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Board of Education
Special Meeting - May 6, 2019

AGENDA SECTION: Call to Order
ITEM: Roll Call Attendance
COMMENTS BY: Sarah Johansen, Board Chair

	PRESENT	ABSENT
Erik Brown	_____	_____
Linda Cohen	_____	_____
Andrea Cuene	_____	_____
Bonita Lucky	_____	_____
Cheryl Polzin	_____	_____
Chris McCullough	_____	_____
Sarah Johansen	_____	_____
Chace Anderson, ex-officio	_____	_____



Board of Education
Special Meeting - May 6, 2019

AGENDA SECTION: Human Resource Services
ITEM: Human Resource Recommendations
COMMENTS BY: Stacie Vos, Executive Director of Human Resource Services

Attached are the recommendations regarding personnel actions including: employment, separations and leaves of absence.

Recommended Action: Approve the Human Resource actions as recommended in the attachment.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

HUMAN RESOURCES RECOMMENDATIONS - May 6 2019

EMPLOYMENT

Name	Position	Location	Reason	Start Date
Kari Aguilar	Teacher - Special Services	Central Middle	Non-Renewal	8/26/2019
Deepani Samarasinghe	Culinary Express	Central Middle	Transfer	4/29/2019
Michelle Sagedahl	Director of Culinary Express	Central Services	Retirement	7/1/2019
Lori Carlson	Paraprofessional	High School	New Position	4/29/2019
Sita Maha Potabathula	Paraprofessional	Kimberly Lane	Transfer	4/25/2019
Madison Brekke	Teacher - Kindergarten	North Woods	New Position	8/26/2019
James See	Teacher - Special Services	Sunset Hill	Non-Renewal	8/26/2019

CONTRACT MODIFICATION

Name	Position	Location	Modification	Date
Megan Buerkley	Paraprofessional	West Middle	Contract Ended	4/23/2019
Joseph Forte	Teacher - Special Services	High School	Rehired	8/26/2019

LEAVE OF ABSENCE

Name	Position	Location	Leave Date
Laura Hoffman Hordyk	HR Supervisor	Administration	8/22/2019 - 12/3/2019
Lindsey Sullivan	Teacher - 5th Grade	Greenwood	9/30/2019 - 12/13/2019
Kate Thomas	Teacher - Math	Central Middle	6/3/2019 - 6/7/2019
Ryan Ward	Teacher - Special Services	Meadow Ridge	12/9/2019 - 12/19/2019

RESIGNATION

Name	Position	Location	Resign Date
Susan Allen	Teacher - Special Services	Central Middle	6/10/2019
Celeste Pryde	Teacher - Special Services	Early Learning School	6/10/2019
Sheila McCue	School Psychologist	Early Learning School	6/10/2019
Courtney Christen	Secretary	Meadow Ridge	6/28/2019
Aleksandra Rieland	Teacher - 1st Grade	Meadow Ridge	6/10/2019

RETIREMENT

Name	Position	Location	Retirement Date
Cathy Franklin	Culinary Express	High School	3/1/2019
Karen Neiss	Secretary	Community Education	5/31/2019

EXTRA ASSIGNMENTS				
Name	Position	Location	Assignment	Date



Board of Education
Special Meeting - May 6, 2019

AGENDA SECTION: Administrative Reports & Recommendations
ITEM: Finance and Business Services Recommendations
COMMENTS BY: Jim Westrum, Executive Director of Finance and Business

Bid Award – Central Middle School 2019 Renovations – Electrical & Site Rebid

The bid opening for Central Middle School 2019 Renovations – Electrical & Site Rebid was held at the Administration Building on May 2, 2019 at 2:00pm

The scope of the project includes renovations of electrical, asphalt paving and curb & gutter.

Our consultants on this project are Kraus-Anderson – Construction Manager, Wold Architects and Engineers – Architect and Engineer, Rippe and Associates – Food Service Consultant and Anderson Johnson Associates – Civil Engineer.

This bid will be funded using the 2017 Bond and Long Term Facility Maintenance (LTFM).

Please see the attached bid tabulation and recommendation from Kraus-Anderson Construction Company.

