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Minutes of Work Session Meeting

A Work Session Meeting of the Board of Education of Wayzata Public Schools was held Monday, July 27, 2020, beginning at 4:05 PM in the Zoom Teleconference

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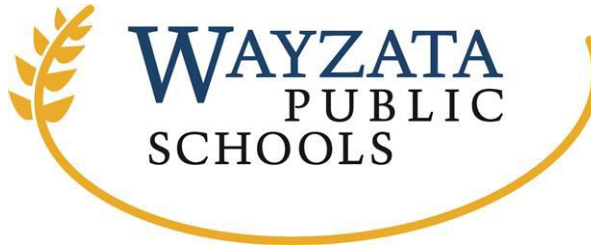
1. **CALL TO ORDER/ROLL CALL**
2. **ADMINISTRATIVE**
 - A. Equity Update
 - B. Superintendent Evaluation Report
 - C. Family/Staff Survey Results and Fall Planning Update
3. **BUSINESS AND FINANCE**
 - A. Facilities Update



SCHOOL BOARD INTERNAL WORKING DOCUMENT

DRAFT: BOND ELECTION TIMELINES Considerations

	<u>April 2021 Election</u>	<u>May 2021 Election</u>	<u>August 2021 Election</u>	<u>November 2021 Election</u>
Board Establish Task Force	July 2020	August 2020	November 2020	December 2020
Community Survey #1 (Test Climate/Needs/Awareness)	August 2020	September 2020	November 2020	December 2020
Community Taskforce (3 Months)	September-November 2020	September-November 2020	December-February 2020	January-March 2021
Report from Taskforce (Board Meeting)	Late November 2020	Late November 2020	January 2021	March 2021
Community Survey #2 (Test Tolerance/Priorities)	December 2020	December 2020	February 2021	April 2021
Board Work Session(s)	November-December 2020	November-December 2020	February-March 2021	May-June 2021
Board Finalize Proposal	November (December (latest))	December (January (latest))	March (April (latest))	June (July (latest))
Submit Review and Comment	January 12, 2021	February 10, 2021	May 9, 2021	August 8, 2021
Community Survey #3 (Optional: Test Messaging)	Mid-January 2021	Mid-April 2021	Mid-July 2020	Mid-October 2021
Special Election	April 13, 2021	May 11, 2021	August 10, 2021	November 9, 2021
Timing Considerations	Benefits: <ul style="list-style-type: none"> • Good Time for Yes Volunteers • Capacity Relief by Fall 2024 Challenges: <ul style="list-style-type: none"> • Tax Day – April 15 	Benefits: <ul style="list-style-type: none"> • Good Time to Engage Community • Good Time for Yes Volunteers • Capacity Relief by Fall 2024 Challenges: <ul style="list-style-type: none"> • 	Benefits: <ul style="list-style-type: none"> • Capacity Relief by Fall 2024 Challenges: <ul style="list-style-type: none"> • Yes Volunteers Needed in Summer 	Benefits: <ul style="list-style-type: none"> • Easy to Run Election Challenges: <ul style="list-style-type: none"> • Sometimes Other Elections on Ballot • Capacity Relief Comes Later by Fall 2024 • Building Construction may not be complete by September 2024 (mid-year opening)



DRAFT: July 22, 2020

**Independent School District #284
Wayzata Public Schools
Community Task Force on Facilities**

Overview

A Community Task Force is being formed to study the Wayzata Public Schools facilities and develop a recommendation on potential Needs and Considerations. The facilities study and resulting recommendation will be based on capacity, current enrollment, projected enrollment, educational needs of the School District, alignment with the District's Strategic Roadmap, community recreation, special programs, school security, and financial stewardship.

