc	CMS Doors	4/13/2021	795.00
710540	Iron Mountain	Storage	4/22/2021	794.78
14910	Ecsi System Integrators	CMS Repair Work	4/6/2021	792.50
202100566	Christensen, Abby	Reimbursement	4/7/2021	783.50
14976	Rm Cotton Co	Prof Serv	4/6/2021	771.00
14916	Gear West Ski & Run Inc	Supplies	4/6/2021	759.97
710568	Ecm Publishers, Inc	Prof Serv	4/29/2021	749.70
15225	Unlimited Supplies	CSF Triler Repair	4/20/2021	748.13
15074	Midwest Blinds	Sh Media Blinds 47	4/13/2021	745.00

Check No.	Vendor	Description	Date	Amount
710534	Boiler Services, Inc	WHS Repair	4/22/2021	740.00
15236	Advance Terrazzo & Tile Co Inc	KL - 09B Tile	4/27/2021	733.20
710542	Loffler Companies Inc	WPS Copier Fleet Maintenance	4/22/2021	720.71
15080	Nasco-Fort Atkinson	Title Iv - Kelly Harrington - Providence Academy	4/13/2021	696.77
14897	Canon Financial Services Inc	WHS Copy Center Copiers Lease	4/6/2021	694.59
14986	Trans-Mississippi Biological	Science Center Live Materials	4/6/2021	679.19
710567	Commercial Kitchen Services	WHS - Equipment Repairs	4/29/2021	675.56
15258	Campbell, Virginia	District Meditation Sessions Wellness	4/27/2021	650.00
710530	Uline Shipping Supply	Dome Parts	4/15/2021	648.28
710592	Uline Shipping Supply	CSF Moving Boxes	4/29/2021	647.55
15260	City Of Medina	Annual Charge	4/27/2021	641.58
710517	Tierney Brothers, Inc.	Projector Bulbs Elplp 80	4/8/2021	637.00
710565	Braun Interec Corp	Prof Serv	4/29/2021	625.00
202100621	Moe, Kathryn	Reimbursement	4/21/2021	610.77
710499	Ferguson Enterprises, Inc #1657	EMS Serv Sink Fct	4/8/2021	605.47
15275	Genest-Stein, Phyllis	Dhh Mentor	4/27/2021	600.00
15268	East Side Jersey Dairy Inc	CMS - Sy 20-21 - Covid Meals	4/27/2021	593.61
14936	Jaytech Inc	Dist Use/CSF Stock	4/6/2021	592.50
15185	Nimerfroh, Joan	Prof Serv	4/20/2021	588.60
14973	Ramette, James	3/15/21 Class	4/6/2021	585.00
15171	Komarek, Joseph	Official - Season Announcer	4/20/2021	579.51
15317	Promowear	Club Yes	4/27/2021	568.84
710528	Staples Business Advantage	Office Supplies	4/15/2021	559.30
202100595	Naumann, Anne	Reimbursement	4/14/2021	559.00
710566	Carolina Biological Supply Co	WHS Susie Newman Eviromental Science Supplies	4/29/2021	558.36
202100606	Deitering, Katie	Reimbursement	4/21/2021	556.56
15070	Marco Technologies Llc	Service Work	4/13/2021	552.50
15189	On Site Sanitation	Sanitation Service	4/20/2021	544.73
14924	H & B Specialized Products	Mr Repair	4/6/2021	540.00
15223	Thermo-Dyne, Inc	WHS Humidifer	4/20/2021	540.00
15216	South Suburban Conference	Lake Apline Ski Dues 20-21	4/20/2021	538.69
15198	Professional Interpreting	Interpreting Services	4/20/2021	538.00
15213	Sfm Mutual Insurance Co	Sfm Work Comp Claims Mar 21	4/20/2021	530.09
202100589	Gendreau, Kristen	Reimbursement	4/14/2021	527.17
14904	Cooperative Educational Services Agency	Membership	4/6/2021	525.00
14899	Cdw Government Llc	Consulting	4/6/2021	520.00
15330	Transportation Plus Inc	Trans	4/27/2021	519.00
14977	Rupp, Anderson, Squires & Waldspurger Pa	Prof Serv	4/6/2021	517.00
710526	Horizon Commercial Pool Supply	Pool Supplies	4/15/2021	516.27
710572	Ferguson Enterprises, Inc #1657	WMS Parts	4/29/2021	503.74
710533	Ancom Communications	Dist Use Radio Batteries	4/22/2021	499.00
15053	Ingram Library Services	Books	4/13/2021	496.77
14947	Larson Co, J. H.	CMS Lights	4/6/2021	491.18
15212	Schwab Vollhaber Lubratt Inc	WHS Exhaust Fan	4/20/2021	491.00
15211	Schneider, Anne	Cookies For Senior Awards	4/20/2021	490.00
15075	Midwest Musical Imports	Band Repair	4/13/2021	485.20
15146	Gurneau, Tracy	Gho & Bho Scorer	4/20/2021	480.50
14930	Industrial Lumber & Plywood Inc.	WHS Larry Kline Wayzata Players Stage Supplies For Play	4/6/2021	476.25
710538	Goodin Co	WPS- Repair Parts	4/22/2021	468.78
202100584	Droegemueller, David	Reimbursement	4/14/2021	465.92
15183	Nasco-Fort Atkinson	Title Iv - Kelly Harrington - Providence Academy	4/20/2021	458.60
710514	Minnesota Equipment	CSF Equipment Parts	4/8/2021	453.60
15167	Johnstone Supply	CSF Tr#10	4/20/2021	453.05
15312	Plymouth Ice Ctr	Phys Ed	4/27/2021	450.00
15023	Ebc (Educators Benefit Consultants)	Admin And Compliance Service	4/13/2021	445.18
710490	Goodin Co	WPS- Repair Parts48	4/1/2021	425.42

Check No.	Vendor	Description	Date	Amount
15114	Life Insurance Co Of North America	Payroll Accrual	4/15/2021	421.37
15147	H Brooks And Company Llc	WPS- Non-Dod Produce	4/20/2021	420.05
202100626	Rogers, Judy	Reimbursement	4/21/2021	415.59
710549	Schmitt Music Co	Band Class Supplies & Repairs	4/22/2021	412.73
14894	Bernstrom, Daniel	Author Visit Ptsa Event	4/6/2021	400.00
14945	Larochelle, David	Prof Serv	4/6/2021	400.00
15068	Lern - Learning Resources Network	Memberships	4/13/2021	395.00
14958	Mn School Boards Assn	Prof Serv	4/6/2021	390.00
710495	Step Saver Inc	WHS Salt	4/1/2021	388.30
14963	Nasco-Fort Atkinson	WHS Art Supplies	4/6/2021	387.00
15283	Hirshfield'S Inc	CSF Shop Supplies	4/27/2021	386.14
710489	Ferguson Enterprises, Inc #1657	CMS Chiller Bypass	4/1/2021	381.88
202100611	Hill, Patricia	Reimbursement	4/21/2021	378.20
14928	Hill Co, Robert B.	Dist - Salt	4/6/2021	371.70
15190	Orono Community Education	Prof Serv	4/20/2021	359.80
14889	All Strings Attached	Orchestra Classroom Supplies	4/6/2021	358.59
15343	Zhang, Mina	Speech Judge 2/6, 2/20, 2/27, 3/13, 3/20	4/27/2021	350.00
202100613	Klein, Jeri	Reimbursement	4/21/2021	347.20
15168	Karges-Faulconbridge, Inc	Multiple Sites - Commissioning	4/20/2021	342.90
14983	Southwest Metro Intermediate District 288	Sept21 Voc Billing	4/6/2021	336.43
202100623	Overcott, Anne	Reimbursement	4/21/2021	333.34
710544	Minnesota Equipment	CSF Equipment Parts	4/22/2021	331.94
15196	Popp Communications	Monthly Serv	4/20/2021	319.73
15300	Moncayo, Fernando	Cul Refund	4/27/2021	319.55
710556	Step Saver Inc	WHS Salt	4/22/2021	319.00
710513	Horizon Commercial Pool Supply	WMSPool Supplies	4/8/2021	309.90
202100636	Ghanbarzadeh, Brooke	Reimbursement	4/28/2021	302.60
202100575	Seeland, Elizabeth	Reimbursement	4/7/2021	297.32
15273	Fredrikson & Byron P.A.	Prof Serv	4/27/2021	297.00
710521	Demco, Inc.	Supplies	4/15/2021	287.65
15115	Life Insurance Co Of North America	Payroll Accrual	4/15/2021	286.26
710522	Ecm Publishers, Inc	Prof Serv	4/15/2021	285.60
710524	Ferguson Enterprises, Inc #1657	PC Room 115 Repair	4/15/2021	279.22
202100615	Largent, Aimee	Reimbursement	4/21/2021	277.78
202100617	Lindahl, Christopher	Reimbursement	4/21/2021	277.78
202100627	Ryberg, Audrey	Reimbursement	4/21/2021	277.78
202100614	Kochaver, Betty	Reimbursement	4/21/2021	267.46
14971	Professional Interpreting	Interpreting Services	4/6/2021	267.20
15088	Professional Interpreting	Interpreting Services	4/13/2021	264.00
14902	Citi-Cargo & Storage	Dome Storage	4/6/2021	261.00
15259	Citi-Cargo & Storage	Dome Storage	4/27/2021	261.00
15287	Johnstone Supply	EMS Parts	4/27/2021	260.24
14964	Neal Slate Co, W E	GW Whiteboard	4/6/2021	260.00
15119	Wayzata Education Assn	Payroll Accrual	4/15/2021	259.16
15349	Wayzata Education Assn	Payroll Accrual	4/29/2021	259.16
710493	Schmitt Music Co	Band Class Supplies & Repairs	4/1/2021	256.00
202100574	Mcgoldrick, Kelly	Reimbursement	4/7/2021	253.38
15117	School Service Employees	Payroll Accrual	4/15/2021	252.42
202100570	Granberg, Roberta	Reimbursement	4/7/2021	247.98
15347	School Service Employees	Payroll Accrual	4/29/2021	245.52
202100569	Finn, Lori	Reimbursement	4/7/2021	243.09
202100576	Sell, Leslie	Reimbursement	4/7/2021	241.35
202100632	Waltenberg, Sarah	Reimbursement	4/21/2021	240.36
15179	Mri Software Llc	Prof Serv	4/20/2021	240.00
710576	Horizon Commercial Pool Supply	Pool Supplies	4/29/2021	236.54
14957	Mn Dept Of Education	Revised Invoice Herggepin West Perkins	4/6/2021	235.00

Check No.	Vendor	Description	Date	Amount
202100571	Hayden, Sydney	Reimbursement	4/7/2021	231.43
15134	Breck School	Bho Ice Time	4/20/2021	231.18
15081	Northey, Michele	Official	4/13/2021	230.70
202100578	Sonstegard, Laurie	Reimbursement	4/7/2021	228.22
15311	Performance Food Group Inc	WHS Ala Carte Items	4/27/2021	227.97
202100573	Johnson, Sara	Reimbursement	4/7/2021	217.82
710541	Lakeshore Learning Materials	OW Wk Sy 20-21 Supplies	4/22/2021	217.49
202100603	Anderson, Chace	Reimbursement	4/21/2021	214.40
15045	Heide, Kelly	(A)Sr Posters & Books Printing	4/13/2021	212.36
15026	Ewing, Bryan	Official	4/13/2021	212.00
15044	Hawkinson, Nicholas	Official	4/13/2021	212.00
15108	Wajda, James	Official	4/13/2021	212.00
15331	Twin City Windustrial Co	BV Parts	4/27/2021	210.42
15079	Moyer, Colton	Speech Judge	4/13/2021	210.00
15095	Stevens, Christine	Speech Judge	4/13/2021	210.00
15192	Pepsi Beverages Company	Ala Carte ItEMS - High School	4/20/2021	209.88
14918	Gp Welding Llc	CSF Snowblower Repair	4/6/2021	200.00
15174	Manny'S Piano Moving	CMS Move Piano	4/20/2021	200.00
15303	Nokomis Shoe Shop Inc	Shoes	4/27/2021	200.00
710515	Schmitt Music Co	Band Class Supplies & Repairs	4/8/2021	200.00
710532	Anchor Paper Company	WPSPaper 11X17	4/22/2021	199.75
15067	Larson Co, J. H.	Gl Lights	4/13/2021	197.08
710498	Demco, Inc.	Supplies	4/8/2021	196.72
202100630	Turunen, Anne	Reimbursement	4/21/2021	193.04
15089	Rehabmart Llc	Sped - Sheryl Butler - Nw	4/13/2021	191.80
202100640	Kettlewell, Agnieszka	Reimbursement	4/28/2021	188.97
202100564	Anderson, Chace	Reimbursement	4/7/2021	187.89
710547	Pepper & Son Inc., J. W.	Jw Pepper Open Po	4/22/2021	184.93
15197	Premium Waters Inc	WPSWater Service	4/20/2021	184.34
15047	Herder, James	Official	4/13/2021	180.00
15090	Rm Cotton Co	Gl Repair Parts	4/13/2021	180.00
15169	A Kids Book About Inc	Books	4/20/2021	179.57
710497	Bsn Sports	(A)G-Lax Lettering	4/8/2021	175.50
202100587	Gannon, Julianne	Reimbursement	4/14/2021	175.00
202100618	Mckimm, Abby	Reimbursement	4/21/2021	173.85
15048	Hill Co, Robert B.	Dist - Salt	4/13/2021	173.20
202100635	Budke, Megan	Reimbursement	4/28/2021	168.00
15113	Florida State Disbursement Unit	Payroll Accrual	4/15/2021	165.30
15345	Florida State Disbursement Unit	Payroll Accrual	4/29/2021	165.30
15340	Wessling, Erin	Cul Refund	4/27/2021	160.35
14941	Kelly'S Wrecker Service Llc	CSF TOW (Tax Exempt)	4/6/2021	160.00
15284	Hodowanic, Lara	Boys Golf	4/27/2021	160.00
202100586	Foss, Karin	Reimbursement	4/14/2021	158.80
15145	Grainger Inc., W. W.	CSF - Parts	4/20/2021	158.67
15008	Auburn High School	Scholastic Bowl	4/13/2021	155.00
15272	Forklifts Of Mn Inc	WHS Repair Part	4/27/2021	151.50
14911	Evenson, Chad	Official	4/6/2021	151.00
14912	Ewing, Bryan	Official	4/6/2021	151.00
14926	Hawkinson, Nicholas	Official	4/6/2021	151.00
15010	Boyd, Melissa	Official	4/13/2021	151.00
202100641	Niznick, Cortney	Reimbursement	4/28/2021	145.60
710537	Ecm Publishers, Inc	Prof Serv	4/22/2021	142.80
15339	Wang, Iris	Cul Refund	4/27/2021	141.80
15195	Plymouth Ice Ctr	Phys Ed	4/20/2021	140.00
15176	Minvalco	WHS Repair Part	4/20/2021	139.20
14993	Waste Management Of Wi	Dist Refuse	4/6/2021	136.56

Check No.	Vendor	Description	Date	Amount
15109	Waste Management Of Wi	Dist Refuse	4/13/2021	136.56
710573	Fun Express Llc	Oriental Trading Mother'S Day/Father'S Day Gifts	4/29/2021	136.50
14907	Cub Foods	Groceries - Covid 19 Meal Prep	4/6/2021	134.55
15301	Nasco-Fort Atkinson	Art Supplies	4/27/2021	133.78
710523	Ecolab Pest Elimination Div	Pest Control	4/15/2021	131.10
14915	Fun Engineerz Llc	Prof Serv	4/6/2021	130.00
15200	R & R Specialties, Inc.	Arena	4/20/2021	130.00
15186	Northern Tool & Equipment Co.	CSF Employ Uniform	4/20/2021	125.97
710516	Staples Business Advantage	Legal Pads, Clips And 2 Pocket Folders	4/8/2021	125.26
202100642	Noelting, Melanie	Reimbursement	4/28/2021	125.22
15051	Hoy, Judith	Prof Serv	4/13/2021	125.00
14890	Anderson, Joseph	Official	4/6/2021	122.00
14939	Johnson, Richard	Official	4/6/2021	122.00
14992	Wajda, James	Official	4/6/2021	122.00
15057	Johnson, Richard	Official	4/13/2021	122.00
15062	Kuphal, Brent M	Official	4/13/2021	122.00
15063	Kuznia, Ben	Official	4/13/2021	122.00
15131	Berry Coffee Company	Mr Rental	4/20/2021	121.98
710535	Bsn Sports	(A)Embroidery	4/22/2021	121.45
15263	Cub Foods	Groceries - Covid 19 Meal Prep	4/27/2021	120.59
15140	Computer Explorers	Prof Serv	4/20/2021	120.00
202100646	Somers, Cathy	Reimbursement	4/28/2021	118.33
15265	Degen, Jennifer	Official	4/27/2021	115.35
14940	Johnstone Supply	Gl Belts	4/6/2021	111.43
15177	Mn Assn Of School Business Officials	Annual Conf K.Lynch	4/20/2021	110.00
15323	Shamrock Golf Course	Practice Golf Balls	4/27/2021	110.00
15210	Sagsveen, Chris	Cpr For Bike Team Ride Leader	4/20/2021	109.34
15338	Viking Electric Supply, Inc	CSF Parts	4/27/2021	108.54
14962	My Medical Clinic Llc	Prof Serv	4/6/2021	105.00
710551	Shred-N-Go	Shredding Service	4/22/2021	105.00
14999	Ace Supply Co Inc	Tr#15 Supplies	4/13/2021	102.82
710581	Olsen Chain & Cable Inc	CSF Shop	4/29/2021	100.32
15274	Fun Engineerz Llc	Prof Serv	4/27/2021	100.00
14996	Yourmembership.Com Inc	Prof Serv	4/6/2021	99.00
14931	Ingram Library Services	Books	4/6/2021	98.31
202100620	Miller, Janet	Reimbursement	4/21/2021	95.70
14888	Allina Health System	Px Ability Testing	4/6/2021	95.00
202100605	Campbell, Olga	Reimbursement	4/21/2021	94.36
15267	Discovery Explorers Llc	Prof Serv	4/27/2021	93.50
15096	Stevens, Rod	Official	4/13/2021	93.00
710492	Pepper & Son Inc., J. W.	WHS Brad Beale Sheet Music Choir	4/1/2021	92.25
15078	Mn School Boards Assn - Insurance Trust	Workers Comp	4/13/2021	92.00
14919	Grams, Scott	Official	4/6/2021	90.00
14943	Kobielush, Samuel	Official	4/6/2021	90.00
14955	Mn Assn Of School Business Officials	Webinar	4/6/2021	90.00
14979	Schmid, Brian	Official	4/6/2021	90.00
202100591	Hough, Deborah	Reimbursement	4/14/2021	89.99
202100594	Moffett, Laura	Reimbursement	4/14/2021	88.50
15015	Citi-Cargo & Storage	Storage	4/13/2021	87.00
710562	Allegra Print & Imaging	Allegra Order #49 Wc	4/29/2021	85.60
15309	Patnode, Daniel	Cul Refund	4/27/2021	83.85
14972	R & R Specialties, Inc.	Arena	4/6/2021	83.40
202100585	Evans, Melanie	Reimbursement	4/14/2021	80.64
710563	Ancom Communications	CSF Radio Repair	4/29/2021	80.15
14929	Humann, Sara	Reg Fee Refund	4/6/2021	80.00
15305	Novak, Janice	Prof Serv	4/27/2021	80.00

Check No.	Vendor	Description	Date	Amount
15321	Sakam, Asha	Reg Fee	4/27/2021	80.00
15314	Premium Waters Inc	CSF Water	4/27/2021	78.48
15191	Park Nicollet Health Services	Medical	4/20/2021	77.16
202100610	Hagen, Leah	Reimbursement	4/21/2021	77.11
15038	Georgakopoulos, Tess	Prof Serv	4/13/2021	75.00
15052	Ingina Llc	Prof Serv	4/13/2021	75.00
15206	Riedel, Michelle	Prof Serv	4/20/2021	75.00
202100598	Spaulding, Kallie	Reimbursement	4/14/2021	73.97
15100	Toll Gas & Welding Supply	CSF Stock	4/13/2021	73.06
15178	Mn Safety Council	Prof Serv	4/20/2021	72.00
202100644	Ries, Carole	Reimbursement	4/28/2021	71.34
202100643	Paluta, Christine	Reimbursement	4/28/2021	70.50
202100647	Stoesz, Jesaca	Reimbursement	4/28/2021	70.50
15351	Life Insurance Co Of North America	Ins. Tracking Billing	4/29/2021	70.46
15064	Laden, Gregory	Speech Judge	4/13/2021	70.00
15076	Mishra, Archit	Speech Judge	4/13/2021	70.00
15082	Norton, Kelsey	Speech Judge	4/13/2021	70.00
15083	Oh, Jane	Speech Judge	4/13/2021	70.00
15092	Singh, Anvita	Speech Judge	4/13/2021	70.00
710546	Norcostco Inc	Wayzata Players	4/22/2021	70.00
202100581	Betzinger, Nancy	Reimbursement	4/14/2021	69.67
202100597	Samarasinghe, Deepani	Reimbursement	4/14/2021	68.97
14934	Isd #832	Hope Speaks - Community Ed	4/6/2021	68.00
202100616	Lauer, Rebecca	Reimbursement	4/21/2021	66.75
202100588	Gappa, Amy	Reimbursement	4/14/2021	65.50
202100599	Thingvold, Gail	Reimbursement	4/14/2021	65.50
15318	R & R Specialties, Inc.	Ice Arena	4/27/2021	65.00
710582	Pepper & Son Inc., J. W.	Mark Gitch- WHS Orchestra- Jw Pepper Open Po	4/29/2021	65.00
202100631	Voltin, Jill	Reimbursement	4/21/2021	64.18
202100608	Gale, Christa	Reimbursement	4/21/2021	63.78
15141	Cub Foods	Groceries - Covid 19 Meal Prep	4/20/2021	63.03
14903	City Of Plymouth	WPSWater	4/6/2021	62.80
14895	Boyd, Melissa	Official	4/6/2021	61.00
14927	Herder, James	Official	4/6/2021	61.00
14938	Johnson, Haley	Official	4/6/2021	61.00
14944	Kuznia, Ben	Official	4/6/2021	61.00
14948	Litfin, Nicholas	Official	4/6/2021	61.00
15061	Kobielush, Samuel	Official	4/13/2021	61.00
15084	Peick, Jack	Official	4/13/2021	61.00
15306	Nygaard, Scott	Official	4/27/2021	61.00
15290	Lakkaraju, Malini	Cul Refund	4/27/2021	60.95
202100567	Dorsey, Kari	Reimbursement	4/7/2021	60.65
14937	Johnson Fitness & Wellness	EMS Fitness Equip Pe Capital	4/6/2021	59.98
710550	School Health Corp	Wk Supplies First Aid	4/22/2021	59.64
202100624	Reineck, Amanda	Reimbursement	4/21/2021	59.12
710579	Mackin Educational Resources	Replacements For Lost Books	4/29/2021	56.62
202100601	Adams, Virginia	Reimbursement	4/21/2021	55.00
202100592	Johnson, Michelle	Reimbursement	4/14/2021	53.50
202100633	Beck, Marie	Reimbursement	4/28/2021	52.30
202100629	Symington, Ginger	Reimbursement	4/21/2021	51.64
15055	Isd #283-St Louis Park Schools	Makeup Bootcamp 2/16/21	4/13/2021	50.00
15324	Sourcewell Technology	Pd	4/27/2021	50.00
202100645	Skerbitz, William	Reimbursement	4/28/2021	50.00
15059	Karlsburger Foods, Inc	CSF - Groceries	4/13/2021	49.75
15110	Life Insurance Co Of North America	Ins. Tracking Billing	4/13/2021	49.53
15066	Lan, Ming	Lift Ticket Practice Day For State Meet	4/13/2021	49.00

Check No.	Vendor	Description	Date	Amount
710580	Minnesota Equipment	CSF Shop Stock	4/29/2021	47.35
15118	United Way	Payroll Accrual	4/15/2021	46.00
15348	United Way	Payroll Accrual	4/29/2021	46.00
15266	Dhillon, Gurpreet	Cul Refund	4/27/2021	45.80
202100607	Eugene, Samara	Reimbursement	4/21/2021	45.36
202100565	Brisley, Andrew	Reimbursement	4/7/2021	45.25
15224	Toll Gas & Welding Supply	CSF Monthly	4/20/2021	45.08
15056	J Grammond Photography	Prof Serv	4/13/2021	45.00
202100634	Boggs, Rebecca	Reimbursement	4/28/2021	43.51
14966	Novak, Janice	Prof Serv	4/6/2021	40.00
14994	Wilson, Amy	Reg Refund	4/6/2021	40.00
15187	Novak, Janice	Prof Serv	4/20/2021	40.00
15286	Jeske, Dustin	Reg Fee	4/27/2021	40.00
15288	Kretsch-Ward, Amy	Refund	4/27/2021	40.00
14917	Gerber, Steven	Official	4/6/2021	38.82
202100604	Andrews, Stephanie	Reimbursement	4/21/2021	37.63
15077	Mn Safety Council	Prof Serv	4/13/2021	36.00
710494	Staples Business Advantage	Packing Tape - Dots For Culinary - Staples	4/1/2021	35.98
15251	Bagan, Sean	Cul Refund	4/27/2021	32.75
14951	Mcmaster-Carr	Woods	4/6/2021	32.61
202100596	Ruchti, Julie	Reimbursement	4/14/2021	32.24
14933	Isc Companies Inc	WHS Parts Ahu 10	4/6/2021	32.01
15144	Goodrich, Dan	Cul Refund	4/20/2021	31.80
15039	Grams, Scott	Official	4/13/2021	30.50
15091	Schmid, Brian	Official	4/13/2021	30.50
15164	Isd#206	Prof Serv	4/20/2021	30.00
710585	Shred-N-Go	Shredding Service	4/29/2021	30.00
14959	Mn Trophies & Gifts	Band Act	4/6/2021	29.10
202100602	Allen, Stephanie	Reimbursement	4/21/2021	28.95
15101	Twin City Hardware	CSF Shop Door	4/13/2021	28.87
202100579	Thao, Jonpa	Reimbursement	4/7/2021	28.56
710557	Tri-Dim Filter Corp	Nw Belts	4/22/2021	27.66
202100568	Elmhirst, David	Reimbursement	4/7/2021	27.36
202100572	Hodena, Melissa	Reimbursement	4/7/2021	26.24
202100600	Wood, Carolyn	Reimbursement	4/14/2021	25.98
202100577	Sholl, Mary	Reimbursement	4/7/2021	25.30
15289	Krishnappa, Harisha	Cul Refund	4/27/2021	21.75
15285	Ingram Library Services	Books	4/27/2021	21.08
15112	Community Health Charities	Payroll Accrual	4/15/2021	21.00
15344	Community Health Charities	Payroll Accrual	4/29/2021	21.00
15058	Johnstone Supply	Gl Repair Parts	4/13/2021	20.90
15107	Viking Electric Supply, Inc	Gl Rtu#3	4/13/2021	19.78
14997	Abamath Llc	Prof Serv	4/13/2021	18.90
15116	Movefwd Inc (Formerly Teens Alone)	Payroll Accrual	4/15/2021	18.00
15346	Movefwd Inc (Formerly Teens Alone)	Payroll Accrual	4/29/2021	18.00
202100619	Mickle, James	Reimbursement	4/21/2021	17.90
202100593	Kreisle, Virginia	Reimbursement	4/14/2021	17.53
202100582	Bowman, Deborah	Reimbursement	4/14/2021	17.33
14980	School Nutrition Association	Renewal	4/6/2021	17.00
202100583	Byrne, Heather	Reimbursement	4/14/2021	17.00
202100637	Ghent, Marsha	Reimbursement	4/28/2021	17.00
15257	Boerum, Tara	Cul Refund	4/27/2021	16.95
14935	J Grammond Photography	Prof Serv 03/11/21	4/6/2021	15.00
15165	J Grammond Photography	Prof Serv 4/8/21	4/20/2021	15.00
15294	Long, Megan	Cul Refund	4/27/2021	14.35
710527	Schmitt Music Co	Band Class Supplies & Repairs	4/15/2021	13.92

Check No.	Vendor	Description	Date	Amount
15313	Povolny, Kathy	Prof Serv	4/27/2021	13.50
14946	Larson Co, Gustave A.	CMS Parts	4/6/2021	12.98
15332	Unlimited Supplies	CSF Supplies	4/27/2021	12.07
202100580	Bender, Marnie	Reimbursement	4/14/2021	12.00
710584	Really Good Stuff	Skoglund Pta Funds Birthday	4/29/2021	11.68
15231	Westside Wholesale Tire, Inc	Tr#1 Repair	4/20/2021	11.50
15276	Gopher Ace	Restock	4/27/2021	10.72
202100612	Hogan-Naraji, Nicole	Reimbursement	4/21/2021	10.08
202100638	Gilkay, Michelle	Reimbursement	4/28/2021	10.00
15120	Wayzata Public Sch Education Foundation	Payroll Accrual	4/15/2021	8.77
15350	Wayzata Public Sch Education Foundation	Payroll Accrual	4/29/2021	8.75
710545	Motg (Mn Office Technology Grp)	Quarterly Maint	4/22/2021	8.65
14908	Dakota Supply Group	OW Repair Parts	4/6/2021	7.87
202100590	Gilkay, Michelle	Reimbursement	4/14/2021	7.00
202100628	Slattery, Glenna	Reimbursement	4/21/2021	0.26
202100622	Olsen, Mindy	Reimbursement	4/21/2021	0.18
15013	Centerpoint Energy	Void & Reissue	4/13/2021	-
14627	Marco Co	Void	4/12/2021	(97.50)
14794	Marco Co	Void	4/12/2021	(455.00)
14773	Hennepin County Human Svcs - West Suburbs	Void	4/12/2021	(472.00)
Total Value of Checks Issued				\$ 2,096,879.15

2020-21 School Year Wire, EFT, & ACH Activity



Excellence. For each and every student.

For the Month Ended March 31, 2021

From	To	Description	Date	Amount
US Bank - Checking	US Bank - Payroll	District Payroll	Multiple	\$ 5,722,382.83
US Bank - Checking	Internal Revenue Service	Federal Payroll Taxes	3/1/2021	1,045,694.90
US Bank - Checking	Internal Revenue Service	Federal Payroll Taxes	3/16/2021	1,056,397.97
US Bank - Checking	Minnesota Department of Revenue	State Payroll Taxes	3/1/2021	174,334.81
US Bank - Checking	Minnesota Department of Revenue	State Payroll Taxes	3/16/2021	176,098.95
US Bank - Checking	Delta Dental	Dental Claims	Multiple	160,365.70
US Bank - Checking	Preferred One	Health Claims	Multiple	1,769,930.11
US Bank - Checking	Wells Fargo Commercial Card	Purchase Card Program	3/4/2021	13,571.29
US Bank - Checking	Further	Flex Benefits	Multiple	216,103.60
US Bank - Checking	Preferred One	Broker/Reinsurance Fees	3/15/2021	122,566.84
US Bank - Checking	Payroll Vendors (TRA, EBC, MSRS, etc.)	Electronic Payments	Multiple	1,379,877.89
US Bank - Checking	District Employees	Expense Reimbursements	Multiple	4,858.57
US Bank - Checking	Commerce Bank	Electronic Accounts Payable	Multiple	131,662.48
US Bank - Checking	Minnesota Department of Revenue	Sales & Use Tax Payment	3/18/2021	23.00
US Bank - Checking	Edutrack	Electronic Payment Fees	Multiple	19,550.53
US Bank - Checking	Minnesota School District Liquid Asset Fund	Service Fee	3/12/2021	320.20
Total Wires, EFTs, and ACHs				\$ 11,993,739.67

2020-21 School Year Gifts & Bequests

For the Month Ended April 30, 2021



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Acknowledgment of Contributions:

Per Minnesota Statutes § 465.03, Gifts to Municipalities, "Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full."

A schedule of such gifts received in April of 2021 can be found below:

Donated By	Purpose	Amount
Greenwood PTA	Greenwood Elementary - To Reimburse Media Center Purchases	\$ 2,000.00
Greenwood PTA	Greenwood Elementary - To Purchase 2 Tether Balls for Playground	43.10
The Blackbaud Giving Fund	Greenwood Elementary - To Support Classroom Activities	110.00
Helen of Troy Company	Oakwood Elementary - To Purchase Classroom Supplies	24.28
Kopp Family Foundation	Wayzata High School - Scholarship	3,000.00
Byron Ellingston	Wayzata High School - Scholarship	1,000.00
Oakwood PTA	Oakwood Elementary - To Purchase Books for Media Center	890.16
Martin Bouska	East Middle School - Student Scholarship Fund	210.00
Michael Furman	East Middle School - Student Scholarship Fund	20.00
Gleason Lake PTO	Gleason Lake Elementary - Reimbursement for Media Center Supplies	756.09
Target Corporation CyberGrants	Gleason Lake Elementary - Student Activities & Classroom Supplies	60.00
Total Cash Donations		\$ 8,113.63
Kwik Trip	Wayzata High School - Robotics Team	500.00
Superior Waters	Wayzata Food Service - Bottled Water	25,536.00
Total In-Kind Donations		\$ 26,036.00
Total 2020-21 School Year Gifts and Donations*		\$ 150,035.77

*Total amount for the 2020-21 school year reflects cash gifts and in-kind donations submitted for board approval in 2020-21.



BOARD OF EDUCATION
Regular Meeting – May 10, 2021

AGENDA SECTION: Administrative Reports and Recommendations

ITEM: Finance and Business Services Recommendations

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

Monthly Financial Reports

Enclosed for School Board review and information are the following financial reports for the month ended March 31, 2021:

- Analysis of Financial Reports
- Statement of Revenues
- Statement of Expenditures
- Investment Summary

Recommended Action: No School Board action is required.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____ **57** _____

2020-21 School Year Financial Report Analysis

For the Month Ended March 31, 2021



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Statement of Revenues Analysis

General Fund:

Local Property Taxes – The budget for property tax revenue was revised in January 2021 from \$63,583,725 to \$60,683,725 to account for an anticipated increase in property tax delinquencies resulting from the COVID-19 pandemic. The District subsequently received an additional property tax settlement in January, resulting in a slightly favorable budget to actual variance. At the end of March, total General Fund property tax revenue was \$61,824,746 compared to \$58,701,758 the previous fiscal year.

States Aids – General Fund state aid revenue through the end of March was \$60,875,938 compared to \$61,884,871 the previous fiscal year, resulting in unfavorable variance due to the timing of receipts from the state. The state aids budget for fiscal year 2021 was revised in January 2021 from \$108,812,749 to \$104,712,749 due to enrollment loss stemming from the COVID-19 pandemic. The shortfall will be reflected in the year-end financial statements.

Federal Aids - The favorable variance compared to prior year is due to the Coronavirus Relief Funds of \$3,061,000 received in full by December 30, 2020. The federal aids revenue budget was increased in January 2021 from \$3,690,995 to \$7,129,998 to reflect receipt of the Coronavirus Relief Funds. The increase was offset by a \$316,139 decrease to the Title I budget due to lower concentration of poverty within the areas served by the District. ESSER II and ESSER III allocations are not yet reflected.

Miscellaneous Local Revenue – General Fund miscellaneous local revenue through the end of March was \$2,155,736 versus \$4,614,188 the previous year. The unfavorable variance is due to the COVID-19 pandemic and public health measures enforced by state and local governments that limited revenue generating activities such as athletics events, local fundraising efforts, and other fee for service activities.

Food Service Fund:

The Food Service Fund revenue budget adjusted mid-year from \$7,011,600 to \$4,089,122 as a direct result of the COVID-19 pandemic and significantly reduced sales to pupils, particularly at the secondary grade levels. Revenue short fall from sales to pupils was partially offset by year-to-date revenues of \$2,856,376 received for meals served under the federal summer food service program. Total Food Service Fund revenues through the end of March were \$2,98,3446 compared to \$4,619,796 the previous school year. The return to in-person instruction in March may mitigate the local sales revenue shortfall for the remainder of the fiscal year.

Community Service Fund:

Community Service Fund revenues are lower 2020-2021 due to reduced participation in Community Ed programs, including school-age care, youth and adult enrichment, facility rentals, preschool, and early childhood and family education. The reduced participation can be directly attributed to the COVID-19 pandemic. As a result, the Community Service Fund revenue budget was adjusted mid-year from \$11,293,743 to \$7,600,870. Community Service Fund revenues through the end of March were \$6,037,751 compared to \$9,610,202 the prior fiscal year.

Debt Service Fund:

Debt Service Fund year-to-date inflows of \$23,463,462 are significantly higher than the prior year figure of \$12,691,407. The increase is primarily attributable to the issuance of the General Obligation Refunding Bonds, Series 2020A, the proceeds of which were used to fund the General Obligation Bonds, Series 2012A. The Debt Service Fund budget was adjusted mid-year to reflect this event.

Statement of Expenditures Analysis

General Fund:

The General Fund expenditure budget was revised by the School Board in January from \$183,928,655 to \$187,758,344 to reflect year-to-date operations and revised forecasts of the District's operations on June 30, 2021. The increase to the expenditure budget includes \$3,061,151 of salary, service, and supply purchases that were financed by the District's allotment of Coronavirus Relief Funds. Total General Fund expenditures were \$111,770,329 compared to \$115,310,045 the previous fiscal year. The decrease is mainly due to the decrease in purchased services of \$ 2,851,410 compared to the prior year or 14.9% from the three-year average, which is primarily attributable to the COVID-19 pandemic and related transition to hybrid or distance learning models. Field trips and student entry fees, staff travel or conference attendance, and classroom supply and material expenditures through the end of March were \$957,246 less than the previous year, a 23.0% decrease from the three-year average. The decrease in total expenditures is offset by an increase to expenditures incurred under Operating Capital. The increased spending in Operating Capital is attributed to a \$2,500,000 purchase of real property, which now functions as the District's Welcome Center.

Food Service Fund:

The Food Service Fund expenditure budget was revised in January from \$7,287,596 to \$4,751,558 to reflect disruptions to Food Service operations caused by the COVID-19 pandemic and shift to hybrid and distance learning models. Year-to-date expenditures are \$1,554,638 lower in school year 2020-21 than the same period of the 2019-20 school year. Food Service staffing levels are approximately 70-80% of previously budgeted full-time equivalents, partially mitigating the effect of the COVID-19 pandemic.

Community Service Fund:

The Community Service Fund expenditure budget was revised in January from \$11,008,987 to \$10,146,177 to reflect disruptions to programming caused by the COVID-19 pandemic. Year-to-date expenditures were \$1,271,303 lower in school year 2020-21 than the same period of the 2019-20 school year.

Debt Service Fund:

Year-to-date outflows in the Debt Service Fund of \$23,767,681 were \$10,887,606 higher than the prior school year. The increase is primarily attributable to the \$9,200,000 payment required to current refund the General Obligation Bonds, Series 2012A. The Debt Service Fund budget was revised mid-year to account for that event.

Construction Fund:

Year-to-date expenditures as a percentage of budget for the Construction Fund are not presented due to the presence of multi-year projects and the related non-linear timing of expenditures.

2020-21 School Year Statement of Revenues

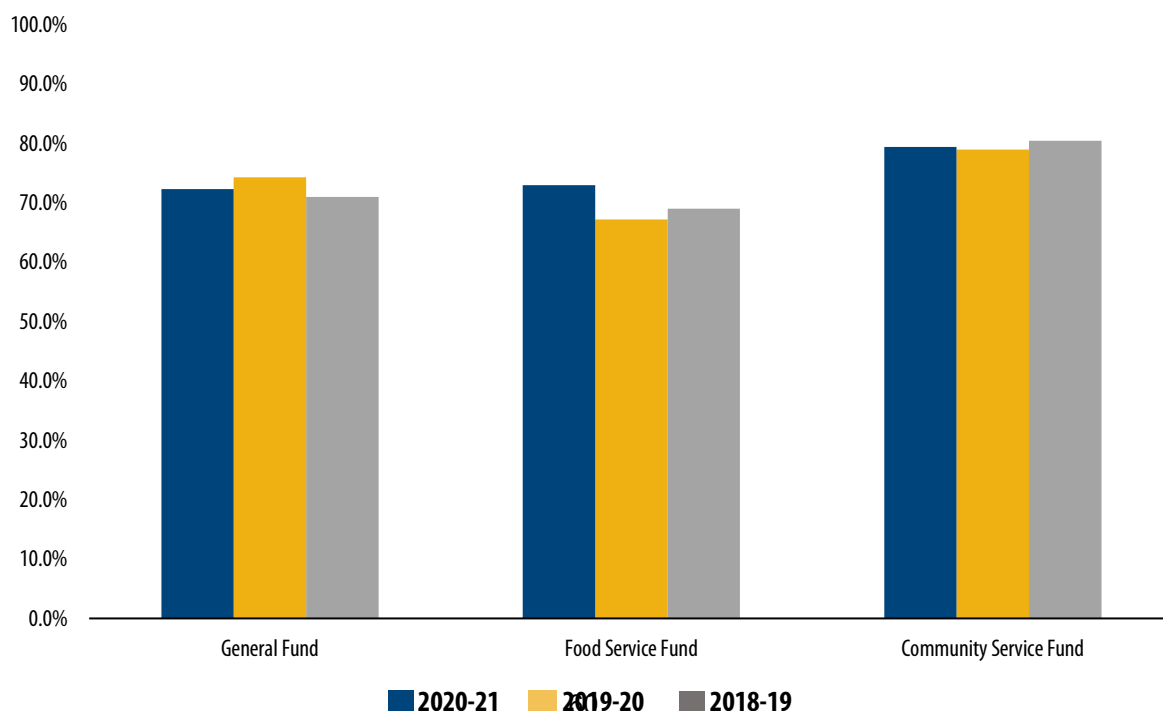


Excellence. For each and every student.

For the Month Ended March 31, 2021

Fund	2020-21		Year-to-Date % of Budget		
	Budget ¹	Actuals	2020-21	2019-20	2018-19
General Fund					
Property Taxes	\$ 60,683,725	\$ 61,824,747	101.9%	99.5%	99.3%
State Aids	104,612,490	60,875,938	58.2%	59.2%	57.3%
Federal Aids	7,129,998	5,125,076	71.9%	50.1%	35.6%
Miscellaneous Local Revenue	7,367,969	2,169,417	29.4%	73.9%	56.2%
Other Financing Sources	15,000	-	0.0%	100.0%	0.0%
Total General Fund Revenue	\$ 179,809,182	\$ 129,995,178	72.3%	74.3%	71.0%
Food Service Fund	4,089,122	2,983,446	73.0%	67.2%	69.0%
Community Service Fund	7,600,870	6,037,751	79.4%	79.0%	80.5%
Debt Service Fund	23,405,972	23,463,462	100.2%	99.7%	99.4%
Construction Fund	-	12,738	-	-	-
Total Revenue All Funds	\$ 214,905,146	\$ 162,492,576	75.6%	79.3%	74.6%

Percent Comparison
Year-To-Date to Total Budget



Notes:

¹ Figures in the "Budget" column reflect the revision adopted by School Board at the January 2021 Regular Meeting.

2020-21 School Year Statement of Expenditures

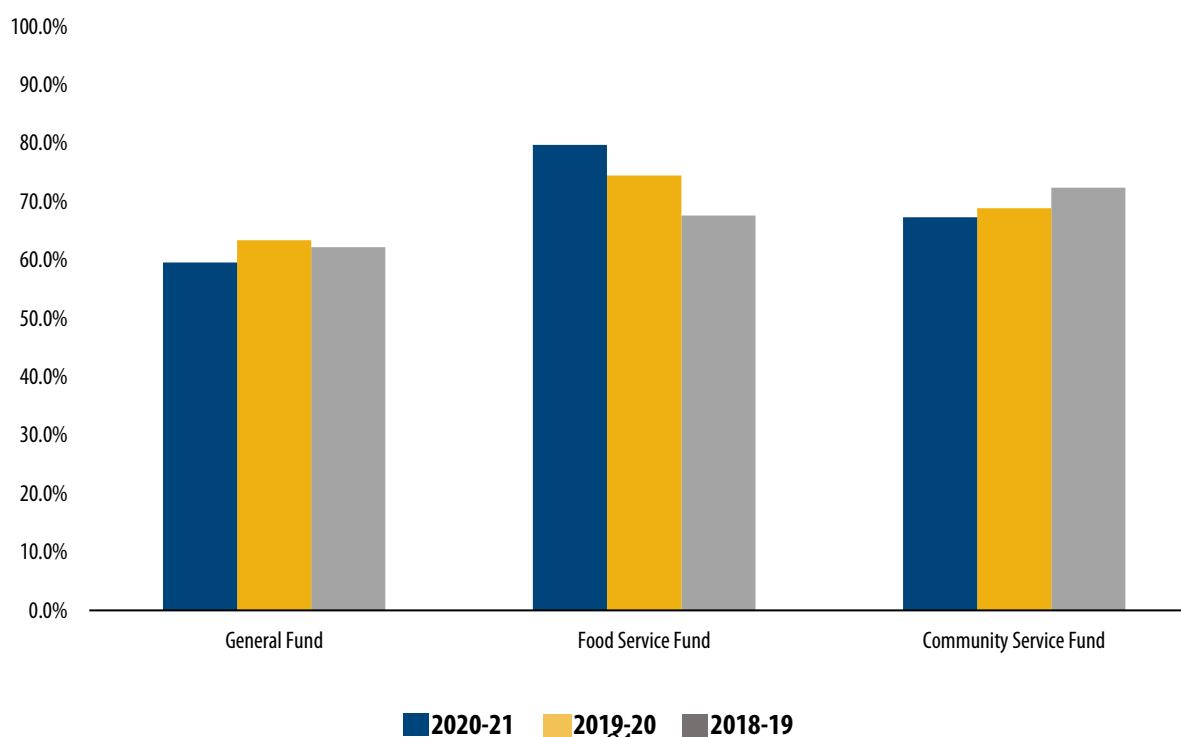


Excellence. For each and every student.

For the Month Ended March 31, 2021

Fund	2020-21		Year-to-Date % of Budget		
	Budget ¹	Actuals	2020-21	2019-20	2018-19
General Fund					
Salaries	\$ 103,368,171	\$ 63,269,913	61.2%	62.1%	62.0%
Benefits	33,411,979	23,404,878	70.0%	70.7%	75.6%
Purchased Services	24,611,211	9,654,635	39.2%	53.9%	55.6%
Supplies & Materials	7,030,461	4,287,776	61.0%	46.5%	60.0%
Capital Expenditures	18,957,486	10,693,093	56.4%	58.6%	42.6%
Other Expenditures	379,036	460,034	121.4%	105.2%	52.2%
Total General Fund Expenditures	\$ 187,758,344	\$ 111,770,329	59.5%	63.4%	62.2%
Food Service Fund	4,751,558	3,785,698	79.7%	74.5%	67.6%
Community Service Fund	10,146,177	6,826,198	67.3%	68.8%	72.4%
Debt Service Fund	23,470,781	23,767,681	101.3%	100.0%	100.0%
Construction Fund	11,000,000	13,359,628	-	-	-
Total Expenditures All Funds	\$ 237,126,860	\$ 159,509,533	67.3%	53.1%	53.6%

Percent Comparison
Year-To-Date to Total Budget



Notes:

¹ Figures in the "Budget" column reflect the revision adopted by School Board at the January 2021 Regular Meeting.

