



## **BOARD OF EDUCATION**

Regular Meeting - November 12, 2019 - 7:00 PM  
Wayzata High School, 4955 Peony Lane N Plymouth, MN

Excellence. For each and every student.

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### **AGENDA**

<b>1. CALL TO ORDER/ROLL CALL</b>	2
<b>2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS</b>	3
Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed as a Consent Agenda item and addressed. Consent Agenda items are as follows:	
A. Approval of Minutes	4
B. Finance and Business Services	
1. Monthly Reports	7
C. Human Resource Services	
1. Monthly Recommendations	26
D. Student Teaching Agreements	29
<b>3. REPORTS FROM ORGANIZATIONS</b>	
<b>4. RECOGNITIONS</b>	
A. October Employee of the Month - Oakwood	43
B. November Employees of the Month - WHS	44
C. National Merit Scholar Semifinalists/Esteemed Teachers	45
<b>5. STUDENT CURRICULUM PRESENTATION</b>	
A. Wayzata High School	
<b>6. ADMINISTRATIVE REPORTS AND RECOMMENDATIONS</b>	
A. Superintendent	
B. Teaching and Learning	
1. Policies for Approval	46
a. 502 – Student Discipline	47
503 – Compulsory Attendance	
504 – Student Release from School	
505 – Entrance Age	
507 – Student Attendance Areas	
510 – Student Sex Nondiscrimination	
2. Approve the 2020-2021 School Days Calendar	80
C. Finance and Business Services	
1. Monthly Financial Reports	83
2. Resolution Canvassing Returns of Votes of School District General Election	88
3. Resolution Authorizing Issuance of Certificates of Election and Directing School District Clerk to Perform Other Election Related Duties	94
D. Human Resource Services	
<b>7. OTHER BOARD ACTION</b>	
<b>8. BOARD REPORTS</b>	101
A. Superintendent's Review Committee	102
<b>9. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD</b>	104
This section of the agenda provides an opportunity for those who have called and placed their names on the list and for members of the audience to address the School Board.	
<b>10. ADJOURN</b>	105



**Board of Education**  
Regular Meeting – November 12, 2019

**AGENDA SECTION:** Call to Order

**ITEM:** Roll Call Attendance

**COMMENTS BY:** Sarah Johansen, Board Chair

	<b>PRESENT</b>	<b>ABSENT</b>
Erik Brown	_____	_____
Linda Cohen	_____	_____
Andrea Cuene	_____	_____
Bonita Lucky	_____	_____
Cheryl Polzin	_____	_____
Chris McCullough	_____	_____
Sarah Johansen	_____	_____
Chace Anderson, ex-officio	_____	_____



**Board of Education**

Regular Meeting – November 12, 2019

**AGENDA SECTION:** Approval of Agenda and Consent Agenda Items

**ITEM:** Approval of Agenda and Consent Agenda Items

**COMMENTS BY:** Sarah Johansen, Board Chair

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event, the item will be removed as a Consent Agenda item and addressed. Consent Agenda items are as follows:

- A. Approval of Minutes
- B. Finance and Business Recommendations
  - 1. Monthly Reports
- C. Human Resource Recommendations
  - 1. Monthly Recommendations
- D. Student Teaching Agreements

**Recommended Action:** Approve the full agenda as presented, and the consent agenda items.

**Motion by:** \_\_\_\_\_

**ROLL CALL**

**Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_

**Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_



**Board of Education**  
Regular Meeting – November 12, 2019

**AGENDA SECTION:** Approval of Agenda and Consent Agenda Items

**ITEM:** Approval of Board Minutes

**COMMENTS BY:** Chris McCullough, Board Clerk

Approve the minutes of the following meetings:

- October 14, 2019 Regular Meeting

**Recommended Action:** Approve the minutes of the Board meetings.

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_



## **BOARD OF EDUCATION**

Regular Meeting - October 14, 2019 - 7:00 PM  
Wayzata City Hall, 600 Rice Street, Wayzata

Excellence. For each and every student.

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### **Minutes of Regular Meeting**

A Regular Meeting of the Board of Education of Wayzata Public Schools was held Monday, October 14, 2019, beginning at 7:00 PM in the Wayzata City Hall, 600 Rice Street, Wayzata.

#### **1. CALL TO ORDER/ROLL CALL**

*Board Chair Sarah Johansen called the meeting to order; Board Clerk Chris McCullough called the roll. All board members were present: Sarah Johansen, Chris McCullough, Bonita Lucky, Erik Brown, Andrea Cuene, Linda Cohen, Cheryl Polzin, and ex-officio Superintendent Chace B. Anderson.*

#### **2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS**

*Board Chair Sarah Johansen asked for a motion to approve the agenda and consent agenda. Andrea Cuene motioned to amend the agenda to remove item 6B1 to a future meeting (Policy Approval) because the Executive Director of Teaching and Learning was absent and unable to present the policies in the meeting. Chris McCullough seconded the amended motion. The motion to amend carried. Linda Cohen moved to approve the new agenda and the consent agenda items and Cheryl Polzin seconded the motion. It passed unanimously with a roll call vote.*

A. Approval of Minutes

B. Finance and Business Services

1. Monthly Reports

2. PCard Authorizations

C. Human Resource Services

1. Monthly Recommendations

D. Student Teaching Agreements

#### **3. REPORTS FROM ORGANIZATIONS**

A. Wayzata High School Student Council Representative

*Wayzata Student Council Senior Vice President Matt Lawrence provided an update on events and athletics at WHS.*

#### **4. RECOGNITIONS**

*Superintendent Chace B. Anderson recognized the following for their achievements and contributions to the District:*

A. Retiree Recognition

B. National Blue Ribbon Award - West Middle School

#### **5. STUDENT CURRICULUM PRESENTATION**

#### **6. ADMINISTRATIVE REPORTS AND RECOMMENDATIONS**

A. Superintendent

B. Teaching and Learning

1. ~~Policies for Approval~~

*Item removed from the agenda and moved to the November Regular Meeting as the administrative representative from Teaching and Learning was unable to attend the meeting.*

C. Finance and Business Services

1. Monthly Financial Reports

*No Board Action Required.*

2. Resolution for Open Enrollment 2020-2021

*Linda Cohen moved to approve the annual resolution to close Open Enrollment for a continuing year, and Cheryl Polzin seconded the motion. It carried unanimously via a roll call vote.*

3. Resolution for Sale of Abatement Bonds, Series 2019A

*Andrea Cuene motioned to waive the reading of the full resolution and to approve the resolution for sale of the abatement bonds. Linda Cohen seconded the motion and it carried unanimously with a roll call vote.*

4. Resolution for Sale of COP's, Series 2019B

*Chris McCullough motioned to waive the reading of the resolution and to approve the resolution for the sale of the Certificates of Participation. Cheryl Polzin seconded the motion and it carried unanimously via a roll call vote.*

D. Human Resource Services

7. **OTHER BOARD ACTION**

8. **BOARD REPORTS**

9. **AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD**

Brenda Skora of Minnetonka addressed the Board about Board Policy 528: Bullying Prohibition. Ms. Skora discussed her experience with her elementary-aged daughter's struggles with bullying in school; and highlighted how she feels that Policy 528 and the process of reporting bullying failed her family. Ms. Skora encourages the District as a whole to review the procedures of when bullying is reported, and how anti-bullying is taught as a whole, so that no child has to face a similar issue.

Rochelle Dotzenrod of Plymouth addressed the Board on behalf of the citizen group 'Healthy Foods + Healthy Habits for Wayzata Public Schools'. Ms. Dotzenrod spoke to the Board about the report that the Healthy Foods group compiled and provided to the Board highlighting their findings and recommendations to improve the food quality, the wellness policy, and the procedures and schedules surrounding wellness in Wayzata schools. The group feels that the Board has not yet made a response to their concerns, and looks forward to working closely with the School Board in the future on these issues.

10. **ADJOURN**

*Linda Cohen motioned to adjourn the meeting and Andrea Cuene seconded the motion. It carried unanimously and the meeting adjourned at 7:53 pm.*



**Board of Education**  
Regular Meeting – November 12, 2019

**AGENDA SECTION:** Approval of Agenda and Consent Agenda Items

**ITEM:** Finance and Business Services Recommendations

**COMMENTS BY:** Jim Westrum, Executive Director of Finance and Business Services

**Finance and Business Recommendations**

These routine items are presented for Board of Education review and approval through a single consent motion.

**Monthly Bills**

The attached lists itemize claims for which the Board of Education is requested to authorize payment.

General Checking Account for October 2019	\$5,961,029
Wire Transfer, EFT & ACH for September 2019	\$11,149,460

**Acknowledgement of Contributions**

Minn. Stat. 465.03 - GIFTS TO MUNICIPALITIES.

“Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”

The Board of Education is requested to accept the attached list of donations received in October 2019.

Cash Donations	\$34,084
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**Recommended Action:** Approve the checking account and wire transfer payments and accept with appreciation the donations, which are in compliance with current district policy and guidelines.

**Motion by:** \_\_\_\_\_ **ROLL CALL** **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_

**WAYZATA PUBLIC SCHOOLS  
MONTHLY DONATION SUMMARY  
October 2019**

<u>DONATED BY</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
Sunset Hill PTSA	SH - Field Trips & Social Work Fund	\$10,700.00
Greenwood PTA	GW - Field Trip Support	\$7,750.00
Minnesota Mineral Resource	WHS - Geology Field Trips	\$5,000.00
Minnesota Section SME	WHS - Geology Field Trips	\$2,000.00
Central Middle School PTA	CMS - End of Year 8th Grade Event	\$1,950.00
Central Middle School PTA	CMS - Special Education Equipment	\$1,223.97
Oakwood PTA	OW - Student Folders & Planners	\$1,206.00
Greenwood PTA	GW - Supplies, Field Trips, & Scholarships	\$915.47
Gleason Lake PTO	WHS - Club Y.E.S.	\$900.00
Birchview PTA	WHS - Club Y.E.S.	\$600.00
Suganya Natarajan	GW - Student Scholarships	\$500.00
Oakwood PTA	OW - PE equipment and Classroom Support	\$366.75
East Middle School PTO	WHS - Club Y.E.S.	\$300.00
Greenwood PTA	Greenwood - Playground Equipment	\$270.90
Sunset Hill PTSA	WHS - Club Y.E.S.	\$250.00
Sunset Hill PTSA	SH - Student Support	\$50.00
George Hoops	WHS - Scholarship	\$50.00
Coca Cola Give	GW - Purchase Classroom Books	\$25.55
Greenwood PTA	GW - Yearbook Scholarship	\$25.00
<b>TOTAL CASH DONATIONS</b>		<b><u><u>\$34,083.64</u></u></b>

**WAYZATA PUBLIC SCHOOLS**  
**MONTHLY CHECK DISBURSEMENT SUMMARY**  
**OCTOBER 2019**

CHECK NUM	VENDOR	DESCRIPTION	DATE	AMOUNT
4458	WOLD ARCHITECTS AND ENGINEERS	WMS - LTFM 2020	10/22/2019	\$ 332,234.91
4049	CITY OF PLYMOUTH	OW ADD BUILDING PERMIT & PLAN REVIEW	10/10/2019	\$ 271,767.44
708555	INNOVATIVE OFFICE SOLUTIONS	EMS TABLES & STOOLS	10/10/2019	\$ 265,732.94
3723	ACOUSTICS ASSOCIATES	CMS - 9C Acoustical Ceilings	10/2/2019	\$ 261,250.00
3777	CUSTOM DRYWALL INC	CMS - 09a Drywall	10/2/2019	\$ 221,255.00
3987	KRAUS-ANDERSON CONSTRUCTION CO	CMS - Construction Management Services	10/8/2019	\$ 218,316.44
3827	KRAUS-ANDERSON CONSTRUCTION CO	9TH ELEM-CONSTRUCTION MGMT SERVICES	10/2/2019	\$ 213,815.16
3896	UPPER LAKE FOODS	PRIME VENDOR - CSF	10/2/2019	\$ 182,150.63
708517	JOHNSON CONTROLS	CHILLER REPLACEMENT	10/7/2019	\$ 160,500.00
4621	WOLD ARCHITECTS AND ENGINEERS	CMS - LTFM 2019	10/29/2019	\$ 158,191.86
4263	XCEL ENERGY	MONTHLY SERVICE ACCT 51-4942184-01	10/15/2019	\$ 142,039.35
4185	MACKIN EDUCATIONAL RESOURCES	NW MEDIA COLLECTION	10/15/2019	\$ 137,813.32
3936	CDW GOVERNMENT LLC	Annual renewal of fax support	10/8/2019	\$ 134,017.61
4528	INTERMEDIATE DIST 287	TUITION	10/29/2019	\$ 132,773.57
4356	INTERMEDIATE DIST 287	FY20 EST BUDGET & BILL PROG & SERVICE	10/22/2019	\$ 127,575.71
4367	MAVO SYSTEMS, INC	CMS - Asbestos abatement	10/22/2019	\$ 121,269.87
4000	NEW LOOK CONTRACTING INC	EMS - Drainage Improvements	10/8/2019	\$ 93,990.00
4453	W L HALL CO	9th - 08H Translucent Wall System	10/22/2019	\$ 91,465.05
3981	INTEREUM	CMS MEDIA SOFT SEATING	10/8/2019	\$ 85,841.90
3908	AFFINITECH INC	INSTALL AT BV	10/8/2019	\$ 76,107.49
4601	TITANIUM PARTNERS LLC	rent for WELS	10/29/2019	\$ 75,373.32
708653	HILLYARD INC MINNEAPOLIS	SUPPLIES	10/25/2019	\$ 73,925.51
4627	WAYZATA EDUCATION ASSN	Payroll accrual	10/31/2019	\$ 71,897.95
4443	UPPER LAKE FOODS	PRIME VENDOR	10/22/2019	\$ 65,379.29
4532	JAMF SOFTWARE, LLC	Renewal of Software	10/29/2019	\$ 60,340.00
4226	RUPP, ANDERSON, SQUIRES & WALDSPURGER PA	PROF SERV	10/15/2019	\$ 53,592.52
4131	EAGLE BLUFF ENVIROMENTAL LEARN CTR	ELC PAYMENT	10/15/2019	\$ 52,025.00
4040	UPPER LAKE FOODS	PRIME VENDOR	10/8/2019	\$ 50,784.94
4251	UPPER LAKE FOODS	PRIME VENDOR	10/15/2019	\$ 50,054.38
4529	INTEREUM	CMS MEDIA CIRC DESK & TABLES	10/29/2019	\$ 46,361.99
3826	KELLY GREEN IRRIGATION INC	CMS - Irrigation project	10/2/2019	\$ 40,175.00
4359	KAMIDA	CONCRETE CONSTRUCTION	10/22/2019	\$ 34,450.00
4311	CENTER FOR THE COLLABORATIVE CLASSROOM	CCC SM GRP SET 3 ADDTL FOR GW, MR, SH	10/22/2019	\$ 33,352.80
4392	PAMS LUNCHROOM LLC	CSF - CREDIT CARD FEES	10/22/2019	\$ 24,538.80
4269	A J MOORE ELECTRIC INC	9th - 26A Electrical	10/22/2019	\$ 22,892.85
4300	CD TILE & STONE INC	9th - 09B Tile	10/22/2019	\$ 22,861.97
708557	JOHN DEERE GOVERNMENT & NATL SALES	NW - Equipment State contract # MN Turf Maint Equip	10/10/2019	\$ 22,837.89
4419	SKYWARD INC	Skyward Training	10/22/2019	\$ 22,650.00
3786	DISCOVER YOURSELF INC	INSIGHTS PERSONAL DEV	10/2/2019	\$ 22,221.96
3820	ISD #709-DULUTH SCHOOLS	TUITION 18/19	10/2/2019	\$ 22,045.35
4466	ALL FURNITURE INC	CMS - Moving	10/29/2019	\$ 21,462.56
4563	NATIONAL LOUIS UNIVERSITY	RR TUITION	10/29/2019	\$ 20,520.00
3871	SFM MUTUAL INSURANCE CO	WORK COMP INS ACCT 2342	10/2/2019	\$ 20,273.05
708541	TRIO SUPPLY CO	PAPER SUPPLIES	10/7/2019	\$ 20,188.47
4179	K12 TRANSPORTATION MANAGEMENT SVCS INC	TRANS	10/15/2019	\$ 19,631.73
4369	MCDOWALL COMPANY	9th - 23A HVAC	10/22/2019	\$ 19,581.40
3954	DIVERSIFIED SNACK DISTRIBUTION INC	SNACKS	10/8/2019	\$ 19,256.76
4169	INTEREUM	TRANS TABLES & CHAIRS	10/15/2019	\$ 19,154.36
4296	BULLIS INSURANCE AGENCY LLC	BOILER & MACHINERY POLICY	10/22/2019	\$ 17,848.00
3904	MADISON NATIONAL LIFE INSURANCE COMPANY	Ins. Tracking Billing	10/2/2019	\$ 17,755.54
4113	CITY OF PLYMOUTH	FUEL	10/15/2019	\$ 17,674.66
4546	MALLOY MONTAGUE KARNOWSKI RADOSEVICH & (FY 19 AUDIT SERVICES		10/29/2019	\$ 17,300.00
4462	LIFE INSURANCE CO OF NORTH AMERICA	Payroll accrual	10/22/2019	\$ 17,272.25
3937	CENGAGE LEARNING INC	AP CALC INC ENROLL	10/8/2019	\$ 17,152.50
3945	CITY OF PLYMOUTH	MONTHLY SERVICE	10/8/2019	\$ 16,631.22
4426	TEKTON CONSTRUCTION CO	9th - 06A Carpentry	10/22/2019	\$ 16,576.11
4230	SFM MUTUAL INSURANCE CO	ACT 2342 DEDUCTIBLE INVOICE	10/15/2019	\$ 16,522.07
4155	HANUS ENTERPRISES,LLP	PROPERTY ID 21-118-22 23 0004	10/15/2019	\$ 16,359.95
708539	TIERNEY BROTHERS, INC.	REPLACEMENT PARTS	10/7/2019	\$ 15,548.67
4329	ELITE AV LLC	INSTALL AT GL	10/22/2019	\$ 15,463.85

3749	AMAZON CAPITAL SERVICES INC	VARIOUS CLASSROOM AND OFFICE SUPPLIES	10/2/2019	\$	14,577.94
708590	XEROX CORPORATION	COPIER LEASE & MAINTENANCE	10/10/2019	\$	14,174.57
4257	WASTE MANAGEMENT	DIST REFUSE	10/15/2019	\$	14,081.83
4096	ARCHITECTURAL RESOURCES INC	PROF SERV	10/15/2019	\$	13,950.00
4511	FIRST STUDENT INC	TRANS	10/29/2019	\$	13,760.65
4152	HAKANSON ANDERSON ASSOCIATES INC	Dist. - Boundary and Topographic Surveys	10/15/2019	\$	13,600.00
708640	BSN SPORTS	(A)CREDIT TO GIRLS TENNIS	10/25/2019	\$	13,556.20
3905	CITY OF PLYMOUTH	OW ADD GRADING PERMIT	10/2/2019	\$	13,390.85
708636	ANCHOR PAPER COMPANY	WHITE COPY PAPER	10/25/2019	\$	13,320.00
3836	MN INDEPENDENCE COLLEGE & COMMUNITY	SPECIAL PUPIL AG	10/2/2019	\$	13,260.00
4626	SCHOOL SERVICE EMPLOYEES	Payroll accrual	10/31/2019	\$	12,858.97
3788	DIVERSIFIED SNACK DISTRIBUTION INC	SNACKS	10/2/2019	\$	12,796.88
4054	SCHOOL SERVICE EMPLOYEES	Payroll accrual	10/15/2019	\$	12,767.56
3877	TURNING TECHNOLOGIES LLC	Renewal of subscription	10/2/2019	\$	12,500.00
708585	TRI-DIM FILTER CORP	CMS-FILTERS	10/10/2019	\$	12,456.69
708505	AUTOMATED LOGIC CORP	CMS - Building Automation Proposal	10/7/2019	\$	12,412.71
708674	WRIGHT-HENNEPIN COOPERATIVE ELECTRIC ASSN	MONTHLY USAGE	10/25/2019	\$	12,362.17
4116	COMET INFORMATICS LLC	PROF SERV	10/15/2019	\$	12,315.00
708631	TRIO SUPPLY CO	CSF - PAPER SUPPLIES	10/18/2019	\$	12,167.59
3817	IOCP	comm ed rent	10/2/2019	\$	11,613.32
4531	IOCP	comm ed rent	10/29/2019	\$	11,613.32
4187	MCKINSTRY ESSENTION LLC	9th - Professional services	10/15/2019	\$	11,600.00
708629	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	10/18/2019	\$	11,548.75
3902	ZMD ENGINEERED SOLUTIONS LLC	PROF SERVICES	10/2/2019	\$	11,094.62
3918	AMAZON CAPITAL SERVICES INC	VARIOUS CLASSROOM AND OFFICE SUPPLIES	10/8/2019	\$	10,441.74
4554	MN ROADWAYS COMPANY	PAVING WHS	10/29/2019	\$	10,117.18
4478	AMAZON CAPITAL SERVICES INC	VARIOUS CLASSROOM AND OFFICE SUPPLIES	10/29/2019	\$	10,110.53
4204	NORTHFIELD LINES, INC.	TRANS	10/15/2019	\$	9,884.50
3751	ARCHITECTURAL RESOURCES INC	PROF SERVICE	10/2/2019	\$	9,820.00
3771	COGENT COMMUNICATIONS INC	MONTHLY INTERNET ACT WAYZATAS00001	10/2/2019	\$	9,772.58
4072	AGROPUR INC DIVISION OF NATREL USA	MILK PRODUCTS	10/15/2019	\$	9,560.77
4314	CUSTOM DRYWALL INC	9th - 09A Framing and Drywall	10/22/2019	\$	9,512.30
4445	US FOODS CULINARY E & S	CMS - SERVING SUPPLIES	10/22/2019	\$	9,464.11
3735	AGROPUR INC DIVISION OF NATREL USA	MILK PRODUCTS	10/2/2019	\$	9,260.23
3756	BERGMANN INTERIORS LLC	Clubhouse - Carpet	10/2/2019	\$	9,200.86
4092	AMAZON CAPITAL SERVICES INC	VARIOUS CLASSROOM AND OFFICE SUPPLIES	10/15/2019	\$	8,649.65
4498	EARL F ANDERSEN INC	GW LOT SIGNS	10/29/2019	\$	8,558.93
4141	FIRST STUDENT INC	TRANS	10/15/2019	\$	8,351.20
3758	BERKLEY HUMAN SERVICES	POLICY PSC0101000 CLAIM 16005088	10/2/2019	\$	8,250.24
4210	OSTVIG TREE INC	TREE REMOVAL	10/15/2019	\$	8,250.00
4281	AMAZON CAPITAL SERVICES INC	VARIOUS CLASSROOM AND OFFICE SUPPLIES	10/22/2019	\$	8,202.45
3803	H BROOKS AND COMPANY LLC	HS - Non-DOD Produce	10/2/2019	\$	8,130.25
4321	DIVERSIFIED SNACK DISTRIBUTION INC	EMS - SNACKS	10/22/2019	\$	7,985.42
4385	NEAL SLATE CO, W E	CMS WHITEBOARD	10/22/2019	\$	7,705.00
3963	FIRST STUDENT INC	TRANS	10/8/2019	\$	7,584.98
3869	ROBBINSDALE AREA SCHOOLS	TUITION	10/2/2019	\$	7,577.74
4266	ABSOLUTE COMMERCIAL FLOORING INC	9th - 09D - Flooring	10/22/2019	\$	7,543.04
708606	ANCHOR PAPER COMPANY	INVENTORY COLORED PAPER	10/18/2019	\$	7,224.90
4488	COGENT COMMUNICATIONS INC	MONTHLY INTERNET	10/29/2019	\$	7,200.00
708637	AUTOMATED LOGIC CORP	CMS - Building Automation Proposal	10/25/2019	\$	7,177.81
4003	NOW MICRO	X2 for B & G	10/8/2019	\$	7,012.00
4012	PRECISION EXAMS, LLC	TESTING	10/8/2019	\$	7,000.00
3785	DENNY'S 5TH AVENUE BAKERY	OW	10/2/2019	\$	6,996.36
4168	INGRAM LIBRARY SERVICES	BOOKS FOR MEDIA	10/15/2019	\$	6,897.97
3874	TEACHING STRATEGIES LLC	CURRICULUM	10/2/2019	\$	6,894.00
708639	BRAUN INTEREC CORP	PROF SERV	10/25/2019	\$	6,617.00
3768	CENTRAL WOOD PRODUCTS	GL PLAYGROUND	10/2/2019	\$	6,616.75
4576	PICTURA GRAPHICS	WAYZATA PLAYERS	10/29/2019	\$	6,550.00
3934	CARLSON'S PIANO WORLD	GW PIANO	10/8/2019	\$	6,349.00
4335	FIRST STUDENT INC	TRANS	10/22/2019	\$	6,331.59
708553	HILLYARD INC MINNEAPOLIS	EMS - CUSTODIAL SUPPLIES	10/10/2019	\$	6,300.70
4122	CRISIS PREVENTION INSTITUTE INC	SPED -	10/15/2019	\$	6,291.50
3815	INSTITUTE FOR ENVIRONMENTAL ASSESSMENT	PROF SERVICE	10/2/2019	\$	6,289.22
4143	GARVEY COMMUNICATIONS	PROF SERV	10/15/2019	\$	6,225.00
4503	ENVISION GLASS INC	WHS REPLACEMENT GLASS	10/29/2019	\$	6,183.00