Facility Task Force Timeline

- The Task Force will meet approximately twice per month between September and November 2020 to study the needs of the District's facilities.
- The Community Task Force on Facilities will present their findings to Administration in November 2020.
- The task force will work together to study several topics to understand the needs of the District.
 - Conditions of Facilities Equipment, Systems, and Infrastructure
 - Long Term Facilities Maintenance
 - Safe, Secure, and Healthy Environments
 - Site Safety
 - Safety / Security and Technology
 - Optimizing the Student Learning Environment
 - Emerging and Changing Programs: Elementary Schools
 - Emerging and Changing Programs: Middle Schools
 - Emerging and Changing Programs: High School
 - Early Learning
 - Special Services
 - Furniture and Equipment
 - Community Activity Space
 - District Transportation
 - District Storage
 - Minimizing Operating Costs
 - Energy Use Summary
 - Sustainable / Carbon Neutral Considerations



Facility Task Force Meetings

- September 17, 2020: Meeting #1 5:30 p.m.-7:30 p.m.
- September 24, 2020: Meeting #2 5:30 p.m.-7:30 p.m.
- October 1, 2020: Meeting #3 5:30 p.m.-7:30 p.m.
- October 8, 2020: Meeting #4 5:30 p.m.-7:30 p.m.
- October 15, 2020: Meeting #5 5:30 p.m.-7:30 p.m.
- October 29, 2020: Meeting #6 5:30 p.m.-7:30 p.m.
- November 12, 2020: Meeting #7 5:30 p.m.-7:30 p.m.
- November 19, 2020: Meeting #8 5:30 p.m.-7:30 p.m.

Background Information

- As good stewards of the community's resource, the District is committed to periodically analyzing its buildings to assess how well facilities are meeting student, staff, and community needs and recommending needed changes.
- The last time the District asked for and received voter approval for facilities funding was 2017.
- The last major investments in facilities in the District are as follows:
 - Oakwood addition for Early Learning.
 - Construction of North Woods Elementary School.
 - Construction of Meadow Ridge Elementary School.
 - Construction additions to Wayzata High School.
 - Theater improvements at all three middle schools.
 - Media center remodels at the elementary and middle schools.
 - District-wide long term facilities maintenance.
- Enrollment in the District is projected to continue to grow.
- The facilities require continual investment in systems for maintenance that is not adequately funded by the State.
- With this information in mind, the School District is asking the Community Task Force on Facilities to help formulate the most effective and efficient plan to address facilities needs in the District.

Community Task Force on Facilities Charge

- Review and confirm the facilities study needs that have been identified and make recommended considerations to address those needs. Recommendations will:
 - Best serve the School District's education goals.
 - Be financially attainable and sustainable.
 - Reflect the values and priorities of the communities of Wayzata Public Schools.
 - Accommodate the District's PreK-12 enrollment and other programs.
 - Cover anticipated needs for the next 10 years, as well as recognize major issues beyond 10 years.
 - Be consistent with the School District's Strategic Roadmap.
 - Recommend optimal use of facilities, accommodate projected enrollment and support educational delivery along with the rationale for the recommendations.
- To do this, the Task Force will analyze data in the order to:
 - Understand and quantify building capacity for Early Childhood, K-12, and Community Education programming.
 - Understand facility maintenance needs and recommend priorities to the District.
- The Task Force recommendation should reflect optimal use of the District's facilities and cover anticipated future needs, as well as any topics requiring further study.



Community Task Force on Facilities Composition and Operation

- It is the intent of the District to assemble a Community Task Force on Facilities to encourage engagement and participation in the District's planning process.
 - All interested participants should submit an application (available at the District Office or [REDACTED]) to the District by August [REDACTED], 2020.
- The Community Task Force on Facilities will be selected for members that have wide variety of backgrounds, skills and perspectives, represent a broad cross-section of the community and have an interest in the long-term health of the School District.
- All Task Force meetings will be open to the public, although only members will be able to participate and vote.
- All Task Force meeting dates and materials will be published on the School District's website.
- All meetings will be held at [REDACTED].
- All meetings will occur September – November 2020.