2020-21 School Year Investment Summary



Excellence. For each and every student.

For the Month Ended March 31, 2021

General Fund:

Investment Held At	Type of Investment	Purchase Date	Maturity Date	Investment Cost	Maturity Amount	Interest Earned	Yield
PMA/MN Trust	Money Market	N/A	NOW	N/A	\$ 431	N/A	0.03%
MSDLAF+ Liquid	Money Market	N/A	NOW	N/A	9,360,384	N/A	0.02%
MSDLAF+ Max	Money Market	N/A	NOW	N/A	1,397,997	N/A	0.04%
Total General Fund				\$ -	\$ 10,758,812	\$ -	

Alternative Facilities Bonds:

Investment Held At	Type of Investment	Purchase Date	Maturity Date	Investment Cost	Maturity Amount	Interest Earned	Yield
MSDLAF+ Liquid	Money Market	N/A	NOW	N/A	\$ 2,966,581	N/A	0.02%
MSDLAF+ Max	Money Market	N/A	NOW	N/A	5,036,648	N/A	0.04%
Total Alternative Facilities Bonds				\$ -	\$ 8,003,229	\$ -	

2014 General Obligation School Building Bonds:

Investment Held At	Type of Investment	Purchase Date	Maturity Date	Investment Cost	Maturity Amount	Interest Earned	Yield
MSDLAF+ Liquid	Money Market	N/A	NOW	N/A	\$ 83,035	N/A	0.02%
MSDLAF+ Max	Money Market	N/A	NOW	N/A	794,315	N/A	0.04%
Total 2014 General Obligation School Building Bonds				\$ -	\$ 877,350	\$ -	

2018 General Obligation School Building Bonds:

Investment Held At	Type of Investment	Purchase Date	Maturity Date	Investment Cost	Maturity Amount	Interest Earned	Yield
MSDLAF+ Liquid	Money Market	N/A	NOW	N/A	\$ 7,975,552	N/A	0.02%
MSDLAF+ Max	Money Market	N/A	NOW	N/A	3,977,647	N/A	0.04%
Total 2018 General Obligation School Building Bonds				\$ -	\$ 11,953,198	\$ -	



BOARD OF EDUCATION
Regular Meeting – May 10, 2021

AGENDA SECTION: Administrative Reports and Recommendations

ITEM: Finance and Business Services Recommendations

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

Long-Term Facilities Maintenance Ten-Year Plan Revision

In order to access Long-Term Facilities Maintenance revenue, school districts must submit to the Commissioner of the Minnesota Department of Education a ten-year plan for review and approval. While operating under the most recently adopted ten-year plan, the District became aware of asbestos at East Middle School that must be removed. This additional project was unforeseen and requires a revision to the asbestos removal and encapsulation line item of the Health and Safety allocation within the ten-year plan in the amount of \$250,000. The proposed adjustment does not create additional funds for the ten-year plan.

Recommended Action: Adopt a resolution to revise the District's ten-year plan for the Long-Term Facilities Maintenance Program prior to submission to the Minnesota Department of Education.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – May 10, 2021

**RESOLUTION REVISE THE 2020-2029 TEN YEAR PLAN FOR
LONG-TERM FACILITIES MAINTENANCE REVENUE PROGRAM**

BE IT RESOLVED by the School Board of Independent School District No. 284, State of Minnesota, as follows:

WHEREAS, Laws 2015, 1st Special Session, Chapter 3 Article 6, sections 1-4 and 14 established the Long-term Facilities Maintenance Revenue Program for School Districts, and

WHEREAS, on July 13th, 2020, the School Board of Independent School District No, 284, adopted the Ten-Year Plan for the Long-Term Facilities Maintenance Revenue Program. During the course of a scheduled long-term facilities maintenance project, the District became aware of asbestos that must be properly removed. The unforeseen expenditure requires an adjustment to the Health and Safety allocation within the Long-Term Facilities Maintenance Revenue Program plan. No additional funds are requested.

THEREFORE, BE IT RESOLVED, the revised Long-Term Facilities Maintenance Revenue Program Plan, upon adoption, will be submitted to the Minnesota Department of Education.

STATE OF MINNESOTA
COUNTY OF HENNEPIN

I, the undersigned, being the duly qualified and acting Clerk of School District No. 284, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of School District No. 284, held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of the revised Long-Term Facilities Maintenance Revenue Program Plan.

WITNESS MY HAND officially as such Clerk this 10th day of May, 2021.

Clerk - School District No. 284

Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes, section 123B.595, subdivision 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells provided.

District Info.	Enter Information	District Info.	Enter Information
District Name:	Wayzata Public Schools	Date:	7/13/2020
District Number:	284	Email:	jon.deutsch@wayzataschools.org
District Contact Name:	Jon Deutsch		
Contact Phone #	763-745-5150		

Expenditure Categories		Fiscal Year (FY) Ending June 30										
		2020 (base year)	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.												
Finance Code	Category (1)											
347	Physical Hazards	\$150,000	\$75,000	\$251,000	\$251,000	\$261,000	\$141,000	\$141,000	\$151,000	\$141,000	\$141,000	\$141,000
349	Other Hazardous Materials	\$40,000	\$76,600	\$80,000	\$84,000	\$50,000	\$50,000	\$58,500	\$50,000	\$87,000	\$50,000	\$50,000
352	Environmental Health and Safety Management	\$185,000	\$178,400	\$177,400	\$177,400	\$178,900	\$178,900	\$177,400	\$185,400	\$170,400	\$194,400	\$194,400
358	Asbestos Removal and Encapsulation	\$200,000	\$250,000	\$121,600	\$330,600	\$325,100	\$66,100	\$66,100	\$64,600	\$71,600	\$74,000	\$74,000
363	Fire Safety	\$85,000	\$110,000	\$140,000	\$140,000	\$140,000	\$140,000	\$140,000	\$140,000	\$140,000	\$140,000	\$140,000
366	Indoor Air Quality	\$40,000	\$10,000	\$40,000	\$7,000	\$85,000	\$124,000	\$117,000	\$109,000	\$90,000	\$100,600	\$100,600
Total Health and Safety Capital Projects		\$700,000	\$700,000	\$810,000	\$990,000	\$1,040,000	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year												
Finance Code	Category (2)											
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects \$100,000 or More		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151												
Finance Code	Category (3)											
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Remodeling for Approved Voluntary Pre-K Projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Accessibility												
Finance Code	Category (4)											
367	Accessibility	\$110,000	\$245,000	\$350,000	\$815,000	\$1,915,000	-	\$350,000	\$500,000	\$500,000	\$500,000	\$500,000
Total Accessibility Projects		\$110,000	\$245,000	\$350,000	\$815,000	\$1,915,000	\$0	\$350,000	\$500,000	\$500,000	\$500,000	\$500,000
Deferred Capital Expenditures and Maintenance Projects												
Finance Code	Category (5)											
368	Building Envelope	\$200,000	\$1,150,000	\$580,000	\$790,000	\$1,540,000	\$820,000	\$1,100,000	\$1,000,000	\$1,100,000	\$1,100,000	\$1,100,000
369	Building Hardware and Equipment	\$125,000	\$30,000	\$0	\$0	\$100,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
370	Electrical	\$740,000	\$350,000	\$1,150,000	\$350,000	\$200,000	\$400,000	\$250,000	\$300,000	\$300,000	\$300,000	\$300,000
379	Interior Surfaces	\$2,695,000	\$1,925,000	\$2,400,000	\$2,875,000	\$2,095,000	\$1,025,000	\$1,200,000	\$1,250,000	\$1,000,000	\$1,000,000	\$1,000,000
380	Mechanical Systems	\$1,775,000	\$3,070,000	\$1,225,000	\$3,580,000	\$1,150,000	\$1,650,000	\$1,800,000	\$1,750,000	\$1,800,000	\$1,800,000	\$1,800,000
381	Plumbing	\$40,000	\$200,000	\$165,000	\$230,000	\$270,000	\$335,000	\$450,000	\$450,000	\$450,000	\$450,000	\$450,000
382	Professional Services and Salary	\$1,040,000	\$845,000	\$850,000	\$1,000,000	\$1,100,000	\$1,000,000	\$1,000,000	\$1,050,000	\$1,100,000	\$1,100,000	\$1,100,000
383	Roof Systems	\$100,000	\$550,000	\$1,730,000	\$850,000	\$2,175,000	\$1,275,000	\$1,300,000	\$1,300,000	\$1,300,000	\$1,300,000	\$1,300,000
384	Site Projects	\$5,175,000	\$3,065,000	\$3,740,000	\$1,520,000	\$1,415,000	\$880,000	\$1,300,000	\$1,250,000	\$1,300,000	\$1,300,000	\$1,300,000
Total Deferred Capital Expense and Maintenance		\$11,890,000	\$11,185,000	\$11,650,000	\$11,195,000	\$10,045,000	\$7,535,000	\$8,550,000	\$8,500,000	\$8,500,000	\$8,500,000	\$8,500,000
Total Annual 10-Year Plan Expenditures		\$12,700,000	\$12,130,000	\$13,000,000	\$13,000,000	\$13,000,000	\$8,235,000	\$9,600,000	\$9,700,000	\$9,700,000	\$9,700,000	\$9,700,000
Fund Balance Section												



BOARD OF EDUCATION
Regular Meeting – May 10, 2021

AGENDA SECTION: Administrative Reports and Recommendations

ITEM: Finance and Business Services Recommendations

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

East Middle School Pool Ceiling Abatement Project

The bid opening for the 2021 East Middle School Pool Ceiling Abatement project was held at the Wayzata Welcome Center warehouse on Thursday, April 22, 2021 at 1:00 p.m. The scope of the project includes abatement of the acoustical surfacing on the pool ceiling. The project is funded by long-term facilities maintenance revenue.

The enclosed document lists the lowest responsible bidders and their respective base bid amounts for the purposes of contract awards. Also enclosed is a recommendation from the Institute for Environmental Assessment Inc.

Recommended Action: Award to the bidders listed in the attached document, in the total amount of \$142,900.00 construction contracts for the East Middle School Pool Ceiling Abatement Project.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____

April 26, 2021



Ms. Chandala Nagendrappa
Health & Safety Supervisor
Wayzata Public Schools
17305 19th Avenue North
Plymouth, MN 55447

**RE: Bid Opening for East Middle School, Pool Ceiling Abatement
IEA Project #202110055**

Dear Ms. Nagendrappa:

In review of the bids submitted on April 22, 2021, for the East Middle School, Pool Ceiling Abatement project, the apparent low bid was provided by VCI Environmental. A post-bid submittal package has been requested from Mr. Dennis Schumann, VCI, Project Estimator.

The project objectives and the bid amount were reviewed with Mr. Schumann. Based on the scope of work and previous work experience of VCI Environmental, the Institute for Environmental Assessment (IEA, Inc.) recommends that Wayzata Public Schools award the above-referenced project to VCI Environmental.

It is my understanding that this bid will be reviewed and voted on at the next Board meeting in May. I will notify VCI that it is anticipated that the School Board for Wayzata Public Schools will accept their Bid amount of \$142,900 to complete the scheduled work on the above-referenced project.

If you have any questions or require additional information, please feel free to contact me.

Sincerely,

Jim Lindahl
Sr. Project Manager
IEA, Inc.
Enc. Bid Tabulation Form

INSTITUTE FOR ENVIRONMENTAL ASSESSMENT, INC.
www.ieasafety.com

BROOKLYN PARK
9201 West Broadway, #600
Brooklyn Park, MN 55445
763-315-7900 / FAX 763-315-7920
800-233-9513

MANKATO
610 North Riverfront Drive
Mankato, MN 56001
507-345-8818 / FAX 507-345-5301
800-233-9513

ROCHESTER
210 Woodlako Drive SE
Rochester, MN 55904
507-281-6664 / FAX 507-281-6695
800-233-9513

BRAINERD
601 NW 5th Street, Ste. #4
Brainerd, MN 56401
218-454-0703 / FAX 218-454-0703
800-233-9513

MARSHALL
1420 East College Drive
Marshall, MN 56258
507-476-3599 / FAX 507-537-6985
800-233-9513

VIRGINIA
5525 Emerald Avenue
Mountain Iron, MN 55768
218-410-9521
800-233-9513

2021 Pool Ceiling Abatement

**East Middle School
Wayzata Public Schools**

Bid OPENING

IEA Project #202110055

April 22, 2021

Contractor	Lump Sum Base Bid	Addenda	Bid Bond	Unit Price #1 Weekly Cost for Scaffolding	Comments
Titan Environmental	\$178,000.	1	Yes (copy)	\$4,500.	
Environmental Plant Services	\$274,900.	1	Yes	\$1,000.	
Mavo Systems	\$184,000.	1	Yes	\$800.	
VCI Environmental	\$142,900.	1	Yes	\$1,250.	Recommend to accept as Low Bid and award project work.
Twell Environmental	\$ No Bid Submitted	--	--	---	



BOARD OF EDUCATION
Regular Meeting – May 10, 2021

AGENDA SECTION: Administrative Reports and Recommendations

ITEM: Finance and Business Services Recommendations

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

Intermediate School District 287 Long-Term Facilities Maintenance FY2023

The 2015 legislative session established the Long-term Facilities Maintenance Revenue Program for School Districts, replacing the Health and Safety Revenue, Deferred Maintenance Revenue, and Alternative Facilities Bonding and Levy programs beginning with FY2017.

Annually, Intermediate School District 287 must have a ten-year capital plan adopted by its board and each member district's school board. Intermediate School District 287 approves the levy a year in advance to accommodate several of its member districts who levy a year in advance.

Recommended Action: Approve Intermediate School District 287's Long-Term Facilities Maintenance Capital Expenditure Plan for fiscal years 2023-2021 and adopt the resolution affirming Wayzata Public Schools' FY2022-2023 portion.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD OF
SCHOOL DISTRICT No. 284
(Wayzata Public Schools)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a School Board meeting of School District No. 284, State of Minnesota, was held on _____, at _____ m., for the purpose, in part, of approving the Intermediate School District No. 287's Long-Term Facility Maintenance budget and authorizing the inclusion of a proportionate share of Intermediate School District's long-term facility maintenance projects and related debt service payments in the district's application for long-term facility maintenance.

_____ introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING INTERMEDIATE SCHOOL DISTRICT
NO. 287'S LONG-TERM FACILITY MAINTENANCE PROGRAM
BUDGET AND AUTHORIZING THE INCLUSION OF A
PROPORTIONATE SHARE OF THOSE PROJECTS IN THE DISTRICT'S
APPLICATION FOR LONG-TERM FACILITY MAINTENANCE
REVENUE**

BE IT RESOLVED by the School Board of District No. 284, State of Minnesota, as follows:

1. The School Board of Intermediate School District 287 has approved a long-term facility maintenance program budget for its facilities for the 2022-23 (fiscal year 2023) school year in the amount of \$ 917,000 of which District No. 284's proportionate share is \$ 136,298.29, consisting of \$ 67,784.99 for pay as you go projects and \$ 68,513.30 for debt service payments on the 2017B Facilities Maintenance Bonds. The various components of this program budget are attached as Exhibit A hereto and are incorporated herein by reference. Said budget is hereby approved. (Exhibit A)
2. Minnesota Statutes, Section 123B.53, Subdivision 1, as amended, provides that if an intermediate school district's long-term facility maintenance budget is approved by the school boards of each of the intermediate school district's member school districts, each member district may include its proportionate share of the costs of the intermediate school district program in its long-term facility maintenance revenue application.
3. The proportionate share of the costs of the intermediate school district's long term facility maintenance program for each member school district to be included in its application shall be determined by multiplying the total

cost of the intermediate school district long-term facility maintenance program times a three year weighted average adjusted pupil units formula. For 2022-23, (FY 2023) the long-term facility maintenance costs shall be funded through annual levy. The inclusion of this proportionate share in the district's long-term facility maintenance revenue application for FY 2023 is hereby approved, subject to approval by the Commissioner of Education. Upon receipt of the proportionate share of long-term facility maintenance revenue attributable to the intermediate school district program, the district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

4. Pursuant to Minnesota Statutes Section 123B.595, Subdivision 3, the intermediate district issued \$5,065,000 Facilities Maintenance Bonds, Series 2017B. Such bonds are payable from long-term maintenance revenue transferred by each member district. This district hereby covenants to adopt in each fiscal year during the term of such bonds, a resolution authorizing the inclusion in the application for long-term facilities maintenance revenue the District's proportionate share for such fiscal year of debt service on such bonds.

The motion for the adoption of the foregoing resolution was duly seconded by _____ and, upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was approved and adopted by the school board of Independent School District No. 284.

STATE OF MINNESOTA

COUNTY OF HENNEPIN

I, the undersigned, being the duly qualified and acting Clerk of School District No. 284, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of School District No. 284, held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of Intermediate School District No. 287's long-term facility maintenance program budget and authorizing the inclusion of a proportionate share of the Intermediate School District's long-term

facility maintenance projects in the district's application for long-term facility maintenance revenue.

WITNESS MY HAND officially as such Clerk this _____ day of _____, 2021.

Clerk

School District No. _____



Division of School Finance
1500 Highway 36 West

Roseville, MN 55113-4266

Intermediate/Cooperative District Long-Term Facilities Maintenance Revenue Allocation

ED-02479-04

General Information and Instructions: Please read the **Instructions for Completion** on the **Instructions** tab before completing this report.

District Name: Intermediate District No. 287	Name of Person Completing this Report: Mae L. Hawkins	Title: Executive Director of Business Services
Telephone Number: (763) 550-7156	Email Address: mlhawkins@district287.org	Date Submitted: July 31, 2021

Long-Term Facilities Maintenance (LTFM) Revenue amounts to be Allocated to member School Districts for FY 2023

1. Pay-as-you-go revenue portion						\$ 456,050.00	
2. Bond debt service revenue portion						\$ 460,950.00	
3. Total revenue amounts to allocate						\$ 917,000.00	
District Number	Type	School District Name	Alloc Percent	Allocated Pay-as-you-go (line 1)	Alloc Percent	Allocated Bonded Debt Service (line 2)	Total
270	1	Hopkins	10.769%	\$ 49,110.20	10.769%	\$ 49,637.86	\$ 98,748.06
272	1	Eden Prairie	10.525%	\$ 47,998.35	10.525%	\$ 48,514.07	\$ 96,512.42
273	1	Edina	5.854%	\$ 26,697.62	5.854%	\$ 26,984.47	\$ 53,682.09
277	1	Westonka	4.590%	\$ 20,933.15	4.590%	\$ 21,158.07	\$ 42,091.22
278	1	Orono	2.676%	\$ 12,205.72	2.676%	\$ 12,336.87	\$ 24,542.59
279	1	Osseo	22.192%	\$ 101,205.25	22.192%	\$ 102,292.63	\$ 203,497.88
280	1	Richfield	6.077%	\$ 27,711.88	6.077%	\$ 28,009.63	\$ 55,721.51
281	1	Robbinsdale	14.585%	\$ 66,515.35	14.585%	\$ 67,230.02	\$ 133,745.37
283	1	St. Louis Park	4.511%	\$ 20,570.14	4.511%	\$ 20,791.15	\$ 41,361.29
284	1	Wayzata	14.864%	\$ 67,784.99	14.864%	\$ 68,513.30	\$ 136,298.29
286	1	Brooklyn Center	3.359%	\$ 15,317.35	3.359%	\$ 15,481.93	\$ 30,799.28
TOTALS: The column totals must agree with lines 1 and 2.			100.000%	\$ 456,050.00	100.000%	\$ 460,950.00	\$ 917,000.00

Notes: Allocation method agreed to by all member districts:

10 Year Plan Expenditure Application

	Division of School Finance 1500 Highway 36 West Roseville, MN 55113-4266	Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fund 01 and Fund 06 Projects Only	ED - 02478-06
---	--	---	---------------

Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes, section 123B.595, subdivision 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells provided.

District Info.		Enter Information	
District Name:	Intermediate District #287	Date:	07/31/21
District Number:	287	Email:	mlhawkins@district287.org
District Contact Name:	Mae L. Hawkins, Executive Director of Business Services		
Contact Phone #	763-550-7156		

		Fiscal Year (FY) Ending June 30											
Expenditure Categories		2021 (base year)	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.													
Finance Code	Category (1)												
347	Physical Hazards	\$32,000	\$32,960	\$32,992	\$30,960	\$32,960	\$33,949	\$33,949	\$34,967	\$34,967	\$36,028	\$36,028	\$37,109
349	Other Hazardous Materials	\$24,600	\$22,000	\$22,000	\$41,000	\$22,000	\$22,660	\$22,660	\$23,366	\$42,366	\$24,067	\$24,067	\$24,789
352	Environmental Health and Safety Management	\$50,000	\$51,658	\$51,658	\$51,658	\$51,658	\$51,679	\$51,679	\$51,679	\$51,679	\$51,679	\$51,679	\$51,679
358	Asbestos Removal and Encapsulation	\$15,000	\$0	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$52,000	\$43,500	\$35,000	\$32,432	\$35,032	\$36,083	\$36,083	\$37,165	\$37,165	\$38,280	\$38,280	\$39,429
366	Indoor Air Quality	\$4,000	\$15,120	\$5,000	\$5,000	\$5,150	\$5,305	\$5,605	\$5,773	\$5,773	\$5,946	\$5,946	\$6,124
	Total Health and Safety Capital Projects	\$177,600	\$165,238	\$148,650	\$161,050	\$146,800	\$149,676	\$149,976	\$152,950	\$171,950	\$156,000	\$156,000	\$159,130
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year													
Finance Code	Category (2)												
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$61,375	\$61,375	\$0	\$0	\$0	\$0	\$0
	Total Health and Safety Capital Projects \$100,000 or More	\$0	\$0	\$0	\$0	\$0	\$61,375	\$61,375	\$0	\$0	\$0	\$0	\$0
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151													
Finance Code	Category (3)												
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Remodeling for Approved Voluntary Pre-K Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Accessibility													
Finance Code	Category (4)												
367	Accessibility	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Accessibility Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Deferred Capital Expenditures and Maintenance Projects													
Finance Code	Category (5)												
368	Building Envelope	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
369	Building Hardware and Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
370	Electrical	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$90,800	\$84,070
379	Interior Surfaces	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$88,000	\$69,850	\$0	\$0	\$0
380	Mechanical Systems	\$246,850	\$111,312	\$0	\$295,000	\$0	\$247,250	\$120,000	\$0	\$214,000	\$216,000	\$0	\$0
381	Plumbing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$84,000	\$85,000	\$0
382	Professional Services and Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
383	Roof Systems	\$0	\$0	\$307,400	\$0	\$0	\$0	\$125,850	\$215,250	\$0	\$0	\$125,000	\$215,000
384	Site Projects	\$0	\$175,000	\$0	\$0	\$310,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Deferred Capital Expenditures and Maintenance Projects	\$276,850	\$286,312	\$307,400	\$295,000	\$310,000	\$247,250	\$245,850	\$303,250	\$283,850	\$300,000	\$300,800	\$299,070
	Total Annual 10-Year Plan Expenditures	\$454,450	\$451,550	\$456,050	\$456,050	\$456,800	\$458,301	\$457,201	\$456,200	\$455,800	\$456,000	\$456,800	\$458,200
	Information only -Debt Service Payments on LTFM Bond	\$460,550	\$464,950	\$460,950	\$461,450	\$461,200	\$460,200	\$461,800	\$462,800	\$463,200	\$463,000	\$462,200	\$460,800
	Total LTFM Expenditures/Required Levy	\$915,000	\$916,500	\$917,000	\$917,500	\$918,000	\$918,501	\$919,001	\$919,000	\$919,000	\$919,000	\$919,000	\$919,000

Fund Balance Section													
Fund 01													
	Beginning Fund Balance 01-467-XX	\$530,174	\$319,095	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Revenue - Levy	\$454,450	\$451,550	\$456,050	\$456,050	\$456,800	\$458,301	\$457,201	\$456,200	\$455,800	\$456,000	\$456,800	\$458,200
	LTFM Fiscal Year Revenue - AID if Applicable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Revenue Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer IN from Fund 06 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT from Fund 01 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT if applicable (COVID-19) by End of Fiscal Year (06-30-20)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Estimated Fiscal Year Expenditures	\$665,529	\$770,645	\$456,050	\$456,050	\$456,800	\$458,301	\$457,201	\$456,200	\$455,800	\$456,000	\$456,800	\$458,200
	Ending Fiscal Year Fund Balance 01-467-XX	\$319,095	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund 06													
	Beginning Fund Balance 06-467-XX	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Bonded Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Revenue Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer IN from Fund 01 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT from Fund 06 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT if applicable (COVID-19) by End of Fiscal Year (06-30-20)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Estimated Fiscal Year Expenditures	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Ending Fiscal Year Fund Balance 06-467-XX	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

End of worksheet

2020-21 School Year Gifts & Bequests

For the Month Ended April 30, 2021



Excellence. For each and every student.

Acknowledgment of Contributions:

Per Minnesota Statutes § 465.03, Gifts to Municipalities, "Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full."

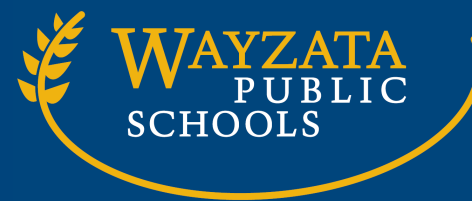
A schedule of such gifts received in April of 2021 can be found below:

Donated By	Purpose	Amount
Greenwood PTA	Greenwood Elementary - To Reimburse Media Center Purchases	\$ 2,000.00
Greenwood PTA	Greenwood Elementary - To Purchase 2 Tether Balls for Playground	43.10
The Blackbaud Giving Fund	Greenwood Elementary - To Support Classroom Activities	110.00
Helen of Troy Company	Oakwood Elementary - To Purchase Classroom Supplies	24.28
Kopp Family Foundation	Wayzata High School - Scholarship	3,000.00
Byron Ellingston	Wayzata High School - Scholarship	1,000.00
Oakwood PTA	Oakwood Elementary - To Purchase Books for Media Center	890.16
Martin Bouska	East Middle School - Student Scholarship Fund	210.00
Michael Furman	East Middle School - Student Scholarship Fund	20.00
Gleason Lake PTO	Gleason Lake Elementary - Reimbursement for Media Center Supplies	756.09
Target Corporation CyberGrants	Gleason Lake Elementary - Student Activities & Classroom Supplies	60.00
Total Cash Donations		\$ 8,113.63
Kwik Trip	Wayzata High School - Robotics Team	500.00
Superior Waters	Wayzata Food Service - Bottled Water	25,536.00
Total In-Kind Donations		\$ 26,036.00
Total 2020-21 School Year Gifts and Donations*		\$ 150,035.77

*Total amount for the 2020-21 school year reflects cash gifts and in-kind donations submitted for board approval in 2020-21.

2020-21 School Year Check Report

For the Month Ended April 30, 2021



Excellence. For each and every student.

Check No.	Vendor	Description	Date	Amount
15233	Mass Mutual Financial Group	Policy Pmt	4/22/2021	\$ 205,972.90
710590	Tierney Brothers, Inc.	Smartpanels	4/29/2021	178,515.00
14968	Patzoldt Concrete & Masonry	OW/ELS- 04A Masonry	4/6/2021	117,950.57
710512	Hillyard Inc Minneapolis	Supplies	4/8/2021	77,846.72
15201	Reach Companies Llc	Supplies	4/20/2021	71,578.50
15036	First Student Inc	Transportation Services	4/13/2021	64,461.72
15135	Cdw Government Llc	Prof Serv	4/20/2021	53,041.00
14991	Upper Lake Foods	WPS- Prime Vendor	4/6/2021	47,802.25
15142	Employers Mutual Casualty Insurance	Commercial Account	4/20/2021	47,356.00
14970	Peterson Sheet Metal Inc	OW/ELS- 22A Plumbing	4/6/2021	46,817.35
15228	Upper Lake Foods	WPS- Prime Vendor	4/20/2021	40,653.43
15105	Upper Lake Foods	WPS- Prime Vendor	4/13/2021	39,340.46
15071	Mass Mutual Financial Group	Premium	4/13/2021	36,165.20
15232	Wold Architects And Engineers	WMS- Ltfm 2020 / G1 - Summer 2021-22 Ltfm	4/20/2021	36,156.12
15086	Plymouth Ice Ctr	Boys & Girls Hockey	4/13/2021	35,090.00
14949	Lumaware Safety	Dist Use - Large 22X56	4/6/2021	31,899.00
14882	Academic Excellence Llc	Prof Serv	4/6/2021	26,440.64
15270	Entourage Events Group	WHS Amy Swenson Student Council Prom Event	4/27/2021	25,033.56
14967	Parallel Technologies Inc	Service	4/6/2021	24,193.97
15150	Hanus Enterprises, Llp	2021 Property Tax 1St Half Id21-118-22 23 0004	4/20/2021	22,293.93
15320	Risk Administration Services Inc	Workers Comp Policy	4/27/2021	20,861.97
14975	Risk Administration Services Inc	5Th Installment	4/6/2021	20,811.00
15308	Opg-3 Inc	Subscription	4/27/2021	19,950.00
14978	Saaf LLC	WMSMove & Reassemble	4/6/2021	19,835.00
15352	Madison National Life Insurance Company	Ins. Tracking Billing	4/29/2021	19,386.92
15111	Madison National Life Insurance Company	Ins. Tracking Billing	4/13/2021	19,328.70
14960	The Morris Leatherman Co	Prof Serv	4/6/2021	18,500.00
15046	Hennepin Healthcare System, Inc	Covid Screens Wellness	4/13/2021	17,480.00
15230	Vision Service Plan Ins Co	Vision Plan April 2021	4/20/2021	15,135.84
15018	City Of Plymouth	WPSWater	4/13/2021	15,106.48
14950	Macphail Ctr For Music	Prof Serv	4/6/2021	14,875.00
15137	Ceso Transportation, Llc	Prof Servs	4/20/2021	14,659.45
14932	Intermediate Dist 287	Monthly Expense	4/6/2021	12,592.00
15143	Fairview	March 2021 Wellbeing	4/20/2021	11,776.67
710558	Trio Supply Co	WHS - Paper Supplies	4/22/2021	11,723.34
15261	Collaborative Student Transportation Of Mn	Trans	4/27/2021	11,532.59
15307	Omann Contracting Company Inc	OW/ELS - 32A Asphalt Paving	4/27/2021	11,324.16
15153	Hirequest	Prof Serv	4/20/2021	11,141.84
14982	Sfm Mutual Insurance Co	Work Comp	4/6/2021	10,798.00
15247	Amazon Capital Services Inc	Office And Classroom Supplies	4/27/2021	10,648.25
15138	City Of Plymouth	Dist Agreement	4/20/2021	10,430.00
15325	St. Bartholomew School	Health Reimburse	4/27/2021	9,762.21
14925	Hanus Enterprises, Llp	March 21 Bus Garage Rent	4/6/2021	9,178.11
15043	Hanus Enterprises, Llp	Apr21 Bus Garage Rent	4/13/2021	9,178.11
15173	Machine Safety Mgmt	Service 76	4/20/2021	9,045.54

Check No.	Vendor	Description	Date	Amount
14974	Reach Companies Llc	Supplies	4/6/2021	8,894.00
15264	Daikin Applied	Service	4/27/2021	8,682.00
14900	Ceso Transportation, Llc	Trans	4/6/2021	8,659.45
710529	Trio Supply Co	WHS - Paper Supplies	4/15/2021	8,471.80
710596	Xerox Corporation	WPS Copier Lease & Maintenance	4/29/2021	8,460.57
15316	Project Soar	Prof Serv	4/27/2021	7,500.00
15122	Aim Electronics Inc	WMS- Scoreboard Installation	4/20/2021	7,485.00
15254	Benefitfocus.Com Inc	Prof Serv 1095 Reporting Fees	4/27/2021	7,020.31
15218	Squirrels Llc	Upgrade Of Software	4/20/2021	7,000.00
15304	North Hennepin Community College	Enrollment	4/27/2021	7,000.00
15065	Laguna Tools Inc.	WHS Kyle Swenson Smaller Dnc Desktop Router	4/13/2021	6,598.40
15012	Cdw Government Llc	Prof Serv	4/13/2021	6,246.08
14995	Xcel Energy	Monthly Serv	4/6/2021	5,808.32
15014	Centurylink Business Services	Monthly Serv Due 4/24/21	4/13/2021	5,681.56
710536	Commercial Kitchen Services	WPS- Equipment Repairs	4/22/2021	5,614.03
15234	1St Choice Pediatric Home Care	Nursing	4/27/2021	5,551.75
14954	Mn Bpa Region 1 (Bus Prof Of Amer)	Leadership Conf	4/6/2021	5,538.00
14984	Summit Companies	EMS - 21A Fire Suppression	4/6/2021	5,265.65
710520	Commercial Kitchen Services	WPS- Equipment Repairs	4/15/2021	5,231.64
15252	Batteries R Us	WPS Batteries	4/27/2021	5,199.88
14884	Admiral Coatings Inc	CMS - 09K Wallcovering & Paint	4/6/2021	5,178.67
15329	T-Mobile Usa, Inc	Due 04/13/21 Crf Hotspots	4/27/2021	5,120.00
14892	Asl Interpreting Services	Dhh Interpreting Services	4/6/2021	5,104.00
710591	Trio Supply Co	WHS - Paper Supplies	4/29/2021	5,061.50
14965	Nha Heating & Air Conditioning Inc	Gl Repair	4/6/2021	5,046.00
15050	Hirequest	Prof Serv	4/13/2021	4,931.06
15256	Bix Produce Company Llc	WPS- Produce	4/27/2021	4,864.84
14923	H Brooks And Company Llc	WPS- Non-Dod Produce	4/6/2021	4,614.59
15007	Arvig	Due 04/25/21 Monthly Internet	4/13/2021	4,603.95
15054	Inspec, Inc.	Dist. - Pavement Management	4/13/2021	4,545.00
15011	Business Professionals Of America	Bpa Nationals	4/13/2021	4,419.00
14913	Fehn Companies Inc	CMS - 31A Site Demolition	4/6/2021	4,393.36
14883	Action Fence, Inc	CMS - 32D Fencing	4/6/2021	4,355.00
15037	Garvey Communications	Prof Serv	4/13/2021	4,095.00
15282	Hirequest	Prof Serv	4/27/2021	4,060.88
15205	Region 6Aa	Ticket Revenue 3/19/21 & 3/25/21 Boys Basketball Semi/Final	4/20/2021	4,010.00
15235	Absolute Commercial Flooring Inc	GW Flooring Repair	4/27/2021	3,952.00
710593	Wright-Hennepin Cooperative Electric Assn	Monthly Serv	4/29/2021	3,920.57
15000	Active Internet Technologies Llc	Site Enhancements	4/13/2021	3,900.00
15170	Kindem Design Inc.	Prof Serv	4/20/2021	3,860.00
15295	Macqueen Equipment Llc	Dist Use Spring Cleaning Parking Lots	4/27/2021	3,800.00
15128	Amazon Capital Services Inc	Office And Classroom Supplies	4/20/2021	3,738.20
15250	Asl Interpreting Services	Dhh Interpreting Services	4/27/2021	3,552.00
15072	Mckinstry Essention Llc	Prof Serv	4/13/2021	3,520.00
15299	Mn Deca	Deca	4/27/2021	3,480.00
15271	Flagship Recreation	OW - Playground Equipment	4/27/2021	3,459.20
202100625	Roehl, Donna	Reimbursement	4/21/2021	3,301.24
14893	Automated Logic Corp	EMS Repair	4/6/2021	3,224.50
14909	Dupslaff, Max	Act Class	4/6/2021	3,220.00
15094	Stemfuse, Llc	Game It Renewal For 21-22	4/13/2021	3,200.00
15319	Relate Counseling Ctr	Mental Health Supports	4/27/2021	3,083.33
710555	Staples Business Advantage	Office Supplies	4/22/2021	3,075.25
15006	Amazon Capital Services Inc	Office And Classroom Supplies	4/13/2021	3,049.08
15163	Instructure Inc	Canvas Certification Course	4/20/2021	3,000.00
15262	Commercial Door Systems Inc	Supplies	4/27/2021	2,980.50
15042	H Brooks And Company Llc	WPS- Non-Dod Produce	4/13/2021	2,964.81

Check No.	Vendor	Description	Date	Amount
15194	Phasor Electric Co	EMS Pool	4/20/2021	2,950.00
14881	1St Choice Pediatric Home Care	Nursing	4/6/2021	2,835.50
710518	Blick Art Materials	WHS Dawn Duwenhoegger 4Term Art Supplies	4/15/2021	2,758.30
15215	Solution Tree	Time For Change Virtual Conference	4/20/2021	2,756.00
15106	Usi Insurance Services Llc	Injury Management Policy	4/13/2021	2,750.00
15341	West Lutheran High School	Health & Guidance	4/27/2021	2,718.00
15149	Hamel Building Ctr	Supplies	4/20/2021	2,715.14
15297	Mcdowall Company	WHS Repair	4/27/2021	2,600.00
15133	Braun Interec Corp	Prof Serv	4/20/2021	2,599.00
15139	Cogent Communications Inc	Monthly Internet	4/20/2021	2,572.58
15073	Metro Gun Club	Clay Targets	4/13/2021	2,568.00
15296	Mavo Systems, Inc	KL - 02A Demo	4/27/2021	2,562.00
14985	Top 20 Training, Llc	Training	4/6/2021	2,500.00
15001	AgI Consulting Ltd	Consulting Services	4/13/2021	2,430.00
15132	Blb Consulting Llc	Prof Serv	4/20/2021	2,375.00
15253	Bayada Home Health Care Inc	Nursing	4/27/2021	2,340.00
15166	Jamf Software, Llc	Jamf Connect	4/20/2021	2,335.00
15204	Region 6Aa	Ticket Revenue On 3/16/21 & 3/19/21	4/20/2021	2,260.00
15184	Nicol, Barbara	Prof Serv	4/20/2021	2,250.00
15193	Performance Food Group Inc	WHS Ala Carte Items	4/20/2021	2,207.69
15229	Us Bank	Prof Serv	4/20/2021	2,200.00
14901	Children'S Health Care	Cont' Serv Gb	4/6/2021	2,195.00
14952	Medina Golf & Country Club	(A)Girls Hockey Banquet 3/21/21	4/6/2021	2,155.10
15322	Schwab Vollhaber Lubratt Inc	WHS Ahu 10	4/27/2021	2,129.08
15237	Alexandra Mccannel Llc	Prof Serv	4/27/2021	2,030.00
14961	Music Theatre Intl	Wayzata Players	4/6/2021	2,023.11
15337	Upper Lake Foods	WPS- Prime Vendor	4/27/2021	2,022.87
14898	Carciofini Company Inc	CMS - 07K Sealants And Caulking	4/6/2021	1,985.00
710543	Mei - Minnesota Elevator Inc	Monthly Serv	4/22/2021	1,944.77
15099	St Paul Beverage Solutions, Llc	WPS- Milk Products	4/13/2021	1,935.76
14887	Air Systems Engineering Inc	Multiple Sites - Testing And Balancing	4/6/2021	1,923.89
710561	Xerox Corporation	WPSCopier Lease & Maintenance	4/22/2021	1,892.82
15291	Language Line Services	Language Line	4/27/2021	1,837.36
710583	Pioneer Manufacturing Co	Dist Use	4/29/2021	1,817.45
14998	Absolute Commercial Flooring Inc	PC Floor Repair	4/13/2021	1,800.00
710496	Xerox Corporation	WPSCopier Lease & Maintenance	4/1/2021	1,775.88
15214	Skyzone Maple Grove	Phys Ed	4/20/2021	1,749.00
15209	Rupp, Anderson, Squires & Waldspurger Pa	Prof Serv	4/20/2021	1,694.41
15222	St Paul Beverage Solutions, Llc	WPS- Milk Products	4/20/2021	1,675.71
15328	St Paul Beverage Solutions, Llc	WPS- Milk Products	4/27/2021	1,662.63
14914	Freedom Concepts Usa Llc	Sped - Beth Struve - Ems	4/6/2021	1,600.00
710525	Hillyard Inc Minneapolis	WPS- Custodial Supplies	4/15/2021	1,562.87
15019	City Of Wayzata	WMSWater Due 04/20/21	4/13/2021	1,550.74
202100609	Gammack, Sara	Reimbursement	4/21/2021	1,476.06
15025	Energyprint	Monthly Fee	4/13/2021	1,440.00
15009	Bayada Home Health Care Inc	Nursing	4/13/2021	1,437.50
710574	Goodin Co	WPS- Repair Parts	4/29/2021	1,426.77
14896	Candlelight Floral	Wellness	4/6/2021	1,420.38
15278	Grainger Inc., W. W.	CSF - Parts	4/27/2021	1,389.06
15129	Asl Interpreting Services	Dhh Interpreting Services	4/20/2021	1,376.00
15024	Elite Av Llc	Work At Ems	4/13/2021	1,370.83
15087	Premium Waters Inc	Water - Elem & Middle	4/13/2021	1,362.00
15172	Lifetime Fitness, Inc.	Phys Ed	4/20/2021	1,360.00
14942	Kendell Doors & Hardware Inc	OW/ELS- 08A Doors, Frames, Hardware	4/6/2021	1,296.87
15130	Bayada Home Health Care Inc	Nursing	4/20/2021	1,287.50
15217	Spraying Systems Co	Prof Serv	4/20/2021	1,254.13

Check No.	Vendor	Description	Date	Amount
15022	East Side Jersey Dairy Inc	CMS - Sy 20-21 - Covid Meals	4/13/2021	1,242.02
202100639	Jacklitch, Michelle	Reimbursement	4/28/2021	1,237.00
15162	Ingram Library Services	Book	4/20/2021	1,224.27
14905	Coughlan Companies Llc	Pebble Go Capstone Subscription Pta Funds	4/6/2021	1,199.00
15199	Quadient Leasing Usa, Inc	Dab Mail Machine Jul 2020 Thru Jun 2021	4/20/2021	1,182.00
710575	Hillyard Inc Minneapolis	WPS- Custodial Supplies	4/29/2021	1,175.09
710588	Staples Business Advantage	Office Supplies	4/29/2021	1,170.08
710539	Horizon Commercial Pool Supply	WMS Pools	4/22/2021	1,139.27
15085	Pepsi Beverages Company	Ala Carte Items	4/13/2021	1,138.81
15093	Spriggs Plumbing & Heating Inc	Service	4/13/2021	1,133.57
15069	Lifetime Fitness, Inc.	Lifetime Fitness Locker Room Rental	4/13/2021	1,111.97
15182	Napa Auto Parts Of Corcoran	Supplies	4/20/2021	1,099.21
710488	Ecolab Pest Elimination Div	Pest Control	4/1/2021	1,094.91
15202	Region 5Aa	Ticket Revenue Wrestling Vs Rogers	4/20/2021	1,070.00
15302	Natl Individual Events Tournament Of Champion	WHS Jerrod Nelson Speech Membership	4/27/2021	1,050.00
15136	Centerpoint Energy	Monthly Serv	4/20/2021	1,045.63
15298	Medina Automotive Service	Tr#1 Repair	4/27/2021	1,035.67
710589	Team Sporting Goods, Inc	B & G Track Equipment	4/29/2021	1,006.40
14981	Scopetekkk	Microscope Maint	4/6/2021	1,000.00
15160	Home Depot/Gecf	CSF Shop Supplies And Repairs	4/20/2021	999.17
710577	Institute For Environmental Assessment	Prof Serv	4/29/2021	997.07
710578	Loffler Companies Inc	CSF Plotter Ink	4/29/2021	995.65
15207	Rm Cotton Co	Prof Serv	4/20/2021	981.00
710571	Ecolab Pest Elimination Div	Pest Control	4/29/2021	972.34
14956	Mn Clay Usa - Midwest	WHS Ceramics Supplies	4/6/2021	951.76
15021	Crisis Prevention Institute Inc	Sped - Becca Boggs - Nw	4/13/2021	939.60
15121	Affinitech Inc	Labor & Materials	4/20/2021	926.02
15248	Amerect, Inc	KL - 05B Structural Steel	4/27/2021	923.25
15203	Region 6Aa	Ticket Revenue 3/16/21 Girls Hockey Quarterfinals	4/20/2021	920.00
710564	Boiler Services, Inc	WHS Repair	4/29/2021	910.56
15269	Electric Motor Repair Inc	WHS Parts	4/27/2021	906.87
14953	Metro Hardwoods	CMS Tech Ed (Wood Shop) Classroom Supplies	4/6/2021	869.70
710531	Allegra Print & Imaging	Allegra Order #47 Pc	4/22/2021	865.98
710491	Horizon Commercial Pool Supply	Pool Supplies	4/1/2021	858.76
15292	Lano Equipment Inc	CMS Cat Reapir	4/27/2021	845.00
15315	Professional Interpreting	Interpreting Services	4/27/2021	841.60
14969	Pepsi Beverages Company	Ala Carte Items	4/6/2021	839.63
14906	Crawford Door Sales Of Twin Cities	Service	4/6/2021	839.50
15280	Hill Co, Robert B.	Dist - Salt	4/27/2021	837.46
15293	Larson Co, J. H.	WMS& CMS Lights	4/27/2021	828.50
15154	Hirshfield'S Inc	CSF Shop Supplies	4/20/2021	825.08
15175	Mint Roofing Inc	Prof Serv	4/20/2021	815.29
710559	Uline Shipping Supply	CSF - Food Distribution Supplies	4/22/2021	814.39
15060	Kinect Energy Inc	April 2021 Monthly Mgt Fee	4/13/2021	812.00
15208	Rondeau, Cody	Season Announcer B & G Hockey V & Jv	4/20/2021	807.45
15342	West Metro Stump Grinding	Dist Stump Removal	4/27/2021	800.00
15027	Fastsigns	Nw Parking Signs	4/13/2021	797.75
15020	Commercial Door Systems Inc	CMS Doors	4/13/2021	795.00
710540	Iron Mountain	Storage	4/22/2021	794.78
14910	Ecsi System Integrators	CMS Repair Work	4/6/2021	792.50
202100566	Christensen, Abby	Reimbursement	4/7/2021	783.50
14976	Rm Cotton Co	Prof Serv	4/6/2021	771.00
14916	Gear West Ski & Run Inc	Supplies	4/6/2021	759.97
710568	Ecm Publishers, Inc	Prof Serv	4/29/2021	749.70
15225	Unlimited Supplies	CSF Triler Repair	4/20/2021	748.13
15074	Midwest Blinds	Sh Media Blinds 79	4/13/2021	745.00