Recommended Action: Award the Central Middle School 2019 Renovations-Electrical & Site for the total amount of the base bid and Alternate 1 in the amount of \$2,824,643.00

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____



May 3, 2019

Mr. James Westrum
Wayzata Public Schools – ISD #284
210 County Road 101 North
Wayzata, MN 55391

RE: Wayzata Central Middle School 2019 Renovations – Electrical & Site Rebid Contract Award Recommendation

Dear Mr. Westrum:

This letter is concerning the contract awards for the Wayzata Central Middle School 2019 Renovations – Electrical and Site Rebid project. Bids were received on May 2, 2019 and are summarized on the attached bid tabulation sheets. Listed below is the lowest responsible bidder and their base bid.

Work Scope	Contractor, City, State	Bid Amount
WS 26-A Electrical Site Lighting Package A	Erickson Electric Company, Inc. St. Cloud, MN	Base Bid \$69,500.00
WS 26-B Electrical Site Lighting Package B	A.J. Moore Electric, Inc. Burnsville, MN	Base Bid \$55,000.00
WS 26-C Electrical Package C	Hunt Electric Corporation Bloomington, MN	Base Bid Alternate #1 Total Contract: \$1,354,970.00 \$93,853.00 \$1,448,823.00
WS 26-D Electrical Package D – Auditorium	Hunt Electric Corporation Bloomington, MN	Base Bid \$619,210.00
WS 32-A Asphalt Paving	Minnesota Roadways Company Shakopee, MN	Base Bid \$423,760.00
WS 32-B Curb & Gutter	North Country Concrete, Inc. East Bethel, MN	Base Bid \$208,350.00

The total amount of the base bids and Alternate 1 recommended above is \$2,824,643.00.

If you have any questions regarding this information, please do not hesitate to contact me at 612-332-7281.

Very truly yours,
KRAUS-ANDERSON® CONSTRUCTION COMPANY

A handwritten signature in black ink, appearing to read "Andy Thompson", with a long horizontal flourish extending to the right.

Andy Thompson
Project Manager



**WAYZATA CENTRAL MIDDLE SCHOOL
2019 RENOVATIONS - ELECTRICAL & SITE RE-BID**

BID TABULATIONS

May 2, 2019 AT 2:00 PM

OWNER: Wayzata Public Schools - ISD #284

ARCHITECT: Wold Architects and Engineers

Work Scope 26-A: Electrical Site Lighting Package A

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Erickson Electric Company, Inc.	Hunt Electric Corporation	Prairie Electric Company, Inc.	Phasor Electric Company		
BID SECURITY	Bid Bond	Bid Bond	Bid Bond	Bid Bond		
ADDENDA REC'D.	1,2,3,4,5	1,2,3,4,5	1,2,3,4,5	1,2,3,4,5		
BASE BID	\$69,500.00	\$130,310.00	\$165,180.00	N/A		
COMBINED BASE BID	\$160,000.00	\$2,206,610.00	\$261,190.00	\$229,000.00		
	WS 26-A & WS 26-B	WS 26-A, 26-B, 26-C, and 26-D	WS 26-A & WS 26-B	WS 26-A & WS 26-B		
Alternate No. 1: Medium Voltage Transformer	\$0.00	\$93,853.00	\$0.00	\$0.00		



**WAYZATA CENTRAL MIDDLE SCHOOL
2019 RENOVATIONS - ELECTRICAL & SITE RE-BID**

BID TABULATIONS

May 2, 2019 AT 2:00 PM

OWNER: Wayzata Public Schools - ISD #284

ARCHITECT: Wold Architects and Engineers

Work Scope 26-B: Electrical Site Lighting Package B

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	A.J. Moore Electric, Inc.	Prairie Electric Company, Inc.	Erickson Electric Company, Inc.	Hunt Electric Corporation		
BID SECURITY	Bid Bond	Bid Bond	Bid Bond	Bid Bond		
ADDENDA REC'D.	1,2,3,4,5	1,2,3,4,5,	1,2,3,4,5	1,2,3,4,5		
BASE BID	\$55,000.00	\$96,010.00	\$98,500.00	\$172,650.00		
COMBINED BASE BID	N/A	\$261,190.00	\$160,000.00	\$2,206,610.00		
		WS 26-A & WS 26-B	WS 26-A & WS 26-B	WS 26-A, 26-B, 26-C, and 26-D		
Alternate No. 1: Medium Voltage Transformer	\$0.00	\$0.00	\$0.00	\$0.00		