4560 MVP FUNDRAISING CARDS	MVP PRO CARDS	10/29/2019	\$ 6,181.00
4033 TRIMARK HOCKENBURGS	HS - Trays	10/8/2019	\$ 6,165.60
3940 CENTURYLINK BUSINESS SERVICES	MONTHLY SERVICE	10/8/2019	\$ 6,156.36
708582 STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	10/10/2019	\$ 6,125.24
708661 RELATE COUNSELING CTR	JULY19 WHS RELATE	10/25/2019	\$ 5,989.62
3971 H BROOKS AND COMPANY LLC	OW - Non-DOD Produce	10/8/2019	\$ 5,980.64
4600 THREE RIVERS PARK DISTRICT	CMS 8TH GRADE FIELD TRIP TO FRENCH PARK	10/29/2019	\$ 5,943.75
4058 ACME TOOLS - PLYMOUTH	CSF SHOP TOOLS	10/15/2019	\$ 5,907.50
4612 VISION SERVICE PLAN INS CO	VISION PLAN OCT 19	10/29/2019	\$ 5,746.46
4343 H BROOKS AND COMPANY LLC	BV - Non-DOD Produce	10/22/2019	\$ 5,583.56
708615 LOFFLER COMPANIES INC	COPY CENTER IONS SOFTWARE MAINTENANCE	10/18/2019	\$ 5,515.09
708570 SCHMITT MUSIC CO	Classroom supplies	10/10/2019	\$ 5,431.35
3903 LIFE INSURANCE CO OF NORTH AMERICA	Ins. Tracking Billing	10/2/2019	\$ 5,430.53
708660 PRO-TEC DESIGN	SERVICE	10/25/2019	\$ 5,400.27
4080 ALL STRINGS ATTACHED	ORCHESTRA	10/15/2019	\$ 5,393.20
4421 SPARTAN STEEL ERECTORS INC	9th - 05B Structural Steel	10/22/2019	\$ 5,376.10
708516 HORIZON COMMERCIAL POOL SUPPLY	INSTALL AND SUPPLIES	10/7/2019	\$ 5,148.26
4301 CDW GOVERNMENT LLC	Replacement mic for BV	10/22/2019	\$ 5,030.17
4398 PLYMOUTH GUN CLUB	PROF SERV	10/22/2019	\$ 4,968.00
708565 MOTG (MN OFFICE TECHNOLOGY GRP)	QUARTERLY MAINT	10/10/2019	\$ 4,913.30
4536 KINECT ENERGY INC	SEPT 19 USAGE	10/29/2019	\$ 4,897.51
4326 EBERT CONSTRUCTION	9th - 32B Site Concrete	10/22/2019	\$ 4,766.21
708655 INNOVATIVE OFFICE SOLUTIONS	GW HB CASCADE STORAGE	10/25/2019	\$ 4,691.08
3939 CENTRAL WOOD PRODUCTS	KL PLAYGROUND	10/8/2019	\$ 4,532.75
4216 PROMOTION SELECT	TACKLE CANCER/ NHS	10/15/2019	\$ 4,516.17
4463 LIFE INSURANCE CO OF NORTH AMERICA	Payroll accrual	10/22/2019	\$ 4,451.28
4014 PREMIUM WATERS INC	WATER - ELEM & MIDDLE	10/8/2019	\$ 4,432.50
4389 OSP INC/OUT SOURCE PROJECTS	WEBSITE PROGRAMING	10/22/2019	\$ 4,400.00
3853 PAMS LUNCHROOM LLC	CSF - CREDIT CARD FEES	10/2/2019	\$ 4,366.05
4150 H BROOKS AND COMPANY LLC	BV - Non-DOD Produce	10/15/2019	\$ 4,364.69
708513 GOPHER SPORT	SPORT SUPPLIES	10/7/2019	\$ 4,364.34
4395 PATCH MY PC LLC	Annual patch software	10/22/2019	\$ 4,250.00
708560 LOFFLER COMPANIES INC	COPIER FLEET MAINTENANCE	10/10/2019	\$ 4,196.64
4110 BRUEGGER'S ENTERPRISES INC	BREAD PRODUCTS	10/15/2019	\$ 4,195.61
3796 GROUP HEALTH INC-WORKSITE	WORKERS COMP	10/2/2019	\$ 4,074.40
4180 KINECT ENERGY INC	MONTHLY SERV AUG 2019	10/15/2019	\$ 4,038.88
4572 PARK SQUARE THEATRE	CMS 7TH GRADE FILED TRIP TO PARK SQUARE THEATR	10/29/2019	\$ 4,000.00
4346 HAMEL BUILDING CTR	CMS WOODSHOP CLASSROOM SUPPLIES 8th GRADE	10/22/2019	\$ 3,946.05
3856 PER MAR SECURITY SERVICES	CMS - Union Security	10/2/2019	\$ 3,945.00
4571 OSTVIG TREE INC	SH TREE REMOVAL	10/29/2019	\$ 3,808.00
4029 THREE RIVERS PARK DISTRICT	FIELD TRIP	10/8/2019	\$ 3,710.00
4622 HENNEPIN COUNTY TREASURER	PROPERTY TAXES 2ND HALF	10/30/2019	\$ 3,694.44
4078 ALLINA HEALTH SYSTEM	PRE EMP SCREEN	10/15/2019	\$ 3,600.00
4548 MILLIMAN	2019-20 JUL-JUN TY RDS ATTESTATIONS	10/29/2019	\$ 3,500.00
3932 CANON FINANCIAL SERVICES INC	COPY CENTER COPIERS LEASE	10/8/2019	\$ 3,452.20
708641 CANON FINANCIAL SERVICES INC	COPIER FLEET LEASE	10/25/2019	\$ 3,452.20
3965 FLAGSHIP RECREATION	SLIDE WINDER 72 DECK"	10/8/2019	\$ 3,389.49
4217 PROMOWEAR	CHOIR	10/15/2019	\$ 3,374.75
4079 ALLINA HEALTH	ACT 70009265 HIST & PX	10/15/2019	\$ 3,325.00
4353 HUF COR INC	9TH - 10D Operable Electric Wall	10/22/2019	\$ 3,325.00
3833 MARS CO, W. P. & R.S.	SUPPLIES	10/2/2019	\$ 3,250.20
4009 PIVOTAL HEALTH SOLUTIONS INC	LOCKERS	10/8/2019	\$ 3,237.00
4541 LIFETIME FITNESS, INC.	Lifetime fitness locker room rental	10/29/2019	\$ 3,181.76
708634 XEROX CORPORATION	WMS XEROX D110 COPIER BLANKET	10/18/2019	\$ 3,172.71
3947 COLLEGE TOWN PIZZA INC	PIZZA	10/8/2019	\$ 3,127.50
4103 BLB CONSULTING LLC	PROJ MGMT	10/15/2019	\$ 3,125.00
708550 ECOLAB PEST ELIMINATION DIV	BV SERVICE	10/10/2019	\$ 3,066.23
4048 CITY OF PLYMOUTH	OW ADD ESCROW & ADMIN FEES	10/9/2019	\$ 3,000.00
4196 MOVEFWD INC (FORMERLY TEENS ALONE)	CE COUNSELING	10/15/2019	\$ 3,000.00
708524 PEARSON EDUCATION	AP PHYSICS C ONLINE RESOURCES	10/7/2019	\$ 2,976.89
4405 PSYCHOLOGICAL ASSESSMENT RESOURCES INC	RADS-2 SF	10/22/2019	\$ 2,968.00
4584 PROFESSIONAL INTERPRETING	2019-20 Blanket EL interpreting	10/29/2019	\$ 2,898.30
708538 STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	10/7/2019	\$ 2,891.06
4111 CENTURY FENCE COMPANY	FURNISH & INSTALLATION	10/15/2019	\$ 2,880.00
192000375 WARD, ELIZABETH	FOOD FOR WORK PROG	10/9/2019	\$ 2,869.95

3792 EMPLOYERS MUTUAL CASUALTY INSURANCE	COMMERCIAL LIABILITY ACCT 5X79302	10/2/2019	\$ 2,757.29
3755 BERGER TRANSFER & STORAGE INC	ELEM FURN MOVING SERVICES	10/2/2019	\$ 2,750.00
3819 ISD #625-ST PAUL SCHOOLS	TUITION 18/19	10/2/2019	\$ 2,659.80
4046 WOLF RIDGE ENVIRONMENTAL	CMS WOLF RIDGE FUNDRAISER CALENDAR SALES	10/8/2019	\$ 2,625.00
708672 VERNIER SOFTWARE & TECHNOLOGY	Science classroom supplies	10/25/2019	\$ 2,621.93
3845 NATIONAL LOUIS UNIVERSITY	RR AFFILIATION FEE	10/2/2019	\$ 2,600.00
4570 OSP INC/OUT SOURCE PROJECTS	GRANT WRITING	10/29/2019	\$ 2,587.00
4319 DENNY'S 5TH AVENUE BAKERY	BREAD	10/22/2019	\$ 2,574.95
3814 INGRAM LIBRARY SERVICES	MEDIA CTR BOOKS	10/2/2019	\$ 2,553.69
4303 CENTURY FENCE COMPANY	FURNISH & INSTALL	10/22/2019	\$ 2,550.00
4127 DENNY'S 5TH AVENUE BAKERY	BREAD	10/15/2019	\$ 2,523.95
4209 ON SITE SANITATION	SANI UNITS	10/15/2019	\$ 2,516.00
708671 TIERNEY BROTHERS, INC.	PROJECTOR BULBS	10/25/2019	\$ 2,492.40
4154 HAMEL BUILDING CTR	WOOD SHOP SUPPLIES	10/15/2019	\$ 2,456.00
3832 LVC (LOW VOLTAGE CONTRACTORS)	SERVICE	10/2/2019	\$ 2,452.50
192000469 MANS, BRANDI	COSTUME PIECES	10/30/2019	\$ 2,448.54
4596 TESTOUT CORPORATION	TEST OUT LICENSE BUSINESS	10/29/2019	\$ 2,444.00
4243 TRANSPORTATION PLUS INC	TRANS	10/15/2019	\$ 2,424.00
4338 GROUP HEALTH INC-WORKSITE	WORKERS COMP	10/22/2019	\$ 2,420.00
4117 COMMERCIAL KITCHEN SERVICES	FREEZER REPAIR	10/15/2019	\$ 2,407.99
3926 BRILLIANT MINDFULNESS LLC	PROF SERV	10/8/2019	\$ 2,400.00
4051 GURSTEL LAW FIRM	GARNISHMENTS	10/15/2019	\$ 2,394.89
4236 SUNDE LAND SURVEYING, LLC	PROF SERV	10/15/2019	\$ 2,348.00
708611 INNOVATIVE OFFICE SOLUTIONS	WMS STUDENT TABLES	10/18/2019	\$ 2,328.10
4573 PER MAR SECURITY SERVICES	CMS - Union Security	10/29/2019	\$ 2,325.00
4184 LVC (LOW VOLTAGE CONTRACTORS)	MR REPAIR	10/15/2019	\$ 2,295.00
708617 NCS PEARSON INC	SPED -	10/18/2019	\$ 2,272.50
4588 RIFTON EQUIPMENT	SPED - WMS	10/29/2019	\$ 2,265.00
4224 ROOT-O-MATIC	BV REPAIR	10/15/2019	\$ 2,254.80
708559 LAKESHORE LEARNING MATERIALS	EL Rug	10/10/2019	\$ 2,243.70
4302 CENTRAL WOOD PRODUCTS	PLAYGROUND	10/22/2019	\$ 2,224.50
708670 STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	10/25/2019	\$ 2,207.98
3865 PUSH DESIGN SOLUTIONS INC	PE SUPPLIES	10/2/2019	\$ 2,198.70
4015 PUSH DESIGN SOLUTIONS INC	PE EQUIPMENT	10/8/2019	\$ 2,198.70
4617 WINSOR LEARNING INC.	SPED - SONDAY 2	10/29/2019	\$ 2,189.00
192000442 HOLZ, JILL	TRAVEL EXPENSE	10/23/2019	\$ 2,168.26
4044 US FOODS CULINARY E & S	KL - SERVING SUPPLIES	10/8/2019	\$ 2,148.28
4201 NATIONAL AFTERSCHOOL ASSOCIATION	HB NAA CONVENTION 3/15/20	10/15/2019	\$ 2,140.00
4021 SIGN PRODUCERS, THE	PROF SERV	10/8/2019	\$ 2,115.00
708561 MACKIN EDUCATIONAL RESOURCES	NW MEDIA COLLECTION	10/10/2019	\$ 2,092.96
3862 PROFESSIONAL INTERPRETING	PROF SERV	10/2/2019	\$ 2,087.00
4238 THE BAKKEN	FIELD TRIP 4TH GRD	10/15/2019	\$ 2,070.00
4412 RIFTON EQUIPMENT	SPED - NW	10/22/2019	\$ 2,058.75
4543 LVC (LOW VOLTAGE CONTRACTORS)	WMS REPAIR	10/29/2019	\$ 2,010.00
708562 MEI - MINNESOTA ELEVATOR INC	WMS REPAIR	10/10/2019	\$ 2,002.27
3906 CITY OF PLYMOUTH	OW ADD - SIPA ESCROW	10/8/2019	\$ 2,000.00
4002 NOT ME! LLC	COLLEGE PREP SAFETY TRAINING	10/8/2019	\$ 2,000.00
3854 PARK NICOLLET FOUNDATION	PROF SERVICE	10/2/2019	\$ 2,000.00
4489 COMMERCIAL DOOR SYSTEMS INC	CSF- STOCK	10/29/2019	\$ 1,984.88
708522 MOTG (MN OFFICE TECHNOLOGY GRP)	6/18 - 7/17/19 MONTHLY LASER MAIN	10/7/2019	\$ 1,972.57
4215 PROFESSIONAL INTERPRETING	2019-20 Blanket EL interpreting	10/15/2019	\$ 1,963.60
3923 BAYFIELD FRUIT CO LLC	ALL SCHOOLS - PRODUCE	10/8/2019	\$ 1,947.50
4142 FLOORS BY BECKERS INC	WHS FLOORING	10/15/2019	\$ 1,937.00
4255 WALLACE CARLSON PRINTING	NEW STUDENT FOLDERS	10/15/2019	\$ 1,922.27
4151 H & B SPECIALIZED PRODUCTS	CMS OPERABLE WALL REPAIR	10/15/2019	\$ 1,895.00
4397 PHASOR ELECTRIC CO	GL INSTALLS	10/22/2019	\$ 1,860.00
4114 CITY OF WAYZATA	ACT 03-00000040-00-5	10/15/2019	\$ 1,823.76
708509 CAROLINA BIOLOGICAL SUPPLY CO	PLTW HOT PLATES	10/7/2019	\$ 1,814.56
3818 ISD#200-HASTINGS SCHOOLS	TUITION 18/19	10/2/2019	\$ 1,800.00
4494 CUSTOM EDUCATION SOLUTIONS	WHS SPED ELA CLASSROOM LIBRARY	10/29/2019	\$ 1,792.28
3761 BREADSMITH	BREAD PRODUCTS	10/2/2019	\$ 1,790.44
3995 MINITEX	SIRS Researcher	10/8/2019	\$ 1,775.00
4308 COLLEGE TOWN PIZZA INC	PIZZA	10/22/2019	\$ 1,774.50
4411 REGION 6AA	TICKETS	10/22/2019	\$ 1,760.00
4422 STEVE WEISS MUSIC INC	EQUIPMENT FOR PERCUSSION	10/22/2019	\$ 1,752.10

3823 JIMMY'S JOHNNYS INC	BIFFYS	10/2/2019	\$ 1,739.40
4158 HIREQUEST	CUSTODIAL SERV	10/15/2019	\$ 1,720.00
3959 ELITE AV LLC	CMS TROUBLESHOOT	10/8/2019	\$ 1,692.40
4593 STAR TRIBUNE	ACT# AG8NWBT1 NEWSPAPERS IN EDUCATION	10/29/2019	\$ 1,683.00
4597 THE BAKKEN	4TH GRD FIELD TRIP	10/29/2019	\$ 1,680.00
3948 COUNTRYSIDE CATERING	8/28/19 EVENT DATE WORKSHOP WEEK STAFF MTG B	10/8/2019	\$ 1,663.75
3722 A BRIGHTER IMAGE INC	AWNING CLEANING	10/2/2019	\$ 1,663.00
4120 CONTEMPORARY IMAGES INC	SUPPLIES	10/15/2019	\$ 1,632.61
3910 AGROPUR INC DIVISION OF NATREL USA	MILK PRODUCTS	10/8/2019	\$ 1,625.18
4344 HAHN, R.N.,PHN, MICHELLE	OCT NURSE CONSULT	10/22/2019	\$ 1,620.00
4190 MINT ROOFING INC	SERVICE CMS	10/15/2019	\$ 1,618.04
3876 THOUSAND HILLS CATTLE CO LLC	BEEF PRODUCTS	10/2/2019	\$ 1,606.80
4283 ANCOM COMMUNICATIONS	SPED - NW	10/22/2019	\$ 1,594.00
708614 LEARNING A-Z	RAZ KIDS/LEARNING A TO Z ONE YEAR SUBSCRIPTION	10/18/2019	\$ 1,589.25
4182 LANGUAGE LINE SERVICES	LANGUAGE LINE	10/15/2019	\$ 1,580.16
708507 BLICK ART MATERIALS	OW ART ROOM SUPPLIES	10/7/2019	\$ 1,552.10
4432 TRIARCO ARTS & CRAFTS, INC.	Art classroom supplies	10/22/2019	\$ 1,544.47
4430 TOP 20 TRAINING, LLC	CMS PROFESSIONAL DEVELOPMENT TRAINING SEMIN.	10/22/2019	\$ 1,520.00
708644 FERGUSON ENTERPRISES, INC #1657	CMS RANGES-OVENS	10/25/2019	\$ 1,517.00
708610 HEINEMANN	SUMMER LEARNING F & P ELEM	10/18/2019	\$ 1,500.00
4527 INSPEC, INC.	EMS DRAINAGE	10/29/2019	\$ 1,500.00
4606 TRANSPORTATION PLUS INC	TRANS	10/29/2019	\$ 1,491.00
4379 MRI SOFTWARE LLC	EMP SCREEN	10/22/2019	\$ 1,485.55
3797 GROUP TRAVEL PLANNERS	MARCHING BAND ORLANDO TOUR	10/2/2019	\$ 1,482.00
3765 BRUEGGER'S ENTERPRISES INC	BREAD PRODUCTS	10/2/2019	\$ 1,464.36
3844 NATIONAL GEOGRAPHIC MAGAZINE PMTS	CUSTOMER ID 100001769 GREENWOOD ELEMENTARY	10/2/2019	\$ 1,458.54
3753 THE BAKKEN	4TH GR FIELD TRIP	10/2/2019	\$ 1,455.00
4104 BREADSMITH	BREAD PRODUCTS	10/15/2019	\$ 1,449.08
708654 HORIZON COMMERCIAL POOL SUPPLY	EMS REPAIR	10/25/2019	\$ 1,416.25
708519 MECA SPORTSWEAR	CHENILLE LETTERS	10/7/2019	\$ 1,407.60
4566 NORTHERN TOOL & EQUIPMENT CO.	CSF WATER PUMP	10/29/2019	\$ 1,386.90
4020 SHAMROCK GROUP	WMS - SNACKS	10/8/2019	\$ 1,370.80
4147 GRAINGER INC., W. W.	WMS - repair parts	10/15/2019	\$ 1,358.60
4325 DUPSLAFF, MAX	PROF SERV	10/22/2019	\$ 1,344.00
4519 HIREQUEST	PROF SERV	10/29/2019	\$ 1,327.63
3774 CONTEMPORARY IMAGES INC	PROF SERVICE	10/2/2019	\$ 1,315.00
4228 SCHOOL DATEBOOKS, INC	STUDENT PLANNERS MR	10/15/2019	\$ 1,311.36
3951 DENNY'S 5TH AVENUE BAKERY	BREAD	10/8/2019	\$ 1,304.39
3772 COMMERCIAL DOOR SYSTEMS INC	EMS REMODEL	10/2/2019	\$ 1,288.00
4482 ASL INTERPRETING SERVICES	PROF SERV	10/29/2019	\$ 1,280.00
4162 HOME DEPOT/GEFC	MR SUPPLIES	10/15/2019	\$ 1,266.13
4330 ENVIRONMENTAL PLANT SERVICES INC	EMS - Asbestos abatement	10/22/2019	\$ 1,263.00
708613 LAKESHORE LEARNING MATERIALS	SPED - GL	10/18/2019	\$ 1,249.58
4417 SHAMROCK GROUP	CMS - SNACKS	10/22/2019	\$ 1,249.40
4459 WOLF RIDGE ENVIRONMENTAL	CALENDARS	10/22/2019	\$ 1,225.00
4380 MURPHY WINDOW AND DOOR	Curtain Wall, Storefront and Window System	10/22/2019	\$ 1,215.42
4130 DOYLE SECURITY PRODUCTS	WHS FRONT ENTRY	10/15/2019	\$ 1,203.91
3736 ALL FURNITURE INC	EMS - Moving	10/2/2019	\$ 1,200.00
4352 HUDL	(A)BOYS HOCKEY VIDEO SERVICE	10/22/2019	\$ 1,200.00
4173 ISD #709-DULUTH SCHOOLS	TUITION	10/15/2019	\$ 1,200.00
3875 THE WORKS	4TH GR FIELD TRIP	10/2/2019	\$ 1,200.00
3806 HAMEL BUILDING CTR	CLUBHOUSE SUPPLIES	10/2/2019	\$ 1,192.64
708616 MAIL FINANCE (FORMERLY NEOPOST)	DAB MAIL MACHINE JUL 2019 THRU JUN 2020	10/18/2019	\$ 1,182.00
4549 MINT ROOFING INC	CMS REPAIR	10/29/2019	\$ 1,173.73
3867 RATWIK, ROSZAK & MALONEY, P.A.	PROF SERVICES	10/2/2019	\$ 1,160.44
4163 HOUCHEM BINDERY, LTD	REBINDING	10/15/2019	\$ 1,157.90
4614 WESTSIDE WHOLESALE TIRE, INC	CSF T4000 TIRES	10/29/2019	\$ 1,125.32
4056 ABSOLUTE COMMERCIAL FLOORING INC	EMS - Cover 4 classrooms due to flooding	10/15/2019	\$ 1,120.00
3873 SKYWARD USERS CONFERENCE OF MN	REGISTRATION SPED	10/2/2019	\$ 1,120.00
4199 N2Y LLC	SUBSCRIPTIONS - SPED - TRANSITION	10/15/2019	\$ 1,117.55
4562 NASCO-FORT ATKINSON	CMS ART CLASSROOM SUPPLIES	10/29/2019	\$ 1,115.33
3838 MN LANDSCAPE ARBORETUM	3RD GR FIELD TRIP	10/2/2019	\$ 1,108.50
4556 MN STATE BAR ASSN	19/20 MN MOCK TRIAL PROG APPLICATION	10/29/2019	\$ 1,100.00
4270 ALPHA VIDEO & AUDIO INC	Aminos for WHS Athletic Office	10/22/2019	\$ 1,097.25
4192 MN IT SERVICES	MONTHLY ALARMS	10/15/2019	\$ 1,088.59

4170 INTERSTATE SECURITY SERVICES	SECURITY	10/15/2019	\$ 1,080.00
708508 BSN SPORTS	A ---Tennis Varsity shirts	10/7/2019	\$ 1,079.33
4220 RENNEBERG HARDWOODS INC	WOOD	10/15/2019	\$ 1,076.92
4355 INGRAM LIBRARY SERVICES	BOOKS	10/22/2019	\$ 1,074.52
4365 LITTLEBITS ELECTRONICS INC	CMS ALP CLASSROOM SUPPLIES	10/22/2019	\$ 1,066.57
4383 NAPA AUTO PARTS OF CORCORAN	SUPPLIES	10/22/2019	\$ 1,056.93
4607 TWIN WEST CHAMBER OF COMMERCE	LEGISLATIVE BREAKFAST SERIES PASS	10/29/2019	\$ 1,050.00
4052 MESSERLI & KRAMER, PA	GARNISHMENTS	10/15/2019	\$ 1,047.81
3804 H & B SPECIALIZED PRODUCTS	MOMENTARY KEY SWITCH	10/2/2019	\$ 1,046.00
4568 NOW MICRO	Chromebooks for WHS	10/29/2019	\$ 1,046.00
708518 LAKESHORE LEARNING MATERIALS	Supplies	10/7/2019	\$ 1,043.64
4579 PRINT MEDIA	EECA/TROJAN LOCKER ROOM	10/29/2019	\$ 1,043.50
3924 BOWLERO BROOKLYN PARK	EVENT CONTRACT	10/8/2019	\$ 1,038.41
3791 EDUKIT INC	SUPPLY KITS	10/2/2019	\$ 1,036.27
708586 US GAMES	NW PE EQUIPMENT	10/10/2019	\$ 1,032.40
4401 PREMIUM WATERS INC	WATER - HS ONLY	10/22/2019	\$ 1,023.00
4200 NATIONAL GEOGRAPHIC MAGAZINE PMTS	SUBSCRIPTIONS	10/15/2019	\$ 1,017.02
4013 PREMIER SPORT PSYCHOLOGY PLLC	PRESENTATION	10/8/2019	\$ 1,000.00
4115 COLLEGE TOWN PIZZA INC	SPEECH TEAM	10/15/2019	\$ 997.59
708551 GOODIN CO	WMS SUPPLIES	10/10/2019	\$ 990.96
3737 ALLINA HEALTH	EMP HIST & PX	10/2/2019	\$ 957.00
4156 HIGHWAY 55 RENTAL & SALES INC	STUDEN ACTIVITIES CONOPY	10/15/2019	\$ 928.00
4132 EARL F ANDERSEN INC	SIGNS	10/15/2019	\$ 927.90
4005 OXHERD PIZZA INC.	Pizza	10/8/2019	\$ 922.50
4031 TRANS-MISSISSIPPI BIOLOGICAL	Live Materials	10/8/2019	\$ 914.20
3849 NOW MICRO	monitors for WHS	10/2/2019	\$ 906.00
4007 PEPSI BEVERAGES COMPANY	HS ALA CARTE	10/8/2019	\$ 905.70
3982 JOHNSON, MARK	PROF SERV	10/8/2019	\$ 900.00
4589 ROOT-O-MATIC	CMS DOME	10/29/2019	\$ 895.00
4464 ADVISORS MARKETING GROUP	PRINTING	10/29/2019	\$ 892.21
4211 PEPSI BEVERAGES COMPANY	HS ALA CARTE	10/15/2019	\$ 882.73
4390 OXHERD PIZZA INC.	Ala Carte Pizza	10/22/2019	\$ 870.00
3930 BROWN'S ICE CREAM CO	HS - ICE CREAM	10/8/2019	\$ 869.20
4264 YMCA - RIDGEDALE	QUARTERLY MEMBERSHIP DUES 2053728159	10/15/2019	\$ 858.00
4297 BUREAU OF LECTURES & CONCERT ARTISTS INC	ACCT ID: PLYMMNOAKW ASSEMBLY	10/22/2019	\$ 850.00
4396 PEPSI BEVERAGES COMPANY	HS ALA CARTE	10/22/2019	\$ 849.50
4239 TIME FOR KIDS	SUBSCHIPTION B1938KBOJ OW	10/15/2019	\$ 846.45
3790 EDMENTUM INC	READING EGGS SUBSCRIPTION	10/2/2019	\$ 840.00
4526 INGRAM LIBRARY SERVICES	BOOKS	10/29/2019	\$ 838.16
708643 ECM PUBLISHERS, INC	AUG 12 REG MINUTES	10/25/2019	\$ 833.00
3810 HILLYARD INC MINNEAPOLIS	HS - CUSTODIAL SUPPLIES	10/2/2019	\$ 829.08
4175 JAYTECH INC	WHS TESTING	10/15/2019	\$ 810.00
4337 GENERAL PARTS LLC	BUMBERS FORHOLDING CARTS	10/22/2019	\$ 783.57
3864 PUBLIC STORAGE 08316	OFFSITE STORAGE 1526 (NEW)	10/2/2019	\$ 780.00
4406 PUBLIC STORAGE 08316	OFFSITE STORAGE 1524	10/22/2019	\$ 780.00
3977 HILL CO, ROBERT B.	SALT	10/8/2019	\$ 779.32
4177 JIMMY'S JOHNNYS INC	BIFFYS	10/15/2019	\$ 769.70
4232 SOUTHWEST METRO INTERMEDIATE DISTRICT 288	TUITION	10/15/2019	\$ 766.44
3985 KINECT ENERGY INC	MONTHLY MGMT FEE	10/8/2019	\$ 765.00
708542 ALLEGRA PRINT & IMAGING	ESC HB INCIDENT REPORT FORM	10/10/2019	\$ 762.35
4024 SPECTRUM AQUATICS	WMS SUPPLIES	10/8/2019	\$ 758.07
4203 NEWSELA INC	NEWSELA	10/15/2019	\$ 750.00
3901 YOUTH FRONTIERS, INC	5TH GR RETREAT DEPOSIT	10/2/2019	\$ 750.00
708543 ANCOM COMMUNICATIONS	CSF SUPPLIES	10/10/2019	\$ 743.00
4309 COMMERCIAL KITCHEN SERVICES	SERVICE ALTO SHAAM REPAIR	10/22/2019	\$ 737.00
708645 FLINN SCIENTIFIC, INC.	CMS 8TH GRADE SCIENCE LAB SUPPLIES	10/25/2019	\$ 735.49
192000473 NAGENDRAPPA, CHANDALA	MILEAGE	10/30/2019	\$ 731.60
3816 INTERMEDIATE DIST 917	TUITION	10/2/2019	\$ 730.98
3941 CHILDREN'S THEATRE COMPANY AND SCHOOL	ACCT #10441 TICKETS FOR 10/11/19	10/8/2019	\$ 729.00
3983 K4 APPLICATION INC DBA DUNN BROS COFFEE	HS - Coffee - Ala Carte	10/8/2019	\$ 728.10
4493 CULLIGAN	CMS REPAIR	10/29/2019	\$ 724.96
708574 SCHOOL HEALTH CORP	NW HEALTH OFFICE SUPPLIES	10/10/2019	\$ 715.39
708619 PEPPER & SON INC., J. W.	OPEN PO CHOIR DISTRICT SUPPLIES	10/18/2019	\$ 705.97
4055 A-1 OUTDOOR POWER INC	SH/GL PARTS	10/15/2019	\$ 705.19
4487 CITY OF PLYMOUTH	FOOTBALL SECURITY	10/29/2019	\$ 704.94