Check No.	Vendor	Description	Date	Amount
710534	Boiler Services, Inc	WHS Repair	4/22/2021	740.00
15236	Advance Terrazzo & Tile Co Inc	KL - 09B Tile	4/27/2021	733.20
710542	Loffler Companies Inc	WPS Copier Fleet Maintenance	4/22/2021	720.71
15080	Nasco-Fort Atkinson	Title Iv - Kelly Harrington - Providence Academy	4/13/2021	696.77
14897	Canon Financial Services Inc	WHS Copy Center Copiers Lease	4/6/2021	694.59
14986	Trans-Mississippi Biological	Science Center Live Materials	4/6/2021	679.19
710567	Commercial Kitchen Services	WHS - Equipment Repairs	4/29/2021	675.56
15258	Campbell, Virginia	District Meditation Sessions Wellness	4/27/2021	650.00
710530	Uline Shipping Supply	Dome Parts	4/15/2021	648.28
710592	Uline Shipping Supply	CSF Moving Boxes	4/29/2021	647.55
15260	City Of Medina	Annual Charge	4/27/2021	641.58
710517	Tierney Brothers, Inc.	Projector Bulbs Elplp 80	4/8/2021	637.00
710565	Braun Interec Corp	Prof Serv	4/29/2021	625.00
202100621	Moe, Kathryn	Reimbursement	4/21/2021	610.77
710499	Ferguson Enterprises, Inc #1657	EMS Serv Sink Fct	4/8/2021	605.47
15275	Genest-Stein, Phyllis	Dhh Mentor	4/27/2021	600.00
15268	East Side Jersey Dairy Inc	CMS - Sy 20-21 - Covid Meals	4/27/2021	593.61
14936	Jaytech Inc	Dist Use/CSF Stock	4/6/2021	592.50
15185	Nimerfroh, Joan	Prof Serv	4/20/2021	588.60
14973	Ramette, James	3/15/21 Class	4/6/2021	585.00
15171	Komarek, Joseph	Official - Season Announcer	4/20/2021	579.51
15317	Promowear	Club Yes	4/27/2021	568.84
710528	Staples Business Advantage	Office Supplies	4/15/2021	559.30
202100595	Naumann, Anne	Reimbursement	4/14/2021	559.00
710566	Carolina Biological Supply Co	WHS Susie Newman Eviromental Science Supplies	4/29/2021	558.36
202100606	Deitering, Katie	Reimbursement	4/21/2021	556.56
15070	Marco Technologies Llc	Service Work	4/13/2021	552.50
15189	On Site Sanitation	Sanitation Service	4/20/2021	544.73
14924	H & B Specialized Products	Mr Repair	4/6/2021	540.00
15223	Thermo-Dyne, Inc	WHS Humidifer	4/20/2021	540.00
15216	South Suburban Conference	Lake Apline Ski Dues 20-21	4/20/2021	538.69
15198	Professional Interpreting	Interpreting Services	4/20/2021	538.00
15213	Sfm Mutual Insurance Co	Sfm Work Comp Claims Mar 21	4/20/2021	530.09
202100589	Gendreau, Kristen	Reimbursement	4/14/2021	527.17
14904	Cooperative Educational Services Agency	Membership	4/6/2021	525.00
14899	Cdw Government Llc	Consulting	4/6/2021	520.00
15330	Transportation Plus Inc	Trans	4/27/2021	519.00
14977	Rupp, Anderson, Squires & Waldspurger Pa	Prof Serv	4/6/2021	517.00
710526	Horizon Commercial Pool Supply	Pool Supplies	4/15/2021	516.27
710572	Ferguson Enterprises, Inc #1657	WMS Parts	4/29/2021	503.74
710533	Ancom Communications	Dist Use Radio Batteries	4/22/2021	499.00
15053	Ingram Library Services	Books	4/13/2021	496.77
14947	Larson Co, J. H.	CMS Lights	4/6/2021	491.18
15212	Schwab Vollhaber Lubratt Inc	WHS Exhaust Fan	4/20/2021	491.00
15211	Schneider, Anne	Cookies For Senior Awards	4/20/2021	490.00
15075	Midwest Musical Imports	Band Repair	4/13/2021	485.20
15146	Gurneau, Tracy	Gho & Bho Scorer	4/20/2021	480.50
14930	Industrial Lumber & Plywood Inc.	WHS Larry Kline Wayzata Players Stage Supplies For Play	4/6/2021	476.25
710538	Goodin Co	WPS- Repair Parts	4/22/2021	468.78
202100584	Droegemueller, David	Reimbursement	4/14/2021	465.92
15183	Nasco-Fort Atkinson	Title Iv - Kelly Harrington - Providence Academy	4/20/2021	458.60
710514	Minnesota Equipment	CSF Equipment Parts	4/8/2021	453.60
15167	Johnstone Supply	CSF Tr#10	4/20/2021	453.05
15312	Plymouth Ice Ctr	Phys Ed	4/27/2021	450.00
15023	Ebc (Educators Benefit Consultants)	Admin And Compliance Service	4/13/2021	445.18
710490	Goodin Co	WPS- Repair Parts	4/1/2021	425.42

Check No.	Vendor	Description	Date	Amount
15114	Life Insurance Co Of North America	Payroll Accrual	4/15/2021	421.37
15147	H Brooks And Company Llc	WPS- Non-Dod Produce	4/20/2021	420.05
202100626	Rogers, Judy	Reimbursement	4/21/2021	415.59
710549	Schmitt Music Co	Band Class Supplies & Repairs	4/22/2021	412.73
14894	Bernstrom, Daniel	Author Visit Ptsa Event	4/6/2021	400.00
14945	Larochelle, David	Prof Serv	4/6/2021	400.00
15068	Lern - Learning Resources Network	Memberships	4/13/2021	395.00
14958	Mn School Boards Assn	Prof Serv	4/6/2021	390.00
710495	Step Saver Inc	WHS Salt	4/1/2021	388.30
14963	Nasco-Fort Atkinson	WHS Art Supplies	4/6/2021	387.00
15283	Hirshfield'S Inc	CSF Shop Supplies	4/27/2021	386.14
710489	Ferguson Enterprises, Inc #1657	CMS Chiller Bypass	4/1/2021	381.88
202100611	Hill, Patricia	Reimbursement	4/21/2021	378.20
14928	Hill Co, Robert B.	Dist - Salt	4/6/2021	371.70
15190	Orono Community Education	Prof Serv	4/20/2021	359.80
14889	All Strings Attached	Orchestra Classroom Supplies	4/6/2021	358.59
15343	Zhang, Mina	Speech Judge 2/6, 2/20, 2/27, 3/13, 3/20	4/27/2021	350.00
202100613	Klein, Jeri	Reimbursement	4/21/2021	347.20
15168	Karges-Faulconbridge, Inc	Multiple Sites - Commissioning	4/20/2021	342.90
14983	Southwest Metro Intermediate District 288	Sept21 Voc Billing	4/6/2021	336.43
202100623	Overcott, Anne	Reimbursement	4/21/2021	333.34
710544	Minnesota Equipment	CSF Equipment Parts	4/22/2021	331.94
15196	Popp Communications	Monthly Serv	4/20/2021	319.73
15300	Moncayo, Fernando	Cul Refund	4/27/2021	319.55
710556	Step Saver Inc	WHS Salt	4/22/2021	319.00
710513	Horizon Commercial Pool Supply	WMSPool Supplies	4/8/2021	309.90
202100636	Ghanbarzadeh, Brooke	Reimbursement	4/28/2021	302.60
202100575	Seeland, Elizabeth	Reimbursement	4/7/2021	297.32
15273	Fredrikson & Byron P.A.	Prof Serv	4/27/2021	297.00
710521	Demco, Inc.	Supplies	4/15/2021	287.65
15115	Life Insurance Co Of North America	Payroll Accrual	4/15/2021	286.26
710522	Ecm Publishers, Inc	Prof Serv	4/15/2021	285.60
710524	Ferguson Enterprises, Inc #1657	PC Room 115 Repair	4/15/2021	279.22
202100615	Largent, Aimee	Reimbursement	4/21/2021	277.78
202100617	Lindahl, Christopher	Reimbursement	4/21/2021	277.78
202100627	Ryberg, Audrey	Reimbursement	4/21/2021	277.78
202100614	Kochaver, Betty	Reimbursement	4/21/2021	267.46
14971	Professional Interpreting	Interpreting Services	4/6/2021	267.20
15088	Professional Interpreting	Interpreting Services	4/13/2021	264.00
14902	Citi-Cargo & Storage	Dome Storage	4/6/2021	261.00
15259	Citi-Cargo & Storage	Dome Storage	4/27/2021	261.00
15287	Johnstone Supply	EMS Parts	4/27/2021	260.24
14964	Neal Slate Co, W E	GW Whiteboard	4/6/2021	260.00
15119	Wayzata Education Assn	Payroll Accrual	4/15/2021	259.16
15349	Wayzata Education Assn	Payroll Accrual	4/29/2021	259.16
710493	Schmitt Music Co	Band Class Supplies & Repairs	4/1/2021	256.00
202100574	Mcgoldrick, Kelly	Reimbursement	4/7/2021	253.38
15117	School Service Employees	Payroll Accrual	4/15/2021	252.42
202100570	Granberg, Roberta	Reimbursement	4/7/2021	247.98
15347	School Service Employees	Payroll Accrual	4/29/2021	245.52
202100569	Finn, Lori	Reimbursement	4/7/2021	243.09
202100576	Sell, Leslie	Reimbursement	4/7/2021	241.35
202100632	Waltenberg, Sarah	Reimbursement	4/21/2021	240.36
15179	Mri Software Llc	Prof Serv	4/20/2021	240.00
710576	Horizon Commercial Pool Supply	Pool Supplies	4/29/2021	236.54
14957	Mn Dept Of Education	Revised Invoice Homepin West Perkins	4/6/2021	235.00

Check No.	Vendor	Description	Date	Amount
202100571	Hayden, Sydney	Reimbursement	4/7/2021	231.43
15134	Breck School	Bho Ice Time	4/20/2021	231.18
15081	Northey, Michele	Official	4/13/2021	230.70
202100578	Sonstegard, Laurie	Reimbursement	4/7/2021	228.22
15311	Performance Food Group Inc	WHS Ala Carte Items	4/27/2021	227.97
202100573	Johnson, Sara	Reimbursement	4/7/2021	217.82
710541	Lakeshore Learning Materials	OW Wk Sy 20-21 Supplies	4/22/2021	217.49
202100603	Anderson, Chace	Reimbursement	4/21/2021	214.40
15045	Heide, Kelly	(A)Sr Posters & Books Printing	4/13/2021	212.36
15026	Ewing, Bryan	Official	4/13/2021	212.00
15044	Hawkinson, Nicholas	Official	4/13/2021	212.00
15108	Wajda, James	Official	4/13/2021	212.00
15331	Twin City Windustrial Co	BV Parts	4/27/2021	210.42
15079	Moyer, Colton	Speech Judge	4/13/2021	210.00
15095	Stevens, Christine	Speech Judge	4/13/2021	210.00
15192	Pepsi Beverages Company	Ala Carte ItEMS - High School	4/20/2021	209.88
14918	Gp Welding Llc	CSF Snowblower Repair	4/6/2021	200.00
15174	Manny'S Piano Moving	CMS Move Piano	4/20/2021	200.00
15303	Nokomis Shoe Shop Inc	Shoes	4/27/2021	200.00
710515	Schmitt Music Co	Band Class Supplies & Repairs	4/8/2021	200.00
710532	Anchor Paper Company	WPSPaper 11X17	4/22/2021	199.75
15067	Larson Co, J. H.	Gl Lights	4/13/2021	197.08
710498	Demco, Inc.	Supplies	4/8/2021	196.72
202100630	Turunen, Anne	Reimbursement	4/21/2021	193.04
15089	Rehabmart Llc	Sped - Sheryl Butler - Nw	4/13/2021	191.80
202100640	Kettlewell, Agnieszka	Reimbursement	4/28/2021	188.97
202100564	Anderson, Chace	Reimbursement	4/7/2021	187.89
710547	Pepper & Son Inc., J. W.	Jw Pepper Open Po	4/22/2021	184.93
15197	Premium Waters Inc	WPSWater Service	4/20/2021	184.34
15047	Herder, James	Official	4/13/2021	180.00
15090	Rm Cotton Co	Gl Repair Parts	4/13/2021	180.00
15169	A Kids Book About Inc	Books	4/20/2021	179.57
710497	Bsn Sports	(A)G-Lax Lettering	4/8/2021	175.50
202100587	Gannon, Julianne	Reimbursement	4/14/2021	175.00
202100618	Mckimm, Abby	Reimbursement	4/21/2021	173.85
15048	Hill Co, Robert B.	Dist - Salt	4/13/2021	173.20
202100635	Budke, Megan	Reimbursement	4/28/2021	168.00
15113	Florida State Disbursement Unit	Payroll Accrual	4/15/2021	165.30
15345	Florida State Disbursement Unit	Payroll Accrual	4/29/2021	165.30
15340	Wessling, Erin	Cul Refund	4/27/2021	160.35
14941	Kelly'S Wrecker Service Llc	CSF TOW (Tax Exempt)	4/6/2021	160.00
15284	Hodowanic, Lara	Boys Golf	4/27/2021	160.00
202100586	Foss, Karin	Reimbursement	4/14/2021	158.80
15145	Grainger Inc., W. W.	CSF - Parts	4/20/2021	158.67
15008	Auburn High School	Scholastic Bowl	4/13/2021	155.00
15272	Forklifts Of Mn Inc	WHS Repair Part	4/27/2021	151.50
14911	Evenson, Chad	Official	4/6/2021	151.00
14912	Ewing, Bryan	Official	4/6/2021	151.00
14926	Hawkinson, Nicholas	Official	4/6/2021	151.00
15010	Boyd, Melissa	Official	4/13/2021	151.00
202100641	Niznick, Cortney	Reimbursement	4/28/2021	145.60
710537	Ecm Publishers, Inc	Prof Serv	4/22/2021	142.80
15339	Wang, Iris	Cul Refund	4/27/2021	141.80
15195	Plymouth Ice Ctr	Phys Ed	4/20/2021	140.00
15176	Minvalco	WHS Repair Part	4/20/2021	139.20
14993	Waste Management Of Wi	Dist Refuse	4/6/2021	136.56

Check No.	Vendor	Description	Date	Amount
15109	Waste Management Of Wi	Dist Refuse	4/13/2021	136.56
710573	Fun Express Llc	Oriental Trading Mother'S Day/Father'S Day Gifts	4/29/2021	136.50
14907	Cub Foods	Groceries - Covid 19 Meal Prep	4/6/2021	134.55
15301	Nasco-Fort Atkinson	Art Supplies	4/27/2021	133.78
710523	Ecolab Pest Elimination Div	Pest Control	4/15/2021	131.10
14915	Fun Engineerz Llc	Prof Serv	4/6/2021	130.00
15200	R & R Specialties, Inc.	Arena	4/20/2021	130.00
15186	Northern Tool & Equipment Co.	CSF Employ Uniform	4/20/2021	125.97
710516	Staples Business Advantage	Legal Pads, Clips And 2 Pocket Folders	4/8/2021	125.26
202100642	Noelting, Melanie	Reimbursement	4/28/2021	125.22
15051	Hoy, Judith	Prof Serv	4/13/2021	125.00
14890	Anderson, Joseph	Official	4/6/2021	122.00
14939	Johnson, Richard	Official	4/6/2021	122.00
14992	Wajda, James	Official	4/6/2021	122.00
15057	Johnson, Richard	Official	4/13/2021	122.00
15062	Kuphal, Brent M	Official	4/13/2021	122.00
15063	Kuznia, Ben	Official	4/13/2021	122.00
15131	Berry Coffee Company	Mr Rental	4/20/2021	121.98
710535	Bsn Sports	(A)Embroidery	4/22/2021	121.45
15263	Cub Foods	Groceries - Covid 19 Meal Prep	4/27/2021	120.59
15140	Computer Explorers	Prof Serv	4/20/2021	120.00
202100646	Somers, Cathy	Reimbursement	4/28/2021	118.33
15265	Degen, Jennifer	Official	4/27/2021	115.35
14940	Johnstone Supply	Gl Belts	4/6/2021	111.43
15177	Mn Assn Of School Business Officials	Annual Conf K.Lynch	4/20/2021	110.00
15323	Shamrock Golf Course	Practice Golf Balls	4/27/2021	110.00
15210	Sagsveen, Chris	Cpr For Bike Team Ride Leader	4/20/2021	109.34
15338	Viking Electric Supply, Inc	CSF Parts	4/27/2021	108.54
14962	My Medical Clinic Llc	Prof Serv	4/6/2021	105.00
710551	Shred-N-Go	Shredding Service	4/22/2021	105.00
14999	Ace Supply Co Inc	Tr#15 Supplies	4/13/2021	102.82
710581	Olsen Chain & Cable Inc	CSF Shop	4/29/2021	100.32
15274	Fun Engineerz Llc	Prof Serv	4/27/2021	100.00
14996	Yourmembership.Com Inc	Prof Serv	4/6/2021	99.00
14931	Ingram Library Services	Books	4/6/2021	98.31
202100620	Miller, Janet	Reimbursement	4/21/2021	95.70
14888	Allina Health System	Px Ability Testing	4/6/2021	95.00
202100605	Campbell, Olga	Reimbursement	4/21/2021	94.36
15267	Discovery Explorers Llc	Prof Serv	4/27/2021	93.50
15096	Stevens, Rod	Official	4/13/2021	93.00
710492	Pepper & Son Inc., J. W.	WHS Brad Beale Sheet Music Choir	4/1/2021	92.25
15078	Mn School Boards Assn - Insurance Trust	Workers Comp	4/13/2021	92.00
14919	Grams, Scott	Official	4/6/2021	90.00
14943	Kobielush, Samuel	Official	4/6/2021	90.00
14955	Mn Assn Of School Business Officials	Webinar	4/6/2021	90.00
14979	Schmid, Brian	Official	4/6/2021	90.00
202100591	Hough, Deborah	Reimbursement	4/14/2021	89.99
202100594	Moffett, Laura	Reimbursement	4/14/2021	88.50
15015	Citi-Cargo & Storage	Storage	4/13/2021	87.00
710562	Allegra Print & Imaging	Allegra Order #49 Wc	4/29/2021	85.60
15309	Patnode, Daniel	Cul Refund	4/27/2021	83.85
14972	R & R Specialties, Inc.	Arena	4/6/2021	83.40
202100585	Evans, Melanie	Reimbursement	4/14/2021	80.64
710563	Ancom Communications	CSF Radio Repair	4/29/2021	80.15
14929	Humann, Sara	Reg Fee Refund	4/6/2021	80.00
15305	Novak, Janice	Prof Serv	4/27/2021	80.00

Check No.	Vendor	Description	Date	Amount
15321	Sakam, Asha	Reg Fee	4/27/2021	80.00
15314	Premium Waters Inc	CSF Water	4/27/2021	78.48
15191	Park Nicollet Health Services	Medical	4/20/2021	77.16
202100610	Hagen, Leah	Reimbursement	4/21/2021	77.11
15038	Georgakopoulos, Tess	Prof Serv	4/13/2021	75.00
15052	Ingina Llc	Prof Serv	4/13/2021	75.00
15206	Riedel, Michelle	Prof Serv	4/20/2021	75.00
202100598	Spaulding, Kallie	Reimbursement	4/14/2021	73.97
15100	Toll Gas & Welding Supply	CSF Stock	4/13/2021	73.06
15178	Mn Safety Council	Prof Serv	4/20/2021	72.00
202100644	Ries, Carole	Reimbursement	4/28/2021	71.34
202100643	Paluta, Christine	Reimbursement	4/28/2021	70.50
202100647	Stoesz, Jesaca	Reimbursement	4/28/2021	70.50
15351	Life Insurance Co Of North America	Ins. Tracking Billing	4/29/2021	70.46
15064	Laden, Gregory	Speech Judge	4/13/2021	70.00
15076	Mishra, Archit	Speech Judge	4/13/2021	70.00
15082	Norton, Kelsey	Speech Judge	4/13/2021	70.00
15083	Oh, Jane	Speech Judge	4/13/2021	70.00
15092	Singh, Anvita	Speech Judge	4/13/2021	70.00
710546	Norcostco Inc	Wayzata Players	4/22/2021	70.00
202100581	Betzinger, Nancy	Reimbursement	4/14/2021	69.67
202100597	Samarasinghe, Deepani	Reimbursement	4/14/2021	68.97
14934	Isd #832	Hope Speaks - Community Ed	4/6/2021	68.00
202100616	Lauer, Rebecca	Reimbursement	4/21/2021	66.75
202100588	Gappa, Amy	Reimbursement	4/14/2021	65.50
202100599	Thingvold, Gail	Reimbursement	4/14/2021	65.50
15318	R & R Specialties, Inc.	Ice Arena	4/27/2021	65.00
710582	Pepper & Son Inc., J. W.	Mark Gitch- WHS Orchestra- Jw Pepper Open Po	4/29/2021	65.00
202100631	Voltin, Jill	Reimbursement	4/21/2021	64.18
202100608	Gale, Christa	Reimbursement	4/21/2021	63.78
15141	Cub Foods	Groceries - Covid 19 Meal Prep	4/20/2021	63.03
14903	City Of Plymouth	WPSWater	4/6/2021	62.80
14895	Boyd, Melissa	Official	4/6/2021	61.00
14927	Herder, James	Official	4/6/2021	61.00
14938	Johnson, Haley	Official	4/6/2021	61.00
14944	Kuznia, Ben	Official	4/6/2021	61.00
14948	Litfin, Nicholas	Official	4/6/2021	61.00
15061	Kobielush, Samuel	Official	4/13/2021	61.00
15084	Peick, Jack	Official	4/13/2021	61.00
15306	Nygaard, Scott	Official	4/27/2021	61.00
15290	Lakkaraju, Malini	Cul Refund	4/27/2021	60.95
202100567	Dorsey, Kari	Reimbursement	4/7/2021	60.65
14937	Johnson Fitness & Wellness	EMS Fitness Equip Pe Capital	4/6/2021	59.98
710550	School Health Corp	Wk Supplies First Aid	4/22/2021	59.64
202100624	Reineck, Amanda	Reimbursement	4/21/2021	59.12
710579	Mackin Educational Resources	Replacements For Lost Books	4/29/2021	56.62
202100601	Adams, Virginia	Reimbursement	4/21/2021	55.00
202100592	Johnson, Michelle	Reimbursement	4/14/2021	53.50
202100633	Beck, Marie	Reimbursement	4/28/2021	52.30
202100629	Symington, Ginger	Reimbursement	4/21/2021	51.64
15055	Isd #283-St Louis Park Schools	Makeup Bootcamp 2/16/21	4/13/2021	50.00
15324	Sourcewell Technology	Pd	4/27/2021	50.00
202100645	Skerbitz, William	Reimbursement	4/28/2021	50.00
15059	Karlsburger Foods, Inc	CSF - Groceries	4/13/2021	49.75
15110	Life Insurance Co Of North America	Ins. Tracking Billing	4/13/2021	49.53
15066	Lan, Ming	Lift Ticket Practice Day For State Meet	4/13/2021	49.00

Check No.	Vendor	Description	Date	Amount
710580	Minnesota Equipment	CSF Shop Stock	4/29/2021	47.35
15118	United Way	Payroll Accrual	4/15/2021	46.00
15348	United Way	Payroll Accrual	4/29/2021	46.00
15266	Dhillon, Gurpreet	Cul Refund	4/27/2021	45.80
202100607	Eugene, Samara	Reimbursement	4/21/2021	45.36
202100565	Brisley, Andrew	Reimbursement	4/7/2021	45.25
15224	Toll Gas & Welding Supply	CSF Monthly	4/20/2021	45.08
15056	J Grammond Photography	Prof Serv	4/13/2021	45.00
202100634	Boggs, Rebecca	Reimbursement	4/28/2021	43.51
14966	Novak, Janice	Prof Serv	4/6/2021	40.00
14994	Wilson, Amy	Reg Refund	4/6/2021	40.00
15187	Novak, Janice	Prof Serv	4/20/2021	40.00
15286	Jeske, Dustin	Reg Fee	4/27/2021	40.00
15288	Kretsch-Ward, Amy	Refund	4/27/2021	40.00
14917	Gerber, Steven	Official	4/6/2021	38.82
202100604	Andrews, Stephanie	Reimbursement	4/21/2021	37.63
15077	Mn Safety Council	Prof Serv	4/13/2021	36.00
710494	Staples Business Advantage	Packing Tape - Dots For Culinary - Staples	4/1/2021	35.98
15251	Bagan, Sean	Cul Refund	4/27/2021	32.75
14951	Mcmaster-Carr	Woods	4/6/2021	32.61
202100596	Ruchti, Julie	Reimbursement	4/14/2021	32.24
14933	Isc Companies Inc	WHS Parts Ahu 10	4/6/2021	32.01
15144	Goodrich, Dan	Cul Refund	4/20/2021	31.80
15039	Grams, Scott	Official	4/13/2021	30.50
15091	Schmid, Brian	Official	4/13/2021	30.50
15164	Isd#206	Prof Serv	4/20/2021	30.00
710585	Shred-N-Go	Shredding Service	4/29/2021	30.00
14959	Mn Trophies & Gifts	Band Act	4/6/2021	29.10
202100602	Allen, Stephanie	Reimbursement	4/21/2021	28.95
15101	Twin City Hardware	CSF Shop Door	4/13/2021	28.87
202100579	Thao, Jonpa	Reimbursement	4/7/2021	28.56
710557	Tri-Dim Filter Corp	Nw Belts	4/22/2021	27.66
202100568	Elmhirst, David	Reimbursement	4/7/2021	27.36
202100572	Hodena, Melissa	Reimbursement	4/7/2021	26.24
202100600	Wood, Carolyn	Reimbursement	4/14/2021	25.98
202100577	Sholl, Mary	Reimbursement	4/7/2021	25.30
15289	Krishnappa, Harisha	Cul Refund	4/27/2021	21.75
15285	Ingram Library Services	Books	4/27/2021	21.08
15112	Community Health Charities	Payroll Accrual	4/15/2021	21.00
15344	Community Health Charities	Payroll Accrual	4/29/2021	21.00
15058	Johnstone Supply	Gl Repair Parts	4/13/2021	20.90
15107	Viking Electric Supply, Inc	Gl Rtu#3	4/13/2021	19.78
14997	Abamath Llc	Prof Serv	4/13/2021	18.90
15116	Movefwd Inc (Formerly Teens Alone)	Payroll Accrual	4/15/2021	18.00
15346	Movefwd Inc (Formerly Teens Alone)	Payroll Accrual	4/29/2021	18.00
202100619	Mickle, James	Reimbursement	4/21/2021	17.90
202100593	Kreisle, Virginia	Reimbursement	4/14/2021	17.53
202100582	Bowman, Deborah	Reimbursement	4/14/2021	17.33
14980	School Nutrition Association	Renewal	4/6/2021	17.00
202100583	Byrne, Heather	Reimbursement	4/14/2021	17.00
202100637	Ghent, Marsha	Reimbursement	4/28/2021	17.00
15257	Boerum, Tara	Cul Refund	4/27/2021	16.95
14935	J Grammond Photography	Prof Serv 03/11/21	4/6/2021	15.00
15165	J Grammond Photography	Prof Serv 4/8/21	4/20/2021	15.00
15294	Long, Megan	Cul Refund	4/27/2021	14.35
710527	Schmitt Music Co	Band Class Supplies & Repairs	4/15/2021	13.92

Check No.	Vendor	Description	Date	Amount
15313	Povolny, Kathy	Prof Serv	4/27/2021	13.50
14946	Larson Co, Gustave A.	CMS Parts	4/6/2021	12.98
15332	Unlimited Supplies	CSF Supplies	4/27/2021	12.07
202100580	Bender, Marnie	Reimbursement	4/14/2021	12.00
710584	Really Good Stuff	Skoglund Pta Funds Birthday	4/29/2021	11.68
15231	Westside Wholesale Tire, Inc	Tr#1 Repair	4/20/2021	11.50
15276	Gopher Ace	Restock	4/27/2021	10.72
202100612	Hogan-Naraji, Nicole	Reimbursement	4/21/2021	10.08
202100638	Gilkay, Michelle	Reimbursement	4/28/2021	10.00
15120	Wayzata Public Sch Education Foundation	Payroll Accrual	4/15/2021	8.77
15350	Wayzata Public Sch Education Foundation	Payroll Accrual	4/29/2021	8.75
710545	Motg (Mn Office Technology Grp)	Quarterly Maint	4/22/2021	8.65
14908	Dakota Supply Group	OW Repair Parts	4/6/2021	7.87
202100590	Gilkay, Michelle	Reimbursement	4/14/2021	7.00
202100628	Slattery, Glenna	Reimbursement	4/21/2021	0.26
202100622	Olsen, Mindy	Reimbursement	4/21/2021	0.18
15013	Centerpoint Energy	Void & Reissue	4/13/2021	-
14627	Marco Co	Void	4/12/2021	(97.50)
14794	Marco Co	Void	4/12/2021	(455.00)
14773	Hennepin County Human Svcs - West Suburbs	Void	4/12/2021	(472.00)
Total Value of Checks Issued				\$ 2,096,879.15

2020-21 School Year Wire, EFT, & ACH Activity



Excellence. For each and every student.

For the Month Ended March 31, 2021

From	To	Description	Date	Amount
US Bank - Checking	US Bank - Payroll	District Payroll	Multiple	\$ 5,722,382.83
US Bank - Checking	Internal Revenue Service	Federal Payroll Taxes	3/1/2021	1,045,694.90
US Bank - Checking	Internal Revenue Service	Federal Payroll Taxes	3/16/2021	1,056,397.97
US Bank - Checking	Minnesota Department of Revenue	State Payroll Taxes	3/1/2021	174,334.81
US Bank - Checking	Minnesota Department of Revenue	State Payroll Taxes	3/16/2021	176,098.95
US Bank - Checking	Delta Dental	Dental Claims	Multiple	160,365.70
US Bank - Checking	Preferred One	Health Claims	Multiple	1,769,930.11
US Bank - Checking	Wells Fargo Commercial Card	Purchase Card Program	3/4/2021	13,571.29
US Bank - Checking	Further	Flex Benefits	Multiple	216,103.60
US Bank - Checking	Preferred One	Broker/Reinsurance Fees	3/15/2021	122,566.84
US Bank - Checking	Payroll Vendors (TRA, EBC, MSRS, etc.)	Electronic Payments	Multiple	1,379,877.89
US Bank - Checking	District Employees	Expense Reimbursements	Multiple	4,858.57
US Bank - Checking	Commerce Bank	Electronic Accounts Payable	Multiple	131,662.48
US Bank - Checking	Minnesota Department of Revenue	Sales & Use Tax Payment	3/18/2021	23.00
US Bank - Checking	Edutrack	Electronic Payment Fees	Multiple	19,550.53
US Bank - Checking	Minnesota School District Liquid Asset Fund	Service Fee	3/12/2021	320.20
Total Wires, EFTs, and ACHs				\$ 11,993,739.67



Board of Education
Regular Meeting – May 10, 2021

AGENDA SECTION: Approval of Agenda and Consent Agenda Items

ITEM: Human Resource Recommendations

COMMENTS BY: Stacie Vos, Executive Director of Human Resource Services

Attached are the recommendations regarding personnel actions including: employment, separations and leaves of absence.

Recommended Action: Approve the Human Resource actions as recommended in the attachment.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____

HUMAN RESOURCES RECOMMENDATIONS - Consent Agenda - May 10, 2021

EMPLOYMENT

Name	Position	Location	Start Date
DeeDee Kahring	Finance & Business Executive Director	Administration	7/1/2021
Mitchell Rashada	Custodian	Central Middle	4/26/2021
Donald Unger	Custodian	Central Middle	5/17/2021
Grant Smith	Custodian - Seasonal	Central Services	4/27/2021
John Santor	Custodian - Seasonal	Central Services	5/3/2021

CONTRACT MODIFICATION

Name	Position	Location	Modification	Date
Jill Joyce	HR Manager - Licensed	Administration	From PT to FT	4/22/2021
Stacy Bobek	Teacher - Occupational Therapist	Early Learning School	From 0.9 to 1.0	8/30/2021
Hilary Disch	Home Base Program Manager	Education Serv Center	Level 4 to Level 6	4/22/2021
Hollie Villas	Math Intervention	Greenwood	From 1.0 FTE to 0.5	8/30/2021
Kristi Branyon	Teacher - Spanish	High School	From 0.833 to 0.667	8/30/2021
Elizabeth Hansen	Teacher - Social Studies	High School	From 0.833 to 0.667	8/30/2021
Bridget Erickson	Literacy Specialist	Plymouth Creek	Mobility LOA to 0.5 FTE	8/30/2021
Kristin Baldwin	Teacher - 4th Grade	Plymouth Creek/Sunset Hill	LOA to 1.0 FTE	8/30/2021
Charles Kreitzer	Teacher - Orchestra	West Middle	From 0.5 to 0.667	8/30/2021
Lydia Sour	Teacher - Achievement Interventionist	West Middle	From 0.333 to 0.25	8/30/2021

LEAVE OF ABSENCE

Name	Position	Location	Leave Date
Alicia Pierskalla	Teacher - SPSVC/Behavior Analyst	Education Serv Center	Approximately 11/15/21 - 1/31/22
Greta Cender-Poplette	Teacher - 2nd Grade	Kimberly Lane	3/18/21 - 8/29/21
Sarah Bosben	Teacher - Kindergarten	Gleason Lake	2021/2022 *continuation of existing leave
Aimee Largent	Teacher - Counselor/Dean	Central Middle	Approximately 9/13/21 - 12/20/21
Jill Anderson	Teacher - 3rd Grade	Kimberly Lane	4/23/2021
Zachary Nelson	CES Marketing Specialist	Education Serv Center	5/20/21 - 6/5/21 and 7/6/21 - 7/12/21
Carolyn Meinen	Teacher - SPSVC/Evaluation Specialist	High School	5/27/21 - 6/14/21
Emily Peterson	Teacher - 6th Grade	West Middle	Approximately 10/18/21 - 8/29/22
Michael Peterson	Teacher - Music/Band	West Middle	Approximately 10/19/21-11/29/21
Christian Engelbret	Teacher - SPSVC ELL	Gleason Lake	2021/2022

Kim Sharp	Teacher - Kindergarten	Oakwood	Approximately 8/30/21 - 11/22/21
Lenda Johnson	Teacher - ECFE	Early Learning School	3/9/21 - 3/12/21
Shannon Sandberg	Teacher - SPSVC	West Middle	Approximately 8/30/21 - 10/25/21
Kristi Johnson	Teacher - Math	Central Middle	9/8/21 - 9/10/21
Allison Spratt	Teacher - 4th Grade	Sunset Hill	5/5/21 - 5/7/21
Amanda Randall	Teacher - Counselor	High School	5/10/21 - 5/17/21

RESIGNATION

Name	Position	Location	Resign Date
Andrew Hagen	Communications Specialist	Administration	5/12/2021
Rebecca Boggs	Teacher - SPSVC/Behavior Analyst	District-Special Services	6/11/2021
Sharmin Akter	PreSchool Assistant	Early Learning School	5/5/2021
Rebecca Knutsen	Teacher - SPSVC/ECSE	Early Learning School	6/11/2021
Jessi Herrsher	Teacher - Science	East Middle	6/11/2021
Mickaela O'Malley	Paraprofessional	Gleason Lake	6/10/2021
Britta Johnson	Paraprofessional	Gleason Lake	6/10/2021
Natalie Sassan	Paraprofessional	Gleason Lake	5/3/2021
Nathaniel Graham	Teacher - Phy. Ed/Health	High School	6/11/2021
Eric Herrscher	Teacher - Physical Science	High School	6/11/2021
Carolyn Meinen	Teacher - SPSVC/Evaluation Specialist	High School	6/11/2021
Brenda Hanson	Culinary Express	Kimberly Lane	5/12/2021
Venkatasailaja Jonnalagedda	Paraprofessional	Kimberly Lane	4/16/2021
Kari Ramstrom	Paraprofessional	Meadow Ridge	5/3/2021
Emily Rollins	Wayzata Kids Assistant	Meadow Ridge	5/28/2021
Morgan Lee	Wayzata Kids Instructor	Meadow Ridge	6/10/2021
Syeda Husain	Paraprofessional	North Woods	6/10/2021
Carmen Wood	Paraprofessional	Oakwood	4/28/2021
Susie Yablonsky	Paraprofessional	Oakwood	5/6/2021
Shaine Heacock	Wayzata Kids Assistant	Sunset Hill	6/10/2021
Rachel Kolstad	Wayzata Kids Instructor	Sunset Hill	4/30/2021
Emilie Lenz	Wayzata Kids Instructor	Sunset Hill/Gleason Lake	5/12/2021
Amy Kondziolka	Teacher - Counselor/Dean	West Middle	6/11/2021

RETIREMENT

Name	Position	Location	Retirement Date
Anne Bipes	Paraprofessional	Community Education	5/5/2021

Steven Dey	Maintenance and Grounds Coordinator	Central Services Facility		7/30/2021
Sharon Foltz-Ringstrom	Wayzata Kids Site Manager	Greenwood		8/20/2021
Janet Winterhalter	Culinary Express	Kimberly Lane		6/10/2021
Victoria Jaeger	Paraprofessional	North Woods		5/6/2021
Robert Colonnese	Paraprofessional	Plymouth Creek		6/10/2021
Cheryl Warzaha	Secretary	Teaching & Learning		6/18/2021

EXTRA ASSIGNMENTS

Name	Position	Location	Assignment	Date
Amy Runge	Teacher - Psychologist	Central Middle	Filling in for LOA	4/12/21-6/10/21
Rebecca Kanive	Teacher - Psychologist	Early Learning School	Filling in for LOA	4/12/21-6/10/21
Stephanie Allen	Teacher - Psychologist	East Middle	Filling in for LOA	4/12/21-6/10/21
Sarah Klemmensen	Teacher - Psychologist	Gleason Lake	Filling in for LOA	4/12/21-6/10/21
Mark Elias	Teacher - Counselor/Dean	High School	Summer Learning Coordinator	
Meagan Retterath	Teacher - Psychologist	High School	Filling in for LOA	4/12/21-6/10/21
Beth Sowden	Teacher - Psychologist	Oakwood	Filling in for LOA	4/12/21-6/10/21
Sam Lepa	Teacher - Social Studies	West Middle	Summer Learning Coordinator	



Board of Education
Regular Meeting – May 10, 2021

AGENDA SECTION: Approval of Agenda and Consent Agenda Items

ITEM: Affirm the Document Retention Schedule

COMMENTS BY: Andrea Cuene, Board Chair

Wayzata Public Schools follows the School District General Records Retention Schedule disseminated by the Minnesota Historical Society. Periodically, the School Board will reaffirm adoption of the entire schedule

Recommended Action: Reaffirm the adoption of the School District General Records Retention Schedule, created by the Minnesota Historical Society, as the official records retention policy for the District.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____

**Recipients of *School District General Records Retention Schedule*
revised January, 2000**

Enclosed for the consideration and use of your school district is the revised edition of the *School District General Records Retention Schedule*, which has been approved by the Records Disposition Panel. For important information about the *Schedule*, please refer to the introduction written by Charles Rodgers of the Minnesota Historical Society State Archives Department which can be found following the *Schedule* cover.

Your school district may, or may not, need to complete and submit the Notification of Adoption form enclosed. This depends on the *Schedule* presently in place in the school district.

If your school district has not previously adopted a records retention schedule, or adopted its own approved records retention schedule, and would like to adopt this revised version, two steps must be completed. First, all or part of the *School District General Records Retention Schedule* must be adopted by the school board. Once that is accomplished, the school district must submit the Notification of Adoption form to the Records Disposition Panel. The Minnesota Historical Society will sign and return the Notification of Adoption form to the school district. At that point the school district will have the authority to dispose of records in accordance with the schedule.

In addition, if your school district has been part of a consolidation at any time, and the newly consolidated school district did not adopt the previous version of the general schedule and notify the Department of Administration of that adoption, the two steps set forth in the previous paragraph must be accomplished. Once the school district receives the signed Notification of Adoption from the Minnesota Historical Society, the consolidated school district will have the authority to dispose of records in accordance with the revised *Schedule*.

If your school district adopted the previous version of this general schedule, the school district does not need to complete and submit the Notification of Adoption form. The Minnesota Historical Society will assume that school districts which adopted the previous version will now utilize this revised *Schedule*.

If your school district has not previously adopted a records retention schedule, or developed its own schedule approved by the Records Disposition Panel, and does not adopt the revised *School District General Records Retention Schedule* the school district DOES NOT have authority to destroy records without seeking approval to destroy specific records pursuant to Chapter 138 of Minnesota Statutes. Any destruction of records without prior approval is a violation of the law.

Resources

Questions about this schedule, data practices or for additional copies:

Department of Administration
Information Policy Analysis Division
305A Centennial Office Building
658 Cedar Street
St. Paul, MN 55155
Voice: 651/296-6733
800/657-3721
Fax: 651/205-4219

Questions about archival records:

Minnesota Historical Society
State Archives Department
Minnesota History Center
345 Kellogg Boulevard West
St. Paul, MN 55102-1906
Voice: 651/297-4502
Fax: 651/296-9961

SCHOOL DISTRICT GENERAL RECORDS RETENTION SCHEDULE

STATE OF MINNESOTA

Department of
Administration

Information Policy Analysis Division
January, 2000

SCHOOL DISTRICT GENERAL RECORDS RETENTION SCHEDULE

Purpose of the General Records Retention Schedule

Records are vitally important to the operation of any organization; they serve as the organization's memory and are evidence of past events and the basis for future actions. When created, maintained and disposed of in an orderly and systematic manner, records can be a tremendous asset; when treated in a haphazard and disorderly manner, they can reduce the effectiveness of an organization and increase its costs substantially.

The purpose of a records retention schedule is to provide a plan for managing governmental records by giving continuing authority to dispose of records under Minnesota Statutes 138.17. The basis of any good records management program is the implementation of a well-developed records retention schedule. A retention schedule is a plan for the management of your records.

This School District General Records Retention Schedule establishes **minimum retention periods** for school district records based on their administrative, fiscal, legal and historical value. It lists record series common to school districts and identifies how long to retain them.

This schedule was originally developed by the Department of Administration and the Minnesota Historical Society in cooperation with the Department of Children, Families and Learning (formerly the Department of Education) and officials from Minnesota school districts. It was funded in part by a grant from the National Historical Publications and Records Commission.

This revised schedule was updated by school district staff, representatives of the Minnesota Association of School Business Officials, Minnesota Association of School Administrators, Minnesota School Board Association, the Department of Administration and the Minnesota Historical Society.

Adopting and Using the General Schedule

1. To begin disposing of records according to the general schedule, you must notify the State Archives Department of the Minnesota Historical Society that your school district has officially adopted the schedule. The enclosed form, "Notification of Adoption of School District General Records Retention Schedule," is used for this purpose.

A school district that has adopted the previous version of this general schedule does not need to notify the Minnesota Historical Society that it is adopting this revised edition of the General Records Retention Schedule for School Districts. It will be assumed that school districts which have adopted the previous version will now utilize this revised version.

2. You may adopt the entire schedule even though your school district may not have all the records listed on it. We recommend that you adopt the entire schedule. However, if this is not possible, you may adopt individual sections.
3. The Minnesota Historical Society will sign and return the Notification form to you. You will then have the authority to dispose of your government records as indicated on the schedule.
4. Compare the records in your office with the records listed on the schedule. Retention periods listed on the schedule represent the minimum length of time that you must retain your records. Once that retention period has been reached, you may either destroy them, transfer eligible records to the State Archives, or retain permanently in the school district. If you need to retain some record series longer than the listed retention, you should establish an agency policy for those records.
5. Records identified on the schedule as historical may be transferred to a local historical society, museum, public library, or interested individual with the specific, written permission of the state Records Disposition Panel.
6. The retention stated on the schedule applies to any form of the record (paper, computer tape or disk, microfilm, optical disk, electronic media, etc.). Especially in the case of electronic records, it is the responsibility of the school district to identify the official record copy in whatever form it is. An official record is a record received or created in the transaction of public business as determined by the school district. However, if you decide to change the form of a record (for instance, you microfilm a paper record) you may not be authorized to dispose of the original record. If you are considering changing the form of a record, contact the Minnesota Historical Society, State Archives Department, 651-297-4502.
7. Data Practices Classifications are effective as of the printing of this retention schedule. Because data practices issues change regularly, classifications may have changed. For current information on data practices, consult Minnesota Statutes, Chapter 13, or call the State of Minnesota, Department of Administration, Information Policy Analysis Division at (651) 296-6733.

Destruction Reporting

After you destroy records according to the general schedule, send a report to the Minnesota Department of Administration and the Minnesota Historical Society (M.S. 138.17, Subd. 7). Use a copy of the enclosed “Records Destruction Report” (RM-00065) for this purpose. This report may be submitted annually or as records are destroyed.

Records not on the General Schedule

Records not listed on this schedule cannot be destroyed without submitting either an “Application for Authority to dispose of Records” (PR-1 form) or a “Minnesota Records Retention Schedule” (RM-00058).

The PR-1 form is used to request one-time authority to dispose of records. A reproducible copy of the PR-1 form is enclosed. Since an approved PR-1 gives you authority to dispose of only those records listed on the form, we recommend that you use the PR-1 only for obsolete records (records no longer being created).

For ongoing authority to dispose of records not listed on the general schedule, complete a “Minnesota Records Retention Schedule.” This form can be obtained from the Department of Administration, Information Policy Analysis Division , (651) 296-6879.

Duplicate Records

This retention schedule concerns itself only with the school district’s official record copy and the retention periods assigned reflect that. It is each school district’s responsibility to identify the official record copy and to identify when to destroy any other copies of identical records, after they have lost their legal, fiscal, historical and administrative value. Duplicate copies need not be retained.

Category Definitions

Record Series Description: A record series is a group of records clustered together because they all relate to the same topic and have the same retention period.

Retention Period/Statute: The retention cited is the minimum amount of time a record must be kept. A number printed alone, e.g. 10, means ten years. The stated retention does not include the year the record originates. For example, if Record A is filed by calendar year and it has a retention of 3 years, the disposal date for 1985 records is January, 1989. Statutes listed here cite specific retention periods for the records series.

Archival: If a Y, meaning yes, appears in this column these records must be retained permanently by the school district, because they have historical value. Records of closed school districts may be transferred to the State Archives for selection and disposition. These include defunct school districts that consolidate or merge with existing school districts and inter-district cooperative centers that dissolve. The records of closed school districts are at particular risk because there is often no clearly authorized custodian except for the State Archives as mandated by M.S. 138.17.

Data Practices Classification: This phrase refers to records classified by the Minnesota Government Data Practices Act or other state or federal laws. The classification system includes: public, private, confidential, nonpublic or protected nonpublic. More than one classification may apply.

Data Practices Statute: This phrase refers to the statute or law which cites the data practices classification of the record series.

Minnesota Historical Society
 State Archives Department
 Minnesota History Center
 345 Kellogg Blvd., West
 St. Paul, MN 55102-1906
 (651) 297-4502 Fax: (651) 296-9961

**NOTIFICATION OF ADOPTION
 OF
 SCHOOL DISTRICT GENERAL
 RECORDS RETENTION SCHEDULE**

1. Complete this form and send the original and 2 copies to the State Archives Department at the above address.
2. Destruction of records according to the general schedule is **NOT** permitted until this form is signed by the Minnesota Historical Society.

