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## **Minutes of Special Meeting Meeting**

A Special Meeting Meeting of the Board of Education of Wayzata Public Schools was held Monday, February 22, 2021, beginning at 4:05 PM in the Zoom Teleconference.

### **1. CALL TO ORDER/ROLL CALL**

**2**



**Board of Education**  
Special Meeting – February 22, 2021

**AGENDA SECTION:** Roll Call

**ITEM:** Roll Call

**COMMENTS BY:** Andrea Cuene, Board Chair

	<b>PRESENT</b>	<b>ABSENT</b>
<b>Linda Cohen</b>	_____	_____
<b>Seanne Falconer</b>	_____	_____
<b>Sarah Johansen</b>	_____	_____
<b>Chris McCullough</b>	_____	_____
<b>Cheryl Polzin</b>	_____	_____
<b>Bonita Lucky</b>	_____	_____
<b>Andrea Cuene</b>	_____	_____
<b>Chace Anderson, ex-officio</b>	_____	_____





**BOARD OF EDUCATION**  
Special Meeting – February 22, 2021

**AGENDA SECTION:** Administrative Reports and Recommendations

**ITEM:** Wayzata Indigenous Advisory Committee (WIAC) Vote of Concurrence

**COMMENTS BY:** Sam Fredrickson, Principal on Special Assignment

**Wayzata Indigenous Advisory Committee (WIAC) Vote of Concurrence**

Minnesota Statute requires Minnesota districts, charters, and tribal schools with 10 or more American Indian students to have an American Indian Parent Advisory Committee (AIPAC). Wayzata Public School’s AIPAC has been renamed the Wayzata Indigenous Advisory Committee (WIAC).

To be compliant, Wayzata Public Schools is required to submit annual compliance documents to the Office of American Indian Education (OAIE) by March 1 of each year. Also known as the vote of concurrence or nonconcurrence, annual compliance is a valuable opportunity for WIAC members to meet and discuss whether or not they concur with the educational offerings that have been extended by the District to Indigenous students.

The WIAC found that the District has been meeting the needs of Indigenous students. They issued a vote and resolution of concurrence. This vote is formally reflected on the annual compliance documents as detailed in the attachment.

**Recommended Action:** Accept the Wayzata Indigenous Advisory Committee’s Vote of Concurrence as detailed in the attachment.

**Motion by:** \_\_\_\_\_

**ROLL CALL**

**Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_

**Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_ 4 \_\_\_\_\_

## Annual Compliance Overview

Minnesota Statutes, section 124D.78 requires Minnesota districts, charters, and tribal schools with 10 or more American Indian students to have an American Indian Parent Advisory Committee (AIPAC). Specifically, the statute cites that school boards and American Indian schools must provide for the maximum involvement of parents and children enrolled in education programs, programs for elementary and secondary grades, special education programs, and support services.

To be compliant with this statutory requirement, districts, charters, and tribal schools are required to submit annual compliance documents to the Office of American Indian Education (OAIE) by March 1 of each year. Also known as the vote of concurrence or nonconcurrence, annual compliance is a valuable opportunity for American Indian Parent Advisory Committee members to meet and discuss whether or not they concur with the educational offerings that have been extended by the district to American Indian students.

## The Vote and Resolution

If the AIPAC finds that the district and/or school board have been meeting the needs of American Indian students, they issue a vote and resolution of concurrence. If they find that the district and/or school board have not been meeting the needs of American Indian students, they issue a vote and resolution of nonconcurrence. This vote is formally reflected on the annual compliance documents. Members of the AIPAC must present the vote and resolution to the school board.

If the vote is one of nonconcurrence, the AIPAC must provide written recommendations for improvement to the school board at the time of the presentation. The school board then has 60 days in which to respond in writing to the AIPAC recommendations. A copy of this written response must be provided to the OAIE.

## Completing and Submitting the Documents

***The following items are required when submitting annual compliance:***

- ✓ The annual compliance/vote of concurrence or nonconcurrence document
- ✓ The AIPAC resolution document
- ✓ The AIPAC roster and district employee sign-in sheet (available to download on the OAIE webpage)

***All items are fillable PDF forms. When completing, remember to:***

- Include the district or school name and identifying number.
- Place a check mark next to the applicable vote.
- Include all dates as indicated.
- Add all signatures as required. *\*Digital signatures are accepted.*
- Use the drop-down menu in the roster to select the appropriate committee member options.

***The District or School Does Not Have an AIPAC:***

Districts or schools that do not have an AIPAC are still required to complete this paperwork.

- Place a check mark next to “Does Not Have an AIPAC”.
- Obtain the signature of the superintendent or charter/tribal school director and the school board chair. The resolution page is not required.

***Submission Deadline:***

Email all three required items **by March 1** to: [mde.indian-education@state.mn.us](mailto:mde.indian-education@state.mn.us)



# The American Indian Parent Advisory Committee Resolution

**WHEREAS**, the school board or district has an AIPAC composed of parents/guardians of American Indian children who are eligible for Indian education programs, American Indian language and culture teachers and paraprofessionals, American Indian teachers, American Indian counselors, American Indian adults enrolled in educational programming, and American Indian representatives from community;

**WHEREAS**, the school board or district affords the AIPAC the necessary information and the opportunity to effectively express their views concerning all aspects of American Indian education and the educational needs of the American Indian children enrolled in the school(s) and program(s); and,

**WHEREAS**, the AIPAC is directly involved with and advises the school board and district staff on Indian Education program planning; and,

**WHEREAS**, the AIPAC develops and submits recommendations to the school board and district staff pertaining to the needs of American Indian students.

**THEREFORE BE IT RESOLVED**, that the AIPAC concurs that the school board and district are compliant with Minnesota Statutes, section 124D.78, and that the school board and district are meeting the needs of American Indian students.

We, the American Indian Parent Advisory Committee, issue a **Vote of Concurrence**. We attest that the school board and/or district are compliant with Minnesota Statutes and that the school board and/or district are meeting the needs of American Indian students; **or**,

We, the American Indian Parent Advisory Committee, issue a **Vote of Nonconcurrence**. We attest that the school board and/or district are not compliant with Minnesota Statutes and that the school board and/or district are not meeting the needs of American Indian students. We have provided written recommendations for improvements to the school board, and we acknowledge that the school board has 60 days from the receipt of these recommendations in which to respond, in writing, to each recommendation.

Kira Vanderlan  
AIPAC Chairperson Printed Name and Signature



2/16/2021  
Date





February 16, 2021

Mr. James Westrum  
Wayzata Public Schools – ISD #284  
210 County Road 101 North  
Plymouth, MN 55447

**RE: Birchview Elementary School 2021 Renovations – Quote Package  
Contract Award Recommendation**

Dear Mr. Westrum:

This letter is concerning the contract awards for the Birchview Elementary School 2021 Renovations – Quote Package project. Quotes were received on February 8, 2021 and are summarized on the attached quote tabulation sheets. Listed below is the lowest responsible quoter and their base quote.