708556 INSPEC, INC.	EMS DRAINAGE	10/10/2019	\$ 695.00
3852 ON SITE SANITATION	SANITATION UNITS	10/2/2019	\$ 685.15
4253 VIKING ELECTRIC SUPPLY, INC	SUPPLIES	10/15/2019	\$ 684.89
708530 SCHOOL HEALTH CORP	HEALTH SERVICES - GL	10/7/2019	\$ 683.15
3966 GIBBS FARM	FIELD TRIP	10/8/2019	\$ 672.00
4223 R J MECHANICAL INC	CMS ICE ARENA GAS LINE TO REGULATOR	10/15/2019	\$ 660.00
708622 SCHOOL SPECIALTY	SUPPLIES FOR SPANISH	10/18/2019	\$ 657.64
4233 STEP SAVER INC	WHS SALT	10/15/2019	\$ 654.46
708571 SCHOLASTIC INC	WORLD LANGUAGE SCHOLASTIC	10/10/2019	\$ 653.84
4591 SCHWAB VOLHABER LUBRATT INC	CMS PARTS	10/29/2019	\$ 651.00
3949 CENTER FOR THE COLLABORATIVE CLASSROOM	CCC MM GR 2 FOR MR	10/8/2019	\$ 648.00
4098 ASL INTERPRETING SERVICES	EDUC INTERP	10/15/2019	\$ 640.00
4006 PARALLEL TECHNOLOGIES INC	NW INSTALLS OF APS	10/8/2019	\$ 640.00
708527 SCHMITT MUSIC CO	BAND	10/7/2019	\$ 639.74
4171 IRON MOUNTAIN	STORAGE	10/15/2019	\$ 628.04
4594 STEP SAVER INC	WHS SALT	10/29/2019	\$ 625.25
192000470 MICKLE, JAMES	PARKING & CAR RENTAL	10/30/2019	\$ 624.25
4099 ASSN FOR SUPERVISION & CURRICULUM DEVELOPM	membership renewal	10/15/2019	\$ 624.14
4323 DOUGHTY, JEFFREY	SHOWSTOPPERS APPAREL	10/22/2019	\$ 612.00
4513 GENEST-STEIN, PHYLLIS	MENTORING	10/29/2019	\$ 600.00
4592 SPRAYING SYSTEMS CO	DIST USE	10/29/2019	\$ 592.00
4145 GIBBS FARM	FIELD TRIP	10/15/2019	\$ 588.00
4222 RIVERSIDE INSIGHTS	PROTOCOLS	10/15/2019	\$ 576.80
4585 PSYCHOLOGICAL ASSESSMENT RESOURCES INC	PROTOCOLS - ESC	10/29/2019	\$ 576.72
4202 NEW WAY HYPNOSIS CLINIC, INC	PROF SERV	10/15/2019	\$ 572.00
708558 KARLSBURGER FOODS, INC	HS - GROCERIES	10/10/2019	\$ 571.50
4218 R & R SPECIALTIES, INC.	ARENA CLASS	10/15/2019	\$ 570.00
4387 NOKOMIS SHOE SHOP INC	SHOES	10/22/2019	\$ 569.90
3770 CLOSING THE GAP INC	CONFERENCE REGISTRATION SPED	10/2/2019	\$ 565.00
708605 ALLEGRA PRINT & IMAGING	(A)PRINTING	10/18/2019	\$ 563.27
708515 HILLYARD INC MINNEAPOLIS	NW - CUSTODIAL SUPPLIES	10/7/2019	\$ 557.28
3921 APPLE JACK ORCHARDS LLC	FIELD TRIP	10/8/2019	\$ 551.00
4258 WAYZATA HIGH SCHOOL SENIOR CLASS PARTY	HS - PARENT TABLEWASHERS	10/15/2019	\$ 550.00
192000359 NICKEL, KAREN	LODGING	10/9/2019	\$ 541.90
3964 FIRST TECHNOLOGIES INC	CMS TECHNOLOGY DEPARTMENT	10/8/2019	\$ 539.95
4261 WI CTR FOR EDUCATION PRODUCTS & SERVICES	SPED - ESC	10/15/2019	\$ 538.00
3750 APPLE JACK ORCHARDS LLC	FIELD TRIP MR	10/2/2019	\$ 536.50
4129 DISCOVER YOURSELF INC	HB INSIGHT TRAINING	10/15/2019	\$ 534.00
4360 KERBESHIAN, SARAH	(A)SOCCER JERSEYS	10/22/2019	\$ 532.00
4195 MN HISTORICAL SOCIETY	FIELD TRIP	10/15/2019	\$ 528.00
4105 BROWN'S ICE CREAM CO	HS - ICE CREAM	10/15/2019	\$ 523.26
708620 SCHMITT MUSIC CO	BAND REPAIR	10/18/2019	\$ 507.00
3767 CDW GOVERNMENT LLC	Adobe Subscription	10/2/2019	\$ 505.00
4495 DAIKIN APPLIED	WHS SERVICE	10/29/2019	\$ 502.70
4304 CHARMTECH LABS LLC	SPED - ESC	10/22/2019	\$ 500.00
4124 DEHN'S PUMPKINS LLC	FIELD TRIP	10/15/2019	\$ 496.00
4282 AMERICAN BOTTLING CO	LAKERS BREAKFAST NOOK	10/22/2019	\$ 490.80
3999 NEAL SLATE CO, W E	SH SPED WHITEBOARD	10/8/2019	\$ 485.00
708554 HORIZON COMMERCIAL POOL SUPPLY	EMS POOL	10/10/2019	\$ 476.90
4097 ARVIG	DOME	10/15/2019	\$ 475.00
4144 GEORGAKOPOULOS, TESS	CLASS 09/17/19	10/15/2019	\$ 475.00
192000308 SOUR, LYDIA	CLASSROOM SUPPLIES	10/2/2019	\$ 474.85
3859 PRINT MEDIA	LACROSSE APPAREL	10/2/2019	\$ 467.80
708510 DISCOUNT SCHOOL SUPPLY	NW HB SUPPLIES	10/7/2019	\$ 459.08
192000331 GESSNER, KIMBERLY	MILEAGE	10/9/2019	\$ 458.70
708630 TEAM SPORTING GOODS, INC	GSO EQUIPMENT	10/18/2019	\$ 454.63
3843 NAPA AUTO PARTS OF CORCORAN	SUPPLIES	10/2/2019	\$ 450.64
4524 HUMPHREY, CAROLE	PROF SERV 10/7 & 10/21	10/29/2019	\$ 450.00
4608 UNIVERSITY OF MN	SCHOOL NURSE ORGANIZATION OF MN	10/29/2019	\$ 440.00
3752 ATHLETICA/SPORT SYSTEMS UNLIMITED	GOAL CREASE MARKINGS	10/2/2019	\$ 432.00
4133 EBC (EDUCATORS BENEFIT CONSULTANTS)	admin and compliance service	10/15/2019	\$ 431.69
708608 FLINN SCIENTIFIC, INC.	SCIENCE FORENSIC SUPPLIES	10/18/2019	\$ 430.08
3812 HOUSE OF NOTE	ORCHESTRA CLASSROOM SUPPLIES	10/2/2019	\$ 422.50
3824 K4 APPLICATION INC DBA DUNN BROS COFFEE	HS - Coffee - Ala Carte	10/2/2019	\$ 420.00
4425 TC RUNNING CO	(A)GCC SINGLET	10/22/2019	\$ 420.00

4514 GILLUND ENTERPRISES	CSF DIST USE	10/29/2019	\$	418.32
4198 MTI DISTRIBUTING INC	TORO PARTS	10/15/2019	\$	415.33
4516 GRAINGER INC., W. W.	CSF - Warehouse stock	10/29/2019	\$	408.72
3857 POPP COMMUNICATIONS	Blanket PO for long distance calls	10/2/2019	\$	403.37
3994 MID CITY SERVICES INDUSTRIAL LAUNDRY	CSF - KITCHEN LAUNDRY	10/8/2019	\$	401.48
3840 MINNESOTA NATIONAL WRESTLING DUALS	TOURNAMENT FEE	10/2/2019	\$	400.00
4010 PLYMOUTH ICE CTR	PE	10/8/2019	\$	400.00
4399 PLYMOUTH ICE CTR	PE	10/22/2019	\$	400.00
4416 SCIENCE EXPLORERS	PROF SERV	10/22/2019	\$	400.00
4242 TOTAL ENTERTAINMENT/KIDSDANCE	HB OW NSD	10/15/2019	\$	400.00
4547 MERGE LABS INC	App	10/29/2019	\$	399.96
708514 HI-TECH REFRIGERATION	BPA	10/7/2019	\$	399.75
192000352 LENTZ, CHRISTINE	MILEAGE	10/9/2019	\$	397.09
4197 MTCA MN TENNIS COACHES ASSN	BANQUET 10/21/19	10/15/2019	\$	390.00
192000460 FELD, JOEL	MILEAGE	10/30/2019	\$	389.96
4465 AFFINITECH INC	INSTALL AT WHS	10/29/2019	\$	385.00
3975 HENRY SCHEIN INC	(A)FOOTBALL WATER BOTTLES	10/8/2019	\$	385.00
3847 NOKOMIS SHOE SHOP INC	SHOES	10/2/2019	\$	384.85
4400 POPP COMMUNICATIONS	Blanket PO for long distance calls	10/22/2019	\$	384.24
4467 ALLINA HEALTH SYSTEM	PRE EMP SCREEN	10/29/2019	\$	380.00
3835 MEEKER & WRIGHT SPEC ED COOPERATIVE #938	TUITION 18/19	10/2/2019	\$	375.84
4045 VOZNYUK, ALEKSANDR	OFFICIAL	10/8/2019	\$	375.00
708566 PEPPER & SON INC., J. W.	OPEN PO CHOIR DISTRICT SUPPLIES	10/10/2019	\$	373.99
192000420 SHERWOOD, JAIME	MILEAGE	10/16/2019	\$	373.46
4178 JOHNSTONE SUPPLY	WHS SUPPLIES	10/15/2019	\$	371.53
708607 BSN SPORTS	(A) GIRLS TENNIS APPAREL	10/18/2019	\$	368.15
3807 HEARTLAND SCHOOL SOLUTIONS	MOSAIC FOOD SERVICE	10/2/2019	\$	367.00
4624 PHEAA	Payroll accrual	10/31/2019	\$	366.01
192000475 PHILLIPS, WADE	MILEAGE	10/30/2019	\$	364.18
708568 REINDERS	DIST USE	10/10/2019	\$	364.16
3866 RASSIER, RICHARD	(A)TEAM BUILDING 9/11/19	10/2/2019	\$	363.00
708563 MINVALCO	WHS PARTS	10/10/2019	\$	360.97
4119 COMPUTER EXPLORERS	PROF SERV	10/15/2019	\$	360.00
4377 MN SAFETY COUNCIL	PROF SERV	10/22/2019	\$	360.00
708545 BLICK ART MATERIALS	Art Supplies	10/10/2019	\$	359.60
192000409 MANS, BRANDI	COSTUME PIECES	10/16/2019	\$	359.24
4017 RIVERSIDE INSIGHTS	SPED - PROTOCOLS	10/8/2019	\$	359.22
4053 PHEAA	Payroll accrual	10/15/2019	\$	358.02
4376 MN CLAY USA - MIDWEST	ART/CERAMICS	10/22/2019	\$	357.29
3989 L2 BRANDS LLC	TROJAN LOCKER ROOM	10/8/2019	\$	356.31
4557 MN ZOO	FIELD TRIP	10/29/2019	\$	353.00
4407 R & J LASERWORKS, LLC	(A)AWARD PLAQUES - TAX EXEMPT	10/22/2019	\$	352.50
708664 SCHOOL HEALTH CORP	HEALTH SERVICES KL-NW	10/25/2019	\$	351.95
4375 MN ASSN FOR CHIDREN'S MENTAL HEALTH	SPED -WELS	10/22/2019	\$	350.15
3925 BOYCEVILLE HIGH SCHOOL	REGISTRATION	10/8/2019	\$	350.00
3996 MN SCIENCE OLYMPIAD	REGISTRATION	10/8/2019	\$	350.00
4435 UNIVERSITY OF OREGON	DUES PBIS	10/22/2019	\$	350.00
4128 DISCOUNT STEEL INC	CMS GATE	10/15/2019	\$	349.30
3850 O'BRIEN, NANCY	FOR IPAD CASE	10/2/2019	\$	349.00
4112 CITI-CARGO & STORAGE	STORAGE	10/15/2019	\$	348.00
192000311 ZAMAN, KIRAN	SUPPLIES	10/2/2019	\$	346.90
4100 ATTAINMENT COMPANY INC	TRANSITION	10/15/2019	\$	345.45
192000454 ALEXANDER, RICHARD	TRAVEL EXPENSE	10/30/2019	\$	344.10
708511 FLINN SCIENTIFIC, INC.	Forensics Lab Supplies	10/7/2019	\$	340.93
3834 MATH MASTERS OF MN	ENTRY FEE	10/2/2019	\$	340.00
3848 NOLLETTE, MA, LP, INC, CINDY	CONSULT AG	10/2/2019	\$	340.00
4565 NOLLETTE, MA, LP, INC, CINDY	PROF SERV 9/9/19 & 9/23/19	10/29/2019	\$	340.00
4587 RAMETTE, JAMES	PROF SERV	10/29/2019	\$	325.00
4313 CUB FOODS	FOOD SPED	10/22/2019	\$	322.24
4004 ORDWAY CTR FOR THE PERFORMING ARTS	FIELD TRIP	10/8/2019	\$	320.00
4374 MN ADMINISTATOR FOR SPECIAL EDUCATION	SPED	10/22/2019	\$	319.00
708612 INSTITUTE FOR ENVIRONMENTAL ASSESSMENT	PROF SERV	10/18/2019	\$	318.62
4530 INTERSTATE SECURITY SERVICES	PROF SERV	10/29/2019	\$	315.00
3858 PREMIUM WATERS INC	MONTHLY SERVICE	10/2/2019	\$	312.00
4577 PLYMOUTH ICE CTR	3RD GRD ICE SKATING	10/29/2019	\$	310.00

708638 BLICK ART MATERIALS	CMS ART CLASSROOM SUPPLIES	10/25/2019	\$	309.84
4393 PARALLEL TECHNOLOGIES INC	GL INSTALL	10/22/2019	\$	307.94
192000408 LUTZ, DAVID	AIRFARE	10/16/2019	\$	306.60
4286 APPLEBEES LLC	PROF SERV	10/22/2019	\$	305.00
4331 FILLMYRECIPE LLC	HS - Spices	10/22/2019	\$	304.00
708632 VIRCO INC	CMS SPED ZUMA ROCKERS	10/18/2019	\$	301.38
192000326 FIELDSETH, JOANNE	MILEAGE	10/9/2019	\$	301.02
4287 BAKER SKEET AND TRAP LLC	PROF SERV	10/22/2019	\$	300.00
4492 CENTER FOR THE COLLABORATIVE CLASSROOM	CCC IMPLEMENTATION PD	10/29/2019	\$	300.00
3795 FRED T MILLER PHOTOGRAPHY	PROF SERV	10/2/2019	\$	300.00
4336 FRED T MILLER PHOTOGRAPHY	PROF SERV	10/22/2019	\$	300.00
4172 ISD #347 - WILLMAR SCHOOL	CROSS COUNTRY 09/28/19	10/15/2019	\$	300.00
4347 THE HARTT SCHOOL	HS-ASPIRE ANNUAL FEE 4 OF 5 DUE 2015-2019	10/22/2019	\$	300.00
3828 LANGUAGE LINE SERVICES	LANGUAGE LINE	10/2/2019	\$	299.89
192000480 WILLSON, DAWN	MILEAGE	10/30/2019	\$	292.73
4022 SOCIAL THINKING	SPED - BV	10/8/2019	\$	292.10
192000481 WINDSOR, CYNTHIA	MILEAGE	10/30/2019	\$	289.13
708547 ECM PUBLISHERS, INC	OW ADDITION BIDS	10/10/2019	\$	285.60
4403 PROFESSIONAL INTERPRETING	PROF SERV	10/22/2019	\$	279.20
3863 PROMOWEAR	YES T-SHIRTS	10/2/2019	\$	276.00
4402 PRO-ED, INC	TRANSITION	10/22/2019	\$	273.90
4384 NATIONAL AUTISM RESOURCES INC	SPED- NW	10/22/2019	\$	272.65
192000465 JOHNSON, BONNIE	MILEAGE	10/30/2019	\$	270.17
3922 BARNES & NOBLE BOOKSELLERS INC	ENGLISH SUPPLIES	10/8/2019	\$	269.60
708635 ALLEGRA PRINT & IMAGING	HOME BASE ACCIDENT FORMS	10/25/2019	\$	263.06
4305 CITI-CARGO & STORAGE	DOME STORAGE	10/22/2019	\$	261.00
4191 MN FUTURE PROBLEM SOLVING PROGRAM	REGIONAL REGISTRATION	10/15/2019	\$	260.00
4550 MN FUTURE PROBLEM SOLVING PROGRAM	REGISTRATION	10/29/2019	\$	260.00
4558 MORRISON, TIMOTHY	WHS ACF FALL 2019 UNIV OF CHICAGO 11/2/19	10/29/2019	\$	260.00
3998 MN CLAY USA - MIDWEST	ART CERAMICS	10/8/2019	\$	258.60
192000424 STONER, CHRISTINE	(A)ATHLETIC SUPPLIES	10/16/2019	\$	257.83
192000467 KRUBSACK, DONALD	TRAVEL EXPENSE BAND	10/30/2019	\$	256.25
192000344 KLEIN, JERI	MILEAGE	10/9/2019	\$	255.20
3992 MATH MASTERS OF MN	REGISTRATION 3 TEAMS X \$85	10/8/2019	\$	255.00
4186 MATH MASTERS OF MN	REGISTRATION 3 TEAMS	10/15/2019	\$	255.00
4552 MN CLAY USA - MIDWEST	ART/CERAMICS	10/29/2019	\$	254.11
3776 CULLIGAN	GLHB-RENT COOLER	10/2/2019	\$	252.00
3837 MN SOUTHWEST TUTOR LLC	CONT SERV	10/2/2019	\$	252.00
192000360 NIELSEN, CLAIRE	MEMBERSHIP & CERT	10/9/2019	\$	251.01
4221 RICHARDSON, RONALD	CLASS 9/23/19	10/15/2019	\$	250.00
4413 RISDALL, PAUL	OFFICIAL	10/22/2019	\$	250.00
4028 THOMAS, CARSON	OFFICIAL	10/8/2019	\$	250.00
4059 AGET MANUFACTURING CO	WHS DUST COLLECTOR	10/15/2019	\$	245.55
4428 TOBII DYNAVOX LLC	SPED	10/22/2019	\$	243.75
4350 HOCHSTEIN, RANDY	OFFICIAL	10/22/2019	\$	240.00
4448 VILLAGE MEATS	FOOD	10/22/2019	\$	240.00
192000457 ELMHIRST, DAVID	FOOD BAND	10/30/2019	\$	239.28
4265 10K CUSTOM LETTERING	MR GYM SHIRTS	10/22/2019	\$	234.00
4231 SHERMAN, JULIE	CLASS	10/15/2019	\$	234.00
192000478 TEWALT, DANIEL	BAND-FOOD	10/30/2019	\$	231.68
708567 READ NATURALLY	SPED - SUBSCRIPTIONS	10/10/2019	\$	230.00
3762 BROWN'S ICE CREAM CO	HS - ICE CREAM	10/2/2019	\$	229.63
4561 N2Y LLC	SPED -	10/29/2019	\$	226.06
4481 ARETELABS	MATH TEAM	10/29/2019	\$	225.00
192000322 DEITERING, KATIE	MILEAGE	10/9/2019	\$	223.33
4189 MIDWEST BLINDS	PC BLIND	10/15/2019	\$	222.00
4434 UNIVERSITY OF MN	SCHOOL NURSE ORGANIZATION OF MN 3 REG	10/22/2019	\$	220.00
192000449 NELSON, SHELLY	MILEAGE	10/23/2019	\$	217.33
708504 ALLEGRA PRINT & IMAGING	WHS BUSINESS CARDS	10/7/2019	\$	216.31
4590 ROSEVILLE AREA HIGH SCHOOL	ENTRY AND CONCESSIONS FEES	10/29/2019	\$	215.00
3899 XCEL ENERGY CENTER	BOYS HOCKEY SEASON TICKETS 19-20	10/2/2019	\$	213.00
192000286 CASPAR, ANNA	LAB SUPPLIES	10/2/2019	\$	212.36
3870 ROSEMOUNT HIGH SCHOOL DEBATE	DEBATE ENTRY FEES	10/2/2019	\$	210.00
4427 THREE RIVERS PARK DISTRICT	FIELD TRIP	10/22/2019	\$	210.00
708642 DEMCO, INC.	ORDER FOR MEDIA CENTER	10/25/2019	\$	208.56

4479 AMERICAN BOTTLING CO	LAKERS BREAKFAST NOOK	10/29/2019	\$	208.00
4157 HILL CO, ROBERT B.	EMS SERVICE	10/15/2019	\$	205.35
192000410 MENZEL, MICHELE	SUPPLIES	10/16/2019	\$	204.88
3968 GRAINGER INC., W. W.	EMS - Filter, Float drain	10/8/2019	\$	204.69
4102 BERRY COFFEE COMPANY	WATER MACHINE RENTAL	10/15/2019	\$	204.16
4267 ADA SPORTS	PHY ED EQUIPMENT	10/22/2019	\$	204.00
192000437 FREDRICKSON, SAM	MILEAGE	10/23/2019	\$	203.12
192000382 YUSUF, HUMA	UNIFORM, CERT & DUES	10/9/2019	\$	201.99
4404 PROMOWEAR	T-SHIRTS WAYZATA PLAYERS	10/22/2019	\$	201.00
192000464 JAEB, TERESA	SUPPLIES	10/30/2019	\$	200.60
192000400 HAYES, CURT	WORK SHOES	10/16/2019	\$	200.00
192000383 ACKERMAN, BRIAN	MILEAGE	10/16/2019	\$	198.13
3990 LAKEVILLE NORTH HIGH SCHOOL	DEBATE ENTRY FEE	10/8/2019	\$	195.00
192000355 MADER, SETH	CONF	10/9/2019	\$	195.00
192000348 KUBALAK, PATRICIA	MILEAGE	10/9/2019	\$	194.72
192000451 SCHNEIDER, JULIE	TRAVEL EXPENSE	10/23/2019	\$	194.37
192000429 WILLIAMS, ROSS	SUPPLIES FOR CLASSROOM	10/16/2019	\$	194.02
4535 JOSTENS, INC	ORCHESTRA ACTIVITY	10/29/2019	\$	191.15
4240 TIMM, RONALD	PROF SERV	10/15/2019	\$	188.50
4241 TOLL GAS & WELDING SUPPLY	MONTHLY SERVICE	10/15/2019	\$	186.61
4485 BROTHERTON, JAMES	OFFICIAL 10/10 & 10/12/19	10/29/2019	\$	185.00
4610 VEBEROD GEM GALLERY	ART 3/D DESIGN	10/29/2019	\$	183.20
192000304 RYBERG, AUDREY	CLASSROOM SUPPLIES	10/2/2019	\$	183.07
4483 BATTERIES R US	OW & CSF STOCK	10/29/2019	\$	181.68
192000335 GROSS, KALIE	MILEAGE	10/9/2019	\$	180.96
4605 TRANS-MISSISSIPPI BIOLOGICAL	Live Materials	10/29/2019	\$	180.28
3997 MN ASSN OF SCHOOL BUSINESS OFFICIALS	SPED	10/8/2019	\$	180.00
4551 MN ASSN OF SCHOOL BUSINESS OFFICIALS	CONF REG	10/29/2019	\$	180.00
4386 NIECO-BARRETO, GILBERTO	OFFICIAL	10/22/2019	\$	180.00
4121 COUNTRYSIDE CATERING	DE CEAC MTG010/07/19	10/15/2019	\$	178.75
192000333 GOODMUNDSON, ANN	CONF EXPENSE 10/2	10/9/2019	\$	178.68
192000417 SCHNETTLER, BRYAN	MEMBERSHIP	10/16/2019	\$	177.55
192000474 PARSONS, JEAN	MILEAGE	10/30/2019	\$	177.07
192000393 DEITERING, KATIE	AIRFARE	10/16/2019	\$	176.60
708546 DEMCO, INC.	Media Center supplies	10/10/2019	\$	172.99
3868 RELIABLE MEDICAL SUPPLY LLC	REPAIR EQUIP	10/2/2019	\$	172.04
4294 BRUEGGER'S ENTERPRISES INC	BREAD PRODUCTS	10/22/2019	\$	171.31
4418 SITSPOTS	SPED - SH AND GW	10/22/2019	\$	171.30
192000283 BOGGS, REBECCA	MILEAGE	10/2/2019	\$	170.81
192000414 ROGERS, JUDY	MILEAGE	10/16/2019	\$	168.72
4410 RANADE, PIYUSH	OFFICIALS	10/22/2019	\$	168.00
3789 DOYLE SECURITY PRODUCTS	CMS CONST CONES	10/2/2019	\$	165.87
4181 KROMER CO LLC	WHS KROMER PARTS	10/15/2019	\$	165.77
3794 FILLMYRECIPE LLC	HS - Spices	10/2/2019	\$	165.50
192000364 RICHARDSON, LAUREN	UNIFORM	10/9/2019	\$	165.41
4050 FLORIDA STATE DISBURSEMENT UNIT	Payroll accrual	10/15/2019	\$	165.30
4623 FLORIDA STATE DISBURSEMENT UNIT	Payroll accrual	10/31/2019	\$	165.30
4118 COMPREHENSIVE REPAIR INC	EDT SERVICE	10/15/2019	\$	165.00
3980 INGRAM LIBRARY SERVICES	BOOKS	10/8/2019	\$	163.79
708609 GOPHER SPORT	TETHERBALL & VELCRO	10/18/2019	\$	163.45
4602 TOLL GAS & WELDING SUPPLY	CMS AHU#1	10/29/2019	\$	163.44
192000412 RICE, MICHAEL	MILEAGE	10/16/2019	\$	160.08
4134 EVERYDAY SPEECH LLC	SUBSCRIPTIONS -	10/15/2019	\$	160.00
3993 MICHELLE LEONARD LLC	PROF SERVICE	10/8/2019	\$	160.00
4373 MN ASSN OF SECONDARY SCHOOL PRINCIPALS	CMS ADMN PROF. DEVELOPMENT	10/22/2019	\$	160.00
4567 NOVAK, JANICE	PROF SERV	10/29/2019	\$	160.00
4292 BOIE, JASON	OFFICIAL	10/22/2019	\$	158.00
4339 GUSTAFSON, ZACHARY	OFFICIAL	10/22/2019	\$	158.00
4362 KOVACH, JAMES	OFFICIAL	10/22/2019	\$	158.00
4254 WALBRAN, SHARON	PROF SERV	10/15/2019	\$	157.50
708657 MCKESSON MEDICAL-SURGICAL GOVERNMENT SOL	CREDIT ON ACCT #58788371	10/25/2019	\$	157.42
708528 SCHOLASTIC INC	SPED - WHS	10/7/2019	\$	156.59
4212 PREMIUM WATERS INC	MONTHLY SERV	10/15/2019	\$	156.39
4299 CAUGH, PATRICK	OFFICIAL	10/22/2019	\$	156.00
4363 KURIA, ANDREW	OFFICIAL	10/22/2019	\$	156.00