School District (Name and Number)	County	Telephone (Include Area Code)
Street Address		City, Zip Code

This is to notify the Minnesota Historical Society that the school district named above has officially adopted the Minnesota School District General Records Retention Schedule. School districts are advised to adopt the entire schedule. If this is not possible, individual sections may be adopted. ("X" the appropriate items.)

The School District Adopts the Entire Schedule.

The School District Adopts Only the Following Sections:

- | | | |
|--|--|---|
| <input type="checkbox"/> Administration | <input type="checkbox"/> Food Service | <input type="checkbox"/> Personnel |
| <input type="checkbox"/> Buildings | <input type="checkbox"/> Finance | <input type="checkbox"/> Student |
| <input type="checkbox"/> Community Education | <input type="checkbox"/> Health and Safety | <input type="checkbox"/> Transportation |
| <input type="checkbox"/> Curriculum | <input type="checkbox"/> Payroll | |

Name/Title of School District Official (print)	Signature of School District Official	Date
--	---------------------------------------	------

The Minnesota Historical Society acknowledges your Notification of Adoption of the School District General Records Retention Schedule. You are authorized to retain and dispose of records as indicated on the Schedule.

Director or Designee, Minnesota Historical Society
Date

DEPARTMENT OF ADMINISTRATION

Information Policy Analysis Division
 305A Centennial Office Building
 658 Cedar Street
 St. Paul, MN 55155
 (651) 296-6733 or (800) 657-3721
 FAX: (651) 205-4219

RECORDS DESTRUCTION REPORT

INSTRUCTIONS

1. Print or type all information.
2. Use this form to report records destroyed under authority of a General Records Retention schedule or an approved agency retention schedule.
3. Report only records that are physically destroyed, not records transferred to the Minnesota Historical Society.
4. Reports can be submitted annually or as records are destroyed.
5. Send the original of this report to the Records Management Program at the above address.
6. Second a copy of this report to: State Archivist, MN Historical Society, MN History Center, 345 Kellogg Blvd. W., St. Paul, MN 55102-1906.
7. For additional space, use reverse side.

Agency			Person Reporting Destruction				Date Report Submitted																										
Address			City, Zip				Telephone ()																										
General Schedule Name or Agency Schedule Number (e.g. "City Gen. Sch." or "87-123")	Section of Schedule Where Record is Listed	Item No. As Listed on Schedule	Record Title (use same title listed on schedule)	Inclusive Dates	Date Destroyed	Quantity* (Cubic Feet)																											
<p>*VOLUME CHART TO DETERMINE CUBIC FEET</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 20%;">Letter Size Drawer</td> <td style="width: 10%;">=1.5</td> <td style="width: 20%;">Record Center Box</td> <td style="width: 10%;">=1.0</td> <td style="width: 15%;">3 x 5 Card</td> <td style="width: 10%;">= 0.1</td> <td colspan="2" rowspan="4" style="vertical-align: middle; text-align: right;">Total Cubic Feet Destroyed (include records listed on back)</td> </tr> <tr> <td>Legal Size Drawer</td> <td>=2.0</td> <td>12" x 15" x 10"</td> <td></td> <td>4 x 6 Card</td> <td>=0.2</td> </tr> <tr> <td>Shelving 4' Letter</td> <td>=2.3</td> <td>Transfer Case</td> <td>=2.5</td> <td>5 x 8 Card</td> <td>=0.3</td> </tr> <tr> <td>Shelving 4' Legal</td> <td>=3.0</td> <td>24" x 16" x 11"</td> <td></td> <td>Printouts 1</td> <td>=1.25</td> </tr> </table>								Letter Size Drawer	=1.5	Record Center Box	=1.0	3 x 5 Card	= 0.1	Total Cubic Feet Destroyed (include records listed on back)		Legal Size Drawer	=2.0	12" x 15" x 10"		4 x 6 Card	=0.2	Shelving 4' Letter	=2.3	Transfer Case	=2.5	5 x 8 Card	=0.3	Shelving 4' Legal	=3.0	24" x 16" x 11"		Printouts 1	=1.25
Letter Size Drawer	=1.5	Record Center Box	=1.0	3 x 5 Card	= 0.1	Total Cubic Feet Destroyed (include records listed on back)																											
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Shelving 4' Legal	=3.0	24" x 16" x 11"		Printouts 1	=1.25																												

General Schedule Name or Agency Schedule Number (e.g. "City Gen. Sch." or "87-123")	Section of Schedule Where Record is Listed	Item No. As Listed on Schedule	Record Title (use same title listed on schedule)	Inclusive Dates	Date Destroyed	Quantity* (Cubic Feet)



MINNESOTA HISTORICAL SOCIETY

STATE ARCHIVES DEPARTMENT

APPLICATION FOR AUTHORITY TO DISPOSE OF RECORDS

FOR USE BY RECORDS PANEL

Application No. _____ Date _____

Instructions:

1. This form does not provide continuous authority to dispose of similar records and cannot be used to approve a records retention schedule.
2. Complete original and three copies. Photocopies are acceptable.
3. Complete items 1 through 6 and item 8. Use reverse side to continue records description. If more space is needed, use plain paper.
4. Send original and two copies to the **State Archives Department, 345 Kellogg Boulevard West, St. Paul, MN 55102-1906.**
5. Retain one copy until your approved copy is returned. The approved copy will be your authority to dispose of records. It should be retained permanently.
6. Additional copies of this form are available from the address above or by telephoning (651) 297-4502. (FAX: (651) 296-9961).

NOTE: Laws of 1971, Chapter 529, Section 3 reads as follows: "It is the policy of the legislature that the disposal and preservation of public records be controlled exclusively by Minnesota Statutes, Chapter 138 and by this act, thus, no prior, special or general statute shall be construed to authorize or prevent the disposal of public records at a time or in a manner different than prescribed by such chapter or by this act and no general or special statute enacted subsequent to this act shall be construed to authorize or prevent the disposal of public records at a time or in a manner different than prescribed in chapter 138 or in this act unless it expressly exempts such records from the provision of such chapter and this act by specific reference to this section."

1. Agency or Office	2. Division or Section	3. Quantity of Records _____ Cubic Feet
4. Location of Records	5. Laws other than M.S. 138.17 that relate to the destruction or safekeeping of the records:	
6. I certify that the records listed on this application are accurately described, and that they have no further administrative, legal, or fiscal value for this agency. _____ Authorized Signature (Type name below) _____ Name _____ Date _____ _____ Title _____ Phone _____	AUTHORIZATION: Under the authority of M.S. 138.17, it is hereby ordered that The records listed on this application be destroyed, except as shown in item 7. _____ Director, Minnesota Historical Society _____ Date _____ _____ Legislative or State Auditor _____ Date _____ _____ Attorney General _____ Date _____	

7. Exceptions to Destruction. (For use by Records Disposition Panel).

8. **Description of Records.** Describe each record series or type of record separately. Number each series, beginning with "1".

A. Item No.	B. Name of record, form numbers, content, usage, arrangement, original duplicate, or microfilmed.	C. Inclusive Dates

A. Item No.	B. Name of record, form numbers, content, usage, arrangement, original duplicate, or microfilmed.	C. Inclusive Dates



MINNESOTA HISTORICAL SOCIETY

STATE ARCHIVES DEPARTMENT

TRANSFER OF RECORDS TO STATE ARCHIVES

MHS USE ONLY	
Received By	
Date	No. Boxes
Comments	

Instructions:

1. Pack all records in standard records storage boxes, unless otherwise authorized by Archives staff.
2. Sequentially number boxes.
3. Records must be in labelled folders or otherwise clearly identified.
4. Retain one copy of this form for your records. Send original with your records to State Archives at the address below.
5. Transferred records cannot be withdrawn from the Archives except in special circumstances. Records are available for use in the Society's Research Center at **345 Kellogg Boulevard West, St. Paul, Minnesota 55102-1906 - (651) 297-4502, (FAX: 651 296-9961).**
6. For additional space, use reverse side.

Agency	Division/Section	Telephone ()
Address	City, State, Zip Code	
Name/Title of Person Transferring Records (Print or Type)	Signature	Date

RECORDS TRANSFERRED

Box Number	Description of Records in Each Box (including files, titles, and subtitles)	Inclusive Dates of Records

Box Number	Description of Records in Each Box (including files, titles, and subtitles)	Inclusive Dates of Records

State of Minnesota
School District General Records Retention Schedule
Table of Contents

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School District General Records Retention Schedule

Section: Administration

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
ADM00100	Affidavit of Publication	Public Hearings, Budget Publication, Debt Offerings	1 Year following completion of audit	No	Public
ADM00200	Election Records	Ballots, Notices, Notifications, Publications	1 Year after Canvas or Challenge	No	Public
ADM00300	Annual Reports to Board of Education	Reports Generated by District (PER, Accountability Reports, formal Annual Report in Accordance With MN Statute 120B.11	Retain permanently; has historical value, MS 120B.11	Yes	Public
ADM00310	Annual/Periodic Reports to Local Board of Education	Final/Actual Reports Generated by State	6 Years	No	Public
ADM00400	Authority to Dispose of Records (If Applicable)	Application for Authority to Dispose of Records form	6 Years	No	Public/Private MS 13.43 MS 13.32 MS 13.39
ADM00500	Boundary Changes - District	Consolidation, Detachment, Annexation, and Dissolution	Retain permanently; has historical value	Yes	Public
ADM00600	Calendar - Adopted and Actual	Number of Days and Length of Day by School and Grade Level, Reflecting Updated Activities During the Year.	3 Years MS 127A.41, Subd. 5	No	Public
ADM00700	Census, Annual School	1979 and Earlier	Retain permanently; has historical value	Yes	Private MS 13.32
ADM00710	Census, Annual School	1980 - Current	3 Years	No	Private MS 13.32

School District General Records Retention Schedule

Section: Administration

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
ADM00720	Census, Certified Reports	Conducted Once Per Decade	Permanent	No	Public
ADM00800	Closed Rural Schools	Includes: Clerk's, Treasurer's, and Teacher's Records of Closed Rural Schools Which Were Consolidated into the Independent District.	Transfer to the State Archives for Selection and Disposition	Yes	Public
ADM00900	Correspondence/ Administrative	Superintendent, Principal, Assistant Principal and Other Administrators Unless Otherwise Specifically Addressed Elsewhere in Records Retention Schedule	3 Years	No	Public/Private MS 13.32 MS 13.43
ADM01000	Court Case/Trial information	Litigation Correspondence	10 Years	No	Public/Private MS 13.32 MS 13.43 MS 13.90
ADM01010	Court orders		1 Year after Action is Completed	No	Public/Private MS 13.32 MS 13.43
ADM01100	Grant Applications	Successful	3 Years -- For Federal Funds three (3) years after completion of the activity for which the funds were used. 20 U.S.C. Section 1232f(a)	No	Public
ADM01110	Grant Applications	Unsuccessful	1 Year	No	Public

School District General Records Retention Schedule

Section: Administration

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
ADM01200	Inservice Workshops	Attendance Records, Agenda and Materials (Employee Right to Know, Blood Borne Pathogens, Etc.)	3 Years	No	Public
ADM01300	Inter District Cooperatives	Includes Vocational, Special Ed and Special Purpose Cooperatives formed by Joint Powers Agreements. Records Should Be Retained and Disposed of in Accordance With the Retention Periods for the Specific Series of Records Listed in Schedule	Retain permanently; has historical value	Yes	Public
ADM01400	Minutes	Board Minutes	Retain permanently; has historical value	Yes	Public
ADM01410	Minutes	Officially Designated Committees	Retain permanently; has historical value	Yes	Public
ADM01420	Minutes	Other Than Referred to in ADM01300, ADM 01400, and ADM 01410	1 Year	Yes	Public
ADM01430	Minutes - Tape Recordings	Board Minutes Only	Until Transcribed and Approved	No	Public
ADM01440	Board Policies		3 Years after Change	No	Public
ADM01500	Negotiations - See Personnel				
ADM01600	Newsletters and Publications	District Generated	Retain permanently; has historical value	Yes	Public
ADM01610	Newsletters and Publications	Student Generated School Newspapers	Retain permanently; has historical value	Yes	Public

School District General Records Retention Schedule

Section: Administration

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
ADM01700	Parent Teacher Association Records	Secretary's Books, Treasurer's Books, and Scrapbooks.	Retain permanently; has historical value	Yes	Public
ADM01800	Media Center/Librarian Reports		3 Years	No	Public
ADM01900	Video Tapes	Building Security/Transportation Tapes	Until Relooped	No	Private/Public MS 13.32 MS 13.43
ADM02000	E-Mail		Same as Correspondence	No	Private/Public MS 13.32 MS 13.43

School District General Records Retention Schedule

Section: Building

Item	Title	Examples and Descriptions	Retention Period	Archival	Data Practices Classification/ Statute
BLD00100	Accident/Damage Records	School Property-Related	10 Years	No	Public
BLD00200	Building Maintenance Records		Until Obsolete	No	Public
BLD00300	Building Permits	Applications (initial/interim), Inspection Reports, Plans, Etc.	10 Years	No	Public
BLD00400	Building Program Records	Current and Projected Needs. Review and Comment	10 Years	No	Public
BLD00500	Buildings and Grounds Records	Blueprints, Construction Specifications, Abstracts, Deeds, Title Papers, Final inspection Reports, Land and Building Occupancy Approval	Permanent	No	Public
BLD00600	Fixed Asset Records	Equipment, Fixtures, and Materials, inventory and Depreciation	Life of Item	No	Public

School District General Records Retention Schedule

Section: Building

Item	Title	Examples and Descriptions	Retention Period	Archival	Data Practices Classification/ Statute
BLD00100	Accident/Damage Records	School Property-Related	10 Years	No	Public
BLD00200	Building Maintenance Records		Until Obsolete	No	Public
BLD00300	Building Permits	Applications (initial/interim), Inspection Reports, Plans, Etc.	10 Years	No	Public
BLD00400	Building Program Records	Current and Projected Needs. Review and Comment	10 Years	No	Public
BLD00500	Buildings and Grounds Records	Blueprints, Construction Specifications, Abstracts, Deeds, Title Papers, Final inspection Reports, Land and Building Occupancy Approval	Permanent	No	Public
BLD00600	Fixed Asset Records	Equipment, Fixtures, and Materials, inventory and Depreciation	Life of Item	No	Public

School District General Records Retention Schedule

Section: Community Education

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
CED00100	Annual Reports	See Finance			
CED00200	Applications by individuals for Adult Education		1 Year	No	Private MS 13.32
CED00300	Certificate of Compliance	Verifies Cooperation Between District and Other Governmental Agencies. Joint Powers Agreements	Permanent, MS 471.59	No	Public
CED00400	Class Schedule - Master		1 Year	No	Public
CED00500	Financial Records	See Finance			
CED00600	Grants	See Administration			
CED00700	Minnesota DCF&L Reports	Early Childhood Family Education, Home School, Adult Basic Education, English As A Second Language, General Education Development, Other State Programs	6 Years	No	Public/Private MS 13.32
CED00800	Minutes	See Administration			

School District General Records Retention Schedule

Section: Curriculum

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
CUR00100	Class Lists-Elementary and Secondary		1 Year	No	Private MS 13.32
CUR00200	Class Schedules		1 Year	No	Public
CUR00300	Curriculum Development	Support Data, Recommendations, Programs and Procedures	6 Years	No	Public
CUR00400	Daily Plan Books - Teacher's		1 Year	No	Public
CUR00500	Duty Rosters - Teacher's		1 Year	No	Public
CUR00600	Grade Books - Teacher's		1 Year	No	Private MS 13.32
CUR00700	Textbooks	Adoptions	6 Years	No	Public
CUR00710	Textbooks	Inventories	6 Years or Until Obsolete	No	Public

School District General Records Retention Schedule

Section: Food Services

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
FDS00100	General Correspondence	See Administration	3 Years and DCF&L Audit	No	Public
FDS00200	DCF&L/Federal USDA Reporting	Commodities, Milk Program	3 Years and DCF&L Audit, 7 C.F.R & 210.8	No	Public
FDS00300	Application /Agreement With State Agency	Free/Reduced Price Meal Policy Statement	3 Years and DCF&L Audit, 7 C.F.R & 210.3	No	Public
FDS00400	Free/Reduced Price Meal Applications	All Approved and Denied Applications, DHS Free School Meal Notices, Notice of Denial to Parents, Rosters of Eligible Students, Verification Records	3 Years and DCF&L Audit, 7 C.F.R. & 245.6	No	Private MS 13.32
FDS00600	Service Agreements/Catering Contracts	Head Start, Meals On Wheels, Etc.	3 Years and DCF&L Audit, 7 C.F.R & 210.3	No	Public
FDS00700	Food Production information	Daily Food Production Record, Menus	3 Years and DCF&L Audit, 7 C.F.R. & 210.13	No	Public

School District General Records Retention Schedule

Section: Food Services

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
FDS00800	Daily Meal Count Report With Edit Checks		3 Years and DCF&L Audit, 7 C.F.R. & 210.7	No	Private/Public MS 13.32
FDS00900	Monthly Payment Vouchers		3 Years and DCF&L Audit, 7 C.F.R. & 210.13	No	Private/Public MS 13.32
FDS01000	On Site Review Record		3 Years and DCF&L Audit, 7 C.F.R. & 210.8	No	Private/Public MS 13.32
FDS01100	Financial Records	Breakfast, Lunch, Ala Carte, Etc. (Supporting Documentation May include invoices, Purchase orders, Etc.) Student, Adult Federal and State Income and All Other Sources	3 Years and DCF&L Audit, 7 C.F.R. & 210.20 and 210.5	No	Private/Public MS 13.32
FDS01200	Inventory	Audit Trail for USDA Commodity Usage, Year End Physical Inventory	3 Years and DCF&L Audit	No	Public
FDS01410	Inventory (Food and Supplies)	Quotes (Unsuccessful and Successful)	1 Year and DCF&L Audit	No	Public
FDS01410	Inventory (Food and Supplies)	Bid (Unsuccessful and Successful) Request Summaries	6 Years and DCF&L Audit	No	Public
FDS01420	Inventory (Food and Supplies)	Requisitions (for Moving Supplies or Equipment Within District)	3 Years and DCF&L Audit	No	Public

School District General Records Retention Schedule

Section: Food Services

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
FDS01500	Cashier's Reports	Daily, Weekly, and Monthly	6 Years and DCF&L Audit, 7 C.F.R. 210.8 and 210.20	No	Public
FDS01600	Operating Reports	Breakfast, Lunch, and A'La Carte Participation Reports	3 Years and DCF&L Audit	No	Public
FDS01610	Operating Reports	Revenue and Expenditure Reports	6 Years and DCF&L Audit	No	Public

School District General Records Retention Schedule

Section: Finance

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
FIN00100	Abstracts/Deeds/Title Papers/Mortgages	See Buildings			
FIN00200	Accounts Payable	Credit Memos, Freight Bills/Claims, Bills of Lading, Purchase orders, Acknowledgments/Orders/Shipping Notices, Invoices and Purchasing Contracts, Claims/Vouchers (Merchandise Purchased, Services Rendered, Travel Expenses), 1099	6 Years	No	Public/Private MS 13.43
FIN00210	W-9 form		6 Years after Final 1099 Issued	No	Public/Private MS 13.43
FIN00300	Year-End Financial Reports	Revenue and Expenditure Summary Transaction Reports	Retain Permanently	No	Public
FIN00305	Year-End Financial Reports	Revenue and Expenditure Detailed Transaction Reports	Retain Permanently	No	Public
FIN00310	Year-End Financial Reports	UFARS Revenue and Expenditure Report to State	Retain Permanently	No	Public
FIN00315	Year-End Financial Reports	Special Funded Projects Report	Retain Permanently	No	Public
FIN00320	Year-End Financial Reports	Note: includes Clerks and Treasurer's Reports (Register of Receipts/Disbursements, Treasurer's Annual Report, Treasurer's Books of Records. (1932 and Earlier)	Retain permanently; has historical value	Yes	Public

School District General Records Retention Schedule

Section: Finance

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
FIN00325	Year-End Financial Reports	Note: includes Clerks and Treasurer's Reports (Register of Receipts/Disbursements, Treasurer's Annual Report, Treasurer's Books of Records. (Post 1932)	Retain Permanently	No	Public
FIN00330	Year-End Financial Reports	Accounts Receivable, Numbered Receipts, Accounts Receivable Invoices, Remittance Advice	6 Years	No	Public
FIN00335	Year-End Financial Reports	General Ledger, General Journals, Journal Entries, Disbursements Journal, Check Register Adopted and Revised Budget, Budget Publications, Balance Sheet, Receipts Journal	Retain Permanently	No	Public
FIN00400	Audit Reports		Retain permanently; has historical value	Yes	Public
FIN00500	Bank Statements/ Reconciliation's	Checks, Cancelled, Returned or Voided. (Must Be original Check - Not Microfiche)	6 Years	No	Public/Private MS 13.43
FIN00510	Bank Statements/ Reconciliation's	Statement of Pledged Securities	6 Years after Expiration	No	Public
FIN00600	Bonds and Coupons	Bond Ledgers/Registers	Until Debt Is Retired and Audit	No	Public
FIN00700	Bond Issues - Official Statements	Enabling Documentation	Permanent	No	Public
FIN00800	Building and Land Contracts	See Buildings			

School District General Records Retention Schedule

Section: Finance

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
FIN00900	County Auditor Statements	Tax Settlement Report and Taxes Receivable Report	6 Years	No	Public
FIN01100	Insurance Documents	Fidelity/Surety Bonds	6 Years after Expiration	No	Public
FIN01110	Insurance Documents	Insurance Bids, Health, Dental, Life etc. (Accepted and Rejected)	6 Years	No	Public
FIN01120	Insurance Policies	Health, Property, Liability, etc., Policies, Amendments and Waivers	20 Years	No	Public
FIN01200	Inventory	Year End Inventory List, Warehouse Listing, Library Holdings	3 Years	No	Public
FIN01300	Leases/Agreements		3 Years after Expiration	No	Public
FIN01400	Levies		6 Years	No	Public
FIN01500	Property Appraisals		Until Superseded	No	Public
FIN01600	Sealed Bids	Successful and Unsuccessful	6 Years after Award	No	Public
FIN01700	Quotes	Successful and Unsuccessful, MS 471.345	1 Year after Receipt	No	Public
FIN01800	Student Activity Accounts	Cash Receipts, Vouchers, Cancelled Checks, Ledgers, and Journals	6 Years	No	Public
FIN01900	Transportation - Annual Report		6 Years	No	Public
FIN02000	Transportation Contracts	With Independent Contractors	6 Years	No	Public

School District General Records Retention Schedule

Section: Heath & Safety

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
HSF00100	Infectious Disease and Occupational Exposure Files*	Files On Each Employee Dealing With Safety and Training On Diseases Such As Hepatitis and Aids. Retain in Employee's Medical File.	3 Yrs. after Separation	No	Public/Private MS 13.43
HSF00200	OSHA - Citations of Penalty	Notifications of Violations by the District	Until Violation Has Been Corrected	No	Public/Private MS 13.43
HSF00300	OSHA - Employee Accident Reports	OSHA Report Numbers 200 and 101	5 Yrs. after Accident	No	Public/Private MS 13.43
HSF00400	OSHA - Employee Exposure Records	Any information Concerning Employee Exposure to Toxic Substances or Harmful Physical Agents.	30 Yrs. after Termination or Retirement	No	Public/Private MS 13.43
HSF00500	Safety Committee Agendas and Minutes		3 Years	No	Public
HSF00600	Training Records - Right to Know		3 Yrs. after Separation	No	Public

School District General Records Retention Schedule

Section: Payroll

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
PAY00100	Cafeteria Plan Records		6 Years	No	Public/Private MS 13.43
PAY00300	Check Requests for Manual Checks	Lost or Missing Check Replacement, etc.	2 Years	No	Public/Private MS 13.43
PAY00400	Dues Deduction Authorization	Union Dues	3 Years	No	Public/Private MS 13.43
PAY00500	Garnishments	Wage Garnishment, Notice of Bankruptcy, Wage Levy and Related Documents	3 Years after Expiration	No	Private MS 13.43
PAY00700	Payroll Register	Name; Address; Date of Birth; Occupation; Rate of Pay; Compensation Earned Each Week	Permanent, 29 C.F.R. & 1627.3(a)	No	Public/Private MS 13.43
PAY00800	Pera Eligibility Sheets and Reports		6 Years	No	Public/Private MS 13.43
PAY00900	Prior Years' Quarterly FICA		6 Years	No	Public/Private MS 13.43
PAY01000	Quarterly Report of Local Government	Employees and Wages (Weeks or Hours Worked)	3 Years	No	Public/Private MS 13.43
PAY01100	Salary Deduction Sheets		6 Years	No	Public/Private MS 13.43
PAY01200	Voluntary Withholdings	Requests for Withholding (United Way, Savings Bonds, etc)	2 Years after Expiration or Until Superseded	No	Public/Private MS 13.43

School District General Records Retention Schedule

Section: Payroll

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
PAY01300	Stop Payment Orders and Bonds		6 Years	No	Private MS 13.43
PAY01400	Tax Reports	Federal, Minnesota and Other States	6 Years	No	Public/Private MS 13.43
PAY01500	Tax Sheltered Annuity - Contracts		Permanent, 29 C.F.R. & 1627.3(b)(2)	No	Private MS 13.43
PAY01600	Tax Sheltered Annuity - Authorization	457 and 403(B) Plans	Permanent	No	Private MS 13.43
PAY01700	Time Sheets		6 Years	No	Public/Private MS 13.43
PAY01800	TRA / PERA - Retirement Remittance Report	Monthly and Annual Reports	6 Years, MS 354.52	No	Public/Private MS 13.43
PAY02000	W-2 Statements (Employer's Copy)		6 Years	No	Public/Private MS 13.43
PAY02100	W-4 Statements		Until Superseded or 6 Years after Termination	No	Public/Private MS 13.43

School District General Records Retention Schedule

Section: Personnel

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification / Statute
PER00100	Employee Medical Records*	Any information Concerning the Health Status of An Employee Which Is Made or Maintained by A Physician, Nurse, or Other Health Care Personnel, or Technician.	30 Yrs. after Termination or Retirement	No	Private MS 13.42 MS 13.43
PER00110	Employee Medical Records*	Includes Medical and Employment Questionnaires or Histories, Medical Exams, Medical Opinions, Descriptions of Treatments and Prescriptions, and Employee Medical Complaints.	30 Yrs. after Termination or Retirement	No	Private MS 13.42 MS 13.43
PER00120	Request for Leave	Requests for Leave (Vacation , Sick, Personal, etc.)	6 Yrs. after Termination	No	Public/Private MS 13.43
PER00200	Leave of Absence Reports	Formal Reports to PERA, TRA, etc., Regarding Unpaid, Board-Approved Leaves	6 Years	No	Public/Private MS 13.43
PER00210	Discrimination Claim Records	Sexual Harassment and Discrimination	Until Final Disposition of the Charge or Action	No	Public/Private/ Confidential MS 13.43 MS 13.39
PER00220	First Report of Injury*	If Maintained With Worker's Compensation File, Retain for 20 Years.	Permanent, MS 176.151	No	Private MS 13.43 MS 176.231

School District General Records Retention Schedule

Section: Personnel

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification / Statute
PER00300	Applications for Employment/Resume/ Interview Documents	Licensed and Classified - Not Hired. Any and all employment records, including but not limited to, application forms, resumes, cover letters, interview notes, interview questions and answers, job inquiries, rejection letters and other documents regarding	2 Years or until final disposition of a discrimination charge, 29 C.F.R. 1602.14(a), 29 C.F.R. 1602.40, 29 C.F.R. 1627.3(b)(1), Minn. Rules 5000.2250	No	Public/Private MS 13.43
PER00310	Applications for Employment/Resume/ and Supporting Documentation	Licensed and Classified - Hired (in personnel file). Any and all employment records, including but not limited to, application forms, resumes, cover letters, interview notes, interview questions and answers, job inquiries, rejection letters and other doc	6 Years or until final disposition of a discrimination charge, 29 C.F.R. 1602.14(a), 29 C.F.R. 1602.40, 29 C.F.R. 1627.3(b)(1), Minn. Rules 5000.2250	No	Public/Private MS 13.43
PER00400	Arbitration Decisions		Permanent	No	Public/Private MS 13.43
PER00500	Contracts and Assignments		6 Yrs. after Termination	No	Public
PER00700	Equal Employment Opportunity Reports/Summary Data (EEOC/MNCRIS)		3 Years, 29 C.F.R. 1602.39	No	Public

School District General Records Retention Schedule

Section: Personnel

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification / Statute
PER00900	Grievance Files	Employee Grievances and/or Complaints Filed Under A Labor Agreement or Personnel Rules. This Also Related to Arbitration Files and Related Court Cases.	Permanent	No	Public/Private MS 13.43
PER01000	Insurance: Group Master Policies, Contracts and Agreements	See Finance			
PER01100	Insurance: Reports	Insurance Census, Premium Reports, Etc.	6 Years	No	Public/Private MS 13.43
PER01200	STARS Report	Annual STARS Report to State	1 Year Until Superseded	No	Public
PER01300	Insurance Records: Enrollment Cards		Until Superseded	No	Public/Private MS 13.43
PER01400	Insurance Records: Employees On Leave of Absence	Employees on Leave of Absence, Family Medical Leave Act, Long-term Disability, Retired Teachers, Surviving Spouse, Terminated Employees	2 Years after Insurance Coverage Terminates	No	Public/Private MS 13.43
PER01800	Labor Contracts	Contracts Between School District Management and Various Bargaining Units including: Correspondence, Salary Schedules, Personnel Policies.	Permanent	Yes	Public
PER02000	Long Term Disability Claims/Awards		10 Years after Final Settlement of Claims	No	Public/Private MS 13.43

School District General Records Retention Schedule

Section: Personnel

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification / Statute
PER02100	Job Descriptions		Until Superseded	No	Public
PER02200	Mediation Records		Permanent	No	Public
PER02300	Negotiations Records	Costing Records, Negotiations Strategy Session Tapes	2 Years after Completion of all BMS Certified Negotiations. MS 471.705(1a)	No	Public/Private MS 471.705
PER02400	Pay Equity: Classification Studies and Working Papers		Until Superseded	No	Public
PER02500	Pay Equity: Summary		Permanent	No	Public
PER02700	Personnel Files - Individual	Containing Citations, Personal History, Employee References, and Letters of Appointment/Promotion, Performance Records, Termination/Resignation, I-9 form, Evaluations, All Personnel and Employment Records, including, but not limited to, Documents Relating	6 Yrs. after Termination	No	Public/Private MS 13.43
PER02720	Personnel: Deficiency Reports	Letters of Advice, Reprimands, Letters of Deficiency, Letter of Direction and Correction, Notices of Suspensions.	6 Years after Termination or by Mutual Agreement To Expunge	No	Public/Private MS 13.43
PER02730	License and Certifications	Notice of Voluntary Surrender of Teaching License	Until Superseded	No	Public

School District General Records Retention Schedule

Section: Personnel

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification / Statute
PER02740	Employee's Response Letter to Any Document in Personnel File		Same As Document To Which They Are Responding MS122A.40, Subd. 19	No	Private MS 13.43
PER02750	Seniority Lists		Full period the system is in effect and at least one (1) year after termination, 29 C.F.R. 1627.3(b)(2)	No	Public
PER02800	Recruitment Records	Relating to Posting, Recruitment, Selection, and Appointment to Each Position, Advertising	2 Years	No	Public/Private MS 13.43
PER03000	Unemployment Claims/Compensation	Claims for Unemployment	2 Years after Claim Resolution	No	Public/Private MS 13.43
PER03100	Worker's Compensation - Claims	Injury Reports and Correspondence Dealing With injuries.	20 Years	No	Private MS 13.43 MS 176.231
PER03200	Worker's Compensation	Claims Summary, Summary information From Carrier	6 Years after Termination	No	Public/Private MS 13.43 MS 176.231

School District General Records Retention Schedule

Section: Special Education

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification / Statute
SPC00100	Special Education Records		The permanent record of the student's name, address, phone number, grades, attendance, and grade level completed may be maintained without time limitation 34 C.F.R. 300.573(b)	No	Private MS 13.32

School District General Records Retention Schedule

Section: Students

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
STD00200	Accident Reports - Student		Permanent	No	Private MS 13.32
STD00300	Achievement and Standardized Tests Results	Testing As Determined by District	Permanent	No	Private MS 13.32
STD00400	Emergency Care Information		Until Superseded or 3 Years after Graduation/Leave District	No	Private MS 13.32
STD00500	Attendance and Membership Data	Summary of Yearly Attendance by Student As Recorded in Cumulative File	Permanent	No	Private MS 13.32
STD00510	Attendance and Membership Data	MARRS Data - Detailed	3 Years	No	Private MS 13.32
STD00600	Health and Immunization information		At least five (5) years after the student attains the age of majority (18), so until the age of (23) MS 123.70, Subd. 7	No	Private MS 13.32
STD00610	School Nurse Notes	Anecdotal Records	6 Years after Graduation/Leave District	No	Private MS 13.32

School District General Records Retention Schedule

Section: Students

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
STD00610	Health Room Log	Daily Record of Student Reporting to Health Room (Excluding Anecdotal Records)	6 Years after Graduation/Leave District	No	Private MS 13.32
STD00700	Cumulative File	Including Record of Access, Log In/Out Record for Review or Transfer of Student Records	Permanent	No	Private MS 13.32
STD00800	Demographic Information	District Census	Permanent	No	Public/Private MS 13.32
STD00810	Demographic Information	Student Directory information	1 Year	No	Public
STD00820	Demographic Information	Student Family information, including Dissolution or Custody Orders, etc.	Until Leave District or Superseded by Subsequent order, whichever sooner	No	Public/Private MS 13.32
STD00900	LEP Reports	Home Language Reports (LEP)	3 Years	No	Public/Private MS 13.32
STD01000	Extra and Co-curricular Participation Records	Team Results, Participation, Contracts, (If included in Cumulative File - Permanent Retention)	1 Year	No	Private MS 13.32
STD01100	Homeschool Records		Permanent	No	Private MS 13.32
STD01200	Preschool Screening		Permanent	No	Private MS 13.32

School District General Records Retention Schedule

Section: Students

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
STD01300	Nonresident Pupil Attendance Applications/Agreements		3 Years after Graduation	No	Private MS 13.32
STD01410	School Performance Data	Yearly Report Cards	1 Year after Transfer of Permanent Cumulative File	No	Private MS 13.32
STD01420	School Performance Data	Transcripts	Permanent	No	Private MS 13.32
STD01500	Auxiliary Organization Records	Clubs, interest Groups, Student Councils, Athletic Associations	Retain permanently; has historical value	Yes	Public
STD01510	Auxiliary Organization Records	Graduation Programs	Retain permanently; has historical value	Yes	Public
STD01520	Auxiliary Organization Records	Activity Funds - Treasurer's Records, Bylaws, Membership Records, Meeting Minutes	Retain permanently; has historical value	Yes	Public
STD01530	Driver Education Files		1 Year	No	Public

School District General Records Retention Schedule

Section: Transportation

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
TRN00100	Claims for Transportation Aid		3 Years	No	Public
TRN00200	Contractor Correspondence/Reporting		3 Years after Completing Contract	No	Public
TRN00300	Contracts With Independent Contractors		3 Years after Completing Contract	No	Public
TRN00400	Equipment Inventories	See Buildings			
TRN00500	Equipment Maintenance Records		Life of Equipment	No	Public
TRN00600	Minnesota DCF & L Reports	Annual Reports and Student Ridership Categories	3 Years	No	Public
TRN00700	Pupils Transported for Aid Entitlement	Lists Containing Names of Students	3 Years, MS+D19 127A.41	No	Private MS 13.32
TRN00800	Transportation Mileage Records		3 Years	No	Public
TRN00900	Transportation Reimbursements		6 Years	No	Public

3. REPORTS FROM ORGANIZATIONS

A. Wayzata High School Student Council Representative

4. RECOGNITIONS

A. Retiree Recognition



Board of Education
Regular Meeting – May 10, 2021

AGENDA SECTION: Recognitions

ITEM: Retiree Recognitions

COMMENTS BY: Chace B. Anderson, Superintendent

Tonight we would like to recognize the following employees who announced their retirement in 2020-2021. We would like to thank them for their years of service to Wayzata Public Schools and wish them well in their future endeavors.

<u>Name</u>	<u>Position</u>	<u>Years of Service</u>
Anne Bipes	Paraprofessional, Community Education	13 Years
Robert Colonese	Paraprofessional, Plymouth Creek	10 Years
Steve Dey	Unaffiliated, Maintenance & Grounds	7 Years
Sharon Foltz-Ringstrom	Wayzata Kids Site Mgr., Greenwood	30 Years
Victoria Jaeger	Paraprofessional, North Woods	11 Years
Cheryl Warzaha	Secretary, Teaching & Learning	25 Years
Janet Winterhalter	Culinary Express, Kimberly Lane	17 Years



Board of Education
Regular Meeting – May 10, 2021

AGENDA SECTION: Recognitions

ITEM: Wayzata Inclusive Education Award

COMMENTS BY: Jody Remsing, Director of Special Services

Melanie Noelting Named Wayzata Inclusive Education Excellence Award Recipient

Congratulations to Melanie Noelting, Early Childhood Special Education Teacher at the Wayzata Early Learning School, and recipient of the 2021 Wayzata Inclusive Education Excellence Award sponsored by the Wayzata Special Education Advisory Committee.

“Our son has some speech and social delays. Melanie does a terrific job of helping Blake to gain the skills needed to successfully learn and play/socialize with his peers. My child has come a very long way this year, and we owe a lot of that progress to Melanie,” wrote one parent.

Another parent shared, “Ms. Melanie and I are in weekly (if not daily) communication about our son. She is a wonderful communicator and takes time to answer all my questions and concerns (even in the evenings and weekends!!) and she cares about my child SO much. She celebrates his successes at school, and notices all the little details in his day at school and communicates this with our family. She supports our entire family by understanding and listening to our needs and hopes for our son and then putting them into action. She is SO kind and caring to our son, and her daily enthusiasm for his learning journey is contagious.”

The award was established in 2019 to recognize outstanding school staff who work to ensure students with disabilities have the opportunity for an inclusive education in Wayzata Public Schools.



Board of Education
Regular Meeting – May 10, 2021

AGENDA SECTION: Recognitions

ITEM: Boys' Wrestling Individual Championship

COMMENTS BY: Chace B. Anderson, Superintendent

Boys' Wrestling Individual Championship

Congratulations to Cael Swensen, grade 12, on winning the 152-pound championship, his second straight state wrestling championship, at the State Class AAA Wrestling Tournament on in March. This is Cael's sixth year qualifying for state and his 3-1 victory was a great ending to his undefeated senior season.



Board of Education
Regular Meeting – May 10, 2021

AGENDA SECTION: Recognitions

ITEM: WHS Math Team

COMMENTS BY: Chace B. Anderson, Superintendent

2021 Minnesota State High School Mathematics League Tournament

Congratulations to the Wayzata High School Math Team on their first-place win at the state tournament on March 15, 2021.

In addition, Matthew Chen, grade 10, took second place as a Top Tournament Individual and first place as an All-Around Individual and Stan Hill Memorial Award Winner.

The following students competed in the 2021 Minnesota State High School Mathematics League Tournament. The team is coached by Bill Skerbitz.

- Michelle Cao, 10
- Matthew Chen, 10
- Eric Chen, 10
- Leon Luo, 10
- Andrew Yang, 12
- Kevin Yang, 11
- Andrew Zhang, 10
- Emma Zheng, 10



Board of Education
Regular Meeting – May 10, 2021

AGENDA SECTION: Recognitions

ITEM: WHS Chess Team

COMMENTS BY: Chace B. Anderson, Superintendent

Wayzata High School Chess Team State Championship

Congratulations to the Wayzata High School Chess Team on their fifth consecutive State Championship. In addition, in the championship section of the competition, Ethan Li took third place, Sidarth Gazula took fourth place, Nastassja Matus took seventh place, Atharva Gorantiwar took eighth place, and Samarth Ram took 10th place. In the U1200 section, David Xu took fifth place, Joshua Titus took seventh place, Michael Luo took 10th place, Chinmay Goyal took 13th place, and Achyuta Kandalam took 14th place. The team is coached by James Titus.

Sarthak Bansal, 12

Caleb Moy, 12

Anthony Pothacamury, 12

Josh Titus, 12

Aarya Bommidi, 11

Atharva Gorantiwar, 11

Ethan Li, 11

Michael Luo, 11

Shreyan Purwar, 11

Rithvik Saladi, 11

Rahil Shaik, 11

Keegan Smith, 11

Ashwin Sree, 11

Achyuta Telekicherla Kandalam, 11

David Xu, 11

Soham Biswas, 10

Sidarth Gazula, 10

Chinmay Goyal, 10

Tejas Hegde, 10

Nastassja Matus, 10

Arjun KunhIRaman, 9

Colin Ma, 9



Board of Education
Regular Meeting – May 10, 2021

AGENDA SECTION: Recognitions

ITEM: WHS Escape the Vape, Ashley Zhou

COMMENTS BY: Chace B. Anderson, Superintendent

Ashley Zhou, Escape the Vape

Congratulations to Ashley Zhou, a freshman at Wayzata High School, whose 30-second PSA video for the Escape the Vape contest was selected as the winner of a contest open to high school students across the state of Minnesota.

Ashley’s video, “Vaping Is Not Sweet”, can be viewed on YouTube at <https://youtu.be/2FuiYuPNTds>.

As the first-place winner, Ashley won a \$500 price and a \$500 prize for Wayzata High School.

Escape the Vape is a collaboration between several organizations, including the Minnesota Department of Health, Tobacco-Free Alliance, Masonic Cancer Center at the University of Minnesota, MN Youth Council, and the Minnesota Chapter of the American Academy of Pediatrics.



Board of Education
Regular Meeting – May 10, 2021

AGENDA SECTION: Recognitions

ITEM: Perfect Score, College Entrance Exams

COMMENTS BY: Chace B. Anderson, Superintendent

16 Wayzata High School Students Earn Perfect Score on College Entrance Exams

Congratulations to the 16 Wayzata High School students who earned perfect scores on their college entrance exams since June 2020.

- Ananyaa Arvind
- Samuel Buan
- Sarayu Goduguchinta
- Atharva Gorantiwar
- Ethan Hanold
- Nurain Jiwani
- Emily Liu
- Nithya Maliseti
- Nathan Moon
- Acadia Naylor
- Alec Olson
- Jack Ross
- Shivansh Sharma
- Aiden Theiste
- Andrew Wang
- Arthur Zheng



Board of Education
Regular Meeting – May 10, 2021

AGENDA SECTION: Recognitions

ITEM: Employees of the Month - May

COMMENTS BY: Chace B. Anderson, Superintendent

Meadow Ridge is pleased to nominate the staff of the Specially Designed Classroom (SDC) as the May Employees of the Month for Wayzata Public Schools. They are: James See, teacher; Liz Perpich and Morgan Lee, mental health specialists; and paraprofessionals Theresa Loechler, Mason Hanson, and Michelle Lingen.

Working in an SDC takes a special person. They must be skilled in their craft, ready for the unexpected, and have an incredible amount of patience and flexibility. This year has been like no other, and for children who struggle with changes in routine, it has been especially challenging. The Meadow Ridge SDC team planned for students on their in-person hybrid days, created a space for them and directed their work in school while they were on their asynchronous days, kept them engaged while we were in distance learning, brought them back early, and then helped them with the adjustment back to full in-person learning. If it sounds like a lot, we still haven't described just how much excellent, dedicated work this talented bunch achieved.

Teaching students with a variety of needs and behaviors is demanding and rewarding. This team relies upon each other's unique perspectives and skills in order to create the best plans for students. This team starts every day fresh, and works their plans. They celebrate the small wins when plans are successful. When a plan isn't working, there's always another idea, always another strategy. This program has a proven record of teaching students the skills they need to transition successfully into mainstream society, and that is due to the passion this team brings to the SDC.

They are a true part of the Meadow Ridge community. They will strategize with any teacher who needs assistance, and will ask others for help when needed. Because of this program, Meadow Ridge is more inclusive and more understanding. Thank you all for your commitment to each and every student.



Board of Education
Regular Meeting – May 10, 2021

AGENDA SECTION: Audience Opportunity to Address the Board

ITEM: Audience Opportunity to Address the Board

COMMENTS BY: Andrea Cuene, Board Chair

This section of the agenda provides an opportunity for members of the audience to address the School Board. Speakers will be allotted approximately three minutes.

Please note that this time is provided for citizens to address the Board; this is not an appropriate venue for a discussion or debate. If the speaker would like follow-up contact from the Board of Education, they may leave their contact information with the administrative assistant.

Special Note for Teleconference Meetings:

Members of the public who wish to remain distanced and still make a comment during the Audience Opportunity to Address the Board may email their comments to ashley.winter@wayzataschools.org and the School Board Chair will read the comments aloud during the teleconference meeting.

Please submit your comments by **noon** on the day of the meeting. Comments that conflict with state and/or federal laws, or Board policy, will not be read. As mentioned above, please note that this time is allotted for the reading of comments only, and no Board discussion or debate will ensue.

- 6. **STUDENT CURRICULUM PRESENTATION**
- 7. **ADMINISTRATIVE REPORTS AND RECOMMENDATIONS**
 - A. Superintendent
 - 1. Learning Model Update

Wayzata Public Schools

May 10, 2021

School Board Meeting Update

Pandemic Metrics and Learning Model Update

Chace B. Anderson, Superintendent


Dave Lutz, Director of Curriculum and Instruction



Excellence. For each and every student.