<b>Work Scope</b>	<b>Contractor, City, State</b>	<b>Bid Amount</b>
WS 03-A Concrete	Maertens-Brenny Construction Company Minneapolis, MN	Base Bid \$80,000.00 Alternate No. 1 \$21,600.00 Alternate No. 2 Not Accepted Total Contract Amount \$101,600.00
WS 05-A and WS 05-B Structural Steel – Material and Structural Steel – Erection	Red Cedar Steel Erectors, Inc. Menomonie, WI	Base Bid \$10,410.00 Alternate No. 1 \$0.00 Alternate No. 2 Not Accepted Total Contract Amount \$10,410.00
WS 07-H Roofing	<b>**NOT AWARDING THIS WORK SCOPE AT THIS TIME**</b>	
WS 08-A Doors, Frames, Hardware – Material Only	Twin City Hardware Company Oakdale, MN	Base Bid \$15,210.00 Alternate No. 1 \$24,115.00 Alternate No. 2 Not Accepted Total Contract Amount \$39,325.00
WS 08-F Entrances, Storefronts, Curtainwall	Capital City Glass, Inc. Blaine, MN	Base Bid \$47,801.00 Alternate No. 1 \$49,351.00 Alternate No. 2 Not Accepted Total Contract Amount \$97,152.00
WS 09-A Drywall	RTL Construction, Inc. Shakopee, MN	Base Bid \$119,069.00 Alternate No. 1 \$15,000.00 Alternate No. 2 Not Accepted Total Contract Amount \$134,069.00
WS 09-B Tile	WTG Terrazzo & Tile, Inc. Burnsville, MN	Base Bid \$7,960.00 Alternate No. 1 \$0.00 Alternate No. 2 Not Accepted Total Contract Amount \$7,960.00

WS 09-C	Ceiling & Acoustical Treatment	Acoustics Associates, Inc. Golden Valley, MN	Base Bid Alternate No. 1 Alternate No. 2 Total Contract Amount	\$109,700.00 \$18,950.00 Not Accepted \$128,650.00
WS 21-A	Fire Protection	Frontier Fire Protection, Inc. New Brighton, MN	Base Bid Alternate No. 1 Alternate No. 2 Total Contract Amount	\$14,950.00 \$600.00 Not Accepted \$15,550.00

The total amount of the base bids and alternate no. 1 (alternate #2 was not accepted) is **\$534,716.00.**

If you have any questions regarding this information, please do not hesitate to contact me at 763-453-5466.

Very truly yours,  
KRAUS-ANDERSON® CONSTRUCTION COMPANY

Scott Clancy  
Project Manager



February 16, 2021

Mr. James Westrum  
Wayzata Public Schools – ISD #284  
210 County Road 101 North  
Plymouth, MN 55447

**RE: Birchview Elementary School 2021 Renovations  
Contract Award Recommendation**

Dear Mr. Westrum:

This letter is concerning the contract awards for the Birchview Elementary School 2021 Renovations project. Bids were received on February 9, 2021 and are summarized on the attached bid tabulation sheets. Listed below is the lowest responsible bidder and their base bid.

<b>Work Scope</b>	<b>Contractor, City, State</b>	<b>Bid Amount</b>
WS 01-J Final Clean	Wild Cat Cleaning Services, LLC Hudson, WI	Base Bid \$16,800.00 Alternate No. 1 \$1,300.00 Alternate No. 2 Not Accepted Total Contract Amount \$18,100.00
WS 02-A Demolition	Mayvo Systems, Inc. White Bear Lake, MN	Base Bid \$108,100.00 Alternate No. 1 \$4,940.00 Alternate No. 2 Not Accepted Total Contract Amount \$113,040.00
WS 06-A Carpentry	Century Construction Company South St. Paul, MN	Base Bid \$276,950.00 Alternate No. 1 \$0.00 Alternate No. 2 Not Accepted Total Contract Amount \$276,950.00
WS 09-D Flooring – Resilient and Carpet	Rickway, Inc. Mankato, MN	Base Bid \$108,500.00 Alternate No. 1 \$0.00 Alternate No. 2 Not Accepted Total Contract Amount \$108,500.00
WS 09-K Painting and Wall Covering	Superior Painting & Decorating, Inc. Circle Pines, MN	Base Bid \$65,600.00 Alternate No. 1 \$850.00 Alternate No. 2 Not Accepted Total Contract Amount \$66,450.00
WS 10-D Special Partitions	Hufcor, Inc. Golden Valley, MN	Base Bid \$13,993.00 Alternate No. 1 \$0.00 Alternate No. 2 Not Accepted Total Contract Amount \$13,993.00

WS 23-B	Combined Mechanical	Klamm Mechanical Contractors, Inc. Burnsville, MN	Base Bid Alternate No. 1 Alternate No. 2 Total Contract Amount	\$247,500.00 \$10,350.00 Not Accepted \$257,850.00
WS 26-A	Electrical	Division 16 Electric Fridley, MN	Base Bid Alternate No. 1 Alternate No. 2 Total Contract Amount	\$202,500.00 \$5,145.00 Not Accepted \$207,645.00

The total amount of the base bids and alternate no. 1 (Alternate #2 was not accepted) is  
**\$1,062,528.00**

If you have any questions regarding this information, please do not hesitate to contact me  
at 763-453-5466.

Very truly yours,  
KRAUS-ANDERSON® CONSTRUCTION COMPANY

Scott Clancy  
Project Manager





**BOARD OF EDUCATION**  
Special Meeting – February 22, 2021

**AGENDA SECTION:** Administrative Reports and Recommendations

**ITEM:** Finance and Business Services Recommendations

**COMMENTS BY:** Jim Westrum, Executive Director of Finance and Business

**Birchview Elementary School 2021 Renovations-Quotations**

Quotations for the Birchview Elementary School 2021 Renovations and Long-Term Facilities Maintenance project were accepted by February 8, 2021. The scope of the project includes renovations of the media center, classrooms, and long-term facilities maintenance.

The enclosed document lists the lowest responsible quoter and their respective base quote amounts for the purposes of contract awards. Also enclosed is a detailed quote tabulation and recommendation from Kraus-Anderson Construction Company. Alternate no 1 was accepted and Alternate no 2 was not accepted.

**Recommended Action:** Award to the quoter listed in the attached document, in the total amount of \$534,716, construction contracts for the Birchview Elementary School 2021 Renovations and Long-Term Facilities Maintenance project including Alternate no 1.

**Motion by:** \_\_\_\_\_

**ROLL CALL**

**Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_

**Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_



February 16, 2021

Mr. James Westrum  
Wayzata Public Schools – ISD #284  
210 County Road 101 North  
Plymouth, MN 55447

RE: **Birchview Elementary School 2021 Renovations – Quote Package  
Contract Award Recommendation**

Dear Mr. Westrum:

This letter is concerning the contract awards for the Birchview Elementary School 2021 Renovations – Quote Package project. Quotes were received on February 8, 2021 and are summarized on the attached quote tabulation sheets. Listed below is the lowest responsible quoter and their base quote.