3938 CENTERPOINT ENERGY	GAS	10/8/2019	\$	155.55
192000334 GOSSEN, CAROLINE	MILEAGE	10/9/2019	\$	155.44
192000444 JOYCE, JILL	MILEAGE	10/23/2019	\$	155.44
4011 POPP COMMUNICATIONS	Blanket PO for long distance calls	10/8/2019	\$	155.37
4237 THE GOOD ACRE	HS - Produce	10/15/2019	\$	154.89
192000448 MADER, SETH	MILEAGE	10/23/2019	\$	154.28
4315 DALE, MARY	COACHES JERSEY, REGISTRATION, BACKGROUND CHEC	10/22/2019	\$	153.00
708575 SCHOOL SPECIALTY	HB INCLUSION SUPPLIES	10/10/2019	\$	152.10
192000391 CLINITE, SARAH	MILEAGE	10/16/2019	\$	151.96
192000363 REINARTS, TYLER	MILEAGE	10/9/2019	\$	151.96
192000376 WATKINS, CARY	UNIFORM & MEMBERSHIP	10/9/2019	\$	151.60
192000425 THOEN, DENISE	MILEAGE	10/16/2019	\$	150.80
3773 COMO PARK ZOO & CONSERVATORY	HB PC FIELD TRIP	10/2/2019	\$	150.00
4378 MN SWIM COACHES ASSN	2019 TRUE TEAM STATE MEET	10/22/2019	\$	150.00
4234 ST. MICHAEL-ALBERTVILLE HIGH SCHOOL	VOLLEYBALL 09/21/19	10/15/2019	\$	150.00
192000370 STANEK, DEBRA	UNIFORM	10/9/2019	\$	149.95
3809 HERC-U-LIFT, INC	ANNUAL INSPECTION	10/2/2019	\$	149.36
192000365 RIDLEY, SARA	MILEAGE	10/9/2019	\$	146.33
4446 USI EDUCATION & GOVERNMENT SALES	SPED- WELS	10/22/2019	\$	146.25
4542 LIFETOUCH NSS	ADMIN OFFICIE PICTURES	10/29/2019	\$	145.85
4256 WARD'S SCIENCE	SCIENCE BIOMEDICAL BIOLOGY SUPPLIES / TONI LELAI	10/15/2019	\$	144.52
192000353 LEVIN, LINDA	MILEAGE	10/9/2019	\$	142.97
4431 TRANS-MISSISSIPPI BIOLOGICAL	Live Materials	10/22/2019	\$	141.96
192000354 LUNETTA, CARRIE	MILEAGE	10/9/2019	\$	141.81
708584 TIERNEY BROTHERS, INC.	STUDENT ACTIVITES	10/10/2019	\$	141.46
3839 MN MUSIC EDUCATORS ASSN	2020 MIDWINTER CLINIC	10/2/2019	\$	140.00
4193 MN SOUTHWEST TUTOR LLC	PROF SERV	10/15/2019	\$	140.00
3984 KAPLAN EARLY LEARNING CO	OW 2019-20 September supplies	10/8/2019	\$	139.78
192000336 GUSTAFSON, BRAD	MILEAGE	10/9/2019	\$	139.20
192000327 FISCHER, CATHERINE	UNIFORM	10/9/2019	\$	138.95
4146 GIRARD'S BUSINESS MACHINES INC	CE SHREDDER OIL	10/15/2019	\$	137.00
192000476 SOUR, LYDIA	GROCERIES FOR COOKING LAB	10/30/2019	\$	134.05
192000345 KNUEPPEL, HILLARY	UNIFORM SHOES	10/9/2019	\$	132.98
192000305 SANDGREN, NAOMI	SUPPLIES	10/2/2019	\$	131.59
4578 PREMIUM WATERS INC	CSF WATER	10/29/2019	\$	130.98
708659 PIONEER VALLEY BOOKS	Reading Recovery Supplies #2	10/25/2019	\$	130.74
4533 JIMMY'S JOHNNYS INC	BIFFYS	10/29/2019	\$	130.00
4520 HIRSHFIELD'S INC	ICE ARENA PAINT	10/29/2019	\$	128.91
4564 NERDS INC	SCIENCE OLYMPIAD	10/29/2019	\$	128.00
3920 ANDERSON, TODD	OFFICIAL	10/8/2019	\$	125.00
192000318 BROFFORD, ROBERT	REGISTRATION	10/9/2019	\$	125.00
4298 BURGESSON, NANCY	PROF SERV	10/22/2019	\$	125.00
3958 ELAYED, HAROUN	OFFICIAL	10/8/2019	\$	125.00
4328 ELAYED, HAROUN	OFFICIAL	10/22/2019	\$	125.00
3825 KAHMEYER, MAXWELL	OFFICIAL	10/2/2019	\$	125.00
4361 KOCH, JOSEPH	OFFICIAL	10/22/2019	\$	125.00
4409 RAMIC, ALMIN	OFFICIAL	10/22/2019	\$	125.00
4447 VERSLUIS, FRANS	OFFICIAL	10/22/2019	\$	125.00
4047 WOOD, BRIAN	OFFICIAL	10/8/2019	\$	125.00
4460 WOOD, BRIAN	OFFICIAL	10/22/2019	\$	125.00
192000290 HAGEN, ANDREW	MILEAGE	10/2/2019	\$	123.95
3793 FASTSIGNS	TS SIGN	10/2/2019	\$	123.43
192000342 HOUGH, DEBORAH	SHOES	10/9/2019	\$	123.21
192000390 CHASE, MICHELLE	(A)FOOD FOR TEAM	10/16/2019	\$	121.70
192000373 SURAKANTI, NIVEDITHA REDDY	UNIFORM	10/9/2019	\$	120.96
4517 GRAVES, RANDI	OFFICIAL	10/29/2019	\$	120.00
4518 HENNEPIN COUNTY TREASURER	NETWORKING BREAKFAST WPS 3 X \$40	10/29/2019	\$	120.00
4351 HOLM, JACOB	OFFICIAL	10/22/2019	\$	120.00
3846 NIECO-BARRETO, GILBERTO	OFFICIAL	10/2/2019	\$	120.00
4408 RAKOS, DANIELLE	OFFICIAL	10/22/2019	\$	120.00
4616 WHRITENOUR, CHRISTINE	OFFICIAL	10/29/2019	\$	120.00
4026 STROUP, CORY	OFFICIAL	10/8/2019	\$	119.00
192000456 BLAKE, KAISA	MILEAGE	10/30/2019	\$	117.97
4491 CRITICAL THINKING CO, THE	NW GT START UP MATERIALS	10/29/2019	\$	116.73
192000292 HINTSALA, JULIE	ART SUPPLIES	10/2/2019	\$	114.94

192000329	GALE, CHRISTA	MILEAGE	10/9/2019	\$	113.97
192000397	FREDRICKSON, SAM	FOOD WORKSHOP WEEK	10/16/2019	\$	113.48
708666	SOCIAL THINKING	SPED -SH	10/25/2019	\$	113.06
192000378	WILLAR, DAWN	MILEAGE	10/9/2019	\$	113.00
192000443	HUSO, NAOMI	MILEAGE	10/23/2019	\$	112.11
3935	CAUGH, PATRICK	OFFICIAL	10/8/2019	\$	112.00
3988	KURIA, ANDREW	OFFICIAL	10/8/2019	\$	112.00
192000472	MUELLER, LINDSEY	CEM BACKPACKS	10/30/2019	\$	111.86
192000423	SOUR, LYDIA	GROCERIES FOR COOKING LAB	10/16/2019	\$	111.67
192000280	ALSTAD, KRISTEN	SUPPLIES	10/2/2019	\$	111.14
3769	CHAMPLIN ATHLETIC INC	PRACT PUCKS	10/2/2019	\$	110.00
4227	SALTERS, JOY	OVERPAID BAND FEES	10/15/2019	\$	110.00
4603	TRACK CLUB LLC	(A)GCC SINGELT SCREENING	10/29/2019	\$	110.00
3927	BROADCAST SUPPLY WORLDWIDE	EQUIPMENT FOR MUSIC LAB	10/8/2019	\$	109.99
4183	LEARNING A-Z	SUBSCRIPTIONS	10/15/2019	\$	109.95
192000306	SANFORD, ANNA	CLASSROOM BOOKS	10/2/2019	\$	109.95
192000440	HERRSCHER, JESSI	CLASSROOM SUPPLIES	10/23/2019	\$	109.58
4522	HOLDAHL CO	EMS CABINET	10/29/2019	\$	108.88
4450	WARD'S SCIENCE	SCIENCE OLYMPIAD SUPPLIES	10/22/2019	\$	108.47
192000459	FEIA, KARI	MILEAGE	10/30/2019	\$	106.20
4219	R & J LASERWORKS, LLC	SPECIAL AWARD	10/15/2019	\$	105.00
4449	WALBRAN, SHARON	PROF SERV	10/22/2019	\$	105.00
192000471	MOSICH, STEFANIE	SUPPLIES	10/30/2019	\$	104.41
4575	PHASOR ELECTRIC CO	EMS SERVICE	10/29/2019	\$	103.00
192000294	KARCH, JOANNE	MILEAGE	10/2/2019	\$	102.08
4505	FASTSIGNS	STAFF LABELS & PHOTOS	10/29/2019	\$	100.80
192000296	LAHR, MELISSA	PARKING & DAB POP	10/2/2019	\$	100.22
3956	EASTER, MARK	PIANO TUNE UP	10/8/2019	\$	100.00
3957	EDTA (EDUCATIONAL THEATRE ASSN)	DRAMA CLUB DUES	10/8/2019	\$	100.00
4205	NOVAK, JANICE	CLASS	10/15/2019	\$	100.00
192000452	SKERBITZ, WILLIAM	REGISTRATION	10/23/2019	\$	100.00
192000453	SONSTEGARD, LAURIE	FOOD	10/23/2019	\$	99.85
192000356	MILLER, JANET	MILEAGE	10/9/2019	\$	99.53
4613	WESTERN PSYCHOLOGICAL SERVICES	PROTOCOLS - ESC	10/29/2019	\$	99.00
708662	SCHOLASTIC INC	CMS 7TH GRADE LANGUAGE ARTS CLASSROOM SUPPL	10/25/2019	\$	98.89
4534	JOHNSTONE SUPPLY	CMS RTU#30	10/29/2019	\$	97.92
708523	NCS PEARSON INC	SPED- PROTOCOLS	10/7/2019	\$	96.98
192000295	KUSCHEL, COURTNEY	CLASSROOM SUPPLIES	10/2/2019	\$	96.85
192000430	WILSON, MELISSA	MILEAGE	10/16/2019	\$	96.80
4502	ENGRAVING SHOPPE, THE	(A)MS CROSS COUNTRY MEDALS & RIBBONS	10/29/2019	\$	95.88
192000341	HODENA, MELISSA	MILEAGE	10/9/2019	\$	95.12
192000411	RAVINDAR, DHIVYASHRI	PANTS	10/16/2019	\$	94.37
192000477	SPAULDING, KALLIE	FOOD	10/30/2019	\$	94.34
192000413	RIES, CAROLE	MILEAGE	10/16/2019	\$	93.50
192000325	FASCHING, WENDY	DECO, PANTS, SNA	10/9/2019	\$	92.82
4284	ANDERSEN, ALAN	OFFICIAL	10/22/2019	\$	92.00
3760	BORGERT, TIMOTHY	OFFICIAL	10/2/2019	\$	92.00
4295	BUCK, NATHAN	OFFICIAL	10/22/2019	\$	92.00
3967	GLUTH, BRIAN	OFFICIAL	10/8/2019	\$	92.00
3972	HAMMER, ROBERT	OFFICIAL	10/8/2019	\$	92.00
4349	HELGERSON, JEFFREY	OFFICIAL	10/22/2019	\$	92.00
4357	JENSEN, LAURIE	OFFICIAL	10/22/2019	\$	92.00
4538	KUKAR, MAGDALENE	OFFICIAL	10/29/2019	\$	92.00
4368	MCCARTHY, STEPHEN	OFFICIAL	10/22/2019	\$	92.00
3841	MOYNIHAN, CAROLINE	OFFICIAL	10/2/2019	\$	92.00
192000293	JOHNSON, JERI	MILEAGE	10/2/2019	\$	91.12
4310	CONTEMPORARY IMAGES INC	CMT POSTERS FALL PLAY	10/22/2019	\$	90.00
4599	THOUR, JULIE	(A)YOGA	10/29/2019	\$	90.00
4291	BOCHE, BRIAN	OFFICIAL	10/22/2019	\$	89.00
3973	HARDGROVE, JOHN	OFFICIAL	10/8/2019	\$	89.00
4348	HASSE, TYLER	OFFICIAL	10/22/2019	\$	89.00
3976	HILL, SCOTT	OFFICIAL	10/8/2019	\$	89.00
4001	NOLEN, MARK	OFFICIAL	10/8/2019	\$	89.00
4391	PALAN, ADAM	OFFICIAL	10/22/2019	\$	89.00
4008	PIPER, ROSS	OFFICIAL	10/8/2019	\$	89.00

4019 RUNK, ADAM	OFFICIAL	10/8/2019	\$ 89.00
4451 WILSON, JOHN	OFFICAL	10/22/2019	\$ 89.00
192000426 VETHE, ROBYN	CLASSROOM SUPPLIES	10/16/2019	\$ 88.19
192000361 PARRA STAVES, LISA	SUPPLIES	10/9/2019	\$ 87.00
4504 FABEL, RORY	BAND REPAIR	10/29/2019	\$ 86.25
4018 ROBINSON, TOBIAH	OFFICIAL	10/8/2019	\$ 85.00
4136 FASTSIGNS	DIST DOOR NUMBERS	10/15/2019	\$ 84.50
192000372 STUTZMAN, BELINDA	MILEAGE	10/9/2019	\$ 83.29
4174 ISD #742-ST CLOUD AREA SCHOOLS	C & T TUITION 18/19	10/15/2019	\$ 83.16
192000466 JOHNSON, JERI	MILEAGE	10/30/2019	\$ 82.65
192000407 LELAND, TONI	LAB SUPPLIES	10/16/2019	\$ 82.14
4225 ROTARY CLUB OF PLYMOUTH	QTRLY DUES	10/15/2019	\$ 80.00
4260 WESTSIDE WHOLESALE TIRE, INC	CSF - TORO REPAIR	10/15/2019	\$ 79.42
4501 ELKARAMANY, HANY	CUL EXP REFUND	10/29/2019	\$ 79.15
4288 BECCARD, SETH	(A)OFFICIAL	10/22/2019	\$ 79.00
4484 BOIE, JASON	OFFICIAL	10/29/2019	\$ 79.00
4293 BROTHERTON, JAMES	OFFICIAL	10/22/2019	\$ 79.00
3766 CARLSON, ANDRE	OFFICIAL	10/2/2019	\$ 79.00
3933 CARLSON, ANDRE	OFFICIAL	10/8/2019	\$ 79.00
4490 CONLEY, BENSON	OFFICIAL	10/29/2019	\$ 79.00
3955 DOWNS, TYLER	OFFICIAL	10/8/2019	\$ 79.00
4324 DOWNS, TYLER	OFFICIAL	10/22/2019	\$ 79.00
4497 DOWNS, TYLER	OFFICIAL	10/29/2019	\$ 79.00
4366 LOVAS, MICHAEL	OFFICIAL	10/22/2019	\$ 79.00
4414 ROBIDEAU, BRIAN	OFFICIAL	10/22/2019	\$ 79.00
4420 SOLIE, JORDAN	OFFICIAL	10/22/2019	\$ 79.00
4424 STROUP, CORY	OFFICIAL	10/22/2019	\$ 79.00
4452 WINDERS, JOSEPH	(A)OFFICIAL	10/22/2019	\$ 79.00
4618 WITHERS, GERALD	OFFICIAL	10/29/2019	\$ 79.00
192000368 SHEPARD, TYLER	MILEAGE	10/9/2019	\$ 78.88
192000324 EUGENE, SAMARA	MILEAGE	10/9/2019	\$ 78.30
4289 BEHRENS, CHUCK	OFFICIAL	10/22/2019	\$ 77.00
3759 BORGERT, CHRISTOPHER	OFFICIAL	10/2/2019	\$ 77.00
3931 BUCK, NATHAN	OFFICIAL	10/8/2019	\$ 77.00
4322 DOHERTY, SANDY	OFFICIAL	10/22/2019	\$ 77.00
4388 OFTEDAL, RICHARD	OFFICIAL	10/22/2019	\$ 77.00
4259 WEINER, BENJAMIN	SCIENCE OLYMPIAD SUPPLIES	10/15/2019	\$ 76.63
708544 AUTOMATED LOGIC CORP	WHS REPAIR	10/10/2019	\$ 76.08
192000316 BETZINGER, NANCY	MILEAGE	10/9/2019	\$ 76.04
4285 ANDERSON, BARBARA	OFFICIAL	10/22/2019	\$ 75.37
192000343 KHONG, CAROLYN	MILEAGE	10/9/2019	\$ 75.32
192000450 PERRIZO, STEPHANIE	MILEAGE	10/23/2019	\$ 75.28
4500 EDINA HIGH SCHOOL	ATH - ENTRY FEE FOR JV SWIM & DIVE	10/29/2019	\$ 75.00
4371 METRO ECSU-REGION 11 ISD #920	SPED - ENGLISH LANGUAGE LEARNER NETWORK	10/22/2019	\$ 75.00
4206 O'BRIEN, MARY	CLASS 09/18/19	10/15/2019	\$ 75.00
4032 TRIARCO ARTS & CRAFTS, INC.	Drawing 1 Supplies	10/8/2019	\$ 74.91
192000404 JACOBS, DONNA	MILEAGE	10/16/2019	\$ 74.24
192000462 HAMMERO, KATELYN	POSTERS	10/30/2019	\$ 73.62
192000419 SHERMAN, LEAH	MILEAGE	10/16/2019	\$ 72.85
192000287 CHRISTENSON, ERIK	SUPPLIES	10/2/2019	\$ 72.51
192000436 FARISS, JACK	LAB SUPPLIES	10/23/2019	\$ 71.92
192000366 RUCHTI, JULIE	MILEAGE	10/9/2019	\$ 71.41
192000394 ELLIS, SARAH	SUPPLIES	10/16/2019	\$ 71.39
3831 LONGIE, SHERRY	CUL REFUND	10/2/2019	\$ 70.70
192000337 HAAS, DEBORAH	DUES	10/9/2019	\$ 70.50
4229 SCHOOL NUTRITION ASSOCIATION	REGISTRATION	10/15/2019	\$ 70.00
4415 SCHOOL NUTRITION ASSOCIATION	NEW MEMBER APPLICATION	10/22/2019	\$ 70.00
4433 TROPHIES PLUS, INC.	FOOTBALL TROPHIES	10/22/2019	\$ 69.95
192000428 WESTPLATE, ALLISON	SUPPLIES	10/16/2019	\$ 69.94
192000310 YASIS, MICHAEL	(A)MEMBERSHIP	10/2/2019	\$ 69.75
192000323 ERHART, JACQUELINE	MILEAGE	10/9/2019	\$ 69.54
192000328 FREDRICKSON, SAM	MILEAGE	10/9/2019	\$ 69.14
3919 ANDERSON, KARLA	CLASS CANCEL	10/8/2019	\$ 69.00
192000403 HULLINGER, RHONDA	SUPPLIES	10/16/2019	\$ 68.98
192000351 LANDY, JENNIFER	TRAVEL EXP	10/9/2019	\$ 68.71

192000314 AXELROD, CINTHIA	CERT & DUES	10/9/2019	\$	68.00
4615 WHITE, IVO	ACT REIMBURSEMENT	10/29/2019	\$	68.00
4559 MTI DISTRIBUTING INC	CMS TORO PARTS	10/29/2019	\$	67.89
3829 LELAND, LISA	PHOTOS	10/2/2019	\$	67.85
192000386 BERLIN, KYLE	MILEAGE	10/16/2019	\$	66.35
708673 WILSON LANGUAGE TRAINING CORP	READING	10/25/2019	\$	66.20
4609 UNLIMITED SUPPLIES	CSF SIGN BOLTS	10/29/2019	\$	65.82
192000358 NEIL, KAREN	SUPPLIES	10/9/2019	\$	65.79
192000289 DISCH, HILARY	MILEAGE	10/2/2019	\$	65.02
4540 LARSON CO, GUSTAVE A.	CMS ATTU#11	10/29/2019	\$	65.00
4023 SOUTHPAW ENTERPRISES	SPED	10/8/2019	\$	65.00
192000385 BASSUENER, ALLISON	MILEAGE	10/16/2019	\$	64.61
4268 AGROPUR INC DIVISION OF NATREL USA	MILK PRODUCTS	10/22/2019	\$	63.10
708526 REALLY GOOD STUFF	OW DESK NAME PLATES WELL GR 2	10/7/2019	\$	62.68
192000284 BRADBURY, CHRISTINE	OPEN HOUSE SUPPLIES	10/2/2019	\$	60.76
192000422 SNIDARICH, SAMANTHA	MILEAGE	10/16/2019	\$	60.32
4306 CLEAR, DAVID	OFFICIAL	10/22/2019	\$	60.00
3978 HOCHSTEIN, RANDY	OFFICIAL	10/8/2019	\$	60.00
4521 HOCHSTEIN, RANDY	OFFICIAL	10/29/2019	\$	60.00
3979 HOLM, JACOB	OFFICIAL	10/8/2019	\$	60.00
4370 MCINTOSH, ALAN	OFFICIAL	10/22/2019	\$	60.00
4194 MN URBAN DEBATE LEAGUE AUGSBURG COLLEGE	ENTRY FEES	10/15/2019	\$	60.00
4394 PASHINA, BRANDON	OFFICIAL	10/22/2019	\$	60.00
4586 RAKOS, DANIELLE	OFFICIAL	10/29/2019	\$	60.00
708532 SHRED-N-GO	WELCOME & ELS	10/7/2019	\$	60.00
708577 SHRED-N-GO	SHRED-N-GO BLANKET PO	10/10/2019	\$	60.00
192000340 HINNENKAMP, ADAM	SUPPLIES	10/9/2019	\$	59.97
192000347 KREISLE, VIRGINIA	MILEAGE	10/9/2019	\$	58.64
4027 T-MOBILE USA, INC	ACCT 963182752 MONTHLY DATA HOT SPOTS	10/8/2019	\$	57.40
4290 BERRY COFFEE COMPANY	DAB COFFEE SERVICE	10/22/2019	\$	57.34
192000282 BOBEK, DANIEL	CLASSROOM SUPPLIES	10/2/2019	\$	55.60
192000319 BROWN, ALISON	SUPPLIES	10/9/2019	\$	55.60
192000281 BERG, CARRIE	FRENCH CLUB FOOD	10/2/2019	\$	55.26
192000388 BRISLEY, ANDREW	MILEAGE	10/16/2019	\$	54.40
4093 AMERICAN PRESSURE INC	CSF SHOP SUPPLIES	10/15/2019	\$	54.00
4496 DIETRICK, ANNE	(A)GSO SUPPLIES & TICKETS	10/29/2019	\$	53.98
192000313 ANDERSEN-LAWRANCE, CAROL	SNA MEMBERSHIP	10/9/2019	\$	53.50
192000346 KOZLOVSKI, KIM	MEMBERSHIP	10/9/2019	\$	53.00
708525 PIONEER VALLEY BOOKS	Supplies -books	10/7/2019	\$	52.80
192000387 BOBEK, STACY	MILEAGE	10/16/2019	\$	52.66
3928 BROTHERTON, JAMES	OFFICIAL	10/8/2019	\$	52.00
4486 CAUGH, PATRICK	OFFICIAL	10/29/2019	\$	52.00
3986 KOVACH, JAMES	OFFICIAL	10/8/2019	\$	52.00
4539 KURIA, ANDREW	OFFICIAL	10/29/2019	\$	52.00
3991 LYNDSLEY, KEVIN	OFFICIAL	10/8/2019	\$	52.00
3855 PATEL, DHRUV	OFFICIAL	10/2/2019	\$	52.00
3842 NAGARAJAN, BALAN	CUL REFUND	10/2/2019	\$	50.15
4094 AMERICAN REGIONS MATH LEAGUE	ARML POWER CONTEST MATH TEAM	10/15/2019	\$	50.00
4553 MN DECA	DECA REGISTRATION	10/29/2019	\$	50.00
4555 MN SCHOOL BOARDS ASSN	NEWSLETTER RENEWAL	10/29/2019	\$	50.00
3900 YOGA MN IN PLYMOUTH LLC	(A)CLASS FOR GSW	10/2/2019	\$	50.00
192000380 WONG, MARGARET	SHOES	10/9/2019	\$	49.98
3757 BERGMANN, TROY	OFFICIAL	10/2/2019	\$	49.58
4025 STEWART, PETER	OFFICIAL	10/8/2019	\$	49.58
3872 SITSPOTS	ORDER FOR MUSIC	10/2/2019	\$	48.94
192000307 SORENSEN, AMY	MILEAGE	10/2/2019	\$	48.89
192000367 SEELAND, ELIZABETH	MILEAGE	10/9/2019	\$	48.72
192000441 HERZOG, JORDAN	LAB SUPPLIES	10/23/2019	\$	48.30
4327 EDMENTUM INC	Reading Eggs - For Special Education	10/22/2019	\$	48.00
192000309 SWENSON, AMY	GAS	10/2/2019	\$	47.71
192000399 HANSEN, ANDREW	MEMBERSHIP	10/16/2019	\$	47.50
192000427 VOS, STACIE	MILEAGE	10/16/2019	\$	45.68
192000315 BALLARD, ALETHEA	SUPPLIES	10/9/2019	\$	45.44
4101 BATTERIES R US	OW SINK BATTERIES	10/15/2019	\$	45.42
192000377 WHITWORTH, JENNIFFER	MILEAGE	10/9/2019	\$	44.08

192000433 BOBEK, DANIEL	SUPPLIES	10/23/2019	\$	42.99
3775 CUB FOODS	HS - GROCERIES	10/2/2019	\$	42.75
192000362 PERYAM, KELLY	MILEAGE	10/9/2019	\$	41.53
192000298 MADER, SETH	MILEAGE	10/2/2019	\$	40.83
192000402 HOGAN, NICOLE	MILEAGE	10/16/2019	\$	40.19
192000379 WINTER, ASHLEY	MILEAGE	10/9/2019	\$	40.19
4480 ANDRUS, MICHAEL	OFFICIAL	10/29/2019	\$	40.00
3754 BECCARD, SETH	OFFICIAL	10/2/2019	\$	40.00
3929 BROWN, GREGORY	OFFICIAL	10/8/2019	\$	40.00
3808 HEIMER, STEVEN	OFFICIAL	10/2/2019	\$	40.00
3811 HOBERG, CLINT	OFFICIAL	10/2/2019	\$	40.00
3830 LINGEN, BRANDON	OFFICIAL	10/2/2019	\$	40.00
4423 STORY TIME PLAYERS	2ND GRADE PERFORMANCE	10/22/2019	\$	40.00
3897 VEKICH, STEVE	OFFICIAL	10/2/2019	\$	40.00
3898 WITHERS, GERALD	OFFICIAL	10/2/2019	\$	40.00
192000398 HAMBLET, STELLA	MILEAGE	10/16/2019	\$	39.38
192000395 EVANS, MELANIE	MILEAGE	10/16/2019	\$	38.28
192000458 EVANS, MELANIE	MILEAGE	10/30/2019	\$	38.28
192000381 YLITALO, MCKENZIE	CLASSROOM MATERIALS	10/9/2019	\$	38.25
192000321 CHRISTENSON, ERIK	SUPPLIES	10/9/2019	\$	37.98
192000446 LANKFORD, LYNDA	SUPPLIES EAGLE BLUFF	10/23/2019	\$	37.78
4611 VIKING ELECTRIC SUPPLY, INC	WHS VFD	10/29/2019	\$	36.39
192000405 KITTELSON, REBECCA	MILEAGE	10/16/2019	\$	36.37
4016 REHABMART LLC	SPED	10/8/2019	\$	36.22
4598 THOMAS, DAVID	BAND SUPPLIES	10/29/2019	\$	35.65
192000357 NARVESON, CAROLYN	DUES & UNIFORM	10/9/2019	\$	35.60
192000330 GENGLER, SCOTT	MILEAGE	10/9/2019	\$	34.92
192000445 KEMMIS, COLIN	LAB SUPPLIES	10/23/2019	\$	34.45
4123 CUB FOODS	SPED GROCERIES	10/15/2019	\$	34.12
192000468 KUKLOK, KATHRYN	MILEAGE	10/30/2019	\$	33.58
192000418 SELINGER, JUDITH	MILEAGE	10/16/2019	\$	33.58
192000285 BUSH, SARA	SUPPLIES	10/2/2019	\$	33.54
708583 SUPER DUPER SCHOOL CO	SPED	10/10/2019	\$	33.40
192000369 SOUR, LYDIA	GROCERIES FOR COOKING LAB	10/9/2019	\$	33.38
192000434 CHAFFEE, NICOLE	SUPPLIES	10/23/2019	\$	32.88
192000401 HERRSCHER, ERIC	LAB SUPPLIES	10/16/2019	\$	32.57
192000303 RIPLEY, KELLY	MILEAGE	10/2/2019	\$	32.48
192000332 GILKAY, MICHELLE	PANTS	10/9/2019	\$	31.99
192000389 BRUCE, MARY	MILEAGE	10/16/2019	\$	31.26
192000392 DAVIS, TYLER	MILEAGE	10/16/2019	\$	30.62
192000406 LAROCHE, COURTNEY	MILEAGE	10/16/2019	\$	30.16
192000396 FEHRENBACH, ANN	MILEAGE	10/16/2019	\$	29.81
4574 PETTIS, KENDRA	CUL EXP REFUND	10/29/2019	\$	29.30
192000297 LUNETTA, CARRIE	FOOD	10/2/2019	\$	29.08
4604 TRANE U.S. INC.	GW AHU #2	10/29/2019	\$	28.66
4537 KOVACH, JAMES	OFFICIAL BAL DUE	10/29/2019	\$	27.00
4544 LYNDSLEY, KEVIN	OFFICIAL BAL DUE	10/29/2019	\$	27.00
192000455 BERG, CARRIE	FRENCH CLUB FOOD	10/30/2019	\$	26.91
192000463 HINES, ERIN	MILEAGE	10/30/2019	\$	26.80
708576 SHIFFLER EQUIPMENT SALES, INC	PC - Replacement parts	10/10/2019	\$	26.68
192000439 GRISMER, SYLVIA	MILEAGE	10/23/2019	\$	26.33
192000421 SINELNIKOV, ILAN	(A) FOOD	10/16/2019	\$	25.96
708667 SOUTHPAW ENTERPRISES	SPED- SH/WELS	10/25/2019	\$	25.19
4095 APPLE AUTOMATIC FOOD SERVICE	OW - BLANKET PO FOR WATER COOLER MONTHLY REI	10/15/2019	\$	24.95
192000447 LAUER, REBECCA	SUPPLIES	10/23/2019	\$	24.95
192000371 STELLMAKER, PATRICIA	FRUITS FOR SCIENCE	10/9/2019	\$	24.94
192000350 LANDES, ABBY	SUPPLIES	10/9/2019	\$	24.64
3974 HAWKINSON, TAMI	(A)TEAM MEAL	10/8/2019	\$	23.96
708531 SCHOOL SPECIALTY	CE INCLUSION SUPPLIES	10/7/2019	\$	23.37
708658 PEPPER & SON INC., J. W.	CMS MUSIC CLASSROOM SUPPLIES	10/25/2019	\$	22.79
708656 LAKESHORE LEARNING MATERIALS	BOOK BAGS	10/25/2019	\$	22.78
192000416 RUNGE, AMY	MILEAGE	10/16/2019	\$	22.50
4515 GOPHER SPORT	BASKETBALL NET	10/29/2019	\$	22.45
192000320 CARLSON, SHERYL	UNIFORM	10/9/2019	\$	22.38
4372 MINNEAPOLIS PUBLIC SCHOOLS	Spanish MPSI for ECS	10/22/2019	\$	21.00