COVID-19 Hennepin County 14 Day Running Total

Most recent data for dates: April 11, 2021 through April 24, 2021

Hennepin County COVID-19 Data (14 Day Running Total)											
Date of data presentation from MDH:	3/4/2021	3/11/2021	3/18/2021	3/25/2021	4/1/2021	4/8/2021	4/15/2021	4/22/2021	4/29/2021	5/6/2021	Trend Line
Date Range for this 14 Day Data:	1/31-2/6	2/7-2/20	2/14-2/27	2/21-3/6	2/28-3/13	3/7-3/20	3/14-3/27	3/21-4/3	3/28-4/10	4/11-4/24	
Hennepin County Parameter Number	16.84	17.65	19.03	21.23	25.68	33.46	43.06	48.54	47.07	38.94	
Hennepin County Points	3.27	3.19	3.05	2.84	2.39	1.81	1.32	1.05	1.05	1.53	

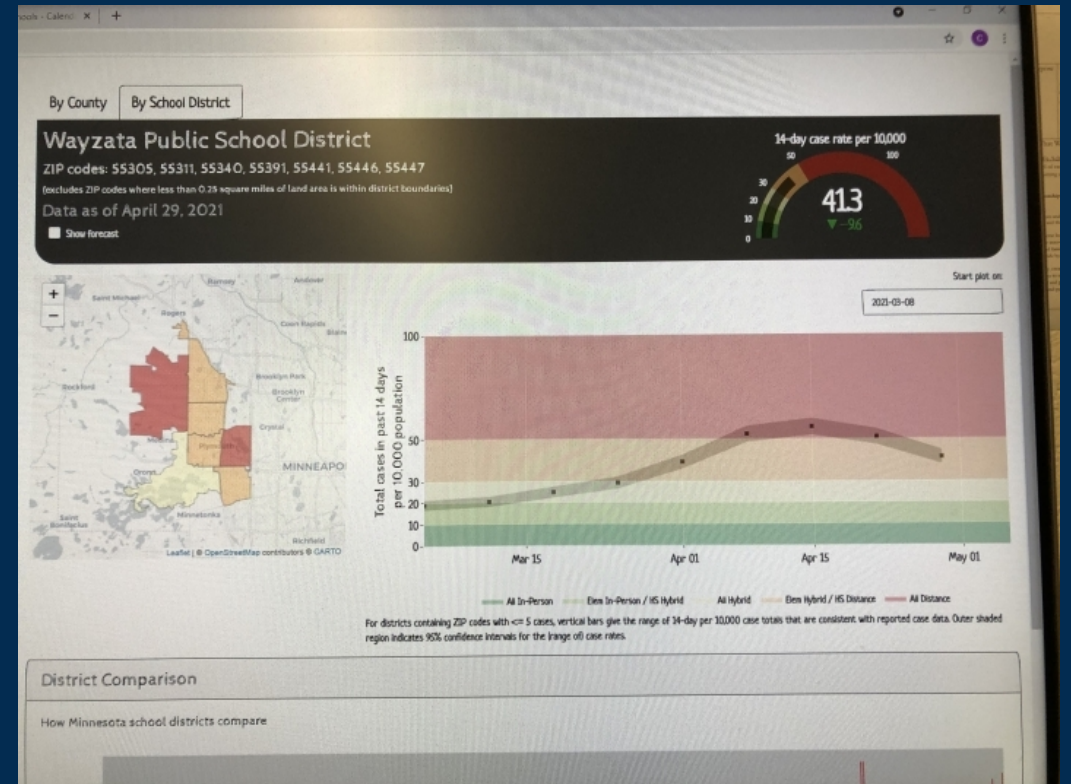
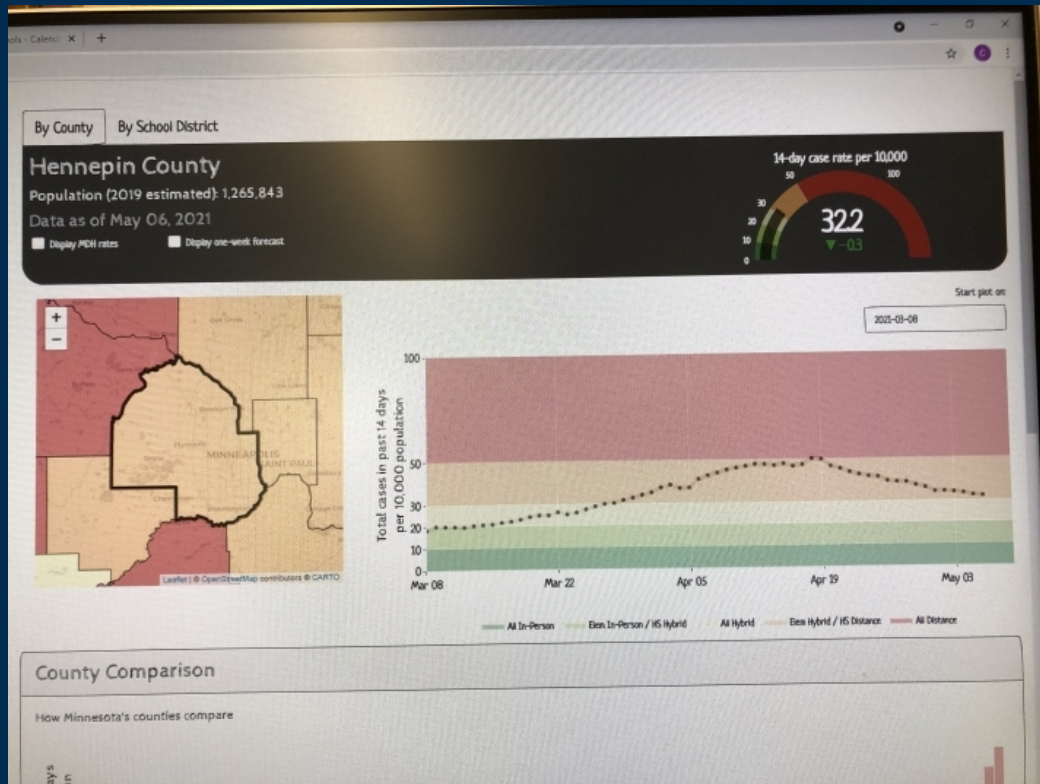


Excellence. For each and every student.

COVID-19 Hennepin County and WPS 14 Day Running Total-U of MN Wolfson Model

Hennepin County 5-6-21 (32.2)







WPS School District 4-29-21 (41.3)



COVID-19

Hennepin County Selected Cities

14 Day Running Total

Hennepin County City Level COVID-19 Data (14 Day Running Total)											
Date:	2/9/2021	2/16/2021	2/23/2021	3/2/2021	3/30/2021	4/6/2021	4/13/2021	4/20/2021	4/27/2021	5/4/2021	Trend Line
Date Range:	2/9-2/22	2/16-3/1	2/23-3/8	3/2-3/15	3/9-3/22	3/16-3/29	3/23-4/5	3/30-4/12	4/6-4/19	4/13-4/26	
Maple Grove	15.80	18.00	21.60	32.30	38.20	42.50	54.50	57.80	50.20	42.10	
Minnetonka	18.10	19.60	17.30	16.60	20.60	32.90	37.20	44.90	40.00	27.40	
Plymouth	14.40	13.20	15.70	19.30	26.80	37.00	47.10	54.00	48.80	40.10	
*Other NW Suburban in Hennepin County	20.10	20.70	18.10	19.40	22.70	26.60	31.40	34.70	36.00	34.00	
**Other W/S Suburban in Hennepin County	22.90	20.60	16.70	23.50	34.70	50.00	61.70	64.80	54.20	38.10	
Average #284 Cities and Local Vicinities	18.3	18.4	17.9	22.2	28.6	37.8	46.4	51.2	45.8	36.3	
Points	3.12	3.11	3.16	2.74	2.09	1.59	1.19	0.00	1.19	1.66	

*Other NW Suburban in Hennepin County

Corcoran, Dayton, Greenfield, Hanover, Medicine Lake, Osseo, Rockford, St. Anthony

**Other W/S Suburban in Hennepin County

Chanhassen, Deephaven, Excelsior, Ft. Snelling, Greenwood, Independence, Long Lake, Loretto, Maple Plain, Medina, Minnetonka Beach, Minnetrista, Mound, Orono, St. Bonafacius,¹⁵⁹ Shorewood, Spring Park, Tonka Bay, Wayzata, Woodland

COVID-19

State Pre-K-12 School Building Cases





14 Day Running Total

State of MN Cases Associated with Pre-K through Grade 12 School Buildings											
Date:	3/4/2021	3/11/2021	3/18/2021	3/25/2021	4/1/2021	4/8/2021	4/15/2021	4/22/2021	4/29/2021	5/6/2021	Trend Line
Date Range for this 14 Day Data:	1/31-2/6	2/7-2/20	2/14-2/27	2/21-3/6	2/28-3/13	3/7-3/20	3/14-3/27	3/21-4/3	3/28-4/10	4/11-4/24	
Total Pre K-12 School Staff Cases	7195	7316	7465	7581	7731	7851	7998	8201	8389	8389	
Total Pre K-12 Student Cases	7762	8195	8720	9349	10112	10788	11632	12890	14176	14176	
Total Pre K-12 School Building Cases	14957	15511	16185	16930	17843	18639	19630	21091	22565	22565	
Percentage Change		3.7%	7.6%	7.5%	7.4%	7.4%	7.1%	7.0%	6.9%	6.8%	
Points (Hennepin County)		4.00	0.00	0.00	0.00	0.00	0.00	0.00	1.10	1.20	

COVID-19


Hennepin County and State of MN

COVID-19 New Cases Reported

Hennepin County and State of Minnesota COVID-19 New Cases Reported											
Date:	3/4/2021	3/11/2021	3/18/2021	3/25/2021	4/1/2021	4/8/2021	4/15/2021	4/22/2021	4/29/2021	5/6/2021	Trend Line
Date Range for this 14 Day Data:	1/31-2/6	2/7-2/20	2/14-2/27	2/21-3/6	2/28-3/13	3/7-3/20	3/14-3/27	3/21-4/3	3/28-4/10	4/11-4/24	
Hnprn County Cumulative Total	101110	102498	104017	105974	108453	111536	114517	117078	119243	121148	
Hennepin Cty Weekly Change		1388	1519	1957	2479	3083	2981	2561	2165	1905	
Hennepin Cty % Change		1.4%	1.5%	1.9%	2.3%	2.8%	2.7%	2.2%	1.8%	1.6%	
Hennepin County Points			2.26	2.28	2.26	2.28	2.22	2.20	2.12	2.04	
Date:	3/4/2021	3/11/2021	3/18/2021	3/25/2021	4/1/2021	4/8/2021	4/15/2021	4/22/2021	4/29/2021	5/6/2021	Trend Line
Statewide Cumulative Total	487374	494106	501458	510398	521667	535182	549830	562420	573938	584227	
Statewide Weekly Change		6732	7352	8940	11269	13515	14648	12590	11518	10289	
Statewide % Change		1.4%	1.5%	1.8%	2.2%	2.6%	2.7%	2.3%	2.0%	1.8%	
Statewide Points			2.26	2.26	2.26	1.837	2.22	2.20	2.14	2.06	

COVID-19

State Likely Exposure - Community Spread 14 Day Running Total

State of Minnesota COVID-19 Likely Exposure from Community Spread											
Date:	3/4/2021	3/11/2021	3/18/2021	3/25/2021	4/1/2021	4/8/2021	4/15/2021	4/22/2021	4/29/2021	5/6/2021	Trend Line
Date Range for this 14 Day Data:	1/31-2/6	2/7-2/20	2/14-2/27	2/21-3/6	2/28-3/13	3/7-3/20	3/14-3/27	3/21-4/3	3/28-4/10	4/11-4/24	
Statewide Cumulative Total	487374	494106	501458	510398	521667	535183	549830	562420	573938	584227	
Community Spread Cumulative Total	19017	19108	19565	19972	20326	20770	21368	22096	22795	23491	
Community Spread %		1.4%	6.2%	4.6%	3.1%	3.3%	4.1%	5.8%	6.1%	6.8%	
Points		2.22	1.27	1.59	1.90	1.86	1.69	1.35	1.29	1.14	

*Community Spread (No Known Contact): Case has no known exposure to a positive case and does not fit into any other category.

COVID-19

Total Cases and % Change by School Age Group

Total State of Minnesota Cases and Percentage Change by School Age Group											
Date:	3/4/2021	3/11/2021	3/18/2021	3/25/2021	4/1/2021	4/8/2021	4/15/2021	4/22/2021	4/29/2021	5/6/2021	Trend Line
Date Range for this 14 Day Data:	1/31-2/6	2/7-2/20	2/14-2/27	2/21-3/6	2/28-3/13	3/7-3/20	3/14-3/27	3/21-4/3	3/28-4/10	4/11-4/24	
0-4 Year Olds											
All Cases	10392	10576	10764	11006	11318	11714	12170	12589	13047	13482	
Weekly Change (New Cases)		184	188	242	312	396	456	419	458	435	
Weekly % Change		1.8%	1.8%	2.2%	2.8%	3.5%	3.9%	3.4%	3.6%	3.3%	
5-9 Year Olds											
All Cases	13635	13878	14228	14668	15163	15789	16565	17278	17932	18561	
Weekly Change (New Cases)		243	350	440	495	626	776	713	654	629	
Weekly % Change		1.8%	2.5%	3.1%	3.4%	4.1%	4.9%	4.3%	3.8%	3.5%	
10-14 Year Olds											
All Cases	19748	20168	20688	21346	22113	23033	24080	25093	26100	27132	
Weekly Change (New Cases)		420	520	658	767	920	1047	1013	1007	1032	
Weekly % Change		2.1%	2.6%	3.2%	3.6%	4.2%	4.5%	4.2%	4.0%	4.0%	
15-19 Year Olds											
All Cases	38262	38908	39364	40478	41448	42624	44057	45312	46579	47654	
Weekly Change (New Cases)		646	456	1114	970	1176	1433	1255	1267	1075	
Weekly % Change		1.7%	1.2%	2.8%	2.4%	2.8%	3.4%	2.8%	2.8%	2.3%	
All Age Groups											
All Cases	82037	83530	85044	87498	90042	93160	96872	100272	103658	106829	
Weekly Change (New Cases)		1493	1514	2454	2544	3118	3712	3400	3386	3171	
Weekly % Change		1.8%	1.8%	2.9%	2.9% ¹⁶³	3.5%	4.0%	3.5%	3.4%	3.1%	
Points		2.16	2.18	2.20	2.16	2.16	2.14	2.08	1.94	1.82	

Wayzata Public Schools Learning Model Update

Brief Overview of Current Learning Models

Dr. Jill Johnson Executive Director of Teaching and Learning

Mr. Dave Lutz Director of Curriculum and Instruction



Excellence. For each and every student.

Thank You!



Board of Education
Regular Meeting – May 10, 2021

AGENDA SECTION: Administrative Reports and Recommendations

ITEM: Teaching and Learning Recommendations

COMMENTS BY: Chace B. Anderson, Superintendent

Attached are the policies and regulations for your consideration.

The policies and regulations were reviewed using the Minnesota School Board Association Model Policy (where available), by the Teaching and Learning department and other district stakeholders where appropriate. A final review was completed by the Policy Committee of the School Board. Changes are indicated by an underline or strikethrough notation.

- Policy 503 Compulsory Attendance
- Policy 512 Staff Notification of Violent Behavior by Students
- Policy 521 Immunization of Students
- Policy 529 Public Complaints about Curriculum or Educational Materials
- Policy 532 Equal Educational Opportunity
- Policy 102 Face Coverings

Recommended Action: Approve the updates to the aforementioned policies as detailed in the attachments.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____

503 COMPULSORY ATTENDANCE

I. PURPOSE

~~The purpose of this policy is to encourage regular school attendance, and to set forth the attendance expectations of Minnesota statute. The school board believes that regular school attendance is directly related to success in academic work, benefits students socially, provides opportunities for important communications between teachers and students, and establishes regular habits of dependability important to the future of the student. The purpose of this policy is to encourage regular school attendance. It is intended to be positive and not punitive.~~

This policy also recognizes that class attendance is a joint responsibility to be shared by the student, parent or guardian, teacher, and administrators. This policy will assist students in attending class.

II. GENERAL STATEMENT OF POLICY

- A. Every child between seven and 17 years of must receive instruction during the school year unless the child has graduated.
- B. Minnesota statute requires that any student who is at least 17 years of age who seeks to withdraw from school together with parent/guardian must:
 - 1. attend a meeting with school personnel to discuss the educational opportunities available to the student, including alternative educational opportunities; and
 - 2. sign a written election to withdraw from school
- C. Once a pupil under the age of seven is enrolled in kindergarten or a higher grade in a public school, the pupil is subject to compulsory attendance. The parent, guardian, or any other individual having charge of any person that is of compulsory age must send such person to school unless he/she meets the legitimate exemptions as defined in statute.

Legal References:
(Definitions)

Minn. Stat. § 120A.05

Minn. Stat. § 120A.22 (Compulsory Instruction)

Minn. Stat. § 120A.24 (Reporting)

Minn. Stat. § 120A.26 (Enforcement and Prosecution)

Minn. Stat. § 120A.28 (School Boards and Teachers, Duties)

~~Minn. Stat. § 120A.30 (Attendance Officers)~~

Minn. Stat. § 120A.34 (Violations; Penalties)

Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)

Minn. Stat. § 260A.02 (Definitions)

Minn. Stat. § 260A.03 (Notice to Parent or Guardian When Child is Continuing Truant)

Minn. Stat. § 260C.007, Subd. 19 (Habitual Truant Defined)

Minn. Stat. § 260C.201 (Disposition; Children in Need of Protection or Services or Neglected and in Foster Care) Goss v. Lopez, 419 U.S. 565, 95 S.Ct. 729 (1975) Slocum v. Holton Board of Education, 429 N.W.2d 607 (Mich. App. Ct. 1988) Campbell v. Board of Education of New Milford, 475 A.2d 289 (Conn. 1984) Hamer v. Board of Education of Township High School District No. 113, 66 Ill. App.3d 7, 383 N.E.2d 231 (1978) Gutierrez v. School District R-1, 585 P.2d 935 (Co. Ct. App. 1978) Knight v. Board of Education, 38 Ill. App. 3d 603, 348 N.E.2d 299 (1976) Dorsey v. Bale, 521 S.W.2d 76 (Ky. 1975)

ADOPTED: September 8, 1986

AMENDED: August 16, 2004

AMENDED: October 13, 2014

DRAFT: May 10 2021

WAYZATA PUBLIC SCHOOLS

Independent School
District 284 Wayzata,
Minnesota

503-R COMPULSORY ATTENDANCE REGULATIONS

I. ABSENCES

Regular attendance is consistent with the provisions of the compulsory school attendance law. It is expected that students and their parents will abide by the provisions of that law. Parents/guardians are to notify the school on or before the day of absence.

A. Excused Absences:

1. Child illness
2. Death or serious illness in the student's immediate family
3. Funerals (if expanded beyond student's immediate family)
4. Religious instruction not to exceed three hours a week
5. Family emergencies
6. Official school field trip or other school-sponsored outing
7. Pre-approved vacations or family trips
8. Medical, dental, orthodontic, or counseling appointments
9. Religious holidays
10. Suspensions
11. Court appearances

B. Unexcused Absences: An unexcused absence is an absence that does not meet the above criteria. These absences may occur with or without the knowledge of the student's parent or guardian.

C. Tardy: Students are expected to be in their assigned area at designated times. Failure to do so constitutes tardiness.

1. Elementary - At the elementary level, a student is tardy if he/she is not at school at the official start time or leaves early before the official end time. Five (5) unexcused tardies may constitute one unexcused absence. Students that have an excessive number of tardies may also be considered truant.

2. Secondary - At the secondary level, tardiness between periods will be handled in accordance with procedures developed at the site level.

D. Excessive Excused Absences: Parent-approved absences that are excessive and/or interfere with the student's educational program may be interpreted as truancy and follow-up procedures may be implemented. As a general guideline, 10 excused absences in a school year will be viewed as excessive. Parents/guardians need to be aware that if students are absent 15 or more consecutive days, students must be withdrawn from school.

E. Truancy: Any student who is absent from school without permission or without a valid reason is considered truant. Habitual truants will be referred for intervention.

II. PARENT NOTIFICATION

A. Unexcused Absences: Parents will be notified anytime a student has an unexcused absence.

B. Multiple Unexcused Absences: Parents will be notified when unexcused absences grow to a point that requires reporting to Hennepin County for reasons of educational neglect and/or truancy. In these cases, parents and the Hennepin County Attorney's Office will be notified according to the process defined by Hennepin County's Be@School Program.

ADOPTED: October 11, 1994

AMENDED: August 16, 2004

AMENDED: October 13, 2014

AMENDED: October 18, 2018

Draft: May 10, 2021

512 STAFF NOTIFICATION OF VIOLENT BEHAVIOR BY STUDENTS

I. PURPOSE

The purpose of this policy is to address the circumstances in which data should be provided to classroom teachers and other school staff members about students with a history of violent behavior, and to establish a procedure for notifying staff regarding the placement of students with a history of violent behavior.

II. GENERAL STATEMENT OF POLICY

~~The School Board is committed to providing students and staff with a safe environment.~~ The School Board recognizes the value of providing staff with information necessary to secure a safe environment. The process for the notification of violent behavior by students shall include procedures for staff notification, parental notification and staff training.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)

Minn. Stat. § 120A.22, Subd. 7 (School Attendance - Education Records)

Minn. Stat. § 121A.45 (Grounds for Dismissal) Minn. Stat. § 121A.64

(Notification of Students with Violent Behavior) Minn. Stat. § 121A.75

(Law Enforcement Notice to Schools) Minn. Rules Parts 1205.0100-

1205.2000 (Data Practices) 20 U.S.C. § 1232g (Family Educational Rights

and Privacy Act) 34 C.F.R. §§ 99.1-99.67 (Rules Implementing FERPA)

Minn. Laws 2003, 1st Sp., Ch. 9, Art. 2, § 53

ADOPTED: June 14, 2004

AMENDED: March 9, 2015 **LAST**

REVIEWED: March 9, 2015

DRAFT: May 10, 2021

512-R STAFF NOTIFICATION OF VIOLENT BEHAVIOR BY STUDENTS REGULATIONS

I. DEFINITIONS

A. "Violent Behavior"

1. Means a physical act of aggression with the infliction of substantial bodily harm upon a person without the person's consent or substantial harm to school district property, or committing an act with a weapon with intent to cause fear in another of immediate bodily harm or death.
2. Violent behavior does not include injury or damage which is accidental or is the result of negligence.
3. Administration is responsible for determining whether certain conduct meets the definition of violent behavior.

B. Substantial Bodily Harm

"Substantial Bodily Harm" means bodily injury that involves a temporary but substantial disfigurement or that causes temporary but substantial loss or impairment of the function of any bodily member or organ, or that causes a fracture of any bodily member. For more detail, see MN Statute §609.02, subd. 7a.

AC. History of Violent Behavior

1. A student will be considered to have a history of violent behavior if incident(s) of violence, including any documented history of violent behavior toward a school district employee by the student, have occurred during the current or previous school year.
2. If a student has an incident of violence during the current or previous school year, that incident and all other past related or similar incidents of violence will be reported.

BD. Incident(s) of Violence

1. "Incident(s) of violence" means willful conduct in which a student endangered or has caused physical injury to person(s) or caused significant damage to property, regardless of whether related to a disability or whether discipline was imposed. This

does not include injury or damage which is accidental or is the result of negligence. An incident of violence includes an incident described in notices received from either law enforcement or the juvenile courts.

CE. Legitimate Educational Interest

For purposes of federal and state law, a school staff member is determined to have a legitimate educational interest in data related to a history of violent behavior if the data requested are:

1. Necessary for that school staff member to perform appropriate tasks that are specified in his or her position description or by a contract agreement;
2. Used solely within the context of school business and not for purposes extraneous to the school staff member's areas of responsibility or to the school;
3. Relevant to the accomplishment of a job-related task or to a determination about the student; and
4. Consistent with the purposes for which the data are maintained.

DE. School Staff Member

1. A person duly elected to the school board.
2. A person licensed by the State and appointed by the School Board to an administrative, supervisory, instructional or other professional position such as a principal, teacher, counselor or school psychologist;
3. A person employed by or under contract to the School Board to perform a special task such as a paraprofessional, school bus driver, secretary, clerk, occupational therapist, or the School Board attorney for the period of his or her performance as an employee or contractor; and
4. A substitute for personnel listed above for the period of his or her performance as a substitute.

II. PROCEDURE FOR STAFF NOTIFICATION OF STUDENTS WITH VIOLENT BEHAVIOR

A. Report of Violent Behavior

Any staff member or other employee of the school district who obtains or possesses information concerning a student in the building with a history of violent behavior shall immediately report said information to the principal of the building in which the student attends is enrolled or seeks to enroll school.

B. Recipients of Notice

Each classroom teacher of a student with a history of violent behavior will receive notification from the administration prior to placement of the student in the teacher's classroom. In addition, notice will be given by the administration to other school staff members who have a legitimate educational interest, as defined in this Policy.

C. Determination of Who Receives Notice

Determination of which school staff members have a legitimate educational interest will be made by (1) the School District's Responsible Authority appointed by the School Board under the Minnesota Government Data Practices Act or (2) the administration. In the event the administration makes this detailed determination, the Responsible Authority will provide guidance to whoever determines what data will be shared.

Questions regarding determination should be directed to the school building's principal.

School staff members who receive notice under this Policy may provide notice to someone substituting for them or for another staff member who has received notice. For example, if a paraprofessional that is absent has received notice, that paraprofessional, the classroom teacher, or the principal could tell the person temporarily replacing the paraprofessional.

D. Form of Staff Notification

The notice given to school staff members may be written or verbal and will include the following:

1. Name of the student;
2. Date of Notice
3. The history of violent behavior as defined in Section II - B of this Policy; and
4. Reminder of the private nature of the data provided.

This notification will result in a meeting. The meeting will include the following, as appropriate:

5. Explanation of what occurred in each incident of violent behavior, if known, specifically including any mitigating factors;
6. Types of situations that might trigger violent behavior by the student, if known;
7. Successful proactive strategies or responsive interventions, if known; and
8. Documents that the staff member may review to assist understanding of the student (e.g. IEP or § 504 plan).

E. Record of Meeting

The administration must keep a copy of the notification of meeting to provide a record of those school staff members notified under this section. Retention of the written notice provided to school staff members is governed by the approved Records Retention Schedule.

F. Law Enforcement Reports

The administration must immediately forward to appropriate school staff members those notices related to an incident of violent behavior received from law enforcement pursuant to Minn. Stat. §121A.75. The law enforcement notice must be followed by the formal written notice set forth above within a reasonable time, not to exceed 10 business days. All other notices received from law enforcement pursuant to Minn. Stat. §121A.75 must be disseminated as required by that section. Retention of the law enforcement notice is governed by Minn. Stat. §121A.75, Subd. 2(e).

III. PARENTAL NOTICE

The administration will notify the parents/guardian of the student demonstrating violent behavior that it gives classroom teachers and other school staff members notice about the student's history of violent behavior. This will be included as part of the Annual Notice of Rights required by FERPA and shall be provided to a parent/guardian at the time of a meeting about the student's violent behavior under this Policy is first provided or if it is changed.

IV. TRAINING NEEDS

The parties involved may discuss necessary training, which may include training on restorative practices, conflict resolution and positive behavior interventions and may discuss necessary intervention services such as student behavioral assessments.

ADOPTED: June 14m 2004

AMENDED: March 13, 2006

AMENDED: March 9, 2015

LAST REVIEWED: March 9, 2015

DRAFT: May 10, 2021

WAYZATA PUBLIC SCHOOLS

Independent School District 284

Wayzata, Minnesota

521 IMMUNIZATION OF STUDENTS

I. PURPOSE

The purpose of this policy is to ensure the health and safety of all students by requiring that all students receive proper immunizations as mandated by law.

II. GENERAL STATEMENT OF POLICY

- A. The Board of Education of the Wayzata Public Schools supports the prevention of disease through immunization of children as required by law. Accordingly, the School Board authorizes the Superintendent of Schools to develop appropriate regulations to comply with the School Immunization Law.
- B. The School Immunization Law requires students enrolling or attending ~~public schools~~ school to provide documentation of immunizations required by the Minnesota Department of Public Health. No student will be allowed to enroll or attend the Wayzata Public Schools without first having presented evidence of compliance with the statute that requires immunization or documented legal exemptions ~~for medical or conscientiously held beliefs of his/her parent or guardian.~~
- C. The Superintendent of Schools or designee is hereby authorized to exclude any pupil from school attendance for noncompliance with immunization requirements. The student shall remain excluded from attendance until the student has complied with statutorily required immunizations.

ADOPTED: December 13, 1999

AMENDED: August 16, 2004

AMENDED: July 13, 2015

LAST REVIEWED: July 13, 2015

DRAFT: may 10, 2021

WAYZATA PUBLIC SCHOOLS

Independent School District 284

Wayzata, Minnesota

521-R IMMUNIZATION OF STUDENTS REGULATIONS

I. IMMUNIZATION REQUIREMENTS

All students are required to provide proof of immunizations or legal documentation exempting the student from such immunizations. ~~due to medical reasons or conscientiously held beliefs of his/her parent/guardian~~

- A. No student may be enrolled or remain enrolled on a full-time, part-time, or shared-time basis, in the school district until the student or the student's parent or guardian has submitted the required proof of immunization. or legal exemption. ~~This information shall be provided in one of the following documents:~~
- ~~1. an immunization record provided by the clinic or medical provider that includes specific dates of administration for all required immunizations.~~
 - ~~2. a Student Immunization Form from the MN Department of Health that includes the specific dates of administration for all required immunizations with a signature from a parent/guardian.~~
- B. Proof of immunization or exemption can include (1) up-to-date vaccinations; 2) evidence of being actively in-progress of receiving vaccinations series; or (3) provide legal exemption to vaccinations. Proof of immunizations must show month, day and year that vaccinations were given. ~~The parent or guardian of persons receiving instruction in a home school shall follow the same requirements as set forth in section IIA. This information needs to be provided to the district by October 1st of the first year of home schooling and thereafter when new requirements are mandated by the Minnesota Department of Health.~~
- C. When there is evidence of the presence of a communicable disease, or when required by any state or federal agency and/or state or federal law, students and/or their parents or guardians may be required to submit such other health care data as is necessary to ensure that the student has received any necessary immunizations and/or is free of any communicable diseases. No student may be enrolled or remain enrolled in any early childhood program, elementary or secondary school within the school district until the student or the student's parent or guardian has submitted the required data.

- D. ~~The school district may allow a student transferring into a school maximum of 30 days to submit a statement specified in Section II A or statement of immunization set forth in Section III, below. Students who do not provide the appropriate proof of immunizations or the required documentation related to the applicable exemption of the student from the required immunizations within the specified time frames shall be excluded from school until such time as the appropriate proof of immunizations or exemption documentation has been provided.~~
- E. If a person who is not a Minnesota resident enrolls in a school district online learning course or program that delivers instruction to the person only by computer and does not provide any teacher or instructor contact time or required classroom attendance, the person is not subject to the immunization, statement, and other requirements of the policy.

II. EXEMPTIONS FROM IMMUNIZATION REQUIREMENTS

Students will be exempt from the foregoing immunization requirements under the following circumstances:

- A. The parent or guardian of a minor student or an emancipated student submits a physician's signed statement stating that the immunization of the student is contraindicated for medical reasons or that laboratory confirmation of the presence of adequate immunity exists, or
- B. The parent or guardian of a minor student or an emancipated student submits his or her notarized statement stating the student has not been immunized because of the conscientiously held beliefs of the parent, guardian or student.

III. NOTICE OF IMMUNIZATION REQUIREMENTS

The school district will develop and implement procedures to:

1. notify parents and students of the immunization and exemption requirements by use of a form approved by the Department of Health;
2. notify parents and students of the consequences for failure to provide required documentation regarding immunization;
3. review student health records to determine whether the required information has been provided; and

4. make reasonable arrangements to send a student home when the immunization requirements have not been met and advise the student and/or the student's parent or guardian of the conditions for re-enrollment.
5. The notice provided shall contain written information describing the exemptions from immunization as permitted by law. The notice shall be in a font size at least equal to the font size and style as the immunization requirements and on the same page as the immunization requirements.

IV. IMMUNIZATION RECORDS

- A. The school district will maintain a file containing the immunization records for each student in attendance at the school district for at least five years after the student attains the age of majority.
- B. Upon request, the school district may exchange immunization data with persons or agencies providing services on behalf of the student. Immunization data is private student data and disclosure of such data shall be governed by Policy 511 Protection and Privacy of Pupil Records.
- C. The designated school district employee will assist a student and/or the student's parent or guardian in the transfer of the student's immunization file to the student's new school within 30 days of the student's transfer.
- D. Upon request of a public or private post-secondary institution, the designated school district employee will assist in the transfer of the student's immunization file to the post-secondary educational institution.

V. OTHER

Each school year, the district will submit a student vaccination report to the Minnesota Department of Health.

~~Within 60 days of the commencement of each new school year, the school district will forward a report to the Commissioner of Education stating the number of students attending each school in the school district, including the number of students receiving instruction in a home school, the number of students who have not been immunized, and the number of students who receive an exemption. The school district will forward a copy of all exemption statements received by the school district to the Minnesota Department of Health.~~

ADOPTED: December 13, 1999
AMENDED: August 16, 2004
AMENDED: July 13, 2015
LAST REVIEWED: July 13, 2015
DRAFT: May 10, 2021

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

529 PUBLIC COMPLAINTS ABOUT CURRICULUM OR EDUCATIONAL MATERIALS

I. PURPOSE

The purpose of this policy is to provide a procedure for addressing an objection to the text, materials and/or content of educational materials.

II. GENERAL STATEMENT OF POLICY

The School Board believes that classroom and media center educational materials be selected with sensitivity to both the learning needs and maturity levels of students. Consequently, Therefore, it looks to professional staff responsible for that selection to exercise sound judgment and to generally follow guidelines established by such organizations as the American Library Association, and the various teacher and subject matter associations which serve professional staff.

The School Board endorses the principles of open intellectual inquiry set forth in such statements as the LIBRARY BILL OF RIGHTS (American Library Association) However, it also recognizes the right of parents and other citizens to question the appropriateness of specific educational materials used in **Wayzata Public Schools**. It therefore directs the administration to develop a procedure through which such materials may be challenged in a manner which is fair to all concerned.

ADOPTED: October 12, 1987

AMENDED: March 13, 2006

AMENDED: August 10, 2015

LAST REVIEWED: August 10, 2015

DRAFT: May 10, 2021

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

529 - R PUBLIC COMPLAINTS ABOUT CURRICULUM OR EDUCATIONAL MATERIALS REGULATIONS

I. INITIAL PROCEDURE

Consistent with the applicable Board policy, any resident, employee or parent of a child in School District 284 may present concerns about educational materials in the District's schools. In such cases an informal resolution should first be sought between the questioner and the professional staff involved. If this is unsuccessful, the following steps should be taken:

- A. The concern shall be directed to the building principal. Within three working days, the principal will contact the questioner, provide the questioner with a copy of these policies and procedures, and arrange a meeting with the questioner and appropriate professional staff.
- B. The principal and appropriate professional staff shall:
 - 1. Meet with the questioner to understand their concern. ~~Listen to the questioner's comments.~~
 - 2. Explain the school's related policies and procedures and the criteria used for the selection of resources.
 - 3. Explain the place of the questioned resource in the educational program and its intended educational use.
 - 4. Undertake to resolve the questioner's concern.
- C. If the questioner still wishes to file a formal challenge, he/she must complete the Statement of Concern about Educational Resources form and return it to the executive director of teaching and learning.

II. FORMAL REVIEW

A. Upon receipt of a signed Statement of Concern about Educational Resources, the executive director of teaching and learning shall convene the educational resource review committee in a timely manner for review of the resource.

1. Educational Resource Review Committee

The executive director will chair the educational resources review committee and will identify committee members. The committee shall be identified and convened on an as-needed basis. Each member shall serve on the committee for the duration of the review. Committee members shall be selected based on the nature of the complaint but should include the following:

- one district administrator
- one building principal
- one elementary teacher
- one secondary teacher
- one media specialist
- one parent from the district parent liaison or Curriculum, Instruction & Technology Advisory Committee (CITAC) committees with elementary school-aged children
- one parent from the district parent liaison or CITAC committees with secondary school-aged children
- one community member from a district advisory committee

Staff involved in the complaint may testify but should not participate as a member of the reevaluation committee.

B. Resolution

1. Upon completion of the review process, the chair of the Educational Resource Review Committee shall, within five school days, file the Report of the Educational Resource Review Committee with the Superintendent and provide copies to all appropriate individuals. A copy of the written report, signed by all members of the committee, accompanied by any written materials used during the proceedings and minority reports, will be the official record of the case.

2. The decision of the Educational Resource Review Committee shall be clearly stated.

C. Appeal

1. The questioner shall have the right to appeal any decision of the Educational Resource Review Committee to the Board of Education.

III. GUIDING PRINCIPLES

- A. Any resident, employee, or parent of a child of the School District may raise objections to resources used in the educational program even though the individuals selecting such resources were duly qualified to make the selection, followed the proper procedures for selection, and observed the criteria for selecting resources.
- B. The principal of each school shall remind the staff annually that the right to request a review of resources is one granted through policies adopted by the Board of Education.
- C. No parents have the right to determine the reading, viewing or listening resources for students other than their own children.
- D. School District 284 supports the principles of Freedom of Speech and the Right to Redress of Grievances inherent in the First Amendment of the Constitution, and expressed in the Library Bill of Rights, Students Right to Read, Freedom to Read, Freedom to View, Statement of Intellectual Freedom, and Freedom to Teach, to Learn, and to Express Ideas in the Public Schools statements (q.v.).
- E. Access to challenged resources shall not be restricted during the review process.
- F. The major criterion for the selection and use of the resource is the appropriateness of the resource for its intended educational use.
- ~~G. A decision to sustain a challenge shall not be interpreted as a judgment of irresponsibility on the part of the professionals involved in the original selection and/or use of the resource.~~
- ~~H. Professional personnel shall not be punished or have their employment affected by decisions reached by the Educational Resource Review Committee.~~

ADOPTED: October 12, 1987

AMENDED: January 30, 1998

AMENDED: November 13, 2003

AMENDED: March 13, 2006

AMENDED: August 10, 2015

LAST REVIEWED: August 10, 2015

DRAFT: May 10, 2021

Section 500 Regulations 529-R

**Wayzata Public Schools
Educational Resource Review Form**

Request Initiated By: _____

Please Check: Representing Self _____

Name of Organization _____

Address: _____

City: _____ State: _____ Zip _____

Telephone: _____ Email: _____

School: _____

Please Check Type of Material

Book _____

Periodical _____

Film _____

Video _____

Web-based Materials _____

Other _____

Title: _____

Author: _____

Publisher or Producer: _____

Copyright Date: _____

To what in the material do you object? Please comment on the resource as a whole as well as being specific on those matters which concern you. (Please be specific, cite pages, film sequences, video, etc.)

Signature of the Complainant

Date

Please return the completed form to the executive director of teaching and learning.

532 EQUAL EDUCATIONAL OPPORTUNITY

I. PURPOSE

The purpose of this policy is to ensure that equal educational opportunity is provided for all students of the school district.

II. GENERAL STATEMENT OF POLICY

- A. It is the school district's policy to provide equal educational opportunity for all students.
- B. The school district does not unlawfully discriminate on the basis of race, color, creed, religion, national origin, sex, ~~gender~~, marital status, parental status, status with regard to public assistance, disability, sexual orientation, including gender identity and expression, or age. The school district also makes reasonable accommodations for students with disabilities.
- C. The school district prohibits the harassment of any individual for any of the categories listed above. For information about the types of conduct that constitute violation of the school district's policy on harassment and violence and the school district's procedures for addressing such complaints, refer to the school district's policy on harassment and violence.
- D. This policy applies to all areas of education including academics, coursework, co-curricular and extracurricular activities, or other rights or privileges of enrollment.
- E. It is the responsibility of every school district employee to comply with this policy conscientiously.
- F. Any student, parent or guardian having any questions regarding this policy should discuss it with the appropriate school district official as provided by policy. In the absence of a specific designee, an inquiry or a complaint should be referred to the superintendent.

Legal References: Minn. Stat. § 121A.03, Subd. 2 (Sexual, Religious, and Racial Harassment and Violence Policy) Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
20 U.S.C. § 1681 et seq. (Title IX of the Education Amendments of 1972)
42 U.S.C. § 12101 et seq. (Americans with Disabilities Act)

ADOPTED: October 13, 2014

AMENDED: December 12, 2016

LAST REVIEWED: December 12, 2016

DRAFT: May 10, 2021

532-R EQUAL EDUCATIONAL OPPORTUNITY REGULATIONS

I. REPORTING PROCEDURES

- A. The Executive Director of Human Resources is the School district human rights officer to receive reports, complaints or reports of unlawful discrimination toward a student.
- B. Any student who believes he or she has been the victim of unlawful discrimination by a teacher, administrator or other School district personnel, or any person with knowledge or belief of conduct which may constitute unlawful discrimination toward a student should report the alleged acts immediately to an appropriate School district official designated by these regulations or may file a report. The School district encourages the reporting party or complainant to use the report form available from the principal of each building or available from the School district office, but oral reports shall be considered complaints as well. Nothing in this policy shall prevent any person from reporting unlawful discrimination toward a student directly to a School district human rights officer or to the Superintendent.
- C. The building principal is the person responsible for receiving oral or written reports of unlawful discrimination toward a student at the building level. Any adult school district personnel who receive a report of unlawful discrimination toward a student shall inform the building principal immediately.
- D. Upon receipt of a report, the principal must notify the school district human rights officer immediately, without screening or investigating the report. The principal may request, but may not insist upon a written complaint. A written statement of the facts alleged will be forwarded as soon as practicable by the principal to the human rights officer. If the report was given verbally, the principal shall personally reduce it to written form within 24 hours and forward it to the human rights officer. Failure to forward any report or complaint of unlawful discrimination toward a student as provided herein may result in disciplinary action against the principal. If the complaint involves the building principal, the complaint shall be made or filed directly with the Superintendent or the school district human rights officer by the reporting party or complainant. If the complaint involves a human rights officer, the complaint shall be filed directly with the superintendent.

- E. The School Board hereby designates the Executive Director of Human Resources as the school district human rights officer to receive reports, complaints or grievances of unlawful discrimination toward a student. If the complaint involves a human rights officer, the complaint shall be filed directly with the Superintendent.
- F. The school district shall conspicuously post the name of the human rights officer, including office mailing addresses and telephone numbers.
- G. Submission of a good faith complaint or report of unlawful discrimination toward a student will not affect the complainant or reporter's future employment, grades or work assignments.
- H. Use of formal reporting forms is not mandatory.
- I. The school district will respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the School district's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligations.

II. INVESTIGATION

- A. By authority of the school district, the human rights officer, upon receipt of a report, complaint or grievance alleging unlawful discrimination toward a student shall promptly undertake or authorize an investigation. The investigation may be conducted by School district officials or by a third party designated by the school district.
- B. The investigation may consist of personal interviews with the complainant, the individual(s) against whom the complaint is filed, and others who may have knowledge of the alleged incident(s) or circumstances giving rise to the complaint. The investigation may also consist of any other methods and documents deemed pertinent by the investigator.
- C. In determining whether alleged conduct constitutes a violation of this policy, the school district should consider the surrounding circumstances, the nature of the behavior, past incidents or past or continuing patterns of behavior, the relationships between the parties involved and the context in which the alleged incidents occurred. Whether a particular action or incident constitutes a violation of this policy requires a determination based on all the facts and surrounding circumstances.

- D. In addition, the school district may take immediate steps, its discretion, to protect the complainant, pupils, teachers, administrators or other school personnel pending completion of an investigation of alleged unlawful discrimination toward a student.
- E. The investigation will be completed as soon as practicable. The school district human rights officer shall make a written report to the superintendent upon completion of the investigation. If the complaint involves the superintendent, the report may be filed directly with the School Board. The report shall include a determination of whether the allegations have been substantiated as factual and whether they appear to be violations of this policy.

III. SCHOOL DISTRICT ACTION

- A. Upon conclusion of the investigation and receipt of a report, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination or discharge. School district action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota and federal law and School district policies.
- B. The result of the school district's investigation of each complaint filed under these procedures will be reported in writing to the complainant by the school district in accordance with state and federal law regarding data or records privacy.

IV. REPRISAL

- A. The school district will discipline or take appropriate action against any pupil, teacher, administrator or other school personnel who retaliates against any person who reports alleged unlawful discrimination toward a student or any person who testifies, assists or participates in an investigation, or who testifies, assists or participates in a proceeding or hearing relating to such unlawful discrimination. Retaliation includes, but is not limited to any form of intimidation, reprisal or harassment.

V. RIGHT TO ALTERNATIVE COMPLAINT PROCEDURES

- A. These procedures do not deny the right of any individual to pursue other avenues of recourse which may include filing charges with the Minnesota Department of Human Rights, initiating civil action or seeking redress under state criminal statutes and/or federal law, or contacting the Office of Civil Rights for the United States Department of Education.

VI. COMMUNICATION OF POLICY AND EVALUATION

- A. This policy shall be made available, on website or upon request, to all students, parents/guardians of students, staff members, employee unions and organizations.
- B. The school district shall review this policy and the school district's operation for compliance with state and federal laws prohibiting discrimination on a continuous basis.

ADOPTED: October 13, 2014

AMENDED: December 12, 2016

LAST REVIEWED: December 12, 2016

DRAFT: May 10, 2021

103 FACE COVERINGS

I. PURPOSE

The purpose of this policy is to comply with Executive Order 21-01, Executive Order 20-103, Executive Order 20-81, Executive Order 20-82, and applicable face covering requirements from the Minnesota Department of Health (MDH) and the Minnesota Department of Education (MDE).

II. GENERAL STATEMENT OF POLICY

A. On July 25, 2020 Minnesota Governor Tim Walz issued a new executive order requiring Minnesotans to wear a face covering in all public indoor spaces and indoor businesses. This order includes school buildings, grounds, and transportation. This policy will be effective until such time as the executive order expires, ~~and the District repeals this policy.~~

B. The District is committed to following the most current and medically informed guidance regarding face coverings. This policy and corresponding regulations are subject to change based on public health guidance.

C. Wayzata Public Schools requires that all staff, students (in grades K-Transition), and visitors above the age of 5 wear face coverings upon entry to the building(s) and to wear them when inside a building.

D. Face coverings ~~must also be~~ are recommended to be worn by staff and students when outside. Students must remain in cohorts and 6-feet of social distancing is strongly encouraged. ~~Cohorts should not mix with other groups, but unable to socially distance with at least 6-feet of personal space.~~

Commented [1]: are strongly recommended to be worn

D. Unless an exception described in the regulations (see section: Exceptions And Alternatives; Temporary Removal Of Face Covering) applies, all students, staff, and other people present indoors in school buildings and district offices or riding on school transportation vehicles are required to wear a face covering.

E. A violation of this policy occurs when any student, staff, or other person present in a school building, in the school district office, or on a school transportation vehicle fails to wear a face covering, unless an enumerated exception applies.

103-R FACE COVERINGS REGULATIONS

I. DEFINITION OF FACE COVERING

A. A face covering, when worn properly, must ~~be worn to~~ cover the nose and mouth completely, should not be overly tight or restrictive, and should feel comfortable to wear. The following are included in the definition of face covering:

1. Paper or disposable mask;
2. Cloth face mask;
3. Scarf;
4. Neck gaiter;
5. Bandana;
6. Religious face covering; and
7. Medical-grade masks and respirators

B. A face shield is a clear plastic barrier that covers the face and allows visibility of facial expressions and lip movements for speech perception. A face shield should extend below the chin anteriorly, to the ears laterally, and there should be no exposed gap between the forehead and the shield's headpiece.

C. Following the Minnesota Safe Learning Plan, it is strongly recommended that staff wear a face covering and face shield together whenever possible during the school day, to provide additional protection.

D. Masks that incorporate a valve designed to facilitate easy exhaling, mesh masks, or masks with openings, holes, visible gaps in the design or material, or vents are not sufficient face coverings because they allow exhaled droplets to be released into the air. The Minnesota Department of Health and the Centers for Disease Control provides guidance regarding acceptable face coverings and the proper way to wear face coverings.

II. EXCEPTIONS AND ALTERNATIVES; TEMPORARY REMOVAL OF FACE COVERING

A. Face coverings should not be placed on anyone under age 2, anyone who has trouble breathing or is unconscious, anyone who is incapacitated or otherwise unable to remove the face covering without assistance, or anyone who cannot tolerate a face covering due to a developmental, medical, or behavioral health condition.