**WAYZATA CENTRAL MIDDLE SCHOOL
2019 RENOVATIONS - ELECTRICAL & SITE RE-BID**

BID TABULATIONS

May 2, 2019 AT 2:00 PM

OWNER: Wayzata Public Schools - ISD #284

ARCHITECT: Wold Architects and Engineers

Work Scope 26-D: Electrical Package D - Auditorium

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Hunt Electric Corporation	A.J. Moore Electric, Inc.				
BID SECURITY	Bid Bond	Bid Bond				
ADDENDA REC'D.	1,2,3,4,5	1,2,3,4,5				
BASE BID	\$619,210.00	\$651,000.00				
COMBINED BASE BID	\$2,206,610.00	N/A				
	WS 26-A, 26-B, 26-C, and 26-D					
Alternate No. 1: Medium Voltage Transformer	\$93,853.00	\$0.00				



Board of Education
Special Meeting - May 6, 2019

AGENDA SECTION: Administrative Reports & Recommendations
ITEM: Finance and Business Services Recommendations
COMMENTS BY: Jill Johnson, Executive Director of Teaching and Learning

The Legislature recently passed and Governor Walz has signed a snow day relief bill (Laws of Minnesota 2019, Chapter 5-SF1743), regarding school days canceled during the 2018-19 school year due to health and safety concerns. Minnesota Statutes, section 120A.41, requires school district’s calendars to provide at least 165 instruction days for grades one through 11.

Normally, canceled school days would not be reported as instructional/membership days. The new law allows school districts to report school days canceled for health and safety concerns during the 2018-19 school year as instructional/membership days.

Districts that choose to report canceled school days as instructional/membership days are obligated to compensate hourly employees for lost work time at the employee’s normal rate of pay or designate another day the employee may work. For contracted employees (i.e. bus drivers and substitutes), if the District wishes to count the days as instructional/membership days, the contracted employees must be compensated at their regular hourly rate of pay.

Administration is recommending, in the attached resolution, the approval of two canceled days due to health and safety concerns (weather).

- January 29, 2019 (cold)
- January 30, 2019 (cold)

Employees and contracted employees will be compensated for these days at their hourly rate, resulting in no lost time.

Recommended Action: Approve the resolution that revises the 2018-2019 school calendar to count the two canceled school days noted above as instructional/membership days.

Motion by: _____ **ROLL CALL** **Passed:** _____

Second by: _____ **Failed:** _____

Abstentions: _____

The following resolution was moved by _____ and seconded by _____:

RESOLUTION FOR SCHOOL CALENDAR ADJUSTMENT FOR THE 2018-2019 SCHOOL YEAR

WHEREAS, the Independent School District No. 284, Wayzata Public Schools, canceled instructional days on the following days:

January 29, 2019

January 30, 2019

during the 2018-2019 school year due to health and safety concerns; and

WHEREAS, the Minnesota Legislature enacted Laws of Minnesota 2019, Chapter 5—Senate File 1743, which permits Minnesota school districts and charter schools to count these dates as instructional days for purposes of calculating the number of hours and days in the school year pursuant to Minnesota law and the calculation of average daily membership pursuant to Minnesota law for students enrolled both before and after those school closure dates; and

WHEREAS, the School District wishes to count the dates identified above for the purposes set forth in Laws of Minnesota 2018, Chapter 5—Senate File 1743;

NOW THEREFORE BE IT RESOLVED by the School Board of Independent School District No.284, Wayzata Public Schools, State of Minnesota, as follows:

Pursuant to Laws of Minnesota 2019, Chapter 5—Senate File 1743, the canceled instructional days of

January 29, 2019

January 30, 2019

will be counted in the calculation of the number of hours and days in the school year and the calculation of the average daily membership for the 2018-2019 school year; and

The School District will comply with all other requirements set forth in Laws of Minnesota 2019, Chapter 5—Senate File 1743.

The vote on adoption of the Resolution was as follows:

Yes _____ Passed _____ Abstentions: _____

No _____ Failed _____

Whereupon, the Resolution was declared duly adopted.

By: _____
Chair

By: _____
Clerk

On: May 6, 2019
Date



Board of Education
Special Meeting - May 6, 2019

AGENDA SECTION: Adjourn
ITEM: Adjourn
COMMENTS BY: Sarah Johansen, Board Chair

This agenda item brings closure to the School Board meeting.

Recommended Action: Call the meeting to a close.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Time of Adjournment: _____