192000300	NEWMAN, STEVEN	SUPPLIES	10/2/2019	\$	21.00
4364	LANQUIST, RACHEL	CUL EXP	10/22/2019	\$	20.70
192000339	HANSON, BRENDA	CERTIFICATION	10/9/2019	\$	20.00
4235	STORY TIME PLAYERS	STORYTIME 10/11/19	10/15/2019	\$	20.00
4595	STORY TIME PLAYERS	NW STORY TIME	10/29/2019	\$	20.00
192000312	ZENZEN, HEATHER	SUPPLIES	10/2/2019	\$	19.78
4523	HOLMQUIST, JAMES	CUL EXP REFUND	10/29/2019	\$	19.00
192000374	TOTINO, MELISSA	PANTS	10/9/2019	\$	19.00
192000384	ALLEN, STEPHANIE	MILEAGE	10/16/2019	\$	18.85
4545	MAAT CORP	BOOKS	10/29/2019	\$	18.00
4135	FASTENAL COMPANY	CSF STOCK	10/15/2019	\$	17.26
192000299	MOZEY, MICHELLE	SUPPLIES	10/2/2019	\$	16.16
4512	FLEER, JESSICA	CUL EXP REFUND	10/29/2019	\$	16.00
192000317	BISANZ, CHRISTOPHER	BALLOONS	10/9/2019	\$	15.98
708665	SHRED-N-GO	SHREDDING SERVICE SH	10/25/2019	\$	15.00
4499	EASYKEYS.COM INC	NEW LOCK CORE	10/29/2019	\$	13.90
192000438	FURE, ELISABETH	MILEAGE	10/23/2019	\$	13.69
192000431	YLITALO, MCKENZIE	CLASSROOM MATERIALS	10/16/2019	\$	12.05
192000461	GHANBARZADEH, BROOKE	MILEAGE	10/30/2019	\$	10.44
192000338	HAGEN, ANDREW	FOOD	10/9/2019	\$	9.98
192000301	NOONAN, TIMOTHY	SUPPLIES	10/2/2019	\$	9.49
192000415	RUCHTI, STEVEN	MILEAGE	10/16/2019	\$	9.39
192000432	BAKER, HEATHER	DRIVING RECORD	10/23/2019	\$	9.00
192000349	KUMIA, ADJWOA	T-SHIRT	10/9/2019	\$	9.00
4569	NSEREKO, TIFFANY	CUL EXP REFUND	10/29/2019	\$	8.80
192000291	HERZOG, JORDAN	LAB SUPPLIES	10/2/2019	\$	7.27
192000288	DEVOE, MARC	MILEAGE	10/2/2019	\$	6.03
192000435	DEVOE, MARC	MILEAGE	10/23/2019	\$	6.03
192000479	WILLAR, DAWN	KITCHEN SUPPLIES	10/30/2019	\$	5.97
708621	SCHOOL HEALTH CORP	HEALTH SERVICES	10/18/2019	\$	5.06
192000302	PICKETT, LINDSEY	MILEAGE	10/2/2019	\$	3.02
4252	US FOODS CULINARY E & S	SERVING SUPPLIES	10/15/2019	\$	2.38
708506	BARNES & NOBLE BOOKSELLERS INC	VOID	10/7/2019	\$	-
708646	GRAINGER INC., W. W.	VOID	10/28/2019	\$	-
4153	HAMEL MAPEL SYRUP CO INC	VOID	10/15/2019	\$	-
4188	MEDINA ENTERTAINMENT CTR	VOID	10/17/2019	\$	-
4030	TIME FOR KIDS	VOID	10/23/2019	\$	-
498	HOOKANDLOOP.COM	VOID	10/8/2019	\$	(52.96)
3309	WHITE, JAMES	VOID	10/28/2019	\$	(68.00)
3251	COUNTRYSIDE CATERING	VOID	10/8/2019	\$	(1,663.75)
765	DR DOROTHY WELCH	VOID	10/8/2019	\$	(1,837.50)
3699	US FOODS CULINARY E & S	VOID	10/17/2019	\$	(9,035.31)
					<b>\$ 5,961,028.85</b>

APPROVED BY: JILL SCHWINT  
CONTROLLER ISD 284

CHERYL POLZIN, TREASURER  
BOARD OF EDUCATION - ISD 284

**WAYZATA PUBLIC SCHOOLS**  
**WIRE TRANSFER, EFT AND ACH ACTIVITY**  
**September 2019**

<u>FROM</u>	<u>TO</u>	<u>DATE</u>	<u>AMOUNT</u>
US Bank-Checking	US Bank-Payroll	Multiple	\$5,792,200
US Bank-Checking	IRS		
	- Federal P/R Taxes	09/03/2019	\$271,180
	- Federal P/R Taxes	09/16/2019	\$1,081,938
US Bank-Checking	MN Department of Revenue		
	- State P/R Taxes etc. (MN)	09/03/2019	\$46,753
	- State P/R Taxes etc. (MN)	09/16/2019	\$196,823
US Bank-Checking	Delta Dental		
	- Dental Claims	Multiple	\$117,740
US Bank-Checking	Preferred One		
	- Health Claims	Multiple	\$1,350,851
US Bank-Checking	Wells Fargo Commercial Card		
	- Purchase Card Program	09/06/2019	\$93,309
US Bank-Checking	Further		
	- Flex Benefits	Multiple	\$148,924
US Bank-Checking	Preferred One		
	- Broker/Reinsurance Fees	09/12/2019	\$128,257
US Bank-Checking	Payroll Vendors (TRA, EBC, MSRS, etc.)		
	- Electronic Payments	Multiple	\$836,938
US Bank-Checking	District Employees		
	- Expense Reimbursement	Multiple	\$21,194
US Bank-Checking	Commerce Bank/Control Pay		
	- Electronic A/P	Multiple	\$1,049,918
US Bank-Checking	MN Department of Revenue		
	- Sales & Use Tax Payment	09/03/2019	\$1,056
US Bank-Checking	Edutrack		
	- Electronic payment fees	09/10/2019	\$12,110
US Bank-Checking	MSDLAF		
	-Service charge	09/16/2019	\$269
<b>TOTAL ACTIVITY</b>			<b><u><u>\$11,149,460</u></u></b>



**Board of Education**  
Regular Meeting – November 12, 2019

**AGENDA SECTION:** Approval of Agenda and Consent Agenda Items

**ITEM:** Human Resource Recommendations

**COMMENTS BY:** Stacie Vos, Executive Director of Human Resource Services

Attached are the recommendations regarding personnel actions including: employment, separations and leaves of absence.

**Recommended Action:** Approve the Human Resource actions as recommended in the attachment.

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_

**HUMAN RESOURCES RECOMMENDATIONS - Consent Agenda - November 12, 2019**

**EMPLOYMENT**

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Reason</b>	<b>Start Date</b>
Kelly Randall	Teacher - Spanish	Birchview	Resignation	8/26/2019
Danelle Phipps	Paraprofessional	Birchview	Resignation	11/1/2019
Nungvi Johnson	Technology Support Specialist	Central Middle - Tech	New Position	11/18/2019
Kelly Jordahl	Custodian	Central Middle/Birchview	Transfer	10/22/2019
Rodney Peterson	Unaffiliated - Construction Project Coordinator	Central Service Facility	Resignation	10/28/2019
Robert Naumchik	Custodian	Central Service Facility	Transfer	11/5/2019
Sawyer Helgeson	Unaffiliated - Educational Interpreter	Education Services Center	Resignation	12/3/2019
Peggy Rongey	Teacher - Special Education	High School	Transfer	8/26/2019
Jahnavi Tripuraneni	Paraprofessional	High School	Transfer	10/24/2019
Diana Rautiola	Paraprofessional	High School	Transfer	11/1/2019
Andrew Kobs	Home Base Assistant	Meadow Ridge	New Position	10/29/2019
Elizabeth Chandler	Paraprofessional	North Woods	Leave of Absence	10/23/2019
Ana Paul	Home Base Instructor	North Woods	Resignation	11/7/2019
Alexis Perez	Home Base Assistant	Oakwood	New Position	10/22/2019
Nathan Weis	Home Base Instructor	Plymouth Creek	Transfer	10/25/2019
Connor Fletcher	Home Base Assistant	Sunset Hill	New Position	10/21/2019
Hattie Thompson	Paraprofessional	West Middle	Resignation	10/15/2019

**CONTRACT MODIFICATION**

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Modification</b>	<b>Date</b>
Kelleen Coughenour	Paraprofessional	Kimberly Lane	Contract Ended	10/25/2019
Dalicia Ferguson	Home Base Assistant	Meadow Ridge	Contract Ended	10/10/2019
Qiandre Ferguson	Paraprofessional	Meadow Ridge	Contract Ended	11/1/2019
Qiandre Ferguson	Home Base Assistant	North Woods	Contract Ended	11/1/2019
Peter Young	Paraprofessional	Transition	Contract Ended	11/1/2019

**LEAVE OF ABSENCE**

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Leave Date</b>
Renee Wenberg	Teacher - 1st Grade	Birchview	10/21/19 - 11/18/2019
Kat Dunnigan	Teacher - 1st Grade	Birchview	approximately 4/22/20 - 6/8/2020
Mai Huynh	Teacher - 1st Grade	Birchview	approximately 4/8/20 - 6/8/2020
Karen Snyder	Teacher - 1st Grade	Gleason Lake	10/30/19 - 11/8/19, intermittent
Genelle Weinbrenner	Teacher - 3rd Grade	Greenwood	10/21/19 - 11/1/2019
Genelle Weinbrenner	Teacher - 3rd Grade	Greenwood	11/4/19 - 11/26/19, intermittent
Stephanie Rasmussen	Teacher - Peer Coach	Greenwood	approximately 1/2/20 - 4/29/2020
Peggy Rongey	Teacher - Special Education	High School	10/23/19 - 6/5/2020, intermittent
Melissa O'Neill	Teacher - Music/Vocal	High School	10/14/19 - 3/27/20
Kyle Rasmussen	Teacher - Science	High School	approximately 1/2/20 - 1/30/2020

Caitlin Serrano	Teacher - Social Studies	High School		11/20/19 - 12/4/2019
Hannah Herelle	Teacher - 3rd Grade	Kimberly Lane		approximately 3/25/20 - 6/8/2020
Morgan Mandoza	Teacher - Special Education	North Woods		11/18/19 - 12/13/2019
Jessica Fricke	Teacher - Kindergarten	Sunset Hill		10/2/19-6/30/2020, intermittent
Erin Walsh	Teacher - 1st Grade	Sunset Hill		10/30/19 - 11/26/2019
Caitlin Hartos	Teacher - 2nd Grade	Sunset Hill		approximately 1/17/20 - 4/10/2020
Allison Spratt	Teacher - 4th Grade	Sunset Hill		approximately 1/14/20 - 3/27/20

**RESIGNATION**

Name	Position	Location		Resign Date
Rebecca Hauglid	Teacher - Music	Birchview		11/14/2019
Bertha Martinez de la Paz	Culinary Express	Central Middle		10/21/2019
Tynicesha Moss	Culinary Express	Central Middle		10/29/2019
Joel Feld	Technology Support Specialist	Central Middle - Tech		11/6/2019
Chris Mertesdorf	Custodian	Central Services		10/15/2019
Seth Mader	Unaffiliated - Accountant	District Office		10/25/2019
Linda Chong Tim	Paraprofessional	Gleason Lake		11/22/2019
Alyssa Hotter	Teacher - Math	Greenwood		12/20/2019
Kristina Bjorke	Home Base Instructor	Meadow Ridge		10/30/2019
Taylor Nelson	Home Base Assistant	Oakwood		10/25/2019
Sarah Laudner	Home Base Instructor	Oakwood		11/6/2019

**RETIREMENT**

Name	Position	Location		Retirement Date

**EXTRA ASSIGNMENTS**

Name	Position	Location	Assignment	Date
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**Board of Education**  
Regular Meeting – November 12, 2019

**AGENDA SECTION:** Approval of Agenda and Consent Agenda Items

**ITEM:** Student Teaching Agreements

**COMMENTS BY:** Jill Johnson, Executive Director of Teaching and Learning

Wayzata Public Schools annually accepts student teachers from a number of colleges and universities. Wayzata Public Schools is entering into a student teaching/field education affiliation agreement with the following:

- Minnesota State University Makato
- Drexel University

**Recommended Action:** Approve the field education agreements as attached.

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_



**MINNESOTA STATE**

**STATE OF MINNESOTA  
MINNESOTA STATE COLLEGES AND UNIVERSITIES  
MINNESOTA STATE UNIVERSITY, MANKATO**

**MEMORANDUM OF AGREEMENT  
FOR STUDENT TRAINING EXPERIENCE/INTERNSHIP**

This Agreement is made between the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Minnesota State University, Mankato, 238 Wigley Administration Center, Mankato, MN 56001 (“the University”) and Wayzata Public Schools, 210 Country Road 101 North, Wayzata, MN 55391 (“the School”). This Agreement, and any written changes and additions to it, shall be interpreted according to the Laws of the State of Minnesota.

*The purpose of this Memorandum of Agreement is to outline the terms of the training/internship experience for the student of the University and to identify the responsibilities of the University and the School.*

**A. THE PARTIES UNDERSTAND THAT:**

1. The University has a Student Teaching Program (the “Program”) for qualified students enrolled in the University; and
2. The University has been given authority to enter into Agreements regarding academic programs; and
3. The School has facilities for providing a suitable training experience that meets the educational needs of students enrolled in the Program of the University; and
4. It is in the general interest of the School to provide a training site where University students can learn and develop skills and qualifications needed to achieve the student’s occupational goals and satisfy the Program requirements while assisting in the development of trained personnel to meet future area employment needs; and
5. The University and the School want to cooperate to furnish a training experience at the School for students of the University enrolled in the Program.

**B. RESPONSIBILITIES OF EACH PARTY**

1. **The University agrees to:**

- a. Make arrangements with the School to place teacher candidates who are eligible for placement under Minnesota law and University policies and procedures that will support the student's occupational goals and meet any applicable Program requirements.
- b. Provide general student teaching supervision by University designees.
- c. Cooperate with the School in the development and implementation of the Student Teaching Program.
- d. Make available upon request, a copy of a national background check conducted by CastleBranch, Inc. on each teacher candidate.
- e. Make periodic visits to the School's training site to observe the student or receive periodic reports from the School and/or the student and discuss the student's performance and progress with the student and any site supervisor at the School, as needed.
- f. Discuss with the School any problems or concerns arising from the student's participation.
- g. Notify the School in the event the student is no longer enrolled in the Program at the University.
- h. Keep any necessary attendance and progress records as set forth in the University attendance policy.
- i. Assist in the evaluation of the student's performance in the training experience.
- j. Bear the financial responsibility for mentor teachers to attend the Pairs/Co-Teaching training.

**2. The School agrees to:**

- a. Provide the teacher candidate, so placed by the University, an opportunity to work in a teaching-learning situation under the supervision of a practicing teacher who holds a continuing license in the content area and has at least three (3) years total teaching experience.
- b. Cooperate with the University in the development and implementation of the Student Teaching Program including co-teaching.
- c. Cooperate with the University with the execution and completion of the state mandated edTPA, the teacher performance assessment required for initial licensure teacher preparation programs. See Attachment B attached to this Agreement and made part of it.
- d. Encourage cooperating teachers to engage in professional development associated with student teaching. The School shall provide appropriate supervision of the teacher candidate pursuant to rules promulgated by its board. Such rules may not conflict with any minimum requirements established by the State or the University with regard to the Student Teaching Program.
- e. Immediately notify the University if there is a change in the licensure status of any practicing teacher providing supervision to any student teacher assigned hereunder.
- f. Not replace any of its employees nor fill any vacancies normally filled by an employee with a teacher candidate assigned under this Agreement. Therefore, a teacher candidate shall not act as a substitute teacher.

- g. Consider and treat any teacher candidate placed at the School pursuant to this Agreement as an employee for purposes of worker's compensation, liability insurance coverage and the provision of legal counsel.
  - h. Reserve the right to deny a student teaching opportunity to an applicant and to terminate a student teaching assignment for cause.
  - j. Cooperate with the University in providing a mutually agreeable training experience at the School that supports the student's educational and occupational goals.
  - k. Consult with the University about any difficulties arising at the School's training site that may affect the student's participation.
  - l. Assist in the evaluation of the student's performance and provide time for consultation with the University concerning the student, as needed.
  - m. Support the mentor teacher's attendance to Pairs/Co-Teaching training with each new student.
3. **LIABILITY**  
Each party agrees that it will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of the other party and the results thereof. The University's liability shall be governed by the provisions of the Minnesota Tort Claims Act, Minnesota Statutes, Section 3.732 et seq., and other applicable law.
4. **TERM OF AGREEMENT**  
This Agreement is in effect from August 1, 2019, or when fully executed, and shall remain in effect until July 31, 2024. This Agreement may be terminated by giving at least seven (7) days' advance oral notice to the other parties, with a follow up letter confirming termination delivered to the other party on or before the actual termination date.
5. **FINANCIAL CONSIDERATION**  
The University will pay to the School **or** cooperating teacher an amount not to exceed One Hundred Seventy-five and 00/100 Dollars (\$175.00) for each full-time student teacher placed in the School.
6. **CHANGES OR ADDITIONS TO THE AGREEMENT**  
Any changes or additions to this Agreement must be in writing and signed by authorized representatives of each party.
7. **ASSIGNMENT**  
Neither the University nor the School shall assign or transfer any rights or obligations under this Agreement without first obtaining the written consent of the other party.
8. **AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE**  
The School agrees that in fulfilling the duties of this Agreement, the School is responsible for complying with the Americans with Disabilities Act, 42 U.S.C. Chapter 12101, et seq., and any regulations promulgated to the Act. The University

IS NOT responsible for issues or challenges related to compliance with the ADA beyond its own routine use of facilities, services, or other areas covered by the ADA.

9. **DATA PRIVACY**

The requirements of Minnesota Statute Section 13.05, subd. 11 apply to this contract. The State of Minnesota has laws (the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13 [“the Act”]) that classify the University’s written and electronic information as public, private or confidential. Except as otherwise provided in law or University policy, data on students is private and may not be shared with any other party. If the Facility receives a request from a third party for any data provided to the Facility by the University, the Facility agrees to immediately notify the University. The University will give the FACILITY instructions concerning the release of the data to the requesting party before the data is released and the Facility agrees to follow those instructions. The parties additionally acknowledge that the Family Educational Rights and Privacy Act, 20 U.S.C.1232g and 34 C.F.R. 99, apply to the use and disclosure of education records that are created or maintained under this agreement.

10. **STUDENT TEACHING ASSIGNMENT CONTRACT**

The student assigned to a training experience/internship at the School shall be required to sign a **Student Teaching Assignment Contract** (see Attachment A attached to this Agreement and made part of it) before the student begins the training experience/internship at the School.

11. **NON-DISCRIMINATION**

The School recognizes that it is the policy of the University to prohibit discrimination and ensure equal opportunities in its educational programs, activities, and all aspects of employment for all individuals, regardless of race, color, creed, religion, gender, national origin, sexual orientation, veteran’s status, marital status, age, disability, status with regard to public assistance, or inclusion in any group or class against which discrimination is prohibited by federal, state, or local laws and regulations. The School agrees to adhere to this policy in implementing this Agreement.

[Remainder of page intentionally left blank]

*In signing this Memorandum of Agreement, we agree to work together to assist the student in learning and/or applying the tasks and skills identified. We understand that the Individualized Training Plan for the student can be modified or dissolved at any time upon the mutual agreement of the School and University.*

**APPROVED:**

**1. SCHOOL: WAYZATA PUBLIC SCHOOLS**

Approved:

By: Chace Anderson, Ph.D.
Title: Superintendent
Date:

**2. UNIVERSITY: MINNESOTA STATE COLLEGES AND UNIVERSITIES  
MINNESOTA STATE UNIVERSITY, MANKATO**

Recommended:

By: Elizabeth S. Finsness
Title: Director of Field Experience & International Experience
Date:

Approved:

By: Richard J. Straka
Title: V.P. for Finance and Administration
Date:

**3. AS TO FORM AND EXECUTION:**

By: Vickie Hanson
Title: Office Administrator
Date:



## Attachment B

Minnesota §122A.09 Subd. 4(c) requires teacher preparation programs to *include a content-specific, board-approved, performance-based assessment that measures teacher candidates in three areas: planning for instruction and assessment; engaging students and supporting learning; and assessing student learning*. Beginning January 1, 2014, teacher preparation programs throughout the state have been required to conduct the edTPA with every teacher candidate. The edTPA process provides evidence based feedback as well as opportunities for teacher candidates to engage in self-reflection. The educative process provided by the edTPA fosters professional growth and better prepares candidates for the challenges of classroom instruction.

Minnesota State University, Mankato requests schools and school districts to join Minnesota State University, Mankato in supporting teacher candidates who will be completing the edTPA process. Your support is critical in these key ways.

- Support teacher candidates in completing the edTPA by **reviewing policies for the use of video** in your classrooms to ensure that current district procedures for obtaining parental permission are adequate and by working with candidates to secure parental permission.
- **Collaborate with teacher preparation programs** in ensuring mutually beneficial student teaching placements. Well-integrated student teaching experiences help to foster candidate success in the edTPA process and contribute to veteran teacher professional development.

Cooperating teachers in your schools can assist teacher candidates by **providing practical support, feedback, and assistance** during their student teaching experiences.



**FIELD PLACEMENT  
MEMORANDUM OF UNDERSTANDING**

**THIS AGREEMENT** entered into by and between Drexel University, hereinafter referenced as the **UNIVERSITY** and **Wayzata Public Schools** hereinafter referenced as the **DISTRICT**.

**WITNESSETH**

**WHEREAS**, the governing board of a school district may enter into agreements with a college or university approved by the Pennsylvania Department of Education to provide student teaching experience and to provide supervised field experience as may be called for in the requirements of the various authorized credentials for public school service; and

**WHEREAS**, any such agreement may provide for the payment in money or in services for the services rendered by the school district of an amount not to exceed the actual cost to the school district of the services rendered; and

**WHEREAS**, it has been determined between the parties hereto that the payments to be made to the school district under this agreement do not exceed the actual cost to the school district of the services rendered;

**NOW, THEREFORE**, it is mutually agreed between the parties hereto as follows:

**I.**

The District shall provide teaching experience through observations and student teaching in schools and classes of the District for teacher candidates of the University who possess a valid certificate of clearance and are assigned by the University to schools or classes of the District. Such observations and student teaching shall be provided in such schools or classes of the District, and under the direct supervision and instruction of such employees of the District, as the District and the University through their duly authorized representatives may agree upon.

The District may, for good cause, refuse to accept for observations and student teaching any teacher candidate of the University assigned to a placement in the District, and upon request of the District, made for good cause, the University shall terminate the assignment of any teacher candidate of the University to observation or student teaching in the District.

“Student teaching” as used herein and elsewhere in this agreement means active participation in the duties and functions of classroom teaching under the direct supervision and instruction of employees of the District holding valid credentials issued by the Commission on Teacher Credentialing, other than emergency or intern credentials, authorizing them to serve as classroom teachers in the schools or classes in which the student teaching is provided.



## II.

An assignment of a teacher candidate of the University to schools or classes of the District shall be at the discretion of the University as described below. The start and end dates can be adjusted in order to align with the District's academic year calendar.

### **STAGES I/II: OBSERVATION/PARTICIPATING & ASSISTING**

During the first stage of field experiences, teacher candidates will observe in a variety of education and education-related settings for approximately 50-100 hours over the course of one academic year. Candidates are required to be *active observers*, and to assist the classroom teachers wherever needed, such as helping to coordinate classroom activities and supporting individual learners. During this experience, the candidate will keep an observation log, which will be signed by the mentor teacher. Candidates will also complete written reflections based on their experiences. The candidates will meet weekly with the course instructor and discuss their experiences, as all field experiences are linked to current courses and practices.

During the second stage of field experiences commonly referred to as the "exploration" phase, teacher candidates continue within educational settings, but their focus is working with small groups as well as individuals for an additional 50-100 hours over the subsequent academic year. Through this experience, students learn about the school community, and carefully follow the policies and regulations of the school. Similar to the Observation Stage, candidates in this stage will also keep an ongoing log of their classroom experiences and connect theory to practice through their linked School of Education courses. Students will complete these hours in the context of their required courses for Adaptations and Accommodations for Diverse Learners.

### **STAGE III: PRE-STUDENT TEACHING/PRINCIPAL INTERNSHIP**

Prior to conducting student teaching, the University may request a pre-student teaching/principal internship placement for the teacher candidate. For graduate students and online undergraduate students, this would be a part-time assignment for 30-60 hours total taking place within one 13-week University quarter term. For on-campus undergraduate students, this would be a part-time assignment for 20-30 hours per week taking place over two University quarter terms.

For this, the University will award the District for services rendered by the District at a rate mutually agreed upon by the District and the University per University quarter term for each pre-student teaching placement.

If the student is a part of the Dragons Teach program, their pre-student teaching takes place over the course of three University quarter terms and includes observation, student focus groups, and 6-9 lessons, for a total of 30 hours. In the first term, the student observes the classroom experience and arranges a student focus group. In the subsequent two terms, the student plans and delivers lessons in the classroom for which the District is compensated.

For this, the University will award the District at a rate mutually agreed upon by the District and the University per University quarter term for each Dragons Teach pre-student teaching placement.



#### **STAGE IV: STUDENT TEACHING**

“Full-time student teaching” is an assignment for the regular school day, 5 days per week, for the full 13-week University quarter term, including all adjunct duties normally performed by a teacher. This is a total of 60 instructional/professional development days.

“Residency student teaching” is an assignment for the regular school day, 5 days per week, for a full 24 weeks, coinciding with University quarter terms, including all adjunct duties normally performed by a teacher.

The University will award the District for performance by the District of all services required at a rate mutually agreed upon by the District and the University per University quarter term for each full-time teacher candidate.