<b>Work Scope</b>	<b>Contractor, City, State</b>	<b>Bid Amount</b>
WS 03-A Concrete	Maertens-Brenny Construction Company Minneapolis, MN	Base Bid \$80,000.00 Alternate No. 1 \$21,600.00 Alternate No. 2 Not Accepted Total Contract Amount \$101,600.00
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WS 07-H Roofing	<b>**NOT AWARDING THIS WORK SCOPE AT THIS TIME**</b>	
WS 08-A Doors, Frames, Hardware – Material Only	Twin City Hardware Company Oakdale, MN	Base Bid \$15,210.00 Alternate No. 1 \$24,115.00 Alternate No. 2 Not Accepted Total Contract Amount \$39,325.00
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The total amount of the base bids and alternate no. 1 (alternate #2 was not accepted) is **\$534,716.00.**

If you have any questions regarding this information, please do not hesitate to contact me at 763-453-5466.

Very truly yours,  
KRAUS-ANDERSON® CONSTRUCTION COMPANY

Scott Clancy  
Project Manager





**BOARD OF EDUCATION**  
Special Meeting – February 22, 2021

**AGENDA SECTION:** Administrative Reports and Recommendations

**ITEM:** Finance and Business Services Recommendations

**COMMENTS BY:** Jim Westrum, Executive Director of Finance and Business

**Birchview Elementary School 2021 Renovations**

The bid opening for the Birchview Elementary School 2021 Renovations and Long-Term Facilities Maintenance project was held electronically, via Zoom, on Tuesday, February 9, 2021, at 2:00 P.M. The scope of the project includes renovations of the media center, classrooms, and long-term facilities maintenance.

The enclosed document lists the lowest responsible bidders and their respective base bid amounts for the purposes of contract awards. Also enclosed is a detailed bid tabulation and recommendation from Kraus-Anderson Construction Company. Alternate no 1 was accepted and Alternate no 2 was not accepted.

**Recommended Action:** Award to the bidders listed in the attached document, in the total amount of \$1,062,528, construction contracts for the Birchview Elementary School 2021 Renovations and Long-Term Facilities Maintenance project including Alternate no 1.

**Motion by:** \_\_\_\_\_

**ROLL CALL**

**Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_

**Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_



February 16, 2021

Mr. James Westrum  
Wayzata Public Schools – ISD #284  
210 County Road 101 North  
Plymouth, MN 55447

**RE: Birchview Elementary School 2021 Renovations  
Contract Award Recommendation**

Dear Mr. Westrum:

This letter is concerning the contract awards for the Birchview Elementary School 2021 Renovations project. Bids were received on February 9, 2021 and are summarized on the attached bid tabulation sheets. Listed below is the lowest responsible bidder and their base bid.

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The total amount of the base bids and alternate no. 1 (Alternate #2 was not accepted) is  
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If you have any questions regarding this information, please do not hesitate to contact me  
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Very truly yours,  
KRAUS-ANDERSON® CONSTRUCTION COMPANY

Scott Clancy  
Project Manager





### Board of Education

Special Board Meeting – February 22, 2021  
(4:05 pm)

**AGENDA SECTION:** Administrative Recommendations

**ITEM:** Change in School Learning Models

**COMMENTS BY:** Chace B. Anderson, Superintendent

The Minnesota Department of Education (MDE) and the Minnesota Department of Health (MDH) released guidance June 18, 2020 to help Minnesota’s public schools plan for the 2020-2021 school year. The guidance included direction to create contingency plans for instructional delivery and essential operations for possible use during the 2020-2021 school year. MDE defined three general learning models: 1) in-person learning, 2) hybrid learning, and 3) distance learning. The intent of the development of these flexible learning models was to help prepare school communities to be flexible so that students could receive continuous education in the event that the COVID-19 pandemic may require schools to shift to a different educational delivery model during the school year. The Departments outlined a five step process for determining a starting learning model for the 2020-2021 school year and a process for making changes to those learning plans during the year as conditions warrant. Determination of learning models is guided by the following parameters established by MDH:

**Minnesota Department of Health Model Parameters  
Number of Cases/10,000 Residents over 14 Days, By County of Residence**

# of Cases	Learning Model based on MDH Parameters
0-9	In-person learning for all students
10-19	In-person learning for elementary students Hybrid learning for secondary students
20-29	Hybrid learning for all students
30-49	Hybrid learning for elementary students Distance learning for secondary students
50+	Distance learning for all students

At the August 10, 2020 school board meeting, the Board unanimously approved the recommended action to approve the Resolution outlining flexible guidelines for Wayzata Public Schools and to authorize the Superintendent and designees to adapt these scenarios as needed to meet the requirements and to best meet the needs of students, families, and staff in an ever-changing pandemic climate.

The resolution authorized the following:

Section 1: Based on the Minnesota Department of Health Model Parameters data for Hennepin County as of the date of this Resolution, the Superintendent is hereby directed to implement the following base Learning Model to open the 2020-2021 school year: Hybrid learning for all students as generally outlined in the “Wayzata Learns” document (see attachment) presented at the Thursday, August 6, 2020 School Board work session.

Further, the school board authorized the superintendent to make necessary changes to learning models during the school year according to the following Section:

Section 2: The Superintendent is hereby authorized, after consultation with the School Board Chair and notification to the School Board, to select and implement a different Learning Model for the School District or any specific school buildings without formal School Board action if the Superintendent reasonably believes that prompt implementation of a different Learning Model is necessary, and that constraints of time and public health considerations render it impractical to hold a School Board meeting to approve the implementation. The Learning Model selected and implemented by the Superintendent shall continue in effect unless and until the School Board, in consultation with the Superintendent and appropriate school district staff and public health officials, deems it in the best interest of the School District and its students to implement a different Learning Model.

During a press conference held on Wednesday, February 17, 2021 Governor Walz and representatives from the Departments of Health and Education gave an update on the evolving conditions with the COVID-19 numbers in the State. During this press conference, new guidance for determining school learning models was announced with relaxed parameters for secondary schools and an emphasis on getting more secondary students back in school. While the MDH parameters have not changed in quantitative form, school districts are now allowed to consider less restrictive distancing requirements for middle school and high school students. This change allows school districts to increase the number of students who can attend in person.

The WPS Incident Command Team (ICT) met on Friday, February 19, 2021 to discuss our current learning model status and COVID numbers for Hennepin County and the surrounding communities. In addition, several members of the ICT met with two members of the Metro ECSU Regional Support Team (RST) on Friday, February 5, Monday, February 8 and on Monday, February 22, 2021 (representatives from Metro ECSU, MDH and an epidemiologist). At this meeting, information was shared with the members of the RST about our current learning models, conditions within the school district and our plans for moving forward with a change to our learning models. In turn, members of the Regional Support Team shared what they are seeing in Hennepin County and across the state. They also shared a few thoughts about what the other school districts they serve are considering for moving forward. Further, we discussed the recent changes to the “Safe Learning Plan” in regard the less restrictive distancing guidance.