B. A face shield may be used as an alternative to a face covering in the following situations:

1. A student or staff member may wear a face shield in place of a face covering if there is a medical waiver in place.
2. ~~Teachers may wear a face shield in place of a mask, when wearing a mask impedes the education process.~~
2. Staff, students, or visitors who cannot tolerate a face covering due to a developmental, medical, or behavioral health condition may wear a face shield instead of a face covering.

4. Staff providing direct support student services may wear a face shield instead of a face covering when a face covering would impede the service being provided.

3. Staff providing direct support student services; and teachers, where the educational process may be hindered by a face covering; may wear a face shield instead of a face covering when that face covering would impede the service being provided.

C. Staff, students, and other people present in school buildings or in district offices may temporarily remove their face covering or face shield in the following situations:

1. When engaging in classes or activities conducted outdoors if six feet of distancing ~~is cannot be maintained~~ or when students are in cohorts. Cohorts should not mix with other groups; though people participating in these activities should maintain at least six feet of distance to the extent possible and follow current MDH recommendations;
2. During specific activities that the Minnesota State High School League (MSHSL) has identified as exceptions to mask/face covering requirements;
3. While receiving a service, including nursing, medical, or personal care services, that cannot be performed or is difficult to perform when the individual receiving the service is wearing a face covering;
4. Pre-kindergarten students age 5 years and younger participating in programming in a school building or district office;
5. When the wearer needs to remove their face covering to eat or drink, though care should be taken to maintain as much space as possible between people while doing so;
6. During indoor practices or performances involving singing, acting, public speaking, or playing musical instruments where a face covering cannot be used while playing the instrument or participating in the activity, though people participating in these activities should maintain at least six feet of distance to the extent possible and follow current MDH recommendations;
7. When required by school staff for the purposes of identification;
8. Staff working alone in their offices, classrooms, vehicles, or job locations that have no person-to-person interaction;
9. Staff working in communal spaces that have barriers such as Plexiglas or cubicle walls between employees that are above face level;
10. When communicating with a person who is deaf or hard of hearing or has a disability, medical condition, or mental health condition that makes communication with a face covering difficult, provided that social distancing is maintained to the extent possible.

III. IMPLEMENTATION

A. This policy will be conspicuously posted in each school building and administrative office and communicated to students, staff, families, and potential visitors to the school building.

B. The school district will provide face coverings and/or face shields to employees and students. Employees and students may choose to wear their own face covering as long as it covers the nose and mouth. To the extent practicable, the school district will maintain an extra supply of face coverings for people who forget to bring their face covering.

C. The school district will teach and reinforce the use of face coverings and/or face shields for students and staff throughout the school day, including on transportation vehicles, inside school buildings, and generally when on school grounds.

D. Individuals who cannot tolerate a face covering due to a medical condition or disability related condition may be permitted to utilize alternative options such as a face shield or other reasonable accommodation. The Superintendent or designee shall have discretion to determine whether an employee, parent, or community member qualifies for a reasonable accommodation and if the accommodation is to be provided. For a student with a medical condition or disability, the student's education team (i.e. IEP team, Section 504 team, health plan team) will determine whether the student qualifies for a reasonable accommodation and the accommodation to be provided. As a condition to granting a reasonable accommodation, the school district may require an individual to provide a physician's note and/or other relevant information or with respect to the condition or circumstance. Requests for reasonable accommodations from the face covering requirement shall be assessed on a case-by-case basis in accordance with applicable federal and state law.

E. All face coverings shall meet the requirements of applicable dress code policies and/or codes of conduct.

F. The school district will make available distance learning to its enrolled students who may be medically vulnerable or otherwise unwilling to return to in-person or hybrid learning. WAYZATA PUBLIC SCHOOLS Independent School District 284 Wayzata, Minnesota Page 4 of 4

IV. ENFORCEMENT; CONSEQUENCES FOR NON-COMPLIANCE

A. In order to promote the health and safety of employees, students and members of the community, and make available a safe environment that is conducive to learning, compliance with this policy is necessary.

B. Employees who fail or refuse to comply with this policy may be subject to discipline, as appropriate, up to and including the termination of employment.

C. Students who fail or refuse to comply with this policy may be subject to discipline or removal from school property. Students unwilling to participate in in-person or hybrid learning in compliance with this policy will be offered distance learning.

D. The school district may, in its discretion, report violators of this policy to law enforcement. Any individual who willfully violates Emergency Executive Order 20-81 or 20-82 is guilty of a petty misdemeanor and upon conviction must be punished by a fine not to exceed \$100. (NOTE: This does not apply to: (1) children younger than 14 years old; or (2) students 14 years old and older who are enrolled in a school identified in Paragraph 12 of Emergency Executive Order 20-81, and who are on the premises of the school for educational purposes).

ADOPTED: August 10, 2020

AMENDED: February 22, 2021

AMENDED: May 10, 2021

LAST REVIEWED: May 10, 2021



BOARD OF EDUCATION
Regular Meeting – May 10, 2021

AGENDA SECTION: Administrative Reports and Recommendations

ITEM: Finance and Business Services Recommendations

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

Monthly Financial Reports

Enclosed for School Board review and information are the following financial reports for the month ended March 31, 2021:

- Analysis of Financial Reports
- Statement of Revenues
- Statement of Expenditures
- Investment Summary

Recommended Action: No School Board action is required.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____ 205 _____

2020-21 School Year Financial Report Analysis

For the Month Ended March 31, 2021



Excellence. For each and every student.

Statement of Revenues Analysis

General Fund:

Local Property Taxes – The budget for property tax revenue was revised in January 2021 from \$63,583,725 to \$60,683,725 to account for an anticipated increase in property tax delinquencies resulting from the COVID-19 pandemic. The District subsequently received an additional property tax settlement in January, resulting in a slightly favorable budget to actual variance. At the end of March, total General Fund property tax revenue was \$61,824,746 compared to \$58,701,758 the previous fiscal year.

States Aids – General Fund state aid revenue through the end of March was \$60,875,938 compared to \$61,884,871 the previous fiscal year, resulting in unfavorable variance due to the timing of receipts from the state. The state aids budget for fiscal year 2021 was revised in January 2021 from \$108,812,749 to \$104,712,749 due to enrollment loss stemming from the COVID-19 pandemic. The shortfall will be reflected in the year-end financial statements.

Federal Aids - The favorable variance compared to prior year is due to the Coronavirus Relief Funds of \$3,061,000 received in full by December 30, 2020. The federal aids revenue budget was increased in January 2021 from \$3,690,995 to \$7,129,998 to reflect receipt of the Coronavirus Relief Funds. The increase was offset by a \$316,139 decrease to the Title I budget due to lower concentration of poverty within the areas served by the District. ESSER II and ESSER III allocations are not yet reflected.

Miscellaneous Local Revenue – General Fund miscellaneous local revenue through the end of March was \$2,155,736 versus \$4,614,188 the previous year. The unfavorable variance is due to the COVID-19 pandemic and public health measures enforced by state and local governments that limited revenue generating activities such as athletics events, local fundraising efforts, and other fee for service activities.

Food Service Fund:

The Food Service Fund revenue budget adjusted mid-year from \$7,011,600 to \$4,089,122 as a direct result of the COVID-19 pandemic and significantly reduced sales to pupils, particularly at the secondary grade levels. Revenue short fall from sales to pupils was partially offset by year-to-date revenues of \$2,856,376 received for meals served under the federal summer food service program. Total Food Service Fund revenues through the end of March were \$2,98,3446 compared to \$4,619,796 the previous school year. The return to in-person instruction in March may mitigate the local sales revenue shortfall for the remainder of the fiscal year.

Community Service Fund:

Community Service Fund revenues are lower 2020-2021 due to reduced participation in Community Ed programs, including school-age care, youth and adult enrichment, facility rentals, preschool, and early childhood and family education. The reduced participation can be directly attributed to the COVID-19 pandemic. As a result, the Community Service Fund revenue budget was adjusted mid-year from \$11,293,743 to \$7,600,870. Community Service Fund revenues through the end of March were \$6,037,751 compared to \$9,610,202 the prior fiscal year.

Debt Service Fund:

Debt Service Fund year-to-date inflows of \$23,463,462 are significantly higher than the prior year figure of \$12,691,407. The increase is primarily attributable to the issuance of the General Obligation Refunding Bonds, Series 2020A, the proceeds of which were used to fund the General Obligation Bonds, Series 2012A. The Debt Service Fund budget was adjusted mid-year to reflect this event.

Statement of Expenditures Analysis

General Fund:

The General Fund expenditure budget was revised by the School Board in January from \$183,928,655 to \$187,758,344 to reflect year-to-date operations and revised forecasts of the District's operations on June 30, 2021. The increase to the expenditure budget includes \$3,061,151 of salary, service, and supply purchases that were financed by the District's allotment of Coronavirus Relief Funds. Total General Fund expenditures were \$111,770,329 compared to \$115,310,045 the previous fiscal year. The decrease is mainly due to the decrease in purchased services of \$ 2,851,410 compared to the prior year or 14.9% from the three-year average, which is primarily attributable to the COVID-19 pandemic and related transition to hybrid or distance learning models. Field trips and student entry fees, staff travel or conference attendance, and classroom supply and material expenditures through the end of March were \$957,246 less than the previous year, a 23.0% decrease from the three-year average. The decrease in total expenditures is offset by an increase to expenditures incurred under Operating Capital. The increased spending in Operating Capital is attributed to a \$2,500,000 purchase of real property, which now functions as the District's Welcome Center.

Food Service Fund:

The Food Service Fund expenditure budget was revised in January from \$7,287,596 to \$4,751,558 to reflect disruptions to Food Service operations caused by the COVID-19 pandemic and shift to hybrid and distance learning models. Year-to-date expenditures are \$1,554,638 lower in school year 2020-21 than the same period of the 2019-20 school year. Food Service staffing levels are approximately 70-80% of previously budgeted full-time equivalents, partially mitigating the effect of the COVID-19 pandemic.

Community Service Fund:

The Community Service Fund expenditure budget was revised in January from \$11,008,987 to \$10,146,177 to reflect disruptions to programming caused by the COVID-19 pandemic. Year-to-date expenditures were \$1,271,303 lower in school year 2020-21 than the same period of the 2019-20 school year.

Debt Service Fund:

Year-to-date outflows in the Debt Service Fund of \$23,767,681 were \$10,887,606 higher than the prior school year. The increase is primarily attributable to the \$9,200,000 payment required to current refund the General Obligation Bonds, Series 2012A. The Debt Service Fund budget was revised mid-year to account for that event.

Construction Fund:

Year-to-date expenditures as a percentage of budget for the Construction Fund are not presented due to the presence of multi-year projects and the related non-linear timing of expenditures.

2020-21 School Year Statement of Revenues

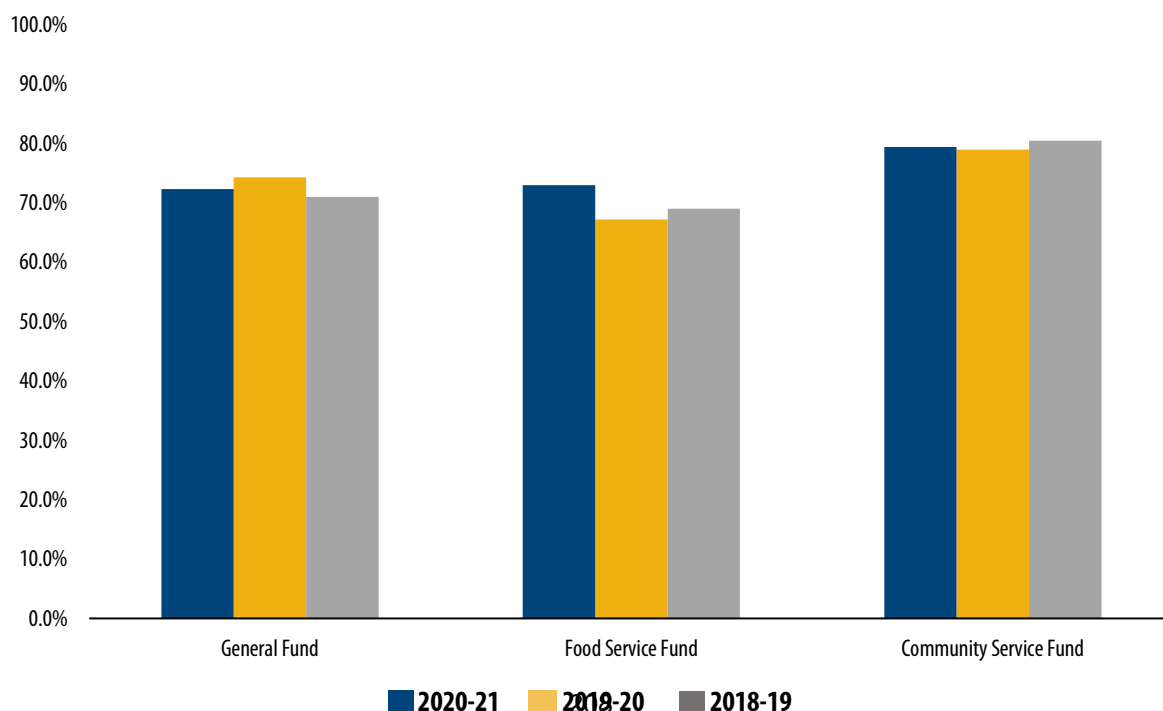


Excellence. For each and every student.

For the Month Ended March 31, 2021

Fund	2020-21		Year-to-Date % of Budget		
	Budget ¹	Actuals	2020-21	2019-20	2018-19
General Fund					
Property Taxes	\$ 60,683,725	\$ 61,824,747	101.9%	99.5%	99.3%
State Aids	104,612,490	60,875,938	58.2%	59.2%	57.3%
Federal Aids	7,129,998	5,125,076	71.9%	50.1%	35.6%
Miscellaneous Local Revenue	7,367,969	2,169,417	29.4%	73.9%	56.2%
Other Financing Sources	15,000	-	0.0%	100.0%	0.0%
Total General Fund Revenue	\$ 179,809,182	\$ 129,995,178	72.3%	74.3%	71.0%
Food Service Fund	4,089,122	2,983,446	73.0%	67.2%	69.0%
Community Service Fund	7,600,870	6,037,751	79.4%	79.0%	80.5%
Debt Service Fund	23,405,972	23,463,462	100.2%	99.7%	99.4%
Construction Fund	-	12,738	-	-	-
Total Revenue All Funds	\$ 214,905,146	\$ 162,492,576	75.6%	79.3%	74.6%

Percent Comparison
Year-To-Date to Total Budget



Notes:

¹ Figures in the "Budget" column reflect the revision adopted by School Board at the January 2021 Regular Meeting.

2020-21 School Year Statement of Expenditures

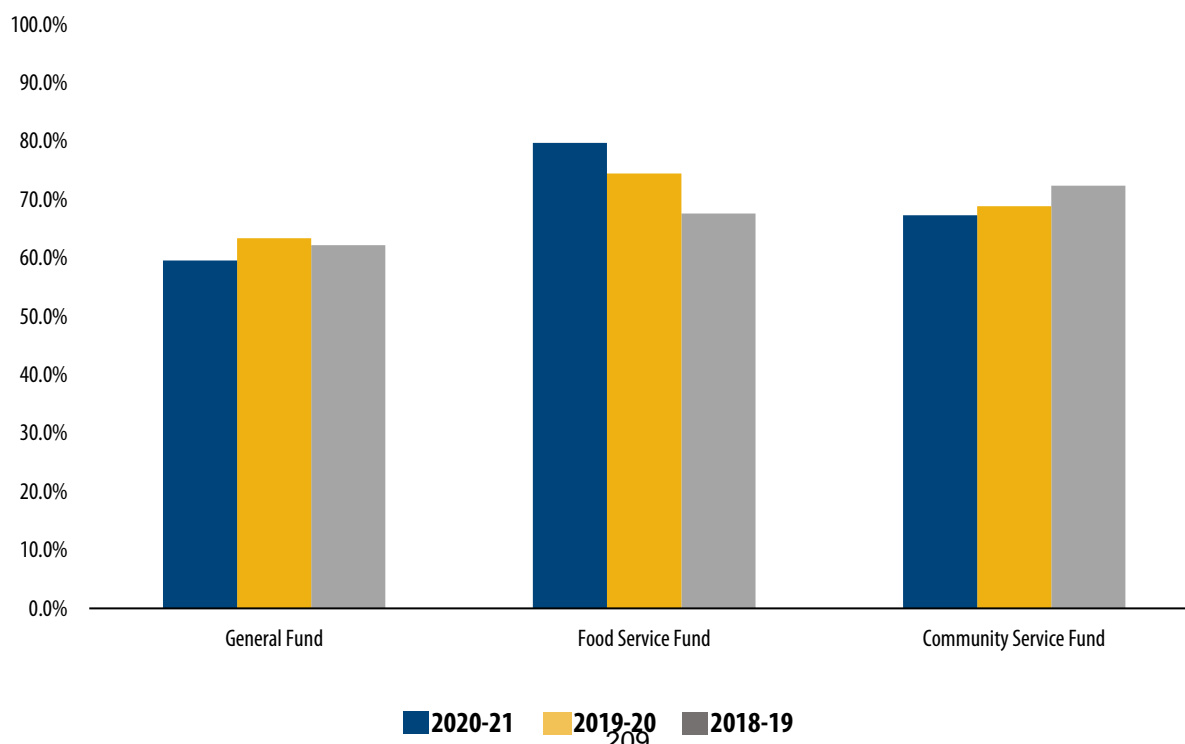


Excellence. For each and every student.

For the Month Ended March 31, 2021

Fund	2020-21		Year-to-Date % of Budget		
	Budget ¹	Actuals	2020-21	2019-20	2018-19
General Fund					
Salaries	\$ 103,368,171	\$ 63,269,913	61.2%	62.1%	62.0%
Benefits	33,411,979	23,404,878	70.0%	70.7%	75.6%
Purchased Services	24,611,211	9,654,635	39.2%	53.9%	55.6%
Supplies & Materials	7,030,461	4,287,776	61.0%	46.5%	60.0%
Capital Expenditures	18,957,486	10,693,093	56.4%	58.6%	42.6%
Other Expenditures	379,036	460,034	121.4%	105.2%	52.2%
Total General Fund Expenditures	\$ 187,758,344	\$ 111,770,329	59.5%	63.4%	62.2%
Food Service Fund	4,751,558	3,785,698	79.7%	74.5%	67.6%
Community Service Fund	10,146,177	6,826,198	67.3%	68.8%	72.4%
Debt Service Fund	23,470,781	23,767,681	101.3%	100.0%	100.0%
Construction Fund	11,000,000	13,359,628	-	-	-
Total Expenditures All Funds	\$ 237,126,860	\$ 159,509,533	67.3%	53.1%	53.6%

Percent Comparison
Year-To-Date to Total Budget



Notes:

¹ Figures in the "Budget" column reflect the revision adopted by School Board at the January 2021 Regular Meeting.

2020-21 School Year Investment Summary



Excellence. For each and every student.

For the Month Ended March 31, 2021

General Fund:

Investment Held At	Type of Investment	Purchase Date	Maturity Date	Investment Cost	Maturity Amount	Interest Earned	Yield
PMA/MN Trust	Money Market	N/A	NOW	N/A	\$ 431	N/A	0.03%
MSDLAF+ Liquid	Money Market	N/A	NOW	N/A	9,360,384	N/A	0.02%
MSDLAF+ Max	Money Market	N/A	NOW	N/A	1,397,997	N/A	0.04%
Total General Fund				\$ -	\$ 10,758,812	\$ -	

Alternative Facilities Bonds:

Investment Held At	Type of Investment	Purchase Date	Maturity Date	Investment Cost	Maturity Amount	Interest Earned	Yield
MSDLAF+ Liquid	Money Market	N/A	NOW	N/A	\$ 2,966,581	N/A	0.02%
MSDLAF+ Max	Money Market	N/A	NOW	N/A	5,036,648	N/A	0.04%
Total Alternative Facilities Bonds				\$ -	\$ 8,003,229	\$ -	

2014 General Obligation School Building Bonds:

Investment Held At	Type of Investment	Purchase Date	Maturity Date	Investment Cost	Maturity Amount	Interest Earned	Yield
MSDLAF+ Liquid	Money Market	N/A	NOW	N/A	\$ 83,035	N/A	0.02%
MSDLAF+ Max	Money Market	N/A	NOW	N/A	794,315	N/A	0.04%
Total 2014 General Obligation School Building Bonds				\$ -	\$ 877,350	\$ -	

2018 General Obligation School Building Bonds:

Investment Held At	Type of Investment	Purchase Date	Maturity Date	Investment Cost	Maturity Amount	Interest Earned	Yield
MSDLAF+ Liquid	Money Market	N/A	NOW	N/A	\$ 7,975,552	N/A	0.02%
MSDLAF+ Max	Money Market	N/A	NOW	N/A	3,977,647	N/A	0.04%
Total 2018 General Obligation School Building Bonds				\$ -	\$ 11,953,198	\$ -	



BOARD OF EDUCATION
Regular Meeting – May 10, 2021

AGENDA SECTION: Administrative Reports and Recommendations

ITEM: Finance and Business Services Recommendations

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

Long-Term Facilities Maintenance Ten-Year Plan Revision

In order to access Long-Term Facilities Maintenance revenue, school districts must submit to the Commissioner of the Minnesota Department of Education a ten-year plan for review and approval. While operating under the most recently adopted ten-year plan, the District became aware of asbestos at East Middle School that must be removed. This additional project was unforeseen and requires a revision to the asbestos removal and encapsulation line item of the Health and Safety allocation within the ten-year plan in the amount of \$250,000. The proposed adjustment does not create additional funds for the ten-year plan.

Recommended Action: Adopt a resolution to revise the District's ten-year plan for the Long-Term Facilities Maintenance Program prior to submission to the Minnesota Department of Education.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____ **212** _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – May 10, 2021

**RESOLUTION REVISE THE 2020-2029 TEN YEAR PLAN FOR
LONG-TERM FACILITIES MAINTENANCE REVENUE PROGRAM**

BE IT RESOLVED by the School Board of Independent School District No. 284, State of Minnesota, as follows:

WHEREAS, Laws 2015, 1st Special Session, Chapter 3 Article 6, sections 1-4 and 14 established the Long-term Facilities Maintenance Revenue Program for School Districts, and

WHEREAS, on July 13th, 2020, the School Board of Independent School District No, 284, adopted the Ten-Year Plan for the Long-Term Facilities Maintenance Revenue Program. During the course of a scheduled long-term facilities maintenance project, the District became aware of asbestos that must be properly removed. The unforeseen expenditure requires an adjustment to the Health and Safety allocation within the Long-Term Facilities Maintenance Revenue Program plan. No additional funds are requested.

THEREFORE, BE IT RESOLVED, the revised Long-Term Facilities Maintenance Revenue Program Plan, upon adoption, will be submitted to the Minnesota Department of Education.

STATE OF MINNESOTA
COUNTY OF HENNEPIN

I, the undersigned, being the duly qualified and acting Clerk of School District No. 284, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of School District No. 284, held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of the revised Long-Term Facilities Maintenance Revenue Program Plan.

WITNESS MY HAND officially as such Clerk this 10th day of May, 2021.

Clerk - School District No. 284



BOARD OF EDUCATION
Regular Meeting – May 10, 2021

AGENDA SECTION: Administrative Reports and Recommendations

ITEM: Finance and Business Services Recommendations

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

East Middle School Pool Ceiling Abatement Project

The bid opening for the 2021 East Middle School Pool Ceiling Abatement project was held at the Wayzata Welcome Center warehouse on Thursday, April 22, 2021 at 1:00 p.m. The scope of the project includes abatement of the acoustical surfacing on the pool ceiling. The project is funded by long-term facilities maintenance revenue.

The enclosed document lists the lowest responsible bidders and their respective base bid amounts for the purposes of contract awards. Also enclosed is a recommendation from the Institute for Environmental Assessment Inc.

Recommended Action: Award to the bidders listed in the attached document, in the total amount of \$142,900.00 construction contracts for the East Middle School Pool Ceiling Abatement Project.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____ **216** _____

April 26, 2021



Ms. Chandala Nagendrappa
Health & Safety Supervisor
Wayzata Public Schools
17305 19th Avenue North
Plymouth, MN 55447

**RE: Bid Opening for East Middle School, Pool Ceiling Abatement
IEA Project #202110055**

Dear Ms. Nagendrappa:

In review of the bids submitted on April 22, 2021, for the East Middle School, Pool Ceiling Abatement project, the apparent low bid was provided by VCI Environmental. A post-bid submittal package has been requested from Mr. Dennis Schumann, VCI, Project Estimator.

The project objectives and the bid amount were reviewed with Mr. Schumann. Based on the scope of work and previous work experience of VCI Environmental, the Institute for Environmental Assessment (IEA, Inc.) recommends that Wayzata Public Schools award the above-referenced project to VCI Environmental.

It is my understanding that this bid will be reviewed and voted on at the next Board meeting in May. I will notify VCI that it is anticipated that the School Board for Wayzata Public Schools will accept their Bid amount of \$142,900 to complete the scheduled work on the above-referenced project.

If you have any questions or require additional information, please feel free to contact me.

Sincerely,

Jim Lindahl
Sr. Project Manager
IEA, Inc.
Enc. Bid Tabulation Form

INSTITUTE FOR ENVIRONMENTAL ASSESSMENT, INC.
www.ieasafety.com

BROOKLYN PARK
9201 West Broadway, #600
Brooklyn Park, MN 55445
763-315-7900 / FAX 763-315-7920
800-233-9513

MANKATO
610 North Riverfront Drive
Mankato, MN 56001
507-345-8818 / FAX 507-345-5301
800-233-9513

ROCHESTER
210 Woodlako Drive SE
Rochester, MN 55904
507-281-6664 / FAX 507-281-6695
800-233-9513

BRAINERD
601 NW 5th Street, Ste. #4
Brainerd, MN 56401
218-454-0703 / FAX 218-454-0703
800-233-9513

MARSHALL
1420 East College Drive
Marshall, MN 56258
507-476-3599 / FAX 507-537-6985
800-233-9513

VIRGINIA
5525 Emerald Avenue
Mountain Iron, MN 55768
218-410-9521
800-233-9513

2021 Pool Ceiling Abatement

**East Middle School
Wayzata Public Schools**

Bid OPENING

IEA Project #202110055

April 22, 2021

Contractor	Lump Sum Base Bid	Addenda	Bid Bond	Unit Price #1 Weekly Cost for Scaffolding	Comments
Titan Environmental	\$178,000.	1	Yes (copy)	\$4,500.	
Environmental Plant Services	\$274,900.	1	Yes	\$1,000.	
Mavo Systems	\$184,000.	1	Yes	\$800.	
VCI Environmental	\$142,900.	1	Yes	\$1,250.	Recommend to accept as Low Bid and award project work.
Twell Environmental	\$ No Bid Submitted	--	--	---	



BOARD OF EDUCATION
Regular Meeting – May 10, 2021

AGENDA SECTION: Administrative Reports and Recommendations

ITEM: Finance and Business Services Recommendations

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

Intermediate School District 287 Long-Term Facilities Maintenance FY2023

The 2015 legislative session established the Long-term Facilities Maintenance Revenue Program for School Districts, replacing the Health and Safety Revenue, Deferred Maintenance Revenue, and Alternative Facilities Bonding and Levy programs beginning with FY2017.

Annually, Intermediate School District 287 must have a ten-year capital plan adopted by its board and each member district's school board. Intermediate School District 287 approves the levy a year in advance to accommodate several of its member districts who levy a year in advance.

Recommended Action: Approve Intermediate School District 287's Long-Term Facilities Maintenance Capital Expenditure Plan for fiscal years 2023-2021 and adopt the resolution affirming Wayzata Public Schools' FY2022-2023 portion.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD OF
SCHOOL DISTRICT No. 284
(Wayzata Public Schools)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a School Board meeting of School District No. 284, State of Minnesota, was held on _____, at _____ m., for the purpose, in part, of approving the Intermediate School District No. 287's Long-Term Facility Maintenance budget and authorizing the inclusion of a proportionate share of Intermediate School District's long-term facility maintenance projects and related debt service payments in the district's application for long-term facility maintenance.

_____ introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING INTERMEDIATE SCHOOL DISTRICT
NO. 287'S LONG-TERM FACILITY MAINTENANCE PROGRAM
BUDGET AND AUTHORIZING THE INCLUSION OF A
PROPORTIONATE SHARE OF THOSE PROJECTS IN THE DISTRICT'S
APPLICATION FOR LONG-TERM FACILITY MAINTENANCE
REVENUE**

BE IT RESOLVED by the School Board of District No. 284, State of Minnesota, as follows:

1. The School Board of Intermediate School District 287 has approved a long-term facility maintenance program budget for its facilities for the 2022-23 (fiscal year 2023) school year in the amount of \$ 917,000 of which District No. 284's proportionate share is \$ 136,298.29, consisting of \$ 67,784.99 for pay as you go projects and \$ 68,513.30 for debt service payments on the 2017B Facilities Maintenance Bonds. The various components of this program budget are attached as Exhibit A hereto and are incorporated herein by reference. Said budget is hereby approved. (Exhibit A)
2. Minnesota Statutes, Section 123B.53, Subdivision 1, as amended, provides that if an intermediate school district's long-term facility maintenance budget is approved by the school boards of each of the intermediate school district's member school districts, each member district may include its proportionate share of the costs of the intermediate school district program in its long-term facility maintenance revenue application.
3. The proportionate share of the costs of the intermediate school district's long term facility maintenance program for each member school district to be included in its application shall be determined by multiplying the total

cost of the intermediate school district long-term facility maintenance program times a three year weighted average adjusted pupil units formula. For 2022-23, (FY 2023) the long-term facility maintenance costs shall be funded through annual levy. The inclusion of this proportionate share in the district's long-term facility maintenance revenue application for FY 2023 is hereby approved, subject to approval by the Commissioner of Education. Upon receipt of the proportionate share of long-term facility maintenance revenue attributable to the intermediate school district program, the district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

4. Pursuant to Minnesota Statutes Section 123B.595, Subdivision 3, the intermediate district issued \$5,065,000 Facilities Maintenance Bonds, Series 2017B. Such bonds are payable from long-term maintenance revenue transferred by each member district. This district hereby covenants to adopt in each fiscal year during the term of such bonds, a resolution authorizing the inclusion in the application for long-term facilities maintenance revenue the District's proportionate share for such fiscal year of debt service on such bonds.

The motion for the adoption of the foregoing resolution was duly seconded by _____ and, upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was approved and adopted by the school board of Independent School District No. 284.

STATE OF MINNESOTA

COUNTY OF HENNEPIN

I, the undersigned, being the duly qualified and acting Clerk of School District No. 284, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of School District No. 284, held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of Intermediate School District No. 287's long-term facility maintenance program budget and authorizing the inclusion of a proportionate share of the Intermediate School District's long-term

facility maintenance projects in the district's application for long-term facility maintenance revenue.

WITNESS MY HAND officially as such Clerk this _____ day of _____, 2021.

Clerk

School District No. _____



Division of School Finance
1500 Highway 36 West

Roseville, MN 55113-4266

Intermediate/Cooperative District Long-Term Facilities Maintenance Revenue Allocation

ED-02479-04

General Information and Instructions: Please read the **Instructions for Completion** on the **Instructions** tab before completing this report.

District Name: Intermediate District No. 287	Name of Person Completing this Report: Mae L. Hawkins	Title: Executive Director of Business Services
Telephone Number: (763) 550-7156	Email Address: mlhawkins@district287.org	Date Submitted: July 31, 2021

Long-Term Facilities Maintenance (LTFM) Revenue amounts to be Allocated to member School Districts for FY 2023

1. Pay-as-you-go revenue portion						\$ 456,050.00	
2. Bond debt service revenue portion						\$ 460,950.00	
3. Total revenue amounts to allocate						\$ 917,000.00	
District Number	Type	School District Name	Alloc Percent	Allocated Pay-as-you-go (line 1)	Alloc Percent	Allocated Bonded Debt Service (line 2)	Total
270	1	Hopkins	10.769%	\$ 49,110.20	10.769%	\$ 49,637.86	\$ 98,748.06
272	1	Eden Prairie	10.525%	\$ 47,998.35	10.525%	\$ 48,514.07	\$ 96,512.42
273	1	Edina	5.854%	\$ 26,697.62	5.854%	\$ 26,984.47	\$ 53,682.09
277	1	Westonka	4.590%	\$ 20,933.15	4.590%	\$ 21,158.07	\$ 42,091.22
278	1	Orono	2.676%	\$ 12,205.72	2.676%	\$ 12,336.87	\$ 24,542.59
279	1	Osseo	22.192%	\$ 101,205.25	22.192%	\$ 102,292.63	\$ 203,497.88
280	1	Richfield	6.077%	\$ 27,711.88	6.077%	\$ 28,009.63	\$ 55,721.51
281	1	Robbinsdale	14.585%	\$ 66,515.35	14.585%	\$ 67,230.02	\$ 133,745.37
283	1	St. Louis Park	4.511%	\$ 20,570.14	4.511%	\$ 20,791.15	\$ 41,361.29
284	1	Wayzata	14.864%	\$ 67,784.99	14.864%	\$ 68,513.30	\$ 136,298.29
286	1	Brooklyn Center	3.359%	\$ 15,317.35	3.359%	\$ 15,481.93	\$ 30,799.28
TOTALS: The column totals must agree with lines 1 and 2.			100.000%	\$ 456,050.00	100.000%	\$ 460,950.00	\$ 917,000.00

Notes: Allocation method agreed to by all member districts:

10 Year Plan Expenditure Application

	Division of School Finance 1500 Highway 36 West Roseville, MN 55113-4266	Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fund 01 and Fund 06 Projects Only	ED - 02478-06
---	--	---	---------------

Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes, section 123B.595, subdivision 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells provided.

District Info.		Enter Information	
District Name:	Intermediate District #287	Date:	07/31/21
District Number:	287	Email:	mlhawkins@district287.org
District Contact Name:	Mae L. Hawkins, Executive Director of Business Services		
Contact Phone #	763-550-7156		

		Fiscal Year (FY) Ending June 30											
Expenditure Categories		2021 (base year)	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.													
Finance Code	Category (1)												
347	Physical Hazards	\$32,000	\$32,960	\$32,992	\$30,960	\$32,960	\$33,949	\$33,949	\$34,967	\$34,967	\$36,028	\$36,028	\$37,109
349	Other Hazardous Materials	\$24,600	\$22,000	\$22,000	\$41,000	\$22,000	\$22,660	\$22,660	\$23,366	\$42,366	\$24,067	\$24,067	\$24,789
352	Environmental Health and Safety Management	\$50,000	\$51,658	\$51,658	\$51,658	\$51,658	\$51,679	\$51,679	\$51,679	\$51,679	\$51,679	\$51,679	\$51,679
358	Asbestos Removal and Encapsulation	\$15,000	\$0	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$52,000	\$43,500	\$35,000	\$32,432	\$35,032	\$36,083	\$36,083	\$37,165	\$37,165	\$38,280	\$38,280	\$39,429
366	Indoor Air Quality	\$4,000	\$15,120	\$5,000	\$5,000	\$5,150	\$5,305	\$5,605	\$5,773	\$5,773	\$5,946	\$5,946	\$6,124
	Total Health and Safety Capital Projects	\$177,600	\$165,238	\$148,650	\$161,050	\$146,800	\$149,676	\$149,976	\$152,950	\$171,950	\$156,000	\$156,000	\$159,130
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year													
Finance Code	Category (2)												
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$61,375	\$61,375	\$0	\$0	\$0	\$0	\$0
	Total Health and Safety Capital Projects \$100,000 or More	\$0	\$0	\$0	\$0	\$0	\$61,375	\$61,375	\$0	\$0	\$0	\$0	\$0
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151													
Finance Code	Category (3)												
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Remodeling for Approved Voluntary Pre-K Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Accessibility													
Finance Code	Category (4)												
367	Accessibility	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Accessibility Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Deferred Capital Expenditures and Maintenance Projects													
Finance Code	Category (5)												
368	Building Envelope	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
369	Building Hardware and Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
370	Electrical	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$90,800	\$84,070
379	Interior Surfaces	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$88,000	\$69,850	\$0	\$0	\$0
380	Mechanical Systems	\$246,850	\$111,312	\$0	\$295,000	\$0	\$247,250	\$120,000	\$0	\$214,000	\$216,000	\$0	\$0
381	Plumbing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$84,000	\$85,000	\$0
382	Professional Services and Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
383	Roof Systems	\$0	\$0	\$307,400	\$0	\$0	\$0	\$125,850	\$215,250	\$0	\$0	\$125,000	\$215,000
384	Site Projects	\$0	\$175,000	\$0	\$0	\$310,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Deferred Capital Expenditures and Maintenance Projects	\$276,850	\$286,312	\$307,400	\$295,000	\$310,000	\$247,250	\$245,850	\$303,250	\$283,850	\$300,000	\$300,800	\$299,070
	Total Annual 10-Year Plan Expenditures	\$454,450	\$451,550	\$456,050	\$456,050	\$456,800	\$458,301	\$457,201	\$456,200	\$455,800	\$456,000	\$456,800	\$458,200
	Information only -Debt Service Payments on LTFM Bond	\$460,550	\$464,950	\$460,950	\$461,450	\$461,200	\$460,200	\$461,800	\$462,800	\$463,200	\$463,000	\$462,200	\$460,800
	Total LTFM Expenditures/Required Levy	\$915,000	\$916,500	\$917,000	\$917,500	\$918,000	\$918,501	\$919,001	\$919,000	\$919,000	\$919,000	\$919,000	\$919,000

Fund Balance Section													
Fund 01													
	Beginning Fund Balance 01-467-XX	\$530,174	\$319,095	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Revenue - Levy	\$454,450	\$451,550	\$456,050	\$456,050	\$456,800	\$458,301	\$457,201	\$456,200	\$455,800	\$456,000	\$456,800	\$458,200
	LTFM Fiscal Year Revenue - AID if Applicable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Revenue Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer IN from Fund 06 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT from Fund 01 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT if applicable (COVID-19) by End of Fiscal Year (06-30-20)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Estimated Fiscal Year Expenditures	\$665,529	\$770,645	\$456,050	\$456,050	\$456,800	\$458,301	\$457,201	\$456,200	\$455,800	\$456,000	\$456,800	\$458,200
	Ending Fiscal Year Fund Balance 01-467-XX	\$319,095	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund 06													
	Beginning Fund Balance 06-467-XX	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Bonded Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Revenue Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer IN from Fund 01 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT from Fund 06 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT if applicable (COVID-19) by End of Fiscal Year (06-30-20)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Estimated Fiscal Year Expenditures	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Ending Fiscal Year Fund Balance 06-467-XX	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

End of worksheet



BOARD OF EDUCATION
Regular Meeting – May 10, 2021

AGENDA SECTION: Approval of Agenda and Consent Agenda Items

ITEM: Finance and Business Services Recommendations

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

Finance and Business Services Recommendations

These routine items are presented for School Board review and approval through a single consent motion.

Monthly Bills

The attached list itemizes claims for which the School Board is requested to authorize payment:

General Checking Account for April 2021	\$2,096,879
Wire Transfers, EFTs, and ACHs for March 2021	\$11,993,740

Acknowledgment of Contributions

Minnesota Statutes 465.03 – Gifts to Municipalities:

“Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”

The School Board is requested to accept the attached list of donations received in April 2021:

Cash Donations	\$8,114
In-Kind Donations	\$26,036

Recommended Action: Approve the checking account and wire transfer payments and accept with appreciation the donations, which comply with current state and local policies and guidelines.

Motion by: _____

ROLL CALL

Passed: _____

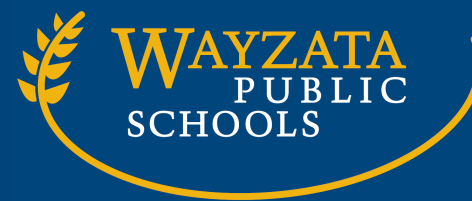
Second by: _____

Failed: _____

Abstentions: _____

2020-21 School Year Check Report

For the Month Ended April 30, 2021



Excellence. For each and every student.