If the teacher candidate is a part of the Philadelphia Teacher’s Residency (PTR) program, his or her assignment would be for the regular school day, 5 days per week, for 3 University quarter terms, and the payment to the District would be a rate mutually agreed upon by the District and the University for each full-time candidate.

If the teacher candidate is a part of the Dragons Teach Middle Years (DTMY) program, his or her pre-student teaching residency/student teaching residency assignment would be for 20-40 hours per week, for 3 total University quarter terms. The first term includes the candidate’s pre-student teaching residency. The subsequent two terms include the candidate’s student teaching residency. The payment to the District would be a rate mutually agreed upon by the District and the University per University quarter term for each placement.

### **III.**

#### **TEACHER CANDIDATE QUALIFICATIONS**

Each Drexel University teaching candidate must currently possess a clear federal background check which was conducted by local law enforcement authorities. In addition, the candidate must also currently possess a Pennsylvania State Criminal Background check and a Pennsylvania Child Abuse History clearance.

#### **MENTOR TEACHER QUALIFICATIONS**

Mentor teachers are certified in the same area as the teacher candidate. The mentor teacher must have taught with that certification for at least three years and has taught in their district for at least one year.

## **MENTOR TEACHER RESPONSIBILITIES**

### *Stages I/II: Observation/Participating & Assisting*

1. Agree to allow the teacher candidate to actively observe classroom instruction (prior to hosting).
2. Agree to sign the candidate's observation log indicating that he/she has indeed observed the class for the required amount of hours.

### *Stage III: Pre-Student Teaching/Practicum*

1. Agree to allow the teacher candidate to actively observe classroom instruction and teach 4-8 lessons during the placement.
2. Agree to sign the candidate's observation log indicating that he/she has indeed observed the class for the required amount of hours.

### *Stage IV: Student Teaching*

1. The mentor teacher is asked to complete the attached Mentor Teacher Application (prior to hosting).
2. Review the full-time student teaching or residency student teaching handbook.
3. Complete two formal evaluations and send the signed evaluations to the School of Education at Drexel University (see handbook for suggested timeline).
4. Communicate with the Site Director throughout the duration of the placement.
5. Communicate with seminar instructor throughout the duration of the placement.

## **SITE DIRECTOR QUALIFICATIONS**

Site directors must be previously certified teachers with at least three years of teaching experience preferably in an area closely related to the certification area sought by the teacher candidate. In addition, the site director should have expertise and experience in staff development, mentoring, and supervising other teachers.

## **SITE DIRECTOR RESPONSIBILITIES**

1. Clearly communicate program goals and objectives to mentor teachers, building administrators, and district administrators.
2. Clearly communicate goals, objectives, and policies to teacher candidates.
3. Clearly communicate timelines for required observations, presentations, and the like to teacher candidates and mentor teachers.
4. Effectively coordinate additional learning opportunities for teacher candidates.
5. Observe and supervise teacher candidates during the first semester of their experience.
6. Observe and supervise interns during the student teaching semester, providing student teaching assessment and documentation (PDE 430).
7. Conduct conferences with teacher candidates and mentor teachers on a regular basis.
8. Work effectively one-on-one to answer questions about individual teacher candidates and Drexel goals and objectives.



## **PRINCIPAL/BUILDING LEADER QUALIFICATIONS**

Principals/Building Leaders must meet the qualifications set by the District to serve in this role.

## **PRINCIPAL/BUILDING LEADER RESPONSIBILITIES**

1. Assist in the selection of mentor teachers.
2. Assist the site director by helping to clarify expectations for the school partner site with mentor teachers, staff, parents, and teacher candidates.
3. Interpret school culture and expectations for the site director and teacher candidate.
4. Observe teacher candidate as requested and provide feedback.
5. Teach candidates in areas of the principal's expertise.
6. Serve as a liaison with central office staff.
7. Assist in presentations about the school partner site program as requested to a variety of audiences.
8. Conduct screening interview with teacher candidate.

### **IV.**

## **COLLABORATION**

Teacher candidates will be participating in an online seminar course, either EDUC 409/410: Student Teaching for Undergraduate Students OR EDUC 540: Field Experience for Graduate Students, which provides continuous study and discussion. Three evaluators observe the student during this placement:

1. The *mentor teacher* works with the teacher candidate in the classroom and conducts a formative and final evaluation with the PDE 430 form; as required by the Pennsylvania Department of Education.
2. The *site director* (as identified by Drexel University) will complete between 2 and 4 formal observations depending on the type of assignment. The site director will complete the Drexel University student teaching evaluation form for each lesson observed. The site director will submit a formative and summative evaluation (PDE 430).
3. The Drexel University *seminar instructor (Drexel employee)* will view two video recordings of the teacher candidate's teaching and provide constructive feedback. Please note that teacher candidates will adhere to all district policies with regard to video recording.

### **V.**

The term of this agreement shall commence on **October 1, 2019**, and shall continue unless written notice is given by the DISTRICT to the contrary.

### **VII.**

Notwithstanding anything herein contained to the contrary, this agreement may be terminated and the provisions of this agreement may be altered, changed, or amended, by mutual consent of the parties hereto.



If you have any questions regarding any area of this letter, I would be happy to discuss how the School of Education can accommodate **Wayzata Public Schools'** policies and procedures. I can be reached via phone: (215) 895-1865 or via email: [spr37@drexel.edu](mailto:spr37@drexel.edu).

If you find this contract agreeable, the following signatures hereby indicate the approval of this contract:

**Drexel University School of Education**

Sarah P. Ulrich, Ed.D.  
Associate Dean of Teacher Education & Undergraduate Affairs  
School of Education  
Drexel University

**Wayzata Public Schools**

By: \_\_\_\_\_ (signature)

\_\_\_\_\_ Date

\_\_\_\_\_  
Printed Name & Title



## Board of Education

Regular Meeting – November 12, 2019

**AGENDA SECTION:** Recognitions

**ITEM:** Employee of the Month

**COMMENTS BY:** Chace B. Anderson, Superintendent

### October Employee of the Month

Congratulations to the Wayzata Public Schools' October Employee of the Month from Oakwood Elementary. It is our honor to recognize Sue Winderl, who has been a special education paraprofessional at Oakwood since 2008.

It has been a pleasure to know Sue and work with her, as she is a constant professional. Sue has a true gift when it comes to working with young children. She is passionate about the kids she works with and is their biggest advocate and cheerleader. Students know she will push them to do their best and support them in their goals even when it's really hard! Sue has infinite patience and a positive attitude that uplifts the students and sets them up for success.

Sue has a great attitude and can problem solve on the fly! Sue puts students' needs first and works hard to get to know each teacher's classroom style. She takes time to compliment students and support staff, has an intuitive understanding of how to work with challenging student behaviors and develops great relationships with families.

Sue loves working with younger students and is always able to remain calm in escalated situations. She is very self-directed and able to handle issues when they arise. Her ability to problem solve and think quickly are attributes that contribute to her success. Sue is always ready with a book, tool or suggestion, and always seems to be in the "right place at the right time" to help a student or colleague in need.

If it sounds like Sue is one in a million, it's true. We are so proud and happy that Sue is a representative and champion for all of Oakwood Elementary!

Congratulations, Sue!



## Board of Education

Regular Meeting – November 12, 2019

**AGENDA SECTION:** Recognitions

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**ITEM:** Employees of the Month

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**COMMENTS BY:** Chace B. Anderson, Superintendent

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Congratulations to the Wayzata Public Schools' November Employees of the Month from Wayzata High School. It is our honor to recognize Amanda Laden and Eric Swensen.

**Amanda Laden**

Amanda is in her 12th year as a science teacher at Wayzata High School and currently chairs the science department, directs Honors Mentor Connection, advises a world class Science Bowl team and teaches AP Biology. Amanda's respect and regard for the teachers and students at Wayzata High School is commendable. She contributes positively to the work of her team and to school-wide goals. She devotes a considerable amount of personal and professional energy to ensuring Wayzata High School is a place where students can achieve incredible things emphasized by her team's 2019 Science Bowl National Championship victory! She continues to exhibit all the skills, attitudes, and values we desire in people and especially educators. She takes responsibility for her role as a scientist, teacher and department leader and then goes beyond. When department or school-wide challenges arise, Amanda immediately becomes part of the solution. Amanda has made every effort to grow and develop into the finest educator she can be, and it shows daily in the success of her current and former students.

**Eric Swensen**

Eric is in his fourth year as dean of students at Wayzata High School. In Eric's role as dean, he consistently develops strong and positive relationships with all of the students he interacts with, in and out of his alphabet assignment. He provides a welcome perspective to administrative work given his 18 years as a classroom teacher, both here at Wayzata and out of state. Eric is an integral leader of the Wayzata Intervention Network, personally responsible for coordinating all-staff presentations to bring best practices in behavioral support and instruction to staff throughout the building.

Eric's dedication to students and his incredible work ethic are invaluable. No matter the task, he tackles all his responsibilities with professionalism and a positive attitude. He is an asset to his students and colleagues and to the Wayzata community as a whole.

Congratulations, Amanda and Eric!



## Board of Education

Regular Meeting – November 12, 2019

**AGENDA SECTION:** Recognitions

**ITEM:** National Merit Scholars

**COMMENTS BY:** Chace B. Anderson, Superintendent

### **Thirty-two Wayzata High School Seniors Named 2019 National Merit Scholar Semifinalists**

Congratulations to the 32 students from Wayzata High School who have been named National Merit Scholar semifinalists.

Every year, about 1.6 million juniors enter the National Merit Scholar Program by taking the Preliminary SAT/National Merit Scholarship Qualifying Test. The nationwide pool of semifinalists, representing less than one percent of U.S. high school seniors, includes the highest scoring entrants in each state.

From the approximately 16,000 semifinalists, about 15,000 are expected to advance to the finalist level in February. All National Merit Scholarship winners will be selected from this group of finalists and will be announced beginning in April.

### **2019 National Merit Scholar Semifinalists**

- Max Albright
- Aviral Asthana
- Saipraneeth Bajjuri
- Arul Belhe
- George Cai
- Sierra Chen
- Eli Cuene
- Harshil Ganesha Murthy
- Aayush Gupta
- Benjamin Harrison
- Shawn Liang
- Brian Lin
- Kathryn Liu
- George Lyu
- Mehul Maheshwari
- Jacob Malin
- William Nguyen
- Rhynn Paulsen
- Caroline Sassan
- Nicholas Schneider
- Aarohi Shah
- Angela Sun
- Kevin Sun
- Xinze Tan
- Iris Wang
- Maggie Wang
- Benjamin Weiner
- Annelise Wickman
- Zachary Xiong
- Audrey Yang
- Emily Yang
- Srinidhi Yerraguntala



**Board of Education**  
Regular Meeting – November 12, 2019

**AGENDA SECTION:** Administrative Reports & Recommendations

**ITEM:** Teaching and Learning Recommendations

**COMMENTS BY:** Jill Johnson, Executive Director of Teaching and Learning

Attached are the policies and regulations for your consideration.

The policies and regulations were reviewed using the Minnesota School Board Association Model Policy (where available), by the Teaching and Learning department and building principals. A final review was completed by the Policy Committee of the School Board. Changes are indicated by an underline or strikethrough notation.

- **Policy 502 Student Discipline** – No changes to the policy  
**Regulation 502** – Changes are indicated with an underline or strikethrough
- **Policy 503 Compulsory Attendance** – No changes to the policy  
**Regulations 503** – No changes to the regulations
- **Policy 504 Student Release from School** – No changes to the policy  
No Regulations
- **Policy 505 Entrance Age** – No changes to the policy  
Regulations 505 – No changes to the regulations
- **Policy 507 Student Attendance Areas** – Changes are indicated with an underline or strikethrough  
No Regulations
- **Policy 510 Student Sex Nondiscrimination** – No changes to the policy  
**Regulations 510** – No changes to the regulations

**Recommended Action:** Approve the listed policies as presented in the attachment.

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_

## **502 STUDENT DISCIPLINE**

### **I. PURPOSE**

The purpose of this policy is to ensure that students are aware of, and comply with, the school district's expectations for student conduct.

This policy applies to all school buildings, school grounds, and school property or property immediately adjacent to school grounds; school-sponsored activities or trips; school bus stops; school buses, school vehicles, school contracted vehicles, or any other vehicles approved for school district purposes; the area of entrance or departure from school premises or events; and all school-related functions, school-sponsored activities, events, or trips. School district property also may mean a student's walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting unacceptable behavior subject to disciplinary action at these locations and events, the school district does not represent that it will provide supervision or assume liability at these locations and events.

### **II. GENERAL STATEMENT OF POLICY**

A. The school board has a responsibility to make reasonable policies for governing student behavior and conduct consistent with Minnesota statutes including Minnesota Pupil Fair Dismissal Act and rules and regulations approved by the Minnesota Department of Education

B. The vision statement of the Wayzata School District includes a commitment to a welcoming, nurturing and safe environment. In support of this vision, we believe in the following:

1. Recognition of the rights and responsibilities of all individuals.
2. Respect for governing laws.
3. Respect for private and public property.
4. Consequences for failure to follow student conduct rules.

The school board believes that learning occurs best in an orderly environment which promotes responsible behavior in our students.

## Wayzata, Minnesota

**Legal References:** Minn. Stat. § 97B.045

(Transportation of Firearms)

Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act) Minn. Stat. § 120B.02 (Educational Expectations for Minnesota Students) Minn. Stat. § 120B.232 (Character Development Education) Minn. Stat. § 121A.05 (Referral to Police) Minn. Stat. § 121A.26 (School Pre-assessment Teams) Minn. Stat. § 121A.29 (Reporting; Chemical Abuse) Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act) Minn. Stat. § 121A.44 (Expulsion for Possession of Firearm) Minn. Stat. § 121A.575 (Alternatives to Pupil Suspension) Minn. Stat. § 121A.582 (Reasonable Force) Minn. Stat. §§ 121A.60-121A.61 (Removal From Class) **Minn. Stat. §§ 122A.42 (General Control of Schools)** Minn. Stat. § 123A.05 (Area Learning Center Organization) Minn. Stat. § 124D.03 (Enrollment Options Program) Minn. Stat. § 124D.08 (Enrollment in Nonresident District) Minn. Stat. Ch. 125A (Students with Disabilities) Minn. Stat. Ch. 260A (Truancy) Minn. Stat. Ch. 260C (Juvenile Court Act) Minn. Stat. § 609.02, Subd. 6 (Definition of Dangerous Weapon) Minn. Stat. § 609.605 (Trespass) Minn. Stat. § 609.66 (Dangerous Weapons) Minn. Stat. § 624.714 (Carrying of Weapons without Permit; Penalties) Minn. Stat. § 624.715 (Exemptions; Antiques and Ornaments) 18 U.S.C. § 921 (Definition of Firearm) 20 U.S.C. §§ 1400-1487 (Individuals with Disabilities Education Improvement Act of 2004) 29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504) 34 C.F.R. § 300.530(e)(1) (Manifestation Determination) *In re C.R.M.* 611 N.W.2d 802 (Minn. 2000)

**ADOPTED:** March 8, 1970

**AMENDED:** July 16, 1984

**AMENDED:** December 8, 1986

**AMENDED:** October 12, 1992

**AMENDED:** July 9, 2001

**AMENDED:** May 10, 2004

**AMENDED:** October 13, 2008

**AMENDED:** November 14, 2011

**AMENDED:** October 13, 2014

**AMENDED:** October 12, 2015

**AMENDED:** December 12, 2016

**LAST REVIEWED:** October 8, 2018

**DRAFT: NOVEMBER 12, 2019**



## 502-R STUDENT DISCIPLINE REGULATIONS

### I. REGULATIONS FOR STUDENT BEHAVIOR

~~The following are examples of unacceptable behavior categories subject to disciplinary action by the school district. These examples are not intended to be an exclusive list.~~

Students are expected to comply with the school district's expectations for student conduct. These examples are not intended to be an exclusive list.

~~Any student who engages in any of these activities shall be disciplined in accordance with this policy.~~

#### A. Rule 1: ATTENDANCE

Students should arrive at school and classes on time and are expected to be in school for the entire school day unless other arrangements have been made. Truancy is an absence without the knowledge and approval of the school, parent/guardian, or teachers. Excessive truanancies may lead to consequences. (See Compulsory Attendance Policies 503.)

#### B. Rule 2: ACTIVITIES/ EVENT BEHAVIOR

Students must comply with all school and Minnesota State High School League and conference rules when attending school activities and events.

#### C. Rule 3: RESPECT FOR PROPERTY

Students shall respect property belonging to the School District, school employees, and other students. Vandalism, accidental damage to property, theft or use of property without permission of the owner, extortion, or trespassing shall constitute a violation of this rule.

#### D. Rule 4: RESPECT FOR PEOPLE

Students will show respect for other students, and all School District employees and volunteers. Disrespectful behavior including abusive language is a violation of this rule. This policy incorporates by reference the District's Racial, Religious, Offensive Behavior, Sexual Harassment and Violence Policy. (See Policy Racial, Religious, Offensive

Behavior/Sexual Harassment and Violence – 403) Although not inclusive, the following list describes behaviors that are not permitted.

1. **Insubordination:** A student is insubordinate when he/she refuses to comply with any reasonable request or directive of teachers, principals, District employees or volunteers.
2. **Personal Identification:** Failure to identify oneself to school authorities is a violation of this rule. Falsifying signatures is also a violation of this rule.
3. **Assault:** Assault includes actual physical harm to another or an act with intent to cause fear or bodily harm to a person.
4. **Fighting:** Fighting is mutual combat in which both parties have contributed to the situation.
5. **Racial, Religious, Offensive Behavior/Sexual Harassment and Violence:** It is the policy of Independent School District 284 that no student or employee of the district shall be subjected to offensive behavior. Such conduct includes, but is not limited to, inappropriate remarks or conduct related to a person's race, color, creed, religion, national origin, sex, sexual orientation, gender, marital status, disability, age, or status with regard to public assistance. Offensive behavior also includes violent or threatening behavior and sexual harassment. (See Board Policy and Regulations 403 and 403-R).
6. **Threats:** No student will threaten any individual person or property.
7. **Hazing:** Hazing means committing an act against a student, or coercing a student into committing an act, that creates a substantial risk of harm to a person, in order for the student to be initiated into or affiliated with a student organization, or for any other purpose. (See Board Policy 513 and Regulations 513R on Hazing).
8. **Bullying:** Bullying is an overt act by a student or a group of students directed against another student/s with the intent to ridicule, humiliate or intimidate the other student. (See Board Policy 528 on Bullying Prohibition).
9. **Weapons:** A weapon includes but is not limited to firearms (whether loaded or not loaded), pellet guns, stun guns, nun-chucks, metal knuckles, knives, replica weapons and potentially dangerous objects. See Board Policy on Weapons.

10. **Verbal assaults:** Verbal assaults or verbally abusive behavior including, but not limited to: use of words, symbols, acronyms, or language, whether oral or written, that are discriminatory, abusive, obscene, threatening, intimidating, or degrading to other people, or threatening to school property;

11. **Disrespectful Speech:** Impertinent or disrespectful words, symbols, acronyms, or language, whether oral or written, related to toward teachers or other school district personnel

#### **E. Rule 5: SMOKING AND USE OF TOBACCO / E-CIGARETTES**

Tobacco use, e-cigarette/[vaping](#) use, tobacco-related devices, or tobacco paraphernalia and/or possession by students shall be prohibited in school buildings, on school property, on school buses, and at all school-sponsored activities.

#### **F. Rule 6: ALCOHOL AND ILLEGAL DRUGS**

Students will not possess, purchase, or sell alcohol, illegal drugs, drug paraphernalia, consume any amount of alcohol, or illegal drugs while on school property, including buses, or while attending school-sponsored functions.

#### **G. Rule 7: DISRUPTIVE BEHAVIOR**

Students shall behave in a manner which neither disrupts the learning environment nor is hazardous to the health and safety of persons in any area.

1. **Disrespectful Language:** The use of disrespectful language, which may include the use of profanity and/or obscenity, is a violation of this rule.

2. **Unauthorized Distribution of Literature:** Unauthorized distribution of literature on school property, either electronically or in hard copy, is a violation of this rule.

3. **Distribution of Literature:** Distribution of literature on school property, authorized or unauthorized, electronic or hard copy, that is inflammatory, libelous, or of a slanderous nature is not allowed and also a violation of this rule.

4. **Disturbances and Disruptions:** Disturbances, disruptions, or threats to normal school operations or school activities, such as the reporting of

dangerous or hazardous situations that do not exist, are violations of this rule (i.e. terroristic threats). The possession or use of articles that are illegal or declared by a school official to be nuisances is also a violation of this rule.

5. **Nuisance Items:** A nuisance item is anything that is used to disrupt the safety, order or control of the school, such as, but not limited to, ~~paggers,~~ radios, headsets, ear buds, cell phones, universal remote controls, laser pointers, or other electronic devices. If safety or learning is disrupted, consequences will occur.

#### **H. Rule 8: CLOTHING AND WEARING APPAREL**

Students shall dress in such a manner consistent with School Board Policy 506 Student Dress Code ~~that their wearing apparel is not disruptive to the learning environment and does not constitute a health or safety hazard or reference illegal behavior. (See Board Policy 506 – Student Dress Code.)~~

#### **I. Rule 9: PARKING/ PARKING LOT/DRIVING VIOLATIONS**

Students are expected to honor and obey all parking and driving rules as described in the Wayzata High School student handbook.

#### **J. Rule 10: CHEATING/PLAGIARISM/FALSIFICATION OF RECORDS**

Cheating, plagiarism and/or falsification of records are violations. Cheating or plagiarism is misleading an instructor in some way so as to receive a grade for work that the student did not originate.

**K. Rule 11: BUS VIOLATIONS** All school rules, policies, and regulations apply to behavior on buses to and from school or while on any school-related activity. In addition, state law specifically prohibits the following behavior on a school bus:

1. Standing or walking in a bus while it is in motion.
2. Transporting any potentially dangerous objects including weapons or explosives.
3. Obstructing the aisle.
4. Damaging the bus in any manner. (See District 284 School Bus Discipline Policy and Special Education Transportation Regulations.)

#### **L. Rule 12: TECHNOLOGY**

Students shall use technology in a manner consistent with Board Policy(631 & 631R).

## **II. PREVENTATIVE AND CORRECTIVE MEASURES**

Student violations of one or more rules of student conduct shall be cause for intervention. Such intervention may be preventive, corrective, educational, or disciplinary in nature and must depend upon:

- The seriousness of the violation.
- The frequency with which the student has violated the rules.
- The willingness of the student to correct the behavior and to act in a more positive manner.
- The age of the student.

**A. Preventive Measures** - Preventive measures may include the involvement of the parent/guardian and appropriate professional staff in an attempt to plan corrective strategy jointly. In cases of students with an active Individualized Education Program (IEP), preventive or corrective action plans will generally involve the student's IEP manager.

**B. Types of Corrective Measures**

- Student conference.
  - Parent contact.
  - Parent conference.
  - Removal from class.
  - Contract.
  - Restitution
  - In-school support.
  - Detention.
  - Suspension or removal from extracurricular activities.
  - In-school monitoring.
  - Community service.
- 
- Referral to outside agency therapeutic program.
  - Suspension
  - Assign alternative program
  - Police referral
  - Petition County Court
  - Transfer to another school
  - Superintendent-level intervention

- Expulsion/Exclusion

These actions are not listed in any particular order and other actions may be appropriate as well.

**C. Building Level Measures** - The classroom teacher shall have the general control and government of the classroom and will generally attempt other means to correct undesirable behavior before removal from class is used.

**1. Removal from Class:** Violation of any rule or policy established by the School Board, administration, or teacher may be grounds for removing a student from a specific class or activity for an amount of time not to exceed five (5) class or activity periods. Students removed from a class or activity shall report to the area that is designated. If a student is removed from class more than ten (10) times in a school year, the school district shall notify the parent or guardian of the student's tenth removal from class and make reasonable attempts to convene a meeting with the student's parent or guardian to discuss the problem that is causing the student to be removed from class.

A student must be removed from class immediately if the student engages in assault or violent behavior. "Assault" is an act done with intent to cause fear in another of immediate bodily harm or death; or the intentional infliction of, or attempt to inflict, bodily harm upon another. The removal from class shall be for a period of time deemed appropriate by the principal, in consultation with the teacher.

**a. Secondary Schools:** A class or activity means the daily instructional time for a given course of study.

**b. Elementary Schools:** A class or activity means a period of time not to exceed one (1) hour, regardless of subject of instruction.

**2. Suspension:** Suspension is a directive from a school administrator prohibiting a student from attending school.

**a. Notice:** All provisions of the Pupil Fair Dismissal Act will be followed.

**b. Re-entry:** Conference with parent or guardian is required as a condition of reinstatement (per Pupil Fair Dismissal Act). The requirement for a Re-entry Conference cannot delay the delivery of

special education services if a student has an IEP.

**c. Violation of Suspension:** If a student returns to school or a school-sponsored activity without permission during a suspension, the action may be considered a violation of the suspension and may be cause for further action

#### **D. Superintendent Level Disciplinary Process**

The principal may refer a student to the Superintendent/designee for further action. The referral will be in writing and will be accompanied by a complete and up-to-date record of the facts of the incident(s) and all corrective measures attempted.

**1. Informal Hearing:** The Superintendent/designee will conduct an informal hearing. The student and parent/guardian will be notified of the hearing and will receive a copy of the referral letter. At the hearing the student may choose to be accompanied by any person. The principal and other school personnel may be present.

**2. Actions:** The Superintendent/designee will take one or more of the following actions:

- a. Defer action pending further investigation.
- b. Place the student on Superintendent's probation.
- c. Transfer the student to a different school.
- d. Place the student on home instruction.
- e. Place the student in a modified or alternative program.
- f. Attempt to seek placement in a school outside the District with parental/guardian agreement.
- g. Recommend expulsion or exclusion. The Superintendent may modify such expulsion/exclusion requests on a case by case basis.

## **E. Expulsion/Exclusion**

**1. Expulsion** - Expulsion is a School Board action to prohibit an enrolled student from further attendance for up to twelve (12) months from the date the student is expelled. The procedures for notice and hearing under the Pupil Fair Dismissal Act regulations will be followed.

**2. Exclusion-** Exclusion means a Board action to prevent enrollment or re-enrollment of a student for a period that shall not extend beyond the school year. The procedures of the Pupil Fair Dismissal Act will be followed.

**F. Alternative Placement** - Alternative placement to another in or out-of-District school site may be made at the recommendation of the administration.

## **III. DISABLED STUDENTS**

Students who are currently identified as eligible under the IDEA or Section 504 will be subject to the provisions of this policy, unless the student's IEP or 504 plan specifies a necessary modification.

Before initiating an expulsion or exclusion of a student with a disability, relevant members of the child's IEP team and the child's parent shall, consistent with federal law, conduct a manifestation determination and determine whether the child's behavior was (i) caused by or had a direct and substantial relationship to the child's disability and (ii) whether the child's conduct was a direct result of a failure to implement the child's IEP. If the student's educational program is appropriate and the behavior is not a manifestation of the student's disability, the school district will proceed with discipline – up to and including expulsion – as if the student did not have a disability, unless the student's educational program provides otherwise. If the team determines that the behavior subject to discipline is a manifestation of the student's disability, the team shall conduct a functional behavioral assessment and implement a behavioral intervention plan for such student provided that the school district had not conducted such assessment prior to the manifestation determination before the behavior that resulted in a change of placement. Where a behavioral intervention plan previously has been developed, the team will review the behavioral intervention plan and modify it as necessary to address the behavior.

When a student who has an IEP is excluded or expelled for misbehavior that is not a manifestation of the student's disability, the school district shall continue to provide special education and related services during the period of expulsion or exclusion.

#### **IV. NOTIFICATION OF BOARD POLICY/REGULATIONS AND BUILDING PROCEDURES**

**A.** High school and middle school students will be given a copy of the Student Discipline Regulations and any building-level procedures. Receipt of the written policy and procedures will be construed as having knowledge of the contents. Elementary students will receive an oral explanation.

**B.** Copies of the Board Policy on Student Discipline and Regulations will be available to students and parents/guardians in the office of each school building.