In hearing our plan to move forward with a change in our learning models, the RST members offered some suggestions and considerations. They were supportive of our plan and affirmed that it was consistent with the guidance provided by state agencies and similar to what many school districts in our area were planning to do in response to the modified guidance. The RST members encouraged us to continue monitoring the Hennepin County numbers and other factors as we continue to consider our learning models. On February

20, 2021, the Wolfson website (see link below) indicated a Hennepin County number of 17.3 and the Wayzata Public Schools attendance area with a number of 22.7 on February 18. The Hennepin County numbers and other indicators have been trending downward over the past several weeks and are projected to continue doing so in the coming weeks. Given the data and our ability to implement effective safety protocols, moving to this recommended model is considered to be an appropriate response to our current conditions and what is projected into the coming weeks.

[https://jwolfson.shinyapps.io/school\\_openings/](https://jwolfson.shinyapps.io/school_openings/)

Given the update shared at the February 22, 2021 school board work session and the information about current conditions in our school district outlined within this document, the following is recommended:

**Recommended Action:** Approve the following learning models effective on the dates noted:

It is recommended that the following learning models remain in place or be modified as noted effective on the dates indicated below. Further, staff members in the special services department will work directly with the families of children receiving special education and English Learner (EL) services to communicate how educational services will be delivered to students. Specifically:

Remain in the following previously approved learning models until further notice:

Wayzata Early Learning School – In-person learning;  
Wayzata Elementary Schools – In-person learning for Grades K-5;  
Wayzata High School - Modified Hybrid learning for Grades 9-12. (Additional information has been sent directly to WHS students/families outlining the specifics for each grade level and for their learning model choices. Students wishing to do so, will be able to attend school in-person Monday through Thursday with a distance learning day on each Friday.)

The following learning model schedule will be implemented effective Monday, March 8, 2021:

- Wayzata High School – Students choosing in-person learning in grade 9 will begin 4 day in-person learning (M-Th) with 1 day distance per week (F).

The following learning model schedule will be implemented effective Tuesday, March 9, 2021:

- Wayzata High School – Students choosing in-person learning in grades 10-12 will begin 4 day in-person learning (M-Th) with 1 day distance per week (F).

The following learning model schedule will be implemented effective Monday, March 15, 2021:

- Wayzata Middle Schools - Students in grades 6-8 will begin 5 day in-person learning.

It is further recommended that the following days be utilized as professional planning days in preparation for this change:

- Wayzata High School Planning Days - Monday, March 1 and Friday, March 5
- Wayzata Middle School Planning Days - Friday, March 5 and Friday, March 12

This recommendation is in alignment with MDH/MDE guidance.

Additionally, The Superintendent is hereby authorized, after consultation with the School Board Chair and notification to the School Board, to select and implement a different Learning Model for the School District or any specific school buildings without formal School Board action if the Superintendent reasonably believes that prompt implementation of a different Learning Model is necessary, and that constraints of time and public health considerations render it impractical to hold a School Board meeting to approve the implementation.

**Motion by:** \_\_\_\_\_                      **ROLL CALL**                      **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_                      **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_

# Wayzata Public Schools

February 22, 2021

## School Board Work Session Update

Learning Model and Pandemic Update

Chace B. Anderson, Superintendent

Other District Leadership Members



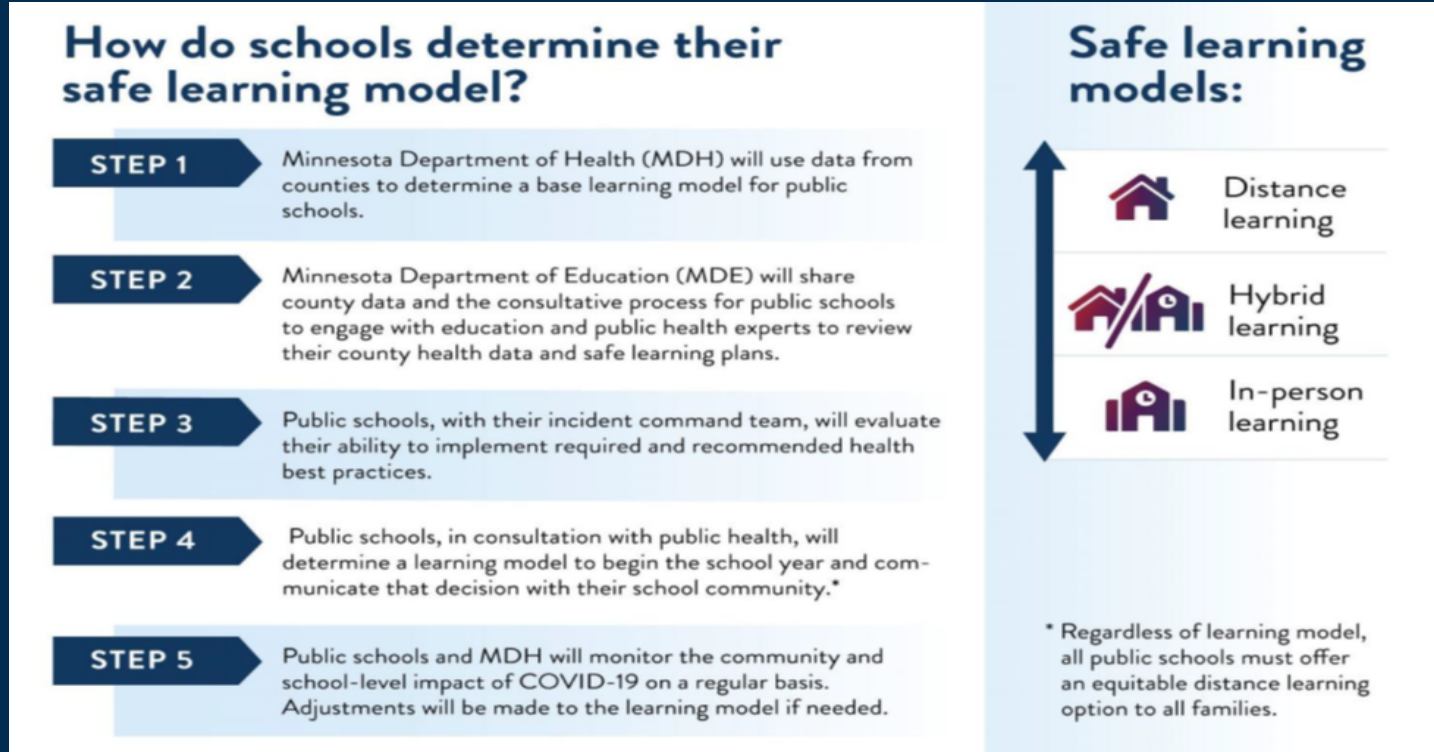
**Excellence. For each and every student.**

# COVID-19

## Determining and Revising the Learning Model

### Step 5:

“Public schools and MDH will monitor the community and school-level impact of COVID-19 on a regular basis. Adjustments will be made to the learning model if needed.”