Check No.	Vendor	Description	Date	Amount
15233	Mass Mutual Financial Group	Policy Pmt	4/22/2021	\$ 205,972.90
710590	Tierney Brothers, Inc.	Smartpanels	4/29/2021	178,515.00
14968	Patzoldt Concrete & Masonry	OW/ELS- 04A Masonry	4/6/2021	117,950.57
710512	Hillyard Inc Minneapolis	Supplies	4/8/2021	77,846.72
15201	Reach Companies Llc	Supplies	4/20/2021	71,578.50
15036	First Student Inc	Transportation Services	4/13/2021	64,461.72
15135	Cdw Government Llc	Prof Serv	4/20/2021	53,041.00
14991	Upper Lake Foods	WPS- Prime Vendor	4/6/2021	47,802.25
15142	Employers Mutual Casualty Insurance	Commercial Account	4/20/2021	47,356.00
14970	Peterson Sheet Metal Inc	OW/ELS- 22A Plumbing	4/6/2021	46,817.35
15228	Upper Lake Foods	WPS- Prime Vendor	4/20/2021	40,653.43
15105	Upper Lake Foods	WPS- Prime Vendor	4/13/2021	39,340.46
15071	Mass Mutual Financial Group	Premium	4/13/2021	36,165.20
15232	Wold Architects And Engineers	WMS- Ltfm 2020 / Gl - Summer 2021-22 Ltfm	4/20/2021	36,156.12
15086	Plymouth Ice Ctr	Boys & Girls Hockey	4/13/2021	35,090.00
14949	Lumaware Safety	Dist Use - Large 22X56	4/6/2021	31,899.00
14882	Academic Excellence Llc	Prof Serv	4/6/2021	26,440.64
15270	Entourage Events Group	WHS Amy Swenson Student Council Prom Event	4/27/2021	25,033.56
14967	Parallel Technologies Inc	Service	4/6/2021	24,193.97
15150	Hanus Enterprises, Llp	2021 Property Tax 1St Half Id21-118-22 23 0004	4/20/2021	22,293.93
15320	Risk Administration Services Inc	Workers Comp Policy	4/27/2021	20,861.97
14975	Risk Administration Services Inc	5Th Installment	4/6/2021	20,811.00
15308	Opg-3 Inc	Subscription	4/27/2021	19,950.00
14978	Saaf LLC	WMSMove & Reassemble	4/6/2021	19,835.00
15352	Madison National Life Insurance Company	Ins. Tracking Billing	4/29/2021	19,386.92
15111	Madison National Life Insurance Company	Ins. Tracking Billing	4/13/2021	19,328.70
14960	The Morris Leatherman Co	Prof Serv	4/6/2021	18,500.00
15046	Hennepin Healthcare System, Inc	Covid Screens Wellness	4/13/2021	17,480.00
15230	Vision Service Plan Ins Co	Vision Plan April 2021	4/20/2021	15,135.84
15018	City Of Plymouth	WPSWater	4/13/2021	15,106.48
14950	Macphail Ctr For Music	Prof Serv	4/6/2021	14,875.00
15137	Ceso Transportation, Llc	Prof Servs	4/20/2021	14,659.45
14932	Intermediate Dist 287	Monthly Expense	4/6/2021	12,592.00
15143	Fairview	March 2021 Wellbeing	4/20/2021	11,776.67
710558	Trio Supply Co	WHS - Paper Supplies	4/22/2021	11,723.34
15261	Collaborative Student Transportation Of Mn	Trans	4/27/2021	11,532.59
15307	Omann Contracting Company Inc	OW/ELS - 32A Asphalt Paving	4/27/2021	11,324.16
15153	Hirequest	Prof Serv	4/20/2021	11,141.84
14982	Sfm Mutual Insurance Co	Work Comp	4/6/2021	10,798.00
15247	Amazon Capital Services Inc	Office And Classroom Supplies	4/27/2021	10,648.25
15138	City Of Plymouth	Dist Agreement	4/20/2021	10,430.00
15325	St. Bartholomew School	Health Reimburse	4/27/2021	9,762.21
14925	Hanus Enterprises, Llp	March 21 Bus Garage Rent	4/6/2021	9,178.11
15043	Hanus Enterprises, Llp	Apr21 Bus Garage Rent	4/13/2021	9,178.11
15173	Machine Safety Mgmt	Service 227	4/20/2021	9,045.54

Check No.	Vendor	Description	Date	Amount
14974	Reach Companies Llc	Supplies	4/6/2021	8,894.00
15264	Daikin Applied	Service	4/27/2021	8,682.00
14900	Ceso Transportation, Llc	Trans	4/6/2021	8,659.45
710529	Trio Supply Co	WHS - Paper Supplies	4/15/2021	8,471.80
710596	Xerox Corporation	WPS Copier Lease & Maintenance	4/29/2021	8,460.57
15316	Project Soar	Prof Serv	4/27/2021	7,500.00
15122	Aim Electronics Inc	WMS- Scoreboard Installation	4/20/2021	7,485.00
15254	Benefitfocus.Com Inc	Prof Serv 1095 Reporting Fees	4/27/2021	7,020.31
15218	Squirrels Llc	Upgrade Of Software	4/20/2021	7,000.00
15304	North Hennepin Community College	Enrollment	4/27/2021	7,000.00
15065	Laguna Tools Inc.	WHS Kyle Swenson Smaller Dnc Desktop Router	4/13/2021	6,598.40
15012	Cdw Government Llc	Prof Serv	4/13/2021	6,246.08
14995	Xcel Energy	Monthly Serv	4/6/2021	5,808.32
15014	Centurylink Business Services	Monthly Serv Due 4/24/21	4/13/2021	5,681.56
710536	Commercial Kitchen Services	WPS- Equipment Repairs	4/22/2021	5,614.03
15234	1St Choice Pediatric Home Care	Nursing	4/27/2021	5,551.75
14954	Mn Bpa Region 1 (Bus Prof Of Amer)	Leadership Conf	4/6/2021	5,538.00
14984	Summit Companies	EMS - 21A Fire Suppression	4/6/2021	5,265.65
710520	Commercial Kitchen Services	WPS- Equipment Repairs	4/15/2021	5,231.64
15252	Batteries R Us	WPS Batteries	4/27/2021	5,199.88
14884	Admiral Coatings Inc	CMS - 09K Wallcovering & Paint	4/6/2021	5,178.67
15329	T-Mobile Usa, Inc	Due 04/13/21 Crf Hotspots	4/27/2021	5,120.00
14892	Asl Interpreting Services	Dhh Interpreting Services	4/6/2021	5,104.00
710591	Trio Supply Co	WHS - Paper Supplies	4/29/2021	5,061.50
14965	Nha Heating & Air Conditioning Inc	Gl Repair	4/6/2021	5,046.00
15050	Hirequest	Prof Serv	4/13/2021	4,931.06
15256	Bix Produce Company Llc	WPS- Produce	4/27/2021	4,864.84
14923	H Brooks And Company Llc	WPS- Non-Dod Produce	4/6/2021	4,614.59
15007	Arvig	Due 04/25/21 Monthly Internet	4/13/2021	4,603.95
15054	Inspec, Inc.	Dist. - Pavement Management	4/13/2021	4,545.00
15011	Business Professionals Of America	Bpa Nationals	4/13/2021	4,419.00
14913	Fehn Companies Inc	CMS - 31A Site Demolition	4/6/2021	4,393.36
14883	Action Fence, Inc	CMS - 32D Fencing	4/6/2021	4,355.00
15037	Garvey Communications	Prof Serv	4/13/2021	4,095.00
15282	Hirequest	Prof Serv	4/27/2021	4,060.88
15205	Region 6Aa	Ticket Revenue 3/19/21 & 3/25/21 Boys Basketball Semi/Final	4/20/2021	4,010.00
15235	Absolute Commercial Flooring Inc	GW Flooring Repair	4/27/2021	3,952.00
710593	Wright-Hennepin Cooperative Electric Assn	Monthly Serv	4/29/2021	3,920.57
15000	Active Internet Technologies Llc	Site Enhancements	4/13/2021	3,900.00
15170	Kindem Design Inc.	Prof Serv	4/20/2021	3,860.00
15295	Macqueen Equipment Llc	Dist Use Spring Cleaning Parking Lots	4/27/2021	3,800.00
15128	Amazon Capital Services Inc	Office And Classroom Supplies	4/20/2021	3,738.20
15250	Asl Interpreting Services	Dhh Interpreting Services	4/27/2021	3,552.00
15072	Mckinstry Essention Llc	Prof Serv	4/13/2021	3,520.00
15299	Mn Deca	Deca	4/27/2021	3,480.00
15271	Flagship Recreation	OW - Playground Equipment	4/27/2021	3,459.20
202100625	Roehl, Donna	Reimbursement	4/21/2021	3,301.24
14893	Automated Logic Corp	EMS Repair	4/6/2021	3,224.50
14909	Dupslaff, Max	Act Class	4/6/2021	3,220.00
15094	Stemfuse, Llc	Game It Renewal For 21-22	4/13/2021	3,200.00
15319	Relate Counseling Ctr	Mental Health Supports	4/27/2021	3,083.33
710555	Staples Business Advantage	Office Supplies	4/22/2021	3,075.25
15006	Amazon Capital Services Inc	Office And Classroom Supplies	4/13/2021	3,049.08
15163	Instructure Inc	Canvas Certification Course	4/20/2021	3,000.00
15262	Commercial Door Systems Inc	Supplies	4/27/2021	2,980.50
15042	H Brooks And Company Llc	WPS- Non-Dod Produce	4/13/2021	2,964.81

Check No.	Vendor	Description	Date	Amount
15194	Phasor Electric Co	EMS Pool	4/20/2021	2,950.00
14881	1St Choice Pediatric Home Care	Nursing	4/6/2021	2,835.50
710518	Blick Art Materials	WHS Dawn Duwenhoegger 4Term Art Supplies	4/15/2021	2,758.30
15215	Solution Tree	Time For Change Virtual Conference	4/20/2021	2,756.00
15106	Usi Insurance Services Llc	Injury Management Policy	4/13/2021	2,750.00
15341	West Lutheran High School	Health & Guidance	4/27/2021	2,718.00
15149	Hamel Building Ctr	Supplies	4/20/2021	2,715.14
15297	Mcdowall Company	WHS Repair	4/27/2021	2,600.00
15133	Braun Interec Corp	Prof Serv	4/20/2021	2,599.00
15139	Cogent Communications Inc	Monthly Internet	4/20/2021	2,572.58
15073	Metro Gun Club	Clay Targets	4/13/2021	2,568.00
15296	Mavo Systems, Inc	KL - 02A Demo	4/27/2021	2,562.00
14985	Top 20 Training, Llc	Training	4/6/2021	2,500.00
15001	AgI Consulting Ltd	Consulting Services	4/13/2021	2,430.00
15132	Bib Consulting Llc	Prof Serv	4/20/2021	2,375.00
15253	Bayada Home Health Care Inc	Nursing	4/27/2021	2,340.00
15166	Jamf Software, Llc	Jamf Connect	4/20/2021	2,335.00
15204	Region 6Aa	Ticket Revenue On 3/16/21 & 3/19/21	4/20/2021	2,260.00
15184	Nicol, Barbara	Prof Serv	4/20/2021	2,250.00
15193	Performance Food Group Inc	WHS Ala Carte Items	4/20/2021	2,207.69
15229	Us Bank	Prof Serv	4/20/2021	2,200.00
14901	Children'S Health Care	Cont' Serv Gb	4/6/2021	2,195.00
14952	Medina Golf & Country Club	(A)Girls Hockey Banquet 3/21/21	4/6/2021	2,155.10
15322	Schwab Vollhaber Lubratt Inc	WHS Ahu 10	4/27/2021	2,129.08
15237	Alexandra Mccannel Llc	Prof Serv	4/27/2021	2,030.00
14961	Music Theatre Intl	Wayzata Players	4/6/2021	2,023.11
15337	Upper Lake Foods	WPS- Prime Vendor	4/27/2021	2,022.87
14898	Carciofini Company Inc	CMS - 07K Sealants And Caulking	4/6/2021	1,985.00
710543	Mei - Minnesota Elevator Inc	Monthly Serv	4/22/2021	1,944.77
15099	St Paul Beverage Solutions, Llc	WPS- Milk Products	4/13/2021	1,935.76
14887	Air Systems Engineering Inc	Multiple Sites - Testing And Balancing	4/6/2021	1,923.89
710561	Xerox Corporation	WPSCopier Lease & Maintenance	4/22/2021	1,892.82
15291	Language Line Services	Language Line	4/27/2021	1,837.36
710583	Pioneer Manufacturing Co	Dist Use	4/29/2021	1,817.45
14998	Absolute Commercial Flooring Inc	PC Floor Repair	4/13/2021	1,800.00
710496	Xerox Corporation	WPSCopier Lease & Maintenance	4/1/2021	1,775.88
15214	Skyzone Maple Grove	Phys Ed	4/20/2021	1,749.00
15209	Rupp, Anderson, Squires & Waldspurger Pa	Prof Serv	4/20/2021	1,694.41
15222	St Paul Beverage Solutions, Llc	WPS- Milk Products	4/20/2021	1,675.71
15328	St Paul Beverage Solutions, Llc	WPS- Milk Products	4/27/2021	1,662.63
14914	Freedom Concepts Usa Llc	Sped - Beth Struve - Ems	4/6/2021	1,600.00
710525	Hillyard Inc Minneapolis	WPS- Custodial Supplies	4/15/2021	1,562.87
15019	City Of Wayzata	WMSWater Due 04/20/21	4/13/2021	1,550.74
202100609	Gammack, Sara	Reimbursement	4/21/2021	1,476.06
15025	Energyprint	Monthly Fee	4/13/2021	1,440.00
15009	Bayada Home Health Care Inc	Nursing	4/13/2021	1,437.50
710574	Goodin Co	WPS- Repair Parts	4/29/2021	1,426.77
14896	Candlelight Floral	Wellness	4/6/2021	1,420.38
15278	Grainger Inc., W. W.	CSF - Parts	4/27/2021	1,389.06
15129	Asl Interpreting Services	Dhh Interpreting Services	4/20/2021	1,376.00
15024	Elite Av Llc	Work At Ems	4/13/2021	1,370.83
15087	Premium Waters Inc	Water - Elem & Middle	4/13/2021	1,362.00
15172	Lifetime Fitness, Inc.	Phys Ed	4/20/2021	1,360.00
14942	Kendell Doors & Hardware Inc	OW/ELS- 08A Doors, Frames, Hardware	4/6/2021	1,296.87
15130	Bayada Home Health Care Inc	Nursing	4/20/2021	1,287.50
15217	Spraying Systems Co	Prof Serv	4/20/2021	1,254.13

Check No.	Vendor	Description	Date	Amount
15022	East Side Jersey Dairy Inc	CMS - Sy 20-21 - Covid Meals	4/13/2021	1,242.02
202100639	Jacklitch, Michelle	Reimbursement	4/28/2021	1,237.00
15162	Ingram Library Services	Book	4/20/2021	1,224.27
14905	Coughlan Companies Llc	Pebble Go Capstone Subscription Pta Funds	4/6/2021	1,199.00
15199	Quadient Leasing Usa, Inc	Dab Mail Machine Jul 2020 Thru Jun 2021	4/20/2021	1,182.00
710575	Hillyard Inc Minneapolis	WPS- Custodial Supplies	4/29/2021	1,175.09
710588	Staples Business Advantage	Office Supplies	4/29/2021	1,170.08
710539	Horizon Commercial Pool Supply	WMS Pools	4/22/2021	1,139.27
15085	Pepsi Beverages Company	Ala Carte Items	4/13/2021	1,138.81
15093	Spriggs Plumbing & Heating Inc	Service	4/13/2021	1,133.57
15069	Lifetime Fitness, Inc.	Lifetime Fitness Locker Room Rental	4/13/2021	1,111.97
15182	Napa Auto Parts Of Corcoran	Supplies	4/20/2021	1,099.21
710488	Ecolab Pest Elimination Div	Pest Control	4/1/2021	1,094.91
15202	Region 5Aa	Ticket Revenue Wrestling Vs Rogers	4/20/2021	1,070.00
15302	Natl Individual Events Tournament Of Champion	WHS Jerrod Nelson Speech Membership	4/27/2021	1,050.00
15136	Centerpoint Energy	Monthly Serv	4/20/2021	1,045.63
15298	Medina Automotive Service	Tr#1 Repair	4/27/2021	1,035.67
710589	Team Sporting Goods, Inc	B & G Track Equipment	4/29/2021	1,006.40
14981	Scopetekkk	Microscope Maint	4/6/2021	1,000.00
15160	Home Depot/Gecf	CSF Shop Supplies And Repairs	4/20/2021	999.17
710577	Institute For Environmental Assessment	Prof Serv	4/29/2021	997.07
710578	Loffler Companies Inc	CSF Plotter Ink	4/29/2021	995.65
15207	Rm Cotton Co	Prof Serv	4/20/2021	981.00
710571	Ecolab Pest Elimination Div	Pest Control	4/29/2021	972.34
14956	Mn Clay Usa - Midwest	WHS Ceramics Supplies	4/6/2021	951.76
15021	Crisis Prevention Institute Inc	Sped - Becca Boggs - Nw	4/13/2021	939.60
15121	Affinitech Inc	Labor & Materials	4/20/2021	926.02
15248	Amerect, Inc	KL - 05B Structural Steel	4/27/2021	923.25
15203	Region 6Aa	Ticket Revenue 3/16/21 Girls Hockey Quarterfinals	4/20/2021	920.00
710564	Boiler Services, Inc	WHS Repair	4/29/2021	910.56
15269	Electric Motor Repair Inc	WHS Parts	4/27/2021	906.87
14953	Metro Hardwoods	CMS Tech Ed (Wood Shop) Classroom Supplies	4/6/2021	869.70
710531	Allegra Print & Imaging	Allegra Order #47 Pc	4/22/2021	865.98
710491	Horizon Commercial Pool Supply	Pool Supplies	4/1/2021	858.76
15292	Lano Equipment Inc	CMS Cat Reapir	4/27/2021	845.00
15315	Professional Interpreting	Interpreting Services	4/27/2021	841.60
14969	Pepsi Beverages Company	Ala Carte Items	4/6/2021	839.63
14906	Crawford Door Sales Of Twin Cities	Service	4/6/2021	839.50
15280	Hill Co, Robert B.	Dist - Salt	4/27/2021	837.46
15293	Larson Co, J. H.	WMS& CMS Lights	4/27/2021	828.50
15154	Hirshfield'S Inc	CSF Shop Supplies	4/20/2021	825.08
15175	Mint Roofing Inc	Prof Serv	4/20/2021	815.29
710559	Uline Shipping Supply	CSF - Food Distribution Supplies	4/22/2021	814.39
15060	Kinect Energy Inc	April 2021 Monthly Mgt Fee	4/13/2021	812.00
15208	Rondeau, Cody	Season Announcer B & G Hockey V & Jv	4/20/2021	807.45
15342	West Metro Stump Grinding	Dist Stump Removal	4/27/2021	800.00
15027	Fastsigns	Nw Parking Signs	4/13/2021	797.75
15020	Commercial Door Systems Inc	CMS Doors	4/13/2021	795.00
710540	Iron Mountain	Storage	4/22/2021	794.78
14910	Ecsi System Integrators	CMS Repair Work	4/6/2021	792.50
202100566	Christensen, Abby	Reimbursement	4/7/2021	783.50
14976	Rm Cotton Co	Prof Serv	4/6/2021	771.00
14916	Gear West Ski & Run Inc	Supplies	4/6/2021	759.97
710568	Ecm Publishers, Inc	Prof Serv	4/29/2021	749.70
15225	Unlimited Supplies	CSF Triler Repair	4/20/2021	748.13
15074	Midwest Blinds	Sh Media Blinds 230	4/13/2021	745.00

Check No.	Vendor	Description	Date	Amount
710534	Boiler Services, Inc	WHS Repair	4/22/2021	740.00
15236	Advance Terrazzo & Tile Co Inc	KL - 09B Tile	4/27/2021	733.20
710542	Loffler Companies Inc	WPS Copier Fleet Maintenance	4/22/2021	720.71
15080	Nasco-Fort Atkinson	Title Iv - Kelly Harrington - Providence Academy	4/13/2021	696.77
14897	Canon Financial Services Inc	WHS Copy Center Copiers Lease	4/6/2021	694.59
14986	Trans-Mississippi Biological	Science Center Live Materials	4/6/2021	679.19
710567	Commercial Kitchen Services	WHS - Equipment Repairs	4/29/2021	675.56
15258	Campbell, Virginia	District Meditation Sessions Wellness	4/27/2021	650.00
710530	Uline Shipping Supply	Dome Parts	4/15/2021	648.28
710592	Uline Shipping Supply	CSF Moving Boxes	4/29/2021	647.55
15260	City Of Medina	Annual Charge	4/27/2021	641.58
710517	Tierney Brothers, Inc.	Projector Bulbs Elplp 80	4/8/2021	637.00
710565	Braun Interec Corp	Prof Serv	4/29/2021	625.00
202100621	Moe, Kathryn	Reimbursement	4/21/2021	610.77
710499	Ferguson Enterprises, Inc #1657	EMS Serv Sink Fct	4/8/2021	605.47
15275	Genest-Stein, Phyllis	Dhh Mentor	4/27/2021	600.00
15268	East Side Jersey Dairy Inc	CMS - Sy 20-21 - Covid Meals	4/27/2021	593.61
14936	Jaytech Inc	Dist Use/CSF Stock	4/6/2021	592.50
15185	Nimerfroh, Joan	Prof Serv	4/20/2021	588.60
14973	Ramette, James	3/15/21 Class	4/6/2021	585.00
15171	Komarek, Joseph	Official - Season Announcer	4/20/2021	579.51
15317	Promowear	Club Yes	4/27/2021	568.84
710528	Staples Business Advantage	Office Supplies	4/15/2021	559.30
202100595	Naumann, Anne	Reimbursement	4/14/2021	559.00
710566	Carolina Biological Supply Co	WHS Susie Newman Eviromental Science Supplies	4/29/2021	558.36
202100606	Deitering, Katie	Reimbursement	4/21/2021	556.56
15070	Marco Technologies Llc	Service Work	4/13/2021	552.50
15189	On Site Sanitation	Sanitation Service	4/20/2021	544.73
14924	H & B Specialized Products	Mr Repair	4/6/2021	540.00
15223	Thermo-Dyne, Inc	WHS Humidifer	4/20/2021	540.00
15216	South Suburban Conference	Lake Apline Ski Dues 20-21	4/20/2021	538.69
15198	Professional Interpreting	Interpreting Services	4/20/2021	538.00
15213	Sfm Mutual Insurance Co	Sfm Work Comp Claims Mar 21	4/20/2021	530.09
202100589	Gendreau, Kristen	Reimbursement	4/14/2021	527.17
14904	Cooperative Educational Services Agency	Membership	4/6/2021	525.00
14899	Cdw Government Llc	Consulting	4/6/2021	520.00
15330	Transportation Plus Inc	Trans	4/27/2021	519.00
14977	Rupp, Anderson, Squires & Waldspurger Pa	Prof Serv	4/6/2021	517.00
710526	Horizon Commercial Pool Supply	Pool Supplies	4/15/2021	516.27
710572	Ferguson Enterprises, Inc #1657	WMS Parts	4/29/2021	503.74
710533	Ancom Communications	Dist Use Radio Batteries	4/22/2021	499.00
15053	Ingram Library Services	Books	4/13/2021	496.77
14947	Larson Co, J. H.	CMS Lights	4/6/2021	491.18
15212	Schwab Vollhaber Lubratt Inc	WHS Exhaust Fan	4/20/2021	491.00
15211	Schneider, Anne	Cookies For Senior Awards	4/20/2021	490.00
15075	Midwest Musical Imports	Band Repair	4/13/2021	485.20
15146	Gurneau, Tracy	Gho & Bho Scorer	4/20/2021	480.50
14930	Industrial Lumber & Plywood Inc.	WHS Larry Kline Wayzata Players Stage Supplies For Play	4/6/2021	476.25
710538	Goodin Co	WPS- Repair Parts	4/22/2021	468.78
202100584	Droegemueller, David	Reimbursement	4/14/2021	465.92
15183	Nasco-Fort Atkinson	Title Iv - Kelly Harrington - Providence Academy	4/20/2021	458.60
710514	Minnesota Equipment	CSF Equipment Parts	4/8/2021	453.60
15167	Johnstone Supply	CSF Tr#10	4/20/2021	453.05
15312	Plymouth Ice Ctr	Phys Ed	4/27/2021	450.00
15023	Ebc (Educators Benefit Consultants)	Admin And Compliance Service	4/13/2021	445.18
710490	Goodin Co	WPS- Repair Parts231	4/1/2021	425.42

Check No.	Vendor	Description	Date	Amount
15114	Life Insurance Co Of North America	Payroll Accrual	4/15/2021	421.37
15147	H Brooks And Company Llc	WPS- Non-Dod Produce	4/20/2021	420.05
202100626	Rogers, Judy	Reimbursement	4/21/2021	415.59
710549	Schmitt Music Co	Band Class Supplies & Repairs	4/22/2021	412.73
14894	Bernstrom, Daniel	Author Visit Ptsa Event	4/6/2021	400.00
14945	Larochelle, David	Prof Serv	4/6/2021	400.00
15068	Lern - Learning Resources Network	Memberships	4/13/2021	395.00
14958	Mn School Boards Assn	Prof Serv	4/6/2021	390.00
710495	Step Saver Inc	WHS Salt	4/1/2021	388.30
14963	Nasco-Fort Atkinson	WHS Art Supplies	4/6/2021	387.00
15283	Hirshfield'S Inc	CSF Shop Supplies	4/27/2021	386.14
710489	Ferguson Enterprises, Inc #1657	CMS Chiller Bypass	4/1/2021	381.88
202100611	Hill, Patricia	Reimbursement	4/21/2021	378.20
14928	Hill Co, Robert B.	Dist - Salt	4/6/2021	371.70
15190	Orono Community Education	Prof Serv	4/20/2021	359.80
14889	All Strings Attached	Orchestra Classroom Supplies	4/6/2021	358.59
15343	Zhang, Mina	Speech Judge 2/6, 2/20, 2/27, 3/13, 3/20	4/27/2021	350.00
202100613	Klein, Jeri	Reimbursement	4/21/2021	347.20
15168	Karges-Faulconbridge, Inc	Multiple Sites - Commissioning	4/20/2021	342.90
14983	Southwest Metro Intermediate District 288	Sept21 Voc Billing	4/6/2021	336.43
202100623	Overcott, Anne	Reimbursement	4/21/2021	333.34
710544	Minnesota Equipment	CSF Equipment Parts	4/22/2021	331.94
15196	Popp Communications	Monthly Serv	4/20/2021	319.73
15300	Moncayo, Fernando	Cul Refund	4/27/2021	319.55
710556	Step Saver Inc	WHS Salt	4/22/2021	319.00
710513	Horizon Commercial Pool Supply	WMSPool Supplies	4/8/2021	309.90
202100636	Ghanbarzadeh, Brooke	Reimbursement	4/28/2021	302.60
202100575	Seeland, Elizabeth	Reimbursement	4/7/2021	297.32
15273	Fredrikson & Byron P.A.	Prof Serv	4/27/2021	297.00
710521	Demco, Inc.	Supplies	4/15/2021	287.65
15115	Life Insurance Co Of North America	Payroll Accrual	4/15/2021	286.26
710522	Ecm Publishers, Inc	Prof Serv	4/15/2021	285.60
710524	Ferguson Enterprises, Inc #1657	PC Room 115 Repair	4/15/2021	279.22
202100615	Largent, Aimee	Reimbursement	4/21/2021	277.78
202100617	Lindahl, Christopher	Reimbursement	4/21/2021	277.78
202100627	Ryberg, Audrey	Reimbursement	4/21/2021	277.78
202100614	Kochaver, Betty	Reimbursement	4/21/2021	267.46
14971	Professional Interpreting	Interpreting Services	4/6/2021	267.20
15088	Professional Interpreting	Interpreting Services	4/13/2021	264.00
14902	Citi-Cargo & Storage	Dome Storage	4/6/2021	261.00
15259	Citi-Cargo & Storage	Dome Storage	4/27/2021	261.00
15287	Johnstone Supply	EMS Parts	4/27/2021	260.24
14964	Neal Slate Co, W E	GW Whiteboard	4/6/2021	260.00
15119	Wayzata Education Assn	Payroll Accrual	4/15/2021	259.16
15349	Wayzata Education Assn	Payroll Accrual	4/29/2021	259.16
710493	Schmitt Music Co	Band Class Supplies & Repairs	4/1/2021	256.00
202100574	Mcgoldrick, Kelly	Reimbursement	4/7/2021	253.38
15117	School Service Employees	Payroll Accrual	4/15/2021	252.42
202100570	Granberg, Roberta	Reimbursement	4/7/2021	247.98
15347	School Service Employees	Payroll Accrual	4/29/2021	245.52
202100569	Finn, Lori	Reimbursement	4/7/2021	243.09
202100576	Sell, Leslie	Reimbursement	4/7/2021	241.35
202100632	Waltenberg, Sarah	Reimbursement	4/21/2021	240.36
15179	Mri Software Llc	Prof Serv	4/20/2021	240.00
710576	Horizon Commercial Pool Supply	Pool Supplies	4/29/2021	236.54
14957	Mn Dept Of Education	Revised Invoice Herpin West Perkins	4/6/2021	235.00

Check No.	Vendor	Description	Date	Amount
202100571	Hayden, Sydney	Reimbursement	4/7/2021	231.43
15134	Breck School	Bho Ice Time	4/20/2021	231.18
15081	Northey, Michele	Official	4/13/2021	230.70
202100578	Sonstegard, Laurie	Reimbursement	4/7/2021	228.22
15311	Performance Food Group Inc	WHS Ala Carte Items	4/27/2021	227.97
202100573	Johnson, Sara	Reimbursement	4/7/2021	217.82
710541	Lakeshore Learning Materials	OW Wk Sy 20-21 Supplies	4/22/2021	217.49
202100603	Anderson, Chace	Reimbursement	4/21/2021	214.40
15045	Heide, Kelly	(A)Sr Posters & Books Printing	4/13/2021	212.36
15026	Ewing, Bryan	Official	4/13/2021	212.00
15044	Hawkinson, Nicholas	Official	4/13/2021	212.00
15108	Wajda, James	Official	4/13/2021	212.00
15331	Twin City Windustrial Co	BV Parts	4/27/2021	210.42
15079	Moyer, Colton	Speech Judge	4/13/2021	210.00
15095	Stevens, Christine	Speech Judge	4/13/2021	210.00
15192	Pepsi Beverages Company	Ala Carte ItEMS - High School	4/20/2021	209.88
14918	Gp Welding Llc	CSF Snowblower Repair	4/6/2021	200.00
15174	Manny'S Piano Moving	CMS Move Piano	4/20/2021	200.00
15303	Nokomis Shoe Shop Inc	Shoes	4/27/2021	200.00
710515	Schmitt Music Co	Band Class Supplies & Repairs	4/8/2021	200.00
710532	Anchor Paper Company	WPSPaper 11X17	4/22/2021	199.75
15067	Larson Co, J. H.	Gl Lights	4/13/2021	197.08
710498	Demco, Inc.	Supplies	4/8/2021	196.72
202100630	Turunen, Anne	Reimbursement	4/21/2021	193.04
15089	Rehabmart Llc	Sped - Sheryl Butler - Nw	4/13/2021	191.80
202100640	Kettlewell, Agnieszka	Reimbursement	4/28/2021	188.97
202100564	Anderson, Chace	Reimbursement	4/7/2021	187.89
710547	Pepper & Son Inc., J. W.	Jw Pepper Open Po	4/22/2021	184.93
15197	Premium Waters Inc	WPSWater Service	4/20/2021	184.34
15047	Herder, James	Official	4/13/2021	180.00
15090	Rm Cotton Co	Gl Repair Parts	4/13/2021	180.00
15169	A Kids Book About Inc	Books	4/20/2021	179.57
710497	Bsn Sports	(A)G-Lax Lettering	4/8/2021	175.50
202100587	Gannon, Julianne	Reimbursement	4/14/2021	175.00
202100618	Mckimm, Abby	Reimbursement	4/21/2021	173.85
15048	Hill Co, Robert B.	Dist - Salt	4/13/2021	173.20
202100635	Budke, Megan	Reimbursement	4/28/2021	168.00
15113	Florida State Disbursement Unit	Payroll Accrual	4/15/2021	165.30
15345	Florida State Disbursement Unit	Payroll Accrual	4/29/2021	165.30
15340	Wessling, Erin	Cul Refund	4/27/2021	160.35
14941	Kelly'S Wrecker Service Llc	CSF TOW (Tax Exempt)	4/6/2021	160.00
15284	Hodowanic, Lara	Boys Golf	4/27/2021	160.00
202100586	Foss, Karin	Reimbursement	4/14/2021	158.80
15145	Grainger Inc., W. W.	CSF - Parts	4/20/2021	158.67
15008	Auburn High School	Scholastic Bowl	4/13/2021	155.00
15272	Forklifts Of Mn Inc	WHS Repair Part	4/27/2021	151.50
14911	Evenson, Chad	Official	4/6/2021	151.00
14912	Ewing, Bryan	Official	4/6/2021	151.00
14926	Hawkinson, Nicholas	Official	4/6/2021	151.00
15010	Boyd, Melissa	Official	4/13/2021	151.00
202100641	Niznick, Cortney	Reimbursement	4/28/2021	145.60
710537	Ecm Publishers, Inc	Prof Serv	4/22/2021	142.80
15339	Wang, Iris	Cul Refund	4/27/2021	141.80
15195	Plymouth Ice Ctr	Phys Ed	4/20/2021	140.00
15176	Minvalco	WHS Repair Part	4/20/2021	139.20
14993	Waste Management Of Wi	Dist Refuse	4/6/2021	136.56

Check No.	Vendor	Description	Date	Amount
15109	Waste Management Of Wi	Dist Refuse	4/13/2021	136.56
710573	Fun Express Llc	Oriental Trading Mother'S Day/Father'S Day Gifts	4/29/2021	136.50
14907	Cub Foods	Groceries - Covid 19 Meal Prep	4/6/2021	134.55
15301	Nasco-Fort Atkinson	Art Supplies	4/27/2021	133.78
710523	Ecolab Pest Elimination Div	Pest Control	4/15/2021	131.10
14915	Fun Engineerz Llc	Prof Serv	4/6/2021	130.00
15200	R & R Specialties, Inc.	Arena	4/20/2021	130.00
15186	Northern Tool & Equipment Co.	CSF Employ Uniform	4/20/2021	125.97
710516	Staples Business Advantage	Legal Pads, Clips And 2 Pocket Folders	4/8/2021	125.26
202100642	Noelting, Melanie	Reimbursement	4/28/2021	125.22
15051	Hoy, Judith	Prof Serv	4/13/2021	125.00
14890	Anderson, Joseph	Official	4/6/2021	122.00
14939	Johnson, Richard	Official	4/6/2021	122.00
14992	Wajda, James	Official	4/6/2021	122.00
15057	Johnson, Richard	Official	4/13/2021	122.00
15062	Kuphal, Brent M	Official	4/13/2021	122.00
15063	Kuznia, Ben	Official	4/13/2021	122.00
15131	Berry Coffee Company	Mr Rental	4/20/2021	121.98
710535	Bsn Sports	(A)Embroidery	4/22/2021	121.45
15263	Cub Foods	Groceries - Covid 19 Meal Prep	4/27/2021	120.59
15140	Computer Explorers	Prof Serv	4/20/2021	120.00
202100646	Somers, Cathy	Reimbursement	4/28/2021	118.33
15265	Degen, Jennifer	Official	4/27/2021	115.35
14940	Johnstone Supply	Gl Belts	4/6/2021	111.43
15177	Mn Assn Of School Business Officials	Annual Conf K.Lynch	4/20/2021	110.00
15323	Shamrock Golf Course	Practice Golf Balls	4/27/2021	110.00
15210	Sagsveen, Chris	Cpr For Bike Team Ride Leader	4/20/2021	109.34
15338	Viking Electric Supply, Inc	CSF Parts	4/27/2021	108.54
14962	My Medical Clinic Llc	Prof Serv	4/6/2021	105.00
710551	Shred-N-Go	Shredding Service	4/22/2021	105.00
14999	Ace Supply Co Inc	Tr#15 Supplies	4/13/2021	102.82
710581	Olsen Chain & Cable Inc	CSF Shop	4/29/2021	100.32
15274	Fun Engineerz Llc	Prof Serv	4/27/2021	100.00
14996	Yourmembership.Com Inc	Prof Serv	4/6/2021	99.00
14931	Ingram Library Services	Books	4/6/2021	98.31
202100620	Miller, Janet	Reimbursement	4/21/2021	95.70
14888	Allina Health System	Px Ability Testing	4/6/2021	95.00
202100605	Campbell, Olga	Reimbursement	4/21/2021	94.36
15267	Discovery Explorers Llc	Prof Serv	4/27/2021	93.50
15096	Stevens, Rod	Official	4/13/2021	93.00
710492	Pepper & Son Inc., J. W.	WHS Brad Beale Sheet Music Choir	4/1/2021	92.25
15078	Mn School Boards Assn - Insurance Trust	Workers Comp	4/13/2021	92.00
14919	Grams, Scott	Official	4/6/2021	90.00
14943	Kobielush, Samuel	Official	4/6/2021	90.00
14955	Mn Assn Of School Business Officials	Webinar	4/6/2021	90.00
14979	Schmid, Brian	Official	4/6/2021	90.00
202100591	Hough, Deborah	Reimbursement	4/14/2021	89.99
202100594	Moffett, Laura	Reimbursement	4/14/2021	88.50
15015	Citi-Cargo & Storage	Storage	4/13/2021	87.00
710562	Allegra Print & Imaging	Allegra Order #49 Wc	4/29/2021	85.60
15309	Patnode, Daniel	Cul Refund	4/27/2021	83.85
14972	R & R Specialties, Inc.	Arena	4/6/2021	83.40
202100585	Evans, Melanie	Reimbursement	4/14/2021	80.64
710563	Ancom Communications	CSF Radio Repair	4/29/2021	80.15
14929	Humann, Sara	Reg Fee Refund	4/6/2021	80.00
15305	Novak, Janice	Prof Serv	4/27/2021	80.00

Check No.	Vendor	Description	Date	Amount
15321	Sakam, Asha	Reg Fee	4/27/2021	80.00
15314	Premium Waters Inc	CSF Water	4/27/2021	78.48
15191	Park Nicollet Health Services	Medical	4/20/2021	77.16
202100610	Hagen, Leah	Reimbursement	4/21/2021	77.11
15038	Georgakopoulos, Tess	Prof Serv	4/13/2021	75.00
15052	Ingina Llc	Prof Serv	4/13/2021	75.00
15206	Riedel, Michelle	Prof Serv	4/20/2021	75.00
202100598	Spaulding, Kallie	Reimbursement	4/14/2021	73.97
15100	Toll Gas & Welding Supply	CSF Stock	4/13/2021	73.06
15178	Mn Safety Council	Prof Serv	4/20/2021	72.00
202100644	Ries, Carole	Reimbursement	4/28/2021	71.34
202100643	Paluta, Christine	Reimbursement	4/28/2021	70.50
202100647	Stoesz, Jesaca	Reimbursement	4/28/2021	70.50
15351	Life Insurance Co Of North America	Ins. Tracking Billing	4/29/2021	70.46
15064	Laden, Gregory	Speech Judge	4/13/2021	70.00
15076	Mishra, Archit	Speech Judge	4/13/2021	70.00
15082	Norton, Kelsey	Speech Judge	4/13/2021	70.00
15083	Oh, Jane	Speech Judge	4/13/2021	70.00
15092	Singh, Anvita	Speech Judge	4/13/2021	70.00
710546	Norcostco Inc	Wayzata Players	4/22/2021	70.00
202100581	Betzinger, Nancy	Reimbursement	4/14/2021	69.67
202100597	Samarasinghe, Deepani	Reimbursement	4/14/2021	68.97
14934	Isd #832	Hope Speaks - Community Ed	4/6/2021	68.00
202100616	Lauer, Rebecca	Reimbursement	4/21/2021	66.75
202100588	Gappa, Amy	Reimbursement	4/14/2021	65.50
202100599	Thingvold, Gail	Reimbursement	4/14/2021	65.50
15318	R & R Specialties, Inc.	Ice Arena	4/27/2021	65.00
710582	Pepper & Son Inc., J. W.	Mark Gitch- WHS Orchestra- Jw Pepper Open Po	4/29/2021	65.00
202100631	Voltin, Jill	Reimbursement	4/21/2021	64.18
202100608	Gale, Christa	Reimbursement	4/21/2021	63.78
15141	Cub Foods	Groceries - Covid 19 Meal Prep	4/20/2021	63.03
14903	City Of Plymouth	WPSWater	4/6/2021	62.80
14895	Boyd, Melissa	Official	4/6/2021	61.00
14927	Herder, James	Official	4/6/2021	61.00
14938	Johnson, Haley	Official	4/6/2021	61.00
14944	Kuznia, Ben	Official	4/6/2021	61.00
14948	Litfin, Nicholas	Official	4/6/2021	61.00
15061	Kobielush, Samuel	Official	4/13/2021	61.00
15084	Peick, Jack	Official	4/13/2021	61.00
15306	Nygaard, Scott	Official	4/27/2021	61.00
15290	Lakkaraju, Malini	Cul Refund	4/27/2021	60.95
202100567	Dorsey, Kari	Reimbursement	4/7/2021	60.65
14937	Johnson Fitness & Wellness	EMS Fitness Equip Pe Capital	4/6/2021	59.98
710550	School Health Corp	Wk Supplies First Aid	4/22/2021	59.64
202100624	Reineck, Amanda	Reimbursement	4/21/2021	59.12
710579	Mackin Educational Resources	Replacements For Lost Books	4/29/2021	56.62
202100601	Adams, Virginia	Reimbursement	4/21/2021	55.00
202100592	Johnson, Michelle	Reimbursement	4/14/2021	53.50
202100633	Beck, Marie	Reimbursement	4/28/2021	52.30
202100629	Symington, Ginger	Reimbursement	4/21/2021	51.64
15055	Isd #283-St Louis Park Schools	Makeup Bootcamp 2/16/21	4/13/2021	50.00
15324	Sourcewell Technology	Pd	4/27/2021	50.00
202100645	Skerbitz, William	Reimbursement	4/28/2021	50.00
15059	Karlsburger Foods, Inc	CSF - Groceries	4/13/2021	49.75
15110	Life Insurance Co Of North America	Ins. Tracking Billing	4/13/2021	49.53
15066	Lan, Ming	Lift Ticket Practice Day For State Meet	4/13/2021	49.00

Check No.	Vendor	Description	Date	Amount
710580	Minnesota Equipment	CSF Shop Stock	4/29/2021	47.35
15118	United Way	Payroll Accrual	4/15/2021	46.00
15348	United Way	Payroll Accrual	4/29/2021	46.00
15266	Dhillon, Gurpreet	Cul Refund	4/27/2021	45.80
202100607	Eugene, Samara	Reimbursement	4/21/2021	45.36
202100565	Brisley, Andrew	Reimbursement	4/7/2021	45.25
15224	Toll Gas & Welding Supply	CSF Monthly	4/20/2021	45.08
15056	J Grammond Photography	Prof Serv	4/13/2021	45.00
202100634	Boggs, Rebecca	Reimbursement	4/28/2021	43.51
14966	Novak, Janice	Prof Serv	4/6/2021	40.00
14994	Wilson, Amy	Reg Refund	4/6/2021	40.00
15187	Novak, Janice	Prof Serv	4/20/2021	40.00
15286	Jeske, Dustin	Reg Fee	4/27/2021	40.00
15288	Kretsch-Ward, Amy	Refund	4/27/2021	40.00
14917	Gerber, Steven	Official	4/6/2021	38.82
202100604	Andrews, Stephanie	Reimbursement	4/21/2021	37.63
15077	Mn Safety Council	Prof Serv	4/13/2021	36.00
710494	Staples Business Advantage	Packing Tape - Dots For Culinary - Staples	4/1/2021	35.98
15251	Bagan, Sean	Cul Refund	4/27/2021	32.75
14951	Mcmaster-Carr	Woods	4/6/2021	32.61
202100596	Ruchti, Julie	Reimbursement	4/14/2021	32.24
14933	Isc Companies Inc	WHS Parts Ahu 10	4/6/2021	32.01
15144	Goodrich, Dan	Cul Refund	4/20/2021	31.80
15039	Grams, Scott	Official	4/13/2021	30.50
15091	Schmid, Brian	Official	4/13/2021	30.50
15164	Isd#206	Prof Serv	4/20/2021	30.00
710585	Shred-N-Go	Shredding Service	4/29/2021	30.00
14959	Mn Trophies & Gifts	Band Act	4/6/2021	29.10
202100602	Allen, Stephanie	Reimbursement	4/21/2021	28.95
15101	Twin City Hardware	CSF Shop Door	4/13/2021	28.87
202100579	Thao, Jonpa	Reimbursement	4/7/2021	28.56
710557	Tri-Dim Filter Corp	Nw Belts	4/22/2021	27.66
202100568	Elmhirst, David	Reimbursement	4/7/2021	27.36
202100572	Hodena, Melissa	Reimbursement	4/7/2021	26.24
202100600	Wood, Carolyn	Reimbursement	4/14/2021	25.98
202100577	Sholl, Mary	Reimbursement	4/7/2021	25.30
15289	Krishnappa, Harisha	Cul Refund	4/27/2021	21.75
15285	Ingram Library Services	Books	4/27/2021	21.08
15112	Community Health Charities	Payroll Accrual	4/15/2021	21.00
15344	Community Health Charities	Payroll Accrual	4/29/2021	21.00
15058	Johnstone Supply	Gl Repair Parts	4/13/2021	20.90
15107	Viking Electric Supply, Inc	Gl Rtu#3	4/13/2021	19.78
14997	Abamath Llc	Prof Serv	4/13/2021	18.90
15116	Movefwd Inc (Formerly Teens Alone)	Payroll Accrual	4/15/2021	18.00
15346	Movefwd Inc (Formerly Teens Alone)	Payroll Accrual	4/29/2021	18.00
202100619	Mickle, James	Reimbursement	4/21/2021	17.90
202100593	Kreisle, Virginia	Reimbursement	4/14/2021	17.53
202100582	Bowman, Deborah	Reimbursement	4/14/2021	17.33
14980	School Nutrition Association	Renewal	4/6/2021	17.00
202100583	Byrne, Heather	Reimbursement	4/14/2021	17.00
202100637	Ghent, Marsha	Reimbursement	4/28/2021	17.00
15257	Boerum, Tara	Cul Refund	4/27/2021	16.95
14935	J Grammond Photography	Prof Serv 03/11/21	4/6/2021	15.00
15165	J Grammond Photography	Prof Serv 4/8/21	4/20/2021	15.00
15294	Long, Megan	Cul Refund	4/27/2021	14.35
710527	Schmitt Music Co	Band Class Supplies & Repairs	4/15/2021	13.92

Check No.	Vendor	Description	Date	Amount
15313	Povolny, Kathy	Prof Serv	4/27/2021	13.50
14946	Larson Co, Gustave A.	CMS Parts	4/6/2021	12.98
15332	Unlimited Supplies	CSF Supplies	4/27/2021	12.07
202100580	Bender, Marnie	Reimbursement	4/14/2021	12.00
710584	Really Good Stuff	Skoglund Pta Funds Birthday	4/29/2021	11.68
15231	Westside Wholesale Tire, Inc	Tr#1 Repair	4/20/2021	11.50
15276	Gopher Ace	Restock	4/27/2021	10.72
202100612	Hogan-Naraji, Nicole	Reimbursement	4/21/2021	10.08
202100638	Gilkay, Michelle	Reimbursement	4/28/2021	10.00
15120	Wayzata Public Sch Education Foundation	Payroll Accrual	4/15/2021	8.77
15350	Wayzata Public Sch Education Foundation	Payroll Accrual	4/29/2021	8.75
710545	Motg (Mn Office Technology Grp)	Quarterly Maint	4/22/2021	8.65
14908	Dakota Supply Group	OW Repair Parts	4/6/2021	7.87
202100590	Gilkay, Michelle	Reimbursement	4/14/2021	7.00
202100628	Slattery, Glenna	Reimbursement	4/21/2021	0.26
202100622	Olsen, Mindy	Reimbursement	4/21/2021	0.18
15013	Centerpoint Energy	Void & Reissue	4/13/2021	-
14627	Marco Co	Void	4/12/2021	(97.50)
14794	Marco Co	Void	4/12/2021	(455.00)
14773	Hennepin County Human Svcs - West Suburbs	Void	4/12/2021	(472.00)
Total Value of Checks Issued				\$ 2,096,879.15

2020-21 School Year Wire, EFT, & ACH Activity

For the Month Ended March 31, 2021



Excellence. For each and every student.

From	To	Description	Date	Amount
US Bank - Checking	US Bank - Payroll	District Payroll	Multiple	\$ 5,722,382.83
US Bank - Checking	Internal Revenue Service	Federal Payroll Taxes	3/1/2021	1,045,694.90
US Bank - Checking	Internal Revenue Service	Federal Payroll Taxes	3/16/2021	1,056,397.97
US Bank - Checking	Minnesota Department of Revenue	State Payroll Taxes	3/1/2021	174,334.81
US Bank - Checking	Minnesota Department of Revenue	State Payroll Taxes	3/16/2021	176,098.95
US Bank - Checking	Delta Dental	Dental Claims	Multiple	160,365.70
US Bank - Checking	Preferred One	Health Claims	Multiple	1,769,930.11
US Bank - Checking	Wells Fargo Commercial Card	Purchase Card Program	3/4/2021	13,571.29
US Bank - Checking	Further	Flex Benefits	Multiple	216,103.60
US Bank - Checking	Preferred One	Broker/Reinsurance Fees	3/15/2021	122,566.84
US Bank - Checking	Payroll Vendors (TRA, EBC, MSRS, etc.)	Electronic Payments	Multiple	1,379,877.89
US Bank - Checking	District Employees	Expense Reimbursements	Multiple	4,858.57
US Bank - Checking	Commerce Bank	Electronic Accounts Payable	Multiple	131,662.48
US Bank - Checking	Minnesota Department of Revenue	Sales & Use Tax Payment	3/18/2021	23.00
US Bank - Checking	Edutrack	Electronic Payment Fees	Multiple	19,550.53
US Bank - Checking	Minnesota School District Liquid Asset Fund	Service Fee	3/12/2021	320.20
Total Wires, EFTs, and ACHs				\$ 11,993,739.67

2020-21 School Year Gifts & Bequests

For the Month Ended April 30, 2021



Excellence. For each and every student.

Acknowledgment of Contributions:

Per Minnesota Statutes § 465.03, Gifts to Municipalities, "Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full."

A schedule of such gifts received in April of 2021 can be found below:

Donated By	Purpose	Amount
Greenwood PTA	Greenwood Elementary - To Reimburse Media Center Purchases	\$ 2,000.00
Greenwood PTA	Greenwood Elementary - To Purchase 2 Tether Balls for Playground	43.10
The Blackbaud Giving Fund	Greenwood Elementary - To Support Classroom Activities	110.00
Helen of Troy Company	Oakwood Elementary - To Purchase Classroom Supplies	24.28
Kopp Family Foundation	Wayzata High School - Scholarship	3,000.00
Byron Ellingston	Wayzata High School - Scholarship	1,000.00
Oakwood PTA	Oakwood Elementary - To Purchase Books for Media Center	890.16
Martin Bouska	East Middle School - Student Scholarship Fund	210.00
Michael Furman	East Middle School - Student Scholarship Fund	20.00
Gleason Lake PTO	Gleason Lake Elementary - Reimbursement for Media Center Supplies	756.09
Target Corporation CyberGrants	Gleason Lake Elementary - Student Activities & Classroom Supplies	60.00
Total Cash Donations		\$ 8,113.63
Kwik Trip	Wayzata High School - Robotics Team	500.00
Superior Waters	Wayzata Food Service - Bottled Water	25,536.00
Total In-Kind Donations		\$ 26,036.00
Total 2020-21 School Year Gifts and Donations*		\$ 150,035.77

*Total amount for the 2020-21 school year reflects cash gifts and in-kind donations submitted for board approval in 2020-21.



BOARD OF EDUCATION
Regular Meeting – May 10, 2021

AGENDA SECTION: Administrative Reports and Recommendations

ITEM: Finance and Business Services Recommendations

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

Monthly Financial Reports

Enclosed for School Board review and information are the following financial reports for the month ended March 31, 2021:

- Analysis of Financial Reports
- Statement of Revenues
- Statement of Expenditures
- Investment Summary

Recommended Action: No School Board action is required.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____ **240** _____

2020-21 School Year Financial Report Analysis

For the Month Ended March 31, 2021



Excellence. For each and every student.

Statement of Revenues Analysis

General Fund:

Local Property Taxes – The budget for property tax revenue was revised in January 2021 from \$63,583,725 to \$60,683,725 to account for an anticipated increase in property tax delinquencies resulting from the COVID-19 pandemic. The District subsequently received an additional property tax settlement in January, resulting in a slightly favorable budget to actual variance. At the end of March, total General Fund property tax revenue was \$61,824,746 compared to \$58,701,758 the previous fiscal year.

States Aids – General Fund state aid revenue through the end of March was \$60,875,938 compared to \$61,884,871 the previous fiscal year, resulting in unfavorable variance due to the timing of receipts from the state. The state aids budget for fiscal year 2021 was revised in January 2021 from \$108,812,749 to \$104,712,749 due to enrollment loss stemming from the COVID-19 pandemic. The shortfall will be reflected in the year-end financial statements.

Federal Aids - The favorable variance compared to prior year is due to the Coronavirus Relief Funds of \$3,061,000 received in full by December 30, 2020. The federal aids revenue budget was increased in January 2021 from \$3,690,995 to \$7,129,998 to reflect receipt of the Coronavirus Relief Funds. The increase was offset by a \$316,139 decrease to the Title I budget due to lower concentration of poverty within the areas served by the District. ESSER II and ESSER III allocations are not yet reflected.