Community Task Force on Facilities Application and Selection Process

- The District to solicit applications for interested community members until August [REDACTED], 2020.
- The District will review all applications to identify Task Force members by August [REDACTED], 2020.

Outcome

- Wayzata Public Schools will have a comprehensive recommendation and considerations to meet the facility's needs. These needs will accommodate enrollment and programs over the next 10 years and be financially sustainable.

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POTENTIAL NEEDS AND SOLUTIONS

Student Enrollment and Capacity

Potential Need: Additional Middle School Capacity

Potential Solutions: Additions to Existing Schools
Supersize Central Middle Schools
New Fourth Middle School

Potential Need: Additional High School Capacity

Potential Solutions: Addition to High School
Annex Building at High School Campus
Offsite Facilities

Condition of Facilities

Potential Need: Manage Deferment of LTFM Eligible Projects

Potential Solutions: Consider Increasing Annual LTFM Levy Funding
Consider LTFM Bonding Combined with Pay As You Go
Consider Some Funding in Any Upcoming Bond Request

District Safety and Security

Potential Need: Maintain and Update District Safety and Security Measures

Potential Solutions: Identify Funding to Replace/Update Specific Systems
Consider Including an Allowance as Part of Any Upcoming Bond Request

Optimizing the Student Learning Environment

Potential Need: Additional Early Childhood Capacity (B-4)

Potential Solutions: Second Early Childhood Center
Early Childhood Addition(s)
Leased Space
Expand Programming at WELS (Oakwood)

Potential Need: Additional Capacity for Transitions (18-21) Program

Potential Solutions: Expansion/Rebuild of Clubhouse
New Facility within District
Leased Facility within District
Partnership



Optimizing the Student Learning Environment (continued)

Potential Need: High School Spaces to Support Emerging and Changing Programs (i.e. CTE, Compass, Media Center)

Potential Solutions: Conversion of Existing Space
Addition to Existing High School
Specialized Annex Building Space
Offsite Space and/or Collaboration with Others

Potential Need: Middle School Spaces to Support Emerging and Changing Programs (i.e., Flexible Core Capacity Spaces, Encore/ETD Spaces, Learning “Communities”)

Potential Solutions: Conversion of Existing Space
Additions
Combination of both Additions and Conversion

Potential Need: Elementary Spaces to Support Emerging and Changing Programs (Satellite Kitchen Expansion, Cafeteria Upgrade, Flexible Support Spaces)

Potential Solutions: Conversion of Existing Space
Additions
Combination of Additions and Conversion

Potential Need: Implementing District Furniture Standards Across All Wayzata Schools Facilities

Potential Solutions: Consider Budget for Middle School Upgrades

Potential Need: Technology

Potential Solutions: Consider Budget for 1:1 initiative; online learning and replacement cycles.

Other Issues

Potential Need: Additional Fields/Greenspace

Potential Solutions: Budget for Additional Fields as Part of Any New Building
Reinvest in Existing Fields the District Owns
Improve Underutilized Greenspace and/or Convert to Fields
Convert Undeveloped Land into New Fields

Potential Need: Transportation Space to Store and Maintain Vehicles

Potential Solutions: Buy Land, Build a New Facility
Buy an Existing Facility and Convert as Necessary
Lease a Facility/Lot



Other Issues (continued)

Potential Need: Storage Space for District-Wide Storage

Potential Solutions: Buy Existing Space
Lease Space
Utilize Current/Repurposed Spaces