**C.** In addition, the school district must report, through the MDE electronic reporting system, each physical assault of a school district employee by a student within thirty (30) days of the assault. This report must include a statement of the alternative educational services or other sanction, intervention, or resolution given to the student in response to the assault and the reason for, the effective date, and the duration of the exclusion or expulsion or other sanction, intervention, or resolution. The report must also include the student's age, grade, gender, race, and special education status.

#### **V. DISTRIBUTION OF POLICY**

The building level procedures for implementing this policy will be determined by each site. The building principal and licensed employees shall confer annually to review the discipline policy and to assess whether the policy has been enforced.

A district committee will review the policy and regulations annually.

#### **VI. REVIEW OF POLICY**

The principal and representatives of parents, students and staff in each school shall confer at least annually to review this discipline policy, determine if the policy is working as intended, and to assess whether the discipline policy has been enforced. Any recommended changes shall be submitted to the superintendent for consideration by the school board, which shall conduct an annual review of this policy.

**ADOPTED:** December 8, 1986  
**AMENDED:** July 24, 1989  
**AMENDED:** October 12, 1992  
**AMENDED:** March 30, 1993  
**AMENDED:** July 15, 1993  
**AMENDED:** August 3, 1994  
**AMENDED:** December 14, 1994  
**AMENDED:** July 9, 2001  
**AMENDED:** May 10, 2004  
**AMENDED:** October 13, 2008  
**AMENDED:** November 14, 2011  
**AMENDED:** October 13, 2014  
**AMENDED:** October 12, 2015  
**AMENDED:** December 12, 2016  
**AMENDED:** April 16, 2018  
**AMENDED:** October 8, 2018  
**DRAFT: November 12, 2019**

## **503 COMPULSORY ATTENDANCE**

### **I. PURPOSE**

The purpose of this policy is to encourage regular school attendance, and to set forth the attendance expectations of Minnesota statute.

### **II. GENERAL STATEMENT OF POLICY**

- A. Every child between seven and 17 years of must receive instruction during the school year unless the child has graduated.
- B. Minnesota statute requires that any student who is at least 17 years of age who seeks to withdraw from school together with parent/guardian must:
  - 1. attend a meeting with school personnel to discuss the educational opportunities available to the student, including alternative educational opportunities; and
  - 2. sign a written election to withdraw from school
- C. Once a pupil under the age of seven is enrolled in kindergarten or a higher grade in a public school, the pupil is subject to compulsory attendance. The parent, guardian, or any other individual having charge of any person that is of compulsory age must send such person to school unless he/she meets the legitimate exemptions as defined in statute.

**Legal References:** Minn. Stat. § 120A.05 (Definitions)

Minn. Stat. § 120A.22 (Compulsory Instruction) Minn. Stat. § 120A.24 (Reporting) Minn. Stat. § 120A.26 (Enforcement and Prosecution) Minn. Stat. § 120A.28 (School Boards and Teachers, Duties) Minn. Stat. § 120A.30 (Attendance Officers) Minn. Stat. § 120A.34 (Violations; Penalties) Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act) Minn. Stat. § 260A.02 (Definitions) Minn. Stat. § 260A.03 (Notice to Parent or Guardian When Child is Continuing Truant) Minn. Stat. § 260C.007, Subd. 19 (Habitual Truant Defined) Minn. Stat. § 260C.201 (Disposition; Children in Need of Protection or Services or Neglected and in Foster Care) *Goss v. Lopez*, 419 U.S. 565, 95 S.Ct. 729 (1975) *Slocum v. Holton Board of Education*, 429 N.W.2d 607 (Mich. App. Ct. 1988) *Campbell v. Board of Education of New Milford*, 475 A.2d 289 (Conn. 1984) *Hamer v. Board of Education of Township High School District No. 113*, 66 Ill. App.3d 7, 383 N.E.2d 231 (1978) *Gutierrez v. School District R-1*, 585 P.2d 935 (Co. Ct. App. 1978) *Knight v. Board of Education*, 38 Ill. App. 3d 603, 348 N.E.2d 299 (1976) *Dorsey v. Bale*, 521 S.W.2d 76 (Ky. 1975)

**ADOPTED:** September 8, 1986

**AMENDED:** August 16, 2004

**AMENDED:** October 13, 2014

**DRAFT: November 12, 2019**

## WAYZATA PUBLIC SCHOOLS

Independent School  
District 284 Wayzata,  
Minnesota

### 503-R COMPULSORY ATTENDANCE REGULATIONS

#### I. ABSENCES

Regular attendance is consistent with the provisions of the compulsory school attendance law. It is expected that students and their parents will abide by the provisions of that law. Parents/guardians are to notify the school on or before the day of absence.

##### **A. Excused Absences:**

1. Illness
2. Serious illness in the student's immediate family
3. Funerals
4. Religious instruction not to exceed three hours a week
5. Catastrophes, such as fire
6. Official school field trip or other school-sponsored outing
7. Pre-approved vacations or family trips
8. Medical or dental appointments
9. Religious holidays
10. Suspensions
11. Court appearances

**B. Unexcused Absences:** An unexcused absence is an absence that does not meet the above criteria. These absences may occur with or without the knowledge of the student's parent or guardian.

**C. Tardy:** Students are expected to be in their assigned area at designated times. Failure to do so constitutes tardiness.

1. Elementary - At the elementary level, a student is tardy if he/she is not at school at the official start time or leaves early before the official end time. Five (5) unexcused tardies may constitute one unexcused absence. Students that have an excessive number of tardies may also be considered truant.

2. Secondary - At the secondary level, tardiness between periods will be handled in accordance with procedures developed at the site level.

**D. Excessive Excused Absences:** Parent-approved absences that are excessive and/or interfere with the student's educational program may be interpreted as truancy and follow-up procedures may be implemented. As a general guideline, 10 excused absences in a school year will be viewed as excessive. Parents/guardians need to be aware that if students are absent 15 or more consecutive days, students must be withdrawn from school.

**E. Truancy:** Any student who is absent from school without permission or without a valid reason is considered truant. Habitual truants will be referred for intervention.

## II. PARENT NOTIFICATION

Parents will be notified of their child's attendance according to the schedule below.

1. **Unexcused Absences:** Parents will be notified anytime a student has an unexcused absence.

2. **Three Unexcused Absences:** After three (3) unexcused absences parent/guardian will be notified.

3. **Six Unexcused Absences:** When the student has 6 unexcused absences, the school will send a report to the Hennepin County Attorney's Office be@school program. The be@school team will send a letter to the parent(s) directing them to attend a Parent Group Meeting (PGM). At the PGM, a be@school representative will explain compulsory school attendance laws and consequences of continued unexcused absences, the benefits of education, and the services available to assist families. Some families will be assigned to a Contracted Community Agency (CCA) at this time. The CCA will provide direct services to assist the family in getting the child to school and refer the family to other services needed to remove attendance barriers.

#### **4. Nine Unexcused**

##### **Absences:**

a. **Children under 12:** If the child has 3 additional unexcused absences after Report #1 (PGM), totaling at least 9 unexcused absences, the school will submit Report #2 (STAR). Families will be directed by mail to contact their assigned CCA worker and begin case management services.

b. **Children 12 and over:** If the child has 3 additional unexcused absences after Report #1 (PGM), totaling at least 9 unexcused absences, the school will submit Report #2 (STAR). Families will be directed by mail to contact their assigned CCA worker and begin case management services. The STAR meeting will be attended by the parent(s), the student (12 – 17 years), a be@school representative, the CCA worker, and if available, a school representative. The goal of the STAR meeting is to create a detailed plan to resolve barriers which negatively impact the student's attendance. After the STAR meeting is held, the CCA worker will monitor the child's attendance weekly and provide assistance.

#### **5. 15 Unexcused**

##### **Absences:**

a. **Children under 12:** If the child accrues 6 additional unexcused absences following Report #2 (STAR), totaling at least 15 unexcused absences, the school will submit Report #3 to be@school. The be@school team will review the report and send it to Child Protection Services.

b. **Children 12 and over:** If the child accrues 6 additional unexcused absences following Report #2 (STAR), totaling at least 15 unexcused absences, the school will submit Report #3 to be@school. If the student continues to miss school after the third report, the County Attorney's Office will consult for possible petition filer in juvenile court. The court hearing will focus on services and sanctions that promote attendance and educational success for the student (e.g., tutoring, credit recovery, mentoring, etc.). Parent involvement will be actively pursued. If multiple interventions have been attempted and the child becomes an older truant, services may no longer be offered.

**AMENDED:** August 16, 2004  
**AMENDED:** October 13, 2014  
**AMENDED:** October 18, 2018  
**DRAFT: November 12, 2019**

Page 3 of  
**3**

## **504 STUDENT RELEASE FROM SCHOOL**

### **I. PURPOSE**

The purpose of this policy is to define the procedure that must be followed for the early release of a student from school.

### **II. GENERAL STATEMENT OF POLICY**

A. A child should not be released from school unless a custodial parent or guardian authorizes it. This rule applies especially to phone calls seeking the release of a pupil, strangers coming into the school building for purposes of taking the child from school, and any other situation where there is a question of legitimacy. Children may only be released when a properly identified and authorized person appears at the school for purposes of providing transportation or escort.

B. A teacher should not release a child from school without the approval of the principal. All releases should be made through the school offices according to building procedures.

*Legal References:* Minn. Stat. § 123B.02 (General Powers of Independent School Districts)

**ADOPTED:** March 9, 1970

**AMENDED:** May 12, 1986

**AMENDED:** March 15, 2004

**AMENDED:** October 13, 2014

**DRAFT: November 12, 2019**



**WAYZATA PUBLIC SCHOOLS**  
**Independent School District 284**  
**Wayzata, Minnesota**

**505 ENTRANCE AGE**

**I. PURPOSE**

The purpose of this policy is to set forth the age for entrance into the school system.

**II. GENERAL STATEMENT OF POLICY**

Students between five years and 21 years of age who have not graduated from high school and who reside in District 284 shall be admissible to the public schools.

1. All children who reach age five (5) on or before September 1 are welcomed and encouraged to enroll in kindergarten that year.

2. Children ages birth – five (5) may be enrolled if they qualify for special education services.

3. Children who reach age six (6) on or before September 1 are eligible to enter first grade. It is the responsibility of the school to be ready to serve the children and not the responsibility of the children to be prepared for the program of the school. The test of residence shall be whether such youth validly and substantially live within the district during the school year. Non-emancipated minors (under 18 years of age) are expected to be under the supervision of an adult or adults who assume responsibility for their general health and welfare as well as for emergencies. In instances where such adults are not the parents or legal guardians of the minor, a written statement of such responsibility assumption shall be requested upon school registration. This statement shall be kept on file along with a summary of case particulars.

**ADOPTED:** February 5, 1968

**AMENDED:** October 14, 1985

**AMENDED:** March 15, 2004

**AMENDED:** July 12, 2004

**AMENDED:** October 12, 2015 **LAST**

**REVIEWED:** October 12, 2015

**DRAFT: November 12, 2019**



## **505-R ENTRANCE AGE REGULATIONS**

### **I. REGULATIONS**

Children, who have not reached age 5 by September 1 but have completed a Minnesota public kindergarten program, a Minnesota Accredited private kindergarten program, or a kindergarten program outside of Minnesota, will be enrolled in Wayzata Public School's kindergarten program for the upcoming school year. Parents may apply for Early Entrance Evaluation to determine if their child meets the eligibility criteria for early entrance to 1st grade.

### **II. EARLY ENTRANCE**

The parent(s) of any District child whose birthday falls between September 2 and October 15 may request consideration for early entrance to kindergarten or first grade. The procedures for Early Entrance are listed below:

**CRITERIA FOR EARLY ENTRANCE** The criteria for early entrance are the same as the criteria for grade acceleration (School Board Policy 602-R), which are a student may be considered for early entrance if the following can be clearly demonstrated: a high level of academic achievement in all areas of the curriculum (with special emphasis on reading, writing and mathematics), intellectual ability two standard deviations above average (i.e., IQ score at least 130), social and emotional maturity, and a high degree of persistence.

**APPLICATION PROCEDURE** The application for Early Entrance is available on the Wayzata Public School website under Teaching and Learning – Early Entrance, or can be obtained by contacting the office of Research and Evaluation. Please complete all three pages of the application form and mail it along with a non- refundable check for \$200.00 made payable to ISD #284 by May 1st. Economic hardship options may be available.

If you live within the school district, or can show proof of residency, and your child meets the

birthdate eligibility requirement, you will be contacted to schedule an interview for the first stage of the evaluation. The interviews are typically scheduled during the second full week of June. A final decision on early entrance will be made by June 30th.

Note: Parents/guardians missing the May 1 deadline will be required to send children at the age appropriate time to kindergarten or Grade 1. If acceleration is requested, procedures for acceleration (Board Regulations on 602-R) will be followed. This will occur during the first six weeks of the school year.

## **EVALUATION PROCESS**

The evaluation process consists of the parent information requested in the application and two stages of assessment conducted by Wayzata district staff.

In the first stage of assessment, children are interviewed by a Wayzata Public Schools teacher for academic and social emotional screening. If children meet the screening criteria in the first stage, they are recommended to move to the second stage of assessments.

In the second stage, children are administered an individual intelligence test by a Wayzata Public Schools psychologist. In addition, parents and previous teachers (if available) may also be asked to complete a social/emotional/behavior rating scale to supplement the social and emotional screening conducted by the Wayzata Public Schools teacher.

The parent information requested in the application and teacher observations are part of the information gathering phase of the evaluation process, as required by the state.

After all the information is collected, the Early Entrance Evaluation team will make the decision on early entrance.

**ADOPTED:** October 14, 1985  
**AMENDED:** May 16, 1990  
**AMENDED:** December 3, 1992  
**AMENDED:** March 19, 1998  
**AMENDED:** March 15, 2004  
**AMENDED:** July 12, 2004  
**AMENDED:** October 12, 2015  
**DRAFT: November 12, 2019**

**WAYZATA PUBLIC SCHOOLS**  
**Independent School District 284**  
**Wayzata, Minnesota**

**507 SCHOOL ATTENDANCE AREAS**

**I. PURPOSE**

This policy communicates the expectations regarding school attendance (boundary) areas.

**II. GENERAL STATEMENT OF POLICY**

A. The School Board expects that there shall be a reasonable balance between the program capacity of school buildings and the number of pupils in the attendance areas served by those buildings. The School Board also expects that there will be as much year-to-year stability in such attendance areas as circumstances permit.

[B. Attendance Boundaries are established by board action and detailed on the school district website.](#)

~~C.-B.~~ The superintendent will annually review building program capacities, projected enrollments, and, if necessary, recommend the modification of school attendance boundaries.

***Legal References:*** Minn. Stat. § 123B.02, Subd. 1 ( General Powers of Independent School Districts)  
Minn. Stat. § 123B.02, Subd. 2 (Facilities for School Age Children)

**ADOPTED:** February 8, 1982

**AMENDED:** January 13, 1986

**AMENDED:** March 15, 2004

**AMENDED:** October 13, 2014

**DRAFT: November 12, 2019**

## **510 STUDENT SEX NONDISCRIMINATION**

### **I. PURPOSE**

The purpose of this policy is to provide equal educational opportunity for all students and to prohibit discrimination on the basis of sex. Students are protected from discrimination on the basis of sex pursuant to Title IX of the Education Amendments of 1972 and the Minnesota Human Rights Act.

### **II. GENERAL STATEMENT OF POLICY**

A. The school district provides equal opportunity for all students, and does not unlawfully discriminate on the basis of sex. No student will be excluded from participation in, denied the benefits of, or otherwise subjected to discrimination under any educational program or activity operated by the school district on the basis of sex. It is the responsibility of every school district employee to comply with this policy.

B. The School Board hereby designates the Executive Director of Human Resources as its Title IX Coordinator. Any student, parent, guardian having questions regarding the application of Title IX and its regulations and/or this policy should contact the Title IX Coordinator. If the Title IX Coordinator is unavailable, an inquiry or complaint should be referred to the superintendent of schools.

***Legal References:*** Minn. Stat. § 121A.04 (Athletic Programs; Sex Discrimination)

Minn. Stat. Ch. 363A (Minnesota Human Rights Act) 20 U.S.C. §§ 1681-1688 (Title IX of the Education Amendments of 1972) 34 C.F.R. Part 106 (Implementing Regulations of Title IX)

**ADOPTED:** November 8, 2004

**AMENDED:** October 13, 2014  
**AMENDED:** December 12, 2016  
**LAST REVIEWED:** October 8, 2018  
**DRAFT: November 12, 2019**

## **510-R STUDENT SEX NONDISCRIMINATION REGULATIONS**

### **I. TITLE IX COORDINATOR**

A. The Executive Director of Human Resources is the Title IX coordinator. This employee coordinates the school district's efforts to comply with and carry out its responsibilities under Title IX.

B. Any student, parent or guardian having questions regarding the application of Title IX and its regulations and/or this policy should discuss them with the Title IX coordinator. Questions relating solely to Title IX and its regulations may be referred to the Assistant Secretary for Civil Rights of the United States Department of Education. In the absence of a specific designee, an inquiry or complaint should be referred to the superintendent or the School district human rights officer.

### **II. REPORTING PROCEDURES**

A. The Executive Director of Human Resources is the School district human rights officer to receive reports, complaints or reports of unlawful sex discrimination toward a student.

B. Any student who believes he or she has been the victim of unlawful sex discrimination by a teacher, administrator or other School district personnel, or any person with knowledge or belief of conduct which may constitute unlawful sex discrimination toward a student should report the alleged acts immediately to an appropriate school district official designated by these regulations or may file a report. The school district encourages the reporting party or complainant to use the report form available from the principal of each building or available from the school district office, but oral reports shall be considered complaints as well. Nothing in this policy shall prevent any person from reporting unlawful sex discrimination toward a student directly to a school district human rights officer or to the Superintendent.

C. The building principal is the person responsible for receiving oral or written reports of

unlawful sex discrimination toward a student at the building level. Any adult school district personnel who receive a report of unlawful sex discrimination toward a student shall inform the building principal immediately.

D. Upon receipt of a report, the principal must notify the school district human rights officer immediately, without screening or investigating the report. The principal may request, but may not insist upon a written complaint. A written statement of the facts alleged will be forwarded as soon as practicable by the principal to the human rights officer. If the report was given verbally, the principal shall personally reduce it to written form within 24 hours and forward it to the human rights officer. Failure to forward any report or complaint of unlawful sex discrimination toward a student as provided herein may result in disciplinary action against the principal. If the complaint involves the building principal, the complaint shall be made or filed directly with the superintendent or the School district human rights officer by the reporting party or complainant. If the complaint involves a human rights officer, the complaint shall be filed directly with the superintendent.

E. The School Board hereby designates the Executive Director of Human Resources as the School District Human Rights Officer to receive reports, complaints or grievances of unlawful sex discrimination toward a student. If the complaint involves a human rights officer, the complaint shall be filed directly with the superintendent.

F. The school district shall conspicuously post the name of the Title IX coordinator and human rights officer, including office mailing addresses and telephone numbers.

G. Submission of a good faith complaint or report of unlawful sex discrimination toward a student will not affect the complainant or reporter's future employment, grades or work assignments.

H. Use of formal reporting forms is not mandatory.

I. The school district will respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligations.

### **III. INVESTIGATION**

A. By authority of the school district, the human rights officer, upon receipt of a report, complaint or grievance alleging unlawful sex discrimination toward a student shall promptly undertake or authorize an investigation. The investigation may be conducted by school district officials or by a third party designated by the School district.

B. The investigation may consist of personal interviews with the complainant, the individual(s) against whom the complaint is filed, and others who may have knowledge of the alleged incident(s) or circumstances giving rise to the complaint. The investigation may also consist of any other methods and documents deemed pertinent by the investigator.

C. In determining whether alleged conduct constitutes a violation of this policy, the school district should consider the surrounding circumstances, the nature of the behavior, past incidents or past or continuing patterns of behavior, the relationships between the parties involved and the context in which the alleged incidents occurred. Whether a particular action or incident constitutes a violation of this policy requires a determination based on all the facts and surrounding circumstances.

D. In addition, the school district may take immediate steps, its discretion, to protect the complainant, pupils, teachers, administrators or other school personnel pending completion of an investigation of alleged unlawful sex discrimination toward a student.

E. The investigation will be completed as soon as practicable. The school district human rights officer shall make a written report to the superintendent upon completion of the investigation. If the complaint involves the superintendent, the report may be filed directly with the School Board. The report shall include a determination of whether the allegations have been substantiated as factual and whether they appear to be violations of this policy.

### **IV. SCHOOL DISTRICT ACTION**

A. Upon conclusion of the investigation and receipt of a report, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination or discharge. School

district action taken for violation of this policy will be consistent with the requirements of applicable collective bargaining agreements, Minnesota and federal law and School district policies.

B. The result of the school district's investigation of each complaint filed under these procedures will be reported in writing to the complainant by the school district in accordance with state and federal law regarding data or records privacy.

## **V. REPRISAL**

A. The school district will discipline or take appropriate action against any pupil, teacher, administrator or other school personnel who retaliates against any person who reports alleged unlawful sex discrimination toward a student or any person who testifies, assists or participates in an investigation, or who testifies, assists or participates in a proceeding or hearing relating to such unlawful sex discrimination. Retaliation includes, but is not limited to any form of intimidation, reprisal or harassment.

## **VI. RIGHT TO ALTERNATIVE COMPLAINT PROCEDURES**

A. These procedures do not deny the right of any individual to pursue other avenues of recourse which may include filing charges with the Minnesota Department of Human Rights, initiating civil action or seeking redress under state criminal statutes and/or federal law, or contacting the Office of Civil Rights for the United States Department of Education.

## **VII. COMMUNICATION OF POLICY AND EVALUATION**

A. This policy shall be made available, on the website, or upon request, to all students, parents/guardians of students, staff members, employee unions and organizations.

B. The school district shall review this policy and the school district's operation for compliance with state and federal laws prohibiting discrimination on a continuous basis.

**ADOPTED:** November 8, 2004  
**AMENDED:** December 10, 2012  
**AMENDED:** October 13, 2014  
**AMENDED:** December 12, 2016  
**LAST REVIEWED:** October 8, 2018  
**Draft: November 12, 2019**



**Board of Education**  
Regular Meeting – November 12, 2019

**AGENDA SECTION:** Administrative Reports & Recommendations

**ITEM:** Teaching and Learning Recommendations

**COMMENTS BY:** Jill Johnson, Executive Director of Teaching and Learning

**Background Information**

The school district calendar is prepared each year by the calendar committee. The committee is composed of one teacher representative from each school site including early childhood, two parent representatives from the district parent liaison committee and one resource teacher from teaching and learning. The executive director of teaching and learning chairs the committee.

The committee meets and provides input on the development of a new school calendar. Teaching and Learning takes the input and creates different versions of the calendar for the committee to review. The committee reviews the draft calendars and decides which versions to move forward for teacher and parent consideration. Each site rep shares the calendar with teachers and each site comes to a consensus for one calendar. The calendar with the most support moves forward to the school board for consideration.

**Calendar Parameters**

- Start after Labor Day
- 184 Teacher Work Days (180 Days + Four Workshop Days)
- Student Days As Follows: 169.5 Days for Grades K – 5; 171.5 Days for Grades 6 – 11; 165.5 Days for Grade 12
- Two Scheduled Elementary Teacher Planning Days
- Scheduled Parent & Teacher Conferences
- Include 10 Holidays
- Equal Number of Days Between Quarters and Semesters
- End in Early June
- Week-Long Spring Break

**Recommended Action:** Adopt the proposed calendar for the 2020-2021 school year.

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_

2020 - 2021 CALENDAR

July				
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

October				
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

January				
				1 Holiday District Closed
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

April				
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

August				
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

November				
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

February				
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

May				
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

September				
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

December				
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

March				
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

June				
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

District Offices Closed: September 7, November 26-27, December 24-25, January 1 and 18, February 15, May 31

SUMMARY	Gr K - 5	Gr 6 - 8	Gr 9 - 11	Gr 12	Teachers
Qtr 1	44.0	45.0	45.0	45.0	47
Qtr 2	42.5	42.5	42.5	42.5	45
Qtr 3	41.0	41.0	41.0	40.0	44
Qtr 4	42.0	43.0	43.0	38.0	44
Wksp					4
<b>Total</b>	<b>169.5</b>	<b>171.5</b>	<b>171.5</b>	<b>165.5</b>	<b>184</b>

CALENDAR KEY
Holiday - District Closed
No Students
Teacher Non-Work Days
Teacher Comp Day - No School
Teacher Non-Student Work Day
End of Quarter Day

2.5 Days Less	.5 Days Less	.5 Days Less	6.5 Days Less
Two Less for Planning	.5 less for Early Release	.5 less for Early Release	One less for ACT Test
.5 less for Early Release			One less for MCA Tet
			.5 less for Early Release
			Four less for Graduation Ceremony

\*Middle School PT Conferences - Fall: 4 Hr Evening (4:15-8:15 p.m.) & 10 Hr Day (8:15 a.m. - 6:15 p.m.)  
 Spring: 4 Hr Evening (4:15-8:15 p.m.) and 8 Hr day (8:15 a.m. - 4:15 p.m.) (2 hours will be flexed.)

DRAFT #3: NOVEMBER 12, 2019

## 2020 – 2021 CALENDAR – Month-by-Month

### SEPTEMBER

- Typical Calendar - No Changes

### OCTOBER

- **October 13**
  - Elementary – Evening Conference
  - Middle School - Evening Conference
- **October 14**
  - No Student K – 12
  - Elementary – Day Conference
  - Middle School – Day Conferences
  - High School – Comp Day for Evening Conferences
- **October 15 and 16**
  - MEA Break No Students
  - Teacher Non-Work Days

### NOVEMBER

- **November 11**
  - Elementary - K – 5 End of Quarter 1
- **November 12**
  - Elementary – No Students
  - Elementary – Teacher Planning Day or Professional Development
  - Middle School – End of Quarter 1
  - High School – End of Quarter 1
- **November 13**
  - No Student K – 12
  - Elementary – Pro Dev or Planning Day
  - Middle School – Grading Day / Pro Dev Day
  - High School – Grading Day / Pro Dev Day

### DECEMBER

- Typical Calendar - No Changes

### JANUARY

- **January 28**
  - End of Quarter 2/Sem. 1
  - Early Release K – 12
- **January 29**
  - No Student K – 12
  - K – 12 Pro Development Day

### FEBRUARY

- **February 11**
  - Elementary – Evening Conference
  - Middle School - Evening Conference
- **February 12**
  - No Student K – 12
  - Elementary – Day Conference
  - Middle School – Day Conferences
  - High School – Comp Day for Evening Conferences

### MARCH

- **March 31**
  - Elementary - K – 5 End of Quarter 1

### APRIL

- **April 1**
  - Elementary – No Students
  - Elementary – Teacher Planning Day or Professional Development
  - Middle School – End of Quarter 1
  - High School – End of Quarter 1
- **April 2**
  - No Students K -12
  - Teacher Comp Day
- **April 5 – 9**
  - Spring Break – No School Students or Teachers
- **April 12**
  - No Students K – 12
  - Elementary – Prof Dev or Planning Day
  - Middle School – Grading Day / Prof Dev Day
  - High School – Grading Day / Prof Dev Day

### MAY

- Typical Calendar – No Changes

### JUNE

- June 3 – Last Day Seniors
- June 4 – Graduation
- June 10 – Last Day for Students – End of Quarter 4
- June 11 – Last Day Teachers



**Board of Education**  
Regular Meeting – November 12, 2019

**AGENDA SECTION:** Administrative Reports and Recommendations

**ITEM:** Finance and Business Services Recommendations

**COMMENTS BY:** Jim Westrum, Executive Director of Finance and Business Services

**Monthly Financial Reports**

Enclosed for School Board review and information are the following financial reports as of September 2019.

- Investment Summary
- Analysis of Financial Reports
- Statement of Revenues
- Statement of Expenditures

No School Board action is required.



## ANALYSIS OF FINANCIAL REPORTS For the month ended September 30, 2019

Beginning in Fiscal 2019, the technology levy and long-term facilities maintenance program are reported in the General Fund with the exception of long-term facilities maintenance projects greater than \$2.0 million which continue to be reported in the LTFM and Construction Fund.

### **Statement of Revenues:**

This report reflects revenue received by the month end noted above. Overall revenues are consistent with prior years with the exception of the following:

- Fluctuation in the Community Service Fund is due to the timing of yearend audit entries including when accounts are recorded and when reversal entries are made. All other revenues are following current trends and no unusual items are noted.