**Excellence. For each and every student.**

# COVID-19

## MDH General Parameters

Level	# of Cases	Learning Model based on MDH Parameters
1	0-9	In-person learning for all students
2	10-19	In-person learning for elementary students Hybrid learning for secondary students
3	20-29	Hybrid learning for all students
4	30-49	Hybrid learning for elementary students Distance learning for secondary students
5	50+	Distance learning for all students



**Excellence. For each and every student.**

# Wayzata Public Schools Regional Support Teams

The Regional Support Teams include specialists from the Minnesota Department of Education (MDE), the Minnesota Department of Health (MDH), and a regional coordinator from each service cooperative (Metro ECSU). They will provide support in three main areas:


- Responding to questions regarding positive cases and close contacts,
- Helping districts transition learning models, and
- Covid-19 testing.



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# COVID-19 Hennepin County 14 Day Running Total

Most recent data for dates: January 24, 2021 through February 6, 2021

Hennepin County COVID-19 Data (14 Day Running Total)											
Date of data presentation from MDH:	12/17/2020	12/24/2020	12/31/2020	1/7/2021	1/14/2021	1/21/2021	1/28/2021	2/4/2021	2/11/2021	2/18/2021	Trend Line
Date Range for this 14 Day Data:	11/22-12/5	11/29-12/12	12/6-12/19	12/13-12/26	12/20-1/2	12/27-1/9	1/3-1/16	1/10-1/23	1/17-1/30	1/24-2/6	
Hennepin County Parameter Number	107.19	90.61	59.47	40.01	35.10	41.21	35.25	25.58	23.14	21.42	
Hennepin County Points	0.00	0.00	0.00	1.48	1.73	1.42	1.72	2.40	2.64	2.82	
5 Wks In Less Restrictive Parameter	No	No	No	No	No	No	No	No	No	No	
3 Wks In MidRge Less Rest. Parameter	No	No	No	No	No	No	No	No	No	No	

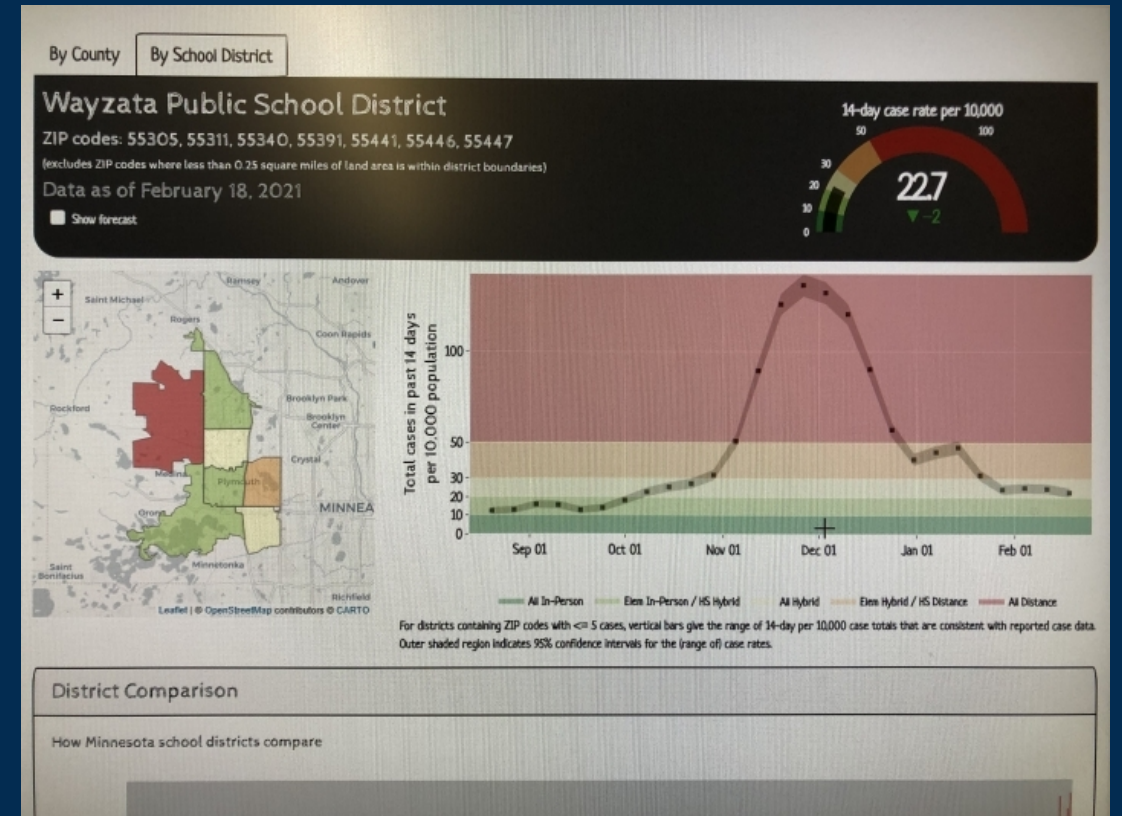
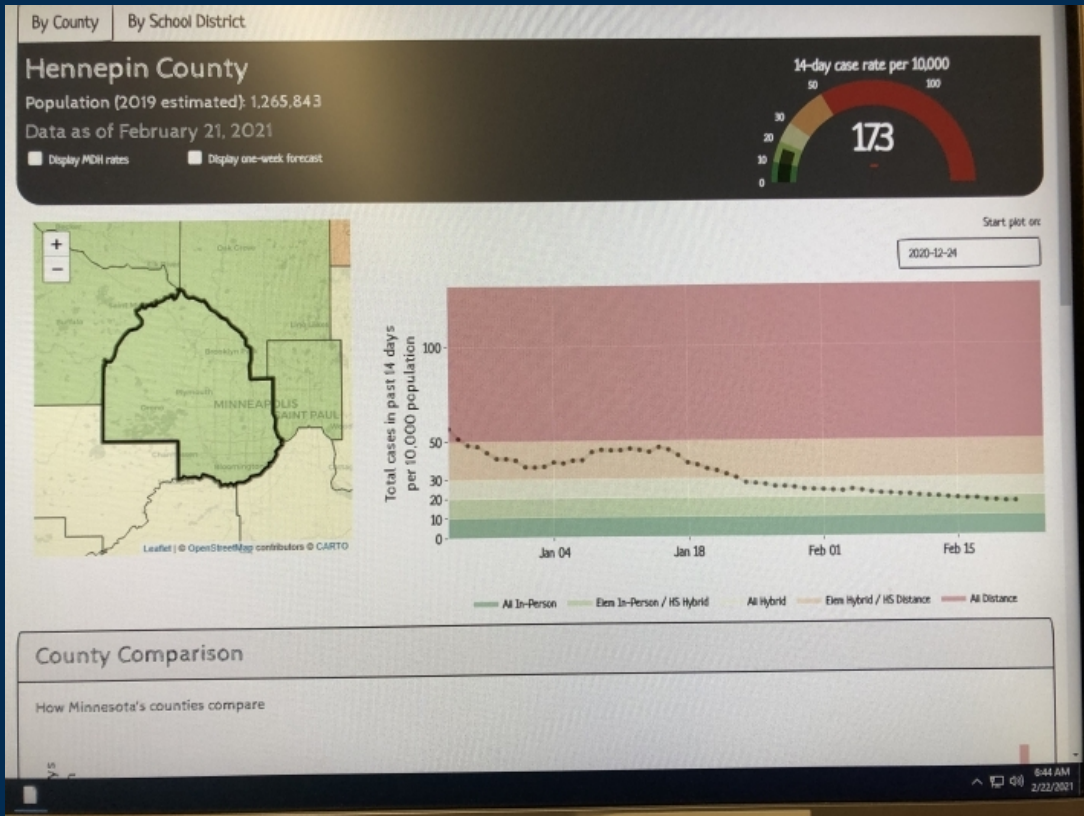