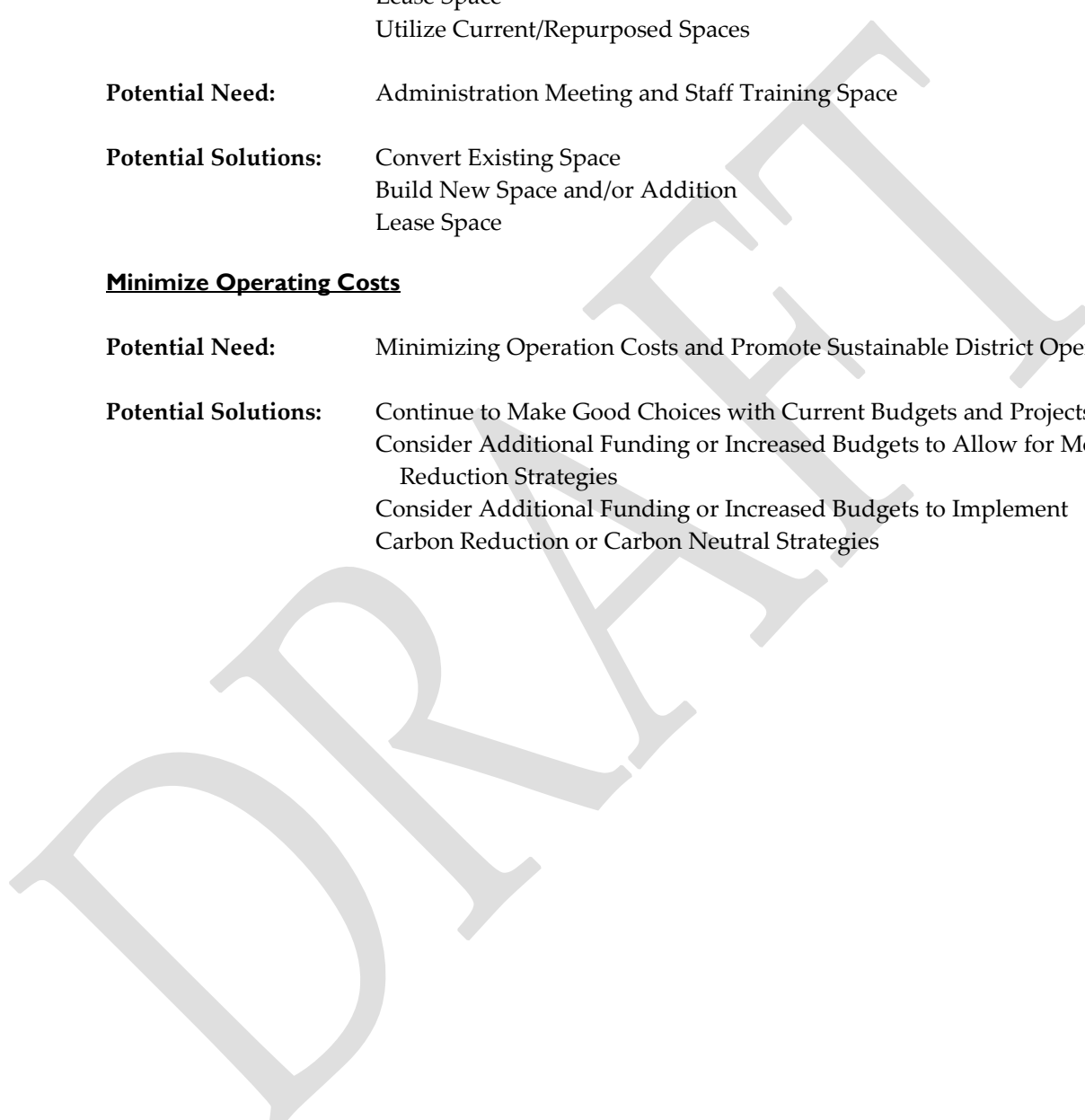
Potential Need: Administration Meeting and Staff Training Space

Potential Solutions: Convert Existing Space
Build New Space and/or Addition
Lease Space

Minimize Operating Costs

Potential Need: Minimizing Operation Costs and Promote Sustainable District Operations

Potential Solutions: Continue to Make Good Choices with Current Budgets and Projects
Consider Additional Funding or Increased Budgets to Allow for More Energy Reduction Strategies
Consider Additional Funding or Increased Budgets to Implement Carbon Reduction or Carbon Neutral Strategies



4. ADJOURN