Miscellaneous Local Revenue – General Fund miscellaneous local revenue through the end of March was \$2,155,736 versus \$4,614,188 the previous year. The unfavorable variance is due to the COVID-19 pandemic and public health measures enforced by state and local governments that limited revenue generating activities such as athletics events, local fundraising efforts, and other fee for service activities.

Food Service Fund:

The Food Service Fund revenue budget adjusted mid-year from \$7,011,600 to \$4,089,122 as a direct result of the COVID-19 pandemic and significantly reduced sales to pupils, particularly at the secondary grade levels. Revenue short fall from sales to pupils was partially offset by year-to-date revenues of \$2,856,376 received for meals served under the federal summer food service program. Total Food Service Fund revenues through the end of March were \$2,98,3446 compared to \$4,619,796 the previous school year. The return to in-person instruction in March may mitigate the local sales revenue shortfall for the remainder of the fiscal year.

Community Service Fund:

Community Service Fund revenues are lower 2020-2021 due to reduced participation in Community Ed programs, including school-age care, youth and adult enrichment, facility rentals, preschool, and early childhood and family education. The reduced participation can be directly attributed to the COVID-19 pandemic. As a result, the Community Service Fund revenue budget was adjusted mid-year from \$11,293,743 to \$7,600,870. Community Service Fund revenues through the end of March were \$6,037,751 compared to \$9,610,202 the prior fiscal year.

Debt Service Fund:

Debt Service Fund year-to-date inflows of \$23,463,462 are significantly higher than the prior year figure of \$12,691,407. The increase is primarily attributable to the issuance of the General Obligation Refunding Bonds, Series 2020A, the proceeds of which were used to fund the General Obligation Bonds, Series 2012A. The Debt Service Fund budget was adjusted mid-year to reflect this event.

Statement of Expenditures Analysis

General Fund:

The General Fund expenditure budget was revised by the School Board in January from \$183,928,655 to \$187,758,344 to reflect year-to-date operations and revised forecasts of the District's operations on June 30, 2021. The increase to the expenditure budget includes \$3,061,151 of salary, service, and supply purchases that were financed by the District's allotment of Coronavirus Relief Funds. Total General Fund expenditures were \$111,770,329 compared to \$115,310,045 the previous fiscal year. The decrease is mainly due to the decrease in purchased services of \$ 2,851,410 compared to the prior year or 14.9% from the three-year average, which is primarily attributable to the COVID-19 pandemic and related transition to hybrid or distance learning models. Field trips and student entry fees, staff travel or conference attendance, and classroom supply and material expenditures through the end of March were \$957,246 less than the previous year, a 23.0% decrease from the three-year average. The decrease in total expenditures is offset by an increase to expenditures incurred under Operating Capital. The increased spending in Operating Capital is attributed to a \$2,500,000 purchase of real property, which now functions as the District's Welcome Center.

Food Service Fund:

The Food Service Fund expenditure budget was revised in January from \$7,287,596 to \$4,751,558 to reflect disruptions to Food Service operations caused by the COVID-19 pandemic and shift to hybrid and distance learning models. Year-to-date expenditures are \$1,554,638 lower in school year 2020-21 than the same period of the 2019-20 school year. Food Service staffing levels are approximately 70-80% of previously budgeted full-time equivalents, partially mitigating the effect of the COVID-19 pandemic.

Community Service Fund:

The Community Service Fund expenditure budget was revised in January from \$11,008,987 to \$10,146,177 to reflect disruptions to programming caused by the COVID-19 pandemic. Year-to-date expenditures were \$1,271,303 lower in school year 2020-21 than the same period of the 2019-20 school year.

Debt Service Fund:

Year-to-date outflows in the Debt Service Fund of \$23,767,681 were \$10,887,606 higher than the prior school year. The increase is primarily attributable to the \$9,200,000 payment required to current refund the General Obligation Bonds, Series 2012A. The Debt Service Fund budget was revised mid-year to account for that event.

Construction Fund:

Year-to-date expenditures as a percentage of budget for the Construction Fund are not presented due to the presence of multi-year projects and the related non-linear timing of expenditures.

2020-21 School Year Statement of Revenues

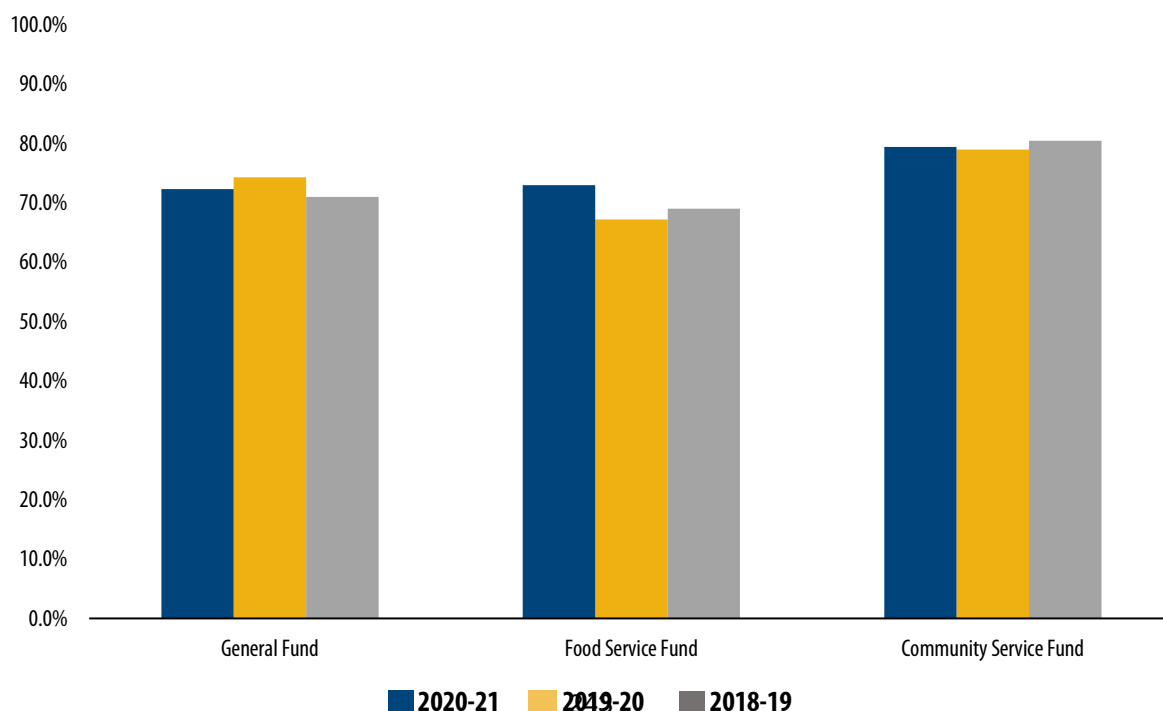


Excellence. For each and every student.

For the Month Ended March 31, 2021

Fund	2020-21		Year-to-Date % of Budget		
	Budget ¹	Actuals	2020-21	2019-20	2018-19
General Fund					
Property Taxes	\$ 60,683,725	\$ 61,824,747	101.9%	99.5%	99.3%
State Aids	104,612,490	60,875,938	58.2%	59.2%	57.3%
Federal Aids	7,129,998	5,125,076	71.9%	50.1%	35.6%
Miscellaneous Local Revenue	7,367,969	2,169,417	29.4%	73.9%	56.2%
Other Financing Sources	15,000	-	0.0%	100.0%	0.0%
Total General Fund Revenue	\$ 179,809,182	\$ 129,995,178	72.3%	74.3%	71.0%
Food Service Fund	4,089,122	2,983,446	73.0%	67.2%	69.0%
Community Service Fund	7,600,870	6,037,751	79.4%	79.0%	80.5%
Debt Service Fund	23,405,972	23,463,462	100.2%	99.7%	99.4%
Construction Fund	-	12,738	-	-	-
Total Revenue All Funds	\$ 214,905,146	\$ 162,492,576	75.6%	79.3%	74.6%

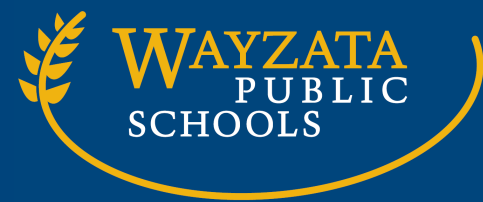
Percent Comparison
Year-To-Date to Total Budget



Notes:

¹ Figures in the "Budget" column reflect the revision adopted by School Board at the January 2021 Regular Meeting.

2020-21 School Year Statement of Expenditures

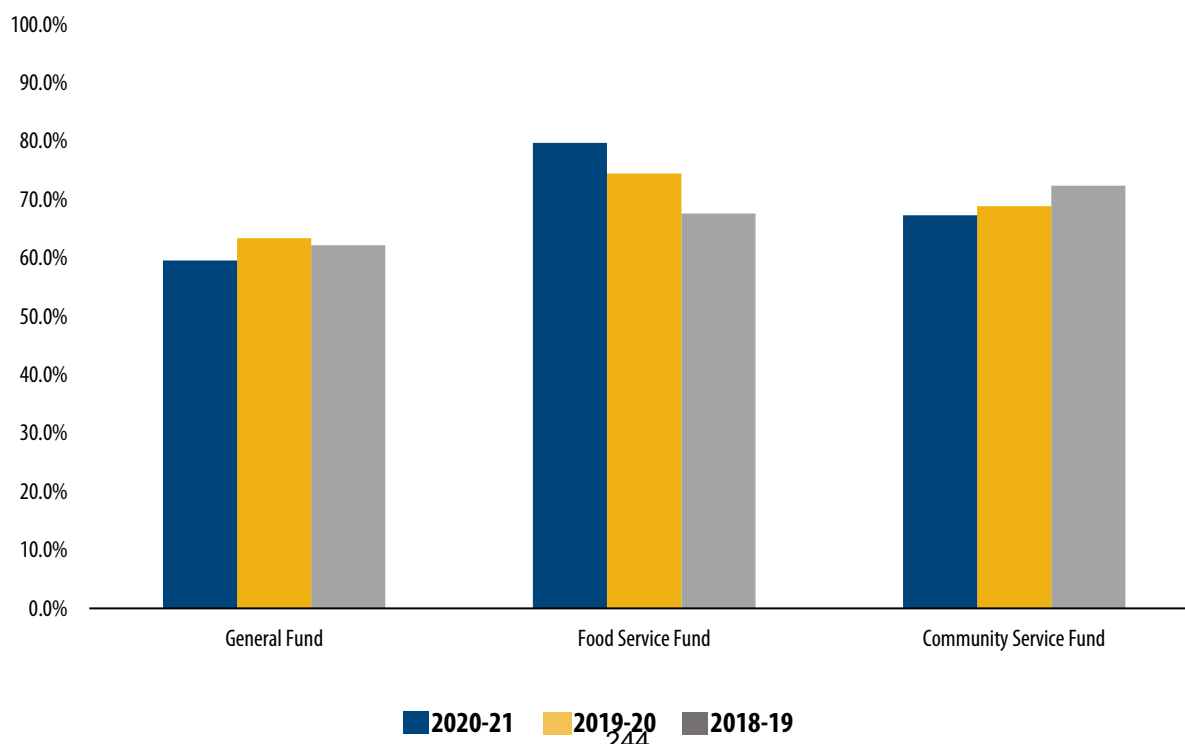


Excellence. For each and every student.

For the Month Ended March 31, 2021

Fund	2020-21		Year-to-Date % of Budget		
	Budget ¹	Actuals	2020-21	2019-20	2018-19
General Fund					
Salaries	\$ 103,368,171	\$ 63,269,913	61.2%	62.1%	62.0%
Benefits	33,411,979	23,404,878	70.0%	70.7%	75.6%
Purchased Services	24,611,211	9,654,635	39.2%	53.9%	55.6%
Supplies & Materials	7,030,461	4,287,776	61.0%	46.5%	60.0%
Capital Expenditures	18,957,486	10,693,093	56.4%	58.6%	42.6%
Other Expenditures	379,036	460,034	121.4%	105.2%	52.2%
Total General Fund Expenditures	\$ 187,758,344	\$ 111,770,329	59.5%	63.4%	62.2%
Food Service Fund	4,751,558	3,785,698	79.7%	74.5%	67.6%
Community Service Fund	10,146,177	6,826,198	67.3%	68.8%	72.4%
Debt Service Fund	23,470,781	23,767,681	101.3%	100.0%	100.0%
Construction Fund	11,000,000	13,359,628	-	-	-
Total Expenditures All Funds	\$ 237,126,860	\$ 159,509,533	67.3%	53.1%	53.6%

Percent Comparison
Year-To-Date to Total Budget



Notes:

¹ Figures in the "Budget" column reflect the revision adopted by School Board at the January 2021 Regular Meeting.

2020-21 School Year Investment Summary



Excellence. For each and every student.

For the Month Ended March 31, 2021

General Fund:

Investment Held At	Type of Investment	Purchase Date	Maturity Date	Investment Cost	Maturity Amount	Interest Earned	Yield
PMA/MN Trust	Money Market	N/A	NOW	N/A	\$ 431	N/A	0.03%
MSDLAF+ Liquid	Money Market	N/A	NOW	N/A	9,360,384	N/A	0.02%
MSDLAF+ Max	Money Market	N/A	NOW	N/A	1,397,997	N/A	0.04%
Total General Fund				\$ -	\$ 10,758,812	\$ -	

Alternative Facilities Bonds:

Investment Held At	Type of Investment	Purchase Date	Maturity Date	Investment Cost	Maturity Amount	Interest Earned	Yield
MSDLAF+ Liquid	Money Market	N/A	NOW	N/A	\$ 2,966,581	N/A	0.02%
MSDLAF+ Max	Money Market	N/A	NOW	N/A	5,036,648	N/A	0.04%
Total Alternative Facilities Bonds				\$ -	\$ 8,003,229	\$ -	

2014 General Obligation School Building Bonds:

Investment Held At	Type of Investment	Purchase Date	Maturity Date	Investment Cost	Maturity Amount	Interest Earned	Yield
MSDLAF+ Liquid	Money Market	N/A	NOW	N/A	\$ 83,035	N/A	0.02%
MSDLAF+ Max	Money Market	N/A	NOW	N/A	794,315	N/A	0.04%
Total 2014 General Obligation School Building Bonds				\$ -	\$ 877,350	\$ -	

2018 General Obligation School Building Bonds:

Investment Held At	Type of Investment	Purchase Date	Maturity Date	Investment Cost	Maturity Amount	Interest Earned	Yield
MSDLAF+ Liquid	Money Market	N/A	NOW	N/A	\$ 7,975,552	N/A	0.02%
MSDLAF+ Max	Money Market	N/A	NOW	N/A	3,977,647	N/A	0.04%
Total 2018 General Obligation School Building Bonds				\$ -	\$ 11,953,198	\$ -	



BOARD OF EDUCATION
Regular Meeting – May 10, 2021

AGENDA SECTION: Administrative Reports and Recommendations

ITEM: Finance and Business Services Recommendations

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

Long-Term Facilities Maintenance Ten-Year Plan Revision

In order to access Long-Term Facilities Maintenance revenue, school districts must submit to the Commissioner of the Minnesota Department of Education a ten-year plan for review and approval. While operating under the most recently adopted ten-year plan, the District became aware of asbestos at East Middle School that must be removed. This additional project was unforeseen and requires a revision to the asbestos removal and encapsulation line item of the Health and Safety allocation within the ten-year plan in the amount of \$250,000. The proposed adjustment does not create additional funds for the ten-year plan.

Recommended Action: Adopt a resolution to revise the District's ten-year plan for the Long-Term Facilities Maintenance Program prior to submission to the Minnesota Department of Education.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____ **246** _____

WAYZATA PUBLIC SCHOOLS
Independent School District 284
Wayzata, Minnesota

BOARD OF EDUCATION
Regular Meeting – May 10, 2021

**RESOLUTION REVISE THE 2020-2029 TEN YEAR PLAN FOR
LONG-TERM FACILITIES MAINTENANCE REVENUE PROGRAM**

BE IT RESOLVED by the School Board of Independent School District No. 284, State of Minnesota, as follows:

WHEREAS, Laws 2015, 1st Special Session, Chapter 3 Article 6, sections 1-4 and 14 established the Long-term Facilities Maintenance Revenue Program for School Districts, and

WHEREAS, on July 13th, 2020, the School Board of Independent School District No, 284, adopted the Ten-Year Plan for the Long-Term Facilities Maintenance Revenue Program. During the course of a scheduled long-term facilities maintenance project, the District became aware of asbestos that must be properly removed. The unforeseen expenditure requires an adjustment to the Health and Safety allocation within the Long-Term Facilities Maintenance Revenue Program plan. No additional funds are requested.

THEREFORE, BE IT RESOLVED, the revised Long-Term Facilities Maintenance Revenue Program Plan, upon adoption, will be submitted to the Minnesota Department of Education.

STATE OF MINNESOTA
COUNTY OF HENNEPIN

I, the undersigned, being the duly qualified and acting Clerk of School District No. 284, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of School District No. 284, held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of the revised Long-Term Facilities Maintenance Revenue Program Plan.

WITNESS MY HAND officially as such Clerk this 10th day of May, 2021.

Clerk - School District No. 284

Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes, section 123B.595, subdivision 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells provided.

District Info.	Enter Information	District Info.	Enter Information
District Name:	Wayzata Public Schools	Date:	7/13/2020
District Number:	284	Email:	jon.deutsch@wayzataschools.org
District Contact Name:	Jon Deutsch		
Contact Phone #	763-745-5150		

Expenditure Categories		Fiscal Year (FY) Ending June 30										
		2020 (base year)	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.												
Finance Code	Category (1)											
347	Physical Hazards	\$150,000	\$75,000	\$251,000	\$251,000	\$261,000	\$141,000	\$141,000	\$151,000	\$141,000	\$141,000	\$141,000
349	Other Hazardous Materials	\$40,000	\$76,600	\$80,000	\$84,000	\$50,000	\$50,000	\$58,500	\$50,000	\$87,000	\$50,000	\$50,000
352	Environmental Health and Safety Management	\$185,000	\$178,400	\$177,400	\$177,400	\$178,900	\$178,900	\$177,400	\$185,400	\$170,400	\$194,400	\$194,400
358	Asbestos Removal and Encapsulation	\$200,000	\$250,000	\$121,600	\$330,600	\$325,100	\$66,100	\$66,100	\$64,600	\$71,600	\$74,000	\$74,000
363	Fire Safety	\$85,000	\$110,000	\$140,000	\$140,000	\$140,000	\$140,000	\$140,000	\$140,000	\$140,000	\$140,000	\$140,000
366	Indoor Air Quality	\$40,000	\$10,000	\$40,000	\$7,000	\$85,000	\$124,000	\$117,000	\$109,000	\$90,000	\$100,600	\$100,600
Total Health and Safety Capital Projects		\$700,000	\$700,000	\$810,000	\$990,000	\$1,040,000	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year												
Finance Code	Category (2)											
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects \$100,000 or More		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151												
Finance Code	Category (3)											
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Remodeling for Approved Voluntary Pre-K Projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Accessibility												
Finance Code	Category (4)											
367	Accessibility	\$110,000	\$245,000	\$350,000	\$815,000	\$1,915,000	-	\$350,000	\$500,000	\$500,000	\$500,000	\$500,000
Total Accessibility Projects		\$110,000	\$245,000	\$350,000	\$815,000	\$1,915,000	\$0	\$350,000	\$500,000	\$500,000	\$500,000	\$500,000
Deferred Capital Expenditures and Maintenance Projects												
Finance Code	Category (5)											
368	Building Envelope	\$200,000	\$1,150,000	\$580,000	\$790,000	\$1,540,000	\$820,000	\$1,100,000	\$1,000,000	\$1,100,000	\$1,100,000	\$1,100,000
369	Building Hardware and Equipment	\$125,000	\$30,000	\$0	\$0	\$100,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
370	Electrical	\$740,000	\$350,000	\$1,150,000	\$350,000	\$200,000	\$400,000	\$250,000	\$300,000	\$300,000	\$300,000	\$300,000
379	Interior Surfaces	\$2,695,000	\$1,925,000	\$2,400,000	\$2,875,000	\$2,095,000	\$1,025,000	\$1,200,000	\$1,250,000	\$1,000,000	\$1,000,000	\$1,000,000
380	Mechanical Systems	\$1,775,000	\$3,070,000	\$1,225,000	\$3,580,000	\$1,150,000	\$1,650,000	\$1,800,000	\$1,750,000	\$1,800,000	\$1,800,000	\$1,800,000
381	Plumbing	\$40,000	\$200,000	\$165,000	\$230,000	\$270,000	\$335,000	\$450,000	\$450,000	\$450,000	\$450,000	\$450,000
382	Professional Services and Salary	\$1,040,000	\$845,000	\$850,000	\$1,000,000	\$1,100,000	\$1,000,000	\$1,000,000	\$1,050,000	\$1,100,000	\$1,100,000	\$1,100,000
383	Roof Systems	\$100,000	\$550,000	\$1,730,000	\$850,000	\$2,175,000	\$1,275,000	\$1,300,000	\$1,300,000	\$1,300,000	\$1,300,000	\$1,300,000
384	Site Projects	\$5,175,000	\$3,065,000	\$3,740,000	\$1,520,000	\$1,415,000	\$880,000	\$1,300,000	\$1,250,000	\$1,300,000	\$1,300,000	\$1,300,000
Total Deferred Capital Expense and Maintenance		\$11,890,000	\$11,185,000	\$11,240,000	\$11,195,000	\$10,045,000	\$7,535,000	\$8,550,000	\$8,500,000	\$8,500,000	\$8,500,000	\$8,500,000
Total Annual 10-Year Plan Expenditures		\$12,700,000	\$12,130,000	\$13,000,000	\$13,000,000	\$13,000,000	\$8,235,000	\$9,600,000	\$9,700,000	\$9,700,000	\$9,700,000	\$9,700,000
Fund Balance Section												



BOARD OF EDUCATION
Regular Meeting – May 10, 2021

AGENDA SECTION: Administrative Reports and Recommendations

ITEM: Finance and Business Services Recommendations

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

East Middle School Pool Ceiling Abatement Project

The bid opening for the 2021 East Middle School Pool Ceiling Abatement project was held at the Wayzata Welcome Center warehouse on Thursday, April 22, 2021 at 1:00 p.m. The scope of the project includes abatement of the acoustical surfacing on the pool ceiling. The project is funded by long-term facilities maintenance revenue.

The enclosed document lists the lowest responsible bidders and their respective base bid amounts for the purposes of contract awards. Also enclosed is a recommendation from the Institute for Environmental Assessment Inc.

Recommended Action: Award to the bidders listed in the attached document, in the total amount of \$142,900.00 construction contracts for the East Middle School Pool Ceiling Abatement Project.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____ 249 _____

April 26, 2021



Ms. Chandala Nagendrappa
Health & Safety Supervisor
Wayzata Public Schools
17305 19th Avenue North
Plymouth, MN 55447

**RE: Bid Opening for East Middle School, Pool Ceiling Abatement
IEA Project #202110055**

Dear Ms. Nagendrappa:

In review of the bids submitted on April 22, 2021, for the East Middle School, Pool Ceiling Abatement project, the apparent low bid was provided by VCI Environmental. A post-bid submittal package has been requested from Mr. Dennis Schumann, VCI, Project Estimator.

The project objectives and the bid amount were reviewed with Mr. Schumann. Based on the scope of work and previous work experience of VCI Environmental, the Institute for Environmental Assessment (IEA, Inc.) recommends that Wayzata Public Schools award the above-referenced project to VCI Environmental.

It is my understanding that this bid will be reviewed and voted on at the next Board meeting in May. I will notify VCI that it is anticipated that the School Board for Wayzata Public Schools will accept their Bid amount of \$142,900 to complete the scheduled work on the above-referenced project.

If you have any questions or require additional information, please feel free to contact me.

Sincerely,

Jim Lindahl
Sr. Project Manager
IEA, Inc.
Enc. Bid Tabulation Form

INSTITUTE FOR ENVIRONMENTAL ASSESSMENT, INC.
www.ieasafety.com

BROOKLYN PARK
9201 West Broadway, #600
Brooklyn Park, MN 55445
763-315-7900 / FAX 763-315-7920
800-233-9513

MANKATO
610 North Riverfront Drive
Mankato, MN 56001
507-345-8818 / FAX 507-345-5301
800-233-9513

ROCHESTER
210 Woodlako Drive SE
Rochester, MN 55904
507-281-6664 / FAX 507-281-6695
800-233-9513

BRAINERD
601 NW 5th Street, Ste. #4
Brainerd, MN 56401
218-454-0703 / FAX 218-454-0703
800-233-9513

MARSHALL
1420 East College Drive
Marshall, MN 56258
507-476-3599 / FAX 507-537-6985
800-233-9513

VIRGINIA
5525 Emerald Avenue
Mountain Iron, MN 55768
218-410-9521
800-233-9513

2021 Pool Ceiling Abatement

**East Middle School
Wayzata Public Schools**

Bid OPENING

IEA Project #202110055

April 22, 2021

Contractor	Lump Sum Base Bid	Addenda	Bid Bond	Unit Price #1 Weekly Cost for Scaffolding	Comments
Titan Environmental	\$178,000.	1	Yes (copy)	\$4,500.	
Environmental Plant Services	\$274,900.	1	Yes	\$1,000.	
Mavo Systems	\$184,000.	1	Yes	\$800.	
VCI Environmental	\$142,900.	1	Yes	\$1,250.	Recommend to accept as Low Bid and award project work.
Twell Environmental	\$ No Bid Submitted	--	--	---	



BOARD OF EDUCATION
Regular Meeting – May 10, 2021

AGENDA SECTION: Administrative Reports and Recommendations

ITEM: Finance and Business Services Recommendations

COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

Intermediate School District 287 Long-Term Facilities Maintenance FY2023

The 2015 legislative session established the Long-term Facilities Maintenance Revenue Program for School Districts, replacing the Health and Safety Revenue, Deferred Maintenance Revenue, and Alternative Facilities Bonding and Levy programs beginning with FY2017.

Annually, Intermediate School District 287 must have a ten-year capital plan adopted by its board and each member district's school board. Intermediate School District 287 approves the levy a year in advance to accommodate several of its member districts who levy a year in advance.

Recommended Action: Approve Intermediate School District 287's Long-Term Facilities Maintenance Capital Expenditure Plan for fiscal years 2023-2021 and adopt the resolution affirming Wayzata Public Schools' FY2022-2023 portion.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____ 252 _____

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD OF
SCHOOL DISTRICT No. 284
(Wayzata Public Schools)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a School Board meeting of School District No. 284, State of Minnesota, was held on _____, at _____ m., for the purpose, in part, of approving the Intermediate School District No. 287's Long-Term Facility Maintenance budget and authorizing the inclusion of a proportionate share of Intermediate School District's long-term facility maintenance projects and related debt service payments in the district's application for long-term facility maintenance.

_____ introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING INTERMEDIATE SCHOOL DISTRICT
NO. 287'S LONG-TERM FACILITY MAINTENANCE PROGRAM
BUDGET AND AUTHORIZING THE INCLUSION OF A
PROPORTIONATE SHARE OF THOSE PROJECTS IN THE DISTRICT'S
APPLICATION FOR LONG-TERM FACILITY MAINTENANCE
REVENUE**

BE IT RESOLVED by the School Board of District No. 284, State of Minnesota, as follows:

1. The School Board of Intermediate School District 287 has approved a long-term facility maintenance program budget for its facilities for the 2022-23 (fiscal year 2023) school year in the amount of \$ 917,000 of which District No. 284's proportionate share is \$ 136,298.29, consisting of \$ 67,784.99 for pay as you go projects and \$ 68,513.30 for debt service payments on the 2017B Facilities Maintenance Bonds. The various components of this program budget are attached as Exhibit A hereto and are incorporated herein by reference. Said budget is hereby approved. (Exhibit A)
2. Minnesota Statutes, Section 123B.53, Subdivision 1, as amended, provides that if an intermediate school district's long-term facility maintenance budget is approved by the school boards of each of the intermediate school district's member school districts, each member district may include its proportionate share of the costs of the intermediate school district program in its long-term facility maintenance revenue application.
3. The proportionate share of the costs of the intermediate school district's long term facility maintenance program for each member school district to be included in its application shall be determined by multiplying the total

cost of the intermediate school district long-term facility maintenance program times a three year weighted average adjusted pupil units formula. For 2022-23, (FY 2023) the long-term facility maintenance costs shall be funded through annual levy. The inclusion of this proportionate share in the district's long-term facility maintenance revenue application for FY 2023 is hereby approved, subject to approval by the Commissioner of Education. Upon receipt of the proportionate share of long-term facility maintenance revenue attributable to the intermediate school district program, the district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

4. Pursuant to Minnesota Statutes Section 123B.595, Subdivision 3, the intermediate district issued \$5,065,000 Facilities Maintenance Bonds, Series 2017B. Such bonds are payable from long-term maintenance revenue transferred by each member district. This district hereby covenants to adopt in each fiscal year during the term of such bonds, a resolution authorizing the inclusion in the application for long-term facilities maintenance revenue the District's proportionate share for such fiscal year of debt service on such bonds.

The motion for the adoption of the foregoing resolution was duly seconded by _____ and, upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was approved and adopted by the school board of Independent School District No. 284.

STATE OF MINNESOTA

COUNTY OF HENNEPIN

I, the undersigned, being the duly qualified and acting Clerk of School District No. 284, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of School District No. 284, held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of Intermediate School District No. 287's long-term facility maintenance program budget and authorizing the inclusion of a proportionate share of the Intermediate School District's long-term

facility maintenance projects in the district's application for long-term facility maintenance revenue.

WITNESS MY HAND officially as such Clerk this _____ day of _____, 2021.

Clerk

School District No. _____



Division of School Finance
1500 Highway 36 West

Roseville, MN 55113-4266

Intermediate/Cooperative District Long-Term Facilities Maintenance Revenue Allocation

ED-02479-04

General Information and Instructions: Please read the **Instructions for Completion** on the **Instructions** tab before completing this report.

District Name: Intermediate District No. 287	Name of Person Completing this Report: Mae L. Hawkins	Title: Executive Director of Business Services
Telephone Number: (763) 550-7156	Email Address: mlhawkins@district287.org	Date Submitted: July 31, 2021

Long-Term Facilities Maintenance (LTFM) Revenue amounts to be Allocated to member School Districts for FY 2023

1. Pay-as-you-go revenue portion						\$	456,050.00
2. Bond debt service revenue portion						\$	460,950.00
3. Total revenue amounts to allocate						\$	917,000.00
District Number	Type	School District Name	Alloc Percent	Allocated Pay-as-you-go (line 1)	Alloc Percent	Allocated Bonded Debt Service (line 2)	Total
270	1	Hopkins	10.769%	\$ 49,110.20	10.769%	\$ 49,637.86	\$ 98,748.06
272	1	Eden Prairie	10.525%	\$ 47,998.35	10.525%	\$ 48,514.07	\$ 96,512.42
273	1	Edina	5.854%	\$ 26,697.62	5.854%	\$ 26,984.47	\$ 53,682.09
277	1	Westonka	4.590%	\$ 20,933.15	4.590%	\$ 21,158.07	\$ 42,091.22
278	1	Orono	2.676%	\$ 12,205.72	2.676%	\$ 12,336.87	\$ 24,542.59
279	1	Osseo	22.192%	\$ 101,205.25	22.192%	\$ 102,292.63	\$ 203,497.88
280	1	Richfield	6.077%	\$ 27,711.88	6.077%	\$ 28,009.63	\$ 55,721.51
281	1	Robbinsdale	14.585%	\$ 66,515.35	14.585%	\$ 67,230.02	\$ 133,745.37
283	1	St. Louis Park	4.511%	\$ 20,570.14	4.511%	\$ 20,791.15	\$ 41,361.29
284	1	Wayzata	14.864%	\$ 67,784.99	14.864%	\$ 68,513.30	\$ 136,298.29
286	1	Brooklyn Center	3.359%	\$ 15,317.35	3.359%	\$ 15,481.93	\$ 30,799.28
TOTALS: The column totals must agree with lines 1 and 2.			100.000%	\$ 456,050.00	100.000%	\$ 460,950.00	\$ 917,000.00

Notes: Allocation method agreed to by all member districts:

10 Year Plan Expenditure Application

	Division of School Finance 1500 Highway 36 West Roseville, MN 55113-4266	Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fund 01 and Fund 06 Projects Only	ED - 02478-06
---	--	---	---------------

Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes, section 123B.595, subdivision 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells provided.

District Info.		Enter Information	
District Name:	Intermediate District #287	Date:	07/31/21
District Number:	287	Email:	mlhawkins@district287.org
District Contact Name:	Mae L. Hawkins, Executive Director of Business Services		
Contact Phone #	763-550-7156		

		Fiscal Year (FY) Ending June 30											
Expenditure Categories		2021 (base year)	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.													
Finance Code	Category (1)												
347	Physical Hazards	\$32,000	\$32,960	\$32,992	\$30,960	\$32,960	\$33,949	\$33,949	\$34,967	\$34,967	\$36,028	\$36,028	\$37,109
349	Other Hazardous Materials	\$24,600	\$22,000	\$22,000	\$41,000	\$22,000	\$22,660	\$22,660	\$23,366	\$42,366	\$24,067	\$24,067	\$24,789
352	Environmental Health and Safety Management	\$50,000	\$51,658	\$51,658	\$51,658	\$51,658	\$51,679	\$51,679	\$51,679	\$51,679	\$51,679	\$51,679	\$51,679
358	Asbestos Removal and Encapsulation	\$15,000	\$0	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$52,000	\$43,500	\$35,000	\$32,432	\$35,032	\$36,083	\$36,083	\$37,165	\$37,165	\$38,280	\$38,280	\$39,429
366	Indoor Air Quality	\$4,000	\$15,120	\$5,000	\$5,000	\$5,150	\$5,305	\$5,605	\$5,773	\$5,773	\$5,946	\$5,946	\$6,124
	Total Health and Safety Capital Projects	\$177,600	\$165,238	\$148,650	\$161,050	\$146,800	\$149,676	\$149,976	\$152,950	\$171,950	\$156,000	\$156,000	\$159,130
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year													
Finance Code	Category (2)												
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$61,375	\$61,375	\$0	\$0	\$0	\$0	\$0
	Total Health and Safety Capital Projects \$100,000 or More	\$0	\$0	\$0	\$0	\$0	\$61,375	\$61,375	\$0	\$0	\$0	\$0	\$0
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151													
Finance Code	Category (3)												
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Remodeling for Approved Voluntary Pre-K Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Accessibility													
Finance Code	Category (4)												
367	Accessibility	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Accessibility Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Deferred Capital Expenditures and Maintenance Projects													
Finance Code	Category (5)												
368	Building Envelope	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
369	Building Hardware and Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
370	Electrical	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$90,800	\$84,070
379	Interior Surfaces	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$88,000	\$69,850	\$0	\$0	\$0
380	Mechanical Systems	\$246,850	\$111,312	\$0	\$295,000	\$0	\$247,250	\$120,000	\$0	\$214,000	\$216,000	\$0	\$0
381	Plumbing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$84,000	\$85,000	\$0
382	Professional Services and Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
383	Roof Systems	\$0	\$0	\$307,400	\$0	\$0	\$0	\$125,850	\$215,250	\$0	\$0	\$125,000	\$215,000
384	Site Projects	\$0	\$175,000	\$0	\$0	\$310,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Deferred Capital Expenditures and Maintenance Projects	\$276,850	\$286,312	\$307,400	\$295,000	\$310,000	\$247,250	\$245,850	\$303,250	\$283,850	\$300,000	\$300,800	\$299,070
	Total Annual 10-Year Plan Expenditures	\$454,450	\$451,550	\$456,050	\$456,050	\$456,800	\$458,301	\$457,201	\$456,200	\$455,800	\$456,000	\$456,800	\$458,200
	Information only -Debt Service Payments on LTFM Bond	\$460,550	\$464,950	\$460,950	\$461,450	\$461,200	\$460,200	\$461,800	\$462,800	\$463,200	\$463,000	\$462,200	\$460,800
	Total LTFM Expenditures/Required Levy	\$915,000	\$916,500	\$917,000	\$917,500	\$918,000	\$918,501	\$919,001	\$919,000	\$919,000	\$919,000	\$919,000	\$919,000

Fund Balance Section													
Fund 01													
	Beginning Fund Balance 01-467-XX	\$530,174	\$319,095	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Revenue - Levy	\$454,450	\$451,550	\$456,050	\$456,050	\$456,800	\$458,301	\$457,201	\$456,200	\$455,800	\$456,000	\$456,800	\$458,200
	LTFM Fiscal Year Revenue - AID if Applicable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Revenue Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer IN from Fund 06 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT from Fund 01 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT if applicable (COVID-19) by End of Fiscal Year (06-30-20)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Estimated Fiscal Year Expenditures	\$665,529	\$770,645	\$456,050	\$456,050	\$456,800	\$458,301	\$457,201	\$456,200	\$455,800	\$456,000	\$456,800	\$458,200
	Ending Fiscal Year Fund Balance 01-467-XX	\$319,095	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund 06													
	Beginning Fund Balance 06-467-XX	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Bonded Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Revenue Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer IN from Fund 01 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT from Fund 06 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT if applicable (COVID-19) by End of Fiscal Year (06-30-20)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Estimated Fiscal Year Expenditures	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Ending Fiscal Year Fund Balance 06-467-XX	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

End of worksheet



Board of Education
Regular Meeting – May 10, 2021

AGENDA SECTION: Approval of Agenda and Consent Agenda Items

ITEM: Cooperative Agreement for Aquatics Programs

COMMENTS BY: Jim Westrum, Executive Director of Business and Finance

Wayzata Public Schools has a long history of partnering with the City of Plymouth on expanding aquatics programming opportunities for our community through a cooperative aquatics agreement. We are asking for the School Boards approval of a new 5-year aquatics agreement for the swimming pools at East and West Middle Schools.

Recommended Action: Approve the attached cooperative aquatics agreement between Wayzata Public Schools and The City of Plymouth for 2021-2026.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____

**COOPERATIVE AGREEMENT FOR AQUATICS PROGRAMS
BETWEEN WAYZATA SCHOOL DISTRICT 284
AND THE CITY OF PLYMOUTH**

This Agreement is effective as of the 1st day of July, 2021 by and between Independent School District No. 284, Wayzata, ("District") and the City of Plymouth Parks and Recreation ("City") (collectively referred to as "the parties").

WHEREAS, the District owns swimming pools at Wayzata East Middle School and Wayzata West Middle School ("pools"); and

WHEREAS, the District pools are not used for school purposes to their full capacity during the summer months and non-school hours; and

WHEREAS, the City has expertise conducting quality aquatic programs and providing all the necessary components including trained and certified staff, experienced leadership, and equipment for city programs; and

WHEREAS, the City has a vested interest in ensuring that all community members have access to learn to swim programs and other aquatic programming; and

WHEREAS, the parties desire to work cooperatively to offer their residents a high quality and affordable year- round aquatics program at the pools at Wayzata East Middle School and Wayzata West Middle School;

NOW THEREFORE, in consideration of the mutual promises contained herein, the parties agree as follows:

1. Shared Use: District hereby agrees to allow the City the non-exclusive use of the pools at Wayzata East Middle School and Wayzata West Middle School. Such use will be on a non-exclusive basis subject to scheduling priorities and shared use rules set forth herein. The District agrees that it will not permit any other entity besides the City to offer swimming lessons in the District's pools. District will provide the City a sufficient number of keys and/or security cards to the two pools as determined by the City. District will allow the City to store swimming and equipment at each site.
2. Term: The term of this Agreement shall be for five (5) years, beginning July 1, 2021 and expiring June 30, 2026. This agreement shall automatically renew for a second five (5) year term beginning July 1, 2026 and ending June 30, 2031. Either party may terminate this agreement at any time by providing the other party one year (365 days) written notice.
3. Payment: City will pay to the District a fee of four thousand dollars (\$4,000) for the use of East Middle School and Wayzata West Middle School pools during the term of the contract. Two separate payments of \$2,000.00 will be due on January 1st and July 1st of each year. There will be a three percent (3%) increase each year in the annual fee. In the event of an extended closure of one or both pools, the rate may be renegotiated as agreed on by both parties.

Additional costs for boiler and pool checks on weekends are separate from the annual fee and will be communicated by District to City in advance, and will be itemized on a monthly basis on City's use permits. The anticipated boiler cost shall not exceed two thousand dollars (\$2,000) per year.

4. Scheduling: District will be entitled to priority in scheduling for its curricular, co-curricular, extra-curricular and Community Ed activities. Every effort will be made to minimize any adverse effects on City programming with additional school district events. City will have next priority in scheduling after the District. District will have sole responsibility for scheduling the pools. The District will notify the City of any changes in pool availability that may interfere with the City's use of the pools as early as possible. The City will provide the District a request to use the pools during the following school year, by June 30, and a request to use the pools during the following summer season, by November 30.

5. Pool Sites: Any substantial changes to the pool structures or amenities (e.g. diving boards, lifeguard stands, pool access, ADA lifts) will be reviewed with City staff and their input sought.

6. Rules for Use: District will establish policies and procedures for pool use, including rules relating to safety and security. The District and City will meet annually to review these policies and procedures, and to ensure that all applicable statutes and ordinances are followed. City will inform its aquatic program participants and invitees of the District's policies and procedures.
7. Operations and Maintenance: District will be responsible for cleaning and maintaining the pools and adjacent locker room areas. District will employ a Certified Pool Operator at each pool to oversee pool operations. The District will provide and maintain all required safety equipment and appropriate access to meet disabled access requirements at both pools including but not limited to backboards, rescue equipment, first aid supplies, telephone, handicap lifts and lifeguard stands. The District will comply with all health department regulations and state law regarding pools and will maintain all required licenses.
8. Programming: City will develop aquatics programming. City will hire, train, and supervise employees to implement its aquatics program. All short-term rentals such as birthday parties and Scouting events will be directed to the City. The City will be responsible for staffing, scheduling the event with the District, and charging the group for the event.
9. Insurance: Both City and District shall list the other as insured on their respective comprehensive general liability insurance policies, and each party shall furnish a current Certificate of Insurance to the other.
10. Indemnification: Each party agrees that it will be responsible for its own acts and the acts of its own employees, agents and invitees and the results thereof and shall not be responsible for the acts of the other party and its employees, agents -and invitees and the results thereof. The parties' liability shall -be governed by the provisions of the Minnesota Municipal Liability Tort Act, Minn. Stat. § 466.04, and other applicable law.
11. Entire Agreement: This Agreement contains the entire agreement of the parties with respect to all matters regarding the rights and obligation of each party as they relate to use of the pool facilities at Wayzata East Middle School and Wayzata West Middle School. This Agreement supersedes all prior agreements and understandings, oral and written, between District and City on this subject.
12. Modification: This Agreement may not be changed except by written and signed agreement of the parties.

IN WITNESS WHEREOF, the parties have executed this Agreement by signing below.

INDEPENDENT SCHOOL DISTRICT 284, WAYZATA

Date: _____

CITY OF PLYMOUTH

Date: _____



Board of Education
Regular Meeting – May 10, 2021

AGENDA SECTION: Resolution Regarding Termination and Non-Renewal

ITEM: Human Resource Recommendations

COMMENTS BY: Stacie Vos, Executive Director of Human Resource Services

The Administration recommends the adoption of the attached resolution for the non-renewal of the teaching contracts of the following probationary teachers:

<u>Name</u>	<u>Building</u>	<u>Name</u>	<u>Building</u>
Alethea Ballard	High School	Ryan McCauly	Sunset Hill
Angela Bjelde	Greenwood	Jenna Meyers	East Middle
Kami Boutwell	Greenwood	Dylan Morin	West Middle
Nicole Chaffee	Oakwood	Marvin Puspoki	Meadow Ridge
Mary Comfort	West Middle	Rachel Rey	Gleason Lake
Sarah Creegan	Gleason Lake	Andria Swanson	CMS
Hannah Herelle	Kimberly Lane	Peter Syck	Oakwood
Courtney Kuschel	Oakwood	Alison Van Den Busche	North Woods

Recommended Action: Adopt the resolution relating to the termination and non-renewal of the teaching contract of the named probationary teachers.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____

INDEPENDENT SCHOOL DISTRICT 284
Wayzata, Minnesota

BOARD OF EDUCATION

Regular Meeting – May 10, 2021

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION
AND NONRENEWAL OF THE TEACHING CONTRACT
OF _____, A
PROBATIONARY TEACHER.

WHEREAS, _____ is a probationary teacher in Independent School District 284.

BE IT RESOLVED, by the School Board of Independent School District 284, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of _____, a probationary teacher in Independent School District 284, is hereby terminated at the close of the current 2020-2021 school year.

BE IT FURTHER RESOLVED that the School Board has reviewed and hereby approves the written notice of nonrenewable for said teacher. The notice to said teacher states the reasons for the nonrenewal. The School Board Chair is direct to sign the written notice on behalf of the Board. The reasons for nonrenewal are classified as private personnel data under the Minnesota Government Data Practices Act, unless the nonrenewal represent the final disposition of disciplinary action. The written notice shall be sent to said teacher regarding termination and nonrenewal of his/her contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION
AND NONRENEWAL

Mr./Ms. _____

Dear Mr./Ms. _____ :

You are hereby notified that at the regular meeting of the School Board of Independent School District 284 held on May 10, 2021, a resolution was adopted by a majority vote to terminate your contract effective at the end of the current school year and not to

renew your contract for the 2021-2022 school year. Said action of the Board is taken pursuant to M.S. 122A.40, Subd. 5.

Resolution Relating to the Termination and Non-renewal of the Teaching Contracts

Page -2-

Teachers in a probationary period of employment may request the reasons for nonrenewal of their annual contract. For your information, the School Board decided not to renew your contract because (List Reasons: 1) You failed to meet the expectations for the 2020-2021 school year. 2) The District has to reduce its teaching staff. 3) You did not have the necessary licensure for continued employment in your position. Appropriate supervision was provided to you during your probationary employment in the form of three evaluations conducted by your building principal or special education supervisors. This supervision provided the District with sufficient opportunity to evaluate your performance.

Yours very truly,

SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT 284

Andrea Cuene
Chair of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:
whereupon said resolution was declared duly passed and adopted.

- 8. OTHER BOARD ACTION
- 9. BOARD REPORTS

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Board of Education
Regular Meeting – May 10, 2021

AGENDA SECTION: Board Reports

ITEM: Board Reports

COMMENTS BY: Andrea Cuene, Board Chair

This section of the agenda provides an opportunity for Board members to update school board members on school board-related work or to make announcements of interest to the public.



Board of Education
Regular Meeting – May 10, 2021

AGENDA SECTION: Adjourn

ITEM: Adjourn

COMMENTS BY: Andrea Cuene, Board Chair

This agenda item brings closure to the School Board meeting.

Recommended Action: Call the meeting to a close.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Time of Adjournment: _____ 269 _____