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# COVID-19 Hennepin County and WPS 14 Day Running Total-U of MN Wolfson Model

Hennepin County 2-21-21 (17.3)

School District 2-18-21 (22.7)



# COVID-19 Hennepin County Selected Cities 14 Day Running Total

Hennepin County City Level COVID-19 Data (14 Day Running Total)											
Date:	12/15/2020	12/22/2020	12/29/2020	1/5/2021	1/12/2021	1/19/2021	1/26/2021	2/2/2021	2/9/2021	2/16/2021	Trend Line
Date Range:	11/24-12/7	12/1-12/14	12/1-12/14	12/8-12/21	12/15-12/28	12/22-1/4	1/5-1/18	1/12-1/25	1/19-2/1	1/26-2/8	
Maple Grove	109.00	80.20	53.30	37.10	36.40	41.80	32.20	22.70	21.00	21.30	
Minnetonka	82.60	65.30	45.50	31.60	29.70	28.70	27.20	29.10	29.10	24.20	
Plymouth	96.00	72.80	45.30	32.00	34.30	38.90	28.10	18.80	18.60	22.10	
*Other NW Suburban in Hennepin County	87.50	74.50	50.50	34.00	31.10	27.50	21.40	16.80	16.80	18.50	
**Other W/S Suburban in Hennepin County	96.70	63.80	39.90	31.80	35.00	35.90	25.60	21.90	24.10	23.80	
Average #284 Cities and Local Vicinities	94.4	71.3	46.9	33.3	33.3	34.6	26.9	21.9	21.9	22.0	
Points	0.00	0.00	1.13	1.81	1.85	1.75	2.26	2.77	2.77	2.76	





\*Other NW Suburban in Hennepin County

Corcoran, Dayton, Greenfield, Hanover, Medicine Lake, Osseo, Rockford, St. Anthony

\*\*Other W/S Suburban in Hennepin County

Chanhassen, Deephaven, Excelsior, Ft. Snelling, Greenwood, Independence, Long Lake, Loretto, Maple Plain, Medina, Minnetonka Beach, Minnetrista, Mound, Orono, St. Bonafac<sup>33</sup>us, Shorewood, Spring Park, Tonka Bay, Wayzata, Woodland

# COVID-19 Hennepin County and State of MN COVID-19 New Cases Reported

Hennepin County and State of Minnesota COVID-19 New Cases Reported											
Date:	12/17/2020	12/24/2020	12/31/2020	1/7/2021	1/14/2021	1/21/2021	1/28/2021	2/4/2021	2/11/2021	2/18/2021	Trend Line
Date Range for this 14 Day Data:	11/22-12/5	11/29-12/12	12/6-12/19	12/13-12/26	12/20-1/2	12/27-1/9	1/3-1/16	1/10-1/23	1/17-1/30	1/24-2/6	
Hnprn County Cumulative Total	81200	84116	86723	89175	91859	93511	95126	96570	97742	98828	
Hennepin Cty Weekly Change		2916	2607	2452	2684	1652	1615	1444	1172	1086	
Hennepin Cty % Change		3.6%	3.1%	2.8%	3.0%	1.8%	1.7%	1.5%	1.2%	1.1%	
Hennepin County Points			0.551	1.388	1.796	1.90	1.96	1.92	2.14	2.16	
Date:	12/17/2020	12/24/2020	12/31/2020	1/7/2021	1/14/2021	1/21/2021	1/28/2021	2/4/2021	2/11/2021	2/18/2021	Trend Line
Statewide Cumulative Total	389171	404403	415302	429570	441935	450762	458633	465176	470803	476292	
Statewide Weekly Change		15232	10899	14268	12365	8827	7871	6543	5627	5489	
Statewide % Change		3.9%	2.7%	3.4%	2.9%	2.0%	1.7%	1.4%	1.2%	1.2%	
Statewide Points			1.31	1.735	1.98	1.837	1.94	2.10	2.16	2.22	

# COVID-19

## Total Cases and % Change by School Age Group

Total State of Minnesota Cases and Percentage Change by School Age Group											
Date:	12/17/2020	12/24/2020	12/31/2020	1/7/2021	1/14/2021	1/21/2021	1/28/2021	2/4/2021	2/11/2021	2/18/2021	Trend Line
Date Range for this 14 Day Data:	11/22-12/5	11/29-12/12	12/6-12/19	12/13-12/26	12/20-1/2	12/27-1/9	1/3-1/16	1/10-1/23	1/17-1/30	1/24-2/6	
<b>0-4 Year Olds</b>											
All Cases	7649	8046	8377	8718	9022	9320	9547	9720	9923	10075	
Weekly Change (New Cases)		397	331	341	304	298	227	173	203	152	
Weekly % Change		5.2%	4.1%	4.1%	3.5%	3.3%	2.4%	1.8%	2.1%	1.5%	
<b>5-9 Year Olds</b>											
All Cases	10003	10509	10804	11309	11737	12053	12377	12642	12888	13138	
Weekly Change (New Cases)		506	295	505	428	316	324	265	246	250	
Weekly % Change		5.1%	2.8%	4.7%	3.8%	2.7%	2.7%	2.1%	1.9%	1.9%	
<b>10-14 Year Olds</b>											
All Cases	14916	15573	15979	16586	17191	17631	18016	18348	18657	18992	
Weekly Change (New Cases)		657	406	607	605	440	385	332	309	335	
Weekly % Change		4.4%	2.6%	3.8%	3.6%	2.6%	2.2%	1.8%	1.7%	1.8%	
<b>15-19 Year Olds</b>											
All Cases	30571	31599	32290	33373	34415	35078	35661	36159	36627	37071	
Weekly Change (New Cases)		1028	691	1083	1042	663	583	498	468	444	
Weekly % Change		3.4%	2.2%	3.4%	3.1%	1.9%	1.7%	1.4%	1.3%	1.2%	
<b>All Age Groups</b>											
All Cases	63139	65727	67450	69986	72365	74082	75601	76869	78095	79276	
Weekly Change (New Cases)		2588	1723	2536	2379	1717	1519	1268	1226	1181	
Weekly % Change		4.1%	2.6%	3.8%	3.4%	2.4%	2.1%	1.7%	1.6%	1.5%	
Points		0.00	0.00	1.76	3.5	1.84	2.02	2.08	2.16	2.18	2.20