### **Statement of Expenses:**

This report reflects actual expenditures paid and does not include outstanding encumbrances. Overall expenditures are comparable with prior years with the exception of the following:

- General Fund benefits were higher in fiscal 2019 than other years due to a lump-sum onetime irrevocable election as the result of the sunseting of retirement insurance benefits in the Unaffiliated and Principal contracts beginning July 1<sup>st</sup>, 2018. Supplies & Materials were lower in Fiscal 2018 mainly due to the technology levy change as noted above. Capital Expenditures have fluctuated the last three years, due to the technology levy change previously noted, the timing and completion of construction projects, and the District's equipment needs.
- LTFM and Construction Fund fluctuation is due to the timing of projects and the change in accounting previously mentioned.
- The Building Construction Fund accounts for all activity related to the \$109.6 million bond issuance in May 2014 and the \$66.9 million bond issuance in February 2018. Since construction projects span over multiple fiscal years a multi-year comparison is not presented.

**WAYZATA PUBLIC SCHOOLS  
INVESTMENT SUMMARY  
As of September 30, 2019**

**GENERAL FUND**

<u>Investment Held At</u>	<u>Type of Investment</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Cost</u>	<u>Maturity Amount</u>	<u>Interest Earned</u>	<u>Yield</u>
PMA/MN Trust	Money Market	N/A	NOW	N/A	\$7,370,662	N/A	1.95%
MSDLAF+	Money Market	N/A	NOW	N/A	\$7,749,985	N/A	2.02%
MSDMAX	Money Market	N/A	NOW	N/A	\$13,033,768	N/A	2.12%
<b>Total General Fund</b>				<b>\$0</b>	<b>\$28,154,415</b>	<b>\$0</b>	

**FUND 06 (ALT FACILITIES BONDS)**

<u>Investment Held At</u>	<u>Type of Investment</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Cost</u>	<u>Maturity Amount</u>	<u>Interest Earned</u>	<u>Yield</u>
MSDLAF+	Money Market	N/A	NOW	N/A	\$2	N/A	2.02%
<b>Total Alt. Facilities Bonds Fund</b>				<b>\$0</b>	<b>\$2</b>	<b>\$0</b>	

**FUND 82 (2014 BUILDING BONDS)**

<u>Investment Held At</u>	<u>Type of Investment</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Cost</u>	<u>Maturity Amount</u>	<u>Interest Earned</u>	<u>Yield</u>
MSDLAF+	Money Market	N/A	NOW	N/A	\$709,394	N/A	2.02%
MSDMAX	Money Market	N/A	NOW	N/A	\$5,988,864	N/A	2.12%
<b>Total Building Bonds Fund</b>				<b>\$0</b>	<b>\$6,698,257</b>	<b>\$0</b>	

**FUND 86 (2018 BUILDING BONDS)**

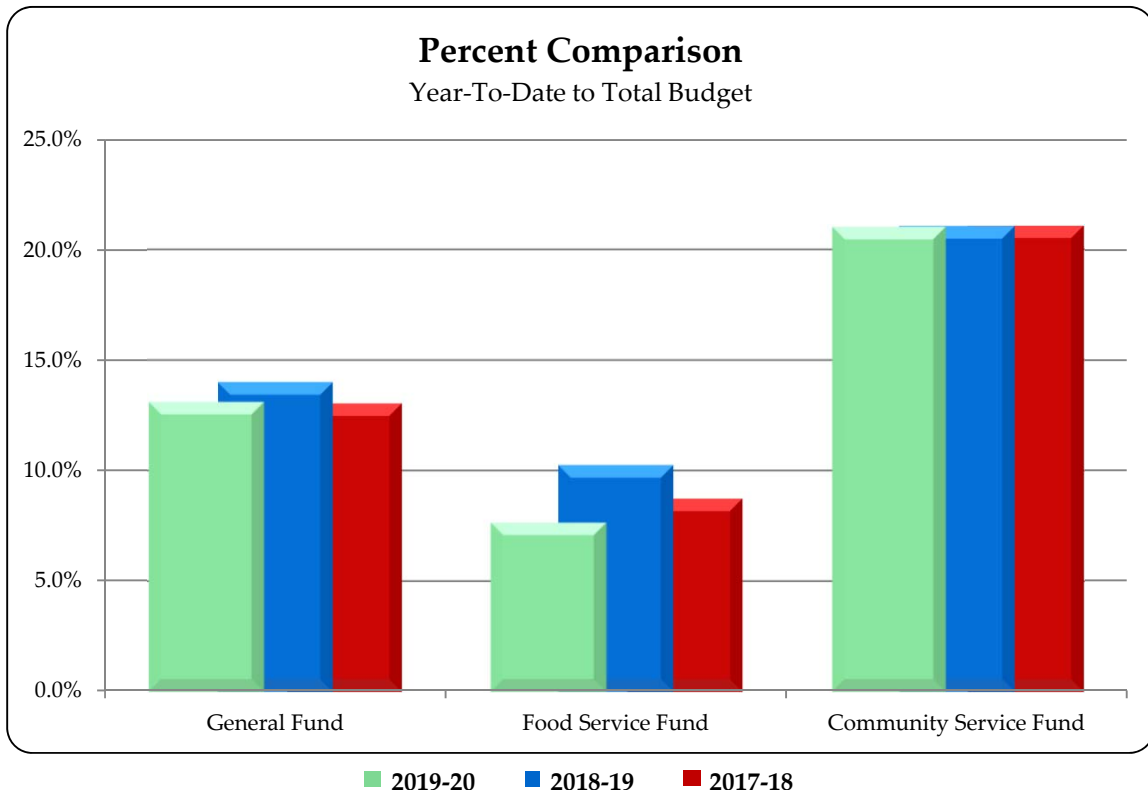
<u>Investment Held At</u>	<u>Type of Investment</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Cost</u>	<u>Maturity Amount</u>	<u>Interest Earned</u>	<u>Yield</u>
MSDLAF+	Money Market	N/A	NOW	N/A	\$3,699,136	N/A	2.02%
MSDMAX	Money Market	N/A	NOW	N/A	\$8,923,287	N/A	2.12%
Federal Home Loan Bank	Bank Note	03/01/2018	01/15/2020	\$1,481,625	\$1,500,000	\$18,375	2.27%
Federal Home Loan Bank	Bank Note	03/01/2018	02/11/2020	\$1,991,960	\$2,000,000	\$8,040	2.34%
Total Federal Agency Bond/Note				<b>\$3,473,585</b>	<b>\$3,500,000</b>	<b>\$26,415</b>	
U.S. Treasury Notes	912828V31	03/01/2018	01/15/2020	\$1,967,578	\$2,000,000	\$32,422	2.26%
U.S. Treasury Notes	912828W63	03/01/2018	03/15/2020	\$1,973,047	\$2,000,000	\$26,953	2.31%
U.S. Treasury Notes	912828X21	03/01/2018	04/15/2020	\$1,966,563	\$2,000,000	\$33,438	2.31%
U.S. Treasury Notes	912828X96	03/01/2018	05/15/2020	\$1,964,531	\$2,000,000	\$35,469	2.33%
U.S. Treasury Notes	912828XU9	03/01/2018	06/15/2020	\$1,177,453	\$1,200,000	\$22,547	2.35%
Total U.S. Treasury Notes				<b>\$9,049,172</b>	<b>\$9,200,000</b>	<b>\$150,828</b>	
<b>Total Building Bonds Fund</b>				<b>\$25,145,180</b>	<b>\$25,322,423</b>	<b>\$177,243</b>	



## STATEMENT OF EXPENDITURES

For the month ended September 30, 2019

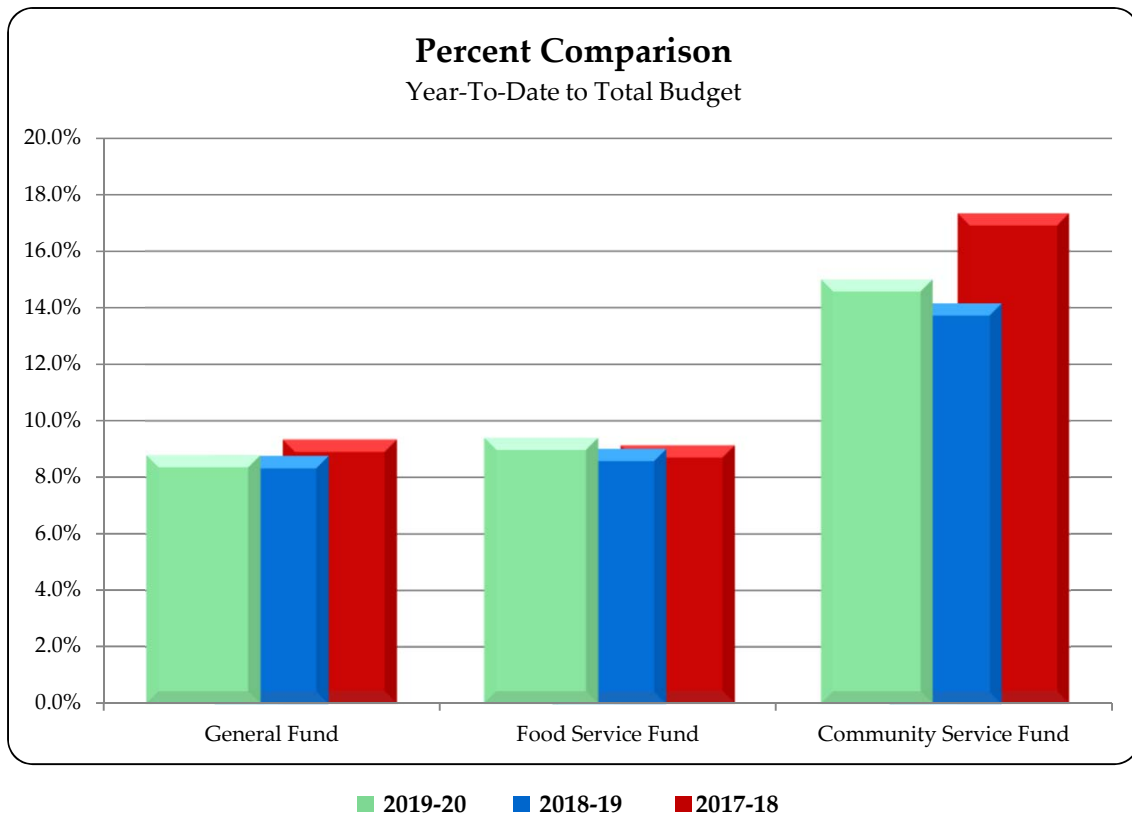
Fund	Year- To-Date	Budget	YTD as % of Budget		
			2019-20	2018-19	2017-18
General Fund					
Salaries	\$ 11,821,949	\$ 98,854,227	12.0%	12.0%	11.5%
Benefits	3,588,335	30,991,738	11.6%	14.6%	10.6%
Purchased Services	1,979,351	24,369,673	8.1%	9.2%	9.4%
Supplies & Materials	1,942,301	5,464,739	35.5%	39.2%	25.5%
Capital Expenditures	3,190,455	5,402,965	59.1%	29.2%	58.2%
Other Expenses	221,757	8,480,751	2.6%	4.3%	1.2%
<b>Total General Fund</b>	<b>\$ 22,744,148</b>	<b>\$ 173,564,093</b>	<b>13.1%</b>	<b>14.0%</b>	<b>13.0%</b>
Food Service Fund	\$ 548,599	\$ 7,170,015	7.7%	10.2%	8.7%
Community Service Fund	2,426,800	11,550,078	21.0%	21.1%	21.1%
LTFM and Tech Fund	3,601,361	8,102,000	44.5%	85.4%	43.3%
Debt Service Fund	3,782,894	12,884,363	29.4%	31.6%	32.1%
Building Construction Fund	8,164,916	21,859,222	-	-	-
<b>Total All Funds</b>	<b>\$ 41,268,718</b>	<b>\$ 235,129,771</b>	<b>17.6%</b>	<b>15.2%</b>	<b>18.5%</b>





**STATEMENT OF REVENUES**  
**For the month ended September 30, 2019**

Fund	Year- To-Date	Budget	YTD as % of Budget		
			2019-20	2018-19	2017-18
General Fund	(1) \$ 15,146,146	\$ 168,855,544	9.0%	9.9%	10.1%
Federal Programs Fund	500	3,844,456	0.0%	0.0%	0.0%
<b>Total</b>	<b>\$ 15,146,646</b>	<b>\$ 172,700,000</b>	<b>8.8%</b>	<b>8.8%</b>	<b>9.3%</b>
Food Service Fund	\$ 645,133	\$ 6,873,510	9.4%	9.0%	9.1%
Community Service Fund	1,763,759	11,763,841	15.0%	14.2%	17.3%
LTFM and Tech Fund	-	8,102,000	0.0%	0.0%	0.0%
Debt Service Fund	2,894	12,432,358	0.0%	0.0%	0.0%
Building Construction Fund	137,792	-	-	-	-
<b>Total All Funds</b>	<b>\$ 17,696,224</b>	<b>\$ 211,871,709</b>	<b>8.4%</b>	<b>8.4%</b>	<b>8.8%</b>



(1) The onetime sale of land for \$6.25 million has been excluded for presentation purposes; the sale was anticipated but not included in the original budget and will be updated as part of the budget revision process.



**Board of Education**  
Regular Meeting – November 12, 2019

**AGENDA SECTION:** Administrative Reports and Recommendations

**ITEM:** Finance and Business Services Recommendations

**COMMENTS BY:** Jim Westrum, Executive Director of Finance and Business Services

**Resolution Canvassing Returns of Votes of School District General Election**

The School District General Election was held on November 5, 2019 to elect four members of the school board. Election of four members of the school board for four year terms effective on the first Monday in January, 2019 with those receiving the highest number of votes are:

Cheryl Polzin (1,441)

Linda A. Cohen (1,425)

Bonita Lucky (1,133)

Seanne Falconer (1,075)

**Recommended Action:** Approve the resolution canvassing returns of votes of School District General Election.

**Motion by:** \_\_\_\_\_

**ROLL CALL**

**Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_

**Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_

# Independent School District No. 284

(Wayzata Public Schools)

State of Minnesota

## Abstract and Return of Votes Cast

General Election

November 5, 2019

---

### Registration Statistics

Number of persons registered at 7 a.m.	*1.	<u>44,592</u>
Number of new registrants on Election Day	*2.	<u>62</u>

---

### Ballots delivered to the precinct (ISD #284-Wayzata)

Ballots delivered as certified by the clerk	3.	<u>3,300</u>
Ballot count adjustments from incident log (+/-)	4.	<u>0</u>
Number of unofficial ballots made	5.	<u>0</u>
Number of absentee ballots delivered	6.	<u>1,100</u>
Total number of ballots delivered to precinct (3+4+5+6 = A)		<b>A</b> <u>4,400</u>

---

### Ballots not in the ballot box (ISD #284-Wayzata)

Number of spoiled ballots	*7.	<u>6</u>
Number of originals for which duplicates made	*8.	<u>0</u>
Number of rejected absentees	*9.	<u>0</u>
Number of unused ballots	10.	<u>2,195</u>
Total number of ballots not in the ballot box (7+8+9+10 = B)		<b>B</b> <u>2,201</u>

---

### Ballots cast in the ballot box (All Locations)

Number of signatures on roster (preregistered + EDR)		
ISD #284-Wayzata	<u>2,199</u>	
City of Minnetonka	<u>533</u>	
Hennepin County	<u>12</u>	
Total	*11.	<u>2,744</u>
Number of accepted regular, military and overseas absentee ballots	*12.	<u>Included above</u>
Number of accepted federal only absentee ballots	*13.	<u>0</u>
Number of accepted presidential only absentee ballots	*14.	<u>0</u>
Total number of ballots in the ballot box (= persons voting) (11+12+13+14 = C)		
ISD #284-Wayzata		<b>C</b> <u>2,199</u>
City of Minnetonka		<u>533</u>
Hennepin County		<u>12</u>
Total		<u>2,744</u>

---

### Ballots returned to Auditor/Clerk

Ballots returned from the precinct (ISD #284-Wayzata)(B + C = D)		<b>D</b> <u>4,400</u>
Difference for auditor/clerk notation on delivery record (A - D = E)		<b>E</b> <u>0</u>

\* are entered into ERS stats

---

### Summary of Election Totals

School Board Members (vote for up to four (4) for four (4) year terms):

Linda A. Cohen	<u>1,425</u>
Emily Fair	<u>917</u>
Seanne Falconer	<u>1,075</u>
Vishala Kamojalla	<u>990</u>
Bonita Lucky	<u>1,133</u>
Bindu Moram	<u>855</u>
Cheryl Polzin	<u>1,441</u>
Sheila Prior	<u>922</u>
Write-ins	<u>46</u>
Over votes/Defective	<u>0</u>
Under votes	<u>2,260</u>
Total for this office	<u>11,064</u>

CERTIFICATION OF MINUTES RELATING

TO

SCHOOL DISTRICT GENERAL ELECTION INCLUDING: ELECTION OF SCHOOL BOARD MEMBERS

ISSUER: INDEPENDENT SCHOOL DISTRICT NO. 284  
(WAYZATA PUBLIC SCHOOLS)  
WAYZATA, MINNESOTA

GOVERNING BODY: SCHOOL BOARD

KIND, DATE, TIME AND PLACE OF MEETING:

A Regular meeting, held November 12, 2019, at 7 o'clock p.m. in the School District.

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents Attached: Extract of Minutes of said meeting.

**RESOLUTION CANVASSING RETURNS  
OF VOTES OF SCHOOL DISTRICT GENERAL ELECTION**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer this 12th day of November, 2019.

---

School District Clerk

EXTRACT OF MINUTES OF MEETING  
OF THE SCHOOL BOARD  
OF INDEPENDENT SCHOOL DISTRICT NO. 284  
(WAYZATA PUBLIC SCHOOLS)  
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a Regular meeting of the School Board of Independent School District No. 284 (Wayzata Public Schools), State of Minnesota, was duly held in said school district on November 12, 2019 at 7 o'clock p.m. for the purpose, in part, of canvassing a general election.

Member \_\_\_\_\_ moved the adoption of the following resolution:

**RESOLUTION CANVASSING RETURNS  
OF VOTES OF SCHOOL DISTRICT GENERAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 284, State of Minnesota, as follows:

1. It is hereby found, determined and declared that the general election of the voters of this school district held on November 5, 2019 was in all respects duly and legally called and held.

2. As specified in the attached Abstract and Return of Votes Cast, at said election a total of 2,744 voters of the school district voted at said general election of four (4) school board members for four (4) year term vacancies on the board caused by expiration of term on the first Monday in January next following the general election, as follows:

Linda A. Cohen	1,425
Emily Fair	917
Seanne Falconer	1,075
Vishala Kamojalla	990
Bonita Lucky	1,133
Bindu Moram	855
Cheryl Polzin	1,441
Sheila Prior	922
Write-ins	46
Over votes/Defective	0
Under votes	2,260





**Board of Education**  
Regular Meeting – November 12, 2019

**AGENDA SECTION:** Administrative Reports and Recommendations

**ITEM:** Finance and Business Services Recommendations

**COMMENTS BY:** Jim Westrum, Executive Director of Finance and Business Services

**Resolution Authorizing Issuance of Certificates of Election and Directing School District Clerk to Perform Other Related Election Duties**

The School District General Election was held on November 5, 2019 and voters elected four members of the school board for four (4) year term commencing on the first Monday in January, 2020. The four candidates receiving the highest number of votes are:

- Linda A. Cohen
- Seanne Falconer
- Bonita Lucky
- Cheryl Polzin

The attached resolution authorizes the School District Clerk to issue the certificates of election once the time to contest the election has passed and the candidates have filed all required campaign financial reports.

**Recommended Action:** Approve the resolution to issue the certificates of election and direct the School District clerk to perform other related election duties.

**Motion by:** \_\_\_\_\_

**ROLL CALL**

**Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_

**Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_

EXTRACT OF MINUTES OF MEETING  
OF THE SCHOOL BOARD  
OF INDEPENDENT SCHOOL DISTRICT NO. 284  
(WAYZATA PUBLIC SCHOOLS)  
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a Regular meeting of the School Board of Independent School District No. 284 (Wayzata Public Schools), State of Minnesota, was duly held in said school district on November 12, 2019 at 7 o'clock p.m. for the purpose, in part, of canvassing a general election.

The following members were present:

and the following were absent:

Member \_\_\_\_\_ moved the adoption of the following resolution:

**RESOLUTION AUTHORIZING ISSUANCE OF CERTIFICATES OF ELECTION  
AND DIRECTING THE SCHOOL DISTRICT CLERK  
TO PERFORM OTHER ELECTION RELATED DUTIES**

WHEREAS, the board has canvassed the general election for school board members held on November 5, 2019.

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 284, State of Minnesota, as follows:

1. The chair and clerk are hereby authorized to execute certificates of election on behalf of the school board of Independent School District No. 284 to the following candidates:

Linda A. Cohen  
Seanne Falconer  
Bonita Lucky  
Cheryl Polzin

who have received a sufficiently large number of votes to be elected to fill vacancies on the board caused by expiration of term on the first Monday in January next following the election, based on the results of the canvass.

2. The certificate of election shall be in substantially the form attached hereto.

3. After the time for contesting the election has passed and the candidate has filed all campaign financial reports required by Minnesota Statutes, Chapter 211A, the clerk of the



CERTIFICATE OF ELECTION  
(Full 4 Year Term)

This is to certify as follows:

1. The School Board of Independent School District No. 284 on November 12, 2019, canvassed the general election of school board members held on November 5, 2019.
2. Cheryl Polzin received the largest number of votes cast for the office of school board member of Independent School District No. 284 for a full four year term.
3. There are four (4) full four (4) year term vacancies on the board caused by expiration of term on the first Monday in January next following the election.
4. Therefore Cheryl Polzin is elected to the office of school board member of Independent School District No. 284 for a full four year term beginning the first Monday in January, 2020 and expiring the first Monday in January, 2024.

By authority of the School Board of Independent School District No. 284, pursuant to resolution dated November 12, 2019.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Sarah Johansen, Chair

\_\_\_\_\_  
Chris McCullough, Clerk

CERTIFICATE OF ELECTION  
(Full 4 Year Term)

This is to certify as follows:

1. The School Board of Independent School District No. 284 on November 12, 2019, canvassed the general election of school board members held on November 5, 2019.
2. Linda A. Cohen received the second largest number of votes cast for the office of school board member of Independent School District No. 284 for a full four year term.
3. There are four (4) full four (4) year term vacancies on the board caused by expiration of term on the first Monday in January next following the election.
4. Therefore Linda A. Cohen is elected to the office of school board member of Independent School District No. 284 for a full four year term beginning the first Monday in January, 2020 and expiring the first Monday in January, 2024.

By authority of the School Board of Independent School District No. 284, pursuant to resolution dated November 12, 2019.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Sarah Johansen, Chair

\_\_\_\_\_  
Chris McCullough, Clerk

CERTIFICATE OF ELECTION  
(Full 4 Year Term)

This is to certify as follows:

1. The School Board of Independent School District No. 284 on November 12, 2019, canvassed the general election of school board members held on November 5, 2019.
2. Bonita Lucky received the third largest number of votes cast for the office of school board member of Independent School District No. 284 for a full four year term.
3. There are four (4) full four (4) year term vacancies on the board caused by expiration of term on the first Monday in January next following the election.
4. Therefore Bonita Lucky is elected to the office of school board member of Independent School District No. 284 for a full four year term beginning the first Monday in January, 2020 and expiring the first Monday in January, 2024.

By authority of the School Board of Independent School District No. 284, pursuant to resolution dated November 12, 2019.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Sarah Johansen, Chair

\_\_\_\_\_  
Chris McCullough, Clerk

CERTIFICATE OF ELECTION  
(Full 4 Year Term)

This is to certify as follows:

1. The School Board of Independent School District No. 284 on November 12, 2019, canvassed the general election of school board members held on November 5, 2019.
2. Seanne Falconer received the fourth largest number of votes cast for the office of school board member of Independent School District No. 284 for a full four year term.
3. There are four (4) full four (4) year term vacancies on the board caused by expiration of term on the first Monday in January next following the election.
4. Therefore Seanne Falconer is elected to the office of school board member of Independent School District No. 284 for a full four year term beginning the first Monday in January, 2020 and expiring the first Monday in January, 2024.

By authority of the School Board of Independent School District No. 284, pursuant to resolution dated November 12, 2019.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Sarah Johansen, Chair

\_\_\_\_\_  
Chris McCullough, Clerk



**Board of Education**  
Regular Meeting – November 12, 2019

**AGENDA SECTION:** Board Reports

**ITEM:** Board Reports

**COMMENTS BY:** Sarah Johansen, Board Chair

This section of the agenda provides an opportunity for Board members to update school board members on school board-related work or to make announcements of interest to the public.

- Superintendent's Review Committee

## Wayzata Year-End Superintendent Evaluation

On Wednesday, August 7 2019, the Wayzata Public School District School Board went into closed session pursuant to Minnesota State Section 13 D.05, subdivision 3 (a) to evaluate the performance of Superintendent Chace Anderson.

Superintendent Anderson's annual performance evaluation was for the period of July 1, 2018 through June 30, 2019. The review was based on Board Members' input on eight questions in order to provide feedback to Superintendent Anderson on his performance on behalf of the District.

Feedback and discussion were organized into four areas: District strengths, District opportunities, Dr. Anderson's strengths, and Dr. Anderson's personal growth opportunities. The feedback was overwhelmingly positive and expressed a strong reflection of the dedication and commitment Dr. Anderson has for the continued success of the Wayzata Public School District.

In regard to District strengths, the Board praised Dr. Anderson's leadership in continuing to encourage the use of the strategic roadmap throughout the District. This was evident in the continued success in managing growth in the district, construction management, responsibly managing taxpayer money, community education changes, numerous achievements of our students in and out of the classroom and more. The Board emphasized Dr. Anderson's leadership in hiring and integrating extremely qualified staff to implement and manage day-to-day operations.

As the Board discussed Dr. Anderson's personal strengths, there was again tremendous appreciation for Dr. Anderson's wide array of skills. Some of those many skills discussed are listed below:

- Develops relationships & community trust
- Excellent Communicator
- Builds synergy with varied ideas and viewpoints
- Listens openly
- Calm, Patient, Authentic
- Leadership Presence and Integrity
- Makes connections in all situations
- Observing and understanding perspective
- Continually expands personal learning and knowledge
- Dedicated and Cares for the District, Students, Constituents, and History of Wayzata Public Schools
- Creative collaborative problem-solving
- Builds Trust

The School Board has a high degree of confidence in Dr. Anderson's leadership and appreciates the experience he has gained in his tenure at Wayzata Public Schools along with the consistent approach he brings in all facets of his role.

The School Board priority for 2019-2020 will be a measurable improvement in the achievement gap. We invite Dr. Anderson to propose a goal around the Board's priority.

In addition to the Board's priority goal, if Dr. Anderson chooses a second goal, the Board would support. Other interest of the Board are:

- Health and well-being
- Proper organizational structure
- Educational innovation and excellence

In Summary, the School Board continues to appreciate the unique skills and exemplary dedication Dr. Anderson brings to the Wayzata Public School District. The Board looks forward to another successful school year and encourages Dr. Anderson to continue to focus on the strategic roadmap.

Thank you,

Superintendent Evaluation Committee

  
Bonita Lucky

  
Linda Cohen

  
Erik Brown



**Board of Education**  
Regular Meeting – November 12, 2019

**AGENDA SECTION:** Audience Opportunity to Address the Board

**ITEM:** Audience Opportunity to Address the Board

**COMMENTS BY:** Sarah Johansen, Board Chair

This section of the agenda provides an opportunity for members of the audience to address the School Board. Speakers will be allotted approximately three minutes.

**Please note** that this time is provided for citizens to address the Board; this is not an appropriate venue for a discussion or debate. If the speaker would like follow-up contact from the Board of Education, they may leave their contact information with the administrative assistant.



**Board of Education**  
Regular Meeting – November 12, 2019

**AGENDA SECTION:** Adjourn

**ITEM:** Adjourn

**COMMENTS BY:** Sarah Johansen, Board Chair

This agenda item brings closure to the School Board meeting.

**Recommended Action:** Call the meeting to a close.

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Time of Adjournment:** \_\_\_\_\_