# COVID-19

## Other Factors for Consideration

Considerations shared by Bianca Virnig, Metro ECSU  
Regional Support Team Coordinator

- County Case Rates
- City Case Rates
- Feedback from Families/Constituents
- Staff Health and Comfort
- Instructional Preparedness
- Staffing/bench strength
- Staff with specialized and required licenses
- Do you have enough subs
- Operational Considerations
- Knowledge of Current Conditions in MN and County
- Ability to provide Tier I Child Care
- Transportation/Busing
- Capacity in buildings
- Air Circulation and Ventilation
- Ability to ensure Social Distancing
- Impacts on your vulnerable communities
- Surrounding communities' impact
- Ability to curb the spread
- Ability to implement MDH health protocols
- Isolation capacity
- Where do students live, where do parents work and where do staff live?

# Wayzata Public Schools

## On-going Leadership and Decision-Making

- Strategy Leadership Team (SLT)
- Incident Command Team
- Leadership Council (SLT/Principals, Program Supervisors, Department Leads)
- School Board Members/Board Committees
- Leaders from Employee Groups
- Feedback from Parents (Liaison, PTA, Individual Feedback and Inputs)
- Formal/Informal Feedback from Students



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# Wayzata Public Schools Learning Model Change Summary

## Dates Changed/Changing to New Models

	Pre-K	Grades K-2	Grades 3-5	Grades 6-8	Grades 9-12
Distance	-----	-----	-----	-----	-----
Hybrid	-----	-----	-----	2-1-21	2-1-21 (MH)
In-Person	1-19-21	1-19-21	2-1-21	3-15-21	3-8-21 *(MH)

\* WHS Students in Grades 9-12 desiring in-person learning will attend school M-Th.

Note: Each Learning Model has a Distance Choice option also.

# MDH Safe Learning Plan Reminders

1. School districts and charter schools considering making a change in their learning model for a school or entire district must do so first and foremost in the interest of safety for school staff and students.
2. School policymakers should continue to exercise caution in their decision making.



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# Learning Model Updates WPS Staff Members

1. Middle School Learning Model Change and Implementation Update
2. High School Learning Model Change and Implementation Update
3. Other Updates.....

# Learning Model Updates WPS Staff Members

Remain in the following previously approved learning models until further notice:

- Wayzata Early Learning School – In-person learning;
- Wayzata Elementary Schools – In-person learning for Grades K-5;
- Wayzata High School - Modified Hybrid learning for Grades 9-12. (Additional information has been sent directly to WHS students/families outlining the specifics for each grade level and for their learning model choices. Students wishing to do so, will be able to attend school in-person Monday through Thursday with a distance learning day on each Friday.)

# Learning Model Updates WPS Staff Members

The following learning model schedule will be implemented effective Monday, March 8, 2021:

- Wayzata High School – Students choosing in-person learning in grade 9 will begin 4 day in-person learning (M-Th) with 1 day distance per week (F).

The following learning model schedule will be implemented effective Tuesday, March 9, 2021:

- Wayzata High School – Students choosing in-person learning in grades 10-12 will begin 4 day in-person learning (M-Th) with 1 day distance per week (F).

The following learning model schedule will be implemented effective Monday, March 15, 2021:

- Wayzata Middle Schools - Students in grades 6-8 will begin 5 day in-person learning.

# Learning Model Updates WPS Staff Members

It is further recommended that the following days be utilized as professional planning days in preparation for this change:

Wayzata High School Planning Days - Monday, March 1 and Friday, March 5

Wayzata Middle School Planning Days - Friday, March 5 and Friday, March 12

This recommendation is in alignment with MDH/MDE guidance.

# Questions





**Board of Education**  
Regular Meeting – February 08, 2021

**AGENDA SECTION:** Policy Approval

**ITEM:** Face Coverings

**COMMENTS BY:** Jody Remsing and Dawn Willson

Attached are the policies and regulations for your consideration.

The policies and regulations were reviewed using the Minnesota School Board Association Model Policy (where available), by the Teaching and Learning department and other district stakeholders where appropriate. A final review was completed by the Policy Committee of the School Board. Changes are indicated by an underline or strikethrough notation.

- Policy 103 – Face Coverings

**Recommended Action:** Approve the updates to Policy 103 as attached.

**Motion by:** \_\_\_\_\_

**ROLL CALL**

**Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_

**Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_

## 103 FACE COVERINGS

### I. PURPOSE

~~The purpose of this policy is to provide direction and guidance for the use of face coverings during the COVID-19 pandemic. The purpose of this policy is to comply with Executive Order 21-01, Executive Order 20-103, Executive Order 20-81, Executive Order 20-82, and applicable face covering requirements from the Minnesota Department of Health (MDH) and the Minnesota Department of Education (MDE).~~

### II. GENERAL STATEMENT OF POLICY

- A. On July 25, 2020 Minnesota Governor Tim Walz issued a new executive order requiring Minnesotans to wear a face covering in all public indoor spaces and indoor businesses. This order includes school buildings, grounds, and transportation. This policy will be effective until such time as the executive order expires and the District repeals this policy.
- B. The District is committed to following the most current and medically informed guidance regarding face coverings. This policy and corresponding regulations are subject to change based on public health guidance.
- ~~B.C. Wayzata Public Schools requires that all staff, students (in grades K-12), and visitors above the age of 5 wear face coverings upon entry to the building(s) and to wear them when inside a building. Face coverings must also be worn when outside but unable to socially distance with at least 6-feet of personal space.~~
- ~~C. Wayzata Public Schools requires that all staff, students (in grades K-12), and visitors above the age of 5 wear face coverings upon entry to the building(s) and to wear them when inside a building. Face coverings must also be worn when outside but unable to socially distance with at least 6-feet of personal space.~~
- ~~D. Students enrolled in preschool programs are not required to wear face coverings.~~
- ~~E. A face shield is an alternative to wearing a cloth face covering for those who cannot wear one for a documented medical, behavioral, or developmental reason.~~
- ~~F. For applicable students and staff, face coverings must also be worn on school buses.~~

~~Face coverings are meant to protect other people in case the wearer does not know they are infected.~~

- D. Unless an exception described in the regulations (see section: EXCEPTIONS AND ALTERNATIVES; TEMPORARY REMOVAL OF FACE COVERING) applies, all students, staff, and other people present indoors in school buildings and district offices or riding on school transportation vehicles are required to wear a face covering.
- E. A violation of this policy occurs when any student, staff, or other person present in a school building, in the school district office, or on a school transportation vehicle fails to wear a face covering, unless an enumerated exception applies.

**ADOPTED:** August 10, 2020

**AMENDED: February 8, 2021**

**LAST REVIEWED: February 8, 2021 ~~August 10, 2020~~**

## 103-R FACE COVERINGS REGULATIONS

### I. DEFINITION OF FACE COVERING

A. A face covering must be worn to cover the nose and mouth completely, should not be overly tight or restrictive, and should feel comfortable to wear. The following are included in the definition of face covering:

1. Paper or disposable mask;
2. Cloth face mask;
3. Scarf;
4. Neck gaiter;
5. Bandana;
6. Religious face covering; and
7. Medical-grade masks and respirators

B. A face shield is a clear plastic barrier that covers the face and allows visibility of facial expressions and lip movements for speech perception. A face shield should extend below the chin anteriorly, to the ears laterally, and there should be no exposed gap between the forehead and the shield's headpiece.

C. Following the Minnesota Safe Learning Plan, to provide additional protection it is strongly recommended that staff wear a face covering and face shield together whenever possible during the school day.

C. Masks that incorporate a valve designed to facilitate easy exhaling, mesh masks, or masks with openings, holes, visible gaps in the design or material, or vents are not sufficient face coverings because they allow exhaled droplets to be released into the air. The Minnesota Department of Health and the Centers for Disease Control provides guidance regarding acceptable face coverings and the proper way to wear face coverings.

### II. EXCEPTIONS AND ALTERNATIVES; TEMPORARY REMOVAL OF FACE COVERING

A. Face coverings should not be placed on anyone under age 2, anyone who has trouble breathing or is unconscious, anyone who is incapacitated or otherwise unable to remove the face covering without assistance, or anyone who cannot tolerate a face covering due to a developmental, medical, or behavioral health condition.

B. A face shield may be used as an alternative to a face covering in the following situations:

1. A student or staff member in grades kindergarten through eighth grade may

- wear a face shield in place of a ~~when wearing a~~ face covering ~~is problematic~~ if there is a medically waiver in place.
  2. A teacher of any grade level may wear a face shield when wearing a face covering may impede the educational process.
  3. Staff, students, or visitors who cannot tolerate a face covering due to a developmental, medical, or behavioral health condition may wear a face shield instead of a face covering.
  4. Staff providing direct support student services may wear a face shield instead of a face covering when a face covering would impede the service being provided.
- C. Staff, students, and other people present in school buildings or in district offices may temporarily remove their face covering or face shield in the following situations:
1. When engaging in classes or activities conducted outdoors if six feet of distancing cannot be maintained- or as recommended by the MDH. ~~if~~ though people participating in these activities should maintain six feet of distance to the extent possible;
  2. During specific activities that the Minnesota State High School League has identified as exceptions to mask/face covering requirements;
  3. While receiving a service, including nursing, medical, or personal care services, that cannot be performed or is difficult to perform when the individual receiving the service is wearing a face covering;
  4. Pre-kindergarten students age 5 years and younger participating in programming in a school building or district office;
  5. When the wearer needs to remove their face covering to eat or drink, though care should be taken to maintain as much space as possible between people while doing so;
  6. During indoor practices or performances involving singing, acting, public speaking, or playing musical instruments where a face covering cannot be used while playing the instrument or participating in the activity, though people participating in these activities should maintain at least six feet of distance to the extent possible and following MDH current recommendations;
  7. When required by school staff for the purposes of identification;
  8. Staff working alone in their offices, classrooms, vehicles, or job locations that have no person-to-person interaction;

9. Staff working in communal spaces that have barriers such as Plexiglas or cubicle walls between employees that are above face level; or
10. When communicating with a person who is deaf or hard of hearing or has a disability, medical condition, or mental health condition that makes communication with a face covering difficult, provided that social distancing is maintained to the extent possible.

## V. IMPLEMENTATION

- A. This policy will be conspicuously posted in each school building and administrative office and communicated to students, staff, families, and potential visitors to the school building.
- B. The school district will provide face coverings and/or face shields to employees and students. Employees and students may choose to wear their own face covering as long as it covers the nose and mouth. To the extent practicable, the school district will maintain an extra supply of face coverings for people who forget to bring their face covering.
- C. The school district will teach and reinforce the use of face coverings and/or face shields for students and staff throughout the school day, including on transportation vehicles, inside school buildings, and generally when on school grounds.
- D. Individuals who cannot tolerate a face covering due to a medical condition or disability related condition may be permitted to utilize alternative options such as a face shield or other reasonable accommodation. The Superintendent or designee shall have discretion to determine whether an employee, parent, or community member qualifies for a reasonable accommodation and the accommodation to be provided. For a student with a medical condition or disability, the student's education team (i.e. IEP team, Section 504 team, health plan team) will determine whether the student qualifies for a reasonable accommodation and the accommodation to be provided. As a condition to granting a reasonable accommodation, the school district may require an individual to provide a physician's note and/or other relevant information or with respect to the condition or circumstance. Requests for reasonable accommodations from the face covering requirement shall be assessed on a case-by-case basis in accordance with applicable federal and state law.
- E. All face coverings shall meet the requirements of applicable dress code policies and/or codes of conduct.
- F. The school district will make available distance learning to its enrolled students who may be medically vulnerable or otherwise unwilling to return to in-person or hybrid learning.

**VI. ENFORCEMENT; CONSEQUENCES FOR NON-COMPLIANCE**

- A. In order to promote the health and safety of employees, students and members of the community, and make available a safe environment that is conducive to learning, compliance with this policy is necessary.
- B. Employees who fail or refuse to comply with this policy may be subject to discipline, as appropriate, up to and including the termination of employment.
- C. Students who fail or refuse to comply with this policy may be subject to discipline or removal from school property. Students unwilling to participate in in-person or hybrid learning in compliance with this policy will be offered distance learning.
- D. The school district may, in its discretion, report violators of this policy to law enforcement. Any individual who willfully violates Emergency Executive Order 20-81 or 20-82 is guilty of a petty misdemeanor and upon conviction must be punished by a fine not to exceed \$100. (NOTE: This does not apply to: (1) children younger than 14 years old; or (2) students 14 years old and older who are enrolled in a school identified in Paragraph 12 of Emergency Executive Order 20-81, and who are on the premises of the school for educational purposes).

**ADOPTED:** August 10, 2020

**AMENDED:** February 8, 2021

**LAST REVIEWED:** February 8, 2021





**Board of Education**  
Special Meeting – February 22, 2021

**AGENDA SECTION:** Adjourn

**ITEM:** Adjourn

**COMMENTS BY:** Andrea Cuene, Board Chair

**Recommended Action:** Call the meeting to a close.

**Motion by:** \_\_\_\_\_

**ROLL CALL**

**Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_

**Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_